



# Village of Hanover Park Administration

**Municipal Building**  
2121 West Lake Street, Hanover Park, IL 60133  
630-823-5600 tel 630-823-5786 fax

[hpil.org](http://hpil.org)

**Village President**  
Rodney S. Craig

**Village Clerk**  
Eira L. Corral Sepúlveda

**Trustees**  
Liza Gutierrez  
James Kemper  
Herb Porter  
Bob Prigge  
Rick Roberts  
Sharmin Shahjahan

**Village Manager**  
Juliana A. Maller

## VILLAGE OF HANOVER PARK

### VILLAGE BOARD REGULAR MEETING 2121 Lake Street, Hanover Park, IL 60133

Thursday, April 15, 2021  
7:00 p.m.

#### MINUTES

#### 1. CALL TO ORDER – ROLL CALL

As the Village of Hanover Park continues to follow social distancing requirements and guidelines established in Governor Pritzker's Restore Illinois Plan: the Governor has issued a disaster declaration related to a public health disaster throughout all of the State of Illinois as defined in Section 4 of the Illinois Emergency Management Act; and the Village President has determined that an in-person meeting conducted under the Open Meetings act is not practical or prudent because of the disaster, accordingly the Village Board public meeting will be held by audio and video conference (in-person attendance is also available) without the requirement of a quorum being present.

Village President Craig called the meeting to order at 7:00 p.m.

Roll Call:

PRESENT: Trustees: Porter, Kemper, Shahjahan, Prigge, Roberts, Gutierrez

ABSENT: Trustee(s): None

Quorum established.

ALSO PRESENT: Attorney Bernie Paul, Village Manager Maller and Department Heads.

#### 2. PLEDGE OF ALLEGIANCE

Recital of the Pledge of Allegiance.

#### 3. ACCEPTANCE OF AGENDA

Motion by Trustee Roberts and seconded by Trustee Kemper to accept the agenda.

Request by President Craig to remove agenda item 6-A.4 from the consent agenda as it requires a 2/3 vote of the Corporate Authority.

Request by Trustee Gutierrez to remove agenda item 6-A.6 from the consent agenda.

Roll Call:

AYES: Porter, Kemper, Shahjahan, Prigge, Roberts, Gutierrez  
NAYS: None

ABSENT: None  
ABSTENTION: None

Motion carried.

**4. PRESENTATIONS**

- a. Swearing In – Firefighter Dakota Stevens  
Firefighter Dakota Stevens was sworn in and congratulated by Board.
- b. Presentation – COVID-19 Data

Deputy Village Manager Webb provided current C19 data.

He noted the following:

- That the second C19 vaccine was completed at Evangel Church
- Provided update regarding second registration event noting that the Johnson & Johnson vaccine distribution has been paused but noted that Jewel's representatives were contacted and that they can provide 1,170 Pfizer vaccine units. The partnered registration event with Jewel Osco is scheduled for April 14, 2021, at the Hanover Park Park District and for Hanover Park residents exclusively.
- Total new C19 cases in Cook County and DuPage County combined is 4,510.
- Total combined deaths in Hanover Park are 51.

- c. NIMEC Presentation by Sharon Durling

Ms. Durling presented a PowerPoint presentation regarding the NIMEC aggregation program. She spoke to the program noting that the "At ComEd Rate" Program provides several benefits to both the residents and to the Village. She noted that the Village will be eligible to receive Civic Contributions as early as June of this year, and mentioned that there is zero rate risk, zero added cost and that NIMEC will provide assurance to residents.

Ms. Durling spoke to several communities that are current participants and went on to describe the next steps necessary, should the Village be interested in the program. She noted that implementation of the program takes approximately 70-90 days, that NIMEC provides staff training, drafts of social media campaign, communications and that NIMEC will also take responsibility to mail notices to ratepayers and provide resident care through NIMEC toll-free number through the term of the program which can be one, two or three years.

Ms. Durling made herself available for any questions the Board may have.

