

# Village of Hanover Park

Municipal Building  
2121 West Lake Street  
Hanover Park, Illinois  
60133-4398

Rodney S. Craig  
Village President

Eira L. Corral  
Village Clerk

630-372-4200  
Fax 630-372-4215

## VILLAGE BOARD AGENDA

January 7, 2010

7:30 P.M.

Village Hall, Council Chambers: Room 214



Hanover Park

1. CALL TO ORDER - ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. ACCEPTANCE OF AGENDA
4. PRESENTATION  
4-A.1 Presentation: Recognizing Hurricane Cheerleaders
5. TOWNHALL SESSION  
Persons wishing to address the Board must register prior to Call to Order.
- 6-A VILLAGE PRESIDENT'S REPORT – RODNEY S. CRAIG  
Consent Agenda - Omnibus Vote

Illinois law permits municipalities to adopt by one single unanimous roll-call vote of the Board of Trustees and the Village President a group of designated ordinances, orders resolutions, or motions placed together for voting purposes in a single group. This Omnibus Vote may be made following the following sample motion: "I move to approve by omnibus vote items in the Consent Agenda."

All items marked with (C.A.) are considered routine and thus are considered to be on the Consent Agenda. Following the motion's second, a brief discussion may be held about any designated item. If lengthier discussion or debate is needed, any Trustee or the Village President may request any item to be removed from the motion and those items will be considered during the regular course of the meeting as they appear on the agenda.

All matters listed under Consent Agenda, are considered to be routine by the City Council and will be enacted by one motion in the form listed below. There will be no further discussion of these items. If discussion is desired, that item will be removed from Consent Agenda and will be considered separately.

- 6-A.1 (C.A) Approve Waiver of a Sign Permit Fee for the Hanover Park Hurricanes Football Association for a Temporary Sign in the Amount of \$135.
- 6-A.2 (C.A) Authorize an Increase the Purchase Order with Advanced Excavating for Contractual Snow Removal for the Cul-De-Sacs in an Amount Not to Exceed \$80,000.00 and Authorize the Village Manager to Execute All Necessary Documents.
- 6-A.3 (C.A.) Approve Purchase Order to JQC Environmental for the Purchase of a Replacement STP 1 Grinder Pump for an Amount Not to Exceed \$30,242.00 and Authorize the Village Manager to Execute All the Necessary Documents.
- 6-A.4 Executive Session: Collective Bargaining 2 (c)(2); Purchase of Real Property 2(c)(5).

- 6-A.5 Approve the Designation of Eira L. Corral, Village Clerk/Collector, and Sandra Mendez, Deputy Clerk, as Freedom of Information Act and Open Meetings Act Officers for the Village of Hanover Park, IL.
- 6-A.6 Approve Warrant SWS 122 in the Amount of \$2,639,011.69.
- 6-A.7 Approve Warrant W 614 in the Amount of \$414,977.71.
  
- 7. VILLAGE MANAGER'S REPORT – RON MOSER  
No Report Scheduled.
  
- 8. VILLAGE CLERK'S REPORT – EIRA L. CORRAL
- 8-A.1 Waive the Reading and Approve the Minutes of the Special Board of Trustees' Meeting of December 03, 2009, as Published.
- 8-A.2 Waive the Reading and Approve the Minutes of the Regular Board of Trustees' Meeting of December 03, 2009, as Published.
  
- 9. CORPORATION COUNSEL'S REPORT – BERNIE Z. PAUL  
No Report Scheduled.
  
- 10. VILLAGE TRUSTEES' REPORTS
- 10-B. TONI L. CARTER  
No Report Scheduled.
- 10-C. BILL CANNON  
No Report Scheduled.
- 10-D. RICK ROBERTS  
No Report Scheduled.
- 10-E. LORI A. KAISER  
No Report Scheduled.
- 10-F. JOSEPH J. NICOLOSI  
No Report Scheduled.
- 10-A. EDWARD J. ZIMEL JR.  
No Report Scheduled.
  
- 11. ADJOURNMENT



**TO:** Village President and Board of Trustees

**FROM:** Ron Moser, Village Manager  
Jackie Reyff, Chief Planner

**SUBJECT:** Request for waiver of a sign permit fee  
**ACTION**

**REQUESTED:**  Approval  Concurrence  Discussion  Information

**RECOMMENDED FOR CONSENT AGENDA:**  Yes  No

**MEETING DATE:** January 7, 2010

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**Executive Summary**

The Hanover Park Hurricanes Football Association is requesting the waiver of a temporary sign permit fee of \$135.

**Discussion**

The Hanover Park Hurricanes would like to place a 100 sq. ft. wheeled sign at 1200 Sycamore Avenue. The sign size and type is consistent with what the Village has allowed with a permit in the past. They are requesting the waiver of the sign permit fee of \$135.

**Recommended Action**

We request the President and Board of Trustees to approve the waiver of a sign permit fee for the Hanover Park Hurricanes Football Association for a temporary sign.

Attachments

PERMIT NO. 09-1257

## TEMPORARY SIGN/TENT APPLICATION

Village of Hanover Park  
Community Development Department  
(630) 372-4260

### CUSTOMER DATA

Name of Owner or Tenant: HANOVER PARK HURRICANES

Property Address: 1200 SYCAMORE AVE

Daytime Phone #: 847-321-0571 Fax #: \_\_\_\_\_

### CONTRACTOR DATA

Name of Contractor: HANOVER PARK HURRICANES

Address of Contractor: 1200 SYCAMORE AVE Contact Person: JULIA FLORES

City: HANOVER PARK State: IL Zip: 60133

Daytime Phone #: 847-321-0571 Fax #: \_\_\_\_\_

### PROPOSED SIGNAGE DATA

<b>PERMIT TYPE:</b>	<b>TEMPORARY SIGN TYPE:</b>
<input type="checkbox"/> Construction Sign	<input type="checkbox"/> Banner (Includes Flags and Pennants)
<input type="checkbox"/> Grand Opening	<input type="checkbox"/> Temporary Portable
<input type="checkbox"/> Special Promotion	<input checked="" type="checkbox"/> Wheeled Sign
<input type="checkbox"/> Model Subdivision Sign	<input type="checkbox"/> Free-Standing (Post)
<input type="checkbox"/> Temporary Tent	

Approximate Sign Area: 100 Sq.Ft. Dates to be displayed: From: 1/6/2010 To: 2/7/09

**REQUIRED SUBMITTALS**

\*\*\* SAME AS PREVIOUS YEARS

Two set of Sign Drawings (Applicable to construction or model subdivision sign)

Site Plan for Location of Sign (Applicable to construction or model subdivision signs)

Authorization Letter form Shopping Center Owner or Management Company to display sign

Village Clerk Authorization (*For Temporary Tents Only*)

I attest that the above information is true and accurate:

[Signature] Applicant Signature      DECEMBER 21, 2009 Date



**TO:** Village President and Board of Trustees

**FROM:** Ronald A. Moser, Village Manager  
Howard A. Killian, Director of Public Works *HAK*

**SUBJECT:** Contractual Snow Plowing – Cul-de-sacs  
Extension of Purchase Order

**ACTION**

**REQUESTED:**  Approval  Concurrence  Discussion  Information

**RECOMMENDED FOR CONSENT AGENDA:**  Yes  No

**MEETING DATE:** January 7, 2010

**Executive Summary**

Staff is requesting the existing purchase order for contractual snow removal for the cul-de-sacs with Advanced Excavating be increased by \$80,000.

