



# Village of Hanover Park Administration

Municipal Building  
2121 Lake Street  
Hanover Park, IL 60133-4398

630-823-5600  
FAX 630-823-5786  
www.hpil.org

**PRESIDENT**  
RODNEY S. CRAIG

**VILLAGE CLERK**  
EIRA CORRAL

**TRUSTEES**  
WILLIAM CANNON  
JAMES KEMPER  
JENNI KONSTANZER  
JON KUNKEL  
RICK ROBERTS  
EDWARD J. ZIMEL, JR.

**VILLAGE MANAGER**  
JULIANA A. MALLER

## VILLAGE OF HANOVER PARK

### VILLAGE BOARD REGULAR MEETING

Municipal Building: 2121 Lake Street, Hanover Park, IL 60133

Thursday, January 9, 2014  
7:30 p.m.

### AGENDA

1. **CALL TO ORDER – ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **ACCEPTANCE OF AGENDA**
4. **PRESENTATIONS**
  1. Recognition of Hanover Hurricanes Football
  2. Recognition of Hanover Hurricanes Varsity Cheerleaders
  3. Swearing In – Lieutenant Ciancio
  4. Swearing In – Part-time Firefighters – Zak Arnish, James Brooks, Tyler Burd, Ethan Gibbons, Joseph Miller, and Patrick Wiebe

5. **TOWNHALL SESSION**

Persons wishing to address the public body must register prior to Call to Order. Please note that public comment is limited to 5 minutes.

6. **VILLAGE PRESIDENT REPORT – RODNEY S. CRAIG**

Consent Agenda - Omnibus Vote

Illinois law permits municipalities to adopt by one single unanimous roll-call vote of the Board of Trustees and the Village President a group of designated ordinances, orders resolutions, or motions placed together for voting purposes in a single group. This Omnibus Vote may be made following the following sample motion: *“I move to approve by omnibus vote items in the Consent Agenda.”*

All items marked with (C.A.) are considered routine and thus are considered to be on the Consent Agenda. Following the motion’s second, a brief discussion may be held about any designated item. If lengthier discussion or debate is needed, any Trustee or the Village President may request any item to be removed from the motion and those items will be considered during the regular course of the meeting as they appear on the agenda.

All matters listed under Consent Agenda, are considered to be routine by the Village Board and will be enacted by one motion in the form listed below. There will be no further discussion of these items. If discussion is desired, that item will be removed from Consent Agenda and will be considered separately.

- 6-A.1** Motion to pass a Resolution authorizing a grant agreement between the Illinois Department of Commerce and Economic Opportunity and the Village of Hanover Park, Illinois, in the amount of \$50,000.
- 6-A.2** Motion to consent to the appointment of Katie Ruder to the Development Commission for a term ending on April 30, 2016.
- 6-A.3** Motion to pass an Ordinance amending Chapter 2 and Chapter 78 providing for payment or restitution for the cost of Public Works and Police Officer personnel and their equipment.
- 6-A.4** Motion to pass a Resolution regarding extending the moratorium on cannabis dispensaries and related facilities.
- 6-A.5** Motion to approve the proposal from Kronos in an amount not to exceed \$46,810 and authorize the Village Manager to execute the necessary documents.
- 6-A.6** Motion to pass an ordinance fixing the salary of the Village Collector
- 6-A.7** Approve warrant SWS218 in the amount of \$1,029,477.53
- 6-A.8** Approve warrant W662 in the amount of \$351,550.71
- 6-A.9** Approve warrant PC33 (P-Cards) in the amount of \$47,102.18
- 7. VILLAGE MANAGER’S REPORT – JULIANA MALLER**  
No Report Scheduled
- 8. VILLAGE CLERK’S REPORT – EIRA L. CORRAL**  
No Report Scheduled
- 9. CORPORATION COUNSEL’S REPORT – BERNARD Z. PAUL**  
No Report Scheduled
- 10. VILLAGE TRUSTEES REPORTS**
- 10.A EDWARD J. ZIMEL, JR.**  
No Report Scheduled

**10-B. JAMES KEMPER**  
No Report Scheduled

**10-C. JON KUNKEL**  
No Report Scheduled

**10-D. BILL CANNON**  
No Report Scheduled

**10-E. RICK ROBERTS**  
No Report Scheduled

**10-F. JENNI KONSTANZER**  
No Report Scheduled

**11. EXECUTIVE SESSION**  
a. Section 2(c)(1) – Personnel  
b. Section 2(c)(2) – Collective Bargaining  
c. Section 2(c)(11) – Probable Litigation

**12. ADJOURNMENT**


**Village of Hanover Park**
**AGENDA MEMORANDUM**

**TO:** Village President and Board of Trustees

**FROM:** Juliana Maller, Village Manager  
David Webb, Chief of Police

**SUBJECT:** Award of Illinois Department of Commerce and Economic Opportunity (DCEO) Grant

**ACTION**

**REQUESTED:**  Approval  Concurrence  Discussion  Information

**RECOMMENDED FOR CONSENT AGENDA:**  Yes  No

**MEETING DATE:** January 9, 2014

**Executive Summary**

The Police Department requests the Board authorize Mayor Craig to sign documents accepting the terms and condition set forth in the agreement for a grant received from the Illinois Department of Commerce and Economic Opportunity (DCEO Grant) in which the Police Department was awarded up to \$50,000.00.

**Discussion**

In March of 2012, the Police Department applied for a grant to help offset costs of construction to the new police headquarters. The DCEO grant was to be applied toward the installation of the building's emergency generator. The generator is utilized to provide back-up electrical power for the Police Headquarters. The generator also provides back-up power to the buildings regional emergency operations center.

On December 1, 2013, the State of Illinois approved the grant request, (grant award # 12-203525), and notified the Village on December 23, 2013 that we were awarded up to \$50,000. A packet was received, which is attached, that outlines the agreement between the Village and State of Illinois Department of Commerce and Economic Opportunity. Village Attorney Paul has reviewed the agreement.

**Recommended Action**

Move to pass a Resolution authorizing a grant agreement between the Illinois Department of Commerce and Economic Opportunity and the Village of Hanover Park, Illinois, in the amount of \$50,000.

**Attachments:** Resolution  
Letter dated 12/23/13 to Mayor Craig requesting signature.  
Grant  
Schedule

Agreement Name: Notice of Grant Award

Executed By: Village President Craig

**Budgeted Item:**  Yes  No N/A

**Budgeted Amount:** \$0

**Actual Cost:** \$

**Account Number:**

Regular Meeting 1/9/14

Page 4

**RESOLUTION NO. R-14-**

**RESOLUTION AUTHORIZING A GRANT AGREEMENT  
BETWEEN THE ILLINOIS DEPARTMENT OF COMMERCE AND  
ECONOMIC OPPORTUNITY AND THE VILLAGE OF HANOVER PARK,  
ILLINOIS, IN THE AMOUNT OF \$50,000**

BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES of the Village of Hanover Park, Illinois, that the Village President is hereby authorized and directed on behalf of the Village of Hanover Park to enter into a Grant Agreement between the Illinois Department of Commerce and Economic Opportunity and the Village of Hanover Park, Illinois, in the amount of \$50,000 for its Grant Agreement Number 12-203525, a copy of said Agreement is attached hereto and made a part hereof as Exhibit "A."

ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2014, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

ABSTENTION:

Approved: \_\_\_\_\_

Rodney S. Craig  
Village President

Attest: \_\_\_\_\_

Eira Corral, Village Clerk



**Illinois**  
**Department of Commerce**  
**& Economic Opportunity**

Pat Quinn, Governor

December 23, 2013

Mr. Rodney Craig  
 Village President  
 Village of Hanover Park  
 2121 W Lake Street  
 Hanover Park, IL 60133-4398

Dear Mr. Craig:

Enclosed please find Grant Agreement Number 12-203525 (the Agreement) between your organization ("Grantee") and the Illinois Department of Commerce and Economic Opportunity ("Department"). Please review the Agreement carefully to ensure that your entity's rights and responsibilities are clearly understood. You are encouraged to have the Agreement reviewed by an attorney. In particular, please note the following:

**Beginning Date (page 2 of the Agreement packet).** Reimbursement of costs incurred prior to the beginning date as specified in the Notice of Grant Award will be allowed only if specifically provided for in the Part II, Scope of Work, as approved by the Department. If not clearly identified in Part II, Scope of Work, any costs incurred prior to this Agreement will be disallowed

**End Date (page 2 of the Agreement packet).** The Project activities must be completed by the stated end date. Modifications for date extensions must be approved in writing by the Department and processed **prior** to the stated end date.

**Part III – Grant Fund Control Requirements.** Your entity is expected to be thoroughly familiar with the provisions of Part III, including any requirements regarding audits, the submittal of reports, etc.

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[www.ildceo.net](http://www.ildceo.net)

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500 East Monroe  
 Springfield, Illinois 62701-1643  
 217/782-7500 • TDD: 800/785-6055

100 West Randolph Street, Suite 3-400  
 Chicago, Illinois 60601-3219  
 312/814-7179 • TDD: 800/785-6055

2309 West Main, Suite 118  
 Marion, Illinois 62959-1180  
 618/997-4394 • TDD: 800/785-6055

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**Part IV – Terms and Conditions.** Your entity is expected to be thoroughly familiar with the provisions of Part IV, including requirements regarding external sign-offs, the deposit of grant funds and interest earned, etc.

If the terms of the Agreement are acceptable, please complete the following steps in order to properly execute the Agreement:

- verify your entity's correct federal taxpayer identification number (FEIN) on page 2;
  - have the authorized official of your entity execute page 3 of the Agreement via signature;
  - make any necessary corrections to your entity's address & phone number on page 3; and
  - fill in the name & title, as well as the phone number for any designated administrator, if any, at the top of page 4;
- 
- **please review Part VI, Section 6.6 (Drugfree Workplace Act) carefully and mark the statement with an "X" as it relates to your entity.**

Your entity's ability to incur costs against the Grant as of the beginning date set forth in the Notice of Grant Award is contingent upon your entity's acceptance of the terms and conditions as set forth in the attached Agreement. **The Department may elect not to execute the Agreement if any of the terms are changed without the Department's prior approval, and the Grantee will be responsible for any costs already incurred.**

The Department may also elect not to execute the Grant Agreement if it determines that it is not in the best interest of the State of Illinois to do so. Written notification of such a determination and the basis therefore will be provided to the addressee of this letter in such event.

**IMPORTANT INSTRUCTIONS:** Please return **ONLY** the signed page 3 of the Agreement *and* the first page of Part VI (containing Section 6.6 - Drugfree Workplace Act), *as well as the signed page 4 if naming anyone else as Authorized Designee(s)*, to your DCEO Contact indicated within Part IV, Section 4.15 of the Agreement. Please direct any questions concerning the Agreement to the individual identified in that Section.

**ADDITIONALLY, the forms and specific instructions to be utilized in preparing reports referenced by Part III, Section 3.2 of the Agreement, and identified in the separate Reporting Schedule**

within an eventual Welcome Package you will receive along with the executed Grant Agreement, will be provided to your organization as soon as possible. Reports will not be accepted unless these forms are used.

**\*\*\*IMPORTANT: IF YOUR ORGANIZATION HAS RECEIVED PRIOR DCEO GRANTS AND ALL REQUIRED REPORTS, AND/OR OTHER OBLIGATIONS, HAVE NOT BEEN SUBMITTED AND APPROVED BY THE DEPARTMENT, THERE MAY BE A DELAY IN THE RELEASE OF FUNDS FOR *THIS* GRANT.**

You will be provided with a fully executed copy of the Agreement after it has been signed by the Department's Director.

Sincerely,

Kathy Schleyhahn  
DCEO Grant Manager

Enclosure(s)



**Illinois**  
**Department of Commerce**  
**& Economic Opportunity**  
Pat Quinn, Governor

**Grant Management Program 01**

**Grant No. 12-203525**

**for the**

**Village of Hanover Park**

**Illinois Department of Commerce and Economic Opportunity**  
500 E. Monroe St.  
Springfield, IL 62701

**STATE OF ILLINOIS  
DEPARTMENT OF COMMERCE AND ECONOMIC OPPORTUNITY**

**Notice of Grant Award No. 12-203525**

This Grant Agreement (hereinafter referred to as the "Agreement") is entered into between the Illinois Department of Commerce and Economic Opportunity (hereinafter referred to as the "Department" or "DCEO") and **Village of Hanover Park** (hereinafter referred to as the "Grantee"). Subject to terms and conditions of this Agreement, the Department agrees to provide a Grant in an amount not to exceed \$50,000.00 to the Grantee.

Subject to the execution of this Agreement by both parties, the Grantee is hereby authorized to incur costs against this Agreement from the beginning date of **12/01/2013** through the ending date of **11/30/2014**, unless otherwise established within Scope of Work (Part II). The Grantee hereby agrees to use the Grant Funds provided under the Agreement for the purposes set forth herein and agrees to comply with all terms of this Agreement.

This Agreement includes the following sections, all of which are incorporated into and made part of this Agreement:

**Parts:**

- I. Budget**
- II. Scope of Work**
- III Grant Fund Control Requirements**
- IV. Terms and Couditions**
- V. General Provisious**
- VI. Certifications**

This grant is state funded.

Under penalties of perjury, the undersigned certifies that the name, taxpayer information number and legal status listed below are correct.

Name: Village of Hanover Park

Taxpayer Identification Number:  
SSN/FEIN: 362481437

Legal Status:

- Individual (01)
- Sole Proprietor (02)
- Partnership/Legal Corporation (03)
- Corporation (04)
- Not For Profit Corporation (04)
- Medical Corporation (06)
- Governmental (08)
- Estate or Trust (10)
- Pharmacy-Noncoporate (11)
- Nonresident Alien (13)
- Pharmacy/Funeral Home/Cemetery Corp (15)
- Tax Exempt (16)
- Limited Liability Company (select applicable tax classification)
- C - Corporation
- P - Partnership

GRANTEE:

Village of Hanover Park

Grantee's execution of this Agreement shall serve as its certification under oath that Grantee has read, understands and agrees to all provisions of this Agreement and that the information contained in the Agreement is true and correct to the best of his/her knowledge, information and belief and that the Grantee shall be bound by the same. Grantee acknowledges that the individual executing this Agreement is authorized to act on the Grantee's behalf. Grantee further acknowledges that the award of Grant Funds under this Agreement is conditioned upon the above certification.

By: \_\_\_\_\_  
 (Authorized Signator) Date

Rod Craig, Village President  
 Name and Title

STATE OF ILLINOIS DEPARTMENT OF COMMERCE AND ECONOMIC OPPORTUNITY

By: \_\_\_\_\_  
 Adam Pollet, Director Date

Grantee Address: Please indicate any address changes below  
 \_\_\_\_\_  
 2121 W Lake St  
 Hanover Park, IL 60133-4301  
 \_\_\_\_\_  
 \_\_\_\_\_

In processing this grant and related documentation, the Department will only accept materials signed by the Authorized Signatory or Designee of this Agreement, as designated or prescribed herein. If the Authorized Signatory chooses to assign a designee to sign or submit materials required by this Agreement to the Department, the Authorized Signatory must either send written notice to the Department indicating the name of the designee or provide notice as set forth immediately following this paragraph. Without such notice, the Department will reject any materials signed or submitted on the Grantee's behalf by anyone other than the Authorized Signatory. The Authorized Signatory must approve each Authorized Designee separately by signing as indicated below. If an Authorized Designee(s) appears below, please verify the information and indicate any changes as necessary.

Signatures of both the Authorized Signatory and the Authorized Designee are required in order for the Authorized Designee to have signature authority under this Grant Agreement.

The following are designated as Authorized Designee(s) for the Grantee:

Authorized Designee: \_\_\_\_\_  
Authorized Designee Title: \_\_\_\_\_  
Authorized Designee Phone: \_\_\_\_\_  
Authorized Designee Email: \_\_\_\_\_

Authorized Designee Signature: \_\_\_\_\_

Authorized Signatory Approval: \_\_\_\_\_

**PART I**  
**BUDGET**

Cost Category Description	Cost Cat	DCEO Budget Amount	Variance %	Variance Limit
MECHANICAL SYSTEMS	1223	50,000.00	10.00	0.00
Total		\$50,000.00		

**BUDGET LINE ITEM DEFINITIONS**

The definitions listed below will help to identify allowable costs for each of the budgeted lines in this Agreement. Any costs not specifically named below should be verified to be allowable by the DCEO grant manager prior to incurring the cost.

**MECHANICAL SYSTEMS**

purchase of materials necessary for completion of the project scope such as: HVAC; elevators; fire alarm, sprinkler, or ventilation systems; etc. including associated labor/installation costs, as identified within the Part II Scope of Work.

**Pass-Through Entity or Subgrantor Responsibilities.** If Grantee provides any portion of this funding to another entity through a grant agreement or contract, Grantee is considered to be a pass-through entity or subgrantor. Per Section 5.10(M) of the Agreement, Grantee must obtain written approval before it provides any portion of this funding to another entity through a grant agreement or contract. If the Department provides written approval, the Grantee must adhere to the following for any awards or contracts entered into using the Grant Funds listed above:

- (1) Ensure that all subgrant or contractual awards of Grant Funds are made in conformance with the terms of this Agreement specifically including, but not limited to, Sections 3.4 and 3.6 of this Agreement; and
- (2) Ensure subgrantees are aware of the terms and conditions of this grant and abide by them.

## PART II

### SCOPE OF WORK

In consideration for the Grant Funds to be provided by the Department, the Grantee agrees to perform the Project described in Scope of Work (Part II) hereof, in accordance with the provisions of Budget (Part I) hereof.

#### **Section 1. Public Benefit**

The Grantee is a governmental entity providing municipal services to residents of Hanover Park, Illinois. Grant funds will be used for a portion of the Mechanical System costs associated with the purchase and installation of an emergency back-up generator. The generator will be utilized to provide back-up electrical power for the police headquarters and regional emergency operations center located at 2011 Lake Street in Hanover Park.

Completion of this project will benefit the public by providing police and emergency headquarters with an uninterrupted power supply.

#### **Section 2. Grant Tasks**

- 2.1 The Grantee shall use Grant funds as detailed in Part I, BUDGET. Expenditure of Grant funds will comply with applicable bond guidelines.
- 2.2 The Grantee shall utilize property acquired, constructed or improved with funds provided under this Agreement solely to provide the programs and services specified in Section 1, above, for at least the term of the Grant Agreement. Any sale, transfer, assignment or other conveyance of property acquired, constructed or improved shall provide that the property must continue to be used to accomplish or facilitate the public purpose described in Section 1, above.
- 2.3 The Grantee agrees to comply with the following:
- (a) The Grantee shall utilize grant funds in accordance with Part I (Budget) to complete the activities/performance described in Section 1, above. The Grantee shall provide any additional funds, or secure commitments therefore, which are necessary to complete the specified activities/performance during the grant term set forth in the Notice of Grant Award.
  - (b) The Grantee shall execute all agreements necessary to complete the activities/performance described in Section 1, above, including, but not limited to, purchase/sales contracts for real and/or personal property, leases, easements, loans, financing agreements, grant agreements, operating agreements, etc., during the grant term specified in the Notice of Grant Award.
  - (c) The Grantee shall obtain all authorization necessary to complete the activities/performance described in Section 1, above, including, but not limited to, municipal ordinances, permits, variances, other approvals, etc., during the grant term specified in the Notice of Grant Award.
  - (d) The Grantee shall notify the Departmental grant manager in writing no later than 10 days after it becomes aware of any events/circumstances that will result in substantial delays or may substantially impair the Grantee's ability to complete the activities/performance described in Section 1, above, during the grant term specified in the Notice of Grant Award.
  - (e) The Grantee shall provide to the Department additional information relative to its compliance with the provisions set forth in subsections (a) through (d), above, pursuant to Part III, Section 3.2C, "Additional Information."

(f) In addition to the requirements of Part III, Section 3.7, the Grantee shall maintain in its file, and make available to the Department upon request therefore, copies of documentation, correspondence, agreements, etc., evidencing compliance with the requirements of subsections (a) through (d), above.

2.4 Any equipment purchased with Grant funds provided hereunder shall only be used for the purposes set forth above for the term of the grant.

**PART III  
GRANT FUND CONTROL REQUIREMENTS**

**3.1 AUDITS**

- A. Provide Copy of any Audits Performed If the Grantee is required to obtain an audit by entities other than the Department, the Grantee must provide the Department with a copy of the audit report, applicable management letters (SAS 115), and applicable SAS 114 letters (Auditor's Communication With Those Charged With Governance) within thirty (30) days of the Grantee's receipt of such audit report, but in no event later than nine (9) months following the end of the period for which the audit was performed.
- B. Discretionary Audit The Department may, at any time, and at its discretion, request a Grant-Specific Audit or other audit, Management Letters (SAS 115) and SAS 114 Letters (Auditor's Communication With Those Charged With Governance) to be delivered within thirty (30) days of the Grantee's receipt of such audit report, but in no event later than nine (9) months following the end of the period for which the audit was performed.
- C. Grant-Specific Audit If the Grantee submits a Grant-Specific Audit either by requirement of the Department or in place of a Standard Audit, the Grant-Specific Audit must meet the following requirements:

The audit must be completed at the end of the grant and cover the entire grant period.

The audit must include a Revenue (Receipt) and Expenditure Statement, which verifies budget amounts with actual amounts for this grant. The audit must also include a compliance component which covers, at a minimum, the following items:

- Confirmation that the Grantee completed the activities described in the Scope of Work (Part II) within the grant term;
  - Confirmation that the Grantee obtained prior written approvals from the Department for material changes from the performance of the activities described in the Scope of Work (Part II);
  - Confirmation that the Grantee expended grant funds within the grant period;
  - Confirmation that the Grantee adhered to the grant Budget (Part I) or, if not variances must be identified;
  - Confirmation that the Grantee obtained prior written approvals from the Department for any material variances in its expenditure of grant funds;
  - Confirmation that the Grantee adequately accounted for the receipts and expenditures of grant funds;
  - Confirmation, if applicable, that the Grantee returned grant funds and interest to the Department in accordance with the provisions of the Grant Agreement; and
  - Confirmation that the amounts reported in the Final Grantee Report are traceable to its general ledger and accounting records.
- D. Audit Performance All Audits shall be performed by an independent certified public accountant or accounting firm licensed by the appropriate licensing body in accordance with applicable auditing standards.
- E. Audit Submission The Grantee shall electronically send all audit reports and related deliverables to the Department at the following address:

externalauditunit@illinois.gov

If the Grantee is unable to submit the aforementioned documents to the Department electronically, the information shall be sent to the Department at the following address:

Illinois Department of Commerce and Economic Opportunity  
Office of Accountability  
External Audit Section  
500 East Monroe Street  
Springfield, IL 62701

### **3.2 REPORTING REQUIREMENTS**

In addition to any other documents specified in this Agreement, the Grantee must submit the following reports and information in accordance with the provisions hereof.

- A. Expenditures and Project Activity Prior to Grant Execution If the Agreement is executed more than thirty (30) days after the beginning date of the grant term provided in the Notice of Grant Award, the Grantee must submit a Grantee Report, in a format provided by the Department, including the status of the Project, certification of job counts and accounting for expenditures incurred from the beginning of the grant term up to the end of the month preceding the date of the Department's execution. If this Report is required, the Department will not disburse any Grant Funds until the report is submitted to and approved by the Department.
- B. Final Grantee Report The Final Grantee Report described in Section 5.3 hereof is due within 45 days following the end date stated in the Notice of Grant Award. The Grantee should refer to the Welcome Package and the Reports Deliverable Schedule for the specific reporting requirements and due dates. Grantee must submit the report in the format provided by the Department. This report must summarize expenditure of the Grant Funds and activities completed during the grant term. The Grantee's failure to comply with the Close-out requirements set forth herein and in Section 5.3 will be considered a material breach of the performance required by this Agreement and may be the basis to initiate proceedings to recover all Grant Funds disbursed to the Grantee. Grantee's failure to comply with this Section shall be considered prima facie evidence of default, and may be admitted as such, without further proof, into evidence before the Department or in any other legal proceeding.
- C. Additional Information Upon request by the Department, the Grantee must, within the time directed by the Department, submit additional written reports regarding the Project, including, but not limited to, materials sufficient to document information provided by the Grantee.
- D. Submittal of Reports Submittal of all reports and documentation required under this Agreement should be submitted to the individual as directed by the Department. All grants require, at a minimum, the filing of quarterly reports describing the progress of the program, project, or use and the expenditure of the grant funds related thereto.
- E. Failure to Submit Reports In the event Grantee fails to timely submit any reports required under this Agreement, the Department may withhold or suspend the distribution of Grant Funds until said reports are filed and approved by the Department.

### **3.3 WELCOME PACKAGE**

Upon execution of this Grant Agreement, the Grantee will receive a Welcome Package detailing reporting requirements and procedures relating to the Grant. The Grantee is obligated to comply with those requirements and any revisions thereto in accordance with Section 3.2(B) of this Grant Agreement.

