

Village of Hanover Park

Municipal Building
2121 West Lake Street
Hanover Park, Illinois
60133-4398

Rodney S. Craig
Village President

Eira L. Corral
Village Clerk

630-372-4200
Fax 630-372-4215

Ronald A. Moser
Village Manager



VILLAGE OF HANOVER PARK

VILLAGE BOARD REGULAR MEETING

Municipal Building: 2121 W. Lake Street
Hanover Park, IL 60133

Thursday, June 2, 2011

7:30 p.m.

AGENDA

1. CALL TO ORDER - ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. ACCEPTANCE OF AGENDA

4. PRESENTATIONS/ REPORTS

5. TOWNHALL SESSION

Persons wishing to address the public body must register prior to Call to Order. Please note that public comment is limited to 5 minutes.

6. VILLAGE PRESIDENT REPORT – RODNEY CRAIG

Proclamation of the Week of June 17th to June 19th, 2011 as Welcome Home 2011 in the Village of Hanover Park, Illinois.

Proclamation of the Month of June, 2011 as Gay and Lesbian Pride Month in the Village of Hanover Park, Illinois.

Consent Agenda - Omnibus Vote

Illinois law permits municipalities to adopt by one single unanimous roll-call vote of the Board of Trustees and the Village President a group of designated ordinances, orders resolutions, or motions placed together for voting purposes in a single group. This Omnibus Vote may be made following the following sample motion: ***“I move to approve by omnibus vote items in the Consent Agenda.”***

All items marked with (C.A.) are considered routine and thus are considered to be on the Consent Agenda. Following the motion's second, a brief discussion may be held about any designated item. If lengthier discussion or debate is needed, any Trustee or the Village President may request any item to be removed from the motion and those items will be considered during the regular course of the meeting as they appear on the agenda.

All matters listed under Consent Agenda, are considered to be routine by the Village Board and will be enacted by one motion in the form listed below. There will be no further discussion of these items. If discussion is desired, that item will be removed from Consent Agenda and will be considered separately.

- 6-A.1** Approve purchase order with Suburban Laboratories, Inc. for water and wastewater laboratory testing in the amount of \$22,000.00 and authorize the Village Manager to execute the necessary documents.
(C.A.)
- 6-A.2** Award the contract to American Underground of Illinois for Sewer and Water improvements in the amount of \$520,131.00 and authorize the Village Manager to execute the necessary documents
(C.A.)
- 6-A.3** Approve agreement with Ricoh Americas Corporation for a 60 month lease order agreement for a copier for and base cost amount \$240.99 per month and authorize the Village Manager to execute the necessary documents.
(C.A.)
- 6-A.4** Pass Ordinance Designating the Village's Director and Alternate on the Board of Directors of the Northwest Suburban Municipal Joint Action Water Agency.
(C.A.)
- 6-A.5** Pass Ordinance Amending Section 62-11-1303(b) of Chapter 62 of the Municipal Code of Hanover Park by Prohibiting Parking on Portions of Highland, Hillcrest, and Laurel Avenues.
(C.A.)
- 6-A.6** Approve agreement with Call One for Customer Service Agreement and authorize the Village Manager to execute the necessary documents.
(C.A.)

6-A.7 EXECUTIVE SESSION

Section 2(c)(1) - Appointment of legal counsel

- 6-A.8** Approve the use of Clark Baird Smith LLP for Labor/Employee relations legal services and authorize the Village Manager to execute the necessary documents.
- 6-A.9** Pass Ordinance Granting a Special Use for Commercial Recreational Use on the Property at 6664 Barrington Road Hanover Park, Illinois.
- 6-A.10** Pass Ordinance Amending Section 110-2.3, Section 110-5.1.2. and Section 110-5.11.3 of Chapter 110 of the Hanover Park Comprehensive Zoning Ordinance Providing Multi-tenant Retail Use as a Special Use.
- 6-A.11** Approve Warrant SWS156 in the Amount of \$1,065,869.22.
- 6-A.12** Approve Warrant W631 FY2011 in the Amount of \$971,979.21.
Approve Warrant W631 FY2012 in the Amount of \$127,212.88.
- 6-A.13** Approve Warrant PC1 (P-Cards) in the amount of \$13,521.60
Approve Warrant PC2 (P-Cards) in the amount of \$21,942.96

7. VILLAGE MANAGER'S REPORT- RON MOSER

8. VILLAGE CLERK'S REPORT- EIRA L. CORRAL

- 8-A.1** Waive the Reading and Approve the Minutes of the Regular Board Meeting of May 19, 2011, as Published.
- 8-A.2** Waive the Reading and Approve the Minutes of the Special Board Meeting of May 19, 2011.

9. **CORPORATION COUNSEL’S REPORT – BERNIE Z. PAUL**
No Report Scheduled.
10. **VILLAGE TRUSTEES REPORTS**
 - 10-A. JAMES KEMPER
No Report Scheduled.
 - 10-B. JON KUNKEL
No Report Scheduled.
 - 10-C. EDWARD J. ZIMEL JR.
No Report Scheduled.
 - 10-D. JENNI KONSTANZER
No Report Scheduled.
 - 10-E. BILL CANNON
No Report Scheduled
 - 10-F. RICK ROBERTS.
No Report Scheduled.
11. **EXECUTIVE SESSION**
Section 2(c)(5)- Purchase of Real Property;
12. **ADJOURNMENT**



Village of Hanover Park

AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Ronald A. Moser, Village Manager
Howard A. Killian, Director of Public Works

SUBJECT: Laboratory Services

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: June 2, 2011

Executive Summary

Staff is requesting the Village President and Board of Trustees authorize a purchase order for Water and Wastewater sample testing and reporting to Suburban Laboratories, Inc. of Hillside for an amount not to exceed \$22,000.

Discussion

Each year, the Village is required to submit water sample analyses and wastewater sample analyses to the IEPA.

The Illinois Environmental Protection Agency is offering an Annual Community Water Supply Testing Program which runs from July 1, 2011 through June 30, 2012. While this program has improved, participants still have to prepay for the annual service. Overall testing through the IEPA is still more expensive with shipping charges to their labs.

Suburban Laboratories, Inc. has provided us with the best pricing for the annual testing required by the IEPA. This is the same lab that the Wastewater and Water Treatment Divisions have used the last several years. They provide sampling bottles and include a free pickup service.

Suburban Laboratories, Inc. provides the following work:

- Sludge Analysis - Quarterly
- Water main break samples
- Customer complaint samples
- EPA water testing
- Zinc analysis - Wastewater

Agreement Name: _____

Executed By: Ron Moser

Also included in this year's sampling for the Water Treatment Division are the Lead/Copper samples required every three years by the Illinois Environmental Protection Agency.

The funds for this testing are budgeted in 5020, 5030, and 5050 accounts.

Recommended Action

We respectfully request the Village President and Board of Trustees authorize a standing purchase order for water and wastewater laboratory testing to Suburban Laboratories, Inc. of Hillside for an amount not to exceed \$22,000 and authorize the Village Manager to execute the necessary documents.

ck



Village of Hanover Park

AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Ron Moser, Village Manager
William Beckman, Village Engineer

SUBJECT: 2011 Sewer & Water Improvements Bid Award

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: June 2, 2011 Board Meeting

Executive Summary

Award the Construction Contract for the 2011 Sewer & Water Improvements to American Underground of Illinois, LLC in an amount not to exceed \$520,131.00.

Discussion

Bids were opened on May 24, 2011 for the 2011 Sewer & Water Improvements. This year's project includes water main replacement on Bristol Ln., Old Mill Ln., Glenwood Ln., Westchester Dr., and a new water main loop at the municipal complex. Also included is a sanitary sewer replacement under Barrington Rd. at Bristol Ln., and a storm sewer extension on Westchester Dr. The FY12 Budget includes \$590,000.00 for this project. The following bids were received:

	Company	Amount
1.	American Underground of IL.	\$472,847.74
2.	Martam Const.	\$482,995.00
3.	A. Lamp Contractors	\$508,649.00
4.	J. Congdon	\$526,696.00
5.	Gerardi Sewer & Water	\$547,229.50
6.	Cerniglia Const.	\$555,002.00
7.	PatNick Const.	\$563,605.50
8.	MQ Construction	\$568,257.00
9.	Mancini Contractors	\$589,535.00
10.	Fox Excavating Inc.	\$590,200.00
11.	Vian Const.	\$671,120.00

Agreement Name: 2011 Sewer & Water Improvements Contract

Executed By: Ron Moser

American Underground of Illinois, LLC has not done previous work in the Village. However we have received favorable references on the company from the Villages of Arlington Heights and Mount Prospect.

Since this was bid on a unit price basis we would like to award the contract with a 10% contingency to account for field changes and minor variations in quantities. Even with the 10% contingency the contract will be under the budget amount of \$590,000.00.

Recommended Action

Therefore, we are requesting that the Village Board award a contract for the 2011 Sewer and Water Improvements to American Underground of Illinois, LLC in an amount not to exceed \$520,131.00 and authorize the Village Manager to execute the contract documents.



Village of Hanover Park

AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Ronald A. Moser, Village Manager
Howard A. Killian, Director of Public Works

SUBJECT: Public Works Copier

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: June 2, 2011

Executive Summary

Staff is recommending the Village Board approve a Lease Order Agreement with Ricoh Americas Corporation for a 60 month lease at a base cost of \$240.99 per month.

Discussion

The lease on the current copier at Public Works has expired. In the past, our cost analysis has shown it is more cost effective for us to lease the copiers as opposed to an outright purchase.

We compared the following two units for this lease.

	Monthly Cost	Black & White Per Copy	Color Per Copy
Ricoh – C5501A	\$240.99	\$.007	\$.045
Xerox – W7556P	\$322.99	\$.0077	\$.088

A third supplier never responded to our requests.

This copier will have scanning capabilities, and is also used by the Engineering Department.

Recommended Action

We respectfully request the Village President and Board of Trustees approve a 60 month Lease Order Agreement with Ricoh Americas Corporation for a base cost of \$240.99 per month and authorize the Village Manager to execute the necessary documents.

Agreement Name: Lease Order Agreement

Executed By: Ron Moser

RICOH

WSCA - RFP No. 1715

LEASE ORDER AGREEMENT

DATE: _____

SHIP TO		BILL TO	
Account Number:		Account Number:	
Sales Rep Name: Rich Romanski		Sales Rep Name: Rich Romanski	
Installer:		Order Taker:	
Address: Public Works		Address: Village of Hanover Park	
Address: 2041 W Lake St	St/Zip: IL / 60133	Address: 2121 W Lake St	St/Zip: IL / 60133
City: Hanover Park	County:	City: Hanover Park	County:
Contact: Cindy Kowasz		Contact: Accounts Payable	
Phone/Fax: 630-372-4442		Phone/Fax: 630-372-4200	
email: ckowasz@hplil.org		email:	

BILLING INFORMATION			
NSC CONTRACT #	BILLING PREFERENCE <input checked="" type="checkbox"/> SEPARATELY <input type="checkbox"/> SUMMARY	MAINTENANCE BILLED BY <input type="checkbox"/> Dealer/Branch <input checked="" type="checkbox"/> Ricoh <input type="checkbox"/> Leasing Co	
BILL START DATE	PO #	PO LIMIT	PO EXPIRE DATE

SERVICE INFORMATION			
METER COLLECTION METHOD <input type="checkbox"/> Auto Fax <input checked="" type="checkbox"/> @Remote <input type="checkbox"/> Dealer/Branch <input type="checkbox"/> Ricoh Direct <input type="checkbox"/> Customer Provides <input type="checkbox"/> Call Customer		SERVICE TERM 60 Months MTR FREQUENCY Monthly	
All Payments are exclusive of sales and use tax		Tax Exempt <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (Attach Exempt Certificate by State)	
Lease Term: <input type="checkbox"/> 12 Month <input type="checkbox"/> 24 Month <input type="checkbox"/> 36 Month <input type="checkbox"/> 48 Month <input checked="" type="checkbox"/> 60 Month <input type="checkbox"/> Other _____			
Payments Due: <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Other _____		Purchase Option: <input checked="" type="checkbox"/> FMV <input type="checkbox"/> 10% <input type="checkbox"/> \$1.00 (Do not leave blank. Appropriate box must be checked)	

PLEASE USE SUPPLEMENTAL ORDER AGREEMENT FOR ADDITIONAL UNITS.

PROD ID	DESCRIPTION	QTY	UNIT PRICE	EXT.	FULL MAINTENANCE			
					<input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Annual <input type="checkbox"/> Quarterly	Maintenance Payment	Copy Allowance	CPC (Over Allowance)
415423	Ricoh Aficio MP C5501A	1	\$209.38	\$209.38	Black/White	0		.007
415455	Paper Feed Unit PB3100	1	\$26.56	\$26.56	Color	0		.045
414719	Internal Shift Sort Tray (SH3040)	1	\$5.05	\$5.05				
NWSC	Network Connection Fee							

MESSAGE	SALES SUB TOTAL	SERVICE SUB TOTAL	
SUB TOTAL	TAXES	ORDER TOTAL	AMOUNT DUE

Lessee agrees to all terms and conditions contained in the Master Lease Agreement and in any attachments to the same (All of which are included by reference) and become part of this Lease. You acknowledge to have read and agree to the terms and conditions and understand that this is a non-cancelable Lease for the full term shown above. The undersigned affirms that he/she has been duly authorized to execute this Lease on behalf of the Lessee.

LESSEE: VILLAGE OF HANOVER PARK	RICOH AMERICAS CORPORATION
By: _____ (Please Print)	By: _____ (Please Print)
Signature: _____	Signature: _____
Title: _____	Title: _____
Date: _____	Date: _____



**MASTER TERMS AND CONDITIONS
OF LEASE AGREEMENT
WSCA RFP No. 1715
For Multifunction Copiers & Related Software**

1. LEASE OF EQUIPMENT. This Master Terms and Conditions of Lease Agreement (this "Lease Agreement") between Ricoh Americas Corporation ("Ricoh") and the entity identified below as Customer is executed pursuant to RFP No. 1715 for Multifunction Copiers & Related Software on behalf of the Western States Contract Alliance (WSCA) dated April 27, 2009 and the Participation Agreement dated _____ between Ricoh and the Village of Hanover Park, and establishes the general terms and conditions under which Ricoh or a third party Lessor assignee (a "Lessor") may, from time to time, lease Equipment (as hereunder defined) to Customer. If so assigned by Ricoh to a Lessor, the term "Ricoh" shall also mean and include such third party Lessor's assignee as to Ricoh's rights, remedies and entitlements hereunder and each Order Agreement (as hereunder defined) so assigned, but not Ricoh's obligations. The terms hereof shall be deemed to form a part of each Order Agreement for Lease (each, an "Order Agreement") executed by the parties which references this Lease Agreement. "Equipment" shall mean items of equipment, accessories and software set out in any Order Agreement. Ricoh agrees to lease the Equipment to Customer on the terms and conditions contained herein and as set forth on the Order Agreement. Customer promises to pay to Ricoh an Equipment Payment and, if applicable, a Maintenance Payment (together the "Lease Payment") set forth in the Order Agreement. Each Order Agreement shall constitute a separate assignable lease agreement incorporating all of the terms hereof. In the event of a conflict between the terms and conditions of any Order Agreement and the provisions hereof, the provisions of the Order Agreement shall prevail.

2. TERM AND LEASE. This Lease Agreement shall become effective upon acceptance and execution by Ricoh and shall remain effective at least until the expiration of the Term of the last Order Agreement hereunder. Each Order Agreement goes into effect on the date Lessee signs Ricoh's Delivery and Acceptance form or otherwise acknowledges that the Equipment has been installed in good working order and has been accepted by the Lessee (the "Effective Date").

Each Order Agreement is effective on the date that it is accepted and signed by Ricoh, and the term of each Order Agreement begins on that date or any later date that Ricoh designates (the "Commencement Date") and continues for the term stated on the Order Agreement. As Customer will have possession of the Equipment from the date of its delivery, if Ricoh accepts and signed the Order Agreement, Customer will pay Ricoh interim rent for the period from the date the Equipment is delivered to Customer and the Commencement Date, as reasonably calculated by Ricoh based on the Lease Payment, the number of days in that period, and a month of 30 days.

Lease Payments will be due as invoiced until the balance of the Lease Payments and any additional Lease Payments or expenses chargeable to Customer under the Order Agreement are paid in full. **THIS LEASE AGREEMENT AND ALL ORDER AGREEMENTS ARE NON-CANCELLABLE BY CUSTOMER. CUSTOMER'S OBLIGATION TO PAY THE LEASE PAYMENTS IS ABSOLUTE AND UNCONDITIONAL AND IS NOT SUBJECT TO CANCELLATION, REDUCTION, SETOFF OR COUNTERCLAIM.** All payments shall be made to Ricoh at the address indicated by Ricoh in writing.

3. REPAIR AND MAINTENANCE. If a Order Agreement includes repair and maintenance services, such services shall be provided pursuant to the terms of the Terms and Conditions for Maintenance Services as set forth in the Participation Agreement between Customer and Ricoh.

4. TITLE, PERSONAL PROPERTY, LOCATION AND INSPECTION. Unless Customer has been granted a \$1.00 purchase option under the applicable Order Agreement, Ricoh owns the Equipment and Customer has the right to lease the Equipment for the full Lease Term provided the Customer complies with the terms and conditions of the Order Agreement and this Lease Agreement. For all purposes under the Order Agreement and this Lease Agreement, the Equipment is and shall remain personal property even though the Equipment may become attached to any real estate. Customer agrees not to permit a lien to be placed upon the Equipment or to remove the

Equipment from its place of installation without Ricoh's prior written consent, which consent shall not be unreasonably withheld. If Ricoh feels it is necessary, Customer agrees to provide Ricoh with waivers and interest of liens, from anyone claiming any interest in the real estate on which any item of Equipment is located. Ricoh also has the right, at reasonable times, to inspect the Equipment.

5. ASSIGNMENT. WITHOUT PRIOR WRITTEN CONSENT OF RICOH, WHICH CONSENT SHALL NOT BE UNREASONABLY WITHHELD WITH RICOH ACTING AS A COMMERCIALY REASONABLE AND PRUDENT LESSOR GIVEN ALL OF THE FACTS AND CIRCUMSTANCES THEN KNOWN TO RICOH, CUSTOMER SHALL NOT (i) ASSIGN, TRANSFER, PLEDGE OR HYPOTHECATE THIS LEASE AGREEMENT OR ANY ORDER AGREEMENT, THE EQUIPMENT OR ANY PART THEREOF OR ANY INTEREST THEREIN OR (ii) SUBLET OR LEND THE EQUIPMENT OR PERMIT IT TO BE USED BY ANYONE OTHER THAN CUSTOMER AND CUSTOMER'S EMPLOYEES. Ricoh may assign this Lease Agreement or any Order Agreement and the Equipment to a Lessor and its rights, remedies and entitlements thereunder (but not Ricoh's obligations), at any time in whole or in part, without notice to the Customer. Customer shall not assert against any assignee Lessor, any claim or defense it may have against Ricoh, but rather shall assert the same only against Ricoh. No assignment of this Lease Agreement or any Order Agreement shall release Ricoh from any obligations Ricoh may have to Customer. In the event this Lease Agreement or any Order Agreement is assigned by Ricoh to a Lessor, the following provisions are also applicable:

(a) Selection of Equipment/Disclaimer of Warranties: Customer has selected the Equipment and the supplier from whom Lessor agrees to purchase the Equipment at Customer's request. Lessor is not the manufacturer of the Equipment and Lessor is leasing the Equipment to Customer "AS-IS". Customer has selected the Equipment and Lessor **MAKES NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.** Lessor transfers to Customer for the term of a Order Agreement all warranties, if any, made by Ricoh. **CUSTOMER ALSO ACKNOWLEDGES THAT NO ONE IS AUTHORIZED TO WAIVE OR CHANGE ANY TERM, PROVISION OR CONDITION OF THIS LEASE AGREEMENT OR ANY ORDER AGREEMENT AND, EXCEPT FOR THE RICOH WARRANTIES, MAKE ANY REPRESENTATION OR WARRANTY ABOUT A ORDER AGREEMENT OR THE EQUIPMENT. LESSOR SHALL NOT BE LIABLE FOR ANY DELAYS IN MAKING DELIVERIES OR REPAIRS NOR IN ANY EVENT FOR SPECIAL, RESULTING OR CONSEQUENTIAL DAMAGES OR LOSS OF PROFIT OCCASIONED BY ANY BREACH OF WARRANTY OR REPRESENTATION OR RESULTING FROM THE USE OR PERFORMANCE OF THE EQUIPMENT. CUSTOMER'S OBLIGATION TO PAY IN FULL ANY AMOUNT DUE UNDER A ORDER AGREEMENT WILL NOT BE AFFECTED BY ANY DISPUTE, CLAIM, COUNTERCLAIM, DEFENSE OR OTHER RIGHT WHICH CUSTOMER MAY HAVE OR ASSERT AGAINST RICOH.**

IN THE EVENT THE PERIODIC PAYMENTS UNDER AN ORDER AGREEMENT INCLUDES THE COST OF MAINTENANCE AND/OR SERVICE BEING PROVIDED BY RICOH, CUSTOMER ACKNOWLEDGES THAT, IF THAT ORDER AGREEMENT IS ASSIGNED, THE ASSIGNEE LESSOR IS NOT RESPONSIBLE FOR PROVIDING SUCH MAINTENANCE AND/OR SERVICE FOR THE EQUIPMENT. CUSTOMER WILL MAKE ALL CLAIMS FOR MAINTENANCE AND/OR SERVICE SOLELY AGAINST RICOH AND SUCH CLAIMS WILL NOT AFFECT CUSTOMER'S OBLIGATION TO MAKE ALL PERIODIC PAYMENTS UNDER SUCH ORDER AGREEMENT TO THE ASSIGNEE LESSOR.

(b) Use, Maintenance and Repair: Customer is required, at its own cost and expense, to arrange to keep the Equipment in good repair, condition and working order, except for ordinary wear and tear. All replacement parts used or installed and repairs made to the Equipment will become Lessor's property. Customer may, with Lessor's prior written consent, make modifications to the Equipment; provided such modifications

do not reduce the value or usefulness of the Equipment or result in the loss of any warranty or any certification necessary for the maintenance of the Equipment and such modifications must be easily removable without causing damage to the Equipment. Before returning the Equipment, Customer agrees to remove such modifications and restore the Equipment to its original condition. If Customer fails to remove such modifications, Lessor is deemed the owner of such modifications.

(c) Maintenance and Additional Copy Charge Administration: Customer acknowledges that Lessor, purely as an administrative convenience to Customer and Ricoh, may bill, collect and otherwise administer Maintenance Payments on Ricoh's behalf and agrees that Lessor has no liability or responsibility for the performance thereof.

(d) The terms and conditions of this Lease Agreement are the only terms and conditions governing the Lease of the Equipment by Customer and no other agreements between Ricoh and Customer will have any effect upon, or otherwise affect, the terms and conditions of this Lease Agreement.

6. REDELIVERY AND RENEWAL. Upon at least sixty (60) and not more than one hundred twenty (120) days written notice to Ricoh prior to the expiration of the initial Term or any Renewal Term of the applicable Order Agreement, Customer at its option may (i) renew the Order Agreement for an additional term of at least twelve (12) months; (ii) exercise any applicable purchase option as specified in the applicable Order Agreement; or (iii) return the Equipment, freight and insurance prepaid, to Ricoh in good repair, condition and working order, ordinary wear and tear excepted, in a manner and to a location designated by Ricoh. If Customer fails to notify Ricoh or having notified Ricoh, Customer fails to return the Equipment or exercise one of its other options provided herein, the applicable Order Agreement shall renew for consecutive sixty (60) day periods with Lease Payments in effect at the expiration of the initial Term of the Order Agreement.

7. LOSS OR DAMAGE. Customer is responsible for the risk of loss or destruction of, or damage to the Equipment. No such loss or damage relieves Customer from any obligation under a Order Agreement. Customer agrees to promptly notify Ricoh in writing of any loss, destruction or damage to the Equipment and Customer will, at Ricoh's option, (i) repair the Equipment to good condition and working order, (ii) replace the Equipment with like equipment in good repair, condition and working order, acceptable to Ricoh and transfer clear title to such replacement equipment to Ricoh, and such Equipment shall be subject to the Order Agreement and be deemed the Equipment, or (iii) pay to Ricoh the present value of the total of all unpaid Lease Payments for the full Order Agreement term, plus either the anticipated value of the of the Equipment at the end of the Order Agreement term as reasonably determined by Ricoh or any End of Order Agreement Option price stated on the Order Agreement, whichever is greater (the "FMV"), with the accelerated Lease Payments and the FMV discounted at 3% per annum, plus reasonable costs of collection and attorneys' fees, whereupon the applicable portion of the Order Agreement shall terminate. All proceeds of insurance received by Ricoh as a result of such loss or damage will be applied, where applicable, toward the replacement or repair of the Equipment or the payment of Customer's obligations. As between a Lessor and Customer, Lessor is not responsible for any losses or injuries caused by the Equipment and Customer will defend and indemnify such Lessor from any claims arising out of or related to the Equipment.

8. TAXES. Except for tax on Ricoh's income, Customer agrees to pay all license and registration fees, personal property taxes, sales and use taxes and all other taxes and charges relating to the leasing, ownership, use, rental, possession, sale and use of Equipment as part of the Lease Payment or as billed by Ricoh. Where taxes are paid by Ricoh on Customer's behalf, Customer agrees to reimburse Ricoh for all such payments, plus interest and reasonable costs incurred in collecting and administering any taxes, assessments or fees and remitting them to the appropriate authorities.

9. LATE CHARGES. If any Lease Payment or any other amount payable under any Order Agreement is not paid within 10 days of when due, Customer will pay to Ricoh a late charge of five percent (5%) of the past due payment or \$10.00, whichever is greater, but only to the extent permitted by applicable law.

10. INSURANCE. Customer will provide and maintain at its own expense (i) property insurance against the loss, theft, destruction of, or damage to, the Equipment for its full replacement value, naming Ricoh as loss payee, and (ii) public liability and third party property insurance, naming Ricoh as an additional insured. Customer will give Ricoh certificates or other evidence of such insurance when requested. Such insurance will be in a form, amount and with companies acceptable to Ricoh, and will provide that Customer will be given 30 days advance notice of any cancellation or material change of such insurance. If Customer does not give Ricoh evidence of insurance acceptable to Ricoh, Ricoh has the right, but not the obligation, to obtain insurance covering Ricoh's interest in the Equipment for the term of the applicable Order Agreement, including any

renewal or extensions, from an insurer of Ricoh's choice, including an insurer that is Ricoh's affiliate. Ricoh may add the costs of acquiring and maintaining such insurance and its fees for its services in placing and maintaining such insurance upon which Ricoh may make a profit (collectively, "Insurance Charge") to the amounts due from Customer under each Order Agreement. Customer will pay the Insurance Charge in equal installments allocated to the remaining Lease Payments. If Ricoh purchases insurance, Customer will cooperate with Ricoh's insurance agent with respect to the placement of insurance and the processing of claims. Nothing in this Lease Agreement or any Order Agreement will create an insurance relationship of any type between Ricoh and any other person. Customer acknowledges that Ricoh is not required to secure or maintain any insurance, and Ricoh will not be liable to Customer if Ricoh terminates any insurance coverage that Ricoh arranges. If Ricoh replaces or renews any insurance coverage, Ricoh is not obligated to provide replacement or renewal coverage under the same terms, costs, limits, or conditions as the previous coverage.

11. DEFAULT. Customer is in default of this Lease Agreement and any Order Agreement if any of the following occurs: (i) Customer fails to pay any Lease Payment or other sum due under any Order Agreement when due; (ii) Customer breaches any warranty or other obligation under this Lease Agreement and fails to cure such breach within 15 days after notice from Ricoh; (iii) Customer becomes insolvent or unable to pay its debts when due; (iv) Customer stops doing business as a going concern; (v) Customer makes an assignment for the benefit of creditors; (vi) Customer undergoes a substantial deterioration in its financial condition; or (vii) Customer, any guarantor or any partner shall voluntarily file or have filed against it involuntarily, a petition for liquidation, reorganization, adjustment or debt or similar relief under the Federal Bankruptcy Code or any other present or future federal or state bankruptcy or insolvency law, or a trustee, receiver or liquidator shall be appointed of its or substantial part of its assets.

12. REMEDIES. Ricoh shall have the following remedies if a default should occur: (i) Upon written notice, declare the entire balance of the unpaid Lease Payments and all amounts to become due under any Order Agreement for the full term thereof immediately due and payable as liquidated damages and not as a penalty and be entitled to receive all Lease Payments and any other amounts then accrued or accelerated under a Lease Order Agreement or any other agreement plus the FMV (as defined in Section 7) with all accelerated Lease Payments and the FMV discounted at 3% per annum, but only to the extent permitted by law; (ii) Charge Customer interest on all monies due Ricoh at the rate of eighteen percent (18%) per year from the date of default until paid, but in no event more than the maximum rate permitted by law; and (iii) Require that Customer return the Equipment to Ricoh and in the event Customer fails to return the Equipment, enter upon the premises peaceably with or without legal process where the Equipment is located and repossess the Equipment. Such return or repossession of the Equipment will not constitute a termination of a Order Agreement unless Ricoh expressly notifies Customer in writing. In the event the Equipment is returned or repossessed by Ricoh and Ricoh has terminated the Order Agreement, Ricoh may sell or re-rent the Equipment to any persons with any terms Ricoh determines, at one or more public or private sales, with or without notice to Customer, and apply the net proceeds after deducting the costs and expenses of such sale or re-rent Customer's obligations to Ricoh with Customer remaining liable for any deficiency and with any excess being retained by Ricoh. The credit for any sums to be received by Ricoh from any such rental shall be discounted to the date of the agreement at five percent (5%) per year.

Customer is also required to pay (i) all expenses incurred by Ricoh in connection with the enforcement of any remedies, including all expenses of repossessing, storing, shipping, repairing and selling the Equipment, and (ii) reasonable attorneys' fees.

Customer agrees that any delay or failure to enforce Ricoh's rights under this Lease Agreement or any Order Agreement does not prevent Ricoh from enforcing any rights at a later time.

All Ricoh's remedies are cumulative, are in addition to any other remedies provided by law, and may, to the extent permitted by law, be exercised either concurrently or separately. The exercise of any one remedy shall not be deemed an election of such remedy, or preclude the exercise of any other remedy. No failure on Ricoh's part to exercise any right or remedy and no delay in exercising any right or remedy shall operate as a waiver of any right or remedy or modify the terms of this Lease Agreement. A waiver of default shall not be construed as a waiver of any other or subsequent default.

13. WARRANTY OF BUSINESS PURPOSE. Customer hereby warrants and represents that the Equipment will be used for business purposes, and not for personal, family or household purposes.

