

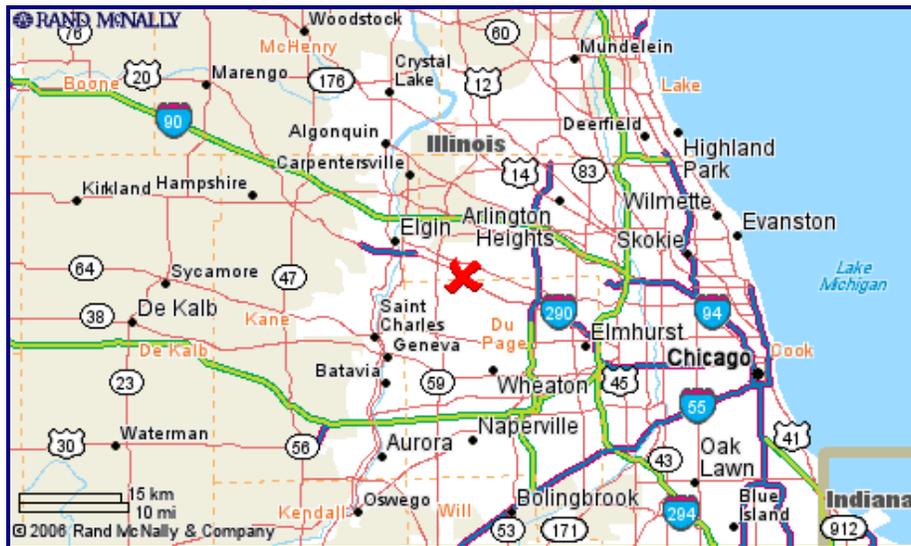
Village of
Hanover Park,
Illinois
Annual Budget
2009-2010



VILLAGE OF HANOVER PARK, ILLINOIS GENERAL INFORMATION

The Village of Hanover Park was incorporated in 1958 and operates under the council/manager form of government. It is a residential community located approximately 30 miles northwest of downtown Chicago.

A regional map is shown below:



The Village covers an area of approximately 7 miles including 2.75 miles in Cook County and 4.25 square miles in DuPage County. Population as certified in the 2000 Census is 38,278.

A seven member legislative body comprised of the Village President and six Trustees each elected to a staggered four-year term governs the Village of Hanover Park. The Village Board is responsible for enacting ordinances, adopting the budget, establishing policies and appointing the Village Manager. The Village Manager is the Chief Administrative Officer and is responsible for day-to-day Village operations and appoints Village Department Heads.

The Village provides a full range of services including police and fire protection, maintenance of streets and infrastructure, community development, code enforcement, municipal water and sewer utilities and general administrative services. The Village of Hanover Park currently budgets for 193 full-time employees. Separate school districts, park districts and library districts provide educational, recreational and reading services respectively.

While primarily a residential community, the Village has diversified its tax base. The 2007 assessed value increased 8.46% over the prior year. Numerous large employers are located in three municipal business parks.

The Village strives to provide excellent municipal services at an affordable cost. An Elected Board encourages public participation and a dedicated professional staff implements services. The Village of Hanover Park is a wonderful place to work and live.

Village of Hanover Park

Fiscal Year 2010 Annual Budget

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Village Board/Village Clerk/Committees/Commissions

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Readers' Guide

This book is divided into five major sections highlighted by white tabs. Blue tabs show fund types. A description of each section is described below.

Introductory Section

This section includes overview information and the *Budget Message*. The reader is encouraged to review the Budget Message as it presents the Village's mission and long-term goals as well as initiatives pertinent to Fiscal Year 2010. It communicates financial condition and highlights departmental objectives, which support Board goals.

Exhibits

The Exhibits Section includes demographic information, financial policies which guide budget development, budgeting procedures and fund descriptions. Also, graphic trends and projections are presented for major revenues and expenditures.

Financial Section

The Financial Section tab includes historical revenue and expenditure data and financial summaries by fund. Budget summary information is presented after the financial section tab.

The blue tabs show fund types as follows:

- The General Fund is the primary operating fund. Within the General Fund, departments are designated with white tabs. Goals, objectives and performance measures are presented for each cost control center within each department in the fund.
- The Special Revenue tab lists Road and Bridge and Motor Fuel Tax Funds.
- The Debt Service Funds report general obligation and tax increment financing indebtedness. Individual bond schedules are also listed.
- The Capital Projects tab presents Special Service Area Funds, Tax Increment Financing Funds and other Capital Project Funds.
- The Enterprise Funds tab reports the Water and Sewer and the Municipal Commuter Parking Lot Funds. Within the Water and Sewer Fund are seven cost control centers that account for water and sewer operations, depreciation and debt service.
- The Internal Service Fund tab presents the Central Equipment Fund, which accounts for the purchase of all Village vehicles.
- The Trust and Agency Funds tab reports the Police Pension and Fire Pension Funds.

Capital Improvement Program

The Capital Improvement Program (CIP) tab presents current year capital projects. Future public capital items are also identified.

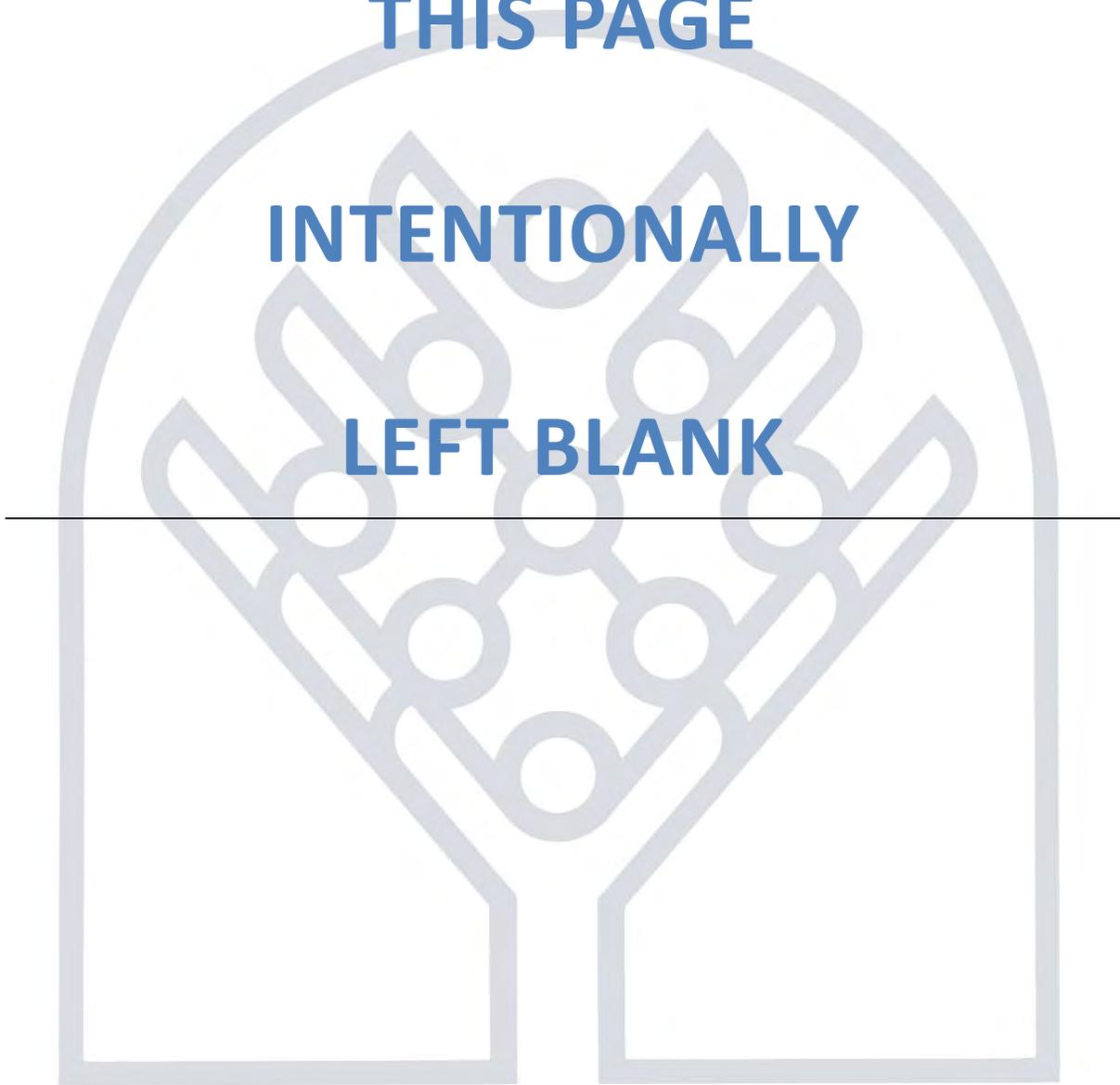
Appendix

At the end of the document is supplemental information including historical head count, property tax data, overlapping governmental entity information and a glossary of terms.

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Hanover Park

INTRODUCTORY SECTION

List of Principal Officials

Organization Chart

GFOA Distinguished Budget Presentation Award

Budget Message

Hanover Park

Village of Hanover Park

Principal Officials

Mailing Address

2121 W. Lake Street
Hanover Park, IL 60133

Phone

(630) 372-4200

Fax

(630) 372-4215

TDD

(630) 372-4430

Web Site www.HPIL.org or www.HanoverParkIllinois.org

Village President and Board of Trustees

Village President

Rodney S. Craig

Village Clerk

Sherry L. Craig

Trustees

Toni L. Carter

Wesley E. Eby

Lori A. Kaiser

William J. Manton

Joseph J. Nicolosi

Robert D. Packham

Executive

(630) 372-4210

Marc G. Hummel, Village Manager

Mark C. Masciola, Assistant Village Manager

Village Departments - Administrative Offices

Joan M. Rock, Finance Director

(630) 372-4230

William J. Beckman, Village Engineer

(630) 372-4270

James W. Binninger, Village Attorney

(630) 372-4240

George Dimidik, Chief Information Officer

(630) 372-4246

Patrick M. Grill, Community Development Director

(630) 372-4260

Craig A. Haigh, Fire Chief

(630) 736-6800

Howard A. Killian, Public Works Director

(630) 372-4440

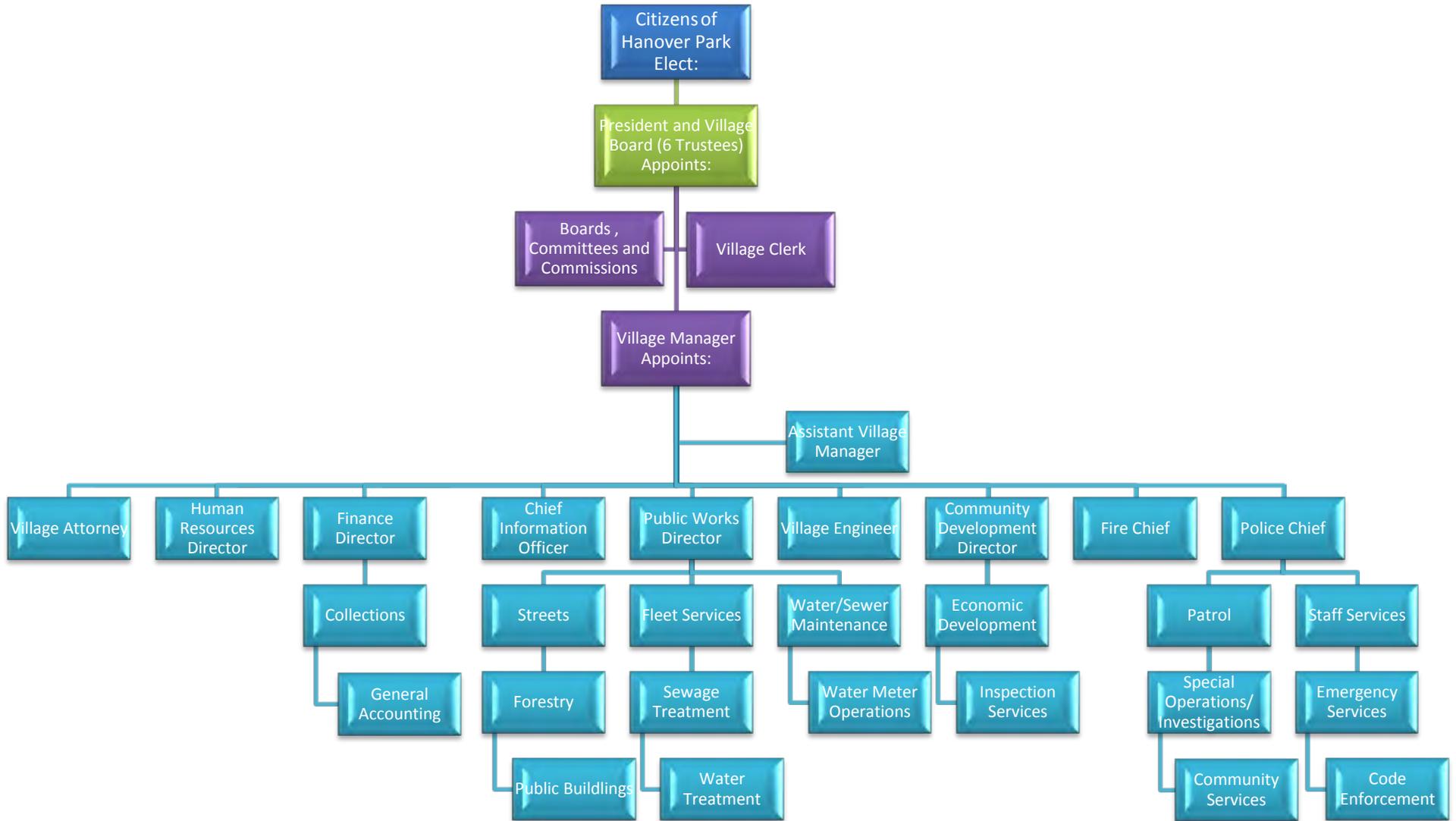
Ronald A. Moser, Police Chief

(630) 372-4400

Sandra Vincent Richard, Human Resource Director

(630) 372-4250

Village of Hanover Park Table of Organization





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Village of Hanover Park
Illinois**

For the Fiscal Year Beginning

May 1, 2008

President

Executive Director

Budget Message

The Honorable Village President and Board of Trustees, Village of Hanover Park, Illinois

INTRODUCTION

I am pleased to submit for consideration the Fiscal Year 2010 Budget. The budget provides expenditures and other financing uses and revenues and other financing sources for the May 1, 2009 through April 30, 2010 fiscal year. The budget is a fiscal plan that responds to Village Board goals and the most severe economic downturn since the Great Depression. The budget is presented in a format recognized by the Government Finance Officers Association (GFOA) for the Distinguished Budget Presentation Award. The document adheres to GFOA award criteria and responds to prior year award review comments. The Village has obtained the award for the last eighteen (18) consecutive years. The budget is a policy document, financial plan, operations guide, and communication device.

*Fiscal
Year
2010
Budget*

Mission, Goals and Initiatives

The Village mission statement guides policy decisions:

The mission of the Village is to provide responsive and efficient municipal service toward the goal of improving the quality of life for residents and businesses within the community. Paramount are public safety services including police protection, fire suppression and emergency medical response. Also, a core mission is protection and maintenance of public assets including infrastructure and buildings. The Village is dedicated to assuring that resources are used efficiently toward the achievement of its mission.

*Mission
Statement*

Elected Officials reaffirmed Village Board goals and added a new “Support Environmental Initiatives” goal. This goal recognizes the pervasive effort to undertake “green solutions” to operational and construction activities.

In the development of the Fiscal Year 2010 budget, a revised process was utilized. In the past, a Village Board retreat was held to discuss goals and objectives. This year, two additional public meetings were held at which resident and Elected Official input was obtained. Public suggestions and Elected Official priorities were summarized and forwarded to departments in advance of budget compilation. Departments developed initiatives and estimated costs for the upcoming year. The Budget Team reviewed requests and made recommendations within projected available revenues. The Village Manager’s preliminary budget was developed and presented to Elected Officials. Elected Officials reviewed and discussed the preliminary budget. The final budget was revised and compiled based on these discussions.

*Budget
Process*

*Budget
Priorities*

In Fiscal Year 2010, the Village Board indicated public safety was their highest priority goal. Pursuit of additional Police and Fire staffing was approved should additional revenues become available. Expanded infrastructure maintenance initiatives were also supported including flood mitigation, roadway reconstruction and municipal utility repairs. To increase service capacity and efficiency, an Enterprise Resource Planning (ERP) system was proposed. In order to balance the budget and preserve financial stability, downsizing was enacted and property tax and water and sewer fees were incrementally increased.

*Village
Board
Goals*

The following long-term goals are supported by Fiscal Year 2010 objectives:

I. Maintain and Enhance Public Safety.

- Apply for a Cops Hiring Recovery Program (CHRP) grant for three additional police officers.
- Install red light cameras.
- Expand community policing programs.
- Purchase a surveillance vehicle.
- Replace mobile data computers.
- Increase part-time paid-on-call firefighter staffing to achieve minimum staffing of 11.
- Improve fire prevention programs.
- Install an exhaust collection system at Fire Station No. 2.
- Replace six sets of firefighter protective gear.

II. Enhance and Maintain the Property Values and Village Appearance as a Quality Community.

- Expand the single-family rental residential inspection program.
- Track foreclosures and respond to problem properties.
- Improve commercial code enforcement.
- Purchase code enforcement wireless PCs.
- Update the Comprehensive Master Plan.
- Continue the Emerald Ash Borer tree replacement program.
- Construct the Natural Gas Pipeline bike path.
- Install an arterial fence along County Farm and Schick Roads.

III. Strengthen Community Involvement and Participation

- Support Cultural Inclusion and Diversity Committee, Sister City Committee and Fire Corps activities.
- Publish a quarterly 16 page Village newsletter.
- Participate in regional councils of government.
- Provide audio recording of Village Board meetings on the web site.

IV. Pursue Economic Development as a Strategy for the Future.

- Provide seed money for the Hanover Park Chamber of Commerce and Industry.

- Fund Tax Increment Financing (TIF) redevelopment agreements.
- Support CONECT committee business events.
- Attend the International Conference of Shopping Center events.

V. Maintain and Enhance Village Infrastructure.

- Construct flood mitigation projects.
- Replace deteriorated water mains.
- Resurface public streets.
- Reconstruct private streets in the Tanglewood Special Service Area (SSA).
- Repaint digester steel walls.
- Resurface a section of the commuter parking lot.

VI. Preserve Financial Stability and Reduce Reliance Upon Property Tax.

- Levy a property tax within the Truth in Taxation requirements.
- Adjust water and sewer user fees.
- Implement a right-sizing initiative.
- Pursue federal stimulus funds.
- Fund actuarial recommended public safety pension contributions.
- Implement new Government Accounting Standards Board (GASB) statements.

VII. Support and Enhance Staff Training and Service Capacity.

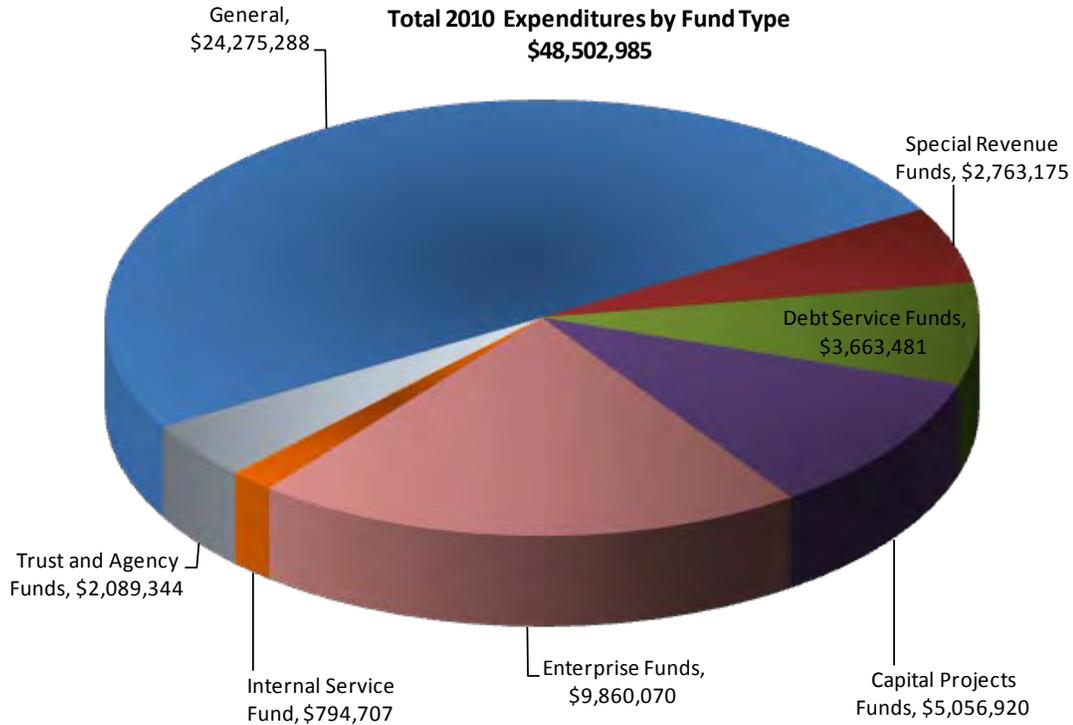
- Implement an Enterprise Resource Planning (ERP) system.
- Reorganize the Information Technology Department.
- Upgrade the Village web site.
- Employ an Investigative Aide.
- Negotiate public safety labor agreements.

VIII. Support Environmental Initiatives

- Assess the industrial zinc reduction program.
- Support the Environmental Committee activities.
- Purchase alternative fuel vehicles.
- Pursue energy conservation initiatives.

Budget Overview

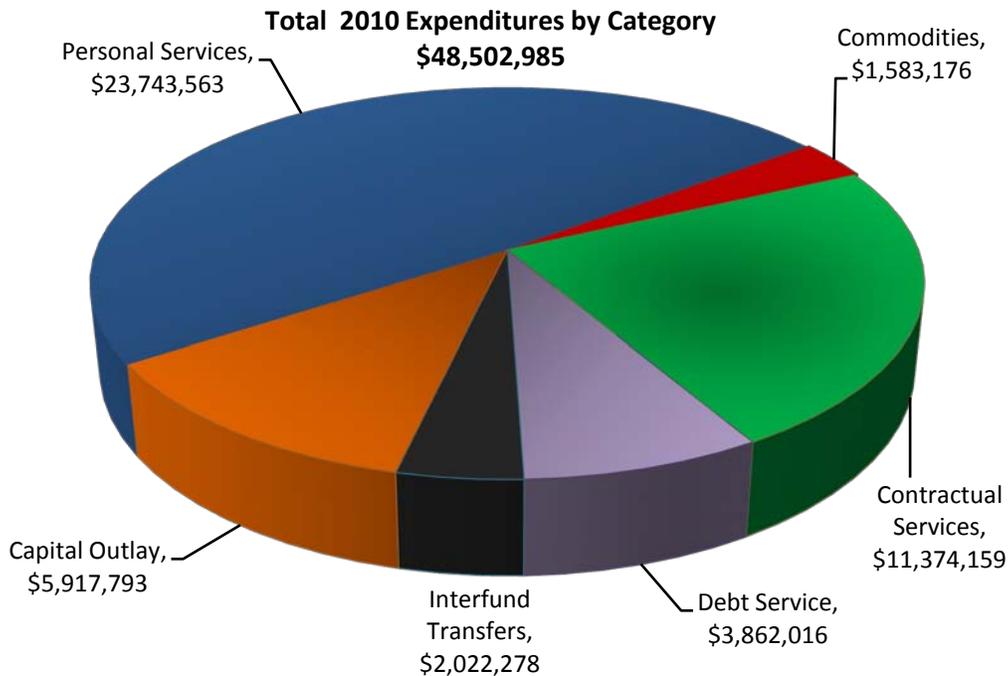
The Fiscal Year 2010 Budget responds to Village Board goals and economic conditions. The softening on the federal, state and local economies necessitates cost cutting and downsizing. Presented below are summary pie charts, which include overall 2010 expenditures by fund and category and revenues by category:



Three Fund Categories

The Village budget is comprised of 21 separate funds divided into three categories including governmental, proprietary and fiduciary funds. These broad fund categories are further delineated by fund type as shown in the above graph. The budget message is structured according to fund types. The General and Water and Sewer Funds are the major operating account entities of the Village representing 69% of total expenditures. Exhibit E on pages 41-45 identifies the Village's fund structure and presents a description of each fund.

Total Expenditures



Village Expenditures - By Category							
Description	2007 Actual	2008 Actual	2009 Budget	2009 Projected	2010 Request	\$ Increase (Decrease)	% Change
Personal Services	\$20,216,838	\$21,294,765	\$22,610,210	\$22,735,530	\$23,743,563	\$1,133,353	5%
Commodities	\$1,215,208	\$1,349,427	\$1,401,888	\$1,629,018	\$1,583,176	\$181,288	13%
Contractual Services	\$8,700,331	\$9,592,453	\$11,337,045	\$9,672,466	\$11,374,159	\$37,114	0%
Total Operating Expenditures	\$30,132,377	\$32,236,645	\$35,349,143	\$34,037,014	\$36,700,898	\$1,351,755	4%
Debt Service	\$3,495,387	\$3,541,303	\$4,040,108	\$4,052,751	\$3,862,016	(\$178,092)	-4%
Interfund Transfers	\$946,811	\$2,575,233	\$2,011,454	\$1,175,149	\$2,022,278	\$10,824	1%
Capital Outlay	\$3,039,213	\$3,986,444	\$7,917,246	\$5,195,815	\$5,917,793	(\$1,999,453)	-25%
Total Expenditures	\$37,613,788	\$42,339,625	\$49,317,951	\$44,460,729	\$48,502,985	(\$814,966)	-2%

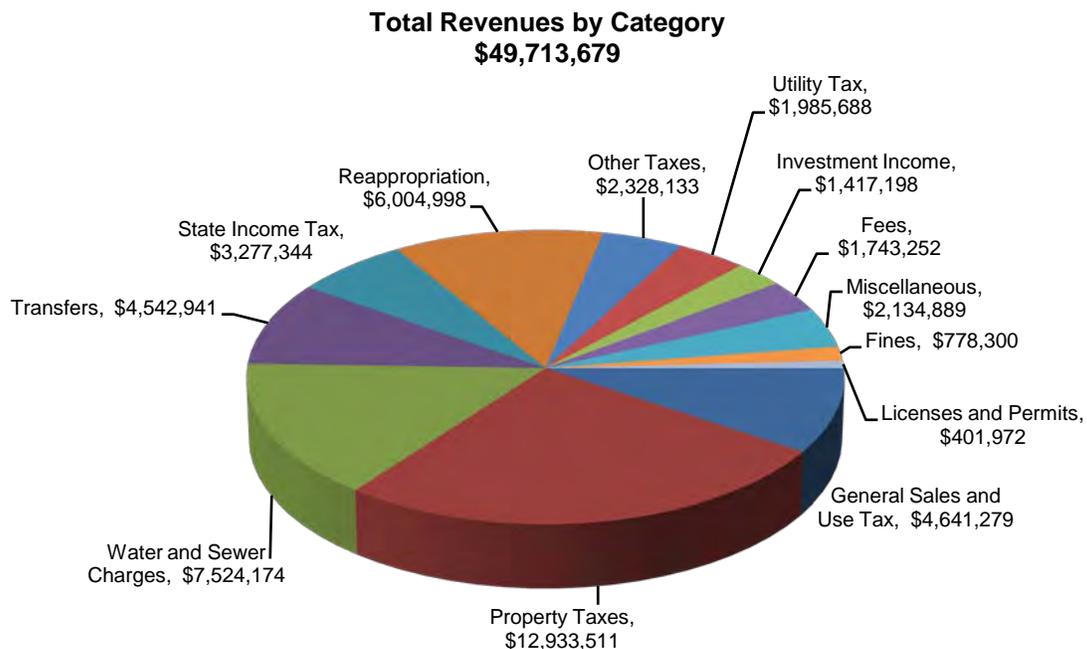
Total Fiscal Year 2010 expenditures decrease \$814,966 or 2% and operating expenditures increase \$1,351,755 or 4%. Personal services, commodities and contractual services increase \$1,133,353 or 5%, \$181,288 or 13% and \$37,114 or 0% respectively. Debt Service decreases \$178,092 or 4% and Interfund Transfers increase \$10,824 or 1% while Capital outlay decreases \$1,999,453 or 25%.

A summary of Village-wide expenditure highlights is listed below:

- ◆ Full-time salaries increase \$330,040 or 3%. Full-time head count is reduced from 196 to 193. Salary allocations are included for labor contracts; both sworn police (Metropolitan Alliance of Police – MAP) and fire (International Association of Firefighters – IAFF) labor contracts presently are in negotiation. Due to the economic conditions, employees not covered by labor contracts are allocated no across-the-board increase and a merit increase of up to 3%. This amount is less than the prior year. As Village Manager, I intend not to accept a salary increase.
- ◆ Employee healthcare insurance increases \$105,666 or 4%. The Preferred Provider Organization (PPO) and Health Maintenance Organization (HMO) plans increase 1.4% and 13.1% respectively. The Village is in the process of exploring plan design options in an effort to further reduce health care costs for the upcoming health plan year effective July 1, 2009.
- ◆ Liability insurance costs increase \$203,990 or 25%. This budget allocation for the Intergovernmental Risk Management Agency (IRMA) that provides pooled property and casualty coverage increases from \$810,375 to \$1,014,365. The increase is attributable to a slightly greater excess insurance cost and a large experience modification factor increase. Greater than average worker compensation losses caused the cost spike. IRMA’s reserve investment portfolio performance suffered a \$118,861 loss which also contributes to the rise.
- ◆ Fuel costs are projected \$11,340 or 4% greater than prior budget. Wildly fluctuating oil prices make an accurate projection difficult. Although greater than the prior year budget, the Fiscal Year 2010 allocation is less than the current year projected

expenditure which included several months in which gasoline prices approached \$4 per gallon.

- Energy costs increase \$37,430 or 15%. This expenditure includes wastewater treatment, water pumping, commuter parking lot fixtures, and street lighting usage. As a result of competitive power bidding in the prior year, rates will be stable for the next three years.
- The Village obtained new transit service via PACE Bus Route #554. The regional bus agency modified an existing route so a bus stops at the Metra commuter parking lot. Fiscal Year 2010 is the first full year of transit service, and \$24,000 is estimated as the Village's share. The Village pays 10% of the route cost based upon PACE assuming 50% of the cost and the remaining five municipalities sharing equally the local cost.



Total revenues decrease \$729,372. A 4.5% increase in the General Fund Property Tax Levy is included.

Governmental Funds

General Fund

*Village's
Principal
Operating
Fund*

In the Governmental Funds category, the General Fund is the principal operating fund and includes allocations for Police, Fire, Public Works, Community Development, Engineering, Finance, Information Technology and Administrative Departments. It represents 50% of total expenditures and provides the majority of municipal services. Following the General Fund tab are graphs showing historical revenues and expenditures. Presented below is a chart identifying total General Fund financial information:

General Fund
Statement of Revenues over (under) Expenditures

Description	2008 Actual	2009 Budget	2009 Projected	2010 Budget	\$ Increase (Decrease)	% Change
Total Revenues - excluding Reappropriation	\$ 22,079,813	\$ 22,377,995	\$ 22,890,132	\$ 23,845,499	\$1,467,504	7%
Personal Services	\$ 16,646,836	\$ 17,833,714	\$ 17,654,769	\$ 18,408,051	\$574,337	3%
Commodities	1,021,527	1,059,889	1,042,295	1,038,930	(\$20,959)	-2%
Contractual Services	3,215,694	3,768,307	3,668,537	3,713,360	(54,947)	-1%
Total Operating Expenditures	20,884,057	22,661,910	22,365,601	23,160,341	\$498,431	2%
Interfund Transfers/Capital Transfers	2,314,380	1,739,593	894,542	1,114,947	(\$624,646)	-36%
Total Expenditures	23,198,437	24,401,503	23,260,143	24,275,288	(\$126,215)	-1%
Revenues excluding Non-recurring Rev ⁽¹⁾ over (under) Operating Expense *	\$1,074,048	-\$354,736	\$442,010	\$15,944	\$370,680	
Total Revenues less Reappropriation over (under) Total Expenditures	(\$1,118,624)	(\$2,023,508)	(\$370,011)	(\$429,789)	\$1,593,719	
(1) Non-recurring Revenues						
Transfer from TIF #3	\$0	\$0	\$0	\$500,000		
Transfer from TIF #4	0	0	0	200,000		
Impact Fees	22,100	0	11,700	26,000		
SAFER Grant	99,608	70,821	70,821	43,214		
	\$121,708	\$70,821	\$82,521	\$769,214		

* In Fiscal Year 2010, \$100,000 in legal expenses has been excluded because it is a one-time cost for litigation

Revenues

Property, sales and utility taxes, and vehicle impoundment fee revenues increase. In contrast, real estate transfer tax, prepared food tax, state income tax, building permit, SAFER grant, and interest on investment revenues are projected to decrease. A 4.5% property tax levy increase is budgeted. Sales tax and Home Rule Sales Tax increase \$463,269 or 16% and \$208,030 or 19% respectively. This combined \$671,299 sales tax increase is primarily due to collection from a new industrial business. Also, the completion of the Menard's business retention project, which was constructed in the prior year, stabilized collections. A 50% sharing of its local sales tax revenue is required until a \$2 million incentive is paid. These economic development initiatives help the Village weather the recession. Permit fees decreased precipitously and real estate transfer revenue deteriorated. All real estate transfer revenue is allocated to the 2002 General Obligation Refunding Bond Issue. Exhibit F on page 46 entitled "Revenue Trends and Projections" provides detailed information on revenue sources.

*General
Fund
Revenues*

Revenues are required to support General Fund expenditures. Recurring revenues exceed operating expenditures. Capital expenditures (or transfers) and non-recurring revenues and reappropriations of fund reserves are not part of the operating budget.

Right-Sizing Initiative

Community Development Position Elimination

In order to balance the General Fund budget, expenditure reductions are required. Following extensive review, a right-sizing program is initiated that reduces head count from 196 to 193. Savings exceed \$250,000. Appendix A entitled "Employee History" presents department and position detail. The right-sizing is effected through reorganization based upon economic trends, strategic goals, departmental organization and employee assessment. Multiple departments are impacted. In summary, the Plumbing Inspector and Information Technology (IT) Manager positions are eliminated and a vacant Building Maintenance Worker II position is removed.

With the downturn in building construction, the number of permits issued decreased resulting in fewer inspections. The responsibilities of a separate plumbing inspector position are being absorbed by the Chief Building Officer (CBO) who is a licensed plumber. The CBO is certified in other areas including electrical and building codes and therefore efficiency is enhanced because more than one inspection can be completed during a single visit. Also, a part-time Permit Coordinator position and the economic development consultant are eliminated.

Information Technology Re- organization

In 2006, the Village undertook an Information Technology Study performed by Northern Illinois University, which created a strategic plan to upgrade and enhance Village technology services. The first phase of the plan, which has been accomplished, was to employ a department head level Chief Information Officer (CIO) who evaluated the department and made recommendations for improvement. Phase II of the plan is to replace the 19 year-old computer system software and implement a new Enterprise Resource Planning (ERP) system with greater functionality, improved work flows and enhanced web-based access. The purchase and installation of the Tyler Technology MUNIS ERP system is proposed. Due to the transition to the new ERP system, the Information Technology Manager position is eliminated. The final component of the IT reorganization is the transfer of the Office Systems Coordinator to the Information Technology Department and the re-titling of the position to Application Systems Analyst. This employee currently provides administrative support to the Engineering Department but also has data and work flow understanding of the overall Village organization which will be beneficial in the transition to the new ERP system. System data conversion and interdepartmental file sharing are required to structure the ERP system. Engineering administrative support tasks are being absorbed by the remaining two Administrative Secretaries in the Public Works Department. Hence, through an interdepartmental reorganization, substantial savings are derived and concurrently an existing employee is transferred to help implement Phase II of the Information Technology Strategic Plan. The final reorganization component is the change in title of the third I.T. employee from Network Systems Administrator to Senior I.T. Technician.

In the Public Works Department, a Building Maintenance Worker II position is eliminated. In the prior year, an employee resigned and due to the hiring freeze, the position was not filled. In 2010, the number of Building Maintenance Worker II positions is reduced from two to one. The Public Works Department is utilizing an interdivisional response team to absorb the tasks of the eliminated position.

*Public Works
Position
Elimination*

Public Safety Highlights

In the prior fiscal year, the Police Department presented a manpower study that “finds it would be appropriate for the Department to hire an additional 9 to 19 Police Officers in order to adequately staff the Police Department.” The 2009 budget incrementally responded by adding two additional Police Officers. During the year, the Village recorded the lowest crime rate in its history. In Fiscal Year 2010, Elected Officials directed submittal of a Cops Hiring Recovery Program (CHRP) grant for three additional officers. This American Recovery and Reinvestment Act grant provides 100% funding for entry level officer salaries and benefits for three years. At the conclusion of the federal funding, grantees are required to retain all sworn officer positions awarded. If the grant is approved and accepted, the Fiscal Year 2010 budget will need to be amended to add the CHRP additional officers. While most grants finance capital expenditures, the CHRP grant increases operating costs. In order to sustain the expenditures in the future, revenues must be identified or expenditures reduced to offset the temporary infusion of federal funds.

*Police
Department
Staffing*

In the prior year, a Community Service Officer – Investigations position was amended to an Investigative Aide position. Due to a hiring freeze, the position was not filled, but will be in Fiscal Year 2010. The new position provides administrative support including transcribing reports, preparing legal notices and acting as property evidence custodian, which frees up investigators’ time for case follow up.

The Village Board authorized pursuit of red light cameras at four intersections. A contract with a red light camera provider was approved, which provides for the future sharing of enforcement revenues. Each intersection is evaluated as to movements subject to camera enforcement. To date, only one camera has been approved by the roadway agency with jurisdiction. In Fiscal Year 2010, \$100,000 of camera revenue is projected.

*Red Light
Camera
Enforcement*

In response to Elected Official and public input, several community policing initiatives are incorporated including two meetings with Homeowners Associations, an annual business leaders meeting to address crime prevention, a neighborhood COPS day picnic and greater presence in schools. The Police Department submitted a federal grant application for a school familiarization program. This “Rapid Response to School Violence” initiative includes training and equipment to simulate response to an active shooter in a school. The goal of the approximately \$49,000 grant is to enhance school safety and officer competency.

*Community
Policing*

The Police Department obtains monies from drug forfeiture, which must be expended on drug enforcement. Utilizing these monies, Elected Officials approved acquisition of a high tech undercover surveillance van. The vehicle includes video and audio surveillance equipment to enhance stakeout productivity. Similar to drug forfeiture legislation, the department also

*Surveillance
Van and In-
Car Video
Cameras*

receives revenue based on DUI convictions, which can only be expended for activities related to DUI prevention or prosecution. Allocated is \$98,500 for purchase of 16 in-car video recorders. These devices record both the offender and officer during traffic stops. The cameras are invaluable in improving DUI prosecution and responding to police liability claims.

Fire Department

The Fire Department also responds to the “Maintain and Enhance Public Safety” Board goal. In Fiscal Year 2010, minimum staffing is increased to 11 utilizing primarily Paid on Call Firefighters. An additional \$34,000 is budgeted to augment staffing from the current 11 flex 10 to a minimum staffing of 11. Also, non-recurring legal costs are allocated for litigation and labor negotiation. An improved Fire Prevention Program is planned, which includes purchase of \$4,000 of public education materials. Finally, two additional wireless cards are budgeted, which provide first response vehicles with connection to hospital and Village databases.

In Fiscal Year 2010, for the first time since establishment of a Village Fire Department in 2000, the Fire Department is not solely supported by the Fire Property Tax Levy and department generated revenues including ambulance fees, SAFER grant and cost recovery charges. In Fiscal Year 2010, fire department costs that exceed the Truth in Taxation property tax limitation are offset by other General Fund revenues.

Public Safety Pensions

One of the largest increases in the Fiscal Year 2010 budget is contributions to the Police and Fire Pension Funds. Presented below are contributions to each fund:

Pension Funds				
Fund	FY09	FY10	\$ Increase	% Increase
Police Pension	\$987,365	\$1,047,722	\$60,357	6%
Fire Pension	\$472,152	\$574,010	\$101,858	22%
Total Pension Funds	\$1,459,517	\$1,621,732	\$162,215	11%

Public safety pension fund contributions increase 11% or \$162,215 with Police Pension and Fire Pension increasing \$60,357 or 6% and \$101,858 or 22% respectively. The budgeted contribution is based upon actuarial analysis. The Public Safety pension costs are identified as a paramount legislative and financial policy issue. The Police Pension Fund is 61.4%; the Fire Pension Fund is 67% funded. These levels are slightly less than prior year. Due to the significant decline in the stock market, future contributions are expected to increase. Presently contributions are 29.4% and 25.5% of covered payroll for Police and Fire personnel respectively.

Public Works Highlights

Due to cost cutting measures, the Public Works Department is \$103,720 or 3% less than prior year. A Building Maintenance Worker II position is eliminated and the Administrative Support position in Engineering is transferred to the Information Technology department. Despite these reductions, continued service levels are planned including snow removal, tree trimming,

public right of way, building and vehicle maintenance functions. The management goal is to do more with less.

General Government Highlights

In regards to the *Strengthen Community Involvement and Participation* goal, improved communication programs are identified with cost-cutting benefits. The current bimonthly newsletter publication is recommended to be printed and mailed quarterly as a 16-page versus current 12-page document. \$9,000 in postage and printing savings is realized with the revised format.

Public Information and Special Events

In the prior year, the Village’s 50th Anniversary festival, parade and awards dinner events were held. In Fiscal Year 2010, special events costs are reduced \$261,829 or 91%. Despite reductions, several community activities are programmed including Arbor Day, Tree Lighting, Maxwell Street, Fine Art Fair, Relay for Life, Car Show, Touch a Truck and Memorial events.

With the retirement of some long-term Village Board members, a strategic plan update with new Elected Officials is budgeted. A facilitator supported process to review mission and goals is proposed. Also, training and conference attendance are budgeted for all Elected Officials.

Village Board and Village Committees

A Cultural Inclusion and Diversity Committee is created. Three committee events are proposed which celebrate the Village’s diversity. The Environmental and Utility Committee proposes river clean up, energy conservation and recycling events. The Citizen Corps Council was reorganized to include a Fire Corp component that provides on-scene rehab services and assists the Fire Department in public education activities. Also under the Citizen Corps Council, the Community Emergency Response Team (CERT) provides citizen preparedness training. Grants are submitted to offset Citizen Corp Council activities. In the prior year, under the auspices of the CONECT Committee, seed money was contributed to the nascent Hanover Park Chamber of Commerce and Industry. Chamber formation has been successful and the prior year \$50,000 allocation is reduced to \$15,000 in the third and final year of the Village support contribution.

Special Revenue Funds

The Road and Bridge (R&B) and Motor Fuel Tax (MFT) Funds are the Village's Special Revenue Funds. Table II of the CIP on page 365 lists capital allocations for Fund 010 (R&B) and 011 (MFT) respectively. Presented below is a summary of special revenue expenditures:

Special Revenue Funds				
Description	2009 Budget	2010 Request	\$ Increase (Decrease)	% Change
Road and Bridge	\$839,887	\$800,748	(\$39,139)	-5%
Motor Fuel Tax	\$1,955,961	\$1,962,427	\$6,466	0%
Total Special Revenue Funds	\$2,795,848	\$2,763,175	(\$32,673)	-1%

Bike Path Project

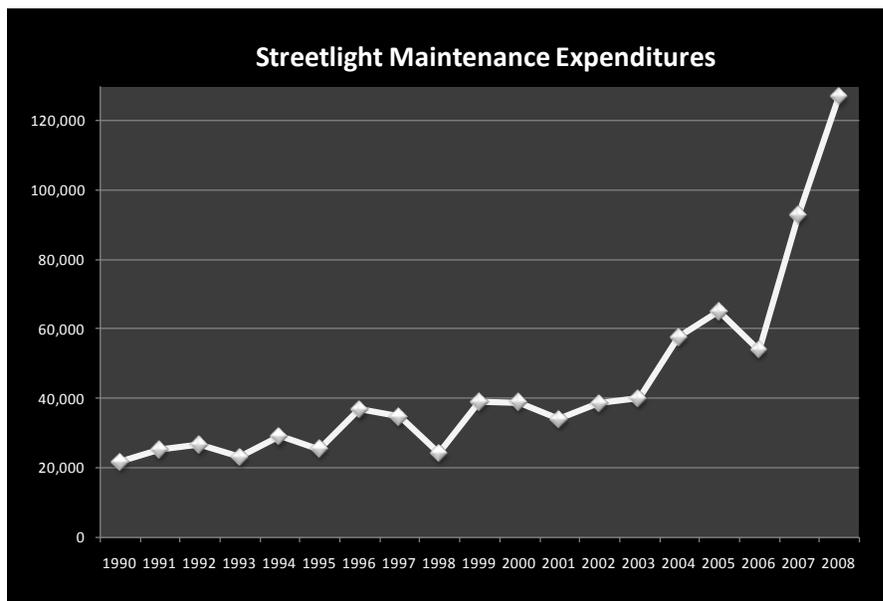
The R & B Fund includes a \$608,248 allocation for the engineering and construction of a Natural Gas Pipeline (NGPL) bike path project, which extends from Ranger Park to Atcher Park in Schaumburg. A Federal Surface Transportation Program (STP) grant reimburses 70% of the cost of construction. The total project includes design and construction engineering, easement acquisition, wetland contribution and construction. In addition to the federal grant, the Village of Schaumburg is paying 14% of costs for the portion of the project within its corporate limits.

The Motor Fuel Tax Fund accounts for maintenance of streets and storm sewers and is financed by the Village's share of the state gasoline tax. MFT revenues are projected to be \$161,167 or 14% less than prior year. Capital projects include a \$600,000 street resurfacing project and \$512,435 for costs associated with Lake Street reconstruction, which was completed several years ago.

Salt Purchases

A major Fiscal Year 2010 MFT budget topic is the purchase of salt. During the prior fiscal year, salt purchases were problematic. The Village paid \$140 per ton compared to prior year purchases at approximately \$40 per ton. The cost discrepancy allegedly resulted from supply and demand problems associated with the severity of recent winters and the timing of competitive bids. In the upcoming year, the expense for salt purchase increases \$210,500 or 179%. \$328,000 is allocated compared to the prior year budget of \$117,500. Salt is essential for winter driving safety. Hopefully, the prior year price anomaly will be resolved through supply and demand equalization resulting in a lower cost for the essential product.

The maintenance and energy cost for street lights also increases. As shown below, over a 19 year period, street light maintenance costs have risen.



During this time, the number of street lights increased from 699 in 1990 to 1,086 in 2008. The greater number of lights is attributable to the Lake Street Reconstruction Project, new residential Savannah and Church Street Station subdivisions and the annual program that adds

five new lights. Costs spiked since 2006 due to Lake Street light knock down expenses. Also, energy costs increase \$9,430 or 15%.

Capital Projects Funds

The Village accounts for purchases of capital equipment and public improvements via Capital Projects Funds as summarized below:

Capital Projects Funds				
Description	2009 Budget	2010 Request	\$ Increase (Decrease)	% Change
Special Service Area #3	\$49,690	\$44,747	(\$4,943)	-10%
Special Service Area #4	\$55,980	\$46,031	(\$9,949)	-18%
Special Service Area #5	\$433,611	\$366,137	(\$67,474)	-16%
General Capital Projects	\$2,478,880	\$1,852,482	(\$626,398)	-25%
TIF #3 Fund	\$840,000	\$1,302,000	\$462,000	55%
TIF #4 Fund	\$420,000	\$414,000	(\$6,000)	-1%
Municipal Building Fund	\$1,000,000	\$1,031,523	\$31,523	3%
Total Capital Projects	\$5,278,161	\$5,056,920	(\$221,241)	-4%

Special Service Areas #3, #4, and #5 pertain to Astor Avenue, Mark Thomas and Tanglewood multifamily neighborhoods respectively. The Astor Avenue SSA #3 and Mark Thomas Lane SSA #4 provide refuse collection and snow removal services. At the inception of these SSAs, the Village also advanced funds to reconstruct parking lots for which property owners' repayment is required annually. As the ten-year Village loan was paid off in the prior fiscal year in SSA #3, the repayment to the General Fund is eliminated. However, \$23,763 is budgeted to begin escrowing funds for replacement of deteriorated driveway aprons which lead to dumpster locations. The Mark Thomas SSA #4 budget includes refuse collection, snow removal and repayment of the prior Village loan for parking lot rehabilitation. Fiscal Year 2010 is the final year of the ten year note repayment. The Tanglewood SSA #5 was created in Fiscal Year 2007 and in addition to providing scavenger service, includes a multiyear program to reconstruct aging private streets. In Fiscal Year 2010, \$273,000 is allocated for Phase IV of the street reconstruction. \$23,025 is contributed by the homeowners association for private parking improvements. This SSA benefits residents by reducing the cost of refuse collection through negotiation of a single payment rather than individual household bills and by completing private street reconstruction through a property tax assessment rather than including the cost in the homeowners' association budget.

Special Service Areas

Tax Incremental Financing (TIF) Districts are important economic development tools. TIF Funds #3 and #4 pertain to redevelopment areas established in 2000 and 2005 respectively. The Village Center, or TIF #3, appreciated from a base year EAV of \$10,133,161 to \$21,256,201 in tax year 2007. Development projects completed include a new automotive center, demolition of an obsolete vacant restaurant building and construction of a public alley and screening fence. TIF incremental revenue exceeded budget projection by 52% with prior year collections projected at \$886,010. Several residential and commercial projects constructed in past years were fully assessed which resulted in the increase in TIF revenue. In Fiscal Year 2010, \$500,000

Tax Incremental Financing Districts

will be transferred from the TIF#3 Fund to the General Fund to repay costs associated with prior land acquisition advanced by the General Fund. Also, \$600,000 is budgeted for eligible projects in accordance with the redevelopment plan.

The TIF #4 District encompasses the commercial property along Irving Park Road east of Barrington Road. In the prior fiscal year, a new home improvement store that replaced the obsolete Tradewinds Shopping Center was constructed, which was the primary redevelopment plan goal. Lawsuits arising from the redevelopment agreement were resolved. In addition to the 217,000 square foot new store, an outlot was redeveloped as a bank. As a result, the Village received incremental revenue. In Fiscal Year 2010, \$200,000 will be transferred to the General Fund for litigation costs, which were advanced in prior years.

*General
Capital
Projects*

The General Capital Projects Fund accounts for the purchases of land, office equipment, furniture and various public improvements. The General Capital Projects Fund is \$626,398 or 25% less than prior year. Table II of the Capital Improvement Program on pages 365-366 lists Fiscal Year 2010 capital expenditures. \$600,000 is budgeted for land acquisition associated with economic development projects or expanded municipal facilities. Toward advancements in technology, \$625,000 and \$127,900 are budgeted for an Enterprise Resource Planning (ERP) System and computer hardware/software replacements respectively. Completion of the comprehensive plan update and zoning code amendment are allocated in the amount of \$130,000. Environmental and energy code topics are incorporated into the plan in addition to more traditional land use and development regulations.

*Municipal
Building
Fund*

The Municipal Building Fund is used to accumulate resources for the future construction of a new Police Building. In the prior year, a land parcel immediately east of the municipal complex was acquired as the future site for the Police building. In Fiscal Year 2010, \$1,031,523 is allocated, using reappropriation and interest earnings, to continue architectural services toward building design.

Debt Service Fund

Presented below is a summary of the five Debt Service Funds:

Debt Service Funds				
Description	2009 Budget	2010 Request	\$ Increase (Decrease)	% Change
2001 G. O. Bond Fund	\$453,068	\$452,475	(\$593)	0%
TIF Debt Service Fund	\$2,071,593	\$1,926,457	(\$145,136)	-7%
SSA Debt Service	\$350,000	\$330,500	(\$19,500)	-6%
G. O. Refunding Bonds 2002	\$672,875	\$674,575	\$1,700	0%
2004 G. O. Bond Fund	\$279,474	\$279,474	\$0	0%
Total Debt Service Funds	\$3,827,010	\$3,663,481	(\$163,529)	-4%

The Village has three General Obligation Bond Issues and separate TIF and SSA revenue bond funds related to redevelopment of a shopping center. G.O. debt is layered to provide level Village indebtedness payments through 2024. The final payments for the 2001 and 2002 G.O. Bond Issues are December of 2011 (Fiscal Year 2012). Subsequently, the 2004 G.O. Issue, which financed Fire Station No. 1, extends to 2024. A description of each Bond Issue is provided on the divider pages after the Debt Service Fund tab.

In the G. O. Refunding Bonds 2002 Fund, the allocation from the real estate transfer tax is \$76,949 or 23% less than prior year. Traditionally, over 50% of the indebtedness has been funded using the real estate transfer tax. Due to the real estate recession, lower transfer tax proceeds are projected. Reappropriation of previously collected revenues will supplement projected collections.

The Fiscal Year 2010 TIF Debt Service Fund allocation is the final payment on the 1989 bonds. This TIF #2 revenue bond redevelopment project is an example of a successful TIF. The 1987 base year EAV in the amount of \$4,113,287 is presently \$26,953,843 based upon 2007 EAV data. Projected incremental property tax, interest and fund reserve are sufficient to pay the remaining indebtedness. Subsequently, the Village and other local overlapping taxing districts will garner the financial benefit from the TIF induced shopping center redevelopment.

The Special Service Area #2 Debt Service Fund overlays the TIF District #2. The Village will abate the entire 2009 property tax levy using available reserves from the SSA and TIF debt funds. This abatement reduces the property tax burden and improves the economic viability of the TIF District including the Westview Shopping Center. After Fiscal Year 2010, the Special Service Area tax levy is eliminated.

Proprietary Funds

Proprietary Funds include Enterprise Funds and Internal Services Funds. In this report, the two Enterprise Funds including Water and Sewer and Commuter Parking Lot Funds, are described as well as two Internal Service Funds including the Central Equipment and Employee Benefit Funds.

Enterprise Funds

Water and Sewer Fund

The Village's second major operating fund is the Water and Sewer Fund. Presented below is a statement of the Water and Sewer Fund operations:

Water and Sewer Fund							
Statement of Revenues over (under) Expenditures							
Description	2007 Actual	2008 Actual	2009 Budget	2009 Projected	2010 Budget	\$ Increase (Decrease)	% Change
Revenues	\$7,761,371	\$8,530,570	\$9,580,074	\$9,211,348	\$9,415,603	(\$164,471)	-2%
Less: Reappropriation			(\$1,635,656)	(\$1,827,717)	(\$1,433,854)	\$201,802	-12%
Total Revenues	\$7,761,371	\$8,530,570	\$7,944,418	\$7,383,631	\$7,981,749	\$37,331	0%
Personal Services	\$2,523,084	\$2,503,126	\$2,662,795	\$2,698,264	\$2,742,123	\$79,328	3%
Commodities	\$197,923	\$176,891	\$209,090	\$203,942	\$200,852	(\$8,238)	-4%
Contractual Services w/o Depreciation	\$3,505,093	\$3,664,491	\$4,301,665	\$4,070,391	\$4,517,779	\$216,114	5%
Depreciation Expense	\$837,740	\$790,517	\$837,740	\$798,421	\$798,421	(\$39,319)	-5%
Debt Service - IEPA Loans*	\$96,886	\$89,559	\$364,028	\$364,028	\$364,028	\$0	0%
Total Operating Expenses	\$7,160,726	\$7,224,584	\$8,375,318	\$8,135,046	\$8,623,203	\$247,885	3%
Revenues over (under) Operating Expenses	\$600,645	\$1,305,986	(\$430,900)	(\$751,415)	(\$641,454)	\$1,056,778	49%
Capital Outlay and Transfers							
Capital Outlay	\$290,853	\$143,270	\$1,165,600	\$1,028,400	\$775,000	(\$390,600)	-34%
Transfer to General Capital Outlay	\$35,495	\$75,201	\$39,156	\$47,902	\$17,400	(\$21,756)	-56%
Total Capital and Transfers	\$326,348	\$218,471	\$1,204,756	\$1,076,302	\$792,400	(\$412,356)	-34%
Total Expenses including Transfers	\$7,487,074	\$7,443,055	\$9,580,074	\$9,211,348	\$9,415,603	(\$164,471)	-2%
Total Revenues less Reappropriation over (under) Total Expenses	\$274,297	\$1,087,515	(\$1,635,656)	(\$1,827,717)	(\$1,433,854)		
Cash/Investment Balance	\$5,413,290	\$5,532,224	\$4,734,308	\$4,502,928	\$3,867,495		

Total revenues less reappropriation increase \$37,331 or less than 1%. Operating expenses are \$248,385 or 3% greater. A \$641,454 or 7.5% deficit is projected.

*Water and
Sewer Fund
Revenues*

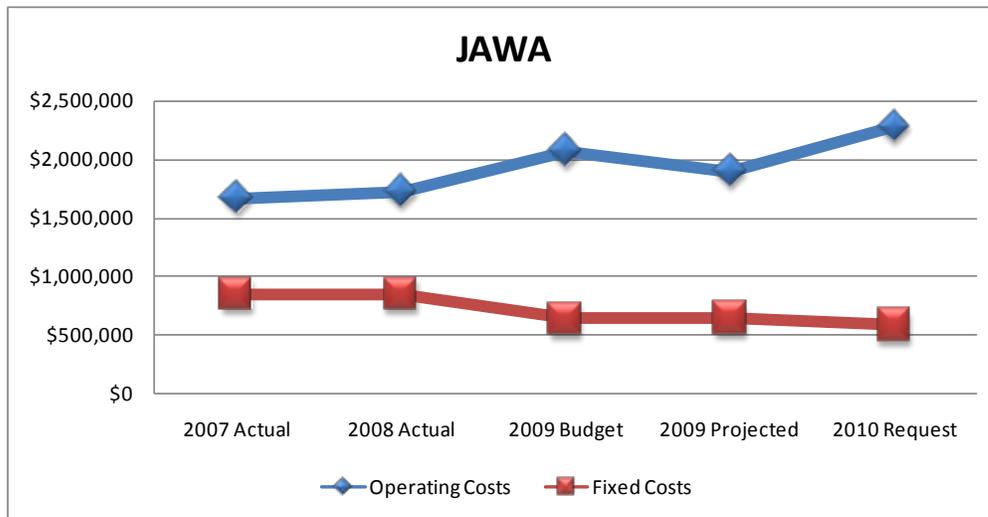
To respond to this deficit, the Village Board in the prior year approved a four year 8% and 4.5% water and sewer rate increase, respectively. The rate restructuring also included a reduction in the bimonthly minimum water consumption amount from 14,000 gallons to 12,000 gallons. The 12,000 gallons more accurately reflects the median water consumption. Fiscal Year 2010 is the second year of the four year schedule. Also in the prior year, the Village experienced a decrease in the total volume of water pumped. 11% less water was used, which is attributable to a wetter than normal season, foreclosures and greater conservations efforts by consumers.

Based on the rate schedule and projected usage, water sales increase \$96,722 or 2% and sewer sales increase \$19,393 or 1%. In contrast, tap-on fees are less than prior year due to the real estate recession and interest earnings decrease \$43,688 or 25%. Finally, leachate treatment revenue increases \$53,500 or 22%. Leachate treatment is based on a \$0.05 per gallon rate.

The largest operating expense increase in the Water and Sewer budget is the allocation for the Joint Action Water Agency (JAWA) which supplies Lake Michigan water to the Village. There are two cost components for JAWA as follows:

Water and Sewer Fund Expenditures

JAWA							
	2007 Actual	2008 Actual	2009 Budget	2009 Projected	2010 Request	\$ Diff	% Diff
Operating Costs	\$1,669,431	\$1,726,909	\$2,069,491	\$1,897,790	\$2,282,893	\$213,402	10%
Fixed Costs	\$848,768	\$849,531	\$636,303	\$642,032	\$584,001	(\$52,302)	-8%
Total	\$2,518,199	\$2,576,440	\$2,705,794	\$2,539,822	\$2,866,894	\$161,100	6%



Total JAWA costs increase \$161,100 or 6%. The 10% operating cost is attributable to the large City of Chicago water rate increase that was enacted in the prior year. Specifically, Chicago increased the price of water 15%, 15% and 14% January 1, 2008, January 1, 2009 and January 1, 2010 respectively. The purchase of water is the single largest cost component for the water agency. To mitigate the impact of this increase, JAWA implemented a “rate stabilization program” through a refunding of agency debt. As part of the refunding, debt was extended five years from 2016 to 2020. With the lower interest rates on the refunded bonds and the extended debt term, a more level Lake Michigan water cost is achieved. The JAWA increase is expected to be approximately 6% through 2015 and 3% from 2016 to 2020.

City of Chicago Water Rate Increase

The Village continues to pursue compliance with the level of zinc in wastewater effluent as established by the Illinois Environmental Protection Agency (IEPA). In the prior year, as part of the National Pollution Discharge Elimination System (NPDES) permit, IEPA set a zinc standard for the first time as a stream quality regulation because zinc, according to the IEPA, interrupts the food chain of the stream. A complicating factor is zinc enters the wastewater system by residential users via commercial products including shampoo, vitamins and cold tablets in addition to being discharged by industrial users. The Village is exploring mitigation strategies including source point reduction for industrial users and chemical treatment for low zinc levels at the wastewater treatment plant. \$110,000 is budgeted for consultant engineering services associated with the zinc mitigation program.

Zinc Level Compliance

In Fiscal Year 2010, design engineering for the future replacement of the SCADA radio system is allocated. If constructed, approximately an \$18,000 per year reduction in operating communication costs could be realized by use of a wireless versus landline SCADA system.

Water Main Replacement Program

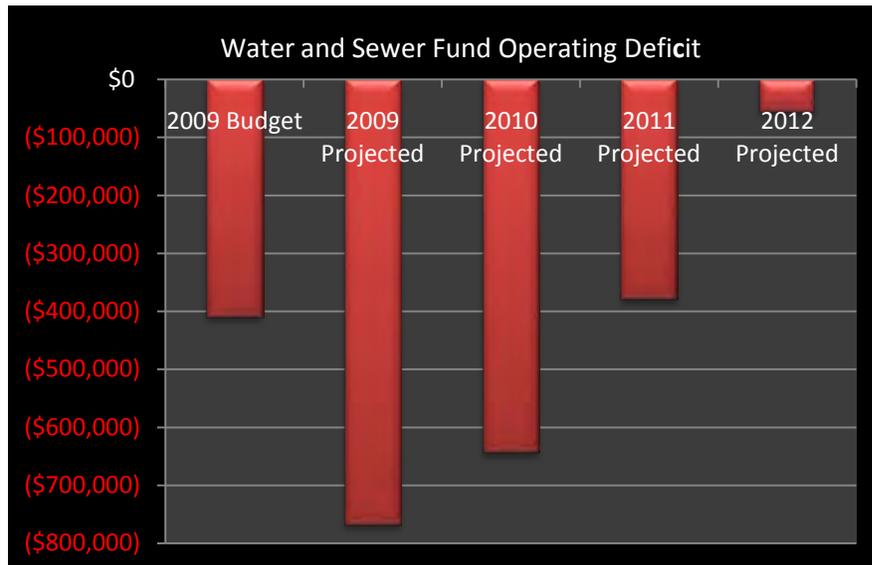
The largest capital project is a \$500,000 water main replacement program. In accordance with a water and sewer rate study completed in 2006, an increased allocation for replacement of aging water infrastructure is recommended. Fiscal Year 2010 is the second year of the \$500,000 per year program. Also, \$90,000 is allocated to recoat the digester steel wall at the wastewater treatment plant. The wall is peeling badly which exposes the steel structure to deterioration. The repair includes draining the tank, sandblasting, disposing of sand material and reapplication of the protective coating. The application was last applied in 1997.

Sewer Back Up Prevention

In response to prior year flooding events and resident input, \$60,000 is budgeted for the sewer back up prevention program. The Village experienced severe flooding in September 2008 and again in December after heavy rain following a severe snowstorm. Both events resulted in sewer discharge into some private homes. The Village contacted residents as part of the Federal Emergency Management Agency (FEMA) Disaster Aid program and supplied information about the overhead plumbing cost-share program. This program provides up to 75% toward installation of overhead plumbing, not to exceed \$5,000. The Village Board determined sewer backups were a public health problem and as a “macro” public utility solution is not viable, the best response is a “micro” program that provides backup mitigation at the residential home. Ten installations were completed in the prior fiscal year and 12 are budgeted in Fiscal Year 2010.

Deficit Reduction

Based on the multiyear rate adjustments and projected usage and operating expenditures including JAWA charges, the graph below shows the gradual reduction in the operating deficit. By Fiscal Year 2012, the projected deficit is \$56,672 or less than 1%.



Commuter Parking Lot Fund

The second Enterprise Fund is the Commuter Parking Lot Fund, which accounts for collection and maintenance for the Commuter Parking Lot facility along the Metra West line. Presented below is a summary of revenue and expenses:

Commuter Parking Lot							
Statement of Revenues over (under) Expenses							
Description	2007 Actual	2008 Actual	2009 Budget	2009 Projected	2010 Budget	\$ Increase (Decrease)	% Change
Revenues	\$294,047	\$323,666	\$351,827	\$365,444	\$444,467	\$92,640	26%
Less: Reappropriation	-	-	(53,482)	(57,057)	(141,423)	(\$87,941)	164%
Operating Revenues	\$294,047	\$323,666	\$298,345	\$308,387	\$303,044	\$4,699	2%
Personal Services	\$181,943	\$191,520	\$175,336	\$183,333	\$176,266	\$930	1%
Commodities	12,095	14,284	14,409	16,403	14,394	(\$15)	0%
Contractual Service	134,455	136,150	112,082	120,708	118,807	\$6,725	6%
Total Operating Expenses	\$328,493	\$341,954	\$301,827	\$320,444	\$309,467	\$7,640	3%
Capital Expenses	1,355	11,172	50,000	45,000	135,000	\$85,000	170%
Total Expenses	\$329,848	\$353,126	\$351,827	\$365,444	\$444,467	\$92,640	26%
Operating Revenues over (under)							
Operating Expenses	(\$34,446)	(\$18,288)	(\$3,482)	(\$12,057)	(\$6,423)		
Total Revenues less Reappropriation over (under) Total Expenses	(\$35,801)	(\$29,460)	(\$53,482)	(\$57,057)	(\$141,423)		

Fiscal Year 2010 Commuter Parking Lot expenditures are \$92,640 or 26% greater than prior year. In contrast, operating expenses are \$7,640 or 3% greater. Operating revenues are \$4,699 or 2% greater. A slight operating deficit of \$6,423 is projected.

During the prior two years, maintenance costs exceeded budget due to severe winters. In the upcoming fiscal year, requested allocations for salt and contractual plowing are less than prior year actual based upon the expectation for a more average winter climate.

As a capital project, commuter parking lot resurfacing is budgeted in the amount of \$135,000. This allocation is Phase I of a four year program to resurface the south side of the parking area.

Revenues for the Commuter Parking Lot include primarily meter and permit fees. Meter fees are projected to decrease \$1,131 or 1% while permit fees increase \$11,242 or 7%. Proposed in Fiscal Year 2010 is an evaluation of the existing parking fee structure. Presently charges are a \$1 daily fee and a \$20 monthly permit. As commuter parkers are price sensitive, a unified fee increase with neighboring communities is recommended. Also identified is the need to replace

*Commuter
Parking Lot
Revenues*

the existing parking meter devices which are nearing the end of their life cycle. Included in the multiyear Capital Improvement Program (CIP) is a \$77,600 allocation to replace the existing six devices. New meters could accept either credit card or tokens which improves the collection efficiency of a daily fee greater than the present \$1 fee.

Internal Service Funds

Central Equipment Fund

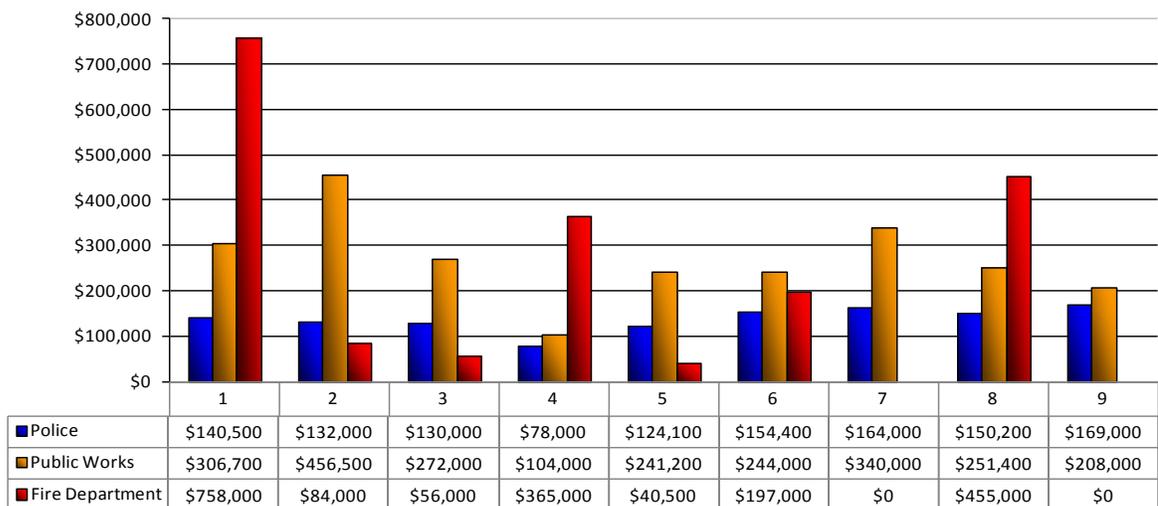
The Central Equipment Fund accounts for the accumulation of "sinking fund" contributions from the Village's major operating funds including the General and Water and Sewer Funds. Purchases are based upon the scheduled replacement of Village vehicles. Contributions are predicated upon lifecycle depreciation.

Vehicle Purchases

In Fiscal Year 2010, Central Equipment Fund expenditures are \$672,449 or 56% less than prior year. Table II of the CIP on page 366 lists vehicles to be replaced under Fund 061. Major allocations include a replacement of a 2 ½ ton dump for \$130,000 and six police vehicles for an aggregate total of \$169,000. In support of the environmental initiative goal the purchase of hybrids and more efficient vehicles for inspectional staff is recommended. Smaller alternative fuel vehicles are less costly to operate than "handed down" high mileage Police squads.

The Central Equipment Fund reflects a management priority to extend vehicle lives beyond established depreciation schedules. By evaluating each vehicle's condition and maintenance costs, replacement schedules can be stretched. This extension results in the accumulation of fund reserves for future fleet additions or reductions in sinking fund contributions which provide greater resources for other operating costs including the Village Board's goal to increase public safety staffing.

Presented below is a graph showing department vehicle allocation for the last nine years:



Employee Benefits Fund

*Other Post-
Employment
Benefits*

Due to the Governmental Accounting Standards Board (GASB) 45 pronouncement, for the first time in Fiscal Year 2010, Other Post-Employment Benefit (OPEB) expenses are budgeted. The Village is required to recognize the annual required contribution associated with the provision of health insurance to retirees. Although in most cases the retirees pay the entire cost of the premium, the Village is required to recognize the implicit rate subsidy for retirees, because retirees pay the same rate as active employees even though the actual cost for their coverage is higher. \$273,000 is allocated in the Employee Benefits Fund and \$20,000 is budgeted in the Water and Sewer Fund. These liabilities are presently financed via resources obtained from the Intergovernmental Personnel Benefit Cooperative (IPBC) reserves, which were accounted for in Fiscal Year 2008.

Fiduciary Funds

Trust and Agency Funds

The Village's two budgeted Trust and Agency Funds are the Police and Fire Pension Funds. Presented below is a summary of expenditures:

Trust and Agency Funds				
Description	2009 Budget	2010 Request	\$ Increase (Decrease)	% Change
Police Pension Fund	\$1,296,416	\$1,409,144	\$112,728	9%
Fire Pension Fund	\$592,956	\$680,200	\$87,244	15%
Total Trust and Agency Funds	\$1,889,372	\$2,089,344	\$199,972	11%

In the Fiscal Year 2009, due to unprecedented investment losses, a \$2,928,881 and \$644,503 reduction in reserves is projected in the Police and Fire Pension Funds, respectively. Due to these losses, State of Illinois legislation is proposed by municipal regional councils of government that extends the amortization period for pension funding. This action lessens the subsequent year impact on taxpayers. Pension fund solvency looms as a major future financial liability requiring public official recognition and response.

CONCLUSION

The Fiscal Year 2010 Budget responds to economic conditions and Village Board goal priorities. Pursuit of a balanced budget necessitates cost cutting initiatives and revenue enhancements. Employee head count is reduced and property taxes and water and sewer charges are incrementally increased. Public Safety services are maintained or improved within budgetary constraints. An innovative Enterprise Resource Planning (ERP) system replaces aging computer software; benefits include improved efficiency and enhanced customer service. Capital Projects are incorporated that mitigate flooding, support environment initiatives and maintain

infrastructure. In summary, the Village strives to provide excellent services at an affordable cost.

Acknowledgments

The Fiscal Year 2010 budget document is the product of many persons working diligently for several months. Special thanks are extended to the budget team comprised of Finance Director Joan Rock and Assistant Village Manager Mark Masciola. Kim Benedix, Executive Coordinator to the Village Manager, compiles the data and creates the final document. A sincere thank you is extended to all.

Respectively submitted,

A handwritten signature in black ink that reads "Marc Hummel". The signature is written in a cursive style with a large, stylized initial "M".

Marc G. Hummel
Village Manager

EXHIBITS

This supporting section includes the following:

[Exhibit](#)

- A General and Demographic Information**
- B Financial Policies**
- C Basis for Budgeting**
- D Budget Process and Budget Calendar**
- E Fund Structure and Description of Funds**
- F Trends and Projections**
- G Projected Tax Levies and Blended Property Tax Rates**
- H Assessed Valuations/Annual Tax Levies**

Hanover Park

VILLAGE OF HANOVER PARK GENERAL AND DEMOGRAPHIC INFORMATION

Location

Hanover Park, Illinois is a suburban community located 30 miles northwest of Chicago. The Village has a population of 38,278 with a land area of over six square miles. The Village is located in both Cook and DuPage Counties.

Hanover Park is situated in the southwest portion of "The Golden Corridor," so-named because of its phenomenal rate of growth. This corridor stretches northwest from O'Hare Airport along the North-west Tollway (Interstate 90). As more and more major corporations choose to locate in the Golden Corridor, the halo effect from their presence attracts an increasing number of businesses, both large and small, wanting to locate in this thriving, modern center of commerce and industry. Nearby are some of the finest recreational areas in Chicagoland, where opportunities for hunting, fishing, water sports and leisure activities of all kinds abound. The outstanding cultural and entertainment opportunities in Chicago are an hour away.

History

Hanover Park was incorporated as a Village in 1958 with a population of 305 and a land area of less than one square mile. All of the land within the original boundaries was in Cook County. Some 750 acres of farmland in DuPage County were annexed in 1969, and this area of the Village dominated Hanover Park's population growth during the 1970's. The Village's population was 12,000 in 1970, 28,850 in 1980 and 32,895 in 1990. In 1994, the results of a special census showed a population of 35,579. The present population from the 2000 census is 38,278.

The council/manager form of government was adopted in 1971. The Village is governed by a President/Mayor and six Trustees who are elected at-large. The Village Manager is hired by the President and Board of Trustees to oversee the day-to-day operations of the Village and its 193 full-time employees. Pursuant to the 1970 State of Illinois Constitution, Hanover Park is a Home Rule Community.

The \$1.4 million municipal building complex, which includes the Police Department headquarters, was built in 1975. A \$2.6 million public works building, located adjacent to the municipal complex, was completed in the fall of 1984. A \$462,000 addition to the Butler Building, for increased vehicle storage, was completed in the spring of 2000. A \$222,000 Salt Storage Dome was constructed next to the Public Works Facility in calendar year 2001. A new \$7.24 million headquarter Fire Station was completed in July 2006.

The community includes diverse neighborhoods and expanding commercial and industrial properties.

Village Services

Police Protection

The Village of Hanover Park is served by 54 sworn full-time police officers and 24 civilian personnel. The Village has a fleet of 19 squad cars and participates in DuPage Communication (DU-COMM), a regional DuPage County telecommunications and emergency dispatch system.

Fire Protection

There are two fire stations located in Hanover Park staffed by 35 sworn full-time firefighters and 17 part-time firefighters. The Illinois Inspection and Rating Bureau has granted an advisory fire protection classification of four. A total of 1,464 fire hydrants are located in the Village.

Public Works

A total of 42 Public Works employees are dedicated to keeping the Village running smoothly and looking its best. Crews plant, trim and spray Village trees; repair curbs, gutters and sidewalks; plow over 99 miles of Village streets and repair potholes; provide water service, sewage treatment, and maintain over 206 miles of storm and sanitary sewers; and maintain the Village's fleet of 150 vehicles.

Statistics regarding the water utility include:

Population Served	38,278	
JAWA Lake Michigan Supplied	965,094.0	Kilo Gal.
Village Supplied	24,415.7	Kilo Gal.
Total Distribution Pumpage	989,509.7	Kilo Gal.
Daily Average Pumpage	2,711.0	Kilo Gal.
Miles of Water Mains	112	
Number of Metered Customers	10,426	
Number of Unmetered Customers	17	

Park District and Library Services

The Hanover Park Park District provides recreation services to the residents and maintains 22 parks and playgrounds. The Park District occupies a total park area of 171 acres throughout the Village.

The Village is served by two library districts, Poplar Creek and Schaumburg Township, which provide two branch libraries in Cook and DuPage Counties.

Building Statistics

<u>Calendar Year</u>	<u>Permits Issued</u>	<u>Construction Value (\$)</u>
1998	1,432	27,249,350
1999	1,457	19,145,757
2000	1,537	23,753,919
2001	1,725	20,910,607
2002	1,636	12,440,657
2003	2,421	21,140,498
2004	2,028	20,744,576
2005	1,633	31,996,153
2006	1,442	38,546,275
2007	1,794	19,191,323
2008	1,402	17,806,539

Taxes and Water and Sewer Charges

<u>Description</u>	<u>Rate</u>	<u>Applied to</u>
Municipal Taxes		
Municipal Sales Tax	1.0%	Retail Sales including groceries and drugs
Home Rule Sales Tax Rate	0.5%	Retail Sales excluding groceries and drugs
Food and Beverage Tax Rate	3.0%	Prepared food and liquor sales
Hotel/Motel Tax Rate	3.0%	Hotel/Motel stays
Real Estate Transfer Tax	\$1.50	Per \$500.00 in Real Estate Sales
Simplified Telecommunications Tax	6.00%	Telephone Bills
Natural Gas Use Tax*	2.25%	Natural Gas Use
Electric Use Tax*	2.25%	Electric Use

*Actual rates are per therm or kilowatt hours used, but approximate these percentages. The natural gas tax rate is 1.5 cents per therm used for and the electric tax rate varies based on the kilowatt hours used.

Water and Sewer Charges (Effective 5/1/2009)		
Water Rate	\$4.21	Per 1,000 gallons of water Used
The minimum bimonthly water bill is \$50.52 for up to 12,000 gallons of water used.		
Sewer Rate		
Cook County	\$1.69	Per 1,000 gallons of water used
DuPage County	\$4.57	Per 1,000 gallons of water used

Demographics ⁽¹⁾

Socio-Economic Data

Population: 38,278
 Median Age: 29.7
 Per Capita Income: \$19,960
 Median Household Income: \$61,358
 Median Family Income: \$63,990
 Total Employment: 19,669
 Unemployment Rate: 3.3%
 Median Value Single Family House: \$141,500
 Total Housing Units: 11,343
 Total Households: 11,105
 Average Household Size: 3.44
 Average Family Size: 3.75

Age, Female and Male Distribution

<u>Subject</u>	<u>Number</u>	<u>Percent</u>
Male	19,722	51.5
Female	18,556	48.5
Under 5 years	3,350	8.8
5 to 9 years	3,546	9.3
10 to 14 years	3,251	8.5
15 to 19 years	3,176	8.3
20 to 24 years	2,897	7.6
25 to 34 years	6,609	17.3
35 to 44 years	6,806	17.8
45 to 54 years	4,709	12.3
55 to 59 years	1,435	3.7
60 to 64 years	923	2.4
65 to 74 years	1,012	2.6
75 to 84 years	459	1.2
85 years and over	105	0.3
Median age (years)	29.7	(X)
18 years and over	26,228	68.5
Male	13,491	35.2
Female	12,737	33.3
21 years and over	24,393	63.7
62 years and over	2,086	5.4
65 years and over	1,576	4.1
Male	705	1.8
Female	871	2.3

<u>Year</u>	<u>Population</u>	<u>% increase over previous census</u>
1960	451	---
1970	11,735	2,502%
1980	28,850	146%
1990	32,895	14%
1994	35,579	8%
2000	38,278	7%

Population Characteristics

	<u>1990</u>		<u>1994</u>		<u>2000</u>	
	<u>Total</u>	<u>%</u>	<u>Total</u>	<u>%</u>	<u>Total</u>	<u>%</u>
White:	28,113	85.5%	29,894	84.0%	26,077	68.1%
Asian/Pacific Islander:	2,435	7.4%	3,314	9.3%	4,580	12.0%
African/American:	1,188	3.6%	1,689	4.7%	2,348	6.1%
American Indian/Eskimo:	75	.2%	121	.3%	109	.3%
Other:	<u>1,084</u>	3.3%	<u>561</u>	1.6%	<u>5,164</u>	13.5%
Total:	32,895		35,579		38,278	
Hispanic Origin (Includes all races):		11.0%		15.4%		26.7%

¹ 2000 Census of Population

VILLAGE OF HANOVER PARK FINANCIAL MANAGEMENT POLICIES

INTRODUCTION

The Village of Hanover Park's financial policies have been formulated to provide for the continued financial health of the Village. The objectives of these policies are to assist the Village Board and Village management in making budgetary decisions based upon sound financial principles and to maintain or improve the Village's bond rating.

BUDGET POLICIES

The Village Manager shall submit an annual budget to the Village Board which is within the Village's ability to pay. The annual budget should provide for the following:

- The annual budget should finance current operating expenditures, excluding major capital expenditures, with current revenues. The use of reserves to finance current operating expenditures should be avoided.
- The annual budget should allow for the implementation of as many of the Village Board's goals and objectives as financially possible.
- The annual budget should provide for the adequate funding of all pension systems (IMRF, Police Pension Fund, and Firefighters Pension Fund). An independent actuary should be used to determine the Village contributions to the Police Pension Fund and the Firefighters Pension Fund and determine if these pension funds are adequately funded.
- The annual budget should provide funding for the adequate maintenance of municipal equipment, municipal facilities, and infrastructure.
- The annual budget should set aside adequate funding (depreciation funding) for the future replacement of vehicles and major equipment. Annual depreciation funding for these replacements will eliminate major expenditure jumps in the annual budget when these acquisitions are made.
- The format of the annual budget should provide meaningful and understandable information to the Village residents, Village Board, Village Staff, and other readers. To accomplish this goal of a communications document, the Village will prepare its annual budget in conformance with the Government Finance Officers Association's (GFOA) Distinguished Budget Presentation Award Program which the Village will apply for each fiscal year. Recommended improvements from this award program will be incorporated in the subsequent annual budgets.
- The annual budget will be monitored on a monthly basis. Revenue and expenditure budget reports will be prepared on a monthly basis. These reports will be distributed to Village management staff and will be available to the Village Board. A quarterly actual to budget summary report will be presented to the Village Board.

CAPITAL IMPROVEMENT POLICIES

The Village will prepare a multiple-year capital improvement program that is incorporated in the annual budget document. The multiyear capital improvement program will be used to identify and prioritize future capital needs and possible funding sources. This program will be reviewed during the Village's annual budget process.

The operating costs to maintain capital acquisitions and improvements will be included in the annual budget.

Depreciation financing, intergovernmental grant funding, and/or debt financing will be considered to finance capital improvement programs.

INVESTMENT POLICIES

The Village Board approves a separate Investment Policy whose goal is to provide guidelines for the prudent investment of the Village's temporary uninvested funds. This policy will be reviewed by Village staff on an annual basis and recommended changes, if any, will be submitted to the Village Board for approval.

FIXED ASSET POLICY

The Village Board approves a separate Fixed Asset Policy whose goal is to safeguard Village assets and insure compliance with financial reporting standards as promulgated by the Governmental Accounting Standards Board (GASB).

DEBT POLICIES

As a home-rule unit of local government, the Village does not have a debt limit under the 1970 Illinois Constitution. Unlike home-rule units of government, nonhome-rule units of government do have a debt limit of 8.625% of their most recent equalized assessed valuation (EAV).

Debt Guidelines

Although depreciation financing is the preferred method to finance capital projects, the Village will explore all options in financing its capital improvement program, including grants, developer contributions, and long-term debt paid by user charges (revenue bonds) or paid by Villagewide taxes (general obligation bonds).

The Village will not use debt financing to finance current operating expenditures.

The term of the debt issued for capital improvement projects will not exceed the project's useful life and generally will not exceed 20 years.

Whenever possible, the Village will market its debt through the competitive bid process.

The Village will limit its outstanding general obligation debt to be paid by property taxes to 7.50% of its most recent EAV (using the 2001 EAV, the maximum outstanding general obligation debt to be paid by property taxes would be \$36 million).

The Village will comply with its Continuing Disclosure Requirements pursuant to the SEC Rule 15c-12(b)(5), including filing a Comprehensive Annual Financial Report (CAFR) with each of the nationally-recognized municipal information repositories (NRMIR's) within 210 days following the end of each fiscal year and disclosing certain material events on an occurrence basis.

The Village will maintain communications with the bond rating agencies concerning its financial condition and follow a policy of full disclosure on every bond prospectus.

Guidelines on the Refunding of Outstanding Debt by Issuing New Debt

Refunding of outstanding debt may be done to restructure existing debt to achieve annual debt service savings.

A financial advisor should be retained because of the complexities involved in a debt refunding.

The term of the bonds issued to refund outstanding debt should not be greater than the term of the outstanding debt being refunded.

A refunding should be considered if the net present value savings exceeds 3% of the refunded principal amount.

A refunding should not be considered if the total costs of the bond issue, including the underwriter's discount, exceeds the net present value savings of the proposed refunding.

REVENUE POLICIES

The Village will diversify its revenue sources in an attempt to avoid the adverse effects of shortfalls from any one revenue source and to reduce the reliance on the property tax.

User charges and fees should be set, at a minimum, to recover all direct and indirect costs, including interest and depreciation costs, related to these charges and fees. An analysis of these charges and fees should be conducted on a periodic basis to insure that, at a minimum, those direct and indirect costs are recovered.

RESERVE AND FUND BALANCE POLICIES

The General Fund unreserved fund balance should be maintained at a minimum of 25% of the General Fund total budgeted annual expenditures to provide financing for unanticipated expenditures and revenue shortfalls. The Village Board will be advised annually, during the budget process, of the General Fund unreserved fund balance.

If at any time the unreserved fund balance in the General Fund falls below the required minimum, subsequent years' budgets will be adopted to bring the unreserved fund balance to the required minimum within three years.

General Fund cash reserves should be maintained to address possible delays in the state distribution of shared revenues during economic downturns (state income tax, replacement taxes, local use tax) and other possible delays in revenues collected by the state and distributed to the Village (municipal sales tax, home-rule sales tax, simplified telecommunications and other utility taxes). The reserve level should be established to insure that General Fund obligations are paid on time and to address a potential six-month delay of these revenues.

Many other Funds have been created by the Village whose purposes were to accumulate funds on an ongoing basis for future capital purchases (Central Equipment Fund), meet temporary needs (Capital Project Funds and Debt Service Funds), account for specific programs (Special Service Area Funds), or meet legal requirements (Motor Fuel Tax Fund). The focus of each Fund is different; each Fund may have significantly different cash requirements, and each Fund may have very different revenue sources. The Village will insure that the reserves of these Funds are maintained at an adequate level to meet their unique needs.

ACCOUNTING, AUDITING, AND FINANCIAL REPORTING POLICIES

The Village will have an annual audit conducted on its financial records by a qualified, independent public accounting firm. The Village should request proposals from qualified independent accounting firms to conduct the annual audit of its financial statements every five to seven years by the use of a request for proposal (RFP) process.

The Village will contract with an independent actuary to determine the Village's annual contribution to the Police Pension Fund and Firefighters Pension Fund. The Village should obtain request proposals from qualified independent actuaries every five to seven years by the use of a request for proposal (RFP) process.

The Village will submit its Comprehensive Annual Financial Report (CAFR) to the Government Finance Officers Association's (GFOA) Certificate of Achievement for Excellence in Financial Reporting Program.

The Village's financial statements will be prepared according to generally-accepted accounting principles (GAAP) as promulgated by the Governmental Accounting Standards Board (GASB).

Adopted: March 9, 1981

Revised: March 20, 2003

BASIS FOR BUDGETING

Individual funds are accounted for as required by Generally Accepted Accounting Principles. The Village implemented Governmental Accounting Standards Board statement number 34 in Fiscal Year 2003. This statement requires two different financial statement presentations for governmental funds. For the governmental fund types, the accrual basis of accounting is used in the entity-wide financial statements, and the modified accrual basis is used in the fund financial statements. The Village's governmental funds are budgeted using the modified accrual basis of accounting, as reported in the Village's fund financial statements. Under the modified accrual system, revenues are recognized when measurable and available. Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recognized when the related fund liability is incurred.

The proprietary and pension trust funds are budgeted using the accrual basis of accounting with a few exceptions. With this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. The exceptions are as follows:

1. Capital expenditures are budgeted in the year the item is purchased or constructed.
2. Debt principal payments are budgeted as an expense, rather than the reduction of a liability.
3. Transfers to Internal Service funds are budgeted as expenses and reported as assets (advance).
4. Depreciation expense is only budgeted in the Water and Sewer Fund in order to insure that adequate funds are set aside for future capital replacements.

The Special Service Area Number Two Debt Service Fund is included in the budget as a Debt Service Fund, however is reported as an Agency Fund in the Comprehensive Annual Financial Report (CAFR) because the Village is not liable for the debt service payments of this special service area bond issue. The Employee Compensated Absences Fund is not a budgeted fund but is included in the CAFR as an Internal Service Fund.

BUDGET PROCESS

The budget process is developed to provide public input and foster decision-making. The Fiscal Year 2010 Budget calendar is included in this exhibit. On October 23, 2008, a public hearing was held to allow the residents to speak about any topic relevant to the Village budget. On October 30, 2008 a public hearing was held to allow Elected Officials, administration staff and department heads to discuss the public input, community needs, personnel, expenditures, fees and revenues, and policies and goals. A budget instruction manual was prepared and distributed to everyone participating in the budget process in November 2008. The manual included the Village Board goals, a preliminary budget calendar, and instructions for completing budget forms and reports.

Departments prepare operating and capital project expenditure requests. The budget team, comprised of the Village Manager, Finance Director and Assistant Village Manager, review departmental submittals. The Finance Director projects major General and Water and Sewer Fund revenues. All departmental budgets were submitted to the Village Manager in January 2009. Additional Village Board meetings were held to discuss significant budget issues including police staffing, the municipal building expansion project and the Enterprise Resource Planning (ERP) software upgrade.

The preliminary budget is developed based on Board policies and the review of departmental submittals. New initiatives and resource enhancement requests are outlined in the preliminary operating and capital budget reports submitted to the Village Board. Four preliminary budget workshops were conducted in March 2009 to present the proposed budget to the Village Board and public to solicit comments and input. These sessions occurred prior to the formal budget document development. Following public input and Board direction, the final budget document was assembled. The Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award evaluation comments were reviewed and, if possible, improvements were incorporated into the final document.

The final budget was placed on file for public review, and a Budget Law Public Hearing was conducted. The document was presented to the President and Board of Trustees for adoption prior to the beginning of the fiscal year on May 1, 2009.

The budget may be amended after its adoption. The Village Manager is authorized to revise the budget within any separate fund as may be required. The Village Board, by a vote of two-thirds of the members then holding office, has the authority to amend the budget by transferring monies from one fund to another or adding to any fund. No revision of the annual budget shall be made increasing the budget in the event monies are not available to do so. (Village of Hanover Park Municipal Code section 24-6).

The document herein is the product of this budgetary process. The budget establishes revenues and expenditures for the period from May 1, 2009 to April 30, 2010.

FISCAL YEAR 2010 BUDGET CALENDAR

2008

OCTOBER

- 23 Fiscal Year 2010 Budget Public Hearing (7:30 p.m.)
- 30 Fiscal Year 2010 Budget Elected Official Input Meeting (7:30 p.m.)

NOVEMBER

- 12 Distribute Budget Instruction Manual
Time: 2:00 P.M.
Location: Board Room 214

DECEMBER

- 1 Fiscal Year 2010 Budget Program Budget Implications (7:30 p.m.)
- 11 Fiscal Year 2010 Budget Program Budget Implications (7:30 p.m.)
- 26 All specific budget assigned areas, i.e. salaries, insurance, utility costs, etc. are to be available to Department Heads. Departments develop "final" budgets.

JANUARY

- 8 All department budgets are to be submitted to the Village Manager's Office by 4:30 p.m.
- 12 Weeks available for Budget Team review with Department Heads and Committee/Commission Chairpersons
- 19
- 26
- 23 All committee/commission budgets are to be submitted to the Village Manager's Office by 4:30 p.m.

FEBRUARY

- 2 Budget Revisions Due
- 9 Budget Workshop - MUNIS Demonstration
- 19 Post Board Meeting - Distribute FY'10 Preliminary Budget and Capital Improvement Program booklets

MARCH

- 5 Post Board Meeting Budget Workshop - General Fund and Central Equipment Fund
- 9 Budget Workshop - General Fund
- 16 Budget Workshop - General Fund
- 19 Post Board Meeting Budget Workshop - General/Other Funds

APRIL

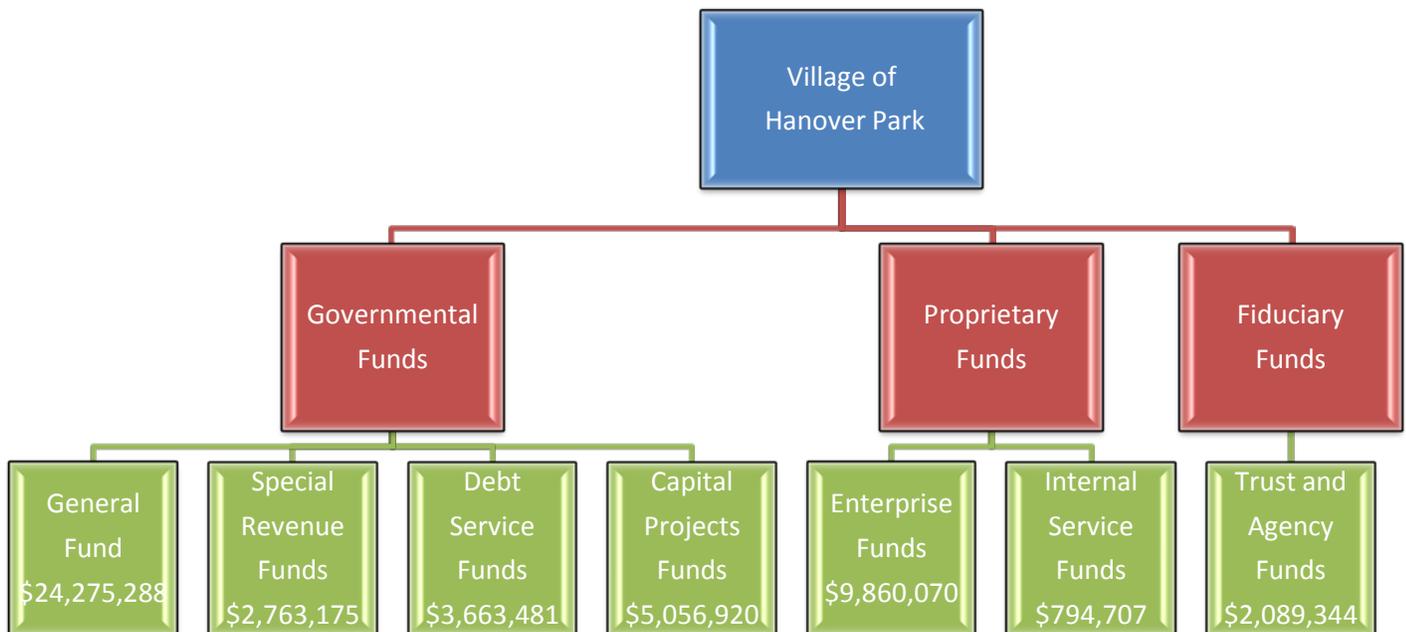
- 9 Present final FY'10 Budget to Village President and Board of Trustees
- 10 Put FY'10 Budget on file for public review (10 days before Budget Law Hearing).
Publish legal notice for Budget Law Hearing in newspaper 10 days before hearing.
- 23 7:15 p.m. Budget Law Public Hearing on FY'10 Budget
7:30 p.m. Board Meeting - Pass Budget Ordinance adopting FY'10 Budget
- 30 Deadline for adoption of FY'10 Budget

MAY

- 1 Start of Fiscal Year 2010

2009

FUND STRUCTURE AND DESCRIPTION OF FUNDS



The following major funds are budgeted:

Governmental Funds

General Fund

Proprietary Fund

Waterworks and Sewerage Fund

All other budgeted funds are non major funds. All budgeted funds are included in the Village’s Comprehensive Annual Financial Report (CAFR). The Special Service Area Number Two Debt Service fund is classified as an agency fund in the Village’s CAFR. The Employee Compensated Absences Fund, an Internal Service Fund, is reported in the Village’s CAFR but not included in the budget document. A description of all of the Village’s funds follows:

GOVERNMENTAL FUNDS

General Fund

The General Fund accounts for resources traditionally associated with the Village’s operations which are not required legally or by sound financial management to be accounted for in another fund. The Village’s General Fund is divided into the following functional areas:

Village Board/Clerk/Committees/Commissions
Administrative Services
Finance Department
Public Works Department
Fire Department
Police Department
Community Development Department

Special Revenue Funds

Special Revenue Funds are used to account for specific revenues that are legally restricted to expenditure for particular purposes.

Road and Bridge Fund

The Road and Bridge Fund accounts for the revenues and expenditures for the operation and maintenance of Village roads and bridges. Financing is provided by Township annual property tax levy.

Motor Fuel Tax Fund

The Motor Fuel Tax Fund accounts for the revenues and expenditures for the operation and maintenance of street and storm sewer programs and capital projects authorized by the Illinois Department of Transportation. Financing is provided from the Village's share of State motor fuel taxes. State law requires that these taxes be used to maintain streets.

Debt Service Funds

Debt Service Funds are used to account for the accumulation of resources and payment of bond principal and interest.

General Obligation Bond Series of 2001

The General Obligation Bond Series of 2001 Fund (2001 GO Bond Fund) accounts for the accumulation of resources for payment of series 2001 bond principal and interest. Financing is provided by property taxes.

Tax Increment Finance District Debt Service Fund

The Tax Increment Finance District Debt Service Fund accumulates resources for the payment of principal and interest on TIF #2 revenue bonds. Resources include incremental property taxes and sales taxes generated within the TIF.

Special Service Area Number Two Debt Service Fund

The Special Service Area Debt Service Fund accumulates resources for the payment of principal and interest on special service area bonds. Resources include special service area property taxes.

This fund is reported as an Agency Fund for financial reporting purposes.

General Obligation Refunding Bond Series of 2002

The General Obligation Refunding Bond Series of 2002 Fund (2002 GO Bond Fund) accounts for the accumulation of resources for payment of series 2002 bond principal and interest. Financing is provided by property taxes and real estate transfer taxes. Proceeds from this bond issue were used to refund the 1996 General Obligation bonds which were issued to pay for a judgment against the Village.

General Obligation Bonds Series of 2004

The General Obligation Bond Series of 2004 Debt Service Fund accounts for the accumulation of resources for the payment of bond principal and interest on the General Obligation Bond Series of 2004. Financing is provided by property tax revenues. Proceeds of the debt are being used for the construction of a new fire station and other capital improvements.

Capital Projects Funds

Capital Projects Funds are used to account for the acquisition and construction of major capital facilities other than those financed by proprietary funds and trust funds.

Special Service Area #3 Fund

The Special Service Area #3 Fund accounts for financing of public improvements, scavenger and snow removal services for multifamily housing units located on Astor Avenue. Initial funding was provided by an advance from the General Fund. Resources include special service area property taxes.

Special Service Area #4 Fund

The Special Service Area #4 Fund accounts for financing of public improvements, scavenger and snow removal services for multifamily housing units located on Mark Thomas and Leslie Lanes. Initial funding was provided by an advance from the General Fund. Resources include special service area property taxes.

General Capital Projects Fund

The General Capital Projects Fund accounts for the purchase of land, machinery, office equipment and furniture and for various capital improvements. Financing is provided by transfers from other Village funds.

Tax Increment Finance Area #3 Fund

The Tax Increment Finance Area #3 Fund accounts for the financing of improvements in the Village Center Tax Increment Financing Redevelopment Project Area. Initial financing has been provided by a transfer from the General Fund.

Special Service Area #5 Fund

The Special Service Area #5 Fund accounts for the financing of public improvements, and scavenger and snow removal services, for the Tanglewood multifamily housing units. Initial funding was provided by an advance from the General Fund. Resources include special service area property taxes.

Tax Increment Finance District #4 Fund

The Tax Increment Finance (TIF) District #4 Fund accounts for the financing of improvements in the TIF redevelopment district located at Barrington and Irving Park Roads. Initial funding was provided by a transfer from the General Fund. Revenues include incremental property taxes from the TIF district.

Municipal Building Fund

The Municipal Building Fund is used to accumulate resources for the construction of a new Police facility and modifications to the existing Village Hall to accommodate remaining staff. Initial funding was provided by a transfer from the General Fund.

PROPRIETARY FUNDS

Enterprise Funds

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. The intent of the Village Board is that the cost of providing these services be financed or recovered through user charges.

Water and Sewer Fund

The Water and Sewer Fund accounts for the provision of water and sewer services to the residents of the Village of Hanover Park. All activities necessary to provide such services are accounted for in this fund including, but not limited to, administration, operations, maintenance, billing and collection. The fund includes the following divisions:

- Administration
- Water Treatment
- Water Maintenance
- Water Meter Operations
- Sewage Treatment
- Sewer Maintenance
- Depreciation and Debt Service

Municipal Commuter Parking Lot Fund

The Municipal Commuter Parking Lot Fund accounts for the provision of parking services at the commuter train station located in the Village of Hanover Park. All activities necessary to provide such services are accounted for in this fund including, but not limited to, operations, maintenance and collections.

Internal Service Funds

Internal Service Funds are used to account for the financing of goods or services provided by one department to other departments of the village on a cost reimbursement basis.

Central Equipment Fund

The Central Equipment Fund is responsible for the purchase of all Village vehicles for various other funds throughout the Village. Financing is provided through transfers from the General, Water and Sewer and Municipal Commuter Parking Lot Funds. This fund is reported in the Governmental Activities column in the Village's Government-Wide Financial Statements.

Employee Compensated Absences Fund

The Employee Compensated Absences Fund is used to account for the accumulation of resources to fund the compensated absences liability for the General Fund. Financing is provided by transfers from the General Fund. This fund is not appropriated. This fund is reported in the Governmental Activities column in the Village's government-wide financial statements.

Employee Benefits Fund

The Employee Benefits Fund is used to account for the accumulation of resources to fund the other post-employment benefits liability for the General Fund. Funding is provided by the IPBC Terminal Reserve balance. This fund is reported in the Governmental Activities column in the Village's Government-Wide Financial Statements.

FIDUCIARY FUNDS**Trust and Agency Funds**

Trust funds are used to account for assets held by the Village in a trustee capacity.

Police Pension Fund

The Police Pension Fund accounts for the accumulation of resources to be used for retirement annuity payments for the participants. Resources are contributed by police employees at a rate fixed by law and by the Village based on an actuarial analysis.

Firefighters Pension Fund

The Firefighters Pension Fund accounts for the accumulation of resources to be used for retirement annuity payments for the participants. Resources are contributed by fire employees at a rate fixed by law and by the Village based on an actuarial analysis.

REVENUE TRENDS AND PROJECTIONS

Property Taxes - This category includes Property taxes, Personal Property Replacement taxes, Road and Bridge taxes and all Special Service Area and Tax Increment Financing District taxes. Property taxes are the Village’s single largest source of revenue. Property taxes account for between 17% and 27% of total revenues for the Village.

The Village Board has attempted to limit property tax increases with the emphasis on trying to reduce the impact on the average taxpayer. It is considered revenue of last resort and attempts are continually made to find other sources of revenue to fund Village operations before property taxes are raised. Various user fees were increased in Fiscal Year 2005 to reduce the Village’s reliance on the property tax. In Fiscal Year 2006, the Simplified Telecommunications Tax rate was increased from 3.25% to 6.0% to continue this trend. In addition, the Village tries to increase economic development within the community to enhance sales tax revenues and increase the Village equalized assessed value (EAV).

The Village of Hanover Park is located within two counties; DuPage and Cook. The Village’s blended property tax rate represents an average of both counties. Property taxes are assessed on all the property contained in the Village at one-third the market value. Assessed valuations are determined by the townships and the counties and then an equalization factor is applied by the State Department of Revenue. The Village levies the dollars it requires from property taxes and the County Clerks determine the property tax rate necessary to produce the amount that the Village levies.



2002 - 2008: Actual Revenues.

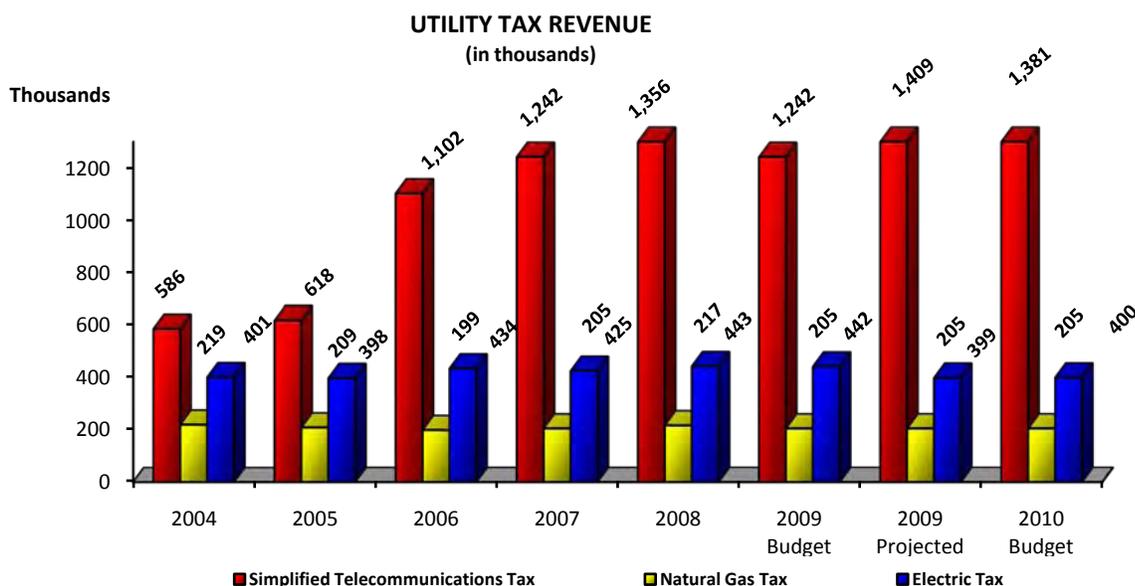
The Village’s blended rate decreased to \$1.245 in tax levy year 2007 from \$1.337 in 2006 because 2007 was a reassessment year in both Cook and DuPage Counties and the Village’s EAV increased by 8.47%. The Village has attempted to maintain a blended tax rate at or below \$1.387 per \$100 of assessed value and to not increase the total levy by more than 5% over the prior year’s extended levy. Property tax revenues in the Fiscal Year 2006 budget increased more than 5% due to the issuance of the General Obligation Bonds, Series 2004 during the previous fiscal year. These bonds are to be financed by property tax revenues.

