I certify that I have received a copy of these regulations and will comply with the regulations contained herein.

Sign _____ Date _____

INSPECTIONAL SERVICES DIVISION
630-823-5860

VILLAGE OF HANOVER PARK FIRE DEPARTMENT

Temporary Signs

UPDATED JANUARY 2015

Special Promotion, Grand Opening, Garage Sales, Residential Real Estate Signs

GENERAL REGULATIONS

Special promotion and grand opening signs include banners, portable wheeled signs, and other temporary signs. Balloons and other inflated objects are **not** allowed.

Signs may **not** flash or move; portable spotlights or search lights are prohibited.

Permits are required for special promotion and grand opening signs.

Temporary sign permit fees are based on the construction value of the sign and the size (square foot area). **Temporary signs are limited to a maximum of 40 square feet in area**.

In addition to the permit fee, applicants must post a $100.00 refundable bond (cash or check). This bond is refunded if the sign is removed on or before the expiration date of the permit.

Failure to remove the sign by the expiration date will result in forfeiture of the bond and additional enforcement actions.

Special Promotional Signs

Each business **not** within a shopping center may apply for three (3) special promotion sign permits per calendar year with the following restrictions:

a.) The permit is valid for not more than 10 consecutive days. The 3-ten day periods may run consecutively.

Each business located within a shopping center may apply for two (2) special promotion sign permits per calendar year with the following restrictions:

a.) The permit is valid for not more than seven (7) consecutive days and the 2-seven day periods may run consecutively.

b.) If 3 or more businesses are displaying signs simultaneously, it is considered a shopping center wide event.

c.) Each shopping center shall be permitted six (6) shopping center wide events each calendar year and shopping center events shall not be greater than seven (7) days in length.

Grand Opening Signs

New businesses are eligible for one grand opening sign within 120 days of the date the business license is issued.

The permit is valid for a period of 30 days.
Only one sign is permitted on the property where the sale is located. If the property is a corner lot, two signs may be displayed, one facing each street.

Garage Sale Signs

The maximum size of each sign is six (6) square feet.

Signs may be erected one day in advance of the sale and must be removed at end of the sale.

Banners are prohibited.

No permits are required for garage sale and real estate signs. However, illegal signs will be removed and disposed of by Village personnel. Property owners may receive citations based upon repeat offenses. If in doubt, or you have any particular questions, call the Community Development Department at 630-823-5780..

Residential Real Estate

Only one sign is permitted on the property being sold. If the property is a corner lot, two signs are allowed, one facing each street.

The maximum size of each sign is six (6) square feet.

The sign must be removed within seven (7) days of the closing.

Realtors are allowed to place one (1) open house sign at the nearest intersection to the property. The sign must be placed on private property and permission of the property owner is required. ***Signs may only be displayed on Saturdays and Sundays between 12:00 noon and 6:00 p.m.*** The maximum size of the sign is six (6) square feet.

Banners are prohibited.

Prohibited Signs

- Flashing signs
- Moving, rotating, or animated signs
- Off-premise signs
- Signs displaying obscene or other unlawful material
- Signs imitating or resembling official traffic or governmental signs or signals
- Vehicle signs
- Inflatable signs
- Searchlights or portable spotlights
- Signs with more than two (2) sign faces
- Signs affixed to streetlights, or traffic signals
- Signs on, or overhanging, public property or a public right-of-way
- Signs within ten (10) horizontal feet of a conductor or public utility guy wire
- Signs that interfere with clear vision at or near the intersection of two public streets or the intersection of any driveway and street in an area enclosed by a triangle, each leg of which is a distance of twenty-five (25) feet, measured along each right-of-way of the intersecting streets and from the point where said curb lines or extensions thereto intersect unless the base of the sign face is ten (10) feet or higher or the top of the sign is three (3) feet or lower as measured from grade.
- Signs affixed to a building wall facing a residential district.

Acceptable Locations

Signs may only be displayed on **private** property.

Signs must apply to the property on which they are located.

Signs may **not** be attached to trees, utility poles, vehicles or fences.

Signs are **not** permitted in Village parkways (i.e. the area between the sidewalk and street).

Signs may **not** obstruct any entrance to any building.