



Village of Hanover Park Administration

Municipal Building
2121 Lake Street
Hanover Park, IL 60133-4398

630-823-5600
FAX 630-823-5786
www.hpil.org

PRESIDENT
RODNEY S. CRAIG
VILLAGE CLERK
EIRA CORRAL SEPÚLVEDA

TRUSTEES
WILLIAM CANNON
JAMES KEMPER
JON KUNKEL
HERB PORTER
RICK ROBERTS
SHARMIN SHAHJAHAN

VILLAGE MANAGER
JULIANA A. MALLER

VILLAGE OF HANOVER PARK

VILLAGE BOARD REGULAR MEETING

Municipal Building: 2121 Lake Street, Hanover Park, IL 60133

Thursday, November 3, 2016
7:00 p.m.

MINUTES

1. CALL TO ORDER – ROLL CALL

Village President Craig called the meeting to order at 7:06 p.m.

Roll Call:

PRESENT	Trustees:	Roberts, Porter, Kemper, Kunkel
ABSENT	Trustee(s):	Cannon
ALSO	Village Manager Juliana Maller, Village Attorney Paul and Department	
PRESENT	Heads	

Quorum established.

2. PLEDGE OF ALLEGIANCE

Recital of the Pledge of Allegiance.

3. ACCEPTANCE OF AGENDA

Motion by Trustee Roberts and seconded by Trustee Kemper to accept the agenda.

Roll Call:

AYES:	Trustees:	Roberts, Porter, Kemper, Kunkel
NAYS:	Trustees:	None
ABSENT:	Trustee:	Cannon
ABSTAIN:	Trustee:	None

Motion passes.

4. PRESENTATIONS

None.

5. TOWNHALL SESSION

Persons wishing to address the public body must register prior to Call to Order. Please note that public comment is limited to 5 minutes.

None.

6. VILLAGE PRESIDENT REPORT – RODNEY S. CRAIG

No report by Village President. Meeting proceeded towards board approval of the appointment of Sharmin Shahjahan, as Trustee, by Village President Craig.

Motion by Trustee Kemper and seconded by Trustee Kunkel that the Village Board consent to the appointment of Sharmin Shahjahan, to the office of Trustee for the unexpired term of former Trustee, Lisa Trousdale.

No objections.

Roll Call:

AYES:	Trustees:	Roberts, Porter, Kemper, Kunkel
NAYS:	Trustees:	None
ABSENT:	Trustee:	Cannon
ABSTAIN:	Trustee:	None

Motion passes.

Deputy Clerk, Clark noted that Trustee Cannon arrived at 7:14 p.m..

- a. Ceremony: Swearing in of Trustee Shahjahan.

Village President asked for a moment of celebration at 7:18 p.m.. A short recess followed and board meeting continued at approximately 7:42 p.m..

Motion by Trustee Roberts and seconded by Trustee Kunkel to approve items on the Consent Agenda by Omnibus vote.

All items marked with (C.A) are considered routine and thus are considered to be on the Consent Agenda.

No discussion.

Roll Call:

AYES:	Trustees:	Roberts, Porter, Kemper, Kunkel, Cannon, Shahjahan
NAYS:	Trustees:	None
ABSENT:	Trustee:	None
ABSTAIN:	Trustee:	None

Motion passes.

- 6-A.1** Move to approve the Minutes of the Regular Board meeting of October 6, 2016.
(C.A.)

- 6-A.2** Move to pass an Ordinance creating a Special Events Committee.
(C.A.)

- 6-A.3** Move to consent to the appointment of Trustee Herb Porter as the Chairman of the Special Events Committee for a term ending on November 3, 2019, Trustee Sharmin Shahjahan being appointed a regular member for a term ending November 3, 2018 and Sherry Craig being appointed as regular member for a term ending on November 3, 2017.
(C.A.)

- 6.A.4** Move to pass a Resolution estimating the tax levy for 2016 in compliance with the Truth in Taxation law.
(C.A.)

- 6-A.5** Move to make the tentative Fiscal Year 2017 Annual Budget available for public inspection at the office of the Village Clerk commencing by Wednesday, November 16, 2016, during regular office hours, and to publish in the Daily Herald on or before November 14, 2016, a Notice of the Public Hearing to be held on December 1, 2016 during the regular Village Board meeting.
(C.A.)

- 6-A.6** Motion to approve the proposal from HR Green for engineering design services for the reconstruction of Stairway Drive and Cinema Drive between Stairway Drive and Redford Lane, in an amount not to exceed \$41,481.19 and authorize the Village Manager to execute the necessary documents. Further, authorize the Village Manager to expend an additional contingency amount of up to \$4,018.81, for a total of \$45,500, for possible change orders that are not otherwise required to be approved by the Village Board.
(C.A.)

