



Village of Hanover Park Administration

Municipal Building
2121 West Lake Street, Hanover Park, IL 60133
630-823-5600 tel 630-823-5786 fax

hpil.org

Village President
Rodney S. Craig

Village Clerk
Eira L. Corral Sepúlveda

Trustees
James Kemper
Fanny Y. López Benítez
Herb Porter
Bob Prigge
Rick Roberts
Sharmin Shahjahan

Village Manager
Juliana A. Maller

VILLAGE OF HANOVER PARK

VILLAGE BOARD REGULAR MEETING 2121 Lake Street, Hanover Park, IL 60133

Thursday, May 7, 2020
7:00 p.m.

MINUTES

1. CALL TO ORDER – ROLL CALL

Village President Craig called the meeting to order at 7:00 p.m.

Roll Call:

PRESENT: Trustees: Shahjahan, Prigge, Roberts, Porter, López Benítez

ABSENT: Trustee(s): Kemper

Quorum established.

ALSO PRESENT: Attorney Bernie Paul, Village Manager Maller and Department Heads.

2. PLEDGE OF ALLEGIANCE

Recital of the Pledge of Allegiance.

3. ACCEPTANCE OF AGENDA

Motion by Trustee Porter and seconded by Trustee Prigge to accept the agenda.

Roll Call:

AYES: Shahjahan, Prigge, Roberts, Porter, López Benítez

NAYS: None

ABSENT: Kemper

ABSTENTION: None

Motion carried.

4. PRESENTATIONS

a. Proclamation – National Police Week

5. TOWNHALL SESSION

Persons wishing to address the public body must register prior to Call to Order. Please note that public comment is limited to 5 minutes

None.

6. VILLAGE PRESIDENT REPORT – RODNEY S. CRAIG

President Craig spoke to his recent participation at the MPS teleconference, other participants were Trustee López Benítez and Economic and Community Development Director Govind. He noted that today is recognized as A Day of Prayer. He spoke to Teacher's Appreciation Week and Mother's Day.

Village President Craig spoke to our local hotels who are providing accommodation for health care workers so they can stay there and not in their homes during this time of contamination.

Village President Craig noted that the Greater Elgin Family Care Center started to conduct COVID19 testing at their Hanover Park location.

Motion by Trustee Roberts and seconded by Trustee Shahjahan to approve Consent Agenda by Omnibus vote.

Roll Call:

AYES: Shahjahan, Prigge, Roberts, Porter, López Benítez
NAYS: None
ABSENT: Kemper
ABSTENTION: None

Motion carried.

All matters listed under Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion in the form listed above. There will be no further discussion of these items. If discussion is desired, that item will be removed from Consent Agenda and will be considered separately.

**6-A.1
(C.A.)** Motion to approve the Minutes of the Regular Board meeting of February 20, 2020.

**6-A.2
(C.A.)** Motion to approve the Minutes of the Regular Board meeting of March 19, 2020.

**6-A.3
(C.A.)** Motion to approve the Minutes of the Regular Board meeting of April 2, 2020.

**6-A.4
(C.A.)** Motion to consent to the Village President's appointment of Jesus Salazar as a regular member to the Cultural Inclusion and Diversity Committee and as an auxiliary member on the Veterans Committee for a term ending on April 30, 2021.

**6-A.5
(C.A.)** Motion to consent to the Village President's reappointment of:

- Nancy Cicero, Martin Escobar and Richard Bergmann as regular members of the Citizens Corp Council for terms ending on April 30, 2023;
- Northwest Hispanic Chamber of Commerce as a regular member to the Economic Development Committee for a term ending on April 30, 2023;
- Dennis Haffron and Gurmeet Singh as regular members to the Cultural Inclusion & Diversity Committee for terms ending on April 30, 2023;
- Tonya Frosheiser and Thomas Clark as regular members on the Development Commission for terms ending on April 30, 2023;
- Herb Porter and Pamela Fowler as regular members to the Sister Cities Committee for terms ending on April 30, 2023;
- Sherry Craig as a regular member to the Special Events Committee for a term ending on April 30, 2023;

- Ronald Frosheiser, June Euliano, Frank Euliano, and David Martinez as regular members to the Veterans Committee for a term ending on April 30, 2023.

Further, approve the Village President's reappointment of Syed Hussaini from an auxiliary member to a regular member of the Development Commission for a term to expire on April 30, 2023.