### **3.4 FISCAL RECORDING REQUIREMENTS**

The Grantee's financial management system shall be structured to provide for accurate, current, and complete disclosure of the financial results of the Project funded under this grant program. The Grantee is

accountable for all Grant Funds received under this Grant, including those expended for sub grantees. The Grantee shall maintain effective control and accountability over all Grant Funds, equipment, property, and other assets under the grant as required by the Department. The Grantee shall keep records sufficient to permit the tracing of Grant Funds to a level of expenditure adequate to insure that Grant Funds have not been inappropriately expended, and must have internal controls consistent with generally accepted accounting practices adopted by the American Institute of Certified Public Accountants.

### **3.5 DUE DILIGENCE IN EXPENDITURE OF FUNDS**

Grantee shall ensure that Grant Funds are expended in accordance with the following principles: (i) grant expenditures should be made in accordance with generally accepted sound, business practices, arms-length bargaining, applicable federal and state laws and regulations; (ii) grant expenditures should conform to the terms and conditions of this Agreement; (iii) grant expenditures should not exceed the amount that would be incurred by a prudent person under the circumstances prevailing at the time the decision is made to incur the costs; and (iv) grant accounting should be consistent with generally accepted accounting principles.

### **3.6 MONITORING**

The grant will be monitored for compliance in accordance with the terms and conditions of the Grant Agreement, together with appropriate programmatic rules, regulations, and/or guidelines that the Department promulgates or implements. The Grantee must permit any agent authorized by the Department, upon presentation of credentials, in accordance by all methods available by law, including full access to and the right to examine any document, papers and records either in hard copy or electronic, of the Grantee involving transactions relating to this grant.

### **3.7 RECORDS RETENTION**

The Grantee is accountable for all Grant Funds received under this Agreement and shall maintain, for a minimum of four (4) years following the Department's final written approval of all required close-outs, unless the Department notifies the Grantee prior to the expiration of the four years that a longer period is required, adequate books, records, and supporting documents, including digital and electronic data, to verify the amount, recipients and uses of all disbursements of Grant Funds passing in conjunction with this Agreement. This Agreement and all books, records and supporting documents related hereto shall be available for inspection and audit by the Department, the Office of Inspector General, the Auditor General of the State of Illinois, the Illinois Attorney General, or any of their duly authorized representative(s), and the Grantee agrees to fully cooperate with any audit performed by the Auditor General or the Department. Grantee agrees to provide full access to all relevant materials and to provide copies of same upon request. Failure to maintain books, records and supporting documents required by this Agreement shall establish a presumption in favor of the Department for the recovery of any Grant Funds paid by the Department under this Agreement for which adequate books, records and supporting documentation are not available to support their purported disbursement or expenditure.

If any of the services to be performed under this Agreement are subcontracted and/or if subgrants are issued/awarded for the expenditure of Grant Funds provided under this Agreement, the Grantee shall include in all such subcontracts and subgrants, a provision that the Department, the Office of Inspector General, and the Auditor General of the State of Illinois, or any of their duly authorized representatives, will have full access to and the right to examine any pertinent books, documents, papers and records of any such subcontractor or subgrantee involving transactions related to this Agreement for a period of four (4) years following the Department's final approval of all required close-outs (financial and/or programmatic), and any such subcontractor shall be governed by the same requirements to which the Grantee is subject under this Agreement.

**PART IV  
TERMS AND CONDITIONS**

**4.1 AUTHORITY; PURPOSE; REPRESENTATIONS AND WARRANTIES**

- A. Authority The Department is authorized to make this grant pursuant to 20 ILCS 605/605-55 and/or 20 ILCS 605/605-30.

The purpose of this authority is as follows:

To make and enter into contracts, including grants, as authorized pursuant to appropriations by the General Assembly. and/or To use the State and federal programs, grants, and subsidies that are available to assist in the discharge of the provisions of the Civil Administrative Code of Illinois.

- B. Purpose; Representations and Warranties The sole purpose of this grant is to fund the Grantee's performance of the Project, described in Scope of Work (Part II) hereof, during the term of this grant. The Grantee represents and warrants that the grant proposal/application submitted by the Grantee is in all material respects true and accurate; that it is authorized to undertake the obligations set forth in this Agreement and that it has obtained or will obtain and maintain all permits, licenses or other governmental approvals necessary to perform the Project described in Scope of Work (Part II).

**4.2 PROJECT SCHEDULE; EXTENSIONS**

- A. Project Schedule The Grantee must complete the Scope of Work (Part II) within the grant term. The Department may require the submission of deliverables. Deliverables must be provided as directed by the Department. For purposes of this Agreement, the Grant Period Begin Date shall be the Project Commencement Date and the Grant Period End Date shall be the Project Completion Date unless these dates are clearly identified as distinctly different in the Scope of Work (Part II).
- B. Extensions Extensions of the grant term will be granted only for good cause. Grantees requiring an extension of the grant term should submit a written request to the Program Manager prior to the grant expiration date stating the reason for the extension. All extensions must comply with requirements of Section 5.7.

Grantee's failure to adhere to the schedule set forth in Scope of Work (Part II) may be grounds for suspension or termination of this Agreement pursuant to Section 5.5 herein. Further, failure by the Grantee to comply with the terms and conditions outlined in Scope of Work (Part II), or with any additional terms and conditions within the Agreement, may result in the Grantee being deemed ineligible by the Department for future funding.

**4.3 PAYMENT AND EXPENDITURE OF GRANT FUNDS**

- A. Expenditure of Funds; Right to Refund Payment of the grant amount specified in the Notice of Grant Award shall be made to the Grantee as specified herein. Grant Funds provided under this Agreement must be expended only to perform the tasks set forth in the Scope of Work (Part II) of this Agreement. In addition to reasons set forth in other sections of this Agreement, the Department will require a refund from Grantee if (i) the total grant expenditures are less than the amount vouchered to the Grantee from the Department pursuant to the Notice of Grant Award; or (ii) Grant Funds have not been expended or legally obligated within the grant term in accordance with Budget (Part I) and Scope of Work (Part II) hereof. If the Department requires a refund under either of the above circumstances, the Grant Funds must be returned to the Department within forty-five (45) days of the end of the grant term or the otherwise effective Grant Agreement termination date.
- B. Payment Provisions; Prior Incurred Costs

25% Partial Advance/Remainder Reimbursement

Upon execution of this Agreement, the Department shall authorize an initial disbursement in the amount of twenty-five percent (25%) of the total grant award. Future payments to the Grantee are subject to the Grantee's submission and certification of eligible costs incurred and any documentation as required by the Department. Payment shall be initiated upon the Department's approval of eligible costs and cash amount requested for reimbursement of those costs.

Prior Incurred Costs

Reimbursement of costs incurred prior to the beginning date as specified in the Notice of Grant Award will be allowed only if specifically provided for in the Scope of Work (Part II), as approved by the Department. If not clearly identified in Scope of Work (Part II), any costs incurred prior to this Agreement will be disallowed.

**4.4 GRANT SPECIFIC TERMS/CONDITIONS**

A. Projects Requiring External Sign-offs

- (1) Pursuant to applicable statute(s), this grant requires sign-off by the following State agency(ies). **The status of the sign-off is indicated as of the date the grant is sent to the Grantee for execution:**

AGENCY	SIGN-OFF RECEIVED	SIGN-OFF OUTSTANDING
<input type="checkbox"/> Illinois Historic Preservation Agency	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Illinois Dept. of Agriculture	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Illinois Dept. of Natural Resources	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> NONE APPLICABLE	<input type="checkbox"/>	<input type="checkbox"/>

While any external sign-off is outstanding, the provisions of Item 3) immediately below apply with respect to the disbursement of funds under this grant.

**NOTE: The fact that a sign-off has been received in no way relieves the Grantee of its obligation to comply with any conditions or requirements conveyed by the applicable agency(ies) in conjunction with the issuance of the sign-off for the project funded under this Agreement.**

- (2) For projects subject to review by the Illinois Environmental Protection Agency, the Grantee must, prior to construction, obtain a construction permit or "authorization to construct" from the IEPA pursuant to the provisions of the Environmental Protection Act, 415 ILCS 5/1 et seq.
- (3) **External Sign-Off Provisions :**
- a) The Project described in Part II and funded under this Grant Agreement, is subject to review by the external agency(ies) indicated in Item 1) immediately above. Grantee must comply with requirements established by said agency(ies) relative to their respective reviews. **Any requirements communicated to the Department shall be incorporated into this Agreement as follows: (i) as an attachment to this Agreement (immediately following this Part IV) at the time of grant execution; or (ii) if received from the applicable agency(ies) subsequent to execution, as an addendum to this Agreement.** The Grantee is contractually obligated to comply with such requirements.
  - b) Grantee is responsible for coordinating directly with the applicable external agency(ies) relative to said reviews. Except as specifically provided below, the Department's obligation

to disburse funds under this Grant Agreement is contingent upon notification by the applicable agency(ies) that all requirements applicable to the Project have been satisfied. Upon receipt of said notification, disbursement of the grant funds shall be authorized in accordance with the provisions of Section 4.3B hereof.

- c) Prior to notification of compliance by the applicable external agency(ies), the Grantee may request disbursement of funds **only** for the following purposes: administrative, contractual, legal, engineering, or architectural costs incurred which are necessary to allow for compliance by the Grantee of requirements established by the external agency(ies). **FUNDS WILL NOT BE DISBURSED FOR LAND ACQUISITION OR ANY TYPE OF CONSTRUCTION OR OTHER ACTIVITY WHICH PHYSICALLY IMPACTS THE PROJECT SITE PRIOR TO RECEIPT BY THE DEPARTMENT OF THE REQUIRED NOTIFICATION FROM ALL APPLICABLE AGENCIES.**

- B. If external sign-offs are indicated in this Section 4.4 disbursement of grant funds (whether advance or scheduled) are subject to the restrictions set forth by the External Sign-Off Provisions of this Section 4.4. Upon receipt of all required sign-offs, the Department's Accounting Division will be notified to disburse grant funds in accordance with the disbursement method indicated herein.

C. Interest on Grant Funds

Notwithstanding Section 4.6 or any other provision in this Agreement, the Grantee may be allowed to retain interest earned on grant funds awarded under this Agreement, provided that:

- (1) All interest earned must be expended prior to grant funds. All reporting documents should reflect the full expenditure of any interest earned. Any grant funds or earned interest unspent above the total cost of the project as detailed in Parts I and II must be returned as grant funds to the Department as described in Part 5.3 herein; and
- (2) Interest may only be expended for activities which are identified in Parts I and II hereof; and
- (3) All interest earned must be accounted for and reported to the Department in the Grantee Final Financial Status Report described in Section 5.3 herein.

Retained interest must be kept in accordance with Section 4.5 of the Grant Agreement.

**4.5 DEPOSIT OF GRANT FUNDS**

Grant Funds paid in advance of realized costs must be kept in an interest bearing account and maintained therein until used in accordance with the terms and conditions of this Agreement. The Department may waive this requirement upon a written request from the Grantee; however written Departmental approval must be received before any Grant Funds are kept in a non-interest bearing account. Grantee will be responsible for the payment of interest to the Department at a rate equal to twelve percent (12%) per annum on any of the Grant Funds kept in a non-interest bearing account without prior Departmental written approval.

Any interest earned on these Grant Funds must be accounted for as provided in Section 4.6 of this Agreement. Exceptions to Section 4.5 are not permissible without prior written approval by the Department.

Grant Funds paid in reimbursement of previously paid costs may be kept in a non-interest bearing account at the Grantee's discretion.

**4.6 RETURN OF INTEREST ON GRANT FUNDS**

This Agreement does not allow for the retention of interest by the Grantee. Any interest earned on Grant Funds provided under this Agreement must be accounted for in the Final Financial Status Report described in Section 5.3 herein, and returned as interest to the Department in accordance with the directions provided by the Department.

#### 4.7 INTENTIONALLY LEFT BLANK

#### 4.8 SUPPORT

Grantee, through its agents, employees and contractors, will provide all equipment, supplies, services and other items of support which are necessary for the effective performance of the Project, unless the Agreement specifically sets forth items of support to be provided by the Department.

#### 4.9 OWNERSHIP, USE AND MAINTENANCE OF PERSONAL PROPERTY

A. Ownership Subject to the provisions of this Section 4.9, and the remedies available to the Department as set forth in Section 4.11 below, equipment and material authorized to be purchased with Grant Funds becomes the property of the Grantee. Grantee will maintain an inventory or property control record for all equipment and material purchased with Grant Funds.

B. Use; Maintenance; Insurance During the Grant term, the Grantee must:

(1) use equipment and materials acquired with Grant Funds only for the approved Project purposes set forth in Scope of Work (Part II); and (2) provide sufficient maintenance on the equipment and materials to permit achievement of the approved Project purposes and maintain, at its own expense, insurance coverage on all equipment and material purchased with Grant Funds, for its full insurable value, against loss, damage and other risks ordinarily insured against by owners or users of similar equipment and material in similar businesses.

C. Prohibition Against Disposition/Encumbrance The Grantee is prohibited from, and may not sell, transfer, encumber (other than original financing) or otherwise dispose of said equipment or material during the grant term without prior written approval of the Department.

#### 4.10 PUBLIC INFORMATION REQUIREMENTS

For the duration of the Agreement, the Grantee will prominently acknowledge the participation of the Department in the Project in all press releases, publications and promotional materials presented to the media or otherwise dissemination published concerning the Project. The Grantee must provide the Department with copies of any proposed press releases, publications and promotional materials within ten (10) days, or as soon as practical with written permission from the Department, before these materials are disseminated. Grantee will submit copies of any press releases, publications and promotional materials to the Department.

The Grantee will provide adequate advance notice pursuant to Section 4.12 of promotional events such as open houses, dedications, or other planned publicity events; and will also coordinate in the planning of said events. Any materials or displays to be distributed in connection with the promotional event must be submitted to the Department in advance of publication or dissemination and must prominently acknowledge the Department's participation in the Project.

#### 4.11 DEPARTMENT REMEDIES

In addition to any remedies found elsewhere in this Agreement or at law, the Department may elect any of the following remedies in the event this Agreement is terminated pursuant to Section 5.5 herein. Grantee must comply with the Department's direction within 45 days following written notice or demand from the Department.

- A. The Department may direct the Grantee to refund all grant moneys disbursed to it under this Agreement;
- B. The Department may direct the Grantee to remit an amount equivalent to the "Net Salvage Value" of all equipment or materials purchased with Grant Funds provided under this Agreement. For purposes of this Agreement, "Net Salvage Value" is defined as the amount realized, or that the Parties agree is likely to be realized from, the sale of equipment or materials purchased with Grant Funds provided under this Agreement at its current fair market value, less selling expenses;
- C. The Department may direct the Grantee to transfer ownership of equipment or material purchased with Grant Funds provided under this Agreement to the Department or its designee.

#### **4.12 NOTICES**

Notices and other communications provided for herein shall be given in writing by first class mail, by registered, or certified mail, return receipt requested, by receipted hand delivery, by courier (UPS, Federal Express or other similar and reliable carrier), by e-mail, or by fax showing the date and time of successful receipt. Notices shall be sent to the respective party at the address set forth on the signature page hereto, or to such other authorized designees as the parties may designate in writing from time to time. Grantee is responsible for providing the Department with correct address and contact information for itself and its designees. Any notice to the Grantee shall be deemed to have been provided if sent to the address or contact information on the signature page or to the address of an authorized designee. Notice to the Department is deemed to have been provided at the time it is actually received.

#### **4.13 COMPLAINT PROCESS**

In the event of a Grantee complaint, the Department's Administrative Hearing Rules shall govern and said rules can be found at Title 56 Illinois Administrative Code, Section 2605.

#### **4.14 GRANT FUNDS RECOVERY ACT (30 ILCS 705/1, ET SEQ.)**

This Agreement is subject to all applicable provisions of the Illinois Grant Funds Recovery Act, including the requirement that any Grant Funds not expended or legally obligated at the expiration or termination of the Grant term must be returned to the Department within 45 days following said expiration or termination. Notwithstanding any provision specified elsewhere in this Agreement regarding the treatment of interest earned on the Grant Funds, any interest earned on Grant Funds that is not expended or legally obligated during the Grant term must also be returned to the Department within 45 days following the expiration or termination of this Agreement.

#### **4.15 GRANT PROJECT MANAGEMENT**

All necessary and ordinary communications, submittals, approvals, requests and notices related to the Project shall be submitted to:

Kathy Schleyhahn  
 Illinois Department of Commerce and Economic Opportunity  
 500 E. Monroe St.  
 Springfield, IL 62701

#### **4.16 BOND FUNDED GENERAL GRANT PROVISIONS**

It is the intent of the State that all or a portion of the costs of this project will be paid or reimbursed from the proceeds of tax-exempt bonds subsequently issued by the State.

**PART V  
GENERAL PROVISIONS**

**5.1 GRANTEE REPRESENTATIONS AND WARRANTIES; GRANTEE GENERAL COVENANTS**

- A. Grantee Representations and Warranties In connection with the execution and delivery of this Agreement, the Grantee makes the following representations and warranties to the Department:
- (1) That it has all requisite authority to carry on its business and to execute, deliver and consummate the transactions contemplated by this Agreement;
  - (2) That its employees, agents and officials are competent to perform as required under this Agreement;
  - (3) That it is the real party in interest to this Agreement and is not acting for or on behalf of an undisclosed party;
  - (4) That it has taken all necessary action under its governing documents to authorize the execution and performance of this Agreement under the terms and conditions stated herein;
  - (5) That it has no public or private interest, direct or indirect, and shall not acquire, directly or indirectly any such interest which does or may conflict in any manner with the performance of the Grantee's services and obligations under this Agreement;
  - (6) That no member of any governing body or any officer, agent or employee of the State, is employed by the Grantee or has a financial or economic interest directly in this Agreement, or any compensation to be paid hereunder except as may be permitted applicable statute, regulation or ordinance;
  - (7) That there is no action, suit or proceeding at law or in equity pending, nor to the best of Grantee's knowledge, threatened, against or affecting the Grantee, before any court or before any governmental or administrative agency, which will have a material adverse effect on the performance required by this Agreement;
  - (8) That to the best of the Grantee's knowledge and belief, the Grantee, its principals and key project personnel:
    - (a) Are not presently declared ineligible or voluntarily excluded from contracting with any Federal or State department or agency;
    - (b) Have not within a three-year period preceding this Agreement been convicted of any felony; been convicted of a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; had a civil judgment rendered against them for commission of fraud; been found in violation of Federal or State antitrust statutes; or been convicted of embezzlement, theft, larceny, forgery, bribery, falsification or destruction of records, making false statement, or receiving stolen property; and
    - (c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in subparagraph (b) of this certification.

Any request for an exception to the provisions of this paragraph must be made in writing, listing the name of the individual, home address, type of conviction and date of conviction.

- (9) That this Agreement has been duly executed and delivered on behalf of the Grantee and constitutes a legal, valid and binding obligation of the Grantee, enforceable in accordance with its terms, except to the extent that enforcement of any such terms may be limited by
- (a) Applicable bankruptcy, reorganization, debt arrangement, insolvency or other similar laws generally affecting creditors' rights; or
  - (b) Judicial public policy limitations upon the enforcement of certain remedies including those which a court of equity may in its discretion decline to enforce; and performance required under this Agreement; and
- (10) Grantee certifies that it is not currently operating under or subject to any cease and desist order, or subject to any informal or formal regulatory action, and, to the best of Grantee's knowledge, that it is not currently the subject of any investigation by any state or federal regulatory, law enforcement or legal authority. Should it become the subject of an investigation by any state or federal regulatory, law enforcement or legal authority, Grantee shall promptly notify the Department of any such investigation. Grantee acknowledges that should it later be subject to a cease and desist order, Memorandum of Understanding, or found in violation pursuant to any regulatory action or any court action or proceeding before any administrative agency, that the Department is authorized to declare Grantee in default of this Agreement and suspend or terminate the Agreement pursuant to Section 5.5.
- B. General Covenants In connection with the execution and delivery of this Agreement, the Grantee makes the following covenants to the Department, which are in addition to any specific covenants contained in this Agreement:
- (1) That it will use Grant Funds only for the purposes set forth in the Budget (Part I) and Scope of Work (Part II), respectively, of this Agreement;
  - (2) That all warranties and representations made by the Grantee in this Agreement shall be true, accurate and complete for the term of the Agreement;
  - (3) That it shall be subject to, obey, and adhere to any and all federal, state and local laws, statutes, ordinances, rules, regulations and executive orders as are now or may be in effect during the term of this Agreement which may be applicable to the Grantee;
  - (4) That it shall remain solvent and able to pay its debts as they mature. In the event of bankruptcy filing by the Grantee, voluntary or involuntary, the Department may decline to make any further payment, which may otherwise be required under this Agreement;
  - (5) That it shall immediately notify the Department of any and all events or actions that may materially adversely affect its ability to carry on its operations or perform any or all of its obligations under this Agreement; and
  - (6) That it shall not enter into any other agreement or transaction that would conflict with the performance of its duties hereunder.

**5.2 APPROPRIATION; NONAPPROPRIATION/INSUFFICIENT APPROPRIATION; REDUCED FUNDING SOURCES/REVENUES**

- A. Appropriation The Grantee is hereby given actual knowledge that pursuant to the State Finance Act, 30 ILCS 105/30, payments under this grant are contingent upon the existence of a valid appropriation therefore and that no officer shall contract any indebtedness on behalf of the State, or assume to bind the State in an amount in excess of the money appropriated, unless expressly authorized by law.

- B. Non-appropriation/Insufficient Appropriation Payments pursuant to this Agreement are subject to the availability of applicable federal and/or state funding from the Department and their appropriation and authorized expenditures under State law. The Department shall use its best efforts to secure sufficient appropriations to fund this Agreement. However, the Department's obligations hereunder shall cease immediately, without penalty or further payment being required, if the Illinois General Assembly or federal funding source fails to make an appropriation sufficient to pay such obligation. The Department, at its sole discretion, shall determine whether amounts appropriated are sufficient to continue its obligations under this Agreement. Termination resulting from non-appropriation or insufficient appropriation shall be in accordance with Section 5.5(A)(1) hereof. Any grant is void by operation of law if the Department fails to obtain the requisite appropriation to pay the grant in any year in which this Agreement is in effect.
- C. Reduced Funding Sources/Revenues The Department reserves the right to reduce the amount to be paid to Grantee under this Agreement if the Department determines that it is in the best interest of the State of Illinois to reduce its obligation under this Agreement as a result of the occurrence of any of the following events during the term of the Agreement:
- (1) Receipts from revenues which provide the funding for this Agreement either fall significantly short of anticipated levels, or significantly decrease, or
  - (2) Other sources (external grants, contracts, awards, etc.) providing funds for this Agreement are decreased or withdrawn. If such an event occurs, the Department will notify the Grantee as soon as possible. If the Department and Grantee are able to agree on a reduced compensation amount and a corresponding reduced scope of services, the parties shall execute a grant modification so stating. If the Department and Grantee are unable to agree on the reduced compensation and reduced scope of services, the Department shall terminate the Grant in accordance with the provisions of Section 5.5(A)(2) herein.

### 5.3 GRANT CLOSE-OUT

- A. Final Grantee Report In addition to any other reporting requirements specified in this Agreement, the Grantee shall complete and submit a Final Grantee Report on forms provided by the Department, within forty-five (45) days of the earlier of the Grant Period end date or the effective date of termination of this Agreement. The Grantee should refer to the Welcome Package and the Reports Deliverable Schedule for the specific reporting requirements and due dates. The Grantee must report on the expenditure of Grant Funds provided by the State, and if applicable, the Grantee's required matching funds. The Grantee is responsible for taking the necessary steps to correct any deficiencies disclosed by such Final Grantee Report, including such action as the Department, based on its review of the report, may direct.
- B. Grant Refunds In accordance with the Illinois Grant Funds Recovery Act, 30 ILCS 705/1, et seq., the Grantee must, within forty-five (45) days of the earlier of the Grant Period end date or the effective date of termination of this Agreement, refund to the Department, any balance of Grant Funds not spent or not obligated as of said date.

### 5.4 DEFAULT AND REMEDIES

The occurrence of any of the following events, during the grant term, shall constitute a default:

- A. Grantee shall fail to observe or perform any covenant or agreement contained in this Agreement, including the Exhibits hereto;
- B. Any representation, warranty, certificate or statement made by the Grantee in this Agreement, including the Exhibits hereto, or in any certificate, report, financial statement or other document delivered pursuant to this Agreement shall prove to have been incorrect when made in any material respect;

- C. Grantee shall commence a voluntary case or other proceeding seeking liquidation, reorganization or other relief with respect to itself or its debts under any bankruptcy, insolvency or other similar law now or hereafter in effect or seeking the appointment of a trustee, receiver, liquidator, custodian or other similar official of it or any substantial part of its property, or shall consent to any such relief or to the appointment of or taking possession by any such official in an involuntary case or other proceeding commenced against it, or shall make a general assignment for the benefit of creditors, or shall fail generally to pay its debts as they become due, or shall take any corporate action to authorize any of the foregoing;
- D. An involuntary case or other proceeding shall be commenced against the Grantee seeking liquidation, reorganization or other relief with respect to it or its debts under any bankruptcy, insolvency or other similar law now or hereafter in effect or seeking the appointment of a trustee, receiver, liquidator, custodian or other similar official of it or any substantial part of its property, and such involuntary case or other proceedings shall remain undismissed and unstayed for a period of 60 days; or an order for relief shall be entered against the Grantee under the federal bankruptcy laws as now or hereby after in effect;
- E. The Grantee permanently ceases the conduct of active trade or business at the location specified in Scope of Work (Part II), for any reason, including, but not limited to, fire or other casualty;
- F. Company fails to provide the Company Contribution, if applicable, as identified in Scope of Work (Part II);
- G. Grantee defaults on a loan from a third party. Grantee shall provide the Department with immediate notice upon making a determination that it will default on a loan.

