

Village of Hanover Park

Municipal Building
2121 West Lake Street
Hanover Park, Illinois
60133-4398

Rodney S. Craig
Village President

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Ronald A. Moser
Village Manager



VILLAGE OF HANOVER PARK
VILLAGE BOARD
REGULAR WORKSHOP MEETING
Municipal Building: 2121 W. Lake Street
Hanover Park, IL 60133

Thursday, February 16, 2012
6:00 p.m.

MINUTES

1. CALL TO ORDER

Deputy Mayor, Rick Roberts, called the meeting to order at 6:06 p.m.

2. ROLL CALL

Roll:

PRESENT

Trustees: Kemper, Zimel, Konstanzer, Roberts
Deputy

Clerk: Avilez

ABSENT

Trustees: Kunkel, Cannon

Mayor: Craig

Clerk: Corral

ALSO PRESENT

Village Manager Ron Moser, Village Attorney Paul, and
Department Heads.

3. AGENDA ITEM REVIEW

None

4. BOARD MEMBER CONCERNS

None

5. DISCUSSION TOPICS

a. Fiscal Year 2013 Budget Update

Village Manager, Ron Moser, briefed the board on presenting the Board with the budget by March 1st. It was explained that the Finance Department and Village Manager cut almost \$2,000,000.00 in requested capital projects. Department heads then were advised that if something was arbitrarily cut from their budget and it was more important to that department than something else on their budget to speak with Village Manager to consider a “switch”.

Village Manager, Ron Moser, also explained that the budget is balanced but the Village is using a onetime reserve from the IPBC fund that was previously explained. Most of the reserve fund has been utilized except for the General Fund which is maintained. It was also explained that for next year, unless revenues are increased,

the Village would be running on a deficit. It has been previously proposed not increase property taxes but it may have to be considered in the coming years.

Village Manager, Ron Moser, spoke on capital items that would affect the budget. The first item is the ERP computer system, if approved, would be proposed to fund it in multiple years. The first year it would be funded thru Water and Sewer, this would be about \$458,000.00. The rest of the payment would be in subsequent years and the Village would negotiate with the vendor to bring the system in stages. The rough estimate for the new computer system is \$1.2 million over several years.

Manager Moser spoke on considering a change to the fiscal year. It would be recommended that the fiscal year mirror the calendar year. This falls more in line with police, fire and public works statistics. This would also help the Finance Department in doing the levy in the Fall, The Finance Department currently completes the levy in November or December and then does the budget after which is actually backwards.

Manager Moser also informed that it will be proposed to fund a Vehicle Replacement Fund, it has not been funded for the last two years. It is recommended to fund at a 50% replacement level which would be a payment of \$668,000.00 from the General Fund into the Vehicle Replacement Fund.

The TIF 2 closing was previously and a fund transfer will be discussed in the staff updates. A calculated return of about \$570,000.00 has not been booked as revenue because staff does not know when it will be received. It was proposed not to fund that money but when it is received a budget amendment would be presented to the board to take care of some of the capital items that were not included in the budget. Staff can prioritize requests and bring back to the board.

6. STAFF UPDATES

a. TIF 2 Closure – Remaining Funds Transfer (\$3,867,543.77)

Finance Director, Rebekah Young, spoke on the check being printed and mailed on Friday February 17, 2012. It is estimated that 15% will be returned to us and will be deposited into the General Fund.

b. Drug Paraphernalia Ordinance

Police Chief, Dave Webb, spoke on the Police Department having an interest of having a drug paraphernalia ordinance banning the sale, advertisement and possession of drug paraphernalia. The Police Department currently follows state ordinance but would like a local ordinance to give the Police Department more options for enforcement. Most of the surrounding villages have local ordinances. Questions were fielded and answered.

c. Crime Rate Report

Police Chief, Dave Webb, briefed the Board on the crime rate report. Chief Webb informed that the crime rate has dropped and he highlighted significant rate drops from the report. Chief Webb thanked the Village Manager and the Board for their support.

d. eNews and eAlerts Communication Policy

Village Manager, Ron Moser, briefed the board on the eNews and eAlerts Communications Policy that will be included in the Administrative Policy Manual that staff is working on putting together. Mayor Moser defined that eNews is a weekly informational newsletter and eAlerts are emergency notifications. Trustee Zimel questioned if eAlerts or the cable channel are linked to the website. IT Director, Dan McGhinnis, informed that eNews and eAlerts automatically get updated to the Village website he will find out about the cable channel.

e. Development Commission Update

Village Planner, Katie Bowman, provided an update on the Development Commission meeting. It was informed that D plates were discussed and it was recommended to keep regulations as is.

7. ADJOURNMENT

Motion by Trustee Zimel, seconded by Trustee Kemper to adjourn.

Voice Vote: All Ayes.

Motion carried: Meeting adjourned at 6:38 p.m.

Recorded and transcribed by,

Eira L. Corral /s/

Village Clerk

Minutes approved by President and Board of Trustees on this: 1st day of March, 2012.