



Village of Hanover Park Administration

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PRESIDENT
RODNEY S. CRAIG

VILLAGE CLERK
EIRA CORRAL

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JAMES KEMPER
JENNI KONSTANZER
JON KUNKEL
RICK ROBERTS
EDWARD J. ZIMEL, JR.

VILLAGE MANAGER
JULIANA A. MALLER

VILLAGE OF HANOVER PARK

VILLAGE BOARD REGULAR WORKSHOP MEETING

Municipal Building: 2121 W. Lake Street
Hanover Park, IL 60133

Thursday, December 6, 2012
6:00 p.m.

MINUTES

1. CALL TO ORDER-ROLL CALL

Mayor Craig called the meeting to order at 6:00 p.m.

Roll:

PRESENT Trustees: Kemper, Konstanzer, Zimel, Kunkel, Roberts
ABSENT Trustees: Cannon
ALSO PRESENT Village Manager Juliana Maller, Village Attorney Paul, and
Department Heads.

2. ACCEPTANCE OF AGENDA

Motion by Trustee Zimel, seconded by Trustee Kemper to accept the agenda.

Roll call:

AYES: Trustees: Voice Vote; All ayes
NAYS: Trustees: None
Mayor:
ABSENT: Trustee: None

3. REGULAR BOARD MEETING AGENDA ITEM REVIEW

None

4. DISCUSSION ITEMS

a. MWRD Lease Review

Village Manager, Juliana Maller, briefed the board on the MWRD lease review. Noted that the lease term is for 39 years. Manager Maller informed that the Village is to maintain the property and no standards or requirements have been set by MWRD. The next step would be to develop a plan for the use of the property which would outline the level of maintenance. An evaluation of some improvements including the cost of landscaping, a possible sign to publicize events, and the creation of a bike path.

Trustee Zimel questioned and it was answered that the cost of landscaping based on

comparable facilities could be about \$200,000.00 and three employees.

Discussion was held on the expectations of maintaining the baseball and football fields.

b. Electronic Sign Ordinance

Village Planner, Katie Bowman, provided an update on draft changes to the electronic sign ordinance. Planner Bowman informed that the proposed changes are that the electronic signs will be allowed in commercial districts for businesses within the size regulations for that district. Would allow up to 2/3 of the sign can be electronic, governmental public bodies and religious institutions in residential districts when along a major street may apply for a sign with a special use and then follow the normal size regulation and the 2/3 sign provision. Additionally they would be located 100 feet within each other, 7 seconds display and no moving or scrolling graphics.

Questions were fielded and answered.

c. Barrington Road Electronic Sign Policy

Village Manager, Juliana Maller, briefed the board on an administrative policy for the Barrington Road Electronic Sign for government agencies, committees, commissions of the Village and the Park District can continue to put up signs.

Discussion was held on the number of slides allowed and prioritizing what messages will be going up.

Direction was given to bring back to a board meeting for approval.

d. Car Seat Installation Ordinance Change

Fire Chief, Craig Haigh, briefed the board on a proposed Car Seat Installation Ordinance change to allow a fee to be charged for the installation of car seats. Currently there has been an increase in the number of non-Hanover Park residents that are coming in and having their car seats installed without a fee being charged. There is a cost to maintaining the certification and training of employees. Research was done on neighboring villages and what they charge and staff recommends no charge for installing a car seat to a Hanover Park resident. A \$35.00 fee to non-Hanover Park residents and a \$100.00 fee to court ordered car seat installations.

Questions were fielded and answered.

Direction was given to move forward and bring back to a board meeting for approval.

5. STAFF UPDATES

a. Board Meeting Times

Mayor Craig noted that in the past there has been several special meetings held at different times and wanted feedback on setting up special meetings in regards to the time. Discussion was held on informing the Clerk of their availability when asked.

Village Manager, Juliana Maller, noted that she will inform the property manager Schermerhorn to attend a Workshop meeting every other month but should be flexible if more meetings and/or time is needed to discuss issues.

b. Hanover Square Update

Village Manager, Juliana Maller, informed that interviews were conducted for the Construction Management Company and have selected Innovative Construction Solutions and staff is working on the contract terms to be brought to the December 20th meeting for approval.

Discussion was held on the Hanover Square Shopping Center sign budget amount.

6. NEW BUSINESS

None

7. ADJOURNMENT

Motion by Trustee Zimel, seconded by Trustee Kemper, to adjourn meeting.

Roll call:

AYES:	Trustees:	Voice Vote; All Ayes
NAYS:	Trustees:	None
ABSENT:	Trustee:	Cannon

Motion carried: Meeting adjourned at 6:52 p.m.

Recorded and transcribed by:

Eira L. Corral
Village Clerk

Minutes approved by President and Board of Trustees on this: 10th day of January 2013.