



Village of Hanover Park Administration

Municipal Building
2121 Lake Street
Hanover Park, IL 60133-4398

630-823-5600
FAX 630-823-5786
www.hpil.org

PRESIDENT
RODNEY S. CRAIG

VILLAGE CLERK
EIRA CORRAL

TRUSTEES
WILLIAM CANNON
JAMES KEMPER
JENNI KONSTANZER
JON KUNKEL
RICK ROBERTS
EDWARD J. ZIMEL, JR.

VILLAGE MANAGER
JULIANA A. MALLER

VILLAGE OF HANOVER PARK

VILLAGE BOARD REGULAR WORKSHOP MEETING Municipal Building: 2121 W. Lake Street Hanover Park, IL 60133

Thursday, March 7, 2013
6:00 p.m.

AGENDA

1. CALL TO ORDER-ROLL CALL
2. ACCEPTANCE OF AGENDA
3. REGULAR BOARD MEETING AGENDA ITEM REVIEW
4. DISCUSSION ITEMS
 - a. St. Ansgar Religious Processions
 - b. Hanover Square Façade Project Update
 - c. Future Status of the Finance Committee
5. STAFF UPDATES
 - a. Renovation of Village Hall
 - b. Hanover Square Shopping Center Update
6. NEW BUSINESS
7. ADJOURNMENT



TO: Village President and Board of Trustees
FROM: Eira L. Corral, Clerk's Office
SUBJECT: St. Ansgar Church Street Procession and Public Assembly

ACTION

REQUESTED: [X] Approval [] Concurrence [] Discussion [] Information

MEETING DATE: March 7, 2013 – Board Workshop

Executive Summary

A Special Events Application has been submitted by St. Ansgar Church for sidewalk processions, street processions, and a public assembly on multiple dates: 3/19, 3/24, 3/27, 3/29. Per our Special Events Policy, special events requesting street closures or requiring the use of Village resources must be approved by the Village Board.

A request for the waiver of costs associated with services rendered was submitted on February 28, 2013. Per our Special Events Policy, waivers must be approved by the Village Board.

Discussion

In November of 2012, the Village Board approved the Special Events Policy to implement a process for the approval of special events in the Village of Hanover Park. The policy requires Board approval for special events with street closures or requiring the use of Village resources. Also, the policy indicates that a sponsoring agency that is a non-government entity shall pay all required fees and reimburse the Village 100% of the cost for all services rendered for the special event. The sponsoring agency will be provided with a cost estimate and is required to sign off on cost estimates for costs associated with services rendered for such special events. The requestor will be invoiced for reimbursement of final costs associated with services rendered for the special events within (60) days after the completion of the event.

The Clerk's Office received the Special Events Application from St. Ansgar Church on February 22, 2013 for several sidewalk processions, street processions, and a public assembly on multiple dates: 3/19, 3/24, 3/27, 3/29 (am). The application has been reviewed by the Clerk's Office and Village Departments. Approval has been granted for sidewalk processions for 3/19, 3/24, 3/27, 3/29 (am). These events will be supported by limited Police Department personnel at no cost to St. Ansgar Church.

Per the Special Event Policy, the Village Board must approve the street procession of 3/29 (pm). Staff has determined that Village personnel including Police, Fire, and Public Works

Agreement Name: _____

Executed By: _____

and equipment will be required to support the street procession of 3/29 (pm). The following is a breakdown of the event that is still pending approval, including costs associated with services rendered:

Friday, March 29, 2013 (12:00 pm -2:00 pm)
Street Procession: Laurel Ave. and Center Ave.
Public Assembly at Park District 1919 Walnut Ave.

Cost Estimate for Services (based on application submitted)	
Police Department	\$1,971.76
<u>Public Works</u>	<u>\$200.00</u>
Total	\$2,171.76

A request by St. Ansgar Church for a waiver for partial costs associated with services rendered was submitted on February 28, 2013. Per the Clerk’s conversation with the Event Coordinator, Mr. Victor Galvan, on March 1, 2013, the waiver request is for costs over \$2,000. Also, per the Clerk’s discussion with Mr. Galvan, modifications to the original request were made to reduce the cost from \$4,973.86 to the above amount of \$2,171.76.

