



# ANNUAL FISCAL YEAR BUDGET

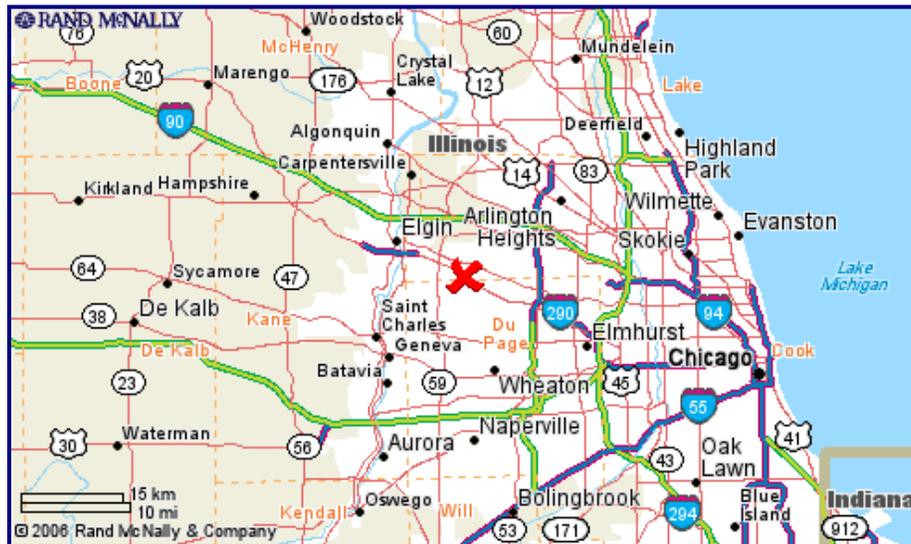


**January 1 -  
December 31, 2024**

## VILLAGE OF HANOVER PARK, ILLINOIS GENERAL INFORMATION

The Village of Hanover Park was incorporated in 1958 and operates under the council/manager form of government. It is a residential community located approximately 30 miles northwest of downtown Chicago.

A regional map is shown below:



The Village covers an area of approximately 7 miles including 2.75 miles in Cook County and 4.25 square miles in DuPage County. Population as certified in the 2020 Census is 37,470.

A seven member legislative body comprised of the Village President and six Trustees each elected to a staggered four-year term governs the Village of Hanover Park. The Village Board is responsible for enacting ordinances, adopting the budget, establishing policies and appointing the Village Manager. The Village Manager is the Chief Administrative Officer and is responsible for day-to-day Village operations and appoints Village Department Heads.

The Village provides a full range of services including police and fire protection, maintenance of streets and infrastructure, community development, code enforcement, municipal water and sewer utilities and general administrative services. Separate school districts, park districts and library districts provide educational, recreational and reading services respectively.

While primarily a residential community, the Village has diversified its tax base. Numerous large employers are located in three municipal business parks which generate significant sales tax revenue.

The Village strives to provide excellent municipal services at an affordable cost. An Elected Board encourages public participation and a dedicated professional staff implements services. The Village of Hanover Park is a wonderful place to work, live and do business in.

# Readers' Guide

This book is divided into five major sections highlighted by white tabs. The blue tabs show fund types. A description of each section is described below.

## Introductory Section

This section includes overview information and the *Budget Message*. The reader is encouraged to review the Budget Message as it presents the Village's mission and visions, as well as initiatives pertinent to Fiscal Year 2024. It communicates our financial condition and highlights departmental objectives, which support the Board's visions.

## Exhibits

The Exhibits Section includes demographic information, financial policies which guide budget development, budgeting procedures and fund descriptions. Also, graphic trends and projections are presented for major revenues and expenditures.

## Financial Section

The Financial Section tab includes historical revenue and expenditure data and financial summaries by fund. Budget summary information is presented after the financial section tab.

The blue tabs show fund types as follows:

-  The General Fund is the primary operating fund. Within the General Fund, departments are designated with white tabs. Goals, objectives and performance measures are presented for each cost control center within each department in the fund.
-  The Special Revenue tab lists Motor Fuel Tax Fund, Road and Bridge Fund, Special Service Area 3, 4 & 5 Funds, MWRD Fields Fund, State Restricted Fund, Federal Restricted Fund, Foreign Fire Insurance Fund, and Tax Increment Financing Funds 3, 4 and 5.
-  The Debt Service Fund report general obligation indebtedness. Bond schedule is also listed.
-  The Capital Projects tab presents the Special Service Area 6 and General Capital Funds.
-  The Enterprise Funds tab reports the Water and Sewer, and Municipal Commuter Parking Lot Funds. Within the Water and Sewer Fund are seven cost control centers that account for water and sewer operations, depreciation and debt service.
-  The Internal Service Fund tab presents the Central Equipment Fund and the IT Equipment Replacement Fund, which accounts for the purchase of all Village vehicles and technology.
-  The Trust and Agency Funds tab reports the Police Pension and Fire Pension Funds.

## Capital Improvement Program

The Capital Improvement Program (CIP) tab presents current and five-year schedules of capital projects. Current year projects are listed in Tables I, II, III and IV.

## Appendix

At the end of the document is supplemental information including historical head count, property tax data, overlapping governmental entity information and a glossary of terms.

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# Village of Hanover Park

## Principal Officials

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### Mailing Address

2121 W. Lake Street  
Hanover Park, IL 60133

Phone (630) 823-5600

Fax (630) 823-5786

TDD (630) 823-5479

Web Site: [www.HPIL.org](http://www.HPIL.org)

## Village President and Board of Trustees

Rodney S. Craig, Village President  
Kristy Merrill, Village Clerk

### Trustees

Herb Porter  
Yasmeen Bankole  
Bob Prigge  
Lisa Gutierrez  
Syed Hussani  
Jon Kunkel

## Executive Office

(630) 823-5608

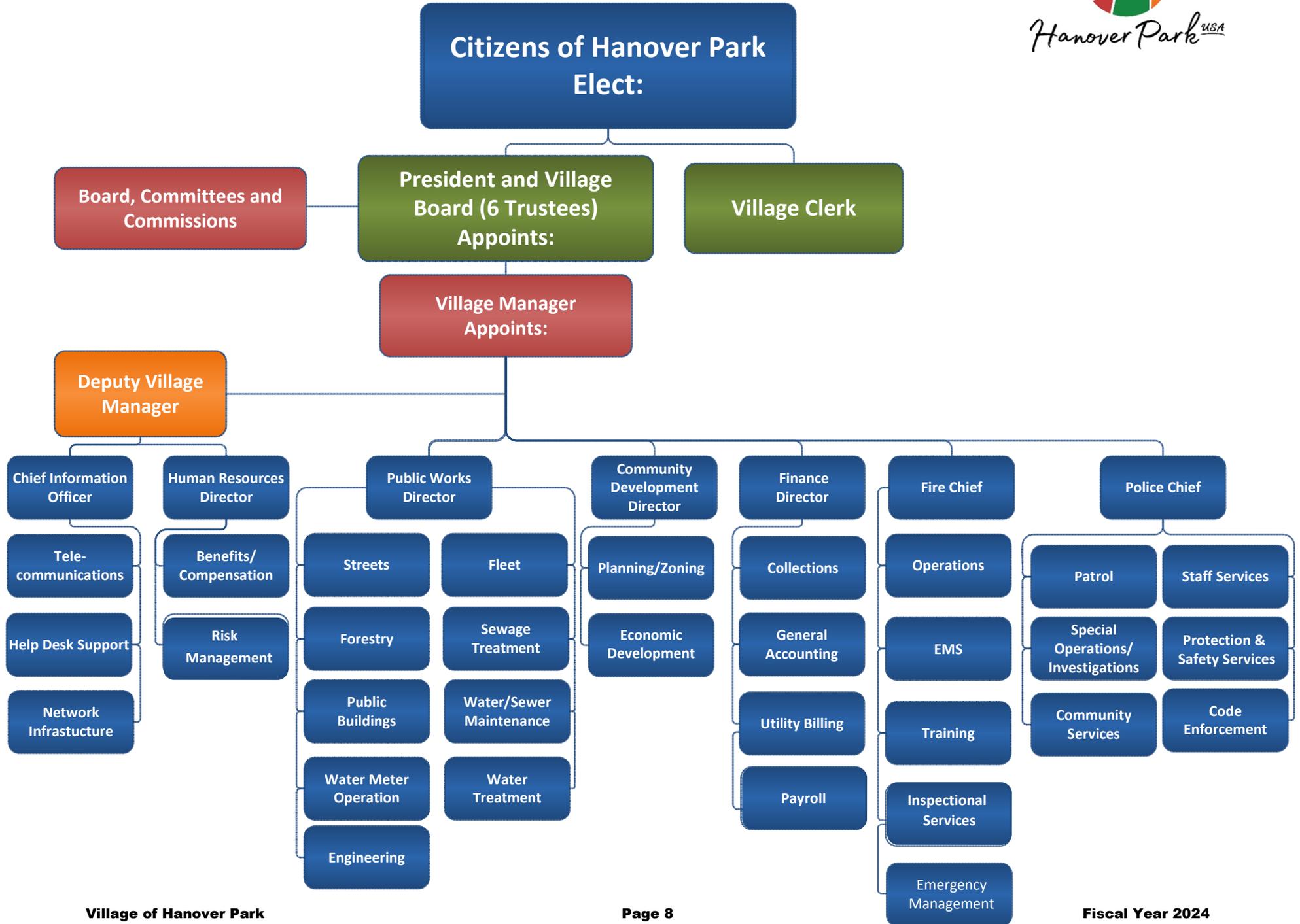
Juliana Maller, Village Manager ([jmaller@hpil.org](mailto:jmaller@hpil.org))

David Webb, Deputy Village Manager ([dwebb@hpil.org](mailto:dwebb@hpil.org))

## Village Departments

Eric Fors, Fire Chief	(630) 823-5801	<a href="mailto:efors@hpil.org">efors@hpil.org</a>
Jed Gerstein, Chief Information Officer	(630) 823-5670	<a href="mailto:jgerstein@hpil.org">jgerstein@hpil.org</a>
Shubhra Govind, Community & Economic Development Director	(630) 823-5781	<a href="mailto:sgovind@hpil.org">sgovind@hpil.org</a>
Barry Kurcz, Human Resources Director	(630) 823-5661	<a href="mailto:bkurcz@hpil.org">bkurcz@hpil.org</a>
Andy Johnson, Police Chief	(630) 823-5501	<a href="mailto:ajohnson@hpil.org">ajohnson@hpil.org</a>
T. J. Moore, Public Works Director	(630) 823-5701	<a href="mailto:tjmoore@hpil.org">tjmoore@hpil.org</a>
Remy Navarrete, Finance Director	(630) 823-5788	<a href="mailto:rnavarrete@hpil.org">rnavarrete@hpil.org</a>

# Village of Hanover Park – Table of Organization





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**Village of Hanover Park  
Illinois**

For the Fiscal Year Beginning

**January 01, 2023**

*Christopher P. Morill*

Executive Director



## ***Village of Hanover Park Fiscal Year 2024 Budget Message***

The Honorable Village President, Board of Trustees and Citizens of Hanover Park, Illinois:

I am pleased to present the Village of Hanover Park's 2024 Proposed Annual Budget. This budget document is a fiscal plan that is responsive to the needs of the citizens and business community of Hanover Park and reflects the goals of the Village Board. The budget provides projected revenues and expenditures for the January 1, 2024, through December 31, 2024, Fiscal Year. It is designed to provide a comprehensive overview of Village activities during the next twelve months. This balanced budget is \$98,556,382 and represents a 12.91% decrease from last calendar year's budget.

Even with the challenges of increased pension obligations and an overall increase in costs from both the operational and capital improvement side, the Village has maintained its strong financial position. This is due to the Village Board's leadership and responsible budget planning and decisions, and the Village's practice of delivering effective and efficient services.

Despite challenges, the Village has positioned itself to remain fiscally sound and responsible.

The 2024 budget maintains our conservative approach, while recommending funding for projects, operations and personnel that continue to advance the Village's mission and the Village Board's Strategic Plan Goals. These priorities (adopted on May 05, 2022) serve as the foundation for this annual budget.

This **2024 Proposed Budget** includes:

- **0%** increase in the property tax levy over the prior year's tax levy. This will be the 8<sup>th</sup> year with no increase.
- **\$24.3M** in capital improvements (streets, fire station #16 construction final phase, water main replacement, sewer force main improvement, Vehicle & IT replacements, etc.) The Village will submit application for an IEPA loan of **\$5M** to fund for the water main replacement project for 2024.
- **\$35.1M** unassigned Operating Account. The Village has maintained a 40% Fund Balance goal for years, in alignment with the board's financial policies that aim to preserve the Village's financial strength.

The budget is presented in a format recognized by the Government Finance Officers Association (GFOA) for the Distinguished Budget Presentation Award. The Village has obtained the award for the last thirty-four (34) years. The budget is a policy document, financial plan, operations guide, and communication device.

## *Strategic Goals*

On May 05, 2022, the Village Board adopted the Village's Comprehensive Strategic Plan. During the strategic planning process, the Village Board and administrative leadership team reached consensus to retain the five key strategic goal areas developed during previous strategic planning efforts. The strategic goals areas are: 1) Financial Health, 2) Focused Economic Development & Redevelopment, 3) Maintain & Enhance Infrastructure, 4) Community Image & identity and 5) Effective Governance. The Calendar Year 2024 budget is designed to allow for the progression toward the accomplishment of these strategic goals. Over the course of implementation of the Plan, updates and status reports will be provided to show our progress.

## *Village Budget challenges*

The budget provides a fiscal plan to provide municipal services to our residents. To maintain a positive operating position, expenditures were analyzed on a line-item basis. Expenditure patterns were examined to determine where expenditures could be reduced. Several internal and external environmental factors that pose challenges were also considered. They include the following:

- **Pension Liabilities** – Municipalities across the state must continue to address the funding of pension liabilities. Recent changes in pension laws allow municipalities additional time, now until 2040 to fund 90% of their respective pension obligations. The Village continues to fund the pension obligation to be 100% funded targeted over a layered amortization period of 15 years.
  - Pension benefits are funded by a combination of employer contributions, employee contributions, and investment earning on those contributions. When there is a gap between the assets available to fund benefits, and the assets needed to fund benefits, the Village must make up the difference. The Village made changes to ensure the required funding levels for the public safety pensions is met by 2038.
  - In 2016, the Village changed the actuarial assumptions by lowering the investment rate of return from 7.25% to 7.00% for both the Police and Fire Pensions which is still currently being used.
  - For the 2024 Budget, 12.94% of the Village's General Fund goes towards paying for public safety pension benefits through levying the amount needed for funding on the Property Tax Levy.
  - The Village has continued to fund its annual obligation year after year, however, over the last eight years the levy requirement has increased by 69.75% (from \$2,153,658 to \$3,655,811) on the Police Pension side and 72.69% (from \$1,220,758 to \$2,108,122) on the Fire Pension side. This is an unsustainable model not only for Hanover Park, but for all Illinois municipalities.

- **Local Economy** – With the overall increase in costs, the Village of Hanover Park continues to be faced with budgetary challenges that will continue into future fiscal years. We continue to monitor revenue and expenditure levels on an ongoing basis. The Village budget requires priority setting, alignment of revenues and expenditures to most efficiently carry out operations.
- **Funding of Significant Capital Improvements** – The Village is facing an ongoing challenge to prioritize and address all its funding needs, especially capital improvements. The need for maintenance of our municipal infrastructure, including streets and water and sewer systems, remains constant to avoid costly failures in the future.

Capital Infrastructure Overview	
Infrastructure	Cost of investment
84 miles of streets	\$450K per mile to replace
122 miles of water mains	\$2.8M per mile to replace
134 miles of storm sewers	\$1.8M per mile to replace
93 miles of sanitary	\$1.4M per mile to replace
155 miles of sidewalk	\$270K per mile to replace

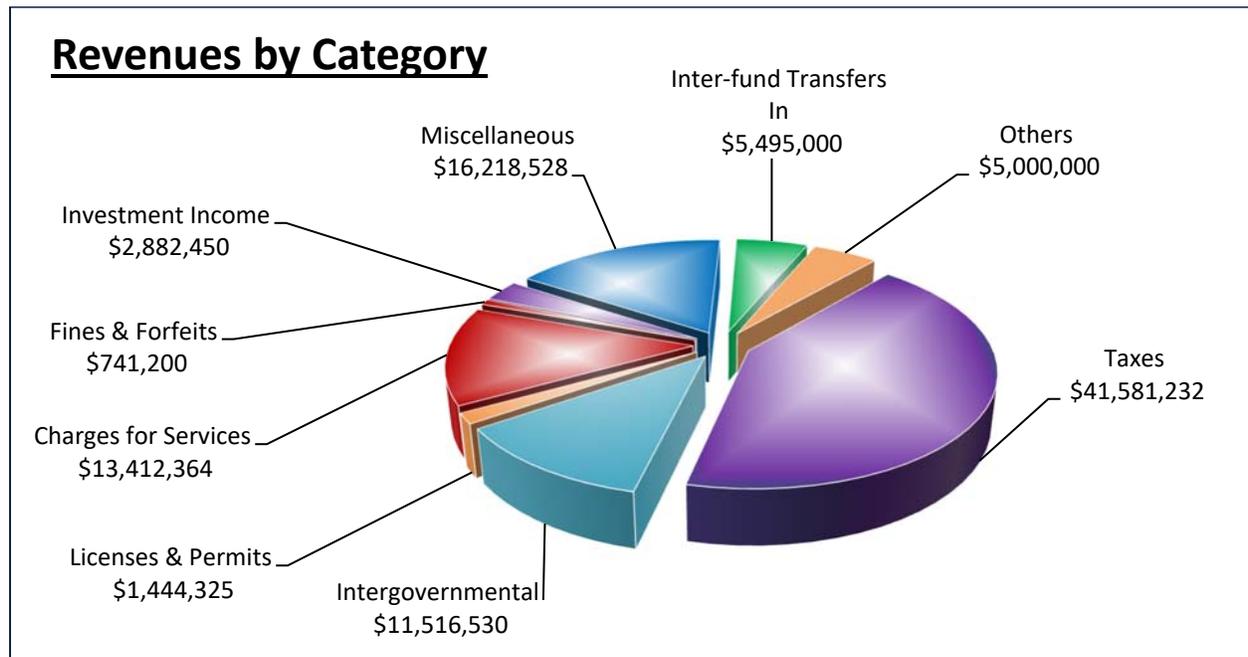
- **Service Requirements of the Community** – General increase in prices does not have a corresponding reduction in demand for Village services. If we have a wet summer, we sell less water. If we have a harsh winter, our cost for providing snow and ice control rises. Freeze-thaw cycles tend to cause water main breaks. Water lines freeze during the winter months and must be de-thawed. The need for police services and property maintenance complaints tend to increase as citizens grapple with increasingly difficult circumstances.

### *Budget Recap*

The Village has taken several steps to ensure its fiscal stability; including, but not limited to department restructuring and introduction of newer technologies to improve efficiencies; identification of new revenues; and necessary reduction or postponement of expenses. These steps better position the Village to meet the new economic realities of today and continue the Village on the path of long-term fiscal strength. The FY2024 Budget continues to be a conservative financial plan intended to hold the line on expenditures, maintaining the Village’s fiscal stability, and provides for excellence in the delivery of Village services.

**Overview of Total Revenues** - Total revenues for all funds excluding transfers in the FY2024 budget are \$92,796,629, which is an \$5,108,698 or 5.22% decrease from the FY2023 budget figures.

Changes in Revenues by Category				
Revenues /All Funds	Budget FY 2023	Budget FY 2024	Increase/ Decrease Amount	Increase/ Decrease Percent
Taxes	\$51,857,621	\$41,581,232	(\$10,276,389)	-19.82%
Intergovernmental	14,611,028	11,516,530	(3,094,498)	-21.18%
Licenses & Permits	1,315,510	1,444,325	128,815	9.79%
Charges for Services	12,728,983	13,412,364	683,381	5.37%
Fines & Forfeits	890,000	741,200	(148,800)	-16.72%
Investment Income	2,133,090	2,882,450	749,360	35.13%
Miscellaneous	14,369,095	16,218,528	1,849,433	12.87%
Inter-fund Transfers In	11,255,000	5,495,000	(5,760,000)	-51.18%
Others	-	5,000,000	5,000,000	100.00%
<b>Total</b>	<b>\$109,160,327</b>	<b>\$98,291,629</b>	<b>(\$10,868,698)</b>	<b>-9.96%</b>
<b>Less: Transfer In</b>	<b>(11,255,000)</b>	<b>(5,495,000)</b>	<b>5,760,000</b>	<b>-51.18%</b>
<b>Total Excluding Transfer In</b>	<b>\$97,905,327</b>	<b>\$92,796,629</b>	<b>(\$5,108,698)</b>	<b>-5.22%</b>



The Village of Hanover Park appropriations are supported by several sources. The primary revenue categories are Taxes, Intergovernmental, Licenses and Permits, Charges for Services, Fines and Forfeits, Investment Income, Miscellaneous, other revenues, and Transfers.

- **Taxes** – amount of \$41,581,232 for FY2024. This is a \$10,276,389 or 19.82% decrease from FY2023. There are several sources which comprise the Taxes category such as: Property tax levy decreased in the amount of \$261,389 due to Road and Bridges (Township Levy), and TIF increments. Electric Use tax decreased by the amount of \$45,000, due to consumers actual usage and largely dependent on fluctuations in temperature. Sales Tax, and Home Rule Sales Tax, decreased by the amount of \$10,250,000 due to not meeting the budgeted amount set for FY2023, in FY2024 we budgeted more conservatively. Use Tax increased by \$125,000 due to inflation. Food and Beverage Tax increased by \$150,000 based on data trend. Hotel/Motel Tax increased by \$5,000 based on data trend.
- **Intergovernmental** – amount of \$11,516,530 for FY2024. This is a \$3,094,498 or 21.18% decrease from FY2023. There are several sources which comprise this category; Personal Property Replacement increased by \$140,000 based on data trend. State Income increased by \$1,350,000 due to Local Government Distributive Fund (LGDF) rate increase from 6.16% to 6.47% for FY2023 - FY2024. Motor Fuel Tax allotment increased by \$100,000 due to actual revenue received from prior years. State Grants decreased by \$4,551,237, majority of the Grants are from the Build Illinois Bond Fund to the Department of Commerce and Economic Opportunity (DCEO) which we have not received the funding for in FY2023 and have not included in the FY2024 budget. Other Government Grant decreased by \$152,160. Grants are from the Build Illinois Bond Fund to the Department of Commerce and Economic Opportunity (DCEO) for the sport complex improvement which we have not received the funding for in FY2023 and have not included in the FY2024 budget. Sex Offender increased by \$70, Illinois Law Enforcement Training and Standards Board (ILETSB) increase by \$21,329, 50% off for attending certified courses, and Expenditure fire decreased by \$2,500.
- **Licenses and Permits** – amount of \$1,444,325 for FY2024. This is a \$128,815 or 9.79% increase from FY2023. There are several sources which comprise the licenses and permits category such as business licenses decreased by \$4,000, due to some closing/moving out of businesses, liquor licenses increased by \$10,240 due to increase in liquor licenses, contractor licenses increased by \$3,000 based on data trend and projected projects, tobacco licenses increased by \$1,525 based on businesses coming in 2024, penalties on licenses decreased by \$4,100 (business licenses and rental licenses penalties) based on data trend, rental licenses (Single family) decreased by \$13,600 based on data trend, building permits increased by \$127,000 based on data trend and projected projects, sign permits based on data trend and projected projects, video gaming terminals increased by \$19,500 due to anticipation of businesses coming in 2024, land use development increased by \$7,000 a projected major development coming in 2024, cable franchise fee decreases by \$28,000 based on actual data trend, wastewater discharge permit decreased by \$750 due to permits no longer needed, and solid waste franchise fees increased by \$10,000 due to rate increased based on contract agreement.

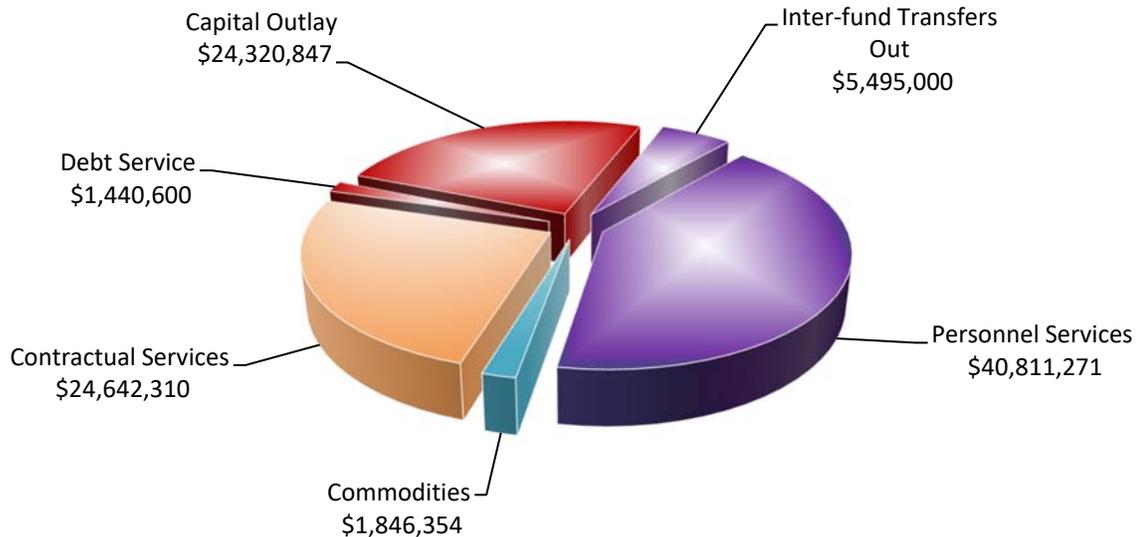
- **Charges for Services** – amount of \$13,412,364 for FY2024. This is a \$683,381 or 5.37% increase from FY2023. This category consists of many revenue sources, the largest of which relates to Water & Sewer Sales, increased by \$718,736 due to water and sewer rate structure changes, an increase of 4.50% for water and sewer rate effective May 1, 2023 with a yearly increase of 4.50% for the next four year starting January 1, 2024 through December 31, 2027, to fund the aging infrastructure of water and sewer lines, water penalties increased by \$12,000, tap on fees decreased by \$12,454, and water meters decreased by \$1,580 most of residential units were built in 2023, leachate treatment fees decreased by \$172,564 sending less sewage to be billed, rental income increased by \$6,418 due to yearly increase in contract agreement. Plan review inspectional services, engineering and reinspection increased by \$8,100 based on data trend, parking lot permit fees increased by \$37,725 due to slowly increasing number of Metra riders, Cardiopulmonary Resuscitation (CPR) fees increased by \$2,000 due to projected number of enrollment, vehicle impounds increased by \$100,000 due to projected number of vehicles impounded, ADT fees increased by \$1,000 based on data trend, Overweight Vehicle fees increased by \$4,000 based on data trend, and Foreclosure Registration Fee decreased by \$20,000 due to the company handling the registration no longer in business, looking for new company to handle the process.
- **Fines and Forfeits** – amount of \$741,200 for FY2024. This is a \$148,800 or 16.72% decrease from FY2023. This category consists of traffic fines – Cook decreased by \$5,000 due to prosecution of Driving under the Influence (DUI) and local ordinance transfer to DuPage County, ordinance violations decreased by \$3,800 based on data trend, and Red-Light Camera fines decreased by \$140,000 due to equipment malfunction and not anticipating that it will be fixed in 2024.
- **Investment income** – amount of \$2,882,450 for FY2023. This is a \$749,360 or 35.13% increase from FY2023. Most of the investments are related to the Police and Fire Pension investment portfolio. Money Market rates, Certificate of Deposits (CD), and Treasury Bills are trending higher than expected (4.00% to upper 5.00%) from 6 months to 24 months.
- **Miscellaneous** - amount of \$16,218,528 for FY2024. This is a \$1,849,433 or 12.87% increase from FY2023. This category consists of Infrastructure service charge (Cook and DuPage) increased by \$102,000 due to re-structure of service charges, a yearly increase of 8.00% effective May 1, 2023 with a yearly increase of 8.00% for the next four year starting January 1, 2024 through December 31, 2027 to fund the aging water main infrastructure which has exceeded its life expectancy, police and fire employer contributions increased by \$602,647 due to actuarial report funding requirement to meet the goal of 100% funded in 15 years, employee contributions to police and fire pension increased by \$74,950 due to yearly salary increase effective May 1<sup>st</sup> of every year, bullet proof vest grant increase by \$338 based on data trend or number of new Police Officers, funding for the Village replacement fund (Central and I.T. Equipment) increased by \$1,080,543 adjustment made to increase the funding based on increasing cost to purchase vehicles, equipment and technologies, miscellaneous income decreased by \$8,145, corporate partnership program decreased by \$2,900 based on fewer companies participating in the program.

- **Inter-fund Transfer In** – amount of \$5,495,000 for FY2024. This is a \$5,760,000 or 51.18% decrease from FY2023 due to the completion of Fire Station 16 construction which was funded in FY2023 in the amount of \$6M. A transfer from General Fund to Road and Bridge \$4.5M to fund the yearly street maintenance, transfer to Capital Project \$780K to fund other improvements to the village, and transfer to MWRD \$200K to fund the yearly upkeep of the sports complex. A transfer from Water & Sewer Fund of \$15K to fund its portion of the document management fees.
- **Others** – amount of \$5,000,000 for FY2024. This is the anticipated Illinois Environmental Protection Agency (IEPA) Loan to fund the water main replacement project for 2024. It is a 5-year project that requires us every year to apply for the IEPA loan \$5,000,000 each year with a total loan of \$25,000,000 at the end of 2028.

**Overview of Total Expenditures** - Total expenditures for all funds excluding transfers in the FY2024 budget are \$93,061,382, which is an \$8,854,683 or 8.69% decrease from the FY2023 budget figures.

Changes in Expenditures by Category				
Appropriations/All Funds	Budget FY 2023	Budget FY 2024	Increase/Decrease Amount	Increase/Decrease Percent
Personnel Services	\$39,192,123	\$40,811,271	\$1,619,148	4.13%
Commodities	1,754,829	1,846,354	91,525	5.22%
Contractual Services	27,257,685	24,642,310	(2,615,375)	-9.60%
Debt Service	1,437,600	1,440,600	3,000	0.21%
Capital Outlay	32,273,828	24,320,847	(7,952,981)	-24.64%
Inter-fund Transfers Out	11,255,000	5,495,000	(5,760,000)	-51.18%
<b>Total</b>	<b>\$113,171,065</b>	<b>\$98,556,382</b>	<b>(\$14,614,683)</b>	<b>-12.91%</b>
Less: Transfer Out	(11,255,000)	(5,495,000)	5,760,000	51.18%
<b>Total Excluding Transfer Out</b>	<b>\$101,916,065</b>	<b>\$93,061,382</b>	<b>(\$8,854,683)</b>	<b>-8.69%</b>

### Expenditures by Category



- Personnel Services** – amount of \$40,811,271 for FY2024. This is a \$1,619,148 or 4.13% increase from FY2023. The increases are due to compensation in the form of general wages, overtime, taxes, pension funding for non-union (IMRF) and public safety per the actuarial suggested annual funding requirement, police, and fire retirees’ pension to 3% compounded every year, which offset the increases with court appearances, employee incentives (changes in current contract), and health insurance premium based on data trend.
- Commodities** – amount of \$1,846,354 for FY2024. This is a \$91,525 or 5.22% increase from FY2023. Most of the increases are driven by wholesale prices of US goods and services, and some new items added to this budget such as added membership for Society for Human Resources Management (SHRM), and Illinois Public Employer Labor Relations Association (IPELRA), activate GPS in PW radios, purchase of PD lights to outfit the F150 vehicle; to utilized the GPS functionality of PW radios, barricade replacement, air hawk filter, air filter, purchase of floor buffer, offset the increases with gasoline & lube due to lower prices compared to prior years, one-time expenses of confine space gas detector purchased in 2023.

- **Contractual** – amount of \$24,642,310 for FY2024. This is a \$2,615,375 or 9.60% decrease from FY2023. Most of the increases are driven by wholesale prices of US goods and services, and some new items added to this budget such as implementation reporting compliance, Microsoft datacenter licensing, add new licenses for Laserfiche users, fire system testing (new panel), generator at fire station 16, attend National truck and equipment show, vehicles and equipment funding calculation to line with rising prices IT equipment maintenance and replacement to catch-up with funding, cellphone analysis tools, and Crime Response Team (CRT) rifles, and JAWA operating cost water rate increase from City of Chicago by 5% and JAWA administrative, power and operations expenses, offset the increases with telephone service cost reduction (Peerless Network), tax incentive due to contract agreement changes yearly, furniture replacement for other department furniture needs completed in 2023, legal services placeholder in TIF#3 offset the increase on DuPage prosecution service, JAWA – fixed cost due to JAWA loan schedule payment, court supervision due to the armored vehicle and surveillance van equipment repairs completed in 2023.
- **Debt Service** – amount of \$1,440,600 for FY2024. This is a \$3,000 or 0.21% increase from FY2023. On February 24, 2020, the Village refunded/refinanced the 2011, 2010 and 2010 GO Bonds saving the Village \$2M for the period of 10 years by issuing the 2020 GO Refunding Bond. The Debt service payments are based on debt schedules determined at the time of debt issuance.
- **Capital Outlay** – amount of \$24,320,847 for FY2024. This is a \$7,952,981 or 24.64% decrease from FY2023. Capital outlay purchases are typically one-time needs that cause the expenditure total to fluctuate year to year. Village departments have replacement cycles for most of their capital outlay needs (i.e., vehicles and I.T. Equipment).
- **Inter-fund transfers Out** – amount of \$5,495,000 for FY2024. This is a \$5,760,000 or 51.18% decrease from FY2023. A transfer to Road and Bridge to fund the yearly street maintenance \$4.5M, transfer to Capital Project to fund other improvements to the village \$795K, and transfer to MWRD to fund the yearly upkeep of the sport complex \$200K. The decrease is due to Fire Station #16 new station funding complete, construction started with a tentative completion of early 2024.

### Budget Summary

Below chart provides a summary of the 2024 Budget book. While it is not an easy task to summarize a \$93,060,404 budget (*excluding transfer Out*) in this document, the chart below at least provides a summary of the items and funds that have been included in the book itself.

FUND NAME	2023 Projected Ending Fund Balance (Deficit)	2024 Proposed Transfer IN	2024 Proposed Budget Revenues	2024 Proposed Budget Expenditures	2024 Proposed Transfer OUT	2024 Projected Ending Fund Balance (Deficit)	Fund Balance %
General Fund	35,158,813	-	49,188,457	43,706,659	5,480,000	35,160,611	71.48%
Motor Fuel Tax Fund	954,567	-	1,550,000	1,763,985	-	740,582	41.98%
Road & Bridge Fund	2,144,588	4,500,000	544,500	5,473,500	-	1,715,588	31.34%
Special Service Area #3	18,867	-	23,128	23,192	-	18,803	81.08%
Special Service Area #4	17,823	-	36,042	35,842	-	18,023	50.28%
Special Service Area #5	124,070	-	394,316	393,316	-	125,070	31.80%
Metropolitan Water Reclamation District	151,290	200,000	1,000	123,150	-	229,140	186.07%
State Restricted Fund	258,038	-	38,550	46,707	-	249,881	535.00%
Federal Restricted Fund	3,927	-	1,100	500	-	4,527	905.40%
Foreign Fire Insurance Tax Fund	208,028	-	42,500	40,000	-	210,528	526.32%
General Capital Project Fund	3,846,753	795,000	5,096,560	8,349,741	-	1,350,560	16.17%
Tax Increment Financing #3	11,385,403	-	1,845,200	1,000,100	-	12,230,503	1222.93%
Tax Increment Financing #4	1,684,397	-	409,100	131,000	-	1,962,497	1498.09%
Tax Increment Financing #5	517,874	-	122,100	170,000	-	469,974	276.46%
2020 General Obligation Refunding Bond	536,098	-	1,445,600	1,441,600	-	540,098	37.47%
Water & Sewer Fund	7,459,518	-	19,454,184	19,438,848	15,000	7,459,854	38.35%
Municipal Commuter Lot Fund	462,063	-	136,425	460,682	-	137,806	29.91%
Central Equipment Fund	8,015,846	-	2,380,205	3,753,000	-	7,863,051	209.51%
IT Equipment Replacement Fund	1,052,780	-	700,422	475,261	-	1,277,941	268.89%
Police Pension Fund	43,296,917	-	5,875,378	3,898,600	-	45,273,695	1161.28%
Fire Pension Fund	25,459,695	-	3,511,862	2,335,699	-	26,635,858	1140.38%
<b>Total Funds</b>	<b>142,757,355</b>	<b>5,495,000</b>	<b>92,796,629</b>	<b>93,061,382</b>	<b>5,495,000</b>	<b>143,674,590</b>	

The total 2024 Budget is \$93,061,382 (*excluding transfers Out*) compared to \$101,916,065 (*excluding transfers Out*) in 2023. The decrease in the 2024 Budget is related to the completion of major projects such as fire station #16 construction, and the west branch stabilization Anne fox, started in 2023 with a completion date in early 2024, Total projected revenues for 2024 are \$92,796,629 (*excluding transfers In*) compared to expenditures of \$93,061,382 (*excluding transfers Out*). The difference of \$264,753, in which expenditures exceed revenues, is being covered by fund balance or savings accumulated within various funds. A deficit is found in the following funds:

- **Motor Fuel Tax Fund** expenses are \$213,985 higher than revenues and fund balance will be utilized for the 2024 street program which is the remaining grant for Rebuild Illinois Bond in the amount of \$263,985.
- **Road and Bridge Fund** expenses are \$429,000 higher than revenues and fund balance will be utilized for yearly street and bridge maintenance program.

- **Special Service Area #3** expenses are \$64 higher than revenues and fund balance will be utilized for the refuse and snow removal services.
- **State Restricted Fund** expenses are \$8,157 higher than revenues and fund balance will be utilized for CRT rifles and surveillance equipment expenses.
- **General Capital Project Fund** expenses are \$2,458,181 higher than revenues and fund balance will be utilized for the construction of fire station #16 and west branch stabilization Anne fox construction started in FY2023 with a completion date of early FY2024.
- **Tax Increment Financing #5** expenses are \$47,900 higher than revenues and fund balance will be utilized for the façade improvement grant.
- **Municipal Commuter Lot fund** expenses are \$324,257 higher than revenues and fund balance will be utilized for the 2024 operating and project expenses. This fund continues to struggle due to reduced parking activity. The Board approved a \$1.1M loan from General Fund in 2021 and 2022, and another \$200K loan in 2023 to continue funding the day-to-day expenses.
- **Central Equipment Fund** expenses are \$1,372,795 higher than revenues and fund balance will be utilized for the equipment needed to be replaced in FY2024. This fund accounts for replacement equipment and vehicles for police, fire, public works, and other Village departments. Annualized funding helps alleviate the unpredictability of high-cost items affecting the next year's budget. Financing is provided through transfers from the General Fund and Water and Sewer Fund.

### *Fund Overview*

At the start of the FY2024 Budget process, departments were instructed to use their best judgement for their needs, and not to overly inflate their budget due to uncertainty, inflation and soaring high prices. Each of the Village's budgetary funds is considered a separate fiscal entity with revenues and expenses that are segregated for the purpose or activity. Fund accounting demonstrates legal compliance and aids financial management by segregating transactions related to certain government functions or activities. The chart below summarizes the funds for the current budget year and provides a brief explanation of each fund.

## Village of Hanover Park - Budget Message

FUND NAME	2023 Projected Ending Fund Balance (Deficit)	2024 Proposed Budget Revenues	2024 Proposed Budget Expenditures	2024 Projected Surplus (Deficit)	2024 Projected Ending Fund Balance	Fund Balance %
General Fund	35,158,813	49,188,457	49,186,659	1,798	35,160,611	71.48%
Motor Fuel Tax Fund	954,567	1,550,000	1,763,985	(213,985)	740,582	41.98%
Road & Bridge Fund	2,144,588	5,044,500	5,473,500	(429,000)	1,715,588	31.34%
Special Service Area #3	18,867	23,128	23,192	(64)	18,803	81.08%
Special Service Area #4	17,823	36,042	35,842	200	18,023	50.28%
Special Service Area #5	124,070	394,316	393,316	1,000	125,070	31.80%
Metropolitan Water Reclamation District	151,290	201,000	123,150	77,850	229,140	186.07%
State Restricted Fund	258,038	38,550	46,707	(8,157)	249,881	535.00%
Federal Restricted Fund	3,927	1,100	500	600	4,527	905.40%
Foreign Fire Insurance Tax Fund	208,028	42,500	40,000	2,500	210,528	526.32%
General Capital Project Fund	3,846,753	5,891,560	8,349,741	(2,458,181)	1,350,560	16.17%
Tax Increment Financing #3	11,385,403	1,845,200	1,000,100	845,100	12,230,503	1222.93%
Tax Increment Financing #4	1,684,397	409,100	131,000	278,100	1,962,497	1498.09%
Tax Increment Financing #5	517,874	122,100	170,000	(47,900)	469,974	276.46%
2020 General Obligation Refunding Bond	536,098	1,445,600	1,441,600	4,000	540,098	37.47%
Water & Sewer Fund	7,459,518	19,454,184	19,453,848	336	7,459,854	38.35%
Municipal Commuter Lot Fund	462,063	136,425	460,682	(324,257)	137,806	29.91%
Central Equipment Fund	8,015,846	2,380,205	3,753,000	(1,372,795)	7,863,051	209.51%
IT Equipment Replacement Fund	1,052,780	700,422	475,261	225,161	1,277,941	268.89%
Police Pension Fund	43,296,917	5,875,378	3,898,600	1,976,778	45,273,695	1161.28%
Fire Pension Fund	25,459,695	3,511,862	2,335,699	1,176,163	26,635,858	1140.38%
<b>Total Funds</b>	<b>142,757,355</b>	<b>98,291,629</b>	<b>98,556,382</b>	<b>(264,753)</b>	<b>143,674,590</b>	

**General Fund** – projected \$1,798 surplus for FY2024. Revenues exceeded expenditures by \$5,481,798 (excluding transfer Out). The excess in revenues of \$5,480,000 was transferred to other funds for the street program and maintenance in Road and Bridge for \$4,500,000, \$795,000 to fund the capital projects, and \$200,000 to fund the MWRD sport complex. The final unassigned fund balance is \$35,160,611 or 71.48% of FY2024 appropriation budget. This is the amount that the Village will have available to address any emergency situations such as revenue shortfalls or additional unforeseen emergency expenses that may arise. The fund balance is also used to bridge any delay in grant funding that has not yet been received.

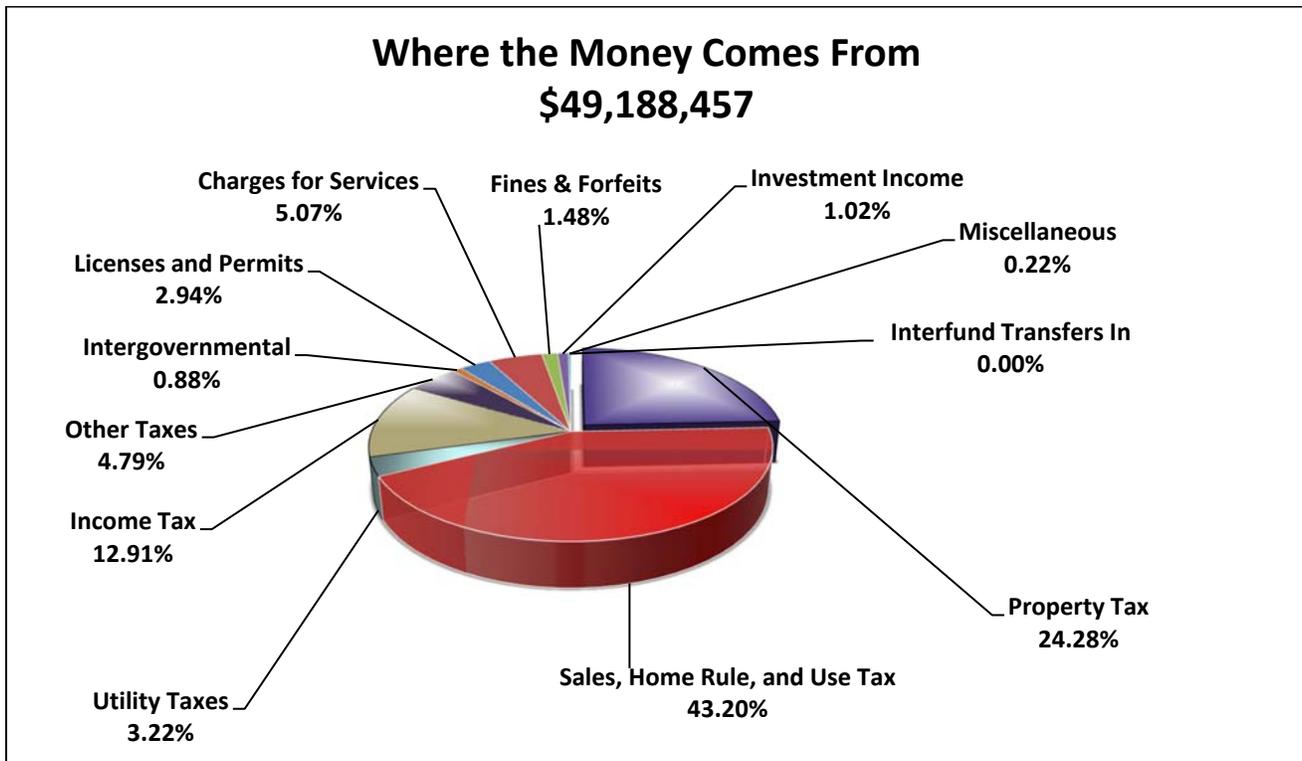
In the Governmental Fund category, the General Fund is the principal operating fund and includes allocations for Police, Fire, Public Works, Community Development, Engineering, Finance, Information Technology and Administrative Departments. It represents 46.97% of total expenditure and provides most of the municipal services.

The budgeted FY2024 General Fund operating revenues totals \$49,188,457, which is \$8,006,999 or 14.00% less than the FY2023 Budget. The decrease is primarily attributed to municipal and home rule sales taxes which we used a more conservative estimate in FY2024 due to the fact we are not meeting our budgeted amount in FY2023.

Following the General Fund tab in this Budget Document are graphs showing historical revenues and expenditures. Presented below is a chart identifying total General Fund financial information:

### Where does our revenue come from?

The following chart shows where the Village's General Fund revenues come from:



General Fund revenue is budgeted at \$49,188,457 for FY2024. This is an \$8,006,999 or 14.00% decrease compared to FY2023 budget.

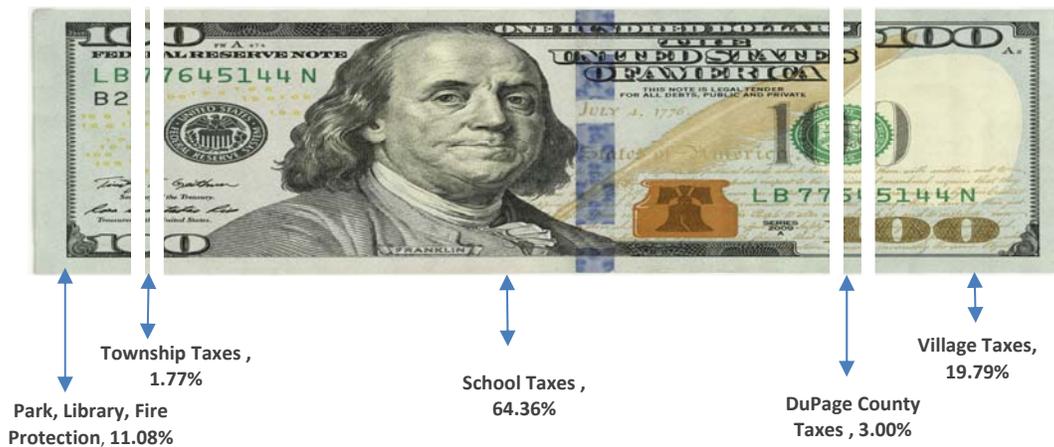
General Fund - Revenues by Category				
Revenues /All Funds	Budget FY 2023	Budget FY 2024	Increase/ Decrease Amount	Increase/ Decrease Percent
Property Tax	\$11,946,096	\$11,943,096	(\$3,000)	-0.03%
Sale, Home Rule, Use Taxes	31,375,000	21,250,000	(10,125,000)	-32.27%
Utility Taxes	1,631,000	1,586,000	(45,000)	-2.76%
Other Taxes	2,201,500	2,356,500	155,000	7.04%
Income Tax	5,000,000	6,350,000	1,350,000	27.00%
Intergovernmental	223,811	430,980	207,169	92.56%
Licenses & Permits	1,314,760	1,444,325	129,565	9.85%
Charges for Services	2,387,737	2,491,655	103,918	4.35%
Fines & Fees	875,000	726,200	(148,800)	-17.01%
Investment Income	125,500	500,000	374,500	298.41%
Miscellaneous	115,052	109,701	(5,351)	-4.65%
Inter-fund Transfers In	-	-	-	0.00%
<b>Total</b>	<b>\$57,195,456</b>	<b>\$49,188,457</b>	<b>(\$8,006,999)</b>	<b>-14.00%</b>

- Property Tax** – accounts for 24.28% of the FY2024 compared to 20.89% in FY2023 of General Fund revenues budgeted (Note: The Village Board goal is to maintain the reliance on property tax below 30%). The Village’s 2023 overall tax levy to be collected in FY2024 is \$13,383,696 which is the same amount compared to the prior year’s tax levy, or a 0% increase over the prior year (Corporate and Debt Service). \$1,440,600 is assigned to pay the 2020 GO Refunding Bond while \$11,943,096 is assigned to General Fund operating. The breakdown of the corporate levy is \$6,366,580 levied to pay for the Village’s portion of Police and Fire Pension contributions and the remaining \$5,576,516 will be applied to General Fund operating expenditures. The amount of \$11,943,096 for FY2024 is a \$3,000 or 0.03% decrease from FY2023, due to increase in funding for debt schedule payment and the goal to not increase the property tax, therefore the increase from debt schedule payment will be taken from tax levy portion of General Corporate fund. We will meet the budgeted amount for FY2023.

### Where do your Property Taxes Go?

The Village of Hanover Park is located within two counties; Cook and DuPage. Property taxes paid by Hanover Park residents go to multiple taxing bodies. A property owner’s tax bill includes taxes that are paid to numerous taxing jurisdictions that support various public functions. The **DuPage County** 2022 tax bill (paid in 2023) presented in detail below, which is representative of an average bill for a property owner in **Bloomingtondale, Wayne Township, and Bloomingtondale Fire Protection**, includes taxes that support eleven to thirteen different jurisdictions.

Property taxes paid by Hanover Park residents in **DuPage County** go to multiple taxing bodies. For every dollar of property tax paid by a resident of Hanover Park, **19.79%** goes to the Village. The Village of Hanover Park property tax levy as shown in this document represents the portion of total property taxes paid by residents.



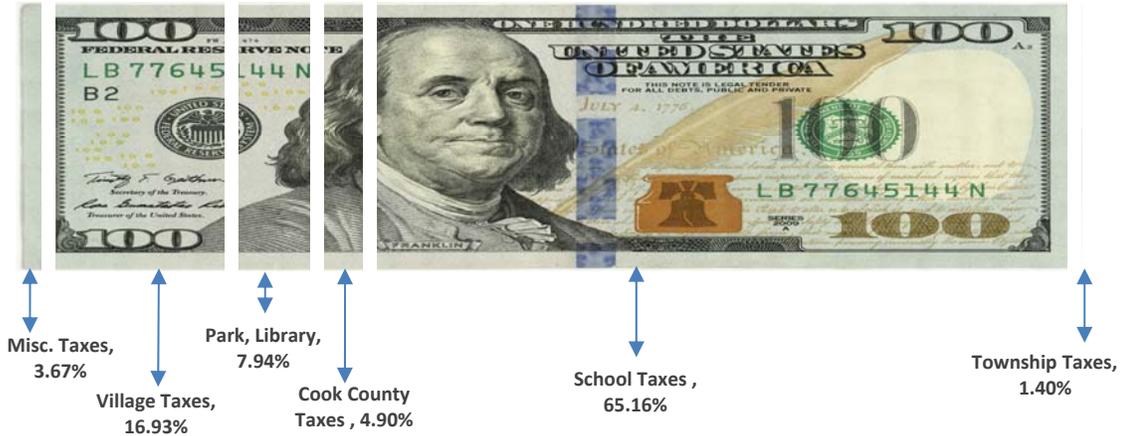
Bloomindale Township			
Taxing Jurisdiction	Tax Amount	Tax Rate	Percent of Tax Bill
County of DuPage	97.31	0.1017	1.13%
DuPage County Health Department	39.32	0.0411	0.46%
DuPage County Forest Preserve District	108.12	0.1130	1.26%
DuPage Airport	13.30	0.0139	0.15%
Bloomingtondale Township	55.69	0.0582	0.65%
Mental Health Facility	20.76	0.0217	0.24%
Bloomingtondale Township Road Department	75.87	0.0793	0.88%
<b>Village of Hanover Park</b>	<b>1,701.28</b>	<b>1.7781</b>	<b>19.79%</b>
Hanover Park Park District	458.02	0.4787	5.33%
Poplar Creek Public Library District	493.99	0.5163	5.75%
Grade School District 20	3,411.37	3.5654	39.69%
High School District 108	1,934.55	2.0219	22.51%
College of DuPage 502	186.19	0.1946	2.17%
<b>TOTAL</b>	<b>8,595.78</b>	<b>8.9839</b>	<b>100.00%</b>

Wayne Township			
Taxing Jurisdiction	Tax Amount	Tax Rate	Percent of Tax Bill
County of DuPage	94.98	0.1017	1.11%
DuPage County Health Department	38.38	0.0411	0.45%
DuPage County Forest Preserve District	105.53	0.1130	1.23%
DuPage Airport	12.98	0.0139	0.15%
Wayne Township	83.21	0.0891	0.97%
Wayne Township Road	66.96	0.0717	0.78%
<b>Village of Hanover Park</b>	<b>1,660.57</b>	<b>1.7781</b>	<b>19.33%</b>
Bartlett Park District	532.98	0.5707	6.21%
Poplar Creek Public Library District	482.17	0.5163	5.61%
Community College District 509	396.44	0.4245	4.62%
School District 46	5,115.06	5.4771	59.55%
<b>TOTAL</b>	<b>8,589.26</b>	<b>9.1972</b>	<b>100.00%</b>

Bloomindale Fire Protection District			
Taxing Jurisdiction	Tax Amount	Tax Rate	Percent of Tax Bill
County of DuPage	1,476.29	0.1017	1.11%
DuPage County Health Department	596.61	0.0411	0.45%
DuPage County Forest Preserve District	1,640.32	0.1130	1.24%
DuPage Airport	201.77	0.0139	0.15%
Bloomindale Fire	9,776.59	0.6735	7.37%
Bloomindale Township	844.84	0.0582	0.64%
Mental Health Facility	315.00	0.0217	0.24%
Bloomindale Township Road Department	1,151.13	0.0793	0.87%
<b>Village of Hanover Park</b>	<b>10,351.43</b>	<b>0.7131</b>	<b>7.80%</b>
Hanover Park Park District	6,948.86	0.4787	5.24%
Grade School District 93	64,306.32	4.4300	48.47%
College DuPage 502	2,824.83	0.1946	2.13%
High School District 87	32,248.97	2.2216	24.31%
<b>TOTAL</b>	<b>132,682.96</b>	<b>9.1404</b>	<b>100.00%</b>

The **Cook County** 2022 tax bill (paid in 2023) presented in detail below, which is representative of an average bill for a property owner in **Schaumburg and Hanover Township**, includes taxes that support sixteen different jurisdictions.

Property taxes paid by Hanover Park residents in **Cook County** go to multiple taxing bodies. For every dollar of property tax paid by a resident of Hanover Park, **16.93%** goes to the Village. The Village of Hanover Park property tax levy as shown in this document represents the portion of total property taxes paid by residents.



Schaumburg Township			
Taxing Jurisdiction	Tax Amount	Tax Rate	Percent of Tax Bill
NW Mosquito Abatement	6.99	0.009	0.09%
Water Reclamation District	290.63	0.374	3.58%
School District 54	2,863.54	3.685	35.29%
Palatine Township High School 211	2,105.89	2.710	25.95%
Harper Community College District 512	318.60	0.410	3.93%
<b>Village of Hanover Park</b>	<b>1,373.88</b>	<b>1.768</b>	<b>16.93%</b>
Hanover Park Park District	389.32	0.501	4.80%
Schaumburg Township Public Library District	254.88	0.328	3.14%
Town Schaumburg	78.49	0.101	0.97%
General Assistance Schaumburg	12.43	0.016	0.15%
Road and Bridge Schaumburg	22.54	0.029	0.28%
Cook County Forest Preserve District	62.94	0.081	0.78%
Consolidated Elections	-	0.000	0.00%
County of Cook	192.72	0.248	2.37%
Cook County Public Safety	82.37	0.106	1.02%
Cook County Health Facilities	59.84	0.077	0.74%
<b>TOTAL</b>	<b>8,115.05</b>	<b>10.443</b>	<b>100.00%</b>

Hanover Township			
Taxing Jurisdiction	Tax Amount	Tax Rate	Percent of Tax Bill
NW Mosquito Abatement	5.68	0.009	0.09%
Water Reclamation District	235.97	0.374	3.54%
Elgin Community College District 509	294.01	0.466	4.41%
School District 46	3,799.46	6.022	57.00%
<b>Village of Hanover Park</b>	<b>1,115.49</b>	<b>1.768</b>	<b>16.73%</b>
Hanover Park Park District	316.10	0.501	4.74%
Poplar Creek Public Library District	330.61	0.524	4.96%
Town of Hanover	153.95	0.244	2.31%
General Assistance Hanover	11.99	0.019	0.18%
Road & Bridge Hanover	43.53	0.069	0.65%
Comm Mental Health District	35.96	0.057	0.54%
Cook County Forest Preserve District	51.11	0.081	0.77%
Consolidated Elections	-	0.000	0.00%
County of Cook	156.47	0.248	2.35%
Cook County Public Safety	66.88	0.106	1.00%
Cook County Health Facilities	48.58	0.077	0.73%
<b>TOTAL</b>	<b>6,665.78</b>	<b>10.565</b>	<b>100.00%</b>

- General Sales Tax** – effective July 1, 2021, the sales tax rate for Cook County is 10.00%. This is a combination of rates for the State of Illinois (6.25%), the Cook County Home Rule (1.75%), the Regional Transportation Authority (1.00%) and the Hanover Park Home Rule (1.00%). Effective July 1, 2021, the sales tax rate for DuPage County is 8.00%. This is a combination of rates for the State of Illinois (6.25%), the Regional Transportation Authority (0.75%) and the Hanover Park Home Rule (1.00%). The State Rate is further divided, with 5.25% going to the State and the other 1.00% being distributed to the Village. It is this 1.00% that represents General Sales Tax. The amount of \$9,875,000 for FY2024 is a \$6,125,000 or 38.28% decrease from FY2023, the decrease is due to revenue projection lower than budgeted amount for FY2023, for FY2024 we budgeted more conservatively. The Village is fortunate that our basic sales tax remains stable. We will not meet the budgeted amount for FY2023.
- Home Rule Sales Tax** - the Village implemented a Home Rule Sales Tax in 1994 at a rate of 0.50%. In March 2013, the Village Board approved a 0.25% increase in the Home Rule Sales Tax rate bringing the new rate to 0.75% effective July 2013. In December 2020, the Village Board approved a 0.25% increase in the Home Rule Sales Tax rate bringing the new rate to 1.00% effective July 1, 2021. Home Rule Sales Tax does not apply to the sale of vehicles or qualifying food and drugs. The amount of \$9,875,000 for FY2024 is a \$4,125,000 or 29.46% decrease from FY2023, the decrease is due to revenue projection lower than budgeted amount for FY2023, for FY2024 we budgeted more conservatively. The Village is fortunate that our basic sales tax remains stable. We will not meet the budgeted amount for FY2023.
- Local Use Tax** - based on purchases made outside one’s state of residence on taxable items that will be used, stored, or consumed in one’s state of residence and on which no tax was collected in the state of purchase. The amount of \$1,500,000 for FY2024 is an increase of \$125,000 or 9.09% from FY2023 based on data trend. We will meet the budgeted amount for FY2023.

- **Utility Taxes - Telecommunications Tax** - through the Simplified Municipal Telecommunications Tax, Hanover Park imposes a 6.0% tax on telecommunication services. This tax is collected and distributed by the State and is imposed on voice lines, cellular phones, and any other telecommunication devices. The amount of \$250,000 for FY2023 is the same amount as FY2023. We are not expecting this revenue to increase in the future and instead expect it to continue to go down due to 1) more customers cancelling their landlines; 2) only calls and texts are taxable as data packages are not subject to the tax; and 3) trends in cell phone packages being switched from a fee per call or text to include unlimited talk (including free long distance) and text packages. We will meet the budgeted amount for FY2023.
- **Utility Taxes - Gas Use Tax** – the Village Board adopted the Gas Use Tax on April 25, 2002 and collections began on June 1, 2002. On November 16, 2017, the Village Board amended the code to increase the rate per therm from \$0.015 cents to \$0.03 cents per therm effective January 1, 2018. This resulted in an increase in revenue. The amount of \$416,000 for FY2024 is the same amount as FY2023. Revenues received from these taxes are generated based on actual usage and largely dependent on fluctuations in temperatures and population. We will not meet the budgeted amount for FY2023.
- **Utility Taxes - Electricity Tax** - the Village tax on electricity is based upon established rates per kilowatt-hours used or consumed in a month. The amount of \$920,000 for FY2024 is a decrease of \$45,000 or 4.66% from FY2023. Revenues received from these taxes are generated based on actual usage and largely depend on fluctuations in temperature and population. We will not meet the budgeted amount for FY2023.
- **Other Taxes - Cannabis Use Tax** – this is a state excise tax on all adult-use cannabis sales, a portion of which is allocated to local governments based on population. The amount of \$60,000 for FY2024 is the same amount as FY2023. This is a new source of revenue effective January 1, 2020. These funds must be used to fund crime prevention programs, training, and interdiction efforts, including detection, enforcement, and prevention efforts, relating to the illegal cannabis market, and driving under the influence of cannabis. We will meet the budgeted amount for FY2023.
- **Other Taxes - Video Gaming Tax** – net terminal income (NTI) is defined as the money put into a video gaming terminal (VGT) minus the credits paid to the player. The state receives 30% of the NTI generated from each licensed VGT. Of the state’s portion, five percent goes to the local municipality where the licensed VGT operates. Of the remaining 70 percent of the NTI, Scientific Games receives 0.8513% (0.7275% until 07/22/2018) as compensation for building and maintaining the central communication system (CCS). The remaining income is divided equally (by law, an even 50/50 split) between the terminal operator (who owns/leases and places the VGTs in locations) and the licensed locations. In 2022 video gaming tax revenue was moved from MWRD to General Fund. The General Fund will transfer the amount needed for maintenance and to improve the MWRD sport complex on an annual basis. The amount of \$231,000 for FY2024 is the same amount as FY2023, based on data trends. We will meet the budgeted amount for FY2023.

- **Other Taxes** – such as Real Estate Transfer Tax, amount of \$500,000 for FY2024 is the same amount as FY2023. We will meet the budgeted amount for FY2023, this is based on purchased of property triggered by low mortgage rate and availability of properties; Hotel/Motel Tax budgeted amount of \$50,000 for FY2024 is a \$5,000 or 11.11% increase from FY2023, based on data trend. We will meet the budgeted amount for FY2023; Food and Beverage Tax budgeted amount of \$1,500,000 for FY2024 is a \$150,000 or 11.11% increase from FY2023 based on revenue history collected in prior years. We will meet the budgeted amount for FY2023; and Auto Rental Tax budgeted amount of \$15,500 for FY2024 is the same amount as FY2023 due to a slow progress of our economy. We will meet the budgeted amount for FY2023.
- **Income Tax** - the Village receives a portion of the total State Income Tax receipts on a per-capita basis. In July 2017, the adopted budget for the State of Illinois included diversions of some local government revenues. The amount of \$6,350,000 for FY2024 is a \$1,350,000 or 27.00% increase from FY2023 budget due to Local Government Distributive Fund (LGDF) rate increase from 6.16% to 6.47% for FY2023 - FY2024. We will meet the budgeted amount for FY2023.
- **Intergovernmental** – such as Personal Property Replacement increased by \$140,000 based on data trend. We will meet the budgeted amount for FY2023; State Grant amount for \$50K for FY2024 for pedestrian & bicycle facility plan invest from cook grant for engineering expense; Other Government Grants amount for \$1,700 for FY2024 is a \$1,660 or 49.40% decrease from FY2023 due to the public education grant received in FY2023, this request is the IRMA Grant Mental wellness screening for Police Department. We will not meet the budgeted amount for FY2023; The Illinois Law Enforcement Training and Standards Board (ILETSB) amount for \$28,800 for FY2024 is a \$21,329 or 285.49% increase from FY2023 this a 50% off for attending certified courses. We will meet the budgeted amount for FY2023; DuPage City Mowing Reimbursement amount for \$20,030 for FY2024. We will meet the budgeted amount for FY2023; ILEAS Reimbursement amount for \$450. We will meet the budgeted amount for FY2023; and Police Programs amount for \$25,000, are the same amounts as FY2023. We will meet the budgeted amount for FY2023; Expenditure Fire amount of \$2,500 or 14.29 % decrease from FY2023 for fire rescue recovery cost. We will not meet the budgeted amount for FY2023.
- **Licenses and Permits** – amount of \$1,444,325 for FY2024. This is a \$129,565 or 9.85% increase from FY2023. There are several sources which comprise the licenses and permits category such as business licenses decreased by \$4,000, due to some closing/moving out of businesses. We will not meet the budgeted amount for FY2023, liquor licenses increased by \$10,240 due to increase in liquor licenses. We will meet the budgeted amount for FY2023, contractor licenses increased by \$3,000 based on data trend and projected projects. We will meet the budgeted amount for FY2023, tobacco licenses increased by \$1,525 based on businesses coming in 2024. We will meet the budgeted amount for FY2023, penalties on licenses decreased by \$4,100 (business licenses and rental licenses penalties) based on data trend. We will not meet the budgeted amount for FY2023, rental licenses (Single family) decreased by \$13,600 based on data trend. We will not meet the budgeted amount for FY2023, building permit increased by \$127,000 based on data trend and projected projects. We will meet the budgeted amount for FY2023, sign permits increase by \$1,000 based on data trend and projected projects. We will meet the budgeted amount for FY2023, video gaming terminals increased by \$19,500 due to anticipation of businesses coming in 2024. We will not meet the budgeted amount

for FY2023, land use development increased by \$7,000 a projected major development (Church & Lake) coming in 2024, cable franchise fee decreases by \$28,000 based on actual data trend. We will not meet the budgeted amount for FY2023, and solid waste franchise fees increased by \$10,000 due to rate increased based on contract agreement. We will meet the budgeted amount for FY2023. The Vendor Solicitor amount for \$300 which we will meet the budgeted amount for FY2023, and Multi-family licenses amount for \$98,100 for FY2024 are the same amount as FY2023. We will meet the budgeted amount for FY2023.

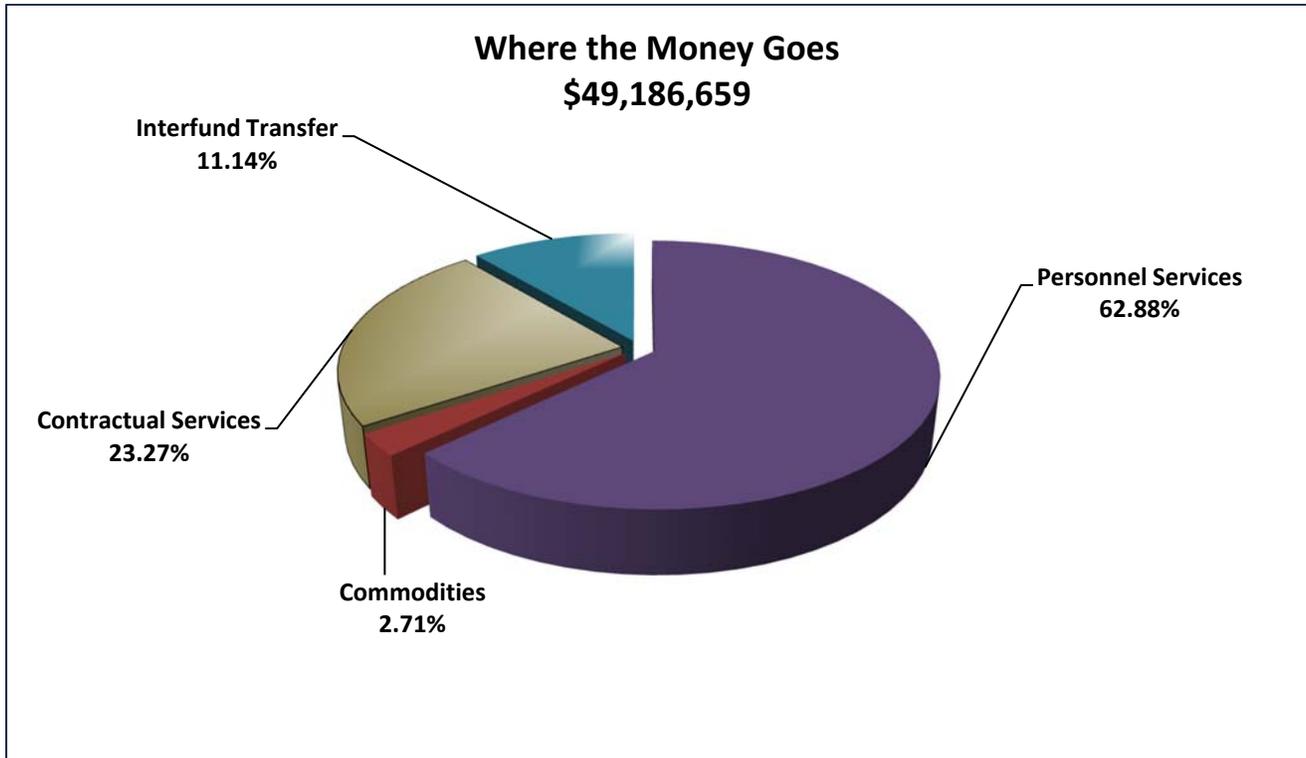
- **Charges for Services** – The amount of \$2,491,655 for FY2024 is a \$103,918 or 4.35% increase from FY2023. Ambulance fees amount for \$1,000,000. We will not meet the budgeted amount for FY2023, Immobilization fee amount for \$2,400. We will meet the budgeted amount for FY2023, Ground Emergency Medical Transportation (GEMT) amount for \$500,000 - is a voluntary program that allows publicly owned or operated emergency ground ambulance transportation providers to receive supplemental payments that cover the difference between a provider's actual costs per GEMT transport and the Medicaid base payment, and printed materials are all budgeted the same amount as FY2023. We will meet the budgeted amount for FY2023. Plan review – engineering fee increase of \$5,000 due to in-house review instead of outsourcing to 3<sup>rd</sup> party company, plan review inspectional services. We will meet the budgeted amount for FY2023 and the Building reinspection fee. We will meet the budgeted amount for FY2023, increase of \$3,100 due to projected construction project in FY2024, vehicle impounds increased by \$100,000 due to projected number of vehicles impounded. We will meet the budgeted amount for FY2023, Cardiopulmonary Resuscitation (CPR) fees increased by \$2,000 due to projected number of enrollments. We will meet the budgeted amount for FY2023, ADT fees increased by \$1,000 based on data trend. We will meet the budgeted amount for FY2023, Overweight Vehicle fees increased by \$4,000 based on data trend. We will meet the budgeted amount for FY2023, and Foreclosure Registration Fee decreased by \$20,000 due to the company handling the registration no longer in business, looking for new company to handle the process. We will not meet the budgeted amount for FY2023, and rental fee increase of \$8,818 due to contract agreement increases. We will meet the budgeted amount for FY2023.
- **Fines and Forfeits** – The amount of \$726,200 for FY2024. This is a \$148,800 or 17.01% decrease from FY2023. This category consists of traffic fines – Cook decreased by \$5,000 due to prosecution of Driving under the Influence (DUI). We will meet the budgeted amount for FY2023, and local ordinance transfer to DuPage County, ordinance violations decreased by \$3,800 based on data trend. We will not meet the budgeted amount for FY2023, and Red-Light Camera fines decreased by \$140,000 due to equipment malfunction and not anticipating that it will be fixed in 2024. We will not meet the budgeted amount for FY2023. Traffic fines – DuPage amount for \$210,000 budgeted the same amount as FY2023 and we will meet the budgeted amount for FY2023. Police False Alarm fines amount for \$1,000 budgeted the same amount as FY2023 and we will not meet the budgeted amount for FY2023. Fire False alarm fines amount for \$3,000 budgeted the same amount as FY2023 and we will meet the budgeted amount for FY2023. Kennel fines amount for \$1,000 budgeted the same amount as FY2023 and we will meet the budgeted amount for FY2023.

- **Investment Income** (money market, Treasury Bills, and CD's) – The amount of \$500,00 for FY2024 is a \$374,500 or 298.41% increase from FY2023. Money Market rates, Certificate of Deposits (CD), and Treasury Bills are trending higher than expected (4.50 % to upper 5.00%) from 6 months to 24 months. We will exceed the budgeted amount for FY2023.
- **Miscellaneous** The amount of \$109,701 for FY2024 is \$5,351 or 4.65% decrease from FY2023. Revenues from this category fluctuate from year to year. Expenditures miscellaneous amount for \$40,000 same amount as FY2023 such as Intergovernmental Risk Management Agency (IRMA) claim reimbursement checks, lawn cut fees, reimbursement from other expenses charged to other taxing bodies. We will meet the budgeted amount for FY2023; OJP Bullet Proof Vest Grant increased by \$338 based on data trend, or number of new Police Officers. We will meet the budgeted amount for FY2023: miscellaneous income decreased by \$1,545 that do not fit into other categories (late fees, NFS fees, lien payments, escrow confiscation, judgement payment, confiscated permit bonds). We will not meet the budgeted amount for FY2023, corporate partnership program decreased by \$2,900 less companies participated in this program. We will not meet the budgeted amount for FY2023, and central equipment funding for vehicle maintenance decrease of \$1,244 based on estimated repairs by Fleet Services in Public Works. We will meet the budgeted amount for FY2023.

The budgeted FY2024 General Fund operating expenditures total \$49,186,659, which is \$8,221,768 or 14.32% less than the FY2023 Budget. The decrease is primarily attributed to fund transfers to capital improvements and other funds, and tax incentive payments, which offset the increase from personnel wages and benefits.

### Where does our money go?

The following chart shows where the Village’s General Fund money goes:



General Fund expenditures are budgeted for \$49,186,659 for FY2024. This is a decrease of \$8,221,768 or 14.32% compared to FY2023 amended budget.

General Fund - Expenditures by Category				
Appropriations/All Funds	Budget FY 2023	Budget FY 2024	Increase/Decrease Amount	Increase/Decrease Percent
Personnel Services	\$29,713,281	\$30,927,506	\$1,214,225	4.09%
Commodities	1,277,118	1,333,968	56,850	4.45%
Contractual Services	15,218,028	11,445,185	(3,772,843)	-24.79%
Inter-fund Transfer Out	11,200,000	5,480,000	(5,720,000)	-51.07%
<b>Total</b>	<b>\$57,408,427</b>	<b>\$49,186,659</b>	<b>(8,221,768)</b>	<b>-14.32%</b>

- **Personnel Services** – The amount of \$30,927,506 for FY2024 is a \$1,214,225 or 4.09% increase from FY2023. The increases are due to compensation in the form of general wages, overtime, taxes, pension funding for non-union (IMRF) and public safety per the actuarial suggested annual funding requirement, which offset the decreases with court appearances, holiday pay, employee incentives (changes in current contract), and health insurance premium based on data trend. We will be under budget in FY2023 for personnel services classification.
- **Commodities** – The amount of \$1,333,968 for FY2024 is a \$56,850 or 4.45% increase from FY2023. Most of the increases are driven by wholesale prices of US goods and services, and some new items added to this budget such as added membership for Society for Human Resources Management (SHRM), and Illinois Public Employer Labor Relations Association (IPELRA), activate GPS in PW radios, purchase of PD lights to outfit the F150 vehicle; to utilize the GPS functionality of PW radios, barricade replacement, air hawk filter, air filter, purchase of floor buffer, tourniquets and triage tape for rescue tax force, training mats used in defensive tactics, offset the increases with gasoline & lube due to lower prices compared to prior years, moving COPS Day picnic to special events account. We will be under budget in FY2023 for commodities classification.
- **Contractual Services** – The amount of \$11,445,185 for FY2024 is a \$3,772,843 or 24.79% decrease from FY2023. Most of the increases are driven by wholesale prices of US goods and services, and some new items added to this budget such as implementation reporting compliance, Microsoft datacenter licensing, add new licenses for Laserfiche users, fire system testing (new panel), generator at fire station 16, attend National truck and equipment show, vehicles and equipment funding calculation to line with rising prices IT equipment maintenance and replacement to catch-up with funding, offset the increases with telephone service cost reduction (Peerless Network), tax incentive due to contract agreement changes yearly. We will be under budget in FY2023 for contractual services classification.
- **Inter-Fund Transfer Out** – The amount of \$5,480,000 for FY2024 is a \$5,720,000 or 151.07% decrease from FY2023. A transfer to Road and Bridge to fund the yearly street maintenance \$4.5M, transfer to Capital Project to fund other improvements to the village \$795K, and transfer to MWRD to fund the yearly upkeep of the sport complex \$200K. The decrease is due to Fire Station #16 new station funding complete, construction started with a tentative completion of early 2024. We will be on budget in FY2023 for transfer-out classification.

**Motor Fuel Tax Fund (MFT)** – projected \$213,985 deficit for FY2024. The fund balance is \$740,582 or 41.98% of FY2024 expenditures. We will utilize the remaining funds from Rebuild Illinois Bond Grant which falls in fund balance of MFT fund. Used for street resurfacing and preventative maintenance program. The funds are authorized by the Illinois Department of Transportation and are appropriated as part of the Village's share of the gasoline tax. On June 2, 2019, the Illinois General Assembly passed legislation that would increase the State's MFT by 19 cents per gallon on gasoline. Municipalities receive a portion of these new revenues.

- Revenues budgeted at \$1,550,000 in FY2024 an increase of \$149,800 or 10.70% from FY2023 due to MFT allotment and interest income projection. We will exceed the budgeted amount in FY2023.
- Expenditures are budgeted at \$1,763,985 in FY2024 for the 2024 street resurfacing and preventative maintenance program a decrease of \$606,015 or 25.57% from FY2023 due to the final Rebuild Illinois Bond Grant received in FY2022 and used in FY2023 program. We will be on budget in FY2023.

**Road & Bridge Fund** – projected \$429,000 deficit for FY2024. The fund balance is \$1,715,588 or 31.34% of FY2024 expenditures. We will utilize the fund balance to offset the excess expenditures (the fund balance is assigned to Road Resurfacing & Reconstruction projects). Used for street and bridge maintenance and reconstruction projects.

- Revenues budgeted at \$5,044,500 for FY2024 a decrease of \$2,859,300 or 36.18% from FY2023 due to grants from the Build Illinois Bond Fund to the Department of Commerce and Economic Opportunity (DCEO) which we have not received the funding for in FY2023 and have not included in the FY2024 budget. Decrease in transfer from the General Fund to fund the 2024 projects and yearly street and bridges maintenance; plan to use the fund balance to offset the excess expenditures. We will be under budget in FY2023.
- Expenditures are budgeted at \$5,473,500 in FY2024, a decrease of \$560,850 or 9.29% from FY2023 due to some projects in FY2022 completed in FY2023. Most of the increases are driven by wholesale prices of US goods and services. Engineering services for Lake Street multi-use path phase 1&2, Schick Road resurfacing phase 1&2, Center Ave. sidewalk (Maple to Laurel) phase 1&2, County Farm trail phase 2&3, Lake Street median, Improvement other than building decreases like Church and Walnut Improvement, and Greenbrook School Crossing flashing beacons project completed in FY2023. We will be under budget in FY2023.

**Special Service Area #3** – projected \$64 deficit for FY2024. The fund balance is \$18,803 or 81.08% of FY2024 expenditures. We will utilize the fund balance to offset the excess expenditures (the fund balance is assigned to SSA#3 improvements) Used for scavenger, public improvements and snow removal services for multifamily housing units located on Astor Avenue.

- Revenues budgeted at \$23,128 for FY2024 an increase of \$1,124 or 5.11% from FY2023 due to increase in levy and interest income projection for FY2024. We will exceed the budgeted amount in FY2023.
- Expenditures are budgeted at \$23,192 in FY2024 an increase of \$784 or 3.50% from FY2023 for refuse and snow removal services, due to rate increases on a yearly basis. We will be under budget in FY2023.

**Special Service Area #4** – projected \$200 surplus for FY2024. The fund balance is \$18,023 or 50.29% of FY2024 expenditures (the fund balance is assigned to SSA#4 improvements). Used for scavenger, public improvements and snow removal services for multifamily housing units located on Mark Thomas and Leslie Lane.

- Revenues budgeted at \$36,042 for FY2024 an increase of \$1,892 or 5.54% from FY2023 due to increase in levy and interest income projection for FY2024. We will exceed the budgeted amount in FY2023.
- Expenditures are budgeted at \$35,842 in FY2024 an increase of \$1,707 or 5.00% from FY2023 for refuse and snow removal services, due to rate increases on a yearly basis. We will be under budget in FY2023.

**Special Service Area #5** – projected \$1,000 surplus for FY2024. The fund balance is \$125,070 or 31.80% of FY2024 expenditures (the fund balance is assigned to SSA#5 improvements). Used for scavenger, and public improvements for multifamily housing units located on Greenbrook/Tanglewood.

- Revenues budgeted at \$394,316 for FY2024 an increase of \$19,619 or 5.24% from FY2023 due to increase in levy and interest income projection for FY2024. We will exceed the budgeted amount in FY2023.
- Expenditures are budgeted at \$393,316 in FY2024 a decrease of \$81,271 or 17.12% from FY2023 due to some major improvements completed in FY2023. Equipment rental for \$143,316 for refuse services rate increase on a yearly basis. Improvements other than building for \$250,000 decrease due to improvement completed in FY2023 such as signage. We will be on budget in FY2023.

**Metropolitan Water Reclamation District (MWRD)** - projected \$77,850 surplus for FY2024. The fund balance is \$229,140 or 186.07% of FY2024 expenditures. Used for maintenance and improvement of the MWRD Fields.

- Revenues budgeted at \$201,000 for FY2024 a decrease of \$149,700 or 42.69% from FY2023, due to other grants decrease \$150,500 the remaining Build Illinois Bond Fund to the Department of Commerce and Economic Opportunity (DCEO) grant from the sport complex improvement completed in FY2023. We will exceed the budgeted amount in FY2023.
- Expenditures are budgeted at \$123,150 in FY2024, a decrease of \$130,500 or 51.45% from FY2023. Improvement other than building for \$10,000 for miscellaneous improvement decrease due to the completion of the remaining sports complex improvements. We will be on budget in FY2023.

**State Restricted Fund** - projected \$8,157 deficit for FY2024. The fund balance is \$249,881 or 535.00% of FY2024 expenditures. We will utilize the fund balance to offset the excess expenditures. Used for law enforcement expenses related to assets seizures. It is the result of a sharing agreement with the State of Illinois. This fund can only be spent on approved items directly related to police enforcement activities such as DUI seizures, drug seizures, and sex offender fees.

- Revenues budgeted at \$38,550 for FY2024 an increase of \$2,445 or 6.77% from FY2023. We will be under budget in FY2023.
- Expenditures are budgeted at \$46,707 in FY2024 a decrease of \$59,044 or 55.83% from FY2023. Court supervision for \$69,999 decrease due to armored vehicle maintenance not in FY2024 budget, and surveillance equipment repair completed in FY2023. We will be under budget in FY2023. Drug forfeiture for \$17,905 for surveillance equipment and CRT rifles. We will be under budget in FY2023; DUI expenses for \$28,801 same budgeted amount as FY2023, for Be On the Lookout (BOL) mouthpieces, training and certification, cannabis impairment test, DUI Detail supplies, DUI Kit and testing, phlebotomist device, and Radar. We will be under budget in FY2023.

**Federal Restricted Fund** - projected \$600 surplus for FY2024. The fund balance is \$4,527 or 905.37% of FY2024 expenditures. Used for law enforcement expenses related to assets seizures. It is the result of the equitable sharing agreement with the Department of Justice (DOJ). This fund can only be spent on approved items directly related to police enforcement activities like drug seizures associated with department cooperating in enforcement activities with federal law enforcement agencies.

- Revenues budgeted at \$1,100 for FY2024 an increase of \$90 or 8.91% from FY2023 which consist of interest income for \$100. We will be under budget in FY2023.
- Expenditures are budgeted at \$500 in FY2024, a decrease of \$10,000 or 95.24% from FY2023 due to the transfer to General Capital Project for a portion of PD fitness equipment completed in FY2023. We will be under budget in FY2023.

**Foreign Fire Insurance Tax Fund** - projected \$2,500 surplus for FY2024. The fund balance is \$210,528 or 526.32% of FY2024 expenditures. The expenses are evaluated and determined by the Foreign Fire Insurance Board, which is comprised of the Fire Department members, per statute.

- Revenues budgeted at \$42,500 for FY2024 an increase of \$2,450 or 6.12% from FY2023 due to interest income projection in FY2024. We will exceed the budgeted amount in FY2023.
- Expenditures are budgeted at \$40,000 in FY2024, same budgeted amount as FY2023, placeholder amount restricted to fire department needs with the approval of the Foreign Fire Insurance Tax Board.

**General Capital Project Fund** - projected \$2,458,181 deficit for FY2024. The Fund Balance is \$1,350,560 or 16.17% of FY2024 expenditures. We will utilize the fund balance to offset the excess expenditures. Accounts for improvement of Village facilities, infrastructures, street, and maintenance.

- Revenues budgeted at \$5,891,560 for FY2024 a decrease of \$5,869,040 or 49.90% from FY2023 such as State grants for \$2,300,000 including \$1,312,923 Grant GIGO - IEPA, and \$987,077 Metropolitan Water Reclamation District of Greater Chicago (MWRDGC) grant (West Branch Stabilization Anne Fox) remaining in FY2024, decrease due to department of energy grant of \$30,900, and the IEPA and MWRDGC grant of \$612,640 (West Branch Stabilization Anne Fox). The West Branch Stabilization Anne Fox project started in FY2023 with a tentative completion of FY2024. Decrease in transfer from General Fund due to the completion of fire station #16 construction which is funded in FY2023. We will be under budget in FY2023.
- Expenditures budgeted at \$8,349,741 for FY2024, a decrease of \$9,457,002 or 53.11% from FY2023. Decreases due to completion of all furniture requested in FY2023, for design engineering for the Anne Fox stabilization project started in FY2023 and will continue in FY2024, fire station #15 refresh and renovation, fire station #16 construction started in FY2023 with a tentative completion in FY2024, Capital outlay purchases are typically one-time needs that cause the expenditure total to fluctuate year to year. We will be under budget in FY2023.

Engineering	\$ 70,000
Buildings	\$ 3,430,400
Improvement other than Buildings	\$ 4,245,000
Furniture & Fixture	\$ 75,000
Office Equipment	\$ 50,000
Other Equipment	\$ 479,341
<b>Total</b>	<b><u>\$ 8,349,741</u></b>

**Tax Increment Financing #3** - projected \$845,100 surplus for FY2024. The fund balance is \$12,230,503 or 1,222.93% of FY2024 expenditures. Used for improvements in the Village Center Redevelopment District located at Barrington Road and Lake Street. This TIF#3 was originally set to expire in 2024. On September 5, 2019, the Board approved the extension of TIF# 3 by twelve (12) years beyond its original termination date of 2024. Now, TIF #3 will expire on December 31, 2036.

- Revenues budgeted at \$1,845,200 an increase of \$71,000 or 4.00% from FY2023 due to interest income projection for FY2024. We will exceed the budgeted amount in FY2023.
- Expenditures budgeted at \$1,000,100 for FY2024 a decrease of \$160,900 or 13.86% from FY2023. Decrease placeholder for consulting and legal services. We will be under budget in FY2023.

**Tax Increment Financing #4** - projected \$278,100 surplus for FY2024. The fund balance is \$1,962,497 or 1,498.09% of FY2024 expenditures. Used for improvements in the TIF Redevelopment District located at Barrington Road and Irving Park Road. This TIF#4 will expire on December 31, 2028.

- Revenues budgeted at \$409,100 a decrease of \$136,100 or 24.96% from FY2023 due to lower projection of increment in FY2024. We will be under budget in FY2023.
- Expenditures budgeted at \$131,000 for FY2024, a decrease of \$40,000 or 23.39% from FY2023. A placeholder for consulting, legal, redevelopment agreement and façade grant incentive, and a decrease due to completion of LA Tan site improvement in FY2023. We will be under budget in FY2023.

**Tax Increment Financing #5** - projected \$47,900 deficit for FY2024. The fund balance is \$1,962,497 or 1,498.09% of FY2024 expenditures. We will utilize the fund balance to offset the excess expenditures. Used for improvements in the TIF Redevelopment District around the intersection of Irving Park and Wise Road. This TIF#5 will expire on December 31, 2036.

- Revenues budgeted at \$122,100 a decrease of \$120,769 or 49.73% from FY2023 due to lower projection of increment in FY2024. We will be under budget in FY2023.
- Expenditures budgeted at \$170,000 for FY2024 an increase of \$75,000 or 78.95% from FY2023 due to façade improvement funding increase. A placeholder for consulting, legal, redevelopment agreement and façade grant incentive. We will be under budget in FY2023.

**2020 General Obligation Refunding Bond** - projected \$4,000 surplus for FY2024. The fund balance is \$540,098 or 37.47% of FY2024 expenditures.

- Revenues budgeted at \$1,445,600 an increase of \$7,700 or 0.54% from FY2023. Revenues are tax levy of \$1,440,600 levying the debt payment due in FY2024. We will exceed the budgeted amount in FY2023.
- Expenditures budgeted at \$1,441,600 an increase of \$3,000 from FY2023 due to scheduled debt payment and paying agent fees. We will meet the budgeted amount in FY2023.

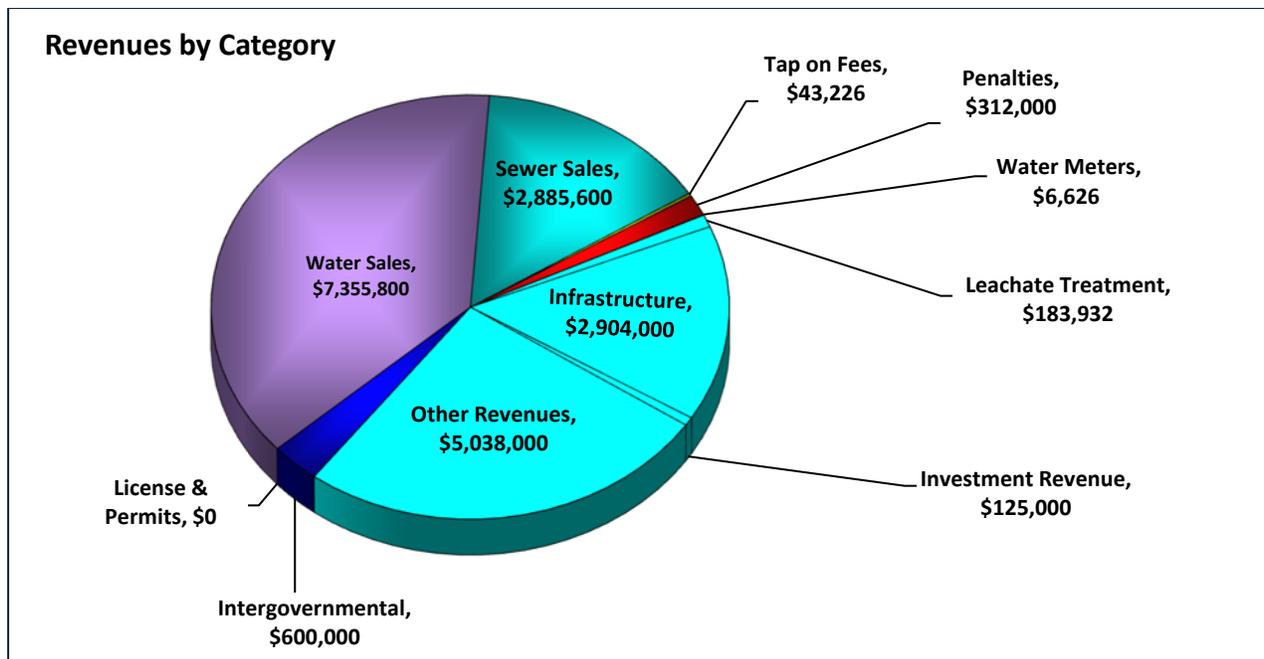
**Water & Sewer Fund** - projected \$336 surplus for FY2024. The fund balance is \$7,458,854 or 38.34% of FY2024 expenditures. A water & sewer rate increase and restructure of infrastructure service charges will take effect May 1, 2023 with a yearly increase of 4.50% (water and sewer rate) 8.00% (infrastructure service charge) for the next four years starting January 1, 2024 through December 31, 2027. The Village hired a consultant to do a Water & Sewer Rate Study to provide recommendations for upcoming tough financial challenges and to maintain the aging infrastructure that we are now experiencing. Also hired a professional engineer to create the planning documents for a low-interest loan with the Illinois Environmental Protection Agency (IEPA) to replace Village water main which exceeds service life of 50 years. Expenses for FY2024 are for day-to-day operations of the fund, improvements for roof replacement at Longmeadow pumping station, new potable water interconnect with Bartlett, electrical upgrade at Schick road pumping station, valve repair/exercising equipment with precision pipe cutting, emergency pump replacement, Ingersoll rand portable generator, bayside fence replacement, clarified rehabilitation design, lift station design, oxidation ditch bearing & gear box repair, oxidation ditch optimization & Chem-P removal. STP process pump replacement, UV disinfection system construction,

Infiltration and Inflow (I&IMWRD) reporting, manhole sealing, sewer rehabilitation, Jefferson forcemain inspection, Northway forcemain replacement, water main replacement funding by IEPA loan, and Well #6 pump assembly.

- The Water and Sewer Fund is a self-supporting enterprise fund where revenues generated through water and sewer rates cover the expenses related to operation of utilities. The water rate for Cook and DuPage is \$10.21 per thousand gallons and the sewer rate for Cook is \$2.26 and for DuPage it is \$6.08 effective January 1, 2024 a 4.5% increase from last year's rate.
- The Village water customer base includes approximately 11,000 accounts billed monthly; the consumption of water is reported by actual meter reads on the property.

### Where does the revenue come from?

The following chart shows where the Water & Sewer Fund revenues come from:



Water & Sewer Fund - Revenues by Category				
Revenues /All Funds	Budget FY 2023	Budget FY 2024	Increase/ Decrease Amount	Increase/ Decrease Percent
Intergovernmental	\$2,000,000	\$600,000	(\$1,400,000)	-70.00%
Licenses and Permits	750	-	(750)	-100.00%
Water Sales	6,797,660	7,355,800	558,140	8.21%
Sewer Sales	2,725,004	2,885,600	160,596	5.89%
Tap-On Fees	55,680	43,226	(12,454)	-22.37%
Penalties	300,000	312,000	12,000	4.00%
Water Meters	8,206	6,626	(1,580)	-19.25%
Leachate Treatment	356,496	183,932	(172,564)	-48.41%
Infrastructure Fee	2,802,000	2,904,000	102,000	3.64%
Investment Income	15,000	125,000	110,000	733.33%
Miscellaneous	45,000	38,000	(7,000)	-15.56%
Others	-	5,000,000	5,000,000	100.00%
<b>Total</b>	<b>\$15,105,796</b>	<b>\$19,454,184</b>	<b>\$4,348,388</b>	<b>28.79%</b>

- **Intergovernmental** – the amount of \$600,000 for FY2024, a decrease of \$1,400,000 or 70.00% from FY2023 for UV system Build American Grant. The decrease was for the \$2M of \$4M Capital Grant awarded to the Village for public infrastructure grant budgeted in FY2023. We will not meet the budgeted amount in FY2023.
- **Licenses and Permits** – decrease of \$750 from FY2023 due to the permits issued every other year. We will not meet the budgeted amount in FY2023.
- **Water Sales – Cook & DuPage** – the amount of \$7,355,800 for FY2024 an increase of \$558,140 or 8.21% from FY2023. Due to the water rate increase of 4.50% from \$9.77 to \$10.21 effective January 1, 2024 to fund the water and sewer operating expenses and aging infrastructure. The water sales are entirely dependent on water consumed, with weather playing a key role, especially during the summertime. We will be on budget in FY2023.
- **Sewer Sales – Cook & DuPage** – the amount of \$2,885,600 for FY2024, an increase of \$160,596 or 5.89% from FY2023. Due to the sewer rate increase of 4.50% from \$2.16 to \$2.26 (Cook rate) and \$5.82 to \$6.08 (DuPage rate) effective January 1, 2024 to fund the water and sewer operating expenses and aging infrastructure. The sewer sales are entirely dependent on water consumed, with weather playing a key role. We will be under budget in FY2023.

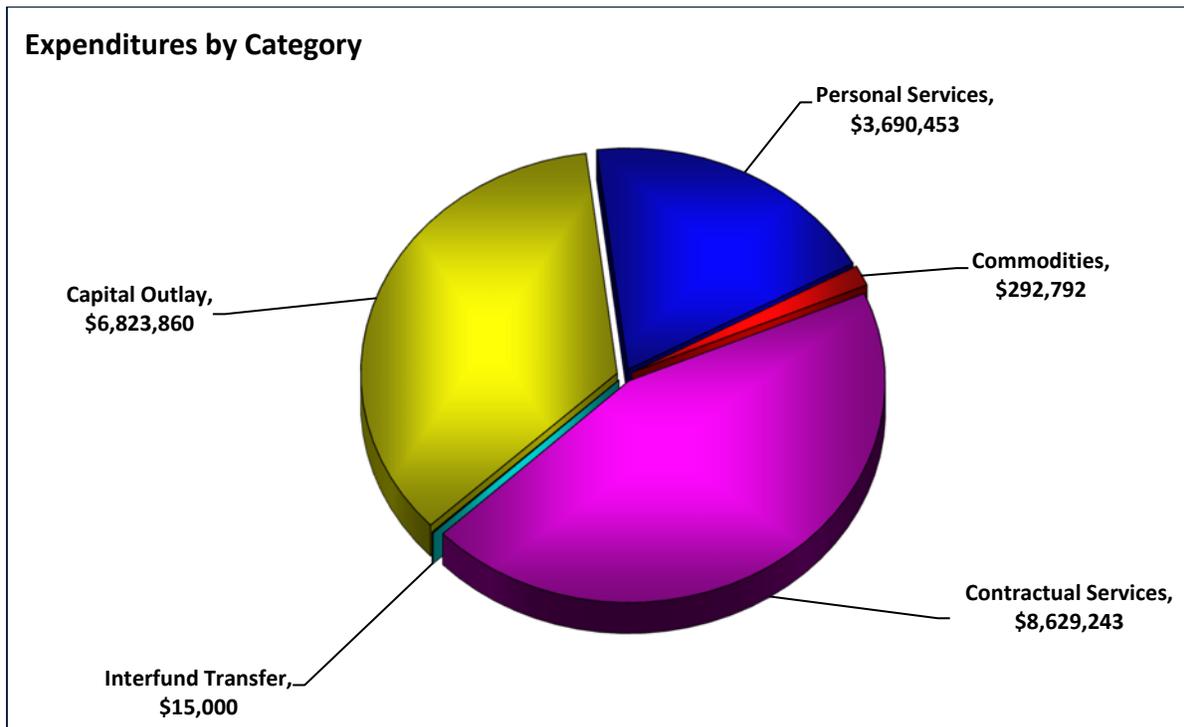
- **Tap-On Fees Water & Sewer – Cook & DuPage** – the amount of \$43,226 for FY2024 a decrease of \$12,454 or 22.37% from FY2023 due to more residential units completed in FY2023. These are fees for any new or replacement taps being made on a water/sewer main. Anticipation of the Habitat for Humanity program to continue, and the Verandah Retirement as well. We will be under budget in FY2023.
- **Penalties** – the amount of 312,000 for FY2024, an increase of \$12,000 or 4.00% from FY2023. These are the late fee charges of 10% (after due date 21<sup>st</sup> of each month) and the termination fee of \$50.00. We will be under budget in FY2023.
- **Water Meters – Cook & DuPage** – the amount of \$6,626 for FY2024, a decrease of \$1,560 or 19.25% from FY2023. Fees for different sizes of water meters installed for new construction or replacement of old meters due to neglect. Anticipation of the Habitat for Humanity program to continue, and the Verandah Retirement as well. We will be under budget in FY2023.
- **Leachate Treatment**– the amount of \$183,932 for FY2024, a decrease of \$172,564 or 48.41% from FY2023. This is an Intergovernmental Agreement with the Forest Preserve District to transport leachate (landfill) to Hanover Park Sewage Treatment Plant. The decrease is due to them sending less sewage to be billed.
- **Investment Income** – The amount of \$125,000 for FY2024 an increase of \$110,000 from FY2023. Most of the investments are related to the Police and Fire Pension investment portfolio. Money Market rates, Certificate of Deposits (CD), and Treasury Bills are trending higher than expected (4.75% to upper 5.00%) from 6 months to 24 months. We will exceed the budgeted amount in FY2023.
- **Infrastructure Service Charges** – the amount of \$2,904,000 for FY2024, an increase of \$102,000 or 3.64% from FY2023. Due to restructuring of infrastructure service charges, and an increase of 8.00% from last year’s rate effective January 1, 2024 to fund the aging water main infrastructure which has exceeded its life expectancy. From all meter sizes a discounted rate for seniors, disabled and low-income residents to a fixed scaled meter rate based off meter size, see below. We will be under budget in FY2023.

Infrastructure Service Charges	FY2024
Discounter 3/4-inch meter and less	\$ 7.29
3/4-inch meter and less	\$ 21.58
1-inch meter	\$ 38.41
1.5-inch meter	\$ 86.31
2-inch meter	\$ 153.42
3-inch meter	\$ 345.25
4-inch meter	\$ 613.69

- **Miscellaneous Revenues** – The amount of \$38,000 for FY2024, a decrease of \$7,000 or 15.56% from FY2023. These are the NSF fees charged, after -hour service fee (turn water-on), and the Streamwood chargeback from Westview Center. We will not meet the budgeted amount in FY2023.
- **Other Revenues** – The amount of \$5,000,000 for FY2024. This is the anticipated Illinois Environmental Protection Agency (IEPA) Loan to fund the water main replacement project for 2024. It is a 5-year project that means every year we will apply for the IEPA loan \$5,000,000 each year with a total loan of \$25,000,000 at the end of 2028.

### Where does our money go?

The following chart shows where the Water & Sewer Fund money goes:



Water & Sewer Fund - Expenditures by Category				
Appropriations/All Funds	Budget FY 2023	Budget FY 2024	Increase/ Decrease Amount	Increase/ Decrease Percent
Personnel Services	\$3,562,922	\$3,690,453	\$127,531	3.58%
Commodities	258,117	292,792	34,675	13.43%
Contractual Services	7,838,909	8,631,743	792,834	10.11%
Inter-fund Transfer Out	45,000	15,000	(30,000)	-66.67%
Capital Outlay	3,843,000	6,823,860	2,980,860	77.57%
<b>Total</b>	<b>\$15,547,948</b>	<b>\$19,453,848</b>	<b>3,905,900</b>	<b>25.12%</b>

- Personnel Services** – The amount of \$3,690,453 for FY2024 is an increase of \$127,531 from FY2023. The increases are due to compensation in the form of general wages, overtime, taxes, pension funding for non-union (IMRF) and health insurance premium based on vacant position calculated in higher insurance rate. We will be under budget in FY2023 for personnel services classification.
- Commodities** – The amount of \$292,792 for FY2024 is an increase of \$34,675 or 13.43% from FY2023. Most of the increases are driven by wholesale prices of US goods and services, and some new items added to this budget such as added 2 hydrant replacements, sleeves for water main breaks, watermain cast iron fitting for watermain breaks, offset the increase for one-time expense of confine space gas detector purchased in 2023. We will be over budget in FY2023 for commodities classification.
- Contractual Services** – The amount of \$8,631,743 for FY2024, an increase of \$792,834 or 10.11% from FY2023. Most of the increases are driven by wholesale prices of US goods and services, and some new items added to this budget such as usage for copier, vehicles and equipment funding calculation to align with rising prices, water smart yearly subscription new item in FY2024 an easy friendly software for water and sewer customers to view their account, new implementation reporting compliance and the yearly auditing services, annual leak detection program, JAWA operating cost increase water rate increase from City of Chicago water rate by 5% and JAWA administrative, power and operations expenses, water utility assistance of \$2,500 new line item in FY2024 to assist the low-income residents of the Village to help pay a small portion of their water bill, offset the increases with telephone service cost reduction (Peerless Network), for membership and subscription, decrease of ERP maintenance, IT equipment maintenance and replacement on-time funding for FY2023, JAWA loan schedule payment. We will be over budget in FY2023 for contractual services classification.
- Inter-Fund Transfer Out** – The amount of \$15,000 for FY2024, a decrease of \$30,000 or 66.67% from FY2023. Represents a 30.00% contribution of Water & Sewer Fund for the Document Management System for \$50,000 ( $\$50,000 \times 30\% = \$15,000$ ), offset by SCADA upgrade (5 PC's and integration) completed in FY2023. We will be on budget in FY2023 for transfer-out classification.

- **Capital Outlay** – The amount of \$6,823,860 for FY2024 an increase of \$2,980,860 or 77.57% from FY2023. We will be under budget in FY2023 for capital outlay classification.

**Municipal Commuter Lot Fund** - projected \$324,257 deficit for FY2024. We will utilize the fund balance to offset the excess expenditures. This fund continues to struggle due to lack of parking activity. The Board already approved a \$1,100,000 advance loan from General Fund in FY2021 \$300,000, FY2022 \$800,000 and \$200,000 advance loan in FY2023 to pay for the day-to-day expenses. Expenses for FY2024 are for day-to-day operations and improvements like, landscaping refresh, and Metra lot conversion terminal from pay by space to pay by plate.

Used to account for the operations associated with the 1,399 commuter parking spaces at the Hanover Park train station. On November 1, 2017, the parking rate increased from \$1.50 to \$1.75 daily, monthly from \$30.00 to \$35.00 and yearly from \$330.00 to \$385.00 (discounted from October 1<sup>st</sup> through December 31<sup>st</sup>).

Effective in early 2024 the Village will transition to a daily parking facility only and pay by plate instead of pay by space. The Village will eliminate the yearly permits effective January 1, 2024, and the monthly permit as well.

- Revenues total \$136,425 for FY2024 a decrease of \$167,382 or 55.09% from FY2023, due to the pedestrian crossing safety improvement grant from the Build Illinois Bond Fund to the Department of Commerce and Economic Opportunity (DCEO) completed in FY2023. We will be over budget in FY2023. The Village experienced a decrease in parking revenue from commuter spaces in FY2020 through mid FY2022. We see an increase in parkers in FY2023 but not yet the same as before COVID-19.
- Expenditures total \$460,682 for FY2024, a decrease of \$309,219 or 40.16% from FY2023. Decrease due to completion of parking lot maintenance in FY2023. We will be over budget in FY2023.

**Central Equipment Fund** - projected \$1,372,795 deficit for FY2024. The fund balance is \$7,863,051 or 209.51% of FY2024 expenditures. We will utilize the fund balance to offset the excess expenditures. Vehicle and equipment items necessary within the Police, Fire and Public Works divisions, such as police squad and accessories, ambulance, dump truck, cargo van, fire engine panel truck and (5) pickup trucks. Accounts for the funds annually set aside for the timely replacement of vehicles that meet the current business operational needs. Annual department Charges for Services, are calculated amounts based on the accumulated reserve needs per asset, proceeds from the Sale of Assets, transfer to General Fund and Interest Income. The accumulated reserve needs are based on the determined life of an asset and replacement value. Charges for Services are budgeted by the department. Charges for Services will be expensed in the department operating budget and recorded as revenue in the Central Equipment Fund.

- Revenues total \$2,380,205 for FY2024, an increase of \$995,074 or 71.84% increase from FY2023. We will be over budget in FY2023.

- Expenditures total \$3,753,000 for the replacement of vehicles that have been fully funded through Charges for Services in previous years. We will be under budget in FY2023 due to some vehicle re-budget in FY2024, and depreciation expenses of \$1,220,000 (**depreciation does not result in the outflow of cash**).

**IT Equipment Replacement Fund** - projected \$225,161 surplus for FY2024. The fund balance is \$1,277,941 or 268.89% of FY2024 expenditures. Expenses such as Audio/Video event recording equipment, door access system, FOIA management subscription, in-car ticket printer replacement, large format printer for engineering department, MDT for police and fire, PC replacement, PD Video Evidence redaction/performance add on, and PD video evidence system including body cam subscription (year 3). Accounts for the funds annually set aside for the timely replacement of equipment that meets the current business operation. FY2023 revenues totaling \$542,209 generated from annual department Charges for Services and are calculated based on the accumulated reserve needed per asset, proceeds from the Sale of Assets, GF & W&S transfers, and Interest Income. The accumulated reserve needs are based on the determined life of an asset and replacement value. Charges for Services are budgeted by the I.T. department. Charges for Services will be expensed in the department operating budget and recorded as revenue in I.T. Equipment Fund.

- Revenues total \$700,422 for FY2024 an increase of \$158,213 or 29.18% increase from FY2023. We will be over budget in FY2023.
- Expenditures total \$475,261 and this is for the replacement of door access system, in-car ticket printer, FD (4) In-squad Mobile Data Terminal (MDT), PD (8), scheduled personal computer (PC) replacements, PD Video System Replacement Year 3 (in-car video system, interview room and body worn cameras), new in FY2024, audio/video event recording equipment, FOIA management software, large format printer for engineering department, and PD video evidence redaction/performance add-on. We will be under budget in FY2023.

**Police Pension Fund** - projected \$1,976,778 surplus for FY2024. The net position is \$45,273,695 or 1,110.58% of FY2024 expenditures. Expenses are for retirees' pension payment with 3% compounded increase every year, investment fees, pension service administration (PSA), and other miscellaneous expenses.

The Village's sworn police employees participate in the Police Pension Employee's Retirement System (PPERS). PPERS functions for the benefit of these employees and is governed by a five-member pension board consisting of two members appointed by the Village President, one elected pension beneficiary and two elected police employees. The Village and PPERS participants are obligated to fund all PPERS costs based upon actuarial valuations. The State of Illinois is authorized to establish benefit levels and the Village is authorized to approve the actuarial assumptions used in the determination of contribution levels.

- Revenues budgeted at \$5,875,378 in FY2024 an increase of \$496,857 or 9.24% from FY2023. Increase from Village contribution (increase by \$434,427 or 11.88% compared to FY2023), and employee contribution (9.9100% of salary). We will be on budget in FY2023.

- Expenditures are budgeted at \$3,898,600, an increase of \$86,260 or 2.26% from FY2023. Due to retirees' pension increase yearly of 3.00% and other contractual services (i.e. Lauterbach & Amen accounting firm, Legal service, and investment fees). We will be over budget in FY2023.

**Firefighters Pension Fund** - projected \$1,176,163 surplus for FY2024. The net position is \$26,635,858. Expenses are for retirees' pension payment with 3% compounded increase every year, investment fees, pension service administration (PSA), and other miscellaneous expenses.

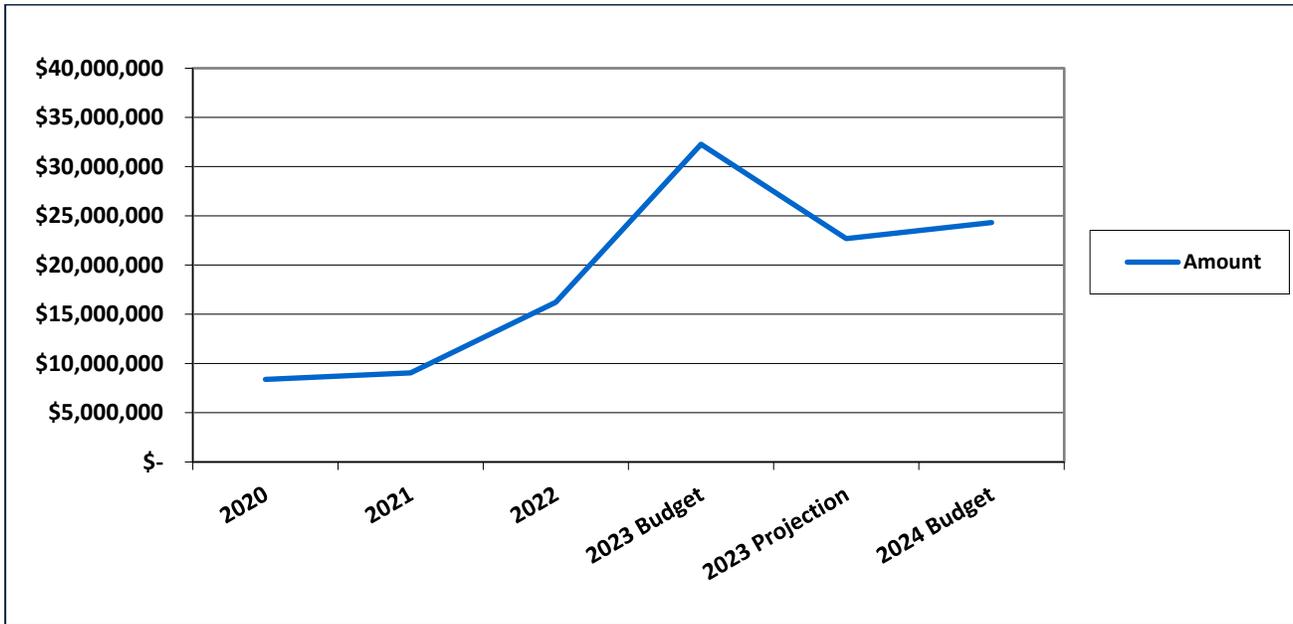
The Village's firefighters participate in the Firefighters' Pension. The pension provides retirement benefits to firefighters and is governed by a five-member pension board consisting of the two Village President appointees, two elected fire employees, and one elected pension beneficiary. The Village and the participants are obligated to fund all pension costs based upon actuarial valuations. The State of Illinois is authorized to establish benefit levels and the Village is authorized to approve the actuarial assumptions used in the determination of contribution levels.

- Revenues budgeted at \$3,511,862, an increase of \$185,740 or 5.58% from FY2023. Increase from Village contribution (increase by \$168,220 or 7.98% compared to FY2023), and employee contribution (9.4550% of salary). We will be on budget in FY2023.
- Expenditures budgeted at \$2,335,699 an increase of \$194,204 or 9.07% from FY2023. Due to retirees' pension increase yearly of 3.00% and other contractual services (i.e. Lauterbach & Amen accounting firm, Legal service, and investment fees).

Both the Police and Fire Pension Fund appropriations increased in FY2024. This was due primarily to a retiree benefits percentage increase (3% compounded-per year basis), increase in the number of public safety officers retiring each year and the pension service administration (PSA) expenses. Current annual funding by the Village meets statutory requirements. It requires both funds to be 100% funding target over a layered amortization period of 15 years, which is verified by an annual actuarial analysis of each fund.

### Capital Improvement Program (CIP)

The chart below records the pattern of the Village’s Capital Improvement Program Budget (all funds) over the past eight years. As indicated, this program fluctuates from year to year, depending upon the needs identified for a given fiscal year, routine improvements are also part of this program. Additionally, funds are budgeted from the Village’s Enterprise funds to account for capital improvements to the water and sewer funds and the commuter parking lot.



Fiscal Year	2020	2021	2022	2023 Budget	2023 Projection	2024 Budget
Amount	\$ 8,390,532	\$ 9,034,036	\$ 16,221,014	\$ 32,273,828	\$ 22,690,255	\$ 24,320,847

**Land-** projects in the capital budget include a placement holder for TIF#3 future redevelopment projects.

**Building improvements** - projects in the capital budget include MWRD ball field repairs phase I fields, and planting 75 trees at the sport complex, Village hall modification, continuation of Fire Station #16 construction, fire department #15 epoxy floor, I.T. HVAC unit, IRMA fall hazard remediation, police department building maintenance, public works generator replacement, veterans memorial bricks repair, Village Hall halon system replacement, replace roof at Longmeadow pumping station, Metra lot terminal conversion to pay-by-plate format, and miscellaneous TIF #3 (placeholder for future redevelopment project).

**Improvements other than Buildings** - projects in the capital budget include street resurfacing and reconstruction program and preventative maintenance, Arlington bridge reconstruction, bike path construction, County Farm Road trail, Irving Park Road lighting & safety (Astor-Barrington), new streetlights, drives, alleys, parking area maintenance, arterial fence maintenance and replacement, entryway signs, raised planter boxes on Lake Street, replacement of spring banners, (100) parkway trees replacement, salt dome conveyor, Village Hall & PW parking lot lights, Village Hall and Fire Station parking lot maintenance, Village Hall parking lot resurfacing, West Branch Stabilization Anne Fox to Village Limits, banners for Ontarioville (4 sets), Façade Improvement grant (TIF's), Holiday decoration for Ontarioville, Ontarioville Downtown improvements, new water interconnect with Bartlett, Landscaping refresh/replacement, and miscellaneous improvements.

**Office Equipment** - projects in the capital budget include Document Scanning services, audio/video event recording equipment, door access system, FOIA management software, in-car ticket printer replacement, large format printer for Engineering department, Fire and Police Department Mobile Data Terminal (MDT) replacements, Police Department video evidence system including body cam year 3 subscription, Police Department video evidence redaction/performance add-on, and the scheduled personal computer (PC) replacements.

**Furniture/Fixture**- projects in the capital budget include furniture in various Village locations.

**Other Equipment** - projects in the capital budget include an air conditioning machine, automatic cardiac defibrillator, autopulse CPR units, drone, DuComm second facility police portion of the cost (paid in full in 2030), firefighter protective gear (12) sets, gas masks, investigation division renovations, protective vests and equipment, severe weather alerting siren, stage purchase for Village events, Starcom 21 700-800 MHZ radio (PD) Starcom radio and equipment (FD), wireless vehicle headset (FD), electrical upgrade at Schick Road pump station, valve repair/exercising equipment with precision pipe cutting, emergency pump and part replacement, and Ingersoll rand generator replacement.

**Vehicles** - projects in the capital budget will be replacing (4) police Utility SUV's and accessories, replace (1) cargo van, (5) pick-up trucks, (1) fire engine, (2) 1 ton dump trucks, (1) ambulance, and (1) panel truck.

**Water and Sewer** - projects in the capital budget include Bayside fence replacement, clarifier rehabilitation design, lift station design, Oxidation ditch bearing & gear box, Oxidation ditch with optimization & Chem-P removal, STP process pump replacement, UV disinfection system construction, I&I MWRD reporting, Jefferson force main inspection, manhole sealing, Northway force main replacement, sewer rehab, water main replacement, and well #6 rehab.

A summary and individual item details of the Village's CIP can be found in the Capital Improvement section of this budget.

## *Reserves*

The Village's written policy is to maintain a minimum total unassigned fund balance of 25% of annual operating expenditures. In the 2014 Strategic Plan, the Village set a fund balance goal of 40% to be maintained as a minimum. A reserve balance at this level gives the Village the ability to maintain current operations during down economic cycles and address unexpected emergencies. The main difference between the total fund balance and the total unassigned fund balance is that the total fund balance includes advances the General Fund has made to Commuter Parking Lot Fund (non-spendable portion). Once these funds begin to repay the General Fund, the total unassigned fund balance will be closer to total fund balance. At the end of FY2024, the unassigned fund balance is projected to be 71.48%. Even though the unassigned fund balance exceeds the goal of 40%, the deficit of the Commuter Parking Lot Fund restricts the availability of General Fund balances. The fund balance is a critical component that allows the Village to maintain its current bond rating, as well as address any unexpected changes in the economy or other unanticipated expenditures. The Village will continue to plan for maintaining the unassigned fund balance at or above these recommended levels.