Trustee Shahjahan asked as to why one, of the suppliers had a much higher cost than the other. Ms. Durling noted that it depends on the Village and the individual analytical model they choose is often the case. Trustee Porter asked as to how billing will impact our residents. Ms. Durling noted that there will be no negative impact to residents because, in accordance with law, all residents are not required to opt in and can opt out without penalty. Residents will be notified through notice confirmation process.

No further questions.

**5. TOWNHALL SESSION**

Persons wishing to address the public body must register prior to Call to Order. Please note that public comment is limited to 5 minutes.

None.

**6. VILLAGE PRESIDENT REPORT – RODNEY S. CRAIG**

President Craig noted that this is officially the last Board meeting with the current Village Board and noted that he strongly believes that it is time to return to normalcy in having in person meetings effective May 6, 2021.

President Craig thanked the members of the Board who will not be returning.

Motion by Trustee Roberts and seconded by Trustee Kemper to approve the Consent Agenda by Omnibus vote.

Roll Call:

AYES: Porter, Kemper, Shahjahan, Prigge, Roberts, Gutierrez  
NAYS: None  
ABSENT: None  
ABSTENTION: None

No objections.

Motion carried.

All matters listed under Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion in the form listed above. There will be no further discussion of these items. If discussion is desired, that item will be removed from Consent Agenda and will be considered separately.

**6-A.1 (C.A.)** Motion to approve the cancellation of the regular Village Board meeting of July 1, 2021.

**6-A.2 (C.A.)** Motion to accept the bid and award the contract for the 2021 Arterial Fence Maintenance to Fence Connection, Inc. in an amount not to exceed \$35,043 and authorize the Village Manager to execute the necessary documents.

**6-A.3 (C.A.)** Motion to approve the addition of \$1,610, for a total of \$147,644, to purchase order 2021-00000001 with Compass Minerals America Inc., for the annual road salt purchase.

**6-A.5 (C.A.)** Motion to pass an Ordinance amending the Base Salary Plan of the Village of Hanover Park and direct staff to implement the plan effective May 1, 2021.

**6-A.4** Motion by Trustee Roberts and seconded by Trustee Kemper to waive competitive bidding and accept the quote from Display Sales in the amount not to exceed \$21,030 for holiday decorations for the Ontarioville Plaza and authorize the Village Manager to execute the necessary documents. A two-thirds vote of the corporate authority is required.

Trustee Shahjahan questioned the waiver of competitive bidding. Public Works Director Moore noted that the existing decorations were previously purchased through this vendor and there is a desire to have a cohesive design.

Roll Call:

AYES: Porter, Kemper, Shahjahan, Prigge, Roberts, Gutierrez  
NAYS: None  
ABSENT: None  
ABSTENTION: None

Motion carried.

**6-A.6** Motion by Trustee Roberts and seconded by Trustee Kemper to approve staff's recommendation on the breakdown of FY'21 community contribution funds.

Village Manager Maller provided summary as to the use of social services and community groups that were reviewed, as well as a few newly added community groups; the Community Crises Center and Between Friends and the Leyden Family Services, respectively. She noted that several organizations receive funding

from other sources and that it was determined that no funding from the Village would be allocated to them at this time but that the Board may determine future contributions. She asked for direction from the Board moving forward.

Trustee Gutierrez spoke to the services provided by each organization and suggested that identification of duplicity between programs should be considered in deciding which services we should contribute funding to.

Discussion continued surrounding funding sources, community impact and budget limits, comparison between services, removing duplicity and fund relocation to better serve our community. It was noted by Trustee Shahjahan that there may be additional funds available to us from the American Rescue Plan fund that may allow us to provide additional funding support. Trustee Porter noted that consideration of the funding should be proportionate to the needs of the agency/agencies.

Tricia Rossi spoke to the Between Friends organization and the import of their free legal services provided to victims of domestic violence in obtaining civil orders of protection services through the court system in Cook County and how valuable this service is to them. She noted that in addition to that they also provide legal clinics for survivors and attorney advise.

