



# Village of Hanover Park Administration

Municipal Building  
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hpil.org

Village President  
Rodney S. Craig

Village Clerk  
Kristy Merrill

Trustees  
Yasmeen Bankole  
Liza Gutierrez  
Syed Hussaini  
James Kemper  
Herb Porter  
Bob Prigge

Village Manager  
Juliana A. Maller

## VILLAGE OF HANOVER PARK SISTER CITIES COMMITTEE SPECIAL MEETING

2121 Lake Street, Hanover Park, Illinois 60133

Thursday, January 26, 2023

7:00 p.m.

### MINUTES

1. CALL TO ORDER - ROLL CALL:

The meeting was called to order at 7:03 p.m. by Sister Cities Committee Chair Pamela Fowler.

PRESENT: Committee Members: Pamela Fowler, Trustee Herb Porter, Frank Grant-Acquah, Darius Robinson

ABSENT: Committee Members: Arnulfo Flores-Auxiliary, Adelaide Grant-Acquah, Maria Pineda, Gustavo Pineda-Auxiliary, Jessica Ramirez

ALSO PRESENT: Trustee Liaison James Kemper, Deputy Chief Victor DiVito, Staff Liaison Katherine Perez

2. ACCEPTANCE OF AGENDA:

Motion by Darius to accept agenda. Second by Frank. Voice Vote: All ayes. Motion carried.

3. PRESENTATIONS/REPORTS:

None.

4. APPROVAL OF MINUTES:

Motion by Trustee Porter to approve meeting minutes from January 12, 2023. Second by Darius. Voice vote: all ayes. No discussion. Motion carried.

5. ACTION ITEMS:

5-a. Black History Month event planning – Date and venue are confirmed for Saturday, February 25, 2023, 12:00 noon to 3:00 p.m., at Village Hall in Room 214, with refreshments at 12:00 noon and the formal program starting at 1:00 p.m. The event program needs to be developed with guest speakers and entertainment. Refreshments (finger sandwiches, fresh cut fruit salad, cookies) will be ordered from **Caputo's** catering. Final menu selections being made and will include vegetarian sandwich option. A week prior to the event, Chair Pamela will be in touch with Caputo's regarding a possible donation. Trustee Porter commented that West Dundee Brianna's did a great job catering an event he recently attended. Regarding performers/presenters, Trustee Porter was in contact with a young lady (Shar) who may be able to perform for 20 minutes, singing 3-4 songs

with recorded tracks (no band); proposed honorarium of \$200. Pamela knows of another person, Eric Smith, who is into genealogy and comes highly recommended. Eric can present on anything. Darius will speak to him about incorporating the theme he has been working on, and Pamela said that she would let Eric know to expect to hear from Darius. Proposed honorarium for Eric for 55-minute presentation, \$300. Unfortunately, having drummers at the **BHM event won't materialize** due to expense and no prospects in the area, but perhaps drummers can be considered for Juneteenth.

There was discussion about the budgeted amount of \$750 falling a little short and not being enough to cover the identified expense of hosting **this year's** Black History Month event, with the estimate being \$975 to cover honorariums, refreshments, door prizes, and miscellaneous supplies. Chair Pamela motioned that a portion of the money earmarked for Valparaiso, in the amount of \$250, be transferred for use at the 2023 Black History Month event thereby increasing its funding to \$1,000. Second by Frank.

Roll call vote: Pamela, Frank, Trustee Porter, Darius. Motion carried.

An updated draft of the flyer was circulated for review; no changes are needed and distribution can begin. The flyer will be provided to Village Administration to promote via the website, social media, weekly eNews. Katherine will also email the file to committee members for distribution. Color copies are available by contacting Katherine.

Although still being developed, the program will likely include a 15-minute video, entertainment, and speaker(s). Darius commented that he knows of an African Dance Troup and that he will reach out to the leader who was a friend of his father. Trustee Porter advised that he would hold off on confirming anything with Shar.

Trustee Porter will send a zoom call link to the organizing team so everyone will be able to touch base and report on their progress.

Katherine noted that the Black History Month proclamation will be read at the Village Board meeting on February 3 and that it will also be read at the Black History Month event on February 25.

- 5-b. Open Meetings Act – online training status – Darius read the online Open Meetings Act pdf. He is now registered on the Illinois Attorney Generals website and will provide a certificate of online training completion once downloaded.
- 5-c. Cape Coast visit planning – The zoom call on Saturday will focus on Black History Month planning with conversation about Cape Coast being temporarily deferred to a time when it can be the focus of a separate zoom call. It was noted that Frank will be out of the country from February 17 through the end of March. The regular monthly meeting on March 23 will be devoted to Juneteenth, and the April meeting will focus on the Cape Coast visit.
- 6. TOWNHALL SESSION  
None.
- 7. OLD BUSINESS (NON-ACTION ITEMS):
  - 7-a. Recap of recent activities – Nothing to report.

7-b. Budget activity update – Katherine advised that a \$50 payment is in process for the Illinois state dues. Frank asked about the status of the SCI dues, and Katherine noted that she expects to receive the invoice in May.

8. NEW BUSINESS (NON-ACTION ITEMS)

8.a Upcoming event announcements

- The Village Awards ceremony is on February 9.
- Frank will be attending the conference in South Africa where 300 attendees are expected. Some from Ghana will be unable to attend the conference due to travel difficulties and restrictions.
- Darius participated in a zoom meeting on January 21 and it was announced that the state conference will be held in Rockford on April 21 & 22.
- Applications for the Illinois Sister City of the year will be distributed soon and due in mid-March.

8-b. Agenda topics for upcoming meetings

- February 23 – Finalize BHM event; open meetings act training status
- March 23 – Juneteenth discussion
- April 27 – Cape Coast visit
- Penpal letter (removed until further notice)

9. ADJOURNMENT

Motion by Chair Pamela to adjourn at 8:40 p.m. Second by Trustee Porter. Voice Vote: All ayes. Motion carried.

Minutes transcribed by:

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Katherine Perez, Interim Staff Liaison

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Pamela Fowler, Chair  
Hanover Park Sister Cities Committee