GENERAL FUND	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 projection	FY 2024 Budget
Beginning Fund Balance	23,584,337	28,859,877	37,492,852	36,768,165	36,768,165	35,213,986
Operating Revenues	41,943,735	48,755,016	52,991,020	57,195,456	51,700,259	49,188,457
Transfer In	-	30,000	30,000	-	-	-
Total Revenues	41,943,735	48,785,016	53,021,020	57,195,456	51,700,259	49,188,457
Expenditures	35,419,051	37,748,671	41,309,187	46,208,427	41,854,438	43,706,659
Transfer Out	1,249,144	2,403,370	12,436,520	11,200,000	11,400,000	5,480,000
Total Expenditures	36,668,195	40,152,041	53,745,707	57,408,427	53,254,438	49,186,659
Net Surplus (Deficit)	5,275,540	8,632,975	(724,687)	(212,971)	(1,554,179)	1,798
<b>Total Ending Fund Balance</b>	<b>28,859,877</b>	<b>37,492,852</b>	<b>36,768,165</b>	<b>36,555,194</b>	<b>35,213,986</b>	<b>35,215,784</b>
Less: Fund Balance Commitments:						
Nonspendable:						
Inventory, Prepaid, Advances	29,449	33,231	55,174	55,174	55,174	55,174
<b>Total Unassigned Fund Balance</b>	<b>28,830,428</b>	<b>37,459,621</b>	<b>36,712,991</b>	<b>36,500,020</b>	<b>35,158,812</b>	<b>35,160,610</b>
<b>Unassigned Fund Balance</b> as a % of Total Expenditures	78.63%	93.29%	68.31%	63.58%	66.02%	71.48%
<b>Fund Balance</b> as a % of Total Expenditures	78.71%	93.38%	68.41%	63.68%	66.12%	71.60%

### *Fiscal Policy and Debt Policy*

The Village President and Board of Trustees recognize the importance of establishing fiscal and debt policies to guide the Village in its day-to-day operations and to achieve long-term goals. These policies have been established to sustain the continued financial health of the Village. All Village reserves meet or are greater than prescribed by policies.

The Village’s debt policy includes provisions discouraging the use of debt financing to fund current operations.

The Fiscal policy includes budget, investment, capital asset, debt, revenue, reserve and fund balance, accounting, auditing, and financial reporting requirements.

## ***New Programs & Budget Highlights***

- *TIF #3 Village Center/TOD RFQ for Development:* Following the TIF 3 amendment to extend the life of the TIF for an additional 12 years and adding the south commuter lot parcels, an RFQ was released to enable the redevelopment of the South Commuter Lot. The Village's TIF consultant assisted in evaluation and selecting a potential developer that responded to the RFQ for a Transited Oriented Development. The Village is also coordinating with METRA and RTA to enable the redevelopment of the south commuter lot.
- *Village Center Zoning District:* After several workshops, an open house, a Public Hearing, and many rounds of interdepartmental review, the Village Board approved Ord. O-22-25 creating a new chapter in the Zoning Code for the Village Center. Ordinance O-22-28 was adopted rezoning various properties within the Village Center Area to new zoning districts. All new development proposals are being evaluated using the new code to implement the Village Center Transit Oriented Development Plan.
- *Façade Improvement Grant Program:* The Village approved Ordinance O-22-17 establishing a Façade Improvement Grant Program to encourage Business & Property Owners of commercial properties located within the Village's three TIF districts to improve and revitalize the exterior of their buildings and properties visible from the public right-of-way. In 2023, an amendment was approved to allow for greater Village participation for funding improvements to multi-unit shopping center. Per the approved criteria, the grant would function as a reimbursement grant with up to 50% participation, with a maximum of \$25,000 for single-tenant building and up to \$100,000 for multi-unit shopping centers, following approval of an application.
- *Fire Station 16 Construction:* The existing Fire Station 16 is inadequate for the task of supporting emergency medical services and fire response in its current design, condition, size, and location. It is undersized in both apparatus floor and living facilities for on-duty personnel. A long-term strategic plan goal has been to replace and relocate this facility. Construction is underway at the new location adjacent to Schick Road and Audrey Lane. It is expected that the project will be completed in early 2024.
- *DuPage Integrated Justice Information System (Records Management) 5<sup>th</sup> year costs:* The Police Department is participating in the DuPage County-wide records management and computer aided dispatch (CAD) system replacement. The system was switched over in June 2019 and allows for the integration and information sharing among participating agencies and DuPage County government. Each participating agency pays their share of the total project cost. \$100,000 represents the fifth year's costs of the system to the police department.

- *New DuComm Facility 6<sup>th</sup> Year Costs:* The Police and Fire Departments are participating with other DuComm member agencies to pay the construction costs of the DuPage Communications new facility. The \$35,000 cost represents the police department's portion for FY2024. The police department plans to pay its share each year in one annual payment. The estimated total amount for the PD portion of the second facility project is \$571,309. Fire Department share is paid quarterly, budgeted for \$3,144 in FY2024.
- *Infrastructure:* In 2024, the Village will be investing \$3,763,985 into the resurfacing and reconstruction of Village streets. Of that, \$263,985 is from state capital grants and another \$1,500,000 is from Motor Fuel Taxes. \$480,000 has been budgeted as the Village's Share for the long-awaited replacement of Arlington Drive Bridge. Additionally, the Village is working to improve bicycle and pedestrian facilities by funding the engineering related to the County Farm Road Trail, the Lake Street Multi-Use Path, and the Center Avenue Sidewalk. The Village will be investing \$4,500,000 in the replacement of the water main. Also, with the help of federal funding sponsored by Rep. Krishnamoorthi, the Village will be replacing the UV disinfection system at the wastewater treatment plant.
- *Police Drone Program:* In June 2023, the Illinois legislature updated the Drone Act to provide police departments with greater flexibility in the use of drones. As a result, the Police Department will be implementing a drone program in 2024. The police department will use a drone for searching for missing persons, public relations, crime scene photography, security during public events, airborne assistance during high-risk police calls and training. Two drones will be purchased; one to be utilized for training and crime scene photography, and the other to be utilized for all other purposes. The Village is investing \$29,648 in this initiative for FY2024, which will include initial equipment purchases of two drones and first year annual costs. Both drones will be compatible with current evidence software utilized by the police department.
- *Watersmart Utility Customer Portal:* In alignment with our commitment to provide superior service to our utility customers, we have allocated funds for the implementation of the "Watersmart" customer portal for the fiscal year 2024. This sophisticated platform, a noteworthy enhancement from our current portal, facilitates the provision of detailed hourly water consumption data. Such granularity in reporting not only enhances transparency but also aids in the timely detection of potential in-home leaks. Additionally, the portal has been designed to streamline the utility bill payment process by incorporating a direct payment link. The projected financial commitment for the integration of Watersmart, inclusive of the implementation fee, stands at \$49,994.10 for the forthcoming year.

## ***Budget Program Updates***

- *Business Seminars, Webinars and Events:* Held several events for our local businesses related to networking, marketing, financial, branding, social media strategies, etc. to help our businesses grow. Coordinated one-on-one help/info sessions in partnership with regional agencies to assist businesses applying for several grants, including Cook County's 2023 Source Grow Grant, Next Level Northwest, Village's Façade Improvement Grant, etc.
- *Irving Park Corridor:* Staff continues working on implementing the recommendations outlined in the sub-area recommendations of the 2010 Comprehensive Plan as well as those in the 2012 Irving Park Road Corridor study. Several new businesses opened on Irving Park Road. Connected restauranters to available spaces, such as in the Westview Shopping Center and others along Irving Park Road. Assisting and encouraging eligible property owners in the TIF districts to apply for the Façade Improvement Grant.
- *TIF #5:* Verandah Senior Housing is under construction; Nine of the 12 buildings (42 of the approved 55 townhome units) have been completed or are finalizing construction. On Wise Road, off Farmstead Rd., a new development for 20 townhomes has completed construction, and all the units have been sold. New businesses moved into the Olde Salem shopping center. Staff is recruiting development for vacant land and buildings. Staff worked with the new owners of the Olde Salem Shopping Center and the Orchard shopping center as they make improvements using the Façade grants.
- *Part 1 Crime:* The Police Department has maintained a 5-year average of the rate of Part I crime in the Village. Part I Crime is the benchmark used by the FBI as they determine crime rates throughout the United States. For historical perspective, in 2012 the Village recorded 480 Part I crimes compared to 235 for 2022. This represents a drop of more than 50%. It is important to note that of the 235 total Part I crimes in 2022 nearly 79% of those incidents were crimes against property, rather than violent crimes. This budget continues to provide funding necessary to help maintain these low Part I Crime Statistics.
- *Community Policing:* The Police Department continues to emphasize the role of community policing in its overall service delivery and crime control strategy. Participation in the Police and Citizens Connected community outreach program continues to grow, with the Police Department's main Facebook page having reached over 12,000 followers. Members of the Department interact with residents via social media channels which has led to positive public relations encounters as well as helping solve crimes. Tips from the public shared with the Department via social media have led to arrests and the recovery of property in several instances. The Police Department continues to host quarterly area meetings for residents and maintains an anonymous forum where crime tips can be sent. Members of the Department participate in a variety of Village events and functions, including Kids at Hope, the COPS Day Picnic as well as many other events. Quarterly Area Response Team (ART) Meetings were streamed live via Facebook, allowing access to police department information

to a much greater number than are physically able to attend the meetings. The live-streamed videos are archived on the page and can be viewed by residents at their own convenience. During the year, at least one of the meetings is held at a location within the Village to encourage more residents to attend. The Police Department remains committed to providing responsive, professional, and community-focused policing services to the Village.

### ***Volunteer Programs***

#### **Citizens Emergency Response Team (CERT):**

The CERT Program is a Federal Emergency Management Agency program that educates citizens about hazards they face in their community and trains them in life saving skills. The citizens are trained to assist emergency services in disaster situations which would otherwise overwhelm community emergency resources. Training topics include disaster preparedness, fire suppression, basic disaster medical operations, light search and rescue, disaster psychology, team organization and terrorism.

#### **Fire Corps:**

Fire Corps is a volunteer organization operating as part of the Fire Department. Their primary role is to provide on-scene rehabilitation services to firefighters suffering the detrimental effects of heat stress. Team members who have graduated from the CERT training program receive extensive training on the physiologic impact of heat stress and overall mitigation and management techniques. The team is an active participant within MABAS (Mutual Aid Box Alarm System) and regularly responds to calls within the Village, as well as mutual aid to neighboring communities. In addition to rehab services, the team also assists in teaching public education programs.

#### **Fire Department Chaplain Program:**

Chaplain provides intentional and purposeful holistic care to department members, their families, and command staff, as well as on-scene support for community residents during and after an incident. Fire Chaplain is trained in Fire Department culture and operations, pastoral care, crisis intervention, comprehensive critical incident stress management (CISM), and grief support. They interact with social services provided by the Village and outside agencies such as the Red Cross and The Salvation Army. Chaplain regularly responds to emergency incidents within the Village and mutual aid as part of the MABAS system. Chaplain is part of the MABAS disaster response team and have been deployed both within the state and nationally.

#### **Employee Team Building Committee:**

The Employee Team Building Committee was established in 2023. The committee's purpose is to help build and foster relationships between employees in all Village departments. The committee does this by organizing appreciation and teambuilding events throughout the year in a mindful and meaningful way.

### Environmental Committee:

The Environmental Committee has been in existence since the Fall of 2008. For many years the Committee hosted an annual Household Recycling Day to allow for the disposal of household products such as fluorescent bulbs and large lead batteries as well as the repurposing of items like books, school supplies, eyeglasses, and hearing aids. The event also provides document shredding. The Environmental Committee conducts an annual inlet labeling program, marking inlets with “dump no waste, drains to river” and annually participates in the DuPage River Sweep. In 2011, they started a community apiary open house which is held each year, weather permitting. The Committee was instrumental in making electronic recycling part of the residential refuse program and continues to look for opportunities to advocate for a healthy respect for the environment in the community.

### Veterans Committee:

The Veteran’s Committee was established in 2008. In 2012, the Village dedicated the new Veteran’s Memorial in front of Village Hall on Veteran’s Day. The Committee was instrumental in overseeing the completion of this project. The Committee maintains an honor roll list which contains the names of residents and employees of the Village who have served this country. They also continue to collect supplies for soldiers who are serving overseas and continue to host annual Memorial Day and Veterans Day events. In 2014, they launched a fundraising effort to purchase a military dog sculpture, which was installed on the plaza at the 2017 Memorial Day Event, and in 2022 oversaw the purchase and installation of 100 American flags on 4 holidays. The Committee continues to advocate for those in the Community that have served.

### Cultural Inclusion and Diversity Committee:

The Cultural Inclusion and Diversity Committee was created to foster and promote understanding, mutual respect, cooperation, and positive relations between and among all residents of the Village. It creates a sense of shared community among residents and affirms the value of each resident. The Committee acts as a catalyst in promoting social harmony in the Village and helps deter, through educational and action programs, prejudice, discrimination, and intolerance. The Committee assists the members of our community by identifying cultural and social service needs of the residents of the Village and working with existing entities to address these needs in the most meaningful way.

### Economic Development Committee (formerly CONECT):

The purpose of the Economic Development Committee is to work with Village Staff and existing and prospective businesses to strengthen the Village’s business community and encourage economic development in the Village. Committee members serve as ambassadors to businesses and liaisons to the Village to support and provide feedback on the impact of economic development activities and regulations on businesses. The committee facilitates formal and informal networking opportunities at various Village events and meetings with representatives of the business community. The Committee regularly provides input for various activities and educational/informational events that would assist the Village in business retention, businesses growth, and address general concerns of the business community. The Committee, to retain existing businesses, supports the Chambers of Commerce events and activities designed to assist village businesses. Members also maintain good communications with the business community.

### Special Event Committee:

The purpose of the Special Events Committee is to: (1) To promote Village cultural festivals, concerts, special events, and other activities in Hanover Park; (2) To sponsor cultural activities, concerts and/or special events in the name of the Village; (3) To recommend to the Board of Trustees cultural activities, concerts and/or special events and funding necessary to accomplish them; (4) To complete such projects as are assigned by the Village President and Board of Trustees.

### Sister Cities Committee:

Membership in the Hanover Park Sister Cities Committee is established through appointment by the Village President. The Village of Hanover Park has a Sister Cities relationship with two cities, the first of which was established in 1992 with Cape Coast, Ghana and the second was established in 2010 with Valparaiso, Zacatecas, Mexico. In 2016, the Village of Hanover Park's Sister Cities Committee was awarded the Sister Cities International's 2016 Best Overall Program Award. This award recognizes a sister city program that demonstrated outstanding accomplishments the previous year. All three cities hold membership in Sister Cities International, which is a nonprofit citizen diplomacy network that creates and strengthens partnerships between U.S. and international communities. Its objective is to build global cooperation at the municipal level, promote cultural understanding and stimulate economic development. Sister Cities International is a leader for local community development and volunteer action, motivating and empowering private citizens, municipal officials and business leaders to develop and conduct long-term sister city programs.

### Development Commission:

The Development Commission conducts public hearings on petitions for zoning variations, special uses, planned unit developments, re-zonings (zoning map amendments), text amendments, comprehensive plan amendments, and reviews proposed developments and subdivisions in a timely and professional manner, and provides recommendations to the Village Board. All petitions are considered in a fair and equitable manner in accordance with the established standards and ordinances. The Development Commission also provides long-term policy direction to the Village Board in conjunction with the Comprehensive Plan. They review and provide input on Comprehensive Plan updates, Zoning Ordinance updates and special community plans such as the Village Center Plan and Irving Park Corridor Plan. A major accomplishment for the Development Commission in 2023 was holding public hearings and providing recommendations for code amendments regarding historic properties, EV Charging, and substandard lots.

## ***Labor & Employee Relations***

The Village of Hanover Park has six labor unions which require collective bargaining. The labor contract for MAP (Civilians) expired April 30, 2023 and is currently being negotiated. MAP (Police Officers) and IAFF (Full time Firefighters) are currently in effect until April 30, 2024. SEIU (Part time Firefighters) labor contract is in effect until April 30, 2025, while MAP (Sergeants) and Teamsters Local 700 (Public Works) contracts are in effect until April 30, 2026.

## ***Bond Rating***

The Village's outstanding bond rating is AA from Standard and Poor. This rating is considered to be highly creditable. Standard and Poor has initiated new rating criteria which have generally improved municipal ratings. The rating was most recently updated during the refinancing of the General Obligation Refunding Bonds Series 2020 during Fiscal Year 2020, the Village maintained the rating of AA.

## ***Acknowledgements***

I would like to express my appreciation to the Village Board for providing leadership and direction during the preparation of this budget document. I would also like to thank the dedicated Village Department Heads and their key staff members who worked countless hours to prepare this budget. Lastly, I wish to particularly acknowledge the hard work and dedication of Finance Director Remy Navarrete and Executive Assistant Sue Krauser. Their collective contributions were essential to the development of this financial plan and are truly appreciated.

I am confident that this budget will meet the needs of Hanover Park's citizens. I am confident the Village will continue to maintain its sound financial condition.

Sincerely,



Juliana A. Maller  
Village Manager

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## VILLAGE OF HANOVER PARK GENERAL AND DEMOGRAPHIC INFORMATION

### Location

Hanover Park, Illinois is a suburban community located 30 miles northwest of Chicago. The Village has a population of 37,470 with a land area of over six square miles. The Village is located in both Cook and DuPage Counties.

Hanover Park is situated in the southwest portion of “The Golden Corridor,” so-named because of its phenomenal rate of growth. This corridor stretches northwest from O’Hare Airport along the Northwest Tollway (Interstate 90). As more and more major corporations choose to locate in the Golden Corridor, the halo effect from their presence attracts an increasing number of businesses, both large and small, wanting to locate in this thriving, modern center of commerce and industry. Nearby are some of the finest recreational areas in Chicagoland, where opportunities for hunting, fishing, water sports and leisure activities of all kinds abound. The outstanding cultural and entertainment opportunities in Chicago are an hour away.

### History

Hanover Park was incorporated as a Village in 1958 with a population of 305 and a land area of less than one square mile. All of the land within the original boundaries was in Cook County. Some 750 acres of farmland in DuPage County were annexed in 1969, and this area of the Village dominated Hanover Park’s population growth during the 1970’s. The Village’s population was 12,000 in 1970, 28,850 in 1980 and 32,895 in 1990. In 1994, the results of a special census showed a population of 35,579. The 2000 census was 38,278. The 2010 census was 37,973. The 2020 census shows a slight decline to 37,470.

The council/manager form of government was adopted in 1971. The Village is governed by a President/Mayor and six Trustees who are elected at-large. The Village Manager is hired by the President and Board of Trustees to oversee the day-to-day operations of the Village and its 206 full-time employees. Pursuant to the 1970 State of Illinois Constitution, Hanover Park is a Home Rule Community.

The \$1.4 million municipal building complex was built in 1975 and has undergone renovations over the past few years. A \$2.6 million public works building, located adjacent to the municipal complex, was completed in the fall of 1984. A \$462,000 addition to the Butler Building, for increased vehicle storage, was completed in the spring of 2000. A \$450,000 Salt Storage Dome was constructed next to the Public Works Facility in calendar year 2010. A \$7.24 million headquarter Fire Station was completed in July 2006. The \$19 million Police Department headquarters was completed in February 2012. In December, 2011 the Village purchased a \$2.8 million shopping center located on the west side of Barrington Road north of Lake Street. In 2017, the Village began updating sections of Village Hall. This renovation was completed in 2018 with the \$1,778,678.25 project of a new lobby, Finance and Inspectional Services counter, seating and updated landscaping. The 2024 Budget includes funds to continue to construct a replacement Fire Station #16 on Schick Road.

### Village Services

#### *Police Protection*

The Village of Hanover Park is served by 49 sworn full-time police officers and 34 civilian personnel. The Village has a fleet of 16 squad cars and participates in DuPage Communication (DU-COMM), a regional DuPage County telecommunications and emergency dispatch system.

#### *Fire Protection*

There are two fire stations located in Hanover Park staffed by 27 sworn full-time firefighters and up to 25 part-time firefighters. Firefighters are supplemented by one volunteer Chaplain and 14 volunteer Fire Corps Members. The department holds an ISO Class 2 fire protection rating. Additionally, the department manages the Village’s Inspectional Services Division staffed by a Chief of Inspections, a plan reviewer/project coordinator, two inspectors, a contract health sanitarian and contract plumbing inspector and a full and two part-time permit coordinators. The Inspectional Services Office (ISO) has an ISO Class 3 rating for residential and a Class 4 rating for commercial.

*Public Works*

A total of 49 full-time and 3 part-time Public Works employees are dedicated to keeping the Village running smoothly and looking its best. Crews plant and trim Village trees; repair curbs, gutters and sidewalks; plow over 99 miles of Village streets and repair potholes; provide water service, sewage treatment, and maintain over 220 miles of storm and sanitary sewers; and maintain the Village’s fleet of 162 vehicles.

Statistics regarding the water utility include:

Population Served	37,470	
JAWA Lake Michigan Supplied	934,581	Kilo Gal.
Village Supplied	0	Kilo Gal.
Total Distribution Pumpage	934,581	Kilo Gal.
Daily Average Pumpage	2560	Kilo Gal.
Miles of Water Mains	122.14	
Number of Metered Customers	10,894	

**Building Statistics**

<u>Calendar Year</u>	<u>Permits Issued</u>	<u>Construction Value (\$)</u>
2004	2,028	20,744,576
2005	1,633	31,996,153
2006	1,442	38,546,275
2007	1,794	19,191,323
2008	1,402	17,806,539
2009	1,233	29,395,864
2010	1,886	31,523,365
2011	1,050	10,569,184
2012	1,124	10,477,085
2013	1,102	15,637,308
2014	1,175	18,234,634
2015	1,372	16,636,099
2016	1,950	16,450,000
2017	1,966	22,090,540
2018	2,045	23,000,000
2019	2,980	19,851,467
2020	1,902	16,935,711
2021	1,700	36,706,651
2022	1,951	55,715,657
2023	1,753	45,072,273

**Non-Village Services**

*Park District and Library Services*

The Hanover Park Park District provides recreation services to the residents and maintains 22 parks and playgrounds. The Park District occupies a total park area of 171 acres throughout the Village.

The Village is served by two library districts, Poplar Creek and Schaumburg Township, which provide two branch libraries in Cook and DuPage Counties.

*Township Services*

Hanover Park is divided between four Townships. The Townships offer emergency food and housing assistance, provide services to senior citizens and the disabled, help counsel youth and mental health services. They also issue hunting and fishing licenses (Hanover and Schaumburg Townships) and offer notary services.

<b>Water and Sewer Charges (Effective 1/1/2024)</b>		
Water Rate	\$10.21	Per 1,000 gallons of water Used
Infrastructure Service Charge Monthly bill		
Under the Fixed Scaled Meter rate structure →		Discounted ¾-inch meter and less-----\$ 7.29 ¾-inch meter and less-----\$ 21.58 1-inch meter-----\$ 38.41 1.5-inch meter-----\$ 86.31 2-inch meter-----\$153.42 3-inch meter-----\$345.25 4-inch meter-----\$613.69
Sewer Rate		
Cook County	\$2.26	Per 1,000 gallons of water used
DuPage County	\$6.08	Per 1,000 gallons of water used

**Demographics <sup>(1)</sup>**

**Socio-Economic Data (per 2020 census)**

**Age, Female and Male Distribution**

	<u>Subject</u>	<u>Number</u>	<u>Percent</u>
Population: 37,470 (2020 Census)	Male	19,176	50.5
Per Capita Income: \$22,643	Female	18,797	49.5
Median Household Income: \$63,649			
Total Employment: 19,669	Under 5 years	3,000	7.9
Unemployment Rate: 8.9%	Under 18 years	11,164	29.4
Median Value of Owner-Occupied Homes: \$219,400	Ages 19 to 64 years	21,493	56.6
Total Housing Units: 11,483	Age 65 and Older	2,316	6.1
Total Households: 11,019			
Home Ownership Rate: 80.2%			
Housing Units in multi-unit structures: 18.2%			
Persons Per Household: 3.43			

<u>Year</u>	<u>Population</u>	<u>% increase over previous census</u>
1960	451	---
1970	11,735	2,502%
1980	28,850	146%
1990	32,895	14%
1994	35,579	8%
2000	38,278	7%
2010	37,973	-1%
2020	37,470	-1%

**Population Characteristics**

	<u>1994</u>		<u>2000</u>		<u>2010</u>		<u>2020</u>	
	<u>Total</u>	<u>%</u>	<u>Total</u>	<u>%</u>	<u>Total</u>	<u>%</u>	<u>Total</u>	<u>%</u>
White:	29,894	84.0%	26,077	68.1%	14,423	38.0%	12,589	33.6%
Hispanic/Latino: (per 2020 Census)					14,532	38.2%	14,800	39.5%
Asian/Pacific Islander:	3,314	9.3%	4,580	12.0%	5,711	15.0%	6,145	16.4%
African/American:	1,689	4.7%	2,348	6.1%	2,509	6.6%	2,960	7.9%
American Indian/Eskimo:	121	.3%	109	.3%	62	.2%	224	.6%
Other:	<u>561</u>	1.6%	<u>5,164</u>	13.5%	<u>736</u>	2.0%	<u>752</u>	2.0%
Total:	35,579		38,278		37,973		37,470	
Hispanic Origin (Includes all races):		15.4%		26.7%		38.2%		

**VILLAGE OF HANOVER PARK  
FINANCIAL MANAGEMENT POLICIES****INTRODUCTION**

The Village of Hanover Park's financial policies have been formulated to provide for the continued financial health of the Village. The objectives of these policies are to assist the Village Board and Village management in making budgetary decisions based upon sound financial principles and to maintain or improve the Village's bond rating.

**BUDGET POLICIES**

The Village Manager shall submit an annual budget to the Village Board which is within the Village's ability to pay. The annual budget should provide for the following:

- The balanced annual budget should finance current operating expenditures, excluding major capital expenditures, with current revenues. The use of reserves to finance current operating expenditures should be avoided.
- The annual budget should allow for the implementation of as many of the Village Board's goals and objectives as financially possible.
- The annual budget should provide for the adequate funding of all pension systems (IMRF, Police Pension Fund, and Firefighters Pension Fund). An independent actuary should be used to determine the Village contributions to the Police Pension Fund and the Firefighters Pension Fund and determine if these pension funds are adequately funded.
- The annual budget should provide funding for the adequate maintenance of municipal equipment, municipal facilities, and infrastructure.
- The annual budget should set aside adequate funding (depreciation funding) for the future replacement of vehicles and major equipment. Annual funding for these replacements will eliminate major expenditure jumps in the annual budget when these acquisitions are made.
- The format of the annual budget should provide meaningful and understandable information to the Village residents, Village Board, Village Staff, and other readers. To accomplish this goal of a communications document, the Village will prepare its annual budget in conformance with the Government Finance Officers Association's (GFOA) Distinguished Budget Presentation Award Program which the Village will apply for each fiscal year. Recommended improvements from this award program will be incorporated in the subsequent annual budgets.
- The annual budget will be monitored on a monthly basis. Revenue and expenditure budget reports will be prepared on a monthly basis. These reports will be distributed to Village management staff and will be available to the Village Board and the Finance Committee. A quarterly actual to budget summary report will be presented to the Village Board.

**CAPITAL IMPROVEMENT POLICIES**

The Village will prepare a multiple-year capital improvement program that is incorporated in the annual budget document. The multiyear capital improvement program will be used to identify and prioritize future capital needs and possible funding sources. This program will be reviewed during the Village's annual budget process.

The operating costs to maintain capital acquisitions and improvements will be included in the annual budget.

Depreciation financing, intergovernmental grant funding, and/or debt financing will be considered to finance capital improvement programs.

## INVESTMENT POLICIES

The Village Board approves a separate Investment Policy which provides guidelines for the prudent investment of the Village's temporary uninvested funds. This policy will be reviewed by Village staff on an annual basis and recommended changes, if any, will be submitted to the Village Board for approval.

## CAPITAL ASSET POLICY

The Village Board approves a separate Capital Asset Policy to safeguard Village assets and insure compliance with financial reporting standards as promulgated by the Governmental Accounting Standards Board (GASB).

## DEBT POLICIES

As a home-rule unit of local government, the Village does not have a debt limit under the 1970 Illinois Constitution. Unlike home-rule units of government, non-home-rule units of government do have a debt limit of 8.625% of their most recent equalized assessed valuation (EAV).

### Debt Guidelines

Although depreciation financing is the preferred method to finance capital projects, the Village will explore all options in financing its capital improvement program, including grants, developer contributions, and long-term debt paid by user charges (revenue bonds) or paid by Village wide taxes (general obligation bonds).

The Village will not use debt financing to finance current operating expenditures.

The term of the debt issued for capital improvement projects will not exceed the project's useful life and generally will not exceed 20 years.

Whenever possible, the Village will market its debt through the competitive bid process.

The Village will limit its outstanding general obligation debt to be paid by property taxes to 7.50% of its most recent EAV (using the 2022 EAV, the maximum outstanding general obligation debt to be paid by property taxes would be \$61.3 million).

The Village will comply with its Continuing Disclosure Requirements pursuant to the SEC Rule 15c-12(b)(5), including filing a Comprehensive Annual Financial Report (CAFR) with each of the nationally-recognized municipal information repositories (NRMIR's) within 210 days following the end of each fiscal year and disclosing certain material events on an occurrence basis.

The Village will maintain communications with the bond rating agencies concerning its financial condition and follow a policy of full disclosure on every bond prospectus.

### Guidelines on the Refunding of Outstanding Debt by Issuing New Debt

Refunding of outstanding debt may be done to restructure existing debt to achieve annual debt service savings.

A financial advisor should be retained because of the complexities involved in debt refunding.

The term of the bonds issued to refund outstanding debt should not be greater than the term of the outstanding debt being refunded.

A refunding should be considered if the net present value savings exceeds 3% of the refunded principal amount.

A refunding should not be considered if the total costs of the bond issue, including the underwriter's discount, exceeds the net present value savings of the proposed refunding.

**REVENUE POLICIES**

The Village will diversify its revenue sources in an attempt to avoid the adverse effects of shortfalls from any one revenue source and to reduce the reliance on property tax.

User charges and fees should be set, at a minimum, to recover all direct and indirect costs, including interest and depreciation costs, related to these charges and fees. An analysis of these charges and fees should be conducted on a periodic basis to insure that, at a minimum, those direct and indirect costs are recovered.

**RESERVE AND FUND BALANCE POLICIES**

The General Fund unreserved fund balance should be maintained at a minimum of 25% of the General Fund total budgeted annual expenditures to provide financing for unanticipated expenditures and revenue shortfalls. The Village Board will be advised annually, during the budget process, of the General Fund unreserved fund balance.

If at any time the unreserved fund balance in the General Fund falls below the required minimum, subsequent years' budgets will be adopted to bring the unreserved fund balance to the required minimum within three years.

General Fund cash reserves should be maintained to address possible delays in the state distribution of shared revenues during economic downturns (state income tax, replacement taxes, local use tax) and other possible delays in revenues collected by the state and distributed to the Village (municipal sales tax, home-rule sales tax, simplified telecommunications and other utility taxes). The reserve level should be established to ensure that General Fund obligations are paid on time and to address a potential six-month delay of these revenues.

Many other Funds have been created by the Village to accumulate funds on an ongoing basis for future capital purchases (Central Equipment Fund and IT Replacement Fund), meet temporary needs (Capital Project Funds and Debt Service Funds), account for specific programs (Special Service Area Funds), or meet legal requirements (Motor Fuel Tax Fund). The focus of each Fund is different; each Fund may have significantly different cash requirements, and each Fund may have very different revenue sources. The Village will ensure that the reserves of these Funds are maintained at an adequate level to meet their unique needs.

**ACCOUNTING, AUDITING, AND FINANCIAL REPORTING POLICIES**

The Village will have an annual audit conducted on its financial records by a qualified, independent public accounting firm. The Village should request proposals from qualified independent accounting firms to conduct the annual audit of its financial statements every five to seven years by the use of a request for proposal (RFP) process.

The Village will contract with an independent actuary to determine the Village's annual contribution to the Police Pension Fund and Firefighters Pension Fund. The Village should obtain proposals from qualified independent actuaries every five to seven years by the use of a request for proposal (RFP) process.

The Village will submit its Comprehensive Annual Financial Report (CAFR) to the Government Finance Officers Association's (GFOA) Certificate of Achievement for Excellence in Financial Reporting Program.

The Village's financial statements will be prepared according to generally accepted accounting principles (GAAP) as promulgated by the Governmental Accounting Standards Board (GASB).

Adopted: March 9, 1981  
Revised: February 20, 2003  
Revised: May 03, 2012 – Reserve and Fund Balance Policies

**BASIS FOR BUDGETING**

Individual funds are accounted for as required by Generally Accepted Accounting Principles. The Village implemented Governmental Accounting Standards Board statement number 34 in Fiscal Year 2003. This statement requires two different financial statement presentations for governmental funds. For the governmental fund types, the accrual basis of accounting is used in the entity-wide financial statements, and the modified accrual basis is used in the fund financial statements. The Village's governmental funds are budgeted using the modified accrual basis of accounting, as reported in the Village's fund financial statements. Under the modified accrual system, revenues are recognized when measurable and available. Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recognized when the related fund liability is incurred.

The proprietary and pension trust funds are budgeted using the accrual basis of accounting with a few exceptions. With this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. The exceptions are as follows:

1. Capital expenditures are budgeted in the year the item is purchased or constructed.
2. Debt principal payments are budgeted as an expense, rather than the reduction of a liability.
3. Transfers to Internal Service funds are budgeted as expenses.
4. Depreciation expense is only budgeted in the Water and Sewer Fund in order to ensure that adequate funds are set aside for future capital replacements.

### BUDGET PROCESS

The budget process is developed to provide public input and foster decision-making. The Fiscal Year 2024 Budget calendar is included in this exhibit. A budget instruction manual was prepared and distributed to everyone participating in the budget process on June 20, 2023. Budget kick-Off meeting held on June 21, 2023.

Departments prepare operating and capital project expenditure requests. The budget team, comprised of the Village Manager, Deputy Village Manager, Finance Director, Assistant Finance Director, and Executive Assistant, review departmental submittals. The Finance Director projects General and Water and Sewer Fund revenues. All departmental budgets were submitted to the Village Manager on August 14, 2023.

The preliminary budget is developed based on Board policies and the review of departmental submittals. New initiatives and resource enhancement requests are outlined in the preliminary operating and capital budget reports submitted to the Village Board. At the Village Board Workshops on October 5<sup>th</sup> presented the Capital Budget. October 24<sup>th</sup>, and November 2, 2023, the proposed budget was presented to the Village Board and public to solicit comments and input. Following public input and Board direction, a final budget document is assembled. The Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award evaluation comments are reviewed and, if possible, improvements are incorporated into the final document.

The final budget was placed on file for public review on November 21, 2023, and a Budget Public Hearing was conducted on December 07, 2023. The document was presented to the President and Board of Trustees for adoption prior to the beginning of the fiscal year on December 07, 2023.

The budget may be amended after its adoption. The Village Manager is authorized to revise the budget within any separate fund as may be required. The Village Board, by a vote of two-thirds of the members then holding office, has the authority to amend the budget by transferring monies from one fund to another or adding to any fund. No revision of the annual budget shall be made increasing the budget in the event monies are not available to do so. (Village of Hanover Park Municipal Code section 94-6).

The document herein is the product of this budgetary process. The budget establishes revenues and expenditures for the period from January 1, 2024, through December 31, 2024.

# FISCAL YEAR 2024 BUDGET CALENDAR

2023

## June

- 20 Distribute Budget Instruction Manual.
- 21 Budget Kick-Off Meeting.

## July

- 17 All specific budget assigned areas, i.e. salaries, insurance, utility costs, etc. are to be available to Department Heads. Departments develop "final" budgets.

## AUGUST

- 14 All department, committee and commission budgets are to be submitted to the Village Manager's Office by 4:30 p.m.

## AUGUST- SEPTEMBER

- 21-08 Budget Team review with Department Heads.

## OCTOBER

- 05 Present preliminary FY2024 Capital Budget to Village President and Board of Trustees at Board Workshop.
- 24 FY2024 Budget - Village President and Board of Trustees at Board Workshop.

## NOVEMBER

- 02 FY2024 Budget - Village President and Board of Trustees at Board Workshop.
- 02 Resolution estimating the 2023 Tax Levy in compliance with the Truth in Taxation Law.
- 02 Notice of Public Inspection and Public Hearing Notice for FY2024 Annual Budget.
- 21 Put FY2024 Budget on file/website for public review (10 days before Budget Hearing).

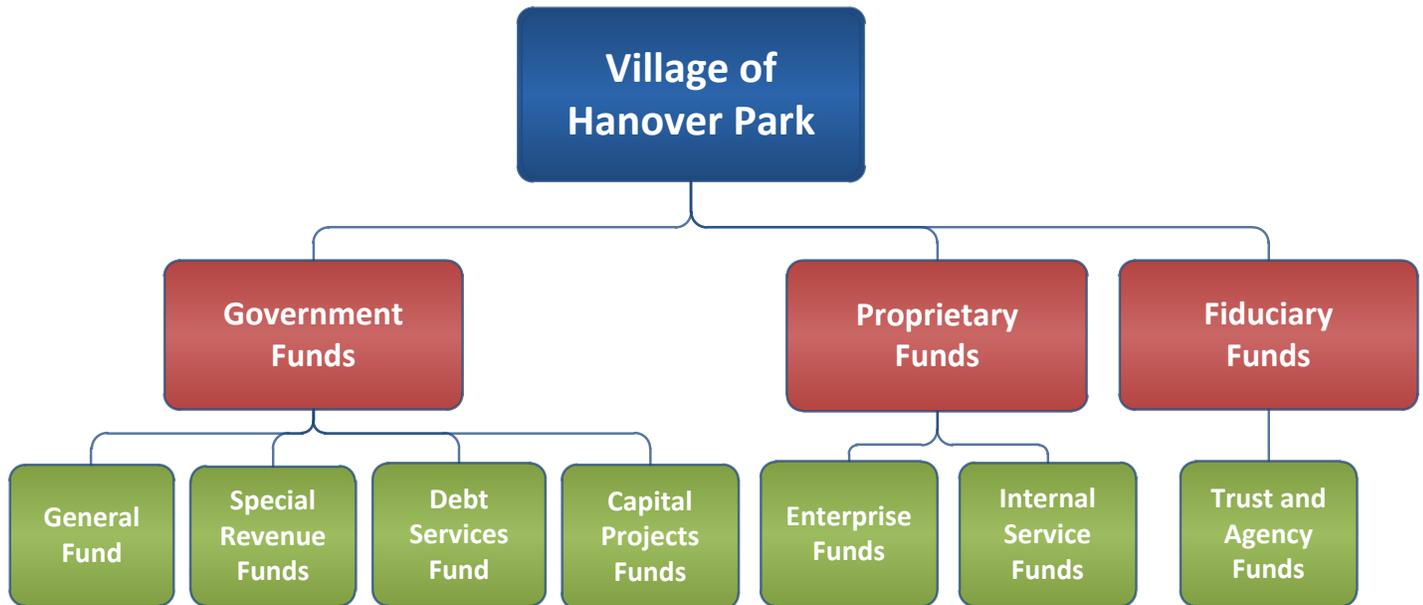
## DECEMBER

- 07 7:00 p.m. Budget Public Hearing on FY2024 Budget.
- 07 7:00 p.m. Board Meeting - Pass Budget Ordinance adopting FY2024 Budget and 2023 Tax Levy.

## JANUARY

- 01 Start of Fiscal Year 2024.

# FUND STRUCTURE AND DESCRIPTION OF FUNDS



**Governmental Fund** – focus is on determination of the financial position and changes in the financial position (sources, uses, and fund balances).

**Proprietary Fund** – focus is on business-type activities that recover the full cost of providing services through fees and charges.

The following major funds are budgeted:

Governmental Funds

General Fund, Motor Fuel Tax, Tax Increment Financing #3

Proprietary Fund

Waterworks and Sewerage Fund

All other budgeted funds are non-major funds. All budgeted funds are included in the Village’s Comprehensive Annual Financial Report (CAFR). A description of all of the Village’s funds are as follows:

## GOVERNMENTAL FUNDS

### General Fund

The General Fund is the main operating fund of the Village. It is used to account for all financial resources except those required to be accounted for in another fund. The Village's General Fund is divided into the following functional areas:

- Village Board/Clerk/Committees/Commissions
- Administrative Services
- Finance Department
- Public Works Department
- Fire Department
- Police Department
- Community Development Department

### Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

#### **Motor Fuel Tax Fund**

The Motor Fuel Tax Fund accounts for the revenues and expenditures for the operation and maintenance of street and storm sewer programs and capital projects authorized by the Illinois Department of Transportation. Financing is provided from the Village's share of State motor fuel taxes. State law requires that these taxes be used to maintain streets.

#### **Road and Bridge Fund**

The Road and Bridge Fund accounts for the revenues and expenditures for the operation and maintenance of Village roads and bridges. Financing is provided by Townships Personal Property Replacement Tax (PPRT), and annual Road & Bridge property tax levy.

#### **Special Service Area #3 Fund**

The Special Service Area #3 Fund accounts for financing of public improvements, scavenger and snow removal services for multifamily housing units located on Astor Avenue. Initial funding was provided by an advance from the General Fund. Resources include special service area property taxes.

#### **Special Service Area #4 Fund**

The Special Service Area #4 Fund accounts for financing of public improvements, scavenger and snow removal services for multifamily housing units located on Mark Thomas and Leslie Lanes. Initial funding was provided by an advance from the General Fund. Resources include special service area property taxes.

**Special Service Area #5 Fund**

The Special Service Area #5 Fund accounts for the financing of public improvements, and scavenger and snow removal services, for the Tanglewood multifamily housing units. Initial funding was provided by an advance from the General Fund. Resources include special service area property taxes.

**Special Service Area #6 Fund**

The Special Service Area #6 Fund accounts for the financing of public improvements, for the Hanover Square multifamily housing units. Initial funding was provided by an advance from the General Fund. Resources include special service area property taxes. Paid in full April 30, 2020.

**(Metropolitan Water Reclamation District) MWRD Fields Special Revenue Fund**

The MWRD Fields Special Revenue Fund accounts for the revenues and expenditures for the maintenance of the MWRD Fields that were acquired in a 39-year lease agreement with the district. Financing is provided from the Village's share of gaming tax revenue and the annual sale of gaming terminal licenses.

**State Restricted Fund**

The State Restricted Fund accounts for the revenues and expenditures associated with police activities that require the funds generated by those activities to be accounted for in a special revenue fund that can only be spent on approved items directly related to police enforcement activities. Examples of activities that require this type of segregation are DUI seizure fees; Drug Seizure fees; Sex Offender Fees.

**Federal Restricted Fund**

The Federal Restricted Fund accounts for the revenues and expenditures associated with police activities that require the funds generated by those activities to be accounted for in a special revenue fund that can only be spent on approved items directly related to police enforcement activities. Examples of activities that require this type of segregation currently are Drug Seizure fees associated with the department cooperating in enforcement activities with federal law enforcement agencies.

**Foreign Fire Insurance Tax Fund**

The Foreign Fire Insurance Tax Fund accounts for the revenues and expenditures restricted for the fire department purposes. Financing provided by foreign fire insurance tax proceeds.

**Tax Increment Finance Area #3 Fund**

The Tax Increment Finance (TIF) District #3 Fund accounts for the financing of improvements in the Village Center Tax Increment Financing Redevelopment Project Area located at Barrington Road and Lake Street. TIF District #3 was created in 2001 and would have expired in 2024. On September 5, 2019 the Board approved the extension of TIF# 3 by twelve years beyond its original termination date of 2024. TIF #3 will expire in 2036. Revenues include incremental property taxes from the TIF #3 District.

**Tax Increment Finance District #4 Fund**

The Tax Increment Finance (TIF) District #4 Fund accounts for the financing of improvements in the TIF redevelopment district located at Barrington and Irving Park Roads. TIF District #4 was created in 2005 and will expire in 2028. Initial funding was provided by an advance from the General Fund. Revenues include incremental property taxes from the TIF #4 District.

**Tax Increment Finance Area #5 Fund**

The Tax Increment Finance (TIF) District #5 Fund accounts for the financing of improvements in the Irving Park Road west of Wise Road Tax Increment Financing Redevelopment Project Area. TIF District #5 was created in 2013 and will expire in 2036. Initial funding was provided by an advance from the General Fund. Revenues include incremental property taxes from the TIF #5 District.

**Debt Service Funds**

Debt Service Funds are used to account for the accumulation of resources, and the payment of, general long-term debt principal, interest, and related costs.

**General Obligation Refunding Bonds Series of 2020**

The General Obligation Refunding Bond Series of 2020 Debt Service Fund accounts for the accumulation of resources for the payment of bond principal and interest on the General Obligation Bond Series of 2011, 2010 and 2010A. Financing is provided by property tax revenues. Proceeds of the 2011 debt were used to refund the 2004 debt, and the 2004 debt were used for the construction of a new fire station and other capital improvements. Proceeds of the 2010 and 2010A debt were used for the construction of a new police station. Scheduled to be paid off 12/01/2030.

**General Obligation Bonds Series of 2011**

The General Obligation Bond Series of 2011 Debt Service Fund accounts for the accumulation of resources for the payment of bond principal and interest on the General Obligation Bond Series of 2004 and 2011. Financing is provided by property tax revenues. Proceeds of the 2004 debt were used for the construction of a new fire station and other capital improvements. Proceeds of the 2011 debt were used to refund the 2004 debt. Refunded February 24, 2020, resulting in the issuance of General Obligation Refunding Bond Series 2020.

**General Obligation Bonds Series of 2010**

The General Obligation Bond Series of 2010 Debt Service Fund accounts for the accumulation of resources for the payment of bond principal and interest on the General Obligation Bond Series of 2010. Financing is provided by property tax revenues. Proceeds of the debt were used for the construction of a new police station. Refunded February 24, 2020, resulting in the issuance of General Obligation Refunding Bond Series 2020.

**General Obligation Bonds Series of 2010A**

The General Obligation Bond Series of 2010A Debt Service Fund accounts for the accumulation of resources for the payment of bond principal and interest on the General Obligation Bond Series of 2010. Financing is provided by property tax revenues. Proceeds of the debt were used for the construction of a new police station. Refunded February 24, 2020, resulting in the issuance of General Obligation Refunding Bond Series 2020.

Capital Projects Funds

Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities or projects (other than those financed by the Enterprise funds).

**General Capital Projects Fund**

The General Capital Projects Fund accounts for the improvement of the Village's infrastructure. Financing is provided by transfers from other Village funds (General and Water/Sewer).

**PROPRIETARY FUNDS**Enterprise Funds

Enterprise Funds are used to account for the financing of self-supporting activities of governmental units that render services on a user charge basis to the general public. The intent of an Enterprise Fund is to earn sufficient profit to ensure the fund's continued existence without reliance on general tax revenues.

**Water and Sewer Fund**

The Water and Sewer Fund accounts for the provision of water and sewer services to the residents of the Village of Hanover Park. All activities necessary to provide such services are accounted for in this fund including, but not limited to, administration, operations, maintenance, billing and collection. The fund includes the following divisions:

- Administration
- Water Treatment
- Water Maintenance
- Water Meter Operations
- Sewage Treatment
- Sewer Maintenance
- Depreciation and Debt Service

**Municipal Commuter Parking Lot Fund**

The Municipal Commuter Parking Lot Fund accounts for the provision of parking services at the commuter train station located in the Village of Hanover Park. All activities necessary to provide such services are accounted for in this fund including, but not limited to, operations, maintenance and collections.

### Internal Service Funds

Internal Service Funds are used to account for the financing of goods or services provided by one department to other departments on a cost reimbursement basis.

#### **Central Equipment Fund**

The Central Equipment Fund used to account for the replacement of large, expensive and longer lasting equipment of the Village. This fund primarily accounts for replacement equipment and vehicles for police, fire, public works and other Village departments. Annualized funding helps alleviate the unpredictability of high-cost items affecting future year's budget. Financing is provided through transfers from the General and Water and Sewer Funds. This fund is reported in the Governmental Activities column in the Village's Government-Wide Financial Statements.

#### **I.T. Equipment Replacement Fund**

The I.T. Equipment Replacement Fund was a newly created fund in the 2015 budget and provides computer equipment throughout the Village. The fund is used to maintain and upgrade the Village's information networks. Financing will be provided through transfers from the General and Water and Sewer Funds. This fund will be reported in the Governmental Activities column in the Village's Government-Wide Financial Statements.

## FIDUCIARY FUNDS

### Trust and Agency Funds

Trust and Agency funds are used to report assets held in a trustee or agency capacity for others and which therefore cannot be used to support the government's own programs. **Pension Trust Funds** – used to report resources that are required to be held in trust for the members and beneficiaries of defined contribution plans. **Agency Funds** – used to report resources held by the reporting government in a purely custodial capacity (assets equal liabilities). Agency funds typically involve only the receipt, temporary investment, and remittance of fiduciary resources to individual, private organization, or other governments.

#### **Police Pension Fund**

The Police Pension Fund accounts for the accumulation of resources to pay pension costs. Resources are contributed by sworn police members at a fixed rate of 9.91% as mandated by the state statute and by the Village as determined by an independent actuary.

#### **Firefighters Pension Fund**

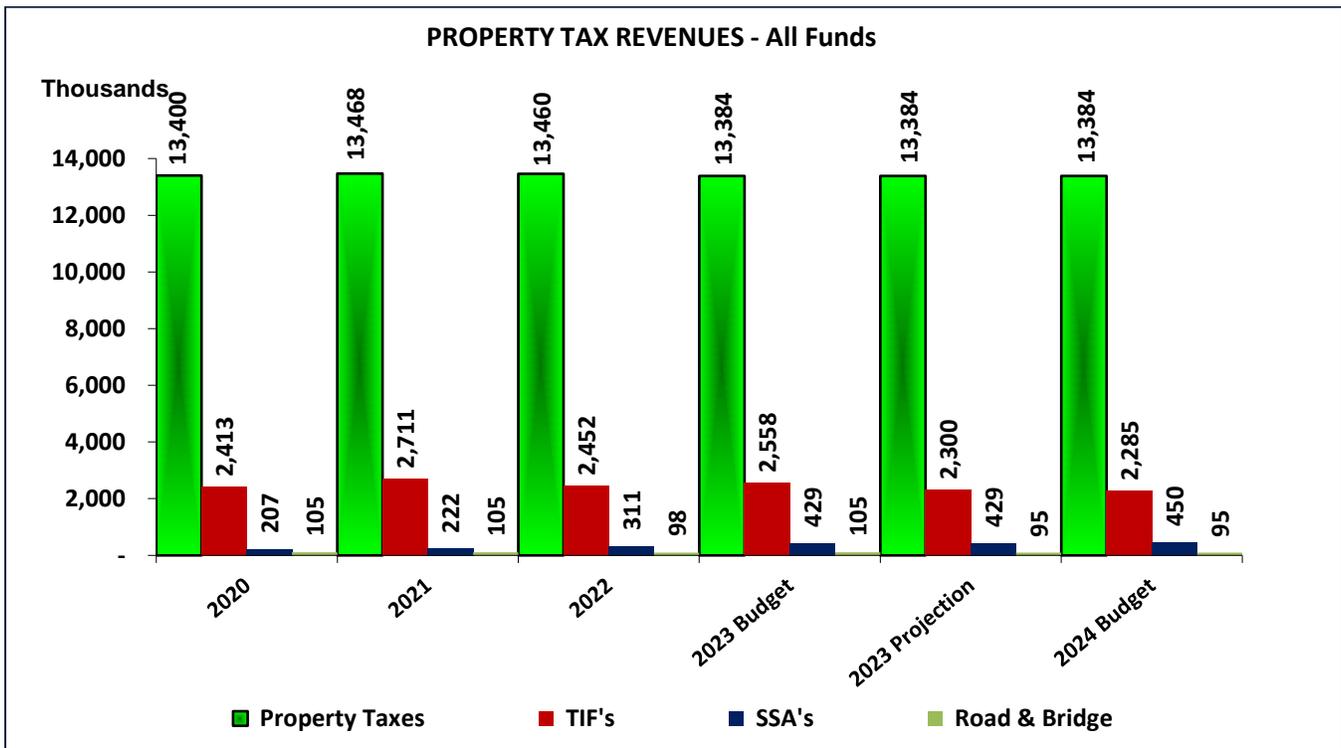
The Firefighters Pension Fund accounts for the accumulation of resources to pay pension costs. Resources are contributed by sworn firefighter members at a fixed rate of 9.455% as mandated by the state statute and by the Village as determined by an independent actuary.

## REVENUE TRENDS AND PROJECTIONS

### Property Taxes

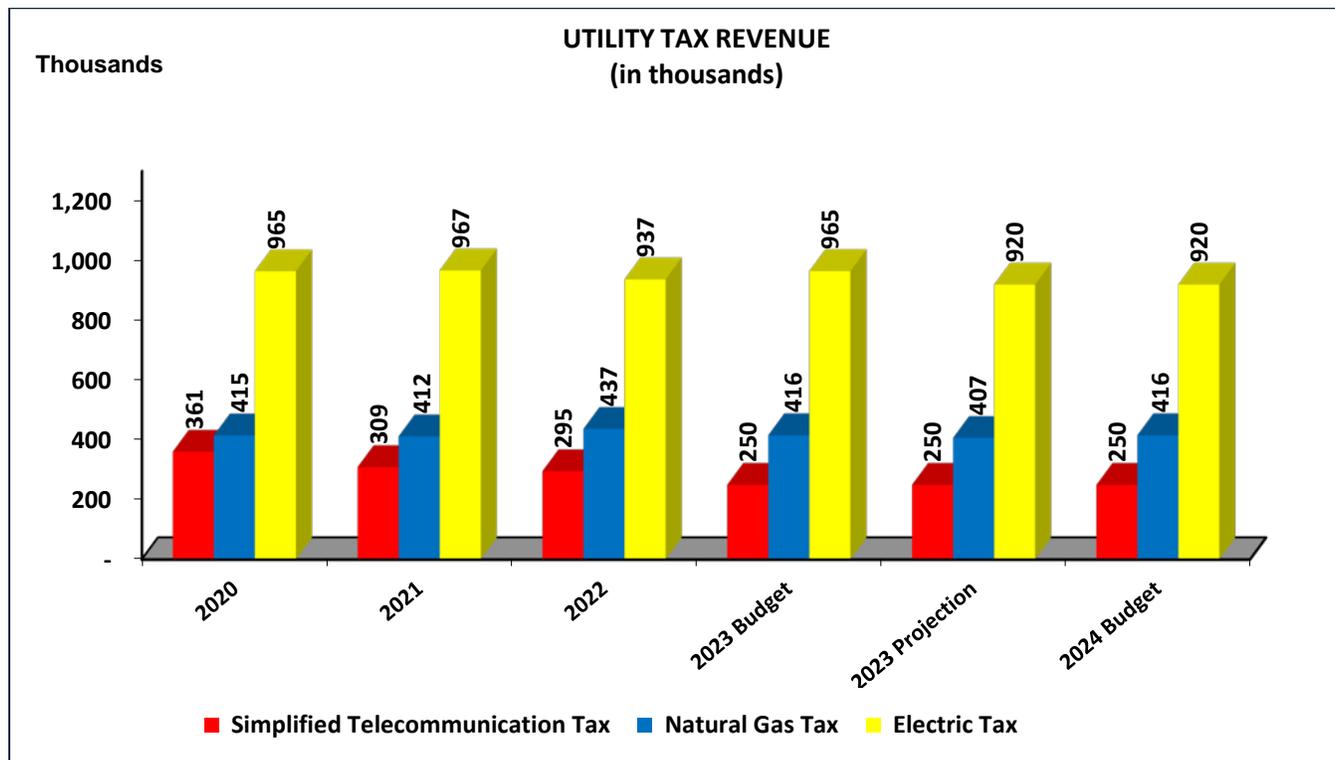
The Village of Hanover Park is located within two counties; DuPage and Cook. Property taxes are assessed on all properties within the Village at one-third the market value. Assessed valuations are determined by the townships and the counties and then an equalization factor is applied by the State Department of Revenue. The Village levies the dollars it requires from property taxes and the County Clerks determine the property tax rate necessary to produce the amount that the Village levies. Property taxes are one of the Village’s single largest sources of revenue. Property taxes including tax revenues for special service areas and tax increment districts account for 16.50% of total revenues for the Village. For General Fund, property taxes account for 24.28% of the total revenue. This exceeds the Village Board goal to reduce the reliance on property tax to 30.00%.

The Village Board has attempted to limit property tax increases with an emphasis on trying to reduce the impact on the average taxpayer. Attempts are continually made to find other sources of revenue to fund Village operations before property taxes are raised. The FY2024 proposed budget does not include a property tax increase (Corporate and Debt Service, this will be the seventh year of no property tax levy increase).



Fiscal Year	2020	2021	2022	2023 Budget	2023 Projection	2024 Budget
Property Tax	13,400,421	13,467,947	13,459,556	13,383,696	13,383,696	13,383,696
TIF's	2,413,338	2,710,547	2,452,272	2,557,819	2,300,000	2,285,000
SSA's	207,061	222,335	311,131	428,606	428,606	450,036
Road & Bridge	105,009	104,980	98,252	105,000	95,000	95,000
<b>TOTAL</b>	<b>16,125,830</b>	<b>16,505,809</b>	<b>16,321,211</b>	<b>16,475,121</b>	<b>16,207,302</b>	<b>16,213,732</b>

The FY2024 budget of \$16,213,732 an increase of \$6,430 or 0.04% from the FY2023 projection due to TIF #4 and TIF #5 lower incremental tax actual receive. In FY2023, total property tax revenues are projected to decrease by \$267,819 or 1.63% compared to FY2023 budget due to Tax Increment Financing (TIF's) EAV decrease in Cook County. The proposed FY2024 property tax (2023 tax levy) for Corporate and Debt Service is a zero percent (0.0%) increase. This is the (8) eighth year that the Village has not increased property taxes. Compared to FY2023 budget, the Tax Increment Financing (TIF's) decreased by \$272,819 or 10.67% based on actual data. The Road and Bridge budget decreased by \$10,000 or 9.52% based on actual data. The Special Services Area (SSA's) increased by \$21,430 or 5.00% due to garbage services, concrete and asphalt repair, common ground improvement, and snow removal contract increasing every year. Additional information and graphs regarding property taxes, equalized assessed values and actual tax rate are contained in Exhibit H.



Fiscal Year	2020	2021	2022	2023 Budget	2023 Projection	2024 Budget
Telecomm	360,981	309,300	295,421	250,000	250,000	250,000
Natural Gas Tax	415,263	412,239	437,122	416,000	407,000	416,000
Electric Tax	964,730	967,357	937,296	965,000	920,000	920,000
<b>TOTAL</b>	<b>1,740,974</b>	<b>1,688,896</b>	<b>1,669,839</b>	<b>1,631,000</b>	<b>1,577,000</b>	<b>1,586,000</b>

**Utility Taxes – Telecommunication Tax**

Through the Simplified Municipal Telecommunications Tax, Hanover Park imposed a 6.0% tax on telecommunication services. This tax is collected and distributed by the State and is imposed on voice lines, cellular phones and any other telecommunication devices. The FY2024 budget of \$250,000 is the same budgeted amount as FY2023. In FY2023, revenue is projected to meet the budgeted amount of \$250,000. The FY2023 projection is a decrease of \$45,421 or 15.38% compared to FY2022 actual. We are not expecting this revenue to increase in the future but instead continue to decrease due to 1) customers cancelling their landlines; 2) only calls and texts are

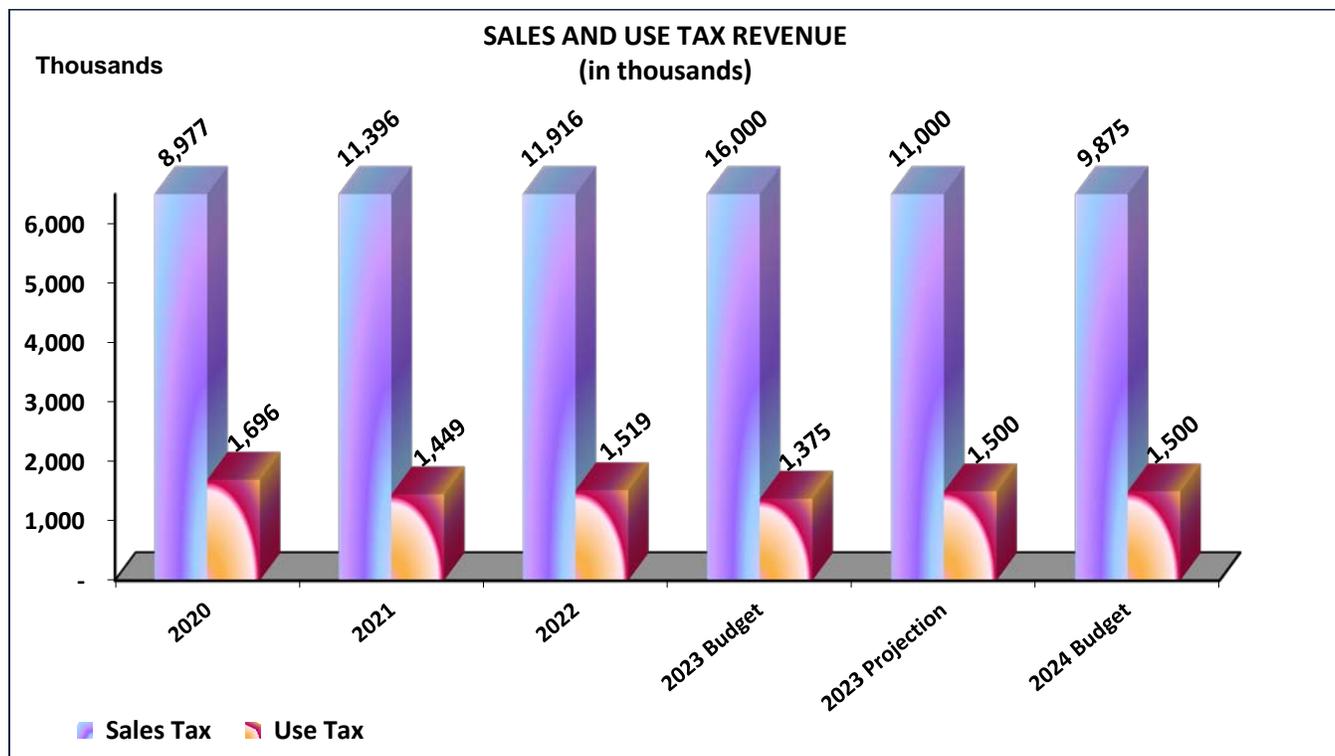
taxable as data packages are not subject to the tax; and 3) trends in cell phone packages switched from unlimited data and a fee per call or text to include unlimited talk (including free long distance) and text packages.

**Utility Taxes – Natural Gas Tax**

The Village Board adopted the Gas Use Tax on April 25, 2002 and collections began on June 1, 2002. On November 16, 2017, the Village Board amended the code to increase the rate per therm from \$0.015 cents to \$0.03 cents per therm that went into effect January 1, 2018. Natural Gas Tax is a fee charged to residents and businesses for the purchase of natural gas. It is calculated on the total amount of therms transported through the Nicor distribution system. Revenue received from this tax is generated based on actual usage and largely depends on fluctuations on high/low weather patterns. The FY2024 budget of \$416,000 is the same budgeted amount as FY2023. In FY2023 projection, revenue is projected to decrease by \$9,000 or 2.16% compared to FY2023 budget. The FY2023 projection is a decrease of \$30,122 or 6.89% compared to FY2022 actual.

**Utility Taxes – Electric Tax**

The Village tax on electricity is based upon established rates per kilowatt-hours used or consumed in a month. Revenue received from these taxes is generated based on actual usage and largely depends on fluctuations in temperature and population. The FY2024 budget of \$920,000 is a decrease of \$45,000 or \$4.66% from FY2023. In FY2023, revenue is projected to decrease of \$45,000 or 2.16% compared to FY2023 budget. The FY2023 projection is a decrease of \$17,296 or 1.85% compared to FY2022 actual.



Fiscal Year	2020	2021	2022	2023 Budget	2023 Projection	2024 Budget
<b>Sales Tax</b>	8,976,874	11,395,783	11,915,838	16,000,000	11,000,000	9,875,000
<b>Use Tax</b>	1,695,618	1,448,845	1,518,590	1,375,000	1,500,000	1,500,000
<b>TOTAL</b>	10,672,492	12,844,628	13,434,427	17,375,000	12,500,000	11,375,000

**General Sales Tax**

Effective July 1, 2021, the current general merchandise sales tax rate in Hanover Park (**Cook County**) is 10.00%. This is a combination of rates for the State of Illinois (6.25%), the Cook County Home Rule (1.75%), the Regional Transportation Authority (1.00%) and the Hanover Park Home Rule (1.00%). Home Rule Sales Tax increased by 0.25% effective July 1, 2021, from 0.75% to 1.00%.

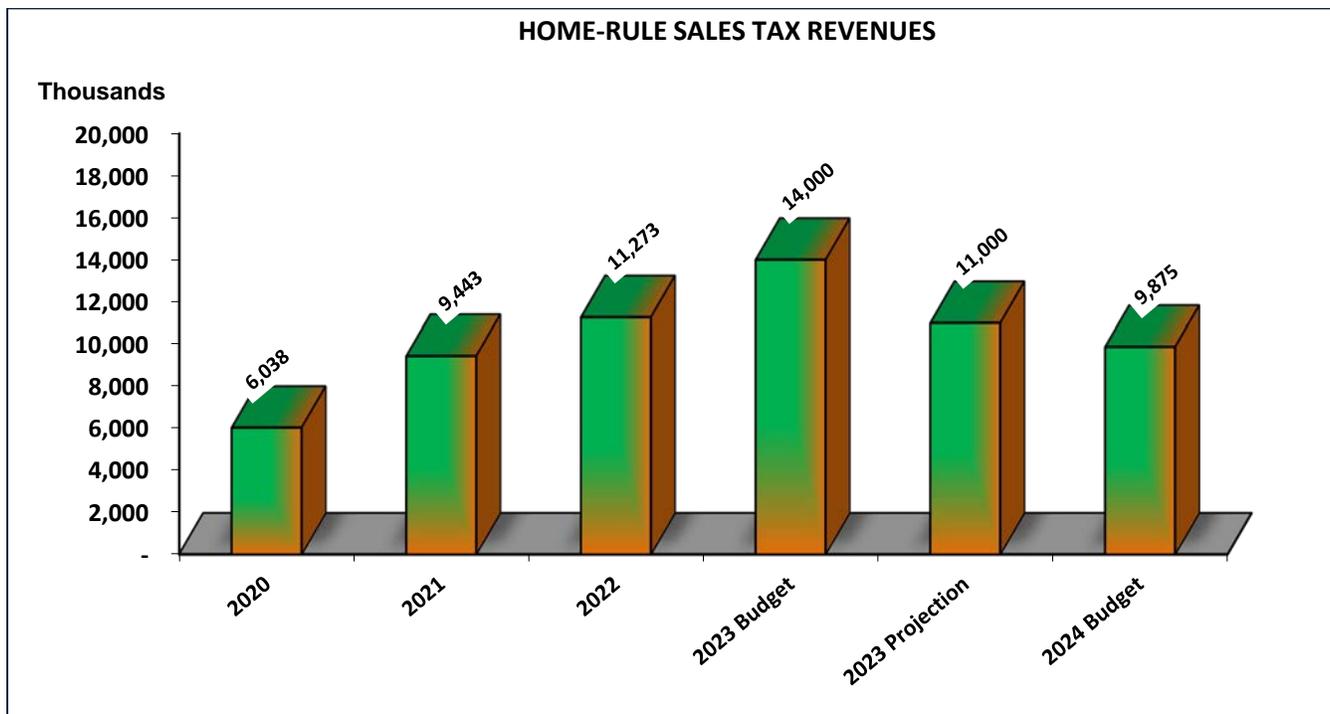
Effective July 1, 2021, the sales tax rate in Hanover Park (**DuPage County**) is 8.00%. This is a combination of rates for the State of Illinois (6.25%), the Regional Transportation Authority (0.75%) and Hanover Park Home Rule (1.00%). The State Rate is further divided with 5.25% going to the State and the other 1.00% being distributed to the Village. Home Rule Sales Tax increased by 0.25% effective July 1, 2021, from 0.75% to 1.00%.

Effective January 1, 2021, the “Leveling the Playing Field for Illinois Retail Act” changes how remote seller (i.e. seller with no physical presence in Illinois) must collect retailer’s Occupation Tax (ROT) from Illinois buyers. **How exactly is the playing field leveled?** Until January 2021, retailers with no physical presence in Illinois were only required to collect Illinois use tax, while retailers with physical presence in Illinois were required to collect retailer’s occupation tax (ROT), otherwise known as Illinois’ version of sales tax. In many cases, the retailer with Illinois physical presence ended up collecting more in sales taxes on a transaction than a retailer with no presence in Illinois. This act claims to level the playing field by requiring both in-state and remote retailers to collect Illinois ROT based on the sales tax rate at the buyer’s destination.

It is this 1.00% that represents General Sales Tax. The local and state economy drives this revenue. The FY2024 budget of \$9,875,000 is a decrease of \$6,125,000 or 38.28% from FY2023. In FY2023, revenue is projected to decrease by \$5,000,000 or 31.25% compared to FY2023 budget. The FY2023 projection is a decrease of \$915,838 or 7.69% compared to FY2022 actual. The increase/decrease of this revenue stream is impacted by steady growth of the economy as well as changes in state law regarding online purchases.

**State Use Tax**

Sales tax that you as the purchaser owe on the items that you buy for use in Illinois. If the seller does not collect at least 6.25 percent (6.25%) sales tax, you must pay the difference to the Illinois Department of Revenue. The most common purchases on which the seller does not collect Illinois Use Tax are those made via the internet from a mail order catalog or purchases made when traveling outside Illinois. The Village receives a portion of the total State Use Tax receipts on a per-capita basis. The FY2024 budget of \$1,500,000 is an increase of \$125,000 or 9.09% from FY2023. In FY2023, revenue is projected to increase by \$125,000 or 9.09% compared to FY2023 budget. The FY2023 projection is a decrease of \$18,590 or 1.22% compared to FY2022 actual. This revenue source will go down due to changes of state law regarding online purchases known as “Leveling the Playing Field for Illinois Retail Act” which took effect January 1, 2021. That means Use Tax will decrease while Basic Sales and Home Rule Sales Taxes increase.

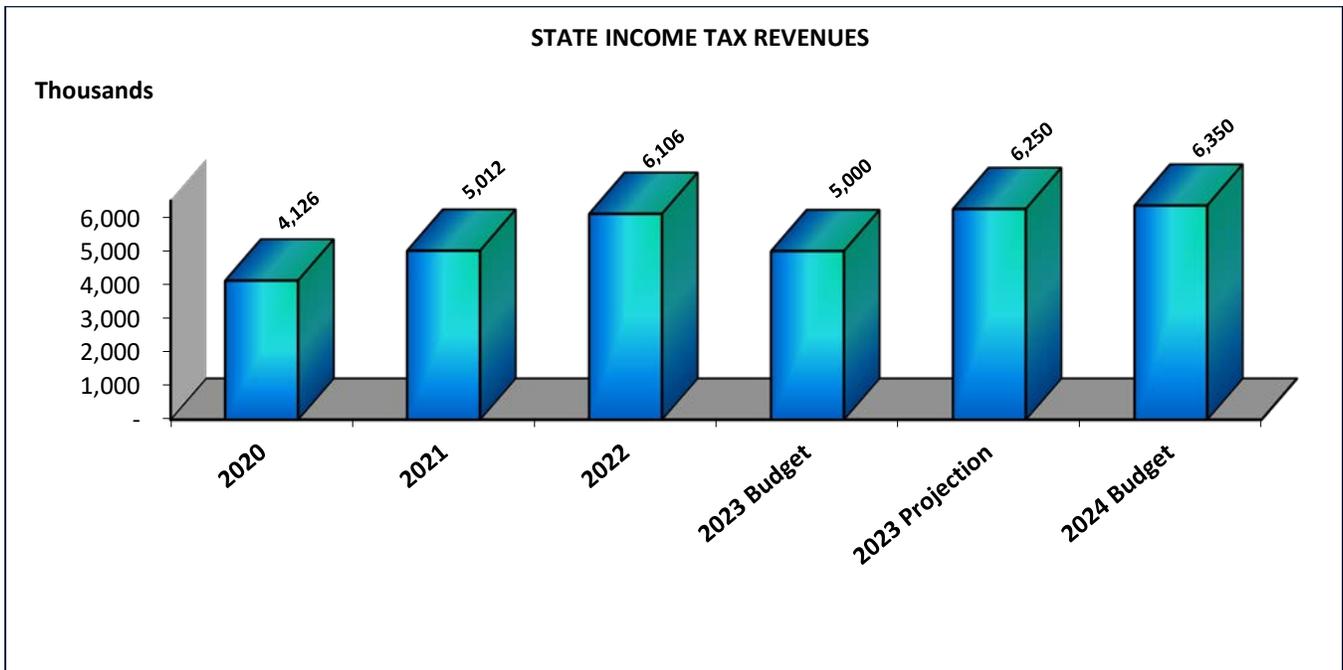


Fiscal Year	2020	2021	2022	2023 Budget	2023 Projection	2024 Budget
Home Rule	6,038,100	9,443,282	11,273,479	14,000,000	11,000,000	9,875,000
<b>TOTAL</b>	6,038,100	9,443,282	11,273,479	14,000,000	11,000,000	9,875,000

**Home-Rule Sales Tax Revenues**

The Village implemented a Home Rule Sales Tax in 1994 at a rate of 0.50%. In March 2013 the Village Board approved a 0.25% increase in the Home Rule Sales Tax rate, bringing the new rate to 0.75% effective July 2013. In December 2020 the Village Board approved a 0.25% increase in the Home Rule Sales Tax rate, bringing the new rate to 1.00% effective July 1, 2021.

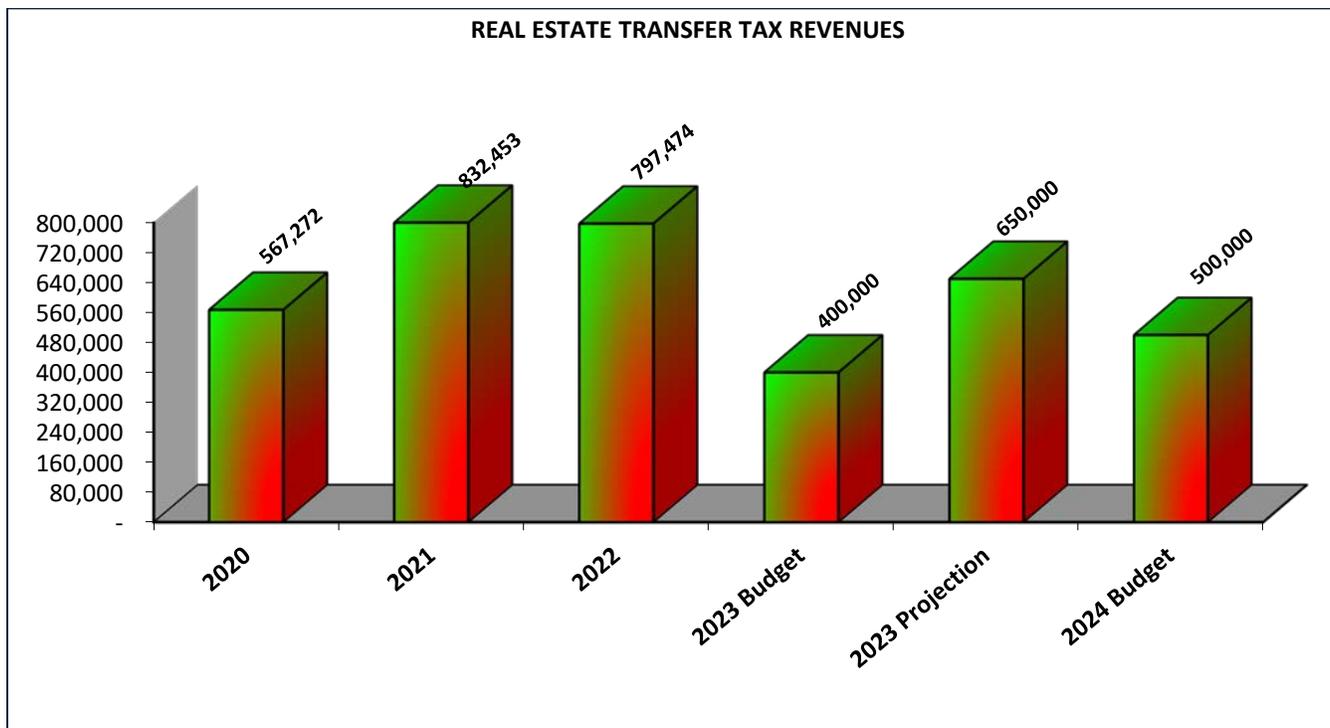
Home Rule Sales Tax does not apply to the sale of vehicles, qualifying food and drugs and registered/titled property purchases (i.e. vehicles). It is often less than the local share of the retailer’s occupation tax (i.e. General Sales Tax). The FY2024 budget of \$9,875,000 is a decrease of \$4,125,000 or 29.46% from FY2023. In FY2023, revenue is projected to decrease by \$3,000,000 or 21.43% compared to FY2023 budget. The FY2023 projection is a decrease of \$273,479 or 2.43% compared to FY2022 actual. The increase of this revenue stream is impacted by steady growth of the economy as well as changes in state law regarding online purchases.



Fiscal Year	2020	2021	2022	2023 Budget	2023 Projection	2024 Budget
Income Tax	4,126,485	5,012,020	6,105,635	5,000,000	6,250,000	6,350,000
<b>TOTAL</b>	4,126,485	5,012,020	6,105,635	5,000,000	6,250,000	6,350,000

**State Income Tax Revenues.**

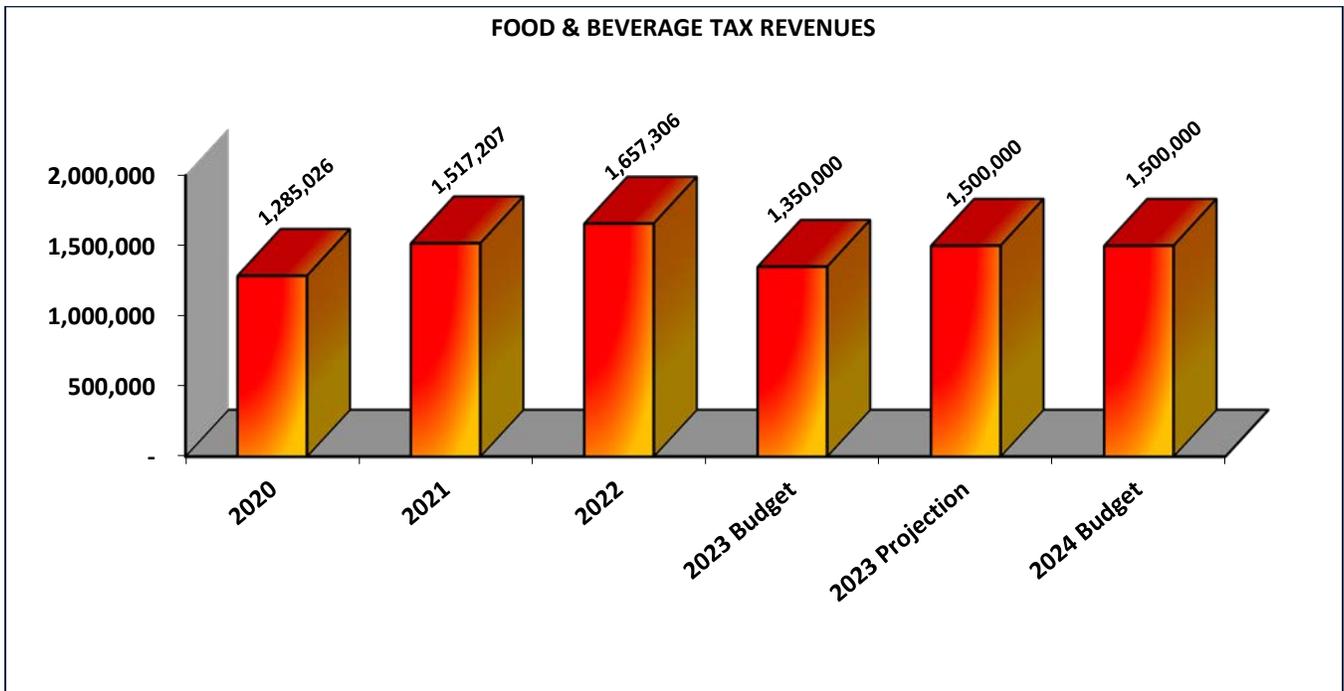
The Village receives a portion of the total State Income Tax receipts on a per-capita basis. Effective July 1, 2017, the State of Illinois adopted in their budget a one-time 10% reduction in local income tax distribution. The FY2024 budget of \$6,350,000 is an increase of \$1,350,000 or 27.00% from FY2023. In FY2023, revenue is projected to increase by \$1,250,000 or 25.00% compared to FY2022 actual. The FY2023 projection is an increase of \$144,365 or 2.36% compared to FY2022 actual. The increase is due to Local Government Distributive Fund (LGDF) rate increase from 6.16% to 6.47% for FY2023 – FY2024 State budget.



Fiscal Year	2020	2021	2022	2023 Budget	2023 Projection	2024 Budget
Real Estate Tax	567,272	832,453	797,474	400,000	650,000	500,000
<b>TOTAL</b>	567,272	832,453	797,474	400,000	650,000	500,000

**Real Estate Transfer Tax**

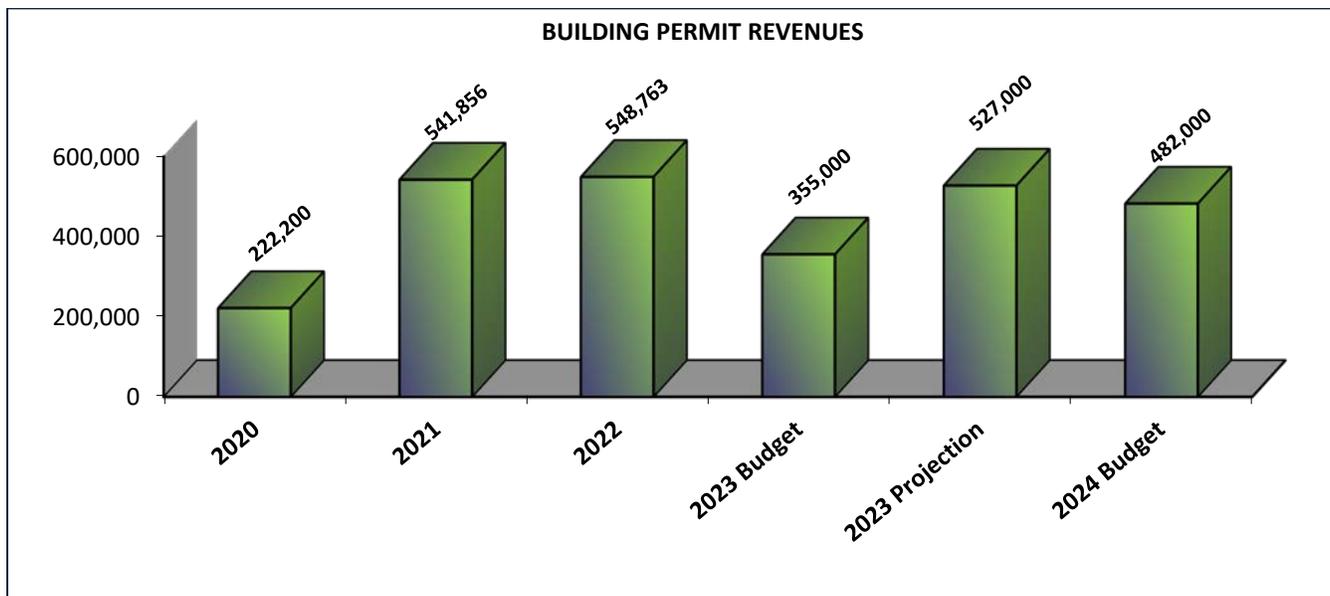
The Village’s real estate transfer tax is \$1.50 per \$500 of sales price. This tax was instituted in FY1997 to pay for approximately 50% of the annual debt service of the 1996 General Obligation Bond Issue. This bond issue was refunded by the 2002 General Obligation Refunding Bonds. The tax was intended to fund the majority of the 2002 debt payments through FY2012. Once the Bonds were paid off, all real estate transfer tax revenues began flowing to the General Fund. A benefit of this tax is that the Village can collect unpaid accounts receivable balances for water and sewer services and parking tickets prior to issuance of a transfer stamp. All outstanding amounts must be paid in full before the real estate transfer tax stamp can be issued. This revenue is linked directly to housing sales. The FY2020 increase of \$131,133 or 30.07% due to transfer of ownership of Pebblewood Court Apartment LLC, Lake and Gary Subdivision vacant lot, 865 Muirfield Drive, and the 6325 Muirfield Drive. FY2021 increase of \$265,181 or 46.75% due to transfer of ownership early in the year of 7630 Barrington Road, 1700 Ontarioville Road (County Road Hanover Park LLC), and 22 units at Hanover Terrace Apartments. FY2022 due to transfer of ownership of 850 Central Avenue, 1600-1800 Ontarioville Road, 6200-6300 Church Road, 6654-6754 Pine Tree Street, 7650 N. Barrington Road, and 1055 Lake Street. In FY2023, revenue is projected to increase by \$250,000 or 62.50% due to transfer of ownership of 1600-1800 Ontarioville Road/6200-6300 Church Road, 2000 West Lake, and 1916-040 Army Trail Road. The FY2024 budget of \$500,000 is an increase by \$100,000 or 25.00% from FY2023. Any major changes in the economy as well as mortgage interest rates can have a substantial impact on home sales and the real estate transfer taxes received by the Village.



Fiscal Year	2020	2021	2022	2023 Budget	2023 Projection	2024 Budget
<b>F&amp;B Tax</b>	1,285,026	1,517,207	1,657,306	1,350,000	1,500,000	1,500,000
<b>TOTAL</b>	1,285,026	1,517,207	1,657,306	1,350,000	1,500,000	1,500,000

**Food and Beverage Tax Revenues**

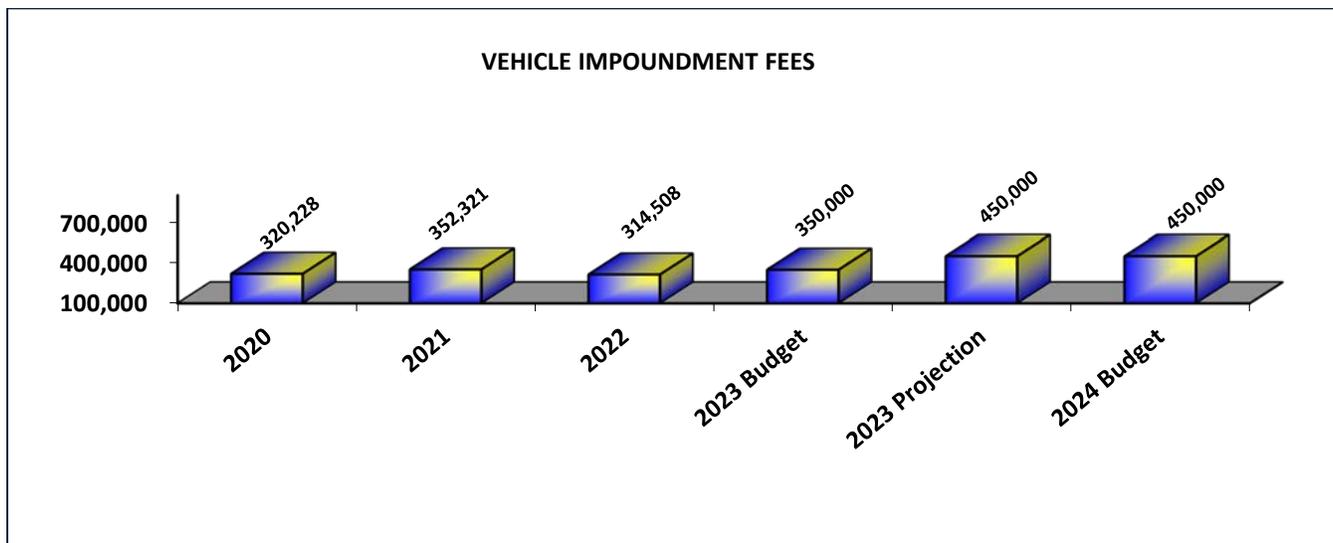
This is a 3% tax on the sale of retail food and alcoholic beverages prepared for immediate consumption. This tax is remitted to the Village monthly and directly deposited into the General Fund. The Village imposed a three percent (3.00%) tax on prepared food and beverages in 1986. With opening and closing of restaurants and stores, small fluctuations have since occurred. The FY2024 budget of \$1,500,000 is an increase of \$150,000 or 11.11% from FY2023. In FY2023, revenue is projected to increase by \$150,000 or 11.11% compared to FY2023 budget. The FY2023 projection is a decrease of \$157,306 or 9.49% compared to FY2022 actual.



Fiscal Year	2020	2021	2022	2023 Budget	2023 Projection	2024 Budget
Building Permit	222,200	541,856	548,763	355,000	527,000	482,000
<b>TOTAL</b>	222,200	541,856	548,763	355,000	527,000	482,000

**Building Permit Revenue**

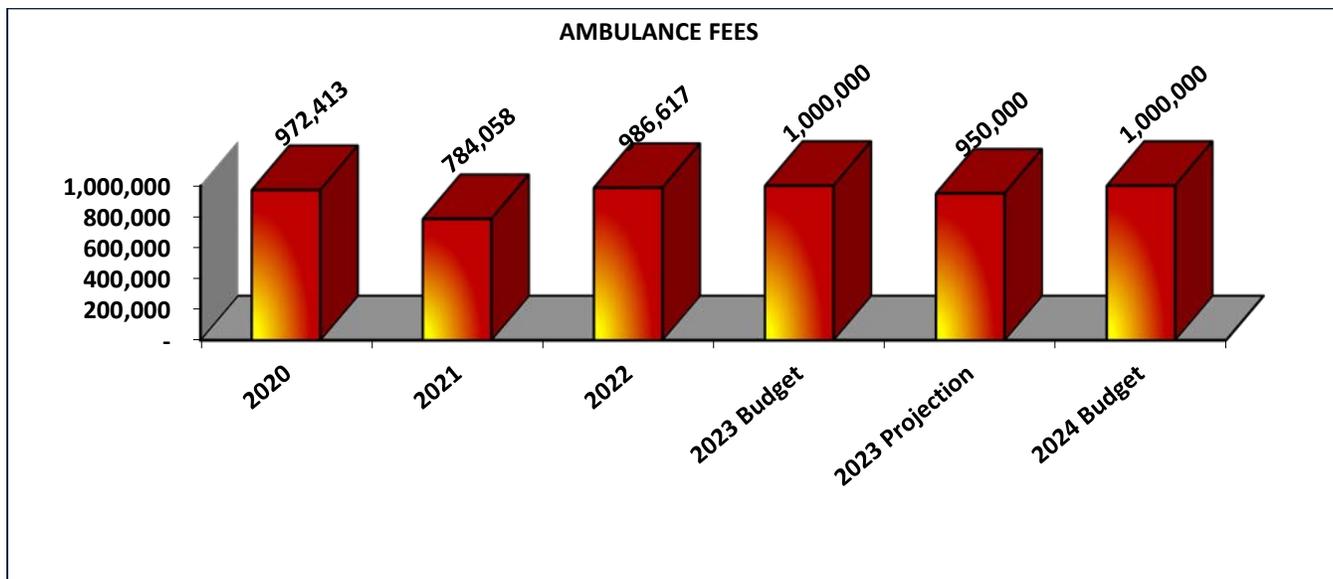
Building Permits must be purchased prior to construction. Permit fees vary depending upon the nature of the construction. Building permit revenues are directly tied to economic growth and development within the Village. FY2021 is an increase of \$319,656 or 143.86% from FY2020 due to commercial building remodeling at 1549, 1560, and 1575 Hunter Road and new construction at Lake and Gary, Verandah Retirement Community LLC, and 1919 Walnut Avenue. FY2022 budget of \$305,000 is an increase of \$6,908 or 1.27% due to residential remodeling at 5561 Court F, 1116-1117 Court G, 1200, 5570-5571 Court H, 1100, 1150, 1231 San Simon Drive, 5561, 5571 Santa Cruz Drive, 1305, 1308 Court O, 1301,1321, 1363, 5500-5501 Court P, new construction at 2040 & 2060 Elm Avenue, Commercial Roof replacement at 4175 Chandler Drive. In FY2023, revenue is projected to increase by \$172,000 or 48.45% due to remodeling/construction of 1200 Central Avenue, 865 W Lake Street, 1525 W Lake Street, 6525 Muirfield Court, 823 W Lake Street, 5881 County Farm Road, 1309, 1311, and 1313 Greenbrook Court, 1387, 1389, 1391, and 1393 Greenbrook Court from Habitat for Humanity. The FY2024 budget of \$482,000 is an increase of \$127,000 or 35.77% from FY2023.



Fiscal Year	2020	2021	2022	2023 Budget	2023 Projection	2024 Budget
Impound Fee	320,228	352,321	314,508	350,000	450,000	450,000
<b>TOTAL</b>	320,228	352,321	314,508	350,000	450,000	450,000

**Vehicle Impoundment Fees**

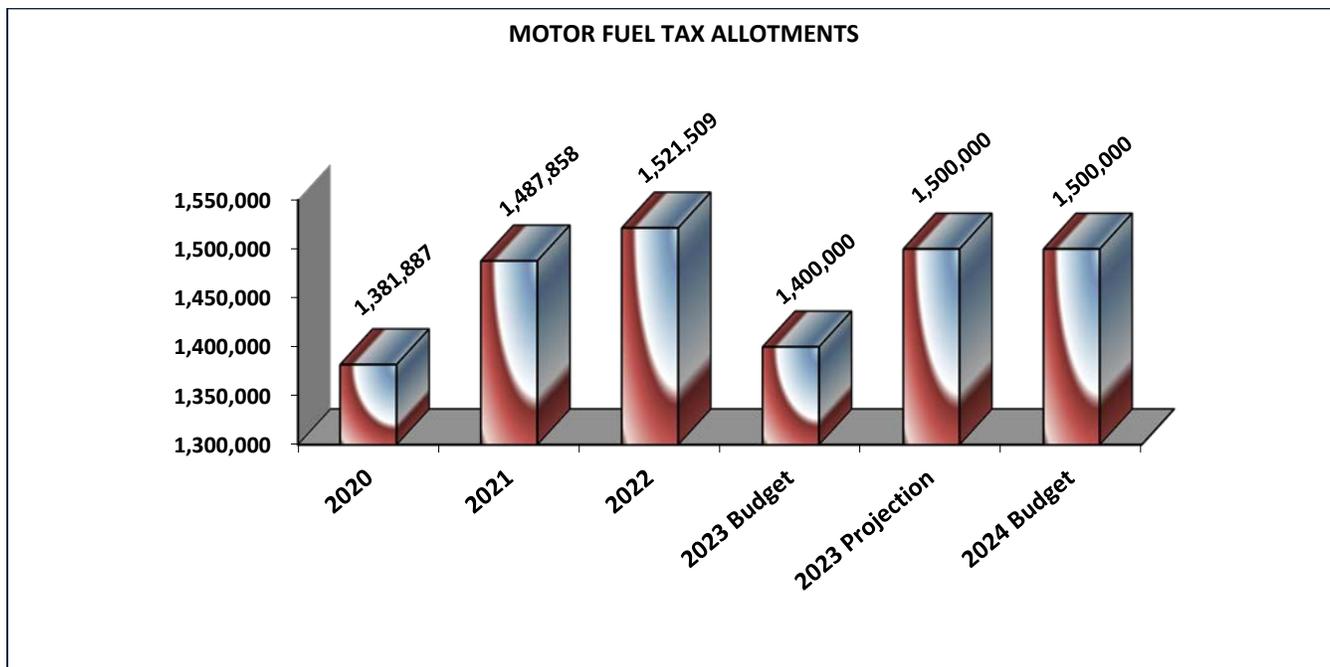
The Village instituted a \$500 vehicle impoundment fee during Fiscal Year 2004. This revenue is intended to partially offset the substantial cost of police officer time on vehicle impoundments associated with driving under the influence and suspended or revoked license enforcement. The fee was expanded during Fiscal Year 2005 to include the following additional violations: driving with no valid driver's license, drag racing, firearms offense and fleeing or attempting to elude. The fee applies when a person is arrested for any of the above violations and their vehicle is impounded. FY2021 increased by \$32,093 or 10.02% from FY2020 due to Village emergency declaration expired August 06, 2020. FY2022 decreased by \$37,812 or 10.73% from FY2021 due to fewer traffic violations and offenses. FY2023, revenue is projected to increase by \$100,000 or 28.57% from FY2023 budget due to actual to date number of impounds. The FY2024 budget of \$450,000 is an increase of \$100,000 or 28.57% from FY2023.



Fiscal Year	2020	2021	2022	2023 Budget	2023 Projection	2024 Budget
Ambulance Fee	972,413	784,058	986,617	1,000,000	950,000	1,000,000
<b>TOTAL</b>	972,413	784,058	986,617	1,000,000	950,000	1,000,000

**Ambulance Fees**

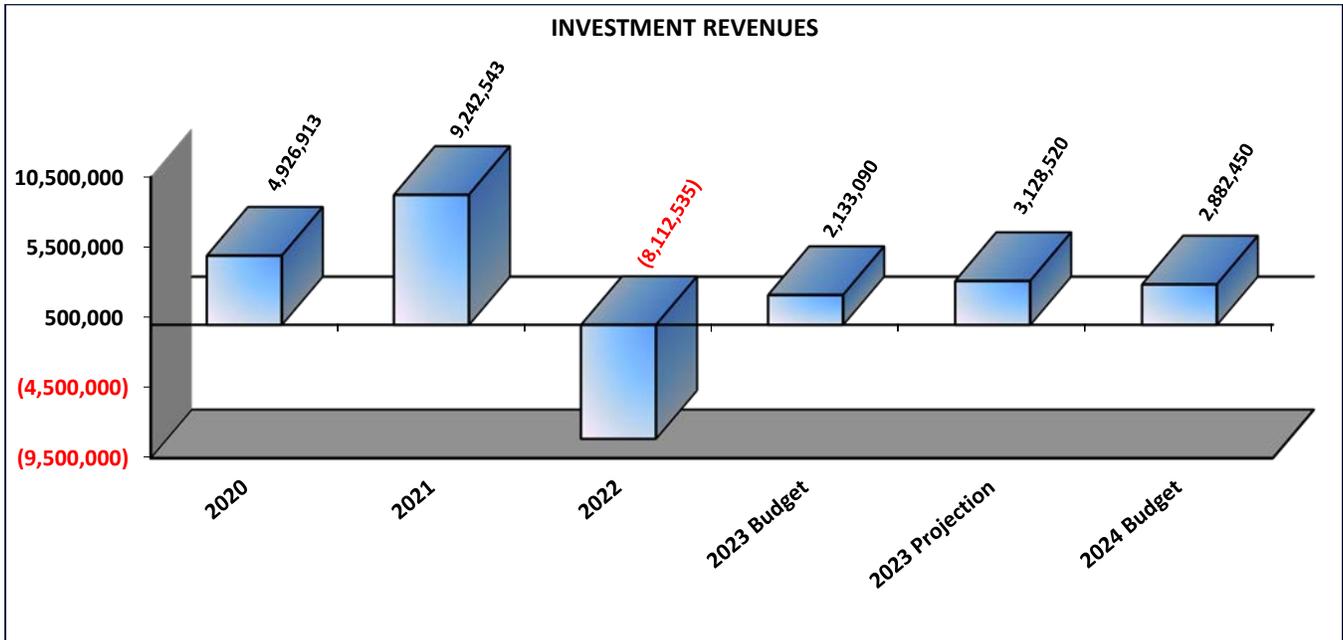
The Village charges a fee for ambulance transport to local hospitals to recoup a portion of the cost of providing this service. Ambulance fees are directly associated with Fire Department paramedic activities. From FY2013 through FY2014, revenues gradually increased due to an increase in volume of calls for service. Starting in Fiscal Year 2012, the Fire Department implemented non-emergency ambulance transfers through the Claremont rehabilitation center, as well as village wide. In FY2016 the Village passed an ordinance to increase fees for recovery for medical services effective January 1, 2016. It was increased so that it would be comparable with surrounding communities who provide the same services. On October 5, 2017, the Village board approved another rate increase based on a survey gathered by the Fire Department. On April 18, 2019, the Village Board approved another rate increase based on a survey gathered by the Fire Department. FY2020 increase of \$33,481 or 3.57% from FY2019 due to rate increase in April of 2019. FY2021 is a decrease of \$188,355 or 19.37% from FY2020 due to pandemic. FY2022 increase of \$202,559 or 25.83% from FY2021 due to experiencing higher calls. FY2023, revenue is projected to decrease by \$50,000 or 5.00% from FY2023 budget due to current data trend. FY2024 budget of \$1,000,000 is the same budget amount as FY2023. This revenue fluctuates from year to year depending on the call volume requesting ambulance services.



Fiscal Year	2020	2021	2022	2023 Budget	2023 Projection	2024 Budget
<b>MFT</b>	1,381,887	1,487,858	1,521,509	1,400,000	1,500,000	1,500,000
<b>TOTAL</b>	1,381,887	1,487,858	1,521,509	1,400,000	1,500,000	1,500,000

**Motor Fuel Tax**

The Illinois Motor Fuel Tax (MFT) is derived from a tax on the privilege of operating motor vehicles upon public highways and of operating recreational watercraft upon the waters in the State of Illinois. MFT is based on a consumption of motor fuel. MFT rates are 19.0 cents per gallon for regular unleaded and 7.5 cents for diesel fuel. The State of Illinois distributes 54.4% of the monies to local taxing districts based on a statutory formula. 49.10% to Municipality, 16.74% to Counties over 1M population, 18.27% to Counties under 1M population and 15.89% to Road districts/Townships. The money from this fund as directed by the State Law and can be utilized for the construction and maintenance of roads and related items. FY2021 is an increase of \$105,970 or 7.67% from FY2020 due to gas rate increase after COVID-19 and people started to go back to work. FY2022 is an increase of \$33,652 or 2.26% from FY2021 due to higher gas prices and people starting to work from their respective workplaces instead of working from home. FY2023, revenue is projected to increase by \$100,000 or 7.14% from FY2023 budget due to continuing gas price increases. FY2024 budget of \$1,500,000 is an increase of \$100,000 or 7.14% from FY2023 budget. The revenue fluctuates from year to year depending on the consumers’ fuel consumption.

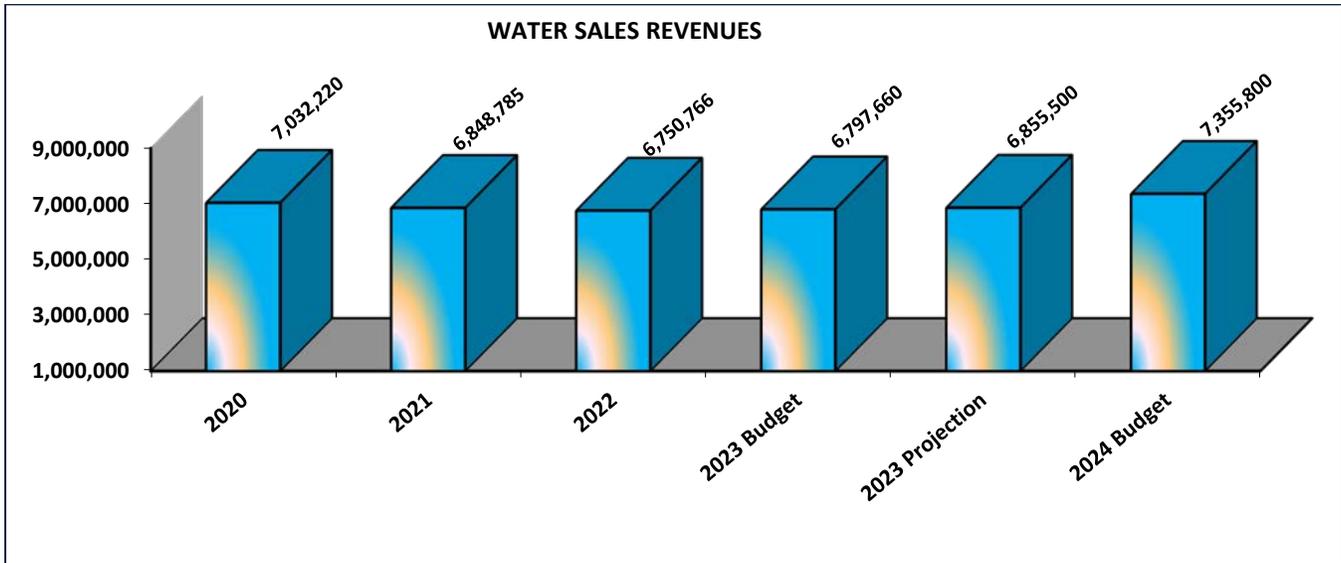


Fiscal Year	2020	2021	2022	2023 Budget	2023 Projection	2024 Budget
Investment Inc.	4,926,913	9,242,543	(8,112,535)	2,133,090	3,128,520	2,882,450
<b>TOTAL</b>	4,926,913	9,242,543	(8,112,535)	2,133,090	3,128,520	2,882,450

**Investment Revenues**

Investment revenues are an important source of funding for Village services. Investment revenues include interest and the Net Change in Fair Value of investments. This category of revenue is dependent upon invested balances, as well as current trends in interest rates nationally and the stock market. As interest rates, equity markets and the invested balances rise, revenues will rise; as they fall, the opposite will occur. Interest and investment results in the Village’s pension funds are the major contributor in this category. The State Legislature has enabled the Village’s two pension funds opportunities for investment in mutual funds and stocks.

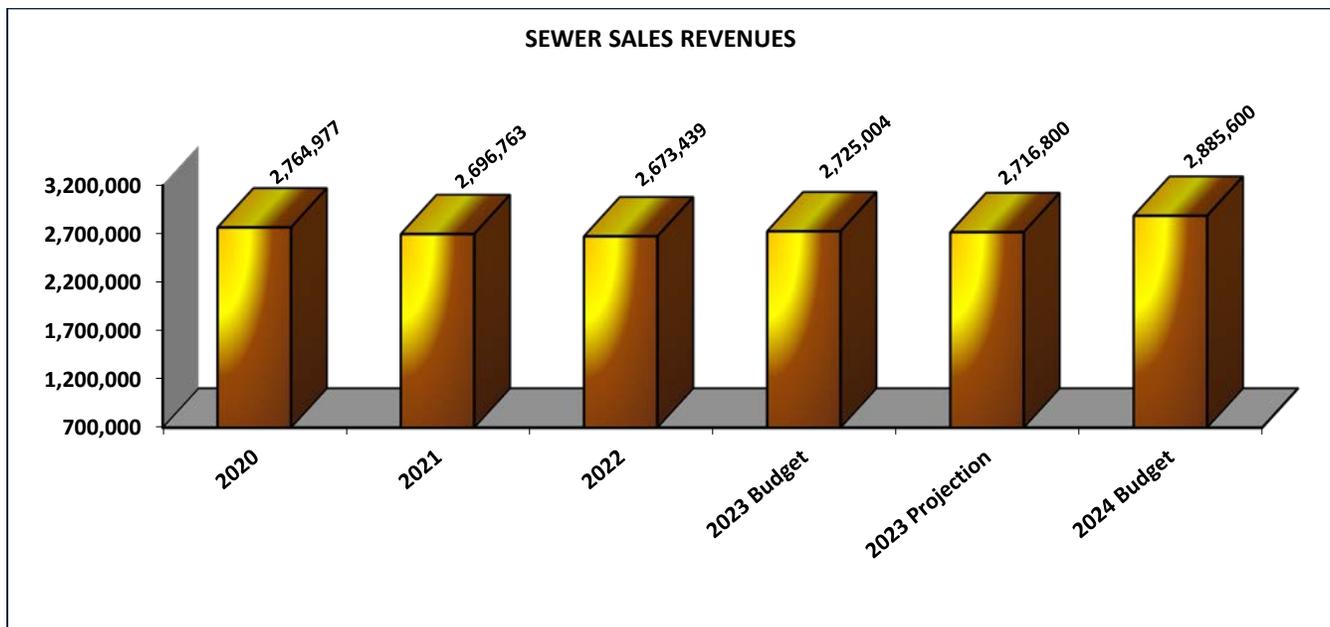
FY2021 is an increase of \$4,315,630 or 87.59% from FY2020 due to a good investment return to police and fire pension. FY2022 is a decrease of \$17,355,078 or 187.77% from FY2021 due to significant stock and other investments being down in the last month of 2022. In FY2023, revenue is projected to increase by \$995,430 or 46.67% from FY2023 budget due to money market, certificate of deposits (CD), treasury bills, higher rates than expected (4.75% to upper 5.00%) from 6 months to 24 months. Stocks and other investments are also performing well. FY2024 budget of \$2,882,450 is an increase of \$749,360 or 35.13% from FY2023 budget. It is a conservative estimate based on return of investment data and economic conditions.



Fiscal Year	2020	2021	2022	2023 Budget	2023 Projection	2024 Budget
Water Sales	7,032,220	6,848,785	6,750,766	6,797,660	6,855,500	7,355,800
<b>TOTAL</b>	7,032,220	6,848,785	6,750,766	6,797,660	6,855,500	7,355,800

**Water Sales Revenues**

The Village’s water customer base includes approximately 11,000 customers, a combination of Cook County and DuPage County residents. Effective September 1, 2016 Customers are billed monthly. The Village is a member of the Northwest Suburban Municipal Joint Action Water Agency (JAWA) and receives its water from Lake Michigan through the City of Chicago. To forecast future costs of service and be able to provide the revenue to meet those costs, the Village must project and evaluate trends in water consumption and number of customers. The rate structure includes a flat service fee and a consumption rate. A water & sewer rate increase and restructure of infrastructure service charges took effect May 1, 2023 with a yearly increase of 4.50% (water and sewer rate) 8.00% (infrastructure service charge) for the next four years starting January 1, 2024 through December 31, 2027. The Village hired a consultant to do a Water & Sewer Rate Study to provide recommendations for upcoming tough financial challenges and to maintain the aging infrastructure that we are now experiencing. Also hired a professional engineer to create the planning documents for a low-interest loan with the Illinois Environmental Protection Agency (IEPA) to replace Village water main which exceeds service life of 50 years. The consumption of water is reported by actual meter reads on a property. FY2021 decrease of \$183,435 or 2.61% compared to FY2020 due to climate changes (wet summer). FY2022 decrease of \$98,019 or 1.43% from FY2021 due to weather fluctuation or climate change that we are experiencing. In FY2023, revenue is projected to increase by \$57,840 due to water rate increase effective May 1, 2023 from \$9.35 to \$9.77 a 4.50% increase. FY2024 budget of \$7,355,800 or 8.21% from FY2023 due to water rate increase effective January 1, 2024 from \$9.77 to \$10.21. This revenue is entirely dependent on water consumed with weather playing a major role, especially during the summer, and appliances that conserve water.



Fiscal Year	2020	2021	2022	2023 Budget	2023 Projection	2024 Budget
Sewer Sales	2,764,977	2,696,763	2,673,439	2,725,004	2,716,800	2,885,600
<b>TOTAL</b>	2,764,977	2,696,763	2,673,439	2,725,004	2,716,800	2,885,600

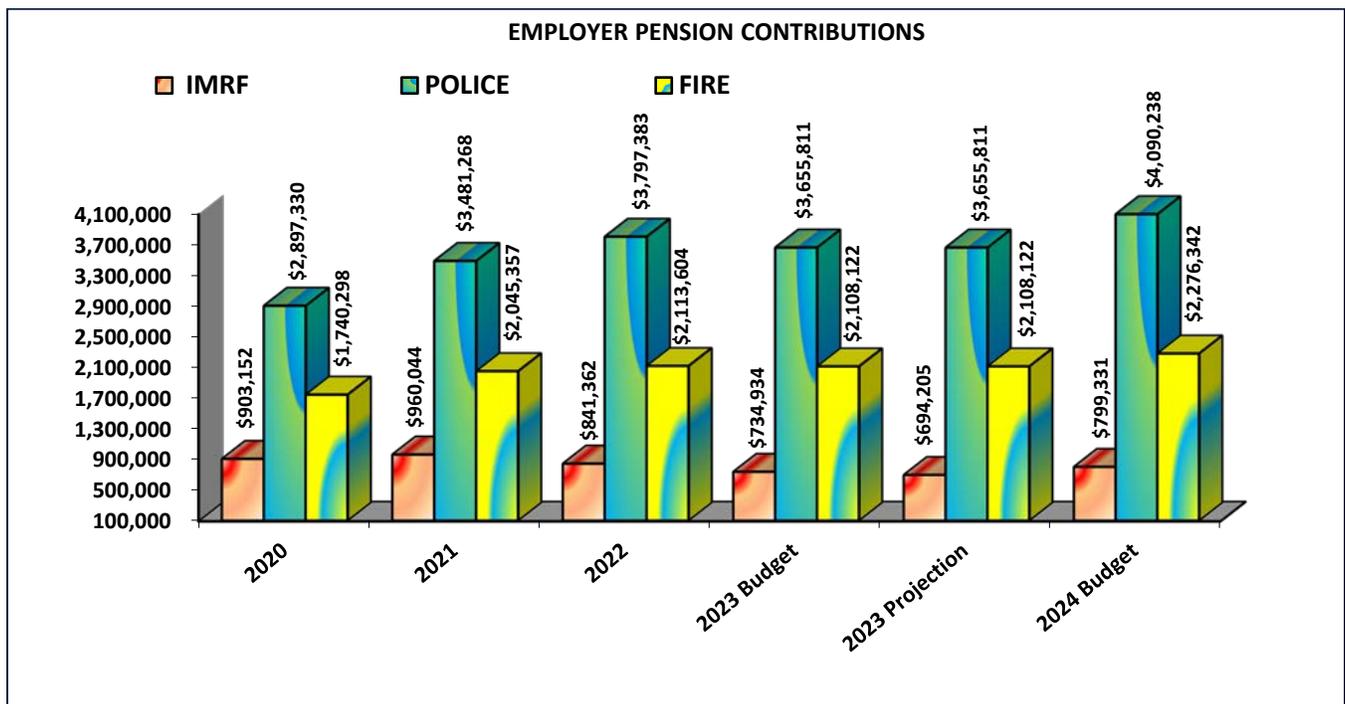
**Sewer Sales Revenues**

Sewer consumption is assumed to be the same as water consumption. Revenues are determined by the amount of water sold to individual homes and businesses. Sewer sales revenue has increased and decreased in a similar pattern to water sales. Residents in the Cook County portion of the Village pay reduced rates because their sewage is treated by the Metropolitan Water Reclamation District of Greater Chicago’s treatment facilities, which recovers revenues through a property tax levy. DuPage County residents have their sewage treated by the Village’s wastewater treatment plant. A water & sewer rate increase and restructure of infrastructure service charges took effect May 1, 2023 with a yearly increase of 4.50% (water and sewer rate) 8.00% (infrastructure service charge) for the next four years starting January 1, 2024 through December 31, 2027. The Village hired a consultant to do a Water & Sewer Rate Study to provide recommendations for upcoming tough financial challenges and to maintain the aging infrastructure that we are now experiencing. Also hired a professional engineer to create the planning documents for a low-interest loan with the Illinois Environmental Protection Agency (IEPA) to replace Village water main which exceeds service life of 50 years. FY2021 decrease of \$68,214 or 2.47% compared to FY2020 due to climate changes (wet summer). FY2022 decrease of \$23,324 or 0.86% from FY2021 due to weather fluctuation or climate change that we are experiencing. In FY2023, revenue is projected to be a slight decrease of \$8,204 due to consumption projection even with a sewer rate increase effective May 1, 2023 from \$2.07 to \$2.16 for Cook, and \$5.57 to \$5.82 for DuPage, a 4.50% increase. FY2024 budget of \$2,885,600 or 6.21% from FY2023 due to sewer rate increase effective January 1, 2024 from \$2.16 to \$2.26 for Cook, and \$5.82 to \$6.08 for DuPage a 4.50% increase. This revenue is entirely dependent on water consumed with weather playing a major role, especially during the summer, and appliances that conserve water.

**EXPENDITURE TRENDS AND PROJECTIONS**

**Personnel Services** – Regular salaries and overtime compensation, together with various benefits provided to employees make up the single largest expenditure item in the Village’s budget. Total Personnel Service expenditures are budgeted at \$40,811,271, approximately 41.41% of total Village FY2024 expenditures. The Village currently has six unionized labor groups that have collective bargaining agreements. Teamsters Local No. 714 represents the Public Works employees. The Police Department has three unions. The Police Patrol Officers, Police Sergeants and Police Civilian employees, each belong to a union with the Metropolitan Alliance of Police (MAP). The Firefighters are represented by the International Association of Firefighters (IAFF). The part-time firefighters are represented by the Service Employees International Union (SEIU).

**Employer Pension Contributions** – The Village funds three pensions including the Police Pension, the Firefighters’ Pension and the Illinois Municipal Retirement Fund (IMRF). The IMRF plan covers all full-time non-sworn municipal employees. The Village is mandated by the State of Illinois to provide its employees with retirement pension benefits. The Village of Hanover Park tracks the IMRF, Police and Fire Pension Levy within the General Fund. The Police, Fire and IMRF Pensions are within the Corporate Levy. As of December 31, 2022, the Police Pension fund was funded at 55.66% and the Fire Pension fund was funded at 58.72%. The IMRF Pension actuarial funded ratio as of December 31, 2022, was 87.44%.



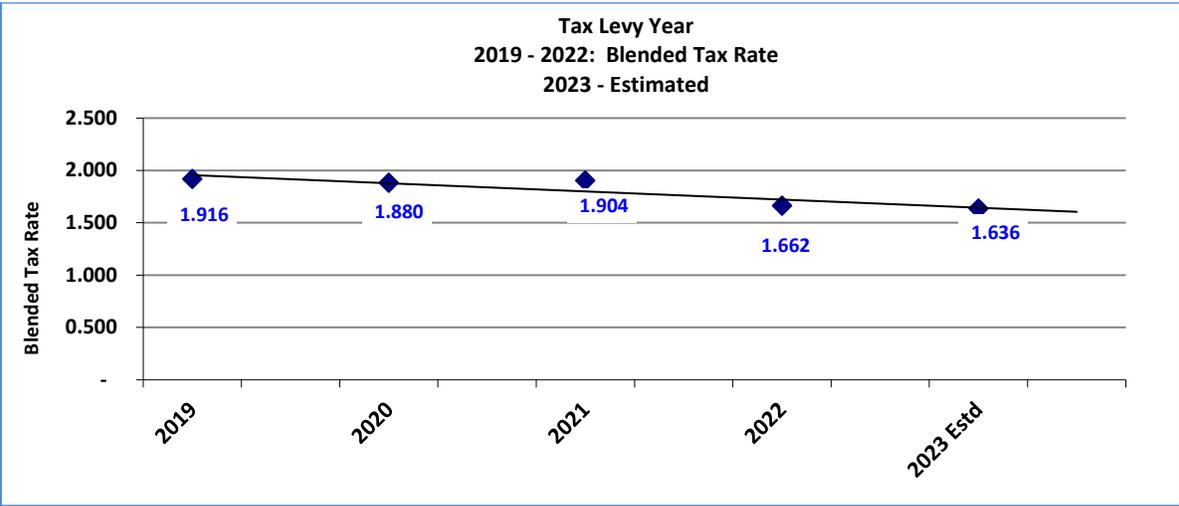
Employer Pension Contributions				
Year	IMRF	POLICE	FIRE	TOTA:
2020	903,152	2,897,330	1,740,298	5,540,780
2021	960,044	3,481,268	2,045,357	6,486,669
2022	841,362	3,797,383	2,113,604	6,752,349
2023 Budget	734,934	3,655,811	2,108,122	6,498,867
2023 Projection	694,205	3,655,811	2,108,122	6,458,138
2024 Budget	799,331	4,090,238	2,276,342	7,165,911

**EXHIBIT H**

**VILLAGE OF HANOVER PARK, ILLINOIS**

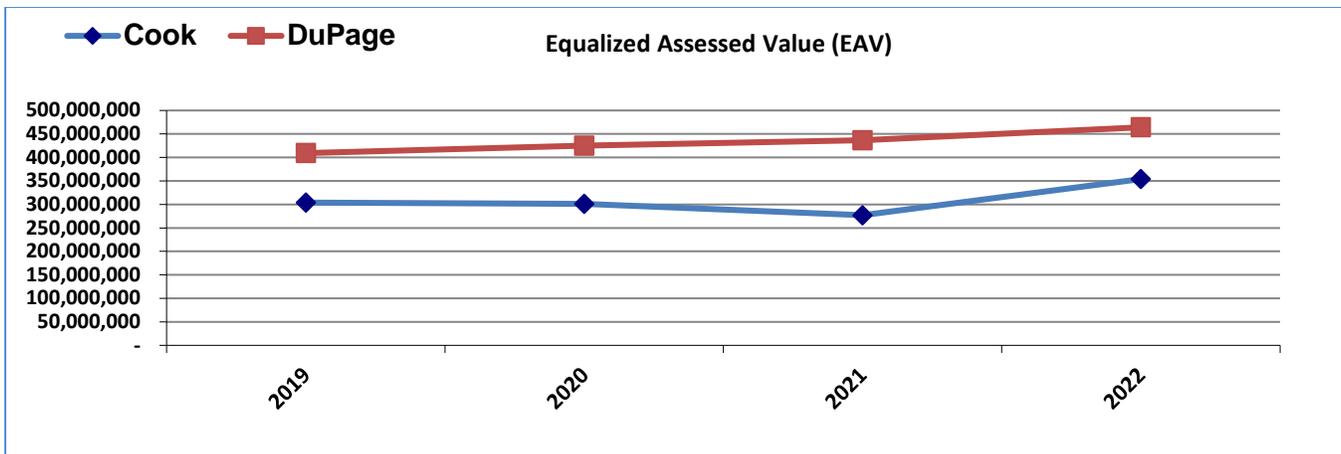
**Property Tax Levies/Blended Tax Rates/Equalized Assessed Valuation (EAV)/Annual Tax Levies and Actual Tax Rate**

Fiscal Year	FY2020	FY2021	FY2022	FY2023	FY2024
Tax Levy Year	2019 Extended	2020 Extended	2021 Extended	2022 Extended	2023 Tax Levy
Corporate	\$ 2,137,735	\$ 1,360,323	\$ 895,805	\$ 948,033	\$ 244,392
Corporate Police Pension	\$ 2,947,781	\$ 3,529,975	\$ 3,824,169	\$ 3,705,696	\$ 4,090,238
Corporate Fire Pension	\$ 1,769,858	\$ 2,072,985	\$ 2,128,516	\$ 2,137,216	\$ 2,276,342
Corporate - Fire	\$ 5,047,544	\$ 5,216,094	\$ 5,262,567	\$ 5,326,103	\$ 5,332,124
<b>Total Corporate</b>	<b>\$ 11,902,918</b>	<b>\$ 12,179,377</b>	<b>\$ 12,111,057</b>	<b>\$ 12,117,048</b>	<b>\$ 11,943,096</b>
Debt Service					
2010 GO Bond	\$ -	\$ -	\$ -	\$ -	\$ -
2010A GO Bond	\$ -	\$ -	\$ -	\$ -	\$ -
2011 GO Bond	\$ -	\$ -	\$ -	\$ -	\$ -
2020 GO Bond	\$ 1,758,856	\$ 1,478,740	\$ 1,478,904	\$ 1,478,414	\$ 1,440,600
<b>Net Debt Service Levy</b>	<b>\$ 1,758,856</b>	<b>\$ 1,478,740</b>	<b>\$ 1,478,904</b>	<b>\$ 1,478,414</b>	<b>\$ 1,440,600</b>
<b>Total Levy</b>	<b>\$ 13,661,774</b>	<b>\$ 13,658,117</b>	<b>\$ 13,589,961</b>	<b>\$ 13,595,463</b>	<b>\$ 13,383,696</b>
<b>Blended Tax Rate</b>	<b>1.916</b>	<b>1.880</b>	<b>1.904</b>	<b>1.662</b>	<b>1.636</b>



The Village of Hanover Park is located within two counties; DuPage and Cook. The blended tax rate represents an average of both counties. In 2019 through 2022 tax levy the Village approved a zero percent (0.00%) increase in overall levy (Corporate and Debt Service). Once again for 2023 tax levy a zero percent (0.00%) increase in overall levy (Corporate and Debt Service) is proposed. As shown above, the blended tax rate decrease for 2020 due to increase in EAV. A slight increase for 2021 due to decrease in EAV. For 2022 an increase in EAV. When the EAV increases the tax rate decreases, and when the EAV decrease the tax rate increases.

