



Village of Hanover Park Administration

Municipal Building
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hpil.org

Village President
Rodney S. Craig

Village Clerk
Eira L. Corral Sepúlveda

Trustees
James Kemper
Fanny Y. López Benítez
Herb Porter
Bob Prigge
Rick Roberts
Sharmin Shahjahan

Village Manager
Juliana A. Maller

VILLAGE OF HANOVER PARK

VILLAGE BOARD REGULAR MEETING 2121 Lake Street, Hanover Park, IL 60133

Thursday, February 20, 2020
7:00 p.m.

MINUTES

1. CALL TO ORDER – ROLL CALL

Village President Craig called the meeting to order at 7:09 p.m.

Village Clerk Corral Sepúlveda took roll call:

PRESENT: Trustees: López Benítez, Shahjahan, Prigge, Roberts, Porter, Kemper

ABSENT: Trustee(s): None

Quorum established.

ALSO PRESENT: Attorney Bernie Paul, Village Manager Maller and Department Heads.

2. PLEDGE OF ALLEGIANCE

Recital of the Pledge of Allegiance.

3. ACCEPTANCE OF AGENDA

Motion by Trustee Roberts and seconded by Trustee Kemper to accept the agenda.

Trustee Porter requested that item 6-A.5 to be removed from the Consent Agenda
Trustee Roberts requested that item 6-A.6 to be removed from the Consent Agenda

Motion by Trustee Roberts and seconded by Trustee Kemper to remove item 6-A.3 from the agenda.

Roll Call:

AYES: López Benítez, Shahjahan, Prigge, Roberts, Porter, Kemper
NAYS: None
ABSENT: None
ABSTENTION: None

Motion carried.

4. PRESENTATIONS

- a. Commendation – Firefighter/Paramedic Rosa Gonzalez

TOWNHALL SESSION

Persons wishing to address the public body must register prior to Call to Order. Please note that public comment is limited to 5 minutes.

Mr. Dennis Haffron, Cultural Inclusion and Diversity Committee member, spoke to the importance a committee to our town and to the leadership example to other communities in building bridges. He noted that there had been a communication glitch on the appointment of the committee Chairman and that he hoped that communications improve. He thanked the board for supporting the committee in their work.

Mr. Ray Alvarez addressed the Board noting that the work of the CIDC Committee is impressive and also pushes the progress made within the Village. He recognized the committee members and its leadership for realizing synergies, forming partnerships, and identifying opportunities that exist in Hanover Park. He used the MLK Build Up Day as an example of mobilizing community and bringing investment to Hanover Park. He recognized the leadership of Board Liaison Trustee Sharmin Shahjahan and current Chair Village Clerk Eira Corral Sepulveda and spoke to the mentorship of Eira as an empowering leader that engages all members in feeling excited and part of all of the work being done. He urged the Village President and Board of Trustees to support the powerful momentum of the committee by appointing Eira as Chair.

6. VILLAGE PRESIDENT REPORT – RODNEY S. CRAIG

President Craig spoke to his recent visit to Springhill Middle School and noted that he spoke to the students about the Homeless Veterans Initiative.

President Craig noted that he will be in Washington D.C., on March 8th through March 11th. He spoke to the 2020 Census and the importance of correct and full counts. He also noted that we received the grant for railroad crossings.

Motion by Trustee Roberts and seconded by Trustee Kemper to approve by omnibus vote the remaining items on the Consent Agenda.

Roll Call:

- AYES: *López Benítez, Shahjahan, Prigge, Roberts, Porter, Kemper*
- NAYS: None
- ABSENT: None
- ABSTENTION: None

Motion carried.

All matters listed under Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion in the form listed above. There will be no further discussion of these items. If discussion is desired, that item will be removed from Consent Agenda and will be considered separately.

- 6-A.1 (C.A.)** Move to approve the minutes of the regular Board meeting of January 16, 2020.
- 6-A.2 (C.A.)** Motion to pass a Resolution Adopting the Cook County Update of the Multi-Jurisdictional Hazard Mitigation Plan as an Official Plan of the Village of Hanover Park.
- 6-A.4 (C.A.)** Motion to establish a purchase order to Currie Motors for four 2020 Ford Utility Police Interceptors for an amount not to exceed \$162,795 and authorize the Village Manager to execute the necessary documents.

