



VILLAGE OF HANOVER PARK

SISTER CITIES COMMITTEE Regular Meeting

**Municipal Building: 2121 W. Lake Street
Hanover Park, IL 60133**

**Tuesday, January 10, 2012
7:30 p.m.**

MINUTES

1. CALL TO ORDER – ROLL CALL

Chair Linda McCance Packham called meeting to order at 7:50 p.m.

PRESENT: Committee Linda McCance Packham, Arnulfo Flores,
Members: Pamela Fowler, Adelaide Grant-Acquah, Frank
Grant-Acquah, Mary Harrison

ABSENT: Committee Gladys Lawson, Gustavo Pineda, Maria Pineda,
Members: Juan Silva, Rita Silva

ALSO PRESENT: Trustee James Kemper, Past Trustee Robert Packham, Jose
Juan Estrada

2. ACCEPTANCE OF AGENDA

Motion by Pamela to accept agenda. Second by Mary. Voice Vote: All ayes.
Motion carried.

3. PRESENTATION/REPORTS:

3-a. Open Meetings Act Online Training – A handout regarding the Open Meetings Act (OMA) was distributed during the meeting. Trustee Kemper and Chair Linda provided an overview OMA changes that went into effect January 1, 2012. The handout is also being distributed via email. Online OMA training needs to be completed by March 15, 2012, and certificates of completion are to be forwarded to the staff liaison for collection and submission to the Clerk's office by the deadline.

3-b. Update on Placement of Sister Cities-themed Items in Room 214 – Plans are on hold for the time being due to the upcoming relocation of Village staff that will take place after police operations have been completely transitioned to the new police headquarters.

4. APPROVAL OF MINUTES

Motion by Arnulfo to approve minutes of October 18, 2011 meeting. Second by Pamela. Voice Vote: All ayes. Motion carried.

5. ACTION ITEMS:

5-a. Review of FY13 Budget Request – Budget goals and objectives were reviewed and edited during the meeting per committee member input. Anticipated expenses were discussed, including cost estimates associated with the Cape Coast 20th Anniversary activities. The Sisters Cities FY13 budget request will be submitted to the Village Manager during the last week of January.

5-b. Conference Attendance – The following Sister Cities-related conferences/conventions are taking place in 2012:
US/Mexico Sister Cities Association National Convention, March 2-4, Culver City, California
Illinois Sister Cities State Convention, April 20-21, Dixon, Illinois
Sister Cities International Conference, July 12-14, Jacksonville, Florida.

The brochure for the US/Mexico convention was distributed at the meeting. Registration information concerning the Illinois State Convention and the International Conference has not yet been released. Given the relatively close proximity of the Illinois State Convention in Dixon, Chair Linda encourages Village elected officials to considering attending all or part of the event.

6. TOWNHALL SESSION:

No one registered to address the Committee.

7. OLD BUSINESS (NON-ACTION ITEMS):

None.

8. NEW BUSINESS (NON-ACTION ITEMS):

Chair Linda introduced new Board Liaison, Trustee James Kemper. Pamela announced that she is now employed as a project manager at United Airlines in its corporate payroll department.

9. ADJOURNMENT:

Motion by Adelaide to adjourn at 9:12 p.m. Second by Mary. Voice Vote: All ayes. Motion carried.

Minutes recorded and transcribed by:

Katherine Perez, Staff Liaison

Linda McCance Packham
Chair, Hanover Park Sister Cities Committee