14. UCC FILINGS AND FINANCIAL STATEMENTS. Customer authorizes Ricoh to file a financing statement with respect to the Equipment where permitted by the Uniform Commercial Code ("UCC"). The filing of financing statements is not to be construed as

evidence that only a security interest was intended to be created, but is to give public notice of Ricoh's ownership of or other interest in the Equipment. If any Order Agreement is deemed at any time to be one intended as security then Customer grants Ricoh a security interest in the Equipment and the proceeds from the sale, lease or other disposition of the Equipment.

15. **NOTICE.** Written notice will be deemed to have been given when delivered personally or the third day after being deposited in the United States mail, postage prepaid, addressed to such party at its address set forth in this Lease Agreement, in the Order Agreement or at such other address as such party may have subsequently provided to the other party in writing.

16. **CHOICE OF LAW.** This Lease Agreement and the Order Agreements have been made in New Jersey and, except for local filing requirements, are governed by and construed in accordance with the laws of the State of New Jersey. Customer irrevocably waives any right to trial by jury.

17. **FOR GOVERNMENTAL ENTITIES ONLY. CUSTOMER COVENANTS:** the Customer covenants and warrants that (i) it has, in accordance with the requirements of law, fully budgeted and appropriated sufficient funds for the current budget year to make the payments Order Agreement to come due and to meet its other obligations under the Lease Agreement and any Order Agreement and that such funds have not been expended for other purposes; and (ii) that there is no action, suit, proceeding or investigation pending, or threatened in any court or other tribunal or competent jurisdiction, state or federal or before any public board or body, which in any way would (a) restrain or enjoin the delivery of the Lease Agreement and any Order Agreement or the ability of the Customer to make its Lease Payments (as set out in the Order Agreement); (b) contest or affect the authority for the execution or delivery of, or the validity of, the Lease Agreement and any Order Agreement; or (c) contest the existence and powers of the Customer, nor is there any basis for any such action, suit, proceeding or investigation; (iii) that the equipment will be operated and controlled by the Customer and will be used for essential government purposes and will to be essential for the term of the Lease Agreement and any Order Agreement; and (iv) Customer has not previously terminated a Lease Agreement and any Order Agreement for non-appropriation, except as specifically described in a letter appended hereto.

SIGNATURES: Each signor (two if monthly payment exceeds \$1,200) warrants that he/she is fully conversant with the governing relevant legal and regulatory provisions and has full power and authorization to bind Customer. Signor(s) for Customer further warrant(s) that its governing body has taken the necessary steps; including any legal bid requirements, under applicable law to arrange for acquisition of the Equipment; the approval and execution has been in accordance with all applicable open meeting laws; and that a resolution of the governing body of Customer authorizing execution of the Lease Agreement and any Order Agreement has been duly adopted and remains in full force and effect.

NON APPROPRIATION: In the event Customer is in default of the Lease Agreement and any Order Agreement because (i) funds are not appropriated for a fiscal period subsequent to the one in which the Lease Agreement and any Order Agreement was entered into which are sufficient to satisfy all of Customer's obligations under the Lease Agreement and any Order Agreement during said fiscal period; (ii) such non-appropriation did not result from any act or failure to act of Customer; (iii) Customer has exhausted all funds legally available for all payment due under the Lease Agreement or other due under any Order Agreement; and (iv) there is no other legal procedure by which payment can be made to Ricoh. Then, provided that (a) Customer has given Ricoh written notice of the occurrence of (i) above thirty (30)

days prior to such occurrence; (b) Ricoh has received a written opinion from Customer's counsel verifying the same within ten (10) days thereafter; and (c) Customer does not directly or indirectly purchase, rent or in any way acquire any services or Equipment supplied or provided for hereunder, upon receipt of the Equipment delivered to a location designated by Ricoh, at Customer's expense, Ricoh's remedies for such default shall be to terminate the Agreement at the end of the fiscal period during which notice is given; retain the advance payments, if any; and/or sell, dispose of, hold, use or rent the Equipment as Ricoh in its sole discretion may desire, without any duty to account to Customer.

18. **ENTIRE AGREEMENT; SEVERABILITY; WAIVERS.** This Lease Agreement and the Order Agreements contain the entire agreement and understanding. No agreements or understandings are binding on the parties unless set forth in writing and signed by the parties. Any provisions of this Lease Agreement or any Order Agreement which for any reason may be held unenforceable in any jurisdiction shall, as to such jurisdiction, be ineffective without invalidating the remaining provisions of this Lease Agreement.

19. **UCC - ARTICLE 2A PROVISIONS.** Customer agrees that each Order Agreement is a Finance Lease as that term is defined in Article 2A of the UCC. Customer acknowledges that Ricoh has given Customer the name of the supplier of the Equipment. Ricoh hereby notifies Customer that Customer may have rights under the contract with the supplier and Customer may contact the supplier for a description of any rights or warranties that Customer may have under this Lease Agreement. Customer also waives any and all rights and remedies granted Customer under Sections 2A-508 through 2A-522 of the UCC including, but not limited to: the right to repudiate any Order Agreement and reject the Equipment; the right to cancel any Order Agreement; the right to revoke acceptance of any Order Agreement; the right to grant a security interest in the Equipment in Customer's possession and control for any reason; or the right to recover damages for any breach of warranty.

20. **FACSIMILE DOCUMENTATION.** Customer agrees that a facsimile copy of this Lease Agreement and any Order Agreements with facsimile signatures may be treated as an original for purposes of being admissible as evidence of this Lease Agreement or any Order Agreement. Furthermore, if Customer elects to transmit any Order Agreement by facsimile, Customer agrees that, if Ricoh elects to do so in its sole discretion, the only version of such Order Agreement(s) that will be the original for all purposes under the Uniform Commercial Code will be the version containing Customer's facsimile signature and Ricoh's original signature, and Customer waives notice of acceptance of such Order Agreement(s) and receipt of a copy of the originally signed Order Agreement(s).

CUSTOMER: VILLAGE OF HANOVER PARK
(Print or Type Name of Customer)
Signature _____
Title: _____
(Please Print)
Date: _____

RICOH AMERICAS CORPORATION
Signature _____
Title: _____
(Please Print)
Date: _____

**PARTICIPATING ADDENDUM
WESTERN STATES CONTRACTING ALLIANCE
MULTIFUNCTION COPIERS AND RELATED SOFTWARE
Administered by the State of Nevada (hereinafter "Lead State")**

**MASTER PRICE AGREEMENT
Ricoh Americas Corporation
Nevada Contract Number: 1715
(hereinafter "Contractor")**

And

**[Village of Hanover Park]
(hereinafter "Participating Entity")**

Page 1 of 4

1. Scope: This addendum covers the WSCA Multifunction Copiers and Related Software Contract lead by the State of Nevada for use by state agencies and other entities located in the Participating Entity authorized by State of IL statutes to utilize such contracts.

2. Participation: Use of specific WSCA cooperative contracts by political subdivisions and other entities authorized by an individual state's statutes to use state contracts are subject to the approval of the respective State Chief Procurement Official. Issues of interpretation and eligibility for participation are solely within the authority of the State Chief Procurement Official.

3. Participating Entity Modifications or Additions to Master Price Agreement:
With respect to any placements issued off the Ricoh WSCA Lease Agreement, changes to the following section shall be made: The first sentence of Section 5.4.5.3 of the Agreement is hereby modified to read as follows:
"All leases may be bought out to return to the Successful Vendors, although operational, fair market value, non cancelable rentals and capital leases will be subject to a termination charge."

4. Lease Agreements Notwithstanding anything to the contrary in this Participating Addendum, in the event of a conflict between any Lease Agreement and the Agreement, the terms of the Lease Agreement will supersede and control.

5. Primary Contacts: The primary government contact individual for this participating addendum are as follows (or their named successors):

Lead State

**Name: Shannon Berry
Address: 515 East Musser Street
Telephone: (775) 684-0171
Fax: (775) 684-0188
E-mail: sberry@purchasing.state.nv.us**

Contractor

**Name: Bart Lemmon
Address: Five Dedrick Place, West Caldwell NJ, 07006
Telephone: 425-255-0730
Fax: 425-228-2115
E-mail: bart.lemmon@ricoh-usa.com**

27913v2

**PARTICIPATING ADDENDUM
WESTERN STATES CONTRACTING ALLIANCE
MULTIFUNCTION COPIERS AND RELATED SOFTWARE
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**MASTER PRICE AGREEMENT
Ricoh Americas Corporation
Nevada Contract Number: 1715
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And

**[Village of Hanover Park]
(hereinafter "Participating Entity")**

Page 2 of 4

Participating Entity

**Name: Village of Hanover Park
Address: 2121 W Lake Street, Hanover Park, IL 60133
Telephone: 630-372-4200
Fax: 630-372-4215
E-mail:**

6. Subcontractors:

Ricoh Business Solutions (RBS) is approved to provide sales and service support to participants in the WSCA Master Pricing Agreement. RBS participation will be in accordance with the terms and conditions set forth in the aforementioned Master Price Agreement.

7. Purchase Order Instructions:

Orders shall be made out to RICOH AMERICAS CORPORATION

All orders should contain the following information (1) "This P.O. is subject to WSCA Contract #1715" (2) Your Name, Address, Contact, & Phone-Number (3) Purchase order amount, monthly payment (if leased), itemized list of accessories (4) CPC rate of the service program that is selected.

Please channel your PO through RBS so they can arrange for proper ordering and installation of your unit.

For Ricoh Americas Orders:

Address Purchase Orders to:	Purchases Remit Payment to:	Leases Remit Payment to:
Ricoh Americas Corporation c/o RBS – Oak Brook IL 5 Dedrick Place West Caldwell NJ 07006-6304	Ricoh Americas Corporation 5 Dedrick Place West Caldwell NJ 07006-6304	Ricoh Americas Corporation PO BOX 41602 Philadelphia, PA 19101

8. Maintenance and Service Warranty: Service Provider warrants that any Service Provider serviced equipment will perform in accordance with the manufacturer's specifications. If equipment fails to perform in accordance with the manufacturer's specifications, Service Provider will repair the equipment or replace the equipment with equipment of equal or greater functionality at no additional cost to the State. EXCEPT FOR THE WARRANTY SET FORTH IN THIS SECTION, SERVICE PROVIDER DISCLAIMS ALL OTHER WARRANTIES AND

**PARTICIPATING ADDENDUM
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And

[Village of Hanover Park]
(hereinafter "Participating Entity")

Page 3 of 4

REPRESENTATIONS, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR USE OR PURPOSE.

9. Insurance: Service Provider will maintain the following insurance limits while performing any services under this Participating Addendum: (a) Workers' Compensation Insurance for Service Provider employees, including coverage required under the State's and Federal Laws; (b) Employer's Liability Insurance with limits of a minimum of: (i) \$1,000,000 for each accident for bodily injury by accident, (ii) \$1,000,000 for bodily injury by disease, and (iii) \$1,000,000 for each employee for bodily injury by disease; (c) General Liability Insurance that includes the State as an additional insured with limits of: (i) \$1,000,000 per occurrence for bodily injury and property damage and (ii) \$2,000,000 annual aggregate.

10. Indemnity. Service Provider will indemnify, defend and hold harmless the State from all third-party claims incurred by the State arising out of the death or bodily injury of any agent, employee, or business invitee of the State, or the damage, loss, or destruction of any tangible property, to the extent caused by the negligent acts or omissions or willful misconduct of Service Provider.

11. Audit Rights. Upon the prior written request of the State and no more frequently than once a year during the term of this Agreement, Service Provider will provide copies of the documentation that is reasonably necessary for the State to confirm its payment obligations under any invoice. Service Provider will assist the State in connection with its efforts to verify the completeness and accuracy of the invoices. In no event, however, will Service Provider be obligated to disclose any confidential information not directly pertaining to the invoice in question.

12. Price Agreement Number: All purchase orders issued by purchasing entities within the jurisdiction of this participating addendum shall include the Lead State price agreement number: 1715.

This Participating Addendum and the Master Price Agreement number 1715 (administered by the State of Nevada) together with its exhibits, set forth the entire agreement between the parties with respect to the subject matter of all previous communications, representations or agreements, whether oral or written, with respect to the subject matter hereof. Terms and conditions inconsistent with, contrary or in addition to the terms and conditions of this Addendum and the Price Agreement, together with its exhibits, shall not be added to or incorporated into this Addendum or the Price Agreement and its exhibits, by any subsequent purchase order or otherwise, and any such attempts to add or incorporate such terms and conditions are hereby rejected. The terms and conditions of this Addendum and the Price Agreement and its exhibits shall prevail and govern in the case of any such inconsistent or additional terms within the Participating Entity.

27913v2

**PARTICIPATING ADDENDUM
WESTERN STATES CONTRACTING ALLIANCE
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Ricoh Americas Corporation
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(hereinafter "Contractor")

And

[Village of Hanover Park]
(hereinafter "Participating Entity")

Page 4 of 4

13. Compliance with reporting requirements of the "American Recovery and Reinvestment Act of 2009" ("ARRA"): If or when contractor is notified by ordering entity that a specific purchase or purchases are being made with ARRA funds, contractor agrees to comply with the data element and reporting requirements as currently defined in Federal Register Vol 74 #61, Pages 14824-14829 (or subsequent changes or modifications to these requirements as published by the Federal OMB). Ordering entity is responsible for informing contractor as soon as the ordering entity is aware that ARRA funds are being used for a purchase or purchases. Contractor will provide the required report to the ordering entity with the invoice presented to the ordering entity for payment. The contractor, as it relates to purchases under this contract, is not a subcontractor or subgrantee, but simply a provider of goods and related services.

IN WITNESS WHEREOF, the parties have executed this Addendum as of the date of execution by both parties below.

Participating Entity: Village of Hanover Park	Contractor:
By:	By:
Name:	Name:
Title:	Title:
Date:	Date:

[Additional signatures as required by Participating Entity]



Village of Hanover Park

AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Ron Moser, Village Manager

SUBJECT: Ordinance Designating Members of the Joint Action Water Agency

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: June 2, 2011

Executive Summary

The Northwest Municipal Joint Action Water Agency requires member municipalities to pass an ordinance naming the Board of Directors member and alternate.

Discussion

The attached ordinance designates Village President Rodney Craig as Director and Trustee James Kemper as Alternate Director.

Recommended Action

Staff requests the Village President and Board of Trustees pass an ordinance designating the Village's Director and Alternate Director on the Board of Directors of the Northwest Municipal Joint Action Water Agency.

RM:smk

Attachments: Ordinance

Agreement Name: _____

Executed By: _____

ORDINANCE NO. O-11-

**AN ORDINANCE DESIGNATING THE VILLAGE'S DIRECTOR AND ALTERNATE
ON THE BOARD OF DIRECTORS OF THE
NORTHWEST SUBURBAN MUNICIPAL JOINT ACTION WATER AGENCY**

BE IT ORDAINED by the President and Board of Trustees of the Village of Hanover Park, Illinois, as follows:

SECTION 1: That Rodney S. Craig is hereby appointed as the Village's Director on the Board of Directors of the Northwest Suburban Municipal Joint Action Water Agency for a term expiring April 30, 2013. That James Kemper is hereby appointed as the Alternate Director on the Board of Directors for a term expiring April 30, 2013.

SECTION 2: That the Village Clerk be and is hereby directed to publish this ordinance in pamphlet form.

SECTION 3: This ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner and form required by law.

ADOPTED this 2nd day of June, 2011, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

ABSTENTION:

APPROVED by me this 2nd day of June, 2011

Village President

ATTESTED, filed in my office, and
published in pamphlet form this ____
day of ____

Village Clerk



Village of Hanover Park

AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Ron Moser, Village Manager

SUBJECT: Ordinance Amending No Parking Regulations

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: June 02, 2011

Executive Summary

The Police Department requests Board approval to amend the Municipal Code of the Village of Hanover Park, Ordinance # 62-11-1303(b), No Stopping, Standing, and Parking. The amendment to the ordinance would add two additional locations within the village where parking will be prohibited. The first location will be located at Laurel Hill School and will prohibit parking on the south side of Laurel Ave between Church Street and Hanover Street on school days only. The second location will be at Hanover Highlands School and would prohibit parking on the west side of Highland Ave to Spruce Ave. Also parking will be prohibited on both sides of the street on Hillcrest Ave to 155 feet west of Highland Ave on school days only.

Discussion

The Police Department has been investigating several issues related to parking problems, pedestrian traffic, and vehicular traffic flow at Laurel Hill School and Hanover Highland School in 2010-2011 School year.

The Special Enforcement and Prevention Unit conducted numerous directed parking enforcement details at each location. It has been determined that amendments to Ordinance #62-11-1303(b) (No Stopping, Standing, and Parking), prohibiting parking on Laurel (Laurel Hill School), Highland, and Hillcrest Aves (Hanover Highland School), is necessary to ensure the safe flow of pedestrian and vehicular traffic when children are being dropped off and picked up from each elementary school.

During the directed patrols requested by school administrators and residents living in close proximity of each school, the Special Enforcement and Prevention Unit continually saw the same issues that prevented normal traffic flow of motorists driving through each school zone. The Special Enforcement and Prevention Unit determined that vehicles waiting to pick up and drop off children at each school is problematic. Vehicles park on both sides of all three streets, which cause congestion. Vehicles will stop to drop off or pick up a child,

Agreement Name: _____

Executed By: _____

which leaves the street blocked therefore backing up vehicles. Buses are barely able to pass between cars parked on both sides of the street. Children often cross the street at locations other than the crosswalks after being dropped off or picked up, which is a safety concern. Children are routinely dropped off at school and their transportation often parks on the opposite side of the street from the school. The child will then cross the street wherever they are dropped off at, which is unsafe. The children often walk or run out from between parked vehicles to get to a vehicle waiting to take them home from the school.

Recommended Action

Police Department staff respectfully request the Village Board to approve amendments to the Municipal Code of Hanover Park Ordinance #62-11-1303(b), No Stopping, Standing, and Parking at the following locations:

Laurel Hill School

Laurel Ave on the south side from Hanover Street to Church Street from 7:00 am until 3:00 pm, on school days.

Hanover Highland School

Highland Ave on the west side from the crosswalk at Highland and Cypress Ave's to Spruce from 8:00 am until 4:00 pm on school days.

Hillcrest Ave on the north and south sides from Highland Ave to 155 feet west of the intersection of Hillcrest and Highland Ave's from 8:00 am until 4:00 pm, on school days.

RM:smk

Attachments: Ordinance

ORDINANCE NO. 0-11-_____

AN ORDINANCE AMENDING SECTION 62-11-1303(b) OF CHAPTER 62 OF THE MUNICIPAL CODE OF HANOVER PARK BY PROHIBITING PARKING ON PORTIONS OF HIGHLAND, HILLCREST, AND LAUREL AVENUES

BE IT ORDAINED by the President and Board of Trustees of the Village of Hanover Park, Cook and DuPage Counties, Illinois, as follows:

SECTION 1: That Section 62-11-1303(b) of Chapter 62 of the Municipal Code of Hanover Park, be amended by adding to the no parking regulations the following:

“Highland Avenue on the west side thereof from the crosswalk at Highland and Cypress Avenues to Spruce Avenue from 8:00 a.m. until 4:00 p.m. on school days.

Hillcrest Avenue on the north and south sides thereof from Highland Avenue to 155 feet west of Highland Avenue from 8:00 a.m. until 4:00 p.m. on school days.

Laurel Avenue on the south side thereof from Hanover Street to Church Street from 7:00 a.m. until 3:00 p.m. on school days.”

SECTION 2: Any person, firm, or corporation violating any provision of this Ordinance shall be fined not less than thirty (\$30.00) dollars nor more than five hundred (\$500.00) dollars, and each day a violation continues shall be considered a separate violation.

SECTION 3: That this Ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner and form required by law.

SECTION 4: That the Village Clerk is hereby directed and authorized to publish this Ordinance in pamphlet form.

ADOPTED this day of , 2011, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

ABSTENTION:

APPROVED by me this day of , 2011

Rodney S. Craig, Village President

ATTESTED, filed in my office, and
published in pamphlet form this
day of , 2011

Eira Corral, Village Clerk



Village of Hanover Park

AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Ron Moser, Village Manager
Daniel McGhinnis, Chief Information Officer

SUBJECT: Call One Customer Service Agreement

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: June 2, 2011

Executive Summary

As part of the proposed phone system replacement, the IT department began looking into the Village's land line phone service agreements. We found that our existing agreements are out of contract. Due to that we are paying a higher rate to our current provider for their service.

Discussion

Call One has proposed an annual cost savings to the Village of approximately \$13,106.19 for phone service. They are part of the Suburban Purchasing Cooperative so they can provide us with government rates. The advantage to switching over to Call One is that we would reap a considerable savings and receive excellent customer service. From a technical standpoint, there would be no need to change existing circuits or numbers since it is only a billing change. With Call One we have a single point of contact and a single account rep which will supply us with simplicity and efficiency in processing requests and billing.

Recommended Action

Therefore, we respectfully request the President and Village Board of Trustees approve a Customer Service Agreement with Call One and authorize the Village Manager to execute the necessary documents.

DM

Attachments: *Customer Service Agreement*

Call One Customer Service Agreement

Executed By: _____

**Village of Hanover Park
2121 W Lake Street
Hanover Park, IL 60133**

SAVINGS ANALYSIS						
	Current Vendor			% Discount 20%		
	Call One SPC					
	Rate	Qty	Charge	Rate	Qty	Charge
Monthly Service Charges						
POTS Lines - Area C	\$25.40	13.0	\$330.20	\$10.30	13.0	\$133.85
Centrex & Line Charge	\$38.13	8.0	\$305.04	\$22.30	8.0	\$178.40
Centrex System Charge	\$5.00	1.0	\$5.00	\$5.00	1.0	\$5.00
Federal Access Charge (EUCL)	\$4.50	13.0	\$58.50	\$4.88	13.0	\$63.44
Federal Access Charge (EUCL) Centrex	\$4.50	2.0	\$9.00	\$4.88	2.0	\$9.76
ADSL 1.5/384k (3)	\$261.18	1.0	\$261.18	\$55.00	3.0	\$165.00
Circuits 708-Z99-1063	\$462.85	1.0	\$462.85	\$368.66	1.0	\$368.66
Circuits 708-Z06-1033	\$101.40	0.0	\$0.00	\$70.98	0.0	\$0.00
Circuits 630-Z99-4670	\$1,430.30	1.0	\$1,430.30	\$1,001.21	1.0	\$1,001.21
Circuits 630-830-7265	\$399.00	1.0	\$399.00	\$279.30	1.0	\$279.30
Circuits 630-R06-1025	\$518.10	0.0	\$0.00	\$352.63	0.0	\$0.00
Data/Internet	\$0.00	0.0	\$0.00	\$0.00	0.0	\$0.00
Line Backer	\$9.95	0.0	\$0.00	\$0.00	0.0	\$0.00
Features	\$0.00	0.0	\$0.00	\$0.00	0.0	\$0.00
Total Local Service Charges			\$3,261.07			\$2,204.62
Local Usage						
Band A (0-8 miles)						
Initial Minutes	\$0.0753	78.0	\$5.87	\$0.0085	78.0	\$0.66
Additional Minutes	\$0.0754	48.0	\$3.62	\$0.0085	48.0	\$0.41
Band B (8-15 miles)						
Initial Minutes	\$0.1071	216.0	\$23.13	\$0.0180	216.0	\$3.89
Additional Minutes	\$0.0751	98.0	\$7.36	\$0.0180	98.0	\$1.76
Band C/Local Toll (over 15 Miles)	\$0.3000	3.0	\$0.90	\$0.0180	3.0	\$0.05
Local Toll	#DIV/0!	0.0	\$0.00	\$0.0180	0.0	\$0.00
Total Local Usage Charges			\$40.88			\$6.78
Directory Assistance	\$1.50	1.0	\$1.50	\$1.99	1.0	\$1.99
Nat'l Directory Asst	\$1.99	0.0	\$0.00	\$1.99	0.0	\$0.00
Long Distance:						
Intralata/Intrastate/Interstate	\$0.0400	192.5	\$7.70	\$0.0290	192.5	\$5.58
Total Long Distance charges			\$7.70			\$5.58
Additional Services						
Mobility	\$0.00	0.0	\$0.00	\$0.00	0.0	\$0.00
Phone Equipment	\$0.00	0.0	\$0.00	\$0.00	0.0	\$0.00
Energy Supply Management	\$0.00	0.0	\$0.00	\$0.00	0.0	\$0.00
Rewards/Credits			\$0.00			
TOTAL MONTHLY CHARGES			\$3,311.15			\$2,218.97
TOTAL MONTHLY SAVINGS						\$1,092.18
PERCENTAGE OF SAVINGS						33%
TOTAL ANNUAL SAVINGS						\$13,106.19
Rates reflect AT&T 2009 increases.						
Discounts and rates are valid for 30 day from 04/21/11						
Estimated AT&T Early Termination Charges						\$0.00
Estimated LD Early Termination Charges						\$0.00
Estimated Total Charges						\$0.00
1ST YEAR SAVINGS						\$13,106.19
3 YEAR SAVINGS						\$39,318.57

4/21/2011

**Village of Hanover Park
2121 W Lake Street
Hanover Park, IL 60133**

LINE CONFIGURATION		
BTN/ANI	Location	Features/ Descriptions
630-372-4012	2121 Lake	Centrex, LD 50 3 Yr MAC 600, Non Pub, System Charge, Intercom Line, Calling Card Pots, DSL can only assume Local Toll and LD on this line. Pots, DSL can only assume Local Toll and LD on this line. Pots Pots
UAFU.630.372.4215		
UAFU.630.372.4239		
372-4420		
372-4430		
372-4014	SLA 2 - 6800 Longmeadow Ln	Centrex, Intercom
372-4016	SLA 5 - 5600 Greenbrook Bl	Centrex, Intercom
372-4017	SLA 5 - 5600 Greenbrook Bl	Centrex, Intercom
372-4018	SLA 6 - 4000 Bayside Dr	Centrex, Intercom
372-4020	SLA 8 - 1855 Evergreen Ave	Centrex, Intercom
372-4021	SLA 9 - 2280 Schick Rd	Centrex, Intercom
372-4022	SLA 5 - 5600 Greenbrook Bl	Centrex, Intercom
630-630-3724 (8)		Reserved Centrex Lines, 630-372-4019, 4023-4029
630-289-0764	5600 Greenbrook Bl	Pots, DSL can only assume Local Toll and LD on this line.
708-Z06-1033	Fisher Rd	Point to Point (Low Baud Circuit)
5.CSNC.002197..LB	Fisher Rd - 2121 Lake St	
708-Z99-1063	2121 Lake	Point to Point (Low Baud Circuit)
5.FDDC.189226..LB	2121 Lake - 1300 Nautilus Ln	
7.OINC.823271..LB	2121 Lake, Hanovrpk - 600 Wall, Glendl Hts	
630-Z99-4670	2121 Lake	Point to Point (Low Baud Circuit)

LINE CONFIGURATION		
BTN/ANI	Location	Features/ Descriptions
FDDC.849213..LB	2121 Lake - 1845 Evergreen Av - 68-00 Longmeadow Ln - 2401 Schick Rd - 4805 Morton Rd - 687 Harmann - 7515 Barrington - 7000 Barrington Rd - 1911 Ontarioville - 4450 Morton Rd - 955 W Central - 6873 Plum Tree - 7981 Kingsbury - 7750 Northway - 4900 County Farm - 5555 Bartels - 7480 Barrington - 4000 Bayside - 5600 Greenbrook - 5440 Cloverdale - 26W560 Schick	
630-736-6889	3855 County Farm Rd	Pots, LD 50 3 Yr MAC 600
630-830-7265	6850 Barrington Rd	Pots, LD 50 3 Yr MAC 600, Non Listed
736-6810		Pots
736-6891		Pots
736-6892		Pots
736-6893		Pots
736-6894		Pots
830-7208		Pots
830-7241		Pots
830-7243		
830-7264		
RTNC.307763..LB	6850 Barrington Rd, Hanovr Pk - 600 Wall, Glendale Hts	Point to Point (Low Baud Circuit)
RTNC.307832..LB	3855 County Farm Rd, Hanover Pk - 600 Wall, Glendale Hts	Point to Point (Low Baud Circuit)
630-R06-1025	2121 Lake	Point to Point (Low Baud Circuits)
OSNC.651142..LB	2121 Lake - 6850 Barrington	
OSNC.651147..LB	2121 Lake, Hanover Pk - 600 Wall, Glendale Hts	
OSNC.651161..LB	2121 Lake - 3855 County Farm Rd	
Paetec PRI		Under contract until 2013, cannot assume
AT&T LD Corp ID 1791330		Contract is expired

LINE CONFIGURATION		
BTN/ANI	Location	Features/ Descriptions



Customer Service Agreement

This Customer Service Agreement ("Agreement") authorizes United Communication Systems, Inc. d/b/a Call One®, with a principal place of business at 123 North Wacker, Floor 7, Chicago, IL 60606 ("Call One") to provide telecommunication services ("Services") to the customer identified immediately below ("Customer"). The Services provided hereby are subject to the Terms and Conditions set forth in this Agreement.

Customer Village of Hanover Park
 Address 2121 W Lake Street
 City Hanover Park ST IL ZIP 60133

Please check box to determine term and discount

- 1 Year 5% discount on lines, features, and non-termed circuits
- 2 Year 10% discount on lines, features, and non-termed circuits
- 3 Year 15% discount on lines and features and 25% discount on non-termed circuits

Usage Rates

Band A: 0.0085 \$/min
 Band B: 0.0180 \$/min
 Band C: 0.0180 \$/min

Additional Service Rates

Outbound 1+ Interstate: 0.0290 \$/min
 Outbound 1+ In-state: 0.0290 \$/min
 Inbound 800/888 Interstate: 0.0290 \$/min
 Inbound 800/888 In-state: 0.0290 \$/min
 Calling Card(s)-Domestic: 0.1500 \$/min

Additional Charges: Member of SPC. \$14.12 per service order. No PICC Fees.

Line Base Rates per line:

Area A \$7.05, Area B \$9.19, Area C \$12.87.

RCF \$5.50 per path, Caller ID \$5.00 per line, Caller ID with name \$7.00 per line.

36 Month Term SPC Promotion: Client to receive additional 5% discount on stated discounts of lines, features, and non-termed circuits going forward for the duration of the term.

Service/Additional Terms:

Under BTN 630-372-4012 they have 2 DSL lines 372-4215 & 4239 only assume Local Toll and LD on those lines. BTN 630-289-0764 is DSL only assume Local Toll and LD on this line.