**Discussion**

On August 20, 2009 the Village Board accepted a proposal from Advanced Excavating for contractual snow removal for the cul-de-sacs in the amount of \$80,000. This includes all snow removal greater than 2 inches for 193 cul-de-sacs in the Village. The \$80,000 amount is based on seven responses, which prior to the last several years, was our average for the winter season. Their costs are paid on a 2 inch to 6 inch, and an over 6 inch basis. So far this year, the contractor has had to respond five times for a total of \$62,133. One response has been for over 6 inches of snowfall. Staff is requesting the purchase order be extended by an additional \$80,000 to cover the remainder of this winter. This amount is only expended if they are called out to plow.

**Recommended Action**

We respectfully request the President and Village Board increase the purchase order to Advanced Excavating in an amount not to exceed \$160,000 and authorize the Village Manager to execute the necessary documents and prepare an ordinance to amend the FY10 Budget to authorize this increase.

ck



**TO:** Village President and Board of Trustees

**FROM:** Ronald A. Moser, Village Manager  
Howard A. Killian, Director of Public Works *HAK*

**SUBJECT:** STP 1 Grinder Pump Replacement

**ACTION**

**REQUESTED:**  Approval  Concurrence  Discussion  Information

**RECOMMENDED FOR CONSENT AGENDA:**  Yes  No

**MEETING DATE:** January 7, 2009

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**Executive Summary**

Public Works staff is requesting the President and Village Board approve the purchase of a replacement grinder pump at STP 1 in an amount not to exceed \$30,242 from JWC Environmental of Santa Ana, California.

**Discussion**

The unit that is proposed to be replaced is the main grinder pump, at the inflow of STP 1, and operates 24-hours per day. The existing unit was originally installed in 1995 and has already been rebuilt twice. The new grinder pump will be an upgraded unit with only the actual cutting unit being replaced, and our existing torque motor, power pack, hoses and controller being reused. JWC Environmental is the sole source supplier of this unit. This is not budgeted, but there are funds available from the savings of other water and sewer projects to cover this amount. Additionally, once the old unit is sent back to the factory, the Village will receive a credit of \$3,150.

**Recommended Action**

We respectfully request the President and Village Board approve the purchase of a new grinder pump from JWC Environmental for an amount not to exceed \$30,242 and authorize the Village Manager to execute the necessary documents.

ck



**TO:** Village President and Board of Trustees  
**FROM:** Ron Moser, Village Manager  
**SUBJECT:** Designation of Freedom of Information Officers

**ACTION**

**REQUESTED:**  Approval  Concurrence  Discussion  Information

**RECOMMENDED FOR CONSENT AGENDA:**  Yes  No

**MEETING DATE:** January 7, 2010

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**Executive Summary**

Effective January 1, 2010, through legislation, there are changes to the Open Meetings Act and the Freedom of Information Act in Illinois. Part of the act requires that municipalities must designate specific employees or officers who will receive training on compliance with the Open Meetings Act and the Freedom of Information Act. The FOIA and Open Meetings Act Officers are charged with receiving requests under the act, ensuring that the public body is responding in a timely manner, and issuing responses under the Act.

**Discussion**

Within 6 months of January 1, 2010, these employees/officers must complete an electronic training curriculum and, thereafter, an annual computer based training program. The designated employee(s) must keep a file containing any and all communications regarding a FOIA request or Open Meeting correspondence. Municipalities must respond in 5 working days now instead of 7. Each municipality is required to display at each of its administrative offices, make available for inspection and copying, post on its website, and send through the mail if requested the following information: A brief description of the public body's purpose; A block diagram of its subdivisions; Total operating budget; Name/address of offices (Village Hall, FD); # of F/T and P/T employees; The membership of any board which exercises control over policies and procedures for the public body; A brief description about where to obtain an FOI request and the names, titles and addresses of the FOI officers; and any fees allowable under the Act.

For years, the office of the Village Clerk has served as the central point of control for Freedom of Information requests, as well as issues related to Open Meetings.

**Recommended Action**

Designate Eira Corral, Village Clerk, and Sandra Mendez, Deputy Village Clerk, as Freedom of Information Act and Open Meetings Act officers for the Village of Hanover Park.

# Paid In Advance

VEND NO	VENDOR NAME	INVOICE NO	VOUCHER NO	P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT OR HAND-ISSUED AMOUNT
000342	ACCRUED PAYROLL		SWS122		28	12/11/2009	001-0000-210.00-00	12/09 #1 P/R	CHECK # 106	399,703.05
									VENDOR TOTAL *	399,703.05
025741	AFLAC	599873	SWS122		28	12/07/2009	001-0000-211.01-00	11/09 VOLUNTARY INS.	CHECK # 206195	3,359.37
									VENDOR TOTAL *	3,359.37
000037	AMERICASH LOANS, LLC		SWS122		28	12/11/2009	001-0000-211.00-00	12/09 #1 P/R MAINTENANCE	CHECK # 107	246.52
									VENDOR TOTAL *	246.52
001334	BANK OF NEW YORK MELLON		SWS122		13	12/01/2009	043-0000-454.01-15	PRINCIPAL-1989 TIF #2	CHECK # 116	1,650,000.00
			SWS122		13	12/01/2009	043-0000-455.01-16	INTEREST-1989 TIF #2	CHECK # 116	34,753.13
									VENDOR TOTAL *	1,684,753.13
003357	BEDNAREK, WENDY		SWS122		00	12/09/2009	001-0440-414.02-90	REIMB-HOLIDAY LUNCH ITEMS	CHECK # 100657	212.51
									VENDOR TOTAL *	212.51
001991	BODY WERKS OF STREAMWOOD INC		SWS122		00	12/10/2009	001-0650-416.03-31	BODY DAMAGE REPAIR-#175	CHECK # 100659	7,173.54
									VENDOR TOTAL *	7,173.54
003499	CAMIC JOHNSON LTD		SWS122		00	12/03/2009	001-0810-421.03-61	HEARING OFFICER-VEH IMPND	CHECK # 100547	660.00
									VENDOR TOTAL *	660.00
003724	COMMUNICATIONS DIRECT	120309	SWS122	100158	00	12/03/2009	001-0820-421.02-34	MOTOROLA EX500 RADIOS (7)	CHECK # 100548	5,197.00
									VENDOR TOTAL *	5,197.00
014418	CONSECO LIFE INSURANCE CO	L787362	SWS122		28	12/07/2009	001-0000-211.05-00	11/09 VOLUNTARY INS.	CHECK # 206196	220.60
									VENDOR TOTAL *	220.60
003976	COOK COUNTY TREASURER	06363100	SWS122		00	12/03/2009	031-0000-466.03-16	2008 TAXES-2015 LAKE ST	CHECK # 100549	243.84
									VENDOR TOTAL *	243.84
003703	FIDELITY SECURITY LIFE INS/EYE MED	9815396	SWS122		28	12/15/2009	001-0000-212.01-00	12/09 PREMIUM	CHECK # 206203	361.92
		9714329	SWS122		28	12/07/2009	001-0000-212.01-00	11/09 PREMIUM	CHECK # 206197	424.36
									VENDOR TOTAL *	786.28
028044	HANOVER PARK PROF FF LOCAL 3452		SWS122		28	12/07/2009	001-0000-211.07-01	11/09 UNION DUES	CHECK # 206198	1,380.00