Grantee shall have 30 days from the date Department notifies it of the occurrence of a default to cure the default to Department's satisfaction. Grantee's failure to cure, or to initiate a cure which is satisfactory to the Department, shall be a sufficient basis for the Department to terminate this Agreement and to direct Grantee to refund all Grant Funds disbursed to it by the Department within thirty (30) days of receipt of the notice of termination.

At the Department's discretion the Grantee shall be responsible for the payment of interest at a rate equal to twelve percent (12%) per annum for any amount of the Grant Funds which it has not refunded to the Department beginning thirty (30) days from the date the termination notice is sent by the Department and continuing to the date that all Grant Funds are refunded by Grantee or recovered through other legal processes available to the Department.

## 5.5 TERMINATION; SUSPENSION

- A. This Agreement may be terminated as follows:
  - (1) Non-appropriation, Insufficient Appropriation In the event of non-appropriation or insufficient appropriation as described in Section 5.2(B) above, Grantee shall be paid for non-cancelable, allowable expenditures incurred in the performance of authorized services under this Agreement prior to the effective date of termination which shall be the date stated in the written termination notice provided to Grantee. The Department shall provide such notice to Grantee as soon as possible after it becomes aware of such non-appropriation or insufficient appropriation. Any refunds due the Department shall be submitted in accordance with the provisions of Section 5.3(B) hereof.
  - (2) Reduced Funding Sources/Revenues In the event the parties are unable to agree on a reduced amount of compensation and scope of services necessitated due to a reduction in revenues or other funding sources for this Agreement as described in Section 5.2(C) above, Grantee shall be paid for non-cancelable, allowable expenditures incurred in the performance of authorized services under

this Agreement prior to the effective date of termination which shall be the date stated in the written termination notice provided to Grantee. Any refunds due the Department shall be submitted in accordance with the provisions of Section 5.3(B) hereof.

For Cause If the Department determines that the Grantee has failed to comply with any of the covenants, terms, conditions or provisions of this Agreement, or any other application, proposal or grant award executed by the Department and the Grantee, including any applicable rules or regulations, or has made a false representation or warranty in connection with the receipt of the grant, the Department may terminate this Agreement in whole or in part at any time before the expiration date of this Agreement. The Department shall notify the Grantee in writing of the reasons for the termination and the effective date of the termination. Grantee shall not incur any costs after the effective date of the termination. Payments made to the Grantee or recovery by the Department shall be in accord with the legal rights and liabilities of the parties.

In the event of termination for cause, Grantee shall also be subject to any other applicable provisions specified elsewhere in this Agreement.

Termination for cause may render the Grantee ineligible for consideration for future grants from the Department for a period not to exceed two (2) years.

- (3) For Convenience The Grantee acknowledges that this grant was made by the Department based on its determination that the activities to be funded under this Agreement are in furtherance of either the Department's statutory requirements or its program objectives. The Grantee further acknowledges that the Department may unilaterally terminate this Agreement based on its good faith determination that the continued expenditure of Grant Funds under this Agreement is no longer in furtherance of said statutory requirements or program objectives. Termination for convenience shall be effective upon delivery of notice to Grantee pursuant to Section 5.10(F) hereof. The Grantee shall not incur new obligations after the effective date of the termination, and shall cancel as many outstanding obligations as possible. The Department shall allow full credit to the Grantee for properly incurred expenditures made in connection with the Grant in accordance with the provisions of Budget (Part I) and Scope of Work (Part II). Grant refunds shall be submitted in accordance with the provisions of Section 5.3(B) hereof.
- B. Suspension If the Grantee fails to comply with the specific conditions and/or general terms and conditions of this Agreement, the Department may, upon written notice to the Grantee, suspend this Agreement, withhold further payments and prohibit the Grantee from incurring additional obligations of Grant Funds, pending corrective action by the Grantee or a decision to terminate this Agreement. The Department may determine to allow such necessary and proper costs, which the Grantee could not reasonably avoid during the period of suspension provided that the Department agrees that such costs were necessary and reasonable and incurred in accordance with the provisions of this Agreement.

## 5.6 INDEMNIFICATION

- A. Non-Governmental Entities The Grantee agrees to assume all risk of loss and to indemnify and hold the State, its officers, agents and employees, harmless from and against any and all liabilities, demands, claims, suits, losses, damages, causes of action, fines or judgments including costs, attorneys' and witnesses' fees, and expenses incident thereto, relating to bodily injuries to persons (including death) and for loss of, damage to, or destruction of real and/or tangible personal property (including property of the State) resulting from the negligence or misconduct of Grantee, its employees, agents, or subcontractors or subgrantees in the performance of this Agreement. Grantee shall do nothing to prejudice the State's right to recover against third parties for any loss, destruction or damage to State property and shall, at the State's request and expense, furnish to the State reasonable assistance and cooperation including assistance in the prosecution of suit and the execution of instruments of assignment in favor of the State in obtaining recovery.

The Grantee shall, at its expense, defend the State against all claims asserted by any person that anything provided by Grantee infringes a patent, copyright, trade secret or other intellectual property right and shall, without limitation, pay the costs, damages and attorneys' fees awarded against the State in any such action, or pay any settlement of such action or claim. Each party agrees to notify the other promptly of any matters to which this provision may apply and to cooperate with each other in connection with such defense or settlement.

- B. Governmental Entities In the event that the Grantee is a Governmental Entity, it will indemnify and hold harmless the Department as set out herein to the extent authorized by Federal and/or State constitutions(s) and/or laws.

**5.7 MODIFICATION BY OPERATION OF LAW; BUDGET MODIFICATIONS; DISCRETIONARY MODIFICATIONS**

- A. Modifications by Operation of Law This Agreement is subject to such modifications as the Department determines may be required by changes in Federal or State law or regulations applicable to this Agreement. Any such required modification shall be incorporated into and become part of this Agreement as if fully set forth herein. The Department shall timely notify the Grantee of any pending implementation of or proposed amendment to such regulations of which it has notice.
- B. Budget Modifications Grantee must expend the Grant Funds in accordance with the approved budget set forth in Part I hereof. If the Grantee determines that its expenditures for the grant term will vary from the amounts listed in the approved project budget it must submit a written request for approval from the Department prior to incurring the revised costs. Said request must give the reasons for and amounts of the revisions. If the Department approves the revised expenditures, it will provide the Grantee with a revised Project Budget incorporating the revisions. Grantee's failure to obtain written approval for anticipated budget revisions is a sufficient reason for the Department to disallow any costs not included in the original project budget and require a refund from the Grantee.

The Grantee may make a line item transfer up to the allowable variance percentage/amount of the total approved line item budget as specified in Budget (Part I) without prior written approval of the Department, subject to the following conditions:

- (1) Modifications Requiring Departmental Approval If the Grantee determines that its expenditures will vary from the approved budgeted line item amounts listed in Budget (Part I) by more than the allowable variance percentage/amount for any given line item expenditure, but will not exceed the total grant award, it shall submit a written request for approval from the Department prior to incurring the revised costs. Modification requests shall give the reasons for and amounts of the revisions. If the Department approves the revised expenditures, it will provide the Grantee with a revised project Budget (Part I) incorporating the revisions. Grantee's failure to obtain written approval for anticipated budget revisions shall be deemed sufficient for the Department to disallow any costs not included in the original project budget and require a refund from the Grantee.
- (2) Discretionary Transfers Transfers between approved line items that do not exceed the allowable variance percentage/amount of the original approved budget line item may be made at the Grantee's discretion without the Department's approval. For purposes of the allowable discretionary transfer(s), the line item to which the transfer is made cannot be increased by more than the allowable variance percentage/amount of the original approved line item. Additionally, the allowable discretionary transfer does not apply to an Audit line item (if present). Any and all modifications to an existing Audit line item may only be made with the Department's prior written approval.
- C. Discretionary Modifications If either the Department or the Grantee wishes to modify the terms of this Agreement other than as set forth in Sections 5.7(A) and 5.7(B) above, written notice of the proposed

modification must be given to the other party. Modifications will only take effect when agreed to in writing by both the Department and the Grantee. However, if the Department notifies the Grantee in writing of a proposed modification, and the Grantee fails to respond to that notification, in writing, within thirty (30) days, the proposed modification will be deemed to have been approved by the Grantee. In making an objection to the proposed modification, the Grantee shall specify the reasons for the objection and the Department shall consider those objections when evaluating whether to follow through with the proposed modification. The Department's notice to the Grantee shall contain the Grantee name, Grant number, modification number, purpose of the revision and signature of the Department's Director.

- D. Unilateral Modifications The parties agree that the Department may unilaterally modify this Agreement without prior approval of the Grantee when the modification is initiated by the Department for the sole purpose of increasing the Grantee's funding allocation as additional funds become available for the grant during the program year covered by the term of this Agreement. The parties further agree that the thirty (30) day period for objection described in Section 5.7(C) above does not apply to the unilateral modification authority described in Section 5.7(D).
- E. Management Waiver The parties agree that the Department may issue a waiver of specific requirements of this Agreement after the term of the Agreement has expired. These waivers are limited to requirements relating to the Grantee's compliance with existing audit requirements in the Agreement, retention of interest earned by the Grantee on Grant Funds, variances to budgetary line items, non-material changes to the Scope of Work (Part II), and any other non-material changes to specific grant terms that the Department determines are necessary to place the Grantee in administrative compliance with the terms of this Agreement. A management waiver issued after the term of the Agreement has expired will supersede the original requirements of this Agreement that would normally require a modification of this Agreement to be executed. The Department will make no modifications of this Agreement not agreed to prior to the expiration of the Agreement beyond what is specifically set forth in this section.
- F. Term Extensions The Grantee acknowledges that all Grant Funds must be expended or legally obligated during the grant term set forth in the Notice of Grant Award. Pursuant to the Grant Funds Recovery Act (30 ILCS 705/1 et. seq.), no grant term may be extend beyond a two-year period unless the Grant Funds are expended or legally obligated during that initial two-year period, or unless Grant Funds are disbursed in reimbursement of costs previously incurred by the grantee.

**5.8 CONFLICT OF INTEREST; INTEREST OF PUBLIC OFFICIALS/ EMPLOYEES; BONUS/COMMISSION PROHIBITED; HIRING OF STATE EMPLOYEES PROHIBITED; DUE DILIGENCE IN EXPENDITURE OF GRANT FUNDS**

- A. Conflict of Interest A conflict of interest exists if a Grantee's officers, directors, agents, employees and family members use their position for a purpose that is, or gives the appearance of, being motivated by a desire for a private gain, financial or nonfinancial, for themselves or others, particularly those with whom they have family business or other ties. The Grantee must establish safeguards to prohibit such a conflict of interest from occurring. Safeguards, evidenced by rules or bylaws, shall also be established to prohibit persons from engaging in actions, which create or which appear to create a conflict of interest as described herein.

The Grantee must immediately notify the Department in writing of any actual or potential conflicts of interest, as well as any actions that create or which appear to create a conflict of interest.

- B. Interest of Public Officials/Employees
- (1) Governmental Entity If the Grantee is a governmental entity, the Grantee certifies that no conflict of interest as defined in Section 5.8A exists. Further, Grantee certifies that no officer or employee of the Grantee and no member of its governing body and no other public official of the locality in which the program objectives will be carried out who exercises any functions or responsibilities in

the review or approval of the undertaking or carrying out of such objectives shall participate in any decision relating to any contract negotiated under a program grant which affects his/her personal interest or the interest of any corporation, partnership or association in which he/she is directly or indirectly interested, or has any financial interest, direct or indirect, in such contract or in the work to be performed under such contract.

- (2) Nongovernmental Entity If the Grantee is a nongovernmental entity, the Grantee certifies that no conflict of interest as defined in Section 5.8A exists. If such a conflict or appearance thereof exists or arises, the Grantee must provide immediate notification to the Department as provided in Section 5.8A. The Department may, in its discretion, issue Grant Funds if it determines that appropriate safeguards are in place and that it is in the best interest of the State to proceed.

Violations of Section 5.8 may result in suspension or termination of this Agreement, and recovery of Grant Funds provided hereunder. Violators may also be criminally liable under other applicable State or Federal laws and subject to actions up to and including felony prosecution.

- C. Bonus or Commission Prohibited The Grantee shall not pay any bonus or commission for the purpose of obtaining the grant awarded under this Agreement.
- D. Hiring State Employees Prohibited No State officer or employee may be hired to perform services under this Agreement, or be paid with Grant Funds derived directly or indirectly through this grant without the written approval of the Department.

## 5.9 APPLICABLE STATUTES

- A. Grantee Responsibility All applicable Federal, State and local laws, rules and regulations governing the performance required by Grantee shall apply to this Agreement and will be deemed to be included in this Agreement the same as though written herein in full. Grantee is responsible for ensuring compliance with all applicable laws, rules and regulations, including, but not limited to those specifically referenced herein. Except where expressly required by applicable laws and regulations, the Department shall not be responsible for monitoring Grantee's compliance.
- B. Land Trust/Beneficial Interest Disclosure Act ( 765 ILCS 405/2.1) No grant award Grant Funds shall be paid to any trustee of a land trust, or any beneficiary or beneficiaries of a land trust, for any purpose relating to the land, which is the subject of such trust, any interest in such land, improvements to such land or use of such land unless an affidavit is first filed with the Department identifying each beneficiary of the land trust by name and address and defining such interest therein.
- C. Historic Preservation Act (20 ILCS 3420/1 et seq.) The Grantee will not expend Grant Funds under this Agreement which result in the destruction, alteration, renovation, transfer or sale, or utilization of a historic property, structure or structures, or in the introduction of visual, audible or atmospheric elements to a historic property, structure or structures, which will result in the change in the character or use of any historic property, except as approved by the Illinois Historic Preservation Agency.
- D. State of Illinois Discrimination Laws (775 ILCS 5/1-101 et seq.) In carrying out the performance required under this Agreement, the Grantee shall comply with all applicable provisions of the Illinois Human Rights Act, and rules and regulations promulgated by the Illinois Department of Human Rights, prohibiting unlawful discrimination in employment. Grantee's failure to comply with all applicable provisions of the Illinois Human Rights Act, or applicable rules and regulations promulgated thereunder, may result in a determination that Grantee is ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and this Agreement may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation.
- E. Drugfree Workplace Act (30 ILCS 580/1 et seq.) Grantee will make the certification required in this Agreement and will comply with all of the provisions of the Drugfree Workplace Act that are

- applicable to the Grantee. False certification or violation of the requirements of the Drugfree Workplace Act may result in sanctions including, but not limited to, suspension of grant payments, termination of this Agreement and debarment of contracting or grant opportunities with the State for at least one (1) year but not more than five (5) years.
- F. Freedom of Information Act (5 ILCS 140/1 et seq.) Applications, programmatic reports and other information obtained by the Department under this Agreement shall be administered pursuant to the Freedom of Information Act.
- G. Prevailing Wage Act (820 ILCS 130/0.01 et seq.) All projects for the construction of fixed works which are financed in whole or in part with Grant Funds provided by this Agreement shall be subject to the Prevailing Wage Act (820 ILCS 130/0.01) unless the provisions of that Act exempt its application. In the construction of the project, the Grantee shall comply with the requirements of the Prevailing Wage Act, including, but not limited to, inserting into all contracts for such construction a stipulation to the effect that not less than the prevailing rate of wages as applicable to the project shall be paid to all laborers, workers and mechanics performing work under the contract and requiring all bonds of contractors to include a provision as will guarantee the faithful performance of such prevailing wage clause as provided by contract.
- H. Victims Economic Security and Safety Act (820 ILCS 180 et seq.) If the Grantee has 50 or more employees, it may not discharge or discriminate against an employee who is a victim of domestic violence, or who has a family or household member who is a victim of domestic violence, for taking up to a total of twelve (12) work weeks of leave from work during any twelve month period to address the domestic violence, pursuant to the Victims Economic Security and Safety Act. The Grantee is not required to provide paid leave under the Victims Economic Security and Safety Act, but may not suspend group health plan benefits during the leave period. Any failure on behalf of the Grantee to comply with all applicable provisions of the Victims Economic Security and Safety Act, or applicable rules and regulations promulgated thereunder, may result in a determination that the Grantee is ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and this Agreement may be cancelled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked, as provided by Statute or regulation.
- I. Equal Pay Act of 2003 (820 ILCS 112 et seq.) If the Grantee has four or more employees, it is prohibited by the Equal Pay Act of 2003 from paying unequal wages to men and women for doing the same or substantially similar work. Further, the Grantee is prohibited by the Equal Pay Act of 2003 from remedying violations of the Act by reducing the wages of other employees or discriminating against any employee exercising his/her rights under this Act. Any failure on behalf of the Grantee to comply with all applicable provisions of the Equal Pay Act of 2003, or applicable rules and regulations promulgated thereunder, may result in a determination that the Grantee is ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and this Agreement may be cancelled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked, as provided by Statute or regulation.
- J. Steel Products Procurement Act (30 ILCS 565 et seq.) The grantee, if applicable, hereby certifies that any steel products used or supplied in accordance with this grant for a public works project shall be manufactured or produced in the United States per the requirements of the Steel Products Procurement Act (30 ILCS 565 et seq.).
- K. Use of Illinois Labor for Public Works Projects (20 ILCS 605/605-390; 30 ILCS 570/0.01) The Grantee shall provide the Department with documentation certifying that at least fifty percent (50%) of the total labor hours performed to complete the project described in Scope of Work (Part II) were performed by actual residents of the State of Illinois, in those cases where the project meets the statutory definition of a state construction project in 20 ILCS 605/605-390. In periods of excessive unemployment the Grantee shall also provide the Department with documentation certifying that it has caused to be employed at least ninety percent (90%) Illinois laborers on the project described in Scope

of Work (Part II), in those cases where the project meets the statutory definition of a public works project or improvement in 30 ILCS 570/0.01 et seq.

- L. Minorities, Females, and Persons with Disabilities Act and Illinois Human Rights Act (30 ILCS 575/0.01; 775 ILCS 5/2-105) The Grantee acknowledges and hereby certifies compliance with the provisions of the Business Enterprise for Minorities, Females, and Persons with Disabilities Act, and the equal employment practices of Section 2-105 of the Illinois Human Rights Act for the provision of services which are directly related to the Scope of Work to be performed under this Agreement.
- M. Identity Protection Act (5 ILCS/179 et. seq.) and Personal Information Protection Act (815 ILCS 530 et. seq.) The Department of Commerce and Economic Opportunity (DCEO) is committed to protecting the privacy of its vendors, grantees and beneficiaries of programs and services. At times, DCEO will request social security numbers or other personal identifying information. Federal and state laws, rules and regulations require the collection of this information for certain purposes relating to employment and/or payments for goods and services, including, but not limited to, grants. DCEO also collects confidential information for oversight and monitoring purposes.

Furnishing personal identity information, such as a social security number, is voluntary; however, failure to provide required personal identity information may prevent an individual or organization from using the services/benefits provided by DCEO as a result of state or federal laws, rules and regulations.

#### 5.10 MISCELLANEOUS PROVISIONS

- A. Independence of Grantee Personnel All technical, clerical, and other personnel necessary for the performance required by this Agreement shall be employed by or contracted with Grantee, and shall in all respects be subject to the rules and regulations of Grantee governing its employees. Neither Grantee nor its personnel shall be considered to be the agents or employees of the Department.
- B. Grantor Authority The Department and its payroll employees, when acting pursuant to this Agreement, are acting as State officials in their official capacity and not personally or as the agents of others.
- C. Governing Law This Grant is awarded in the State of Illinois for execution within the State of Illinois. This Agreement shall be governed by and construed according to Illinois law.
- D. Worker's Compensation Insurance, Social Security, Retirement and Health Insurance Benefits, and Taxes The Grantee shall provide Worker's Compensation insurance where the same is required and shall accept full responsibility for the payment of unemployment insurance, premiums for Workers' Compensation, Social Security and retirement and health insurance benefits, as well as all income tax deduction and any other taxes or payroll deductions required by law for its employees who are performing services specified by this Agreement.
- E. Delivery of Grantee Payments Payment to the Grantee under this Agreement shall be made payable in the name of the Grantee and sent to the person and place specified in the Notice of Grant Award. The Grantee may change the person to whom payments are sent, or the place to which payments are sent by written notice to the Department signed by the Grantee, that complies with the requirements of Section 5.10(F) below. No such change or payment notice shall be binding upon the Department until ten (10) business days after actual receipt.
- F. Notice Any notice, demand, or communication required or permitted to be given hereunder shall be given in writing at the addresses set forth in the Notice of Grant Award by any of the following means: (a) personal service, (b) electronic communication, whether by telex, telegram or telecopy, (c) overnight courier, or (d) registered or certified first class mail, postage prepaid, return receipt requested. Any notice, demand or communication given pursuant to either clause (a) or (b) hereof shall be deemed received upon such personal service or upon dispatch by electronic means,

respectively. Any notice, demand or communication given pursuant to clause (c) shall be deemed received on the day immediately following deposit with the overnight courier. Any notice, demand or communication sent pursuant to clause (d) shall be deemed received five (5) business days after mailing. The parties, by notice given hereunder, may designate any further or different addresses to which subsequent notices, demands or communications shall be given.

The Grantee acknowledges and agrees that its address set forth in the Notice of Grant Award is its current address and shall be considered its last known address for purposes of receiving any and all notice(s) required under this Agreement. The Grantee further acknowledges and agrees that the Department is justified in relying upon the address information furnished to it by the Grantee in absence of notice to the contrary. The Grantee also acknowledges and agrees that it has the burden of notifying the Department of its current/last known address. In the event that the Grantee changes its current address, it shall contact its Program Manager and notify him/her of said change of address and a formal modification will be executed.

- G. Required Notice Grantee agrees to give prompt notice to the Department of any event that may materially affect the performance required under this Agreement. Any notice or approval relating to Section 5.5 (Termination), Section 5.7C (Discretionary Modifications), Section 5.7E (Waivers), and Section 5.10I (Assignment) must be executed by the Director of the Department or her/his authorized designee.
- H. Modifications A modification of any condition of this Agreement must be requested in writing. No modification of any condition of this Agreement may be effective unless in writing from and signed by the Director of the Department.
- I. Assignment The benefits of this Agreement and the rights, duties and responsibilities of the Grantee under this Agreement may not be assigned (in whole or in part) except with the express written approval of the Department acting through its Director. Any assignment by the Grantee in violation of this provision renders this Agreement voidable by the Department.
- J. Severability Clause If any provision under this Agreement or its application to any person or circumstances is held invalid by any court of competent jurisdiction, this invalidity does not affect any other provision or its application of this Agreement, which can be given effect without the invalid provision or application.
- K. Integration Clause This Agreement, with attachments, as written, is the full and complete agreement between the parties and there are no oral agreements or understandings between the parties other than what has been reduced to writing herein.
- L. Comptroller Filing Notice The Grantee expressly understands that whenever applicable, a copy of this Agreement and any modification, cancellation or renewal is required to be filed by the Department with the State Comptroller.
- M. Subcontract and Grants The Grantee's services, duties and responsibilities specified herein shall not be subcontracted or subgranted by the Grantee without prior written approval of the Department, unless such subcontracts or subgrants are provided for elsewhere in this Agreement. Any subcontracts or subgrants shall be subject to, and conform with, all applicable State and Federal laws, and shall specifically provide that subcontractors or subgrantees are subject to all of the terms and conditions of this Agreement. For the Department to approve the use of any subcontract or subgrant, the Grantee must employ an open, impartial and reasonably competitive selection process.
- N. Attorney Fees and Costs If the Department is the prevailing party in any proceeding to enforce the terms of this Agreement, the Department has the right to recover reasonable attorney fees, costs and expenses associated with recovering the Grant Funds.

**PART VI  
STATE OF ILLINOIS REQUIRED  
CERTIFICATIONS**

The Grantee makes the following certifications as a condition of this Agreement. These certifications are required by State statute and are in addition to any certifications required by any Federal funding source as set forth in this Agreement. Grantee's execution of this Agreement shall serve as its attestation that the certifications made herein are true and correct.

**6.1 COMPLIANCE WITH APPLICABLE LAW**

The Grantee certifies that it shall comply with all applicable provisions of Federal, State and local law in the performance of its obligations pursuant to this Agreement.

**6.2 CONFLICT OF INTEREST**

The Grantee certifies that it has no public or private interest, direct or indirect, and shall not acquire directly or indirectly any such interest which does or may conflict in any manner with the performance of Grantee's services and obligations under this Agreement.

**6.3 BID-RIGGING/BID-ROTATING**

The Grantee certifies that it has not been barred from contracting with a unit of State or local government as a result of a violation of Section 33E-3 or 33E-4 of the Criminal Code of 1961 (720 ILCS 5/33 E-3 and 5/33 E-4).