In Fiscal Year 2010, property tax revenues increase 7.0%. The General Fund property tax revenues have been increased 4.5% over the Fiscal Year 2009 budget and increases are also expected in the Tax Increment Financing District Funds due to higher incremental assessed value in these areas. In future years, the Village intends to continue its policy of not increasing the General Fund levy more than 5% over the prior year’s extension and attempt to maintain or reduce the

property tax blended rate. Additional information and graphs regarding property taxes and assessed values are contained in Exhibits G and H later in this section.

Utility Taxes - Utility taxes include the Simplified Telecommunications Tax and a natural gas and electric use tax. During Fiscal Year 2003, the Village instituted the utility/use tax on telecommunications, natural gas and electric to reduce the Village’s reliance on property tax revenue and allow for the elimination of vehicle stickers. The tax rate on electric and gas approximates 2.25%. In Fiscal Year 2004, the 1% infrastructure maintenance fees on telecommunications were combined with the 2.25% telecommunications tax via the new State Simplified Telecommunication Tax for a total of 3.25%. The Simplified Telecommunications Tax has performed very well, however; natural gas and electric use tax revenues have been less than originally anticipated.

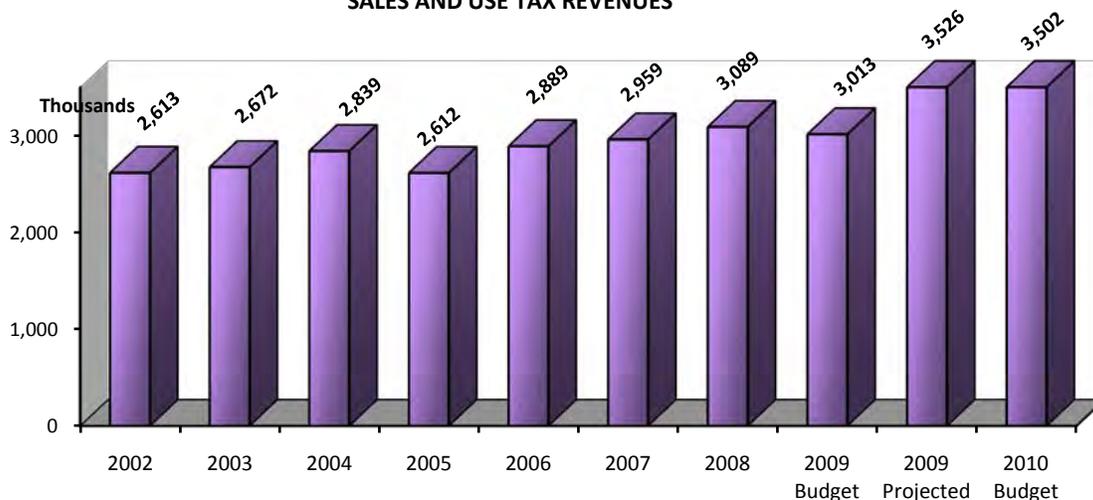
Simplified Telecommunication Tax revenues increased significantly in Fiscal Year 2006 due to an approved increase in the Simplified Telecommunications Tax rate. The rate was raised from 3.25% to 6.0% effective July 1, 2005. Ten months of the new rate was included in Fiscal Year 2006 revenues. A ten percent increase was budgeted in Fiscal Year 2007 because this is the first full year with the rate increase. An 11.0% increase was budgeted for this revenue in Fiscal Year 2010 over the prior year’s budget amount based on the 2009 actual performance of this revenue and less than expected decrease as a result of unoccupied properties due to foreclosures. Revenues for the electric and natural gas use taxes are expected to remain relatively flat in Fiscal Year 2010 and in the future.



2004 – 2008: Actual Revenues

Sales and Use Tax - Another major source of revenue for the Village is sales tax revenues. The Village receives one cent (\$0.01) per dollar of retail sales, which is collected by the State and then distributed to the Village. This source of revenue is directly related to economic development activity in the Village and is also influenced by general economic conditions. Revenues increased in 2003 and 2004 due to economic improvements, but decreased in 2005 as a result of the loss of a major retail store. Revenues rebounded in Fiscal Year 2006 through 2008 due to new retail development. Sales tax revenues are projected to be higher in 2009 due to a new industrial business and a new larger Menard’s home improvement store that was constructed in the Village. Although sales at other businesses in the Village have declined, sales tax revenues are expected to increase overall in 2010 due to a full year of these new revenues. A decline in use tax revenues is expected to offset this increase. In 2011, sales tax revenues are expected to remain flat. In the future (2012 and beyond), sales tax revenues are expected to pick up due to additional economic development in the new Village Center, and throughout the Village, and an overall improvement in economic conditions.

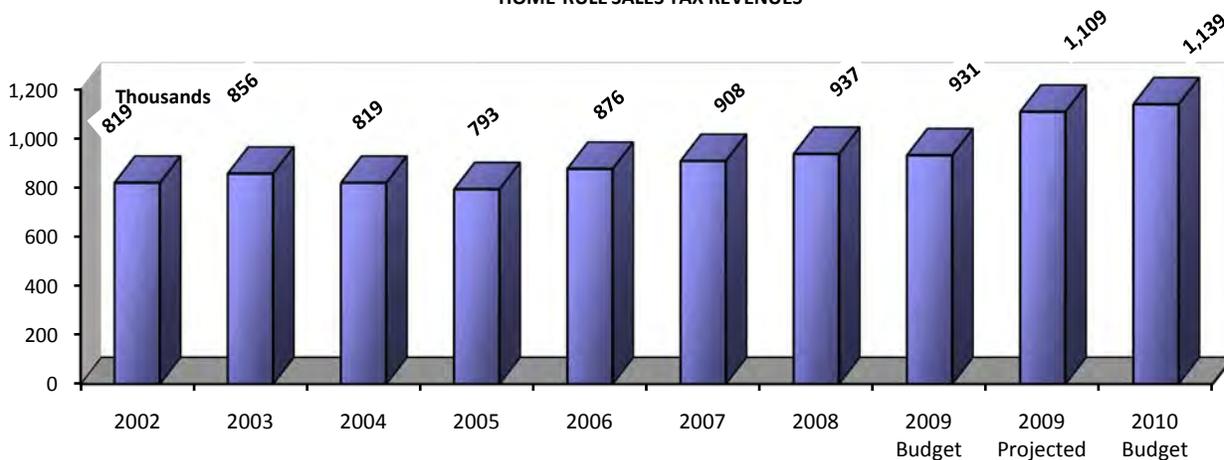
SALES AND USE TAX REVENUES



2002 - 2008: Actual Revenues

Home-Rule Sales Tax Revenues - The Village of Hanover Park is a home-rule municipality. State statutes allow home-rule municipalities the ability of imposing an additional sales tax on all retail sales items except food and drugs. This tax may be levied in one-fourth of one percent increments. The Village instituted a home-rule sales tax of one-half of one percent (1/2%) in late Fiscal Year 1995. This revenue has followed the pattern of general sales tax revenue in being impacted by economic development and the performance of the local economy.

HOME-RULE SALES TAX REVENUES

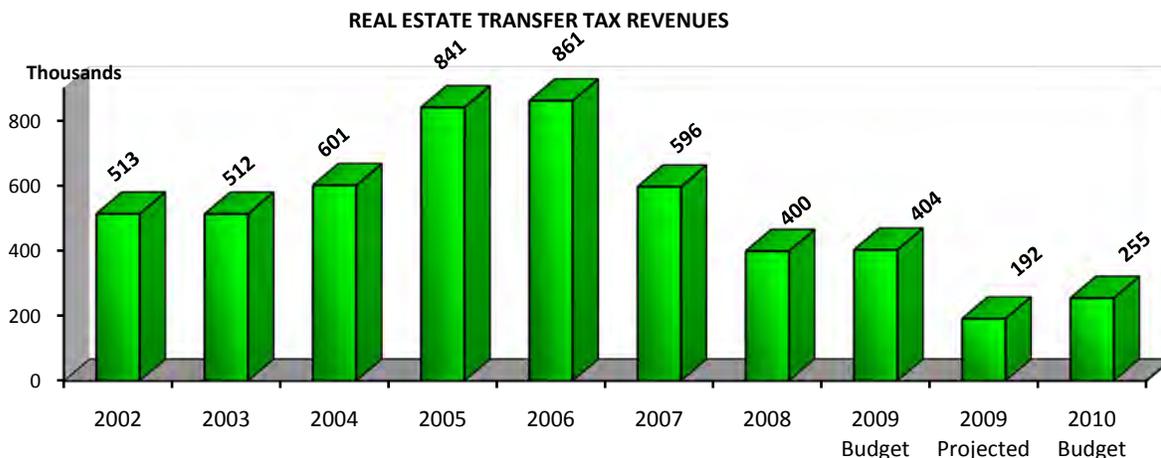


2002 – 2008: Actual Revenues

Real Estate Transfer Tax – The Village’s real estate transfer tax is \$1.50 per \$500.00 in property value and is paid by the seller of the property. This tax was instituted in late Fiscal Year 1997 to pay for approximately 50% of the annual debt service of the 1996 General Obligation Bond Issue. This bond issue was refunded by the 2002 General Obligation Refunding Bonds. The tax is intended to fund the majority of the 2002 debt payments. The remainder of the debt is funded with property taxes and fund reserves. An additional benefit of this tax is that the Village is able to collect unpaid accounts receivable balances for water and sewer services and parking tickets before real estate transfer tax stamps are issued.

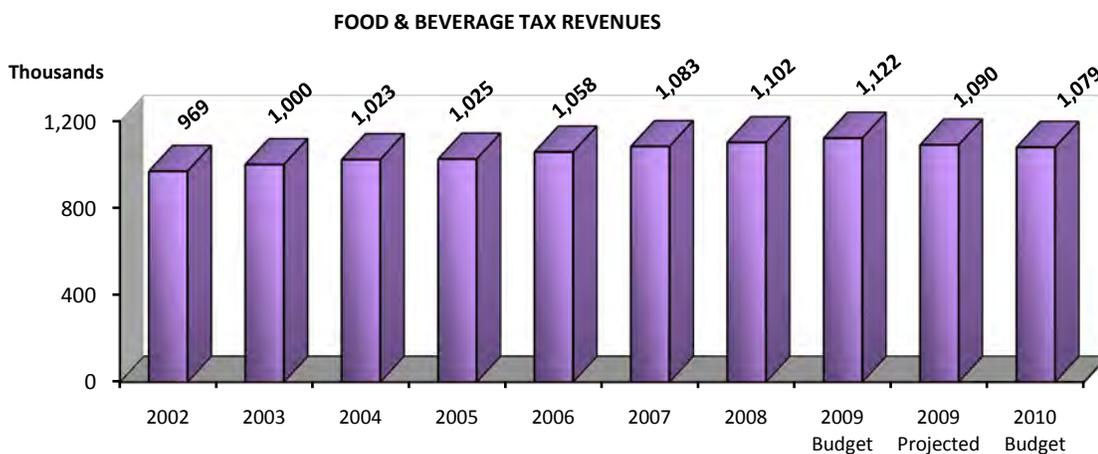
Through Fiscal Year 2002, this revenue has been recorded in its entirety in the General Fund and transferred to the Debt Service Fund. Due to greater than expected revenues, beginning in Fiscal Year 2003, approximately \$201,000 of the revenue is accounted for in the General Fund and the remainder in the 2002 General Obligation Bond Fund. This has

provided revenues sufficient to fund nearly 75% of the annual debt service. A significant increase was realized in Fiscal Year 2005 and 2006 due to new residential and industrial development. Since 2007 this revenue has declined due to the downturn in the housing market and a decrease in home values. Revenues are expected to decrease further in 2009 and then increase slightly in 2010 due to an increase in home sales in the spring of 2010. The amount allocated to the General Fund has been eliminated in 2010 due to the decline. In the future, this revenue is expected to increase following improvement in the housing market.



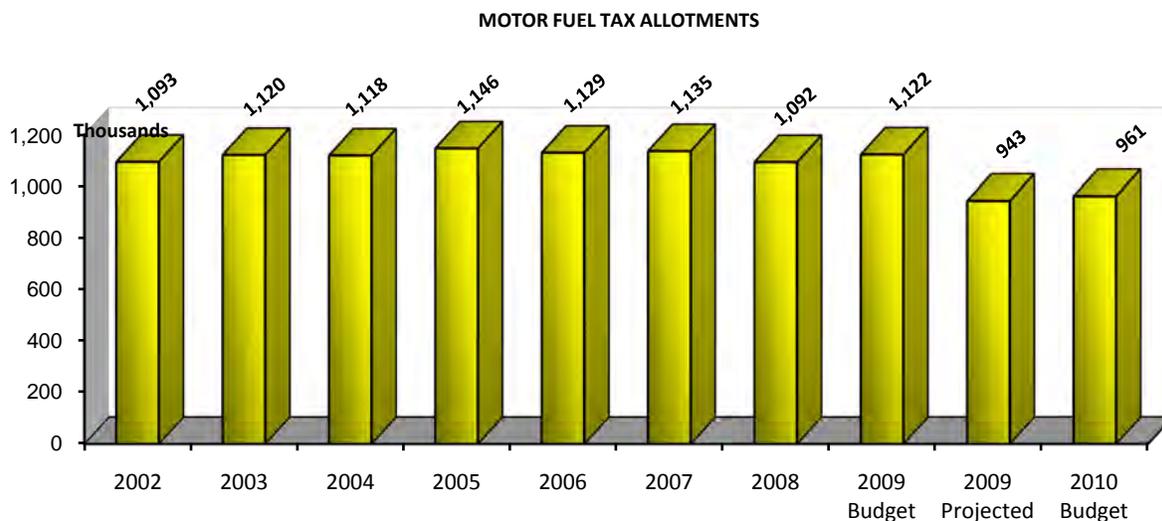
2002 - 2008: Actual Revenues

Food and Beverage Tax Revenues - The Village implemented a three percent (3%) tax on prepared food and beverages in the 1980s. This revenue has generally increased over the years at inflationary levels. The number of eating establishments in the Village has increased through 2008. In 2009, several restaurants within the Village closed. This, combined with an overall decrease in economic activity, resulted in a decline in revenues in 2009. A decrease is also expected in 2010. In the future, this revenue will increase at inflationary levels.



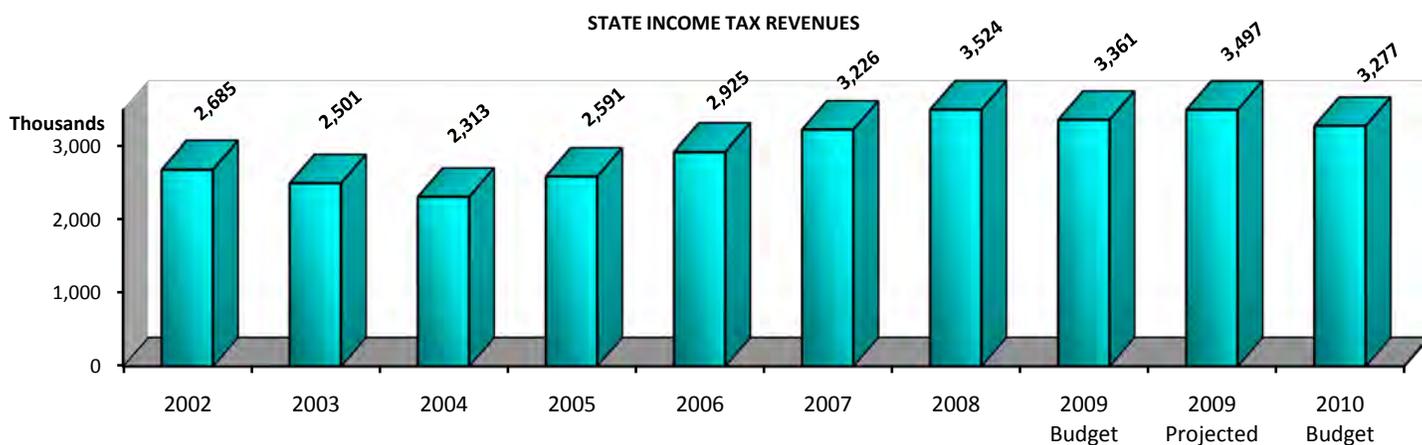
2002 - 2008: Actual Revenues

Motor Fuel Tax - This State-shared source of revenue is derived from taxes on gasoline and diesel fuels and is distributed based on population. These revenues are affected by use of motor vehicles and also fluctuations in gasoline prices. This revenue has seen a fairly steady growth through Fiscal Year 2008. A slight decrease is projected in Fiscal Year 2009 caused by reduced consumption due to economic conditions. Fiscal Year 2010 revenues are expected to decrease further.



2002 - 2008: Actual Revenues

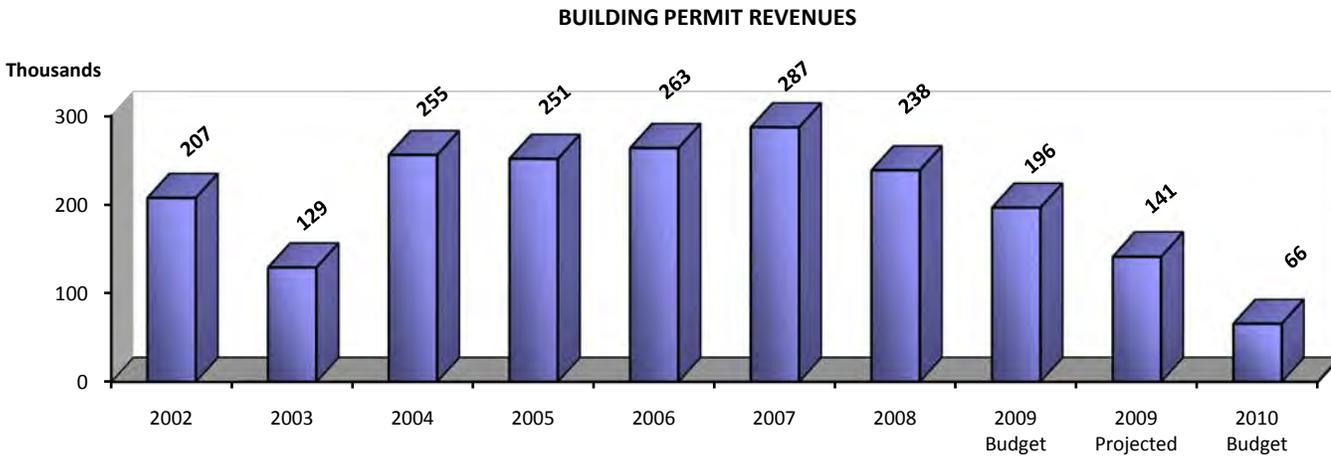
State Income Tax - This revenue is another State-shared revenue that is distributed based on population. Revenues declined steadily from 2002 through 2004 due to statewide economic conditions. An increase in this revenue was realized in Fiscal Years 2005 through 2008 due to improvement in the economic condition of the State economy and the State's decrease in the funding of the State Income Tax Refund Account. Actual Fiscal Year 2009 revenues are expected to be higher than the budgeted amount. Fiscal Year 2010 revenues are expected to decline due to the slowing economy and high unemployment rate. In Fiscal Year 2011 revenues are expected to decline further. Future revenues are expected to increase at inflationary levels.



2002 - 2008: Actual Revenues

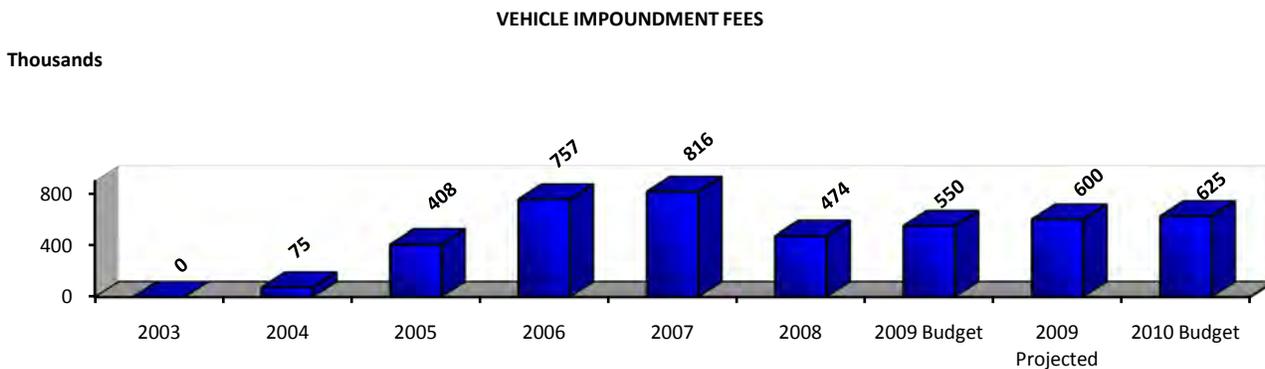
Building Permit Revenue - Building permit revenues are directly tied to economic growth and development within the Village. The Village experienced the majority of its residential growth in the 60s, 70s and 80s. Growth during the 1990s and through Fiscal Year 2002 was due mainly to development of several business parks within the Village. A new residential development was constructed in the Village beginning in Fiscal Year 2003 through 2008. The actual revenues in those fiscal years reflect this development. Construction of a new mixed-use development, Church Street Station, began in 2005 and continued through 2008 until the developer filed for bankruptcy. A significant portion of construction of the new Church Street Station development in Cook County was in Fiscal Years 2007 and 2008. It is expected that construction will continue in the future when the bankruptcy is resolved. This is a transit-oriented development near

the commuter station and combines residential and commercial units. Commercial development occurred in 2009 in the Village's Tax Increment Financing Districts. Building activity is expected to decline considerably in 2010 and beyond until economic conditions improve and the real estate market rebounds.



2002 - 2008: Actual Revenues

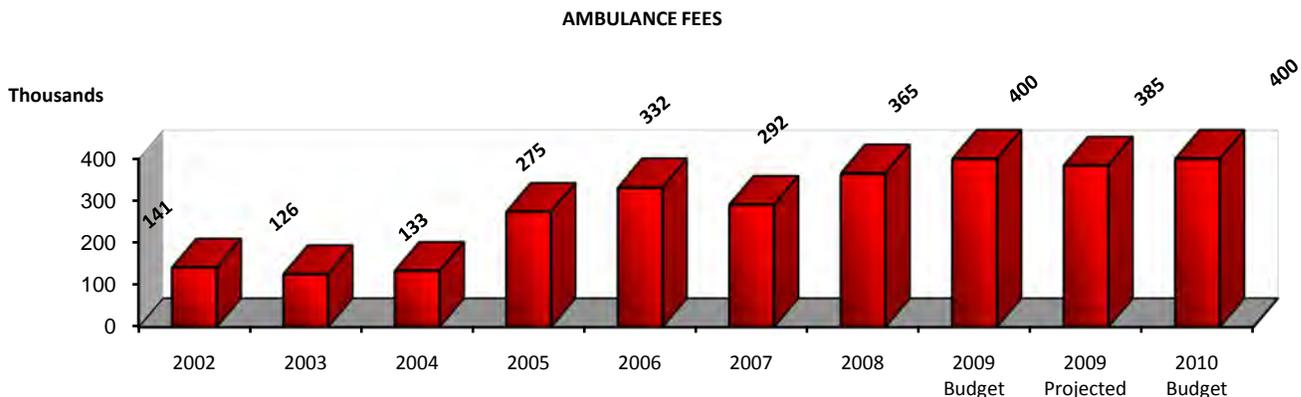
Vehicle Impoundment Fees - The Village instituted a \$500 vehicle impoundment fee during Fiscal Year 2004. This revenue is intended to partially offset the substantial cost of police officer time on vehicle impoundments associated with driving under the influence and suspended or revoked license enforcement. The fee was expanded during Fiscal Year 2005 to include the following additional violations: driving with no valid driver's license, drag racing, firearms offense and fleeing or attempting to elude. The fee applies when a person is arrested for any of the above violations and their vehicle is impounded. In Fiscal Year 2007, revenues increased due to the addition of two new officers to enforce these violations. Fiscal Year 2008 budgeted and projected revenues decreased due to modifications to the ordinance during Fiscal Year 2007 in response to a court case and a reduction of police staffing due to employee absences. Two new patrol officers were added in Fiscal Year 2009, which has resulted in an increase in this revenue. In Fiscal Year 2010 this revenue is expected to increase slightly. Future years should remain flat.



2003-2008: Actual Revenues

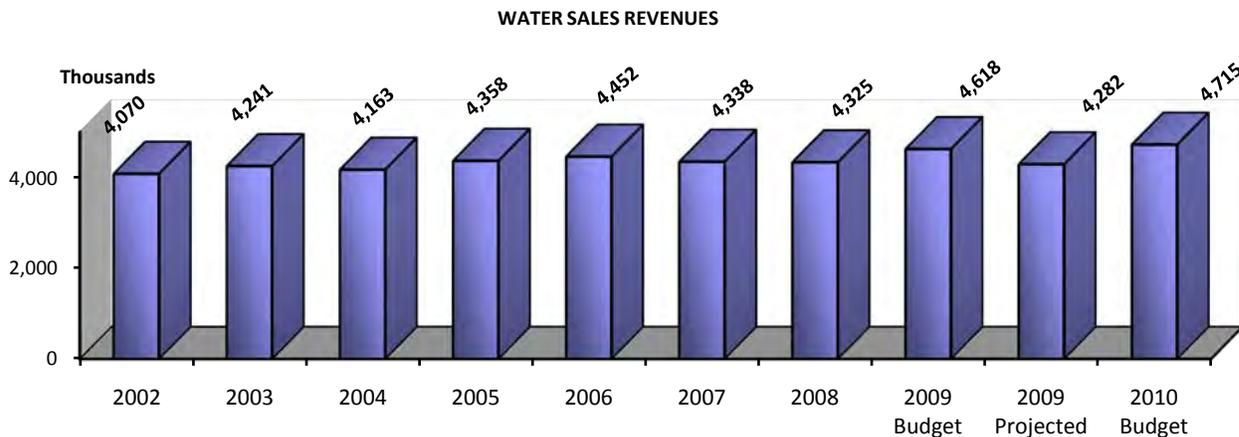
Ambulance Fees - Ambulance fees are directly associated with Fire Department paramedic activities. Ambulance fees were increased in Fiscal Year 2005 to offset the cost of additional Fire Department personnel. Fiscal Year 2005 includes only a partial year of this increase. Fiscal Year 2006 increased because a full year of the change is included. Fiscal Year 2007 revenues decreased slightly due to the timing of ambulance fee payments. In 2008, the increase in revenue

resulted from an increase in call volume. A fee increase was approved in Fiscal Year 2009. Fiscal year 2010 revenues are expected to remain flat. Future increases in this revenue will probably be dependent on fee increases.



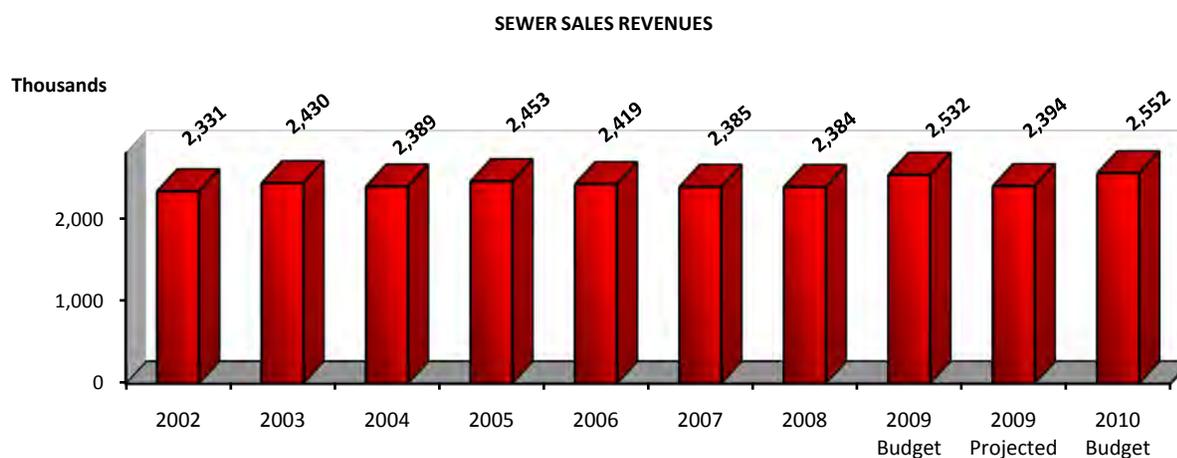
2002–2008: Actual Revenues

Water Sales Revenues - Water revenues are based on the number of gallons used by individual homes and businesses. Water rates are developed to recover the cost of providing potable water to the Village users. The Village is a member of the Northwest Suburban Municipal Joint Action Water Agency (JAWA) and receives its water from Lake Michigan through the City of Chicago. Water consumption dropped through 2004 due to wetter than normal summers, economic conditions and water conservation. In Fiscal Year 2005, revenues grew due to a 4% water rate increase effective July 1, 2004. Fiscal Year 2006 revenues were higher than Fiscal Year 2005 due to increased consumption as a result of a summer drought. Revenues decreased again in Fiscal Year 2007 and 2008 due to a drop in consumption. Revenues were expected to increase in 2009 as a result of an approved 8.0% increase in rates effective May 1, 2008. This rate increase was to fund infrastructure improves and to cover inflationary increases in operating expenses. In addition, the City of Chicago approved a 15.0% increase in water rates effective January 1, 2008 and 2009 and a 14.0% increase effective January 1, 2010. Because the Village obtains its water from the City, we are subject to these increases. As part of this rate adjustment, the minimum bill consumption amount was reduced from 14,000 gallons to 12,000 gallons. Actual revenues are lower than anticipated due to a continued decline in consumption due to weather conditions, water conservation measures and unoccupied homes due to foreclosures. Revenues have been increased in Fiscal Year 2010 due to an 8.0% rate increase effective May 1, 2009. Water sales revenues are continually monitored to ensure that they are sufficient to cover operating expenses and partially fund future capital replacements.



2002 - 2008: Actual Revenues

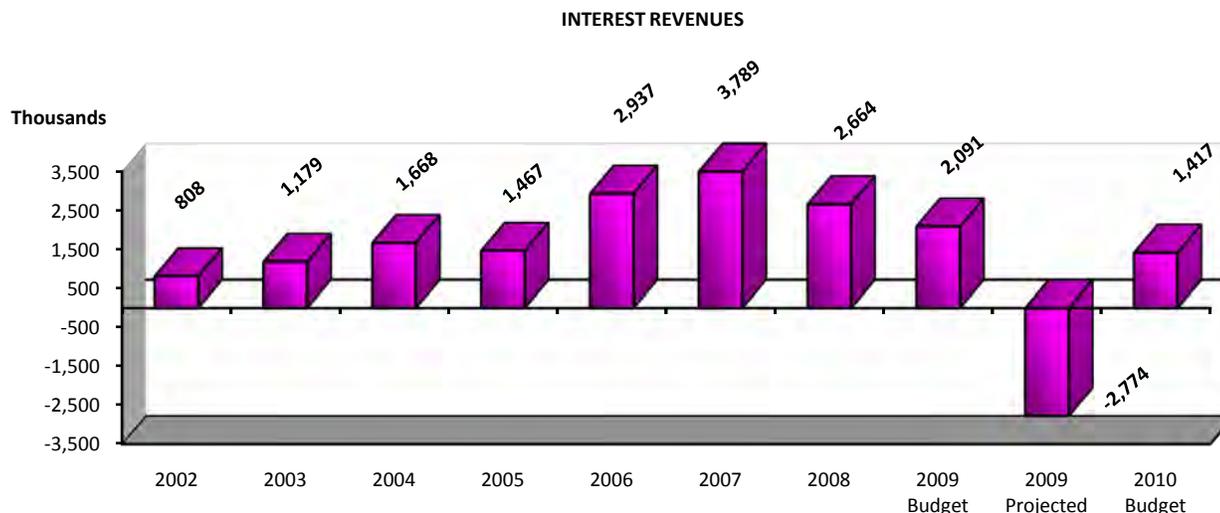
Sewer Sales Revenues - Sewer sales revenues have increased and decreased in a similar pattern to water sales. Residents in the Cook County portion of the Village pay reduced rates because their sewage is treated by the Metropolitan Water Reclamation District of Greater Chicago's treatment facilities, which recover revenues through a property tax levy. DuPage County residents have their sewage treated by the Village's wastewater treatment plant. Revenues are determined by the amount of water sold to individual homes and businesses. Through 2005 a summer sewer credit based on winter water consumption was applied to two bills each year to reduce the bill for outside watering, which does not enter the sewer system. In Fiscal Year 2006 this credit was expanded to include three bills each year to encompass all the summer months. Fiscal Year 2004 revenues decreased due to the reduced consumption. Rates were increased 4% effective July 1, 2004. Fiscal Year 2006 revenues decreased due to the expansion of the summer sewer credit. Fiscal Year 2007 revenues decreased due to the reduced water consumption. A four-year 4.5% rate increase has been approved effective May 1, 2008 through 2011. Although water consumption has declined, the rate increase is expected to cause an overall increase in revenues in Fiscal Year 2009 and 2010.



2002 - 2008: Actual Revenues

Interest Revenues - Interest revenues are an important source of funding for Village services. Interest revenues also include the Net Change in Fair Value of investments. This category of revenue is dependent upon invested balances, as well as current trends in interest rates nationally and the stock market. As interest rates, equity markets and the invested balances rise, revenues will rise; as they fall, the opposite will occur. Interest and investment results in the Village's pension funds are also included in this category. The State Legislature has enabled the Village's two pension funds opportunities for investment in mutual funds and stocks. Investments in equities are limited to 45% of the total fund balances in these pension funds.

A decline in interest rates and losses from equity investments resulted in the significant drop in interest revenues in Fiscal Years 2002 and 2003. Revenues increased in 2004 and 2007 due to an improvement in the stock market and an increase in interest rates. The increase in 2006 was also a result of interest earnings on the unspent proceeds from the 2004 General Obligation Bonds. In Fiscal Year 2008, revenues declined due to lower interest rates and a decline in stock market performance. In 2009, interest rates have continued to decline and the stock market has dropped by almost 50%. This has resulted in negative earning in both pension funds. Fiscal Year 2010 revenues are expected to increase due to a flattening in the stock market and interest on fixed income investments. In the future, revenues are expected to increase as a result of an increase in the invested balance in the pension funds and an improvement in economic conditions.

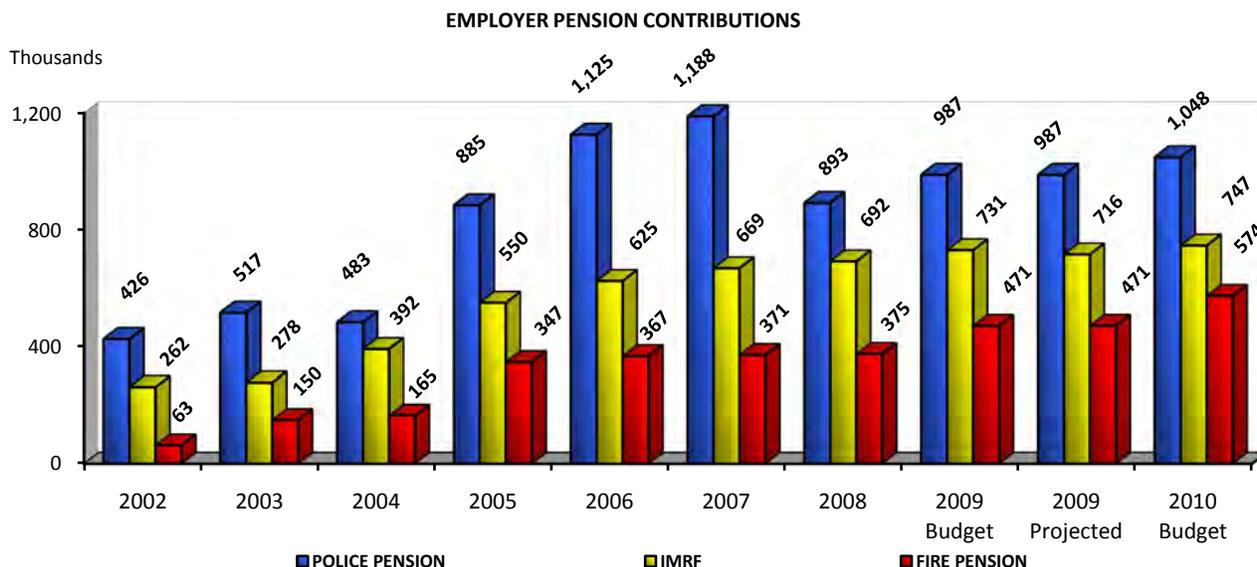


2002 - 2008: Actual Revenues

EXPENDITURE TRENDS AND PROJECTIONS

Personal Services - Regular salaries and overtime compensation together with various benefits provided to employees make up the single largest expenditure item in the Village’s budget. Total Personal Services expenditures are budgeted at \$23,743,563, approximately 49% of total Village expenditures. The Village currently has four unionized labor groups that have collective bargaining agreements. Teamster Local No. 714 represents the Public Works employees. The Police Department’s represented employees belong to the Metropolitan Alliance of Police (MAP). The Firefighters are represented by the International Association of Firefighters (IAFF). The paid-on-call firefighters are represented by the Service Employees International Union (SEIU). The Fiscal Year 2010 budgeted salary amounts include provisions for these contracts. A 0% across the board salary adjustment and 0-3.0% merit increase based on performance is included for non-bargaining unit employees. The total number of full-time employees has been decreased by three.

Employer Pension Contributions - The Village funds three pensions including the Police Pension, the Firefighters’ Pension and the Illinois Municipal Retirement Fund (IMRF). The IMRF plan covers all full-time non-sworn municipal employees.



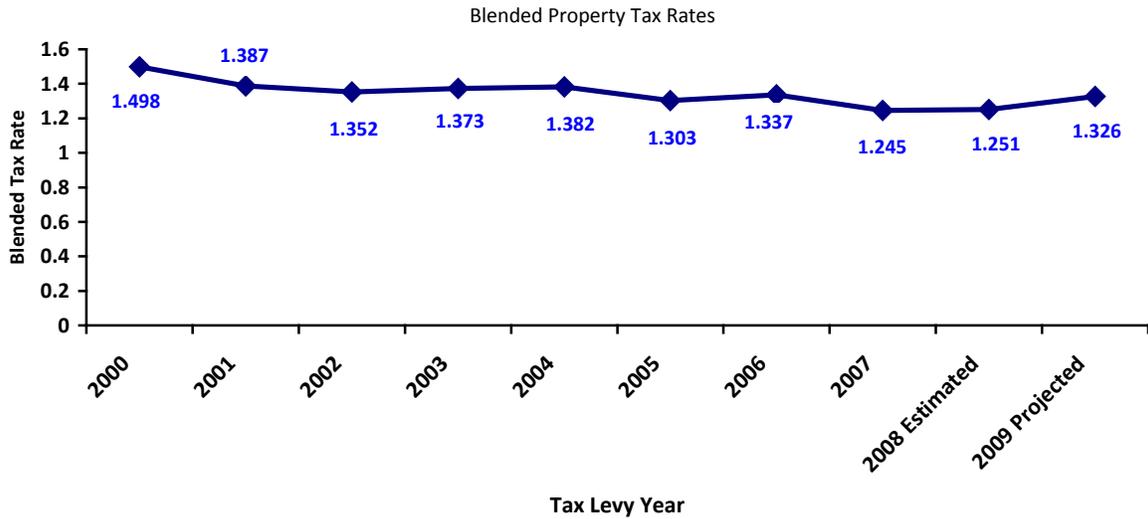
2002 - 2008: Actual Expenditures

The amount of the budgeted employer pension contribution for Police and Fire Pension Funds is based on an annual actuarial analysis. Eligible Police and Fire Department employees contribute 9.91% and 8.455% of their salary to the funds respectively. Participating members in IMRF contribute 4.5% of their annual salary. The Village is required to contribute the remaining amounts necessary to fund the IMRF as specified by statute. The required contribution for all employee pension funds increased dramatically in Fiscal Year 2005 due to poor equity investment performance in prior years. Police and Fire Pension Funds have also been impacted by pension benefit enhancements, new employees and retirements, all of which impact the unfunded accrued liability and annual required contribution. Additional amounts in excess of the actuarial-required contributions were made from the General Fund to the Police and Firefighters Pension Funds in Fiscal Years 2005 and 2006 in an effort to increase the percent funded. All pension fund contributions are expected to increase in Fiscal Year 2009. The Fire Pension contribution increases significantly due to new firefighter positions added in prior years and the resulting salary increases. Double digit percentage increases are expected to continue.

EXHIBIT G

VILLAGE OF HANOVER PARK, ILLINOIS Property Tax Levies and Blended Tax Rates

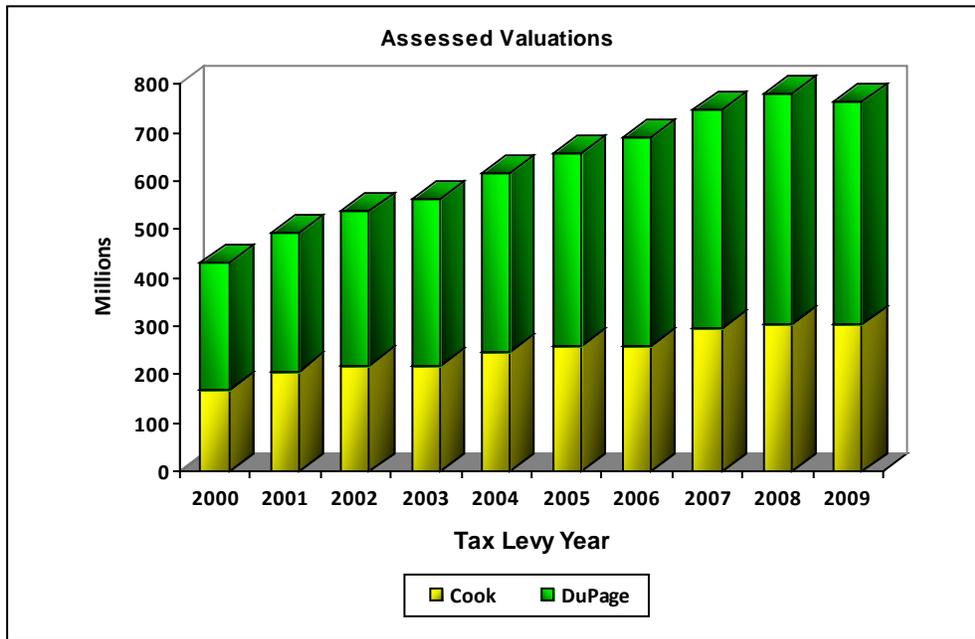
Fiscal Year	2007		2008		2009		2010	
Tax Levy Year	2006 Extended		2007 Extended		2008 Estimated		2009 Estimated	
General	\$	3,931,409	\$	3,917,366	\$	4,003,218	\$	4,183,362
General-Fire	\$	3,799,538	\$	3,937,287	\$	4,245,250	\$	4,436,286
Total Corporate	\$	7,730,947	\$	7,854,653	\$	8,248,468	\$	8,619,648
Debt Service								
2001 GO Bonds	\$	466,892	\$	462,390	\$	463,834	\$	462,397
2002 GO Bonds	\$	184,148	\$	169,824	\$	172,491	\$	172,927
2004 GO Bonds	\$	287,488	\$	284,706	\$	285,970	\$	285,970
Net Debt Service Levy	\$	938,528	\$	916,920	\$	922,295	\$	921,294
Total Levy	\$	8,669,475	\$	8,771,573	\$	9,170,763	\$	9,540,942
Blended Tax Rate		\$1.337		\$1.245		\$1.251		\$1.326



2000-2007: Actual

The Village of Hanover Park is located within two counties; DuPage and Cook. The blended tax rate represents an average of both counties. The rate decreased in 2001 and 2007 due to the triennial reassessment in Cook County. The Village rate increased in 2004 as a result of the levy for the 2004 General Obligation Bonds. The bond payments have been structured so that future debt service levies will remain flat. The rate is increase in 2008 and 2008 because the increase in the property tax levy is expected to be greater than the increase in the equalized assessed value (EAV). In 2009, the General Fund levy includes a 4.5% increase. The EAV is expected to increase 4.3% in 2008 and decline 2.04% in 2009.

EXHIBIT H



Assessed Valuations/ Annual Tax Levies

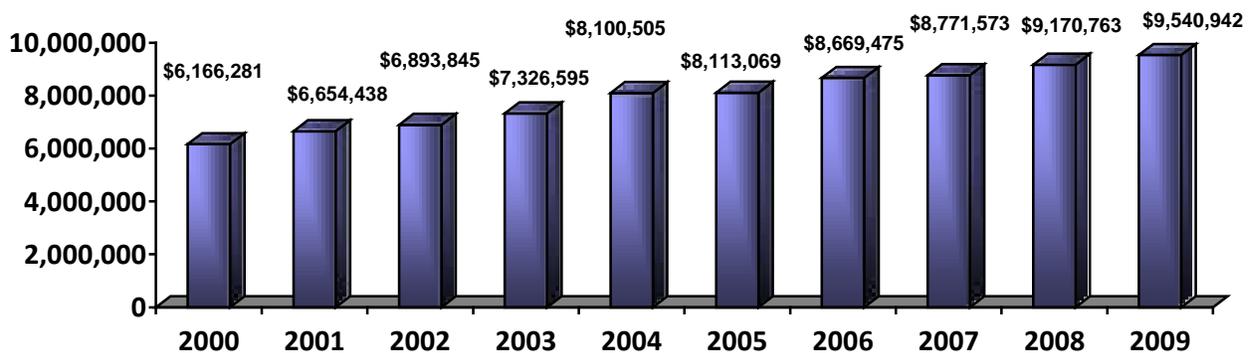
Total Assessed Value In Millions

2000	431,696
2001	492,405
2002	539,115
2003	561,449
2004	617,180
2005	656,485
2006	687,946
2007	746,188
2008	778,251
2009	762,408

2000-2007: Actual 2008: Estimated 2009: Projected

The Village's total assessed value has increase steadily through 2007. The estimated EAV in 2008 is expected to increase 3.0% in Cook County and 5.14% in DuPage County for an overall increase of 4.3%. In 2009 the EAV is expected to remain flat in Cook County and decrease 3.33% in DuPage County due to a decline in property values. Cook County property is not reassessed until tax year 2010. DuPage County assessed values are adjusted annually. The total EAV in 2009 is expected to decline 2.04%.

Annual Tax Levies



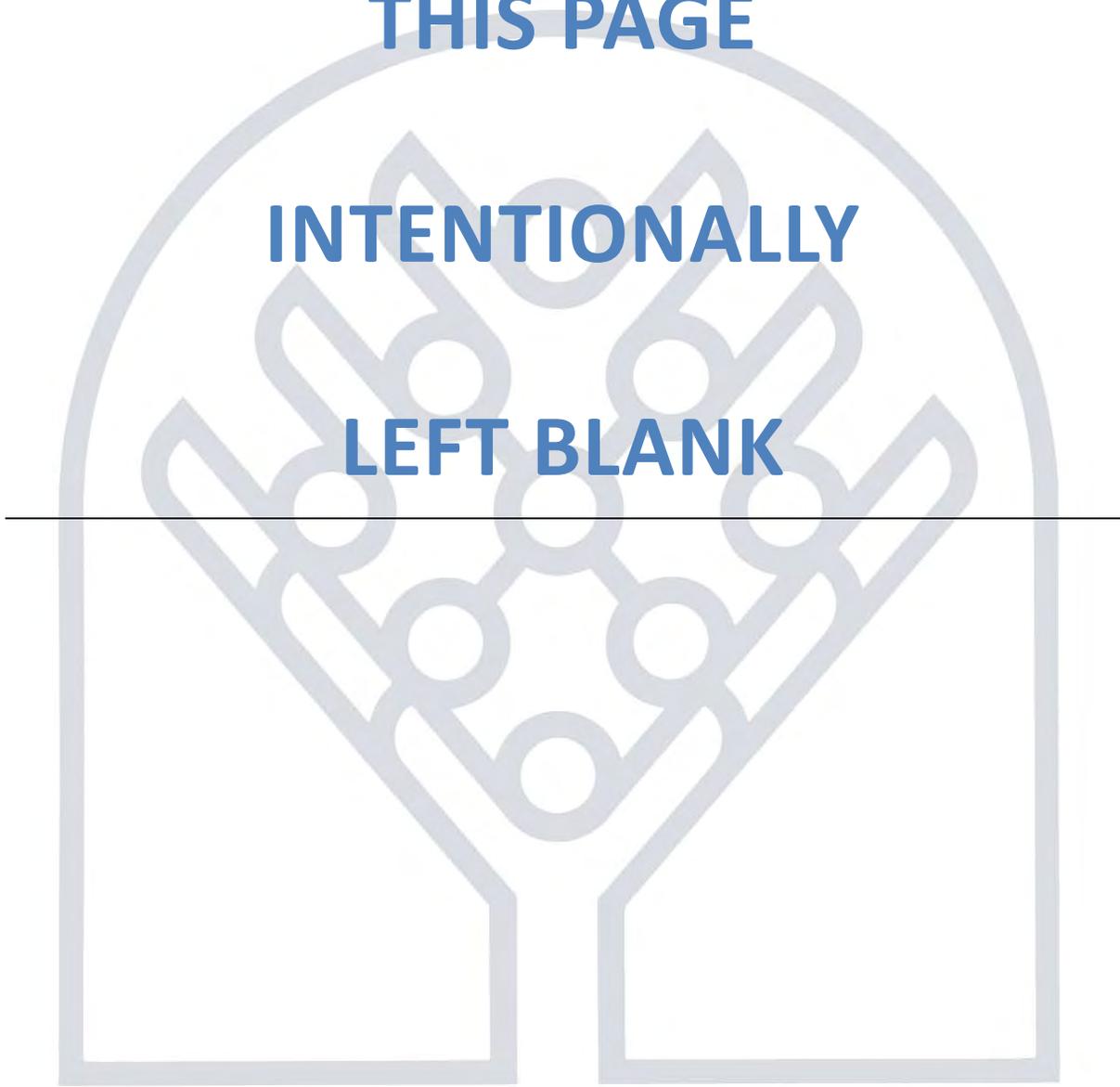
2000-2007: Actual 2008: Estimated 2009: Projected

The levy increases have been limited to no more than 5% except in 2004. The total levy increase is higher in 2004 as a result of the issuance of the 2004 General Obligation Bonds. The General Fund levy, including fire, increased approximately 5% in 2004. The 2008 estimated and 2009 projected levies included a 4.5% increase in the General Fund levy. The debt service levies will remain relatively flat.

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Hanover Park

BUDGET SUMMARY

**Budget Summary-Total by Fund-Revenues and Other
Financing Sources**

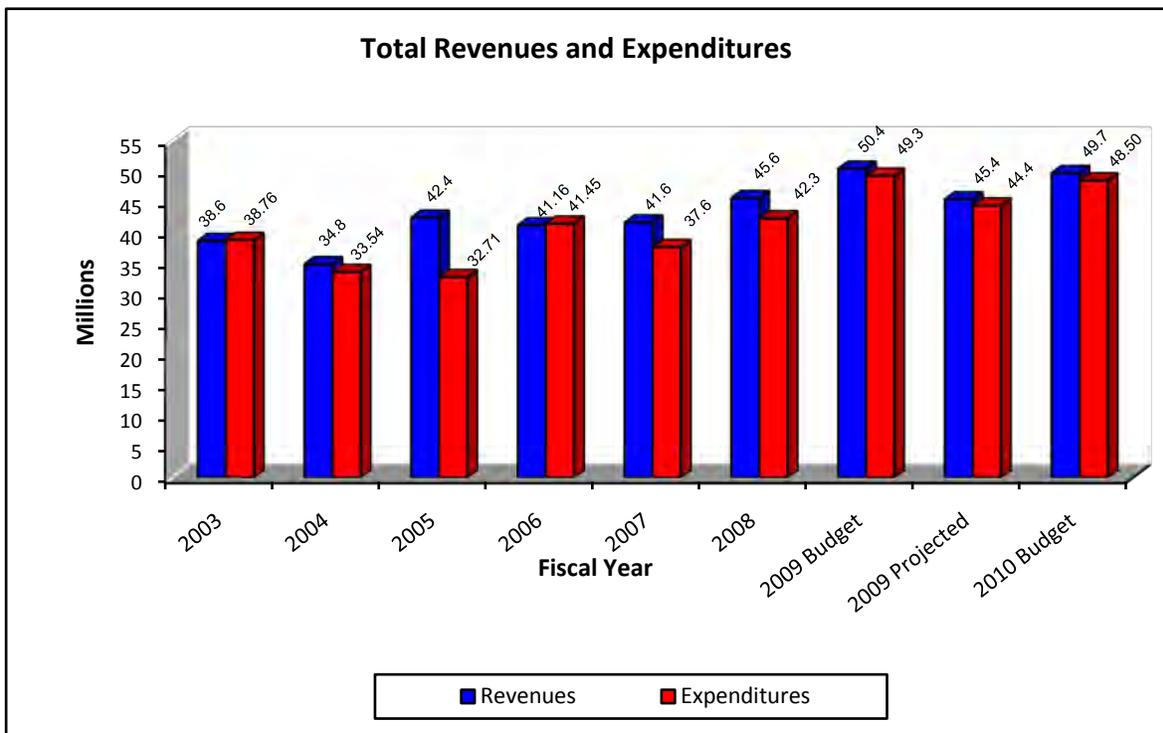
**Budget Summary-Total by Fund-Expenditures and Other
Financing Uses**

Budget Summary - Total by Category and Fund

Budget Summary by Account - All Funds

Statement of Revenues, Expenditures and

Changes in Fund Balance/Unrestricted Net Assets



Fiscal years 2003 through 2008: Actual Revenues and Expenditures

Total Fiscal Year 2010 budgeted expenditures are down 2% from the Fiscal Year 2009 budget primarily due to reduced capital spending, cost-cutting measures and the reduction of three full-time employees. In addition, the budget includes a water main replacement program and other Water and Sewer Fund capital projects.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary - Total by Fund
 Fiscal Year Ending April 30, 2010

Fund	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Revenues and Other Financing Sources					
General	\$ 21,401,465	\$ 22,079,813	\$ 24,336,641	\$ 23,260,143	\$ 24,275,288
Special Revenue Funds					
Road and Bridge	127,360	135,188	839,887	134,340	800,748
Motor Fuel Tax	1,319,091	1,290,735	1,955,961	1,609,173	1,962,427
	<u>1,446,451</u>	<u>1,425,923</u>	<u>2,795,848</u>	<u>1,743,513</u>	<u>2,763,175</u>
Debt Service Funds					
2001 General Obligation Bonds	454,783	470,889	457,675	455,375	452,475
TIF Debt Service	1,928,550	1,233,116	2,071,593	2,060,968	1,926,457
SSA Debt Service	256,098	198,244	350,000	339,600	330,500
2002 General Obligation Bond	596,918	539,450	672,875	664,925	674,575
2004 General Obligation Bonds	276,617	297,166	280,474	285,189	291,424
	<u>3,512,966</u>	<u>2,738,865</u>	<u>3,832,617</u>	<u>3,806,057</u>	<u>3,675,431</u>
Capital Projects Funds					
SSA #3	56,952	48,531	49,690	44,848	44,747
SSA #4	50,950	52,222	55,980	50,979	46,031
General Capital Projects	842,797	1,148,392	2,478,880	1,768,092	1,852,482
TIF #3	411,583	366,341	840,000	923,921	1,302,000
SSA #5	373,483	358,784	433,611	357,093	366,137
TIF #4	410,292	3,168,498	650,000	355,827	414,000
Municipal Building Fund	-	830,852	1,000,000	227,778	1,031,523
	<u>2,146,057</u>	<u>5,973,620</u>	<u>5,508,161</u>	<u>3,728,538</u>	<u>5,056,920</u>
Enterprise Funds					
Water and Sewer	7,761,371	8,530,570	9,580,074	9,211,348	9,415,603
Commuter Parking Lot	294,047	323,666	351,827	365,444	444,467
	<u>8,055,418</u>	<u>8,854,236</u>	<u>9,931,901</u>	<u>9,576,792</u>	<u>9,860,070</u>
Internal Service Fund					
Central Equipment	846,305	957,066	941,813	1,158,780	846,710
Employee Benefits	-	935,931	-	266,200	273,000
	<u>846,305</u>	<u>1,892,997</u>	<u>941,813</u>	<u>1,424,980</u>	<u>1,119,710</u>
Trust and Agency Funds					
Police Pension	2,945,509	1,795,885	2,049,440	1,415,520	1,900,480
Fire Pension	1,291,710	868,976	1,046,630	467,670	1,062,605
	<u>4,237,219</u>	<u>2,664,861</u>	<u>3,096,070</u>	<u>1,883,190</u>	<u>2,963,085</u>
Total Revenues	<u>\$ 41,645,881</u>	<u>\$ 45,630,315</u>	<u>\$ 50,443,051</u>	<u>\$ 45,423,213</u>	<u>\$ 49,713,679</u>

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary - Total by Fund
 Fiscal Year Ending April 30, 2010

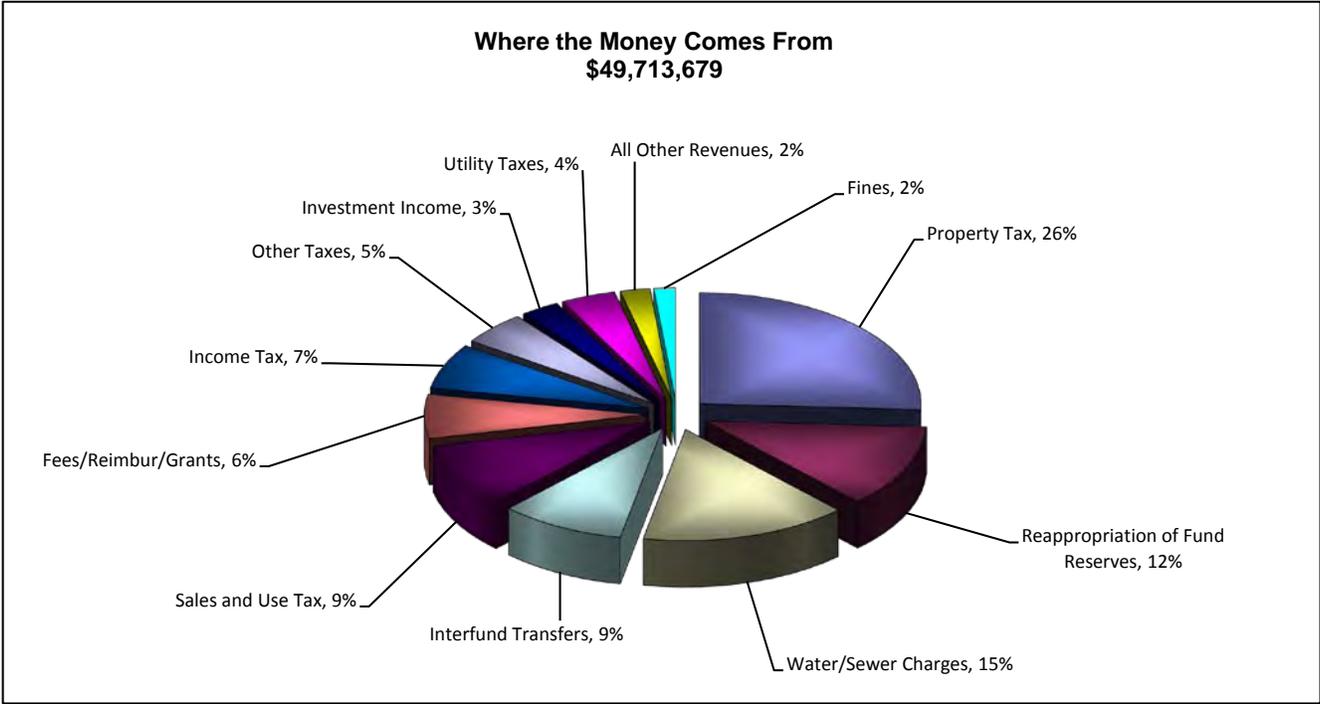
Fund	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures and Other Financing Uses					
General	\$ 20,494,206	\$ 23,198,437	\$ 24,401,503	\$ 23,260,143	\$ 24,275,288
Special Revenue Funds					
Road and Bridge	171,551	47,105	839,887	116,733	800,748
Motor Fuel Tax	1,521,616	1,159,127	1,955,961	1,609,173	1,962,427
	<u>1,693,167</u>	<u>1,206,232</u>	<u>2,795,848</u>	<u>1,725,906</u>	<u>2,763,175</u>
Debt Service Funds					
2001 General Obligation Bonds	452,053	452,853	453,068	452,868	452,475
TIF Debt Service	1,963,851	1,994,592	2,071,593	2,060,968	1,926,457
SSA Debt Service	265,600	263,367	350,000	339,600	330,500
2002 General Obligation Bond	665,989	666,739	672,875	664,925	674,575
2004 General Obligation Bonds	278,474	278,849	279,474	279,224	279,474
	<u>3,625,967</u>	<u>3,656,400</u>	<u>3,827,010</u>	<u>3,797,585</u>	<u>3,663,481</u>
Capital Projects Funds					
SSA #3	19,762	18,539	49,690	44,848	44,747
SSA #4	27,773	26,294	55,980	50,979	46,031
General Capital Projects	674,500	1,002,501	2,478,880	1,768,092	1,852,482
TIF #3	133,785	29,913	840,000	322,246	1,302,000
SSA #5	325,184	286,597	433,611	357,093	366,137
TIF #4	429,100	2,859,264	420,000	214,800	414,000
Municipal Building Fund	-	3,945	1,000,000	34,075	1,031,523
	<u>1,610,104</u>	<u>4,227,053</u>	<u>5,278,161</u>	<u>2,792,133</u>	<u>5,056,920</u>
Enterprise Funds					
Water and Sewer	7,487,074	7,443,055	9,580,074	9,211,348	9,415,603
Commuter Parking Lot	329,848	353,126	351,827	365,444	444,467
	<u>7,816,922</u>	<u>7,796,181</u>	<u>9,931,901</u>	<u>9,576,792</u>	<u>9,860,070</u>
Internal Service Fund					
Central Equipment	927,355	359,913	1,194,156	1,158,780	521,707
Employee Benefits	-	268,600	-	266,200	273,000
	<u>927,355</u>	<u>628,513</u>	<u>1,194,156</u>	<u>1,424,980</u>	<u>794,707</u>
Trust and Agency Funds					
Police Pension	1,088,913	1,196,635	1,296,416	1,415,520	1,409,144
Fire Pension	357,154	430,174	592,956	467,670	680,200
	<u>1,446,067</u>	<u>1,626,809</u>	<u>1,889,372</u>	<u>1,883,190</u>	<u>2,089,344</u>
Total Expenditures	<u>\$ 37,613,788</u>	<u>\$ 42,339,625</u>	<u>\$ 49,317,951</u>	<u>\$ 44,460,729</u>	<u>\$ 48,502,985</u>

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary - Total by Category and Fund
 Fiscal Year Ending April 30, 2010

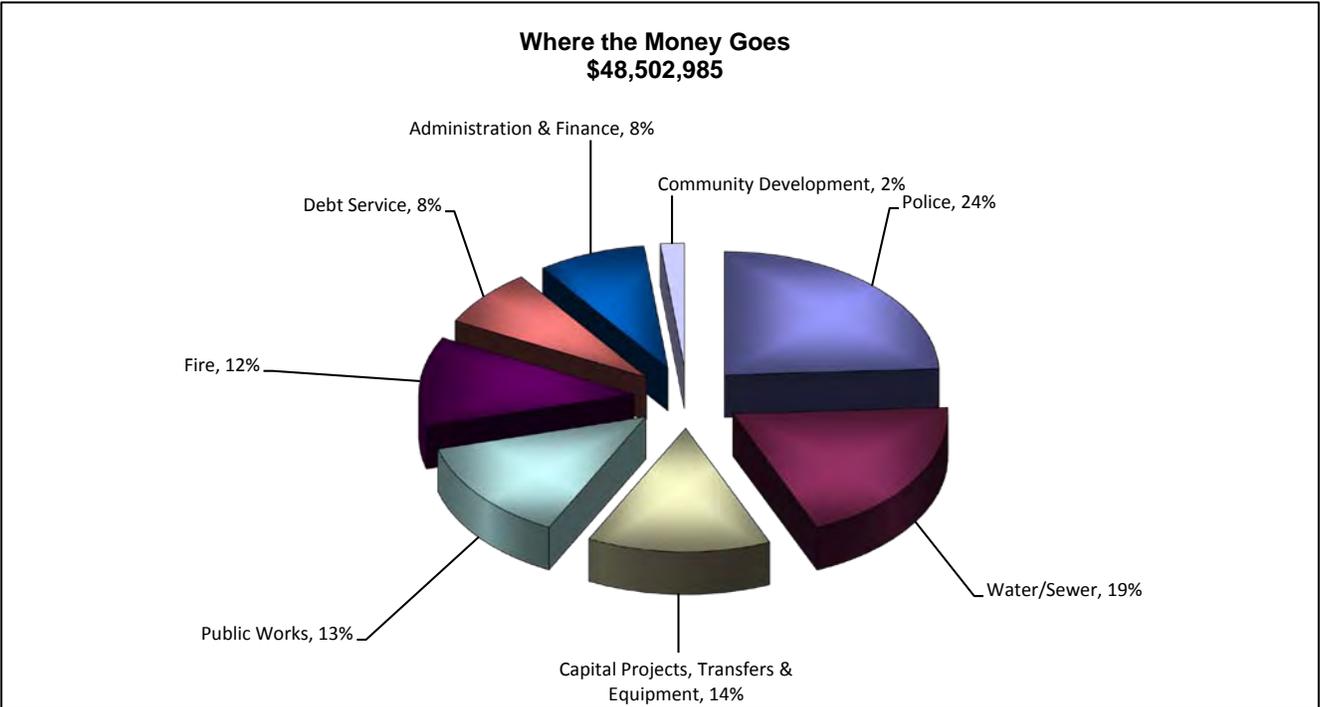
	General	Road and Bridge	Motor Fuel Tax	2001 GO Bond Fund	TIF Debt Service	SSA Debt Service	2002 GO Bond	2004 GO Bond	SSA #3	SSA #4	General Capital Projects
Revenues and Other Financing Sources											
Property Taxes	8,545,117	92,400	-	450,275	1,833,640	-	168,394	278,474	44,654	43,442	-
Utility Taxes	1,985,688	-	-	-	-	-	-	-	-	-	-
Sales and Use Tax	4,641,279	-	-	-	-	-	-	-	-	-	-
Other Taxes	4,389,270	-	960,943	-	-	-	255,264	-	-	-	-
Total Taxes	19,561,354	92,400	960,943	450,275	1,833,640	-	423,658	278,474	44,654	43,442	-
Licenses and Permits	401,272	-	-	-	-	-	-	-	-	-	-
Charges for Services	1,440,746	-	-	-	-	-	-	12,700	-	-	-
Fines and Forfeits	778,300	-	-	-	-	-	-	-	-	-	-
Investment Income	166,500	15,188	73,125	1,125	18,750	3,125	3,300	250	93	115	48,138
Miscellaneous	597,364	404,873	2,550	-	-	-	-	-	-	-	139,500
Interfund Transfers	879,963	-	-	-	-	174,000	-	-	-	-	1,192,811
Other	20,000	-	-	-	-	-	-	-	-	-	-
Reappropriation	429,789	288,287	925,809	1,075	74,067	153,375	247,617	-	-	2,474	472,033
Total Revenues	24,275,288	800,748	1,962,427	452,475	1,926,457	330,500	674,575	291,424	44,747	46,031	1,852,482
Expenditures and Other Financing Uses											
Personal Services	18,408,051	-	160,879	-	-	-	-	-	-	-	-
Commodities	1,038,930	-	328,000	-	-	-	-	-	-	-	-
Contractual Services	3,713,360	88,000	361,113	2,200	26,000	11,000	1,000	1,000	20,984	30,100	38,635
Debt Service	-	-	-	450,275	1,726,457	319,500	673,575	278,474	-	-	-
Transfers	1,114,947	-	-	-	174,000	-	-	-	-	15,931	-
Capital Outlay	-	712,748	1,112,435	-	-	-	-	-	23,763	-	1,813,847
Total Expenditures/Expenses	24,275,288	800,748	1,962,427	452,475	1,926,457	330,500	674,575	279,474	44,747	46,031	1,852,482

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary - Total by Category and Fund
 Fiscal Year Ending April 30, 2010
 (Continued)

	TIF #3	SSA #5	TIF #4	Municipal Building Fund	Water and Sewer	Municipal Commuter Lot	Central Equipment	Employee Benefits	Police Pension	Fire Pension	Total
Revenues and Other Financing Sources											
Property Taxes	901,149	325,966	250,000	-	-	-	-	-	-	-	12,933,511
Utility Taxes	-	-	-	-	-	-	-	-	-	-	1,985,688
Sales and Use Tax	-	-	-	-	-	-	-	-	-	-	4,641,279
Other Taxes	-	-	-	-	-	-	-	-	-	-	5,605,477
Total Taxes	901,149	325,966	250,000	-	-	-	-	-	-	-	25,165,955
Licenses and Permits	-	-	-	-	700	-	-	-	-	-	401,972
Charges for Services	-	-	-	-	7,524,174	289,806	-	-	-	-	9,267,426
Fines and Forfeits	-	-	-	-	-	-	-	-	-	-	778,300
Investment Income	33,000	200	250	17,875	132,375	7,238	172,275	-	478,860	245,416	1,417,198
Miscellaneous	-	23,025	-	-	324,500	6,000	-	-	373,898	243,179	2,114,889
Transfers	-	-	-	-	-	-	674,435	-	1,047,722	574,010	4,542,941
Other	-	-	-	-	-	-	-	-	-	-	20,000
Reappropriation	367,851	16,946	163,750	1,013,648	1,433,854	141,423	-	273,000	-	-	6,004,998
Total Revenues	1,302,000	366,137	414,000	1,031,523	9,415,603	444,467	846,710	273,000	1,900,480	1,062,605	49,713,679
Expenditures and Other Financing Uses											
Personal Services	-	-	-	-	2,742,123	176,266	-	273,000	1,341,594	641,650	23,743,563
Commodities	-	-	-	-	200,852	14,394	-	-	1,000	-	1,583,176
Contractual Services	202,000	93,137	214,000	1,031,523	5,316,200	118,807	-	-	66,550	38,550	11,374,159
Debt Service	-	-	-	-	364,028	-	49,707	-	-	-	3,862,016
Interfund Transfers	500,000	-	200,000	-	17,400	-	-	-	-	-	2,022,278
Capital Outlay	600,000	273,000	-	-	775,000	135,000	472,000	-	-	-	5,917,793
Total Expenditures/Expenses	1,302,000	366,137	414,000	1,031,523	9,415,603	444,467	521,707	273,000	1,409,144	680,200	48,502,985



The Village's primary source of revenue is the Property Tax.



Public Safety, including the Police and Fire, accounts for 36% of Village expenditures. Public Works provides for the construction and maintenance of Village equipment, buildings and infrastructure including streets, storm sewers and the commuter parking lot.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary by Account-All Funds
 Fiscal Year Ending April 30, 2010

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Revenues and Other Financing Sources						
311.01-00	Real Property Tax	\$ 9,992,776	\$ 9,966,854	\$ 11,445,904	\$ 11,891,777	\$ 12,345,346
311.02-00	Personal Prop.Replacement	89,869	102,976	100,522	95,882	84,103
311.04-00	Township Tax Levy	90,966	94,032	90,000	94,000	90,000
311.89-00	S.S.A. #2 Property Tax	27,299	-	-	-	-
311.90-00	S.S.A. #3, 4 & 5 Property Tax	438,649	433,452	429,859	426,103	414,062
312.01-00	Simplified Telecommunications	1,242,356	1,355,699	1,242,000	1,408,865	1,380,688
312.02-00	Natural Gas Use Tax	204,988	216,842	205,000	205,000	205,000
312.03-00	Electric Use Tax	425,355	443,218	442,000	398,896	400,000
313.01-00	Sales Tax	2,458,697	2,549,324	2,515,069	2,986,491	2,978,338
313.02-00	Use Tax	500,474	539,698	497,614	539,720	523,528
313.03-00	Home Rule Sales Tax	908,132	936,889	931,383	1,109,077	1,139,413
313.04-00	Real Estate Transfer Tax	596,318	399,851	403,832	191,928	255,264
313.05-00	Hotel/Motel Tax	40,376	40,591	42,800	32,473	32,473
314.01-00	Food & Beverage Tax	1,083,297	1,101,714	1,121,553	1,090,356	1,079,453
314.03-00	Motor Fuel Tax	1,135,187	1,092,166	1,122,110	943,025	960,943
315.01-00	State Income Tax	3,226,202	3,524,383	3,361,012	3,497,204	3,277,344
Total Taxes		22,460,941	22,797,689	23,950,658	24,910,797	25,165,955
321.01-00	Business Licenses	88,952	88,508	88,000	91,000	86,000
321.02-00	Liquor Licenses	46,057	51,837	50,000	50,000	50,000
321.03-00	Contractor Licenses	41,690	39,200	41,500	38,500	38,000
321.04-00	Vendor/Solicitor Licenses	325	370	325	900	350
321.06-00	Animal Licenses	1,725	1,470	1,725	1,400	1,400
321.07-00	Penalties on Licenses	10,649	8,919	10,700	12,100	10,700
321.08-00	Multi-Family Licenses	44,975	45,875	69,800	72,000	68,922
321.09-00	Single Family Rental Licenses	-	-	79,200	15,000	77,000
322.01-00	Building Permits-Cook	89,374	128,435	146,000	78,056	25,600
322.02-00	Building Permits-DuPage	197,390	109,745	50,000	63,096	40,000
322.03-00	Sign Permits	5,371	4,886	4,000	5,400	4,000
Total Licenses and Permits		526,508	479,245	541,250	427,452	401,972
323.01-00	Solid Waste Franchise Fee	103,102	106,030	108,964	108,964	112,066
323.02-00	Building Reinspect Fee	7,647	15,080	6,500	2,200	2,500
323.04-00	Plan Review-Engineering	-	1,686	2,000	-	2,000
323.04-01	Traffic Study Reimb	-	-	1,000	-	1,000
323.05-00	Plan Review-Comm Devel	40,251	33,351	25,000	20,000	7,000
323.07-00	Cable Franchise Fee	242,312	255,035	253,560	244,113	263,180
323.09-00	Parking Lot Meter Fees	112,734	115,946	115,911	115,946	114,780
323.10-00	Parking Lot Permit Fees	158,939	169,994	163,784	176,794	175,026
323.12-00	Ambulance Fees	291,863	365,442	400,000	384,500	400,000
323.13-00	CPR Fees	1,450	2,035	1,750	1,750	2,000
323.14-00	Vehicle Impoundment Fees	816,000	473,500	550,000	600,000	625,000
323.15-01	Impact Fees-Village Ctr Police	11,200	6,800	-	3,600	8,000
323.15-02	Impact Fees-Village Ctr Fire Op	11,200	6,800	-	3,600	8,000
323.15-03	Impact Fees-Village Ctr Village	14,000	8,500	-	4,500	10,000
323.15-04	Impact Fees-Village Ctr Fire Bldg	-	10,795	-	5,715	12,700
344.01-00	Water Sales-Cook Cty	2,161,365	2,151,184	2,314,000	2,144,936	2,361,741
344.02-00	Water Sales-DuPage Cty	2,177,053	2,174,272	2,304,000	2,136,982	2,352,981
345.01-00	Sewer Sales-Cook Cty	697,557	698,364	728,882	710,787	756,330
345.02-00	Sewer Sales-DuPage Cty	1,687,790	1,685,674	1,803,615	1,683,313	1,795,560

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary by Account-All Funds
 Fiscal Year Ending April 30, 2010

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Revenues and Other Financing Sources (Continued)						
346.00-00	Water Penalties	157,822	166,973	163,700	174,224	171,885
347.01-00	Water Tap-On Fees-Cook	67,710	38,480	71,872	20,202	32,633
347.02-00	Water Tap-On Fees-DuPage	55,833	9,620	15,540	-	8,150
348.01-00	Sewer Tap-On Fees-Cook	66,381	28,282	70,428	19,796	31,980
348.02-00	Sewer Tap-On Fees-DuPage	48,980	15,226	15,227	-	7,994
349.01-00	Water Meters-Cook Cty	10,660	4,437	10,257	5,896	3,978
349.02-00	Water Meters-DuPage Cty	12,204	6,814	1,884	1,324	942
Total Charges for Services		8,954,053	8,550,320	9,127,874	8,569,142	9,267,426
351.01-00	Traffic Fines-Cook	204,702	166,177	235,000	170,000	190,000
351.02-00	Traffic Fines-DuPage	36,616	51,855	41,000	50,000	46,000
351.03-00	Ordinance Violations	344,900	279,778	325,000	308,000	308,000
351.04-00	Warning Tickets	3,020	1,410	2,750	700	750
351.05-00	Police False Alarm Fines	9,800	10,275	9,700	11,000	9,700
351.06-00	DUI Fines	5,470	-	967	968	101,350
351.07-00	Fire False Alarm Fines	3,800	3,200	2,500	4,500	3,500
351.08-00	Traffic Court Supervision	-	16,070	11,000	19,000	19,000
351.09-00	Fines-Red Light Cameras	-	-	-	-	100,000
Total Fines and Forfeits		608,308	528,765	627,917	564,168	778,300
361.00-00	Interest on Investments	2,191,183	2,269,377	1,679,538	1,704,675	1,080,370
362.00-00	Net Change in Fair Value	1,597,961	394,382	411,500	(4,478,333)	336,828
Total Investment Income		3,789,144	2,663,759	2,091,038	(2,773,658)	1,417,198
363.00-00	Printed Materials	7,184	9,275	8,500	9,000	9,000
364.00-00	Rental Income	216,305	198,125	219,723	282,683	335,563
365.70-00	Police Pension Contributions	329,861	338,513	356,425	359,517	373,898
365.71-00	Fire Pension Contributions	194,405	217,075	229,418	230,065	243,179
365.80-00	Repayment of Refunds	15,606	-	-	-	-
365.81-00	Interest Received from Members	25,382	-	-	-	-
365.90-00	Transfer of IMRF Service	-	-	-	9,826	-
367.00-00	Drug Forfeiture	12,702	-	21,852	26,090	100,057
368.00-00	Declared IPBC Dividend	-	1,098,426	-	-	-
380.02-00	Reimb Expenditures	18,888	28,618	42,000	28,058	33,699
380.03-00	Reimb Exp-ILEOT Board	8,956	3,447	5,250	4,000	4,000
380.04-00	Reimb Exp-Property Damage	11,618	18,047	10,250	19,572	12,000
380.06-00	Reimb Exp-Police Programs	1,640	2,698	-	2,550	2,400
380.07-00	Reimb Exp-Fire	10,088	8,374	10,000	10,000	10,000
380.09-00	Reimb Exp-Miscellaneous	375,711	2,584,961	79,000	106,061	77,025
380.11-00	Reimb Exp-MFT	788	1,313	2,550	1,050	2,550
380.15-00	IL EMA Disaster Grant	4,276	7,336	-	3,318	4,000
380.16-00	IDOT Reimbursement	-	-	371,174	-	371,174
380.17-00	DuPage Cty Mowing Reimb	14,959	14,959	15,000	15,000	15,000
380.18-00	FEMA Grant	80,684	29,278	-	19,492	31,500
380.26-00	ILEAS Reimbursement	-	2,511	-	-	-
380.27-00	Hazardous Materials	27,275	-	15,000	15,000	15,000
380.28-00	OJP Bullet Proof Vest	4,934	1,180	18,853	3,642	1,500
380.30-00	CCC Printing/Outreach Grant	-	-	-	-	4,980
380.32-00	IDOT Highway Safety Grant	4,700	1,204	-	-	-

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary by Account-All Funds
 Fiscal Year Ending April 30, 2010

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Revenues and Other Financing Sources (Continued)						
380.33-00	SAFER Grant-Federal	75,538	99,608	70,821	70,821	43,214
380.35-00	IDOT In Car Printer Grant	-	-	41,531	-	-
380.36-00	Fire Corp	-	-	4,000	-	1,500
389.03-00	Miscellaneous Income	130,775	160,713	130,000	156,745	115,000
389.05-00	Family Festival	-	-	10,000	84	-
389.05-01	Family Festival Vendor Fees	-	-	13,000	6,500	-
389.05-02	Family Festival Water and Soda Sales	-	-	9,500	4,910	-
389.05-03	Family Festival Wristband Sales	-	-	4,000	1,914	-
389.05-04	Family Festival Carnival Revenue	-	-	80,000	104,386	-
389.05-05	Family Festival Beer Sales	-	-	15,875	10,543	-
389.06-00	Fire District Transfer	88,877	46,416	-	32	-
389.07-00	Corporate Partnership Prog	13,900	17,425	15,000	22,245	15,000
389.08-00	Loan Interest-DuPage Mayors	3,128	3,956	2,663	3,110	150
389.09-00	Leachate Treatment Rev	344,669	220,296	240,000	282,200	293,500
389.11-00	Volume Cap Fees	17,626	3,447	-	-	-
Total Miscellaneous		2,040,475	5,117,201	2,041,385	1,808,414	2,114,889
391.01-00	Transfer from General Fund	2,881,383	4,227,329	3,912,459	2,879,808	3,280,539
391.13-00	Transfer from SSA #3	5,405	3,142	29,395	29,395	-
391.14-00	Transfer from SSA #4	5,004	3,510	27,310	27,310	15,931
391.33-00	Transfer from TIF #3	-	-	-	-	500,000
391.37-00	Transfer from TIF #4	-	-	-	-	200,000
391.43-00	Transfer from TIF #2	209,000	179,000	176,000	176,000	174,000
391.50-00	Transfer from Water & Sewer	192,394	230,118	378,635	366,381	372,471
391.51-00	Transfer from Commuter Parking Lot	9,974	-	-	-	-
Total Interfund Transfers		3,303,160	4,643,099	4,523,799	3,478,894	4,542,941
392.01-00	Gain on Sale of Capital Assets	20,710	44,562	25,000	19,523	20,000
392.02-00	Loss on Sale of Capital Assets	(57,418)	(21,702)	-	-	-
392.04-00	Capital Contributions	-	827,377	-	-	-
399.00-00	Reappropriation	-	-	7,514,130	8,418,481	6,004,998
Total Other		(36,708)	850,237	7,539,130	8,438,004	6,024,998
Total Revenues and Other Financing Sources		41,645,881	45,630,315	50,443,051	45,423,213	49,713,679

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary by Account-All Funds
 Fiscal Year Ending April 30, 2010

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures and Other Financing Uses						
1-03	Refunds	5,110	29,230	15,000	28,552	90,000
1-11	Salaries-Regular	11,678,669	12,483,689	13,004,714	12,775,906	13,334,754
1-12	Salaries-Part Time	535,155	499,343	624,452	611,165	655,808
1-21	Overtime Compensation	938,997	954,244	905,136	1,129,164	897,802
1-22	Court Appearances	121,550	121,698	113,500	135,752	127,018
1-23	Holiday Pay	119,142	117,188	118,836	121,211	124,537
1-26	Compensation Adjustment	6,885	7,016	10,800	9,486	12,000
1-27	Performance Bonus	24,601	16,815	43,320	29,873	42,950
1-28	On-Call Premium Pay	23,549	26,405	27,938	28,747	28,856
1-29	Employee Incentive	15,854	15,569	28,055	28,000	28,055
1-30	Sick Leave Buy Back	27,500	25,922	29,513	8,849	-
1-41	State Retirement	668,504	692,325	730,743	716,339	746,558
1-42	Social Security	845,949	893,252	980,921	963,756	1,008,642
1-43	Police/Fire Pension	2,913,954	2,775,394	3,227,539	3,157,570	3,514,976
1-44	Employee Insurance	2,190,332	2,239,626	2,631,506	2,555,815	2,737,172
1-45	Special Pension	51,385	54,200	59,486	61,641	60,135
1-46	Unempl Compensation	49,702	54,549	58,751	32,564	41,300
1-50	OPEB	-	288,300	-	284,800	293,000
1-69	Portability Transfer	-	-	-	56,340	-
Total Personal Services		20,216,838	21,294,765	22,610,210	22,735,530	23,743,563
2-11	Office Supplies	88,351	90,660	104,837	92,050	96,767
2-13	Membership & Subscriptions	90,100	87,318	114,234	109,143	113,389
2-14	Books, Publications, Maps	17,438	19,224	21,382	21,715	21,883
2-21	Gasoline & Lube	239,308	283,470	305,915	318,721	317,255
2-22	Auto Parts & Accessories	119,829	116,437	96,000	102,000	98,500
2-23	Communication Parts	13,936	17,278	7,443	7,500	10,373
2-25	Ammunition	7,561	7,005	8,100	7,925	6,500
2-26	Bulk Chemicals	24,351	26,232	20,600	22,865	20,975
2-27	Materials & Supplies	363,319	434,485	421,731	657,681	627,091
2-28	Cleaning Supplies	23,823	25,173	28,296	25,086	25,396
2-29	Part & Access-Non Auto	44,897	50,121	55,880	56,462	53,400
2-31	Uniforms	62,825	76,244	95,142	91,572	80,811
2-33	Safety & Protective Equip	28,832	22,630	31,006	27,979	27,223
2-34	Small Tools	30,361	28,485	33,606	34,628	28,236
2-35	Evidence	3,011	6,538	2,266	5,000	3,541
2-36	Photo Supplies	3,696	4,535	3,075	2,495	3,675
2-37	Resale Merchandise	22,837	17,013	15,000	10,000	10,000
2-90	Employee Recognition	28,359	30,913	36,000	34,442	35,436
2-91	CERT Training	724	4,811	-	-	-
2-99	Miscellaneous Expen.	1,650	855	1,375	1,754	2,725
Total Commodities		1,215,208	1,349,427	1,401,888	1,629,018	1,583,176
3-11	Telephone	133,703	120,480	153,825	134,073	155,365
3-12	Postage	68,261	67,782	82,428	77,451	78,900
3-13	Electricity	208,941	236,016	244,070	266,922	281,500
3-14	Natural Gas	12,202	20,244	22,310	28,544	28,845
3-15	Street Lighting	50,417	62,922	63,990	69,210	73,420
3-16	Property Taxes	-	-	-	-	38,635
3-21	Liability Insurance Program	506,684	618,345	810,375	863,184	1,014,365
3-31	M & R- Auto Equipment	29,454	42,798	48,000	55,000	46,000
3-32	M & R- Office Equipment	1,858	3,372	8,532	5,064	7,767
3-33	M & R- Comm Equipment	2,974	4,147	3,510	3,295	3,560

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary by Account-All Funds
 Fiscal Year Ending April 30, 2010

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures and Other Financing Uses (Continued)						
3-34	M & R- Buildings	43,639	82,495	53,500	76,186	54,500
3-35	M & R- Streets & Bridges	638,541	607,107	687,272	610,010	589,210
3-36	Maintenance Agreements	232,615	243,175	286,520	302,503	294,499
3-37	M & R- Other Equipment	47,512	29,576	29,322	21,315	26,525
3-38	M & R-Forestry	-	84,549	76,300	76,300	76,300
3-41	M & R- Sewage Treat Plant	49,865	39,690	53,800	40,000	52,000
3-42	M & R- Sewer Lines	7,752	10,992	12,000	26,077	12,000
3-43	M & R- Wells	2,143	12,627	3,000	1,500	2,000
3-44	M & R- Water Mains	18,691	3,774	11,000	8,000	9,000
3-45	M & R- Water Tanks	-	5,140	11,000	10,000	11,200
3-46	M & R- Water Meters	6,267	-	3,800	2,000	2,000
3-51	Equipment Rentals	742,420	807,884	844,710	830,727	879,729
3-52	Vehicle Maint & Replace	745,980	745,572	787,075	787,075	838,467
3-53	Furniture Replacement	25,000	25,000	25,000	25,000	25,000
3-54	iSeries Computer	60,495	19,991	-	-	-
3-55	Real Property Rental	760	820	800	775	800
3-56	Fence Escrow	26,161	29,582	33,153	33,153	35,464
3-61	Consulting Services	284,881	300,591	1,465,000	296,453	1,326,223
3-62	Legal Services	509,679	900,181	535,425	277,824	263,796
3-63	Auditing Services	26,736	27,247	29,140	28,668	29,650
3-64	Engineering Services	60,977	107,360	374,249	247,871	319,000
3-65	Medical Examinations	19,849	34,427	27,152	27,976	30,183
3-66	Investment Expense	32,142	43,602	44,900	39,359	43,200
3-67	Legal Publications	18,370	26,603	24,000	20,517	24,000
3-68	Uniform Rentals	2,500	2,354	2,500	2,300	2,500
3-69	Testing Services	17,241	26,336	32,780	31,586	26,300
3-70	Binding & Printing	36,151	62,987	98,122	72,076	71,320
3-71	Schools, Conf, Meetings	137,949	173,444	224,073	180,058	224,740
3-72	Transportation	25,722	23,654	29,474	26,708	28,675
3-79	TIF Redevelopment Agreements	-	-	20,000	202,035	261,000
3-82	JAWA-Fixed Cost	848,768	849,531	636,303	642,032	584,001
3-83	Shelter Inc	3,000	3,000	3,000	3,000	3,000
3-85	Miscellaneous Programs	-	-	4,500	4,500	3,000
3-87	PACE Bus Service	-	-	7,500	7,500	24,000
3-88	Pk Dist Youth Programs	2,500	2,500	2,500	2,575	4,000
3-89	IEPA Discharge Fee	21,000	18,500	18,500	18,500	18,500
3-91	Special Events	17,549	101,771	232,940	238,835	44,675
3-92	Drug Forfeiture	20,847	5,028	4,500	26,090	100,057
3-93	Depreciation	1,218,084	1,167,942	870,044	830,725	830,725
3-94	DUI Expen.	5,470	-	967	872	101,350
3-95	WAYS	1,500	2,000	2,000	2,000	2,000
3-96	Collection Service	-	26	400	-	400
3-97	JAWA-Operating Costs	1,669,431	1,726,909	2,069,491	1,897,790	2,282,893
3-98	Contingency	335	-	128,200	125,000	10,000
3-99	Miscellaneous Expen.	57,315	62,380	94,093	66,252	77,920
Total Contractual Services		8,700,331	9,592,453	11,337,045	9,672,466	11,374,159
Total Operating Expenditures		30,132,377	32,236,645	35,349,143	34,037,014	36,700,898

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary by Account-All Funds
 Fiscal Year Ending April 30, 2010

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures and Other Financing Uses (Continued)						
11-03	Installment Note Payment	6,995	4,797	85,213	85,213	49,707
11-04	Interest-2004 GO Bonds	278,474	278,474	278,474	278,474	278,474
11-09	Principal-S.S.A.#2 1997 Issue	200,000	200,000	300,000	300,000	300,000
11-10	Interest-S.S.A.#2 1997 Issue	65,000	52,000	19,500	39,000	19,500
11-13	Principal-T.I.F.#2 1987 Issue	950,000	-	-	-	-
11-14	Interest-T.I.F.#2 1987 Issue	46,835	-	-	-	-
11-15	Principal-T.I.F.#2 1989 Issue	475,000	1,550,000	1,700,000	1,700,000	1,650,000
11-16	Interest-T.I.F.#2 1989 Issue	259,344	247,695	169,343	169,343	76,457
11-18	Principal-IEPA Loan	-	-	281,088	281,088	288,887
11-21	Interest-IEPA Loan	96,886	89,559	82,940	82,940	75,141
11-25	Principal-2001 Issue	355,000	370,000	400,000	385,000	415,000
11-26	Interest-2001 Issue	96,453	82,253	51,675	67,268	35,275
11-27	Interest-2002 Issue	110,400	96,525	61,875	79,425	43,575
11-26	Principal-2002 Issue	555,000	570,000	610,000	585,000	630,000
Total Debt Service		3,495,387	3,541,303	4,040,108	4,052,751	3,862,016
12-01	Transfer to General Fund	10,409	6,652	56,705	56,705	715,931
12-31	Transfer to Gen Cap Projects	592,402	936,581	1,128,749	742,444	1,132,347
12-37	Transfer to TIF #4	135,000	653,000	450,000	-	-
12-39	Transfer to Municipal Building	-	800,000	200,000	200,000	-
12-44	Transfer to SSA #2 D/S Fund	209,000	179,000	176,000	176,000	174,000
Total Interfund Transfers		946,811	2,575,233	2,011,454	1,175,149	2,022,278
13-11	Land	8,227	2,000,000	1,750,000	967,532	600,000
13-21	Buildings	58,481	244,981	170,000	169,672	56,572
13-22	Impr Other Than Buildings	1,672,067	1,105,625	3,286,423	1,665,065	3,126,946
13-31	Office Equipment	154,694	318,440	260,780	205,840	752,900
13-32	Office Furniture & Fixtures	108,623	13,940	150,000	75,000	25,000
13-41	Automobiles	139,107	-	241,345	233,181	194,000
13-42	Trucks	391,040	-	867,598	840,386	208,000
13-43	Other Equipment	310,982	198,779	138,100	124,139	209,375
13-61	Sewage Treatment Plant	32,477	32,232	413,000	390,000	90,000
13-62	Sewer Lines	-	51,818	100,000	115,000	155,000
13-72	Water Mains	163,515	20,629	540,000	410,000	500,000
Total Capital Outlay		3,039,213	3,986,444	7,917,246	5,195,815	5,917,793
Total Other Expenditures		7,481,411	10,102,980	13,968,808	10,423,715	11,802,087
Total Expenditures and Other Financing Uses		37,613,788	42,339,625	49,317,951	44,460,729	48,502,985

VILLAGE OF HANOVER PARK, ILLINOIS
Statement of Revenues, Expenditures and
Changes in Fund Balance/Unrestricted Net Assets (Estimated)
Fiscal Year Ending April 30, 2010

	Special Revenue Funds			Debt Service Funds				Capital Projects Funds		
	General	Road & Bridge	Motor Fuel Tax	2001 GO Bonds	TIF Debt Service	SSA Debt Service	2002 GO Bonds	2004 GO Bonds	SSA#3	SSA#4
Total Revenues	\$ 24,275,288	\$ 800,748	\$ 1,962,427	\$ 452,475	\$ 1,926,457	\$ 330,500	\$ 674,575	\$ 291,424	\$ 44,747	\$ 46,031
Reappropriation	\$ (429,789)	\$ (288,287)	\$ (925,809)	\$ (1,075)	\$ (74,067)	\$ (153,375)	\$ (247,617)	\$ -	\$ -	\$ (2,474)
Revenues less Reappropriation	\$ 23,845,499	\$ 512,461	\$ 1,036,618	\$ 451,400	\$ 1,852,390	\$ 177,125	\$ 426,958	\$ 291,424	\$ 44,747	\$ 43,557
Total Expenditures	\$ 24,275,288	\$ 800,748	\$ 1,962,427	\$ 452,475	\$ 1,926,457	\$ 330,500	\$ 674,575	\$ 279,474	\$ 44,747	\$ 46,031
Excess Rev Over Exp	\$ (429,789)	\$ (288,287)	\$ (925,809)	\$ (1,075)	\$ (74,067)	\$ (153,375)	\$ (247,617)	\$ 11,950	\$ -	\$ (2,474)
Beginning Fund Balance/Unrestricted Net Assets (Estimated) - April 30, 2009	\$ 8,354,580	\$ 633,860	\$ 2,734,039	\$ 143,921	\$ 3,124,672	\$ 159,531	\$ 291,075	\$ 78,374	\$ 35,098	\$ 2,769
Ending Fund Balance/Unrestricted Net Assets (Estimated) - April 30, 2010	\$ 7,924,791	\$ 345,573	\$ 1,808,230	\$ 142,846	\$ 3,050,605	\$ 6,156	\$ 43,458	\$ 90,324	\$ 35,098	\$ 295
Percentage of FY 2010 Expenditures	32.6%									

Fund Balance applies to General, Special Revenue, Debt Service and Capital Projects Funds.

General Fund

The General Fund fund balance is expected to decrease (\$429,789) or 5% to \$7,924,791 at the end of Fiscal Year 2010. The Village Board policy requires a General Fund reserve level of 25% of anticipated expenditures. The estimated April 30, 2010 fund balance will be at 32.6% of anticipated 2010 expenditures. Budgeted expenditures include a \$1,114,947 transfer for one-time capital expenditures. It is the Village's policy to utilize fund balance reserves for capital and/or nonrecurring expenditures. The revenue and expenditures of this fund will be monitored in the future to ensure maintenance of sufficient fund reserves and compliance with Village Board policy.

Special Revenue Funds

The fund balances in the Road and Bridge and Motor Fuel Tax Funds are both expected to decrease due to the final payment for the Lake Street Reconstruction Project.

Debt Service Funds

The Debt Service Fund fund balances are expected to remain relatively stable except for the intentional draw down of reserves in the TIF and SSA Debt Service Funds and the use of reserves in the 2002 Debt Service Fund to offset the decline in Real Estate Transfer Tax revenues.

VILLAGE OF HANOVER PARK, ILLINOIS
Statement of Revenues, Expenditures and
Changes in Fund Balance/Unrestricted Net Assets (Estimated)
Fiscal Year Ending April 30, 2010

	Capital Projects Funds				Enterprise Funds			Internal Service Funds		Trust and Agency Funds	
	General Capital Projects	TIF#3	SSA #5	TIF #4	Municipal Building	Water & Sewer	Commuter Lot	Central Equipment	Employee Benefits	Police Pension	Fire Pension
Total Revenues	\$ 1,852,482	\$ 1,302,000	\$ 366,137	\$ 414,000	\$ 1,031,523	\$ 9,415,603	\$ 444,467	\$ 846,710	\$ 273,000	\$ 1,900,480	\$ 1,062,605
Reappropriation	\$ (472,033)	\$ (367,851)	\$ (16,946)	\$ (163,750)	\$ (1,013,648)	\$ (1,433,854)	\$ (141,423)	\$ -	\$ (273,000)	\$ -	\$ -
Revenues less Reappropriation	\$ 1,380,449	\$ 934,149	\$ 349,191	\$ 250,250	\$ 17,875	\$ 7,981,749	\$ 303,044	\$ 846,710	\$ -	\$ 1,900,480	\$ 1,062,605
Expenditures	\$ 1,852,482	\$ 1,302,000	\$ 366,137	\$ 414,000	\$ 1,031,523	\$ 9,415,603	\$ 444,467	\$ 521,707	\$ 273,000	\$ 1,409,144	\$ 680,200
Less: Capital Outlay/Debt Principal						\$ (803,887)	\$ (135,000)				
Total Expenditures/Expenses	1,852,482	1,302,000	366,137	414,000	1,031,523	8,611,716	309,467	521,707	273,000	1,409,144	680,200
Excess Rev Over Exp	\$ (472,033)	\$ (367,851)	\$ (16,946)	\$ (163,750)	\$ (1,013,648)	\$ (629,967)	\$ (6,423)	\$ 325,003	\$ (273,000)	\$ 491,336	\$ 382,405
Beginning Fund Balance/Unrestricted Net Assets (Estimated) - April 30, 2009	\$ 1,811,332	\$ 1,850,496	\$ 80,451	\$ 412,007	\$ 1,020,610	\$ 5,891,867	\$ 256,945	\$ 4,437,070	\$ 401,131	\$ 14,111,122	\$ 8,024,380
Ending Fund Balance/Unrestricted Net Assets (Estimated) - April 30, 2010	\$ 1,339,299	\$ 1,482,645	\$ 63,505	\$ 248,257	\$ 6,962	\$ 5,261,900	\$ 250,522	\$ 4,762,073	\$ 128,131	\$ 14,602,458	\$ 8,406,785
Percentage of FY 2010 Expenses						55.9%	56.4%				

Fund Balance applies to Capital Projects Funds. Unrestricted Net Assets applies to Enterprise, Internal Service and Trust and Agency Funds.

Capital Projects Funds

The General Capital Projects Fund reserves decline due to the purchase a new ERP system. The Municipal Building Fund fund balance declines due to expenditures for architectural services associated with the project. The TIF #3 and TIF #4 funds both have transfers to the General Fund budgeted in FY 2010 to pay down Advances made in previous years by the General Fund to establish these Funds.

Enterprise Funds

The Water and Sewer Fund unrestricted net assets is expected to decline (\$629,967), or 11% of the beginning unrestricted net assets. The fiscal year 2010 budget includes \$792,400 for capital expenses and transfers both of which are non-recurring expenses. A rate study was conducted during Fiscal Year 2008. A rate increase was approved for Fiscal Years 2009-2012. The Commuter Parking Lot Fund unrestricted net assets is expected to decrease by (\$6,423). The revenues and expenses, including capital expenditures, of these funds will be monitored in the future to ensure sufficient reserves are maintained.

Trust and Agency Funds

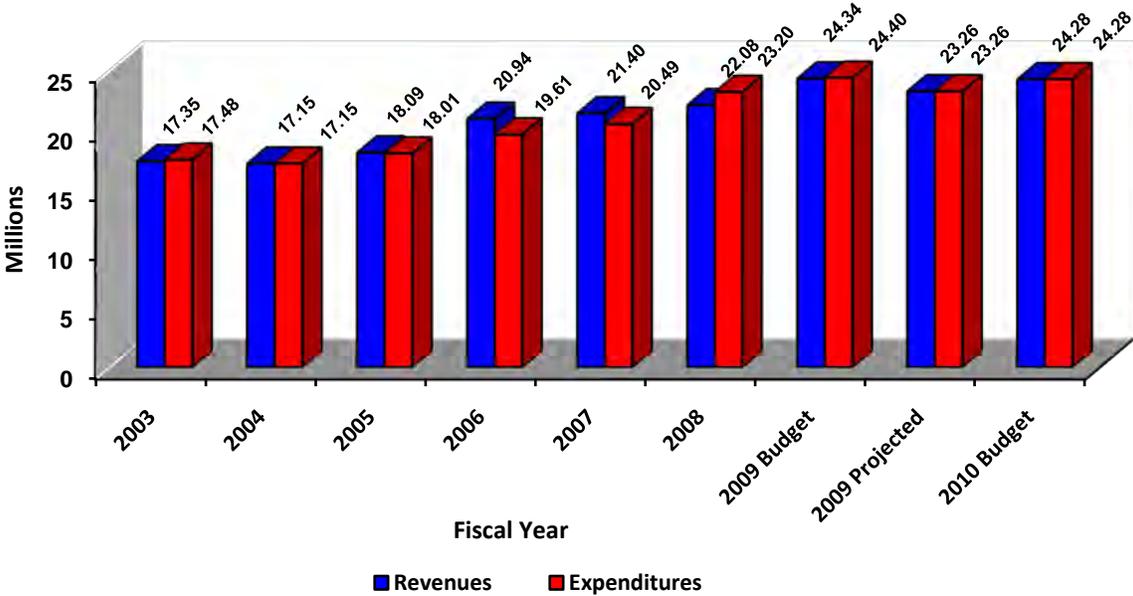
The Police and Fire Pension Funds seek to increase their fund reserves each year to cover future pension liabilities.

GENERAL FUND

The General Fund accounts for resources traditionally associated with the Village's operations, which are not required legally or by sound financial management to be accounted for in another fund. The Village's General Fund is categorized into functional areas as follows:

- Village Board, Village Clerk, Committees and Commissions
- Administrative Services
- Finance Department
- Public Works Department
- Fire Department
- Police Department
- Community Development

General Fund Revenues and Expenditures

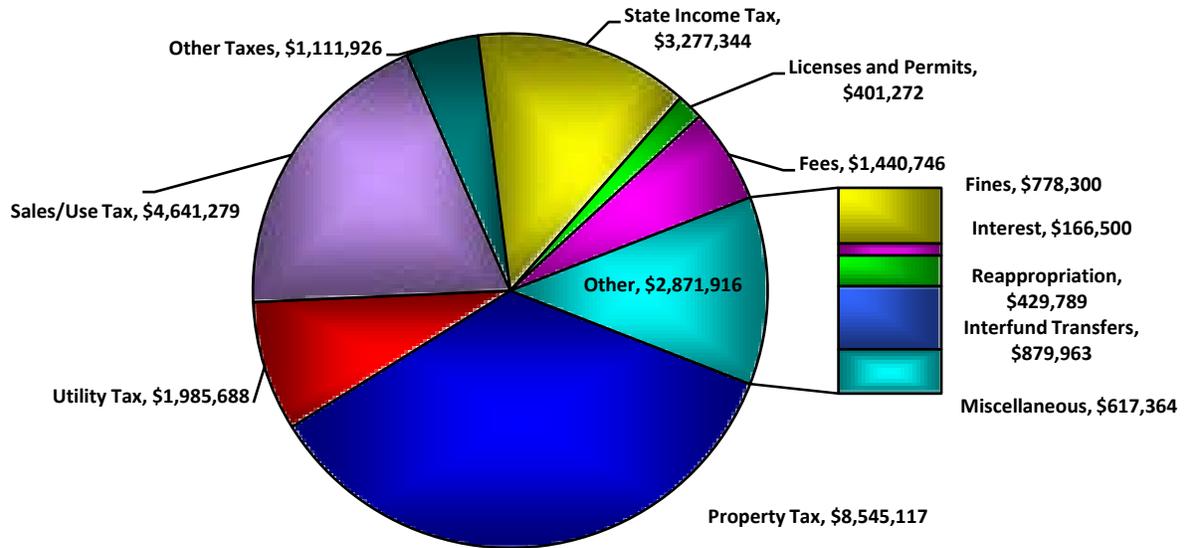


Fiscal Years 2003 – 2008: Actual Revenues and Expenditures

Total General Fund budgeted revenues are down slightly from Fiscal Year 2009. This is primarily due to a decrease in state and local tax revenues including State Income Tax and Real Estate Transfer Tax and the elimination of revenues from the Village's 50th Anniversary Festival held in the prior year. Expenditures have been controlled to ensure that recurring revenues cover operating expenditures.

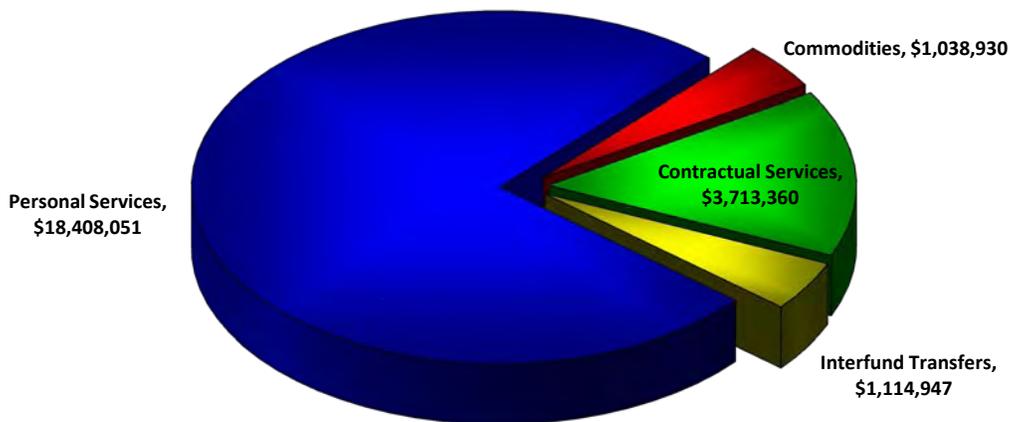
GENERAL FUND Fiscal Year 2010 Budget

Revenues by Category



Property tax revenue is the largest revenue source in the General Fund. Property tax revenues have been increased 4.5% in 2010. Overall budgeted revenues decreased slightly.