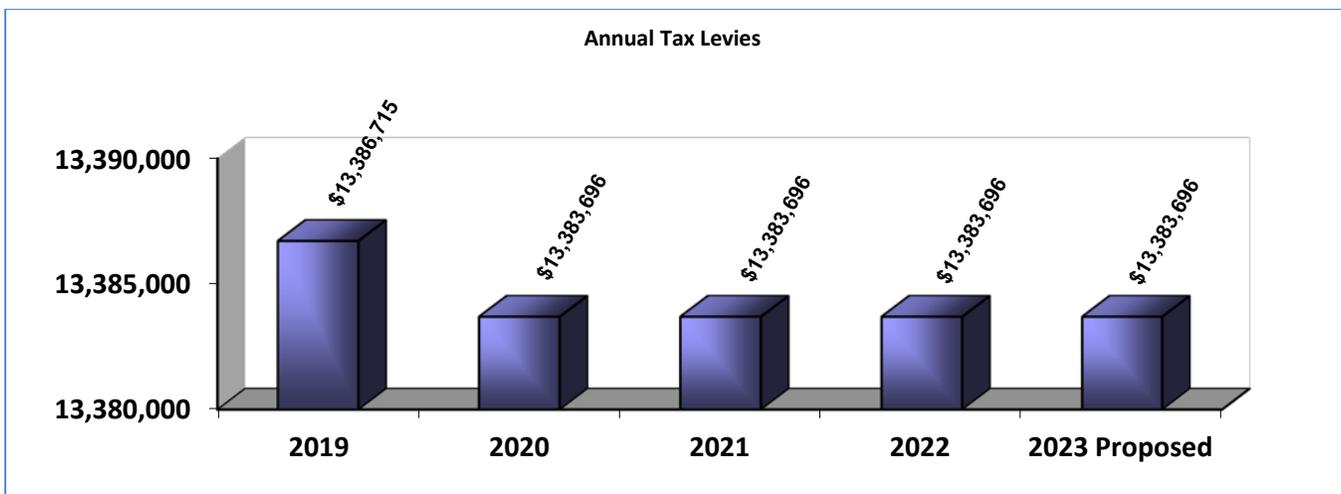
## EXHIBIT H



2019-2022: Actual EAV

Levy Year	2019	2020	2021	2022
Cook	303,750,491	301,360,312	277,058,644	353,938,741
DuPage	409,227,433	425,055,750	436,840,221	464,113,538
Total EAV	712,977,924	726,416,062	713,898,865	818,052,279

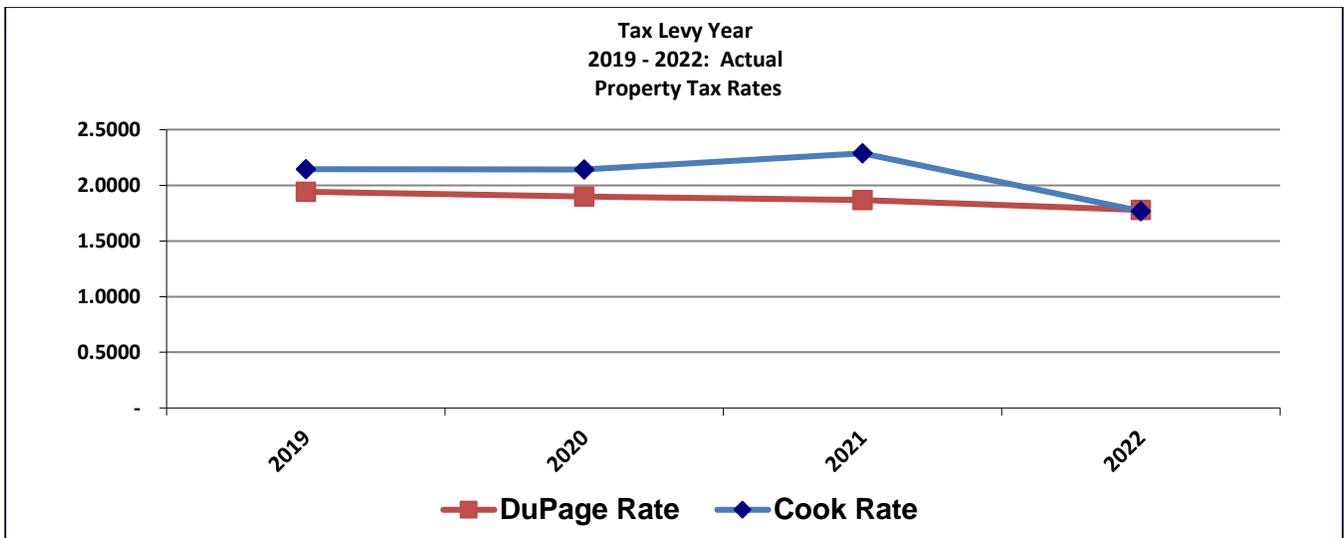
The 2020 tax levy, the Village's total EAV increased by 13,438,138 or 1.88% compared to 2019 EAV.; the 2021 tax levy, the Village's total EAV decreased by 12,517,197 or 1.72% compared to 2020 EAV due to change in the annual Cook County Equalizer by the State of Illinois. A decrease of 6.8%. the 2022 tax levy, the Village's total EAV increased by 104,153,414 or 14.59% compared to 2021 EAV.



2019-2022: Actual Adopted Levy 2023 - Proposed Levy

The levy increases have been limited to no more than 5%. The Village's FY2023 property tax levy to be collected in FY2024 is \$13,383,696. \$1,440,600 is assigned to pay specific debt obligations, while \$6,366,580 is levied to pay for the Village portion of Police and Fire pension contributions. Staff is proposing a (zero) 0.00% increase in the overall 2023 tax levy to be collected in FY2024. This will be the eighth year that the Village has not increased the property tax for overall levy (2016 through 2023 tax levy).

**EXHIBIT H**



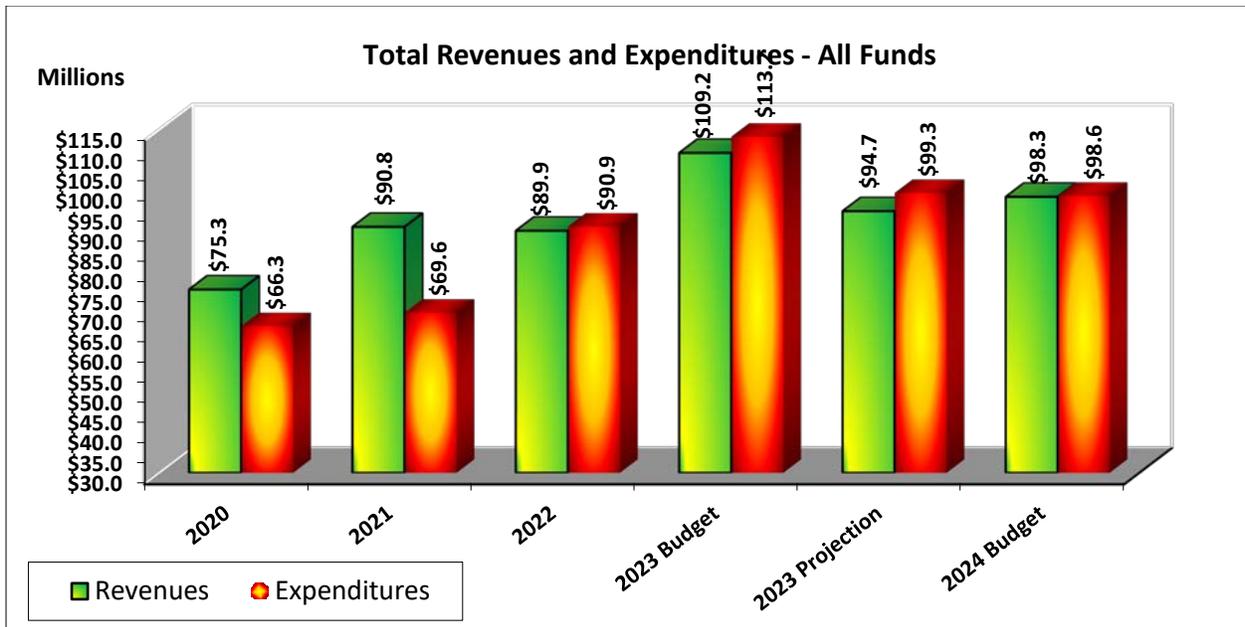
**2019-2022: Actual Tax Rate – Cook and DuPage**

<b>Tax Rate Year</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Cook Rate	2.1459	2.1425	2.2871	1.7676
DuPage Rate	1.9419	1.8999	1.8675	1.7781

In 2016 tax levy year the Village started lowering the tax rate from 2.8626 (2015 tax levy – Cook) and 2.7346 (2015 tax levy – DuPage) to 2.5129 (Cook) and 2.4411 (DuPage). In 2016 through 2022 tax levy the Village approved a zero percent (0.00%) increase in overall levy (Corporate and Debt Service). Once again for 2023 tax levy (collected in FY2024) a zero percent (0.00%) increase in overall levy (Corporate and Debt Service) is proposed.

# BUDGET SUMMARY

- Budget Summary – Total by Fund – Revenues and Other Financing Sources
- Budget Summary – Total by Fund – Expenditures and Other Financing Uses
- Budget Summary – Total by Category and Fund
- Budget Summary by Account – All Funds
- Statement of Revenues, Expenditures and Changes in Fund Balance / Unrestricted Net Assets



ALL FUNDS	2020	2021	2022	2023 Budget	2023 Projection	2024 Budget
Revenues	75,345,088	90,849,746	89,885,403	109,160,327	94,734,268	98,291,629
Expenditures	66,266,562	69,580,967	90,918,923	113,171,065	99,252,256	98,556,382
Difference	9,078,525	21,268,779	(1,033,520)	(4,010,738)	(4,517,988)	(264,753)

2020 – 2024: Actual Revenues and Expenditures – All Funds

FY2021 shows a surplus due to increase in sales tax, home rule sales tax, majority of the investments related to Police and Fire Pension investment portfolio. FY2022 shows a deficit due to the Build Illinois Bond not received but already expend. FY2023 shows a deficit due to sales tax, home rule sales tax not meeting the budgeted amount and the expenditures under budget due to some equipment that wasn't purchase this year that needs to be re-budgeted for next year.

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Summary - Total by Fund  
 Calendar Year Ending December 31, 2024

Fund	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
General	\$ 41,943,735	\$ 48,785,016	\$ 53,021,020	\$ 57,195,456	\$ 51,700,259	\$ 49,188,457	\$ (8,006,999)
<b>Special Revenue Funds</b>							
Motor Fuel Tax	2,221,664	2,447,929	2,401,977	1,400,200	1,550,000	1,550,000	149,800
Road and Bridge	803,846	1,872,539	3,697,163	7,903,800	5,488,500	5,044,500	(2,859,300)
MWRD Fields	174,449	276,869	1,067,821	350,700	352,500	201,000	(149,700)
State Restricted	35,261	30,121	69,942	36,105	32,655	38,550	2,445
Federal Restricted	72	6	116	1,010	170	1,100	90
Foreign Fire Insurance	42,728	39,341	42,671	40,050	43,200	42,500	2,450
SSA #3	17,880	18,607	20,907	22,004	22,154	23,128	1,124
SSA #4	19,551	21,928	23,162	34,150	34,335	36,042	1,892
SSA #5	171,119	181,947	272,737	374,697	378,287	394,316	19,619
TIF #3	2,004,178	1,921,554	1,997,619	1,774,000	1,845,000	1,845,200	71,200
TIF #4	438,051	545,644	415,722	545,200	409,000	409,100	(136,100)
TIF #5	111,141	247,953	134,237	242,869	140,000	122,100	(120,769)
	<u>6,039,941</u>	<u>7,604,438</u>	<u>10,144,074</u>	<u>12,724,785</u>	<u>10,295,801</u>	<u>9,707,536</u>	<u>(3,017,249)</u>
<b>Debt Service Funds</b>							
2020 GO Refunding Bonds	2,292,932	1,447,698	1,463,368	1,437,900	1,453,600	1,445,600	7,700
2011 General Obligation Bonds	1,079	-	-	-	-	-	-
2010 General Obligation Bonds	1,556	-	-	-	-	-	-
2010A General Obligation Bonds	819	-	-	-	-	-	-
	<u>2,296,386</u>	<u>1,447,698</u>	<u>1,463,368</u>	<u>1,437,900</u>	<u>1,453,600</u>	<u>1,445,600</u>	<u>7,700</u>
<b>Capital Projects Funds</b>							
SSA #6	78,250	414	754	-	1,000	-	-
General Capital Projects	667,105	709,114	8,082,980	11,760,600	6,856,552	5,891,560	(5,869,040)
	<u>745,355</u>	<u>709,528</u>	<u>8,083,734</u>	<u>11,760,600</u>	<u>6,857,552</u>	<u>5,891,560</u>	<u>(5,869,040)</u>
<b>Enterprise Funds</b>							
Water and Sewer	12,008,416	14,315,292	15,272,766	15,105,796	13,011,789	19,454,184	4,348,388
Commuter Parking Lot	185,732	356,473	1,618,580	303,807	583,997	136,425	(167,382)
	<u>12,194,148</u>	<u>14,671,766</u>	<u>16,891,345</u>	<u>15,409,603</u>	<u>13,595,786</u>	<u>19,590,609</u>	<u>4,181,006</u>
<b>Internal Service Fund</b>							
Central Equipment	1,443,032	1,374,198	1,405,820	1,385,131	1,501,823	2,380,205	995,074
I.T. Equipment Replacement	586,151	558,271	530,964	542,209	554,709	700,422	158,213
	<u>2,029,183</u>	<u>1,932,469</u>	<u>1,936,784</u>	<u>1,927,340</u>	<u>2,056,532</u>	<u>3,080,627</u>	<u>1,153,287</u>
<b>Trust and Agency Funds</b>							
Police Pension	6,350,185	9,782,559	(132,223)	5,378,521	5,440,166	5,875,378	496,857
Fire Pension	3,746,156	5,916,273	(1,522,700)	3,326,122	3,334,572	3,511,862	185,740
	<u>10,096,341</u>	<u>15,698,831</u>	<u>(1,654,922)</u>	<u>8,704,643</u>	<u>8,774,738</u>	<u>9,387,240</u>	<u>682,597</u>
<b>Total Revenues</b>	<u>\$ 75,345,089</u>	<u>\$ 90,849,746</u>	<u>\$ 89,885,404</u>	<u>\$ 109,160,327</u>	<u>\$ 94,734,268</u>	<u>\$ 98,291,629</u>	<u>\$ (10,868,698)</u>

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Summary - Total by Fund  
 Calendar Year Ending December 31, 2024

Fund	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Expenditures and Other Financing Uses</b>							
General	\$ 36,668,195	\$ 40,152,041	\$ 53,745,707	\$ 57,408,427	\$ 53,254,438	\$ 49,186,659	\$ (8,221,768)
Special Revenue Funds							
Motor Fuel Tax	1,428,568	2,190,455	2,264,761	2,370,000	2,370,000	1,763,985	(606,015)
Road and Bridge	1,093,261	975,731	3,162,797	6,034,350	5,275,000	5,473,500	(560,850)
MWRD Fields	33,472	18,281	1,816,488	253,650	253,650	123,150	(130,500)
State Restricted	39,389	76,054	33,075	105,751	49,796	46,707	(59,044)
Federal Restricted	-	-	-	10,500	10,000	500	(10,000)
Foreign Fire Insurance	4,300	690	13,614	40,000	40,000	40,000	-
SSA #3	17,647	42,167	20,517	22,408	20,585	23,192	784
SSA #4	26,790	31,947	31,994	34,135	33,985	35,842	1,707
SSA #5	124,743	127,287	358,634	474,587	474,587	393,316	(81,271)
TIF #3	3,441,432	775,310	54,510	1,161,000	381,380	1,000,100	(160,900)
TIF #4	17,581	10,750	7,200	171,000	71,000	131,000	(40,000)
TIF #5	6,539	2,781	5,224	95,000	30,000	170,000	75,000
	<u>6,233,721</u>	<u>4,251,452</u>	<u>7,768,815</u>	<u>10,772,381</u>	<u>9,009,983</u>	<u>9,201,292</u>	<u>(1,571,089)</u>
Debt Service Funds							
2020 GO Refunding Bonds	1,807,300	1,437,200	1,438,400	1,438,600	1,438,600	1,441,600	3,000
2011 General Obligation Bonds	137,753	-	-	-	-	-	-
2010 General Obligation Bonds	230,029	-	-	-	-	-	-
2010A General Obligation Bonds	112,702	-	-	-	-	-	-
	<u>2,287,784</u>	<u>1,437,200</u>	<u>1,438,400</u>	<u>1,438,600</u>	<u>1,438,600</u>	<u>1,441,600</u>	<u>3,000</u>
Capital Projects Funds							
SSA #6	70,377	-	-	-	-	-	-
General Capital Projects	450,468	752,487	1,927,923	17,806,743	10,086,817	8,349,741	(9,457,002)
	<u>520,845</u>	<u>752,487</u>	<u>1,927,923</u>	<u>17,806,743</u>	<u>10,086,817</u>	<u>8,349,741</u>	<u>(9,457,002)</u>
Enterprise Funds							
Water and Sewer	12,869,033	14,601,295	17,390,096	15,547,948	15,998,162	19,453,848	3,905,900
Commuter Parking Lot	340,496	339,368	1,164,758	769,901	839,837	460,682	(309,219)
	<u>13,209,529</u>	<u>14,940,662</u>	<u>18,554,855</u>	<u>16,317,849</u>	<u>16,837,999</u>	<u>19,914,530</u>	<u>3,596,681</u>
Internal Service Fund							
Central Equipment	2,010,803	2,203,654	1,452,212	2,607,800	1,851,826	3,753,000	1,145,200
I.T. Equipment Replacement	333,056	148,381	440,428	865,430	859,148	475,261	(390,169)
	<u>2,343,859</u>	<u>2,352,035</u>	<u>1,892,640</u>	<u>3,473,230</u>	<u>2,710,974</u>	<u>4,228,261</u>	<u>755,031</u>
Trust and Agency Funds							
Police Pension	3,280,714	3,804,911	3,608,125	3,812,340	3,837,646	3,898,600	86,260
Fire Pension	1,721,914	1,890,177	1,982,460	2,141,495	2,075,799	2,335,699	194,204
	<u>5,002,629</u>	<u>5,695,088</u>	<u>5,590,585</u>	<u>5,953,835</u>	<u>5,913,445</u>	<u>6,234,299</u>	<u>280,464</u>
<b>Total Expenditures</b>	<u>\$ 66,266,562</u>	<u>\$ 69,580,966</u>	<u>\$ 90,918,924</u>	<u>\$ 113,171,065</u>	<u>\$ 99,252,256</u>	<u>\$ 98,556,382</u>	<u>\$ (14,614,683)</u>

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Summary - Total by Category - ALL Fund  
 Fiscal Year Ending December 31, 2024

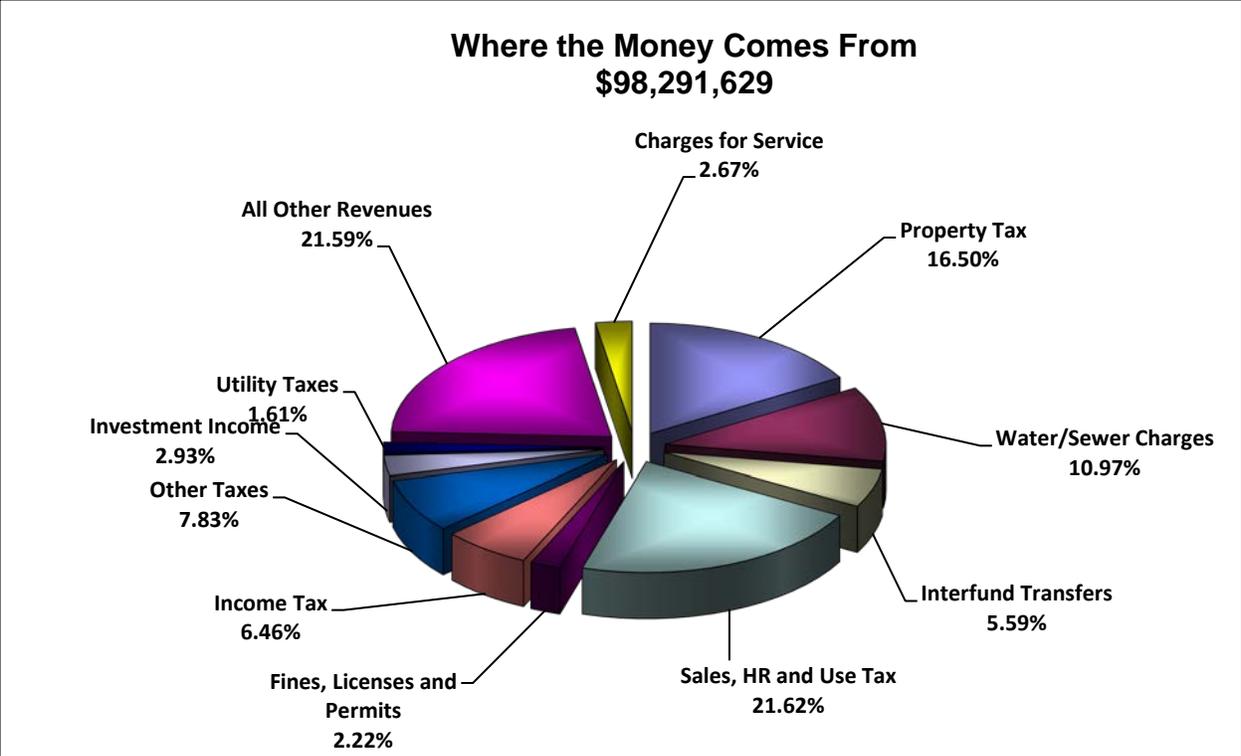
	General Fund FY 2024	Motor Fuel Tax Fund FY 2024	Road and Bridge FY 2024	MWRD FY 2024	State Restricted FY 2024	Federal Restricted FY 2024	Foreign Fire Insurance Fund FY 2024	SSA #3 FY 2024	SSA #4 FY 2024	SSA #5 FY 2024	TIF #3 FY 2024
<b>Revenues and Other Financing Sources</b>											
Property Taxes	\$ 11,943,096	\$ -	\$ 95,000	\$ -	\$ -	\$ -	\$ -	\$ 20,878	\$ 35,842	\$ 393,316	\$ 1,770,000
Personal Property Rplcmnt	290,000	-	3,500	-	-	-	-	-	-	-	-
Utility Taxes	1,586,000	-	-	-	-	-	-	-	-	-	-
State Income Tax	6,350,000	-	-	-	-	-	-	-	-	-	-
Sales, HR and Use Tax	21,250,000	-	-	-	-	-	-	-	-	-	-
Other Taxes	2,356,500	-	135,000	-	-	-	40,000	-	-	-	-
<b>Total Taxes</b>	<b>43,775,596</b>	<b>-</b>	<b>233,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>40,000</b>	<b>20,878</b>	<b>35,842</b>	<b>393,316</b>	<b>1,770,000</b>
Intergovernmental	140,980	1,500,000	310,000	-	21,050	1,000	-	-	-	-	-
Licenses and Permits	1,444,325	-	-	-	-	-	-	-	-	-	-
Charges for Services	2,491,655	-	-	-	-	-	-	2,100	-	-	-
Fines and Forfeits	726,200	-	-	-	15,000	-	-	-	-	-	-
Investment Income	500,000	50,000	1,000	1,000	2,500	100	2,500	150	200	1,000	75,000
Miscellaneous	109,701	-	-	-	-	-	-	-	-	-	200
Interfund Transfers	-	-	4,500,000	200,000	-	-	-	-	-	-	-
Others	-	-	-	-	-	-	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 49,188,457</b>	<b>\$ 1,550,000</b>	<b>\$ 5,044,500</b>	<b>\$ 201,000</b>	<b>\$ 38,550</b>	<b>\$ 1,100</b>	<b>\$ 42,500</b>	<b>\$ 23,128</b>	<b>\$ 36,042</b>	<b>\$ 394,316</b>	<b>\$ 1,845,200</b>

**Expenditures and Other Financing Uses**

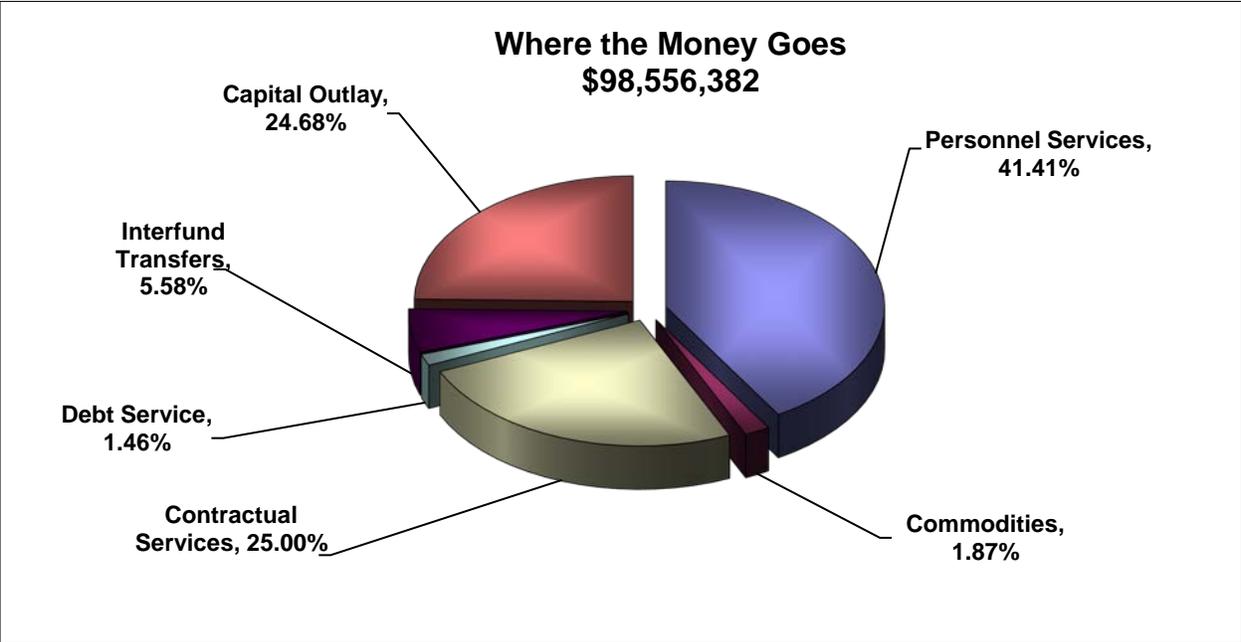
Personnel Services	\$ 30,927,506	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Commodities	1,333,968	-	165,000	-	-	-	40,000	-	-	-	8,000
Contractual Services	11,445,185	-	2,080,500	48,150	46,707	500	-	23,192	35,842	143,316	495,100
Debt Service	-	-	-	-	-	-	-	-	-	-	-
Interfund Transfers	5,480,000	-	-	-	-	-	-	-	-	-	-
Capital Outlay	-	1,763,985	3,228,000	75,000	-	-	-	-	-	250,000	497,000
<b>Total Expenditures</b>	<b>\$ 49,186,659</b>	<b>\$ 1,763,985</b>	<b>\$ 5,473,500</b>	<b>\$ 123,150</b>	<b>\$ 46,707</b>	<b>\$ 500</b>	<b>\$ 40,000</b>	<b>\$ 23,192</b>	<b>\$ 35,842</b>	<b>\$ 393,316</b>	<b>\$ 1,000,100</b>

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Summary - Total by Category - ALL Fund  
 Fiscal Year Ending December 31, 2024

	TIF #4 FY 2024	TIF #5 FY 2024	2020 GO Bond Fund FY 2024	General Capital Project Fund FY 2024	Water & Sewer Fund FY 2024	Municipal Commuter Lot FY 2024	Central Equipment FY 2024	I.T. Equipment Fund FY 2024	Police Pension Fund FY 2024	Fire Pension Fund FY 2024	Total FY 2024
<b>Revenues and Other Financing Sources</b>											
Property Taxes	\$ 400,000	\$ 115,000	\$ 1,440,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,213,732
Personal Property Rplcmnt	-	-	-	-	-	-	-	-	-	-	293,500
Utility Taxes	-	-	-	-	-	-	-	-	-	-	1,586,000
State Income Tax	-	-	-	-	-	-	-	-	-	-	6,350,000
Sales, HR and Use Tax	-	-	-	-	-	-	-	-	-	-	21,250,000
Other Taxes	-	-	-	-	-	-	-	-	-	-	2,531,500
<b>Total Taxes</b>	<b>400,000</b>	<b>115,000</b>	<b>1,440,600</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>48,224,732</b>
Intergovernmental	-	-	-	2,300,000	600,000	-	-	-	-	-	4,873,030
Licenses and Permits	-	-	-	-	-	-	-	-	-	-	1,444,325
Charges for Services	-	-	-	-	10,787,184	131,425	-	-	-	-	13,412,364
Fines and Forfeits	-	-	-	-	-	-	-	-	-	-	741,200
Investment Income	9,000	7,000	5,000	5,000	125,000	5,000	100,000	13,000	1,100,000	880,000	2,882,450
Miscellaneous	100	100	-	2,791,560	2,942,000	-	2,280,205	687,422	4,775,378	2,631,862	16,218,528
Interfund Transfers	-	-	-	795,000	-	-	-	-	-	-	5,495,000
Others	-	-	-	-	5,000,000	-	-	-	-	-	5,000,000
<b>Total Revenues</b>	<b>\$ 409,100</b>	<b>\$ 122,100</b>	<b>\$ 1,445,600</b>	<b>\$ 5,891,560</b>	<b>\$ 19,454,184</b>	<b>\$ 136,425</b>	<b>\$ 2,380,205</b>	<b>\$ 700,422</b>	<b>\$ 5,875,378</b>	<b>\$ 3,511,862</b>	<b>\$ 98,291,629</b>
<b>Expenditures and Other Financing Uses</b>											
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ 3,690,453	\$ 214,903	\$ -	\$ -	\$ 3,758,725	\$ 2,219,684	\$ 40,811,271
Commodities	-	-	-	-	292,792	5,794	-	-	800	-	1,846,354
Contractual Services	31,000	20,000	1,000	70,000	8,631,743	94,985	1,220,000	-	139,075	116,015	24,642,310
Debt Service	-	-	1,440,600	-	-	-	-	-	-	-	1,440,600
Interfund Transfers	-	-	-	-	15,000	-	-	-	-	-	5,495,000
Capital Outlay	100,000	150,000	-	8,279,741	6,823,860	145,000	2,533,000	475,261	-	-	24,320,847
<b>Total Expenditures</b>	<b>\$ 131,000</b>	<b>\$ 170,000</b>	<b>\$ 1,441,600</b>	<b>\$ 8,349,741</b>	<b>\$ 19,453,848</b>	<b>\$ 460,682</b>	<b>\$ 3,753,000</b>	<b>\$ 475,261</b>	<b>\$ 3,898,600</b>	<b>\$ 2,335,699</b>	<b>\$ 98,556,382</b>



The Village’s primary source of revenue is the Basic Sales and Home Rule Sales Taxes.



Public Safety, including the Police and Fire, accounts for 61.60% of Village personal services expenditures. Public Works provides for the construction and maintenance of Village equipment, buildings and infrastructure including streets, storm sewer and the municipal commuter parking lot.

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Summary by Account-All Funds  
 Fiscal Year Ending December 31, 2024

Account	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Revenues and Other Financing Sources</b>								
311-300	Property Tax - DuPage	\$ 263,513	\$ 266,132	\$ 276,056	\$ 270,000	\$ 270,000	\$ 270,000	\$ -
311-301	Property Taxes	15,550,247	15,912,362	15,635,773	15,671,515	15,413,696	15,398,696	(272,819)
311-304	Township Tax Levy	105,009	104,980	98,252	105,000	95,000	95,000	(10,000)
311-390	S.S.A. #3, 4, 5 & 6 Property Tax	285,080	222,717	311,132	428,606	428,606	450,036	21,430
312-301	Simplified Telecommunications	360,981	309,300	295,421	250,000	250,000	250,000	-
312-302	Natural Gas Use Tax	415,263	412,239	437,122	416,000	407,000	416,000	-
312-303	Electric Use Tax	964,730	967,357	937,296	965,000	920,000	920,000	(45,000)
313-301	Sales Tax	8,976,874	11,395,783	11,915,838	16,000,000	11,000,000	9,875,000	(6,125,000)
313-302	Use Tax	1,695,618	1,448,845	1,518,590	1,375,000	1,500,000	1,500,000	125,000
313-303	Home Rule Sales Tax	6,038,100	9,443,282	11,273,479	14,000,000	11,000,000	9,875,000	(4,125,000)
313-304	Real Estate Transfer Tax	567,272	832,453	797,474	500,000	700,000	500,000	-
313-305	Hotel/Motel Tax	38,360	50,797	57,582	45,000	45,000	50,000	5,000
314-301	Food & Beverage Tax	1,285,026	1,517,207	1,657,306	1,350,000	1,500,000	1,500,000	150,000
314-302	Gasoline Tax	117,111	142,812	110,183	135,000	110,000	135,000	-
314-303	Cannabis Tax	29,616	55,533	60,282	60,000	60,000	60,000	-
314-304	Push Tax	-	-	193	-	50	-	-
314-305	Foreign Fire Ins. Tax	42,193	39,282	41,063	40,000	40,000	40,000	-
314-306	Video Gaming Tax	115,561	219,626	227,958	231,000	231,000	231,000	-
314-307	Auto Rental Tax	7,966	15,409	17,838	15,500	15,500	15,500	-
<b>Total Taxes</b>		<b>36,858,519</b>	<b>43,356,115</b>	<b>45,668,837</b>	<b>51,857,621</b>	<b>43,985,852</b>	<b>41,581,232</b>	<b>(10,276,389)</b>
331-301	Personal Prop. Replacement	93,807	164,916	332,532	153,500	323,500	293,500	140,000
331-302	State Income Tax	4,126,485	5,012,020	6,105,635	5,000,000	6,250,000	6,350,000	1,350,000
331-303	Motor Fuel Tax	1,381,887	1,487,858	1,521,509	1,400,000	1,500,000	1,500,000	100,000
332-300	National Opioid Settlements	-	-	11,675	-	22,789	-	-
332-301	State Grants	2,204,115	1,054,703	1,547,283	7,811,237	1,139,123	3,260,000	(4,551,237)
332-302	Federal Grants	18,846	2,746,779	2,546,552	-	29,543	-	-
332-303	Other Government Grants	-	-	820,483	153,860	152,500	1,700	(152,160)
367-300	Drug Forfeiture	13,950	12,177	45,446	21,000	15,000	21,000	-
367-301	Sex Offender Fees	420	455	585	980	980	1,050	70
380-303	ILETSB Boards	-	-	-	7,471	7,471	28,800	21,329
380-306	Police Programs	29,881	37,728	33,416	25,000	25,000	25,000	-
380-307	Expenditures Fire	23,211	25,734	2,195	17,500	5,000	15,000	(2,500)
380-317	DuPage City Mowing Reimb.	16,910	16,910	20,030	20,030	20,030	20,030	-
380-326	ILEAS Reimbursement	274	1,160	-	450	450	450	-
<b>Total Intergovernmental</b>		<b>7,909,786</b>	<b>10,560,440</b>	<b>12,987,341</b>	<b>14,611,028</b>	<b>9,491,386</b>	<b>11,516,530</b>	<b>(3,094,498)</b>
321-301	Business Licenses	69,210	66,705	64,810	67,000	63,000	63,000	(4,000)
321-302	Liquor Licenses	63,961	66,257	66,707	62,760	72,610	73,000	10,240
321-303	Contractor Licenses	40,375	42,235	51,185	45,000	49,000	48,000	3,000
321-304	Vendor/Solicitor Licenses	50	325	450	300	700	300	-
321-305	Tobacco Licenses	-	-	-	19,600	20,225	21,125	1,525
321-306	Animal Licenses	345	355	-	-	-	-	-
321-307	Penalties on Licenses	26,100	41,581	33,925	43,500	35,000	39,400	(4,100)
321-308	Multi-Family Licenses	98,175	102,750	106,875	98,100	98,100	98,100	-
321-309	Single Family Rental Licenses	73,900	77,200	66,800	90,000	76,400	76,400	(13,600)
322-301	Building Permits-Cook	222,200	541,856	548,763	355,000	527,000	482,000	127,000
322-303	Sign Permits	789	1,522	1,108	500	1,875	1,500	1,000
322-304	Video Gaming Terminal Permit	56,500	57,000	84,000	78,000	74,500	97,500	19,500
323-306	Land Use Development	13,700	5,250	6,075	-	6,100	7,000	7,000
323-307	Cable Franchise Fee	347,089	344,783	322,749	340,000	310,000	312,000	(28,000)
322-310	Wastewater Discharge	1,500	750	-	750	-	-	(750)
323-301	Solid Waste Franchise Fee	130,667	122,699	124,837	115,000	135,680	125,000	10,000
<b>Total Licenses and Permits</b>		<b>1,144,561</b>	<b>1,471,267</b>	<b>1,478,284</b>	<b>1,315,510</b>	<b>1,470,190</b>	<b>1,444,325</b>	<b>128,815</b>

VILLAGE OF HANOVER PARK, ILLINOIS  
Budget Summary by Account-All Funds  
Fiscal Year Ending December 31, 2024

Account	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Revenues and Other Financing Sources (Continued)</b>								
323-302	Building Reinspection Fee	-	175	650	200	1,250	300	100
323-304	Plan Review-Engineering	23,977	38,009	2,615	-	5,000	5,000	5,000
323-305	Plan Review-Ins Svc. Fee	55,670	112,769	101,409	77,000	70,000	80,000	3,000
323-308	Ground Emergency Medical Transp.	-	461,502	594,310	500,000	587,600	500,000	-
323-309	Parking Lot Meter Fees	47,541	39,250	71,275	65,000	91,155	122,675	57,675
323-310	Parking Lot Permit Fees	135,000	17,220	30,270	30,800	36,665	10,850	(19,950)
323-311	Immobilization Fees	-	2,400	2,550	2,400	2,400	2,400	-
323-312	Ambulance Fees	972,413	784,058	986,617	1,000,000	950,000	1,000,000	-
323-313	CPR Fees	1,710	4,695	3,960	2,500	6,275	4,500	2,000
323-314	Vehicle Impoundment Fees	320,228	352,321	314,508	350,000	450,000	450,000	100,000
323-316	ADT Administrative Fee	6,934	7,324	7,892	6,900	7,900	7,900	1,000
323-318	Child Safety Seat Install	35	135	105	-	35	-	-
323-319	Elevator Inspection Fee	(50)	-	(93)	-	-	-	-
323-322	Overweight Vehicle Fee	8,190	23,469	35,183	20,000	20,000	24,000	4,000
323-323	Foreclosure Registration Fee	68,848	65,012	49,844	70,000	50,000	50,000	(20,000)
344-301	Water Sales-Cook County	3,612,730	3,501,269	3,419,753	3,482,660	3,487,000	3,701,100	218,440
344-302	Water Sales-DuPage County	3,418,866	3,347,601	3,326,763	3,315,000	3,368,000	3,654,700	339,700
344-303	Water Sales-Cook & DuPage County	625	(85)	4,250	-	500	-	-
345-301	Sewer Sales-Cook County	812,629	789,824	771,654	765,000	766,600	819,200	54,200
345-302	Sewer Sales-DuPage County	1,952,349	1,906,939	1,901,785	1,960,004	1,950,200	2,066,400	106,396
346-300	Water Penalties	177,445	304,159	354,317	300,000	360,700	312,000	12,000
347-301	Water Tap-On Fees-Cook	1,850	22,200	28,860	14,430	1,850	14,430	-
347-302	Water Tap-On Fees-DuPage	7,400	30,340	18,870	13,690	35,890	7,400	(6,290)
348-301	Sewer Tap-On Fees-Cook	3,125	23,360	26,211	14,144	1,813	14,144	-
348-302	Sewer Tap-On Fees-DuPage	7,252	27,913	16,678	13,416	35,168	7,252	(6,164)
349-301	Water Meters-Cook County	995	8,399	10,602	4,726	535	4,862	136
349-302	Water Meters-DuPage County	1,720	10,356	5,268	3,480	8,349	1,764	(1,716)
363-300	Printed Materials	5,216	5,918	5,688	6,000	6,000	6,000	-
364-300	Rental Income	235,638	340,322	359,861	355,137	353,337	361,555	6,418
389-309	Leachate Treatment	277,283	183,879	247,721	356,496	207,184	183,932	(172,564)
<b>Total Charges for Services</b>		<b>12,155,617</b>	<b>12,410,732</b>	<b>12,699,375</b>	<b>12,728,983</b>	<b>12,861,406</b>	<b>13,412,364</b>	<b>683,381</b>
351-301	Traffic Fines-Cook	25,144	50,236	13,942	15,000	10,000	10,000	(5,000)
351-302	Traffic Fines-DuPage	204,296	271,718	260,689	210,000	210,000	210,000	-
351-303	Ordinance Violations	663,914	503,669	486,170	505,000	501,200	501,200	(3,800)
351-305	Police False Alarm Fines	900	500	3,225	1,000	750	1,000	-
351-306	DUI Fines	16,946	16,371	21,291	15,000	12,000	15,000	-
351-307	Fire False Alarm Fines	6,300	3,325	9,150	3,000	3,000	3,000	-
351-308	Traffic Court Supervision	2,365	995	203	-	75	-	-
351-309	Fines-Red Light Cameras	126,836	139,459	104,348	140,000	30,000	-	(140,000)
351-310	Kennel Fees	805	730	1,010	1,000	1,000	1,000	-
351-311	Violent Offender Reg. Fees	10	-	-	-	-	-	-
<b>Total Fines and Forfeits</b>		<b>1,047,517</b>	<b>987,002</b>	<b>900,029</b>	<b>890,000</b>	<b>768,025</b>	<b>741,200</b>	<b>(148,800)</b>
361-300	Interest on Investments	1,627,218	(290,809)	1,013,195	332,590	1,328,020	1,082,450	749,860
361-300-3	Interest Foregone Contra Account	-	-	(10,916)	-	-	-	-
362-300	Net Change in Fair Value	3,299,696	9,533,352	(9,114,813)	1,800,500	1,800,500	1,800,000	(500)
<b>Total Investment Income</b>		<b>4,926,913</b>	<b>9,242,543</b>	<b>(8,112,535)</b>	<b>2,133,090</b>	<b>3,128,520</b>	<b>2,882,450</b>	<b>749,360</b>

VILLAGE OF HANOVER PARK, ILLINOIS  
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Account	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Revenues and Other Financing Sources (Continued)</b>								
343-301	Infrastructure Charge Cook County	801,598	801,089	1,244,093	1,431,000	1,274,000	1,392,000	(39,000)
343-302	Infrastructure Charge DuPage County	772,816	773,172	1,182,066	1,371,000	1,326,000	1,512,000	141,000
365-350	Renewable (Green) Energy	-	20,835	34,169	-	-	-	-
365-360	Village Contributions Pension	4,637,628	5,526,625	5,910,987	5,763,933	5,763,933	6,366,580	602,647
365-370	Employee Contributions Police	556,410	582,321	742,876	622,710	684,355	685,140	62,430
365-371	Misc. Employee Contributions Fire	324,998	388,319	323,701	343,000	351,450	355,520	12,520
380-309	Reimbursed Exp. Miscellaneous	113,490	93,776	180,910	2,796,548	103,000	2,796,548	-
380-311	Reimbursed Exp.s MFT	-	125,000	-	-	-	-	-
380-327	Hazardous Materials	1,415	-	1,927	-	-	-	-
380-328	OJP Bullet Proof Vest Grant	4,561	2,133	2,000	3,375	3,375	3,713	338
389-301	Central Equipment Fund - General	1,034,138	1,017,285	1,029,714	1,096,243	1,096,243	1,898,037	801,794
389-303	Miscellaneous Income	121,405	85,215	140,419	89,545	80,000	81,400	(8,145)
389-307	Corporate Partnership Program	12,500	5,370	10,913	12,500	9,600	9,600	(2,900)
389-308	Loan Interest - SSA#6&DuPage M & M	289	-	-	-	-	-	-
389-312	Veteran's Memorial	80	230	500	-	-	-	-
389-313	Other Memorials	-	-	100	-	-	-	-
389-350	Central Equip Funding - W & S	430,407	328,535	280,688	289,520	289,520	392,556	103,036
389-352	IT Equip Funding - W & S	112,559	130,667	80,703	63,824	63,824	26,745	(37,079)
389-353	IT Equip Funding - General Fund	470,133	383,803	440,000	447,885	447,885	660,677	212,792
389-354	SCBA Funding - General Fund	38,012	38,012	38,012	38,012	38,012	38,012	-
<b>Total Miscellaneous</b>		<b>9,432,438</b>	<b>10,302,386</b>	<b>11,643,777</b>	<b>14,369,095</b>	<b>11,531,197</b>	<b>16,218,528</b>	<b>1,849,433</b>
391-301	Transfer from General Fund	1,249,144	2,403,370	12,436,520	11,200,000	11,400,000	5,480,000	(5,720,000)
391-318	Transfer from State Restricted Fund	-	70,000	30,000	-	-	-	-
391-319	Transfer from Federal Restricted Fund	-	-	-	10,000	10,000	-	(10,000)
391-350	Transfer from Water & Sewer	23,400	-	46,680	45,000	45,000	15,000	(30,000)
391-352	Transfer In	479,232	-	-	-	-	-	-
<b>Total Interfund Transfers</b>		<b>1,751,776</b>	<b>2,473,370</b>	<b>12,513,200</b>	<b>11,255,000</b>	<b>11,455,000</b>	<b>5,495,000</b>	<b>(5,760,000)</b>
392-301	Gain on Sale of Capital Assets	44,240	45,891	107,096	-	42,692	-	-
392-302	Loss on Sale of Capital Assets	(27,751)	-	-	-	-	-	-
393-394	Debt Issuance Loan Proceeds	-	-	-	-	-	5,000,000	5,000,000
393-395	GO Bonds Proceeds	12,980,000	-	-	-	-	-	-
393-396	Premium on Bonds	1,868,674	-	-	-	-	-	-
393-399	Payment to Escrow Agent	(14,747,201)	-	-	-	-	-	-
<b>Total Other</b>		<b>117,962</b>	<b>45,891</b>	<b>107,096</b>	<b>-</b>	<b>42,692</b>	<b>5,000,000</b>	<b>5,000,000</b>
<b>Total Revenues and Other Financing Sources</b>		<b>75,345,089</b>	<b>90,849,746</b>	<b>89,885,404</b>	<b>109,160,327</b>	<b>94,734,268</b>	<b>98,291,629</b>	<b>(10,868,698)</b>

VILLAGE OF HANOVER PARK, ILLINOIS  
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Account	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Expenditures and Other Financing Uses</b>								
401-403	Refunds	157,073	561,257	195,893	250,000	200,000	250,000	-
401-411	Salaries-Regular	16,215,858	16,589,399	16,774,862	18,599,789	18,162,260	19,336,638	736,849
401-412	Salaries-Part Time	712,415	673,444	553,637	1,098,373	645,738	1,070,395	(27,978)
401-421	Overtime Compensation	1,322,061	1,903,114	2,589,119	1,301,635	1,890,967	1,473,880	172,245
401-422	Court Appearances	84,060	102,534	73,006	150,000	102,000	115,000	(35,000)
401-423	Holiday Pay	158,522	168,102	169,465	222,536	208,308	209,861	(12,675)
401-427	Language Proficiency	22,318	23,817	23,653	23,000	23,000	23,000	-
401-428	On-Call Premium Pay	30,247	29,417	29,163	31,689	35,489	47,533	15,844
401-429	Employee Incentive	11,080	12,558	12,745	12,500	12,500	8,900	(3,600)
401-441	State Retirement	903,152	960,044	841,362	734,934	694,205	799,331	64,397
401-442	Social Security	1,188,282	1,161,999	1,208,552	1,380,403	1,337,136	1,438,133	57,730
401-443	Police/Fire Pension	4,637,427	5,526,607	5,910,476	5,763,933	5,763,933	6,366,580	602,647
401-443-1	Police/Fire Pensioner's	4,641,995	4,889,891	5,199,671	5,453,615	5,467,725	5,728,409	274,794
401-444	Employee Insurance	2,860,693	1,474,340	3,631,724	4,089,793	3,514,488	3,859,016	(230,777)
401-445	Special Pension	62,553	76,098	74,410	75,923	76,905	80,595	4,672
401-446	Unempl Compensation	-	697	5,928	4,000	3,500	4,000	-
401-450	OPEB	38,618	211,111	192,478	-	-	-	-
401-451	Comp. Abs & IMRF (GLTD)	(173,984)	(480,655)	(656,279)	-	-	-	-
<b>Total Personnel Services</b>		<b>32,872,372</b>	<b>33,883,775</b>	<b>36,829,864</b>	<b>39,192,123</b>	<b>38,138,154</b>	<b>40,811,271</b>	<b>1,619,148</b>
402-411	Office Supplies	64,032	64,224	81,806	74,966	74,172	79,802	4,836
402-413	Membership & Subscriptions	182,324	186,079	193,233	212,357	201,351	220,923	8,566
402-414	Books, Publications, Maps	16,686	18,692	26,005	25,752	29,906	28,897	3,145
402-421	Gasoline & Lube	142,605	261,512	342,724	333,138	283,600	313,437	(19,701)
402-422	Auto Parts & Accessories	87,462	87,880	96,029	99,000	99,000	101,000	2,000
402-423	Communication Parts	3,956	4,231	3,146	5,172	5,320	8,000	2,828
402-425	Ammunition	2,000	9,269	9,625	16,000	16,000	16,000	-
402-426	Bulk Chemicals	14,165	11,655	14,344	15,565	16,077	16,695	1,130
402-427	Materials & Supplies	606,092	585,174	646,372	615,263	666,107	689,911	74,648
402-428	Cleaning Supplies	51,270	28,220	29,767	28,340	34,339	35,560	7,220
402-429	Part & Access-Non Auto	53,161	58,140	61,635	59,180	59,326	60,541	1,361
402-431	Uniforms	91,017	85,279	115,924	115,431	125,131	117,220	1,789
402-433	Safety & Protective Equip	42,022	36,635	44,469	47,610	46,173	45,494	(2,116)
402-434	Small Tools	14,705	19,666	28,506	38,355	36,910	42,410	4,055
402-435	Evidence	6,435	6,142	5,700	5,700	5,700	5,700	-
402-436	Photo Supplies	2,541	3,851	4,025	1,000	1,000	1,000	-
402-490	Employee Recognition	24,098	24,692	28,235	29,950	29,950	26,664	(3,286)
402-499	Miscellaneous Expense	8,246	7,049	13,186	32,050	34,350	37,100	5,050
<b>Total Commodities</b>		<b>1,412,818</b>	<b>1,498,390</b>	<b>1,744,731</b>	<b>1,754,829</b>	<b>1,764,412</b>	<b>1,846,354</b>	<b>91,525</b>
403-411	Telephone	208,047	176,466	167,005	188,587	172,667	185,455	(3,132)
403-412	Postage	100,809	99,291	123,608	124,446	133,513	137,551	13,105
403-413	Light & Power	215,525	214,517	183,443	276,251	259,160	276,491	240
403-414	Natural Gas	37,725	46,955	84,921	59,550	59,550	71,300	11,750
403-415	Street Lighting	48,718	46,317	35,391	50,000	50,000	60,000	10,000
403-416	Property Taxes	1,493	183	-	-	-	-	-
403-417	Tax Incentive Payments	4,063,050	5,704,843	6,083,219	8,500,000	5,000,000	3,225,000	(5,275,000)
403-419	Business Assistance Program	34,131	-	-	-	-	-	-
403-421	Liability Insurance Program	815,138	808,873	781,675	1,265,196	1,265,196	1,321,754	56,558
403-431	M & R- Auto Equipment	57,099	102,531	37,928	72,500	68,000	76,000	3,500
403-432	M & R- Office Equipment	2,828	2,985	2,309	2,196	2,190	2,520	324
403-433	M & R- Comm Equipment	-	128	-	-	-	-	-
403-434	M & R- Buildings	208,808	149,166	144,123	163,875	186,282	189,373	25,498

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Account	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Expenditures and Other Financing Uses (Continued)</b>								
403-435	M & R- Streets & Bridges	634,818	746,717	746,329	903,771	952,837	1,268,771	365,000
403-436	Maintenance Agreements	772,464	829,419	964,308	1,067,394	1,040,369	1,083,996	16,602
403-437	M & R- Other Equipment	15,458	22,566	33,443	37,900	34,452	41,900	4,000
403-438	M & R- Forestry	13,022	59,278	65,027	111,000	125,000	130,000	19,000
403-439	M & R-Accident Claims	27,735	9,850	47,482	9,000	9,000	9,000	-
403-441	M & R- Sewage Treat Plant	51,462	59,922	59,007	60,000	60,000	60,000	-
403-442	M & R- Sewer Lines	21,079	25,491	25,515	29,000	29,000	29,000	-
403-443	M & R- Wells	2,311	5,357	825	8,000	3,000	8,000	-
403-444	M & R- Water Mains	-	21,345	10,550	48,500	48,500	50,000	1,500
403-445	M & R- Water Tanks	7,000	4,575	5,150	50,000	50,000	53,300	3,300
403-451	Equipment Rentals	980,658	1,202,124	1,223,142	1,323,161	1,323,803	1,634,419	311,258
403-452	Vehicle Maint & Replace	1,464,545	1,345,820	1,310,402	1,385,763	1,385,763	2,290,593	904,830
403-453	Furniture Replacement	849	1,097	996	25,454	25,454	5,200	(20,254)
403-456	IT Equipment Maint & Replace	582,692	514,470	520,703	511,709	511,709	687,422	175,713
403-457	SCBA Maintenance & Replacement	38,012	38,012	38,012	38,012	38,012	38,012	-
403-461	Consulting Services	482,962	446,841	612,893	1,328,494	1,048,768	1,328,530	36
403-462	Legal Services	471,084	447,860	439,298	717,965	563,965	663,465	(54,500)
403-463	Auditing Services	34,056	40,938	32,358	39,581	39,581	50,558	10,977
403-464	Engineering Services	681,572	236,330	240,242	1,110,100	817,600	1,972,600	862,500
403-465	Medical Examinations	44,743	72,760	53,794	71,656	73,181	83,966	12,310
403-466	Investment Expense	93,000	108,106	82,019	113,000	113,000	113,000	-
403-467	Legal Publications	8,162	12,851	10,894	10,000	14,000	13,000	3,000
403-468	Uniform Rentals	2,727	2,800	2,081	2,000	1,750	1,850	(150)
403-469	Testing Services	36,959	36,555	36,950	42,062	40,062	73,062	31,000
403-470	Binding & Printing	29,252	25,371	29,950	34,492	33,980	40,332	5,840
403-471	Schools, Conf, Meetings	94,836	135,916	200,791	232,416	230,219	267,252	34,836
403-472	Transportation	8,958	9,419	22,696	27,491	24,498	32,771	5,280
403-473	Elected Officials Initiative	1,574	8,155	6,085	13,000	13,000	13,000	-
403-474	Tuition Reimbursement	4,000	5,481	-	14,832	14,832	17,175	2,343
403-478	Fire Corp	1,111	1,330	458	1,500	1,500	2,200	700
403-479	TIF Redevelopment Agreements	16,185	-	-	11,000	11,000	11,000	-
403-480	Bad Debt	3,794	-	3,930	-	-	-	-
403-482	JAWA-Fixed Cost	924,999	1,019,904	1,009,328	1,041,860	804,788	714,352	(327,508)
403-485	Miscellaneous Programs	18,931	16,750	31,199	30,850	30,850	30,400	(450)
403-486	Court Supervision	-	-	-	70,000	30,000	1	(69,999)
403-489	IEPA Discharge Fee	17,500	17,500	17,500	20,000	20,000	20,000	-
403-491	Special Events	104,466	70,383	86,150	101,458	96,901	105,271	3,813
403-492	Drug Forfeiture	37,373	2,554	1,000	7,450	5,995	18,405	10,955
403-493	Depreciation	2,022,664	2,077,329	2,034,739	1,220,000	2,310,007	1,220,000	-
403-494	DUI Expense.	2,241	3,500	2,075	28,801	13,801	28,801	-
403-496	Collection Service	7,717	3,824	2,397	7,800	7,800	4,000	(3,800)
403-497	JAWA-Operating Costs	4,453,174	4,155,817	4,455,615	4,582,020	4,500,000	4,811,580	229,560
403-498	Contingency	5,659	-	-	15,000	15,000	15,000	-
403-499	Miscellaneous Expenses	36,765	50,770	55,907	51,592	56,300	53,182	1,590
403-500	Amortization Expenses	7,254	7,254	7,254	-	-	-	-
403-501	Water Utility Assistance	-	-	-	-	1,000	2,500	2,500
<b>Total Contractual Services</b>		<b>20,059,192</b>	<b>21,254,595</b>	<b>22,172,114</b>	<b>27,257,685</b>	<b>23,766,835</b>	<b>24,642,310</b>	<b>(2,615,375)</b>

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Account	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Expenditures and Other Financing Uses (Continued)</b>								
411-400	Interest S.S.A.	289	-	-	-	-	-	-
411-403	Principal- G.O. Bonds	1,310,000	970,000	1,010,000	1,050,000	1,050,000	1,095,000	45,000
411-404	Interest- G.O. Bonds	399,496	466,800	428,000	387,600	387,600	345,600	(42,000)
<b>Total Debt Service</b>		<b>1,709,785</b>	<b>1,436,800</b>	<b>1,438,000</b>	<b>1,437,600</b>	<b>1,437,600</b>	<b>1,440,600</b>	<b>3,000</b>
412-352	Interfund Transfer Out	479,232	-	-	-	-	-	-
412-401	Interfund General	70,088	30,000	30,000	-	-	-	-
412-404	Interfund Road & Bridge	572,000	1,400,000	3,451,900	5,000,000	5,000,000	4,500,000	(500,000)
412-417	Transfer to MWRD	-	-	250,000	200,000	200,000	200,000	-
412-431	General Capital Outlay	622,544	670,370	7,981,300	6,025,000	6,025,000	795,000	(5,230,000)
412-431-2	General Capital Outlay IT Maintenance	-	40,000	-	30,000	30,000	-	(30,000)
412-451	Interfund Commuter Parking Lot	-	300,000	800,000	-	200,000	-	-
412-461	Interfund Central Equipment	78,000	33,000	-	-	-	-	-
<b>Total Interfund Transfers</b>		<b>1,821,864</b>	<b>2,473,370</b>	<b>12,513,200</b>	<b>11,255,000</b>	<b>11,455,000</b>	<b>5,495,000</b>	<b>(5,760,000)</b>
413-411	Land	-	-	-	300,000	380	300,000	-
413-421	Buildings	39,094	261,943	1,052,730	9,816,115	6,911,000	3,585,400	(6,230,715)
413-422	Impr Other Than Buildings	4,837,205	3,316,096	7,729,418	15,457,920	9,853,259	10,138,985	(5,318,935)
413-431	Office Equipment	329,130	136,961	569,635	930,358	912,655	525,261	(405,097)
413-432	Office Furniture & Fixtures	-	-	-	-	-	75,000	75,000
413-441	Automobiles	248,900	185,535	198,519	248,800	136,000	214,000	(34,800)
413-442	Trucks	479,400	993,522	54,648	800,000	155,000	2,319,000	1,519,000
413-443	Other Equipment	687,330	3,836,911	2,042,023	1,092,635	1,093,961	1,009,181	(83,454)
413-461	Sewage Treatment Plant	30,055	27,000	114,438	254,000	254,000	1,089,020	835,020
413-462	Sewer Lines	130,887	177,984	657,108	1,069,000	1,069,000	550,000	(519,000)
413-471	Water Storage Tanks	-	-	-	620,000	620,000	-	(620,000)
413-472	Water Mains	1,207,764	98,084	3,802,496	1,615,000	1,615,000	4,500,000	2,885,000
413-473	Water Wells	400,767	-	-	70,000	70,000	15,000	(55,000)
<b>Total Capital Outlay</b>		<b>8,390,532</b>	<b>9,034,036</b>	<b>16,221,014</b>	<b>32,273,828</b>	<b>22,690,255</b>	<b>24,320,847</b>	<b>(7,952,981)</b>
<b>Total Expenditures and Other Financing Uses</b>		<b>66,266,562</b>	<b>69,580,966</b>	<b>90,918,924</b>	<b>113,171,065</b>	<b>99,252,256</b>	<b>98,556,382</b>	<b>(14,614,683)</b>

VILLAGE OF HANOVER PARK, ILLINOIS  
Statement of Revenues, Expenditures and  
Changes in Fund Balance/Unassigned Net Assets (Estimated)  
Fiscal Year Ending December 31, 2024

	General Fund FY 2024	Special Revenue Funds											
		Motor Fuel Tax Fund FY 2024	Road and Bridge FY 2024	MWRD FY 2024	State Restricted FY 2024	Federal Restricted FY 2024	Foreign Fire Insurance Fund FY 2024	SSA #3 FY 2024	SSA #4 FY 2024	SSA #5 FY 2024	TIF #3 FY 2024	TIF #4 FY 2024	TIF #5 FY 2024
Total Revenues	\$ 49,188,457	\$ 1,550,000	\$ 5,044,500	\$ 201,000	\$ 38,550	\$ 1,100	\$ 42,500	\$ 23,128	\$ 36,042	\$ 394,316	\$ 1,845,200	\$ 409,100	\$ 122,100
Total Expenditures	\$ 49,186,659	\$ 1,763,985	\$ 5,473,500	\$ 123,150	\$ 46,707	\$ 500	\$ 40,000	\$ 23,192	\$ 35,842	\$ 393,316	\$ 1,000,100	\$ 131,000	\$ 170,000
Surplus(Deficit) Revenue Over Expenditures	\$ 1,798	\$ (213,985)	\$ (429,000)	\$ 77,850	\$ (8,157)	\$ 600	\$ 2,500	\$ (64)	\$ 200	\$ 1,000	\$ 845,100	\$ 278,100	\$ (47,900)
Beginning Fund Balance Unassigned Net Assets (Estimated) - January 1, 2024	35,158,813	954,567	2,144,588	151,290	258,038	3,927	208,028	18,867	17,823	124,070	11,385,403	1,684,397	517,874
Less: Restricted Ending Fund Balance/Unassigned Net Assets (Estimated) - December 31, 2024	-	740,582	1,715,588	229,140	249,881	4,527	210,528	18,803	18,023	125,070	12,230,503	1,962,497	469,974
Percentage of FY 2024 Expenditures	<u>71.48%</u>												

Fund Balance applies to General, Special Revenue Funds.

VILLAGE OF HANOVER PARK, ILLINOIS  
Statement of Revenues, Expenditures and  
Changes in Fund Balance/Unassigned Net Assets (Estimated)  
Fiscal Year Ending December 31, 2024

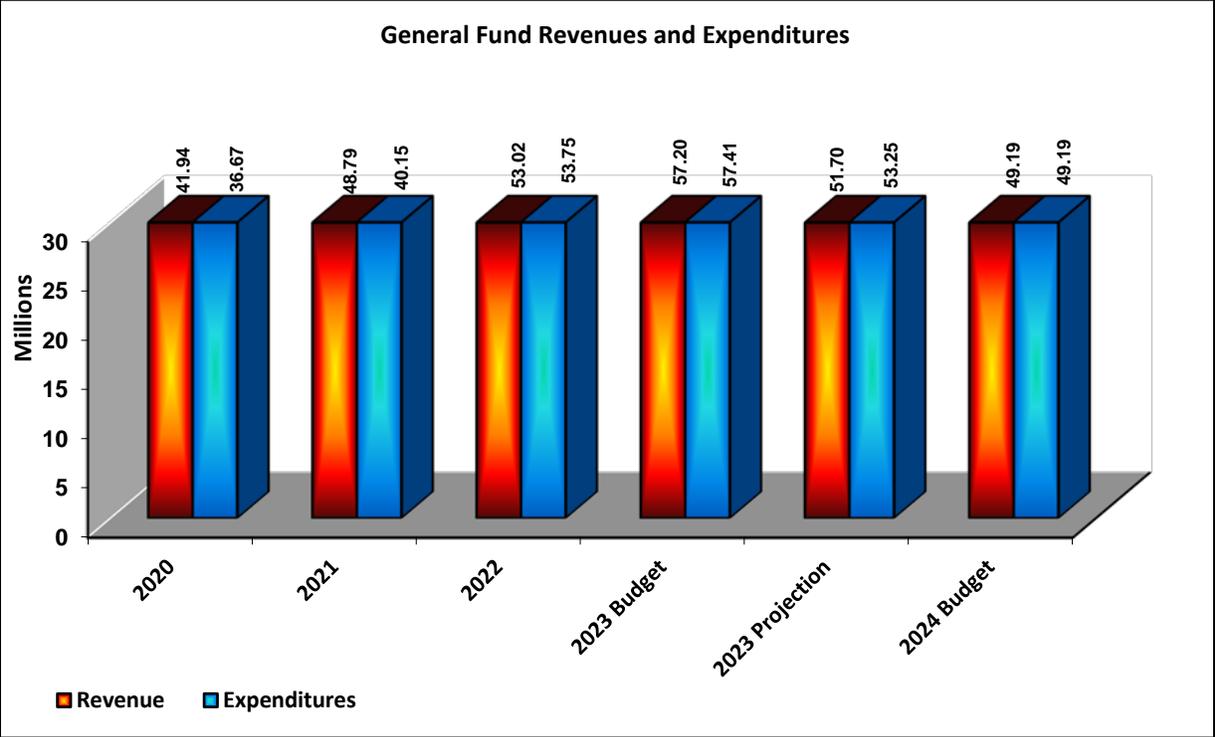
	Debt Service Fund		Capital Project Funds		Enterprise Funds		Internal Service Funds		Trust & Agency Funds	
	2020 GO Bond Fund FY 2024	SSA #6 FY 2024	General Capital Project Fund FY 2024	Water & Sewer Fund FY 2024	Municipal Commuter Lot FY 2024	Central Equipment FY 2024	I.T. Equipment Fund FY 2024	Police Pension Fund FY 2024	Fire Pension Fund FY 2024	
Total Revenues	\$ 1,445,600	\$ -	\$ 5,891,560	\$ 19,454,184	\$ 136,425	\$ 2,380,205	\$ 700,422	\$ 5,875,378	\$ 3,511,862	
Total Expenditures	\$ 1,441,600	\$ -	\$ 8,349,741	\$ 19,453,848	\$ 460,682	\$ 3,753,000	\$ 475,261	\$ 3,898,600	\$ 2,335,699	
Surplus(Deficit) Revenue Over Expenditures	\$ 4,000	\$ -	\$ (2,458,181)	\$ 336	\$ (324,257)	\$ (1,372,795)	\$ 225,161	\$ 1,976,778	\$ 1,176,163	
Beginning Fund Balance Unassigned Net Assets (Estimated) - January 1, 2024	536,098	92,074	3,846,753	7,459,518	462,063	8,015,846	1,052,780	43,296,917	25,459,695	
Less: Restricted Ending Fund Balance/Unassigned Net Assets (Estimated) - December 31, 2024	\$ 540,098	\$ 92,074	\$ 1,350,560	\$ 7,459,854	\$ 137,806	\$ 7,863,051	\$ 1,277,941	\$ 45,273,695	\$ 26,635,858	
Percentage of FY 2024 Expenditures										

Fund Balance applies to Debt Services & Capital Funds. Unrestricted Net Position applies to Enterprise, Internal Service and Trust and Agency Funds.

# GENERAL FUND

The General Fund accounts for resources traditionally associated with the Village operations, which are not required legally or by sound financial management to be accounted for in another fund. The Village’s General Fund is categorized into functional areas as follows:

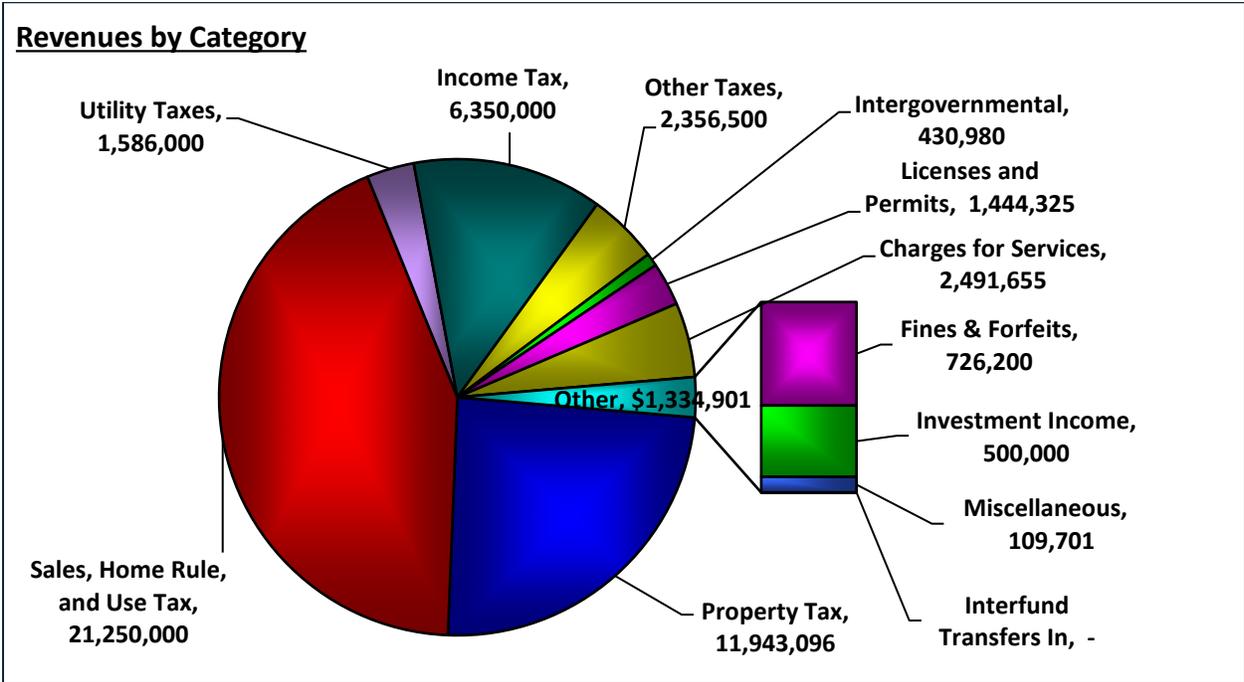
- Village Board, Village Clerk, Committees and Commissions
- Administrative Services
- Finance Department
- Public Works Department
- Fire Department
- Police Department
- Community Development Department



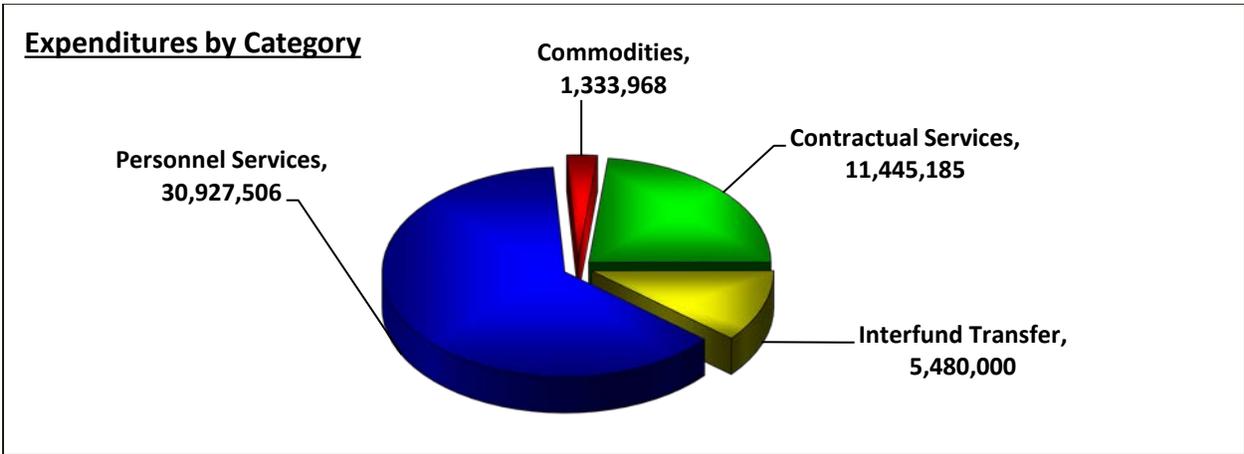
General Fund	2020	2021	2022	2023 Budget	2023 Projection	2024 Budget
Revenues	41,943,735	48,785,016	53,021,020	57,195,456	51,700,259	49,188,457
Expenditures	36,668,195	40,152,041	53,745,707	57,408,427	53,254,438	49,186,659
Difference	5,275,539	8,632,975	(724,687)	(212,971)	(1,554,179)	1,798

In the FY2024 budget, General Fund revenues total \$49,188,457 and operating expenditures total \$49,186,659. This balanced budget has an operating surplus of \$1,798. The ending fund balance for the General Fund remains within the Village fund balance goal of 40%.

# GENERAL FUND FY2024 Budget



Property tax revenue accounts for 24.28% and is one of the revenue sources in the General Fund. The largest are Sales Tax, Home Rule Sales Taxes. The Corporate portion of property tax levy decreased by \$3,000 or 0.03% for FY2024 compared to FY2023, but the overall property tax levy did not increase. The increase in Debt Service schedule levy of \$3,000 is deducted from the corporate levy. Overall budgeted revenues decreased by \$8,006,999 or 14.00% over the FY2023 Adopted/Amended Budget.



Personnel Services account for 62.88% of General Fund budget. For FY2024 General Fund budgeted expenditures decreased by \$8,221,768 or 14.32% over the FY2023 Adopted/Amended Budget.

VILLAGE OF HANOVER PARK, ILLINOIS  
 General Fund Budget Summary  
 Calendar Year Ending December 31, 2024

Fund	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
Taxes	\$ 32,068,835	\$ 38,468,791	\$ 41,206,555	\$ 47,153,596	\$ 39,574,646	\$ 37,135,596	\$ (10,018,000)
Intergovernmental Revenue	5,558,467	5,454,891	6,498,838	5,223,811	6,720,169	6,780,980	1,557,169
Licenses & Permits	1,086,561	1,413,517	1,478,284	1,314,760	1,470,190	1,444,325	129,565
Charges for Services	1,698,259	2,198,108	2,461,792	2,387,737	2,509,197	2,491,655	103,918
Fines & Forfeits	1,028,195	969,636	878,535	875,000	755,950	726,200	(148,800)
Investment Income	153,260	13,935	132,180	125,500	500,500	500,000	374,500
Miscellaneous	350,158	236,139	334,836	115,052	169,607	109,701	(5,351)
Interfund Transfers IN	-	30,000	30,000	-	-	-	-
<b>Totals</b>	<b>\$ 41,943,735</b>	<b>\$ 48,785,016</b>	<b>\$ 53,021,020</b>	<b>\$ 57,195,456</b>	<b>\$ 51,700,259</b>	<b>\$ 49,188,457</b>	<b>\$ (8,006,999)</b>
<b>Expenditures and Other Financing Uses</b>							
Personnel Services	25,143,035	25,599,702	28,223,895	29,713,281	28,908,660	30,927,506	1,214,225
Commodities	1,003,801	1,077,131	1,213,258	1,277,118	1,248,600	1,333,968	56,850
Contractual Services	9,264,721	11,071,838	11,872,034	15,218,028	11,697,178	11,445,185	(3,772,843)
Capital Outlay	7,496	-	-	-	-	-	-
Interfund Transfer	1,249,144	2,403,370	12,436,520	11,200,000	11,400,000	5,480,000	(5,720,000)
<b>Totals</b>	<b>36,668,195</b>	<b>40,152,041</b>	<b>53,745,707</b>	<b>57,408,427</b>	<b>53,254,438</b>	<b>49,186,659</b>	<b>(8,221,768)</b>
<b>Net Change in Fund Balance</b>	<b>\$ 5,275,539</b>	<b>\$ 8,632,976</b>	<b>\$ (724,686)</b>	<b>\$ (212,971)</b>	<b>\$ (1,554,179)</b>	<b>\$ 1,798</b>	<b>\$ 214,769</b>
Assigned	\$ 29,449	\$ 33,231	\$ 55,174	\$ 55,174	\$ 55,174	\$ 55,174	-
Unassigned	\$ 28,830,428	\$ 37,459,621	\$ 36,712,992	\$ 36,500,021	\$ 35,158,813	\$ 35,160,611	-
<b>Ending Fund Balance</b>	<b>\$ 28,859,877</b>	<b>\$ 37,492,852</b>	<b>\$ 36,768,166</b>	<b>\$ 36,555,195</b>	<b>\$ 35,213,987</b>	<b>\$ 35,215,785</b>	<b>\$ -</b>

**VILLAGE OF HANOVER PARK, ILLINOIS**  
**Revenue Summary by Account**  
**Fiscal Year Ending Decemer 31, 2024**

**Fund 010 - General Fund**

Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
311-301 Property Taxes Real Property	\$ 11,689,029	\$ 12,020,586	\$ 12,010,176	\$ 11,946,096	\$ 11,946,096	\$ 11,943,096	\$ (3,000)
312-301 Telecommunications Tax	360,981	309,300	295,421	250,000	250,000	250,000	-
312-302 Natural Gas Tax	415,263	412,239	437,122	416,000	407,000	416,000	-
312-303 Electric Tax	964,730	967,357	937,296	965,000	920,000	920,000	(45,000)
313-301 Sales Tax	8,976,874	11,395,783	11,915,838	16,000,000	11,000,000	9,875,000	(6,125,000)
313-302 Use Tax	1,695,618	1,448,845	1,518,590	1,375,000	1,500,000	1,500,000	125,000
313-303 Home Rule Sales Tax	6,038,100	9,443,282	11,273,479	14,000,000	11,000,000	9,875,000	(4,125,000)
313-304 Real Estate Transfer Tax	567,272	832,453	797,474	500,000	700,000	500,000	-
313-305 Hotel / Motel Tax	38,360	50,797	57,582	45,000	45,000	50,000	5,000
314-301 Prepared Food Tax	1,285,026	1,517,207	1,657,306	1,350,000	1,500,000	1,500,000	150,000
314-303 Cannabis Use Tax	29,616	55,533	60,282	60,000	60,000	60,000	-
314-304 Push Tax	-	-	193	-	50	-	-
314-306 Video Gaming Tax	-	-	227,958	231,000	231,000	231,000	-
314-307 Auto Rental Tax	7,966	15,409	17,838	15,500	15,500	15,500	-
<b>Total Taxes</b>	<b>32,068,835</b>	<b>38,468,791</b>	<b>41,206,555</b>	<b>47,153,596</b>	<b>39,574,646</b>	<b>37,135,596</b>	<b>(10,018,000)</b>
331-301 Personal Property Replacement	90,327	158,570	320,837	150,000	320,000	290,000	140,000
331-302 State Income Tax	4,126,485	5,012,020	6,105,635	5,000,000	6,250,000	6,350,000	1,350,000
332-300 Natinal Opioid Settlements	-	-	11,675	-	22,789	-	-
332-301 State Grants	76,824	2,543	-	-	37,886	50,000	50,000
332-302 Federal Grants	1,194,555	200,227	-	-	29,543	-	-
332-303 Other Government Grants	-	-	5,050	3,360	2,000	1,700	(1,660)
380-303 ILETSB Boards	-	-	-	7,471	7,471	28,800	21,329
380-317 DuPage City Mowing Reimb.	16,910	16,910	20,030	20,030	20,030	20,030	-
380-326 ILEAS Reimbursement	274	1,160	-	450	450	450	-
380-306 Police Programs	29,881	37,728	33,416	25,000	25,000	25,000	-
380-307 Expenditures Fire	23,211	25,734	2,195	17,500	5,000	15,000	(2,500)
<b>Total Intergovernmental Revenues</b>	<b>5,558,467</b>	<b>5,454,891</b>	<b>6,498,838</b>	<b>5,223,811</b>	<b>6,720,169</b>	<b>6,780,980</b>	<b>1,557,169</b>
321-301 Business Licenses	69,210	66,705	64,810	67,000	63,000	63,000	(4,000)
321-302 Liquor Licenses	63,961	66,257	66,707	62,760	72,610	73,000	10,240
321-303 Contractor's Licenses	40,375	42,235	51,185	45,000	49,000	48,000	3,000
321-304 Vendor / Solicitor Licenses	50	325	450	300	700	300	-
321-305 Tobacco Licenses	-	-	-	19,600	20,225	21,125	1,525
321-306 Animal Licenses	345	355	-	-	-	-	-
321-307 Penalties on Licenses	26,100	41,581	33,925	43,500	35,000	39,400	(4,100)
321-308 Multi - Family Licenses	98,175	102,750	106,875	98,100	98,100	98,100	-
321-309 Single Family Rental Licenses	73,900	77,200	66,800	90,000	76,400	76,400	(13,600)
322-301 Building Permits - Cook	222,200	541,856	548,763	355,000	527,000	482,000	127,000
322-303 Sign Permits	789	1,522	1,108	500	1,875	1,500	1,000
322-304 Video Gaming Terminal Permits	-	-	84,000	78,000	74,500	97,500	19,500
323-306 Land Use Development	13,700	5,250	6,075	-	6,100	7,000	7,000
323-307 Cable Franchise Fee	347,089	344,783	322,749	340,000	310,000	312,000	(28,000)
323-301 Solid Waste Franchise Fee	130,667	122,699	124,837	115,000	135,680	125,000	10,000
<b>Total Licenses and Permits</b>	<b>1,086,561</b>	<b>1,413,517</b>	<b>1,478,284</b>	<b>1,314,760</b>	<b>1,470,190</b>	<b>1,444,325</b>	<b>129,565</b>
323-312 Ambulance Fee	972,413	784,058	986,617	1,000,000	950,000	1,000,000	-
323-307 Immobilization Fee	-	2,400	2,550	2,400	2,400	2,400	-
323-308 Ground Emergency Medical Trans.	-	461,502	594,310	500,000	587,600	500,000	-
323-304 Plan Review - Engineer Fee	23,977	38,009	2,615	-	5,000	5,000	5,000
323-305 Plan Review - Insp Svc. Fee	55,670	112,769	101,409	77,000	70,000	80,000	3,000
323-302 Building Reinspection Fee	-	175	650	200	1,250	300	100
323-314 Vehicle Impoundment Fee	320,228	352,321	314,508	350,000	450,000	450,000	100,000

**VILLAGE OF HANOVER PARK, ILLINOIS**  
**Revenue Summary by Account**  
**Fiscal Year Ending Decemer 31, 2024**

**Fund 010 - General Fund**

Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Revenues and Other Financing Sources (Continued)</b>							
323-313 CPR Fee	1,710	4,695	3,960	2,500	6,275	4,500	2,000
323-316 ADT Administrative Fee	6,934	7,324	7,892	6,900	7,900	7,900	1,000
323-318 Child Safety Seat Install Fee	35	135	105	-	35	-	-
323-322 Overweight Vehicle Fee	8,190	23,469	35,183	20,000	20,000	24,000	4,000
323-323 Foreclosure Registration Fee	68,848	65,012	49,844	70,000	50,000	50,000	(20,000)
363-300 Printed Materials	5,216	5,918	5,688	6,000	6,000	6,000	-
364-300 Rental Income	235,038	340,322	356,461	352,737	352,737	361,555	8,818
<b>Total Charges for Services</b>	<b>1,698,259</b>	<b>2,198,108</b>	<b>2,461,792</b>	<b>2,387,737</b>	<b>2,509,197</b>	<b>2,491,655</b>	<b>103,918</b>
351-301 Traffic Fines - Cook	25,144	50,236	13,942	15,000	10,000	10,000	(5,000)
351-302 Traffic Fines - DuPage	204,296	271,718	260,689	210,000	210,000	210,000	-
351-303 Ordinance Violations	663,914	503,669	486,170	505,000	501,200	501,200	(3,800)
351-305 Police False Alarm Fines	900	500	3,225	1,000	750	1,000	-
351-307 Fire False Alarm Fines	6,300	3,325	9,150	3,000	3,000	3,000	-
351-309 Red Light Camera	126,836	139,459	104,348	140,000	30,000	-	(140,000)
351-310 Kennel Fees	805	730	1,010	1,000	1,000	1,000	-
<b>Total Fines and Forfeits</b>	<b>1,028,195</b>	<b>969,636</b>	<b>878,535</b>	<b>875,000</b>	<b>755,950</b>	<b>726,200</b>	<b>(148,800)</b>
361-300 Interest On Investments	149,552	14,931	360,921	125,000	500,000	500,000	375,000
362-300 Net Change In Fair Value	3,708	(996)	(228,741)	500	500	-	(500)
<b>Total Investment Income</b>	<b>153,260</b>	<b>13,935</b>	<b>132,180</b>	<b>125,500</b>	<b>500,500</b>	<b>500,000</b>	<b>374,500</b>
323-319 Elevator Inspection Fee	(50)	-	(93)	-	-	-	-
365-350 Renewable (Green) Energy	-	20,835	34,169	-	-	-	-
380-309 Expenditures Miscellaneous	103,527	93,020	180,910	40,000	100,000	40,000	-
380-327 Hazardous Materials	1,415	-	1,927	-	-	-	-
380-328 OJP Bullet Proof Vest Grant	4,561	2,133	2,000	3,375	3,375	3,713	338
389-303 Miscellaneous Income	78,350	55,781	94,810	47,545	45,000	46,000	(1,545)
389-307 Corporate Partnership Program	12,500	5,370	10,913	12,500	9,600	9,600	(2,900)
389-308 Loan Interest - SSA#6&DuPage M&M	289	-	-	-	-	-	-
389-350 Central Equip Funding - W & S	149,567	59,000	10,201	11,632	11,632	10,388	(1,244)
<b>Total Miscellaneous</b>	<b>350,158</b>	<b>236,139</b>	<b>334,836</b>	<b>115,052</b>	<b>169,607</b>	<b>109,701</b>	<b>(5,351)</b>
391-318 State Restricted	-	30,000	30,000	-	-	-	-
<b>Total Interfund Transfers IN</b>	<b>-</b>	<b>30,000</b>	<b>30,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Revenues and Other Financing Sources</b>	<b>\$ 41,943,735</b>	<b>\$ 48,785,016</b>	<b>\$ 53,021,020</b>	<b>\$ 57,195,456</b>	<b>\$ 51,700,259</b>	<b>\$ 49,188,457</b>	<b>\$ (8,006,999)</b>

VILLAGE OF HANOVER PARK, ILLINOIS  
 Expenditure Summary by Account  
 Fiscal Year Ending December 31, 2024

Fund 010 - General Fund

Account	Description	FY 2020	FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	FY2023 vs.
		Actual	Actual	Actual	Budget	Projection	Budget	FY2024 (\$ Change)
<b>Expenditures and Other Financing Uses</b>								
401-411	Salaries - Regular	\$ 14,219,054	\$ 14,411,551	\$ 14,453,003	\$ 16,112,288	\$ 15,842,995	\$ 16,773,039	\$ 660,751
401-412	Salaries - Part - Time	712,415	659,789	549,384	1,077,373	629,738	1,048,639	(28,734)
401-421	Overtime Compensation	1,168,298	1,731,998	2,365,237	1,141,049	1,705,482	1,305,395	164,346
401-422	Court Appearances	84,060	102,534	73,006	150,000	102,000	115,000	(35,000)
401-423	Holiday Pay	158,522	168,102	169,465	222,536	208,308	209,861	(12,675)
401-427	Language Proficiency	22,318	23,817	23,653	23,000	23,000	23,000	-
401-428	On Call Premium Pay	6,160	6,652	7,384	6,550	7,900	9,825	3,275
401-429	Employee Incentive	11,080	12,558	12,745	12,500	12,500	8,900	(3,600)
401-441	State Retirement	643,440	657,498	573,136	508,187	481,478	553,345	45,158
401-442	Social Security	1,010,392	1,004,565	1,020,921	1,173,524	1,143,325	1,224,549	51,025
401-443	Police / Fire Pension	4,637,427	5,526,607	5,910,476	5,763,933	5,763,933	6,366,580	602,647
401-444	Employee Insurance	2,407,315	1,217,234	2,985,147	3,442,918	2,907,596	3,205,278	(237,640)
401-445	Special Pension	62,553	76,098	74,410	75,923	76,905	80,595	4,672
401-446	Unemployment Compensation	-	697	5,928	3,500	3,500	3,500	-
Total Personnel Services		25,143,035	25,599,702	28,223,895	29,713,281	28,908,660	30,927,506	1,214,225
402-411	Office Supplies	62,486	62,193	80,306	72,158	71,364	76,994	4,836
402-413	Memberships / Subscriptions	127,475	127,752	133,766	156,827	145,631	164,650	7,823
402-414	Books / Publications / Maps	16,686	18,692	26,005	25,752	29,906	28,897	3,145
402-421	Gasoline & Lube	142,322	261,224	342,407	332,638	283,100	312,937	(19,701)
402-422	Automotive Parts	87,462	87,880	96,029	99,000	99,000	101,000	2,000
402-423	Communications Parts	3,956	4,231	3,146	5,172	5,320	8,000	2,828
402-425	Ammunition	2,000	9,269	9,625	16,000	16,000	16,000	-
402-426	Bulk Chemicals	3,586	3,466	5,386	5,770	6,282	6,900	1,130
402-427	Materials & Supplies	283,245	263,381	242,730	288,080	297,943	327,465	39,385
402-428	Cleaning Supplies	49,750	26,889	28,438	26,940	32,939	34,160	7,220
402-429	Parts & Accessories - Non - Auto	52,478	52,187	51,235	48,580	49,225	49,941	1,361
402-431	Uniforms	84,710	79,899	109,559	109,831	119,531	111,620	1,789
402-433	Safety & Protective Equipment	35,387	20,932	18,879	19,260	20,309	20,480	1,220
402-434	Small Tools	13,938	17,402	20,166	22,410	21,050	24,460	2,050
402-435	Evidence	6,435	6,142	5,700	5,700	5,700	5,700	-
402-436	Photo Supplies	2,541	3,851	4,025	1,000	1,000	1,000	-
402-490	Employee Recognition	24,098	24,692	28,235	29,950	29,950	26,664	(3,286)
402-499	Miscellaneous Expense	5,246	7,049	7,621	12,050	14,350	17,100	5,050
Total Commodities		1,003,801	1,077,131	1,213,258	1,277,118	1,248,600	1,333,968	56,850
403-411	Telephone	164,581	136,751	133,892	144,606	131,575	143,994	(612)
403-412	Postage	39,508	42,651	53,804	51,786	62,253	55,966	4,180
403-413	Light & Power	1,724	1,837	1,926	2,160	2,160	2,400	240
403-414	Natural Gas	22,057	34,799	65,543	38,250	38,250	50,000	11,750
403-417	Tax Incentive Payments	4,063,050	5,704,843	6,083,219	8,500,000	5,000,000	3,225,000	(5,275,000)
403-419	Business Assistance Program	34,131	-	-	-	-	-	-
403-421	Liability Insurance Program	630,945	613,945	594,337	719,735	719,735	751,639	31,904
403-431	M & R - Auto Equipment	57,099	102,531	37,928	72,500	68,000	76,000	3,500
403-432	M & R - Office Equipment	2,828	2,985	2,309	2,196	2,190	2,520	324
403-434	M & R - Buildings	191,161	126,314	115,645	102,500	126,487	127,500	25,000
403-435	M & R - Streets & Bridges	273,932	296,684	249,775	358,371	354,293	373,371	15,000
403-436	Maintenance Agreements	621,192	663,002	778,105	821,997	810,746	841,003	19,006
403-437	M & R - Other Equipment	5,452	11,309	24,266	18,000	19,052	18,000	-
403-438	Maintenance - Forestry	13,022	59,278	65,027	106,000	120,000	125,000	19,000

VILLAGE OF HANOVER PARK, ILLINOIS  
Expenditure Summary by Account  
Fiscal Year Ending December 31, 2024

Fund 010 - General Fund

Account	Description	FY 2020	FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	FY2023 vs.
		Actual	Actual	Actual	Budget	Projection	Budget	FY2024 (\$ Change)
<b>Expenditures and Other Financing Uses (Continued)</b>								
403-439	M & R - Accident Claims	27,735	9,850	47,482	9,000	9,000	9,000	-
403-451	Equipment Rentals	616,331	828,211	837,475	909,519	909,568	1,149,501	239,982
403-452	Vehicle Maintenance & Replacement	1,034,138	1,017,285	1,029,714	1,096,243	1,096,243	1,898,037	801,794
403-453	Furniture Replacement	849	1,097	996	5,200	5,200	5,200	-
403-456	IT Equipment Maint. & Replacemnt	470,133	383,803	440,000	447,885	447,885	660,677	212,792
403-457	SCBA Maintenance & Replacement	38,012	38,012	38,012	38,012	38,012	38,012	-
403-461	Consulting Services	178,286	227,481	413,454	743,078	703,552	787,073	43,995
403-462	Legal Services	434,349	409,018	397,969	472,965	472,965	482,965	10,000
403-463	Auditing Services	22,136	27,870	21,351	26,977	26,977	34,137	7,160
403-465	Medical Examinations	42,998	48,625	46,999	61,406	62,931	73,716	12,310
403-467	Legal Publications	8,162	12,851	10,894	10,000	14,000	13,000	3,000
403-468	Uniform Rentals	2,727	2,800	2,081	2,000	1,750	1,850	(150)
403-469	Testing Services	2,795	6,022	4,863	5,900	5,900	5,900	-
403-470	Binding & Printing	9,572	7,545	9,721	10,700	10,188	10,700	-
403-471	Schools / Conferences / Meetings	91,696	125,560	191,646	214,677	212,852	249,563	34,886
403-472	Transportation	8,728	9,337	22,484	26,891	23,898	32,171	5,280
403-473	Elected Officials Initiative	1,574	8,155	6,085	13,000	13,000	13,000	-
403-474	Tuition Reimbursement	4,000	5,481	-	14,832	14,832	17,175	2,343
403-478	Fire Corp	1,111	1,330	458	1,500	1,500	2,200	700
403-480	Bad Debt Expense	-	-	3,930	-	-	-	-
403-485	Miscellaneous Programs	18,931	16,750	31,199	30,850	30,850	29,400	(1,450)
403-491	Special Events	104,466	68,042	86,150	101,458	96,901	105,271	3,813
403-494	DUI Expense	225	-	-	-	-	-	-
403-496	Collection Fee Service	7,717	3,824	2,397	7,800	7,800	4,000	(3,800)
403-498	Contingency	5,659	-	-	15,000	15,000	15,000	-
403-499	Miscellaneous Expense	11,710	15,960	20,899	15,034	21,633	15,244	210
<b>Total Contractual Services</b>		<b>9,264,721</b>	<b>11,071,838</b>	<b>11,872,034</b>	<b>15,218,028</b>	<b>11,697,178</b>	<b>11,445,185</b>	<b>(3,772,843)</b>
412-404	Road & Bridge	572,000	1,400,000	3,451,900	5,000,000	5,000,000	4,500,000	(500,000)
412-417	MWRD	-	-	250,000	200,000	200,000	200,000	-
412-431	General Capital Outlay	622,544	670,370	7,934,620	6,000,000	6,000,000	780,000	(5,220,000)
412-451	Commuter Parking Lot	-	300,000	800,000	-	200,000	-	-
412-461	Central Equipment	54,600	33,000	-	-	-	-	-
<b>Total Interfund Transfers</b>		<b>1,249,144</b>	<b>2,403,370</b>	<b>12,436,520</b>	<b>11,200,000</b>	<b>11,400,000</b>	<b>5,480,000</b>	<b>(5,720,000)</b>
413-431	Office Equipment	7,496	-	-	-	-	-	-
<b>Total Capital Outlay</b>		<b>7,496</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures and Other Financing Uses</b>		<b>\$ 36,668,196</b>	<b>\$ 40,152,041</b>	<b>\$ 53,745,707</b>	<b>\$ 57,408,427</b>	<b>\$ 53,254,438</b>	<b>\$ 49,186,659</b>	<b>\$ (8,221,768)</b>

VILLAGE OF HANOVER PARK, ILLINOIS  
Expenditure Budget Summary by Department  
Fiscal Year Ending December 31, 2024

Fund 010 - General Fund

Cost Center	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
1100	President and Board of Trustees	\$ 89,689	\$ 126,136	\$ 151,152	\$ 157,818	\$ 155,286	\$ 162,625	\$ 4,807
1200	Village Clerk	188,945	123,180	136,098	140,435	141,203	141,566	1,131
1250	Village Collector	86,590	814	-	-	-	-	-
1350	Environmental & Utility Committee	57	1,255	1,084	1,100	1,100	300	(800)
1400	Special Events Committee	4,008	38,392	50,801	49,000	49,000	42,100	(6,900)
1450	Historical Commission	495	-	90	3,100	3,100	3,100	-
1600	CI & D Committee	2,510	1,761	281	3,750	3,750	4,350	600
1650	Sister Cities Committee	5,497	3,184	4,873	12,065	9,092	8,621	(3,444)
1750	Veterans Committee	544	660	2,050	2,500	2,500	2,890	390
1800	Development Commission	424	411	860	900	900	900	-
1950	Economic Development Committee	2,866	2,914	3,776	5,450	5,430	5,800	350
Total Village Board, Clerk, Committees and Commissions		381,625	298,706	351,065	376,118	371,361	372,252	(3,866)
4100	Village Manager	632,872	647,103	681,380	721,711	716,067	740,248	18,537
4400	Human Resources Department	453,941	481,483	478,907	606,665	557,170	618,922	12,257
4700	Information Technology	1,415,151	1,299,042	1,444,322	1,543,379	1,505,405	1,807,814	264,435
Total Administrative Services		2,501,964	2,427,628	2,604,608	2,871,755	2,778,642	3,166,984	295,229
3100	Administration	168,954	184,808	214,215	207,304	213,452	219,783	12,479
3200	Collections	174,063	141,924	165,851	202,716	176,623	200,166	(2,550)
3300	General Accounting	195,194	196,896	210,212	222,149	221,614	232,685	10,536
3500	General Administrative Services	1,211,626	1,190,710	1,325,436	1,580,380	1,581,343	1,632,350	51,970
3600	Hanover Park COVID-19	581,362	130,029	8,996	-	-	-	-
Total Finance Department		2,331,198	1,844,368	1,924,710	2,212,549	2,193,032	2,284,984	72,435
6100	Administration	165,021	163,270	183,576	180,882	181,617	188,865	7,983
6200	Streets	1,541,140	1,632,046	1,671,673	1,841,141	1,725,316	1,931,399	90,258
6300	Forestry	484,426	512,615	552,726	729,048	706,040	777,257	48,209
6400	Public Buildings	658,292	641,542	752,546	706,354	748,233	801,168	94,814
6500	Fleet Services	753,080	942,657	1,006,544	1,036,807	956,031	1,057,595	20,788
6600	Engineering	416,448	407,317	448,254	663,430	646,024	720,598	57,168
Total Public Works Department		4,018,407	4,299,447	4,615,320	5,157,662	4,963,261	5,476,882	319,220
7100	Fire Administration	685,672	716,099	730,193	676,426	641,781	696,949	20,523
7200	Fire Suppression	6,744,203	7,127,668	7,895,428	8,068,374	7,768,209	8,937,020	868,646
7300	Inspectional Services	735,105	575,345	668,759	842,424	721,886	819,626	(22,798)
7400	Non-Emergency 911	51,336	91,400	114,003	141,069	109,437	146,471	5,402
Total Fire Department		8,216,317	8,510,513	9,408,383	9,728,293	9,241,313	10,600,066	871,773
8100	Police Administration	936,270	1,015,387	1,113,936	1,071,917	1,081,942	1,156,536	84,619
8200	Patrol	8,787,787	9,006,872	9,822,382	10,075,773	10,251,196	10,546,682	470,909
8300	Investigations	1,643,533	1,973,521	2,392,167	2,475,065	2,588,683	2,691,175	216,110
8400	Community Services	101,611	102,290	109,521	122,938	117,368	129,232	6,294
8500	Staff Services	1,478,047	1,666,047	1,880,453	2,104,423	2,065,543	2,618,838	514,415
8600	Protection & Safety Services	5,395	-	-	-	-	-	-
8700	Code Enforcement	507,049	471,964	547,224	682,859	602,623	677,370	(5,489)
Total Police Department		13,459,693	14,236,082	15,865,682	16,532,975	16,707,355	17,819,833	1,286,858
9200	Economic Development	4,509,848	6,131,927	6,539,419	9,329,075	5,599,474	3,985,658	(5,343,417)
Total Community Development		4,509,848	6,131,927	6,539,419	9,329,075	5,599,474	3,985,658	(5,343,417)
9900	Interfund Transfers	1,249,144	2,403,370	12,436,520	11,200,000	11,400,000	5,480,000	(5,720,000)
Total General Fund		\$ 36,668,196	\$ 40,152,041	\$ 53,745,707	\$ 57,408,427	\$ 53,254,438	\$ 49,186,659	\$ (8,221,768)

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2024

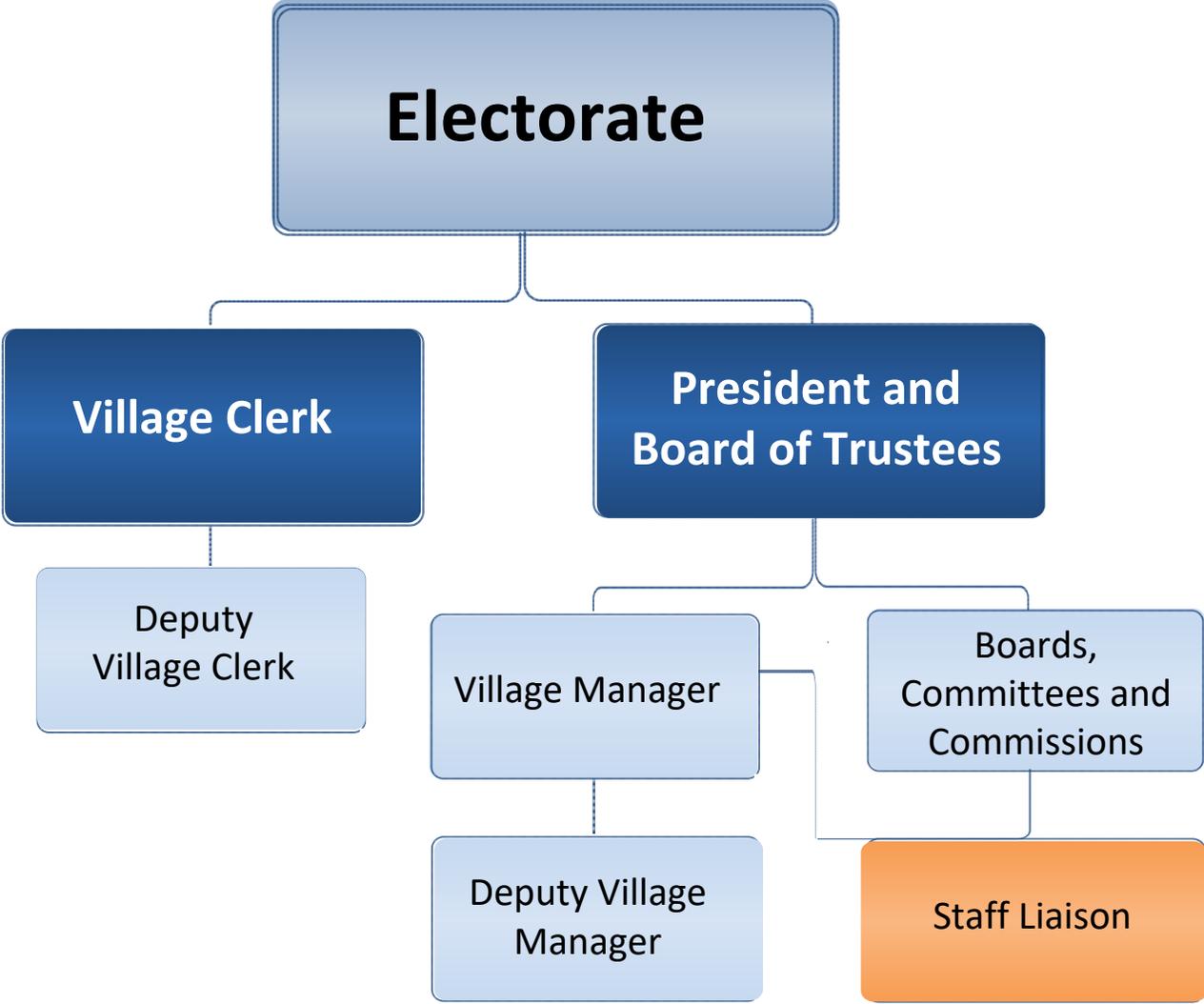
Fund 010 - General Fund

Department 9900 - Interfund Transfers

Account	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Expenditures</b>								
412-404	Road & Bridge	\$ 572,000	\$ 1,400,000	\$ 3,451,900	\$ 5,000,000	\$ 5,000,000	\$ 4,500,000	\$ (500,000)
412-417	MWRD	-	-	250,000	200,000	200,000	200,000	-
412-431	General Capital Outlay	622,544	670,370	7,934,620	6,000,000	6,000,000	780,000	(5,220,000)
412-451	Commuter Parking Lot	-	300,000	800,000	-	200,000	-	-
412-461	Central Equipment	54,600	33,000	-	-	-	-	-
Total Interfund Transfer		1,249,144	2,403,370	12,436,520	11,200,000	11,400,000	5,480,000	(5,720,000)
Total Interfund Transfer		\$ 1,249,144	\$ 2,403,370	\$ 12,436,520	\$ 11,200,000	\$ 11,400,000	\$ 5,480,000	\$ (5,720,000)

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# Village Board, Village Clerk, Committees & Commissions



**PURPOSE STATEMENT**

The mission of the Village is to provide responsive and effective municipal services toward the goal of maintaining a good quality of life for residents and businesses within the community.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The Village President and Board of Trustees are the elected representatives and policy makers for the Village of Hanover Park. Their function is to formulate policies and ordinances necessary to guide the orderly development and administration of the Village. The Village Board also serves the residents through a system of public participation, public board meetings, and boards and commissions.

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2024

Fund 010 - General Fund

Department 1100 - President & Board of Trustees

Account	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Expenditures</b>								
401-412	Salaries-Part Time	\$ 35,950	\$ 57,200	\$ 69,156	\$ 71,233	\$ 71,231	\$ 73,370	\$ 2,137
401-442	Social Security	2,750	4,376	5,290	5,450	5,450	5,614	164
Total Personnel Services		<u>38,700</u>	<u>61,576</u>	<u>74,446</u>	<u>76,683</u>	<u>76,681</u>	<u>78,984</u>	<u>2,301</u>
402-411	Office Supplies	249	647	712	900	600	694	(206)
402-413	Memberships/ Subscriptions	41,632	48,378	49,609	50,135	46,363	50,347	212
402-499	Miscellaneous Expense	1,262	3,768	4,507	3,200	4,500	4,700	1,500
Total Commodities		<u>43,143</u>	<u>52,793</u>	<u>54,828</u>	<u>54,235</u>	<u>51,463</u>	<u>55,741</u>	<u>1,506</u>
403-412	Postage	35	56	66	100	37	100	-
403-461	Consulting Services	-	1,550	-	-	-	-	-
403-471	Schools/Conf/Meetings	5,073	1,746	11,545	11,450	10,750	11,500	50
403-472	Transportation	1,164	261	4,182	2,350	3,355	3,300	950
403-473	Elected Officials Initiative	1,574	8,155	6,085	13,000	13,000	13,000	-
Total Contractual Services		<u>7,846</u>	<u>11,768</u>	<u>21,878</u>	<u>26,900</u>	<u>27,142</u>	<u>27,900</u>	<u>1,000</u>
Total President & Board of Trustees		<u>\$ 89,689</u>	<u>\$ 126,136</u>	<u>\$ 151,152</u>	<u>\$ 157,818</u>	<u>\$ 155,286</u>	<u>\$ 162,625</u>	<u>\$ 4,807</u>

**PURPOSE STATEMENT**

The Village Clerk's Office is to create and maintain accurate records and files of Village documents and index such records; to comply with the Public Information Act by providing information requested by the public and Village departments in a competent manner; to strive to improve job knowledge of staff members; to maintain good working relationships with the staff, the media, and legislative bodies. The Village Clerk's Office coordinates certain annual special events to promote the quality of life for residents and visitors.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The Village Clerk is, by statute, the keeper of the official records of the municipality and as such, is responsible for maintaining accurate records of the proceedings of the President and Board of Trustees. The Village Clerk maintains a file of ordinances, resolutions, bonds, contracts and agreements, which are part of the official records of the Village. Legal publications for the Village such as public hearings, notices of annexation, etc., are published by the Village Clerk; all documents are recorded in their respective counties as required. The Village Clerk is the local Election Official and is Deputy Registrar for voter registration in both Cook County and DuPage County. The Village Clerk is responsible for issuance of solicitor's permits, Business Licenses, Taxi Licenses, and Contractor Licenses and is required to maintain complete records of same. The Clerk also serves as secretary to the Liquor Commission, recording the proceedings of the Commission and maintaining a complete record of each license, issuing all licenses as directed by the Commission. In addition, the Village Clerk's Office provides research and copies of documents as required by other departments and/or the public. The Village Clerk's Office is also responsible for administering the Open Meetings Act and the Freedom of Information Act. The Village Clerk maintains an up-to-date municipal code. The Village Clerk's Office develops and coordinates certain annual seasonal events that engage residents, community partners and visitors from the region. Annual special events coordinated include Arbor Day and the Holiday Tree Lighting.

**2023 ACCOMPLISHMENTS**

**Strategic Plan Goal #1: Financial Health**

- ✓ Maximized the budget for scheduled special events to provide a fun family experience for all Hanover Park residents by obtaining cost effective products and services, and utilizing savings from events to offset costs.

**Strategic Plan Goal #2: Focused Economic Development & Redevelopment**

- ✓ Connected with Hanover Park's Business Community to have them join in our "Corporate Partnership Program" in the Village, with the help of the Mayor.
- ✓ Connected with Hanover Park's new businesses to welcome them to the community by attending ribbon cuttings and other events held.

**Strategic Plan Goal #4: Community Image & Identity**

- ✓ Updated systems in the Clerk's office, including document management system, forms, & processes to streamline for easier access to our residents.
- ✓ Hosted an Arbor Day event at a Hanover Park School in April. (*second quarter*)
- ✓ Hosted Car Show Event with new non-profit in Hanover Park in August. (*third quarter*)
- ✓ Hosted Market at the Metra in May. (*second quarter*)
- ✓ Hosted Touch A Truck event and collaborated with Public Works in June. (*second quarter*)
- ✓ Hosted Tree Lighting Event in December. (*fourth quarter*)

## 2024 BUDGET GOALS

### Strategic Plan Goal #1: Financial Health

1. Best utilize the budget for scheduled special events to provide a fun family experience for all Hanover Park residents.

### Strategic Plan Goal #2: Focused Economic Development & Redevelopment

1. Connect with Hanover Park's Business Community to have them join in our "Corporate Partnership Program" in the Village, with the help of the Mayor.

### Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Update systems in the Clerk's office, including the new FOIA software, document management system, forms, & processes to streamline for easier access to our residents.

### Strategic Plan Goal #4: Community Image & Identity

1. Host an Arbor Day event at a Hanover Park School. (*second quarter*)
2. Host Tree Lighting Event. (*fourth quarter*)

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2024

Fund 010 - General Fund

Department 1200 - Village Clerk

Account	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projection	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries-Regular	\$ 59,259	\$ 63,500	\$ 64,604	\$ 67,002	\$ 67,002	\$ 69,683	\$ 2,681
401-412	Salaries-Part Time	1,973	6,518	6,834	7,085	7,040	7,250	165
401-421	Overtime Compensation	4,619	5,623	3,577	3,500	3,500	3,500	-
401-441	State Retirement	8,246	8,840	7,292	6,068	5,958	6,614	546
401-442	Social Security	5,010	5,765	5,821	6,035	5,932	6,253	218
401-444	Employee Insurance	9,728	5,468	12,748	11,700	11,176	11,361	(339)
<b>Total Personnel Services</b>		<b>88,835</b>	<b>95,714</b>	<b>100,876</b>	<b>101,390</b>	<b>100,608</b>	<b>104,661</b>	<b>3,271</b>
402-411	Office Supplies	928	1,808	3,068	1,000	1,000	1,000	-
402-413	Memberships/Subscriptions	600	845	620	1,595	1,595	1,455	(140)
402-431	Uniforms	-	-	-	440	440	440	-
<b>Total Commodities</b>		<b>1,528</b>	<b>2,653</b>	<b>3,688</b>	<b>3,035</b>	<b>3,035</b>	<b>2,895</b>	<b>(140)</b>
403-412	Postage	535	723	590	800	800	600	(200)
403-436	Maintenance Agreements	2,955	2,235	2,627	2,920	2,920	2,920	-
403-462	Legal Services	599	2,243	763	1,940	1,940	1,940	-
403-467	Legal Publications	3,705	4,890	7,949	4,000	8,000	7,000	3,000
403-470	Binding & Printing	6,299	5,292	8,239	8,000	8,000	8,000	-
403-471	Schools/Conf/Meetings	3,080	241	833	2,300	300	2,300	-
403-472	Transportation	-	-	-	450	-	450	-
403-491	Special Events	81,408	9,188	10,533	15,600	15,600	10,800	(4,800)
<b>Total Contractual Services</b>		<b>98,581</b>	<b>24,813</b>	<b>31,534</b>	<b>36,010</b>	<b>37,560</b>	<b>34,010</b>	<b>(2,000)</b>
<b>Total Village Clerk</b>		<b>\$ 188,945</b>	<b>\$ 123,180</b>	<b>\$ 136,098</b>	<b>\$ 140,435</b>	<b>\$ 141,203</b>	<b>\$ 141,566</b>	<b>\$ 1,131</b>

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2024

Fund 010 - General Fund

Department 1250 - Village Collector

Account	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projection	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries-Regular	\$ 54,371	\$ 6,514	\$ -	\$ -	\$ -	\$ -	\$ -
401-441	State Retirement	6,677	818	-	-	-	-	-
401-442	Social Security	3,817	461	-	-	-	-	-
401-444	Employee Insurance	21,724	(7,618)	-	-	-	-	-
Total Personnel Services		<u>86,590</u>	<u>176</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
403-491	Services Special Events	-	639	-	-	-	-	-
Total: Contractual Services		<u>-</u>	<u>639</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Village Collector		<u>\$ 86,590</u>	<u>\$ 814</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**PURPOSE STATEMENT**

The goal of the Environmental Committee is to review and provide direction on items relating to environmental issues affecting the Village, its residents, and businesses.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

To present information and programs concerning environmental issues that affect the Village, its residents, and businesses; to create new or coordinate existing environmental programs suitable for achieving the goals of this committee; to cooperate with local, state, and national public and private agencies and individuals who are working on environmental programs; to provide advice to the Village President and Board of Trustees on environmental issues and programs; to provide recommendations to the Village President and Board of Trustees to environmental issues and programs; and to complete projects assigned by the Village President and Board of trustees on environmental issues or programs.

**2023 ACCOMPLISHMENTS**

**Strategic Plan Goal #4: Community Image & Identity**

- ✓ Host a community recycling event.  
*Third quarter. The 2023 recycling was held in September.*
- ✓ Host an Apiary Open House.  
*Second quarter. The 2023 Apiary Open House was held in June.*
- ✓ Host additional events.  
*Second through fourth quarters. The committee held a River Sweep event in October.*

**2024 BUDGET GOALS**

**Strategic Plan Goal #4: Community Image & Identity**

1. Host an Apiary Open House.  
*Second quarter. This event will be held to educate the public on the importance of pollinators. Bees and other pollinators play a crucial role in flowering plants and crop production. Without pollinators, most plants cannot produce fruits or seed.*
2. Host additional events.  
*Second through fourth quarters. Host events, such as the river sweep and storm drain labeling.*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2024

Fund 010 - General Fund

Department 1350 - Environmental Committee

Account	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projection	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Expenditures</b>								
402-411	Office Supplies	\$ 57	\$ 55	\$ -	\$ 100	\$ 100	\$ 100	\$ -
Total Commodities		57	55	-	100	100	100	-
403-491	Special Events	-	1,200	1,084	1,000	1,000	200	(800)
Total Contractual Services		-	1,200	1,084	1,000	1,000	200	(800)
Total Environmental Committee		\$ 57	\$ 1,255	\$ 1,084	\$ 1,100	\$ 1,100	\$ 300	\$ (800)



**PURPOSE STATEMENT**

The purpose of the Special Events Committee is to: (1) To promote village cultural festivals, concerts, special events, or other activities in Hanover Park; (2) To sponsor cultural activities, concerts and/or special events in the name of the Village; (3) To recommend to the Village President and Board of Trustees cultural activities, concerts and/or special events and funding necessary to accomplish them; (4) To complete such projects as are assigned by the Village President and Board of Trustees. .

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

To promote Village cultural festivals, concerts, special events, and other activities in Hanover Park; to sponsor cultural activities, concerts, and/or special events in the name of the Village; to recommend to the Board of Trustees cultural activities, concerts and/or special events and funding necessary to accomplish them; to complete such projects as are assigned by the Village President and Board of Trustees.