**6.4 DEFAULT ON EDUCATIONAL LOAN**

The Grantee certifies that this Agreement is not in violation of the Educational Loan Default Act (5 ILCS 385/3) prohibiting certain contracts to individuals who are in default on an educational loan.

**6.5 AMERICANS WITH DISABILITIES ACT**

The Americans with Disabilities Act (ADA) (42 U.S.C. 12101 et. seq.) and the regulations thereunder (28 CFR 35.130) prohibit discrimination against persons with disabilities by the State, whether directly or through contractual arrangements, in the provision of any aid, benefit or service. As a condition of receiving this grant, the Grantee certifies that services, programs and activities provided under this Agreement are, and will continue to be, in compliance with the ADA.

**6.6 DRUGFREE WORKPLACE ACT**

The Grantee certifies that:

- A)  It is a Corporation, Partnership, or other entity (other than an individual) **with 24 or fewer employees** at the time of execution of this Agreement.
- B)  That the purpose of this grant is to fund solid waste reduction.
- C)  It is a Corporation, Partnership, or other entity (other than an individual) **with 25 or more employees** at the time of execution of this Agreement, or
- D)  That it is an individual.

If Option "A" or "B" is checked this Agreement is not subject to the requirements of the Act.

If Option "C" or "D" is checked and the amount of this grant is five thousand dollars (\$5,000.00) or more, the Grantee is notified that the Drugfree Workplace Act (30 ILCS 580/1 et seq.) is applicable to this Agreement, and the Grantee must comply with the terms of said Act, as set forth below:

Grantee will provide a drugfree workplace by:

- (a) Publishing a statement:
  - (i) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the Grantee's workplace.
  - (ii) Specifying the actions that will be taken against employees for violations of such prohibition.
  - (iii) Notifying the employee that, as a condition of employment on such grant, the employee will:
    - (A) abide by the terms of the statement; and
    - (B) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
- (b) Establishing a drug free awareness program to inform employees about:
  - (i) the dangers of drug abuse in the workplace;
  - (ii) the Grantee's policy of maintaining a drug free workplace;
  - (iii) any available drug counseling, rehabilitation and employee assistance programs; and
  - (iv) the penalties that may be imposed upon an employee for drug violations.
- (c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the grant and to post the statement in a prominent place in the workplace.
- (d) Notifying the granting agency within ten (10) days after receiving notice, under part (B) of paragraph (iii) of subsection (a) above, from an employee or otherwise receiving actual notice of such conviction.
- (e) Imposing a sanction on, or requiring the satisfactory participation in, a drug abuse assistance or rehabilitation program by any employee who is so convicted, as required by Section 5 of the Drugfree Workplace Act, 30 ILCS 580/5.
- (f) Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation are required and indicating that a trained referral team is in place.
- (g) Making a good faith effort to continue to maintain a drugfree workplace through implementation of the Drugfree Workplace Act, 30 ILCS 580/5.

If Grantee is an individual, it certifies that it will not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance in the performance of this Agreement.

#### 6.7 ANTI-BRIBERY

The Grantee certifies that neither it nor its employees have been convicted of bribing or attempting to bribe an officer or employee of the State of Illinois, nor has Grantee or any of its employees made an admission

of guilt of such conduct which is a matter of record as defined in the Illinois Procurement Code (30 ILCS 500/50-5).

**6.8 DISCRIMINATION/ILLINOIS HUMAN RIGHTS ACT**

The Grantee certifies (i) that it will not commit unlawful discrimination in employment in Illinois as that term is defined in Article 2 of said Act; (ii) that it will comply with the provisions of Article 5 of the Act regarding equal employment opportunities and affirmative action; and, (iii) that it will comply with policies and procedures established by the Department of Human Rights under Article 7 of the Act regarding equal employment opportunities and affirmative action.

The Grantee further certifies that, if applicable, it will comply with "An Act to prohibit discrimination and intimidation on account of race, creed, color, sex, religion, physical or mental handicap unrelated to ability or national origin in employment under contracts for public buildings or public works." (775 ILCS 10/0.01 et seq.)

**6.9 SEXUAL HARASSMENT**

The Grantee certifies that it has written sexual harassment policies that shall include, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) the Grantee's internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights and the Human Rights Commission; (vi) directions on how to contact the Department and Commission; and (vii) protection against retaliation as provided by Section 6-101 of the Illinois Human Rights Act (775 ILCS 5/2-105 (B)(5)). A copy of the policies shall be provided to the Department upon request.

**6.10 INTERNATIONAL ANTI-BOYCOTT CERTIFICATION**

The Grantee hereby certifies that neither the Grantee nor any substantially owned affiliate company of the Grantee is participating or will participate in an international boycott, as defined by the provisions of the U.S. Export Administration Act of 1979, or as defined by the regulations of the U.S. Department of Commerce, promulgated pursuant to that Act (30 ILCS 582/1 et seq.).

**6.11 FEDERAL, STATE AND LOCAL LAWS; TAX LIABILITIES; STATE AGENCY DELINQUENCIES**

The Grantee is required to comply with all federal, state and local laws, including but not limited to the filing of any and all applicable tax returns. In the event that a Grantee is delinquent in filing and/or paying any federal, state and/or local taxes, the Department shall disburse Grant Funds only if the Grantee enters into an installment payment agreement with said tax authority and remains in good standing therewith. Grantee is required to tender a copy of any such installment payment agreement to the Department. In no event may Grantee utilize Grant Funds to discharge outstanding tax liabilities or other debts owed to any governmental unit. **The execution of this Agreement by the Grantee is its certification that (i) it is current as to the filing and payment of any federal, state and/or local taxes applicable to Grantee; and (ii) it is not delinquent in its payment of moneys owed to any federal, state, or local unit of government.**

**6.12 PROHIBITION OF GOODS DERIVED FROM CHILD LABOR**

The Grantee certifies, in accordance with Public Act 94-0264, that no foreign-made equipment, materials, or supplies furnished to the State in connection with this Agreement have been produced in whole or in part by the labor of any child under the age of 12.

**6.13 PREVAILING WAGE**

The Grantee acknowledges that receipt of Grant Funds under this Agreement require compliance with the Prevailing Wage Act (820 ILCS 130 et. seq. ). Persons willfully failing to comply with, or willfully violating this Act may be in violation of the Crininal Code. Questions concerning compliance with the Prevailing Wage Act should be directed to the Illinois Department of Labor.

**6.14 LIEN WAIVERS**

The Grantee shall monitor construction to assure that necessary contractor's affidavits and waivers of mechanics liens are obtained prior to release of Grant Funds to contractors and subcontractors.

**6.15 INTERAGENCY WETLAND POLICY ACT**

The Grantee certifies that the proposed project is compatible with established state policy regarding wetlands, pursuant to the Interagency Wetland Policy Act of 1989. The Grantee acknowledges that the Illinois Department of Natural Resources may, from time to time, monitor the proposed project to ensure continued compliance with the aforementioned Act. In the event that the project does not remain in compliance with the Act, such noncompliance shall constitute a breach of the Agreement, and failure to cure the breach within sixty (60) days after notice thereof will result in the termination of this Agreement.



**Illinois**  
**Department of Commerce**  
**& Economic Opportunity**

Pat Quinn, Governor

**Grant Number 12-203525**

**Tentative Report Deliverable Schedule**

**Grantee Name:** Village of Hanover Park  
**Date:** December 23, 2013

**Program Name:** Grant Management Program 01  
**DCEO Bureau:** Director's Office

**Grant Begin Date:** 12/01/2013  
**Grant End Date:** 11/30/2014

**Project Begin Date:** 07/01/2011  
**Project End Date:** 02/15/2012

This section contains the Tentative Report Deliverable Schedule, which lists the type of reports that will be required during the grant or project term. A Report Deliverable Schedule (RDS), with specific due dates, will be shown in the "Welcome Package". The Welcome Package provides specific information and requirements for your grant award and will be sent to you with your copy of the fully executed grant agreement.

End of grant Final Financial Status report  
End of grant Final Project Status report  
Quarterly Financial Status progress report  
Quarterly Project Status progress report


**Village of Hanover Park**
**AGENDA MEMORANDUM**
**TO:** Village President and Board of Trustees

**FROM:** Juliana Maller, Village Manager

**SUBJECT:** Development Commission Appointment

**ACTION**
**REQUESTED:**  Approval  Concurrence  Discussion  Information

**RECOMMENDED FOR CONSENT AGENDA:**  Yes  No

**MEETING DATE:** January 9, 2013

**Executive Summary**

Mayor Craig has indicated his intention to appoint Katie Ruder to the Development Commission as an auxiliary member.

**Discussion**

Recently, we received the attached Development Commission Volunteer Profile from Katie Ruder. This appointment request to the Development Commission has been placed on the Agenda for Board action.

After this appointment is made, we will have two open Auxiliary positions on the Commission.

**Recommended Action**

Motion to consent to the appointment of Katie Ruder as an auxiliary member to the Development Commission for a term ending on April 30, 2016.

**Attachments:** Volunteer Profile  
Ruder Resume

<b>Budgeted Item:</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	N/A
<b>Budgeted Amount:</b>	\$		
<b>Actual Cost:</b>	\$		
<b>Account Number:</b>			

Agreement Name: \_\_\_\_\_

Executed By: \_\_\_\_\_ Regular Meeting 1/9/14



# Village of Hanover Park <sup>6-A.2</sup>

## Committee and Commission Volunteer Profile

Name: Katie Ruder Date: 10/17/13

Address: Hanover Park, IL 60133

Home Phone: ( ) N/A Cell Phone: (630)

Email Address: \_\_\_\_\_ Length of Residency (in years): 0 Years, 1 Month

Business Name: \_\_\_\_\_ Business Address: \_\_\_\_\_ Bloomington, IL

Occupation/Profession: Claim Representative Years of Experience: 2.5 years

### Committees of Interest:

- Cultural Inclusion and Diversity Committee
- Environmental Committee
- Veterans Committee
- Development Commission
- Sister Cities Committee

*If interested in the CONECT Committee, please complete the CONECT profile only.*

### EDUCATION (Beyond high school; include specific degrees or vocational training; year degree awarded; major; institution name, city & state.

North Central College 2003 BA - Political Science (Naperville, IL)  
Chicago-Kent College of Law JD 2006 (Chicago, IL)

### Employment Resume (Please attach)

### COMMUNITY PARTICIPATION (past/present)

Past - Volunteering with my church and volunteering with grass roots political campaigns, 2008 Graduate of Peoria Civic Leadership Program

### SPECIAL QUALIFICATIONS FOR SERVICE:

As an attorney in private practice, I counseled a municipal client in Central IL -drafting, interpretation and enforcement of ordinances, Review/draft municipal contracts

### WHY DO YOU DESIRE THIS APPOINTMENT?

Desire to serve my community, meet new people, and an interest in a future in public service/local politics.

Please return the completed form to:

Village of Hanover Park  
 Attention: Village President's Office  
 2121 West Lake Street  
 Hanover Park, IL 60133  
 or email to skrauser@hpril.org

## Katherine Lee Ruder, Esq.

Hanover Park, IL 60133

<b>PROFESSIONAL EXPERIENCE</b>
--------------------------------

**State Farm Insurance Company, P&C Claims, Catastrophe Claims, Bloomington, IL**  
*Catastrophe Claim Representative, March 2011 – August 2013*

**State Farm Insurance Company, Corporate Law Department, Litigation Section, Bloomington, IL**  
*Legal Assistant, July 2009 – March 2011*

- Provided assistance in litigation and project management within the Class Action Unit, including serving as a project lead on a large claim file review and production project
- Completed project planning for the execution of large scale document collection and production in paper and electronic formats
- Performed research and investigation on legal issues using applicable computer research databases and communicating with enterprise contacts via Litigation Support Requests for Assistance
- Assisted Counsel in responding to inquiries from other State Farm Departments and retained counsel
- Maintained CaseCentral (case management database) and identified, collected and analyzed electronically stored data in response to discovery requests

**PM Alliance, Inc., East Peoria, IL**

*Project Management Coordinator, April 2008 – January 2009*

- Coordinated, executed and managed manufacturing, Six Sigma, and value stream transformation projects for a Fortune 50 Manufacturing Client
- Facilitated an average of 3 project planning sessions per week with cross-functional teams of 5-10 members to create a plan of action with deliverables and timelines for completion
- Scheduled and conducted weekly control meetings, drafted agendas, prepared and distributed minutes and followed through on issues and action items with team members
- Generated report packages to inform stakeholders of schedule status and any project issues.
- Served as an on-site expert in Project Management Software Tools and Methodology
- Provided support to successful projects resulting in an improved production system score of over 25% in 12 months at client's premier assembly facility

**State Farm Insurance Company, Corporate Law Department, Litigation Section, Bloomington, IL**

*Spherion/Mergis Group Consultant, July 2007 – April 2008*

- Coordinated the defense and case management of over 400 pending litigation files with extra-contractual counsel
- Reviewed and evaluated hundreds of claim files and litigation files in preparation for settlement of cases in group mediation
- Interviewed claims personnel respecting strengths and weaknesses of claims, analyzed expert findings and made recommendations regarding monetary settlement amounts
- Maintained and managed a database of lien interests in order to serve as a resource to claims management, extra-contractual counsel and retained counsel

**Davis & Campbell, LLC, Peoria, IL**

*Associate Attorney, September 2006 – June 2007*

- Performed legal research on issues pertaining to employer rights, management labor law, municipal law, contract law, and civil procedure
- Drafted pleadings, legal memoranda, motions, correspondence and commercial lease provisions
- Litigated before the Circuit Court in forcible entry and detainer and breach of contract matters
- Assisted in the preparation of appeals and reply briefs in matters before the Illinois Department of Human Rights and Illinois Department of Employment Security

**Cook County State's Attorney's Office, Chicago, IL**

*711 Law Clerk, Felony Prosecutions Division, May 2005 – January 2006*

*Law Clerk, Civil Division, May 2004 – May 2005*

- Researched and drafted briefs and memoranda related to tort claims against County offices; Assisted with felony court docket and conducted pre-trial motions utilizing Supreme Court of Illinois 711 license

**EDUCATION****Chicago-Kent College of Law, Illinois Institute of Technology, Chicago, IL**

*Juris Doctor, May 2006*

- Chicago Bar Association Young Lawyer's Section Law Exploration Committee Volunteer
- Dean's Certificate of Service Recipient

**North Central College, Naperville, IL**

*Bachelor of Arts in Political Science, cum laude, June 2003*

- Varsity Cross Country and Track 1999-2003
- Mock Trial Team Member, National Qualifier, 2003

**BAR ADMISSIONS & COMMUNITY INVOLVEMENT**

- State of Illinois, Admitted November 2006
- United States District Court, Central District of Illinois, Admitted December 2006
- Grassroots Political Campaign Coordinator and Volunteer, October 2006 – Present

**PROFESSIONAL CERTIFICATIONS/SKILLS/INTERESTS**

- Certified Property Casualty Underwriter (CPCU) Candidate
- Advanced skills with Microsoft Office, including Microsoft Project
- Proficient in legal research using LEXIS/NEXIS and Westlaw
- Interest in litigation support technologies, including Sanction, CaseTrack and Case Central


**Village of Hanover Park**
**AGENDA MEMORANDUM**
**TO: Village President and Board of Trustees**
**FROM: Juliana Maller, Village Manager**
**SUBJECT: Cost Recovery Ordinance**
**ACTION**
**REQUESTED:**  Approval  Concurrence  Discussion  Information

**RECOMMENDED FOR CONSENT AGENDA:**  Yes  No

**MEETING DATE: January 9, 2014**
**Executive Summary**

Pass an Ordinance amending Chapter 2 and Chapter 78 providing for payment or restitution for the cost of Public Works and Police Officer personnel and their equipment.

**Discussion**

In 2004, the Village Board passed an Ordinance establishing a Cost Recovery Program for the Fire Department. This program allows the Village to recoup fees and costs associated with the Fire Department providing fire and rescue services, and receiving cost reimbursement for various acts as specified in the Ordinance.

Staff recommends that the Board consider passing a similar Ordinance providing for payment or restitution for the cost of Public Works and Police Officer personnel and their vehicles and equipment. The Ordinance sets a per hour fee per officer and/or Public Works employee who are requested or required to stand by or work for a non-Village sponsored event. The rates included in the Ordinance are calculated by averaging the wages of employees within each department (Public Works and Police) and rounding that figure up. The rate represents a middle-of-the-road amount, so based on whom we send to an event, the actual cost could be more or less than the hourly rate we charge. Also included in the Ordinance are the fees charged for vehicles and equipment.

Our current process is time-consuming and difficult to track. We bill the actual cost of the employee (which varies depending on whom is sent) and take into account their salary, IMRF earnings, benefit costs etc. Equipment costs are also added. This can cause inconsistencies when billing one event versus another, because the rate billed is determined on the employee sent. We would like to have a more consistent rate to charge so that the amount of each event can be anticipated in advance.

Examples of the types of events this would apply include parades, carnivals, fairs, circuses, festivals, races, etc.

Agreement Name: \_\_\_\_\_

Executed By: \_\_\_\_\_

Regular Meeting 1/9/14

This item was discussed at the Board Workshop of December 19, 2013. The Board recommended it be placed on the January 9 Board agenda for approval.

**Recommended Action**

Pass an Ordinance amending Chapter 2 and Chapter 78 providing for payment or restitution for the cost of Public Works and Police Officer personnel and their equipment.

**Attachment:** Ordinance

<b>Budgeted Item:</b>	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	N/A
<b>Budgeted Amount:</b>	\$				
<b>Actual Cost:</b>	\$				
<b>Account Number:</b>					

**ORDINANCE NO. O-13-**

**AN ORDINANCE AMENDING CHAPTER 2 AND CHAPTER 78  
PROVIDING FOR PAYMENT OR RESTITUTION FOR THE COST  
OF PUBLIC WORKS AND POLICE OFFICER PERSONNEL AND THEIR  
EQUIPMENT**

**WHEREAS**, the Village of Hanover Park is a home rule unit by virtue of the provisions of the 1970 Constitution of the State of Illinois and may exercise and perform any function pertaining to its government and affairs including adoption of this Ordinance; now, therefore,

**BE IT ORDAINED** by the President and Board of Trustees of the Village of Hanover Park, Cook and DuPage Counties, Illinois, as follows:

**SECTION 1:** That Chapter 2 of the Municipal Code of Hanover Park, as amended, be and is hereby amended by adding thereto a new Section 2-141 as follows:

\* \* \* \* \*

Sec. 2-141. - Fees and/or restitution for use of public works employees and equipment.

When public works personnel are requested or required to stand by or work for a non-Village sponsored event, the person and/or entity responsible shall be required to pay or make restitution to the Village, pursuant to the following fees for the cost of such personnel and equipment:

\$60.00 per hour per employee

A minimum of two hours shall be charged. Subsequent hours or portions thereof will be billed in 15-minute increments.

Equipment – Department of Homeland Security, FEMA’s Schedule of Equipment Rates Per Hour or fraction thereof.

\* \* \* \* \*

**SECTION 2:** That Chapter 78 of the Municipal Code of Hanover Park, as amended, be and is hereby amended by adding thereto a new Section 78-34 as follows:

\* \* \* \* \*

Sec. 78-34. - Fees and/or restitution for use of police officers and their vehicles.

When a police officer or police officers are requested or required to stand by or work for a non-Village sponsored event, the person and/or entity responsible shall




**Village of Hanover Park**
**AGENDA MEMORANDUM**

**TO:** Village President and Board of Trustees

**FROM:** Juliana Maller, Village Manager  
Shubhra Govind, Community & Economic Development Director

**SUBJECT:** Extension of Moratorium for Medical Marijuana related facilities (as related to "Compassionate Use of Medical Cannabis Pilot Program Act")

**ACTION**

**REQUESTED:**  Approval  Concurrence  Direction  Information

**RECOMMENDED FOR CONSENT AGENDA:**  Yes  No

**MEETING DATE:** January 9, 2014

**Executive Summary**

Staff recommends passing the attached Resolution extending the moratorium on cannabis dispensaries and related facilities for a 180-day period following January 1, 2014, the effective date of the Public Act 098-0122.

**Discussion**

The Board adopted Resolution R-13-04, on February 7, 2013, which imposed a moratorium upon the location of a Distribution Center within the Village for a period of 180 days after the then Proposed Law became a Public Act (August 1, 2013). However, while the State's "Compassionate Use of Medical Cannabis Pilot Program Act" becomes effective January 1, 2014, the state has a 120 day period from that date to determine rules and procedures for applications for Cultivation Centers, and another 60 days following that period for public comment, etc.

The proposed moratorium will give the Village an opportunity to take any changes in the administrative rules into consideration, along with any other zoning issues that may be identified as the Development Commission proceeds with its public hearing on the same (Public Hearing initiated Nov. 14, 2013). It also allows staff to research the zoning issues that are being identified in other states that recently adopted similar laws.

This issue was discussed at the Board Workshop on December 19, 2013, and staff was directed to prepare a Resolution, as attached.

**Recommended Action**

Move to pass a Resolution regarding extending the moratorium on cannabis dispensaries and related facilities.

**Attachments:** Resolution

Agreement Name: \_\_\_\_\_

Executed By: \_\_\_\_\_

<b>Budgeted Item:</b>	___ Yes	<u> X </u> No
<b>Budgeted Amount:</b>	N/A	
<b>Actual Cost:</b>	N/A	
<b>Account Number:</b>	N/A	

Regular Meeting 1/9/14

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**RESOLUTION NO. R-13-**  
**A RESOLUTION REGARDING EXTENDING THE MORATORIUM**  
**ON CANNABIS DISPENSARIES AND RELATED FACILITIES**

**WHEREAS**, The Village of Hanover Park (the “Village”) is a home rule municipality established and existing in accordance with the Constitution of the State of Illinois of 1970; and

**WHEREAS**, the Village has a long tradition of utilizing its zoning and planning authority to ensure that compatible uses are maintained in its various neighborhoods; and

**WHEREAS**, the Illinois General Assembly passed PA 098-0122, the “Compassionate Use of Medical Cannabis Pilot Program Act”, (“Public Act”), which will be effective January 1, 2014, and which would authorize qualifying patients that have been diagnosed by a physician as having a debilitating medical condition, as defined by the Public Act, to use cannabis without being subject to arrest, prosecution, or denial of any right or privilege for the medical use of cannabis in accordance with the Public Act; and

**WHEREAS**, under the Public Act, one ‘Cultivation Center’, as defined by the Public Act, will be authorized to grow, harvest, and distribute cannabis per state police district; and 60 Dispensing Facilities will be permitted to operate within the state; and

**WHEREAS**, Chapter 110 of the Village’s Municipal Code (the “Zoning Ordinance”) does not plainly address uses that would encompass Distribution Facilities or related operations; and

**WHEREAS**, the Village is not immediately equipped to handle zoning requests from Distribution Facilities; and

**WHEREAS**, on February 7, 2013, the Village Board of Trustees adopted Resolution R-13-04 directing the Development Commission of The Village of Hanover Park (the “Development Commission”) to evaluate the classification of Distribution Facilities and recommend to the Village Board whether Distribution Facilities should be considered "Special Uses" under the Zoning Code as well as such other regulations as may be necessary, important, or beneficial to the Village and its residents; and to hold a public hearing within 120 days after the then Proposed Law became a Public Act; and

**WHEREAS**, Resolution No. R-13-04 also imposed a moratorium upon the location of a Distribution Center within the Village for a period of 180 days after the then Proposed Law became a Public Act; and

**WHEREAS**, the Public Act was passed on August 1, 2013, but will become effective January 1, 2014; and

**WHEREAS**, the Development Commission initiated a public hearing on November 14, 2013, as directed by the Village Board, and continues to review the issue and invite public input; and

**WHEREAS**, various state agencies and departments are currently developing rules for implementation of the Public Act to submit to the Joint Commission on Administrative Rules within 120 days of the effective date of the Public Act, followed by a public comment period; and

**WHEREAS**, the Illinois Department of Agriculture (IDOA), charged with licensing and regulating the Cultivation Centers does not anticipate accepting applications for Cultivation Centers until Fall of 2014; and

**WHEREAS**, the Village of Hanover Park Board of Trustees find that an extension of the moratorium is necessary to effectively incorporate any new information from the IDOA and other regulating agencies; now, therefore,

BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES of the Village of Hanover Park, Cook and DuPage Counties, Illinois, as follows:

**SECTION 1:** The foregoing recitals are incorporated in, and made a part of, this Resolution by this reference as findings of the Board of Trustees of the Village of Hanover Park.

**SECTION 2:** That a moratorium is imposed hereby upon the location of a Cultivation Center and Dispensing Facility within the Village for a period of 180 days after the effective date of the Public Act, or upon the Village Board of Trustees acting upon the recommendation from the Development Commission together with any amendments necessary to the Village’s Zoning Ordinances, whichever is sooner. This moratorium shall apply to all properties within the Village of Hanover Park.