- 6-A.6 (C.A.)** Motion to consent to the appointment of Joe Serauskas as Chair to the Development Commission.
- 6-A.7 (C.A.)** Motion to approve proposal from Aqua Backflow, Inc. for backflow management services for the Village's Cross-Connection Control Program and authorize the Village Manager to execute the necessary documents.
- 6-A.8 (C.A.)** Motion to accept the DuPage County Procurement Services Bid and award the contract for road salt to Compass Minerals America Inc. for an amount not to exceed \$146,034 and authorize the Village Manager to execute the necessary documents.
- 6-A.9 (C.A.)** Motion to approve the payment to Tyler Technologies for Software Maintenance and Support in the amount of \$115,984.49 and authorize the Village Manager to execute the necessary documents.
- 6-A.10 (C.A.)** Motion to pass an Ordinance modifying Sections 58-385 And 58-386 of Article IX. – Canvassers and Solicitors, of Chapter 58 - Licenses, Permits, and Business Regulations of the Municipal Code of the Village of Hanover Park, Illinois, by increasing the fee and modifying the application provision for canvassers and solicitors.
- 6-A.11** Motion to approve the purchase of 5,000 masks from ER2 Image Group of Hanover Park in the amount of \$8,750 utilizing the Rapid Response Census Grant Funds.

It was noted that the Village of Hanover Park received funding from the Rapid Response Census Grant Funds and Village Manager Maller noted that 5,000 masks were purchased from ER2 Image Group of Hanover Park in the amount of \$7,500 using the funding from the grant.

Trustee López Benítez requested information on the logistics for distribution. Village President Craig provided the locations and the number of masks to each location. Trustee López Benítez requested that the list of locations be provided to the public and posted on social media.

Clerk Corral Sepulveda inquired on the locations selected and suggested that the American Association of Retired Asians be considered in the future, as they are also partners with the Village of Hanover Park in conducting Census outreach. She also stressed the importance of posting the information to the public on locations that will have masks so that all Hanover Park residents can access the masks. She also suggested that the post include information on homemade masks and of resources available to residents at the organizations distributing the masks.

Clerk Corral Sepulveda inquired on whether the budget dollars she presented were used for the purchase of the masks. Village Manager Maller noted that only grant funds would be used for the purchase.

Discussion regarding the 20 masks for Elected Board members to distribute. Consensus to drop masks for elected officials to pick up at their corresponding Village mailbox.

- 6-A.12** Motion by Trustee Roberts and seconded by Trustee Shahjahan to pass an Ordinance Authorizing a fourth amendment to the FY 2020 Budget of the Village of Hanover Park. *A two-thirds vote of the corporate authority is needed.*

No questions.

Roll Call:

AYES: Shahjahan, Prigge, Roberts, Porter, López Benítez, President Craig
 NAYS: None
 ABSENT: Kemper

ABSTENTION: None

Motion carried.

- 6-A.13** Motion by Trustee Roberts and seconded by Trustee Shahjahan to approve Warrant 5/07/2020 in the amount of \$682,102.48.

No discussion.

Roll Call:

AYES: Shahjahan, Prigge, Roberts, Porter, López Benítez
NAYS: None
ABSENT: Kemper
ABSTENTION: None

Motion carried.

- 6-A.14** Motion by Trustee Roberts and seconded by Trustee Prigge to approve Warrant Paid in Advance (4/01/2020-4/29/2020) in the amount of \$1,411,948.85.

No discussion.

Roll Call:

AYES: Shahjahan, Prigge, Roberts, Porter, López Benítez
NAYS: None
ABSENT: Kemper
ABSTENTION: None

Motion carried.

7. VILLAGE MANAGER'S REPORT – JULIANA MALLER

a. Village Operations Update

- Emergency Declaration

Village Manager Maller requested that Attorney Paul review the Emergency Orders. Attorney Paul noted that the first Emergency Order established liquor sale guidelines and the second Emergency Order gave the Village Manager additional authority regarding while dealing with the COVID19 epidemic and it continued the Village President's order until the May 7 meeting, or 60 days, if, the board took no action.

Questions fielded and answered.

- Format of Future Meetings

Village Manager Maller asked Attorney Paul to provide update on the Emergency Declaration, the current situation and the Governors order to shelter at home until the end of May. He noted that the Emergency Declaration can be extended by 60 days.

Village Manager Maller provided summary of COVID-19 status and she noted that there had been no reported cases of employee's sick with COVID19 and that there were 216 in Cook County and 106 DuPage County of residents. Staff is working on a soft reopening in June and requested discussion on continuing teleconferencing for the June board meeting.