**2023 ACCOMPLISHMENTS**

**Strategic Plan Goal #4: Community Image & Identity**

- ✓ Organized the Doggie Eggstravaganza  
*Completed. Event took place and was well received.*
- ✓ Organized Mayor’s Play Ball event  
*Completed. Event took place and was well received by baseball.*
- ✓ Organized Wednesday Night Live! Concert Series  
*Completed. Four concerts were organized; however only three took place due to inclement weather.*
- ✓ Organized Movie in the Park Events  
*Completed. Three movies took place in Park District parks in the Village. For one movie, the Village partnered with Centro de Informacion to provide free backpacks and mental health resources prior to the movie.*
- ✓ Organized Corks & Crafts Event  
*Completed. Event took place on August 19 and was well received.*

**2024 BUDGET GOALS**

**Strategic Plan Goal #4: Community Image & Identity**

1. Schedule Events to take place throughout 2024 based on direction given by the Village Board.  
*First through Fourth Quarters.*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2024

Fund 010 - General Fund

Department 1400 - Special Events Committee

Account	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Expenditures</b>								
403-491	Special Events	4,008	38,392	50,801	49,000	49,000	42,100	\$ (6,900)
	Total Contractual Services	4,008	38,392	50,801	49,000	49,000	42,100	(6,900)
	Total Special Events Committee	\$ 4,008	\$ 38,392	\$ 50,801	\$ 49,000	\$ 49,000	\$ 42,100	\$ (6,900)

## PURPOSE STATEMENT

The purpose of the Historic Commission is to promote the educational, cultural, economic and general welfare of the community by ensuring the preservation of structures and properties that represent the cultural heritage of the Village of Hanover Park and of the community prior to the Village's incorporation. Other purposes associated with this commission include: presenting information and programs concerning historic preservation issues that affect the village, its residents and businesses; creating new or coordinating existing historic programs suitable for achieving the goals of this commission; working with other agencies and individuals who are working on historic preservation programs; encouraging the preservation, restoration and rehabilitation of structures, buildings and properties that advance the history of the village; identifying such property, structures or areas within the Village that are historically significant; and establishing criteria and recommend to the Village Board of Trustees designation of heritage plaques.

The Ordinance to establish a Historic Commission was passed by the Village Board in mid-2017. Since no commission members have been appointed yet, there have been no official meetings. An Ordinance was also passed later in 2017, creating a Historic Committee to support the mission of the Historic Commission. Committee members were appointed, and the Historic Committee meets regularly to forward the goals of the Village.

The Goals and Accomplishments below reflect the work of the Historic Committee

## 2023 ACCOMPLISHMENTS

### Strategic Plan Goal #2: Community Image & Identity

1. Continued the Heritage Marker Program. The Historic Committee will honor historic properties, structures, individuals, and organizations within the Village with a Heritage Plaque program. The Committee will identify two recipients for 2024.

*Completed and ongoing. The Committee has selected the Executive House and Anna Marek as part of the Heritage Marker Program for 2023.*

2. Continued to catalogue historic properties in Hanover Park.

*Ongoing. The Committee has begun to create a catalogue Sears Catalogue/Montgomery Ward and other historic properties in Hanover Park that fall within the criteria for the Heritage Marker Program. This effort is ongoing.*

3. Digitized historic documents including slides, tapes and various other media.

*Ongoing. The Committee is actively working to organize and preserve historic documents including slides, tapes and various other media. Materials, including slides, film, VHS tapes, are being sent out for being digitized, converting into a usable format.*

*The Committee has partnered with the Poplar Creek Library District as a means to more efficiently digitize photographs and printed material and make the material available to the residents of Hanover Park online utilizing the libraries, which can be found at <https://plib.omeka.net/>.*

### **Additional Accomplishments:**

1. The Committee has been actively maintaining the display case in the Village Board Room and routinely changing the theme, making a variety of historic documents, photographs and items available for the public to view.
2. The Committee has increased its visibility with regular articles published in the Village Highlighter Newsletter.
3. The Committee has also undertaken the momentous task of deconstructing numerous scrap books from the Stanly Sobel American Legion Post in order to better preserve the material from degrading any further.

### **2024 BUDGET GOALS**

#### **Strategic Plan Goal #2: Community Image & Identity**

1. Continue the Heritage Marker Program. The Historic Committee will honor historic properties, structures, individuals, and organizations within the Village with a Heritage Plaque program. The Committee will identify one or two new recipients in 2024.
2. Continue to catalogue historic properties in Hanover Park.
3. Digitize historic documents including slides, tapes and various other media.

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2024

Fund 010 - General Fund

Department 1450 - Historical Commission

Account	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Expenditures</b>								
402-411	Office Supplies	\$ 495	\$ -	\$ 90	\$ 600	\$ 500	\$ 650	\$ 50
402-413	Memberships/Subscriptions	-	-	-	50	-	-	(50)
402-427	Materials & Supplies	-	-	-	1,800	1,800	1,800	-
Total Commodities		<u>495</u>	<u>-</u>	<u>90</u>	<u>2,450</u>	<u>2,300</u>	<u>2,450</u>	<u>-</u>
403-461	Consulting Services	-	-	-	500	500	500	-
403-491	Special Events	-	-	-	150	300	150	-
Total Contractual Services		<u>-</u>	<u>-</u>	<u>-</u>	<u>650</u>	<u>800</u>	<u>650</u>	<u>-</u>
Total Historical Commission		<u>\$ 495</u>	<u>\$ -</u>	<u>\$ 90</u>	<u>\$ 3,100</u>	<u>\$ 3,100</u>	<u>\$ 3,100</u>	<u>\$ -</u>

### **PURPOSE STATEMENT**

The goal of the Cultural Inclusion and Diversity Committee is to foster and promote understanding, mutual respect, cooperation, and positive relations between and among all residents of the Village; to create a sense of shared community among residents; and to affirm the value of each resident. The committee will act as a catalyst in promoting social harmony in the Village and help deter, through educational and action programs, prejudice, discrimination, and intolerance.

### **DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The mission of the Cultural inclusion and Diversity Committee is to foster and promote understanding, mutual respect, cooperation, and positive relations between and among all residents of the Village and to create a sense of shared community among residents and to affirm the value of each resident. In addition to acting as an advisory body to the Village President and Board of Trustees, the goals of the cultural inclusion and diversity committee shall be to: Promote social harmony in the Village and to help deter through educational and action programs prejudice, discrimination, and intolerance; Promote community involvement, partnerships, and initiatives by conducting educational or informational programs to address the cultural diversity within the village; and identify cultural and social service needs of the residents of the Village and to work with existing entities to address these needs in the most meaningful way.

### **2023 ACCOMPLISHMENTS**

#### **Strategic Plan Goal #4: Community Image & Identity**

- ✓ Revisited the purpose, goals and activities of the Committee.  
*Ongoing*
- ✓ Increase membership and attendance to fulfill the goals and activities of the Committee.  
*Ongoing. Added 2 new members*
- ✓ Revisited how to honor different heritages and the monthly proclamation process.  
*Completed. Identified Monthly Recognition/Celebrations*
- ✓ Supported local community events which fostered inclusion and cultural diversity through participation. The events included Juneteenth Celebration with the Sister Cities Committee, MLK Build Up Day, and Resources and Refreshments  
*Completed. Events were attended by CIDC Committee Members*
- ✓ Organized the MLK Legacy Day of Service by collaborating with a non-for-profit organization serving Hanover Park residents.  
*Completed. Second Quarter. CIDC collaborated with Habitat for Humanity to coordinate this year's MLK Legacy Day of Service.*
- ✓ Hosted the Annual Community Leaders Reception with a workshop, seminar, or speaker on relevant/pressing topics that focus on strengthening the community of Hanover Park.  
*Ongoing. Fourth quarter*

- ✓ Continue to host leadership training for committee members to strengthen the impact of the committee.  
*Ongoing. Implicit Bias Training was required for all Committee members*
- ✓ Hosted Annual Community Stakeholders event.  
*Not completed. Event was replaced by Resources and Refreshments to be more resident focused*

## 2024 BUDGET GOALS

### Strategic Plan Goal #4: Community Image & Identity

1. Revisit the purpose, goals and activities of the Committee.
2. Increase membership and attendance to fulfill the goals and activities of the Committee.
3. Continue monthly recognition/celebrations to honor diversity of residents.
4. Support local community events which foster inclusion and cultural diversity through participation.
5. Organize the MLK Legacy Day of Service by collaborating with a non-for-profit organization serving Hanover Park residents.
6. To host the Annual Community Leaders Reception with a workshop, seminar, or speaker on relevant/pressing topics that focus on strengthening the community of Hanover Park.
7. Continue to host leadership training for committee members to strengthen the impact of the committee.

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2024

Fund 010 - General Fund

Department 1600 - Cultural Inclusion and Diversity Committee

Account	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Expenditures</b>								
402-411	Office Supplies	\$ -	\$ -	\$ -	\$ 200	\$ 200	\$ 200	\$ -
Total Commodities		<u>-</u>	<u>-</u>	<u>-</u>	<u>200</u>	<u>200</u>	<u>200</u>	<u>-</u>
403-491	Special Events	2,510	1,761	281	3,550	3,550	4,150	600
Total Contractual Services		<u>2,510</u>	<u>1,761</u>	<u>281</u>	<u>3,550</u>	<u>3,550</u>	<u>4,150</u>	<u>600</u>
Total Cultural Inclusion and Diversity Committee		<u>\$ 2,510</u>	<u>\$ 1,761</u>	<u>\$ 281</u>	<u>\$ 3,750</u>	<u>\$ 3,750</u>	<u>\$ 4,350</u>	<u>\$ 600</u>

### **PURPOSE STATEMENT**

The goal of the Sister Cities Committee is to foster knowledge and understanding between the people of the Village and the people of other nations' cities.

### **DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The functions of the committee are to promote, advance and publicize local, state, and national Sister Cities programs. The committee acts to support international municipal cooperation through aid and education.

### **2023 ACCOMPLISHMENTS**

#### **Strategic Plan Goal #4: Community Image & Identity**

- ✓ Engage local Sister City groups; and participate in other area cultural events.  
*First through fourth quarters. Completed- The Committee interacted with Sister City groups at the state conference in Rockford.*
- ✓ Engage community service groups and Village committees/commissions in opportunities to interact internationally.  
*First through fourth quarters. Completed- The Committee collaborated with members of CIDC who volunteered to help plan and work at the Juneteenth event. The Lions Club also participated at the Juneteenth event.*
- ✓ Award scholarships to students in Valparaiso and Cape Coast.  
*Completed. Third quarter. Scholarships were awarded to students at the Jesus Gonzalez Ortega School in Valparaiso. Scholarship money from the FY2023 Budget will not be sent to Hanover Park Primary School in Cape Coast because the school is closed temporarily.*
- ✓ Assist with students' general needs at Hanover Park Primary School in Cape Coast.  
*Third quarter. Cancelled- Money from the FY2023 Budget will not be sent to Cape Coast for Hanover Park Primary School students' general needs because the school is temporarily closed.*
- ✓ Attend the annual state conference.  
*Second quarter. Completed- Three committee members attended the Illinois Sister Cities Association Conference in Rockford in April 2023.*
- ✓ Pursue school-to-school relationships with Cape Coast, Valparaiso and Hanover Park.  
*First through fourth quarters. Ongoing- The Committee would like to resume the pen pal letter exchange and create a relationship with the parent-teacher organization at Laurel Hill School.*
- ✓ Host Juneteenth event.

*Second quarter. Completed- The Committee organized and hosted a Juneteenth celebration held at the Ontarioville Plaza at which there were approximately 200 attendees.*

- ✓ Participate in Mexican Independence celebration.

*Third quarter. Pending- The Committee will host a table at the Mexican Independence event at St. Ansgar Church.*

### **Additional Accomplishments**

- ✓ Four new members were appointed to the Sister Cities Committee in 2023.
- ✓ Committee Member Darius Robinson was appointed to the Illinois State Sister Cities Association Board.
- ✓ Member Frank Grant-Acquah attended the SCI Africa conference in South Africa.
- ✓ The Committee was recognized at the state conference for hosting the Village's first ever Juneteenth event.
- ✓ Hosted a Black History Month event in February 2023.

## **2024 BUDGET GOALS**

### **Strategic Plan Goal #4: Community Image & Identity**

1. Engage local Sister City groups; and participate in other area cultural events  
*First through fourth quarters.*
2. Engage community service groups and Village committees/commissions in opportunities to interact nationally.  
*First through fourth quarters.*
3. Award scholarships to students in Valparaiso.  
*Third quarter.*
4. Attend annual state conference.  
*Second quarter.*
5. Attend Sister Cities International Conference.  
*Third quarter.*
6. Pursue school-to-school relationships with Cape Coast, Valparaiso and Hanover Park.  
*First through fourth quarters.*
7. Host Black History Month event.  
*First quarter.*
8. Host Juneteenth event.  
*Second quarter.*
9. Participate in Mexican Independence celebration.  
*Third quarter.*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2024

Fund 010 - General Fund

Department 1650 - Sister Cities Committee

Account	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Expenditures</b>								
402-411	Office Supplies	\$ 54	\$ -	\$ -	\$ 100	\$ 100	\$ 100	\$ -
402-413	Memberships/Subscriptions	660	660	660	670	660	670	-
Total Commodities		<u>714</u>	<u>660</u>	<u>660</u>	<u>770</u>	<u>760</u>	<u>770</u>	<u>-</u>
403-412	Postage	90	1	4	150	150	150	-
403-471	Schools/Conf/Meetings	977	23	3,328	8,645	7,182	2,700	(5,945)
403-491	Special Events	3,716	2,500	880	2,500	1,000	5,001	2,501
Total Contractual Services		<u>4,783</u>	<u>2,524</u>	<u>4,213</u>	<u>11,295</u>	<u>8,332</u>	<u>7,851</u>	<u>(3,444)</u>
Total Sister Cities Committee		<u>\$ 5,497</u>	<u>\$ 3,184</u>	<u>\$ 4,873</u>	<u>\$ 12,065</u>	<u>\$ 9,092</u>	<u>\$ 8,621</u>	<u>\$ (3,444)</u>

### **PURPOSE STATEMENT**

The goal of the Veterans Committee is to promote veterans' issues and bring forward topics relating to Hanover Park veterans.

### **DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

To promote veteran awareness within the community and the value of those who served their country in the military; to promote and coordinate activities that bring merit to residents who have served their country including adding names to memorial plaques to honor all veterans as well as prisoners of war and those missing in action; to cooperate with local Veteran's Organizations and other groups who represent the interests of the veterans; to recommend to the President and Board of Trustees programs and support for veteran causes as may be appropriate to attain the purposes of the committee; and to complete such projects as are assigned by the Village President and Board of Trustees.

### **2023 ACCOMPLISHMENTS**

#### **Strategic Plan Goal #1: Community Image & Identity**

- ✓ Continued advocacy for Veterans in the community through civic engagement.  
*Ongoing (throughout the year).*
- ✓ Hosted Veterans Day Observance.  
*Ongoing annual event for the community to honor the veterans.*
- ✓ Hosted Memorial Day Observance.  
*Ongoing annual event for the community to remember the veterans.*
- ✓ Continued to seek funding for the Village's Memorial Plaza through brick sales.  
*Ongoing (throughout the year).*

### **2024 BUDGET GOALS**

#### **Strategic Plan Goal # 1 – Community Image & Identity**

1. Host Veterans Day Observance.  
*Ongoing annual event for the community to honor the veterans.*
2. Host Memorial Day Observance.  
*Ongoing annual event for the community to remember the veterans.*
3. Continue advocacy for Veterans in the community through civic engagement.  
*Ongoing (throughout the year).*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2024

Fund 010 - General Fund

Department 1750 - Veterans Committee

Account	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Expenditures</b>								
402-427	Materials & Supplies	\$ 103	\$ 100	\$ 1,800	\$ 500	\$ 500	\$ 890	\$ 390
	Total Commodities	<u>103</u>	<u>100</u>	<u>1,800</u>	<u>500</u>	<u>500</u>	<u>890</u>	<u>390</u>
403-491	Special Events	441	560	250	2,000	2,000	2,000	-
	Total Contractual Services	<u>441</u>	<u>560</u>	<u>250</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>	<u>-</u>
	Total Veterans Committee	<u>\$ 544</u>	<u>\$ 660</u>	<u>\$ 2,050</u>	<u>\$ 2,500</u>	<u>\$ 2,500</u>	<u>\$ 2,890</u>	<u>\$ 390</u>

### **PURPOSE STATEMENT**

The goals of the Development Commission are to help create and maintain the Comprehensive Plan and specific area plans for the Village to provide long-term policy direction, to review proposed developments and subdivisions in a timely and professional manner and provide recommendations to the Village Board, to conduct public hearings on all petitions for zoning variations, special uses, planned unit developments, Master Plan Developments (MPDs), rezoning (zoning map amendments), text amendments, and comprehensive plan amendments. All petitions are considered in a fair and equitable manner, in accordance with the established standards and ordinances.

### **DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

Prepare and recommend to the Village Board a comprehensive plan for current and future development of the Village, review subdivisions, rezoning requests and proposed developments to ensure conformance with the comprehensive plan, zoning and subdivision regulations. Review and recommend revisions to the Comprehensive Zoning Ordinance and review decisions of the Zoning Administrator. Review and interpret the Zoning Ordinance and make recommendations on petitions for variations from the provisions of the Zoning Ordinance.

### **2023 ACCOMPLISHMENTS**

#### **Strategic Plan Goal #1: Financial Health**

1. Evaluate and provide recommendations to the Village Board regarding development in all TIF Districts. (First through fourth quarters)

*Ongoing. Concept plans were reviewed for an 80-unit Townhome development in TIF 3, a formal development application is expected before the end of the year. Groundwork for development within TIF 3 was accomplished through the new Village Center zoning districts. Ongoing Text Amendments will impact development within the TIF Districts.*

#### **Strategic Plan Goal #2: Focused Economic Development & Redevelopment**

1. Provide timely recommendations to the Village Board on development applications related to subdivisions, variances, planned unit developments, special uses, and zoning code amendments. (First through fourth quarters)

*Accomplished and Ongoing. Reviewed development applications in a timely and professional manner, providing meaningful comments and clear recommendations to the Board. Public Hearing was held for a text amendment in the Village Center Zoning chapter, related to historic structures. Public hearings are expected by the end of the year for a townhome development project, a Special Use for an Adult Use Cannabis Dispensary and text amendments related to Electric Vehicle Charging. During 2023, the Development Commission has focused on Text Amendments to facilitate quality development.*

2. Support implementation of Village and special area plans by considering plan goals, zoning and design recommendations when reviewing development proposals. (First through fourth quarters)

*Accomplished and Ongoing. Development applications and Text Amendments were reviewed for consistency with the Village Center/TOD plan, Comprehensive Plan, the new Village Center Zoning code, and Irving Park Road Corridor study goals and recommendations, as applicable. Landscape and other aesthetic standards, as identified in these plans, and as required in the zoning code, are applied for development projects as well as while making recommendations for Zoning Code text amendments. Staff participated in the multi-jurisdiction Lake Street Corridor Plan.*

3. Receive public comments related to development regulations, perform research, and provide recommendations for amendment to regulations as needed. (First through fourth quarters)

*Accomplished and Ongoing. Public notification is sent for all public hearings in a timely manner. Comments and feedback is incorporated during review. Best Practices were researched from surrounding communities as well as regional agencies prior to providing recommendations. The Commission held discussions and public hearings and made recommendations regarding text amendments for topics such as bulk requirements, historic preservation, and EV Charging. Public Hearings were also held for development projects as required.*

#### **Strategic Plan Goal #4: Community Image & Identity**

1. Review and provide recommendations for ongoing Zoning Code update. (First thru fourth quarters)

*Accomplished and Ongoing. Development Commission discussed, held public hearings and provided recommendations regarding the following Text Amendments:*

- *To continue and restate long standing historic preservation protections in the Village Center.*
- *To consider certain substandard lots in the R-2 and R-3 Zoning Districts as conforming.*

*Additionally, Staff expects an additional Amendment, re Electric Vehicle Charging by year end.*

#### **Strategic Plan Goal #5: Effective Governance**

1. Research, review, and recommend changes if needed to existing Municipal Code requirements to further long-term goals identified in Village long-range planning documents, including the Strategic Plan, Village Center Plan, Tax Increment Finance Plans, and Comprehensive Plan.

*Accomplished and Ongoing. Development Commission provided recommendations regarding long standing historic preservation protections in the Village Center area, substandard lots in the R-2 and R-3 Zoning Districts as conforming, and regulations re Electric Vehicle Charging Infrastructure.*

2. Provide feedback in updating the Village's long range Comprehensive Plan.

*Fourth Quarter. While Staff has begun drafting a Request for Proposals, the Development Commission will provide input later in the year.*

## **2024 BUDGET GOALS AND OBJECTIVES**

#### **Strategic Plan Goal #1: Financial Health**

1. Evaluate and provide recommendations to the Village Board regarding development in all TIF Districts. (First through fourth quarters)

#### **Strategic Plan Goal #2: Focused Economic Development & Redevelopment**

1. Provide feedback, hold public hearings, receive public comments, and make timely recommendations to the Village Board on entitlement applications related to subdivisions, variances, planned unit developments, MPDs, special uses, and zoning code text amendments. (First through fourth quarters)
2. Support implementation of Village's Comprehensive and special area plans by considering plan goals, zoning, and design recommendations when reviewing development proposals. (First through fourth quarters)

#### **Strategic Plan Goal #4: Community Image & Identity**

1. Review and provide recommendations for ongoing Zoning Code updates. (First through fourth quarters)
2. Update Village Comprehensive and special area plans, considering the needs and identity of the community. (First through fourth quarters)

#### **Strategic Plan Goal #5: Effective Governance**

1. Research, review, and recommend changes if needed to existing Municipal Code requirements to further long-term goals identified in Village long-range planning documents, including the Strategic Plan and Village Center Plan
2. Provide feedback in updating the Village's long range Comprehensive Plan.

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2024

Fund 010 - General Fund

Department 1800 - Development Commission

Account	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Expenditures</b>								
402-499	Miscellaneous Expen.	\$ 67	\$ 186	\$ 285	\$ 150	\$ 150	\$ 200	\$ 50
	Total Commodities	<u>67</u>	<u>186</u>	<u>285</u>	<u>150</u>	<u>150</u>	<u>200</u>	<u>50</u>
403-471	Schools/Conf/Meetings	357	225	575	750	750	700	(50)
	Total Contractual Services	<u>357</u>	<u>225</u>	<u>575</u>	<u>750</u>	<u>750</u>	<u>700</u>	<u>(50)</u>
	Total Development Commission	<u>\$ 424</u>	<u>\$ 411</u>	<u>\$ 860</u>	<u>\$ 900</u>	<u>\$ 900</u>	<u>\$ 900</u>	<u>\$ -</u>

### **PURPOSE STATEMENT**

The purpose of the Economic Development Committee is to create an environment to attract and retain quality commercial and industrial business to the Village to encourage economic vitality, increase local sales and real estate revenues, create new employment opportunities, diversify the local economy, enhance the community's image, all of which will benefit village residents. Committee members serve as ambassadors to businesses and liaisons to the Village to support and provide feedback to the Village Board on the impact of economic development activities and regulations on businesses.

### **DESCRIPTION OF FUNCTIONS**

The Economic Development Committee's responsibilities include promoting the Village's business opportunities through events, activities and communication. The Committee regularly provides input for various activities and educational/informational events that would assist the Village in business retention, help businesses grow, and address general concerns of the business community. EDC members ensure all businesses receive information from various service agencies and taxing bodies affiliated with the success of doing business in and with the Village. They also provide feedback on the impact of proposed activities and regulations on local businesses.

The Committee, to retain existing businesses, supports partner organizations such as the Chambers of Commerce and the WBDC's events and activities designed to assist village businesses. Members also maintain good communications with the business community.

### **2023 ACCOMPLISHMENTS**

#### **Strategic Plan Goal #1: Financial Health**

1. Promote/support local and regional initiatives for business development. Assist in recruitment of potential applicants for Next Level Northwest.

*Accomplished and ongoing.*

- *Business After Hours was held on September 13<sup>th</sup> in the new Village Center.*
- *Participated in several Chamber events to promote local businesses as well as the Village, including ribbon cuttings, Midday Meetups, Annual Golf Outing, and State of the Villages.*
- *The Women's Business Development Corporation remains engaged in assisting area businesses, offering free appointments and classes, and is represented on the EDC as a member.*
- *The committee is assisting in identifying potential candidates for Next Level NorthWest. Participants in 2023 include Chirocenter.*
- *Supported Façade Improvement Grant program, offered recommendations to improve the program for Shopping Centers.*

2. Promote new businesses through Ribbon Cuttings, newsletter spotlights, and social media.

*Accomplished and ongoing. Every month, the Economic Development Committee members, in coordination with the Chamber, welcome every new business with a "Welcome" packet. Ribbon Cuttings are offered (hosted by the Bartlett Area Chamber of Commerce) and coordinated with attendance from the Mayor/elected officials. EDC recommends businesses for "Spotlight on*

*Business” articles regularly published in the Hi-Lighter newsletter and online under the Economic Development page. Businesses are also invited to attend and network in the annual Business After Hours event and promote themselves. The EDC is discussing starting a Restaurant Week.*

3. Continue to support the Chambers of Commerce and the WBDC in education events.

*Ongoing. The EDC has hosted a speaker series to promote resources provided by EDC members. This has included the Chambers and the WBDC.*

4. Provide recommendations to the Village Board for policies which expand business activity and increase tax revenue.

*Ongoing. EDC provided recommendations regarding outdoor dining, signage and the Village’s Business Retention Survey. Staff expect the EDC to discuss Food Trucks in the future.*

## Strategic Plan Goal #2: Focused Economic Development & Redevelopment

1. Continue coordination with Bartlett Area Chamber of Commerce and the Northwest Hispanic Chamber of Commerce for various events and activities to promote our business community.

*Accomplished and ongoing. Members are invited to participate in several events throughout the year – for both: the Bartlett Area Chamber and the NW Hispanic Chamber of Commerce. Several members are also on the Board of the Bartlett Area Chamber of Commerce and thereby play dual roles in promoting Hanover Park. Staff continue to attend meetings of both chambers – BACC and NWHCC. Staff regularly promotes Chamber events online, on Facebook, and at EDC meetings.*

2. Provide recommendations for “Spotlight on Business” program online, with committee nominating businesses to be highlighted on Village’s various online resources. (ongoing)

*Accomplished and Ongoing. “Spotlight on Business” articles are regularly published in the Hi-Lighter newsletter, on the Village website, and on the Economic Development Facebook page.*

3. Encourage local businesses to participate in the Small Business Saturday event in November.

*Ongoing. Staff will promote the program again in November, encouraging and informing small businesses to participate.*

4. Host events which spotlight development potential of the Village Center.

*Ongoing. Business After Hours was held in the Village Center Plaza.*

## Strategic Plan Goal #4: Community Image & Identity

1. Conduct “Welcome” visits to new businesses. (Ongoing)

*Accomplished and ongoing. “Welcome visits” are conducted by the Committee and Chamber members where each new business is provided with a welcome-gift (business license frame) including a letter from the Mayor and a folder with pertinent information, such as free marketing opportunities, business resources, who to contact at the Village, current Hi-Lighter Newsletter, a Committee Brochure and Volunteer Application, and a Chamber Membership Application.*

2. Hold a “Business After Hours” event through the Chamber of Commerce.

*Business After Hours was held in Ontarioville Plaza on September 13<sup>th</sup> to promote networking among Village business and showcase the Village Center. The event is coordinated with both Chambers of Commerce and will feature food from a variety of local restaurants showcasing global cuisines. Businesses are invited to attend and network at this annual event to promote themselves.*

3. Provide recommendations to the Village Board for policies to improve Village’s image and identity.  
*Accomplished and ongoing. The EDC provided recommendations regarding the Façade Grant program, a major initiative to improve appearances in the three TIF districts. EDC also discussed temporary signs.*

## Strategic Plan Goal #5: Effective Governance

1. Research, review, and recommend changes if needed to existing Municipal Code requirements to promote business retention and growth.

*Ongoing. EDC provides feedback and guidance to staff and makes recommendations for changes to various codes and regulations. In 2023, EDC provided guidance regarding regulations related to the Façade Grant and outdoor dining. EDC will later discuss food trucks.*

2. Assist in information dispersion to the business community for events, regulations, and participation in community activities.

*Ongoing. EDC members reach out to businesses to inform them of various resources available through the Chambers, local banks, the SBA, and WBDC. This year, the Committee also promoted the monthly business resource speaker series. Promoted items include the Cook County Source Grow Grant, Business After Hours, and Next Level Northwest. Additionally, the EDC provided input regarding including temporary sign regulations in new business welcome packets.*

## 2024 BUDGET GOALS

### Strategic Plan Goal #1: Financial Health

1. Promote/support local and regional initiatives for business development, including assisting in recruitment of applicants for Next Level Northwest and coordination with Bartlett Area Chamber of Commerce and the Northwest Hispanic Chamber of Commerce for various events and activities. (Ongoing)
2. Provide recommendations to be Village Board for policies which expand business activity and increase tax revenue. (Ongoing)
3. Continue to support the Chambers of Commerce and the WBDC in education events. (Ongoing)
4. Promote new businesses through Ribbon Cuttings, newsletter spotlights, and social media. Promote existing businesses, including through recommendations for the “Spotlight on Business” program, Facebook posts, and other Village promotion, including Chamber activities. (Ongoing)

## Strategic Plan Goal #2: Focused Economic Development & Redevelopment

1. Assist in creating and promoting a “Restaurant Week” (First Quarter)
2. Make recommendations to staff for appropriate businesses to recruit. (Ongoing)
3. Provide feedback and assist in coordinating and evaluating a “Manufacturing Meet-up” event
4. Encourage local businesses to participate in the Small Business Saturday event in November. (Ongoing)
5. Coordinate with the Economic Development Coordinator on outreach to businesses. (Ongoing)

## Strategic Plan Goal #4: Community Image & Identity

1. Conduct “Welcome” visits to new businesses. (Ongoing)
2. Sponsor a “Business after Hours” event through the Chambers of Commerce. (Ongoing)
3. Provide recommendations to the Village Board for policies to improve Village’s image and identity. (Ongoing)

## Strategic Plan Goal #5: Effective Governance

1. Provide feedback and recommend changes, if needed, to existing Municipal Code requirements to promote business retention and growth. (Ongoing)
2. Assist in information dispersion to the business community for events, regulations, and participation in community activities. (Ongoing)
3. Provide input on the Village’s Comprehensive Plan, to be updated in 2024. (Quarters 1-3)

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2024

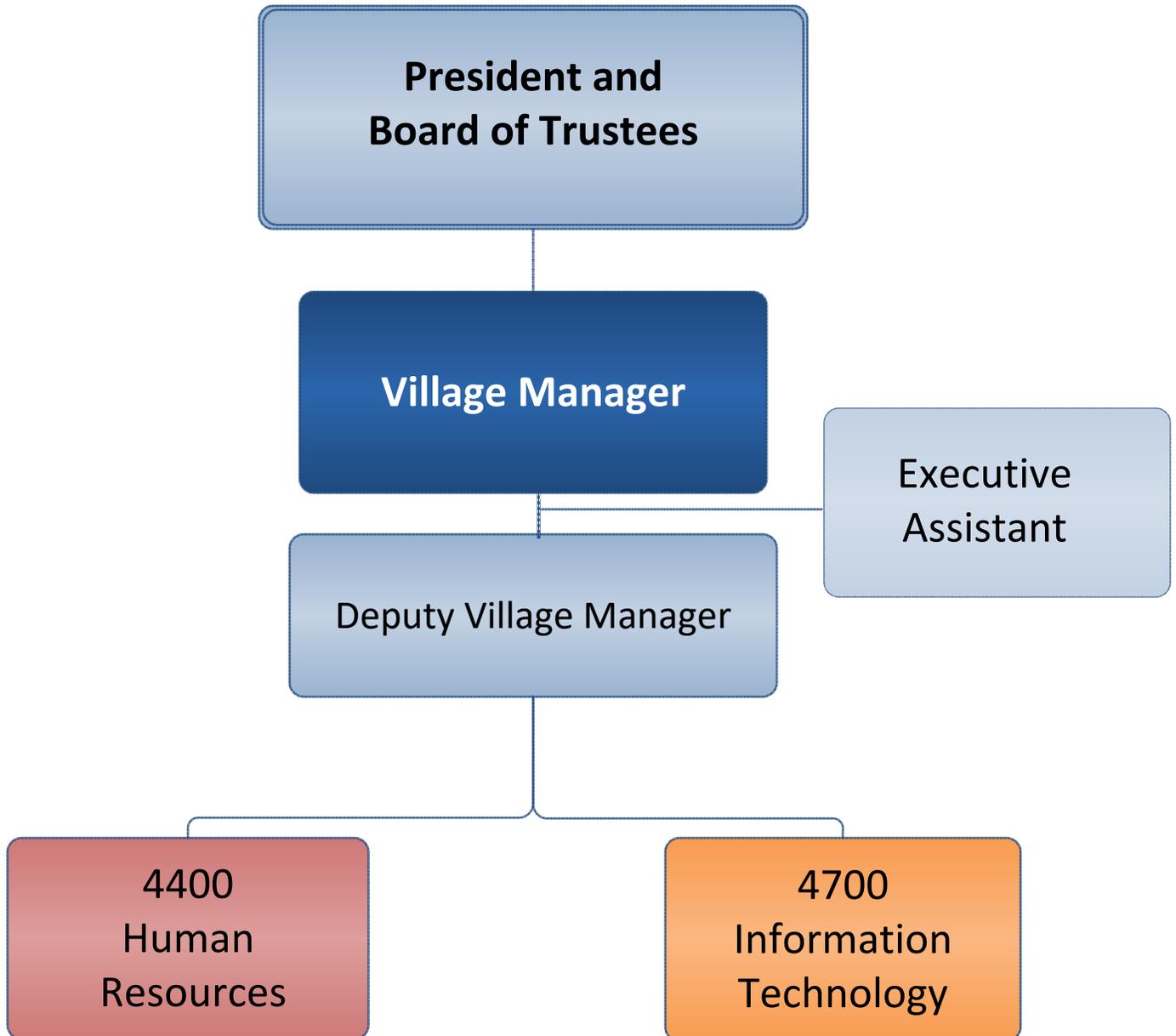
Fund 010 - General Fund

Department 1950 - Economic Development Committee

Account	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Expenditures</b>								
402-413	Memberships / Subscriptions	\$ 960	\$ 960	\$ 580	\$ 1,100	\$ 1,080	\$ 1,100	\$ -
Total Commodities		<u>960</u>	<u>960</u>	<u>580</u>	<u>1,100</u>	<u>1,080</u>	<u>1,100</u>	<u>-</u>
403-412	Postage	-	-	-	150	150	150	-
403-491	Special Events	1,906	1,954	3,196	4,200	4,200	4,550	350
Total Contractual Services		<u>1,906</u>	<u>1,954</u>	<u>3,196</u>	<u>4,350</u>	<u>4,350</u>	<u>4,700</u>	<u>350</u>
Total Economic Development Committee		<u>\$ 2,866</u>	<u>\$ 2,914</u>	<u>\$ 3,776</u>	<u>\$ 5,450</u>	<u>\$ 5,430</u>	<u>\$ 5,800</u>	<u>\$ 350</u>

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# Organization of Administrative Services



### PURPOSE STATEMENT

Provide professional management of the Village operations and continually strive to improve the efficiency and effectiveness of all municipal services through the careful selection and maintenance of a qualified workforce. This means greater productivity, effective policy implementation, improved financial conditions, policy alternatives, public relations, and increased communication between all levels of government.

### DESCRIPTION OF DEPARTMENTAL FUNCTIONS

The Village Manager provides the day-to-day administrative functions necessary for the professional management of the Village. The Manager provides recommendations, options, and analysis to the Village Board for their selection and direction. The Village Manager evaluates municipal services performed by each department and assures the effective and efficient delivery of municipal services in accordance with fiscal restraint and Board policies. The Manager responds to citizen inquiries and acts as a liaison between special interest groups and other governmental units and the elected officials of the Village.

### 2023 ACCOMPLISHMENTS

#### Strategic Plan Goal #1: Financial Health

- ✓ Recommended, compiled, and implemented a balanced budget for FY2024.  
*Completed – A Balanced Budget was recommended to the Village Board and approved.*

#### Strategic Plan Goal #3: Maintain and Enhance Infrastructure

- ✓ Continued to work to stabilize Hanover Square and put back in private ownership.  
*Ongoing. First through fourth quarters. Staff continues to meet with potential businesses to lease vacant space. Staff worked with Broker to identify buyer for the center.*
- ✓ RFP completed for South Commuter Lot redevelopment as next phase of Village Center Plan implementation. *Ongoing - Fourth quarter. Developer identified. Staff working with Metra on acquisition of property.*

#### Strategic Plan Goal #4: Community Image & Identity

- ✓ Evaluated Village events and developed recommendation for the Board on FY'24 events.  
*Completed. Recommendation presented to the Board.*

### 2024 BUDGET GOALS

#### Strategic Plan Goal #1: Financial Health

1. Recommend and implement a balanced budget for FY2025.  
*Third and fourth Quarters. Staff will work towards accomplishing the goal of recommending a balanced budget for Village Board approval.*

### Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Continue to work to stabilize Hanover Square and put back in private ownership. The Goal is to complete the sale of the property.  
*First quarter.*
2. Prepare department documents for document management system entry.  
*First through third quarters.*
3. Facilitate redevelopment in the Village Center (TIF #3 – South Commuter Lot redevelopment and Church and Lake).  
*First through third quarters.*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2024

Fund 010 - General Fund

Department 4100 - Village Manager

Account	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 407,105	\$ 425,149	\$ 436,880	\$ 458,616	\$ 468,410	\$ 480,153	\$ 21,537
401-421	Overtime Compensation	29,594	30,491	19,327	25,000	17,000	20,000	(5,000)
401-441	State Retirement	49,600	51,406	42,437	40,866	41,525	44,858	3,992
401-442	Social Security	27,476	28,267	28,079	32,723	37,593	36,161	3,438
401-444	Employee Insurance	54,500	30,724	68,278	67,190	52,839	53,948	(13,242)
<b>Total Personnel Services</b>		<b>568,275</b>	<b>566,037</b>	<b>595,001</b>	<b>624,395</b>	<b>617,367</b>	<b>635,120</b>	<b>10,725</b>
402-411	Office Supplies	471	569	883	800	650	800	-
402-413	Memberships / Subscriptions	2,625	2,732	2,812	2,991	2,650	3,021	30
402-414	Books / Publications / Maps	14,442	14,832	21,177	21,000	23,658	23,682	2,682
402-499	Miscellaneous Expense	1,181	1,942	2,268	7,000	8,000	10,500	3,500
<b>Total Commodities</b>		<b>18,719</b>	<b>20,075</b>	<b>27,140</b>	<b>31,791</b>	<b>34,958</b>	<b>38,003</b>	<b>6,212</b>
403-412	Services Postage	11,878	6,233	12,891	13,625	13,565	14,225	600
403-461	Consulting Services	24,000	45,475	32,375	29,000	29,000	29,000	-
403-471	Schools / Conferences / Meetings	151	2,717	1,619	6,950	6,280	6,950	-
403-472	Transportation	88	830	565	1,450	1,346	1,450	-
403-491	Special Events	9,760	5,736	11,789	14,500	13,551	15,500	1,000
<b>Total Contractual Services</b>		<b>45,877</b>	<b>60,992</b>	<b>59,239</b>	<b>65,525</b>	<b>63,742</b>	<b>67,125</b>	<b>1,600</b>
<b>Total Village Manager</b>		<b>\$ 632,872</b>	<b>\$ 647,103</b>	<b>\$ 681,380</b>	<b>\$ 721,711</b>	<b>\$ 716,067</b>	<b>\$ 740,248</b>	<b>\$ 18,537</b>

### **PURPOSE STATEMENT**

The goal of the Human Resources Department is to participate in and guide the selection and maintenance of the Village workforce. A well-administered Human Resources function provides residents with cost-effective services by Village employees. Without proper selection and retention of qualified employees, effective services could not be maintained at competitive costs.

### **DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The function of a centralized Human Resources Department is to administer all aspects of personal services, including employee recruitment and selection; wage and benefit administration; position classification, training and development; risk management, labor and employee relations; and ensuring uniformity and consistency in applying rules and regulations throughout the Village.

The Human Resources Department maintains records and develops reporting procedures that inform management and employees of the related cost impact of personnel decisions and employee benefits.

Under the Village's Risk Management Program, the Human Resources Department provides adequate resources and coordination for the servicing and payment of claims for all Village risk management insurance programs which include workers' compensation, automobile, property, and liability insurance. This function is maintained through a public entity risk pool described below:

The Village became a member of the Intergovernmental Risk Management Agency (IRMA) on May 1, 1995. IRMA is a public entity risk pool whose members are Illinois municipalities. IRMA manages and funds first-party property losses, third party claims, workers' compensation claims and public officials' liability claims of its member municipalities. The annual contribution to IRMA is based on eligible revenue as defined in the bylaws of IRMA; assessment factors based on past member experience and the funding need for the membership year.

As strategic staffing partners with operating departments, the Human Resources Department works to ensure the best qualified people are recruited and promoted while recognizing and encouraging the value of diversity in the workplace and maintaining such quality through the use of effective performance evaluation systems.

The Human Resources Department assists operating departments in carrying out any labor negotiations that arise as a result of State-mandated collective bargaining measures. It is also responsible for establishing, administering, and effectively communicating sound employment policies, rules, and practices that treat employees with dignity, respect, and equality, while maintaining Village compliance with all employment and labor laws, management directives, and labor agreements.

Some of the specific ongoing operations in the Human Resource Department in support of these functions include the following:

- Ongoing collective bargaining and labor contract administration for six labor unions: Hanover Park Professional Firefighters Association, Local 3452, I.A.F.F. representing full-time Firefighters and Lieutenants; Metropolitan Alliance for Police (M.A.P.) representing Police Officers; Metropolitan Alliance for Police, Hanover Park Sergeants Chapter #103 representing Police Sergeants; Local Service Employees International Union (S.E.I.U.) representing part-time Paid-on-Call Firefighters; Metropolitan Alliance for Police (M.A.P.) Civilians representing full-time and part-time non-sworn Police Department employees and Teamsters Local 714 representing full-time Public Works Employees.

- Wage and salary administration to include job analysis and evaluation and the development and maintenance of job descriptions for all Village positions, as well as any proposed new positions or reclassifications. Also included under this function is payroll administration with Human Resources staff processing twenty-six payrolls a year. The Human Resources Department also is responsible for the design and administration of any incentive pay plans, such as the Language Competency Pay Program for non-represented employees, full-time firefighters/paramedics and police officers who demonstrate specific skills in foreign language.
- Ongoing recruitment responsibility for all departments, including management recruitment and promotional testing, as well as administering all facets of entry-level police and fire recruitment, to include working jointly with each department to determine testing and selection procedures.
- Working closely with all departments to identify training needs and coordinate efforts to provide employees with necessary training.
- Benefits design and/or administration to include insurance, deferred compensation, pension, unemployment, and flexible spending accounts, as well as the administration of the Village's vacation and other leave policies.
- Coordination of various annual employee events, such as the annual Employee Appreciation Picnic, Employee Holiday Luncheon, and Service Recognitions.
- Ongoing administration and coordination with all departments regarding worker's compensation related to occupational injuries and illnesses. The Human Resources Department works closely with all departments in identifying and addressing safety issues, developing safety policies, conducting safety training, and developing accident prevention programs. In addition, the Human Resources Department coordinates the Village's random drug testing program for all employees required to hold a commercial driver's license.

<b>PERFORMANCE ACTIVITIES AND MEASURES</b>					
<b>Description of Measurement</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Number of Full-Time Employees	3	3	3	3	4
Number of Part-Time Employees	1	1	1	1	0
Village-Wide Full-Time Employees	197	197	199	201	200
Village-Wide Part-Time Employees	42	41	44	42	41
Employee Terminations	40	48	27	56	32
Job applications received	1,335	1,746	1,915	1,392	1,478
Number of Candidates Interviewed	162	225	90	174	209
Number of New Hires	25	57	21	59	53
Collective Bargaining Agreements Negotiated	3	1	2	3	1
Total Worker Compensation Claims	25	22	12	20	19
Worker Compensation Losses	\$435,506	\$375,137	\$63,805	\$163,455	\$167,777
All Other Claims (Auto, GL, Property)	21	41	22	33	49
Non-Worker Compensation Losses	\$125,259	\$102,562	\$50,534	\$70,262	\$58,121

## 2023 ACCOMPLISHMENTS

### Strategic Plan Goal #5: Effective Governance

- ✓ Evaluated and modified recruitment activities to increase the diversity of applicants and new hires  
*Ongoing*
- ✓ Enhanced Employee Wellness Program  
*Second quarter Biometric Screening completed & Third quarter Flu Shots*
- ✓ Enhance Employee Training Programs  
*Ongoing. Fourth quarter Harassment training for employees*  
*Ongoing. Wellness training through employee messaging and Lunch & Learns*  
*Ongoing. Third quarter. Implicit Bias Training for all employees, Elected Officials, and Committee Members*
- ✓ Conducted contract negotiations with MAP Police Officers  
*Completed. First quarter.*
- ✓ Conducted contract negotiations with SEIU Part Time Firefighters  
*Completed. Second quarter.*
- ✓ Conduct contract negotiations with Teamsters (Public Works)  
*Completed. Third quarter.*
- ✓ Conduct contract negotiations with MAP Civilians  
*Awaiting date from union. Current CBA expired 4/30/23*

## 2024 BUDGET GOALS

### Strategic Plan Goal #5: Effective Governance

1. Continue to evaluate and modify recruitment activities to increase the diversity of applicants and new hires  
*Ongoing*
2. Enhance Employee Wellness Program to Increase Participation  
*Second quarter Biometric Screening & Third quarter Flu Shots*
3. Enhance Employee Training Programs  
*Second quarter Harassment training for employees*  
*Ongoing Wellness training and Lunch & Learns*  
*Fourth quarter Diversity, Equity & Inclusion Training*
4. Conduct contract negotiations with IAFF (Full time Firefighter/Paramedics)  
*First quarter CBA expires 4/30/24*
5. Conduct contract negotiations with MAP Police Sergeants  
*First quarter CBA expires 4/30/24*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2024

Fund 010 - General Fund

Department 4400 - Human Resources

Account	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 222,927	\$ 233,034	\$ 209,462	\$ 276,472	\$ 280,487	\$ 298,916	\$ 22,444
401-412	Salaries - Part - Time	20,367	21,395	-	-	-	-	-
401-421	Overtime Compensation	5,910	6,455	5,705	2,000	2,000	1,640	(360)
401-441	State Retirement	28,339	30,305	22,556	23,531	23,871	26,691	3,160
401-442	Social Security	19,064	20,424	16,404	21,303	21,611	22,993	1,690
401-444	Employee Insurance	41,865	22,852	54,806	96,509	58,350	62,065	(34,444)
<b>Total Personnel Services</b>		<b>338,473</b>	<b>334,465</b>	<b>308,934</b>	<b>419,815</b>	<b>386,319</b>	<b>412,305</b>	<b>(7,510)</b>
402-411	Office Supplies	1,578	1,182	2,767	2,000	2,000	2,200	200
402-413	Memberships / Subscriptions	2,924	2,723	1,614	2,176	2,176	2,675	499
402-414	Books / Publications / Maps	312	192	544	-	-	-	-
402-490	Employee Recognition	24,098	24,692	28,235	29,950	29,950	26,664	(3,286)
<b>Total Commodities</b>		<b>28,912</b>	<b>28,789</b>	<b>33,159</b>	<b>34,126</b>	<b>34,126</b>	<b>31,539</b>	<b>(2,587)</b>
403-412	Contractual Services Postage	1,028	788	582	1,000	600	600	(400)
403-436	Maintenance Agreements	1,219	1,344	1,706	2,196	2,196	2,520	324
403-461	Consulting Services	31,165	46,308	75,636	67,165	52,165	75,698	8,533
403-465	Medical Examinations	42,998	48,625	46,999	52,256	52,256	63,041	10,785
403-467	Legal Publications	4,458	7,961	2,945	6,000	6,000	6,000	-
403-471	Schools / Conferences / Meetings	1,598	6,814	8,112	7,275	6,676	7,324	49
403-472	Transportation	91	910	832	2,000	2,000	2,720	720
403-474	Tuition Reimbursement	4,000	5,481	-	14,832	14,832	17,175	2,343
<b>Total Contractual Services</b>		<b>86,556</b>	<b>118,230</b>	<b>136,813</b>	<b>152,724</b>	<b>136,725</b>	<b>175,078</b>	<b>22,354</b>
<b>Total Human Resources</b>		<b>\$ 453,941</b>	<b>\$ 481,483</b>	<b>\$ 478,907</b>	<b>\$ 606,665</b>	<b>\$ 557,170</b>	<b>\$ 618,922</b>	<b>\$ 12,257</b>

**PURPOSE STATEMENT**

The goal of the Information Technology (IT) department is to provide the highest quality technology-based services in the most cost-effective manner, to facilitate the Village’s mission as it applies to the management and delivery of services to the departments and community as established by the Village Board under the direction of the Village Manager.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

Under the direction of the Chief Information Officer (CIO), the IT department is responsible for the administration, network security, software licensing, and safe-keeping of all technology-based systems and data utilized by Village departments.

The IT department researches new technologies, analyzes existing processes and procedures, and works closely with staff to understand existing needs. Working in conjunction with staff, cost-effective plans for new technologies and processes that will address needs, improve communications, eliminate unnecessary redundancy between departments and lower operating costs are developed and implemented.

Finally, IT provides research and consultation on all technology-based questions that arise in the course of business. The IT department strives to educate staff, both through direct in-house training and through the coordinated use of outside services, on new technologies, as well as existing technologies, to ensure maximum return of technology investments.

Description of Measurement	2018	2019	2020	2021	2022
Number of Full Time Employees	3	3	3	3	3
Number of Full Time Employees Per 1000 Population	.08	.08	.08	.08	.08
Total Information Technology Department Expenditures	\$1,197,375	\$1,260,800	\$1,415,151	\$1,299,042	\$1,444,322
Cost of Services Per Capita	31.53	33.20	37.27	34.67	38.55

**2023 ACCOMPLISHMENTS**

**Strategic Plan Goal: Maintain and Enhance Infrastructure**

- ✓ Continue the replacement plan for desktop and laptop computers.  
*Completed in 4<sup>th</sup> quarter.*
- ✓ Continue the replacement plan for Police and Fire Department mobile data computers.  
*Completed in 4th quarter.*
- ✓ Replacement of physical server infrastructure including public web server.  
*Completed - Purchased and installed new server systems.*
- ✓ Upgrade or replace Village phone system.

*Upgrade completed in 3<sup>rd</sup> quarter. Additional enhancements to the phone system include integration with Microsoft Teams for desktop phone functionality.*

- ✓ Continued build-out of Laserfiche Document Management System including scanning of existing paper records.

*Ongoing. Scanning of records for Clerk's Office, Community Development and large format drawing from inspectional services completed. Continuation of scanning records for Engineering and Police Department, up to the budgeted amount, will be completed by end of year.*

- ✓ Replacement of PD Emergency Operations Center Audio/Video equipment.

*Completed - Video wall and upgraded system components will be completed by the end of the 3<sup>rd</sup> quarter.*

### **Additional Accomplishments:**

- Assisted Police Department with their building close project.
- Implemented the Verizon Private Network that allows for more secure access to the Village Network for Police and Fire remote connections in vehicles.
- Participated on the Fire Station 16 Construction Team.
- Coordinated the migration of DACRA System to the cloud.
- Implemented enhanced security for two-factor authentication.
- Completed the Fire Station 15 audio/video replacement in the training room.
- Completed the replacement of telephone voice routers at Village Hall, Police Department, and both Fire Stations.

## **2024 BUDGET GOALS**

### **Strategic Plan Goal: Maintain and Enhance Infrastructure**

1. Continue the replacement plan for desktop and laptop computers.
2. Continue the replacement plan for Police and Fire Department mobile data computers.
3. Replacement of the physical security door access system at all network connected Village facilities.
4. Replacement of the video surveillance system at all network connected Village facilities.
5. Implementation of a FOIA management system.
6. Upgrade of virtual servers for the New World ERP system.

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2024

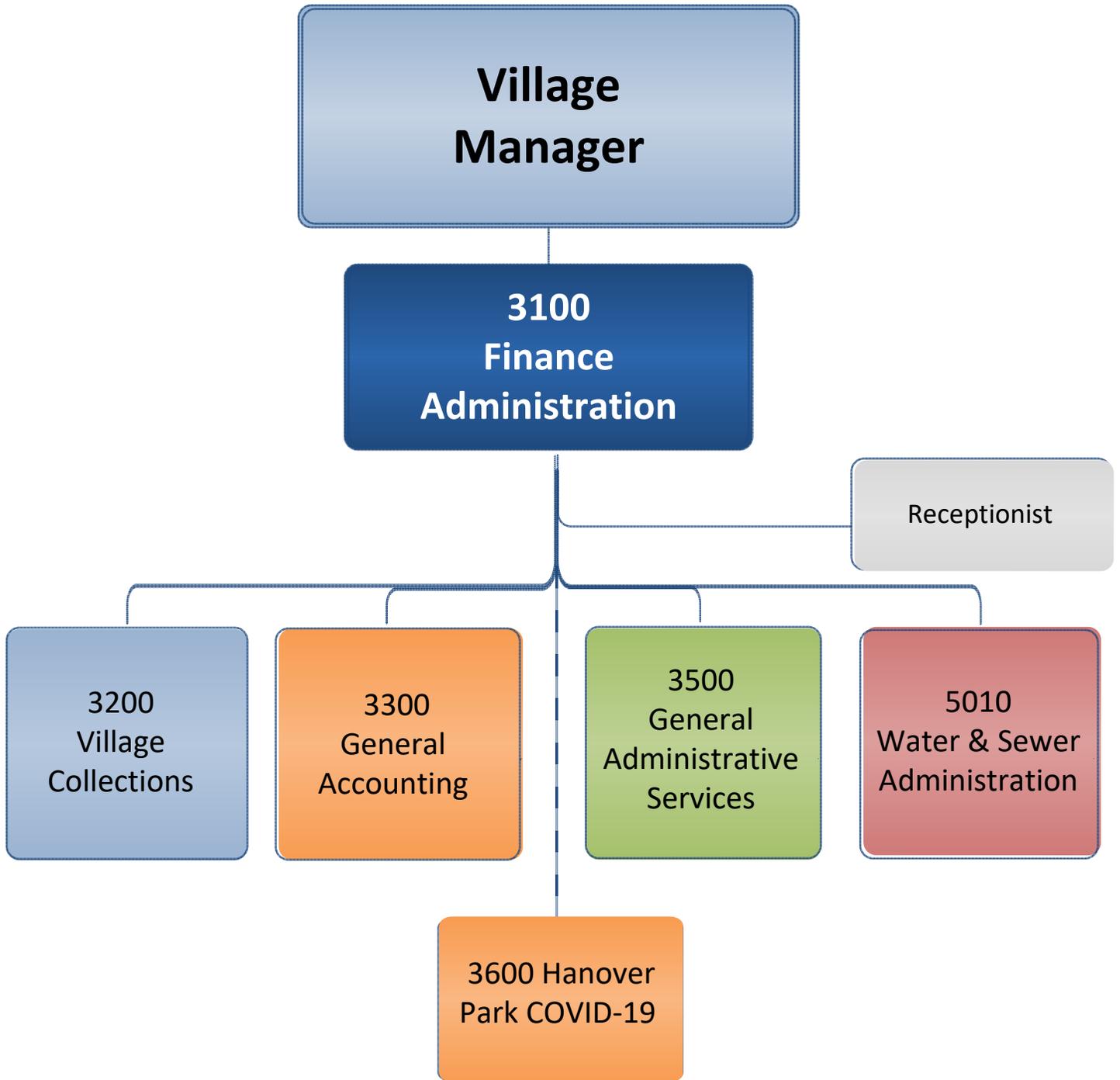
Fund 010 - General Fund

Department 4700 - Information Technology

Account	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 211,292	\$ 195,712	\$ 208,902	\$ 221,314	\$ 222,911	\$ 231,828	\$ 10,514
401-421	Overtime Compensation	1,262	1,796	4,022	5,500	4,829	5,500	-
401-441	State Retirement	26,124	25,379	22,249	19,174	19,245	21,075	1,901
401-442	Social Security	15,624	14,925	15,762	17,361	17,423	18,156	795
401-444	Employee Insurance	27,683	14,351	36,316	33,354	41,489	42,868	9,514
<b>Total Personnel Services</b>		<b>281,986</b>	<b>252,163</b>	<b>287,251</b>	<b>296,703</b>	<b>305,897</b>	<b>319,427</b>	<b>22,724</b>
402-411	Office Supplies	36,971	38,583	43,771	44,480	44,178	46,280	1,800
402-413	Memberships / Subscriptions	300	300	596	300	300	300	-
402-427	Materials & Supplies	12,554	9,935	7,670	13,000	12,811	13,000	-
<b>Total Commodities</b>		<b>49,825</b>	<b>48,818</b>	<b>52,036</b>	<b>57,780</b>	<b>57,289</b>	<b>59,580</b>	<b>1,800</b>
403-411	Telephone	161,125	134,953	133,452	144,606	131,575	143,994	(612)
403-436	Maintenance Agreements	375,568	401,315	450,383	504,876	480,950	520,544	15,668
403-456	IT Equipment Maint. & Replacement	470,133	383,803	440,000	447,885	447,885	660,677	212,792
403-461	Consulting Services	71,303	71,951	74,132	79,834	71,493	91,897	12,063
403-471	Schools / Conferences / Meetings	5,211	5,774	6,516	10,845	9,495	10,845	-
403-472	Transportation	-	265	551	850	821	850	-
<b>Total Contractual Services</b>		<b>1,083,339</b>	<b>998,060</b>	<b>1,105,034</b>	<b>1,188,896</b>	<b>1,142,219</b>	<b>1,428,807</b>	<b>239,911</b>
<b>Total Information Technology</b>		<b>\$ 1,415,151</b>	<b>\$ 1,299,042</b>	<b>\$ 1,444,322</b>	<b>\$ 1,543,379</b>	<b>\$ 1,505,405</b>	<b>\$ 1,807,814</b>	<b>\$ 264,435</b>

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# Organization of the Finance Department



**PURPOSE STATEMENT**

Coordinate the financial activity in compliance with the financial policies established by the Village Board under the direction of the Village Manager.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The Director of Finance is responsible for the financial administration of the Village. The administrative duties of the Director involve the overall accounting and financial reporting, budgeting, collections, investment, and water billing functions. The duties involve, providing technical assistance and financial information to department personnel, administration and Village officials as well as executing and monitoring compliance with the broad financial policies of the Village.

<b>PERFORMANCE ACTIVITIES AND MEASURES</b>					
<b>Description of Measurement</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Number of Full Time Employees	11	11	11	11	11
Number of Full Time Employees per 1,000 Population	0.29	0.29	0.29	0.29	0.29
Total Finance Department Expenditures including transfers	3,648,100	4,842,806	3,580,342	3,947,739	13,561,231
Cost of Services Per Capita	96.07	127.53	94.29	105.36	361.92

**2023 ACCOMPLISHMENTS**

**Strategic Plan Goal #1: Financial Health**

- ✓ Continued to maintain a balanced budget.  
*The Finance Department worked together with other departments and programs to operate efficiently and within the resources of the Village.*
- ✓ Continued to develop a plan regarding the potential loss of state funding.  
*Reviewed revenue sources of neighboring communities and identified that some communities have implemented a streaming tax.*
- ✓ Continued to find ways to lower the Village property tax rate.  
*To attract commercial business, the property tax rate must be in line with other neighboring villages. Property tax has not been increased for the 7<sup>th</sup> year in a row.*
- ✓ Diversified Village investment portfolio.  
*Re-invested funds into a diversified portfolio to allow for optimal ROI.*
- ✓ Explored incentive options to help motivate large sales tax generators to relocate to the Village.  
*Finance explored policies and ordinances that would motivate large sales tax generators to relocate to Hanover Park.*

## 2024 BUDGET GOALS

### Strategic Plan Goal #1: Financial Health

1. Continue to maintain a balanced budget.  
*The Finance Department will work together with other departments and programs to operate efficiently and within the resources of the Village.*
2. Continue to develop a plan regarding the potential loss of state funding.  
*Staff will continue searching for new sources of revenue in preparation for potential loss of state funding.*
3. Continue to find ways to lower the Village property tax rate.  
*The Village will continue working to keep property taxes at a comparable or lower rate than neighboring villages to attract commercial business. Goal is to not increase property taxes for the 8th year in a row.*
4. Look into options to diversify Village investment portfolio.  
*It is the responsibility of the Village to utilize and manage taxpayer money in a responsible and effective manner.*
5. Explore incentive options to help motivate large sales tax generators to relocate to the Village.  
*Finance will work to explore policies and ordinances that will motivate large sales tax generators to relocate to Hanover Park.*
6. Fund Police and Fire Pension at actuarial report amount.  
*Pensions were funded at the actuarial amounts for 2023 and will be funded at the actuarial amount for 2024.*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2024

Fund 010 - General Fund

Department 3100 - Finance Administration

Account	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 120,726	\$ 137,034	\$ 143,343	\$ 147,738	\$ 151,589	\$ 154,330	\$ 6,592
401-421	Overtime Compensation	-	-	16	200	200	200	-
401-441	State Retirement	14,713	17,482	14,958	12,550	12,827	13,775	1,225
401-442	Social Security	8,341	9,799	9,983	11,363	11,612	11,867	504
401-444	Employee Insurance	21,266	13,470	28,300	23,893	26,604	27,716	3,823
<b>Total Personnel Services</b>		<b>165,045</b>	<b>177,785</b>	<b>196,601</b>	<b>195,744</b>	<b>202,832</b>	<b>207,888</b>	<b>12,144</b>
402-411	Office Supplies	-	225	5,206	500	500	500	-
402-413	Memberships / Subscriptions	450	650	650	800	650	800	-
402-414	Books / Publications / Maps	-	170	-	170	170	170	-
402-431	Uniforms	216	737	809	925	925	1,110	185
<b>Total Commodities</b>		<b>666</b>	<b>1,782</b>	<b>6,665</b>	<b>2,395</b>	<b>2,245</b>	<b>2,580</b>	<b>185</b>
403-436	Maintenance Agreements	3,244	3,450	3,339	4,385	4,385	4,535	150
403-471	Schools / Conferences / Meetings	-	1,771	3,198	3,740	3,740	3,740	-
403-472	Transportation	-	20	483	1,040	250	1,040	-
403-480	Bad Debt Expense	-	-	3,930	-	-	-	-
<b>Total Contractual Services</b>		<b>3,244</b>	<b>5,240</b>	<b>10,949</b>	<b>9,165</b>	<b>8,375</b>	<b>9,315</b>	<b>150</b>
<b>Total Finance Administration</b>		<b>\$ 168,954</b>	<b>\$ 184,808</b>	<b>\$ 214,215</b>	<b>\$ 207,304</b>	<b>\$ 213,452</b>	<b>\$ 219,783</b>	<b>\$ 12,479</b>

**PURPOSE STATEMENT**

The goals of the Division is to continue to provide prompt, efficient and friendly service to all people; to handle funds in an accurate and professional manner; to provide the Department of Finance with cash flow information; to provide quality service and to strive for self-improvement in all areas of responsibilities.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

This division is responsible for the collection of all cash funds that come into the Village. A majority of these collections are from water and sewer payments. Collections processes all local citations issued by the Police Department as well as setting court dates. It also handles booted vehicles invoices and processes unpaid tickets for the collection agency. In addition, the Division is responsible for the issuance of animal licenses, commuter parking lot permits and real estate transfer stamps, and also maintains all escrow agreements.

<b>PERFORMANCE ACTIVITIES AND MEASURES</b>					
<b>Description of Measurement</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Animal Licenses *Discontinued*	125	83	59	71	0
Parking Ticket Paid	8,034	9,053	7,536	7,994	8,555
Monthly Commuter Parking Permits	7,511	6,752	3,857	492	805
Contractor and Business Licenses	2,595	2,409	1,923	2,006	1877
Real Estate Transfer Tax Stamps	902	998	862	973	893
Water Bill Payments Collected	107,833	124,609	123,380	124,390	125,545
Yard Waste Stickers	3,924	3,863	2,024	2,782	2989
Parking Tickets Entered	13,663	13,122	5,987	9,258	10,450
Tickets sent to Collections	4,620	3,418	2,105	2,249	2,883

**2023 ACCOMPLISHMENTS**

**Strategic Plan Goal #1: Financial Health**

- ✓ Collection Agency and Debt Recovery Program.  
*Ongoing. Aggressively pursued collection of debts (fines, ordinance, citation violations, administrative hearing findings, miscellaneous accounts receivable, red-light camera and EMS fees) through utilization of outside collection firm and the Illinois Debt Recovery Program (IDRP).*

**Strategic Plan Goal #5: Effective Governance**

- ✓ Continued training of front-line employees.  
*Ongoing. Department staff attended Customer Service Course to learn how to better manage difficult customers in-person, over the phone, and through email. Continued to learn and explore New World System capabilities to help staff fulfill their tasks.*

## 2024 BUDGET GOALS

### Strategic Plan Goal #1: Financial Health

1. Collection Agency and Debt Recovery Program.  
*Aggressively pursue collection of debts (fines, ordinance, citation violations, administrative hearing findings, miscellaneous accounts receivable, red-light camera and EMS fees) through utilization of outside collection firm and the Illinois Debt Recovery Program (IDRP).*

### Strategic Plan Goal #5: Effective Governance

1. Training of front-line employees.  
*Encourage staff to attend training sessions regarding collection practice and good customer service.*
2. Identify new payment processing options.  
*New World has issued notice that they will be requiring customers to use their third-party processing system at the end of 2024.*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2024

Fund 010 - General Fund

Department 3200 - Collections

Account	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries-Regular	\$ 119,658	\$ 104,435	\$ 106,726	\$ 132,781	\$ 115,796	\$ 125,205	\$ (7,576)
401-421	Overtime Compensation	266	1,061	831	1,500	1,500	1,500	-
401-441	State Retirement	14,805	13,449	11,279	11,435	9,912	11,252	(183)
401-442	Social Security	9,167	7,774	7,732	10,353	8,974	9,693	(660)
401-444	Employee Insurance	29,560	5,290	30,005	36,231	30,100	41,975	5,744
<b>Total Personnel Services</b>		<b>173,458</b>	<b>132,009</b>	<b>156,574</b>	<b>192,300</b>	<b>166,282</b>	<b>189,625</b>	<b>(2,675)</b>
402-411	Office Supplies	467	9,438	8,894	9,450	9,450	9,450	-
<b>Total Commodities</b>		<b>467</b>	<b>9,438</b>	<b>8,894</b>	<b>9,450</b>	<b>9,450</b>	<b>9,450</b>	<b>-</b>
403-412	Postage	139	145	235	391	391	391	-
403-471	Schools / Conferences / Meetings	-	332	149	500	500	600	100
403-472	Transportation	-	-	-	75	-	100	25
<b>Total Contractual Services</b>		<b>139</b>	<b>478</b>	<b>384</b>	<b>966</b>	<b>891</b>	<b>1,091</b>	<b>125</b>
<b>Total Collections</b>		<b>\$ 174,063</b>	<b>\$ 141,924</b>	<b>\$ 165,851</b>	<b>\$ 202,716</b>	<b>\$ 176,623</b>	<b>\$ 200,166</b>	<b>\$ (2,550)</b>



**PURPOSE STATEMENT**

To provide complete and accurate financial data in proper form on a timely basis to all responsible for the financial administration of the Village.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

This Division is responsible for all accounting functions including processing accounts payable, accounts receivable, purchase orders and general accounting for all departments in the Village. In addition, this Division maintains capital asset records, prepares financial reports and coordinates the annual audit.

<b>PERFORMANCE ACTIVITIES AND MEASURES</b>					
<b>Description of Measurement</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Number of invoices Processed	8,408	8,672	7,109	7,959	8,271
Number of Purchase Orders Processed	142	106	82	107	144
Number of Checks Issued	3,970	4,205	3,487	3,663	3,786
GFOA Distinguished Budget Award	Yes	Yes	Yes	Yes	Yes
GFOA Certificate of Achievement – ACFR	Yes	Yes	Yes	Yes	Yes

**2023 ACCOMPLISHMENTS**

**Strategic Plan Goal #1: Financial Health**

- ✓ Provided financial reporting and presented fiscal transparency.  
*Ongoing. Provided monthly treasurer’s reports to the Village Board. Provided quarterly financial reports to aid in the analysis by the Board and members of the public.*

**Strategic Plan Goal #4: Community Image & Identity**

- ✓ Continued to evaluate technology options to enhance efficiency and services.  
*Ongoing. Continued to update the Village’s website and find ways to inform residents about the technology to do business with the Village (i.e. payment via Village website). Created online forms that allow residents to easily fill them out online.*

**Strategic Plan Goal #5: Effective Governance**

- ✓ Utilized the New World asset and project tracking system.  
*Ongoing. Financial data of the Village’s capital assets has been entered into the system and will continue to be updated as needed. All new major projects and all special events are tracked within the project tracking module of NewWorld.*
- ✓ Continued to expand knowledge by attending training and seminars.  
*Ongoing. Accounting employees attended training on intermediate & advanced Excel skills and on new requirements for end of year reporting.*

## 2024 BUDGET GOALS

### Strategic Plan Goal #1: Financial Health

1. Provide financial reporting and present more fiscal transparency.  
*Ongoing. Staff will continue to provide the monthly treasurer's report to the Village Board. Continue to improve the quarterly financial reports to aid in the analysis by the Board and members of the public.*
2. Identify and implement strategies for reducing operating costs.  
*Ongoing. Current economic conditions have resulted in increased costs across many expense categories. The Accounting Department will work with vendors and other departments to help secure lower pricing. The Accounting Department will review purchasing requests to ensure all purchases have gone through the proper quote/bid process and that purchases are necessary.*

### Strategic Plan Goal #4: Community Image & Identity

1. Continue to evaluate technology options to enhance efficiency and services.  
*Ongoing.*

### Strategic Plan Goal #5: Effective Governance

1. Utilize the New World project tracking systems.  
*Ongoing. General Accounting will continue to encourage the use of project tracking for all major events, contracts, and projects. By closely tracking these items, we can ensure all projects and events stay within budget.*
2. Continue to expand knowledge by attending training and seminars.  
*Ongoing. Staff will continue to learn and take advanced training appropriate to their position.*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2024

Fund 010 - General Fund

Department 3300 - General Accounting

Account	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 109,612	\$ 112,409	\$ 116,916	\$ 123,333	\$ 123,335	\$ 128,267	\$ 4,934
401-421	Overtime Compensation	102	177	558	300	400	400	100
401-441	State Retirement	13,940	14,711	12,707	10,767	10,456	11,761	994
401-442	Social Security	8,434	8,766	9,048	9,746	9,466	10,131	385
401-444	Employee Insurance	18,754	10,320	23,545	21,844	20,940	21,276	(568)
<b>Total Personnel Services</b>		<b>150,842</b>	<b>146,382</b>	<b>162,773</b>	<b>165,990</b>	<b>164,597</b>	<b>171,835</b>	<b>5,845</b>
402-411	Office Supplies	333	474	519	943	1,108	1,335	392
402-413	Memberships / Subscriptions	995	975	445	1,025	1,505	1,025	-
402-499	Miscellaneous Expense	544	356	561	1,700	1,700	1,700	-
<b>Total Commodities</b>		<b>1,871</b>	<b>1,805</b>	<b>1,524</b>	<b>3,668</b>	<b>4,313</b>	<b>4,060</b>	<b>392</b>
403-412	Postage	2,357	2,415	2,574	2,920	3,260	3,400	480
403-436	Maintenance Agreements	2,205	1,780	2,444	2,445	2,445	2,569	124
403-463	Auditing Services	22,136	27,870	21,351	26,977	26,977	34,137	7,160
403-470	Binding & Printing	178	158	-	200	200	200	-
403-471	Schools / Conferences / Meetings	85	521	448	500	448	600	100
403-472	Transportation	-	20	31	75	-	100	25
403-496	Collection Fee Service	7,717	3,824	2,397	7,800	7,800	4,000	(3,800)
403-499	Miscellaneous Expense	7,802	12,122	16,670	11,574	11,574	11,784	210
<b>Total Contractual Services</b>		<b>42,481</b>	<b>48,709</b>	<b>45,914</b>	<b>52,491</b>	<b>52,704</b>	<b>56,790</b>	<b>4,299</b>
<b>Total General Accounting</b>		<b>\$ 195,194</b>	<b>\$ 196,896</b>	<b>\$ 210,212</b>	<b>\$ 222,149</b>	<b>\$ 221,614</b>	<b>\$ 232,685</b>	<b>\$ 10,536</b>

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2024

Fund 010 - General Fund

Department 3500 - Administrative Services

Account	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Expenditures</b>								
401-427	Language Proficiency	\$ 22,318	\$ 23,817	\$ 23,653	\$ 23,000	\$ 23,000	\$ 23,000	\$ -
401-441	State Retirement	8,056	9,492	8,320	8,360	8,350	9,102	742
401-442	Social Security	5,634	6,499	6,342	7,568	7,559	7,841	273
401-445	Special Pension	62,553	76,098	74,410	75,923	76,905	80,595	4,672
401-446	Unemployment Compensation	-	697	5,928	3,500	3,500	3,500	-
<b>Total Personnel Services</b>		<b>98,561</b>	<b>116,603</b>	<b>118,653</b>	<b>118,351</b>	<b>119,314</b>	<b>124,038</b>	<b>5,687</b>
403-413	Light & Power	1,724	1,837	1,926	2,160	2,160	2,400	240
403-414	Natural Gas	22,057	34,799	65,543	38,250	38,250	50,000	11,750
403-421	Liability Insurance Program	630,945	613,945	594,337	719,735	719,735	750,639	30,904
403-461	Consulting Services	-	-	116,570	185,009	185,009	178,848	(6,161)
403-462	Legal Services	433,749	406,776	397,207	471,025	471,025	481,025	10,000
403-485	Miscellaneous Programs	18,931	16,750	31,199	30,850	30,850	30,400	(450)
403-498	Contingency	5,659	-	-	15,000	15,000	15,000	-
<b>Total Contractual Services</b>		<b>1,113,064</b>	<b>1,074,107</b>	<b>1,206,783</b>	<b>1,462,029</b>	<b>1,462,029</b>	<b>1,508,312</b>	<b>46,283</b>
<b>Total Administrative Services</b>		<b>\$ 1,211,626</b>	<b>\$ 1,190,710</b>	<b>\$ 1,325,436</b>	<b>\$ 1,580,380</b>	<b>\$ 1,581,343</b>	<b>\$ 1,632,350</b>	<b>\$ 51,970</b>

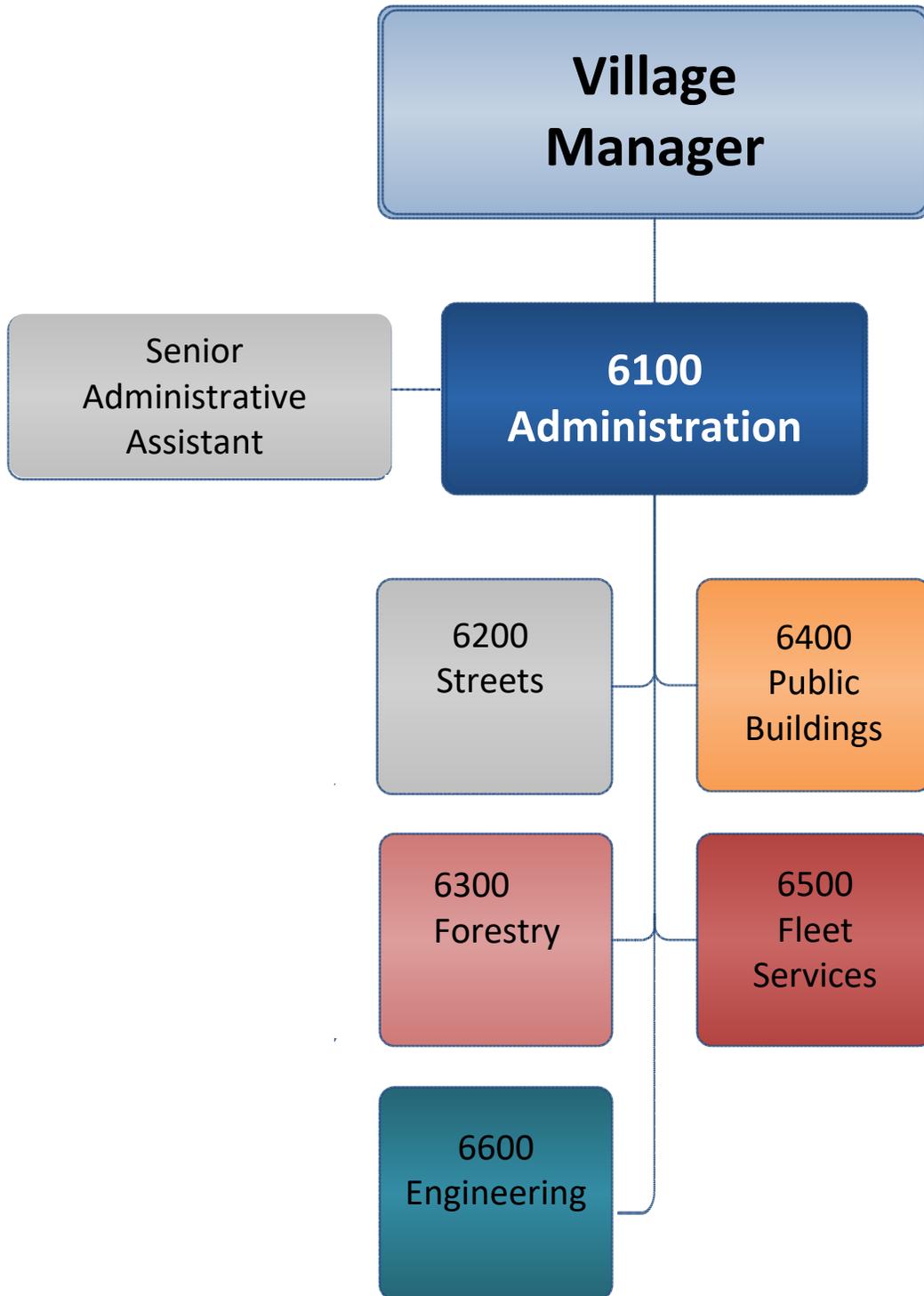
VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2024

Fund 010 - General Fund

Department 3600 - Hanover Park COVID-19

Account	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	269,901	63,479	-	-	-	-	-
401-412	Salaries - Part - Time	20,188	1,111	-	-	-	-	-
401-421	Overtime Compensation	40,615	23,224	5,160	-	-	-	-
401-441	State Retirement	28,101	5,658	-	-	-	-	-
401-442	Social Security	22,916	5,384	73	-	-	-	-
<b>Total Personnel Services</b>		<b>381,720</b>	<b>98,855</b>	<b>5,233</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
402-411	Office Supplies	11,485	-	-	-	-	-	-
402-423	Communications Parts	-	2,439	-	-	-	-	-
402-426	Bulk Chemicals	235	336	-	-	-	-	-
402-427	Materials & Supplies	22,036	2,584	-	-	-	-	-
402-428	Cleaning Supplies	20,371	427	730	-	-	-	-
402-433	Safety & Protective Equipment	18,811	1,310	2,593	-	-	-	-
402-499	Miscellaneous Expense	2,192	797	-	-	-	-	-
<b>Total Commodities</b>		<b>75,130</b>	<b>7,893</b>	<b>3,323</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
403-411	Telephone	3,456	1,798	440	-	-	-	-
403-419	Business Assistance Program	34,131	-	-	-	-	-	-
403-434	M & R - Buildings	76,239	20,520	-	-	-	-	-
403-436	Maintenance Agreements	585	-	-	-	-	-	-
403-470	Binding & Printing	2,357	-	-	-	-	-	-
403-471	Schools / Conferences / Meetings	248	963	-	-	-	-	-
<b>Total Contractual Services</b>		<b>117,016</b>	<b>23,282</b>	<b>440</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
413-431	Office Equipment	7,496	-	-	-	-	-	-
<b>Total Capital Outlay</b>		<b>7,496</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Hanover Park COVID-19</b>		<b>581,362</b>	<b>130,029</b>	<b>8,996</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# Organization of the Public Works and Engineering Department



**PURPOSE STATEMENT**

Provide for safe, efficient, and effective delivery of public services through the optimum administration of those departments responsible for such delivery.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

To develop intermediate and long-range plans; to propose policy as it relates to department personnel and operations; to formulate budgets for operation and capital improvements; and to evaluate the operations and revise them accordingly.

<b>PERFORMANCE ACTIVITIES AND MEASURES</b>					
<b>Description of Measurement</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Number of Full Time Employees	48	48	48	48	49
Number of Part Time Employees	3	3	3	3	3
Number of Full Time Employees Per 1,000 Population	1.26	1.26	1.26	1.26	1.31
Public Works Department Insurance Claims:					
Total Worker Compensation Claims	6	6	4	5	7
Worker Compensation Losses	\$5,973	\$6,146.49	\$12,929.54	\$40,693.58	\$68,975.00
All Other Claims	8	30	11	21	35
Non-Worker Compensation Losses	\$39,486	\$65,237.23	\$4,337.92	\$24,401.76	\$45,562.62
Total Claims	14	36	15	26	42
Total Losses	\$45,460	\$71,383.72	\$17,267.46	\$65,094.74	\$114,537.62
Total Expenditures	\$4,237,892	\$4,296,110	\$4,018,407	\$4,299,447.14	\$4,615,319.71
Cost of Services Per Capita	\$111.58	\$113.14	\$105.83	\$114.74	\$123.17

**2023 ACCOMPLISHMENTS**

**Strategic Plan Goal #1: Maintain and Enhance Infrastructure**

- ✓ Explored the concept of electric vehicle charging stations for the Village.  
*Ongoing- reviewed grant opportunities.*
- ✓ Construction of Fire Station #16.  
Complete construction of the new satellite fire station.  
*Not completed. Underway. Completion expected 2<sup>nd</sup> quarter of 2024.*

**Strategic Plan Goal #2: Focused Economic Development & Redevelopment**

- ✓ Civic Engagement at Ontarioville Plaza.  
Continue to support civic engagement at Ontarioville Plaza.  
*Completed. Assisted with several events in Ontarioville Plaza.*

**Strategic Plan Goal #3: Community Image and Identity**

- ✓ Continually improve community appearance, with a focus on Village-owned properties through plantings and maintenance.  
*Ongoing. Continue to improve community appearance.*

#### Strategic Plan Goal #4 – Effectiveness Governance

- ✓ Continued to review and update public works safety policies and training.  
*Ongoing- conducted multiple trainings. Had IRMA OSHA Compliance visit.*

#### 2024 BUDGET GOALS

#### Strategic Plan Goal # 1 – Maintain and Enhance Infrastructure

1. Complete Construction of Fire Station #16.  
Complete construction of the new satellite fire station.  
*1st quarter.*

#### Strategic Plan Goal # 2 – Community Image and Identity

1. Purchase stage for public events.  
Many of the over 30 events held each year require the use of a stage for speeches, bands, and ceremonies.  
*1st quarter.*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2024

Fund 010 - General Fund

Department 6100 - Public Works Administration

Account	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 112,103	\$ 113,980	\$ 118,251	\$ 122,844	\$ 124,548	\$ 128,538	\$ 5,694
401-421	Overtime Compensation	246	573	660	1,000	800	1,000	-
401-441	State Retirement	13,715	14,726	18,587	10,564	10,592	11,608	1,044
401-442	Social Security	7,725	8,165	8,308	9,566	9,590	10,002	436
401-444	Employee Insurance	18,110	10,006	21,882	20,945	20,424	21,219	274
<b>Total Personnel Services</b>		<b>151,899</b>	<b>147,451</b>	<b>167,688</b>	<b>164,919</b>	<b>165,954</b>	<b>172,367</b>	<b>7,448</b>
402-411	Office Supplies	1,245	1,159	1,974	1,045	345	345	(700)
402-413	Memberships / Subscriptions	425	430	310	300	300	425	125
<b>Total Commodities</b>		<b>1,670</b>	<b>1,589</b>	<b>2,284</b>	<b>1,345</b>	<b>645</b>	<b>770</b>	<b>(575)</b>
403-412	Postage	1,161	1,466	2,586	1,100	1,600	1,600	500
403-436	Maintenance Agreements	10,036	10,183	7,896	9,218	9,218	9,828	610
403-471	Schools / Conferences / Meetings	255	2,032	2,583	3,300	3,300	3,300	-
403-472	Transportation	-	550	539	1,000	900	1,000	-
<b>Total Contractual Services</b>		<b>11,453</b>	<b>14,231</b>	<b>13,604</b>	<b>14,618</b>	<b>15,018</b>	<b>15,728</b>	<b>1,110</b>
<b>Total Public Works Administration</b>		<b>\$ 165,021</b>	<b>\$ 163,270</b>	<b>\$ 183,576</b>	<b>\$ 180,882</b>	<b>\$ 181,617</b>	<b>\$ 188,865</b>	<b>\$ 7,983</b>

### **PURPOSE STATEMENT**

To provide for the maintenance and upgrading of Village Streets, providing a safe and efficient transportation system for residents of the Village and to provide and maintain a system for controlling storm water on public thoroughfares.

### **DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

Maintenance of Village streets, including the following operations: street sweeping; graffiti removal; snow plowing and salting; pothole patching; crack filling; preparation work in conjunction with resurfacing programs; construction of asphalt patches on minor residential streets.

Maintenance of the Village storm sewer system, including the following operations: cleaning and removal of debris from inlets and catch basins; high-pressure hydraulic cleaning of storm sewers and ditch culverts; channel maintenance on the West Branch of the DuPage River; patching and rebuilding of existing catch basins, manholes and inlets.

Construction of new storm sewer systems to alleviate drainage problems.

Construction, reconstruction, and maintenance of Village sidewalks, curbs and gutters.

Installation and maintenance of traffic regulatory signs and pavement markings necessary to ensure a safe and efficient transportation system.

Clean/vacuum 400 storm sewer basins and 35,000 linear feet of pipe for preventative storm sewer maintenance program.

Provide rapid removal of graffiti utilizing in-house forces.

Provide contract administration to remove and replace 20,000 square feet of public sidewalk and 2,500 linear feet of curb and gutter.

Provide contract administration for the installation of 16,000 pounds of crack seal material with emphasis on previous year's overlay program areas.

Provide contract administration for the installation of 18,000 linear feet of thermoplastic pavement markings, with emphasis on school crossings.

Upgrade and repaint all stop bars and crosswalks in the Village.

Rebuild any failing storm sewer basins in the Village.

Continue to upgrade and maintain the signage throughout the Village, including maintenance of signposts.

Asphalt patches –remove and replace deteriorating asphalt.

<b>PERFORMANCE ACTIVITIES AND MEASURES</b>					
<b>Description of Measurement</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Miles of Streets	99.36	99.36	99.36	99.36	99.36
Miles of Public Sidewalks	155.37	155.37	155.37	155.37	155.37
Miles of Storm Sewer	126.24	126.24	126.24	126.24	126.24
Number of Storm Sewer Structures	7,039	7,039	7,039	7,039	7,039
Number of Streetlight Poles	1,154	1,154	1,154	1,154	1,257
Cost of Annual Resurfacing Program	\$908,441	\$727,278	\$4,428,567.78	\$2,246,570.90	\$2,678,130.35
Street Division Graffiti Removal	26	27	16	11	9
Sidewalk Replaced (sq. ft.)	32,360	20,505	19,715	49,907	9,856
Curb and Gutter Replaced (lin. ft.)	2,942	1,904	1,904	12,457	31,541
Crack Sealing (lbs. installed)	19,050	15,900	N/A	17,000	0
Thermoplastic Pavement Markings (lin. ft. installed)	34,704	40,689	38,805	43,777	0
Number of Storm Sewer Basins Rebuilt	30	17	13	17	15
Number of Snow/Ice Responses	19	13	10	14	18

## 2023 ACCOMPLISHMENTS

### Strategic Plan Goal #1: Maintain and Enhance Infrastructure

- ✓ Sign truck training.  
*Third quarter. Continued to train additional employees in the Street Division on the installation and maintenance of MUTCD-compliant roadway signs.*  
Completed. Trained four new people.
- ✓ Paving training.  
*Third quarter. Continued to train new employees on the Village's in-house paving program to maximize the efficiency of the crews and allow for greater flexibility when assigning staff.*  
Ongoing. Trained all current operators.
- ✓ Enhance street signs and roadway striping.  
*Fourth quarter. Developed an improved in-house striping program to allow for both anticipated changes in MUTCD mandates as well as to allow for greater motorist and pedestrian guidance while using Village streets.*  
Not completed. Planned for 4<sup>th</sup> quarter.

### Strategic Plan Goal #2: Effectiveness Governance

- ✓ Additional training on safe operation of overhead bucket trucks and proper use of PPE.  
*Third quarter. Trained new staff on the safe use of overhead equipment and the bucket truck, in particular to help ensure a safe work environment.*  
Completed. Sent four operators to lift training.

## 2024 BUDGET GOALS

### Strategic Plan Goal # 1 : Maintain and Enhance Infrastructure

1. Work with engineering to improve our sidewalk curb and gutter program. Possibility to include it with surface projects to get better bids.  
*4<sup>th</sup> quarter*

### Strategic Plan Goal # 2 : Effectiveness Governance

1. Train employees to be more proficient with equipment and electronics they have in place. Goal is to have employees be able to work any job or task assigned.  
*Ongoing.*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2024

Fund 010 - General Fund

Department 6200 - Streets

Account	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 653,555	\$ 731,631	\$ 697,803	\$ 758,873	\$ 711,102	\$ 772,735	\$ 13,862
401-412	Salaries - Part - Time	-	13,157	3,062	15,000	5,000	15,000	-
401-421	Overtime Compensation	41,278	69,173	70,731	55,000	55,000	55,000	-
401-428	On Call Premium Pay	2,825	2,694	3,962	3,000	3,000	4,500	1,500
401-441	State Retirement	83,969	102,236	80,470	69,137	64,990	74,020	4,883
401-442	Social Security	51,883	59,129	56,806	63,740	59,219	64,915	1,175
401-444	Employee Insurance	180,434	99,304	221,583	240,657	195,989	209,659	(30,998)
<b>Total Personnel Services</b>		<b>1,013,944</b>	<b>1,077,324</b>	<b>1,134,418</b>	<b>1,205,407</b>	<b>1,094,300</b>	<b>1,195,829</b>	<b>(9,578)</b>
402-413	Memberships / Subscriptions	235	245	300	490	490	490	-
402-427	Materials & Supplies	141,245	135,501	110,563	150,000	150,000	170,000	20,000
402-431	Uniforms	3,968	2,646	4,074	4,000	4,000	4,000	-
402-433	Safety & Protective Equipment	2,597	3,470	3,124	3,000	3,000	3,000	-
402-434	Small Tools	1,737	1,990	2,014	2,000	2,000	2,000	-
<b>Total Commodities</b>		<b>149,782</b>	<b>143,853</b>	<b>120,076</b>	<b>159,490</b>	<b>159,490</b>	<b>179,490</b>	<b>20,000</b>
403-435	M & R - Streets & Bridges	79,697	120,898	83,723	127,800	123,722	127,800	-
403-439	M & R - Accident Claims	27,735	9,850	47,482	9,000	9,000	9,000	-
403-452	Vehicle Maintenance & Replacement	269,662	279,006	281,707	334,904	334,904	411,240	76,336
403-471	Schools / Conferences / Meetings	319	1,085	3,874	4,040	3,500	7,540	3,500
403-472	Transportation	-	30	393	500	400	500	-
<b>Total Contractual Services</b>		<b>377,414</b>	<b>410,869</b>	<b>417,179</b>	<b>476,244</b>	<b>471,526</b>	<b>556,080</b>	<b>79,836</b>
<b>Total Streets</b>		<b>\$ 1,541,140</b>	<b>\$ 1,632,046</b>	<b>\$ 1,671,673</b>	<b>\$ 1,841,141</b>	<b>\$ 1,725,316</b>	<b>\$ 1,931,399</b>	<b>\$ 90,258</b>



**PURPOSE STATEMENT**

The Forestry Division goals are to continue to research and promote more effective forestry procedures to cut costs (i.e., manpower usage, equipment updating, equipment renewal, etc.). To set minimum standards for appearance of Village grounds and all public plantings. To maintain, treat and spray with proper chemicals all Village owned or maintained trees and properties. To continue the training and education of Forestry personnel. Also, to provide community service information on control of insects and rodents related to health and damage to forestry. Most importantly, to assist in the beautification of the Village.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

Maintenance of all trees, shrubs and planting features in Village right-of-ways and retention areas; treatment and maintenance of trees that are infested with various diseases; inspection, grooming, trimming and removal, as needed, of all forestry that is the responsibility of the Village; mowing and turf care of all large fields, retention areas, wells, Municipal Complex grounds, and right-of-ways under our jurisdiction; commuter parking complex turf, trees, shrub and planting feature maintenance; tree planting programs; removing snow and salting at Municipal Building and Commuter Lot walkways and parking lots; repair and maintenance of Forestry Department non-licensed equipment; rodent control, including baiting of fields, vacant lots, and problem breeding areas; resident assistance, answering questions and being helpful regarding trees, shrubs and turf; residential brush pickup and recycling program; municipal yard waste recycling program; resident assistance with recycling; creek bank mowing/maintenance; landscape planning, upgrades and reviews; assisting other departments with priority projects; Banner Program – banner installation and maintenance.

<b>PERFORMANCE ACTIVITIES AND MEASURES</b>					
<b>Description of Measurement</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Number of Parkway Trees Planted	544	587	0	80	75
Number of Parkway Trees Trimmed:					
Contractual	1,435	1,516	0	1,208	1,200
In-House	462	476	390	411	340
Brush Pickup Program (Cubic Yards Collected)	1,140	1,105	685	715	1,120
Annual Cost	\$40,702	\$83,837	\$59,898	\$60,306	\$63,930
Cost per Cubic Yard Collected	\$35.70	\$75.87	\$52 ton	\$52 ton	\$57 ton
Leaf Pickup Program (Cubic Yards Collected)	500	460	450	970	850

## 2023 ACCOMPLISHMENTS

### Strategic Plan Goal #1: Community Image & Identity

- ✓ Village Hall Improvements  
Rebuilt entryway wall for structural integrity and to improve the appearance of the Village.  
*Completed - 4<sup>th</sup> quarter*
  
- ✓ Parkway Trees  
Planted 75 new parkway trees where trees have been removed.  
*Completed in fall - 4<sup>th</sup> quarter.*

## 2024 BUDGET GOALS

### Strategic Plan Goal #1: Community Image & Identity

1. Ballfield enhancement.  
Plant trees at the ballfields to provide shade and shelter while enhancing the look of the park.  
*4<sup>th</sup> quarter*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2024

Fund 010 - General Fund

Department 6300 - Forestry

Account	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 135,175	\$ 137,404	\$ 153,694	\$ 199,886	\$ 185,533	\$ 205,234	\$ 5,348
401-412	Salaries - Part - Time	-	6,454	7,517	10,000	5,000	10,000	-
401-421	Overtime Compensation	2,035	7,055	12,893	6,000	10,000	6,000	-
401-428	On Call Premium Pay	358	436	-	350	900	525	175
401-441	State Retirement	16,184	18,666	17,327	17,344	16,430	18,805	1,461
401-442	Social Security	11,436	10,130	13,001	16,467	15,257	16,966	499
401-444	Employee Insurance	34,733	16,373	34,810	48,378	28,547	48,365	(13)
<b>Total Personnel Services</b>		<b>199,921</b>	<b>196,517</b>	<b>239,242</b>	<b>298,425</b>	<b>261,667</b>	<b>305,895</b>	<b>7,470</b>
402-413	Memberships / Subscriptions	169	331	850	600	800	600	-
402-427	Materials & Supplies	16,154	11,658	10,987	11,000	11,000	11,000	-
402-429	Parts & Accessories - Non - Auto	222	481	498	500	500	500	-
402-431	Uniforms	1,688	1,200	2,506	2,550	2,550	2,550	-
402-433	Safety & Protective Equipment	799	683	1,039	800	800	800	-
402-434	Small Tools	917	1,498	953	3,500	3,500	3,500	-
<b>Total Commodities</b>		<b>19,949</b>	<b>15,852</b>	<b>16,833</b>	<b>18,950</b>	<b>19,150</b>	<b>18,950</b>	<b>-</b>
403-434	M & R - Buildings	19,854	22,859	23,459	31,000	31,000	31,000	-
403-435	M & R - Streets & Bridges	194,234	175,786	166,052	230,571	230,571	245,571	15,000
403-438	Maintenance - Forestry	13,022	59,278	65,027	106,000	120,000	125,000	19,000
403-452	Vehicle Maintenance & Replacement	36,433	41,398	41,078	42,652	42,652	49,391	6,739
403-471	Schools / Conferences / Meetings	1,012	926	1,035	1,450	1,000	1,450	-
<b>Total Contractual Services</b>		<b>264,555</b>	<b>300,246</b>	<b>296,651</b>	<b>411,673</b>	<b>425,223</b>	<b>452,412</b>	<b>40,739</b>
<b>Total Forestry</b>		<b>\$ 484,426</b>	<b>\$ 512,615</b>	<b>\$ 552,726</b>	<b>\$ 729,048</b>	<b>\$ 706,040</b>	<b>\$ 777,257</b>	<b>\$ 48,209</b>

### **PURPOSE STATEMENT**

The goals of the Department of Public Buildings are to maintain and enhance the appearance and function of the Village-owned buildings; to make available technical skills to do the jobs that may fall under departmental jurisdiction and to accomplish the work required in the most efficient and cost-effective manner.

### **DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The functions of the Department of Public Buildings are the complete maintenance of all buildings and properties owned by the Village, to perform necessary tasks needed to keep the mechanical systems working, and to maintain the aesthetic appearance of all Village properties. The Department assists in snow removal. Also, preventative maintenance is utilized to reduce system failures. Departmental personnel are available to provide technical assistance to other departments.

### **2023 ACCOMPLISHMENTS**

#### **Strategic Plan Goal #1: Maintain and Enhance Infrastructure**

- ✓ Replaced Police Department's triple basin.  
The triple basin in the Police Department garage is made of metal and rusting to the point of failure and collapse. It needs to be replaced with a PVC basin.  
*Completed. The project is scheduled for the 3<sup>rd</sup> quarter. It will take about two weeks.*
- ✓ Fire Station #15 renovations.  
*Completed. 4<sup>th</sup> quarter.*
- ✓ Village Manager Suite Renovation.  
Renovations made to the Administration Offices. Carpet was replaced, as well as updates to the walls and restrooms.  
*Completed. 3<sup>rd</sup> quarter.*
- ✓ Public Works Facility Analysis.  
Professional analysis of the existing public works building to meet the needs of the Village and provide recommendations for improvement.  
*Completed 3<sup>rd</sup> quarter.*
- ✓ Replaced public works generator.  
The public works generator is original to the building and has long surpassed its life expectancy and needs to be replaced.  
*Not completed. Funds used for new FD #16 generator and will be re-budgeted in FY'24.*
- ✓ Replaced public works water heaters.  
The public works water heaters have surpassed their life expectancy and need to be replaced to maintain hot water in the building.  
*Completed. 4<sup>th</sup> quarter.*
- ✓ Replaced Metra parking machines.  
The Metra parking machines are no longer being supported past 2025 and need to be replaced to remain operational.  
*Completed. 4<sup>th</sup> quarter.*

## 2024 BUDGET GOALS

### Strategic Plan Goal # 1- Maintain and Enhance Infrastructure

1. Replace the public works generator.  
The public works generator is original to the building and has long surpassed its life expectancy.  
Replacement is needed.  
*2<sup>nd</sup> quarter*
3. Halon system in Village Hall is outdated and cannot get parts for it any longer. Needs to be replaced.  
*4<sup>th</sup> quarter.*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2024

Fund 010 - General Fund

Department 6400 - Public Buildings

Account	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 175,924	\$ 180,394	\$ 186,484	\$ 193,686	\$ 192,464	\$ 205,350	\$ 11,664
401-412	Salaries - Part - Time	47,031	45,220	53,239	61,919	56,342	64,461	2,542
401-421	Overtime Compensation	6,524	8,252	12,601	8,000	8,000	8,000	-
401-428	On Call Premium Pay	2,977	3,522	3,422	3,200	4,000	4,800	1,600
401-441	State Retirement	22,280	24,504	20,991	17,313	17,278	19,373	2,060
401-442	Social Security	20,747	15,078	18,847	20,411	19,952	21,622	1,211
401-444	Employee Insurance	35,103	37,517	75,475	73,872	70,294	71,735	(2,137)
<b>Total Personnel Services</b>		<b>310,587</b>	<b>314,488</b>	<b>371,060</b>	<b>378,401</b>	<b>368,330</b>	<b>395,341</b>	<b>16,940</b>
402-411	Office Supplies	32	-	-	-	-	-	-
402-427	Materials & Supplies	53,590	47,544	52,905	50,000	60,000	66,500	16,500
402-428	Cleaning Supplies	22,055	19,207	19,149	19,000	25,000	25,000	6,000
402-429	Parts & Accessories - Non - Auto	17,639	16,378	19,428	15,000	15,000	15,000	-
402-431	Uniforms	3,878	3,381	3,689	3,875	3,875	3,875	-
402-433	Safety & Protective Equipment	1,637	2,004	2,355	1,800	1,800	1,800	-
402-434	Small Tools	1,414	1,487	1,687	1,500	1,500	5,000	3,500
<b>Total Commodities</b>		<b>100,245</b>	<b>90,003</b>	<b>99,213</b>	<b>91,175</b>	<b>107,175</b>	<b>117,175</b>	<b>26,000</b>
403-434	M & R - Buildings	91,957	78,982	91,491	71,000	95,000	96,000	25,000
403-436	Maintenance Agreements	141,953	147,996	179,264	153,050	165,000	172,093	19,043
403-452	Vehicle Maintenance & Replacement	12,751	9,728	9,728	9,728	9,728	17,559	7,831
403-471	Schools / Conferences / Meetings	800	345	1,791	3,000	3,000	3,000	-
<b>Total Contractual Services</b>		<b>247,461</b>	<b>237,050</b>	<b>282,274</b>	<b>236,778</b>	<b>272,728</b>	<b>288,652</b>	<b>51,874</b>
<b>Total Public Buildings</b>		<b>\$ 658,292</b>	<b>\$ 641,542</b>	<b>\$ 752,546</b>	<b>\$ 706,354</b>	<b>\$ 748,233</b>	<b>\$ 801,168</b>	<b>\$ 94,814</b>

**PURPOSE STATEMENT**

To supply user Departments with the best possible vehicles and equipment at the lowest possible costs.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

This Department is responsible for the maintenance and repair of all Village vehicles and mobile equipment. This is accomplished through an aggressive preventative maintenance programs, in-house repairs, and outside vendor repairs when cost-effective. Computer data systems are used to supply information on inventory levels, equipment usage, and unit costs. This information is used to determine cost-effective replacement recommendations and to develop specifications for new equipment that will achieve maximum utility and economy.

**PERFORMANCE ACTIVITIES AND MEASURES**

Description of Measurement	2018	2019	2020	2021	2022
Number of Vehicles Maintained	162	153	162	152	149
2022 Budget & Vehicle Purchase	\$1,473,900	\$1,605,426	\$1,831,380	\$1,467,700	\$679,900
Average Cost Per Vehicle	\$9,098	\$10,492	\$11,304.81	\$9,655.92	\$4,563.09
Miles Driven	809,576	780,790	851,586	798,912	560,443

**2023 ACCOMPLISHMENTS**

**Strategic Plan Goal #1: Financial Health**

- ✓ Effectively used vehicle replacement fund to identify and order vehicles and equipment.  
*First quarter. Stayed ahead of current industry challenges.*

**Strategic Plan Goal #2: Maintain and Enhance Infrastructure**

- ✓ Installing and implementing new Public Works communication and equipment.  
*Third quarter. Re-established mobile radios into our fleet, reducing the use of cellular phones and increasing the safety of our drivers.*

**Strategic Plan Goal #3: Community Image & Identity**

- ✓ Replace four police squads with new hybrid electric gas versions.  
*Not completed. Hybrid vehicles are not available.*

**Strategic Plan Goal #4: Effective Governance**

- ✓ Expanded our vehicle and equipment Automated Vehicle Locating System.  
*Not completed. Installed G.P.S. locating equipment to provide better reporting and documentation. System will be activated in FY'24.*

## 2024 BUDGET GOALS

### Strategic Plan Goal # 1 – Financial Health

1. Review and update inflationary rates in vehicle replacement fund to project accurate equipment replacement costs.  
*Reviewed annually each first quarter.*

### Strategic Plan Goal # 2 – Maintain and Enhance Infrastructure

1. Review equipment roles and usage. Determine the most economical types and replacements in the existing fleet.  
*First Quarter*

### Strategic Plan Goal # 3 – Community Image & Identity

1. Expand the Village’s usage of renewable energy by increasing the use of bio-diesel fuels.  
*Ongoing - all year*

### Strategic Plan Goal #4 - Effective Government

1. Use enhanced research, through multiple manufacturers and procurement opportunities, to best acquire replacement vehicles and equipment in our current challenging economic environment.  
*Ongoing- all year*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2024

Fund 010 - General Fund

Department 6500- Fleet Services

Account	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 280,521	\$ 310,676	\$ 303,146	\$ 320,892	\$ 307,031	\$ 342,728	\$ 21,836
401-421	Overtime Compensation	2,707	8,007	5,404	8,000	5,500	8,000	-
401-441	State Retirement	34,415	41,449	32,690	28,285	26,409	31,665	3,380
401-442	Social Security	23,900	21,439	23,249	25,608	23,909	27,278	1,670
401-444	Employee Insurance	51,480	23,389	61,000	53,003	49,977	50,916	(2,087)
<b>Total Personnel Services</b>		<b>393,023</b>	<b>404,959</b>	<b>425,490</b>	<b>435,788</b>	<b>412,826</b>	<b>460,587</b>	<b>24,799</b>
402-411	Office Supplies	122	100	236	200	200	200	-
402-413	Memberships / Subscriptions	9,716	12,370	11,710	12,968	9,092	15,088	2,120
402-421	Gasoline & Lube	142,322	261,224	342,407	332,638	283,100	312,937	(19,701)
402-422	Automotive Parts	87,462	87,880	96,029	99,000	99,000	101,000	2,000
402-423	Communications Parts	890	-	865	1,100	1,100	5,700	4,600
402-427	Materials & Supplies	11,438	10,218	15,132	15,500	15,500	15,500	-
402-429	Parts & Accessories - Non - Auto	24,127	26,135	24,271	24,000	24,000	24,000	-
402-431	Uniforms	1,245	689	1,005	1,300	1,300	1,300	-
402-433	Safety & Protective Equipment	595	636	680	1,000	1,000	1,300	300
402-434	Small Tools	2,435	4,558	6,051	4,500	4,500	4,500	-
<b>Total Commodities</b>		<b>280,352</b>	<b>403,810</b>	<b>498,386</b>	<b>492,206</b>	<b>438,792</b>	<b>481,525</b>	<b>(10,681)</b>
403-431	M & R - Auto Equipment	57,099	102,531	37,928	72,500	68,000	76,000	3,500
403-437	M & R - Other Equipment	5,452	7,849	21,298	13,000	13,000	13,000	-
403-451	Equipment Rentals	827	1,090	805	1,150	1,200	1,250	100
403-452	Vehicle Maintenance & Replacement	5,311	5,963	5,963	5,963	5,963	6,833	870
403-468	Uniform Rentals	2,727	2,800	2,081	2,000	1,750	1,850	(150)
403-469	Testing Services	2,795	6,022	4,863	5,900	5,900	5,900	-
403-471	Schools / Conferences / Meetings	1,990	3,564	5,018	4,900	4,900	5,700	800
403-472	Transportation	360	1,537	1,482	900	1,200	2,450	1,550
403-499	Miscellaneous Expense	3,145	2,531	3,231	2,500	2,500	2,500	-
<b>Total Contractual Services</b>		<b>79,705</b>	<b>133,888</b>	<b>82,669</b>	<b>108,813</b>	<b>104,413</b>	<b>115,483</b>	<b>6,670</b>
<b>Total Fleet Services</b>		<b>\$ 753,080</b>	<b>\$ 942,657</b>	<b>\$ 1,006,544</b>	<b>\$ 1,036,807</b>	<b>\$ 956,031</b>	<b>\$ 1,057,595</b>	<b>\$ 20,788</b>

### **PURPOSE STATEMENT**

To be responsible for the administrative and operational tasks related to overall planning, engineering, construction, inspection, and acceptance of new improvements such as streets, sanitary, storm, and water facilities, and other related improvements. To promote the optimum physical and aesthetic integrity of the above improvements and, thus, enhance the value of land and buildings in the Village of Hanover Park while providing the best possible environment for habitation. To provide and maintain a centralized record keeping facility for all plans, plats, and specifications dealing with public and private land improvements for subdivisions and commercial developments within the Village.

### **DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

Enforcement of statutes, ordinances, and regulations pertaining to existing and newly-engineered Public Works and transportation facilities.

Procurement of funding and liaison for Motor Fuel Tax, Road and Bridge, Federal and State grants for Public Works, transportation, and environmental projects.

Monitoring of all Public Works projects and new land developments to ensure compliance with all Village ordinances and specifications.

Design and/or approval of plans and specifications for all projects, including the following annual projects:

- Street reconstruction & resurfacing
- Curb and gutter and sidewalk removal and replacement program
- Improvements to the sewer and water systems, including water main replacements and sanitary sewer point repairs and relining
- Street Lighting Replacement
- Village owned parking lots

Inspection of all projects and recommendations on all projects regarding payouts, security reductions, acceptance resolutions, and approvals.

Consultation for the general public and other departments of the Village.

Maintenance of Village streetlight system.

Production and maintenance of all Village maps, including street maps, zoning maps, and utility atlases, as well as customized mapping for all Village departments. Lead the GIS program.

Act as administrator for the Village Storm Water Management Program, including submittal of NPDES MS4 permit, NOI, and annual reporting to IEPA.

## 2023 ACCOMPLISHMENTS

### Strategic Plan Goal #1: Financial Health

- ✓ Utilized Capital Grants received from the State of Illinois to maximize improvements to Village infrastructure.  
*First through fourth quarters.*
- ✓ Strategically applied for grant opportunities to help fund projects with State and Federal dollars.  
*First through fourth quarters. Applied for and received several grants.*

### Strategic Plan Goal #2: Maintain and Enhance Infrastructure

- ✓ Coordinated completion of Phase 3 – Construction for Arlington Drive Bridge Replacement.  
*First through fourth quarters.*
- ✓ Utilized the pavement evaluation program and information received as part of CMAP's program to strategically update the multi-year paving program.  
*First through fourth quarters. As a part of the multi-year program, resurfacing of approximately 13.5 miles of streets was completed.*
- ✓ Worked with the Water Division and Finance Department to develop a long-term watermain replacement plan.  
*First through fourth quarters. Design is currently underway for the first phase of the replacement plan.*

### Strategic Plan Goal #3: Community Image & Identity

- ✓ Worked with Fire Department and Public Works to assist with the design and construction of the new fire station on Schick Road.  
*First through fourth quarters. Staff assisted with the design, and construction is currently underway.*

## 2024 BUDGET GOALS

### Strategic Plan Goal #1: Financial Health

1. Utilize Capital Grants received from the State of Illinois to maximize improvements to Village infrastructure.  
*First through fourth quarters.*
2. Strategically apply for grant opportunities to help fund projects with State and Federal dollars.  
*First through fourth quarters.*

### Strategic Plan Goal #2: Maintain and Enhance Infrastructure

1. Coordinate completion of Phase 3 – Construction for Arlington Drive Bridge Replacement.  
*First through fourth quarters.*
2. Utilize the pavement evaluation program and information received as part of CMAP's program to complete the Village's multi-year paving program.  
*First through fourth quarters.*
3. Work with the Water Division to design and construct the first phase of the multi-year watermain replacement project.  
*First through fourth quarters.*

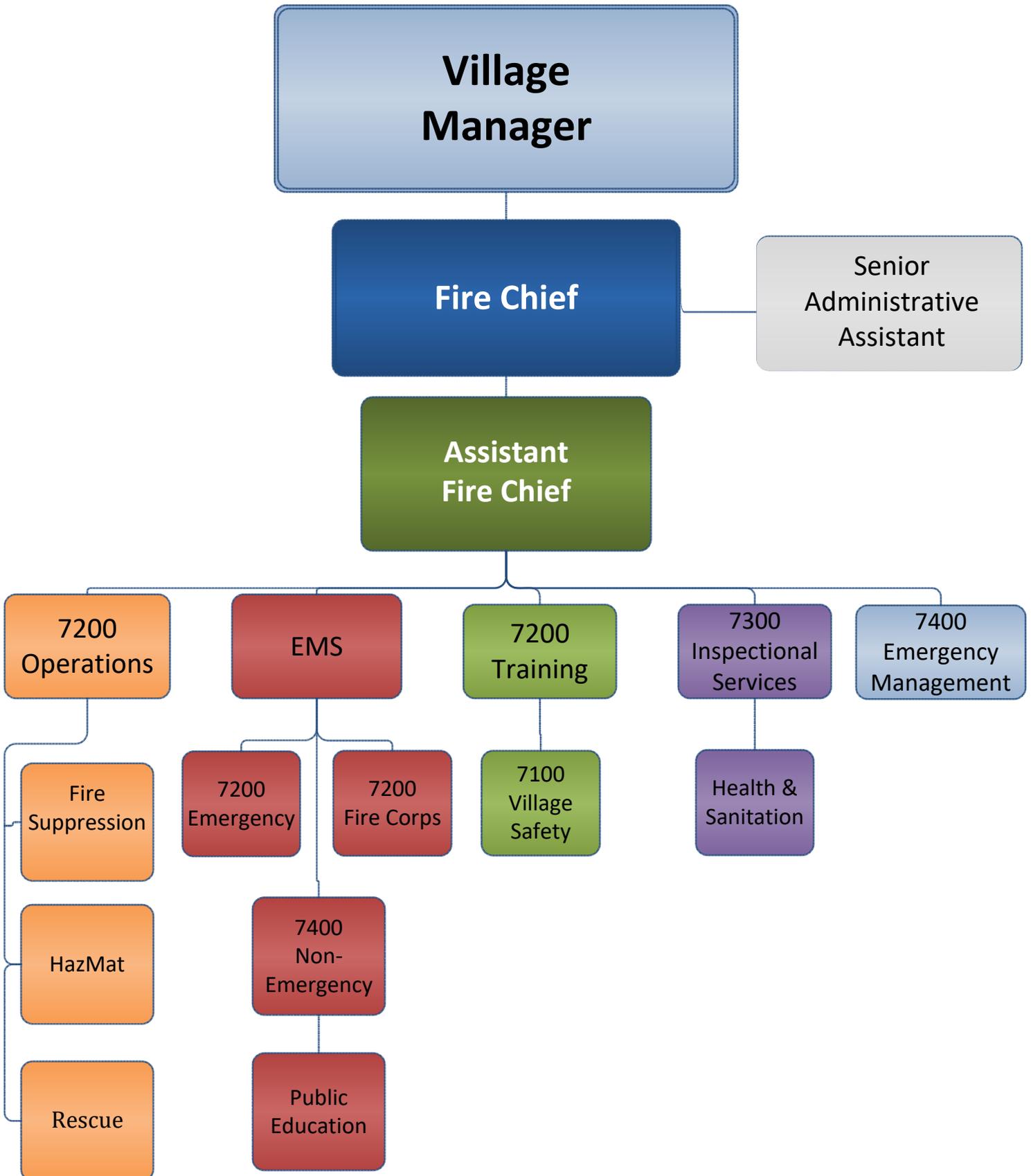
VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2024

Fund 010 - General Fund

Department 6600 - Engineering

Account	Description	FY2023 vs.						
		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2024 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 285,539	\$ 294,529	\$ 265,199	\$ 320,059	\$ 273,548	\$ 325,892	\$ 5,833
401-412	Salaries - Part - Time	-	3,942	3,971	8,000	7,000	8,000	-
401-421	Overtime Compensation	2,815	4,906	13,296	5,000	10,000	10,000	5,000
401-441	State Retirement	28,295	28,156	28,924	27,469	23,791	29,829	2,360
401-442	Social Security	21,196	22,338	20,736	25,480	22,074	26,462	982
401-444	Employee Insurance	62,955	35,147	68,831	96,941	59,990	71,134	(25,807)
<b>Total Personnel Services</b>		<b>400,800</b>	<b>389,018</b>	<b>400,957</b>	<b>482,949</b>	<b>396,403</b>	<b>471,317</b>	<b>(11,632)</b>
402-411	Office Supplies	999	745	1,060	1,000	800	1,000	-
402-413	Memberships / Subscriptions	750	1,058	740	1,290	1,290	993	(297)
402-427	Materials & Supplies	372	498	586	600	800	800	200
402-431	Uniforms	523	527	530	750	750	750	-
402-433	Safety & Protective Equipment	375	655	383	700	700	700	-
402-434	Small Tools	481	416	539	500	500	500	-
<b>Total Commodities</b>		<b>3,500</b>	<b>3,898</b>	<b>3,839</b>	<b>4,840</b>	<b>4,840</b>	<b>4,743</b>	<b>(97)</b>
403-412	Postage	696	248	462	800	-	-	(800)
403-436	Maintenance Agreements	1,225	1,225	1,348	2,125	1,350	1,225	(900)
403-452	Vehicle Maintenance & Replacement	9,678	8,576	8,576	8,576	8,576	10,013	1,437
403-461	Consulting Services	476	3,083	28,101	158,440	231,155	225,000	66,560
403-471	Schools / Conferences / Meetings	73	1,269	4,897	5,400	3,500	7,200	1,800
403-472	Transportation	-	-	75	300	200	1,100	800
<b>Total Contractual Services</b>		<b>12,148</b>	<b>14,401</b>	<b>43,459</b>	<b>175,641</b>	<b>244,781</b>	<b>244,538</b>	<b>68,897</b>
<b>Total Engineering</b>		<b>\$ 416,448</b>	<b>\$ 407,317</b>	<b>\$ 448,254</b>	<b>\$ 663,430</b>	<b>\$ 646,024</b>	<b>\$ 720,598</b>	<b>\$ 57,168</b>

# Organization of the Fire Department





**PURPOSE STATEMENT**

The goal of the Fire Department is to provide efficient and high-quality service in the areas of Inspections, Prevention, Fire Suppression, Emergency Medical Services (EMS) (including emergency and non-emergency ambulance transport), Hazardous Materials response and mitigation, as well as Vehicle and Technical Rescue Services and Emergency Management Planning and Preparedness. Administration provides leadership, oversight, and support for each departmental division.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

Fire Department Administration consists of the Fire Chief, Deputy Chief, an Administrative Assistant, and a part-time Emergency Management Coordinator.

Fire Administration is part of the executive staff of the Village of Hanover Park and reports to the Village Manager. Personnel assigned to this division regularly interact and support the initiatives of Village Elected Officials and are responsible to translate those initiatives into working directives to be accomplished by the department. The division interacts daily with other Village Departments and neighboring fire departments/districts. Personnel represent the department and its interests as part of the leadership within the Mutual Aid Box Alarm System (MABAS) Division and the Greater Elgin Mobile Intensive Care Program. Personnel also represent the department and Village at local, state, and national events, including assignment to taskforces or projects that have a national fire service impact. The division is responsible for the department’s financial management as well as short and long-term planning. Labor Management, including negotiations, is handled by the division for contracts with the International Association of Firefighters Local 3452 and the Service Employees International Local 73. Recruitment and pre-employment testing as well as all promotional testing are managed by the division.

