



Village of Hanover Park Administration

Municipal Building
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PRESIDENT
RODNEY S. CRAIG

VILLAGE CLERK
EIRA CORRAL SEPÚLVEDA

TRUSTEES
WILLIAM CANNON
JAMES KEMPER
JON KUNKEL
HERB PORTER
RICK ROBERTS
SHARMIN SHAHJAHAN

VILLAGE MANAGER
JULIANA A. MALLER

VILLAGE OF HANOVER PARK

VILLAGE BOARD REGULAR MEETING

2121 Lake Street, Room 214, Hanover Park, IL 60133

Thursday, January 19, 2017
7:00 p.m.

MINUTES

1. CALL TO ORDER – ROLL CALL

Deputy Village President Roberts called the meeting to order at 7:00 p.m.

Roll Call:

PRESENT: Trustees: Kunkel, Shahjahan, Cannon, Roberts

ABSENT: Trustee(s): Porter, Kemper

ALSO PRESENT: Village Manager Juliana Maller, Village Attorney Paul and Department Heads

Quorum established.

2. PLEDGE OF ALLEGIANCE

Recital of the Pledge of Allegiance.

3. ACCEPTANCE OF AGENDA

Motion by Trustee Kunkel and seconded by Trustee Cannon to accept the agenda.

Roll Call:

AYES: Trustees: Kunkel, Shahjahan, Cannon, Roberts

NAYS: Trustees: None

ABSENT: Trustee: None

ABSTAIN: Trustee: None

Motion passes.

4. PRESENTATIONS

ComEd Smart Meter Program, presentation by ComEd representative Mike McMahn

5. TOWNHALL SESSION

Persons wishing to address the public body must register prior to Call to Order. Please note that public comment is limited to 5 minutes.

People wishing to speak during town hall session are:

Resident Jane McNiven spoke to her concerns about the need for street repairs and flooding in her area. Director of Engineering and Public Works, Moore will be following up on her concerns.

6. VILLAGE PRESIDENT REPORT – RODNEY S. CRAIG

No report.

Motion by Trustee Kunkel and seconded by Trustee Shahjahan to approve items on the Consent Agenda by Omnibus vote.

No discussion.

AYES:	Trustees:	Kunkel, Shahjahan, Cannon, Roberts
NAYS:	Trustees:	None
ABSENT:	Trustee:	None
ABSTAIN:	Trustee:	None

Motion passes.

All items marked with (C.A) are considered routine and thus are considered to be on the Consent Agenda.

- 6-A.1
(C.A.)** Move to approve the Minutes of the Regular Board meeting of January 5, 2017.
- 6-A.2
(C.A.)** Move to award a contract to Clauss Brothers, Inc. for the supply of materials and planting of the Lake Street medians for an amount not to exceed \$114,800 and authorize the Village Manager to execute the necessary documents. Further, authorize the Village Manager to expend an additional contingency amount of up to \$10,000 for possible change orders that are not otherwise required to be approved by the Village Board.
- 6-A.3
(C.A.)** Move to approve a purchase order to Arborworks LLC of Downers Grove for emergency tree and branch removal for an amount not to exceed \$26,000 and authorize the Village Manager to execute the necessary documents.
- 6-A.4
(C.A.)** Move to approve a contract with Acres Group to supply and plant approximately 517 parkway trees in an amount not to exceed \$150,000 and authorize the Village Manager to execute the necessary documents.
- 6-A.5
(C.A.)** Move to pass an ordinance amending the Base Salary Plan of the Village of Hanover Park to add the position of Associate Planner.
- 6-A.6
(C.A.)** Move to dispose of a 1999 Plymouth Voyager, VIN #2P4GP45G6XB881188, for salvage value and authorize the Village Manager to execute the necessary documents.
- 6-A.7** Motion by Trustee Cannon and seconded by Trustee Kunkel to approve Warrant 1/19/2017 in the amount of \$1,684,884.94.

No discussion.

Roll Call:

AYES: Trustees: Kunkel, Shahjahan, Cannon, Roberts
NAYS: Trustees: None
ABSENT: Trustee: Porter, Kemper
ABSTAIN: Trustee: None

Motion passes.

6-A.8 Motion by Trustee Cannon and seconded by Trustee Kunkel to approve Warrant Paid in Advance (12/14/16-1/13/17) in the amount of \$961,932.96.

No discussion.

Roll Call:

AYES: Trustees: Kunkel, Shahjahan, Cannon, Roberts
NAYS: Trustees: None
ABSENT: Trustee: Porter, Kemper
ABSTAIN: Trustee: None

Motion passes.

6-A.20 Motion by Trustee Cannon and seconded by Trustee Shahjahan to approve November 2016 P-Cards in the amount of \$19,982.15.

No discussion.

Roll Call:

AYES: Trustees: Kunkel, Shahjahan, Cannon, Roberts
NAYS: Trustees: None
ABSENT: Trustee: Porter, Kemper
ABSTAIN: Trustee: None

Motion passes.

7. VILLAGE MANAGER'S REPORT – JULIANA MALLER

Village Manager Maller introduced Fire Department, Chief Haigh to provide informational summary of the services provided to residents as a result of a fire. The following is provided to the resident at the time of the incident.

- Brochure outlining the various avenues of assistance i.e., information on cleaning and smoke removal services, insured/uninsured property, lodging if needed.
- Reference guide/checklist as to what steps to take in order to expedite the return of the resident to the home.
- Chaplin services; the Chaplin/or neighboring Chaplin will meet with the family and identify what the residents immediate needs are. If the resident is displaced the Chaplin will issue a two night voucher to be used in participating hotel.
- Red Cross can provide clothing, additional housing until their insurance processes their claim.
- FD provides packing boxes and assist the resident to remove any item(s) they choose and also provide contact information for board-up services if needed to secure the property.

8. VILLAGE CLERK'S REPORT – EIRA L. CORRAL SEPÚLVEDA

No Report

9. CORPORATION COUNSEL'S REPORT

No report.

10. VILLAGE TRUSTEES REPORTS

10-A. HERB PORTER

Absent

10-B. JAMES KEMPER

Absent

10-C. JON KUNKEL

No report

10-D. SHARMIN SHAHJAHAN

No report

10-E. BILL CANNON

No report

10-F. RICK ROBERTS

No report

11. EXECUTIVE SESSION

None scheduled

12. ADJOURNMENT

Motion by Trustee Kunkel and seconded by Trustee Cannon to adjourn.

Voice vote.

All Ayes.

Voice vote:

Motion carried: Meeting adjourned at 7:35 P.M.

Recorded and transcribed by:
Tish Clark, Deputy Village Clerk
Minutes approved by President and Board of Trustees on this: February 2, 2017.

Hanover Park Village Board I Regular Meeting Minutes – January 19, 2017