



Village of Hanover Park Administration

Municipal Building
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hpil.org

Village President
Rodney S. Craig

Village Clerk
Kristy Merrill

Trustees
Yasmeen Bankole
Liza Gutierrez
Syed Hussaini
James Kemper
Herb Porter
Bob Prigge

Village Manager
Juliana A. Maller

VILLAGE OF HANOVER PARK

VILLAGE BOARD SPECIAL WORKSHOP MEETING 2121 Lake Street, Room 214, Hanover Park, IL 60133

Thursday, October 19, 2022
5:30 p.m.

MINUTES

1. CALL TO ORDER – ROLL CALL

Village President Craig called the meeting to order at 5:32 p.m.

Roll Call:

PRESENT: Prigge, Hussaini, Bankole, Kemper

ABSENT: Porter, Gutierrez

Quorum established.

ALSO PRESENT: Village Attorney Paul, Village Manager Juliana Maller and Department Heads

2. ACCEPTANCE OF AGENDA

Motion by Trustee Kemper and second by Trustee Prigge to accept the agenda.

Voice Vote:

AYES: Kemper, Bankole, Hussaini, Prigge

NAYS: None

ABSENT: Porter, Gutierrez

ABSTENTION: None

Motion carried.

3. DISCUSSION ITEMS

a. Water Rate Study Presentation by Mr. Tim Chan, of Baxter and Woodman, who spoke to:

- Water purchased
- Water billed
- Water meter project

Trustee Gutierrez was recognized at 5:46 p.m.

Public Works Director Moore provided an example of a pipe which was rusted, falling apart and in need of replacement. He noted that many of the pipes throughout the Village are expected to be in this condition and noted the importance of the project.

Questions fielded and answered.

Village Engineer Stelle who spoke to several projects:

- Water tower
- Pumping station
- Water rate
- Infrastructure projects

Questions fielded and answered

b. FY'23 Budget

Village Manager Maller spoke to the proposed FY23 Budget provided to the Board electronically. The following will refer to specific pages pertaining to individual departments. It was discussed as follows:

Village Manager Maller spoke to the current status of accomplishments met, departmental staffing needs, the strategic plan, the balanced budget, diversified revenues, fund balance policy, revenue and expenditure summaries and strategies to promote an increase in the Village's EAV.

Questions fielded and answered.

Finance Director Navarrete provided a revenue summary as outlined in page 5.

Questions fielded and answered.

President Craig asked for a 5-minute recess at 7:15 p.m.

President Craig called the meeting to order at 7:27 p.m.

Roll Call:

AYES: Prigge, Hussaini, Gutierrez, Bankole, Kemper
NAYS: None
ABSENT: Porter
ABSTENTION: None

Motion carried.

Finance Director Navarrete closed by providing an expenditure summary.

No questions.

Public Works Director Moore spoke to items on page 11:

- Grant management
- Community Appearance goals
- Bike path improvements
- IEPA loan

Questions fielded and answered.

HR Director Kurcz spoke to items on page 12:

- Employee wellness program
- Employee training
- Implementation of racial equity (LORE) course taken by him and Deputy Village Manager Webb
- 2022 Village Recipient of Veteran Award from the US Department of Labor
- Addition of new HR Generalist position

Questions fielded and answered.

Fire Chief Fors spoke to items on page 13:

- Transition of fire operations from old to new fire station 16
- Implementation of rescue task force response with the Police department
- Implementation of ICC 2021 building codes, updating all information and inspections, and the continuation of the expansion of the digital permit process
- The updating of Village emergency operations policy and the addition of new components
- Continuity of Government
- Addition of fire fighter staff

Questions fielded and answered.

Director of Community and Economic Development Govind spoke to items on page 14:

- RFQ for South commuter lot and Village Center development projects
- Comprehensive plan and Village Center update timelines
- Economic Development focus
- Addition of Coordinator position to the department

Questions fielded and answered.

Chief of Police Johnson spoke to items on page 15:

- Service reduced, records department closure from 12:00 a.m. to 8:00 a.m.
- Employee wellness program – additional gym fitness machines
- Conversion of Power Shift Officer position to that of a Training and Recruitment Coordinator and SAFE-T Act compliant
- Addition of a full-time Community Service Officer
- The Blue Line/officer recruitment
- NTN Service/officer recruitment

Questions fielded and answered.

Finance Director Navarrete spoke to line items on page(s) 17, 18, 46, 87, 88, 89, 372, 373-375:

- General Fund Balance Summary
- Property Tax Levy
- Cook and DuPage EAV/SSA #4
- Actual Tax Rates – Cook and DuPage Counties
- Water and Sewer Revenues
- Water and Sewer Expenditures
- Contractual Services
- Water main and storage
- Proposed SSA # 4 Budget
- JAWA rates
- Record Laserfiche Management service
- Water and Sewer Rate increase and restructure

Questions fielded and answered.

4. ADJOURNMENT

Motion by Trustee Kemper and second by Trustee Prigge to adjourn.

Voice Vote:

All Ayes.

Upon voice vote motion carried.

Meeting adjourned at 9:08 p.m.

Recorded and transcribed by Tish Clark, Deputy Village Clerk
Minutes approved by President and Board of Trustees on this _____ of _____ 2022.