Recommended Action

Motion to approve St. Ansgar Church’s special event application requesting the street closures of Laurel Ave. and Center Ave. for a street procession on Friday, March, 29, 2013 from 12:00 pm-2:00 pm.

Motion to approve a St. Ansgar Church’s request for a waiver for costs over \$2,000.00 associated with services rendered for special events on March 24, 2013 and March 29, 2013.

Attachments: Special Events Application
Special Events Cost Estimate
Special Events Approval & Cost Estimate Ltr

Budgeted Item:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Budgeted Amount:	\$	
Actual Cost:	\$	
Account Number:		



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13-0004.a.
RECEIVED
 FEB 22 2013
 VILLAGE CLERK

2:14 pm

**SPECIAL EVENTS
 APPLICATION**

Application and \$35 processing fee shall be submitted 60 days prior to Special Event along with any additional permit fees.

PART A: APPLICANT INFORMATION

Applicant Name: St Ansgat Catholic church

Doing Business As (Name): Same

Applicant Address: 2040 laurel ave

City: HANOVER PARK **State:** ILLINOIS **Zip:** 60133

Phone: 630-837-5553 **Email:** victormgalvan@yahoo.com

Is this business / organization a registered Not-For-Profit? YES NO

If YES, please provide a copy of your NFP status, and state/federal ID # _____

Name of Business Manager / Event Contact: Paul Dietche

Address: 2040 laurel ave

City: Hanover Park **State:** IL **Zip:** 60133

Phone: 630-837-5553 **Email:** _____

PART B: EVENT INFORMATION

Name of Event: Religious Procession

Event Location: Streets of Hanover Park

Description / Purpose of Event: WE WILL LIKE TO USE THE STREETS OF HANOVER PARK AND FOR THE 29TH AT NOON WE LIKE TO HAVE THE CRUCIFIXION ON THE HILLS OF THE PARK DISTRICT ON CHURCH AND WALNUT for the 19th a side walk procession on Laurel ave/ East st/ Poplar st/ and Center ave, into our parking lot for the 24th Street procession on laurel ave/ Center ave/ poplar ave/ mulberry st/ laurel ave. and back to st Ansgar parking lot. for the 27th side walk procession on laurel ave/ East ave/ Sycamore ave/ Center ave/ and into our parking lot for the 29th street procession on Laurel ave. Church ave. and to have the crucifixion of our Lord on the hills of the park district from 12:00/2:00 for the 29th a side walk procession on Laurel ave/ East ave/ Sycamore ave/ Center ave/ and back into our parking lot

Date(s) Requested (Month & Day): 03/19/2013, 03/24/2013, 03/27/2013, 03/29/2013

Time of Event and/or Hours of Operation (Include for each day requested):

THE 19TH AND THE 27TH WILL BE FROM 8:00 PM TO 8:45 PM THESE DATES WILL BE SIDE WALK PROCESSION ONLY.

FOR THE 29TH WE WILL HAVE 2 PROCESSIONS, FIRST ONE AT *12:00 NOON TO 2:00 PM 2nd AT 8:00 TO 8:45 PM FOR THE * 24TH WILL BE A STREET PROCESSION AT 8:00 PM TO 8:45 PM *

* WE WILL LIKE TO USE THE STREET FOR THE 24TH AND THE 29TH

One Village - One Future



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Type of Event:

All Special Events are to submit a Certificate of Insurance and a site plan.

Attached Site Plan

Attached Certificate of Insurance:

1. The Special Event must be named in the Certificate of Insurance, including dates of the event.
2. The Village of Hanover Park must be listed as a certificate holder and additional insured.
3. Commercial General Liability: \$1,000,000 per occurrence and \$2,000,000 in the aggregate.

