



Village of Hanover Park Administration

Municipal Building
2121 West Lake Street, Hanover Park, IL 60133
630-823-5600 tel 630-823-5786 fax

hpil.org

Village President
Rodney S. Craig

Village Clerk
Eira L. Corral Sepúlveda

Trustees
Liza Gutierrez
James Kemper
Herb Porter
Bob Prigge
Rick Roberts
Sharmin Shahjahan

Village Manager
Juliana A. Maller

SPECIAL EVENTS COMMITTEE

Remote Participation ONLY

To listen and submit public comment in the meeting, please call:

[+1 708-391-0051](tel:+17083910051) United States, Cicero (Toll)

Conference ID: 359 741 54#

To submit public comment online, visit:

www.hpil.org/publiccomment

Wednesday, January 6, 2021

11:30 a.m.

AGENDA

- 1. CALL TO ORDER – ROLL CALL-**
- 2. ACCEPTANCE OF AGENDA-**
- 3. PRESENTATIONS/REPORTS-**
 - 3a. Statistics from Halloween and Holiday Decorating Contest
- 4. APPROVAL OF MINUTES-**
 - 4a. March 11, 2020
 - 4b. July 1, 2020
 - 4c. September 2, 2020
- 5. ACTION ITEMS-**
- 6. TOWNHALL SESSION-**
- 7. NEW BUSINESS**
 - 7a. Discussion on Santa Coming To Hanover Park
 - 7b. Discussion on Letters to Santa
 - 7c. Dates for Movie in the Park
 - 7d. General Discussion on event in 2021
- 8. OLD BUSINESS-**
- 9. ADJOURNMENT-**



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December 29, 2020

To: Village Board
Village Clerk Eira Corral Sepulveda

The undersigned Village President has determined that an in-person meeting conducted under the Open Meetings Act for the Special Events Committee Meeting scheduled for January 6, 2021 at 11:30am is not practical or prudent because of the COVID-19 emergency and disaster as reflected in the Governor's statewide and the Village President's disaster declarations, which are both currently in effect and will be on January 6, 2021.

In particular, the Governor, on Friday, December 11, 2020, issued Executive Order 2020-74, concerning the 830,000 and growing infected Illinois residents and approximately 14,000 loss of life from the Pandemic, and reissued 46 Executive Orders relating to COVID-19 including Section 6 of Executive Order 2020-7 concerning relaxing in person meeting requirements which was extended by his Order 74 to January 9, 2021. Further, the Governor, has resumed holding daily news briefing wherein his COVID-19 reports indicate Illinois' COVID-19 statistics are showing progression and they are of heightened concern. The Governor has sought more effort from local officials to better enforce social distancing and show more concern for health rules and regulations concerning the spread of COVID-19.

Accordingly, the January 6th, 2021 Special Events Committee meeting will be held pursuant to the requirements of Section 7(e) of the Open Meetings Act 5ILCS 120/7(e).



Rodney S. Craig, Village President



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Wednesday, March 11, 2020

11:30 a.m.

MINUTES

1. **CALL TO ORDER – ROLL CALL-** *The meeting was called to order 11:40am. Mary Sherry Craig, Kay Prusnick, Laura Reilly attended. Trustee Porter and Kristi Merrill absent. In attendance was Officer Pini, Officer Garcia and Social Worker Rossi.*
2. **ACCEPTANCE OF AGENDA-** *Laura Reilly made a motion to approve the agenda which was seconded by Mary Kay Prusnick. All were in favor.*
3. **PRESENTATIONS/REPORTS-** *none*
4. **APPROVAL OF MINUTES-** *Mary Kay Prusnick made a motion to approve the minutes which was seconded by Sherry Craig. All were in favor.*
5. **ACTION ITEMS-** *none*
6. **TOWNHALL SESSION-** *none*
7. **NEW BUSINESS-**
 - 7a. **Valparaiso Event- Sister Cities-** *No discussion on this event at this time due to Trustee Porter being absent*
 - 7b. **2018 Pedal the Preserve Cost-** *The cost of the 2018 event was discussed and the feasibility of it occurring again. After discussion, it was decided that due to low attendance at the event and low attendance at neighboring events this event would not be continued at this time.*

8. **OLD BUSINESS**

8a- 20 Great Things in Hanover Park in 2020- Discussion was had on ideas to give residents and visitors for 20 great things to do. Ideas were brain-stormed and discussed.

8b. MITP, Corks & Crafts and Wednesday Night Live status- Discussion was had on the uncertainty of events due to pending COVID-19 concerns. At this time, it would be month by month consideration on cancelling or holding events.

9. **ADJOURNMENT-** At 12:20pm, a motion was made to adjourn the meeting by Mary Kay Prusnick and seconded by Laura Reilly. All were in favor. Meeting adjourned

Minutes submitted by Deputy Village Manager David Webb.