Consensus to move forward with approval of this agenda item and prioritize review and comparison of all the agencies, make better use of our funding capacity while maximizing services to our community.

Roll Call:

AYES: Porter, Kemper, Shahjahan, Prigge, Roberts, Gutierrez  
NAYS: None  
ABSENT: None  
ABSTENTION: None

Motion carried.

- 6-A.7** Motion by Trustee Roberts and seconded by Trustee Kemper to pass an Ordinance authorizing the renewal of and continuation of aggregation of electrical load and the electric aggregation plan of operation and governance for the Village of Hanover Park and authorizing the Village Manager to execute a contract concerning a future supply contract.

No discussion.

Roll Call:

AYES: Porter, Kemper, Shahjahan, Prigge, Roberts, Gutierrez  
NAYS: None  
ABSENT: None  
ABSTENTION: None

Motion carried.

- 6-A.8** Motion by Trustee Roberts and seconded by Trustee Kemper to authorize the Village Manager to waive water and sewer fees to the Seafari Springs Aquatic Center for the 2021 pool season and to execute easement and easement related documents for property located adjacent to the Anne Fox School.

Village Manager Maller noted that we have received grant funding for this project. Furthermore, the Village of Hanover Park's code enforcement recommends either the repair or removal of the damaged tennis courts. She noted that the Village has requested from the park district to provide an easement to the Village so that it can be incorporated into the project plan, and in consideration for the easement, the park district has requested that the water and sewer fees for this year's pool season be waived. Attorney Paul explained the legal process. Public Works Director Moore answered questions about the project.

Roll Call:

AYES: Porter, Kemper, Shahjahan, Prigge, Roberts, Gutierrez  
NAYS: None

ABSENT: None  
ABSTENTION: None

Motion carried.

**6-A.9** Motion by Trustee Roberts and seconded by Trustee Kemper to approve the minutes of the regular Board meeting of March 4, 2021.

No questions.

Roll Call:

AYES: Porter, Kemper, Shahjahan, Prigge, Roberts, Gutierrez  
NAYS: None  
ABSENT: None  
ABSTENTION: None

Motion carried.

**6-A.10** Motion by Trustee Roberts and seconded by Trustee Kemper to approve Warrant 4/15/2021 in the amount of \$188,874.67.

No questions.

Roll Call:

AYES: Porter, Kemper, Shahjahan, Prigge, Roberts, Gutierrez  
NAYS: None  
ABSENT: None  
ABSTENTION: None

Motion carried.

**6-A.11** Motion by Trustee Roberts and seconded by Trustee Shahjahan to approve Warrant Paid in Advance (3/25/2021-4/08/2021) in the amount of \$393,581.34.

No questions.

Roll Call:

AYES: Porter, Kemper, Shahjahan, Prigge, Roberts, Gutierrez  
NAYS: None  
ABSENT: None  
ABSTENTION: None

Motion carried.

**7. VILLAGE MANAGER'S REPORT – JULIANA MALLER**

a. Fourth Quarter Financial Report – FY'20

Finance Director Navarrete provided a highlighted summary of the General Fund report which touched on all the Village General Fund Revenues. She identified each fund as to whether it increased, decreased, or met budget expectations and noted that the decreases were due to the Covid-19 disruption.

Village Manager Maller made herself available for questions about the General Fund by the Board and noted that the Village weathered COVID19 well in-spite of all the challenges and restrictions.

No questions.

Finance Director Navarrete then provided a highlighted summary of the Water and Sewer Fund report which touched on all the Village Water and Sewer Fund Revenues noting slight increases from our original projections, unprecedented decreases and exceeded amounts due to COVID19 and that we did not achieve our budget goals this year.

Questions were fielded and answered.

Village Manager Maller noted that overall, the Village did not achieve the budget goals this year due to COVID19. She made herself available for questions about the Village Water and Sewer Funds.

No further questions.