**SECTION 3:** This Resolution shall be in full force and effect upon its passage and approval as provided by law.

ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2014, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

ABSTENTION:

Approved: \_\_\_\_\_

Rodney S. Craig  
Village President

Attest: \_\_\_\_\_

Eira Corral, Village Clerk



**TO:** Village President and Board of Trustees

**FROM:** Juliana Maller, Village Manager  
Daniel McGhinnis, Chief Information Officer

**SUBJECT:** Kronos Telestaff Time and Attendance System

**ACTION**

**REQUESTED:**  Approval  Concurrence  Discussion  Information

**RECOMMENDED FOR CONSENT AGENDA:**  Yes  No

**MEETING DATE:** January 9, 2014

**Executive Summary**

The Village continues to streamline processes in order to reduce paper consumption, as well as consolidate disparate systems. Recently, the Village completed the implementation of a computer-based time and attendance software system (Kronos Workforce Central) for all departments except for Police and Fire (public safety). The Village is recommending implementing a similar system (Kronos Workforce Telestaff) for Public Safety.

**Discussion**

Kronos Telestaff works in connection with Kronos Workforce Central and will allow for the entire Village to move to an integrated computer based time and attendance system. This system will also integrate into our recently purchased Enterprise Resource Planning (ERP) system and continue to minimize reliance on paper. The primary difference between this system for public safety and the system all other departments are using is in the departments' scheduling needs. This requirement made it necessary for the Village to select a product that was not only compatible with current technology, but could also integrate seamlessly into the new ERP system. Kronos Telestaff converts the paper process into a completely automated computer based process and was designed specifically for public safety. The capabilities of this system also allows public safety to define rules based on clearly defined terms set in union contracts, as well as labor laws. All departments can fully reap the benefits of timekeeping, scheduling, absence management, and payroll integration. This equates to reduced labor costs, minimized compliance risk, and improved workforce productivity for the whole organization.

**Recommended Action**

Move to approve the proposal from Kronos in an amount not to exceed \$46,810 and authorize the Village Manager to execute the necessary documents.

**Attachments:** Telestaff Proposal

Agreement Name: Proposal

<b>Budgeted Item:</b>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<b>Budgeted Amount:</b>	\$46,810	
<b>Actual Cost:</b>	\$46,810	
<b>Account Number:</b>	31-0000-466-13.31	

Executed By: Village Manager

Regular Meeting 1/9/14

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**Estimated Solution Investment Summary**  
 Pricing in US Currency  
 New Solution Proposal

TeleStaff Solutions Group  
 50 Corporate Park, Irvine, CA 92606  
 Telephone: 1-800-850-7374

Date Created: **December 23, 2013**  
 Expiration Date:

**Estimate Prepared For:** Village of Hanover Park WFTS Deployment  
**Sales Representative:** Christopher Mickell / Ned Pajevic  
 Inside Sales Rep  
 Order Type:  
**Contact Info:**  
 Name: Daniel McGhinnis  
 Phone: dmcghinnis@hpl.org  
 Email: 0  
**Customer SID#:**

Product Description	License Capacity / Billing Role	Unit Price	Investment	Maintenance
<b>Workforce TeleStaff Software Components</b>				
Workforce TeleStaff Licensed Users*	150	\$ 135	\$ 20,250	
Global Access Users (New Customers)*	150	\$ 25	\$ 3,750	
Global Access (Migration)	0	\$ 25	\$ -	
Contact Manager*	Y	\$ 15	\$ 2,250	
Institution Focus*	Y	\$ 20	\$ 3,000	
Gateway Manager	0	\$ 5,000	\$ -	
<b>TeleStaff 2.9 Software Components</b>				
TeleStaff Licensed Users*	0	\$ 140	\$ -	
Auctions	0	\$ 50	\$ -	
Institution Focus*	N	\$ 20	\$ -	
Gateway Manager*	0	\$ 5,000	\$ -	
Customer Hosted Web Access	0	\$ 50	\$ -	
Reporting System	0	\$ 5,000	\$ -	
Other	0	\$ -	\$ -	
Discount			\$ (18,150)	
<b>Total Investment for Software Solution</b>			<b>\$ 11,100</b>	<b>\$ 2,775</b>

3rd Party Components	Units			
Sybase License (Base Server License)	0	\$ 125	\$ -	\$ -
Sybase License (Concurrent License)	0	\$ 125	\$ -	\$ -
Sybase License (Unlimited License)	0	\$ 2,500	\$ -	\$ -
Dongle 4 Port	0	\$ 900	\$ -	\$ -
Dongle 8 Port	0	\$ 1,500	\$ -	\$ -
Dongle 12 Port	0	\$ 2,100	\$ -	\$ -
<b>3rd Party Total</b>			<b>\$ -</b>	<b>\$ -</b>

Professional Services	Hours			
Deployment Services	168	\$ 145	\$ 24,360	Estimate
<b>Deployment Services Total</b>			<b>\$ 24,360</b>	

Technical Services	Hours			
Technical Services	Fixed per SOW		\$ 1,600	Fixed Fee
<b>Technical Services Total</b>			<b>\$ 1,600</b>	

Solution Development	Hours			
Custom Services	0	\$ 215	\$ -	Estimate
<b>Solution Development Total</b>			<b>\$ -</b>	

Auctions Configuration	Hours			
Vacation	0	\$ 150	\$ -	Estimate
Position/Shift	0	\$ 150	\$ -	Estimate
Roster/Workcode/OT/Special Event	0	\$ 150	\$ -	Estimate
Assignment Builder	0	\$ 150	\$ -	Estimate
<b>Auctions Configuration Total</b>			<b>\$ -</b>	

Other Professional Services	Hours			
Phase 2 - Advanced Configuration	28	\$ 150	\$ 4,200	Estimate
MS SQL Server Migration Services			\$ -	
<b>Other Professional Services Total</b>			<b>\$ 4,200</b>	

Subscription Services	Hours			
Hosted Web Access			\$ -	
<b>Subscription Services Total</b>			<b>\$ -</b>	

Investment Summary	
TeleStaff Software =	\$ 11,100
3rd Party Components =	\$ -
Annual Maintenance Cost =	\$ 2,775
Deployment Services =	\$ 24,360
Technical Services =	\$ 1,600
Auctions Configuration =	\$ -
Solution Development =	\$ -
<b>Total Initial Solution Cost =</b>	<b>\$ 39,835</b>
Subscription Services =	\$ -
Annual Maintenance =	\$ 2,775
<b>Annual Recurring Costs =</b>	<b>\$ 2,775</b>
<i>Billed annually in advance beginning on 1st renewal of maintenance date</i>	
Advanced Configuration Services =	\$ 4,200
MS SQL Migration Services =	\$ -
<i>Estimated fees for budgetary purposes</i>	


**Village of Hanover Park**
**AGENDA MEMORANDUM**

**TO:** Board of Trustees

**FROM:** Rodney Craig, Village President

**SUBJECT:** Village Collector's Salary

**ACTION**

**REQUESTED:**  Approval  Concurrence  Discussion  Information

**RECOMMENDED FOR CONSENT AGENDA:**  Yes  No

**MEETING DATE:** January 9, 2014

---

**Executive Summary**

Staff requests the Village President and Board pass an Ordinance fixing the salary of the Village Collector.

**Discussion**

At the Executive Session of December 19, 2013, the Village Board provided an evaluation of Eira Corral in her position as Collector. They recommended an increase of 1.5% to her salary. It is therefore recommended that the annual salary of the Village Collector be increased to \$50,688.29 retroactive to May 1, 2013.

**Recommended Action**

Motion to pass an ordinance fixing the salary of the Village Collector.

**Attachments:** Ordinance

<b>Budgeted Item:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Budgeted Amount:</b>	\$50,688.29
<b>Actual Cost:</b>	\$50,688.29
<b>Account Number:</b>	001-0125-411-01.11

Agreement Name: \_\_\_\_\_

Executed By: \_\_\_\_\_

Regular Meeting 1/9/14

**ORDINANCE NO. O-13-**

**AN ORDINANCE FIXING THE SALARY OF THE VILLAGE COLLECTOR**

**WHEREAS**, the Village Board has reviewed the compensation of the Village Collector including the Collector’s annual salary; now, therefore,

**BE IT ORDAINED** by the President and Board of Trustees of the Village of Hanover Park, Cook and DuPage Counties, Illinois, as follows:

The Village Collector shall receive \$50,688.29 as an annual salary and it is so fixed. The aforesaid salary shall be effective retroactively to May 1, 2013.

**ADOPTED** this 9th day of January, 2014, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

ABSTENTION:

Approved: \_\_\_\_\_  
Rodney S. Craig  
Village President

ATTESTED, filed in my office, and published in pamphlet form this day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Eira Corral, Village Clerk



**Village of Hanover Park**

**AGENDA MEMORANDUM**

**TO:** Village President and Board of Trustees

**FROM:** Juliana Maller, Village Manager

**SUBJECT:** Warrant

**ACTION**

**REQUESTED:**  Approval  Concurrence  Discussion  Information

**RECOMMENDED FOR CONSENT AGENDA:**  Yes  No

**MEETING DATE:** January 9, 2014

**Recommended Action**

Approve Warrant SWS218 in the amount of \$1,029,477.53

Approve Warrant W662 in the amount of \$351,550.71

Approve Warrant PC33 (P-Cards) in the amount of \$47,102.18

JM:smk

Attachments: Warrants

Agreement Name: \_\_\_\_\_

Executed By: \_\_\_\_\_ Regular Meeting 1/9/14

Thursday, January 02, 2014

Paid In Advance

VEND NO	VENDOR NAME								EFT OR
INVOICE NO	VOUCHER NO	P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT		HAND-ISSUED AMOUNT
000342	ACCRUED PAYROLL								
	SWS218		28	12/06/2013	001-0000-210.00-00	12/13 #1 P/R	CHECK #: 90		394,714.05
							VENDOR TOTAL *		394,714.05
025741	AFLAC								
330588	SWS218		28	12/11/2013	001-0000-211.01-00	11/13 PREMIUM	CHECK #: 206609		2,638.04
							VENDOR TOTAL *		2,638.04
029161	ALAMP CONCRETE CONTRACTORS INC								
14427	SWS218		00	12/02/2013	035-0000-206.00-00	RETAINAGE RELEASE	CHECK #: 115917		20,566.79
14427	SWS218		00	12/02/2013	035-0000-461.03-22	FINAL PAYMENT	CHECK #: 115917		7,237.80
							VENDOR TOTAL *		27,804.59
004965	CONTINENTAL AMERICAN INSURANCE								
11226	SWS218		28	12/11/2013	001-0000-211.01-00	11/13 PREMIUM AFLAC GROUP	CHECK #: 206610		1,742.66
							VENDOR TOTAL *		1,742.66
003703	FIDELITY SECURITY LIFE INS/EYE MED								
6452827	SWS218		28	12/11/2013	001-0000-212.01-00	11/13 PREMIUM	CHECK #: 206611		1,505.28
							VENDOR TOTAL *		1,505.28
001825	FIRE INVESTIGATORS STRIKE FORCE								
	SWS218		00	12/04/2013	001-0720-420.03-71	MEETING-FIRE (5)	CHECK #: 115918		125.00
							VENDOR TOTAL *		125.00
028044	HANOVER PARK PROF FF LOCAL 3452								
	SWS218		28	12/11/2013	001-0000-211.07-01	11/13 UNION DUES	CHECK #: 206612		1,813.30
							VENDOR TOTAL *		1,813.30
009051	IL DEPARTMENT OF REVENUE								
	SWS218		28	12/06/2013	001-0000-211.03-00	IL W/H 12/13 #1 P/R	CHECK #: 91		26,762.89
							VENDOR TOTAL *		26,762.89
028762	IL FUNDS								
	SWS218		04	12/06/2013	001-0000-211.05-00	12/13 POL PEN CONTRIB #1	CHECK #: 93		18,536.17
	SWS218		04	12/06/2013	001-0000-211.05-01	12/13 FIRE PEN CONTRIB #1	CHECK #: 92		10,161.33
							VENDOR TOTAL *		28,697.50
009198	IL MUNICIPAL RETIREMENT FUND								
	SWS218		28	12/10/2013	001-0000-211.04-00	11/13 EMPLOYER CONTRIB	CHECK #: 94		71,582.47
	SWS218		28	12/10/2013	001-0000-211.04-00	11/13 VOLUNTARY CONTRIB	CHECK #: 94		2,225.50
	SWS218		28	12/10/2013	001-0000-211.04-00	11/13 EMPLOYEE CONTRIB	CHECK #: 94		21,122.65
							VENDOR TOTAL *		94,930.62
009525	INTERGOVERNMENTAL PERSONNEL BENEFIT								
	SWS218		28	12/02/2013	001-0000-212.01-00	12/13 PREMIUM	CHECK #: 95		276,249.51
							VENDOR TOTAL *		276,249.51

Thursday, January 02, 2014

Paid In Advance

VEND NO	VENDOR NAME								EFT OR
INVOICE NO	VOUCHER NO	P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	CHECK #:	HAND-ISSUED AMOUNT
009537	INTERNAL REVENUE SERVICE								
	SWS218		28	12/06/2013	001-0000-211.01-00	FED W/H 12/13 #1 P/R	96		76,866.99
	SWS218		28	12/06/2013	001-0000-211.02-00	VLG FICA 12/13 #1 P/R	96		36,843.52
	SWS218		28	12/06/2013	001-0000-211.02-00	EMPL FICA 12/13 #1 P/R	96		36,843.52
								VENDOR TOTAL *	150,554.03
004966	LEGALSHIELD								
137274	SWS218		28	12/11/2013	001-0000-211.02-00	11/13 LEGALSHIELD PREMIUM	206613		426.45
								VENDOR TOTAL *	426.45
028256	METROPOLITAN ALLIANCE OF POLICE								
	SWS218		28	12/11/2013	001-0000-211.07-02	11/13 SGT UNION DUES	206614		198.00
	SWS218		28	12/11/2013	001-0000-211.07-02	11/13 UNION DUES	206614		1,518.00
								VENDOR TOTAL *	1,716.00
000972	S.E.I.U. LOCAL NO. 73 AFL-CIO								
	SWS218		28	12/11/2013	001-0000-211.07-03	11/13 UNION DUES	206615		302.64
								VENDOR TOTAL *	302.64
027557	STATE DISBURSEMENT FUND								
	SWS218		28	12/06/2013	001-0000-211.00-00	12/13 #1 P/R MAINTENANCE	97		1,978.64
								VENDOR TOTAL *	1,978.64
017581	TEAMSTERS LOCAL UNION 700								
	SWS218		28	12/11/2013	001-0000-211.07-00	11/13 UNION DUES	206616		2,135.00
								VENDOR TOTAL *	2,135.00
008760	VANTAGEPOINT TRANSFER AGENTS-457								
	SWS218		28	12/06/2013	001-0000-211.09-00	DEDUCTION 12/13 #1 P/R	98		1,431.88
	SWS218		28	12/06/2013	001-0000-211.09-00	DEDUCTION 12/13 #1 P/R	98		13,949.45
								VENDOR TOTAL *	15,381.33
TOTAL EXPENDITURES ****									1,029,477.53

VEND NO	SEQ#	VENDOR NAME							EFT, EPAY OR
INVOICE	VOUCHER	P.O.	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK		HAND-ISSUED
NO	NO	NO		DATE	NO	DESCRIPTION	AMOUNT		AMOUNT
0700300	00	A & D TOTAL PLUMBING							
21807		W662	00	12/26/2013	001-0640-416.03-34	EMERG PLUMBING REPAIR	495.00		
21806		W662	00	12/26/2013	001-0730-420.03-61	11/13 PLUMBING INSPECTION	2,850.00		
						VENDOR TOTAL *	3,345.00		
0026759	00	ACME TRUCK BRAKE & SUPPLY							
1233450002		W662	00	12/26/2013	001-0650-416.02-22	BRAKE PARTS-#22	192.21		
						VENDOR TOTAL *	192.21		
0005705	00	ACRES GROUP INC							
170508		W662	140060	00 12/01/2013	013-0000-445.03-51	SNOW REMOVAL-ASTOR APTS	1,055.00		
170507		W662	140061	00 12/01/2013	014-0000-446.03-51	SNOW REMOVAL-MARK THOMAS	1,242.00		
						VENDOR TOTAL *	2,297.00		
0027663	00	ACTION LOCK & KEY INC							
83296		W662	00	12/26/2013	001-0640-416.02-27	KEY CYLINDERS	32.00		
83408		W662	00	12/26/2013	001-0640-416.02-27	KEY CYLINDERS	18.00		
						VENDOR TOTAL *	50.00		
0005043	00	AFTERMATH SERVICES LLC							
JC2013-1513		W662	00	12/26/2013	001-0640-416.03-36	BIOHAZARD CLEANUP	45.00		
JC2013-0988		W662	00	12/26/2013	001-0640-416.03-36	BIOHAZARD CLEANUP	45.00		
						VENDOR TOTAL *	90.00		
0005921	00	AIR FORCE HVAC							
13-502		W662	00	12/26/2013	001-0000-229.00-00	REFUND PERMIT BOND	100.00		
						VENDOR TOTAL *	100.00		
0025890	00	AIR ONE EQUIPMENT, INC.							
91881		W662	00	12/26/2013	001-0720-420.03-36	METER CALIBRATION	284.50		
91776		W662	00	12/26/2013	001-0720-420.03-36	METER CALIBRATION	121.00		
91882		W662	00	12/26/2013	001-0720-420.03-36	METER CALIBRATION	175.00		
91775		W662	00	12/26/2013	001-0720-420.03-36	METER CALIBRATION	70.00		
						VENDOR TOTAL *	650.50		
0007231	00	AIRGAS USA LLC							
9022230795		W662	140051	00 11/27/2013	001-0720-420.02-26	OXYGEN	504.88		
						VENDOR TOTAL *	504.88		
0002559	00	ALANIZ LANDSCAPE GROUP							
4790		W662	140002	00 11/18/2013	001-0870-421.03-36	WEED ABATEMENT SERV-CE	39.00		
4797		W662	140067	00 11/26/2013	031-0000-466.13-22	PARKWAY TREES	29,828.00		
						VENDOR TOTAL *	29,867.00		
0001989	00	ALEX CONSTRUCTION							
13-887		W662	00	12/26/2013	001-0000-229.00-00	REFUND PERMIT BOND	100.00		
						VENDOR TOTAL *	100.00		
0000752	00	ALEXIAN BROS. CORPORATE HEALTH SVS							
508022		W662	00	12/26/2013	001-0440-414.03-65	SCREENING-PD	613.00		

VEND NO INVOICE NO	SEQ# VOUCHER NO	VENDOR NAME P.O. NO	BNK CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0000752	00	ALEXIAN BROS. CORPORATE HEALTH SVS					
					VENDOR TOTAL *	613.00	
0004904	00	ALLIED WASTE SERVICES #933					
10578668		W662	00 12/27/2013	035-0000-461.03-51	SSA #5 WASTE REMOVAL	15,200.30	
10580933		W662	00 12/27/2013	035-0000-461.03-51	SSA #5 WASTE REMOVAL	61.08	
					VENDOR TOTAL *	15,261.38	
0005092	00	ALPHA BUILDING MAINTENANCE SERV					
14466		W662 140044	00 12/01/2013	001-0640-416.03-34	12/13 CLEANING SERVICES	5,434.00	
					VENDOR TOTAL *	5,434.00	
9999999	00	AMBER REALTY					
156320-93160		W662	00 12/16/2013	050-0000-202.01-00	WATER REF 1635 WINDJAMMER	35.00	
					VENDOR TOTAL *	35.00	
0004794	00	ANDY FRAIN SERVICES INC					
177480		W662	00 12/26/2013	001-0820-421.03-36	11/13 CROSSING GUARD SERV	3,559.68	
					VENDOR TOTAL *	3,559.68	
0027255	00	APPLIED CONTROLS INC					
9061		W662	00 12/26/2013	001-0640-416.03-34	HVAC COMPUTER SYSTEM REPR	1,115.00	
					VENDOR TOTAL *	1,115.00	
0005922	00	APRAHAMIAN, ZELA					
		W662	00 12/26/2013	001-0000-207.06-00	OVERPD YRLY PARKING PRMT	60.00	
					VENDOR TOTAL *	60.00	
0001409	00	ARS OF ILLINOIS					
13-1086		W662	00 12/26/2013	001-0000-229.00-00	REFUND PERMIT BOND	105.00	
					VENDOR TOTAL *	105.00	
0010236	00	ASR - KALE UNIFORMS					
I8030821		W662 140043	00 12/02/2013	001-0820-421.02-31	POLICE UNIFORMS	67.96	
I8031422		W662 140043	00 12/04/2013	001-0820-421.02-31	POLICE UNIFORMS	87.69	
I8031624		W662 140043	00 12/05/2013	001-0820-421.02-31	POLICE UNIFORMS	73.66	
I8032170		W662 140043	00 12/09/2013	001-0820-421.02-31	POLICE UNIFORMS	32.00	
I8032174		W662 140043	00 12/09/2013	001-0820-421.02-31	POLICE UNIFORMS	101.94	
I8032176		W662 140043	00 12/09/2013	001-0820-421.02-31	POLICE UNIFORMS	67.96	
I8032670		W662 140043	00 12/11/2013	001-0820-421.02-31	POLICE UNIFORMS	73.07	
I8031416		W662 140043	00 12/04/2013	001-0850-421.02-31	POLICE UNIFORMS	179.30	
I8032171		W662 140043	00 12/09/2013	001-0870-421.02-31	POLICE UNIFORMS	27.50	
I8032175		W662 140043	00 12/09/2013	001-0870-421.02-31	POLICE UNIFORMS	27.50	
					VENDOR TOTAL *	738.58	
0003103	00	AT&T MOBILITY					
287025195222		W662	00 12/26/2013	001-0470-414.03-11	11/8-12/7 MOBILITY	317.59	
287241079139		W662	00 12/26/2013	001-0470-414.03-11	11/8-12/7 MOBILITY	123.75	
					VENDOR TOTAL *	441.34	
0026381	00	AV OVERHEAD GARAGE DOOR INC					

VEND NO INVOICE NO	SEQ# VOUCHER NO	VENDOR NAME P.O. NO	BNK CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND- ISSUED AMOUNT
0026381 23749 23653	00 W662 W662	AV OVERHEAD GARAGE DOOR INC	00 12/26/2013 00 12/26/2013	001-0640-416.02-27 001-0640-416.03-36	GARAGE DOOR SPRINGS GARAGE DOOR MAINTENANCE	1,800.00 708.00	
					VENDOR TOTAL *	2,508.00	
0001421 014592 551916	00 W662 W662	AVALON PETROLEUM COMPANY	00 12/27/2013 00 12/27/2013	001-0000-141.03-00 001-0000-141.03-00	DIESEL FUEL REGULAR GASOLINE	6,374.43 13,876.32	
					VENDOR TOTAL *	20,250.75	
0000641 252-1751809 252-1751809	00 W662 W662	BANK OF NEW YORK MELLON	00 12/26/2013 00 12/26/2013	048-0000-456.03-99 048-0000-456.03-99	ADMIN FEE-2010A GODS CALC AGENT FEE 2010A GODS	428.00 250.00	
					VENDOR TOTAL *	678.00	
0029132 13-957	00 W662	BARTLETT ROOFING INC	00 12/26/2013	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
					VENDOR TOTAL *	100.00	
0027702 BTL13229C3	00 W662	BEST TECHNOLOGY SYSTEMS INC 140094	00 12/02/2013	001-0640-416.03-36	FIRING RANGE CLEANING	575.00	
					VENDOR TOTAL *	575.00	
0023019 37849 37847 37848 37850	00 W662 W662 W662 W662	BIGFOOT PEST CONTROL	00 12/26/2013 00 12/26/2013 00 12/26/2013 00 12/26/2013	001-0640-416.03-36 001-0640-416.03-36 001-0640-416.03-36 051-0000-478.03-34	PEST CONTROL PEST CONTROL PEST CONTROL PEST CONTROL	116.00 175.00 94.00 50.00	
					VENDOR TOTAL *	435.00	
0001943 79757 75907-1 CM75907C	00 W662 W662 W662	BIGGERS CHEVROLET	00 12/26/2013 00 12/26/2013 00 12/26/2013	001-0650-416.02-22 001-0650-416.02-22 001-0650-416.02-22	IGNITION CHIP KEYS-#163 WHEEL CENTER CAP-#306 RETURN CREDIT	89.48 107.56 85.30-	
					VENDOR TOTAL *	111.74	
0002711 13-982	00 W662	BRASCO INC	00 12/26/2013	001-0000-229.00-00	REFUND PERMIT BOND	145.00	
					VENDOR TOTAL *	145.00	
0005923 725085	00 W662	BRUCKER COMPANY	00 12/26/2013	001-0640-416.02-29	PW EXHAUST FAN	710.00	
					VENDOR TOTAL *	710.00	
0025050 13-1033	00 W662	BUNGALOW JOE'S	00 12/26/2013	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
					VENDOR TOTAL *	100.00	
0003697 14162	00 W662	CALEA	00 12/26/2013	001-0810-421.02-13	ANNUAL CONTINUATION FEE	4,065.00	