Billing Telephone Numbers (BTN) associated with this account:

<i>Authorized customer signature</i>	<i>Date</i>	<i>CallOne authorized signature</i>	
<i>Print name</i>	<i>Title</i>	<i>Print name</i>	<i>Date</i>

United Communication Systems, Inc.
 123 N Wacker Drive 7th Floor - Chicago, IL 60606 - Telephone 312-681-8300 - Fax 312-681-8301

08643

Billing Telephone Numbers (BTN) (continued):

Physical Location	City, State	BTN
5600 GREENBROOK BL	HANOVR PK, IL	630-289-0764
2121 LAKE	HANOVR PK, IL	630-372-4012
3855 COUNTY FARM RD; Flr 1	HANOVR PK, IL	630-736-6889
6850 BARRINGTON RD; Apt BASM	HANOVR PK, IL	630-830-7265
2121 LAKE, IL	HANOVR PK, IL	630-R06-1025
2121 LAKE; Flr 1	HANOVR PK, IL	630-Z99-4670
@ FISHER RD; Flr 1	HANOVR PK, IL	708-Z06-1033
2121 LAKE; Flr 1	HANOVR PK, IL	708-Z99-1063

Customer initials _____

Call One initials _____

United Communication Systems, Inc.
123 N Wacker Drive 7th Floor - Chicago, IL 60606 - Telephone 312-681-8300 - Fax 312-681-8301

08643

Terms and Conditions

1. **Term.** Customer hereby orders the Local Exchange, Interexchange and miscellaneous services incident thereto as described herein (collectively, the "Services") for the term selected by Customer on Page 1 of this Agreement (the "Term"), effective as of the date the Services are installed or first provided (the "Effective Date"). Upon expiration of the Term, the usage rates and monthly recurring charges applicable to a Term other than Month-to-Month will revert to Call One's prevailing month-to-month rates unless Customer has (1) entered into a successor agreement or (2) canceled the Service, in each case effective as of the expiration of the Term.
2. **Rates.** (a) Unless otherwise specified on Page 1 of this Agreement, Call One's prevailing month-to-month rates for lines, features, other monthly recurring charges and non-recurring charges (e.g., installation, service establishment and/or other non-recurring charges) will apply to the Services. By executing this Agreement, Customer acknowledges that it has received notice of and is aware of the rates and other charges that apply to the Services that are not specifically identified on Page 1 of this Agreement. If there is any change to Call One's prevailing rates or charges that apply to the Services, Customer will be notified in its monthly invoice or in the applicable state tariff, effective as stated therein. If Customer has elected a Term other than Month-to-Month, the usage rates and monthly recurring charges (each expressed as a rate or as a discount off Call One's prevailing month-to-month rates) identified on Page 1 of this Agreement will apply to the Services during the Term. (b) Call One shall also bill Customer as a separate line item all applicable federal, state and other governmental fees, surcharges and taxes. (c) Call One may, at its sole discretion, increase the rates for Band C, 1+ long distance or inbound 800/888 toll-free Services, if and to the extent the charge from the local exchange carrier to terminate the outbound calls or to originate the inbound calls exceeds twenty-five percent of the rate for that Service, and that Service will be provided on a month-to-month term.
3. **Authorization.** Customer authorizes Call One to act as its agent for purposes of obtaining information on Customer's existing telecommunications and related service(s) and to submit orders to reflect the Services ordered under this Agreement for the specific Billing Telephone Numbers (BTN) end/or physical locations listed below and included in any supplement to this Agreement. This grant of agency shall remain in effect until revoked by Customer.
4. **Existing Commitments.** (a) If Customer has an existing term commitment contract with another service provider (a "Third Party Commitment"), Customer acknowledges that it shall remain obligated under the terms of such Third Party Commitment and shall be solely responsible for any penalties, fees or charges by virtue of that Third Party Commitment. (b) If, as part of Call One's provision of Services, Customer terminates a Third Party Commitment(s), Customer agrees that it is solely responsible for the fees associated with such termination. Further, no discount is provided for the related services unless and until Customer has agreed to terminate the Third Party Commitment(s) as provided above or the Third Party Commitment(s) has expired and Customer has entered a new agreement directly with Call One.
5. **Early Termination/Cancellation.** Customer shall be required to provide Call One a minimum of 30 days notice in writing of any termination/cancellation of Service(s). (a) If Customer terminates the Service in whole or in part prior to the expiration of the Term, Customer will be liable for an early termination charge equal to the Term Savings Recovery. As used herein, "Term Savings Recovery" is the total usage and monthly recurring charge discount received by the Customer calculated as follows: (A) the difference between the total usage charges billed to Customer at the discounted rates Customer received for the Term selected in this Agreement and the total usage charges that would have been billed to Customer at the Call One tariff month-to-month usage rates in effect as of the Effective Date; and (B) the difference between the discounted monthly recurring charges Customer received for the Term selected in this Agreement and the Call One tariff non-discounted monthly recurring charges in effect as of the Effective Date times the number of months Service was provided. In addition, Customer shall also be liable for any installation and/or other non-recurring charges that were waived. (b) If Customer cancels Service before the Service is established, Customer shall be liable to Call One for all reasonable expenses incurred by Call One to process the order for Service.
8. **Conversion.** Customer may at any time during the Term convert its Service to another Call One agreement under a contract term that is equal to or greater than the Term remaining under this Agreement and under which Customer's financial commitment is equal to or greater than the remaining commitment under this Agreement. In such event, early termination charges shall not apply.
7. **Inside Wiring.** All inside wiring provided directly by Call One to Customer to complete the installation of the Service will be charged at \$75 for the trip charge and \$100 per hour. Inside wiring provided by a third party vendor will be billed at their applicable rates and charges. In addition, any installation charges identified on Page 1 of this Agreement applies to the initial Service installation and does not include inside materials and wiring.
8. **Liability.** The entire liability of Call One, if any, for damages to Customer or to any third party whether in negligence, tort, contract or otherwise, which may arise from Call One's performance or non-performance of the Services is limited to an amount equal to a prorated adjustment of applicable monthly recurring charges for the Services affected or any portion thereof. The foregoing limitation of liability includes any mistakes, omissions, interruptions, delays, errors or defects in transmission occurring in the course of installing and/or furnishing the Service.
9. **Applicability of Tariffs.** This Agreement orders Services at rates provided herein and subject to the terms and conditions set forth in Call One's then-applicable state tariff, which tariff is incorporated by reference. State tariffs are available through the regulatory page of the Call One web site currently at www.callone.com. Customer acknowledges all services purchased pursuant to this agreement are for business purposes.
10. **Assignment.** Customer may not assign this Agreement (by operation of law or otherwise) without the prior written consent of Call One, which consent will not be unreasonably withheld or delayed. Any prohibited assignment shall be void ab initio.
11. **Entire Agreement.** Signed facsimile or scanned copies of this Agreement will legally bind the parties to the same extent as originally executed documents. The terms contained in this Agreement and any documents attached and referenced herein constitute the entire agreement between the parties with respect to the subject matter hereof.
12. **Jurisdiction / Collection Costs.** Any action or proceeding arising out of or related to this Agreement, the Tariffs or Services may be commenced in any state or Federal court of competent jurisdiction in the State of Illinois. The Parties submit and expressly consent to the jurisdiction of such court and expressly waive any right to a trial by jury. Call One shall be entitled to recover from Customer all reasonable collection costs, including attorneys fees.

Customer initials _____

Call One initials _____

United Communication Systems, Inc.

123 N Wacker Drive 7th Floor - Chicago, IL 60606 - Telephone 312-681-8300 - Fax 312-681-8301



Centrex Customer Service Agreement

This Customer Service Agreement ("Agreement") authorizes United Communication Systems, Inc. d/b/a Call One®, with a principal place of business at 123 North Wacker, Floor 7, Chicago, IL 60606 ("Call One") to provide telecommunication services ("Services") to the customer identified immediately below ("Customer"). The Services provided hereby are subject to the Terms and Conditions set forth in this Agreement.

Customer Village of Hanover Park
Address 2121 W Lake Street
City Hanover Park ST IL ZIP 60133

Term Agreement: 24 Months

Centrex Monthly Charge: \$12.00

Number of Lines Guaranteed: 2

Additional Charges: Member of SPC. \$14.12 per service order.

Billing Telephone Numbers (BTN) associated with this account:

Physical Location	City, State	BTN
<u>2121 LAKE</u>	<u>HANOV R PK, IL</u>	<u>630-372-4012</u>

_____	_____	_____
<i>Authorized customer signature</i>	<i>Date</i>	<i>CallOne authorized signature</i>
_____	_____	_____
<i>Print name</i>	<i>Title</i>	<i>Print name</i> <i>Date</i>

United Communication Systems, Inc.
123 N Wacker Drive 7th Floor - Chicago, IL 60606 - Telephone 312-681-8300 - Fax 312-681-8301

08644

Terms and Conditions

1. **Term.** Customer hereby orders the Service and miscellaneous services incident thereto as described identified on Page 1 of this Agreement (collectively, the "Service") for the term selected by Customer on Page 1 of this Agreement (the "Term"). The Term shall begin on the later of (i) the date Call One signs the first page of this Agreement and (ii) the date any installation necessary to begin the Service is completed.
2. **Rates.** (a) The Monthly Charge identified on Page 1 of this Agreement will apply to the Services during the Term. Upon expiration of the Term, the Monthly Charge will revert to Call One's prevailing month-to-month rates for the Service unless Customer has (1) entered into a successor agreement or (2) canceled the Service, in each case effective as of the expiration of the Term. (b) **Installation, service establishment and/or other non-recurring charges ("Non-Recurring Charges") incident to the Services will apply as identified on Page 1 of this Agreement.** (c) Call One shall also bill Customer as a separate line item all applicable federal, state and other governmental fees, surcharges and taxes.
3. **Authorization.** Customer authorizes Call One to act as its agent for purposes of obtaining information on Customer's existing service(s) and to submit orders to reflect the Services ordered under this Agreement for the specific physical locations listed on Page 1 and included in any supplement to this Agreement. This grant of agency shall remain in effect until revoked by Customer.
4. **Early Termination/Cancellation.** (a) If Customer terminates the Service in whole or in part prior to the expiration of the Term, Customer will be liable for an early termination charge, as liquidated damages and not as a penalty, equal to (1) fifty percent (50%) of the Monthly Charge payments remaining for the Term of this Agreement, (2) any special construction charges required to make the Service available and (3) any previously waived installation and/or other non-recurring charges. (b) If Customer cancels Service before the Service is established, Customer shall be liable to Call One for all reasonable expenses incurred by Call One to process the order for Service and as applicable in installing the required equipment and facilities including any special construction charges. Termination/cancellation charges are due within fifteen (15) days of the effective date of termination/expiration.
5. **Conversion.** Customer may at any time during the Term convert its Service to another Call One agreement under a contract term that is equal to or greater than the Term remaining under this Agreement and under which Customer's financial commitment is equal to or greater than the remaining commitment under this Agreement. In such event, early termination charges shall not apply.
6. **Inside Wiring.** All inside wiring provided directly by Call One to Customer to complete the installation of the Service will be charged at \$75 for the trip charge and \$100 per hour. Inside wiring provided by a third party vendor will be billed at their applicable rates and charges. In addition, any installation charges identified on Page 1 of this Agreement as a "Non-Recurring Charge" applies only to the initial Service install. It does not include the jacks or other inside materials and wiring.
7. **Liability.** The entire liability of Call One, if any, for damages to Customer or to any third party whether in negligence, tort, contract or otherwise, which may arise from Call One's performance or non-performance of the Services is limited to an amount equal to a prorated adjustment of applicable Monthly Charges for the Services affected or any portion thereof. The foregoing limitation of liability includes any mistakes, omissions, interruptions, delays, errors or defects in transmission occurring in the course of installing and/or furnishing the Service.
8. **Applicability of Tariffs.** This Agreement orders Services at rates provided herein and subject to the terms and conditions set forth in Call One's then-applicable state tariff, which tariffs is incorporated by reference. State tariffs are available through the regulatory page of the Call One website currently at www.callone.com. Customer acknowledges all services purchased pursuant to this agreement are for business purposes.
9. **Assignment.** Customer may not assign this Agreement (by operation of law or otherwise) without the prior written consent of Call One, which consent will not be unreasonably withheld or delayed. Any prohibited assignment shall be void ab initio.
10. **Entire Agreement.** Signed facsimile copies of this Agreement will legally bind the parties to the same extent as originally executed documents. The terms contained in this Agreement and any documents attached hereto and referenced herein or therein constitute the entire agreement between the parties with respect to the subject matter hereof, superseding all prior and contemporaneous understandings, proposals and other communications, oral or written.
11. **Jurisdiction / Collection Costs.** Any action or proceeding arising out of or related to this Agreement, the Tariffs or Services may be commenced in any state or Federal court of competent jurisdiction in the State of Illinois. The Parties submit and expressly consent to the jurisdiction of such court and expressly waive any right to a trial by jury. Call One shall be entitled to recover from Customer all reasonable collection costs, including attorneys fees.

Customer initials _____

Call One initials _____

United Communication Systems, Inc.

123 N Wacker Drive 7th Floor - Chicago, IL 60606 - Telephone 312-681-8300 - Fax 312-681-8301



Internet Access Customer Service Agreement

This Customer Service Agreement ("Agreement") authorizes United Communication Systems, Inc. d/b/a Call One®, with a principal place of business at 123 North Wacker, Floor 7, Chicago, IL 60606 ("Call One") to provide telecommunication services ("Services") to the customer identified immediately below ("Customer"). The Services provided hereby are subject to the Terms and Conditions set forth in this Agreement.

Customer Village of Hanover Park
 Address 2121 W Lake Street
 City Hanover Park ST IL ZIP 60133

Service Details:

Service	<u>ADSL</u>	Monthly Charge	<u>\$55.00</u>
Speed	<u>1.5M/384K</u>	Non-recurring Charge	<u>\$299.00 (waived)</u>
Term	<u>36 Months</u>	Equipment Charge	<u>\$299.00 (waived)</u>
Physical Address	<u>5600 Greenbrook Bl, Hanover Park, IL 60133</u>	TN	<u>630-372-4012</u>

IP option changes after contract execution can incur dispatch charges to end user premise.

IP Options (Required selection by Customer):

Select one of the following:

- One static with NAT & DHCP (Default selection unless otherwise specified)
- Five usable Static
- Other - Specify below

By signing below, Customer acknowledges that it understands and accepts the rates, terms and conditions for the Service and that the signatory represents that he/she is duly authorized to execute this Agreement on behalf of the Customer.

<i>Authorized customer signature</i>	<i>Date</i>	<i>CallOne authorized signature</i>
<i>Print name</i>	<i>Title</i>	<i>Print name</i> <i>Date</i>

United Communication Systems, Inc.
123 N Wacker Drive 7th Floor - Chicago, IL 60606 - Telephone 312-681-8300 - Fax 312-681-8301

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Terms and Conditions

1. **Term.** Customer hereby orders the Service and miscellaneous services incident thereto as described identified on Page 1 of this Agreement (collectively, the "Service") for the term selected by Customer on Page 1 of this Agreement (the "Term"). The Term shall begin on the later of (i) the date Call One signs the first page of this Agreement and (ii) the date any installation necessary to begin the Service is completed.
2. **Rates.** (a) The Monthly Charge identified on Page 1 of this Agreement will apply to the Services during the Term. Upon expiration of the Term, the Monthly Charge will revert to Call One's prevailing month-to-month rates for the Service unless Customer has (1) entered into a successor agreement or (2) canceled the Service, in each case effective as of the expiration of the Term. (b) **Installation, service establishment and/or other non-recurring charges ("Non-Recurring Charges") incident to the Services will apply as identified on Page 1 of this Agreement.** (c) Call One shall also bill Customer as a separate line item all applicable federal, state and other governmental fees, surcharges and taxes.
3. **Authorization.** Customer authorizes Call One to act as its agent for purposes of obtaining information on Customer's existing service(s) and to submit orders to reflect the Services ordered under this Agreement for the specific physical locations listed on Page 1 and included in any supplement to this Agreement. This grant of agency shall remain in effect until revoked by Customer.
4. **Early Termination/Cancellation.** (a) If Customer terminates the Service in whole or in part prior to the expiration of the Term, Customer will be liable for an early termination charge, as liquidated damages and not as a penalty, equal to (1) fifty percent (50%) of the Monthly Charge payments remaining for the Term of this Agreement, (2) any special construction charges required to make the Service available and (3) any previously waived installation and/or other non-recurring charges. (b) If Customer cancels Service before the Service is established, Customer shall be liable to Call One for all reasonable expenses incurred by Call One to process the order for Service and as applicable in installing the required equipment and facilities including any special construction charges. Termination/cancellation charges are due within fifteen (15) days of the effective date of termination/expiration.
5. **Conversion.** Customer may at any time during the Term convert its Service to another Call One agreement under a contract term that is equal to or greater than the Term remaining under this Agreement and under which Customer's financial commitment is equal to or greater than the remaining commitment under this Agreement. In such event, early termination charges shall not apply.
6. **Inside Wiring.** All inside wiring provided directly by Call One to Customer to complete the installation of the Service will be charged at \$75 for the trip charge and \$100 per hour. Inside wiring provided by a third party vendor will be billed at their applicable rates and charges. In addition, any installation charges identified on Page 1 of this Agreement as a "Non-Recurring Charge" applies only to the initial Service install. It does not include the jacks or other inside materials and wiring.
7. **Liability.** The entire liability of Call One, if any, for damages to Customer or to any third party whether in negligence, tort, contract or otherwise, which may arise from Call One's performance or non-performance of the Services is limited to an amount equal to a prorated adjustment of applicable Monthly Charges for the Services affected or any portion thereof. The foregoing limitation of liability includes any mistakes, omissions, interruptions, delays, errors or defects in transmission occurring in the course of installing and/or furnishing the Service.
8. **Applicability of Tariffs.** This Agreement orders Services at rates provided herein and subject to the terms and conditions set forth in Call One's then-applicable state tariff, which tariffs is incorporated by reference. State tariffs are available through the regulatory page of the Call One website currently at www.callone.com. Customer acknowledges all services purchased pursuant to this agreement are for business purposes.
9. **Assignment.** Customer may not assign this Agreement (by operation of law or otherwise) without the prior written consent of Call One, which consent will not be unreasonably withheld or delayed. Any prohibited assignment shall be void ab initio.
10. **Entire Agreement.** Signed facsimile copies of this Agreement will legally bind the parties to the same extent as originally executed documents. The terms contained in this Agreement and any documents attached hereto and referenced herein or therein constitute the entire agreement between the parties with respect to the subject matter hereof, superseding all prior and contemporaneous understandings, proposals and other communications, oral or written.
11. **Jurisdiction / Collection Costs.** Any action or proceeding arising out of or related to this Agreement, the Tariffs or Services may be commenced in any state or Federal court of competent jurisdiction in the State of Illinois. The Parties submit and expressly consent to the jurisdiction of such court and expressly waive any right to a trial by jury. Call One shall be entitled to recover from Customer all reasonable collection costs, including attorneys fees.

Customer initials _____

Call One initials _____

United Communication Systems, Inc.

123 N Wacker Drive 7th Floor - Chicago, IL 60606 - Telephone 312-681-8300 - Fax 312-681-8301



Internet Access Customer Service Agreement

This Customer Service Agreement ("Agreement") authorizes United Communication Systems, Inc. d/b/a Call One®, with a principal place of business at 123 North Wacker, Floor 7, Chicago, IL 60606 ("Call One") to provide telecommunication services ("Services") to the customer identified immediately below ("Customer"). The Services provided hereby are subject to the Terms and Conditions set forth in this Agreement.

Customer Village of Hanover Park
Address 2121 W Lake Street
City Hanover Park ST IL ZIP 60133

Service Details:

Service ADSL Monthly Charge \$55.00
Speed 1.5M/384K Non-recurring Charge \$299.00 (waived)
Term 36 Months Equipment Charge \$299.00 (waived)
Physical Address 2121 W Lake St, Hanover Park IL 60133 TN 630-372-4012

IP option changes after contract execution can incur dispatch charges to end user premise.

IP Options (Required selection by Customer):

Select one of the following:

- One static with NAT & DHCP (Default selection unless otherwise specified)
- Five usable Static
- Other - Specify below

By signing below, Customer acknowledges that it understands and accepts the rates, terms and conditions for the Service and that the signatory represents that he/she is duly authorized to execute this Agreement on behalf of the Customer.

Authorized customer signature *Date* *CallOne authorized signature*

Print name *Title* *Print name* *Date*

United Communication Systems, Inc.
123 N Wacker Drive 7th Floor - Chicago, IL 60606 - Telephone 312-681-8300 - Fax 312-681-8301

08680

Terms and Conditions

1. **Term.** Customer hereby orders the Service and miscellaneous services incident thereto as described identified on Page 1 of this Agreement (collectively, the "Service") for the term selected by Customer on Page 1 of this Agreement (the "Term"). The Term shall begin on the later of (i) the date Call One signs the first page of this Agreement and (ii) the date any installation necessary to begin the Service is completed.
2. **Rates.** (a) The Monthly Charge identified on Page 1 of this Agreement will apply to the Services during the Term. Upon expiration of the Term, the Monthly Charge will revert to Call One's prevailing month-to-month rates for the Service unless Customer has (1) entered into a successor agreement or (2) canceled the Service, in each case effective as of the expiration of the Term. (b) **Installation, service establishment and/or other non-recurring charges ("Non-Recurring Charges") incident to the Services will apply as identified on Page 1 of this Agreement.** (c) Call One shall also bill Customer as a separate line item all applicable federal, state and other governmental fees, surcharges and taxes.
3. **Authorization.** Customer authorizes Call One to act as its agent for purposes of obtaining information on Customer's existing service(s) and to submit orders to reflect the Services ordered under this Agreement for the specific physical locations listed on Page 1 and included in any supplement to this Agreement. This grant of agency shall remain in effect until revoked by Customer.
4. **Early Termination/Cancellation.** (a) If Customer terminates the Service in whole or in part prior to the expiration of the Term, Customer will be liable for an early termination charge, as liquidated damages and not as a penalty, equal to (1) fifty percent (50%) of the Monthly Charge payments remaining for the Term of this Agreement, (2) any special construction charges required to make the Service available and (3) any previously waived installation and/or other non-recurring charges. (b) If Customer cancels Service before the Service is established, Customer shall be liable to Call One for all reasonable expenses incurred by Call One to process the order for Service and as applicable in installing the required equipment and facilities including any special construction charges. Termination/cancellation charges are due within fifteen (15) days of the effective date of termination/expiration.
5. **Conversion.** Customer may at any time during the Term convert its Service to another Call One agreement under a contract term that is equal to or greater than the Term remaining under this Agreement and under which Customer's financial commitment is equal to or greater than the remaining commitment under this Agreement. In such event, early termination charges shall not apply.
6. **Inside Wiring.** All inside wiring provided directly by Call One to Customer to complete the installation of the Service will be charged at \$75 for the trip charge and \$100 per hour. Inside wiring provided by a third party vendor will be billed at their applicable rates and charges. In addition, any installation charges identified on Page 1 of this Agreement as a "Non-Recurring Charge" applies only to the initial Service install. It does not include the jacks or other inside materials and wiring.
7. **Liability.** The entire liability of Call One, if any, for damages to Customer or to any third party whether in negligence, tort, contract or otherwise, which may arise from Call One's performance or non-performance of the Services is limited to an amount equal to a prorated adjustment of applicable Monthly Charges for the Services affected or any portion thereof. The foregoing limitation of liability includes any mistakes, omissions, interruptions, delays, errors or defects in transmission occurring in the course of installing and/or furnishing the Service.
8. **Applicability of Tariffs.** This Agreement orders Services at rates provided herein and subject to the terms and conditions set forth in Call One's then-applicable state tariff, which tariffs is incorporated by reference. State tariffs are available through the regulatory page of the Call One website currently at www.callone.com. Customer acknowledges all services purchased pursuant to this agreement are for business purposes.
9. **Assignment.** Customer may not assign this Agreement (by operation of law or otherwise) without the prior written consent of Call One, which consent will not be unreasonably withheld or delayed. Any prohibited assignment shall be void ab initio.
10. **Entire Agreement.** Signed facsimile copies of this Agreement will legally bind the parties to the same extent as originally executed documents. The terms contained in this Agreement and any documents attached hereto and referenced herein or therein constitute the entire agreement between the parties with respect to the subject matter hereof, superseding all prior and contemporaneous understandings, proposals and other communications, oral or written.
11. **Jurisdiction / Collection Costs.** Any action or proceeding arising out of or related to this Agreement, the Tariffs or Services may be commenced in any state or Federal court of competent jurisdiction in the State of Illinois. The Parties submit and expressly consent to the jurisdiction of such court and expressly waive any right to a trial by jury. Call One shall be entitled to recover from Customer all reasonable collection costs, including attorneys fees.

Customer initials _____

Call One initials _____

United Communication Systems, Inc.

123 N Wacker Drive 7th Floor - Chicago, IL 60606 - Telephone 312-681-8300 - Fax 312-681-8301



Internet Access Customer Service Agreement

This Customer Service Agreement ("Agreement") authorizes United Communication Systems, Inc. d/b/a Call One®, with a principal place of business at 123 North Wacker, Floor 7, Chicago, IL 60606 ("Call One") to provide telecommunication services ("Services") to the customer identified immediately below ("Customer"). The Services provided hereby are subject to the Terms and Conditions set forth in this Agreement.

Customer Village of Hanover Park
 Address 2121 W Lake Street
 City Hanover Park ST IL ZIP 60133

Service Details:

Service	<u>ADSL</u>	Monthly Charge	<u>\$55.00</u>
Speed	<u>1.5M/384K</u>	Non-recurring Charge	<u>\$299.00 (waived)</u>
Term	<u>36 Months</u>	Equipment Charge	<u>\$299.00 (waived)</u>
Physical Address	<u>2121 W Lake St, Hanover Park IL 60133</u>	TN	<u>630-372-4012</u>

IP option changes after contract execution can incur dispatch charges to end user premise.

IP Options (Required selection by Customer):

Select one of the following:

- One static with NAT & DHCP (Default selection unless otherwise specified)
- Five usable Static
- Other - Specify below

By signing below, Customer acknowledges that it understands and accepts the rates, terms and conditions for the Service and that the signatory represents that he/she is duly authorized to execute this Agreement on behalf of the Customer.

<i>Authorized customer signature</i>	<i>Date</i>	<i>CallOne authorized signature</i>
<i>Print name</i>	<i>Title</i>	<i>Print name</i> <i>Date</i>

United Communication Systems, Inc.
123 N Wacker Drive 7th Floor - Chicago, IL 60606 - Telephone 312-681-8300 - Fax 312-681-8301

08662

Terms and Conditions

1. **Term.** Customer hereby orders the Local Exchange, Interexchange and miscellaneous services incident thereto as described herein (collectively, the "Services") for the term selected by Customer on Page 1 of this Agreement (the "Term") Upon expiration of the Term, the monthly recurring charges applicable to a Term other than Month-to-Month will revert to Call One's prevailing month-to-month rates unless Customer has (1) entered into a successor agreement or (2) canceled the Service, in each case effective as of the expiration of the Term. The Term shall begin on the later of (i) the date Call One signs the first page of this Agreement and (ii) the date any installation necessary to begin the Service is completed.
2. **Rates.** By executing this Agreement, Customer acknowledges that it has received notice of and is aware of the rates and other charges that apply to the Services that are not specifically identified on Page 1 of this Agreement. If there is any change to Call One's prevailing rates or charges that apply to the Services, Customer will be notified to Customer in its monthly invoice or in the applicable state tariff, and will be effective as stated therein. If Customer has elected a Term other than Month-to-Month, the monthly recurring charges (each expressed as a rate or as a discount off Call One's prevailing month-to-month rates) identified on Page 1 of this Agreement will apply to the Services during the Term. Call One shall also bill Customer as a separate line item all applicable federal, state and other governmental fees, surcharges and taxes.
3. **Authorization.** Customer authorizes Call One to act as its agent for purposes of obtaining information on Customer's existing telecommunications and related service(s) and to submit orders to reflect the Services ordered under this Agreement for the specific Billing Telephone Numbers (BTN) and/or physical locations listed below and included in any supplement to this Agreement. This grant of agency shall remain in effect until revoked by Customer.
4. **Existing Commitments.** (a) If Customer has an existing term commitment contract with another service provider (a "Third Party Commitment") that is not specifically identified as being terminated pursuant to Section 4(b), Customer acknowledges that it shall remain obligated under the terms of such Third Party Commitment and shall be solely responsible for any penalties, fees or charges by virtue of that Third Party Commitment. (b) If as part of Call One's provision of Services Customer has agreed to terminate a Third Party Commitment(s) identified on Page 1 of this Agreement, Customer agrees that it is solely responsible for the fees associated with such termination. Further, no discount is provided for the related services unless and until Customer has terminated the Third Party Commitment(s) as provided above or the Third Party Commitment(s) have expired and Customer has entered a new agreement directly with Call One.
5. **Early Termination/Cancellation.** Customer shall be required to provide Call One a minimum of 30 days notice in writing of any termination/cancellation of Service(s). (a) If Customer terminates the Service in whole or in part prior to the expiration of the Term, Customer will be liable for an early termination charge equal to the Term Savings Recovery. In addition, Customer shall also be liable for any installation and/or other non-recurring charges that were waived. (b) If Customer cancels Service before the Service is established, Customer shall be liable to Call One for all reasonable expenses incurred by Call One to process the order for Service.
6. **Inside Wiring.** All inside wiring provided directly by Call One to Customer to complete the installation of the Service will be charged at \$75 for the trip charge and \$100 per hour. Inside wiring provided by a third party vendor will be billed at their applicable rates and charges. In addition, any installation charges identified on Page 1 of this Agreement as a "Non-Recurring Charge" applies only to the initial Service install. It does not include the jacks or other inside materials and wiring.
7. **Liability.** The entire liability of Call One, if any, for damages to Customer or to any third party whether in negligence, tort, contract or otherwise, which may arise from Call One's performance or non-performance of the Services is limited to an amount equal to a prorated adjustment of applicable monthly recurring charges for the Services affected or any portion thereof. The foregoing limitation of liability includes any mistakes, omissions, interruptions, delays, errors or defects in transmission occurring in the course of installing and/or furnishing the Service.
8. **Applicability of Tariffs.** This Agreement orders Services at rates provided herein and subject to the terms and conditions set forth in Call One's then-applicable state tariff, which tariff is incorporated by reference. State tariffs are available through the regulatory page of the Call One web site currently at www.callone.com. Customer acknowledges all services purchased pursuant to this agreement are for business purposes.
9. **Assignment.** Customer may not assign this Agreement (by operation of law or otherwise) without the prior written consent of Call One, which consent will not be unreasonably withheld or delayed. Any prohibited assignment shall be void ab initio.
10. **Entire Agreement.** Signed facsimile or scanned copies of this Agreement will legally bind the parties to the same extent as originally executed documents. The terms contained in this Agreement and any documents attached hereto and referenced herein or therein constitute the entire agreement between the parties with respect to the subject matter hereof, superseding all prior and contemporaneous understandings, proposals and other communications, oral or written.
11. **Jurisdiction / Collection Costs.** Any action or proceeding arising out of or related to this Agreement, the Tariffs or Services may be commenced in any state or Federal court of competent jurisdiction in the State of Illinois. The Parties submit and expressly consent to the jurisdiction of such court and expressly waive any right to a trial by jury. Call One shall be entitled to recover from Customer all reasonable collection costs, including attorneys fees.

Customer initials _____

Call One initials _____

United Communication Systems, Inc.