6-A.7 (C.A.) Motion to approve authorization of a change order to AT&T in the amount of \$15,000.00, for the construction of overhead utility line burial along Ontarioville Road and Devon Avenue, from County Farm Road to the west end of Ontarioville Park and authorize the Village Manager to execute the necessary documents.

6-A.5 Motion by Trustee Roberts and seconded by Trustee Kemper to approve a three-year NEOGOV Services Agreement for performance evaluations and management of the recruitment process in an amount not to exceed \$42,750.77 and authorize the Village Manager to execute the necessary documents.

Questions fielded and answered.

Roll Call:

AYES: *López Benítez, Shahjahan, Prigge, Roberts, Porter, Kemper*
NAYS: None
ABSENT: None
ABSTENTION: None

Motion carried.

6-A.6 Motion by Trustee Roberts and seconded by Trustee Shahjahan to consent to the appointment of James Lopez as a regular member to the Veterans Committee and Joshua Sibbles as a regular member to the Environmental Committee for terms ending on April 30, 2022.

Trustee Roberts noted that he asked the item to be pulled because he came to the realization that there were not any openings for new members to join the committee.

Motion by Trustee Kemper and seconded by Trustee Roberts to amend the motion from appointing James Lopez as a regular member to the Veterans Committee and instead appoint James Lopez as an auxiliary member to the Veterans Committee.

Roll Call:

AYES: *López Benítez, Shahjahan, Prigge, Roberts, Porter, Kemper*
NAYS: None
ABSENT: None
ABSTENTION: None

Motion carried.

Roll Call:

AYES: *López Benítez, Shahjahan, Prigge, Roberts, Porter, Kemper*
NAYS: None
ABSENT: None
ABSTENTION: None

Motion carried as amended.

6-A.8 Move to approve Warrant 2/20/2020 in the amount of \$494,684.04.

No questions.

Roll Call:

AYES: *López Benítez, Shahjahan, Prigge, Roberts, Porter, Kemper*
NAYS: None
ABSENT: None
ABSTENTION: None

Motion carried.

6-A.9 Move to approve Warrant Paid in Advance (1/31/20-2/13/20) in the amount of \$107,073.50.

No questions.

Roll Call:

AYES: *López Benítez, Shahjahan, Prigge, Roberts, Porter, Kemper*
NAYS: None
ABSENT: None
ABSTENTION: None

Motion carried.

7. VILLAGE MANAGER'S REPORT

b. Monthly Treasurer's Report – January 2020

Village Manager Maller noted that the report had been provided to the Board for review and made herself available for questions.

No questions from the Board.

a. Strategic Plan Update

Fire Chief Haigh provided an overview of the strategic plan including but not limited to the strategic plan timeline, the terminology descriptions, ongoing projects, processes, objectives and status updates.

Village Manager Maller noted that the strategic plan is developed to cover a three-year period and was developed to be completed with current staff and the size of the Village capacity that we have. She noted that with the Board's assistance, it was recognized that there are some limitations as to what we would like to include but are unable to at this time and thus items were prioritized accordingly.

Fire Chief Haigh addressed several items, including but not limited to long-term capital, the refinancing of the bonds, the overall reductions in property tax, new sources of revenue implemented, new businesses, the Ontarioville Center project, the new sports pavilion, and improvements to the road systems. He noted that several projects completed in a concerted effort by the Police and Fire departments relating to public safety.

Fire Chief Haigh made himself available for questions.

Village Manager Maller noted that she is in receipt of Board questions via email and that the questions will be answered next week.

Trustee López Benítez noted that she would like to ask several questions for the record even if the answers were not available at this time.

Trustee López Benítez asked about revenue, collection processes, payment plans, and notifications.

