



# Village of Hanover Park Administration

Municipal Building  
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**PRESIDENT**  
RODNEY S. CRAIG

**VILLAGE CLERK**  
EIRA CORRAL

**TRUSTEES**  
WILLIAM CANNON  
JAMES KEMPER  
JENNI KONSTANZER  
JON KUNKEL  
RICK ROBERTS  
EDWARD J. ZIMEL, JR.

**VILLAGE MANAGER**  
JULIANA A. MALLER

## VILLAGE OF HANOVER PARK

### VILLAGE BOARD REGULAR WORKSHOP MEETING

Municipal Building: 2121 W. Lake Street  
Hanover Park, IL 60133

Thursday, October 4, 2012  
6:00 p.m.

### MINUTES

#### 1. CALL TO ORDER

Mayor Craig called the meeting to order at 6:08 p.m.

#### 2. ROLL CALL

Roll:

PRESENT

ABSENT

ALSO PRESENT

Trustees: Kemper, Konstanzer, Zimel, Roberts

Trustees: Cannon

Village Manager Juliana Maller, Village Attorney Paul, and  
Department Heads.

Mayor Craig noted Trustee Kunkel's request to attend electronically.

No objection.

Trustee Kunkel present.

#### 3. AGENDA ITEM REVIEW

Trustee Zimel requested clarification on whether item 6-A.2 was on consent agenda or not.

#### 4. BOARD MEMBER DISCUSSION TOPICS

Trustee Konstanzer updated the board on the Spaghetti Trivia Night on Saturday, November 10, 2012 that will be held by the Hanover Park Park District and the HPCRC. Trustee Konstanzer requested that the Village promote the event thru eNews, Comcast Channel and electronic sign.

##### a. MWRD Property

Village Manager, Juliana Maller, noted that the board has not had a formal discussion on

the MWRD property. Manager Maller informed that the MWRD wants to enter into leases with municipalities versus individual entities. MWRD is giving the municipalities the right of first refusal. Currently the Hanover Park baseball and football teams are using the property and their permit expires on December 31, 2012. MWRD is not interested in continuing those permits and has provided a draft lease with the Village of Hanover Park. The lease is still under negotiations but is being provided for review.

Trustee Roberts, noted his concern for the little league and football team to be able to use the fields without the concern that other organizations would come in and use the fields. Trustee Roberts also noted that the gravel road is deteriorated, the ability to provide water and the need for a fence are concerns that should be addressed.

Discussion was held on responsibility of maintaining the fields, concern on the area being used for the disposal of bio solids.

Consensus was given to have staff explore the options.

b. Special Events Policy

Village Manager, Juliana Maller, and Village Clerk Eira Corral briefed the board on the special events policy draft being presented. This will allow for more coordinated information, staffing and licensing on special events.

Discussion was held on involving various departments to consider costs and personnel requirements.

**5. STAFF UPDATES**

Village Manager, Juliana Maller, presented a budget schedule for Fiscal Year 2014.

Village Manager, Juliana Maller, updated the board on the Hanover Square sign. The permit has will be issued in the next couple of weeks and fabrication will take about 6-7 weeks.

Village Manager, Juliana Maller, updated the board on the Old Shires restaurant needing one more step due to the structure which should be completed in about one month. The plat of survey, inspection for asbestos and bid documents being prepared so that everything is ready to go as soon as the closing is completed.

A meeting was held with the owner of Dino's and the sign has been removed and painting was completed. We are waiting on the lease renewal from Dino's and the property manager has identified the need to paint some doors.

A meeting is scheduled with Workforce, Harper Community College and Elgin Community College to establish if they will continue forward with moving into the location.

Property manager has informed of potential tenants however they are pursuing national tenants versus the unsophisticated interested parties that have contacted them.

Village Manager, Juliana Maller, informed that at the November 1<sup>st</sup> workshop meeting a breakdown of the Strategic Plan and the discussion of Hanover Square would be discussed.

Consensus was given to set up an additional meeting to discuss Hanover Square.

Discussion was held on the need to replace the roof and the white box at the Hanover Square Shopping Center.

## **6. ADJOURNMENT**

Motion by Trustee Zimel, seconded by Trustee Kemper, to adjourn meeting.

Roll call:

AYES:	Trustees:	Voice Vote; All Ayes
NAYS:	Trustees:	None
ABSENT:	Trustee:	None

Motion carried: Meeting adjourned at 7:37 p.m.

Recorded and transcribed by:

Eira L. Corral  
Village Clerk

Minutes approved by President and Board of Trustees on this: 1st day of November 2012.