123 N Wacker Drive 7th Floor - Chicago, IL 60606 - Telephone 312-681-8300 - Fax 312-681-8301



Village of Hanover Park

AGENDA MEMORANDUM

TO: Village President and Board of Trustees
FROM: Ron Moser, Village Manager
Wendy Bednarek, Director of Human Resources
SUBJECT: Labor Attorney Services

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: June 2, 2011

Executive Summary

In September of 2010 the labor attorney, Robert Smith, we utilized from Seyfarth Shaw, left their practice to open their own firm Clark Baird Smith LLP. Per Village ordinance, all legal services are approved and chosen by the Village President and Board of Trustees. With this change to labor attorney services, staff prepared a Request for Qualifications (RFQ) for those services and conducted interviews. Based on the outcome, staff is making the recommendation to hire Clark, Baird Smith LLP for our Labor Attorney Services.

Discussion

In March of 2011, the RFQ was sent to five (5) firms in the area known for their expertise in public sector employment law: Ancel Glink, Clark Baird Smith, Franczek Radelet, Seyfarth Shaw and Storino Ramello & Durkin. Staff received 3 replies (Ancel Glink, Clark Baird Smith and Franczek Radelet) and one decline from Seyfarth Shaw. Interviews were conducted with the interested firms involving the Village Manager, Public Works Director, Police Chief, Fire Chief, HR Director and the Village President.

With the interview process complete, staff is unanimously making the recommendation to approve and work with Clark Baird Smith. Their experience and results were significantly above the other two clients. While their pricing is slightly higher than the other firms, the cost can easily be offset by their depth of experience and the ability to complete requests quickly. Additionally, under the direction of the Village Manager and the HR Director, legal services utilization will continue to be closely monitored.

The summary matrix of each firm's experience and the RFQ was previously provided to the Village President and Board of Trustees at the Executive Session on May 5, 2011.

Recommended Action

Staff respectfully requests the Village President and Board of Trustees approve the use of Clark Baird Smith LLP for Labor/Employee Relations legal services and authorize the Village Manager to execute the necessary documents.

Agreement Name: _____

Executed By: Village Manager



Village of Hanover Park

AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Ron Moser, Village Manager
Patrick Grill, Community Development Director
Katie Bowman, Village Planner

SUBJECT: Special Use Request for a commercial recreational facility at 6664 Barrington Road

ACTION

REQUESTED: Approval Concurrence Discussion Information

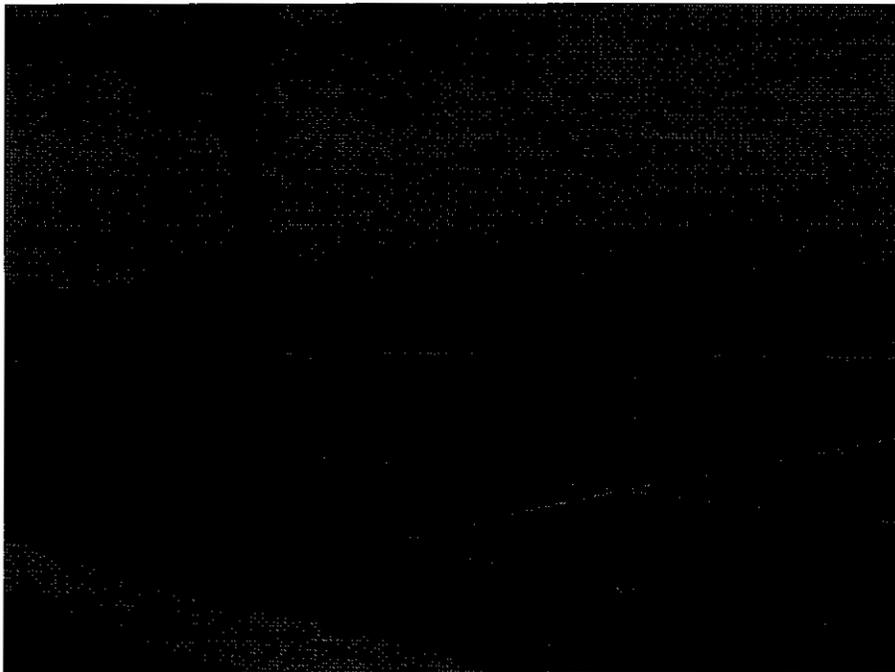
RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: June 2, 2011

Executive Summary

On behalf of MPR Property Management, Inc., Juan Silva and Ruben Franco are requesting a special use to allow a commercial recreational facility for an indoor soccer field at the Hanover Square shopping center, 6664 Barrington Road. Specifically, they are requesting a special use from Section 110-5.9.3.q in the B-2 Local Business District.

Property at 6664 Barrington Road



Agreement Name: _____

Executed By: _____

Background

The subject property is located on the west side of Barrington Road between Maple and Walnut Avenues. The subject property is currently improved with the Hanover Square multi-tenant shopping center. The property is surrounded by retail uses to the north, single-family residential to the east, vacant commercial land to the south, and multi-family residential the west. Existing businesses in the center include a supermarket, retail store, personal, professional, and social services, restaurants, and a martial arts school.

Discussion

Special Use Proposal

On March 10, 2011, the Development Commission conducted a public hearing to consider the applicant's proposal for a special use to allow for a commercial recreational facility at 6664 Barrington Road in the Hanover Square shopping center. See meeting minutes for discussion and public comments (Exhibit 4).

The applicants propose a business with a commercial recreational use and a multi-tenant retail use. The commercial recreational use would include one indoor soccer field and small stands. A special use permit is required for commercial recreational buildings and structures in the B-2 Local Business District. The multi-tenant retail use would function as a market, with vendors selling goods and crafts. This use is permitted by right in the B-2 Local Business District as Retail Sales and is not a part of the special use application.

The facility would be split between an indoor soccer field and market (Exhibit 1). Small stands with 80 seats will be located adjacent to the field for viewing. The area will be accessible from the adjoining market, with separate exits and restrooms available. The field will be available for practice during weekday evenings and youth league games during weekend day and evening times. The soccer league will generally operate during the winter months. The applicant is involved with the Club Azteca soccer league in Elgin and has found that there is a high demand for youth indoor soccer in Hanover Park.

The market use would include approximately 79 small tenant stalls ranging from 96 to 144 square feet in size. Tenants would sell crafted and manufactured retail goods. Prepared food sales are also proposed, with no food preparation to be performed or alcohol served onsite. Restrooms, offices, and separate entries would be available for this use. The market is proposed to be open during the afternoon and evening on Thursday and Sunday and during the day and evening on Friday and Saturday.

Traffic and Parking Studies

At the request of the Development Commission, the applicant provided traffic and parking studies to determine estimated impact of the proposed use. The Development Commission reviewed such studies at their meeting of May 12, 2011. See draft minutes for discussion and comments (Exhibit 5).

The traffic impact study (Exhibit 2) and parking evaluation (Exhibit 3) find that current roadways, access drives, and parking have the capacity to accommodate additional traffic associated with the proposed uses, as well as full use of remaining vacant space.

It is projected that by the year 2016, traffic in and around the site will increase by 6.5%. This will be due to the proposed uses, full occupancy of additional vacant space, and general growth of traffic. Additional traffic generated by the proposed uses is projected to be up to 135 vehicles per hour for the multi-tenant retail use and 20 vehicles per hour for the commercial recreational use. Many of these trips will be by cars that normally drive along the surrounding roads. The proposed uses will bring 5 to 40 additional cars per entrance to the site during peak hours.

The amount of congestion, measure by level of service, will remain at the Level C for most intersections, indicating light congestion. A Level C service is considered acceptable by the Illinois Department of Transportation and helps to determine that no additional improvements are necessary to accommodate traffic. The level of service is only projected to increase at the north access drive along Barrington Road, where it may rise from Level B to C.

The parking evaluation finds that at any given time a maximum of 90 parking spaces are in use in the shopping center. Approximately 20% of the 414 total parking spaces are currently in use in the afternoons and evenings. Table 1 summarizes the findings of the parking evaluation, which projects that the total peak parking demand for the center will be 254 spaces, or 61.4% of total spaces. At this level, a total of 187 parking spaces will remain open.

Soccer Facility	59
Multi-tenant Retail	45
Additional Retail	60
New Demand	164
Existing Demand	90
Total Demand	254
Total Spaces	414
% Occupied	61.4%

Staff Review

After review of the site plan, it has been found that the proposed development meets all zoning and bulk requirements per the Village Code. No exterior changes to the building or site are proposed and lot coverage, parking, landscaping, and ingress/egress are to remain as existing. Parking regulations require a total of 100 spaces for the proposed uses, including 80 spaces for the retail use (5 spaces per 1,000 square feet) and 20 spaces for the recreational use (1 space per 4 seats of an auditorium). This requirement is met through the more than 400 spaces provided throughout the parking center.

The Comprehensive Plan identifies the subject property for commercial use within the Village Center planning area. The Village Center vision states that development in the area is to “expand the Village’s economic diversity and vitality, and offer a wide range of uses . . .” (p. 113). It is located within the Neighborhood Oriented Infill character zone, which calls for neighborhood oriented retail to support the Pine Tree Street neighborhood (p. 127). The proposed special use is in keeping with these goals.

The proposed use is compatible with surrounding family-oriented uses, including a martial arts school, family services center, daycare, supermarket, and affordable retail. Based upon the traffic and parking studies, staff finds that the proposed uses will not cause a negative impact on the existing roadways and parking on and around the Hanover Park

shopping center. The proposed use will bring additional customers to the underutilized center and result in increased sales tax for the Village.

Recommended Action

At their May 12, 2011 meeting, the Development Commission voted to recommend approval of the special use by a vote of 6 to 0.

Staff respectfully requests the Village President and Board of Trustees pass an Ordinance granting a special use for commercial recreational use on the property at 6664 Barrington Road with the following conditions:

1. Uses generally depicted on the site plan prepared February 18, 2011 by John W. Robertson, Architect.
2. All retail tenants must have a current business license with the Village of Hanover Park.
3. No signs are approved as part of this request.
4. No outdoor display, sales, or storage of materials or vehicles is permitted on this site.
5. All outstanding building and Village code violations must be repaired prior to issuance of a certificate of occupancy.
6. Fire suppression systems must be in compliance with current Fire Code and approved by the Hanover Park Fire Department prior to issuance of a certificate of occupancy.
7. All physical alterations and new construction onsite must comply with current building and life safety codes.

Attachments:

- Exhibit 1 – Proposed Floor Plan & Existing Site Plan
- Exhibit 2 – Traffic Impact Study
- Exhibit 3 – Parking Evaluation
- Exhibit 4 – Minutes of March 10, 2011 Development Commission Meeting
- Exhibit 5 – Draft Minutes of May 12, 2011 Development Commission Meeting
- Exhibit 6 – Summary of Public Comments prior to March 10, 2011 hearing
- Exhibit 7 – Development Commission Findings of Fact
- Exhibit 8 – Ordinance

Exhibit 1

SOCCER PRACTICE FIELD

AREA = 6,446 SF
 OCCUPANCY = 1 OCCUPANT/ 18" OF SEATING
 PLUS ACTUAL NUMBER OF
 PLAYERS ON THE FIELD
 OCCUPANCY = 80 OCCUPANTS IN BLEACHERS
10 PLAYERS ON THE FIELD
 90 OCCUPANTS TOTAL
 45 WOMEN + 45 MEN

MIN FIXTURES = MEN: 1 TOILET, 1 URINAL, 1 LAV
 WOMEN: 2 TOILETS, 1 LAV

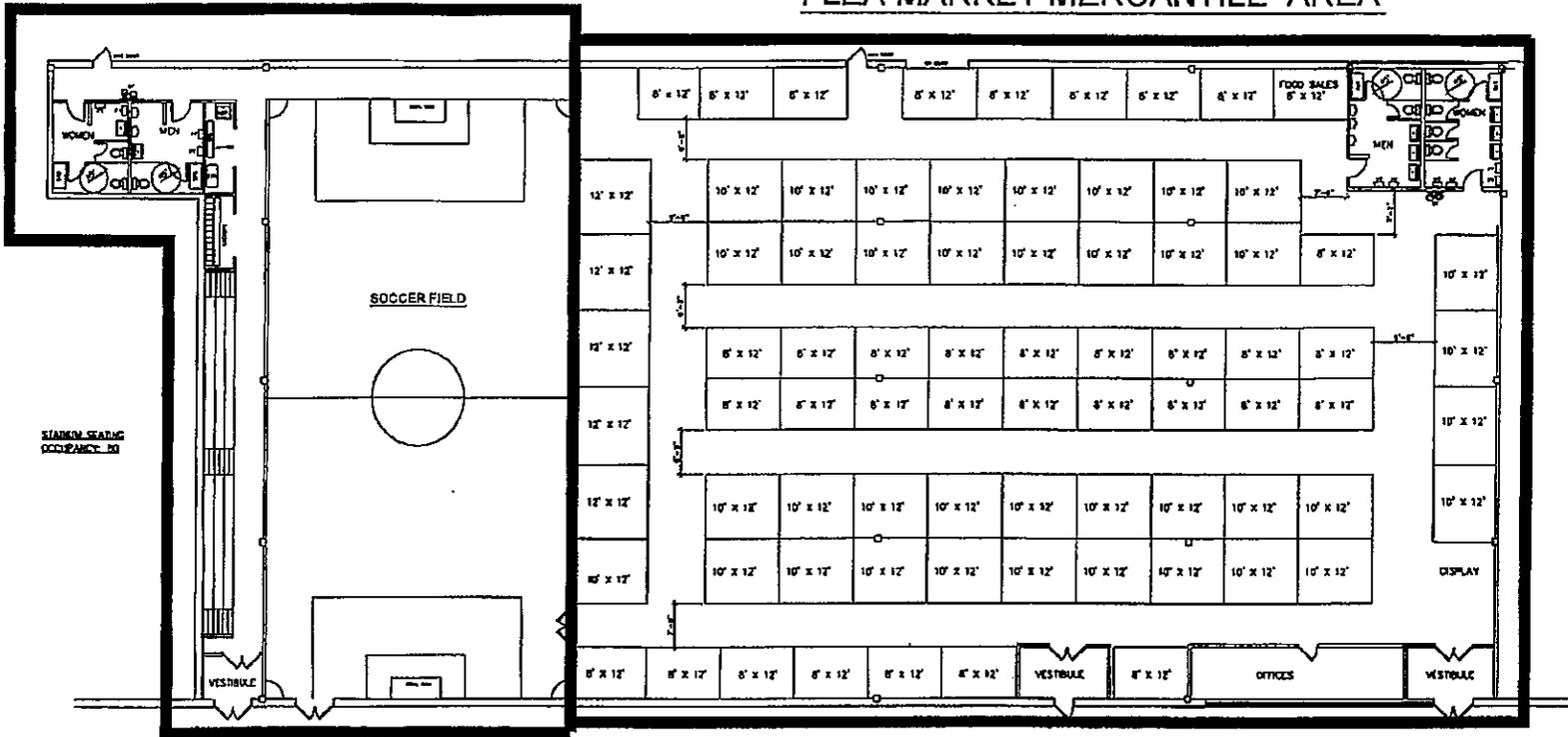
FLEA MARKET MERCANTILE AREA

AREA = 14,811 SF
 OCCUPANCY = 30 SF/OCCUPANT
 MERCANTILE, GRADE FLOOR
 OCCUPANCY = 14,811 /30 = 494 OCCUPANTS
 247 WOMEN + 247 MEN

MIN FIXTURES = MEN: 2 TOILETS, 3 URINALS, 2 LAVS
 WOMEN: 4 TOILETS, 2 LAVS

SOCCER PRACTICE FIELD

FLEA MARKET MERCANTILE AREA



PROPOSED FLOOR PLAN
 SCALE: 1/8" = 1'-0" @ 24" x 36"

79 STALLS
 FEB. 18, 2011 REVISED

8'X12' SPACES- 35
 10' X 12' SPACES- 39
 10' X 16' SPACE- 0
 12' X 12' SPACES- 5
 TOTAL SPACES- 79

**JOHN W. ROBERSON,
 ARCHITECT**
 281 VILLA STREET
 ELGIN, IL 60120
 PH: 847.236.1170
 jroberson@jwra.com

HANOVER PARK FLEA MARKET

6664 BARRINGTON ROAD HANOVER PARK, IL 60133
 RUBEN FRANCO- PH: 630.523.2521
 JUAN SILVA - PH: 847.226.5332



Exhibit 2

9575 West Higgins Road, Suite 400 | Rosemont, Illinois 60018
p: 847-518-9990 | f: 847-518-9987

MEMORANDUM TO: Juan Silva
Elgin Fashion, Inc.

FROM: Luay R. Aboona, PE
Principal

DATE: April 6, 2011

SUBJECT: Traffic Impact Study
Proposed Flea Market and Indoor Soccer Facility
Hanover Park, Illinois

This memorandum summarizes the methodologies, results and findings of a traffic impact study conducted by Kenig, Lindgren, O'Hara, Aboona, Inc. (KLOA, Inc.) for the proposed Flea Market and Indoor Soccer facility to be located within the existing shopping center located on the west side of Barrington Road between Walnut Avenue and Maple Street in Hanover Park, Illinois. The plans call for the uses to occupy 20,000 square feet out of the existing 113,000 square-foot shopping center with the Flea Market occupying 15,000 square feet and the Indoor Soccer facility occupying the balance.

The purpose of this study is to examine existing traffic conditions, assess the impact that the proposed uses will have on traffic conditions in the area, determine if any roadway or access improvements are necessary to accommodate development-generated traffic, and review the site plan with respect to traffic circulation.

The sections of this report present the following.

- Existing roadway conditions
- A description of the proposed development
- Directional distribution of the development-generated traffic
- Vehicle trip generation for the proposed development
- Projected traffic conditions, including access to the site
- Traffic analyses for the weekday evening and Saturday afternoon peak hours for existing and projected conditions
- Recommendations with respect to site access and the adjacent roadway network and internal circulation

Existing Conditions

Existing transportation conditions in the vicinity of the site were documented based on a field visit conducted by KLOA, Inc. in order to obtain a database for projecting future conditions. The following provides a description of the geographical location of the site, physical characteristics of the area roadway system including lane usage and traffic control devices, and existing peak hour traffic volumes.

Site Location

The site is bordered by Walnut Avenue to the north, Barrington Road to the east, Maple Avenue to the south, and Pine Tree Street to the west. Single-family houses are located east of the site and multi-family residences are located to the west. The parcel south of the site is currently undeveloped and north of the site is a 7-Eleven and a Mobile gas station. The site is an existing shopping center that is partially occupied. **Figure 1** illustrates the location of the proposed development with respect to the area roadway system. **Figure 2** shows an aerial view of the site and surrounding area.

Existing Roadway System Characteristics

A description of the roadways in the vicinity of the site follows. The existing lane configurations and traffic controls are illustrated in **Figure 3**.

Barrington Road is a north-south four-lane arterial road divided by a mountable median that accommodates a separate left-turn lane. It is under the jurisdiction of the Illinois Department of Transportation (IDOT) and is designated as a Strategic Regional Arterial (SRA). The road has a curb and gutter system and provides approximately twelve-foot through and turn lanes. It has a posted speed limit of 40 mph. According to IDOT by counts conducted in 2006, the roadway carries approximately 28,300 vehicles per day past the site. Barrington Road is signalized at its intersection with Walnut Avenue and the signal is not part of an interconnect signal system.

Walnut Avenue is an east-west local collector roadway with a three-lane cross-section of approximately 36 feet. The road provides curb and gutter and parking is prohibited on both sides of the road between Barrington Road and Pine Tree Street. It is under the jurisdiction of the Village of Hanover Park. In the vicinity of the site, the posted speed limit is 30 mph. East of Barrington Road Walnut Avenue has a posted speed limit of 20 mph and a five-ton weight limit. Walnut Avenue provides a separate left-turn lane at its signalized intersection with Barrington Road as well as a westbound left-turn lane at the site access drive and Pine Tree Street.

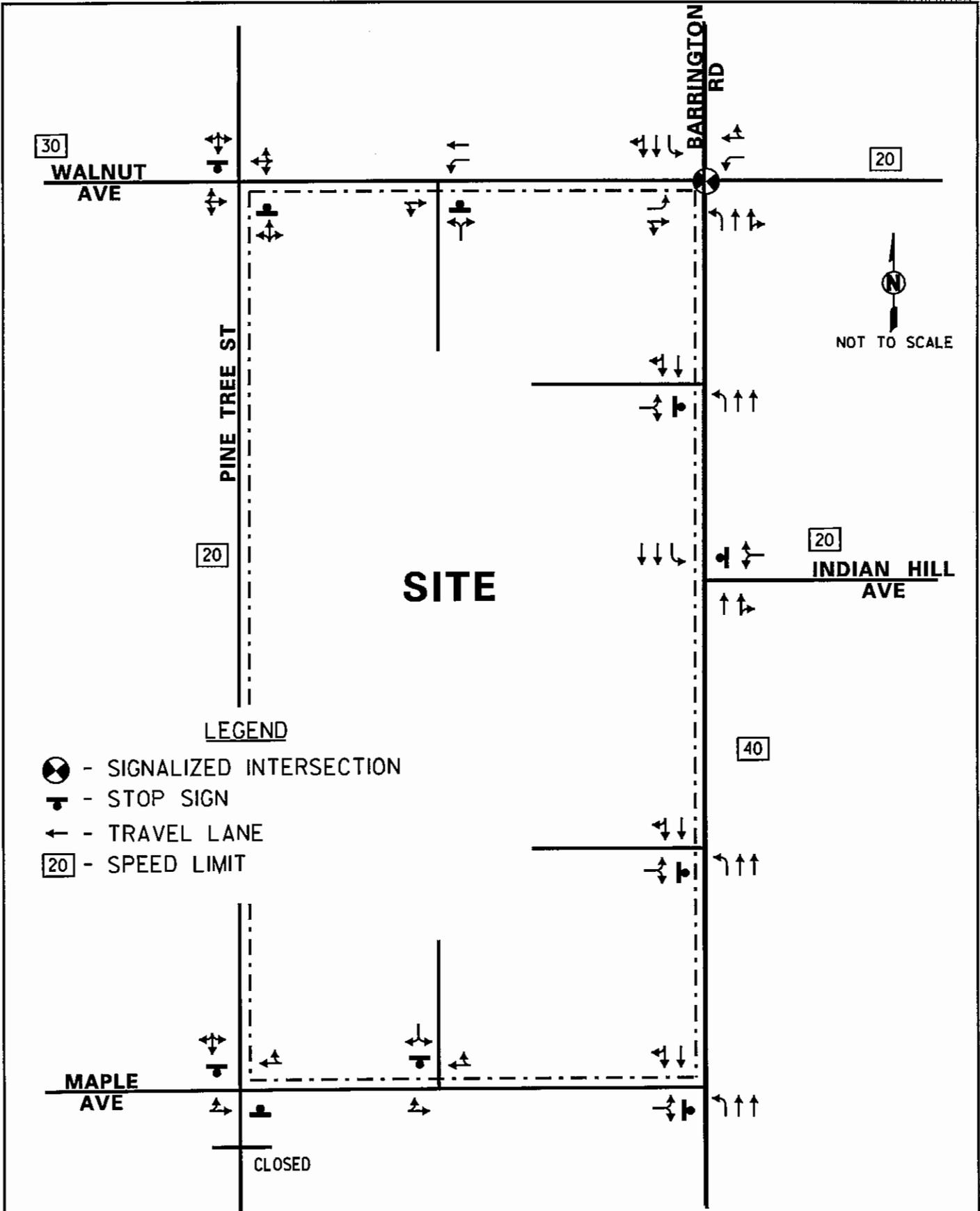
Indian Hill Avenue is an east-west two-lane residential roadway with parking permitted on both sides of the road. It has a posted speed limit of 20 mph and is under the jurisdiction of the Village of Hanover Park. Indian Hill Avenue is under stop sign control at its intersection with Barrington Road where it provides a single lane approach.

Maple Avenue is an east-west two-lane road that is also under the jurisdiction of the Village of Hanover Park. It is under stop sign control at its intersection with Barrington Road where it provides a single lane approach.



Aerial View of Site Area

Figure 2



PROJECT:
SHOPPING CENTER
HANOVER PARK, ILLINOIS

TITLE:
EXISTING ROADWAY CHARACTERISTICS

PROJECT NO: II-048
KLOAN
FIGURE NO: 3

Existing Traffic Volumes

In order to determine current traffic conditions on the existing roads, KLOA, Inc. conducted peak period traffic counts at the following intersections.

- Barrington Road and Walnut Avenue
- Barrington Road and Indian Hill Avenue
- Barrington Road and Maple Street
- Barrington Road and the shopping center access drive
- Walnut Avenue and the shopping center access drive
- Maple Avenue and the shopping center access drive

Traffic counts were conducted on Thursday, October 15, 2009 during the evening (4:00 to 6:00 P.M.) peak period and on Saturday, October 17, 2009 during the afternoon (12:00 to 2:00 P.M.) peak period. The intersection of Barrington Road with Walnut Avenue was re-counted on Saturday and Monday, April 2 and 4, 2011, respectively. When compared with the 2009 counts, it showed that the 2011 counts were approximately five percent lower than the 2009 counts. As such, the previous counts were utilized in the study. The results of the traffic counts showed that the weekday evening peak hour of traffic occurs from 5:00 to 6:00 P.M. and the Saturday afternoon peak hour of traffic occurs from 12:00 to 1:00 P.M. **Figure 4** illustrates the existing peak hour traffic volumes.

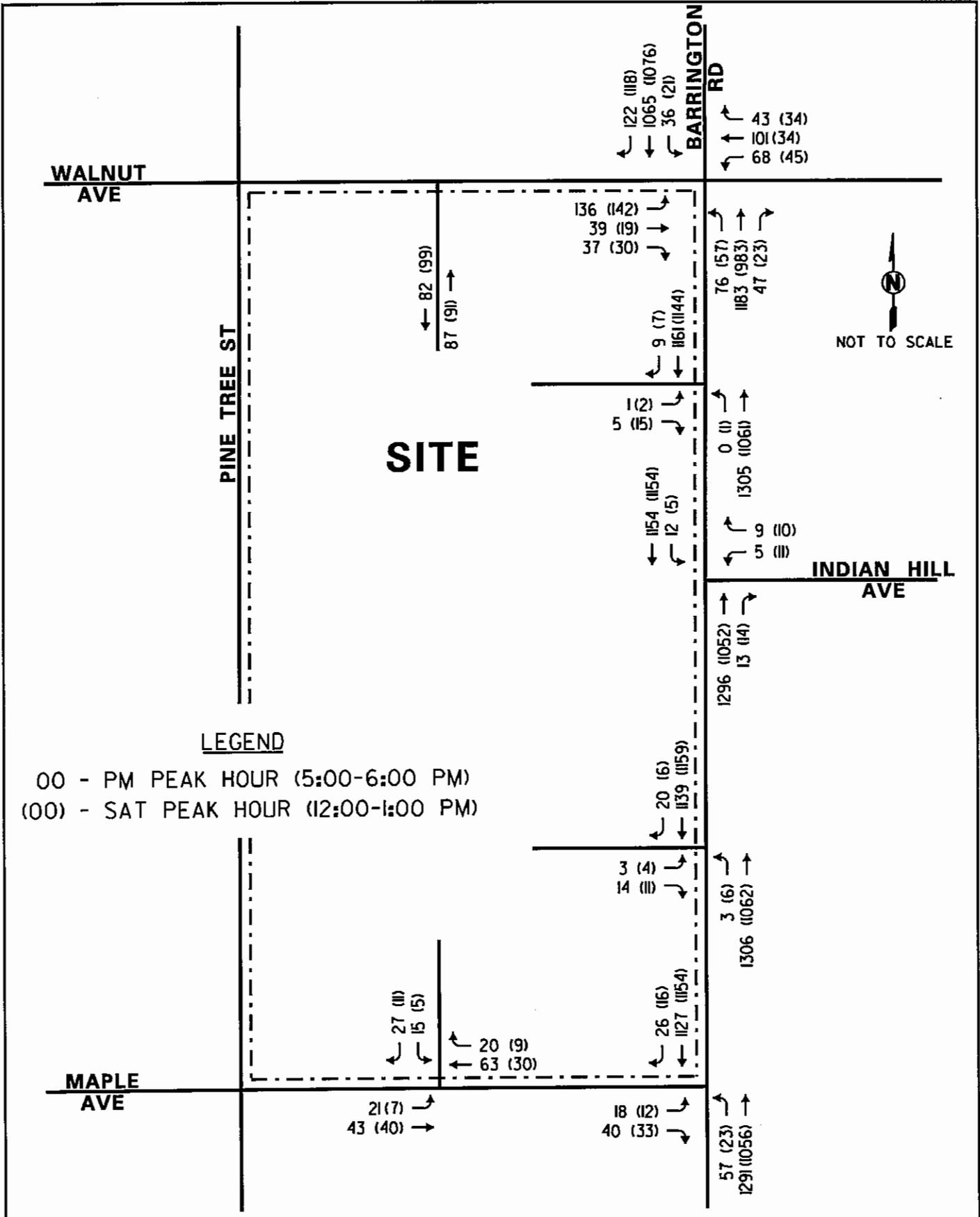
Traffic Characteristics of the Proposed Development

The proposed development plan calls for occupying 20,000 square feet at the existing vacant space in the center with 15,000 square feet to be occupied by the Flea Market and 5,000 square feet to be occupied by an Indoor Soccer facility. The existing access drives serving the shopping center on Barrington Road, Walnut Avenue and Maple Avenue, respectively, will remain, as well as the multiple access drives on Pine Tree Street. All truck loading and unloading will occur on site. The following are the characteristics of the proposed uses.

- Flea Market

- 79 booths
- Open Thursday through Sunday only
- Hours of operation

Thursday:	11:00 A.M. to 7:00 P.M.
Friday/Saturday:	9:00 A.M. to 7:00 P.M.
Sunday	11:00 A.M. to 7:00 P.M.



