



# Village of Hanover Park Administration

Municipal Building  
2121 Lake Street  
Hanover Park, IL 60133-4398

630-823-5600  
FAX 630-823-5786  
www.hpil.org

**PRESIDENT**  
RODNEY S. CRAIG

**VILLAGE CLERK**  
EIRA CORRAL

**TRUSTEES**  
WILLIAM CANNON  
JAMES KEMPER  
JON KUNKEL  
HERB PORTER  
RICK ROBERTS  
LISA TROUSDALE

**VILLAGE MANAGER**  
JULIANA A. MALLER

## VILLAGE OF HANOVER PARK

### VILLAGE BOARD REGULAR MEETING

Municipal Building: 2121 Lake Street, Hanover Park, IL 60133

Thursday, May 19, 2016

7:00 p.m.

### AGENDA

1. **CALL TO ORDER – ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **ACCEPTANCE OF AGENDA**
4. **PRESENTATIONS**
  - a. Recognition – Assistant Fire Chief Ken Zaccard
  - b. Commendation – Fire Department Water Rescue
  - c. Commendation – Police Officer Justin Pearce
  - d. Presentation – Ahlstrand Awards – Sworn and Civilian Employee of the Year
  - e. Proclamation – Peace Officers Memorial Week
  - f. Proclamation – Asian American Heritage Month
  - g. Presentation – Habitat for Humanity

5. **TOWNHALL SESSION**

Persons wishing to address the public body must register prior to Call to Order.  
Please note that public comment is limited to 5 minutes.

6. **VILLAGE PRESIDENT REPORT – RODNEY S. CRAIG**

- a. Move approval by omnibus vote items on the consent agenda.

Consent Agenda - Omnibus Vote

Illinois law permits municipalities to adopt by one single unanimous roll-call vote of the Board of Trustees and the Village President a group of designated ordinances, orders resolutions, or motions placed together for voting purposes in a single group.

All items marked with (C.A.) are considered routine and thus are considered to be on the Consent Agenda. Following the motion's second, a brief discussion may be held about any designated item. If lengthier discussion or debate is needed, any Trustee or the Village President may request any item to be removed from the motion and those items will be considered during the regular course of the meeting as they appear on the agenda.

All matters listed under Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion in the form listed above. There will be no further discussion of these items. If discussion is desired, that item will be removed from Consent Agenda and will be considered separately.

- 6-A.1** Motion to approve the Minutes of the Regular meeting of April 21, 2016.  
**(C.A.)**
- 6-A.2** Motion to pass a Resolution authorizing an intergovernmental agreement between the Village of Hanover Park, Illinois, and the Forest Preserve District of DuPage County for a local trail connector to the north central DuPage Regional Trail at Hawk Hollow Forest Preserve.  
**(C.A.)**
- 6-A.3** Move to approve the annual New World ERP standard software maintenance agreement payment with Tyler Technologies for \$98,100.  
**(C.A.)**
- 6-A.4** Motion to pass an Ordinance authorizing a third amendment to the FY'16 budget of the Village of Hanover Park. *Two-thirds vote of the corporate authority is needed.*
- 6-A.5** Motion to pass an Ordinance authorizing the purchase by the Village of real estate located at 1909, 1931 and 1945 Ontarioville Road. *Two-thirds vote of the corporate authority is needed.*
- 6-A.6** Motion to approve Warrant 5/19/2016 in the amount of \$327,785.35.
- 6-A.7** Motion to approve Warrant Paid in Advance (4/27/16-5/12/16) in the amount of \$267,951.28.
- 7. VILLAGE MANAGER'S REPORT – JULIANA MALLER**
  - a. Treasurer's Report – April 2016
- 8. VILLAGE CLERK'S REPORT – EIRA L. CORRAL SEPÚLVEDA**
- 9. CORPORATION COUNSEL'S REPORT – BERNARD Z. PAUL**

**10. VILLAGE TRUSTEES REPORTS**

**10.A JON KUNKEL**

**10-B. BILL CANNON**

**10-C. RICK ROBERTS**

**10-D. HERB PORTER**

**10-E. JAMES KEMPER**

**10-F. LISA TROUSDALE**

**11. ADJOURNMENT**



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## VILLAGE OF HANOVER PARK

### VILLAGE BOARD REGULAR MEETING

Municipal Building: 2121 Lake Street, Hanover Park, IL 60133

Thursday, April 21, 2016  
7:00 p.m.

### MINUTES

#### 1. CALL TO ORDER – ROLL CALL

President Craig called the meeting to order at 7:00 p.m.

Roll Call:

PRESENT Trustees: Roberts, Kemper, Trousdale, Kunkel, Cannon arrived late at 7:28 pm

ABSENT Trustee(s): Porter

ALSO Village Manager Juliana Maller, Village Attorney Paul, and Department  
PRESENT Heads.

Quorum established.

#### 2. PLEDGE OF ALLEGIANCE

Recital of the Pledge of Allegiance.

#### 3. ACCEPTANCE OF AGENDA

Motion by Trustee Roberts and seconded by Trustee Kemper to accept the agenda.

Roll Call:

AYES: Trustees: Roberts, Kemper, Trousdale, Kunkel

NAYS: Trustees: None

ABSENT: Trustee: Cannon, Porter

**Motion passes:** Motion passes.

**PRESENTATIONS**

4.
  - a. Recognition – Officer Steven Stotz
  - b. Recognition – Tree City USA

**5. TOWNHALL SESSION**

Linda Packham spoke to the efforts of the Sister Cities Committee.

Robert Hain spoke to the condition of the streets and trees in his neighborhood.

Trustee Cannon arrived at 7:28 pm.

**6. VILLAGE PRESIDENT REPORT – RODNEY S. CRAIG**

Village President Craig thanked Trustee Kunkel for joining the WAYS committee. He noted his excitement over the Habitat for Humanity project, and mentioned Clerk Corral Sepúlveda would expand on the details. Noted that he met with Cook County Commissioner Tim Schneider regarding cook county tax increases and the impact to Hanover Park's economy. Noted he participated at Story Time at the library. Noted that he and Trustee Porter were on the ACE government leadership team. Noted a recent Metra safety visit to evaluate improvements to our train station stop.

Motion was made by Trustee Roberts, and seconded by Trustee Kemper to approve, by omnibus vote, items in the Consent Agenda.

Roll Call:

AYES:	Trustees:	Roberts, , Kemper, Trousdale, Kunkel, Cannon
NAYS:	Trustees:	None
ABSENT:	Trustee:	Porter

Motion passes.

All items marked with (C.A) are considered routine and thus are considered to be on the Consent Agenda.

- 6-A.1 (C.A.)** Move to pass a Resolution endorsing the Metropolitan Mayors Caucus' Greenest Region Compact 2.
- 6-A.2 (C.A.)** Pass an ordinance increasing the number of Class E liquor licenses (Cookies A La Carte Inc DBA Olde Salem Cafe) to four.

- 6-A.3 (C.A.)** Motion to accept the proposal from Baxter & Woodman Engineering Services to prepare a Phosphorous Discharge Optimization Plan as stated in the Villages N.P.D.E.S. Permit issued by the IEPA in an amount not to exceed \$49,850 and authorize the Village Manager to execute the necessary documents.
- 6-A.4 (C.A.)** Move to pass a Resolution to endorse the Wayne Township Bicycle Plan.
- 6-A.5 (C.A.)** Move to pass a Resolution authorizing an Agreement for the use of Hartman Drive for an off-street parking area and a Sidewalk Easement between The Village of Hanover Park, Illinois, and Olde Salem HOA.
- 6-A.6** Motion by Trustee Kemper and seconded by Trustee Kunkel to authorize the Village President and the Village Manger to execute the Agreement dated May 1, 2015 to April 30, 2018, between the Village of Hanover Park and the Hanover Park Professional Firefighter, IAFF Local 3452.

No discussion

Roll Call:

AYES:	Trustees:	Roberts, Kemper, Trousdale, Kunkel, Cannon
NAYS:	Trustees:	None
ABSENT:	Trustee:	Porter

Motion passes.

- 6-A.7** Motion by Trustee Roberts and seconded by Trustee Kunkel to waive advertising for bids and competitive bidding, and approve a contract for the resurfacing of the parking lots at the Village Hall complex and the Commuter Lot to A-Lamp Construction for an amount not to exceed \$312,905.25 and authorize the Village Manager to execute the necessary documents. *A two-thirds vote of the Village Board is required to waive competitive bidding.*

Discussion

Roll Call:

AYES:	Trustees:	Roberts, Kemper, Trousdale, Kunkel, Cannon
NAYS:	Trustees:	None
ABSENT:	Trustee:	Porter

Motion passes.

**6-A.8** Motion by Trustee Roberts and seconded by Trustee Cannon to approve Warrant 4/21/2016 in the amount of \$495,139.84.

No discussion

Roll Call:

AYES:	Trustees:	Roberts, Kemper, Trousdale, Kunkel, Cannon
NAYS:	Trustees:	None
ABSENT:	Trustee:	Porter

Motion passes.

**6-A.9** Motion by Trustee Roberts and seconded by Trustee Cannon to approve Warrant Paid in Advance (3/28/16-4/13/16) in the amount of \$606,186.90.

No discussion

Roll Call:

AYES:	Trustees:	Roberts, Kemper, Trousdale, Kunkel, Cannon
NAYS:	Trustees:	None
ABSENT:	Trustee:	Porter

Motion passes.

**7. VILLAGE MANAGER’S REPORT – JULIANA MALLER**

a. Treasurer’s Report – March

Village Manager Maller introduced Finance Director, Remy Navarrete whom reviewed and summarized the Treasurer’s Report for March 2016.

b. FY’15 – Fourth Quarter Financial Report

Village Manager Maller introduced Finance Director, Remy Navarrete whom reviewed and summarized the Fourth Quarter Financial Report.

Village Manager Maller spoke to legislation drafted in the legislature addressing ComEd’s plans to put up transmission antenna’s along the 390.

**8. VILLAGE CLERK’S REPORT – EIRA L. CORRAL SEPÚLVEDA**

Clerk Corral Sepúlveda spoke to the Northwest Hispanic Chamber of Commerce on April 25 at Bahama Breeze. She spoke to the Habitat for Humanity Rehabilitation Project and recent leadership meetings.

**9. CORPORATION COUNSEL’S REPORT – BERNARD Z. PAUL**

No Report.

**10. VILLAGE TRUSTEES REPORTS:**

**10.A BILL CANNON**

No Report.

**10-B. RICK ROBERTS**

Spoke to the War Dog fundraiser of April 26 at 5:30 pm in the Hanover Park Community Bank. Invited all to the May 30 Memorial Day Ceremony at Village Hall.

**10-C. HERB PORTER**

Absent.

**10-D. JAMES KEMPER**

Spoke to the Lyons Club and Knights of Columbus Fishing Derby and Fish Fry in June at Heritage Park.

**10-E. LISA TROUSDALE**

Spoke to her attendance at the Kids at Hope community fair. Spoke to her attendance to the Wayne Township Bike Path Committee meeting.

**10-F. JON KUNKEL**

Recognized Earth Day on April 22, 2016 and Arbor Day on April 29, 2016.

**11. EXECUTIVE SESSION**

Motion by Trustee Kemper and seconded by Trustee Kunkel to hold an Executive Session and not

return to open meeting due to pending 2(c) 1 personnel and 2(c)5 purchase real estate property.

No discussion

Roll Call:

AYES:	Trustees:	Roberts, Kemper, Trousdale, Kunkel, Cannon
NAYS:	Trustees:	None
ABSENT:	Trustee:	Porter

Motion passes.

**12. ADJOURNMENT**

Motion by Trustee Kemper and seconded by Trustee Kunkel to adjourn.

Voice Vote:

All Ayes.

Motion Passes, meeting adjourned at 8:17 p.m.

Recorded and transcribed by:

Eira L. Corral Sepúlveda

Village Clerk

Minutes approved by President and Board of Trustees on this: May 19, 2016.



**TO:** Village President and Board of Trustees

**FROM:** Juliana A. Maller, Village Manager  
T. J. Moore, Director of Engineering and Public Works

**SUBJECT:** Execution of an IGA with the Forest Preserve District of DuPage County  
Hawk Hollow Forest Preserve Multi-Use Trail

**ACTION**

**REQUESTED:**  Approval  Concurrence  Discussion  Information

**RECOMMENDED FOR CONSENT AGENDA:**  Yes  No

**MEETING DATE:** May 19, 2016

**Executive Summary**

Staff is recommending the President and Village Board approve the execution of an IGA with the Forest Preserve District of DuPage County for the construction of a multi-use trail connector between Lawrence Avenue and the North Central DuPage Regional Trail in the Hawk Hollow Forest Preserve.

**Discussion**

The residents of the Mayfair Station Subdivision in the Village do not currently enjoy convenient access to the multi-use trail system within the Hawk Hollow Forest Preserve. To provide such access, the Village of Hanover Park recently applied for and received a grant to install an improved trail connection from the Transportation Alternatives Program (TAP). This proposed trail connection would be constructed over the route of an existing turf trail between Lawrence Avenue and the existing Forest Preserve trail, approximately 0.35 miles in length. This project will also benefit from the imminent construction of a bridge over County Farm Road, which will connect the Hawk Hollow and Mallard Lake trail systems, and will provide Village residents with safe trail access to locations east of County Farm Road. The proposed trail will be identical to the existing Forest Preserve trails, being constructed of a gravel base with a compacted limestone screenings surface, ten feet wide.

The Forest Preserve District Board previously provided a letter of support for this project to help with the grant application. At the Forest Preserve District's Workshop meeting on May 10, 2016, the Board approved the IGA and recommended that an ordinance authorizing the execution of the agreement be approved at their next regular meeting on June 6, 2016.

The intergovernmental agreement states that the Village will manage the project and be responsible for the local match for the cost of engineering and construction of the project,

Agreement Name: \_\_\_\_\_

and that the Forest Preserve District will assume ownership and maintenance responsibility for the new trail after the construction contractor's one-year warranty period is completed.

The total project cost is estimated at \$100,000, with 80% being funded through the TAP grant, and 20% being funded through the Village. This amount will be budgeted in the FY'17 budget. Village staff is anticipating that engineering will be completed this year, with construction to begin in spring of 2017.

### **Recommended Action**

Motion to authorize the execution of an IGA with the Forest Preserve District of DuPage County for the construction of a multi-use trail connector between Lawrence Avenue and the North Central DuPage Regional Trail in the Hawk Hollow Forest Preserve and authorize the Village President to execute the necessary documents.

**Attachment:** Resolution Agreement  
Project Location Map

<b>Budgeted Item:</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	N/A
<b>Budgeted Amount:</b>	\$0 – N/A		
<b>Actual Cost:</b>	\$0 – N/A		
<b>Account Number:</b>			

**RESOLUTION NO. R-16-**

**RESOLUTION AUTHORIZING AN INTERGOVERNMENTAL  
AGREEMENT BETWEEN THE VILLAGE OF HANOVER  
PARK, ILLINOIS, AND THE FOREST PRESERVE DISTRICT  
OF DUPAGE COUNTY FOR A LOCAL TRAIL CONNECTOR  
TO THE NORTH CENTRAL DUPAGE REGIONAL TRAIL  
AT HAWK HOLLOW FOREST PRESERVE**

**WHEREAS**, the Village of Hanover Park is a home rule unit of local government under and pursuant to Section 6 of Article VII of the Constitution of the State of Illinois, and has the authority to exercise any power and perform any function pertaining to its government and affairs including, but not limited to, the power to regulate for the protection of the public health, safety, and welfare; and

**WHEREAS**, the District is a special district unit of local government under and pursuant to Section 8 of Article VII of the Constitution of the State of Illinois and exercises limited powers and has powers granted by law; and

**WHEREAS**, the Village desires to construct a local multi-purpose trail connector along a portion of the existing turf trail from Lawrence Avenue to the North Central DuPage Regional Trail (hereinafter the "PROJECT"), which involves constructing a 10' wide multi-purpose trail approximately 0.35 miles in length upon District Land; and

**WHEREAS**, the District and Village have determined that it is reasonable, necessary and in the public interest and welfare to use, occupy, and improve Hawk Hollow Forest Preserve for a local trail connector, subject to the terms and conditions set forth in the Intergovernmental Agreement attached here to as Exhibit "A"; now, therefore,

**BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES** of the Village of Hanover Park, Illinois, that the Village President is hereby authorized and directed on behalf of the Village of Hanover Park to enter into the INTERGOVERNMENTAL AGREEMENT PROVIDING FOR THE ESTABLISHMENT OF LOCAL TRAIL CONNECTOR TO THE NORTH CENTRAL DUPAGE REGIONAL TRAIL AT HAWK HOLLOW FOREST PRESERVE, a copy of said Agreement being attached hereto and made a part hereof as Exhibit "A."

ADOPTED this            day of May, 2016, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

ABSTENTION:

Approved: \_\_\_\_\_  
Rodney S. Craig  
Village President

Attest: \_\_\_\_\_  
Eira Corral, Village Clerk

**AN INTERGOVERNMENTAL AGREEMENT PROVIDING FOR  
THE ESTABLISHMENT OF LOCAL TRAIL CONNECTOR  
TO THE NORTH CENTRAL DUPAGE REGIONAL TRAIL  
AT HAWK HOLLOW FOREST PRESERVE**

THIS INTERGOVERNMENTAL AGREEMENT (hereinafter referred to as the "AGREEMENT") is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2016, by and between the Forest Preserve District of DuPage County, a body politic and corporate (hereinafter referred to as the "DISTRICT") and the Village of Hanover Park, a body politic and corporate (hereinafter referred to as the "VILLAGE"). Each of the foregoing are hereinafter sometimes referred to as an "AGENCY" or together as "AGENCIES".

**WITNESSETH:**

WHEREAS, the continued development and organization of the Chicago metropolitan area has increased public awareness of the importance of maintaining open space and providing recreational opportunities for individuals throughout the metropolitan area; and

WHEREAS, the DISTRICT and the County of DuPage have entered into an Intergovernmental Agreement to construct a bridge over County Farm Road and extend the North Central DuPage Regional Trail through Mallard Lake and Hawk Hollow Forest Preserves which involves construction of a regional multi-purpose trail approximately 1 mile in length, and two bridges which include an 80' long crossing of a drainage tributary to the West Branch of the DuPage River and a 3 span 400' long crossing of County Farm Road; and

WHEREAS, there is no existing sidewalk or multi-purpose trail connection to the North Central DuPage Regional Trail from a large residential subdivision commonly known as Mayfair Station; and

WHEREAS, the DISTRICT maintains an existing turf trail and service road at Hawk Hollow Forest Preserve to access monitoring wells and perform general preserve maintenance from Lawrence Avenue at the north east corner of Mayfair Station; and

WHEREAS, the VILLAGE desires to construct a local multi-purpose trail connector along a portion of the existing turf trail from Lawrence Avenue to the North Central DuPage Regional Trail (hereinafter the "PROJECT"), which involves constructing a 10' wide multi-purpose trail approximately 0.35 miles in length upon DISTRICT land; and

WHEREAS, the DISTRICT and VILLAGE desire to work cooperatively to plan, design, install, and maintain the PROJECT; and

WHEREAS, the PROJECT will provide numerous public benefits, including (a) directly serving the transportation and recreational needs of the region's residents, (b) linking those individuals to thousands of acres of public open space, existing trail systems, parks, businesses; and (c) providing an alternative means of transportation for individuals commuting to work, shopping, recreation and other destinations; and

WHEREAS, the Chicago Metropolitan Agency for Planning (CMAP) informed the VILLAGE that it had been awarded a Transportation Alternatives Program (TAP) Grant from the United States Department of Transportation in the amount of \$80,000 in order to fund a portion of the Phase 2 and Phase 3 Engineering and construction costs for the PROJECT; and

WHEREAS, the CMAP/TAP Grant will be administered by the Illinois Department of Transportation (hereinafter "IDOT"), which shall be responsible for approving all reimbursement requests; and

WHEREAS, the VILLAGE has been designated as the lead AGENCY for the PROJECT with responsibility for coordinating all aspects of the PROJECT and for monitoring the PROJECT in conjunction with IDOT; and

WHEREAS, the DISTRICT and VILLAGE have determined that it is reasonable, necessary and in the public interest and welfare to use, occupy, and improve Hawk Hollow Forest Preserve for a local trail connector, subject to the terms and conditions set forth herein; and

WHEREAS, under Section 6 of the Downstate Forest Preserve Act, 70 ILCS 805/6 (West 1994), the Board of Commissioners is authorized "to grant licenses, easements and rights of way for the construction, operation and maintenances upon, under or across any property of [the] District of facilities for water, sewage, telephone, telegraph, electric, gas or other public service, subject to such terms and conditions as may be determined by [the] District," and

WHEREAS, the AGENCIES are authorized to enter into this Intergovernmental Agreement pursuant to the provisions of article VII, section 10, of the Illinois Constitution of 1970, which provides in part that units of local government may contract or otherwise associate themselves to "obtain or share services and to exercise, combine, or transfer any power or function, in any manner not prohibited by law or by ordinance," and the Intergovernmental

Cooperation Act, 5 ILCS 220/1 et seq; and,

NOW, THEREFORE, in consideration of the mutual promises, terms and conditions set forth herein, and in the spirit of intergovernmental cooperation, the AGENCIES agree as follows:

## **1.0 INCORPORATION OF RECITALS**

1.1 The recitals set forth above are incorporated herein and made a part hereof as representing the intent of the AGENCIES and as substantive terms and conditions. To the extent that they may be interpreted as inconsistent with the main body of this AGREEMENT, the main body shall control.

## **2.0 USE, OCCUPANCY AND IMPROVEMENT**

2.1 In accordance with the contract documents for the PROJECT, the DISTRICT and VILLAGE agree to construct the PROJECT with ownership of the trail to be in the DISTRICT where the portions of the PROJECT are located within Hawk Hollow Forest Preserve as depicted in the PROJECT Location Map (attached herein as EXHIBIT "A").

## **3.0 LICENSES GRANTED**

3.1 The DISTRICT hereby grants a LICENSE to the VILLAGE within Hawk Hollow Forest Preserve as identified and on the terms and conditions as provided for in the LICENSE AGREEMENT attached hereto and incorporated herein as EXHIBIT "1" (hereinafter referred to as the "LICENSE"), which includes all associated exhibits. In lieu of paying any fees for this LICENSE, the VILLAGE is constructing the PROJECT for the Public and DISTRICT'S benefit.

## **4.0 SCOPE OF WORK**

The recreational trail design shall conform to the DISTRICT's standards and specifications and latest AASHTO Guidelines for the development of bicycle facilities. The DISTRICT shall provide its standard details and specifications to the VILLAGE.

- 4.1 The VILLAGE shall design, engineer and construct a 10' wide multi-purpose recreational trail (hereinafter the "TRAIL") at the location generally depicted in EXHIBIT 'A'. Any substantial change to the location of the TRAIL from that shown in EXHIBIT 'A' shall be submitted to the DISTRICT for review and approval.
- 4.2 The VILLAGE shall maintain the two existing drop gates north of Lawrence Avenue in good working order. If necessary during construction to remove the gates or if they are damaged, the VILLAGE shall re-install or replace the gates in-kind.
- 4.3 The VILLAGE shall act as the lead agency and be responsible for completing all preliminary and design engineering, awarding of contract(s), permit fees and processing of permit applications, utility coordination, construction engineering and construction for the trail improvements and bear all costs associated with the design, permitting, and construction of the recreational trail.
- 4.4 The VILLAGE shall also be responsible for coordinating, completing and submitting all reports and other documentation required by any grant received for this PROJECT.
- 4.5 The VILLAGE agrees to provide the DISTRICT with Pre-Final Plans and Specifications for improvements for review. The VILLAGE and the DISTRICT will make every effort to coordinate the review process in a timely manner in order to maintain the PROJECT schedule.
- 4.6 Both the VILLAGE and the DISTRICT agree that the VILLAGE shall manage the contract for the construction of the improvement. The VILLAGE agrees to manage the improvement in the best interest of both parties and to consult with, and keep advised, officials of the DISTRICT regarding the progress of the PROJECT and any problems encountered or changes recommended.