Applicant is required to submit additional permit fees as follows:

Sidewalk Sale \$25 Tent Sale \$25 Vendor-Nonpermanent Location \$40

Road Race: Run/Walk/ or Bike Ride Parade

Public Assembly / Demonstration DOES NOT APPLY

Carnival \$500/day (also complete Part C) Circus \$100/day (also complete Part C)

Live Theatrical or Musical Performance on public right of way (also complete Part C)

Animal Exhibit \$50/day (also complete Part C)

Other (Please Specify) _____

Other Activities That Will Take Place:

Sale and/or Consumption of Alcohol (Requires Separate Application)

Raffle (Requires Separate Application) DOES NOT APPLY

Temporary Signage (Requires Separate Application)

Sale of, cooking of, and / or consumption of food (Requires a Health Inspection)

Admission fee will be charged. Admission cost \$ _____

Animals will be present (Requires a Health Inspection). Please list type and number.



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Event Logistics:

Does the applicant or business own the property where the event will take place?

YES NO

If "NO", please attach a letter from the landlord granting use of the property.

How many participants / attendees are expected? 100 TO 600 PEOPLE

Any street closures requested? Yes No

If "YES" what streets? Laurel ave. / East st / Poplar st / and Center st

Justification for street closure: PEOPLE WILL BE CROSSING THE STREETS AND TO AVOID ANY INCIDENTS

What is your plan for cleanup and disposal of waste at the site, during and after the event?
Please explain:

THERE WILL BE NO WASTE, BUT IF NEEDED, WE WILL PROVIDE VOLUNTEERS TO DO THE CLEANING.

Will the location of the event displace any parking spaces? YES NO

If yes, how many spaces: 176

Is the event a fundraiser? YES NO If "YES", name the beneficiary.



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Check All Equipment That Will Be In Use:

Tents- State the number that will be in use and size of each: _____

Temporary Seating

Tables / Chairs

DOES NO APPLY

Number proposed outdoors _____.

Number proposed indoors _____.

Restrooms

Type of Restroom: Portable Located inside existing facility

If using portable toilets, please list rental company information along with drop off and pickup dates and times: _____

Temporary stage or other structure

DOES NOT APPLY

Amplifiers / Sound System

Electrical Hook Up (Applicant is responsible for contacting JULIE to mark approved area.)

Outdoor Water Use.

NOTE: Applicant will be invoiced for the cost of any Village services used in association with the event including, but not limited to police, fire, public works, and engineering.

PART C: AMUSEMENTS (Carnivals, Circuses, Performances on Public Right-of-Ways)

Name of Company: _____

Doing Business As: _____ DOES NOT APPLY

Address: _____ Phone Number: _____

City: _____ State: _____ Zip Code: _____

Date Business Was Incorporated: _____ List Any Branch Locations: _____



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List the Name of Officers, directors, or stockholders owning more than 20% of the stock or any corporation, partnership or limited liability corporation associated with this business. Include their address, contact and date of birth. (Attach a separate sheet if necessary.)

Name	Date of Birth	Driver's License Number	Home Address Phone Number	Title	% Of Ownership

List any and all managers, employees, staff, and volunteers who will be on site, as well as their date of birth and contact information. Attach government issued ID.

Name	Date of Birth	Driver's License Number	Home Address Phone Number	Title
Victor Galvan	01/07/1964	INFO. ON FILE	23 trail ridge ct 630-251-2008	volunteer
Cesar Ruiz		INFO. ON FILE		volunteer

Attach a list with the name(s) of any applicant, owner, director, stockholder, officer, manager, or any employee having contact with the public who has been convicted of any of the following: (Include date of conviction.)

- (a) Any offense involving sexual misconduct with children or other sex offenses as defined in the Illinois Compiled Statutes.
- (b) A felony based upon conduct or involvement in such business OR activity related to similar business or activity, within the past ten years; or
- (c) Any felony unrelated to conduct or involvement in such business or activity or related or similar business or activity, but which felony involved the use of a deadly weapon, traffic in narcotic drugs, or violence against another person, including rape, within the last five years; or
- (d) A misdemeanor or licensing ordinance violation, based upon conduct or involvement in such business activity or related or similar business or activity, within the past two years.
- (e) Applicant is responsible for supplying the Village with a complete list of employees who will be working at the event to insure compliance with the above.