<p>PROJECT: SHOPPING CENTER HANOVER PARK, ILLINOIS</p>	<p>TITLE: EXISTING TRAFFIC VOLUMES</p>	<p>PROJECT NO: 11-048</p> <p>KLOAN</p> <p>FIGURE NO: 4</p>
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- Soccer Facility
 - Single field
 - Weekday open from 5:00 P.M. to 9:00 P.M. for practice only with one team practicing per hour
 - Weekend open from 9:00 A.M. to 7:00 P.M. for games with one game every 40 minutes and 10-12 players per team
 - Open during winter months only
 - Capacity for approximately 80 people in bleachers

Estimated Directional Distribution

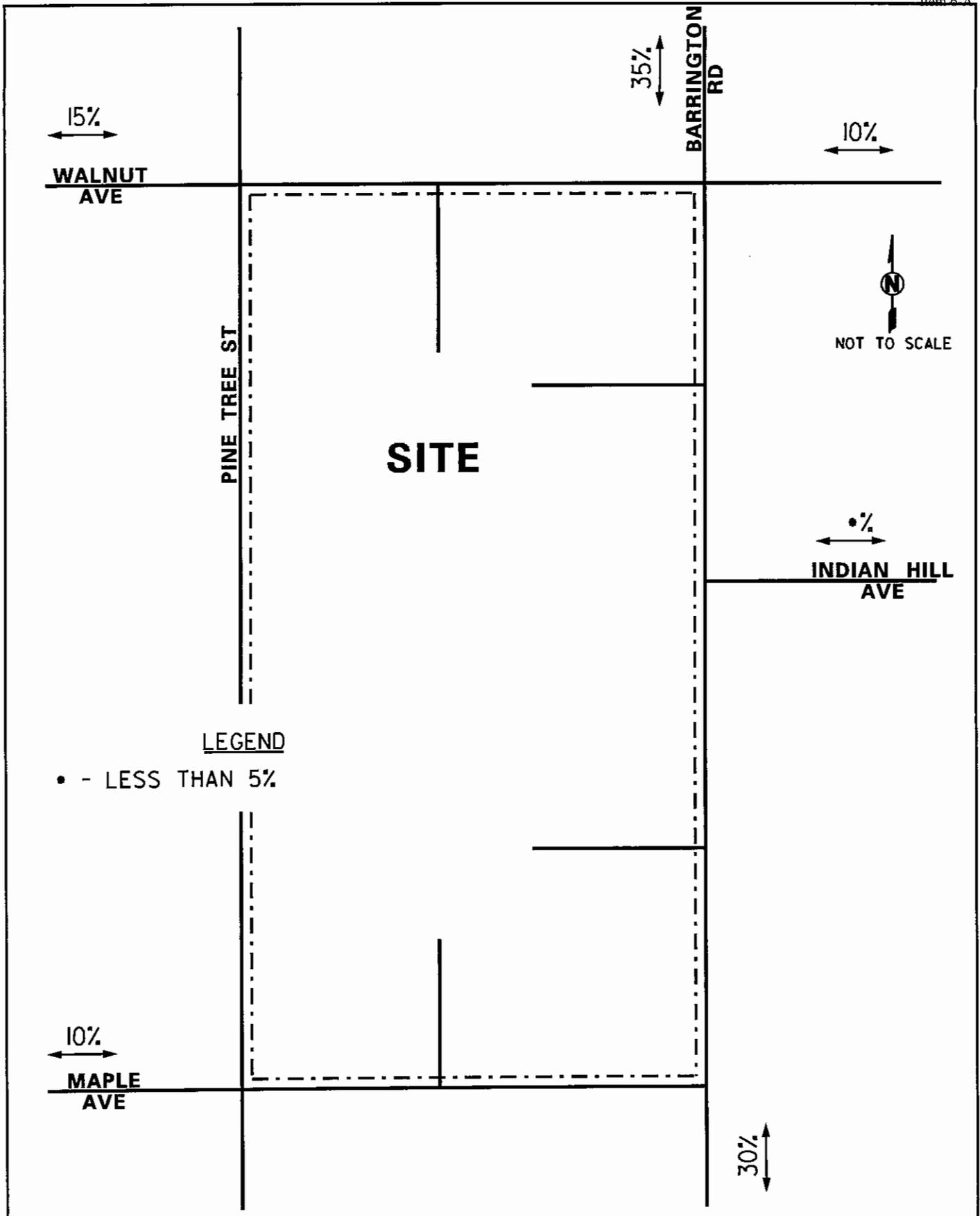
The directional distribution of how traffic approaches and departs the site was estimated based on the overall operational characteristics of the roadway system and on the volume of turning movements at the respective access drives as determined from the traffic counts. **Figure 5** illustrates the directional distribution of traffic which is also listed in **Table 1**.

Table 1
ESTIMATED DIRECTIONAL DISTRIBUTION

Direction	Percentage of Traffic
To and from the north on Barrington Road	35%
To and from the south on Barrington Road	30%
To and from the west on Walnut Avenue	15%
To and from the west on Maple Avenue	10%
To and from the east on Walnut Avenue	10%
To and from the east on Indian Hill Avenue	<u>--%</u>
Total	100%

Site Traffic Generation

The estimate of the peak hour traffic that will be generated by the proposed project was based on the trip generation rates published in the Institute of Transportation Engineers (ITE) *Trip Generation*, 8th Edition. **Table 2** lists the projected number of weekday evening and Saturday midday peak hour vehicle trips that will be generated by the proposed development.



LEGEND

- - LESS THAN 5%

PROJECT:

SHOPPING CENTER
HANOVER PARK, ILLINOIS

TITLE:

DIRECTIONAL DISTRIBUTION

PROJECT NO: II-048
KLOAN
FIGURE NO: 5

Table 2
TRAFFIC GENERATED BY THE PROPOSED DEVELOPMENT

Land Use	Size	P.M. Peak Hour		Saturday Peak Hour	
		In	Out	In	Out
Proposed Flea Market ¹	15,000 s.f.	95	90	135	125
Proposed Indoor Soccer Facility ²	5,000 s.f. (one field)	<u>15</u>	<u>5</u>	<u>20</u>	<u>20</u>
NET Total Trips		110	95	155	145

¹Based on ITE Land-Use Code 820 Shopping Center.
²Based on ITE Land-Use Code 488 Soccer Complex.

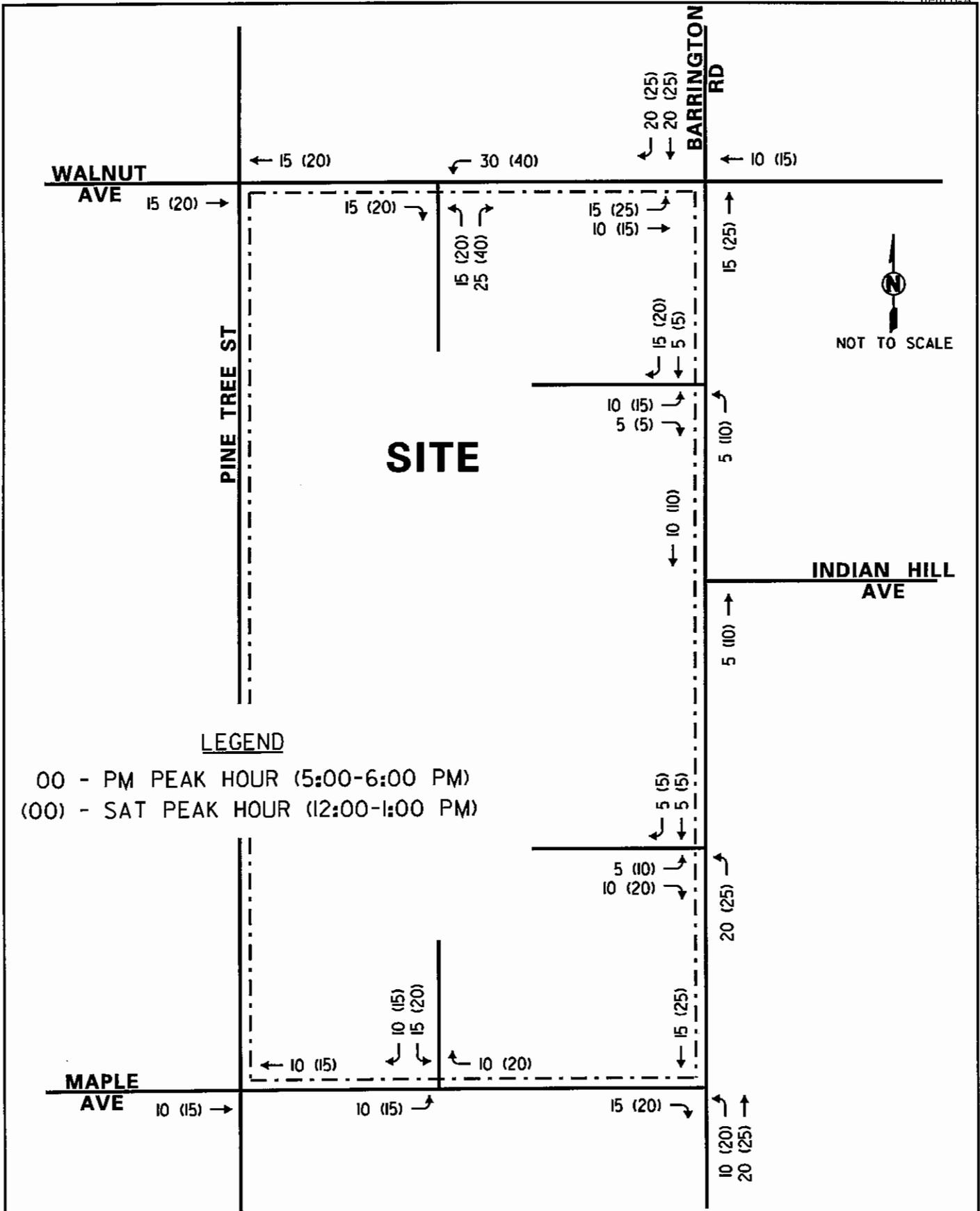
It is important to note that surveys conducted by ITE have shown that many trips made to retail centers are diverted from the existing traffic on the roadway system. This is particularly true during the weekday evening peak hour when traffic is diverted from the work-to-home trip. Such diverted trips are referred to as pass-by traffic. Pass-by traffic will result in a reduction in the amount of new trips that will be generated. However, the reductions were not considered in the study in order to present a conservative analysis. Furthermore, some interaction between existing and proposed uses is expected. This traffic is considered captured or internal to the site and does not create new trips on the external roadways.

Traffic Assignment

The estimated weekday evening and Saturday midday peak hour traffic volumes that will be generated by the proposed development were assigned to the roadway system in accordance with the previously described directional distribution and proposed site access driveways. The peak hour traffic assignments for the site are illustrated in **Figure 6**.

Projected Traffic Volumes - Year 2016

In addition to the traffic generated by the proposed development, the study also included the traffic that will be generated by other potential development in the area. Based on historical ADT volumes on Barrington Road showing little traffic growth in the area, an ambient growth factor of one percent was considered appropriate for this traffic analysis. In compliance with IDOT standards, projected traffic conditions in the study area were evaluated for a time horizon of five years beyond the anticipated completion of the proposed development. Assuming the development is completed in 2011, the projected traffic conditions were evaluated for a 2016 horizon year. In order to recognize compounded growth until the year 2016, the existing traffic volumes were increased a total of 6.2 percent. In addition, the traffic that will be generated by the full occupancy of the existing vacant space was also included in the year 2016. The existing peak hour traffic volumes and ambient growth in traffic were combined with the traffic volumes expected to be generated by the site (proposed development and full occupancy) in order to determine the projected traffic volumes for year 2016 which are shown in **Figure 7**.

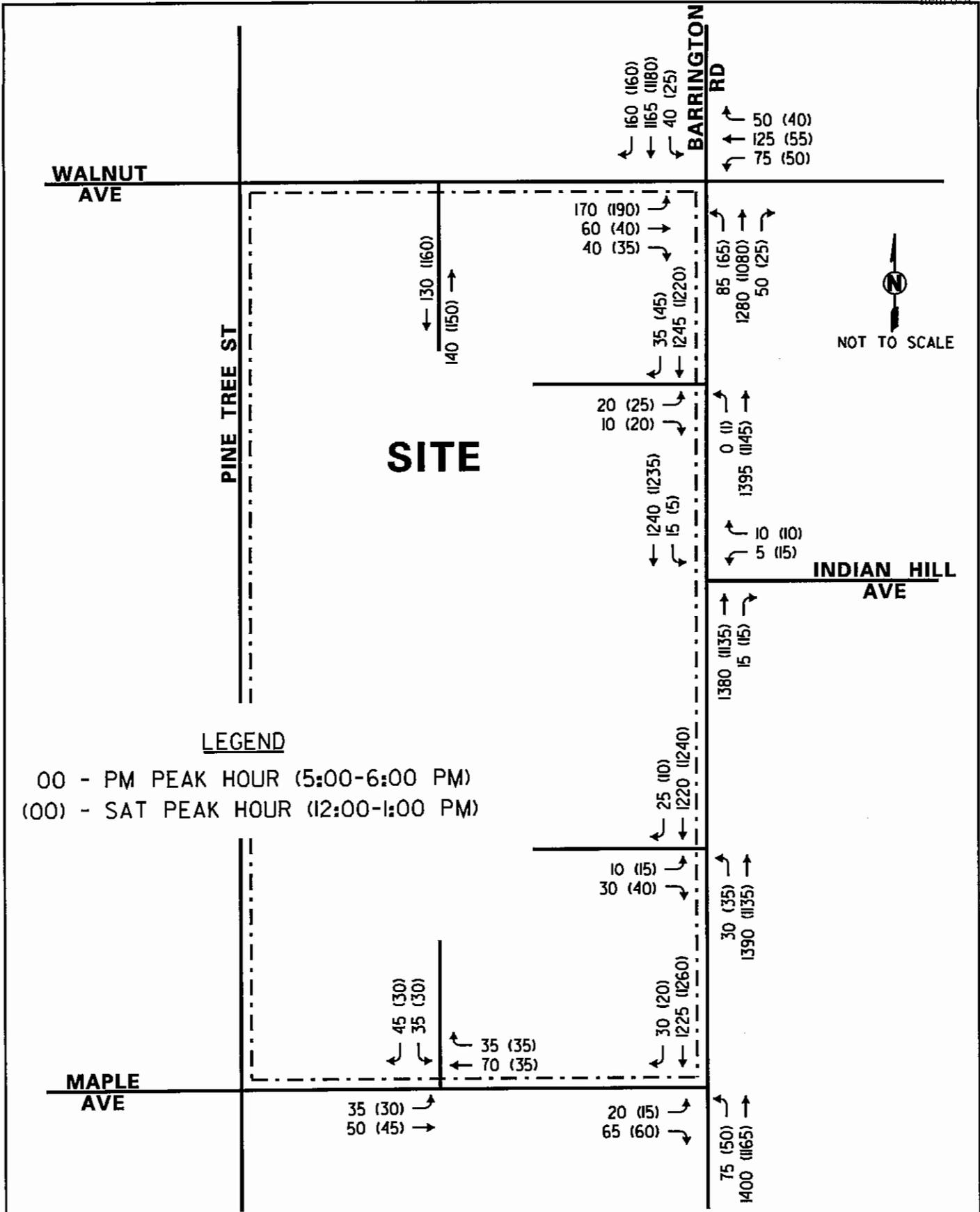


PROJECT:
SHOPPING CENTER
HANOVER PARK, ILLINOIS

TITLE:
SITE-GENERATED TRAFFIC
(NEW)

PROJECT NO: II-048

 FIGURE NO: 6



PROJECT: SHOPPING CENTER
HANOVER PARK, ILLINOIS

TITLE: PROJECTED TRAFFIC VOLUMES
YEAR 2016

PROJECT NO: II-048
KLOA
FIGURE NO: 7

Traffic Analysis

Traffic analyses were performed for the intersections within the study area to determine the operation of the existing roadway system, evaluate the impact of the proposed development, and determine the ability of the existing roadway system to accommodate projected traffic demands. Analyses were performed for the weekday evening and Saturday afternoon peak hours for the existing traffic volumes and the projected traffic volumes for year 2016. Signal cycle lengths of 120 seconds were used in the analysis.

The traffic analyses were performed using HCS+ Version 5.3 computer software which is based on the methodologies outlined in the Transportation Research Board's *Highway Capacity Manual* (HCM), 2000. The ability of an intersection to accommodate traffic flow is expressed in terms of level of service which is assigned a letter grade from A to F based on the average control delay experienced by vehicles passing through the intersection. Control delay is that portion of the total delay attributed to the traffic signal or stop sign control operation and includes initial deceleration delay, queue move-up time, stopped delay, and final acceleration delay. Level of Service A is the highest grade (best traffic flow and least delay), Level of Service E represents saturated or at-capacity conditions, and Level of Service F is the lowest grade (oversaturated conditions, extensive delays).

For signal controlled intersections, levels of service are calculated for lane groups, intersection approaches, and the intersection as a whole. For two-way stop controlled (TWSC) intersections, levels of service are only calculated for the approaches controlled by a stop sign (not for the intersection as a whole). Level of Service F at TWSC intersections occur when there are not enough suitable gaps in the flow of traffic on the major (uncontrolled) road to allow minor road traffic to safely enter or cross the major road.

The *Highway Capacity Manual* definitions for level of service and the corresponding control delay for both signalized and unsignalized intersections are shown in the Appendix. The results of the capacity analyses are summarized in **Table 3** for the existing traffic volumes and **Table 4** for the 2016 projected traffic volumes.

Table 3
CAPACITY ANALYSIS RESULTS—EXISTING TRAFFIC CONDITIONS

Intersection	Weekday P.M. Peak Hour		Saturday Peak Hour	
	LOS	Delay(s)	LOS	Delay(s)
Signalized				
Barrington Road and Walnut Avenue	C	25.8	C	24.3
Unsignalized				
Barrington Road and Indian Hill Avenue	C ¹	19.7 ¹	C ¹	19.1 ¹
Barrington Road and Maple Avenue	C ²	20.0 ²	C ²	17.6 ²
Barrington Road and North Site Access Drive	B	11.4	B	10.7
Barrington Road and South Site Access Drive	C	15.2	C	16.3
Maple Avenue and Site Access Drive	A	9.1	A	8.7
¹ Denotes Indian Hill Avenue (east) approach.				
² Denotes Maple Avenue (west) approach.				

Table 4
CAPACITY ANALYSIS RESULTS—FUTURE TRAFFIC CONDITIONS

Intersection	Weekday P.M. Peak Hour		Saturday Peak Hour	
	LOS	Delay(s)	LOS	Delay(s)
Signalized				
Barrington Road and Walnut Avenue	C	28.3	C	26.8
Unsignalized				
Barrington Road and Indian Hill Avenue	C ¹	20.8 ¹	C ¹	22.1 ¹
Barrington Road and Maple Avenue	C ²	23.0 ²	C ²	19.8 ²
Barrington Road and North Site Access Drive	C	21.5	C	18.5
Barrington Road and South Site Access Drive	C	18.8	C	19.7
Maple Avenue and Site Access Drive	A	9.6	A	9.3
¹ Denotes Indian Hill Avenue (east) approach.				
² Denotes Maple Avenue (west) approach.				

Traffic Evaluation

In order to evaluate the impact of the anticipated traffic volumes, the site access driveways and adjacent intersections were analyzed based on the estimated volumes of existing and future through and site-generated traffic on the roadway system serving the site.

Barrington Road and Walnut Avenue

The capacity analysis results summarized in the table indicate that the signalized intersection of Barrington Road and Walnut Avenue presently operates at a Level of Service (LOS) C during the weekday evening and Saturday afternoon peak hours. With the addition of site-generated traffic volumes and ambient growth in traffic for year 2016, the intersection will continue to operate at a LOS C during both peak hours. Also, the through and turning movements on Barrington Road will operate at a LOS B or C under the year 2016 conditions which meet IDOT's desired LOS criteria for SRAs. As such, no roadway improvements are required at this intersection.

Barrington Road and Indian Hill Avenue/Site Access Drives

The results of the capacity analysis indicate the outbound movements from the two site access drives on Barrington Road and from Indian Hill Avenue currently operate at a LOS B or C during the evening and Saturday peak hours. With the planned development and the full occupancy of the center, the existing two access drives as well as Indian Hill Avenue intersection will continue to operate and acceptable levels of service.

Barrington Road and Maple Avenue

The results of the traffic capacity analyses indicate that the intersection of Barrington Road and Maple Avenue currently operates at a LOS C during both the weekday evening and Saturday peak hours. The intersection will continue to operate at the same LOS under year 2016 projected traffic conditions as it does currently. As shown by the capacity analyses, the intersection has adequate reserve capacity to accommodate the traffic from the proposed development as well as projected growth. As such, no intersection improvements and/or modifications are required.

Internal Circulation

According to the site plan, internal circulation of the site will not change. The site plan generally calls for providing perpendicular parking spaces with two-way drive aisles. The widths of the drive aisles should be 24 feet wide as necessary for efficient circulation.

Conclusion

In conclusion, based on the proposed development plan and the preceding traffic impact study, the following conclusions and recommendations are made.

- The results of the capacity analyses have shown that the existing roadway system has adequate reserve capacity to accommodate the projected traffic volumes and, as such, no external roadway improvements and/or modifications are required.
- The existing site access drive will be adequate to serve the traffic that will be generated by the proposed development.
- Vehicle circulation through the site as proposed will be efficient.

LRA\ps

11-048 Silva Proposed Flea Market and Indoor Soccer Facility in Hanover Park April 6 2011 Ira

Appendix

LEVEL OF SERVICE CRITERIA FOR SIGNALIZED INTERSECTIONS

Level of Service	Interpretation	Delay per Vehicle (seconds)
A	Very short delay, with extremely favorable progression. Most vehicles arrive during the green phase and do not stop at all.	≤10.0
B	Good progression, with more vehicles stopping than for Level of Service A, causing higher levels of average delay.	>10 and ≤20.0
C	Light congestion, with individual cycle failures beginning to appear. Number of vehicles stopping is significant at this level though many still pass through the intersection without stopping.	>20 and ≤35
D	Congestion is more noticeable, with longer delays resulting from combination of unfavorable progression, long cycle lengths, or high V/C ratios. Many vehicles stop and the proportion of vehicles not stopping declines.	>35 and ≤55
E	High delays result from poor progression, high cycle lengths and high V/C ratios.	>55 and ≤80
F	Unacceptable delay occurring, with oversaturation.	>80.0

Source: *Highway Capacity Manual, 2000.*

LEVEL OF SERVICE CRITERIA FOR UNSIGNALIZED INTERSECTIONS

Level of Service	Average Total Delay (SEC/VEH)
A	≤10
B	>10 and ≤15
C	>15 and ≤25
D	>25 and ≤35
E	>35 and ≤50
F	>50

Source: *Highway Capacity Manual, 2000.*



Exhibit 3

9575 West Higgins Road, Suite 400 | Rosemont, Illinois 60018
p: 847-518-9990 | f: 847-518-9987

MEMORANDUM TO: Juan Silva
Elgin Fashion, Inc.

FROM: Luay R. Aboona, PE
Principal

DATE: April 27, 2011

SUBJECT: Parking Evaluation
Proposed Flea Market and Indoor Soccer Facility
Hanover Park, Illinois

As requested, Kenig, Lindgren, O'Hara, Aboona, Inc. (KLOA, Inc.) has completed a parking evaluation to determine the adequacy of the parking supply within the existing shopping center located in Hanover Park, Illinois. The proposed Flea Market and Indoor Soccer facility will occupy 20,000 square feet out of the existing 113,000 square-foot shopping center. This study was completed in conjunction with the traffic study dated April 6, 2011 prepared by KLOA, Inc.

Existing Parking Demand

In order to determine the existing parking demand at the shopping center, parking occupancy surveys were conducted on Thursday and Saturday, April 21 and 23, 2011 from 12:00 P.M. to 7:00 P.M. The time periods were chosen to coincide with the peak activities at the shopping center and of the proposed uses. The results of the study, in 30-minute intervals, are summarized in **Table 1**. As can be seen, the parking occupancy on Thursday was 90 spaces occurring at 2:30 P.M. and on Saturday was 65 spaces occurring at 3:30 P.M.

Both occupancy numbers are very low (20 percent and lower of the total supply) reflecting the vacancy that currently exists at the shopping center and the low parking demand of the existing uses.

Table 1
PARKING OCCUPANCY SURVEY RESULTS

Time	Occupied Spaces		Vacant Spaces	
	Thursday	Saturday	Thursday	Saturday
12:00 Noon - 12:30 P.M.	75	59	339	355
12:30 P.M. - 1:00 P.M.	82	58	332	356
1:00 P.M. - 1:30 P.M.	82	63	332	351
1:30 P.M. - 2:00 P.M.	87	55	327	359
2:00 P.M. - 2:30 P.M.	76	54	338	360
2:30 P.M. - 3:00 P.M.	90	50	324	364
3:00 P.M. - 3:30 P.M.	78	69	336	345
3:30 P.M. - 4:00 P.M.	78	65	336	349
4:00 P.M. - 4:30 P.M.	83	57	331	357
4:30 P.M. - 5:00 P.M.	80	62	334	352
5:00 P.M. - 5:30 P.M.	73	61	341	353
5:30 P.M. - 6:00 P.M.	64	55	350	359
6:00 P.M. - 6:30 P.M.	74	51	340	363
6:30 P.M. - 7:00 P.M.	61	47	353	367
7:00 P.M. - 7:30 P.M.	59	45	355	369

Future Parking Demand

In order to determine the future parking needs at the shopping center, the parking demand of the proposed Flea Market and Indoor Soccer facility as well as the remaining vacant space in the shopping center was estimated. The following are the characteristics of the proposed uses.

- Flea Market
 - 79 booths
 - Open Thursday through Sunday only
 - Hours of Operation
 - Thursday 11:00 A.M. - 7:00 P.M.
 - Friday/Saturday 9:00 A.M. - 7:00 P.M.
 - Sunday 11:00 A.M. - 7:00 P.M.

- Soccer
 - Single field
 - Weekdays open from 5:00 P.M. to 9:00 P.M. for practice only with one team practicing per hour
 - Weekends open from 9:00 A.M. to 7:00 P.M. for games with one game played 40 minutes and 10-12 players per team
 - Open in winter only
 - Capacity for approximately 80 people in December

For the proposed uses, parking ratios published by the Institute of Transportation Engineers (ITE) were utilized as follows:

- For the Flea Market, a parking ratio of 3.0 spaces per 1,000 square feet was applied yielding a peak parking demand of 45 spaces
- For the Soccer facility, the ITE rates were utilized even though they were developed for outdoor soccer facilities, yielding a conservatively high peak demand of 38 spaces on weekdays and 59 spaces on Saturdays.
- For the remaining 20,000 square feet of vacant space, the parking demand was estimated based on the parking ratio of 3.0 spaces per 1,000 square feet and yielded a peak demand of 60 spaces.

In order to determine the adequacy of the parking supply in meeting the future parking demand, **Tables 2 and 3** were prepared summarizing the following for weekday and Saturday conditions, respectively.

- The hourly existing demand
- The hourly demand of the Flea Market based on ITE's hourly distribution
- The hourly demand of the Indoor Soccer facility assuming conservatively the peak hour demand throughout the hours of operation
- The hourly demand of the remaining vacant space based on ITE's hourly distribution

As can be seen, the parking supply is more than adequate to meet the parking demand of the proposed uses as well as the full occupancy of the shopping center. The peak demand on a weekday is projected to be 190 spaces leaving 224 vacant spaces while on Saturday the peak demand is projected to be 227 spaces leaving 187 vacant spaces.

Conclusion

The results of the parking study have shown that the existing parking supply is more than adequate to accommodate the future increases in the parking demand with the proposed Flea Market and Indoor Soccer facility and the full occupancy of the shopping center. At peak on Saturday, approximately 45 percent of the parking spaces in the shopping center will remain unoccupied.

LRA\ps

11-048 Silva Parking Evaluation - Proposed Flea Market and Indoor Soccer Facility in Hanover Park April 27 2011 Ira

Table 2
 PROJECTED PARKING DEMAND—WEEKDAY

Time	Existing Demand	Flea Market	Indoor Soccer	Remaining Vacancy	Total	Unoccupied Spaces
12:00 Noon - 12:30 P.M.	75	45	0	60	180	234
12:30 P.M. - 1:00 P.M.	82	45	0	60	187	227
1:00 P.M. - 1:30 P.M.	82	44	0	59	185	229
1:30 P.M. - 2:00 P.M.	87	44	0	59	190	224
2:00 P.M. - 2:30 P.M.	76	43	0	57	176	238
2:30 P.M. - 3:00 P.M.	90	43	0	57	190	224
3:00 P.M. - 3:30 P.M.	78	40	0	53	171	243
3:30 P.M. - 4:00 P.M.	78	40	0	53	171	243
4:00 P.M. - 4:30 P.M.	83	35	0	47	165	249
4:30 P.M. - 5:00 P.M.	80	35	0	47	162	252
5:00 P.M. - 5:30 P.M.	73	28	38	37	176	238
5:30 P.M. - 6:00 P.M.	64	28	38	37	167	281
6:00 P.M. - 6:30 P.M.	74	29	38	39	180	234
6:30 P.M. - 7:00 P.M.	61	29	38	39	167	247
7:00 P.M. - 7:30 P.M.	59	35	38	47	179	235

Table 3
PROJECTED PARKING DEMAND—SATURDAY

Time	Existing Demand	Flea Market	Indoor Soccer	Remaining Vacancy	Total	Unoccupied Spaces
12:00 Noon - 12:30 P.M.	59	45	59	60	223	191
12:30 P.M. - 1:00 P.M.	58	45	59	60	222	192
1:00 P.M. - 1:30 P.M.	63	45	59	60	227	187
1:30 P.M. - 2:00 P.M.	55	45	59	60	219	195
2:00 P.M. - 2:30 P.M.	54	44	59	59	216	198
2:30 P.M. - 3:00 P.M.	50	44	59	59	212	202
3:00 P.M. - 3:30 P.M.	69	41	59	55	224	190
3:30 P.M. - 4:00 P.M.	65	41	59	55	220	194
4:00 P.M. - 4:30 P.M.	57	34	59	45	195	219
4:30 P.M. - 5:00 P.M.	62	34	59	45	200	214
5:00 P.M. - 5:30 P.M.	61	30	59	40	190	224
5:30 P.M. - 6:00 P.M.	55	30	59	40	184	230
6:00 P.M. - 6:30 P.M.	51	33	59	44	187	227
6:30 P.M. - 7:00 P.M.	47	33	59	44	183	231
7:00 P.M. - 7:30 P.M.	45	23	59	31	158	256

Village of Hanover Park

Exhibit 4

Municipal Building
2121 West Lake Street
Hanover Park, Illinois
60133-4398

Rodney S. Craig
Village President

Eira L. Corral
Village Clerk

630-372-4200
Fax 630-372-4215

Ronald A. Moser
Village Manager



**VILLAGE OF HANOVER PARK
DEVELOPMENT COMMISSION
REGULAR MEETING**

**Municipal Building, Village Board Room 214
2121 W. Lake Street
Hanover Park, IL 60133**

**Thursday, March 10, 2011
7:00 p.m.**

MINUTES

1. CALL TO ORDER: ROLL CALL

Chairman Bakes called the meeting to order at 7:02 p.m.

PRESENT: Commissioners: Philip McBride, Scot Neil, Roy
Pouse, Virginia Wachsmuth,
Chairman Bakes

ABSENT: Commissioners: Arthur Berthelot, Jon Kunkel,
Mark Mercier, Patrick Watkins

ALSO PRESENT: Trustee Ed Zimel, Jr., Director
Patrick Grill, Planner Katie
Bowman, Secretary Regina
Mullen

2. PLEDGE OF ALLIEGENCE:

3. ACCEPTANCE OF AGENDA:

Motion by Commissioner McBride to accept Agenda as presented, seconded
by Commissioner Wachsmuth.

Voice Vote:

All AYES:

Motion Carried: Accepted Agenda.