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VEND NO	VENDOR NAME	INVOICE NO	VOUCHER NO	P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK #	CHECK AMOUNT	EFT OR HAND-ISSUED AMOUNT
			SWS122		28	12/07/2009	001-0000-211.07-03	11/09 UNION DUES	CHECK #	206200	372.48
										VENDOR TOTAL *	372.48
003801	SABATINO, VALERIE		SWS122		00	12/02/2009	001-0820-421.03-71	REIMB-MEALS	CHECK #	100542	61.07
			SWS122		00	12/02/2009	001-0820-421.03-72	REIMB-MILEAGE, PARKING	CHECK #	100542	388.65
										VENDOR TOTAL *	449.72
016856	SMITH, JENNIFER		SWS122		00	12/02/2009	001-0820-421.02-31	REIMB-CLOTHING ALLOWANCE	CHECK #	100543	389.65
			SWS122		00	12/14/2009	001-0820-421.03-71	REIMB-MEALS	CHECK #	100661	57.09
			SWS122		00	12/14/2009	001-0820-421.03-72	REIM-MILEAGE, PARKING, TOLL	CHECK #	100661	112.85
										VENDOR TOTAL *	559.59
027557	STATE DISBURSEMENT FUND		SWS122		28	12/11/2009	001-0000-211.00-00	12/09 #1 P/R MAINTENANCE	CHECK #	114	3,573.66
										VENDOR TOTAL *	3,573.66
017581	TEAMSTERS UNION LOCAL 714		SWS122		28	12/07/2009	001-0000-211.07-00	11/09 UNION DUES	CHECK #	206201	2,104.00
										VENDOR TOTAL *	2,104.00
018245	U.S. POSTAL SERVICE		SWS122		00	12/10/2009	001-0450-414.03-12	POSTAGE-HI LIGHTER	CHECK #	100660	1,641.09
PERMIT35										VENDOR TOTAL *	1,641.09
008760	VANTAGEPOINT TRANSFER AGENTS-457		SWS122		28	12/11/2009	001-0000-211.09-00	DEDUCTION 12/09 #1 P/R	CHECK #	115	13,898.72
			SWS122		28	12/11/2009	001-0000-211.09-00	DEDUCTION 12/09 #1 P/R	CHECK #	115	887.00
										VENDOR TOTAL *	14,785.72
014274	VILLAGE OF HANOVER PARK PETTY CASH		SWS122		00	12/14/2009	001-0195-411.03-91	SUPPLIES-CONECT MEETING	CHECK #	100662	17.55
			SWS122		00	12/14/2009	001-0440-414.02-90	SUPPLIES-HOLIDAY LUNCHEON	CHECK #	100662	40.00
			SWS122		00	12/14/2009	001-0440-414.02-90	SUPPLIES-HOLIDAY LUNCHEON	CHECK #	100662	12.08
			SWS122		00	12/14/2009	001-0440-414.02-90	SUPPLIES-HOLIDAY LUNCHEON	CHECK #	100662	21.56
			SWS122		00	12/14/2009	001-0440-414.02-90	GIFTS-HOLIDAY LUNCHEON	CHECK #	100662	504.24
			SWS122		00	12/14/2009	001-0470-414.02-11	BLACKBERRY CHARGING DOCK	CHECK #	100662	40.85
			SWS122		00	12/14/2009	001-0470-414.02-14	IT BOOK	CHECK #	100662	50.00
			SWS122		00	12/14/2009	001-0470-414.02-14	IT BOOK	CHECK #	100662	43.09
			SWS122		00	12/14/2009	001-0470-414.02-27	SYNC SOFTWARE (2)	CHECK #	100662	29.90
			SWS122		00	12/02/2009	001-0470-414.02-27	MISC SOFTWARE	CHECK #	100546	49.99
			SWS122		00	12/14/2009	001-0610-416.03-71	FOOD-TREE LIGHTING	CHECK #	100662	63.45
			SWS122		00	12/02/2009	001-0720-420.03-71	FOOD-MEETING	CHECK #	100546	28.94
			SWS122		00	12/02/2009	001-0720-420.03-71	FOOD-MEETING	CHECK #	100546	14.15

# Paid In Advance

VEND NO	VENDOR NAME	INVOICE NO	VOUCHER NO	P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK #	CHECK AMOUNT	EFT OR HAND-ISSUED AMOUNT
			SWS122		00	12/02/2009	001-0720-420.03-71	FOOD-MEETING	CHECK #	100546	30.28
			SWS122		00	12/02/2009	001-0720-420.03-71	REIMB-MEALS	CHECK #	100546	5.00
			SWS122		00	12/02/2009	001-0720-420.03-71	REIMB-MEALS	CHECK #	100546	11.00
			SWS122		00	12/02/2009	001-0720-420.03-71	FOOD-MEETING	CHECK #	100546	8.00
			SWS122		00	12/02/2009	001-0720-420.03-71	REIMB-MEALS	CHECK #	100546	5.00
			SWS122		00	12/02/2009	001-0720-420.03-72	REIMB-MILEAGE	CHECK #	100546	20.35
			SWS122		00	12/02/2009	001-0720-420.03-72	REIMB-MILEAGE	CHECK #	100546	9.90
			SWS122		00	12/02/2009	001-0720-420.03-72	REIMB-MILEAGE	CHECK #	100546	9.90
			SWS122		00	12/02/2009	001-0720-420.03-72	REIMB-GAS,TOLLS	CHECK #	100546	10.00
			SWS122		00	12/02/2009	001-0810-421.03-71	REIMB-MEALS,MILEAGE	CHECK #	100546	45.45
			SWS122		00	12/02/2009	001-0810-421.03-71	MEETING FEE	CHECK #	100546	20.00
			SWS122		00	12/02/2009	001-0810-421.03-71	MEETING FEE (2)	CHECK #	100546	30.00
			SWS122		00	12/02/2009	001-0810-421.03-71	MEETING FEE	CHECK #	100546	20.00
			SWS122		00	12/02/2009	001-0820-421.03-71	REIMB-MEALS	CHECK #	100546	10.00
			SWS122		00	12/02/2009	001-0820-421.03-71	REIMB-MEALS	CHECK #	100546	17.83
			SWS122		00	12/02/2009	001-0820-421.03-71	FOOD-MEETING	CHECK #	100546	14.98
			SWS122		00	12/02/2009	001-0820-421.03-71	FOOD-MEETING	CHECK #	100546	16.14
			SWS122		00	12/02/2009	001-0820-421.03-71	REIMB-MEALS	CHECK #	100546	10.00
			SWS122		00	12/02/2009	001-0820-421.03-72	REIMB-MILEAGE	CHECK #	100546	28.60
			SWS122		00	12/02/2009	001-0820-421.03-72	REIMB-MILEAGE	CHECK #	100546	25.30
			SWS122		00	12/02/2009	001-0850-421.03-71	MISC SUPPLIES	CHECK #	100546	27.11
			SWS122		00	12/02/2009	001-0930-419.03-71	MEETING FEE	CHECK #	100546	16.00
			SWS122		00	12/02/2009	001-0930-419.03-71	MEETING FEE	CHECK #	100546	16.00
			SWS122		00	12/14/2009	001-0930-419.03-72	REIMB-MILEAGE	CHECK #	100662	19.25
			SWS122		00	12/02/2009	001-0930-419.03-72	REIMB-MILEAGE	CHECK #	100546	28.60
			SWS122		00	12/02/2009	001-0930-419.03-72	REIMB-MILEAGE	CHECK #	100546	28.60
			SWS122		00	12/14/2009	050-5030-472.03-71	MEETING FEE	CHECK #	100662	35.00
			SWS122		00	12/02/2009	050-5050-473.02-27	MEETING SUPPLIES	CHECK #	100546	15.98
										VENDOR TOTAL *	1,450.07
011346	WASHINGTON NATIONAL INSURANCE CO										
		L790826	SWS122		28	12/07/2009	001-0000-211.05-00	11/09 VOLUNTARY INS.	CHECK #	206202	185.34
										VENDOR TOTAL *	185.34
003879	XEROX CORPORATION										
		FBT24641	SWS122		00	12/03/2009	001-0470-414.03-36	XEROX PRINTER MAINT-PD	CHECK #	100551	219.00
										VENDOR TOTAL *	219.00

TOTAL EXPENDITURES \*\*\*\* 2,639,011.69

MEETING: SPECIAL BOARD MEETING  
VILLAGE OF HANOVER PARK  
DATE: DECEMBER 3, 2009  
LOCATION: MUNICIPAL BUILDING  
2121 West Lake Street  
Hanover Park, IL 60133

President Craig called the Special Meeting of the Board with the Village Manager and Heads of Departments to Order at 6:00 P.M.