Trustee Roberts noted that his biggest fear was the retention of restaurants in Hanover Park and the impact to small business owners. Village Manager noted that the guidelines to reopen

businesses were being led by the State of Illinois. Trustee Roberts encouraged staff to reach out to small businesses and provide support.

Village Maller requested that Community and Economic Development Director Shubhra Govind provide a summary regarding the business outreach conducted by the Village.

Clerk Corral Sepulveda thanked Trustee Roberts for his advocacy for small business owners and noted that businesses have experienced challenges in navigating the loan and grant process in addition to having to retool their business models with lower revenue and the same or higher costs to do business.

Village President Craig noted that we are functioning under a non-representative government without legislators in Springfield and the Governor following one sense of science. He spoke to businesses attempting to find solutions to operate their businesses and spoke to the Golf Range that had been denied by DCEO. He also noted that he had been advocating for dollars to municipalities.

Clerk Corral Sepulveda inquired on using TIF dollars to support businesses. Mayor Craig noted that we could not use TIF funding and Village Manager Maller noted that TIF dollars were limited to businesses within the district.

Village Manager Maller noted that there is a projected \$5 million dollar deficit in the general fund and that staff had an ongoing tally of expenses caused by COVID19 with a current total of \$242,291.00. It was noted that there were no assurances that funding would be made available to recover those expenses. Furthermore, Village Manager Maller indicated that businesses need help in navigating the system of grants and loans available.

Trustee Lopez Benitez inquired on TIF dollars available to support businesses within the district.

Trustee Porter spoke to the Bartlett program in granting assistance to businesses. Village Manager noted that the Bartlett model was being funded via gaming dollars. She noted that the amount calculated benefitting each Hanover Park business would be within a range of \$200 - \$1,000. It was noted that the board could decide to have a portion of the Village's video gaming funding be reallocated to support the business community.

Community & Economic Development Director Govind provided an overview of communications with business owners in Hanover Park.

Trustee Lopez Benitez requested a more in-depth discussions in the future regarding the use of TIF dollars and video gaming funding.

Discussion regarding support for businesses.

b. Monthly Treasurer's Report – March 2020

Village Manager Maller made herself available for questions.

No questions.

8. VILLAGE CLERK'S REPORT – EIRA L. CORRAL SEPÚLVEDA

Village Clerk Corral Sepúlveda noted that she has been in working with Latino leaders to address the disproportionate impact of COVID-19 to the Latino community. She also noted that Hanover Park has a higher rate of confirmed positive COVID-19 than some of the other neighboring communities. She spoke to the scarcity of test sites and her advocacy for increasing testing in the region. She noted that she was a board member for the Elgin Greater Family Care Center and indicated that testing information can be found on the Elgin Greater Family Care website and Facebook page.

Village Clerk Corral Sepúlveda noted that this week is also Municipal Clerk's Week and thanked all the Clerk's around the country as they serve their communities during this unprecedented time.

Village Clerk Corral Sepúlveda thanked Deputy Village Manager Webb for sending her the unemployment data and asked if there was specific data available detailing the amount of unemployment in Hanover Park. Deputy Village Manager Webb noted that the unemployment information did not break down those numbers at the level but that he would enquire to see if that is a possibility.

Village Clerk Corral Sepúlveda noted that she is working with our Census partners, noting that Centro de Información is rolling out their outreach program in May and that the Northwest Hispanic Chamber has implemented several social media campaigns and that the next event is on Facebook tomorrow, May 8, 2020 at 5:00 p.m., she asked that those who are on Facebook to share the event with their Facebook friends and family.

9. CORPORATION COUNSEL'S REPORT – BERNARD Z. PAUL

Attorney Paul noted that this is National Nurse's Week and encouraged all to thank the nurse's for their efforts during this time and to show our appreciation.

10. VILLAGE TRUSTEES REPORTS

10-A. SHARMIN SHAHJAHAN

Trustee Shahjahan spoke to the Village Manager's request for guidance regarding continuing teleconferencing for public meetings and noted that she was more comfortable calling from home so long as the State's guidelines provided the exceptions to the Open Meetings Act requirements.

Trustee Shahjahan provided summary as to the Village effort in resident assistance during this time. She noted that now that we are entering the three-month mark and residents have accumulated bill statements and fees, she indicated that the National League of Cities has a partnership program in which cities and counties are matching funds providing emergency relief and rental assistance to name a few. She noted that St. Louis Park, in Minnesota is a community with many similarities to Hanover Park so she reached out to Cook County Commissioner Morrison and a couple of County Board members of DuPage and noted that they are all interested in partnering and releasing some of the funds available to them. She stressed that these have been very preliminary discussions and noted that she will continue to pursue that option.