4. PRESENTATIONS/REPORTS: None.

5. APPROVAL OF MINUTES:

6-a. Request to approve the Regular Meeting Minutes of January 13, 2011
and the Workshop Minutes of February 10, 2011.

Motion by Commissioner McBride to approve the Minutes of January 13, seconded by Commissioner Wachsmuth.

Voice Vote:

All AYES.

Motion Carried: Approved the Regular Meeting Minutes of January 13, 2011.

Motion by Commissioner McBride to approve the Workshop Minutes of February 10, 2011, seconded by Commissioner Neil.

Voice Vote:

All AYES.

Motion Carried: Approved the Workshop Minutes of February 8, 2011.

6. ACTION ITEMS:

6-a. Public Hearing:

Consider a request by Juan Silva and Ruben Franco (applicants) on behalf of MPR Property Management, Inc. (property owner) for a Special Use from the Village of Hanover Park Zoning Ordinance to allow a commercial recreational use at 6664 Barrington Road, Hanover Park, IL.

Chairman Bakes entertains a motion to open the Public Hearing.

Motion by Commissioner McBride to open the Public Hearing, seconded by Commissioner Wachsmuth.

Voice Vote:

All AYES.

Motion Carried: Public Hearing Opened.

Chairman Bakes swears in Petitioner Juan Silva, 82 Brookside Dr., Elgin IL and Architect John W. Roberson, 261 Villa Street, Elgin IL.

Chairman Bakes introduces Village Planner Katie Bowman

Received "Return Receipt Cards."

Planner Bowman presents this Special Use for a commercial recreational use at Hanover Square Shopping Center, 6664 Barrington Road. In addition to the commercial recreational use, which is

proposed to be an indoor soccer court, there is also a multi-tenant retail space which is permitted within the B2 local business district. There are interior physical improvements associated with this special use including a seating area, appropriate rest rooms and entrances and exits.

The proposed development generally meets with the zoning and development requirements. There are no exterior changes proposed and, based upon staff's calculation, there is an adequate amount of parking spaces to meet the required 100 spaces for this use. The proposed use is in keeping with the Comprehensive Plan, which calls for neighborhood retail in the area. Overall, staff supports the use in keeping with the requirements and bringing additional activity to the underutilized shopping center.

This Commission received copies of public inquiries and comments regarding the proposal. Staff has recommended several conditions for this special use which are identified in the staff memo presented to this Commission.

Chairman Bakes states to the Commission and the audience that this Commission addresses only land use issues. We are only dealing with the use of the building as an indoor soccer arena. We will not be hearing anything on the market that is proposed, because that is out of the purview of this Commission.

Chairman Bakes asks the Petitioner/Architect if they have anything to add to what Planner Bowman has presented.

Chairman Bakes invites Diane Pouse (1410 Walnut, Hanover Park, IL) to the podium. Ms. Pouse is opposed to an indoor soccer field at this location. She would prefer the owner improve the appearance of the shopping center.

Chairman Bakes states that before any work can begin on the indoor soccer field, the owner of the shopping center would have to bring the center up to Village Code, which would include redoing the parking lot.

Chairman Bakes invites Kevin Dwyer (6661 Volleyview Road, Hanover Park, IL) to the podium. Mr. Dwyer is concerned about security, traffic, existing businesses located at the shopping center.

Chairman Bakes recommends Mr. Dwyer stay for the remainder of the Public Hearing for answers to his questions.

Chairman Bakes invites Daniel Pouse (1410 Walnut, Hanover Park, IL) to the podium. Mr. Pouse wishes to see improvements to the appearance of the Shopping Center.

Chairman Bakes turns to the Commissioners for questions.

Commissioner Pouse: He would like to understand the intention of security measures, hours of operation, noise levels, expected number of people attending?

Petitioner Silva: Initially, facility hours will be Monday thru Friday 5:00 p.m. – 9:00 p.m. The existing soccer league consists of 40 members ranging in age of 14 and under. This is a traveling team. Most of the youth are from this area. Currently, there is no indoor soccer facility for the team to practice and hold games. This facility is not geared for adult teams. The only noise will be the ball hitting the walls. The noise will be contained inside the facility. There will be one or two security staff on duty to oversee the area. If needed, additional security will be added.

Commissioner Wachsmuth: Concerned about outside security due to crowds and people hanging in the parking lot. Why does this soccer facility have commercial ventures associated with it?

Petitioner Silva: There will be security staff on duty. Weekend hours may be 8:00 a.m. to the latest of 7:00 p.m. Right now they don't know if the soccer facility will be in use during the weekends.

Commissioner McBride – How many people are you expecting at any given time? In converting the use of the facility how are you addressing ceiling height, lighting? What about ventilation.

Petitioner Silva – The games are 30 minutes in length. There are 5-6 players on a team. I'm assuming at least 50 people circulating every half hour.

Architect John Roberson – The ceiling is 22 ft in height and the lighting will be tamper proof. Whatever is put in will meet the new energy code and there will be a new mechanical system and fire alarms put in by the owner. There will be a new ventilation system installed.

Commissioner McBride: Have you looked into doing a formal traffic study?

Petitioner Silva: No.

Commissioner Neil: Would you consider leasing the place out for other events?

Petitioner Silva: No.

Commissioner McBride: How do you generate income?

Petitioner Silva: The business itself is the market mall. The soccer is complimentary for people who shop, for the kids and the community.

Chairman Bakes – I would like to see a traffic study done.

Trustee Ed Zimel, Jr., questions whether or not the Petitioner looked into the Old Menards Site and timeframe for opening the soccer field.

Petitioner Silva did look into the Old Menards' site and did not receive a response from the owner. Also, this facility is too large for their intended uses. They are looking to open upon Village approval of the facility.

Chairman Bakes entertains a motion for a formal traffic study.

Motion by Commissioner McBride to conduct a formal traffic study, seconded by Commissioner Neil.

Roll Call Vote:

AYES: Commissioners: McBride, Neil, Chairman Bakes

NAYS: Commissioners: Pouse, Wachsmuth

ABSENT: Commissioner Berthelot, Kunkel, Mercier

Motion Carried: Traffic Study to be conducted by the Petitioner.

Chairman Bakes entertains a motion to close the Public Hearing.

Motion by Commissioner McBride to close the Public Hearing seconded by Commissioner Pouse.

Voice Vote:

All AYES.

Motion Carried: Public Hearing Closed.

7. TOWNHALL SESSION: Ms. Pouse reiterates her opposition to the indoor

soccer field at this location.

8. OLD BUSINESS (NON-ACTION ITEMS): None.

9. NEW BUSINESS (NON-ACTION ITEMS):

9-a. Planner Bowman: The Village has been given a Grant from the Regional Transportation Authority to further develop the Village Center of the Comprehensive Plan. Consultant interviews are being conducted and the project will begin in the early part of summer. We welcome community involvement.

10. ADJOURNMENT:

Motion by Commissioner McBride, seconded by Commissioner Wachsmuth.

Voice Vote.

All AYES.

Motion Carried: Meeting Adjourned 7:45 p.m.

Recorded and transcribed by:

Regina Mullen
Commission Secretary
On this 10 day of March, 2011.

Jeffrey Bakes, Chairman

Village of Hanover Park

Exhibit 5

Municipal Building
2121 West Lake Street
Hanover Park, Illinois
60133-4398

Rodney S. Craig
Village President

Eira L. Corral
Village Clerk

630-372-4200
Fax 630-372-4215

Ronald A. Moser
Village Manager



**VILLAGE OF HANOVER PARK
DEVELOPMENT COMMISSION
REGULAR MEETING**

**Municipal Building, Village Board Room 214
2121 W. Lake Street
Hanover Park, IL 60133**

**Thursday, May 12, 2011
7:00 p.m.**

MINUTES

1. CALL TO ORDER: ROLL CALL

Chairman Bakes called the meeting to order at 7:02 p.m.

PRESENT: Commissioners: Mark Mercier, Patrick Watkins, Virginia Wachsmuth, Philip McBride, Arthur Berthelot,
ABSENT: Commissioner: Roy Pouse, Scot Neil
ALSO PRESENT: Trustee Ed Zimel, Jr., Director Patrick Grill, Planner Katie Bowman, Secretary Regina Mullen

2. PLEDGE OF ALLIEGENCE:

3. ACCEPTANCE OF AGENDA:

Motion by Commissioner McBride to accept Agenda as presented, seconded by Commissioner Mercier.

Voice Vote:

All AYES:

Motion Carried: Accept Agenda.

4. PRESENTATIONS/REPORTS: None.

5. APPROVAL OF MINUTES:

5-a. Request to approve the Regular Meeting Minutes of April 14, 2011.

Motion by Commissioner Wachsmuth to approve the Minutes, seconded by Commissioner Mercier.

Voice Vote:
All AYES.

Motion Carried: Approve the Regular Meeting Minutes of April 14, 2011.

6. ACTION ITEMS:

- 6-a. Consider a request by Juan Silva and Ruben Franco (Applicants) on behalf of MPR Property Management, Inc., (Property Owner) for a Special Use from the Village of Hanover Park Zoning Ordinance to allow a commercial recreational use at 6664 Barrington Road, Hanover Park, IL. (Previous Action Taken: March 10, 2011, Item No. 6-a, Conducted the Public Hearing and requested Applicants provide a formal Traffic Study.)

Planner Bowman stated the Traffic Study found current roadways, access drives, and onsite circulation of the Hanover Park Shopping Center sufficient to accommodate the projected impact of the proposed use. The Study showed an overall peak of 155 additional cars on the surrounding roadways with the proposed use. Over a projected time period of five years, the projected traffic increase would be 6.5%, including natural growth and full occupancy of this shopping center.

The Parking Evaluation found the current lot underutilized and able to accommodate additional parking. Up to 90 spaces per hour are currently in use, and the proposed use would generate up to 164 parking spaces, equaling 254 spaces which is 61% of the total 414 spaces.

Staff recommends acceptance of the Traffic Impact Study and Parking Evaluation and supports this Special Use.

Chairman Bakes swears in Resident Mario Aiba, 1551 Birch Avenue, Hanover Park, IL 60133. Resident Mario Aiba supports applicants and this Special Use.

Chairman Bakes turns the meeting over to the Commission for questions.

Planner Bowman presents the Draft Findings of Fact.

Chairman Bakes entertains a motion to approve the Draft Findings of Fact.

Motion by Commissioner McBride to approve the Draft Findings of Fact, seconded by Commissioner Mercier.

Roll Call Vote:

AYES: Commissioners: Berthelot, McBride, Mercier, Wachsmuth,
Watkins, Chairman Bakes

NAYS: Commissioners: None
ABSENT: Commissioner: Neil, Pouse

Motion Carried: Approve the Draft Findings of Fact.

Chairman Bakes entertains a motion to approve a Special Use to allow for a commercial recreational use at 6664 Barrington Road in accordance with Section 110.5.9.3.q.

Motion by Commissioner Wachsmuth to approve a Special Use to allow for a commercial recreational use, seconded by Commissioner Mercier.

Roll Call Vote:

AYES: Commissioners: Berthelot, McBride, Mercier, Wachsmuth, Watkins, Chairman Bakes

NAYS: Commissioners: None.

ABSENT: Commissioner: Neil, Pouse

Motion Carried: Approve the Special Use and forward to the Village Board for consideration at their meeting of June 2, 2011.

- 6-b. Consider a request by the Village of Hanover Park for a Text Amendment to the Zoning Ordinance Sections 110-2.3, 110-5.1.2, and 110-5.11.3 to define multi-tenant retail use and include it as a Special Use within the HC High Cube District.

Planner Bowman presented her research results on multi-tenant use, most typically called a Flea Market.

The definition recommended is "An indoor site where individual stalls or spaces are provided for vendors to display, sell, exchange or deal in new or used goods also known as Flea Market/Swap Meet. This use would be permitted as a Special Use in the HC High Cube District with conditions to be detailed on a case-by-case basis.

Chairman Bakes opens the meeting up to the Commission for questions.

Commissioner Mercier – Recommends a display of business licenses, and Staff added periodic monitoring by the Police Department.

Chairman Bakes entertains a motion to close the taking of testimony.

Motion by Commissioner McBride to close the taking of testimony, seconded by Commissioner Mercier.

Voice Vote.
All AYES.
Motion Carried: Close taking of testimony.

Planner Bowman presents the Draft Findings of Fact.

Chairman Bakes entertains a motion to accept the Draft Findings of Fact.

Motion by Commissioner McBride to accept the Draft Findings of Fact, seconded by Commissioner Mercier.

Roll Call Vote:

AYES: Commissioners: Berthelot, McBride, Mercier, Wachsmuth,
Watkins, Chairman Bakes
NAYS: Commissioners: None.
ABSENT: Commissioner: Neil, Pouse

Motion Carried: Accept Draft Findings of Fact.

Chairman Bakes entertains a motion to approve the Text Amendment to the Zoning Ordinance Sections 110-2.3, 110-5.1.2. And 110-5.11.3.

Motion by Commissioner Watkins to approve the Text Amendment to the Zoning Ordinance, seconded by Commissioner Wachsmuth.

Roll Call Vote:

AYES: Commissioners: Berthelot, McBride, Mercier, Wachsmuth,
Watkins, Chairman Bakes
NAYS: Commissioners: None.
ABSENT: Commissioner: Neil, Pouse

Motion Carried: Approve the Text Amendment to Zoning Ordinance Sections 110.23, 110-5.1.2. and 110.5.11.3 and forward to the Village Board for consideration.

7. **TOWNHALL SESSION:** No Speakers.

8. **OLD BUSINESS (NON-ACTION ITEMS):**

Chairman Bake's questions permit issuance for Hanover Square Shopping Center parking lot repairs. Staff confirms permits were issued and they are working on conformance to fire suppression regulations.

Commissioner Mercier requests installing Google Earth to our internet capabilities for future Commission presentations in Room 214.

9. NEW BUSINESS (NON-ACTION ITEMS): None.

9-a. Community Development Update: Planner Katie Bowman.

1. Village Promotion of vacant and underutilized properties in the Village, particularly in the TIF districts:
 - a. Magazine ads
 - b. WBBM Radio Commercials, pending Village Board approval at their meeting of May 19.
 - c. Resident *HiLighter* Newsletter
2. Received grant from the RTA for a study on the Village Center. Hired Teska Associates as consulting firm.
3. Recipient of technical assistance from the Regional Planning Association (CMAP). Focus will be working on a Workforce Center of 10,000 sq.ft at a retail center along Irving Park Road. This may link us in with the Urban Land Institute (ULI) to conduct site studies along Irving Park Road to promote as a corridor.

10. ADJOURNMENT:

Motion by Commissioner McBride to Adjourn, seconded by Commissioner Mercier.

Voice Vote.

All AYES

Motion Carried: Meeting Adjourned 7:49 p.m.

Recorded and transcribed by:

Regina Mullen
Commission Secretary
On this 12 day of May, 2011.

Jeffrey Bakes, Chairman

Exhibit 6

**Public Comments prior to 3/10/11 Public Hearing
Hanover Square Special Use Request – Indoor Soccer and Market**

3/8 – Delia Maldonado – call

- Opposes flea market use. Concerned that business will bring unsafe individuals into the area. States concern over existing quality of neighborhood, including gang problems.

3/5 – Elvio Mazzei – letter

- Opposes proposed business. States that if this business occupies the center area of the shopping center, he will not be able to move into this space to expand and improve his business. Argues that if he is not able to move and improve his business, he will have to relocate to another village. Recounts history of negligent owner and how it is negatively impacting his business.

3/3 - Commissioner Arthur Berthelot – e-mail

- Informed staff of support for proposal.

2/28 – Scott Stracken – call

- Inquired as to what the hearing covered and when it was. No opposition stated.

2/22 – Dan, owner of Hanover Square business Electrolux Vacuums – call

- Inquiry regarding topic and date of hearing. Concerned with proposed businesses, noting that they will not bring quality customers.

Exhibit 7

DEVELOPMENT COMMISSION
FINDINGS OF FACT
6664 BARRINGTON ROAD
COMMERCIAL RECREATIONAL
SPECIAL USE

I. Subject

Consideration of a request by Juan Silva and Ruben Franco for a Special Use to allow for a commercial recreational use to be located at 6664 Barrington Road in accordance with Section 110-5.9.3.q.

- Special Use from Section 110-5.9.3.q to allow for a commercial recreational use.

II. Findings

On March 10, 2011 after due notice as required by law, the Hanover Park Development Commission held a public hearing on the subject request concerning the variation. Three objectors appeared and one written objection was filed.

The Development Commission has made the following findings regarding the Special Use request:

A. Public Health, Safety, and Welfare

The proposed use will not negatively impact the public health, safety or welfare of the community.

B. Surrounding Property Use and Value

The proposed development will not negatively impact the use or value of other property in the immediate vicinity. A majority of the surrounding properties are developed and have compatible commercial uses.

C. Conformance with Comprehensive Plan

The proposed development is in conformance with the goals and objectives set forth in the Comprehensive Plan. The Comprehensive Plan designates this parcel for commercial uses that are economically diverse and neighborhood oriented.

D. Development and Improvement of Surrounding Property

The proposed development will not impede the normal and orderly development and improvement of surrounding property. No exterior alterations to the property are proposed. All adjacent parcels have either already been developed or are to be developed in the future with compatible uses.

E. Utilities, Access Roads, and Drainage

All utilities are already installed in accordance with subdivision and engineering regulations. Access roads have been designed to provide safe and efficient on-site traffic flow.

F. Ingress and Egress to Public Streets

Ingress and Egress to the site is provided from curb cuts along Barrington Road, Walnut Avenue, and Maple Avenue, allowing full access from multiple roads.

G. Conformance with Zoning Restrictions

The property is zoned B-2 Local Business District. The petitioner is requesting approval of a special use to allow for a commercial recreational use, as permitted by Section 110-5.9.3.q.

H. Minimization of Adverse Effects

The site plan has been designed to minimize potential adverse impacts to surrounding properties. Surrounding commercial and residential uses are compatible with the proposed commercial recreational special use.

III. Recommendations

Accordingly, by a vote of 6 to 0, the Development Commission recommends approval of the request, subject to the following conditions:

1. Uses generally depicted on the site plan prepared February 18, 2011 by John W. Robertson, Architect.
2. All retail tenants must have a current business license with the Village of Hanover Park.
3. No signs are approved as part of this request.
4. No outdoor display, sales, or storage of materials or vehicles is permitted on this site.
5. All outstanding building and Village code violations must be repaired prior to issuance of a certificate of occupancy.
6. Fire suppression systems must be in compliance with current Fire Code and approved by the Hanover Park Fire Department prior to issuance of a certificate of occupancy.
7. All physical alterations and new construction onsite must comply with current building and life safety codes.

ORDINANCE NO. 0-11-XX

**AN ORDINANCE GRANTING A SPECIAL USE FOR
COMMERCIAL RECREATIONAL USE ON THE PROPERTY AT
6664 BARRINGTON ROAD,
HANOVER PARK, ILLINOIS**

WHEREAS, Juan Silva and Ruben Franco, on behalf of MPR Property Management, Inc., filed a petition seeking a special use to allow a commercial recreational use pursuant to Section 110-5.9.3.q of the Village of Hanover Park Zoning Ordinance on the property at 6664 Barrington Road; and

WHEREAS, the Development Commission held a public hearing pursuant to published notice and considered said petition, evidence, and testimony submitted in connection therewith and has filed its written findings of fact and recommendation with the President and Board of Trustees; and

WHEREAS, the President and Board of Trustees of the Village of Hanover Park have received and concurred with such recommendations and find that the granting of a special use meets the standards set forth in Section 110-4.5.7 of the Village's Comprehensive Zoning Ordinance.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hanover Park, Cook and DuPage Counties, Illinois, as follows:

SECTION 1: That there be and is hereby granted to the property commonly known as 6664 Barrington Road and legally described as follows:

PARCEL 1: LOT ' A ' AND THAT PART OF VACATED PARK AVENUE LYING SOUTH OF THE SOUTH LINE OF WALNUT STREET AND NORTH OF THE NORTH LINE OF MAPLE AVENUE TAKEN AS A TRACT. ALL IN HANOVER PARK ESTATE, A SUBDIVISION OF PART OF THE EAST 1/ 2 OF SECTION 36, TOWNSHIP 41 NORTH, RANGE 9, EAST OF THE THIRD PRINCIPAL MERIDIAN, (EXCEPTING FROM SAID TRACT THE EAST 110 FEET OF THE NORTH 128 FEET ALSO EXCEPTING THE EAST 150 FEET OF THE SOUTH 400 FEET), IN COOK COUNTY, ILLINOIS.

PARCEL 2: THE EAST 150 FEET OF THE NORTH 250 FEET OF THE SOUTH 400 FEET OF LOT ' A ' AND THAT PART OF VACATED PARK AVENUE LYING SOUTH OF THE SOUTH LINE OF WALNUT STREET AND NORTH OF THE NORTH LINE OF MAPLE AVENUE, WHICH LIES EAST OF AND ADJOINING SAID LAND, TAKEN AS A TRACT, ALL IN HONOVER PARK ESTATE, A SUBDIVISION OF PART OF THE EAST 1 /2 OF SECTION 36, TOWNSHIP 41 NORTH, RANGE 9, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

Exhibit 8

a special use as authorized by Section 110-5.9.3.q of the Comprehensive Zoning Ordinance to allow as a special use a commercial recreational use, as generally depicted on the site plan prepared February 18, 2011 by John W. Robertson, Architect, and made a part hereof by reference.

SECTION 2: The granting of the variation shall be subject to the following conditions and restrictions:

1. Uses generally depicted on the site plan prepared February 18, 2011 by John W. Robertson, Architect.
2. All retail tenants must have a current business license with the Village of Hanover Park.
3. No signs are approved as part of this request.
4. No outdoor display, sales, or storage of materials or vehicles is permitted on this site.
5. All outstanding building and Village code violations must be repaired prior to issuance of a certificate of occupancy.
6. Fire suppression systems must be in compliance with current Fire Code and approved by the Hanover Park Fire Department prior to issuance of a certificate of occupancy.
7. All physical alterations and new construction onsite must comply with current building and life safety codes.

SECTION 3: That based upon the special use granted herein, the relevant Village Departments are hereby authorized to execute and issue such permits and licenses necessary for the operation of said special use provided all applications and supporting documents are in compliance with the Municipal Code of the Village of Hanover Park and the conditions contained herein.

SECTION 4: This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner required by law.

SECTION 5: Any person, firm, or corporation violating any provision of this Ordinance shall be fined not less than one hundred (\$100.00) dollars nor more than seven hundred fifty (\$750.00) dollars, and each day a violation continues shall be considered a separate violation.

ADOPTED this 2nd day of June, 2011, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

ABSTENTION:

Exhibit 8

APPROVED by me this 2nd day of June, 2011

Village President

ATTESTED, filed in my office, and
published in pamphlet form this 2nd
day of June, 2011

Village Clerk



Village of Hanover Park

AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Ron Moser, Village Manager
Patrick Grill, Community Development Director
Katie Bowman, Village Planner

SUBJECT: Zoning Code text amendment to address multi-tenant retail

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: June 2, 2011

Executive Summary

Upon the request of the Development Commission, staff proposes a text amendment to the Zoning Ordinance to define multi-tenant retail use and include it as a Special Use within the HC High Cube District. Specifically, they are requesting an amendment to Section 110-2.3 – Definitions, an amendment to Section 110-5.1.2 – Permitted and Special Uses Table, and an amendment to Section 110-5.11.3 – HC High Cube District Special Uses.

Background

At the request of the Development Commission, staff researched potential regulations related to multi-tenant retail uses, also known as flea markets or swap meets. Regulations in neighboring communities and across the country were reviewed to determine standard practice. Many communities do not have regulations that specifically reference multi-tenant retail use. Those that do reference multi-tenant retail use typically define such use and indicate where it is permitted. Others also outline licensing and operational regulations.

Multi-tenant retail use is typically referred to as a flea market. It is generally defined as a building or outdoor area in which areas or stalls are used by multiple vendors to sell or trade a wide variety of new and used retail goods. Uses that exceed this definition are typically considered special events and are regulated separately. Such uses generally not considered multi-tenant retail include charity or community promotion events, temporary outdoor sidewalk, tent, and arts and craft sales, yard or garage sales, and periodic outdoor sale of food by vendors individually or at farmer’s markets.

Multi-tenant retail use is typically permitted within several districts, which generally include commercial areas, business parks, and industrial areas. Such use is generally permitted

Agreement Name: _____

Executed By: _____

by right in these areas, though some require a special use permit (such as the City of Chicago).

Appropriate business permits and licenses are typically required for multi-tenant retail establishments and their vendors. Special permits or licenses may be established for such use, or general business forms may be used. Fees are relatively small, ranging anywhere from \$10 per event to \$100 per year.

Regulation of the operation of multi-tenant use varies. Some communities do not reference flea market operations, while others require that they have an approved operations plan, and others define specific zoning requirements (such as parking, signage, and setbacks). Regulation of goods sold is typically included in permitting and licensing procedures.

Discussion

Based upon research, staff proposes that multi-tenant retail use be defined within the Zoning Ordinance as:

An indoor site where individual stalls or spaces are provided for vendors to display, sell, exchange, or deal in new or used goods. Also known as flea market, swap meet, etc.

In an effort to manage the impact of multi-tenant retail uses, staff also proposes several additional requirements:

- Use is limited to indoor spaces to minimize visual, noise, and traffic impacts. Such limitation will also distinguish such use from temporary events such as arts and crafts sales, tent sales, and farmer's markets.
- Use is only permitted within the HC High Cube District, where mixed uses and large-scale development are encouraged. In this district, a multi-tenant retail use would be permitted to occupy an open warehouse building.
- Use is required to obtain a special use permit. This is in keeping with HC High Cube District regulations, which require any retail use to obtain a special use permit. Additionally, potential impacts of a multi-tenant use may be addressed through the Development Commission review and special use conditions.
- Business owners and all vendors are required to obtain a business license with the Village. This will ensure that all vendors are within legal requirements and assist in ongoing monitoring of the use.
- A special use plan is required, to include details of how adequate circulation, parking, signage, and safety measures will be provided. As is standard, the Development Commission will have the ability to request additional information and conditions as they see fit.

Agreement Name: _____ 2

Executed By: _____

Recommended Action

At their May 12, 2011 meeting, the Development Commission voted to recommend approval of the text amendment by a vote of 6 to 0.

Staff recommends the Village President and Board of Trustees pass an Ordinance amending the sections listed below of Chapter 110 of the Hanover Park Comprehensive Zoning Ordinance providing multi-tenant retail use as a special use and allow multi-tenant retail use in HC High Cube District as a special use.

The following amendments to the Zoning Ordinance are recommended:

1. Addition of zoning definition to Section 110-2.3:

“Multi-Tenant Retail: An indoor site where individual stalls or spaces are provided for vendors to display, sell, exchange, or deal in new or used goods. Also known as flea market, swap meet, etc.”

2. Addition of use to general uses table, Section 110-5.1.2:

The addition of “Multi-Tenant Retail Use” as a special use “S” in the HC – High Cube District.

3. Addition of use as a permitted special use within the HC High Cube District, Section 110-5.11.3:

“f. Multi-Tenant Retail, with the following conditions:

1. All vendors are to maintain a current business license with the Village.
2. Outdoor display, sale, or storage of goods is not permitted.
3. An approved special use plan is required, which must address such details as appropriate circulation, parking, lighting, landscaping, signage, drainage, waste disposal, and safety measures.”

Attachments:

- Exhibit 1 – Draft minutes of May 12, 2011 Development Commission Meeting
- Exhibit 2 – Development Commission Findings of Fact
- Exhibit 3 – Ordinance

Agreement Name: _____ 3

Executed By: _____

Village of Hanover Park

Exhibit 1

Municipal Building
2121 West Lake Street
Hanover Park, Illinois
60133-4398

Rodney S. Craig
Village President

Eira L. Corral
Village Clerk

630-372-4200
Fax 630-372-4215

Ronald A. Moser
Village Manager



**VILLAGE OF HANOVER PARK
DEVELOPMENT COMMISSION
REGULAR MEETING**

**Municipal Building, Village Board Room 214
2121 W. Lake Street
Hanover Park, IL 60133**

**Thursday, March 10, 2011
7:00 p.m.**

MINUTES

1. CALL TO ORDER: ROLL CALL

Chairman Bakes called the meeting to order at 7:02 p.m.

PRESENT: Commissioners: Philip McBride, Scot Neil, Roy
Pouse, Virginia Wachsmuth,
Chairman Bakes

ABSENT: Commissioners: Arthur Berthelot, Jon Kunkel,
Mark Mercier, Patrick Watkins
ALSO PRESENT: Trustee Ed Zimel, Jr., Director
Patrick Grill, Planner Katie
Bowman, Secretary Regina
Mullen

2. PLEDGE OF ALLIEGENCE:

3. ACCEPTANCE OF AGENDA:

Motion by Commissioner McBride to accept Agenda as presented, seconded
by Commissioner Wachsmuth.

Voice Vote:

All AYES:

Motion Carried: Accepted Agenda.

4. PRESENTATIONS/REPORTS: None.

5. APPROVAL OF MINUTES:

6-a. Request to approve the Regular Meeting Minutes of January 13, 2011
and the Workshop Minutes of February 10, 2011.

Motion by Commissioner McBride to approve the Minutes of January 13, seconded by Commissioner Wachsmuth.

Voice Vote:

All AYES.

Motion Carried: Approved the Regular Meeting Minutes of January 13, 2011.

Motion by Commissioner McBride to approve the Workshop Minutes of February 10, 2011, seconded by Commissioner Neil.

Voice Vote:

All AYES.

Motion Carried: Approved the Workshop Minutes of February 8, 2011.

6. ACTION ITEMS:

6-a. Public Hearing:

Consider a request by Juan Silva and Ruben Franco (applicants) on behalf of MPR Property Management, Inc. (property owner) for a Special Use from the Village of Hanover Park Zoning Ordinance to allow a commercial recreational use at 6664 Barrington Road, Hanover Park, IL.

Chairman Bakes entertains a motion to open the Public Hearing.

Motion by Commissioner McBride to open the Public Hearing, seconded by Commissioner Wachsmuth.

Voice Vote:

All AYES.

Motion Carried: Public Hearing Opened.

Chairman Bakes swears in Petitioner Juan Silva, 82 Brookside Dr., Elgin IL and Architect John W. Roberson, 261 Villa Street, Elgin IL.

Chairman Bakes introduces Village Planner Katie Bowman

Received "Return Receipt Cards."

Planner Bowman presents this Special Use for a commercial recreational use at Hanover Square Shopping Center, 6664 Barrington Road. In addition to the commercial recreational use, which is

proposed to be an indoor soccer court, there is also a multi-tenant retail space which is permitted within the B2 local business district. There are interior physical improvements associated with this special use including a seating area, appropriate rest rooms and entrances and exits.

The proposed development generally meets with the zoning and development requirements. There are no exterior changes proposed and, based upon staff's calculation, there is an adequate amount of parking spaces to meet the required 100 spaces for this use. The proposed use is in keeping with the Comprehensive Plan, which calls for neighborhood retail in the area. Overall, staff supports the use in keeping with the requirements and bringing additional activity to the underutilized shopping center.