- 4.7** Upon completion of the improvement, the DISTRICT shall have the right to conduct a final inspection with the VILLAGE prior to final acceptance. Approval of the final inspection of the PROJECT by the DISTRICT shall not be unreasonably withheld.
- 4.8** Prior to Final Acceptance by the DISTRICT, the VILLAGE shall obtain from the contractor a one-year warranty guarantee on all work associated with the PROJECT to be transferred to the DISTRICT in the form and substance attached hereto as EXHIBIT "2", and shall submit PROJECT record drawings and as-built drawings of the PROJECT to the DISTRICT. Prior to the expiration of the one-year warranty, the District shall have the right to conduct a warranty inspection and identify deficiencies which are covered by the warranty guarantee to be corrected by the VILLAGE or its Contractor.
- 4.9** Immediately following the construction and acceptance of the PROJECT, the DISTRICT shall be responsible for all maintenance of and repairs to the PROJECT and for all costs and expenses associated therewith, including vegetation management in perpetuity, except during the warranty period, or any extension thereof, necessary to perform the warranty work for defective work or workmanship covered under the one-year Warranty Period.
- 4.10** The AGENCIES acknowledge that the VILLAGE may seek one or more grants to cover the cost of designing, engineering and constructing the recreational trail. Recognizing that there could be a significant time delay with respect to whether the VILLAGE is able to secure all grant funding for the PROJECT, the terms of this AGREEMENT will remain in full force and effect, unless the VILLAGE has not completed construction of the PROJECT within five years of the date of this AGREEMENT, at which time the VILLAGE and the DISTRICT may agree to renew this AGREEMENT.

**5.0 COOPERATION**

- 5.1** If an AGENCY has reason to believe that a violation of this AGREEMENT has occurred or is occurring, written notice thereof specifying in detail the violation and the facts supporting the claim shall be served upon the AGENCY that allegedly committed or is permitting such violation to occur.
- 5.2** The AGENCIES agree to act in good faith and to cooperate with each other to resolve any disputes which may arise in the performance of this AGREEMENT.
- 5.3** In the event an AGENCY is required to institute any legal action or proceeding, whether at law or in equity, to enforce any provision of this AGREEMENT, the prevailing AGENCY in such action or proceeding (as determined by the court) shall be entitled to recover all its costs and expenses, including but not limited to, reasonable expert witness and attorney fees.

**6.0 INDEMNIFICATION**

- 6.1** Each AGENCY shall defend, hold harmless and indemnify the other AGENCY, its elected officials, officers, employees and agents from and against all claims, liabilities, causes of action, losses, judgements, settlements, damages and expenses (including, but not limited to, reasonable expert witness and attorney fees) that may at any time arise or be claimed by any person or entity as a result of bodily injury, sickness, death or property damage, or as a result of any other claim or suit of any nature whatsoever, allegedly arising out of, or in any manner connected with, directly or indirectly, the negligent or intentional acts or omissions of the indemnifying AGENCY'S performance of its obligations under this AGREEMENT. This provision is not intended to waive any statutory or common law privileges or immunities as they relate to other persons or entities. There are no third party beneficiaries of this Indemnity.

**7.0 INSURANCE**

7.1 In furtherance of this indemnification provision set forth in Section 6 each AGENCY shall maintain insurance coverage or pooled coverage, in minimum amounts and form acceptable in the reasonable judgement of the Chief Administrative Officer of the other AGENCY. Each AGENCY shall provide the other AGENCY with its insurance or pooled coverage binders upon request.

**8.0 TRANSFERS**

8.1 No AGENCY shall sell, assign or otherwise transfer its interest under this AGREEMENT without the written approval of the other AGENCY. The provisions set forth in this AGREEMENT shall be binding upon and inure to the benefit of the approved successors and assigns of the AGENCIES.

**9.0 NOTICES**

9.1 All notices required to be given under the terms of this AGREEMENT shall be in writing and either (a) served personally during regular business hours; (b) served by facsimile transmission during regular business hours; or (c) served by certified or registered mail, return receipt requested, properly addressed with the postage prepaid and deposited in the United States mail. Notices served upon DISTRICT shall be directed to the Executive Director, Forest Preserve District of DuPage County, 3 S 580 Naperville Road, Wheaton, Illinois 60189-5000. Notices served upon the VILLAGE shall be directed to the Village President, Village of Hanover Park, 2121 Lake Street, Hanover Park, Illinois 60133. Notices served personally or by facsimile transmission shall be effective upon receipt, and notices served by mail shall be effective upon receipt as verified by the United States Postal Service.

**10.0 SEVERABILITY**

10.1 In the event any provision of this AGREEMENT is found to be invalid or unenforceable by a court of competent jurisdiction, such determination shall not

invalidate or render unenforceable any other provision of this AGREEMENT, providing that the spirit and intent of this AGREEMENT can be given effect.

#### **11.0 ENTIRE AGREEMENT**

- 11.1** The provisions set forth herein represent the entire agreement between the AGENCIES and supersede any previous oral or written negotiations and agreements. No provision may be modified in any respect unless such modification is in writing and signed by all AGENCIES.
- 11.2** In event of a conflict between the terms or conditions of this AGREEMENT and any term or condition found in any exhibit or attachment, the terms and conditions of this AGREEMENT shall prevail.

#### **12.0 MISCELLANEOUS TERMS**

- 12.1** Each AGENCY shall approve this AGREEMENT pursuant to a duly passed ordinance or resolution. This AGREEMENT shall be executed in multiple counterparts, and each copy shall be deemed an original. After all the original signature pages have been received, the DISTRICT shall provide the VILLAGE with a fully executed copy of this AGREEMENT.
- 12.2** This AGREEMENT shall be governed by the laws of the State of Illinois as to both interpretation and performance. The forum for resolving any disputes concerning the AGENCIES' respective performance, or failure to perform, under this AGREEMENT, shall be the Eighteenth Circuit Court for DuPage County.
- 12.3** The VILLAGE shall be responsible for recording this AGREEMENT, at its expense, in the Office of the Recorder of Deeds, DuPage County, and for providing the DISTRICT with a recorded copy.
- 12.4** This AGREEMENT may be amended or modified only by written instrument duly approved and signed by all AGENCIES to the AGREEMENT.

**12.5** No course of dealing or failure of any AGENCY to enforce strictly any term, right, or condition of this AGREEMENT shall be construed as a waiver of such term, right, or condition. No express waiver of any term, right, or condition of this AGREEMENT shall operate as a waiver of any other term, right, or condition.

IN WITNESS WHEREOF, the AGENCIES have entered into this AGREEMENT as of the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

FOREST PRESERVE DISTRICT OF  
DuPAGE COUNTY

VILLAGE OF HANOVER PARK

Street Address:  
3S580 Naperville Road  
Wheaton, IL 60189

2121 Lake Street  
Hanover Park, IL 60133

Mailing Address:  
P.O. Box 5000  
Wheaton, IL 60189-5000

BY: \_\_\_\_\_  
Joseph Cantore, President

BY: \_\_\_\_\_  
Title: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Judith Malahy, Secretary

ATTEST: \_\_\_\_\_  
Title: \_\_\_\_\_

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Exhibit 1

LICENSE FORM--A
STANDARD FORM--ACCESS TO EASEMENT
LICENSE NO. X-310-047L
PROJ. NO. Z-312-003
NOT TO BE RECORDED

**A LICENSE AGREEMENT BETWEEN THE FOREST PRESERVE  
DISTRICT OF DUPAGE COUNTY AND THE VILLAGE OF HANOVER PARK  
PROVIDING FOR ACCESS ACROSS A PORTION OF  
THE HAWK HOLLOW FOREST PRESERVE**

THIS LICENSE AGREEMENT is made and entered into by and between the Forest Preserve District of DuPage County, a body politic and corporate (hereinafter the "District"), and the Village of Hanover Park, a municipal corporation (hereinafter "Licensee").

WITNESSETH:

WHEREAS, the District owns certain property commonly known as the Hawk Hollow Forest Preserve; and

WHEREAS, Licensee will be performing construction of a limestone trail connection within Hawk Hollow Forest Preserve; and

WHEREAS, Licensee has requested permission to utilize a portion of the Hawk Hollow Forest Preserve, consisting of an area of approximately 30 feet by 1,800 feet plus two (2) 50' x 100' staging and stockpile areas (hereinafter the whole referred to as the "License Area") to construct a 10' wide multi-purpose trail for preserve users to connect to the North Central DuPage Regional Trail; and

WHEREAS, the District finds that it is reasonable, necessary and desirable to grant

## Exhibit 1

Licensee a temporary license to construct the limestone trail connection at Hawk Hollow Forest Preserve, strictly subject to the terms and conditions set forth herein; and

WHEREAS, the Executive Director is authorized to issue licenses pursuant to the authority conferred by the District's License and Easement Ordinance (Ordinance No. 96-096).

NOW, THEREFORE, in consideration of the promises, terms and conditions set forth herein, the parties agree as follows:

1. The recitals set forth above are incorporated herein and made a part of this Agreement.

2. The District hereby grants Licensee, its agents and its contractors a temporary license to construct a limestone trail at Hawk Hollow Forest Preserve as depicted in Exhibit "A", attached hereto and made a part hereof, (said portion hereinafter referred to as the "License Area") for the purpose of connecting preserve users to the existing regional trail. In consideration of the granting of this License, Licensee will cause its contractor to construct the limestone trail for the Public and District's benefit according to the terms of this agreement.

3. The District reserves the right in its discretion and at its cost to maintain, re-route, or designate alternative paths of access based on past, present and future restoration efforts in conjunction with upholding their mission of the District. Any deviation from the route must be approved by the District as this portion of Hawk Hollow Forest Preserve is part of a U.S. Department of Agriculture grant requiring grassland restoration for bird habitat.

4. The license granted herein shall automatically terminate upon the completion of the work to be performed by Licensee or its contractor on the License Area and the restoration of the License Area and acceptance of the trail construction and completion of any warranty work.

## Exhibit 1

5. The Licensee shall notify the District's designated project representative, Karen Gray, at (630) 933-7237 no less than five (5) business days prior to commencing work in the License Area. Licensee shall make any sub- or independent contractor working in the License Area aware of the terms and conditions of this License and in their contract notify them that they are strictly subject to the terms and conditions of this License. Should the District's project representative determine that the Licensee or any of its sub or independent contractors work or activities in the License Area is inconsistent with, or in violation of the terms of this license, the representative will notify Licensee who will immediately investigate the concern and promptly reply to the representative. The DISTRICT may, if dissatisfied with the Licensee reply or its failure to promptly reply stop work in the License Area at the direction of the District's project representative until the issues associated with the work or activities are fully resolved. This remedy is non-exclusive and in addition to any other remedy set forth in this License Agreement or otherwise available in law or equity. The selection of any or all remedies shall be in the sole discretion of the party pursuing the remedy.

6. Licensee shall cause its contractors to construct the trail as depicted in Exhibit "B", attached hereto and made a part hereof.

7. Licensee shall cause its contractors to stage all heavy equipment outside the boundaries of the existing grass land habitat restoration area and prior to any heavy equipment entering the site it shall be power washed and free of invasive plant propagules. Confirmation of the power washing shall be provided to the District's project representative prior to the commencement of the work. The District's project representative may inspect any and all equipment at any time.

8. Prior to accessing the License Area, Licensee shall cause its contractors to coordinate with and meet on site with District staff, as necessary to ensure that the limits of construction,

## Exhibit 1

staging areas, and routes of access of heavy equipment are appropriate and that high quality natural areas and locations of rare, threatened, or endangered species are avoided.

9. An EcoCAT consultation on the License Area shall be conducted per the terms of Illinois Department of Transportation's Environmental Survey Request (ESR). If the presence of nesting grassland birds or other species are found, as required by the Illinois Natural Areas Preservation Act (520 ILCS 30) and the Illinois Endangered Species Protection Act (520 ILCS 10), Work may be forbidden to occur between April 15 and August 15, unless emergency access is required. Emergency access authority shall be subject to the District's project representative's approval. Work occurring inside and outside of this window shall be dependent upon current conditions and shall be prohibited if it is believed that work could result in damage to Hawk Hollow Forest Preserve or compromise the breeding of endangered or threatened species, per the Acts.

10. The Licensee shall cause its contractors to confine all construction activity within the License Area. All debris resulting from the subsequent maintenance or repair of the License Area shall be legally disposed of off of District property. No construction personnel shall be permitted outside the designated areas while engaged in construction activities. All subsequent maintenance and repair work shall be confined to the License Area. Following the construction, all areas affected or disturbed by the construction shall be restored according to the specifications approved by the District. All restoration work shall be subject to the District's reasonable acceptance.

11. Licensee shall cause its contractors to promptly restore the License Area and repair any damage to other District property resulting, directly or indirectly, from the use of the License Area. All restoration and repair work shall be performed and completed in accordance with the specifications established by the District and shall be subject to the reasonable approval of the District's Executive Director or his designee. Damaged areas shall be restored using the grassland

## Exhibit 1

restoration seed mix and restoration guidelines, attached as Exhibit "C". This seed shall be a locally sourced eco-type, with seed being collected from a source within 100 miles of DuPage County. The Licensee shall provide 48 hour notice before seeding and the District's project representative must be on site to collect seed labels prior to any seed being sowed. If erosion control blanket is deemed necessary by the District's project representative, it shall meet the specifications of Tensar / North American Green S75BN (twine netting, no plastic netting shall be accepted) or an approved equal.

12. The Licensee, its employees or agents, or any contractor or subcontractor engaged to perform work on the License Area shall not cause any damage to trees, shrubs, or other vegetation or landscaping, or any improvements lying outside the boundaries thereof. The Licensee and its contractors shall accordingly apply with paragraph 13 below.

13. In order to ensure that all affected areas are properly restored or repaired, including any damage occurring outside the boundaries of the License Area, Licensee shall cause its contractors to provide the District with a restoration bond in the form of a certified or cashier's check made Payable to the District in the amount of \$15,000.00. Such funds shall be released or refunded, without interest, upon the satisfactory restoration or repair of all affected areas and the acceptable thereof by the District. In the event Licensee's contractor fails to properly restore the License Area or repair any damage caused to areas outside the boundaries thereof within 14 days of the effective date of written notice from the District demanding the repair, the District shall have the right to take such action as it deems necessary to perform the restoration work or repair the damage, which shall include the authority to engage the services of an independent contractor and to utilize the restoration bond deposited with the District pursuant to this paragraph. If the costs and expenses incurred by the District in performing the restoration or repair work exceed the amount of

## Exhibit 1

the restoration bond deposited with the District, Licensee shall cause its contractor to be responsible for reimbursing the District for the additional costs and expense in excess of the amount deposited within 10 days of service of the District's written demand of service.

14. Except as otherwise required by the District's Executive Director, Licensee shall cause its contractors to purchase and maintain during this Agreement insurance coverage which will satisfactorily insure Licensee and, where appropriate, the District against claims and liabilities which may arise out of the use of the License Area. Such insurance shall be issued by companies licensed to do business in the State of Illinois and approved by the District. The insurance coverages shall include the following:

- (A) Workers' compensation insurance with limits as required by the applicable workers' compensation statutes. The employer's liability coverage under the workers' compensation policy shall have limits of not less than \$500,000 each accident/injury; \$500,000 each employee/disease; \$500,000 policy limit.
- (B) Commercial general liability insurance protecting Licensee against any and all public liability claims which may arise in the course of using the License Area. The limits of liability shall be not less than \$1,000,000 each occurrence bodily injury/property damage combined single limit and \$2,000,000 aggregate bodily injury/property damage combined single limit. The policy of commercial general liability insurance shall include contractual liability coverage and an endorsement naming the District as an additional insured.
- (C) Commercial automobile liability insurance covering Licensee's owned, non-owned and leased vehicles which protects Licensee against automobile liability claims whether on or off the District's premises with coverage limits of not less

## Exhibit 1

than \$1,000,000 each accident bodily injury/property damage combined single limit.

- (D) Umbrella or Excess liability insurance with limits of not less than \$1,000,000 each occurrence bodily injury/property damage combined single limit and \$1,000,000 aggregate bodily injury/property damage combined single limit. The Umbrella or Excess coverage shall apply in excess of the limits stated in subparagraphs (B) and (C) above, and shall either include an endorsement naming the District as an additional insured or provide "following form" coverage.

15. Prior to commencing the Work, Licensee shall cause its contractors to furnish the District with certificates of insurance and, upon the District's request, copies of all insurance policies and endorsements thereto evidencing the coverages required under paragraph 14. The insurance certificates and policies shall provide that no cancellation or modification of the policy or policies shall occur without at least 30 days' prior written notice to the District. Licensee shall not enter upon the License Area until evidence of the required insurance has been received and approved by the District.

16. The Licensee shall obtain all necessary permits or other approvals required for accessing of the License Area and constructing the recreational trail improvements. The Licensee and its contractors shall also comply with all applicable federal, state and local laws, rules and regulations (including, but not limited to, those relating to safety) whenever it performs any work on the License Area or exercises any rights conferred under this Agreement. The Licensee shall also comply with all applicable District ordinances now in force or hereafter enacted, provided, however, that in no event shall the Licensee owe any additional fees or costs under this Agreement.

17. The District shall not be responsible for or have control over the construction means,

## Exhibit 1

methods, techniques or procedures with respect to the project work, subsequent maintenance or repair work performed on the License Area. In no event shall the District be responsible for or have any obligation with respect to the safety of any person performing work on the License Area, including, but not limited to, the employees of the Licensee or of any contractor, subcontractor, agent or consultant.

18. The Licensee shall promptly pay all costs and expenses relating to the construction of the recreational trail or to any subsequent maintenance or repair work performed on the License Area and shall not allow any liens on District property as a result of the work. The Licensee shall defend, indemnify and hold the District harmless from any and all liens, costs and expenses arising from any work performed under this Agreement.

19. Indemnification as to District and or Licensee is set forth in the intergovernmental agreement between the parties. Licensee shall cause its contractor to defend, hold harmless, and indemnify the District and all of its officers, agents, employees and elected officials from any loss, damage, demand, liability, cause of action, fine, judgment or settlement, together with all costs and expenses related thereto (including reasonable expert witness and attorney fees), that may be incurred by the District as a result of bodily injury, death or property damage or as a result of any other claim or suit of any nature whatsoever arising from or in any manner connected with, directly or indirectly, the negligent or intentional acts or omissions of Licensee, its contractor or contractors agents or subcontractors pertaining to the use of the License Area or the negligent or intentional acts or omissions of any independent contractor or subcontractor that is engaged and permitted to utilize the License Area.

20. In the event Licensee breaches any provision contained herein, the District may immediately terminate this Agreement by serving written notice as provided for in paragraph 22. A

## Exhibit 1

waiver by the District of any breach of one or more of the terms of this Agreement on the part of Licensee shall not constitute a waiver of any subsequent or other breach of the same or other term, nor shall the failure on the part of the District to require exact, full and complete compliance with any of the terms contained herein be construed as changing the terms of this Agreement or estopping the District from enforcing full compliance with the provisions herein. No delay, failure or omission of the District to exercise any right, power, privilege or option arising from any breach shall impair any right, privilege or option, or be construed as a waiver or acquiescence in such breach or as a relinquishment of any right. No option, right, power, remedy or privilege of the District shall be construed as being exhausted by the exercise thereof in one or more instances. The rights, powers, privileges and remedies given the District under this Agreement and by law shall be cumulative.

21. All notices required to be provided under this Agreement shall be in writing and served either (a) personally during regular business hours; (b) by facsimile transmission during regular business hours; or (c) by registered or certified mail, return receipt requested, properly addressed with postage prepaid and deposited in the United States mail. Notices served upon the District shall be directed to the Executive Director, Forest Preserve District of DuPage County, 3 South 580 Naperville Road, Wheaton, Illinois 60189. Notices served upon Licensee shall be directed to Village President, Village of Hanover Park, 2121 Lake Street, Hanover Park, Illinois 60133. Notices served personally or by facsimile transmission shall be effective upon receipt and notices served by mail shall be effective upon receipt as verified by the United States Postal Service.

22. Prior to commencing work the Licensee shall designate and provide to the District's project representative the name and telephone number of the Licensee's project representative who

Exhibit 1

shall be available to the District's project representative Mondays through Fridays 8:00 a.m. to 4:30 p.m.

23. Licensee shall not record this Agreement, or any memorandum or other document referring hereto, without the written consent of the District's Executive Director.

24. This Agreement shall be construed in accordance with the laws of the State of Illinois. This agreement is a license and shall not be construed as an easement or a lease. The parties agree that any construction or determination of this license agreement as an easement or lease will result in its immediate termination except for the Licensee's obligation to fully restore the licensed and adjacent areas in conformance with the terms set forth herein.

25. The provisions set forth herein represent the entire agreement between the parties and may not be modified or changed in any respect unless such modification or change is in writing and signed by both parties.

26. Exclusive jurisdiction and venue for any dispute related directly or indirectly to this License shall be in the Eighteenth Judicial Circuit Court, Wheaton, DuPage County, Illinois.

**[Signatures contained on the following page.]**

Exhibit 1

IN WITNESS WHEREOF, the parties have entered into this License Agreement as of the \_\_\_\_\_ of \_\_\_\_\_, 2016.

FOREST PRESERVE DISTRICT OF  
DuPAGE COUNTY  
(Mailing Address)  
P.O. Box 5000  
Wheaton, IL 60189-5000

(Street Address)  
3 South 580 Naperville Road  
Wheaton, IL 60189-8761

BY: \_\_\_\_\_  
Executive Director

ATTEST: \_\_\_\_\_  
Assistant Secretary

VILLAGE OF HANOVER PARK  
2121 Lake Street  
Hanover Park, IL 60133

BY: \_\_\_\_\_

Title: \_\_\_\_\_

ATTEST: \_\_\_\_\_

Title: \_\_\_\_\_

EXHIBIT 'A'

Legend

- Trail Alignment/Bridge Construction
- ⊕ Existing Gates
- ▨ License Area
- Proposed Trail Connector
- ⋯ FPD Boundary



# Hawk Hollow Forest Preserve Trail IGA

Between the Village of Hanover Park and the Forest Preserve District of DuPage County

R05 May 3, 2016



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## EXHIBIT 'C'

**Hawk Hollow Grassland Bird Habitat Restoration**

## Seed Mix Lists

For Restoration of Open Areas:

Scientific Name	NRCS Req. PLS oz/acre
<i>Asclepias tuberosa</i>	1
<i>Aster novae angliae</i>	0.5
<i>Baptisia leucantha</i> *	1.25
<i>Bouteloua curtipendula</i>	48
<i>Petalostemum candida</i> *	3
<i>Petalostemum purpureum</i> *	2
<i>Echinacea pallida</i>	1.5
<i>Elymus canadensis</i>	48
<i>Eryngium yuccifolium</i>	0.5
<i>Heliopsis helianthoides</i>	0.15
<i>Koeleria macrantha</i>	0.48
<i>Liatris aspera</i>	1
<i>Monarda fistulosa</i>	0.35
<i>Penstemon digitalis</i>	1
<i>Ratibida pinnata</i>	1.25
<i>Rudbeckia hirta</i>	1.25
<i>Andropogon scoparius</i>	160
<i>Silphium laciniatum</i>	0.35
<i>Silphium terebinthinaceum</i>	0.35
<i>Sporobolus heterolepis</i>	1.6
<i>Zizia aurea</i>	0.35
Seed Oats (Cover Crop)	480

\* Species specific inoculant required

For restoration adjacent to trails:

Scientific Name	NRCS Req. PLS oz/acre
<i>Asclepias tuberosa</i>	1
<i>Baptisia leucantha</i> *	1.25
<i>Bouteloua curtipendula</i>	48
<i>Petalostemum candida</i> *	3
<i>Petalostemum purpureum</i> *	2
<i>Echinacea pallida</i>	1.5
<i>Elymus canadensis</i>	48
<i>Koeleria macrantha</i>	0.48
<i>Liatris aspera</i>	1
<i>Penstemon digitalis</i>	1
<i>Rudbeckia hirta</i>	1.25
<i>Andropogon scoparius</i>	160
<i>Sporobolus heterolepis</i>	1.6
<i>Zizia aurea</i>	0.35
Seed Oats (Cover Crop)	480

\* Species specific inoculant required

## SEED MIX INSTALLATION, MAINTENANCE AND MANAGEMENT

### DESCRIPTION

This work shall consist of the INSTALLATION, MAINTENANCE AND MANAGEMENT of the complete project area consisting of the Limits of Disturbance. The Contractor is required to provide MAINTENANCE and MANAGEMENT of the project until written Project Acceptance by the Village and the District. The project shall not be accepted by the District until Performance Standards as outlined in this document are met.

