

Before the Village of Hanover Park Hearing Officer for the Administrative Adjudication of Village Ordinance Violations

PETITION AND AFFIDAVIT TO SET ASIDE DEFAULT JUDGEMENT

TICKET NUMBER (ONE PER ORDER)

Defendant's name, address, and telephone no.

**Village of Hanover Park,
a Illinois Municipal Corporation**

Vs.

PETITION AND AFFIDAVIT

- A default was entered against me on _____ for failure to appear and 14 days has not yet passed since that default judgment date and **the violation was issued** under local ordinance Chapter 62 (motor vehicles and parking offenses).
 14 days has passed since the default judgment was entered and **the violation was issued** under local ordinance Chapter 62 (motor vehicles and parking offenses), but I was not properly served the summons and complaint.
 A default was entered against me on _____ for failure to appear and 21 days has not yet passed since that default judgment date and **the violation was not issued** under local ordinance Chapter 62 (motor vehicles and parking offenses).
 21 days has passed since the default judgment was entered and **the violation was not issued** under local ordinance Chapter 62 (motor vehicles and parking offenses), but I was not properly served the summons and complaint.
- The court lacks jurisdiction because I was not properly served with the summons and complaint.
 I have good cause for my failure to appear/answer. I did not appear or answer because: (Attach a separate sheet if needed.)

- I **petition** the Administrative Hearing Officer to set aside the default/default judgment in this case. If the petition is granted, I understand the new hearing date/time will be mailed by certified US mail; the address listed above is my current address.
- This affidavit is made on my personal knowledge and, if sworn as a witness, I can testify competently to the facts in this affidavit.

Applicant/Attorney signature

Bar no.

Subscribed and sworn to before me on _____, _____ County, Illinois.
Date

My commission expires: _____ Signature: _____
Deputy clerk/Notary public

Notary public, State of Illinois, County of _____

NOTICE OF HEARING ON PETITION TO SET ASIDE DEFAULT

To be completed by the Administrative Hearing Officer

Petition was granted Petition was denied

Hearing Officer

Date