

Village of Hanover Park

Municipal Building
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Hanover Park, Illinois
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Rodney S. Craig
Village President

Eira L. Corral
Village Clerk

Ronald A. Moser
Village Manager



VILLAGE OF HANOVER PARK

VILLAGE BOARD

REGULAR WORKSHOP MEETING

Municipal Building: 2121 W. Lake Street
Hanover Park, IL 60133

Thursday, January 6, 2011
6:00 p.m.

Minutes

1. CALL TO ORDER - ROLL CALL

Village President noted the Village Clerk would be joining them shortly.

Roll:

PRESENT

President:

Rodney Craig

Trustees:

Zimel, Roberts, Kaiser

ABSENT

Trustees:

Carter, Cannon, Nicolosi

ALSO PRESENT

Village Manager Ron Moser, Village Attorney Bernie Paul and
Department Heads.

2. ACCEPTANCE OF AGENDA

Motion by Trustee Zimel, seconded by Trustee Kaiser to accept the Agenda.

AYES:

Trustees:

Zimel, Kaiser, Roberts

NAYS:

Trustees:

None

ABSENT:

Trustees:

Cannon, Kaiser, Nicolosi

3. AGENDA ITEM REVIEW

Manager Moser asked if there were any questions on agenda items. It was noted that there was a typo for Item 6- A.2 as the correct address number 7431 Astor Ave. not 7432 Astor Ave. Trustee Zimel provided insight on the Development Commission's dealing with this item.

Village Clerk was recognized arriving at 6:12 pm.

4. STRATEGIC PLANNING

Chief Haigh led the presentation in presenting the Mission Statement and outlining goals and objectives. There was discussion on editing the Mission and Objectives. The Board directed to present edits at the upcoming workshop meeting.

5. POLICE BUILDING UPDATE

Public Works Director Howard Killian indicated that in the previous weeks much preparation work had been completed. He listed a number of finished projects. It was noted that the structural steel has arrived and the frames will be arriving next week. The structure should be going up within the next weeks. He also listed a number of projects that were scheduled for the end of the month.

Questions were fielded and answered.

Village Manger provided a financial update. He noted that there had been a review of proper transfer of funds. He noted that they would be working with the Village lobbyist to received grant money for Police the Building. It was noted that all of our state legislators were committed to being supportive.

Killian noted that the last bid had been received. He noted that great pricing has provided for a quality building at below the cost of other police buildings.

Questions were fielded and answered.

Mayor Craig requested an update of the OCEA agreement. Killian noted that copy for signature would be presented shortly.

6. BOARD MEMBER CONCERNS

Clerk Corral noted the error in the address number on 6-A.2, as it had been previously noted.

7. DISCUSSION TOPICS

a. RTA Grant-

Patrick Grill noted that the village had been awarded a second RTA Grant to further study the Village Center area and that the Resolution to authorize the application and execution of the technical assistance grant with the RTA. This will allow the procurement process in finding a consultant to do the work. The RTA has a new “mini procurement” process which has already identified five consultants that can do the work. The Village would submit the RFP to just these consultants expediting the process and allowing the Village to complete the procurement process by April and

start in May. This would be a twelve month project. The Grant is for \$100,000, and the Village would fund 20 percent of this amount. Grill noted that most of the Village Center area in a TIF district and that the 20 percent would be funded through the TIF fund.

b. Business License-

Village Manager Moser introduced the topic and noted the departments that had been involved in the process.

Chief Zaccard noted that the three objectives were to have the inspection process in a 12 month time span vs. three months, to incorporate fire inspections to the process, and third to allow fire fighters to become familiar with the structures, which would be beneficial in case of a fire.

He noted that there were many but common violations and that compliance has been better than anticipated. The process would be that the Fire Department would recommend businesses for a full license or a provisional license.

Questions were fielded and answered.

Village Manager Moser noted violations that were the building owner's responsibility not the business owner's responsibility as tenants. However, he did not recommend individual licensing of Commercial Buildings and proceed with issuing citations to the Building Owner. It was emphasized that accountability would be properly addressed to the responsible parties.

8. STAFF UPDATES

Village Manager Moser noted that he would be responding to any finance related concerns as Finance Director Lafayette Linear was absent. He continued to inform the Board that Department Heads had submitted their budget. Follow-up meetings had started and would continue to review the inclusion of the Board Goals and Objectives. Moser discussed the approval of a short term consultant to assist with building documents for the budget. Stan Helgerson, is a retired Finance Director from Carol Stream and is familiar with our budget process as he was one of the candidates in the selection process of a new Finance Director.

Manager Moser informed the Board that Juliana Adade, a friend of the Sister Cities Committee that had visited the Village from Ghana in September of 2009, had passed in a tragic car accident in Ghana, Africa. He noted that he had not been able to make contact with Mr. Adade, father of Juliana and also a close friend of the Sister Cities committee. However, the Sister Cities Committee members were making great efforts to obtain information on the situation. It was noted that a moment of silence would be held during the Regular Board Meeting later that night.

9. ADJOURNMENT

Motion by Trustee Zimel, seconded by Trustee Roberts to adjourn.

Voice Vote: All Ayes.

Motion carried. Meeting adjourned at 7:06 p.m.

Recorded and transcribed by,

Eira L. Corral /s/
Village Clerk

Minutes approved by President and Board of Trustees on this: 20th day of January, 2011.