The following sub-categories of MAINTENANCE AND MANAGEMENT will be referred to in this special provision:

1. SELECTIVE HERBICIDE APPLICATION
2. MOWING
3. SEEDING & SUPPLEMENTAL SEEDING
4. PERFORMANCE STANDARDS

### QUALIFICATIONS

Work associated with this project occurs in and near highly sensitive environments, including stream, wetland, prairie, and/or woodland communities. The work at all levels of involvement is to be performed by qualified firms with individuals having the expertise necessary to perform the assigned tasks with the skill and precision appropriate to work in these highly sensitive environments.

Contractor Qualifications: Qualified CONTRACTORS must demonstrate prior experience working in natural areas with sensitive resources, specifically native seed installation and attainment of associated performance projects. The DISTRICT will accept only CONTRACTORS that have successfully achieved vegetation performance standards on one or more restoration projects involving the installation of seed. Resumes shall be supplied prior to start of work.

Contractor Staff Qualifications: CONTRACTOR must have a qualified Field Supervisor or Construction Coordinator on staff to supervise the day to day onsite implementation and quality control of each phase of the project and be responsible for the proper installation of all features as indicated on the Plan Set. This individual will work closely with PROJECT REPRESENTATIVE. He/she will be expected to keep the crew working in an efficient and safe manner with appropriate Personal Protective Equipment (PPE) worn as applicable, make sure the proper equipment is available and in good working order when needed by the crew. This person shall be a spokesperson on behalf of the CONTRACTOR, must have five (5) years' experience with similar construction projects and similar ecosystems/habitat types. He/she shall directly perform in-field supervision of all aspects of construction and ecological management including heavy equipment operators, laborers, planting crews, etc. The Field Supervisor will be required to be onsite during all aspects of the project implementation.

CONTRACTORS must have adequate numbers of qualified Ecological Field Crew on staff to provide the day to day onsite implementation of each phase of the project and achieve deadlines. All field crew shall have demonstrated experience with similar Regional Midwest ecosystems/habitat type construction/restoration, working knowledge and understanding of basic ecology and restoration principles, working knowledge of the latest most effective and selective methods/materials/herbicides for providing quality ecological restoration, understanding of effective timing for successful target species application methods, shall possess a current and valid State of Illinois Pesticide Operator License, and shall demonstrate extensive and accurate field identification skills of local and invasive flora. Ecological Field Crew shall perform installation of seed, removal of invasive species, herbicide control of invasive species, and ecological management of site. The Ecological Field Crew will be under the direct

supervision of the Field Supervisor and/or Restoration Ecologist during all aspects of the project implementation.

#### SCHEDULE

This work will consist of a minimum of one full growing season (April through October) of maintenance and management to establish the seeded areas. If PERFORMANCE STANDARDS are not met after the first full growing season, additional maintenance tasks may be required.

**TABLE 1**

Construction and Repair Schedule

	Dates	Maintenance and Management
Initial Construction	Per Construction Contract	Year 0
<b>Repair to District Property</b>		
Seed Preparation Herbicide	As specified	Year 0 or 1
Seeding	October 1 <sup>st</sup> - December 1 <sup>st</sup>	Year 0 or 1
Maintenance and Management	Throughout the Year as Specified and Necessary	Year 1 Year 2 Year 3

**TABLE 2**

Maintenance Tasks Schedule \*

Tasks	Frequency Per Season	Approximate Dates	Maintenance and Management
Site Wide Selective Herbicide Application	4	April - October	Year 1, 2, 3 - As necessary
Broadcast Field Mowing	4	June - September	Year 1 & 2 - As necessary
Selective Mowing / Herbaceous Brush Cutting	2	June - September	Year 2 & 3 - As necessary
Supplemental Seeding	1	October - December	As necessary

\* Maintenance tasks shall be performed when PERFORMANCE STANDARDS have not been met at the end of the first full growing season and shall be continued until PROJECT ACCEPTANCE, unless otherwise Requested in Writing By Contractor and APPROVED BY THE DISTRICT.

#### 1. HERBICIDE APPLICATION

##### DESCRIPTION

The work consists of application of appropriate herbicide products that shall be utilized for spraying or wicking using handheld, backpack sprayers, and/or by all-terrain vehicles equipped with boom and/or

gun sprayers/wickers to eradicate target weeds without damaging adjacent native plants. All herbicides shall be utilized per manufacturer's label and recommendations.

#### TYPES OF HERBICIDE APPLICATION

1. Seed Preparation Herbicide: Shall be implemented to control weeds prior to seed installation. An aquatic Glyphosate produced shall be used.
2. Selective Herbicide Application: Shall be used at appropriate times as need throughout the project to control weeds during the maintenance period.

#### HERBICIDE APPLICATION AND RECORD KEEPING REQUIREMENTS

Contractor or any subsequent Subcontractor applying pesticide shall comply with the Illinois EPA requirements for point source discharges under NPDES Pesticide General Permit No. ILG87 (hereinafter the "Permit").

With the recent implementation of the Permit, all pesticide applicators are required to submit a Notice of Intent (hereinafter "NOI") to the Illinois EPA if they are planning on applying any pesticides to Waters of the United States. The Permit requires detailed records and annual reports be kept on every pesticide application made to Waters of the U.S. This information includes dates, locations, application methods, products, product amounts, applicator name(s), and target species for each application.

As proof of compliance with the Permit, the Contractor shall provide a copy of their NOI to the Village and the District prior to beginning work. No pesticide work shall commence until the Contractor's NOI document has been received by the Project Representative. The Contractor shall also submit all pesticide application records made in accordance with this project to the Project Representative at the end of each day that pesticide application has occurred.

The NOI requires that each applicant conduct an EcoCAT consultation with the Illinois Department of Natural Resources (IDNR) to determine if protected resources, including endangered and threatened species, are in the vicinity of the project. The District has entered into a Memorandum of Understanding with IDNR that gives authority to District Ecology staff to perform internal EcoCAT consultations for activities on District property. Prior to the commencement of work, the District shall perform an internal consultation for the proposed project. The Contractor can satisfy the EcoCAT requirement by performing work in accordance with these guidelines. Therefore, each Contractor may check "Yes" in the appropriate box of their NOI for consultation related to pesticide work conducted on District property for the duration of the project. The above consent does not apply to sites that are outside the boundaries of the District, and additional consultation with IDNR is required for pesticide applications to such sites.

An example Herbicide Data Log Sheet has been included at the end of this document to assist the Contractor in collecting and submitting the District required records.

NPDES Pesticide General Permit application documents can be found at the following website: <http://www.epa.state.il.us/water/permits/pesticide/forms.html>

Contractor shall utilize the Herbicide Data Log Sheet included in this document (log sheet may be copied) to record time spent applying herbicide, weather conditions, and amount of product applied. It is necessary to record herbicide usage to the nearest ounce, to indicate if basal oil, colorant or other additives were used. The Contractor is required to return all log sheets upon completion of the project. Herbicide Data Log Sheets shall **not** serve as an invoice.

HERBICIDE MATERIALS

All herbicide material shall be District approved prior to use.

HERBICIDE QUALIFICATIONS

Herbicide shall be applied by State Licensed Operator or Applicator with familiarity and experience conducting weed eradication within natural areas and wetlands. Copies of the valid herbicide applicator or operator license must be supplied to the District prior to the start of any herbicide application. A licensed Operator or Applicator must be on site daily to properly supervise herbicide application. Contractor shall perform herbiciding activities necessary to achieve project performance standards.

HERBICIDE MIXING AND FILLING

Filling of containers or mixing of herbicides shall be done at a point away from any natural area, trees, shrubs, herbaceous or woody growth, or body of water. A tarp beneath a catch basin shall be utilized to guard against any spills being leaked onto the ground. All mixing shall be done in or directly above the catch basin. Cleaning of all herbicide equipment or storage containers shall be done away from District Property or any surrounding area. A significant supply of chemical absorbent shall be available for spill containment. **Any spill will be treated with absorbent and reported to the Forest Preserve District's Project Representative at once. The telephone number is (630) 933-7237.**

CONTAINMENT

A spill kit or kits, or other herbicide containment supplies shall be accessible to each individual applying herbicide. Containment kits and supplies must be capable of containing 100% of the storage totals and be maintained within 500 yards of the area of application.

WATER SOURCE

Water shall be brought to the site by the Contractor.

CONDITIONS AFFECTING APPLICATION

Herbicide drift should be minimized by not applying herbicide in unsuitable weather conditions and by using low-pressure spray techniques. Herbicide should not be applied to the bark of target species if the bark is wet or if rain or snow prohibits proper application.

ADJUVANTS & COLORANTS

An applicable adjuvant and tracer colorant shall be in all chemical mixes. The Contractor shall inform the Owner of the color to be used.

PERSONAL PROTECTIVE EQUIPMENT (PPE)

Herbicide applicators and operators should use all applicable and standard personal protective equipment during this work.

MSDS REQUIREMENTS

Herbicide applicators shall have on the premises the appropriate herbicide labels and Material Safety Data Sheets (MSDS) for the chemicals being applied.

HERBICIDE SIGNS

The Contractor will post a minimum of 3 signs designating the areas which have been treated by herbicide. The signs will be reposted daily by the Contractor as work progress through the site. The signs will remain in place for at least 72 hours after the last herbicide application then removed.

promptly after the “Restricted Entry Interval” has expired. Signs will be provided by the Contractor as well as a means for displaying them.

#### CONTRACTOR’S GUARANTEE

A minimum of one pre-seed herbicide application shall be performed site wide to achieve a minimum of 90% control of invasive species specific. A minimum of 4 visits per growing season will be required per calendar year in each seasonal period (Early Spring from March 15 through May 1, Early Summer from May 15 through June 30, Late Summer from July 15 through September 1, and Fall from September 15 through November 1) for SELECTIVE HERBICIDE APPLICATION, until Project Acceptance. One seasonal period visit constitutes a pass through all project areas seeking out invasive species as noted in the Non-Native/Invasive Species target species list (see Performance Standards section of this document) to achieve a minimum of 80% control of invasive species specific to the seasonal period with each visit. In addition Critical Target Invasive Species shall be controlled as specified in Performance Standards, Note 4. Contractor shall identify and inform Project Representative what species shall be targeted during each seasonal visit. If the required control of these species is not achieved, the Contractor shall make another visit within the specific seasonal period in order to meet the required control rates, which shall be at no additional cost to the District. This list does **not** constitute a full list of invasive species and the Contractor shall be responsible to control additional invasive species as dictated by the Forest Preserve District’s Project Representative.

#### SUBMITTALS

Provide a list of all herbicides to be used, herbicide applicator’s licenses or certificates, permit, IEPA NOI, and all Herbicide Data Log Sheets.

## **2. MOWING**

#### DESCRIPTION

This work shall consist of completing a Broadcast Field Mowing and/or Selective Mowing/ Herbaceous Brush Cutting at minimum as directed in Table 2 over all areas to manage invasive species and reach PERFORMANCE STANDARDS.

#### SCHEDULE

If necessary, to meet performance standards to establish seed, as directed by the Project Manager, a Broadcast Field Mowing cycle will occur in Maintenance and Management Year 1 & 2 and a Selective Mowing / Herbaceous Brush Cutting cycle will occur in Maintenance and Management Year 2 & 3 to reduce annual/biennial/non-native dominance and to establish the native seeding. Broadcast Field Mowing should be maintained to a mowed height of 8 to 12 inches between April 1st and September 30th, or as directed by the Engineer, to manage weedy, invasive species and allow for the establishment of native, seeded species.

#### EQUIPMENT

**Equipment shall be blown clean, then pressure washed each time before entering District Property to be free of invasive plant propagules and invasive fauna.**

The Contractor shall keep all mowing equipment sharp and properly equipped for operation. The equipment used shall be capable of completely severing all growth at the cutting height and distributing it evenly over the mowed area. Special equipment may be required on steep slopes, in narrow areas, and for trimming around posts, poles, fences, trees, shrubs, seedings, etc.

## METHOD

The cut material shall not be windrowed or left in a lumpy or bunched condition. Additional mowing or trimming may be required to obtain the height specified or to disperse mowed material.

Debris encountered during the mowing operations which hampers the operation shall be removed and disposed of according to Article 202.03 of the IDOT *Standard Specifications for Road and Bridge Construction*. Damage to the turf, such as ruts or wheel tracks more than 2 inches in depth, or other plantings or trail appurtenances caused by the mowing operation shall be repaired and the Contractor's expense.

### **3. SEEDING & SUPPLEMENTAL SEEDING**

#### DESCRIPTION

Initial SEEDING shall occur as soon as possible after the construction has been completed and fall within the seeding window. **All native seed shall have a genotype from within 100 miles of DuPage County. Documentation shall be provided to the District by providing seed tags from the provided seed.**

SUPPLEMENTAL SEEDING shall be installed within areas that contain voids of desirable native species during the MAINTENANCE AND MANAGEMENT period. SUPPLEMENTAL SEEDING is intended to be used when the PERFORMANCE STANDARDS are not being met. SUPPLEMENTAL SEEDING shall be installed within the designed planting zones as appropriate.

#### SCHEDULE

A SUPPLEMENTAL SEEDING shall occur as necessary and on any scale as remedial activity to meet PERFORMANCE STANDARDS.

#### SEED MIXES

Species lists and quantities shall be found within this document. Prior to installation, the Owner shall review any species substitutions and reserves the authority to deny use of any species if deemed inappropriate for the site.

#### METHODS

Refer to additional special provisions to be provided by the Owner under separate cover for detailed on seeding application methods.

### **4. PERFORMANCE STANDARDS**

#### DESCRIPTION

The following PERFORMANCE STANDARDS as listed below must be achieved as specified within the Limits of Disturbance. Standards for performance purposes are include with each standards and shall be applied as applicable.

#### Sitewide Standards:

1. A temporary cover crop shall be planted on all soils exposed to prevent soil erosion prior to permanent re-vegetation within 3 months following completion of earthwork operations. Throughout the duration of the project no area shall exhibit erosion of soil and/or installed seed.

2. By the end of the growing season, the project shall not contain areas greater than 0.5 square meters devoid of herbaceous vegetation (excluding emergent and open water areas) as measured by ocular estimate. This performance shall be sustained throughout the remainder of the project.
3. At any time, through the duration of the project, no area greater than 1 square meters shall be dominated by non-native/invasive species as measured by ocular estimate.
4. The following Critical Target Species shall be herbicide controlled and prevented from producing viable seed at the following minimum control rates with each herbicide maintenance visit throughout the entire Maintenance and Management period.

Critical Target Invasive Species	Required Control
<i>Dipsacus species</i> – Teasel	100%
<i>Lythrum salicaria</i> – Purple loosestrife	100%
<i>Phragmites australis</i> – Common Reed	100%
<i>Phalaris arundinacea</i> – Reed Canary Grass	95%

5. At the end of the growing season, none of the three most dominant plant species shall be non-native/invasive species as defined below.

**Non-Native/Invasive Species target species list (include, but are not limited to):**

<i>Abutilon theophrasti</i>	Velvet Leaf
<i>Alliaria petiolata</i>	Garlic Mustard
<i>Ambrosia artemisiifolia elatior</i>	Common Ragweed
<i>Ambrosia trifida</i>	Giant Ragweed
<i>Arctium minus</i>	Common Burdock
<i>Bromus inermis</i>	Smooth Brome
<i>Cirsium species</i>	Bull & Field Thistles
<i>Coronia varia</i>	Crown Vetch
<i>Centaurea biebersteinii</i>	Spotted Knotweed
<i>Daucus carota</i>	Queen Anne's Lace
<i>Digitaria ischaemum</i>	Smooth Crab Grass
<i>Dipsacus species</i>	Teasel
<i>Echinochloa crusgalli</i>	Barnyard Grass
<i>Euphorbia esula</i>	Leafy Spurge
<i>Festuca elatior</i>	Tall Fescue
<i>Lonicera species</i>	Honeysuckle
<i>Lespedeza cuneata</i>	Sericea Lespedeza
<i>Melilotus species</i>	Sweet Clover
<i>Lythrum salicaria</i>	Purple Loosestrife
<i>Panicum capillare</i>	Old Witch Grass
<i>Phalaris arundinacea</i>	Reed Canary Grass
<i>Phragmites australis</i>	Common Reed
<i>Plantago major</i>	Common Plantain
<i>Poa compressa and pratensis</i>	Kentucky bluegrass

<i>Polygonum cuspidatum</i>	Japanese Knotweed
<i>Rhamnus cathartica</i> and <i>Frangula alnus</i>	Buckthorn
<i>Rosa multiflora</i>	Multiflora Rose
<i>Rumex crispus</i>	Curly Dock
<i>Setaria species</i>	Foxtail Grass
<i>Salix interior</i>	Sandbar Willow
<i>Sonchus uliginosus</i>	Common Sow Thistle
<i>Trifolium pretense</i>	Red Clover

# Herbicide Log Sheet

6-A.2 Revised 1/2012

Year: 2012

Target Species: \_\_\_\_\_

Work Order # \_\_\_\_\_  
(if applicable): \_\_\_\_\_

Department/crew \_\_\_\_\_

R05	Date	Preserve Name, Ecosystem Unit, Location	Application Method/Equipment	% Concentrate Mix and Product	Amt Used (gal, oz)	Operator Name(s)	Treating wetland or shoreline?* Circle one	Notes (e.g. unexpected weather or other events)
Example	5/12	Fischer Woods - EFI03 - NE corner	Foliar spot spraying, backpack	0.4% Transline 1% Garlon 4	2 <u>X</u> gal __ oz	JM, JJ, EF	Wetland Shoreline: _____ lin. ft.	none
					__ gal __ oz		Wetland Shoreline: _____ lin. ft.	
					__ gal __ oz		Wetland Shoreline: _____ lin. ft.	
					__ gal __ oz		Wetland Shoreline: _____ lin. ft.	
					__ gal __ oz		Wetland Shoreline: _____ lin. ft.	
					__ gal __ oz		Wetland Shoreline: _____ lin. ft.	
					__ gal __ oz		Wetland Shoreline: _____ lin. ft.	
					__ gal __ oz		Wetland Shoreline: _____ lin. ft.	
					__ gal __ oz		Wetland Shoreline: _____ lin. ft.	
					__ gal __ oz		Wetland Shoreline: _____ lin. ft.	
					__ gal __ oz		Wetland Shoreline: _____ lin. ft.	
					__ gal __ oz		Wetland Shoreline: _____ lin. ft.	
					__ gal __ oz		Wetland Shoreline: _____ lin. ft.	
					__ gal __ oz		Wetland Shoreline: _____ lin. ft.	
					__ gal __ oz		Wetland Shoreline: _____ lin. ft.	
					__ gal __ oz		Wetland Shoreline: _____ lin. ft.	
					__ gal __ oz		Wetland Shoreline: _____ lin. ft.	
					__ gal __ oz		Wetland Shoreline: _____ lin. ft.	
					__ gal __ oz		Wetland Shoreline: _____ lin. ft.	
					__ gal __ oz		Wetland Shoreline: _____ lin. ft.	

\*Wetland – Areas in standing water, marshy habitat, or moist soil (no standing water) with wetland plants within the perimeter of the shoreline. Call Tom Velat 630-871-6426 with questions.  
Shoreline – At the "edge of water"; perimeter where wetland plants are present but standing water is absent. Please record estimated length of treatment site in linear feet on datasheet.

### MAINTENANCE BOND

Bond No. \_\_\_\_\_

KNOW ALL MEN BY THESE PRESENTS:

That (Contractor Name & Address)  
as Principal, hereinafter called Contractor, and (Name of Bonding Agency),  
(Address of Bonding Agency), as Surety, hereinafter called Surety, are held and firmly bound unto Forest Preserve District of DuPage County 38580 Naperville Road Wheaton, IL 60189, as Obligee, hereinafter called Owner, in the penal sum of 10% of the final Contract Amount Dollars, (\$Bond Amount ), for payment whereof Contractor and Surety bind themselves, their heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

WHEREAS, Contractor has constructed various public improvements:

Project Name & Preserve, Project Number, Contract Number

in accordance with the General Conditions, the Drawings and Specifications which plans are by reference incorporated herein, and made a part hereof, and is referred to as the Plans.

NOW, THEREFORE, the condition of this obligation is such that, if Contractor shall remedy any defects due to faulty materials or workmanship, and pay for any damage to other work resulting therefrom, which shall appear within a period of One (1) Year from the date of substantial completion of the work provided for in the Plans, or as modified by subsequent contract change orders, then this obligation to be void; otherwise to remain in full force and effect.

PROVIDED, HOWEVER, that Owner shall give Contractor and Surety notice of observed defects with reasonable promptness.

SIGNED and sealed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

In the presence of:

*(Signature of Official Public Notary & Seal)*

Principal \_\_\_\_\_ (Seal)

By: \_\_\_\_\_

Title

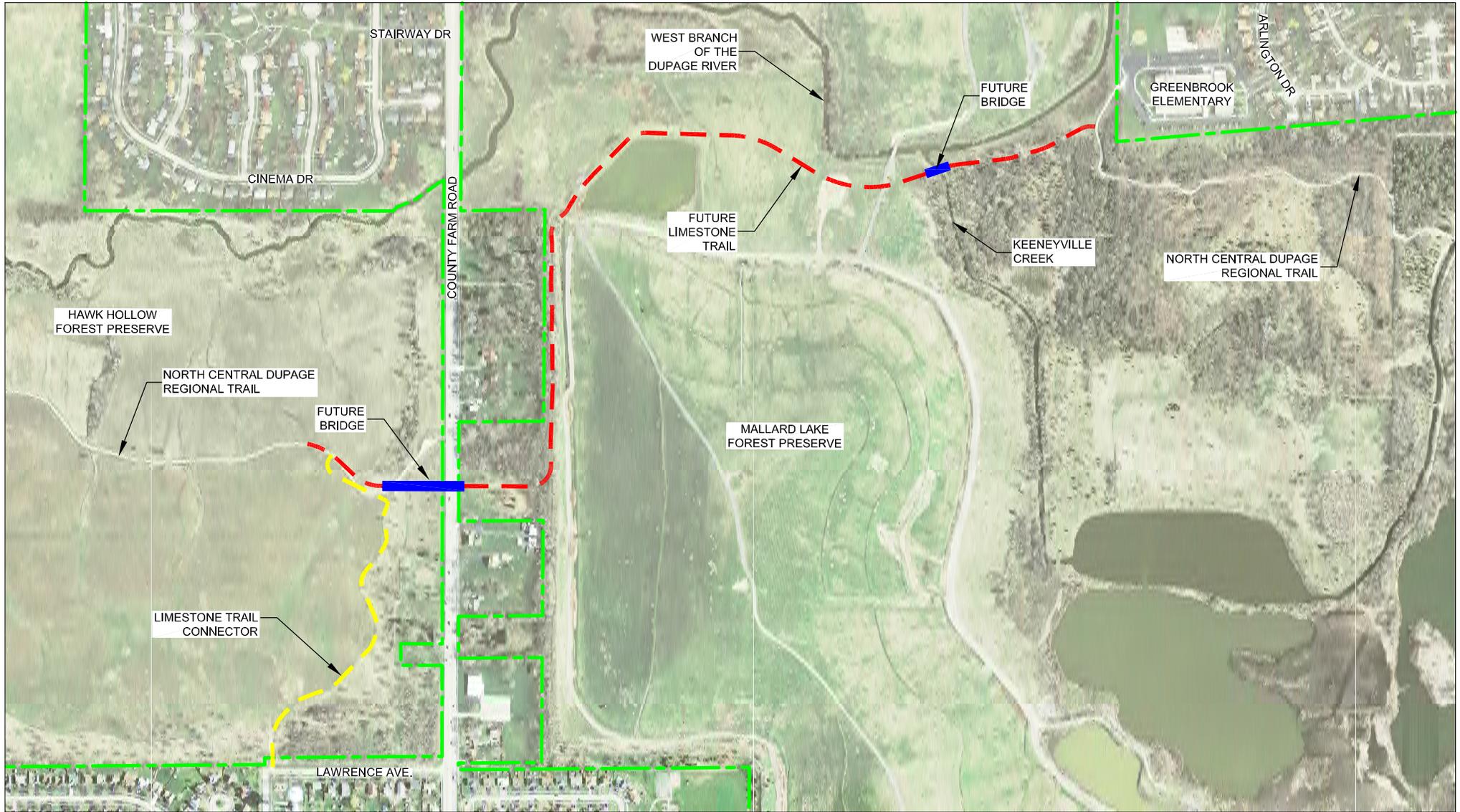
*(Name of Bonding Agency & Seal)*

Surety

By: \_\_\_\_\_

Title

(Signature & Attach Power of Attorney)



TRAIL CONNECTOR, IGA with the  
VILLAGE OF HANOVER PARK  
**HAWK HOLLOW FOREST PRESERVE**

Forest Preserve District of DuPage County

DATE: 05/05/2016  
Project No.: Z-312-003




**Village of Hanover Park**
**AGENDA MEMORANDUM**

**TO:** Village President and Board of Trustees

**FROM:** Juliana A. Maller, Village Manager  
Jed Gerstein, Chief Information Officer

**SUBJECT:** Annual Maintenance Agreement with Tyler Technologies.

**ACTION**

**REQUESTED:**  Approval  Concurrence  Discussion  Information

**RECOMMENDED FOR CONSENT AGENDA:**  Yes  No

**MEETING DATE:** May 5, 2016

**Executive Summary**

The annual maintenance agreement with Tyler Technologies for the New World ERP software systems is up for renewal. The cost for the annual Standard Software Maintenance Agreement is \$98,100.