Expenditures by Category



Personal Services account for 76% of the General Fund budget. Fiscal Year 2010 budgeted Personal Services expenditures increase 3% over the Fiscal Year 2009 budget due to salary adjustments offset by the elimination of three positions. Overall the General Fund expenditures decrease by \$126,215 or less than one percent.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary by Account
 Fiscal Year Ending April 30, 2010

Fund 001 - General Fund

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Revenues and Other Financing Sources						
311.01-00	Real Property Tax	\$ 7,101,214	\$ 7,655,340	\$ 8,098,961	\$ 7,918,932	\$ 8,463,414
311.02-00	Personal Prop Replacement	87,475	99,767	97,972	93,482	81,703
312.01-00	Simp Telecommunications	1,242,356	1,355,699	1,242,000	1,408,865	1,380,688
312.02-00	Natural Gas Tax	204,988	216,842	205,000	205,000	205,000
312.03-00	Electric Tax	425,355	443,218	442,000	398,896	400,000
313.01-00	Sales Tax	2,363,869	2,549,324	2,515,069	2,986,491	2,978,338
313.02-00	Use Tax	500,474	539,698	497,614	539,720	523,528
313.03-00	Home Rule Sales Tax	908,132	936,889	931,383	1,109,077	1,139,413
313.04-00	Real Estate Transfer Tax	201,000	67,638	71,619	-	-
313.05-00	Hotel/Motel Tax	40,376	40,591	42,800	32,473	32,473
314.01-00	Food & Beverage Tax	1,083,297	1,101,714	1,121,553	1,090,356	1,079,453
315.01-00	State Income Tax	3,226,202	3,524,383	3,361,012	3,497,204	3,277,344
Total Taxes		17,384,738	18,531,103	18,626,983	19,280,496	19,561,354
321.01-00	Business Licenses	88,952	88,508	88,000	91,000	86,000
321.02-00	Liquor Licenses	46,057	51,837	50,000	50,000	50,000
321.03-00	Contractor Licenses	41,690	39,200	41,500	38,500	38,000
321.04-00	Vendor/Solicitor Licenses	325	370	325	900	350
321.06-00	Animal Licenses	1,725	1,470	1,725	1,400	1,400
321.07-00	Penalties on Licenses	10,029	7,999	10,000	11,300	10,000
321.08-00	Multi-Family Licenses	44,975	45,875	69,800	72,000	68,922
321.09-00	Single Family Rental Licenses	-	-	79,200	15,000	77,000
322.01-00	Building Permits-Cook	89,374	128,435	146,000	78,056	25,600
322.02-00	Building Permits-DuPage	197,390	109,745	50,000	63,096	40,000
322.03-00	Sign Permits	5,371	4,886	4,000	5,400	4,000
Total Licenses and Permits		525,888	478,325	540,550	426,652	401,272
323.01-00	Solid Waste Franchise Fee	103,102	106,030	108,964	108,964	112,066
323.02-00	Building Reinspect Fee	7,647	15,080	6,500	2,200	2,500
323.04-00	Plan Review-Engineering	-	1,686	2,000	-	2,000
323.04-01	Traffic Study Reimbursement	-	-	1,000	-	1,000
323.05-00	Plan Review-Comm Devel	40,251	33,351	25,000	20,000	7,000
323.07-00	Cable Franchise Fee	242,312	255,035	253,560	244,113	263,180
323.12-00	Ambulance Fees	291,863	365,442	400,000	384,500	400,000
323.13-00	CPR Fees	1,450	2,035	1,750	1,750	2,000
323.14-00	Vehicle Impoundment Fees	816,000	473,500	550,000	600,000	625,000
323.15-01	Impact Fees - Police	11,200	6,800	-	3,600	8,000
323.15-02	Impact Fees - Fire	11,200	6,800	-	3,600	8,000
323.15-03	Impact Fees - Village	14,000	8,500	-	4,500	10,000
Total Charges for Services		1,539,025	1,274,259	1,348,774	1,373,227	1,440,746
351.01-00	Traffic Fines-Cook	204,702	166,177	235,000	170,000	190,000
351.02-00	Traffic Fines-DuPage	36,616	51,855	41,000	50,000	46,000
351.03-00	Ordinance Violations	344,900	279,778	325,000	308,000	308,000
351.04-00	Warning Tickets	3,020	1,410	2,750	700	750
351.05-00	Police False Alarm Fines	9,800	10,275	9,700	11,000	9,700
351.06-00	DUI Fines	5,470	-	967	968	101,350
351.07-00	Fire False Alarm Fines	3,800	3,200	2,500	4,500	3,500
351.08-00	Traffic Court Supervision	-	16,070	11,000	19,000	19,000

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary by Account
 Fiscal Year Ending April 30, 2010

Fund 001 - General Fund

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Revenues and Other Financing Sources (Continued)						
351.08-00	Fines-Red Light Cameras	-	-	-	-	100,000
Total Fines and Forfeits		608,308	528,765	627,917	564,168	778,300
361.00-00	Interest on Investments	405,914	355,819	306,750	214,960	166,500
362.00-00	Net Change in Fair Value	96,884	125,488	-	27,302	-
Total Investment Income		502,798	481,307	306,750	242,262	166,500
363.00-00	Printed Materials	7,184	9,275	8,500	9,000	9,000
364.00-00	Rental Income	210,305	192,125	213,723	213,683	221,563
367.00-00	Drug Forfeiture	12,702	-	21,852	26,090	100,057
380.03-00	Reimb Exp-ILEOT Board	8,956	3,447	5,250	4,000	4,000
380.04-00	Reimb Exp-Property Damage	9,341	17,217	9,000	12,500	10,000
380.06-00	Reimb Exp-Police Programs	1,640	2,698	-	2,550	2,400
380.07-00	Reimb Exp-Fire	10,088	8,374	10,000	10,000	10,000
380.09-00	Reimb Exp-Miscellaneous	31,971	47,214	50,000	85,000	50,000
380.15-00	IL EMA Disaster Grant	4,276	7,336	-	3,318	4,000
380.17-00	DuPage Cty Mowing Reimb	14,959	14,959	15,000	15,000	15,000
380.18-00	FEMA Grant	3,886	29,278	-	19,492	-
380.26-00	ILEAS Reimbursement	-	2,511	-	-	-
380.27-00	Hazardous Materials	27,275	-	15,000	15,000	15,000
380.28-00	OJP Bullet Proof Vest Grant	4,934	1,180	18,853	3,642	1,500
380.30-00	CCC Printing/Outreach Grant	-	-	-	-	4,980
380.32-00	IDOT Highway Safety Grant	4,700	1,204	-	-	-
380.33-00	SAFER Grant	75,538	99,608	70,821	70,821	43,214
380.36-00	Fire Corp	-	-	4,000	-	1,500
389.03-00	Miscellaneous Income	91,430	112,421	95,000	125,000	90,000
389.05-00	Family Festival	-	-	10,000	84	-
389.05-01	Vendor Fees	-	-	13,000	6,500	-
389.05-02	Water and Soda Sales	-	-	9,500	4,910	-
389.05-03	Wristband Sales	-	-	4,000	1,914	-
389.05-04	Carnival Revenue	-	-	80,000	104,386	-
389.05-05	Beer Sales	-	-	15,875	10,543	-
389.06-00	Fire District Transfer	88,877	46,416	-	32	-
389.07-00	Corporate Partnership Prog	13,900	17,425	15,000	22,245	15,000
389.08-00	Loan Repay- DuPage M&M	3,128	3,956	2,663	3,110	150
389.11-00	Volume Cap Fees	17,626	3,447	-	-	-
Total Miscellaneous		642,716	620,091	687,037	768,820	597,364
391.13-00	Trans from SSA #3	5,405	3,142	29,395	29,395	-
391.14-00	Trans from SSA #4	5,004	3,510	27,310	27,310	15,931
391.33-00	Transfer from TIF #3	-	-	-	-	500,000
391.37-00	Transfer from TIF #4	-	-	-	-	200,000
391.50-00	Water and Sewer Fund	156,899	154,917	158,279	158,279	164,032
391.51-00	Commuter Parking Lot Fund	9,974	-	-	-	-
Total Interfund Transfers		177,282	161,569	214,984	214,984	879,963
392.01-00	Gain/Sale of Fixed Assets	20,710	4,394	25,000	19,523	20,000
399.00-00	Reappropriation	-	-	1,958,646	370,011	429,789
Total Other		20,710	4,394	1,983,646	389,534	449,789
Total Revenues and Other Financing Sources		\$ 21,401,465	\$ 22,079,813	\$ 24,336,641	\$ 23,260,143	\$ 24,275,288

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary by Account
 Fiscal Year Ending April 30, 2010

Fund 001 - General Fund

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures and Other Financing Uses						
1-11	Salaries-Regular	\$ 9,752,301	\$ 10,539,090	\$ 10,980,173	\$ 10,752,187	\$ 11,271,336
1-12	Salaries-Part Time	477,155	474,450	572,812	561,020	609,205
1-21	Overtime Compensation	849,537	867,900	817,868	1,018,845	810,846
1-22	Court Appearances	121,550	121,698	113,500	135,752	127,018
1-23	Holiday Pay	119,142	117,188	118,836	121,211	124,537
1-26	Compensation Adjustment	6,885	7,016	10,800	9,486	12,000
1-27	Performance Bonus	17,261	9,356	34,775	22,355	34,775
1-28	On-Call Premium Pay	3,270	3,375	4,706	4,153	5,474
1-29	Employee Incentive	15,854	15,569	28,055	28,000	28,055
1-30	Sick Leave Buy Back	27,500	25,922	29,513	8,849	-
1-41	State Retirement	457,148	485,181	515,295	502,577	524,002
1-42	Social Security	690,063	738,638	811,504	794,349	838,210
1-43	Police/Fire Pension	1,559,208	1,267,712	1,458,517	1,458,517	1,621,732
1-44	Employee Insurance	1,828,055	1,880,374	2,231,720	2,155,347	2,309,592
1-45	Special Pension	44,345	47,000	55,627	54,363	56,164
1-46	Unempl Compensation	42,247	46,367	50,013	27,758	35,105
Total Personal Services		16,011,521	16,646,836	17,833,714	17,654,769	18,408,051
2-11	Office Supplies	78,609	84,604	95,695	86,507	90,970
2-13	Memberships/ Subscriptions	80,592	77,001	103,776	96,304	100,249
2-14	Books/Publications/Maps	16,818	18,612	20,687	21,025	21,238
2-21	Gasoline & Lube	201,999	240,176	258,610	270,058	267,625
2-22	Auto Parts & Accessories	119,829	116,437	96,000	102,000	98,500
2-23	Communication Parts	13,936	17,278	7,443	7,500	10,373
2-25	Ammunition	7,561	7,005	8,100	7,925	6,500
2-26	Bulk Chemicals	4,010	4,154	4,500	4,200	3,700
2-27	Materials & Supplies	179,136	224,848	208,266	194,489	207,041
2-28	Cleaning Supplies	22,422	23,892	25,250	21,750	22,250
2-29	Part & Access-Non Auto	41,226	41,787	48,080	48,680	46,300
2-31	Uniforms	60,334	73,370	88,642	86,235	74,411
2-33	Safety & Protective Equip	20,859	17,640	21,123	19,573	18,935
2-34	Small Tools	28,567	27,126	31,326	32,478	25,736
2-35	Evidence	3,011	6,538	2,266	5,000	3,541
2-36	Photo Supplies	3,696	4,535	2,825	2,375	3,475
2-90	Employee Recognition	28,359	30,913	36,000	34,442	35,436
2-91	CERT Training	724	4,811	-	-	-
2-99	Miscellaneous Expense	1,650	800	1,300	1,754	2,650
Total Commodities		913,338	1,021,527	1,059,889	1,042,295	1,038,930
3-11	Telephone	93,295	81,224	107,590	90,648	109,635
3-12	Postage	45,423	43,372	51,349	46,285	43,110
3-14	Natural Gas	-	5,765	6,375	11,659	10,800
3-21	Liability Insurance Program	348,226	427,394	554,006	593,600	691,838
3-31	M & R- Auto Equipment	29,454	42,798	48,000	55,000	46,000
3-32	M & R- Office Equipment	1,858	3,372	8,182	5,039	7,417
3-33	M & R- Comm Equipment	2,974	4,147	3,250	3,210	3,250
3-34	M & R- Buildings	28,035	55,142	32,000	57,380	33,500
3-35	M & R- Streets & Bridges	347,233	313,746	409,072	328,510	283,510
3-36	Maintenance Agreements	149,785	161,323	192,564	209,176	204,135

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary by Account
 Fiscal Year Ending April 30, 2010

Fund 001 - General Fund

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures and Other Financing Uses (continued)						
3-37	M & R- Other Equipment	38,443	26,145	19,672	12,250	16,275
3-38	Maintenance-Forestry	-	84,549	76,300	76,300	76,300
3-51	Equipment Rentals	512,026	534,961	558,493	555,609	588,682
3-52	Vehicle Maint & Replace	579,107	590,655	468,596	468,596	483,396
3-53	Furn & Equipment Replace	25,000	25,000	25,000	25,000	25,000
3-54	AS/400 Computer	45,371	14,993	-	-	-
3-56	Fence Escrow	26,161	29,582	33,153	33,153	35,464
3-61	Consulting Services	179,715	204,715	272,750	185,942	178,500
3-62	Legal Services	109,223	109,654	116,425	165,924	209,296
3-63	Auditing Services	17,632	17,965	19,207	19,207	19,500
3-64	Engineering Services	-	-	1,000	2,300	1,000
3-65	Medical Examinations	19,399	29,527	21,352	20,176	24,383
3-67	Legal Publications	18,370	26,603	24,000	20,517	24,000
3-68	Uniform Rentals	2,500	2,354	2,500	2,300	2,500
3-69	Testing Services	403	-	1,300	1,000	1,300
3-70	Binding & Printing	33,666	60,387	74,522	54,914	47,232
3-71	Schools/Conf/Meetings	132,822	168,027	209,023	170,874	209,400
3-72	Transportation	25,457	23,563	29,129	26,539	28,365
3-83	Shelter Inc	3,000	3,000	3,000	3,000	3,000
3-85	KASPER Program	-	-	4,500	4,500	3,000
3-87	PACE Bus Service	-	-	7,500	7,500	24,000
3-88	Pk Dist Youth Programs	2,500	2,500	2,500	2,575	4,000
3-89	IEPA Discharge Fee	1,000	1,000	1,000	1,000	1,000
3-91	Special Events	17,549	101,771	232,940	238,835	44,675
3-92	Drug Forfeiture	20,847	5,028	4,500	26,090	100,057
3-94	DUI Expense	5,470	-	967	872	101,350
3-95	WAYS	1,500	2,000	2,000	2,000	2,000
3-96	Collection Service	-	-	300	-	300
3-98	Contingency	335	-	128,200	125,000	10,000
3-99	Miscellaneous Expense	13,661	13,432	16,090	16,057	16,190
Total Contractual Services		2,877,440	3,215,694	3,768,307	3,668,537	3,713,360
Total Operating Expenditures		19,802,299	20,884,057	22,661,910	22,365,601	23,160,341
12-31	Transfer to Gen Capital	556,907	861,380	1,089,593	694,542	1,114,947
12-37	Transfer to T.I.F.#4	135,000	653,000	450,000	-	-
12-39	Transfer to Municipal Building	-	800,000	200,000	200,000	-
Total Interfund Transfers		691,907	2,314,380	1,739,593	894,542	1,114,947
Total Other Expenditures		691,907	2,314,380	1,739,593	894,542	1,114,947
Total Expenditures and Other Financing Uses		\$ 20,494,206	\$ 23,198,437	\$ 24,401,503	\$ 23,260,143	\$ 24,275,288

VILLAGE OF HANOVER PARK, ILLINOIS
Expenditure Budget Summary by Department
Fiscal Year Ending April 30, 2010

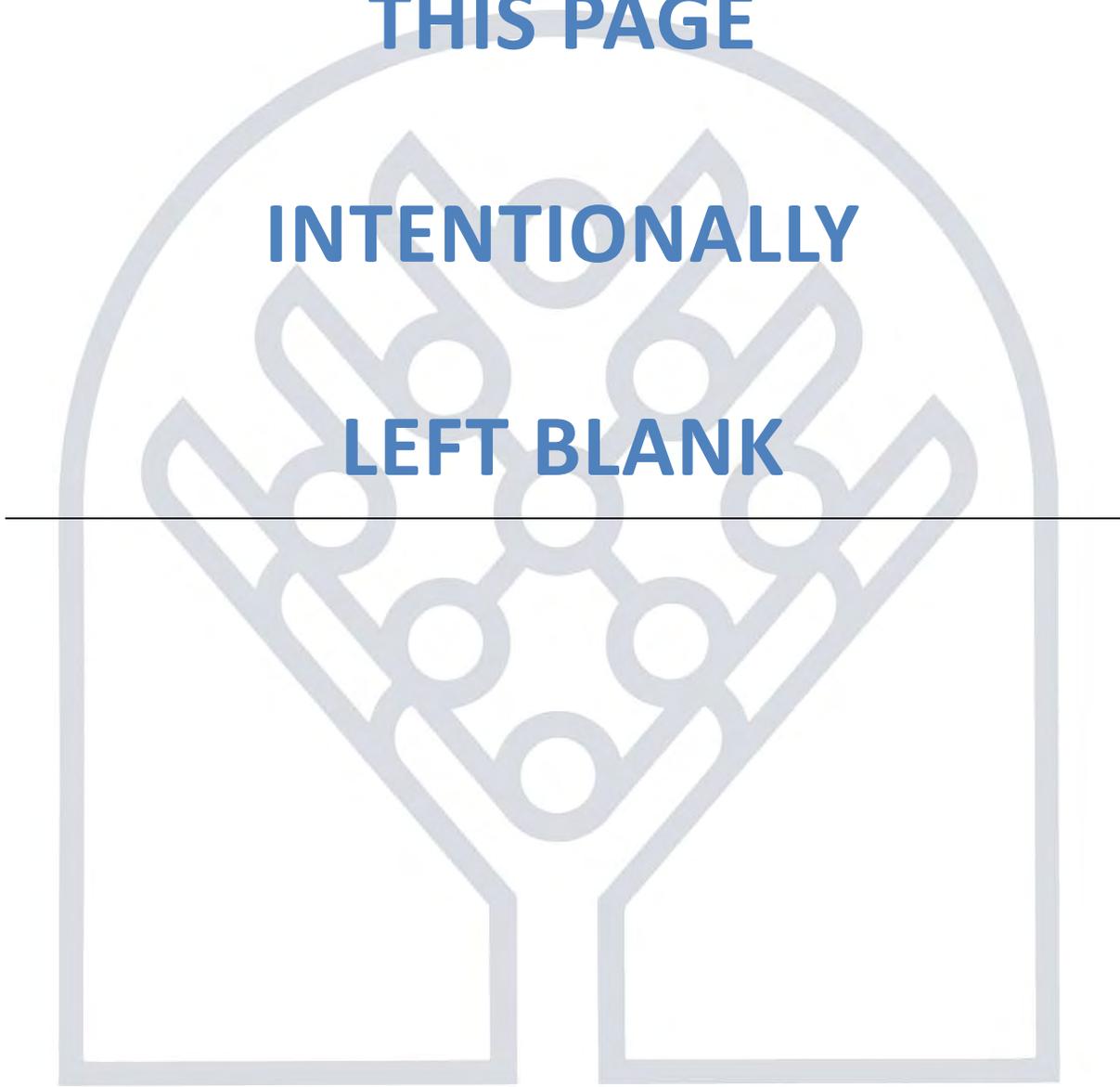
Fund 001- General Fund

Cost Center	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
110	President and Board of Trustees	\$ 78,138	\$ 84,795	\$ 97,260	\$ 82,086	\$ 103,425
120	Village Clerk	89,372	96,983	101,780	108,341	101,323
135	Environmental & Utility Committee	-	-	6,600	2,790	3,750
160	CI & D Committee	-	-	-	3,500	5,166
165	Sister Cities Committee	1,337	6,152	4,170	3,890	2,620
170	Citizens Corp Council	98	-	1,400	338	11,674
180	Development Commission	755	560	2,223	1,169	2,223
195	Hanover Park CONECT Committee	6,168	36,036	69,750	61,750	25,875
Total Village Board, Clerk, Committees and Commissions		<u>175,868</u>	<u>224,526</u>	<u>283,183</u>	<u>263,864</u>	<u>256,056</u>
410	Village Manager	478,937	560,628	576,110	578,701	567,169
420	Legal Department	199,497	212,124	206,423	210,965	218,143
440	Human Resources Department	358,147	396,940	396,611	392,297	397,862
450	Public Information	80,279	107,066	93,373	81,244	78,362
460	Special Events	6,497	93,470	287,229	277,119	25,400
470	Information Technology	297,151	323,227	473,812	393,432	433,134
Total Administrative Services		<u>1,420,508</u>	<u>1,693,455</u>	<u>2,033,558</u>	<u>1,933,758</u>	<u>1,720,070</u>
510	Administration	224,944	231,761	221,820	222,720	244,451
520	Collections	172,258	191,753	157,043	148,098	150,939
530	General Accounting	150,739	158,542	165,924	165,180	169,679
550	General Administrative Services	1,181,730	2,861,301	2,652,203	1,747,132	2,237,925
Total Finance Department		<u>1,729,671</u>	<u>3,443,357</u>	<u>3,196,990</u>	<u>2,283,130</u>	<u>2,802,994</u>
610	Administration	150,209	156,320	170,108	168,436	150,242
620	Streets	1,016,834	1,190,515	1,195,029	1,123,491	1,112,556
630	Forestry	549,862	532,335	544,373	545,715	552,051
640	Public Buildings	363,618	416,602	415,715	424,827	386,327
650	Fleet Services	688,793	713,277	731,418	733,165	757,154
660	Engineering	317,053	322,548	330,792	339,562	325,385
Total Public Works Department		<u>3,086,369</u>	<u>3,331,597</u>	<u>3,387,435</u>	<u>3,335,196</u>	<u>3,283,715</u>
720	Fire Department	<u>4,179,733</u>	<u>4,413,164</u>	<u>4,657,374</u>	<u>4,657,905</u>	<u>5,015,342</u>
810	Police Administration	738,925	745,391	759,733	776,144	966,851
820	Patrol	5,227,727	5,207,252	5,467,246	5,379,298	5,620,886
830	Investigations	1,158,820	1,167,372	1,508,651	1,587,060	1,574,291
840	Community Services	213,715	203,326	102,300	89,704	86,775
850	Staff Services	1,214,732	1,397,099	1,468,131	1,445,643	1,518,193
860	Emergency Services	23,439	31,988	31,892	29,991	30,146
870	Community Policing/Code Enfrcmt	444,918	424,031	547,158	539,815	531,319
Total Police Department		<u>9,022,276</u>	<u>9,176,459</u>	<u>9,885,111</u>	<u>9,847,655</u>	<u>10,328,461</u>
920	Economic Development	209,040	223,855	231,045	222,517	221,535
930	Inspection Services	670,741	692,024	726,807	716,118	647,115
Total Community Development		<u>879,781</u>	<u>915,879</u>	<u>957,852</u>	<u>938,635</u>	<u>868,650</u>
Total General Fund		<u>\$ 20,494,206</u>	<u>\$ 23,198,437</u>	<u>\$ 24,401,503</u>	<u>\$ 23,260,143</u>	<u>\$ 24,275,288</u>

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Hanover Park

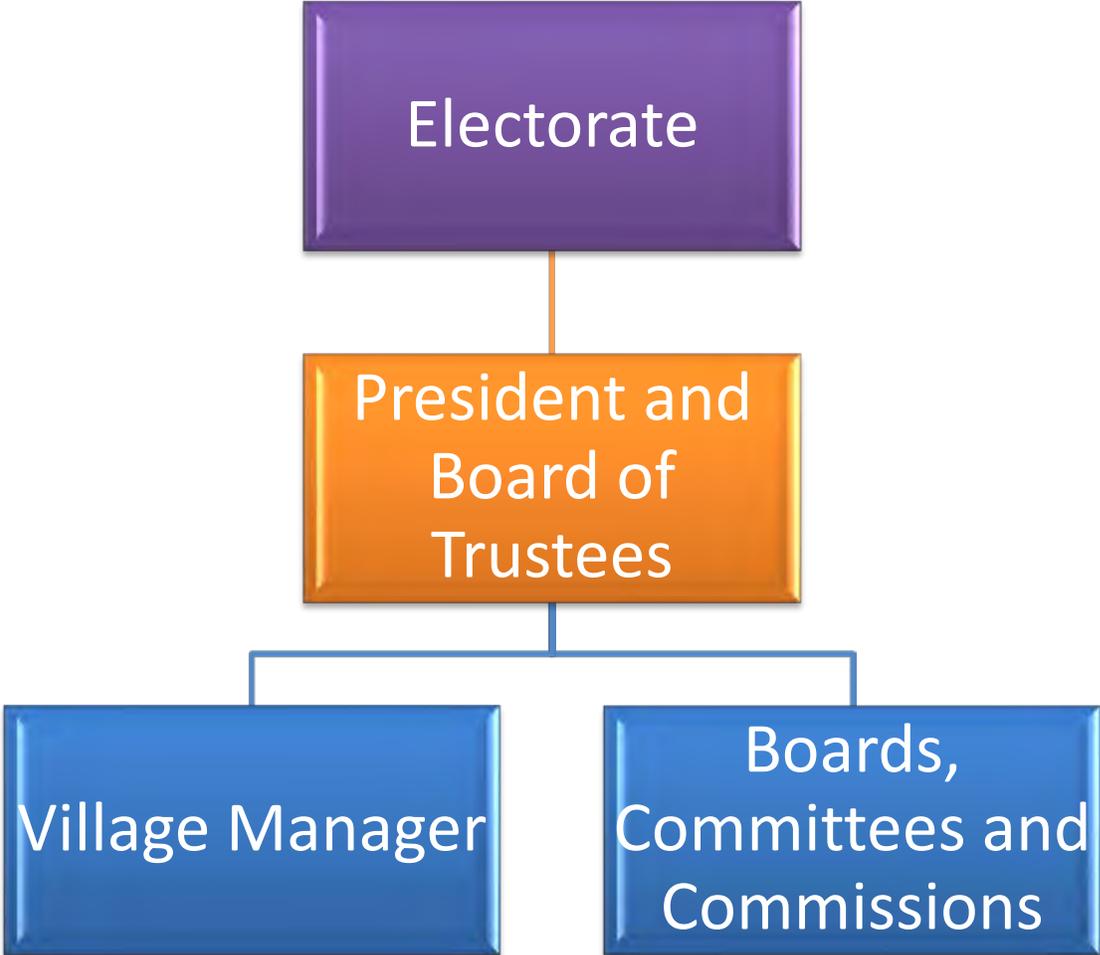
VILLAGE BOARD VILLAGE CLERK COMMITTEES AND COMMISSIONS

Cost Control Centers

Village President and Board of Trustees	0110
Village Clerk	0120
Environmental Committee	0135
Cultural Inclusion & Diversity Committee	0160
Sister Cities Committee	0165
Citizens Corp Council	0170
Development Commission	0180
Hanover Park CONECT Committee	0195

Hanover Park

110 – VILLAGE BOARD



PRESIDENT AND BOARD OF TRUSTEES

110 – ADMINISTRATION

MISSION STATEMENT

The mission of the Village is to provide responsive and efficient municipal service toward the goal of improving the quality of life for residents and businesses within the community. Paramount are public safety services including police protection, fire suppression and emergency medical response. Also, a core mission is protection and maintenance of public assets including infrastructure and buildings. The Village is dedicated to assuring that resources are used efficiently toward the achievement of its mission.

DESCRIPTION OF FUNCTIONS

The Village President and Board of Trustees are the elected representatives and policy makers for the Village of Hanover Park. Their function is to formulate policies and ordinances necessary to guide the orderly development and administration of the Village. The Village Board also serves the residents through a system of public participation, public board meetings, and boards and commissions.

2008 - 2009 GOALS AND ACCOMPLISHMENTS

I. MAINTAIN AND ENHANCE PUBLIC SAFETY

- Approved an architectural contract to complete a space needs assessment for Police and other Village Hall departments.
- Purchased the property immediately east of the Village Hall (2015 Lake Street) for future construction of a new Police Department building.
- Received a Best Risk Management/Safety Initiative award for installation of DriveCam cameras.
- Adopted amended outdoor burning regulation.
- Revised the HazMat medical exam profile.
- Initiated tetanus inoculations to workers exposed to flood waters.
- Created a wireless public safety portal allowing access to data in emergency vehicles.
- Approved road salt purchases.
- Lowered chloride usage and elimination of liquid calcium chloride.
- Coordinated Community Development inspections with the Fire Department.

FIRE DEPARTMENT

- Ordered a new fire pumper.
- Conducted a part-time Paid on Call firefighter recruitment.
- With increased part-time (POC) hiring, staffing is up to 68% at 11 while prior year staffing was 62%.
- Purchased six carbon monoxide detectors.
- Improved fire inspection services.
- Completed life safety school inspections.
- Improved wireless connection to emergency vehicles.
- Twelve firefighters completed vehicle operator certifications.
- Received a diesel exhaust extraction system grant for Fire Station #2.
- Completed firefighter testing and hired 8 part-time employees.
- Conducted a Battalion Chief eligibility list test.

- Initiated a fire rehab program.
- Pursued coterminous fire service boundaries.
- Upgraded firefighting foam capabilities.
- Installed new EMS reporting software.
- Expanded MABAS involvement.
- Initiated a quad village (Streamwood, Carol Stream, Bartlett and Hanover Park) Officer Development Training program.
- Completed rookie school for nine new employees.
- Participated in local and regional fire chaplain programs including a deployment for Iowa flood victims.
- Adopted the 2006 International Fire Code.
- Established wireless fire alarm systems.
- Placed pre-fire plans on front line apparatus.
- Received a \$4,000 grant for fire corps equipment.

POLICE DEPARTMENT

- Conducted CERT training.
- Completed CERT Train the Trainer instruction.
- Adopted Amended Noise Regulation Ordinance and established a loud music enforcement program.
- Initiated Police Department recruitment.
- Monitored feral cat colony ordinance compliance.
- Installed security lighting at multi-family areas.
- Adopted a Red-Light Enforcement Ordinance.
- Analyzed traffic crashes and developed a new CALEA standard.
- Revised the impoundment paperwork process.
- Purchased protective vests for the Crisis Resolution Team (CRT).
- Completed a rapid deployment function exercise at Elsie Johnson School.
- Participated in public safety mutual aid agencies.
- Conducted a sex offender registration check.
- Conducted a liquor license compliance check.
- Executed nine drug related search warrants.
- Implemented the Beast property control software system.
- Completed an interim Police building improvement program in which the investigative division and records unit were relocated.
- Purchased eleven level III A ballistic vests.
- Purchased Mobile Data Computers for police vehicles.
- Approved new Police squad car designs.

II. ENHANCE AND MAINTAIN THE PROPERTY VALUES AND VILLAGE APPEARANCE AS A QUALITY COMMUNITY

- Awarded turf and landscape maintenance contracts.
- Approved new three-year commercial scavenger contracts.
- Approved a new scavenger contract for Special Service Area #3.

- Received the 24th consecutive Tree City recognition.
- Adopted 2006 International Building Codes via fire building and residential code ordinances.
- Adopted Amended Rental Residential Housing Code.
- Planted Rosebushes in the bare spots on Lake Street medians.
- Utilized the nuisance violation process to address problem properties.
- Reestablished a four area curb appeal inspection process.
- Approved a single family rental residential ordinance.
- Initiated a Church Street Station landscaping program that resolved high weeds and proposed permanent installation of landscaping.
- Adopted the 2006 International Codes and trained inspectors in the new code.
- Amended the zoning code regulating the outside storage of recreational vehicles.

III. STRENGTHEN COMMUNITY INVOLVEMENT AND PARTICIPATION

- Provided a Sister City Cape Coast trip presentation and Irene Johnson proclamation.
- Initiated a Sister City Pen Pal program.
- Committee Chairman was presented Sister City of the Year Award at IML Conference.
- Held a Memorial Park dedication ceremony on June 14, 2008.
- Held Cultural Inclusion and Diversity Committee meetings.
- Celebrated the Village's 50th anniversary including 4 day Family Festival, Anniversary Gala, Relay for Life, Car Show and parade. Also held two Maxwell Street events, the Police Auction, Community Appearance and Deck the Homes Awards, and a Fine Art Fair.
- Designed and printed a 50th Anniversary Family Festival flyer and included historical information in the HiLighter.
- Produced a Fine Arts Fair booklet.
- Scheduled 2009 events including the annual Holiday Tree Lighting with a Fuzzy and 50 Blanket Project.
- Accepted applications for the RTA Senior Ride Free program.
- Participated in school fairs, family fest, and fire open house.
- Utilized CERT for traffic control at Family Fest.
- Conducted a school principal's luncheon.
- The Police Social Worker updated the mass care annex of the emergency operation plan.
- Recognized the AFC Gold Hanover Park Hurricanes Super Bowl Champions.
-

IV. PURSUE ECONOMIC DEVELOPMENT AS A STRATEGY FOR THE FUTURE

- Established a Hanover Park Chamber of Commerce and Industry and provided three years of financial support.
- Held after hour CONECT events.
- Reorganized the CONECT Committee to include development of subcommittees.
- Responded to the Neumann Homes bankruptcy.
- Completed the new Menards store.
- Completed the Bank of America building.
- Met with the building owner concerning the underlying Sears/Kmart lease for the old vacant Menards building.

- Attended the Chicago ICSC Dealmaking session.
- Amended the NuCare Skilled Nursing Care Agreement.
- Completed the Matsui America, Inc. building in Turnberry Lakes Business Park.
- Completed the 1565 Hunter Road industrial building in Hanover Corporate Center.
- Approved an economic development incentive agreement with Insight, Inc.
- Completed the Atmiya Plaza on Army Trail Road.
- Adopted a Suburban Tire Re-Development Agreement.
- Initiated construction of a new Suburban Tire building.
- Approved a redevelopment agreement to demolish the vacant Clark Oil building and canopy.
- Completed Lakewood Restaurant demolition.
- Approved a comprehensive plan update contract to be performed by Teska Associates.
- Obtained a wetlands exemption benefitting the development of the vacant parcel at Lake and Gary Avenue.
- Completed an expansion of Jasmine Enterprises.

V. CONTINUE TO REBUILD VILLAGE INFRASTRUCTURE

- Obtained agreement for fencing at the METRA Platform.
- Installed a bike rack at the METRA Station.
- Purchased first hybrid vehicle.
- Increased use of biodiesel fuel.
- Implemented Anne Fox Grate Flood Prevention Program.
- Remodeled Police Department.
- Installed no slip floors in Public Works and safety shelving throughout Village buildings.
- Installed improved airflow to computer room and added high efficiency light fixtures.
- Repaired Fire Station #2 roof.
- Carpeted Legal, Finance Director, IT and Police Department areas.
- Installed a Fire Station uninterrupted power source for all computers.
- Completed Irving Park Road landscaping phase III.
- Installed Army Trail Road arterial fence.
- Completed Tanglewood Special Service Area private streets.
- Obtained design approval from IDOT for NGPL Bike Path at Ranger Park.
- Completed Tanglewood Avenue reconstruction (Briarwood Street to Hanover Street)
- Improved the public alley at Suburban Tire.
- Approved a service agreement with the Suburban Bus Division of the Regional Transportation Authority (PACE).
- Replaced headwall on DuPage River at Arlington Drive.
- Resurfaced 2.7 miles of streets.
- Installed a new ladder, gates and hatches at the ground storage reservoir.
- Completed a leak detection study.
- Implemented an ARC flash study.

- Replaced water main on Larkspur, Longmeadow Court North, Highland Street, Barr Court and Santa Cruz.
- Installed the new dissolved oxygen tank per NPDES permit requirements.
- Replaced variable frequency drives.
- Completed zinc sampling.
- Installed Westview Lift Station valves.
- Relined 2007 feet of sewer main along Huntington Circle North and South.

VI. PRESERVE FINANCIAL STABILITY AND REDUCE RELIANCE UPON PROPERTY TAX

- Monitored the Leachate Treatment Agreement.
- Competitively bid electrical energy usage and awarded a new three year contract.
- Produced the bi-monthly HiLighter resident newsletter in-house saving approximately \$12,000.
- Produced Community Development, Public Works, Police and Fire Departments Public Information documents in-house.
- Produced the Annual Water Report in-house.
- Produced a Parking Permit Sale flyer.
- Evaluated the leased line versus wireless SCADA system.
- Prepared internal control procedures in response to new auditing standards.
- Prepared a depository bank services Request for Proposal.
- Prepared Policy and Procedures for investment, treasurer's report and revenue and expenditure reports.
- Obtained the GFOA financial reporting award and the budget award.
- Completed the State of Illinois TIF report in-house.
- Conducted a Utility Tax audit.
- Implemented statement water and sewer bills.
- Implemented the Government Accounting Standards Board Statement No. 45 addressing other post-employment benefits.
- Amended procedures to approve Paid in Advance warrant payments at each Board meeting.
- Developed a new purchasing policy.
- Adjusted ambulance fee structures to reflect Medicare reimbursements.
- Approved the 2008 Tax Levy and Abatement ordinances.

VII. SUPPORT AND ENHANCE STAFF TRAINING AND SERVICE CAPACITY

- Three Development Commission members attended a Planning Commission workshop sponsored by the Chicago Metropolitan Agency for Planning.
- Participated in the 2010 Census Local Update of Census Address (LUCA) program.
- Completed a telephone system upgrade.
- Implemented voice mail capabilities for Finance and Water Billing personnel.
- Participated in a NICOR Gas franchise agreement working group.
- Monitored the AT&T Project Lightspeed video service.
- Completed the IRMA regulatory review visit.
- Adopted Village Board Rules of Procedure.

- Undertook an ergonomic assessment of administrative support personnel.
- Hired 8 full-time employees and 22 part-time hires.
- Completed training to allow in-house changes to the Village's web site.
- Completed a Virtual Private Network (VPN) providing remote access.
- Expanded Blackberry capabilities.
- Replaced 20 aging desktop PCs.
- Combined DSL lines for greater reliability.
- Trained staff to provide in-house website information amendment.
- Upgraded network infrastructure and replaced aging servers.
- Initiated implementation of a new mail server.
- Created a website to allow payments from remote locations.
- Implemented a computer user group.
- Reviewed Enterprise Resource Planning (ERP) software systems towards replacement of the Village's computer software.
- Added a Finance Counter HiLighter section.
- Installed a second cash register at the front counter.
- Purchased a hand-held device to input water billing payments.
- Implemented a system to allow water and sewer payments at off-site locations (e.g. Dino's Food).
- Initiated the sale of commuter parking permits at the train station each month.
- Revised cash drawer procedures including accepting cash at the Community Development Department.
- Developed a process to utilize laser checks for payroll and accounts payable.
- Established WIFI internet connectivity at Fire Station #1 & #2.
- Migrated Firehouse software to the SQL server.
- Migrated department policies to SharePoint.hpil.
- Eight police officers completed driver training programs.
- Amended the Investigative Aide position.
- Created a new Records Division Supervisor position.
- Trained personnel in the mobile crash reporting system.
- Modified public information handouts to reflect revised codes.
- Trained Water Billing Service Representatives to perform daily update, billing updates and bill printing. These tasks previously were performed by IT staff.
- Implemented a procedure to print the final water and sewer billing prior to the issuance of a Real Estate Transfer Tax.
- Held an Employee Recognition Dinner.

FY'10 VILLAGE BOARD GOALS

- I. MAINTAIN AND ENHANCE PUBLIC SAFETY.**
- II. ENHANCE AND MAINTAIN THE PROPERTY VALUES AND VILLAGE APPEARANCE AS A QUALITY COMMUNITY.**
- III. STRENGTHEN COMMUNITY INVOLVEMENT AND PARTICIPATION.**
- IV. PURSUE ECONOMIC DEVELOPMENT AS A STRATEGY FOR THE FUTURE.**
- V. MAINTAIN AND ENHANCE VILLAGE INFRASTRUCTURE.**
- VI. PRESERVE FINANCIAL STABILITY AND REDUCE RELIANCE UPON PROPERTY TAX.**
- VII. SUPPORT AND ENHANCE STAFF TRAINING AND SERVICE CAPACITY.**
- VIII. SUPPORT ENVIRONMENTAL ISSUES**

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2010

Fund 001 - General Fund

Department 0110 - President & Board of Trustees

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures						
1-12	Salaries-Part Time	\$ 18,000	\$ 20,500	\$ 20,400	\$ 20,400	\$ 20,400
1-42	Social Security	1,377	1,568	1,561	1,561	1,561
Total Personal Services		19,377	22,068	21,961	21,961	21,961
2-11	Office Supplies	792	2,225	1,700	2,100	1,700
2-13	Memberships/ Subscriptions	41,093	39,654	48,915	42,000	46,330
2-27	Materials & Supplies	156	2,510	1,200	500	900
2-99	Miscellaneous Expen.	-	-	50	-	50
Total Commodities		42,041	44,389	51,865	44,600	48,980
3-12	Postage	202	136	175	1,395	190
3-61	Consulting Services	630	656	500	-	10,000
3-62	Legal Services	10,882	7,800	7,425	8,100	8,096
3-71	Schools/Conf/Meetings	4,836	7,728	12,359	4,950	11,623
3-72	Transportation	170	1,946	2,875	980	2,475
3-91	Special Events	-	72	100	100	100
Total Contractual Services		16,720	18,338	23,434	15,525	32,484
Total Operating Expenditures		78,138	84,795	97,260	82,086	103,425
Total President & Board of Trustees		\$ 78,138	\$ 84,795	\$ 97,260	\$ 82,086	\$ 103,425

120 – VILLAGE CLERK – ADMINISTRATION



VILLAGE CLERK

120 - ADMINISTRATION

GOALS

The goals of the Village Clerk's Office are to continue to create and maintain accurate records and files of all Village documents; to index all of the records and maintain a comprehensive Records Management Program; to comply with the Public Information Act by providing information requested by the public and Village departments in a competent manner; to strive to improve job knowledge of staff members; to maintain good working relationships with the staff, the media, and legislative bodies.

DESCRIPTION OF FUNCTIONS

The Village Clerk is, by statute, the keeper of the official records of the municipality and as such, is responsible for maintaining accurate records of the proceedings of the President and Board of Trustees. The Village Clerk maintains a file of ordinances, resolutions, bonds, contracts and agreements, which are part of the official records of the Village. Legal publications for the Village such as public hearings, notices of annexation, etcetera, are published by the Village Clerk; all documents are recorded in their respective counties as required. The Village Clerk is the local Election Official and is Deputy Registrar for voter registration in both Cook County and DuPage County. The Village Clerk is responsible for issuance of solicitor's permits and is required to maintain complete records of same. The Clerk also serves as secretary to the Liquor Commission, recording the proceedings of the Commission and maintaining a complete record of each license, issuing all licenses as directed by the Commission. In addition, the Village Clerk's Office provides research and copies of documents as required by other departments and/or the public. The Village Clerk is also responsible for Freedom of Information requests, responding in a timely manner, within seven workdays. The Village Clerk maintains an up-to-date municipal code and prepares the weekly calendar of meetings.

2008 – 2009 OBJECTIVES AND ACCOMPLISHMENTS

VII. Support and Enhance Staff Training and Service Capacity.

1. Image and index clerk's documents utilizing the Munimetrix Imageflo Lite software. (First through fourth quarters)

Completed. Completed for calendar year 2008.

2. Provided updates to the Municipal Website. (First through fourth quarters)

Completed. Completed for calendar year 2008.

2009 - 2010 OBJECTIVES

VII. Support and Enhance Staff Training and Service Capacity.

1. Image and index clerk's documents utilizing the Munimetrix Imageflo Lite software. (First through fourth quarters)

2. Provide updates to Municipal website. (First through fourth quarters)

3. Attend newly elected clerks seminar. (First quarter)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2010

Fund 001 - General Fund

Department 0120 - Village Clerk

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures						
1-11	Salaries-Regular	\$ 59,036	\$ 64,177	\$ 66,148	\$ 67,253	\$ 59,196
1-12	Salaries-Part Time	\$ -	\$ -	\$ -	\$ -	\$ 3,500
1-41	State Retirement	5,622	6,261	7,091	6,962	6,274
1-42	Social Security	4,135	4,686	5,259	5,275	4,995
1-44	Employee Insurance	5,024	5,064	5,262	6,622	3,418
Total Personal Services		73,817	80,188	83,760	86,112	77,383
2-11	Office Supplies	347	28	375	800	500
2-13	Memberships/Subscriptions	284	369	395	130	515
Total Commodities		631	397	770	930	1,015
3-12	Postage	528	649	800	750	800
3-36	Maintenance Agreements	830	880	900	899	900
3-62	Legal Services	415	340	500	500	700
3-67	Legal Publications	7,836	6,168	8,000	8,000	8,000
3-70	Binding & Printing	4,730	7,741	6,000	10,500	10,500
3-71	Schools/Conf/Meetings	585	616	885	600	1,835
3-72	Transportation	-	4	165	50	190
Total Contractual Services		14,924	16,398	17,250	21,299	22,925
Total Operating Expenditures		89,372	96,983	101,780	108,341	101,323
Total Village Clerk		\$ 89,372	\$ 96,983	\$ 101,780	\$ 108,341	\$ 101,323

135 – ENVIRONMENTAL COMMITTEE



PRESIDENT AND BOARD OF TRUSTEES

0135 – ENVIRONMENTAL COMMITTEE

GOALS

The goal of the Environmental Committee is to review and provide direction on items relating to environmental issues affecting the Village, its residents, and businesses.

DESCRIPTION OF FUNCTIONS

To present information and programs concerning environmental issues that affect the Village, its residents, and businesses; to create new or coordinate existing environmental programs suitable for achieving the goals of this committee; to cooperate with local, state, and national public and private agencies and individuals who are working on environmental programs; to provide advice to the Village President and Board of Trustees on environmental issues and programs; to recommend to the Village President and Board of Trustees such programs and staffing as may be appropriate to achieve the goals of this committee; and to complete projects assigned by the Village President or designated Trustee on environmental issues or programs.

2008 - 2009 OBJECTIVES AND ACCOMPLISHMENTS

VIII. Support Environmental Issues

1. Review of items listed in the "Greenest Region Compact of Metropolitan Chicago" prepared by the Metropolitan Mayors Caucus. (Second quarter)

Village has adopted plan and distributed Compact Fluorescent Light (CFL) bulbs. To date, 9,000 light bulbs have been distributed to residents.

2. Host a recycling event in the Village. (Second quarter)

To date, 20,000 pounds of electronics have been collected at our recycling location and the light bulb recycling began January 5, 2009.

3. Provide information at Village events. (Ongoing)

Committee manned a booth at the Family Fest and at the Art Festival to distribute information to residents.

2009 – 2010 OBJECTIVES

VIII. Support Environmental Issues

1. Investigate hosting a recycling event (lawn equipment and gas can turn in). (Third quarter)
2. Work with other organizations to sell rain barrels. (First quarter)
3. Continue to provide information at Village events. (First through fourth quarters)
4. Continue with light bulb and electronics recycling. (First through fourth quarters)
5. Develop a web page link on Village web site. (First quarter)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2010

Fund 001 - General Fund

Department 0135 - Environmental Committee

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures						
	2-11 Office Supplies	\$ -	\$ -	\$ 50	\$ 40	\$ 50
	2-13 Memberships/Subscriptions	-	-	550	-	250
	Total Commodities	-	-	600	40	300
	3-12 Postage	-	-	100	-	-
	3-71 Schools/Conf/Meetings	-	-	900	450	450
	3-91 Special Events	-	-	5,000	2,300	3,000
	Total Contractual Services	-	-	6,000	2,750	3,450
	Total Operating Expenditures	-	-	6,600	2,790	3,750
	Total Environmental Committee	\$ -	\$ -	\$ 6,600	\$ 2,790	\$ 3,750

160 – CULTURAL INCLUSION AND DIVERSITY COMMITTEE



PRESIDENT AND BOARD OF TRUSTEES

160 – CULTURAL INCLUSION AND DIVERSITY COMMITTEE

GOALS

The goals of the Cultural Inclusion and Diversity Committee are to foster and promote understanding, mutual respect, cooperation, and positive relations between and among all residents of the Village; to create a sense of shared community among residents; and to affirm the value of each resident. The committee will act as a catalyst in promoting social harmony in the Village and help deter, through educational and action programs, prejudice, discrimination, and intolerance.

DESCRIPTION OF FUNCTIONS

The functions of the Cultural Inclusion and Diversity Committee are to assist the members of our community in any way possible by identifying cultural and social service needs of the residents of the Village and working with existing entities to address these needs in the most meaningful way. The Cultural Inclusion and Diversity Committee will work closely with all community groups, local businesses and other public agencies in promoting a better understanding and tolerance for inclusion and diversity within the community by establishing and promoting programs that serve to educate and bring the community together.

2008 - 2009 OBJECTIVES AND ACCOMPLISHMENTS

III. Strengthen Community Involvement and Participation

1. To hold a celebration of peace in honor of Dr. Martin Luther King, Jr. (Fourth quarter)
To be completed. Event is tentatively scheduled for February 22nd at Evangel Church.
2. To hold a family-oriented multicultural event celebrating all heritages. (Fourth quarter)
To be completed. Event is targeted for April 2009.
3. To create a revolving poster display providing awareness and celebrating diversity and inclusion. (Third quarter)
Ongoing. Posters honoring Martin Luther King, Jr. and African-American History month have been ordered.

2009 - 2010 OBJECTIVES

III. Strengthen Community Involvement and Participation

1. To continue the revolving poster display providing awareness and celebrating diversity and inclusion. (First quarter)
2. To hold an early afternoon event in June showcasing the services offered by the various County, Township and other agencies serving Hanover Park residents. (First quarter)
3. To hold an event in September celebrating National Hispanic Heritage month. (Second quarter)
4. To hold a December Symposium on Strengthening the Family that will focus on prevalent issues facing Hanover Park residents. (Third quarter)
5. To provide supporting sponsorship to the Illinois Commission on Diversity & Human Relations Annual Martin Luther King, Jr. Remembrance and Celebration. (Third quarter)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2010

Fund 001 - General Fund

Department 0160 - Cultural Inclusion and Diversity Committee

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures						
	2-11 Office Supplies	-	-	-	260	260
	2-13 Memberships/Subscriptions	-	-	-	500	500
	Total Commodities	-	-	-	760	760
	3-12 Postage	-	-	-	180	175
	3-71 Schools/Conf/Meetings	-	-	-	-	1,300
	3-72 Transportation	-	-	-	-	116
	3-91 Special Events	-	-	-	2,560	2,815
	Total Contractual Services	-	-	-	2,740	4,406
	Total Operating Expenditures	-	-	-	3,500	5,166
	Total Cultural Inclusion and Diversity Committee	-	-	-	3,500	5,166

165 – SISTER CITITES COMMITTEE



PRESIDENT AND BOARD OF TRUSTEES

165 - SISTER CITIES COMMITTEE

GOALS

The goal of the Sister Cities Committee is to foster knowledge and understanding between the people of the Village and the people of other nations' cities.

DESCRIPTION OF FUNCTIONS

The functions of the committee are to promote, advance and publicize local, state, and national Sister Cities programs. The committee acts to support international municipal cooperation through aid and education.

2008 - 2009 OBJECTIVES AND ACCOMPLISHMENTS

III. Strengthen Community Involvement and Participation.

1. Award three scholarships to students in Cape Coast Ghana. (First quarter)

Completed. Scholarships were presented during the May 2008 visit to Cape Coast.

2. Assist with Cape Coast Hanover Park School students' general needs. (First through fourth quarters)

Ongoing. The committee continues to find areas to assist with students general needs.

3. Travel to Cape Coast, Ghana to continue cultural, educational and infrastructure information exchanges. (Second quarter)

Completed. Some committee members and other guests traveled to Cape Coast in May of 2008.

4. Purchase new presentation materials to promote Sister City activities and encourage membership. (First through fourth quarters)

Completed. Designed a presentation of the most recent trip to Cape Coast including still photos and video clips. The presentation was viewed by the Village Board in conjunction with Irene Johnson Day.

VII. Support and Enhance Staff Training and Service Capacity.

5. Attend local and regional Sister City Conferences. (First and fourth quarters)

Ongoing. Committee members will attend the Illinois State Conference in April of 2009.

ADDITIONAL ACCOMPLISHMENTS

1. Several committee members attended the International Sister City Conference held in Kansas City July 2008.

2. Attended and presented at the African Global Sister City Foundation Convention in Africa.

3. Participated in the 50th Anniversary parade.

4. Manned a Sister City Committee booth at the 50th Anniversary Family Festival.

5. Meeting with the principal at Hanover Highlands to discuss pursuing a relationship between Hanover Highlands and the Hanover Park Primary School in Cape Coast.

6. Donated Ghana, An African Portrait Revisited books to the local libraries in appreciation of their support of Sister City programs.
7. Delivered pen pal letters to the children in Ghana during the May trip.
8. Included an article on the Cape Coast Castle for the February HiLighter in honor of Black History Month.

2009 - 2010 OBJECTIVES

III. Strengthen Community Involvement and Participation.

1. Award three scholarships to students in Cape Coast Ghana. (First quarter)
2. Assist with Cape Coast Hanover Park School students' general needs. (First through fourth quarters)
3. Explore grants or alternative funding that support Sister City activities. (First through fourth quarters)
4. Travel to Cape Coast, Ghana to continue cultural, educational and infrastructure information exchanges. (Second quarter)

VII. Support and Enhance Staff Training and Service Capacity.

4. Attend local and regional Sister City Conferences. (First and fourth quarters)

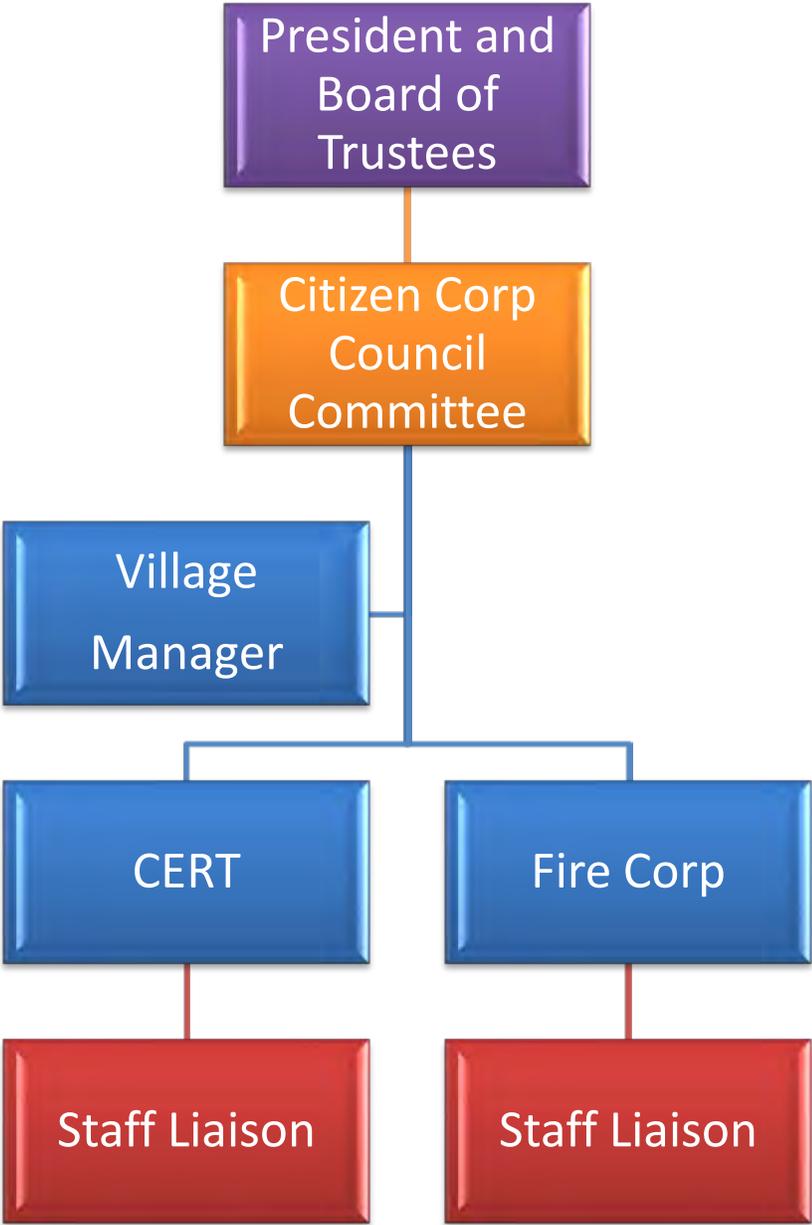
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2010

Fund 001 - General Fund

Department 0165 - Sister Cities Committee

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures						
	2-11 Office Supplies	\$ -	\$ -	\$ 60	\$ 30	\$ 60
	2-13 Memberships/Subscriptions	515	544	600	545	600
	Total Commodities	515	544	660	575	660
	3-12 Postage	46	9	75	40	75
	3-71 Schools/Conf/Meetings	780	1,046	1,175	1,075	1,175
	3-91 Special Events	(4)	4,553	2,260	2,200	710
	Total Contractual Services	822	5,608	3,510	3,315	1,960
	Total Operating Expenditures	1,337	6,152	4,170	3,890	2,620
	Total Sister Cities Committee	\$ 1,337	\$ 6,152	\$ 4,170	\$ 3,890	\$ 2,620

170 – CITIZEN CORP COUNCIL COMMITTEE



PRESIDENT AND BOARD OF TRUSTEES

170 - CITIZEN CORPS COUNCIL COMMITTEE

GOALS

The goals of the Citizen Corps Council are to match the needs of first responders with the skills and abilities of volunteers, educate the public on safety in an effort to help citizens take an active role in protecting themselves from harm, spearhead efforts to offer citizens new and existing volunteer opportunities, promote Citizen Corps programs and activities throughout the Village, and identify innovative practices that can be replicated in other communities.

DESCRIPTION OF FUNCTIONS

The Citizen Corps Council responsibilities include:

1. Promoting the Village's programs available to Hanover Park citizens who wish to volunteer their time and services.
2. Providing recommendations and guidance regarding volunteer programs related to emergency management and Homeland Security.

2008 – 2009 OBJECTIVES AND ACCOMPLISHMENTS

VII. Support and Enhance Staff Training and Service Capacity

1. Hold twelve (12) Monthly CERT training sessions. (First through fourth quarters)
Completed.
2. Schedule and conduct periodic Fire Corp training sessions. (First through fourth quarters)
Completed.
3. Identify and train additional CERT Basic Training Instructors. (Second quarter)
Completed. The police department member was trained as a CERT instructor.

ADDITIONAL ACCOMPLISHMENTS

1. CERT members were utilized for traffic control and direction at the 50th Anniversary Family Festival.
2. CERT members were role players during the Police Department's Rapid Deployment Training Exercise at Elsie Johnson School.

2009– 2010 OBJECTIVES

III. Strengthen Community Involvement and Participation

1. Conduct two CERT seven week training programs. (First and third quarters)
2. Maintain a database of all trained CERT members. (Fourth quarter)

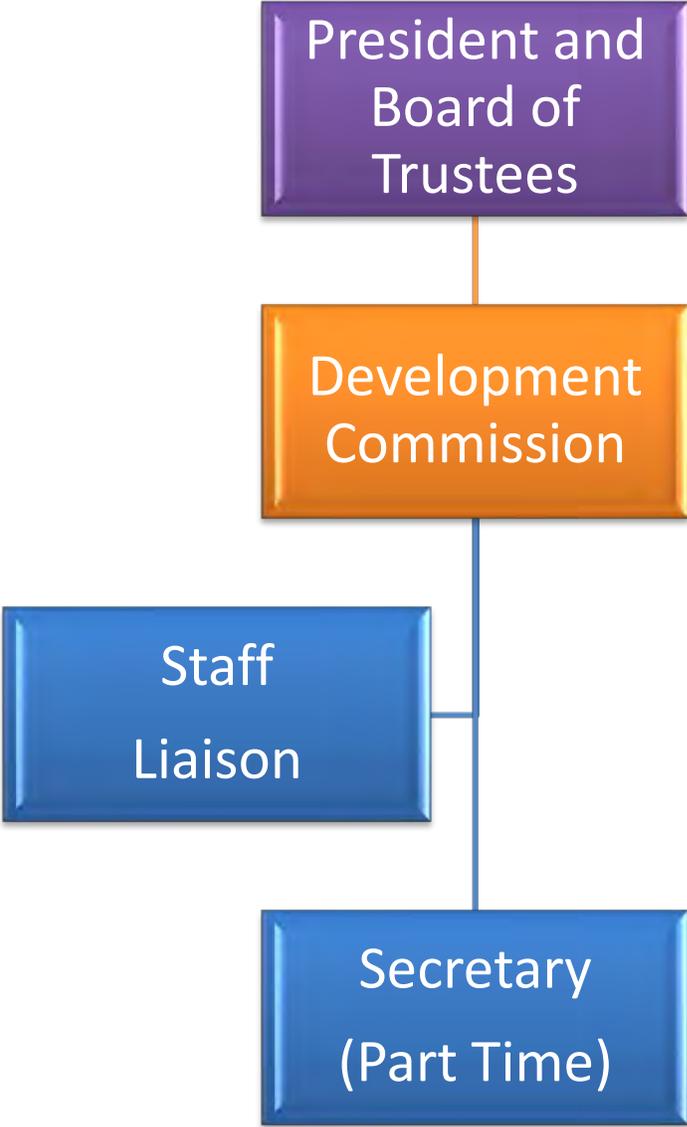
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2010

Fund 001 - General Fund

Department 0170 - Citizens Corp Council

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures						
2-11	Office Supplies	\$ -	\$ -	\$ 200	\$ 104	\$ 200
2-13	Memberships/ Subscriptions	-	-	200	-	200
2-14	Books/Publications/Maps	-	-	50	-	50
2-23	Communications Parts	-	-	-	-	3,750
2-27	Materials & Supplies	-	-	250	130	1,500
2-31	Uniforms	-	-	-	-	150
2-34	Small Tools	-	-	100	-	100
Total Personal Services		-	-	800	234	5,950
3-12	Postage	-	-	200	104	200
3-71	Schools/Conf/Meetings	98	-	400	-	5,524
Total Contractual Services		98	-	600	104	5,724
Total Operating Expenditures		98	-	1,400	338	11,674
Total Citizen Corp Council		\$ 98	\$ -	\$ 1,400	\$ 338	\$ 11,674

180 – DEVELOPMENT COMMISSION



PRESIDENT AND BOARD OF TRUSTEES

180 - DEVELOPMENT COMMISSION

GOALS

The goals of the Development Commission are to create and maintain the Comprehensive Plan for the Village to provide long-term policy direction, to review all proposed developments and subdivisions in a timely and professional manner and provide thorough and concise recommendations to the Village Board, to conduct public hearings on all petitions for zoning variations, special uses, planned unit developments, rezonings (zoning map amendments), text amendments, and comprehensive plan amendments. All petitions are considered in a fair and equitable manner, in accordance with the established standards and ordinances.

DESCRIPTION OF FUNCTIONS

Prepare and recommend to the Village Board a comprehensive plan for present and future development of the Village, review all subdivisions, zoning requests and proposed developments to insure conformance with the comprehensive plan, zoning and subdivision regulations. Review and recommend revisions to the Comprehensive Zoning Ordinance and review decisions of the Zoning Administrator. Review and interpret the Zoning Ordinance and make recommendations on petitions for variations from the provisions of the Zoning Ordinance.

2008 – 2009 OBJECTIVES AND ACCOMPLISHMENTS

IV. Pursue Economic Development as a Strategy for the Future.

1. To evaluate and provide recommendations to the Village Board regarding current and proposed Village Center and TIF #3 development proposals. (First through fourth quarters)

Ongoing. A proposal could arise from the former Lake Street Station project.

2. To evaluate and provide recommendations to the Village Board regarding development in TIF #4. (First through fourth quarters)

Ongoing. A number of projects are poised to be heard by the Development Commission in TIF #4, possibly during the fourth quarter.

VII. Support and Enhance Staff Training and Service Capacity.

3. To seek additional training opportunities as they present themselves. (First through fourth quarters)

Ongoing.

2009 - 2010 OBJECTIVES

IV. Pursue Economic Development as a Strategy for the Future.

1. Continuing to evaluate and provide recommendations to the Village Board regarding current and proposed Village Center and TIF #3 development proposals. (First through fourth quarters)

2. To evaluate and provide recommendations to the Village Board regarding development in TIF #4. (First through fourth quarters)

3. To provide support in the Village's efforts in the new Comprehensive Plan and Zoning Code rewrite. (First through fourth quarters)

VII. Support and Enhance Staff Training and Service Capacity.

4. To seek additional training opportunities as they present themselves. (First through fourth quarters)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2010

Fund 001 - General Fund

Department 0180 - Development Commission

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures						
1-21	Salaries-Overtime	\$ 222	\$ 212	\$ 750	\$ 250	\$ 750
1-41	State Retirement	23	21	75	25	75
1-42	Social Security	17	16	58	19	58
Total Personal Services		262	249	883	294	883
2-11	Office Supplies	82	-	150	150	150
2-13	Memberships/Subscriptions	157	-	160	160	160
2-14	Books/Publications/Maps	-	-	305	305	305
2-99	Miscellaneous Expen.	-	6	50	50	50
Total Commodities		239	6	665	665	665
3-12	Postage	254	65	300	60	300
3-71	Schools/Conf/Meetings	-	240	375	150	375
Total Contractual Services		254	305	675	210	675
Total Operating Expenditures		755	560	2,223	1,169	2,223
Total Development Commission		\$ 755	\$ 560	\$ 2,223	\$ 1,169	\$ 2,223

195 – HANOVER PARK CONECT COMMITTEE

(Committee on Networking Education and Community Teamwork)



PRESIDENT AND BOARD OF TRUSTEES

195 - CONECT COMMITTEE

GOALS

The goal of the Committee on Networking, Education and Community Teamwork (CONECT) is to strengthen the Village's business community by encouraging retention and expansion of existing businesses in the community. Where possible, CONECT also encourages efforts to attract new businesses to the Village. These efforts strengthen the Village's economic base while facilitating networking opportunities for the business community.

DESCRIPTION OF FUNCTIONS

The CONECT Committee's responsibilities include promoting the Village's business opportunities through events and activities. CONECT also reviews and updates materials, such as the Village's business directory, which advertises businesses in the Village. CONECT also facilitates formal and informal networking opportunities at various Village functions and meetings with representatives of the business community. Specifically, CONECT coordinates the following programs and activities on an ongoing basis.

Coordinating and hosting annual activities promoting Hanover Park and encouraging networking among local businesses including Mayor's Choice Business Award Program and activities such as business or developer breakfast programs.

Continuing outreach and public relations with residential and commercial real estate community by hosting the annual Real Estate Luncheon and Seminar to continue enhancement of the Village's image. This has proven successful with a continued rise in residential sales prices in the Village.

Providing recommendations and guidance regarding business retention and attraction activities. Staff continues to work with CONECT regarding development updates and potential business retention, expansion, and attraction proposals.

A protracted attempt to merge with the Streamwood Chamber of Commerce ultimately led to the formation of the Hanover Park Chamber of Commerce. This new entity has created a bit of an identity crisis for CONECT and they struggle to decide which programs to continue and which should be turned over to the Chamber. Fiscal Year '10 marks the third official year of a financial assistance package to the Chamber.

2008 – 2009 OBJECTIVES AND ACCOMPLISHMENTS

III. Strengthen Community Involvement and Participation

1. Host a Realtor Luncheon event to showcase development opportunities in Hanover Park. (Fourth quarter)

Planned for April 2009.

2. Host a Business Breakfast event for the purpose of discussing mutual concerns, business attraction and retention activities. (Second quarter)

This event was ceded to the Chamber for this fiscal year. However, interest was expressed about hosting this event again in Fiscal Year 2010.

3. To assist with a 50th Anniversary event. (Second quarter)

Several committee members volunteered for the 50th Anniversary event in August.

4. To host an "After-Hours" event. (Fourth quarter)

Ongoing. Committee is searching for an opportunity to host an "After-Hours" event.

IV. Pursue Economic Development as a Strategy for the Future.

5. Work with Chamber entity to promote economic activity and visibility in Hanover Park. (First through fourth quarters)

Ongoing. Committee has established a marketing sub-committee to further this endeavor.

6. Assist, where necessary, in implementing the Retail Recruitment Program. (First through fourth quarters)

Ongoing. The marketing effort being established by CONECT can be incorporated into the Retail Recruitment Program being led by Rand Haas.

2009 – 2010 OBJECTIVES

III. Strengthen Community Involvement and Participation

1. To host a Realtor Luncheon event to showcase development opportunities in Hanover Park. (Fourth quarter)
2. To host a Business Breakfast event for the purpose of discussing mutual concerns, business attraction and retention activities. (Second quarter)
3. To sponsor an “After-Hours” event through the Chamber of Commerce. (Third quarter)

IV. Pursue Economic Development as a Strategy for the Future.

4. Work with Chamber to promote economic activity and visibility in Hanover Park. (First through fourth quarters)
5. Have marketing sub-committee develop plan to “brand” Hanover Park for use in a marketing campaign. (First through fourth quarters)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2010

Fund 001 - General Fund

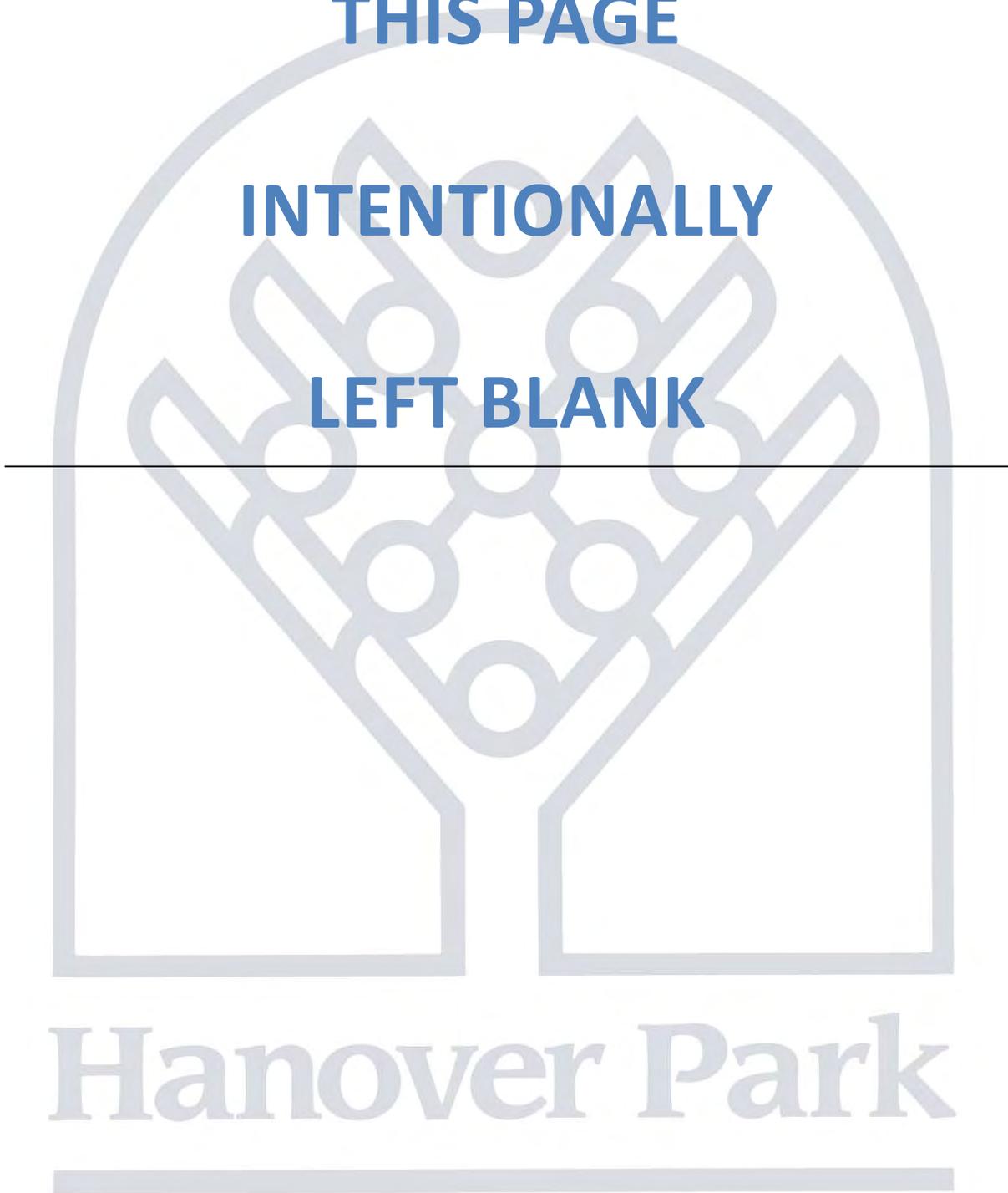
Department 0195 - Hanover Park CONECT Committee

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures						
2-11	Office Supplies	\$ 60	\$ 516	\$ 950	\$ 600	\$ 700
2-13	Memberships/Subscriptions	-	545	350	525	525
2-99	Miscellaneous Expenses	-	-	50	25	50
Total Commodities		<u>60</u>	<u>1,061</u>	<u>1,350</u>	<u>1,150</u>	<u>1,275</u>
3-12	Postage	625	827	1,200	600	1,200
3-61	Consulting Services	-	30,000	55,000	55,000	15,000
3-71	Schools/Conf/Meetings	-	-	100	-	-
3-91	Special Events	5,483	4,148	12,100	5,000	8,400
Total Contractual Services		<u>6,108</u>	<u>34,975</u>	<u>68,400</u>	<u>60,600</u>	<u>24,600</u>
Total Operating Expenditures		<u>6,168</u>	<u>36,036</u>	<u>69,750</u>	<u>61,750</u>	<u>25,875</u>
Total Hanover Park CONECT Committee		<u>\$ 6,168</u>	<u>\$ 36,036</u>	<u>\$ 69,750</u>	<u>\$ 61,750</u>	<u>\$ 25,875</u>

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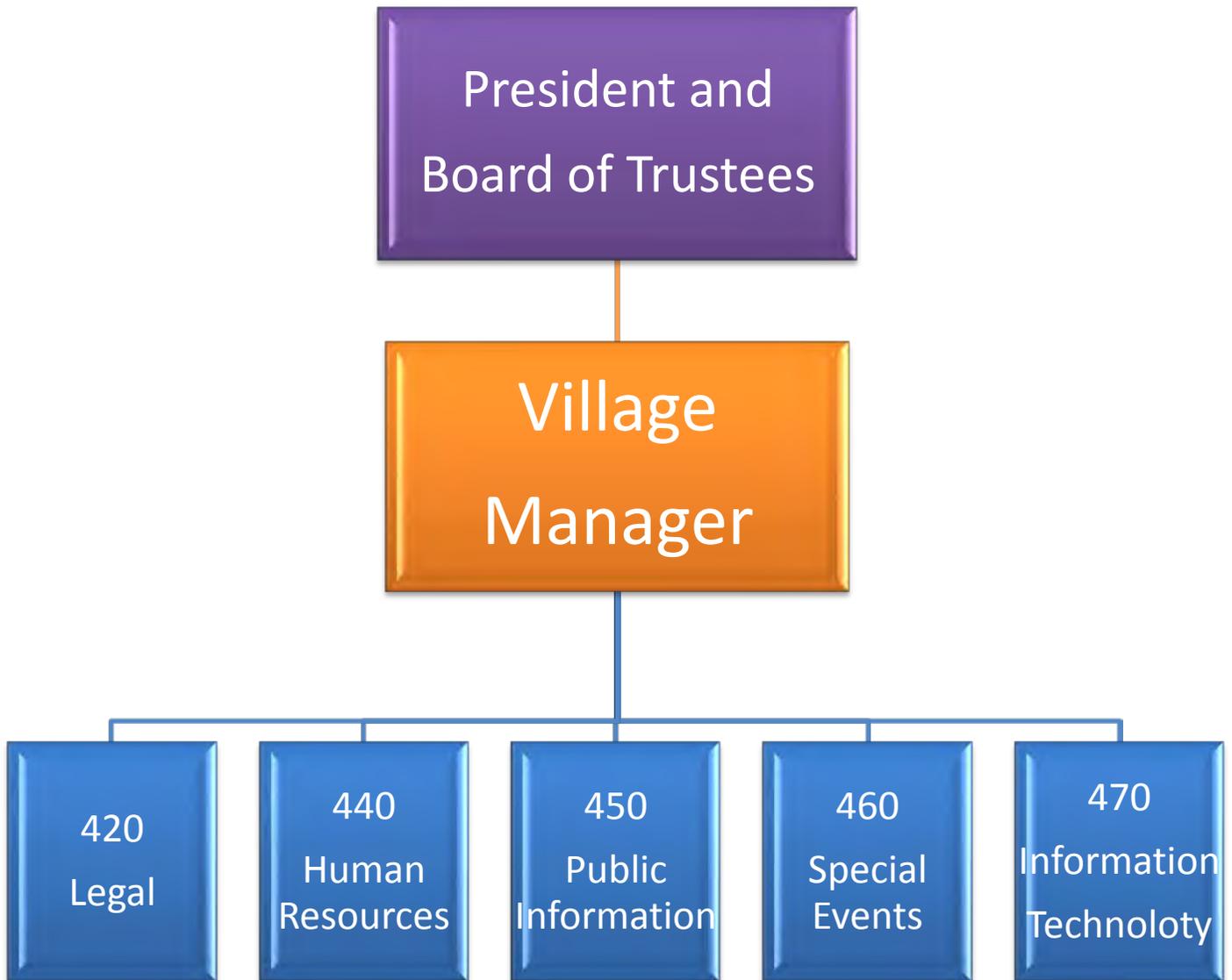
ADMINISTRATIVE SERVICES

Cost Control Centers

Village Manager	0410
Legal Department	0420
Human Resources Department	0440
Public Information	0450
Special Events	0460
Information Technology	0470

Hanover Park

ORGANIZATION OF ADMINISTRATIVE SERVICES



410 – VILLAGE MANAGER



VILLAGE MANAGER 410 - ADMINISTRATION

GOALS

The goal of the Village Manager's Office is to provide professional management of the Village operations and continually strive to improve the efficiency and effectiveness of all municipal services through the careful selection and maintenance of a qualified workforce. This means greater productivity, effective policy implementation, improved financial conditions, policy alternatives, public relations and increased communication between all levels of government.

The goal of the Risk Management Program is to provide adequate resources and coordination for the servicing and payment of claims for all Village insurance programs which include workers' compensation, automobile, property and liability insurance.

DESCRIPTION OF FUNCTIONS

The Village Manager provides the day-to-day administrative functions necessary for the professional management of the Village. The Manager provides recommendations, options, and evaluations to the Village Board for their selection and direction. The Village Manager evaluates municipal services performed by each department and assures the effective and efficient delivery of municipal services in accordance with fiscal restraint and Board policies. The Manager responds to citizen inquiries and acts as a liaison between special interest groups and other governmental units and the elected officials of the Village.

The Village became a member of the Intergovernmental Risk Management Agency (IRMA) on May 1, 1995. IRMA is a public entity risk pool whose members are Illinois municipalities. IRMA manages and funds first-party property losses, third party claims, workers' compensation claims and public officials' liability claims of its member municipalities. The annual contribution to IRMA is based on eligible revenue as defined in the bylaws of IRMA; assessment factors based on past member experience and the funding need for the membership year. To improve risk management throughout the Village, a Safety Committee was established in June 1996.

The Village Manager's Office coordinates the following programs, contracts, and activities on an ongoing, recurring basis:

- Provide timely emergency notification to Elected Officials regarding events that may affect Village residents or generate local media coverage.
- Provide a weekly update of information from the past week of Village and departmental activity.
- Provide timely responses to Elected Official inquiries and share said responses with all Elected Officials.
- Implement and administer a service request system which responds to resident, Elected Official call-in and Elected Official inquiries.
- Oversee and direct the day-to-day operation of the Village.
- Prepare the Annual Village Budget.
- Appoint Village employees.
- Monitor staffing and make adjustments as necessary.
- Oversee municipal building and facility use and expansion issues.
- Administer the residential and commercial refuse collection and disposal contracts and respond to service inquiries and concerns in a timely manner.

- Administer the garbage and refuse collection and disposal contracts for SSA #3 -Astor Avenue apartments and SSA #4 - Mark Thomas/Leslie Lane apartments.
- Administer the Cable Television Franchise Agreement which includes issues such as cable television service, Internet access service, local telephone service and responding to all service inquiries and concerns.
- Administer the Utility Franchise Agreements that include oversight of ComEd Company, which provides electric service, and NICOR Gas, which provides natural gas service to Village residents.
- Regulate the use, construction and restoration of public right-of-way areas by utility companies throughout the Village.
- Monitor State of Illinois legislation impacting municipalities.
- Oversee activities at the Mallard Lake Landfill.
- Coordinate the acquisition of new office furniture for employees on an as needed basis.
- Provide insurance coverage and implement safety programs through the Intergovernmental Risk Management Agency (IRMA). This includes the establishment of safety committees, review of safety policies, monthly self-inspection programs, coordinate IRMA training programs, participate in the IRMA organization and comply with the Member Service Plan directives outlined in the Management Assistance Program.
- Coordinate all aspects of Village telecommunications including the telephone system, voicemail system, call accounting system, NEXTEL telephones, pagers and monitor all billing issues.
- Oversee the development of the Village Bike Path System.
- Act as a liaison to the US Department of Commerce with all census activities. Said activities include annual boundary and annexation surveys, participation in census local review programs, dissemination of census information and participation in the decennial census operations.
- Oversee the Village streetlight system including billings and installation.
- Oversee the implementation of the Village Adopt-A-Highway Program.
- Participate in the Tree City USA recognition program.
- Administer the lease agreements with telecommunication providers that have facilities located at Village water towers and other Village-owned land.
- Administer the contract for mosquito control and also oversee the activities provided by the Northwest Mosquito Abatement District.
- Coordinate the Village Banner Program.
- Oversee activities of the Emergency Service Disaster Agency (ESDA) and coordinate critical incident response training for all Village departments in the event of a major disaster or required emergency response.
- Update the Village agenda database, which tracks all activities and actions taken at Village Board meetings.
- Oversee the development of technological improvements with the Village computer system.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2004	2005	2006	2007	2008
Number of Cable Television Complaints	35	35	30	22	16
Number of Local Telephone Service Complaints	5	0	2	1	2
Number of High-Speed Internet Service Complaints	5	1	2	1	0
Number of Garbage/Refuse Collection Complaints	54	74	75	27	20
Tons of Recyclable Material Collected	2,610.16	2,553.28	2,325.56	2,151.59	2,124.88
Cubic Yards of Garbage and Refuse Collected	28,958	26,468	27,509	29,451	29,401
Cubic Yards of Yardwaste Collected	2,826	2,832	3,369	2,443	2,852
Village-Wide Insurance Claims:					
Total Worker Compensation Claims	18	11	24	23	34
Worker Compensation Losses	\$231,261	\$215,708	\$368,666	\$132,642	\$239,549
All Other Claims (Auto, GL, Property)	29	51	15	17	36
Non-Worker Compensation Losses	\$70,527	\$308,271	\$31,081	\$31,507	\$76,770
Total Claims	47	62	39	40	70
Total Losses	\$301,788	\$523,979	\$399,747	\$164,149	\$316,319
Administration Departments/Divisions Insurance Claims:					
Total Worker Compensation Claims	0	1	0	0	2
Worker Compensation Losses	\$0	\$12,768	\$0	\$0	\$11,411
All Other Claims	1	2	0	0	1
Non-Worker Compensation Losses	\$366	\$31,255	\$0	\$0	\$0
Total Claims	1	3	0	0	3
Total Losses	\$366	\$44,023	\$0	\$0	\$11,411
Total Expenditures	\$686,749	\$642,309	\$669,622	\$647,786	\$748,556
Cost of Services Per Capita	\$17.94	\$16.78	\$17.49	\$16.92	\$19.56
All Departments⁽³⁾					
Total Expenditures	\$22,037,490	\$22,143,348	\$23,724,026	\$24,728,112	\$25,918,748
Cost of Services Per Capita	\$575.72	\$578.49	\$619.78	\$646.01	\$677.11

⁽³⁾Does not include 5070, 051, 5010

2008 - 2009 OBJECTIVES AND ACCOMPLISHMENTS

1. To present and evaluate Municipal Building and Police Department expansion alternatives. (First through fourth quarters)

Ongoing

- Approved a short-term Police Department expansion plan on May 15, 2008 which included the conversion of the former north garage to a detective area for six police investigators and the

conversion of the former roll-call and crime prevention office to relocate the police records operation.

- Reviewed Statement of Qualifications from five architectural firms for the Police Department, Village Hall and Public Works space needs analysis.
- Approved a Purchase Agreement on August 7, 2008 to acquire the property at 2015 W. Lake Street (Mid America Water Treatment, Inc.) for the future construction on a new Police Department facility.
- Approved a contract with PSA-Dewberry for the design of a new Police Station on September 4, 2008.
- Met with Leopardo Construction to discuss methods for constructing the new Police facility.

2. To continue the Irving Park Road Public Improvement programs. (First through fourth quarters)

Ongoing

- Awarded a contract for the Phase III Irving Park Road Streetscape project to Fawn Landscaping on August 7, 2008.

3. To renegotiate the Commercial Scavenger Franchise Agreements. (First quarter)

Completed

- A new three-year Commercial Scavenger Contract was approved on July 3, 2008. Six commercial scavengers have signed and submitted all the required paperwork to operate in the Village.

4. To renegotiate the SSA #3 Refuse Collection and Disposal Contract. (Second quarter)

Completed

- A five-year contract with Flood Brothers Disposal Company for the collection and disposal of garbage and refuse within the Special Service Area #3-Astor Avenue Apartment Complex was approved on October 2, 2008.

5. To continue participation in the 2010 Census Local Update of Census Addresses (LUCA) Program including an update of the Census Bureau's address list. (First through fourth quarters)

Completed

- Staff continued participation in the 2010 Census Local Update of Census Addresses (LUCA) Program. On April 16, 2008, an updated list of Census addresses was submitted to the Bureau as part of this program. In addition, an updated Boundary and Annexation Survey was also submitted as part of the program.

6. To continue Village-wide economic development efforts. (First through fourth quarters)

Ongoing

- Approved an Economic Incentive Agreement with Insight Enterprises, Inc.
- Approved a Redevelopment Agreement with Bank of America at 1500 Irving Park Road.
- Oversaw the reconstruction of the Suburban Tire facility at 2064 West Lake Street.
- Continued discussion with NuCare Services Corporation for the development of a skilled nursing facility and living center at 2016 West Lake Street.
- Continued an economic development consulting contract with MRH & Associates to attract businesses and commercial development.
- Held ribbon cutting ceremonies for the following business establishments: Atymia Plaza at 2140 Army Trail Road, All About Wireless at 1780 Lake Street, Take Care Health Clinic at 5500 County Farm Road, Go Cool Restaurant at 2020 Army Trail Road, Country Insurance at 5557 County Farm Road, the Greenbrook Montessori School at 1675 Greenbrook Boulevard, and Bank of America at 1500 Irving Park Road.

7. To oversee construction activities of the former Tradewinds Shopping Center located at the northeast corner of Barrington and Irving Park Roads. (First through fourth quarters)

Ongoing

- Oversaw the construction of the new Menard's Super Center Hardware Store and the Bank of America building.
- Held a Grand Opening Ceremony on November 17, 2008 for the Menard's Super Center Hardware Store.
- Met with Charter Bank officials and resolved litigation issues.

8. To renegotiate the Village's franchise agreement with Nicor Gas. (Second quarter)

Ongoing

- Staff met with representatives of the Northwest Municipal Conference and DuPage Mayors and Managers Conference regarding the formation of a working group to create a model natural gas franchise agreement to be approved between municipalities and Nicor Gas.
- Approved an ordinance extending the existing terms of the NICOR Franchise Ordinance on November 6, 2008.

9. To pursue cellular telephone companies for additional installations at Village water tower facilities. (First through fourth quarters)

Ongoing

- Staff has been in contact with Cricket Communications for a potential PCS installation at the Hartmann water tower site. Plan review has been conducted by Village staff and Dixon Engineering. A lease agreement may be approved prior to the end of the Fiscal Year.

10. To implement a telephone system upgrade in the Village Hall and Public Works facilities. (Fourth quarter)

Ongoing

- A contract was awarded for a telephone system upgrade on June 5, 2008. Anticipate completion of the project prior to the end of the fiscal year.

11. To oversee the activities of the Chief Information Officer and the implementation of recommendations outlined in the technology study. (First through fourth quarters)

Ongoing

- An IT Users Group has been established and meets on a monthly basis.

ADDITIONAL ACCOMPLISHMENTS

1. Received Tree City USA recognition for the twenty fourth consecutive year.
2. Monitored the activities of the Northwest Mosquito Abatement District and Clarke Environmental Mosquito Management due to the outbreak of the West Nile Virus and related health concerns.
3. Administered the cable telephone franchise with Comcast and responded to 13 cable television and 2 local phone service resident complaints in Calendar Year 2008.
4. Administered the residential scavenger contract and responded to 14 resident service complaints in Calendar Year 2008.
5. Administered the Leachate Treatment Agreement between the Village and BFI Waste Systems of North America, Inc. Since March 2006 to December, 2008, the Village has treated 16.6 million gallons of leachate and has earned revenues of \$831,643.
6. Provided in-house Village photography services that reduced the need for professional photography services at meetings and ribbon cuttings.

7. Oversaw construction activities at the Morton and Hartmann water towers with SprintCom, Inc. for the expansion of their communication facilities. Reviewed plans for additional antennas at each site and a second amendment to the lease agreements.
8. Administered a contract with Exelon for the purchase of electrical energy for use at Well #3, Well #4, Evergreen water tower and the sewage treatment plant. Authorized a new three-year contract with Exelon and the continued participation in the Northern Illinois Municipal Electric Cooperative (NIMEC) for these four electric accounts.
9. Implemented voicemail capabilities for the finance and water billing personnel. Established departmental voicemail boxes for the main Finance Department line and the Water Billing line which also includes the ability for callers to leave voicemail messages during normal business hours.
10. Held a dedication ceremony for Memorial Park which honors the dedicated public service of former Village Presidents Sonya A. Crawshaw and Irwin A. Bock on June 14, 2008.
11. Developed floor plans and specifications and acquired furniture for the new Investigator's office and new Police Records office in the Police Department.
12. Oversaw the launch of AT&T Project Lightspeed video service. Also approved a Letter of Agreement with AT&T for landscaping improvements at the VRAD sites within Village right-of-way areas.
13. Continued to assist the U.S. EPA, IEPA, Forest Preserve District of DuPage County and BFI Waste Systems of North America, Inc. with the methane gas investigation outside of the Mallard Lake Landfill boundary in the vicinity of Discovery Park and the Hanover/Schick subdivision. Attended bi-weekly meetings to track progress with the methane gas removal alternatives. Reviewed the Nature and Extent Report and also the Corrective Action Report. Hosted a public meeting for the U.S. EPA to explain Mallard Lake Landfill activities to the effected residents.
14. Met with ADT and approved three contracts for wireless equipment fire alarm systems for Fire Station #1, Fire Station #2 and the sewage treatment plant.
15. Implemented a new contract for the Village telephone system channel which includes free calls within the A, B, and C calling areas.

2009-2010 OBJECTIVES

I. Maintain and Enhance Public Safety.

1. To continue the design of a new Police Department facility and evaluate Municipal Building space utilization. (First through fourth quarters)

II. Enhance and Maintain the Property Values and Village Appearance as a Quality Community.

2. To renegotiate the SSA #4 Refuse Collection and Disposal contract. (Second quarter)
3. To discuss policy alternatives regarding the Residential Scavenger contract. (First through fourth quarters)

III. Strengthen Community Involvement and Participation.

4. To continue participation in the 2010 Census Programs. (First through fourth quarters)

IV. Pursue Economic Development as a Strategy for the Future

5. To continue village-wide economic development efforts. (First through fourth quarters)

VI. Preserve Financial Stability and Reduce Reliance upon Property Tax

6. To renegotiate the Village's franchise agreement with Nicor Gas. (Third quarter)
7. To pursue cellular telephone companies for additional installations at water tower facilities. (First through further quarters)

VII. Support and Enhance Staff Training and Service Capacity.

8. To evaluate an antenna system upgrade in the Village Hall to improve cellular communications. (Fourth quarter)
9. To oversee the implementation of recommendations outlined in the technology study. (First through fourth quarters)

RISK MANAGEMENT PROGRAM

2008 – 2009 OBJECTIVES AND ACCOMPLISHMENTS

GENERAL

1. To meet the calendar year 2008 IRMA target frequency and member goals.

Ongoing. The 2008 IRMA targets for frequency is 23 worker compensation claims and 34 non-worker compensation claims for a total of 57 claims. As of 12-31-08, the Village experienced 34 worker compensation claims and 36 non-worker compensation claims for a total of 70 overall claims. The 2008 IRMA targets for experience is \$262,017 for worker compensation losses and \$137,290 for non-worker compensation losses for a total loss goal of \$399,307. As of 12-31-08, the Village experienced \$239,549 of worker compensation losses and \$76,770 of non-worker compensation losses for an overall total of \$316,319 in losses.

2. To implement the directives of the IRMA member service plan.

Ongoing.

3. To develop a Village-wide written Citizen Contact/Service Request Program.

Ongoing.

ADDITIONAL ACCOMPLISHMENTS

1. Completed a regulatory review visit with IRMA officials on April 29, 2008.
2. Received a 2007 Best Risk Management/Safety Initiative Award in the amount of \$750.00 from the IRMA organization for the project submittal of Driver Awareness: Installation of DriveCam Cameras.
3. Conducted a hazard survey of Village facilities with IRMA officials on September 11, 2008.

2009 – 2010 OBJECTIVES

GENERAL

VII. Support and Enhance Staff Training and Service Capacity.

1. To meet the calendar year 2009 IRMA target frequency and experience member goals. (First through fourth quarters)
2. To implement the directives of the IRMA Member Service Plan based on the IMAP Review conducted in April 2008. (First through fourth quarters)

3. To develop a Village-wide written Citizen Contact/Service Request Program that incorporates current practices. (Third quarter)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2010

Fund 001 - General Fund

Department 0410 - Village Manager

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures						
1-11	Salaries-Regular	\$ 294,672	\$ 344,550	\$ 341,455	\$ 354,387	\$ 349,462
1-21	Salaries-Overtime	-	99	50	892	50
1-41	State Retirement	31,469	35,269	34,053	35,165	36,014
1-42	Social Security	18,927	22,019	23,797	23,610	24,759
1-44	Employee Insurance	45,447	47,802	52,430	52,445	55,504
Total Personal Services		390,515	449,739	451,785	466,499	465,789
2-11	Office Supplies	1,711	1,936	800	800	700
2-13	Memberships/Subscriptions	3,965	3,479	3,720	3,620	3,825
2-14	Books/Publications/Maps	97	47	50	50	50
2-21	Gasoline & Lube	673	305	-	-	-
2-27	Materials & Supplies	92	30	600	600	100
2-99	Miscellaneous Expen.	5	-	100	52	100
Total Commodities		6,543	5,797	5,270	5,122	4,775
3-12	Postage	356	520	400	800	400
3-32	M & R- Office Equipment	-	-	50	-	50
3-36	Maintenance Agreements	438	683	440	440	470
3-52	Vehicle Maint & Replace	3,493	3,234	-	-	-
3-61	Consulting Services	19,000	22,156	25,000	5,000	15,000
3-62	Legal Services	55,582	75,610	88,500	98,170	75,500
3-71	Schools/Conf/Meetings	2,582	2,361	4,125	2,100	4,320
3-72	Transportation	428	528	515	570	840
3-99	Miscellaneous Expen.	-	-	25	-	25
Total Contractual Services		81,879	105,092	119,055	107,080	96,605
Total Operating Expenditures		478,937	560,628	576,110	578,701	567,169
Total Village Manager		\$ 478,937	\$ 560,628	\$ 576,110	\$ 578,701	\$ 567,169

420 – LEGAL DEPARTMENT



420 - LEGAL DEPARTMENT

GOALS

The goal of the Legal Department is to provide the Village with cost-effective, professional legal services. This includes comprehensive legal services to all departments in a timely manner including the review and anticipation of legally-related problems and the development of systems or the follow-up of problems to reduce the potential liability of the Village.

DESCRIPTION OF FUNCTIONS

The functions of the Legal Department include: research and preparation of resolutions and ordinances; legal analysis and opinions regarding laws, decisions and regulations, including procedures for implementation or adoption, substantive review and comparison; research and preparation of legal documents including contracts, agreements and easements; review of documents, procedures and opinions relating to the code enforcement and zoning process; provide litigation assistance to the Corporation Counsel and Village Prosecutor; preparation of citations, prosecution and defense of appeals of ordinance violations at Village administrative hearings; receipt, review, processing and follow-up for all general liability claims with the Intergovernmental Risk Management Agency.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2004	2005	2006	2007	2008
Number of Resolutions Prepared	20	30	26	15	40
Number of Ordinances Prepared	60	71	60	43	78
Number of Liability Incidents Reported	79	106	79	72	83
Number of Liability Claims Processed with IRMA	23	33	12	19	34
Total Expenditures	\$178,969	\$181,912	\$195,099	\$199,496	\$212,124
Cost of Services Per Capita	\$4.68	\$4.75	\$5.10	\$5.21	\$5.54

2008 - 2009 OBJECTIVES AND ACCOMPLISHMENTS

II. Enhance and Maintain Property Values and Village Appearance as a Quality Community.

1. Draft ordinances adopting 2006 International Building Codes. (First quarter)

Completed with adoption of Fire Code, Building Code and Residential Code by Ordinances O-08-53, 54, and 55.

VI. Preserve Financial Stability and Reduce Reliance Upon Property Tax.

2. Investigate and draft ordinance that would deny additional Village services if debt is due Village. (Second quarter)

Ongoing. Still under review for possible FY 2010 budget topic.

ADDITIONAL ACCOMPLISHMENTS

1. Created new Village Board Rules of Procedure.
2. Created new outdoor burning regulations (O-08-21).
3. Amended Chapter 2 of the Hanover Park Municipal Code (O-08-23).

4. Drafted ordinance that limited outdoor storage of RVs to one (O-08-30 and O-08-77).
5. Drafted Suburban Tire Redevelopment Agreement (O-08-33).
6. Drafted ordinance amending Fire Department cost recovery program (O-08-40).
7. Drafted second and third amendment to NuCare Redevelopment Agreement (R-08-17 and R-08-38).
8. Drafted red light enforcement ordinance (O-08-48).
9. Drafted noise regulations ordinance (O-08-50).
10. Drafted block party permit and regulations (O-08-51).
11. Drafted amendments to the Rental Residential Housing Code for enforcement of single-family dwellings in program (O-08-53)
12. Drafted Redevelopment Agreement for 2020 Lake Street (R-08-37).

2009 – 2010 OBJECTIVES

II. Enhance and Maintain the Property Values and Village Appearance as a Quality Community.

1. Draft ordinances and overview for development of Inspectional Services Committee and a commercial property maintenance inspection program. (First quarter)

I. Maintain and Enhance Public Safety.

2. Investigate a Village ordinance violation enforcement system including tickets to be heard by the Administrative Hearing Officer. (Third quarter)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2010

Fund 001 - General Fund

Department 0420 - Legal

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures						
1-11	Salaries-Regular	\$ 143,333	\$ 153,652	\$ 145,106	\$ 148,163	\$ 149,741
1-41	State Retirement	14,488	15,541	14,409	14,652	15,203
1-42	Social Security	8,719	9,840	10,200	9,894	10,636
1-44	Employee Insurance	20,558	20,698	22,408	24,242	28,606
Total Personal Services		187,098	199,731	192,123	196,951	204,186
2-11	Office Supplies	126	85	120	145	120
2-13	Memberships/Subscriptions	1,289	464	1,489	1,514	1,514
2-14	Books/Publications/Maps	6,830	8,445	8,432	8,400	8,428
2-99	Miscellaneous Expen.	75	-	50	50	50
Total Commodities		8,320	8,994	10,091	10,109	10,112
3-12	Postage	160	226	200	200	200
3-36	Maintenance Agreements	225	65	225	225	225
3-61	Consulting Services	-	-	100	-	100
3-71	Schools/Conf/Meetings	3,001	2,578	3,084	3,000	2,990
3-72	Transportation	693	530	600	480	330
Total Contractual Services		4,079	3,399	4,209	3,905	3,845
Total Operating Expenditures		199,497	212,124	206,423	210,965	218,143
Total Legal		\$ 199,497	\$ 212,124	\$ 206,423	\$ 210,965	\$ 218,143

440 – HUMAN RESOURCE DEPARTMENT



440 - HUMAN RESOURCE DEPARTMENT

GOALS

The goal of the Human Resource Department is to participate in and guide the selection and maintenance of the Village workforce. A well-administered Human Resource function provides residents with cost-effective services by Village employees. Without proper selection and retention of qualified employees, effective services could not be maintained at competitive costs.

DESCRIPTION OF FUNCTIONS

The function of a centralized Human Resource Department is to administer all aspects of personal services, including employee recruitment and selection; wage and benefit administration; position classification, training and development; risk management, labor and employee relations; and insuring uniformity and consistency in applying rules and regulations throughout the Village.

The Human Resource Department maintains records and develops reporting procedures that inform management and employees of the related cost impact of personnel decisions and employee benefits.

As strategic staffing partners with operating departments, the Human Resource Department works to ensure the best qualified people are recruited and promoted while recognizing and encouraging the value of diversity in the workplace and maintaining such quality through the use of effective performance evaluation systems.

The Human Resource Department assists operating departments in carrying out any labor negotiations that arise as a result of State-mandated collective bargaining measures. It is also responsible for establishing, administering, and effectively communicating sound employment policies, rules, and practices that treat employees with dignity, respect, and equality, while maintaining Village compliance with all employment and labor laws, management directives, and labor agreements.

Some of the specific ongoing operations in the Human Resource Department in support of these functions include the following:

- Ongoing collective bargaining and labor contract administration for four labor unions: Hanover Park Professional Firefighters Association, Local 3452, I.A.F.F. representing full-time Firefighters and Lieutenants; Metropolitan Alliance for Police (M.A.P.) representing Police Officers; Service Employees International Union (S.E.I.U.) representing part-time Paid-on-Call Firefighters; and Teamsters Local 714 representing full-time Public Works Employees.
- Wage and salary administration to include job analysis and evaluation and the development and maintenance of job descriptions for all Village positions, as well as any proposed new positions or reclassifications. Also included under this function is payroll administration with Human Resource staff processing four payrolls a month. The Human Resource Department also is responsible for the design and administration of any incentive pay plans, such as the Language Competency Pay Program for non-represented employees and police officers who demonstrate specific skills in foreign language.
- Ongoing recruitment responsibility for all departments, including management recruitment and promotional testing, as well as administering all facets of entry-level police and fire recruitment, to include working jointly with each department to determine testing and selection procedures.
- Working closely with all departments to identify training needs and coordinate efforts to provide employees with necessary training. The Human Resource Department also schedules employees for various computer skills courses with external training providers.
- Benefits design and/or administration to include insurance, deferred compensation, pension, unemployment, and flexible spending accounts, as well as the administration of the Village's vacation and other leave policies.

- Coordination of various annual employee events, such as the annual Employee Appreciation Picnic, Employee Holiday Luncheon, and Service Recognitions, etc.
- Ongoing administration and coordination with all departments regarding worker's compensation related to occupational injuries and illnesses. The Human Resource Department works closely with all departments in identifying and addressing safety issues, developing safety policies, conducting safety training and developing accident prevention programs. In addition, the Human Resource Department coordinates the Village's random drug testing program for all employees required to hold a commercial driver's license.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2004	2005	2006	2007	2008
Village-Wide Full Time Employees	180	182	187	193	196
Village-Wide Part Time Employees	61	61	61	61	48
Number of Full Time Employees Per 1,000 Population	4.70	4.75	4.89	5.04	5.12
Employee Terminations:					
Voluntary Resignations	25	15	23	20	20
Retirements	6	5	3	3	3
Dismissals	2	3	2	3	0
Seasonal Layoffs	4	8	8	7	10
Deaths	0	0	3	1	0
Reductions in Force	2	0	0	0	1
Applications Handed Out or Downloaded	1032	902	762	854	880
Job Applications Received	795	713	516	672	705
Number of Candidates Interviewed	312	157	168	165	165
Number of New Hires	36	32	47	40	36
Number of In-House Training Sessions Conducted	10	9	8	5	5
Number of Participants	57	143	212	112	128
Training Topics:					
Employee Assistance Program	0	40	0	0	0
Hazard Communications	57	0	0	0	0
Safety (Back & Fall Prevention)	0	0	0	0	0
Sexual Harassment	0	0	212	0	0
Cultural Diversity	0	0	0	0	0
Blood borne Pathogens	57	65	0	70	67
Drug and Alcohol Awareness	0	0	0	0	0
Accident Investigation Training	0	0	0	0	0
First Aid and AED	0	0	0	0	0
Performance Appraisal Training	0	6	0	0	48
Supervisory Training/Teambuilding	0	0	0	42	13
New Employee Orientations	18	32	47	40	36
Number of On-The-Job Injuries	17	10	24	24	24

Description of Measurement	2004	2005	2006	2007	2008
Employee Recognition Events	5	5	5	5	5
Number of Employees	435	385	415	446	425
Wellness Events	1	2	5	6	5
Number of Employees	84	119	253	197	178
Benefit Events	2	11	6	4	11
Number of Employees	35	80	117	67	44
Employee Newsletter	6	2	0	1	2
Labor Relations					
Collective Bargaining Agreements	1	1	1	1	0
Grievances	1	0	2	0	3
Non-Union	0	0	0	0	1
Union	1	0	2	0	2
Representation Elections/Card Check	0	0	0	0	1
Total Expenditures	391,775	306,703	\$345,764	\$358,147	\$396,940
Cost of Services Per Capita	\$10.23	\$8.01	\$9.03	\$9.36	\$10.36

2008 – 2009 OBJECTIVES AND ACCOMPLISHMENTS

1. Maintain and Enhance Public Safety

1. Conduct recruitment for entry-level part-time POC Firefighters (Second quarter)

In process. Interviews to be completed in third quarter.

2. Conduct promotional testing for Police Lieutenant and Deputy Chief. (First quarter)

Not completed. Deferred to fourth quarter.

3. Conduct promotional testing for Battalion Chief (Second quarter)

Completed in third quarter.

VII. Support and Enhance Staff Training & Service Capacity

4. Distribute the updated Employee Handbook. (First quarter)

In process. Distribution deferred to fourth quarter.

5. Conduct mandatory employee training:

- a. Supervisory training on Alcohol & Drug Awareness (Second quarter)

Not completed. To be scheduled through Employee Assistance Program either for completion in fourth quarter or defer to first quarter of Fiscal Year 2010.

- b. Diversity/Cultural Awareness training targeted specifically for supervisors and general employees (Fourth quarter)

Not completed. To be deferred to second quarter of Fiscal Year 2010.

6. Develop procedures manual for Human Resources operations. (Fourth quarter)

In process.

7. Purchase an HRIS system. (Fourth quarter)

Not completed. Purchase will be combined with purchase of Village's new financial software package.

8. Conduct an Equipment Operator promotional test. (Second quarter)

Not completed. Deferred to Fiscal Year 2010.