VEND NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE	VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO	NO	NO						AMOUNT
0003697	00	CALEA						
						VENDOR TOTAL *	4,065.00	
0004685	00	CALL ONE						
10108692		W662	00	12/26/2013	001-0470-414.03-11	12/15-1/14 PHONE SERVICE	2,816.96	
10108692		W662	00	12/26/2013	050-5010-471.03-11	12/15-1/14 PHONE SERVICE	2,464.84	
10108692		W662	00	12/26/2013	050-5020-472.03-11	12/15-1/14 PHONE SERVICE	1,760.60	
						VENDOR TOTAL *	7,042.40	
9999999	00	CAPITAL ASSET GROUP						
161285-10030		W662	00	12/23/2013	050-0000-202.01-00	WATER REF 7522-D BRISTOL	19.58	
						VENDOR TOTAL *	19.58	
0001420	00	CAPUTO'S						
1625964		W662	00	12/26/2013	001-0440-414.02-90	2013 HOLIDAY LUNCHEON	13.74	
1625966		W662	00	12/26/2013	001-0440-414.02-90	2013 HOLIDAY LUNCHEON	65.80	
1625966		W662	00	12/26/2013	001-0440-414.02-90	2013 HOLIDAY LUNCHEON	473.92	
1625966		W662	00	12/26/2013	001-0440-414.02-90	RETIREMENT CAKE	76.99	
						VENDOR TOTAL *	630.45	
0002899	00	CARQUEST AUTO PARTS						
466952		W662	00	12/27/2013	001-0650-416.02-22	AUTO PARTS	2.82	
467583		W662	00	12/27/2013	001-0650-416.02-27	WASHER SOLVENT	65.88	
467707		W662	00	12/27/2013	001-0650-416.02-22	AUTO PARTS-#3130	27.14	
467792		W662	00	12/27/2013	001-0650-416.02-27	MISC SUPPLIES-#135	12.58	
467840		W662	00	12/27/2013	001-0650-416.02-22	AUTO PARTS-#350	92.59	
467975		W662	00	12/27/2013	001-0650-416.02-22	AUTO PARTS-#374	5.28	
468417		W662	00	12/27/2013	001-0650-416.02-22	AUTO PARTS-#173	92.01	
468914		W662	00	12/27/2013	001-0650-416.02-27	MISC SUPPLIES	13.98	
						VENDOR TOTAL *	312.28	
0028417	00	CASE LOTS INC						
52966		W662	00	12/26/2013	001-0640-416.02-28	CLEANING SUPPLIES	631.10	
53067		W662	00	12/26/2013	001-0640-416.02-28	CLEANING SUPPLIES	771.00	
						VENDOR TOTAL *	1,402.10	
0026919	00	CDW GOVERNMENT INC						
HM60762		W662	00	12/26/2013	001-0470-414.03-11	WIRELESS HEADSET	214.45	
						VENDOR TOTAL *	214.45	
0002322	00	CERTIFIED FLEET SERVICES INC						
S14593		W662	00	12/26/2013	001-0650-416.02-22	INTAKE VALVE ACTUATOR	487.25	
						VENDOR TOTAL *	487.25	
0003355	00	CHICAGO CENTRAL & PACIFIC						
9500128874		W662	00	12/26/2013	050-5010-471.03-99	WATER PIPELINE LICENSE	250.00	
						VENDOR TOTAL *	250.00	
0014468	00	CHICAGO INTERNATIONAL TRUCKS						
16121536		W662	00	12/26/2013	001-0650-416.02-22	PRESSURE REGULATOR-#18	694.92	

VEND NO	SEQ#	VENDOR NAME							EFT, EPAY OR HAND-ISSUED AMOUNT
INVOICE NO	VOUCHER NO	P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION		CHECK AMOUNT	
0014468	00	CHICAGO INTERNATIONAL TRUCKS							
CM16121536	W662		00	12/26/2013	001-0650-416.02-22	RETURN CREDIT		3.00-	
16121138	W662		00	12/26/2013	001-0650-416.02-22	FUEL LINE,SEALS-#20		7.36	
16121312	W662		00	12/26/2013	001-0650-416.02-22	FUEL LINE,SEALS-#20		49.81	
						VENDOR TOTAL *		749.09	
0002533	00	CHRISTOPHER B BURKE ENGINEERING LTD							
114084	W662	140080	00	12/11/2013	010-0000-441.03-64	ENG-ARLINGTON DR BRIDGE		3,726.00	
113958	W662	140101	00	12/11/2013	050-5050-473.03-34	ENG-CONTROLLED BURN		2,000.00	
						VENDOR TOTAL *		5,726.00	
0025131	00	CHUCHVARA, MARGARET							
13-1020	W662		00	12/26/2013	001-0000-229.00-00	REFUND PERMIT BOND		100.00	
						VENDOR TOTAL *		100.00	
0028554	00	CINTAS #22							
22671838	W662	140005	00	12/11/2013	001-0650-416.03-68	UNIFORM SERVICE-FLEET		63.52	
22675001	W662	140005	00	12/18/2013	001-0650-416.03-68	UNIFORM SERVICE-FLEET		63.52	
22678158	W662	140005	00	12/25/2013	001-0650-416.03-68	UNIFORM SERVICE-FLEET		63.52	
22678159	W662		00	12/27/2013	050-5030-472.02-31	UNIFORM CLOTHING		62.37	
22668677	W662		00	12/27/2013	050-5030-472.02-31	UNIFORM CLOTHING		36.00	
22668676	W662	140005	00	12/04/2013	050-5050-473.03-68	UNIFORM SERVICE-WASTEWTR		58.41	
22671838	W662	140005	00	12/11/2013	050-5050-473.03-68	UNIFORM SERVICE-WASTEWTR		58.41	
22675001	W662	140005	00	12/18/2013	050-5050-473.03-68	UNIFORM SERVICE-WASTEWTR		58.41	
22678158	W662	140005	00	12/25/2013	050-5050-473.03-68	UNIFORM SERVICE-WASTEWTR		58.41	
						VENDOR TOTAL *		522.57	
0700464	00	CL CHINA HOUSE							
	W662		00	12/26/2013	001-0000-314.01-00	F&B FINAL RETURN OVERPMT		16.00	
						VENDOR TOTAL *		16.00	
0026384	00	CLIFFORD-WALD							
81030	W662		00	12/26/2013	001-0660-416.02-11	PAPER PLOTTER COPIER		72.00	
						VENDOR TOTAL *		72.00	
0003479	00	COM ED							
5939030006	W662		00	12/26/2013	050-5050-473.03-13	10/24-11/22 KINGSBURY		86.86	
7662262005	W662		00	12/26/2013	051-0000-478.03-13	11/5-12/9 TRAIN STATION		1,427.41	
						VENDOR TOTAL *		1,514.27	
0005407	00	CONSTELLATION NEW ENERGY INC							
1Y0S06R	W662		00	12/26/2013	011-0000-442.03-15	11/6-12/8 STREETLIGHTS		382.30	
1EI2442	W662		00	12/26/2013	050-5050-473.03-13	10/24-11/21 PLUM TREE		154.52	
						VENDOR TOTAL *		536.82	
0005930	00	CREDITORS COLLECTION BUREAU							
118943	W662		00	12/27/2013	001-0440-414.03-65	DRUG SCREEN-POST ACCIDENT		49.50	
118943	W662		00	12/27/2013	001-0440-414.03-65	DRUG SCREEN-POST ACCIDENT		39.00	
						VENDOR TOTAL *		88.50	
9999999	00	DWEYDARI, STEVE H							

VEND NO	SEQ#	VENDOR NAME							EFT, EPAY OR HAND-ISSUED AMOUNT
INVOICE NO	VOUCHER NO	P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT		
9999999	00	DWEYDARI, STEVE H							
162725-53300	W662		00	12/23/2013	050-0000-202.01-00	WATER REF 6275 KIT CARSON	31.25		
						VENDOR TOTAL *	31.25		
0005622	00	ELGIN MEDI-TRANSPORT INC							
1142013	W662		00	12/26/2013	001-0740-420.03-51	NON-EMERG DISPATCH SERV	50.00		
						VENDOR TOTAL *	50.00		
0005218	00	ELMUND & NELSON CO							
1309064	W662		00	12/27/2013	050-5030-472.03-44	REMOVE LIGHT POLE	345.00		
						VENDOR TOTAL *	345.00		
0005552	00	EVERS, GLENN							
	W662		00	12/26/2013	001-0620-431.02-13	REIMB-CDL	60.00		
						VENDOR TOTAL *	60.00		
0001709	00	F.W. KLINE INC.							
49800	W662		00	12/26/2013	051-0000-478.03-34	DOOR REPAIRS	952.50		
						VENDOR TOTAL *	952.50		
0005877	00	FEENY CHRYSLER JEEP DODGE							
361416	W662		00	12/26/2013	001-0650-416.02-22	CAM SENSOR-#352	28.65		
						VENDOR TOTAL *	28.65		
0026555	00	FENCE CONNECTION							
13-534	W662	140104	00	12/11/2013	010-0000-441.13-22	MESH FENCE-LONGMEADOW BDG	5,850.00		
						VENDOR TOTAL *	5,850.00		
0003205	00	FIRE SERVICE INC							
7539	W662		00	12/26/2013	001-0650-416.02-22	AIR BRAKE TANK BRACKETS	138.03		
						VENDOR TOTAL *	138.03		
0028394	00	FIREGROUND SUPPLY INC							
11808	W662	140013	00	12/11/2013	001-0720-420.02-31	UNIFORMS-FIRE DEPT	221.30		
11847	W662	140013	00	12/18/2013	001-0720-420.02-31	UNIFORMS-FIRE DEPT	693.85		
						VENDOR TOTAL *	915.15		
0005924	00	FIRST PRIORITY DKI							
13-1171	W662		00	12/26/2013	001-0000-229.00-00	REFUND PERMIT BOND	120.00		
						VENDOR TOTAL *	120.00		
0005985	00	FLAGS USA INC							
56808	W662		00	12/26/2013	001-0640-416.03-34	FLAG POLE REPAIR	134.00		
						VENDOR TOTAL *	134.00		
0002916	00	FOLDING PARTITION SERVICES							
7306	W662		00	12/26/2013	001-0640-416.03-36	PARTITION WALL MAINT-FH#1	549.00		
						VENDOR TOTAL *	549.00		
0000195	00	FOUR SEASONS DECOR INC							

VEND NO INVOICE NO	SEQ# VOUCHER NO	VENDOR NAME P.O. NO	BNK CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0000195 5027 5017	00 W662 W662	FOUR SEASONS DECOR INC	00 12/26/2013 00 12/26/2013	001-0630-416.03-35 001-0630-416.03-35	REPAIR 2 SNOWFLAKE LIGHTS INSTALL SNOWFLAKE LIGHTS	167.40 7,210.50	
					VENDOR TOTAL *	7,377.90	
0001314 13-1052	00 W662	FOUR SEASONS HEATING & A/C	00 12/26/2013	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
					VENDOR TOTAL *	100.00	
0006249 794264 794466	00 W662 W662	FOX VALLEY FIRE & SAFETY	00 12/26/2013 00 12/26/2013	001-0640-416.03-36 001-0640-416.03-36	HALON SYSTEM MAINTENANCE HALON SYSTEM MAINTENANCE	299.00 378.00	
					VENDOR TOTAL *	677.00	
0006352 178948 179129	00 W662 W662	FRIENDLY FORD	00 12/26/2013 00 12/26/2013	001-0650-416.02-22 001-0650-416.02-22	AUTO PARTS AUTO PARTS	29.43 14.16	
					VENDOR TOTAL *	43.59	
0000880 24254	00 W662	FUL-LIFE SAFETY CENTER	140014 00 12/20/2013	050-5050-473.02-33	MISC SAFETY SUPPLIES	342.65	
					VENDOR TOTAL *	342.65	
0006458 MON-272	00 W662	FULTON TECHNOLOGIES INC	00 12/26/2013	001-0860-421.03-51	MONITORING FEE	438.78	
					VENDOR TOTAL *	438.78	
0003459 16780	00 W662	FUTURE INDUSTRIAL TECHNOLOGIES INC	00 12/27/2013	001-0440-414.03-71	BACKSAFE TRAINING-FD	3,467.00	
					VENDOR TOTAL *	3,467.00	
0001840 36656	00 W662	G.W. BERKHEIMER CO INC	00 12/26/2013	001-0640-416.02-29	UNIT HEATER PARTS	33.86	
					VENDOR TOTAL *	33.86	
0000426	00 W662 W662	GNIEWOSZ, RAFAL	00 12/26/2013 00 12/26/2013	001-0820-421.03-71 001-0830-421.03-71	REIMB-TUITION REIMB-BOOKS	2,325.00 110.00	
					VENDOR TOTAL *	2,435.00	
0006978 41140	00 W662	GODING ELECTRIC COMPANY	00 12/26/2013	050-5050-473.02-27	REPLACEMENT HEATER MOTOR	654.15	
					VENDOR TOTAL *	654.15	
9999999 122720-56610	00 W662	GOR, ALPESH PRADIP	00 12/16/2013	050-0000-202.01-00	WATER REF 814 LEXINGTON	23.75	
					VENDOR TOTAL *	23.75	
0007123 9310497103	00 W662	GRAINGER	00 12/26/2013	001-0640-416.02-33	SAFETY SUPPLIES	632.09	

VEND NO	SEQ#	VENDOR NAME						EFT, EPAY OR
INVOICE	VOUCHER	P.O.	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	HAND- ISSUED
NO	NO	NO		DATE	NO	DESCRIPTION	AMOUNT	AMOUNT
0007123	00	GRAINGER						
9310460911	W662		00	12/26/2013	001-0640-416.02-33	SAFETY SUPPLIES	105.84	
9316982207	W662		00	12/26/2013	001-0640-416.02-34	HAND TOOLS	173.88	
9316982199	W662		00	12/26/2013	001-0640-416.02-34	HAND TOOLS	69.48	
9312804124	W662		00	12/26/2013	001-0640-416.02-27	BATTERIES	70.40	
9311161211	W662		00	12/26/2013	001-0640-416.02-27	SURGE PROTECTORS	112.32	
9310806535	W662		00	12/26/2013	001-0640-416.02-27	EXTENSION CORDS	536.76	
9318570729	W662		00	12/26/2013	001-0640-416.02-27	BATTERIES	14.60	
9318071728	W662		00	12/26/2013	001-0640-416.02-34	HAND TOOLS	149.10	
						VENDOR TOTAL *	1,864.47	
0005706	00	GREAT LAKES SNOW SYSTEMS INC						
3465	W662	140057	00	12/16/2013	001-0620-431.03-35	SNOW REMOVAL-CUL DE SACS	21,341.00	
						VENDOR TOTAL *	21,341.00	
0027597	00	GROOT INDUSTRIES						
9728091	W662		00	12/26/2013	014-0000-446.03-51	SSA#4 WASTE REMOVAL	1,405.71	
						VENDOR TOTAL *	1,405.71	
0027764	00	GROOT INDUSTRIES INC						
CR7985	W662		00	12/26/2013	001-0620-431.03-35	CREEK DEBRIS DUMP FEE	104.00	
						VENDOR TOTAL *	104.00	
0027107	00	H. BORRE & SONS INC						
13-861	W662		00	12/26/2013	001-0000-229.00-00	REFUND PERMIT BOND	700.00	
						VENDOR TOTAL *	700.00	
0004363	00	H-O-H WATER TECHNOLOGY						
416536	W662		00	12/26/2013	001-0640-416.02-29	PROPYLENE GLYCOL	1,071.05	
						VENDOR TOTAL *	1,071.05	
0007785	00	HANOVER PARK CHAMBER OF COMMERCE						
943	W662		00	12/26/2013	001-0120-411.02-13	LUNCH-E CORRAL	35.00	
						VENDOR TOTAL *	35.00	
0018035	00	HD SUPPLY WATERWORKS						
B798329	W662		00	12/26/2013	050-5030-472.02-27	WATERMAIN REPAIR CLAMPS	1,077.42	
B848751	W662		00	12/26/2013	050-5030-472.02-27	WATERMAIN REPAIR CLAMPS	575.19	
						VENDOR TOTAL *	1,652.61	
9999999	00	I LIFE INVESTMENTS LLC						
169250-84030	W662		00	12/16/2013	050-0000-202.01-00	WATER REF 2070 SYCAMORE	23.33	
						VENDOR TOTAL *	23.33	
0005659	00	INNOVATIVE CONSTRUCTION SOLUTIONS						
5112-04	W662		00	12/27/2013	033-0000-465.13-21	HANOVER SQUARE PROJECT-#4	1,501.12	
						VENDOR TOTAL *	1,501.12	
0600313	00	INTERGOVERNMENTAL RISK MANAGEMENT						
HANOVER PARK	W662		00	12/26/2013	001-0550-415.03-21	11/13 DEDUCTIBLE	7,729.03	

VEND NO	SEQ#	VENDOR NAME							EFT, EPAY OR HAND- ISSUED AMOUNT
INVOICE NO	VOUCHER NO	P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT		
0600313	00	INTERGOVERNMENTAL RISK MANAGEMENT							
8850	W662		00	12/26/2013	001-0550-415.03-21	VOLUNTEER COVERAGE	531.00		
8799	W662		00	12/26/2013	001-0640-416.03-71	PWSC MEETING-T KAYE	5.00		
HANOVER PARK	W662		00	12/26/2013	050-5010-471.03-21	11/13 DEDUCTIBLE	3,004.96		
8799	W662		00	12/26/2013	050-5060-473.03-71	PWSC MEETING-R RUSCH	5.00		
						VENDOR TOTAL *	11,274.99		
0023103	00	INTERSTATE ALL BATTERY CENTER							
85015436	W662		00	12/26/2013	001-0650-416.02-22	BATTERIES-SQUADS	300.85		
85015436	W662		00	12/26/2013	001-0650-416.02-29	BATTERY-GENERATOR	359.90		
85015553	W662		00	12/27/2013	001-0650-416.02-22	BATTERIES-#350	89.95		
						VENDOR TOTAL *	750.70		
0028470	00	INTOXIMETERS, INC.							
452587	W662		00	12/26/2013	001-0810-421.03-94	SUPPLIES	292.10		
						VENDOR TOTAL *	292.10		
0009268	00	IPELRA							
	W662		00	12/26/2013	001-0440-414.03-71	IPELRA SEMINAR-BEDNAREK	55.00		
						VENDOR TOTAL *	55.00		
0000455	00	JAKE THE STRIPER							
1683	W662		00	12/26/2013	001-0650-416.03-31	VEHICLE DECALS-#163	1,525.00		
						VENDOR TOTAL *	1,525.00		
0005771	00	JAMES HARVEY PHOTOGRAPHY							
17	W662		00	12/26/2013	001-0460-414.03-91	PHOTOS-VET DAY MEM SERV	100.00		
17	W662		00	12/26/2013	001-0460-414.03-91	PHOTOS-REALTOR/BUS RECEIPT	100.00		
17	W662		00	12/26/2013	001-0460-414.03-91	PHOTOS-TREE LIGHTING	100.00		
						VENDOR TOTAL *	300.00		
0002830	00	JEFFREY ELEVATOR CO INC							
106562	W662		00	12/26/2013	001-0640-416.03-36	ELEVATOR MAINTENANCE	300.00		
						VENDOR TOTAL *	300.00		
0010254	00	KAMMES AUTO & TRUCK REPAIR INC							
284475	W662		00	12/27/2013	001-0650-416.03-31	TRUCK SAFETY INSPECTIONS	120.00		
						VENDOR TOTAL *	120.00		
9999999	00	KIJAS, CHRIS P							
165995-29080	W662		00	12/16/2013	050-0000-202.01-00	WATER REF 5730-A DUTCH ML	35.00		
						VENDOR TOTAL *	35.00		
0026420	00	LANGUAGE TESTING INTERNATIONAL INC							
47529	W662		00	12/26/2013	001-0550-415.01-27	ORAL/WRITTEN PROF INTERVW	420.00		
						VENDOR TOTAL *	420.00		
0701022	00	LASER ASSOCIATES, STEPHEN A.							
2003458	W662		00	12/26/2013	001-0440-414.03-61	ASSESSMENT-FF	550.00		
2003471	W662		00	12/26/2013	001-0440-414.03-61	ASSESSMENT-FF (2)	1,100.00		

VEND NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE	VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO	NO	NO						AMOUNT
0701022	00	LASER ASSOCIATES, STEPHEN A.						
2003471	W662		00	12/26/2013	001-0440-414.03-61	ASSESSMENT-FF (5)	2,750.00	
						VENDOR TOTAL *	4,400.00	
0005926	00	M & R WITTING CONSTRUCTION						
13-1169	W662		00	12/26/2013	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
						VENDOR TOTAL *	100.00	
0004162	00	M/I HOMES OF CHICAGO LLC						
13-185	W662		00	12/26/2013	001-0000-229.00-00	REFUND PERMIT BOND	750.00	
12-307	W662		00	12/26/2013	001-0000-229.00-00	REFUND PERMIT BOND	610.00	
12-1010	W662		00	12/26/2013	001-0000-229.00-00	REFUND PERMIT BOND	835.00	
10-80	W662		00	12/26/2013	001-0000-229.00-00	REFUND PERMIT BOND	785.00	
13-183	W662		00	12/26/2013	001-0000-229.00-00	REFUND PERMIT BOND	775.00	
						VENDOR TOTAL *	3,755.00	
0005398	00	MEILNER MECHANICAL SALES INC						
52081	W662		00	12/26/2013	001-0640-416.03-36	PD BOILER MAINTENANCE	796.10	
						VENDOR TOTAL *	796.10	
0012115	00	MENARDS						
41999	W662		00	12/26/2013	001-0640-416.02-27	MISC SUPPLIES	57.46	
40718	W662		00	12/26/2013	001-0640-416.02-27	MISC SUPPLIES	10.46	
40602	W662		00	12/26/2013	001-0640-416.02-27	MISC SUPPLIES	37.94	
41530	W662		00	12/26/2013	001-0720-420.02-27	BATTERIES	8.49	
42108	W662		00	12/26/2013	001-0720-420.02-27	SHOVEL	17.99	
42108	W662		00	12/26/2013	001-0730-420.02-27	PICTURE ANCHORS	2.08	
41997	W662		00	12/26/2013	050-5020-472.02-27	MISC SUPPLIES	81.74	
41971	W662		00	12/26/2013	050-5030-472.02-27	MISC SUPPLIES	115.73	
41524	W662		00	12/26/2013	050-5050-473.02-27	MISC SUPPLIES	71.93	
						VENDOR TOTAL *	403.82	
0005825	00	NG INVESTMENT GROUP						
	W662		00	12/26/2013	001-0000-207.13-00	REF ESCROW-2400 SYCAMORE	750.00	
						VENDOR TOTAL *	750.00	
0013298	00	NICOR GAS						
75294710001	W662		00	12/26/2013	001-0550-415.03-14	11/13 THERM OVERAGE CHARG	742.80	
85294710000	W662		00	12/26/2013	001-0550-415.03-14	11/13 THERM OVERAGE CHARG	1,791.11	
58294710007	W662		00	12/26/2013	001-0550-415.03-14	11/13 THERM OVERAGE CHARG	848.36	
92637706828	W662		00	12/26/2013	001-0550-415.03-14	11/13 THERM OVERAGE CHARG	199.08	
08822405380	W662		00	12/26/2013	001-0550-415.03-14	11/13 THERM OVERAGE CHARG	1,446.65	
75152810000	W662		00	12/26/2013	001-0550-415.03-14	11/13 THERM OVERAGE CHARG	400.44	
51653810005	W662		00	12/26/2013	050-5050-473.03-14	11/14-12/5 STP1	297.83	
						VENDOR TOTAL *	5,726.27	
0005143	00	NORTH AMERICAN						
6942842	W662		00	12/26/2013	051-0000-478.02-28	CLEANING SUPPLIES-METRA	839.20	
						VENDOR TOTAL *	839.20	
0700487	00	NORTHERN FRAME & AUTO BODY						