**Discussion**

New World Systems was acquired by Tyler Technologies in December 2015. The Village entered into a contract with New World Systems on May 17, 2013 for the purchase of the Logos public administration enterprise resource planning software. The contract called for an annual standard software maintenance agreement (SSMA). This SSMA renewal is for a term from 6/1/2016-5/31/2017.

Staff recommends continuation of the service agreement for the New World ERP software with Tyler Technologies.

**Recommended Action**

Move to approve the annual New World ERP standard software maintenance agreement payment with Tyler Technologies for \$98,100.

**Attachments:** Invoice

<b>Budgeted Item:</b>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<b>Budgeted Amount:</b>	\$112,500	
<b>Actual Cost:</b>	\$98,100	
<b>Account Number:</b>	10-40-4700-403-436 (50%)	
	50-50-5010-403-436 (50%)	

Agreement Name: \_\_\_\_\_

Executed By: Juliana Maller \_\_\_\_\_

Regular Board Mtg.  
May 19, 2016 Pg. 49



**INVOICE**

840 W. Long Lake Rd.  
Troy, MI 48098

(248) 269-1000

Mr. Jed G. Gerstein  
Village of Hanover Park  
2121 Lake Street  
Hanover Park, IL 60133

Invoice Number: 049369  
Invoice Date: 5/15/2016  
PO Number:  
Terms: Net 30  
Customer ID: HAN1702

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SW Main.(SSMA): 6/1/16-5/31/17

98,100.00

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SW Main.(SSMA): 6/1/16-5/31/17

Item Total:  
Sales Tax Total:  
Invoice Total: \$98,100.00

SSMA Summary for  
**Hanover Park, IL**

Customer #: 1702

Billing frequency: Annual

Coverage Period \* 6/1/2016 To 5/31/2017

	Units	SSMA Not Yet Begun	Module SSMA	Total Billed
<b>Software under SSMA Agreement</b>				
<b>Logos .NET Software</b>				
<b>Financial Management Suite</b>				28,440
Asset Management .NET	1		1,260	
Bank Reconciliation .NET	1		900	
Contract Accounting .NET	1		1,260	
Financial Management Base Suite .NET	1		8,100	
Government (GASB) Reporting .NET	1		2,340	
Inventory Management .NET	1		2,340	
Misc. Billing & Receivables .NET	1		1,260	
PC Cash Register Interface (Multi-Application) .NET	1		3,780	
Project Accounting .NET	1		1,260	
Purchasing Base .NET	1		2,340	
Requisition Processing .NET	1		1,260	
Work Orders .NET	1		2,340	
<b>Payroll &amp; Human Resources Suite</b>				16,560
Applicant Tracking .NET	1		1,440	
Benefits Administration .NET	1		1,260	
Employee Event Tracking .Net	1		1,440	
Human Resources Mgt. Base Suite .NET	1		6,480	
Personnel Action Processing .NET	1		1,440	
Position Budgeting .NET	1		1,440	
Time & Attendance Interface .NET	1		1,440	
Workers Compensation Administration .NET	1		1,620	
<b>Utility Management Suite</b>				10,440
Automatic Meter Read Interface .NET	1		1,080	
Meter and Device Inventory .NET	1		1,440	
Service Order Processing .NET	1		2,520	
Water / Sewer / Refuse Base .NET	1		5,400	
<b>myCommunity Suite</b>				21,960
Animal Licensing .NET	1		1,980	
Business Licensing .NET	1		1,980	
Code Enforcement .NET	1		1,620	
GIS Integration - Community Development .Net	1		3,420	
GIS Integration - Financial Management .NET	1		1,080	
GIS Integration - Utility Billing .NET	1		1,260	
Municipal Inspections .NET	1		2,340	
Parcel Management .NET	1		1,260	
Permits.NET	1		2,340	
Project Planning .NET	1		2,340	
Requests for Services Tracking .NET	1		2,340	
<b>Decision Support Software</b>				5,760
Community Development Analytics .NET	10		1,440	
Decision Support Base Datamart	1		0	
Finance Analytics .NET	10		1,440	
HR/Payroll Analytics .NET	10		1,440	
Utility Management Analytics .NET	10		1,440	

SSMA Summary for  
**Hanover Park, IL**

Customer #: 1702

Billing frequency: Annual

Coverage Period \* 6/1/2016 To 5/31/2017

	Units	SSMA Not Yet Begun	Module SSMA	Total Billed
<b>Software under SSMA Agreement</b>				
<b>eSuite</b>				14,940
eBenefits Administration	1		1,800	
eEmployee	1		3,600	
eLicense	1		1,440	
eMisc Billing	1		0	
ePayments	1		1,440	
ePermits	1		1,440	
eRequest	1		1,440	
eSuite Base	1		2,340	
eTraining	1		0	
eUtilities	1		1,440	
<b>Site License Software</b>				
<b>Site License</b>				0
Site License	700		0	
<b>Total current billing amount</b>				<u>98,100</u>


**Village of Hanover Park**
**AGENDA MEMORANDUM**

**TO:** Village President and Board of Trustees

**FROM:** Juliana A. Maller, Village Manager  
T. J. Moore, Director of Engineering and Public Works

**SUBJECT:** Authorization for a third Amendment to the FY'16 Budget for the Purchase of a Fire Pumper and a 5-Ton Dump Truck

**ACTION**

**REQUESTED:**  Approval  Concurrence  Discussion  Information

**RECOMMENDED FOR CONSENT AGENDA:**  Yes  No

**MEETING DATE:** May 19, 2016

**Executive Summary**

Staff is recommending the President and Village Board amend the FY'16 Village Budget to include two vehicles, which were originally budgeted for purchase in 2015. Purchase orders were processed and the vehicles ordered in 2015, however the delivery did not occur until 2016.

**Discussion**

In the FY15 Budget, a Fire Pumper for the Fire Department and a 5-ton Dump Truck for the Department of Public Works were budgeted for purchase, approved by the Village Board and ordered. These vehicles were not due until 2016 and were not re-budgeted in the FY16 Budget.

Both vehicles were planned in the Village's vehicle replacement schedule and have been funded for purchase annually. All necessary funds for the purchase of these vehicles currently exist in the Village's vehicle replacement fund, but authorization to expend the funds is not available as they were not budgeted in FY16.

In 2015 the Fire Pumper was budgeted at \$590,000 and the 5-ton Dump Truck was budgeted at \$170,000, both in account number 61-20-2500-413-442. Staff is requesting that the FY16 Municipal Budget be amended to include \$760,000 for the purchase of these two vehicles.

**Recommended Action**

Motion to pass an Ordinance authorizing a third amendment to the FY'16 budget of the Village of Hanover Park. *Two-thirds vote of the corporate authority is needed.*

**Attachments:** Ordinance

Agreement Name: \_\_\_\_\_

<b>Budgeted Item:</b>	_____ Yes	<u>X</u> No
<b>Budgeted Amount:</b>	\$760,000 (2015)	
<b>Actual Cost:</b>	\$753,210	
<b>Account Number:</b>	61-20-2500-413-442	

Executed By: Juliana Maller

Regular Board Mtg.  
May 19, 2016 Pg. 53

**ORDINANCE NO. O-16**

**AN ORDINANCE AUTHORIZING A THIRD AMENDMENT  
TO THE FY 2016 BUDGET  
OF THE VILLAGE OF HANOVER PARK**

**WHEREAS**, the President and Board of Trustees adopted Ordinance O-15-25 adopting the FY 2016 Budget for the Village of Hanover Park; and

**WHEREAS**, the President and Board of Trustees have determined that it is necessary and in the best interest of the Village to amend the FY 2016 Budget as provided for herein and that funds are available for these amendments; and

**WHEREAS**, the President and Board of Trustees approved the purchase of two vehicles in FY15 and all funds exist in the Vehicle Replacement Fund; and

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Hanover Park, Cook and DuPage Counties, Illinois.

**SECTION 1:** That the FY 2016 amended Budget be and is hereby amended as follows:

**Central Equipment Fund - 61**

<b><u>Description</u></b>	<b><u>Current Budget</u></b>	<b><u>Increase (Decrease)</u></b>	<b><u>Amended Budget</u></b>
<u>Expenditures</u>			
61-20-2500-413-442			
Capital Outlay Trucks	\$1,898,000	\$760,000	\$2,658,000

**SECTION 2:** That the Budget Officer is hereby authorized and directed to amend the FY 2016 Annual Budget with the aforementioned amendments.

**SECTION 3:** That the Village Clerk be and is hereby directed to publish this Ordinance in pamphlet form.

**SECTION 4:** This Ordinance shall be in full force and effect from and after its passage by a two-thirds vote of the corporate authorities, approval, and publication in the manner and form required by law.

ADOPTED this \_\_\_\_ day of May, 2016, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

ABSTENTION:

APPROVED by me this \_\_\_\_ day of May, 2016

---

Village President

ATTESTED, filed in my office  
this \_\_\_\_ day of May, 2016

---

Village Clerk


**Village of Hanover Park**
**AGENDA MEMORANDUM**
**TO:** Village President and Board of Trustees

**FROM:** Juliana A. Maller, Village Manager

**SUBJECT:** Purchase of Real Estate Located at 1909, 1931 and 1945 Ontarioville Road

**ACTION**
**REQUESTED:**  Approval  Concurrence  Discussion  Information

**RECOMMENDED FOR CONSENT AGENDA:**  Yes  No

**MEETING DATE:** May 19, 2016

**Executive Summary**

Pass an Ordinance authorizing the purchase by the Village of real estate located at 1909, 1931 and 1945 Ontarioville Road, in the Village's Historic District.

**Discussion**

Located in TIF #3 are three properties which the Village has deemed necessary to purchase in order to redevelop blighted properties within the Redevelopment Area. These properties are located at 1909, 1931 and 1945 Ontarioville Road. The Village plans to demolish the existing structures on these properties promptly.

**Recommended Action**

Move to pass an Ordinance authorizing the purchase by the Village of real estate located at 1909, 1931 and 1945 Ontarioville Road. *Two-thirds vote of the corporate authority is needed.*

**Attachments:** Ordinance

<b>Budgeted Item:</b>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<b>Budgeted Amount:</b>	\$550,000	
<b>Actual Cost:</b>	\$258,000	
<b>Account Number:</b>	33-20-2200-413-422 (TIF #3)	
	)	

Agreement Name: \_\_\_\_\_

 Executed By: Juliana Maller \_\_\_\_\_

**ORDINANCE NO. O 16-**

**AN ORDINANCE AUTHORIZING THE PURCHASE BY THE VILLAGE  
OF REAL ESTATE LOCATED AT 1909, 1931, AND 1945  
ONTARIOVILLE ROAD**

**WHEREAS**, the Village of Hanover Park is empowered pursuant to the Tax Increment Allocation Act (65 ILCS 5/11-74.4-1 et seq.) to undertake the redevelopment of blighted and conservation areas through tax increment financing, incurring redevelopment project costs, and leasing real estate; and

**WHEREAS**, pursuant to the terms of a Redevelopment Plan entitled the “Hanover Park Village Center Tax Increment Financing Redevelopment Project and Plan: revised dated April 25, 2001, the Village adopted and approved said plan on May 3, 2001, pursuant to Ordinance No. O-01-17 entitled “An Ordinance Adopting and Approving a Tax Increment Financing Redevelopment Plan and Project for the Village of Hanover Park, Illinois (Village Center - TIF #3)”, the (“Redevelopment Plan”); and

**WHEREAS**, the Village has designated a certain area within its corporate limits as a redevelopment project area (the “Redevelopment Area”) pursuant to Ordinance No. O-01-16 entitled “An Ordinance Designating a Tax Increment Financing Redevelopment Project Area Within the Village of Hanover Park, Illinois (Village Center - TIF #3)” adopted and approved May 3, 2001 by the Village; and

**WHEREAS**, the Village adopted and approved Ordinance No. O-01-18 entitled “An Ordinance Adopting Tax Increment Financing for the Village of Hanover Park, Cook and DuPage Counties, Illinois, in Connection with the Designation of a Tax Increment Financing Redevelopment Project Area (Village Center - TIF #3)” adopting tax increment financing pursuant to the Tax Increment Financing Act; and

**WHEREAS**, the Village deems it necessary in order to redevelop blighted properties within the Redevelopment Area to acquire by purchase the hereinafter identified real estate for a price of \$258,000 all in accordance with the COMMERCIAL REAL ESTATE PURCHASE AND SALE AGREEMENT attached hereto as Exhibit “A;”

**WHEREAS**, the Village of Hanover Park is a home rule unit of local government pursuant to Article VII Section 6 of the 1970 Constitution of the State of Illinois and hereby also adopts this Ordinance pursuant to that home rule authority; now, therefore,

**BE IT ORDAINED** by the President and Board of Trustees of the Village of Hanover Park, Cook and DuPage Counties, Illinois, as follows:

**SECTION 1:** That the recitals contained in the preamble hereon are true in substance and in fact and are incorporated herein as fully set forth.

**SECTION 2:** That the Village Board approves the purchase of real estate at 1901, 1931, and 1945 Ontarioville Road in the amount of \$258,000, as part of the Village Center - TIF #3 Redevelopment Plan and Project and authorizes its purchase by the Village the cost of which is to be paid from the Village’s allocation of TIF #3 Funds and no other; and the Village Manager, be and is hereby authorized to sign the hereinafter Agreement on behalf of the Village and the Village should proceed with the purchase in accordance with the COMMERCIAL REAL ESTATE PURCHASE AND SALE AGREEMENT, a copy of which is attached hereto as Exhibit “A.”

**SECTION 3:** That this Ordinance shall be in full force and effect from and after its passage and approval according to law.

**SECTION 4:** That the Village Clerk be and is hereby directed to publish this Ordinance in pamphlet form.

ADOPTED this            day of May, 2016, after its passage, by a vote of at least three-fourths of the corporate authorities now holding office, and approval in the manner provided by law as follows:

AYES:

NAYS:

ABSENT:

ABSTENTION:

Approved: \_\_\_\_\_  
Rodney S. Craig, Village President

ATTESTED, filed in my office, and published in pamphlet form this day of            , 2016.

\_\_\_\_\_  
Eira Corral, Village Clerk



COMMERCIAL REAL ESTATE PURCHASE AND SALE AGREEMENT

This Commercial Real Estate Purchase and Sale Agreement ("Agreement") is made by and between Jan Kazlauskis and Joann Gapinski, a(n) [blank] ("Seller") and Village of Hanover Park, a(n) [blank] ("Buyer"). The Agreement Date shall be the date of execution of this Agreement by the party last executing the Agreement.

ARTICLE 1: DEFINED TERMS

- 1.01 Jan Kazlauskis and Joann Gapinski is the owner of record and Seller of certain real property described below.
1.02 Village of Hanover Park is the Buyer.
1.03 The Property is certain real estate which is commonly known as 1945, 1931, and 1909 Ontarioville Rd. Hanover Park, IL, consisting of [blank] (improvements) and having tax identification number(s) of 0101201012, 0101201013, 0101201014. The legal description of the Property is [blank] shall be attached hereto as Exhibit A.
1.04 The Purchase Price is \$258,000.00 consisting of:
(a) 11,000.00/5 which shall be deposited with Seller (Escrowee) within 5 business days of the Agreement Date (Initial Earnest Deposit); and Village Board Approval.
(b) [blank] which shall also be deposited with Escrowee within [blank] days of [blank] (Supplemental Earnest Deposit); and
(c) [Balance of purchase price] to be paid by Buyer to Seller at closing by certified check, cashier's check, or wire transfer, plus or minus prorations and credits (if any) as described below.
1.05 (a) Tom Gammes is Seller's Broker and/or designated agent. Seller is responsible for and shall pay Seller's Broker Fee, if any.
(b) There is NO [blank] is Buyer's Broker and/or designated agent.
1.06 Due Diligence period shall be the period commencing upon the Agreement Date and extending for 35 days thereafter, unless extended by a writing executed by both Seller and Buyer, or shortened by a writing executed by Buyer.
1.07 Address of the parties for notice:
(a) Seller: Jan Kazlauskis / Joann Gapinski, 9562 N 5000 W Rd, Mandeville, IL 60950
Buyer: Village of Hanover Park, % of Village Manager, 2121 Lake St. Hanover Park, IL
with a copy to: Mike Kelly, Seller's Attorney, mike.kelly.law.office@gmail.com, 630-417-5486
Bernard Paul, Buyer's Attorney, 231 S. 4th Street, DeKalb, IL 60115
1.08 Buyer's intended use of the Property is [blank] (Intended Use).

\* Village Board Approval or disapproval shall occur no later than the next regular Village Board Meeting occurring following the day after Seller's signature & delivery to Village of Agreement provided Seller delivers signed agreement by 4:00 p.m. Thursday May 12, 2016. Regular Board Mtg. May 19, 2016 Pg. 59

## 1.09 List of Exhibits

Exhibit A	Legal Description - To be supplied by Seller subject to buyers approval
<del>Exhibit B</del>	List of Personal Property - None
<del>Exhibit C</del>	List of Leases - There are no leases
<del>Exhibit D</del>	List of Defaults in Leases N/A
<del>Exhibit E</del>	List of Mortgage(s) to be Assumed by Buyer None
<del>Exhibit F</del>	Notice(s) of Increased Assessed Valuation of the Property no such notices
<del>Exhibit G</del>	Service Contracts of the Property - None
<del>Exhibit H</del>	Estoppel Certificate N/A

## ARTICLE 2: AGREEMENT TO CONVEY

2.01 In consideration for payment of the Purchase Price by Buyer to Seller, Seller agrees to convey:

- (a) Legal title to the Property to Buyer, by [Warranty, Special Warranty, or Trustee's] Deed; and
- (b) Legal title to <sup>all property (real and personal)</sup> the personal property (if any) listed on Exhibit B by Bill of Sale.

2.02 Title Commitment Review: Within 14 days after the Agreement Date, Seller shall provide Buyer with a current title commitment in a preliminary amount of \$10,000, covering title to the real estate described on Exhibit A. Unless Buyer and/or Buyer's counsel objects to encumbrances shown in the title commitment (other than the Permitted Exceptions described below) within 15 days after receipt from Seller, than all objections thereto shall conclusively presumed to be waived by Buyer. During the 30-day period, Buyer may, by written notice to Seller, cancel this agreement in the event Buyer finds any conditions of title reflected in such title commitment which are objectionable to Buyer in Buyer's sole and absolute discretion ("Unacceptable Exceptions") provided, however, that Seller shall first be given the opportunity to remove or insure over the Unacceptable Exceptions. If Seller is unable to remove or insure over the Unacceptable Exceptions within 15 business days of Buyer's notice, then Buyer may terminate this Agreement. Title to the Property shall be deemed acceptable to Buyer if it is subject only to the following exceptions, if any ("Permitted Exceptions"):

- (a) Conditions, Covenants, and Restrictions of Record, provided same do not prohibit use of the property for Buyer's Intended Use;
- (b) Easements of record for the benefit of private parties and the public, for the following uses: utilities, drainage, and roads and highways, provided same do not prohibit use of the property for Buyer's Intended Use;
- (c) Party wall rights and agreements;
- (d) Existing leases and tenancies (if any) <sup>The purchase price</sup> as listed on Exhibit C, which leases shall be assigned by Seller to Buyer and assumed by Buyer at closing of the sale of the Property;
- (e) Special taxes or assessments for improvements not yet completed and for improvements already completed;
- (f) Mortgage(s) of Seller (if any) to be assumed by Buyer as listed on Exhibit D and mortgage(s) of Buyer; and
- (g) General taxes for the year 2016 and subsequent years.

2.03 Seller shall provide to Buyer at closing an Affidavit of Title covering the date of closing, subject only to the Permitted Exceptions listed in Section 2.02, and any un-permitted exceptions over which the Title Insurer commits to extend title insurance. In the event that title to the Property is to be conveyed by Trustee's Deed, the Affidavit of Title shall be executed by the beneficiary or beneficiaries of the Trust.

## ARTICLE 3: SURVEY

3.01 Seller, at its expense, shall furnish to Buyer within thirty (30) days of the Agreement Date a staked survey of the Property. Such survey shall show the location and course of all visible and recorded easements and rights-of-way, access to public rights-of-way, the location of the building and improvements on the subject property (including fences) to be within the lot lines and not encroaching over any setback line or easement, and no encroachments of buildings or other improvements from adjoining properties. If requested, the Seller shall provide an affidavit verifying that no changes in improvements have been made since the date of said survey. If said survey shows improper location of improvements or encroachments and Seller is unable to obtain title insurance protection for the benefit of Buyer and Buyer's mortgage lender, if any, against any loss resulting from such improper location or encroachment, Buyer may, at Buyer's option, declare this Agreement to be null and void.

ARTICLE 4: REPRESENTATIONS AND WARRANTIES OF SELLER

4.01 Seller

Seller hereby represents, warrants, and covenants to Buyer, that, as of the execution of this Agreement:

~~(a) The Schedule of Leases set forth in Exhibit C attached hereto and made a part hereof sets forth each of the leases for the Property, the name of each tenant, the expiration date of each lease, the current rental, the current status of rental collections, the amount of security deposit, and any special provisions (including without limitation options to renew, extend the term or to purchase the Property).~~

~~(b) All of the leases set forth in Exhibit C are in full force and effect and there are no defaults there under, except as listed on Exhibit C-1.~~

~~(c) No lease contains any option to renew or extend the term thereof or to purchase or acquire any interest in the Property, except as noted in Exhibit C. No options, warrants, rights, or agreements to purchase, participate in, or acquire all or any portion of the Premises are outstanding. To the best of Seller's actual knowledge, none of the leases contain provisions, whether oral or written, for rent allowance, concessions, or abatements or decorating or other allowance.~~

(d) The \_\_\_\_\_ real estate taxes for the Property were \$ \_\_\_\_\_ and Seller has not received any notice of any increase in the assessed valuation of the Premises over the assessed valuation, except as attached as Exhibit E. If, between the date hereof and the date of Closing, Seller receives notice of any increase in the assessed valuation, Seller will promptly notify Buyer of same.

(e) There are no written or oral contracts or commitments relating to the Property including without limitation for management, performance of service, employment, or purchase or lease of equipment ("Contracts") relating to the Property with respect to any agent, employee or third party, which are not terminable at the will of the Seller or not more than thirty (30) days' notice and without penalty, except as listed on Exhibit F.

(f) To the best of Seller's knowledge, there are no lawsuits threatened or pending involving all or any portion of the Property and no notice has been received by Seller of any condemnation proceedings or any building, zoning, environmental, fire or health code violations which are threatened or pending. If between the date hereof and the date of Closing, any notice of code violations is received or any lawsuits are initiated with respect to the Property, Seller will promptly notify Buyer of same, and with respect to code violations, will correct same prior to closing.

(g) Seller has good and marketable title to all of said items of personal property free and clear of all liens, claims, and encumbrances. *Seller will remove all of Seller's personal property otherwise buyer may dispose of them in any manner buyer determines.*

(h) The execution of this Agreement is not in violation of or prohibited by any contract, agreement, or other obligation to which Seller is bound, and the party executing this Agreement for Seller warrants his/her authority to bind Seller.