PRESENT: Trustees, Bill Cannon, Rick Roberts and Edward J. Zimel Jr, and President Rodney Craig  
ABSENT: Trustees Toni L. Carter, Lori Kaiser and Joseph Nicolosi  
ALSO PRESENT: Village Manager Ron Moser  
Department Heads - Patrick Grill, Craig Haigh, Lafayette Linear, Bill Beckman, Wendy Bednarek, David Webb and Howard Killian

Village Manager Ron Moser had nothing scheduled, but wished to bring up the Consent Agenda and wanted to know if any members wanted to anything they wanted to discuss on the items for Consent Agenda.

President Craig commented on Item 6-A.11 on the Agenda which was Direction-Support on Agreement with MI Homes, indicating that someone from MI Homes would be at the evening Board Meeting.

President Craig began review of the warrants. It was agreed that warrants SWS-119 and SW-612 were reviewed at a previous meeting. Warrant W-613 was reviewed and no questions were raised regarding warrant W-613. Warrant SWS-120 was reviewed and questions were fielded. Warrants SWS-120 and W-613 were approved to be moved to Consent Agenda.

Police Chief Webb presented for the Police Department on Area Response Team (ART) Initiative. He indicated that residents and Area Response Team members will host quarterly meetings. He outlined the goals, strategies of the Area Response Team Initiative and explained how it would impact the neighborhood. He shared the Mission Statement for the Police Department.

Chief Webb also presented the Police Department's Policing Model, representing the department's policing philosophy and answer questions such as how do we fight crime, how do we solve problems and what is our policing style. It will have three phases of crime control – Educate; Enforce and Intervene.

Lastly, he shared drafts of Safe Home Program Resource Guide for Parents brochures that will be handed out to the community with information on various programs for at risk youth. He would like to put the model Educate, Enforce and Intervene on the Hanover Park Website. Trustee Kaiser asked if brochures will be handed out at schools to which Chief Webb replied that that the Police

Department will meet with the principals at school and put it out in the Village Lobby and website. Trustee Kaiser suggested that the brochures go out in a PTA newsletter and noticed that in the Recreation Section of the brochure Hurricane baseball was missing. It was concluded that final draft of brochures will be shown to the Board for approval at a future Board Meeting.

Bill Beckman spoke to burying overhead utilities in TIF 2. There are significant TIF funds. Staff reviewed projects and Bill has some projects that will save TIF dollars. This project will improve looks of the area as well as power reliability. Bill passed out an Exhibit of 17 Commonwealth Area utilities for review. When Lake St. was done five or six years ago it cost approximately 800,000 to bury the utility lines. Commonwealth was contacted and a preliminary proposal from them was received for 1.2 million for poles and Comcast has facilities on the poles which they have to be reimbursed for so with that added on total cost is approximately 1.5 million. Commonwealth will need to be paid an advanced non-refundable engineering charge of \$62,500 to go forward with this plan, which would be credited towards the actual cost of implementing the construction. This is just an overview and the intent was to present this at the December 17<sup>th</sup> Board meeting with a concurrence for the Consent Agenda and then proceed with preliminary engineering. It was asked if IDOT project was part of this construction to which the answer was no. Trustee Kaiser asked if the project is covered solely by TIF funds. The answer was yes and that the tax structure would not be affected.

President Craig brought up IDOT project for 2010 traffic signal modernization. Bill Beckman explained that this IDOT project is a separate project scheduled for 2011 to put in a right turn lane for west bound Irving Park Road, part of this project would be to relocate one Commonwealth Edison pole and depending on the timing Village would pay Commonwealth Edison to underground the pole so there is no conflict, if it doesn't work out IDOT would have to move the pole. President Craig raised a question about possible cost offset if Commonwealth doesn't pay for this work. Bill Beckman will look into it.

Village Manager reviewed the funding for the project.

Three SSA issues were brought up and it was noted that they were renewals and routine items.

Ongoing issue of sidewalks at the Tanglewood property was brought up by President Craig. During the last conversation with the homeowners association. This coming year will be the last year of 5 year program to redo the street and they would like to extend the SSA to do other projects such as security lighting, etc. They were recently contacted with a proposal regarding a parking lot. Preliminary engineering has been done and one proposal would be to continue SSA with the idea of providing off street parking lots. This issue came up at the Tanglewood Association meeting.

President Craig asked about SSA on Astor Avenue with respect to the dumpsters. He indicated that the Village might want to look at this issue as they are not in the best shape. He wasn't sure if any money should be added to this issue at this time.

There was a discussion regarding adding items 6-A.12, 6-A.13, 6-A.14 and 6-A.16 and 8-A.1, 8-A.2, 8-A.3 and 8-A.4 to Consent Agenda and it was noted that 6-A.15 was missing. President Craig noted that there could be questions from the audience on SSA noting that there is a history of voting on tax levies.

President Craig noted that Senator John Millner had asked to be rescheduled and would not be at the 12-3-2009 Board meeting.

Pace Bus questions were fielded. The program started a year ago. Through the President Craig's efforts the Pace Bus route has expanded. Two agreements for Pace Bus were presented. One was an Intergovernmental Agreement to pay 50% of cost to operate the bus and the agreement is between Elgin, Streamwood, Hoffman Estates, Schaumburg and Hanover Park. The other agreement is between Hanover Park and Pace agreeing to pay approximate costs based on their billing not to exceed \$23,104.27 for the year. This is 10% of the cost to run the bus shared equally with the five communities mentioned. The second agreement is an annual agreement. If a community drops out there is a possibility of re-routing. President Craig talked about the route being a morning eastbound and an afternoon westbound route. He spoke to riders and gathered their feedback and learned that they would love to see the route become a bi-directional route. Pace is aware of it and it may become bidirectional in the near future. He also spoke about funds being available for bus shelters that would add value to the route. There may be advertising on the bus shelters as well that will be sponsored by Pace and the revenue is shared by the Village. Cost will go up with bidirectional routes, but communities are pushing for it. A plan has been submitted to Pace. Route will be mentioned in the Highlighter issue and it is on the Village website. There was discussion of putting a flyer about the Pace route to include with the water bills.

Chief Webb spoke about the new police van being built.

There was discussion about Fitch & Associates meeting productive day. Mid-January will bring back plans put together by Fitch & Associates. Next meeting full session updates on fire related issues.

Motion for adjournment by Trustee Zimel and seconded by Trustee Roberts.

All Ayes.

Meeting was adjourned at 6:58 p.m.

Recorded and transcribed by,



Eira L. Corral  
Village Clerk

Minutes approved by President and Board of Trustees on this \_\_\_\_ day of \_\_\_\_\_, 2009.