<b>PERFORMANCE ACTIVITIES AND MEASURES</b>					
<b>Description of Measurement</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Fire Department Insurance Claims:					
Total Worker Compensation Claims	9	7	2	10	9
Worker Compensation Losses	\$193,498	\$189,322	\$24,706.95	\$23,412.05	\$95,870.39
All Other Claims	1	1	1	4	5
Non-Worker Compensation Losses	\$4,404	\$3,146.20	\$0	\$3,184.38	\$9,165.22
Total Claims	10	8	3	14	14
Total Losses	\$197,903	\$192,468.49	\$24,706.95	\$26,596.43	\$105,035.61
Total Expenditures	\$7,836,835	\$8,181,918	\$8,216,317.59	\$8,510,513.12	\$9,408,382.95
Cost of Services Per Capita	\$201.93	\$210.82	\$219.28	\$238.87	\$251.09

## 2023 ACCOMPLISHMENTS

### Strategic Plan Goal #3: Maintain and Enhance Infrastructure

- ✓ Continue project management of the new Station 16 project.  
*First through Fourth Quarters. Ongoing, project management of construction will continue through 2024.*
- ✓ Evaluate options for old Fire Station 16.  
*Ongoing, completion date moved to 2024 which aligns with strategic plan.*

### Strategic Plan Goal #5: Effective Governance

- ✓ Conduct a part-time test and establish a new eligibility roster.  
*Complete. Continuous testing and recruitment efforts have been ongoing First through Fourth Quarters and will continue in 2024.*
- ✓ Conduct a full-time test and establish a new eligibility roster.  
*Complete. Continuous testing and recruitment efforts have been ongoing First through Fourth Quarters and will continue in 2024.*
- ✓ Conduct a Battalion Chief exam and certify a new list.  
*Not completed. There were no immediate openings, exam is being planned for a future date.*
- ✓ Maintain and/or improve projects required for ISO Class 1.  
*Complete. Training activity reporting and documentation was improved using Vector Solutions software.*
- ✓ Continue working towards accreditation by completing a Community Risk Assessment/Standard of Cover.  
*Ongoing. Community Risk Assessment completed in the Fourth Quarter; the Standard of Cover Document has been moved to 2024.*

### **Additional Accomplishments**

- ✓ Two (2) members attended ImageTrend Conference in St. Paul, Minnesota.
- ✓ Fire Station 15 kitchen remodel was completed.
- ✓ Hired three (3) new additional full-time firefighters.
- ✓ Hired 10 part-time employees to fill existing vacancies.
- ✓ Hired four (4) full-time firefighters to fill vacancies created by retirements and resignations.
- ✓ Continued to participate in numerous DuComm committees. Chief Fors served as the Chair of the Support Services Committee and was an invited member of the Fire Standardization Committee as well as the ETSB fire focus group.
- ✓ IRMA OSHA compliance visit was completed with all Village departments.

## 2024 BUDGET GOALS

### Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Continue project management of the new Station 16 project.  
*First and Second Quarters*
2. Evaluate options for old Fire Station 16.  
*Second Quarter*

### Strategic Plan Goal #5: Effective Governance

1. Continuous testing and recruitment for Part-Time Firefighters.  
*First through Fourth Quarters*
2. Continuous testing and recruitment for Full-Time Firefighters.  
*First through Fourth Quarters*
3. Conduct a Lieutenant Promotion Exam and certify a new list.  
*First Quarter*
4. Continue working toward accreditation by completing the Standard of Cover document and receive applicant status.  
*Fourth Quarter.*
5. Continue to meet the Insurance Service Office (ISO) strategic plan and apply for evaluation.  
*Fourth Quarter.*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2024

Fund 010 - General Fund

Department 7100 - Fire Administration

Account	Description	FY2023 vs.						
		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2024 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 418,605	\$ 427,269	\$ 414,011	\$ 393,870	\$ 379,449	\$ 388,388	\$ (5,482)
401-421	Overtime Compensation	1,447	2,805	2,622	3,000	3,000	3,000	-
401-441	State Retirement	9,670	9,942	8,345	6,988	5,731	5,628	(1,360)
401-442	Social Security	19,582	18,518	10,816	10,920	9,795	9,643	(1,277)
401-443	Police / Fire Pension	168,090	199,698	188,747	166,816	166,816	183,889	17,073
401-444	Employee Insurance	49,741	27,956	74,817	63,978	52,416	62,138	(1,840)
	<b>Total Personnel Services</b>	<b>667,136</b>	<b>686,188</b>	<b>699,359</b>	<b>645,572</b>	<b>617,207</b>	<b>652,686</b>	<b>7,114</b>
402-411	Office Supplies	1,074	1,793	1,761	2,000	2,000	2,000	-
402-413	Memberships / Subscriptions	5,471	5,482	5,447	6,506	3,410	8,164	1,658
402-414	Books / Publications / Maps	-	492	-	500	-	500	-
402-427	Materials & Supplies	880	1,568	1,810	1,800	1,800	1,854	54
402-428	Cleaning Supplies	-	-	12	-	-	-	-
	<b>Total Commodities</b>	<b>7,425</b>	<b>9,334</b>	<b>9,030</b>	<b>10,806</b>	<b>7,210</b>	<b>12,518</b>	<b>1,712</b>
403-412	Postage	163	255	196	200	200	200	-
403-432	M & R - Office Equipment	2,828	2,985	2,309	2,196	2,190	2,520	324
403-434	M & R - Buildings	-	564	-	-	-	-	-
403-452	Vehicle Maintenance & Replacement	-	14,460	14,460	8,482	8,482	18,595	10,113
403-461	Consulting Services	6,657	352	-	400	-	400	-
403-471	Schools / Conferences / Meetings	496	1,593	3,737	7,620	5,373	8,530	910
403-472	Transportation	968	368	1,103	1,150	1,119	1,500	350
	<b>Total Contractual Services</b>	<b>11,111</b>	<b>20,577</b>	<b>21,805</b>	<b>20,048</b>	<b>17,364</b>	<b>31,745</b>	<b>11,697</b>
	<b>Total Fire Administration</b>	<b>\$ 685,672</b>	<b>\$ 716,099</b>	<b>\$ 730,193</b>	<b>\$ 676,426</b>	<b>\$ 641,781</b>	<b>\$ 696,949</b>	<b>\$ 20,523</b>



**PURPOSE STATEMENT**

The goal of the Fire Department is to provide efficient and high-quality service in the areas of Inspections, Prevention, Fire Suppression, Emergency Medical Services (EMS) (including emergency and non-emergency ambulance transport), Hazardous Materials response and mitigation, as well as Vehicle and Technical Rescue Services and Emergency Management Planning and Preparedness.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The department responds from two stations utilizing a complement of 36 full-time and 13 part-time firefighters and officers. These personnel are supplemented by a full-time Administrative Assistant, a volunteer Fire Chaplain and 15 Fire Corps volunteers. Responses surpass 3,600 emergency calls annually with approximately 70% of these being EMS in nature. Services are provided using a staffed paramedic equipped Rescue/Engine (Squad), a staffed Paramedic Equipped Engine Company, two Mobile Intensive Care Ambulances, one of which is a jump company to a Tower Ladder and a Battalion Commander, along with a myriad of other ancillary response equipment. The department also operates a peak time staffing system that incorporates a “Power Shift” (staffing either the tower ladder or an additional ambulance) to assist with call volume as well as Inspectional Services duties.

All personnel are trained at a minimum to the level of Basic Operations Firefighter, as recognized by the Illinois State Fire Marshal's Office and the International Fire Accreditation Council, as well as Illinois EMT-Basic. All full-time personnel are required to possess an Illinois Paramedic license. The department actively participates and responds as part of MABAS Division XII and staffs Haz Mat Squad 15 with technicians to serve as the rapid response squad to all departments throughout the division. The squad/trailer combination provides “Level A” Haz Mat equipment as well as specialized monitors and decontamination systems.

The EMS Division has responsibility for management of the department’s Fire Corps program. Fire Corps is a component of the Village’s Citizen Corps Council and functions as an operational team within the Fire Department. Fire Corps members are volunteers tasked with the responsibility of providing on-scene emergency rehab for firefighters. The team serves Hanover Park Fire Department and is an active part of the MABAS response system. Additionally, Fire Corps assists with public fire and life safety education, community events, fire ground/emergency incident support and emergency management activities.

<b>PERFORMANCE ACTIVITIES AND MEASURES</b>					
<b>Description of Measurement</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Number of Fire Stations	2	2	2	2	2
Number of Full Time Firefighters	35	35	35	35	35
Number of Paid on Call Firefighters	13	14	9	13	6
Total Full Time Employees	36	36	36	36	36
Number of Full Time Personnel Per 1,000 Population	.94	.94	.94	.94	.94
ISO Rating	2	2	2	2	2

Description of Measurement	2018	2019	2020	2021	2022
Fire Calls	1,101	1,010	986	1,101	1,222
EMS Calls	2,456	2,482	2,412	2,456	2,853
Total Number of Calls	3,557	3,492	3,398	3,557	4,075
Total Number of Patients Contacted	2,504	2,526	2,468	2,504	2,624
Number of Advanced Life Support Calls (ALS)	1,256	1,292	1,292	1,256	1,430
Number of Basic Life Support Calls (BLS)	1,248	1,190	1,176	1,248	1,181
Actual Property Loss Due To Fire	\$556,782	\$454,871	\$816,630	\$556,782	\$544,950
Number Auto/Mutual Aid Received	168	272	265	168	229
Number Auto/Mutual Aid Given	458	392	325	458	471
Number of Overlapping Incidents	622	627	580	622	1,331
Property Value of Fire Damaged Property	\$5,658,126	\$5,236,452	\$5,710,737	\$5,658,126	\$8,358,741
Number of Significant Building Fires (In Town)	17	9	13	17	19
Number of Building Fires (Includes Out of Town and Minor)	49	45	48	49	42
Number of Non-Structural Fire Calls	41	35	38	41	39
Total Number of Fires	107	85	99	107	100
Number of Malicious False Alarm Calls	0	4	0	0	3
Number of Non-Malicious False Alarm Calls	222	266	224	222	264
Total False Alarm Calls	222	250	224	222	267
Average Emergency Response Time (Fire Calls Only)	0:05:03	0:04:32	0:04:21	0:05:03	0:04:15
<b>Fire Corps</b>					
Incident Rehab Activity	31	10	9	31	12
Non-Incident Rehab Activities	15	18	4	15	2

## 2023 ACCOMPLISHMENTS

### Strategic Plan Goal #3: Maintain and Enhance Infrastructure

- ✓ Replace/Upgrade Structural Firefighting Protective Gear for the Department's firefighting staff (12 sets).  
*Completed. Third Quarter*
- ✓ Replace/Upgrade Non-Structural/Hybrid Protective Gear (8 sets).  
*Completed. Third Quarter*
- ✓ Continue to replace hand tools and equipment for Fire Stations 15 & 16.  
*Completed. Fourth Quarter*
- ✓ Purchase new Life Pak Cardiac monitor.  
*Completed. Fourth Quarter*

## Strategic Plan Goal #5: Effective Governance

- ✓ Establish Rescue Taskforce Program (RTF) with our own Police Department and mutual-aid agencies. Program will include establishing Operating guidelines and building the training curriculum. This goal has been built out with three operational areas in the Strategic Plan. Fire Department and Police Department command staff attended Active Shooter Incident Management in 2022.  
*Ongoing. Initial training with all staff completed. Command staff are scheduled to attend Advanced Shooter Incident Management (ASIM) in December. Policies to be completed in 2024 budget.*
- ✓ Complete IRMA Binder Lift Train-the-Trainer Program.  
*Not completed. Program discontinued by IRMA.*
- ✓ Certify one personnel to Fire Inspector I for the public education certification.  
*Complete. Fourth Quarter*
- ✓ Certify three personnel to the OSFM Advanced Technician Firefighter level.  
*Not completed due to staffing shortages.*

### **Additional Accomplishments**

- ✓ Emergency Medical Services Division
  - Expanded quality improvement reporting in ImageTrend.
  - Completed all annual preventive maintenance on AED's, Cardiac Monitors and all patient moving equipment.
  - Completed annual IDPH Ambulance Inspections
  - Completed annual IDPH Non-Transport Inspections
- ✓ Health and Safety
  - Completion of department annual physicals.
  - Completed department quarterly group physical fitness workouts.
- ✓ Operations
  - Replaced hazardous materials monitoring sensors.
  - Completed annual hose testing.
  - Completed annual Hurst Rescue Tool maintenance and testing.
  - Completed annual ground ladder testing.
- ✓ Training
  - 5 personnel attended free electric vehicle (EV) training hosted by General Motors. The program helped toward EV Readiness initiatives.

- 22 personnel attended 11 different training programs as part of ongoing professional development in areas such as Pipeline Emergencies, Instructor, Vehicle and Machinery Technician and Hazardous Materials Incident Command.
- 1 personnel attended the National Fire Academy in Emmitsburg, Maryland for Hazardous Materials training.
- Completed Rookie School Training programs for newly hired personnel.
- Completed training evolutions with mutual-aid departments monthly, improving our skills handling structure fires, vehicle extrication, mass casualty incidents and firefighter safety and survival.
- Hosted annual Fire Department Open House during Fire Prevention Week in October.

## 2024 BUDGET GOALS

### Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Replace/Upgrade Structural Firefighting Protective Gear for the Department's firefighting staff (12 sets).  
*Third Quarter*
2. Disposal of old firefighting foam and replacement with PFAS free firefighting foam.  
*First Quarter*
3. Replace four ice rescue suits that have come to the end of their service life.  
*First Quarter*
4. Replace/Upgrade vehicle headphone intercom system to wireless to improve operational safety.  
*Second Quarter*
5. Purchase two new LUCAS Mechanical CPR devices to replace units at the end of their service life.  
*First Quarter*
6. Purchase 30 Village AEDs to replace those that have reached the end of their service life.  
*First Quarter*

### Strategic Plan Goal #5: Effective Governance

1. Develop policy and institute RTF Program for FD staff.  
*First Quarter*
2. Develop training curriculum for annual Fire Officer training.  
*First through Fourth Quarters*
3. Schedule and host a minimum of two Cornerstone Training classes.  
*Second and Third Quarter*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2024

Fund 010 - General Fund

Department 7200 - Fire Suppression

Account	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 3,107,508	\$ 3,130,664	\$ 3,053,456	\$ 3,622,029	\$ 3,405,590	\$ 3,696,691	\$ 74,662
401-412	Salaries - Part - Time	369,192	282,482	184,250	510,013	196,039	494,096	(15,917)
401-421	Overtime Compensation	375,606	829,767	1,362,016	364,044	791,000	436,538	72,494
401-442	Social Security	85,844	72,589	79,672	102,155	75,834	100,979	(1,176)
401-443	Police / Fire Pension	1,557,555	1,828,785	1,906,881	1,923,150	1,923,150	2,072,413	149,263
401-444	Employee Insurance	512,477	285,442	602,225	783,850	615,277	694,204	(89,646)
<b>Total Personnel Services</b>		<b>6,008,182</b>	<b>6,429,728</b>	<b>7,188,500</b>	<b>7,305,241</b>	<b>7,006,890</b>	<b>7,494,921</b>	<b>189,680</b>
402-413	Memberships / Subscriptions	200	-	125	550	430	275	(275)
402-414	Books / Publications / Maps	1,021	53	919	90	154	-	(90)
402-423	Communications Parts	1,074	1,792	1,238	2,072	948	300	(1,772)
402-426	Bulk Chemicals	3,350	3,130	5,386	5,770	6,282	6,900	1,130
402-427	Materials & Supplies	5,373	9,047	8,985	9,215	9,067	10,406	1,191
402-428	Cleaning Supplies	7,324	7,255	8,547	7,940	7,939	9,160	1,220
402-429	Parts & Accessories - Non - Auto	10,490	9,193	7,038	9,080	9,725	10,441	1,361
402-431	Uniforms	23,324	21,809	23,620	40,391	40,391	39,695	(696)
402-433	Safety & Protective Equipment	8,773	7,451	5,651	6,960	8,009	7,880	920
402-434	Small Tools	4,946	5,091	5,807	5,390	4,030	5,390	-
<b>Total Commodities</b>		<b>65,876</b>	<b>64,821</b>	<b>67,317</b>	<b>87,458</b>	<b>86,975</b>	<b>90,447</b>	<b>2,989</b>
403-412	Postage	11	-	-	-	-	-	-
403-434	M & R - Buildings	3,111	3,390	696	500	487	500	-
403-436	Maintenance Agreements	57,366	39,731	51,558	54,503	54,503	40,990	(13,513)
403-451	Equipment Rentals	53,418	75,053	78,793	88,839	88,839	119,875	31,036
403-452	Vehicle Maintenance & Replacement	499,807	447,421	447,421	446,451	446,451	1,101,325	654,874
403-453	Furniture Replacement	849	1,097	996	5,200	5,200	5,200	-
403-457	SCBA Maintenance & Replacement	38,012	38,012	38,012	38,012	38,012	38,012	-
403-471	Schools / Conferences / Meetings	15,038	26,808	21,426	40,310	39,200	43,190	2,880
403-472	Transportation	454	25	-	250	50	250	-
403-478	Fire Corp	1,111	1,330	458	1,500	1,500	2,200	700
403-491	Special Events	717	-	-	-	-	-	-
403-499	Miscellaneous Expense	250	252	252	110	102	110	-
<b>Total Contractual Services</b>		<b>670,145</b>	<b>633,119</b>	<b>639,611</b>	<b>675,675</b>	<b>674,344</b>	<b>1,351,652</b>	<b>675,977</b>
<b>Total Fire Suppression</b>		<b>\$ 6,744,203</b>	<b>\$ 7,127,668</b>	<b>\$ 7,895,428</b>	<b>\$ 8,068,374</b>	<b>\$ 7,768,209</b>	<b>\$ 8,937,020</b>	<b>\$ 868,646</b>



**PURPOSE STATEMENT**

The goal of the Fire Department is to provide efficient and high-quality service in the areas of Inspections, Prevention, Fire Suppression, Emergency Medical Services (EMS) (including emergency and non-emergency ambulance transport), Hazardous Materials response and mitigation, as well as Vehicle and Technical Rescue Services and Emergency Management Planning and Preparedness.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The Fire Department is responsible for the Village’s building permit and building licensing process providing customer assistance and facilitation from project conception through issuance of a final certificate of occupancy. Structural, mechanical, and electrical plan reviews and inspections which are performed by in-house staff. The Department also manages all business premises, fire protection systems, health, and property maintenance inspections. Business Premise inspections are conducted by on-duty fire companies, Inspectional Service inspectors, and some off-duty personnel working extra hours. Highly technical plan reviews and inspections for fire alarm, sprinkler systems, and wet/dry chemical systems are contracted to a third-party vendor as well as plumbing inspections and health and sanitation inspections required by State law to be performed by an Illinois licensed inspector. In the area that lies within the corporate boundaries of the Village of Hanover Park and within the Bloomingdale Fire Protection District, the District conducts fire inspections and works with Inspectional Services to manage plan reviews for new construction as well as changes to existing properties. The Division works closely with staff from other Departments for code enforcement, zoning compliance, fence and sign inspections, permit plan reviews, and Freedom of Information Act requests.

The Division includes a Battalion Chief assigned as the Chief of Inspectional Services, a plan reviewer/project coordinator, two building inspectors, a full-time permit coordinator, and two part-time permit coordinators.

The Chief of Inspectional Services also attends Development Review Commission meetings for any technical assistance as needed along with having an active role in development of Village managed properties.

<b>PERFORMANCE ACTIVITIES AND MEASURES</b>					
<b>Description of Measurement</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Business License Inspections	743	564	683	706	606
School Inspections	3	0	0	0	0
Fire Protection System Inspections	368	62	19	78	143
Health Inspections	76	67	101	52	64
Food Service Inspections	428	430	255	149	169
Property Maintenance Inspections	676	738	728	252	306
Life Safety Inspections	9	12	5	6	6
Other	410	3,638	3,013	3,612	3,661

## 2023 ACCOMPLISHMENTS

### Strategic Plan Goal #1: Financial Health

- ✓ Continued to streamline the online renewal process by performing reviews of all online forms and portals to provide an intuitive and simple process to the public.  
*Completed First Quarter.*
- ✓ Continued to educate the public about the permit process through the Inspectional Services website enhancements and by updating informational handouts.  
*Completed First Quarter.*
- ✓ Encouraged digital submittal of all permits and licenses. Move toward digital processing with third party vendors.  
*Completed First Quarter.*

### Strategic Plan Goal #2: Focused Economic Development & Redevelopment

- ✓ Adopted codes and policies to encourage development and property improvement.  
*Completed First Quarter.*
- ✓ Continued process enhancements through participation in Process Improvement Team meetings.  
*Completed First through Fourth Quarters.*

### Strategic Plan Goal #3: Maintain and Enhance Infrastructure

- ✓ Monitored grant funding to initiate projects that upgrade Village infrastructure and incentivize energy savings for individual homeowners and the overall community.  
*Completed First through Fourth Quarters.*

### Strategic Plan Goal #4: Community Image & Identity

- ✓ Maintained professional and friendly service while interacting with customers during inspections, on the telephone, and by emails.  
*Completed First through Fourth Quarters.*
- ✓ Encouraged inspectors to approach those working without permits and educate rather than utilizing punitive measures.  
*Completed First through Fourth Quarters.*

### Strategic Plan Goal #5: Effective Governance

- ✓ Updated the division's informational handouts to reflect the latest code requirements and permit procedures.  
*Completed First Quarter.*
- ✓ Encouraged staff to continue pursuit of additional education and certification.  
*Completed First through Fourth Quarters.*

- ✓ Streamlined record saving and search process to provide quick and accurate FOIA responses by having all permit coordinators trained to do request searches.  
*Completed First Quarter.*
- ✓ Developed a template and procedure for issuing Capacity Cards.  
*Completed First Quarter.*

### **Additional Accomplishments**

- ✓ *Inspectional Services recruited, hired, and trained a new Plan Reviewer, two Building Inspectors, and a new Part-Time Permit Coordinator in the second half of 2022 and the first half of 2023.*
- ✓ *The use of New World ERP to assign, track, and complete inspections outside of just permits has been expanded to include business premises, healthcare, food service, body treatment, and property maintenance inspections has been fully implemented.*
- ✓ *Use of New World ERP to assign, track, and complete cases related to enforcement efforts has been fully implemented.*
- ✓ *Revised process of reviewing fire alarm troubles and determining the level of response has led to more effective response times and a reduction in cost to business owners due to contacting an alarm contractor when the issue needed to be resolved through an existing service agreement with Johnson Controls.*
- ✓ *Through IT, replaced aging large format color plotter, which greatly increased printing capabilities when needed.*

## **2024 BUDGET GOALS**

### **Strategic Plan Goal #2: Focused Economic Development & Redevelopment**

1. Continue encouraging modern construction methodology through adoption of new building codes and review of upcoming code changes.  
*Fourth Quarter*

### **Strategic Plan Goal #3: Maintain and Enhance Infrastructure**

1. Update software, office, and equipment to provide high quality services.  
*First through Fourth Quarters*
2. Conduct a review of Image Trend Software to determine viability for use as an inspection and occupancy monitoring software.  
*First through Fourth Quarters*

### **Strategic Plan Goal #4: Community Image & Identity**

1. Improve ISO rating during next scheduled evaluation by accurately tracking and reporting training with Vector Solutions.  
*First through Fourth Quarters*

## Strategic Plan Goal #5: Effective Governance

1. Provide training opportunities for staff to increase their knowledge and credentials to better serve the community.  
*First through Fourth Quarters*
2. Provide additional resources for staff to efficiently conduct research for building-related inquiries.  
*First Quarter*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2024

Fund 010 - General Fund

Department 7300 - Inspectional Services

Account	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 427,482	\$ 315,822	\$ 334,040	\$ 391,564	\$ 366,257	\$ 396,512	\$ 4,948
401-412	Salaries - Part - Time	63,001	64,166	47,814	139,562	73,906	125,656	(13,906)
401-421	Overtime Compensation	14,717	19,147	24,749	10,000	17,544	10,000	-
401-441	State Retirement	54,333	42,138	37,458	33,849	32,432	36,098	2,249
401-442	Social Security	38,006	30,171	31,045	41,398	35,015	40,712	(686)
401-444	Employee Insurance	94,500	30,916	112,623	155,418	116,353	130,749	(24,669)
<b>Total Personnel Services</b>		<b>692,040</b>	<b>502,360</b>	<b>587,729</b>	<b>771,791</b>	<b>641,507</b>	<b>739,727</b>	<b>(32,064)</b>
402-411	Office Supplies	410	955	1,047	600	593	600	-
402-413	Memberships / Subscriptions	1,073	1,005	961	1,050	1,020	1,080	30
402-414	Books / Publications / Maps	337	499	1,617	1,366	1,361	1,334	(32)
402-427	Materials & Supplies	37	187	-	-	-	-	-
402-431	Uniforms	1,225	4,680	4,364	3,500	3,500	3,500	-
402-434	Small Tools	-	250	247	250	250	250	-
<b>Total Commodities</b>		<b>3,081</b>	<b>7,576</b>	<b>8,236</b>	<b>6,766</b>	<b>6,724</b>	<b>6,764</b>	<b>(2)</b>
403-412	Postage	352	157	328	400	400	400	-
403-436	Maintenance Agreements	-	-	4,010	-	-	-	-
403-452	Vehicle Maintenance & Replacement	-	9,651	9,651	8,112	8,112	9,380	1,268
403-461	Consulting Services	38,150	50,898	54,260	50,550	54,050	58,550	8,000
403-470	Binding & Printing	-	494	308	500	500	500	-
403-471	Schools / Conferences / Meetings	1,302	4,179	4,212	4,205	4,206	4,205	-
403-472	Transportation	181	30	26	100	30	100	-
403-499	Miscellaneous Expense	-	-	-	-	6,357	-	-
<b>Total Contractual Services</b>		<b>39,984</b>	<b>65,409</b>	<b>72,793</b>	<b>63,867</b>	<b>73,655</b>	<b>73,135</b>	<b>9,268</b>
<b>Total Inspectional Services</b>		<b>\$ 735,105</b>	<b>\$ 575,345</b>	<b>\$ 668,759</b>	<b>\$ 842,424</b>	<b>\$ 721,886</b>	<b>\$ 819,626</b>	<b>\$ (22,798)</b>

**DEPARTMENT OF FIRE**  
**7400 – EMS DIVISION: NON-911/PUBLIC EDUCATION/**  
**EMERGENCY MANAGEMENT**

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**PURPOSE STATEMENT**

The goal of the Fire Department is to provide efficient and high-quality service in the areas of Inspections, Prevention, Fire Suppression, Emergency Medical Services (EMS) (including emergency and non-emergency ambulance transport), Hazardous Materials response and mitigation, as well as Vehicle and Technical Rescue Services and Emergency Management Planning and Preparedness.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The Non-911 Ambulance Transport Program is designed to enhance revenue and bring an increased level of financial sustainability to the provision of fire department services. It also is a significant enhancement to the services already offered by the Department. Under this program the Department's ambulances provide both emergency and non-emergency ambulance transport services as well as Mobile Integrated Health Care Services.

Patients who are in a convalescent state frequently require stretcher transport as part of their overall care plan. These transports include the movement of patients between care facilities or their home for the purpose of diagnostic testing, specialized medical treatment procedures and rehabilitation services. Medicare and medical insurance regulations recognize that non-emergency ambulance transports are an integral part of a comprehensive patient care plan and reimburse for ambulance transport services that are deemed medically necessary and ordered by the patient's attending physician.

The department's goal is to be the preferred non-emergency ambulance provider within the Village of Hanover Park by offering exceptional service and competitive pricing. The department offers both local and long-distance transport services.

The Department took responsibility for Emergency Management in 2021. This responsibility was transferred from the Police Department to the Fire Department with a mission to coordinate the emergency readiness and disaster preparedness planning of the Village of Hanover Park. This mission will prepare the Village to respond promptly to save lives, protect property, and install mitigation measures when threatened or hit by an extraordinary emergency that is beyond the normal fire and police capacities. The Emergency Manager (Fire Department Chief) and his designee (the Deputy Fire Chief), assisted by the part-time Emergency Management Coordinator, are responsible for the goals, objectives, and functions of this division.

The department also provides educational opportunities for our residents. This Division organizes public CPR classes, fire and life safety education, the Fire Department Open House and other Village special events. These types of activities allow the Department to support the message of safety with residents of all ages.

## 2023 ACCOMPLISHMENTS

### Strategic Plan Goal #4: Community Image & Identity

- ✓ Continue to expand the Stop the Bleed Certification and training with local school district Staff.  
*Completed. First through Fourth Quarters*

### Strategic Plan Goal #5: Effective Governance

- ✓ Certify one member of the Fire Department as a Public Fire Life & Safety Educator.  
*Not completed. Moved to 2024.*
- ✓ Annual Severe Weather Drill will be conducted on Village Campus.  
*Completed Second Quarter.*
- ✓ Annual Lockdown Drill will be conducted on Village Campus.  
*Completed Fourth Quarter.*
- ✓ Conduct one Full Scale Exercise, Functional Exercise or Tabletop Exercise annually based on the THIRA.  
*Completed Third Quarter.*
- ✓ Integration of Homeland Security Exercise Evaluation Program (HSEEP) into all exercise development as a standardized process for drills.  
*Completed. First Quarter*
- ✓ Update Continuity of Government (COG) and Continuity of Operations (COOP) plans.  
*Completed. Fourth Quarter*
- ✓ Update and develop new content for the Village's Emergency Operations Plan (EOP) and upload onto Comprehensive Emergency Management Plan (CEMP) for county approval.  
*Completed. Fourth Quarter*
- ✓ Obtain Storm Ready recertification for the Village through the National Weather Service.  
*Completed. Third Quarter*
- ✓ Update the Threat & Hazard Identification Risk Assessment (THIRA) for the Village annually.  
*Completed. First Quarter*
- ✓ Improve the Outdoor Warning Siren systems throughout the Village by following the Siren Replacement Plan.  
*Completed. Fourth Quarter*

## ***Additional Accomplishments***

### **Public Education**

- ✓ Recertified the Hanover Park District staff in AHA CPR
- ✓ Certified Al Huda Academy Staff in AHA CPR / AED
- ✓ Certified Little Bear Academy Staff in AHA CPR / AED
- ✓ Certify staff from local U46 schools in AHA CPR / AED
- ✓ Certify the Fire Department staff in Stop the Bleed
- ✓ Attended 40 public education events and handed out fire and life safety educational materials.
- ✓ Hosted annual Fire Department Open House in October.

### **Emergency Management**

- ✓ Expanded the Event Action Plan format with additional preparedness content for all village- sponsored special events that promotes Situational Awareness among all public safety and external partners.
- ✓ Expanded the use of After-Action Reports to include Damage Assessment after every Village Emergency Alert Notification System (VEANS) activation.
- ✓ Completed Memorandums of Understanding/Memorandums of Agreements to be updated for Cook County Emergency Management and Regional Security and DuPage County Office of Homeland Security & Emergency Management. Both County agencies have changed their names since the last Memorandum of Understandings were signed.
- ✓ Completed an Active Threat Response training program through the Illinois Fire Service Institute (IFSI) for all Command Staff to attend.
- ✓ Completed the Building Resilient Infrastructure and Communities (BRIC) Grant submission to the State of Illinois and FEMA for funding to bury the powerlines at the new Fire Station and new generator purchases.
- ✓ Finalized the Crisis Management Team (CMT) plan for the Village and presented this plan to Village leadership.
- ✓ Developed a resource and vendor list for Emergency Operations Center (EOC) purposes.
- ✓ Developed Emergency Operations Center (EOC) binders for Village Leadership usage for EOC purposes.
- ✓ Developed Damage Assessment process and procedures for use by the Fire Department after significant severe weather events.

## 2024 BUDGET GOALS

### Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Improve the Outdoor Warning Sirens systems throughout the Village by following the Siren Replacement Program.  
*Fourth Quarter*

### Strategic Plan Goal #5: Effective Governance

1. Conduct an annual severe weather drill on Village Campus.  
*Second Quarter*
2. Conduct one Full Scale Exercise, Functional Exercise or Tabletop Exercise based on the THIRA.  
*Fourth Quarter*
3. Update and maintain the Village's Emergency Operations Plan (EOP) and submit this plan to DuPage County for approval.  
*Fourth Quarter*
4. Develop a Disaster Recovery Plan.  
*Third Quarter*

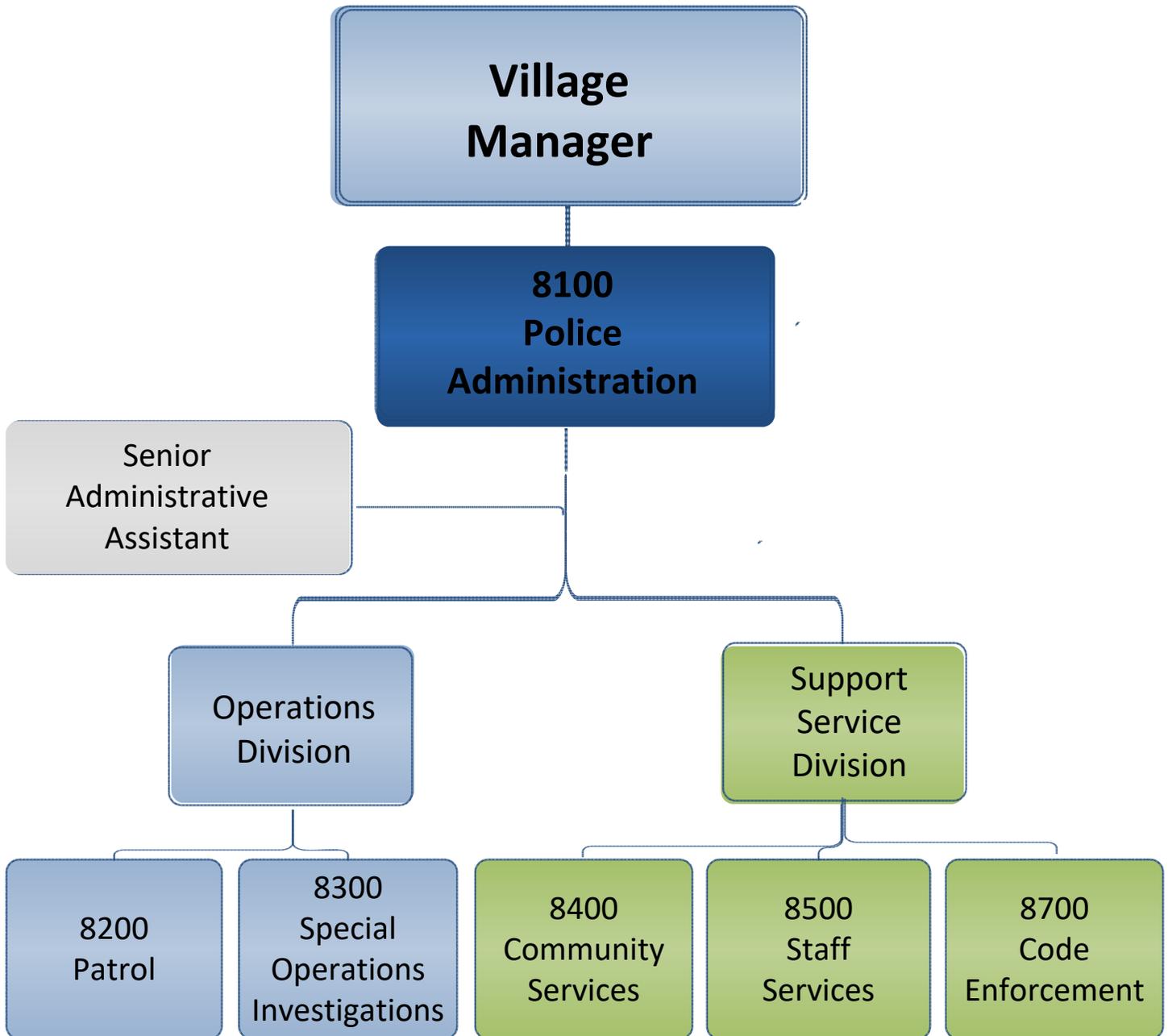
VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2024

Fund 010 - General Fund

Department 7400 - Non-Emergency 911

Account	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 30,045	\$ 32,416	\$ 34,060	\$ 34,194	\$ 34,265	\$ 35,746	\$ 1,552
401-412	Salaries - Part - Time	-	22,173	23,816	37,455	21,214	39,273	1,818
401-421	Overtime Compensation	-	1,520	13,952	21,005	5,908	21,005	-
401-442	Social Security	430	2,250	2,602	4,219	4,219	4,219	-
401-443	Police / Fire Pension	14,576	16,867	17,793	18,156	18,156	20,040	1,884
401-444	Employee Insurance	6,285	3,523	7,960	7,812	7,536	7,588	(224)
<b>Total Personnel Services</b>		<b>51,336</b>	<b>78,749</b>	<b>100,183</b>	<b>122,841</b>	<b>91,298</b>	<b>127,871</b>	<b>5,030</b>
402-411	Office Supplies	-	267	124	400	400	400	-
402-413	Memberships / Subscriptions	-	-	-	135	135	385	250
402-414	Books / Publications / Maps	-	1,891	1,382	1,700	3,423	1,700	-
402-427	Materials & Supplies	-	-	561	750	750	750	-
402-431	Uniforms	-	427	566	500	500	500	-
402-434	Small Tools	-	394	405	400	400	400	-
<b>Total Commodities</b>		<b>-</b>	<b>2,979</b>	<b>3,037</b>	<b>3,885</b>	<b>5,608</b>	<b>4,135</b>	<b>250</b>
403-437	M & R - Other Equipment	-	3,091	2,968	4,000	5,052	4,000	-
403-451	Equipment Rentals	-	470	480	490	489	500	10
403-471	Schools / Conferences / Meetings	-	-	-	1,045	290	1,045	-
403-472	Transportation	-	-	-	100	-	100	-
403-491	Special Events	-	6,112	7,336	8,708	6,700	8,820	112
<b>Total Contractual Services</b>		<b>-</b>	<b>9,673</b>	<b>10,783</b>	<b>14,343</b>	<b>12,531</b>	<b>14,465</b>	<b>122</b>
<b>Total Non-Emergency 911</b>		<b>\$ 51,336</b>	<b>\$ 91,400</b>	<b>\$ 114,003</b>	<b>\$ 141,069</b>	<b>\$ 109,437</b>	<b>\$ 146,471</b>	<b>\$ 5,402</b>

# Organization of the Police Department



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**PURPOSE STATEMENT**

The Administration Division has four basic goals which are made up of several functions that present a total community-oriented philosophy. When considered with the detail of the budget plan, they reveal Administration's plans to provide responsive, cost-effective service to the community. The Chief of Police is responsible for the goals, objectives, and functions of this division.

The four goals are identified from which all objectives and strategies are developed. Two goals address the department's mission directly. Two goals address the institutional factors that must be in place to achieve the mission.

***Community Livability Goals***

The first two goals address the Police Department's approach to reducing the impact of crime on community livability.

1. **Reduce Crime and Fear of Crime.** Identify and implement approaches for addressing crime and fear of crime that can more effectively reduce both reported and non-reported crime of all types. Giving priority to addressing those crimes and conditions that most directly impact community livability.
2. **Involve and Empower the Community.** Create a more involved, responsible community by building stronger community partnerships, improving customer service, providing more open and responsive communication, and by delivering programs that promote involvement in problem solving and crime prevention.

***Department Institutional Goals***

The third and fourth goals address the internal changes we will make to ensure that we have the personnel, training, planning, and management practices in place to support the first two goals.

1. **Develop and Empower Personnel.** Implement training, management, and organizational approaches that are consistent with the mission and values of community policing. Strengthen staff skill level and morale. Make sure recruiting, hiring, training, and promotional practices are consistent with community characteristics and needs. Ensure work environments are supportive of customer service, innovation, personal accountability, and team contribution.
2. **Strengthen Planning, Evaluation, and Fiscal Support.** Strengthen planning, evaluation, analysis, and fiscal mechanisms to ensure responsive feedback, practical long-range planning, and effective budgeting and fiscal management.

By working toward the above-described goals, the Police Department can monitor its performance on all levels. It can modify its programs as needs arise in a proactive manner.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The Administration of the Police Department directs the activities of the Operations and Support Services Divisions and coordinates their efforts toward achievement of department goals and objectives.

The planning and research function of the Department is provided by this division. Planning and research identify needs and priorities for police service and management of the tools to monitor the efficiency and cost effectiveness of the Police Department. Manpower allocation, reports review and budget maintenance are the primary tasks.

Administration inspects the Police Department to guarantee maintenance of standards and goals. To this end, personnel evaluations are compiled, department inspections are held, reports are reviewed and evaluated for content, internal investigations are conducted, and recognition of superlative performance is awarded.

This division coordinates the training efforts of the Department, evaluating overall training needs and providing necessary resources. To accomplish this, the division is constantly reviewing court decisions, new technology, administrative regulations, and available training classes to provide up-to-date training for the lowest possible cost. Shared training programs with other Departments and in-service training in our facility are given special attention.

The maintenance, revision and enforcement of policy, procedures, rules and regulations of the Police Department and the Village Personnel Rules and Regulations is a function of the Administrative Division. Ensuring compliance with requirements of collective bargaining agreements between department personnel and the Village is another function. The processes and principles established in these documents are explained and enforced by this division.

This division conducts and attends staff meetings at all levels of the Village government to ensure that each division is aware of its responsibilities to the goals of the Police Department and the Village of Hanover Park. It also maintains liaison with other law enforcement agencies, the judicial systems of Cook and DuPage Counties, and other governmental bodies that provide support services to the Police Department.

The Administrative Division will coordinate with the Fire Department for emergency management through a combination of volunteers, police department staff and other Village personnel as needed.

<b>PERFORMANCE ACTIVITIES AND MEASURES</b>					
<b>Description of Measurement</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Number of Sworn Officers	61	61	61	61	61
Number of Sworn Officers per 1,000 Pop.	1.61	1.61	1.61	1.61	1.61
Part I Crime	250	288	297	236	234
Part II Crime	3,797	3,428	2,111	2,311	2,296
Activity (Calls for Service)	47,656	46,267	39,056	40,992	40,644
911 CFS	10,885	11,439	13,402	13,501	13,927
Officer Initiated CFS	36,771	31,967	25,654	27,491	26,717
Impounded Vehicles	1,308	981	672	739	662
Graffiti Incidents	16	24	21	15	20
"Y" (State) Tickets Issued	6,577	6,929	5,111	5,136	5,411
"C" Compliance Tickets Issued	2,403	2,393	674	1,125	630
"P" Parking Tickets Issued	9,428	9,206	4,423	7,241	9,514
Traffic Fine Revenue – Cook County	\$119,312	\$45,638	\$25,144	\$50,236	\$13,942
Traffic Fine Revenue – DuPage County	\$76,523	\$222,210	\$204,296	\$271,718	\$260,689
Ordinance Violation Revenue	\$655,642	\$671,787	\$663,914	\$503,669	\$486,170
False Alarm Fines	\$6,225	\$5,100	\$900	\$500	\$3,225
Police Department Insurance Claims					
Total Worker Compensation Claims	9	9	6	4	3
Worker Compensation Losses	\$225,133	\$179,668.04	\$26,169.12	\$99218.19	\$2931.53
All Other Claims	12	10	10	8	9
Non-Worker Compensation Losses	81,368.44	\$34,178.57	\$46,196.32	\$42,676	\$3393.89

Total Claims	21	19	16	12	12
Total Losses	\$306,501	\$213,846.61	\$72,365.44	\$141,894.97	\$6325.42
Total Expenditures	\$13,681,813	13,564,608	\$13,504,579	\$14,236,086	\$15,865,682
Cost of Services Per Capita	\$360.22	\$357.11	\$355.53	\$379.94	\$423.42

## 2023 ACCOMPLISHMENTS

### Strategic Plan Goal #1: Financial Health

- ✓ Secure a Bureau of Justice Grant for Bullet Proof Vest Partnership.  
*Third quarter. Pending, application submitted in June 2023 with request of \$3,712.50.*

### Strategic Plan Goal #4: Community Image & Identity

- ✓ Provide implicit bias training to all police officers.  
*Third quarter- Pending. Staff is currently reviewing online versus in-person formats to present to personnel in Fall 2023.*
- ✓ Enhance personnel training in impaired driving countermeasures.  
*Fourth quarter - Ongoing, personnel continue to be enrolled in additional training. The agency's first Drug Recognition Expert (DRE) successfully completed all required training.*
- ✓ Conduct annual evaluation of local prosecution of DUI and other selected offenses.  
*Fourth quarter- Pending*

### Strategic Plan Goal #5: Effective Governance

- ✓ Implement the recommendations of the updated Police Department Recruitment Plan.  
*Second quarter- In progress. The Recruitment Team continues to proactively attend area recruitment fairs and Village events. A team meeting will be scheduled in the near future to provide newer team members with an orientation and general knowledge of the hiring process.*
- ✓ Implement software programs to increase operational efficiency.  
*First quarter- Completed, LEFTA implemented in May 2023. Several old paper processes are now completed in an electronic format.*
- ✓ Establish a Rescue Task Force system in coordination with the Hanover Park Fire Department.  
*Third quarter- In progress. Training was completed for sworn officers and fire department personnel in July 2023, with plans for a full-scale exercise to be scheduled in Fall 2023.*
- ✓ Accreditation & Grants Manager will ensure directives are compliant with any legal changes effective January 1, 2023.  
*First quarter- Completed, a review of applicable directives was conducted.*
- ✓ Continue to provide periodic driver training programs.  
*Fourth quarter- On hold due to lack of available driver training courses.*
- ✓ Conduct quarterly Safety Committee Meetings.  
*Fourth quarter- Ongoing, two completed.*
- ✓ Review and update 2022 NIMS compliance for the department.  
*Fourth quarter- Ongoing.*

- ✓ Conduct annual test of the Village Emergency Notification System.  
*Third quarter- Completed in conjunction with the Fire Department's Emergency Management Coordinator on July 12, 2023.*

### **Additional Accomplishments**

- ✓ Police Department finished 1<sup>st</sup> in the Illinois Traffic Safety Challenge.
- ✓ "Food for Fines" program was administered.
- ✓ Conducted a Shop with a Cop event with area agencies.
- ✓ Held a kick-off meeting regarding the 30x30 initiative to advance women in policing.
- ✓ Established monthly Fire/Police command staff meetings.
- ✓ One Deputy Chief graduated from Northwestern University's School of Police Staff & Command.
- ✓ Staff applied for a ComEd Empowering Communities Grant.
- ✓ Staff applied for two ILETSB grants related to body-worn camera equipment and data storage.
- ✓ Hired and began training a new Accreditation & Grants Manager.

## **2024 BUDGET GOALS**

### **Strategic Plan Goal #1: Financial Health**

1. Secure a Bureau of Justice Grant for Bullet Proof Vest Partnership.  
*Third quarter. Staff will apply for 50% reimbursement for new vests.*
2. AGM will research new grant opportunities to pursue.  
*Fourth quarter.*

### **Strategic Plan Goal #4: Community Image & Identity**

1. Expand upon social media outreach as part of the PACC Program.  
*Third quarter.*
2. Conduct annual evaluation of local prosecution of DUI and other selected offenses.  
*Fourth quarter.*
3. Complete all essential elements of the 30x30 Pledge to advance women in policing.  
*Fourth quarter.*

### **Strategic Plan Goal #5: Effective Governance**

1. Research the feasibility of establishing an online citizen reporting capability for routine police reports.  
*Second quarter.*
2. Accreditation & Grants Manager will ensure directives are compliant with any legal changes effective January 1, 2024.  
*First quarter.*
3. Continue to provide periodic driver training programs.  
*Fourth quarter.*
4. Begin to provide periodic employee wellness-related training.  
*Fourth quarter.*
5. Conduct quarterly Safety Committee Meetings.  
*Fourth quarter.*

6. Review and update 2024 NIMS compliance for the department.

*Fourth quarter.*

7. Obtain CALEA reaccreditation following completion of the current 4- year cycle.

*Fourth quarter.*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2024

Fund 010 - General Fund

Department 8100 - Police Administration

Account	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 592,309	\$ 644,478	\$ 651,207	\$ 619,713	\$ 627,876	\$ 648,292	\$ 28,579
401-421	Overtime Compensation	1,851	904	4,410	4,500	5,300	5,000	500
401-441	State Retirement	15,937	15,183	14,599	12,376	11,731	13,332	956
401-442	Social Security	42,566	46,292	47,215	46,627	48,438	49,836	3,209
401-443	Police / Fire Pension	201,611	252,174	290,414	270,804	270,804	300,136	29,332
401-444	Employee Insurance	66,790	30,673	74,364	88,503	89,930	99,412	10,909
<b>Total Personnel Services</b>		<b>921,064</b>	<b>989,703</b>	<b>1,082,209</b>	<b>1,042,523</b>	<b>1,054,079</b>	<b>1,116,008</b>	<b>73,485</b>
402-413	Memberships / Subscriptions	6,840	6,625	6,930	7,110	7,110	7,110	-
402-427	Materials & Supplies	1,525	1,428	1,996	2,000	2,000	2,100	100
402-431	Uniforms	174	1,093	2,971	2,000	2,500	2,000	-
<b>Total Commodities</b>		<b>8,539</b>	<b>9,146</b>	<b>11,897</b>	<b>11,110</b>	<b>11,610</b>	<b>11,210</b>	<b>100</b>
403-452	Vehicle Maintenance & Replacement	4,875	11,176	11,176	6,352	6,352	13,365	7,013
403-461	Consulting Services	4	-	-	-	-	-	-
403-471	Schools / Conferences / Meetings	1,543	5,362	8,653	9,881	8,500	13,202	3,321
403-472	Transportation	21	-	-	2,051	1,401	2,751	700
403-499	Miscellaneous Expense	225	-	-	-	-	-	-
<b>Total Contractual Services</b>		<b>6,667</b>	<b>16,538</b>	<b>19,829</b>	<b>18,284</b>	<b>16,253</b>	<b>29,318</b>	<b>11,034</b>
<b>Total Police Administration</b>		<b>\$ 936,270</b>	<b>\$ 1,015,387</b>	<b>\$ 1,113,936</b>	<b>\$ 1,071,917</b>	<b>\$ 1,081,942</b>	<b>\$ 1,156,536</b>	<b>\$ 84,619</b>

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**PURPOSE STATEMENT**

The goals of the Patrol Division are to provide the proper deployment of patrol units to respond efficiently and effectively to calls for police service, prevent crime, and provide a visible presence to the public that instills confidence and security. The Deputy Chief of Operations is responsible for the goals, objectives, and functions of this division.

Each patrol officer will be alert to the task of providing service to the community by preventing offenses against persons and property. Each Community Service Officer will be alert to the tasks of proactive enforcement of Village Codes.

The Patrol Division provides the primary police service, consisting of two main functions:

It initiates activity in the areas of criminal law enforcement, ordinance enforcement, crime prevention, and traffic law enforcement, while handling calls for service.

Its Police Patrol Officers and Community Service Officers provide input to support units of the Department to assist in planning, research, and development of departmental goals, objectives, and directives.

Traffic and crime prevention services are provided to the community by this division through the Strategic Enforcement and Prevention Division.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

In addition to providing visible patrol to deter crime and antisocial behavior, personnel assigned to the division are responsible for the initial investigation of reported criminal and quasi-criminal offenses and violations of the Village Code. They are expected to investigate each reported incident in an effort to conclude the case if possible, or to refer it to the proper authority for follow-up.

Patrol includes the necessary resources to provide the "first response" effort as well as immediate investigative effort such as evidence technicians, traffic accident investigators, and tactical units.

During routine patrol, the Police Patrol Officers are responsible for traffic enforcement, both random and selective. Each officer, while not assigned a specific job, is required to use his or her knowledge of problem areas to aggressively enforce the law.

The Community Service Officer, during routine patrol, is responsible for enforcing certain quasi-criminal, petty and local ordinance offenses, utilizing their knowledge of the Village Code. They also respond to animal control calls, provide traffic direction and control, process crime scenes, enforce parking regulations and provide services to other divisions within the department.

The Parking Enforcement Officer proactively enforces parking regulations throughout the Village as well as at specific locations for which the Village is directly responsible, such as the commuter parking lot. This Officer also provides services to the Finance Department, responds to directed patrol assignments relative to parking problems, supplements the Community Service Officers in code enforcement, and fills in for the crossing guards in their absence.

The Patrol Division is responsible for maintaining a professional relationship with other divisions of the Department, other departments of the Village, and other agencies of the criminal justice system. This relationship should result in the proper exchange of information and assistance in areas of mutual concern.

The Strategic Enforcement and Prevention Division under general supervision performs traffic control and enforcement, conducts traffic surveys, traffic accident investigation/reconstruction, parking enforcement, organizes community events, maintains nuisance abatement program, maintains trespass program, reviews red light camera violations, serves as facilitator for administrative hearings, conducts taxi inspections, presents school assembly presentations, conducts Beverage Alcohol Sales and Service Education Training (BASSET) checks, prepares security surveys, monitors local pawn shops, tow yard inspections, fingerprints individuals for alcohol business licensing, solicitors and employees of the local school districts, and conducts liquor and tobacco stings.

## 2023 ACCOMPLISHMENTS

### Strategic Plan Goal #3: Maintain and Enhance Infrastructure

- ✓ Evaluate parking for the Olde Salem and Tanglewood subdivisions to address common parking complaints from residents.  
*Fourth quarter- Ongoing.*

### Strategic Plan Goal #4: Community Image & Identity

- ✓ Maintain 5-year average of Part 1 Crime Rate.  
*Fourth quarter- Pending, department is on pace as of August 2023.*
- ✓ Host Cops Day Picnic.  
*Third quarter- Completed July 21, 2023, at the Hanover Park Community Center. The event was a success with a large turnout. Movie in the Park was held immediately after.*
- ✓ Explore partnership with HP Park District children's programs.  
*Second quarter- In progress, the department social worker maintains regular contact with the Park District.*

### Strategic Plan Goal #5: Effective Governance

- ✓ Four Area Response Team meetings will be held in compliance with the ART Program, to include a quarterly Spanish language meeting.  
*Fourth quarter- Ongoing, three completed thus far.*
1. An analysis will be conducted to assess the effectiveness of the ART Program.  
*Fourth quarter- In progress. Structural changes have been made to the ART Meetings to include one meeting quarterly for the entire town.*
  2. Implement the use of a trained phlebotomist as an alternative to hospital transports.  
*Second quarter- Completed. Personnel were trained on the use and policy language was updated.*
  3. The SEP Unit will conduct 3 tobacco compliance checks at businesses in 2023.  
*Fourth quarter- Ongoing, one completed.*
  4. The SEP Unit will conduct 2 alcohol compliance checks at businesses in 2023.  
*Fourth quarter- Ongoing, one completed.*

5. The SEP Unit will conduct at least 6 truck enforcement details in 2023.  
*Fourth quarter- Ongoing, four completed.*
6. The SEP Unit will conduct 2 gambling device compliance checks in 2023.  
*Fourth quarter- Ongoing, one completed.*
7. Participate in active shooter and school lockdown drills.  
*Fourth quarter- Ongoing, with majority to be completed when 2023-24 school year begins.*
8. One set of ART Meetings will be conducted at an off-site location.  
*Third quarter- Completed. The third quarter ART Meeting was held at Green Valley Golf Range.*
9. Recruit and conduct a Citizens Emergency Response Team (CERT) training for new members.  
*Fourth quarter- Pending, to be completed in Fall 2023.*
10. Conduct annual fit test of department-issued gas masks.  
*Fourth quarter- Pending.*
11. Train all new officers as weather-spotters.  
*Fourth quarter- Ongoing as new personnel are hired.*

**Additional Accomplishments**

- ✓ Hired and trained five new officers.
- ✓ Hired and trained one new parking enforcement officer.
- ✓ Promoted and trained one new sergeant.
- ✓ Trained one new Assistant Team Leader.
- ✓ Completed two BASSET training courses for the public.
- ✓ SEP Unit created and disseminated the annual school opening plan.

**2024 BUDGET GOALS**

**Strategic Plan Goal #4: Community Image & Identity**

1. Maintain 5-year average of Part 1 Crime Rate.  
*Fourth quarter.*
2. Host Cops Day Picnic.  
*Third quarter.*
3. Implement a Citizen’s Police Academy for Village residents and stakeholders.  
*Fourth quarter.*

**Strategic Plan Goal #5: Effective Governance**

1. Four Area Response Team meetings will be held in compliance with the ART Program, to include a quarterly Spanish language meeting.  
*Fourth quarter.*

2. Update the sworn officer FTO Manual and Patrol Officer Reference Guide to reflect any new procedural changes.  
*Fourth quarter.*
3. Conduct an annual FTO meeting.  
*Second quarter.*
4. The SEP Unit will conduct 3 tobacco compliance checks at businesses in 2024.  
*Fourth quarter.*
5. The SEP Unit will conduct 2 alcohol compliance checks at businesses in 2024.  
*Fourth quarter.*
6. The SEP Unit will conduct at least 6 truck enforcement details in 2024.  
*Fourth quarter.*
7. The SEP Unit will conduct 2 gambling device compliance checks in 2024.  
*Fourth quarter.*
8. Participate in active shooter and school lockdown drills.  
*Fourth quarter.*
9. One ART Meeting will be conducted at an off-site location.  
*Third quarter.*
10. Recruit and conduct a Citizens Emergency Response Team (CERT) training for new members.  
*Fourth quarter.*
11. Train all new officers as weather-spotters.  
*Fourth quarter.*
12. Conduct an annual evaluation of the phlebotomy program.  
*Fourth quarter.*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2024

Fund 010 - General Fund

Department 8200 - Patrol

Account	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 4,428,762	\$ 4,416,537	\$ 4,518,893	\$ 4,881,672	\$ 5,044,618	\$ 5,041,078	\$ 159,406
401-412	Salaries - Part - Time	31,119	36,622	40,138	49,266	41,300	43,042	(6,224)
401-421	Overtime Compensation	496,143	518,418	605,807	450,000	558,447	517,112	67,112
401-422	Court Appearances	78,625	90,380	64,083	135,000	90,000	100,000	(35,000)
401-423	Holiday Pay	133,392	128,213	131,555	160,745	160,745	148,144	(12,601)
401-429	Employee Incentive	11,080	12,558	12,745	12,500	12,500	8,900	(3,600)
401-441	State Retirement	28,211	37,294	44,924	22,011	20,000	24,511	2,500
401-442	Social Security	385,979	385,369	396,272	434,863	451,933	450,366	15,503
401-443	Police / Fire Pension	2,166,749	2,695,451	2,720,077	2,616,240	2,616,240	2,863,350	247,110
401-444	Employee Insurance	758,102	367,753	894,728	908,454	836,091	888,643	(19,811)
<b>Total Personnel Services</b>		<b>8,518,161</b>	<b>8,688,594</b>	<b>9,429,222</b>	<b>9,670,751</b>	<b>9,831,874</b>	<b>10,085,146</b>	<b>414,395</b>
402-413	Memberships / Subscriptions	6,350	6,895	7,100	8,145	8,145	9,105	960
402-414	Books / Publications / Maps	300	289	300	300	300	400	100
402-425	Ammunition	2,000	9,269	9,625	16,000	16,000	16,000	-
402-427	Materials & Supplies	7,416	25,553	22,681	23,021	23,021	20,871	(2,150)
402-431	Uniforms	42,720	29,090	43,505	37,400	43,000	37,400	-
402-433	Safety & Protective Equipment	1,799	4,723	3,054	5,000	5,000	5,000	-
402-434	Small Tools	1,028	731	1,197	3,070	3,070	1,620	(1,450)
<b>Total Commodities</b>		<b>61,613</b>	<b>76,550</b>	<b>87,463</b>	<b>92,936</b>	<b>98,536</b>	<b>90,396</b>	<b>(2,540)</b>
403-436	Maintenance Agreements	14,448	43,153	62,632	72,614	72,614	72,614	-
403-452	Vehicle Maintenance & Replacement	152,121	159,555	169,603	194,672	194,672	224,328	29,656
403-471	Schools / Conferences / Meetings	40,771	37,615	70,367	40,000	50,000	57,398	17,398
403-472	Transportation	673	1,405	3,096	4,800	3,500	4,800	-
403-491	Special Events	-	-	-	-	-	12,000	12,000
<b>Total Contractual Services</b>		<b>208,013</b>	<b>241,729</b>	<b>305,697</b>	<b>312,086</b>	<b>320,786</b>	<b>371,140</b>	<b>59,054</b>
<b>Total Patrol</b>		<b>\$ 8,787,787</b>	<b>\$ 9,006,872</b>	<b>\$ 9,822,382</b>	<b>\$ 10,075,773</b>	<b>\$ 10,251,196</b>	<b>\$ 10,546,682</b>	<b>\$ 470,909</b>

### **PURPOSE STATEMENT**

The primary goal of the Investigation Division is to assist Patrol in the follow-up of cases that require investigative effort beyond the scope of the uniformed officer. The Investigation Division coordinates the resources of the Department to focus on the apprehension of criminals and the recovery of property. The Deputy Chief of Operations is responsible for the goals, objectives, and functions of this division.

In conducting formal investigations, the goal of this Division is to aggressively follow up the cases generated by the preliminary investigations of the Patrol Division. A key responsibility of the Investigator is to inform Patrol, Administration, and complainant/victims of their progress in each case. This will assure continuity in all criminal matters handled by the Police Department.

The investigation, resolution, and station adjustment of juvenile offenders with redirection of behavior is another goal of the division.

Investigations will develop and maintain informational files to aid the Patrol Division in directing their efforts.

### **DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The Investigation Division is responsible for follow-up investigation of crimes referred by constituted authority; gathering, coordinating, and disseminating criminal intelligence to other sections of the Police Department; investigating unusual incidents requiring the specialized skills and knowledge of trained detectives; conducting internal investigations when directed; maintaining a liaison with other investigative agencies/organizations; and effecting investigations of illegal alcohol, drugs and substances.

The coordination of enforcement activities related to the Illinois Juvenile Court Act is the responsibility of the Investigation Division. The Youth Officer assigned in this Division is responsible for administering the various programs aimed at the redirection of the behavior or adjudication of the criminal actions of the youthful offender. These include counseling, referral to social service agencies, station adjustment, and when necessary, petitioning into the juvenile court system.

Analyzing data related to crime and calls for service within the Village. The department Crime Analyst will provide bulletins and reports to various divisions of the department relative to crime trends, officer safety threats, and predictions of future activity.

The recovery of property, preparation of cases, and coordination of prosecution with all facets of the criminal justice system are responsibilities of this Division.

The priority of follow-up investigations is established with regard to community concerns, case solvability, severity of the crime, timeliness of the report, and available resources. To this end, the division is always alert to detecting unreported criminal activity, such as vice, narcotics and gambling, that might go unnoticed without such effort.

## 2023 ACCOMPLISHMENTS

### Strategic Plan Goal #4: Community Image & Identity

- ✓ A residential surveillance sharing program will be researched and implemented.  
*Fourth quarter- In progress. The department's Ring Doorbell program will be utilized in conjunction with residential surveillance sharing.*
- ✓ Develop a theft reduction strategy for businesses.  
*Third quarter- Pending.*
- ✓ Develop a public relations campaign for residents designed to increase awareness of thefts and promote target hardening.  
*Third quarter- Ongoing. Regular social media postings related to theft prevention continue to be posted.*
- ✓ Explore and implement options to address internet crime by enhancing public awareness and staff training.  
*Third quarter- Ongoing. Staff have been registered with the National White Collar Crime Center and will be conducting training.*

### Strategic Plan Goal #5: Effective Governance

- ✓ Explore the installation and use of license plate reader (LPR) cameras.  
*Fourth quarter- Completed. Installation of some the ten cameras began in Spring 2023, while the remainder await proper IDOT permit requirements. All staff received training on the database and were provided logins.*
- ✓ Explore a monthly rotation of one sworn officer into the Investigations Division.  
*Fourth quarter- Ongoing, monthly rotations planned with both the SOG and detective units.*
- ✓ Conduct two sex offender checks.  
*Fourth quarter- Ongoing, one completed.*
- ✓ Host a regional training at Police Headquarters on a topic relevant to social media or criminal investigations.  
*Fourth quarter- Completed.*

### **Additional Accomplishments**

- ✓ Trained a new detective.
- ✓ Held two public anti-theft events for catalytic converters.
- ✓ Trained one additional officer in the forensic analysis of cellular phones.
- ✓ Trained one officer in National Integrated Ballistic Information Network (NIBIN).
- ✓ The Investigations Sergeant graduated from Northwestern University's School of Police Staff & Command.

## 2024 BUDGET GOALS

### Strategic Plan Goal #4: Community Image & Identity

1. Maintain the residential Ring Camera Program and provide cameras to residents as needed.  
*Fourth quarter.*
2. Promote and coordinate a public anti-theft event for catalytic converters.  
*Third quarter.*

### Strategic Plan Goal #5: Effective Governance

1. Complete an annual evaluation of the LPR Program.  
*Fourth quarter.*
2. Maintain a monthly rotation of one sworn officer into the Investigations Division as manpower allows.  
*Fourth quarter.*
3. Conduct two sex offender checks.  
*Fourth quarter.*
4. Host a regional training at Police Headquarters on a topic relevant to social media or criminal investigations.  
*Fourth quarter.*
5. Research the feasibility of a federal task force officer position.  
*Second quarter.*
6. Conduct an evaluation related to personnel assignments to outside task forces.  
*Third quarter.*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2024

Fund 010 - General Fund

Department 8300 - Investigations

Account	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 783,601	\$ 1,095,891	\$ 1,133,001	\$ 1,231,935	\$ 1,281,775	\$ 1,301,814	\$ 69,879
401-421	Overtime Compensation	103,496	134,858	128,199	125,000	150,000	125,000	-
401-422	Court Appearances	5,435	12,155	8,922	15,000	12,000	15,000	-
401-423	Holiday Pay	19,951	34,558	31,573	37,621	35,000	35,272	(2,349)
401-442	Social Security	67,964	95,491	97,612	108,826	113,127	112,995	4,169
401-443	Police / Fire Pension	476,783	467,536	714,451	694,517	694,517	776,516	81,999
401-444	Employee Insurance	104,363	50,162	185,814	168,943	206,226	220,338	51,395
<b>Total Personnel Services</b>		<b>1,561,592</b>	<b>1,890,651</b>	<b>2,299,572</b>	<b>2,381,842</b>	<b>2,492,645</b>	<b>2,586,935</b>	<b>205,093</b>
402-413	Memberships / Subscriptions	27,636	33,147	38,800	43,140	43,140	45,001	1,861
402-414	Books / Publications / Maps	175	175	57	175	175	175	-
402-431	Uniforms	2,940	5,351	7,535	5,700	5,700	8,000	2,300
402-434	Small Tools	981	881	1,027	1,000	1,000	1,000	-
<b>Total Commodities</b>		<b>31,732</b>	<b>39,554</b>	<b>47,419</b>	<b>50,015</b>	<b>50,015</b>	<b>54,176</b>	<b>4,161</b>
403-452	Vehicle Maintenance & Replacement	40,100	27,023	27,023	27,023	27,023	32,680	5,657
403-471	Schools / Conferences / Meetings	5,871	12,151	12,395	12,435	15,000	13,634	1,199
403-472	Transportation	3,825	3,087	5,013	3,000	3,000	3,000	-
403-499	Miscellaneous Expense	413	1,055	745	750	1,000	750	-
<b>Total Contractual Services</b>		<b>50,209</b>	<b>43,316</b>	<b>45,176</b>	<b>43,208</b>	<b>46,023</b>	<b>50,064</b>	<b>6,856</b>
<b>Total Investigations</b>		<b>\$ 1,643,533</b>	<b>\$ 1,973,521</b>	<b>\$ 2,392,167</b>	<b>\$ 2,475,065</b>	<b>\$ 2,588,683</b>	<b>\$ 2,691,175</b>	<b>\$ 216,110</b>

### **PURPOSE STATEMENT**

The primary goal of the Community Services Division is to provide support services to the other divisions of the Police Department. The Deputy Chief of Support Services is responsible for the goals, objectives and functions of this division. Personnel assigned to Community Services support the Patrol Division by relieving certain patrol and administrative duties. Ancillary services are provided to the Administrative Division in support of its goals and objectives. Social services are provided to the community by this division through the Police Social Worker.

### **DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The Police Social Worker provides evaluation, short-term counseling, and social services referrals to residents of the community both in crisis and non-crisis situations. It also provides marital and family counseling to adults and youths. The Police Social Worker gives support to the patrol division by responding to scenes of crises and major incidents, as well as support to the Hanover Park EMA team as the shelter and welfare liaison. The Police Social Worker assists victims and witnesses of violent crime, elderly victims of crime, victims of domestic and sexual abuse and child victims of crime by locating community-based services, providing guidance with the criminal justice process, facilitating transportation and offering other appropriate services and/or referrals. The Police Social Worker provides information and referrals to callers and walk-in clients on issues including, but not limited to, homelessness, basic needs (food, clothing and shelter), financial assistance, housing, legal matters and mental illness. The Police Social Worker acts as an Outreach liaison with community organizations, neighborhood groups and educational institutions regarding topical issues such as substance abuse and child abuse. The Police Social Worker provides in-service training to law enforcement personnel on issues relevant to officers from a social service point of view.

### **2023 ACCOMPLISHMENTS**

#### **Strategic Plan Goal #4: Community Image and Identity**

1. The Police Social Worker will prepare a topic for presentation at each quarterly ART meeting.  
*Fourth quarter- Ongoing, three completed.*
2. The Police Social Worker will participate in the annual Kids at Hope event.  
*Second quarter- Completed successfully in April 2023 at the Hanover Park Park District Community Center.*
3. Establish an ongoing partnership with the Hanover Park Alive Center.  
*In Progress- On August 31st, Social Worker Rossi met with Alive Center Supervisor Alex Anderson and brainstormed initial ideas related to partnering with the Alive Center. Further review and discussion of the matter will be conducted.*

#### **Strategic Plan Goal #5: Effective Governance**

1. The Police Social Worker will conduct mental health training for new personnel.  
*Fourth quarter- Ongoing as new personnel are hired.*
2. The Police Social Worker will implement an employee wellness program, to include mental, physical, and financial components.  
*Fourth quarter- In Progress. Initial meetings have resulted in formalized planning for each*

*component along with proposed budgetary requests for 2024.*

3. The Police Social Worker will manage the Department's Opioid Overdose Intervention Program.  
*Fourth quarter- Ongoing.*

### **Additional Accomplishments**

- ✓ Served on the Special Events Committee.
- ✓ Attended Illinois Mental Health Task Force meetings.
- ✓ Managed the department's DuPage Narcan Program.
- ✓ Attended Kenneth Young Center's Coalition for Positive Youth Development Subcommittee meetings.
- ✓ Assisted in plannings of Movie-in-the-Park events and COPS Day Picnic.

### **2024 BUDGET GOALS**

#### **Strategic Plan Goal #4: Community Image and Identity**

1. The Police Social Worker will prepare a topic for presentation at each quarterly ART meeting.  
*Fourth quarter.*
2. The Police Social Worker will participate in the annual Kids at Hope event.  
*Second quarter.*
3. Enhance outreach efforts to overdose victims and their families.  
*Third quarter.*
4. A public relations campaign will be launched to provide information regarding access to available resources for drug addiction and overdoses.  
*Second quarter.*
5. Explore available deferral programs for minor drug offenses.  
*Fourth quarter.*

#### **Strategic Plan Goal #5: Effective Governance**

1. The Police Social Worker will conduct mental health training for new personnel.  
*Fourth quarter.*
2. The Police Social Worker will manage the scheduling of mental wellness screenings for department personnel.  
*Fourth quarter.*
3. The Police Social Worker will manage the Department's Opioid Overdose Intervention Program.  
*Fourth quarter.*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2024

Fund 010 - General Fund

Department 8400 - Community Services

Account	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 75,585	\$ 78,781	\$ 80,528	\$ 84,409	\$ 78,172	\$ 87,975	\$ 3,566
401-421	Overtime Compensation	64	(64)	1,572	1,500	3,054	2,000	500
401-441	State Retirement	9,108	10,008	8,530	7,218	6,783	7,991	773
401-442	Social Security	5,678	5,908	6,161	6,534	6,141	6,884	350
401-444	Employee Insurance	8,105	4,566	10,213	9,976	8,828	9,682	(294)
<b>Total Personnel Services</b>		<b>98,541</b>	<b>99,198</b>	<b>107,005</b>	<b>109,637</b>	<b>102,978</b>	<b>114,532</b>	<b>4,895</b>
402-413	Memberships / Subscriptions	60	60	136	371	135	136	(235)
<b>Total Commodities</b>		<b>60</b>	<b>60</b>	<b>136</b>	<b>371</b>	<b>135</b>	<b>136</b>	<b>(235)</b>
403-461	Consulting Services	2,710	2,875	2,380	2,780	2,780	2,780	-
403-465	Medical Examinations	-	-	-	9,150	10,675	10,675	1,525
403-471	Schools / Conferences / Meetings	161	157	-	900	700	1,009	109
403-472	Transportation	39	-	-	-	-	-	-
403-499	Miscellaneous Expense	100	-	-	100	100	100	-
<b>Total Contractual Services</b>		<b>3,011</b>	<b>3,032</b>	<b>2,380</b>	<b>12,930</b>	<b>14,255</b>	<b>14,564</b>	<b>1,634</b>
<b>Total Community Services</b>		<b>\$ 101,611</b>	<b>\$ 102,290</b>	<b>\$ 109,521</b>	<b>\$ 122,938</b>	<b>\$ 117,368</b>	<b>\$ 129,232</b>	<b>\$ 6,294</b>

### **PURPOSE STATEMENT**

The maintenance of a records system that collects crime data and records of operational activities allowing crime conditions and the effects of patrol operations to be systematically retrieved and evaluated. The Deputy Chief of Support Services is responsible for the goals, objectives, and functions of this division.

The maintenance of an incident file that contains documentation of all crimes, traffic accidents and non-criminal incidents investigated by the Department and the offenders, victims, witnesses, and complainants associated with them.

To coordinate court services, facilitate citizen entry into the judicial process, liaison to the Cook and DuPage County Court systems, and maintain court case files and records of dispositions.

To operate and control the inventory of all property and evidence that the police department has taken custody of and ensure this property is available for court.

To maintain and improve access and contribution of data to the statewide Law Enforcement Agencies Data System (LEADS).

To ensure that the Department facilities and equipment are maintained and readily available for use.

To assist the other divisions of the Department in their efforts to accomplish the goals of the Department.

### **DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

Receiving, indexing, filing, and retrieving all police records and case files; maintaining certain administrative records and rosters such as key-holder lists, business roster and the like.

Act as the initial answering point for all incoming calls and visitors to the police department. Handle those capable of and responsible for and refer all others to the appropriate person or office within the Department.

Perform security checks on prisoners at frequent intervals.

Supervision of all part-time clerical staff and receptionists.

Staff Services is responsible for establishing and implementing a program that provides for regular inspection, maintenance, and upgrading of Department facilities and equipment.

The Court Services Coordinator prepares court schedules, attends regular court calls to assist the Village prosecutor, is liaison to both county court systems, monitors and reports on court attendance and case dispositions and assists citizens with filing criminal complaints.

The responsibility for the control and operation of the Property Room, maintaining inventory of all property and evidence, which comes into the possession of the Police Department and maintaining records of the property flow is a function of this division. This property includes evidence, recovered property and department-owned property.

## 2023 ACCOMPLISHMENTS

### Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Train and transition personnel to the new APX Next radios.  
*First quarter- Completed. The department received new radios which were assigned to all applicable personnel.*

### Strategic Plan Goal #5: Effective Governance

1. Department-wide records destruction will be completed.  
*In Progress- Records to be destroyed have been identified; application to be submitted, with destruction to be completed by year-end. Fourth quarter.*
2. A full division meeting will be conducted for all Records personnel.  
*Pending- Will occur in late November/ early December- main focus to be discussion regarding upcoming Records overnight closure.*
3. The Records Supervisor will continue to manage cannabis and juvenile expungements to meet state-mandated deadlines.  
*Fourth quarter- Ongoing. The Records Supervisor has trained additional personnel this year to assist in expungements.*
4. Maintain compliance with Criminal Justice Information Services (CJIS) mandates.  
*Fourth quarter- Ongoing.*
5. Maintain compliance with new SAFE-T Act legislation effective January 1, 2023.  
*First quarter- Completed. All applicable policies and procedures remain in compliance. Personnel will receive refresher training on the Pre-trial Fairness Act when no-cash bail begins in September 2023.*
6. Create and implement the position of Training & Recruitment Coordinator.  
*First quarter- Completed, officer selected and transferred to position as of January 2023.*
7. A training manual will be created to outline best practices for evidence processing.  
*Third quarter- Completed.*
8. An annual evidence destruction process will be completed.  
*Fourth quarter- Pending. The Property Unit will begin this process with a bicycle disposal.*
9. Refresh and reinstitute the department's internship program.  
*Third quarter- Deferred to 2024.*

### Additional Accomplishments

- ✓ Hired and trained a new Property Custodian.
- ✓ A part-time Records Aide was promoted to a full-time Records Clerk.
- ✓ Hired and trained two part-time Records Aides.
- ✓ The Records Supervisor participated in quarterly DuJIS meetings and committees.
- ✓ The Records Supervisor and property custodian assisted with the administration of the RxBox medication disposal program.
- ✓ Managed monthly NIBRS entries toward achieving certification.
- ✓ Achieved ILETSB certification for 13 in-house instructors and 20 in-house training courses.

- ✓ Support Services Sergeant participated in regular DuPage RMS/ETSB Meetings.
- ✓ Support Services Sergeant created a Cook County Axon Working Group.
- ✓ Identified and trained a backup Court Services Coordinator.

## 2024 BUDGET GOALS

### Strategic Plan Goal #5: Effective Governance

1. Department-wide records destruction will be completed.  
*Third quarter.*
2. A full division training will be conducted for all Records personnel.  
*Fourth quarter.*
3. The Records Supervisor will continue to manage cannabis and juvenile expungements to meet state-mandated deadlines.  
*Fourth quarter.*
4. Maintain compliance with Criminal Justice Information Services (CJIS) mandates.  
*Fourth quarter.*
5. Maintain monthly National Incident Based Reporting System (NIBRS) entries.  
*Fourth quarter.*
6. Conduct a review of the in-house field training program and make changes as needed, including identifying and developing new personnel as instructors.  
*Third quarter.*
7. A training manual will be created to outline best practices for the process of evidence packaging.  
*Second quarter.*
8. A biannual evidence destruction process will be completed.  
*Fourth quarter.*
9. An assessment of the Property Unit will be completed to determine compliance with IAPE and NIST standards.  
*Third quarter.*
10. A training manual will be created for the Support Services Sergeant position.  
*Fourth quarter.*
11. Refresh and reinstitute the department's internship program.  
*Third quarter.*
12. Conduct annual fit test of department-issued gas masks.  
*Fourth quarter.*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2024

Fund 010 - General Fund

Department 8500 - Staff Services

Account	Description	FY2023 vs.						
		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2024 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 514,553	\$ 527,391	\$ 599,282	\$ 667,149	\$ 651,419	\$ 825,144	\$ 157,995
401-412	Salaries - Part - Time	78,283	61,119	61,996	108,181	98,927	115,674	7,493
401-421	Overtime Compensation	25,657	41,781	52,766	25,000	40,000	50,000	25,000
401-423	Holiday Pay	5,282	5,332	6,337	24,170	12,563	26,445	2,275
401-441	State Retirement	49,592	52,897	50,931	49,347	48,877	54,710	5,363
401-442	Social Security	47,455	48,050	52,742	63,671	61,423	78,682	15,011
401-443	Police / Fire Pension	52,062	66,096	72,114	74,250	74,250	150,236	75,986
401-444	Employee Insurance	90,165	42,848	151,924	198,115	167,850	202,122	4,007
<b>Total Personnel Services</b>		<b>863,048</b>	<b>845,513</b>	<b>1,048,092</b>	<b>1,209,883</b>	<b>1,155,309</b>	<b>1,503,013</b>	<b>293,130</b>
402-411	Office Supplies	4,140	2,804	7,389	5,000	5,000	7,500	2,500
402-413	Memberships / Subscriptions	768	607	736	790	790	790	-
402-423	Communications Parts	1,993	-	1,043	2,000	3,272	2,000	-
402-427	Materials & Supplies	7,034	7,560	7,054	8,894	8,894	11,994	3,100
402-431	Uniforms	1,062	6,132	7,668	4,000	6,000	4,000	-
402-435	Evidence	6,435	6,142	5,700	5,700	5,700	5,700	-
402-436	Photo Supplies	2,541	3,851	4,025	1,000	1,000	1,000	-
<b>Total Commodities</b>		<b>23,972</b>	<b>27,096</b>	<b>33,614</b>	<b>27,384</b>	<b>30,656</b>	<b>32,984</b>	<b>5,600</b>
403-412	Postage	20,674	29,870	33,045	30,000	41,000	34,000	4,000
403-436	Maintenance Agreements	5,770	5,154	1,581	6,000	6,000	2,000	(4,000)
403-437	M & R - Other Equipment	-	369	-	1,000	1,000	1,000	-
403-451	Equipment Rentals	560,277	751,597	757,398	819,040	819,040	1,027,876	208,836
403-461	Consulting Services	1,358	2,737	2,520	3,000	3,500	3,000	-
403-470	Binding & Printing	25	-	400	200	288	200	-
403-471	Schools / Conferences / Meetings	2,863	3,711	3,803	6,666	7,500	13,355	6,689
403-472	Transportation	59	-	-	1,250	1,250	1,410	160
<b>Total Contractual Services</b>		<b>591,027</b>	<b>793,438</b>	<b>798,747</b>	<b>867,156</b>	<b>879,578</b>	<b>1,082,841</b>	<b>215,685</b>
<b>Total Staff Services</b>		<b>\$ 1,478,047</b>	<b>\$ 1,666,047</b>	<b>\$ 1,880,453</b>	<b>\$ 2,104,423</b>	<b>\$ 2,065,543</b>	<b>\$ 2,618,838</b>	<b>\$ 514,415</b>

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2024

Fund 010 - General Fund

Department 8600 - Protection & Safety Services *<-- moved to Fire Department Division "7400" in FY2021*

Account	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Expenditures</b>								
402-427	Materials & Supplies	\$ 3,487	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total Commodities	<u>3,487</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
403-437	M & R - Other Equipment	-	-	-	-	-	-	-
403-451	Equipment Rentals	1,808	-	-	-	-	-	-
403-461	Consulting Services	-	-	-	-	-	-	-
403-471	Schools / Conferences / Meetings	100	-	-	-	-	-	-
403-472	Transportation	-	-	-	-	-	-	-
	Total Contractual Services	<u>1,908</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Total Protection & Safety Services	<u>\$ 5,395</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

### **PURPOSE STATEMENT**

The goal of the Code Enforcement Division of the Police Department is to protect public health, safety and welfare. This goal is accomplished by performing health and property maintenance inspections throughout the Village. The purpose of the inspection program is to insure a safe and sanitary environment for rental residential property by enforcing the property maintenance codes adopted by the Village. This division also acts as an enforcement liaison with other Village departments such as the Community Development Department in coordinating efforts and enforcing zoning and property standard regulations.

### **DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The functions of the Code Enforcement Division include the following: inspection for compliance with the Village's rental residential housing code; inspection and investigation of complaints regarding all residential buildings for compliance with property maintenance, health, and sanitation codes; advise and provide educational programs in cooperation with other Village departments regarding code requirements to residents, residential property owners and associations.

### **2023 ACCOMPLISHMENTS**

#### **Strategic Plan Goal #4: Community Image and Identity**

1. CEOs will attend each ART meeting and speak on common code enforcement issues.  
*Fourth quarter- Ongoing, three completed.*
2. CEOs will attend each Spanish ART meeting and speak on common code enforcement issues.  
*Fourth quarter- Ongoing, three completed.*
3. The Code Enforcement Unit will manage the vacant foreclosed property database system.  
*Fourth quarter- Ongoing. The Code Enforcement Supervisor is currently researching a new vendor due to the bankruptcy of Prochamps.*
4. The Code Enforcement Unit will conduct postings on the Department Facebook page and write articles in the *Hi-lighter* on code enforcement issues.  
*Fourth quarter- Completed, four articles/postings were completed.*
5. The Code Enforcement Unit will explore ways to educate the public on tenant rights.  
*Third quarter- Completed; a meeting was held on July 25, 2023. Though it was publicized, no members of the public attended. An additional meeting will likely be offered in late 2023.*

#### **Strategic Plan Goal #5: Effective Governance**

1. The Crime Free Multi-Housing Coordinator will conduct monthly crime free multi-housing training sessions.  
*Third quarter- Ongoing.*

2. The Code Enforcement Unit will prepare and conduct roll-call training for officers regarding the unit's responsibilities and programs.

*Pending - A PowerPoint has been created; training to be completed in November by CES Hoffman.*

#### **Additional Accomplishments**

- ✓ Hired and trained one new Code Enforcement Officer.
- ✓ Hired and trained one new Administrative Assistant.
- ✓ The Code Enforcement Supervisor attended Northwest Cook County Hoarding Taskforce meetings as scheduled.
- ✓ Coordinated the Police Department's annual employee picnic.
- ✓ Held a landlord meeting with Hanover Blu apartments.
- ✓ Surveyed and took action on parkway landscaping rocks and disabled vehicles.
- ✓ Transitioned to an area-based SURRI program based on officer area assignments.

### **2024 BUDGET GOALS**

#### **Strategic Plan Goal #4: Community Image and Identity**

1. CEOs will attend each ART meeting and speak on common code enforcement issues.

*Fourth quarter.*

2. CEOs will attend each Spanish ART meeting and speak on common code enforcement issues.

*Fourth quarter.*

3. The Code Enforcement Unit will manage the vacant foreclosed property database system.

*Fourth quarter.*

4. The Code Enforcement Unit will conduct postings on the Department Facebook page and write articles in the *Hi-lighter* on code enforcement issues.

*Fourth quarter.*

5. The Code Enforcement Unit will offer a public training session to landlords on a subject other than crime free housing.

*Third quarter.*

#### **Strategic Plan Goal #5: Effective Governance**

1. The Crime Free Multi-Housing Coordinator will conduct monthly crime-free multi-housing training sessions.

*Third quarter.*

2. The Code Enforcement Unit will prepare and conduct roll-call training for officers regarding the unit's responsibilities and programs.

*Fourth quarter.*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2024

Fund 010 - General Fund

Department 8700 - Code Enforcement

Account	Description	FY2023 vs.						
		FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2024 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 305,365	\$ 310,878	\$ 325,449	\$ 400,218	\$ 372,404	\$ 427,032	\$ 26,814
401-412	Salaries - Part - Time	45,312	38,231	44,406	49,659	46,739	52,817	3,158
401-421	Overtime Compensation	8,263	11,233	10,701	11,000	11,000	11,000	-
401-423	Holiday Pay	(102)	-	-	-	-	-	-
401-441	State Retirement	38,940	41,282	35,664	35,297	32,398	39,243	3,946
401-442	Social Security	27,244	27,204	28,749	35,755	32,906	37,847	2,092
401-444	Employee Insurance	72,048	31,524	82,520	134,879	87,811	89,319	(45,560)
<b>Total Personnel Services</b>		<b>497,070</b>	<b>460,353</b>	<b>527,490</b>	<b>666,808</b>	<b>583,258</b>	<b>657,258</b>	<b>(9,550)</b>
402-411	Office Supplies	426	817	132	700	700	700	-
402-413	Memberships / Subscriptions	240	240	240	240	240	340	100
402-414	Books / Publications / Maps	100	100	-	451	665	936	485
402-431	Uniforms	1,747	2,136	6,718	2,500	4,100	2,500	-
402-434	Small Tools	-	106	238	300	300	300	-
<b>Total Commodities</b>		<b>2,513</b>	<b>3,398</b>	<b>7,327</b>	<b>4,191</b>	<b>6,005</b>	<b>4,776</b>	<b>585</b>
403-436	Maintenance Agreements	3,395	4,180	8,120	6,000	7,500	7,500	1,500
403-461	Consulting Services	2,464	1,782	-	400	400	400	-
403-470	Binding & Printing	712	603	774	800	800	800	-
403-471	Schools / Conferences / Meetings	895	1,649	3,513	4,660	4,660	6,636	1,976
<b>Total Contractual Services</b>		<b>7,466</b>	<b>8,213</b>	<b>12,407</b>	<b>11,860</b>	<b>13,360</b>	<b>15,336</b>	<b>3,476</b>
<b>Total Code Enforcement</b>		<b>\$ 507,049</b>	<b>\$ 471,964</b>	<b>\$ 547,224</b>	<b>\$ 682,859</b>	<b>\$ 602,623</b>	<b>\$ 677,370</b>	<b>\$ (5,489)</b>

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# Organization of the Community Development Department





**PURPOSE STATEMENT**

The Department of Community & Economic Development aims to promote the use and development of land in a manner consistent with the goals and policies of Hanover Park’s Comprehensive Plan and Strategic Plan. In addition to coordinating short-term and long-range planning activities such as rezonings, variances, Planned Unit Developments, sub-area plans, and comprehensive plans, the Department is also responsible for economic development activities for business recruitment, retention and growth. Staff updates the zoning code as needed, and also conducts zoning review of building permit applications. The Department promotes economic growth by encouraging the retention and expansion of existing businesses as well as attracting new businesses and development. These economic development efforts work to establish a solid, diversified tax base, increased property values, and an enhanced community image.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The Department of Community & Economic Development’s primary functions are economic development, planning and zoning, and serving as a liaison to the Development Commission, the Economic Development Committee, and the Historic Commission/Committee.

**Economic Development**

- Business and development recruitment, and marketing the Village
- Business retention (business development seminars, networking events, retention visits)
- Communication with the business community (newsletters, social media, etc.)
- Information dispersion (available properties, top 15 employer list, vacancy rates, etc.)
- TIF administration and annual reporting, facilitating the Annual Joint Review Board Meetings
- Collaboration with and representation at regional bodies, including at the two chambers, WBDC, NLNW, Access O’Hare West, CMAP, Choose DuPage, etc.
- Development, promotion, and administration of economic assistance programs
- Staff liaison to the Economic Development Committee

**Planning & Zoning**

- Long range & short-range planning (i.e. TOD plan, Comprehensive & Land Use Plan update)
- Zoning, Subdivision, and Sign Code administration, including requests for rezoning, variations, subdivisions, planned unit developments, special uses, text amendments, and annexations
- Review new developments and coordinate with other departments
- Inter-departmental process Improvements (Concept Plan review, pre-app mtgs., etc.)
- Information Dispersion (demographics, zoning, land use, bike/ped plans)
- Gathering public input
- Staff liaison to the Development Commission & Historic Commission
- Landscape plan review and inspections

<b>PERFORMANCE ACTIVITIES AND MEASURES</b>				
<b>Description of Measurement</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Number of Full Time Employees	4	4	4	4
Number of Part Time Employees	0	0	0	0
Number of Full Time Employees Per 1,000 Population	0.105	0.105	0.105	0.105
Development Applications	7	6	4	8
Zoning Text Amendments	1	2	2	2
Redevelopment Agreements (Amendments)	1			
Zoning Review of Permits	183	352	679	522
Total Expenditures	\$402,333	\$446,797	\$426,230	\$456,200
Cost of Services Per Capita	\$10.64	\$12.34	\$11.28	\$12.01

**2023 ACCOMPLISHMENTS**

## Strategic Plan Goal #1: Financial Health

1. Recruit businesses to vacant buildings to reduce vacancy and enhance revenue.

*Ongoing. Attended the 2023 ICSC conference and promoted several vacant properties, especially those in the Village Center area. Updated the new economic development page on the Village website to market the Village. The Village remains an attractive business location and 12 new businesses opened and/or relocated to the Village (YTD) in 2023. Several existing businesses expanded into vacant locations, indicating business retention and growth.*

2. Develop and evaluate business assistance programs, including Façade Improvement Grants.

*Completed and ongoing. Grant opportunity publicized and 3 applicants processed. Changes to the grant to distinguish shopping centers from individual properties, for a higher level of funding assistance.*

3. Facilitate the sale of Hanover Square to a private sector owner.

*Ongoing. Coordinated with broker and provided Due Diligence information needed to move forward with the sale of the Hanover Square Shopping Center.*

## Strategic Plan Goal #2: Focused Economic Development & Redevelopment

1. Market major sites with a focus on Village Center sites.

*Ongoing. Coordinated with developers for the potential development of several sites including the NWC of Church and Lake, NWC of Lake and Barrington, and some vacant sites within the Village Center area. Following RFQ, working with a developer for the south commuter lot. Marketed all available properties at ICSC and on Village website.*

2. Actively promote opportunities in all TIF Areas, the Village Center, and Irving Park Corridor planning areas with direct recruitment to regional brokers and developers.

*Accomplished and Ongoing.*

- *TIF #3: Staff promotes the Village Center Plan, IL-390 (Elgin O'Hare) Boulevard Extension, Hanover Square Shopping Center, and Village Center/Ontarioville Streetscape project. Interest is high for multi-family housing and staff met with almost a dozen regional developers interested in Village Center properties and several development concepts are under review. Staff is working with Metra and a developer for the south commuter lot.*
- *TIF #4: New restaurants are going into two properties.*
- *TIF #5: Construction of the Senior Housing development continues at 900 Irving Park. Nine of the 12 buildings (42 of the approved townhome 55 units) in the townhome development have been completed or are under construction. The 20-unit townhome development at Wise & Farmstead has been completed. New restaurants and businesses located in TIF 5.*
- *The Village posts a comprehensive database of available units and land on the Business section of the website. This list is regularly promoted to potential businesses and developers. Village also acquired a new economic development tool (AlphaMaps) for focused business recruitment.*

3. Implement adoption of new Village Center Zoning regulations.

*Completed. Staff is now reviewing proposals in accordance with these new regulations. Church and Lake, S Comm Lot, Church and County Farm.*

4. Coordinate with TIF Consultant for the release of a Request for Proposal for development in the Village Center/TOD area. (Second through third quarters)

*Completed. The RFQ was drafted and released, and the Village is working with a developer for the redevelopment of the South Commuter Lot.*

5. Attend and/or host real estate, business developer, and tenant events showcasing the Village.

*Ongoing. Staff attended the national ICSC, as well as the regional conference, and hosted a Manufacturing Meetup and a Business After Hours. Also continued meeting with developers to promote development of vacant sites.*

6. Continue to update online database of all available sites and upload on Village website.

*Ongoing. All available sites are uploaded to the Location One Information System (LOIS), a service provided at no cost by the State Department of Commerce. This GIS-based program allows spatial search of Hanover Park properties and provides demographic and economic data for each site.*

7. Continue to update the online database of Employers on a regular basis.

*Ongoing. Community Development staff continuously updates the Business Directory and uses this resource as a tool for economic development. Website information was added for each business (where available).*

8. Evaluate and create a webpage with information connecting job seekers with local employers.

*Completed. Job Board for local jobs [www.hpil.org/jobs](http://www.hpil.org/jobs) is live and businesses have been posting jobs. Staff continues to promote this service.*

9. Evaluate and create a social media presence for economic development to showcase local businesses.

*Completed. Staff created a Hanover Park Community and Economic Development Facebook page which is focused on business-oriented articles, events, seminars and various business assistance resources. Some regular posts include sharing Hanover Park Village e-News, Foodie Fridays, events hosted by the Chambers of Commerce and WBDC that provide networking or business assistance, ribbon cuttings, and community events.*

10. Continue providing timely information to businesses through the Business Matters Newsletters, online resources, seminars, and social media.

*Ongoing. The newsletter is sent monthly, with special editions for targeted outreach (for example: restaurants only, or DuPage/Cook only businesses). Community and Economic Development staff regularly update the website and post business seminars. Similar resources are also posted to the new Facebook page.*

11. Expand the "About Hanover Park" web section, highlighting amenities and opportunities.

*Completed and ongoing. Updated the new economic development web page, [www.hpil.org/development](http://www.hpil.org/development). This is a "one stop shop" for anything related to business and development. Businesses and developers can find resources for starting a business, posting local jobs, development forms and guidelines, and Village plans and studies, among many*

other useful resources. Staff continue to review and expand the Village's online resources as new information and programs become available.

### Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Implement infrastructure, land use, and development recommendations from the Village Center and Transit Oriented Development (TOD) Plan, Irving Park Rd Corridor Study, and Homes for a Changing Region housing study where practical.

*Accomplished and ongoing. Village Center Zoning amendments are a major implementation of the Village Center/TOD plans and recommendations. A Text Amendment modifying Zoning requirements for lot size is under review, per a recommendation of the HOMES housing study.*

2. Implement infrastructure recommendations in proposed developments, per Village plans, including the Comprehensive plan, Bike Plan, etc.

*Accomplished and ongoing. Construction of the new 20 Townhomes at Wise and Farmstead filled a major gap in sidewalks along Irving Park Rd. and Farmstead Rd. IDOT construction at the Wise and Irving Park Road Intersection. Staff collaborates with Public Works on proposed bike paths and on a connection between Church Rd. and County Farm Rd. New developments are required to plan for and install pedestrian and bike path improvements for connectivity. The Village Center Code has new infrastructure requirements for Master Planned Developments that will facilitate a more vibrant and walkable downtown.*

### Strategic Plan Goal #4: Community Image & Identity

1. Promote and administer the Façade Improvement Grant program within TIF Districts.

*Accomplished and Ongoing. Working with 3 applicants. Based on feedback, staff also proposed changes to the grant to distinguish shopping centers from individual properties, for a higher level of funding assistance.*

2. Propose Zoning and Sign Code updates, as needed.

*Accomplished and Ongoing. The Development Commission recommended approval of a Staff-initiated Text Amendment regarding lot sizes. Staff is drafting a major Amendment to facilitate EV Charging, as part of the Metropolitan Mayor's Caucus' EV Readiness Cohort.*

3. Implement current zoning and sign codes through timely review of building and sign applications and processing of development applications.

*Accomplished and ongoing. Plans for various development projects were reviewed in a timely manner. Building permits reviewed for compliance with Zoning and Sign Codes.*

4. Make recommendations to the Development Commission, as part of zoning reviews, to bring application into conformity with Village Codes, plans, and studies.

*Ongoing.*

### Strategic Plan Goal #5: Effective Governance

1. Facilitate update of the Village Comprehensive Plan.

*Started. The RFP to hire a consultant is being drafted to be issued before the end of the year.*

2. Implement Village Center TOD zoning.

*Complete. The new Village Center TOD Zoning has been codified. An amendment was made to address the reference to historic properties. A code amendment was also approved to address*

*the fee structure for the new processes. Any new development proposals within the Village Center are being reviewed considering the new regulations, as part of implementation.*

3. Provide up-to-date information regarding demographics, regulations, and development potential on the Village website.

*Complete and Ongoing. Presented Economic Development report to Village Board. All development applications are online, have been recently updated. Recently created webpages for Resources for Businesses and Resources for Residents are populated with current information and links to several government and other resources. The available sites information was migrated into the Location One Information Services database, allowing live interactive demographic reports for each available site. This is helpful for developers and site-selectors and was handy during the ICSC conference.*

4. Training and continuing education for planning staff to maintain current professional capacities and certifications and further zoning and economic development knowledge and skills.

*Ongoing. Staff attended seminars and webinars to stay current in planning and development trends and best practices. Staff attended webinars regarding available funding and assistance programs. Director attended the APA National Planning Conference and Planner/Associate Planner attended the State APA Planning Conference.*

5. Implement process efficiencies which save staff time within and between departments.

*Community Development, Inspectional Services, and Engineering teams partnered as an ad hoc Process Improvement committee to review the Village development process, identify needed text amendments and potential use of technology to improve efficiency in the approval process. Staff is working with the Village Attorney for text amendments and implementation. Inspectional Services, in conjunction with Community Development, implemented a new permit review process which dramatically cut down on review times.*

#### **Additional Accomplishments in 2023:**

- ✓ *Coordinated disposition of several Village-owned properties for development.*
- ✓ *Participated in a regional cohort led by the Metropolitan Mayors Caucus regarding EV Charging. Following research from several communities and feedback from the Development Commission, held a Public Hearing and finalized a text amendment for approval by the Village Board.*
- ✓ *Held/promoted events in partnership with the Economic Development Committee, Bartlett Area Chamber, Northwest Hispanic Chamber, and the Women's Business Development Center.*
- ✓ *Promoted new businesses through Ribbon Cuttings, "Spotlight on Business" articles in the HiLighter newsletter and the "Business Matters" e-Newsletter and social media.*
- ✓ *Prepared and submitted annual reports for the 3 TIF Districts and held the annual JRB meetings.*
- ✓ *The Business Matters newsletter is sent out monthly and includes timely information to help keep businesses up to date on current events, financial assistance, educational webinars/seminars, town hall meetings and other business-related items.*
- ✓ *Director serves on the Bartlett Area Chamber Board and the DuPage County Community Development Commission.*
- ✓ *GIS Expansion – Staff has been improving data quality within the Village's GIS system with the goal of creating a publicly visible map viewer.*
- ✓ *Since the Village acquired the Hanover Square Shopping center in 2011, vacancies have reduced from about 50% to about 20%.*
- ✓ *The Village participated in the Lake Street Corridor Study, undertaken by DuPage County, as they consider strategies to use zoning as a tool to address concerns (such as property maintenance) and improve the quality of development. Consultants presented draft recommendations to the Village Board. Lake Street from Turnberry Drive to Gary Avenue is included in the study; the project continues east to Bloomingdale Road.*

- ✓ *With continued interest in multifamily housing, staff has met with several developers interested in these large sites:*
  - 8-acres at the NWC of Lake and Barrington*
  - 10-acres west of Benson Farm*
  - 5.3-acres at Church and County Farm*
  
- ✓ *As of 11/8/23 the Department has updated ownership records for the sale of 601 individual parcels, including quit claim deeds at a total transfer price value of \$170,475,950. (This will need to be updated by the end of the year)*

## **2024 BUDGET GOALS**

### **Strategic Plan Goal #1: Financial Health**

1. Recruit businesses to vacant buildings to reduce vacancy to enhance revenue, with specific focus on family-style restaurants and a brewery.
2. Develop and evaluate business assistance programs, including Façade Improvement Grants.
3. Facilitate development in the Village Center, including residential options and “move up” housing.

### **Strategic Plan Goal #2: Focused Economic Development & Redevelopment**

1. Recruit businesses missing in the community, with a focus on family-style restaurants, breweries and specialty coffee shops.
2. Market major sites and actively promote development opportunities, especially in all TIF Areas.
3. Implement new Village Center Zoning regulations.
4. Coordinate Comprehensive Plan update. (First through Fourth quarters)

### **Strategic Plan Goal #3: Maintain and Enhance Infrastructure**

1. Implement infrastructure, land use, and development recommendations from the Village Center and Transit Oriented Development (TOD) Plan, Irving Park Rd Corridor Study, and Homes for a Changing Region housing study where practical.
2. Implement infrastructure recommendations in proposed developments, per Village plans, including the Comprehensive plan, Bike Plan, etc.
3. Make recommendations for additional TIF capital expenditures.

### **Strategic Plan Goal #4: Community Image & Identity**

1. Promote and administer the Façade Improvement Grant program within TIF Districts.
2. Propose Zoning and Sign Code updates, as needed.
3. Make recommendations to the Development Commission, as part of zoning reviews, to bring applications into conformity with Village Codes, plans, and studies.

### **Strategic Plan Goal #5: Effective Governance**

1. Facilitate update of the Village’s Comprehensive Plan.
2. Implement Village Center TOD zoning.
3. Make recommendations to improve Village processes, including Land Cash and plat review.

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2024

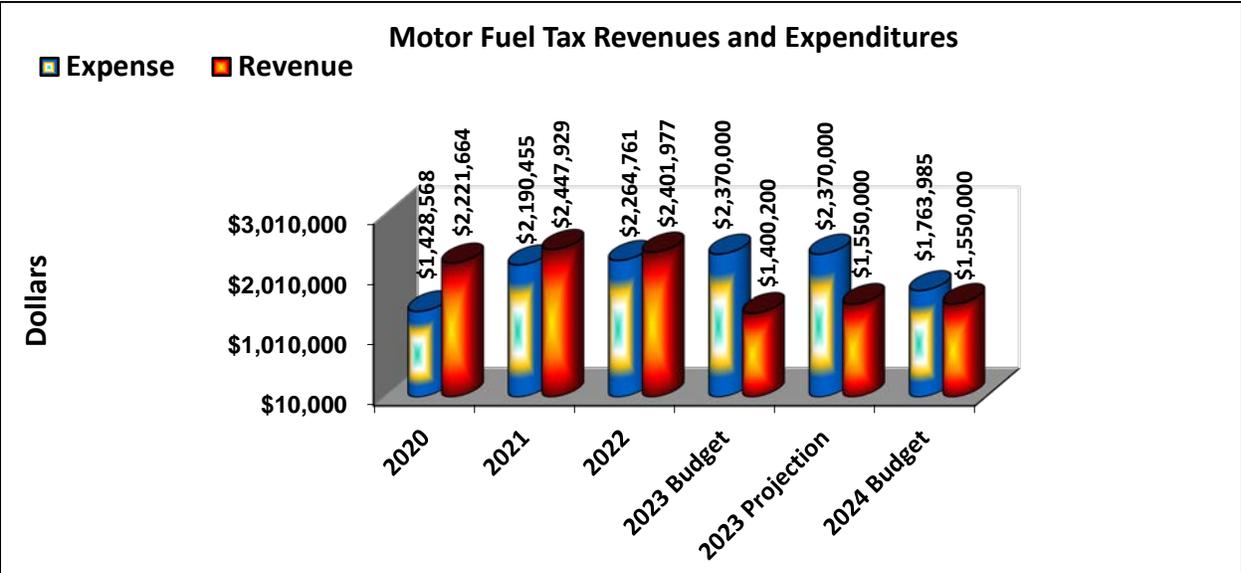
Fund 010 - General Fund

Department 9200 - Economic Development

Account	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 317,571	\$ 321,546	\$ 297,665	\$ 442,039	\$ 377,414	\$ 455,508	\$ 13,469
401-412	Salaries - Part - Time	-	-	3,185	10,000	-	-	(10,000)
401-421	Overtime Compensation	3,081	4,840	3,660	5,000	1,500	4,000	(1,000)
401-441	State Retirement	40,189	41,475	31,897	38,238	31,892	41,404	3,166
401-442	Social Security	24,522	24,003	22,551	35,382	28,873	36,432	1,050
401-444	Employee Insurance	36,843	25,279	50,380	98,473	52,559	66,846	(31,627)
<b>Total Personnel Services</b>		<b>422,206</b>	<b>417,143</b>	<b>409,337</b>	<b>629,132</b>	<b>492,238</b>	<b>604,190</b>	<b>(24,942)</b>
402-411	Office Supplies	950	572	675	140	940	940	800
402-413	Memberships / Subscriptions	16,397	1,035	1,795	12,300	12,125	13,275	975
402-414	Books / Publications / Maps	-	-	10	-	-	-	-
<b>Total Commodities</b>		<b>17,347</b>	<b>1,607</b>	<b>2,480</b>	<b>12,440</b>	<b>13,065</b>	<b>14,215</b>	<b>1,775</b>
403-412	Postage	389	294	245	150	100	150	-
403-417	Tax Incentive Payments	4,063,050	5,704,843	6,083,219	8,500,000	5,000,000	3,225,000	(5,275,000)
403-436	Maintenance Agreements	1,224	1,257	1,199	1,665	1,665	1,665	-
403-452	Vehicle Maintenance & Replacement	3,400	3,328	3,328	3,328	3,328	3,328	-
403-461	Consulting Services	-	471	27,480	166,000	73,500	121,000	(45,000)
403-470	Binding & Printing	-	998	-	1,000	400	1,000	-
403-471	Schools / Conferences / Meetings	1,427	1,985	8,016	11,910	12,102	11,910	-
403-472	Transportation	804	-	4,115	3,200	3,076	3,200	-
403-491	Special Events	-	-	-	250	-	-	(250)
<b>Total Contractual Services</b>		<b>4,070,294</b>	<b>5,713,176</b>	<b>6,127,602</b>	<b>8,687,503</b>	<b>5,094,171</b>	<b>3,367,253</b>	<b>(5,320,250)</b>
<b>Total Economic Development</b>		<b>\$ 4,509,848</b>	<b>\$ 6,131,927</b>	<b>\$ 6,539,419</b>	<b>\$ 9,329,075</b>	<b>\$ 5,599,474</b>	<b>\$ 3,985,658</b>	<b>\$ (5,343,417)</b>

# MOTOR FUEL TAX FUND

The Motor Fuel Tax Fund – The Illinois Motor Fuel Tax (MFT) is derived from a tax on the privilege of operating motor vehicles upon public highways and of operating recreational watercraft upon the waters of the State of Illinois. MFT is based on a consumption of motor fuel. MFT rates are 19.0 cents per gallon for regular unleaded and 7.5 cents for diesel fuel. The State of Illinois distributes 54.4% of the monies to local taxing districts based on a statutory formula: 49.10% to Municipality, 16.74% to Counties over 1M population, 18.27% to Counties under 1M population and 15.89% to Road districts/Townships on a per capita basis (population). The money from this fund as directed by the State Law, can be utilized for the construction and maintenance of roads and related items. MFT law amended to impose a tax rate increase from 19.0 cents to 38.0 cents per gallon beginning July 1, 2019. It is important to note that although the tax rate on MFT has doubled, municipalities do NOT receive an amount equal the double of the current allotment. Municipality will receive two allotments of different amounts effective September 2019 (liability for July 2019). The motor fuel tax is also tied to inflation and will rise in the future without lawmaker approval. The State of Illinois distributes 32.00% of the monies to local taxing districts based on a statutory formula: 49.10% to Municipality, 16.74% to Counties over 1M population, 18.27% to Counties under 1M population and 15.89% to Road districts/Townships.



MFT	2020	2021	2022	2023 Budget	2023 Projection	2024 Budget
Revenues	2,221,664	2,447,929	2,401,977	1,400,200	1,550,000	1,550,000
Expenditures	1,428,568	2,190,455	2,264,761	2,370,000	2,370,000	1,763,985
Difference	793,096	257,474	137,216	(969,800)	(820,000)	(213,985)

The Motor Fuel Tax Fund is used for street resurfacing program of the Village. The funds are authorized by the Illinois Department of Transportation and are appropriated as part of the Village's share of the gasoline tax. FY2024 revenue is budgeted at \$1,550,000 while total expenditures are \$1,763,985. The Fund balance will be utilized to offset the \$213,985 deficit which leaves an unassigned fund balance of \$740,582 at the end of FY2024. NOTE: The remaining revenues of \$263,985 from the final Rebuild Illinois Grant will be used in FY2024 for the resurfacing program of \$1,763,985.



**PURPOSE STATEMENT**

To assure the Village of Hanover Park receives its proportionate share of the Illinois State Fuel Tax. The funds provide for the construction, operation, and maintenance of the Village's transportation and drainage network.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

<b>PERFORMANCE ACTIVITIES AND MEASURES</b>					
<b>Description of Measurement</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Street Resurfacing – Miles	1.17	2.219	0	7.52	6.85
Street Reconstruction – Miles	0.37	0.35	1.05	0	0

Through this funding, the Village provides reconstruction and rehabilitation of existing Village streets utilizing State of Illinois Motor Fuel Tax (MFT) funds.

**2023 ACCOMPLISHMENTS**

**Strategic Plan Goal #1: Financial Health**

- ✓ Strategically used MFT and RBI funding to resurface Village streets. *First through fourth quarter. Staff oversaw just under seven miles of resurfacing of Village streets.*

<b>STREET</b>	<b>FROM</b>	<b>TO</b>	<b>COUNTY</b>
<b>BERKSHIRE DR</b>	Northway Dr	Essex Ct	Cook
<b>BIRCH AVE</b>	Valley View Rd	Highland Ave	Cook
<b>BRISTOL LN</b>	Kingsbury Dr	Cumberland Dr	Cook
<b>BROCKTON CT N</b>	Laurie Ln	Dead End	Cook
<b>BROCKTON CT S</b>	Laurie Ln	Dead End	Cook
<b>CARROLTON CT S</b>	Laurie Ln	Dead End	Cook
<b>CATAWBA LN</b>	Olivia Ln	Laurie Ln	Cook
<b>CYNTHIA LN</b>	Laurie Ln	Kingsbury Dr	Cook
<b>DURHAM CT</b>	Berkshire Dr	Dead End	Cook
<b>ESSEX CT</b>	Berkshire Dr	Dead End	Cook
<b>FOREST GLEN AVE</b>	Church St	Pine Tree St	Cook
<b>HANOVER ST</b>	Sycamore Ave	Laurel Ave	Cook
<b>HIGHLAND ST</b>	Walnut Ave	Cypress Ave	Cook
<b>KINGSBURY DR</b>	Yorkshire Dr	Village Limits	Cook
<b>LAUREL AVE</b>	East Ave	Church St	Cook
<b>NARCISSUS AVE</b>	Astor Ave	East Ave	Cook

<b>OLD SALEM CIR</b>	Irving Park Rd	Olde Salem Rd	Cook
<b>OLD SALEM RD</b>	Irving Park Rd	Dead End	Cook
<b>OLIVIA LN</b>	Catawba Ln	Laurie Ln	Cook
<b>SPRUCE AVE</b>	Valley View Rd	Highland St	Cook
<b>WHITEBRIDGE LN</b>	Brookside Dr	Northway Dr	Cook
<b>BALDWIN CT</b>	Baldwin Ln	Dead End	DuPage
<b>BARRYMORE CT</b>	Cinema Dr E	Dead End	DuPage
<b>BAYSIDE DR</b>	Waterfall Ln	Harbor Ln	DuPage
<b>BROOKBANK DR</b>	Leeward Ln	Windword Ln	DuPage
<b>CURTIS LN</b>	Cinema Dr E	Dead End	DuPage
<b>DRIFTWOOD LN</b>	Lakeside Dr	Woodlake Dr	DuPage
<b>FONDA LN</b>	Cinema Dr W	Dead End	DuPage
<b>HARBOR LN</b>	Bayside Dr	Woodlake Dr	DuPage
<b>LAKESIDE DR</b>	Harbor Ln	Wildwood Ln	DuPage
<b>LEEWARD LN</b>	Woodlake Dr	Mallward Ln	DuPage
<b>LEMON LN</b>	Cinema Dr E	Dead End	DuPage
<b>MILLPOND LN</b>	Brookbank Dr	Leeward Ln	DuPage
<b>ROONEY CT</b>	Cinema Dr E	Dead End	DuPage
<b>SCHOONER LN</b>	Marine Dr	Clipper Dr	DuPage
<b>SHORELINE DR</b>	Windjammer Ln	Nautilus Ln	DuPage
<b>SPRINGLAKE DR</b>	Leeward Ln	Windword Ln	DuPage
<b>TRACY CT</b>	Cinema Dr E	Dead End	DuPage
<b>TURNER LN</b>	E Celebrity Cir	Dead End	DuPage
<b>WILDWOOD LN</b>	Bayside Dr	Woodlake Dr	DuPage
<b>ZEPPELIN DR</b>	County Farm Rd	Deforest Ln	DuPage

### 2024 BUDGET GOALS

#### Strategic Plan Goal – Maintain & Enhance Infrastructure

1. Strategically use MFT and RBI funding to resurface Village streets. *Approximately seven miles of streets are anticipated to be resurfaced in 2024. The streets will be designed in the winter of 2023/2024 and presented to the Board with a bid to approve in the Spring of 2024.*

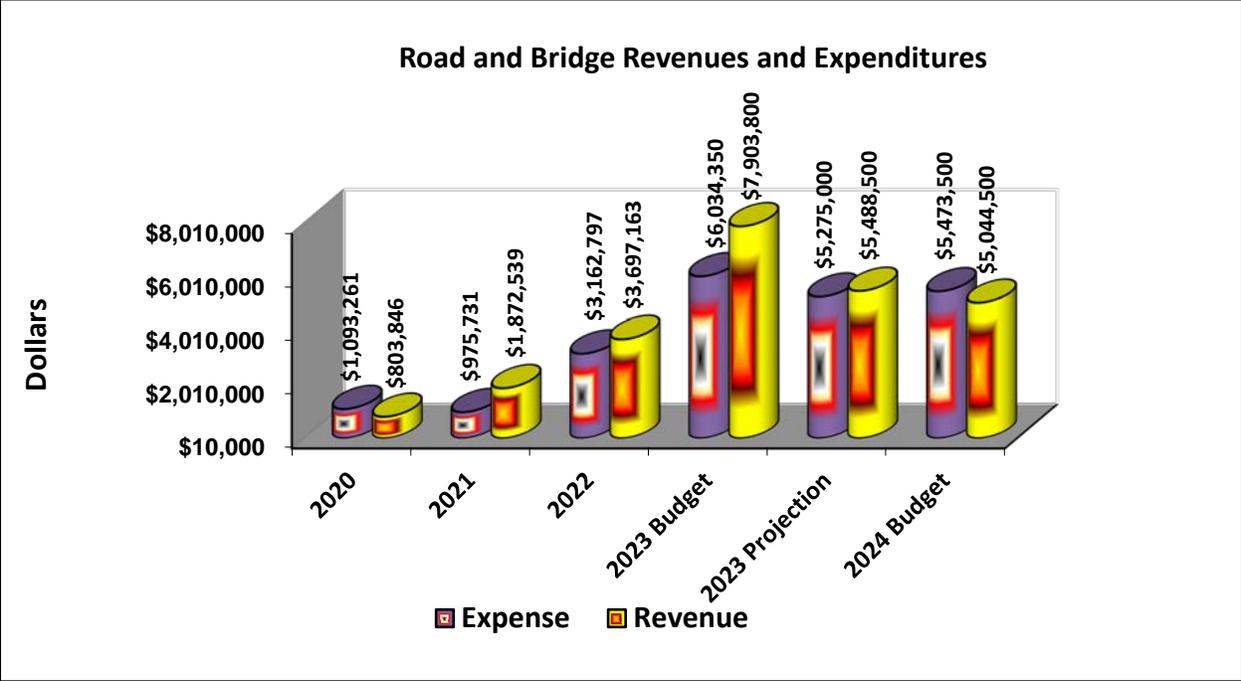
VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2024

**Fund 11 - Motor Fuel Tax Fund**

Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
331-303 Motor Fuel Tax	\$ 1,381,887	\$ 1,487,858	\$ 1,521,509	\$ 1,400,000	\$ 1,500,000	\$ 1,500,000	\$ 100,000
332-301 State Grants	834,190	834,190	834,190	-	-	-	-
Total Intergovernmental Revenue	<u>2,216,077</u>	<u>2,322,048</u>	<u>2,355,699</u>	<u>1,400,000</u>	<u>1,500,000</u>	<u>1,500,000</u>	<u>100,000</u>
361-300 Interest on Investments	5,587	881	37,301	200	50,000	50,000	49,800
362-300 Net Change in Fair Value	-	-	8,977	-	-	-	-
Total Investment Income	<u>5,587</u>	<u>881</u>	<u>46,278</u>	<u>200</u>	<u>50,000</u>	<u>50,000</u>	<u>49,800</u>
380-311 Reimb Exp-MFT	-	125,000	-	-	-	-	-
Total Miscellaneous Revenue	<u>-</u>	<u>125,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources	<u>\$ 2,221,664</u>	<u>\$ 2,447,929</u>	<u>\$ 2,401,977</u>	<u>\$ 1,400,200</u>	<u>\$ 1,550,000</u>	<u>\$ 1,550,000</u>	<u>\$ 149,800</u>
<b>Expenditures and Other Financing Uses</b>							
413-422 Improvement Other Than Buildings	\$ 1,428,568	\$ 2,190,455	\$ 2,264,761	\$ 2,370,000	\$ 2,370,000	\$ 1,763,985	\$ (606,015)
Total Capital Outlay	<u>1,428,568</u>	<u>2,190,455</u>	<u>2,264,761</u>	<u>2,370,000</u>	<u>2,370,000</u>	<u>1,763,985</u>	<u>(606,015)</u>
Total Expenditures and Other Financing Uses	<u>\$ 1,428,568</u>	<u>\$ 2,190,455</u>	<u>\$ 2,264,761</u>	<u>\$ 2,370,000</u>	<u>\$ 2,370,000</u>	<u>\$ 1,763,985</u>	<u>\$ (606,015)</u>
Net Change in Fund Balance	<u>\$ 793,096</u>	<u>\$ 257,475</u>	<u>\$ 137,216</u>	<u>\$ (969,800)</u>	<u>\$ (820,000)</u>	<u>\$ (213,985)</u>	<u>\$ -</u>
Beginning Fund Balance	586,780	1,379,877	1,637,351	1,774,567	1,774,567	954,567	-
Ending Fund Balance	<u>\$ 1,379,877</u>	<u>\$ 1,637,351</u>	<u>\$ 1,774,567</u>	<u>\$ 804,767</u>	<u>\$ 954,567</u>	<u>\$ 740,582</u>	<u>\$ -</u>

# ROAD AND BRIDGE FUND

The Road and Bridge Fund – used to account for the revenues and expenditures for the operation and maintenance of Village roads and bridges. Financing provided by the Township’s Personal Property Replacement Tax, and the annual Road & Bridge property tax levy, gasoline taxes and Interfund transfer from General Fund.



Road & Bridge	2020	2021	2022	2023 Budget	2023 Projection	2024 Budget
Revenues	803,846	1,872,539	3,697,163	7,903,800	5,488,500	5,044,500
Expenditures	1,093,261	975,731	3,162,797	6,034,350	5,275,000	5,473,500
Difference	(289,415)	896,808	534,366	1,869,450	213,500	(429,000)

The Road and Bridge Fund is used for road and bridge improvements, traffic signal maintenance, and associated infrastructures, such as sidewalks. FY2024 revenue is budgeted at \$5,044,500 included is a transfer from General Fund of \$4,500,000 to fund the street maintenance and the 2024 street resurfacing/reconstruction program, while total expenditures are \$5,473,500. A deficit of \$429,000 will be offset by the Fund balance leaving an assigned fund balance of \$1,715,588 at the end of FY2024. In FY2024 grant, the funding for the project for Irving Park Road lighting and safety improvement is \$150,000, and the Arlington Bridge Phase 3 is \$160,000.

### **PURPOSE STATEMENT**

To provide for a capital expansion program, as well as a reconstruction program, for the Village's transportation system, including streets, bridges, and accompanying drainage system.

