

## **NOTICE OF HEARINGS**

**NOTICE IS HEREBY** given that the Liquor Control Commissioner and the Village President of the Village of Hanover Park will hold hearings, at the hour of 4:30 p.m. on Thursday, April 15, 2021, in Room 123 located on the Second Floor of the Village of Hanover Park Village Hall, 2121 West Lake Street, Hanover Park, Illinois, concerning charges against business licensees and concerning charges against liquor licensees. A copy of the agenda is attached.

VILLAGE PRESIDENT  
AND LIQUOR CONTROL COMMISSIONER  
HANOVER PARK, ILLINOIS

/s/Rodney S. Craig\_\_\_\_\_

**AGENDA FOR HEARING**

**BEFORE THE LIQUOR COMMISSIONER  
OF THE VILLAGE OF HANOVER PARK**

**Hanover Village Hall  
2121 West Lake Street – Room 123  
Hanover Park, IL  
April 15, 2021  
4:30 p.m.**

1. Call to Order
2. Hearing on Liquor License Applications:
3. Adjournment

**BEFORE THE LIQUOR COMMISSIONER AND VILLAGE PRESIDENT  
OF THE VILLAGE OF  
HANOVER PARK, ILLINOIS**

**HEARING PROCEDURES**

1. Introduction by Commissioner/President.
2. Statement of purpose of hearing by Commissioner/President:  
  
“The purpose of this hearing today is to hold a hearing on the notice of hearing concerning the (liquor or business license) of \_\_\_\_\_  
\_\_\_\_\_ (Read Charges).”
3. Commissioner/President will then ask if the parties are present. Commissioner/President will request the parties and their attorneys, if any, to identify themselves for the record and the court reporter.
4. Commissioner/President will ask for introduction in evidence of any stipulated and agreed to exhibits including, but not limited to, statement of charges, notice of hearing, etc.
5. Preliminary motions, if any, will be made by parties.
6. Commissioner/President will ask the licensee for the licensee’s plea to the charges.
7. Commissioner/President will ask all witnesses to stand and be sworn by the court reporter.
8. Commissioner/President will state that the Village has the burden of proof and the right to proceed unless the matter is an appeal in which case the

Appellant shall have the burden of proof and the right to proceed.

9. Both parties, will be given an opportunity to make opening statements.
10. Village Attorney to present charges or nature of the case. Evidence or testimony pertaining thereto shall be presented by the party with the burden of proof.
11. Commissioner/President to question witnesses at the end of their testimony.
12. Party to cross-examine witnesses at the end of Commissioner's/President's questioning.
13. Party not having burden of proof to submit evidence or testimony in rebuttal.
14. Commissioner/President to question witnesses following their testimony.
15. Party to cross-examine witnesses at end of Commissioner's/President's questioning.
16. Closing statements by Party with burden of proof followed by other party.
17. Deliberation by the Commissioner/President.
18. Formal adoption of the Commissioner's written findings of fact and decision.