- 6-A.7** Move to authorize the Fire Chief to execute an Intergovernmental Agreement between the Village of Hanover Park and the Illinois State Toll Highway Authority.
(C.A.)

- 6-A.8** Move to pass a Resolution approving facility use agreements for disaster relief shelters with the Village of Hanover Park.
(C.A.)

- 6-A.9** Motion by Trustee Roberts and seconded by Trustee Kunkel to approve Warrant 11/3/16 in the amount of \$303,037.28.

No questions.

Roll Call:

AYES:	Trustees:	Roberts, Porter, Kemper, Kunkel, Cannon, Shahjahan
NAYS:	Trustees:	None
ABSENT:	Trustee:	None
ABSTAIN:	Trustee:	None

Motion passes.

- 6.A.10** Motion by Trustee Roberts and seconded by Trustee Kemper to approve Warrant Paid in Advance (10/13/16-10/26/16) in the amount of \$887,140.04.

No questions.

Roll Call:

AYES:	Trustees:	Roberts, Porter, Kemper, Kunkel, Cannon, Shahjahan
NAYS:	Trustees:	None
ABSENT:	Trustee:	None
ABSTAIN:	Trustee:	None

Motion passes.

- 6.A.11** Motion by Trustee Roberts and seconded by Trustee Kemper to approve September 2016 P Cards in the amount of \$27,161.93.

No questions.

Roll Call:

AYES:	Trustees:	Roberts, Porter, Kemper, Kunkel, Cannon, Shahjahan
NAYS:	Trustees:	None
ABSENT:	Trustee:	None
ABSTAIN:	Trustee:	None

Motion passes.

7. VILLAGE MANAGER’S REPORT – JULIANA MALLER

- a. Monthly Treasurer’s Report - September
- b. 3rd Quarter Financial Report

No discussion.

8. VILLAGE CLERK’S REPORT – EIRA L. CORRAL

No report.

9. CORPORATION COUNSEL’S REPORT – BERNARD Z. PAUL

No report.

10. VILLAGE TRUSTEES REPORTS:

10-A. RICK ROBERTS

Spoke to the upcoming Veterans Day ceremony, which will be held on November 11, 2016, at 7:00 a.m.. The event will take place at the public works indoor garage space and all are invited to attend.

10-B. HERB PORTER

Trustee Porter welcomed Trustee Shahjahan to the board.

Trustee Porter reminded all that the month of November is Men's Cancer Awareness Month and urged all to maintain their health by form of annual cancer screenings.

Trustee Porter spoke to the annual Relators Business Expo; which this year was open to the public and now known as the Business Expo. The event is to take place on November 16, 2016, at the Park District. He welcomed all to attend.

Trustee Porter spoke to the Veteran's event to be held at the Laurel Hill Elementary School and invited any available veteran to contact the school directly if they are able to participate.

10-C. JAMES KEMPER

Trustee Kemper invited all to attend the Veteran's Day Ceremony at the public works garage and to the upcoming CIDC event on Monday, November 14, 2016, which will be explained in greater detail by CIDC committee member, Trustee Shahjahan.

10-D. JON KUNKEL

No report.

10-E. BILL CANNON

No report.

10-F. SHARMIN SHAHJAHAN

Trustee Shahjahan thanked all for their warm welcome to her as a newly appointed board member of the Village of Hanover Park.

Trustee Shahjahan spoke to the CIDC annual Community Leaders Reception and to their theme this year entitled; New Media and its Impact on Social Discourse. The efforts put forth by the CIDC committee are; to examine how media impacts communities at the local level and find a means to engage more citizens in our community to explore in local government and other leadership avenues as well. The CIDC event will take place on November 14, 2016, at the Police Department Community Room at 6:30 p.m.. Trustee Shahjahan asked all interested parties to RSVP to HR Director, Andris.

EXECUTIVE SESSION

- a. Section 2(c)(1) – Personnel
- b. Section 2(c)(11) – Pending Litigation

- c. Section 2(c)(5) – The purchase of real estate for the purpose of the village.

11. ADJOURNMENT

- 12. a. Motion to adjourn made by Trustee Roberts and seconded by Trustee Kemper to go into Executive Session and not return to open meeting, per Sections: 2(c)(1), Personnel, 2(c)(11), Pending Litigation and 2(c)(5), The purchase of real estate for the purpose of the village.

Voice vote:

All Ayes.

Motion carried: Meeting adjourned at 8:01 P.M.

Recorded and transcribed by:

Tish Clark, Deputy Village Clerk

Minutes approved by President and Board of Trustees on this: December 1, 2016.