

Village of Hanover Park

Municipal Building
2121 West Lake Street
Hanover Park, Illinois 60133-4398
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Rodney S. Craig, Village President
Eira L. Corral Village Clerk
Ronald A. Moser, Village Manager



VILLAGE OF HANOVER PARK

PRESIDENT AND BOARD OF TRUSTEES REGULAR MEETING

Municipal Building: 2121 W. Lake Street
Hanover Park, IL 60133

MINUTES

Thursday, February 3, 2011
7:30 p.m.

1. CALL TO ORDER - ROLL CALL

President Rodney Craig called the meeting to order at 7:43 p.m.

PRESENT:	Trustees:	Cannon, Roberts, Zimel, President Craig
ABSENT:	Trustees:	Carter, Kaiser, Nicolosi
ALSO PRESENT:	Village Manager Ron Moser and Department Heads.	
	Attorney Paul was absent.	

2. PLEDGE OF ALLEGIANCE

All attendees recited the Pledge.

3. ACCEPTANCE OF AGENDA

Trustee Zimel requested items 6-A.8, 6-A.9, 6-A.10, 8-A.1, 8-A.2 be added to the Consent Agenda. Trustee Cannon requested removal of items 6-A.3 and 6-A.4 from the Consent Agenda.

Motion by Trustee Zimel, seconded by Trustee Roberts, to accept the amended Consent Agenda.

Roll call:

AYES:	Trustees:	Cannon, Roberts, Zimel, President Craig
NAYS:	Trustees:	None
ABSENT:	Trustee:	Carter, Kaiser, Nicolosi

Motion carried: Accepted amended Consent Agenda.

4. PRESENTATIONS/REPORTS

Recognition of Officer McNulty by President Craig & Chief Webb.
Recognition of CERT Graduates by Deputy Chief Cortese.

President Craig swore in Joseph Slomka & Nathan O'Connor as members of the Hanover Park Police Department.

Recognition of Hurricane Cheerleaders by Clerk Eira Corral.

5. TOWNHALL SESSION – None

6. VILLAGE PRESIDENT REPORT

President Craig summarized his activities in Springfield, IL to talk to state legislators and also his activities at the U.S. Conference of Mayors in Washington, D.C.

Motion by Trustee Zimel, seconded by Trustee Cannon, to approve by omnibus vote those items on the amended Consent Agenda.

Roll call:

AYES:	Trustees:	Cannon, Roberts, Zimel, President Craig
NAYS:	Trustees:	None
ABSENT:	Trustee:	Carter, Kaiser, Nicolosi

Motion carried: Approved amended Consent Agenda by omnibus vote.

6-A.1 Approved purchase of fifteen (15) personal computers from Dell in an amount not to exceed (C.A.) \$23,400.00 and authorized the Village Manager to execute the necessary documents.

6-A.2 Approved the annual WEBQA Services Agreement in the amount of \$1,500.00 for a one-time (C.A.) setup fee and \$250.00 per month thereafter for a period of one year and authorized the Village Manager to execute the necessary documents.

6-A.5 Approved the new Employee Handbook, effective February 3, 2011 in concurrence with Village (C.A.) Manager approval.

6-A.6 Passed an Ordinance Repealing The Personnel Board of Hanover Park. (C.A.)

6-A.7 Passed an Ordinance Modifying The Term Of Public Passenger Vehicles (Taxi Cab) Licenses. (C.A.)

6-A.8 Approved low bids from: (C.A.)

Breezy Hill Nursery, Inc.	Unitized pavers	\$4,900.00
Airtite Contractors	Acoustical ceilings	\$149,000.00
CE Korsgard Co.	Resilient base & flooring/linoleum/carpeting	\$116,601.00
Mr. David's Flooring Ltd.	Hard tile	\$108,991.00
CCI Floring, Inc.	Epoxy flooring	\$139,906.00
Breezy Hill Nursery	Landscaping and site furnishings	\$203,500.00
The CDC Group	Window treatments	\$18,228.00
Ellis System Corp.	High density shelving	\$44,897.00
Action Target	Firing range, target, and equipment	\$358,800.00
RB Construction	Carpentry	\$1,270,000.00
DES Painting	Paint	\$113,837.00
	Total	\$2,528,660.00

6-A.9 Approved the Guaranteed Maximum Price proposal from Leopardo Construction in an amount not to exceed:

Building Construction	\$14,992,380.00
Construction Management Fees	\$490,954.00
AV/Telephone/Security Installation	\$481,145.00
Building Demolition	\$35,400.00

6-A.10 Passed Ordinance establishing a new class EF Beer and Wine License to be issued to (C.A.) Chapala Supermarket.

8-A.1 Waived the Reading and Approved the Minutes of the Regular Board Meeting of January (C.A.) 20, 2011, as Published.

8-A.2 Waived the Reading and Approved the Minutes of the Board Workshop Meeting of (C.A.) January 20, 2011, as Published.

6-A.3 Approve an increase to the existing purchase order with Advanced Excavating for cul-de-sac snow removal in an amount not to exceed \$80,000.00 and authorize the Village Manager to execute the necessary documents.

Manager Moser advised Board Members that the information for this item was developed prior to the February 1 & 2, 2010 blizzard. Director Killian provided detail on the need for an increase in this purchase order and the method used for budgeting. Trustee Cannon recommended an alternative method for budgeting that better reflects the trend in the required number of plowing events. Board members continued discussion.