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Village President

MEETING: REGULAR BOARD OF TRUSTEES MEETING  
VILLAGE OF HANOVER PARK  
DATE: December 3 2009  
LOCATION: MUNICIPAL BUILDING  
2121 West Lake Street  
Hanover Park, IL 60133

1. CALL TO ORDER - ROLL CALL  
President Craig called the Meeting to Order at 7:30 P.M.

PRESENT: President Rodney Craig, Trustees Nicolosi, Zimel,  
Cannon, Roberts, Kaiser  
ABSENT: Trustee Toni L. Carter Arrived Late  
ALSO PRESENT: Village Manager Ron Moser, Heads of Department  
and Interim Village Attorney Jessica Paul

Pledge of Allegiance

2. PLEDGE OF ALLEGIANCE  
All joined in the Pledge of Allegiance.

Approved:  
Consent Agenda –  
Omnibus Vote

3. ACCEPTANCE OF AGENDA  
Motion by Trustee Zimel to amend the Agenda by adding Warrants in  
Section 6-A.12, 6-A.13, 6-A.14 and 6-A.16 as well as Minutes in Section  
8-A.1, 8-A.2, 8-A.3 and 8-A.4 to the Consent Agenda. Motion was  
seconded.

Motion by Trustee Cannon to accept Agenda. Motion seconded by  
Trustee Roberts.

Roll Call

AYES: Nicolosi, Zimel, Cannon, Roberts, Kaiser  
NAYS: None  
ABSENT: Carter

Motion carried – Approved Agenda

Presentations:  
Swearing in of Sergeant  
and Officers

4. PRESENTATION  
4-A.1 President Craig swore in Eric Villanueva as Hanover Park's new  
Sergeant.  
4-A.2 President Craig swore in Sabina Lomeli as Hanover Park's new  
Officer.  
4-A.3 President Craig swore in Timothy McNulty as Hanover Park's new  
Officer.  
4-A.4 President Craig swore in Jeffrey Palace as Hanover Park's new  
Officer.

Presentation of  
Appreciation to Senator  
John Millner tabled for  
next Board Meeting.

- 4-A.5 President Craig swore in Zachary Hayes as Hanover Park's new Officer.
- 4-A.6 President Craig tabled presentation of Appreciation to Senator John Millner, District 28 for the next Board Meeting as Senator Millner was unable to attend.

**Town Hall Session**

5. **TOWN HALL SESSION**

Linda Packham from the Sister Cities Committee addressed the Board and provided an update on Sister Cities Committee activities. During the last six months, the Sister Cities Committee has reached out to India and Mexico focusing primarily on Valparaiso, Mexico. She is honored to have the Mayor and Governor of Valparaiso in the Chicago area. She shared that the Mayor of Valparaiso is coming to the Hanover Park Village Hall on Monday, December 7<sup>th</sup> during which the Village of Hanover Park will have a late afternoon meeting with the Mayor of Valparaiso and host a reception that evening. An invitation to elected officials, department heads, committee members and staff was extended to attend the reception. Mayor Craig expressed his appreciation to Linda Packham for assisting with establishing this new relationship with the Mayor of Valparaiso and noted that he will be at the reception. He encouraged Trustees to attend the reception. He asked Maria Piñeda, a resident working with the Sister Cities Committee, to also step forward. Maria expressed how happy she is about the relationship between the Mexican community and the Village of Hanover Park and thanked the Board for taking time to meet with the Mayor of Valparaiso. Mayor Craig indicated that the Village will send an invitation for the reception and issue a press release for this event.

6-A. **VILLAGE PRESIDENT'S REPORT – RODNEY S. CRAIG**

President Craig spoke about the proposed new Village police facility on Lake Street. He thanked staff for their work. He indicated that the current police facility is outdated, falling short of the needs of the police department. He advised that while elected officials have considered this proposal for some time, this will be the first opportunity for the Board to ask questions as the Village seeks to enlist a Bond Counsel. He advised that it has been the staff's goal to present a case with no tax increase to residents, however, an annual homeowner increase in taxes of \$30.00 is demonstrated as the possible worst case scenario. He looks forward to public workshops and discussions to review the information as it becomes available and to having residents communicate their opinions to the Board.

President Craig has been involved in numerous meetings with IDOT concerning the western access to O'Hare. This IDOT project is a \$2 billion proposal that is evolving. The Phase I plan falls short of Hanover Park's expectations and this is the basis for President Craig's involvement. It is his intent to provide an update to the Board at a future workshop and his goal is to see that the Village has a quality public transportation that comes directly from O'Hare to the Hanover Park

Metra station.

President Craig shared that the DuPage Water Commission cash flow problem would not affect Hanover Park. As the town is not in that water commission, but is part of the JAWA Water pipeline. This applies to all residents of Hanover Park whether they reside in Cook or DuPage county.

President Craig mentioned that the Village Clerk would be discussing the Christmas tree lighting event scheduled for 6:30 pm on December 4<sup>th</sup> during the Village Clerk's Report.

**Approved  
Ordinance O-09-35:  
An Ordinance  
Declaring Official  
Intent Regarding  
Certain Capital  
Expenditures to Be  
Reimbursed from  
Proceeds of an  
Obligation**

6-A.1

Motion to Approve Ordinance O-09-35: An Ordinance Declaring Official Intent Regarding Certain Capital Expenditures to Be Reimbursed from Proceeds of an Obligation.

Motion by Trustee Cannon and Seconded by Trustee Zimel to approve Ordinance O-09-35.

Ron Moser, Village Manager stated that the Village study shows a need for expansion in the Police Department. The Police Department was constructed in 1977 and since then the number of personnel has grown to a force of 57 officers and 45 civilian personnel. In recent years, the Board determined that a new police facility should be located at 2015 W. Lake Street which is adjacent to Village property. That building and the land was purchased by the Village and the tenant currently occupying the space is leasing back to the Village, but is scheduled to vacate in the Spring of 2010. To further this project, \$1 million is included in the fiscal budget for professional services. In July, the architects presented a study estimating the cost of building the new police facility at \$22,783,000.00. The architects subsequently interviewed elected officials and staff worked with architects to refine the space needs based on the study by reducing the space needs from 62,430 sq. ft. to 51,853 sq. ft. This brought down the projected total cost of constructing the new police facility to approximately \$19 million. Staff recommends that the project be funded at an amount not to exceed \$19 million and to enter into an agreement with PSA-Dewberry to begin work on final layout and design of the building. The finalized contract will be presented to the Board at a future meeting for approval.

Staff also proposed using Construction Manager at Risk contract which would allow the Village to choose through an open request for qualifications process, a firm that will be the general contractor for the project. Thereafter, the Village would negotiate with the General Contractor a not to exceed cost. Bond Counsel would be required for this project to provide counsel for various important issues.

Staff recommended the following actions:

1. Approval of Resolution to Authorize Village Manager to execute an engagement for Bond Counsel.
2. Approve an Ordinance Declaring Official Intent Regarding Certain Capital Expenditures to be Reimbursed From Proceeds of an Obligation.
3. Authorize the Village Manager to negotiate a contract with PSA-Dewberry to design the Police facility.
4. Authorize Village Manager to being the process of selecting a Construction Manager/Constructor.

The above recommendations would be brought before the Board at a future meeting.

Trustee Nicolosi did not recall seeing an Ordinance declaring official intent regarding capital expenditures to be reimbursed from proceeds of an obligation and asked who drafted that Ordinance.

Finance Director Lafayette Linear responded that Bond Counsel drafted it and Village Attorney, Bernie Paul reviewed it. He further stated that the Ordinance speaks to specifics of what the funds can be used for as well as providing a mechanism to reimburse the Village's general fund.

Trustee Nicolosi noted that in the examples provided to the Board, some money was being pulled from the reserves for this venture and he believed the amount being extracted was 25%. He asked whether a certain amount has to be kept in reserves. He also inquired whether the Village's bond rating would be affected should reserves fall below a certain percentage.