Amusement Ride Operators shall comply with the Carnival and Amusement Rides Safety Act (430 ILCS 85/1 et seq. as amended from time to time.)



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Applicant affirmatively states that he/she: Has Has Not made similar application for other similar permits or licenses at other locations.

If so, state the location: _____

Indicate Disposition of Application: _____

PART D: APPLICANTS STATEMENT OF AGREEMENT

I hereby affirm that the above information is true and correct in describing the intent of this application. Everything that I have stated on this application is correct to the best of my knowledge. Failure to comply with the application and disclosure requirements shall constitute grounds to deny the permit.

I have read the provisions of this application and agree to abide by the ordinances, rules and regulations of the Village. I understand that issue of the permit is contingent upon compliance of all conditions and requirements. The permit, if granted, is not transferable and is revocable at any time at the absolute discretion of the Village of Hanover Park.

Applicants must follow the procedures set forth in the Village of Hanover Park Special Events Policy & Ordinances. Failure to do so will result in the termination of the permit for the special event.

The Village of Hanover Park requires a cancellation notification within seven (7) days of the event taking place. Failure to make proper notification shall result in the sponsor being liable for any costs to the Village associated with the event.

Fr. Eduardo Garcia-Ferrer	02/21/2013
Print Name	Date

Fr. Eduardo Garcia-Ferrer	Administrator
Signature of Applicant	Title

Fr. Eduardo Garcia-Ferrer Administrator

Sworn to (or affirmed) and subscribed before me this 22 day of February, 2013, by

Elizabeth Romero
Notary Signature





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OFFICE USE ONLY DEPARTMENT REVIEW

Village Clerk Review:

Approved: Denied:

Cost Estimate: \$ _____

Comments:
*Can also contact
Victor Galvan @
630-251-2008*

Public Works Review:

Approved: Denied:

Cost Estimate: \$ _____

Comments:

Police Department Review:

Approved: Denied:

Cost Estimate: \$ _____

Comments:

Community Development Review:

Approved: Denied:

Cost Estimate: \$ _____

Comments:

Fire Department Review:

Approved: Denied:

Cost Estimate: \$ _____

Comments:

Legal Review:

Approved: Denied:

Cost Estimate: \$ _____

Comments:



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EDWARD J. ZIMEL, JR.

VILLAGE MANAGER
JULIANA A. MALLER

March 1, 2013

Attn: Paul Dietche
2040 Laurel Ave.
Hanover Park, IL 60133

Special Event Cost Estimate

Upon approval of the Board, St. Ansgar Church must sign off on the cost estimate provided below and submit to the Village Clerk's Office by **Friday, March 8, 2013**. St. Ansgar Church will be invoiced for reimbursement of final costs associated with services rendered for the special events within (60) days after the completion of the event.

Friday, March 29, 2013 starting at 12:00 pm -2:00 pm

Street Procession: Laurel Ave. and Center Ave.

Public Assembly at Park District 1919 Walnut Ave.

Cost Estimate for Services (based on application submitted)

Police Department \$1,971.76

Public Works \$200.00

Total \$2,171.76

Office Use Only

Authorization of Waiver: _____ Date Waiver Approval: _____

Waiver approved: \$ _____

Total Final Cost: \$ _____

St. Ansgar acknowledges the cost estimates as outlined above and accepts responsibility for reimbursement of final costs associated with services rendered for the special events, upon, receipt of an invoice which is to be forwarded within (60) days after the completion of the event.

Signature of authorized representative of the organization:

Signature

Title

Date



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VILLAGE MANAGER
JULIANA A. MALLER

February 27, 2013

Attn: Paul Dietche
2040 Laurel Ave.
Hanover Park, IL 60133

Re: St. Ansgar Processions: 3/19, 3/24, 3/27, 3/29

Dear Mr. Dietche:

My Office is in receipt of the Special Events Permit Application submitted on February 22, 2013. The events below on the following dates, times and locations have been reviewed, APPROVED and will be supported by limited Police Personnel at NO costs to St. Ansgar Church:

Tuesday, March 19, 2013 starting at 8:00 pm -8:45 pm

Sidewalk Procession: Laurel Ave./ East Ave./ Poplar St./Center Ave.