Village Manager Maller responded to her question and provided the outreach efforts by which the Village has implemented for notifications to residents. Village Manager Maller noted that she had provided the information to Trustee López Benítez, and the rest of the Board, earlier today via email.

Trustee Porter noted that he had read the email response from Village Manager Maller to Trustee López Benítez and the Board and spoke to the need for in-depth meetings to hold discussions and explore opportunities and/or options.

Village Clerk Corral Sepúlveda spoke to the gaming ordinance and the impact level of burden it has placed on our businesses to not have the fee to replace a machine prorated, as it was previously.

Village Manager Maller noted that the gaming ordinance had been discussed by the Board, that comparative data had been provided to the Board prior to their decision and vote for the passage of the ordinance.

Trustee López Benítez continued with the remainder of her questions. She inquired on the Police department's decision to move local traffic prosecution to DuPage County, including misdemeanor DUI offenses adding an additional \$65,000 dollars in 2019 revenues. She asked about the impact on the Cook County residents. Police Chief Menough responded as to the importance of having access to data through the DuPage Justice Information System (DUJIS) record management system, which is now accessible to our Police department and the necessity to implement the DUJIS process that we participate in.

Trustee López Benítez then inquired about the Code Enforcement process to cite residents for non-compliance of the Village code ordinance. She asked about the impact to residents, the amount of citations versus the amount of cases that were resolved and about the perception of residents to code enforcement efforts. Village Manger Maller noted that the information will be provided to her and the Board once staff has had an opportunity to compile the data. Police Chief Menough noted that residents are made aware of the violation, that they are then given a time frame to correct the issue and that last year 95% of residents were compliant prior to the issuance of a citation.

Trustee López Benítez inquired as to why Jimmy John's and the Checkers restaurants closed. Village Manager Maller noted that an email had been sent to her and the Board with the response to her question. Discussion ensued including, but not limited to, a strategic approach to development, identify our niche, marketing efforts, provide physical access to businesses, and the implementation of outreach efforts to other organizations in conjunction with incentives to attract new businesses.

Trustee López Benítez asked that discussion regarding residential parking in areas that are limited as to where they can park during the day as well as overnight. Village Manager Maller noted that a tentative workshop will be scheduled to discuss this topic sometime in April, and/or pending collection of data by staff which may be in March.

Trustee López Benítez then asked about the proposed additional red-light cameras and how the comptroller's decision to remove assistance to municipalities in the collection efforts for fines for red-light camera tickets and how our municipality has been affected by this decision from the comptroller's office. Village Manager Maller noted that there has been no affect to our municipality. Trustee López Benítez then asked about the financial impact on our community, and what, if any, feedback has been received from our residents in connection to the red-light camera program. Village Manger Maller noted that statistical data on the red-light usage will be provided to the Board once staff compiles the data.

Trustee López Benítez then asked about multi-cultural outreach and communication efforts, the possibility for language translation in the Highlighter, e-News, e-Alerts, Board Meeting Agendas, Board Meeting Minutes and Board Meeting discussions. Trustee López Benítez asked that the translation service availability message that we provided in the Highlighter also be printed in the Highlighter in Spanish and in Polish to bridge the gap of information for our residents. She also noted that perhaps a notice could be put on our Facebook page in two or three languages, and also the expansion of social media and livestreaming board meetings.

Trustee López Benítez then addressed the citizen satisfaction surveys and asked about the response rate. Deputy Village Manager Webb noted that there were approximately ten thousand surveys sent to our residents and that we received roughly five hundred and fifty responses. He also noted that the survey was made available on our Facebook page and available to residents at Village hall. Trustee López Benítez concluded by asking about diversity in our hiring practices and in outsourcing of contractors. Village Manager Maller provided the current process for contractors.

Village President Craig noted that we will have an opportunity to have further dialog in connection to strategic planning in a future workshop so an in-depth discussion can take place.

8. VILLAGE CLERK'S REPORT – EIRA L. CORRAL SEPÚLVEDA

Village Clerk Corral Sepúlveda reminded all to record their census video, if they haven't done so already, and suggested a joint census video recording with elected officials and census partners. She spoke to the 2020 Census outreach effort and asked that people go to the Hanover Park Facebook page and share the 2020 Census information with their Facebook friends.