Village Manager Maller closed by thanking Trustee Roberts, Trustee Shahjahan and Clerk Corral Sepúlveda for their services to the Village and our residents. Speaking on behalf of Village staff and herself she invited them to join in the celebration of their services on May 6, 2021 and for a warm farewell.

**8. VILLAGE CLERK'S REPORT – EIRA L. CORRAL SEPÚLVEDA**

Village Clerk Corral Sepúlveda spoke to the unfortunate death of Adam Toledo.

Village Clerk Corral Sepúlveda expressed her thanks to staff for relentless work efforts, she thanked Chief Haigh, Assistant Fire Chief Fors, Deputy Village Manager and staff for facilitating vaccination events for our community.

She closed in reflection of our community of business owners, her enjoyment of meeting with residents throughout her tenure and spoke to the special events held throughout the year, committee leadership and partnered events with Habitat for Humanity providing home ownership to our residents and to the diversity of our Board. She bid a warm farewell and noted that she looks forward to the continued success of the Village.

**9. CORPORATION COUNSEL'S REPORT – BERNARD Z. PAUL**

No report, but wished Trustee Shahjahan, Trustee Roberts and Clerk Corral Sepúlveda much success in their future endeavors.

**10. VILLAGE TRUSTEES REPORTS**

**10-A. HERB PORTER**

Trustee Porter announced that CEDA will be hosting a LIHEAP Open House energy assistance event on April 21, 2021, via Facebook Live, from 1:00 p.m. through 2:00 p.m. He also acknowledged the success of the recent Community Development Commission meeting which provided valuable information to our business owners. He concluded by expressing his thanks and well wishes to Trustee Shahjahan, Clerk Corral Sepúlveda and Trustee Roberts.

**10-B. JAMES KEMPER**

No report but thanked the departing members of the Board for the accomplishments they achieved for our Village and wished them much success and well wishes on their future endeavors.

**10-C. SHARMIN SHAHJAHAN**

Trustee Shahjahan spoke to her service to our community and thanked the Board, Clerk Corral Sepúlveda and Village staff for all their efforts in making our community a better place. She spoke to the upcoming MLK Build Day on May 22, 2021 and encouraged all to volunteer, if they have not done so already. She concluded by thanking staff for their commitment to the wellbeing of our Village and in keeping the Village safe and healthy through the Covid-19 pitfalls.

**10-D. BOB PRIGGE**

No report but thanked Trustee Roberts, Trustee Shahjahan and Clerk Corral Sepúlveda well wishes and much success in their future endeavors.

**10-E. RICK ROBERTS**

Trustee Roberts expressed a heartfelt thanks to all for their kind comments, friendship, and diligent hard work on behalf of our community.

**10-F. LIZA GUTIERREZ**

Trustee Gutierrez thanked Trustee Roberts, Trustee Shahjahan and Clerk Corral Sepúlveda for the service they provided to our residents. She spoke to the FEMA program providing funeral assistance for those who have lost loved ones to Covid-19. Information can be found on the FEMA website by going to [disasterassistance.gov](https://www.fema.gov/disaster/assistance).

**11. EXECUTIVE SESSION**

a. Section 2(c)(1) – Personnel

Motion by Trustee Roberts and seconded by Trustee Kemper to go into Executive Session and not return to open meeting.

Roll Call:

AYES: Porter, Kemper, Shahjahan, Prigge, Roberts, Gutierrez  
NAYS: None  
ABSENT: None  
ABSTENTION: None

Motion carried.

**12. ADJOURNMENT**

Motion by Trustee Roberts and seconded by Trustee Kemper to adjourn.

Roll Call:

AYES: Porter, Kemper, Shahjahan, Prigge, Roberts, Gutierrez  
NAYS: None  
ABSENT: None  
ABSTENTION: None

Motion carried: Meeting adjourned at 9:06 P.M.

Recorded and Transcribed by Eira L. Corral Sepúlveda Village Clerk  
Minutes approved by President and Board of Trustees on this: 20th day of May 2021.