(i) All of the documents delivered to the Purchaser pursuant to this Contract are true and correct.

*(j) Environmental representations, warranties & conditions attached as Appendix 1*

The representations and warranties made by Seller herein above shall be remade at Closing, and shall survive closing for a period of one year from the date of closing.

Seller further covenants and agrees to Buyer that between the date hereof and the Closing Date:

~~(j) Seller shall use its best efforts to lease any vacant space at rents not less than 100% of the current rental rates and upon terms consistent with those now in effect for a term not to exceed \_\_\_\_\_ subject to approval by Buyer. Seller shall not enter into any new undertakings or agreements relating to the management, financing or maintenance of the Property which extend beyond the Closing Date or prepay for a period of more than one (1) month any sums payable under any Contracts, without prior written notice to and approval of Purchaser.~~

(k) Seller shall continue to operate and maintain the Property in first class condition in the same manner the Seller has previously done during its ownership of the Property which includes making necessary repairs at Seller's cost between the date hereof and Closing, and complying with the provisions of all leases and Contracts to which it is a party.

*Sold as is*

(l) Seller shall keep Property adequately insured by financially sound and reputable insurers against loss or damage by fire with extended coverage endorsements and maintain reasonable adequate liability insurance covering liability for personal injury or property damage to the extent and in the manner customary for Property of its character.

(m) Seller shall duly pay and discharge, or cause to be paid or discharged, or shall provide a credit to Buyer at closing for all taxes, assessments, and other governmental charges imposed upon the Property, as well as all claims for labor, materials, or supplies which have been incurred prior to Closing the final date for payment of which will occur prior to Closing, and which if unpaid, might by law become a lien or charge upon the Property. *Proration of taxes shall be based on 105% of the most recently available taxes.*

(n) To the best of Seller's knowledge, no Hazardous Materials (as defined below) have been used, placed, manufactured, stored, handled, generated, released or disposed of on, under, at or from the Property or any part thereof or from any property located within 300 feet of any boundary line of the Property, and which could be detrimental to the Property, or which is in violation of any applicable law or regulation. For purpose hereof, "Hazardous Materials" means any hazardous, toxic, or dangerous substance, material, waste, gas or particulate matter which is defined as such for purposes of regulation by any local government authority, the State of Illinois, or the United States Government, including, but not limited to, any material or substance which is (i) defined as a "hazardous waste," "hazardous material," "hazardous substance," "extremely hazardous waste," or "restricted hazardous waste" under any provision of Illinois law, (ii) petroleum, (iii) asbestos, (iv) polychlorinated biphenyl, (v) radioactive material, (vi) designated as a "hazardous substance" pursuant to Section 311 of the Clean Water Act, 33 U.S.C. Sec. 1251 et seq. (33 U.S.C. Sec.1317), (vii) defined as a "hazardous waste" pursuant to Section 1004 of the Resource Conservation and Recovery Act, 42 U.S.C. Sec. 6901 et seq. (42 U.S.C. Sec. 6903), or (viii) defined as a "hazardous substance" pursuant to Section 101 of the Comprehensive Environmental Response, Compensation, and Liability Act, 42 U.S.C. Sec. 9601 et seq. (42 U.S.C. Sec 9601).

4.02 Buyer:

Buyer hereby represents, warrants, and covenants to Seller that it:

- (a) Has the authority to execute this Agreement and bind Buyer, *Subject to and conditioned on Village Board Approval of this Agreement.*
- (b) Shall make best efforts to perform any and all inspections or other tasks of its due diligence in a timely manner; and
- (c) ~~Shall make best efforts to obtain mortgage financing in accordance with the terms, conditions, and time periods described herein.~~

ARTICLE 5: TITLE INSURANCE

Seller shall provide to Buyer at closing, at Seller's expense, an Owners Title Policy as described above with the following endorsements: [Extended coverage, zoning, contiguity, EPA]. Seller and Buyer shall share equally the costs for any deed and money escrow, Gap Coverage, and/or New York Style Closing. Seller shall pay all required State and County transfer taxes, and ~~shall pay any Municipal Transfer Tax. Buyer shall pay all expense related to its mortgage lender including without limitation the cost of any loan policy or policies and endorsements thereto, or lender's escrow required by Buyer's lender(s).~~

~~ARTICLE 6: MORTGAGE~~

~~This Agreement is subject to the condition that Buyer be able to procure within \_\_\_\_\_ days of the Agreement Date a firm commitment for a loan to be secured by a mortgage or trust deed on the property in the amount of \$ \_\_\_\_\_, or such lesser sum as Buyer accepts, with interest not to exceed \_\_\_\_\_% a year to be amortized over \_\_\_\_\_ years, the commission and service charges for such loan not to exceed \_\_\_\_\_%. If, after making every reasonable effort, Buyer is unable to procure such commitment within the time specified herein and so notifies Seller thereof within \_\_\_\_\_ days of the Agreement Date, this Agreement shall become null and void and all earnest money shall be returned to Buyer; provided that if Seller, at its option, within a like period of time following Buyer's notice, procures for the Buyer such a commitment or notifies Buyer that Seller will accept a purchase money mortgage upon the same terms, this Agreement shall remain in full force and effect.~~

ARTICLE 7: INSPECTION

From the Agreement Date and continuing for a period of *thirty five (35)* days from receipt of the documents described below ("Inspection Period"), Buyer, its employees and agents, shall have the right to inspect:

- (a) The Property, including the right to make such physical investigations and studies of the *REAL ESTATE,* structural and mechanical aspects of the Property as Buyer shall deem necessary, provided that Buyer shall hold Seller harmless from any claims or liabilities based upon accidents, injuries or damages sustained by virtue of Buyer's inspection pursuant to this paragraph. *The Agreement is subject to Village's satisfaction of the property.*
- (b) ~~The leases relating to the property;~~ *during the due diligence period.*
- (c) ~~All Contracts of the property;~~ *Such studies may include environmental studies of the real estate and structures.*
- (d) All notices of changes in assessed valuation relating to the property for the current or subsequent tax year, if any, in possession of the Seller, and the current real estate tax bill(s) covering the property;

- (e) All statements and invoices for the past year covering all utilities (electricity, gas and water) relating to the property;
- (f) All insurance policies insuring the property and the improvements and personal property located thereon which may be assumed by Buyer;
- (g) All books and records, financial data and other papers and matters relating to the operating expenses and income for the current year, and schedules attached to federal income tax returns which relate to the Property and financial statements for the past three (3) years;

Seller agrees to cooperate in all respects to facilitate Buyer's inspection and agrees to promptly make available all documents, books and records necessary to permit the inspections described herein and, to the extent such records are available. If Buyer shall advise Seller at any time prior to the expiration of the Inspection Period that Buyer, in its sole discretion, elects not to proceed with the transaction contemplated hereunder, this Agreement shall thereupon terminate and neither party hereto shall have any further rights against the other, except that all earnest money and interest earned thereon shall be immediately returned to Buyer. In the absence of written notice from Buyer to Seller prior to expiration of the Inspection Period that Buyer has noted any concerns of conditions of the Property which are unacceptable to Buyer, this contingency shall be deemed waived. Buyer shall not suffer or permit any mechanic's lien to attach to the Property, and Buyer shall hold Seller harmless from any and all claims and liabilities based upon accidents or injuries sustained by virtue of Buyer's possession or use of the Property pursuant to any and all inspections of the Property pursuant to this Agreement.

**ARTICLE 8: ATTORNEY'S APPROVAL**

It is further agreed by and between the parties hereto that their respective attorneys shall have ten (10) business days from the date of the Agreement Date to approve or disapprove the terms of this Agreement. In the event a party's attorney disapproves any of the terms hereof, she or he shall, within the said ten (10) business days, serve notice upon the other party, his agent, or attorney, of his disapproval. Said notice shall contain a statement of the specific terms which are not approved and suggested revisions of those terms.

IN THE ABSENCE OF WRITTEN NOTICE WITHIN THE TIME SPECIFIED HEREIN, THIS PROVISION SHALL BE DEEMED WAIVED BY ALL PARTIES HERETO AND THIS AGREEMENT SHALL CONTINUE IN FULL FORCE AND EFFECT.

**ARTICLE 9: CLOSING**

9.01 Closing Date and Place. The date of closing shall be June 7, 2016 *or within 7 days following Village's satisfaction of* or any other date on which Seller and Buyer may otherwise agree in writing at the office of the title insurer nearest the Property or as the parties may agree provided that title is shown to be good as described above and/or otherwise acceptable to Buyer.

9.02 Seller's Closing Documents: At or prior to the Closing, Seller shall deliver to Buyer or to Escrowee each of the following if applicable:

- (a) The Title Commitment for an Owner's Policy issued in accordance with Article 2.02, which policy shall be later dated as of the Closing Date;
- (b) A stamped deed with all stamps affixed thereto, with Buyer or Buyer's Nominee indicated as the Grantee;
- (c) An Affidavit of Title executed by the Seller warranting that no outstanding mechanic's lien rights exist and that the property is subject to no leases, liens or other claims or encumbrances of title except those specifically permitted pursuant to this Agreement;
- (d) True and correct copies of all Contracts affecting the Property;
- ~~(e) All original leases relating to the property, duly endorsed for assignment in favor of Buyer or Buyer's Nominee, by a duly authorized agent of Seller, together with an appropriate estoppel certificate(s) in the form of Exhibit G from said tenant(s) confirming (i) that said leases are in full force and effect and there exist no defaults there under (or specifying the defaults) as of the Closing Date; and (ii) that the transaction contemplated hereby will not constitute a breach under such leases;~~
- (f) Current Rent Roll certified to be correct by Seller for the Property;
- (g) Copies of certificates of insurance for each policy of insurance in effect with respect to the Property as of the closing date with appropriate assignments or endorsement (or letters of direction from Seller to the insurers), executed by a duly authorized agent of Seller, if Buyer chooses to assume such insurance policies and they are assumable;
- ~~(h) A Bill of Sale covering the items of personal property being sold to Buyer or Buyer's Nominee, executed by Seller.~~

*the property during the due diligence period, which even is later,*

- (i) All files relating to the tenants of the property, original leases, Contracts, warranties and guaranties regarding the Property in the possession of Seller or Seller's agent;
- (j) A letter from Seller to each tenant of the Property advising, if applicable, the tenant to make payments of rent due from the from and after the closing to Buyer or at Buyer's direction;
- (k) An assignment of all warranties, guaranties and rights under contracts and subcontracts held by Seller with respect to the construction of the improvements on the Property and the installation of all fixtures and equipment thereon, if any, which warranties and rights under contracts are set forth in Exhibit F;
- (l) Keys to all locks on the Property, if available;
- (m) Real Estate Transfer Declarations.

The parties hereto shall also deliver such additional documents and matters as shall be reasonable required to close the transactions contemplated by this Agreement including without limitation, Real Estate Transfer Tax Declarations, copies of paid real estate tax bills, and most recent notices of assessment valuation, if any.

9.03 Buyer's Closing Documents: At or prior to closing, Buyer shall deliver to Seller or to Escrowee each of the following:

- (a) The purchase price, plus or minus adjustments, credits, and prorations provided for herein;
- (b) Real Estate Transfer Declaration(s);
- (c) Acceptance of assignment of all leases, warranties, guarantees, and rights under Contracts held by Seller as described above;
- (d) All other documents required pursuant to other provisions of this Agreement and the Escrow Agreement to be executed and delivered by Purchaser; and
- (e) Such other instruments and documents as may be reasonably required in order to carry out the purposes of this Agreement.

ARTICLE 10: ~~BROKERS~~ *(A) Village upon successful closing would waive 2605.18 in judgement's interest, and claims relating exclusively to the three above identified properties*

10.01 Seller represents and warrants to Buyer that it has worked with no real estate broker other than \_\_\_\_\_ ("Seller's Broker"), and Buyer represents and warrants to Seller that it has worked with no real estate broker other than \_\_\_\_\_ ("Buyer's Broker"). ~~In the event that Seller's Broker and Buyer's Broker is the same individual licensee, then Seller and Buyer acknowledge that if there is dual agency the disclosure of dual agency has been made and that Seller and Buyer have consented to such dual agency, and that this Agreement shall serve as confirmation of such consent.~~

10.02 Seller shall pay the sales commission pursuant to separate Agreement between Seller and Seller's Broker ~~for computed in the amount of \_\_\_\_\_% of the purchase price to Seller's Broker who shall share this commission with Buyer's Broker pursuant to separate agreement between Seller's Broker and Buyer's Broker for in the following ratio: \_\_\_\_\_]. Seller's Broker and Buyer's Broker are intended third party beneficiaries of this Agreement. Seller and Buyer agree to indemnify, defend, and hold the other harmless against any and all claims of other real estate brokers if such claims are based on the acts of the indemnifying party.~~

ARTICLE 11: FLOOD PLAIN

*property is not in a Flood Plain*  
~~If the property is located within a designated flood plain as determined by the flood plain maps of the Department of Housing and Urban Development, Buyer may, at its election obtain flood plain insurance if required by its lender.~~

ARTICLE 12: NOTICES

12.01 Whenever notice is required by the provisions of this Agreement to be given to the parties, it shall be deemed to have been duly given when delivered personally, or within forty-eight (48) hours after deposit in the United States mail, postage pre-paid, registered or certified mail, or by the next business day if sent by express courier service, or by telephone facsimile, to the persons named in Section 1.07 at the addresses shown in such section.

- 12.02 Fax Transmittal: All notices herein required shall be in writing and shall be served on the parties at the addresses in Section 1.07. The mailing of a notice by registered or certified mail, return receipt requested, shall be sufficient service when the notice is mailed. Notices may also be served by personal delivery, telegram, or by the use of a facsimile machine with proof of transmission and a copy of the notice with proof of transmission being sent by regular mail on the date of transmission.

#### ARTICLE 13: DEFAULT AND REMEDIES

- 13.01 Time is of the essence of this Agreement. In the event that Buyer should fail to perform this Agreement, then Seller, may, upon written notice to Buyer of its default, (with a copy to Escrowee as defined below), demand that the earnest money be forfeited to Seller, not as a penalty, but as liquidated damages to Seller, and as Seller's sole remedy against Buyer, and this Agreement shall be null and void. In the event that Seller should fail to perform this Agreement, then Buyer may, upon written notice to Seller (with a copy to Escrowee as defined below) of its default, demand that the earnest money be returned to Buyer, but such return shall not release Seller from its obligation under this Agreement, and Buyer shall have all rights and remedies against Seller, at law and or in equity.
- 13.02 In the event of any default, the party holding the earnest money ("Escrowee") shall give notice to both Seller and Buyer of Escrowee's intended disposition of the earnest money. Seller and Buyer hereby agree that if neither party objects in writing to the Escrowee and to the other party, to the proposed disposition of the earnest money within 30 calendar days of the date of mailing of such notice, then Escrowee shall dispose of its earnest money as previously indicated in such earlier demand or notice. If either Seller or Buyer objects to the Escrowee's intended disposition of the earnest money within the aforementioned 30 day period, then all parties hereto agree that Escrowee may either (a) continue to hold the earnest money until directed otherwise either by: (1) a joint written direction of Seller and Buyer; or (ii) a court order which is either not subject to or no longer subject to appeal, or (b) deposit by interpleader the earnest money with the Clerk of the Circuit Court for the County in which the Property is located. Seller and Buyer agree that Escrowee may be reimbursed from the earnest money for all its costs including reasonable attorney fees related to the filing of the interpleader; and Seller and Buyer agree to indemnify and hold Escrowee harmless from any and all claims and demands including the payment of attorney fees, costs, and expenses arising out of any default claim or demands.

#### ARTICLE 14: DAMAGE AND DESTRUCTION

- 14.01 The provisions of the Uniform Vendor and Purchaser Risk Act of the State of Illinois shall be applicable to this Agreement.
- 14.02 If, prior to Closing, the improvements on the Property shall be destroyed or materially damaged by fire or other casualty, this Agreement shall, at the option of Buyer or Seller, exercised by written notice to the other within five (5) business days after such destruction or damage, be null and void and all monies deposited by Buyer shall be refunded to Buyer. If neither party elects to terminate this Agreement, then Seller shall commence restoration and repair of the property to the original condition within one hundred eighty (180) day period.

#### ARTICLE 15: EMINENT DOMAIN

In the event of any threatened, contemplated, commenced or consummated proceedings in eminent domain (written notice of which shall be given by Seller to Buyer immediately) respecting the property, Buyer may, at its option, by written notice to Seller given within five (5) days after Buyer is notified of such actual or possible proceedings (but prior to Closing), (i) unilaterally terminate this Agreement or (ii) accept the Property subject to such proceedings; in which event Seller shall at the closing assign to Buyer its entire right, title and interest in and to any condemnation award.

#### ARTICLE 16: ATTORNEY'S FEES

In the event that either party should commence litigation to enforce the terms of this Agreement, including without termination forfeiture, specific performance, or any claim for damages caused by the default of a party, and/or in defending any proceeding to which Buyer or Seller is made a party to any legal proceeding as a result of the acts or omissions of the other party, the prevailing party shall be entitled to its reasonable costs and attorney's fees from the non-prevailing party.

#### ARTICLE 17: TAX DEFERRED EXCHANGE

Buyer and Seller agree to cooperate with respect to exercising all appropriate document to allow Buyer or Seller or both to complete a like-kind exchange of real estate as provided under Section 1031 of the U.S. Internal Revenue Code. The additional costs relating to the Exchange shall be paid by the party seeking to complete the Exchange(s). It is understood that the closing shall not be delayed because of the Exchange(s).

#### ARTICLE 18: APPLICABLE LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois.

**ARTICLE 19: OTHER ADVISORS**

The parties hereto acknowledge that they have been advised by the real estate broker(s) named above that this document has legal consequences. No representation or recommendation is made by any real estate broker as to the legal or tax consequences of this Agreement or the transaction which it addresses. These are issues to be addressed or which have been addressed by the parties' attorneys, financial, and other advisors. This Agreement is offered by the Northern Illinois Commercial Association of Realtors ("NICAR") to its members for use by their clients and customers. All parties hereto hereby release any and all claims they may have against NICAR and its officers, attorneys, employees, agents, and members arising or which may arise from use of this Contract in its present form or as may be amended by any party.

IN WITNESS WHEREOF, Buyer and Seller have executed this Agreement as of the day and year stated below.

BUYER:

\_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

SELLER:

*Janet Kasper* *Jean Lapinoli*  
\_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: 5-12-16 5/12/16

Northern Illinois Commercial Association of Realtors

**EXHIBIT A**

Legal Description of Real Estate commonly known as \_\_\_\_\_, which is the subject of  
Commercial Real Estate Purchase and Sale Agreement between \_\_\_\_\_  
Seller, and \_\_\_\_\_ Buyer.

[to be inserted]

**EXHIBIT B**

List of personal property to be conveyed by Seller, to Buyer pursuant to Commercial Real Estate Purchase and Sale Agreement.

[to be inserted]

# Addendum 1

## (5) Environmental Conditions.

Seller represents and warrants to the best of Seller's knowledge after diligent inquiry that (a) the Property has not been used for the treatment, generation, transportation, production, storage, or disposal of any Hazardous Substances; (b) the Property contains no Hazardous Substances; (c) the Property is not threatened by intrusion or exposure to any Hazardous Substance from any CERCLA site or other adjoining or nearby real estate or other source whatsoever; (d) no underground storage tanks now exist on or within the Property; (e) no part of the Property contains friable asbestos or any asbestos or asbestos product that is, or with the passing of time will be, friable or a health hazard; (f) no transformers now exist on the Property, nor have any transformers previously existed on the Property that, in either case, are known to have been damaged or destroyed by fire or other casualty, nor have any such transformers, if any, revealed evidence of leakage, seepage, or other discharge of any fluid or other material onto or into the Property; (g) no litigation or regulatory action or sanction currently exists,

nor does Seller have any notice or reason to believe any such litigation or regulatory action is contemplated against the Property pursuant to any Environmental Law; (h) no lien has been imposed on the Property by any governmental agency at the federal, state, or local level in connection with the presence on the Property of any Hazardous Material; (i) Seller has or has had all environmental permits, licenses, approvals, consents, and authorizations issued by all governmental agencies that are necessary for Seller's operations and activities at the Property; (j) there are no facilities located on the Property that are subject to reporting under §312 of the federal Emergency Planning and Community Right to Know Act of 1986; and (k) the Property does not contain a landfill.

For purposes of this Section (5), "Environmental Laws" shall be deemed to mean any and all federal, state, and local laws, statutes, regulations, ordinances, codes, rules, and other governmental restrictions or requirements relating to health, industrial hygiene, environmental or

ecological conditions, or Hazardous Materials on or about the Property or relating to the Property, including, without limitation, the Comprehensive Environmental Response, Compensation and Liability Act of 1980, as amended, 42 U.S.C. §9601, et seq.; the Resource Conservation and Recovery Act of 1976, as amended, 42 U.S.C. §6901, et seq.; the Toxic Substances Control Act, as amended, 15 U.S.C. §2601, et seq.; the Clean Air Act, as amended, 42 U.S.C. §1857, et seq.; the Federal Water Pollution Control Act, as amended, 33 U.S.C. § 1251, et seq.; the Hazardous Materials Transportation Act, 49 U.S.C. §1801, et seq.; the Illinois Environmental Protection Act, 415 ILCS 5/1, et seq., as amended; and the laws, rules, regulations, and ordinances of the U.S. Environmental Protection Agency, the Illinois Environmental Protection Agency, and of all other agencies, boards, commissions, and other governmental bodies and officers having jurisdiction over the Property or the use or operation thereof. For purposes of this Section, "Hazardous Substances" shall be deemed to mean (a) any chemical compound, material, mixture, or substance that is now or hereafter defined or listed in, or otherwise classified pursuant to, any Environmental Laws as "hazardous substances," "hazardous materials," "hazardous waste," "extremely hazardous waste," "acutely hazardous waste," "radioactive waste," "infectious waste," "biohazardous waste," "toxic substances," "toxic materials," "toxic waste," "toxic pollutant," "pollutant," "contaminant," or "solid waste" or any formulation not mentioned herein intended to define, list, or classify substances by reason of deleterious properties such as ignitability, corrosivity, reactivity, carcinogenicity, toxicity, reproductive toxicity, "EP toxicity," or "TCLP toxicity"; (b) those substances listed in the U.S. Department of Transportation Table or amendments thereto (49 C.P.R. §172.101) or by the U.S. Environmental Protection Agency (or any successor agency) as hazardous substances (40 C.P.R. Part 302 and any amendments thereto); (c) those other substances, materials, and wastes that are or become regulated under any applicable federal, state, or local law, regulation, or ordinance or by any federal, state, or local governmental agency, board, commission, or other governmental body, or that are or become classified as hazardous or toxic by any such law, or regulation; and (d) any material, waste, or substance that contains any of the following: (i) asbestos or asbestos-containing materials; (ii) polychlorinated biphenyls; (iii) explosives; (iv) radioactive materials; (v) petroleum, natural gas, natural gas liquids, liquefied natural gas, synthetic gas usable for fuel, ash, or other petroleum by-products; and (vi) flammable materials.