Trustee Shahjahan noted that she had asked Finance Director Navarrete to identify households that are struggling during this time and that so far there are between 3% to 7% of households unable to meet their water bill payments. She noted that this provides insight as to how the COVID-19 virus has impacted our community. She suggested that a workshop be scheduled in order to provide a more in-depth discussion.

Trustee Shahjahan noted that she spoke with the new business owner for the Kolachi Tandoori Grill who asked her if there was any funding available to them to expand their business with the addition of a banquet hall.

Trustee Shahjahan noted that she spoke with a representative from Habitat for Humanity who has interest in continuing the work using safety guidelines such as distance etc., she noted that their assistance is very instrumental to our residents and in great need. She noted that she will continue to pursue options to further that possibility.

Trustee Shahjahan closed by saying that perhaps we can mainstream questions that can be answered by one person i.e., our front desk and that whomever is manning the front desk can serve to provide information/explanation of resources to residents calling for assistance and thus avoid any frustration in being transferred from person to person.

10-B. BOB PRIGGE

Trustee Prigge wished all a Happy Mother's Day.

10-C. RICK ROBERTS

Trustee Roberts provided a Memorial Day event update and restated his concern for our business community.

10-D. HERB PORTER

Trustee Porter spoke to the CEDA, Cook County, relief funds at www.cedaorg.net where funds for rental relief and/or assistance can be applied for, to the need for COVID-19 testing, and to the racial and gender disparity of contamination of the virus. He noted that we have had one death in Hanover Park due to the pandemic, and that the current statistic testing results indicate that 789 people in Hanover Park have been tested and of those tested 330 have tested positive indicating that although this reflects a very low testing rate it also indicates that it is a very high infection rate for the amount of people that have been tested.

Village Manager Maller clarified that to date there have been 7 deaths in Hanover Park due to the virus, 5 were Cook County residents, and 2 were DuPage County residents.

Trustee Porter noted that this week is recognized as nurse's week and expressed his appreciation for their role during this unprecedented time.

Trustee Porter spoke to Ahmaud Arbery, a jogger and fatal victim of racial violence in Georgia, and the injustice revolving around this situation.

10-E. JAMES KEMPER

Absent.

10-F. FANNY LÓPEZ BENÍTEZ

Trustee López Benítez spoke to her concern about the escalating number in the of Latinos are impacted by the corona virus. She noted that 69% of Latino households are comprised of multi-generational homes and that the primary reason for multi-generational families is caused by financial challenges and confinement to small spaces which render them unable to adhere to the social distancing guidelines. She noted that she is concerned about our senior population and asked what we as a Village are doing to protect them.

Village Manager Maller noted that the townships are very active in aiding the senior population and PD Chief Menough noted that our PD Social Worker, Tricia Rossi, has only been contacted by three senior residents.

Village Clerk Corral Sepúlveda noted that Cook County is providing support by providing resident locations for people who cannot go to their homes to quarantine themselves safely from family members.

Discussion ensued including but not limited to the housing crisis, relief efforts, Eviction Moratorium, the Homeless Prevention Program, township support, rental assistance, rental assistance grants, the Direct Support for Communities Act, Rental Assistance and Rental Act, and all of the efforts that the Village President is doing to get funding for our community.

Trustee López Benítez noted that she is partnering with the Hanover Township and Legal Aid Chicago on hosting a Spanish webinar next Thursday, May 14, 2020 at 6:00 p.m., via Facebook Live and that an English webinar will take place in a week or so. She noted that the webinar will provide information to Hanover Park and surrounding community residents who have questions regarding qualifying for State unemployment benefits, legal support and housing support information. She noted that the undocumented population do not qualify for many benefits and there is concern as to how assistance may be provided to them.

Trustee López Benítez noted that she has partnered with Cook County Commissioner Morrison in the making of a Spanish Census video that can be accessed on both of their Facebook pages.

Trustee López Benítez ended by wishing all a Happy Mother's Day.

No further discussion.

12. ADJOURNMENT

Motion by Trustee Prigge and seconded by Trustee Roberts to adjourn.

Voice vote:

All Ayes.

Motion carried: Meeting adjourned at 9:11 P.M.

Recorded and Transcribed by Eira L. Corral Sepúlveda Village Clerk
Minutes approved by President and Board of Trustees on this: 4th day of June 2020.