ADDITIONAL ACCOMPLISHMENTS

1. Conducted recruitment for entry-level Police Officers. (Third quarter)
2. Staff Liaison to new Cultural Inclusion and Diversity Committee. Held six meetings to date. Conducted S.W.O.T. analysis to identify issues of concern, identified programs and activities for remainder of FY09.
3. In the first 8 months of FY09, the Human Resource Department has processed 32 new hires, of which 10 positions were full-time, 28% were minority and 25% were female.
4. Purchased on-line employment application and applicant tracking software from NEOGOV that, once implemented, will significantly improve the efficiency of our application process. Paper applications will be eliminated and applications will be accessed through the Village's website.
5. Held special Lunch and Learn Program with DuPage Credit Union on mortgages and refinancing, and other financial services for Village employees.
6. Installed an ATM machine in the municipal building between Administration and Police.
7. Provided supervisory training via an NPELRA sponsored webinar.

2009 – 2010 OBJECTIVES

I. Maintain and Enhance Public Safety

1. Purchase and implement a new Performance Appraisal system. Current application will no longer be supported after the end of 2009.
2. Conduct recruitment for entry-level part-time POC and full-time Firefighters. (Fourth quarter)
3. Conduct recruitment for entry-level Police Officers (Second quarter)
4. Conduct promotional testing for Fire Lieutenant (First quarter)
5. Conduct promotional testing for Police Sergeant. (First quarter)
6. Conduct promotional testing for Deputy Chief and Police Lieutenant (Third quarter)
7. Negotiate collective bargaining agreement with Police Sergeants (First quarter)

VII. Support and Enhance Staff Training & Service Capacity

8. Continue to develop a procedure manual for Human Resources operations. (First quarter)
9. Conduct mandatory employee training:
 - a. Cultural Diversity (Second quarter)
 - b. Workplace Violence (Fourth quarter)

RISK MANAGEMENT PROGRAM

2008 - 2009 OBJECTIVES AND ACCOMPLISHMENTS

VII. Support and Enhance Staff Training & Service Capacity

1. Develop and adopt a Village-wide Safety Manual to include an accident investigation policy. (Fourth quarter)

Not completed. Defer to Fiscal Year 2010.

2. Develop a Village-wide supervisory training policy. Develop training plan for supervisory personnel and include as a goal in annual performance review. (Fourth quarter)

Not completed. Defer to Fiscal Year 2010.

ADDITIONAL ACCOMPLISHMENTS

1. Conducted ergonomic assessments and implemented minor workstation changes for approximately 42 administrative support personnel to date.
2. Revised HazMat medical exam profile and created new NIPAS/HazMat Profile for Police Officers. Coordinated testing of both Fire and Police personnel.
3. Coordinated Tetanus inoculations for personnel who worked in the flood waters from the September storms.
4. Coordinated Hepatitis B titre testing and inoculations for all Police Department personnel.
5. Have scheduled back safety training for fourth quarter for Public Works, Police and Fire.

2009 - 2010 OBJECTIVES

VII. Support and Enhance Staff Training & Service Capacity

1. Develop and adopt a Village-wide Safety Manual to include an accident investigation policy. (Fourth quarter)
2. Develop a Village-wide supervisory training policy. Develop training plan for supervisory personnel and include as a goal in annual performance review. (Fourth quarter)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2010

Fund 001 - General Fund

Department 0440 - Human Resources

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures						
1-11	Salaries-Regular	\$ 177,604	\$ 177,852	\$ 184,893	\$ 184,827	\$ 191,093
1-12	Salaries-Part Time	5,136	3,996	-	-	-
1-21	Salaries-Overtime	2,361	542	500	750	500
1-41	State Retirement	19,039	18,492	18,516	18,406	19,882
1-42	Social Security	13,896	13,387	14,264	14,180	14,983
1-44	Employee Insurance	21,052	23,765	41,468	34,868	31,322
Total Personal Services		239,088	238,034	259,641	253,031	257,780
2-11	Office Supplies	2,613	1,626	2,100	2,000	1,800
2-13	Memberships/Subscriptions	1,628	1,272	1,787	1,840	1,855
2-14	Books/Publications/Maps	737	384	400	400	400
2-27	Materials & Supplies	2,036	3,836	1,600	2,425	600
2-90	Employee Recognition	28,359	30,913	36,000	34,442	35,436
2-99	Miscellaneous Expense	-	-	-	-	900
Total Commodities		35,373	38,031	41,887	41,107	40,991
3-12	Postage	1,516	2,061	2,000	1,000	1,000
3-32	M & R- Office Equipment	180	-	450	964	450
3-36	Maintenance Agreements	7,528	7,013	8,043	5,500	8,971
3-51	Equipment Rentals	4,714	5,441	6,000	5,316	5,500
3-61	Consulting Services	13,288	29,011	17,980	13,520	20,785
3-62	Legal Services	20,903	25,904	15,000	34,154	20,000
3-65	Medical Examinations	11,290	16,840	14,600	10,400	12,133
3-67	Legal Publications	10,534	20,360	15,000	12,000	15,000
3-70	Binding & Printing	37	-	-	3,544	-
3-71	Schools/Conf/Meetings	13,203	13,219	15,210	10,480	14,152
3-72	Transportation	493	1,026	800	1,281	1,100
Total Contractual Services		83,686	120,875	95,083	98,159	99,091
Total Operating Expenditures		358,147	396,940	396,611	392,297	397,862
Total Human Resources		\$ 358,147	\$ 396,940	\$ 396,611	\$ 392,297	\$ 397,862

450 – PUBLIC INFORMATION



450 - PUBLIC INFORMATION

GOALS

The goals of the Public Information Department are: 1) to improve both external and internal public relations and communications, 2) to improve the image of the Village, and 3) to promote public relations activities and special events programs.

DESCRIPTION OF FUNCTIONS

The functions of this Department will be: 1) to coordinate external communications; 2) to enhance internal communications; 3) to promote existing and new programs, services and resources for special events and public relations activities in the community; 4) to work closely with Village staff, school districts, community groups, publicity agencies, marketing firms, businesses, consultants and other public agencies to implement activities and events.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2004	2005	2006	2007	2008
Number of HiLighter Newsletters Published	6	6	6	6	6
Number of Press Releases Prepared	62	53	65	42	48
Number of Special Events Promoted	19	17	18	17	21
Number of Groundbreaking/Ribbon Cutting Ceremonies	6	7	10	12	9
Total Expenditures	\$367,356	\$106,078	\$86,882	\$86,775	\$200,536
Cost of Services Per Capita	\$9.60	\$2.77	\$2.27	\$2.27	\$5.24

2008 – 2009 OBJECTIVES AND ACCOMPLISHMENTS

III. Strengthen Community Involvement and Participation

1. Produce bi-monthly Hi-Lighter resident newsletter in-house. (First through fourth quarters)

Beginning with the May/June 2008 issue, all Hi-Lighter publications have been produced in-house using Quark software. This change has produced significant savings. Consultant and photo scan fees have been eliminated.

2. Develop a Family Festival flyer and print media marketing materials to promote 50th Anniversary events. (First quarter)

A four page full-color flyer was designed and printed promoting the 50th Anniversary Family Festival. Both black and white and full-color advertisements were designed and placed in the Daily Herald and Examiner newspapers.

3. Design a 50th anniversary historical booklet. (First quarter)

Not completed. In lieu of a 50th anniversary historical booklet, four pages of historical information were added to the bi-monthly Hi-Lighter newsletter.

VII. Support and Enhance Staff Training and Service Capacity.

4. Explore the possibility of producing additional documents in-house to reduce consultant costs. (First through fourth quarters)

Design and layout of additional documents is underway. Several Community Development and Public Works documents have been developed. Production of documents in-house is limited due to print quantities. Color documents under a quantity of 500 can be run in-house. Larger print jobs require printing to be outsourced.

5. Explore a complete redesign of the Village's website. (First through fourth quarters)

Ongoing. Contact with Municipal Web Services, our current web service provider, has been made. Updates to the web are now done in-house since completion of Microsoft training by the Executive Coordinator to the Village Manager and Administrative Secretary in the Manager's Office. A complete redesign will be made gradually over the next year. Added features, including list serve (residents register to receive Emails directly from the Village) will occur in Fiscal Year 2009. Extensive changes will begin in the fourth quarter continuing into Fiscal Year 2010.

ADDITIONAL ACCOMPLISHMENTS

1. Purchased and distributed promotional items in celebration of the Village's 50th anniversary including coffee mugs, business card boxes and Village banners.
2. Produced the annual water report in-house eliminating consultant fees.
3. Produced the 2nd Annual Fine Art Fair and 50th Anniversary Gala booklets.
4. Produced parking permit sale flyer and Village map.
5. Provided photos and printed the Village of Hanover Park Purchasing Manual.
6. Updated print materials to include the Village's 50th Anniversary logo.
7. Promoted events as part of the Village's 50th anniversary including a car show, parade, festival, Maxwell Street, Fine Arts Fair, Fuzzy and 50 blanket project and Holiday Tree Lighting.
8. Trained on Front Page web design software.
9. Attended a DuPage Mayor's and Manager's "Spread the News" seminar covering communication tactics.

2009 – 2010 OBJECTIVES

III. Strengthen Community Involvement and Participation

1. Design and produce Hi-Lighter resident newsletter and print materials in-house. (First through fourth quarters)
2. Install large screen computer monitors in front lobby and Police Department lobby to communicate Village information and events. (Second quarter)
3. Explore use of water bill mailings as method of information distribution. (First through fourth quarters)

VII. Support and Enhance Staff Training and Service Capacity.

4. Explore recording Village meetings and posting to cable channel and/or web site. (First through fourth quarters)
5. Continue redesign of the Village's web site including increasing interactivity and updating. (First through fourth quarters)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2010

Fund 001 - General Fund

Department 0450 - Public Information

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures						
1-11	Salaries-Regular	\$ 23,598	\$ 24,898	\$ 24,985	\$ 25,056	\$ 25,982
1-41	State Retirement	2,524	2,598	2,571	2,544	2,693
1-42	Social Security	1,856	1,947	1,981	1,956	2,030
1-44	Employee Insurance	2,629	3,382	3,830	3,721	3,630
Total Personal Services		30,607	32,825	33,367	33,277	34,335
2-11	Office Supplies	59	144	100	120	100
2-13	Memberships/Subscriptions	244	257	275	258	280
2-27	Materials & Supplies	509	427	400	300	2,300
2-36	Photo Supplies	1,620	2,021	300	300	200
Total Commodities		2,432	2,849	1,075	978	2,880
3-12	Postage	10,136	10,825	10,849	10,800	7,485
3-36	Maintenance Agreements	5,443	5,681	6,810	5,203	4,410
3-61	Consulting Services	8,339	10,237	1,000	-	920
3-70	Binding & Printing	23,316	44,412	39,992	30,706	28,052
3-71	Schools/Conf/Meetings	-	200	250	250	250
3-72	Transportation	-	37	30	30	30
3-91	Special Events	6	-	-	-	-
Total Contractual Services		47,240	71,392	58,931	46,989	41,147
Total Operating Expenditures		80,279	107,066	93,373	81,244	78,362
Total Public Information		\$ 80,279	\$ 107,066	\$ 93,373	\$ 81,244	\$ 78,362

460 – SPECIAL EVENTS



460 - SPECIAL EVENTS

GOALS

The goal of the Special Events Department is to coordinate annual special events sponsored by the Village of Hanover Park.

DESCRIPTION OF FUNCTIONS

The functions of the Special Events Department are to determine annual events to be included in the special events program, and to oversee, administer or assist in the coordination of each event in cooperation with other Village Departments and Committees under the direction of the Editorial Board.

Annual events coordinated by the Special Events Department include: May and September - Maxwell Street, December - Village Holiday Tree Lighting, January - Village Awards Night, and April - Arbor Day. In addition, the Special Events Department coordinates the Community Appearance Awards and Deck the Homes Contests, the Citizen of the Year Program, the Youth of the Year Scholarship Programs, the STAARS (STudent Artist and AuthoRS) Program, groundbreaking and ribbon cutting ceremonies and the Corporate Partnership Program.

The Special Events Department also assists other departments in promotion and, if needed, planning/coordination of the special events.

2008 – 2009 OBJECTIVES AND ACCOMPLISHMENTS

III. Strengthen Community Involvement and Participation.

1. Continue development and oversight of 50th Anniversary special events. (First through fourth quarters.)

Completed. Multiple special events were held in recognition of the 50th Anniversary celebration including: 50th Anniversary Gala, Relay for Life, two Maxwell Street Events, Arbor Day, Memorial Park Dedication, Fine Art Fair, Family Festival, Parade, Car Show, Fuzzy and 50 blanket project, annual Holiday Tree Lighting.

2. Host the 50th Anniversary Family Festival. (Second quarter)

Completed. Held a four day family festival August 14 – 17, 2008.

3. Expand and host the Village's Third Annual Tree Lighting Ceremony. (Third quarter)

Completed. Spring Wood Middle School band and choir were joined by Greenbrook Elementary School choir providing entertainment for the event. Incorporated the "Fuzzy and 50" blanket project with the tree lighting event, using the event as a drop off point for blanket donations. Santa had his photo taken with over 80 children.

4. Expand the Village/Ontarioville Art Fine Art Fair. (Second quarter)

Vendor participation in the art fair increased. Two food vendors along with a wine tasting booth were on site. The layout was expanded. Unfortunately, attendance was less than prior year and sales were down.

5. Host the Memorial Park dedication ceremony. (First quarter)

Completed. Hosted the dedication ceremony on Flag Day. The Honor Guard participated in the event.

ADDITIONAL ACCOMPLISHMENTS

1. Hosted an Arbor Day celebration marking the 50th anniversary of Hanover Park and the 25th Anniversary of Elsie Johnson School.

2. Formed a 50th anniversary parade subcommittee consisting of local residents to assist with preparation and on-site organization.
3. Incorporated the Village's 50th anniversary with special events held during calendar year 2008.

2009 - 2010 OBJECTIVES

III. Strengthen Community Involvement and Participation.

1. Participate in the American Cancer Society's Relay for Life. (First quarter)
2. Host a "Touch a Truck" event in cooperation with the Hanover Park Park District. (Second quarter)
3. Reformat annual awards recognition event. (Third quarter)
4. Continue the fleece blanket donation program. (Third quarter)

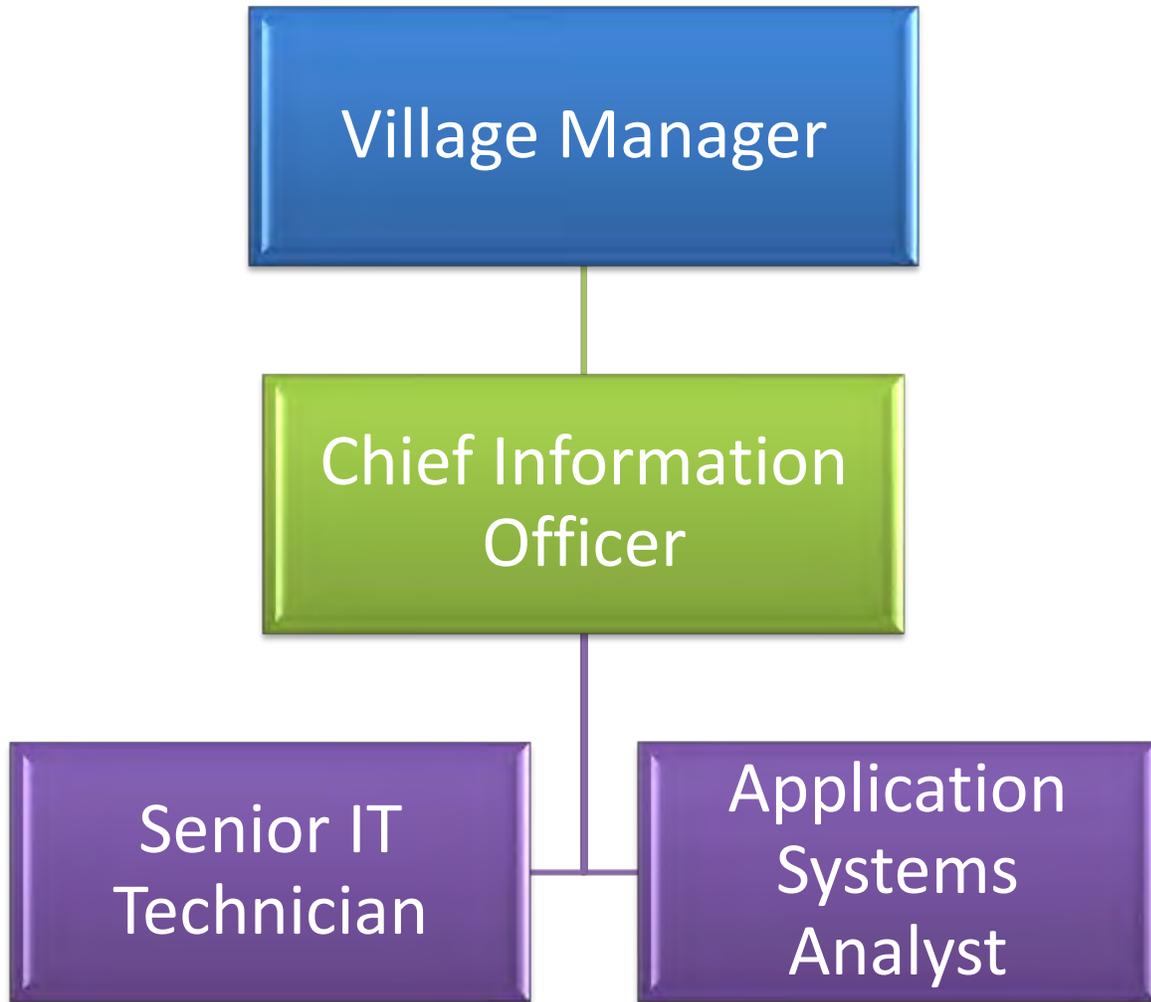
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2010

Fund 001 - General Fund

Department 0460 - Special Events

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures						
1-21	Salaries-Overtime	\$ -	\$ -	\$ 51,300	\$ 43,673	\$ -
1-41	State Retirement	-	-	1,916	2,854	-
1-42	Social Security	-	-	2,933	2,878	-
Total Personal Services		-	-	56,149	49,405	-
3-12	Postage	-	-	500	200	200
3-70	Binding & Printing	-	2,743	20,200	3,489	2,000
3-71	Schools/Conf/Meetings	-	111	250	-	-
3-91	Special Events	6,497	90,616	210,130	224,025	23,200
Total Contractual Services		6,497	93,470	231,080	227,714	25,400
Total Operating Expenditures		6,497	93,470	287,229	277,119	25,400
Total Special Events		\$ 6,497	\$ 93,470	\$ 287,229	\$ 277,119	\$ 25,400

470 – INFORMATION TECHNOLOGY



470 - INFORMATION TECHNOLOGY

GOALS

The goal of the Information Technology (IT) department is to provide the highest quality technology-based services in the most cost-effective manner, to facilitate the Village's mission as it applies to the management and delivery of services to the departments and community as established by the Village Board under the direction of the Village Manager.

DESCRIPTION OF FUNCTIONS

Under the direction of the Chief Information Officer (CIO), the IT department is responsible for the administration and safe-keeping of all technology-based systems and data utilized by Village departments.

The IT department researches new technologies, analyzes existing processes and procedures, and works closely with staff to understand existing needs. Working in conjunction with staff, cost-effective plans for new technologies and processes that will address needs, improve communications, eliminate unnecessary redundancy between departments and lower operating costs are developed and implemented.

Finally, IT provides research and consultation on all technology-based questions that arise in the course of business. The IT department strives to educate staff, both through direct in-house training and through the coordinated use of outside services, on new technologies, as well as existing technologies, to ensure maximum return of technology investments.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2004	2005	2006	2007	2008
Number of Full Time Employees	2	2	2	2	3
Number of Full Time Employees Per 1,000 Population	.05	.05	.05	.05	.08
Total Information Technology Department Expenditures	\$246,585	\$234,750	\$228,746	\$251,779	\$308,235
Cost of Services Per Capita	\$6.44	\$6.13	\$5.98	\$6.58	\$8.05

2008 – 2009 OBJECTIVES AND ACCOMPLISHMENTS

VII. Support and Enhance Staff Training and Service Capacity

1. To setup remote access capabilities to allow staff to securely access Village systems and data from remote locations. (First quarter)

Completed

2. To expand the Blackberry access to management staff who regularly need access to email, calendar and other communications. (First quarter)

Completed

3. To develop a plan and recommendation for a unified Enterprise Resource Planning (ERP) system for Village-wide use. (Fourth quarter)

Ongoing. The Village currently uses a financial system known as HTE by SunGuard, but it is used primarily in the Finance Department with limited use by other departments for financial tasks; whereas nearly all other processes throughout the Village are either done manually or on separate, non-integrated systems. Also, the current system is nearly 15 years old and outdated in its design and functionality.

Working together, all the departments have reviewed various ERP systems and have identified MUNIS, by Tyler Technologies, as the system that best suits the needs of the departments while establishing municipal best-practices and increased service and communication levels to department and those they serve.

The goal for the next fiscal year is to purchase MUNIS and implement the modules and convert the existing data over the next 18 months starting with the financial systems, followed by payroll, utility billing and the remaining modules following that.

4. To replace 30 aging desktop PCs. (Second quarter)

Ongoing.

5. To upgrade the current internet line to a higher speed internet connection. (First quarter)

Completed. A second line was added providing redundancy and increased bandwidth.

6. To start evaluating a conversion from a leased-line SCADA system to a wireless SCADA system. (Third quarter)

Ongoing. Research has been started and IT is assisting Public Works staff where needed.

7. To analyze the use of hand-held devices to make parking tickets more efficient. (Third quarter)

Ongoing. This is combined into the ERP evaluation.

8. To upgrade the Village's website to improve appearance, increase access to information and provide greater services to residents. (Second quarter)

Completed. The ability to change the website has been added and training of staff is complete. Also, an applicant tracking system has been acquired called NEOGOV which will allow for web-based employment application and job tracking.

9. To upgrade aging servers and maximize savings by consolidating multiple low-use server systems onto fewer hardware devices. (Third quarter)

Completed

10. Upgrade network infrastructure that is nearing full capacity to provide for current needs as well as two year's expected growth. (First quarter)

Completed

ADDITIONAL ACCOMPLISHMENTS

1. Established an IT User Group to improve communication.
2. Created new "hpil.org" domain to simplify email and access to the village.
3. Installed new tape backup server to ensure proper backup and disaster recovery of village data. Monthly tapes are being stored offsite for additional protection.
4. Upgraded Performance Impact Workplace performance appraisal system and server.
5. Developed web-based system, at no cost, for accepting water payment at remote agent locations such as Dino's Finer Foods.
6. Replaced all Citrix workstations and retired Citrix server.

7. Assisted Finance in the transition to laser-printed checks.
8. Installed second cash register at the front counter and a cash register at the Community Development counter.
9. Assisted Police in the testing and evaluation of digital in-car video recording systems.
10. Acquired six laptops for use as part of a resource pool. They have been used regularly for special task forces, training classes, and presentations.
11. Implemented WiFi hotspots at various locations to support loaner laptops, handheld devices and public safety computers.
12. Developed internal website to provide access to water customer and location information to Village staff both internally and in the field.
13. Integrated SCADA equipment securely into the Village's network to allow access to authorized personnel from any village facility as opposed to only a few predetermined locations.
14. Installed new Microsoft Exchange email server to replace aging Lotus Notes server at same cost of maintaining the existing Notes server.
15. Migrated 40% of the staff to Outlook email.
16. Provided web-based access to email to village staff to allow secured access from anywhere on the web.
17. Implemented 3 laptops and a WiFi hotspot for Public Works Fleet Maintenance to allow access to repair information, manuals and diagrams on the shop floor.
18. Implemented web-based upload of payroll direct-deposit data to the banks and transferred the process out of IT and into the payroll division of HR thereby streamlining the process.
19. Assisted the Finance Department in the transition of water bills from the old postcard format to a statement-type bill.
20. Implemented a camera in PW vestibule to monitor door after hours.
21. Completed programming of all electronically secured doors to automatically lock/unlock at the proper time during business hours eliminating the need of PW staff to manually lock/unlock those doors.
22. Assisted PW in the programming and securing of 6 additional electronic locks village-wide.
23. Installed a monitoring system to monitor key network devices and computers and automatically page IT staff when problems arise.
24. Created a new Image archive drive to store all village photos and images.
25. Migrated all shared network drives to a new high-capacity storage area network (SAN) which increased the Village's storage capacity by a factor of 12.
26. Worked with Village Manager's office on the testing and rollout of Voice Over IP (VoIP) phones. Network devices were upgraded and programmed to provide seamless support for the voice system.
27. Researched and currently testing a document management system called Microsoft Sharepoint to store and maintain village documents.

28. Assisted the Fire Department in the research and acquisition of four tablet PCs to be used for field inspections, thereby automating a paper-based process.
29. Assisted the Police Department in the research and testing the use of tablet PCs for Code Enforcement inspections.
30. Implement one Blackberry for Code Enforcement to provide automated scheduling and email communications in the field.

2009 - 2010 OBJECTIVES

VII. Support and Enhance Staff Training and Service Capacity

1. Implement new ERP system modules: Financials (GL, AP, AR) and payroll. Also start implementation of Water Billing and Community Development modules. (First through fourth quarters)
2. Replace 10 Police MDCs (one-third of the current inventory). (Second quarter)
3. Replace 30 aging Desktop PCs. (Fourth quarter)
4. Replace three older servers. (Second quarter)
5. Expand email access to all employees. (First through fourth quarters)
6. Implement Blackberry devices for both IT staff personnel to improve communication and scheduling. (First quarter)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2010

Fund 001 - General Fund

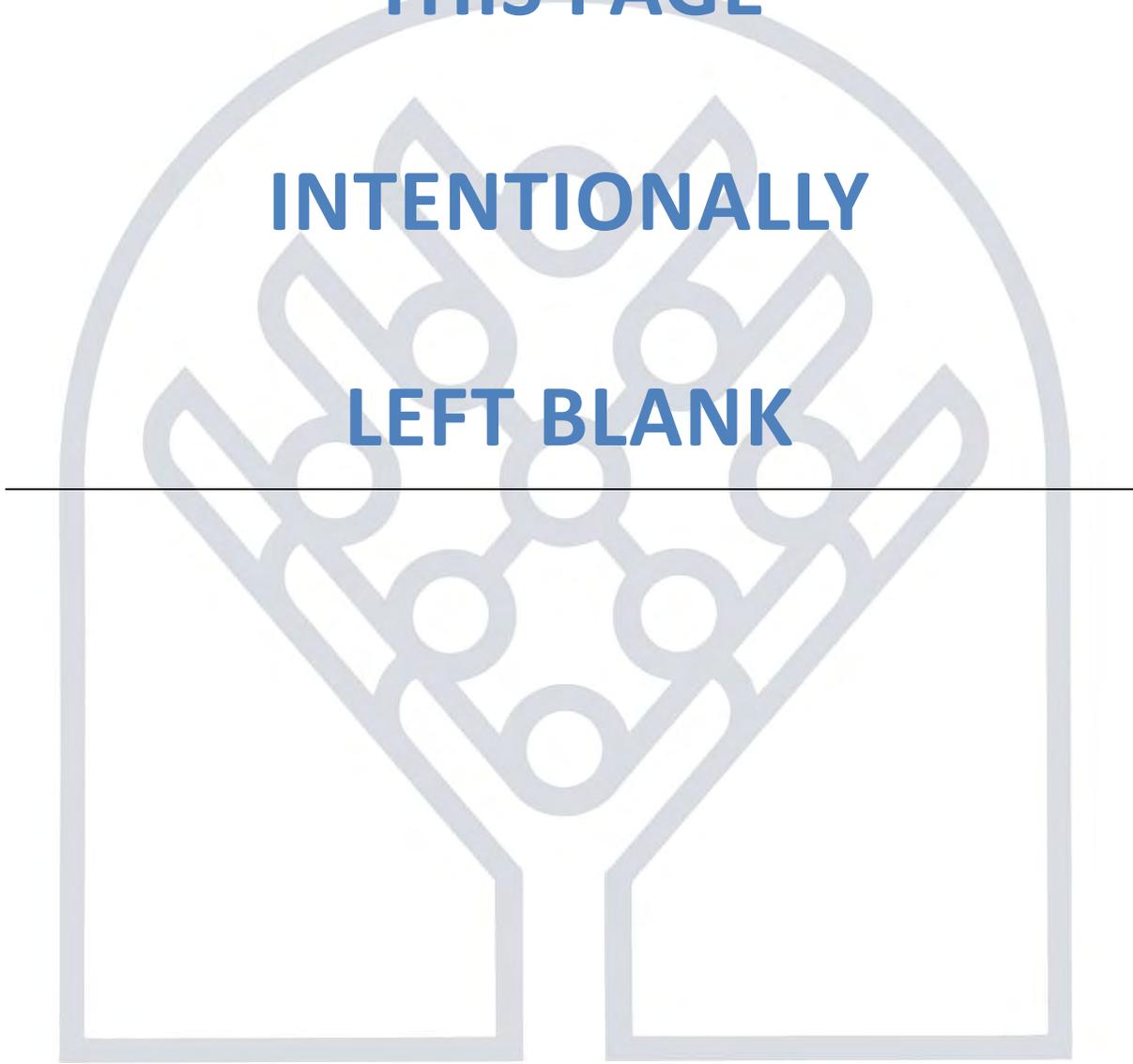
Department 0470 - Information Technology

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures						
1-11	Salaries-Regular	\$ 92,391	\$ 131,775	\$ 186,528	\$ 186,528	\$ 184,123
1-21	Salaries-Overtime	5,599	3,823	4,000	1,000	4,000
1-41	State Retirement	10,004	12,733	18,920	18,744	19,091
1-42	Social Security	7,252	9,600	14,576	14,441	14,391
1-44	Employee Insurance	13,002	16,700	33,482	32,055	38,706
Total Personal Services		128,248	174,631	257,506	252,768	260,311
2-11	Office Supplies	39,523	48,369	57,470	54,000	55,430
2-13	Memberships/Subscriptions	1,093	598	1,340	1,300	990
2-14	Books/Publications/Maps	-	-	250	200	200
2-27	Materials & Supplies	5,243	6,996	7,000	4,000	6,000
2-34	Small Tools	3,368	2,315	3,950	3,861	600
Total Commodities		49,227	58,278	70,010	63,361	63,220
3-12	Postage	-	28	50	30	25
3-32	M & R - Office Equipment	202	1,657	1,750	500	1,500
3-36	Maintenance Agreements	58,816	60,749	68,196	66,000	76,628
3-54	AS/400 Computer	45,371	14,993	-	-	-
3-61	Consulting Services	12,778	12,036	60,000	-	10,000
3-71	Schools/Conf/Meetings	2,209	555	15,000	10,000	20,000
3-72	Transportation	-	-	1,000	200	1,000
3-99	Miscellaneous Expen.	300	300	300	573	450
Total Contractual Services		119,676	90,318	146,296	77,303	109,603
Total Operating Expenditures		297,151	323,227	473,812	393,432	433,134
Total Information Technology		\$ 297,151	\$ 323,227	\$ 473,812	\$ 393,432	\$ 433,134

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Hanover Park

FINANCE DEPARTMENT

Cost Control Centers

Administration	0510
Collections	0520
General Accounting	0530
General Administrative Services	0550



Hanover Park

FINANCE DEPARTMENT



510 – FINANCE ADMINISTRATION



DEPARTMENT OF FINANCE 510 – ADMINISTRATION

GOALS

Coordinate the financial activity in compliance with the financial policies established by the Village Board under the direction of the Village Manager.

DESCRIPTION OF FUNCTIONS

The Director of Finance is responsible for the financial administration of the Village. The administrative duties of the Director involve the overall accounting and financial reporting, budgeting, collections, investment and water billing functions. The duties involve providing technical assistance and financial information to department personnel, administration and Village officials as well as executing and monitoring compliance with the broad financial policies of the Village.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2004	2005	2006	2007	2008
Number of Full Time Employees	13	12	12	12	13
Number of Part Time Employees	2	2	2	0	0
Number of Full Time Employees Per 1,000 Population	.34	.31	.31	.31	.34
Total Finance Department Expenditures	\$999,765	\$978,778	\$1,228,985	\$986,602	\$1,069,403
Cost of Services Per Capita	\$26.12	\$25.57	\$32.11	\$25.77	\$27.94

2008-2009 OBJECTIVES AND ACCOMPLISHMENTS

VI. Preserve Financial Stability and Reduce Reliance Upon Property Tax.

1. Prepare flow charts and narratives of our internal control procedures in anticipation of Auditing Risk Assessment Standards, SAS 104-111, which will be in effect for the audit of the Village's financial statements for the Fiscal Year Ended April 30, 2008. (First quarter)

This project was completed.

2. Review Governmental Accounting Standards Board Statement Number 51, Intangible Assets, and prepare for implementation for the audit of the Village's financial statements for the Fiscal Year Ended April 30, 2009. (Second quarter)

The Statement has been reviewed. A report on the implementation will be prepared in the fourth quarter.

3. Prepare a Request for Proposal for depository banking services. (Third quarter)

The Request for Proposal was prepared and distributed. Banking service agreements were approved with Fifth Third Bank and First Eagle Bank.

VII. Support and Enhance Staff Training and Service Capacity.

4. Assist the Chief Information Officer with the review of the Village's financial accounting software. (First through third quarters)

Software demonstrations were held and MUNIS has been chosen as the software company to be recommended to the Village Board. It is expected that a consultant will be hired in the fourth quarter to assist with contract negotiations. Funds will be requested in the FY 2010 budget to accommodate the purchase.

5. Pending the review of our financial accounting software, research report writing and query software options with the assistance of the new Chief Information Officer to be used in conjunction with our accounting software. (Fourth quarter)

This will be carried forward to next fiscal year.

6. Write up procedures for online bank inquiry of the Village's accounts. (First quarter)

This will be completed in the third quarter.

7. Continue the preparation of the Finance Department policy and procedures document. The document will contain Finance Director duties including property tax procedures. (First through fourth quarters)

Investment, monthly treasurer's report and revenue and expenditure projection report procedures manual sections were completed. Property tax and economic development procedures manual sections will be completed by the end of the fiscal year. The preparation of budget, annual audit and pension fund sections will be carried forward to next fiscal year.

ADDITIONAL ACCOMPLISHMENTS

1. The Village received the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting award for Fiscal Year 2007.
2. The Village received the Government Finance Officers Association Distinguished Budget Award for Fiscal Year 2009.
3. Illinois Division of Insurance reports for the Police and Fire Pension were completed and submitted to the State for the Fiscal Year Ended April 30, 2008.
4. The State of Illinois TIF Report was prepared by the Finance Department to be reviewed by a consultant. In prior years the report was prepared by a consultant.
5. Staff was trained on new business banking software to be used for stop payments, ACH transfers and account inquiries.
6. A Finance Counter Hi-Lighter section was prepared to communicate finance related items to residents.
7. A new collateral agreement with First Eagle Bank was authorized.
8. A contract for a utility tax audit was negotiated and approved.

2009 - 2010 OBJECTIVES

VI. Preserve Financial Stability and Reduce Reliance Upon Property Tax.

1. Revise internal control flowcharts based on procedural changes. (First quarter)
2. Investigate the use of CDARS (Certificate of Deposit Account Registry Service) as an investment alternative. (First quarter)
3. Prepare written procedures and policies for compliance with the Internal Revenue Service's general obligation bond post issuance requirements to retain tax exempt status. (Second quarter)

VII. Support and Enhance Staff Training and Service Capacity.

4. Continue the preparation of the Finance Director procedure manual including a budget, annual audit and pension section. (First through fourth quarters)
5. Prepare a detailed procedures manual for the receptionist position. Review procedures and make recommendations for change. (First through third quarter)
6. Pending the review of our financial accounting software, research report writing and query software options with the assistance of the Chief Information Officer to be used in conjunction with our accounting software. (First quarter)
7. Pending the approval of MUNIS for our new financial accounting software, work with Information Technology and MUNIS to transition from HTE to MUNIS and develop new policies and procedures. (First through fourth quarters)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2010

Fund 001 - General Fund

Department 0510 - Finance Administration

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures						
1-11	Salaries-Regular	\$ 144,457	\$ 166,641	\$ 156,819	\$ 157,146	\$ 161,861
1-12	Salaries-Part Time	1,601	-	-	-	-
1-21	Salaries-Overtime	-	7	200	50	200
1-41	State Retirement	15,768	16,407	15,845	15,858	16,713
1-42	Social Security	10,494	11,509	12,208	12,217	12,635
1-44	Employee Insurance	16,564	19,577	20,426	21,869	25,248
Total Personal Services		188,884	214,141	205,498	207,140	216,657
2-11	Office Supplies	716	712	700	700	750
2-13	Memberships/Subscriptions	1,248	1,153	1,495	1,400	1,495
2-14	Books/Publications/Maps	242	203	420	415	420
2-99	Miscellaneous Expen.	-	-	25	-	25
Total Commodities		2,206	2,068	2,640	2,515	2,690
3-32	M & R - Office Equipment	-	-	100	-	50
3-36	Maintenance Agreements	65	65	65	65	65
3-51	Equipment Rentals	-	-	-	-	11,529
3-61	Consulting Services	24,120	6,370	2,000	2,300	2,400
3-71	Schools/Conf/Meetings	4,302	4,217	4,107	4,100	4,100
3-72	Transportation	1,074	629	960	800	960
3-99	Miscellaneous Expen.	4,293	4,271	6,450	5,800	6,000
Total Contractual Services		33,854	15,552	13,682	13,065	25,104
Total Operating Expenditures		224,944	231,761	221,820	222,720	244,451
Total Finance Administration		\$ 224,944	\$ 231,761	\$ 221,820	\$ 222,720	\$ 244,451

520 – VILLAGE COLLECTIONS



DEPARTMENT OF FINANCE 520 - COLLECTIONS

GOALS

The goals of the Division are to continue to provide prompt, efficient and friendly service to all people who come in contact with the office; to handle funds in an accurate and professional manner; to provide the Department of Finance with cash flow information in a timely and accurate manner; to provide quality service to all; and to strive for self-improvement in all areas of responsibility.

DESCRIPTION OF FUNCTIONS

This division is responsible for the collection of all funds that come into the Village, the majority of which are water and sewer payments. Collections processes all local citations issued by the Police Department, as well as setting court dates, handling booted vehicles and processing tickets for the collection agency. In addition, the Division is responsible for the issuance of animal licenses, commuter parking lot permits and real estate transfer stamps, the maintenance of all escrow agreements and the maintenance of the contractor's license database.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2004	2005	2006	2007	2008
Animal Licenses	431	441	438	370	284
Parking Tickets Paid	9,605	9,955	10,138	7,815	8,005
Monthly Commuter Parking Permits	8,126	8,277	8,669	9,483	9,590
Contractor and Business Licenses	768	792	1,068	675	874
Real Estate Transfer Tax Stamps	1,578	1,504	1,290	1,013	729
Water Bill Payments Collected	59,470	63,615	63,167	60,552	63,276
Yard Waste Stickers	8,971	6,394	7,538	8,614	6,926
Parking Tickets Entered	16,235	18,854	17,823	13,554	12,299
Mediation Requests Processed	2,012	2,465	2,308	1,517	1,513
Tickets sent to Collections	3,925	4,844	5,814	4,161	4,023
Vehicles Placed on Boot List	90	140	208	129	119

2008 - 2009 OBJECTIVES AND ACCOMPLISHMENTS

VII. Support and Enhance Staff Training and Service Capacity.

1. Implement the new telephone payment option, Integrated Voice Recognition System offered through the State of Illinois E-Pay Program. (First quarter)

This will be completed by the fourth quarter.

2. Investigate the feasibility of an additional cash register at the front counter. (Second quarter)

A second cash register was installed at the front counter.

3. Assist with the implementation of statement billing for water and sewer bills and a direct debit program (if approved). (Third quarter)

Statement billing was implemented in December. A direct debit program will be implemented in the fourth quarter.

4. Convert to the usage of a hand held device to input water billing payments. (Third quarter)

Three scanners were purchased that allow for quick entry of water bill payments. Two are at the Finance counter and one can be used at a desk.

5. Review our record retention policies and procedures with the State of Illinois. (First quarter)

This will be carried forward to next fiscal year.

6. Review the feasibility of monthly water and sewer billing. (Second through fourth quarters)

This will be carried forward to next fiscal year.

ADDITIONAL ACCOMPLISHMENTS

1. Water and sewer bill payments are now being accepted at Dino's Foods and Zuli's Grocery.
2. Parking permits are now being sold at the train station each month.
3. Finance Staff handled collections at the 50th Anniversary Family Festival.
4. Finance staff began accepting applications for the RTA senior ride free program.
5. Cash drawer balancing procedures were revised and documented. Finance staff was trained on the new procedures.
6. A cash register was purchased for the Community Development Department to enable permit collections at the counter. Previously all permits were paid at the finance counter.
7. A new Collections main phone line was setup with voice mail to handle the overflow of resident calls.

2009 - 2010 OBJECTIVES

VII. Support and Enhance Staff Training and Service Capacity.

1. Review the feasibility of monthly water and sewer billing. (Second through fourth quarters)
2. Coordinate the review of records held by the Finance Department by the Local Records unit of the Illinois Secretary of State's office. (First quarter)
3. Prepare a Request for Proposal for collection agency services. (Third quarter)
4. Prepare a collections division procedures manual. Review and revise procedures as necessary. (First through third quarters)
5. Investigate the acceptance of payments at other locations in the Village. (First through fourth quarters)
6. Investigate the use of an alternative site for online payments without charging a fee to the customer. (First and second quarters)
7. Examine the feasibility of using remote deposit for processing checks deposited. (First quarter)

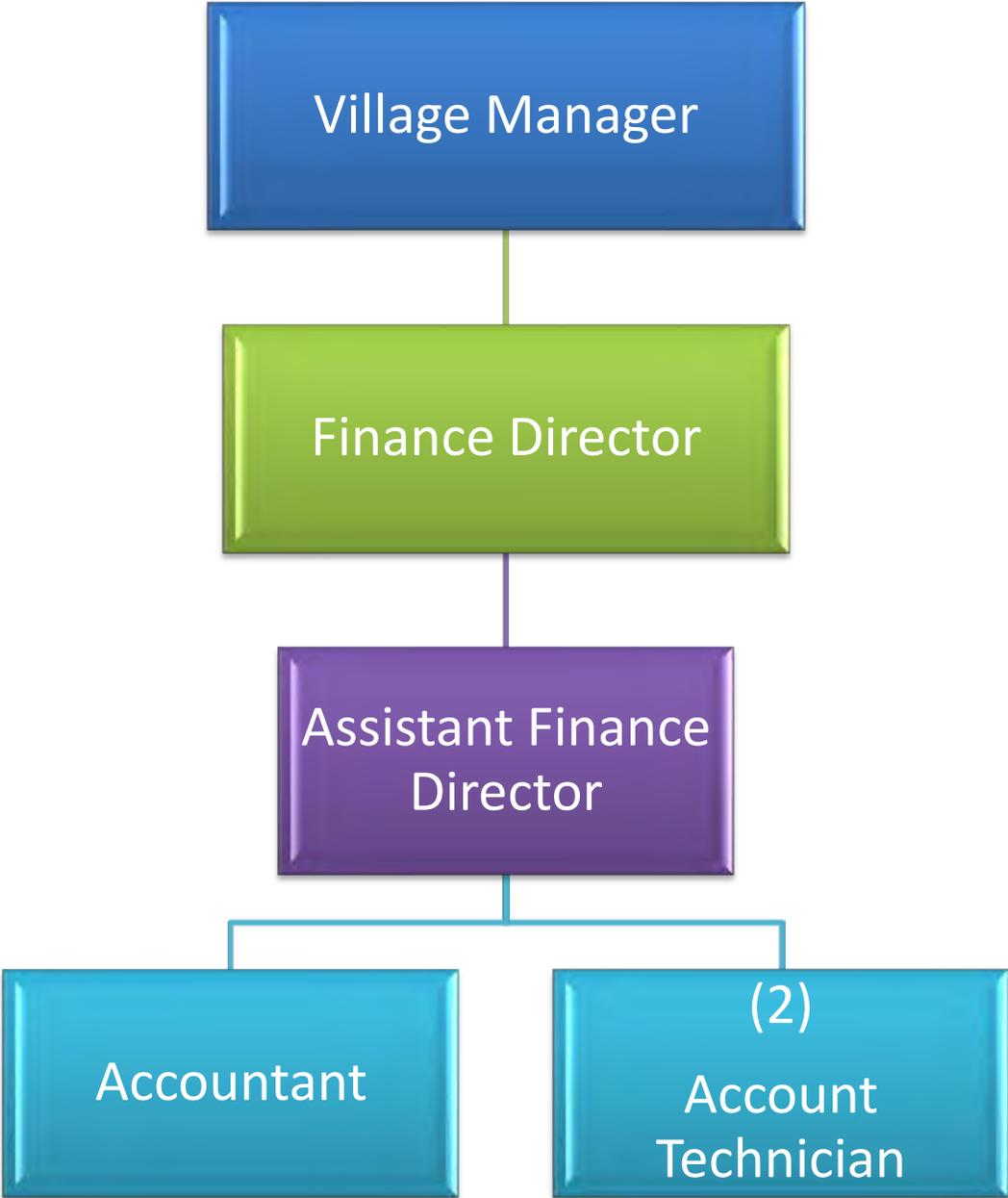
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2010

Fund 001 - General Fund

Department 0520 - Collections

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures						
1-11	Salaries-Regular	\$ 98,303	\$ 131,772	\$ 96,592	\$ 97,135	\$ 100,049
1-12	Salaries-Part Time	20,185	(980)	-	-	-
1-21	Overtime Compensation	-	-	-	54	-
1-41	State Retirement	12,817	13,629	9,788	9,841	10,640
1-42	Social Security	9,429	10,211	7,540	7,582	8,017
1-44	Employee Insurance	15,017	24,319	23,178	20,751	14,388
Total Personal Services		155,751	178,951	137,098	135,363	133,094
2-11	Office Supplies	10,952	7,777	13,250	7,900	12,000
Total Commodities		10,952	7,777	13,250	7,900	12,000
3-12	Postage	5,179	4,665	5,500	4,500	5,000
3-36	Maintenance Agreements	306	161	145	200	65
3-37	M & R - Other Equipment	-	199	-	-	-
3-71	Schools/Conf/Meetings	50	-	950	100	700
3-72	Transportation	20	-	100	35	80
Total Contractual Services		5,555	5,025	6,695	4,835	5,845
Total Operating Expenditures		172,258	191,753	157,043	148,098	150,939
Total Collections		\$ 172,258	\$ 191,753	\$ 157,043	\$ 148,098	\$ 150,939

530 – GENERAL ACCOUNTING



DEPARTMENT OF FINANCE

530 - GENERAL ACCOUNTING

GOALS

To provide complete and accurate financial data in proper form on a timely basis to all responsible for the financial administration of the Village.

DESCRIPTION OF FUNCTIONS

This Division is responsible for all accounting functions including processing accounts payable, accounts receivable and purchase orders and general accounting for all departments in the Village. In addition, this Division maintains capital asset records, prepares financial reports and coordinates the annual audit.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2004	2005	2006	2007	2008
Number of Invoices Processed	8,987	9,822	9,253	9,546	10,259
Number of Purchase Orders Processed	225	242	251	276	448
Number of Checks Issued	4,334	4,495	4,365	4,216	5,162

2008 - 2009 OBJECTIVES AND ACCOMPLISHMENTS

VI. Preserve Financial Stability and Reduce Reliance Upon Property Tax.

1. Implement Governmental Accounting Standards Board Statement Number 45 in the Village's financial statements as of April 30, 2008. (Second quarter)

GASB 45 was implemented. A consultant was used to prepare the actuarial analysis. Information for the analysis was gathered by Finance staff.

2. Review Governmental Accounting Standards Board Statement Number 51 and determine the proper accounting treatment for the Village's intangible assets. The statement must be implemented by Fiscal Year 2009. (Second quarter)

The statement has been reviewed. A written report on the proper accounting treatment will be prepared by the fourth quarter.

3. Determine procedures that would allow the Village to generate a warrant listing for paid in advance checks after the payments have been posted in HTE. (Third quarter)

Information Technology staff has assisted the Finance Department with this project and a complete warrant listing for paid in advance checks has been created.

4. Prepare a Request for Proposal for auditing services. (Second quarter)

This will be completed during the fourth quarter.

VII. Support and Enhance Staff Training and Service Capacity.

5. Investigate the possibility of using the HTE Document Management System (DMS) to print forms such as Purchase Orders. (First quarter)

We are investigating other new ways to handle forms and documents through HTE rather than using DMS. This will be carried forward.

6. Investigate the possibility of using standard HTE laser checks for payroll and accounts payable. (First quarter)

This goal has been completed. Laser check software was purchased from ACOM and laser checks are now being used for payroll and accounts payable checks.

ADDITIONAL ACCOMPLISHMENTS

1. The Village received the Government Finance Officers Association Certificate for Achievement for Excellence in Financial Reporting for our Comprehensive Annual Report for the Fiscal Year Ended April 30, 2009.
2. The Finance Department assisted in the completion of the audit of the Fiscal Year Ended April 30, 2007. Numerous spreadsheets were prepared and considerable assistance was provided to the firm of Lauterbach and Amen.
3. Finance staff attended the local HTE conference held in Oak Brook.
4. An ACH agreement was authorized with Harris Bank to be used for the payroll direct deposit.
5. The Purchasing Policies and Procedures manual was prepared and distributed.

2009-2010 OBJECTIVES

VII. Support and Enhance Staff Training and Service Capacity.

1. Complete the detailed procedures manual for the accounts receivable and accounts payable positions. Evaluate job responsibilities and procedures and make revisions as necessary. (Third quarter)
2. Complete a detailed procedures manual for the accountant position. (First quarter)
3. Investigate new services such as ACH vendor payments, emailing of remittance advices, emailing of employee direct deposit forms and news ways to print forms such as Purchase Orders. (First quarter)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2010

Fund 001 - General Fund

Department 0530 - General Accounting

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures						
1-11	Salaries-Regular	\$ 90,124	\$ 97,891	\$ 97,286	\$ 97,914	\$ 100,852
1-21	Salaries-Overtime	150	25	500	250	250
1-41	State Retirement	9,512	9,694	10,031	9,994	10,616
1-42	Social Security	6,995	7,258	7,728	7,699	8,001
1-44	Employee Insurance	12,508	12,506	13,472	14,891	14,200
Total Personal Services		119,289	127,374	129,017	130,748	133,919
2-11	Office Supplies	596	337	1,025	800	750
2-13	Memberships/Subscriptions	180	195	200	250	240
2-14	Books/Publications/Maps	201	99	100	50	100
2-99	Miscellaneous Expen.	-	-	25	-	25
Total Commodities		977	631	1,350	1,100	1,115
3-12	Postage	2,648	2,564	3,100	3,000	3,195
3-32	M & R - Office Equipment	-	-	100	-	100
3-36	Maintenance Agreements	973	1,016	990	1,500	1,240
3-51	Equipment Rentals	600	600	600	600	600
3-61	Consulting Services	-	-	600	-	300
3-63	Auditing Services	17,632	17,965	19,207	19,207	19,500
3-70	Binding & Printing	2,043	1,081	3,230	2,600	1,580
3-71	Schools/Conf/Meetings	385	325	525	325	525
3-72	Transportation	60	79	105	100	105
3-96	Collection Fee Service	-	-	300	-	300
3-99	Miscellaneous Expen.	6,132	6,907	6,800	6,000	7,200
Total Contractual Services		30,473	30,537	35,557	33,332	34,645
Total Operating Expenditures		150,739	158,542	165,924	165,180	169,679
Total General Accounting		\$ 150,739	\$ 158,542	\$ 165,924	\$ 165,180	\$ 169,679

550 – GENERAL ADMINISTRATIVE SERVICES



VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2010

Fund 001 - General Fund

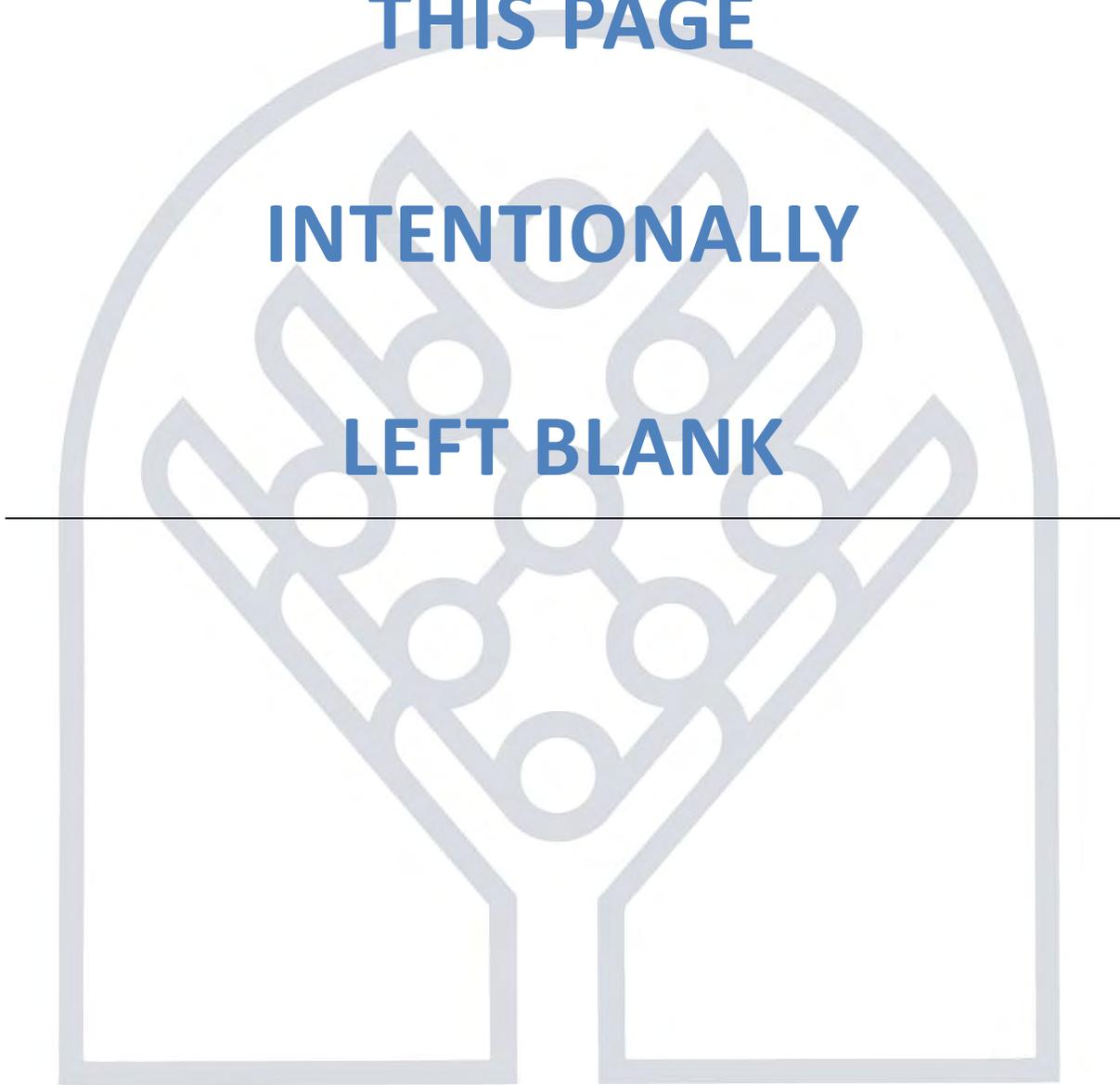
Department 0550 - Administrative Services

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures						
1-11	Salaries-Regular	\$ -	\$ -	\$ 50,345	\$ -	\$ 260,120
1-27	Performance Bonus	17,261	9,356	34,775	22,355	34,775
1-41	State Retirement	-	-	8,533	2,108	3,528
1-42	Social Security	-	-	6,458	1,710	16,405
1-45	Special Pension	44,345	47,000	55,627	54,363	56,164
1-46	Unempl Compensation	29,821	32,730	35,450	19,223	24,780
Total Personal Services		91,427	89,086	191,188	99,759	395,772
3-11	Telephone	32,189	25,661	38,420	28,553	36,130
3-14	Natural Gas	-	2,208	3,655	7,553	6,450
3-21	Liability Insurance Program	291,334	356,389	462,100	502,603	578,162
3-51	Equipment Rentals	16,377	11,495	11,394	11,394	-
3-53	Furn & Equipment Replace	25,000	25,000	25,000	25,000	25,000
3-56	Fence Escrow	26,161	29,582	33,153	33,153	35,464
3-83	Shelter Inc	3,000	3,000	3,000	3,000	3,000
3-85	KASPER Program	-	-	4,500	4,500	3,000
3-87	PACE Bus Service	-	-	7,500	7,500	24,000
3-88	Pk Dist Youth Programs	2,500	2,500	2,500	2,575	4,000
3-95	WAYS	1,500	2,000	2,000	2,000	2,000
3-98	Contingency	335	-	128,200	125,000	10,000
Total Contractual Services		398,396	457,835	721,422	752,831	727,206
Total Operating Expenditures		489,823	546,921	912,610	852,590	1,122,978
12-31	Transfer to Gen Capital Proj	556,907	861,380	1,089,593	694,542	1,114,947
12-37	Transfer to TIF #4	135,000	653,000	450,000	-	-
12-39	Transfer to Municipal Building	-	800,000	200,000	200,000	-
Total Interfund Transfers		691,907	2,314,380	1,739,593	894,542	1,114,947
Total Other Expenditures		691,907	2,314,380	1,739,593	894,542	1,114,947
Total Administrative Services		\$ 1,181,730	\$ 2,861,301	\$ 2,652,203	\$ 1,747,132	\$ 2,237,925

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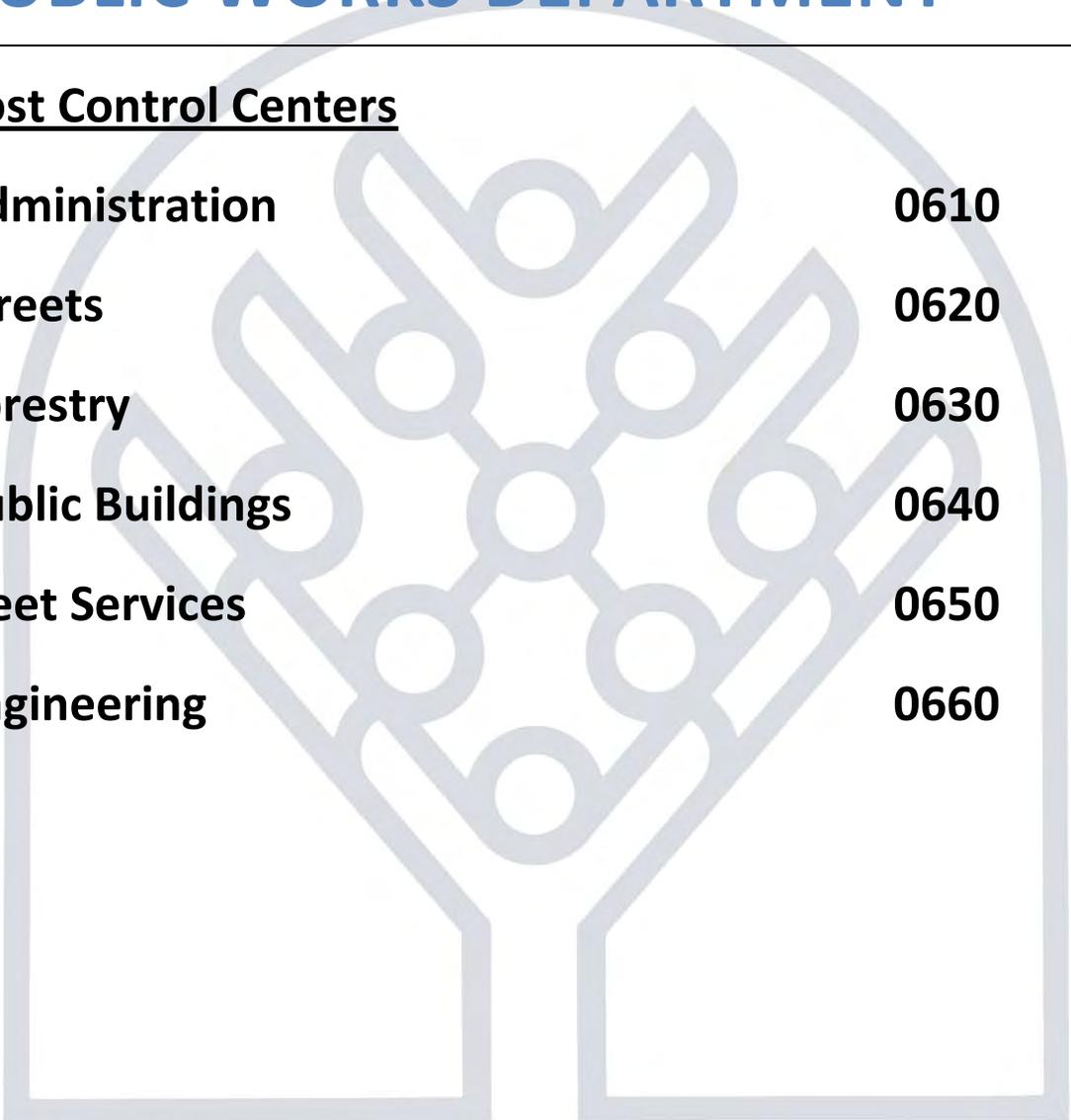
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Hanover Park

PUBLIC WORKS DEPARTMENT

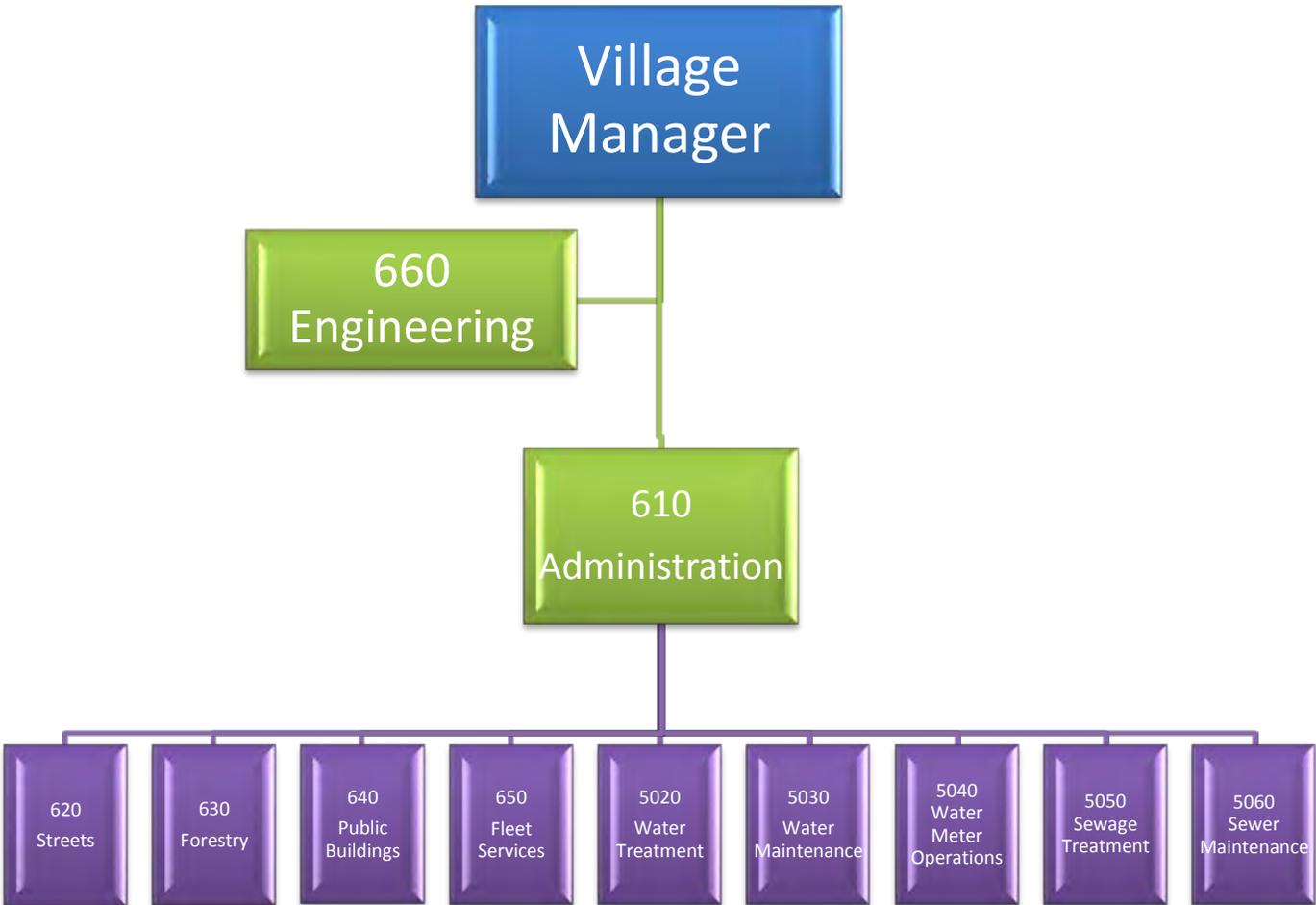
Cost Control Centers



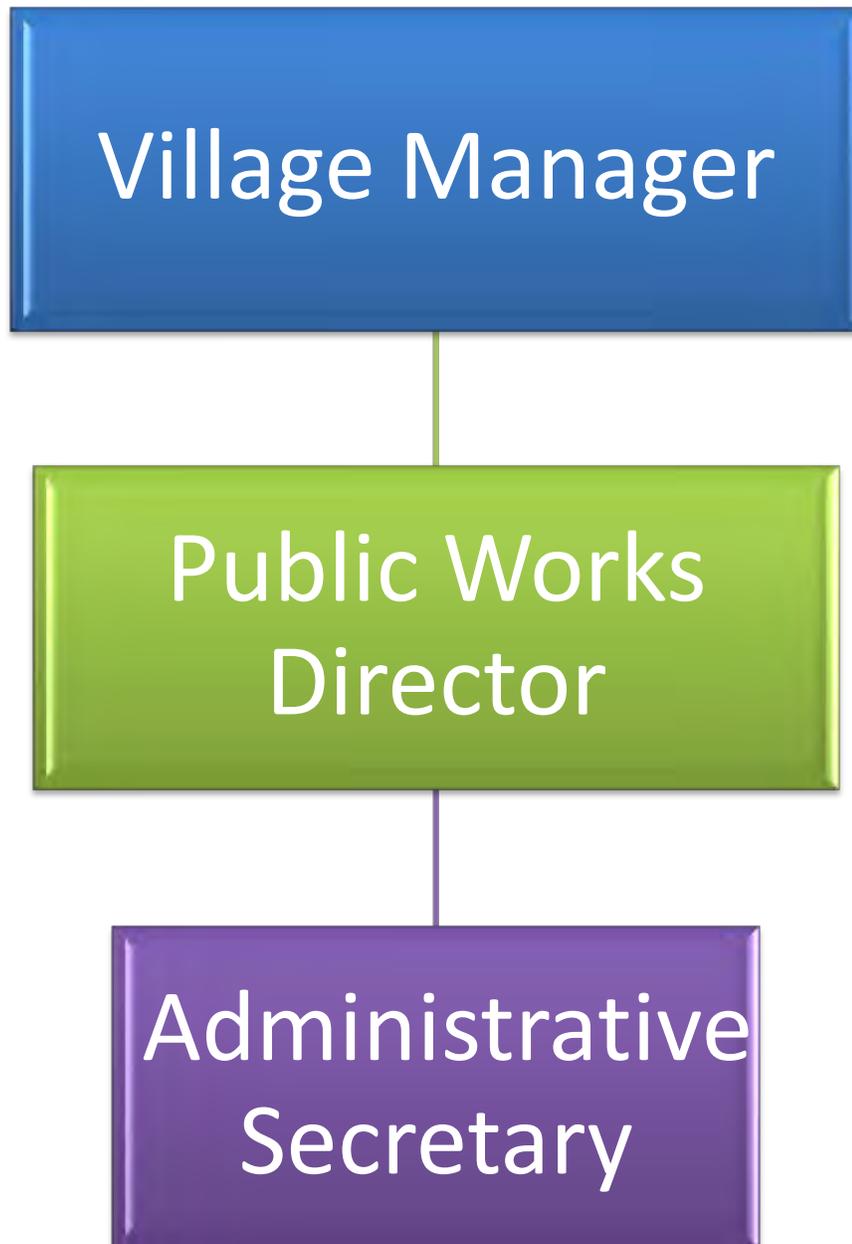
Administration	0610
Streets	0620
Forestry	0630
Public Buildings	0640
Fleet Services	0650
Engineering	0660

Hanover Park

ORGANIZATION OF THE PUBLIC WORKS DEPARTMENT



610 – ADMINISTRATION



DEPARTMENT OF PUBLIC WORKS 610 - ADMINISTRATION

GOALS

Provide for safe, efficient and effective delivery of public services through the optimum administration of those departments responsible for such delivery.

DESCRIPTION OF FUNCTIONS

To develop intermediate and long-range plans; to propose policy as it relates to department personnel and operations; to formulate budgets for operation and capital improvements; and to evaluate the operations and revise them accordingly.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2004	2005	2006	2007	2008
Number of Full Time Employees	44	44	44	44	44
Number of Part Time Employees	4	4	4	4	4
Number of Full Time Employees Per 1,000 Population	1.15	1.13	1.15	1.15	1.15
Public Works Department Insurance Claims:					
Total Worker Compensation Claims	7	2	10	8	6
Worker Compensation Losses	\$61,142	\$37,664	\$79,461	\$186,336	\$77,494
All Other Claims	8	13	10	16	25
Non Worker Compensation Losses	\$18,558	\$104,786	\$17,610	\$49,346	\$41,799
Total Claims	15	15	20	24	31
Total Losses	\$79,700	\$142,450	\$97,071	\$235,682	\$119,293
Total Expenditures	\$8,214,910	\$7,543,010	\$7,810,100	\$8,108,718	\$8,440,857
Cost of Services Per Capita	\$214.61	\$197.06	\$204.04	\$211.84	\$220.51

2008 - 2009 OBJECTIVES AND ACCOMPLISHMENTS

VIII. Support Environmental Initiatives

1. Begin to implement Clean Air Counts program including diesel retrofit, gas can and lawn mower turn in. (Fourth quarter)

To be completed fourth quarter.

ADDITIONAL ACCOMPLISHMENTS

1. Staff liaison to Environmental Committee.
2. Evaluated proposals for architectural services for the new Police Station/Village Hall Expansion project.

2009 – 2010 OBJECTIVES

V. Maintain and Enhance Village Infrastructure

1. Continue to develop new Police Station/Village Hall project scope of work including: (Ongoing)

- a. Final Space Needs Program
 - b. Overall Project Cost
 - c. Funding Strategy
2. Participate in union contract negotiations. (Second quarter)

VIII. Support Environmental Initiatives

3. Continue to implement Clean Air Counts program including diesel retrofit, gas can turn in, and lawn mower turn in. (Fourth quarter)
4. Review operations for ways to increase efficiency. (Second quarter)

RISK MANAGEMENT PROGRAM

2008 – 2009 OBJECTIVES AND ACCOMPLISHMENTS

1. Develop a formal supervisory training policy that requires the development of training plans for all supervisors. (Second quarter)

To be completed third quarter.

2. Develop and implement department specific Behavior Observation program and/or adhere to future Village-wide program. (Fourth quarter)

To be completed fourth quarter.

3. Develop a formal JSA policy and continue development of JSA's on a per task basis. (Third quarter)

To be completed third quarter.

2009 – 2010 OBJECTIVES

VII. Support and Enhance Staff Training and Service Capacity

1. Goals will be based on IRMA recommendations. (Ongoing)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2010

Fund 001 - General Fund

Department 0610 - Public Works Administration

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures						
1-11	Salaries-Regular	\$ 103,532	\$ 108,668	\$ 109,073	\$ 109,073	\$ 96,494
1-21	Salaries-Overtime	-	35	200	90	100
1-41	State Retirement	10,350	10,406	10,851	11,459	11,487
1-42	Social Security	7,123	7,320	8,357	8,634	8,646
1-44	Employee Insurance	19,330	23,597	26,594	26,594	23,392
Total Personal Services		140,335	150,026	155,075	155,850	140,119
2-11	Office Supplies	3,057	1,343	1,555	1,200	1,400
2-13	Memberships/Subscriptions	342	405	3,470	3,858	2,015
2-14	Books/Publications/Maps	-	-	100	-	50
2-21	Gasoline & Lube	(10)	398	400	600	540
Total Commodities		3,389	2,146	5,525	5,658	4,005
3-12	Postage	231	270	450	400	400
3-32	M & R - Office Equipment	-	-	50	-	50
3-33	M & R - Comm Equipment	-	-	50	-	50
3-36	Maintenance Agreements	973	683	1,130	900	1,000
3-51	Equipment Rentals	2,077	1,322	2,628	2,628	1,133
3-71	Schools/Conf/Meetings	2,066	851	3,700	1,800	2,295
3-72	Transportation	138	22	500	200	190
3-89	IEPA Discharge Fee	1,000	1,000	1,000	1,000	1,000
Total Contractual Services		6,485	4,148	9,508	6,928	6,118
Total Operating Expenditures		150,209	156,320	170,108	168,436	150,242
Total Public Works Administration		\$ 150,209	\$ 156,320	\$ 170,108	\$ 168,436	\$ 150,242

620 – STREET DEPARTMENT



DEPARTMENT OF PUBLIC WORKS

620 - STREETS

GOALS

To provide for the maintenance and upgrading of Village Streets, providing a safe and efficient transportation system for residents of the Village and to provide and maintain a system for controlling storm water on public thoroughfares.

DESCRIPTION OF FUNCTIONS

Maintenance of Village streets, including the following operations: street sweeping; graffiti removal; snow plowing and salting; pothole patching; crack filling; preparation work in conjunction with resurfacing programs; construction of asphalt patches on minor residential streets.

Maintenance of the Village storm sewer system, including the following operations: cleaning and removal of debris from inlets and catch basins; high-pressure hydraulic cleaning of storm sewers and ditch culverts; channel maintenance on the West Branch of the DuPage River; patching and rebuilding of existing catch basins, manholes and inlets.

Construction of new storm sewer system to alleviate drainage problems.

Construction, reconstruction, and maintenance of Village sidewalks, curbs and gutters.

Installation and maintenance of traffic regulatory signs and pavement markings necessary to insure a safe and efficient transportation system.

Clean/vacuum 400 storm sewer basins and 35,000 linear feet of pipe for preventative storm sewer maintenance program. Cleaned 265 basins and 30,420 linear feet of pipe to date.

Provide rapid removal of graffiti utilizing in-house forces.

Provide contract administration to remove and replace 22,000 square feet of public sidewalk and 2,000 linear feet of curb and gutter.

Provide contract administration for the installation of 30,000 pounds of crack seal material with emphasis on previous year's overlay program areas.

Provide contract administration for the installation of 17,000 linear feet of thermoplastic pavement markings, with emphasis on school crossings.

Upgrade and repaint all stop bars and crosswalks in the Village.

Totally rebuild any failing storm sewer basins in the Village.

Continue to upgrade and maintain the signage throughout the Village, including maintenance of sign posts.

Asphalt patches – to remove and replace deteriorating asphalt to a minimum of 200 square yards.

Continue with the 50/50 cost share program for replacement of curb, gutter, and public sidewalk to assist residents during reconstruction of their driveways. Assisted 26 residents for a total cost of \$12,717 to date.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2004	2005	2006	2007	2008
Miles of Streets	98.88	99.36	99.36	99.36	99.36
Miles of Public Sidewalks	154.04	154.04	154.66	154.84	155.13
Miles of Storm Sewer	104.89	108.48	109.58	110.41	111.60
Number of Storm Sewer Structures	6,008	6,110	6,184	6,237	6,317
Number of Streetlight Poles	935	1,041	1,076	1,081	1,086
Cost of Annual Resurfacing Program	\$586,848	\$672,363	\$630,085	\$553,835	\$584,161
Street Division Graffiti Removal	91	166	233	179	142
Sidewalk Replaced (sq. ft.)	23,400	24,667	22,511	21,148	17,629
Curb and Gutter Replaced (lin. ft.)	2,521	1,561	2,421	2,045	2,400
Crack Sealing (lbs. installed)	26,120	27,420	24,910	24,900	0
Thermoplastic Pavement Markings (lin. ft. installed)	19,710	25,822	31,383	23,450	15,082
Number of Storm Sewer Basins Rebuilt	18	17	19	22	16

2008 - 2009 OBJECTIVES AND ACCOMPLISHMENTS

V. Maintain and Enhance Village Infrastructure

1. Continue to provide maintenance and cleaning of the Anne Fox grate to prevent flooding. (Fourth quarter)

Ongoing. Crews have responded to nine events removing over 28 tons of debris in 162 man-hours.

VIII. Support Environmental Issues

2. Erosion control study and repair of the West Branch of the DuPage River north of Walnut Avenue at Longmeadow Lane. (Fourth quarter)

Project put on hold until Fiscal Year 2010.

3. Continue to study ways to lower chloride usage to improve the water quality in the West Branch of the DuPage River. (Fourth quarter)

Ongoing. Have implemented a new program for anti-icing and deicing operations.

ADDITIONAL ACCOMPLISHMENTS

1. Assisted with three regular and one emergency brush pickup.
2. Assisted with the set up and take down of Family Fest, Art Festival, Maxwell Streets, and Relay for Life.
3. Contracted for installation of new water level monitoring and alarm warning system at the Anne Fox grate.

2009 - 2010 OBJECTIVES

V. Maintain and Enhance Village Infrastructure

1. Continue to provide maintenance and cleaning of the Anne Fox grate to prevent flooding. (Fourth quarter)

2. Provide input for relocated salt storage and anti-icing liquid facility. (Second quarter)

VIII. Support Environmental Issues

3. Erosion control study and repair of the West Branch of the DuPage River north of Walnut Avenue at Longmeadow Lane. (Fourth quarter)

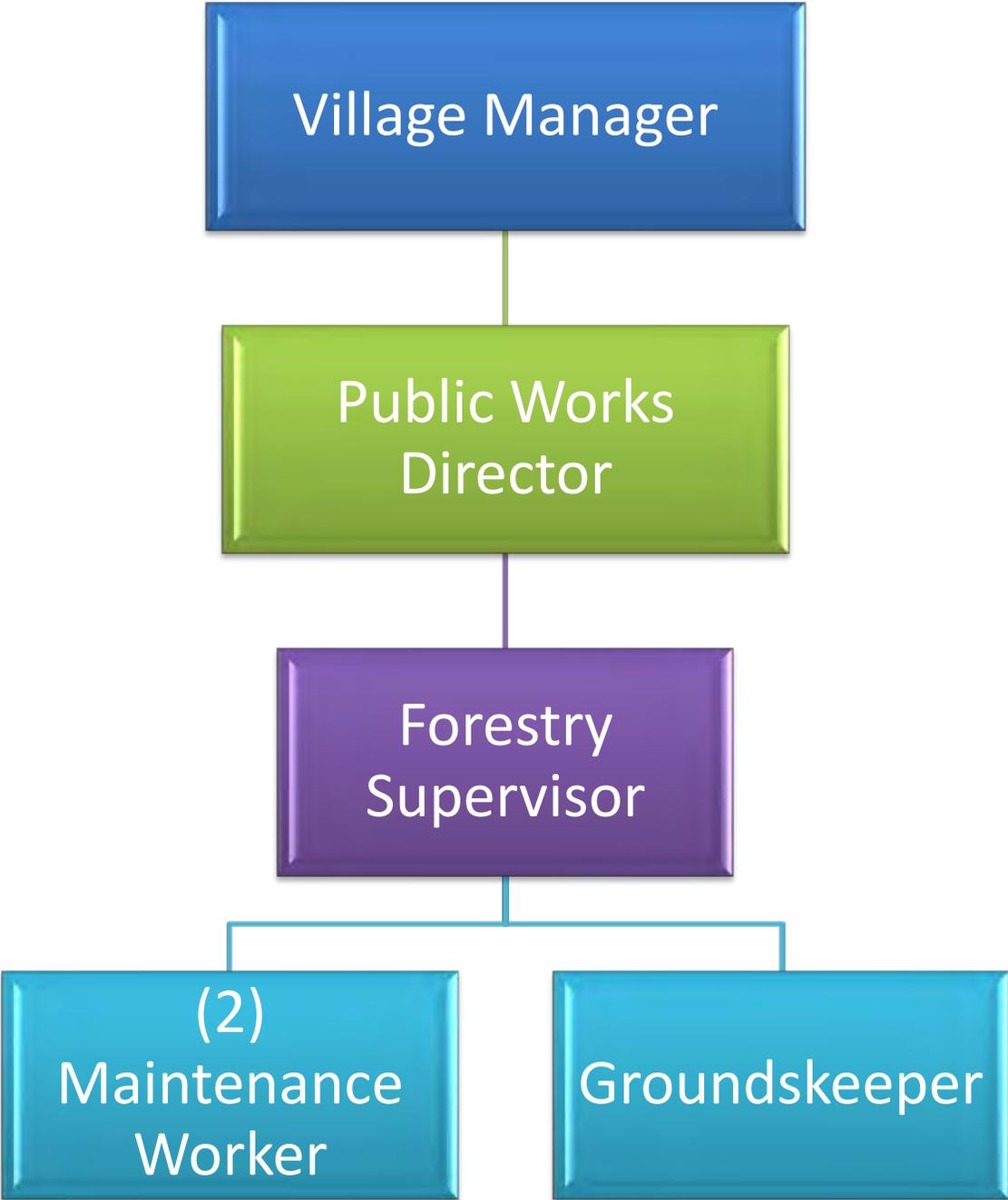
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2010

Fund 001 - General Fund

Department 0620 - Streets

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures						
1-11	Salaries-Regular	\$ 409,673	\$ 417,259	\$ 431,982	\$ 408,349	\$ 448,603
1-12	Salaries-Part Time	13,933	11,872	16,480	12,995	16,400
1-21	Salaries-Overtime	46,470	71,149	29,000	75,000	30,000
1-28	On-Call Premium Pay	2,736	2,305	3,456	2,903	4,224
1-41	State Retirement	46,491	49,145	46,208	43,676	49,249
1-42	Social Security	35,260	37,792	34,641	34,221	35,986
1-44	Employee Insurance	95,151	106,203	116,882	116,867	118,244
Total Personal Services		649,714	695,725	678,649	694,011	702,706
2-11	Office Supplies	70	31	100	77	100
2-13	Memberships/Subscriptions	107	110	290	290	315
2-14	Books/Publications/Maps	-	-	100	70	50
2-21	Gasoline & Lube	29,699	43,120	41,700	36,000	45,275
2-27	Materials & Supplies	88,881	117,037	98,342	98,342	101,292
2-31	Uniforms	2,993	2,347	4,000	3,247	3,800
2-33	Safety & Protective Equip	3,468	3,294	3,760	3,760	3,872
2-34	Small Tools	2,347	492	1,800	1,800	1,800
2-99	Miscellaneous Expen.	147	152	100	208	100
Total Commodities		127,712	166,583	150,192	143,794	156,604
3-33	M & R - Comm Equipment	-	-	75	35	75
3-35	M & R - Streets & Bridges	102,765	178,883	260,562	180,000	135,000
3-37	M & R - Other Equipment	-	-	400	200	300
3-51	Equipment Rentals	-	-	150	50	100
3-52	Vehicle Maint & Replace	133,451	147,364	101,741	101,741	115,236
3-71	Schools/Conf/Meetings	2,844	1,960	2,900	3,300	2,175
3-72	Transportation	348	-	360	360	360
Total Contractual Services		239,408	328,207	366,188	285,686	253,246
Total Operating Expenditures		1,016,834	1,190,515	1,195,029	1,123,491	1,112,556
Total Streets		\$ 1,016,834	\$ 1,190,515	\$ 1,195,029	\$ 1,123,491	\$ 1,112,556

630 – FORESTRY DEPARTMENT



DEPARTMENT OF PUBLIC WORKS 630 - FORESTRY

GOALS

The Forestry Division goals are to continue to research and promote more effective forestry procedures to cut costs (i.e., manpower usage, equipment updating, equipment renewal, etc.). To set minimum standards for appearance of Village grounds and all public plantings. To maintain, treat and spray with proper chemicals all Village owned or maintained trees and properties. To continue the training and education of Forestry personnel. Also, to provide community service information on control of insects and rodents related to health and damage to forestry. Most importantly, to assist in the beautification of the Village.

DESCRIPTION OF FUNCTIONS

Maintenance of all trees, shrubs and planting features in Village right-of-ways and retention areas; treatment and maintenance of trees that are infested with various diseases; inspection, grooming, trimming and removal, as needed, of all forestry that is the responsibility of the Village; mowing and turf care of all large fields, retention areas, wells, Municipal Complex grounds, and right-of-ways under our jurisdiction; commuter parking complex turf, trees, shrub and planting feature maintenance; tree planting programs; removing snow and salting at Municipal Building and Commuter Lot walkways and parking lots; repair and maintenance of Forestry Department non-licensed equipment; rodent control, including baiting of fields, vacant lots, and problem breeding areas; resident assistance, answering questions and being helpful regarding trees, shrubs and turf; residential brush pickup and recycling program; municipal yardwaste recycling program; resident assistance with recycling; creek bank mowing/maintenance; landscape planning, upgrades and reviews; assisting other departments with priority projects; Banner Program – banners and maintenance.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2004	2005	2006	2007	2008
Number of Parkway Trees Planted	49	33	36	12	38
Number of Parkway Trees Trimmed					
Contractual	855	1,537	1,761	1,734	1,324
In-House	1,025	639	696	709	400
Description of Measurement	2004	2005	2006	2007	2008
Brush Pickup Program (Cubic Yards Collected)	1,983	2,051	2,205	2,314	1,593
Annual Cost	\$56,948	\$68,452	\$67,447	\$70,946	\$57,188
Cost per Cubic Yard Collected	\$28.72	\$33.38	\$30.59	\$30.66	\$35.90
Leaf Pickup Program (Cubic Yards Collected)	640	700	860	720	980

2008- 2009 OBJECTIVES AND ACCOMPLISHMENTS

VIII. Support Environmental Issues

1. Ash tree removal and replacement due to Emerald Ash Borer. Remove 50 high-risk for infestation Ash trees and replace with mixed species plantings. This will help establish street trees in areas that are predominantly Ash before complete removal due to infestation requirements. (Fourth quarter)

Fifty trees have been selected for removal in the Woodlake Subdivision. The notification letter is drafted and replacement Oak trees will be planted. To be completed fourth quarter.

II. Enhance and Maintain the Property Values and Village Appearance as a Quality Community

2. Landscape and maintenance enhancements to Lake Street medians turf. Eliminate turf area of the medians on Lake Street. Establishing and maintaining quality turf in the middle of major roads is difficult

and expensive. Switching the turf areas to hardscape (concrete, stamped concrete or pavers) would eliminate the turf growing, appearance and maintenance cost problems. Our use of hardscape in other areas has been very successful and is easily maintained. (Third quarter)

Installed synthetic turf on the two western most medians of Lake Street. These medians will be studied and evaluated to determine if the other turf areas will receive this product. Completed third quarter.

3. Landscape maintenance and enhancements to Lake Street raised planters. Add perennial bulbs in the areas of the planters that are bare in the spring. Replace poorly growing plantings or change planting type as needed. Mound annual beds so they show better; increase weeding and fertilization of the beds by the contractor. (Third quarter)

Raised planters received new plantings (rose bushes) in bare spots, added perennial bulbs, dead plants replaced, and annual beds raised and mounded. Contractor increased clean up, weeding and fertilization. Completed second quarter.

4. Memorial Park Dedication. Assist with Memorial Park ceremony as needed. Maintain a high quality of turf and landscape plantings. (Fourth quarter)

Memorial Park installation completed first quarter. Contractor and in-house turf and plant maintenance completed third quarter.

ADDITIONAL ACCOMPLISHMENTS

1. Trimmed bushes, shrubs and trees on five islands and two sidewalks in DuPage County.
2. Removed ten dead trees and trimmed bushes on Irving Park Road.
3. Removed three dead trees and trimmed five others on East Avenue.
4. Completed Illinois Department of Agriculture Emerald Ash Borer Compliance Inspection. Inspection results in compliance.
5. Special brush pickup for wind storm in DuPage County.

2009 – 2010 OBJECTIVES

VIII. Support Environmental Issues

1. Emerald Ash Borer Management Program. Ash tree removal and replacement due to Emerald Ash Borer. Remove 50 high-risk for infestation Ash trees and replace with mixed species plantings. This will help establish street trees in areas that are predominantly Ash before complete removal due to infestation requirements. (Fourth quarter)

II. Enhance and Maintain the Property Values and Village Appearance as a Quality Community

2. Evaluate synthetic turf performance on Lake Street. Compare turf with upgraded maintenance of natural turf. Check on maintenance needs and color fading or aging issues. Make recommendations for the 2011 Budget. (Fourth quarter)
3. Inspect Cook County portion of the west branch of the DuPage River by walking entire section from Schaumburg Village limits to MWRD boundary at Walnut Avenue. This inspection will concentrate on destabilized areas, condition of outfalls and structures, erosion, and bank vegetation. Any dumping or private residence problems will also be noted and corrected. The goal of this inspection will be to identify areas that need attention and develop a schedule for future budget and repair projects. (Third quarter)

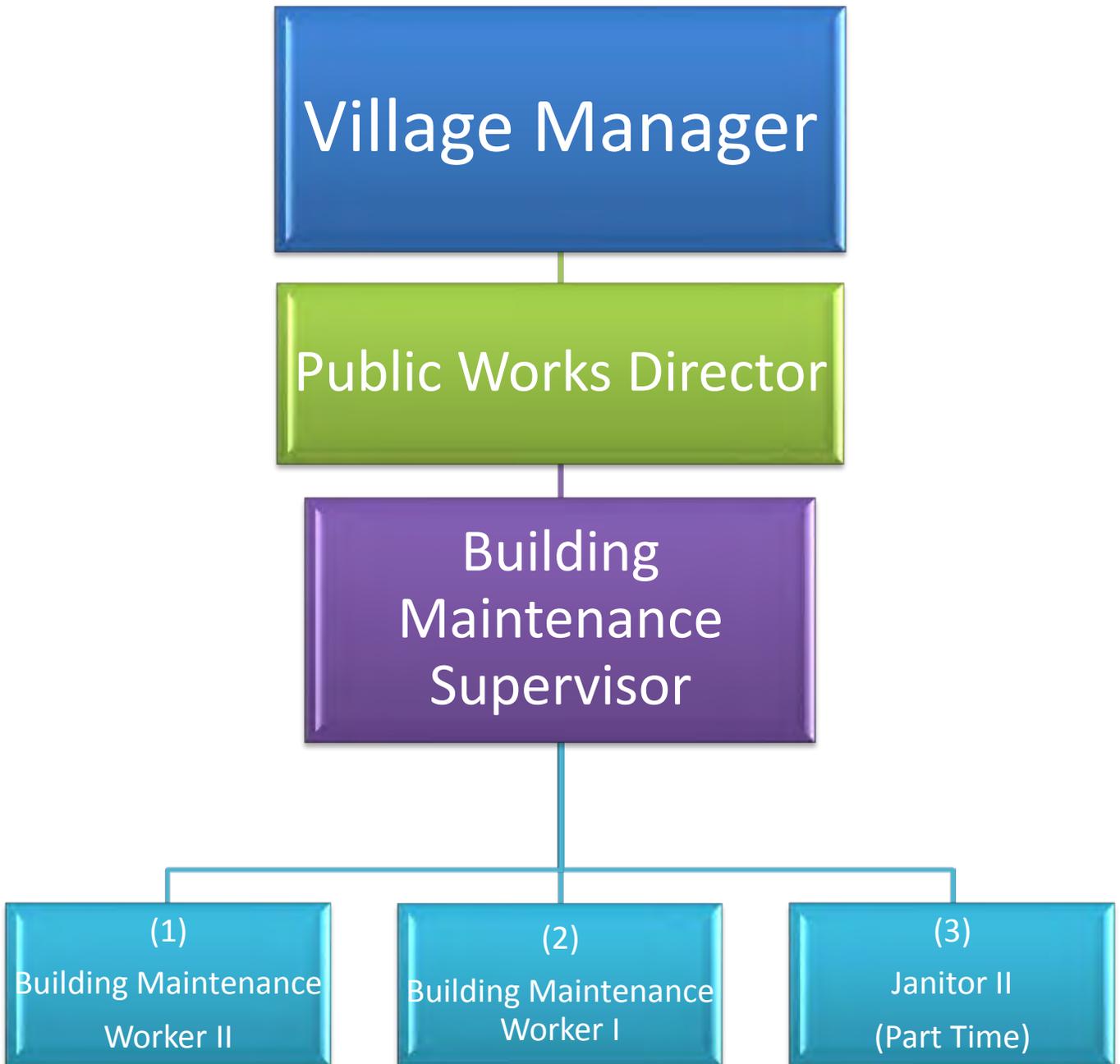
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2010

Fund 001 - General Fund

Department 0630 - Forestry

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures						
1-11	Salaries-Regular	\$ 166,122	\$ 174,081	\$ 176,977	\$ 176,637	\$ 183,453
1-12	Salaries-Part Time	15,602	16,031	24,352	21,000	24,118
1-21	Salaries-Overtime	5,808	6,989	5,000	10,000	6,000
1-28	On-Call Premium Pay	235	110	350	350	350
1-41	State Retirement	17,663	18,357	18,202	18,430	19,537
1-42	Social Security	14,183	14,975	15,886	16,629	16,517
1-44	Employee Insurance	35,478	30,691	33,848	34,058	35,902
Total Personal Services		255,091	261,234	274,615	277,104	285,877
2-11	Office Supplies	186	76	100	179	100
2-13	Memberships/Subscriptions	150	150	320	320	300
2-14	Books/Publications/Maps	-	-	75	75	50
2-21	Gasoline & Lube	7,434	9,392	10,020	11,425	9,565
2-27	Materials & Supplies	3,563	2,485	4,200	3,369	3,800
2-29	Part & Access-Non Auto	2,762	3,026	4,680	4,680	4,000
2-31	Uniforms	641	1,097	1,000	1,000	1,000
2-33	Safety & Protective Equip	1,363	1,197	1,983	1,983	1,500
2-34	Small Tools	787	757	1,180	1,180	1,255
Total Commodities		16,886	18,180	23,558	24,211	21,570
3-33	M & R - Comm Equipment	-	-	50	50	50
3-34	M & R - Buildings	1,466	2,780	4,000	2,200	2,500
3-35	M & R - Streets & Bridges	244,468	134,863	148,510	148,510	148,510
3-37	M & R - Other Equipment	-	-	100	100	100
3-38	M & R - Forestry	-	84,549	76,300	76,300	76,300
3-51	Equipment Rentals	-	-	150	150	100
3-52	Vehicle Maint & Replace	31,252	30,443	16,080	16,080	16,119
3-71	Schools/Conf/Meetings	699	286	1,010	1,010	925
Total Contractual Services		277,885	252,921	246,200	244,400	244,604
Total Operating Expenditures		549,862	532,335	544,373	545,715	552,051
Total Forestry		\$ 549,862	\$ 532,335	\$ 544,373	\$ 545,715	\$ 552,051

640 – PUBLIC BUILDINGS



DEPARTMENT OF PUBLIC WORKS

640 - PUBLIC BUILDINGS

GOALS

The goals of the Department of Public Buildings are to maintain and enhance the appearance and function of the Village-owned buildings; to make available technical skills to do the jobs that may fall under departmental jurisdiction and to accomplish the work required in the most efficient and cost-effective manner.

DESCRIPTION OF FUNCTIONS

The functions of the Department of Public Buildings are the complete maintenance of all buildings and properties owned by the Village, to perform necessary tasks needed to keep the mechanical systems working, and to maintain the aesthetic appearance of all Village properties. The Department assists in snow removal. Also, preventative maintenance is utilized to reduce system failures. Departmental personnel are available to provide technical assistance to other departments.

2008 - 2009 OBJECTIVES AND ACCOMPLISHMENTS

V. Maintain and Enhance Village Infrastructure

1. Coordinate and implement temporary improvements for Police Department staff. (First quarter)

The Police Department north garage was remodeled and converted into six offices. Additional changes were made on the first floor, walls painted and new carpeting installed. The Roll Call room in the basement was remodeled and converted into a new Records Department area. Further storage was made available in the Police Department basement by moving the janitors' operation to the mechanical room, which provided a new storage room.

2. Continue to assist with design improvements for the Municipal Building while monitoring and making changes as needed until an expansion plan is finalized. (First through fourth quarters)

Utilization changes were made to improve the efficiency of the Finance, Collectors, Information Technology, and Community Development Departments. Three new cash registers and a window were installed, a doorway was moved, and Information Technology offices and computer rooms were set up.

3. Oversee improvements to the Public Works Facility: floor resurfacing, lighting, painting, and safety shelving. (Second and third quarters)

Floors were resurfaced, walls painted, new high-efficiency light fixtures and safety shelving were installed in the Public Works Facility Fleet Services garage, Street Department, Forestry Department, Water/Sewer annex, and the Butler Building restrooms.

4. Implement improvements to increase the efficiency of the operation of our buildings. (First through fourth quarters)

Several HVAC Direct Digital Control System improvements were made to Fire Station 1, which increased the efficiency of the building. New high-efficiency light fixtures will be installed in the Municipal Building and Fire Station 2 during the third and fourth quarter. Installed duct work from the Police Department rooftop to the computer room to create a more efficient cooling system.

ADDITIONAL ACCOMPLISHMENTS

1. Coordinated the operation of the 50th Anniversary Family Festival, Maxwell Street, Art Festival and a special lighting set up for the Tree Lighting ceremony.
2. Installed a new PVC roof on Fire Station #2.

3. Installed carpeting in Legal and Finance Directors' area.
4. Added Additional security card readers to the Municipal Building.
5. Installed a 100 amp feeder line was on the first floor of Fire Station 1 to supply uninterrupted power to all computers.
6. Cleaned and installed new light bulbs in all exterior building lights and parking lot lighting at the Municipal Complex and Public Works facility.

2009 - 2010 OBJECTIVES

V. Maintain and Enhance Village Infrastructure

1. Continue to coordinate and implement temporary improvements for Police Department staff. (First quarter)
2. Continue to assist with design improvements for the Municipal Building while monitoring and making changes as needed until an expansion plan is finalized. (First through fourth quarters)
3. Implement improvements to increase efficiency of the operation of our buildings. (First through fourth quarters)
4. Adjust operations of department to coincide with budget reductions. (First through fourth quarters)
5. Review and implement changes in the operation of our buildings to decrease energy costs. (Second quarter)

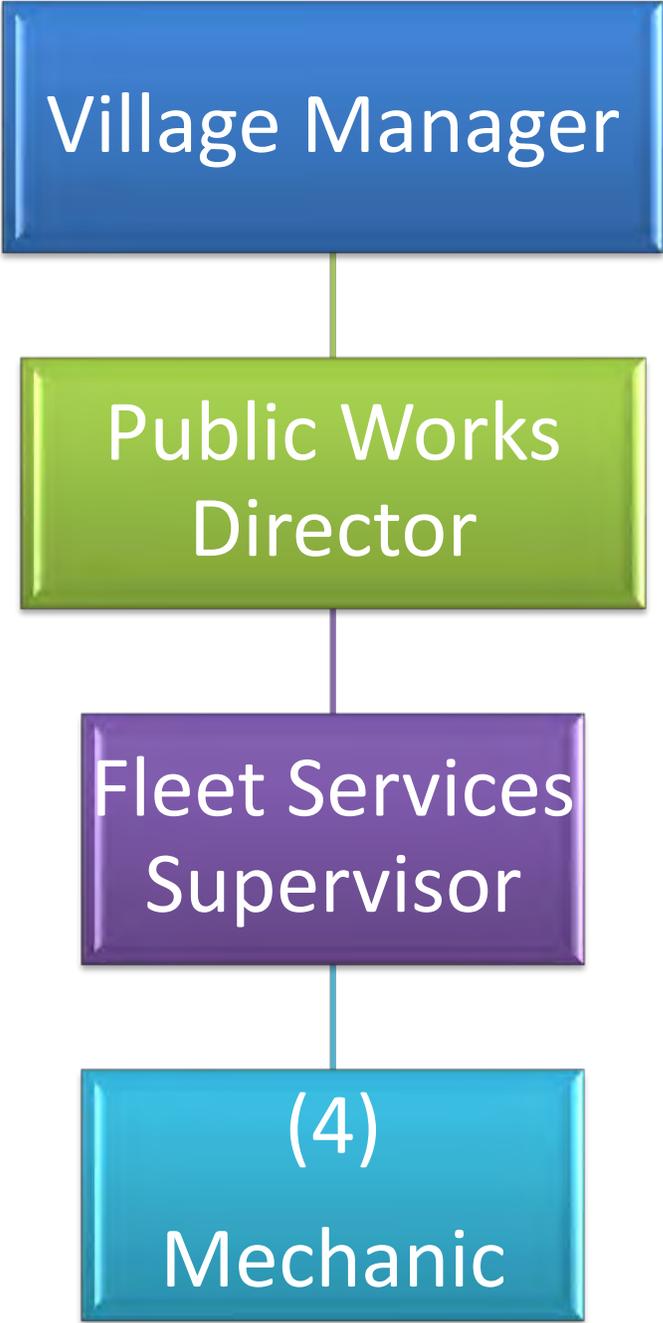
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2010

Fund 001 - General Fund

Department 0640 - Public Buildings

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures						
1-11	Salaries-Regular	\$ 121,860	\$ 150,251	\$ 155,805	\$ 155,805	\$ 129,560
1-12	Salaries-Part Time	31,094	31,789	29,768	31,273	32,014
1-21	Salaries-Overtime	21,345	10,215	12,000	14,000	12,000
1-28	On-Call Premium Pay	299	960	900	900	900
1-41	State Retirement	14,829	16,623	16,818	16,818	14,620
1-42	Social Security	13,282	15,032	15,233	15,233	13,397
1-44	Employee Insurance	31,663	32,224	32,008	32,008	29,830
Total Personal Services		234,372	257,094	262,532	266,037	232,321
2-11	Office Supplies	59	61	250	227	200
2-13	Memberships/Subscriptions	-	50	240	140	-
2-14	Books/Publications/Maps	-	-	50	-	50
2-21	Gasoline & Lube	3,250	3,545	3,750	3,000	3,780
2-27	Materials & Supplies	41,109	40,526	42,000	44,000	42,000
2-28	Cleaning Supplies	14,172	14,427	15,750	15,750	15,750
2-29	Part & Access-Non Auto	9,130	11,115	10,000	10,000	11,000
2-31	Uniforms	3,045	2,216	3,200	3,200	2,700
2-33	Safety & Protective Equip	1,303	1,823	2,100	2,100	1,985
2-34	Small Tools	2,731	2,731	3,000	3,000	3,000
2-99	Miscellaneous Expen.	-	23	25	25	25
Total Commodities		74,799	76,517	80,365	81,442	80,490
3-33	M & R - Comm Equipment	-	-	50	50	50
3-34	M & R - Buildings	19,015	36,557	23,000	28,180	26,000
3-36	Maintenance Agreements	21,178	31,834	40,200	40,200	38,700
3-37	M & R Other Equipment	-	197	300	150	200
3-51	Equipment Rentals	-	-	100	-	50
3-52	Vehicle Maint & Replace	13,179	13,081	7,968	7,968	7,716
3-71	Schools/Conf/Meetings	1,075	1,322	1,200	800	800
Total Contractual Services		54,447	82,991	72,818	77,348	73,516
Total Operating Expenditures		363,618	416,602	415,715	424,827	386,327
Total Public Buildings		\$ 363,618	\$ 416,602	\$ 415,715	\$ 424,827	\$ 386,327

650 – FLEET SERVICES



CENTRAL EQUIPMENT FUND

650 - FLEET SERVICES

GOALS

To supply user Departments with the best possible vehicles and equipment at the lowest possible costs.

DESCRIPTION OF FUNCTIONS

This Department is responsible for the maintenance and repair of all Village vehicles and mobile equipment. This is accomplished through our aggressive preventative maintenance programs, in-house repairs, and outside vendor repairs when cost-effective. Computer data systems are used to supply information on inventory levels, equipment usage and unit costs. This information is used to determine cost-effective replacement recommendations and to develop specifications for new equipment that will achieve maximum utility and economy.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2004	2005	2006	2007	2008
Number of Vehicles Maintained	149	149	150	150	150
Fleet Maintenance & Replacement Cost	\$926,832	\$927,960	\$919,051	\$874,587	\$873,536
Average Cost Per Vehicle	\$6,220.35	\$6,227.91	\$6,127.01	\$5,831	\$5,824
Miles Driven	811,316	824,673	862,598	814,395	867,118
Total Fleet Miles			4,264,392	5,784,974	5,821,458

2008- 2009 OBJECTIVES AND ACCOMPLISHMENTS

V Maintain and Enhance Village Infrastructure

1. Develop specifications for new pumper in coordination with the Fire Department. A pumper is purchased every five years to maintain our 20 year cycle. (Second quarter)

Completed. Specifications were developed in coordination with the Fire Department. The fire pumper is currently being built by E-One with delivery scheduled for May 2009.

VI Preserve Financial Stability and Reduce Reliance upon Property Tax

2. Expand our computer maintenance records to greatly increase our ability to track fleet costs. Vehicle costs are increasing and tracking these costs is important. (Second quarter)

We have started utilizing our computer program to track Fire equipment costs. Additional fleet divisions will be included as fire equipment is completed. To be completed third quarter,

3. Develop and implement strategy to improve fleet fuel economy. This will have the additional benefit of decreasing the emissions produced by our vehicles. (Third quarter)

The addition of our first hybrid vehicle in our fleet has proven successful. The unit was well received by the operators and the current fuel economy is in excess 32 mpg. We are also increasing our use of bio-diesel fuel. We have expanded our usage of bio-diesel fuel to 10 percent of our diesel for the entire year. This has eliminated approximately 3,000 gallons of diesel fuel previously used. This will decrease our Fleet emissions and use of petroleum products. We will continue to look at additional strategies to improve our fleet's fuel economy. To be completed fourth quarter.

VII Support and Enhance Staff Training and Service Capacity

4. Improve the level of personal safety in our shop. Investigate methods of controlling visitor access, limit exposure to environmental hazards, and improve mechanic fall protection. (Third quarter)

We have refinished the Fleet shop floor with designated visitor walkways. We are currently researching fall protection options for shop safety. To be completed third quarter.

5. Improve operator training on heavy equipment utilizing in-house and manufacturer resources. (Fourth quarter)

We have conducted classes on the new sewer/crane truck in the Street Division and snowplow operator training. We are planning additional heavy equipment training for the winter. To be completed fourth quarter.

ADDITIONAL ACCOMPLISHMENTS

1. Equipped Public Works, Fire and some Police vehicles with DriveCam. This system records vehicle accidents, hard stops and starts. We have used it in Public Works as a method of driver training.
2. Received the new dump truck designed with a dump body with an integral conveyor system. This should improve the safety and efficiency of this unit during snow removal operations.
3. Continued ongoing driver training to include forklift operation training.
4. Equipped the shop with a WiFi system that allows mechanics to access internet and computed based manuals at the vehicles.