**Village of Hanover Park**

**AGENDA MEMORANDUM**

**TO:** Village President and Board of Trustees

**FROM:** Juliana Maller, Village Manager

**SUBJECT:** Warrant

**ACTION**

**REQUESTED:**  Approval  Concurrence  Discussion  Information

**RECOMMENDED FOR CONSENT AGENDA:**  Yes  No

**MEETING DATE:** May 19, 2016

**Recommended Action**

Approve Warrant 5/19/2016 in the amount of \$327,785.35

Approve Warrant Paid in Advance (4/27/16-5/12/16) in the amount of \$267,951.28

JM:smk

Attachments: Warrants

Agreement Name: \_\_\_\_\_

Executed By: \_\_\_\_\_



# Accounts Payable Invoice Report 6-A-6

Invoice Due Date Range 05/06/16 - 05/20/16  
 Report By Department - Vendor - Invoice  
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount	
Department <b>Finance Admin - Finance Administration</b>										
Sub-Department <b>Finance Admin.Check Request Finance Administration,Check Request</b>										
Vendor <b>4747 - Andres Medical Billing Ltd</b>										
137705	4/16 Ambulance Billing Charges	Open		05/05/2016	05/20/2016	05/05/2016			2,127.99	
								Vendor <b>4747 - Andres Medical Billing Ltd</b> Totals	Invoices 1	<u>\$2,127.99</u>
Vendor <b>435 - Bank of New York Mellon</b>										
252-1943065	Admin/Agent Fee-G.O. 2010 Bonds	Open		05/03/2016	05/20/2016	05/03/2016			1,152.50	
								Vendor <b>435 - Bank of New York Mellon</b> Totals	Invoices 1	<u>\$1,152.50</u>
Vendor <b>799 - Centro De Informacion</b>										
2016Luncheon	Community Day Luncheon-Porter	Open		05/11/2016	05/20/2016	05/11/2016			30.00	
								Vendor <b>799 - Centro De Informacion</b> Totals	Invoices 1	<u>\$30.00</u>
Vendor <b>967 - Com Ed</b>										
0275090072-4/16	3/28-4/26 Westview	Open		05/03/2016	05/20/2016	05/03/2016			94.89	
0303064208-4/16	3/28-4/26 Barrington Rd Sign	Open		05/03/2016	05/20/2016	05/03/2016			117.59	
2739065057-4/16	3/28-4/26 Hartmann	Open		05/03/2016	05/20/2016	05/03/2016			132.39	
3507062010-4/16	3/28-4/26 Turnberry	Open		05/03/2016	05/20/2016	05/03/2016			183.07	
5939030006-4/16	3/28-4/26 Kingsbury	Open		05/03/2016	05/20/2016	05/03/2016			129.51	
6467010006-4/16	3/28-4/26 Northway	Open		05/03/2016	05/20/2016	05/03/2016			73.62	
7587125092-4/16	3/28-4/26 Central	Open		05/03/2016	05/20/2016	05/03/2016			246.95	
1890092011-4/16	4/5-5/3 Pond Aerators	Open		05/05/2016	05/20/2016	05/05/2016			189.94	
5703015039-4/16	4/6-5/4 Savannah	Open		05/09/2016	05/20/2016	05/09/2016			94.23	
8663648000-4/16	4/5-5/4 Ontarioville Street Lighting	Open		05/09/2016	05/20/2016	05/09/2016			63.43	
								Vendor <b>967 - Com Ed</b> Totals	Invoices 10	<u>\$1,325.62</u>
Vendor <b>968 - Com Ed</b>										
0091041048-4/16	4/5-5/3 Morton Tower	Open		05/09/2016	05/20/2016	05/09/2016			135.18	
								Vendor <b>968 - Com Ed</b> Totals	Invoices 1	<u>\$135.18</u>
Vendor <b>1005 - Constellation New Energy Inc</b>										
1E12145-4/16	3/28-4/25 Longmeadow	Open		05/03/2016	05/20/2016	05/03/2016			2,121.38	
1E12368-4/16	3/28-4/25 STP1	Open		05/03/2016	05/20/2016	05/03/2016			7,853.19	
1E12495-4/16	3/28-4/25 Well #4	Open		05/03/2016	05/20/2016	05/03/2016			997.37	
1E12652-4/16	3/28-4/25 Evergreen	Open		05/03/2016	05/20/2016	05/03/2016			1,420.95	
1E12303-4/16	3/28-4/25 County Farm	Open		05/05/2016	05/20/2016	05/05/2016			159.22	
1E12442-4/16	3/28-4/25 Plum Tree	Open		05/05/2016	05/20/2016	05/05/2016			189.53	
1E12570-4/16	3/28-4/25 Bayside	Open		05/05/2016	05/20/2016	05/05/2016			849.76	
1E12807-4/16	3/28-4/25 Well #5	Open		05/05/2016	05/20/2016	05/05/2016			425.04	
								Vendor <b>1005 - Constellation New Energy Inc</b> Totals	Invoices 8	<u>\$14,016.44</u>



# Accounts Payable Invoice Report 6-A16

Invoice Due Date Range 05/06/16 - 05/20/16  
 Report By Department - Vendor - Invoice  
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount	
Vendor <b>1034 - Corporate Business Cards</b>										
233682	Business cards	Open		05/09/2016	05/20/2016	05/09/2016			89.24	
							Vendor <b>1034 - Corporate Business Cards</b> Totals	Invoices	1	\$89.24
Vendor <b>4756 - IRMA</b>										
SALES15139	4/16 Deductible	Open		05/05/2016	05/20/2016	05/05/2016			3,822.57	
							Vendor <b>4756 - IRMA</b> Totals	Invoices	1	\$3,822.57
Vendor <b>5633 - Remy Navarrete</b>										
GFOA2016	Per Diem-GFOA Conference (Toronto)	Open		05/09/2016	05/20/2016	05/09/2016			439.23	
							Vendor <b>5633 - Remy Navarrete</b> Totals	Invoices	1	\$439.23
Vendor <b>3082 - Nicor Gas</b>										
0249471000-4/16	4/4-5/3 Well #4	Open		05/09/2016	05/20/2016	05/09/2016			270.32	
5829471000-4/16	4/4-5/3 Therm Overage-PW	Open		05/09/2016	05/20/2016	05/09/2016			347.95	
6721671000-4/16	4/5-5/4 Longmeadow	Open		05/09/2016	05/20/2016	05/09/2016			171.58	
8529471000-4/16	4/4-5/3 Therm Overage-VH	Open		05/09/2016	05/20/2016	05/09/2016			77.12	
8532641000-4/16	4/4-5/3 Train Station	Open		05/09/2016	05/20/2016	05/09/2016			68.76	
9263770682-4/16	4/4-5/3 Therm Overage-2152 Lake St	Open		05/09/2016	05/20/2016	05/09/2016			91.13	
							Vendor <b>3082 - Nicor Gas</b> Totals	Invoices	6	\$1,026.86
Vendor <b>3332 - Paul, Bernard Z</b>										
11814	2/16 Legal Services-AT&T Water Tower Lease	Open		05/03/2016	05/20/2016	05/03/2016			1,260.00	
11815	2/16 Legal Services-Bloomingtondale Disconnection	Open		05/03/2016	05/20/2016	05/03/2016			1,677.00	
11816	3/16 Retainer	Open		05/03/2016	05/20/2016	05/03/2016			7,762.50	
11817	2/16 Legal Services-SSA#5	Open		05/03/2016	05/20/2016	05/03/2016			1,290.00	
11818	2/16 Legal Services-General Matters	Open		05/03/2016	05/20/2016	05/03/2016			8,105.50	
							Vendor <b>3332 - Paul, Bernard Z</b> Totals	Invoices	5	\$20,095.00
Vendor <b>3680 - Ricoh USA Inc</b>										
5041821642	1/30/16-4/29/16 Copy Charges-VH	Open		05/05/2016	05/20/2016	05/05/2016			1,260.43	
							Vendor <b>3680 - Ricoh USA Inc</b> Totals	Invoices	1	\$1,260.43
Vendor <b>4255 - Third Millennium Associates</b>										
19312	Customer Support-Termination Notices	Open		05/03/2016	05/20/2016	05/03/2016			650.00	
							Vendor <b>4255 - Third Millennium Associates</b> Totals	Invoices	1	\$650.00



# Accounts Payable Invoice Report 6-A16

Invoice Due Date Range 05/06/16 - 05/20/16  
 Report By Department - Vendor - Invoice  
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount	
Vendor <b>Habiba S Babul</b>										
2015-00058816	Refund-SURRI License Fee (1167 Countryside Dr)	Open		05/03/2016	05/20/2016	05/03/2016			100.00	
							Vendor <b>Habiba S Babul</b> Totals	Invoices	1	\$100.00
Vendor <b>Suhag Patel</b>										
2015-00058481	Refund-SURRI License Fee (1325-6 Kingsbury Dr)	Open		05/03/2016	05/20/2016	05/03/2016			100.00	
							Vendor <b>Suhag Patel</b> Totals	Invoices	1	\$100.00
Vendor <b>Faustina Reyes-Tafoya</b>										
T0268-000086	Vehicle impound hearing refund-T0268-000086	Open		05/09/2016	05/20/2016	05/09/2016			500.00	
							Vendor <b>Faustina Reyes-Tafoya</b> Totals	Invoices	1	\$500.00
Vendor <b>Ben Tran</b>										
2015-00071424	Refund-SURRI License Fee (5664 Cambridge Way)	Open		05/03/2016	05/20/2016	05/03/2016			100.00	
							Vendor <b>Ben Tran</b> Totals	Invoices	1	\$100.00
Sub-Department <b>Finance Admin.Check Request Finance Administration,Check Request</b> Totals								Invoices	42	\$46,971.06
Department <b>Finance Admin - Finance Administration</b> Totals								Invoices	42	\$46,971.06
<b>Finance Admin Finance Administration</b>										
Department <b>Finance Gen Acc - Finance General Accounting</b>										
Vendor <b>5634 - Village of Hanover Park</b>										
2016-00000087	VOHP TIF#2 Liability Portion	Open		05/11/2016	05/20/2016	05/11/2016			32,906.99	
							Vendor <b>5634 - Village of Hanover Park</b> Totals	Invoices	1	\$32,906.99
Department <b>Finance Gen Acc - Finance General Accounting</b> Totals								Invoices	1	\$32,906.99
<b>Finance Gen Acc Finance General Accounting</b>										
Department <b>Fire Inspect Svc - Fire Inspectional Services</b>										
Vendor <b>Antonios Complete Landscaping</b>										
2016-289	Bond Refund- 1230 Parkview	Open		04/26/2016	05/20/2016	04/26/2016			100.00	
							Vendor <b>Antonios Complete Landscaping</b> Totals	Invoices	1	\$100.00
Vendor <b>Monica Bhondy</b>										
2015-738	Bond Refund-7008 Hawthorne	Open		04/26/2016	05/20/2016	04/26/2016			190.00	
							Vendor <b>Monica Bhondy</b> Totals	Invoices	1	\$190.00



# Accounts Payable Invoice Report 6-A16

Invoice Due Date Range 05/06/16 - 05/20/16  
Report By Department - Vendor - Invoice  
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor <b>CAC Homes, LLC</b>									
2016-066	Bond Refund- 7011 Astor Ave Unit B	Open		04/26/2016	05/20/2016	04/26/2016			325.00
			Vendor <b>CAC Homes, LLC</b> Totals				Invoices	1	\$325.00
Vendor <b>CAC Homes, LLC</b>									
2016-132	Bond Refund- 5332 Garbo Ln	Open		04/26/2016	05/20/2016	04/26/2016			320.00
			Vendor <b>CAC Homes, LLC</b> Totals				Invoices	1	\$320.00
Vendor <b>GH Roofing &amp; Siding</b>									
2015-1194	Bond Refund- 4111 Woodlake Dr	Open		04/26/2016	05/20/2016	04/26/2016			100.00
			Vendor <b>GH Roofing &amp; Siding</b> Totals				Invoices	1	\$100.00
Vendor <b>HGR Construction Services LLC</b>									
2015-1282	Bond Refund-1808 Whitney Dr	Open		04/26/2016	05/20/2016	04/26/2016			105.00
			Vendor <b>HGR Construction Services LLC</b> Totals				Invoices	1	\$105.00
Vendor <b>K &amp; S Contracting</b>									
2016-276	Bond Refund- 1614 Celebrity Cir E	Open		04/26/2016	05/20/2016	04/26/2016			100.00
			Vendor <b>K &amp; S Contracting</b> Totals				Invoices	1	\$100.00
Vendor <b>Terrye Midgett</b>									
2016-122	Bond Refund- 6601 Deerpath	Open		04/26/2016	05/20/2016	04/26/2016			100.00
			Vendor <b>Terrye Midgett</b> Totals				Invoices	1	\$100.00
Vendor <b>Midwest Mechanical</b>									
2014-1277	Bond Refund- 825 Turnberry	Open		04/26/2016	05/20/2016	04/26/2016			320.00
			Vendor <b>Midwest Mechanical</b> Totals				Invoices	1	\$320.00
Vendor <b>Modern Sign Inc</b>									
2016-160	Bond Refund- 7205 Old Salem	Open		04/26/2016	05/20/2016	04/26/2016			100.00
			Vendor <b>Modern Sign Inc</b> Totals				Invoices	1	\$100.00
Vendor <b>Old Salem Cafe</b>									
2016-046	Bond Refund-7213 Old Salem	Open		04/26/2016	05/20/2016	04/26/2016			100.00
			Vendor <b>Old Salem Cafe</b> Totals				Invoices	1	\$100.00
Vendor <b>Power Home Remodeling Group</b>									
2016-213	Bond Refund- 5225 Curtis Ln	Open		04/26/2016	05/20/2016	04/26/2016			170.00
2016-215	Bond Refund- 7370 Iris Ave	Open		04/26/2016	05/20/2016	04/26/2016			165.00
			Vendor <b>Power Home Remodeling Group</b> Totals				Invoices	2	\$335.00



# Accounts Payable Invoice Report 6-A16

Invoice Due Date Range 05/06/16 - 05/20/16  
 Report By Department - Vendor - Invoice  
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor <b>Renewal By Andersen LLC</b>									
2016-232	Bond Refund-5750 Bavarian Ct Unit B	Open		04/26/2016	05/20/2016	04/26/2016			100.00
Vendor <b>Renewal By Andersen LLC</b> Totals							Invoices	1	<u>\$100.00</u>
Vendor <b>Juan Salinas</b>									
2016-195	Bond Refund- 5526 Celebrity Cir W	Open		04/26/2016	05/20/2016	04/26/2016			100.00
Vendor <b>Juan Salinas</b> Totals							Invoices	1	<u>\$100.00</u>
Vendor <b>Two Guys LLC</b>									
2015-139	Bond Refund- 5365 Fonda	Open		04/26/2016	05/20/2016	04/26/2016			100.00
Vendor <b>Two Guys LLC</b> Totals							Invoices	1	<u>\$100.00</u>
Vendor <b>Janet Usellis</b>									
2016-320	Bond Refund- 1535 Merrimac Ln	Open		04/26/2016	05/20/2016	04/26/2016			100.00
Vendor <b>Janet Usellis</b> Totals							Invoices	1	<u>\$100.00</u>
Vendor <b>Window Works</b>									
2016-131	Bond Refund- 1822 Downey Ct	Open		04/26/2016	05/20/2016	04/26/2016			100.00
Vendor <b>Window Works</b> Totals							Invoices	1	<u>\$100.00</u>
Department <b>Fire Inspect Svc - Fire Inspectional Services</b> Totals							Invoices	18	<u>\$2,695.00</u>
<b>Fire Inspect Svc Fire Inspectional Services</b>									
Department <b>HR Department - Human Resources Department</b>									
Sub-Department <b>HR Department.Check Request Human Resources Department,Check Request</b>									
Vendor <b>4753 - Fed Ex</b>									
5-397-81836HR	Fed EX HR	Open		05/03/2016	05/20/2016	05/03/2016			28.21
Vendor <b>4753 - Fed Ex</b> Totals							Invoices	1	<u>\$28.21</u>
Vendor <b>4783 - O.C. Tanner</b>									
991821566	employee recognition 5 year pins (3)	Open		05/03/2016	05/20/2016	05/03/2016			344.68
Vendor <b>4783 - O.C. Tanner</b> Totals							Invoices	1	<u>\$344.68</u>
Vendor <b>3680 - Ricoh USA Inc</b>									
96744613	copier rental hr	Open		05/03/2016	05/20/2016	05/03/2016			231.41
Vendor <b>3680 - Ricoh USA Inc</b> Totals							Invoices	1	<u>\$231.41</u>



# Accounts Payable Invoice Report 6-A16

Invoice Due Date Range 05/06/16 - 05/20/16  
 Report By Department - Vendor - Invoice  
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
<b>Vendor 4820 - Wageworks</b>									
125A10459188	FSA/AFLAC fees	Open		05/03/2016	05/20/2016	05/03/2016			259.00
							<b>Vendor 4820 - Wageworks Totals</b>		<u>259.00</u>
							Invoices	1	
<b>Vendor 4543 - Warehouse Direct</b>									
3052910-0	office supplies	Open		05/03/2016	05/20/2016	05/03/2016			77.60
							<b>Vendor 4543 - Warehouse Direct Totals</b>		<u>77.60</u>
							Invoices	1	
<b>Vendor 4681 - Workplace Solutions LLC</b>									
INV9605	EAP Services 5/1/2016	Open		05/03/2016	05/20/2016	05/03/2016			559.87
							<b>Vendor 4681 - Workplace Solutions LLC Totals</b>		<u>559.87</u>
							Invoices	1	
<b>Sub-Department HR Department,Check Request Human Resources Department,Check Request Totals</b>							Invoices	6	<u>\$1,500.77</u>
<b>Department HR Department - Human Resources Department Totals</b>							Invoices	6	<u>\$1,500.77</u>
<b>HR Department Human Resources Department</b>									
<b>Department IT - Information Technology</b>									
<b>Vendor 2149 - IT Stability Systems</b>									
2016-078	Board Approved 5/5/16 - DACRA Maint. Agreement	Open		05/11/2016	05/20/2016	05/11/2016			21,000.00
2016-079	Board Approved 5/5/16 - DACRA Maint. Agreement	Open		05/11/2016	05/20/2016	05/11/2016			2,400.00
							<b>Vendor 2149 - IT Stability Systems Totals</b>		<u>\$23,400.00</u>
							Invoices	2	
<b>Sub-Department IT,Check Request Information Technology,Check Request</b>									
<b>Vendor 4759 - Nextel Communications</b>									
622730512-171	Ann Fox Grate - APRIL	Open		05/03/2016	05/20/2016	05/03/2016			42.24
							<b>Vendor 4759 - Nextel Communications Totals</b>		<u>\$42.24</u>
							Invoices	1	
<b>Vendor 5365 - Sentinel Technologies Inc</b>									
P609345	Cisco 3-YR Endpoint Licenses (100)	Open		05/03/2016	05/20/2016	05/03/2016			1,886.00
P609372	Cisco IP Services - FS2	Open		05/03/2016	05/20/2016	05/03/2016			2,600.00
							<b>Vendor 5365 - Sentinel Technologies Inc Totals</b>		<u>\$4,486.00</u>
							Invoices	2	
<b>Vendor 4543 - Warehouse Direct</b>									
3053464-0	Office Supplies	Open		05/03/2016	05/20/2016	05/03/2016			16.86
							<b>Vendor 4543 - Warehouse Direct Totals</b>		<u>\$16.86</u>
							Invoices	1	
<b>Sub-Department IT,Check Request Information Technology,Check Request Totals</b>							Invoices	4	<u>\$4,545.10</u>
<b>Department IT - Information Technology Totals</b>							Invoices	6	<u>\$27,945.10</u>



# Accounts Payable Invoice Report 6-A16

Invoice Due Date Range 05/06/16 - 05/20/16  
 Report By Department - Vendor - Invoice  
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
<b>IT Information Technology</b>									
Department <b>PD Admin - PD Administration</b>									
Sub-Department <b>PD Admin.Check Request PD Administration,Check Request</b>									
Vendor <b>33 - A1 Trophies &amp; Awards Inc</b>									
18741	Ahlstrand Awards	Open		05/02/2016	05/20/2016	05/09/2016			184.00
			Vendor <b>33 - A1 Trophies &amp; Awards Inc</b> Totals				Invoices	1	<u>\$184.00</u>
Vendor <b>715 - Camic Johnson Ltd</b>									
138	Vehicle Seizure/Impoundment Hearings	Open		04/26/2016	05/20/2016	05/09/2016			825.00
			Vendor <b>715 - Camic Johnson Ltd</b> Totals				Invoices	1	<u>\$825.00</u>
Vendor <b>731 - Caputo's</b>									
835881	Meeting Supplies	Open		05/04/2016	05/20/2016	05/09/2016			9.00
			Vendor <b>731 - Caputo's</b> Totals				Invoices	1	<u>\$9.00</u>
Vendor <b>950 - College of DuPage</b>									
7019	Training - Galto, Pini, Riedel	Open		05/04/2016	05/20/2016	05/09/2016			285.00
			Vendor <b>950 - College of DuPage</b> Totals				Invoices	1	<u>\$285.00</u>
Vendor <b>4923 - Cook County Clerk</b>									
Ziemer2016	Notary - Ziemer	Open		05/06/2016	05/20/2016	05/09/2016			10.00
			Vendor <b>4923 - Cook County Clerk</b> Totals				Invoices	1	<u>\$10.00</u>
Vendor <b>5632 - Santos Diaz</b>									
042516	Training - Diaz	Open		04/30/2016	05/20/2016	05/09/2016			65.92
			Vendor <b>5632 - Santos Diaz</b> Totals				Invoices	1	<u>\$65.92</u>
Vendor <b>4766 - DuPage County</b>									
IA164	CJIS - 1st Quarter 2016	Open		04/05/2016	05/20/2016	05/09/2016			750.00
			Vendor <b>4766 - DuPage County</b> Totals				Invoices	1	<u>\$750.00</u>
Vendor <b>5631 - Jason Harden</b>									
042516	Training - Harden	Open		05/02/2016	05/20/2016	05/09/2016			64.75
			Vendor <b>5631 - Jason Harden</b> Totals				Invoices	1	<u>\$64.75</u>
Vendor <b>4869 - IL Police Accreditation Coalition</b>									
IPAC2016	Agency Membership	Open		04/20/2016	05/20/2016	05/09/2016			50.00
			Vendor <b>4869 - IL Police Accreditation Coalition</b> Totals				Invoices	1	<u>\$50.00</u>
Vendor <b>2065 - Illinois State Police</b>									
HP15028916b	Asset Forfeiture	Open		04/20/2016	05/20/2016	05/09/2016			302.23
			Vendor <b>2065 - Illinois State Police</b> Totals				Invoices	1	<u>\$302.23</u>



# Accounts Payable Invoice Report 6-A16

Invoice Due Date Range 05/06/16 - 05/20/16  
 Report By Department - Vendor - Invoice  
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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount	
Vendor <b>2296 - Kane County Clerk</b>										
Ciancio2016	Notary - Ciancio	Open		05/09/2016	05/20/2016	05/09/2016			11.00	
Vendor <b>2296 - Kane County Clerk</b> Totals								Invoices	1	\$11.00
Vendor <b>2534 - Lexis Nexis Risk Solutions</b>										
1229084-20160430	Accurant - April	Open		04/30/2016	05/20/2016	05/09/2016			174.00	
Vendor <b>2534 - Lexis Nexis Risk Solutions</b> Totals								Invoices	1	\$174.00
Vendor <b>2963 - Moy, Edward</b>										
102	Power User Training	Open		05/09/2016	05/20/2016	05/09/2016			240.00	
Vendor <b>2963 - Moy, Edward</b> Totals								Invoices	1	\$240.00
Vendor <b>3102 - North East Multi-Regional Training</b>										
205865	Training - Ciancio, Miranda	Open		04/27/2016	05/20/2016	05/09/2016			500.00	
Vendor <b>3102 - North East Multi-Regional Training</b> Totals								Invoices	1	\$500.00
Vendor <b>4770 - Northern Illinois Police Alarm System</b>										
10939	Membership - Ciancio, Kajohnkittiyuth, Kosartes	Open		04/26/2016	05/20/2016	05/09/2016			81.00	
Vendor <b>4770 - Northern Illinois Police Alarm System</b> Totals								Invoices	1	\$81.00
Vendor <b>3223 - P.F. Pettibone &amp; Co.</b>										
69919	Citations	Open		04/30/2016	05/20/2016	05/09/2016			1,023.25	
Vendor <b>3223 - P.F. Pettibone &amp; Co.</b> Totals								Invoices	1	\$1,023.25
Vendor <b>3608 - Ray O'Herron Co</b>										
1626270-IN	Uniforms	Open		05/04/2016	05/20/2016	05/09/2016			189.90	
1626271-IN	Uniforms - Wagner	Open		05/04/2016	05/20/2016	05/09/2016			853.26	
1626486-IN	Uniforms	Open		05/04/2016	05/20/2016	05/09/2016			25.90	
Vendor <b>3608 - Ray O'Herron Co</b> Totals								Invoices	3	\$1,069.06
Vendor <b>3680 - Ricoh USA Inc</b>										
2851251	Copier Lease	Open		04/29/2016	05/20/2016	05/09/2016			1,041.76	
Vendor <b>3680 - Ricoh USA Inc</b> Totals								Invoices	1	\$1,041.76
Vendor <b>4086 - Staples Advantage, Dept Det</b>										
3299306283	Office Supplies	Open		04/14/2016	05/20/2016	05/09/2016			105.87	
3300318108	Office Supplies	Open		04/24/2016	05/20/2016	05/09/2016			58.78	
Vendor <b>4086 - Staples Advantage, Dept Det</b> Totals								Invoices	2	\$164.65