VEND NO INVOICE NO	SEQ# VOUCHER NO	VENDOR NAME P.O. NO	BNK CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0700487	00	NORTHERN FRAME & AUTO BODY W662	00 12/27/2013	001-0650-416.03-31	VEHICLE REPR/PAINT-#3163	2,941.40	
					VENDOR TOTAL *	2,941.40	
0005784 2454	00	NORTHERN GLASS INC W662 140082	00 12/19/2013	001-0640-416.03-34	REPLACE WINDOW-PD	2,998.00	
					VENDOR TOTAL *	2,998.00	
0026377 922299489 922299490 922353086	00	O.C. TANNER RECOGNITION CO W662	00 12/26/2013	001-0440-414.02-90	RETIREMENT GIFT-DEMETRE	493.01	
				001-0440-414.02-90	RETIREMENT GIFT-DIOMEDE	784.74	
				001-0440-414.02-90	RETIREMENT GIFT-HANOLD	655.40	
					VENDOR TOTAL *	1,933.15	
0026142 13-107	00	OLYMPIC SIGNS INC W662	00 12/26/2013	001-0000-229.00-00	REFUND PERMIT BOND	310.00	
					VENDOR TOTAL *	310.00	
0004774 47939	00	OPTIMA PLUMBING SUPPLY LLC W662	00 12/26/2013	001-0640-416.02-27	PLUMBING SUPPLIES	86.26	
					VENDOR TOTAL *	86.26	
0028160 80684S01 80684S02	00	PADDOCK PUBLICATIONS INC W662	00 12/26/2013	001-0460-414.03-91	TREE LIGHTING AD	566.63	
				001-0460-414.03-91	TREE LIGHTING AD	88.38	
					VENDOR TOTAL *	655.01	
0002462 128739	00	PHILIPS LUMEC W662	00 12/27/2013	011-0000-442.03-35	LIGHT POLE W/FIXTURE	6,467.00	
					VENDOR TOTAL *	6,467.00	
0023132 114041780	00	PHYSIO-CONTROL INC W662	00 12/26/2013	001-0720-420.02-27	CARRYING CASES	322.35	
					VENDOR TOTAL *	322.35	
0014423 180009	00	PLOTE CONSTRUCTION INC W662 140029	00 12/14/2013	001-0620-431.02-27	COLD PATCH ASPHALT	741.40	
					VENDOR TOTAL *	741.40	
0014472 410121964 640014461	00	POMP'S TIRE SERVICE W662	00 12/26/2013	001-0650-416.02-22	TIRES (2)-SQUAD	234.54	
				001-0650-416.02-22	TIRES (2)-#18	1,030.78	
					VENDOR TOTAL *	1,265.32	
0002919 13750	00	PORTER LEE CORPORATION W662	00 12/26/2013	001-0850-421.03-36	BEAST ANNUAL SUPPORT FEE	1,312.00	
					VENDOR TOTAL *	1,312.00	
0004367 11143561	00	PORTER PIPE & SUPPLY CO W662	00 12/26/2013	001-0640-416.02-29	BOILER PARTS-VH	168.30	

VEND NO	SEQ#	VENDOR NAME	INVOICE NO	VOUCHER NO	P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0004367	00	PORTER PIPE & SUPPLY CO									
									VENDOR TOTAL *	168.30	
0004810	00	PRESTIGE FLORAL	D126	W662		00	12/26/2013	001-0460-414.03-91	TREE LIGHTING BALLOONS	1,700.00	
									VENDOR TOTAL *	1,700.00	
0002553	00	PRIORITY PRODUCTS INC	836896	W662		00	12/26/2013	001-0650-416.02-27	HARDWARE	106.43	
									VENDOR TOTAL *	106.43	
0005927	00	PROCOM ENTERPRISES	13-100	W662		00	12/26/2013	001-0000-229.00-00	REFUND PERMIT BOND	150.00	
									VENDOR TOTAL *	150.00	
9999999	00	PRUDENTIAL OLD ENGLISH	67720-28840	W662		00	12/23/2013	050-0000-202.01-00	WATER REF 2094 DUBLIN	7.08	
									VENDOR TOTAL *	7.08	
0004402	00	QUALITY OIL INC	650117	W662		00	12/26/2013	001-0650-416.02-21	HYDRAULIC OIL	959.98	
									VENDOR TOTAL *	959.98	
0015053	00	QUILL CORPORATION	7950418	W662		00	12/26/2013	001-0720-420.02-27	OFFICE SUPPLIES	61.86	
									VENDOR TOTAL *	61.86	
0015397	00	REAL'S TIRE SERVICE	100363	W662		00	12/26/2013	001-0650-416.03-31	TIRE REPLACEMENT-#20	145.00	
			100357	W662		00	12/26/2013	001-0650-416.03-31	TIRE REPLACEMENT-#21	310.00	
			100365	W662		00	12/27/2013	001-0650-416.03-31	TIRE REPLACEMENT-#21	200.00	
									VENDOR TOTAL *	655.00	
0004820	00	RICOH USA INC	2436714	W662		00	12/26/2013	001-0470-414.02-11	10/13 COPIER LEASE-IS	260.46	
			2436714	W662		00	12/26/2013	001-0470-414.02-11	11/13 COPIER LEASE-IS	260.46	
			2436712	W662		00	12/26/2013	001-0610-416.03-51	10/13 COPIER LEASE-PW	240.99	
			2436712	W662		00	12/26/2013	001-0610-416.03-51	11/13 COPIER LEASE-PW	240.99	
			24326713	W662		00	12/26/2013	001-0850-421.03-51	11/13 COPIER LEASE-INVEST	260.44	
			24326713	W662		00	12/26/2013	001-0850-421.03-51	11/13 COPIER LEASE-PATROL	260.44	
			24326713	W662		00	12/26/2013	001-0850-421.03-51	11/13 COPIER LEASE-ADMIN	260.44	
			24326713	W662		00	12/26/2013	001-0850-421.03-51	11/13 COPIER LEASE-RECORD	260.44	
									VENDOR TOTAL *	2,044.66	
0005476	00	RICOH USA INC	5028661781	W662		00	12/26/2013	001-0470-414.02-11	COPY CHARGES-IS	272.98	
									VENDOR TOTAL *	272.98	
0005907	00	RICOH USA INC	91396343	W662		00	12/26/2013	001-0120-411.03-36	1/14 COPIER LEASE-VH	87.09	

VEND NO INVOICE NO	SEQ# VOUCHER NO	VENDOR NAME P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0005907	00	RICOH USA INC						
91396343	W662		00	12/26/2013	001-0510-415.03-36	1/14 COPIER LEASE-VH	203.23	
91396343	W662		00	12/26/2013	001-0920-419.03-36	1/14 COPIER LEASE-VH	87.09	
91396343	W662		00	12/26/2013	050-5010-471.03-36	1/14 COPIER LEASE-VH	203.22	
VENDOR TOTAL *							580.63	
9999999	00	RIVERO, PAULA A						
139700-104300	W662		00	12/16/2013	050-0000-202.01-00	WATER REF 5477 RIDGE CRSS	10.36	
VENDOR TOTAL *							10.36	
0025034	00	RODRIGUEZ ROOFING COMPANY						
13-1046	W662		00	12/26/2013	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
VENDOR TOTAL *							100.00	
0004757	00	S & H REMODELING INC						
13-910	W662		00	12/26/2013	001-0000-229.00-00	REFUND PERMIT BOND	220.00	
VENDOR TOTAL *							220.00	
0028016	00	SAM'S CLUB BUSINESS PAYMENTS						
6152	W662		00	12/26/2013	001-0710-420.02-27	COFFEE SUPPLIES	184.84	
6152	W662		00	12/26/2013	001-0720-420.03-78	REHAB SUPPLIES	15.96	
6152	W662		00	12/26/2013	001-0720-420.02-27	BATTERIES	39.86	
6152	W662		00	12/26/2013	001-0720-420.03-78	FIRE CORP SUPPLIES	5.86	
1211	W662		00	12/26/2013	001-0850-421.02-27	KITCHEN SUPPLIES	31.55	
1211	W662		00	12/26/2013	001-0850-421.02-27	KITCHEN SUPPLIES	75.92	
VENDOR TOTAL *							353.99	
0005909	00	SAYERS						
7013904	W662	140116	00	12/12/2013	031-0000-466.13-31	NETMOTION WIRELESS	10,489.50	
VENDOR TOTAL *							10,489.50	
9999999	00	SEM, BORA						
171370-48010	W662		00	12/23/2013	050-0000-202.01-00	WATER REF 4543 JEFFERSON	14.17	
VENDOR TOTAL *							14.17	
0016620	00	SHEMIN NURSERIES INC						
829669	W662		00	12/27/2013	050-5050-473.02-27	ICE CONTROL SALT-STP1	262.50	
VENDOR TOTAL *							262.50	
0005931	00	SHOOK, JUSTIN						
HP13038801	W662		00	12/27/2013	001-0000-323.14-00	VEHICLE IMPOUND REFUND	500.00	
VENDOR TOTAL *							500.00	
0016595	00	SIKICH LLP						
173575	W662		00	12/26/2013	001-0530-415.03-63	FY2013 AUDIT PAYMENT #5	2,015.00	
173575	W662		00	12/26/2013	050-5010-471.03-63	FY2013 AUDIT PAYMENT #5	1,085.00	
VENDOR TOTAL *							3,100.00	
0005892	00	SNI SOLUTIONS						
132694	W662		00	12/27/2013	011-0000-442.02-27	GEO-MELT, DELIVERED	6,283.20	

VEND NO	SEQ#	VENDOR NAME							EFT, EPAY OR
INVOICE	VOUCHER	P.O.	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK		HAND- ISSUED
NO	NO	NO		DATE	NO	DESCRIPTION	AMOUNT		AMOUNT
0005892	00	SNI SOLUTIONS							
						VENDOR TOTAL *	6,283.20		
0005707	00	SNOW SYSTEMS							
10-052621	W662	140058	00	12/02/2013	051-0000-478.03-35	SNOW REMOVAL-COMM LOT	1,870.00		
10-052730	W662	140058	00	12/19/2013	051-0000-478.03-35	SNOW REMOVAL-COMM LOT	1,870.00		
10-052731	W662	140058	00	12/19/2013	051-0000-478.03-35	SNOW REMOVAL-COMM LOT	1,870.00		
10-052732	W662	140058	00	12/19/2013	051-0000-478.03-35	SNOW REMOVAL-COMM LOT	1,870.00		
						VENDOR TOTAL *	7,480.00		
0016915	00	SOUND INC							
57145	W662		00	12/26/2013	001-0470-414.03-11	CISCO MAINTENANCE	15,000.00		
57145	W662		00	12/26/2013	001-0470-414.03-36	CISCO MAINTENANCE	10,914.67		
57145	W662		00	12/26/2013	050-5010-471.03-36	CISCO MAINTENANCE	16,825.79		
						VENDOR TOTAL *	42,740.46		
0000721	00	SOUTH SIDE CONTROL SUPPLY CO							
S100109289.2	W662		00	12/26/2013	001-0640-416.02-29	HOT WATER VALVE ACTUATORS	307.21		
S100107996.1	W662		00	12/26/2013	001-0640-416.02-29	HOT WATER VALVE ACTUATORS	545.64		
S100109289.1	W662		00	12/26/2013	001-0640-416.02-29	HOT WATER VALVE ACTUATORS	322.08		
						VENDOR TOTAL *	1,174.93		
0026911	00	STORINO, RAMELLO & DURKIN							
62829	W662		00	12/26/2013	001-0550-415.03-62	11/13 LEGAL SERV-MENARDS	130.50		
62939	W662		00	12/26/2013	001-0550-415.03-62	11/13 LEGAL SERV-HEARINGS	625.20		
62937	W662		00	12/26/2013	001-0550-415.03-62	11/13 LEGAL SERVICES	101.50		
62676	W662		00	12/26/2013	001-0550-415.03-62	10/13 LEGAL SERV-HEARINGS	625.20		
62675	W662		00	12/26/2013	001-0550-415.03-62	10/13 LEGAL SERVICES	4,059.57		
62745	W662		00	12/26/2013	001-0550-415.03-62	10/13 LEGAL SERV-MENARDS	275.50		
						VENDOR TOTAL *	5,817.47		
0017140	00	STREICHER'S							
I1060759	W662		00	12/26/2013	001-0820-421.02-25	MATERIALS/SUPPLIES	1,620.00		
						VENDOR TOTAL *	1,620.00		
0017208	00	SUBURBAN LABORATORIES INC							
33554	W662	140069	00	12/13/2013	050-5020-472.03-69	LAB TESTING	244.00		
33554	W662	140069	00	12/13/2013	050-5030-472.03-69	LAB TESTING	54.00		
						VENDOR TOTAL *	298.00		
0025957	00	SYNAGRO CENTRAL LLC							
20-115579	W662	140033	00	12/04/2013	050-5050-473.03-51	11/13 SLUDGE HAULING	32,747.26		
						VENDOR TOTAL *	32,747.26		
9999999	00	TANIS GROUP LLC							
151360-71070	W662		00	12/16/2013	050-0000-202.01-00	WATER REF 6771 PEACH TREE	23.33		
151360-24600	W662		00	12/23/2013	050-0000-202.01-00	WATER REF 750 CRESCENT	18.33		
						VENDOR TOTAL *	41.66		
0004299	00	TEMPERATURE EQUIPMENT CORP							

VEND NO INVOICE NO	SEQ# VOUCHER NO	VENDOR NAME P.O. NO	BNK CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0004299	00	TEMPERATURE EQUIPMENT CORP					
3489370		W662	00 12/26/2013	001-0640-416.02-29	BOILER PARTS	75.00	
3497995		W662	00 12/26/2013	001-0640-416.02-29	BOILER PARTS	650.98	
					VENDOR TOTAL *	725.98	
0005642	00	TONY'S FINER FOODS					
12-792		W662	00 12/26/2013	001-0000-229.00-00	REFUND PERMIT BOND	150.00	
					VENDOR TOTAL *	150.00	
0005928	00	UNIFIED CONSTRUCTION MANAGEMENT					
13-18		W662	00 12/26/2013	001-0000-229.00-00	REFUND PERMIT BOND	460.00	
13-91		W662	00 12/26/2013	001-0000-229.00-00	REFUND PERMIT BOND	2,000.00	
					VENDOR TOTAL *	2,460.00	
0950599	00	USA BLUEBOOK					
216713		W662	00 12/26/2013	050-5020-472.02-26	TESTING SUPPLIES	184.14	
					VENDOR TOTAL *	184.14	
0001398	00	VERIZON WIRELESS					
9716103239		W662	00 12/26/2013	001-0470-414.03-11	11/13 MDT CARDS	1,942.30	
					VENDOR TOTAL *	1,942.30	
0004009	00	VP MECHANICAL					
10419		W662	00 12/26/2013	001-0640-416.03-36	MAINTENANCE-PW BOILERS	1,430.00	
10450		W662	00 12/26/2013	050-5050-473.03-34	HVAC SERVICE-STP1	452.75	
					VENDOR TOTAL *	1,882.75	
0005654	00	VULCAN MATERIALS					
30484423		W662 140038	00 12/10/2013	001-0620-431.02-27	GRAVEL	1,063.60	
					VENDOR TOTAL *	1,063.60	
0026145	00	WAREHOUSE DIRECT					
2155575		W662	00 12/26/2013	001-0850-421.02-11	OFFICE SUPPLIES-ADMIN	24.85	
2155575		W662	00 12/26/2013	001-0870-421.02-11	OFFICE SUPPLIES-CODE ENF	17.44	
					VENDOR TOTAL *	42.29	
0001916	00	WATER RESOURCES INC					
28285		W662	00 12/27/2013	050-5040-472.02-27	R900 RADIOS	1,740.00	
28293		W662	00 12/27/2013	050-5040-472.02-27	WATER METER REPAIR PARTS	671.84	
					VENDOR TOTAL *	2,411.84	
0023208	00	WEST SUBURBAN FIREFIGHTER'S					
625-629		W662	00 12/27/2013	001-0000-222.03-00	DUES-ASSESSMENT #625-629	812.50	
					VENDOR TOTAL *	812.50	
0005929	00	WINDOW WORKS					
13-1000		W662	00 12/26/2013	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
					VENDOR TOTAL *	100.00	
0026152	00	WINTERLAND, LANCE					

VEND NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE	VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND- ISSUED
NO	NO	NO						AMOUNT
0026152	00	WINTERLAND, LANCE						
		W662	00	12/26/2013	050-5050-473.02-33	REIMB-SAFETY SHOES	115.00	
						VENDOR TOTAL *	115.00	
0000412	00	ZIEGLER'S ACE HARDWARE						
16019		W662	00	12/26/2013	001-0720-420.02-27	BULBS	3.98	
16019		W662	00	12/26/2013	001-0720-420.02-27	FILTER	4.39	
						VENDOR TOTAL *	8.37	
0960406	00	1ST AYD CORPORATION						
614820		W662	00	12/26/2013	001-0650-416.02-27	OIL PADS,SHOP TOWELS	429.08	
						VENDOR TOTAL *	429.08	
						TOTAL EXPENDITURES ****	351,550.71	
					GRAND TOTAL	*****		351,550.71

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DESCRIPTION 1	COM	SUB	DESCRIPTION 2		DUE DATE	CHECK#	CHECK DATE	TYPE	LAST TRANS	DISC/RETAINAGE		
100	11/14/2013	PC33	00	001-0410-414.03-71			0004539	00	FIFTH THIRD	P-CARD	112913	150.00
ILLINOIS MUNICIPAL LEA			IML REGISTRATION-MALLER		01/02/2014	0000000	00/00/0000					
200	11/20/2013	PC33	00	001-0110-411.03-73			0004539	00	FIFTH THIRD	P-CARD	112913	19.03-
HILTON HOTELS CHICAGO			CREDIT-BILLING ERROR-IML		01/02/2014	0000000	00/00/0000					
300	11/22/2013	PC33	00	001-0110-411.02-99			0004539	00	FIFTH THIRD	P-CARD	112913	11.00
TONY'S FINER FOODS			BEVERAGES FOR BOARD MTGS		01/02/2014	0000000	00/00/0000					
400	11/21/2013	PC33	00	001-0410-414.02-99			0004539	00	FIFTH THIRD	P-CARD	112913	25.25
DD/BR #336862		Q35	FOOD-STRATEGIC PLAN MTG		01/02/2014	0000000	00/00/0000					
500	11/13/2013	PC33	00	001-0410-414.02-99			0004539	00	FIFTH THIRD	P-CARD	112913	35.68
PANERA BREAD #659			FOOD-STAFF MEETING		01/02/2014	0000000	00/00/0000					
600	11/08/2013	PC33	00	001-0110-411.02-99			0004539	00	FIFTH THIRD	P-CARD	112913	70.00
ROSATI'S PIZZA			FOOD FOR BOARD MTG		01/02/2014	0000000	00/00/0000					
700	11/22/2013	PC33	00	001-0110-411.02-99			0004539	00	FIFTH THIRD	P-CARD	112913	80.00
ROSATI'S PIZZA			FOOD FOR BOARD MTGS		01/02/2014	0000000	00/00/0000					
800	11/25/2013	PC33	00	001-0440-414.02-90			0004539	00	FIFTH THIRD	P-CARD	112913	55.73
YA YA E FAVORMART			HOLIDAY LUNCHEON DECOR		01/02/2014	0000000	00/00/0000					
900	11/11/2013	PC33	00	001-0470-414.02-11			0004539	00	FIFTH THIRD	P-CARD	112913	28.03
ABC CONFERENCING			MISC PARTS		01/02/2014	0000000	00/00/0000					
1000	11/07/2013	PC33	00	001-0470-414.02-11			0004539	00	FIFTH THIRD	P-CARD	112913	39.99
DMI DELL K-12/GOVT			DELL SUPPLIES		01/02/2014	0000000	00/00/0000					
1100	11/11/2013	PC33	00	001-0470-414.03-36			0004539	00	FIFTH THIRD	P-CARD	112913	49.00
FS FEBOOTI			FIREHOUSE UPGRADE		01/02/2014	0000000	00/00/0000					
1200	11/29/2013	PC33	00	001-0470-414.02-11			0004539	00	FIFTH THIRD	P-CARD	112913	53.00
PAYPAL TWOMAN888			POWER SUPPLY		01/02/2014	0000000	00/00/0000					
1300	11/29/2013	PC33	00	001-0550-415.03-11			0004539	00	FIFTH THIRD	P-CARD	112913	84.85
COMCAST CHICAGO			COMCAST BARRINGTON SIGN		01/02/2014	0000000	00/00/0000					
1400	11/18/2013	PC33	00	001-0470-414.03-11			0004539	00	FIFTH THIRD	P-CARD	112913	84.85
COMCAST CHICAGO			COMCAST STP		01/02/2014	0000000	00/00/0000					
1500	11/04/2013	PC33	00	031-0000-466.13-31			0004539	00	FIFTH THIRD	P-CARD	112913	118.21
DMI DELL K-12/GOVT			DOCKING STATION		01/02/2014	0000000	00/00/0000					

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DESCRIPTION 1	COM	SUB	DESCRIPTION 2		DUE DATE	CHECK#	CHECK DATE	TYPE	LAST TRANS	DISC/RETAINAGE	
1600	11/04/2013	PC33	00	001-0470-414.03-11			0004539	00	FIFTH THIRD	112913	399.85
COMCAST CHICAGO			COMCAST VH		01/02/2014	0000000	00/00/0000	P-CARD			
1700	11/04/2013	PC33	00	001-0470-414.03-11			0004539	00	FIFTH THIRD	112913	399.85
COMCAST CHICAGO			COMCAST PD		01/02/2014	0000000	00/00/0000	P-CARD			
1800	11/25/2013	PC33	00	001-0470-414.03-11			0004539	00	FIFTH THIRD	112913	640.00
AT&T CA34 6733			IPHONE		01/02/2014	0000000	00/00/0000	P-CARD			
1900	11/12/2013	PC33	00	031-0000-466.13-31			0004539	00	FIFTH THIRD	112913	1,354.31
DMI DELL K-12/GOVT			REPLACEMENT COMPUTER		01/02/2014	0000000	00/00/0000	P-CARD			
2000	11/15/2013	PC33	00	031-0000-466.13-31			0004539	00	FIFTH THIRD	112913	1,473.44
DMI DELL K-12/GOVT			REPLACEMENT COMPUTER		01/02/2014	0000000	00/00/0000	P-CARD			
2100	11/29/2013	PC33	00	001-0470-414.03-36			0004539	00	FIFTH THIRD	112913	1,755.00
CDW GOVERNMENT			ADOBE LIC RENEWAL		01/02/2014	0000000	00/00/0000	P-CARD			
2200	11/01/2013	PC33	00	001-0470-414.02-11			0004539	00	FIFTH THIRD	112913	2,889.00
CHICAGO OFFICE TECHNO			SMART PODIUM		01/02/2014	0000000	00/00/0000	P-CARD			
2300	11/04/2013	PC33	00	001-0470-414.03-36			0004539	00	FIFTH THIRD	112913	14,448.20
CDW GOVERNMENT			ANTIVIRUS RENEWAL		01/02/2014	0000000	00/00/0000	P-CARD			
2400	11/25/2013	PC33	00	031-0000-466.13-31			0004539	00	FIFTH THIRD	112913	1,469.70-
DMI DELL K-12/GOVT			RETURNED WALL BRACKETS		01/02/2014	0000000	00/00/0000	P-CARD			
2500	11/11/2013	PC33	00	001-0470-414.02-27			0004539	00	FIFTH THIRD	112913	212.46-
CDW GOVERNMENT			RETURNED MERCHANDISE		01/02/2014	0000000	00/00/0000	P-CARD			
2600	11/27/2013	PC33	00	001-0470-414.02-27			0004539	00	FIFTH THIRD	112913	35.90-
CDW GOVERNMENT			RET'D LABELING TAPE		01/02/2014	0000000	00/00/0000	P-CARD			
2700	11/25/2013	PC33	00	001-0470-414.03-11			0004539	00	FIFTH THIRD	112913	9.83
AMAZON MKTPLACE PMTS			PHONE CASE		01/02/2014	0000000	00/00/0000	P-CARD			
2800	11/08/2013	PC33	00	001-0730-420.02-11			0004539	00	FIFTH THIRD	112913	31.99
CDW GOVERNMENT			ERGONOMIC KEYBOARD		01/02/2014	0000000	00/00/0000	P-CARD			
2900	11/12/2013	PC33	00	001-0470-414.02-27			0004539	00	FIFTH THIRD	112913	35.90
CDW GOVERNMENT			LAMINATED TAPE		01/02/2014	0000000	00/00/0000	P-CARD			
3000	11/18/2013	PC33	00	001-0470-414.02-27			0004539	00	FIFTH THIRD	112913	41.88
CDW GOVERNMENT			BATTERIES		01/02/2014	0000000	00/00/0000	P-CARD			