Sunday, March 24, 2013 starting at 8:00 pm -8:45 pm

Street Procession: Laurel Ave./ Center Ave./ Sycamore Ave./ Mulberry St. / Laurel Ave.

Wednesday, March 27, 2013 starting at 8:00 pm -8:45 pm

Sidewalk Procession: Laurel Ave./ East Ave./ Sycamore Ave. / Center Ave.

Friday, March 29, 2013 starting at 8:00 pm -8:45 pm

Side Walk Procession: Laurel Ave./ East Ave./ Sycamore Ave./ Center Ave.

This permission is granted with the understanding that if the Police Department receives any complaints pertaining to your activities, you may be requested to discontinue those activities. We request that you cooperate with any such request made by a member of our Police Department.

This also confirms that the route of the procession will be supported by police personnel at the crossings as indicated above. Participants are to follow the sidewalk for the procession, use of the roads are not permitted. By copy of this letter we are informing the Police and Fire Departments of your activity.

The event below on the following date, time and location has been reviewed by the Clerk's Office and Village Departments, and are **currently** NOT APPROVED. As this event requires the closure of public streets and the use of Village resources, it will be submitted to the Village Board of Hanover Park for review at the Board Workshop Meeting of March 7, 2013 at 6:00 pm and will be considered for approval at the Board Regular Meeting of March 7, 2013 at 7:30 pm. You are encouraged to have a representative from St. Ansgar Church available for the Board Workshop Meeting of March 7, 2013 at 6:00 pm to speak on the special event and answer any questions pertaining to the event.

Also, outlined below is an estimate of costs associated with services rendered for each special event. I received your email on February 28, 2013 requesting a waiver of costs. Per my conversation with Event Coordinator Mr. Victor Galvan on March 1, 2013, the waiver request is for costs over \$2,000. Also, per the Clerk's discussion with Mr. Galvan modifications to the original request were made to reduce the cost from \$4,973.86 to the above amount of \$1,171.76.

Your request for a waiver of costs associated with services rendered for the special event will be submitted for the review and approval of the Village Board of Hanover Park at the Board Workshop Meeting of March 7, 2013 at 6:00 pm and will be considered for approval at the Board Regular Meeting of March 7, 2013 at 7:30 pm. You are encouraged to have a

representative from St. Ansgar Church available for the Board Workshop Meeting of March 7, 2013 at 6:00 pm to speak on the request for a waiver for costs associated with services rendered for the special event and answer any questions.

Upon approval of the Board, St. Ansgar Church must sign off on the cost estimate provided below and submit to the Village Clerk's Office by Friday, March 8, 2013. St. Ansgar Church will be invoiced for reimbursement of final costs associated with services rendered for the special events within (60) days after the completion of the event.

Friday, March 29, 2013 starting at 12:00 pm -2:00 pm

Street Procession: Laurel Ave. and Center Ave.

Public Assembly at Park District 1919 Walnut Ave.

Cost Estimate for Services (based on application submitted)

Police Department \$1,971.76

Public Works \$200.00

Total \$2,171.76

If the waiver for costs over \$2,000 is approved, the cost estimate will be reduced by \$171.76 and the final total for the cost estimate will be \$2,000.00.

Cost Estimate for Services Rendered \$2,171.76

Waiver reduction \$171.76

Cost Estimate with approved waiver \$2,000.00

I would also like to request that St. Ansgar Church submit to the Village Clerk's Office a letter from the Park District approving the public assembly on Park District property on March 29, 2013 at 12:00 pm and a letter from Parkwood Elementary School approving the public assembly on school property on March 24, 2013 at 8:00 pm.

Sincerely,

Eira L. Corral
Village Clerk

- cc: J. Maller, Village Manager
- D. Webb, Chief of Police
- C. Haigh, Fire Chief
- H. Killian, Village Engineer and PW Director
- K. Bowman, Village Planner



TO: Village President and Board of Trustees

FROM: Juliana Maller, Village Manager
Rebekah Flakus, Finance Director
Katie Bowman, Village Planner

SUBJECT: Hanover Square Façade Project Update

ACTION

REQUESTED: Approval Concurrence Discussion Information

MEETING DATE: March 7, 2013 – Board Workshop

Executive Summary

Summary of steps Staff is taking to prepare for planning, financing, and implementation of façade improvements at the Hanover Square Shopping Center.