2009 - 2010 OBJECTIVES

V Maintain and Enhance Village Infrastructure

1. Work with the Fire Department in developing specifications for a new ambulance. This unit will replace our current backup squad which is nine years old. (First quarter)

VI Preserve Financial Stability and Reduce Reliance upon Property Tax

2. Expand our use of hybrid and alternative fuel technology decreasing our reliance on gasoline and diesel to achieve long-term cost savings. (Third quarter)
3. Extend our vehicle replacement schedule for some vehicle classes. Due to our current level of maintenance and quality of vehicle purchases, we can postpone the need for replacement of some vehicle types. This longer life should save vehicle replacement costs. (First quarter)

VII Support and Enhance Staff Training and Service Capacity

4. Introduce internet based training and resources for mechanics. Our new WiFi capabilities and shop laptop computers allow additional training opportunities for mechanics in technical areas. (Third quarter)

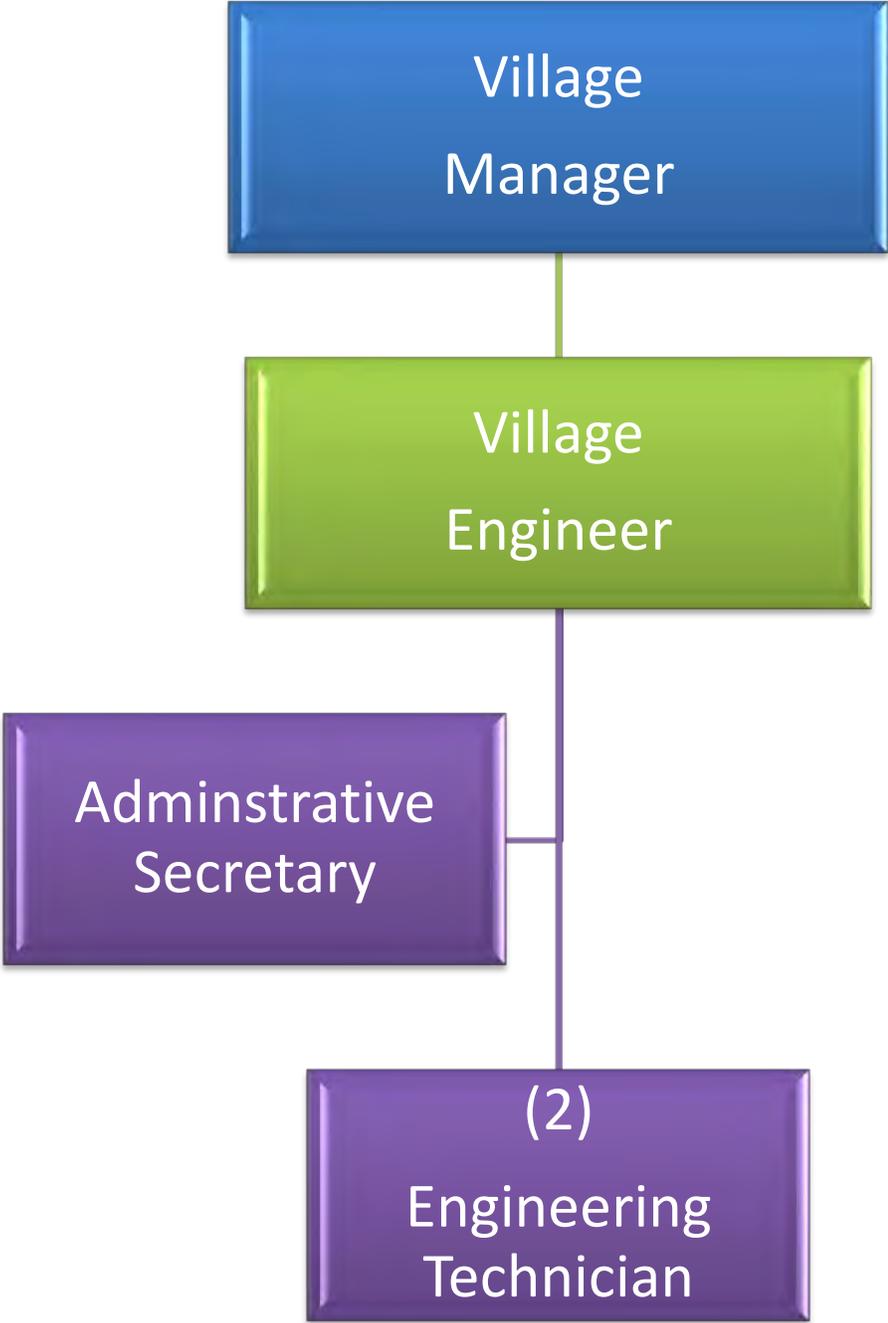
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2010

Fund 001 - General Fund

Department 0650- Fleet Services

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures						
1-11	Salaries-Regular	\$ 322,818	\$ 348,098	\$ 349,638	\$ 351,032	\$ 366,629
1-21	Salaries-Overtime	7,076	9,967	6,900	8,000	7,500
1-41	State Retirement	34,071	35,916	35,943	35,971	38,721
1-42	Social Security	25,024	26,739	27,690	27,711	29,126
1-44	Employee Insurance	64,736	66,844	71,330	72,459	75,958
Total Personal Services		453,725	487,564	491,501	495,173	517,934
2-11	Office Supplies	188	519	500	400	400
2-13	Memberships/Subscriptions	1,002	1,135	1,200	1,148	1,175
2-14	Books/Publications/Maps	2,019	831	2,080	2,250	2,300
2-21	Gasoline & Lube	10,904	10,741	12,000	11,400	11,500
2-22	Auto Parts & Accessories	98,953	101,929	84,000	84,000	86,500
2-23	Communications Parts	640	2,028	1,500	1,500	1,500
2-27	Materials & Supplies	13,836	18,584	15,200	13,000	14,000
2-29	Part & Access-Non Auto	23,652	23,074	24,000	25,000	24,000
2-31	Uniforms	943	700	800	800	800
2-33	Safety & Protective Equip	929	1,061	1,400	1,400	1,200
2-34	Small Tools	3,541	3,019	5,000	6,500	4,800
2-36	Photo Supplies	-	-	25	25	25
Total Commodities		156,607	163,621	147,705	147,423	148,200
3-12	Postage	-	-	50	26	50
3-31	M & R- Auto Equipment	24,032	21,088	34,000	36,000	32,000
3-32	M & R- Office Equipment	-	-	50	50	50
3-33	M & R- Comm Equipment	150	-	400	400	400
3-36	Maintenance Agreements	-	-	100	-	-
3-37	M & R- Other Equipment	31,514	20,964	15,000	8,000	12,000
3-51	Equipment Rentals	11,953	11,395	13,000	11,000	12,400
3-52	Vehicle Maint & Replace	2,364	2,635	1,662	1,662	1,940
3-61	Consulting Services	-	-	16,000	22,000	22,000
3-65	Medical Examinations	-	-	250	250	250
3-68	Uniform Rentals	2,500	2,354	2,500	2,300	2,500
3-69	Testing Services	403	-	1,300	1,000	1,300
3-71	Schools/Conf/Meetings	2,965	2,305	5,640	5,200	4,505
3-72	Transportation	612	375	960	600	325
3-99	Miscellaneous Expense	1,968	976	1,300	2,081	1,300
Total Contractual Services		78,461	62,092	92,212	90,569	91,020
Total Operating Expenditures		688,793	713,277	731,418	733,165	757,154
Total Fleet Services		\$ 688,793	\$ 713,277	\$ 731,418	\$ 733,165	\$ 757,154

660 – DEPARTMENT OF ENGINEERING



660 - DEPARTMENT OF ENGINEERING

GOALS

To be responsible for the administrative and operational tasks related to overall planning, engineering, construction, inspection and acceptance of new improvements such as streets, sanitary, storm and water facilities and other related improvements. To promote the optimum physical and aesthetic integrity of the above improvements and thus, enhance the value of land and buildings in the Village of Hanover Park while providing the best possible environment for habitation. To provide and maintain a centralized record keeping facility for all plans, plats and specifications dealing with public and private land improvements for subdivisions and commercial developments within the Village.

DESCRIPTION OF FUNCTIONS

Enforcement of statutes, ordinances, and regulations pertaining to existing and newly-engineered Public Works and transportation facilities.

Procurement of funding and liaison for Motor Fuel Tax, Road and Bridge, Federal and State grants for Public Works projects and transportation projects.

Monitoring of all Public Works projects and new land developments to insure compliance with all Village ordinances and specifications.

Design and/or approval of plans and specifications for all projects, including the following annual projects:

- Street resurfacing.
- Curb and gutter and sidewalk removal and replacement program.
- Improvements to the sewer and water systems, including water main replacements and sanitary sewer point repairs and relining.

Inspection of all projects and recommendation on all projects regarding payouts, security reductions, acceptance resolutions and approvals.

Consultation for the general public and other departments of the Village.

Maintenance of Village streetlight system.

Production and maintenance of all Village maps, including street maps, zoning maps, and utility atlases, as well as customized mapping for all Village departments.

Act as administrator for the Village Stormwater Management program.

Provide locating services for public streetlight cables as required through the JULIE system.

2008 - 2009 OBJECTIVES AND ACCOMPLISHMENTS

II. Enhance and Maintain the Property Values and Village Appearance as a Quality Community.

1. To provide all contract administration and construction inspection for the third phase of the Irving Park Road streetscape project east of Barrington Road. (Second quarter)

Completed.

2. To provide all engineering, contract administration, and construction inspection for the installation of an eight foot fence on the south side of Army Trail Road east and west of Clipper Drive and on the north side of Schick Road from County Farm Road to DuPont Drive. (Second quarter)

Completed.

V. Maintain and Enhance Village Infrastructure.

3. To provide all engineering, contract administration, and construction inspection for the third phase of the Tanglewood Special Service Area private street rehabilitation. (Second quarter)

Completed.

4. To provide contractual phase II engineering and contract administration for the NGPL bike path from Ranger Park to Atcher Park and coordinate all activities related to right-of-way acquisition and grant administration. (Fourth quarter)

Phase II engineering is ongoing.

5. To provide all engineering, contract administration, and construction inspection for the total reconstruction of Tanglewood Avenue from Briarwood Street to Hanover Street. (Second quarter)

Completed.

6. To initiate in-house design engineering for the total reconstruction of Astor Avenue from Narcissus to Briarwood. (Fourth quarter)

Ongoing.

7. To coordinate with development activities on the north side of Lake Street to insure that alley and drainage improvements are provided. (Fourth quarter)

Completed.

8. To coordinate all activities related to the Village's involvement with the Illicit Discharge Detection and Elimination (IDDE) program which will be implemented by DuPage County as part of phase II stormwater regulations. (Fourth quarter)

Ongoing.

9. To provide contractual design engineering, contract administration, and construction inspection for a water main extension on County Farm Road north of Lawrence Avenue. (Third quarter)

Decision was made not to proceed with this project.

ADDITIONAL ACCOMPLISHMENTS

1. 2.7 miles of Village streets were resurfaced this past summer by A-Lamp Concrete Contractors as part of the Village's annual MFT program.
2. Five new streetlights were installed at various locations throughout the Village.
3. In-house engineering was completed and contracts let for watermain replacements on Kingsbury Drive, Longmeadow Lane, Highland Street, Barr Court, and Santa Cruz.
4. Federal grant funding was secured and design approval received for the proposed NGPL bike path.
5. A new traffic signal was installed by the Village of Bartlett at the intersection of Stearns Road and Newport Boulevard.

6. In response to the flood event experienced on September 13 and 14, 2008, a drainage study was completed on the Weathersfield Pond area in Schaumburg, which overflowed during the event causing street flooding and property damage on Orchard Lane.
7. Preliminary engineering was completed for a proposed drainage swale at the end of Grand Duell Drive.

2009 – 2010 OBJECTIVES

II. Enhance and Maintain the Property Values and Village Appearance as a Quality Community.

1. To provide all engineering, contract administration, and construction inspection for the installation of an eight foot fence on the east side of County Farm Road south of Arlington Drive and on the north side of Schick Road from County Farm Road to DuPont Drive. (Second quarter)

V. Maintain and Enhance Village Infrastructure.

2. To provide all engineering, contract administration, and construction inspection for the fourth phase of the Tanglewood Special Service Area private street rehabilitation. (Second quarter)
3. To provide contractual Phase III engineering and contract administration for the NGPL bike path from Ranger Park to Atcher Park and coordinate all activities related to right-of-way acquisition and grant administration. (Fourth quarter)
4. To complete in-house design engineering for the total reconstruction of Astor Avenue from Narcissus to Briarwood. (Fourth quarter)
5. To provide all engineering, contract administration, and construction inspection for the resurfacing of a portion of the south commuter parking lot west of County Farm Road. (Second quarter)
6. To complete design engineering for the parking lot rehabilitation and dumpster enclosure construction for the proposed Hanover Square Special Service Area. (Second quarter)
7. To provide all engineering, contract administration, and construction inspection for new storm sewer on Cinema Drive West and the construction of an overland flood route drainage swale on Grand Duell Way. (Third quarter)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2010

Fund 001 - General Fund

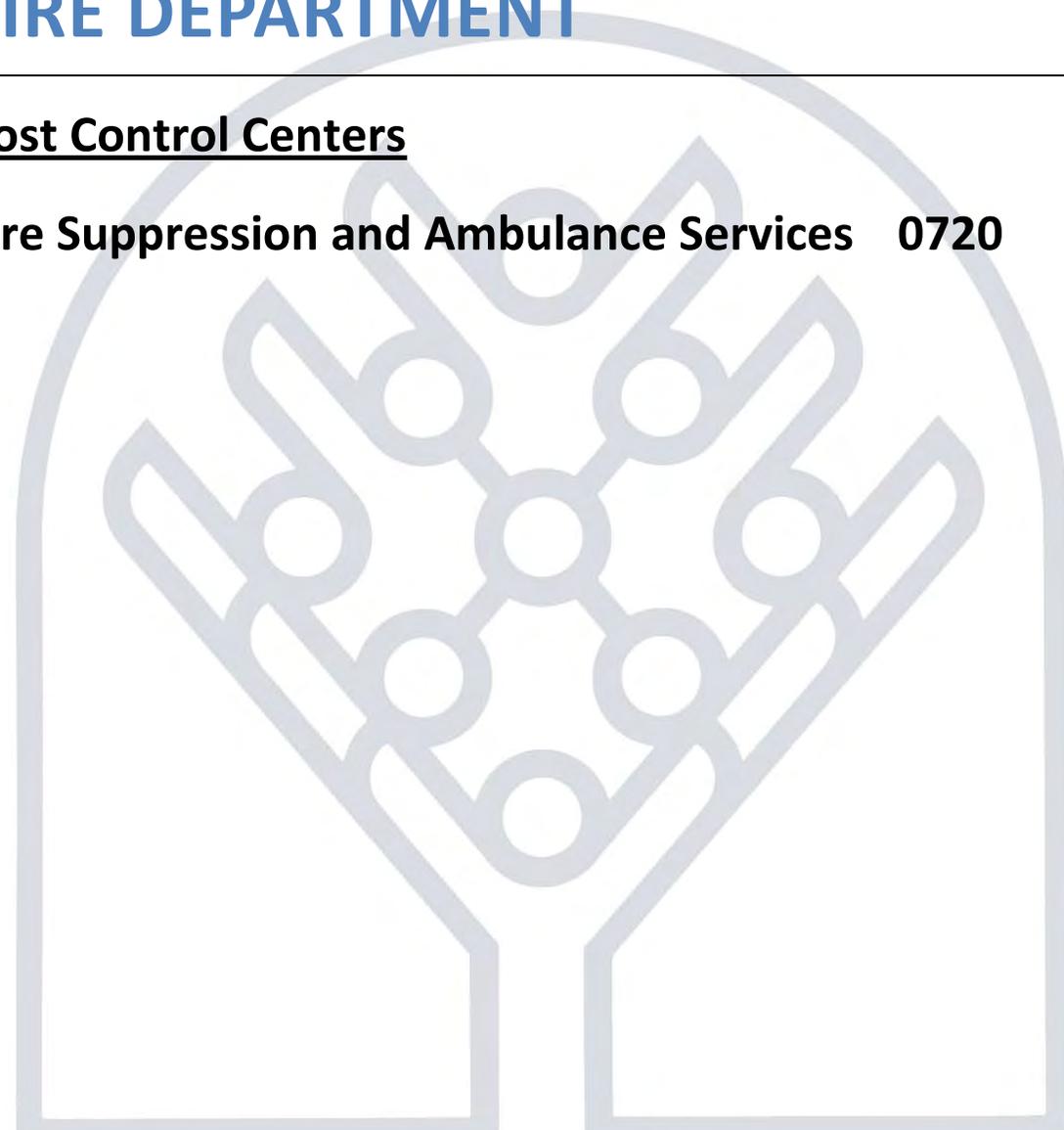
Department 0660 - Engineering

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures						
1-11	Salaries-Regular	\$ 208,110	\$ 216,596	\$ 217,354	\$ 219,942	\$ 209,313
1-21	Salaries-Overtime	5,857	2,511	4,140	6,994	4,514
1-41	State Retirement	21,422	21,455	22,135	22,330	21,879
1-42	Social Security	15,112	15,295	17,037	17,062	16,451
1-44	Employee Insurance	41,765	42,105	45,682	46,231	46,508
Total Personal Services		292,266	297,962	306,348	312,559	298,665
2-11	Office Supplies	1,597	1,674	1,500	1,400	1,470
2-13	Memberships/Subscriptions	435	401	490	461	471
2-14	Books/Publications/Maps	144	-	175	125	175
2-21	Gasoline & Lube	5,313	5,076	6,700	7,483	6,210
2-27	Materials & Supplies	778	792	700	700	700
2-31	Uniforms	194	236	200	200	200
2-33	Safety & Protective Equip	245	230	230	230	230
2-34	Small Tools	58	47	100	100	2,100
2-99	Miscellaneous Expen.	50	-	50	50	50
Total Commodities		8,814	8,456	10,145	10,749	11,606
3-12	Postage	535	576	250	600	475
3-32	M & R- Office Equipment	-	-	100	100	100
3-33	M & R- Comm Equipment	-	-	25	25	25
3-36	Maintenance Agreements	2,441	2,426	2,251	2,375	2,251
3-52	Vehicle Maint & Replace	8,838	8,470	5,488	5,488	5,228
3-61	Consulting Services	2,716	2,578	2,525	2,750	3,275
3-64	Engineering Services	-	-	1,000	2,300	1,000
3-71	Schools/Conf/Meetings	1,371	1,840	2,510	2,366	2,510
3-72	Transportation	72	240	150	250	250
Total Contractual Services		15,973	16,130	14,299	16,254	15,114
Total Operating Expenditures		317,053	322,548	330,792	339,562	325,385
Total Engineering		\$ 317,053	\$ 322,548	\$ 330,792	\$ 339,562	\$ 325,385

FIRE DEPARTMENT

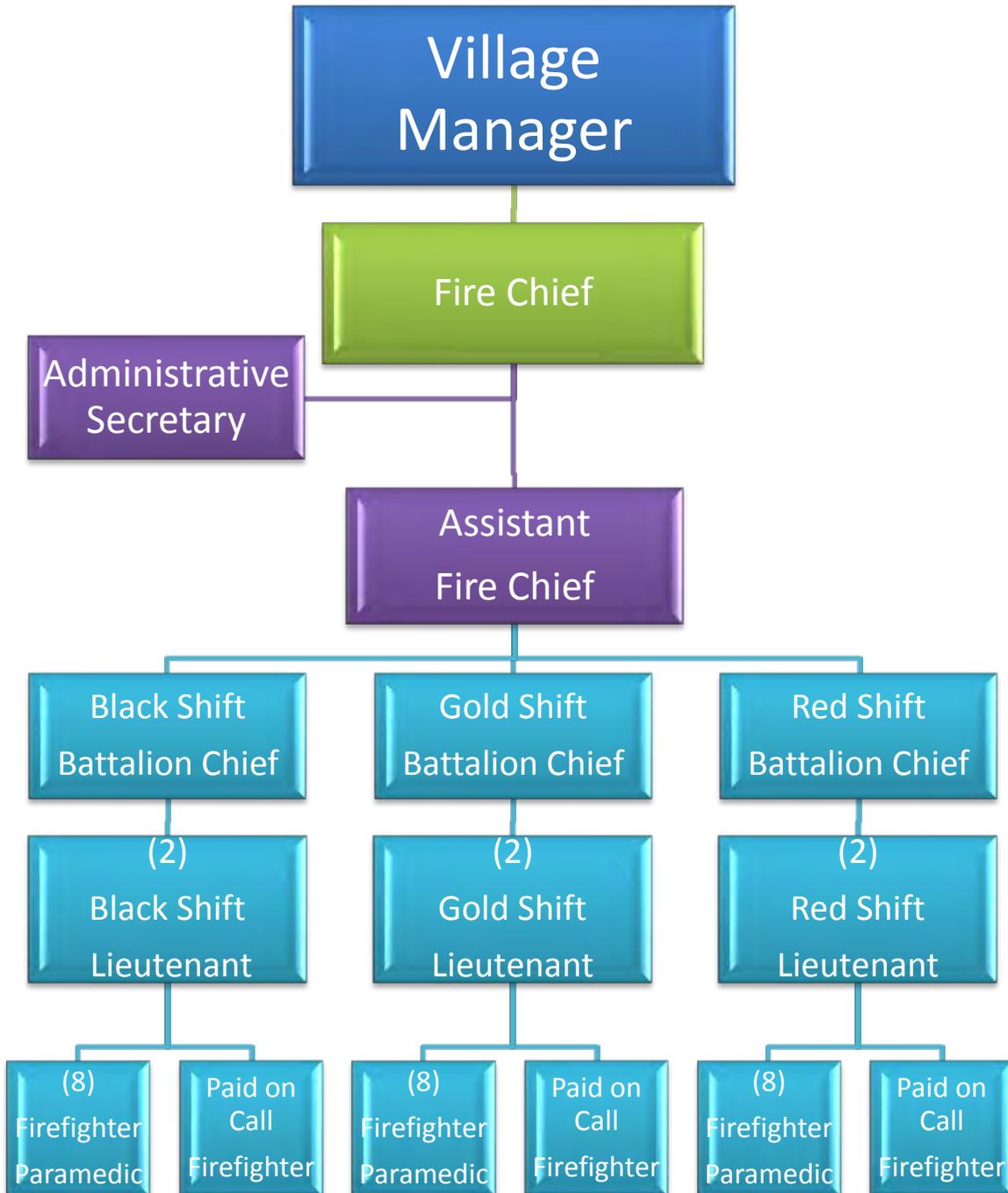
Cost Control Centers

Fire Suppression and Ambulance Services 0720



Hanover Park

ORGANIZATION OF THE FIRE DEPARTMENT



720 – FIRE DEPARTMENT

GOALS

The goal of the Fire Department is to provide efficient and high quality services in the areas of Fire Suppression, EMS (including ambulance transport), Hazardous Materials response and mitigation as well as vehicle and technical rescue services.

DESCRIPTION OF FUNCTIONS

The department responds from two stations utilizing a compliment of 35 full-time and 17 part-time firefighters and officers. These personnel are supplemented by a full-time Administrative Secretary, 2 volunteer Fire Chaplains and 15 Fire Corps volunteers. Responses average around 3,100 emergency calls annually with approximately 71% of these being EMS in nature. Services are provided using two staffed Paramedic Equipped Engine Companies and two Mobile Intensive Care Ambulances along with a myriad of other ancillary response equipment. All personnel are trained at a minimum to the level of Firefighter II as recognized by the Illinois State Fire Marshal's Office and the International Fire Accreditation Council as well as Illinois EMT-Basic. All full-time personnel are required to possess an Illinois Paramedic license. The department actively participates and responds as part of MABAS Division II and XII. The Department houses and transports the MABAS Division XII "Level A" Haz Mat Trailer, which provides technician level and decontamination services to both divisions.

Department training is provided in-house as well as by Sherman Hospital in Elgin, the University of Illinois Fire Service Institute, and sponsored programs by MABAS Divisions XII and II. Officers and coordinators receive additional training through select seminars and at the National Fire Academy in Emmitsburg, Maryland.

The Fire Prevention Division works in conjunction with Community Development to manage occupancy life safety concerns including occupancy plan review, fire preplans and installed system and facility inspections. Cause and origin investigations are managed within the division, including member participation with the DuPage County Fire Investigation Task Force. Fire and life safety education as well as CPR and First Aid training is provided to school age children and the general public. The department also manages 25 Fire Corps members, which provide volunteer fire ground and ancillary support.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2004	2005	2006	2007	2008
Number of Fire Stations	2	2	2	2	2
Number of Full Time Firefighters	29	32	35	35	35
Number of Paid On Call Firefighters	20	11	13	13	17
Total Full Time Employees	30	33	36	36	36
Number of Full Time Personnel Per 1,000 Population	0.78	0.86	0.94	0.94	0.94
ISO Rating	Class 4	Class 4	Class 4	Class 4	Class 4
Fire Calls	665	775	787	907	909
EMS Calls	1,745	1,831	1,885	2,022	2,225
Total Number of Calls	2,410	2,606	2,672	2,929	3,134
Total Number of Patients Contacted			2,148	2,351	2,577
Number of Advanced Life Support Calls (ALS)	755	1,016	1,050	1,116	1,270
Number of Basic Life Support Calls (BLS)	836	815	835	906	955
Actual Property Loss Due To Fire	\$1,475,350	\$1,155,560	\$183,775	\$434,701	\$718,150
Number Auto/Mutual Aid Received	250	267	197	224	216
Number Auto/Mutual Aid Given	227	317	363	386	339
Number of Overlapping Incidents	495	535	644	755	984
Property Value of Fire Damaged Property	\$14,154,350	\$9,455,010	\$6,831,490	\$7,887,801	\$6,742,200

Description of Measurement	2004	2005	2006	2007	2008
Number of Structural Fire Calls	31	29	30	25	28
Number of Non-Structural Fire Calls	46	30	55	25	30
Number of Malicious False Alarm Calls	4	10	7	5	3
Number of Non-Malicious False Alarm Calls	176	248	236	253	286
Total False Alarm Calls	180	258	243	258	289
Average Emergency Response Time (fire calls only)	0:03:53	0:03:36	0:03:32	0:03:54	0:03:32
Full Time Training Hours	4,805	5,356	5,747	7,647	8,790
Paid On Call Training Hours	2,346	1,753	808	3,347	2,170
Total Training Hours	7,151	7,109	6,555	10,994	10,960
Fire Department Insurance Claims:					
Total Worker Compensation Claims	6	4	5	9	5
Worker Compensation Losses	\$154,035	\$25,405	\$158,091	\$4,420	\$17,217
All Other Claims	3	2	0	4	3
Non-Worker Compensation Losses	\$3,325	\$1,142	\$0	\$4,172	\$5,040
Total Claims	9	6	5	13	8
Total Losses	\$157,360	\$26,547	\$158,091	\$8,592	\$22,257
Total Expenditures	\$3,265,452	\$3,520,974	\$3,798,508	\$4,179,733	\$4,413,163
Cost of Services Per Capita	\$85.31	\$91.98	\$99.23	\$109.19	\$115.29

2008 – 2009 OBJECTIVES AND ACCOMPLISHMENTS

I. Maintain and Enhance Public Safety

1. Seek ambulance service accreditation through the Commission on Accredited Ambulance Services (CAAS). (Fourth quarter)

Ongoing.

2. Purchase four Rad-57 signal extraction pulse CO-Oximeters. (First quarter)

Completed.

3. Establish an inspection services program that conducts annual on-site visits of all commercial, residential and assemblies that have fire detection systems and automatic suppression systems. Institute fire/life safety inspections for all schools. (Fourth quarter)

Ongoing.

VII. Support and Enhance Staff Training and Service Capacity

4. Purchase tablet computers and software (Mobile Inspection® by ACS Software) for occupancy inspections. (Second quarter)

Completed.

ADDITIONAL ACCOMPLISHMENTS

1. Received a \$31,500 FEMA/Assistance to Firefighters Grant for a direct capture exhaust recovery system for Fire Station No. 2.
2. Ordered replacement Engine 361 with anticipated delivery of May 2009.

3. Passed ordinance increasing ambulance and cost recovery fee structure.
4. Passed ordinance adopting IFC 2006 with local amendments as the fire code for the Village of Hanover Park.
5. Established a wireless Fire Alarm system and agreement with ADT, including wireless alarms at both fire stations and selected public works facilities. Also developed a program to allow wireless fire alarm transmittals to be received by Du-Comm.
6. Received a \$4,000 grant from the Illinois Emergency Management Agency to fund Fire Corps functions including uniforms, recruitment and public education materials, public education displays, and staff overtime.
7. Replaced stair chairs on ambulances 381, 382, and 383. These new Stryker stair chairs have a greater weight capacity and a caterpillar track to assist patient removal on stairways and help avoiding firefighter back and leg injuries.

2009 – 2010 OBJECTIVES

1. Maintain and Enhance Public Safety

1. Establish an inspection services program that conducts annual on-site visits of all commercial, residential and assemblies that have fire detection systems and automatic suppression systems. (Fourth quarter)
2. Replace Medic 382 with a new MedTec Fire Service Ambulance. (First quarter)
3. Purchase (6 sets) turnout gear to replace worn and damaged gear. (Third quarter)

RISK MANAGEMENT PROGRAM

2008 - 2009 OBJECTIVES

1. Implement the DriveCam program for all front-line fire apparatus including administrative review of camera activations. (First quarter)

Completed.
2. Certify all Lieutenants responsible for upgrading to the Shift Commander job assignment as Fire Service Incident Safety Officers. (Fourth quarter)

Ongoing.
3. Institute, for all on-scene firefighters, a CO monitoring process and protocol to be used within the fire ground rehab division. (Second quarter)

Completed.
4. Incorporate light duty task list into Village-wide Early-Return to Work program. (First quarter)

Completed.
5. Evaluate slips, trips and falls hazard through root cause analysis in accident reviews and conduct periodic training. (Second quarter)

Completed.
6. Continue participation on the Safety Review Board, provide ongoing driver training programs, and continue monthly facility self-inspections at both fire stations. Also develop a department specific written emergency evacuation plan that covers additional exposures other than fire and severe weather and conduct annual drills on each identified component. (First through fourth quarters)

Ongoing.

2009 - 2010 OBJECTIVES

VIII. Support and Enhance Staff Training and Service Capacity

1. Continue participation on the Safety Review Board, provide ongoing driver training programs, and continue monthly facility self-inspections at both fire stations. Also develop a department specific written emergency evacuation plan that covers additional exposures other than fire and severe weather and conduct annual drills on each identified component. (First through fourth quarters)
2. Certify all Lieutenants responsible for upgrading to the Shift Commander job assignment as Fire Service Incident Safety Officers. (Second quarter)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2010

Fund 001 - General Fund

Department 0720 - Fire Department

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures						
1-11	Salaries-Regular	\$ 2,230,186	\$ 2,403,673	\$ 2,548,759	\$ 2,479,597	\$ 2,592,608
1-12	Salaries-Part Time	193,252	228,882	225,000	239,551	270,250
1-21	Salaries-Overtime	261,091	229,322	169,600	200,000	176,384
1-41	State Retirement	5,234	5,054	5,508	5,070	5,856
1-42	Social Security	49,940	56,285	60,835	61,000	62,472
1-43	Fire Pension	371,075	374,835	471,152	471,152	574,010
1-44	Employee Insurance	409,954	410,953	462,442	426,134	505,970
1-46	Unempl Compensation	12,426	13,637	14,563	8,535	10,325
Total Personal Services		3,533,158	3,722,641	3,957,859	3,891,039	4,197,875
2-11	Office Supplies	6,278	3,492	4,000	3,500	3,500
2-13	Memberships/Subscriptions	5,257	6,725	7,484	7,484	7,038
2-14	Books/Publications/Maps	5,346	5,906	4,680	5,750	5,180
2-21	Gasoline & Lube	29,452	38,926	41,750	48,000	49,650
2-22	Automotive Parts	20,876	14,508	12,000	18,000	12,000
2-23	Communication Parts	12,416	13,525	3,780	3,700	2,660
2-26	Bulk Chemicals	4,010	4,154	4,500	4,200	3,700
2-27	Materials & Supplies	11,512	14,301	11,700	9,848	11,395
2-28	Cleaning Supplies	8,250	9,465	9,500	6,000	6,500
2-29	Part & Access-Non Auto	5,682	4,572	9,400	9,000	7,300
2-31	Uniforms	17,901	15,641	14,550	18,000	14,650
2-33	Safety & Protective Equip	7,370	5,536	6,150	6,000	4,498
2-34	Small Tools	8,298	6,948	5,696	5,650	4,655
2-36	Photo Supplies	128	425	400	200	1,200
2-99	Miscellaneous Expen.	828	-	100	100	100
Total Commodities		143,604	144,124	135,690	145,432	134,026
3-11	Telephone	25,636	24,098	26,290	25,651	27,175
3-12	Postage	795	947	1,200	800	840
3-14	Natural Gas	-	3,557	2,720	4,106	4,350
3-21	Liability Insurance Program	56,892	71,005	91,906	90,997	113,676
3-31	M & R - Auto Equipment	5,422	21,710	14,000	19,000	14,000
3-32	M & R - Office Equipment	1,476	1,611	5,232	3,300	4,767
3-33	M & R - Comm Equipment	155	-	-	100	-
3-34	M & R - Buildings	7,554	15,805	5,000	27,000	5,000

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2010

Fund 001 - General Fund

Department 0720 - Fire Department

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures (continued)						
3-36	Maintenance Agreements	20,806	34,917	44,703	44,703	45,359
3-37	M & R - Other Equipment	255	582	500	-	100
3-51	Equipment Rentals	60,684	62,136	61,029	61,029	62,096
3-52	Vehicle Maint & Replacement	224,581	235,784	234,328	234,328	231,419
3-61	Consulting Services	28,716	19,692	27,085	32,220	22,395
3-62	Legal Services	21,441	-	5,000	25,000	105,000
3-65	Medical Examinations	7,514	11,576	5,537	8,333	5,750
3-67	Legal Publications	-	75	1,000	517	1,000
3-71	Schools/Conf/Meetings	33,474	39,128	34,320	40,625	33,879
3-72	Transportation	2,154	1,884	1,750	2,000	1,310
3-91	Special Events	4,963	1,242	2,000	1,500	5,100
3-99	Miscellaneous Expen.	453	650	225	225	225
Total Contractual Services		<u>502,971</u>	<u>546,399</u>	<u>563,825</u>	<u>621,434</u>	<u>683,441</u>
Total Fire Department		<u>\$ 4,179,733</u>	<u>\$ 4,413,164</u>	<u>\$ 4,657,374</u>	<u>\$ 4,657,905</u>	<u>\$ 5,015,342</u>

POLICE DEPARTMENT

Cost Control Centers

Police Administration	0810
Patrol	0820
Investigations	0830
Community Services	0840
Staff Services	0850
Emergency Services	0860
Community Policing/Code Enforcement	0870

Hanover Park

ORGANIZATION OF THE POLICE DEPARTMENT



810 – POLICE ADMINISTRATION



DEPARTMENT OF POLICE

810 - ADMINISTRATION

GOALS

The Administration Division has four basic goals which are made up of several functions that present a total community oriented philosophy. When considered with the detail of the budget plan, they reveal Administration's plans to provide responsive, cost-effective service to the community. The Chief of Police is responsible for the goals, objectives and functions of this division.

The four goals are identified from which all objectives and strategies are developed. Two goals address the department's mission directly. Two goals address the institutional factors that must be in place to achieve the mission.

Community Livability Goals

The first and second goals address the Police Department's approach to reducing the impact of crime on community livability.

1. **Reduce Crime and Fear of Crime.** Identify and implement approaches for addressing crime and fear of crime that can more effectively reduce both reported and non-reported crime of all types. Giving priority to addressing those crimes and conditions that most directly impact community livability.
2. **Involve and Empower the Community.** Create a more involved, responsible community by building stronger community partnerships, improving customer service, providing more open and responsive communications and delivering programs that promotes involvement in problem solving and crime prevention.

Department Institutional Goals

The third and fourth goals address the internal changes we will make to ensure that we have the personnel, training, planning, and management practices in place to support the first two goals.

3. **Develop and Empower Personnel.** Implement training, management, and organizational approaches that are consistent with the mission and values of community policing. Strengthen staff skill level and morale. Make sure recruiting, hiring, training, and promotional practices are consistent with community characteristics and needs. Ensure work environments are supportive of customer service, innovation, personal accountability, and team contribution.
4. **Strengthen Planning, Evaluation, and Fiscal Support.** Strengthen planning, evaluation, analysis, and fiscal mechanisms to ensure responsive feedback, practical long-range planning, and effective budgeting and fiscal management.

By working toward the above-described goals, the Police Department can monitor its performance on all levels. It can modify programs as needs arise in a proactive manner.

DESCRIPTION OF FUNCTIONS

The Administration of the Police Department directs the activities of the Operations and Support Services Divisions and coordinates their efforts toward achievement of department goals and objectives.

The planning and research function of the Department is provided by this division. Planning and research identifies needs and priorities for police service and management of the tools to monitor the efficiency and cost effectiveness of the Police Department. Manpower allocation, reports review and budget maintenance are the primary tasks.

Administration inspects the Police Department to guarantee maintenance of standards and goals. To this end, personnel evaluations are compiled, department inspections are held, reports are reviewed and evaluated for content, internal investigations are conducted, and recognition of superlative performance is awarded.

This division coordinates the training efforts of the Department, evaluating overall training needs and providing necessary resources. To accomplish this, the division is constantly reviewing court decisions, new technology, administrative regulations, and available training classes in an effort to provide up-to-date training for the lowest possible cost. Shared training programs with other Departments and in-service training in our facility are given special attention.

The maintenance, revision and enforcement of policy, procedures, rules and regulations of the Police Department, Personnel Board and the Village Personnel Rules and Regulations is a function of the Administrative Division. Ensuring compliance with requirements of collective bargaining agreements between department personnel and the Village is another function. The processes and principles established in these documents are explained and enforced by this division.

This division conducts and attends staff meetings at all levels of the Village government to insure that each division is aware of its responsibilities to the goals of the Police Department and the Village of Hanover Park. It also maintains liaison with other law enforcement agencies, the judicial systems of Cook and DuPage Counties, and other governmental bodies that provide support services to the Police Department.

Finally, as part of the total concept of Public Safety, the Administrative Division directs the Emergency Management Agency (EMA), through a combination of volunteers, police department staff and other Village personnel. The EMA unit prepares the Village for severe emergencies by coordinating the various resources available through a comprehensive "Disaster Plan".

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2004	2005	2006	2007	2008
Number of Sworn Officers	49	50	52	52	54
Number of Sworn Members Per 1,000 Population	1.28	1.31	1.36	1.36	1.41
Part I Crime	742	793	668	704	656
Part II Crime	3,104	3,758	4,394	4,469	3,799
Activity (calls for service)*	40,669	42,130	43,387	42,597	43,257
911 CFS	15,873	15,789	15,139	15,353	15,784
Officer Initiated CFS	24,796	26,341	28,248	27,244	27,473
Impounded Vehicles	679	1,699	2,013	1,501	1,365
Graffiti Incidents	133	151	204	173	121
"Y" (State) Tickets Issued	7,453	8,580	9,564	8,943	7,069
"C" (Compliance) Tickets Issued	24	95	118	43	5
"P" (Parking) Tickets Issued	16,000	18,735	17,752	13,710	14,147
Traffic Fine Revenue - Cook County	\$129,497	\$156,567	\$174,829	\$204,702	\$166,177
Traffic Fine Revenue - DuPage County	\$36,045	\$24,268	\$33,495	\$36,616	\$51,855
Ordinance Violation Revenue	\$284,309	\$314,196	\$350,899	\$344,900	\$279,777
Warning Ticket Revenue	\$2,925	\$2,635	\$2,765	\$3,020	\$1,410
False Alarm Fines	\$11,325	\$21,075	\$22,975	\$13,600	\$13,475
Police Department Insurance Claims:					
Total Worker Compensation Claims	5	4	9	6	21
Worker Compensation Losses	\$36,058	\$164,883	\$90,384	\$14,906	\$133,427
All Other Claims	17	34	5	5	7
Non Worker Compensation Losses	\$48,278	\$282,127	\$13,471	\$51,112	\$29,931

Description of Measurement	2004	2005	2006	2007	2008
Total Claims	22	38	14	11	28
Total Losses	\$84,336	\$447,010	\$103,855	\$66,018	\$163,358
Total Expenditures	\$6,927,485	\$7,824,534	\$8,491,615	\$9,022,373	\$9,176,459
Cost of Services Per Capita	\$180.98	\$204.41	\$221.84	\$235.71	\$239.73
*=revised CFS data					

2008 – 2009 OBJECTIVES AND ACCOMPLISHMENTS

I. Maintain and Enhance Public Safety

1. Increase sworn officer staffing levels to increase proactive patrol time in action plan areas.
Completed. Hired two police officers who were incorporated into the patrol division.
2. Implement a Security Lighting Program.
Completed.

ADDITIONAL ACCOMPLISHMENTS

1. Chief Moser conducted a luncheon with school principals throughout the Village to increase communication between the police department and the area schools.
2. The Police Department Command Staff attended numerous neighborhood meetings with homeowners associations including Tanglewood, Hanover Square and Larkspur Homeowner's Associations.
3. The Police Department remodeling project is 90% completed.
4. A "Red Light Enforcement" vendor was researched and selected by Chief Moser. Implementation is proceeding at several major intersections.

2009– 2010 OBJECTIVES

I. Maintain and Enhance Public Safety.

1. Develop an implement a Leadership Development Program for police officers showing an aptitude for supervision. (Second quarter)
2. Train a new administrative Sergeant. (Second quarter)

RISK MANAGEMENT PROGRAM

2008-2009 OBJECTIVES AND ACCOMPLISHMENTS

VII. Support and Enhance Staff Training and Service Capacity

1. Develop and implement a Department-specific Accident Investigation policy and/or adhere to a Village-wide policy. (Fourth quarter)

Completed. The Police Department has complied with and adhered to the Village-Wide Safety Review Board (SRB) policies and procedures.
2. Continue to provide periodic driver training programs. (Fourth quarter)

Completed. The Police Department has sent eight) police officers who successfully completed IRMA approved driver training programs.

3. Evaluate the use of the Police Law Institute (PLI) online legal/civil law update training. (Fourth quarter)

Completed. An evaluation of the Police Department's current training programs and the Police Law Institute (PLI) program was conducted. It was determined that the quality and the relevance of the Police Department's current training exceed that of the PLI program. Therefore the use of the PLI program is not recommended.

2009 – 2010 OBJECTIVES

VII. Support and Enhance Staff Training and Service Capacity.

1. Continue to provide periodic driver training programs. (Fourth quarter)
2. Test and review the Emergency Notification System. (Fourth quarter)
3. Continue participation on the Village Safety Review Board and Executive Safety Committees. (Fourth quarter)

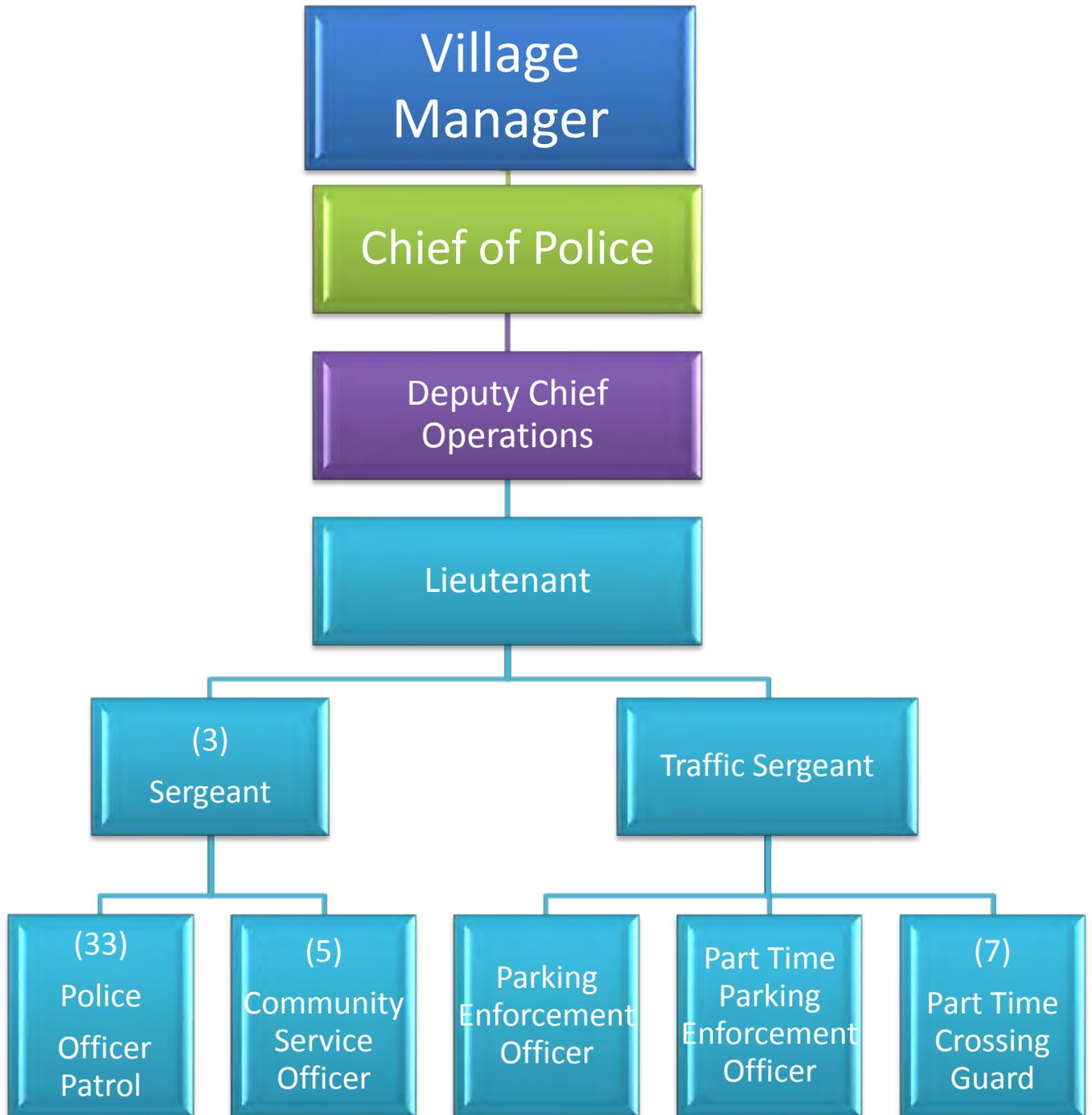
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2010

Fund 001 - General Fund

Department 0810 - Police Administration

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures						
1-11	Salaries-Regular	\$ 443,271	\$ 480,386	\$ 460,188	\$ 474,597	\$ 474,779
1-21	Salaries-Overtime	5,048	7,997	5,000	6,500	5,000
1-23	Holiday Pay	2,451	2,662	2,783	2,783	2,970
1-30	Sick Leave Buy Back	2,224	2,474	2,807	-	-
1-41	State Retirement	21,141	24,359	34,362	31,083	36,073
1-42	Social Security	31,998	34,158	34,690	35,364	36,533
1-43	Police Pension	95,930	71,170	77,579	77,579	84,215
1-44	Employee Insurance	71,182	64,897	68,860	68,930	74,826
Total Personal Services		673,245	688,103	686,269	696,836	714,396
2-13	Memberships/Subscriptions	5,120	2,851	5,791	5,791	5,821
2-14	Books/Publications/Maps	-	179	235	235	235
2-21	Gasoline & Lube	2,210	2,353	3,050	2,400	2,780
2-27	Materials & Supplies	99	1,801	1,415	1,375	2,050
2-31	Uniforms	986	1,417	18,392	2,100	1,211
2-34	Small Tools	-	109	100	90	50
Total Commodities		8,415	8,710	28,983	11,991	12,147
3-52	Vehicle Maint & Replace	2,720	3,117	1,966	1,966	1,988
3-61	Consulting Services	16,786	17,135	20,560	16,000	20,700
3-65	Medical Examinations	-	325	-	325	350
3-71	Schools/Conf/Meetings	9,722	20,489	14,417	18,500	13,859
3-72	Transportation	1,398	2,364	1,671	2,546	1,604
3-91	Special Events	-	-	50	50	50
3-92	Drug Forfeiture Expen.	20,847	5,028	4,500	26,090	100,057
3-94	DUI Expen.	5,470	-	967	872	101,350
3-99	Miscellaneous Expen.	322	120	350	968	350
Total Contractual Services		57,265	48,578	44,481	67,317	240,308
Total Operating Expenditures		738,925	745,391	759,733	776,144	966,851
Total Police Administration		\$ 738,925	\$ 745,391	\$ 759,733	\$ 776,144	\$ 966,851

820 – PATROL



DEPARTMENT OF POLICE

820 - PATROL

GOALS

The goals of the Patrol Division are to provide the proper deployment of patrol units to efficiently and effectively respond to calls for police service, prevent crime, and provide a visible presence to the public that instills confidence and security. The Deputy Chief of Operations is responsible for the goals, objectives and functions of this division.

Each patrol officer will be alert to the task of providing service to the community by preventing offenses against persons and property. Each Community Service Officer will be alert to the tasks of proactive enforcement of Village Codes.

The Patrol Division provides the primary police service, consisting of two main functions:

It initiates activity in the areas of criminal law enforcement, ordinance enforcement, crime prevention, and traffic law enforcement, while handling calls for service.

Its Police Patrol Officers and Community Service Officers provide input to support units of the Department to assist in planning, research, and development of departmental goals, objectives and directives.

DESCRIPTION OF FUNCTIONS

In addition to providing visible patrol to deter crime and antisocial behavior, personnel assigned to the division are responsible for the initial investigation of reported criminal and quasi-criminal offenses and violations of the Village Code. They are expected to investigate each reported incident in an effort to conclude the case, if possible, or to refer it to the proper authority for follow-up.

Patrol includes the necessary resources to provide the "first response" effort as well as immediate investigative effort such as evidence technicians, traffic accident investigators, and tactical units.

During routine patrol, the Police Patrol Officers are responsible for traffic enforcement, both random and selective. Each officer, while not assigned a specific job, is required to use his or her knowledge of problem areas to aggressively enforce the law.

The Community Service Officer, during routine patrol, is responsible for enforcing certain quasi-criminal, petty and local ordinance offenses, utilizing their knowledge of the Village Code. They also respond to animal control calls, provide traffic direction and control, process crime scenes, enforce parking regulations and provide services to other divisions within the department.

The Parking Enforcement Officer proactively enforces parking regulations throughout the Village as well as at specific locations for which the Village is directly responsible, such as the commuter parking lot. He also provides services to the Village Collector's Office, responds to directed patrol assignments relative to parking problems, supplements the Community Service Officers in code enforcement, and fills in for the crossing guards in their absence.

The part-time crossing guards provide safety patrol for school children at various school locations throughout the Village. These crossings are manned by seven adults who provide security for the children in the area.

The Patrol Division is responsible for maintaining a professional relationship with other divisions of the Department, other departments of the Village, and other agencies of the criminal justice system. This relationship should result in the proper exchange of information and assistance in areas of mutual concern.

2008 – 2009 OBJECTIVES AND ACCOMPLISHMENTS

I. Maintain and Enhance Public Safety

1. Conduct an annual analysis of traffic crashes and the impact of the selective traffic enforcement effort on the traffic crash rate. (Third quarter)

Completed. An extensive analysis of traffic crashes and impact of selective enforcement was conducted. This analysis will be utilized as proof for a new 5th Edition CALEA standard.

2. Develop Site Security Plan for the Village 50th Anniversary Festival (First quarter)

Completed. The Police Department staff developed a detailed plan to provide site security for the Village's 50th Anniversary Festival. The festival was conducted with no major problems or criminal incidents.

VII. Support and Enhance Staff Training and Service Capacity

3. Conduct a periodic evaluation of the paperwork process related to impounded vehicles to reduce duplicative efforts. (Second quarter)

Completed. The paperwork process has been automated and is routinely monitored.

4. Redirect Parking Ticket Mediation process to the Administrative Hearing Officer to increase collection rate and decrease staff time needed to process the requests. (Second quarter)

Not Completed. An administrative ordinance was scheduled to be presented before the Village Board however was cancelled because the Finance Department does not have enough staff to manage the program.

5. Equip the Crisis Resolution Team with replacement Kevlar vests. (First quarter)

Completed. The Crisis Resolution Team has been outfitted with the new vests.

6. Equip the patrol supervisor vehicle with emergency response equipment. (First quarter)

Ongoing. Fleet Services has ordered the supervisory vehicle which will be delivered in February 2009.

7. Conduct a Rapid Deployment Functional Exercise. (First quarter)

Completed. A rapid deployment functional exercise was conducted at Elsie Johnson School involving both day shift teams.

ADDITIONAL ACCOMPLISHMENTS

1. The Police Department is conducting active enforcement of new noise ordinance since August 2008. Detailed statistics are being kept relevant to the enforcement.
2. The Police Department has an officer assigned to the DuPage Major Crash Unit.
3. The K-9 Officer has been assigned as an additional member to the NIPAS Mobile Field Force.

2009 – 2010 OBJECTIVES

I. Maintain and Enhance Public Safety

1. Conduct regularly scheduled directed patrols to enforce the Noise Ordinance. (First quarter)
2. Research, purchase and implement an in-car video recording system utilizing the latest technology. (First quarter)

VII. Support and Enhance Staff Training and Service Capacity

3. Train two additional Field Training Officers and two Juvenile Officers. (Second quarter)

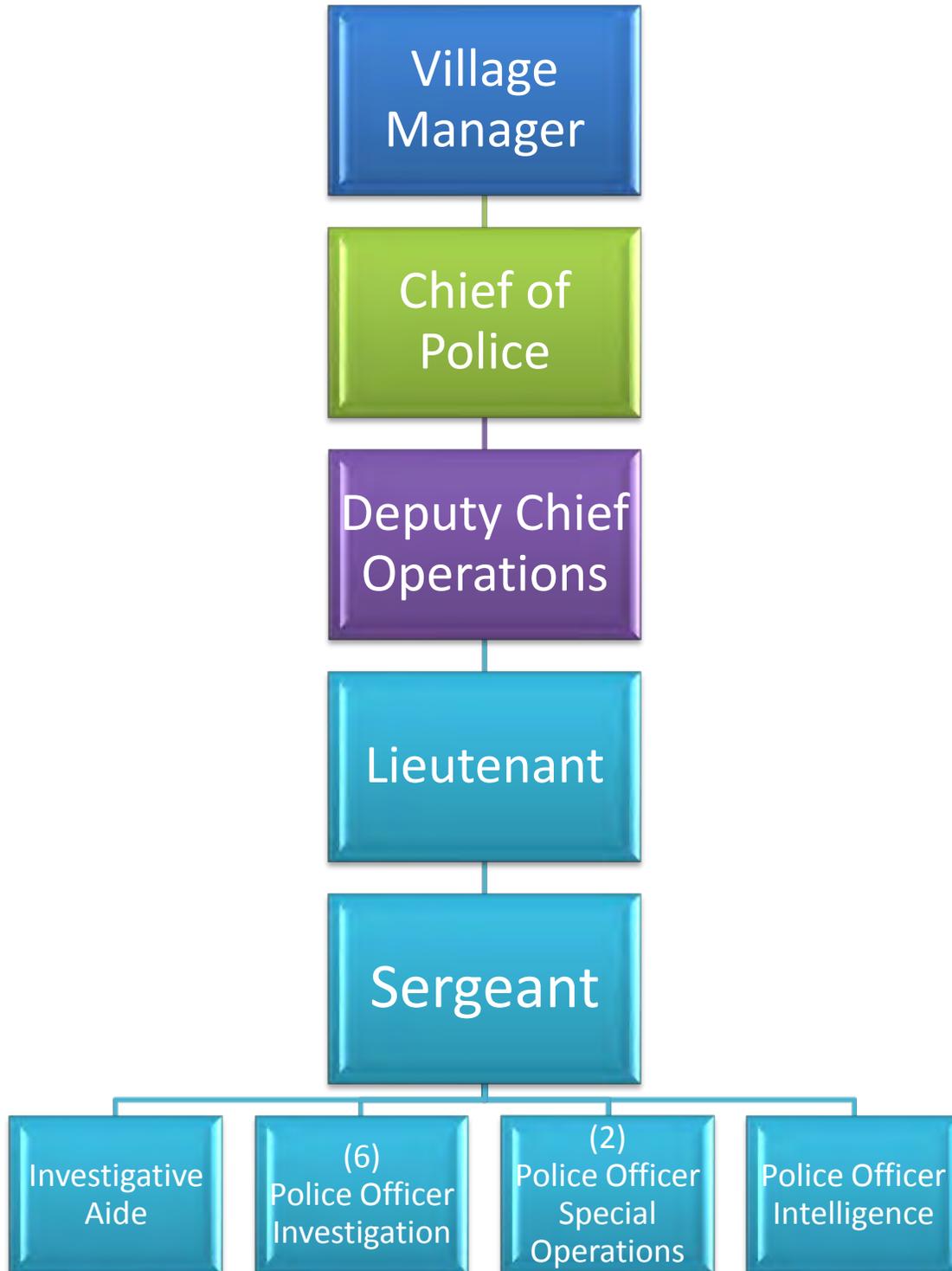
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2010

Fund 001 - General Fund

Department 0820 - Patrol

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures						
1-11	Salaries-Regular	\$ 2,656,678	\$ 2,784,797	\$ 2,825,896	\$ 2,737,555	\$ 2,875,929
1-12	Salaries-Part Time	32,282	18,032	40,263	30,000	39,878
1-21	Salaries-Overtime	342,400	367,518	380,000	450,000	407,270
1-22	Court Appearances	110,121	106,978	98,000	112,000	110,000
1-23	Holiday Pay	85,225	85,955	81,552	80,000	85,840
1-29	Employee Incentive	15,854	15,569	28,055	28,000	28,055
1-30	Sick Leave Buy Back	21,306	18,078	18,426	7,936	-
1-41	State Retirement	30,543	31,646	29,701	33,832	31,320
1-42	Social Security	243,205	252,552	270,177	265,358	285,442
1-43	Police Pension	841,373	640,788	677,269	677,269	719,763
1-44	Employee Insurance	529,753	538,527	670,384	632,368	708,648
Total Personal Services		4,908,740	4,860,440	5,119,723	5,054,318	5,292,145
2-13	Memberships/Subscriptions	4,550	4,615	6,290	6,290	6,290
2-14	Books/Publications/Maps	320	-	300	300	300
2-21	Gasoline & Lube	92,311	102,567	113,150	117,250	111,200
2-25	Ammunition	7,561	7,005	8,100	7,925	6,500
2-27	Materials & Supplies	4,244	6,724	15,496	8,000	9,159
2-31	Uniforms	24,793	34,612	33,600	39,000	37,200
2-33	Safety & Protective Equip	5,974	4,499	5,000	3,600	5,000
2-34	Small Tools	4,599	8,149	10,000	9,962	4,326
Total Commodities		144,352	168,171	191,936	192,327	179,975
3-37	M & R- Other Equipment	2,930	-	200	100	100
3-52	Vehicle Maint & Replace	132,017	120,927	85,241	85,241	88,368
3-65	Medical Examinations	595	786	475	700	3,380
3-71	Schools/Conf/Meetings	26,111	47,562	57,046	34,527	44,838
3-72	Transportation	12,926	9,302	12,500	12,000	11,955
3-99	Miscellaneous Expen.	56	64	125	85	125
Total Contractual Services		174,635	178,641	155,587	132,653	148,766
Total Operating Expenditures		5,227,727	5,207,252	5,467,246	5,379,298	5,620,886
Total Patrol		\$ 5,227,727	\$ 5,207,252	\$ 5,467,246	\$ 5,379,298	\$ 5,620,886

830 – SPECIAL OPERATIONS/INVESTIGATIONS



DEPARTMENT OF POLICE

830 – SPECIAL OPERATIONS/INVESTIGATIONS

GOALS

The primary goal of the Special Operations/Investigation Division is to assist Patrol in the follow-up of cases that require investigative effort beyond the scope of the uniformed officer. The Special Operations/Investigation Division coordinates the resources of the Department to focus on the apprehension of criminals and the recovery of property. The Deputy Chief of Operations is responsible for the goals, objectives and functions of this division.

In conducting formal investigations, the goal of this Division is to aggressively follow up the cases generated by the preliminary investigations of the Patrol Division. A key responsibility of the Investigator is to inform Patrol, Administration, and complainant/victims of their progress in each case. This will assure continuity in all criminal matters handled by the Police Department.

The investigation, resolution, and station adjustment of juvenile offenders with redirection of behavior is another goal of the division.

Investigations will develop and maintain informational files to aid the Patrol Division in directing their efforts.

DESCRIPTION OF FUNCTIONS

The Special Operations/Investigation Division is responsible for follow-up investigation of crimes referred by constituted authority; gathering, coordinating, and disseminating criminal intelligence to other sections of the Police Department; investigating unusual incidents requiring the specialized skills and knowledge of trained detectives; conducting internal investigations when directed; maintaining a liaison with other investigative agencies/organizations; and effecting investigations of illegal alcohol, drugs and substance.

The coordination of enforcement activities related to the Illinois Juvenile Court Act is the responsibility of the Special Operations/Investigation Division. The Youth Officer assigned in this Division is responsible for administering the various programs aimed at the redirection of the behavior or adjudication of the criminal actions of the youthful offender. These include counseling, referral to social service agencies, station adjustment, and when necessary, petitioning into the juvenile court system.

Analyzing data related to crime and calls for service within the Village. The department Crime Analyst will provide bulletins and reports to various divisions of the department relative to crime trends, officer safety threats, and predictions of future activity.

The recovery of property, preparation of cases, and coordination of prosecution with all facets of the criminal justice system are responsibilities of this Division.

The priority of follow-up investigations is established with regard to community concerns, case solvability, severity of the crime, timeliness of the report, and available resources. To this end, the division is ever alert to detecting unreported criminal activity, such as vice, narcotics and gambling, that might go unnoticed without such effort. An Investigative Aide is assigned to the Investigations Division to assist during investigations and perform certain clerical duties.

2008 – 2009 OBJECTIVES AND ACCOMPLISHMENTS

1. Maintain and Enhance Public Safety

1. Conduct two sex offender registration checks (Second and fourth quarters)

Completed. Two sex offender checks were completed by the Special Operations Group.

2. Conduct two liquor compliance checks. (First and third quarters)

Completed. Two liquor compliance checks were completed by the Special Operations Group.

3. Execute four drug-related search warrants (First through fourth quarters)

Completed. Nine drug related search warrants were completed.

VII. Support and Enhance Staff Training and Service Capacity

4. Conduct a quarterly evaluation of caseload distribution and efficiencies related to personnel deployment. (First through fourth quarters)

Completed. Quarterly evaluations were completed by the Lieutenant of the Detective Division. Based on the evaluation a recommendation was implemented to update the job description of the Investigative Aide position.

5. Cross-train the Detective Sergeant in case management duties, asset forfeiture, nuisance abatement and trespass agreement enforcement. (Second quarter)

Completed. The Sergeant of the Detective Division was successfully trained.

ADDITIONAL ACCOMPLISHMENTS

1. Investigators obtained charges against an offender for a drug-induced homicide.
2. The Detective Division was reorganized as a result of the Police Department remodeling project. The remodeling resulted in increased work space for the Detective Division.
3. The Nuisance Abatement Program continues to be effective in identifying problematic tenants.

2009 – 2010 OBJECTIVES

I. Maintain and Enhance Public Safety

1. Develop a process to identify and monitor vacant properties within the Village. (First quarter)
2. Conduct four drug-related search warrants. (First and fourth quarters)
3. Conduct two liquor compliance checks. (Second and fourth quarters)
4. Conduct two sex offender compliance checks. (First and third quarters)

VII. Support and Enhance Staff Training and Service Capacity

5. Train a new Crime Analyst/Intelligence Officer. (First quarter)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2010

Fund 001 - General Fund

Department 0830 - Investigations

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures						
1-11	Salaries-Regular	\$ 584,602	\$ 636,164	\$ 835,075	\$ 814,202	\$ 820,110
1-21	Salaries-Overtime	115,533	125,540	120,000	180,000	130,000
1-22	Court Appearances	10,318	13,708	14,000	21,000	15,000
1-23	Holiday Pay	17,238	16,950	20,199	30,002	23,874
1-26	Compensation Adjustment	6,885	7,016	10,800	9,486	12,000
1-30	Sick Leave Buy Back	3,970	1,254	4,256	913	-
1-41	State Retirement	4,307	4,303	4,541	2,094	4,598
1-42	Social Security	53,875	56,962	80,737	75,920	78,573
1-43	Police Pension	196,370	140,759	208,143	208,143	217,071
1-44	Employee Insurance	129,924	123,704	173,068	203,695	219,608
Total Personal Services		1,123,022	1,126,360	1,470,819	1,545,455	1,520,834
2-13	Memberships/Subscriptions	7,775	8,180	11,300	11,300	12,445
2-14	Books/Publications/Maps	-	-	100	75	100
2-21	Gasoline & Lube	5,586	7,257	7,450	10,000	8,340
2-27	Materials & Supplies	-	-	-	-	150
2-31	Uniforms	4,379	6,248	5,600	7,188	5,700
2-34	Small Tools	79	2,264	100	90	2,500
Total Commodities		17,819	23,949	24,550	28,653	29,235
3-32	M & R- Office Equipment	-	-	100	-	100
3-37	M & R- Other Equipment	-	-	50	-	50
3-52	Vehicle Maint & Replace	9,816	11,573	7,452	7,452	7,761
3-65	Medical Examinations	-	-	250	-	936
3-71	Schools/Conf/Meetings	5,827	3,632	4,205	4,300	13,900
3-72	Transportation	2,209	1,786	1,000	1,000	1,250
3-99	Miscellaneous Expen.	127	72	225	200	225
Total Contractual Services		17,979	17,063	13,282	12,952	24,222
Total Operating Expenditures		1,158,820	1,167,372	1,508,651	1,587,060	1,574,291
Total Investigations		\$ 1,158,820	\$ 1,167,372	\$ 1,508,651	\$ 1,587,060	\$ 1,574,291

840 – COMMUNITY SERVICES



DEPARTMENT OF POLICE

840 - COMMUNITY SERVICES

GOALS

The primary goal of the Community Services Division is to provide support services to the other divisions of the Police Department. The Deputy Chief of Support Services is responsible for the goals, objectives and functions of this division.

Personnel assigned to Community Services support the Patrol Division by relieving certain patrol and administrative duties. Ancillary services are provided to the Administrative Division in support of its goals and objectives.

Strengthen community involvement and participation in order to maintain and promote community livability.

Social services are provided to the community by this division through the Police Social Worker.

DESCRIPTION OF FUNCTIONS

The Police Social Worker provides evaluation, short-term counseling and social services referrals to residents of the community both in crisis and non-crisis situations. It also provides marital and family counseling to adults and youths. The Police Social Worker gives support to the patrol division by responding to scenes of crises and major incidents, as well as support to the Hanover Park EMA team as the shelter and welfare liaison. The Police Social Worker assists victims and witnesses of violent crime, elderly victims of crime, victims of domestic and sexual abuse and child victims of crime by locating community based services, providing guidance with the criminal justice process, facilitating transportation and offering other appropriate services and/or referrals. The Police Social Worker provides information and referrals to callers and walk-in clients on issues including, but not limited to, homelessness, basic needs (food, clothing and shelter), financial assistance, housing, legal matters and mental illness. The Police Social Worker acts as an Outreach liaison with community organizations, neighborhood groups and educational institutions regarding topical issues such as substance abuse and child abuse. The Police Social Worker provides in-service training to law enforcement personnel on issues relevant to officers from a social service point of view.

2008 – 2009 OBJECTIVES AND ACCOMPLISHMENTS

VII. Maintain and Enhance Public Safety

1. The Police Social Worker/Mass Care Coordinator will review and update the Mass Care Annex of the Village Emergency Operations Plan. (Second quarter)

Completed. The Police Social Worker has amended the Mass Care Annex of the Emergency Operations Plan with up-to-date information.

VII. Support and Enhance Staff Training and Service Capacity

2. Revise the crime prevention directive to accurately reflect the department's crime prevention program following the reallocation of department personnel. (First quarter)

Completed. The crime prevention directive has been updated to reflect the Police Department's current allocation of resources.

ADDITIONAL ACCOMPLISHMENTS

1. The Police Social Worker did extensive work on the aftermath of the September flooding, which included door-to-door canvassing of victims and providing informational packets on available resources.

2. The Police Social Worker provided a source document for review for a proclamation for Domestic Violence Awareness Month.

2009 – 2010 OBJECTIVES

I. Maintain and Enhance Public Safety

1. Update the Social Services Unit Operating Manual and maintain CALEA compliance with 5th Edition Standards. (First quarter)
2. Update and maintain the Mass Care Annex of the Village Emergency Operations Plan. (Second quarter)
3. Police Chief and Command Staff will sponsor two meetings in March with identified Homeowners Associations to address any issues or concerns that may be occurring prior to the spring and summer months. (Fourth quarter)
4. Chief Moser will sponsor an annual meeting with business leaders in the community to discuss issues of safety and security relevant to their businesses. (Fourth quarter)
5. Utilize a Community Policing Strategy that includes the School Familiarization Program, business checks and an emphasis on curfew ordinance enforcement to enhance public safety in the Village. (fourth quarter)

VII. Support and Enhance Staff Training and Service Capacity

6. Conduct roll-call training on any new procedures or programs regarding Orders of Protections. (Fourth quarter)

III. Strengthen Community Involvement and Participation

7. Develop a school assembly program to include, but not limited to, gang awareness, drugs and school safety. (Second quarter)

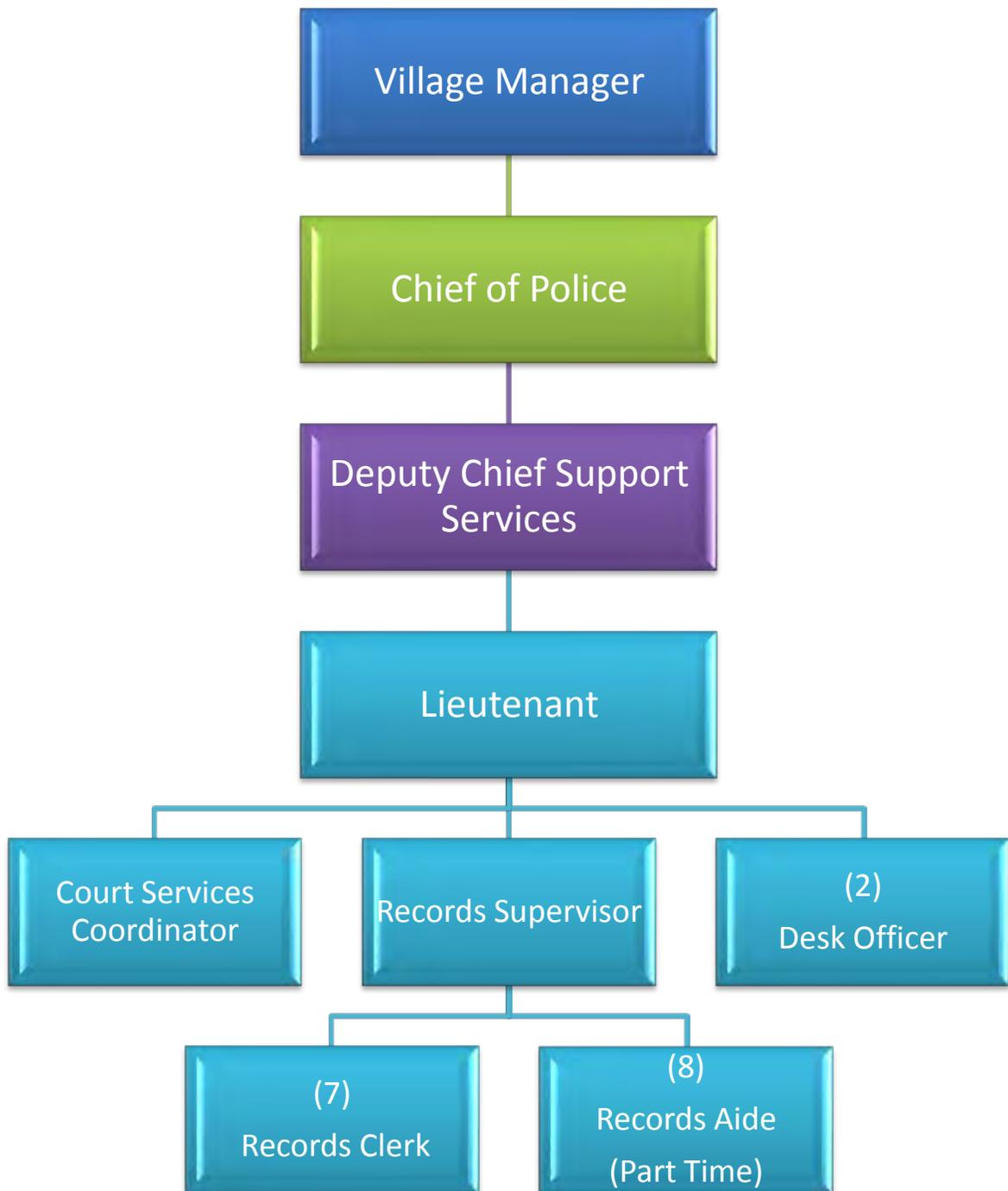
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2010

Fund 001 - General Fund

Department 0840 - Community Services

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures						
1-11	Salaries-Regular	\$ 131,537	\$ 122,259	\$ 60,252	\$ 60,421	\$ 62,656
1-12	Salaries-Part Time	150	-	-	-	-
1-21	Salaries-Overtime	5,487	12,932	2,000	1,692	2,000
1-22	Court Appearances	24	651	-	-	-
1-23	Holiday Pay	2,401	2,444	2,536	-	-
1-30	Sick Leave Buy Back	-	2,407	2,491	-	-
1-41	State Retirement	5,520	6,067	6,182	6,180	6,560
1-42	Social Security	9,301	11,266	4,762	4,756	4,946
1-43	Police Pension	23,710	17,800	-	-	-
1-44	Employee Insurance	24,843	18,501	19,814	12,283	5,128
Total Personal Services		202,973	194,327	98,037	85,332	81,290
2-13	Memberships/Subscriptions	370	350	375	375	375
2-14	Books/Publications/Maps	-	-	25	25	25
2-21	Gasoline & Lube	513	560	690	700	-
2-27	Materials & Supplies	2,956	2,043	-	-	1,000
2-31	Uniforms	190	98	-	-	-
2-34	Small Tools	-	9	50	25	50
Total Commodities		4,029	3,060	1,140	1,125	1,450
3-37	M & R- Other Equipment	-	-	25	-	25
3-52	Vehicle Maint & Replace	4,333	2,875	-	-	-
3-61	Consulting Services	2,115	2,175	2,200	2,467	2,500
3-71	Schools/Conf/Meetings	209	725	590	580	1,170
3-72	Transportation	56	106	68	100	100
3-99	Miscellaneous Expen.	-	58	240	100	240
Total Contractual Services		6,713	5,939	3,123	3,247	4,035
Total Operating Expenditures		213,715	203,326	102,300	89,704	86,775
Total Community Services		\$ 213,715	\$ 203,326	\$ 102,300	\$ 89,704	\$ 86,775

850 – STAFF SERVICES



DEPARTMENT OF POLICE

850 - STAFF SERVICES

GOALS

The maintenance of a records system that collects crime data and records of operational activities allowing crime conditions and the effects of patrol operations to be systematically retrieved and evaluated. The Deputy Chief of Support Services is responsible for the goals, objectives and functions of this division.

The maintenance of an incident file that contains documentation of all crimes, traffic accidents and non-criminal incidents investigated by the Department and the offenders, victims, witnesses, and complainants associated with them.

To coordinate court services, facilitate citizen entry into the judicial process, liaison to the Cook and DuPage County Court systems, and maintain court case files and records of dispositions.

To operate and control the inventory of all property and evidence that the police department has taken custody of and ensure this property is available for court.

To maintain and improve access and contribution of data to the statewide Law Enforcement Agencies Data System (LEADS).

To ensure that the Department facilities and equipment are maintained and readily available for use.

To assist the other divisions of the Department in their efforts to accomplish the goals of the Department.

DESCRIPTION OF FUNCTIONS

Receiving, indexing, filing and retrieving all police records and case files; maintaining certain administrative records and rosters such as key-holder lists, business roster and the like.

Acting as the initial answering point for all incoming calls and visitors to the police department. Handling those capable of and responsible for and referring all others to the appropriate person or office within the Department.

Performing security checks on prisoners at frequent intervals.

Supervision of all part-time clerical staff and receptionists.

Staff Services is responsible for establishing and implementing a program that provides for regular inspection, maintenance, and upgrading of Department facilities and equipment.

The Court Services Coordinator prepares court schedules, attends regular court calls to assist the Village prosecutor, is liaison to both county court systems, monitors and reports on court attendance and case dispositions and assists citizens with filing criminal complaints.

The responsibility for the control and operation of the Property Room, maintaining inventory of all property and evidence, which comes into the possession of the Police Department and maintaining records of the property flow is a function of this division. This property includes evidence, recovered property and department-owned property.

2008 – 2009 OBJECTIVES AND ACCOMPLISHMENTS

1. Recruit and train a replacement for the retiring Lead Records Clerk. (First quarter)

Completed. A Record's Division Supervisor was hired and trained. The transition from a Lead Record's Clerk to a Record's Supervisor has been very successful and a benefit to the effectiveness and efficiency of the Police Department.

2. Train records personnel in the utilization of the Mobile Crash Reporting system (MCR) to retrieve traffic crash records. (First quarter)

Completed. The Records Division staff has been trained in retrieving data from MCR. MCR has increased the effectiveness of the statistical analysis of traffic crashes.

3. Train records personnel on the NetRMS Warrants Module. (First quarter)

Completed. The Records Division staff has been trained in the Warrant Module of NetRMS. The Warrant Module entry has increased the efficiency of tracking warrants.

4. Evaluate the advantages and feasibility of the use of credit cards for bail bonds and impound fees. (Second quarter)

Completed. It has been determined that the department will not use card cards at this time.

5. Evaluate the advantages and feasibility of installing an Automated Teller Machine (ATM) in the police department lobby. (Second quarter)

Completed. The ATM was installed in the lobby of the police department.

6. Conduct an evaluation of the efficiency of the property control function and processes following implementation of the B.E.A.S.T property control computer software. (Second quarter)

Ongoing. The B.E.A.S.T property control software has been reviewed and found to be a very effective evidence management system.

ADDITIONAL ACCOMPLISHMENTS

1. A portion of the Records Division was reorganized under the police department remodeling plan. The reorganization gave the records division additional storage room and new workstations.

2009 – 2010 OBJECTIVES

VII. Support and Enhance Staff Training and Service Capacity

1. Review the process for the storage, destruction and expungement of juvenile records. (First quarter)
2. Implement a three-tier redundancy procedure for the essential tasks performed by Records Division personnel. (Second quarter)
3. Implement a computer skills training program for the Records Division personnel. (Third quarter)
4. Review and update the Rapid Reach data base annually. (Fourth quarter)
5. Explore electronic parking ticket processing. (Fourth quarter)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2010

Fund 001 - General Fund

Department 850 - Staff Services

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures						
1-11	Salaries-Regular	\$ 383,544	\$ 510,227	\$ 501,437	\$ 504,634	\$ 513,273
1-12	Salaries-Part Time	92,068	99,876	128,821	123,207	130,921
1-21	Salaries-Overtime	17,130	11,702	16,478	14,000	16,478
1-23	Holiday Pay	7,079	7,398	6,700	5,126	5,772
1-30	Sick Leave Buy Back	-	1,709	1,533	-	-
1-41	State Retirement	31,939	41,591	42,766	42,522	45,413
1-42	Social Security	38,022	47,357	50,172	49,794	53,521
1-43	Police Pension	30,750	22,360	24,374	24,374	26,673
1-44	Employee Insurance	75,542	108,877	121,648	110,670	110,612
Total Personal Services		676,074	851,097	893,929	874,327	902,663
2-11	Office Supplies	6,597	9,032	5,250	5,200	5,250
2-13	Memberships/Subscriptions	275	265	620	620	620
2-14	Books/Publications/Maps	-	-	25	25	25
2-21	Gasoline & Lube	-	-	-	800	695
2-23	Communication Parts	880	1,725	2,163	2,300	2,463
2-27	Materials & Supplies	3,944	6,482	6,800	6,500	8,200
2-31	Uniforms	1,726	4,579	2,300	5,250	3,000
2-34	Small Tools	2,759	275	100	100	100
2-35	Evidence	3,011	6,538	2,266	5,000	3,541
2-36	Photo Supplies	1,441	2,089	2,000	1,800	2,000
2-99	Miscellaneous Expen.	-	53	75	154	75
Total Commodities		20,633	31,038	21,599	27,749	25,969
3-11	Telephone	35,470	31,465	42,880	36,444	46,330
3-12	Postage	21,585	18,105	23,000	20,000	20,000
3-32	M & R- Office Equipment	-	104	150	100	100
3-33	M & R- Comm Equipment	2,669	4,147	2,500	2,500	2,500
3-36	Maintenance Agreements	24,148	6,730	9,000	9,100	10,050
3-51	Equipment Rentals	414,193	441,144	461,332	461,332	493,064
3-52	Vehicle Maint & Replace	3,059	2,673	1,571	1,571	1,488
3-61	Consulting Services	12,950	7,565	9,000	9,335	9,000
3-65	Medical Examinations	-	-	240	168	1,584
3-70	Binding & Printing	1,516	1,189	1,500	1,500	1,500
3-71	Schools/Conf/Meetings	2,115	1,646	1,330	1,330	3,645
3-72	Transportation	310	182	50	162	250
3-99	Miscellaneous Expen.	10	14	50	25	50
Total Contractual Services		518,025	514,964	552,603	543,567	589,561
Total Operating Expenditures		1,214,732	1,397,099	1,468,131	1,445,643	1,518,193
Total Staff Services		\$ 1,214,732	\$ 1,397,099	\$ 1,468,131	\$ 1,445,643	\$ 1,518,193

860 – EMERGENCY MANAGEMENT



DEPARTMENT OF POLICE

860 - EMERGENCY MANAGEMENT

GOALS

The goal of the Hanover Park Emergency Management Agency (EMA) is to coordinate the emergency readiness and disaster preparedness planning of the Village of Hanover Park. This will prepare the Village to respond promptly to save life, protect property and minimize damage when threatened or hit by an extraordinary emergency greater than that normally handled by local fire and police forces. The Deputy Chief of Support Services and the EMA Coordinator (Chief of Police) are responsible for the goals, objectives and functions of this division.

This includes the ability of key Village executives to coordinate the operation of police and fire forces, ambulance, hospitals, medical personnel, radio and television stations and all other people and units able to help under conditions of extraordinary emergency by a predetermined plan. It provides trained volunteers to support the regular forces, particularly in functions not normally performed by existing personnel, such as weather spotters and radiological monitoring.

EMA serves to assure coordination among operating departments of the Village with nongovernmental groups such as hospitals, medical professionals, and with higher and adjacent governments during non-emergency periods to take the lead in community-wide planning and other preparation needed to assure that the Village will be able to conduct coordination of operations should an emergency occur.

DESCRIPTION OF FUNCTIONS

The Emergency Management Agency provides the establishment of systems to warn the public of peacetime or attack disaster. It provides knowledge and advice to operating departments on the special conditions and operating requirements that would be imposed by extraordinary emergencies. It conducts tests and exercises to give key local officials practice in directing coordinated operations under simulated emergency conditions.

EMA develops and maintains the Village Emergency Operations Plan, outlining what local forces and supporting groups would do in disaster situations. EMA establishes systems for alerting key Village officials, activating Emergency Operating Centers, providing resources to the Police, Fire, and Public Works Departments, and establishing and exercising an Emergency Public Information System.

EMA coordinates welfare groups, developing emergency capabilities to care for people in disasters. It coordinates and participates in training programs for the public on disaster preparedness. It coordinates and maintains relationships with industry to develop support for the Village's emergency plans. It coordinates emergency communications planning, and assists in the establishment of mutual aid agreements to provide needed services, equipment or other resources in an emergency.

EMA prepares, submits and justifies the annual Emergency Management's Budget, secures matching funds and other assistance available through preparedness programs and through other federal programs. It prepares the annual program papers and other documents required for federal assistance programs.

2008 – 2009 OBJECTIVES AND ACCOMPLISHMENTS

I. Maintain and Enhance Public Safety

1. Conduct an evacuation and lockdown drill of the Police Department and Village Hall utilizing the electronic building evacuation notification system. (First and third quarters)

Completed. All police department personnel have been trained on the electronic notification system and Village-wide training continues.

VII. Support and Enhance Staff Training and Service Capacity

2. Explore alternatives to the assignment of Police Department personnel to support the CERT training function. (First quarter)

Not Completed. Police Department staff provided an opportunity for all CERT members to attend Train the Trainer training. Three CERT members indicated interest however none followed through and accepted the assignment to become a trainer.

ADDITIONAL ACCOMPLISHMENTS

1. The Cook County Homeland Security initiative, Project Shield, continues to develop. A site survey has been conducted and installation is anticipated in Fall 2009.
2. Extensive follow-up occurred in the aftermath of the September flooding, which resulted in the Village President declaring a disaster. The follow-up included mapping affected areas, notification to residents, responding to residents, responding to inquiries, and directing Social Services to provide information to those affected.
3. The DuPage County Natural Hazards Mitigation Plan was developed and adopted by Village Board Resolution.

2009 – 2010 OBJECTIVES

I. Maintain and Enhance Public Safety

1. Evaluate the Cook County Homeland Security initiative “Project Gold Shield.” (Fourth quarter)
2. Review and update the Emergency Operation Plan. (Second quarter)
3. Review and update the NIMS 2009 compliance for the Police Department. (Second quarter)
4. Monitor and plan the DuPage interoperability radio project. (Fourth quarter)

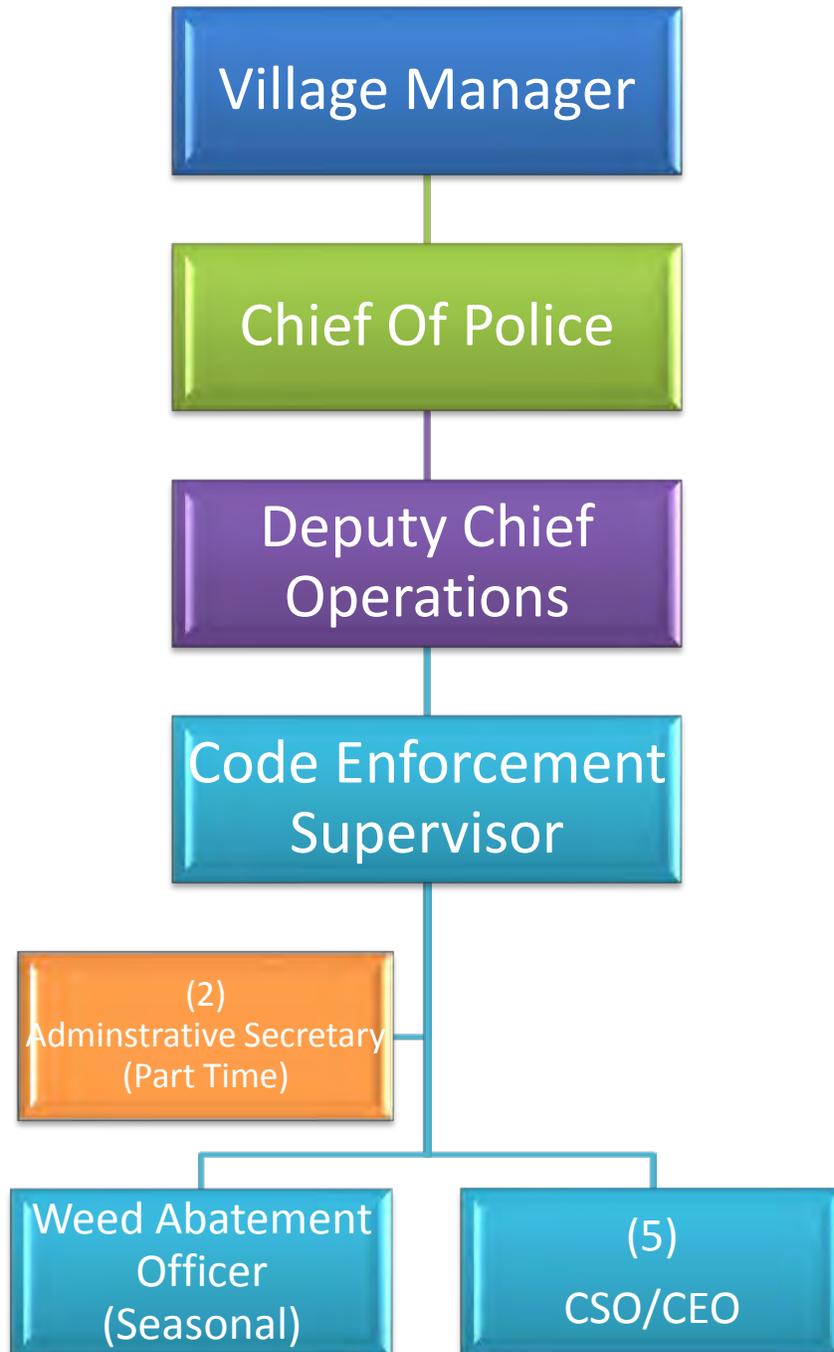
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2010

Fund 001 - General Fund

Department 0860 - Emergency Services

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures						
1-11	Salaries-Regular	\$ 12,086	\$ 12,531	\$ 12,665	\$ 12,995	\$ 13,045
1-41	State Retirement	1,689	2,205	3,216	2,861	3,312
1-42	Social Security	777	803	969	952	998
1-44	Employee Insurance	1,483	1,539	1,642	1,643	1,814
Total Personal Services		16,035	17,078	18,492	18,451	19,169
2-11	Office Supplies	-	1,826	100	25	100
2-13	Memberships/Subscriptions	-	-	55	55	55
2-14	Books/Publications/Maps	-	-	125	100	125
2-27	Materials & Supplies	178	274	1,363	1,400	1,895
2-31	Uniforms	127	-	1,000	-	-
2-34	Small Tools	-	11	100	-	100
2-91	CERT Training	724	4,811	-	-	-
Total Commodities		1,029	6,922	2,743	1,580	2,275
3-12	Postage	-	-	50	-	50
3-32	M & R- Office Equipment	-	-	50	25	100
3-33	M & R- Comm Equipment	-	-	100	50	100
3-37	M & R- Other Equipment	3,744	4,203	3,097	3,700	3,400
3-51	Equipment Rentals	1,428	1,428	2,110	2,110	2,110
3-71	Schools/Conf/Meetings	1,098	2,357	5,050	4,000	2,842
3-72	Transportation	105	-	200	75	100
Total Contractual Services		6,375	7,988	10,657	9,960	8,702
Total Operating Expenditures		23,439	31,988	31,892	29,991	30,146
Total Emergency Services		\$ 23,439	\$ 31,988	\$ 31,892	\$ 29,991	\$ 30,146

870 – COMMUNITY POLICING/CODE ENFORCEMENT



DEPARTMENT OF POLICE

870 - COMMUNITY POLICING/CODE ENFORCEMENT

GOAL

The goal of the Code Enforcement/Community Policing Division of the Police Department is to protect public health, safety and welfare. This goal is accomplished by performing health and property maintenance inspections throughout the Village. The purpose of the inspection program is to insure a safe and sanitary environment for rental residential property by enforcing the property maintenance codes adopted by the Village. This division also acts as an enforcement liaison with other Village departments such as the Community Development Department in coordinating efforts and enforcing zoning and property standard regulations.

DESCRIPTION OF FUNCTIONS

The functions of the Code Enforcement/Community Policing Division include: inspection for compliance with the Village's rental residential housing code; inspection and investigation of complaints regarding all residential buildings for compliance with property maintenance, health and sanitation codes; advise and provide educational programs in cooperation with other Village departments regarding code requirements to residents, residential property owners and associations.

2008 – 2009 OBJECTIVES AND ACCOMPLISHMENTS

II. Enhance and Maintain the Property Values and Village Appearance as a Quality Community

1. Develop an implementation process for Single Family Rental Residential Unit Inspection program, if so directed. (First quarter)

Ongoing. A fifth Code Enforcement Officer has been hired, and the program is in the beginning stages of implementation.

2. Provide for professional development of the Code Enforcement Supervisor through attendance at the Managing Code Enforcement Issues training course at the University of Wisconsin – Madison. (First quarter)

Completed. The Code Enforcement Supervisor attended the training in December.

3. Conduct a scavenger service sweep and report on the rate of compliance to the ordinance. (Third quarter)

Completed. The scavenger service sweep has completed. Non-compliance dropped by 50% from 32 cases of no scavenger service in 2007 to 16 cases in 2008.

ADDITIONAL ACCOMPLISHMENTS

1. The issue of high weeds and accumulation of debris at Church Street Station was resolved.
2. The Code Enforcement Unit closely monitored the issue of feral cats in the Village in accordance with provisions for feral cat colonies.

2009 – 2010 OBJECTIVES

II Enhance and Maintain the Property Values and Village Appearance as a Quality Community

1. Conduct a scavenger service sweep and report on the rate of compliance. (Fourth quarter)
2. Conduct a biannual parking enforcement sweep of overnight parking violations. (Fourth quarter)

3. Analyze and evaluate the Single Family Rental Residential Unit Inspection Program. (Fourth quarter)
4. Train and equip Code Enforcement personnel with tablet computers to conduct property maintenance inspections and curb appeal utilizing the Firehouse Inspection Program. (First quarter)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2010

Fund 001 - General Fund

Department 0870 -Community Policing/Code Enforcement

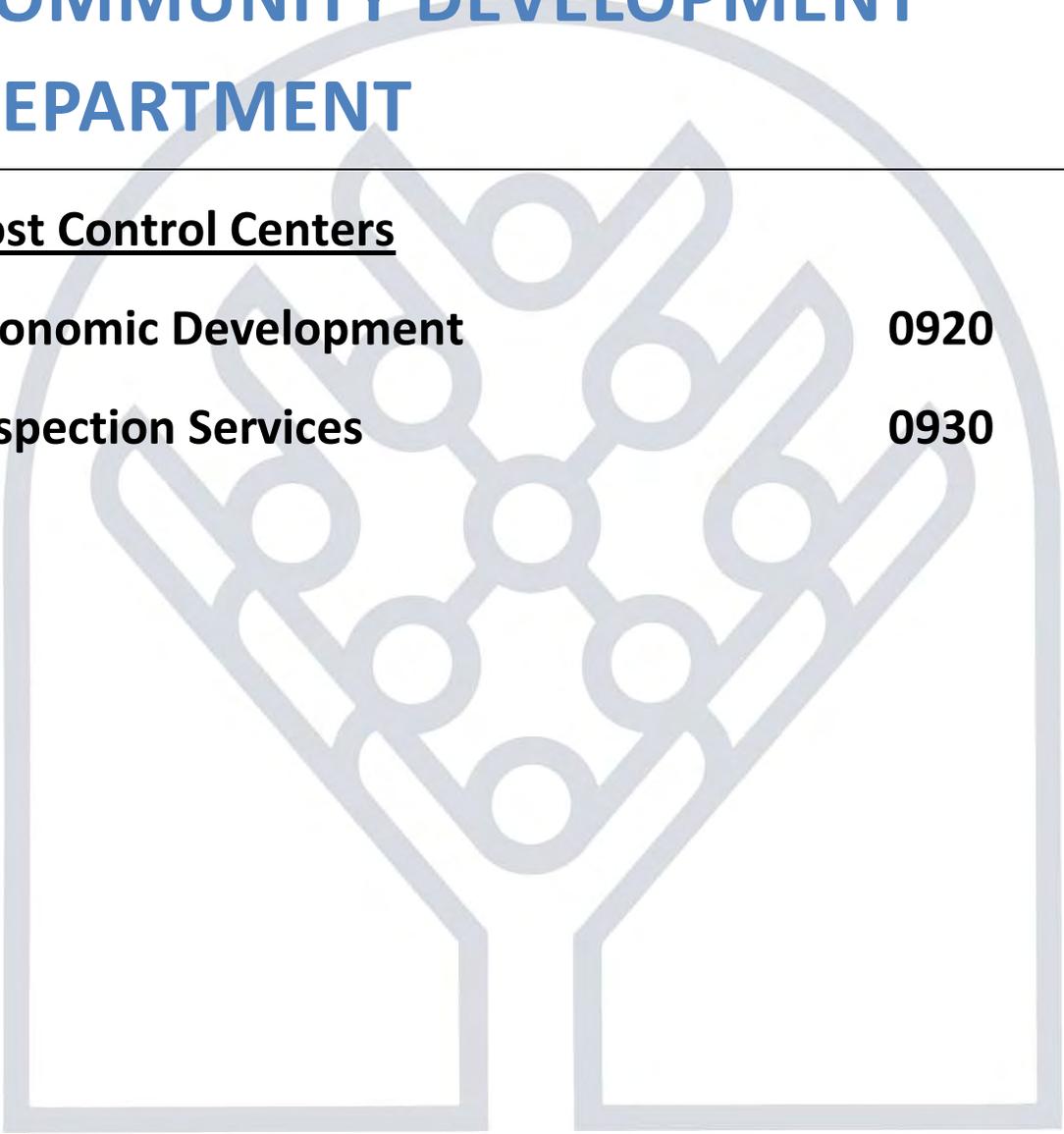
Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures						
1-11	Salaries-Regular	\$ 275,525	\$ 281,281	\$ 331,704	\$ 315,728	\$ 334,751
1-12	Salaries-Part Time	46,229	32,552	50,736	52,594	52,674
1-21	Salaries-Overtime	3,991	4,179	5,000	4,000	4,000
1-22	Court Appearances	1,087	361	1,500	2,752	2,018
1-23	Holiday Pay	4,748	1,779	5,066	3,300	6,081
1-41	State Retirement	30,372	28,221	35,093	31,077	36,576
1-42	Social Security	25,910	24,630	31,144	28,082	31,922
1-44	Employee Insurance	37,581	24,940	57,366	45,747	29,928
Total Personal Services		425,443	397,943	517,609	483,280	497,950
2-11	Office Supplies	306	478	500	700	500
2-13	Memberships/Subscriptions	-	-	125	420	210
2-14	Books/Publications/Maps	-	202	190	100	100
2-21	Gasoline & Lube	11,017	11,614	13,400	15,700	13,500
2-31	Uniforms	1,286	2,895	2,500	4,750	2,500
2-33	Safety & Protective Equip	-	-	-	-	150
2-34	Small Tools	-	-	50	120	300
2-36	Photo Supplies	-	-	100	50	50
2-99	Miscellaneous Expen.	406	540	450	450	400
Total Commodities		13,015	15,729	17,315	22,290	17,710
3-36	Maintenance Agreements	5,065	8,290	8,500	31,000	13,000
3-61	Consulting Services	-	-	700	350	375
3-70	Binding & Printing	341	854	500	475	500
3-71	Schools/Conf/Meetings	1,054	1,215	2,414	2,300	1,734
3-72	Transportation	-	-	120	120	50
Total Contractual Services		6,460	10,359	12,234	34,245	15,659
Total Operating Expenditures		444,918	424,031	547,158	539,815	531,319
Total Community Policing/ Code Enforcement		\$ 444,918	\$ 424,031	\$ 547,158	\$ 539,815	\$ 531,319

COMMUNITY DEVELOPMENT DEPARTMENT

Cost Control Centers

Economic Development 0920

Inspection Services 0930



Hanover Park

ORGANIZATION OF THE COMMUNITY DEVELOPMENT DEPARTMENT



920 – ECONOMIC DEVELOPMENT



DEPARTMENT OF COMMUNITY DEVELOPMENT

920 - ECONOMIC DEVELOPMENT

GOALS

The goal of the Economic Development Division is to encourage economic growth by retaining and expanding existing businesses and developments, as well as attracting new businesses and developments to the Village. These economic development efforts lead to the establishment of a solid, diversified tax base, increased property values, and an enhanced community image. Vital steps to achieving this goal include a thorough evaluation of new projects and careful long-range planning.

DESCRIPTION OF FUNCTIONS

The Economic Development Division's responsibilities include reviewing plans for proposed developments, administering land use regulations, long-range planning, and promoting economic development. Included in these responsibilities are providing staff and technical assistance to the Development Commission and CONECT Committee.

Planning and zoning administration are major functions of the Economic Development Division. All proposals for commercial, industrial, and residential development are reviewed for compliance with Village zoning and subdivision requirements. If a proposal requires development review by the Development Commission, the Staff prepares comments and recommendations for a public hearing. Following the public hearing, cases are forwarded to the Village Board for consideration and a final decision. The Staff works closely with developers, architects, and homeowners throughout this process to provide information and assistance.

Long-range planning activities include creation of redevelopment plans, evaluating projects and proposals, and periodic updating of the Comprehensive Plan, Zoning Ordinance, Subdivision Regulations, and Sign Code. Specifically, the Economic Development Division coordinates the following programs and activities on an ongoing basis:

1. Maintaining, updating, and revising presentation materials promoting business and industrial development in Hanover Park. Other miscellaneous information, such as top ten employment lists, vacant commercial properties, and the industrial buildings inventory are updated periodically.
2. Encouraging further development and redevelopment in existing industrial and commercial areas, including Turnberry Lakes, Hanover Corporate Center, Greenbrook Plaza, Hanover Square, Westview, Church Street Station, and West Lake Street. Staff continues to work closely with various industrial and commercial property representatives to ensure continued success.
3. To require staff to attend various professional training seminars. Staff members continue to attend various workshops and seminars.
4. Maintaining quantitative measurements to track Department activities and performance. Staff continues to maintain a system of tracking activities on a monthly basis using Excel software. Activities such as inspections, plan reviews, complaints, and other tasks are recorded and reported.
5. Providing summary of all economic development contacts on a regular basis. These summaries are included in the weekly Community Development update.

The Economic Development Division is also responsible for the Village's marketing program. Components of the marketing program include participation at trade shows, networking with real estate and development professionals, responding to inquiries and leads of businesses wishing to locate in the Village, and promoting the Village through press releases and articles in trade publications.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2004	2005	2006	2007	2008
Number of Full Time Employees	9	9	9	9	9
Number of Part Time Employees	1	1	1	2	2
Number of Full Time Employees Per 1,000 Population	0.24	0.24	0.24	0.24	0.24
Number of Building Permits Issued	2,028	1,633	1,442	1,794	1,402
Estimated Value of Building Permits Issued	\$20,744,576	\$31,966,153	\$38,546,275	\$19,191,323	\$17,806,539
Number of Inspectors	4	4	4	4	4
Number of Inspectors per 1,000 Population	0.10	0.10	0.10	0.10	0.10
Number of Building Inspections	7,052	5,957	5,694	5,267	5,744
Food Service Establishment Inspections	253	252	270	242	244
Retail Food Stores	121	120	108	111	105
Business License Food & Rechecks	158	178	163	180	155
Business License Non-Food & Rechecks	109	108	92	99	101
Commercial Properties Inspections	221	238	116	170	125
Total Expenditures	\$758,444	\$804,300	\$868,703	\$886,703	\$952,474
Cost of Services Per Capita	\$19.81	\$21.01	\$22.69	\$23.16	\$24.88

2008 – 2009 OBJECTIVES AND ACCOMPLISHMENTS

II. Enhance and Maintain Property Values and Village Appearances as a Quality Community.

1. Engage a planning consultant to update the comprehensive master plan for the Village. This objective also addresses other overall goals of the Village as it relates to maintaining and enhancing public safety, strengthening community involvement and participation, and maintaining and enhancing Village infrastructure. (First quarter)

Ongoing. The Village hired Teska Associates, Inc. to update the comprehensive plan. The first phase has started and interviews are complete. A webpage has been developed and linked onto the Village webpage to provide information on the comprehensive plan update and to solicit comments about the process. Background data on zoning, housing, transportation, land use and other components are being collected. A kick-off presentation before the Development Commission is scheduled at their February 2009 meeting. The entire process is likely to roll into the fourth quarter of Fiscal Year 2010.

2. Inventory every sign currently in town and begin to catalog all related planning documents and plans currently held in storage. (First quarter)

Ongoing. Staff continues to compile photos of all signs into a user-friendly database and is expected to be complete early in the fourth quarter. This database will provide evidence of how each sign currently looks as a reference point for the future. This information can also be used in commercial code enforcement. In addition, work is about to begin related to the cataloging of planning documents in storage.

3. Oversee and improve development and redevelopment in TIF #3. (First through fourth quarters)

Ongoing. Staff continues to work with the owner of Suburban Tire to complete his new building at the northeast corner of Lake Street and Center Avenue; and with the ownership of NuCare and the old Lakewood Restaurant to achieve construction of new buildings for each of these parcels.

As for Church Street Station, Remington Homes has been hired by Bank of America to complete and sell the nine remaining townhomes started by Neumann Homes, including landscaping and other improvements. In addition, Remington Homes seeks to become the developer that will complete the remaining 66 units yet to be constructed at Church Street Station.

Staff also is working with a developer to purchase and redevelop the Hanover Square Shopping Center. An offer has been accepted and work is underway to develop a redevelopment plan that is likely to need TIF assistance from the Village to succeed.

Additionally, the Lakewood Restaurant has been demolished, as will the Clark Station at the northwest corner of Barrington Road and Maple Avenue.

4. Oversee and improve development and redevelopment in TIF #4. (First through fourth quarters)

Ongoing. Menards opened their new mega-store at the northeast corner of Irving Park Road and Barrington Road in November 2008. Preceding this opening was the opening of a new Bank of America at the hard corner. In addition, an agreement was reached with Charter Bank that settled a protracted legal dispute. Staff continues to work with owners and brokers to foster additional redevelopment within TIF#4.

IV. Pursue Economic Development as a Strategy for the Future

5. To pursue two developer/tenant events showcasing opportunities within the Village. (First through third quarters)

Complete. Staff attended the 2008 ICSC Spring convention in Las Vegas during the First quarter of FY'09 and maintained a presence at the ICSC Chicago Dealmaking program in the second quarter of FY'09.

6. To facilitate goals established by the Village Board with a consultant. (First through fourth quarters)

Ongoing. Staff continues to work with MRH & Associates on economic development issues. MRH & Associates was instrumental in the design and printing of the handout taken to the ICSC show in Las Vegas; and the handout comparing Hanover Park to Schaumburg taken to the ICSC Chicago Dealmaking session. The number one priority is the re-tenancy of the old K-Mart building on Irving Park Road, most recently occupied by Menards. Contact is maintained with Sears and MRH & Associates was responsible for Sears making the decision to hire a broker to market this location for them. MRH & Associates realized that Sears did not possess the ability to market this site by themselves and encouraged them to hire someone who could market this site.

VI. Preserve Financial Stability and Reduce Reliance Upon Property Tax.

7. Continue to engage in economic development activities such as ICSC conferences to entice new businesses to Hanover Park. (First through fourth quarters)

Ongoing. See #5 above. In addition, a sales tax sharing agreement with Insight was approved that will garner a new source of revenue outside of property taxes; and sales taxes associated with the new Menards is larger than that created from its previous location.

VII. Support and Enhance Staff Training and Service Capacity.

8. Training and continuing education for Director, Chief Planner and Administrative Secretary to maintain current professional capacities and certifications. (First through fourth quarters)

Ongoing. Staff continues to attend American Planning Association and Gold STAR12; technical and professional seminars and conferences to keep certifications intact.

9. Pursue planning and economic development seminars and conferences. (First through fourth quarters)

Ongoing. Staff continues to attend ICSC, Chaddick Institute and Planners Training Service seminars and workshops.

ADDITIONAL ACCOMPLISHMENTS

1. Maintained procedures for processing property violations affecting real estate transfer tax stamps including approximately 20 properties during 2008.
2. Completed approximately 160 zoning site plan reviews and 250 zoning inquiries during 2008.
3. Maintained a weekly development contact report to track parties interested in development in the Village.
4. Maintained appointment and involvement with the DuPage Community Development Commission Executive Committee and HOME Advisory Group.