9. CORPORATION COUNSEL'S REPORT – BERNARD Z. PAUL

No report.

10. VILLAGE TRUSTEES REPORTS

10-A. FANNY LÓPEZ BENÍTEZ

Trustee López Benítez noted that the Historic Committee meeting will be taking place on Wednesday, February 20th, at 6:00 p.m., and that the Women's 2020 Centennial Celebration on the Women's Right to Vote event will take place on Sunday, March 8th at 2:30 p.m., at the Park District.

10-B. SHARMIN SHAHJAHAN

Trustee Shahjahan noted that she will be participating in a conversation regarding the Boise vs. Martin case and the city's role in handling homelessness.

Trustee Shahjahan noted that Senator Duckworth's new outreach coordinator, Peter Danos, asked to be provided with a tour of Hanover Park and that a tour was completed.

Trustee Shahjahan spoke to the CIDC Committee draft Cultural Inclusion Ordinance and that a workshop will be scheduled for further discussion. She spoke to the CIDC leadership, which is currently Chaired by Village Clerk Corral Sepúlveda, and asks that Village Clerk Corral Sepúlveda remain as co-chair through the duration of her three-year term, after which a transition to Chairmanship for the committee could take place. She noted that a request to Mayor Craig to address the committee had been extended to him and noted that previous engagements had conflicted with his availability for him to attend CIDC meetings.

Trustee Shahjahan spoke to the possible formation of a Welcoming Committee, the implementation of a Community Survey index and the possibility of developing a Community Index to identify gaps and find resolution to same.

Trustee Shahjahan noted that she is proud to be a part of the upcoming Women's Tea, celebrating the Centennial Women's Right to Vote event, that will be held on International Women's Day, on Sunday, March 8, 2020, at 2:30 p.m.

10-C. BOB PRIGGE

Trustee Prigge spoke to the recent news about the Boy Scout of America organization and the current National Bankruptcy filing. He noted that our local and regional Boy Scout of America entities are financially sound and will not be impacted by the findings of the National Boy Scout of America entity.

10-D. RICK ROBERTS

No report.

10-E. HERB PORTER

Trustee Porter invited all to attend the upcoming Business After Hours event held at Village Hall on Monday, February 24th from 5:00 p.m. to 7:00 p.m. President Craig asked Trustee Porter to represent him as he may not be able to attend the event. Trustee Porter agreed to do so.

Trustee Porter noted that Cook County Commissioner Kevin Morrison will be holding a Black History Recognition event, honoring the Sister Cities Committee for their contribution to the community, at the Hanover Park Police Community Room on Friday, February 28th from 11:00 a.m. to 12:00 p.m. He also noted that the Sister Cities Black History Month Celebration entitled “1619 Before the Slave Trade” event will take place on Saturday, February 29th at Village Hall, Room 214, and invited all to attend.

10-F. JAMES KEMPER

Trustee Kemper noted that the Citizen Corp Council services, Community Emergency Response Team (CERT), Fire Corp and volunteer emergency services, have been transitioned from the Police Department to the Fire Department. That means that all emergency services within the Village that previously fell historically under the Police Department will now fall under the Fire Department.

Trustee Kemper noted that CERT training is scheduled for October and that an individual will be sent to Springfield for CERT training in Spanish so that we can then provide CERT training in Spanish in our community.

Trustee Kemper noted that a CERT Severe Weather class will be held on Wednesday, March 4th at 7:00 p.m., in the Fire Station 1 Community Room.

11. EXECUTIVE SESSION

None scheduled.

12. ADJOURNMENT

Motion by Trustee Roberts and seconded by Trustee Shahjahan to adjourn.

Voice vote:

All Ayes.

Motion carried: Meeting adjourned at 9:37 P.M.

Recorded and Transcribed by Village Clerk Eira L. Corral Sepúlveda
Minutes approved by President and Board of Trustees on this 7th day of May 2020.