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor <b>4886 - Patti Ummel</b> 713163	Cops Day Picnic	Open		05/09/2016	05/20/2016	05/09/2016			350.00
Vendor <b>4886 - Patti Ummel</b> Totals							Invoices	1	\$350.00
Vendor <b>5203 - Village of Palatine</b> Fuchs2016	Training - Fuchs	Open		05/09/2016	05/20/2016	05/09/2016			75.00
Vendor <b>5203 - Village of Palatine</b> Totals							Invoices	1	\$75.00
Vendor <b>4543 - Warehouse Direct</b> 3046138-0	Office Supplies	Open		04/21/2016	05/20/2016	05/09/2016			28.24
Vendor <b>4543 - Warehouse Direct</b> Totals							Invoices	1	\$28.24
Sub-Department <b>PD Admin.Check Request PD Administration,Check Request</b> Totals							Invoices	25	\$7,303.86
Department <b>PD Admin - PD Administration</b> Totals							Invoices	25	\$7,303.86
<b>PD Admin PD Administration</b>									
Department <b>PW Admin - PW Administration</b>									
Sub-Department <b>PW Admin.Check Request PW Administration,Check Request</b>									
Vendor <b>328 - Arc Disposal-Republic Svc #551</b> 0551-012509230	Basic Service 1211 Catalina - 5/1/16 - 5/31/16	Open		04/27/2016	05/20/2016	04/27/2016			601.31
Vendor <b>328 - Arc Disposal-Republic Svc #551</b> Totals							Invoices	1	\$601.31
Vendor <b>4850 - Autumn Landscaping</b> 4635	Parkway restoration after new sidewalk on Schick Rd.	Open		05/09/2016	05/20/2016	05/09/2016			3,860.00
Vendor <b>4850 - Autumn Landscaping</b> Totals							Invoices	1	\$3,860.00
Vendor <b>399 - Avalon Petroleum Company</b> 017029	Diesel Fuel	Open		05/06/2016	05/20/2016	05/06/2016			3,605.80
555584	Regular Gasoline	Open		05/06/2016	05/20/2016	05/06/2016			9,902.00
Vendor <b>399 - Avalon Petroleum Company</b> Totals							Invoices	2	\$13,507.80
Vendor <b>4792 - Beverly Materials LLC</b> 208218	dump fee	Open		05/06/2016	05/20/2016	05/06/2016			40.00
Vendor <b>4792 - Beverly Materials LLC</b> Totals							Invoices	1	\$40.00
Vendor <b>5579 - Century Springs</b> 1603117	distilled water for stp lab	Open		05/06/2016	05/20/2016	05/06/2016			30.75
Vendor <b>5579 - Century Springs</b> Totals							Invoices	1	\$30.75



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Invoice Due Date Range 05/06/16 - 05/20/16  
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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount	
<b>Vendor 4802 - Certified Fleet Services Inc</b>										
S15190	Ladder Rack	Open		04/27/2016	05/20/2016	04/27/2016			106.11	
S15201	Compartment Door #362	Open		04/27/2016	05/20/2016	04/27/2016			317.72	
<b>Vendor 4802 - Certified Fleet Services Inc Totals</b>								Invoices	2	\$423.83
<b>Vendor 4793 - Certified Laboratories</b>										
2258251	Food grade lok-cess	Open		05/09/2016	05/20/2016	05/09/2016			603.56	
<b>Vendor 4793 - Certified Laboratories Totals</b>								Invoices	1	\$603.56
<b>Vendor 845 - Chicago Parts &amp; Sound LLC</b>										
751886	Core Returns	Open		04/27/2016	05/20/2016	04/27/2016			(115.00)	
753849	Core Return	Open		04/27/2016	05/20/2016	04/27/2016			(15.00)	
756552	Gasket & Oil Kit	Open		04/27/2016	05/20/2016	04/27/2016			162.62	
<b>Vendor 845 - Chicago Parts &amp; Sound LLC Totals</b>								Invoices	3	\$32.62
<b>Vendor 918 - Clarke Environmental Mosquito Mgmt</b>										
6355743	Mosquito Management - Payment #3 of 4 - Wayne Twp	Open		04/27/2016	05/20/2016	04/27/2016			6,300.00	
<b>Vendor 918 - Clarke Environmental Mosquito Mgmt Totals</b>								Invoices	1	\$6,300.00
<b>Vendor 5167 - Classic Landscape Ltd</b>										
103888	turf repairs various locations	Open		05/06/2016	05/20/2016	05/06/2016			2,800.00	
<b>Vendor 5167 - Classic Landscape Ltd Totals</b>								Invoices	1	\$2,800.00
<b>Vendor 934 - Clifford-Wald</b>										
IN00096424	36" x 500' 20# Bond Paper	Open		05/06/2016	05/20/2016	05/06/2016			72.00	
<b>Vendor 934 - Clifford-Wald Totals</b>								Invoices	1	\$72.00
<b>Vendor 4774 - Continental Weather Service</b>										
15284	monthly weather forecasting	Open		05/05/2016	05/20/2016	05/05/2016			150.00	
<b>Vendor 4774 - Continental Weather Service Totals</b>								Invoices	1	\$150.00
<b>Vendor 4753 - Fed Ex</b>										
5-397-81836	FED EX to Strand and Assoc	Open		05/03/2016	05/20/2016	05/03/2016			27.83	
<b>Vendor 4753 - Fed Ex Totals</b>								Invoices	1	\$27.83
<b>Vendor 4754 - Fox Valley Fire &amp; Safety</b>										
977770	Inspection and Repair Service for Fire Extinguishers	Open		04/29/2016	05/20/2016	04/29/2016			130.40	
977769	Fire extinguisher inspection at stp	Open		05/01/2016	05/20/2016	05/01/2016			110.30	
<b>Vendor 4754 - Fox Valley Fire &amp; Safety Totals</b>								Invoices	2	\$240.70
<b>Vendor 4755 - Friendly Ford</b>										
191767	Gear & Steering Assembly #168	Open		04/27/2016	05/20/2016	04/27/2016			993.66	
191850	Brackets for #354	Open		04/27/2016	05/20/2016	04/27/2016			17.59	



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
<b>Vendor 4755 - Friendly Ford</b>									
191853	Spark Plug & Gasket	Open		04/27/2016	05/20/2016	04/27/2016			34.47
191859	Spark Plug	Open		04/27/2016	05/20/2016	04/27/2016			23.28
191860	Core Return	Open		04/27/2016	05/20/2016	04/27/2016			(400.00)
191877	Misc. Parts for #118	Open		04/27/2016	05/20/2016	04/27/2016			28.60
<b>Vendor 4755 - Friendly Ford Totals</b>							Invoices	6	\$697.60
<b>Vendor 1685 - Grainger</b>									
9100230599	Electromagnetic Timer for Local Auto Backfill Control	Open		05/06/2016	05/20/2016	05/06/2016			222.49
<b>Vendor 1685 - Grainger Totals</b>							Invoices	1	\$222.49
<b>Vendor 4798 - Groot Industries Inc</b>									
14080397	sweeper dump fees	Open		05/05/2016	05/20/2016	05/05/2016			296.40
<b>Vendor 4798 - Groot Industries Inc Totals</b>							Invoices	1	\$296.40
<b>Vendor 4892 - Havey Communications Inc</b>									
6352	Police Electrical Timing	Open		04/27/2016	05/20/2016	04/27/2016			249.80
6371	Warning Light #118	Open		04/27/2016	05/20/2016	04/27/2016			727.85
6386	Public Works Radios	Open		04/27/2016	05/20/2016	04/27/2016			876.90
<b>Vendor 4892 - Havey Communications Inc Totals</b>							Invoices	3	\$1,854.55
<b>Vendor 1834 - HD Supply Waterworks LTD</b>									
f373306	hydrant keys for stp	Open		04/27/2016	05/20/2016	04/27/2016			159.23
F311520	Mueller fire hydrant	Open		05/09/2016	05/20/2016	05/09/2016			2,928.39
F316549	6" hydrant extension	Open		05/09/2016	05/20/2016	05/09/2016			706.00
F432422	Sewer mastic	Open		05/09/2016	05/20/2016	05/09/2016			98.70
<b>Vendor 1834 - HD Supply Waterworks LTD Totals</b>							Invoices	4	\$3,892.32
<b>Vendor 5385 - Henricksen</b>									
585791	Moved a 14' Conference Table	Open		04/27/2016	05/20/2016	04/27/2016			480.00
<b>Vendor 5385 - Henricksen Totals</b>							Invoices	1	\$480.00
<b>Vendor 5147 - HR Green Inc</b>									
104588	Professional Services 3/19/16 - 4/15/16	Open		05/06/2016	05/20/2016	05/06/2016			19.75
104619	Professional Engineering Services 3/19/16 - 4/15/16	Open		05/06/2016	05/20/2016	05/06/2016			7,756.32
104139	Professional Services 2/13/16 - 3/18/16	Open		05/09/2016	05/20/2016	05/09/2016			8,581.32
<b>Vendor 5147 - HR Green Inc Totals</b>							Invoices	3	\$16,357.39



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Invoice Due Date Range 05/06/16 - 05/20/16  
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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount	
Vendor <b>4799 - Kammes Auto &amp; Truck Repair Inc</b>										
119911	Safety Inspections	Open		04/27/2016	05/20/2016	04/27/2016			75.50	
								Vendor <b>4799 - Kammes Auto &amp; Truck Repair Inc</b> Totals	Invoices 1	<u>\$75.50</u>
Vendor <b>5630 - Kellenberger Plumbing &amp; Underground Inc.</b>										
4.27.16	Replace failed 8" Sanitary sewer main at Matress Firm	Open		05/09/2016	05/20/2016	05/09/2016			2,550.00	
								Vendor <b>5630 - Kellenberger Plumbing &amp; Underground Inc.</b> Totals	Invoices 1	<u>\$2,550.00</u>
Vendor <b>2810 - Menards</b>										
23519	Misc. Supplies	Open		04/27/2016	05/20/2016	04/27/2016			35.99	
23711	Misc. Supplies	Open		04/27/2016	05/20/2016	04/27/2016			26.82	
23894	Misc. Supplies	Open		04/27/2016	05/20/2016	04/27/2016			17.28	
24508	Misc. Supplies	Open		04/27/2016	05/20/2016	04/27/2016			30.67	
								Vendor <b>2810 - Menards</b> Totals	Invoices 4	<u>\$110.76</u>
Vendor <b>3146 - O'Reilly Automotive Inc</b>										
3421-474137	Pad Set & Alternator	Open		05/06/2016	05/20/2016	05/06/2016			(96.99)	
3421-474907	Paint	Open		05/06/2016	05/20/2016	05/06/2016			14.99	
3421-476530	Thread Seal	Open		05/06/2016	05/20/2016	05/06/2016			14.99	
3421-479860	Washer Fluid	Open		05/06/2016	05/20/2016	05/06/2016			31.08	
3421-481083	Headlight #21	Open		05/06/2016	05/20/2016	05/06/2016			26.16	
3421-483420	Misc. Supplies	Open		05/06/2016	05/20/2016	05/06/2016			25.96	
								Vendor <b>3146 - O'Reilly Automotive Inc</b> Totals	Invoices 6	<u>\$16.19</u>
Vendor <b>3369 - Perfect Turf LLC</b>										
160072	artificial turf repair on Lake St. median	Open		04/28/2016	05/20/2016	04/28/2016			750.00	
								Vendor <b>3369 - Perfect Turf LLC</b> Totals	Invoices 1	<u>\$750.00</u>
Vendor <b>3414 - Pinner Electric Inc</b>										
26816	Monthly Routine Billing for Traffic Signals - 4/30/16	Open		04/27/2016	05/20/2016	04/27/2016			350.00	
								Vendor <b>3414 - Pinner Electric Inc</b> Totals	Invoices 1	<u>\$350.00</u>
Vendor <b>4761 - Pomp's Tire Service Inc</b>										
410368351	Squad Tires	Open		04/27/2016	05/20/2016	04/27/2016			515.76	
410370682	Tires for #188	Open		04/27/2016	05/20/2016	04/27/2016			347.64	
								Vendor <b>4761 - Pomp's Tire Service Inc</b> Totals	Invoices 2	<u>\$863.40</u>



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor <b>3621 - Real's Tire Service</b>									
042516	Radial Repair Unit #21	Open		04/27/2016	05/20/2016	04/27/2016			167.00
			Vendor <b>3621 - Real's Tire Service</b> Totals				Invoices	1	<u>\$167.00</u>
Vendor <b>3628 - Red Wing Shoe Store</b>									
001-097	Safety Shoes	Open		05/05/2016	05/20/2016	05/05/2016			375.00
			Vendor <b>3628 - Red Wing Shoe Store</b> Totals				Invoices	1	<u>\$375.00</u>
Vendor <b>206 - Republic Services #933</b>									
0551-012518178	Leslie Mark Thomas Basic Service - 5/1/16-5/31/16	Open		05/09/2016	05/20/2016	05/09/2016			1,390.00
			Vendor <b>206 - Republic Services #933</b> Totals				Invoices	1	<u>\$1,390.00</u>
Vendor <b>3722 - Rollins Aquatic Solutions</b>									
15155	pond service for season	Open		04/29/2016	05/20/2016	04/29/2016			1,995.00
			Vendor <b>3722 - Rollins Aquatic Solutions</b> Totals				Invoices	1	<u>\$1,995.00</u>
Vendor <b>3823 - Sauber Mfg Co</b>									
PS1174246	Aerial Safety Inspection	Open		04/27/2016	05/20/2016	04/27/2016			362.00
			Vendor <b>3823 - Sauber Mfg Co</b> Totals				Invoices	1	<u>\$362.00</u>
Vendor <b>3872 - Sebert Landscaping</b>									
S441294	turf repairs at the commuter lots	Open		05/02/2016	05/20/2016	05/02/2016			336.00
			Vendor <b>3872 - Sebert Landscaping</b> Totals				Invoices	1	<u>\$336.00</u>
Vendor <b>3887 - Service Components Inc</b>									
86108	Electrical Connections & Hardware	Open		04/27/2016	05/20/2016	04/27/2016			243.60
			Vendor <b>3887 - Service Components Inc</b> Totals				Invoices	1	<u>\$243.60</u>
Vendor <b>4785 - Sherwin-Williams</b>									
9223-0	paint for walnut bridge	Open		04/27/2016	05/20/2016	04/27/2016			180.00
			Vendor <b>4785 - Sherwin-Williams</b> Totals				Invoices	1	<u>\$180.00</u>
Vendor <b>4147 - Suburban Laboratories Inc</b>									
133560	Annual and Monthly IEPA Required Water Quality Monitoring	Open		04/29/2016	05/20/2016	04/29/2016			604.00
			Vendor <b>4147 - Suburban Laboratories Inc</b> Totals				Invoices	1	<u>\$604.00</u>
Vendor <b>4917 - Taylor Rental</b>									
02-248890-02	equipment rental ball fields	Open		04/27/2016	05/20/2016	04/27/2016			198.00
02-248999-02	sod cutter rental for ball fields	Open		05/09/2016	05/20/2016	05/09/2016			319.30
			Vendor <b>4917 - Taylor Rental</b> Totals				Invoices	2	<u>\$517.30</u>



# Accounts Payable Invoice Report 6-A-6

Invoice Due Date Range 05/06/16 - 05/20/16  
 Report By Department - Vendor - Invoice  
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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor <b>4920 - USA Bluebook</b>									
926658	Pipe and tubing fittings for chlorine feed equipment	Open		04/29/2016	05/20/2016	04/29/2016			435.57
927106	Schedule 80 CPVC Threaded Unions	Open		04/29/2016	05/20/2016	04/29/2016			56.37
928062	3/8 Kynar Union Elbows	Open		04/29/2016	05/20/2016	04/29/2016			106.91
929590	Returned Item 3/8 x 3/8 Kynar Union Elbows	Open		04/29/2016	05/20/2016	04/29/2016			(94.64)
930656	3/4" Schedule 80 CPVC Threaded Union w/ Viton Seals	Open		04/29/2016	05/20/2016	04/29/2016			33.32
Vendor <b>4920 - USA Bluebook</b> Totals							Invoices	5	\$537.53
Vendor <b>4454 - Verizon Wireless</b>									
9764325329	Wireless Service - April	Open		05/03/2016	05/20/2016	05/03/2016			38.01
Vendor <b>4454 - Verizon Wireless</b> Totals							Invoices	1	\$38.01
Vendor <b>4543 - Warehouse Direct</b>									
3055503-0	Office Supplies	Open		05/09/2016	05/20/2016	05/09/2016			38.53
3057645-0	Office Supplies	Open		05/09/2016	05/20/2016	05/09/2016			17.23
3061614-0	Office Supplies	Open		05/09/2016	05/20/2016	05/09/2016			38.39
C3055503-0	Office Supplies - Credit - Wrong Item	Open		05/09/2016	05/20/2016	05/09/2016			(19.00)
Vendor <b>4543 - Warehouse Direct</b> Totals							Invoices	4	\$75.15
Vendor <b>4848 - Water Services Co</b>									
24411	Emergency Leak detection	Open		05/09/2016	05/20/2016	05/09/2016			465.00
24416	Emergency Leak detection	Open		05/09/2016	05/20/2016	05/09/2016			315.00
24574	Emergency Leak detection	Open		05/09/2016	05/20/2016	05/09/2016			315.00
Vendor <b>4848 - Water Services Co</b> Totals							Invoices	3	\$1,095.00
Vendor <b>5320 - Wilson Landscape Supply</b>									
0230069-In	mulch	Open		05/04/2016	05/20/2016	05/04/2016			185.50
Vendor <b>5320 - Wilson Landscape Supply</b> Totals							Invoices	1	\$185.50
Vendor <b>4636 - Wilson Nurseries Inc</b>									
0286730-In	Plants	Open		05/04/2016	05/20/2016	05/04/2016			78.60
0287296-In	arbor day tree	Open		05/04/2016	05/20/2016	05/04/2016			130.00
Vendor <b>4636 - Wilson Nurseries Inc</b> Totals							Invoices	2	\$208.60
Sub-Department <b>PW Admin.Check Request PW Administration,Check Request</b> Totals							Invoices	81	\$65,516.69
Department <b>PW Admin - PW Administration</b> Totals							Invoices	81	\$65,516.69

PW Admin PW Administration \_\_\_\_\_



# Accounts Payable Invoice Report 6-A16

Invoice Due Date Range 05/06/16 - 05/20/16  
 Report By Department - Vendor - Invoice  
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
<b>Department PW Engineering - PW Engineering</b>									
Vendor <b>1366 - Elmund &amp; Nelson Co</b>									
16003066	Annual Street Light Maintenance	Open		04/28/2016	05/20/2016	04/28/2016			16,969.03
			Vendor	<b>1366 - Elmund &amp; Nelson Co</b> Totals			Invoices	1	<u>\$16,969.03</u>
			Department	<b>PW Engineering - PW Engineering</b> Totals			Invoices	1	<u>\$16,969.03</u>
<b>PW Engineering PW Engineering</b>									
<b>Department PW Forestry - PW Forestry</b>									
Vendor <b>5217 - Arborworks LLC</b>									
2839	emergency removal	Open		05/05/2016	05/20/2016	05/05/2016			552.00
			Vendor	<b>5217 - Arborworks LLC</b> Totals			Invoices	1	<u>\$552.00</u>
Vendor <b>5167 - Classic Landscape Ltd</b>									
103794	May lawn maintenance	Open		05/04/2016	05/20/2016	05/04/2016			3,873.75
103795	May lawn maintenance	Open		05/04/2016	05/20/2016	05/04/2016			4,143.75
			Vendor	<b>5167 - Classic Landscape Ltd</b> Totals			Invoices	2	<u>\$8,017.50</u>
Vendor <b>924 - Clauss Brothers Inc</b>									
24723	monthly mowing	Open		05/09/2016	05/20/2016	05/09/2016			3,917.50
			Vendor	<b>924 - Clauss Brothers Inc</b> Totals			Invoices	1	<u>\$3,917.50</u>
Vendor <b>3872 - Sebert Landscaping</b>									
130665	monthly lawn maintenance at the commuter lots	Open		05/02/2016	05/20/2016	05/02/2016			2,375.00
			Vendor	<b>3872 - Sebert Landscaping</b> Totals			Invoices	1	<u>\$2,375.00</u>
Vendor <b>4343 - Trugreen Processing Center</b>									
45552340	pine tree spraying	Open		05/05/2016	05/20/2016	05/05/2016			330.00
			Vendor	<b>4343 - Trugreen Processing Center</b> Totals			Invoices	1	<u>\$330.00</u>
			Department	<b>PW Forestry - PW Forestry</b> Totals			Invoices	6	<u>\$15,192.00</u>
<b>PW Forestry PW Forestry</b>									
<b>Department PW Streets - PW Streets</b>									
Vendor <b>4862 - Plote Construction Inc</b>									
198837	hot mix asphalt	Open		05/06/2016	05/20/2016	05/06/2016			3,085.03
			Vendor	<b>4862 - Plote Construction Inc</b> Totals			Invoices	1	<u>\$3,085.03</u>
Vendor <b>5599 - Strada Construction Co</b>									
16-801	concrete sidewalk and curb program	Open		05/09/2016	05/20/2016	05/09/2016			62,601.36
			Vendor	<b>5599 - Strada Construction Co</b> Totals			Invoices	1	<u>\$62,601.36</u>



# Accounts Payable Invoice Report 6-A16

Invoice Due Date Range 05/06/16 - 05/20/16  
 Report By Department - Vendor - Invoice  
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount	
			Department	<b>PW Streets - PW Streets</b> Totals				Invoices	2	\$65,686.39
<b>PW Streets PW Streets</b>										
Department <b>Sewage Trtmnt - Sewage Treatment</b>										
Vendor <b>4850 - Autumn Landscaping</b>										
4630	lawn work at stp	Open		04/26/2016	05/20/2016	04/26/2016				1,100.00
			Vendor	<b>4850 - Autumn Landscaping</b> Totals				Invoices	1	\$1,100.00
Vendor <b>2458 - Lan Electric</b>										
35-16	Electrical repairs at STP	Open		05/05/2016	05/20/2016	05/05/2016				1,999.87
			Vendor	<b>2458 - Lan Electric</b> Totals				Invoices	1	\$1,999.87
Vendor <b>4147 - Suburban Laboratories Inc</b>										
134002	April influent Phosp testing at stp	Open		05/09/2016	05/20/2016	05/09/2016				109.00
134003	Effluent Phosp testing at stp	Open		05/09/2016	05/20/2016	05/09/2016				302.00
			Vendor	<b>4147 - Suburban Laboratories Inc</b> Totals				Invoices	2	\$411.00
Vendor <b>4184 - Synagro Central LLC</b>										
20-127152	Sludge hauling stp 4/26/16 thru 4/29/16	Open		05/09/2016	05/20/2016	05/09/2016				12,725.36
			Vendor	<b>4184 - Synagro Central LLC</b> Totals				Invoices	1	\$12,725.36
			Department	<b>Sewage Trtmnt - Sewage Treatment</b> Totals				Invoices	5	\$16,236.23
<b>Sewage Trtmnt Sewage Treatment</b>										
Department <b>Village Manager - Village Manager</b>										
Sub-Department <b>Village Manager.Check Request Village Manager,Check Request</b>										
Vendor <b>799 - Centro De Informacion</b>										
5216-1100	Annual Luncheon Event	Open		05/04/2016	05/20/2016	05/04/2016				90.00
			Vendor	<b>799 - Centro De Informacion</b> Totals				Invoices	1	\$90.00
Vendor <b>4779 - Rodney Craig</b>										
0116MIL	Mileage - January 2016 (R. Craig)	Open		05/04/2016	05/20/2016	05/04/2016				422.59
02-03-16MIL	Mileage & Expense Reimbursement	Open		05/09/2016	05/20/2016	05/09/2016				588.96
			Vendor	<b>4779 - Rodney Craig</b> Totals				Invoices	2	\$1,011.55
Vendor <b>5177 - GovHR USA</b>										
3-4-16-071	Professional Services Fee - HR Director Recruitment	Open		05/04/2016	05/20/2016	05/04/2016				4,587.43
			Vendor	<b>5177 - GovHR USA</b> Totals				Invoices	1	\$4,587.43



