

Seeking Local Area Businesses

local business SHOWCASE™

HANOVER PARK

Wednesday, November 16, 2016

5:00 p.m. - 7:00 p.m.

Market your business, enjoy refreshments
and make new customers!

Network with other businesses, realtors, service agencies, public officials and Village Staff.

As an exhibitor at the 2016 Local Business Showcase, take advantage of one of the best opportunities the C.O.N.E.C.T. Committee offers to local area businesses to increase the visibility of your business and to expand your client base.

Don't want to be an exhibitor? Please join us as a visitor... Enjoy great food provided by the exhibitors, learn about Village resources, service agencies and network, network, network! This is your Business Showcase! 45 exhibit tables available - allocated on a first come, first serve basis upon payment. Event will be **OPEN TO THE PUBLIC**.

Want to Showcase your Business???

Fill out this application or call for questions.

Hanover Park
Park District Gymnasium
1919 Walnut Avenue
Hanover Park, IL 60133

Sponsored by the
Village of Hanover Park

C.O.N.E.C.T.
Committee

Event is **FREE**
to attend!



Exhibitor Application

Information/questions: contact the Kathleen Arnold
630.823.5778 or karnold@hphil.org

(Please Print)

Name: _____

Company: _____

Address: _____

City: _____

Zip: _____

E-mail: _____

Phone: (B) _____ (C) _____

RULES AND REGULATIONS

ALL EXHIBITORS: Please make checks payable to: Village of Hanover Park. Submit your application Attn: Kathleen Arnold, CED, 2121 Lake St. Hanover Park, IL 60133. The Village and the Park District reserves the right to restrict and prohibit the type of merchandise that can be sold at this event. There will be NO sales of live animals, illegal products, weapons of any kind, sexually-oriented products, or other material that in the sole discretion of the Village is deemed inappropriate for this event.

***FOOD VENDORS:** Only pre-packaged food items will be permitted to be sold. No preparation of food products is allowed. Products must be room temperature stable. Products must be purchased from an approved source. Products must be in manufacturer packaging with complete ingredient labels. All products must be within the manufacture sell by/use by dates. Products must be displayed and stored in a manner that prevents contamination. All food items for sale at the event must be listed and pre-approved by the Village Health Officer. Exhibitors may provide free food samples if from a licensed food provider that is in compliance with all Sanitary regulations. Applications for food vendors must be submitted a week prior to the event.

Certificate of Insurance must be attached to your application with the following information:

The Special Event: Hanover Park Park District CONECT Local Business Showcase must be named in the Certificate of Insurance and include the date of the event. (11/16/2016) Hanover Park Park District must be listed as a certificate holder and additional insured. Commercial General Liability: \$1,000,000 per occurrence and \$2,000,000 in the aggregate.

Fees due by November 11th

FEES ARE NON-REFUNDABLE,
NON-TRANSFERABLE.

Local Area Businesses:

- Yes, I want an exhibit table \$25.00*
- Yes, I want an exhibit table and will bring a raffle prize of \$25.00 value or more (FREE—no fee)
- No table this year, put me down as a promotional sponsor & I will help promote the event.

*Food Vendors: see below