2009 – 2010 OBJECTIVES

II. Enhance and Maintain the Property Values and Village Appearance as a Quality Community.

1. Research potential of creating new TIF in area around former Menards location on Irving Park Road. (First through fourth quarters)
2. Work with developer to renovate Hanover Square Shopping Center. (First through fourth quarters)
3. Oversee and improve development and redevelopment in TIF #3. (First through fourth quarters)
4. Oversee and improve development and redevelopment in TIF #4. (First through fourth quarters)
5. To facilitate goals established by the Village Board with a consultant. (First through fourth quarters)
6. Pending funding, develop and submit housing grant program to address needs as established. (First through fourth quarters)

III. Strengthen Community Involvement and Participation

6. Utilize Comprehensive Plan update as opportunity to involve residents and seek participation and input. (First and second quarters)

IV. Pursue Economic Development as a Strategy for the Future

7. To pursue two developer/tenant events showcasing opportunities within the Village. (First through third quarters)
8. Explore additional incentives for development and redevelopment in TIF #2. (First through fourth quarters)

V. Maintain and Enhance Village Infrastructure

8. Include an Infrastructure component to the Comprehensive Master Plan, currently being updated by Teska Associates, Inc. (First and second quarters)

VI. Preserve Financial Stability and Reduce Reliance Upon Property Tax

9. Continue to engage in economic development activities such as ICSC conferences to entice new businesses to Hanover Park. (First through fourth quarters)

VII. Support and Enhance Staff Training and Service Capacity

10. Training and continuing education for Director, Chief Planner and Administrative Secretary to maintain current professional capacities and certifications. (First through fourth quarters)
11. Pursue planning and economic development seminars and conferences. (First through fourth quarters)

RISK MANAGEMENT PROGRAM

2008 - 2009 OBJECTIVES AND ACCOMPLISHMENTS

I. Maintain and Enhance Public Safety.

1. Utilize results of DriveCam to improve driver safety. (First through fourth quarters)

Ongoing. Director continues to monitor and coach employees on their driving as suggested by DriveCam.

VII. Support and Enhance Staff Training and Service Capacity

2. Continue to refine and enhance Procedures Manual. (First through fourth quarters)

Ongoing. Staff continues to add relevant information to the draft manual.

2009 - 2010 OBJECTIVES

I. Maintain and Enhance Public Safety.

1. Continue to utilize DriveCam program to improve driver safety. (First through fourth quarters)

VII. Support and Enhance Staff Training and Service Capacity

2. Refine Procedures Manual on an as-needed basis. (First through fourth quarters)

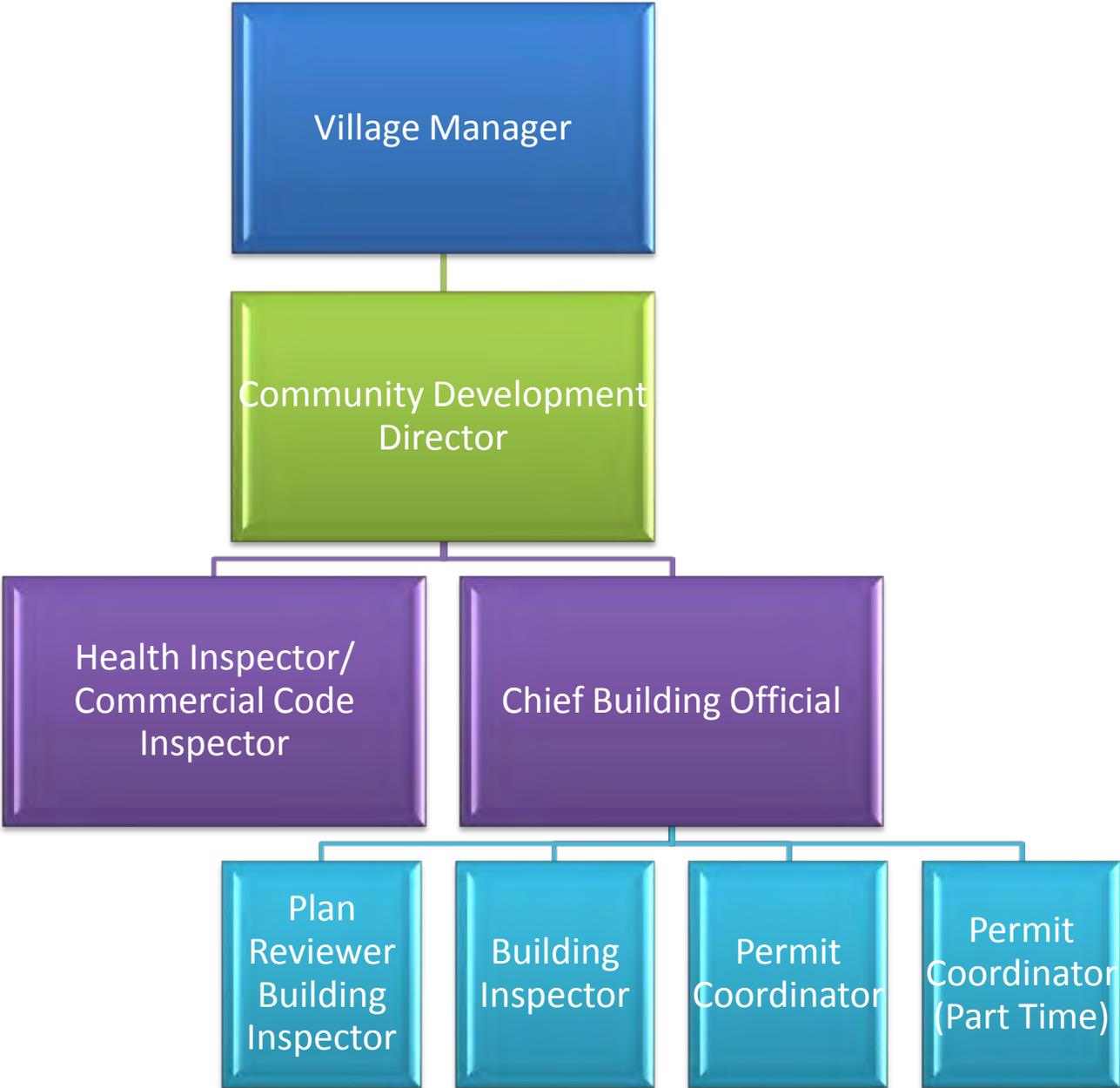
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2010

Fund 001 - General Fund

Department 0920 - Economic Development

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures						
1-11	Salaries-Regular	\$ 122,115	\$ 120,665	\$ 129,831	\$ 129,831	\$ 133,445
1-12	Salaries-Part-time	2,287	8,185	11,098	9,000	5,715
1-21	Salaries-Overtime	297	573	750	400	500
1-41	State Retirement	12,856	12,250	13,161	13,161	13,799
1-42	Social Security	9,138	9,493	10,988	10,988	10,835
1-44	Employee Insurance	14,955	19,550	21,796	21,796	23,086
Total Personal Services		161,648	170,716	187,624	185,176	187,380
2-11	Office Supplies	1,600	1,220	2,000	1,850	1,900
2-13	Memberships/Subscriptions	2,590	2,111	2,740	2,700	3,050
2-14	Books/Publications/Maps	14	123	125	75	125
2-99	Miscellaneous Expen.	43	26	100	50	100
Total Commodities		4,247	3,480	4,965	4,675	5,175
3-12	Postage	627	899	900	800	850
3-36	Maintenance Agreements	550	130	866	866	801
3-61	Consulting Services	35,135	38,448	25,000	20,000	15,000
3-70	Binding & Printing	-	1,134	100	100	100
3-71	Schools/Conf/Meetings	4,433	6,002	8,340	8,000	8,334
3-72	Transportation	1,796	1,906	1,950	1,800	2,595
3-91	Special Events	604	1,140	1,300	1,100	1,300
Total Contractual Services		43,145	49,659	38,456	32,666	28,980
Total Operating Expenditures		209,040	223,855	231,045	222,517	221,535
Total Economic Development		\$ 209,040	\$ 223,855	\$ 231,045	\$ 222,517	\$ 221,535

930 – INSPECTION SERVICES



DEPARTMENT OF COMMUNITY DEVELOPMENT

930 – INSPECTION SERVICES

GOALS

The goal of the Inspectional Services Division of the Community Development Department is to protect public health, safety and welfare. This is accomplished by performing periodic health and property maintenance inspections and inspections on all business buildings and tenant spaces. The Division also performs construction inspections on all new buildings to assure compliance with the codes adopted by the Village. Finally, the Division is responsible for ensuring a safe and sanitary environment for food service and sales and commercial properties to enforce the property maintenance and other health-related codes of the Village.

DESCRIPTION OF FUNCTIONS

The functions of the Inspectional Services Division are: review plans and specifications submitted for building permits; conduct inspections for construction, business registrations, and other inspections within the scope of the Division's duties; answer inquiries from residents, contractors and business owners concerning code and general construction requirements of the Village; inspection on a quarterly basis of all food stores and food service establishments, and commercial properties in the Village; inspection of cosmetology, child care, medical and animal care facilities; inspection and investigation of complaints regarding all nonresidential buildings for compliance with property maintenance, health and sanitation codes; and provide educational programs in cooperation with other Village departments regarding code requirements to residents and businesses.

2008 – 2009 OBJECTIVES AND ACCOMPLISHMENTS

I. Maintain and Enhance Public Safety.

1. Coordinate the business license inspection program with the Fire Department to include fire safety. (First and second quarters)

Ongoing. Staff is continuing to work with the Fire Department to include fire safety. The upcoming license season will include requirement for owners to provide sprinkler safety tests that are currently required.

2. Maintain same day or next day availability for residential and commercial new construction and remodeling inspections. Coordinate commercial plan reviews and inspections with Village departments and outside agencies. (First through fourth quarters)

Ongoing. Staff is maintaining availability for inspections on a same day or next day schedule. Plan reviews continue to be coordinated with other Village departments and outside agencies for detailed review.

II. Enhance and Maintain Property Values and Village Appearances as a Quality Community.

3. Improve commercial code reporting. (First and second quarters)

Ongoing. A draft addendum for the weekly update has been compiled and will be implemented during the third quarter.

III. Strengthen Community Involvement and Participation.

4. Revise Community Development handouts to reflect changes associated with the adoption of the 2006 International Codes. (First through fourth quarters)

Completed. All Community Development handouts have been changed to reflect the 2006 codes.

IV. Pursue Economic Development as a Strategy for the Future.

5. To maintain a three week turnaround on commercial plan reviews, two weeks on new residential plan reviews and one week on small residential plan reviews. (First through fourth quarters)

Ongoing. Staff is maintaining a consistent turnaround of commercial and residential plan reviews.

VI. Preserve Financial Stability and Reduce Reliance Upon Property Tax.

6. Review all inspection service related fees and compare to actual cost of delivering service including permit issuance, health inspections, plan reviews and commercial property maintenance to see if adjustments are necessary. (First and second quarters)

Ongoing. Staff is currently evaluating permit fees to verify if adjustments are needed. Work should be complete by the end of the third quarter.

VII. Support and Enhance Staff Training and Service Capacity.

7. Engage in training on the 2006 International Code. (First through fourth quarters)

Ongoing. Staff continues training on the 2006 International Codes.

8. Generate a spreadsheet to track plan review status. (First quarter)

Completed. Staff has generated a spreadsheet to track plan reviews and their status.

ADDITIONAL ACCOMPLISHMENTS

1. Issued approximately 1,400 building permits in calendar year 2008 with an estimated value of almost \$18 million. This represents a decline of 28% in the number of permits issued over 2007. Staff expects a similar drop in the number of permits issued in 2009 as Community Development issued approximately 11% fewer permits in the second half of 2008 compared to the first half.
2. Prepared court cases for various code issues including lack of necessary permits, commercial code enforcement issues and uninhabitable structures lacking water service.
3. Two Community Development staff members provided translation services to the Police Department on a number of occasions.

2009 – 2010 OBJECTIVES

I. Maintain and Enhance Public Safety.

1. Utilize results of DriveCam to improve driver safety. (First through fourth quarters)
2. Maintain same day or next day availability for residential and commercial new construction and remodeling inspections. Coordinate commercial plan reviews and inspections with Village departments and outside agencies. (First through fourth quarters)
3. Begin evaluation of 2009 International Building Codes. (First through fourth quarters)

II. Enhance and Maintain the Property Values and Village Appearance as a Quality Community.

4. Realign departmental personnel to provide more efficient commercial code enforcement. (First quarter)
5. Oversee and improve development and redevelopment in TIF #4. (First through fourth quarters)

VI. Preserve Financial Stability and Reduce Reliance Upon Property Tax.

6. Reorganize department to reflect decreases in permitting and development. (First quarter)

VII. Support and Enhance Staff Training and Service Capacity.

7. Pursue building, permitting and health-related seminars and conferences. (First through fourth quarters)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2010

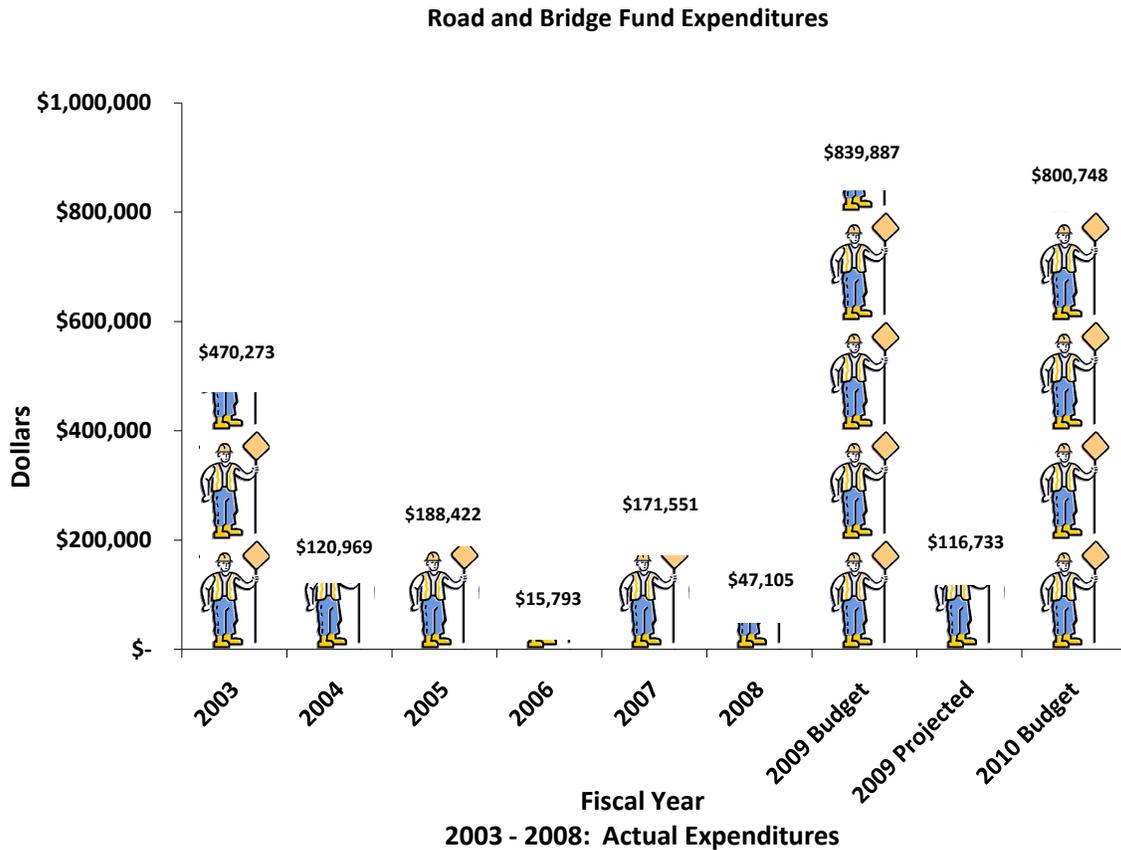
Fund 001 - General Fund

Department 0930 - Inspection Services

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures						
1-11	Salaries-Regular	\$ 457,124	\$ 478,946	\$ 483,380	\$ 483,380	\$ 434,209
1-12	Salaries-Part time	5,336	3,715	25,894	21,000	13,335
1-21	Salaries-Overtime	3,672	2,563	4,500	1,250	3,350
1-41	State Retirement	47,455	46,938	48,860	48,860	44,273
1-42	Social Security	34,816	35,938	39,623	39,623	34,374
1-44	Employee Insurance	92,914	93,409	92,400	92,400	85,116
Total Personal Services		641,317	661,509	694,657	686,513	614,657
2-11	Office Supplies	1,094	1,097	790	1,200	780
2-13	Memberships/Subscriptions	923	1,123	1,510	1,510	1,290
2-14	Books/Publications/Maps	868	2,193	2,295	2,000	2,395
2-21	Gasoline & Lube	3,647	4,322	4,550	5,300	4,590
2-31	Uniforms	1,130	1,284	1,500	1,500	1,500
2-33	Safety & Protective Equip	207	-	500	500	500
2-36	Photo Supplies	507	-	-	-	-
2-99	Miscellaneous Expen.	96	-	50	40	50
Total Commodities		8,472	10,019	11,195	12,050	11,105
3-52	Vehicle Maint & Replace	10,004	8,479	5,099	5,099	6,133
3-61	Consulting Services	3,142	6,656	7,500	5,000	8,750
3-70	Binding & Printing	1,683	1,233	3,000	2,000	3,000
3-71	Schools/Conf/Meetings	5,728	3,511	4,656	4,656	2,670
3-72	Transportation	395	617	700	800	800
Total Contractual Services		20,952	20,496	20,955	17,555	21,353
Total Operating Expenditures		670,741	692,024	726,807	716,118	647,115
Total Inspection Services		\$ 670,741	\$ 692,024	\$ 726,807	\$ 716,118	\$ 647,115

ROAD AND BRIDGE FUND

The Road and Bridge Fund accounts for expenditures for the operation and maintenance of Village roads and bridges funded by the Townships' annual property tax levies.



Road and Bridge Fund expenditures were higher in 2003 due to the Lake Street Reconstruction Project which was substantially completed in 2006. The final payment to the State of Illinois for the project is budgeted in Fiscal Years 2009 and 2010.

010 – ROAD AND BRIDGE FUND

Village
Manager



Village
Engineer

010 - ROAD AND BRIDGE FUND

GOALS

To provide for a capital expansion program as well as a reconstruction program for the Village's transportation system, including streets, bridges, and accompanying drainage system.

DESCRIPTION OF FUNCTIONS

The Road and Bridge Fund provides monies needed to accomplish the following functions necessary to implement a transportation system improvement: corridor studies and specifications; right-of-way and easement acquisitions; construction costs; construction engineering; contract administration.

2008 - 2009 OBJECTIVES AND ACCOMPLISHMENTS

V. Maintain and Enhance Village Infrastructure

1. To provide funding for the installation of five new streetlights at various locations in the Village. (Third quarter)

Completed.

2. To provide funding for the excavation and grading of the southeast corner of Lake Street and County Farm Road as part of the Lake Street widening project by IDOT. (First quarter)

Waiting for final accounting by IDOT.

3. To provide funding for engineering and construction for a proposed bike path on the NGPL easement from Ranger Park to Atcher Park. (Fourth quarter)

Ongoing.

2009 - 2010 OBJECTIVES

V. Maintain and Enhance Village Infrastructure

1. To provide funding for the installation of five new streetlights at various locations in the Village. (Third quarter)

2. To provide funding for the excavation and grading of the southeast corner of Lake Street and County Farm Road as part of the Lake Street widening project by IDOT. (First quarter)

3. To provide funding for engineering and construction for a proposed bike path on the NGPL easement from Ranger Park to Atcher Park. (Fourth quarter)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail By Fund
 Fiscal Year Ending April 30, 2010

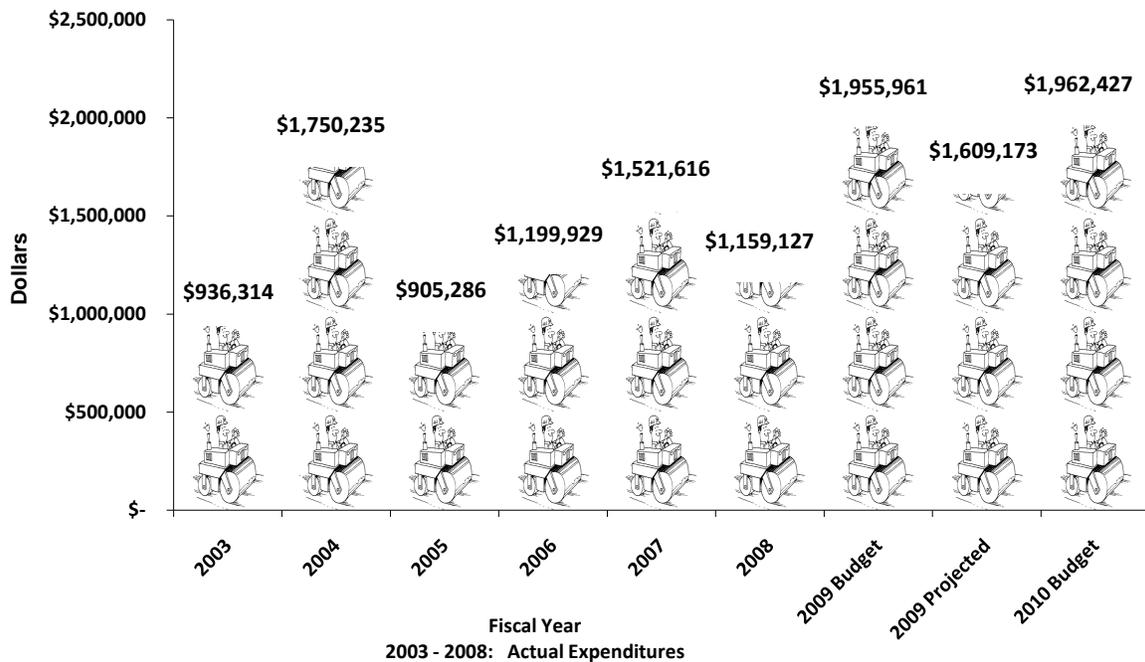
Fund 010 - Road and Bridge Fund

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Revenues and Other Financing Sources						
311.02-00	Personal Property Replacemt	\$ 2,394	\$ 3,209	\$ 2,550	\$ 2,400	\$ 2,400
311.04-00	Township Tax Levy	90,966	94,032	90,000	94,000	90,000
Total Taxes		<u>93,360</u>	<u>97,241</u>	<u>92,550</u>	<u>96,400</u>	<u>92,400</u>
361.00-00	Interest on Investments	29,494	24,786	18,713	19,166	15,188
362.00-00	Net Change in Fair Value	4,505	13,161	-	10,678	-
Total Investment Income		<u>33,999</u>	<u>37,947</u>	<u>18,713</u>	<u>29,844</u>	<u>15,188</u>
380.02-00	Reimbursed Exp	-	-	42,000	8,096	33,699
380.16-00	IDOT Reimbursement	-	-	371,174	-	371,174
389.03-00	Miscellaneous Income	1	-	-	-	-
Total Miscellaneous		<u>1</u>	<u>-</u>	<u>413,174</u>	<u>8,096</u>	<u>404,873</u>
399.00-00	Reappropriation	-	-	315,450	-	288,287
Total Other		<u>-</u>	<u>-</u>	<u>315,450</u>	<u>-</u>	<u>288,287</u>
Total Revenues and Other Financing Sources		<u>\$ 127,360</u>	<u>\$ 135,188</u>	<u>\$ 839,887</u>	<u>\$ 134,340</u>	<u>\$ 800,748</u>
Expenditures and Other Financing Uses						
3-64	Engineering Services	\$ 41,137	\$ 29,725	\$ 131,639	\$ 91,733	\$ 88,000
Total Contractual Services		<u>41,137</u>	<u>29,725</u>	<u>131,639</u>	<u>91,733</u>	<u>88,000</u>
Total Operating Expenditures		<u>41,137</u>	<u>29,725</u>	<u>131,639</u>	<u>91,733</u>	<u>88,000</u>
13-22	Impr Other Than Buildings	130,414	17,380	708,248	25,000	712,748
Total Capital Outlay		<u>130,414</u>	<u>17,380</u>	<u>708,248</u>	<u>25,000</u>	<u>712,748</u>
Total Other Expenditures		<u>130,414</u>	<u>17,380</u>	<u>708,248</u>	<u>25,000</u>	<u>712,748</u>
Total Expenditures and Other Financing Uses		<u>\$ 171,551</u>	<u>\$ 47,105</u>	<u>\$ 839,887</u>	<u>\$ 116,733</u>	<u>\$ 800,748</u>

MOTOR FUEL TAX FUND

The Motor Fuel Tax Fund accounts for expenditures for the maintenance of streets and storm sewers authorized by the Illinois Department of Transportation. Financing is provided from the Village's share of State gasoline taxes. State law requires these gasoline taxes be used to maintain streets.

Motor Fuel Tax Fund Expenditures



Budgeted expenditures increased in 2004 due to the Lake Street Reconstruction Project. Lake Street is the busiest roadway in the Village. The final payment for the Lake Street Reconstruction Project was budgeted in Fiscal Years 2007, 2008 and 2009; however, it has been carried forward to the Fiscal year 2010 budget because the final payment request from the State has not yet been received. Personal services and contractual expenditures previously budgeted in the General Fund have been included in the Motor Fuel Tax Fund beginning in Fiscal Year 2005.

011 – MOTOR FUEL TAX FUND



011 - MOTOR FUEL TAX FUND

GOALS

To assure the Village of Hanover Park receives its proportionate share of the Illinois State Fuel Tax. The funds provide for the construction, operation, and maintenance of the Village's transportation and drainage network.

DESCRIPTION OF FUNCTIONS

Through this funding the Village provides the following activities:

Reconstruction and rehabilitation of existing Village streets including annual programs for resurfacing and sidewalk and curb and gutter replacement.

Provide local matching funds for federal grant programs under which arterial and collector streets in the Village are constructed or reconstructed.

Snow removal and ice control. This activity includes plowing of snow after two inches or more and the salting of all intersections.

Traffic signals. This activity includes an annual maintenance contract.

Capital improvements to the transportation system within the Village, including new traffic signals, roadway lighting, new sidewalk additions, etcetera.

2008 - 2009 OBJECTIVES AND ACCOMPLISHMENTS

V. Maintain and Enhance Village Infrastructure

1. To provide funding for the reconstruction of Tanglewood Avenue from Hanover Street to Briarwood Street. (Second quarter)

Completed.

2. To provide funding for the annual resurfacing of various Village streets. (Second quarter)

Completed.

3. To provide funding for the annual sidewalk and curb and gutter replacement program. (Second quarter)

Completed.

4. To provide funding for the annual crack filling program on various Village streets. (Second quarter)

Contract awarded but contractor did not perform.

5. To provide funding for traffic signals, roadway lighting and sidewalks as part of the Lake Street reconstruction project by IDOT. (First quarter)

Construction completed. Awaiting final accounting by IDOT.

2009 - 2010 OBJECTIVES

V. Maintain and Enhance Village Infrastructure

1. To provide funding for the annual resurfacing of various Village streets. (Second quarter)

2. To provide funding for the annual sidewalk and curb and gutter replacement program. (Second quarter)
3. To provide funding for the annual crack filling program on various Village streets. (Second quarter)
4. To provide funding for traffic signals, roadway lighting and sidewalks as part of the Lake Street reconstruction project by IDOT. (First quarter)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail By Fund
 Fiscal Year Ending April 30, 2010

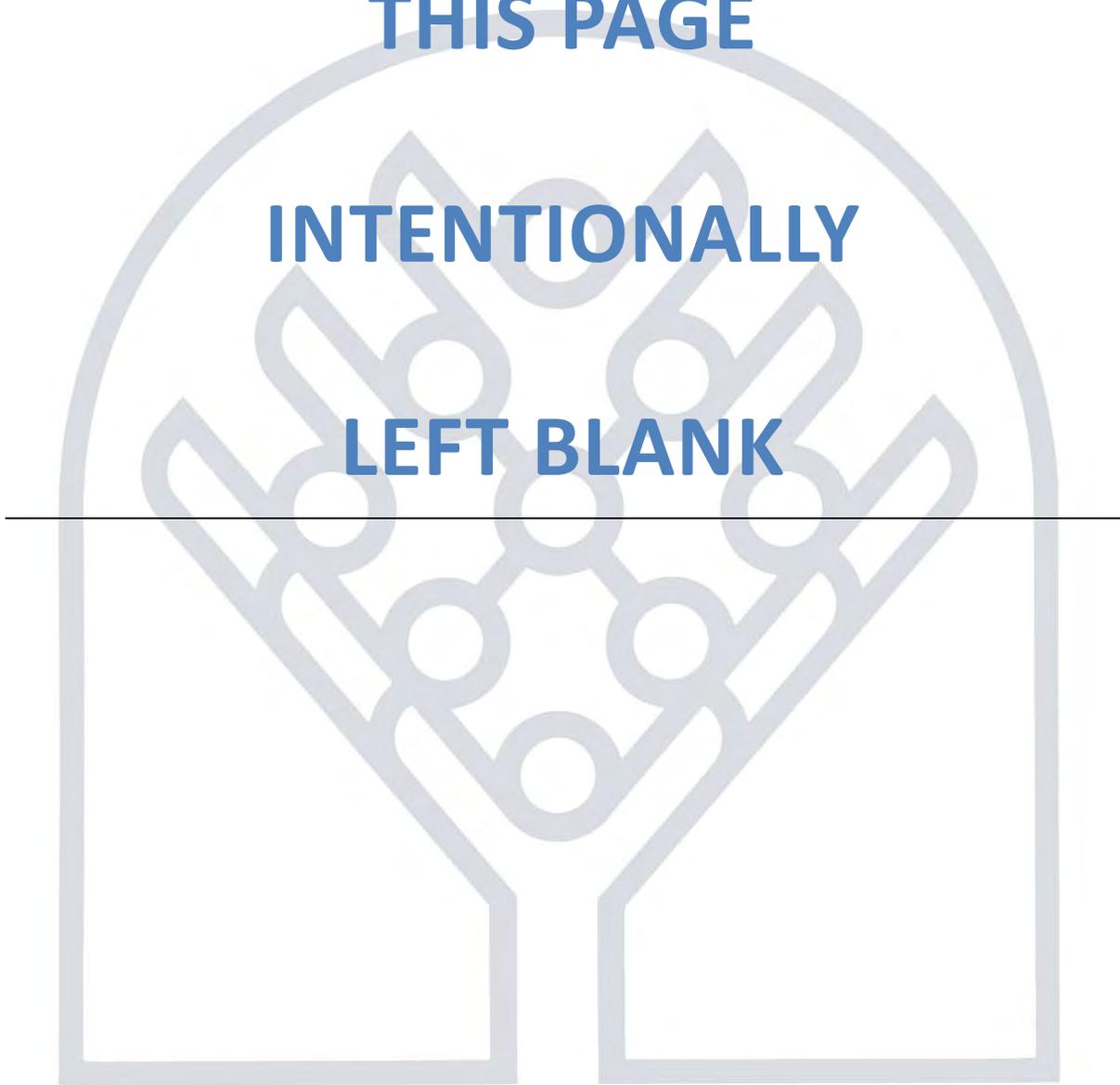
Fund 011 - Motor Fuel Tax Fund

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Revenues and Other Financing Sources						
314.03-00	Motor Fuel Tax	\$ 1,135,187	\$ 1,092,166	\$ 1,122,110	\$ 943,025	\$ 960,943
Total Taxes		<u>1,135,187</u>	<u>1,092,166</u>	<u>1,122,110</u>	<u>943,025</u>	<u>960,943</u>
361.00-00	Interest on Investments	128,594	135,588	103,950	112,000	73,125
362.00-00	Gain on Sale of Investments	35,634	33,050	-	(5,891)	-
Total Investment Income		<u>164,228</u>	<u>168,638</u>	<u>103,950</u>	<u>106,109</u>	<u>73,125</u>
380.02-00	Reimbursed Expenditures	18,888	28,618	-	19,962	-
380.11-00	Reimb Exp-MFT	788	1,313	2,550	1,050	2,550
Total Miscellaneous Revenue		<u>19,676</u>	<u>29,931</u>	<u>2,550</u>	<u>21,012</u>	<u>2,550</u>
399.00-00	Reappropriation	-	-	727,351	539,027	925,809
Total Other		<u>-</u>	<u>-</u>	<u>727,351</u>	<u>539,027</u>	<u>925,809</u>
Total Revenues and Other Financing Sources		<u>\$ 1,319,091</u>	<u>\$ 1,290,735</u>	<u>\$ 1,955,961</u>	<u>\$ 1,609,173</u>	<u>\$ 1,962,427</u>
Expenditures and Other Financing Uses						
1-11	Salaries-Regular	\$ 99,547	\$ 102,649	\$ 107,133	\$ 102,921	\$ 111,175
1-21	Overtime Compensation	-	1,153	-	36	-
1-27	Performance Bonus	-	525	525	240	525
1-28	On Call Premium Pay	-	63	-	-	-
1-41	State Retirement	10,286	10,535	10,802	10,314	11,476
1-42	Social Security	7,564	7,891	8,321	7,952	8,059
1-44	Employee Insurance	23,037	24,955	27,562	27,556	29,644
Total Personal Services		<u>140,434</u>	<u>147,771</u>	<u>154,343</u>	<u>149,019</u>	<u>160,879</u>
2-27	Materials and Supplies	91,102	135,475	117,500	365,628	328,000
Total Commodities		<u>91,102</u>	<u>135,475</u>	<u>117,500</u>	<u>365,628</u>	<u>328,000</u>
3-15	Street Lighting	50,417	62,922	63,990	69,210	73,420
3-35	M&R-Streets and Bridges	232,941	229,433	223,000	210,000	253,000
3-36	Maintenance Agreements	26,309	29,105	30,693	30,693	30,693
3-37	M&R-Other Equipment	1,987	586	4,000	3,000	4,000
Total Contractual Services		<u>311,654</u>	<u>322,046</u>	<u>321,683</u>	<u>312,903</u>	<u>361,113</u>
Total Operating Expenditures		<u>543,190</u>	<u>605,292</u>	<u>593,526</u>	<u>827,550</u>	<u>849,992</u>
13-22	Impr Other Than Buildings	978,426	553,835	1,362,435	781,623	1,112,435
Total Capital Outlay		<u>978,426</u>	<u>553,835</u>	<u>1,362,435</u>	<u>781,623</u>	<u>1,112,435</u>
Total Other Expenditures		<u>978,426</u>	<u>553,835</u>	<u>1,362,435</u>	<u>781,623</u>	<u>1,112,435</u>
Total Expenditures and Other Financing Uses		<u>\$ 1,521,616</u>	<u>\$ 1,159,127</u>	<u>\$ 1,955,961</u>	<u>\$ 1,609,173</u>	<u>\$ 1,962,427</u>

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Hanover Park

VILLAGE OF HANOVER PARK, ILLINOIS
Schedule of Legal Debt Margin
April 30, 2009

The Village of Hanover Park is a home rule municipality.

Article VII, Section 6(k) of the Illinois Constitution governs computation of legal debt margin.

The General Assembly may limit by law the amount and require referendum approval of debt to be incurred by home rule municipalities, payable from ad valorem property tax receipts, only in excess of the following percentages of the assessed value of its taxable property ... (2) if its population is more than 25,000 and less than 500,000 an aggregate of one percent: indebtedness which is outstanding on the effective date (July 1, 1971) of this constitution or which is thereafter approved by referendum ... shall not be included in the foregoing percentage amounts.

To date the General Assembly has set no limits for home rule municipalities.

VILLAGE OF HANOVER PARK, ILLINOIS
Long Term Debt Requirements
General Obligation Bond Summary
April 30, 2009

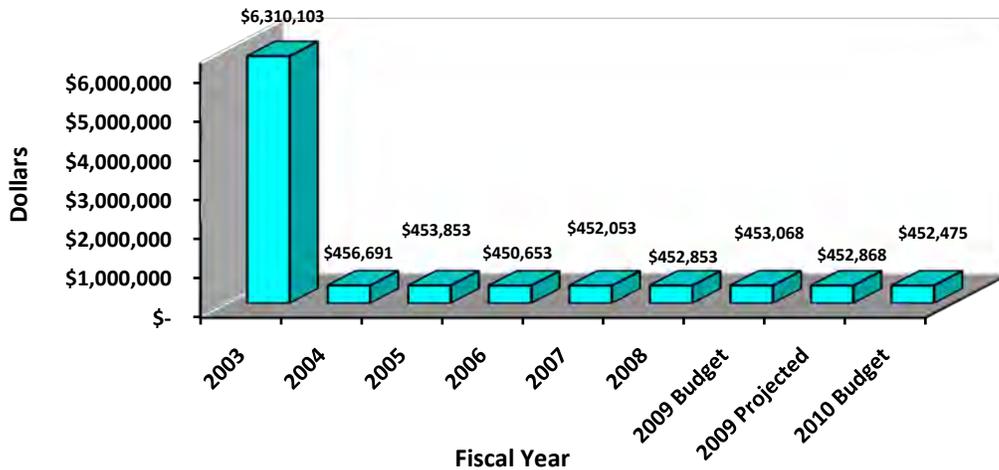
Tax Levy Year	General Obligation Bond Series 2001	General Obligation Refunding Bond Series 2002	General Obligation Bond Series 2004	Total
2008	\$ 451,676	\$ 671,875	\$ 278,474	\$ 1,402,025
2009	450,276	673,575	278,474	1,402,325
2010	453,054	683,100	278,474	1,414,628
2011			698,474	698,474
2012			698,774	698,774
2013			698,549	698,549
2014			702,798	702,798
2015			700,878	700,878
2016			702,934	702,934
2017			708,744	708,744
2018			707,544	707,544
2019			710,544	710,544
2020			711,824	711,824
2021			716,325	716,325
2022			719,234	719,234
2023			720,360	720,360
	<u>\$ 1,355,006</u>	<u>\$ 2,028,550</u>	<u>\$ 10,032,404</u>	<u>\$ 13,415,960</u>

Detailed debt schedules are included in the Debt Service Funds section of this document.

GENERAL OBLIGATION BOND SERIES OF 2001 FUND

The General Obligation Bond Series of 2001 Debt Service Fund (2001 GO Bond Fund) accounts for the accumulation of resources for the payment of bond principal and interest. Financing is provided by property tax revenues. These bonds were used for various capital improvements including Well #2 elevated tank and the Lake Street utility line burial.

General Obligation Bond Series of 2001 Fund
Expenditures



2003 - 2008: Actual Expenditures

Expenditures are higher in 2003 due to the advanced refunding of the 1996 General Obligation Bonds formerly accounted for in this fund. In Fiscal Years 2004 through 2010 expenditures include principal and interest payments on the 2001 General Obligation Bonds only.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Fund
 Fiscal Year Ending April 30, 2010

Fund 040 - General Obligation Bond Series of 2001 Fund

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Revenues and Other Financing Sources						
311.01-00	Real Property Tax	\$ 444,028	\$ 461,801	\$ 451,675	\$ 451,675	\$ 450,275
Total Taxes		<u>444,028</u>	<u>461,801</u>	<u>451,675</u>	<u>451,675</u>	<u>450,275</u>
361.00-00	Interest on Investments	10,024	9,088	6,000	3,700	1,125
362.00-00	Net Change in Fair Value	731	-	-	-	-
Total Investment Income		<u>10,755</u>	<u>9,088</u>	<u>6,000</u>	<u>3,700</u>	<u>1,125</u>
399.00-00	Reappropriation	-	-	-	-	1,075
Total Other		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,075</u>
Total Revenues and Other Financing Sources		<u>\$ 454,783</u>	<u>\$ 470,889</u>	<u>\$ 457,675</u>	<u>\$ 455,375</u>	<u>\$ 452,475</u>

Expenditures and Other Financing Uses

3-99	Miscellaneous Expense	\$ 600	\$ 600	\$ 1,393	\$ 600	\$ 2,200
Total Contractual Services		<u>600</u>	<u>600</u>	<u>1,393</u>	<u>600</u>	<u>2,200</u>
11-25	Principal-G.O. 2001 Bonds	355,000	370,000	400,000	385,000	415,000
11-26	Interest-G.O. 2001 Bonds	96,453	82,253	51,675	67,268	35,275
Total Debt Service		<u>451,453</u>	<u>452,253</u>	<u>451,675</u>	<u>452,268</u>	<u>450,275</u>
Total Other Expenditures		<u>452,053</u>	<u>452,853</u>	<u>453,068</u>	<u>452,868</u>	<u>452,475</u>
Total Expenditures and Other Financing Uses		<u>\$ 452,053</u>	<u>\$ 452,853</u>	<u>\$ 453,068</u>	<u>\$ 452,868</u>	<u>\$ 452,475</u>

VILLAGE OF HANOVER PARK, ILLINOIS
Long Term Debt Requirements
General Obligation Bond Series of 2001
April 30, 2009

Date of Issue July 1, 2001
Date of Maturity December 1, 2011
Authorized Issue 3,600,000
Denomination of Bonds 5,000
Interest Rates 4.00% - 4.15%
Interest Dates December 1 and June 1
Principal Maturity Date December 1
Payable at BNY Midwest Trust Company, Chicago, IL

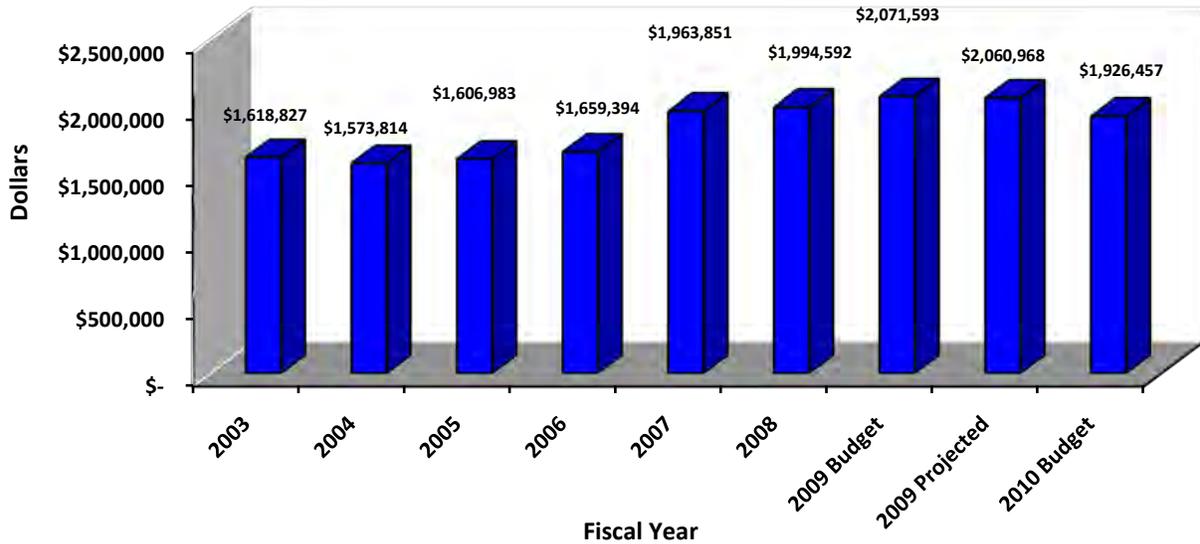
CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Bond Numbers	Tax Levy			Interest Due On			
		Principal	Interest	Totals	Jun 1	Amount	Dec 1	Amount
2008	471-550	\$ 400,000	\$ 51,676	\$ 451,676	2009	\$ 25,838	2009	\$ 25,838
2009	551-633	415,000	35,276	450,276	2010	17,638	2010	17,638
2010	634-720	435,000	18,054	453,054	2011	9,027	2011	9,027
		<u>\$ 1,250,000</u>	<u>\$ 105,006</u>	<u>\$ 1,355,006</u>				
						<u>\$ 52,503</u>		<u>\$ 52,503</u>

TAX INCREMENT FINANCE DISTRICT DEBT SERVICE FUND

The Tax Increment Finance (TIF) District Debt Service Fund accumulates resources for the payment of principal and interest on the TIF Revenue Bonds. Financing is provided by incremental property tax and sales tax revenues. Proceeds from these bond issues were used for capital improvements in the TIF #2 project area.

TIF District Debt Service Fund Expenditures



2003 - 2008: Actual Expenditures

The TIF debt service payments have been structured to be slightly higher in later years when TIF revenues are expected to be greater. The final payment on the bonds will be made in Fiscal Year 2010.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Fund
 Fiscal Year Ending April 30, 2010

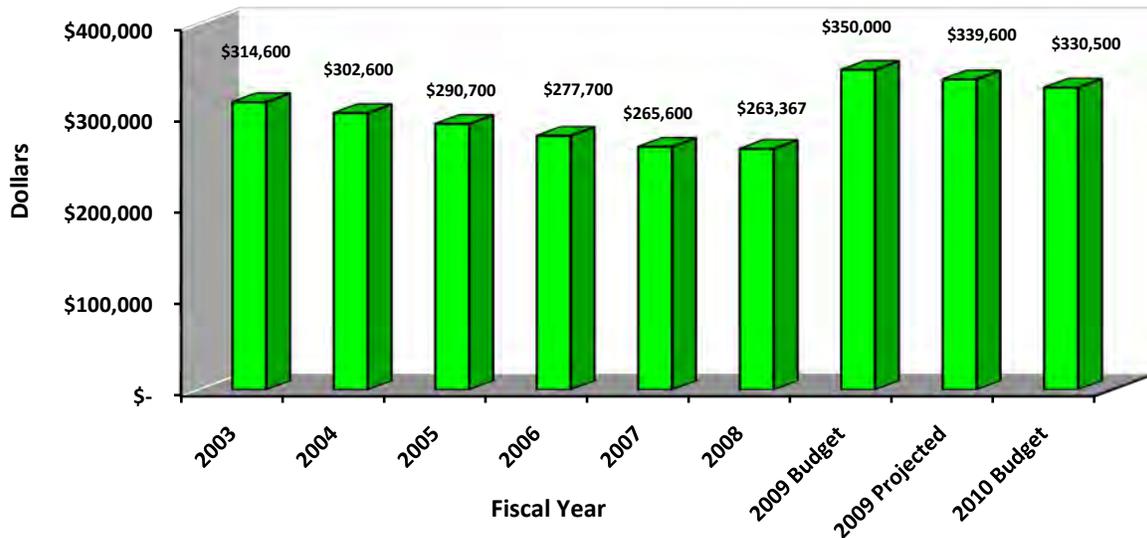
Fund 043 - Tax Increment Finance District Debt Service

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Revenues and Other Financing Sources						
311.01-00	Real Property Tax	\$ 1,647,714	\$ 1,085,199	\$ 1,666,171	\$ 1,833,640	\$ 1,833,640
313.01-00	Sales Tax	94,828	-	-	-	-
Total Taxes		1,742,542	1,085,199	1,666,171	1,833,640	1,833,640
361.00-00	Interest on Investments	185,149	147,917	57,750	33,921	18,750
362.00-00	Net Change in Fair Value	859	-	-	-	-
Total Investment Income		186,008	147,917	57,750	33,921	18,750
399.00-00	Reappropriation	-	-	347,672	193,407	74,067
Total Other		-	-	347,672	193,407	74,067
Total Revenues and Other Financing Sources		\$ 1,928,550	\$ 1,233,116	\$ 2,071,593	\$ 2,060,968	\$ 1,926,457
Expenditures and Other Financing Uses						
3-99	Miscellaneous Expense	\$ 23,672	\$ 17,897	\$ 26,250	\$ 15,625	\$ 26,000
Total Contractual Services		23,672	17,897	26,250	15,625	26,000
Total Operating Expenditures		23,672	17,897	26,250	15,625	26,000
11-13	Principal-T.I.F.#2 '87 Issue	950,000	-	-	-	-
11-14	Interest-T.I.F.#2 '87 Issue	46,835	-	-	-	-
11-15	Principal-T.I.F.#2 '89 Issue	475,000	1,550,000	1,700,000	1,700,000	1,650,000
11-16	Interest-T.I.F.#2 '89 Issue	259,344	247,695	169,343	169,343	76,457
Total Debt Service		1,731,179	1,797,695	1,869,343	1,869,343	1,726,457
12-44	Transfer to SSA #2 D/S Fund	209,000	179,000	176,000	176,000	174,000
Total Interfund Transfers		209,000	179,000	176,000	176,000	174,000
Total Other Expenditures		1,940,179	1,976,695	2,045,343	2,045,343	1,900,457
Total Expenditures and Other Financing Uses		\$ 1,963,851	\$ 1,994,592	\$ 2,071,593	\$ 2,060,968	\$ 1,926,457

SPECIAL SERVICE AREA DEBT SERVICE FUND

The Special Service Area Debt Service Fund accumulates resources for the payment of principal and interest on Special Service Area #2 bonds. Resources are provided by special service area property taxes. Proceeds from this bond issue were used for public improvements to properties located in the Special Service Area #2 project area.

Special Service Area Debt Service Fund



2003 - 2008: Actual Expenditures

The Special Service Area Number Two debt service payments have been structured to require a fairly level debt service payment. The final debt service payment is due in Fiscal Year 2010.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Fund
 Fiscal Year Ending April 30, 2010

Fund 044- Special Service Area Debt Service

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Revenues and Other Financing Sources						
311.89-00	Property Taxes-S.S.A. #2	\$ 27,299	\$ -	\$ -	\$ -	\$ -
Total Taxes		<u>27,299</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
361.00-00	Interest on Investments	17,533	14,619	8,063	9,000	3,125
362.00-00	Net Change in Fair Value	2,266	4,625	-	(1,314)	-
Total Investment Income		<u>19,799</u>	<u>19,244</u>	<u>8,063</u>	<u>7,686</u>	<u>3,125</u>
391.43-00	TIF Debt Service	209,000	179,000	176,000	176,000	174,000
Total Interfund Transfers		<u>209,000</u>	<u>179,000</u>	<u>176,000</u>	<u>176,000</u>	<u>174,000</u>
399.00-00	Reappropriation	-	-	165,937	155,914	153,375
Total Other		<u>-</u>	<u>-</u>	<u>165,937</u>	<u>155,914</u>	<u>153,375</u>
Total Revenues and Other Financing Sources		<u>\$ 256,098</u>	<u>\$ 198,244</u>	<u>\$ 350,000</u>	<u>\$ 339,600</u>	<u>\$ 330,500</u>

Expenditures and Other Financing Uses

3-99	Miscellaneous Expense	\$ 600	\$ 11,367	\$ 30,500	\$ 600	\$ 11,000
Total Contractual Services		<u>600</u>	<u>11,367</u>	<u>30,500</u>	<u>600</u>	<u>11,000</u>
Total Operating Expenditures		<u>600</u>	<u>11,367</u>	<u>30,500</u>	<u>600</u>	<u>11,000</u>
11-09	Principal-S.S.A. #2 '97 Issue	200,000	200,000	300,000	300,000	300,000
11-10	Interest-S.S.A. #2 '97 Issue	65,000	52,000	19,500	39,000	19,500
Total Debt Service		<u>265,000</u>	<u>252,000</u>	<u>319,500</u>	<u>339,000</u>	<u>319,500</u>
Total Other Expenditures		<u>265,000</u>	<u>252,000</u>	<u>319,500</u>	<u>339,000</u>	<u>319,500</u>
Total Expenditures and Other Financing Uses		<u>\$ 265,600</u>	<u>\$ 263,367</u>	<u>\$ 350,000</u>	<u>\$ 339,600</u>	<u>\$ 330,500</u>

VILLAGE OF HANOVER PARK, ILLINOIS
Long Term Debt Requirements
Special Service Area Number Two
Unlimited Tax Bond Series of 1997
April 30, 2009

Date of Issue April 17, 1997
Date of Maturity December 1, 2009
Authorized Issue \$2,300,000
Denomination of Bonds \$5,000
Interest Rates Variable
Interest Dates June 1 and December 1
Principal Maturity Date December 1
Payable at BNY Midwest Trust Company, Chicago, IL

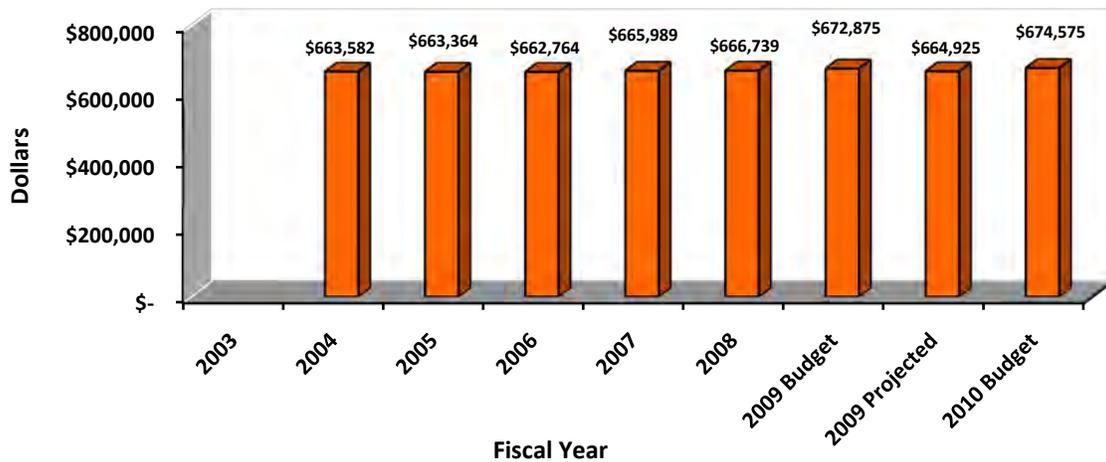
CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Bond Numbers	Tax Levy			Interest Due On			
		Principal	Interest	Totals	Jun 1	Amount	Dec 1	Amount
2008	401-460	\$ 300,000	\$ 19,500	\$ 319,500	2009	\$ 9,750	2009	\$ 9,750
		<u>\$ 300,000</u>	<u>\$ 19,500</u>	<u>\$ 319,500</u>		<u>\$ 9,750</u>		<u>\$ 9,750</u>

GENERAL OBLIGATION REFUNDING BOND SERIES OF 2002 FUND

The General Obligation Refunding Bond Series of 2002 Debt Service Fund accounts for the accumulation of resources for the payment of bond principal and interest on the General Obligation Refunding Bonds Series of 2002. Financing is provided by property and real estate transfer tax revenues.

General Obligation Refunding Bond
Series of 2002 Fund Expenditures



2003 - 2008: Actual Expenditures

The 2002 General Obligation Refunding Bonds were issued to refund the 1996 General Obligation Bonds. The 1996 Bonds were used to finance the payment of a judgment against the Village.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Fund
 Fiscal Year Ending April 30, 2010

Fund 045 - General Obligation Refunding Bond Series of 2002 Fund

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Revenues and Other Financing Sources						
311.01-00	Real Property Tax	\$ 163,609	\$ 169,892	\$ 167,969	\$ 167,969	\$ 168,394
313.04-00	Real Estate Transfer Tax	395,318	332,213	332,213	191,928	255,264
Total Taxes		<u>558,927</u>	<u>502,105</u>	<u>500,182</u>	<u>359,897</u>	<u>423,658</u>
361.00-00	Interest on Investments	37,440	30,295	16,000	12,000	3,300
362.00-00	Net Change in Fair Value	551	7,050	-	7,656	-
Total Investment Income		<u>37,991</u>	<u>37,345</u>	<u>16,000</u>	<u>19,656</u>	<u>3,300</u>
399.00-00	Reappropriation	-	-	156,693	285,372	247,617
Total Other		<u>-</u>	<u>-</u>	<u>156,693</u>	<u>285,372</u>	<u>247,617</u>
Total Revenues and Other Financing Sources		<u>\$ 596,918</u>	<u>\$ 539,450</u>	<u>\$ 672,875</u>	<u>\$ 664,925</u>	<u>\$ 674,575</u>
Expenditures and Other Financing Uses						
3-99	Miscellaneous Expense	\$ 589	\$ 214	\$ 1,000	\$ 500	\$ 1,000
Total Contractual Services		<u>589</u>	<u>214</u>	<u>1,000</u>	<u>500</u>	<u>1,000</u>
Total Operating Expenditures		<u>589</u>	<u>214</u>	<u>1,000</u>	<u>500</u>	<u>1,000</u>
11-28	Principal-G.O.2002 Bonds	555,000	570,000	610,000	585,000	630,000
11-27	Interest-G.O. 2002 Bonds	110,400	96,525	61,875	79,425	43,575
Total Debt Service		<u>665,400</u>	<u>666,525</u>	<u>671,875</u>	<u>664,425</u>	<u>673,575</u>
Total Other Expenditures		<u>665,400</u>	<u>666,525</u>	<u>671,875</u>	<u>664,425</u>	<u>673,575</u>
Total Expenditures and Other Financing Uses		<u>\$ 665,989</u>	<u>\$ 666,739</u>	<u>\$ 672,875</u>	<u>\$ 664,925</u>	<u>\$ 674,575</u>

VILLAGE OF HANOVER PARK, ILLINOIS
Long Term Debt Requirements
General Obligation Refunding Bonds, Series 2002
April 30, 2009

Date of Issue December 15, 2002
Date of Maturity December 1, 2011
Authorized Issue \$5,210,000
Denomination of Bonds \$5,000
Interest Rates 2.00% - 3.50%
Interest Dates December 1 and June 1
Principal Maturity Date December 1
Payable at BNY Midwest Trust Company, Chicago, IL

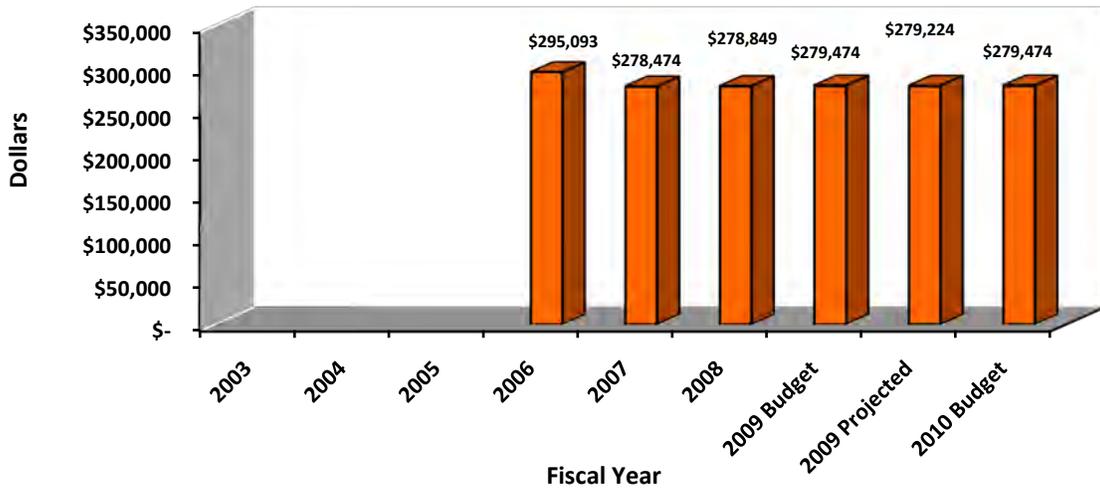
CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Bond Numbers	Tax Levy			Interest Due On			
		Principal	Interest	Totals	Jun 1	Amount	Dec 1	Amount
2008	1236-1358	\$ 610,000	\$ 61,875	\$ 671,875	2009	\$ 30,938	2009	\$ 30,937
2009	1359-1488	630,000	43,575	673,575	2010	21,788	2010	21,787
2010	1489-1626	660,000	23,100	683,100	2011	11,550	2011	11,550
		<u>\$ 1,900,000</u>	<u>\$ 128,550</u>	<u>\$ 2,028,550</u>				
						<u>\$ 64,276</u>		<u>\$ 64,274</u>

GENERAL OBLIGATION BOND SERIES OF 2004 FUND

The General Obligation Bond Series of 2004 Debt Service Fund accounts for the accumulation of resources for the payment of bond principal and interest on the General Obligation Bonds Series of 2004. Financing is provided by property tax revenues.

General Obligation Bond
Series of 2004 Fund Expenditures



2003 - 2008: Actual Expenditures

The 2004 Bonds were issued in Fiscal Year 2004 primarily to finance the construction of a new fire station headquarters. The debt payments have been structured so that they are lower in the earlier years, while the 2001 and 2002 bond issues are outstanding.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Fund
 Fiscal Year Ending April 30, 2010

Fund 046 - General Obligation Bond Series of 2004 Fund

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Revenues and Other Financing Sources						
311.01-00	Real Property Tax	\$ 273,860	\$ 284,091	\$ 278,474	\$ 278,474	\$ 278,474
Total Taxes		<u>273,860</u>	<u>284,091</u>	<u>278,474</u>	<u>278,474</u>	<u>278,474</u>
323.15-00	Impact Fees-Fire Building	-	10,795	-	5,715	12,700
Total Charges for Services		<u>-</u>	<u>10,795</u>	<u>-</u>	<u>5,715</u>	<u>12,700</u>
361.00-00	Interest on Investments	2,757	2,280	2,000	1,000	250
Total Investment Income		<u>2,757</u>	<u>2,280</u>	<u>2,000</u>	<u>1,000</u>	<u>250</u>
Total Revenues and Other Financing Sources		<u>\$ 276,617</u>	<u>\$ 297,166</u>	<u>\$ 280,474</u>	<u>\$ 285,189</u>	<u>\$ 291,424</u>
Expenditures and Other Financing Uses						
3-99	Miscellaneous Expense	\$ -	\$ 375	\$ 1,000	\$ 750	\$ 1,000
Total Contractual Services		<u>-</u>	<u>375</u>	<u>1,000</u>	<u>750</u>	<u>1,000</u>
Total Operating Expenditures		<u>-</u>	<u>375</u>	<u>1,000</u>	<u>750</u>	<u>1,000</u>
11-03	Principal-G.O. 2004 Bonds	-	-	-	-	-
11-04	Interest-G.O. 2004 Bonds	278,474	278,474	278,474	278,474	278,474
Total Debt Service		<u>278,474</u>	<u>278,474</u>	<u>278,474</u>	<u>278,474</u>	<u>278,474</u>
Total Other Expenditures		<u>278,474</u>	<u>278,474</u>	<u>278,474</u>	<u>278,474</u>	<u>278,474</u>
Total Expenditures and Other Financing Uses		<u>\$ 278,474</u>	<u>\$ 278,849</u>	<u>\$ 279,474</u>	<u>\$ 279,224</u>	<u>\$ 279,474</u>

VILLAGE OF HANOVER PARK, ILLINOIS
Long Term Debt Requirements
General Obligation Bonds, Series 2004
April 30, 2009

Date of Issue November 1, 2004
Date of Maturity December 1, 2024
Authorized Issue \$7,000,000
Denomination of Bonds \$5,000
Interest Rates 3.50% - 4.40%
Interest Dates December 1 and June 1
Principal Maturity Date December 1
Payable at BNY Midwest Trust Company, Chicago, IL

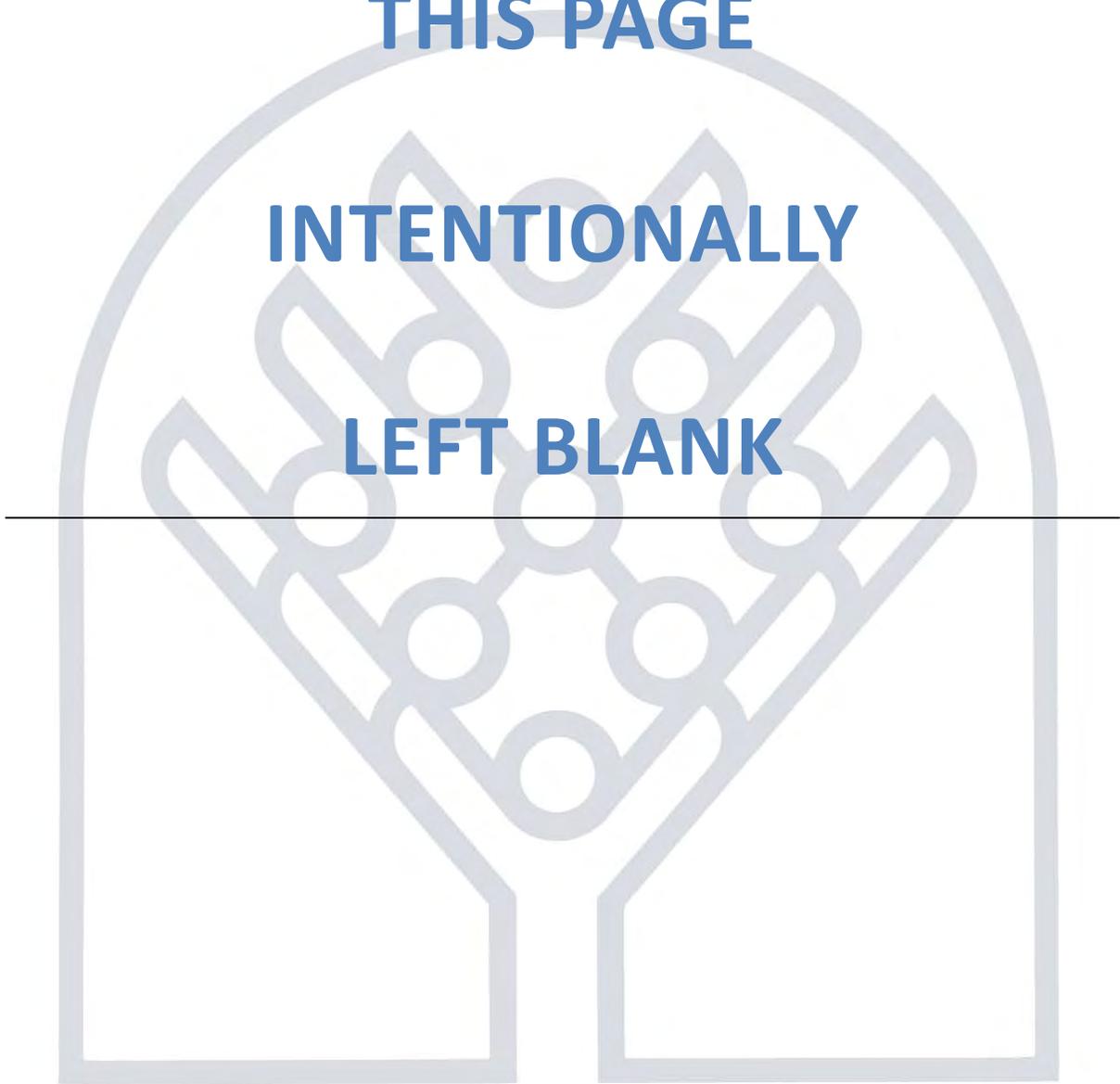
CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Bond Numbers	Tax Levy			Interest Due On			
		Principal	Interest	Totals	Jun 1	Amount	Dec 1	Amount
2008			\$ 278,474	\$ 278,474	2009	\$ 139,237	2009	\$ 139,237
2009			278,474	278,474	2010	139,237	2010	139,237
2010			278,474	278,474	2011	139,237	2011	139,237
2011	1-84	\$ 420,000	278,474	698,474	2012	139,237	2012	139,237
2012	85-171	435,000	263,774	698,774	2013	131,887	2013	131,887
2013	172-261	450,000	248,549	698,549	2014	124,274	2014	124,275
2014	262-355	470,000	232,798	702,798	2015	116,399	2015	116,399
2015	356-452	485,000	215,878	700,878	2016	107,939	2016	107,939
2016	453-553	505,000	197,934	702,934	2017	98,967	2017	98,967
2017	554-659	530,000	178,744	708,744	2018	89,372	2018	89,372
2018	660-769	550,000	157,544	707,544	2019	78,772	2019	78,772
2019	770-884	575,000	135,544	710,544	2020	67,772	2020	67,772
2020	885-1004	600,000	111,824	711,824	2021	55,912	2021	55,912
2021	1005-1130	630,000	86,325	716,325	2022	43,162	2022	43,163
2022	1131-1262	660,000	59,234	719,234	2023	29,617	2023	29,617
2023	1263-1400	690,000	30,360	720,360	2024	15,180	2024	15,180
		<u>\$ 7,000,000</u>	<u>\$ 3,032,404</u>	<u>\$ 10,032,404</u>	<u>\$ 1,516,201</u>		<u>\$ 1,516,203</u>	

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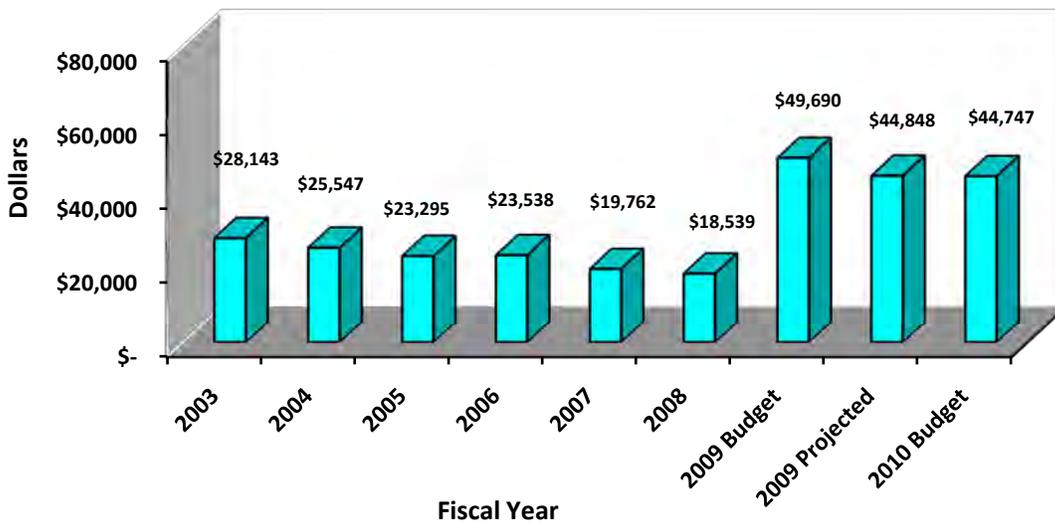


Hanover Park

SPECIAL SERVICE AREA #3 FUND

The Special Service Area #3 Fund accounts for the financing of street improvements, and scavenger and snow removal services, for multifamily housing units located on Astor Avenue. Initial funding was provided by an advance from the General Fund. Resources are provided by special service area property taxes.

Special Service Area #3 Fund Expenditures



2003 - 2008: Actual Expenditures

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail By Fund
 Fiscal Year Ending April 30, 2010

Fund 013 - Special Service Area #3 Fund

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Revenues and Other Financing Sources						
311.90-00	Prop Taxes-SSA #3/SSA #4	\$ 53,128	\$ 46,130	\$ 35,909	\$ 43,358	\$ 44,654
Total Taxes		<u>53,128</u>	<u>46,130</u>	<u>35,909</u>	<u>43,358</u>	<u>44,654</u>
361.00-00	Interest on Investments	3,824	2,401	1,140	655	93
Total Investment Income		<u>3,824</u>	<u>2,401</u>	<u>1,140</u>	<u>655</u>	<u>93</u>
399.00-00	Reappropriation	-	-	12,641	835	-
Total Other		<u>-</u>	<u>-</u>	<u>12,641</u>	<u>835</u>	<u>-</u>
Total Revenues and Other Financing Sources		<u>\$ 56,952</u>	<u>\$ 48,531</u>	<u>\$ 49,690</u>	<u>\$ 44,848</u>	<u>\$ 44,747</u>

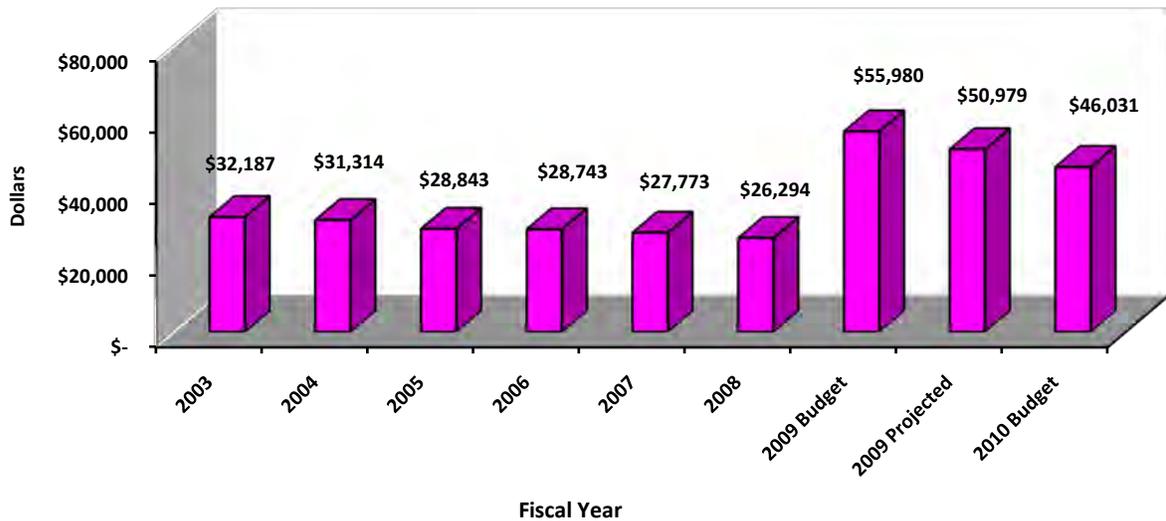
Expenditures and Other Financing Uses

3-51	Equipment Rentals	\$ 14,357	\$ 15,397	\$ 20,295	\$ 15,453	\$ 20,984
Total Contractual Services		<u>14,357</u>	<u>15,397</u>	<u>20,295</u>	<u>15,453</u>	<u>20,984</u>
Total Operating Expenditures		<u>14,357</u>	<u>15,397</u>	<u>20,295</u>	<u>15,453</u>	<u>20,984</u>
12-01	Transfer to General	5,405	3,142	29,395	29,395	-
Total Interfund Transfers		<u>5,405</u>	<u>3,142</u>	<u>29,395</u>	<u>29,395</u>	<u>-</u>
13-22	Impr Other Than Buildings	-	-	-	-	23,763
Total Capital Outlay		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>23,763</u>
Total Expenditures and Other Financing Uses		<u>\$ 19,762</u>	<u>\$ 18,539</u>	<u>\$ 49,690</u>	<u>\$ 44,848</u>	<u>\$ 44,747</u>

SPECIAL SERVICE AREA #4 FUND

The Special Service Area #4 Fund accounts for the financing of public improvements, and scavenger and snow removal services, for multifamily housing units located on Mark Thomas and Leslie Lanes. Initial funding was provided by an advance from the General Fund. Resources include special service area property taxes.

Special Service Area #4 Fund Expenditures



2003 - 2008: Actual Expenditures

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail By Fund
 Fiscal Year Ending April 30, 2010

Fund 014 - Special Service Area #4 Fund

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Revenues and Other Financing Sources						
311.90-00	Prop Taxes-SSA #3/SSA #4	\$ 48,727	\$ 50,758	\$ 51,191	\$ 49,669	\$ 43,442
Total Taxes		<u>48,727</u>	<u>50,758</u>	<u>51,191</u>	<u>49,669</u>	<u>43,442</u>
361.00-00	Interest on Investments	2,223	1,464	720	450	115
Total Investment Income		<u>2,223</u>	<u>1,464</u>	<u>720</u>	<u>450</u>	<u>115</u>
399.00-00	Reappropriation	-	-	4,069	860	2,474
Total Other		<u>-</u>	<u>-</u>	<u>4,069</u>	<u>860</u>	<u>2,474</u>
Total Revenues and Other Financing Sources		<u>\$ 50,950</u>	<u>\$ 52,222</u>	<u>\$ 55,980</u>	<u>\$ 50,979</u>	<u>\$ 46,031</u>

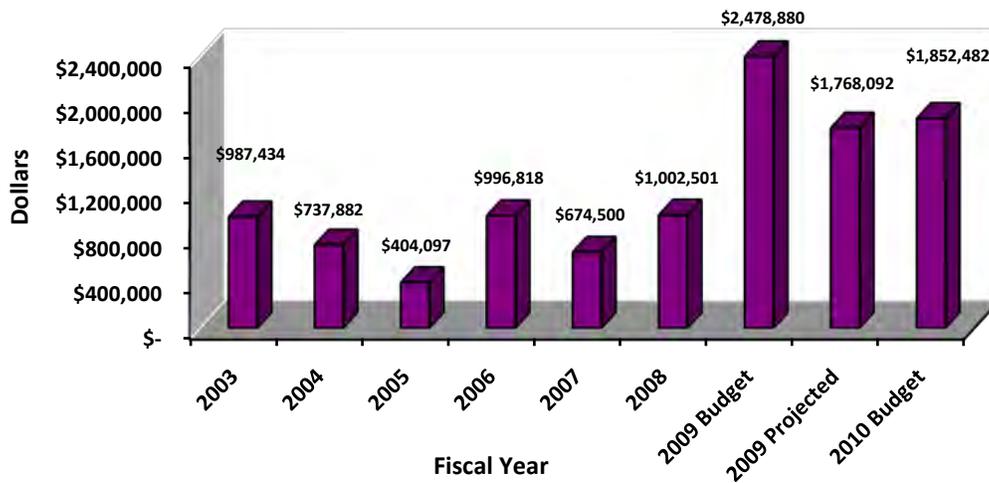
Expenditures and Other Financing Uses

3-51	Equipment Rentals	\$ 22,769	\$ 22,784	\$ 28,670	\$ 23,669	\$ 30,100
Total Contractual Services		<u>22,769</u>	<u>22,784</u>	<u>28,670</u>	<u>23,669</u>	<u>30,100</u>
Total Operating Expenditures		<u>22,769</u>	<u>22,784</u>	<u>28,670</u>	<u>23,669</u>	<u>30,100</u>
12-01	Transfer to General	5,004	3,510	27,310	27,310	15,931
Total Interfund Transfers		<u>5,004</u>	<u>3,510</u>	<u>27,310</u>	<u>27,310</u>	<u>15,931</u>
Total Expenditures and Other Financing Uses		<u>\$ 27,773</u>	<u>\$ 26,294</u>	<u>\$ 55,980</u>	<u>\$ 50,979</u>	<u>\$ 46,031</u>

GENERAL CAPITAL PROJECTS FUND

The General Capital Projects Fund accounts for the purchase of land, office equipment, furniture and other equipment, and for various capital improvements. Resources are provided by transfers from other funds.

General Capital Projects Fund Expenditures



2003 - 2008: Actual Expenditures

The General Capital Projects Fund was established in Fiscal Year 2003 to account for miscellaneous capital expenditures including land acquisition, furniture replacement and other equipment and improvements.

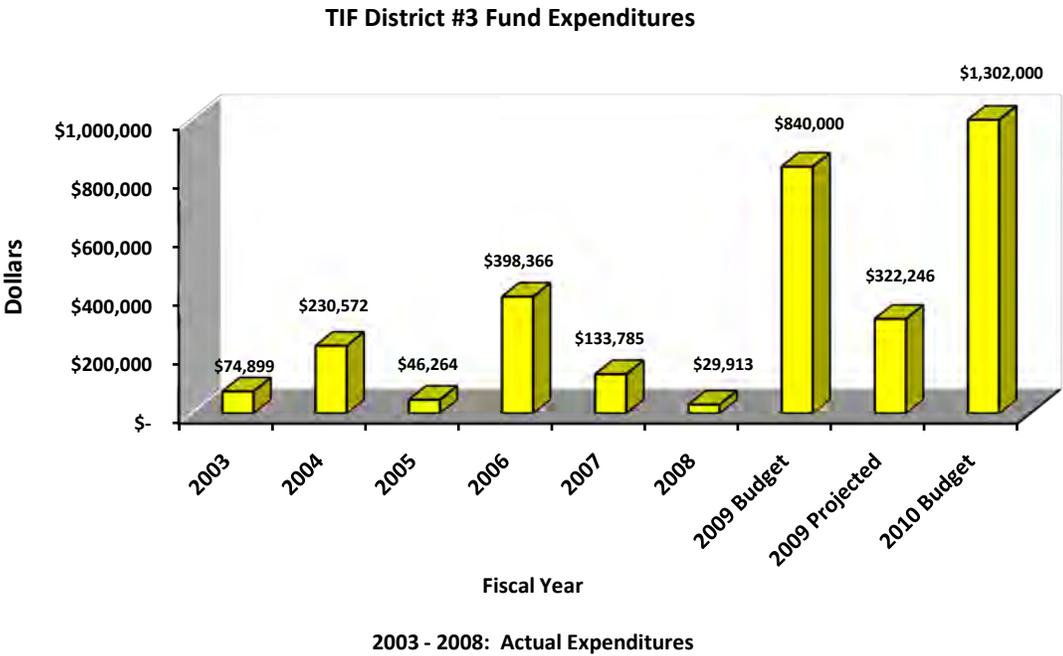
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary By Account
 Fiscal Year Ending April 30, 2010

Fund 031- General Capital Projects

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Revenues and Other Financing Sources						
361.00-00	Interest on Investments	\$ 93,477	\$ 106,398	\$ 89,662	\$ 70,000	\$ 48,138
362.00-00	Net Change in Fair Value	28,959	50,381	-	3,240	-
Total Investment Income		122,436	156,779	89,662	73,240	48,138
364.00-00	Rental Income	-	-	-	63,000	108,000
380.18-00	FEMA Grant	76,798	-	-	-	31,500
380.35-00	IDOT In Car Camera Grant	-	-	41,531	-	-
389.03-00	Miscellaneous Revenue	-	450	-	-	-
Total Miscellaneous Revenue		76,798	450	41,531	63,000	139,500
391.01-00	General Fund	608,068	915,962	1,335,346	752,695	1,175,411
391.50-00	Water/Sewer Fund	35,495	75,201	60,156	47,902	17,400
Total Interfund Transfers		643,563	991,163	1,395,502	800,597	1,192,811
399.00-00	Reappropriation	-	-	952,185	831,255	472,033
Total Other		-	-	952,185	831,255	472,033
Total Revenues and Other Financing Sources		\$ 842,797	\$ 1,148,392	\$ 2,478,880	\$ 1,768,092	\$ 1,852,482
Expenditures and Other Financing Uses						
3-16	Property Taxes	-	-	-	-	38,635
Total Contractual Services		-	-	-	-	38,635
13-11	Land	6,111	-	1,250,000	950,648	600,000
13-21	Buildings	48,654	232,868	170,000	169,672	56,572
13-22	Impr Other Than Buildings	182,042	252,579	604,600	337,393	270,000
13-31	Office Equipment	154,694	318,440	260,780	205,840	752,900
13-32	Office Furniture & Fixtures	108,623	13,940	150,000	75,000	25,000
13-43	Other Equipment	174,376	184,674	43,500	29,539	109,375
Total Capital Outlay		674,500	1,002,501	2,478,880	1,768,092	1,813,847
Total Expenditures and Other Financing Uses		\$ 674,500	\$ 1,002,501	\$ 2,478,880	\$ 1,768,092	\$ 1,852,482

TAX INCREMENT FINANCE DISTRICT #3 FUND

The Tax Increment Finance (TIF) District #3 Fund accounts for the financing of improvements in the Village Center TIF redevelopment district located at Barrington Road and Lake Street. Revenues include incremental property taxes from the TIF district.



Consulting services, engineering, redevelopment agreement payments, and capital improvements in the TIF #3 project area have been budgeted in Fiscal Year 2010.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail By Fund
 Fiscal Year Ending April 30, 2010

Fund 033 - Tax Increment Financing #3 Fund

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Revenues and Other Financing Sources						
311.01-00	Property Taxes	\$ 362,351	\$ 310,531	\$ 582,654	\$ 886,010	\$ 901,149
Total Taxes		<u>362,351</u>	<u>310,531</u>	<u>582,654</u>	<u>886,010</u>	<u>901,149</u>
361.00-00	Interest on Investments	33,346	47,342	37,044	37,044	33,000
362.00-00	Net Change in Fair Value	5,886	8,468	-	867	-
Total Investment Income		<u>39,232</u>	<u>55,810</u>	<u>37,044</u>	<u>37,911</u>	<u>33,000</u>
380.09-00	Reimb Expenditures-Misc	10,000	-	-	-	-
Total Miscellaneous		<u>10,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
399.00-00	Reappropriation	-	-	220,302	-	367,851
Total Other		<u>-</u>	<u>-</u>	<u>220,302</u>	<u>-</u>	<u>367,851</u>
Total Revenues and Other Financing Sources		<u>\$ 411,583</u>	<u>\$ 366,341</u>	<u>\$ 840,000</u>	<u>\$ 923,921</u>	<u>\$ 1,302,000</u>

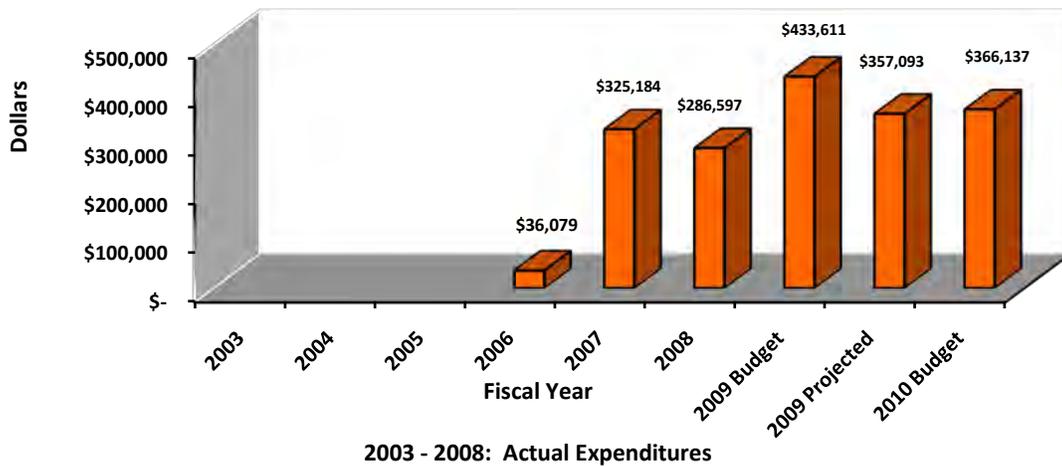
Expenditures and Other Financing Uses

3-61	Consulting Services	\$ 25,777	\$ 5,124	\$ 110,000	\$ 20,000	\$ 50,000
3-62	Legal Services	885	1,175	10,000	5,000	20,000
3-64	Engineering Services	-	1,450	-	-	50,000
3-79	TIF Redevelopment Agreements	-	-	20,000	97,035	82,000
Total Contractual Services		<u>26,662</u>	<u>7,749</u>	<u>140,000</u>	<u>122,035</u>	<u>202,000</u>
Total Operating Expenditures		<u>26,662</u>	<u>7,749</u>	<u>140,000</u>	<u>122,035</u>	<u>202,000</u>
12-01	Transfer to General	-	-	-	-	500,000
Total Interfund Transfers		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>500,000</u>
13-11	Land	2,116	-	500,000	16,884	-
13-22	Impr Other Than Buildings	105,007	22,164	200,000	183,327	600,000
Total Capital Outlay		<u>107,123</u>	<u>22,164</u>	<u>700,000</u>	<u>200,211</u>	<u>600,000</u>
Total Expenditures and Other Financing Uses		<u>\$ 133,785</u>	<u>\$ 29,913</u>	<u>\$ 840,000</u>	<u>\$ 322,246</u>	<u>\$ 1,302,000</u>

SPECIAL SERVICE AREA #5 FUND

The Special Service Area #5 Fund accounts for the financing of street improvements, and scavenger and snow removal services, for the Tanglewood multifamily housing units. Resources are provided by special service area property taxes.

Special Service Area #5 Fund Expenditures



VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail By Fund
 Fiscal Year Ending April 30, 2010

Fund 035 - Special Service Area #5

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Revenues and Other Financing Sources						
311.90-00	Property Taxes	\$ 336,794	\$ 336,564	\$ 342,759	\$ 333,076	\$ 325,966
Total Taxes		<u>336,794</u>	<u>336,564</u>	<u>342,759</u>	<u>333,076</u>	<u>325,966</u>
361.00-00	Interest on Investments	4,010	5,589	2,000	3,000	200
Total Investment Income		<u>4,010</u>	<u>5,589</u>	<u>2,000</u>	<u>3,000</u>	<u>200</u>
380.09-00	Reimb Exp - Miscellaneous	32,679	16,631	27,000	17,061	23,025
Total Miscellaneous		<u>32,679</u>	<u>16,631</u>	<u>27,000</u>	<u>17,061</u>	<u>23,025</u>
399.00-00	Reappropriation	-	-	61,852	3,956	16,946
Total Other		<u>-</u>	<u>-</u>	<u>61,852</u>	<u>3,956</u>	<u>16,946</u>
Total Revenues and Other Financing Sources		<u><u>\$ 373,483</u></u>	<u><u>\$ 358,784</u></u>	<u><u>\$ 433,611</u></u>	<u><u>\$ 357,093</u></u>	<u><u>\$ 366,137</u></u>

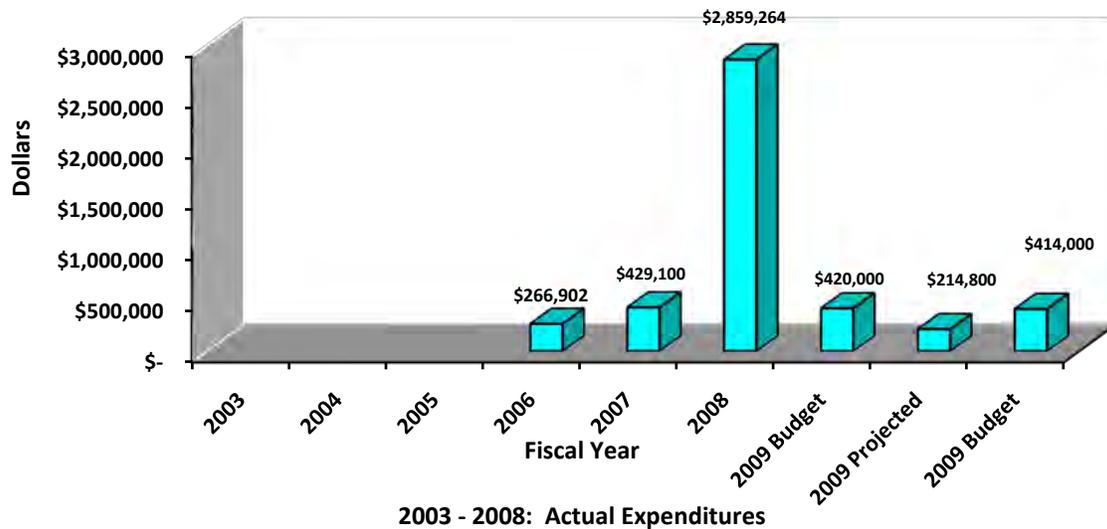
Expenditures and Other Financing Uses

3-51	Equipment Rentals	\$ 84,658	\$ 87,325	\$ 90,471	\$ 89,971	\$ 93,137
Total Contractual Services		<u>84,658</u>	<u>87,325</u>	<u>90,471</u>	<u>89,971</u>	<u>93,137</u>
Total Operating Expenditures		<u>84,658</u>	<u>87,325</u>	<u>90,471</u>	<u>89,971</u>	<u>93,137</u>
13-22	Improvements other than Buildings	240,526	199,272	343,140	267,122	273,000
Total Capital Outlay		<u>240,526</u>	<u>199,272</u>	<u>343,140</u>	<u>267,122</u>	<u>273,000</u>
Total Expenditures and Other Financing Uses		<u><u>\$ 325,184</u></u>	<u><u>\$ 286,597</u></u>	<u><u>\$ 433,611</u></u>	<u><u>\$ 357,093</u></u>	<u><u>\$ 366,137</u></u>

TAX INCREMENT FINANCE DISTRICT #4 FUND

The Tax Increment Finance (TIF) District #4 Fund accounts for the financing of improvements in the TIF redevelopment district located at Barrington and Irving Park Roads. Initial funding was provided by transfers from the General Fund. Revenues include incremental property taxes from the TIF district and developer reimbursements.

TIF District #4 Fund Expenditures



VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail By Fund
 Fiscal Year Ending April 30, 2010

Fund 037 - Tax Increment Financing District #4

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Revenues and Other Financing Sources						
311.01-00	Property Taxes	\$ -	\$ -	\$ 200,000	\$ 355,077	\$ 250,000
Total Taxes		<u>-</u>	<u>-</u>	<u>200,000</u>	<u>355,077</u>	<u>250,000</u>
361.00-00	Interest on Investments	60	2,702	-	750	250
Total Investment Income		<u>60</u>	<u>2,702</u>	<u>-</u>	<u>750</u>	<u>250</u>
380.09.-00	Reimbursed Exp-Miscellaneous	275,232	2,512,796	-	-	-
Total Miscellaneous		<u>275,232</u>	<u>2,512,796</u>	<u>-</u>	<u>-</u>	<u>-</u>
391.01-00	Transfer from General Fund	135,000	653,000	450,000	-	-
399.00-00	Reappropriation	-	-	-	-	163,750
Total Other		<u>135,000</u>	<u>653,000</u>	<u>450,000</u>	<u>-</u>	<u>163,750</u>
Total Revenues and Other Financing Sources		<u>\$ 410,292</u>	<u>\$ 3,168,498</u>	<u>\$ 650,000</u>	<u>\$ 355,827</u>	<u>\$ 414,000</u>
Expenditures and Other Financing Uses						
3-61	Consulting Services	\$ 8,602	\$ 49,794	\$ 20,000	\$ 3,000	\$ 10,000
3-62	Legal Services	389,001	782,615	400,000	100,000	25,000
3-79	Redevelopment Agreements	-	-	-	105,000	179,000
Total Contractual Services		<u>397,603</u>	<u>832,409</u>	<u>420,000</u>	<u>208,000</u>	<u>214,000</u>
Total Operating Expenditures		<u>397,603</u>	<u>832,409</u>	<u>420,000</u>	<u>208,000</u>	<u>214,000</u>
12-01	Transfer to General	-	-	-	-	200,000
Total Interfund Transfers		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>200,000</u>
13-11	Land	-	2,000,000	-	-	-
13-22	Improvements other than Buildings	31,497	26,855	-	6,800	-
Total Capital Outlay		<u>31,497</u>	<u>2,026,855</u>	<u>-</u>	<u>6,800</u>	<u>-</u>
Total Expenditures and Other Financing Uses		<u>\$ 429,100</u>	<u>\$ 2,859,264</u>	<u>\$ 420,000</u>	<u>\$ 214,800</u>	<u>\$ 414,000</u>

MUNICIPAL BUILDING FUND

The Municipal Building Fund is used to accumulate resources for the Police building construction project. Initial funding is provided by transfers from the General Fund.



Architectural Services for the municipal building expansion project are budgeted in Fiscal Year 2010.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail By Fund
 Fiscal Year Ending April 30, 2010

Fund 039 - Municipal Building Fund

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Revenues and Other Financing Sources						
361.00-00	Interest on Investments	\$ -	\$ 23,557	\$ 16,323	\$ 20,275	\$ 17,875
362.00-00	Net Change in Fair Value	-	7,295	-	7,503	-
Total Investment Income		-	30,852	16,323	27,778	17,875
391.01-00	Transfer from General Fund	-	800,000	200,000	200,000	-
399.00-00	Reappropriation	-	-	783,677	-	1,013,648
Total Other		-	800,000	983,677	200,000	1,013,648
Total Revenues and Other Financing Sources		\$ -	\$ 830,852	\$ 1,000,000	\$ 227,778	\$ 1,031,523
Expenditures and Other Financing Uses						
3-61	Consulting Services	\$ -	\$ 3,945	\$ 1,000,000	\$ 34,075	\$ 1,031,523
Total Contractual Services		-	3,945	1,000,000	34,075	1,031,523
Total Operating Expenditures		-	3,945	1,000,000	34,075	1,031,523
Total Expenditures and Other Financing Uses		\$ -	\$ 3,945	\$ 1,000,000	\$ 34,075	\$ 1,031,523

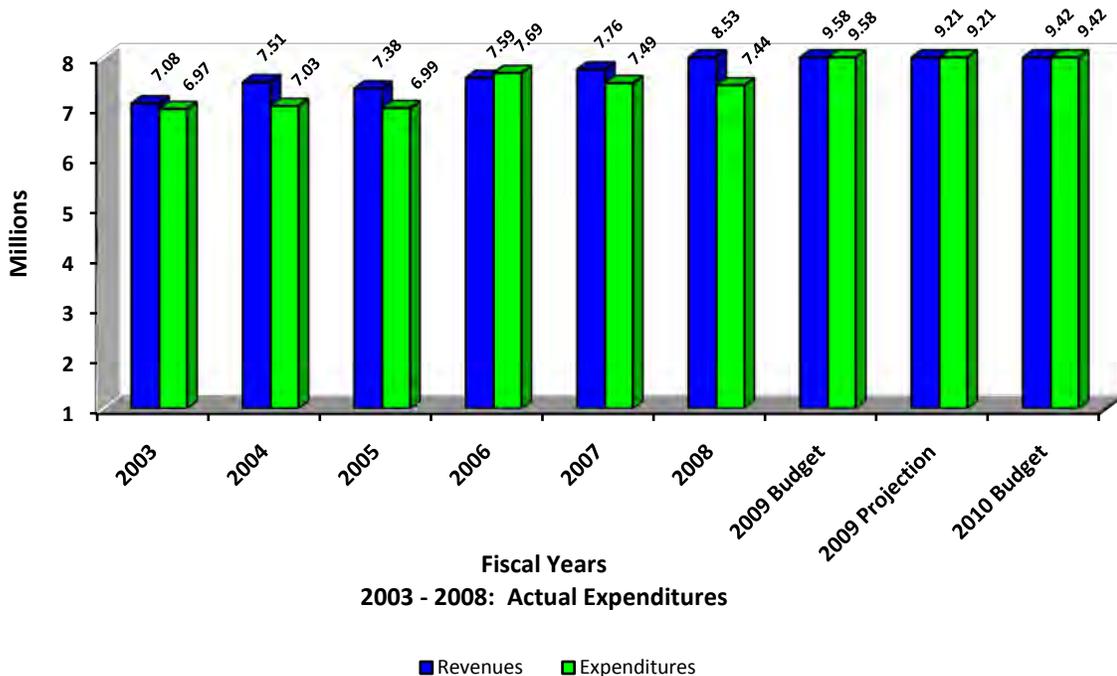
WATER AND SEWER FUND

The Water and Sewer Fund accounts for the provision of water and sewer services to the residents of the Village. All activities necessary to provide such services are accounted for in this fund including, but not limited to: administration, operations, maintenance, financing and related debt service, billing and collection.

Cost Control Centers

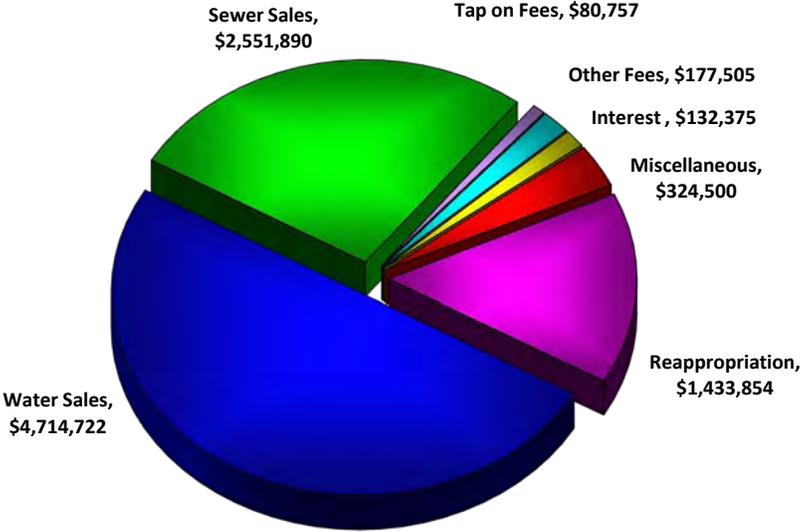
Administration	5010
Water Treatment	5020
Water Maintenance	5030
Water Meter Operations	5040
Sewage Treatment	5050
Sewer Maintenance	5060
Depreciation and Debt Service	5070

Water and Sewer Fund Revenues and Expenditures



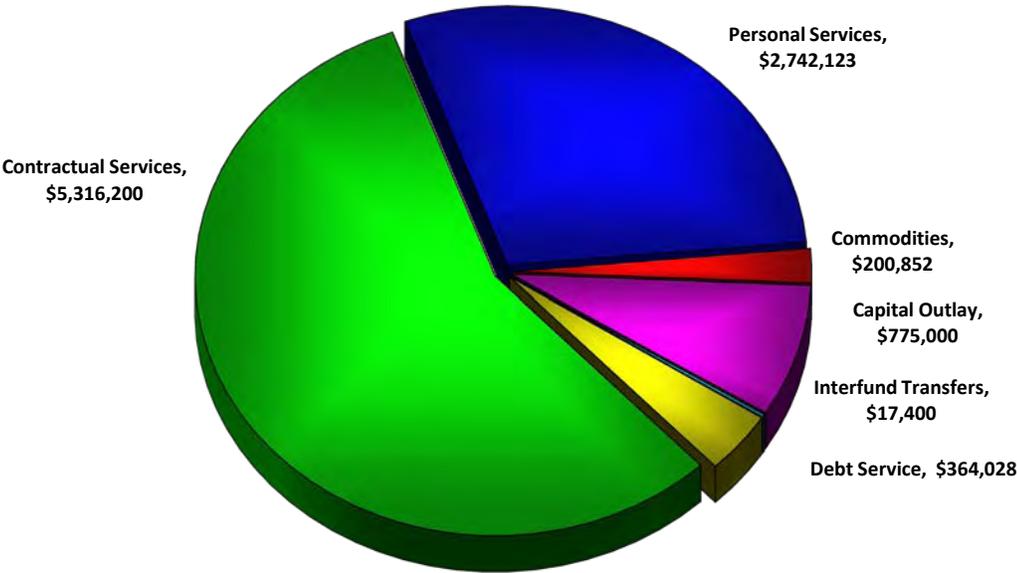
WATER AND SEWER FUND

Revenues by Category



Water and sewer sales account for 77% of the revenues in the Water and Sewer Fund.

Expenditures by Category



Contractual Services, the largest expenditure category, includes payments to the Joint Action Water Agency for water, operations and fixed costs.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary by Account
 Fiscal Year Ending April 30, 2010

Fund 050 - Water and Sewer Fund

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Revenues and Other Financing Sources						
321.07-00	Penalties on Licenses	\$ 620	\$ 900	\$ 700	\$ 800	\$ 700
Total Licenses and Permits		620	900	700	800	700
344.01-00	Water Sales-Cook Cty	2,161,365	2,151,184	2,314,000	2,144,936	2,361,741
344.02-00	Water Sales-DuPage Cty	2,177,053	2,174,272	2,304,000	2,136,982	2,352,981
345.01-00	Sewer Sales-Cook Cty	697,557	698,364	728,882	710,787	756,330
345.02-00	Sewer Sales-DuPage Cty	1,687,790	1,685,674	1,803,615	1,683,313	1,795,560
346.00-00	Water Penalties	157,822	166,973	163,700	174,224	171,885
347.01-00	Water Tap-On Fees-Cook	67,710	38,480	71,872	20,202	32,633
347.02-00	Water Tap-On Fees-DuPage	55,833	9,620	15,540	-	8,150
348.01-00	Sewer Tap-On Fees-Cook	66,381	28,282	70,428	19,796	31,980
348.02-00	Sewer Tap-On Fees-DuPage	48,980	15,226	15,227	-	7,994
349.01-00	Water Meters-Cook Cty	10,660	4,437	10,257	5,896	3,978
349.02-00	Water Meters-DuPage Cty	12,204	6,814	1,884	1,324	942
Total Charges for Services		7,143,355	6,979,326	7,499,405	6,897,460	7,524,174
361.00-00	Interest on Investments	210,740	221,428	176,063	157,000	132,375
362.00-00	Net Change in Fair Value	50,180	90,775	-	9,099	-
368.00-00	Declared IPBC Dividend	-	148,310	-	-	-
Total Investment Income		260,920	460,513	176,063	166,099	132,375
380.04-00	Reimb Exp-Property Damage	2,277	830	1,250	7,072	2,000
380.09-00	Reimb Exp-Miscellaneous	25,139	8,320	2,000	4,000	4,000
389.03-00	Miscellaneous Income	33,838	33,008	25,000	26,000	25,000
389.09-00	Leachate Treatment Rev	344,669	220,296	240,000	282,200	293,500
Total Miscellaneous		405,923	262,454	268,250	319,272	324,500
392.02-00	Loss-Sale of Fixed Assets	(49,447)	-	-	-	-
392.04-00	Capital Contributions	-	827,377	-	-	-
399.00-00	Reappropriation	-	-	1,635,656	1,827,717	1,433,854
Total Other		(49,447)	827,377	1,635,656	1,827,717	1,433,854
Total Revenues and Other Financing Sources		\$ 7,761,371	\$ 8,530,570	\$ 9,580,074	\$ 9,211,348	\$ 9,415,603

Expenditures and Other Financing Uses

1-11	Salaries-Regular	\$ 1,706,820	\$ 1,720,500	\$ 1,798,508	\$ 1,802,028	\$ 1,834,344
1-12	Salaries-Part Time	57,448	24,893	51,640	50,145	46,603
1-21	Overtime Compensation	79,558	65,694	80,268	94,283	78,956
1-27	Performance Bonus	6,720	6,484	7,270	6,760	7,050
1-28	On-Call Premium Pay	20,279	22,948	23,102	24,558	23,252
1-41	State Retirement	187,438	182,251	191,989	191,047	198,274
1-42	Social Security	138,578	135,975	151,449	151,905	152,724
1-44	Employee Insurance	311,748	309,299	345,972	346,854	370,754

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary by Account
 Fiscal Year Ending April 30, 2010

Fund 050 - Water and Sewer Fund

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures and Other Financing Uses (Continued)						
1-45	Special Pension	7,040	7,200	3,859	7,278	3,971
1-46	Unempl Compensation	7,455	8,182	8,738	4,806	6,195
1-50	OPEB	-	19,700	-	18,600	20,000
Total Personal Services		2,523,084	2,503,126	2,662,795	2,698,264	2,742,123
2-11	Office Supplies	8,858	5,093	8,133	4,140	4,403
2-13	Memberships/ Subscriptions	8,758	9,067	9,458	12,089	12,140
2-14	Books/Publications/Maps	620	612	695	690	645
2-21	Gasoline & Lube	36,318	43,294	47,305	48,663	49,630
2-26	Bulk Chemicals	12,745	13,130	9,600	10,665	10,275
2-27	Materials & Supplies	91,357	70,589	89,965	91,764	87,050
2-28	Cleaning Supplies	601	481	2,246	2,136	2,246
2-29	Part & Access-Non Auto	3,671	8,334	7,800	7,782	7,100
2-31	Uniforms	2,491	2,874	6,500	5,337	6,400
2-33	Safety & Protective Equip	7,973	4,990	9,883	8,406	8,288
2-34	Small Tools	1,694	1,359	2,230	2,150	2,450
2-36	Photo Supplies	-	-	250	120	200
2-37	Resale Merchandise	22,837	17,013	15,000	10,000	10,000
2-99	Miscellaneous Expense	-	55	25	-	25
Total Commodities		197,923	176,891	209,090	203,942	200,852
3-11	Telephone	40,408	39,256	46,235	43,425	45,730
3-12	Postage	22,609	24,163	30,779	30,881	35,490
3-13	Electricity	197,118	222,153	230,560	251,850	265,500
3-14	Natural Gas	9,354	11,114	12,775	13,893	14,805
3-21	Liability Insurance Program	149,147	179,657	241,131	253,424	303,314
3-32	M & R- Office Equipment	-	-	350	25	350
3-33	M & R- Comm Equipment	-	-	260	85	310
3-34	M & R- Buildings	15,394	20,462	19,500	16,806	19,500
3-35	M & R- Streets & Bridges	9,130	483	13,500	25,500	11,000
3-36	Maintenance Agreements	52,865	50,802	62,063	59,334	58,171
3-37	M & R- Other Equipment	7,082	2,845	5,650	6,065	6,250
3-41	M & R- Sewage Treat Plant	49,865	39,690	53,800	40,000	52,000
3-42	M & R- Sewer Lines	7,752	10,992	12,000	26,077	12,000
3-43	M & R- Wells	2,143	12,627	3,000	1,500	2,000
3-44	M & R- Water Mains	18,691	3,774	11,000	8,000	9,000
3-45	M & R- Water Tanks	-	5,140	11,000	10,000	11,200
3-46	M & R- Water Meters	6,267	-	3,800	2,000	2,000
3-51	Equipment Rentals	108,610	147,417	146,781	146,025	146,826
3-52	Vehicle Maint & Replace	156,899	154,917	318,479	318,479	355,071
3-54	iSeries Computer	15,124	4,998	-	-	-
3-61	Consulting Services	28,500	3,605	18,000	9,000	10,000
3-63	Auditing Services	9,104	9,282	9,933	9,461	10,150
3-64	Engineering Services	19,840	76,185	241,610	153,838	180,000

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary by Account
 Fiscal Year Ending April 30, 2010

Fund 050 - Water and Sewer Fund

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures and Other Financing Uses (Continued)						
3-65	Medical Examinations	-	-	300	-	300
3-69	Testing Services	16,838	26,336	31,480	30,586	25,000
3-70	Binding & Printing	2,485	2,600	23,600	17,162	24,088
3-71	Schools, Conf, Meetings	5,127	5,417	14,550	9,184	14,840
3-72	Transportation	265	91	245	169	210
3-82	JAWA-Fixed Cost	848,768	849,531	636,303	642,032	584,001
3-89	IEPA Discharge Fee	20,000	17,500	17,500	17,500	17,500
3-93	Depreciation	837,740	790,517	837,740	798,421	798,421
3-96	Collection Services	-	26	100	-	100
3-97	JAWA-Operating Costs	1,669,431	1,726,909	2,069,491	1,897,790	2,282,893
3-99	Miscellaneous Expense	16,277	16,519	15,890	30,300	18,180
Total Contractual Services		4,342,833	4,455,008	5,139,405	4,868,812	5,316,200
Total Operating Expenditures		7,063,840	7,135,025	8,011,290	7,771,018	8,259,175
11-18	Principal-IEPA Loan	-	-	281,088	281,088	288,887
11-21	Interest-IEPA Loan	96,886	89,559	82,940	82,940	75,141
Total Debt Service		96,886	89,559	364,028	364,028	364,028
12-31	Transfer to General Capital	35,495	75,201	39,156	47,902	17,400
Total Interfund Transfers		35,495	75,201	39,156	47,902	17,400
13-21	Buildings	9,827	12,113	-	-	-
13-22	Impr Other Than Buildings	2,800	22,368	18,000	18,800	-
13-43	Other Equipment	82,234	4,110	94,600	94,600	30,000
13-61	Sewage Treatment Plant	32,477	32,232	413,000	390,000	90,000
13-62	Sewer Lines	-	51,818	100,000	115,000	155,000
13-72	Water Mains	163,515	20,629	540,000	410,000	500,000
Total Capital Outlay		290,853	143,270	1,165,600	1,028,400	775,000
Total Other Expenditures		423,234	308,030	1,568,784	1,440,330	1,156,428
Total Expenditures and Other Financing Uses		\$ 7,487,074	\$ 7,443,055	\$ 9,580,074	\$ 9,211,348	\$ 9,415,603

VILLAGE OF HANOVER PARK, ILLINOIS
 Expenditure Budget Summary by Department
 Fiscal Year Ending April 30, 2010

050 - Water and Sewer Fund

Cost Center	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
5010	Administration	\$ 1,335,187	\$ 1,378,512	\$ 1,544,951	\$ 1,569,237	\$ 1,636,623
5020	Water Treatment	2,158,526	2,223,756	2,655,330	2,462,405	2,849,688
5030	Water Maintenance	636,462	397,003	1,012,951	896,309	993,177
5040	Water Meter Operations	173,353	136,780	194,844	189,559	183,989
5050	Sewage Treatment	975,289	1,075,997	1,641,290	1,557,693	1,315,551
5060	Sewer Maintenance	389,368	426,199	653,481	683,762	672,725
5070	Depreciation/Debt Service	1,818,889	1,804,808	1,877,227	1,852,383	1,763,850
Total Water and Sewer Fund		<u>\$ 7,487,074</u>	<u>\$ 7,443,055</u>	<u>\$ 9,580,074</u>	<u>\$ 9,211,348</u>	<u>\$ 9,415,603</u>

5010 – WATER AND SEWER ADMINISTRATION



WATER AND SEWER FUND 5010 - ADMINISTRATION

GOALS

Coordinate the financial activity of the Water and Sewer Fund under the direction of the Village Manager.