# Accounts Payable Invoice Report 6-A16

Invoice Due Date Range 05/06/16 - 05/20/16  
Report By Department - Vendor - Invoice  
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount	
Vendor <b>5456 - Hanover Township Foundation</b>										
4	Spring Fling Gala Donation	Open		05/04/2016	05/20/2016	05/04/2016			1,000.00	
	Vendor <b>5456 - Hanover Township Foundation</b> Totals							Invoices	1	\$1,000.00
Vendor <b>2008 - Icma</b>										
194231-FY16	Membership Dues - Maller	Open		05/04/2016	05/20/2016	05/04/2016			1,400.00	
	Vendor <b>2008 - Icma</b> Totals							Invoices	1	\$1,400.00
Vendor <b>4771 - Northwest Municipal Conference</b>										
10001	Annual Membership Dues - FY'16-17	Open		05/04/2016	05/20/2016	05/04/2016			19,366.00	
	Vendor <b>4771 - Northwest Municipal Conference</b> Totals							Invoices	1	\$19,366.00
Vendor <b>5629 - Village of Roselle</b>										
4601	Legal Service Fees Related to ComEd	Open		05/04/2016	05/20/2016	05/04/2016			1,407.25	
	Vendor <b>5629 - Village of Roselle</b> Totals							Invoices	1	\$1,407.25
	Sub-Department <b>Village Manager.Check Request Village Manager,Check Request</b> Totals							Invoices	8	\$28,862.23
	Department <b>Village Manager - Village Manager</b> Totals							Invoices	8	\$28,862.23
<b>Village Manager Village Manager</b>										
	Grand Totals							Invoices	201	\$327,785.35



# Paid In Advance

Payment Date Range 04/27/16 - 05/12/16

Report By Vendor - Invoice  
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 134 - AFLAC Premium Holding									
2016-00000236	AFLAC Insurance - April 2016	Paid by Check #6497		04/25/2016	04/25/2016	04/25/2016		04/28/2016	3,853.19
			Vendor 134 - AFLAC Premium Holding Totals				Invoices	1	<u>\$3,853.19</u>
Vendor 4779 - Rodney Craig									
AprMay-Sp-1100	Per Diem - Springfield Trips (Mayor	Paid by Check #39403		05/02/2016	05/02/2016	05/02/2016		05/09/2016	306.00
			Vendor 4779 - Rodney Craig Totals				Invoices	1	<u>\$306.00</u>
Vendor 1470 - Fidelity Security Life Ins/Eye Med									
2016-00000237	Vision Insurance - April 2016	Paid by Check #6498		04/25/2016	04/25/2016	04/25/2016		04/28/2016	1,581.02
			Vendor 1470 - Fidelity Security Life Ins/Eye Med Totals				Invoices	1	<u>\$1,581.02</u>
Vendor 1796 - Hanover Park Prof FF Local 3452									
2016-00000238	IAFF Union Dues - April 2016	Paid by Check #6499		04/25/2016	04/25/2016	04/25/2016		04/28/2016	1,873.80
			Vendor 1796 - Hanover Park Prof FF Local 3452 Totals				Invoices	1	<u>\$1,873.80</u>
Vendor 4777 - Illinois Department Of Revenue									
2016-00000243	State W/H - May 6, 2016 Payroll	Paid by EFT #25506		05/09/2016	05/09/2016	05/09/2016		05/09/2016	22,578.74
			Vendor 4777 - Illinois Department Of Revenue Totals				Invoices	1	<u>\$22,578.74</u>
Vendor 4818 - Illinois Funds - Fire Pension Fund									
2016-00000244	Fire Pension W/H - May 6, 2016	Paid by EFT #25507		05/09/2016	05/09/2016	05/09/2016		05/09/2016	16,332.73
			Vendor 4818 - Illinois Funds - Fire Pension Fund Totals				Invoices	1	<u>\$16,332.73</u>
Vendor 4817 - Illinois Funds - Police Pension Fund									
2016-00000245	Police Pension W/H - May 6, 2016	Paid by EFT #25508		05/09/2016	05/09/2016	05/09/2016		05/09/2016	19,097.19
			Vendor 4817 - Illinois Funds - Police Pension Fund Totals				Invoices	1	<u>\$19,097.19</u>
Vendor 5087 - Illinois Office of the Attorney General									
Brown-2016	Sex Offender Fee-Brown	Paid by Check #39404		05/04/2016	05/04/2016	05/04/2016		05/09/2016	30.00
			Vendor 5087 - Illinois Office of the Attorney General Totals				Invoices	1	<u>\$30.00</u>



# Paid In Advance

Payment Date Range 04/27/16 - 05/12/16

Report By Vendor - Invoice  
Summary Listing

Vendor 5086 - Illinois State Police										
Brown-2016	Sex Offender Fee-Brown	Paid by Check #39405	05/04/2016	05/04/2016	05/04/2016	05/09/2016	30.00			
Vendor 5086 - Illinois State Police Totals							Invoices	1	<hr/>	\$30.00
Vendor 4741 - Internal Revenue Service										
2016-00000246	Federal W/H Tax - May 6, 2016	Paid by EFT #25509	05/09/2016	05/09/2016	05/09/2016	05/09/2016	171,586.61			
Vendor 4741 - Internal Revenue Service Totals							Invoices	1	<hr/>	\$171,586.61
Vendor 2508 - Legalshield										
2016-00000239	Legal Shield - April 2016	Paid by Check #6500	04/25/2016	04/25/2016	04/25/2016	04/28/2016	535.22			
Vendor 2508 - Legalshield Totals							Invoices	1	<hr/>	\$535.22
Vendor 4744 - Metropolitan Alliance of Police										
2016-00000240	MAP Union Dues - April 2016	Paid by Check #6501	04/25/2016	04/25/2016	04/25/2016	04/28/2016	2,397.00			
Vendor 4744 - Metropolitan Alliance of Police Totals							Invoices	1	<hr/>	\$2,397.00
Vendor 3774 - S.E.I.U. Local No. 73 AFL-CIO										
2016-00000241	SEIU Union Dues - April 2016	Paid by Check #6502	04/25/2016	04/25/2016	04/25/2016	04/28/2016	291.36			
Vendor 3774 - S.E.I.U. Local No. 73 AFL-CIO Totals							Invoices	1	<hr/>	\$291.36
Vendor 4742 - State Disbursement Fund										
2016-00000247	PR Maint. - May 6, 2016 Payroll	Paid by EFT #25510	05/09/2016	05/09/2016	05/09/2016	05/09/2016	2,516.03			
Vendor 4742 - State Disbursement Fund Totals							Invoices	1	<hr/>	\$2,516.03
Vendor 4223 - Teamsters Local Union 700										
2016-00000242	Teamsters Union Dues - April 2016	Paid by Check #6503	04/25/2016	04/25/2016	04/25/2016	04/28/2016	2,356.00			
Vendor 4223 - Teamsters Local Union 700 Totals							Invoices	1	<hr/>	\$2,356.00
Vendor 5085 - Treasurer of the State of Illinois										
Brown-2016	Sex Offender Fee-Brown	Paid by Check #39406	05/04/2016	05/04/2016	05/04/2016	05/09/2016	5.00			
Vendor 5085 - Treasurer of the State of Illinois Totals							Invoices	1	<hr/>	\$5.00



# Paid In Advance

Payment Date Range 04/27/16 - 05/12/16

Report By Vendor - Invoice  
Summary Listing

Vendor 4360 - U.S. Postal Service Caps Service

22486-4/27/16	Postage-Water Bills	Paid by EFT #1991	04/27/2016	04/27/2016	04/27/2016	04/27/2016	488.15
22486-5/6/16	Postage-Water Bills	Paid by EFT #1992	05/06/2016	05/06/2016	05/06/2016	05/06/2016	1,888.18

Vendor 4360 - U.S. Postal Service Caps Service Totals Invoices 2 \$2,376.33

Vendor 4819 - Vantagepoint Transfer Agents-301208

2016-00000248	ICMA Contributions - May 6, 2016	Paid by EFT #25511	05/09/2016	05/09/2016	05/09/2016	05/09/2016	19,599.09
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Vendor 4819 - Vantagepoint Transfer Agents-301208 Totals Invoices 1 \$19,599.09

Vendor 4473 - Village of Hanover Park Petty Cash

4/16-1	CONNECT Meeting Lunch	Paid by Check #39407	05/04/2016	05/04/2016	05/04/2016	05/09/2016	24.00
4/16-10	Meeting Fee-Webb	Paid by Check #39407	05/04/2016	05/04/2016	05/04/2016	05/09/2016	25.00
4/16-11	Meeting Fee-Menough	Paid by Check #39407	05/04/2016	05/04/2016	05/04/2016	05/09/2016	25.00
4/16-12	Meeting Fee-Johnson	Paid by Check #39407	05/04/2016	05/04/2016	05/04/2016	05/09/2016	25.00
4/16-13	Meal Expense-Aganon	Paid by Check #39407	05/04/2016	05/04/2016	05/04/2016	05/09/2016	32.86
4/16-14	Meal Expense-Smith	Paid by Check #39407	05/04/2016	05/04/2016	05/04/2016	05/09/2016	13.63
4/16-15	Meal Allowance-Harden	Paid by Check #39407	05/04/2016	05/04/2016	05/04/2016	05/09/2016	35.00
4/16-16	Meal Allowance-Riedel	Paid by Check #39407	05/04/2016	05/04/2016	05/04/2016	05/09/2016	35.00
4/16-17	Meal Allowance-Sullivan	Paid by Check #39407	05/04/2016	05/04/2016	05/04/2016	05/09/2016	35.00
4/16-18	Meal Allowance-Lomeli	Paid by Check #39407	05/04/2016	05/04/2016	05/04/2016	05/09/2016	35.00
4/16-19	Meal Allowance-Miranda	Paid by Check #39407	05/04/2016	05/04/2016	05/04/2016	05/09/2016	35.00
4/16-2	IMET Meeting Mileage & Tolls-	Paid by Check #39407	05/04/2016	05/04/2016	05/04/2016	05/09/2016	27.83
4/16-20	Meal Expense-Skonieczna	Paid by Check #39407	05/04/2016	05/04/2016	05/04/2016	05/09/2016	11.19
4/16-21	Court Mileage-Riedel	Paid by Check #39407	05/04/2016	05/04/2016	05/04/2016	05/09/2016	38.88
4/16-22	Cab Fare-APA Conference	Paid by Check #39407	05/04/2016	05/04/2016	05/04/2016	05/09/2016	10.00
4/16-3	Mileage Reimbursement-Krauser	Paid by Check #39407	05/04/2016	05/04/2016	05/04/2016	05/09/2016	6.48
4/16-4	Camera Bag, Lens Cap	Paid by Check #39407	05/04/2016	05/04/2016	05/04/2016	05/09/2016	47.98
4/16-5	Mileage Reimbursement-Dubiel	Paid by Check #39407	05/04/2016	05/04/2016	05/04/2016	05/09/2016	45.36
4/16-6	3/16 Mileage-Dubiel	Paid by Check #39407	05/04/2016	05/04/2016	05/04/2016	05/09/2016	31.86
4/16-7	Fire Corps Appreciation Supplies	Paid by Check #39407	05/04/2016	05/04/2016	05/04/2016	05/09/2016	35.94
4/16-8	IEHA Conference Meal Expense-	Paid by Check #39407	05/04/2016	05/04/2016	05/04/2016	05/09/2016	17.10
4/16-9	Misc. Hardware-Storage Racks	Paid by Check #39407	05/04/2016	05/04/2016	05/04/2016	05/09/2016	12.86

Vendor 4473 - Village of Hanover Park Petty Cash Totals Invoices 22 \$605.97

Grand Totals Invoices 41 \$267,951.28



**TO:** Village President and Board of Trustees

**FROM:** Juliana A. Maller, Village Manager  
Remy Navarrete, Finance Director

**SUBJECT:** Treasurer's Report – April 2016

**ACTION**

**REQUESTED:**  Approval  Concurrence  Discussion  Information

**RECOMMENDED FOR CONSENT AGENDA:**  Yes  No

**MEETING DATE:** May 19, 2016

**Executive Summary**

Review of the April, 2016 Treasurer's Report.

**Discussion**

Attached is the April 2016 monthly Treasurer's Report. The report is made up of the following three pages:

- Cash and Investment Report
- Cash and Investment Detail by Institution
- Revenue and Expenditure Report

The first section lists all of the Village's Assets by fund and by type, including cash, investments and other assets. The total of the cash and investments column balances to the second section.

Cash and investment detail by institution is in the second section of the Treasurer's Report. All of the Village's banking institutions are broken out by account number, account type, date opened, maturity date, interest rate and amount.

The revenue and expenditure report is the final section, which is a quick snapshot of the Village's actual versus budget amounts through the month of April. With 33% of the year completed, it gives a brief summary of the total revenues and expenses compared to the total annual budget.

All information included in the report is thru the month of April 2016.

**Recommended Action**

For informational purposes only.

**Attachments:** April 2016 Treasurer's Report

<b>Budgeted Item:</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	N/A
<b>Budgeted Amount:</b>	\$N/A		
<b>Actual Cost:</b>	\$		
<b>Account Number:</b>			

Agreement Name: \_\_\_\_\_

Executed By: \_\_\_\_\_ Regular Board Mtg.  
May 19, 2016 Pg. 92

Village of Hanover Park  
Cash & Investment Report  
Saturday, April 30, 2016

**33% of the Fiscal Year completed**  
**General Ledger Balances as of April 30, 2016**

Fund	Balance as of: 4/30/2016	Detail of Ending balances		
		Cash	Investments	4/30/2016
General	13,276,787.22	8,939,083.83	4,337,703.39	\$ 13,276,787.22
MFT	1,294,403.59	643,586.34	650,817.25	1,294,403.59
Road and Bridge	1,108,242.77	1,108,242.77		1,108,242.77
SSA # 3	42,776.18	42,776.18		42,776.18
SSA # 4	65,081.08	65,081.08		65,081.08
SSA # 5	339,191.30	339,191.30		339,191.30
SSA # 6	27,862.64	27,862.64		27,862.64
MWRD Fields	655,932.61	655,932.61		655,932.61
State Restricted Funds	265,117.96	265,117.96		265,117.96
Federal Restricted Funds	1,479.00	1,479.00		1,479.00
Foreign Fire Fund	38,478.04	38,478.04		38,478.04
Capital Projects	1,204,252.61	1,204,252.61		1,204,252.61
TIF # 3	4,113,614.73	4,005,770.43	107,844.30	4,113,614.73
TIF # 4	(466.97)	(466.97)		(466.97)
TIF # 5	6,337.54	6,337.54		6,337.54
2011 Debt Service	262,783.60	262,783.60		262,783.60
2010 Debt Service	240,554.96	240,554.96		240,554.96
2010A Debt Service	106,379.33	106,379.33		106,379.33
Water and Sewer	9,217,065.68	8,995,564.81	221,500.87	9,217,065.68
Commuter Lot	510,683.91	510,683.91		510,683.91
Central Equipment	5,831,589.60	5,121,527.20	710,062.40	5,831,589.60
IT Replacement	400,000.00	400,000.00	-	400,000.00
<b>TOTALS:</b>	<b>39,008,147.38</b>	<b>32,980,219.17</b>	<b>6,027,928.21</b>	<b>39,008,147.38</b>
<b>TOTAL CASH &amp; INVESTMENTS</b>		<b>39,008,147.38</b>		

\* Police and Firefighter Pension Funds are not included in this reports. These funds are included in the Quarterly Financial Report

IMET - Balance of restricted funds 1/1/2015		\$ 242,311.98
Monies received of restricted funds	2/6/2015	\$ (4,222.47)
	4/27/2015	\$ (7,831.53)
<b>IMET - Remaining restricted Funds 04/30/2016</b>		<b>\$ 230,257.98</b>

Village of Hanover Park  
Cash and Investment Detail by Institution  
As of April 30, 2016

33% of the Fiscal Year completed  
**General Ledger Balances as of April 30, 2016**

Banking Institution	Account Type	Account #	Opening Date	Maturity Date	Interest Rate	Balance as of: 4/30/2016
<b>VILLAGE OF HANOVER PARK</b>	Petty Cash					3,100.00
						<b>3,100.00</b>
<b>FIRST EAGLE BANK</b>	Certificate of Deposit	490001	1/23/2015	1/23/2017	0.700%	450,000.00
	Certificate of Deposit	481686	6/21/2014	6/21/2016	0.700%	285,790.93
	Certificate of Deposit	490006	1/23/2015	1/23/2017	0.700%	531,726.59
	Checking Account - Operating	102578301			0.000%	4,646,936.94
						<b>5,914,454.46</b>
<b>FIFTH THIRD BANK</b>	Checking Account - Operating	7236230269			0.000%	3,397,844.66
						<b>3,397,844.66</b>
<b>ILLINOIS FUNDS</b>	Money Market Fund - Epay	0-071-3917-3541			0.010%	304,703.95
	Money Market Fund - General Corp Acct	0-071-3911-9791			0.010%	20,890,391.51
	Money Market Fund - MFT	0-071-3910-9842			0.010%	897,280.54
	Money Market Fund - SSA # 3	0-071-3916-4753			0.010%	44,984.62
	Money Market Fund - SSA # 4	0-071-3916-6458			0.010%	65,114.74
	Money Market Fund - SSA # 5	1-516-0001-1614			0.010%	427,815.78
	Money Market Fund - SSA # 6	1-516-0022-4290			0.010%	1,555.09
	Money Market Fund - Water & Sewer	0-071-3910-2144			0.010%	1,003,775.66
						<b>23,635,621.89</b>
<b>IMET</b>	Convenience Fund	20137-101			0.210%	20,839.78
	1-3 year Investment Fund	20137-101			0.141%	102,864.12
						<b>123,703.90</b>
<b>HARRIS BANK</b>	Certificate of Deposit	6900226290	5/25/2015	5/25/2016	0.300%	256,277.60
	Certificate of Deposit	2950134659	6/24/2013	6/24/2018	0.850%	288,745.09
	Certificate of Deposit	2950138193	2/5/2015	2/5/2017	0.350%	322,994.28
						<b>868,016.97</b>
<b>HANOVER PARK COMMUNITY BANK/WINTRUST</b>	Certificate of Deposit	940000415-1002	3/12/2016	3/12/2017	0.250%	208,215.01
	Certificate of Deposit	940000407-1002	3/12/2016	3/12/2017	0.250%	264,685.70
	Certificate of Deposit	43466	9/26/2014	9/27/2016	0.350%	261,230.36
	Certificate of Deposit	940000504-1001	9/23/2015	9/23/2016	0.250%	251,258.17
						<b>985,389.24</b>
<b>PARKWAY BANK</b>	Certificate of Deposit	7400002156-3629	3/12/2016	3/12/2017	0.500%	119,607.96
	Certificate of Deposit	7400002156-3693	4/17/2015	7/17/2016	1.040%	120,973.58
						<b>240,581.54</b>
<b>PMA FINANCIAL NETWORK</b>	Cash Account - Operating				0.080%	799,603.48
	Certificate of Deposit	206671	2/24/2015	2/24/2017	0.851%	245,800.00
	Certificate of Deposit	206672	2/24/2015	2/24/2017	0.815%	245,900.00
	Certificate of Deposit	206673	2/24/2015	2/24/2017	0.753%	246,200.00
	Certificate of Deposit	206674	2/24/2015	2/24/2017	0.757%	246,200.00
	Certificate of Deposit	206675	2/24/2015	2/24/2017	0.701%	246,500.00
	Certificate of Deposit	217827	11/9/2015	11/8/2016	0.607%	248,400.00
	Certificate of Deposit	209427	5/13/2015	5/12/2016	0.633%	194,529.12
	Certificate of Deposit	209476	5/15/2015	5/16/2016	0.453%	248,800.00
	Certificate of Deposit	36537	11/16/2015	8/23/2016	0.417%	248,339.74
	Certificate of Deposit	34072	3/4/2015	3/6/2017	1.000%	247,754.08
	Certificate of Deposit	34073	3/4/2015	3/6/2017	0.850%	248,000.00
						<b>3,466,026.42</b>
<b>JP MORGAN CHASE - JAWA DEPOSIT</b>	Savings Account					373,408.30
						<b>373,408.30</b>
<b>Bank of New York</b>	2010 GO Debt Services					-
	2010A Go Debt Services					-
						-
<b>TOTAL CASH &amp; INVESTMENTS</b>						<b>39,008,147.38</b>

Village of Hanover Park  
 Revenue & Expenditure Report  
 Saturday, April 30, 2016

**33% of the Fiscal Year completed**  
**General Ledger Balances as of April 30, 2016**

Fund	Revenues				Expenditures			
	Budget	Actual	YTD Actual	YTD % of Budget	Budget	Actual	YTD Actual	YTD % of Budget
General	\$32,607,838	\$1,939,692	\$6,325,446	19.40%	\$32,199,242	\$2,220,015	\$8,699,606	27.02%
MFT	\$919,258	\$72,484	\$237,567	25.84%	\$1,753,128	\$244,466	\$279,967	15.97%
Road and Bridge	\$124,150	\$186	\$38,390	30.92%	\$388,000	\$21,516	\$23,016	5.93%
SSA # 3	\$15,337	\$11	\$7,366	48.03%	\$18,690	\$0	\$6,624	35.44%
SSA # 4	\$18,125	\$16	\$11,840	65.32%	\$29,800	\$0	\$9,531	31.98%
SSA # 5	\$235,129	\$102	\$354	0.15%	\$435,129	\$26,007	\$70,744	16.26%
SSA # 6	\$78,144	\$1,138	\$38,379	49.11%	\$78,094	\$5,841	\$23,365	29.92%
MWRD Fields	\$121,985	\$18,925	\$40,652	33.33%	\$321,985	\$25,511	\$37,785	11.74%
State Restricted Funds	\$35,650	\$12,613	\$28,947	81.20%	\$33,600	\$4,154	\$22,793	67.84%
Federal Restricted Funds	\$0	\$0	\$0	n/a	\$750	\$0	\$0	0.00%
Foreign Fire Fund	\$27,500	\$0	\$0	0.00%	\$20,500	\$6,203	\$6,203	30.26%
Capital Projects	\$1,273,396	\$106,298	\$426,551	33.50%	\$1,298,396	\$4,967	\$77,510	5.97%
TIF # 3	\$1,663,940	\$1	\$710,015	42.67%	\$1,330,000	\$0	\$3,984	0.30%
TIF # 4	\$0	\$0	\$0	n/a	\$100,000	\$0	\$0	0.00%
TIF # 5	\$6,600	\$0	\$3,616	54.78%	\$40,000	\$713	\$806	2.02%
2011 Debt Service	\$641,912	\$1,072	\$157,558	24.55%	\$642,615	\$0	\$0	0.00%
2010 Debt Service	\$790,318	\$1,178	\$173,048	21.90%	\$791,271	\$0	\$0	0.00%
2010A Debt Service	\$465,962	\$728	\$106,966	22.96%	\$466,965	\$0	\$0	0.00%
Water and Sewer	\$12,144,925	\$1,238,212	\$2,057,360	16.94%	\$12,419,590	\$703,374	\$2,945,969	23.72%
Commuter Lot	\$375,886	\$23,408	\$208,078	55.36%	\$523,014	\$14,026	\$76,837	14.69%
Central Equipment	\$1,142,138	\$96,650	\$389,307	34.09%	\$2,014,000	\$63,670	\$89,849	4.46%
IT Replacement	\$300,000	\$25,000	\$100,000	33.33%	\$135,000	\$0	\$0	0.00%
<b>TOTALS:</b>	<b>\$ 52,988,193</b>	<b>\$ 3,537,714</b>	<b>\$ 11,061,441</b>	<b>20.88%</b>	<b>\$ 55,039,769</b>	<b>\$ 3,340,464</b>	<b>\$ 12,374,589</b>	<b>22.48%</b>

\* Police and Firefighter Pension Funds are not included in this reports. These funds are included in the Quarterly Financial Report