Lafayette Linear replied that it may or may not affect the bond rating and further added that most municipalities state-wide are re-rating their bonds this year. Currently, the Village retains 25% of expenditures in reserves which is approximately 5.5 million dollars. The Village has \$7.9 million in reserves which about 34%.

Trustee Zimel questioned if other Bond Counsel was researched.

Lafayette Linear stated that there are other Bond Counsels other than Chapman and Cutler, but that they are considered one of the premier Bond Counselors in the state of Illinois having done work for Hanover Park and most Villages in the state. He spoke to the Mayor and Village Manager regarding Chapman and Cutler and they agreed that because it is such an important issue they want to go with the best available Bond Counsel.

Trustee Cannon wanted to know if anything was done to ensure the Bond Counsel's rate was fair. The estimated fee for professional services provided by Chapman and Cutler will be \$23,600.00.

Lafayette Linear responded that there was no comparison done with other law firms, but comparison was done with past charges and charges to other Villages for similar projects. He further stated that he is familiar with this firm from working with them during his tenure at other Villages and he also had Village Attorney Paul review the Agreement with Chapman and Cutler and it was determined that the rate was a standard and fair charge.

Trustee Kaiser wanted to know if enough money would be available on-hand due to using \$800,000 towards Newcare and some of those monies towards the police department for new officers and permits.

Village Manager Ron Moser advised that \$794,000 was received from the Nucare sale and \$175,000 from permit fees and these amounts were not budgeted as revenue. He further stated that a budget amendment was done and \$40,000 was transferred from Nucare proceeds to cover the new officers approved by the Board. There is in excess of \$800,000 available for the rest of this fiscal year.

Trustee Kaiser also wanted to know what will be done with the existing police facility.

Village Manager Ron Moser explained that no architectural work has yet been planned for the existing police facility. After the new police facility is built, the Village will review expansion at Village Hall for storage or office personnel possibly without modification expense. He also indicated that with that expansion, the Village would not have to continue to lease buildings they currently lease for storage as the existing police station could be used for that purpose. Those leased storage facilities could also be sold. Moving expenses involved would just be the for the salt dome. That could be reviewed two or three years down the line.

Trustee Kaiser also asked about the possibility of a vehicle garage at the new police facility.

Howard Killian of Public Works answered that there are five different possibilities being considered anywhere from no garages to two or three bays for just evidence or command vehicles that have electronic equipment. Another consideration is a car port for cover for vehicles or a 30 car garage. Currently, the cost for a large garage is high.

Trustee Kaiser wanted to know when the cost would be finalized.

Howard Killian stated that would be determined once the construction manager and architect discuss with the Village what construction changes have to be done to keep construction costs at the agreed amount. Public Works will come back to the Board showing what can be designed for the dollar amount the Board is willing to spend. The next

several months will determine details of what the building will look like.

Trustee Kaiser asked about the new shooting range that is proposed for the new police facility and wanted to know why the existing shooting range cannot be used.

Howard Killian of Public Works stated that this will be reviewed. The original concept was to have the shooting range in the basement or perhaps on a first floor to eliminate elevators and need for circulation on a lower level. The existing range has environmental concerns and needs a new ventilation system. If offices were to be expanded at Village Hall into the existing police facility there would be noise from the shooting range. In conclusion, it may be more cost-effective to build a shooting range at the new police facility instead of spending money to revamp the existing shooting range.

Trustee Kaiser wanted to know if other Village shooting ranges could be used by Hanover Park to which the police department responded that each police facility must use their own shooting ranges.

Trustee Kaiser inquired if the existing trailer behind the police facility would still be needed to which Public Works responded that it would not.

Trustee Kaiser wanted to know the timeline of when taxpayers would be incur a tax increase to which the Village Manager answered that it would be in June of 2012. The Village Manager noted that the increase would be kept down by borrowing less, but money would then have to be taken from reserves. Trustee Kaiser wanted to know if the amount borrowed is \$16 million maximum to which the Village Manager confirmed that it is. The Village Manager recommended borrowing \$14-\$16 million. President Craig added that the Board will have better data once the Bond Counsel is engaged.

Trustee Carter asked how big Streamwood's police department is and if the new Hanover Park police facility will be close to the size of Streamwood's police facility. Howard Killian of Public Works answered that Streamwood's police facility is a approximately 51,000 sq.ft. and is close to the square footage for the proposed new Hanover Park police facility.

Trustee Carter thanked Public Works for reducing the cost of the new police facility in half as she was not comfortable with the \$27 million that was originally proposed. She wondered if there was a way to spend \$10-\$12 million She also wanted to know if there was a way to continue to use some of the existing space for police administration and for expansion for Village Hall employees. Village Manager recommended that this not be done due to the vital needs of functions within the police department needing to be located in the same area.

Trustee Carter wanted to know if 51,000 sq.ft. has been maxed out for use by the police department to which Howard Killian responded that it is not. He further noted that any excess was cut down to bring it to 51,000 sq ft. He concluded by stating that areas not used would be kept for future expansion needs.

Trustee Carter inquired how long records are required to be kept in storage and if the storage facilities have been purged. Police Chief Webb responded that they adhere to the Secretary of State guidelines for general Village file records and there are not records that can be purged. Police Chief Webb advised that Homicide requires lifetime storage and some records go offsite as soon as possible.

Trustee Carter wanted to know if a cafeteria was built into the plan for the new police facility to provide for adequate space for breaks to which Chief Webb advised that it was.

Trustee Roberts wanted to know if \$19 million included furnishing and construction to which Howard Killian responded that it was.

Trustee Zimel wanted to know if Dewberry was the only firm researched for the construction to which Howard Killian replied that various firms were reviewed.

Trustee Roberts asked if the trailer would be sold to which Howard Killian replied that the trailer does not even have scrap value.

President Craig said that this may end up being done without taxes.

Roll Call:

AYES: Nicolosi, Zimel, Carter, Cannon, Roberts,  
Kaiser  
NAYS: None  
ABSENT: Nicolosi

Motion carried.

**Approved:  
R-09-27: Resolution  
Authorizing an  
Agreement Between  
the Village of  
Hanover Park,  
Illinois, and  
Chapman and  
Cutler, LLP**

6-A.2

Motion to approve R-09-27: Resolution Authorizing an Agreement Between the Village of Hanover Park, Illinois, and Chapman and Cutler, LLP.

No questions by the Board.

Motion to approve by Trustee Cannon and Seconded by Trustee Roberts

Roll Call:

AYES: Nicolosi, Zimel, Carter, Cannon, Roberts,

Kaiser  
NAYS: None  
ABSENT: Nicolosi

Motion carried.

**Approved:  
Direction- Authorize  
the Village Manager to  
Negotiate a  
Contract with PSA-  
Dewberry to Design  
the Police Facility**

6-A.3

Motion to Provide Direction and Authorize the Village Manager to Negotiate a Contract with PSA-Dewberry to Design the Police Facility.

Motion to approve by Trustee Zimel and seconded by Trustee Kaiser.

No questions by the Board.

Roll Call:

AYES: Nicolosi, Zimel, Carter, Cannon, Roberts,  
Kaiser  
NAYS: None  
ABSENT: None

Motion carried.

**Approved:  
Direction and  
Authorized the Village  
Manager to Begin the  
Process of Selecting a  
Construction  
Manager/Constructor**

6-A.4

Motion to Provide Direction and Authorize the Village Manager to Begin the Process of Selecting a Construction Manager/Constructor.

Motion to approve by Trustee Zimel and Seconded by Trustee Cannon.

Roll Call:

AYES: Nicolosi, Zimel, Carter, Cannon, Roberts ,  
Kaiser  
NAYS: None  
ABSENT: None

Motion carried.

