



Locations to Apply and Get Employment Help

Libraries

Hanover Park:

Hanover Park Branch Library

1266 Irving Park Rd. - Hanover Park, IL. 60133

Phone (630) 372-7800

Hours: 10:00 a.m. - 9:00 p.m. Mon. – Thurs.

10:00 a.m. – 5:00 p.m. Fri. – Sat.

Poplar Creek Public Library Sonya Crawshaw

4300 Audrey Ln. - Hanover Park, IL. 60103

Phone (630) 372-0052

Hours: Noon – 9:00 p.m. Mon. – Thurs.

Noon – 5:00 p.m. Fri. – Sunday

Bartlett:

Bartlett Public Library

800 S Bartlett Rd. - Bartlett, IL 60103-4663

Phone (630) 837-2855

Hours: 9:30 a.m. – 9:00 p.m. Mon. – Thurs.

9:30 a.m. – 5:00 p.m. Fri. – Sat.

Noon – 5:00 p.m. Sunday

Bloomingtondale:

Bloomingtondale Public Library

101 Fairfield Way - Bloomingtondale, IL 60108

Phone (630) 529-3120

Hours: 9:00 a.m. - 9:00 p.m. Mon. – Thurs.

9:00 a.m. - 5:00 p.m. Fri. – Sat.

Sun. (Mid Sept.-Mid May) 1:00 p.m. – 5:00 p.m.

Carol Stream:

Carol Stream Public Library

616 Hiawatha Dr. - Carol Stream, IL 60188

Phone (630) 653-0755

Hours: 9:00 a.m. - 9:00 p.m. Mon. - Thurs.

9:00 a.m. - 6:00 p.m. Fri.

9:00 a.m. – 5:00 p.m. Sat.

1:00 p.m. – 5:00 p.m. Sunday

Elgin:

Gail Borden Public Library

270 N. Grove - Elgin, IL 60120

Phone: (847) 742-2411

Hours: 9:00 a.m. – 9:00 p.m. Mon. – Thurs.

9:00 a.m. – 5:30 p.m. Fri. – Sat.

1:00 p.m. – 5:30 p.m. Sunday

Rakow Branch Library

2751 W. Bowes Rd. - Elgin, IL 60124

Phone (847) 531-7271

Hours: 9:00 a.m. – 8:00 p.m. Mon. – Wed.

9:00 a.m. – 5:30 p.m. Saturday

1:00 p.m. – 5:30 p.m. Sunday

Roselle:

Roselle Public Library

40 South Park St. - Roselle, IL 60172

Phone (630) 529-1641

Hours: 9:30 a.m. – 9:00 p.m. Mon. – Thurs.

9:30 a.m. – 5:00 p.m. Fri. – Sat.

Noon – 5:00 p.m. Sunday

Schaumburg:

Schaumburg Township District Library

130 South Roselle Rd. - Schaumburg, IL 60193

Phone (847) 985-4000

Hours: 9:00 a.m. – 10:00 p.m. Mon.-Fri.

10:00 a.m. – 5:00 p.m. Saturday

Noon – 9:00 p.m. Sun.

Streamwood:

Poplar Creek Public Library

1405 S. Park - Streamwood, IL 60107

Phone (630) 837- 6800

Hours: 9:00 a.m. – 9:30 p.m. Mon. – Thurs.

9:00 a.m. – 5:00 p.m. Fri. – Sat.

Noon – 5:00 p.m. Sunday

Workforce Centers

Elgin Community College

1700 Spartan Dr. - Elgin, IL 60123

Phone (847) 697-1000

Hours: 7:45 a.m. – 10:00 p.m. Mon. – Thurs.

7:45 a.m. – 5:00 p.m. Friday

9:00 a.m. – 2:00 p.m. Sat.

Manpower - Elgin

2511 Technology Dr. Ste 112 Elgin, IL 60124

Phone (847) 426-4300

Hours: 8:00 a.m. – 5:00 p.m. Mon. – Fri.

Manpower – Schaumburg

1501 East Woodfield Rd. - Schaumburg, IL 60173

Phone (847) 605-0232

Hours: 8:00 a.m. – 5:00 p.m. Mon. – Fri.

Illinois WorkNet Center

Illinois WorkNet Centers are one-stop service centers with staff committed to supporting and developing the workforce in their community. Illinois WorkNet Centers help individuals find the services they need.

WorkNet Center – Elgin

30 DuPage Ct. - Elgin, IL 60120

Phone: (847) 888-7900

For other locations and more information, please visit <http://www.illinoisworknet.com>



Your Key to Success!

Prepare ahead of time:

Collect details about your education and employment history. If you wish to submit a resume, cut and paste it into the application or attach it as a file (.doc, .docx, .pdf).

The first time you create an application, be ready to spend 30 minutes or more, though you can save your work at any time and return to it later.

You will also need an email account. If you do not already have one, free email is available through providers such as Yahoo, Hotmail, and Google.

Log in to our secure website:

Go to www.hpiljobs.org

Click on the job title you are interested in. Review the job qualifications. Then click on "Apply." If this is your first online application with us, you will set up an account with a Username and Password and save them for future use:

Username: _____

Password: _____

Create a new application or edit a prior one:

Be thorough. Your application is the primary tool used to evaluate your job qualifications. Applications may be rejected if incomplete.

To find out the status of your application:

1. Go to www.hpiljobs.org
2. Click on "Applicant Login".
3. Login with your username and password.
4. Once you are logged in, click on "Application Status".

Did not find the job you are looking for?

Then submit your request to be placed on the **Job Interest List** for Future Job Openings. A job opportunity notice will be sent to you should the position become vacant within the next year.

The **e-mailing** of the job posting announcement is a service provided by the Village of Hanover Park and cannot be solely relied upon as a notice of vacancies. You will not be considered for any position if you do not apply during the application period whether or not you receive the job posting announcement or have a profile online.

To submit a Job Interest Card:

1. Go to www.hpiljobs.org
2. Click the "Job Interest Card" link.
3. Review the job titles and click into the job you are interested in.
4. Click the "Email me when jobs like this become available".
5. Enter all required fields and click on "Submit Request" button.

Need more help?

1. Click on "HELP" after you logged in.
2. Contact NEOGOV Applicant Help Desk at: toll-free 1 (877) 204-4442.
3. or during business hours (M-F 8:00am to 4:30pm) contact Human Resources Department at 630-372-3250 or jobs@hpil.org

The Village of Hanover Park is an Equal Employment Opportunity employer.



Village of Hanover Park
2121 W Lake Street
Hanover Park, IL 60133
www.hpiljobs.org