### **DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The Road and Bridge Fund provides funds needed to accomplish the following functions necessary to implement a transportation system improvement:

- Corridor studies and specifications; right-of-way and easement acquisitions; construction costs; construction engineering; contract administration.
- Provide local matching funds for federal grant programs under which arterial and collector streets in the Village are constructed or reconstructed.
- Snow removal and ice control. This activity includes plowing of snow after two inches or more and the salting of all intersections.
- Traffic signals - this activity includes an annual maintenance contract.
- Maintenance of the Village's roadway lighting systems.
- Capital improvements to the transportation system within the Village, including new sidewalk additions, arterial fencing, drainage improvements, etc.

### **2023 ACCOMPLISHMENTS**

#### **Strategic Plan Goal #1: Financial Health**

- ✓ Utilized Capital Grants received from the State of Illinois to maximize improvements to the Village's Infrastructure.  
*First through fourth quarters.*
- ✓ Utilized Cook County's Invest in Cook grant to improve multi-modal infrastructure on Church Street and Walnut Avenue.  
*First through fourth quarters. Design was completed, and construction was rebudgeted for in FY'24.*
- ✓ Applied for Safe Route to School Grant to allocate funds to connect sidewalk gaps along Center Avenue between Maple Avenue to Laurel Avenue.  
*Second and third quarters. Applied for Safe Route to School Grant. If the project is chosen, funds will be awarded in the second quarter 2024.*
- ✓ Explored and strategically applied for grant opportunities to help fund Village projects with State and Federal Funds.  
*First through fourth quarters. Applied for and received several grants.*

#### **Strategic Plan Goal #2: Maintain and Enhance Infrastructure**

- ✓ Coordinated with IDOT for the construction of the Arlington Drive Bridge Replacement Project, which is partially grant funded.  
*First through fourth quarters.*

- ✓ Completed Phase 2 Engineering for County Farm Road Multi-use Path and coordinated with IDOT for Letting and Construction.  
*First through fourth quarters.*

### ✓ Strategic Plan Goal #3: Community Image & Identity

- ✓ Coordinated roadway improvements (e.g., resurfacing, reconstruction, preventative maintenance) through a data-driven approach using a pavement condition rating system to improve and maintain roadway infrastructure.  
*First through fourth quarters. Approximately 7 miles of streets were resurfaced, and cracking sealing was completed on additional streets.*
- ✓ Coordinated lighting design with IDOT for lighting improvements along Irving Park Road to increase pedestrian and driver safety, which is grant funded through the State of Illinois.  
*First through fourth quarters.*
- ✓ Coordinated engineering design of bike paths to encourage multi-modal transportation throughout the Village.  
*First through fourth quarters. The design of the Lake Street Multi-use Path started.*

## 2024 BUDGET GOALS

### Strategic Plan Goal #1: Financial Health

1. Utilize Capital Grants received from the State of Illinois to maximize improvements to the Village's Infrastructure.  
*First through fourth quarters.*
2. Strategically apply for grant opportunities to help fund Village projects with State and Federal Funds.  
*First through fourth quarters.*

### Strategic Plan Goal #2: Maintain and Enhance Infrastructure

1. Coordinate with IDOT for the construction of the Arlington Drive Bridge Replacement Project, which is partially grant funded.  
*First through fourth quarters.*
2. Coordinate with IDOT for Letting and begin constructing the County Farm Road Multi-use Path.  
*First through fourth quarters.*
3. Coordinate the Phase 1 engineering design of the Lake Street Multi-use Path.  
*First through fourth quarters.*

### Strategic Plan Goal #3: Community Image & Identity

1. Coordinate roadway improvements (e.g., resurfacing, reconstruction, preventative maintenance) through a data-driven approach using a pavement condition rating system to improve and maintain roadway infrastructure.  
*First through fourth quarters.*
2. Coordinate engineering design of bike paths to encourage multi-modal transportation throughout the Village.  
*First through fourth quarters.*

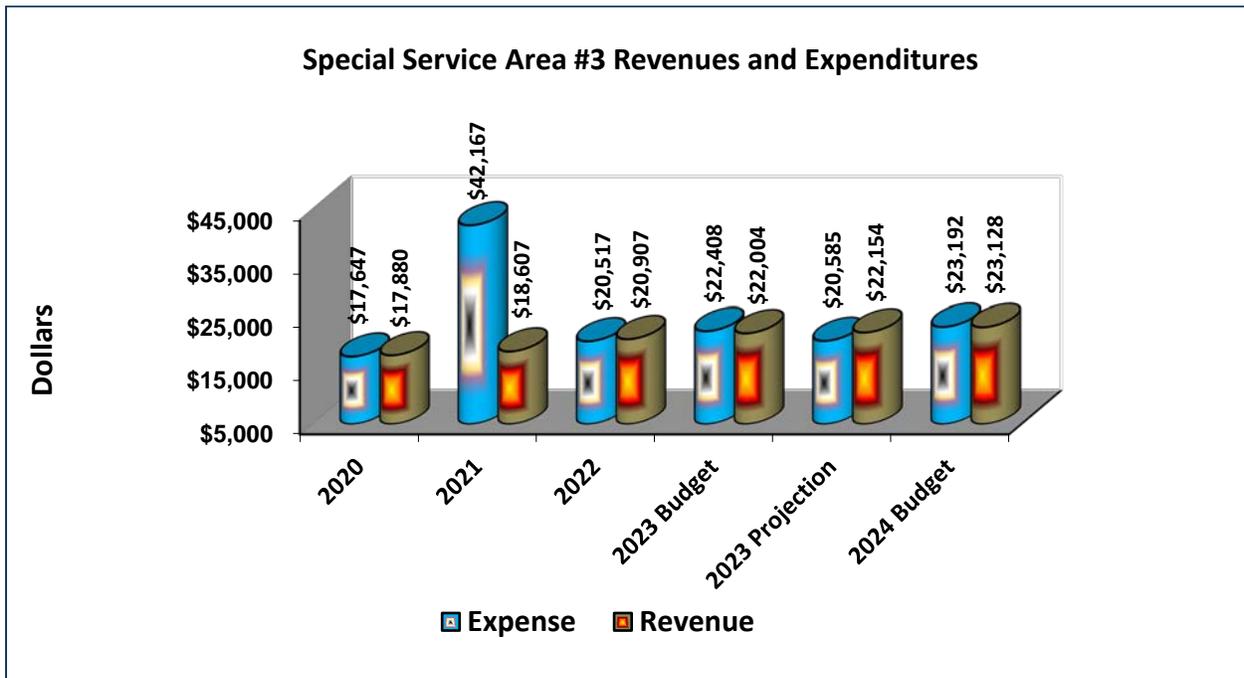
VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2024

**Fund 12 - Road and Bridge Fund**

Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
311-304 Township Tax Levy - Current	\$ 105,009	\$ 104,980	\$ 98,252	\$ 105,000	\$ 95,000	\$ 95,000	\$ (10,000)
314-302 Gasoline Tax	117,111	142,812	110,183	135,000	110,000	135,000	-
<b>Total Taxes</b>	<b>222,120</b>	<b>247,792</b>	<b>208,435</b>	<b>240,000</b>	<b>205,000</b>	<b>230,000</b>	<b>(10,000)</b>
331-301 Personal Property Replacement	3,480	6,346	11,695	3,500	3,500	3,500	-
332-301 State Grants	-	217,971	-	2,660,000	250,000	310,000	(2,350,000)
<b>Total Intergovernmental Revenue</b>	<b>3,480</b>	<b>224,317</b>	<b>11,695</b>	<b>2,663,500</b>	<b>253,500</b>	<b>313,500</b>	<b>(2,350,000)</b>
361-300 Interest On Investments	4,882	430	20,144	300	30,000	1,000	700
362-300 Net Change In Fair Value	-	-	4,989	-	-	-	-
<b>Total Investment Income</b>	<b>4,882</b>	<b>430</b>	<b>25,133</b>	<b>300</b>	<b>30,000</b>	<b>1,000</b>	<b>700</b>
380-302 Reimbursed Expenditures	1,364	-	-	-	-	-	-
<b>Total Miscellaneous</b>	<b>1,364</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
391-301 Interfund General Fund	572,000	1,400,000	3,451,900	5,000,000	5,000,000	4,500,000	(500,000)
<b>Total Interfund Transfer</b>	<b>572,000</b>	<b>1,400,000</b>	<b>3,451,900</b>	<b>5,000,000</b>	<b>5,000,000</b>	<b>4,500,000</b>	<b>(500,000)</b>
<b>Total Revenues and Other Financing Sources</b>	<b>\$ 803,846</b>	<b>\$ 1,872,539</b>	<b>\$ 3,697,163</b>	<b>\$ 7,903,800</b>	<b>\$ 5,488,500</b>	<b>\$ 5,044,500</b>	<b>\$ (2,859,300)</b>
<b>Expenditures and Other Financing Uses</b>							
402-427 Materials & Supplies	\$ 164,309	\$ 156,752	\$ 155,265	\$ 165,000	\$ 165,000	\$ 165,000	\$ -
<b>Total Commodities</b>	<b>164,309</b>	<b>156,752</b>	<b>155,265</b>	<b>165,000</b>	<b>165,000</b>	<b>165,000</b>	<b>-</b>
403-415 Street Lighting	48,718	46,317	35,391	50,000	50,000	60,000	10,000
403-435 M & R - Streets & Bridges	310,560	404,701	463,379	485,000	540,000	835,000	350,000
403-436 Maintenance Agreements	23,686	23,686	18,267	28,500	25,000	28,500	-
403-437 M & R - Other Equipment	10,006	9,244	6,184	11,000	11,000	15,000	4,000
403-464 Engineering Services	353,244	96,158	178,292	881,000	680,000	1,142,000	261,000
<b>Total Contractual Services</b>	<b>746,214</b>	<b>580,106</b>	<b>701,513</b>	<b>1,455,500</b>	<b>1,306,000</b>	<b>2,080,500</b>	<b>625,000</b>
413-422 Improvement Other Than Buildings	182,739	238,873	2,306,019	4,413,850	3,804,000	3,228,000	(1,185,850)
<b>Total Capital Outlay</b>	<b>182,739</b>	<b>238,873</b>	<b>2,306,019</b>	<b>4,413,850</b>	<b>3,804,000</b>	<b>3,228,000</b>	<b>(1,185,850)</b>
<b>Total Expenditures and Other Financing Uses</b>	<b>\$ 1,093,261</b>	<b>\$ 975,731</b>	<b>\$ 3,162,797</b>	<b>\$ 6,034,350</b>	<b>\$ 5,275,000</b>	<b>\$ 5,473,500</b>	<b>\$ (560,850)</b>
<b>Net Change in Fund Balance</b>	<b>\$ (289,415)</b>	<b>\$ 896,808</b>	<b>\$ 534,366</b>	<b>\$ 1,869,450</b>	<b>\$ 213,500</b>	<b>\$ (429,000)</b>	<b>\$ -</b>
<b>Beginning Fund Balance</b>	<b>789,328</b>	<b>499,913</b>	<b>1,396,722</b>	<b>1,931,088</b>	<b>1,931,088</b>	<b>2,144,588</b>	<b>-</b>
<b>Ending Fund Balance</b>	<b>\$ 499,913</b>	<b>\$ 1,396,722</b>	<b>\$ 1,931,088</b>	<b>\$ 3,800,538</b>	<b>\$ 2,144,588</b>	<b>\$ 1,715,588</b>	<b>\$ -</b>

# SPECIAL SERVICE AREA #3 FUND

The Special Service Area #3 Fund – accounts for financing of public improvements, scavenger and snow removal services for multifamily housing units located on Astor Avenue. Funding source, an annual tax levy as corporate authorities determine to be appropriate and a direct annual tax not to exceed an annual rate of five percent (5.0%) of the assessed value, as equalized, of the property.

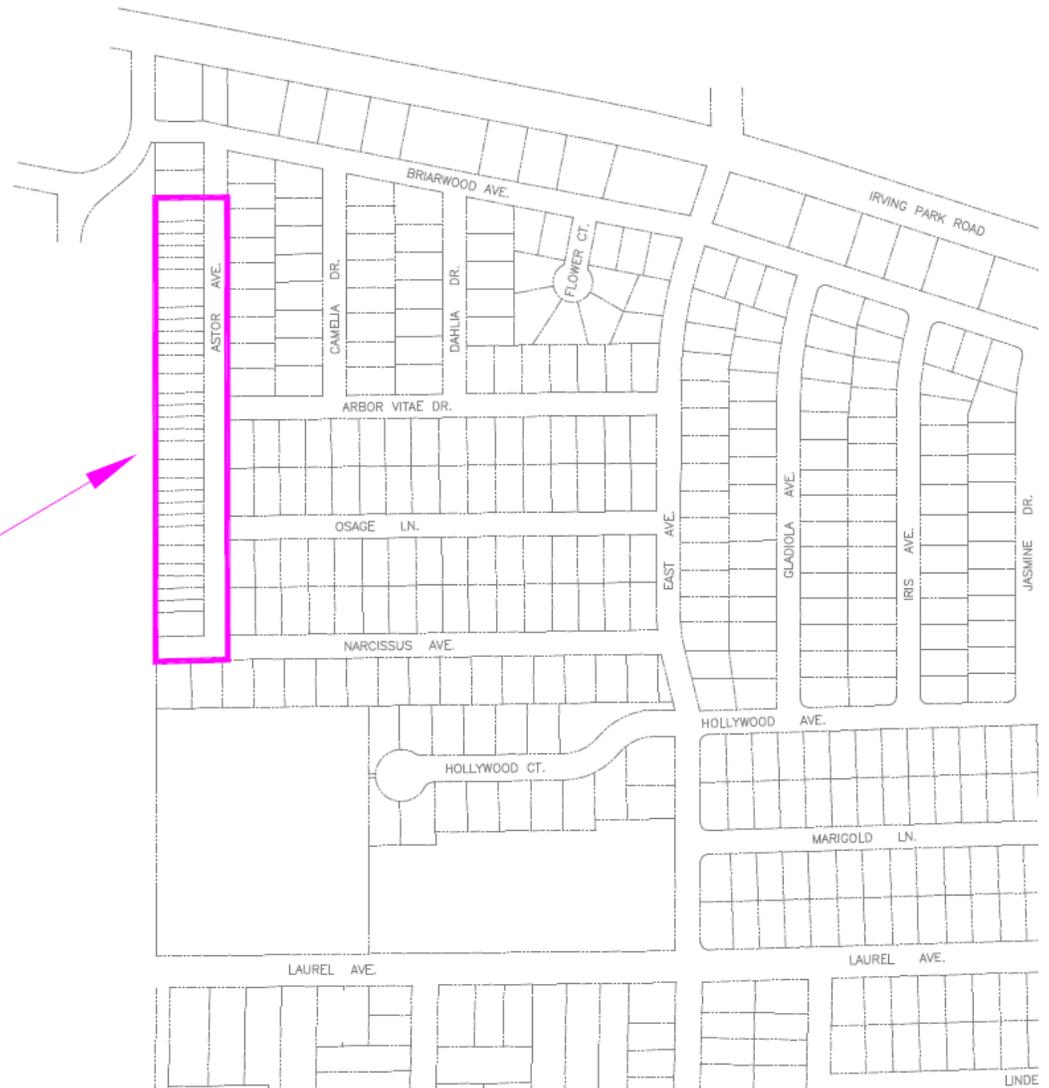


SSA #3	2020	2021	2022	2023 Budget	2023 Projection	2024 Budget
Revenues	17,880	18,607	20,907	22,004	22,154	23,128
Expenditures	17,647	42,167	20,517	22,408	20,585	23,192
Difference	233	(23,560)	390	(404)	1,569	(64)

The Special Service Area #3 (**Astor Avenue**) will benefit specifically from the municipal services to be provided including garbage and refuse disposal, snow removal services and other miscellaneous maintenance and improvements in Special Service Area #3. FY2024 revenues are budgeted at \$23,128 including a permit fee for the 21 spaces located at the Astor Avenue area for \$2,100, while total expenditures are \$23,192, which accounts for garbage and snow removal services. The fund balance will be utilized to offset the \$64 deficit, which brings the unassigned fund balance to \$18,803 at the end of FY2024.

# SPECIAL SERVICE AREA #3 MAP (Astor Avenue)

SSA 3



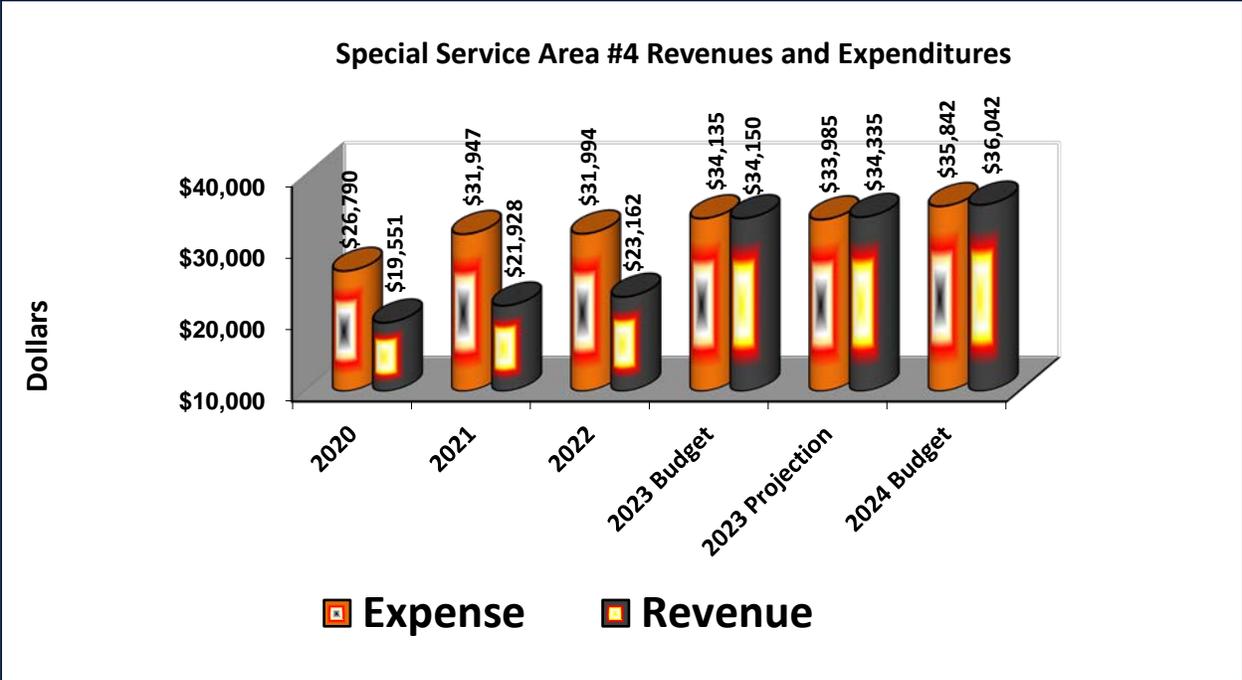
VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2024

**Fund 13 - Special Service Area #3 Fund**

Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
311-390 Taxes Special Service Areas # 3	\$ 17,679	\$ 18,591	\$ 18,689	\$ 19,884	\$ 19,884	\$ 20,878	\$ 994
Total Taxes	17,679	18,591	18,689	19,884	19,884	20,878	994
323-310 Parking Lot Permit Fee	-	-	2,100	2,100	2,120	2,100	-
Total Fees	-	-	2,100	2,100	2,120	2,100	-
361-300 Interest On Investments	201	17	118	20	150	150	130
Total Investment Income	201	17	118	20	150	150	130
Total Revenues and Other Financing Sources	\$ 17,880	\$ 18,607	\$ 20,907	\$ 22,004	\$ 22,154	\$ 23,128	\$ 1,124
<b>Expenditures and Other Financing Uses</b>							
402-427 Materials & Supplies	\$ -	\$ -	\$ 531	\$ -	\$ -	\$ -	\$ -
Total Commodities	-	-	531	-	-	-	-
403-451 Equipment Rentals	17,647	19,850	19,986	22,408	20,585	23,192	784
Total Contractual Services	17,647	19,850	19,986	22,408	20,585	23,192	784
413-422 Improvement Other Than Buildings	-	22,317	-	-	-	-	-
Total Capital Outlay	-	22,317	-	-	-	-	-
Total Expenditures and Other Financing Uses	\$ 17,647	\$ 42,167	\$ 20,517	\$ 22,408	\$ 20,585	\$ 23,192	\$ 784
Net Change in Fund Balance	\$ 233	\$ (23,560)	\$ 390	\$ (404)	\$ 1,569	\$ (64)	\$ -
Beginning Fund Balance	40,235	40,468	16,909	17,298	17,298	18,867	-
Ending Fund Balance	\$ 40,468	\$ 16,909	\$ 17,298	\$ 16,894	\$ 18,867	\$ 18,803	\$ -

# SPECIAL SERVICE AREA #4 FUND

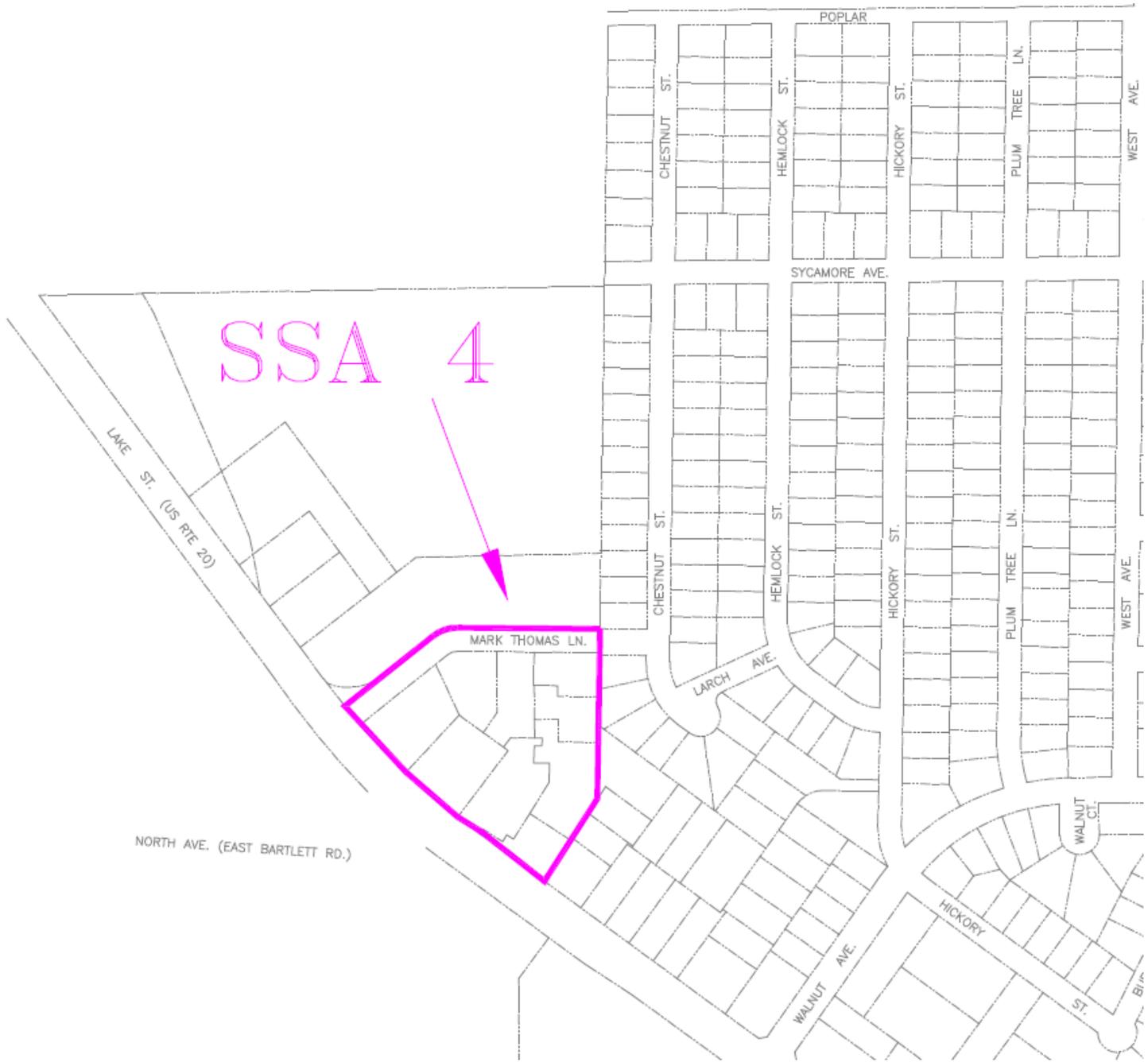
The Special Service Area #4 Fund – accounts for financing of public improvements, scavenger and snow removal services for multifamily housing units located on Mark Thomas and Leslie Lanes. Funding source, an annual tax levy as corporate authorities determine to be appropriate and a direct annual tax not to exceed an annual rate of four percent (4.0%) of the assessed value, as equalized, of the property.



SSA #4	2020	2021	2022	2023 Budget	2023 Projection	2024 Budget
Revenues	19,551	21,928	23,162	34,150	34,335	36,042
Expenditures	26,790	31,947	31,994	34,135	33,985	35,842
Difference	(7,239)	(10,019)	(8,832)	15	350	200

The Special Service Area #4 (Mark Thomas and Leslie Lane) will benefit specifically from the municipal services to be provided including garbage and refuse disposal, snow removal services and miscellaneous maintenance and improvements in the Special Service Area #4. In FY2023 staff levied the actual expenses of \$34,135, that is more than 5% of the approved prior year extended tax levy, which triggered a public hearing on December 1, 2022. The Fund Balance was used to offset the deficit since FY2015. This Fund can no longer afford to do that. FY2024 revenues budgeted at \$36,042, while total expenditures are \$35,842, which accounts for garbage and snow removal services. The surplus of \$200 will be added to the fund balance which brings the assigned fund balance to \$18,023 at the end of FY2024.

# SPECIAL SERVICE AREA #4 MAP (Mark Thomas and Leslie Lane)



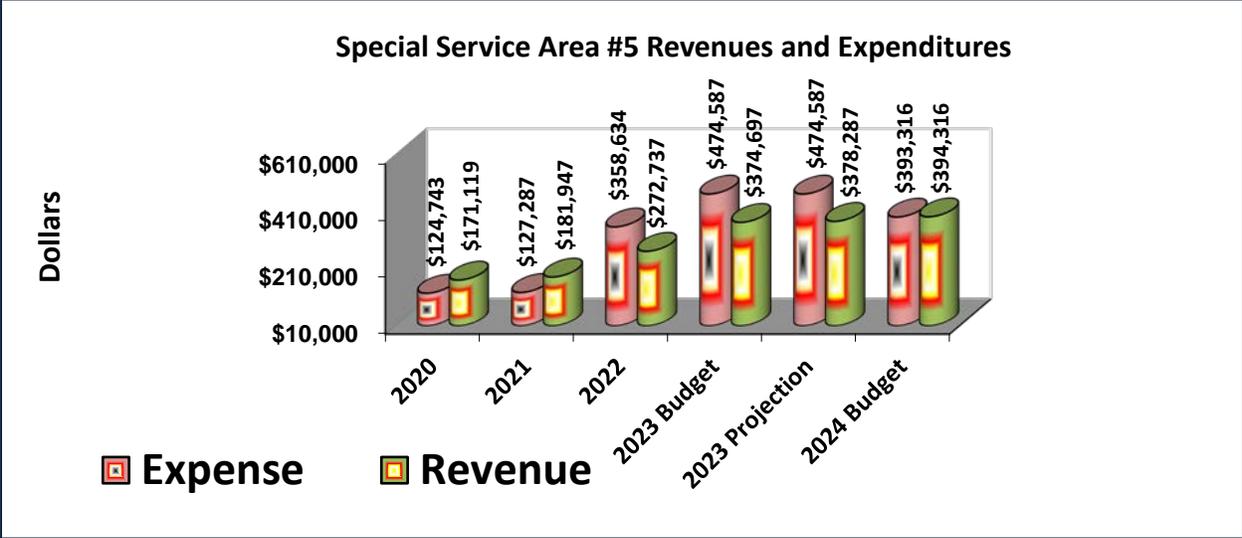
VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2024

**Fund 14 - Special Service Area #4 Fund**

Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
311-390 Taxes Special Service Areas # 4	\$ 19,327	\$ 21,914	\$ 23,012	\$ 34,135	\$ 34,135	\$ 35,842	\$ 1,707
Total Taxes	19,327	21,914	23,012	34,135	34,135	35,842	1,707
361-300 Interest On Investments	223	14	149	15	200	200	185
Total Investment Income	223	14	149	15	200	200	185
<b>Total Revenues and Other Financing Sources</b>	<b>\$ 19,551</b>	<b>\$ 21,928</b>	<b>\$ 23,162</b>	<b>\$ 34,150</b>	<b>\$ 34,335</b>	<b>\$ 36,042</b>	<b>\$ 1,892</b>
<b>Expenditures and Other Financing Uses</b>							
403-412 Postage	\$ -	\$ -	\$ -	\$ 150	\$ -	\$ 150	\$ -
403-451 Equipment Rentals	26,790	27,233	31,790	33,985	33,985	35,692	1,707
403-462 Legal Services	-	-	204	-	-	-	-
Total Contractual Services	26,790	27,233	31,994	34,135	33,985	35,842	1,707
413-422 Improvement Other Than Buildings	-	4,714	-	-	-	-	-
Total Capital Outlay	-	4,714	-	-	-	-	-
<b>Total Expenditures and Other Financing Uses</b>	<b>\$ 26,790</b>	<b>\$ 31,947</b>	<b>\$ 31,994</b>	<b>\$ 34,135</b>	<b>\$ 33,985</b>	<b>\$ 35,842</b>	<b>\$ 1,707</b>
Net Change in Fund Balance	\$ (7,240)	\$ (10,019)	\$ (8,833)	\$ 15	\$ 350	\$ 200	\$ -
Beginning Fund Balance	43,564	36,325	26,306	17,473	17,473	17,823	-
Ending Fund Balance	\$ 36,325	\$ 26,306	\$ 17,473	\$ 17,488	\$ 17,823	\$ 18,023	\$ -

# SPECIAL SERVICE AREA #5 FUND

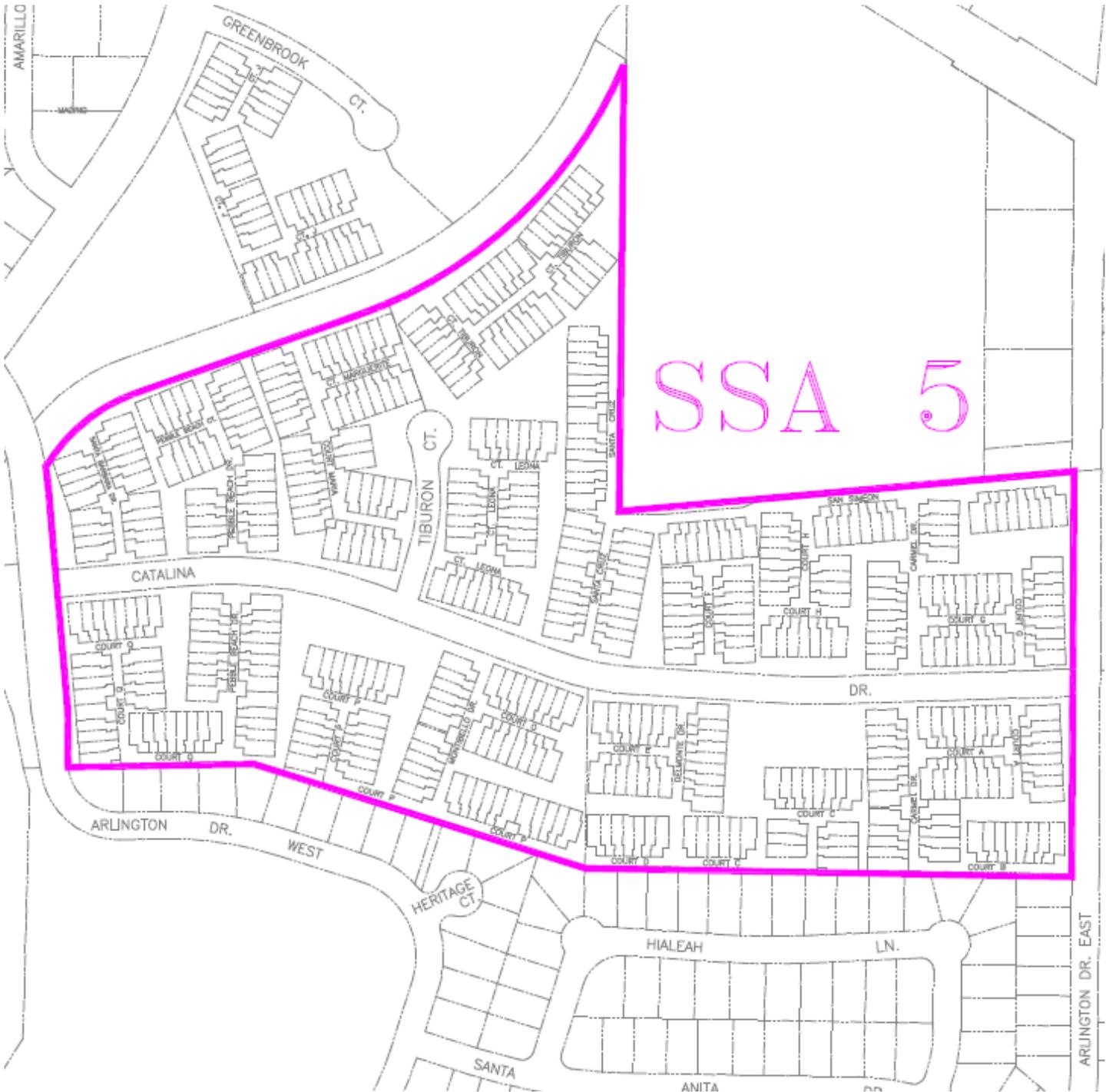
The Special Service Area #5 Fund – accounts for financing of public improvements, scavenger services for the Greenbrook / Tanglewood multifamily housing units. Funding source, an annual tax levy as corporate authorities determine to be appropriate and a direct annual tax not to exceed an annual rate of 1.70% of the assessed value, as equalized, of the property.



SSA #5	2020	2021	2022	2023 Budget	2023 Projection	2024 Budget
Revenues	171,119	181,947	272,737	374,697	378,287	394,316
Expenditures	124,743	127,287	358,634	474,587	474,587	393,316
Difference	46,376	54,660	(85,897)	(99,890)	(96,300)	1,000

The Special Service Area #5 (**Greenbrook/Tanglewood**) will benefit specifically from the municipal services to be provided including scavenger service providing garbage, refuse and recyclable material collection and disposal, construction and maintenance of private streets and courts owned, and on the common area property of the Greenbrook Tanglewood Homeowners Association, including but not limited to sidewalk and lighting construction, maintenance, and replacement. In FY2023 the Greenbrook/Tanglewood Association requested to levy the maximum rate of 1.70% for 2022 tax levy collected in FY2023, which triggered a public hearing on December 1, 2022. FY2024 revenues are budgeted at \$394,316 while total expenditures are \$393,316, which accounts for yearly refuse collection services, and other miscellaneous repairs and improvements. The surplus of \$1,000 will be added to the fund balance which brings the assigned fund balance to \$125,070 at the end of FY2024.

# SPECIAL SERVICE AREA #5 MAP (Greenbrook/Tanglewood)



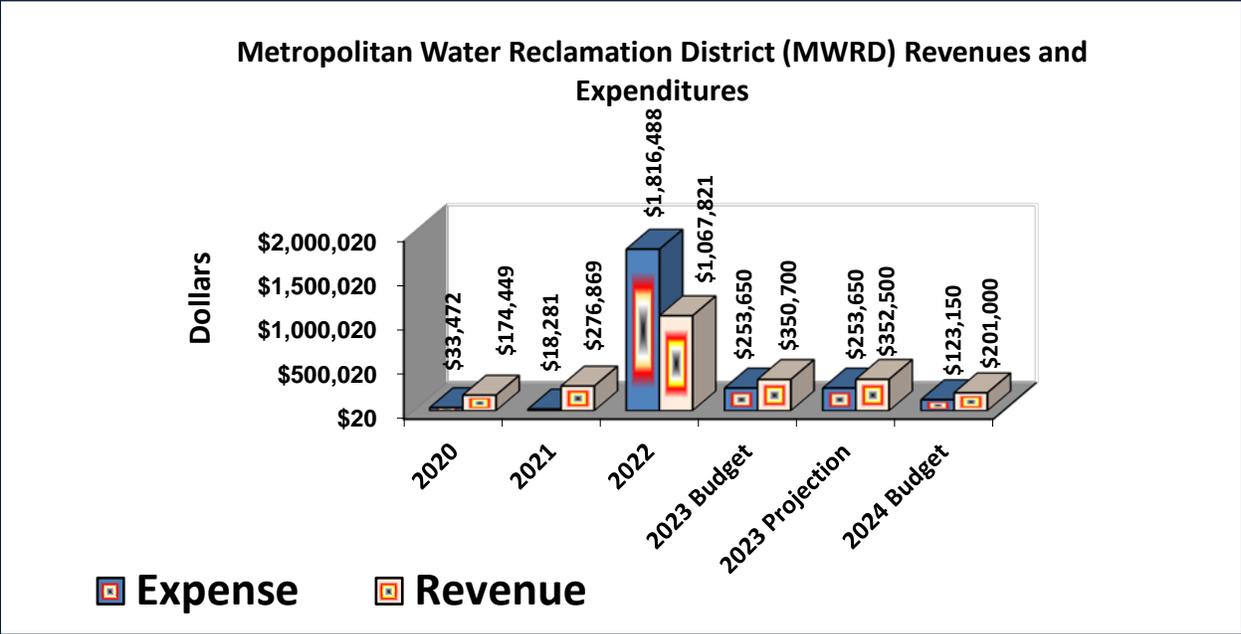
VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2024

**Fund 15 - Special Service Area #5**

Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
311-390 Taxes Special Service Areas # 5	\$ 170,054	\$ 181,831	\$ 269,430	\$ 374,587	\$ 374,587	\$ 393,316	\$ 18,729
Total Taxes	170,054	181,831	269,430	374,587	374,587	393,316	18,729
361-300 Interest On Investments	1,065	116	3,307	110	3,700	1,000	890
Total Investment Income	1,065	116	3,307	110	3,700	1,000	890
Total Revenues and Other Financing Sources	\$ 171,119	\$ 181,947	\$ 272,737	\$ 374,697	\$ 378,287	\$ 394,316	\$ 19,619
<b>Expenditures and Other Financing Uses</b>							
403-416 Property Taxes	\$ -	\$ 183	\$ -	\$ -	\$ -	\$ -	\$ -
403-451 Equipment Rentals	123,883	127,104	135,776	137,525	137,525	142,338	4,813
403-462 Legal Services	860	-	26	-	-	-	-
Total Contractual Services	124,743	127,287	135,802	137,525	137,525	142,338	4,813
413-422 Improvement Other Than Buildings	-	-	222,833	337,062	337,062	250,000	(87,062)
Total Capital Outlay	-	-	222,833	337,062	337,062	250,000	(87,062)
Total Expenditures and Other Financing Uses	\$ 124,743	\$ 127,287	\$ 358,634	\$ 474,587	\$ 474,587	\$ 392,338	\$ (82,249)
Net Change in Fund Balance	\$ 46,377	\$ 54,660	\$ (85,897)	\$ (99,890)	\$ (96,300)	\$ 1,978	\$ -
Beginning Fund Balance	205,231	251,607	306,267	220,370	220,370	124,070	-
Ending Fund Balance	\$ 251,607	\$ 306,267	\$ 220,370	\$ 120,480	\$ 124,070	\$ 126,048	\$ -

# MWRD FIELDS SPECIAL REVENUE FUND

The Metropolitan Water Reclamation District (MWRD) Fields Fund. On December 20, 2012, effective January 1, 2013, the Village of Hanover Park entered a 39-year lease ending on December 31, 2052, with the Metropolitan Water Reclamation District of Greater Chicago (MWRD) for the Village of Hanover Park to control and maintain the property for public and recreation use. Funding source, transfer from General Fund to fund the yearly maintenance cost of the sport complex, and interest income. Effective January 1, 2022, Video Gaming Terminals and shared revenue from the State of Illinois generated using video gaming within the corporate limits of the Village of Hanover Park will revert to General Fund.



MWRD	2020	2021	2022	2023 Budget	2023 Projection	2024 Budget
Revenues	174,449	276,869	1,067,821	350,700	352,500	201,000
Expenditures	33,472	18,281	1,816,488	253,650	253,650	123,150
Difference	140,977	258,588	(748,667)	97,050	98,850	77,850

The Metropolitan Water Reclamation District (MWRD) Fields Fund is used for maintenance and improvement of the MWRD Fields. In FY2022, Phase 4 of sport complex improvements for \$1,042,000 is completed and the funding came from the Build Illinois Bond Fund to the Department of Commerce and Economic Opportunity (DCEO). FY2024 revenues are budgeted at \$201,000 of which \$200,000 is a transfer from General Fund for maintenance of the MWRD sport complex, while total expenditures are \$123,150 for maintenance of the MWRD sport complex and improvements such as planting 75 trees at the ball field, ball field repair, and miscellaneous improvements. A surplus of \$77,850 will be added to the fund balance which brings the assigned fund balance to \$229,140 at the end of FY2024.

**PURPOSE STATEMENT**

The goal of the Metropolitan Water Reclamation District Fund is to provide a clean and safe recreational facility on the MWRD property.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

To provide adequate roadways and parking areas, aesthetically pleasing landscaping, and safe recreational facilities.

**2023 ACCOMPLISHMENTS**

**Strategic Plan Goal #1: Community Image & Identity**

- ✓ Integrate Park District in field uses.  
*First quarter. Held meetings with the Park District to discuss potential uses and users of the fields to ensure adequate usage. Additionally, discuss the methods of field and recreation area maintenance.*  
*Ongoing – Meetings have been held with Park District and will continue.*
- ✓ Install mural at MWRD  
*Install a mural at one of the public buildings in the Sports Complex.*  
*Ongoing – Scheduled to be approved by the Board in December for a FY'24 Spring installation.*
- ✓ Installed new trash enclosures  
*Second quarter. Design and install new trash enclosures for both larger trash roll-offs and a corral for toters on-site.*  
*Not completed - Trash Enclosures went out to bid and came in much higher than anticipated. Will do a budget amendment next year.*

**2024 BUDGET GOALS**

**Strategic Plan Goal #1: Community Image & Identity**

1. Ball Field Repairs  
Perform field maintenance to bring previously improved fields to same field condition as newly created fields.  
*3<sup>rd</sup> quarter*
2. Tree Planting  
Complete planting of 75 new trees to provide additional forestation, visual appeal, and sound attenuation at ball fields.  
*4<sup>th</sup> quarter*
3. Integrate Park District in field uses.  
Hold meetings with the Park District to discuss potential uses and users of the fields to ensure adequate usage. Additionally, discuss the methods of field and recreation area maintenance.  
*1<sup>st</sup> quarter*
4. Create and Install new signage for patrons and visitors to the fields.  
*1<sup>st</sup> quarter*
5. Install Mural at MWRD  
*2<sup>nd</sup> quarter*

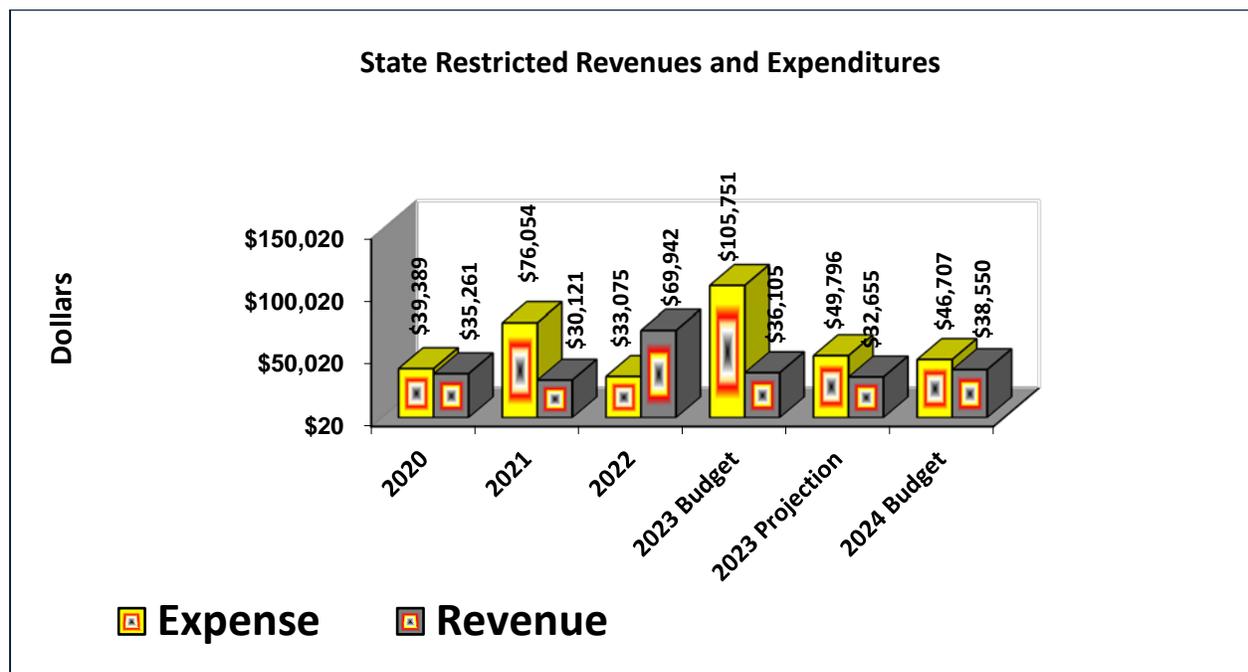
VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2024

**Fund 17 - Metropolitan Water Reclamation District Fields Fund**

Account	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Revenues and Other Financing Sources</b>								
314-306	Video Gaming Tax	\$ 115,561	\$ 219,626	\$ -	\$ -	\$ -	\$ -	\$ -
Total Taxes		115,561	219,626	-	-	-	-	-
322-304	Video Gaming Terminal Permits	56,500	57,000	-	-	-	-	-
Total Permits & Fees		56,500	57,000	-	-	-	-	-
332-303	Other Government Grants	-	-	814,354	150,500	150,500	-	(150,500)
Total: Intergovernmental Revenue		-	-	814,354	150,500	150,500	-	(150,500)
361-300	Interest On Investments	2,389	243	3,467	200	2,000	1,000	800
Total Investment Income		2,389	243	3,467	200	2,000	1,000	800
391-301	Interfund General Fund	-	-	250,000	200,000	200,000	200,000	-
Total Interfund Transfer		-	-	250,000	200,000	200,000	200,000	-
Total Revenues and Other Financing Sources		\$ 174,449	\$ 276,869	\$ 1,067,821	\$ 350,700	\$ 352,500	\$ 201,000	\$ (149,700)
<b>Expenditures and Other Financing Uses</b>								
403-436	Maintenance Agreements	\$ 14,472	\$ 16,653	\$ 20,422	\$ 43,150	\$ 43,150	\$ 43,150	\$ -
403-438	Maintenance - Forestry	-	-	-	5,000	5,000	5,000	-
Total Contractual Services		14,472	16,653	20,422	48,150	48,150	48,150	-
413-421	Buildings	-	-	-	45,000	45,000	65,000	20,000
413-422	Improvement Other Than Buildings	19,000	1,628	1,796,066	160,500	160,500	10,000	(150,500)
Total Capital Outlay		19,000	1,628	1,796,066	205,500	205,500	75,000	(130,500)
Total Expenditures and Other Financing Uses		\$ 33,472	\$ 18,281	\$ 1,816,488	\$ 253,650	\$ 253,650	\$ 123,150	\$ (130,500)
Net Change in Fund Balance		\$ 140,977	\$ 258,588	\$ (748,667)	\$ 97,050	\$ 98,850	\$ 77,850	\$ -
Beginning Fund Balance		401,541	542,519	801,107	52,440	52,440	151,290	-
Ending Fund Balance		\$ 542,519	\$ 801,107	\$ 52,440	\$ 149,490	\$ 151,290	\$ 229,140	\$ -

# STATE RESTRICTED FUND

The State Restricted Fund - accounts for the revenues and expenditures of proceeds from asset seizures. It is the result of a sharing agreement the police department has with the State of Illinois. These funds are generated through joint investigations with the state that result in the seizure of currency or property utilized in criminal enterprises. Money seized under this agreement can only be used for law enforcement purposes and cannot be utilized to replace or supplant budgeted items.



State Restricted	2020	2021	2022	2023 Budget	2023 Projection	2024 Budget
Revenues	35,261	30,121	69,942	36,105	32,655	38,550
Expenditures	39,389	76,054	33,075	105,751	49,796	46,707
Difference	(4,128)	(45,933)	36,867	(69,646)	(17,141)	(8,157)

FY2024 revenues budgeted are \$38,550, while total expenditures are \$46,707 for covert fund, cellphone analysis tools, CRT riffles, surveillance equipment, Be On the Lookout (BOL) mouthpieces, training, and certification, DUI Kit and testing, DUI Detail supplies, cannabis impairment test device, radars, and Phlebotomist. The Fund balance will be utilized to offset the \$8,157 deficit which brings the assigned fund balance to \$249,881 at the end of FY2024.

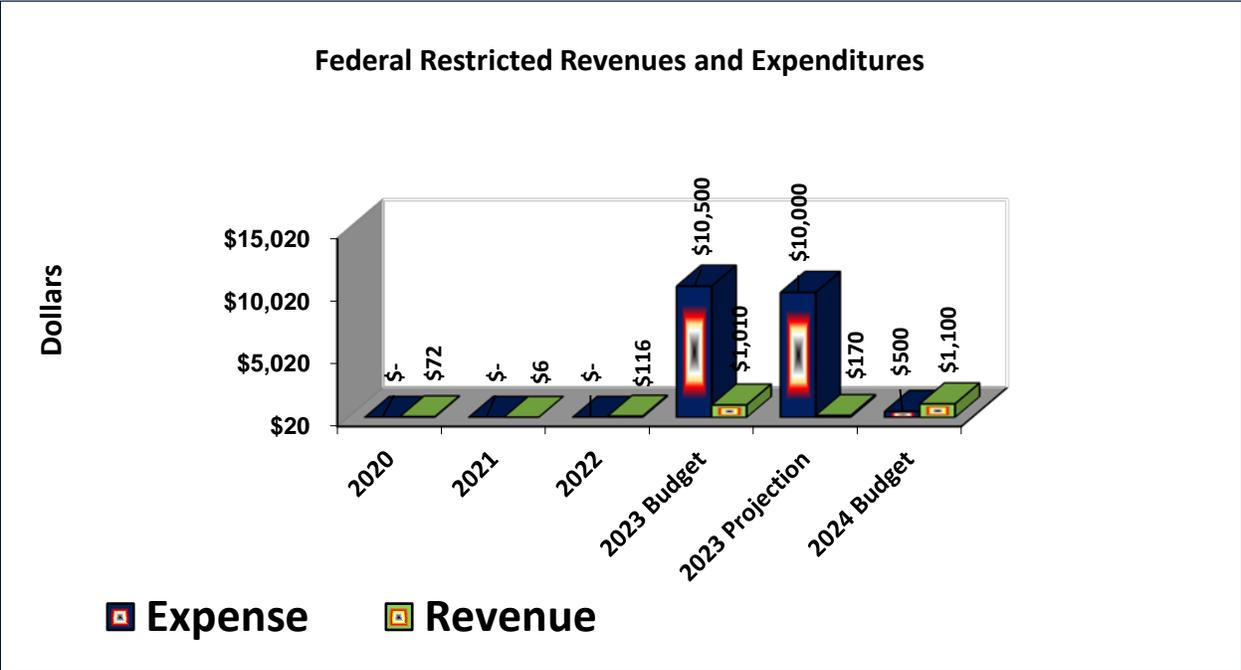
VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2024

**Fund 18 - State Restricted Fund**

Account	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Revenues and Other Financing Sources</b>								
351-306	DUI Fines	\$ 16,946	\$ 16,371	\$ 21,291	\$ 15,000	\$ 12,000	\$ 15,000	\$ -
351-308	Traffic Court Supervision	2,365	995	203	-	75	-	-
351-311	Violent Offender Reg. Fees	10	-	-	-	-	-	-
<b>Total Fines &amp; Fees</b>		<b>19,322</b>	<b>17,366</b>	<b>21,494</b>	<b>15,000</b>	<b>12,075</b>	<b>15,000</b>	<b>-</b>
361-300	Interest On Investments	1,569	123	2,417	125	4,600	2,500	2,375
<b>Total Investment Income</b>		<b>1,569</b>	<b>123</b>	<b>2,417</b>	<b>125</b>	<b>4,600</b>	<b>2,500</b>	<b>2,375</b>
367-300	Drug Forfeiture	13,950	12,177	45,446	20,000	15,000	20,000	-
367-301	Sex Offender Fees	420	455	585	980	980	1,050	70
<b>Total Intergovernmental Revenue</b>		<b>14,370</b>	<b>12,632</b>	<b>46,031</b>	<b>20,980</b>	<b>15,980</b>	<b>21,050</b>	<b>70</b>
<b>Total Revenues and Other Financing Sources</b>		<b>\$ 35,261</b>	<b>\$ 30,121</b>	<b>\$ 69,942</b>	<b>\$ 36,105</b>	<b>\$ 32,655</b>	<b>\$ 38,550</b>	<b>\$ 2,445</b>
<b>Expenditures and Other Financing Uses</b>								
403-486	Court Supervision Expense	\$ -	\$ -	\$ -	\$ 70,000	\$ 30,000	\$ 1	\$ (69,999)
403-492	Drug Forfeiture Expense	37,373	2,554	1,000	6,950	5,995	17,905	10,955
403-494	DUI Expense	2,016	3,500	2,075	28,801	13,801	28,801	-
<b>Total Contractual Services</b>		<b>39,389</b>	<b>6,054</b>	<b>3,075</b>	<b>105,751</b>	<b>49,796</b>	<b>46,707</b>	<b>(59,044)</b>
412-401	Interfund General Fund	-	30,000	30,000	-	-	-	-
412-413-20	IT maintenance & Replacement	-	40,000	-	-	-	-	-
<b>Total Interfund Transfer</b>		<b>-</b>	<b>70,000</b>	<b>30,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures and Other Financing Uses</b>		<b>\$ 39,389</b>	<b>\$ 76,054</b>	<b>\$ 33,075</b>	<b>\$ 105,751</b>	<b>\$ 49,796</b>	<b>\$ 46,707</b>	<b>\$ (59,044)</b>
<b>Net Change in Fund Balance</b>		<b>\$ (4,127)</b>	<b>\$ (45,933)</b>	<b>\$ 36,867</b>	<b>\$ (69,646)</b>	<b>\$ (17,141)</b>	<b>\$ (8,157)</b>	<b>\$ -</b>
<b>Beginning Fund Balance</b>		<b>288,372</b>	<b>284,245</b>	<b>238,312</b>	<b>275,179</b>	<b>275,179</b>	<b>258,038</b>	<b>-</b>
<b>Ending Fund Balance</b>		<b>\$ 284,245</b>	<b>\$ 238,312</b>	<b>\$ 275,179</b>	<b>\$ 205,533</b>	<b>\$ 258,038</b>	<b>\$ 249,881</b>	<b>\$ -</b>

# FEDERAL RESTRICTED FUND

The Federal Restricted Fund - accounts for the revenues and expenditures of proceeds from asset seizures. It is the result of the equitable sharing agreement the police department has with the Department of Justice. These funds are generated through joint investigations with the federal government that result in the seizure of currency or property utilized in criminal enterprises. Money seized under this agreement can only be used for law enforcement purposes and cannot be utilized to replace or supplant budgeted items.



Federal Restricted	2020	2021	2022	2023 Budget	2023 Projection	2024 Budget
Revenues	72	6	116	1,010	170	1,100
Expenditures	-	-	-	10,500	10,000	500
Difference	72	6	116	(9,490)	(9,830)	600

FY2024 revenues budgeted are \$1,100 while total expenditures are \$500 for law enforcement necessities. A surplus of \$600 will be added to the fund balance which brings the assigned fund balance to \$4,527 at the end of FY2024.

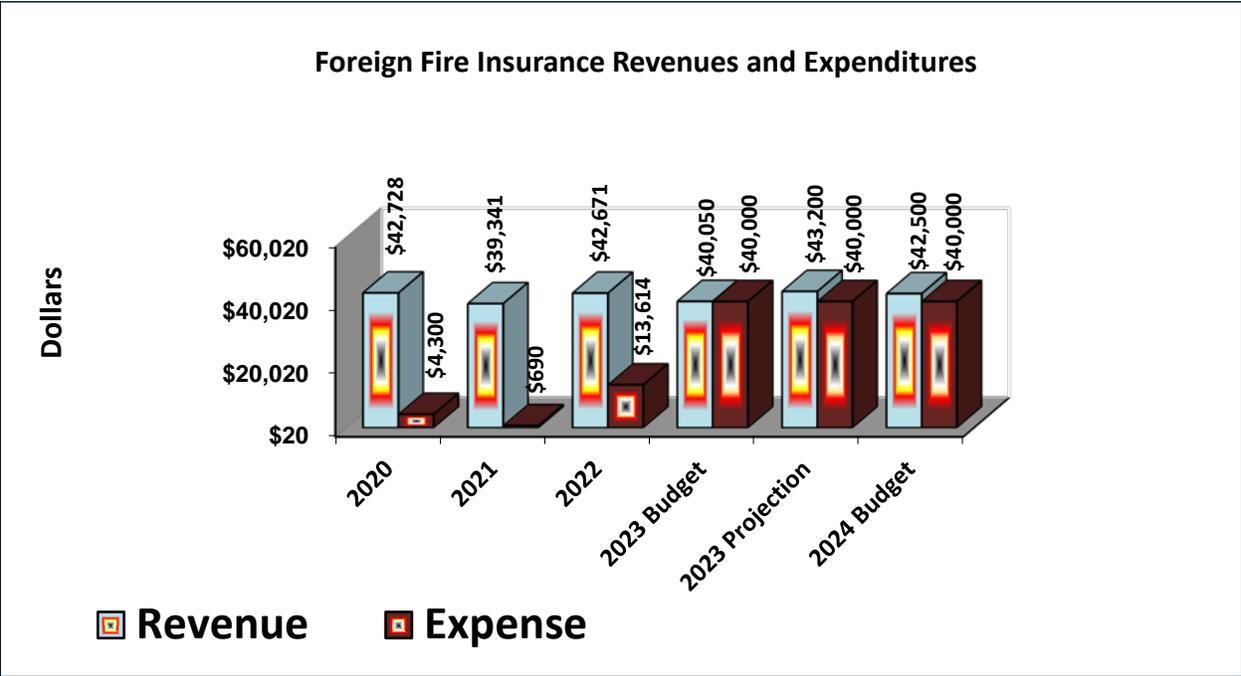
VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2024

**Fund 19 - Federal Restricted Fund**

Account	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Revenues and Other Financing Sources</b>								
361-300	Interest On Investments	\$ 72	\$ 6	\$ 116	\$ 10	\$ 170	\$ 100	\$ 90
	Total Investment Income	<u>72</u>	<u>6</u>	<u>116</u>	<u>10</u>	<u>170</u>	<u>100</u>	<u>90</u>
367-300	Drug Forfeiture - Federal	-	-	-	1,000	-	1,000	-
	Total Intergovernmental Revenue	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,000</u>	<u>-</u>	<u>1,000</u>	<u>-</u>
	<b>Total Revenues and Other Financing Sources</b>	<u>\$ 72</u>	<u>\$ 6</u>	<u>\$ 116</u>	<u>\$ 1,010</u>	<u>\$ 170</u>	<u>\$ 1,100</u>	<u>\$ 90</u>
<b>Expenditures and Other Financing Uses</b>								
403-492	Drug Forfeiture Expense	-	-	-	500	-	500	-
	Total Contractual Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>500</u>	<u>-</u>	<u>500</u>	<u>-</u>
412-431	General Capital Outlay	-	-	-	10,000	10,000	-	(10,000)
	Total Interfund Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>10,000</u>	<u>10,000</u>	<u>-</u>	<u>(10,000)</u>
	<b>Total Expenditures and Other Financing Uses</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 10,500</u>	<u>\$ 10,000</u>	<u>\$ 500</u>	<u>\$ (10,000)</u>
	<b>Net Change in Fund Balance</b>	<u>\$ 72</u>	<u>\$ 6</u>	<u>\$ 116</u>	<u>\$ (9,490)</u>	<u>\$ (9,830)</u>	<u>\$ 600</u>	<u>\$ -</u>
	<b>Beginning Fund Balance</b>	<u>13,562</u>	<u>13,635</u>	<u>13,640</u>	<u>13,757</u>	<u>13,757</u>	<u>3,927</u>	<u>-</u>
	<b>Ending Fund Balance</b>	<u>\$ 13,635</u>	<u>\$ 13,640</u>	<u>\$ 13,757</u>	<u>\$ 4,267</u>	<u>\$ 3,927</u>	<u>\$ 4,527</u>	<u>\$ -</u>

# FOREIGN FIRE INSURANCE FUND

The Foreign Fire Insurance Fund – this fund was created to account for the funds provided by the State of Illinois for Foreign Fire Insurance. The expenditures for this program are evaluated and determined by the Foreign Fire Insurance Board, which is comprised of Fire Department members, per state statute. Pursuant to state law, the Foreign Fire Insurance Fund receives its monies from a state tax imposed on fire insurance policies written by insurance companies located outside of the state of Illinois. These funds are intended to provide for the needs of the department as the department sees fit to compensate for what is not provided for by the municipality.



Foreign Fire Insurance	2020	2021	2022	2023 Budget	2023 Projection	2024 Budget
Revenues	42,728	39,341	42,671	40,050	43,200	42,500
Expenditures	4,300	690	13,614	40,000	40,000	40,000
Difference	38,428	38,651	29,057	50	3,200	2,500

FY2024 revenues are budgeted at \$42,500 while total expenditures are \$40,000 for fire department needs. The \$40,000 appropriation is just a placeholder in case emergency purchases are needed by the Foreign Fire Board for the fire department needs. A surplus of \$2,500 will be added to the fund balance which brings the assigned fund balance to \$210,528 at the end of FY2024.

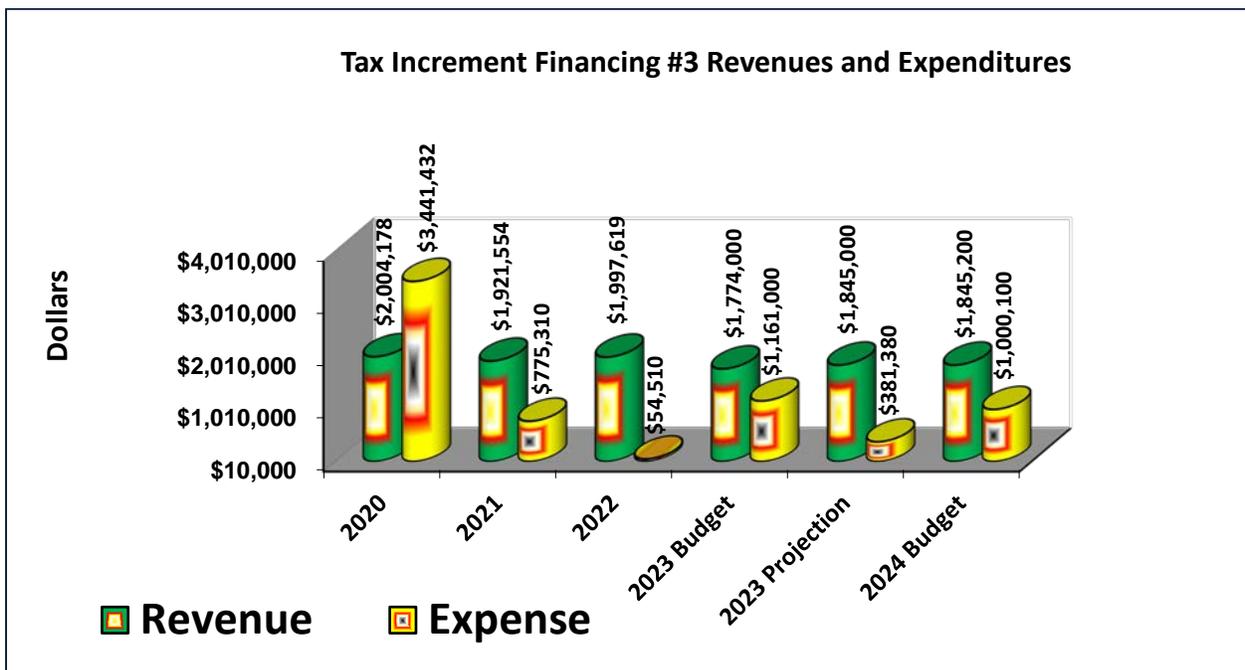
VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2024

**Fund 20 - Foreign Fire Insurance Tax Fund**

Account	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Revenues and Other Financing Sources</b>								
314-305	Foreign Fire Insurance Tax	\$ 42,193	\$ 39,282	\$ 41,063	\$ 40,000	\$ 40,000	\$ 40,000	\$ -
	Total Other Taxes	42,193	39,282	41,063	40,000	40,000	40,000	-
361-300	Interest On Investments	535	59	1,608	50	3,200	2,500	2,450
	Total Investment Income	535	59	1,608	50	3,200	2,500	2,450
	<b>Total Revenues and Other Financing Sources</b>	<b>\$ 42,728</b>	<b>\$ 39,341</b>	<b>\$ 42,671</b>	<b>\$ 40,050</b>	<b>\$ 43,200</b>	<b>\$ 42,500</b>	<b>\$ 2,450</b>
<b>Expenditures and Other Financing Uses</b>								
402-427	Materials & Supplies	\$ 1,300	\$ 690	\$ -	\$ -	\$ -	\$ -	\$ -
402-433	Safety & Protective Equipment	-	-	8,049	10,000	10,000	10,000	-
402-434	Small Tools	-	-	-	10,000	10,000	10,000	-
402-499	Miscellaneous Expense	3,000	-	5,565	20,000	20,000	20,000	-
	Total Commodities	4,300	690	13,614	40,000	40,000	40,000	-
	<b>Total Expenditures and Other Financing Uses</b>	<b>\$ 4,300</b>	<b>\$ 690</b>	<b>\$ 13,614</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ -</b>
	<b>Net Change in Fund Balance</b>	<b>\$ 38,428</b>	<b>\$ 38,651</b>	<b>\$ 29,057</b>	<b>\$ 50</b>	<b>\$ 3,200</b>	<b>\$ 2,500</b>	<b>\$ -</b>
	<b>Beginning Fund Balance</b>	<b>98,691</b>	<b>137,120</b>	<b>175,771</b>	<b>204,828</b>	<b>204,828</b>	<b>208,028</b>	<b>-</b>
	<b>Ending Fund Balance</b>	<b>\$ 137,120</b>	<b>\$ 175,771</b>	<b>\$ 204,828</b>	<b>\$ 204,878</b>	<b>\$ 208,028</b>	<b>\$ 210,528</b>	<b>\$ -</b>

# TAX INCREMENT FINANCE #3 FUND

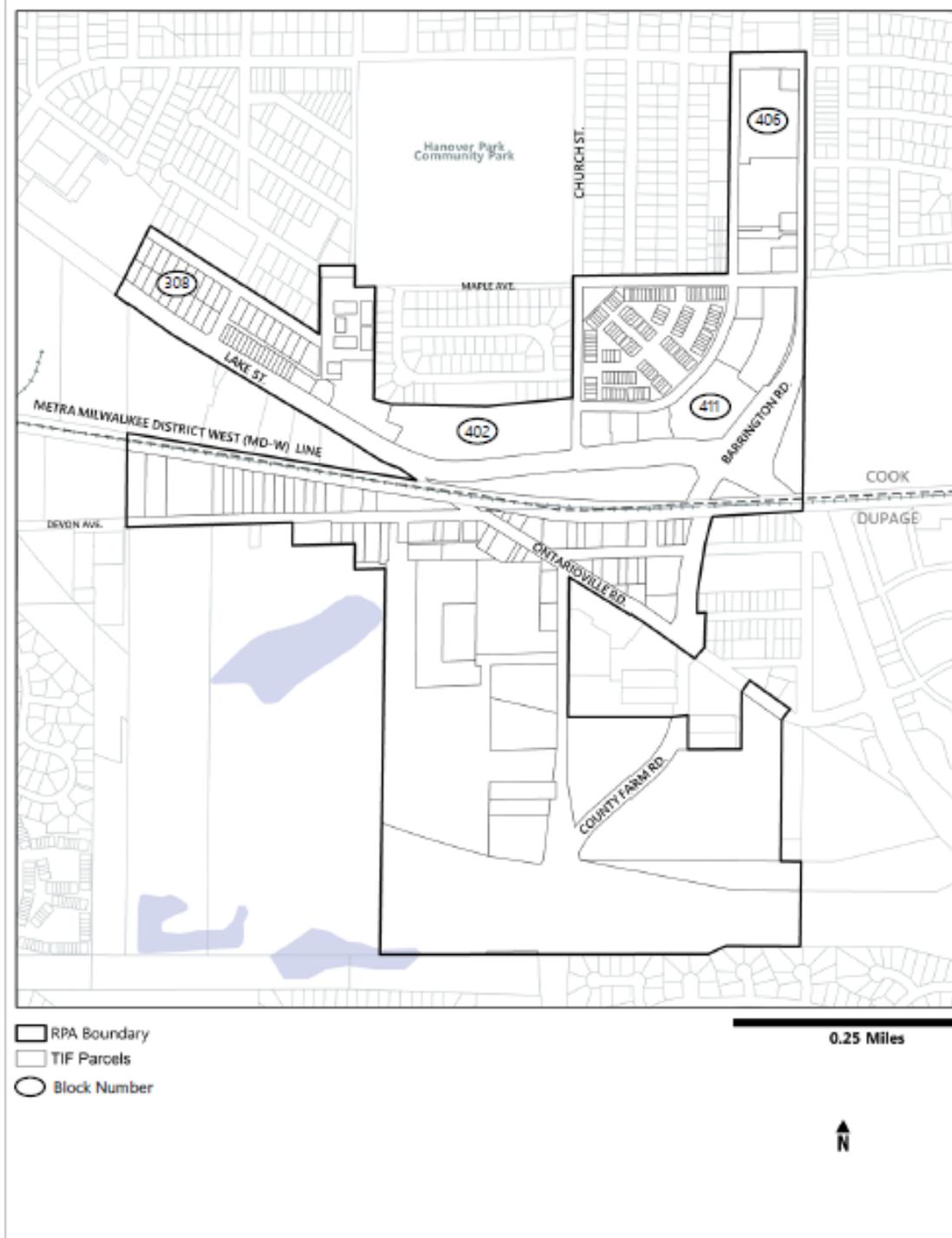
Tax Increment Finance Area #3 Fund – adopted on May 03, 2001 (O-01-18) for the improvements in the Village Center Redevelopment District located at Barrington Road and Lake Street. This Tax Increment Finance Area #3 originally was set to expire in 2024. On September 5, 2019, the Village Board approved the extension of TIF #3 by twelve (12) years beyond its original termination date of 2024. Now, TIF #3 will expire on December 31, 2036. Initial financing has been provided by a transfer from the General Fund. Revenues are generated from incremental property taxes resulting from the growth of the assessed valuation within the Tax Increment Financing District #3.



TIF #3	2020	2021	2022	2023 Budget	2023 Projection	2024 Budget
<b>Revenues</b>	2,004,178	1,921,554	1,997,619	1,774,000	1,845,000	1,845,200
<b>Expenditures</b>	3,441,432	775,310	54,510	1,161,000	381,380	1,000,100
<b>Difference</b>	(1,437,254)	1,146,244	1,943,109	613,000	1,463,620	845,100

FY2024 revenues are budgeted at \$1,845,200 while total expenditures are \$1,000,100 a placeholder for future redevelopment and a façade improvement grant for the TIF #3 area businesses. A surplus of \$845,100 will be added to the assigned fund balance ending total of \$12,230,503 at the end of FY2024.

# TAX INCREMENT FINANCING #3 MAP



Source: Cook County, DuPage County, Esri, SB Friedman

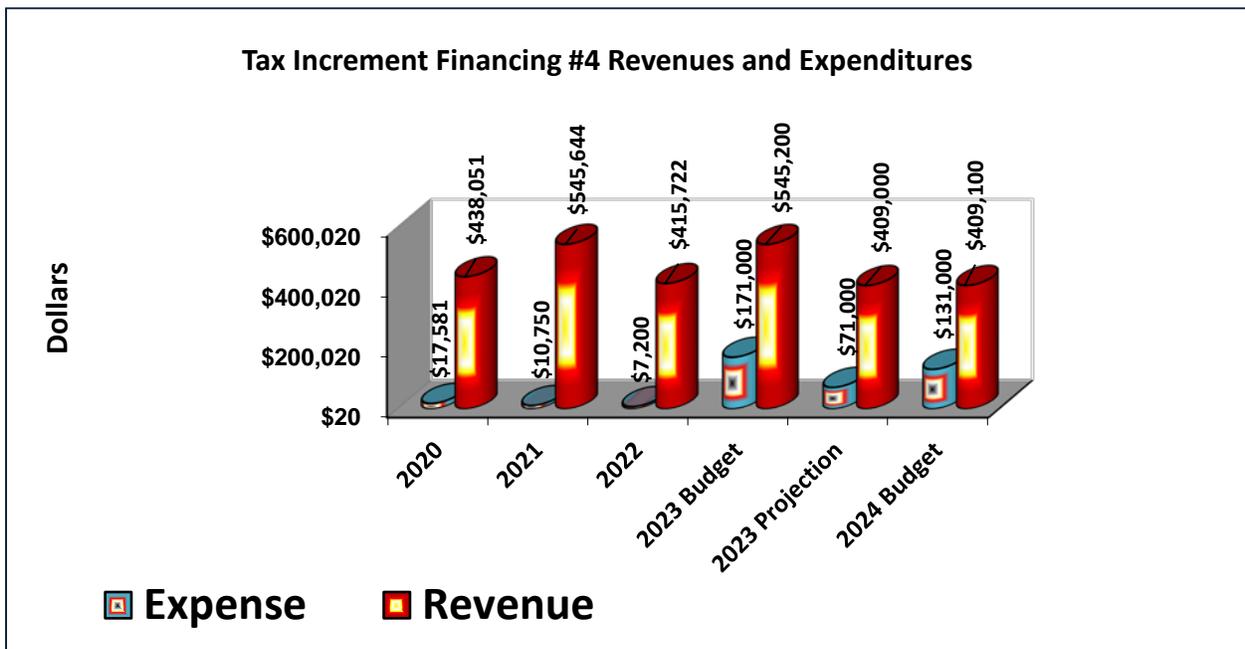
VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2024

**Fund 33 - Tax Increment Finance District # 3 Fund**

Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
311-300 Taxes TIF # 3 DuPage	\$ 263,513	\$ 266,132	\$ 276,056	\$ 270,000	\$ 270,000	\$ 270,000	\$ -
311-301 Taxes TIF # 3 Cook	1,609,681	1,651,135	1,652,563	1,500,000	1,500,000	1,500,000	-
<b>Total Taxes</b>	<b>1,873,194</b>	<b>1,917,267</b>	<b>1,928,619</b>	<b>1,770,000</b>	<b>1,770,000</b>	<b>1,770,000</b>	<b>-</b>
332-301 State Grants	79,891	-	-	-	-	-	-
<b>Total Intergovernmental Revenue</b>	<b>79,891</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
380-309 Miscellaneous Income	-	-	-	-	-	200	-
<b>Total Miscellaneous</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>200</b>	<b>-</b>
361-300 Interest On Investments	51,092	4,287	126,784	4,000	75,000	75,000	71,000
362-300 Net Change In Fair Value	-	-	(57,784)	-	-	-	-
<b>Total Investment Income</b>	<b>51,092</b>	<b>4,287</b>	<b>69,000</b>	<b>4,000</b>	<b>75,000</b>	<b>75,000</b>	<b>71,000</b>
<b>Total Revenues and Other Financing Sources</b>	<b>\$ 2,004,178</b>	<b>\$ 1,921,554</b>	<b>\$ 1,997,619</b>	<b>\$ 1,774,000</b>	<b>\$ 1,845,000</b>	<b>\$ 1,845,200</b>	<b>\$ 71,000</b>
<b>Expenditures and Other Financing Uses</b>							
402-427 Materials & Supplies	\$ -	\$ -	\$ 4,509	\$ 8,000	\$ 8,000	\$ 8,000	\$ -
<b>Total Commodities</b>	<b>-</b>	<b>-</b>	<b>4,509</b>	<b>8,000</b>	<b>8,000</b>	<b>8,000</b>	<b>-</b>
403-412 Postage	202	-	3,504	1,000	-	100	(900)
403-416 Property Taxes	1,493	-	-	-	-	-	-
403-461 Consulting Services	82,811	88,651	13,986	415,000	185,000	310,000	(105,000)
403-462 Legal Services	2,473	645	7,355	200,000	51,000	135,000	(65,000)
403-464 Engineering Services	252,245	77,971	-	50,000	-	50,000	-
403-491 Special Events	-	2,341	-	-	-	-	-
<b>Total Contractual Services</b>	<b>339,223</b>	<b>169,609</b>	<b>24,845</b>	<b>666,000</b>	<b>236,000</b>	<b>495,100</b>	<b>(170,900)</b>
413-411 Land	-	-	-	300,000	380	300,000	-
413-421 Buildings	-	-	-	50,000	-	50,000	-
413-422 Improvement Other Than Buildings	3,102,209	605,702	25,156	137,000	137,000	147,000	10,000
<b>Total Capital Outlay</b>	<b>3,102,209</b>	<b>605,702</b>	<b>25,156</b>	<b>487,000</b>	<b>137,380</b>	<b>497,000</b>	<b>10,000</b>
<b>Total Expenditures and Other Financing Uses</b>	<b>\$ 3,441,432</b>	<b>\$ 775,310</b>	<b>\$ 54,510</b>	<b>\$ 1,161,000</b>	<b>\$ 381,380</b>	<b>\$ 1,000,100</b>	<b>\$ (160,900)</b>
<b>Net Change in Fund Balance</b>	<b>\$ (1,437,255)</b>	<b>\$ 1,146,244</b>	<b>\$ 1,943,109</b>	<b>\$ 613,000</b>	<b>\$ 1,463,620</b>	<b>\$ 845,100</b>	<b>\$ -</b>
<b>Beginning Fund Balance</b>	<b>8,269,685</b>	<b>6,832,430</b>	<b>7,978,674</b>	<b>9,921,783</b>	<b>9,921,783</b>	<b>11,385,403</b>	<b>-</b>
<b>Ending Fund Balance</b>	<b>\$ 6,832,430</b>	<b>\$ 7,978,674</b>	<b>\$ 9,921,783</b>	<b>\$ 10,534,783</b>	<b>\$ 11,385,403</b>	<b>\$ 12,230,503</b>	<b>\$ -</b>

# TAX INCREMENT FINANCE #4 FUND

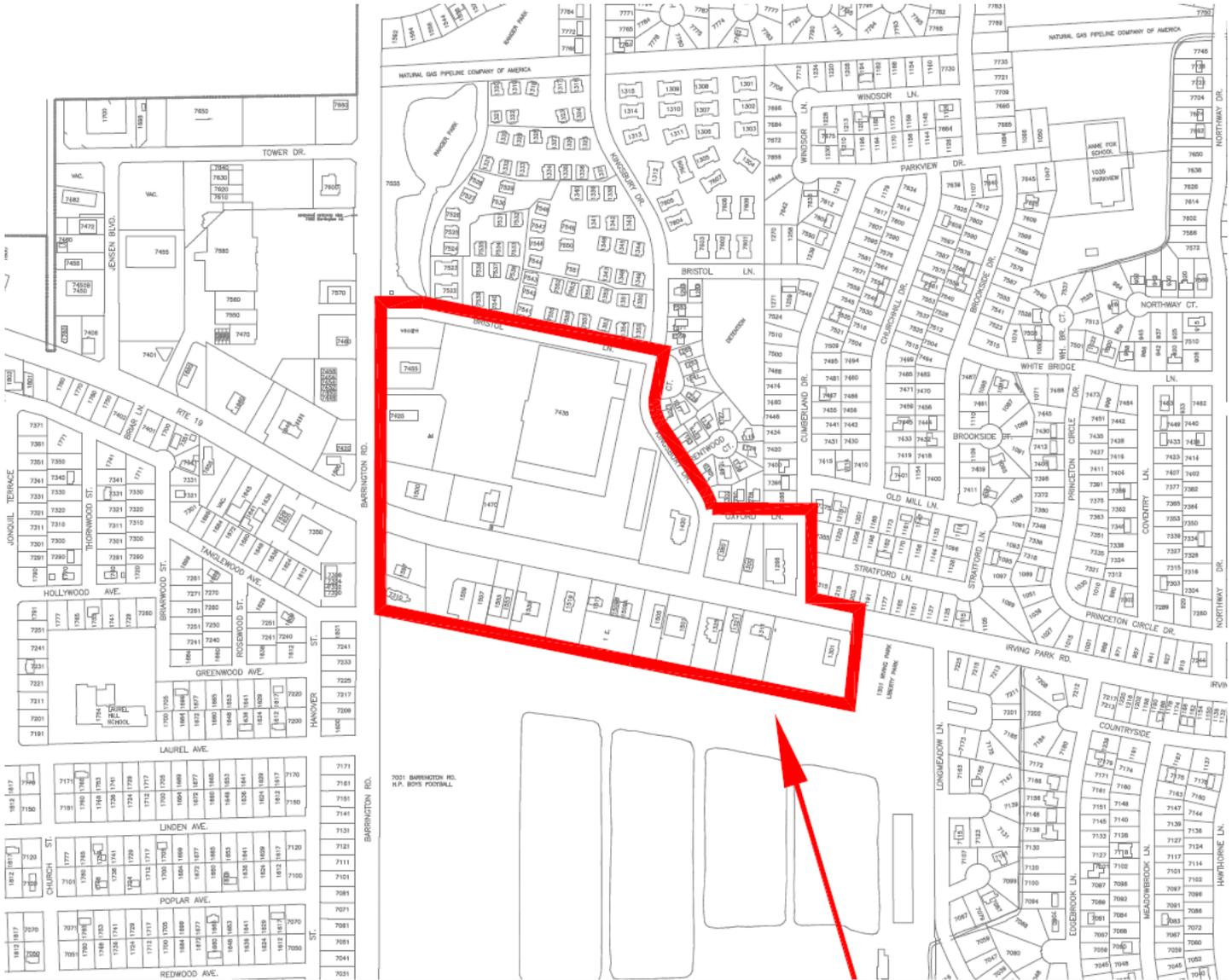
Tax Increment Finance Area #4 Fund – adopted on September 01, 2005 (O-05-46) for improvements in the TIF Redevelopment District #4 located at Barrington and Irving Park Road. This Tax Increment Finance Area #4 will expire on December 31, 2028. Initial financing has been provided by a transfer from the General Fund. Revenues are generated from incremental property taxes resulting from the growth of the assessed valuation within the Tax Increment Financing District #4.



TIF #4	2020	2021	2022	2023 Budget	2023 Projection	2024 Budget
<b>Revenues</b>	438,051	545,644	415,722	545,200	409,000	409,100
<b>Expenditures</b>	17,581	10,750	7,200	171,000	71,000	131,000
<b>Difference</b>	420,470	534,894	408,522	374,200	338,000	278,100

On December 31, 2020, TIF #4 paid back the General Fund for the advances of \$113,255.39. FY2024 revenues are budgeted at \$409,100 while total expenditures are \$131,000, a placeholder for future redevelopment project, and façade grant program in the TIF #4 area. A surplus of \$278,100 will be added to the assigned fund balance with an ending total of \$1,962,497 at the end of FY2024.

# TAX INCREMENT FINANCING #4 MAP



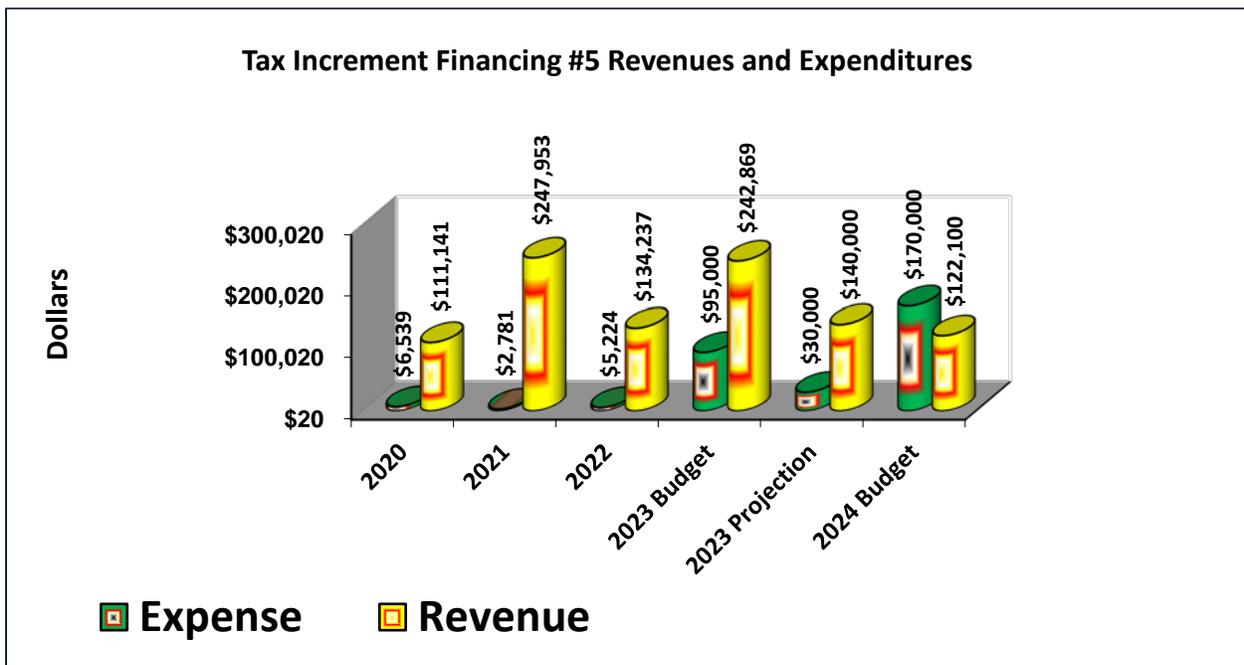
VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2024

**Fund 34 - Tax Increment Finance District # 4 Fund**

Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
311-301 Taxes TIF# 4	\$ 437,687	\$ 545,398	\$ 396,462	\$ 545,000	\$ 400,000	\$ 400,000	\$ (145,000)
Total Taxes	<u>437,687</u>	<u>545,398</u>	<u>396,462</u>	<u>545,000</u>	<u>400,000</u>	<u>400,000</u>	<u>(145,000)</u>
361-300 Interest On Investments	364	246	15,296	200	9,000	9,000	8,800
362-300 Net Change In Fair Value	-	-	3,763	-	-	-	-
Total Investment Income	<u>364</u>	<u>246</u>	<u>19,060</u>	<u>200</u>	<u>9,000</u>	<u>9,000</u>	<u>8,800</u>
389-303 Miscellaneous Income	-	-	200	-	-	100	100
Total Miscellaneous	<u>-</u>	<u>-</u>	<u>200</u>	<u>-</u>	<u>-</u>	<u>100</u>	<u>100</u>
Total Revenues and Other Financing Sources	<u>\$ 438,051</u>	<u>\$ 545,644</u>	<u>\$ 415,722</u>	<u>\$ 545,200</u>	<u>\$ 409,000</u>	<u>\$ 409,100</u>	<u>\$ (136,100)</u>
<b>Expenditures and Other Financing Uses</b>							
403-461 Consulting Services	\$ 536	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ -
403-462 Legal Services	860	10,750	7,200	10,000	5,000	10,000	-
403-479 Redevelopment Agreements	16,185	-	-	11,000	11,000	11,000	-
Total Contractual Services	<u>17,581</u>	<u>10,750</u>	<u>7,200</u>	<u>31,000</u>	<u>26,000</u>	<u>31,000</u>	<u>-</u>
413-422 Improvement Other Than Buildings	-	-	-	140,000	45,000	100,000	(40,000)
Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>140,000</u>	<u>45,000</u>	<u>100,000</u>	<u>(40,000)</u>
Total Expenditures and Other Financing Uses	<u>\$ 17,581</u>	<u>\$ 10,750</u>	<u>\$ 7,200</u>	<u>\$ 171,000</u>	<u>\$ 71,000</u>	<u>\$ 131,000</u>	<u>\$ (40,000)</u>
Net Change in Fund Balance	<u>\$ 420,471</u>	<u>\$ 534,894</u>	<u>\$ 408,522</u>	<u>\$ 374,200</u>	<u>\$ 338,000</u>	<u>\$ 278,100</u>	<u>\$ -</u>
Beginning Fund Balance	<u>(17,490)</u>	<u>402,981</u>	<u>937,875</u>	<u>1,346,397</u>	<u>1,346,397</u>	<u>1,684,397</u>	<u>-</u>
Ending Fund Balance	<u>\$ 402,981</u>	<u>\$ 937,875</u>	<u>\$ 1,346,397</u>	<u>\$ 1,720,597</u>	<u>\$ 1,684,397</u>	<u>\$ 1,962,497</u>	<u>\$ -</u>

# TAX INCREMENT FINANCE #5 FUND

Tax Increment Finance Area #5 Fund – adopted on January 10, 2013 (O-13-05) for improvements in the TIF Redevelopment District #5 around the intersection of Irving Park and Wise Roads. This Tax Increment Finance Area #5 will expire on December 31, 2036. Revenues are generated from incremental property taxes resulting from the growth of the assessed valuation within the Tax Increment Financing District #5.



TIF #5	2020	2021	2022	2023 Budget	2023 Projection	2024 Budget
<b>Revenues</b>	111,141	247,953	134,237	242,869	140,000	122,100
<b>Expenditures</b>	6,539	2,781	5,224	95,000	30,000	170,000
<b>Difference</b>	104,602	245,172	129,013	147,869	110,000	(47,900)

On December 31, 2020, TIF #5 paid back the General Fund for the advances of \$32,115.61. FY2024 revenues are budgeted at \$122,100, while total expenditures are \$170,000, a placeholder for future redevelopment project, and a facade grant in the TIF #5 area. The fund balance will be utilized to offset the \$47,900 deficit, which brings the unassigned fund balance to \$469,974 at the end of FY2024.



VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2023

Fund 35 - Tax Increment Finance District # 5 Fund

Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
311-301 Taxes TIF # 5	\$ 102,457	\$ 247,882	\$ 127,191	\$ 242,819	\$ 130,000	\$ 115,000	\$ (127,819)
Total Taxes	<u>102,457</u>	<u>247,882</u>	<u>127,191</u>	<u>242,819</u>	<u>130,000</u>	<u>115,000</u>	<u>(127,819)</u>
361-300 Interest On Investments	85	72	5,511	50	10,000	7,000	6,950
362-300 Net Change In Fair Value	-	-	1,335	-	-	-	-
Total Investment Income	<u>85</u>	<u>72</u>	<u>6,846</u>	<u>50</u>	<u>10,000</u>	<u>7,000</u>	<u>6,950</u>
380-309 Reimbursed Expenditures Miscellaneous	8,599	-	-	-	-	-	-
389-303 Miscellaneous Income	-	-	200	-	-	100	100
Total Miscellaneous	<u>8,599</u>	<u>-</u>	<u>200</u>	<u>-</u>	<u>-</u>	<u>100</u>	<u>100</u>
Total Revenues and Other Financing Sources	<u>\$ 111,141</u>	<u>\$ 247,953</u>	<u>\$ 134,237</u>	<u>\$ 242,869</u>	<u>\$ 140,000</u>	<u>\$ 122,100</u>	<u>\$ (120,769)</u>
<b>Expenditures and Other Financing Uses</b>							
403-461 Consulting Services	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ 10,000	\$ -
403-462 Legal Services	6,539	2,781	5,224	10,000	10,000	10,000	-
Total Contractual Services	<u>6,539</u>	<u>2,781</u>	<u>5,224</u>	<u>20,000</u>	<u>10,000</u>	<u>20,000</u>	<u>-</u>
413-422 Improvement Other Than Buildings	-	-	-	75,000	20,000	150,000	75,000
Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>75,000</u>	<u>20,000</u>	<u>150,000</u>	<u>75,000</u>
Total Expenditures and Other Financing Uses	<u>\$ 6,539</u>	<u>\$ 2,781</u>	<u>\$ 5,224</u>	<u>\$ 95,000</u>	<u>\$ 30,000</u>	<u>\$ 170,000</u>	<u>\$ 75,000</u>
Net Change in Fund Balance	<u>\$ 104,602</u>	<u>\$ 245,172</u>	<u>\$ 129,013</u>	<u>\$ 147,869</u>	<u>\$ 110,000</u>	<u>\$ (47,900)</u>	<u>\$ -</u>
Beginning Fund Balance	<u>(70,913)</u>	<u>33,689</u>	<u>278,861</u>	<u>407,874</u>	<u>407,874</u>	<u>517,874</u>	<u>-</u>
Ending Fund Balance	<u>\$ 33,689</u>	<u>\$ 278,861</u>	<u>\$ 407,874</u>	<u>\$ 555,743</u>	<u>\$ 517,874</u>	<u>\$ 469,974</u>	<u>\$ -</u>

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**VILLAGE OF HANOVER PARK, ILLINOIS**  
**Schedule of Legal Debt Margin**  
**December 31, 2024**

The Village of Hanover Park is a home rule municipality.

Article VII, Section 6(k) of the Illinois Constitution governs computation of legal debt margin.

The General Assembly may limit by law the amount and require referendum approval of debt to be incurred by home rule municipalities, payable from ad valorem property tax receipts, only in excess of the following percentages of the assessed value of its taxable property ... (2) if its population is more than 25,000 and less than 500,000 an aggregate of one percent: indebtedness which is outstanding on the effective date (July 1, 1971) of this constitution or which is thereafter approved by referendum ... shall not be included in the foregoing percentage amounts.

To date the General Assembly has set no limits for home rule municipalities.

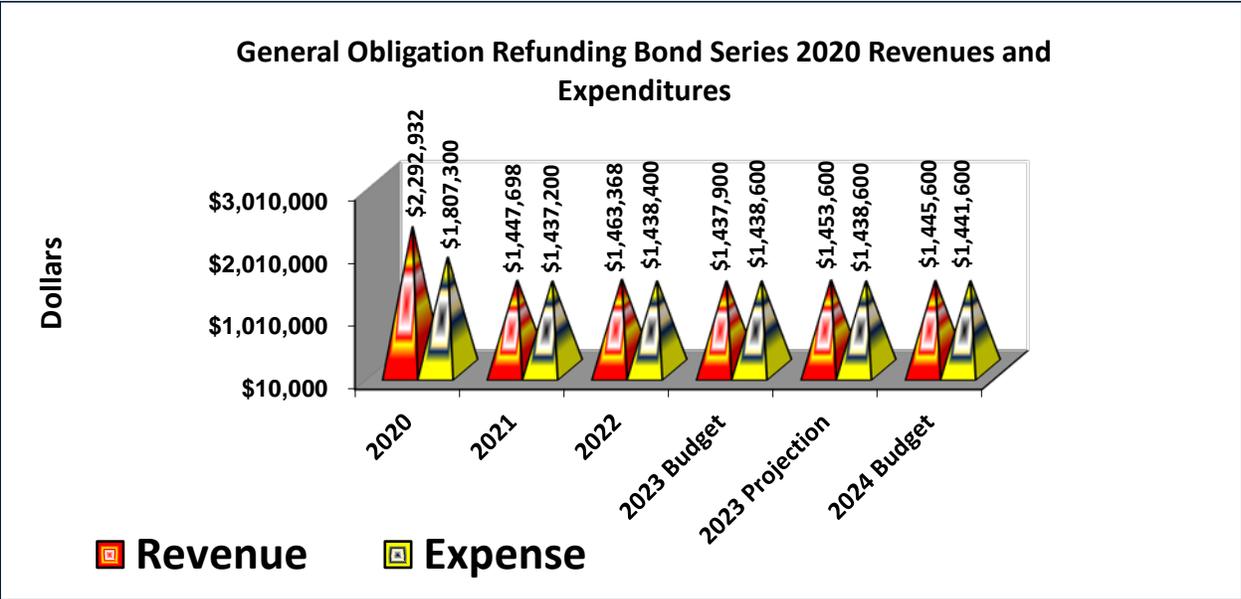
**VILLAGE OF HANOVER PARK, ILLINOIS**  
**Long Term Debt Requirements**  
**General Obligation Bond Summary**  
**December 31, 2024**

Tax Levy Year	General Obligation Bond Series 2010	General Obligation Bond Series 2010A	General Obligation Bond Series 2011	General Obligation Bond Series 2020	Total
2023	-	-	-	1,440,600	1,440,600
2024	-	-	-	1,436,800	1,436,800
2025	-	-	-	1,441,400	1,441,400
2026	-	-	-	1,439,000	1,439,000
2027	-	-	-	1,439,800	1,439,800
2028	-	-	-	1,438,600	1,438,600
2029	-	-	-	1,440,400	1,440,400
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 10,076,600</u>	<u>\$ 10,076,600</u>

Detailed debt schedules are included in the Debt Service Funds section of this document.

# GO REFUNDING BOND SERIES 2020 FUND

General Obligation Refunding Bond Series 2020 Fund – Ordinance (O-20-06) approved on February 06, 2020 for the issuance of \$12,980,000 General Obligation Refunding Bond, Series 2020 of the Village of Hanover Park Cook and DuPage Counties, providing for the levy and collection of a direct annual tax for the payment of the principal and interest on said bonds. The Bond proceeds were used to refund the Village’s outstanding 2011 General Obligation Refunding Bond – refunding the 2004 General Obligation Bond for \$7M primarily to finance the construction of the fire station facility No. 15, and the Taxable General Obligation Series 2010 and 2010A for \$15M primarily to finance the construction of the Police Department Building. These bonds are scheduled to be paid off December 1, 2030. The Sale resulted in a savings worth \$1.9M on a net present value basis of refunded principal. With a true interest rate of 1.4819%. The remaining Fund Balance of \$479,232 for General Obligation Bond Series 2011, Taxable General Obligation Bond Series 2010 and 2010A were transferred to General Obligation Refunding Bond Series 2020 on December 31, 2020.



GO 2020	2020	2021	2022	2023 Budget	2023 Projection	2024 Budget
<b>Revenues</b>	2,292,932	1,447,698	1,463,368	1,437,900	1,453,600	1,445,600
<b>Expenditures</b>	1,807,300	1,437,200	1,438,400	1,438,600	1,438,600	1,441,600
<b>Difference</b>	485,632	10,498	24,968	(700)	15,000	4,000

FY2024 revenues are budgeted at \$1,445,600 while total expenditures are \$1,441,600. A surplus of \$4,000 will be added to the Fund balance leaving the assigned fund balance of \$540,098 at the end of FY2024.

VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2023

**Fund 45 - General Obligation Refunding Bond Series of 2020 Fund**

Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
311-301 Property Taxes Real Property	\$ 1,711,393	\$ 1,447,361	\$ 1,449,380	\$ 1,437,600	\$ 1,437,600	\$ 1,440,600	\$ 3,000
Total Taxes	<u>1,711,393</u>	<u>1,447,361</u>	<u>1,449,380</u>	<u>1,437,600</u>	<u>1,437,600</u>	<u>1,440,600</u>	<u>3,000</u>
361-300 Interest On Investments	835	337	11,659	300	16,000	5,000	4,700
362-300 Net Change In Fair Value	-	-	2,328	-	-	-	-
Total Investment Income	<u>835</u>	<u>337</u>	<u>13,987</u>	<u>300</u>	<u>16,000</u>	<u>5,000</u>	<u>4,700</u>
391-352 Transfer In	479,232	-	-	-	-	-	-
Total Interfund Transfers	<u>479,232</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
393-395 Go Bonds Proceeds	12,980,000	-	-	-	-	-	-
393-396 Premium On Bonds	1,868,674	-	-	-	-	-	-
393-399 Payment to Escrow Agent	(14,747,201)	-	-	-	-	-	-
Total Other	<u>101,473.05</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources	<u>\$ 2,292,932</u>	<u>\$ 1,447,698</u>	<u>\$ 1,463,368</u>	<u>\$ 1,437,900</u>	<u>\$ 1,453,600</u>	<u>\$ 1,445,600</u>	<u>\$ 7,700</u>
<b>Expenditures and Other Financing Uses</b>							
403-461 Consulting Services	\$ 96,504	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
403-499 Miscellaneous Expense	1,300	400	400	1,000	1,000	1,000	-
Total Contractual Services	<u>97,804</u>	<u>400</u>	<u>400</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>-</u>
411-403 Principal - 2011 Go Bonds	1,310,000	970,000	1,010,000	1,050,000	1,050,000	1,095,000	45,000
411-404 Interest - 2011 Go Bonds	399,496	466,800	428,000	387,600	387,600	345,600	(42,000)
Total Debt Service	<u>1,709,496</u>	<u>1,436,800</u>	<u>1,438,000</u>	<u>1,437,600</u>	<u>1,437,600</u>	<u>1,440,600</u>	<u>3,000</u>
Total Expenditures and Other Financing Uses	<u>\$ 1,807,300</u>	<u>\$ 1,437,200</u>	<u>\$ 1,438,400</u>	<u>\$ 1,438,600</u>	<u>\$ 1,438,600</u>	<u>\$ 1,441,600</u>	<u>\$ 3,000</u>
Net Change in Fund Balance	<u>\$ 485,633</u>	<u>\$ 10,498</u>	<u>\$ 24,968</u>	<u>\$ (700)</u>	<u>\$ 15,000</u>	<u>\$ 4,000</u>	<u>\$ 4,700</u>
Beginning Fund Balance	-	485,633	496,131	521,098	521,098	536,098	-
Ending Fund Balance	<u>\$ 485,633</u>	<u>\$ 496,131</u>	<u>\$ 521,098</u>	<u>\$ 520,398</u>	<u>\$ 536,098</u>	<u>\$ 540,098</u>	<u>\$ 4,700</u>

**VILLAGE OF HANOVER PARK, ILLINOIS**  
**Long Term Debt Requirements**  
**General Obligation Refunding Bonds, Series 2020**  
**December 31, 2024**

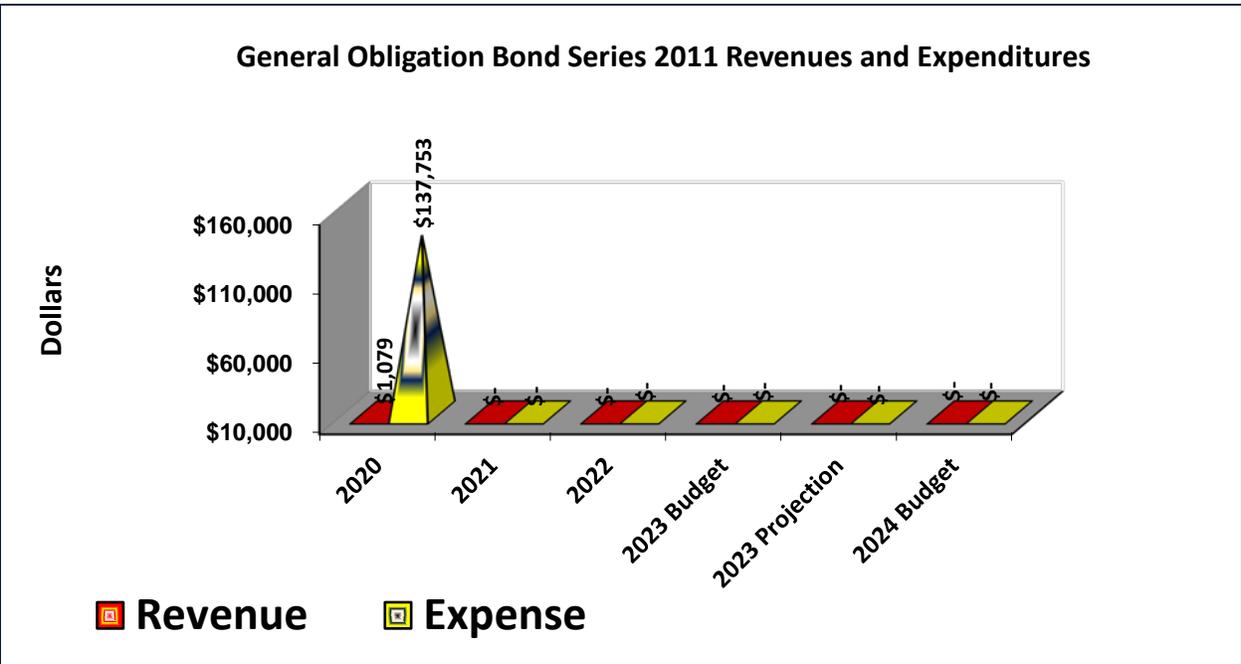
Date of Issue February 24, 2020  
Date of Maturity December 1, 2030  
Authorized Issue \$12,980,000  
Denomination of Bonds \$5,000  
Interest Rates 1.4818933%  
Interest Dates December 1 and June 1  
Principal Maturity Date December 1  
Payable at BNY Mellon Trust Company, Chicago, IL

**CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS**

Tax Levy Year	Tax Levy			Interest Due On			
	Principal	Interest	Totals	Jun 1	Amount	Dec 1	Amount
2023	1,095,000	345,600	1,440,600	2024	172,800	2024	172,800
2024	1,135,000	301,800	1,436,800	2025	150,900	2025	150,900
2025	1,185,000	256,400	1,441,400	2026	128,200	2026	128,200
2026	1,230,000	209,000	1,439,000	2027	104,500	2027	104,500
2027	1,280,000	159,800	1,439,800	2028	79,900	2028	79,900
2028	1,330,000	108,600	1,438,600	2029	54,300	2029	54,300
2029	1,385,000	55,400	1,440,400	2030	27,700	2030	27,700
	<u>\$ 8,640,000</u>	<u>\$ 1,436,600</u>	<u>\$ 10,076,600</u>		<u>\$ 718,300</u>		<u>\$ 718,300</u>

# GO BOND SERIES 2011 FUND

General Obligation Bond Series 2011 Fund – Ordinance (O- 11-26) approved on October 20, 2011 for the issuance of \$7,030,000 General Obligation Refunding Bond, Series 2011 of the Village of Hanover Park Cook and DuPage Counties, providing for the levy and collection of a direct annual tax for the payment of the principal and interest on said bonds, and further providing for the execution of an escrow agreement in connection with the refunding of 2004 General Obligation Bond for \$7M primarily to finance the construction of fire station facility No. 15. These bonds were scheduled to be paid off December 1, 2024 but were refinanced by the Village on February 24, 2020. The remaining Fund Balance for General Obligation Bond Series 2011 were transfer to General Obligation Refunding Bond Series 2020 on December 31, 2020.



GO 2011	2020	2021	2022	2023 Budget	2023 Projection	2024 Budget
Revenues	1,079	-	-	-	-	-
Expenditures	137,753	-	-	-	-	-
Difference	(136,674)	-	-	-	-	-

Refinanced by the Village on February 24, 2020. The remaining Fund Balance of \$137,753 for General Obligation Bond Series 2011 was transferred to General Obligation Refunding Bond Series 2020 on December 31, 2020. Fund closed as of January 1, 2021.

VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2024

**Fund 46 - General Obligation Bond Series of 2011 Fund**

Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
361-300 Interest On Investments	\$ 1,079	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Investment Income	<u>1,079</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources	<u>\$ 1,079</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Expenditures and Other Financing Uses</b>							
412-352 Interfund Transfer Out	\$ 137,753	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Interfund Transfers	<u>137,753</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Other Financing Uses	<u>\$ 137,753</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Net Change in Fund Balance	<u>\$ (136,674)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Beginning Fund Balance	<u>136,675</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Ending Fund Balance	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

**VILLAGE OF HANOVER PARK, ILLINOIS**  
**Long Term Debt Requirements**  
**General Obligation Bonds, Series 2011**  
**December 31, 2024**

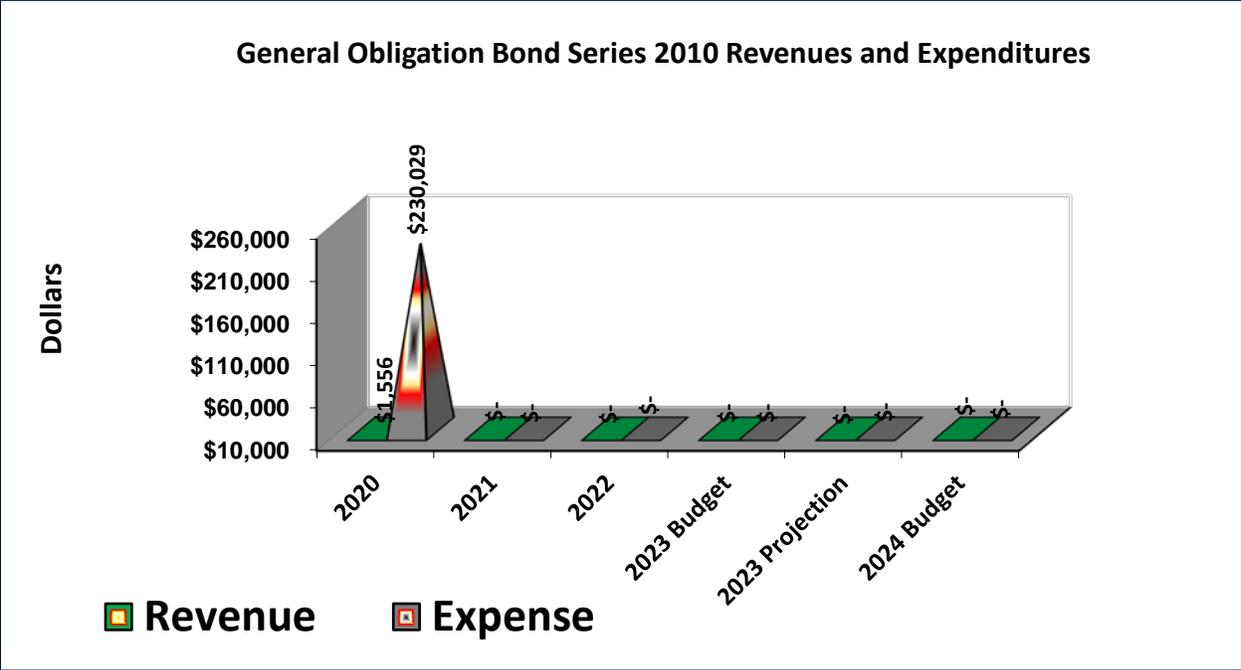
Date of Issue                    November 1, 2011  
Date of Maturity                December 1, 2024  
Authorized Issue                \$7,030,000  
Denomination of Bonds        \$5,000  
Interest Rates                    2.00% - 3.25%  
Interest Dates                    December 1 and June 1  
Principal Maturity Date        December 1  
Payable at                        BNY Mellon Trust Company, Chicago, IL

**REFUND ON FEBRUARY 24, 2020**  
**CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS**

Tax Levy Year	Tax Levy		Totals	Interest Due On			
	Principal	Interest		Jun 1	Amount	Dec 1	Amount
2023	-	-	-	2024	-	2024	-
	\$ -	\$ -	\$ -		\$ -		\$ -

# GO BOND SERIES 2010 FUND

General Obligation Bond Series 2010 Fund – Ordinance (O-10-09) approved on April 29, 2010, for the issuance of \$10M Taxable General Obligation Bonds, Series 2010 (Build America Bond) of the Village of Hanover Park Cook and DuPage Counties, providing for the levy and collection of a direct annual tax for the payment of the principal and interest on said bonds. Proceeds from these bonds used for the construction of a new police station facility. These bonds were scheduled to be paid off December 1, 2029 but were refinanced by the Village on February 24, 2020. The remaining Fund Balance for Taxable General Obligation Series 2010 were transfer to General Obligation Refunding Bond Series 2020 on December 31, 2020.



GO 2010	2020	2021	2022	2023 Budget	2023 Projection	2024 Budget
Revenues	1,556	-	-	-	-	-
Expenditures	230,029	-	-	-	-	-
Difference	(228,473)	-	-	-	-	-

Refinanced by the Village on February 24, 2020. The remaining Fund Balance of \$229,929 for Taxable General Obligation Series 2010 were transfer to General Obligation Refunding Bond Series 2020 on December 31, 2020. Fund closed as of January 1, 2021.

VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2024

**Fund 47 - General Obligation Bond Series of 2010 Fund**

Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
361-300 Interest On Investments	\$ 1,556	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Investment Income	<u>1,556</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources	<u>\$ 1,556</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Expenditures and Other Financing Uses</b>							
403-499 Miscellaneous Expense	\$ 100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Contractual Services	<u>100</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
412-352 Interfund Transfer Out	229,929	-	-	-	-	-	-
Total Interfund Transfers	<u>229,929</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Other Financing Uses	<u>\$ 230,029</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Net Change in Fund Balance	<u>\$ (228,474)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Beginning Fund Balance	<u>228,473</u>	<u>(0)</u>	<u>(0)</u>	<u>(0)</u>	<u>(0)</u>	<u>(0)</u>	
Ending Fund Balance	<u>\$ (0)</u>	<u>\$ (0)</u>	<u>\$ (0)</u>	<u>\$ (0)</u>	<u>\$ (0)</u>	<u>\$ (0)</u>	

**VILLAGE OF HANOVER PARK, ILLINOIS**  
**Long Term Debt Requirements**  
**General Obligation Bonds, Series 2010**  
**December 31, 2024**

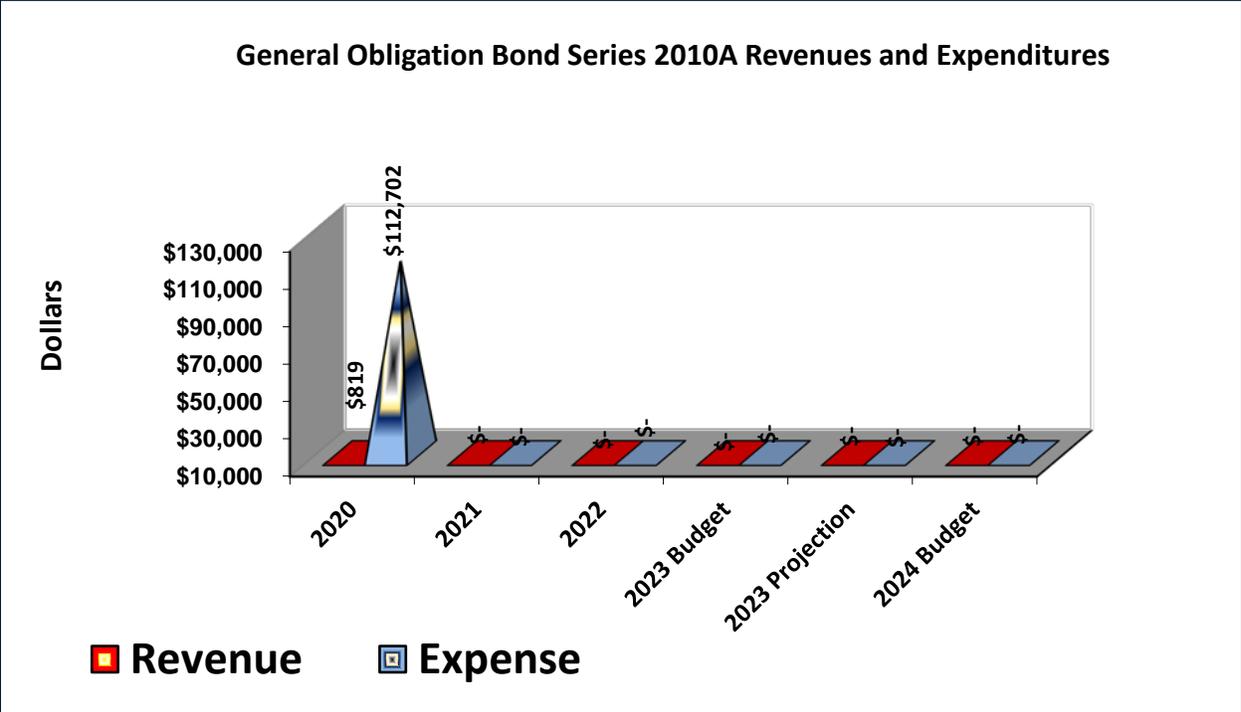
Date of Issue                      April 29, 2010  
Date of Maturity                    December 1, 2029  
Authorized Issue                    \$10,000,000  
Denomination of Bonds            \$5,000  
Interest Rates                      Unknown  
Interest Dates                      December 1 and June 1  
Principal Maturity Date            December 1  
Payable at                          BNY Mellon Trust Company, Chicago, IL

**REFUND ON FEBRUARY 24, 2020**  
**CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS**

Tax Levy Year	Tax Levy			Interest Due On			
	Principal	Interest	Totals	Jun 1	Amount	Dec 1	Amount
2023	-	-	-	2024	-	2024	-
2024	-	-	-	2025	-	2025	-
2025	-	-	-	2026	-	2026	-
2026	-	-	-	2027	-	2027	-
2027	-	-	-	2028	-	2028	-
2028	-	-	-	2029	-	2029	-
	<u>\$</u>	<u>-</u>	<u>\$</u>	<u>-</u>	<u>\$</u>	<u>-</u>	<u>\$</u>
	<u>-</u>	<u>-</u>	<u>\$</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

# GO BOND SERIES 2010A FUND

General Obligation Bond Series 2010A Fund – Ordinance (O-10-29) approved on November 18, 2010, for the issuance of \$5M Taxable General Obligation Bonds, Series 2010A (Build America Bond) of the Village of Hanover Park Cook and DuPage Counties, providing for the levy and collection of a direct annual tax for the payment of the principal and interest on said bonds. Proceeds from these bonds used for the construction of new police station facility additional expenses. Refinanced by the Village on February 24, 2020. The remaining Fund Balance for Taxable General Obligation Series 2010A were transfer to General Obligation Refunding Bond Series 2020 on December 31, 2020.



GO 2010A	2020	2021	2022	2023 Budget	2023 Projection	2024 Budget
Revenues	819	-	-	-	-	-
Expenditures	112,702	-	-	-	-	-
Difference	(111,883)	-	-	-	-	-

Refinanced by the Village on February 24, 2020. The remaining Fund Balance of \$111,549 for Taxable General Obligation Series 2010A were transfer to General Obligation Refunding Bond Series 2020 on December 31, 2020. Fund closed as of January 1, 2021.

VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2024

**Fund 48 - General Obligation Bond Series of 2010A Fund**

Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
361-300 Interest On Investments	\$ 819	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Investment Income	819	-	-	-	-	-	-
Total Revenues and Other Financing Sources	<u>\$ 819</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Expenditures and Other Financing Uses</b>							
403-499 Miscellaneous Expense	\$ 1,153	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Contractual Services	1,153	-	-	-	-	-	-
412-352 Interfund Transfer Out	111,549	-	-	-	-	-	-
Total Interfund Transfers	111,549	-	-	-	-	-	-
Total Expenditures and Other Financing Uses	<u>\$ 112,702</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Net Change in Fund Balance	<u>\$ (111,883)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Beginning Fund Balance	111,883	0	0	0	0	0	
Ending Fund Balance	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	

**VILLAGE OF HANOVER PARK, ILLINOIS**  
**Long Term Debt Requirements**  
**General Obligation Bonds, Series 2010A**  
**December 31, 2024**

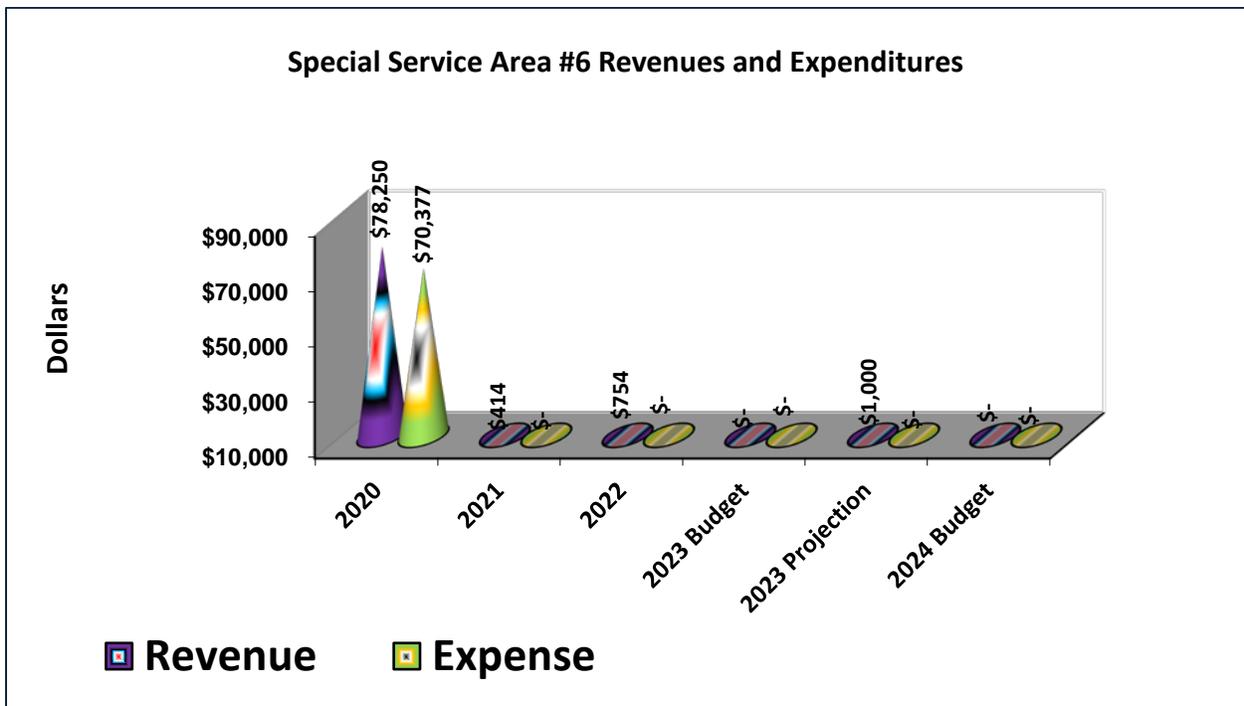
Date of Issue                    December 2, 2010  
Date of Maturity                December 2, 2030  
Authorized Issue                \$5,000,000  
Interest Rates                    Varied  
Interest Dates                    December 1 and June 1  
Principal Maturity Date        December 1, 2030  
Payable at                         BNY Mellon Trust Company, Chicago, IL

**REFUND ON FEBRUARY 24, 2020**  
**CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS**

Tax Levy Year	Tax Levy			Interest Due On			
	Principal	Interest	Totals	Jun 1	Amount	Dec 1	Amount
2023	-	-	-	2024	-	2024	-
2024	-	-	-	2025	-	2025	-
2025	-	-	-	2026	-	2026	-
2026	-	-	-	2027	-	2027	-
2027	-	-	-	2028	-	2028	-
2028	-	-	-	2029	-	2029	-
2029	-	-	-	2030	-	2030	-
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>		<u>\$ -</u>		<u>\$ -</u>

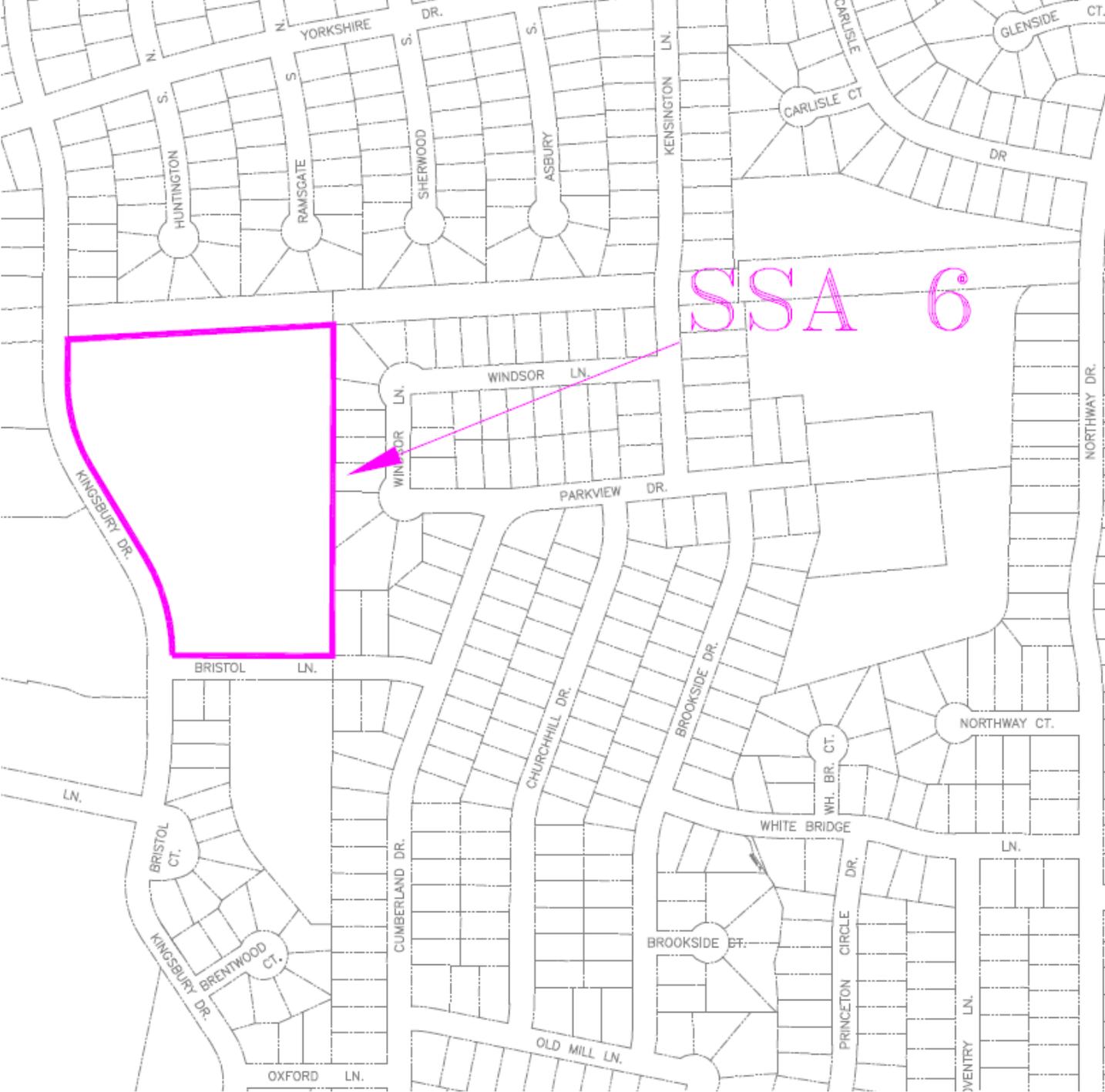
# SPECIAL SERVICE AREA #6 FUND

Special Service Area #6 Fund - the Board passed an Ordinance for the Establishment of a Special Service Area #6 on December 17, 2009 (O-09-44) in the Village of Hanover Park for the purpose of paying the cost of improvement provided by the Village in the Special Service Area Number 6, which includes the Hanover Square condominium. The Debt incurred totals \$425,000 with fifteen (15) years as a maximum period over which the debt will be retired and at an annual interest rate not to exceed six percent (6%). Funding source, an annual tax levy as corporate authorities determine to be appropriate, a direct annual tax not to exceed an annual rate of 5.85 percent (5.85%) of the assessed value, as equalized, of the property. The Debt was paid in full on April 30, 2020.



SSA #6	2020	2021	2022	2023 Budget	2023 Projection	2024 Budget
Revenues	78,250	414	754	-	1,000	-
Expenditures	70,377	-	-	-	-	-
Difference	7,873	414	754	-	1,000	-

# SPECIAL SERVICE AREA #6 MAP (Hanover Square Condominium)



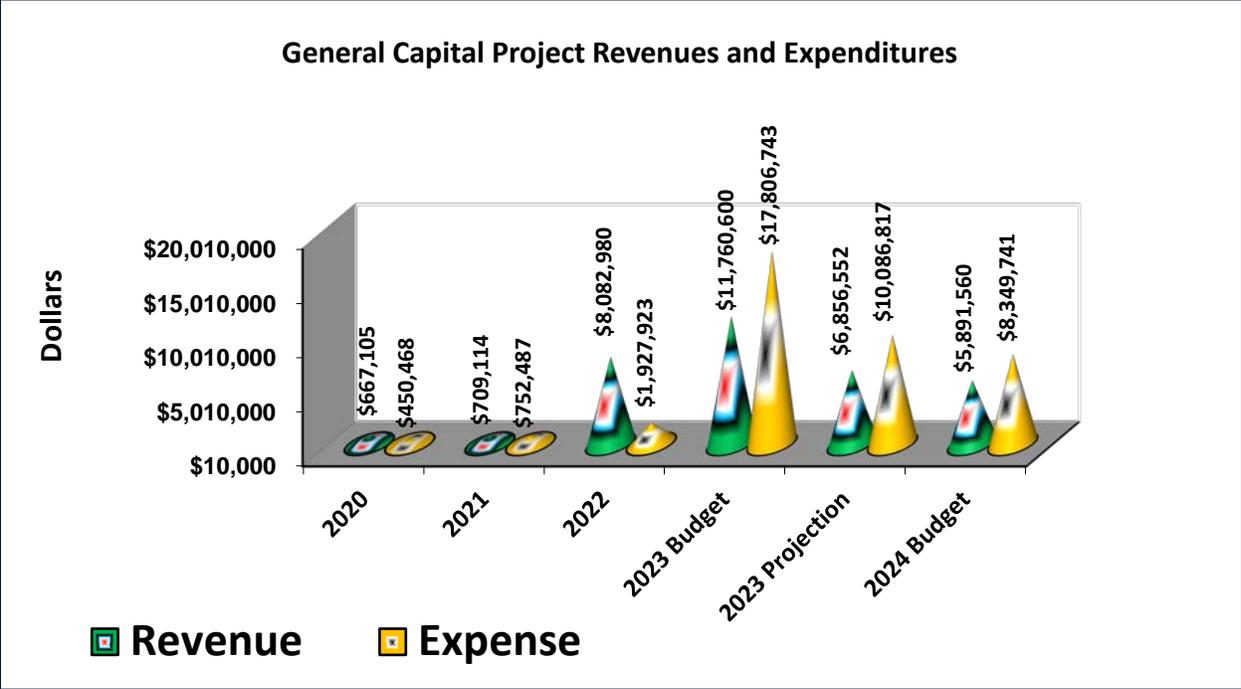
VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2024

**Fund 16 - Special Service Area #6 Fund**

Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
311-390 Taxes Special Service Areas # 6	\$ 78,019	\$ 382	\$ -	\$ -	\$ -	\$ -	\$ -
Total Taxes	78,019	382	-	-	-	-	-
361-300 Interest On Investments	231	33	754	-	1,000	-	-
Total Investment Income	231	33	754	-	1,000	-	-
Total Revenues and Other Financing Sources	\$ 78,250	\$ 414	\$ 754	\$ -	\$ 1,000	\$ -	\$ -
<b>Expenditures and Other Financing Uses</b>							
411-400 Interest S.S.A.	\$ 289	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Debt Service	289	-	-	-	-	-	-
412-401 Interfund General Fund	70,088	-	-	-	-	-	-
Total Interfund Transfers	70,088	-	-	-	-	-	-
Total Expenditures and Other Financing Uses	\$ 70,377	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Change in Fund Balance	\$ 7,873	\$ 414	\$ 754	\$ -	\$ 1,000	\$ -	\$ -
Beginning Fund Balance	11,944	89,905	90,320	91,074	91,074	92,074	-
Ending Fund Balance	\$ 89,905	\$ 90,320	\$ 91,074	\$ 91,074	\$ 92,074	\$ 92,074	\$ -

# GENERAL CAPITAL PROJECT FUND

General Capital Fund - accounts for general construction and capital improvement activity of several capital-related programs including roadway maintenance, sidewalks, bikeways, traffic signals, and other projects. A separate Capital Improvement Program (CIP) document within this budget document provides more detailed information regarding capital projects proposed this year.



Capital Project	2020	2021	2022	2023 Budget	2023 Projection	2024 Budget
<b>Revenues</b>	667,105	709,114	8,082,980	11,760,600	6,856,552	5,891,560
<b>Expenditures</b>	450,468	752,487	1,927,923	17,806,743	10,086,817	8,349,741
<b>Difference</b>	216,637	(43,373)	6,155,057	(6,046,143)	(3,230,265)	(2,458,181)

The General Capital Project Fund is used for construction, improvement of Village facilities, street and maintenance and infrastructure. FY2024 revenues are budgeted at \$5,891,560 while total expenditures are \$8,349,741. A deficit of \$2,458,181 will be offset by the fund balance ending total of \$1,350,560 at the end of FY2024. A planned use of fund balance to fund the remaining expenses for Fire Station #16 construction and the West Branch Stabilization Anne Fox to be completed in FY2024. In FY2024, the remaining grant for the West Branch Streambank Stabilization for \$2,300,000 and the portion for Village of Schaumburg of \$2,753,548.

VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2024

**Fund 31- General Capital Projects Fund**

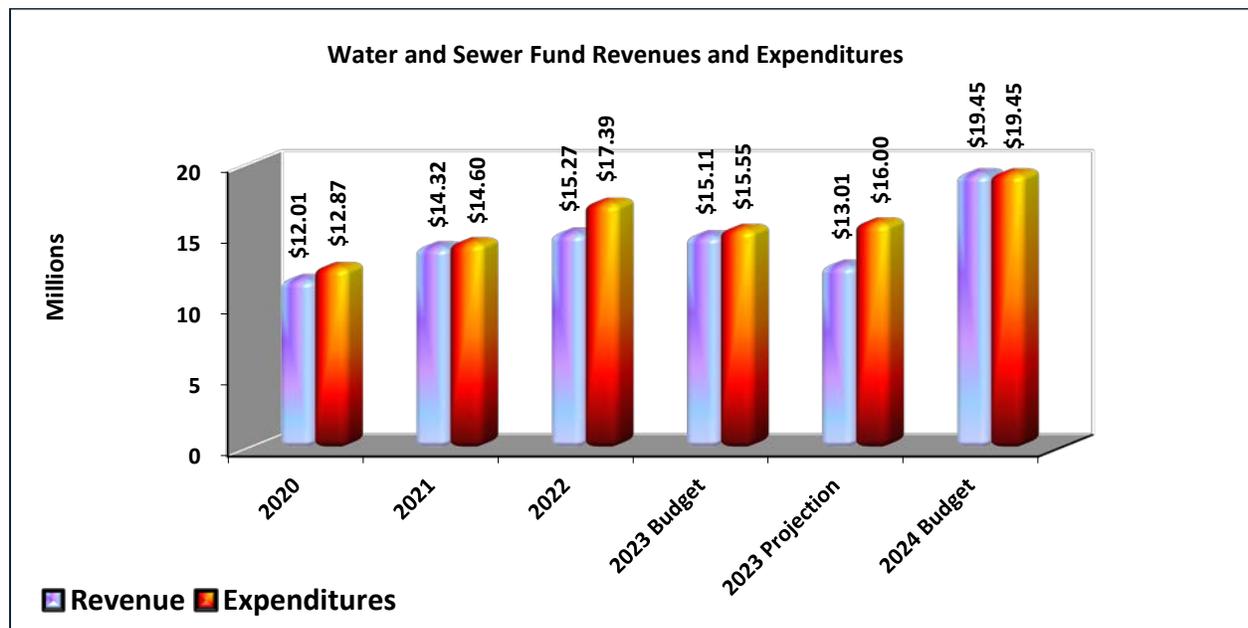
Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
332-301 State Grants	\$ -	\$ -	\$ -	\$ 2,943,540	\$ 643,540	\$ 2,300,000	\$ (643,540)
Total Intergovernmental Revenue	-	-	-	2,943,540	643,540	2,300,000	(643,540)
361-300 Interest On Investments	6,469	502	61,544	500	150,000	5,000	4,500
362-300 Net Change In Fair Value	-	-	1,524	-	-	-	-
Total Investment Income	6,469	502	63,068	500	150,000	5,000	4,500
380-309 Reimbursed Exp. Miscellaneous	-	-	-	2,753,548	-	2,753,548	-
389-312 Veteran's Memorial	80	230	500	-	-	-	-
389-313 Other Memorials	-	-	100	-	-	-	-
389-354 SCBA Funding	38,012	38,012	38,012	38,012	38,012	38,012	-
Total Miscellaneous Revenue	38,092	38,242	38,612	2,791,560	38,012	2,791,560	-
391-301 Interfund General	622,544	670,370	7,934,620	6,000,000	6,000,000	780,000	(5,220,000)
391-319 Federal Restricted	-	-	-	10,000	10,000	-	(10,000)
391-350 Interfund Water & Sewer	-	-	46,680	15,000	15,000	15,000	-
Total Interfund Transfers	622,544	670,370	7,981,300	6,025,000	6,025,000	795,000	(5,230,000)
<b>Total Revenues and Other Financing Sources</b>	<b>\$ 667,105</b>	<b>\$ 709,114</b>	<b>\$ 8,082,980</b>	<b>\$ 11,760,600</b>	<b>\$ 6,856,552</b>	<b>\$ 5,891,560</b>	<b>\$ (5,869,040)</b>
<b>Expenditures and Other Financing Uses</b>							
403-453 Furniture Replacement	\$ -	\$ -	\$ -	\$ 20,254	\$ 20,254	\$ -	\$ (20,254)
403-464 Engineering Services	-	-	39,936	100,000	70,000	70,000	(30,000)
Total Contractual Services	-	-	39,936	120,254	90,254	70,000	(50,254)
413-421 Buildings	39,094	261,943	1,052,730	9,691,115	6,866,000	3,430,400	(6,260,715)
413-422 Improvement Other Than Buildings	104,689	228,881	254,337	7,381,811	2,517,000	4,245,000	(3,136,811)
413-431 Office Equipment	-	-	140,629	64,928	64,928	50,000	(14,928)
413-432 Office Furniture / Fixture	-	-	-	-	-	75,000	75,000
413-443 Other Equipment	306,685	261,663	440,293	548,635	548,635	479,341	(69,294)
Total Capital Outlay	450,468	752,487	1,887,987	17,686,489	9,996,563	8,279,741	(9,406,748)
<b>Total Expenditures and Other Financing Uses</b>	<b>\$ 450,468</b>	<b>\$ 752,487</b>	<b>\$ 1,927,923</b>	<b>\$ 17,806,743</b>	<b>\$ 10,086,817</b>	<b>\$ 8,349,741</b>	<b>\$ (9,457,002)</b>
<b>Net Change in Fund Balance</b>	<b>\$ 216,637</b>	<b>\$ (43,373)</b>	<b>\$ 6,155,057</b>	<b>\$ (6,046,143)</b>	<b>\$ (3,230,265)</b>	<b>\$ (2,458,181)</b>	<b>\$ 3,587,962</b>
Assigned Fund Balance	402,610	440,622	478,634	496,392	496,392	308,901	-
Unassigned Fund Balance	853,110	771,725	6,888,770	824,869	3,640,747	1,350,560	-
<b>Ending Fund Balance</b>	<b>\$ 1,255,720</b>	<b>\$ 1,212,347</b>	<b>\$ 7,367,404</b>	<b>\$ 1,321,261</b>	<b>\$ 4,137,139</b>	<b>\$ 1,659,461</b>	<b>\$ -</b>

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# WATER AND SEWER FUND

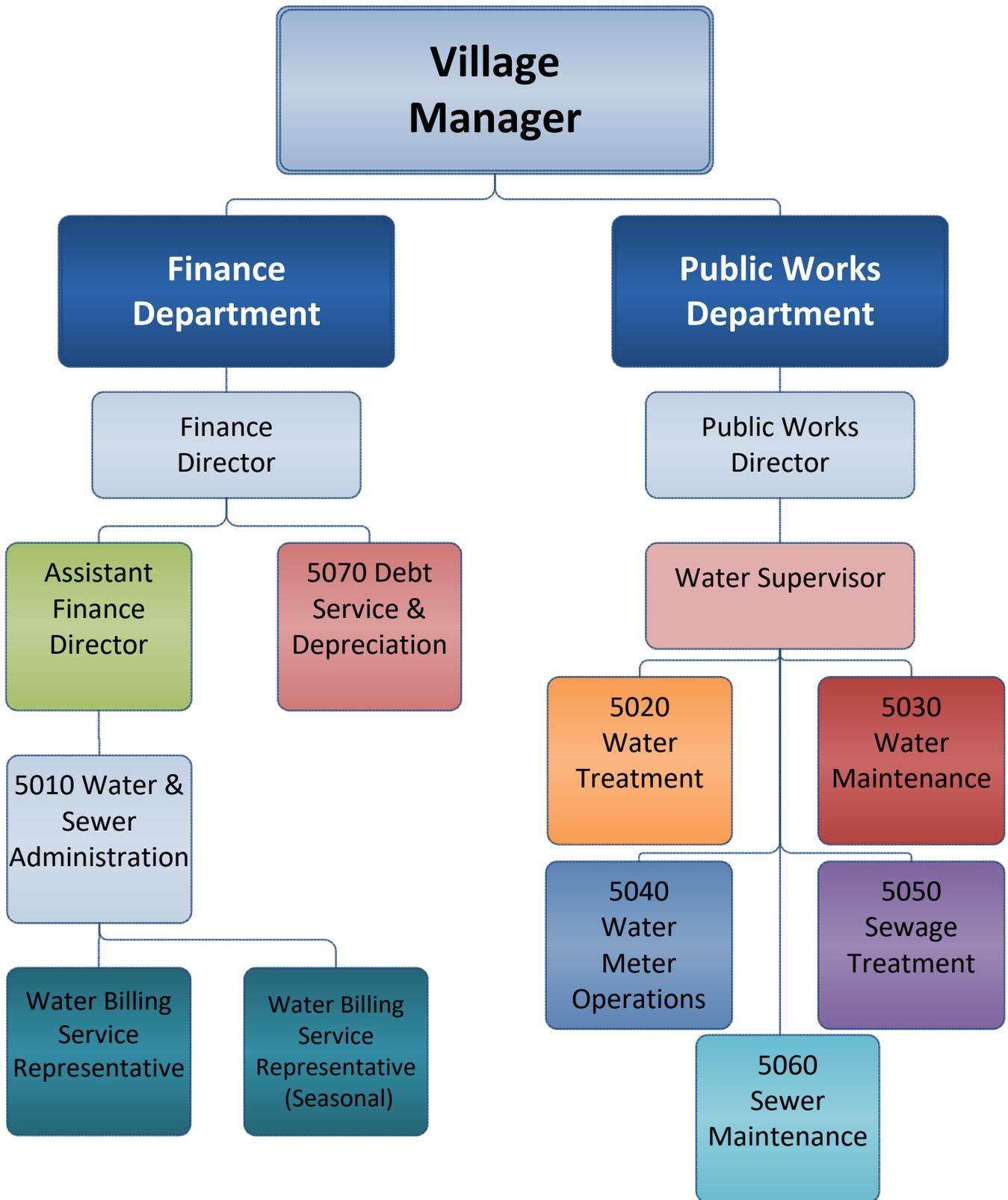
Water and Sewer Fund - enterprise funds which are revenues, expenses, transfers and financial results which are accounted for through full accrual accounting. These funds are used to account for the revenue and expense activities associated with the delivery to and disposal of water from customers. The Water and Sewer Fund includes operational activities performed by the Public Works, and Administrative Services Departments. The Public Works Department performs general maintenance on the systems such as water main break repair, hydrant flushing, meter replacement, water quality testing, and sewer line repair. The Administrative Services Department performs support activities to assist with service operations. These activities include responding to water and sewer customer inquiries, water and sewer billing, accounts payable, payroll, financial support and information technology support.

Cost Control Center			
Department/Division	Division Number	Department/Division	Division Number
Administration	5010	Sewer Treatment	5050
Water Treatment	5020	Sewer Maintenance	5060
Water Maintenance	5030	Depreciation and Debt Service	5070
Water Meter Operations	5040		



Water & Sewer	2020	2021	2022	2023 Budget	2023 Projection	2024 Budget
<b>Revenues</b>	12,008,416	14,315,292	15,272,766	15,105,796	13,011,789	19,454,184
<b>Expenditures</b>	12,869,033	14,601,295	17,390,096	15,547,948	15,998,162	19,453,848
<b>Difference</b>	(860,617)	(286,003)	(2,117,330)	(442,152)	(2,986,373)	336

# 050 - Water and Sewer Fund

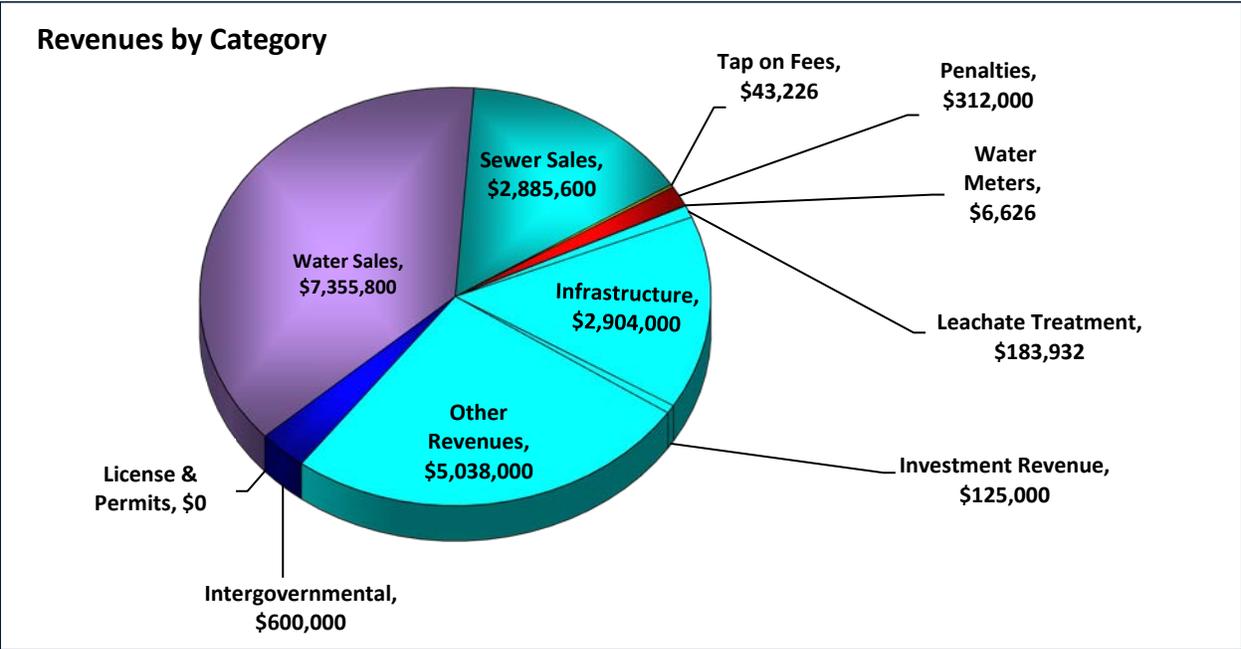


VILLAGE OF HANOVER PARK, ILLINOIS  
 Water & Sewer Fund Budget Summary  
 Calendar Year Ending December 31, 2024

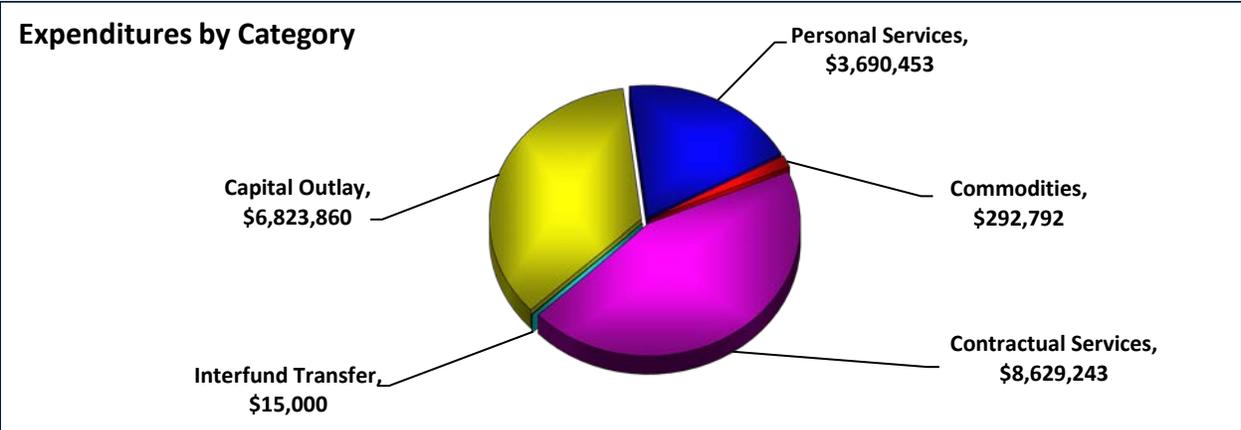
Fund	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
Charges for Services	\$ 10,274,267	\$ 10,156,154	\$ 10,132,731	\$ 10,243,046	\$ 10,223,789	\$ 10,787,184	\$ 544,138
Intergovernmental Revenue	37,500	2,546,552	2,547,630	2,000,000	-	600,000	(1,400,000)
Licenses & Permits	1,500	750	-	750	-	-	(750)
Investment Income	77,680	7,385	121,037	15,000	150,000	125,000	110,000
Miscellaneous	1,617,469	1,604,451	2,471,367	2,847,000	2,638,000	2,942,000	95,000
Others	-	-	-	-	-	5,000,000	5,000,000
<b>Totals</b>	<b>\$ 12,008,416</b>	<b>\$ 14,315,292</b>	<b>\$ 15,272,766</b>	<b>\$ 15,105,796</b>	<b>\$ 13,011,789</b>	<b>\$ 19,454,184</b>	<b>\$ 4,348,388</b>
<b>Expenditures and Other Financing Uses</b>							
Personnel Services	2,761,281	2,677,344	3,028,120	3,562,922	3,359,348	3,690,453	127,531
Commodities	234,453	258,307	351,896	258,117	296,218	292,792	34,675
Contractual Services	8,050,866	7,829,117	7,994,727	7,838,909	8,465,096	8,631,743	792,834
Capital Outlay	1,799,033	3,836,526	5,968,674	3,843,000	3,832,500	6,823,860	2,980,860
Debt Service	-	-	-	-	-	-	-
Interfund Transfer	23,400	-	46,680	45,000	45,000	15,000	(30,000)
<b>Total Expenditures &amp; Other Financing Uses</b>	<b>\$ 12,869,033</b>	<b>\$ 14,601,295</b>	<b>\$ 17,390,096</b>	<b>\$ 15,547,948</b>	<b>\$ 15,998,162</b>	<b>\$ 19,453,848</b>	<b>\$ 3,905,900</b>
<b>Net Position</b>	<b>\$ (860,618)</b>	<b>\$ (286,003)</b>	<b>\$ (2,117,331)</b>	<b>\$ (442,152)</b>	<b>\$ (2,986,373)</b>	<b>\$ 336</b>	<b>\$ 442,488</b>
Net Investment in Capital Assets	21,744,310	21,073,618	24,335,451	28,178,451	27,167,951	33,991,811	-
Unrestricted	9,849,455	10,567,967	9,444,891	9,002,739	7,458,518	7,458,854	-
<b>Ending Net Position</b>	<b>\$ 31,593,765</b>	<b>\$ 31,641,585</b>	<b>\$ 33,780,343</b>	<b>\$ 37,181,191</b>	<b>\$ 34,626,470</b>	<b>\$ 41,450,666</b>	<b>\$ -</b>

# WATER AND SEWER FUND

In FY2024 budget, Water and Sewer revenues total \$19,454,184 and operating expenditures total \$19,453,848. This balanced budget has an operating surplus of \$336 which brings the unassigned fund balance to \$7,459,854 at the end of FY2024.



Water and Sewer sales account for 52.64% of the revenues in the Water and Sewer Fund.



Contractual Services, and Capital Outlay are the largest expenditure categories, and include payments to the Joint Action Water Agency (JAWA) for water operations, fixed costs, water main replacement, electrical upgrade at Schick Road pump station, UV disinfection system construction, Northway force main replacement, new interconnect with Bartlett, valve repair/exercising equipment with precision pipe cutting, Inflow and Infiltration (I&I) MWRD reporting, sewer rehab, etc.

**VILLAGE OF HANOVER PARK, ILLINOIS**  
**Revenue Summary by Account**  
 Calendar Year Ending December 31, 2024

**Fund 050 - Water and Sewer Fund**

Account	Description	FY 2020	FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	FY2023 vs.
		Actual	Actual	Actual	Budget	Projection	Budget	FY2024 (\$ Change)
<b>Revenues and Other Financing Sources</b>								
332-301	State Grants	\$ 37,500	\$ -	\$ -	\$ 2,000,000	\$ -	\$ 600,000	\$ (1,400,000)
332-302	Federal Grants	-	2,546,552	2,546,552	-	-	-	-
332-303	Other Government Grants	-	-	1,078	-	-	-	-
	<b>Total: Intergovernmental Revenue</b>	<b>37,500</b>	<b>2,546,552</b>	<b>2,547,630</b>	<b>2,000,000</b>	<b>-</b>	<b>600,000</b>	<b>(1,400,000)</b>
322-310	Wastewater Discharge	1,500	750	-	750	-	-	(750)
	<b>Total Licenses and Permits</b>	<b>1,500</b>	<b>750</b>	<b>-</b>	<b>750</b>	<b>-</b>	<b>-</b>	<b>(750)</b>
344-301	Water Sales - Cook County	3,612,730	3,501,269	3,419,753	3,482,660	3,487,000	3,701,100	218,440
344-302	Water Sales - DuPage County	3,418,866	3,347,601	3,326,763	3,315,000	3,368,000	3,654,700	339,700
344-303	Water Sales - Cook & DuPage County	625	(85)	4,250	-	500	-	-
345-301	Sewer Sales - Cook County	812,629	789,824	771,654	765,000	766,600	819,200	54,200
345-302	Sewer Sales - DuPage County	1,952,349	1,906,939	1,901,785	1,960,004	1,950,200	2,066,400	106,396
346-300	Water Penalties	177,445	304,159	354,317	300,000	360,700	312,000	12,000
347-301	Water Tap-On Fees - Cook	1,850	22,200	28,860	14,430	1,850	14,430	-
347-302	Water Tap-On Fees - DuPage	7,400	30,340	18,870	13,690	35,890	7,400	(6,290)
348-301	Sewer Tap-On Fees - Cook	3,125	23,360	26,211	14,144	1,813	14,144	-
348-302	Sewer Tap-On Fees - DuPage	7,252	27,913	16,678	13,416	35,168	7,252	(6,164)
349-301	Water Meters - Cook	995	8,399	10,602	4,726	535	4,862	136
349-302	Water Meters - DuPage	1,720	10,356	5,268	3,480	8,349	1,764	(1,716)
389-309	Leachate Treatment	277,283	183,879	247,721	356,496	207,184	183,932	(172,564)
	<b>Total Charges for Services</b>	<b>10,274,267</b>	<b>10,156,154</b>	<b>10,132,731</b>	<b>10,243,046</b>	<b>10,223,789</b>	<b>10,787,184</b>	<b>544,138</b>
361-300	Interest On Investments	77,680	7,385	128,523	15,000	150,000	125,000	110,000
362-300	Net Change In Fair Value	-	-	(7,486)	-	-	-	-
	<b>Total Investment Income</b>	<b>77,680</b>	<b>7,385</b>	<b>121,037</b>	<b>15,000</b>	<b>150,000</b>	<b>125,000</b>	<b>110,000</b>
343-301	Infrastructure - Cook County	801,598	801,089	1,244,093	1,431,000	1,274,000	1,392,000	(39,000)
343-302	Infrastructure - DuPage County	772,816	773,172	1,182,066	1,371,000	1,326,000	1,512,000	141,000
380-309	Expenditures Miscellaneous	-	755	-	3,000	3,000	3,000	-
389-303	Miscellaneous Income	43,055	29,435	45,209	42,000	35,000	35,000	(7,000)
	<b>Total Miscellaneous</b>	<b>1,617,469</b>	<b>1,604,451</b>	<b>2,471,367</b>	<b>2,847,000</b>	<b>2,638,000</b>	<b>2,942,000</b>	<b>95,000</b>
393-394	Loan Proceeds	-	-	-	-	-	5,000,000	5,000,000
	<b>Total Other</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,000,000</b>	<b>5,000,000</b>
	<b>Total Operating Revenues</b>	<b>\$ 12,008,416</b>	<b>\$ 14,315,292</b>	<b>\$ 15,272,766</b>	<b>\$ 15,105,796</b>	<b>\$ 13,011,789</b>	<b>\$ 19,454,184</b>	<b>\$ 4,348,388</b>

VILLAGE OF HANOVER PARK, ILLINOIS  
Expenditure Summary by Account  
Fiscal Year Ending December 31, 2024

Fund 050 - Water and Sewer Fund

Account	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Expenditures and Other Financing Uses</b>								
401-411	Salaries - Regular	\$ 1,885,248	\$ 2,063,510	\$ 2,198,781	\$ 2,355,274	\$ 2,190,056	\$ 2,427,077	\$ 71,803
401-412	Salaries - Part - Time	-	13,655	4,253	21,000	16,000	21,756	756
401-421	Overtime Compensation	149,780	165,339	216,299	153,573	178,472	161,472	7,899
401-428	On Call Premium Pay	22,474	21,160	20,427	23,452	25,902	35,178	11,726
401-441	State Retirement	245,715	286,451	254,510	214,836	201,073	233,015	18,179
401-442	Social Security	166,475	151,609	178,051	196,102	183,260	202,409	6,307
401-444	Employee Insurance	418,945	238,148	599,393	598,185	564,585	609,046	10,861
401-446	Unemployment Compensation	-	-	-	500	-	500	-
401-450	OPEB	36,811	201,648	176,208	-	-	-	-
401-451	Comp. Abs & IMRF (GLTD)	(164,167)	(464,175)	(619,800)	-	-	-	-
<b>Total Personnel Services</b>		<b>2,761,281</b>	<b>2,677,344</b>	<b>3,028,120</b>	<b>3,562,922</b>	<b>3,359,348</b>	<b>3,690,453</b>	<b>127,531</b>
402-411	Office Supplies	757	1,204	704	1,414	1,414	1,414	-
402-413	Memberships / Subscriptions	54,054	57,532	58,672	54,730	54,920	55,473	743
402-421	Gasoline & Lube	283	288	316	500	500	500	-
402-426	Bulk Chemicals	8,599	6,192	7,151	7,795	7,795	7,795	-
402-427	Materials & Supplies	155,763	163,357	241,961	152,683	193,664	187,946	35,263
402-428	Cleaning Supplies	604	434	446	500	500	500	-
402-429	Parts & Accessories - Non - Auto	683	5,953	10,400	10,600	10,101	10,600	-
402-431	Uniforms	6,307	5,380	6,365	5,600	5,600	5,600	-
402-433	Safety & Protective Equipment	6,636	15,703	17,541	18,350	15,864	15,014	(3,336)
402-434	Small Tools	768	2,264	8,340	5,945	5,860	7,950	2,005
<b>Total Commodities</b>		<b>234,453</b>	<b>258,307</b>	<b>351,896</b>	<b>258,117</b>	<b>296,218</b>	<b>292,792</b>	<b>34,675</b>
403-411	Telephone	43,466	39,715	33,113	43,981	41,092	41,461	(2,520)
403-412	Postage	60,943	56,581	66,165	71,210	71,110	81,035	9,825
403-413	Light & Power	202,467	202,561	171,150	260,866	245,000	260,866	-
403-414	Natural Gas	13,239	9,031	14,995	16,500	16,500	16,500	-
403-421	Liability Insurance Program	184,194	194,928	187,338	545,461	545,461	571,115	25,654
403-433	M & R - Communication Equipment	-	128	-	-	-	-	-
403-434	M & R - Buildings	15,727	19,068	21,599	59,375	57,795	59,873	498
403-435	M & R - Streets & Bridges	-	7,732	7,078	13,000	11,144	13,000	-
403-436	Maintenance Agreements	99,772	111,968	126,584	159,867	147,593	157,463	(2,404)
403-437	M & R - Other Equipment	-	2,013	2,993	8,900	4,400	8,900	-
403-441	M & R - STP	51,462	59,922	59,007	60,000	60,000	60,000	-
403-442	M & R - Sewer Lines	21,079	25,491	25,515	29,000	29,000	29,000	-
403-443	M & R - Wells	2,311	5,357	825	8,000	3,000	8,000	-
403-444	M & R - Water Mains	-	21,345	10,550	48,500	48,500	50,000	1,500
403-445	M & R - Water Storage Tanks	7,000	4,575	5,150	50,000	50,000	53,300	3,300
403-451	Equipment Rentals	196,007	199,726	198,115	219,724	222,140	282,718	62,994
403-452	Vehicle Maintenance & Replacement	430,407	328,535	280,688	289,520	289,520	392,556	103,036

VILLAGE OF HANOVER PARK, ILLINOIS  
Expenditure Summary by Account  
Fiscal Year Ending December 31, 2024

Fund 050 - Water and Sewer Fund

Account	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Expenditures and Other Financing Uses (Continued)</b>								
403-456	IT Equipment Maint. & Replacemnt	112,559	130,667	80,703	63,824	63,824	26,745	(37,079)
403-461	Consulting Services	45,029	51,287	104,316	61,056	60,856	112,427	51,371
403-463	Auditing Services	11,920	13,068	11,008	12,604	12,604	16,421	3,817
403-464	Engineering Services	76,084	62,201	22,014	79,100	67,600	710,600	631,500
403-469	Testing Services	34,164	30,533	32,087	36,162	34,162	67,162	31,000
403-470	Binding & Printing	19,680	17,826	20,229	23,792	23,792	29,632	5,840
403-471	Schools / Conferences / Meetings	1,102	7,910	6,402	12,629	12,257	12,579	(50)
403-472	Transportation	47	45	-	-	-	-	-
403-480	Bad Debt	3,794	-	-	-	-	-	-
403-482	JAWA Operating Costs	924,999	1,019,904	1,009,328	1,041,860	804,788	714,352	(327,508)
403-489	IEPA Discharge Fee	17,500	17,500	17,500	20,000	20,000	20,000	-
403-493	Depreciation Expense	1,000,533	1,004,515	994,255	-	1,000,000	-	-
403-496	Collection Fee Service	-	-	-	-	-	-	-
403-497	JAWA Fixed Costs	4,453,174	4,155,817	4,455,615	4,582,020	4,500,000	4,811,580	229,560
403-499	Miscellaneous Expense	14,952	21,915	23,152	21,958	21,958	21,958	-
403-500	Amortization Expense	7,254	7,254	7,254	-	-	-	-
403-501	Water Utility Assistance	-	-	-	-	1,000	2,500	2,500
<b>Total Contractual Services</b>		<b>8,050,866</b>	<b>7,829,117</b>	<b>7,994,727</b>	<b>7,838,909</b>	<b>8,465,096</b>	<b>8,631,743</b>	<b>792,834</b>
412-431	General Capital Outlay	-	-	46,680	15,000	15,000	15,000	-
412-431-1	General Capital Outlay/IT Maintenance	-	-	-	30,000	30,000	-	(30,000)
412-461	Central Equipment	23,400	-	-	-	-	-	-
<b>Total Interfund Transfers</b>		<b>23,400</b>	<b>-</b>	<b>46,680</b>	<b>45,000</b>	<b>45,000</b>	<b>15,000</b>	<b>(30,000)</b>
413-421	Buildings	-	-	-	-	-	40,000	40,000
413-422	Improvement Other Than Buildings	-	-	41,470	10,000	-	100,000	90,000
413-443	Other Equipment	29,560	3,533,459	1,353,162	205,000	204,500	529,840	324,840
413-461	Sewer Treatment Plant	30,055	27,000	114,438	254,000	254,000	1,089,020	835,020
413-462	Sewer Lines	130,887	177,984	657,108	1,069,000	1,069,000	550,000	(519,000)
413-471	Water Storage Tanks	-	-	-	620,000	620,000	-	(620,000)
413-472	Water Mains	1,207,764	98,084	3,802,496	1,615,000	1,615,000	4,500,000	2,885,000
413-473	Water Wells	400,767	-	-	70,000	70,000	15,000	(55,000)
<b>Total Capital Outlay</b>		<b>1,799,033</b>	<b>3,836,526</b>	<b>5,968,674</b>	<b>3,843,000</b>	<b>3,832,500</b>	<b>6,823,860</b>	<b>2,980,860</b>
<b>Total Expenditures and Other Financing Uses</b>		<b>\$ 12,869,033</b>	<b>\$ 14,601,295</b>	<b>\$ 17,390,096</b>	<b>\$ 15,547,948</b>	<b>\$ 15,998,162</b>	<b>\$ 19,453,848</b>	<b>\$ 3,905,900</b>

VILLAGE OF HANOVER PARK, ILLINOIS  
 Expenditure Budget Summary by Department  
 Fiscal Year Ending December 31, 2024

Fund 050 - Water and Sewer Fund

Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
5010 Administration	\$ 1,770,854	\$ 1,820,448	\$ 1,903,761	\$ 2,429,921	\$ 2,402,394	\$ 2,576,139	\$ 146,218
5020 Water Treatment	5,400,063	4,733,991	4,965,987	5,973,621	5,849,527	5,996,923	23,302
5030 Water Maintenance	1,693,038	588,234	4,458,837	2,298,062	2,254,405	6,054,063	3,756,001
5040 Water Meter Operations	182,510	3,616,301	1,423,589	217,173	211,739	197,435	(19,738)
5050 Sewage Treatment	1,240,437	1,212,954	1,414,784	1,914,242	1,894,679	2,763,572	849,330
5060 Sewer Maintenance	625,945	597,693	1,165,620	1,628,069	1,535,630	1,136,364	(491,705)
5070 Depreciation/Debt Service	1,956,186	2,031,673	2,057,517	1,086,860	1,849,788	729,352	(357,508)
<b>Total Water and Sewer Fund</b>	<b>\$ 12,869,033</b>	<b>\$ 14,601,295</b>	<b>\$ 17,390,096</b>	<b>\$ 15,547,948</b>	<b>\$ 15,998,162</b>	<b>\$ 19,453,848</b>	<b>\$ 3,905,900</b>

**PURPOSE STATEMENT**

Coordinate the financial activity of the Water and Sewer Fund under the direction of the Village Manager.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The Director of Finance is responsible for the financial administration of the Water and Sewer Fund. The duties of this department include billing residents for water and sewer services on a bimonthly basis, collections, and maintenance of customer account records. The department also handles customer inquiries regarding water and sewer accounts.

<b>PERFORMANCE ACTIVITIES AND MEASURES</b>					
<b>Description of Measurement</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Number of Water Bills:					
Original Bills	129,042	130,057	129,434	129,516	129,923
Termination Notice	21,791	21,148	12,013	23,249	23,559
Turn Offs	1,080	2,787	1,439	992	883
Final Bills	802	610	813	724	791
Work Order Requested	1,365	1,795	1,259	8,091	4,948

**2023 ACCOMPLISHMENTS**

**Strategic Plan Goal #1: Financial Health**

- ✓ Continued to audit customers water and sewer accounts.  
*Ongoing. Staff continued to audit customer accounts for zero consumption, theft of water, stuck meters, continuous consumption, and inactive accounts.*
- ✓ Evaluate water and sewer rate increase based upon water rate study.  
*Completed in FY 2022. The First increase from this study was implemented on May 1, 2023.*

**Strategic Plan Goal #4: Community Image & Identity**

- ✓ Continued to evaluate technology options to enhance efficiency and services.  
*Ongoing. The Water Billing Department began using Neptune 360, an advanced meter reading software that is used in conjunction with smart meters, and is now tracking all Village water consumption on an hourly basis. This has allowed the Village to inform residents of leaks within 3 days of them occurring, helping reduce wasted water and lower the cost of leaks for residents. This has also eliminated the need for a technician to retrieve final reads for move-out bills.*

## Strategic Plan Goal #5: Effective Governance

- ✓ Continued to expand knowledge by attending training and seminars.  
*Ongoing. The Water Billing Department attended training on Customer Service to learn how to better manage difficult customers in-person, over the phone, and through email. They also attended an intermediate Excel course to allow for more advanced Excel skills to better use water billing analytics.*
- ✓ IEPA Loan Administration.  
*Ongoing. IEPA approved the Project Plan on March 29, 2023. IEPA issued the FY24 (July 1, 2023-June 30, 2024) Intended Use Plan in July 2023. Due to several factors, including project readiness, FY24 funds were exhausted on projects scoring higher than the Hanover Highlands WM replacement project. Design has started. Survey was completed on August 2. A design kick-off meeting is scheduled for August 16. Preliminary design submittal is scheduled for early Sept.*

## 2024 BUDGET GOALS

### Strategic Plan Goal #1: Financial Health

1. Continue to audit customers' water and sewer accounts.  
*Staff will continue to audit customer accounts for zero consumption, theft of water, stuck meters, and inactive accounts. Staff will run a report and review all property meter sizes and make sure customers are accurately billed.*
2. Implement and monitor infrastructure service charge and water and sewer rate increase per the set schedule.  
*The next increase is scheduled for the January 1, 2024 billing date and communications will be sent to all residents in advance of the increase. Revenues will be closely monitored to ensure projections are accurate.*

### Strategic Plan Goal #4: Community Image & Identity

1. Implement setup and launch of WaterSmart customer portal.  
*New World is discontinuing the use of BridgePay at the end of 2024 and switching to an internal process. New World has yet to announce what their new process will look like or what the costs will be. Administration has reviewed WaterSmart and, in an attempt to get ahead of the changeover and provide the community with an interactive and modern customer portal, will be implementing the program in Q3. This customer service portal will provide residents with an up-to-date and interactive view of the water usage, an interactive leak finder, continuous consumption notifications, an integrated payment portal with a wider variety of payment options, and direct access to village news.*

### Strategic Plan Goal #5: Effective Governance

1. Continue to expand knowledge by attending training and seminars.  
*Staff to continue training on providing good customer service. Continue to learn the New World System, Neptune 360, and WaterSmart software and improve knowledge and skills in providing optimum quality services.*
2. IEPA Loan Administration.  
*Though the project did not score high enough to have funds reserved in FY24, there is a possibility that the project could have funds reserved in January 2024. The intent is to complete the design by December 2023 to be eligible for bypass funding.*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2024

Fund 050 - Water and Sewer Fund

Department 5010 - Water & Sewer Administration

Account	Description	FY 2020	FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	FY2023 vs.
		Actual	Actual	Actual	Budget	Projection	Budget	FY2024 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 961,547	\$ 982,894	\$ 1,033,373	\$ 1,107,503	\$ 1,106,053	\$ 1,156,175	\$ 48,672
401-412	Salaries - Part - Time	-	4,140	4,253	6,000	6,000	6,756	756
401-421	Overtime Compensation	11,588	14,820	20,570	18,472	18,472	18,472	-
401-428	On Call Premium Pay	-	-	-	2,250	3,200	3,375	1,125
401-441	State Retirement	116,554	125,468	110,703	95,968	95,293	105,216	9,248
401-442	Social Security	76,225	67,916	76,152	87,341	86,730	91,160	3,819
401-444	Employee Insurance	167,239	97,631	232,174	234,143	217,714	226,798	(7,345)
401-446	Unemployment Compensation	-	-	-	500	-	500	-
401-450	OPEB	36,811	201,648	176,208	-	-	-	-
401-451	Comp. Abs & IMRF (GLTD)	(64,520)	(171,045)	(296,428)	-	-	-	-
<b>Total Personnel Services</b>		<b>1,305,445</b>	<b>1,323,472</b>	<b>1,357,004</b>	<b>1,552,177</b>	<b>1,533,462</b>	<b>1,608,452</b>	<b>56,275</b>
402-411	Office Supplies	134	615	320	550	550	550	-
402-413	Memberships / Subscriptions	4,329	4,203	4,450	4,204	4,575	4,675	471
<b>Total Commodities</b>		<b>4,463</b>	<b>4,818</b>	<b>4,770</b>	<b>4,754</b>	<b>5,125</b>	<b>5,225</b>	<b>471</b>
403-411	Telephone	23,799	21,405	20,980	26,978	26,192	24,458	(2,520)
403-412	Postage	60,787	56,581	66,164	70,860	70,860	80,685	9,825
403-421	Liability Insurance Program	184,194	194,928	187,338	545,461	545,461	571,115	25,654
403-436	Maintenance Agreements	72,305	84,735	90,238	96,122	84,338	89,767	(6,355)
403-451	Equipment Rentals	5,769	6,720	5,313	3,084	5,500	6,408	3,324
403-456	IT Equipment Maint. & Replacement	23,101	27,590	18,284	16,089	16,089	12,105	(3,984)
403-461	Consulting Services	40,644	47,168	99,055	55,556	55,556	106,927	51,371
403-463	Auditing Services	11,920	13,068	11,008	12,604	12,604	16,421	3,817
403-470	Binding & Printing	19,680	17,826	20,229	23,792	23,792	29,632	5,840
403-471	Schools / Conferences / Meetings	-	222	227	486	457	486	-
403-480	Bad Debt	3,794	-	-	-	-	-	-
403-499	Miscellaneous Expense	14,952	21,915	23,152	21,958	21,958	21,958	-
403-501	Water Utility Assistance	-	-	-	-	1,000	2,500	2,500
<b>Total Contractual Services</b>		<b>460,946</b>	<b>492,157</b>	<b>541,987</b>	<b>872,990</b>	<b>863,807</b>	<b>962,462</b>	<b>89,472</b>
<b>Total Water &amp; Sewer Administration</b>		<b>\$ 1,770,854</b>	<b>\$ 1,820,448</b>	<b>\$ 1,903,761</b>	<b>\$ 2,429,921</b>	<b>\$ 2,402,394</b>	<b>\$ 2,576,139</b>	<b>\$ 146,218</b>

### **PURPOSE STATEMENT**

The goal of Water Treatment is to provide water of satisfactory quantity and quality that is free of health hazards and acceptable for household, commercial and industrial use at a reasonable cost.

### **DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

To meet all applicable water quality and testing standards. To monitor all plant operations and perform routine and preventative maintenance on pumping equipment. To schedule major repairs for water treatment facilities.

To monitor source of supply for future requirements of the community.

To contract outside contractor or consulting engineer services for major repairs, upgrading and maintenance of the treatment system.

To research possible system improvements and advise management of alternatives for improved service.

To keep informed of changing standards and new processes in water treatment techniques and equipment.

To complete annual Consumer Confidence Report.

To oversee the Village's Backflow Preventer Certification program.

To stay in compliance with Environmental Protection Agency Safe Drinking Water Act rules and regulations.

To provide all drinking water reports to the Illinois Environmental Protection Agency.

### **2023 ACCOMPLISHMENTS**

#### **Strategic Plan Goal #1: Maintain and Enhance Infrastructure**

- ✓ Rehab Evergreen Water Tower.  
This is part of an ongoing program to maintain the Village's water supply & infrastructure.  
*Completed in 3<sup>rd</sup> quarter.*

#### **Strategic Plan Goal #2: Community Image & Identity**

- ✓ Continued to improve appearance at well sites.  
Maintaining the Village's grounds at water supply facilities.  
*Completed in 3<sup>rd</sup> quarter.*

#### **Strategic Plan Goal # 3: Effectiveness Governance**

- ✓ Worked with the Engineering Division to complete the Source Water Protection Plan.  
*Completed 3<sup>rd</sup> quarter.*

## 2024 BUDGET GOALS

### Strategic Plan Goal # 2: Community Image & Identity

2. Continue to Improve the Appearance at Well Sites  
Maintaining the Village's grounds at the water supply facilities.  
*Ongoing.*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2024

Fund 050 - Water and Sewer Fund

Department 5020 - Water Treatment

Account	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 242,654	\$ 271,888	\$ 263,993	\$ 275,022	\$ 254,910	\$ 268,639	\$ (6,383)
401-421	Overtime Compensation	40,476	47,166	48,876	35,000	45,500	35,000	-
401-428	On Call Premium Pay	6,402	5,923	5,928	6,462	6,462	9,693	3,231
401-441	State Retirement	35,395	40,716	33,123	26,742	25,931	27,825	1,083
401-442	Social Security	21,972	24,669	24,157	24,211	23,476	23,971	(240)
401-444	Employee Insurance	28,757	16,682	37,146	36,350	47,310	49,658	13,308
401-451	Comp. Abs & IMRF (GLTD)	(19,856)	(35,430)	(106,828)	-	-	-	-
<b>Total Personnel Services</b>		<b>355,798</b>	<b>371,613</b>	<b>306,395</b>	<b>403,787</b>	<b>403,589</b>	<b>414,786</b>	<b>10,999</b>
402-411	Office Supplies	268	149	203	264	264	264	-
402-413	Memberships / Subscriptions	170	-	260	201	200	201	-
402-426	Bulk Chemicals	663	310	663	1,295	1,295	1,295	-
402-427	Materials & Supplies	11,137	8,921	7,237	9,433	8,000	9,433	-
402-431	Uniforms	1,075	779	982	700	700	700	-
402-433	Safety & Protective Equipment	3,102	2,052	2,227	4,769	3,800	3,209	(1,560)
<b>Total Commodities</b>		<b>16,414</b>	<b>12,211</b>	<b>11,573</b>	<b>16,662</b>	<b>14,259</b>	<b>15,102</b>	<b>(1,560)</b>
403-411	Telephone	5,324	4,520	2,000	4,200	3,700	4,200	-
403-412	Postage	112	-	-	200	100	200	-
403-413	Light & Power	62,687	64,352	53,576	86,250	80,000	86,250	-
403-414	Natural Gas	10,237	6,077	9,154	11,000	11,000	11,000	-
403-433	Contractual Services	-	128	-	-	-	-	-
403-434	M & R - Buildings	6,444	8,645	10,988	17,580	16,000	18,078	498
403-436	Maintenance Agreements	14,984	15,513	23,840	17,527	17,527	20,028	2,501
403-437	M & R - Other Equipment	-	1,760	2,829	8,500	4,000	8,500	-
403-443	M & R - Wells	2,311	5,357	825	8,000	3,000	8,000	-
403-445	M & R - Water Storage Tanks	7,000	4,575	5,150	50,000	50,000	53,300	3,300
403-452	Vehicle Maintenance & Replacement	11,944	11,045	7,555	7,912	7,912	8,786	874
403-456	IT Equipment Maint. & Replacement	18,178	20,900	12,716	9,778	9,778	3,408	(6,370)
403-464	Engineering Services	20,576	37,463	9,515	31,500	20,000	60,000	28,500
403-469	Testing Services	13,957	12,217	12,358	14,162	14,162	14,162	-
403-471	Schools / Conferences / Meetings	156	1,800	430	2,043	2,000	2,043	-
403-489	IEPA Discharge Fee	-	-	-	2,500	2,500	2,500	-
403-497	JAWA Fixed Costs	4,453,174	4,155,817	4,455,615	4,582,020	4,500,000	4,811,580	229,560
<b>Total Contractual Services</b>		<b>4,627,084</b>	<b>4,350,168</b>	<b>4,606,549</b>	<b>4,853,172</b>	<b>4,741,679</b>	<b>5,112,035</b>	<b>258,863</b>
413-421	Buildings	-	-	-	-	-	40,000	-
413-422	Improvement Other Than Buildings	-	-	41,470	10,000	-	100,000	90,000
413-443	Other Equipment	-	-	-	-	-	300,000	300,000
413-471	Water Storage Tanks	-	-	-	620,000	620,000	-	(620,000)
413-473	Water Wells	400,767	-	-	70,000	70,000	15,000	(55,000)
<b>Total Capital Outlay</b>		<b>400,767</b>	<b>-</b>	<b>41,470</b>	<b>700,000</b>	<b>690,000</b>	<b>455,000</b>	<b>(285,000)</b>
<b>Total Water Treatment</b>		<b>\$ 5,400,063</b>	<b>\$ 4,733,991</b>	<b>\$ 4,965,987</b>	<b>\$ 5,973,621</b>	<b>\$ 5,849,527</b>	<b>\$ 5,996,923</b>	<b>\$ (16,698)</b>



**PURPOSE STATEMENT**

To provide an adequate measure of potable water for consumption by our residents, as well as continuing supply for the Fire Department’s use in the protection of life and property.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

Provide maintenance on the Village’s water distribution system, including the following operations:

- Repair water main breaks and repair fire hydrants.
- Emergency repair of b-boxes for breakage, leaking, etc.
- Emergency repair of water distribution valves.
- Evaluate the water system for installation of new distribution valves to reduce the number of homes that must be shut off during main breaks.
- Annual fire hydrant flushing of 1,503 hydrants.
- Yard restoration after a dig-up, water main break, sewer repair, b-box, valves, etc.
- Locate and exercise water distribution valves.
- JULIE location of Village underground utilities.
- Assist other Public Works Departments as needed - snow plowing, brush pickup, etc.

**PERFORMANCE ACTIVITIES AND MEASURES**

Description of Measurement	2018	2019	2020	2021	2022
Miles of Water Mains	119.14	118.93	121.13	121.13	122.14
Number of Fire Hydrants	1,484	1,482	1,489	1,489	1,503
Number of System Valves	1,540	1,548	1,556	1,559	1,575
B-Box (clean, locate, repair)	346	468	348	676	816
Gate/Auxiliary Valves (clean, locate, repair)	114	71	127	72	123
Water Main Breaks	80	56	36	48	61
JULIE Locates	4,048	3,267	3,278	4,070	4,079
B-Box – Installation	8	1	5	1	15
Hydrants Flushed	1,558	1,428	1,484	1329	1,548
Hydrants Painted	3	0	0	0	0
Hydrants Repaired	42	19	29	290	114
Yard Preparation – hours	696	621	200	157	153
Yard Repairs - Square Yards	4,253	19,728	4,935	11,588	19,297

## 2023 ACCOMPLISHMENTS

### Strategic Plan Goal #1: Maintain and Enhance Infrastructure

- ✓ Water Main Replacement.  
The Village has an ongoing program to replace water mains based on age and condition. 3,000 ft of water main has been replaced in FY' 2023.  
*Ongoing.*
- ✓ Village Wide Leak Detection of Village's Water Distribution System.  
*Completed. Fourth quarter.*
- ✓ Provided field support to Village engineers and contractors to complete the installation of the replacement water main.  
*Completed. Fourth quarter.*

## 2024 BUDGET GOALS

### Strategic Plan Goal # 1: Maintain and Enhance Infrastructure

1. Water Main Replacement.  
The Village has an ongoing program to replace water main based on age and condition.  
*4<sup>th</sup> quarter.*
2. Annual Leak Detection.  
This will be done by sections based on cost. The Village will begin leak detection starting with the older sections of town first.  
*4<sup>th</sup> quarter.*
3. Provide Support to Engineering and Contractors.  
Support will be needed to complete the installation of the replacement water main.  
*4<sup>th</sup> quarter.*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2024

Fund 050 - Water and Sewer Fund

Department 5030 - Water Maintenance

Account	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 145,654	\$ 172,055	\$ 194,607	\$ 217,126	\$ 154,575	\$ 220,471	\$ 3,345
401-412	Salaries - Part - Time	-	4,364	-	5,000	5,000	5,000	-
401-421	Overtime Compensation	27,124	29,621	42,838	30,000	30,000	30,000	-
401-428	On Call Premium Pay	4,333	3,289	3,744	3,000	3,000	4,500	1,500
401-441	State Retirement	20,470	27,155	25,158	21,248	15,851	22,700	1,452
401-442	Social Security	18,041	10,650	17,646	19,618	14,732	19,940	322
401-444	Employee Insurance	42,213	20,889	77,646	78,748	67,400	80,283	1,535
401-451	Comp. Abs & IMRF (GLTD)	(17,367)	(71,585)	(41,864)	-	-	-	-
<b>Total Personnel Services</b>		<b>240,469</b>	<b>196,438</b>	<b>319,775</b>	<b>374,740</b>	<b>290,558</b>	<b>382,894</b>	<b>8,154</b>
402-413	Memberships / Subscriptions	65	350	-	180	120	180	-
402-427	Materials & Supplies	61,865	81,336	160,742	81,830	125,000	117,210	35,380
402-431	Uniforms	2,267	2,056	2,518	2,100	2,100	2,100	-
402-433	Safety & Protective Equipment	1,424	10,215	2,695	3,196	3,196	4,130	934
402-434	Small Tools	589	1,977	7,987	5,585	5,500	7,590	2,005
<b>Total Commodities</b>		<b>66,209</b>	<b>95,933</b>	<b>173,941</b>	<b>92,891</b>	<b>135,916</b>	<b>131,210</b>	<b>38,319</b>
403-435	M & R - Streets & Bridges	-	-	-	5,000	5,000	5,000	-
403-444	M & R - Water Mains	-	21,345	10,550	48,500	48,500	50,000	1,500
403-451	Equipment Rentals	-	412	-	640	640	640	-
403-452	Vehicle Maintenance & Replacement	151,576	145,093	127,072	136,513	136,513	204,421	67,908
403-456	IT Equipment Maint. & Replacement	17,771	20,496	12,414	9,478	9,478	2,808	(6,670)
403-461	Consulting Services	4,385	4,119	5,261	5,500	5,300	5,500	-
403-464	Engineering Services	-	-	-	-	-	600,000	600,000
403-469	Testing Services	4,864	5,150	3,729	6,000	4,000	36,000	30,000
403-471	Schools / Conferences / Meetings	-	1,164	3,600	3,800	3,500	3,750	(50)
<b>Total Contractual Services</b>		<b>178,596</b>	<b>197,778</b>	<b>162,625</b>	<b>215,431</b>	<b>212,931</b>	<b>908,119</b>	<b>692,688</b>
413-443	Other Equipment	-	-	-	-	-	131,840	-
413-472	Water Mains	1,207,764	98,084	3,802,496	1,615,000	1,615,000	4,500,000	2,885,000
<b>Total Capital Outlay</b>		<b>1,207,764</b>	<b>98,084</b>	<b>3,802,496</b>	<b>1,615,000</b>	<b>1,615,000</b>	<b>4,631,840</b>	<b>2,885,000</b>
<b>Total Water Maintenance</b>		<b>\$ 1,693,038</b>	<b>\$ 588,234</b>	<b>\$ 4,458,837</b>	<b>\$ 2,298,062</b>	<b>\$ 2,254,405</b>	<b>\$ 6,054,063</b>	<b>\$ 3,624,161</b>



**PURPOSE STATEMENT**

Operate the Water Meter Operations Division effectively; attain complete meter registration accuracy on all accounts; improve the relationship between the consumer and the Village and to improve upon the interrelationship with the Finance Department.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

Billing Department:

- A. Final read - move outs, hang deposit tag
- B. Turn water on/off
- C. Meter checks - high water bill
- D. Meter leaking
- E. No water - frozen service/low pressure
- F. Hang red tags for delinquent promissory note or NSF check

Monthly meter reading.

Water turn off for nonpayment of bill.

Water off/on at resident's request for repair of plumbing, etc.

Final inspections - seal new meters, install R900 system, inspect meter and b-box for new construction as needed.

Meter reading system repairs - repairs to meters that do not read during billing cycle for various reasons

Test water meters for high bills.

Replace frozen/broken water meters.

To assist in repair of water main breaks, sanitary sewer backups and other work related to the Water and Sewer Department.

Disassemble, clean, assemble and test reconditioned meters.

Assist other Public Works Divisions as needed - snow plowing, brush pickup, etc.

<b>PERFORMANCE ACTIVITIES AND MEASURES</b>					
<b>Description of Measurement</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Water Meters Read	157,217	155,479	161,561	118,600	198,555
Water Meters Replaced (3/4 x 3/4)	39	42	67	7558	32
Water Meter Service Requests	5,829	3,522	766	1,667	849
Water Turn On/Off	3,073	2,787	966	1,254	1,973
Install R900 Radios	540	585	234	160	117
Meter Repair/Cable/Register/Reseal Meter	207	180	17	67	517
Meter Checks - High Water Bill	1	4	383	13	8

Description of Measurement	2018	2019	2020	2021	2022
Meter Leaking	0	22	15	2	3
Meters Tested	1	27	10	0	0
Meters Tested/High Billing	0	0	3	1	4
No Water - Frozen Service/Low Pressure	6	1	1	4	11
Replace Meters - Frozen/Broken Bottom	1	15	2	0	0
Seal New Meters/Install RF900-New Construction	6	18	0	3	10
Service Status	376	359	2567	225	849

## 2023 ACCOMPLISHMENTS

### Strategic Plan Goal #1: Maintain and Enhance Infrastructure

- ✓ Improve and update residential water shut-off locations (B-boxes).  
Accurate records will assure that B-boxes can be located if they become covered.  
*Ongoing.*
- ✓ Improve the efficiency of the customer service request process.  
Continually trying to improve service to residents.  
*Ongoing.*
- ✓ Trained Staff to use the features and tasks available in the new Neptune 360-meter reading program  
*Ongoing. Will continue into FY'24.*

## 2024 BUDGET GOALS

### Strategic Plan Goal # 1: Maintain and Enhance Infrastructure

1. Improve and update residential water shut-off locations (B-boxes).  
Accurate records will assure that B-boxes can be located if they become covered.  
*1<sup>st</sup> through 4<sup>th</sup> quarter.*
2. Improve the efficiency of the customer service request process.  
Continually trying to improve service to residents.  
*1<sup>st</sup> through 4<sup>th</sup> quarter.*
3. Train staff to use the features and tasks available in the new Neptune 360-meter reading program.  
*1<sup>st</sup> through 4<sup>th</sup> quarter.*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2024

Fund 050 - Water and Sewer Fund

Department 5040 - Water Meter Operations

Account	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
Expenditures								
401-411	Salaries - Regular	\$ 53,760	\$ 55,484	\$ 62,240	\$ 66,614	\$ 63,337	\$ 69,438	\$ 2,824
401-421	Overtime Compensation	8,629	8,598	11,500	10,000	9,500	10,000	-
401-428	On Call Premium Pay	1,370	2,728	1,048	2,500	2,500	3,750	1,250
401-441	State Retirement	7,364	8,814	7,770	6,685	6,366	7,389	704
401-442	Social Security	4,658	4,871	5,471	6,052	5,764	6,365	313
401-444	Employee Insurance	20,930	11,381	24,832	23,568	23,640	25,596	2,028
401-451	Comp. Abs & IMRF (GLTD)	(11,709)	(40,514)	(18,515)	-	-	-	-
Total Personnel Services		<u>85,002</u>	<u>51,363</u>	<u>94,346</u>	<u>115,419</u>	<u>111,107</u>	<u>122,538</u>	<u>7,119</u>
402-411	Office Supplies	126	152	70	200	200	200	-
402-413	Memberships / Subscriptions	65	-	-	270	150	270	-
402-427	Materials & Supplies	46,198	24,568	34,211	21,620	21,620	21,503	(117)
402-431	Uniforms	924	536	677	600	600	600	-
402-433	Safety & Protective Equipment	125	125	680	912	900	890	(22)
Total Commodities		<u>47,439</u>	<u>25,381</u>	<u>35,638</u>	<u>23,602</u>	<u>23,470</u>	<u>23,463</u>	<u>(139)</u>
403-436	Maintenance Agreements	1,975	758	3,025	35,300	34,810	36,140	840
403-452	Vehicle Maintenance & Replacement	20,580	13,490	8,290	8,224	8,224	12,336	4,112
403-456	IT Equipment Maint. & Replacement	18,015	20,738	12,415	9,478	9,478	2,808	(6,670)
403-471	Schools / Conferences / Meetings	-	-	-	150	150	150	-
Total Contractual Services		<u>40,570</u>	<u>34,986</u>	<u>23,730</u>	<u>53,152</u>	<u>52,662</u>	<u>51,434</u>	<u>(1,718)</u>
413-443	Other Equipment	9,500	3,504,572	1,269,875	25,000	24,500	-	(25,000)
Total Capital Outlay		<u>9,500</u>	<u>3,504,572</u>	<u>1,269,875</u>	<u>25,000</u>	<u>24,500</u>	<u>-</u>	<u>(25,000)</u>
Total Water Meter Operations		<u>\$ 182,510</u>	<u>\$ 3,616,301</u>	<u>\$ 1,423,589</u>	<u>\$ 217,173</u>	<u>\$ 211,739</u>	<u>\$ 197,435</u>	<u>\$ (19,738)</u>

### **PURPOSE STATEMENT**

The primary goal is to protect the receiving stream water quality by continuous and efficient plant performance and produce a quality effluent that meets the parameters set forth by the Federal and State Environmental Protection Agencies. Also, to continue the practice of high safety work methods.

To keep operational problems to a minimum, to operate at maximum efficiency, and to maintain a safe, neat, and clean plant appearance.

In the field of public relations, to explain the purpose and operations of the treatment plant to visitors, civic organizations, and school classes.

### **DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The Sewage Treatment Plant treats all wastewater from the Hanover Park community for properties lying in DuPage County. We must maintain and keep lift stations running, filters, blowers, pumps, and motors in good operating condition. We inspect, observe, and record conditions and make calculations to determine the plant is working effectively.

To provide the necessary maintenance needs to assure continuous effective operations of the plant through a preventative maintenance program. To perform all necessary laboratory testing, analyze results, and make all necessary adjustments to keep the treatment plant in compliance.

To operate an efficient and cost-effective biosolids management program and comply with all Federal and State biosolids regulations.

### **2023 ACCOMPLISHMENTS**

#### **Strategic Plan Goal #1: Maintain and Enhance Infrastructure**

- ✓ Completed Plumtree force main repair.  
*Third quarter. Replaced 700 feet of force main that was installed in 1974, which exceeded its service life and had incurred numerous failures. Inspection of the force main confirmed the need to replace 700'.*

#### **Strategic Plan Goal #2: Effective Governance**

- ✓ Utilize Cartegraph  
*Ongoing. Utilized Cartegraph to optimize our planning, organization, and record keeping. This will be continuous goal in each quarter.*

### **2024 BUDGET GOALS**

#### **Strategic Plan Goal #1**

1. Replace Northway Forcemain. The forcemain has exceeded its expected service life and reduction in pumping capacity has indicated the forcemain has degraded below minimum C-Factor standards.  
*Construction and completion in 3<sup>rd</sup> quarter.*

## Strategic Plan Goal # 2

1. Utilize Cartegraph.  
*Ongoing.* Utilize Cartegraph to optimize our planning, organization, and record keeping.  
This will be continuous goal in each quarter.

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2024

Fund 050 - Water and Sewer Fund

Department 5050 - Sewage Treatment

Account	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 335,979	\$ 407,021	\$ 444,703	\$ 471,883	\$ 456,606	\$ 491,883	\$ 20,000
401-412	Salaries - Part - Time	-	5,150	-	5,000	5,000	5,000	-
401-421	Overtime Compensation	35,465	37,568	50,205	30,101	45,000	38,000	7,899
401-428	On Call Premium Pay	6,036	5,930	5,964	6,240	6,240	9,360	3,120
401-441	State Retirement	45,375	57,187	52,041	42,945	41,655	47,185	4,240
401-442	Social Security	27,431	33,277	36,578	39,262	38,093	41,033	1,771
401-444	Employee Insurance	117,594	56,838	149,951	146,628	141,121	146,428	(200)
401-451	Comp. Abs & IMRF (GLTD)	(33,347)	(74,015)	(114,301)	-	-	-	-
<b>Total Personnel Services</b>		<b>534,533</b>	<b>528,956</b>	<b>625,140</b>	<b>742,059</b>	<b>733,715</b>	<b>778,889</b>	<b>36,830</b>
402-411	Office Supplies	229	288	110	400	400	400	-
402-413	Memberships / Subscriptions	49,425	52,979	53,962	49,875	49,875	50,147	272
402-421	Gasoline & Lube	283	288	316	500	500	500	-
402-426	Bulk Chemicals	7,936	5,882	6,488	6,500	6,500	6,500	-
402-427	Materials & Supplies	24,795	22,975	23,999	24,000	24,000	24,000	-
402-428	Cleaning Supplies	604	434	446	500	500	500	-
402-431	Uniforms	912	757	795	800	800	800	-
402-433	Safety & Protective Equipment	1,485	1,158	9,891	7,333	7,333	4,645	(2,688)
402-434	Small Tools	179	192	199	200	200	200	-
<b>Total Commodities</b>		<b>85,847</b>	<b>84,953</b>	<b>96,207</b>	<b>90,108</b>	<b>90,108</b>	<b>87,692</b>	<b>(2,416)</b>
403-411	Telephone	14,343	13,790	10,134	12,803	11,200	12,803	-
403-412	Postage	44	-	1	150	150	150	-
403-413	Light & Power	139,780	138,209	117,575	174,616	165,000	174,616	-
403-414	Natural Gas	3,002	2,954	5,841	5,500	5,500	5,500	-
403-434	M & R - Buildings	9,283	10,423	10,611	41,795	41,795	41,795	-
403-436	Maintenance Agreements	10,508	10,962	9,482	10,918	10,918	11,528	610
403-441	M & R - Sewer Treatment Plant	51,462	59,922	59,007	60,000	60,000	60,000	-
403-442	M & R - Sewer Lines	7,350	11,553	12,000	15,000	15,000	15,000	-
403-451	Equipment Rentals	190,238	192,594	192,802	216,000	216,000	275,670	59,670
403-452	Vehicle Maintenance & Replacement	37,365	23,154	18,570	18,020	18,020	22,351	4,331
403-456	IT Equipment Maint. & Replacement	17,723	20,447	12,460	9,523	9,523	2,808	(6,715)
403-464	Engineering Services	55,508	24,738	12,500	47,600	47,600	50,600	3,000
403-469	Testing Services	15,343	13,166	16,000	16,000	16,000	17,000	1,000
403-471	Schools / Conferences / Meetings	446	3,700	1,231	2,650	2,650	2,650	-
403-472	Transportation	47	45	-	-	-	-	-
403-489	IEPA Discharge Fee	17,500	17,500	17,500	17,500	17,500	17,500	-
<b>Total Contractual Services</b>		<b>569,942</b>	<b>543,158</b>	<b>495,712</b>	<b>648,075</b>	<b>636,856</b>	<b>709,971</b>	<b>61,896</b>
413-443	Other Equipment	20,060	28,887	83,287	180,000	180,000	98,000	(82,000)
413-461	Sewage Treatment Plant	30,055	27,000	114,438	254,000	254,000	1,089,020	835,020
<b>Total Capital Outlay</b>		<b>50,115</b>	<b>55,887</b>	<b>197,725</b>	<b>434,000</b>	<b>434,000</b>	<b>1,187,020</b>	<b>753,020</b>
<b>Total Sewage Treatment</b>		<b>\$ 1,240,437</b>	<b>\$ 1,212,954</b>	<b>\$ 1,414,784</b>	<b>\$ 1,914,242</b>	<b>\$ 1,894,679</b>	<b>\$ 2,763,572</b>	<b>\$ 849,330</b>



**PURPOSE STATEMENT**

To ensure a healthy environment for the residents of Hanover Park by maintaining the Village's sanitary sewer system in a clean, free-flowing condition for conveyance to the treatment facility.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

Provide maintenance of the Village's sanitary sewer collection system, including the following operations:

- Respond to residents' complaints about sewer backups.
- Annual preventative maintenance of sanitary sewers (jetting/root cutting) in Cook County, consisting of 165,074 feet or 31.2 miles. Additionally, bi-annual preventative maintenance of sanitary sewers in DuPage County consisting of 275,300 feet or 52.14 miles including inspection of manhole conditions.
- Emergency dig up due to complete blockage of roots or collapsed section of sewer main.
- Repair or reconstruct sanitary sewer manhole due to deteriorating condition, as needed.
- Visual inspection of sewer lines using portable television camera and monitor, as needed, when problems occur during preventative maintenance; and to assist residents to determine responsibility of sewer problem.
- Assist other Public Works Divisions as needed – snow plowing, brush pickup, etc.

**PERFORMANCE ACTIVITIES AND MEASURES**

Description of Measurement	2018	2019	2020	2021	2022
Miles of Sanitary Sewers	93.79	93.79	93.79	93.79	93.82
Number of Manholes	2,353	2,353	2,353	2,353	2,359
Sanitary Sewer Backups	7	3	4	5	5
Sanitary Sewer Backup – Possible	42	30	31	30	32
Sanitary Sewer Inspections	1,148	0	0	1,000	500
Sanitary Sewer PM Root Cut/Jet (in. ft.)	173,524	291,354	166,000	231,895	235,150
Sanitary Sewer Televising (ft.)	1,082	90,819	14,361	43,768	94,334
Sanitary Sewer Repair – Each	82	1	3	4	2

**2023 ACCOMPLISHMENTS**

**Strategic Plan Goal #1: Maintain and Enhance Infrastructure**

- ✓ *Televised 30,000 feet and vactor 200,000 feet per year. This assisted in long-term sewer lining planning over the entire FY.*
- ✓ *Inspected 20% of manholes within DuPage and Cook. This assisted in long-term collection system planning over the entire FY.*

- ✓ *Relined sanitary sewers in Cook County. Third quarter bid and fourth quarter construction. Relining is a process in which a plastic material is inserted into the pipe to fill any severe cracks or separations.*

**Strategic Plan Goal # 2 Effectiveness Governance**

- ✓ Utilized Cartegraph.  
*Ongoing. Utilize Cartegraph to optimize our planning, organization, and record keeping. This will be a continuous goal in each quarter.*

**Additional Accomplishments**

Sanitary Sewer Improvement Program

<b>Televising of Sanitary Sewer Lines Completed by Calendar Year (feet)</b>		<b>Relining of Sanitary Sewer Lines Completed by Calendar Year (feet)</b>	
2018	1,082	2018	2,726
2019	90,819	2019	2,481
2020	14,361	2020	0*
2021	43,768	2021	1,981
2022	94,334	2022	235,150
Total:	244,364	Total:	242,338

\*Postponed due to sanitary sewer force main collapse. Funding held back due to unknown cost of force main evaluation.

**2024 BUDGET GOALS**

**Strategic Plan Goal # 1 -Maintain and Enhance Infrastructure**

1. Televis 90,000 feet and Vactor 210,000 feet per year.  
This will assist in long-term sewer lining planning over the entire FY.
2. Inspect 20% of manholes in DuPage and Cook County respectively.  
This will assist in long-term collection system planning over the entire FY.
3. Reline sanitary sewers in Cook County.  
Third quarter bid and fourth quarter construction. Relining is a process in which a plastic material is inserted into the pipe to fill any severe cracks or separations.

**Strategic Plan Goal # 2-Effectiveness Governance**

1. Utilize Cartegraph.  
Ongoing. Utilize Cartegraph to optimize our planning, organization, and record-keeping. This will be a continuous goal in each quarter.

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2024

Fund 050 - Water and Sewer Fund

Department 5060 - Sewer Maintenance

Account	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
Expenditures								
401-411	Salaries - Regular	\$ 145,654	\$ 174,168	\$ 199,865	\$ 217,126	\$ 154,575	\$ 220,471	\$ 3,345
401-412	Salaries - Part - Time	-	-	-	5,000	-	5,000	-
401-421	Overtime Compensation	26,498	27,566	42,310	30,000	30,000	30,000	-
401-428	On Call Premium Pay	4,333	3,289	3,744	3,000	4,500	4,500	1,500
401-441	State Retirement	20,557	27,111	25,714	21,248	15,977	22,700	1,452
401-442	Social Security	18,148	10,226	18,046	19,618	14,465	19,940	322
401-444	Employee Insurance	42,212	34,727	77,643	78,748	67,400	80,283	1,535
401-451	Comp. Abs & IMRF (GLTD)	(17,367)	(71,585)	(41,864)	-	-	-	-
Total Personnel Services		240,035	205,502	325,459	374,740	286,917	382,894	8,154
402-427	Materials & Supplies	11,768	25,557	15,772	15,800	15,044	15,800	-
402-429	Parts & Accessories - Non - Auto	683	5,953	10,400	10,600	10,101	10,600	-
402-431	Uniforms	1,130	1,252	1,392	1,400	1,400	1,400	-
402-433	Safety & Protective Equipment	500	2,154	2,049	2,140	635	2,140	-
402-434	Small Tools	-	95	155	160	160	160	-
Total Commodities		14,081	35,011	29,766	30,100	27,340	30,100	-
403-435	M & R - Streets & Bridges	-	7,732	7,078	8,000	6,144	8,000	-
403-437	M & R - Other Equipment	-	253	165	400	400	400	-
403-442	M & R - Sewer Lines	13,729	13,938	13,515	14,000	14,000	14,000	-
403-452	Vehicle Maintenance & Replacement	208,942	135,753	119,201	118,851	118,851	144,662	25,811
403-456	IT Equipment Maint. & Replacement	17,771	20,496	12,414	9,478	9,478	2,808	(6,670)
403-471	Schools / Conferences / Meetings	500	1,025	914	3,500	3,500	3,500	-
Total Contractual Services		240,942	179,196	153,286	154,229	152,373	173,370	19,141
413-462	Sewer Lines	130,887	177,984	657,108	1,069,000	1,069,000	550,000	(519,000)
Total Capital Outlay		130,887	177,984	657,108	1,069,000	1,069,000	550,000	(519,000)
Total Sewer Maintenance		\$ 625,945	\$ 597,693	\$ 1,165,620	\$ 1,628,069	\$ 1,535,630	\$ 1,136,364	\$ (491,705)

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2024

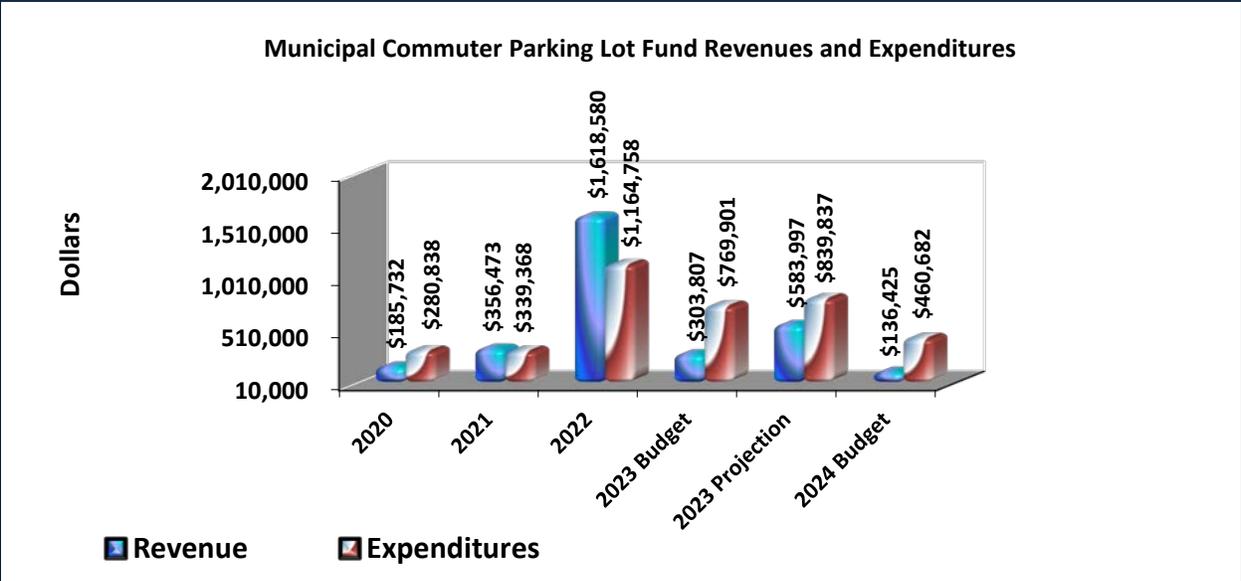
Fund 050 - Water and Sewer Fund

Department 5070 - Depreciation & Debt Service

Account	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
Expenditures								
403-482	JAWA Operating Costs	\$ 924,999	\$ 1,019,904	\$ 1,009,328	\$ 1,041,860	\$ 804,788	\$ 714,352	\$ (327,508)
403-493	Depreciation Expense	1,000,533	1,004,515	994,255	-	1,000,000	-	-
403-500	Amortization Expense	7,254	7,254	7,254	-	-	-	-
Total Contractual Services		<u>1,932,786</u>	<u>2,031,673</u>	<u>2,010,837</u>	<u>1,041,860</u>	<u>1,804,788</u>	<u>714,352</u>	<u>(327,508)</u>
412-431	General Capital Outlay	-	-	46,680	15,000	15,000	15,000	-
412-431-20	Gen. Cap. Outlay I.T. Replacement	-	-	-	30,000	30,000	-	(30,000)
412-461	Central Equipment	23,400	-	-	-	-	-	-
Total Interfund Transfers		<u>23,400</u>	<u>-</u>	<u>46,680</u>	<u>45,000</u>	<u>45,000</u>	<u>15,000</u>	<u>(30,000)</u>
Total Depreciation & Debt Service		<u>\$ 1,956,186</u>	<u>\$ 2,031,673</u>	<u>\$ 2,057,517</u>	<u>\$ 1,086,860</u>	<u>\$ 1,849,788</u>	<u>\$ 729,352</u>	<u>\$ (357,508)</u>

# MUNICIPAL COMMUTER PARKING LOT FUND

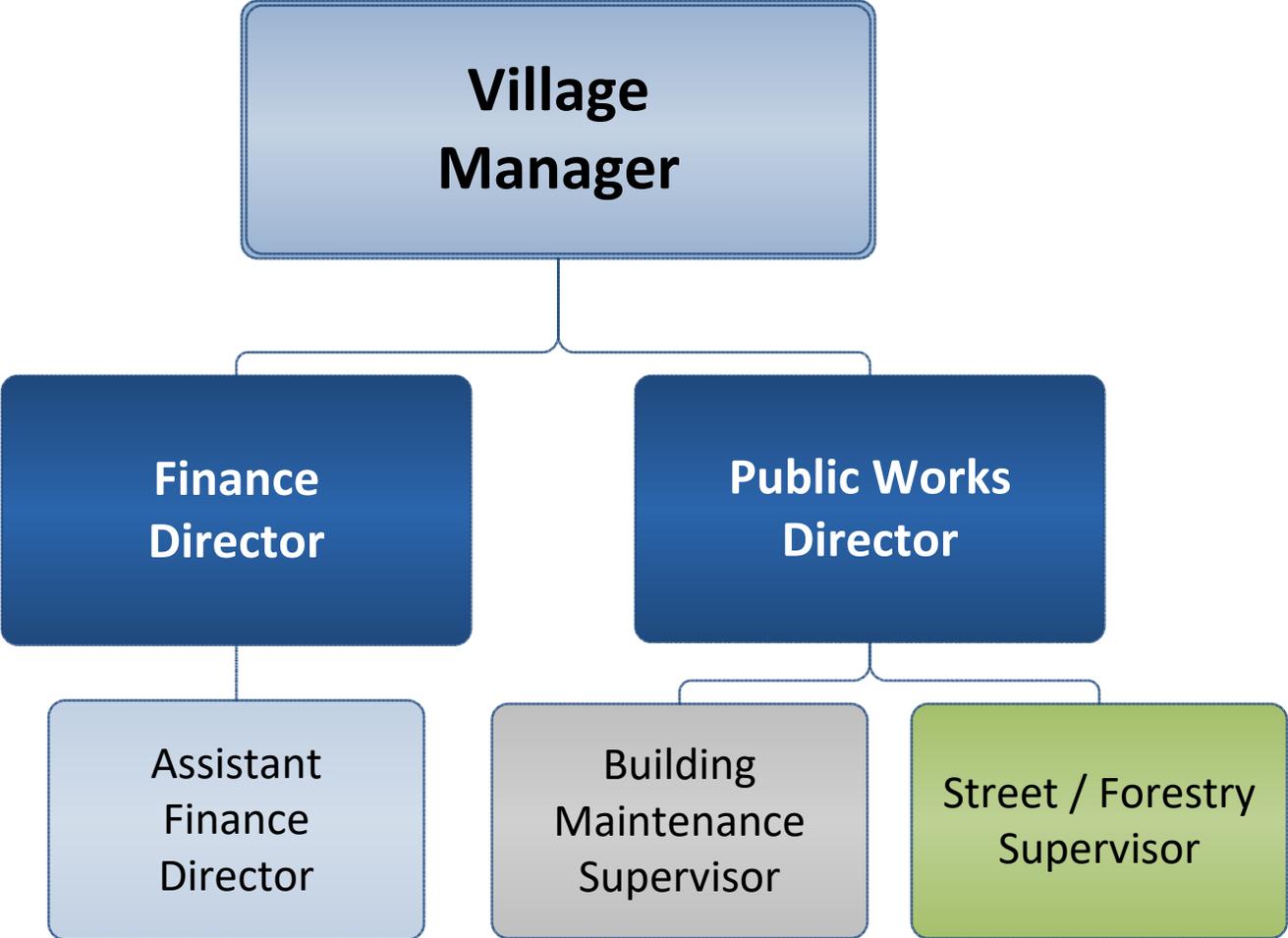
The Municipal Commuter Parking Lot Fund – used to account for the operations associated with the 1,399 commuter parking spaces in the Hanover Park Commuter Lot. The Public Works Department is responsible for maintaining the parking lots at the train station. Public Works Department manages snow removal, landscaping, tree planting, parking machine maintenance, asphalt and street lighting repairs. The Village charges a daily parking fee of \$1.75 per day, Annual passes for \$385.00 (discounted until December 31<sup>st</sup>), and Monthly pass for \$35.00. **Effective in 2024 the Village will no longer sell monthly or yearly permits. The Village will transition to pay-by-plate instead of pay-by-space effective in FY2024.**



Municipal Commuter Lot	2020	2021	2022	2023 Budget	2023 Projection	2024 Budget
Revenues	185,732	356,473	1,618,580	303,807	583,997	136,425
Expenditures	340,496	339,368	1,164,758	769,901	839,837	460,682
Difference	(154,764)	17,105	453,822	(466,094)	(255,840)	(324,257)

This Fund continues to struggle because of the lack of parking activity in the Metra Station. The Board already approved an advance loan from General Fund in FY2021 \$300,000, FY2022 \$800,000 and \$200,000 in FY2023, this will cover the day-to-day operation of the Metra Station and improvements like parking lot maintenance and heater replacement of the Station and help the fund recover from continued revenue loss. The pedestrian crossing safety improvements for \$1,050,000 completed in FY2023 funding came from the Build Illinois Bond Fund to the Department of Commerce and Economic Opportunity (DCEO). FY2024 revenues budgeted at \$136,425, while total expenditures are \$460,682. This balanced budget has an operating deficit of \$324,257, which brings the unassigned fund balance to \$137,806 at the end of FY2024.

# 051 – Municipal Commuter Parking Lot



### **PURPOSE STATEMENT**

The goal of the Municipal Commuter Parking Lot is to maintain a clean and safe facility.

### **DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

To provide adequate parking places; ensure safe and clean drives, walks, ramps, and stairs; and to maintain, on a daily basis, the Commuter Station.

### **2023 ACCOMPLISHMENTS**

#### **Strategic Plan Goal #1: Maintain and Enhance Infrastructure**

- ✓ Provided pavement maintenance and restriping of parking lots.  
*Second through fourth quarters. A large portion of the south METRA parking lot had crack filling and area patching completed.*
- ✓ Designed and installed aesthetic improvements to landscaping.  
*Completed - Second through fourth quarters. Staff has designed new landscaping plans, including new plants for the islands and grounds.*

#### **Strategic Plan Goal #2: Effective Governance**

- ✓ Continued high level of customer service delivery.  
*First through fourth quarters. The Village works closely with METRA and station users when there are complaints or concerns about the station in order to provide the best possible experience for the METRA station users.*

### **2024 BUDGET GOALS**

#### **Strategic Plan Goal #1: Maintain and Enhance Infrastructure**

1. Complete station improvements, including replacing the station heaters.  
*Second and third quarters*
2. Complete conversion of comlot payment system to Pay-by-Plate. Includes new hardware at Metra station.  
*Third quarter*

#### **Strategic Plan Goal #2: Effective Governance**

3. Continue a high level of customer service delivery.  
*First through fourth quarters*

VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2024

**Fund 51 - Municipal Commuter Lot Fund**

Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
323-309 Parking Lot Meter Fee	\$ 47,541	\$ 39,250	\$ 71,275	\$ 65,000	\$ 91,155	\$ 122,675	\$ 57,675
323-310 Parking Lot Permit Fee	135,000	17,220	28,170	28,700	34,545	8,750	(19,950)
364-300 Rental Income	600	-	3,400	2,400	600	-	(2,400)
<b>Total Charges for Services</b>	<b>183,141</b>	<b>56,470</b>	<b>102,845</b>	<b>96,100</b>	<b>126,300</b>	<b>131,425</b>	<b>35,325</b>
332-301 State Grants	-	-	713,093	207,697	207,697	-	(207,697)
<b>Total Intergovernmental Revenue</b>	<b>-</b>	<b>-</b>	<b>713,093</b>	<b>207,697</b>	<b>207,697</b>	<b>-</b>	<b>(207,697)</b>
361-300 Interest On Investments	2,591	3	2,641	10	50,000	5,000	4,990
<b>Total Investment Income</b>	<b>2,591</b>	<b>3</b>	<b>2,641</b>	<b>10</b>	<b>50,000</b>	<b>5,000</b>	<b>4,990</b>
391-301 General Fund	-	300,000	800,000	-	200,000	-	-
<b>Total Interfund Transfers</b>	<b>-</b>	<b>300,000</b>	<b>800,000</b>	<b>-</b>	<b>200,000</b>	<b>-</b>	<b>-</b>
<b>Total Revenues and Other Financing Sources</b>	<b>\$ 185,732</b>	<b>\$ 356,473</b>	<b>\$ 1,618,580</b>	<b>\$ 303,807</b>	<b>\$ 583,997</b>	<b>\$ 136,425</b>	<b>\$ (167,382)</b>

**Expenditures and Other Financing Uses**

401-411 Salaries - Regular	\$ 111,556	\$ 114,338	\$ 123,078	\$ 132,227	\$ 129,209	\$ 136,522	\$ 4,295
401-421 Overtime Compensation	3,983	5,776	7,584	7,013	7,013	7,013	-
401-428 On Call Premium Pay	1,613	1,605	1,352	1,687	1,687	2,530	843
401-441 State Retirement	13,997	16,095	13,716	11,911	11,654	12,971	1,060
401-442 Social Security	11,915	5,825	9,581	10,777	10,551	11,175	398
401-444 Employee Insurance	34,433	18,958	47,184	48,690	42,307	44,692	(3,998)
401-450 OPEB	1,807	9,463	16,270	-	-	-	-
401-451 Comp. Abs & IMRF (GLTD)	(9,817)	(16,480)	(36,479)	-	-	-	-
<b>Total Personnel Services</b>	<b>169,487</b>	<b>155,581</b>	<b>182,285</b>	<b>212,305</b>	<b>202,421</b>	<b>214,903</b>	<b>2,598</b>
402-411 Office Supplies	789	827	797	1,394	1,394	1,394	-
402-426 Bulk Chemicals	1,980	1,998	1,808	2,000	2,000	2,000	-
402-427 Materials & Supplies	1,476	995	1,376	1,500	1,500	1,500	-
402-428 Cleaning Supplies	917	896	883	900	900	900	-
<b>Total Commodities</b>	<b>5,161</b>	<b>4,716</b>	<b>4,864</b>	<b>5,794</b>	<b>5,794</b>	<b>5,794</b>	<b>-</b>
403-412 Postage	156	59	134	300	150	300	-
403-413 Light & Power	11,334	10,119	10,366	13,225	12,000	13,225	-
403-414 Natural Gas	2,429	3,125	4,384	4,800	4,800	4,800	-
403-434 M & R - Buildings	1,920	3,784	6,879	2,000	2,000	2,000	-
403-435 M & R - Streets & Bridges	50,326	37,600	26,097	47,400	47,400	47,400	-
403-436 Maintenance Agreements	13,927	14,110	20,930	13,880	13,880	13,880	-
403-493 Depreciation Expense	78,207	78,586	78,586	-	78,586	-	-
403-499 Miscellaneous Expense	7,550	8,161	11,457	7,500	10,109	13,380	5,880
<b>Total Contractual Services</b>	<b>165,847</b>	<b>155,545</b>	<b>158,833</b>	<b>89,105</b>	<b>168,925</b>	<b>94,985</b>	<b>5,880</b>

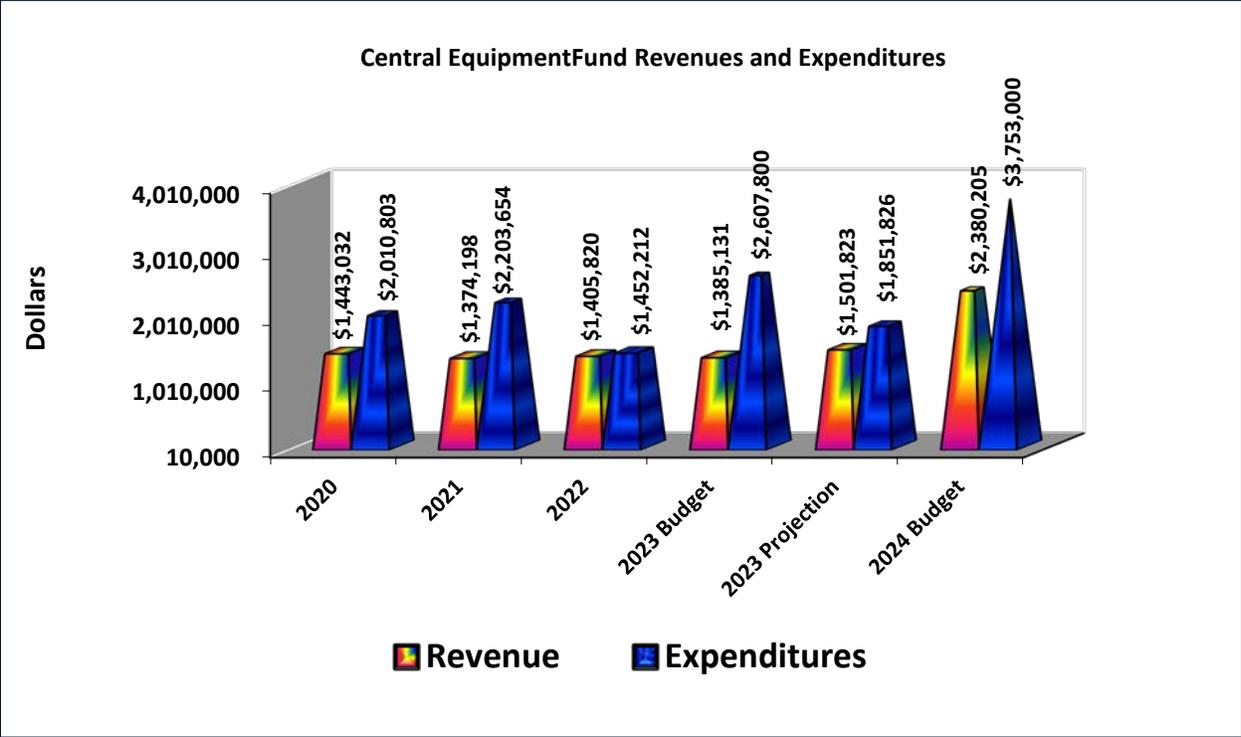
VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2024

**Fund 51 - Municipal Commuter Lot Fund**

Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Expenditures and Other Financing Uses (Continued)</b>							
413-421 Buildings	-	-	-	30,000	-	-	(30,000)
413-422 Improvement Other Than Buildings	-	23,527	818,776	432,697	462,697	145,000	(287,697)
<b>Total Capital Outlay</b>	<b>-</b>	<b>23,527</b>	<b>818,776</b>	<b>462,697</b>	<b>462,697</b>	<b>145,000</b>	<b>(317,697)</b>
<b>Total Expenditures and Other Financing Uses</b>	<b>\$ 340,496</b>	<b>\$ 339,368</b>	<b>\$ 1,164,758</b>	<b>\$ 769,901</b>	<b>\$ 839,837</b>	<b>\$ 460,682</b>	<b>\$ (309,219)</b>
<b>Net Position</b>	<b>\$ (154,764)</b>	<b>\$ 17,106</b>	<b>\$ 453,822</b>	<b>\$ (466,094)</b>	<b>\$ (255,840)</b>	<b>\$ (324,257)</b>	<b>\$ -</b>
Net Investment in Capital Assets	2,516,976	2,438,390	2,359,804	2,359,804	2,281,218	2,281,218	-
Unrestricted	11,217	106,909	639,317	173,223	462,063	137,806	-
<b>Ending Net Position</b>	<b>\$ 2,528,193</b>	<b>\$ 2,545,299</b>	<b>\$ 2,999,120</b>	<b>\$ 2,533,026</b>	<b>\$ 2,743,280</b>	<b>\$ 2,419,023</b>	<b>\$ -</b>

# CENTRAL EQUIPMENT FUND

Central Equipment Fund - also known as a Sinking Fund was established to provide for the replacement of large, expensive and longer-lasting equipment of the Village. This equipment includes items such as fire apparatus, squad cars, and dump trucks, etc. Equipment needs are evaluated each year and the schedule modified for changes in the condition of the equipment. Some items may need replacement sooner than expected due to high maintenance costs and other items may be extended thus delaying their replacement. Financing is provided by transfers from the various Village funds.



Central Equipment	2020	2021	2022	2023 Budget	2023 Projection	2024 Budget
Revenues	1,443,032	1,374,198	1,405,820	1,385,131	1,501,823	2,380,205
Expenditures	2,010,803	2,203,654	1,452,212	2,607,800	1,851,826	3,753,000
Difference	(567,771)	(829,456)	(46,392)	(1,222,669)	(350,003)	(1,372,795)

FY2024 revenues are budgeted at \$2,380,205 while total expenditures are \$3,753,000, including a depreciation expense of \$1,220,000 (**depreciation does not result in the outflow of cash**). With that, there is a deficit of \$1,372,795. The fund balance will be utilized to offset the deficit, which leaves an ending fund balance of \$7,863,051 at the end of FY2024.

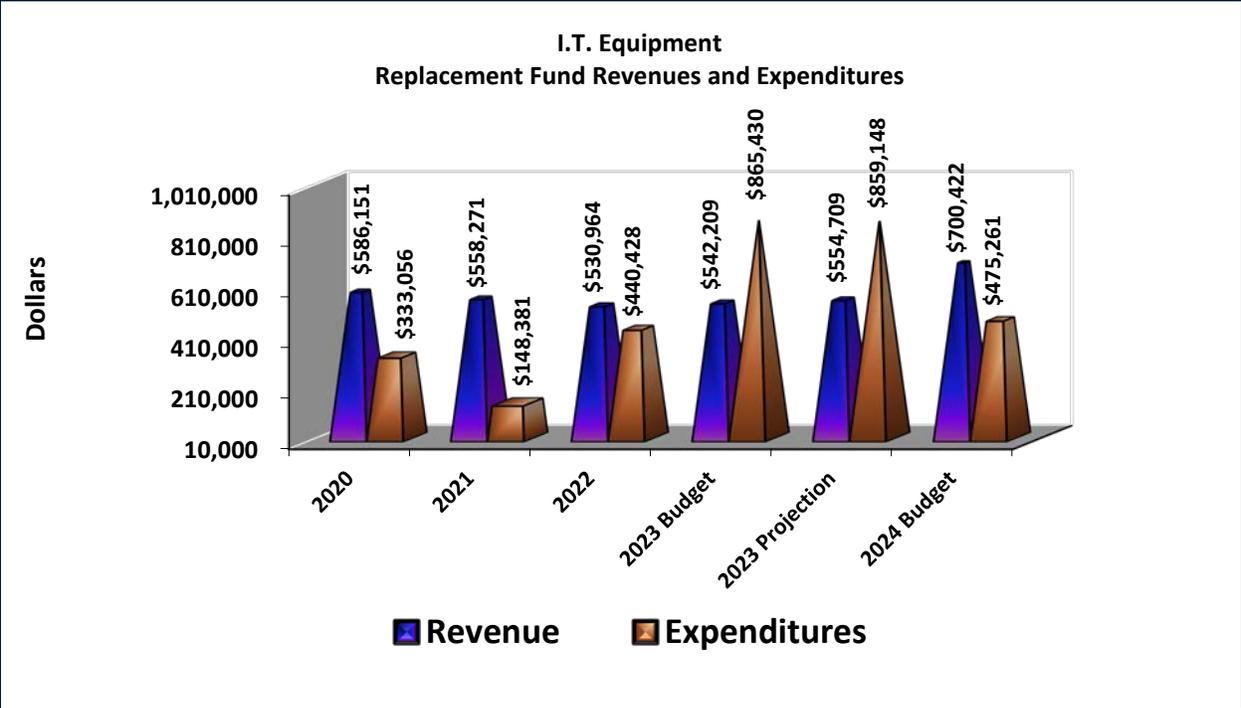
VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2024

Fund 61 - Central Equipment Fund

Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
361-300 Interest On Investments	\$ 33,565	\$ 11,881	\$ 82,589	\$ 11,000	\$ 85,000	\$ 100,000	\$ 89,000
362-300 Net Change In Fair Value	-	-	(80,230)	-	-	-	-
Total Investment Income	<u>33,565</u>	<u>11,881</u>	<u>2,359</u>	<u>11,000</u>	<u>85,000</u>	<u>100,000</u>	<u>89,000</u>
389-301 General Fund	1,034,138	1,017,285	1,029,714	1,096,243	1,096,243	1,898,037	801,794
389-350 Water & Sewer Fund	280,840	269,535	270,487	277,888	277,888	382,168	104,280
Total Miscellaneous	<u>1,314,978</u>	<u>1,286,820</u>	<u>1,300,201</u>	<u>1,374,131</u>	<u>1,374,131</u>	<u>2,280,205</u>	<u>906,074</u>
391-301 General Fund	54,600	33,000	-	-	-	-	-
391-350 Water & Sewer Fund	23,400	-	-	-	-	-	-
Total Interfund Transfers	<u>78,000</u>	<u>33,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
392-301 Gain - Sale of Capital Assets	44,240	42,497	103,260	-	42,692	-	-
392-302 Loss - Sale of Capital Assets	(27,751)	-	-	-	-	-	-
Total Other	<u>16,489</u>	<u>42,497</u>	<u>103,260</u>	<u>-</u>	<u>42,692</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources	<u>\$ 1,443,032</u>	<u>\$ 1,374,198</u>	<u>\$ 1,405,820</u>	<u>\$ 1,385,131</u>	<u>\$ 1,501,823</u>	<u>\$ 2,380,205</u>	<u>\$ 995,074</u>
<b>Expenditures and Other Financing Uses</b>							
403-493 Depreciation Expense	\$ 932,503	\$ 982,807	\$ 950,477	\$ 1,220,000	\$ 1,220,000	\$ 1,220,000	\$ -
Total Contractual Services	<u>932,503</u>	<u>982,807</u>	<u>950,477</u>	<u>1,220,000</u>	<u>1,220,000</u>	<u>1,220,000</u>	<u>-</u>
413-441 Automobiles	248,900	185,535	198,519	248,800	136,000	214,000	(34,800)
413-442 Trucks	479,400	993,522	54,648	800,000	155,000	2,319,000	1,519,000
413-443 Other Equipment	350,000	41,789	248,568	339,000	340,826	-	(339,000)
Total Capital Outlay	<u>1,078,300</u>	<u>1,220,847</u>	<u>501,735</u>	<u>1,387,800</u>	<u>631,826</u>	<u>2,533,000</u>	<u>1,145,200</u>
Total Expenditures and Other Financing Uses	<u>\$ 2,010,803</u>	<u>\$ 2,203,654</u>	<u>\$ 1,452,212</u>	<u>\$ 2,607,800</u>	<u>\$ 1,851,826</u>	<u>\$ 3,753,000</u>	<u>\$ 1,145,200</u>
Net Position	<u>\$ (567,771)</u>	<u>\$ (829,456)</u>	<u>\$ (46,392)</u>	<u>\$ (1,222,669)</u>	<u>\$ (350,003)</u>	<u>\$ (1,372,795)</u>	<u>\$ -</u>
Invested in Capital Assets	5,490,812	5,692,872	5,244,130	5,411,930	4,655,956	5,968,956	-
Unrestricted	<u>6,088,412</u>	<u>6,241,763</u>	<u>7,145,849</u>	<u>7,143,180</u>	<u>8,015,846</u>	<u>7,863,051</u>	<u>-</u>
Ending Net Position	<u>\$ 11,579,224</u>	<u>\$ 11,934,635</u>	<u>\$ 12,389,979</u>	<u>\$ 12,555,110</u>	<u>\$ 12,671,802</u>	<u>\$ 13,832,007</u>	<u>\$ -</u>

# I.T. EQUIPMENT REPLACEMENT FUND

I.T. Equipment Replacement Fund – accounts for the funds annually set aside for timely replacement of equipment that meets the current business operation needs. Equipment includes computers, printers, copiers, data storage devices, scanners, and telecommunications equipment. The Village Board established the Fund in 2015. Financing is provided through transfers from the various Village funds.



I.T. Equipment	2020	2021	2022	2023 Budget	2023 Projection	2024 Budget
<b>Revenues</b>	586,151	558,271	530,964	542,209	554,709	700,422
<b>Expenditures</b>	333,056	148,381	440,428	865,430	859,148	475,261
<b>Difference</b>	253,095	409,890	90,536	(323,221)	(304,439)	225,161

FY2024 revenues are budgeted at \$700,422 while total expenditures are \$475,261. A surplus of \$225,161 will be added to the fund balance which brings the assigned fund balance to \$1,277,941 at the end of FY2024.

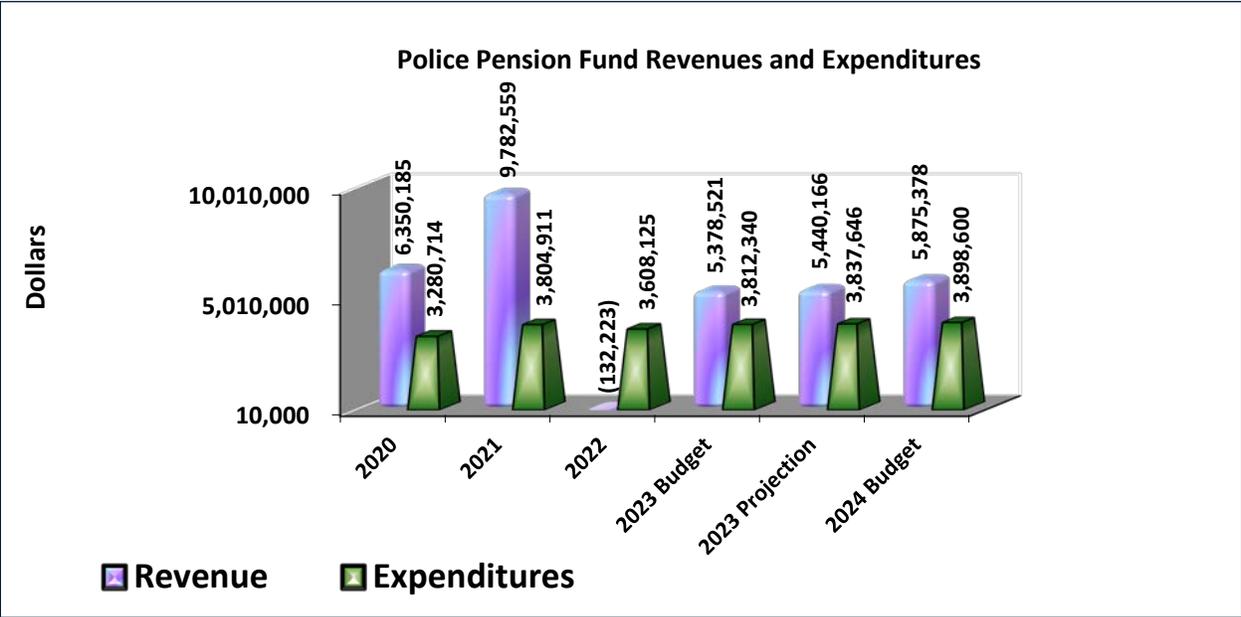
VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2024

Fund 62 - I.T. Equipment Replacement Fund

Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
361-300 Interest On Investments	\$ 3,459	\$ 407	\$ 20,225	\$ 500	\$ 13,000	\$ 13,000	\$ 12,500
362-300	-	-	(13,799)	-	-	-	-
Total Investment Income	<u>3,459</u>	<u>407</u>	<u>6,426</u>	<u>500</u>	<u>13,000</u>	<u>13,000</u>	<u>12,500</u>
389-352 IT Equip Funding - W & S	112,559	130,667	80,703	63,824	63,824	26,745	(37,079)
389-353 IT Equip Funding - General	470,133	383,803	440,000	447,885	447,885	660,677	212,792
Total Miscellaneous	<u>582,692</u>	<u>514,470</u>	<u>520,703</u>	<u>511,709</u>	<u>511,709</u>	<u>687,422</u>	<u>175,713</u>
391-318 State Restricted Fund	-	40,000	-	-	-	-	-
391-350 Water & Sewer Fund	-	-	-	30,000	30,000	-	(30,000)
Total Interfund Transfers	<u>-</u>	<u>40,000</u>	<u>-</u>	<u>30,000</u>	<u>30,000</u>	<u>-</u>	<u>(30,000)</u>
392-301 Gain - Sale of Capital Assets	-	3,394	3,835	-	-	-	-
Total Other	<u>-</u>	<u>3,394</u>	<u>3,835</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources	<u>\$ 586,151</u>	<u>\$ 558,271</u>	<u>\$ 530,964</u>	<u>\$ 542,209</u>	<u>\$ 554,709</u>	<u>\$ 700,422</u>	<u>\$ 158,213</u>
<b>Expenditures and Other Financing Uses</b>							
403-493 Depreciation Expense	\$ 11,421	\$ 11,421	\$ 11,421	\$ -	\$ 11,421	\$ -	\$ -
Total Contractual Services	<u>11,421</u>	<u>11,421</u>	<u>11,421</u>	<u>-</u>	<u>11,421</u>	<u>-</u>	<u>-</u>
413-431 I.T. Equipment - Servers	192,273	-	129,532	296,000	296,000	190,788	(105,212)
413-431 I.T. Equipment - PC/Laptops	86,342	53,152	66,657	95,000	95,000	85,000	(10,000)
413-431 I.T. Equipment - MDT	43,020	47,398	58,635	60,000	60,000	60,000	-
413-431 I.T. Equipment - Miscellaneous	-	36,411	174,182	414,430	396,727	139,473	(274,957)
Total Capital Outlay	<u>321,635</u>	<u>136,961</u>	<u>429,007</u>	<u>865,430</u>	<u>847,727</u>	<u>475,261</u>	<u>(390,169)</u>
Total Expenditures and Other Financing Uses	<u>\$ 333,056</u>	<u>\$ 148,381</u>	<u>\$ 440,428</u>	<u>\$ 865,430</u>	<u>\$ 859,148</u>	<u>\$ 475,261</u>	<u>\$ (390,169)</u>
Net Position	<u>\$ 253,095</u>	<u>\$ 409,889</u>	<u>\$ 90,536</u>	<u>\$ (323,221)</u>	<u>\$ (304,439)</u>	<u>\$ 225,161</u>	<u>\$ -</u>
Invested in Capital Assets	142,762	131,341	119,920	119,920	108,499	108,499	-
Unrestricted	<u>822,530</u>	<u>1,243,841</u>	<u>1,345,798</u>	<u>1,022,577</u>	<u>1,052,780</u>	<u>1,277,941</u>	<u>-</u>
Ending Net Position	<u>\$ 965,292</u>	<u>\$ 1,375,181</u>	<u>\$ 1,465,718</u>	<u>\$ 1,142,497</u>	<u>\$ 1,161,279</u>	<u>\$ 1,386,440</u>	<u>\$ -</u>

# POLICE PENSION FUND

Police Pension Fund – the Village’s sworn police employees participate in the Police Pension Plan. The Pension Plan functions for the benefit of these employees and is governed by a five-member pension board consisting of two members appointed by the Village President, one elected pension beneficiary and two elected police employees. The Village and Police Pension Plan participants are obligated to fund all Pension costs based upon actuarial valuations. The State of Illinois is authorized to establish benefit levels and the Village is authorized to approve the actuarial assumptions used in the determination of contribution levels. Although it possesses many of the characteristics of a legally separate government, the Police Pension Fund is reported as if it were part of the Village for budgetary purposes because of the Village’s fiduciary responsibility to the Pension.



Police Pension	2020	2021	2022	2023 Budget	2023 Projection	2024 Budget
<b>Revenues</b>	6,350,185	9,782,559	(132,223)	5,378,521	5,440,166	5,875,378
<b>Expenditures</b>	3,280,714	3,804,911	3,608,125	3,812,340	3,837,646	3,898,600
<b>Difference</b>	3,069,471	5,977,648	(3,740,348)	1,566,181	1,602,520	1,976,778

FY2024 revenues are budgeted at \$5,875,378 while total expenditures are \$3,898,600. A surplus of \$1,976,778 will increase the net position restricted to \$45,273,695 at the end of FY2024. Appropriations increased due to retiree benefits percentage increase (3% compounded-per year basis), increase in the number of public safety officers retiring each year and the pension service administration (PSA) expenses. Current annual funding by the Village meets statutory requirements. It requires the funds to be 100% funding target over a layered amortization period of 15 years, which is verified by an annual actuarial analysis. As of December 31, 2022, the Police Pension Fund was funded at 55.66%.