Discussion

Since acquiring the Construction Management services of Innovative Construction Solutions (ICS), Staff has been working with them and the Property Managers to develop a plan for façade improvements. This approach will allow us to design, finance, and implement façade improvements that improve the appearance of the center in an efficient manner. Steps that are being taken to prepare for façade improvements include:

1. Develop General Cost Estimates – Construction Manager

In order to develop rough estimates of the cost of improvements to the center, the architect must evaluate the current conditions of the center, particularly as it relates to the structural quality of the building and façade. Once they know what they are working with, they will then be able to know more about what they can do and how much it will cost. They can then provide some different façade designs and budgets.

This rough project budget could then be presented to lenders to obtain financing proposals.

The Construction Manager estimates the cost to evaluate the existing structure and develop general cost estimates to be \$3,000 - \$5,000.

2. Update Projected Values of the Center – Property Managers

Based upon current conditions, Property Managers are updating their estimates of the projected value of the center at different income (from occupancy) levels. The potential sale price of the center will be based upon this value. The amount of money that may be recovered through the sale of the center is a consideration in determining how much should be invested for façade and other improvements.

These projected values will help the Village determine how much it would like to budget and will be used by the lender in their consideration of how much they will finance.

3. Determine Financing Options – Staff

Staff is continuing its discussions with local banks to get rough estimates of how much may be financed for facade improvements. Both a loan and mortgage/line of credit are being explored. The information gathered from the project cost estimates and projected value of the center will be used in the bank’s proposal of what type and how much financing they can provide. Specifically, the bank has asked for the following information: project scope, project budget, loan amount, current rent roll, and projected rent roll.

The financing proposals, along with estimated costs of improvements and projected value of the center, will be used to develop the overall project budget. Façade renovation plans would then be developed based upon this budget.

Staff estimates the timeframe to complete these steps to be 3 weeks. Following the completion of these steps, the project team may begin in specific planning for façade improvements. The Construction Manager has developed a rough timeline for the planning and construction process, which is attached as Exhibit 1.

Recommendation

Staff recommends taking the above steps and to authorize the architect to expend an amount not to exceed \$5,000 to analyze the existing structure.

Attachments

Exhibit 1 – *Preliminary Façade Work Timeline*

Budgeted Item:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Budgeted Amount:	\$ N/A	
Actual Cost:	\$ 5,000	
Account Number:	33-0000-465-03.61	



TO: Village President and Board of Trustees

FROM: Juliana Maller, Village Manager
Rebekah Flakus, Finance Director

SUBJECT: Status of Finance Committee

ACTION

REQUESTED: Approval Concurrence Discussion Information

MEETING DATE: March 7, 2013 – Board Workshop

Executive Summary

Trustee Cannon has requested that the Village Board discuss the status of the Village’s Finance Committee.

Discussion

An Ordinance (O-09-28) was passed on August 3, 2009 creating a three member Finance Committee. The Committee Chairman (who must be a Trustee) and all members were appointed by the Village President with the advice and consent of the Village Board (Chapter 2, Article III, Division 1, Section 2-91 of Village Code) on September 17, 2009.

The purpose of the Finance Committee is to advise the Village Board on matters concerning finance and to meet at least 2 weeks prior to the Budget being presented to the Village Board. The Finance Committee meets to review the proposed Budget and give recommendations for the Budget to be presented to the Village Board.

The Village Board agreed to place on the March 7, 2013 Workshop agenda a discussion of whether changes should be made to the Ordinance.

Recommended Action

Village Board to discuss and provide direction.