Motion by Trustee Zimel seconded by Trustee Cannon to approve.

Roll call:

AYES:	Trustees:	Cannon, Roberts, Zimel, President Craig
NAYS:	Trustees:	None
ABSENT:	Trustees:	Carter, Kaiser, Nicolosi

Motion carried: Approved an increase to the existing purchase order with Advanced Excavating for cul-de-sac snow removal in an amount not to exceed \$80,000.00 and authorized the Village Manager to execute the necessary documents.

6-A.4 Approve an increase to the existing purchase order with Northwestern Landscaping for Commuter Lot snow removal in an amount not to exceed \$16,000.00 and authorize the Village Manager to execute the necessary documents.

Motion by Trustee Zimel seconded by Trustee Cannon to approve.

Roll call:

AYES:	Trustees:	Cannon, Roberts, Zimel, President Craig
NAYS:	Trustees:	None
ABSENT:	Trustees:	Carter, Kaiser, Nicolosi

Motion carried: Approved an increase to the existing purchase order with Northwestern Landscaping for Commuter Lot snow removal in an amount not to exceed \$16,000.00 and authorized the Village Manager to execute the necessary documents.

- 6-A.11 Motion by Trustee Zimel, seconded by Trustee Roberts to Approve Warrant SWS148 in the Amount of \$979,036.26.

Roll call:

AYES:	Trustees:	Cannon, Roberts, Zimel, President Craig
NAYS:	Trustees:	None
ABSENT:	Trustees:	Carter, Kaiser, Nicolosi

Motion carried: Approved Warrant SWS148 in the Amount of \$979,036.26.

- 6-A.12 Motion by Trustee Zimel, seconded by Trustee Roberts to Approve Warrant W627 in the Amount of \$1,069,243.93.

Roll call:

AYES:	Trustees:	Cannon, Roberts, Zimel, President Craig
NAYS:	Trustees:	None
ABSENT:	Trustees:	Carter, Kaiser, Nicolosi

Motion carried: Approved Warrant W627 in the Amount of \$1,069,243.93.

7. VILLAGE MANAGER'S REPORT – RON MOSER

Manager Moser summarized Village service activities during the Snow Event on February 1 and February 2. President Craig advised Board Members that he received many compliments from the community regarding the service the Village provided during the storm.

Manager Moser presented preliminary budget revenue projections. He provided an overview of the financial condition and unemployment percentage of the village, county, state and country. General reserves are over \$8M (34% of the GF) and expenses are running a bit under previous projections; IPBC reserves are \$1M; IRMA reserves are in excess of IRMA reserve requirement; Capital Projects Fund could be transferred elsewhere; Central Equipment Fund 5 year budget is being developed; Police Building Fund at \$10M; Re-appropriations Fund analysis is a 5-year average; Property Tax Levy will be passed in May and December of 2011;

SSA's & TIF's – Description of Village services, new projects, and fund balances; Board Members presented inquiries and staff responded. Manager Moser confirmed that he will be bringing proposals to the Board regarding anticipated new projects.

Manager Moser provided expense detail for organizations that have received Village donations.

Manager Moser advised Board Members of the proposed plan to determine which quadrant of the Village has the most significant need, thereby providing an effective and efficient utilization of Village funds.

8. VILLAGE CLERK'S REPORT – EIRA CORRAL

Thanked Public Works, the Police Department, and Fire Department for their service during the Blizzard. Congratulated the new officers. Wished all a Happy Chinese New Year, recognized African American History Monthly; reminded all of the Coffee with the Board event.

9. CORPORATION COUNSEL'S REPORT – No Report.
10. VILLAGE TRUSTEES REPORTS
- 10-A. TONIL CARTER - Absent
- 10-B. BILL CANNON – No Report
- 10-C. RICK ROBERTS
Expressed his thanks to staff for their work during the blizzard.
- 10-D. LORI KAISER - Absent
- 10-E. JOSEPH J. NICOLOSI - Absent
- 10-F. EDWARD J. ZIMEL JR.
Thanked staff for their work during the blizzard. He also thanked the community for helping one another during the blizzard. Expressed his appreciation to President Craig for his activities and efforts on behalf of the Village.

11. EXECUTIVE SESSION
Section 2(c)11 – Litigation; Section 2(c)(21) – Minutes

Motion by Trustee Zimel, seconded by Trustee Cannon to convene for Session.

Roll Call:

AYES:	Trustees:	Cannon, Roberts, Zimel, President Craig
NAYS:	Trustees:	None
ABSENT:	Trustees:	Carter, Kaiser, Nicolosi

Motion Carried: Convened for Executive Session.

12. ADJOURNMENT

Motion by Trustee Zimel, seconded by Trustee Roberts, to adjourn meeting.

Roll Call:

AYES:	Trustees:	Cannon, Roberts, Zimel, President Craig
NAYS:	Trustees:	None
ABSENT:	Trustees:	Carter, Kaiser, Nicolosi

Motion Carried: Meeting adjourned at 9:27 p.m.

Recorded and transcribed by:

Eira L. Corral /s/Village Clerk

Minutes approved by President and Board of Trustees on this:

17th day of February, 2011.