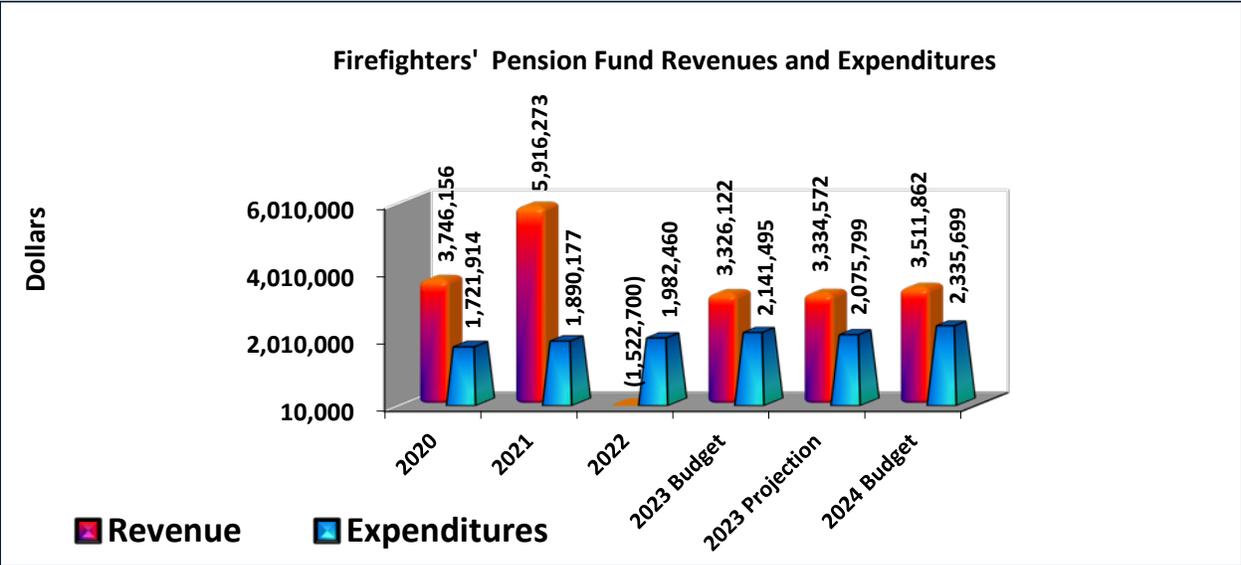
VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2024

Fund 70 - Police Pension Fund

Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
361-300 Interest On Investments	\$ 810,242	\$ (224,139)	\$ 95,704	\$ 100,000	\$ 100,000	\$ 100,000	\$ -
362-300 Net Change In Fair Value	2,086,203	5,943,109	(4,768,187)	1,000,000	1,000,000	1,000,000	-
Total Investment Income	2,896,445	5,718,970	(4,672,482)	1,100,000	1,100,000	1,100,000	-
365-360 Village Contributions	2,897,330	3,481,268	3,797,383	3,655,811	3,655,811	4,090,238	434,427
365-370 Employee Contributions	556,410	582,321	742,876	622,710	684,355	685,140	62,430
Total Miscellaneous	3,453,740	4,063,589	4,540,259	4,278,521	4,340,166	4,775,378	496,857
Total Revenues and Other Financing Sources	\$ 6,350,185	\$ 9,782,559	\$ (132,223)	\$ 5,378,521	\$ 5,440,166	\$ 5,875,378	\$ 496,857
<b>Expenditures and Other Financing Uses</b>							
401-403 Refunds	\$ 152,711	\$ 561,257	\$ 75,489	\$ 150,000	\$ 100,000	\$ 150,000	\$ -
401-443 Police / Fire Pension	3,007,872	3,113,450	3,402,300	3,524,925	3,600,231	3,608,725	83,800
Total Personnel Services	3,160,583	3,674,708	3,477,790	3,674,925	3,700,231	3,758,725	83,800
402-413 Memberships / Subscriptions	795	795	795	800	800	800	-
Total Commodities	795	795	795	800	800	800	-
403-461 Consulting Services	42,979	45,522	47,166	49,510	49,510	51,970	2,460
403-462 Legal Services	16,107	14,690	17,932	15,000	15,000	15,000	-
403-465 Medical Examinations	-	-	-	750	750	750	-
403-466 Investment Expense	58,168	67,514	62,946	68,000	68,000	68,000	-
403-471 Schools / Conferences / Meetings	1,900	1,645	1,285	2,155	2,155	2,155	-
403-472 Transportation	183	37	212	300	300	300	-
403-499 Miscellaneous Expense	-	-	-	900	900	900	-
Total Contractual Services	119,336	129,408	129,540	136,615	136,615	139,075	2,460
Total Expenditures and Other Financing Uses	\$ 3,280,714	\$ 3,804,911	\$ 3,608,125	\$ 3,812,340	\$ 3,837,646	\$ 3,898,600	\$ 86,260
Net Position	\$ 3,069,471	\$ 5,977,648	\$ (3,740,348)	\$ 1,566,181	\$ 1,602,520	\$ 1,976,778	\$ -
Beginning Net Position	36,387,626	39,457,097	45,434,745	41,694,397	41,694,397	43,296,917	-
Ending Net Position	\$ 39,457,097	\$ 45,434,745	\$ 41,694,397	\$ 43,260,578	\$ 43,296,917	\$ 45,273,695	\$ -

# FIREFIGHTERS’ PENSION FUND

Firefighters’ Pension Fund – the Village’s firefighters participate in the Firefighters’ Pension Plan. The Pension provides retirement benefits to firefighters and is governed by a five-member pension board consisting of two members appointed by the Village President, one elected pension beneficiary and two elected fire employees. The Village and the participants are obligated to fund all pension costs based upon actuarial valuations. The State of Illinois is authorized to establish benefit levels and the Village is authorized to approve the actuarial assumptions used in the determination of contribution levels. Although it possesses many of the characteristics of a legally separate government, the Firefighters’ Pension Fund is reported as if it were part of the Village for budgetary purposes because of the Village’s fiduciary responsibility to the Pension.



Fire Pension	2020	2021	2022	2023 Budget	2023 Projection	2024 Budget
Revenues	3,746,156	5,916,273	(1,522,700)	3,326,122	3,334,572	3,511,862
Expenditures	1,721,914	1,890,177	1,982,460	2,141,495	2,075,799	2,335,699
Difference	2,024,242	4,026,096	(3,505,160)	1,184,627	1,258,773	1,176,163

FY2024 revenues are budgeted at \$3,511,862 while total expenditures are \$2,335,699. A surplus of \$1,176,163 will increase the net position restricted to \$26,635,858 at the end of FY2024. Appropriations increased due to retiree benefits percentage increase (3% compounded-per year basis), increase in the number of public safety officers retiring each year and the pension service administration (PSA) expenses. Current annual funding by the Village meets statutory requirements. It requires the funds to be 100% funding target over a layered amortization period of 15 years, which is verified by an annual actuarial analysis. As of December 31, 2022, the Firefighters’ Pension Fund was funded at 58.72%.

VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2024

Fund 71 - Fire Pension Fund

Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY2023 vs. FY2024 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
361-300 Interest On Investments	\$ 471,076	\$ (108,643)	\$ 21,500	\$ 75,000	\$ 75,000	\$ 80,000	\$ 5,000
362-300 Net Change In Fair Value	1,209,784	3,591,240	(3,981,504)	800,000	800,000	800,000	-
<b>Total Investment Income</b>	<b>1,680,860</b>	<b>3,482,597</b>	<b>(3,960,005)</b>	<b>875,000</b>	<b>875,000</b>	<b>880,000</b>	<b>5,000</b>
365-360 Village Contributions	1,740,298	2,045,357	2,113,604	2,108,122	2,108,122	2,276,342	168,220
365-371 Employee Contributions	324,998	388,319	323,701	343,000	351,450	355,520	12,520
<b>Total Miscellaneous</b>	<b>2,065,296</b>	<b>2,433,676</b>	<b>2,437,305</b>	<b>2,451,122</b>	<b>2,459,572</b>	<b>2,631,862</b>	<b>180,740</b>
<b>Total Revenues and Other Financing Sources</b>	<b>\$ 3,746,156</b>	<b>\$ 5,916,273</b>	<b>\$ (1,522,700)</b>	<b>\$ 3,326,122</b>	<b>\$ 3,334,572</b>	<b>\$ 3,511,862</b>	<b>\$ 185,740</b>
<b>Expenditures and Other Financing Uses</b>							
401-403 Refunds	\$ 4,362	\$ -	\$ 120,404	\$ 100,000	\$ 100,000	\$ 100,000	\$ -
401-443 Police / Fire Pension	1,634,124	1,776,440	1,797,371	1,928,690	1,867,494	2,119,684	190,994
<b>Total Personnel Services</b>	<b>1,638,486</b>	<b>1,776,440</b>	<b>1,917,774</b>	<b>2,028,690</b>	<b>1,967,494</b>	<b>2,219,684</b>	<b>190,994</b>
403-461 Consulting Services	36,817	33,901	33,972	39,850	39,850	47,060	7,210
403-462 Legal Services	9,897	9,976	3,388	10,000	10,000	10,500	500
403-465 Medical Examinations	1,745	24,135	6,795	9,500	9,500	9,500	-
403-466 Investment Expense	34,833	40,592	19,073	45,000	45,000	45,000	-
403-471 Schools / Conferences / Meetings	138	800	1,458	2,955	2,955	2,955	-
403-472 Transportation	-	-	-	300	300	300	-
403-499 Miscellaneous Expense	-	4,334	-	5,200	700	700	(4,500)
<b>Total Contractual Services</b>	<b>83,429</b>	<b>113,737</b>	<b>64,686</b>	<b>112,805</b>	<b>108,305</b>	<b>116,015</b>	<b>3,210</b>
<b>Total Expenditures and Other Financing Uses</b>	<b>\$ 1,721,914</b>	<b>\$ 1,890,177</b>	<b>\$ 1,982,460</b>	<b>\$ 2,141,495</b>	<b>\$ 2,075,799</b>	<b>\$ 2,335,699</b>	<b>\$ 194,204</b>
<b>Net Position</b>	<b>\$ 2,024,242</b>	<b>\$ 4,026,095</b>	<b>\$ (3,505,160)</b>	<b>\$ 1,184,627</b>	<b>\$ 1,258,773</b>	<b>\$ 1,176,163</b>	<b>\$ -</b>
Beginning Net Position	21,655,745	23,679,987	27,706,082	24,200,922	24,200,922	25,459,695	-
Ending Net Position	\$ 23,679,987	\$ 27,706,082	\$ 24,200,922	\$ 25,385,549	\$ 25,459,695	\$ 26,635,858	\$ -

# CAPITAL IMPROVEMENT PROGRAM

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The Capital Improvement Program (CIP) is a multiyear planning instrument used to identify needed capital projects for improvements to Village-owned and operated infrastructure and to coordinate the financing and timing of these improvements. The first long-range Capital Improvement Program for the Village of Hanover Park was developed in Fiscal Year 1984.



# Village of Hanover Park Capital Improvement Program Fiscal Years 2024 through 2028

## *Introduction*

The Capital Improvement Program (CIP) is a multiyear planning instrument used to identify necessary capital purchases and improvements and to coordinate the financing and timing of these improvements. The first long-range Capital Improvement Program was developed in Fiscal Year 1984. Each year, the Capital Improvement Program is updated to incorporate new capital projects, changing goals and priorities, and available funding sources. The document includes information regarding the Capital Improvement Program process, funding sources, program highlights, and the current and future impact of the Capital Improvement Program on the operating budget. The *Program Highlights* section provides narrative on significant capital improvements included in the program.

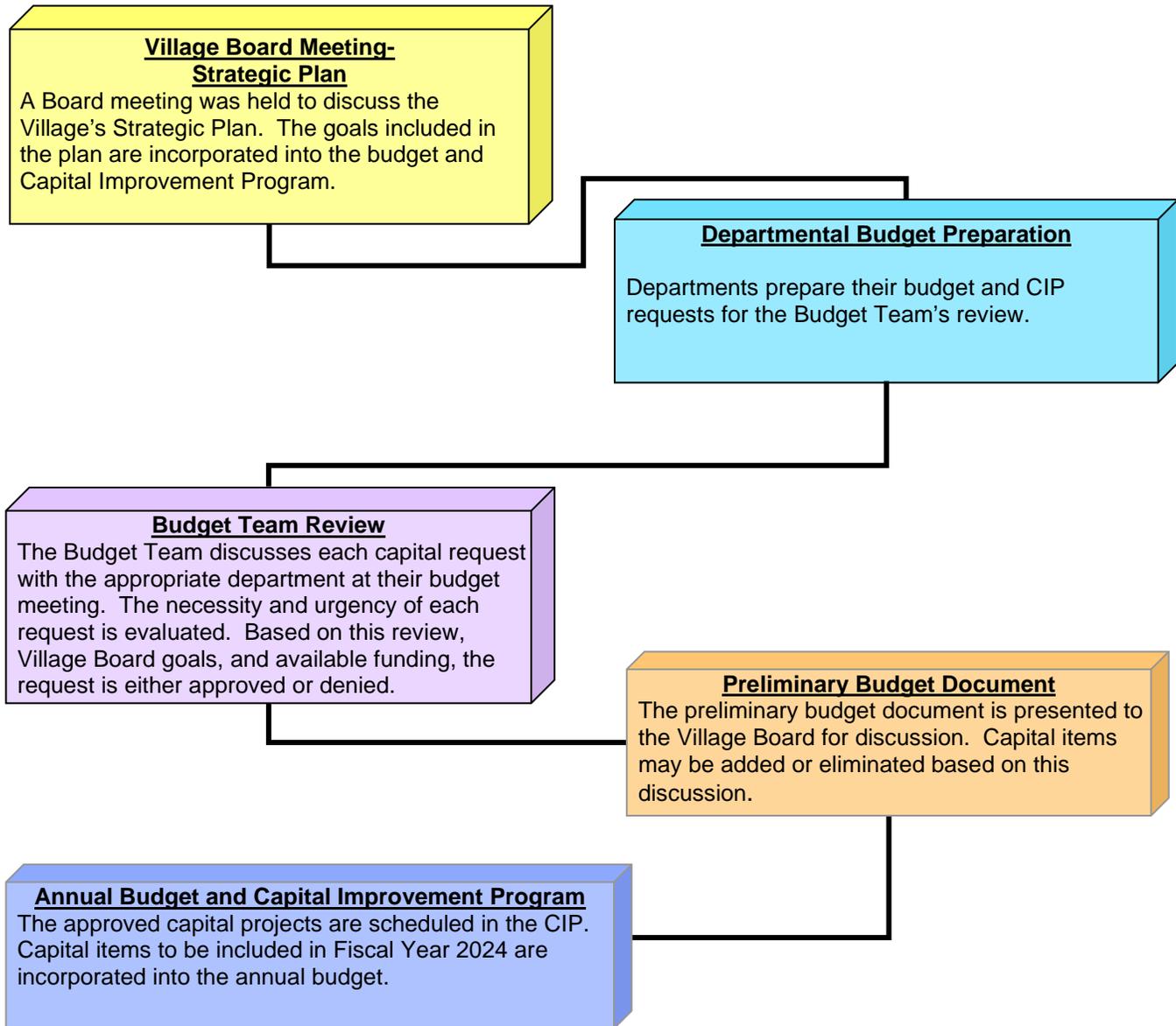
The tables after the narrative section itemize all approved Capital Improvement Program requests. **Table I** provides detailed information on each project included in the Fiscal Year 2024 Budget by fund. **Table II** provides the five-year Capital Improvement Plan by Fund.

Fiscal Year 2024 capital improvements are incorporated into the annual budget. Capital budget appropriations lapse at the end of the fiscal year; however, they may be reallocated in a subsequent fiscal year until the completion of the project. The annual budget authorizes and provides the basis for control of expenditures, including operating and maintaining new capital facilities. Projects are programmed for Fiscal Years 2024 through 2028 based on information currently available, including Village Board goals and the need for the improvement. In future years, actual capital budgets enacted may vary from the amount included in the CIP. Financial constraints may make it impossible to budget for the entire amount programmed. Conversely, unexpected financial availability may make it possible to initiate projects earlier than scheduled.

All capital expenditures for \$10,000 and over are included in the CIP. Capital equipment purchases for multiple items with a total of over \$10,000 are also included. The following capital items are incorporated into the Capital Improvement Program:

1. Purchase, improvement, or development of land.
2. Construction of new facilities.
3. Remodeling or expansion of existing facilities.
4. Street construction, reconstruction, or resurfacing.
5. Water and sewer system improvements.
6. Purchase of equipment and machinery.

## Capital Improvement Program Process



### Exhibit 1

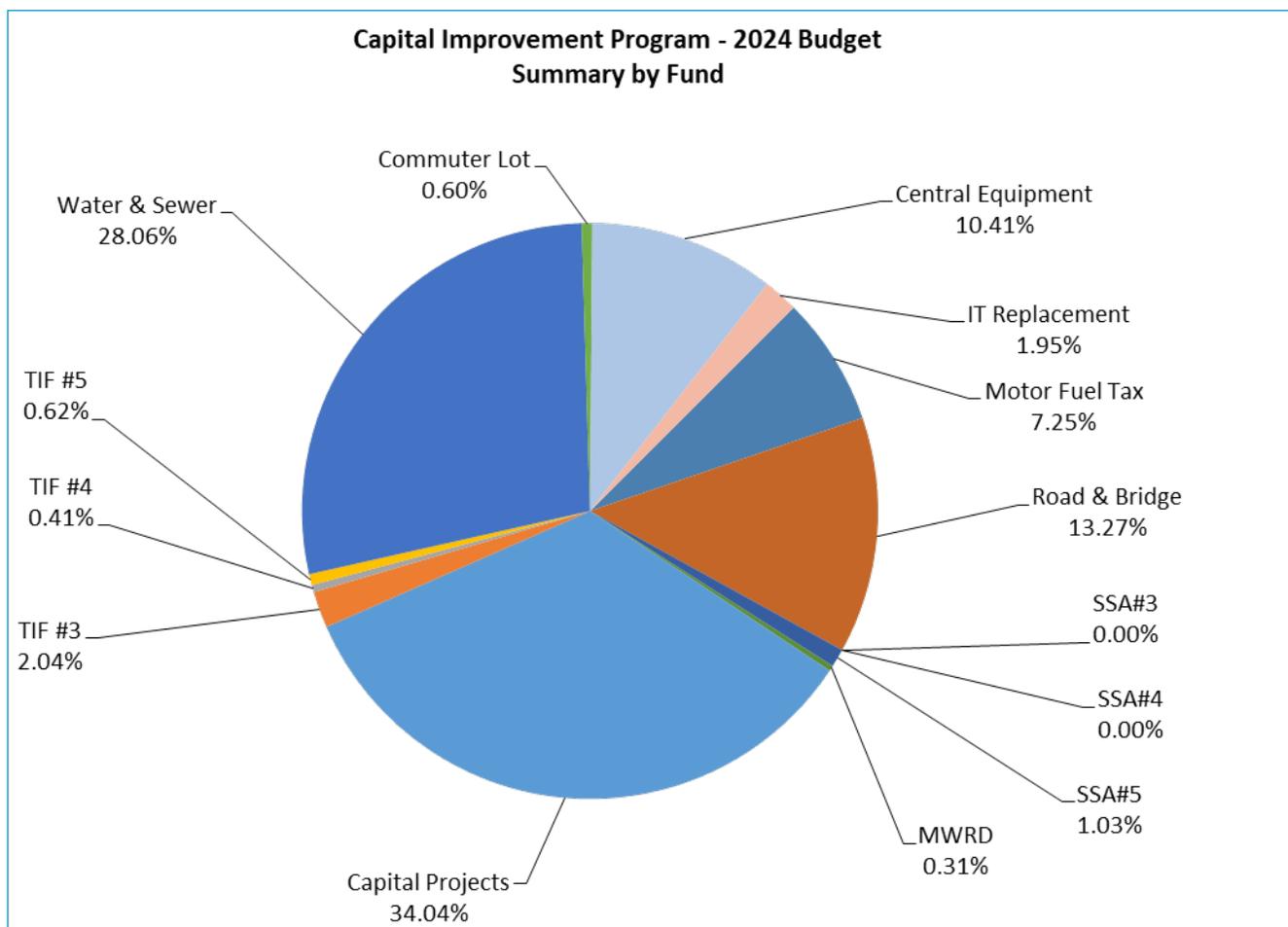
The development of the long-range Capital Improvement Program is a comprehensive process held in conjunction with the annual budgetary process. Village officials and management recognize the importance of planning and budgeting for future capital needs. Each department is required to submit their capital requests to the Budget Team on designated forms. A *Capital Request Form* is prepared for each capital item to be included in the current fiscal year's budget. A *Five-Year Summary of Capital Requests* is also prepared, which itemizes each anticipated capital request for the current budget year plus four years into the future.

Representatives from each department met with the Budget Team during the months of August and September. At that time, the department's capital requests were evaluated by the Budget Team comprised of the Village Manager, Deputy Village Manager, Finance Director, Assistant Finance Director, and Executive Assistant. The Budget Team examined each request to ensure that all required elements have been included and that long-term operating budget impacts have been considered. The Budget Team considered overall affordability, in terms of capital and operating costs, community concerns,

available alternatives, coordination with other projects (including projects being considered by other governmental entities), impacts on services, and the beneficiaries of the project. The satisfaction of Village Board goals, timeframes, funding sources, and the implications of deferring the project are also considered. Each capital request is either approved or denied based on this evaluation. Each approved request is prioritized for inclusion in the Capital Improvement Program and the annual budget.

Budget meetings with the Village Board are held each year in October, at which time a draft budget is presented. All capital requests are reviewed and evaluated by the Village Board at that time. The Board provides feedback on which requests are to be included in the fiscal year’s final budget submittal and in the Capital Improvement Program. The Capital Improvement Program is included in the annual budget document and is approved by the Village Board each year.

### *Funding Sources*



**Capital Improvement Program  
Summary by Fund**

<u>Fund</u>	<u>Projected</u>	<u>Budget</u>	<u>Planned</u>			
	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>
Motor Fuel Tax Fund	\$ 2,370,000	\$ 1,763,985	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000
Road and Bridge Fund	3,804,000	3,228,000	5,391,790	3,500,000	7,930,000	2,900,000
SSA #5*	337,062	250,000	250,000	250,000	250,000	250,000
MWRD Fields	205,500	75,000	310,000	310,000	410,000	10,000
Capital Projects Funds	9,996,563	8,279,741	3,258,003	13,080,906	2,074,492	3,007,694
TIF #3*	137,380	497,000	475,000	456,000	460,000	450,000
TIF #4*	45,000	100,000	100,000	100,000	100,000	100,000
TIF #5*	20,000	150,000	150,000	150,000	150,000	150,000
Water and Sewer Fund	3,832,500	6,823,860	7,650,000	7,295,000	10,600,000	7,773,000
Commuter Parking Lot Fund	462,697	145,000	375,000	350,000	150,000	150,000
Central Equipment Fund	631,826	2,533,000	1,663,600	1,519,900	508,700	1,427,000
IT Replacement Fund	847,727	475,261	790,860	369,302	348,802	450,363
<b>Total</b>	<b>\$ 22,690,255</b>	<b>\$ 24,320,847</b>	<b>\$ 21,914,253</b>	<b>\$ 28,881,108</b>	<b>\$ 24,481,994</b>	<b>\$ 18,168,057</b>

Each capital item is allocated to a Village fund or funds based on the nature of the project and the financial resources required for the project. A listing of the Village funds used to finance capital purchases, including a listing of the revenue sources for that fund, and the types of projects allocated to the fund are described below:

**011 - Motor Fuel Tax Fund**

Motor Fuel Tax revenues are provided by the Village’s share of state motor fuel taxes. These funds are primarily used for the annual street resurfacing program as authorized by the State of Illinois.

**012 - Road and Bridge Fund**

Road and Bridge Fund revenues are provided by township property tax revenues, imposed gas tax, and by transfer from the General Fund. The funds are used for road resurfacing/reconstruction, bridge improvements, and street maintenance.

**013, 014, 015 – Special Service Area Funds**

Special Service Area Fund revenues are provided by the special service area property tax revenues. These funds are used for improvements and maintenance within the special service area.

**017 – MWRD Fields Fund**

The MWRD (Metropolitan Water Reclamation District) Fields Fund was authorized by Village Board action in November 2014 for land leased to the Village for 39 years. Revenues are provided by transfer from General Fund for the maintenance and improvements of the athletic fields. Revenues may also be provided by state, and local grants.

**031- Capital Projects Funds**

Revenues are provided by transfers from the General, and Water and Sewer Funds. Revenues may also be provided by federal, state, and local grants.

### **033, 034, 035 - Tax Increment Financing District Funds**

Revenues are provided by property tax increments generated within the TIF boundaries. These funds are used only for TIF eligible expenses.

### **050 - Water and Sewer Enterprise Fund**

Water and Sewer Fund revenues are provided by water and sewer sales revenues and penalties, tap-on fees, and water meter sales. Funds are used for improvements to, and capital equipment used in the operation of, the water and sewer system. An application has been made to the Illinois Environmental Protection Agency (IEPA) for a loan to fund the water main replacement project for the 2024 through 2028 for infrastructure that has surpassed its life expectancy.

### **051 - Municipal Commuter Parking Lot Enterprise Fund**

The Municipal Commuter Parking Lot Fund accounts for the provision of commuter parking services to the residents of the Village of Hanover Park and surrounding communities. Resources include permit and daily parking fees. Funds are used for maintenance of the Metra Lot Station.

### **061 - Central Equipment Fund**

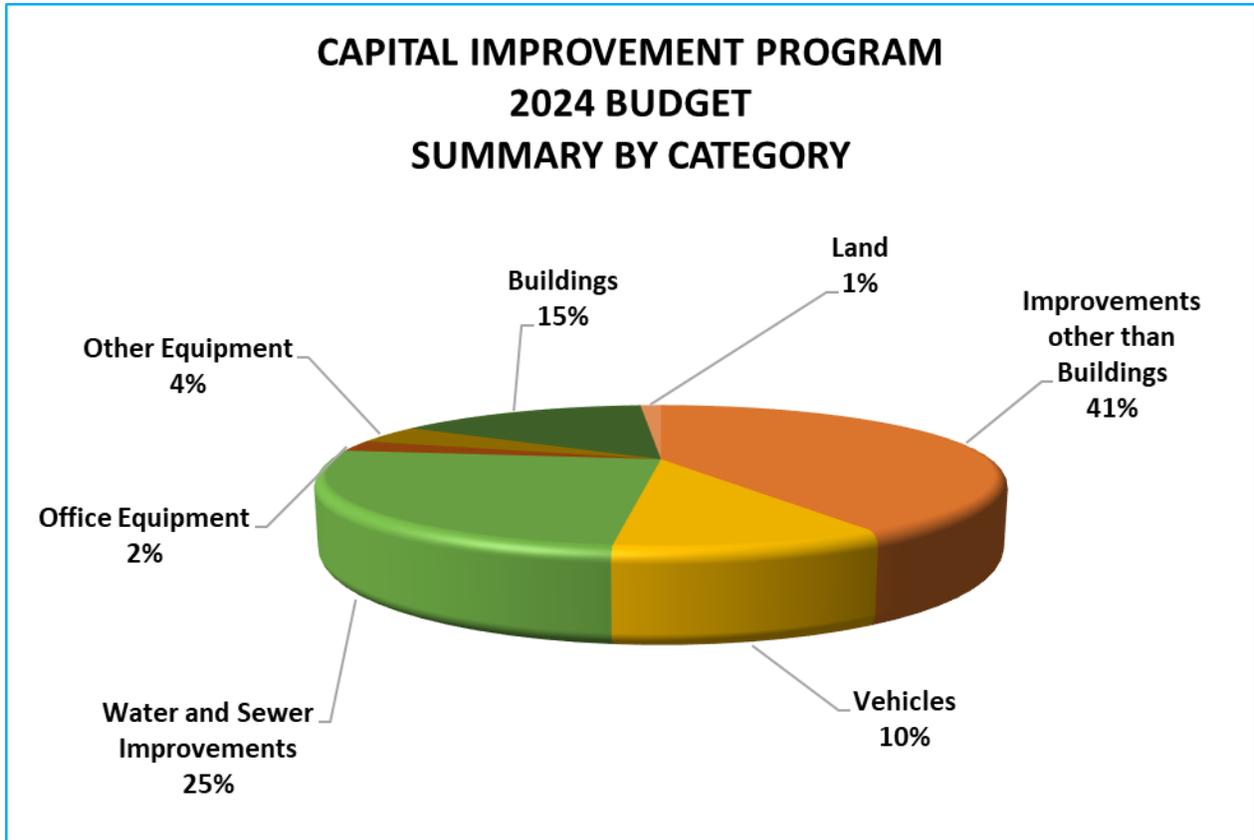
Each department that utilizes vehicles contributes annually for their replacement via transfers to the Central Equipment Fund. The General and Water and Sewer Funds each contribute based on the expected replacement cost and expected useful life of each vehicle. The fund is structured such that adequate funding for each vehicle will be accumulated by the scheduled replacement date.

### **062 – IT Replacement Fund**

The IT Replacement Fund was created to replace essential network and computer equipment. The fund is structured such that adequate funding for each I.T. equipment will be accumulated by the scheduled replacement date.

## *Program Highlights*

The Fiscal Year 2024 Capital Improvement Program totals \$24,320,847 or 24.68% of the total annual budget of all funds of \$98,556,382. Following is a summary of capital items by category:



Capital Improvement Program  
Summary by Category

<u>Category</u>	<u>2024 Budget</u>
Improvements other than Buildings	\$ 10,068,985
Vehicles	2,533,000
Water and Sewer Improvements	6,154,020
Office Equipment	600,261
Other Equipment	1,009,181
Buildings	3,655,400
Land	300,000
<b>Total</b>	<b>\$24,320,847</b>

## **Buildings**

All improvements to buildings are expenditures under the buildings category. Several improvements are budgeted for Fiscal Year 2024. The continued construction for Fire Station #16 has been budgeted in the amount of \$2,844,000. In addition, other projects that have been budgeted include \$100,000 for IT Room HVAC units, \$175,000 a Public Works Generator Replacement, and \$75,000 for Village Hall Halon System Replacement, among other projects.

## **Improvements other than Buildings**

This category includes expenditures associated with the construction of new roadways, the maintenance of existing roadways, curb and sidewalk replacement, streetlights, landscaping improvements, and commuter parking facility improvements.

### ***Street Improvements***

Most of the roadway construction and improvement projects are funded via the Motor Fuel Tax Fund or the Road and Bridge Fund. In Fiscal Year 2024, \$2,000,000 is budgeted for the road resurfacing and reconstruction program (in addition to MFT).

These street improvements address the Village Board goals to *Maintain and Enhance Village Infrastructure and Community Image and Identity*.

## ***Other Improvements***

Some other improvements include \$3,000,000 for West Branch Stabilization Anne Fox to Village limits, \$125,000 for Arterial Fence Replacement, and \$500,000 for Village Hall and PW Parking Lot Lights, among other projects.

All of these improvements seek to address the Village Board goal to *Maintain and Enhance Village Infrastructure* and/or to *Enhance the Village Appearance as a Quality Community*. The annual impact on the operating budget for each of these projects is included in Table I.

## **Office Equipment**

Office equipment category includes all computers, printer, servers and other equipment used within the offices of the Village. Fiscal Year 2024 Office Equipment Capital Expenditures include annual replacement of equipment including computers and public safety computer equipment. It also includes \$180,000 for a door access system. In addition, \$10,788 is budgeted for FOIA software, and \$84,800 for the PD Video Evidence System, Inc. (Body Cams-Year 3). These equipment purchases will support the Village Board's vision of *'Service through Innovation'*. The annual impact on the operating budget for these projects is also included in Table I.

## **Other Equipment**

In the other equipment category, \$491,031 is budgeted for various equipment. This includes \$82,000 for Automatic Cardiac Defibrillators, as well as \$29,648 for a drone. Additional equipment budgeted is listed in Table III.

## **Vehicles**

The Vehicles category, which is integrated into the Central Equipment Fund, includes Police Department squad cars and other automobiles, Fire Department trucks and ambulances, and other various department vehicles. In Fiscal Year 2024, \$1,000,000 has been budgeted for a Fire Engine. The vehicle replacement budget in Fiscal Year 2024 also includes the purchase of an Ambulance, four police squads, a panel truck, as well as other various Police and Fire vehicles and Public Works equipment.

These vehicle and equipment purchases will maintain and enhance Public Safety and Village Infrastructure. A detailed schedule of all Fiscal Year 2024 budgeted vehicle purchases is included in Table I. Summary listings of all Fiscal Year 2024 budgeted Vehicles by fund and category are included in Tables II and III.

## **Water and Sewer Improvements**

This category includes expenses for improvements to the water and sewer utility system in the Village, including water and sewer main replacement, sewage treatment plant equipment and facility improvements, and water tower and well house improvements. These projects are funded via Water and Sewer Fund revenues. All of these improvements support the Village Board goal to *Maintain and Enhance Village Infrastructure*.

A total of \$6,823,860 is included in the Fiscal Year 2024 budget for water and sewer improvements. This allocation includes \$4,500,000 for water main replacement.

### ***Impact of the Capital Improvement Program on Current and Future Operating Budgets***

The impact of the Capital Improvement Program on current and future operating budgets is described and enumerated in Table I, Capital Improvement Program Detail by Fund. The nature and amount of the impact of each improvement are developed using the best information currently available and inflated for future years. These costs may include additional staffing or increased maintenance or other cost of operation. This impact is considered at the time the capital request is evaluated. These costs have been incorporated into the Fiscal Year 2024 operating budget.

The operating budget must also pay interest and principal payments on all bonded debt and notes used for capital acquisitions and improvements. In addition, departments must contribute annually to the Central Equipment Fund for future vehicle replacements. The amount of the annual required contribution increases when new vehicles are added to the fleet. These transfers are budgeted within each cost control center in Account 403-452, Vehicle Maintenance and Replacement.

The General and Water and Sewer Funds finance miscellaneous capital projects via the transfer of fund reserves to the General Capital Projects Fund. The amount of the transfer is calculated based on the expenditures budgeted in the fund, less any revenues earmarked to fund the expenditures; for example, grant revenues. These transfers are included in the operating budget of the appropriate funds.

### ***Conclusion***

The Capital Improvement Program is a multi-year planning instrument that identifies necessary capital improvements. The importance of long-range planning and replacement and modernization of infrastructure in the Village is recognized by Village Officials. Funding sources, such as grants, bonds, fund revenues, and reserves and the impact of the project on the operating budget are carefully evaluated prior to inclusion in the Capital Improvement Program. This program will be updated annually as part of the annual budget process.

Special thanks to Juliana Maller, Village Manager, David Webb, Deputy Village Manager, Finance Director Remy Navarrete, Assistant Finance Director Lynda Chambers, IT Director Jed Gerstein, Public Works Director T. J. Moore, Assistant Director of Public Works/Village Engineer Jon Stelle and Executive Assistant Sue Krauser, for their assistance in the preparation of the Capital Improvement Program.

**Table I**  
**Village of Hanover Park**  
**2024 Capital Improvement Program - Detail by Fund**

Table 1 provides detailed information on each capital improvement included in the Fiscal Year 2024 Budget. The table displays the project description, the amount included in the 2024 Budget, Cost Control Center, if any, account, the justification for the project, and the annual anticipated dollar impact on the operating budget in the calendar year with a description of the nature of the impact. The funding source, cost control center and account to be charged are also indicated. Tables II and III provide summary information on the Fiscal Year 2024 Capital Improvement Program.

**011, 012, 015, 017, 033, 034 and 035 SPECIAL REVENUE FUNDS**  
**\$6,063,985**



Project Description (Quantity, if applicable)		FY'2024 Budget Amount
Annual Roadway Resurfacing Program		\$1,500,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
11-20-2600	413-422	Existing
Justification		Annual Impact and Description of Operating Budget Impact
This project includes the resurfacing of various streets. Streets are selected based on condition, location, history, and traffic to maximize the lifespan of the pavement and avoid costly reconstruction.		Reduced need for patching and maintenance in these areas.

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>State Grant REBUILD Non-MFT</b>		\$263,985
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
11-20-2600	413-422	Existing
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
The State distributed \$417,000 twice a year for three years (2020, 2021, & 2022) to the Village. While the funds are not actually MFT funds, they should be treated in a similar manner. They must be used for "bondable" infrastructure improvements. The intent is to use the funds for street maintenance. 2024 expenditure is the remaining unspent portion.		Reduced need for patching and maintenance in these areas.

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>Road Resurfacing &amp; Reconstruction (in addition to MFT)</b>		\$2,000,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
12-20-2600	413-422	Existing
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
The project includes resurfacing and reconstruction of various streets in the Village. Streets for resurfacing are selected based on condition, location, history, and traffic to maximize the lifespan of the pavement and avoid costly reconstruction. Streets for reconstruction are selected based on the condition of the overall pavement, including its subbase. This funding is in addition to the MFT funding allocated for roadway improvements.		Reduced costs associated with maintenance, including patching.

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>Irving Park Road Lighting &amp; Safety (Astor-Barrington) (\$300k DCEO Funding)</b>		\$150,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
12-20-2600	413-422	New
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
In the 2019 Capital Bill, the Village was awarded a \$300,000 grant for lighting improvements to Irving Park Road from Astor to Barrington. The project includes installing roadway lighting on the west end of Irving Park Road to increase pedestrian safety. The project started in 2023 and will be completed in 2024.		Increased streetlight maintenance and electric costs.

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>New Streetlights</b>		\$48,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
12-20-2600	413-422	New
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
This project includes installing four new streetlights at various locations in the Village to increase safety and provide uniform lighting.		Increased streetlight maintenance and electric costs.

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>Arlington Drive Bridge Reconstruction (Village's Share)</b>		\$480,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
12-20-2600	413-422	Existing
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
The Arlington Drive Bridge over the West Branch DuPage River has deteriorated and is currently rated at 5 tons. The Village has received an STP grant to replace this bridge, which pays for 80% of the design and construction costs. This project is expected to be completed in 2024.		Reduced maintenance and bridge inspections.

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>Bike Path Construction/Reconstruction</b>		\$50,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
12-20-2600	413-422	Existing
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
This project provides for the repair and reconstruction of existing segments of bike paths. It also provides for the potential filling of missing gaps in the existing bike path network.		Reduced Maintenance

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>County Farm Road Trail (Village's Share)</b>		\$500,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
12-20-2600	413-422	New
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
This project includes construction of a new bike path along County Farm Road from Greenbrook Blvd to the Metra Station. It is partially funded by STP and ITEP grants.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>Drives, Alleys, Parking Area Maintenance</b>		\$250,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
15-20-2100	413-422	Existing
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
General maintenance of the drive aisles, alleys, and parking area. Includes resurfacing, patching, crack sealing, seal coating, and pavement marking.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>Planting 75 Trees – Ball Fields</b>		\$25,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
20-2300	413-421	New
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
New tree planting in sports complex.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>Ball Fields Repairs “Phase I Fields”</b>		\$40,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
20-2300	413-421	Existing
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Older fields have not been properly maintained over the years and need work to get back into good condition. Modifications to who and how the fields will be maintained going forward will be made.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>Miscellaneous Improvements</b>		\$10,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
20-2300	413-422	New
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Miscellaneous Improvements/repairs that present themselves during the course of the year.		None

Project Description (Quantity, if applicable)		FY'2024 Budget Amount
<b>Façade Improvement Grant – TIF #3</b>		\$100,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
33-20-2200	413-422	Existing
Justification		Annual Impact and Description of Operating Budget Impact
Village Board approved O-22-17 establishing a TIF Façade Improvement Grant program, with funding allocated on an annual basis via the budget process. To encourage property owners in the Village Center area to also improve their buildings and façade, and thereby improve the overall aesthetics of the area. Per the approved criteria, grants are on a reimbursement basis, up to 50% with maximums, following approval of an application.		None

Project Description (Quantity, if applicable)		FY'2024 Budget Amount
<b>New Holiday Decorations for Ontarioville TIF #3</b>		\$25,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
33-20-2200	413-422	New
Justification		Annual Impact and Description of Operating Budget Impact
Purchase additional holiday decorations for the Village Center.		None

Project Description (Quantity, if applicable)		FY'2024 Budget Amount
<b>Ontarioville Downtown Improvements TIF #3</b>		\$12,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
33-20-2200	413-422	Replacement
Justification		Annual Impact and Description of Operating Budget Impact
Miscellaneous repairs to downtown area as needed.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>Purchase of potential properties on Devon/Ontarioville</b>		\$300,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
33-20-2200	413-411	New
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
As the Village Center Plan is implemented, there may be properties that become available for acquisition within TIF 3, especially along Devon Ave., Church Rd. or Ontarioville Rd., that may be in strategic locations for the Village.		

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>Miscellaneous</b>		\$50,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
33-20-2200	413-421	Existing
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
As Village Center Plan is implemented, there may be properties that may require Village's involvement for potential demo/redevelopment project in TIF #3, per the updated Village Center plan.		

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>Banners for Ontarioville – 4 Sets</b>		\$10,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
33-20-2200	413-422	New
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
For the purchase of Village banners for the Village Center to help promote special events and the Village as a whole.		None

Project Description (Quantity, if applicable)		FY'2024 Budget Amount
Façade/Property Improvement Grant – TIF #4		\$100,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
34-20-2200	413-422	Existing
Justification		Annual Impact and Description of Operating Budget Impact
<p>Village Board approved O-22-17 establishing a TIF Façade Improvement Grant program, with funding allocated on an annual basis via the budget process. This is to serve as an incentive to improve buildings and façades, thereby improving the overall aesthetics of the area. Per the approved criteria, grants are on a reimbursement basis, up to 50% participation, with maximums, following approval of an application.</p>		None

Project Description (Quantity, if applicable)		FY'2024 Budget Amount
Façade/Property Improvement Grant – TIF #5		\$150,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
35-20-2200	413-422	Existing
Justification		Annual Impact and Description of Operating Budget Impact
<p>Village Board approved O-22-17 establishing a TIF Façade Improvement Grant program, with funding allocated on an annual basis via the budget process.</p> <p>This is to serve as an incentive to improve buildings and façades, thereby improving the overall aesthetics of the area. Per the approved criteria, grants are on reimbursement basis, up to 50% participation with maximums, following approval of an application.</p>		None

**031 CAPITAL PROJECTS**

**\$8,279,741**



Project Description (Quantity, if applicable)		FY'2024 Budget Amount
<b>Village Hall Modifications</b>		\$50,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
31-20-2300	413-421	Replace
Justification		Annual Impact and Description of Operating Budget Impact
Modifications to Community Development and Village Clerk's office areas to accommodate increased staffing (FY'23) in Community Development, and to make changes to enhance security of the building.		None

Project Description (Quantity, if applicable)		FY'2024 Budget Amount
<b>Fire Station #16 Construction</b>		\$2,844,400
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
31-20-2300	413-421	Replaced Station #16
Justification		Annual Impact and Description of Operating Budget Impact
Continuation of Fire Station #16 Construction. Project will be completed in 2024.		Extensive

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>Fire Department #15 Floor Epoxy</b>		\$66,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
31-20	413-421	Replace
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
The existing epoxy floor has reached its life expectancy and is in poor condition.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>I.T. Room HVAC Units</b>		\$100,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
31-20	413-421	Replace
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Replacement / reconfiguration of IT Room cooling systems in Village Hall and Police Station.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>IRMA Fall Hazard Remediation</b>		\$40,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
31-20	413-421	New
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
This will mitigate fall hazards that have been identified at Village facilities. This will include physical barriers, signage and possible reconfiguration to eliminate hazards.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>Police Department Building Maintenance</b>		\$30,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
31-20	413-421	Replace
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
The Police Department was built in 2010 and is in need of maintenance. Paint, wall repairs, etc. will take place in 2024.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>Public Works Generator Replacement</b>		\$175,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
20-2300	413-421	Replace
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
The generator is original to the facility and has exceeded its life expectancy. It is in poor condition and is prone to failure. This was originally budgeted in 2023, but not purchased. Re-budgeted in 2024.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>Veterans Memorial Bricks Repair</b>		\$50,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
31-20	413-421	Replace
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Several of the brick types used in the Veterans Memorial Plaza are unavailable. This project will pull and reset existing bricks.		None

Project Description (Quantity, if applicable)		FY'2024 Budget Amount
<b>Village Hall Halon System Replacement</b>		\$75,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
20-2300	413-421	Replace
Justification		Annual Impact and Description of Operating Budget Impact
The Halon system is outdated and is no longer in production. The first-floor IT room and basement communication room in the Village Hall uses Halon gas as a fire suppression agent. Halon is no longer manufactured. Halon has an extremely high potential for ozone depletion and contributes to global warming. The existing fire suppression system is past end of life and can no longer be reasonably maintained. A new alternate gas suppression system will be used.		None

Project Description (Quantity, if applicable)		FY'2024 Budget Amount
<b>Arterial Fence Maintenance</b>		\$45,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
10-6200	413-422	Existing
Justification		Annual Impact and Description of Operating Budget Impact
Make repairs to the existing arterial fence in various parts of town.		None

Project Description (Quantity, if applicable)		FY'2024 Budget Amount
<b>Arterial Fence Replacement</b>		\$125,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
10-6200	413-422	Replace
Justification		Annual Impact and Description of Operating Budget Impact
Replace existing arterial fence that is failing and can no longer be repaired.		Reduce fence repairs.

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>Entryway Signs</b>		\$50,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
10-6200	413-422	New
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
One new entryway sign (location to be determined).		Increased Landscape Maintenance

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>Repair Raised Planter Boxes on Lake Street</b>		\$20,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
20-2300	413-422	Existing
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Make repairs to walls and reset areas where pavers have sunk.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>Replacement Banners - Spring</b>		\$20,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
31-20-2300	413-422	Existing
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Replacement of Spring banners. Current banners are in poor condition.		None

Project Description (Quantity, if applicable)		FY'2024 Budget Amount
Parkway Replacement Trees		\$35,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
20-2300	413-422	Replace
Justification		Annual Impact and Description of Operating Budget Impact
Replacing 100 parkway trees throughout town to fill in gaps and replaced those that have died.		None

Project Description (Quantity, if applicable)		FY'2024 Budget Amount
Salt Dome and Conveyor Repairs		\$50,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
10-6200	413-422	Existing
Justification		Annual Impact and Description of Operating Budget Impact
Due to high chloride concentrations, the salt dome and salt conveyor system will require periodic repairs.		None

Project Description (Quantity, if applicable)		FY'2024 Budget Amount
Village Hall and Public Works Parking Lot Lights		\$500,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
10-6200	413-422	Replace Existing
Justification		Annual Impact and Description of Operating Budget Impact
Replace existing parking lot lights with new LED lights. The bases of the lights are rusting and need to be replaced prior to becoming unstable.		Reduced electrical usage

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>Village Hall and Fire Station 15 Parking Lot Maintenance</b>		\$150,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
10-6200	413-422	Existing
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
The parking lots need general preventative maintenance including patching, crack sealing, seal coating, and pavement markings.		Savings over time

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>Village Hall Parking Lot Resurfacing</b>		\$250,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
10-6200	413-422	Existing
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Complete the final section of the parking lot resurfacing on the south side (PW Yard).		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>West Branch Streambank Stabilization</b>		\$3,000,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
10-6200	413-422	Existing
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Project will include streambank stabilization and a new grate behind Anne Fox School. The project will reduce the likelihood of flooding in the area. The project has received partial grant funding (GIGO – IEPA & MWRD) and is in collaboration with the Village of Schaumburg. The total project cost is estimated to be \$6,500,00 with \$1,850,000 for the Hanover Park portion. The remaining construction cost for Hanover Park after the grants is approximately \$672,500. Construction on the Schaumburg side began in 2023. Construction anticipated to be completed in 2024.		Will reduce overtime over time.

Project Description (Quantity, if applicable)		FY'2020 Budget Amount
Document Scanning Services		\$50,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
31-20-2300	413-431	New
Justification		Annual Impact and Description of Operating Budget Impact
<p>With the implementation of the Laserfiche Document Management system occurring in 2022, there is a need to scan existing documents to be imported into the system. The project is a multi-year project, the first year had the purchase and implementation of the software along with scanning of some existing records. The second and subsequent years will have requests for funding to scan existing paper records. Having the historical records in the system creates a robust document storage process that enables efficiency for maintaining records into the future.</p>		None

Project Description (Quantity, if applicable)		FY'2024 Budget Amount
Furniture – Various Locations in Village Hall		\$75,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
31-20	413-432	Replace
Justification		Annual Impact and Description of Operating Budget Impact
Replacement furniture for various locations in Village Hall.		None

Project Description (Quantity, if applicable)		FY'2024 Budget Amount
Air Conditioning Machine		\$15,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
31-20-2300	413-443	Replacement
Justification		Annual Impact and Description of Operating Budget Impact
New-Automotive air conditioning-Recovery & Recharge Machine. Required equipment for new 1234 yf refrigerant used in newly purchased vehicles.		None

Project Description (Quantity, if applicable)		FY'2024 Budget Amount
LifePak CR2 AED - 30		\$70,310
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
70-7200	413-443	Replacement
Justification		Annual Impact and Description of Operating Budget Impact
<p>The AED program started in 2010. The program consists of purchasing and maintaining the AEDs and training Village Staff on use of the AEDs every two (2) years. Since 2010, the inventory of AEDs has grown to a total of 44 which have been strategically placed in different areas throughout the village buildings, police cars, public works vehicles, and fire department vehicles. Out of the 44 AEDs, 30 of them have reached or exceeded the FDA's recommended service life.</p> <p>The LifePak CR2 defibrillator is the next generation of AEDs, and each AED is equipped with the latest in continuous CPR technology. With this technology, during chest compressions, the AED automatically analyzes and detects if a shock is needed, reducing pauses between compressions and defibrillation. It is also equipped with a built-in metronome and CPR coaching device, detecting and correcting compression depth, rate, and techniques as needed. Each device is covered for the duration of its expected service life with an 8-year warranty and is compatible with the Fire Department's LifePak 15 Cardiac Monitors.</p>		Decrease to Styker service agreement

Project Description (Quantity, if applicable)		FY'2024 Budget Amount
LUCAS Device - 2		\$58,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
70-7200	413-443	Replacement
Justification		Annual Impact and Description of Operating Budget Impact
<p>The LUCAS device has proven to be a valuable tool when performing chest compressions during cardiac arrest. On average, a LUCAS device will perform over 1,000 chest compressions during one cardiac arrest and is designed to provide <b>uninterrupted</b> compressions at the American Heart Association guidelines over the entire patient care episode. Safety is also affected by the use of the LUCAS device; the use of mechanical CPR decreases the risks associated with CPR delivery while moving a patient and in the back of an ambulance during transport. The two (2) LUCAS devices scheduled to be replaced were the original units purchased 2015. This also includes the cost of a 7-year service plan. This service plan will protect the LUCAS device(s) for the entirety of its service life.</p>		Decrease to Stryker service agreement

Project Description (Quantity, if applicable)		FY'2024 Budget Amount
<b>Drone Program</b>		\$ 29,648
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
20-2300	413-443	New
Justification		Annual Impact and Description of Operating Budget Impact
<p>In June 2023, the Illinois legislature updated the Drone Act to provide police departments with greater flexibility in use of drones. The police department will use a drone for searching for missing persons, public relations, crime scene photography, security during public events, airborne assistance during high-risk police calls and training. The department is requesting to purchase two drones. One drone would be used for training drone pilots and crime scene photography. The second drone would be used for all other uses. This drone would be weather and wind rated, have a high-quality zoom camera with thermal imaging, have longer flight times, and a higher quality of construction. Both drones would be compatible with Axon's Evidence.com and utilize Axon Drone-related software.</p>		<p>Future annual costs of \$11,127.84 for FY2025 and FY2026 (Axon software).</p>

Project Description (Quantity, if applicable)		FY'2024 Budget Amount
<b>DuComm Second Facility</b>		\$35,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
20-2300	413-443	Existing
Justification		Annual Impact and Description of Operating Budget Impact
<p>This cost represents the Police Department's portion of the costs for DuComm's facility for FY24. The Police Department pays its share each year in one annual payment. In addition, the Fire Department's portion of \$2,411 for FY2024 for the DuComm facility is budgeted under General Fund Division 7200.</p>		<p>No impact</p>

Project Description (Quantity, if applicable)		FY'2024 Budget Amount
<b>Structural Firefighting Protective Gear – 12 Sets</b>		\$74,328
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
70-7200	413-443	Replacement
Justification		Annual Impact and Description of Operating Budget Impact
<p>Structural Firefighting turnout gear is the primary life safety tool utilized by firefighters.</p> <p>Each year the department budgets to replace the protective ensemble for some staff including modifications/new gear purchases for replacement firefighters. Prior to the purchase and issuance of a new ensemble, each firefighter's gear is inspected.</p>		No Impact

Project Description (Quantity, if applicable)		FY'2024 Budget Amount
<b>Gas Masks</b>		\$30,600
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
20-2300	413-443	Existing
Justification		Annual Impact and Description of Operating Budget Impact
<p>Each sworn officer is equipped with an Avon gas mask and filter. The department has provided this equipment since 2001 and the masks are fit tested on an annual basis. The masks have been deployed to personnel during high risks states, such as elevated Homeland Security threat levels, the COVID-19 pandemic, and times of civil unrest. The current masks are due for replacement.</p>		No impact

Project Description (Quantity, if applicable)		FY'2024 Budget Amount
Investigations Division Renovations		\$24,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
20-2300	413-443	New
Justification		Annual Impact and Description of Operating Budget Impact
<p>When the PD building was completed in 2012, the Investigations Division required a video recording room which contained a computer, speakers, and components to allow personnel to watch in-progress interviews. As of 2022, the room became obsolete with the PD's new digital evidence agreement with Axon. Renovations are now requested to make better use of this room. A desk containing two workstations would be placed within the room. One of the stations will house a computer capable of forensic analysis of cell phones. Shelving units would be placed on the walls to allow for the storage of necessary supplies related to forensic analysis.</p> <p>Additionally in the main office area of Investigations, an 85-inch monitor would be placed on the wall which would allow investigative personnel access to view interviews, prisoner surveillance, and dispatch interfaces.</p> <p>Public Works estimated costs for this project (furniture and wall supports) is \$18,000, while IT estimated costs (computer and 85-inch monitor) would be \$6,000.</p>		None

Project Description (Quantity, if applicable)		FY'2024 Budget Amount																					
<b>Protective Vests and Equipment</b>		\$27,535																					
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/Description																					
20-2300	413-443	Replacement																					
Justification		Annual Impact and Description of Operating Budget Impact																					
<p>This cost represents the following related to the replacement and/or purchase of new protective vests for sworn officers, ballistic shields for Patrol, and ballistic helmets for the Crisis Resolution Team (CRT) and Patrol. All helmet and shield purchases will replace expired units.</p> <table border="1"> <tbody> <tr> <td>Sworn officer vest replacement due to 5-year warranty guarantee</td> <td>4 X \$675</td> <td>\$2,700</td> </tr> <tr> <td>New vests due for new officers replacing anticipated retirements or resignations</td> <td>7 X \$675</td> <td>\$4,725</td> </tr> <tr> <td>CRT Ballistic helmets</td> <td>12 X \$830</td> <td>\$9,960</td> </tr> <tr> <td>Patrol Ballistic helmets</td> <td>3 X \$450</td> <td>\$1,350</td> </tr> <tr> <td>Patrol Ballistic Shields (Level IIIA)</td> <td>2 X \$2300</td> <td>\$4,600</td> </tr> <tr> <td>Patrol Ballistic Shield (Level III)</td> <td>1 X \$4200</td> <td>\$4,200</td> </tr> <tr> <td><b>Total</b></td> <td></td> <td><b>\$27,535</b></td> </tr> </tbody> </table>		Sworn officer vest replacement due to 5-year warranty guarantee	4 X \$675	\$2,700	New vests due for new officers replacing anticipated retirements or resignations	7 X \$675	\$4,725	CRT Ballistic helmets	12 X \$830	\$9,960	Patrol Ballistic helmets	3 X \$450	\$1,350	Patrol Ballistic Shields (Level IIIA)	2 X \$2300	\$4,600	Patrol Ballistic Shield (Level III)	1 X \$4200	\$4,200	<b>Total</b>		<b>\$27,535</b>	None
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<b>Total</b>		<b>\$27,535</b>																					

Project Description (Quantity, if applicable)		FY'2024 Budget Amount
<b>Severe Weather Alerting Sirens</b>		\$24,145
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/Description
70-7200	413-443	Replacement
Justification		Annual Impact and Description of Operating Budget Impact
<p>The Village operates and maintains a system of six (6) outdoor warning sirens used for emergency notification to our residents of impending severe weather or immediate threat. The outdoor warning sirens have an estimated lifespan of twenty (20) years. The siren to be replaced in 2024 will "HP03" located at Country Farm Road and Greenbrook Blvd which is approximately 20 years old with and install date in the early 2000s. This siren will include a battery backup, scheduled maintenance, and monthly inspection. This is siren (4) of six (6) of the siren replacement plan.</p>		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>Stage</b>		\$20,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
6100	403-453	New
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Purchase of stage for public events. Life expectancy 20 Years +		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>Starcom APX Next Radios - Police</b>		\$45,700
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
20-2300	413-443	Existing
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
In 2012, the police department partnered with DuPage County Emergency Telephone Services Board (ETSB) to purchase digital Starcom multiband radios. Motorola will no longer be supporting those radios and they needed to be replaced. In early 2023, the police department, again partnering with the ETSB, took delivery of the new Motorola APX Next radios. The total cost for the police department's portion of replacement radios is \$191,000 (25 radios). The payment will be spread over four years. A first payment of \$54,000 will be made in late 2023, with the remaining payments to be spread over fiscal years 2024-2026.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>Starcom Portable and Mobile Radio Project - Fire</b>		\$12,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
70-7200	413-443	Replacement
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
In 2012, the Police and Fire Departments received Starcom portable and mobile radios with accessories to communicate with our emergency dispatch center, DuComm. These radios will reach their end of life in 2023 and four are planned to be replaced. The ETSB is budgeting to purchase radios for each agency, but this purchase does not meet all our operational needs. The Fire Department is requesting the purchase of additional radios, batteries, chargers, and accessories.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>Wireless Vehicle Headsets - 3 Sets (Fire Department)</b>		\$13,075
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
70-7200	413-443	Replacement
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
<p>Fire department apparatus currently have a wired headset system for the firefighters to communicate while driving and operating the vehicle. The current system has limitations. It requires the vehicle driver to unplug their headset and reconnect it to an outside jack at the pump panel which causes limited movement around the pump panel. The wireless system would allow the driver to seamlessly transition from driving, to operating the pump with no gaps in communication. The wireless system would also allow the vehicle spotter to have uninterrupted communication with the driver while backing and maneuvering vehicles when a spotter is required. This can't be accomplished with the current system.</p>		None

**050 WATER AND SEWER FUND**

**\$6,823,860**



Project Description (Quantity, if applicable)		FY'2024 Budget Amount
Roof Replacement at Longmeadow Pumping Station		\$40,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing, or Replaced Item/ Description
50-5020	413-421	New
Justification		Annual Impact and Description of Operating Budget Impact
The roof is 22 years old and needs replacement.		None

Project Description (Quantity, if applicable)		FY'2024 Budget Amount
New Potable Water Interconnect with Bartlett		\$100,000 (estimate)
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
50-5020	413-422	New
Justification		Annual Impact and Description of Operating Budget Impact
To provide an emergency backup water supply from a different Lake Michigan water source. This interconnect would be designed to provide water to Hanover Park and Bartlett in emergencies. The Village will split the cost 50%/50% to construct the interconnect.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>Electrical Upgrade at Schick Road Pump Station</b>		\$300,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
50-5020	413-443	Replacement
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
This pumping station was built in 1977. The motor controls are 45 years old and need to be upgraded.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>Submersible Well Pump Assembly</b>		\$15,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
50-5020	413-473	Replacement
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
This well pump assembly was installed at Well #6 in 1998 and is still operating to its capacity range. This pump assembly will need to be replaced if the pump capacity drops below its operating range.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>Valve Repair/Exercising Equipment with Precision Pipe Cutting</b>		\$131,840
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
50-5030	413-443	New
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
This equipment is designed to safely exercise water distribution system valves. It will gently exercise poorly functioning valves so that they will operate for emergency shutdowns during a water main break. Non-operating valves create problems when shutting down a water main for repairs. There are over 1560 distribution valves to be maintained. This unit can also cut water main in the valve vault to help avoid digging a repair at times.		None

Project Description (Quantity, if applicable)		FY'2024 Budget Amount
<b>Water Main Replacement</b>		\$4,500,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
50-5030	413-472	Replace
Justification		Annual Impact and Description of Operating Budget Impact
Replacement of water mains due to age, deterioration, and water main breaks on these lines. The water mains selected for replacement are decided based on the conditions found during repairs and the number of breaks in the area selected. Locations will be coordinated with street repaving so that future replacement does not disturb newly paved streets. The project is part of the IEPA 5-year project plan and loan.		New water main will reduce the number of main breaks that need to be repaired.

Project Description (Quantity, if applicable)		FY'2024 Budget Amount
<b>Emergency Repairs</b>		\$50,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
50-5050	413-461	Existing
Justification		Annual Impact and Description of Operating Budget Impact
The Wastewater Department has approximately 35 pumps in addition to a multitude of other mechanical parts and systems throughout the collection system and STP. These funds would be used to repair or replace pumps or other components that fail unexpectedly throughout the year.		None

Project Description (Quantity, if applicable)		FY'2024 Budget Amount
<b>Ingersoll Rand Portable Generator</b>		\$48,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
50-5050	413-443	Replacement
Justification		Annual Impact and Description of Operating Budget Impact
Current generator is non-working. The unit is over 12 years old and a rebuild will cost as much as a new generator. This generator is mobile and is used for the backup power for the lift stations and power for the salt dome.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>Bayside Fence Replacement</b>		\$80,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
50-5050	413-461	Replacement
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Large sections of the fence at Bayside Lift Station require replacement. Bayside Lift Station is considered critical infrastructure, used by Police, Fire, and Public Works Departments.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>Clarifier Rehabilitation Design</b>		\$30,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
50-5050	413-461	Replacement
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Design for upgrades to the Clarifiers. The 3 clarifiers at STP have far exceeded the life expectancy of current components. Repairs are frequently needed to maintain continues usage.		Minimal

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>Lift Station Rehabilitation Design</b>		\$55,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
50-5050	413-461	Replacement
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Six lift stations in both Cook and DuPage County have severe degradation to its wet well, pumping, and SCADA equipment. This design will provide a road map for upgrading these six stations in the future.		Minimal / None

Project Description (Quantity, if applicable)		FY'2024 Budget Amount
<b>Oxidation Ditch Optimization</b>		\$20,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
50-5050	413-461	Existing
Justification		Annual Impact and Description of Operating Budget Impact
The Oxidation Ditch requires additional dissolved oxygen probes for monitoring the inside ring, an Ammonia probe to monitor influent ammonia loadings and nitrification within the ditch and a phosphorus meter to side-stream loadings. These key components were identified in a Phosphorus Feasibility Study.		None

Project Description (Quantity, if applicable)		FY'2024 Budget Amount
<b>Oxidation Ditch Bearing and Gear Box Repair</b>		\$20,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
50-5050	413-461	Existing
Justification		Annual Impact and Description of Operating Budget Impact
The Oxidation Ditch bearings and gearboxes need a rebuild or total replacement within the next five years. This will be the second fiscal year of the phased approach to replace components on two units per year over the next four years.		None

Project Description (Quantity, if applicable)		FY'2024 Budget Amount
<b>STP Process Pumps Replacement</b>		\$50,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
	413-461	New
Justification		Annual Impact and Description of Operating Budget Impact
Over the next 5 years, the majority of process pumps at STP will have reached or exceeded the expected operating life. Testing and inspection have allowed staff to create a prioritized list for systematic replacement. Due to extended lead times and the nature of use, replacements cannot be treated on an emergency basis.		None

Project Description (Quantity, if applicable)		FY'2024 Budget Amount
<b>UV System Construction</b>		\$834,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
50-5050	413-461	Replacement
Justification		Annual Impact and Description of Operating Budget Impact
The current UV system is obsolete and is operating at 33% capacity. Current spare parts on hand are second-hand and capable of breaking at any time. Continual use of the system will lead to EPA violations on fecal coliform. This is grant funded through a congressional earmark.		Operating budget for replacement parts would not become effective until FY'25.

Project Description (Quantity, if applicable)		FY'2024 Budget Amount
<b>I &amp; I MWRD Reporting</b>		\$100,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
50-5060	413-462	Existing
Justification		Annual Impact and Description of Operating Budget Impact
To determine locations and severity of infiltration entering the sanitary system which causes increased treatment costs and a number of service line backups, and to fulfill our regulatory requirement to the MWRD.		None

Project Description (Quantity, if applicable)		FY'2024 Budget Amount
<b>Jefferson Lift Station Force Main Inspection</b>		\$50,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
50-5060	413-462	New
Justification		Annual Impact and Description of Operating Budget Impact
The force main is over 20 years old. Pumping capacity at the station has reduced by over 15% during the last FY. Replacement pumps are at a higher capacity and inspection of the force main is needed prior to applying higher pressures, which would cause breaks and disruption of service.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>Manhole Sealing</b>		\$100,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
50-5060	413-462	Existing
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Sanitary manholes were found during the I & I study to be leaking/infiltrating stormwater into the sanitary sewer system causing excessive volume and an increased risk of residential backups.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>Northway Force Main Replacement</b>		\$150,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
50-5060	413-462	New
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
The force main is over 20 years old. Degradation of the internal surface of the pipe is reducing the pump capacity of the lift station due to an increase in friction. Interior pipe wall deposits have created a similar effect by limiting the effective capacity of the main. Design and construction can occur in the same FY.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>Sewer Rehabilitation</b>		\$150,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
50-5060	413-462	Existing
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Reline sanitary sewers that have multiple cracks, holes in pipes, separated joints, and heavy root infestation through joints. Locations will be determined from ongoing televising.		None

**051 COMMUTER LOT**

**\$145,000**



<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>Landscaping Refresh/Replacement</b>		\$75,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/Description</b>
51-20-2500	413-422	Replacement
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
The landscaping at the Commuter Parking Lot is aging and needs updating. Project began in 2023. This is the 2 <sup>nd</sup> year of the project and will be reviewed at the conclusion for further needs.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>Metra Lot Conversion to Pay-by-Plate</b>		\$70,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/Description</b>
51-20-2500	413-422	New
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Change to the METRA parking lot from PAY-BY-SPACE to PAY-BY-PLATE. This change will open up the parking lot for customers to park anywhere and will allow much more efficient enforcement for the paying of parking fees. Customers can pay by app for the number of days they wish to use, but there will no longer be designated spaces for monthly or annual parking. This will allow most customers to park closer to the platform. Due to the age of the existing computerized parking terminals, the hardware and interface is planned for replacement in 2023. These units will be pre-programmed to accommodate pay-by-plate as soon as it is available. This project will also require the purchase of two license plate reading units that will be installed on two parking enforcement vehicles.		Increase of \$6,188/yr. for maintenance of readers

**061 CENTRAL EQUIPMENT FUND**

**\$2,533,000**

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>Replacement of Squad Car Equipment</b>		\$14,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
20-2500	413-441	Replacement of squad car equipment
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Replacement of squad car equipment. This may include electronic equipment, partitions, wiring, lighting or radio equipment.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>4 Replacement Squad Cars</b>		\$200,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
20-2500	413-441	Replacement
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Scheduled replacement of 4 front-line squad cars. 4 squads in current front-line use will then move to secondary fleet uses.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>Replacement of Dump Truck</b>		\$268,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
20-2500	413-442	Replacement
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Scheduled replacement of Dump Truck #19, which is 11 years old and has 41,358 miles.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>Replacement Dump Truck</b>		\$85,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
20-2500	413-442	Replacement
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Replacement of small dump truck #8 (re-budget), which is 11 years old and has 26,998 miles.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>Replacement Ambulance</b>		\$471,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
20-2500	413-442	Replacement
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Scheduled replacement of ambulance #381, which is 11 years old and has 101,020 miles.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>Replacement Cargo Van</b>		\$44,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
20-2500	413-442	Replacement
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Replacement of scheduled cargo van (re-budget), which is 11 years old and has 36,577 miles.		None

Project Description (Quantity, if applicable)		FY'2024 Budget Amount
Replacement Fire Engine		\$1,000,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
20-2500	413-442	Replacement
Justification		Annual Impact and Description of Operating Budget Impact
Scheduled replacement of Engine 363, which is 18 years old and has 140,693 miles.		None

Project Description (Quantity, if applicable)		FY'2024 Budget Amount
Replacement Step Van		\$212,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
20-2500	413-442	Replacement
Justification		Annual Impact and Description of Operating Budget Impact
Replacement of Main Break Truck #110 (Re-budget), which is 11 years old and has 15,545 miles.		None

Project Description (Quantity, if applicable)		FY'2024 Budget Amount
Replacement Pickup		\$40,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
20-2500	413-442	Replacement
Justification		Annual Impact and Description of Operating Budget Impact
Replacement of Water Finance Vehicle #127, which is 7 years old and has 77,301 miles.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>Replacement Community Service Officer Vehicle</b>		\$40,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
20-2500	413-442	Replacement
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Scheduled replacement of CSO Vehicle #185, which is 7 years old and has 67,233 miles.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>Replacement of Command</b>		\$53,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
20-2500	413-442	Replacement
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Scheduled replacement of Command #306, which is 8 years old and has 47,433 miles.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>Replacement Pickup</b>		\$54,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
20-2500	413-442	Replacement
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Scheduled replacement of Pickup #351 (re-budget), which is 11 years old and has 47,621 miles.		None

Project Description (Quantity, if applicable)		FY'2024 Budget Amount
Replacement of Police Department Tahoe (Pickup Truck)		\$52,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
20-2500	413-442	Replacement
Justification		Annual Impact and Description of Operating Budget Impact
Replacement of Police Department Tahoe #163 which is 5 years old and has 48,993 miles.		None

**062 IT EQUIPMENT REPLACEMENT FUND**

**\$475,261**



Project Description (Quantity, if applicable)		FY'2024 Budget Amount
Audio/Video Recording Equipment		\$10,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
62-20-2500	413-431	Replacement
Justification		Annual Impact and Description of Operating Budget Impact
<p>Pan Tilt Zoom (PTZ) cameras for recording or streaming events produced by the Village. The Village holds over 30 events annually. The current camera system is reaching end of life and limits camera “shots” to one camera angle. Replacement cameras will present a more professional and positive image of the events to our residents. The latest cameras can record/stream from multiple locations and with only one camera person running the devices. PTZ cameras will offer more accessible controls and more reliable sources for video feeds and can be set up to go to any event reasonably quickly. Improved audio recording provides flexibility to capture the video and audio of an event while using less equipment.</p>		None

Project Description (Quantity, if applicable)		FY'2024 Budget Amount
Door Access System Replacement		\$180,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
62-20-2500	413-431	Replacement of end of life system
Justification		Annual Impact and Description of Operating Budget Impact
<p>The Village currently has two different door access systems. One at the Police Department (Hirsh), and another (Cisco CPAM) at the other network connected Village facilities. The Cisco CPAM system was sold to Identiv in 2019. The system reached its end of life on December 31, 2021. Since that date, staff can no longer control the doors for date-based schedules. Additionally, the door controllers are no longer manufactured or updated. The door access system maintains the security of Village buildings and is a critical piece of security for staff access and limiting unauthorized entry to secure areas. The Hirsh door access system was installed in 2011 when the Police Department building was constructed. Both door access systems will be replaced with one system for simplifying and improving the security of the Village facilities.</p>		\$25,000-\$30,000

Project Description (Quantity, if applicable)		FY'2024 Budget Amount
FOIA Management Software		\$10,788
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
62-20-2500	413-431	New
Justification		Annual Impact and Description of Operating Budget Impact
<p>Implementation of a Village wide FOIA software system which will replace the current antiquated process and streamline the process more fluidly; eliminate duplicity in the over-all department; increase workflow; increase productivity; ensure that all required timelines are met; and provide overall improvement to the processing of FOIA requests</p>		Increase due to annual subscription

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>In-car Printer Replacement</b>		\$10,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
62-20-2500	413-431	Replacement of end-of-life system
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
The in-car printers installed in the squad cars to print citations are currently 5 years old. The plan is to replace one third of the printers each year for the next three years, with the cycle to re-start every 5 years. This is the first year of the replacement schedule.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>Large Format Printer Replacement (Engineering)</b>		\$10,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
62-20-2500	413-431	Replacement
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
The current large format printer used by Engineering is not working and in need of replacement. Engineering uses large format plans and drawings that need to be printed at full scale. Engineering is also often tasked with printing large format documents for other departments within the Village.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>Annual FD MDT Replacements (25%)</b>		\$20,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
62-20-2500	413-431	Replacement
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
The Village has established an annual Fire Department replacement program for the in-vehicle Mobile Data Terminals (MDT) to avoid dependence on outdated computer equipment. The Fire Department operates with 15 MDT's. The replacement plan designates that 25% of MDT's be replaced annually, giving a four-year life cycle for each Fire Department MDT. Devices will be purchased with a four-year parts and labor warranty.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>Annual MDT Replacement (25%) – Police Department</b>		\$40,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
62-20-2500	413-431	Replacement
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
<p>The Village has established an annual Police Department replacement program for the in-squad MDT to avoid dependence on outdated computer equipment. The Police Department operates with 30 MDT's. The replacement plan designates that 25% of MDT's be replaced annually, giving a four-year life cycle for each Police Department MDT. Devices will be purchased with a four-year parts and labor warranty.</p>		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>PC Replacement</b>		\$75,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
62-20-2500	413-431	Replacement
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
<p>The Village has established an annual PC replacement program to avoid dependence on outdated computer equipment. The Village operates with about 300 computers and laptops throughout all Village departments. The replacement plan designates that 25% of computers be replaced annually, giving a four-year life cycle for each Village computer. Computers are purchased with a four-year parts and labor warranty, leaving any repair expenses to occur after the fourth year of usage.</p>		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>Axon Advanced Software (Redaction - Performance)</b>		\$34,673 <b>Redaction - \$8,212 Auto-Transcribe - \$18,249 Performance - \$8,212</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
62-20-2500	413-431	New
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
<p>The Police Department implemented the use of body-worn cameras (BWCs) through Axon in October 2022. When fulfilling Freedom of Information Act (FOIA) requests, personnel must review all video and audio to ensure proper redaction is being completed. Redaction review can take up to 6 hours per one hour of video, and thus far the PD has fulfilled three such FOIA requests which required a combined 83 personnel hours to complete. Axon's Redaction Assistant and Auto-Transcribe can greatly increase efficiency in this area. Redaction Assistant can automatically identify and blur faces, screens, and license plates in a video recording, while Auto-Transcribe will transcribe the audio to allow quick review by personnel assigned to redaction. The second request, Axon's Performance Program, can increase efficiency for all sworn officers. Supervisors perform random video reviews of their personnel each month, and Axon Performance will automatically select videos based upon a preset or random criteria. The program also notifies personnel when their videos and evidence are not being properly labeled and categorized, which is a process currently done by supervisors and support services personnel. Feedback will then be given to personnel on their compliance with department policy.</p> <p>These Axon programs are charged on a monthly per-user basis, and the PD currently has 69 Axon Evidence.com users. It is noted that the PD has applied for two Illinois Law Enforcement Training &amp; Standards Board (ILETSB) grants in the amount of \$37,886.02 for Axon-related cost reimbursements which can assist in off-setting these costs.</p>		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2024 Budget Amount</b>
<b>PD Video Evidence (In-car, body cam, Interview)</b>		\$84,800
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
62-20-2500	413-431	Contract Payment
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
The Police Department purchased a Video Evidence System in 2021 that included in-car camera systems, interview room systems, and body worn cameras for all sworn officers. That project spread the total cost of the system over 5 years. This is the required payment for year 3 that will be due in September 2024.		None

**Table II  
Village of Hanover Park  
Fiscal Year 2024 - 2028 Capital Improvement Plan**

<b>Fund</b>	<b>CCC</b>	<b>Description</b>	<b>FY2024</b>	<b>FY2025</b>	<b>FY2026</b>	<b>FY2027</b>	<b>FY2028</b>
<b>General Fund Capital Improvements</b>							
31	4700	Document Scanning Services	\$ 50,000	\$ 50,000	\$ 50,000		
31	6100	Villag Hall Modification	\$ 50,000				
31	6100	Fire Station No. 16 Construction	\$ 2,844,400				
31	6100	Municipal Campus Maaster Plan		\$ 300,000			
31	6100	New Village Hall - Design					\$ 2,000,000
31	6100	PW Facility ADA & Locker Room Improvements - Design		\$ 640,000			
31	6100	PW Facility ADA & Locker Room Improvements			\$ 8,000,000		
31	6100	Stage Puchase for Village Events	\$ 20,000				
31	6100	Board Room Audio Improvements		\$ 20,000			
31	6200	Salt dome Repair Conveyor	\$ 50,000				
31	6200	Entryway Signs	\$ 50,000		\$ 55,000		\$ 60,000
31	6200	Arterial Fence Maintenance	\$ 45,000		\$ 45,000		\$ 45,000
31	6200	West Branch Stabilization	\$ 3,000,000				
31	6200	Lighted Street Name Signs		\$ 40,000		\$ 40,000	
31	6200	Village Hall & Fire Sation Parking Lot Maintenance	\$ 150,000				
31	6200	Public Works Parking Lot Resurfacing	\$ 250,000				
31	6200	Lake Street - Street Light Replacement		\$ 250,000	\$ 2,750,000		
31	6200	Village Hall & Public Works Parking Lot Lights	\$ 500,000				
31	6200	Sign Machine					\$ 60,000
31	6200	Arterial Fence Replacement	\$ 125,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
31	6200	Salt Dome Roof Replacement			\$ 40,000		
31	6300	Barrington Street scape Improvements		\$ 75,000			
31	6300	Spring Banners Repacement	\$ 20,000				
31	6300	Fall Banners Replacement		\$ 20,000			
31	6300	Holiday Snowflakes Replacement		\$ 50,000			
31	6300	Replacement of 75 Parkway Trees	\$ 35,000	\$ 25,000	\$ 15,000	\$ 25,000	\$ 15,000
31	6300	Raised Planter Boxes on Lake Street	\$ 20,000		\$ 20,000		\$ 20,000
31	6300	Summer Banners Replacemant			\$ 20,000		
31	6300	Winter Banners Replacement			\$ 20,000		
31	6400	Public Works Generator Replacement	\$ 175,000				
31	6400	Village Hall Halon System Replacement	\$ 75,000				
31	6400	Furniture's - Various Village Locations	\$ 75,000				
31	6400	Police Department Building Maintenance	\$ 30,000				
31	6400	Fire Station #15 Floor Epoxy	\$ 66,000				
31	6400	Veterans Memorial Bricks Repair	\$ 50,000				
31	6400	I.T. Room HVAC unit	\$ 100,000				\$ 60,000
31	6400	IRMA Fall Hazard Remediation	\$ 40,000	\$ 40,000	\$ 40,000		
31	6400	Police Department Boiler Replacement		\$ 300,000			
31	6400	Village Hall Elevator Fire System Upgrade		\$ 180,000			
31	6400	Village Hall Boiler Replacement		\$ 300,000			
31	6400	Public Works HVAC Units		\$ 300,000			
31	6400	Village Hall Roof			\$ 400,000		
31	6400	Public Works Roof			\$ 1,000,000		
31	6400	New Butler Building				\$ 1,650,000	
31	6400	Police Department Gates					\$ 40,000
31	6400	Police Department EOC HVAC Units					\$ 150,000
31	6400	Air Compressor Public Works & FD #15					\$ 75,000
31	6500	Fuel Island Canopy Replacement					\$ 80,000
31	6500	Air Conditioning Machine	\$ 15,000				
31	6500	Welding Machine			\$ 20,000		
31	7200	Firefighter Turnout Gear (12 Sets)	\$ 74,328	\$ 78,044	\$ 81,947	\$ 86,044	\$ 90,346
31	7200	Tech Rescue Turnout Gear (8 Sets)		\$ 10,582	\$ 11,111	\$ 11,667	\$ 12,250
31	7200	Rescue/Stabilization Tools			\$ 56,752		
31	7200	Lifting Equipment				\$ 27,025	
31	7200	Biphasic Cardiac Monitor/Defib/Pace Maker		\$ 54,262	\$ 55,890	\$ 57,567	\$ 59,294
31	7200	Autopulse CPR Units	\$ 58,000	\$ 29,870	\$ 30,766	\$ 31,689	\$ 32,640
31	7200	Automatic Cardiac Defibrillators	\$ 70,310		\$ 38,795		
31	7200	Replacement Fire Attack Hose		\$ 15,000			
31	7200	Hurst Rescue Tool Sets					\$ 60,164
31	7200	Moblie Ventilation Trailer		\$ 79,800			
31	7200	Starcom Radios (6) plus Equipment	\$ 12,000				
31	7200	Wireless Vehicle Headsets	\$ 13,075				
31	7200	Severe Weather Alerting Sirens	\$ 24,145	\$ 24,145	\$ 24,145		
31	8100	Protective Vests / CRT Vests	\$ 27,535	\$ 27,600	\$ 10,800	\$ 10,500	\$ 13,000
31	8100	Tasers			\$ 100,000		
31	8100	Handguns/Rifles		\$ 27,500			
31	8100	DuComm Second Facility (end in 2030)	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000
31	8100	Starcom 21 700-800 MHZ Radios	\$ 45,700	\$ 45,700	\$ 45,700		
31	8100	Gas Masks	\$ 30,600				

**Table II**  
**Village of Hanover Park**  
**Fiscal Year 2024 - 2028 Capital Improvement Plan**

Fund	CCC	Description	FY2024	FY2025	FY2026	FY2027	FY2028
31	8100	Police Canine		\$ 30,000			
31	8100	Fitness Equipment		\$ 10,500	\$ 15,000		
31	8100	Evidence Temporary & Long-Term Storage		\$ 100,000			
31	8100	Investigations Division Renovations	\$ 24,000				
31	8100	Drone	\$ 29,648				
<b>Total General Fund Capital Improvements</b>			<b>\$ 8,279,741</b>	<b>\$ 3,258,003</b>	<b>\$ 13,080,906</b>	<b>\$ 2,074,492</b>	<b>\$ 3,007,694</b>
			<b>34.04%</b>	<b>15.21%</b>	<b>46.09%</b>	<b>8.65%</b>	<b>17.02%</b>
<b>Motor Fuel Tax Fund Capital Improvements</b>							
11		Street Resurfacing	\$ 1,763,985	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000
<b>Total Motor Fuel Tax Fund Capital Improvements</b>			<b>\$ 1,763,985</b>	<b>\$ 1,500,000</b>	<b>\$ 1,500,000</b>	<b>\$ 1,500,000</b>	<b>\$ 1,500,000</b>
			<b>7.25%</b>	<b>7.00%</b>	<b>5.29%</b>	<b>6.25%</b>	<b>8.49%</b>
<b>Road &amp; Bridge</b>							
12	2600	Road Resurfacing & Reconstruction	\$ 2,000,000	\$ 1,600,000	\$ 1,800,000	\$ 1,800,000	\$ 1,800,000
12	2600	Legislative "Resurfacing" Money		\$ 500,000			
12	2600	Irving Park Road Lighting & Safety (Astor-Barrington)	\$ 150,000				
12	2600	Irving Park Road Lighting & Safety (Barrington-wise)		\$ 500,000			
12	2600	Irving Park Road Lighting & Safety (Barrington-Wise) - Engineering		\$ 75,000			
12	2600	New Streetlights	\$ 48,000	\$ 48,000	\$ 50,000	\$ 50,000	\$ 50,000
12	2600	Lake Street Signal Modifications		\$ 108,610			
12	2600	Traffic Signal Upgrades		\$ 5,180			
12	2600	Arlington Bridge Reconstruction	\$ 480,000	\$ 80,000			
12	2600	Lake and Gary Intersection Improvements		\$ 15,000			
12	2600	Bike Path Construction/Reconstruction/Signage	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
12	2600	County Farm Road Trail	\$ 500,000	\$ 100,000			
12	2600	IL 19 & Barrington Rd Intersection Improvements		\$ 50,000			
12	2600	Ontarioville/Devon		\$ 110,000			
12	2600	Lake Street Multi-Use Path - Barrington to Gary		\$ 500,000			
12	2600	Lake Street Multi-Use Path - Barrington to Gary - Phase 3 Engineering		\$ 200,000			
12	2600	Schick Road Resurfacing		\$ 300,000			
12	2600	Schick Road Resurfacing - Phase 3 Engineering		\$ 120,000			
12	2600	Center Ave Sidewalk - Maple to Laurel - Construction			\$ 450,000		
12	2600	Center Ave Sidewalk - Maple to Laurel - Phase 3 Engineering			\$ 120,000		
12	2600	IL390 Extension - Phase 2 Engineering		\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
12	2600	Lake Street Streetscape Rehab - Construction				\$ 5,000,000	
12	2600	Lake Street Streetscape Rehab - Engineering		\$ 30,000	\$ 30,000	\$ 30,000	
<b>Total Road &amp; Bridge Capital Improvements</b>			<b>\$ 3,228,000</b>	<b>\$ 5,391,790</b>	<b>\$ 3,500,000</b>	<b>\$ 7,930,000</b>	<b>\$ 2,900,000</b>
			<b>13.27%</b>	<b>25.18%</b>	<b>12.33%</b>	<b>33.07%</b>	<b>16.41%</b>
<b>SSA #5</b>							
15	2100	Drives, Alleys, Parking Area Maintenance	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 50,000
<b>Total SSA #5 Capital Improvements</b>			<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 50,000</b>
			<b>1.03%</b>	<b>1.17%</b>	<b>0.88%</b>	<b>1.04%</b>	<b>0.28%</b>
<b>MWRD</b>							
17	6700	Ball Field repairs	\$ 40,000				
17	6700	Planting 75 Trees	\$ 25,000				
17	6700	Parking Lot Paving		\$ 300,000	\$ 300,000	\$ 400,000	
17	6700	Miscellaneous Improvements	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
<b>Total MWRD Capital Improvements</b>			<b>\$ 75,000</b>	<b>\$ 310,000</b>	<b>\$ 310,000</b>	<b>\$ 410,000</b>	<b>\$ 10,000</b>
			<b>0.31%</b>	<b>1.45%</b>	<b>1.09%</b>	<b>1.71%</b>	<b>0.06%</b>
<b>TIF #3</b>							
33	2200	Ontarioville Improvements	\$ 12,000	\$ 10,000			
33	2200	Holiday Decorations for ontarioville	\$ 25,000	\$ 15,000		\$ 10,000	
33	2200	Façade/Property Improvement Grant	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
33	2200	Potential Properties on Devon/Ontarioville	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000
33	2200	Miscellaneous	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
33	2200	4 sets of Banners for Ontarioville	\$ 10,000		\$ 6,000		
<b>Total TIF #3 Capital Improvements</b>			<b>\$ 497,000</b>	<b>\$ 475,000</b>	<b>\$ 456,000</b>	<b>\$ 460,000</b>	<b>\$ 450,000</b>
			<b>2.04%</b>	<b>2.22%</b>	<b>1.61%</b>	<b>1.92%</b>	<b>2.55%</b>

**Table II**  
**Village of Hanover Park**  
**Fiscal Year 2024 - 2028 Capital Improvement Plan**

Fund	CCC	Description	FY2024	FY2025	FY2026	FY2027	FY2028
<b>TIF #4</b>							
34	2200	Façade/Property Improvement Grant	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
<b>Total TIF #4 Capital Improvements</b>			<b>\$ 100,000</b>				
			0.41%	0.47%	0.35%	0.42%	0.57%
<b>TIF #5</b>							
35	2200	Façade/Property Improvement Grant	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
<b>Total TIF #5 Capital Improvements</b>			<b>\$ 150,000</b>				
			0.62%	0.70%	0.53%	0.63%	0.85%
<b>Commuter Park Lot Fund Capital Improvements</b>							
51		Metra Lot Conversion to Pay by Plate	\$ 70,000				
51		Landscaping Refresh/Replacement	\$ 75,000				
51		Metra Station Renovations			\$ 300,000		
51		Metra Station Renovation Design		\$ 50,000			
51		Parking Lot Resurfacing		\$ 75,000		\$ 150,000	\$ 150,000
51		Parking Lot Maintenance			\$ 50,000		
51		Solar Carport		\$ 250,000			
<b>Total Commuter Park Lot Fund Capital Improvements</b>			<b>\$ 145,000</b>	<b>\$ 375,000</b>	<b>\$ 350,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>
			0.60%	1.75%	1.23%	0.63%	0.85%
<b>Water &amp; Sewer Fund Capital Improvements</b>							
50	5020	New Interconnect with Bartlett	\$ 100,000				
50	5020	Replace Roof at Longmeadow Pumping Station	\$ 40,000				
50	5020	Electrical Upgrade at Schick Road Pump Station	\$ 300,000				
50	5020	Hartmann Water Tower Rehab			\$ 610,000		
50	5020	Well #6 Rehab	\$ 15,000				
50	5020	Well House #4 Improvements		\$ 20,000			
50	5020	Well #4 kw Generator		\$ 500,000			
50	5020	Longmeadow Lane 1 MG Reservoir Rehab		\$ 310,000			
50	5020	Well #2 Well Rehab		\$ 235,000			
50	5020	Generator for Schick Road Pump Station			\$ 70,000		
50	5020	Well #4 Rehab			\$ 260,000		
50	5020	Rosalie Interconnect Improvements				\$ 420,000	
50	5020	Rehab Well #4 South 1MG Reservoir				\$ 310,000	
50	5020	New Interconnect with Carol Stream					\$ 1,300,000
50	5030	Annual Water Main Replacement	\$ 4,500,000	\$ 4,700,000	\$ 4,700,000	\$ 4,500,000	\$ 4,500,000
50	5030	Water Main Replacement - Engineering		\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000
50	5030	Water Main Relocation-Creek Bank near Greenbrook		\$ 45,000	\$ 300,000		
50	5030	Bayside Drive Commercial Area Improvement Project					\$ 55,000
50	5030	Valve Repair/Exercising Equipment with Precision Pipe cutting	\$ 131,840				
50	5040	Neptune MRX Receiver		\$ 17,000			
50	5050	Emergency Pump & Part Replacement	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
50	5050	Ingersoll Rand Generator	\$ 48,000				
50	5050	Oxidation Ditch Gearbox and Bearing Repair	\$ 20,000	\$ 20,000			
50	5050	Oxidation Ditch Optimizaton & Chem-P Removal	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 335,000
50	5050	UV Disinfection System Construction (Grant \$600K)	\$ 834,020				
50	5050	STP Process Pumps Replacement	\$ 50,000		\$ 50,000		\$50,000
50	5050	Liftstation Rehabilitation Design	\$ 55,000		\$ 55,000		\$55,000
50	5050	Bayside Fence Replacement	\$ 80,000				
50	5050	Clarifier Rehabilitation Design	\$ 30,000				
50	5050	STP #1 Fence Replacement		\$ 200,000			
50	5050	Clarifier Rehabilititon Construction		\$ 100,000			
50	5050	Sludge Handling Design Engineering		\$ 55,000			
50	5050	Muffin Monster Replacement		\$ 28,000			\$ 28,000
50	5050	STP Blower Replacement Design			\$ 55,000		
50	5050	Sludge Handling Construction Engineering			\$ 75,000	\$ 3,000,000	
50	5050	STP Blower Replacement Construction				\$ 1,000,000	
50	5050	WWTP Equipment Replacement					\$ 100,000
50	5060	Sewer Rehabilitation	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
50	5060	Manhole Sealing	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
50	5060	I & I MWRD Reporting	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
50	5060	Northway Lift Statio Forcemain Replacement Construction	\$ 150,000				
50	5060	Jefferson Forcemain Inspection	\$ 50,000				
50	5060	Jefferson Forcemain Repair		\$ 300,000			

**Table II**  
**Village of Hanover Park**  
**Fiscal Year 2024 - 2028 Capital Improvement Plan**

Fund	CCC	Description	FY2024	FY2025	FY2026	FY2027	FY2028
50	5060	Westview Forcemain Inspection				\$ 50,000	
50	5060	Westview Forcemain Repair					\$ 300,000
50	5060	Kingsbury Forcemain Inspection			\$ 50,000		
50	5060	Kingsbury Forcemain Repair				\$ 300,000	
50	5060	Savannah Forcemain Inspection		\$ 50,000			
50	5060	Bayside Forcemain Inspection		\$ 50,000			\$ 50,000
50	5060	Turnberry Forcemain Inspection			\$ 50,000		
<b>Total Water &amp; Sewer Fund Capital Improvements</b>			<b>\$ 6,823,860</b>	<b>\$ 7,650,000</b>	<b>\$ 7,295,000</b>	<b>\$ 10,600,000</b>	<b>\$ 7,773,000</b>
			<b>28.06%</b>	<b>35.72%</b>	<b>25.70%</b>	<b>44.20%</b>	<b>43.99%</b>

**Central Equipment Fund Improvements**

61	2500	4 Squad Cars	\$ 200,000	\$ 205,600	\$ 215,900	\$ 226,700	\$ 238,000
61	2500	Squad Car Equipment	\$ 14,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 16,000
61	2500	SUV 183		\$ 40,000			
61	2500	SUV192		\$ 40,000			
61	2500	SUV 4			\$ 41,000		
61	2500	SUV 186			\$ 41,000		
61	2500	SUV 352			\$ 30,000		
61	2500	SUV353				\$ 35,000	
61	2500	SUV 57				\$ 35,000	
61	2500	SUV 107				\$ 35,000	
61	2500	SUV 194					\$ 38,000
61	2500	SUV 222					\$ 38,000
61	2500	SUV354					\$ 38,000
61	2500	Pickup 185	\$ 40,000				
61	2500	Cargo Van 91	\$ 44,000				
61	2500	Dump Truck 8	\$ 85,000				
61	2500	Fire Engine 363	\$ 1,000,000				
61	2500	Ambulance 381	\$ 471,000				
61	2500	Pickup 351	\$ 54,000				
61	2500	Pickup 163	\$ 52,000				
61	2500	Dump Truck 19	\$ 268,000				
61	2500	Panel Truck 110	\$ 212,000				
61	2500	Pickup 127	\$ 40,000				
61	2500	Pichup 306	\$ 53,000				
61	2500	Pickup 301		\$ 68,000			
61	2500	Dump Truck 11		\$ 114,000			
61	2500	Dump Truck 112		\$ 278,000			
61	2500	Sewer Truck 157		\$ 546,000			
61	2500	Dump Truck 64		\$ 100,000			
61	2500	Pickup Truck 52		\$ 40,000			
61	2500	Ambulance 382			\$ 600,000		
61	2500	Dump Truck 18			\$ 275,000		
61	2500	Pickup 135			\$ 50,000		
61	2500	Pickup 53			\$ 40,000		
61	2500	Utility Truck 114				\$ 66,000	
61	2500	Pickup Truck 118				\$ 52,000	
61	2500	Ambulance 384					\$ 620,000
61	2500	Dump Truck 22					\$ 300,000
61	2500	Dump Truck 12					\$ 75,000
61	2500	Utility Cart 460		\$ 16,000			
61	2500	Utility Cart 532		\$ 16,000			
61	2500	Traffic Attenuator 640		\$ 25,000			
61	2500	Brush Chipper 674		\$ 90,000			
61	2500	Snow Machine 470		\$ 70,000			
61	2500	Small Asphalt Roller			\$ 40,000		
61	2500	Backhoe 515			\$ 155,000		
61	2500	Message Board 642			\$ 17,000		
61	2500	Stump Grinder 672				\$ 44,000	
61	2500	Portable Jetter 555					\$ 56,000
61	2500	Trailer 678					\$ 8,000
<b>Total Central Equipment Fund Capital Improvements</b>			<b>\$ 2,533,000</b>	<b>\$ 1,663,600</b>	<b>\$ 1,519,900</b>	<b>\$ 508,700</b>	<b>\$ 1,427,000</b>
			<b>10.41%</b>	<b>7.77%</b>	<b>5.36%</b>	<b>2.12%</b>	<b>8.08%</b>

**IT Replacement Fund Capital Improvements**

62	2500	Voice Router (4)				\$ 55,000	
62	2500	Village Wide Wireless Access			\$ 40,000		
62	2500	Core Switches (2)					\$ 115,000

**Table II**  
**Village of Hanover Park**  
**Fiscal Year 2024 - 2028 Capital Improvement Plan**

<b>Fund</b>	<b>CCC</b>	<b>Description</b>	<b>FY2024</b>	<b>FY2025</b>	<b>FY2026</b>	<b>FY2027</b>	<b>FY2028</b>
62	2500	Audio VideoRecording Equipment	\$ 10,000				
62	2500	Data Backup Devices					\$ 50,000
62	2500	Board Room Streaming Video		\$ 25,000			
62	2500	HPTV Equipment			\$ 25,000		
62	2500	Cyber Security		\$ 50,000			
62	2500	Door Access System	\$ 180,000				
62	2500	Village Video Security Camera System		\$ 200,000			
62	2500	Computer	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
62	2500	Large Format Printer (Engineering)	\$ 10,000				
62	2500	FOIA Management	\$ 10,788				
62	2500	PD Disaster Recovery Infrastructure		\$ 250,000			
62	2500	Firewall				\$ 35,000	
62	2500	UPS Batteries & Capacitor Replacement					\$ 25,000
62	2500	In Car Ticket Printer	\$ 10,000	\$ 10,000	\$ 5,000		
62	2500	Interview Room Recording System			\$ 42,000		
62	2500	PD Video Evidence (in-car, body cam, Interview)	\$ 84,800	\$ 84,800	\$ 84,800	\$ 84,800	\$ 84,800
62	2500	Advanced Software Subscription (Redaction-Performance)	\$ 34,673	\$ 36,060	\$ 37,502	\$ 39,002	\$ 40,563
62	2500	PD MDC	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
62	2500	FD MDC	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
<b>Total IT Replacement Fund Capital Improvements</b>			<b>\$ 475,261</b>	<b>\$ 790,860</b>	<b>\$ 369,302</b>	<b>\$ 348,802</b>	<b>\$ 450,363</b>
			<b>1.95%</b>	<b>3.69%</b>	<b>1.30%</b>	<b>1.45%</b>	<b>2.55%</b>
<b>TOTAL Fiscal Year 2024- 2028 Capital Improvement Plan</b>			<b>\$24,320,847</b>	<b>\$21,414,253</b>	<b>\$28,381,108</b>	<b>\$23,981,994</b>	<b>\$17,668,057</b>

### Village of Hanover Park Employee History

	<u>FY2015</u>	<u>FY2016</u>	<u>FY2017</u>	<u>FY2018</u>	<u>FY2019</u>	<u>FY2020</u>	<u>FY2021</u>	<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>
<b>Police</b>	85.00	85.00	85.00	85.00	85.00	85.00	85.00	85.00	86.00	86.00
<b>Fire</b>	40.00	40.00	40.00	40.00	40.00	40.00	40.00	41.00	44.00	44.00
<b>Public Works</b>	46.00	47.00	47.00	47.00	48.00	48.00	48.00	49.00	49.00	49.00
<b>Community Development</b>	3.00	3.00	3.00	3.00	4.00	4.00	4.00	4.00	5.00	5.00
<b>Finance</b>	11.00	11.00	11.00	11.00	11.00	11.00	11.00	11.00	11.00	11.00
<b>Other (Administration, Clerk, etc.)</b>	10.00	11.00	11.00	11.00	11.00	11.00	10.00	10.00	11.00	11.00
<b>TOTAL FULL-TIME:</b>	<b>195.00</b>	<b>197.00</b>	<b>197.00</b>	<b>197.00</b>	<b>199.00</b>	<b>199.00</b>	<b>198.00</b>	<b>200.00</b>	<b>206.00</b>	<b>206.00</b>
<b>Added (Full-time Positions):</b>	0	2	0	0	2	1	1	3	7	0
<b>Deleted (Full-time Positions):</b>	0	0	0	0	0	1	2	2	1	0

<u>FY2015</u>	<u>FY2016</u>	<u>FY2017</u>	<u>FY2018</u>	<u>FY2019</u>	<u>FY2020</u>	<u>FY2021</u>
	+Deputy Village Manager +Village Eng./Asst. PW Dir.			+Asst. Village Engineer +Associate Planner	+Equipment Operator -Water Dist. Supervisor	-Village Coll. +Bldg. Insp. -Hlth. Ins./Comm. Code Off.
<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>				
+ Maint. Wrkr. + Property Custodian + HR Analyst -Payroll/Ben - Record Clerk	+ 3 Firefighters/ Paramedics + HR Generalist + Code Enf Off +CSO +Economic Dev Coordinator -PT Appearance Officer -Records Clerk					

## Hanover Park Employees

## 3-Year Comparison of Budgeted Positions

DEPARTMENT	FY'22	FY'23	FY'24
<b><u>VILLAGE CLERK</u></b>			
Deputy Village Clerk	1	1	1
<b>Total full-time employees</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b><u>VILLAGE ADMINISTRATION</u></b>			
Village Manager	1	1	1
Deputy Village Manager	1	1	1
Executive Assistant	1	1	1
<b>Total full-time employees</b>	<b>3</b>	<b>3</b>	<b>3</b>
<b><u>HUMAN RESOURCES DEPARTMENT</u></b>			
Human Resources Director	1	1	1
Payroll & Benefits Specialist	1	0	0
Human Resources Generalist	1	2	2
Human Resources Administrative Clerk (P.T.)	P.T. 1	P.T. 0	P.T. 0
Human Resources Analyst	0	1	1
<b>Total full-time employees</b>	<b>3</b>	<b>4</b>	<b>4</b>
<b><u>INFORMATION TECHNOLOGY DEPARTMENT</u></b>			
Chief Information Officer	1	1	1
Application Systems Analyst	1	1	1
Network Systems Administrator	1	1	1
<b>Total full-time employees</b>	<b>3</b>	<b>3</b>	<b>3</b>
<b><u>FINANCE DEPARTMENT</u></b>			
Finance Director	1	1	1
Assistant Finance Director	1	1	1
Accountant	1	1	1
Account Technician I	2	2	2
Water Billing Representative	2	2	2
Village Services Representative	3	3	3
Receptionist	1	1	1
Water Billing Representative (Seasonal)	P.T. 1	P.T. 1	P.T. 1
<b>Total full-time employees</b>	<b>11</b>	<b>11</b>	<b>11</b>

DEPARTMENT	FY'22	FY'23	FY'24
<b><u>PUBLIC WORKS DEPARTMENT</u></b>			
Engineering & Public Works Director	1	1	1
Village Engineer/Asst. Dir. PW	1	1	1
Fleet Services Manager	1	1	1
Wastewater Treatment Plant Supervisor	1	1	1
Water Supply Supervisor	1	1	1
Building Maintenance Supervisor	1	1	1
Streets & Forestry Supervisor	1	1	1
Assistant Village Engineer	1	1	1
Engineering Technician	2	2	2
Mechanic	4	4	4
Wastewater Treatment Plant Operator	4	4	4
Water Supply Operator	2	2	2
Building Maintenance Worker II	2	2	2
Equipment Operator	9	9	9
Maintenance Worker	12	12	12
Building Maintenance Worker I	2	2	2
Groundskeeper	2	2	2
Sr. Administrative Assistant	2	2	2
Custodian II (P.T.)	P.T. 1	P.T. 1	P.T. 1
Custodian I (P.T.)	P. T.2	P.T. 2	P.T. 2
Seasonal Laborers	P.T. 8	P.T. 8	P.T. 8
<b>Total full-time employees</b>	<b>49</b>	<b>49</b>	<b>49</b>

**FIRE DEPARTMENT**

Fire Chief	1	1	1
Deputy Fire Chief	1	1	1
Battalion Chief	3	3	3
Fire Lieutenant	6	6	6
Firefighter/Paramedic	24	27	27
Senior Administrative Assistant	1	1	1
P.T. Firefighter (+/-25)	P.T. 25	P. T. 25	P. T. 25
Chief of Inspectional Services	1	1	1
Plan Reviewer/Project Coordinator	1	1	1
Health Officer/Commercial Code Official	0	0	0
Building Inspector	2	2	2
Permit Coordinator	1	1	1
Permit Coordinator (PT)	P. T.2	P. T.2	P. T.2
Emergency Management Coordinator (PT)	P.T. 1	P.T. 1	P.T. 1
<b>Total full-time employees</b>	<b>41</b>	<b>44</b>	<b>44</b>

DEPARTMENT	FY'22	FY'23	FY'24
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**POLICE DEPARTMENT**

Police Chief	1	1	1
Deputy Chief	2	2	2
Lieutenant	3	3	3
Sergeant	6	6	6
Police Officer	49	49	49
Police Social Worker	1	1	1
Court Services Coordinator	1	1	1
Community Service Officer (CSO)	4	5	5
Property Custodian	2	2	2
Code Enforcement Officer	5	6	6
Code Enforcement Supervisor	1	1	1
Senior Administrative Assistant	1	1	1
Police Accreditation & Grants Manager	1	1	1
Police Records Supervisor	1	1	1
Police Records Clerk	6	5	5
Parking Enforcement Officer	1	1	1
Parking Enforcement Officer (P.T.)	P.T. 1	P.T. 1	P.T. 1
Police Records Aide (P.T.)	P.T. 6	P.T. 6	P.T. 6
Seasonal Appearance Officer (P.T.)	P.T. 1	P.T. 1	P.T. 0
Administrative Assistant – Code Enforcement (P.T.)	P.T. 2	P.T. 2	P.T. 2

<b>Total full-time employees</b>	<b>85</b>	<b>86</b>	<b>86</b>
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**COMMUNITY DEVELOPMENT DEPARTMENT**

Community Development Director	1	1	1
Village Planner	1	1	1
Senior Administrative Assistant	1	1	1
Associate Planner	1	1	1
Economic Development Coordinator	0	1	1

<b>Total full-time employees</b>	<b>4</b>	<b>5</b>	<b>5</b>
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<b><u>VILLAGE-WIDE TOTALS</u></b>			
<b>NO. OF FULL-TIME EMPLOYEES:</b>	<b>200</b>	<b>206</b>	<b>206</b>
<b>NO. OF PART-TIME EMPLOYEES; (Excluding seasonal)</b>	<b>41</b>	<b>40</b>	<b>40</b>
<b>GRAND TOTAL ALL EMPLOYEES</b>	<b>241</b>	<b>246</b>	<b>246</b>

**VILLAGE OF HANOVER PARK, ILLINOIS**

**Equalized Assessed Value of Taxable Property - Last Ten Fiscal Years  
December 31, 2023**

Tax Levy Year	Residential Property	Farm	Commerical Property	Industrial Property	Total	Railroad	Total Equalized Assessed Value
2013	406,835,524	33,020	67,553,125	67,949,060	542,370,729	31,070	542,401,799
2014	402,877,399	37,449	71,681,951	58,665,170	533,261,969	42,030	533,303,999
2015	393,686,769	40,143	68,982,503	63,099,260	525,808,675	45,643	525,854,318
2016	446,629,325	43,554	71,492,610	67,664,580	585,830,069	55,881	585,885,950
2017	464,697,331	71,204	75,750,754	69,672,030	610,191,319	45,345	610,236,664
2018	478,133,363	76,027	74,929,309	71,309,510	624,448,209	41,090	624,489,299
2018	557,871,260	81,322	80,523,406	74,462,770	712,938,758	39,166	712,977,924
2020	566,142,610	78,408	83,612,728	76,539,630	726,373,376	42,686	726,416,062
2021	555,268,334	84,106	79,008,127	79,491,430	713,851,997	46,868	713,898,865
2022	653,356,257	90,228	80,832,571	83,723,242	818,002,298	49,981	818,052,279

Data Source: Cook and DuPage County Clerk's and Treasurer's Offices

VILLAGE OF HANOVER PARK, ILLINOIS

Direct and Overlapping Property Tax Rates-Cook County  
December 31, 2023

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Village of Hanover Park										
General Corporate rate	2.3090	2.3560	2.4750	1.5041	1.4128	1.4115	1.1272	1.0306	1.0359	0.8148
Police Pension	-	-	-	0.4212	0.4525	0.4973	0.4624	0.5531	0.6432	0.4818
Fire Pension	-	-	-	0.2531	0.2794	0.3023	0.2776	0.3248	0.3580	0.2778
Debt Service Rate	0.3280	0.3310	0.3880	0.3345	0.3268	0.3337	0.2787	0.2340	0.2500	0.1932
Total Direct Tax Rate	2.6370	2.6870	2.8630	2.5129	2.4715	2.5448	2.1459	2.1425	2.2871	1.7676
Overlapping Rates (1)										
School District #46	7.5800	7.6680	7.9470	6.8370	6.9320	7.1200	6.4390	6.5750	7.1970	6.0220
Community College #509	0.6380	0.6380	0.6540	0.5700	0.5620	0.6120	0.5440	0.5270	0.5520	0.4660
School District #54	4.8070	4.9530	4.3320	3.7900	3.8440	4.0300	3.5450	3.5750	3.9760	3.6850
Palatine Township High School 211	3.1970	3.2130	3.3090	2.8710	2.9220	3.0440	2.7490	2.7870	3.0200	2.7100
Harper Community College District 512	0.4440	0.4510	0.4660	0.4160	0.4250	0.4430	0.4030	0.4090	0.4570	0.4100
Hanover Park Park District	0.6290	0.6240	0.6650	0.5970	0.5970	0.6280	0.5420	0.5600	0.6040	0.5010
County including Forest Preserve										
District and TB Sanitarium	0.6290	0.6370	0.6210	0.5960	0.5580	0.5490	0.5130	0.5110	0.5040	0.5120
Consolidated Elections	0.0310	-	0.0340	-	0.0310	-	0.0300	-	0.0190	-
Hanover Township, General Assistance & Road Fun	0.3910	0.2980	0.3180	0.2750	0.2810	0.2970	0.2660	0.2760	0.3920	0.3320
Community Mental Health	0.0610	0.0610	0.0580	0.0570	0.0590	0.0630	0.0570	0.0590	0.0670	0.0570
Schaumburg Township, General Assist. & Road	0.1610	0.1630	0.1710	0.1480	0.1520	0.1600	0.1420	0.1440	0.1600	0.1460
Schaumburg Township District Public Library	0.3840	0.3860	0.4020	0.3520	0.3570	0.3720	0.2940	0.3190	0.3550	0.3280
Bartlett Fire Protection District	0.6980	0.7340	0.7760	0.6780	0.6930	0.8630	0.8100	0.8280	0.9200	0.7710
Metropolitan Water Reclamation District	0.4170	0.4300	0.4260	0.4060	0.4020	0.3960	0.3890	0.3780	0.3820	0.3740
Northwest Mosquito Abatement District	0.0130	0.0130	0.0110	0.0100	0.0100	0.0110	0.0100	0.0100	0.0110	0.0090
Poplar Creek Library	0.6310	0.6320	0.6630	0.5800	0.5900	0.6210	0.5460	0.5640	0.6230	0.5240
Total Direct and Overlapping Tax Rate	23.3480	23.5880	23.7160	20.6959	20.8865	21.7538	19.4249	19.6645	21.5261	18.6146

Data Source: Cook County Clerk

Note: Overlapping rates are those of local and county governments that apply to property owners within the Village. Not all overlapping rates apply to all Village property owners.

VILLAGE OF HANOVER PARK, ILLINOIS

Direct and Overlapping Property Tax Rates-DuPage County  
December 31, 2023

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Village of Hanover Park:										
General Corporate rate	0.9991	0.9836	0.9664	0.5699	0.4692	0.3819	0.2735	0.1689	0.1127	0.1119
Fire Protection	1.1292	1.3204	1.4449	0.9381	0.8951	0.8694	0.7910	0.7948	0.7884	0.7590
Police Pension	-	-	-	0.3676	0.379	0.3802	0.3771	0.4383	0.4675	0.4310
Fire Pension	-	-	-	0.2791	0.293	0.2882	0.2774	0.3159	0.3189	0.3049
Debt Service Rate	0.2658	0.2816	0.3233	0.2863	0.2685	0.2505	0.2229	0.1820	0.1800	0.1713
<b>Total Direct Tax Rate</b>	<b>2.3941</b>	<b>2.5856</b>	<b>2.7346</b>	<b>2.4410</b>	<b>2.3051</b>	<b>2.1702</b>	<b>1.9419</b>	<b>1.8999</b>	<b>1.8675</b>	<b>1.7781</b>
Overlapping Rates										
Grade School District #20	4.3160	4.3657	4.3657	4.1001	3.9359	3.8034	3.6249	3.6033	3.5869	3.5654
Grade School District #93	5.0165	5.1272	5.0951	4.8165	4.6931	4.5643	4.5364	4.5597	4.4370	4.4300
High School District #108	2.4877	2.5824	2.5173	2.4030	2.3402	2.2834	2.2296	2.2455	2.0303	2.0219
High School District #87	2.5824	2.5173	2.5173	2.4030	2.3402	2.2834	2.2296	2.2255	2.2284	2.2216
Community College #509	0.5013	0.5673	0.5673	0.5304	0.5055	0.5159	0.4957	0.4582	0.4549	0.4245
Community College #502	0.2956	0.2975	0.2786	0.2626	0.2431	0.2317	0.2112	0.2114	0.2037	0.1946
Unit School District #46	7.8519	6.4133	6.8325	6.3385	6.1638	5.9746	5.7783	5.6366	5.5822	5.4771
Hanover Park Park District	0.5673	0.5834	0.6099	0.5606	0.5415	0.5194	0.4796	0.4762	0.4859	0.4787
Bartlett Park District	0.7097	0.7228	0.7228	0.6821	0.6711	0.6215	0.6028	0.5980	0.5941	0.5707
County including Forest Preserve District, Health and Airport	0.3875	0.3944	0.3781	0.3538	0.3221	0.3097	0.3038	0.2962	0.2908	0.2697
Bloomington Township & Road Dept.	0.2274	0.2091	0.2091	0.1945	0.2040	0.1876	0.1814	0.1543	0.1605	0.1592
Bloomington Fire Protection District	0.7604	0.7475	0.7475	0.7063	0.6422	0.6664	0.6799	0.6866	0.6816	0.6735
Wayne Township & Road District	0.1796	0.1880	0.1847	0.1759	0.1724	0.1704	0.0911	0.0904	0.1623	0.1608
Poplar Creek Library	0.6249	0.6272	0.6601	0.5893	0.5725	0.5552	0.5023	0.4995	0.5373	0.5163
<b>Total Direct and Overlapping Tax Rate</b>	<b>24.5863</b>	<b>23.5630</b>	<b>24.0549</b>	<b>22.4575</b>	<b>21.7168</b>	<b>21.0537</b>	<b>20.2636</b>	<b>20.0380</b>	<b>19.7165</b>	<b>19.3767</b>

Data Source: DuPage County Clerk

Note: Overlapping rates are those of local and county governments that apply to property owners within the Village. Not all overlapping rates apply to all Village property owners.

**VILLAGE OF HANOVER PARK**  
**GLOSSARY OF KEY TERMS**

**ABATEMENT** - A deduction from the full amount of a tax. Usually related to reduction of tax levies for payment of principal and interest on general obligation bonds

**ACCOUNTING SYSTEM** - The total set of records and procedures which are used to record, classify and report information on the financial status and operations of an entity or fund

**ACCRUAL** – Being a method of accounting that recognizes income when earned and expenses when incurred regardless of when cash is received or disbursed

**APPROPRIATION** - A legal authorization granted by the Village Board to make expenditures and to incur obligations for specific purposes. An appropriation usually is limited in amount and time it may be expended

**ARPA** – American Rescue Plan Act response to COVID-19 emergency to bring back jobs

**ASSESSED VALUATION** - A value that is established for real or personal property for use as a basis for levying property taxes. (Note: Property values are established by the County Assessor.)

**AUDIT** - A systematic collection of sufficient, competent evidential matter needed to attest to the fairness of the presentation of the Village's financial statements. The audit tests the Village's account system to determine whether the internal accounting controls are both available and being used

**BALANCE SHEET** - The portion of the Village's financial statement that discloses the assets, liabilities, reserves and balances of a specific governmental fund as of a specific date

**BOND** - A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for the financing of capital improvements

**BUDGET** - A plan of Village financial operations which includes an estimate of proposed expenditures and a proposed means of financing them. The term used without any modifier usually indicates a financial plan for a single operating year. The budget is the primary means by which the expenditure and service levels of the Village are controlled

**CAPITAL IMPROVEMENT PROGRAM (CIP)** - A multiyear planning instrument used to identify needed capital acquisition and to coordinate the financing and timing of purchases/improvements

**CASH MANAGEMENT** - The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the balance of the highest interest and return, liquidity and minimal risk with these temporary cash balances

**DEBT** - A financial obligation resulting from the borrowing of money. Debts of government include bonds, notes and land contracts

**DEBT SERVICE** - Payments of principal and interest to lenders or creditors on outstanding debt

**DEFICIT** - The excess of expenditures or expenses over revenues or income during a single accounting period

**EQUALIZED ASSESSED VALUE (EAV)** – The assessed valuation of each property multiplied by the equalization factor

**EQUALIZATION FACTOR**– A factor established by the Illinois Department of Revenue, used to bring the aggregate value of assessments within each County to 33.3% of estimated fair market value of all real property within the County

**EPA** - Environmental Protection Agency

**FIDUCIARY FUND** – Funds used to report assets held in a trustee or agency capacity for others and which therefore cannot be used to support the government's own programs. The fiduciary fund category includes pension trust funds, investment trust funds, private-purpose trust funds, and agency funds

**FIXED ASSETS** - Assets of a long-term character which are intended to continue to be held or used. Examples of fixed assets include items such as land, buildings, machinery, furniture and other equipment

**FUND** - A set of interrelated accounts to record revenues and expenditures associated with a specific purpose. A brief description of the purpose of a fund appears on the white index page preceding each fund

**GASB STATEMENT NO. 34 – BASIC FINANCIAL STATEMENTS AND MANAGEMENT'S DISCUSSION AND ANALYSIS.** This new financial reporting model includes many aspects of conventional financial reporting, and in addition, several new features including: government-wide financial statements and management's discussion and analysis. This statement was developed to make financial reports easier to understand and more useful for oversight bodies, investors, and citizens

**GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP)** - Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the Governmental Accounting Standards Board (GASB)

**GEMT** – Ground Emergency Medical Transportation is a voluntary program that allows publicly owed or operated emergency ground ambulance transportation providers to receive supplemental payments that cover the difference between a provider's actual costs per GEMT transport and the Medicaid base payment

**GENERAL FUND** - Accounts for all revenues and expenditures which are not accounted for in specific purpose funds. It finances the regular day-to-day operations of the Village. The General Fund is often referred to as the General Corporate Fund

**GENERAL OBLIGATION BONDS** - Bonds that finance a variety of public projects such as streets, buildings and improvements; the repayment of these bonds is usually made from the Debt Service Fund, and these bonds are backed by the full faith and credit of the issuing government

**GIGO** – Green Infrastructure Grant Opportunities reduce water quality impairments by decreasing stormwater runoff.

**JAWA** - Northwest Suburban Joint Action Water Agency. A joint venture of seven northwest suburban municipalities to secure Lake Michigan water through a purchase agreement with the City of Chicago

**LEVY** - (Verb) to impose taxes, special assessments, or service charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments or service charges imposed by the Village

**LGDF** – Local Government Distributive Fund

## APPENDIX F

**MODIFIED ACCRUAL BASIS** - The accrual basis of accounting adapted to the governmental fund-type measurement focus. Under it, revenues and other financial resource increments (e.g., bond issue proceeds) are recognized when they become susceptible to accrual that is when they become both "measurable" and "available" to finance expenditures of the current period. "Available" means collectible in the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recognized when the fund liability is incurred except for (1) inventories of materials and supplies that may be considered expenditures either when purchased or when used, and (2) prepaid insurance and similar items that may be considered expenditures either when paid for or when consumed. All governmental funds, expendable trust funds and agency funds are accounted for using the modified accrual basis of accounting

**OBJECTIVE** - An individual aim or course of action which activities are directed

**PROPERTY TAX** - Property taxes are levied on real property according to the property's valuation and the tax rate

**PROPRIETARY FUND** – Funds that focus on the determination of operating income, changes in net assets, financial position and cash flows. There are two different types of proprietary funds: enterprise funds and internal service funds

**RETAINED EARNINGS** - An equity account reflecting the accumulated earnings of the Village's Proprietary Funds

**TAX EXTENSION** - The total amount of taxes applied to properties within a taxing district as a result of a tax levy. Extensions in Illinois are increased by a loss factor to ensure that each taxing body receives the full amount of its levy after recognition that a small amount of taxes will not be paid

**TAX INCREMENT FINANCE DISTRICT** - A legal entity created by local resolution to promote improvements, jobs, etc. The taxes generated from the assessed value "increment" above the base year is used to finance the costs of the improvements which generate the increased assessed valuation

**TAX LEVY** - An ordinance that directs the County Clerk to assess a tax proportionately against all properties located with a taxing district for the purpose of raising a specific amount of tax for the taxing district

**TAX RATE** - The amount of tax levied for each \$100 of assessed valuation

**TRUST FUNDS** - Funds used to account for assets held by a government in a trustee capacity for individuals, private organizations, other governments and/or other funds

**TQM** - Total Quality Management. A strategy to improve the quality of the organization by encouraging communication, participation and empowerment of employees throughout the Village

**UNRESTRICTED NET ASSETS** – Net assets not invested in capital assets, net of related debt, that are accessible for the general use of the fund

**Valuation (100 Percent)** – The legal requirement that a community's assessed value on property must reflect its market, or full and fair cash value