DESCRIPTION OF FUNCTIONS

The Director of Finance is responsible for the financial administration of the Water and Sewer Fund. The duties of this department include billing residents for water and sewer service on a bimonthly basis, collection of amounts billed and maintenance of customer account records. This department also handles customer inquiries regarding water and sewer accounts.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2004	2005	2006	2007	2008
Number of Water Bills:					
Original Bills	61,900	62,198	62,599	62,794	62,892
First Late Notice	15,436	14,530	14,480	15,164	16,095
Second Late Notice	5,456	6,081	5,876	6,848	6,134
Turn Offs	852	871	997	1,114	1,248
Final Bills	1,461	1,599	1,534	1,357	1,194
Work Orders Requested	9,115	9,081	7,098	6,822	6,781

2008 - 2009 OBJECTIVES AND ACCOMPLISHMENTS

VII. Support and Enhance Staff Training and Service Capacity.

1. Assist with the implementation of statement billing for water and sewer bills and a direct debit program, if approved. (Third quarter)

Statement billing was implemented in December. A direct debit program will be developed in the fourth quarter.

2. Investigate lock box services as a method of paying water bills. (Second and third quarters)

We have decided to utilize remote deposit using a scanner that can scan the check and the remittance coupon rather than use a lock box service. This will be carried forward to next fiscal year.

3. Train the Water Billing Service Representatives to perform tasks previously performed by the IT staff, for example, the daily update, billing updates and printing of the water/sewer bills. (First quarter)

Water billing staff has been trained to do daily update and billing update.

4. Pending review of our financial accounting software by the new Chief Information Officer, add new software features to enhance our customer service. (First through third quarters)

Financial accounting software packages have been reviewed and a recommendation is planned for next fiscal year.

5. Review our records retention procedures and policies with the State of Illinois. (First quarter)

This will be carried forward to next fiscal year.

6. Investigate the possibility of using HTE Document Management System (DMS) to print water and sewer letters. (First and second quarters)

We have reviewed the capabilities of the HTE Document Management System and have decided not to use it for our water and sewer letters. We will continue with our current procedures.

7. Review the feasibility of monthly water and sewer billing. (Second through fourth quarters)

This will be carried forward to next fiscal year.

ADDITIONAL ACCOMPLISHMENTS

1. Water and sewer billing staff attended the HTE Conference in Oakbrook, Illinois.
2. Procedures were established to prepare and print the final water and sewer bill prior to the issuance of the transfer tax stamp. This allows the account to be paid in full prior to the resident moving from the Village and reduces the amount of follow up work necessary to collect the unpaid balance at a later date.
3. In conjunction with statement billing, a new shut-off letter was created to replace an old postcard format. This letter provided more information to our residents on their payment options, includes a remittance stub and can be printed and folded on our Xerox copier.
4. Voice mail was added to the main Water Billing phone line to enhance customer service.

2009 – 2010 OBJECTIVES

VII. Support and Enhance Staff Training and Service Capacity.

1. Investigate the use of remote deposit as a method of processing water bills. (Second and third quarters)
2. Complete a review of our financial accounting software in an effort to add new software features to enhance our customer service. (First through third quarters)
3. Review our records retention procedures and policies with the State of Illinois. (First quarter)
4. Review the feasibility of monthly water and sewer billing. (Second through fourth quarters)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2010

Fund 050 - Water and Sewer Fund

Department 5010 - Water & Sewer Administration

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures						
1-11	Salaries-Regular	\$ 722,267	\$ 755,551	\$ 793,613	\$ 801,295	\$ 792,059
1-12	Salaries-Part Time	31,019	8,818	14,552	15,183	15,640
1-21	Salaries-Overtime	3,350	3,528	2,000	1,600	1,700
1-27	Performance Bonus	6,720	6,484	7,270	6,760	7,050
1-28	On-Call Premium Pay	320	(44)	-	-	150
1-41	State Retirement	76,248	77,168	80,449	80,299	81,829
1-42	Social Security	54,785	55,954	63,089	63,317	62,871
1-44	Employee Insurance	120,176	130,724	151,840	152,747	163,568
1-45	Special Pension	7,040	7,200	3,859	7,278	3,971
1-46	Unempl Compensation	7,455	8,182	8,738	4,806	6,195
1-50	OPEB	-	19,700	-	18,600	20,000
Total Personal Services		1,029,380	1,073,265	1,125,410	1,151,885	1,155,033
2-11	Office Supplies	3,672	3,843	6,855	3,155	3,235
2-13	Memberships/Subscriptions	2,945	3,080	3,020	4,744	4,520
2-14	Books/Publications/Maps	347	474	425	455	425
2-99	Miscellaneous Expense	-	55	25	-	25
Total Commodities		6,964	7,452	10,325	8,354	8,205
3-11	Telephone	14,224	12,857	17,120	14,299	15,596
3-12	Postage	21,830	23,460	29,859	30,000	34,620
3-14	Natural Gas	-	736	2,125	3,544	3,750
3-21	Liability Insurance Program	149,147	179,657	241,131	253,424	303,314
3-32	M & R- Office Equipment	-	-	300	-	300
3-36	Maintenance Agreements	37,622	39,204	40,857	37,400	43,641
3-37	M & R- Other Equipment	147	-	400	-	200
3-51	Equipment Rentals	5,459	6,026	6,431	6,000	6,576
3-54	iSeries Computer Pymt	15,124	4,998	-	-	-
3-61	Consulting Services	28,500	3,605	18,000	9,000	10,000
3-63	Auditing Services	9,104	9,282	9,933	9,461	10,150
3-71	Schools/Conf/Meetings	-	-	21,000	14,000	20,888
3-72	Transportation	1,305	1,345	6,000	1,500	6,000
3-96	Collection Services	104	80	70	70	70
3-99	Miscellaneous Expense	-	26	100	-	100
Total Contractual Services		282,566	281,276	393,326	378,698	455,205
Total Operating Expenditures		1,318,910	1,361,993	1,529,061	1,538,937	1,618,443
13-61	Office Equipment	16,277	16,519	15,890	30,300	18,180
Total Capital Outlay		16,277	16,519	15,890	30,300	18,180
Total Other Expenditures		16,277	16,519	15,890	30,300	18,180
Total Water & Sewer Administration		\$ 1,335,187	\$ 1,378,512	\$ 1,544,951	\$ 1,569,237	\$ 1,636,623

5020 – WATER TREATMENT



WATER AND SEWER FUND

5020 - WATER TREATMENT

GOALS

The goal of Water Treatment is to provide water of adequate quantity and quality that is free of health hazards and aesthetically acceptable for household, commercial and industrial use at a reasonable cost.

DESCRIPTION OF FUNCTIONS

To meet all applicable water quality and testing standards. To monitor all plant operations and perform routine and preventative maintenance on pumping equipment. To schedule major repairs for water treatment facilities.

To monitor "source of supply" for future requirements of the community.

To contact outside contractor or consulting engineer services for major repairs, upgrading and maintenance of the treatment system.

To research possible system improvements and advise management of alternatives for improved service.

To keep informed of changing standards and new processes in water treatment techniques and equipment.

To complete annual Consumer Confidence Report.

To oversee the Village's Backflow Preventer Certification program.

To stay in compliance with Environmental Protection Agency Safe Drinking Water Act rules and regulations.

To provide all drinking water reports to the Illinois Environmental Protection Agency.

2008 – 2009 OBJECTIVES AND ACCOMPLISHMENTS

I. Maintain and Enhance Public Safety

1. Implement recommended security measures at water facilities. (Fourth quarter)

Ongoing. New ladder gates and locking hatches will be installed on the ground storage reservoir at 2121 West Lake Street by the fourth quarter. A new security gate will also be added at the Schick Road Pump Station.

2. Continue research of alternate methods of disinfecting the Village's water supply. (Fourth quarter)

We have determined that the most practical method of disinfection for water system would be a sodium hypochloride generating system. We will continue researching in FY10 to determine if this system can be retrofitted, if there is room, and what the initial and operating cost will be by the end of the fourth quarter.

V. Maintain and Enhance Village Infrastructure

3. Work with engineers and contractors to upgrade S.C.A.D.A. remote site communications. (Fourth quarter)

Engineering for this goal has been moved forward to FY10 and the S.C.A.D.A. upgrade is scheduled for FY11.

4. Implement Unregulated Contaminant Monitoring Regulation Stage 2 (UCMR2); one testing. (Third quarter)

Have completed all currently required sampling for the UCMR II as mandated by the IEPA.

ADDITIONAL ACCOMPLISHMENTS

1. Completed an ARC Flash study of all water facility sites to determine proper labeling procedures and protective equipment required by employees and contractors when working on our motor control systems. This is mandated by the new NFPA70E electrical code and OSHA.

2009 – 2010 OBJECTIVES

I. Maintain and Enhance Public Safety

1. Implement recommended security measures at water facilities. (Fourth quarter)
2. Continue to research alternate method of disinfecting the Village's water supply. (Third quarter)

V. Maintain and Enhance Village Infrastructure

3. Implement ARC flash study requirements. (Second quarter)
4. Continue engineering phase of radio communications upgrade to the S.C.A.D.A. system. (First through fourth quarters)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2010

Fund 050 - Water and Sewer Fund

Department 5020 - Water Treatment

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures						
1-11	Salaries-Regular	\$ 200,894	\$ 213,425	\$ 213,444	\$ 212,927	\$ 220,870
1-21	Salaries-Overtime	8,524	7,497	12,500	10,307	10,000
1-28	On-Call Premium Pay	5,138	6,060	6,462	6,300	6,462
1-41	State Retirement	22,849	22,939	23,336	23,302	23,686
1-42	Social Security	16,803	17,174	17,978	17,953	17,861
1-44	Employee Insurance	33,047	26,952	28,140	29,479	30,106
Total Personal Services		287,255	294,047	301,860	300,268	308,985
2-11	Office Supplies	2,341	447	428	335	318
2-13	Memberships/Subscriptions	317	278	368	417	330
2-14	Books/Publications/Maps	228	53	200	200	150
2-21	Gasoline & Lube	3,194	3,940	4,000	4,406	4,050
2-26	Bulk Chemicals	1,802	2,235	2,200	2,350	2,530
2-27	Materials & Supplies	25,988	10,542	16,100	12,000	10,000
2-28	Cleaning Supplies	407	264	248	248	248
2-31	Uniforms	607	612	700	700	700
2-33	Safety & Protective Equip	3,931	1,116	5,600	4,000	4,000
2-34	Small Tools	164	158	150	150	150
2-36	Photo Supplies	-	-	50	25	50
Total Commodities		38,979	19,645	30,044	24,831	22,526
3-11	Telephone	13,133	13,126	14,535	13,624	14,736
3-12	Postage	316	355	490	461	490
3-13	Electricity	39,048	66,369	70,300	70,815	75,100
3-14	Natural Gas	6,786	7,188	6,820	7,218	7,540
3-32	M & R- Office Equipment	-	-	50	25	50
3-33	M & R- Comm Equipment	-	-	50	25	50
3-34	M & R- Buildings	1,254	1,423	3,000	2,000	3,000
3-36	Maintenance Agreements	13,358	10,393	12,110	12,534	12,630
3-37	M & R- Other Equipment	6,656	1,476	4,000	5,315	5,000
3-43	M & R- Wells	2,143	12,627	3,000	1,500	2,000
3-45	M & R- Water Tanks	-	5,140	11,000	10,000	11,200
3-51	Equipment Rentals	-	-	50	25	50
3-52	Vehicle Maint & Replace	8,332	7,915	15,015	15,015	14,998
3-64	Engineering Services	1,950	11,714	40,000	30,000	35,000

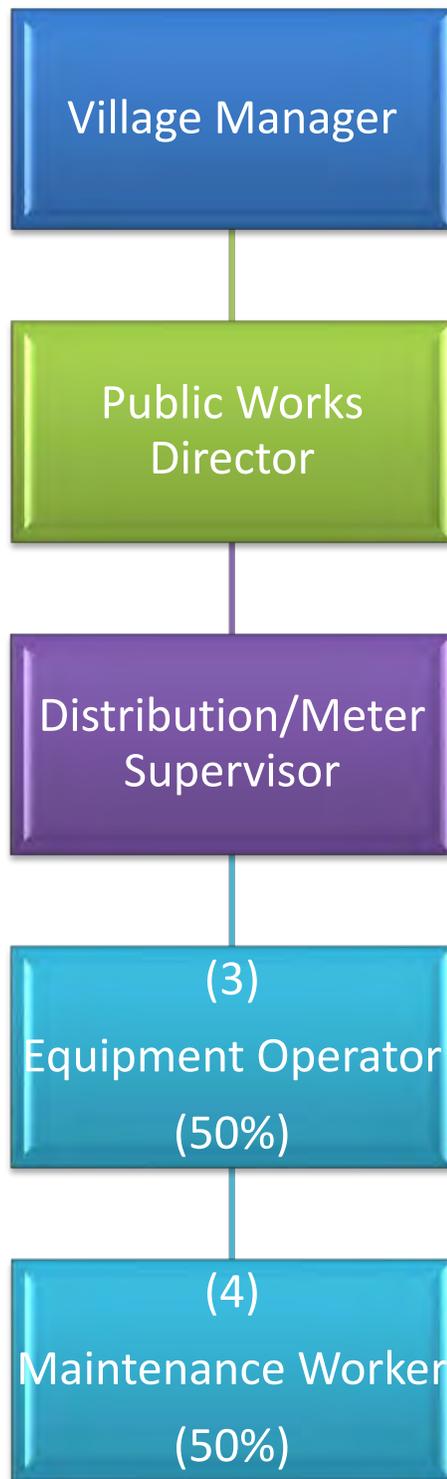
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2009

Fund 050 - Water and Sewer Fund

Department 5020 - Water Treatment

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures (Continued)						
	3-65 Medical Examinations	-	-	300	-	300
	3-69 Testing Services	10,696	13,704	21,480	18,428	15,000
	3-70 Binding & Printing	2,485	2,600	2,600	3,162	3,200
	3-71 Schools/Conf/Meetings	166	2,647	4,000	3,500	4,840
	3-72 Transportation	128	-	135	69	100
	3-97 JAWA-Operating Costs	1,669,431	1,726,909	2,069,491	1,897,790	2,282,893
	Total Contractual Services	1,775,882	1,883,586	2,278,426	2,091,506	2,488,177
	Total Operating Expenditures	2,102,116	2,197,278	2,610,330	2,416,605	2,819,688
	13-22 Improvemts other than Bldgs	2,800	22,368	18,000	18,800	-
	13-43 Other Equipment	53,610	4,110	27,000	27,000	30,000
	Total Capital Outlay	56,410	26,478	45,000	45,800	30,000
	Total Other Expenditures	56,410	26,478	45,000	45,800	30,000
	Total Water Treatment	\$ 2,158,526	\$ 2,223,756	\$ 2,655,330	\$ 2,462,405	\$ 2,849,688

5030 – WATER MAINTENANCE



WATER AND SEWER FUND 5030 - WATER MAINTENANCE

GOALS

To provide an adequate measure of potable water for consumption by our residents as well as continuing supply for the Fire Department's use in the protection of life and property.

DESCRIPTION OF FUNCTIONS

Provide maintenance on the Village's water distribution system, including the following operations:

Repair water main breaks and repair fire hydrants.

Emergency repair of b-boxes for breakage, leaking, etcetera.

Emergency repair of water distribution valves.

Evaluate the water system for installation of new distribution valves to reduce the number of homes that must be shut off during main breaks.

Annual fire hydrant flushing of 1,463 hydrants.

Yard restoration after a dig-up, water main break, sewer repair, b-box, valves, etcetera.

Locate and exercise water distribution valves.

JULIE location of Village underground utilities.

Assist other Public Works Departments as needed - snow plowing, brush pickup, etcetera

<u>PERFORMANCE ACTIVITIES AND MEASURES</u>					
Description of Measurement	2004	2005	2006	2007	2008
Miles of Water Mains	110.49	111.51	111.75	111.83	111.78
Number of Fire Hydrants	1,428	1,449	1,452	1,459	1,464
Number of System Valves	1,492	1,512	1,517	1,521	1,519
B-Box (clean, locate, repair)	207	198	243	263	1,117
Gate/Auxiliary Valves (clean, locate, repair)	10	31	26	42	42
Water Main Breaks	59	96	37	39	49
Water Main Breaks - Possible	34	32	42	22	33
JULIE Locates	3,059	2,816	3,052	3,432	3,438
B-Box - Installation	0	1	1	2	0
Hydrants Flushed	1,428	1,438	1,443	1,455	1,463
Hydrants Painted	67	0	18	88	21
Hydrants Repaired	177	150	211	183	135
Yard Preparation - hours	560	1,169	754	1,145	562
Yard Repairs - Square Yards	5,864	4,340	4,466	7,306	7,518

2008 - 2009 OBJECTIVES AND ACCOMPLISHMENTS

V. Maintain and Enhance Village Infrastructure

1. Water main replacement. (Second quarter)

Cook County: 225 feet – Larkspur (Valve 4002 to Valve 584)
 100 feet – Larkspur (Valve 596 to Valve 598)
 200 feet – Longmeadow Court North
 900 feet – Highland Street (Maplewood Avenue to Birch Avenue)
 100 feet – Crossing at Tanglewood Reconstruction

DuPage County: 350 feet – Barr Court (Greenbrook Boulevard to Arlington Drive)
 500 feet – Santa Cruz (rear) (Valve 2270 to Valve 2384)

To be completed fourth quarter. Did not replace 100 feet of water main in Larkspur (Valve 596 to Valve 598) due to unforeseen obstacles.

2. Water main extension. (Second quarter)

DuPage County: On County Farm Road, North of Lawrence Avenue.

Project cancelled.

ADDITIONAL ACCOMPLISHMENTS

1. Completed yard restoration for Engineering Department, snow plow damage for Street Department, and after tree removal for Forestry Department.
2. Assisted Forestry Division with brush pickup cycles and mowing operations.
3. Assisted Street Division with snow and ice removal operations.
4. Completed inspection and maintenance of all air pressure relief valves.
5. Continued to repair b-boxes in Cook and DuPage Counties found to have an offset or broken column, broken curb stop, etcetera, that require excavation.
6. Assisted with methane gas mitigation program.

2009 - 2010 OBJECTIVES

V. Maintain and Enhance Village Infrastructure

1. Water main replacement. (Second quarter)

Cook County: 600 feet – Hickory Street (Sycamore Avenue to Poplar Avenue)
 500 feet – Briarwood Street (Hollywood Avenue to Briarwood Avenue)
 1,000 feet – Jensen Boulevard (Irving Park Road to Tower Drive)

DuPage County: 450 feet – Nugget Circle (East Side - Rear) (Sacramento Drive North to Valve #1708)

2. Obtain information on fire hydrants for future GIS system. (Third quarter)

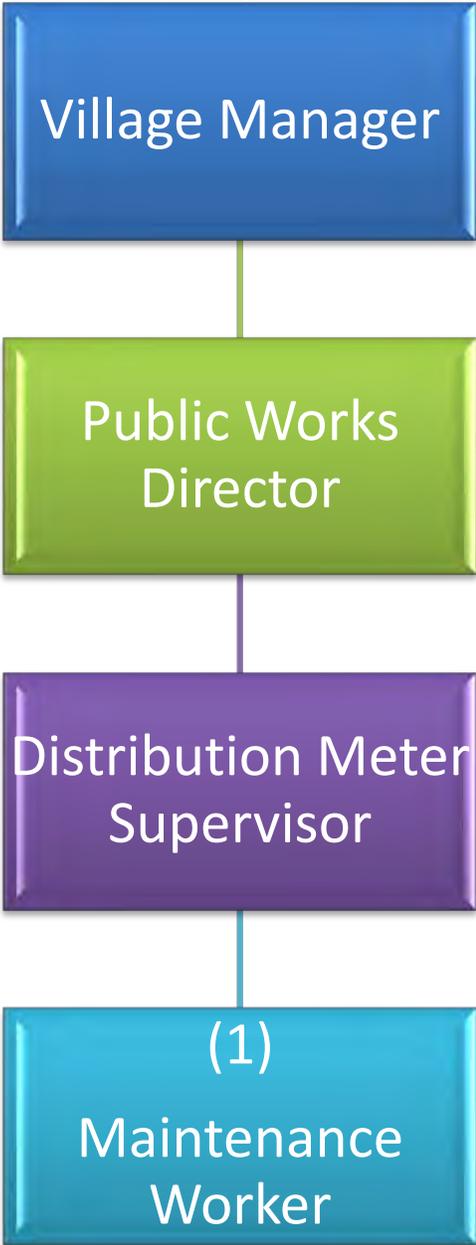
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2010

Fund 050 - Water and Sewer Fund

Department 5030 - Water Maintenance

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures						
1-11	Salaries-Regular	\$ 200,375	\$ 187,317	\$ 190,481	\$ 189,696	\$ 197,900
1-12	Salaries-Part Time	4,228	2,914	8,800	6,000	8,715
1-21	Salaries-Overtime	32,528	19,344	30,000	42,000	30,000
1-28	On-Call Premium Pay	975	1,268	1,200	1,200	1,200
1-41	State Retirement	24,017	20,791	22,827	22,246	23,789
1-42	Social Security	17,987	15,819	18,259	17,812	18,591
1-44	Employee Insurance	31,300	28,238	30,794	29,663	32,590
Total Personal Services		311,410	275,691	302,361	308,617	312,785
2-13	Memberships/Subscriptions	-	60	180	90	180
2-21	Gasoline & Lube	9,006	11,883	11,830	13,057	13,440
2-27	Materials & Supplies	39,747	33,950	37,350	35,000	37,350
2-31	Uniforms	456	530	900	700	900
2-33	Safety & Protective Equip	786	879	915	900	950
2-34	Small Tools	1,217	1,045	1,500	1,500	1,800
2-36	Photo Supplies	-	-	50	30	50
Total Commodities		51,212	48,347	52,725	51,277	54,670
3-33	M & R- Comm Equipment	-	-	100	-	150
3-35	M & R- Streets & Bridges	6,929	-	8,000	20,000	8,000
3-37	M & R- Other Equipment	170	350	600	300	400
3-44	M & R- Water Mains	18,691	3,774	11,000	8,000	9,000
3-51	Equipment Rentals	-	-	300	-	200
3-52	Vehicle Maint & Replace	51,951	43,635	93,165	93,165	103,372
3-69	Testing Services	2,029	3,918	3,500	3,750	3,500
3-71	Schools/Conf/Meetings	1,931	659	1,200	1,200	1,100
Total Contractual Services		81,701	52,336	117,865	126,415	125,722
Total Operating Expenditures		444,323	376,374	472,951	486,309	493,177
13-43	Other Equipment	28,624	-	-	-	-
13-72	Water Mains	163,515	20,629	540,000	410,000	500,000
Total Capital Outlay		192,139	20,629	540,000	410,000	500,000
Total Other Expenditures		192,139	20,629	540,000	410,000	500,000
Total Water Maintenance		\$ 636,462	\$ 397,003	\$ 1,012,951	\$ 896,309	\$ 993,177

5040 – WATER METER OPERATIONS



WATER AND SEWER FUND

5040 - WATER METER OPERATIONS

GOALS

Operate the Water Meter Operations Division effectively; attain complete meter registration accuracy on all accounts; improve the relationship between the consumer and the Village and to improve upon the interrelationship with the Finance Department.

DESCRIPTION OF FUNCTIONS

Billing Department:

- A. Final read - move outs, hang deposit tag
- B. Turn water on/off
- C. Meter checks - high water bill
- D. Meter leaking
- E. No water - frozen service/low pressure
- F. Hang red tags for delinquent promissory note or NSF check

Monthly meter reading.

Water turn off for nonpayment of bill.

Water off/on at resident's request for repair of plumbing, etcetera.

Final inspections - seal new meters, install R900 system, inspect meter and b-box for new construction as needed.

Meter reading system repairs - repairs to meters that do not read during billing cycle, cable chewed by dogs, new siding, meter stopped working, etcetera.

Test water meters for high bills.

Replace frozen/broken water meters.

To assist in repair of water main breaks, sanitary sewer backups and other work related to the Water and Sewer Department.

Disassemble, clean, assemble and test reconditioned meters.

Assist other Public Works Departments as needed - snow plowing, brush pickup, etcetera.

<u>PERFORMANCE ACTIVITES AND MEASURES</u>					
Description of Measurement	2004	2005	2006	2007	2008
Water Meters Read	65,978	66,472	66,547	97,025	68,140
Water Meters Replaced (5/8 x 3/4)	2,440	240	31	17	29
Water Meter Service Requests	9,080	6,879	6,566	6,050	5,870
Water Turn On/Off	2,315	2,638	2,587	2,817	3,066
Install R900 Radios	2,437	293	6	58	81
Meter Repair/Cable/Register/Reseal Meter	475	308	226	220	293
Meter Checks - High Water Bill	254	197	162	146	175

Description of Measurement	2004	2005	2006	2007	2008
Meter Leaking	53	15	38	15	33
Meters Tested	414	71	53	149	138
Meters Tested/High Billing	2	2	7	6	1
No Water - Frozen Service/Low Pressure	20	27	16	49	19
Replace Meters - Frozen/Broken Bottom	6	14	6	29	24
Replace Meters - Test/High Bill	4	1	5	5	1
Seal New Meters/Install RF900-New Construction	127	57	87	73	12
Service Status	531	575	731	588	1,149
Tags – Red	153	152	176	207	71
Tags - Service/Deposit	2,533	2,468	2,270	1,791	1,923
Tags - Theft of Service	102	70	65	85	78

2008 - 2009 OBJECTIVES AND ACCOMPLISHMENTS

VI. Preserve Financial Stability and Reduce Reliance Upon Property Tax

1. Installation of meters and radios in new construction. (Fourth quarter)

Ongoing.

ADDITIONAL ACCOMPLISHMENTS

1. Increase in number of water turn-offs due to delinquent payments.
2. Increase in number of b-box repairs (found during water shut-off cycles).

2009 - 2010 OBJECTIVES

V. Maintain and Enhance Village Infrastructure

1. Improve the efficiency of the customer service request process. (Second quarter)

VI. Preserve Financial Stability and Reduce Reliance Upon Property Tax

2. Installation of meters and radios in new construction. (Fourth quarter)
3. Continue improving the efficiency and accuracy of the entire water meter testing process including rebuilding, high bill, etc. (Fourth quarter)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2010

Fund 050 - Water and Sewer Fund

Department 5040 - Water Meter Operations

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures						
1-11	Salaries-Regular	\$ 84,136	\$ 63,718	\$ 88,064	\$ 86,640	\$ 91,208
1-21	Salaries-Overtime	9,370	8,526	10,000	8,000	9,000
1-28	On-Call Premium Pay	6,685	6,960	7,000	8,867	7,000
1-41	State Retirement	10,254	7,833	10,532	10,471	10,885
1-42	Social Security	7,542	5,906	8,114	8,079	8,201
1-44	Employee Insurance	7,850	8,069	8,596	8,300	9,318
Total Personal Services		125,837	101,012	132,306	130,357	135,612
2-11	Office Supplies	819	480	650	400	650
2-13	Memberships/Subscriptions	75	75	250	250	310
2-21	Gasoline & Lube	5,280	6,166	5,775	9,000	7,560
2-27	Materials & Supplies	3,763	3,729	9,775	9,775	9,700
2-31	Uniforms	267	280	600	400	500
2-33	Safety & Protective Equip	386	208	500	500	450
2-34	Small Tools	-	40	195	150	150
2-36	Photo Supplies	-	-	50	10	50
2-37	Resale Merchandise	22,837	17,013	15,000	10,000	10,000
Total Commodities		33,427	27,991	32,795	30,485	29,370
3-11	Telephone	-	-	-	270	600
3-12	Postage	44	188	250	200	200
3-37	M & R- Other Equipment	150	-	7,246	7,900	-
3-46	M & R- Water Meters	-	-	100	100	100
3-52	Vehicle Maint & Replace	6,267	-	3,800	2,000	2,000
3-71	Schools/Conf/Meetings	7,598	7,589	17,947	17,947	15,807
Total Contractual Services		14,059	7,777	29,343	28,417	18,707
Total Operating Expenditures		173,323	136,780	194,444	189,259	183,689
13-43	Other Equipment	30	-	400	300	300
Total Capital Outlay		30	-	400	300	300
Total Water Meter Operations		\$ 173,353	\$ 136,780	\$ 194,844	\$ 189,559	\$ 183,989

5050 – SEWAGE TREATMENT



WATER AND SEWER FUND

5050 - SEWAGE TREATMENT

GOALS

The primary goal is to protect the receiving stream water quality by continuous and efficient plant performance and produce a quality effluent that meets the parameters set forth by the Federal and State Environmental Protection Agencies. Also, to continue the practice of high safety work methods.

To keep operational problems to a minimum, to operate at maximum efficiency, and to maintain a safe, neat, and clean plant appearance.

In the field of public relations, to explain the purpose and operations of the treatment plant to visitors, civic organizations, and school classes.

DESCRIPTION OF FUNCTIONS

The Sewage Treatment Plant treats all wastewater from the Hanover Park community for properties lying in DuPage County. We have to maintain and keep lift stations running; filters, blowers, pumps and motors in good operating condition. We inspect, observe, and record conditions and make calculations to determine the plant is working effectively.

To provide the necessary maintenance needs to assure continuous effective operations of the plant through a preventative maintenance program. To perform all necessary laboratory testing, analyze results, and make all necessary adjustments to keep the treatment plant in compliance.

To operate an efficient and cost-effective biosolids management program and comply with all Federal and State biosolids regulations.

2008 - 2009 OBJECTIVES AND ACCOMPLISHMENTS

V. Maintain and Enhance Village Infrastructure

1. Install security system card reader at STP 1. (Fourth quarter)

Rebudgeted in FY10.

2. Design S.C.A.D.A. system upgrades at STP 1. (Fourth quarter)

Rebudgeted in FY10.

VIII. Support Environmental Issues

3. Install new dissolved oxygen tank to meet new N.P.D.E.S. Permit parameters. (Third quarter)

Completed second quarter.

4. Initiate zinc industrial program with Village industrial users. (Fourth quarter)

Completed fourth quarter.

ADDITIONAL ACCOMPLISHMENTS

1. Replaced variable frequency drive on STP 1 raw sewage pump #2.
2. Installed new check valves at Westview Lift Station.
3. Installed new level transducer on R.A.S. pump controls.

4. Rebuilt check valve on R.A.S. pump #2.
5. Completed Zinc sampling in collection system. Collected approximately 400 samples.

2009 - 2010 OBJECTIVES

V. Maintain and Enhance Village Infrastructure

1. Engineering services for SCADA system upgrade. (Fourth quarter)
2. Digester steel wall recoating. (Second quarter)
3. Implement ARC flash study requirements. (Second quarter)

VIII. Support Environmental Issues

4. Continue Zinc Industrial Program enforcement with Village industrial users. (Fourth quarter)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2010

Fund 050 - Water and Sewer Fund

Department 5050 - Sewage Treatment

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures						
1-11	Salaries-Regular	\$ 302,344	\$ 317,488	\$ 322,425	\$ 321,717	\$ 334,407
1-12	Salaries-Part Time	3,455	2,725	5,824	6,962	-
1-21	Salaries-Overtime	23,261	21,785	21,868	25,476	23,256
1-28	On-Call Premium Pay	5,144	5,896	6,240	6,191	6,240
1-41	State Retirement	33,059	34,037	34,808	34,801	36,733
1-42	Social Security	24,576	25,723	26,854	27,171	27,410
1-44	Employee Insurance	88,078	87,142	95,810	95,962	102,582
Total Personal Services		479,917	494,796	513,829	518,280	530,628
2-11	Office Supplies	2,026	323	200	250	200
2-13	Memberships/Subscriptions	5,421	5,574	5,640	6,588	6,800
2-14	Books/Publications/Maps	45	85	70	35	70
2-21	Gasoline & Lube	7,425	8,485	10,100	8,700	9,830
2-26	Bulk Chemicals	10,943	10,895	7,400	8,315	7,745
2-27	Materials & Supplies	18,591	18,213	18,740	24,989	19,000
2-28	Cleaning Supplies	194	217	1,998	1,888	1,998
2-29	Part & Access-Non Auto	48	462	100	82	100
2-31	Uniforms	244	1,007	3,300	2,637	3,300
2-33	Safety & Protective Equip	1,114	1,219	1,083	1,450	1,083
2-34	Small Tools	313	77	250	250	250
2-36	Photo Supplies	-	-	50	25	-
Total Commodities		46,364	46,557	48,931	55,209	50,376
3-11	Telephone	13,051	13,273	14,580	15,232	14,798
3-12	Postage	419	160	180	220	180
3-13	Electricity	158,070	155,784	160,260	181,035	190,400
3-14	Natural Gas	2,568	3,190	3,830	3,131	3,515
3-33	M & R- Comm Equipment	-	-	50	-	50
3-34	M & R- Buildings	14,140	19,039	16,500	14,806	16,500
3-36	Maintenance Agreements	1,735	1,205	1,850	1,500	1,900
3-37	M & R- Other Equipment	-	58	150	50	150
3-41	M & R- Sewage Treat Plant	49,865	39,690	53,800	40,000	52,000
3-42	M & R- Sewer Lines	5,322	8,142	9,000	9,030	9,000
3-51	Equipment Rentals	103,151	141,391	140,000	140,000	140,000
3-52	Vehicle Maint & Replace	16,041	17,672	38,320	38,320	45,854
3-64	Engineering Services	17,890	64,471	201,610	123,838	145,000
3-69	Testing Services	4,113	8,714	6,500	8,408	6,500

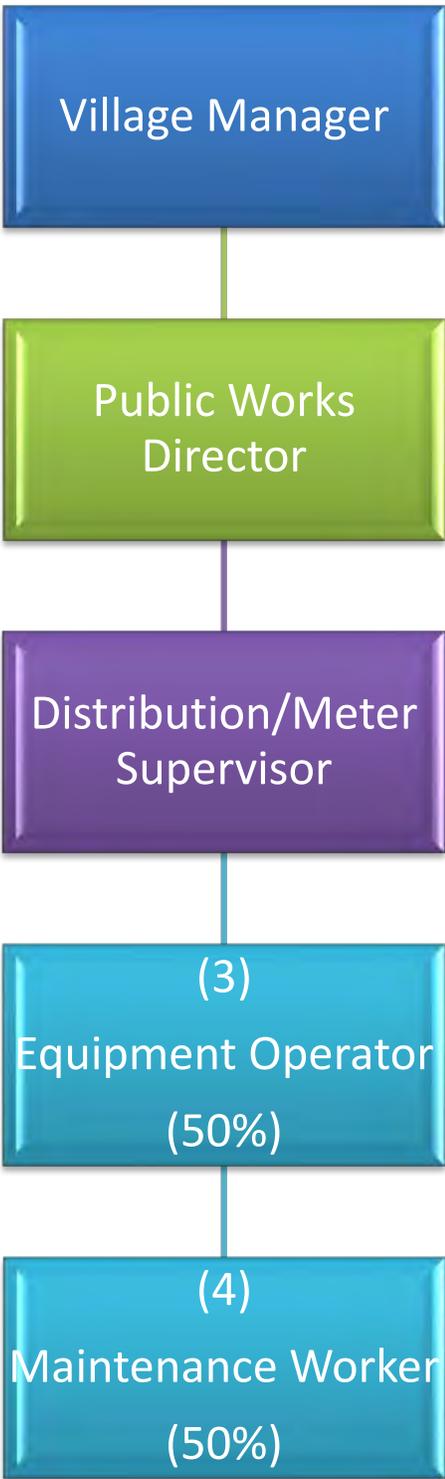
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2010

Fund 050 - Water and Sewer Fund

Department 5050 - Sewage Treatment

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures (Continued)						
	3-71 Schools/Conf/Meetings	339	10	1,400	1,134	1,200
	3-89 IEPA Discharge Fee	20,000	17,500	17,500	17,500	17,500
Total Contractual Services		<u>406,704</u>	<u>490,299</u>	<u>665,530</u>	<u>594,204</u>	<u>644,547</u>
Total Operating Expenditures		<u>932,985</u>	<u>1,031,652</u>	<u>1,228,290</u>	<u>1,167,693</u>	<u>1,225,551</u>
	13-21 Buildings	9,827	12,113	-	-	-
	13-61 Sewage Treatment Plant	32,477	32,232	413,000	390,000	90,000
Total Capital Outlay		<u>42,304</u>	<u>44,345</u>	<u>413,000</u>	<u>390,000</u>	<u>90,000</u>
Total Other Expenditures		<u>42,304</u>	<u>44,345</u>	<u>413,000</u>	<u>390,000</u>	<u>90,000</u>
Total Sewage Treatment		<u>\$ 975,289</u>	<u>\$ 1,075,997</u>	<u>\$ 1,641,290</u>	<u>\$ 1,557,693</u>	<u>\$ 1,315,551</u>

5060 – SEWER MAINTENANCE



WATER AND SEWER FUND

5060 - SEWER MAINTENANCE

GOALS

To insure a healthy environment for the residents of Hanover Park by maintaining the Village's sanitary sewer system in a clean, free-flowing condition for conveyance to the treatment facility.

DESCRIPTION OF FUNCTIONS

Provide maintenance of the Village's sanitary sewer collection system, including the following operations:

Respond to residents' complaints about sewer backups.

Annual preventative maintenance of sanitary sewers (jetting/root cutting) in Cook County, consisting of 222,117 feet or 42.05 miles. Additionally, bi-annual preventative maintenance of sanitary sewers in DuPage County consisting of 273,873 feet or 51.89 miles including inspection of manhole conditions.

Emergency dig up due to complete blockage of roots or collapsed section of sewer main.

Repair or reconstruct sanitary sewer manhole due to deteriorating condition, as needed.

Visual inspection of sewer lines using portable television camera and monitor, as needed, when problems occur during preventative maintenance; and to assist residents to determine responsibility of sewer problem.

Assist other Public Works Departments as needed – snow plowing, brush pickup, etcetera.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2004	2005	2006	2007	2008
Miles of Sanitary Sewers	93.10	93.94	93.86	93.96	93.96
Number of Manholes	2,322	2,347	2,347	2,351	2,351
Sanitary Sewer Backups	23	12	11	10	19
Sanitary Sewer Backup – Possible	64	76	79	39	51
Sanitary Sewer Inspections	0	1,045	1,403	1,164	1,692
Sanitary Sewer PM Root Cut/Jet (in. ft.)	200,993	269,227	427,506	222,034	329,939
Sanitary Sewer Televising (ft.)	505	20,551	25,547	39,422	3,851
Sanitary Sewer Repair – Each	2	2	7	4	1

2008 - 2009 OBJECTIVES AND ACCOMPLISHMENTS

V. Maintain and Enhance Village Infrastructure

1. Continue televising Cook County sanitary sewers to evaluate the rehab priorities. (Fourth quarter)

To be completed fourth quarter.

2. Reline 872 feet of sanitary sewer in Cook County. (Third quarter)

Huntington Circle North and South – M.H. #160 – M.H. #161 (181 feet)
M.H. #161 – M.H. #162 (320 feet)
M.H. #162 – M.H. #163 (238 feet)
M.H. #163 – M.H. #164 (133 feet)

To be completed third quarter.

ADDITIONAL ACCOMPLISHMENTS

Sanitary Sewer Improvement Program

<u>Televising of Sanitary Sewer Lines Completed by Calendar Year</u>		<u>Relining of Sanitary Sewer Lines Completed by Calendar Year</u>	
1988	- 14,774 Feet		
1989	- 18,576 Feet		
1990	- 17,864 Feet		
1991	- 14,491 Feet	1991	- 6,943 Feet
1992	- 19,679 Feet	1992	- 10,636 Feet
1993	- 51,207 Feet	1993	- 12,053 Feet
1994	- 18,355 Feet	1994	- 3,684 Feet
1995	- 22,227 Feet	1995	- 5,054 Feet
		1996	- 2,875 Feet
1997	- 49,007 Feet (PW)		
*1998	- 0 Feet		
1999	- 37,051 Feet (PW)		
2000	- 66,218 Feet (PW)	2000	- 1,580 Feet
2001	- 42,065 Feet (PW) (Jan thru Nov)	2001	- 2,816 Feet
2002	- 30,917 Feet (PW)	2002	- 0 Feet
2003	- 1,320 Feet (PW)	2003	- 222 Feet
2004	- 505 Feet (PW)	2004	- 182 Feet
2005	- 20,551 Feet (PW)	2005	- 0 Feet
2006	- 25,547 Feet	2006	- 0 Feet
2007	- 39,422 Feet	2007	- 1,400 Feet
2008	- 3,851 Feet	2008	- 2,764 Feet
Total	493,627 Feet	Total	50,209 Feet
	or 93.49 Miles		or 9.51 Miles

*No televising due to loss of vehicle.

2009 - 2010 OBJECTIVES

V. Maintain and Enhance Village Infrastructure

1. Continue televising Cook County sanitary sewers to evaluate the rehab priorities. (Fourth quarter)
2. Reline sanitary sewers in Cook County. Locations to be determined. (Third quarter)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2010

Fund 050 - Water and Sewer Fund

Department 5060 - Sewer Maintenance

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures						
1-11	Salaries-Regular	\$ 196,804	\$ 183,001	\$ 190,481	\$ 189,753	\$ 197,900
1-12	Salaries-Part Time	18,746	10,436	22,464	22,000	22,248
1-21	Salaries-Overtime	2,525	5,014	3,900	6,900	5,000
1-28	On-Call Premium Pay	2,017	2,808	2,200	2,000	2,200
1-41	State Retirement	21,011	19,483	20,037	19,928	21,352
1-42	Social Security	16,885	15,399	17,155	17,573	17,790
1-44	Employee Insurance	31,297	28,174	30,792	30,703	32,590
Total Personal Services		289,285	264,315	287,029	288,857	299,080
2-21	Gasoline & Lube	11,413	12,820	15,600	13,500	14,750
2-27	Materials & Supplies	3,268	4,155	8,000	10,000	11,000
2-29	Part & Access-Non Auto	3,623	7,872	7,700	7,700	7,000
2-31	Uniforms	917	445	1,000	900	1,000
2-33	Safety & Protective Equip	1,756	1,568	1,785	1,556	1,805
2-34	Small Tools	-	39	135	100	100
2-36	Photo Supplies	-	-	50	30	50
Total Commodities		20,977	26,899	34,270	33,786	35,705
3-33	M & R- Comm Equipment	-	-	60	60	60
3-35	M & R- Streets & Bridges	2,201	483	5,500	5,500	3,000
3-37	M & R- Other Equipment	109	961	400	300	400
3-42	M & R- Sewer Lines	2,430	2,850	3,000	17,047	3,000
3-52	Vehicle Maint & Replace	72,977	78,106	154,032	154,032	175,040
3-71	Schools/Conf/Meetings	1,356	756	1,550	1,550	1,400
3-72	Transportation	33	11	40	30	40
Total Contractual Services		79,106	83,167	164,582	178,519	182,940
Total Operating Expenditures		389,368	374,381	485,881	501,162	517,725
13-43	Other Equipment	-	-	67,600	67,600	-
13-62	Sewer Lines	-	51,818	100,000	115,000	155,000
Total Capital Outlay		-	51,818	167,600	182,600	155,000
Total Other Expenditures		-	51,818	167,600	182,600	155,000
Total Sewer Maintenance		\$ 389,368	\$ 426,199	\$ 653,481	\$ 683,762	\$ 672,725

5070 – DEBT SERVICE AND DEPRECIATION



VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2010

Fund 050 - Water and Sewer Fund

Department 5070 - Depreciation & Debt Service

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures						
3-82	JAWA-Fixed Cost	\$ 848,768	\$ 849,531	\$ 636,303	\$ 642,032	\$ 584,001
3-93	Depreciation	837,740	790,517	837,740	798,421	798,421
Total Contractual Services		<u>1,686,508</u>	<u>1,640,048</u>	<u>1,474,043</u>	<u>1,440,453</u>	<u>1,382,422</u>
Total Operating Expenditures		<u>1,686,508</u>	<u>1,640,048</u>	<u>1,474,043</u>	<u>1,440,453</u>	<u>1,382,422</u>
11-18	Principal-IEPA Loan	-	-	281,088	281,088	288,887
11-21	Interest-IEPA Loan	96,886	89,559	82,940	82,940	75,141
Total Debt Service		<u>96,886</u>	<u>89,559</u>	<u>364,028</u>	<u>364,028</u>	<u>364,028</u>
12-31	Transfer to General Capital	35,495	75,201	39,156	47,902	17,400
Total Interfund Transfers		<u>35,495</u>	<u>75,201</u>	<u>39,156</u>	<u>47,902</u>	<u>17,400</u>
Total Other Expenditures		<u>132,381</u>	<u>164,760</u>	<u>403,184</u>	<u>411,930</u>	<u>381,428</u>
Total Depreciation & Debt Service		<u>\$ 1,818,889</u>	<u>\$ 1,804,808</u>	<u>\$ 1,877,227</u>	<u>\$ 1,852,383</u>	<u>\$ 1,763,850</u>

VILLAGE OF HANOVER PARK, ILLINOIS
Long Term Debt Requirements
1997 Illinois Environmental Protection Agency Note
April 30, 2009

Date of Issue	April 9, 1997
Date of Maturity	April 9, 2017
Original Amount	\$3,750,000
Interest Rate	2.815%
Interest Dates	April 9 and October 9
Principal Maturity Dates	April 9 and October 9
Payable at	Illinois Environmental Protection Agency

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Totals</u>
10/06/2009	\$ 98,548	\$ 24,697	\$ 123,245
04/09/2010	99,935	23,310	123,245
10/06/2010	101,342	21,903	123,245
04/09/2011	102,768	20,477	123,245
10/06/2011	104,215	19,030	123,245
04/09/2012	105,682	17,564	123,245
10/06/2012	107,169	16,076	123,245
04/09/2013	108,677	14,568	123,245
10/06/2013	110,207	13,038	123,245
04/09/2014	111,758	11,487	123,245
10/06/2014	113,331	9,914	123,245
04/09/2015	114,926	8,319	123,245
10/06/2015	116,544	6,701	123,245
04/09/2016	118,184	5,061	123,245
10/06/2016	119,848	3,397	123,245
04/09/2017	121,535	1,710	123,245
	<hr/>	<hr/>	<hr/>
	\$ 1,754,670	\$ 217,253	\$ 1,971,923
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VILLAGE OF HANOVER PARK, ILLINOIS
Long Term Debt Requirements
2000 Illinois Environmental Protection Agency Note
April 30, 2009

Date of Issue	April 12, 2000
Date of Maturity	July 1, 2019
Original Amount	\$1,784,916
Interest Rate	2.625%
Interest Dates	January 1 and July 1
Principal Maturity Dates	January 1 and July 1
Payable at	Illinois Environmental Protection Agency

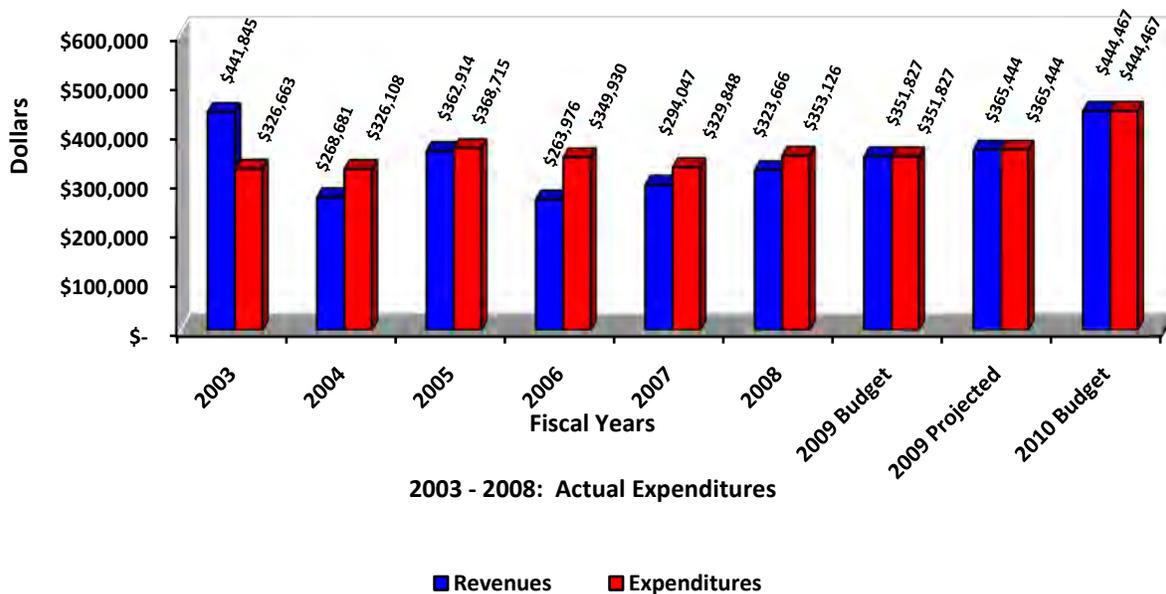
CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Totals</u>
07/01/2009	\$ 44,907	\$ 13,862	\$ 58,769
01/01/2010	45,496	13,273	58,769
07/01/2010	46,093	12,675	58,769
01/01/2011	46,698	12,070	58,769
07/01/2011	47,311	11,458	58,769
01/01/2012	47,932	10,837	58,769
07/01/2012	48,561	10,207	58,769
01/01/2013	49,199	9,570	58,769
07/01/2013	49,845	8,924	58,769
01/01/2014	50,499	8,270	58,769
07/01/2014	51,162	7,607	58,769
01/01/2015	51,833	6,936	58,769
07/01/2015	52,513	6,256	58,769
01/01/2016	53,203	5,566	58,769
07/01/2016	53,901	4,868	58,769
01/01/2017	54,608	4,161	58,769
07/01/2017	55,325	3,444	58,769
01/01/2018	56,051	2,718	58,769
07/01/2018	56,787	1,982	58,769
01/01/2019	57,532	1,237	58,769
07/01/2019	36,694	482	37,176
	<u>\$ 1,056,151</u>	<u>\$ 156,402</u>	<u>\$ 1,212,552</u>

MUNICIPAL COMMUTER PARKING LOT FUND

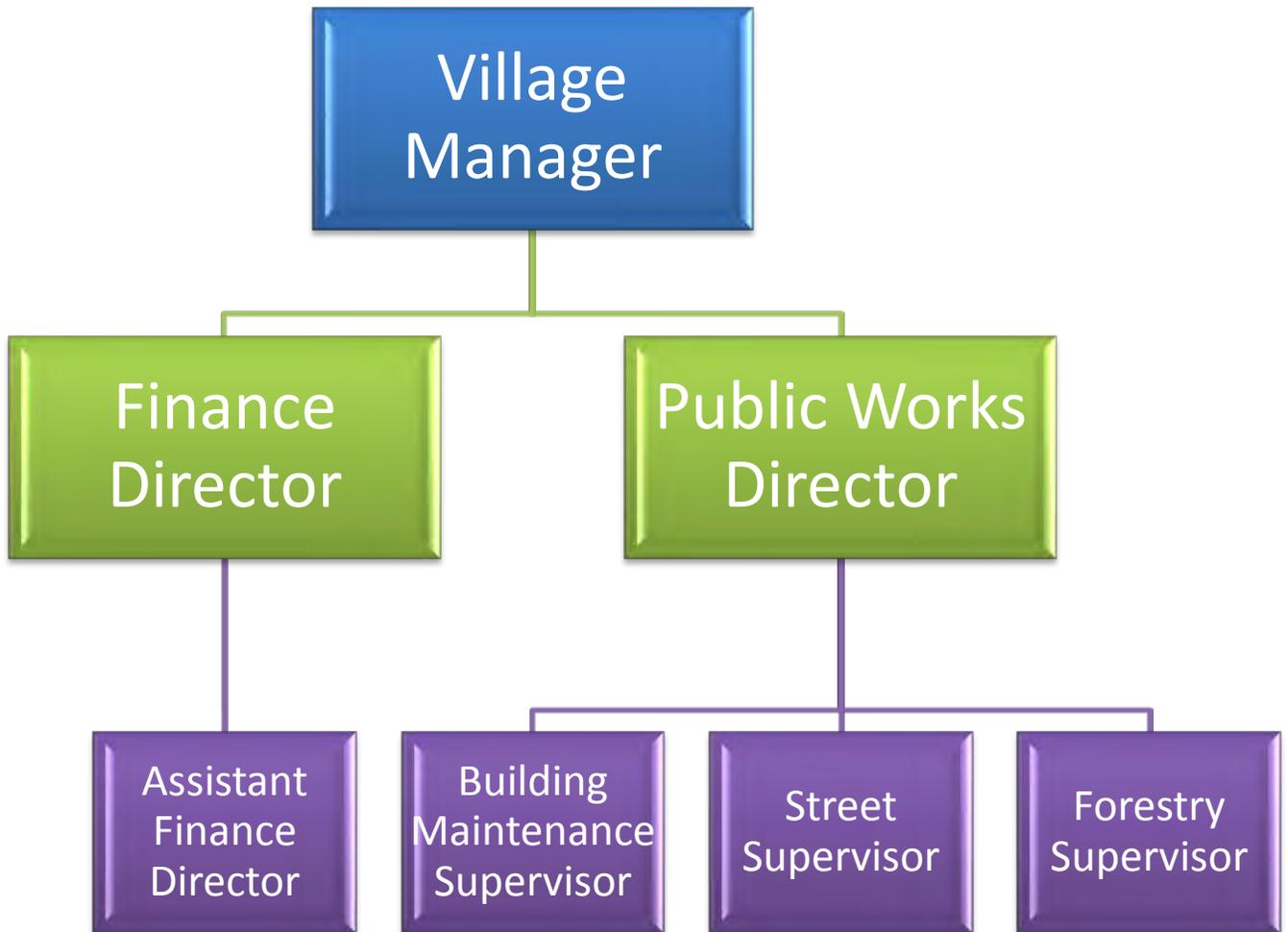
The Municipal Commuter Parking Lot Fund accounts for the provision of commuter parking services to the residents of the Village of Hanover Park and surrounding communities. Resources include permit and daily parking fees.

Municipal Commuter Parking Lot Fund
Revenues and Expenditures



Municipal Parking lot fees are expected to remain relatively level. No rate increase is budgeted in 2010.

051 – MUNICIPAL COMMUTER PARKING LOT



051 - MUNICIPAL COMMUTER PARKING LOT

GOALS

The goal of the Municipal Commuter Parking Lot is to maintain a clean and safe facility.

DESCRIPTION OF FUNCTIONS

To provide adequate parking places; assure safe and clean drives, walks, ramps and stairs; and to maintain, on a daily basis, the Commuter Station.

2008 – 2009 OBJECTIVES AND ACCOMPLISHMENTS

II. Enhance and Maintain the Property Values and Village Appearance as a Quality Community

1. Oversee installation of platform fencing. (First quarter)
Material has been purchased and is waiting for Metra crews to install.
2. Oversee new landscaping of area around platform, station, and parking lots. (Second quarter)
This will begin once the fence is installed.

ADDITIONAL ACCOMPLISHMENTS

1. Replace handrails on all platform stairs.
2. Installed new bicycle racks on the south side of the railroad station through a grant program with DuPage County.

2009 - 2010 OBJECTIVES

II. Enhance and Maintain the Property Values and Village Appearance as a Quality Community

1. Resurface east half of south commuter lot. (First quarter)
2. Continue to improve landscaping around platform, station, and parking lot. (Second quarter)
3. Evaluate parking fee structure. (Third quarter)
4. Investigate Pace shelter. (Second quarter)
5. Look for ways to reduce electrical consumption. (First quarter)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Fund
 Fiscal Year Ending April 30, 2010

Fund 051 - Municipal Commuter Lot Fund

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Revenues and Other Financing Sources						
321.07-00	Penalties on Licenses	\$ -	\$ 20	\$ -	\$ -	\$ -
323.09-00	Parking Lot Meter Fees	112,734	115,946	115,911	115,946	114,780
323.10-00	Parking Lot Permit Fees	158,939	169,994	163,784	176,794	175,026
Total Charges for Services		271,673	285,960	279,695	292,740	289,806
361.00-00	Interest on Investments	10,579	12,572	12,650	8,287	7,238
362.00-00	Net Change in Fair Value	4,352	4,949	-	1,360	-
368.00-00	Declared IPBC Dividend	-	14,185	-	-	-
Total Investment Income		14,931	31,706	12,650	9,647	7,238
364.00-00	Rental Income	6,000	6,000	6,000	6,000	6,000
389.03-00	Miscellaneous Income	1,443	-	-	-	-
Total Miscellaneous Revenue		7,443	6,000	6,000	6,000	6,000
399.00-00	Reappropriation	-	-	53,482	57,057	141,423
Total Other		-	-	53,482	57,057	141,423
Total Revenues and Other Financing Sources		\$ 294,047	\$ 323,666	\$ 351,827	\$ 365,444	\$ 444,467

Expenditures and Other Financing Uses

1-11	Salaries-Regular	120,001	121,450	118,900	118,770	117,899
1-12	Salaries-Part Time	552	-	-	-	-
1-21	Overtime Compensation	9,902	19,497	7,000	16,000	8,000
1-27	Performance Bonus	620	450	750	518	600
1-28	On-Call Premium Pay	-	19	130	36	130
1-41	State Retirement	13,632	14,358	12,657	12,401	12,806
1-42	Social Security	9,744	10,748	9,647	9,550	9,649
1-44	Employee Insurance	27,492	24,998	26,252	26,058	27,182
1-45	Special Pension	-	-	-	-	-
Total Personal Services		181,943	191,520	175,336	183,333	176,266
2-11	Office Supplies	884	963	1,009	1,403	1,394
2-21	Gasoline & Lube	991	-	-	-	-
2-26	Bulk Chemicals	7,596	8,948	6,500	8,000	7,000
2-27	Materials & Supplies	1,724	3,573	6,000	5,800	5,000
2-28	Cleaning Supplies	800	800	800	1,200	900
2-34	Small Tools	100	-	50	-	50
2-99	Miscellaneous Expense	-	-	50	-	50
Total Commodities		12,095	14,284	14,409	16,403	14,394

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Fund
 Fiscal Year Ending April 30, 2010

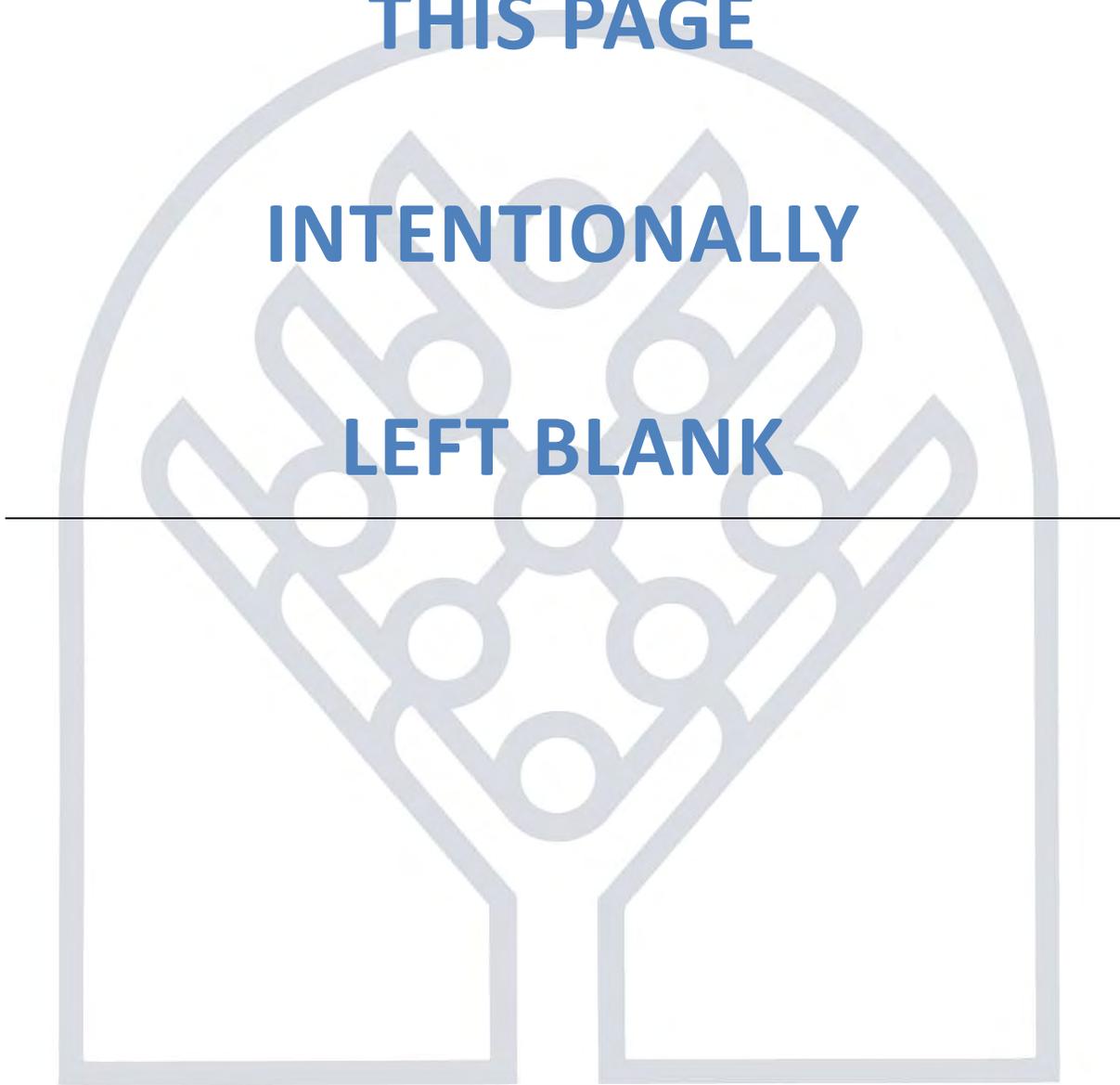
Fund 051 - Municipal Commuter Lot Fund

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Expenditures and Other Financing Uses (Continued)						
3-12	Postage	229	247	300	285	300
3-13	Electricity	11,823	13,863	13,510	15,072	16,000
3-14	Natural Gas	2,848	3,365	3,160	2,992	3,240
3-21	Liability Insurance Program	9,311	11,294	15,238	16,160	19,213
3-34	M & R- Buildings	210	6,891	2,000	2,000	1,500
3-35	M & R- Streets & Bridges	49,237	63,445	41,700	46,000	41,700
3-36	Maintenance Agreements	3,656	1,945	1,200	3,300	1,500
3-52	Vehicle Maint & Replace	9,974	-	-	-	-
3-55	Real Property Rental	760	820	800	775	800
3-61	Consulting Services	-	-	-	-	-
3-63	Auditing Services	-	-	-	-	-
3-93	Depreciation	44,503	32,304	32,304	32,304	32,304
3-99	Miscellaneous Expense	1,904	1,976	1,870	1,820	2,250
Total Contractual Services		<u>134,455</u>	<u>136,150</u>	<u>112,082</u>	<u>120,708</u>	<u>118,807</u>
Total Operating Expenditures		<u>328,493</u>	<u>341,954</u>	<u>301,827</u>	<u>320,444</u>	<u>309,467</u>
13-22	Improvements Other Than Buildings	1,355	11,172	50,000	45,000	135,000
Total Capital Outlay		<u>1,355</u>	<u>11,172</u>	<u>50,000</u>	<u>45,000</u>	<u>135,000</u>
Total Other Expenditures		<u>1,355</u>	<u>11,172</u>	<u>50,000</u>	<u>45,000</u>	<u>135,000</u>
Total Expenditures and Other Financing Uses		<u><u>329,848</u></u>	<u><u>353,126</u></u>	<u><u>351,827</u></u>	<u><u>365,444</u></u>	<u><u>444,467</u></u>

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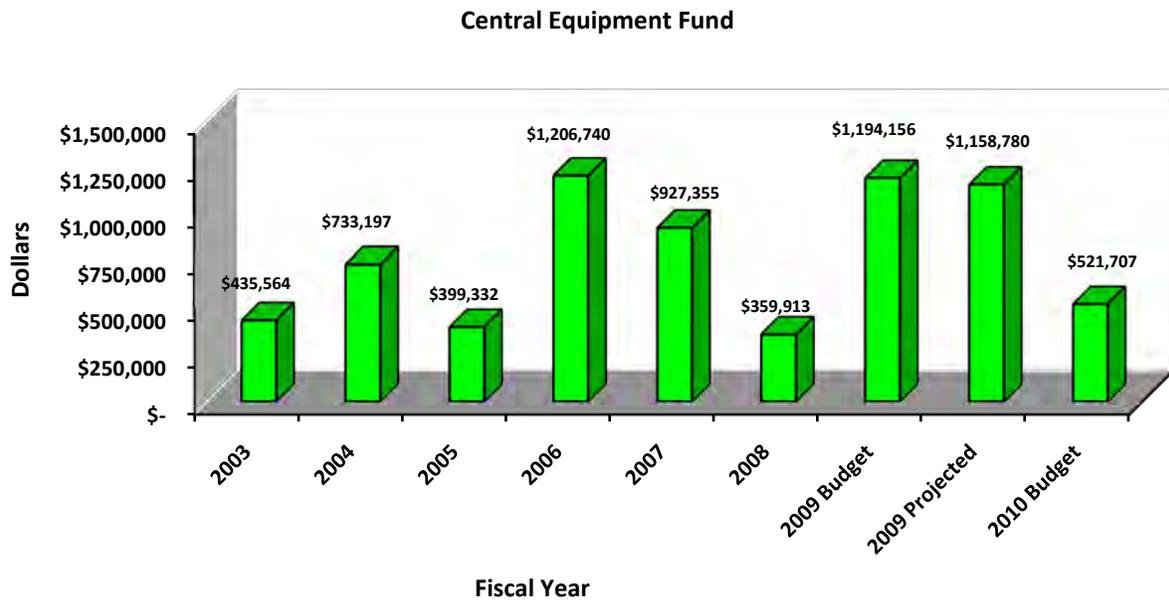
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Hanover Park

CENTRAL EQUIPMENT FUND

The Central Equipment Fund accounts for the purchase of all vehicles for other Village funds. Financing is provided through transfers from the General and Water and Sewer Funds.



2003 - 2008: Actual Expenditures

Central Equipment Fund expenditures vary from year to year based on fleet replacement requirements and recommended additions to the fleet. Monies are transferred to the Central Equipment Fund annually in order to accumulate funding for the cost of the vehicle by the scheduled replacement year.

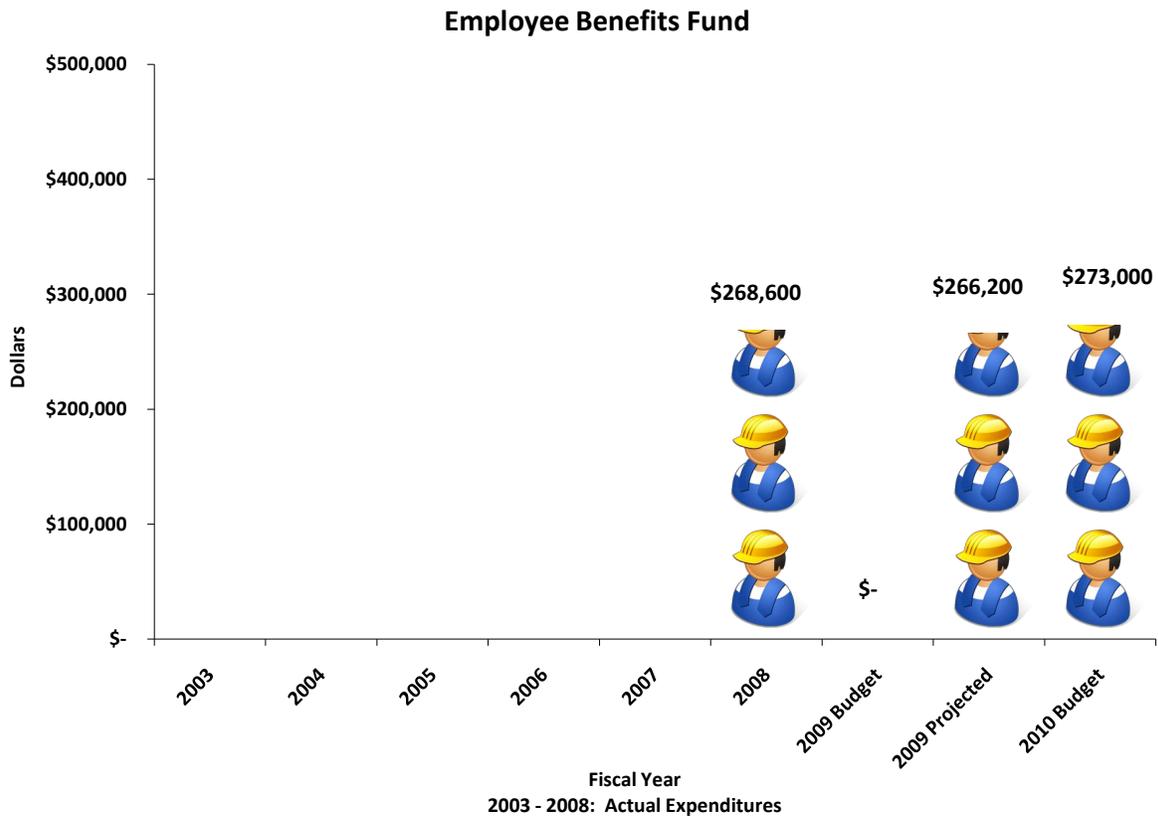
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Fund
 Fiscal Year Ending April 30, 2010

Fund 061 - Central Equipment Fund

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Revenues and Other Financing Sources						
361.00-00	Interest on Investments	\$ 215,204	\$ 228,561	\$ 194,500	\$ 197,597	\$ 172,275
362.00-00	Net Change in Fair Value	59,275	119,384	-	18,901	-
Total Investment Income		274,479	347,945	194,500	216,498	172,275
380.09-00	Reimb Exp-Miscellaneous	690	-	-	-	-
Total Miscellaneous		690	-	-	-	-
391.01-00	General Fund	579,107	590,655	468,596	468,596	483,396
391.50-00	Water & Sewer Fund	-	-	160,200	160,200	191,039
Total Interfund Transfers		579,107	590,655	628,796	628,796	674,435
392.01-00	Gain-Sale of Fixed Assets	-	40,168	-	-	-
392.02-00	Loss-Sale of Fixed Assets	(7,971)	(21,702)	-	-	-
399.00-00	Reappropriation	-	-	118,517	313,486	-
Total Other		(7,971)	18,466	118,517	313,486	-
Total Revenues and Other Financing Sources		\$ 846,305	\$ 957,066	\$ 941,813	\$ 1,158,780	\$ 846,710
Expenditures and Other Financing Uses						
3-93	Depreciation	\$ 335,841	\$ 345,121	\$ -	\$ -	\$ -
Total Contractual Services		335,841	345,121	-	-	-
Total Operating Expenditures		335,841	345,121	-	-	-
11-03	Installment Note Payment	6,995	4,797	85,213	85,213	49,707
Total Debt Service		6,995	4,797	85,213	85,213	49,707
13-41	Automobiles	139,107	-	241,345	233,181	194,000
13-42	Trucks	391,040	-	867,598	840,386	208,000
13-43	Other Equipment	54,372	9,995	-	-	70,000
Total Capital Outlay		584,519	9,995	1,108,943	1,073,567	472,000
Total Expenditures and Other Financing Uses		\$ 927,355	\$ 359,913	\$ 1,194,156	\$ 1,158,780	\$ 521,707

EMPLOYEE BENEFITS FUND

The Employee Benefits Fund accounts for the Governmental Accounting Standards Board Statement 45 Other Post Employment Benefit expenses. Financing is provided through the recording of the Intergovernmental Personnel Benefit Cooperative dividend.



The 2010 annual required contribution is expected to increase slightly.

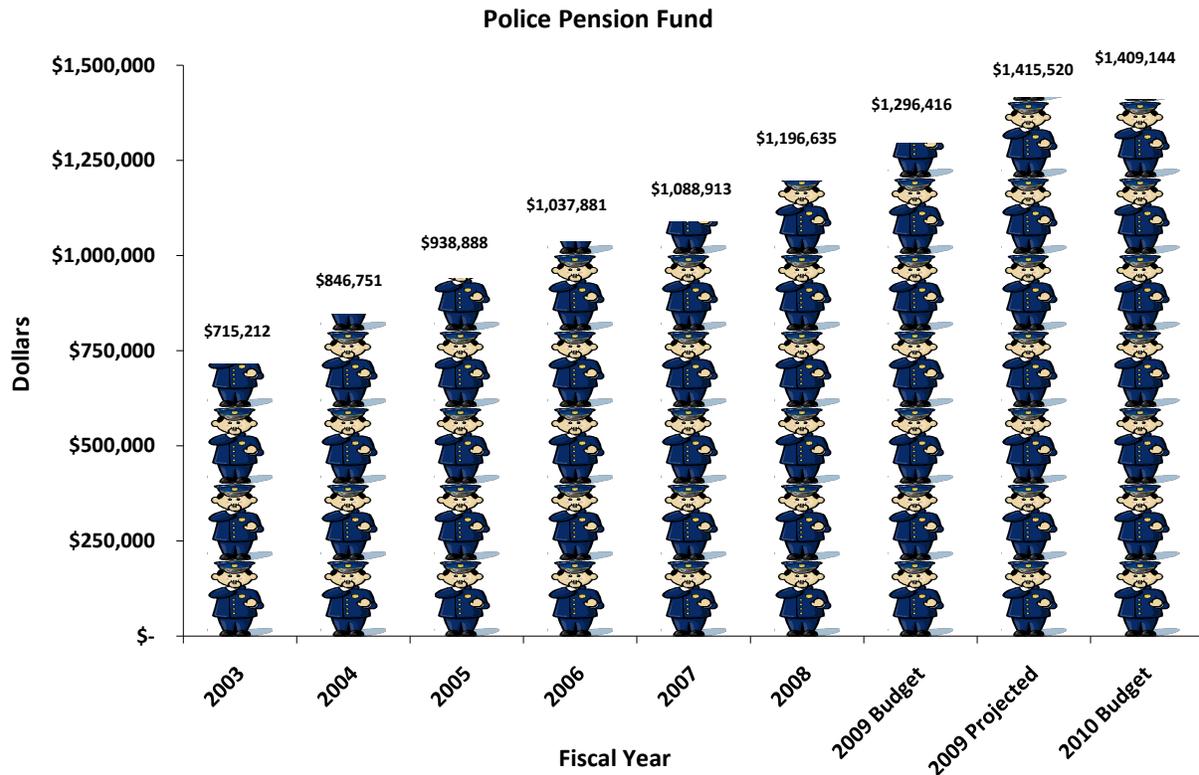
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Fund
 Fiscal Year Ending April 30, 2010

Fund 066 - Employee Benefits Fund

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Revenues and Other Financing Sources						
368.00-00	Declared IPBC Dividend	\$ -	\$ 935,931	\$ -	\$ -	\$ -
Total Investment Income		-	935,931	-	-	-
399.00-00	Reappropriation	-	-	-	266,200	273,000
Total Other		-	-	-	266,200	273,000
Total Revenues and Other Financing Sources		\$ -	\$ 935,931	\$ -	\$ 266,200	\$ 273,000
Expenditures and Other Financing Uses						
1-50	OPEB	\$ -	\$ 268,600	\$ -	\$ 266,200	\$ 273,000
Total Personal Services		-	268,600	-	266,200	273,000
Total Operating Expenditures		-	268,600	-	266,200	273,000
Total Expenditures and Other Financing Uses		\$ -	\$ 268,600	\$ -	\$ 266,200	\$ 273,000

POLICE PENSION FUND

The Police Pension Fund is a trust fund which accounts for the accumulation of resources to be used for current and future retirement and disability annuity payments for eligible police personnel. Resources include employee and employer contributions and investment income.



2003 - 2008: Actual Expenditures

Fiscal Year 2010 budgeted expenditures have increased due to anticipated additional retirements and expected annual pension increases.

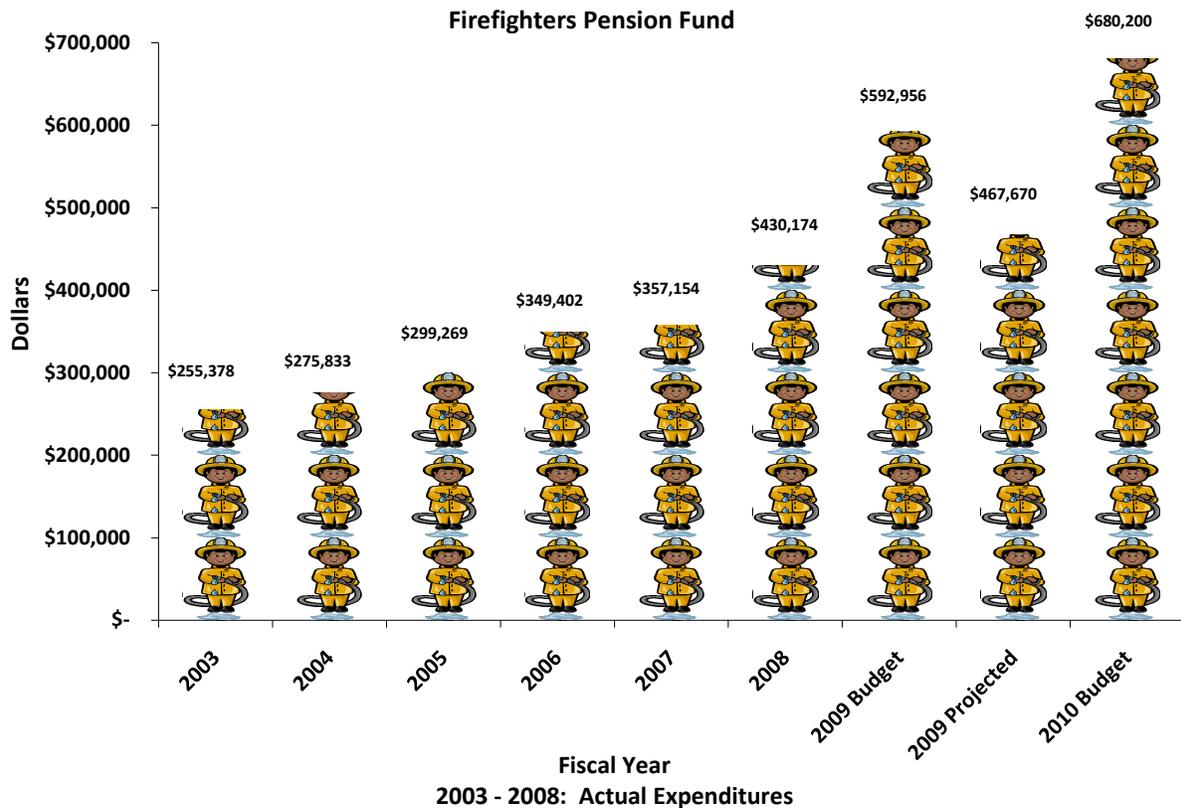
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Fund
 Fiscal Year Ending April 30, 2010

Fund 070 - Police Pension Fund

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Revenues and Other Financing Sources						
361.00-00	Interest on Investments	\$ 526,259	\$ 592,686	\$ 423,150	\$ 515,870	\$ 260,060
362.00-00	Net Change in Fair Value	897,193	(38,944)	272,500	(3,387,734)	218,800
Total Investment Income		<u>1,423,452</u>	<u>553,742</u>	<u>695,650</u>	<u>(2,871,864)</u>	<u>478,860</u>
365.70-00	Police Pension Contributions	329,861	338,513	356,425	359,517	373,898
365.90-00	Transfer of IMRF Service	-	-	-	9,826	-
389.03-00	Miscellaneous	4,063	10,753	10,000	1,795	-
Total Miscellaneous		<u>333,924</u>	<u>349,266</u>	<u>366,425</u>	<u>371,138</u>	<u>373,898</u>
391.01-00	Employer Contribution/General Fund	1,188,133	892,877	987,365	987,365	1,047,722
399.00-00	Reappropriation	-	-	-	2,928,881	-
Total Interfund Transfers		<u>1,188,133</u>	<u>892,877</u>	<u>987,365</u>	<u>3,916,246</u>	<u>1,047,722</u>
Total Revenues and Other Financing Sources		<u>\$ 2,945,509</u>	<u>\$ 1,795,885</u>	<u>\$ 2,049,440</u>	<u>\$ 1,415,520</u>	<u>\$ 1,900,480</u>
Expenditures and Other Financing Uses						
1-03	Refunds	\$ 5,110	\$ 29,230	\$ -	\$ 28,552	\$ 75,000
1-43	Police Pension	1,029,667	1,107,839	1,227,966	1,266,594	1,266,594
1-69	Portability Transfer	-	-	-	56,340	-
Total Personal Services		<u>1,034,777</u>	<u>1,137,069</u>	<u>1,227,966</u>	<u>1,351,486</u>	<u>1,341,594</u>
2-13	Membership & Subscription	750	1,250	1,000	750	1,000
Total Commodities		<u>750</u>	<u>1,250</u>	<u>1,000</u>	<u>750</u>	<u>1,000</u>
3-61	Consulting Services	26,231	19,276	25,800	24,436	26,400
3-62	Legal Services	2,500	2,786	4,000	4,500	4,500
3-65	Medical Examinations	450	4,900	5,000	7,500	5,000
3-66	Investment Expense	24,193	31,354	32,000	26,848	30,000
3-71	Schools, Conv, Meetings	-	-	500	-	500
3-72	Transportation	-	-	100	-	100
3-99	Miscellaneous Expense	12	-	50	-	50
Total Contractual Services		<u>53,386</u>	<u>58,316</u>	<u>67,450</u>	<u>63,284</u>	<u>66,550</u>
Total Operating Expenditures		<u>1,088,913</u>	<u>1,196,635</u>	<u>1,296,416</u>	<u>1,415,520</u>	<u>1,409,144</u>
Total Expenditures and Other Financing Uses		<u>\$ 1,088,913</u>	<u>\$ 1,196,635</u>	<u>\$ 1,296,416</u>	<u>\$ 1,415,520</u>	<u>\$ 1,409,144</u>

FIREFIGHTERS PENSION FUND

The Firefighters Pension Fund is a trust fund which accounts for the accumulation of resources to be used for current and future retirement and disability annuity payments for eligible fire personnel. Resources include employee and employer contributions and investment income.



Fiscal Year 2010 budgeted expenditures have increased over 2009 due to additional anticipated retirements and expected annual pension increases.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Fund
 Fiscal Year Ending April 30, 2010

Fund 071 - Fire Pension Fund

Account	Description	2006-2007 Actual	2007-2008 Actual	2008-2009 Budget	2008-2009 Projected	2009-2010 Request
Revenues and Other Financing Sources						
361.00-00	Interest on Investments	\$ 274,556	\$ 304,285	\$ 207,060	\$ 288,000	\$ 127,388
362.00-00	Gain on Sale of Investments	410,686	(31,300)	139,000	(1,170,000)	118,028
Total Investment Income		685,242	272,985	346,060	(882,000)	245,416
365.71-00	Fire Pension Contributions	194,405	217,075	229,418	230,065	243,179
365.80-00	Repayment of Refunds	15,606	-	-	-	-
365.81-00	Interest Received from Members	25,382	-	-	-	-
389.03-00	Miscellaneous Income	-	4,081	-	3,950	-
Total Miscellaneous		235,393	221,156	229,418	234,015	243,179
391.01-00	Employer Contribution/General Fund	371,075	374,835	471,152	471,152	574,010
399.00-00	Reappropriation	-	-	-	644,503	-
Total Interfund Transfers		371,075	374,835	471,152	1,115,655	574,010
Total Revenues and Other Financing Sources		\$ 1,291,710	\$ 868,976	\$ 1,046,630	\$ 467,670	\$ 1,062,605
Expenditures and Other Financing Uses						
1-03	Refunds	\$ -	\$ -	\$ 15,000	\$ -	\$ 15,000
1-43	Fire Pension	325,079	399,843	541,056	432,459	626,650
Total Personal Services		325,079	399,843	556,056	432,459	641,650
3-61	Consulting Services	16,056	14,132	18,450	20,000	19,800
3-62	Legal Services	8,070	3,951	5,000	2,400	5,000
3-65	Medical Examinations	-	-	500	300	500
3-66	Investment Expense	7,949	12,248	12,900	12,511	13,200
3-99	Miscellaneous Expense	-	-	50	-	50
Total Contractual Services		32,075	30,331	36,900	35,211	38,550
Total Expenditures and Other Financing Uses		\$ 357,154	\$ 430,174	\$ 592,956	\$ 467,670	\$ 680,200

CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program (CIP) is a multiyear planning instrument used to identify needed capital projects for improvements to Village-owned and operated infrastructure and to coordinate the financing and timing of these improvements. The first long-range Capital Improvement Program for the Village of Hanover Park was developed in Fiscal Year 1984.



Village of Hanover Park Capital Improvement Program Fiscal Years 2010 through 2014

Introduction

The Capital Improvement Program (CIP) is a multiyear planning instrument used to identify necessary capital purchases and improvements and to coordinate the financing and timing of these improvements. The first long-range Capital Improvement Program was developed in Fiscal Year 1984. Each year, the Capital Improvement Program is updated to incorporate new capital projects, changing goals and priorities, and available funding sources. The document includes information regarding the Capital Improvement Program process, funding sources, program highlights, and the current and future impact of the Capital Improvement Program on the operating budget. The [Program Highlights](#) section provides narrative on significant capital improvements included in the program.

The tables after the narrative section itemize all approved Capital Improvement Program requests. Table I provides detailed information on each project included in the Fiscal Year 2010 budget by fund. Tables II and III display the Fiscal Year 2010 Capital Improvement Program by fund and category. Tables IV and V display all capital items by fund and category for Fiscal Years 2010 through 2014.

Fiscal Year 2010 capital improvements are incorporated into the annual budget. Capital budget appropriations lapse at the end of the fiscal year; however, they may be rebudgeted in a subsequent fiscal year until the completion of the project. The annual budget authorizes and provides the basis for control of expenditures, including operating and maintaining new capital facilities. Projects are programmed for Fiscal Years 2010 through 2014 based on information currently available, including Village Board goals and the need for the improvement. In future years, actual capital budgets enacted may vary from the amount included in the CIP. Financial constraints may make it impossible to budget for the entire amount programmed. Conversely, unexpected financial availability may make it possible to initiate projects earlier than scheduled.

All capital expenditures for \$10,000 and over are included in the CIP. Capital equipment purchases for multiple, like items for a total of over \$10,000 are also included. The following capital items are incorporated into the Capital Improvement Program:

1. Purchase, improvement, or development of land.
2. Construction of new facilities.
3. Remodeling or expansion of existing facilities.
4. Street construction, reconstruction, or resurfacing.
5. Water and sewer system improvements.
6. Purchase of equipment and machinery.

Capital Improvement Program Process

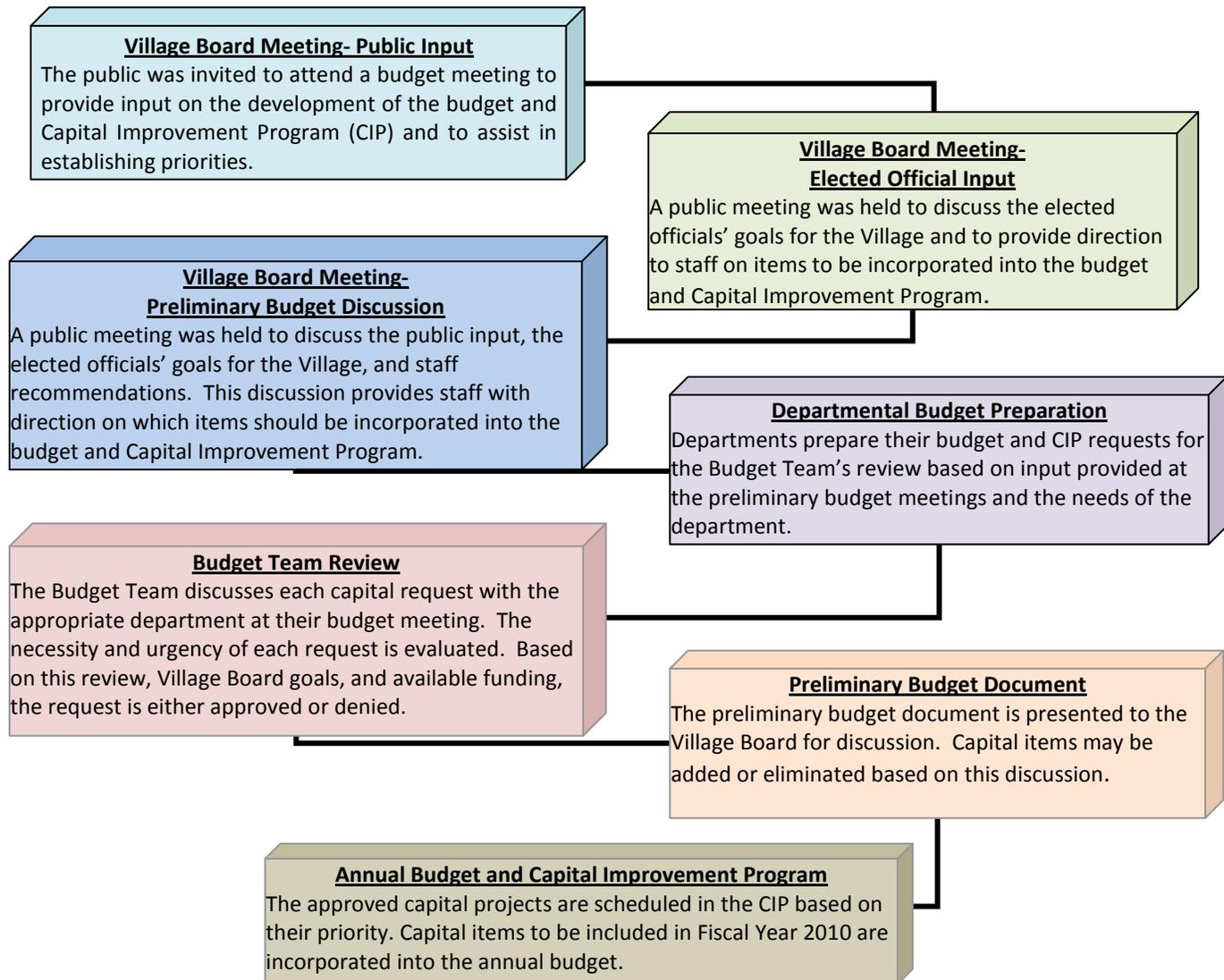


Exhibit 1

The development of the long-range Capital Improvement Program is a comprehensive process held in conjunction with the annual budgetary process. Village officials and management recognize the importance of planning and budgeting for future capital needs. A preliminary public input meeting is held to allow residents to contribute to the budget process. Another public meeting is held to elicit elected official input. Following these meetings, a preliminary budget meeting is held to discuss the public's priorities, elected officials' goals, and staff recommendations. At this planning meeting the goals and policies of the organization are solidified. Capital needs are also discussed and priorities are established. Each department is required to submit their capital requests to the Budget Team on designated forms in January. A *Capital Request Form* is prepared for each capital item to be included in the current fiscal year's budget. A *Five-Year Summary of Capital Requests* is also prepared, which itemizes each anticipated capital request for the current budget year plus four years into the future. Representatives from each department meet with the Budget Team during January. At this time, the department's capital requests are evaluated by the Budget Team, comprised of the Village Manager, Assistant Village Manager, and Finance Director. The Budget Team examines each request to ensure that all required elements have been included and that long-term operating budget impacts have been considered. The Budget Team considers overall affordability, in terms of capital and operating costs, community concerns, available alternatives, coordination with other projects (including projects being considered by other

governmental entities), impacts on services, and the beneficiaries of the project. The satisfaction of Village Board goals, timeframes, funding sources, and the implications of deferring the project are also considered. Each capital request is either approved or denied based on this evaluation. Each approved request is prioritized for inclusion in the Capital Improvement Program and the annual budget.

Additional budget meetings with the Village Board are held each year in February or March at which time a draft budget is presented. All capital requests are reviewed and evaluated by the Village Board at this time. The Board makes a final determination on which requests are to be included in the fiscal year's final budget submittal and in the Capital Improvement Program. The Capital Improvement Program is included in the annual budget document and is approved by the Village Board in April of each year.

Funding Sources

Capital Improvement Program

Summary by Fund

Fiscal Year 2010 Budget

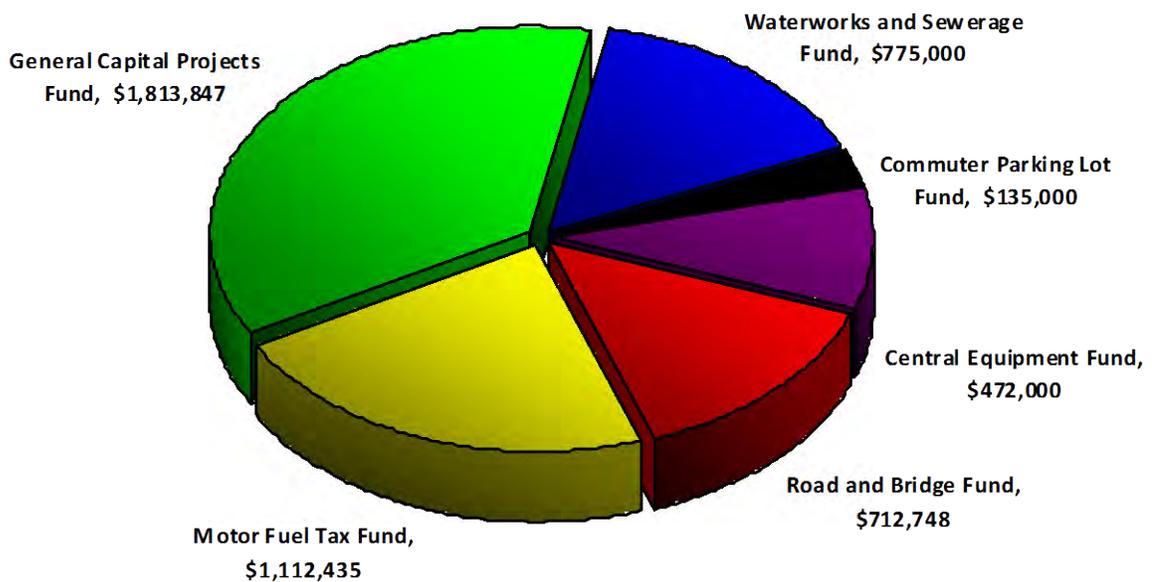


Exhibit 2

<u>Capital Improvement Program</u>						
<u>Summary by Fund</u>						
<u>Fund</u>	<u>Projected</u>		<u>Planned</u>			
	<u>2009</u>	<u>Budget 2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
Road and Bridge Fund	\$ 25,000	\$ 712,748	\$ -	\$ 525,000	\$ -	\$ 25,000
Motor Fuel Tax Fund	781,623	1,112,435	1,300,000	700,000	1,200,000	700,000
General Capital Projects Fund	1,768,092	1,813,847	3,473,620	2,142,500	770,500	419,000
Municipal Building Fund	-	-	15,000,000	6,000,000	200,000	-
Water and Sewer Fund	1,028,400	775,000	1,200,000	2,234,000	1,225,000	1,030,000
Commuter Parking Lot Fund	45,000	135,000	247,600	170,000	105,000	50,000
Central Equipment Fund	1,073,567	472,000	2,646,500	839,100	1,461,000	606,000
Total	\$ 4,721,682	\$ 5,021,030	\$ 23,867,720	\$ 12,610,600	\$ 4,961,500	\$ 2,830,000

Each capital item is allocated to a Village fund or funds based on the nature of the project and the financial resources required for the project. A listing of the Village funds used to finance capital purchases, including a listing of the revenue sources for that fund, and the types of projects allocated to the fund are described below:

010 - Road and Bridge Fund

Road and Bridge Fund revenues are provided by township property tax revenues. The funds are used for road and bridge improvements and maintenance. In Fiscal Year 2009 funds are also provided by a federal STP grant and a reimbursement from a neighboring community for the construction of a bike path.

011 - Motor Fuel Tax Fund

Motor Fuel Tax revenues are provided by the Village's share of state motor fuel taxes. These funds are primarily used for the annual street resurfacing program and, in addition, street and storm sewer improvements and maintenance as authorized by the State of Illinois.

031 - General Capital Projects Fund

Revenues are provided by transfers from the General and Water and Sewer Funds. General Fund and Water and Sewer Fund reserves are used to finance the transfers. Revenues may also be provided by federal, state, and local grants. In Fiscal Year 2010, revenues are budgeted for Aid to Firefighters Grant for the installation of an exhaust direct capture system at Fire Station 2.

039 – Municipal Building Fund

Initial financing is provided by transfers from the General Fund. This fund will be used to design and construct a new police facility and to renovate the existing municipal building for the remaining departments including Community Development, Information Technology, Human Resources, Finance, and Administration. Architectural services for a new police building are included in the Fiscal Year 2010 Budget.

050 - Water and Sewer Fund

Water and Sewer Fund revenues are provided by water and sewer sales revenues and penalties, tap-on fees, and water meter sales. Funds are used for improvements to, and capital equipment used in the operation of, the water and sewer system.

051 - Commuter Parking Lot Fund

Commuter Parking Lot Fund revenues are provided by daily and permit parking fees from the municipal commuter parking lot.

061 - Central Equipment Fund

Each department that utilizes vehicles contributes annually for their replacement via transfers to the Central Equipment Fund. The General and Water and Sewer Funds each contribute based on the expected replacement cost and expected useful life of each vehicle. The fund is structured such that adequate funding for each vehicle will be accumulated by the scheduled replacement date.

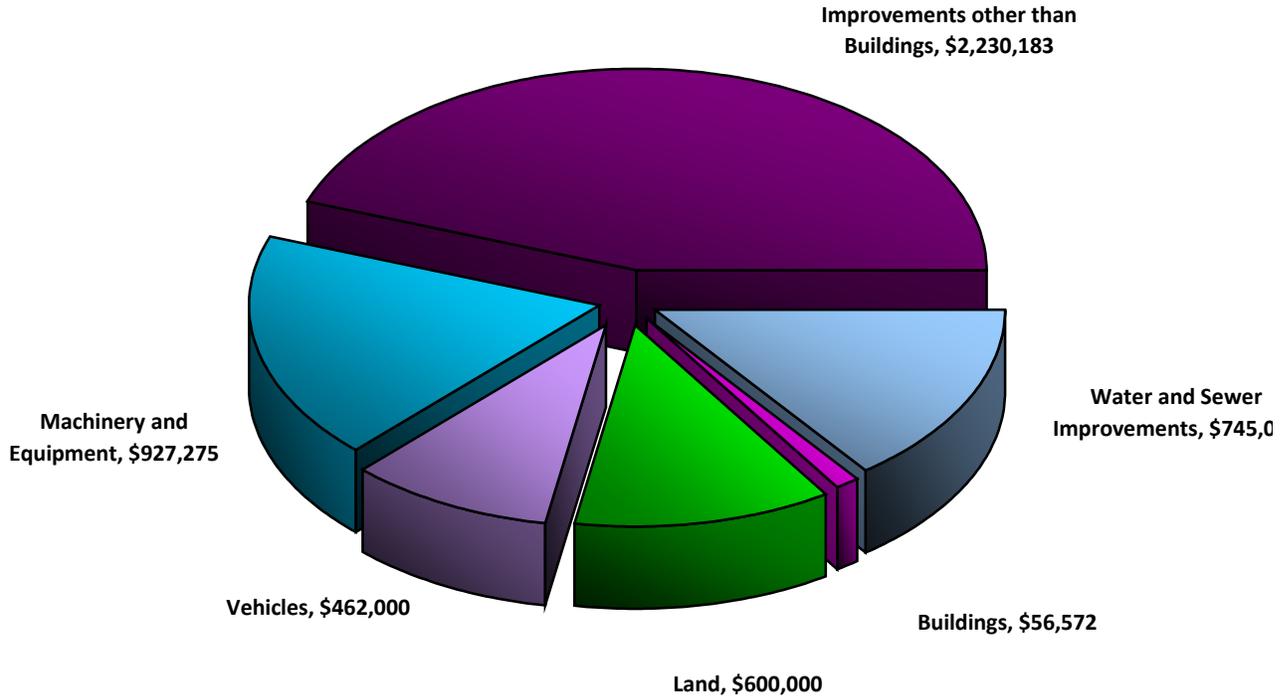
Program Highlights

The Fiscal Year 2009-2010 Capital Improvement Program totals \$5,021,030 or 10% of the total annual budget. Following is a summary of capital items by category:

Capital Improvement Program

Summary by Category

Fiscal Year 2010 Budget



Capital Improvement Program

Summary by Category

<u>Category</u>	<u>2010 Budget</u>
Land	\$600,000
Buildings	56,572
Improvements other than Buildings	2,230,183
Machinery and Equipment	927,275
Vehicles	462,000
Water and Sewer Improvements	<u>745,000</u>
Total	<u>\$5,021,030</u>

Exhibit 3

In Fiscal Year 2010 the largest budgeted category is Improvements other than Buildings primarily due to the Lake Street Project and the Street Resurfacing Program.

Land

In Fiscal Year 2010, \$600,000 is budgeted for land acquisition. This allocation provides for the purchase of land within the Village for public purposes associated with redevelopment. This capital item provides for satisfaction of the Village Board goals *to Pursue Economic Development as a Strategy for the Future* and *to Maintain and Enhance Village Infrastructure*. Land purchases are also programmed in Fiscal Years 2011 through 2014. Land acquisition could impact the operating budget if the property purchased requires landscape maintenance. Because all specific properties have not yet been identified, the dollar impact cannot be calculated at this time.

Buildings

The Buildings category includes capital expenditures for the construction and renovation of public facilities. In Fiscal Year 2010, \$56,572 is budgeted for improvements including roof maintenance and the installation of an exhaust system at Fire Station 2.

Municipal Building Fund

This fund was created to account for the revenues and expenditures associated with municipal building improvements including the construction of a new Police facility. A budget allocation of \$1,031,523 has been included in the consulting services account for architectural services associated with the construction of a new Police Department Facility. In Fiscal Year 2008, \$800,000 was transferred from the General Fund to finance the initial costs of the project. An additional \$200,000 was transferred in Fiscal Year 2009. Future funding is to be determined based on the scope of the project. It is anticipated that General Obligation Bond financing will be used to finance a substantial portion of the project. \$21,200,000 is programmed in Fiscal Years 2011 through 2014 for engineering and construction costs.

Improvements other than Buildings

This category includes expenditures associated with the construction of new roadways, the maintenance of existing roadways, curb and sidewalk replacement, streetlights, landscaping improvements, and commuter parking facility improvements.