This Commission received copies of public inquiries and comments regarding the proposal. Staff has recommended several conditions for this special use which are identified in the staff memo presented to this Commission.

Chairman Bakes states to the Commission and the audience that this Commission addresses only land use issues. We are only dealing with the use of the building as an indoor soccer arena. We will not be hearing anything on the market that is proposed, because that is out of the purview of this Commission.

Chairman Bakes asks the Petitioner/Architect if they have anything to add to what Planner Bowman has presented.

Chairman Bakes invites Diane Pouse (1410 Walnut, Hanover Park, IL) to the podium. Ms. Pouse is opposed to an indoor soccer field at this location. She would prefer the owner improve the appearance of the shopping center.

Chairman Bakes states that before any work can begin on the indoor soccer field, the owner of the shopping center would have to bring the center up to Village Code, which would include redoing the parking lot.

Chairman Bakes invites Kevin Dwyer (6661 Volleyview Road, Hanover Park, IL) to the podium. Mr. Dwyer is concerned about security, traffic, existing businesses located at the shopping center.

Chairman Bakes recommends Mr. Dwyer stay for the remainder of the Public Hearing for answers to his questions.

Chairman Bakes invites Daniel Pouse (1410 Walnut, Hanover Park, IL) to the podium. Mr. Pouse wishes to see improvements to the appearance of the Shopping Center.

Chairman Bakes turns to the Commissioners for questions.

Commissioner Pouse: He would like to understand the intention of security measures, hours of operation, noise levels, expected number of people attending?

Petitioner Silva: Initially, facility hours will be Monday thru Friday 5:00 p.m. – 9:00 p.m. The existing soccer league consists of 40 members ranging in age of 14 and under. This is a traveling team. Most of the youth are from this area. Currently, there is no indoor soccer facility for the team to practice and hold games. This facility is not geared for adult teams. The only noise will be the ball hitting the walls. The noise will be contained inside the facility. There will be one or two security staff on duty to oversee the area. If needed, additional security will be added.

Commissioner Wachsmuth: Concerned about outside security due to crowds and people hanging in the parking lot. Why does this soccer facility have commercial ventures associated with it?

Petitioner Silva: There will be security staff on duty. Weekend hours may be 8:00 a.m. to the latest of 7:00 p.m. Right now they don't know if the soccer facility will be in use during the weekends.

Commissioner McBride – How many people are you expecting at any given time? In converting the use of the facility how are you addressing ceiling height, lighting? What about ventilation.

Petitioner Silva – The games are 30 minutes in length. There are 5-6 players on a team. I'm assuming at least 50 people circulating every half hour.

Architect John Roberson – The ceiling is 22 ft in height and the lighting will be tamper proof. Whatever is put in will meet the new energy code and there will be a new mechanical system and fire alarms put in by the owner. There will be a new ventilation system installed.

Commissioner McBride: Have you looked into doing a formal traffic study?

Petitioner Silva: No.

Commissioner Neil: Would you consider leasing the place out for other events?

Petitioner Silva: No.

Commissioner McBride: How do you generate income?

Petitioner Silva: The business itself is the market mall. The soccer is complimentary for people who shop, for the kids and the community.

Chairman Bakes – I would like to see a traffic study done.

Trustee Ed Zimel, Jr., questions whether or not the Petitioner looked into the Old Menards Site and timeframe for opening the soccer field.

Petitioner Silva did look into the Old Menards' site and did not receive a response from the owner. Also, this facility is too large for their intended uses. They are looking to open upon Village approval of the facility.

Chairman Bakes entertains a motion for a formal traffic study.

Motion by Commissioner McBride to conduct a formal traffic study, seconded by Commissioner Neil.

Roll Call Vote:

AYES: Commissioners: McBride, Neil, Chairman Bakes

NAYS: Commissioners: Pouse, Wachsmuth

ABSENT: Commissioner Berthelot, Kunkel, Mercier

Motion Carried: Traffic Study to be conducted by the Petitioner.

Chairman Bakes entertains a motion to close the Public Hearing.

Motion by Commissioner McBride to close the Public Hearing seconded by Commissioner Pouse.

Voice Vote:

All AYES.

Motion Carried: Public Hearing Closed.

7. TOWNHALL SESSION: Ms. Pouse reiterates her opposition to the indoor

soccer field at this location.

8. OLD BUSINESS (NON-ACTION ITEMS): None.

9. NEW BUSINESS (NON-ACTION ITEMS):

9-a. Planner Bowman: The Village has been given a Grant from the Regional Transportation Authority to further develop the Village Center of the Comprehensive Plan. Consultant interviews are being conducted and the project will begin in the early part of summer. We welcome community involvement.

10. ADJOURNMENT:

Motion by Commissioner McBride, seconded by Commissioner Wachsmuth.

Voice Vote.

All AYES.

Motion Carried: Meeting Adjourned 7:45 p.m.

Recorded and transcribed by:

Regina Mullen
Commission Secretary
On this 10 day of March, 2011.

Jeffrey Bakes, Chairman

Exhibit 2

DEVELOPMENT COMMISSION
FINDINGS OF FACT
TEXT AMENDMENT
MULTI-TENANT RETAIL USE

I. Subject

Consideration of a request by the Village of Hanover Park for a text amendment to amend the Zoning Ordinance with regards to multi-tenant retail use, defining such use and permitting it as a special use in the High Cube District. Specifically, the following items are requested:

- Amendment to Section 110-2.3 – Definitions
- Amendment to Section 110-5.1.2 – Permitted and Special Uses Table
- Amendment to Section 110-5.11.3 – HC High Cube District Special Uses

II. Findings

On May 12, 2011 after due notice as required by law, the Hanover Park Development Commission held a public hearing on the subject request concerning the text amendment zero objectors appeared and no written objections were filed.

The Development Commission has made the following findings regarding the text amendment request:

Conformance with Comprehensive Plan

Approval of the text amendment is in conformance with the Comprehensive Plan. Regulation of multi-tenant retail use will promote several key visions of the Village, including nurturing a strong, diverse, and self-sufficient economic base; fostering a positive community image and promotion of quality community aesthetics; and promoting sustainability in land-use patterns and development.

Public Interest

The text amendment is in the public interest and is not solely for the interest of the applicant. Regulation of multi-tenant retail use will improve functioning of such use, minimize its impact upon surrounding uses, and contribute towards the overall Village environment.

Necessity of Amendment

The amendment is necessary due to certain vagaries that exist in the current Zoning Ordinance. The amendment will make it possible to regulate multi-tenant retail use as a special use, thereby increasing functionality of the use in the Village.

III. Recommendations

Accordingly, by a vote of 6 to 0, the Development Commission recommends approval of the request.

Exhibit 3

ORDINANCE NO. O-11-_____

AN ORDINANCE AMENDING SECTION 110-2.3, SECTION 110-5.1.2, AND SECTION 110-5.11.3 OF CHAPTER 110 OF THE HANOVER PARK COMPREHENSIVE ZONING ORDINANCE PROVIDING MULTI-TENANT RETAIL USE AS A SPECIAL USE

WHEREAS, the Development Commission initiated an amendment to the Comprehensive Zoning Ordinance by considering an addition of the definition of multi-tenant retail use and providing for it as a special use in the High Cube Zoning District; and

WHEREAS, the Development Commission, pursuant to prior published notice, has conducted a public hearing on the proposed amendments and has forwarded its written recommendations and report on the amendment; and

WHEREAS, the President and Board of Trustees have reviewed said report and recommendations and determined that such amendment is in conformance with the Comprehensive Plan, in the public interest, and agrees with the report and recommendation; and

WHEREAS, the Village of Hanover Park is a home rule unit of local government by virtue of the 1970 Constitution of the State of Illinois and hereby adopts these amendments to the Comprehensive Zoning Ordinance pursuant to its home rule authority.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hanover Park, Cook and DuPage Counties, Illinois, as follows:

SECTION 1: That Section 110-2.3 of Chapter 110 of the Municipal Code of Hanover Park, as amended, be and is hereby amended to include the following definition in its alphabetically appropriate place:

“Multi-Tenant Retail: An indoor site where individual stalls or spaces are provided for vendors to display, sell, exchange, or deal in new or used goods. Also known as flea market, swap meet, craft market, etc.”

SECTION 2: That Section 110-5.1.2 (Table 5.1.2 Permitted and Special Uses) in Chapter 110 of the Municipal Code of Hanover Park, as amended, be and is hereby amended to add the following to the existing table:

“Multi-Tenant Retail Use” as a special use “S” in the HC – High Cube District.

SECTION 3: That Section 110-5.11.3 of Chapter 110 of the Municipal Code of Hanover Park, as amended, be and is hereby amended to add the following as f:

“f. Multi-Tenant Retail, with the following conditions:

- (1) All vendors are to maintain a current business license with the Village.
- (2) Outdoor display, sale, or storage of goods is not permitted.
- (3) An approved special use plan is required, which must address such details as appropriate circulation, parking, lighting, landscaping, signage, drainage, waste disposal, and safety measures.”

SECTION 4: That each section, paragraph, sentence, clause and provision of this Ordinance is separable and if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Ordinance nor any part thereof, other than the part affected by such decision.

SECTION 5: That the Village Clerk be and is hereby directed to publish this Ordinance in pamphlet form.

SECTION 6: This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner required by law.

SECTION 7: Any person, firm, or corporation violating any provision of this Ordinance shall be fined not less than one hundred (\$100.00) dollars nor more than seven hundred fifty (\$750.00) dollars, and each day a violation continues shall be considered a separate violation.

ADOPTED this 2nd day of June, 2011, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

ABSTENTION:

APPROVED by me this 2nd day of June, 2011

Rodney S. Craig, Village President

ATTESTED, filed in my office, and
published in pamphlet form this 2nd day of June, 2011

Eira Corral, Village Clerk



Village of Hanover Park

AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Ron Moser, Village Manager

SUBJECT: Warrant

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: June 2, 2011

Recommended Action

Approve Warrant SWS156 in the amount of \$1,065,869.22

Approve Warrant W631 FY2011 in the amount of \$971,979.21

Approve Warrant W631 FY2012 in the amount of \$127,212.88

Approve Warrant PC1 (P-Cards) in the amount of \$13,521.60

Approve Warrant PC2 (P-Cards) in the amount of \$21,942.96

Agreement Name: _____

Executed By: _____

Tuesday, May 24, 2011

Paid In Advance

Page 1 of 3

VEND NO	VENDOR NAME	INVOICE NO	VOUCHER NO	P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT OR HAND-ISSUED AMOUNT
000342	ACCRUED PAYROLL		SWS156		28	05/13/2011	001-0000-210.00-00	5/11 #1 P/R	CHECK # 1	432,278.87
									VENDOR TOTAL *	432,278.87
004567	ALVAREZ-RUEDA, CLAUDIA		SWS156		00	05/02/2011	001-0160-411.03-91	HONORARIUM-CIDC EVENT	CHECK # 106311	200.00
									VENDOR TOTAL *	200.00
003267	CHARLES SCHWAB	1172-852	SWS156		35	04/04/2011	070-0000-491.03-66	QUARTERLY INVEST MGMT FEE	CHECK # 170	4,001.00
									VENDOR TOTAL *	4,001.00
001435	CONWAY, KEVIN		SWS156		00	05/13/2011	001-0820-421.03-72	REIMB-FUEL PURCHASE	CHECK # 106467	59.80
									VENDOR TOTAL *	59.80
004586	DANECKI, DEBBIE		SWS156		00	05/13/2011	001-0440-414.02-90	REIMB-RETIRE PARTY ITEMS	CHECK # 106468	116.17
									VENDOR TOTAL *	116.17
023056	ELGIN FIRE DEPARTMENT		SWS156		00	05/03/2011	001-0720-420.03-71	VD CK, WRONG PAYEE	CHECK # 106316	-100.00
			SWS156		00	05/03/2011	001-0720-420.03-71	TRAINING-BALLESTRA	CHECK # 106316	100.00
			SWS156		00	05/03/2011	001-0720-420.03-71	TRAINING-RAMIREZ	CHECK # 106316	100.00
			SWS156		00	05/03/2011	001-0720-420.03-71	VD CK, WRONG PAYEE	CHECK # 106316	-100.00
									VENDOR TOTAL *	0.00
002233	HARDEN, JASON		SWS156		00	05/10/2011	001-0830-421.02-31	REIMB-CLOTHING ALLOWANCE	CHECK # 106465	400.00
									VENDOR TOTAL *	400.00
004568	IDICULA, DR MATTHEW P		SWS156		00	05/02/2011	001-0160-411.03-91	HONORARIUM-CIDC EVENT	CHECK # 106312	100.00
									VENDOR TOTAL *	100.00
009051	IL DEPARTMENT OF REVENUE		SWS156		28	05/13/2011	001-0000-211.03-00	IL W/H 5/11 #1 P/R	CHECK # 2	28,983.97
									VENDOR TOTAL *	28,983.97
028762	IL FUNDS		SWS156		04	05/13/2011	001-0000-211.05-00	5/11 POL PEN CONTRIB #1	CHECK # 4	17,752.05
			SWS156		04	05/13/2011	001-0000-211.05-01	5/11 FIRE PEN CONTRIB #1	CHECK # 3	10,553.44
									VENDOR TOTAL *	28,305.49
009198	IL MUNICIPAL RETIREMENT FUND		SWS156		28	05/10/2011	001-0000-211.04-00	4/11 EMPLOYEE CONTRIB	CHECK # 171	32,708.34
			SWS156		28	05/10/2011	001-0000-211.04-00	4/11 VILLAGE EXPENSE	CHECK # 171	82,933.65

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VEND NO	VENDOR NAME								EFT OR
INVOICE NO	VOUCHER NO	P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT		HAND-ISSUED AMOUNT
							VENDOR TOTAL *		115,641.99
009525	INTERGOVERNMENTAL PERSONNEL BENEFIT								
	SWS156		28	05/02/2011	001-0000-212.01-00	5/11 VILLAGE PREMIUM	CHECK # 10		264,314.58
							VENDOR TOTAL *		264,314.58
009537	INTERNAL REVENUE SERVICE								
	SWS156		28	05/13/2011	001-0000-211.01-00	FED W/H 5/11 #1 P/R	CHECK # 5		89,379.73
	SWS156		28	05/13/2011	001-0000-211.02-00	EMPL FICA 5/11 #1 P/R	CHECK # 5		32,114.86
	SWS156		28	05/13/2011	001-0000-211.02-00	VLG FICA 5/11 #1 P/R	CHECK # 5		43,054.57
							VENDOR TOTAL *		164,549.16
002849	KOSARTES, DANIEL								
	SWS156		00	05/05/2011	001-0830-421.02-31	REIMB-CLOTHING ALLOWANCE	CHECK # 106317		400.00
							VENDOR TOTAL *		400.00
004569	MOORER, DR CLEAMON								
	SWS156		00	05/02/2011	001-0160-411.03-91	HONORARIUM-CIDC EVENT	CHECK # 106313		100.00
							VENDOR TOTAL *		100.00
004243	NORTHWEST SUBURBAN COUNCIL BSA								
	SWS156		00	05/10/2011	001-0110-411.03-73	COUNCIL DINNER-CRAIG	CHECK # 106466		40.00
							VENDOR TOTAL *		40.00
004570	SAMI, DR KHALID								
	SWS156		00	05/02/2011	001-0160-411.03-91	HONORARIUM-CIDC EVENT	CHECK # 106314		100.00
							VENDOR TOTAL *		100.00
016415	SECRETARY OF STATE								
	SWS156		00	05/05/2011	001-0650-416.03-99	RENEWAL STICKER	CHECK # 106318		99.00
	SWS156		00	05/05/2011	001-0650-416.03-99	RENEWAL STICKER	CHECK # 106318		99.00
							VENDOR TOTAL *		198.00
004571	SHAH, SUNIL								
	SWS156		00	05/02/2011	001-0160-411.03-91	HONORARIUM-CIDC EVENT	CHECK # 106315		100.00
							VENDOR TOTAL *		100.00
027557	STATE DISBURSEMENT FUND								
	SWS156		28	05/13/2011	001-0000-211.00-00	5/11 #1 P/R MAINTENANCE	CHECK # 6		3,560.84
							VENDOR TOTAL *		3,560.84
003444	U.S. POSTAL SERVICE CAPS SERVICE								
	SWS156		04	05/02/2011	050-5010-471.03-12	POSTAGE-WATER BILLS	CHECK # 7		1,694.58
							VENDOR TOTAL *		1,694.58
008760	VANTAGEPOINT TRANSFER AGENTS-457								
	SWS156		28	05/13/2011	001-0000-211.09-00	DEDUCTION 5/11 #1 P/R	CHECK # 8		1,239.30
	SWS156		28	05/13/2011	001-0000-211.09-00	DEDUCTION 5/11 #1 P/R	CHECK # 9		19,031.79

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INVOICE NO	VOUCHER NO	P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT		HAND-ISSUED AMOUNT
							VENDOR TOTAL *		20,271.09
002965	VILLA, HUGO								
	SWS156		00	05/13/2011	001-0830-421.02-31	REIMB-CLOTHING ALLOWANCE	CHECK # 106469		400.00
							VENDOR TOTAL *		400.00
004540	WIEBE, BRIAN								
	SWS156		00	05/13/2011	001-0820-421.03-72	REIMB-FUEL PURCHASE	CHECK # 106470		53.68
							VENDOR TOTAL *		53.68
								TOTAL EXPENDITURES ****	1,065,869.22

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0003102 166353	00	ACOM SOLUTIONS W631	00 05/24/2011	001-0530-415.03-70	A/P CHECK STOCK	165.79	
VENDOR TOTAL *						165.79	
0027255 1369 1438 1369 1438	00	APPLIED CONTROLS INC W631 W631 110137 W631 W631	00 02/07/2011 00 04/07/2011 00 05/26/2011 00 05/26/2011	031-0000-466.13-21 031-0000-466.13-21 031-0000-206.00-00 031-0000-206.00-00	FLEET VENTILATION SYSTEM FLEET VENTILATION SYSTEM LESS RETAINAGE LESS RETAINAGE	29,800.00 14,900.00 2,980.00- 1,490.00-	
VENDOR TOTAL *						40,230.00	
0003103 287025195222 287025195222 287025195222	00	AT&T MOBILITY W631 W631 W631	00 05/24/2011 00 05/24/2011 00 05/24/2011	001-0470-414.03-11 050-5020-472.03-11 050-5050-473.03-11	4/8-5/7 CELLULAR PHONE 4/8-5/7 CELLULAR PHONE 4/8-5/7 CELLULAR PHONE	225.29 44.53 44.53	
VENDOR TOTAL *						314.35	
0003329 71079	00	CHEMICAL PUMP SALES & SERVICE W631	00 05/24/2011	050-5020-472.02-27	CHLORINATION EQUIP PARTS	2,775.00	
VENDOR TOTAL *						2,775.00	
0028554 22240617	00	CINTAS #22 W631	00 05/24/2011	050-5060-473.02-31	UNIFORMS	26.39	
VENDOR TOTAL *						26.39	
0700778 1220538	00	COLLEGE OF DUPAGE W631	00 05/26/2011	001-0820-421.03-71	TRAINING-D CORTESE	2,794.00	
VENDOR TOTAL *						2,794.00	
0003479 7662262005 7662262005	00	COM ED W631 W631	00 05/24/2011 00 05/24/2011	051-0000-478.03-13 051-0000-478.03-13	3/10-4/8 TRAIN STATION 4/8-5/9 TRAIN STATION	1,337.48 1,150.99	
VENDOR TOTAL *						2,488.47	
0004317 877110085	00	COMCAST W631	00 05/24/2011	001-0470-414.03-11	4/15-5/14 INTERNET SERV	389.90	
VENDOR TOTAL *						389.90	
0004852 295-16863	00	DUPAGE COUNTY ANIMAL CARE & CONTROL W631	00 05/26/2011	001-0850-421.03-61	4/11 KENNEL SERVICES	425.00	
VENDOR TOTAL *						425.00	
0004229 8837	00	DUPAGE COUNTY TREASURER W631	00 05/24/2011	001-0850-421.03-51	4/11 DATA PROCESSING	250.00	
VENDOR TOTAL *						250.00	
0004949 6645 6645 6645	00	DUPAGE MAYORS & MANAGERS W631 W631 W631	00 05/24/2011 00 05/24/2011 00 05/24/2011	001-0110-411.03-71 001-0110-411.03-71 001-0410-414.03-71	SPRINGFLD DRV DWN-CRAIG MEETING-CRAIG,ROBERTS SPRINGFLD DRV DWN-MOSER	95.00 70.00 95.00	

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0004949 6645 6645	00	DUPAGE MAYORS & MANAGERS W631 W631	00 05/24/2011 00 05/24/2011	001-0410-414.03-71 001-0920-419.03-71	MEETING-MOSER SPRINGFLD DRV DWN-GRILL	35.00 95.00	
VENDOR TOTAL *						390.00	
0004313 10264	00	EDWARDS ENGINEERING INC W631	00 03/31/2011	031-0000-466.13-21	FLEET VENTILATION SYSTEM	18,745.00	
VENDOR TOTAL *						18,745.00	
0005307 HANOV11SPN	00	ELGIN COMMUNITY COLLEGE W631	00 05/24/2011	001-0720-420.03-71	TRAINING-FIRE (3)	825.00	
VENDOR TOTAL *						825.00	
0003277 0458142142 0053162057 2853097080	00	EXELON ENERGY INC W631 W631 W631	00 05/24/2011 00 05/24/2011 00 05/24/2011	011-0000-442.03-15 011-0000-442.03-15 011-0000-442.03-15	4/8-5/8 STREETLIGHTS 4/11-5/8 STREETLIGHTS 4/11-5/9 STREETLIGHTS	3,762.10 159.90 269.43	
VENDOR TOTAL *						4,191.43	
0009337 ILL13149S	00	IL STATE POLICE W631	00 05/26/2011	001-0000-207.06-00	FINGERPRINTS (3)	102.75	
VENDOR TOTAL *						102.75	
0600313 HANOVER PARK HANOVER PARK HANOVER PARK 7891	00	INTERGOVERNMENTAL RISK MANAGEMENT W631 W631 W631 W631	00 05/24/2011 00 05/24/2011 00 05/24/2011 00 05/24/2011	001-0550-415.03-21 001-0720-420.03-21 050-5010-471.03-21 050-5050-473.03-71	4/11 DEDUCTIBLE 4/11 DEDUCTIBLE 4/11 DEDUCTIBLE CONFINED SPACE TRAINING	6,096.47 1,911.97 333.77 221.00	
VENDOR TOTAL *						8,563.21	
0004118 35508 35508	00	LEOPARDO COMPANIES INC W631 W631	00 05/24/2011 00 05/24/2011	039-0000-461.13-21 039-0000-206.00-00	PD BUILDING-#10 LESS RETAINAGE	827,533.00 82,752.00-	
VENDOR TOTAL *						744,781.00	
0000409	00	MAJOR CASE ASSISTANCE TEAM W631	00 05/24/2011	001-0830-421.03-71	AWARDS LUNCHEON-PD (6)	120.00	
VENDOR TOTAL *						120.00	
0004386 6924	00	MIDWEST WATER GROUP INC W631	00 05/24/2011	050-5030-472.02-27	HALOGEN BULBS (2)	42.25	
VENDOR TOTAL *						42.25	
0027780 103324	00	MUNICIPAL WEB SERVICES W631	00 05/24/2011	001-0470-414.03-61	3/11 WEB SITE MAINT	545.00	
VENDOR TOTAL *						545.00	
0000698 544271	00	NATIONAL LAW ENFORCEMENT SUPPLY W631	00 05/24/2011	001-0850-421.02-35	EVIDENCE SUPPLIES	670.44	
VENDOR TOTAL *						670.44	
0013298	00	NICOR GAS					

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0013298 51653810005	00	NICOR GAS W631	00	05/24/2011	050-5050-473.03-14	4/6-5/5 STP	142.99	
						VENDOR TOTAL *	142.99	
0001487 790825	00	PSA-DEWBERRY W631	00	05/24/2011	039-0000-461.13-21	POLICE STATION DESIGN-#13	19,077.85	
						VENDOR TOTAL *	19,077.85	
0004535 3756-52700 3756-52700	00	R.J. O'NEIL INC W631 W631 110223	00 00	05/24/2011 04/28/2011	050-5050-473.03-41 050-5050-473.03-41	CLARIFIER REPR-WELDING CLARIFIER REPAIR-STP	2,534.00 3,655.00	
						VENDOR TOTAL *	6,189.00	
0003999 341	00	RUBINO ENGINEERING INC W631 110149	00	04/30/2011	039-0000-461.13-21	TESTING SERVICES-PD BLDG	4,727.00	
						VENDOR TOTAL *	4,727.00	
0027645 11051635	00	S-F ANALYTICAL LABORATORIES W631	00	05/24/2011	050-5050-473.03-69	ACUTE TOXICITY TESTING	505.00	
						VENDOR TOTAL *	505.00	
0002318 329661 329717 330914 330978 330979 331046 331045 330852 330958	00	SHERMAN BENEFIT MANAGER-WRKCOMP W631 W631 W631 W631 W631 W631 W631 W631 W631 W631	00 00 00 00 00 00 00 00 00 00	05/24/2011 05/24/2011 05/26/2011 05/26/2011 05/26/2011 05/26/2011 05/26/2011 05/26/2011 05/26/2011 05/26/2011	001-0720-420.03-65 001-0720-420.03-65 001-0720-420.03-65 001-0720-420.03-65 001-0720-420.03-65 001-0720-420.03-65 001-0720-420.03-65 001-0720-420.03-65 001-0720-420.03-65 001-0720-420.03-65	PHYSICAL PHYSICAL PHYSICALS (2) PHYSICAL PHYSICAL PHYSICAL PHYSICAL PHYSICAL PHYSICAL PHYSICAL	350.68 161.17 133.10 535.42 535.42 496.42 496.42 496.42 496.42 508.52	
						VENDOR TOTAL *	3,713.57	
0002231 108271056	00	STAPLES ADVANTAGE W631	00	05/24/2011	001-0850-421.02-11	OFFICE SUPPLIES	72.03	
						VENDOR TOTAL *	72.03	
0026911 54568 54567	00	STORINO, RAMELLO & DURKIN W631 W631	00 00	05/26/2011 05/26/2011	001-0550-415.03-62 001-0550-415.03-62	4/11 LEGAL SERVICES 4/11 LEGAL SERVICES	3,798.62 1,084.80	
						VENDOR TOTAL *	4,883.42	
0017208 9205	00	SUBURBAN LABORATORIES INC W631	00	05/26/2011	050-5020-472.03-69	LAB TESTING	160.00	
						VENDOR TOTAL *	160.00	
0008401 35754	00	SUNGARD PUBLIC SECTOR W631	00	05/24/2011	031-0000-466.13-31	PURCHASE CARD MODULE-HTE	1,600.00	
						VENDOR TOTAL *	1,600.00	
0025957	00	SYNAGRO CENTRAL LLC						

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0025957 35221	00	SYNAGRO CENTRAL LLC W631 110044	00 05/06/2011	050-5050-473.03-51	LIQUID SLUDGE HAULING	15,231.08	
					VENDOR TOTAL *	15,231.08	
0027713 12540	00	T.O.P.S. IN DOG TRAINING CORP. W631	00 05/24/2011	001-0820-421.02-27	K9 TRAINING, FOOD	352.40	
					VENDOR TOTAL *	352.40	
0001398 2568381162	00	VERIZON WIRELESS W631	00 05/26/2011	001-0470-414.03-11	4/5-5/4 WIRELESS CARDS	1,216.32	
					VENDOR TOTAL *	1,216.32	
0004595 11-04-102 11-04-102	00	WATER WELL SOLUTIONS IL DIVISION W631 W631	00 05/24/2011 00 05/24/2011	050-0000-206.00-00 050-5020-472.03-43	LESS RETAINAGE WELL #3 PUMP/MOTOR-#1	27,620.00- 111,200.00	
					VENDOR TOTAL *	83,580.00	
0019711 54944361 54944361	00	XEROX CORPORATION W631 W631	00 05/26/2011 00 05/26/2011	001-0510-415.03-51 050-5010-471.03-51	4/11 COPIER-VH 4/11 COPIER-VH	1,270.18 423.39	
					VENDOR TOTAL *	1,693.57	
					TOTAL EXPENDITURES ****	971,979.21	
					GRAND TOTAL *****		971,979.21

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0700300 20006	00	A & D TOTAL PLUMBING W631		00 05/24/2011	001-0640-416.02-27	GRATES-BUTLER BLDG	840.00	
						VENDOR TOTAL *	840.00	
0025890 73805 73719	00	AIR ONE EQUIPMENT, INC. W631 W631		00 05/26/2011 00 05/26/2011	001-0720-420.02-29 001-0720-420.02-29	LED LIGHT-#306 PISTON INTAKE VALVE	136.95 715.00	
						VENDOR TOTAL *	851.95	
0005393 244500567 245079512 244580577	00	AMSAN W631 W631 W631		00 05/24/2011 00 05/24/2011 00 05/24/2011	050-5050-473.02-28 050-5050-473.02-28 050-5050-473.02-28	CLEANING SUPPLIES RETURN CREDIT CLEANING SUPPLIES	181.80 169.80- 104.28	
						VENDOR TOTAL *	116.28	
9999999 144835-111040	00	AN, JAE H W631		00 05/18/2011	050-0000-202.01-00	WATER REF 6555 CHURCH	13.14	
						VENDOR TOTAL *	13.14	
9999999 156455-10080	00	ARROYO, RODRIGO W631		00 05/18/2011	050-0000-202.01-00	WATER REF 7604 BRISTOL	13.03	
						VENDOR TOTAL *	13.03	
0001149	00	AT&T W631 W631 W631		00 05/24/2011 00 05/24/2011 00 05/24/2011	001-0470-414.03-11 050-5020-472.03-11 050-5050-473.03-11	4/17-5/16 PHONE SERVICE 4/17-5/16 PHONE SERVICE 4/17-5/16 PHONE SERVICE	2,807.53 816.56 816.56	
						VENDOR TOTAL *	4,440.65	
0001431 852828527 852828527 852828527 852828527	00	AT&T LONG DISTANCE W631 W631 W631 W631		00 05/24/2011 00 05/24/2011 00 05/24/2011 00 05/24/2011	001-0470-414.03-11 050-5010-471.03-11 050-5020-472.03-11 050-5050-473.03-11	5/11 LONG DISTANCE 5/11 LONG DISTANCE 5/11 LONG DISTANCE 5/11 LONG DISTANCE	3.77 .83 1.25 3.33	
						VENDOR TOTAL *	9.18	
0001392 3811 3819	00	AUTUMN LANDSCAPING INC W631 120004 W631 120005		00 05/09/2011 00 05/09/2011	001-0630-416.03-35 001-0630-416.03-35	5/11 LAWN MAINT-BARRINGTN 5/11 LAWN MAINT-ONT PARK	1,000.00 468.75	
						VENDOR TOTAL *	1,468.75	
0701274 10498	00	A1 TROPHIES & AWARDS W631		00 05/24/2011	001-0440-414.02-90	ENGRAVING SERVICE	67.75	
						VENDOR TOTAL *	67.75	
0000641 252-1552917	00	BANK OF NEW YORK MELLON W631		00 05/25/2011	040-0000-456.03-61	SEMI-ANNUAL FEE-GO 2001	300.00	
						VENDOR TOTAL *	300.00	
0004407	00	BARTON STAFFING SOLUTIONS INC						