**Approved:  
Ordinance O-09-36:  
An Ordinance  
Authorizing the Levy  
and Assessment of  
Taxes for the  
Corporate Municipal  
Purpose of The Village  
of Hanover Park, a  
Home Rule  
Municipality, Cook and  
DuPage Counties, IL  
for the Purposes of the  
Fiscal Year Beginning  
May 1, 2009 and  
Ending April 30, 2010**

6-A.5

Motion to approve Ordinance O-09-36: An Ordinance Authorizing the Levy and Assessment of Taxes for the Corporate Municipal Purpose of The Village of Hanover Park, a Home Rule Municipality, Cook and DuPage Counties, IL for the Purposes of the Fiscal Year Beginning May 1, 2009 and Ending April 30, 2010.

Motion to approve by Trustee Zimel and Seconded by Trustee Kaiser.

Village Manager Ron Moser advised that the state recommended a 2009 net corporate and debt service property tax levy of \$9,360,557 which is an increase of \$363,478 or 4.04% from the Village Board approved 2008 net property tax levy of \$8,997,079. The 2009 property tax ordinances must be filed with the Cook County Clerk and the DuPage County Clerk

by the last Tuesday in December, 2009.

Staff requested Village Board's approval of an Ordinance Authorizing the Levy and Assessment of Taxes for the Corporate and Municipal Purposes of the Village of Hanover Park for Fiscal Year beginning May 1, 2009 and ending April 30, 2010 and an Ordinance Abating a Portion of the Annual Tax for 2009 for General Obligation Refunding Bonds, Series 2002.

Trustee Kaiser inquired as to how much municipal property taxes would go up for homeowners to which Lafayette Linear replied that it actually had gone down from last year, but these are only estimates. It will be hard to determine exact taxes until the Assessor calculates the tax bill.

Roll Call:

AYES: Nicolosi, Zimel, Carter, Cannon, Roberts,  
Kaiser  
NAYS: None  
ABSENT: None

Motion carried.

6-A.6.

Motion to approve Ordinance O-09-37: An Ordinance Abating a Portion of the Annual Tax for 2009 for General Obligation Refunding Bonds, Series 2002.

Motion by Trustee Cannon and Seconded by Trustee Kaiser.

Finance Director Lafayette Linear explained that the general obligation bond calls for if we have the funds to repay the bond holders in our general fund, we are to abate the taxes rather than increase the taxes and we are asking to abate the taxes for this bond issue.

Roll Call:

AYES: Nicolosi, Zimel, Carter, Cannon, Roberts,  
Kaiser  
NAYS: None  
ABSENT: None

Motion carried.

6-A.7

Motion to approve Ordinance O-09-38: An Ordinance Authorizing the Levy and Assessment of Taxes for the Fiscal Year Ending April 30, 2010 In and For the Village of Hanover Park Special Service Area Number Three.

Motion by Trustee Zimel and Seconded by Trustee Kaiser.

Village Manager Ron Moser explained that there are three issues. Special Service Area #3 (SSA#3) includes multi-family housing units located on Astor Avenue. Recommended 2009 property tax levy for SSA#3 provides for operating expenses including municipal solid waste collection and snow removal as well as other scheduled building improvements from May 1<sup>st</sup> through April 30, 2010. The ordinance establishing SSA#3 limits the annual special service area property tax levy to a maximum of 5.0% of assessed value of that area.

Staff completed analysis of financial operations for SSA#3 and recommends that the Village Board approve a 2009 property tax levy for SSA#3 for \$44,747. Should the budgeted expenditures exceed the 2009 property tax levy amount of \$44,747, they will be financed by interest revenues and fund reserves.

No questions of the Board.

Roll Call:

AYES: Nicolosi, Zimel, Carter, Cannon, Roberts,  
Kaiser

NAYS: None

ABSENT: None

Motion carried.

#### 6-A.8

Motion to approve Ordinance O-09-39: An Ordinance Authorizing the Levy and Assessment of Taxes for the Fiscal Year Ending April 30, 2010 In and For the Village of Hanover Park Special Service Area Number Four.

Motion by Trustee Zimel and Seconded by Trustee Cannon.

Village Manager Ron Moser explained that Special Service Area #4 (SSA#4) includes multi-family housing units located on Mark Thomas and Leslie Lanes. Recommended 2009 property tax levy for SSA#4 provides for operating expenses including municipal solid waste collection and snow removal services, and the scheduled repayment of Village funds that were advanced to this SSA for improvements for the period from May 1, 2009 through April 30, 2010. \$275,00 was advanced by the Village in Fiscal Year 2000 with the intent to have the advance repaid over a ten-year period with the final payment due November 2009. Ordinance establishing SSA#4 limits the annual special service area property tax levy to a maximum of 4.0% of assessed value of that area.

Staff completed analysis of the financial operations of SSA#4 and recommends the Village Board approve a 2009 property tax levy for SSA#4 for \$43,442. Fiscal Year 2010 expenditure budget for SSA#4 is \$46,031. Budgeted expenditures that exceed the 2009 property tax levy of \$43,442 will be finance by interest revenues and fund reserves.

No questions of the Board.

Roll Call:

AYES: Nicolosi, Zimel, Carter, Cannon, Roberts,  
Kaiser

NAYS: None

ABSENT: None

Motion carried.

6-A.9

Motion to approve Ordinance O-09-40: An Ordinance Authorizing the Levy and Assessment of Taxes for the Fiscal Year Ending April 30, 2010 In and For the Village of Hanover Park Special Service Area Number Five.

Motioned by Trustee Zimel and Seconded by Trustee Kaiser.

Village Manager, Ron Moser explained that the recommended 2009 property tax levy for Special Service Area #5 (SSA5) provides for municipal solid waste collection services and street improvements within the Tanglewood multi-family housing development. SSA#5 is located in is entirety in DuPage County. Ordinance establishing SSAA#5 limits the annual special service area property tax levy to a maximum of 1.7% of assessed value of that area. Based on 2008 assessed valuation of \$23,771,980, this maximum special service area property tax levy is \$404,124.

Staff completed analysis of the financial operations of SSA#5. Staff recommends a 2009 property tax levy for SSA#5 for \$325,966 equal to property tax revenue included in Fiscal Year 2010 budget. Fiscal Year 2010 budgeted expenditures for SSA#5 are \$366,137. Fiscal Year 2010 expenditures over the 2009 property tax levy amount will be financed by interest revenues, association reimbursements, and fund reserves.

No questions of the Board.

Roll Call:

AYES: Nicolosi, Zimel, Carter, Cannon, Roberts,  
Kaiser  
NAYS: None  
ABSENT: None

Motion carried.

6-A.10

Motion to approve R-09-31: A Resolution Agreement Approving an Intergovernmental Pace Route 554 Service Agreements with the Suburban Bus Division of the Regional Transportation Authority (PACE).

Motion by Trustee Zimel and Seconded by Trustee Kaiser.

Village Manager, Ron Moser advised that on October 2, 2008 the Village Board approved a resolution approving a Route 554 Service Agreement with Suburban Bus Division of the Regional Transportation Authority (PACE). After a year of Pace providing this service to Hanover Park, it is time to review the agreement. Two agreements for review were:

1. Intergovernmental Agreement between Pace, Elgin, Streamwood, Hanover Park , Hoffman Estates and Schaumburg.
2. Service agreement between the parties.

Agreement states that 5 municipalities pay equal share of 50% of the net operating costs and Pace pays for the rest. For 2010, each Village will pay an amount not to exceed \$23,104.27.

Staff recommends Village Board to approve the Resolution approving these agreements and authorize the Village Manager to execute these agreements.