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DESCRIPTION 1	COM	SUB	DESCRIPTION 2		DUE DATE	CHECK#	CHECK DATE	TYPE	LAST TRANS	DISC/RETAINAGE		
3100	11/12/2013	PC33	00	001-0470-414.02-27			0004539	00	FIFTH THIRD	P-CARD	112913	71.80
CDW GOVERNMENT			LABELING TAPE		01/02/2014	0000000	00/00/0000					
3200	11/11/2013	PC33	00	001-0730-420.03-70			0004539	00	FIFTH THIRD	P-CARD	112913	71.80
CDW GOVERNMENT			LAMINATED TAPE		01/02/2014	0000000	00/00/0000					
3300	11/11/2013	PC33	00	001-0470-414.02-11			0004539	00	FIFTH THIRD	P-CARD	112913	121.69
CDW GOVERNMENT			PHOTOCONDUCTOR UNIT		01/02/2014	0000000	00/00/0000					
3400	11/07/2013	PC33	00	001-0470-414.02-11			0004539	00	FIFTH THIRD	P-CARD	112913	129.98
CDW GOVERNMENT			TONER		01/02/2014	0000000	00/00/0000					
3500	11/29/2013	PC33	00	001-0470-414.02-11			0004539	00	FIFTH THIRD	P-CARD	112913	141.24
IDU INSIGHT PUBLIC SEC			TONER		01/02/2014	0000000	00/00/0000					
3600	11/25/2013	PC33	00	001-0470-414.02-27			0004539	00	FIFTH THIRD	P-CARD	112913	169.50
CDW GOVERNMENT			LAMINATED TAPE		01/02/2014	0000000	00/00/0000					
3700	11/08/2013	PC33	00	001-0470-414.02-11			0004539	00	FIFTH THIRD	P-CARD	112913	169.57
CDW GOVERNMENT			TONER		01/02/2014	0000000	00/00/0000					
3800	11/21/2013	PC33	00	001-0470-414.02-27			0004539	00	FIFTH THIRD	P-CARD	112913	267.92
CDW GOVERNMENT			TONER		01/02/2014	0000000	00/00/0000					
3900	11/20/2013	PC33	00	001-0470-414.02-11			0004539	00	FIFTH THIRD	P-CARD	112913	334.85
CDW GOVERNMENT			TONER		01/02/2014	0000000	00/00/0000					
4000	11/20/2013	PC33	00	001-0470-414.02-11			0004539	00	FIFTH THIRD	P-CARD	112913	466.82
CDW GOVERNMENT			TONER		01/02/2014	0000000	00/00/0000					
4100	11/06/2013	PC33	00	001-0470-414.02-11			0004539	00	FIFTH THIRD	P-CARD	112913	559.56
CDW GOVERNMENT			TONER		01/02/2014	0000000	00/00/0000					
4200	11/25/2013	PC33	00	001-0470-414.02-11			0004539	00	FIFTH THIRD	P-CARD	112913	794.59
IDU INSIGHT PUBLIC SEC			TONER		01/02/2014	0000000	00/00/0000					
4300	11/15/2013	PC33	00	001-0530-415.02-11			0004539	00	FIFTH THIRD	P-CARD	112913	108.31
HP PRODUCT SVC&RPR			OFFICE SUPPLIES - FIN DIR		01/02/2014	0000000	00/00/0000					
4400	11/18/2013	PC33	00	001-0530-415.03-63			0004539	00	FIFTH THIRD	P-CARD	112913	435.00
GOVERNMENT FINANCE OFF			GFOA CAFR AWARD APPL FEE		01/02/2014	0000000	00/00/0000					
4500	11/05/2013	PC33	00	001-0175-411.02-27			0004539	00	FIFTH THIRD	P-CARD	112913	17.50
CROWN TROPHY #116			HONOR ROLL PLAQUES		01/02/2014	0000000	00/00/0000					

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DESCRIPTION 1	COM	SUB	DESCRIPTION 2		DUE DATE	CHECK#	CHECK DATE	TYPE	LAST TRANS	DISC/RETAINAGE	
4600	11/22/2013	PC33	00 001-0610-416.02-11		01/02/2014	0004539	00	FIFTH THIRD	P-CARD	112913	37.92
WAREHOUSE DIRECT			REPORT COVERS			0000000	00/00/0000				
4700	11/01/2013	PC33	00 001-0660-416.02-11		01/02/2014	0004539	00	FIFTH THIRD	P-CARD	112913	78.39
WAREHOUSE DIRECT			FOLDERS AND ENVELOPES			0000000	00/00/0000				
4800	11/01/2013	PC33	00 001-0610-416.02-11		01/02/2014	0004539	00	FIFTH THIRD	P-CARD	112913	40.12
WAREHOUSE DIRECT			FOLDERS AND ENVELOPES			0000000	00/00/0000				
4900	11/26/2013	PC33	00 001-0610-416.02-13		01/02/2014	0004539	00	FIFTH THIRD	P-CARD	112913	255.00
AMER SOC CIVIL ENGINEE			MEMBERSHIP KILLIAN			0000000	00/00/0000				
5000	11/12/2013	PC33	00 001-0610-416.02-11		01/02/2014	0004539	00	FIFTH THIRD	P-CARD	112913	320.02
CULVER COMPANY INC			RULER GIVE AWAY			0000000	00/00/0000				
5100	11/25/2013	PC33	00 001-0620-431.02-27		01/02/2014	0004539	00	FIFTH THIRD	P-CARD	112913	4.44
MENARDS HANOVER PARK			PVC PARTS			0000000	00/00/0000				
5200	11/29/2013	PC33	00 001-0620-431.02-27		01/02/2014	0004539	00	FIFTH THIRD	P-CARD	112913	5.59
MENARDS HANOVER PARK			PIPE FITTING			0000000	00/00/0000				
5300	11/22/2013	PC33	00 001-0620-431.02-27		01/02/2014	0004539	00	FIFTH THIRD	P-CARD	112913	17.78
MENARDS HANOVER PARK			DUCT TAPE			0000000	00/00/0000				
5400	11/06/2013	PC33	00 001-0620-431.02-27		01/02/2014	0004539	00	FIFTH THIRD	P-CARD	112913	27.98
MENARDS HANOVER PARK			2 GALLON SPRAYER			0000000	00/00/0000				
5500	10/31/2013	PC33	00 001-0630-416.02-27		01/02/2014	0004539	00	FIFTH THIRD	P-CARD	112913	72.00
WILSON LANDSCA00 OF 00			PLANTS			0000000	00/00/0000				
5600	10/31/2013	PC33	00 001-0000-201.01-00		01/02/2014	0004539	00	FIFTH THIRD	P-CARD	112913	103.20
FULLIFE SAFETY			SAFETY VESTS			0000000	00/00/0000				
5700	10/31/2013	PC33	00 001-0630-416.02-27		01/02/2014	0004539	00	FIFTH THIRD	P-CARD	112913	138.00
WILSON LANDSCA00 OF 00			MULCH			0000000	00/00/0000				
5800	11/27/2013	PC33	00 001-0620-431.02-27		01/02/2014	0004539	00	FIFTH THIRD	P-CARD	112913	142.10
WW GRAINGER			BRINE TANK REPAIR PARTS			0000000	00/00/0000				
5900	11/13/2013	PC33	00 001-0630-416.02-27		01/02/2014	0004539	00	FIFTH THIRD	P-CARD	112913	163.87
WILSON LANDSCAPE			MULCH			0000000	00/00/0000				
6000	11/18/2013	PC33	00 001-0000-201.01-00		01/02/2014	0004539	00	FIFTH THIRD	P-CARD	112913	259.88
FULLIFE SAFETY			SAFETY GEAR			0000000	00/00/0000				

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DESCRIPTION 1	COM	SUB	DESCRIPTION 2		DUE DATE	CHECK#	CHECK DATE	TYPE	LAST TRANS	DISC/RETAINAGE	
6100	11/29/2013	PC33	00 001-0620-431.02-27		01/02/2014	0004539	00	FIFTH THIRD	P-CARD	112913	268.40
CONSERV FS INC			ANTI FOAM CHEMICAL			0000000	00/00/0000				
6200	10/31/2013	PC33	00 001-0620-431.02-27		01/02/2014	0004539	00	FIFTH THIRD	P-CARD	112913	580.41
CHEMPACE CORPORATION			4 GAL GRAFFITI REMOVER			0000000	00/00/0000				
6300	11/20/2013	PC33	00 001-0620-431.03-37		01/02/2014	0004539	00	FIFTH THIRD	P-CARD	112913	800.00
FENCE CONNECTION, INC.			FENCE REPAIR ON CFR			0000000	00/00/0000				
6400	11/13/2013	PC33	00 001-0000-201.01-00		01/02/2014	0004539	00	FIFTH THIRD	P-CARD	112913	867.00
AGG IND CONABS 9999			CONCRETE DELIVERED			0000000	00/00/0000				
6500	11/14/2013	PC33	00 051-0000-478.02-26		01/02/2014	0004539	00	FIFTH THIRD	P-CARD	112913	1,019.20
SHEMIN NURSERIES			SALT FOR WALKS			0000000	00/00/0000				
6600	11/14/2013	PC33	00 001-0630-416.02-27		01/02/2014	0004539	00	FIFTH THIRD	P-CARD	112913	2,392.50
SHEMIN NURSERIES			TREE WATERING BAGS			0000000	00/00/0000				
6700	11/04/2013	PC33	00 001-0640-416.02-27		01/02/2014	0004539	00	FIFTH THIRD	P-CARD	112913	147.47-
TRI DIM FILTER CORP			CREDIT			0000000	00/00/0000				
6800	11/04/2013	PC33	00 001-0640-416.02-27		01/02/2014	0004539	00	FIFTH THIRD	P-CARD	112913	6.06-
SEARS ROEBUCK 7936			CREDIT			0000000	00/00/0000				
6900	11/14/2013	PC33	00 001-0640-416.02-27		01/02/2014	0004539	00	FIFTH THIRD	P-CARD	112913	21.95
APPLIANCE PARTS PROS			DISHRACK WHEEL & BRACKET			0000000	00/00/0000				
7000	11/11/2013	PC33	00 001-0650-416.02-27		01/02/2014	0004539	00	FIFTH THIRD	P-CARD	112913	36.28
WHOLESALE DIRECT			BULBS			0000000	00/00/0000				
7100	11/15/2013	PC33	00 001-0650-416.03-72		01/02/2014	0004539	00	FIFTH THIRD	P-CARD	112913	40.00
IPASS AUTOREPLENISH #5			IPASS REPLENISH			0000000	00/00/0000				
7200	11/21/2013	PC33	00 001-0650-416.02-11		01/02/2014	0004539	00	FIFTH THIRD	P-CARD	112913	49.71
WAREHOUSE DIRECT			CLOCK FILE HOLDER CD'S			0000000	00/00/0000				
7300	11/13/2013	PC33	00 001-0650-416.02-22		01/02/2014	0004539	00	FIFTH THIRD	P-CARD	112913	57.20
WHOLESALE DIRECT			TRAILER CONNECTOR #188			0000000	00/00/0000				
7400	11/13/2013	PC33	00 001-0650-416.02-27		01/02/2014	0004539	00	FIFTH THIRD	P-CARD	112913	57.28
WHOLESALE DIRECT			HEAD LIGHT BULBS			0000000	00/00/0000				
7500	11/11/2013	PC33	00 001-0650-416.02-27		01/02/2014	0004539	00	FIFTH THIRD	P-CARD	112913	67.18
WHOLESALE DIRECT			BULBS			0000000	00/00/0000				

GROUP NUMBER : 03067 PROCUREMENT CARD  
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TRANS#	TRANS DATE	VOUCHER	BK	ACCOUNT NUMBER	PROJ	P.O.	VENDOR	SEQ	VENDOR NAME	INVOICE NUMBER	AMOUNT	
DESCRIPTION 1	COM	SUB	DESCRIPTION 2		DUE DATE	CHECK#	CHECK DATE	TYPE	LAST TRANS	DISC/RETAINAGE		
7600	11/18/2013	PC33	00	001-0650-416.02-22			0004539	00	FIFTH THIRD	P-CARD	112913	91.32
WHOLESALE DIRECT			AMBULANCE CHARGER PARTS		01/02/2014	0000000	00/00/0000					
7700	11/06/2013	PC33	00	001-0650-416.03-71			0004539	00	FIFTH THIRD	P-CARD	112913	150.00
API SVC STAT CERT			LOWTH CERT - UNDRND FUEL		01/02/2014	0000000	00/00/0000					
7800	11/01/2013	PC33	00	001-0650-416.02-22			0004539	00	FIFTH THIRD	P-CARD	112913	189.99
AMAZON.COM			ANIMAL CAGE #188		01/02/2014	0000000	00/00/0000					
7900	11/11/2013	PC33	00	001-0650-416.02-22			0004539	00	FIFTH THIRD	P-CARD	112913	726.87
WHOLESALE DIRECT			WARNING LIGHT		01/02/2014	0000000	00/00/0000					
8000	11/21/2013	PC33	00	001-0650-416.03-31			0004539	00	FIFTH THIRD	P-CARD	112913	3,930.91
ZIMMERMAN FORD INC			ENGINE REPAIR #383		01/02/2014	0000000	00/00/0000					
8100	11/18/2013	PC33	00	001-0720-420.02-13			0004539	00	FIFTH THIRD	P-CARD	112913	75.00
INTERNATIONAL ASSOC			INVESTIGATOR MEMBERSHIP		01/02/2014	0000000	00/00/0000					
8200	11/25/2013	PC33	00	001-0730-420.02-36			0004539	00	FIFTH THIRD	P-CARD	112913	23.38
MICHAELS STORES 8677			PICTURE FRAMES		01/02/2014	0000000	00/00/0000					
8300	11/22/2013	PC33	00	001-0730-420.02-36			0004539	00	FIFTH THIRD	P-CARD	112913	35.97
MICHAELS STORES 8677			FRAMES		01/02/2014	0000000	00/00/0000					
8400	11/05/2013	PC33	00	001-0720-420.03-51			0004539	00	FIFTH THIRD	P-CARD	112913	68.11
ACTIVE911 INC			DISPATCH NOTIFICATION		01/02/2014	0000000	00/00/0000					
8500	11/21/2013	PC33	00	001-0730-420.03-70			0004539	00	FIFTH THIRD	P-CARD	112913	24.12
FEDEXOFFICE 00007559			TRAINING HANDOUTS		01/02/2014	0000000	00/00/0000					
8600	11/08/2013	PC33	00	001-0730-420.02-14			0004539	00	FIFTH THIRD	P-CARD	112913	45.46
TCD CENGAGE LEARNING			FIRE INSPECTOR'S GUIDE		01/02/2014	0000000	00/00/0000					
8700	11/25/2013	PC33	00	001-0730-420.03-70			0004539	00	FIFTH THIRD	P-CARD	112913	88.00
BELMONTE PRINTING C			STOP WORK ORDERS		01/02/2014	0000000	00/00/0000					
8800	11/04/2013	PC33	00	001-0730-420.02-14			0004539	00	FIFTH THIRD	P-CARD	112913	151.95
INT'L CODE COUNCIL INC			ICC CODE BOOKS/MATERIALS		01/02/2014	0000000	00/00/0000					
8900	11/08/2013	PC33	00	001-0730-420.02-13			0004539	00	FIFTH THIRD	P-CARD	112913	689.00
AIA PRODUCTS / DUES			ARCHITECT MEMBERSHIP DUES		01/02/2014	0000000	00/00/0000					
9000	11/04/2013	PC33	00	001-0730-420.02-14			0004539	00	FIFTH THIRD	P-CARD	112913	946.00
INT'L CODE COUNCIL INC			CD-ROM FOR CODE UPDATE		01/02/2014	0000000	00/00/0000					

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TRANS#	TRANS DATE	VOUCHER	BK	ACCOUNT NUMBER	PROJ	P.O.	VENDOR SEQ	VENDOR NAME	INVOICE NUMBER	AMOUNT
DESCRIPTION 1	COM	SUB	DESCRIPTION 2		DUE DATE	CHECK#	CHECK DATE	TYPE	LAST TRANS	DISC/RETAINAGE
9100	11/13/2013	PC33	00	001-0810-421.03-71			0004539 00	FIFTH THIRD	112913	252.95-
SHERATON CITY CENTER			CREDIT FOR BILLING ERROR		01/02/2014	0000000	00/00/0000	P-CARD		
9200	11/19/2013	PC33	00	001-0810-421.03-72			0004539 00	FIFTH THIRD	112913	25.00
UNITED	01626091889100		BAG FEE 11/17/13 GSO-ORD		01/02/2014	0000000	00/00/0000	P-CARD		
9300	11/18/2013	PC33	00	001-0810-421.03-72			0004539 00	FIFTH THIRD	112913	25.00
UNITED	01626090974922		BAG FEE 11/15/13 ORD-GSO		01/02/2014	0000000	00/00/0000	P-CARD		
9400	11/18/2013	PC33	00	001-0810-421.03-72			0004539 00	FIFTH THIRD	112913	56.35
ABC DOOR 2 DOOR TRANSP			TAXI CALEA CONF W-S, NC		01/02/2014	0000000	00/00/0000	P-CARD		
9500	10/31/2013	PC33	00	001-0810-421.03-71			0004539 00	FIFTH THIRD	112913	131.30
ROSATI'S PIZZA			SCHOOL PRINCIPALS MEETING		01/02/2014	0000000	00/00/0000	P-CARD		
9600	11/15/2013	PC33	00	001-0840-421.02-27			0004539 00	FIFTH THIRD	112913	29.50
FEDEXOFFICE	00010694		B/W 2-PT FORM (SOC SVCS)		01/02/2014	0000000	00/00/0000	P-CARD		
9700	11/19/2013	PC33	00	001-0810-421.03-71			0004539 00	FIFTH THIRD	112913	112.45
ITALIAN PIZZA KITCHEN			ANN STAFF MTG MEAL 11/18		01/02/2014	0000000	00/00/0000	P-CARD		
9800	11/20/2013	PC33	00	001-0810-421.03-71			0004539 00	FIFTH THIRD	112913	167.50
JIMMY JOHNS - 661			ANN STAFF MTG LUNCH 11/19		01/02/2014	0000000	00/00/0000	P-CARD		
9900	11/27/2013	PC33	00	001-0820-421.03-71			0004539 00	FIFTH THIRD	112913	25.00
ONLINE PHOTO ORDER			CALEA CONFERENCE PHOTOS		01/02/2014	0000000	00/00/0000	P-CARD		
10000	11/18/2013	PC33	00	001-0820-421.03-72			0004539 00	FIFTH THIRD	112913	49.00
ABC DOOR 2 DOOR TRANSP			TAXI-CALEA CONF W-S,NC		01/02/2014	0000000	00/00/0000	P-CARD		
10100	11/19/2013	PC33	00	001-0820-421.03-72			0004539 00	FIFTH THIRD	112913	50.00
UNITED	01626091889811		BAG FEE 11/17/13 GSO-ORD		01/02/2014	0000000	00/00/0000	P-CARD		
10200	11/18/2013	PC33	00	001-0820-421.03-72			0004539 00	FIFTH THIRD	112913	50.00
COC O'HARE --F LOT			O'HARE PARKING		01/02/2014	0000000	00/00/0000	P-CARD		
10300	11/14/2013	PC33	00	001-0820-421.03-72			0004539 00	FIFTH THIRD	112913	50.00
UNITED	01626089762220		BAG FEE 11/12/13 ORD-GSO		01/02/2014	0000000	00/00/0000	P-CARD		
10400	10/31/2013	PC33	00	001-0870-421.03-70			0004539 00	FIFTH THIRD	112913	50.52
INT'L CODE COUNCIL INC			LEGAL ASPECTS CODE ADMIN		01/02/2014	0000000	00/00/0000	P-CARD		
10500	11/04/2013	PC33	00	001-0870-421.02-14			0004539 00	FIFTH THIRD	112913	102.70
AMAZON.COM			INT'L RES CODE-1/2 FAMILY		01/02/2014	0000000	00/00/0000	P-CARD		

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DESCRIPTION 1	COM	SUB	DESCRIPTION 2		DUE DATE	CHECK#	CHECK DATE	TYPE	LAST TRANS	DISC/RETAINAGE
10600	11/19/2013	PC33	00	001-0810-421.03-71			0004539 00	FIFTH THIRD	112913	336.00
MARRIOTT WINSTON-SALEM			HOTEL-CALEA CONF (WEBB)		01/02/2014	0000000	00/00/0000	P-CARD		
10700	11/22/2013	PC33	00	001-0830-421.03-71			0004539 00	FIFTH THIRD	112913	399.00
PALADIN JORDAN DETECTI			TRAINING (MATT MCDONNELL)		01/02/2014	0000000	00/00/0000	P-CARD		
10800	11/19/2013	PC33	00	001-0820-421.03-71			0004539 00	FIFTH THIRD	112913	840.00
MARRIOTT WINSTON-SALEM			HOTEL-CALEA CONF (JASTER)		01/02/2014	0000000	00/00/0000	P-CARD		
10900	11/19/2013	PC33	00	001-0820-421.03-71			0004539 00	FIFTH THIRD	112913	880.00
MARRIOTT WINSTON-SALEM			HOTEL-CALEA CONF (DOSSEY)		01/02/2014	0000000	00/00/0000	P-CARD		
11000	11/07/2013	PC33	00	001-0920-419.03-72			0004539 00	FIFTH THIRD	112913	15.16
SPEEDWAY 05456 402			SPEEDWAY GAS VEHICLE 222		01/02/2014	0000000	00/00/0000	P-CARD		
11100	11/14/2013	PC33	00	001-0920-419.03-72			0004539 00	FIFTH THIRD	112913	33.00
BLOCK 37			PKG CHGO NO CASH BID MTG		01/02/2014	0000000	00/00/0000	P-CARD		
11200	11/08/2013	PC33	00	001-0195-411.03-91			0004539 00	FIFTH THIRD	112913	17.78
SAMSClub #8148			CONECT REALTOR & BUSINESS		01/02/2014	0000000	00/00/0000	P-CARD		
11300	11/11/2013	PC33	00	001-0195-411.03-91			0004539 00	FIFTH THIRD	112913	40.00
EXAMINER PUBLICATIONS			CONECT REALTOR/BUS. AD		01/02/2014	0000000	00/00/0000	P-CARD		
11400	11/14/2013	PC33	00	001-0195-411.03-91			0004539 00	FIFTH THIRD	112913	42.90
SAMSClub #8148			CONECT REALTOR & BUSINESS		01/02/2014	0000000	00/00/0000	P-CARD		
11500	11/13/2013	PC33	00	001-0195-411.03-71			0004539 00	FIFTH THIRD	112913	43.45
ROSATI'S PIZZA			CONECT MTG FOODS 11/12/13		01/02/2014	0000000	00/00/0000	P-CARD		
11600	11/11/2013	PC33	00	001-0195-411.03-91			0004539 00	FIFTH THIRD	112913	51.96
FACTORY CARD OUTLET #1			CONECT REALTOR & BUSINESS		01/02/2014	0000000	00/00/0000	P-CARD		
11700	11/11/2013	PC33	00	001-0920-419.02-13			0004539 00	FIFTH THIRD	112913	54.90
LOOPNET INC			LOOPNET MONTHLY RENEWAL		01/02/2014	0000000	00/00/0000	P-CARD		
11800	11/14/2013	PC33	00	001-0195-411.03-91			0004539 00	FIFTH THIRD	112913	79.02
TONY'S FINER FOODS			CONECT RELATOR & BUSINESS		01/02/2014	0000000	00/00/0000	P-CARD		
11900	11/06/2013	PC33	00	001-0195-411.03-91			0004539 00	FIFTH THIRD	112913	104.11
SAMSClub #8148			CONECT REALTOR & BUSINESS		01/02/2014	0000000	00/00/0000	P-CARD		
12000	11/04/2013	PC33	00	001-0920-419.03-71			0004539 00	FIFTH THIRD	112913	109.00
EDUCATION TO GO			INDESIGNCS6 ONLINE-MULLEN		01/02/2014	0000000	00/00/0000	P-CARD		

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DESCRIPTION 1	COM	SUB	DESCRIPTION 2		DUE DATE	CHECK#	CHECK DATE	TYPE	LAST TRANS	DISC/RETAINAGE	
12100	11/19/2013	PC33	00	001-0920-419.03-71		0004539	00	FIFTH THIRD	P-CARD	112913	195.00
RETAILLIVEI			RETAIL LIVE CHGO GOVIND		01/02/2014	0000000	00/00/0000				
12200	11/22/2013	PC33	00	001-0920-419.03-71		0004539	00	FIFTH THIRD	P-CARD	112913	530.00
ICSC			RECON 2014 BOWMAN		01/02/2014	0000000	00/00/0000				
12300	11/22/2013	PC33	00	001-0920-419.03-71		0004539	00	FIFTH THIRD	P-CARD	112913	530.00
ICSC			RECON 2014 GOVIND		01/02/2014	0000000	00/00/0000				
12400	11/22/2013	PC33	00	001-0920-419.03-71		0004539	00	FIFTH THIRD	P-CARD	112913	530.00
ICSC			RECON 2014 R.CRAIG		01/02/2014	0000000	00/00/0000				
12500	11/15/2013	PC33	00	050-5040-472.02-11		0004539	00	FIFTH THIRD	P-CARD	112913	15.85
WAREHOUSE DIRECT			HILIGHTERS & FILE FOLDERS		01/02/2014	0000000	00/00/0000				
12600	11/15/2013	PC33	00	001-0620-431.02-11		0004539	00	FIFTH THIRD	P-CARD	112913	41.11
WAREHOUSE DIRECT			HILIGHTERS & FILE FOLDERS		01/02/2014	0000000	00/00/0000				
12700	11/08/2013	PC33	00	050-5040-472.02-11		0004539	00	FIFTH THIRD	P-CARD	112913	48.74
WAREHOUSE DIRECT			PAD HOLDER & MESSAGE STAMP		01/02/2014	0000000	00/00/0000				

GROUP TOTALS

COUNT: 127  
 AMOUNT: 47,102.18



**Village of Hanover Park**

**AGENDA MEMORANDUM**

**TO:** Village President and Board of Trustees

**FROM:** Juliana Maller, Village Manager

**SUBJECT:** Executive Session

**ACTION**

**REQUESTED:**  Approval  Concurrence  Discussion  Information

**MEETING DATE:** January 9, 2014 – Executive Session

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**Executive Summary**

An Executive Session has been scheduled for January 9, 2014.

**Discussion**

The Executive Session will take place following the regular Village Board meeting. The following items will be discussed:

1. Section 2(c)(1) – Personnel
2. Section 2(c)(2) – Collective Bargaining
3. Section 2(c)(11) – Litigation

Due to related meetings being held this week and next Monday, further information will be provided next week as appropriate.

**Recommended Action**

Motion to move to Executive Session.