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Wednesday, July 1, 2020 11:30 a.m.
MINUTES

1. **CALL TO ORDER - ROLL CALL-** The meeting was called to order at 1137am. Trustee Porter, Mary Kay Prusnick, Kristi Merrill and Sherry Craig were present. Laura Reilly joined and was recognized at the meeting at 1155am.
2. **ACCEPTANCE OF AGENDA-** *A motion to accept the agenda was made by Mary Kay Prusnick and seconded by Trustee Porter. All were in favor.*
3. **PRESENTATIONS/REPORTS-** *None*
4. **APPROVAL OF MINUTES- May 20th, 2020 Special Meeting Minutes-** *A motion was made by Trustee Porter to approve the May 20th minutes and was seconded by Mary Kay Prusnick. All were in favor.*
5. **ACTION ITEMS-** *None*
6. **TOWN HALL SESSION-** *None*
7. **NEW BUSINESS-**
 - 7a. **Drive-In Movie Discussion per Village Board Direction-** *Discussion was had on the idea of having a Drive-In movie. Trustee Porter noted that Mayor Craig and he had checked with area religious organization and it was felt that there would be no problem if we decided to hold the event at Evangel Church. Tricia Rossi and Lt. McDonnell noted that Evangel may not be the best location to hold the event. After discussing several locations, PD felt that the best location would be at Hanover Square Shopping Center. PD discussed various logistics such as number of cars, location of screen and washrooms, talk to property manager, hand sanitizer, checking a ticket and entry and exit from the site. The committee agreed with PD's recommendation and the movie that was recommended was Toy Story 4 with Dora as a backup. **Trustee Porter left the meeting at 12:00pm.***
 - 7b. **Event Ideas-** *None at this time due to COVID-19*
8. **OLD BUSINESS-** *None*

9. **ADJOURNMENT-** *A motion was made Mary Kay Prusnick to adjourn the meeting at 12:21pm and seconded by Laura Roberts. All were in favor.*



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Wednesday, September 2, 2020

11:30 a.m.

MINUTES

1. **CALL TO ORDER – ROLL CALL-** *The meeting was called to order at 1140 am. Present were Trustee Porter, Mary Kay Prusnick, Laura Reilly, Kristi Merrill and Sherry Craig. Also in attendance were Tricia Rossi, Lt. McDonnell, Officer Kevin Pini, Officer Napoleon Garcia, Village Manager Maller and Deputy Village Manager Webb. Sherry Craig, Deputy Village Manager Webb and Village Manager Maller were present in Room 212. All others were online.*
2. **ACCEPTANCE OF AGENDA-** *A motion was made by Trustee Porter and seconded by Laura Reilly to approve the agenda. All were in favor.*
3. **PRESENTATIONS/REPORTS-** *No report*
4. **APPROVAL OF MINUTES-** *No minutes were approved*
5. **ACTION ITEMS-** *No action items*
6. **TOWNHALL SESSION-** *No one was present or online for Town Hall*
7. **NEW BUSINESS-**
 - 7a. **Halloween Decorating Contest-** *Discussion was held on creating a new event to give families an activity to do during Halloween that was COVID-19 safe. After discussion, it was decided to recommend a Halloween Decorating Contest to the Village Board. The contest would allow residents to register their decorated home and be placed on a map where others could follow the map and view the*

decorated homes. A contest for the Best Decorated Home would held with prizes for the winners. If there was enough interest, a tour of the homes would be lead by the Fire Department to the registered homes. Participants could dress up and decorate their vehicles. All were in favor of recommending this to the Village Board. There was additional discussion on providing a banner in front of Village Hall for children to get their picture taken with. There was discussion on this but was not recommended at this time due to cost and lack of participation on a previous banner effort similar to this one.

7b. Halloween Trick & Treating- *There was discussion on this topic but no recommendation was made for the Village Board.*

7c. Holiday Decorating Contest – *There was discussion on re-establishing the Deck the Homes event. This could be incorporated into the Tree Lighting Ceremony if appropriate. Based on participation, a tour of the houses would be organized. All were in favor of recommending this to the Village Board.*

7d. Kris Kringle Market- *There was discussion on this item but determined it could not be held currently due to COVID-19 and time limitations.*

7e. Tree Lighting- *No discussion held on this item as it is under the purview of the Village Clerk.*

7f. Discussion - 2021 Events- *There was no discussion on this at this time due to the uncertainly of COVID-19.*

7g. Update on Drive In Movie- *Deputy Village Manager Webb gave the committee a recap of the event. Overall, the event was a success and well received. Discussion was held on how to improve it should it be held in the future.*

7h. Update on Move with the Mayor- *Deputy Village Manager Webb gave the committee an overview of the Move with the Mayor initiative and invited the committee to join the Mayor on all Saturdays for the month of September.*

8. OLD BUSINESS- *No old business*

9. ADJOURNMENT- *A motion was made at 12:37 pm by Mary Kay Prusnick and seconded by Kristi Merrill to adjourn. All were in favor. Meeting adjourned.*