



Village of Hanover Park Administration

Municipal Building
2121 West Lake Street, Hanover Park, IL 60133
630-823-5600 tel 630-823-5786 fax

hpiil.org

Village President
Rodney S. Craig

Village Clerk
Kristy Merrill

Trustees
Yasmeen Bankole
Liza Gutierrez
Syed Hussaini
Jon Kunkel
Herb Porter
Bob Prigge

Village Manager
Juliana A. Maller

SPECIAL EVENTS COMMITTEE

**Wednesday, September 6, 2023, in Room 212
11:30 a.m.**

Agenda

- 1. CALL TO ORDER –**
- 2. ACCEPTANCE OF AGENDA-**
- 3. PRESENTATIONS/REPORTS-**
 - 3a. Report/Recap for Corks & Crafts**
 - 3b. Event Budget status**
- 4. APPROVAL OF MINUTES-**
 - 4a. May 10, 2023**
 - 4b. May 24, 2023**
 - 4c. July 12, 2023**
- 5. ACTION ITEMS- none scheduled**
- 6. TOWNHALL SESSION-**
- 7. NEW BUSINESS-**
 - 7a. 2024 Event Discussion**
- 8. OLD BUSINESS-**
- 9. ADJOURNMENT-**



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SPECIAL EVENTS COMMITTEE

Wednesday, May 10, 2023, in Room 212
11:30 a.m.

MINUTES

1. **CALL TO ORDER** – *The meeting was called to order by Sherry Craig at 1147am. All committee members were present.*
2. **ACCEPTANCE OF AGENDA**- *Laura Riley made a motion to approve the agenda which was seconded by Herb Porter. All were in favor*
3. **PRESENTATIONS/REPORTS**- *none*
4. **APPROVAL OF MINUTES**-
 - 4a. **March 1, 2023**- *A motion was made by Kristy Merrill and seconded by Laura Riley to approve the March 1, 2023, minutes. All were in favor.*
5. **ACTION ITEMS**- *none*
6. **TOWNHALL SESSION**- *none*
7. **NEW BUSINESS**- *none*
8. **OLD BUSINESS**-
 - 8a. **Doggie Eggstravaganza Review**- *DVM Webb gave a review of the event and some statistics related to it.*
 - 8b. **Wednesday Night Live**- *The upcoming concert at East Harbor Park was discussed and some needed logistics for it.*
 - 8c. **Movie in the Park**- *Tricia Rossi removed the movie schedule and logistics needed for the events. Some discussion was had on doing a drive-in movie next year for the event.*
 - 8d. **Village Clerk**- *Market at Metra, Touch A Truck- Village Clerk Merrill reviewed the events and stated that the planning and logistics were all on schedule.*

8e. Corks and Crafts- *DVM Webb reviewed the bands, vendor count and logistics for the event. Planning is going well for the event.*

8f. other event discussion- *Trustee Porter reviewed the planned schedule for the event which included Weber grill participating, cooking demonstration, music and more. The Park District was asked to review their upcoming events for the summer months. There were no scheduled conflicts between the Village and the Park District.*

- 9. ADJOURNMENT-** *At 1238pm, Kristy Merrill made a motion to adjourn which was seconded by Laura Reilly. All were in favor. Meeting adjourned.*



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SPECIAL EVENTS COMMITTEE- Special Meeting

Wednesday, May 24, 2023, in Room 212

11:30 a.m.

MINUTES

1. **CALL TO ORDER** – *Sherry Craig called the meeting to order at 1130am. Committee Members present were Sherry Craig, Mary Kay Prusnick, Laura Reilly. Present from Poplar Creek Library were Debra Stombres and Lisa Mueller. Present from the Park District was Kaleigh Pinones and Heczen Gomez.*
2. **ACCEPTANCE OF AGENDA**- *A motion was made to accept the agenda by Laura Reilly and seconded by Mary Kay Prusnick. All were in favor.*
3. **PRESENTATIONS/REPORTS**- *none*
4. **APPROVAL OF MINUTES**- *none*
5. **ACTION ITEMS**- *none*
6. **TOWNHALL SESSION**- *none*
7. **NEW BUSINESS**-
7a. Hanover Park's participation in the Warhol exhibit- DVM Webb gave an overview of the Warhol exhibit at the MAC at College of DuPage. Hanover Park would be participating and would be holding a food drive as part of the event. Due to time constraints, the Village had selected 4 individuals to represent the Village in the Pop Art challenge. An unveiling at Ontarioville would be held for the 4 individuals with music and activities. Discussion was held on ideas for the additional things to capture the energy of the exhibit. Debra Stombres stated the library would look into turning photos of people into Warhol inspired pictures and could do some events at the library. Kaleigh Pinones would check to see if the Park District could do some Warhol activities as well.
8. **OLD BUSINESS**- *none*

9. **ADJOURNMENT-** *A motion to adjourn was made by Mary Kay Prusnick and seconded by Laura Reilly. The meeting was adjourned at 1222pm.*



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SPECIAL EVENTS COMMITTEE- Special Meeting

Wednesday, July 12, 2023, in Room 212

11:30 a.m.

Minutes

1. **CALL TO ORDER** – *The meeting was called to order 1134am by Sherry Craig. Laura Reilly was not in attendance.*
2. **ACCEPTANCE OF AGENDA**- *A motion to accept the agenda was made by Village Clerk Merrill and seconded by Mary Kay Prusnick. All were in favor.*
3. **PRESENTATIONS/REPORTS-**
 - 3a. **Presentation on Events for Budget discussion**- *It was discussed that the volume of events would be reviewed at the budget this year. DVM Webb gave an overview of the events schedule which some basic statistical information from the events.*
4. **APPROVAL OF MINUTES**- *No minutes on this agenda.*
5. **ACTION ITEMS**- *none*
6. **TOWNHALL SESSION**- *none*
7. **NEW BUSINESS-**
 - 7a. **2023 Budget Discussion**- *DVM Webb explained that the budget process was beginning and was asking the committee to critique, give input and make recommendations the 2024 event schedule. Should the event(s) continue or not? After much discussion, the committee recommended the events continue with the exception of Market at the Metra which it felt could be eliminated.*
 - 7b. **Corks & Crafts**- This was not discussed due to lack of quorum. See adjournment.
8. **OLD BUSINESS**- *none.*
9. **ADJOURNMENT**- *A motion to adjourn was made by Village Clerk Merrill and seconded by Mary Kay Prusnick. All were in favor. The meeting was adjourned early due to Mary Kay Prusnick needing to leave which resulted in a lack of quorum.*

