



# Village of Hanover Park Administration

**Municipal Building**  
2121 West Lake Street, Hanover Park, IL 60133  
630-823-5600 tel 630-823-5786 fax

[hpil.org](http://hpil.org)

**Village President**  
Rodney S. Craig

**Village Clerk**  
Eira L. Corral Sepúlveda

**Trustees**  
Liza Gutierrez  
James Kemper  
Herb Porter  
Bob Prigge  
Rick Roberts  
Sharmin Shahjahan

**Village Manager**  
Juliana A. Maller

## VILLAGE OF HANOVER PARK

**VILLAGE BOARD  
REGULAR MEETING  
2121 Lake Street, Hanover Park, IL 60133**

**Thursday, February 4, 2021  
7:00 p.m.**

### MINUTES

#### 1. **CALL TO ORDER – ROLL CALL**

Village President Craig called the meeting to order at 7:00 p.m.

Roll Call:

PRESENT: Trustees: Shahjahan, Prigge, Roberts, Gutierrez, Porter, Kemper

ABSENT: Trustee(s): None

Quorum established.

ALSO PRESENT: Attorney Bernie Paul, Village Manager Maller and Department Heads.

#### 2. **PLEDGE OF ALLEGIANCE**

Recital of the Pledge of Allegiance.

#### 3. **ACCEPTANCE OF AGENDA**

Motion by Trustee Roberts and seconded by Trustee Shahjahan to accept the agenda.

Roll Call:

AYES: Gutierrez, Porter, Kemper, Shahjahan, Prigge, Roberts

NAYS: None

ABSENT: None

ABSTENTION: None

Motion carried.

**4. PRESENTATIONS**

a. Presentation – COVID-19 Data

Deputy Village Manager Web provided COVID-19 update. He noted that vaccinations reported in Cook County are at 1.96% for individuals that have received the complete 2-part vaccinations and that DuPage County is at 2.43%. He noted that DuPage County is leading as the most vaccinated county in our State.

He noted that registration vaccination sites are available for both counties, but that DuPage County is not allowing for appointments to be made at this time.

He informed that all regions are now in Phase 4 and that all COVID-19 related information is located on our website.

Hanover Park confirmed cases:

DuPage County: 17,054

Cook County: 23,041

Hanover Park COVID-19 deaths:

DuPage County: 16

Cook County: 27

No questions.

**5. TOWNHALL SESSION**

Persons wishing to address the public body must register prior to Call to Order. Please note that public comment is limited to 5 minutes.

None.

**6. VILLAGE PRESIDENT REPORT – RODNEY S. CRAIG**

President Craig noted that he instructed staff to go home and participate in tonight’s meeting virtually due to the pending severe weather conditions expected this evening.

Motion by Trustee Roberts and seconded by Trustee Kemper to approve Consent Agenda by Omnibus vote.

Roll Call:

AYES: Gutierrez, Porter, Kemper, Shahjahan, Prigge, Roberts,

NAYS: None

ABSENT: None

ABSTENTION: None

No objections.

Motion carried.

All matters listed under Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion in the form listed above. There will be no further discussion of these items. If discussion is desired, that item will be removed from Consent Agenda and will be considered separately.

**6-A.1 (C.A.)** Motion to award contracts for street materials to:

- Arrow Road Const. Co. - Hot Mix Asphalt \$66,300 and Cold Mix Asphalt \$13,500
- Vulcan Materials, LLC – CA-1 Gravel Delivered \$4,300 and CA-6 Gravel Delivered \$24,525

Also, to authorize the Village Manager to issue the standing purchase orders in the amounts indicated.

- 6-A.2 (C.A.)** Motion to approve a contract with Traffic Control & Protection of Bartlett for an amount not to exceed \$23,000 for the purchase of sign materials and authorize the Village Manager to execute the necessary documents.
- 6-A.3 (C.A.)** Motion to accept the proposal from RJN Group for professional engineering services related to the MWRD Priority Area Sanitary Sewer Evaluation Survey and Additional Sanitary Sewer Services in an amount not to exceed \$29,140 and authorize the Village Manager to execute the necessary documents.
- 6-A.4 (C.A.)** Motion to authorize the execution of a Memorandum of Understanding that would allow DuPage Public Safety Communications to rent space on specific Village facilities for the placement of communications equipment.
- 6-A.5 (C.A.)** Motion to approve the Annual Operating Budget prepared by Entre Commercial Realty, LLC, for the Hanover Square Shopping Center.
- 6-A.6 (C.A.)** Motion to authorize the Village President and the Village Manager to execute the Agreement dated May 1, 2020 through April 30, 2023, between the Village of Hanover Park and the Teamsters Local 700.
- 6-A.7 (C.A.)** Motion to pass a Resolution authorizing an Extension Memorandum for Operation and Maintenance Sublease Agreement concerning the coffee shop in the Metra Train Station in the Village of Hanover Park and authorize the Village President to execute the necessary documents.
- 6-A.8 (C.A.)** Motion to pass a Resolution approving two securities for the final plat of subdivision for Lake and Gary Subdivision and extending the time to obtain a building permit and commence construction of a building.
- 6-A.9 (C.A.)** Motion to pass a fourth Ordinance related to the emergency created by the impact of the COVID-19 virus.
- 6-A.10** Motion by Trustee Roberts and seconded by Trustee Shahjahan to approve Warrant 02/04/2021 in the amount of \$241,719.06.