Street Improvements

The majority of the roadway construction and improvement projects is funded via the Motor Fuel Tax Fund or the Road and Bridge Fund. In Fiscal Year 2010, it is anticipated that 12 streets will be resurfaced at a cost of \$600,000. This work will begin in May and will consist of grinding approximately two inches of existing asphalt off of the street and replacing it with a new two-inch thick asphalt surface. Prior to resurfacing, drainage structures will be rebuilt, sections of deteriorated pavement will be patched, and deteriorated sections of curb and gutter will be replaced.

The Lake Street Reconstruction Project was substantially completed during Fiscal Year 2006. Lake Street is the busiest State roadway in the Village. This project included roadway widening, sidewalk replacement, decorative lighting, median planters, utility burial, landscaping, a bike path, pavers, and irrigation supply lines. This improvement greatly enhanced the appearance of Lake Street and the efficiency of traffic flow and safety in all directions at the intersection of Lake Street and Barrington Road. The final payment to the State of

Illinois is included in the Fiscal Year 2010 budget in the Road and Bridge (\$160,000) and Motor Fuel Tax (\$512,435) Funds. The \$22 million plus project was financed by Federal, State, and Village Funds.

These street improvements address the Village Board goals to *Maintain and Enhance Village Infrastructure, Enhance the Village Appearance as a Quality Community, and Improve Public Safety*. The Lake Street project is expected to increase current and future operating budgets by approximately \$9,800 due to increased median landscape maintenance, flower planting, and maintenance in the median planters and maintenance and electricity costs associated with the new decorative lighting.

Concrete street reconstruction and street resurfacing is also programmed in Fiscal Years 2011 through 2014. Streets will be selected based on the condition of the pavement. The Road and Bridge and Motor Fuel Tax Funds will finance these improvements.

Other Improvements

Other improvements include the continuation of the Arterial Fence Program, creek bank repairs, the construction of a bike path, drainage and parking lot improvements, and other miscellaneous projects throughout the Village. The Arterial Fence Program is an aesthetic improvement program involving the construction of eight-foot high cedar fencing along major arterial roadways throughout the Village. The Road and Bridge Fund also provides for the construction of a bike path from Ranger Park to Atcher Park in Schaumburg. This project is financed by local revenues, federal grant revenues (70%), and a reimbursement from the Village of Schaumburg. Phase I of a four-year commuter parking lot resurfacing program is budgeted in Fiscal Year 2010. This program begins with the south lot and continues through 2013 when the west lot is completed. All these improvements seek to address the Village Board goal to *Maintain and Enhance Village Infrastructure* and/or to *Enhance the Village Appearance as a Quality Community*. The annual impact on the operating budget for each of these projects, if any, is included in Table I.

Machinery and Equipment and Vehicles

The Machinery and Equipment category includes computer hardware and software, furniture, fire equipment and engines, street sweepers, brush chippers, mowers, generators, and all other equipment not classified as vehicles. The Vehicles category includes Police Department squad cars and other automobiles, trucks, and ambulances. In Fiscal Year 2010, \$625,000 is budgeted for the replacement of the Village Enterprise Resource System (ERP). The existing system is almost 19 years old and in need of replacement. Computer hardware and software equipment in the amount of \$127,900 is budgeted including network security improvements, software upgrades, printers, personal computers, monitors, and mobile data computers.

These vehicle and equipment purchases will support the Village Board goals to *Maintain and Enhance Public Safety, Maintain and Enhance Village Infrastructure, and/or to Enhance the Village Appearance as a Quality Community*. The current and future operating budgets are not expected to be significantly impacted by these purchases. Machinery and Equipment purchases are funded by various Village funds. A detailed schedule of all Fiscal Year 2010 budgeted equipment purchases is included in Table I. Summary listings of all Fiscal Year 2010 budgeted Machinery and Equipment and Vehicles by fund and category are included in Tables II and III. Programmed equipment purchases from 2010 through 2014 are itemized in Tables IV and V by fund and category.

Water and Sewer Improvements

This category includes expenses for improvements to the water and sewer utility system in the Village including water and sewer main replacement, sewage treatment plant equipment and facility improvements, and water tower and well house improvements. These projects are funded via Water and Sewer Fund revenues. All these improvements support the Village Board goal to *Maintain and Enhance Village Infrastructure*.

A total of \$745,000 is included in the Fiscal Year 2010 budget for water and sewer improvements. This allocation includes \$500,000 for an expanded water main replacement program which is \$250,000 more than Fiscal Year 2008. A water rate study was conducted in the prior year, and the consultant recommended that the Village increase the annual allocation for these improvements. Each year water main replacements are scheduled based on the level of deterioration of the pipe determined by the number of breaks that have occurred on the line. In Fiscal Year 2010, 2100 feet of water mains in Cook County and 450 feet in DuPage County will be replaced. A minimal reduction in the future operating budgets is expected as a result of these improvements due to reduced overtime expense associated with repairing water main breaks in these areas. To continue this program, \$540,000 is included in Fiscal Years 2011 through 2014 for water main replacements.

The Sanitary Sewer Backup Prevention Program is included in the Fiscal Year 2010 budget at a larger amount than in prior years. Severe storms during 2008 have increased demand for participation in the program. With this program, the installation of overhead sewer systems in private homes is partially funded by the Village. Sewer rehabilitation in the amount of \$80,000 is also included in the Fiscal Year 2010 budget. The program will be expanded in Fiscal Years 2011 through 2014. Water and Sewer Fund revenues will be used for the projects.

Impact of the Capital Improvement Program on Current and Future Operating Budgets

The impact of the Capital Improvement Program on current and future operating budgets is described and enumerated in Table I, Capital Improvement Program Detail by Fund. The impact for each significant non-routine capital item is discussed in the *Program Highlights* section of the Capital Improvement Program narrative. The nature and amount of the impact of each improvement are developed using the best information currently available and inflated for future years. These costs may include additional staffing or increased maintenance or other cost of operation. This impact is considered at the time the capital request is evaluated. These costs have been incorporated into the Fiscal Year 2010 operating budget.

The operating budget must also pay interest and principal payments on all bonded debt and notes used for capital acquisitions and improvements. In addition, departments must contribute annually to the Central Equipment Fund for future vehicle replacements. The amount of the annual required contribution increases when new vehicles are added to the fleet. These transfers are budgeted within each cost control center in Account 03-52, Vehicle Maintenance and Replacement.

The General and Water and Sewer Funds finance miscellaneous capital projects via the transfer of fund reserves to the General Capital Projects Fund. The amount of the transfer is calculated based on the expenditures budgeted in the fund, less any revenues earmarked to fund the expenditures; for example, grant revenues. These transfers are included in the operating budget of the appropriate funds.

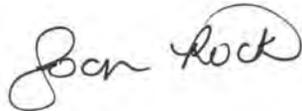
Each year an additional amount is budgeted in Cost Center 550 in the General Fund for transfers to the General Capital Projects Fund to cover future fence and furniture replacements. The transfer for fence replacement is based on the linear feet of fences currently installed by the Village along roadways. As new fencing is installed, the amount of the required transfer increases. A \$25,000 transfer is budgeted annually for future furniture replacements. A portion of the fund balance in the General Capital Projects Fund is designated for these reserves.

Conclusion

The Capital Improvement Program is a multiyear planning instrument that identifies necessary capital improvements. The importance of long-range planning and replacement and modernization of infrastructure in the Village is recognized by Village Officials. Funding sources, such as grants, bonds, fund revenues, and reserves and the impact of the project on the operating budget are carefully evaluated prior to inclusion in the Capital Improvement Program. This program will be updated annually as part of the annual budget process.

Special thanks to Mark Masciola, Assistant Village Manager, Kim Benedix, Executive Coordinator to the Village Manager, and Susan Krauser, Administrative Secretary, for their assistance in the preparation of the Capital Improvement Program.

Respectfully submitted,

A handwritten signature in black ink that reads "Joan Rock". The signature is written in a cursive style with a large initial "J" and "R".

Joan Rock
Finance Director
March 27, 2009

Table I
Village of Hanover Park
2010 Capital Improvement Program - Detail by Fund

Table 1 provides detailed information on each capital improvement included in the Fiscal Year 2010 Budget. The table displays the project description, the amount included in the 2010 Budget, Cost Control Center, if any, Account, the justification for the project, and the annual anticipated dollar impact on the operating budget in the fiscal year with a description of the nature of the impact. The funding source, cost control center and account to be charged are also indicated. Tables II and III provide summary information on the Fiscal Year 2010 Capital Improvement Program. Tables IV and V provide listings of all capital items for Fiscal Years 2010-2014 by fund and category.



010 ROAD AND BRIDGE FUND

\$712,748

Description	2010 Budget	Cost Control Center	Account
Lake Street Streetscape – Final Cost	\$160,000		13-22
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This consists of the final 5% of the Triangle Park grading & the final 5% plus contingency for the streetscape items such as median planters and pavers. This will be paid to IDOT after the final accounting is completed for the Lake Street widening & reconstruction project.		None	None

Description	2010 Budget	Cost Control Center	Account
New Streetlights (5)	\$22,500		13-22
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Five new streetlights to be installed at various locations throughout the Village.		None	None

Description	2010 Budget	Cost Control Center	Account
NGPL Bike Path Construction	\$530,248		13-22
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This represents the gross cost of the NGPL Bike Path construction from Ranger Park to Atcher Park in Schaumburg. There will be offsetting revenues from the Village of Schaumburg (\$33,699) and the 70% STP grant (\$371,174).		\$500.00	Bike path maintenance

011 MOTOR FUEL TAX FUND

\$1,112,435



Description	2010 Budget	Cost Control Center	Account
Lake Street Signals, Lighting, & Sidewalk	\$512,435		13-22
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This consists of the final 5% payout to IDOT for the following items related to the Lake Street project: Traffic signals, Lake Street lighting, new sidewalk, & street light contingency.		None	None

Description	2010 Budget	Cost Control Center	Account
Street Resurfacing Program	\$600,000		13-22
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The annual resurfacing of various Village streets. It is anticipated approximately 12 streets will be resurfaced.		None	None

031 GENERAL CAPITAL PROJECTS FUND

\$1,813,847



Description	2010 Budget	Cost Control Center	Account
Land Acquisition	\$600,000	0410	13-11
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Purchase of land within the corporate limits of the Village for public purposes associated with redevelopment or expansion of public services.		None	None

Description	2010 Budget	Cost Control Center	Account
Form #6 Computer Requests	\$127,900	0470	13-31
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This item includes all approved Form #6 computer requests for computer hardware and software.		None	None

Description	2010 Budget	Cost Control Center	Account
ERP System	\$625,000	0470	13-31
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The current system is 15 years old and Sunguard has announced that it will be developing a new system in place of the existing system. The cost estimate for the software is \$600,000 and additional professional services for consulting, interfacing and conversion are estimated at \$25,000.		(\$17,600)	Decrease compared to HTE & AS/400 & Band Printer Maintenance

Description	2010 Budget	Cost Control Center	Account
Office Furniture Replacement Program	\$25,000	0550	13-32
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Continuation of a comprehensive office furniture replacement program to upgrade existing desks, chairs and workstations. All purchases to be made in accordance with the amended Office Furniture Standardization Policy.		None	None

Description	2010 Budget	Cost Control Center	Account
Creek Bank Repair	\$15,000	0620	13-22
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Design and permitting of the streambank stabilization for the section of the West Branch of the DuPage River between Irving Park Road and Longmeadow Lane.		None	None

Description	2010 Budget	Cost Control Center	Account
Portable Speed Bumps	\$10,000	0620	13-43
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Purchase of temporary traffic speed bump units for locations to be determined.		\$1,000	Increase costs due to signing, spring installation and fall removal, and possible pavement striping. Additional staff time in determining locations for use and follow-up study to review results.

Description	2010 Budget	Cost Control Center	Account
Salt Brine Making Equipment	\$22,500	0620	13-43
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This equipment will provide us the opportunity to make our own salt brine as needed at a greatly reduced cost per gallon. Material will always be here when needed and we will no longer be dependant on a vendor.		(\$4,000)	Will save \$4,000 per year out of MFT by making material in-house.

Description	2010 Budget	Cost Control Center	Account
Parkway Tree Renewal Program (42)	\$10,000	0630	13-22
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Parkway tree plantings for trees lost to storms, disease, Emerald Ash Borer, etc. These trees will be planted in areas that are predominantly Ash in the parkways.		None	None

Description	2010 Budget	Cost Control Center	Account
Roof Maintenance	\$15,000	0640	13-21
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Roof repairs as needed.		None	None

Description	2010 Budget	Cost Control Center	Account
Municipal Building Antenna Improvement	\$50,000	0640	13-43
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Budgetary allocation to improve the indoor antenna system at the Village Hall. Currently, there are dead zones in the building, which makes it difficult to communicate with Village owned Nextel equipment. This is particularly important in the Police Department basement classroom where the Emergency Operation Center is located and communications in an emergency situation are very important.		None	None

Description	2010 Budget	Cost Control Center	Account
Cinema Drive West Storm Sewer	\$25,000	0660	13-22
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The installation of an 8" storm sewer and two catch basins will intercept existing drainage which currently runs from the rear yards to the right-of-way on Cinema and causes icing problems on the public sidewalk and driveway aprons in the 5200 block of Cinema Drive West.		None	None

Description	2010 Budget	Cost Control Center	Account
Grand Duell Drainage Swale	\$20,000	0660	13-22
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The proposed swale will provide an overland flood route from the end of Grand Duell Way to the existing Hanoverian Estates detention pond, thereby alleviating potential flood damage to the structure at 1 Don Carlos Drive.		None	None

Description	2010 Budget	Cost Control Center	Account
Schick Road & County Farm Road Arterial Fences	\$70,000	0660	13-22
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
8 ft. cedar fence on the north side of Schick Road from County Farm Road to DuPont Drive and on the east side of County Farm Road south of Arlington Drive.		\$4,000	Increase in annual fence replacement contribution.

Description	2010 Budget	Cost Control Center	Account
Exhaust System	\$41,572	0720	13-21
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This is a Direct-Capture Exhaust Collection System for Fire Station 2. This direct-capture exhaust system is designed to ensure that all diesel exhaust is captured before it enters the air space within the fire station thus ensuring cleaner air to breathe. This system is the same type and style as currently at Fire Station 1. This system will be designed and installed for the current 3 apparatus and will accommodate a fourth vehicle in-line if necessary. The funding for this project will be offset by \$31,500 in an Aid to Firefighter Grant already awarded on November 4, 2008 with work to be completed in November 3, 2009.		None	None

Description	2010 Budget	Cost Control Center	Account
Firefighting Protective Gear (6)	\$15,810	0720	13-43
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The bulk of the firefighting turnout gear was purchased with a grant received in 2006. There are many sets of gear that have been used extensively, show signs of wear and have developed failures of key components such as kneed pads and wristlets. Many sets have been sewn and re-sewn and will become unusable in this FY. Additionally, the gear purchased by the grant was sized for the firefighters employed at that time. Several replacement firefighters have been hired since 2006 and have been issued gear from a much earlier purchase date and NFPA specification. The CBA for L3452 required that all new members have up-to-date compliant gear within 2 years. This purchase would represent about 25% of the workforce and should be the basis for a continuing replacement program to be completed in four years.		(\$400.00)	This purchase should reduce the maintenance cost of the current items.

Description	2010 Budget	Cost Control Center	Account
Completion of Zoning Code Update	\$130,000	0920	13-22
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This is the expected amount to complete the update to the zoning code for the Village. Teska is currently updating the Comprehensive Plan and is compiling some data relative to the zoning code.		None	None

Description	2010 Budget	Cost Control Center	Account
Stryker Power-Pro XT Ambulance Cot	\$11,065	0720	13-43
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The current cots on the ambulances are all Strykers, which are manual lift operated. In response to several firefighter injuries caused from lifting the ambulance cot, a new cot is proposed that has a battery powered hydraulic system. This new cot raises and lowers the patient with the touch of a button. The cot will lift 500 lbs without assistance and 700 lbs with assistance, saving firefighters from back, knee, leg and arm injuries in transporting patients to and from the ambulance.		None	Potential savings may result due to a decrease in firefighter injuries.

050 WATER AND SEWER FUND

\$775,000



Description	2010 Budget	Cost Control Center	Account
Water Security Improvements	\$30,000	5020	13-43
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Security improvements to Longmeadow tank including check valves on overflow pipe for ground storage tank, ladder guards, vault improvement..		None	None

Description	2010 Budget	Cost Control Center	Account
Water Main Replacement	\$500,000	5030	13-72
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Replacement of water main due to severe deterioration & numerous water main breaks on these lines. Cook County 2,100 feet & DuPage County 450 feet.		None	May reduce overtime costs associated with water main breaks.

Description	2010 Budget	Cost Control Center	Account
Digester Steel Wall Recoating	\$90,000	5050	13-61
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Recoat of existing digester tank walls. Will include sand blasting and haul away of sand material, and reapplication of protective coating to steel walls. Last application of coating in 1997.		None	None

Description	2010 Budget	Cost Control Center	Account
Sanitary Sewer Backup Prevention	\$60,000	5060	13-62
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
To share the cost on private property sanitary sewer flooding 75/25 program up to \$5,000.		None	None

Description	2010 Budget	Cost Control Center	Account
Sanitary Sewer Manholes	\$15,000	5060	13-62
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Replace deteriorating manholes within the sanitary sewer infrastructure.		None	None

Description	2010 Budget	Cost Control Center	Account
Sewer Rehabilitation – Cook County	\$80,000	5060	13-62
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Reline sanitary sewers that have multi-cracked pipes, holes in pipe, separated joints, & heavy root infestation through joints.		None	None

051 COMMUTER PARKING LOT FUND

\$135,000



Description	2010 Budget	Cost Control Center	Account
Resurface South Parking Lot (East Half)	\$135,000		13-22
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Resurfacing of the east half of the South Commuter Lot. 9,078 square yards of pavement will be resurfaced as part of a two year plan to resurface the south lot west of County Farm Road.		None	None

061 CENTRAL EQUIPMENT FUND

\$472,000



Description	2010 Budget	Cost Control Center	Account
Compact Van	\$28,000	6110	13-41
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This compact van has been used every day for multiple shifts as a CSO vehicle. These are hard miles and the unit is suffering from increasing maintenance costs and decreasing dependability.		None	None

Description	2010 Budget	Cost Control Center	Account
Police Squad Cars (Replace #164, 166, 167 & 169)	\$120,000	6110	13-41
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
These squads would replace our three 2006 and one 2007 Ford Crown Victoria squads. Due to their age and condition, these squads are no longer dependable for regular usage.		None	None

Description	2010 Budget	Cost Control Center	Account
Compact Sedan	\$21,000	6110	13-41
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
A compact sedan necessary for additional personnel in Code Enforcement Division. We plan to fill this need with a hybrid sedan with better economy than the used squads we have used in the past.		(\$300)	Possible reduced fuel costs

Description	2010 Budget	Cost Control Center	Account
Compact Sedan (Replace #202)	\$25,000	6110	13-41
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This compact sedan is 11 years old and is beyond its projected life. The body is suffering from corrosion. The hybrid unit we hope to replace this with will be more economical and improve our efforts to be "Green".		(\$300.00)	This hybrid sedan will decrease fuel usage of this unit by 20%.

Description	2010 Budget	Cost Control Center	Account
1 Ton Dump (Replace #113)	\$45,000	6110	13-42
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This unit is 12 years old and scheduled for replacement. This is a critical unit for Water Department responses to excavations such as water main breaks.		None	None

Description	2010 Budget	Cost Control Center	Account
3/4 Ton Pickup (Replace #127)	\$33,000	6110	13-42
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This unit is utilized by the Water and Sewer Supervisor and needs to be capable of emergency response. The current truck is small for the current requirements. The replacement we are currently planning would be a small hybrid SUV. This will continue the Village's desire to improve our environmental impact.		(\$500.00)	The hybrid technology of this vehicle will improve the unit's fuel economy.

Description	2010 Budget	Cost Control Center	Account
Riding Mower (Replace #476)	\$10,000	6110	13-43
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This mower, used by Water Treatment for maintenance of their property, will require extensive engine repairs. These repairs exceed the current value of this mower.		None	None

Description	2010 Budget	Cost Control Center	Account
2-1/2 Ton Dump (Replace #155)	\$130,000	6110	13-42
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The 2-1/2 ton dump #155 will be 10 years old and scheduled for replacement. This unit is no longer dependable for snow removal and down time has been increasing. We will continue to use this unit for an additional 2 to 4 years for non-critical usage.		None	None

Description	2010 Budget	Cost Control Center	Account
Refurbish of Vector Sewer Cleaner	\$60,000	6110	13-43
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The Vector combination sewer cleaner is 11 years old and suffering excessive corrosion to the debris body. Replacement of this unit would be \$330,000. We feel by refurbishing the unit we can utilize it for an additional 4 years.		None	None

Table II
Village Of Hanover Park
2010 Capital Improvement Program by Fund

31-Mar-09

Fund	CCC	Account	Description	FY '10 Cost
010				
		13-22	Lake Street Streetscape - Final Costs	\$160,000
		13-22	New Streetlights (5)	\$22,500
		13-22	NGPL Bike Path Construction	\$530,248
				\$712,748
				14.20%
011				
		13-22	Lake Street Signals, Lighting, & Sidewalk	\$512,435
		13-22	Street Resurfacing Program	\$600,000
				\$1,112,435
				22.16%
031				
	0410	13-11	Land Acquisition	\$600,000
	0470	13-31	Computer Hardware/Software - Form #6	\$127,900
	0470	13-31	ERP Computer System	\$625,000
	0550	13-32	Office Furniture Replacement Program	\$25,000
	0620	13-22	Creek Bank Repairs	\$15,000
	0620	13-43	Portable Speed Bumps (2)	\$10,000
	0620	13-43	Salt Brine Making Equipment	\$22,500
	0630	13-22	Parkway Tree Renewal Program	\$10,000
	0640	13-21	Roof Maintenance	\$15,000
	0640	13-43	Municipal Building Antenna Improvement	\$50,000
	0660	13-22	Cinema Drive West Storm Sewer	\$25,000
	0660	13-22	Grand Duell Drainage Swale	\$20,000
	0660	13-22	Schick/County Farm Roads Arterial Fence	\$70,000
	0720	13-21	South Station Exhaust System	\$41,572
	0720	13-43	Firefighting Protective Gear (6)	\$15,810
	0720	13-43	Stryker Power-Pro XT Ambulance Cot	\$11,065
	0920	13-22	Unified Comprehensive Plan & Zoning Code	\$130,000
				\$1,813,847
				36.12%
050				
	5020	13-43	Water Vulnerability Security Improvements	\$30,000

Table II
Village Of Hanover Park
2010 Capital Improvement Program by Fund

31-Mar-09

Fund	CCC	Account	Description	FY '10 Cost
	5030	13-72	Water Main Replacement	\$500,000
	5050	13-61	Digester Steel Wall Recoating	\$90,000
	5060	13-62	Sanitary Sewer Backup Prevention Program	\$60,000
	5060	13-62	Sanitary Sewer Manholes (3)	\$15,000
	5060	13-62	Sewer Rehabilitation - Cook County	\$80,000
				\$775,000
				15.44%
051		13-22	Resurface South Parking Lot (East Half)	\$135,000
				\$135,000
				2.69%
061	0820	13-41	Compact Van (Replace #185)	\$28,000
	0820	13-41	Police Squad (Replace #164)	\$30,000
	0820	13-41	Police Squad (Replace #166)	\$30,000
	0820	13-41	Police Squad (Replace #167)	\$30,000
	0820	13-41	Police Squad (Replace #169)	\$30,000
	0870	13-41	Compact Hybrid Sedan (New #218)	\$21,000
	0930	13-41	Compact Sedan (Replace #202)	\$25,000
	5030	13-42	1 Ton Dump (Replace #113)	\$45,000
	5040	13-42	3/4 Ton Pickup Truck (Replace #127)	\$33,000
	5050	13-43	Riding Mower (Replace #476)	\$10,000
	5060	13-42	2 1/2 Ton Dump (Replace #155)	\$130,000
	5060	13-43	Refurbish Vactor Sewer Cleaner (#154)	\$60,000
				\$472,000
				9.40%
			Grand Total:	\$5,021,030

Table III
Village Of Hanover Park
2010 Capital Improvement Program by Category

31-Mar-09

Fund	CCC	Account	Description	FY '10 Cost
Land				
031	0410	13-11	Land Acquisition	\$600,000
				\$600,000
				11.95%
Buildings				
031	0640	13-21	Roof Maintenance	\$15,000
031	0640	13-43	Municipal Building Antenna Improvement	\$50,000
031	0720	13-21	South Station Exhaust System	\$41,572
				\$106,572
				2.12%
Improvements Other than Buildings				
010		13-22	Lake Street Streetscape - Final Costs	\$160,000
010		13-22	New Streetlights (5)	\$22,500
010		13-22	NGPL Bike Path Construction	\$530,248
011		13-22	Lake Street Signals, Lighting, & Sidewalk	\$512,435
011		13-22	Street Resurfacing Program	\$600,000
031	0620	13-22	Creek Bank Repairs	\$15,000
031	0630	13-22	Parkway Tree Renewal Program	\$10,000
031	0660	13-22	Cinema Drive West Storm Sewer	\$25,000
031	0660	13-22	Grand Duell Drainage Swale	\$20,000
031	0660	13-22	Schick/County Farm Roads Arterial Fence	\$70,000
031	0920	13-22	Unified Comprehensive Plan & Zoning Code	\$130,000
051		13-22	Resurface South Parking Lot (East Half)	\$135,000
				\$2,230,183
				44.42%
Machinery & Equipment				
031	0470	13-31	Computer Hardware/Software - Form #6	\$127,900
031	0470	13-31	ERP Computer System	\$625,000
031	0550	13-32	Office Furniture Replacement Program	\$25,000
031	0620	13-43	Portable Speed Bumps (2)	\$10,000
031	0620	13-43	Salt Brine Making Equipment	\$22,500
031	0720	13-43	Firefighting Protective Gear (6)	\$15,810
031	0720	13-43	Stryker Power-Pro XT Ambulance Cot	\$11,065

Table III
Village Of Hanover Park
2010 Capital Improvement Program by Category

31-Mar-09

Fund	CCC	Account	Description	FY '10 Cost
050	5020	13-43	Water Vulnerability Security Improvements	\$30,000
061	5050	13-43	Riding Mower (Replace #476)	\$10,000
				\$877,275
				17.47%
Vehicles				
061	0820	13-41	Compact Van (Replace #185)	\$28,000
061	0820	13-41	Police Squad (Replace #164)	\$30,000
061	0820	13-41	Police Squad (Replace #166)	\$30,000
061	0820	13-41	Police Squad (Replace #167)	\$30,000
061	0820	13-41	Police Squad (Replace #169)	\$30,000
061	0870	13-41	Compact Hybrid Sedan (New #218)	\$21,000
061	0930	13-41	Compact Sedan (Replace #202)	\$25,000
061	5030	13-42	1 Ton Dump (Replace #113)	\$45,000
061	5040	13-42	3/4 Ton Pickup Truck (Replace #127)	\$33,000
061	5060	13-42	2 1/2 Ton Dump (Replace #155)	\$130,000
061	5060	13-43	Refurbish Vactor Sewer Cleaner (#154)	\$60,000
				\$462,000
				9.20%
Water and Sewer Improvements				
050	5030	13-72	Water Main Replacement	\$500,000
050	5050	13-61	Digester Steel Wall Recoating	\$90,000
050	5060	13-62	Sanitary Sewer Backup Prevention Program	\$60,000
050	5060	13-62	Sanitary Sewer Manholes (3)	\$15,000
050	5060	13-62	Sewer Rehabilitation - Cook County	\$80,000
				\$745,000
				14.84%
Grand Total :				\$5,021,030

**Table IV
Village Of Hanover Park**

31-Mar-09

2010 - 2014 Capital Improvement Program by Fund

Fund	CCC	Account	Category	Description	2010	2011	2012	2013	2014
010									
		13-22	163	Lake Street Streetscape - Final Costs	\$160,000				
		13-22	163	New Streetlights (5)	\$22,500		\$25,000		\$25,000
		13-22	163	NGPL Bike Path Construction	\$530,248				
		13-22	163	Riley Road/Mill Street			\$500,000		
					\$712,748		\$525,000		\$25,000
					14.2%		4.2%		0.9%
011									
		13-22	163	Concrete Street Reconstruction		\$600,000		\$500,000	
		13-22	163	Lake Street Signals, Lighting, & Sidewalk	\$512,435				
		13-22	163	Street Resurfacing Program	\$600,000	\$700,000	\$700,000	\$700,000	\$700,000
					\$1,112,435	\$1,300,000	\$700,000	\$1,200,000	\$700,000
					22.2%	5.4%	5.6%	24.2%	24.7%
031									
	0410	13-11	161	Land Acquisition	\$600,000	\$400,000	\$300,000	\$300,000	
	0440	13-31	164	Human Resource Information System		\$45,000			
	0470	13-31	164	Computer Hardware/Software - Form #6	\$127,900	\$25,500	\$25,500	\$25,500	\$25,500
	0470	13-31	164	ERP Computer System	\$625,000	\$125,000	\$65,000	\$65,000	\$65,000
	0470	13-31	164	Mapping/GIS System			\$50,000		
	0470	13-31	164	Microsoft Office 2007 Upgrade (60)		\$22,500			\$40,500
	0470	13-31	164	Network Infrastructure Security Upgrades			\$20,000		\$20,000
	0470	13-31	164	Personal Computer Upgrades (30)		\$40,000	\$40,000	\$40,000	\$40,000
	0470	13-31	164	Redundant High Speed Internet T-1 Lines		\$10,000	\$10,000	\$10,000	\$10,000
	0470	13-31	164	Web Site Development		\$10,000	\$10,000	\$10,000	\$10,000
	0550	13-32	164	Office Furniture Replacement Program	\$25,000	\$125,000	\$125,000	\$125,000	
	0620	13-22	163	Box Culvert Cleaning			\$500,000		
	0620	13-22	163	Creek Bank Repairs	\$15,000	\$200,000	\$200,000		
	0620	13-22	163	Enclose Dartmouth Creek		\$700,000			
	0620	13-22	163	Morton Pond Excavation/Aerators			\$175,000		
	0620	13-43	164	Portable Speed Bumps (2)	\$10,000				
	0620	13-43	164	Salt Brine Making Equipment	\$22,500				
	0630	13-22	163	Lake Street Banner Program			\$10,000		
	0630	13-22	163	Ontarioville Street Scape Plan		\$25,000			
	0630	13-22	163	Parkway Tree Hazard Assessment		\$12,000	\$12,000		
	0630	13-22	163	Parkway Tree Renewal Program	\$10,000	\$15,000	\$20,000	\$20,000	\$20,000
	0630	13-22	163	Village Banner Program		\$10,000			
	0630	13-22	164	Lake Street Holiday Decorations		\$15,000			
	0640	13-21	162	Card Reader Security System-PW Facility		\$50,000	\$25,000	\$25,000	\$25,000
	0640	13-21	162	Fleet Services Air Conditioning Replacement		\$145,000			

**Table IV
Village Of Hanover Park**

31-Mar-09

2010 - 2014 Capital Improvement Program by Fund

Fund	CCC	Account	Category	Description	2010	2011	2012	2013	2014
0640	13-21	162	162	IT Department Air Conditioning Replacement		\$20,000			
0640	13-21	162	162	Municipal Building Boiler Replacement		\$100,000			
0640	13-21	162	162	Municipal Building Elevator Upgrades		\$175,000			
0640	13-21	162	162	Municipal Building Roof Tops			\$300,000		
0640	13-21	162	162	Recarpet Village Hall		\$30,000	\$25,000	\$25,000	\$25,000
0640	13-21	162	162	Replace Doors - Public Works		\$12,000			
0640	13-21	162	162	Replace PW Overhead Garage Doors (5)		\$18,000	\$16,000	\$16,000	\$16,000
0640	13-21	162	162	Resurface Butler Building Floor		\$35,000			
0640	13-21	162	162	Resurface Public Works Floors		\$53,000	\$47,000		
0640	13-21	162	162	Roof Maintenance	\$15,000	\$12,000	\$12,000	\$12,000	\$12,000
0640	13-22	163	163	Public Works Fencing			\$40,000		
0640	13-22	163	163	Triangle Park Electric Line		\$40,000			
0640	13-43	162	162	Municipal Building Antenna Improvement	\$50,000				
0650	13-43	164	164	Vehicle Drive Cam System		\$12,000			
0660	13-22	163	163	Arterial Fence Program		\$75,000	\$75,000	\$75,000	\$80,000
0660	13-22	163	163	Bikepath Construction		\$200,000			
0660	13-22	163	163	Cinema Drive West Storm Sewer	\$25,000				
0660	13-22	163	163	Grand Duell Drainage Swale	\$20,000				
0660	13-22	163	163	Schick/County Farm Roads Arterial Fence	\$70,000				
0720	13-21	162	162	South Fire Station Improvement		\$60,000			
0720	13-21	162	162	South Station Bathroom Remodel		\$40,000			
0720	13-21	162	162	South Station Exhaust System	\$41,572				
0720	13-42	165	165	Fire Scene Rehabilitation Vehicle			\$20,000		
0720	13-43	164	164	700 MHz Radio System		\$160,000			
0720	13-43	164	164	Carbon Monoxide Blood Monitors (6)					\$30,000
0720	13-43	164	164	Firefighting Protective Gear (6)	\$15,810	\$18,000	\$20,000	\$22,000	
0720	13-43	164	164	Heart Monitor		\$26,875			
0720	13-43	164	164	LIFEPAK 1000 Biphasic AED		\$11,480			
0720	13-43	164	164	Stryker Power-Pro XT Ambulance Cot	\$11,065	\$11,065			
0820	13-43	164	164	DuComm Digital Radios (71)		\$369,200			
0820	13-43	164	164	Protective Vests (28)		\$20,000			
0920	13-22	163	163	Unified Comprehensive Plan & Zoning Code	\$130,000				
					\$1,813,847	\$3,473,620	\$2,142,500	\$770,500	\$419,000
					36.1%	14.6%	17.0%	15.5%	14.8%
039									
0640	13-21	162	162	New Police Building/Village Hall Renovation		\$15,000,000	\$6,000,000	\$200,000	
						\$15,000,000	\$6,000,000	\$200,000	
						62.8%	47.6%	4.0%	

**Table IV
Village Of Hanover Park**

31-Mar-09

2010 - 2014 Capital Improvement Program by Fund

Fund	CCC	Account	Category	Description	2010	2011	2012	2013	2014
050									
		5020	13-21	162 Well #4 Building Improvement		\$100,000			
		5020	13-22	163 Schick Road Pump Station Fence Replacement		\$50,000			
		5020	13-43	164 SCADA System Radio Upgrade		\$40,000			
		5020	13-43	164 Water Vulnerability Security Improvements	\$30,000	\$20,000	\$30,000		
		5020	13-43	168 Schick Road Pump Station Electric Upgrade			\$270,000		
		5020	13-71	168 Morton Elevated Tank Rehabilitation			\$240,000		
		5020	13-71	168 Well #4 North Tank Rehabilitation					\$80,000
		5020	13-71	168 Well #4 South Tank Rehabilitation			\$80,000		
		5020	13-71	168 Well #5 Tank Rehabilitation				\$80,000	
		5020	13-73	168 Well #3 Well Rehab/Pump Replacement			\$239,000		
		5020	13-73	168 Well #4 Pump Rehabilitation					\$170,000
		5030	13-72	168 County Farm Road Water Main Extension		\$125,000			
		5030	13-72	168 Village Wide Leak Detection				\$225,000	
		5030	13-72	168 Water Main Replacement	\$500,000	\$540,000	\$540,000	\$540,000	\$540,000
		5040	13-43	164 R-900 Replacement Batteries			\$150,000		
		5050	13-21	162 Card Reader Security System - STP		\$40,000			
		5050	13-21	162 STP #1 Sprinkler System			\$20,000		
		5050	13-22	163 STP Driveway Overlay				\$80,000	
		5050	13-43	164 SCADA System Radio Upgrade		\$40,000			
		5050	13-61	168 Bayside Lift Station Bar Rack Retrofit		\$30,000			
		5050	13-61	168 Digester Steel Wall Recoating	\$90,000				
		5050	13-61	168 Kingsbury Lift Station Replacement			\$350,000		
		5050	13-61	168 Plum Tree Pump Replacement			\$15,000		
		5050	13-61	168 Rebuild Clarifier Drive					\$20,000
		5050	13-61	168 Rebuild Cutter Assembly		\$20,000			
		5050	13-61	168 Return Sludge Replacement					\$30,000
		5050	13-61	168 Turnberry Lift Station Pump		\$15,000			
		5050	13-61	168 Westview Lift Station Pump Replacement				\$10,000	
		5060	13-62	168 Sanitary Sewer Backup Prevention Program	\$60,000	\$60,000	\$50,000	\$40,000	\$40,000
		5060	13-62	168 Sanitary Sewer Inflow/Infiltration Study			\$100,000	\$100,000	
		5060	13-62	168 Sanitary Sewer Manholes (3)	\$15,000				
		5060	13-62	168 Sewer Rehabilitation - Cook County	\$80,000	\$120,000	\$150,000	\$150,000	\$150,000
					\$775,000	\$1,200,000	\$2,234,000	\$1,225,000	\$1,030,000
					15.4%	5.0%	17.7%	24.7%	36.4%
051									
			13-21	162 Commuter Station Re-Roof		\$25,000			
			13-22	163 Landscaping Around Platform					\$50,000
			13-22	163 Resurface North Middle Parking Lot				\$105,000	
			13-22	163 Resurface South Parking Lot (East Half)	\$135,000				

**Table IV
Village Of Hanover Park**

31-Mar-09

2010 - 2014 Capital Improvement Program by Fund

Fund	CCC	Account	Category	Description	2010	2011	2012	2013	2014
		13-22	163	Resurface South Parking Lot (West Half)		\$145,000			
		13-22	163	Resurface Southeast Parking Lot			\$70,000		
		13-22	163	Train Station Platform Lighting Improvement			\$100,000		
		13-43	164	New Parking Meters (6)		\$77,600			
					\$135,000	\$247,600	\$170,000	\$105,000	\$50,000
					2.7%	1.0%	1.3%	2.1%	1.8%
061									
		0620	13-42	165	1 1/2 Ton Dump (Replace #10)			\$70,000	
		0620	13-42	165	1 Ton Dump (Replace #9)		\$46,500		
		0620	13-42	165	1 Ton Stakebed (Replace #12)		\$41,500		
		0620	13-42	165	2 1/2 Ton Dump (Replace #18)			\$135,000	
		0620	13-42	165	2 1/2 Ton Dump (Replace #19)		\$134,000		
		0620	13-42	165	3/4 Ton Pickup Truck (Replace #5)			\$40,200	
		0620	13-42	165	3/4 Ton Pickup Truck (Replace #6)		\$36,000		
		0620	13-42	165	Five Ton Dump (Replace #22)				\$148,000
		0620	13-43	164	Air Compressor (Replace #433)		\$37,500		
		0620	13-43	164	Arrow/Message Board (New #631)		\$14,500		
		0620	13-43	164	Backhoe/Loader (Replace #429)		\$106,500		
		0620	13-43	164	Backhoe/Loader (Replace #430)				\$178,000
		0620	13-43	164	Collision Barrier (New #441)		\$21,000		
		0620	13-43	164	Concrete Saw (Replace #438)		\$11,000		
		0620	13-43	164	Forklift (Replace #434)		\$23,000		
		0620	13-43	164	Street Sweeper (Replace #426)		\$175,000		
		0630	13-42	165	1 1/2 Ton Dump (Replace #66)		\$70,000		
		0630	13-42	165	Pickup Truck (New #68)		\$35,000		
		0630	13-42	165	Utility Truck (Replace #65)		\$41,500		
		0630	13-43	164	Brush Chipper (Replace # 688)		\$44,000		
		0630	13-43	164	Brush Chipper (Replace #675)		\$44,000		
		0630	13-43	164	Mowing Tractor (Replace #470)		\$54,000		
		0630	13-43	164	Mowing Tractor (Replace #471)		\$30,000		
		0630	13-43	164	Riding Mower (Replace #472)		\$12,700		
		0630	13-43	164	Riding Mower (Replace #478)		\$11,300		
		0630	13-43	164	Riding Mower/Snow Blower (Rep #475)		\$18,500		
		0640	13-42	165	1 Ton Van (Replace #97)		\$27,000		
		0640	13-42	165	Compact Van (Replace #96)		\$31,000		
		0640	13-43	164	Aerial Platform (Replace #496)		\$21,000		
		0640	13-43	164	Floor Scrubber (Replace #497)		\$14,600		
		0640	13-43	164	P.W. Generator (Replace #498)		\$47,800		
		0640	13-43	164	Village Hall Generator (Replace #499)		\$43,800		
		0660	13-42	165	Pickup Truck (Replace #55)			\$27,500	

**Table IV
Village Of Hanover Park**

31-Mar-09

2010 - 2014 Capital Improvement Program by Fund

Fund	CCC	Account	Category	Description	2010	2011	2012	2013	2014
	0660	13-42	165	Utility Truck (Replace #58)		\$28,500			
	0720	13-42	164	Fire Pumper Truck (Replace #364)		\$440,000			
	0720	13-42	164	Rescue Squad (Replace #370)				\$600,000	
	0720	13-42	165	Ambulance (Replace #382)				\$170,000	
	0720	13-42	165	Ambulance (Replace #383)		\$165,000			
	0720	13-42	165	Fire Chief Vehicle (Replace #350)		\$48,500			
	0720	13-42	165	Fire Command Vehicle (Replace #306)			\$44,000		
	0820	13-41	165	3/4 Ton Tahoe (Replace #163)				\$44,000	
	0820	13-41	165	Compact Van (Replace #185)	\$28,000				
	0820	13-41	165	Compact Van (Replace #188)			\$31,600		
	0820	13-41	165	Police Squad (Replace #161)		\$31,000			\$35,000
	0820	13-41	165	Police Squad (Replace #162)		\$31,000			\$35,000
	0820	13-41	165	Police Squad (Replace #164)	\$30,000			\$33,000	
	0820	13-41	165	Police Squad (Replace #165)		\$31,000			\$35,000
	0820	13-41	165	Police Squad (Replace #166)	\$30,000			\$33,000	
	0820	13-41	165	Police Squad (Replace #167)	\$30,000			\$33,000	
	0820	13-41	165	Police Squad (Replace #168)			\$32,000		
	0820	13-41	165	Police Squad (Replace #169)	\$30,000			\$33,000	
	0820	13-41	165	Police Squad (Replace #171)			\$32,000		
	0820	13-41	165	Police Squad (Replace #172)		\$31,000			\$35,000
	0820	13-41	165	Police Squad (Replace #173)		\$31,000			\$35,000
	0820	13-41	165	Police Squad (Replace #174)		\$31,000			\$35,000
	0820	13-41	165	Police Squad (Replace #176)		\$31,000			\$35,000
	0820	13-41	165	Squad (Replace #175) Canine Unit		\$31,000			\$35,000
	0820	13-42	165	Police Squad (Replace #170)			\$32,000		
	0830	13-41	165	Mid-Size Sedan (Replace #178)		\$24,600			
	0830	13-41	165	Mid-Size Sedan (Replace #179)			\$26,800		
	0850	13-41	165	Compact Van (Replace #187)		\$29,000			
	0870	13-41	165	Compact Hybrid Sedan (New #218)	\$21,000				
	0930	13-41	165	Compact Sedan (Replace #202)	\$25,000				
	0930	13-41	165	Compact Sedan (Replace #220)		\$20,000			
	0930	13-42	165	Compact Pickup (Replace #221)			\$22,000		
	5020	13-42	165	3/4 Ton Pickup Truck (Replace #106)		\$35,000			
	5020	13-42	165	Compact Pickup Truck (Replace #104)		\$20,500			
	5030	13-42	165	1 Ton Dump (Replace #113)	\$45,000				
	5030	13-42	165	2 1/2 Ton Dump (Replace #112)			\$129,000		
	5030	13-42	165	Main Break Truck (Replace #111)		\$90,000			
	5030	13-42	165	Utility Truck (Replace #114)			\$42,000		
	5030	13-43	164	Backhoe/Loader (Replace #514)		\$107,000			
	5040	13-42	165	3/4 Ton Pickup Truck (Replace #127)	\$33,000				

**Table IV
Village Of Hanover Park**

31-Mar-09

2010 - 2014 Capital Improvement Program by Fund

Fund	CCC	Account	Category	Description	2010	2011	2012	2013	2014
5040	13-42	165		Compact Pickup Truck (Replace #124)		\$20,500			
5050	13-42	165		3/4 Ton Pickup Truck (Replace #130)		\$35,000			
5050	13-42	165		Utility Truck (Replace #134)			\$30,000		
5050	13-43	164		6" Gorman-Rupp Pump (Rep #546)		\$23,000			
5050	13-43	164		Main Generator (Replace #536)			\$350,000		
5050	13-43	164		Portable Generator Replace #538)		\$41,000			
5050	13-43	164		Riding Mower (Replace #476)	\$10,000				
5060	13-42	165		1 Ton Dump (Replace #150)		\$54,000			
5060	13-42	165		2 1/2 Ton Dump (Replace #155)	\$130,000				
5060	13-42	165		Combination Sewer Cleaner (Replace #151)				\$310,000	
5060	13-43	164		Compact Sewer Jetter (Replace #556)		\$24,200			
5060	13-43	165		Refurbish Vactor Sewer Cleaner (#154)	\$60,000				
					\$472,000	\$2,646,500	\$839,100	\$1,461,000	\$606,000
					9.4%	11.1%	6.7%	29.4%	21.4%
				Grand Total :	\$5,021,030	\$23,867,720	\$12,610,600	\$4,961,500	\$2,830,000
				Five Year Total :	\$49,290,850				

**Table V
Village Of Hanover Park**

2010 - 2014 Capital Improvement Program by Category

31-Mar-09

Category	Fund	CCC	Account	Description	2010	2011	2012	2013	2014
Land									
	031	0410	13-11	Land Acquisition	\$600,000	\$400,000	\$300,000	\$300,000	
					\$600,000	\$400,000	\$300,000	\$300,000	
					11.95%	1.68%	2.38%	6.05%	
Buildings									
	031	0640	13-21	Card Reader Security System-PW Facility		\$50,000	\$25,000	\$25,000	\$25,000
	031	0640	13-21	Fleet Services Air Conditioning Replacement		\$145,000			
	031	0640	13-21	IT Department Air Conditioning Replacement		\$20,000			
	031	0640	13-21	Municipal Building Boiler Replacement		\$100,000			
	031	0640	13-21	Municipal Building Elevator Upgrades		\$175,000			
	031	0640	13-21	Municipal Building Roof Tops			\$300,000		
	031	0640	13-21	Recarpet Village Hall		\$30,000	\$25,000	\$25,000	\$25,000
	031	0640	13-21	Replace Doors - Public Works		\$12,000			
	031	0640	13-21	Replace PW Overhead Garage Doors (5)		\$18,000	\$16,000	\$16,000	\$16,000
	031	0640	13-21	Resurface Butler Building Floor		\$35,000			
	031	0640	13-21	Resurface Public Works Floors		\$53,000	\$47,000		
	031	0640	13-21	Roof Maintenance	\$15,000	\$12,000	\$12,000	\$12,000	\$12,000
	031	0640	13-43	Municipal Building Antenna Improvement	\$50,000				
	031	0720	13-21	South Fire Station Improvement		\$60,000			
	031	0720	13-21	South Station Bathroom Remodel		\$40,000			
	031	0720	13-21	South Station Exhaust System	\$41,572				
	039	0640	13-21	New Police Building/Village Hall Renovation		\$15,000,000	\$6,000,000	\$200,000	
	050	5020	13-21	Well #4 Building Improvement		\$100,000			
	050	5050	13-21	Card Reader Security System - STP		\$40,000			
	050	5050	13-21	STP #1 Sprinkler System			\$20,000		
	051		13-21	Commuter Station Re-Roof		\$25,000			
					\$106,572	\$15,915,000	\$6,445,000	\$278,000	\$78,000
					2.12%	66.68%	51.11%	5.60%	2.76%
Improvements Other than Buildings									
	010		13-22	Lake Street Streetscape - Final Costs	\$160,000				
	010		13-22	New Streetlights (5)	\$22,500		\$25,000		\$25,000
	010		13-22	NGPL Bike Path Construction	\$530,248				
	010		13-22	Riley Road/Mill Street			\$500,000		
	011		13-22	Concrete Street Reconstruction		\$600,000		\$500,000	
	011		13-22	Lake Street Signals, Lighting, & Sidewalk	\$512,435				
	011		13-22	Street Resurfacing Program	\$600,000	\$700,000	\$700,000	\$700,000	\$700,000
	031	0620	13-22	Box Culvert Cleaning			\$500,000		
	031	0620	13-22	Creek Bank Repairs	\$15,000	\$200,000	\$200,000		

**Table V
Village Of Hanover Park**

2010 - 2014 Capital Improvement Program by Category

31-Mar-09

Category	Fund	CCC	Account	Description	2010	2011	2012	2013	2014
031	0620	13-22		Enclose Dartmouth Creek		\$700,000			
031	0620	13-22		Morton Pond Excavation/Aerators			\$175,000		
031	0630	13-22		Lake Street Banner Program			\$10,000		
031	0630	13-22		Ontarioville Street Scape Plan		\$25,000			
031	0630	13-22		Parkway Tree Hazard Assessment		\$12,000	\$12,000		
031	0630	13-22		Parkway Tree Renewal Program	\$10,000	\$15,000	\$20,000	\$20,000	\$20,000
031	0630	13-22		Village Banner Program		\$10,000			
031	0640	13-22		Public Works Fencing			\$40,000		
031	0640	13-22		Triangle Park Electric Line		\$40,000			
031	0660	13-22		Arterial Fence Program		\$75,000	\$75,000	\$75,000	\$80,000
031	0660	13-22		Bikepath Construction		\$200,000			
031	0660	13-22		Cinema Drive West Storm Sewer	\$25,000				
031	0660	13-22		Grand Duell Drainage Swale	\$20,000				
031	0660	13-22		Schick/County Farm Roads Arterial Fence	\$70,000				
031	0920	13-22		Unified Comprehensive Plan & Zoning Code	\$130,000				
050	5020	13-22		Schick Road Pump Station Fence Replacement		\$50,000			
050	5050	13-22		STP Driveway Overlay				\$80,000	
051		13-22		Landscaping Around Platform					\$50,000
051		13-22		Resurface North Middle Parking Lot				\$105,000	
051		13-22		Resurface South Parking Lot (East Half)	\$135,000				
051		13-22		Resurface South Parking Lot (West Half)		\$145,000			
051		13-22		Resurface Southeast Parking Lot			\$70,000		
051		13-22		Train Station Platform Lighting Improvement			\$100,000		
					\$2,230,183	\$2,772,000	\$2,427,000	\$1,480,000	\$875,000
					44.42%	11.61%	19.25%	29.83%	30.92%

Machinery & Equipment

031	0440	13-31		Human Resource Information System		\$45,000			
031	0470	13-31		Computer Hardware/Software - Form #6	\$127,900	\$25,500	\$25,500	\$25,500	\$25,500
031	0470	13-31		ERP Computer System	\$625,000	\$125,000	\$65,000	\$65,000	\$65,000
031	0470	13-31		Mapping/GIS System			\$50,000		
031	0470	13-31		Microsoft Office 2007 Upgrade (60)		\$22,500			\$40,500
031	0470	13-31		Network Infrastructure Security Upgrades			\$20,000		\$20,000
031	0470	13-31		Personal Computer Upgrades (30)		\$40,000	\$40,000	\$40,000	\$40,000
031	0470	13-31		Redundant High Speed Internet T-1 Lines		\$10,000	\$10,000	\$10,000	\$10,000
031	0470	13-31		Web Site Development		\$10,000	\$10,000	\$10,000	\$10,000
031	0550	13-32		Office Furniture Replacement Program	\$25,000	\$125,000	\$125,000	\$125,000	
031	0620	13-43		Portable Speed Bumps (2)	\$10,000				
031	0620	13-43		Salt Brine Making Equipment	\$22,500				
031	0630	13-22		Lake Street Holiday Decorations		\$15,000			

**Table V
Village Of Hanover Park**

2010 - 2014 Capital Improvement Program by Category

31-Mar-09

Category	Fund	CCC	Account	Description	2010	2011	2012	2013	2014
031	0650	13-43		Vehicle Drive Cam System		\$12,000			
031	0720	13-43		700 MHz Radio System		\$160,000			
031	0720	13-43		Carbon Monoxide Blood Monitors (6)					\$30,000
031	0720	13-43		Firefighting Protective Gear (6)	\$15,810	\$18,000	\$20,000	\$22,000	
031	0720	13-43		Heart Monitor		\$26,875			
031	0720	13-43		LIFEPAK 1000 Biphasic AED		\$11,480			
031	0720	13-43		Stryker Power-Pro XT Ambulance Cot	\$11,065	\$11,065			
031	0820	13-43		DuComm Digital Radios (71)		\$369,200			
031	0820	13-43		Protective Vests (28)		\$20,000			
050	5020	13-43		SCADA System Radio Upgrade		\$40,000			
050	5020	13-43		Water Vulnerability Security Improvements	\$30,000	\$20,000	\$30,000		
050	5040	13-43		R-900 Replacement Batteries			\$150,000		
050	5050	13-43		SCADA System Radio Upgrade		\$40,000			
051		13-43		New Parking Meters (6)		\$77,600			
061	0620	13-43		Air Compressor (Replace #433)		\$37,500			
061	0620	13-43		Arrow/Message Board (New #631)		\$14,500			
061	0620	13-43		Backhoe/Loader (Replace #429)		\$106,500			
061	0620	13-43		Backhoe/Loader (Replace #430)					\$178,000
061	0620	13-43		Collision Barrier (New #441)		\$21,000			
061	0620	13-43		Concrete Saw (Replace #438)		\$11,000			
061	0620	13-43		Forklift (Replace #434)		\$23,000			
061	0620	13-43		Street Sweeper (Replace #426)		\$175,000			
061	0630	13-43		Brush Chipper (Replace # 688)		\$44,000			
061	0630	13-43		Brush Chipper (Replace #675)		\$44,000			
061	0630	13-43		Mowing Tractor (Replace #470)		\$54,000			
061	0630	13-43		Mowing Tractor (Replace #471)		\$30,000			
061	0630	13-43		Riding Mower (Replace #472)		\$12,700			
061	0630	13-43		Riding Mower (Replace #478)		\$11,300			
061	0630	13-43		Riding Mower/Snow Blower (Rep #475)		\$18,500			
061	0640	13-43		Aerial Platform (Replace #496)		\$21,000			
061	0640	13-43		Floor Scrubber (Replace #497)		\$14,600			
061	0640	13-43		P.W. Generator (Replace #498)		\$47,800			
061	0640	13-43		Village Hall Generator (Replace #499)		\$43,800			
061	0720	13-42		Fire Pumper Truck (Replace #364)		\$440,000			
061	0720	13-42		Rescue Squad (Replace #370)				\$600,000	
061	5030	13-43		Backhoe/Loader (Replace #514)		\$107,000			
061	5050	13-43		6" Gorman-Rupp Pump (Rep #546)		\$23,000			
061	5050	13-43		Main Generator (Replace #536)			\$350,000		
061	5050	13-43		Portable Generator Replace #538)		\$41,000			
061	5050	13-43		Riding Mower (Replace #476)	\$10,000				
061	5060	13-43		Compact Sewer Jetter (Replace #556)		\$24,200			

**Table V
Village Of Hanover Park**

2010 - 2014 Capital Improvement Program by Category

31-Mar-09

Category	Fund	CCC	Account	Description	2010	2011	2012	2013	2014
					\$877,275	\$2,589,620	\$895,500	\$897,500	\$419,000
					17.47%	10.85%	7.10%	18.09%	14.81%
031	0720	13-42		Fire Scene Rehabilitation Vehicle			\$20,000		
061	0620	13-42		1 1/2 Ton Dump (Replace #10)				\$70,000	
061	0620	13-42		1 Ton Dump (Replace #9)		\$46,500			
061	0620	13-42		1 Ton Stakebed (Replace #12)		\$41,500			
061	0620	13-42		2 1/2 Ton Dump (Replace #18)				\$135,000	
061	0620	13-42		2 1/2 Ton Dump (Replace #19)		\$134,000			
061	0620	13-42		3/4 Ton Pickup Truck (Replace #5)			\$40,200		
061	0620	13-42		3/4 Ton Pickup Truck (Replace #6)		\$36,000			
061	0620	13-42		Five Ton Dump (Replace #22)					\$148,000
061	0630	13-42		1 1/2 Ton Dump (Replace #66)		\$70,000			
061	0630	13-42		Pickup Truck (New #68)		\$35,000			
061	0630	13-42		Utility Truck (Replace #65)		\$41,500			
061	0640	13-42		1 Ton Van (Replace #97)		\$27,000			
061	0640	13-42		Compact Van (Replace #96)		\$31,000			
061	0660	13-42		Pickup Truck (Replace #55)			\$27,500		
061	0660	13-42		Utility Truck (Replace #58)		\$28,500			
061	0720	13-42		Ambulance (Replace #382)				\$170,000	
061	0720	13-42		Ambulance (Replace #383)		\$165,000			
061	0720	13-42		Fire Chief Vehicle (Replace #350)		\$48,500			
061	0720	13-42		Fire Command Vehicle (Replace #306)			\$44,000		
061	0820	13-41		3/4 Ton Tahoe (Replace #163)				\$44,000	
061	0820	13-41		Compact Van (Replace #185)	\$28,000				
061	0820	13-41		Compact Van (Replace #188)			\$31,600		
061	0820	13-41		Police Squad (Replace #161)		\$31,000			\$35,000
061	0820	13-41		Police Squad (Replace #162)		\$31,000			\$35,000
061	0820	13-41		Police Squad (Replace #164)	\$30,000			\$33,000	
061	0820	13-41		Police Squad (Replace #165)		\$31,000			\$35,000
061	0820	13-41		Police Squad (Replace #166)	\$30,000			\$33,000	
061	0820	13-41		Police Squad (Replace #167)	\$30,000			\$33,000	
061	0820	13-41		Police Squad (Replace #168)			\$32,000		
061	0820	13-41		Police Squad (Replace #169)	\$30,000			\$33,000	
061	0820	13-41		Police Squad (Replace #171)			\$32,000		
061	0820	13-41		Police Squad (Replace #172)		\$31,000			\$35,000
061	0820	13-41		Police Squad (Replace #173)		\$31,000			\$35,000
061	0820	13-41		Police Squad (Replace #174)		\$31,000			\$35,000
061	0820	13-41		Police Squad (Replace #176)		\$31,000			\$35,000
061	0820	13-41		Squad (Replace #175) Canine Unit		\$31,000			\$35,000

**Table V
Village Of Hanover Park**

2010 - 2014 Capital Improvement Program by Category

31-Mar-09

Category	Fund	CCC	Account	Description	2010	2011	2012	2013	2014
061	0820	13-42		Police Squad (Replace #170)			\$32,000		
061	0830	13-41		Mid-Size Sedan (Replace #178)		\$24,600			
061	0830	13-41		Mid-Size Sedan (Replace #179)			\$26,800		
061	0850	13-41		Compact Van (Replace #187)		\$29,000			
061	0870	13-41		Compact Hybrid Sedan (New #218)	\$21,000				
061	0930	13-41		Compact Sedan (Replace #202)	\$25,000				
061	0930	13-41		Compact Sedan (Replace #220)		\$20,000			
061	0930	13-42		Compact Pickup (Replace #221)			\$22,000		
061	5020	13-42		3/4 Ton Pickup Truck (Replace #106)		\$35,000			
061	5020	13-42		Compact Pickup Truck (Replace #104)		\$20,500			
061	5030	13-42		1 Ton Dump (Replace #113)	\$45,000				
061	5030	13-42		2 1/2 Ton Dump (Replace #112)			\$129,000		
061	5030	13-42		Main Break Truck (Replace #111)		\$90,000			
061	5030	13-42		Utility Truck (Replace #114)			\$42,000		
061	5040	13-42		3/4 Ton Pickup Truck (Replace #127)	\$33,000				
061	5040	13-42		Compact Pickup Truck (Replace #124)		\$20,500			
061	5050	13-42		3/4 Ton Pickup Truck (Replace #130)		\$35,000			
061	5050	13-42		Utility Truck (Replace #134)			\$30,000		
061	5060	13-42		1 Ton Dump (Replace #150)		\$54,000			
061	5060	13-42		2 1/2 Ton Dump (Replace #155)	\$130,000				
061	5060	13-42		Combination Sewer Cleaner (Replace #151)				\$310,000	
061	5060	13-43		Refurbish Vactor Sewer Cleaner (#154)	\$60,000				
					\$462,000	\$1,281,100	\$509,100	\$861,000	\$428,000
					9.20%	5.37%	4.04%	17.35%	15.12%

Water and Sewer Improvements

050	5020	13-43		Schick Road Pump Station Electric Upgrade			\$270,000		
050	5020	13-71		Morton Elevated Tank Rehabilitation			\$240,000		
050	5020	13-71		Well #4 North Tank Rehabilitation					\$80,000
050	5020	13-71		Well #4 South Tank Rehabilitation			\$80,000		
050	5020	13-71		Well #5 Tank Rehabilitation				\$80,000	
050	5020	13-73		Well #3 Well Rehab/Pump Replacement			\$239,000		
050	5020	13-73		Well #4 Pump Rehabilitation					\$170,000
050	5030	13-72		County Farm Road Water Main Extension		\$125,000			
050	5030	13-72		Village Wide Leak Detection				\$225,000	
050	5030	13-72		Water Main Replacement	\$500,000	\$540,000	\$540,000	\$540,000	\$540,000
050	5050	13-61		Bayside Lift Station Bar Rack Retrofit		\$30,000			
050	5050	13-61		Digester Steel Wall Recoating	\$90,000				
050	5050	13-61		Kingsbury Lift Station Replacement			\$350,000		
050	5050	13-61		Plum Tree Pump Replacement			\$15,000		
050	5050	13-61		Rebuild Clarifier Drive					\$20,000

**Table V
Village Of Hanover Park**

2010 - 2014 Capital Improvement Program by Category

31-Mar-09

Category	Fund	CCC	Account	Description	2010	2011	2012	2013	2014
050	5050	13-61		Rebuild Cutter Assembly		\$20,000			
050	5050	13-61		Return Sludge Replacement					\$30,000
050	5050	13-61		Turnberry Lift Station Pump		\$15,000			
050	5050	13-61		Westview Lift Station Pump Replacement				\$10,000	
050	5060	13-62		Sanitary Sewer Backup Prevention Program	\$60,000	\$60,000	\$50,000	\$40,000	\$40,000
050	5060	13-62		Sanitary Sewer Inflow/Infiltration Study			\$100,000	\$100,000	
050	5060	13-62		Sanitary Sewer Manholes (3)	\$15,000				
050	5060	13-62		Sewer Rehabilitation - Cook County	\$80,000	\$120,000	\$150,000	\$150,000	\$150,000
					\$745,000	\$910,000	\$2,034,000	\$1,145,000	\$1,030,000
					14.84%	3.81%	16.13%	23.08%	36.40%
				Grand Total:	\$5,021,030	\$23,867,720	\$12,610,600	\$4,961,500	\$2,830,000
				Five Year Total:	\$49,290,850				

APPENDIX

This supporting section includes the following:

Appendix

- A Employee History**
- B Three Year Comparison of Budgeted Positions**
- C Schedule of Direct and Overlapping Bonded Debt**
- D Assessed Value and Actual Value of Taxable Property**
- E Direct and Overlapping Property Tax Rates – Cook County**
- F Direct and Overlapping Property Tax Rates – DuPage Count**
- G Property Tax Levies and Collections**
- H Principle Property Taxpayers**
- I Ratios of Outstanding Debt by Type**
- J Ratios of General Bonded Debt Outstanding**
- K Principal Employers**
- L Glossary of Key Terms**

Village of Hanover Park Employee History

APPENDIX A

	<u>FY2001</u>	<u>FY2002</u>	<u>FY2003</u>	<u>FY2004</u>	<u>FY2005</u>	<u>FY2006</u>	<u>FY2007</u>	<u>FY2008</u>	<u>FY2009</u>	<u>FY2010</u>
Police	67.750	67.75	68.75	68.75	68.75	70.75	72.75	73.75	76.75	76.50
Fire	27.000	27.00	27.00	27.00	30.00	30.00	33.00	36.00	36.00	36.00
Public Works	40.250	41.25	41.25	41.25	40.25	40.25	40.25	40.25	40.25	39.35
Community Development	10.000	10.00	10.00	10.00	9.18	9.18	9.18	9.18	9.18	8.18
Finance	7.300	7.30	7.30	7.10	6.10	6.10	6.10	6.10	6.10	6.10
Information Technology	0.000	0.00	0.00	0.00	0.00	0.00	0.00	1.95	1.95	1.95
Water & Sewer	12.345	12.17	12.17	11.87	10.69	10.69	10.69	11.94	11.94	11.39
Commuter Lot	3.000	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	2.90
Other (Administration, Engineering, etc.)	<u>12.355</u>	<u>12.53</u>	<u>12.53</u>	<u>13.03</u>	<u>12.03</u>	<u>12.03</u>	<u>12.03</u>	<u>10.83</u>	<u>10.83</u>	<u>10.63</u>
TOTAL FULL-TIME:	180.00	181.00	182.00	182.00	180.00	182.00	187.00	193.00	196.00	193.00
Added (Full-time Positions):	30	1	1	1	3	2	5	8	3	
Deleted (Full-time Positions):		1	1	1	5			2		3

2001

+F.T. Clerk Typist
 +F.T. Bldg. Maint. Worker I
 +F.T. Human Resource Generalist
 +F.T. (27) Fire Dept. employees

2002

+F.T. Automotive Mechanic

2003

+F.T. Code Enf. Supervisor

2004

-F.T. Admin. Secretary
 (Finance Dept.)
 +F.T. Village Services Rep.

2005

+F.T. (3) FF/Paramedics
 -F.T. Human Resource Asst.
 -F.T. Asst. Dir. Comm. Dev.
 +F.T. Senior Planner
 -F.T. Maintenance Worker
 (Streets Division)
 -F.T. Maintenance Worker
 (Water & Sewer Division)
 -F.T. Admin. Secretary
 (Comm. Dev. Dept.)
 -F.T. Village Services Rep.

2006

+F.T. Sergeant
 +F.T. Records Clerk

2007

+F.T. (3) FF/Paramedics
 +F.T. (2) Police Officers

2008

+F.T. (3) FF/Paramedics
 +F.T. (2) Police Records Clerk
 +F.T. (1) IT Director
 -F.T. (1) CSO Code Enforcement
 +F.T. (1) Maintenance Worker
 -F.T. (1) Equipment Operator
 +F.T. (1) Water Billing Service Representative

2009

+F.T. (2) Police Officers
 +F.T. (2) CSO Code Enforcement
 -F.T. (1) Village Collector

2010

- F.T. (1) IT Manager
 - F.T. (1) Building Maintenance Worker II
 - F.T. (1) Plumbing Inspector

Hanover Park Employees 3-Year Comparison of Budgeted Positions

DEPARTMENT	FY 07/08	FY 08/09	FY 09/10
<u>VILLAGE CLERK</u>			
Deputy Village Clerk	0	1	1
Administrative Secretary	1	0	0
Total full-time employees	1	1	1
<u>VILLAGE ADMINISTRATION</u>			
Village Manager	1	1	1
Assistant Village Manager	1	1	1
Executive Coordinator to the Village Manager	1	1	1
Administrative Secretary	1	1	1
Total full-time employees	4	4	4
<u>LEGAL DEPARTMENT</u>			
Village Attorney	1	1	1
Administrative Secretary	1	1	1
Total full-time employees	2	2	2
<u>HUMAN RESOURCE DEPARTMENT</u>			
Human Resources Director	1	1	1
Payroll & Benefits Specialist	1	1	1
Human Resources Generalist	1	1	1
Total full-time employees	3	3	3
<u>INFORMATION TECHNOLOGY DEPARTMENT</u>			
Chief Information Officer	1	1	1
Application Systems Analyst	0	0	1
Network Systems Administrator	1	1	0
Senior Information Technology Technician	0	0	1
Information Technology Manager	1	1	0
Total full-time employees	3	3	3
<u>FINANCE DEPARTMENT</u>			
Finance Director	1	1	1
Assistant Finance Director	1	1	1
Village Collector	1	0	0
Accountant	1	1	1
Account Technician	2	2	2
Water Billing Services Representative	3	3	3
Village Services Representative	3	3	3
Receptionist	1	1	1
Total full-time employees	13	12	12

Hanover Park Employees 3-Year Comparison of Budgeted Positions

DEPARTMENT	FY 07/08	FY 08/09	FY 09/10
<u>PUBLIC WORKS DEPARTMENT</u>			
Director of Public Works	1	1	1
Fleet Services Manager	1	1	1
Wastewater Treatment Plant Supervisor	1	1	1
Water Supply Supervisor	1	1	1
Building Maintenance Supervisor	1	1	1
Distribution/Meter Supervisor	1	1	1
Forestry Supervisor	1	1	1
Street Supervisor	1	1	1
Mechanic	4	4	4
Wastewater Treatment Plant Operator	4	4	4
Water Supply Operator	2	2	2
Building Maintenance Worker II	2	2	1
Equipment Operator	7	7	7
Maintenance Worker	12	12	12
Building Maintenance Worker I	2	2	2
Groundskeeper	1	1	1
Administrative Secretary	2	2	1
P.T. Janitor II (3)	P.T.	P.T.	P.T.
Seasonal Laborers (+/-8)	P.T.	P.T.	P.T.
Total full-time employees	44	44	42

ENGINEERING DEPARTMENT

Village Engineer	1	1	1
Engineering Technician	2	2	2
Administrative Secretary	0	0	1
Office Systems Coordinator	1	1	0
Total full-time employees	4	4	4

FIRE DEPARTMENT

Fire Chief	1	1	1
Assistant Fire Chief	1	1	1
Battalion Chief	3	3	3
Fire Lieutenant	6	6	6
Firefighter/Paramedic	24	24	24
Administrative Secretary	1	1	1
Paid-on-Call Firefighter/EMT (+/-25)	P.T.	P.T.	P.T.
Total full-time employees	36	36	36

POLICE DEPARTMENT

Police Chief	1	1	1
Deputy Chief	2	2	2
Lieutenant	3	3	3
Sergeant	6	6	6

Hanover Park Employees 3-Year Comparison of Budgeted Positions

DEPARTMENT	FY 07/08	FY 08/09	FY 09/10
Police Officer	40	42	42
Police Social Worker	1	1	1
Court Services Coordinator	1	1	1
Community Service Officer (CSO)--General	4	4	4
CSO--Property Custodian	1	1	1
CSO--Investigations	1	1	1
CSO--Code Enforcement	3	5	5
Code Enforcement Supervisor	1	1	1
Administrative Secretary	1	1	1
Police Records Supervisor	0	1	1
Police Records Clerk	8	7	7
Parking Enforcement Officer	1	1	1
Police Desk Officers (2)	P.T.	P.T.	P.T.
Police Records Aide (8)	P.T.	P.T.	P.T.
School Crossing Guards (7)	P.T.	P.T.	P.T.
Seasonal Appearance Officer (1)	P.T.	P.T.	P.T.
Administrative Secretary (2)	P.T.	P.T.	P.T.
P. T. Parking Enforcement Officer (1)	P.T.	P.T.	P.T.
Total full-time employees	74	78	78

COMMUNITY DEVELOPMENT DEPARTMENT

Community Development Director	1	1	1
Senior Planner	1	1	1
Chief Building Official	1	1	1
Building Inspector/Plan Reviewer	1	1	1
Health Officer/Commercial Code Official	0	0	1
Health Officer	1	1	0
Plumbing Inspector	1	1	0
Building Inspector	0	0	1
Property Maintenance Inspector	1	1	0
Permit Coordinator	1	1	1
Administrative Secretary	1	1	1
P.T. Permit Coordinator (1)	P.T.	P.T.	P.T.
Seasonal Permit Coordinator (1)	P.T.	0	0

Total full-time employees	9	9	8
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VILLAGE-WIDE TOTALS:	=====	=====	=====
NO. OF FULL-TIME EMPLOYEES:	193	196	193
NO. OF PART-TIME EMPLOYEES: (Excluding seasonal & temporary employees)	60	60	49
	=====	=====	=====
GRAND TOTAL ALL EMPLOYEES:	253	256	242

VILLAGE OF HANOVER PARK, ILLINOIS

Schedule of Direct and Overlapping Bonded Debt
April 30, 2008

Governmental Unit	Gross Debt	Percentage to Debt Applicable to Village (1)	Village's Share of Debt
Village of Hanover Park	\$ 11,120,000	100.00%	\$ 11,120,000
School District # 20	8,390,000	37.43%	3,140,377
School District # 54	10,055,000	2.88%	289,584
School District #93	14,695,000	9.48%	1,393,086
High School Disrtict #87	51,640,000	2.18%	1,125,752
High School Disrtict #108	54,810,000	7.50%	4,110,750
High School Disrtict #211	49,690,000	1.79%	889,451
Community School District #46	315,258,828	7.69%	24,243,404
Community College District #502	170,920,000	0.69%	1,179,348
Community College District #509	58,207,604	5.34%	3,108,286
Community College District #512	56,385,000	0.72%	405,972
Total School Districts	<u>790,051,432</u>		<u>39,886,010</u>
Cook County	2,960,875,000	0.18%	5,329,575
DuPage County	228,405,000	1.12%	2,558,136
Cook County Forest Preserve Disrtict	121,270,000	0.18%	218,286
DuPage County Forest Preserve District	222,447,898	1.12%	2,491,416
Metropolitan Water Reclamation Disrtict	1,441,076,915	0.18%	2,593,938
Schaumburg Township	0	2.91%	0
Bartlett Park District	16,225,000	3.68%	597,080
Hanover Park Park Disrtict	813,200	95.17%	773,922
Schaumburg Park Disrtict	29,530,000	1.37%	404,561
Bartlett Public Library District	720,000	0.06%	432
Schaumburg Township Library District	7,620,000	2.96%	225,552
Bloomington Fire Protection Distrit	3,295,000	5.28%	173,976
Village of Hanover Park SSA #2	800,000	100.00%	800,000
Village of Hanover Park TIF #2	3,350,000	100.00%	3,350,000
Total Others	<u>5,036,428,013</u>		<u>19,516,875</u>
Total Overlapping Debt	<u>5,826,479,445</u>		<u>59,402,885</u>
Total Direct and Overlapping Debt	<u>5,837,599,445</u>		<u>70,522,885</u>

Data Source: Cook and DuPage County Clerk's

Note: Overlapping governments are those that coincide, at least in part, with the geographic boundaries of the Village. This schedule estimates the portion of the outstanding debt of those overlapping governments that is borne by the residents and businesses of the Village. Every resident is not responsible for paying the debt of each overlapping government.

- (1) Determined by the ratio of assessed value of property in the Village subject to taxation by the Governmental Unit to the total assessed value of property of the Governmental Unit using the 2005 tax levy year equalized assessed values for Cook County and the 2006 tax levy year equalized assessed values for DuPage County.

VILLAGE OF HANOVER PARK, ILLINOIS

Equalized Assessed Value of Taxable Property - Last Ten Fiscal Years
April 30, 2008

Tax Levy Year	Residential Property	Farm	Commerical Property	Industrial Property	Total	Railroad	Total Assessed Value
1998	\$ 307,115,867	48,832	59,390,208	42,400,130	408,955,037	10,759	408,965,796
1999	315,240,347	54,885	60,022,997	49,613,487	424,931,716	11,870	424,943,586
2000	320,757,674	45,688	59,276,827	51,603,450	431,683,639	12,177	431,695,816
2001	362,342,460	34,323	69,584,892	60,433,256	492,394,931	9,809	492,404,740
2002	394,301,447	32,210	69,579,381	75,191,744	539,104,782	9,989	539,114,771
2003	419,588,106	29,274	68,514,689	73,309,516	561,441,585	7,791	561,449,376
2004	465,976,955	23,693	73,997,708	77,174,413	617,172,769	7,429	617,180,198
2005	499,096,061	23,971	77,236,570	80,121,173	656,477,775	7,429	656,485,204
2006	528,502,161	22,857	73,203,317	86,207,031	687,935,366	11,078	687,946,444
2007	N/A	N/A	N/A	N/A	N/A	N/A	746,188,021

N/A - Currently Not Available

Data Source: Cook and DuPage County Clerk's and Treasurer's Offices

VILLAGE OF HANOVER PARK, ILLINOIS

Direct and Overlapping Property Tax Rates-Cook County
April 30, 2008

	Last Ten Tax Levy Years									
	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007
Village of Hanover Park										
General Corporate rate	0.667	0.732	1.523	1.260	1.241	1.355	1.269	1.191	1.249	1.150
Debt Service Rate	0.167	0.161	0.171	0.140	0.129	0.131	0.168	0.152	0.153	0.136
Total Direct Tax Rate	0.834	0.893	1.694	1.400	1.370	1.486	1.437	1.343	1.402	1.286
Overlapping Rates (1)										
School District #46	6.131	6.002	6.243	5.350	5.080	5.606	4.945	4.746	4.874	4.565
School District #509	0.459	0.434	0.458	0.387	0.367	0.426	0.434	0.421	0.347	0.348
Hanover Park Park District	0.571	0.581	0.600	0.492	0.476	0.534	0.469	0.441	0.471	0.423
Hanover Park Fire Protection	0.612	0.650	-	-	-	-	-	-	-	-
County including Forest Preserve										
District and TB Sanitarium	0.991	0.932	0.901	0.820	0.757	0.693	0.654	0.598	0.562	0.499
Hanover Township	0.251	0.246	0.254	0.225	0.259	0.273	0.242	0.237	0.250	0.224
Metropolitan Water Reclamation District	0.444	0.419	0.415	0.401	0.371	0.361	0.347	0.315	0.284	0.263
Northwest Mosquito Abatement District	0.010	0.010	0.011	0.010	0.009	0.010	0.009	0.009	0.009	0.008
Poplar Creek Library	0.397	0.388	0.406	0.351	0.340	0.355	0.318	0.304	0.310	0.367
Community Mental Health	0.049	0.044	0.045	0.040	0.038	0.040	0.036	0.035	0.037	0.033
Consolidated Elections	-	0.023	-	0.032	-	0.029	-	0.014	-	0.012
Total Direct and Overlapping Tax Rate	10.749	10.622	11.027	9.508	9.067	9.813	8.891	8.463	8.546	8.028

N/A - Currently Not Available

Data Source: Cook County Clerk

Note: Overlapping rates are those of local and county governments that apply to property owners within the Village. Not all overlapping rates apply all Village property owners.

(1) The significant increase in the tax rate in Tax Levy Year 2000 was the result of the acquisition of the Fire District in July 2000.

Direct and Overlapping Property Tax Rates-DuPage County
April 30, 2008

	Last Ten Levy Years									
	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007
Village of Hanover Park:										
General Corporate rate	0.6314	0.6366	1.2314	1.2505	1.2248	1.1861	1.1960	1.1419	1.1635	1.0978
Police Pension										
Debt Service Rate	0.1557	0.1377	0.1222	0.1248	0.1134	0.1027	0.1411	0.1297	0.1262	0.1146
Total Direct Tax Rate	0.7871	0.7743	1.3536	1.3753	1.3382	1.2888	1.3371	1.2716	1.2897	1.2124
Overlapping Rates										
School District #93	3.9251	3.6960	3.6455	3.5791	3.2923	3.0360	3.3667	3.5070	3.6473	3.6473
School District #87	1.9732	1.9402	1.9477	1.8586	1.9144	1.8530	1.7716	1.7200	1.7210	1.6612
Community College #502	0.2027	0.2006	0.1966	0.1930	0.2179	0.2100	0.1968	0.1874	0.1929	0.1888
Hanover Park Park District	0.5198	0.5812	0.4761	0.4700	0.4483	0.4340	0.4267	0.4055	0.4059	0.3801
Hanover Park Fire Protection	0.6007	0.5995	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
County including Forest Preserve										
District and Airport	0.5002	0.4786	0.4569	0.4278	0.3936	0.3650	0.3421	0.3266	0.3199	0.3008
Wayne Township	0.2067	0.1983	0.1938	0.1876	0.1722	0.1570	0.1450	0.1400	0.1370	0.1289
Poplar Creek Library	0.3880	0.3085	0.3614	0.3571	0.3573	0.3040	0.3022	0.3004	0.3131	0.3696
Total Direct and Overlapping Tax Rate	9.1035	8.7772	8.6316	8.4485	8.1342	7.6478	7.8882	7.8585	8.0268	7.8891

Data Source: DuPage County Clerk

Note: Overlapping rates are those of local and county governments that apply to property owners within the Village. Not all overlapping rates apply to all Village property owners.

(1) The significant increase in the tax rate in Tax Levy Year 2000 was the result of the acquisition of the Fire District in July 2000.

VILLAGE OF HANOVER PARK, ILLINOIS

Property Tax Levies and Collections
April 30, 2008

Fiscal Year Ended April 30	Tax Levy Year	Taxes Levied for the Fiscal Year	Collected within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections to Date	
			Amount	Percentage of Levy		Amount	Percentage of Levy
1999	1998	3,324,889	640,545	19.27%	2,652,855	3,293,400	99.05%
2000	1999	3,407,387	659,680	19.36%	2,769,515	3,429,195	100.64%
2001	2000	6,248,890	1,225,076	19.60%	4,961,037	6,186,113	99.00%
2002	2001	6,519,430	1,316,255	20.19%	5,144,649	6,460,904	99.10%
2003	2002	6,698,440	1,462,391	21.83%	5,542,175	7,009,796	104.65%
2004	2003	7,326,595	1,409,463	19.24%	5,876,497	7,336,059	100.13%
2005	2004	7,937,587	1,461,007	18.41%	6,513,435	7,974,442	100.46%
2006	2005	8,113,730	1,597,398	19.69%	6,402,011	7,999,408	98.59%
2007	2006	8,669,475	1,581,476	18.24%	6,984,040	8,565,516	98.80%
2008	2007	8,771,573	1,643,467	18.74%	N/A	1,643,467	18.74%

N/A - Currently Not Available

Data Source: Village Records

Note: Levies for all Special Service Areas have been excluded from this table.

VILLAGE OF HANOVER PARK, ILLINOIS

Principal Property Tax Payers - Current Year and Nine Years Ago
April 30, 2008

Taxpayer	2008			1999		
	Taxable Assessed Value	Rank	Percentage of Total Village Taxable Assessed Value	Taxable Assessed Value	Rank	Percentage of Total Village Taxable Assessed Value
AMB-Turnberry Lakes	\$ 11,682,940	1	1.70%			
Westview Center-Bradley	8,744,818	2	1.27%	\$ 6,172,389	1	1.57%
IDI Services-Turnberry Lakes	7,113,480	3	1.04%	5,718,930	2	1.45%
Menards	6,796,845	4	0.99%			
Fisher Scientific Company	5,694,910	5	0.83%			
IDI Services-Hanover Corp Center	4,611,700	6	0.67%			
Wheaton Bank Trust 1238	4,560,015	7	0.66%			
Northern Builders, Inc.	4,287,570	8	0.62%	2,609,770	9	0.66%
Pebblewood Court	3,844,008	9	0.56%			
Kmart Corporation	3,673,215	10	0.53%	2,934,658	6	0.75%
The Krupp Company				5,122,006	3	1.30%
Fellowes Manufacturing				3,589,090	4	0.91%
Pacini Real Estate				3,368,349	5	0.86%
Circuit City Stores				2,825,810	7	0.72%
GE Capital Realty				2,616,183	8	0.67%
Buckhead Industrial Properties				2,294,620	10	0.58%
	<u>\$ 61,009,501</u>		<u>8.88%</u>	<u>\$ 37,251,805</u>		<u>9.47%</u>

Data Source: Office of the Cook and DuPage County Clerk's

Ratios of Outstanding Debt By Type - Last Ten Fiscal Years
April 30, 2008

Fiscal Year Ended April 30	Governmental Activities			Business-Type Activities		Total Equalized Assessed Value (EAV)	Percentage of EAV	Per Capita (1)
	General Obligation Bonds	Notes Payable	Tax Increment Revenue Bonds	IEPA Loan	Total Primary Government			
1999	7,920,000	-	11,475,000	4,304,117	23,699,117	408,965,796	5.79%	666.10
2000	7,070,000	-	11,050,000	5,096,974	23,216,974	424,943,586	5.46%	652.55
2001	6,280,000	481,300	10,575,000	4,858,161	22,194,461	431,695,496	5.14%	579.82
2002	9,060,000	418,600	10,050,000	4,626,072	24,154,672	492,404,740	4.91%	631.03
2003	8,560,000	197,700	9,250,000	4,387,545	22,395,245	539,114,771	4.15%	585.07
2004	7,710,000	355,269	8,375,000	4,142,401	20,582,670	561,449,376	3.67%	537.72
2005	13,850,000	502,846	7,400,000	3,890,457	25,643,303	617,180,198	4.15%	669.92
2006	12,970,000	369,264	6,325,000	3,631,523	23,295,787	656,485,204	3.55%	608.59
2007	12,060,000	232,021	4,900,000	3,365,405	20,557,426	687,946,444	2.99%	537.06
2008	11,120,000	131,834	3,350,000	3,091,905	17,693,739	746,188,021	2.37%	462.24

Data Source: Village's Records

Note: Details regarding the Village's outstanding debt can be found in the notes to the financial statements.

(1) See the Schedule of Demographic and Economic Statistics for personal income and population data.

VILLAGE OF HANOVER PARK, ILLINOIS

Ratios of General Bonded Debt Outstanding - Last Ten Fiscal Years
April 30, 2008

Fiscal Year Ended April 30	Gross General Obligation Bonds	Less: Amounts Available in Debt Service Funds	Total	Percentage of Equalized Assessed Value (1)	Per Capita (2)
1999	7,920,000	979,399	6,940,601	1.70%	195.08
2000	7,070,000	813,882	6,256,118	1.47%	175.84
2001	6,280,000	750,665	5,529,335	1.28%	144.45
2002	9,060,000	704,171	8,355,829	1.70%	218.29
2003	8,560,000	601,513	7,958,487	1.48%	207.91
2004	7,710,000	522,898	7,187,102	1.28%	187.76
2005	13,850,000	742,290	13,107,710	2.12%	342.43
2006	12,970,000	949,405	12,020,595	1.83%	314.03
2007	12,060,000	881,208	11,178,792	1.62%	292.04
2008	11,120,000	790,270	10,329,730	1.38%	269.86

Data Source: Village Records

Note: Details regarding the Village's outstanding debt can be found in the notes to the financial statements.

- (1) See the Ratios of Outstanding Debt by Type Schedule for Equalized Assessed Value data (Actual Taxable Value of Property).
- (2) See the Demographic and Economic Statistics Schedule for the Per Capita Income data.

VILLAGE OF HANOVER PARK, ILLINOIS

Principal Employers - Current Fiscal Year and Nine Fiscal Years Ago
 April 30, 2008

Employer	2008			1999		
	Employees	Rank	Percentage of Total Village Employment	Employees	Rank	Percentage of Total Village Employment
Fischer Scientific	307	1	6.21%			
Insight	285	2	5.76%			
Maines	250	3	5.06%			
Fuji Film	250	4	5.06%			
Camcraft	210	5	4.25%	175	1	4.34%
Village of Hanover Park	193	6	3.90%	150	3	3.72%
Ultra Foods	130	7	2.63%			
Wilson Pet Supply	115	8	2.33%			
School Health Corp	110	9	2.22%	74	8	1.83%
GE Transportation	110	10	2.22%			
Fellowes Manufacturing				100	6	2.48%
Jefferson Smurfit				65	9	1.61%
MS Distributers				143	2	3.54%
Circuit City				124	4	3.07%
Marriot				110	5	2.73%
Canon USA				75	7	1.86%
GBC				51	10	1.26%
	<u>1,960</u>		<u>39.64%</u>	<u>1,067</u>		<u>26.45%</u>

Data Sources: Village Community Development Department Records and U.S. Census Bureau.

VILLAGE OF HANOVER PARK

GLOSSARY OF KEY TERMS

ABATEMENT - A deduction from the full amount of a tax. Usually related to reduction of tax levies for payment of principal and interest on general obligation bonds.

ACCOUNTING SYSTEM - The total set of records and procedures which are used to record, classify and report information on the financial status and operations of an entity or fund.

ACCRUAL – Being a method of accounting that recognizes income when earned and expenses when incurred regardless of when cash is received or disbursed.

ACLS - Advance Cardiac Life Support.

ACTIVITY - An organization classification composed of related work programs aimed at accomplishing a major service or regulatory program for which a government is responsible. Activity expenditure functions relate to the principal purpose/service for which expenditures are made.

ADA - Americans with Disability Act. A law requiring public facilities to be accessible to all.

APPROPRIATION - A legal authorization granted by the Village Board to make expenditures and to incur obligations for specific purposes. An appropriation usually is limited in amount and time it may be expended.

ARB - Automatic Reading and Billing. A device located on the exterior of buildings to allow remote reading of water meters.

ASSESSED VALUATION - A value that is established for real or personal property for use as a basis for levying property taxes. (Note: Property values are established by the County Assessor.)

ASSETS - Property owned by a government.

ATM – Advanced Tactical Mapping

AUDIT - A systematic collection of sufficient, competent evidential matter needed to attest to the fairness of the presentation of the Village's financial statements. The audit tests the Village's account system to determine

whether the internal accounting controls are both available and being used.

AVL – Auto Vehicle Locators

AWWA – American Water Works Association.

BALANCE SHEET - The portion of the Village's financial statement that discloses the assets, liabilities, reserves and balances of a specific governmental fund as of a specific date.

BALANCED BUDGET - Operating revenues shall equal or exceed operating expenditures; capital equipment purchases (or transfers and associated capital grants) are not part of the operating budget.

BASIS OF ACCOUNTING - A term used when revenues, expenditures, expenses, transfers, assets and liabilities are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the nature of the measurement, on either the cash, modified accrual or the accrual method.

BASSET - Beverage Alcohol Sales and Service Education Training. A training program for liquor sellers and servers.

BOND - A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for the financing of capital improvements.

BTLS - Basic Trauma Life Support.

BUDGET - A plan of Village financial operations which includes an estimate of proposed expenditures and a proposed means of financing them. The term used without any modifier usually indicates a financial plan for a single operating year. The budget is the primary means by which the expenditure and service levels of the Village are controlled.

BUDGET MESSAGE - The opening section of the budget which provides the Village Board and the public with a general summary of the

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most important aspects of the budget, changes from the current and previous fiscal years and the views and recommendations of the Village Manager.

CAAS - Commission on Accredited Ambulance Services

CAD - Computer Aided Dispatch or Computer Aided Drawing.

CALEA - Commission on Accreditation for Law Enforcement Agencies.

CAPITAL IMPROVEMENT PROGRAM (CIP) - A multiyear planning instrument used to identify needed capital acquisition and to coordinate the financing and timing of purchases/improvements.

CAPITAL OUTLAY - Capital items are defined as tangible items such as vehicles, machinery, desks and tools costing more than \$10,000 each and having a useful life of more than one year.

CASH MANAGEMENT - The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the balance of the highest interest and return, liquidity and minimal risk with these temporary cash balances.

CDBG - Community Development Block Grant.

CEO - Code Enforcement Officer.

CERT – Community Emergency Response Team

CHARGES FOR SERVICE - User charges for services provided by the Village to those specifically benefiting from those services.

CIP – Capital Improvement Program

CJIS - Criminal Justice Information System.

CMAQ - Congestion Mitigation and Air Quality.

COMMODITIES - Items of expenditure in the Operating Budget which, after use, are consumed or show a material change in their physical condition, and which are generally of limited value and are characterized by rapid depreciation. Office supplies and small fixed assets are examples of commodities.

CONTINGENCY - Those funds included in the Budget for the purpose of providing a means to cover minor unexpected costs during the budget year.

CONTRACTUAL SERVICES - Items of expenditure from services the Village received primarily from an outside company. Utilities, rent, travel and advertising are examples of contractual services.

COST CONTROL CENTER - The primary organizational breakdown within many Village funds. Each cost control center serves a specific function or functions within the given fund entity.

CPAP - Continuous Positive Airway Pressure

CRT – Critical Response Team.

DARE - Drug Awareness and Resistance Education. An educational program presented by local law enforcement agencies in elementary schools.

DEBT - A financial obligation resulting from the borrowing of money. Debts of government include bonds, notes and land contracts.

DEBT SERVICE - Payments of principal and interest to lenders or creditors on outstanding debt.

DEFICIT - The excess of expenditures or expenses over revenues or income during a single accounting period.

DEPARTMENT - Departments are subdivided into cost control centers. While a department may refer to a single activity, it usually indicates a grouping of related activities. Cost control centers within a department are listed on the index tabs for each department.

DEPRECIATION - The allocation of the cost of a fixed asset over the asset's useful life. Through

this process the entire cost of the asset less any salvage value is ultimately charged off as an expense. This method of cost allocation is used in proprietary funds.

DMS - Document Management System

DU-COMM - DuPage Communications. An intergovernmental agency providing emergency dispatch services to member communities and fire districts.

DUI - Driving Under Influence.

DUMEG - DuPage Metropolitan Enforcement Group. A drug enforcement agency consisting of police officers from member communities.

EFO – Executive Fire Officer

EMPLOYEE BENEFITS - Contributions made by the Village to designated funds to meet commitments or obligations for employee fringe benefits. Included are the Village's share of costs for social security and the various pension, medical and life insurance plans.

EMT - Emergency Medical Technician.

EMT A - Emergency Medical Technician - Ambulance.

EMT B/D - Emergency Medical Technician – Defibrillator.

EMT P - Emergency Medical Technician - Paramedic.

ENTERPRISE FUND - A fund established to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of the revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

EOC - Emergency Operations Center

EPA - Environmental Protection Agency.

EPO – Exclusive Provider Organization

ERP - Enterprise Resource Planning

ESDA - Emergency Services and Disaster Agency.

EXPENDITURES - Decreases in net financial resources. Expenditures include current operating expenses requiring the present of future use of net current assets, debt service and capital outlays, and intergovernmental transfers.

EXPENSES - Charges incurred, whether paid or unpaid, resulting from the delivery of Village services.

FAE - Fire Apparatus Engineer.

FIDUCIARY FUND – Funds used to report assets held in a trustee or agency capacity for others and which therefore cannot be used to support the government's own programs. The fiduciary fund category includes pension trust funds, investment trust funds, private-purpose trust funds, and agency funds.

FISCAL POLICY - The Village's policies with respect to revenues, spending and debt management as these relate to government services, programs and capital investment. Fiscal policy provides an agreed upon set of principles for the planning and programming of government budgets and their funding.

FISCAL YEAR (FY) - The accounting period for which an organization budgets is termed the fiscal year. In Hanover Park, the fiscal year begins May 1 and ends April 30 of the following year.

FIXED ASSETS - Assets of a long-term character which are intended to continue to be held or used. Examples of fixed assets include items such as land, buildings, machinery, furniture and other equipment.

FTO – Field Training Officer

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FUND - A set of interrelated accounts to record revenues and expenditures associated with a specific purpose. A brief description of the purpose of a fund appears on the white index page preceding each fund.

FUND BALANCE - The fund equity of governmental funds. Changes in fund balances are the result of the difference of revenues to expenditures. Fund balances increase when revenue exceeds expenditures and decrease when expenditures exceed revenues.

GASB - Governmental Accounting Standards Board.

GASB STATEMENT NO. 34 – BASIC FINANCIAL STATEMENTS AND MANAGEMENT'S DISCUSSION AND ANALYSIS. This new financial reporting model includes many aspects of conventional financial reporting, and in addition, several new features including: government-wide financial statements and management's discussion and analysis. This statement was developed to make financial reports easier to understand and more useful for oversight bodies, investors, and citizens.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP) - Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the Governmental Accounting Standards Board (GASB).

GENERAL FUND - Accounts for all revenues and expenditures which are not accounted for in specific purpose funds. It finances the regular day-to-day operations of the Village. The General Fund is often referred to as the General Corporate Fund.

GENERAL OBLIGATION BONDS - Bonds that finance a variety of public projects such as streets, buildings and improvements; the repayment of these bonds is usually made from the Debt Service Fund, and these bonds are backed by the full faith and credit of the issuing government.

GFOA - Government Finance Officers Association.

GIS - Geographic Information System.

GOAL - A purpose or outcome toward which activities are directed.

GOVERNMENTAL FUNDS – Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects and permanent funds.

GPS - Global Positioning System.

GRANT - An amount provided by a governmental unit or other type organization in aid or support of a particular governmental function or program.

HI-LIGHTER - The Village of Hanover Park Newsletter.

HMO – Health Maintenance Organization

HR SALES TAX - A 1/2 of 1% Home Rule Sales Tax on sales other than groceries and prescriptions.

HTE - The provider of all Village centralized computer applications.

HVAC - Heating, Ventilation and Air Conditioning system.

IAFF - International Association of Firefighters.

IDDE - Illicit Discharge Detection and Elimination

IDOC - Illinois Department of Conservation.

IDOT - Illinois Department of Transportation.

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IDNR - Illinois Department of Natural Resources.

IEPA - Illinois Environmental Protection Agency.

ILEOT - Illinois Law Enforcement Officers Training Board. An organization promoting training to local enforcement agencies.

IPSI – Illinois Public Service Institute

INCOME - A term used in proprietary fund-type accounting to represent (1) revenues, or (2) the excess of revenues over expenses.

INTERFUND TRANSFERS - Amounts transferred from one fund to another fund, primarily for work or services provided.

INTERGOVERNMENTAL REVENUES - Funds received from federal, state and other local government sources in the form of grants, shared revenues and payments in lieu of taxes.

IPAC – Illinois Police Accreditation Coalition

IPBC - Intergovernmental Personnel Benefits Cooperative. An intergovernmental pool providing employee health and life insurance coverage for Village employees.

IPSI – Illinois Public Service Institute

IRMA - Intergovernmental Risk Management Agency. An intergovernmental pool providing liability, worker's compensation, automobile and property coverage for the Village.

ISO - Insurance Standards Office.

ISP - Illinois State Police.

ISTEA - Intermodal Surface Transportation Efficiency Act.

JAWA - Northwest Suburban Joint Action Water Agency. A joint venture of seven northwest suburban municipalities to secure Lake Michigan water through a purchase agreement with the City of Chicago.

JSA – Job Safety Analysis

JULIE - Joint Utility Location Information for Excavators.

LAN/WAN - Local Area Network/Wide Area Network.

LEADS - Law Enforcement Agencies Data System.

LEVY - (Verb) To impose taxes, special assessments, or service charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments or service charges imposed by the Village.

LIABILITY - Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed or refunded at some future date.

MABAS - Mutual Aid Box Alarm System.

MAJOR FUND - Governmental fund or enterprise fund reported as a separate column in the basic fund financial statements and subject to a separate opinion in the independent auditor's report. The general fund is always a major fund. Funds meeting criteria specified in GASB Statement No. 34 must also be reported as a major fund. Any other governmental or proprietary fund may be reported if the Village Officials believe that fund is particularly important to financial statement users.

MAP - Metropolitan Alliance for Police.

MCAT – Major Crimes Assistance Team.

METRA - A commuter rail system serving the six county northeast Illinois region.

MDT – Mobile data terminal

MFT - Motor Fuel Tax.

MWRD - Metropolitan Water Reclamation District.

MODIFIED ACCRUAL BASIS - The accrual basis of accounting adapted to the governmental fund-type measurement focus. Under it, revenues and other financial resource increments (e.g., bond issue proceeds) are recognized when they become susceptible to

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accrual that is when they become both "measurable" and "available" to finance expenditures of the current period. "Available" means collectible in the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recognized when the fund liability is incurred except for (1) inventories of materials and supplies that may be considered expenditures either when purchased or when used, and (2) prepaid insurance and similar items that may be considered expenditures either when paid for or when consumed. All governmental funds, expendable trust funds and agency funds are accounted for using the modified accrual basis of accounting.

NET ASSETS – The difference between assets and liabilities as reported in the Government wide Financial Statement of the CAFR.

NET INCOME - Proprietary fund excess of operating revenues, non-operating revenues and operating transfers in over-operating expenses, non-operating expenses and operating transfers-out.

NEXTEL - A telecommunications company and system which provides two-way radio, cellular, paging and online messaging capabilities in a single cellular telephone unit.

NFPA - National Fire Protection Agency

NIPAS – Northern Illinois Police Alarm System.

NPDES – National Pollution Discharge Effluent System

NSA - Neighborhood Strategy Area.

NWSMTD - Northwest Suburban Mass Transit District

OBJECTIVE - An individual aim or course of action which activities are directed.

OSFM - Office of the State Fire Marshal.

OSHA - Occupational Safety and Health Administration.

PASS - Police Area Service Specialist.

PERSONAL SERVICES - All costs related to compensating employees, including employee benefit costs such as the Village's contribution for retirement, social security and health and life insurance.

PHCS - Private Health Care System

POC - Paid on Call Firefighter.

PPO – Preferred Provider Organization

PROPERTY TAX - Property taxes are levied on real property according to the property's valuation and the tax rate.

PROPRIETARY FUND – Funds that focus on the determination of operating income, changes in net assets, financial position and cash flows. There are two different types of proprietary funds: enterprise funds and internal service funds.

PVC – Poly Vinyl Chloride.

R&B - Road and Bridge Fund.

REAPPROPRIATION - Utilization of existing reserves to fund future budgeted expenditures.

RETAINED EARNINGS - An equity account reflecting the accumulated earnings of the Village's Proprietary Funds.

REVENUE - Funds that the government receives as income. It includes such items as tax receipts, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.

RFP - Request for Proposals.

RFQ - Request for Qualifications.

RMS – Records Management System.

ROW - Right of Way.

RTA - Regional Transportation Authority.

SAN – Storage Area Network

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SCADA - Supervisory Control and Data Acquisition System.

SCBA – Self Contained Breathing Apparatus.

SEIU - Service Employees International Union.

SOG – Standard Operating Guidelines

SPEAR – Sexual Predator Enforcement Apprehension and Registration

SRB – Safety Review Board

SSA - Special Service Area.

STAARS Program - Student Artists and AuthoRS Program.

STP - Sewage Treatment Plant. Sewage Treatment Plant #1 is located at 5600 Greenbrook Boulevard in Hanover Park.

STEP - Selective Traffic Enforcement Program.

STT – Simplified Telecommunication Tax

SWAP – Sheriffs Work Alternative Program

TAC - Tactical Unit. A contingent of police officers performing special directed enforcement activities.

TAX EXTENSION - The total amount of taxes applied to properties within a taxing district as a result of a tax levy. Extensions in Illinois are increased by a loss factor to ensure that each taxing body receives the full amount of its levy after recognition that a small amount of taxes will not be paid.

TAX INCREMENT FINANCE DISTRICT - A legal entity created by local resolution to promote improvements, jobs, etc. The taxes generated from the assessed value "increment" above the base year is used to finance the costs of the improvements which generate the increased assessed valuation.

TAX LEVY - An ordinance that directs the County Clerk to assess a tax proportionately against all properties located with a taxing district for the purpose of raising a specific amount of tax for the taxing district.

TAX RATE - The amount of tax levied for each \$100 of assessed valuation.

TEA-21 - Transportation Efficiency Act of the 21st Century.

TIF DISTRICT - Tax Increment Finance District.

TRUST FUNDS - Funds used to account for assets held by a government in a trustee capacity for individuals, private organizations, other governments and/or other funds.

TQM - Total Quality Management. A strategy to improve the quality of the organization by encouraging communication, participation and empowerment of employees throughout the Village.

UNRESTRICTED NET ASSETS – Net assets not invested in capital assets, net of related debt, that are accessible for the general use of the fund.

UTILITY TAX – An approximately 2.25% tax on telecommunications, electric and natural gas.

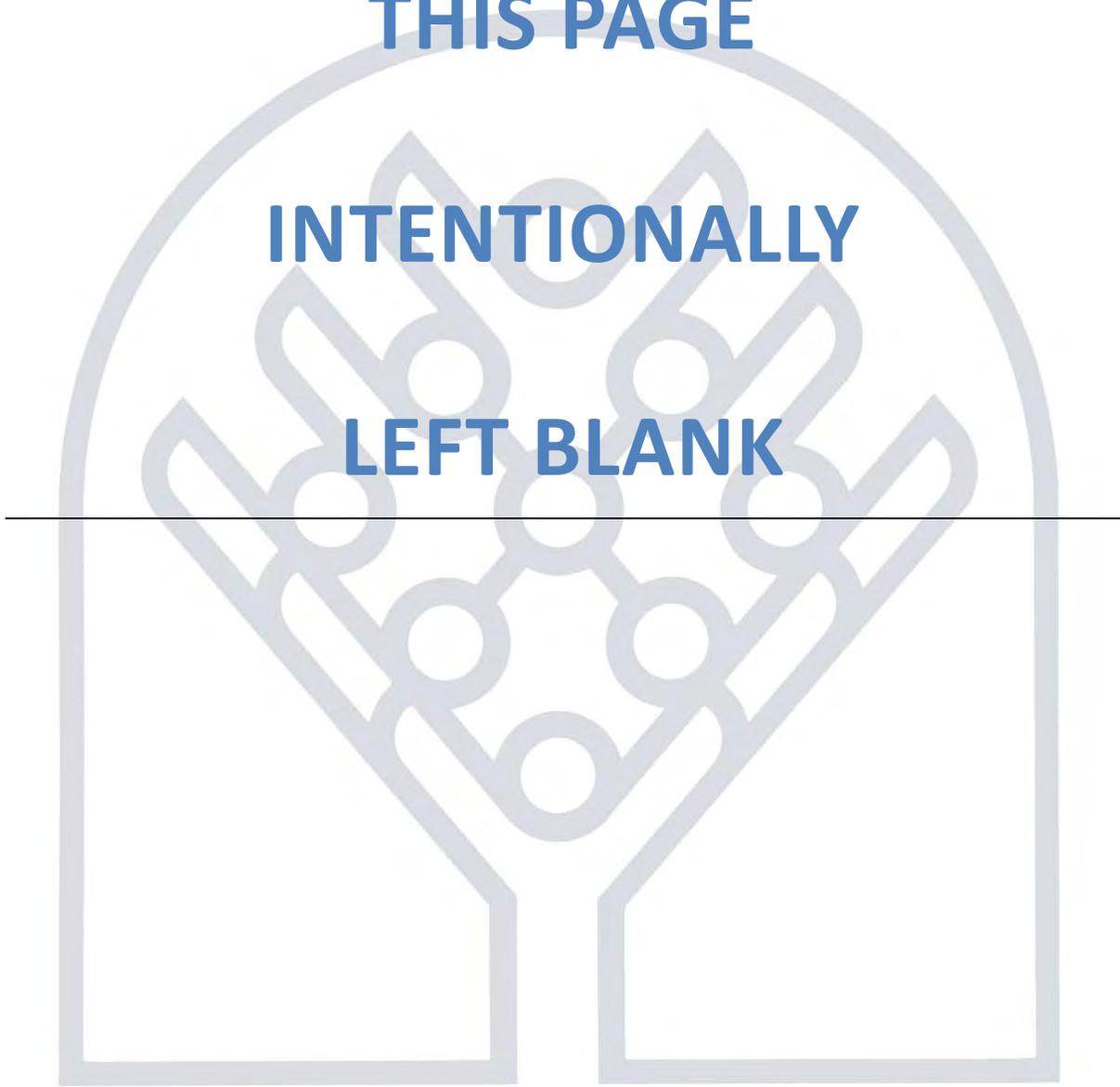
UV – Ultraviolet.

UCMR2 - Unregulated Contaminant Monitoring Regulation

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Hanover Park