Roll Call:

AYES: Nicolosi, Zimel, Carter, Cannon, Roberts,  
Kaiser  
NAYS: None  
ABSENT: None

Motion carried.

6-A.11

Motion to approve Direction for a Support Agreement with MI Homes and Direct Staff to Prepare Necessary Ordinance and Formal Agreement.

Motioned by Trustee Zimel and Seconded by Trustee Roberts.

Village Manager Ron Moser advised that MI Home seeks to purchase and complete the Church Street Station townhome project. When the Village negotiated the Development Agreement with Neumann Homes who was originally the builder of Church Street Station townhomes, there were various conditions on the developer and on its successor that were not required by other developers in the village. One of the conditions was payment of village impact fees. The village also required an impact fee of \$1,935 per unit from Church Street Station. The impact fees are collected at time of occupancy and have been paid on 53 of the 60 townhomes constructed. 66 townhomes remain to be constructed. Staff is in negotiations with MI Homes and has given preliminary approval to amend the PUD agreement for Church Street Station to allow type of townhome MI would like to construct. Unfinished private improvements extend beyond area that MI Homes would like to finish and MI Homes wants assistance from the village by seeking reimbursement of the village portion of impact fees that they will pay for private improvements once they are completed. Village indicated that MI homes was advised that work must be completed if Village enters into an agreement.

Staff views this as an opportunity to get this project back on track and completed. Village is not counting on impact fees to fund other projects and would not have to budget monies to complete the project. MI Homes would seek TIF assistance for eligible costs associated with fence and storm structures. The cost for this is not expected to exceed \$25,000. It is recommended that the President and Trustees support the agreement and direct Staff to prepare necessary ordinance and/or agreement to formalize the arrangement.

Patrick Grill provided an update by advising that the Village was contacted by Dan Flannigan of MI Homes regarding the issue of 9 homes at Church Street Station that were taken over during foreclosure by Bank of America. MI Homes met with Bank of America and would like to buy those homes back and sell them. The Village has been withholding occupancy of those units because of outstanding private improvements that are incomplete. MI Homes sent a proposal to finish the improvements of those nine homes. Their proposal involves Bank of America giving MI Homes \$50,000 which they then would give to the Village as an escrow on those nine units to allow them to sell the units and to complete the improvements in Spring. They then want reimbursement of the impact fees less school and parking fees. However, the \$50,000 may not be enough to cover the school and parking fees and Village impact fees and thus negotiations continue. Basically, MI Homes will complete private improvements if the Village allows rebate of our impact fees of \$935,000 per unit. We've never collected this impact fee on any other development. This is an excellent opportunity in this economy.

Dan Flannigan of MI Homes advised that they are excited by the project and by working with the Village. MI Homes has been trying to work out arrangement between the Village and homeowners. MI Homes believes the arrangement is fair and equitable. The arrangements should provide assurance to the Village that work will be completed.

President Craig asked Patrick Grill for confirmation that the agreement is a work in progress and that Community Development is asking for permission to move forward with the agreement including the 9 homes. Patrick Grill advised that he is seeking direction on preparing the necessary ordinances that would approve an agreement as outlined in the letter.

Trustee Zimel asked what TIF district this was in to which Patrick said it was TIF 3. Trustee Zimel also wanted to know if there were enough funds for the \$25,000 fence. Redevelopment agreement using TIF to pay for the fence and sewer has enough funds.

Trustee Cannon inquired as to why the Village did not initiate the impact fees initially if it has not been done for other developers. Patrick Grill answered that this developer presented an opportunity to do creative things development since it is a town center project that the Village allowed special considerations for such as private streets and density and height allowances. President Craig noted that this whole area was a PUD when at its conception with Newman Home. Trustee Cannon asked for confirmation that MI Homes was requesting the entire \$1,935 of impact fees for each unit be returned to them to which Patrick Grill answered that MI Homes would like \$1,935 returned to them once the private improvements are complete.

Trustee Nicolosi asked Dan Flannigan of MI Homes if there was a cost figure of what it will cost to complete the 9 homes at Church Street Station to which Dan Flannigan responded that the Village provided them with a punch list and a preliminary cost estimate and it works out almost exactly with the remaining private improvements being within a few thousand dollars of what would be rebated to MI Homes.

Roll Call:

AYES: Nicolosi, Zimel, Carter, Cannon, Roberts,  
Kaiser  
NAYS: None  
ABSENT: None

Motion carried.

7. VILLAGE MANAGER'S REPORT - RON MOSER

No report.

8. VILLAGE CLERK'S REPORT -- EIRA L. CORRAL

Eira Corral thanked the Police Department for their recent presentation and stated that she has learned so much about the Police Department since becoming an elected official. When she was a resident, the Village Public Safety was one of her greatest concerns and she commended the Police Department on developing a model that enhanced their best practices. She was appreciative of the Police's emphasis on the community and on building communication with residents along with outreach elements.

She updated the Board that liquor and business licenses have been sent out and are due at the end of the year. She stated that taxi and cab licenses will soon be sent out as well.

She spoke about an event she attended today at Famous Footwear and AT&T. There were students from Parkwood and Laurel Hill elementary school who received shoes and socks. She was able to support AT&T as they have supported the Village during the Youth Benefit Ball.

She stated that the Village Tree Lighting event would be taking place tomorrow, Friday, December 4<sup>th</sup> at 6:30pm and she hoped to see many attendees. She advised that the lights would be going on at 6:30 pm and then participants would proceed to the Public Works garage for various presentations by local school choirs and bands along with a Marionette show. The Police Department and Census representatives will be present. Census representatives will be speaking to residents about the importance of the 2010 Census.

She encouraged Trustees to attend the reception for the Mayor of Valparaiso. She is excited to push forward with the work that Sister Cities has been doing with Valparaiso. It is not to be taken lightly when a Mayor visits your community. She advised that she had previously met the Mayor of Valparaiso at an even she and President Craig attended in July and that the Mayor of Valparaiso is a wonderful and educated person. This will be a great way to build relationships with the community. 33% of Hanover Park residents are Hispanic and have ties with Zacatecas. She will participate in the Sunday breakfast with Sister Cities and the Mayor of Valparaiso.

9. CORPORATION COUNSEL'S REPORT  
No Report.

10. VILLAGE TRUSTEES' REPORTS

10-A. JOSEPH J. NICOLOSI  
No Report.

10-B. EDWARD J. ZIMEL, JR.  
No Report.

10-C. TONI L. CARTER  
Trustee Carter asked Patrick Grill of Community Development if the Village has heard from the Family Shelter Committee regarding applications for Cook and DuPage county. Patrick Grill said that no application was made by the Village. He sent out several emails and only heard from two members of the Family Shelter Committee. Trustee Carter stated that she is disappointed in the outcome since a significant package was put together and she and President Craig were under the impression that this was being worked on. She and Patrick Grill will discuss this issue further.

She recognized December as the month when most of America celebrates inclusion.

10-D BILL CANNON  
No Report.

10-E. RICK ROBERTS  
No Report.

10-F. LORI A. KAISER  
She reminded everyone that the Hanover Park Lions Club would be providing hot chocolate and cookies at the Tree Lighting event as well as Santa.

Adjourned Meeting

11-A. ADJOURNMENT  
Motion by Trustee Zimel and Seconded by Trustee Cannon to adjourn the meeting and leave for Executive Session

Voice vote:

All AYES

Motion carried – President Craig adjourned the Meeting at 8:50 P.M.

Recorded and transcribed by,



Eira L. Corral  
Village Clerk

Minutes approved by President and Board of Trustees on this \_\_\_\_\_ day of  
\_\_\_\_\_, 2009.

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Village President