No questions.

Roll Call:

AYES: Gutierrez, Porter, Kemper, Shahjahan, Prigge, Roberts  
 NAYS: None  
 ABSENT: None  
 ABSTENTION: None

Motion carried.

- 6-A.11** Motion by Trustee Roberts and seconded by Trustee Shahjahan to approve Warrant Paid in Advance (01/12/2021-01/29/2021) in the amount of \$1,430,640.11.

No questions.

Roll Call:

AYES: Gutierrez, Porter, Kemper, Shahjahan, Prigge, Roberts  
 NAYS: None  
 ABSENT: None  
 ABSTENTION: None

Motion carried.

- 6-A.12** Motion by Trustee Gutierrez and seconded by Trustee Prigge to approve December 2020 P-Cards in the amount of \$21,235.57.

No questions.

Roll Call:

AYES: Gutierrez, Porter, Kemper, Shahjahan, Prigge, Roberts  
NAYS: None  
ABSENT: None  
ABSTENTION: None

Motion carried.

**7. VILLAGE MANAGER'S REPORT – JULIANA MALLER**

a. Amendment to FY'21 Budget – Appendix B

Village Manager Maller spoke to the new part-time position in Inspectional Services, as the business licenses will be processed through that department moving forward. She made herself available for questions.

No questions.

b. Water Billing

Deferred to next meeting.

**8. VILLAGE CLERK'S REPORT – EIRA L. CORRAL SEPÚLVEDA**

No report.

**9. CORPORATION COUNSEL'S REPORT – BERNARD Z. PAUL**

No report.

**10. VILLAGE TRUSTEES REPORTS**

**10-A. LIZA GUTIERREZ**

Trustee Gutierrez asked Public Works Director Moore about the snow removal from sidewalks near a particular school and thanked public works staff for the clearing of snow from the area.

Public Works Director Moore noted that he will investigate as to whom is responsible for the snow clearance of sidewalks near the school and that if it is the responsibility of the homeowners in that area, that they will be notified as to their responsibility. This is of importance because children are walking in the street due to the sidewalks not being cleared from snow.

**10-B. HERB PORTER**

Trustee Porter thanked Public Works Director Moore for providing the update regarding the status of bike signage and electric fleet discussions for future strategic planning.

Motion by Trustee Porter and seconded by Trustee Gutierrez to reconsider the executive session minutes from the last meeting.

Motion by Trustee Porter and seconded by Trustee Gutierrez to correct the previous motion to state that they would like to reconsider the approval of the regular Board meeting minutes of October 15, 2020.

Roll Call:

AYES: Gutierrez, Porter, Kemper, Shahjahan, Prigge, Roberts  
NAYS: None  
ABSENT: None

ABSTENTION: None

Motion carried.

**10-C. JAMES KEMPER**

Trustee Kemper spoke to the desperate need for younger skilled workers in the trades. Discussion as to who is eligible and school curriculums, class availability and training through both union and non-union programs. He noted that apprenticeship programs are available through the State for certification.

**10-D. SHARMIN SHAHJAHAN**

Trustee Shahjahan thanked public works staff for their snow removal efforts.

**10-E. BOB PRIGGE**

Trustee Prigge thanked the public works staff for their diligent efforts on the recent two water main breaks.

**10-F. RICK ROBERTS**

Trustee Roberts thanked public works staff for their snow removal efforts and spoke to the shortage of new workers in the trades.

**11. EXECUTIVE SESSION**

- a. Section 2(c)(21) – Review of Executive Session Minutes

Deferred to next meeting.

**12. ADJOURNMENT**

Motion by Trustee Porter and seconded by Trustee Kemper to adjourn.

Roll Call:

AYES: Gutierrez, Porter, Kemper, Shahjahan, Prigge, Roberts  
NAYS: None  
ABSENT: None  
ABSTENTION: None

Motion carried: Meeting adjourned at 7:32 P.M.

Recorded and Transcribed by Eira L. Corral Sepúlveda Village Clerk  
Minutes approved by President and Board of Trustees on this: 18th day of March 2021.