Attachments: Ordinance

Budgeted Item:	_____ Yes	_____ No
Budgeted Amount:	\$	
Actual Cost:	\$	
Account Number:	N/A	

Agreement Name: _____

Executed By: _____

ORDINANCE NO. O-09-28

AN ORDINANCE CREATING A FINANCE COMMITTEE

WHEREAS, the Village of Hanover Park is a home rule unit by virtue of the provisions of the 1970 Constitution of the State of Illinois and may exercise and perform any function pertaining to its government and affairs including adoption of this Ordinance; now, therefore,

BE IT ORDAINED by the President and Board of Trustees of the Village of Hanover Park, Cook and DuPage Counties, Illinois, as follows:

SECTION 1: That Chapter 2 of the Municipal Code of Hanover Park, be amended by deleting therefrom Section 2-91., Ad hoc advisory committees., in its entirety.

SECTION 2: That Chapter 2 of the Municipal Code of Hanover Park be amended by adding thereto and in place of the deletion provided in SECTION 1 of this Ordinance, Section 2-91, Finance committee and ad hoc advisory committees, as follows:

Sec. 2-91. Finance committee and hoc advisory committees.

(a) There is hereby created a Finance Committee to advise the Village Board on matters concerning finance. The committee shall consist of three (3) members, two of whom shall be members of the Village Board. The chairman (who shall be a trustee) and all members shall be appointed by the Village President with the advise and consent of the Village Board. If practicable, at least two (2) weeks prior to the budget being presented to the Village Board, it shall be presented by the budget officer to the finance committee for its review.

(b) Ad hoc advisory committees may be created from time to time by the president and board of trustees with such members, terms, purposes and functions as are established by its creation.

SECTION 3: That each section, paragraph, sentence, clause and provision of this Ordinance is separable and if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Ordinance nor any part thereof, other than the part affected by such decision.

SECTION 4: That except as to the amendments heretofore mentioned, all chapters and sections of the Municipal Code of Hanover Park shall remain in full force and effect.

SECTION 5: That this Ordinance shall, by authority of the Village Board of the Village of Hanover Park, be published in pamphlet form. From and after ten days after said publication, this Ordinance shall be in full force and effect.

ADOPTED this 3rd day of Sept., 2009, pursuant to a roll call vote as follows:

AYES: Trustees: Nicolosi, Zimel, Cannon, Roberts, Kaiser

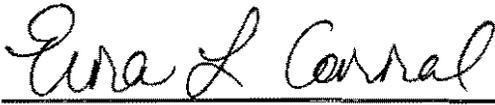
NAYS: None

ABSENT: Trustee: Carter

ABSTENTION: None

Approved: 
Village President

ATTESTED, filed in my office, and published in pamphlet form this 12th day of Sept., 2009.


Village Clerk



TO: Village President and Board of Trustees

FROM: Juliana Maller, Village Manager
Howard Killian, Director of Engineering and Public Works

SUBJECT: Village Hall Remodel Update

ACTION

REQUESTED: Approval Concurrence Discussion Information

MEETING DATE: March 7, 2013 – Board Workshop

Executive Summary

This memo is to provide the Village Board with an update of the changes to Village Hall since the Police have vacated the building.

Discussion

Completed:

1. Administration - New carpeting installed and furniture relocated from old police area.
2. Human Resources - Relocated to former Police administration offices.
3. Clerk’s Office - Relocated to former Human Resource offices.
4. Inspectional Services - Relocated to former Police operations offices.
5. Historical Commission - Placed into former Police interview rooms.
6. Jail cells turned into temporary storage and exterior door replaced.
7. New directional signs installed to direct residents.
8. Lead dust removed from mechanical room.

Upcoming Projects:

1. East wing renovations – Work includes modification to counter area to better serve residents, and other office modifications along with new carpeting.
2. Relocate IT offices to east side of Village Hall.
3. Remove lead and equipment from old range.
4. Replace Village Hall generator.
5. Replace blinds in Village Hall.
6. Provide greater security for Village Board by making modifications to Dias. Electrical and phone upgrade in Dias will also be completed.

Recommended Action

Staff will be able to answer any questions from the Village Board at the meeting.

Budgeted Item:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	N/A
Budgeted Amount:	\$ N/A		
Actual Cost:	\$ N/A		
Account Number:	N/A		

Agreement Name: _____

Executed By: _____