



Village of Hanover Park Administration

Municipal Building
2121 West Lake Street, Hanover Park, IL 60133
630-823-5600 tel 630-823-5786 fax

hpil.org

Village President
Rodney S. Craig

Village Clerk
Eira L. Corral Sepúlveda

Trustees
James Kemper
Fanny Y. López Benitez
Herb Porter
Bob Prigge
Rick Roberts
Sharmin Shahjahan

Village Manager
Juliana A. Maller

SPECIAL EVENTS COMMITTEE Hanover Park Village Hall, 2121 Lake Street, Room 212

Wednesday, January 8th, 2020
11:30 a.m.

AGENDA

1. **CALL TO ORDER – ROLL CALL-**
2. **ACCEPTANCE OF AGENDA-**
3. **PRESENTATIONS/REPORTS-**
4. **APPROVAL OF MINUTES-**
4a. November 6, 2019
5. **ACTION ITEMS-**
6. **TOWNHALL SESSION-**
7. **NEW BUSINESS-**
7a. Posted Meeting Schedule for 2020
7b. Market at the Metra
7c. 20 Great Things in Hanover Park in 2020
8. **OLD BUSINESS**
8a. Band & Food Discussion
8b. Movie in the Park movie selection
9. **ADJOURNMENT**



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SPECIAL EVENTS COMMITTEE Hanover Park Village Hall, 2121 Lake Street, Room 212

Wednesday, November 6, 2019
11:30 a.m.

MINUTES

1. **CALL TO ORDER – ROLL CALL-** *Sherry Craig called the meeting to order at 11:40am. Present: Sherry Craig, Mary Kay Prusnick and Laura Reilly. Absent: Trustee Herb Porter. Attending the meeting was Lt. Matt McDonnell.*
2. **ACCEPTANCE OF AGENDA-** *A motion to accept the agenda was made by Mary Kay Prusnick and seconded by Laura Reilly. All were in favor.*
3. **PRESENTATIONS/REPORTS-** *none scheduled*
4. **APPROVAL OF MINUTES-**
 - 4a. **July 10, 2019-** *A motion to approve the July 10, 2019 minutes was made by Laura Reilly and seconded by Mary Kay Prusnick. All were in favor.*
5. **ACTION ITEMS-** *none on the agenda*
6. **TOWNHALL SESSION-**
7. **NEW BUSINESS-**
 - 7a. **Meeting Schedule for 2020-** *Discussion was had and no changes will be made to the meeting schedule except when holidays interfere with the meeting schedule.*
 - 7b. **Market at the Metra-** *Discussion was had on if Market at the Metra will be occurring this year and will it only be happening once instead of twice as in past years. DVM Webb stated it was in the budget, but he would ask the Village Clerk what the plan for the event was. Committee members felt that with their assistance, the event could be revitalized. Item will be placed on the next agenda.*

Sherry Craig suggested an idea for marketing our events next year tentatively called 20 Great Things to Do in Hanover Park in 2020. The idea is to brand a list of 20 things in Hanover Park to do which would include our events and others things in

the community.

8. OLD BUSINESS

8a. Hanover Park Sports Complex Construction Discussion- Discussion was had on the upcoming construction at the Hanover Park Sports Complex. The construction puts the 2020 event schedule at risk. An upcoming meeting regarding the construction will give more information whether events will have to be moved or not.

8b. Corks & Crafts- Discussion was had on the 2019 event and possible locations if the event will have to be moved due to construction.

8c. Wednesday Night Live Band/Food Discussion- Discussion was had on the 2019 event and possible locations if the event will have to be moved due to construction. Committee members were asked to look for possible bands for the event.

9. ADJOURNMENT- The motion to adjourn was made at 12:20pm by Laura Reilly and seconded by Marky Kay Prusnick. All were in favor. Meeting Adjourned.



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SPECIAL EVENTS COMMITTEE Hanover Park Village Hall, 2121 Lake Street, Room 212

Wednesday, July 10, 2019

11:30 a.m.

MINUTES

1. **CALL TO ORDER – ROLL CALL-** *Chairman Craig called the meeting to order at 1145am with Trustee Porter and Laura Reilly present. Mary Kay Prusnick arrived at 1150am. Attending the meeting were Tricia Rossi, Officer Pini and Officer Garcia.*
2. **ACCEPTANCE OF AGENDA-** *A motion was made to accept the agenda by Trustee Porter and was seconded by Laura Reilly. All were in favor.*
3. **PRESENTATIONS/REPORTS-** *No report*
4. **APPROVAL OF MINUTES-** *A motion was made to accept the minutes of May 1, 2019 by Trustee Porter and seconded by Laura Reilly. All were favor.*
 - 4a. **May 1, 2019**
5. **ACTION ITEMS-** *No report*
6. **TOWNHALL SESSION-** *No report*
7. **NEW BUSINESS**
 - 7a. **Knights of Columbus at Wednesday Night Live!-** *Discussion was had on having the Knights of Columbus sell tacos at Wednesday Night Live! concerts. It was decided that the format of no food or drinks for Wednesday Night Live! is already in effect and the request would be moved for discussion after this year's music season is over.*
8. **OLD BUSINESS**
 - 8a. **Movie in the Park-** *Tricia Rossi recapped the upcoming COPS Day & Movie in the Park preparations and stated all staff was ready for the event.*
 - 8b. **Wednesday Night Live!-** *DVM Webb recapped Wednesday Night Live! preparation and staff were ready for tonight's concert.*

8c. Corks & Crafts- *DVM Webb summarized the craft and food vendors that have signed up so far and stated all preparations are going as planned.*

9. **ADJOURNMENT-** *A motion was made to adjourn the meeting by Trustee Porter and seconded by Mary Kay Prusnick. All were in favor. Meeting adjourned at 12:08pm.*

Webb, David

From: Webb, David
Sent: Monday, November 11, 2019 1:19 PM
To: Clark, Tish
Subject: 2020 SEC meeting schedule

SPECIAL EVENTS COMMITTEE
(1st Wednesday of each month *Unless Otherwise Noted)
11:30 A.M., Village Hall, Room 212

January 8***	May 6	September 2
February na	June na	October na
March 4	July 1	November 4
April na	August na	December na

David Webb
Deputy Village Manager
Manager's Office | Village of Hanover Park, IL
2121 Lake Street, Hanover Park, IL 60133
(630) 823-5611 Office
(630) 823-5499 Fax
hpil.org



Webb, David

From: Corral Sepúlveda, Eira
Sent: Friday, November 8, 2019 3:07 PM
To: Webb, David
Cc: Maller, Juliana
Subject: RE: Market at the Metra

Per our discussion, we have \$100 budgeted for Market at the Metra, which doesn't do much. Our only expense has been donuts and coffee.

The board canceled the September event because it a month very loaded with community activities and there are conflicts with the St. Ansgar Mexican Independence Day celebration. The latter has really impacted foot traffic and vendors were not happy.

During the budget I recommended that an investment be made to bring an attraction to the event for the May date.
-Eira

Eira Corral Sepúlveda
Village Clerk

Elected Official | Village of Hanover Park, IL
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(630) 823-5786 Fax

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