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0004407 50308	00	BARTON STAFFING SOLUTIONS INC W631	00	05/25/2011	001-0930-419.03-61	AGENCY FEE-TEMP	566.00	
						VENDOR TOTAL *	566.00	
0023019 33806 33805	00	BIGFOOT PEST CONTROL W631 W631	00	05/25/2011 05/25/2011	001-0640-416.03-36 001-0640-416.03-36	PEST CONTROL-VH PEST CONTROL-FIRE	106.00 94.00	
						VENDOR TOTAL *	200.00	
0003830 5261983	00	BORNQUIST INC W631	00	05/25/2011	001-0640-416.03-34	BOILER REPAIR-FIRE	1,075.00	
						VENDOR TOTAL *	1,075.00	
0004596 101651	00	BROWN, KEVIN & BRANDI W631	00	05/25/2011	001-0000-323.12-00	REFUND OVERPAID AMB FEE	25.00	
						VENDOR TOTAL *	25.00	
0001420 976859	00	CAPUTO'S W631	00	05/25/2011	001-0440-414.02-90	FOOD-RETIREMENT PARTY	210.47	
						VENDOR TOTAL *	210.47	
0003021 23210	00	CARSON PRINTING INC W631	00	05/25/2011	001-0870-421.03-70	DOOR HANGERS-CODE ENF	563.36	
						VENDOR TOTAL *	563.36	
0028417 31965 31861	00	CASE LOTS INC W631 W631	00	05/25/2011 05/25/2011	001-0640-416.02-28 001-0640-416.02-28	CLEANING SUPPLIES CLEANING SUPPLIES	180.80 137.70	
						VENDOR TOTAL *	318.50	
0026919 XJJ8983 XJH3558 XJS9036 XJM8987 KKX3033	00	CDW GOVERNMENT INC W631 W631 W631 W631 W631	00	05/25/2011 05/25/2011 05/25/2011 05/25/2011 05/25/2011	001-0470-414.02-11 001-0470-414.02-11 001-0470-414.02-11 001-0470-414.02-11 001-0470-414.02-11	TONER TONER TONER TONER TONER	400.78 293.61 174.55 199.49 680.23	
						VENDOR TOTAL *	1,748.66	
0002322 R15226	00	CERTIFIED FLEET SERVICES INC W631	00	05/26/2011	001-0650-416.03-31	ANNUAL PUMP TEST-#364	1,878.72	
						VENDOR TOTAL *	1,878.72	
0002063	00	CHMIELAK, BRIAN W631	00	05/26/2011	001-0720-420.03-71	PER DIEM	184.00	
						VENDOR TOTAL *	184.00	
0028554 22247085 22247084 22243847	00	CINTAS #22 W631 W631 W631	00	05/25/2011 05/25/2011 05/11/2011	001-0110-411.02-31 001-0640-416.02-31 001-0650-416.03-68	UNIFORM SHIRTS-KUNKEL UNIFORMS UNIFORM RENTAL	115.15 161.18 53.09	

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0028554 22247083	00	CINTAS #22 W631 120009	00	05/18/2011	001-0650-416.03-68	UNIFORM RENTAL	53.09	
						VENDOR TOTAL *	382.51	
0002095 343713496	00	CINTAS FAS LOCKBOX 636525 W631	00	05/25/2011	050-5050-473.02-33	FIRST AID KIT SUPPLIES	37.54	
						VENDOR TOTAL *	37.54	
0000742 25685	00	CRUISERS W631	00	05/26/2011	001-0650-416.02-22	SQUAD DOOR PANELS-#3186	266.79	
						VENDOR TOTAL *	266.79	
0027950 19667 19712 19712 19649 19711	00	CRYSTAL MGMT & MAINT SERVICES CORP W631 W631 W631 W631 W631	00	05/25/2011 05/26/2011 05/26/2011 04/15/2011 05/16/2011	001-0640-416.03-36 001-0640-416.03-36 050-5010-471.03-36 050-5050-473.03-34 050-5050-473.03-34	BIO-HAZARD CLEANUP 6/11 JANITORIAL SERVICE 6/11 JANITORIAL SERVICE 5/11 JANITORIAL SERV-STP 6/11 JANITORIAL SERV-STP	40.00 1,249.50 535.50 80.00 80.00	
						VENDOR TOTAL *	1,985.00	
0003494 458 458	00	DATA-TEL SYSTEM SOLUTIONS INC W631 W631	00	05/25/2011 05/25/2011	001-0470-414.03-11 050-5040-472.03-36	5/11 PHONE MAINTENANCE 5/11 PHONE MAINTENANCE	1,023.71 341.24	
						VENDOR TOTAL *	1,364.95	
9999999 139120-49450	00	DE FRANCO, DANA W631	00	05/18/2011	050-0000-202.01-00	WATER REF 788 KENT	50.00	
						VENDOR TOTAL *	50.00	
0003359 9598595	00	DE LAGE LANDEN PUBLIC FINANCE W631 120002	00	05/16/2011	001-0710-420.03-32	6/11 COPIER-FIRE	199.26	
						VENDOR TOTAL *	199.26	
0003163 11124 11125	00	DPS EQUIPMENT SERVICES INC W631 W631 120046	00	05/25/2011 05/17/2011	050-5050-473.03-41 050-5050-473.03-41	MANIFOLD SEAL REPAIR-STP GRIT SUCTION PIPE REPAIR	1,069.00 3,900.00	
						VENDOR TOTAL *	4,969.00	
0004763 1753171	00	DREISILKER ELECTRIC MOTORS W631	00	05/25/2011	001-0640-416.02-34	ELECTRIC METERS	252.32	
						VENDOR TOTAL *	252.32	
0023054 2011-988	00	EAGLE ENGRAVING W631	00	05/26/2011	001-0720-420.02-33	ID TAGS-FIRE	66.15	
						VENDOR TOTAL *	66.15	
0005326 536853	00	ELGIN PAPER COMPANY W631	00	05/26/2011	001-0650-416.02-27	CLEANING SUPPLIES	152.04	
						VENDOR TOTAL *	152.04	
0005877	00	FEENY CHRYSLER PLYMOUTH						

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0005877 53558	00	FEENY CHRYSLER PLYMOUTH W631	00	05/25/2011	001-0650-416.03-31	PGM BRAKE CONTROLLER-3184	114.40	
						VENDOR TOTAL *	114.40	
0000974	00	FIRST FENCE INC W631	00	05/25/2011	001-0000-207.06-00	REF OVERPD CONTRACTOR LIC	40.00	
						VENDOR TOTAL *	40.00	
0005985 49455	00	FLAGS USA INC W631	00	05/25/2011	001-0640-416.03-34	FLAGPOLE ROPE	110.00	
						VENDOR TOTAL *	110.00	
0003465 2275670	00	FLOOD BROTHERS DISPOSAL & RECYCLING W631	00	05/25/2011	013-0000-445.03-51	SSA #3 WASTE REMOVAL	1,955.43	
						VENDOR TOTAL *	1,955.43	
0003920 75675	00	FORM GRAPHICS INC W631	00	05/25/2011	001-0530-415.03-70	2012 BUDGET BOOK PRINTING	2,040.00	
						VENDOR TOTAL *	2,040.00	
0006769 11IS0403	00	GASVODA & ASSOCIATES W631 120016	00	05/10/2011	050-5050-473.03-41	GRIT SYSTEM REPAIR-STP	942.50	
						VENDOR TOTAL *	942.50	
0002505	00	GAWLIK, KELLY W631	00	05/26/2011	001-0720-420.03-71	PER DIEM	184.00	
						VENDOR TOTAL *	184.00	
0007123 9538837502 9535770060 9535770052 9540968402	00	GRAINGER W631	00	05/25/2011	001-0640-416.02-27	SINK REPAIR PARTS	47.12	
			00	05/25/2011	050-5020-472.02-34	MISC TOOLS	83.39	
			00	05/12/2011	050-5050-473.02-27	SILICONE	16.95	
			00	05/18/2011	050-5050-473.02-27	MOTOR SUPPLIES	130.33	
						VENDOR TOTAL *	277.79	
0000862	00	GRILL, PATRICK W631	00	05/25/2011	001-0920-419.03-71	REIMB-VILLAGE LOGO SHIRTS	464.45	
						VENDOR TOTAL *	464.45	
0027764 CR5626	00	GROOT INDUSTRIES INC W631 120018	00	05/15/2011	001-0620-431.03-35	LANDFILL DUMP FEE	130.08	
						VENDOR TOTAL *	130.08	
9999999 142585-58120	00	GROSSART, BRIAN M W631	00	05/18/2011	050-0000-202.01-00	WATER REF 7536 MADISON	13.03	
						VENDOR TOTAL *	13.03	
0003700	00	HANOVER PARK COMMUNITY RESOURCE CTR W631	00	05/25/2011	001-0550-415.03-85	2011 CONTRIBUTION	5,000.00	
						VENDOR TOTAL *	5,000.00	
0007801	00	HANOVER PARK PARK DISTRICT						

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0007801	00	HANOVER PARK W631	PARK DISTRICT 00 05/25/2011	001-0550-415.03-88	2011 CONTRIBUTION	4,000.00	
					VENDOR TOTAL *	4,000.00	
0008032 4432 4427	00	HAVEY COMMUNICATIONS W631 W631	00 05/25/2011 00 05/25/2011	001-0650-416.02-22 001-0650-416.02-23	WARNING LIGHTS-#179 RADIO-#156	368.40 438.80	
					VENDOR TOTAL *	807.20	
0018035 2912319 2912292	00	HD SUPPLY WATERWORKS W631 W631	00 05/25/2011 00 05/25/2011	050-5030-472.02-27 050-5030-472.02-27	WATER MAIN REPAIR PARTS WATER MAIN REPAIR PARTS	290.00 605.00	
					VENDOR TOTAL *	895.00	
0000211	00	HEAVENS, SUE W631	00 05/25/2011	001-0620-431.03-35	CONCRETE-1409 CYNTHIA	400.00	
					VENDOR TOTAL *	400.00	
0008973	00	IL CITY/COUNTY MANAGEMENT ASSN W631	00 05/25/2011	001-0410-414.02-13	MEMBERSHIP-MOSER	360.00	
					VENDOR TOTAL *	360.00	
0001240 DUES1210	00	IL LAW ENFORCEMENT ALARM SYSTEM W631	00 05/26/2011	001-0820-421.02-13	MEMBERSHIP DUES	100.00	
					VENDOR TOTAL *	100.00	
0700508 7849	00	IL SECTION AWWA W631	00 05/25/2011	050-5020-472.03-71	SEMINARS (3)-HENRY	120.00	
					VENDOR TOTAL *	120.00	
0700275 F36438	00	IL STATE TREASURER W631	00 05/25/2011	071-0000-491.03-61	ANNUAL COMPLIANCE FEE	1,953.63	
					VENDOR TOTAL *	1,953.63	
0025413 3240432	00	ILLCO, INC W631	00 05/25/2011	001-0640-416.02-34	MISC TOOLS	154.10	
					VENDOR TOTAL *	154.10	
0002428 21209	00	INTERNATIONAL CODE COUNCIL W631	00 05/26/2011	001-0730-420.02-14	CODE BOOK CHANGES	354.00	
					VENDOR TOTAL *	354.00	
0004597 4152016	00	JACOBO, ELEODORO W631	00 05/25/2011	001-0000-207.06-00	REFUND OVERPAID TICKET	30.00	
					VENDOR TOTAL *	30.00	
0004601 6/11-12/11	00	JAEGER, WENDI W631	00 05/26/2011	051-0000-323.10-00	REFUND PARKING PERMIT	120.00	
					VENDOR TOTAL *	120.00	
0010236	00	KALE UNIFORMS					

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0010236 550169 550881	00	KALE UNIFORMS W631 120041 W631 120041	00	05/04/2011 05/06/2011	001-0820-421.02-31 001-0820-421.02-31	UNIFORMS UNIFORMS	350.95 7.94	
						VENDOR TOTAL *	358.89	
0003255	00	KANE COUNTY SAFE KIDS W631	00	05/25/2011	001-0720-420.03-71	TRAINING-FIRE (2)	200.00	
						VENDOR TOTAL *	200.00	
0004598	00	KONSTANZER, JENNI W631	00	05/25/2011	001-0110-411.03-71	REIMB-MEETING SUPPLIES	31.96	
						VENDOR TOTAL *	31.96	
0004602	00	LA QUINTA INN & SUITES W631	00	05/26/2011	001-0720-420.03-71	CONFERENCE HOTEL-FIRE (4)	1,003.44	
						VENDOR TOTAL *	1,003.44	
0003870 171356	00	L3 COMMUNICATIONS MOBILE-VISION INC W631	00	05/26/2011	001-0650-416.02-22	DOCKING STATION	256.95	
						VENDOR TOTAL *	256.95	
0027694 6527	00	MAC SYSTEMS LTD W631	00	05/25/2011	001-0640-416.02-27	PROXIMITY CARDS (50)	550.00	
						VENDOR TOTAL *	550.00	
0003527 57560 57561 57894	00	MATCO TOOLS W631 W631 W631	00	05/25/2011 05/25/2011 05/26/2011	001-0650-416.02-34 001-0650-416.02-34 001-0650-416.02-34	MISC TOOLS MISC TOOLS MISC TOOLS	144.90 39.95 224.90	
						VENDOR TOTAL *	409.75	
0011926 7131912	00	MC CANN INDUSTRIES INC W631	00	05/26/2011	001-0650-416.02-29	STEP ASSEMBLY-#430	228.57	
						VENDOR TOTAL *	228.57	
0012115 40527 40107 40492 45336	00	MENARDS W631 W631 W631 W631	00	05/26/2011 05/26/2011 05/26/2011 05/26/2011	001-0640-416.02-27 001-0640-416.02-27 001-0640-416.02-27 050-5050-473.02-27	HARDWARE HARDWARE HARDWARE HARDWARE	4.58 95.46 10.38 213.44	
						VENDOR TOTAL *	323.86	
0002214 C54872 C54872	00	MERIDIAN IT INC W631 W631	00	05/25/2011 05/25/2011	001-0470-414.03-36 050-5010-471.03-36	AS400 SOFTWARE MAINT AS400 SOFTWARE MAINT	3,605.95 1,201.98	
						VENDOR TOTAL *	4,807.93	
0960030 20756	00	MONAHAN & COHEN W631	00	05/26/2011	001-0840-421.03-61	ANNUAL RETAINER	500.00	
						VENDOR TOTAL *	500.00	
0012628	00	MUNICIPAL CODE CORP						

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0012628 206372	00	MUNICIPAL CODE CORP W631	00 05/26/2011	001-0120-411.03-36	CODE ON INTERNET FEE	550.00	
					VENDOR TOTAL *	550.00	
9999999 134535-84800	00	MUNOZ, JOVITA A. W631	00 05/18/2011	050-0000-202.01-00	WATER REF 7311 THORNWOOD	9.21	
					VENDOR TOTAL *	9.21	
0003120	00	NICHOLSON, DAN W631	00 05/26/2011	001-0720-420.03-71	PER DIEM	184.00	
					VENDOR TOTAL *	184.00	
0002827 287462	00	NORTH CENTRAL LABORATORIES W631 120027	00 05/18/2011	050-5050-473.02-26	LAB SUPPLIES	305.75	
					VENDOR TOTAL *	305.75	
0013210 143265 143265 143265 143265 143265	00	NORTH EAST MULTI-REGIONAL TRAINING W631 W631 W631 W631 W631	00 05/26/2011 00 05/26/2011 00 05/26/2011 00 05/26/2011 00 05/26/2011	001-0810-421.03-71 001-0820-421.03-71 001-0830-421.03-71 001-0840-421.03-71 001-0850-421.03-71	ANNUAL MEMBERSHIP ANNUAL MEMBERSHIP ANNUAL MEMBERSHIP ANNUAL MEMBERSHIP ANNUAL MEMBERSHIP	270.00 3,690.00 990.00 180.00 90.00	
					VENDOR TOTAL *	5,220.00	
0013368 9057	00	NORTHWEST MUNICIPAL CONFERENCE W631	00 05/25/2011	001-0110-411.02-13	FY12 MEMBERSHIP DUES	18,265.00	
					VENDOR TOTAL *	18,265.00	
0013379	00	NORTHWEST POLICE ACADEMY W631	00 05/26/2011	001-0810-421.02-13	ANNUAL MEMBERSHIP	50.00	
					VENDOR TOTAL *	50.00	
0000725 9938	00	PANTHER UNIFORMS INC W631	00 05/26/2011	001-0720-420.02-31	UNIFORMS	174.25	
					VENDOR TOTAL *	174.25	
0023132 411043467	00	PHYSIO-CONTROL INC W631	00 05/26/2011	001-0720-420.03-36	5/11-7/11 EQUIP MAINT	2,438.70	
					VENDOR TOTAL *	2,438.70	
0014472 411467 429193	00	POMP'S TIRE SERVICE W631 W631	00 05/25/2011 00 05/26/2011	001-0650-416.02-22 001-0650-416.02-22	TIRES (4)-#182 TIRES (4)-#151	463.00 1,031.00	
					VENDOR TOTAL *	1,494.00	
0004367 10523239 10523229	00	PORTER PIPE & SUPPLY CO W631 W631	00 05/26/2011 00 05/26/2011	050-5050-473.02-27 050-5050-473.02-27	PIPE SUPPLIES PIPE SUPPLIES	58.18 69.96	
					VENDOR TOTAL *	128.14	
0027987	00	PROFILE GRAPHICS INC					

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0027987 8921	00	PROFILE GRAPHICS INC W631	00 05/25/2011	001-0110-411.02-27	ELECTED OFFICIAL INSERTS	394.55	
					VENDOR TOTAL *	394.55	
0004599 6/11-12/11	00	REECE, WARREN W631	00 05/25/2011	051-0000-323.10-00	REFUND PARKING PERMIT	120.00	
					VENDOR TOTAL *	120.00	
0004600 6/11-12/11	00	REYES, TRACI W631	00 05/25/2011	051-0000-323.10-00	REFUND PARKING PERMIT	120.00	
					VENDOR TOTAL *	120.00	
0002578 SRS-75	00	SARGE'S RANGE SERVICE INC W631	00 05/25/2011	001-0640-416.03-36	SHOOTING RANGE CLEANING	935.00	
					VENDOR TOTAL *	935.00	
0016396 S353177 S350896	00	SEBERT LANDSCAPING W631 W631	00 05/26/2011 00 05/26/2011	001-0630-416.03-35 001-0630-416.03-35	IRRIGATION SYSTEM REPAIR IRRIGATION SYSTEM STARTUP	258.50 658.00	
					VENDOR TOTAL *	916.50	
0016961 C64820	00	STANDARD EQUIPMENT CO W631	00 05/25/2011	001-0650-416.02-29	DEBRIS HOSE-#554	284.97	
					VENDOR TOTAL *	284.97	
0002231 108361633 108361633 108531609	00	STAPLES ADVANTAGE W631 W631 W631	00 05/25/2011 00 05/25/2011 00 05/26/2011	001-0850-421.02-11 001-0850-421.02-35 001-0860-421.02-11	OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES	15.94 97.62 379.00	
					VENDOR TOTAL *	492.56	
0017095 3615722.1	00	STEINER ELECTRIC COMPANY W631	00 05/25/2011	001-0640-416.02-27	ELECTRICAL SUPPLIES	52.98	
					VENDOR TOTAL *	52.98	
0017208 9205 9205	00	SUBURBAN LABORATORIES INC W631 W631	00 05/26/2011 00 05/26/2011	050-5020-472.03-69 050-5030-472.03-69	LAB TESTING LAB TESTING	177.00 90.00	
					VENDOR TOTAL *	267.00	
0017645 48597	00	TERMINAL SUPPLY CO W631	00 05/26/2011	001-0650-416.02-27	PENETRANT OIL	101.60	
					VENDOR TOTAL *	101.60	
9999999 150910-94720	00	THAKKAR, SHRUTI J W631	00 05/18/2011	050-0000-202.01-00	WATER REF 2081 WINDWARD	50.00	
					VENDOR TOTAL *	50.00	
0004018 69772	00	TOXCO INC W631	00 05/26/2011	001-0135-411.03-91	BATTERY RECYCLING	290.00	

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0004018	00	TOXCO INC						
						VENDOR TOTAL *	290.00	
0017791 104491	00	TREASURER, STATE OF ILLINOIS W631		00 05/25/2011	011-0000-442.13-22	LAKE ST PROJECT-FINAL	29,770.41	
						VENDOR TOTAL *	29,770.41	
0026107 37338	00	UNITED STATES CONFERENCE OF MAYORS W631		00 05/25/2011	001-0110-411.02-13	MEMBERSHIP DUES-CRAIG	3,489.00	
						VENDOR TOTAL *	3,489.00	
0950599 393394	00	USA BLUEBOOK W631		00 05/25/2011	050-5020-472.02-27	PVC PIPING	39.04	
						VENDOR TOTAL *	39.04	
0004329 903074 904389	00	W.S. DARLEY & CO. W631 W631		00 05/26/2011 00 05/26/2011	001-0720-420.02-33 001-0720-420.02-33	HELMET SUPPLIES SUSPENDERS	49.00 535.85	
						VENDOR TOTAL *	584.85	
0026145 1124684-1 1129739 1132318 1132318	00	WAREHOUSE DIRECT W631 W631 W631 W631		00 05/25/2011 00 05/25/2011 00 05/25/2011 00 05/25/2011	001-0110-411.02-11 001-0110-411.02-11 001-0610-416.02-11 050-5050-473.02-11	OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES	15.63 21.94 11.16 7.95	
						VENDOR TOTAL *	56.68	
0000839	00	WELNOWSKI, ANTHONY W631		00 05/26/2011	001-0720-420.03-71	PER DIEM	184.00	
						VENDOR TOTAL *	184.00	
0019200 W03629 W03504	00	WEST SIDE TRACTOR SALES W631 W631		00 05/26/2011 00 05/26/2011	001-0650-416.02-29 001-0650-416.02-29	DRIVE BELT IDLER-#479 FUEL SENDER-#429	85.63 86.35	
						VENDOR TOTAL *	171.98	
0004082	00	WINGS PROGRAM INC W631		00 05/25/2011	001-0550-415.03-85	2011 CONTRIBUTION	5,000.00	
						VENDOR TOTAL *	5,000.00	
0019893 212139	00	ZIEBELL WATER SERVICE PRODUCTS INC W631		00 05/25/2011	050-5030-472.02-27	14" SPLIT TAPPING SLEEVE	1,219.75	
						VENDOR TOTAL *	1,219.75	
						TOTAL EXPENDITURES ****	127,212.88	
					GRAND TOTAL	*****		127,212.88

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ACCOUNTS PAYABLE UPDATE LIST

PAGE 1
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GROUP NUMBER : 04372 PROCUREMENT CARD C/R
ACCOUNTING PERIOD: 12/2011
GROUP USER ID : LET
GROUP CREATED BY : LET
GROUP UPDATED BY : LET

TRANS#	TRANS DATE	VOUCHER	BK	ACCOUNT NUMBER	PROJ	P.O.	VENDOR	SEQ	VENDOR NAME	INVOICE NUMBER	AMOUNT
DESCRIPTION 1	COM	SUB	DESCRIPTION 2	DESCRIPTION 2	DUE DATE	CHECK#	CHECK DATE	TYPE	LAST TRANS	DISC/RETAINAGE	
100	04/29/2011	PC1	00	001-0440-414.03-71			0004539	00	FIFTH THIRD	03302011	110.64
STARVED ROCK LODGE/CON				IPELRA HOTEL-BEDNAREK	00/00/0000	0000000	00/00/0000	P-CARD			
200	04/29/2011	PC1	00	001-0620-431.02-34			0004539	00	FIFTH THIRD	03302011	196.43
MENARDS HANOVER PARK				HARDWARE	00/00/0000	0000000	00/00/0000	P-CARD			
300	04/29/2011	PC1	00	001-0620-431.02-27			0004539	00	FIFTH THIRD	03302011	1,437.00
MENARDS HANOVER PARK				MAILBOXES,POSTS	00/00/0000	0000000	00/00/0000	P-CARD			
400	04/29/2011	PC1	00	001-0630-416.03-38			0004539	00	FIFTH THIRD	03302011	3,375.00
1800TREEGUY				TREE REMOVALS	00/00/0000	0000000	00/00/0000	P-CARD			
500	04/29/2011	PC1	00	001-0630-416.03-71			0004539	00	FIFTH THIRD	03302011	423.24
CROWNE PLAZA LOUISVILL				CONF HOTEL-S WEBER	00/00/0000	0000000	00/00/0000	P-CARD			
600	04/29/2011	PC1	00	001-0620-431.03-39			0004539	00	FIFTH THIRD	03302011	2,400.00
FENCE CONNECTION, INC.				FENCE-IRVING PARK RD	00/00/0000	0000000	00/00/0000	P-CARD			
700	04/29/2011	PC1	00	001-0620-431.02-27			0004539	00	FIFTH THIRD	03302011	33.45
DUNKIN #302635				FOOD-MEETING	00/00/0000	0000000	00/00/0000	P-CARD			
800	04/29/2011	PC1	00	001-0810-421.03-71			0004539	00	FIFTH THIRD	03302011	419.40
SOUTHWES 5262163726563				AIRFARE-T CARLSON	00/00/0000	0000000	00/00/0000	P-CARD			
900	04/29/2011	PC1	00	001-0810-421.03-71			0004539	00	FIFTH THIRD	03302011	147.53
HILTON HOTEL SAN DIEGO				IACP HOTEL-WEBB	00/00/0000	0000000	00/00/0000	P-CARD			
1000	04/29/2011	PC1	00	001-0810-421.03-71			0004539	00	FIFTH THIRD	03302011	147.53
HILTON HOTEL SAN DIEGO				IACP HOTEL-GATZ	00/00/0000	0000000	00/00/0000	P-CARD			
1100	04/29/2011	PC1	00	001-0810-421.03-71			0004539	00	FIFTH THIRD	03302011	147.53
HILTON HOTEL SAN DIEGO				IACP HOTEL-CARLSON	00/00/0000	0000000	00/00/0000	P-CARD			
1200	04/29/2011	PC1	00	050-5050-473.02-27			0004539	00	FIFTH THIRD	03302011	45.37
JAROSCH BAKERY, INC.				FOOD-MEETING	00/00/0000	0000000	00/00/0000	P-CARD			
1300	04/29/2011	PC1	00	050-5050-473.02-27			0004539	00	FIFTH THIRD	03302011	35.98
DD/BR #336862				FOOD-MEETING	00/00/0000	0000000	00/00/0000	P-CARD			
1400	04/29/2011	PC1	00	050-5050-473.02-27			0004539	00	FIFTH THIRD	03302011	22.56
ULTRA-HANOVER PARK 876				FOOD-MEETING	00/00/0000	0000000	00/00/0000	P-CARD			
1500	04/29/2011	PC1	00	050-5020-472.03-34			0004539	00	FIFTH THIRD	03302011	900.00
FENCE CONNECTION, INC.				FENCE-MORTON TOWER	00/00/0000	0000000	00/00/0000	P-CARD			

PREPARED 05/24/2011, 16:13:57
PROGRAM: GM313U

Village of Hanover Park
ACCOUNTS PAYABLE UPDATE LIST

GROUP NUMBER : 04372 PROCUREMENT CARD C/R
ACCOUNTING PERIOD: 12/2011
GROUP USER ID : LET
GROUP CREATED BY : LET
GROUP UPDATED BY : LET

TRANS#	TRANS DATE	VOUCHER	BK	ACCOUNT NUMBER	PROJ	P.O. DUE DATE	VENDOR SEQ CHECK#	VENDOR NAME CHECK DATE	INVOICE NUMBER LAST TRANS	AMOUNT DISC/RETAINAGE
DESCRIPTION 1	COM	SUB	DESCRIPTION 2							
1600	04/29/2011	PC1	00	050-5060-473.02-27		00/00/0000	0004539 00	FIFTH THIRD 00/00/0000	03302011	61.43
LELAND LIMITED INC				SEWER CAMERA SUPPLIES						
1700	04/29/2011	PC1	00	001-0650-416.02-22		00/00/0000	0004539 00	FIFTH THIRD 00/00/0000	03302011	314.35
INLAD TRUCK AND VAN EQ				TOOL BOX-#7						
1800	04/29/2011	PC1	00	001-0650-416.02-34		00/00/0000	0004539 00	FIFTH THIRD 00/00/0000	03302011	929.00
DEARBORN GROUP - MOTO				TRUCK COMPUTER SCANNER						
1900	04/29/2011	PC1	00	001-0650-416.02-27		00/00/0000	0004539 00	FIFTH THIRD 00/00/0000	03302011	35.39
EMED CO INC				VEHICLE DECALS						
2000	04/29/2011	PC1	00	001-0650-416.02-27		00/00/0000	0004539 00	FIFTH THIRD 00/00/0000	03302011	70.77
EMED CO INC				VEHICLE DECALS						
2100	04/29/2011	PC1	00	001-0650-416.02-27		00/00/0000	0004539 00	FIFTH THIRD 00/00/0000	03302011	33.95
EMED CO INC				VEHICLE DECALS						
2200	04/29/2011	PC1	00	001-0720-420.02-29		00/00/0000	0004539 00	FIFTH THIRD 00/00/0000	03302011	508.79
SEARS ROEBUCK 5141				DISHWASHER-STATION 2						
2300	04/29/2011	PC1	00	001-0650-416.02-23		00/00/0000	0004539 00	FIFTH THIRD 00/00/0000	03302011	30.55
RADIOSHACK COR00164616				SIREN CONNECTORS						
2400	04/29/2011	PC1	00	001-0650-416.03-31		00/00/0000	0004539 00	FIFTH THIRD 00/00/0000	03302011	399.00
RHINO LININGS OF DUPAG				TRUCK LINING-#7						
2500	04/29/2011	PC1	00	001-0650-416.03-31		00/00/0000	0004539 00	FIFTH THIRD 00/00/0000	03302011	399.00
RHINO LININGS OF DUPAG				TRUCK LINING-#126						
2600	04/29/2011	PC1	00	001-0720-420.02-22		00/00/0000	0004539 00	FIFTH THIRD 00/00/0000	03302011	102.49
MOORE IND HARDWARE				CHROME STEP-#362						
2700	04/29/2011	PC1	00	001-0650-416.03-71		00/00/0000	0004539 00	FIFTH THIRD 00/00/0000	03302011	423.24
CROWNE PLAZA LOUISVILL				CONF HOTEL-O'BRYAN						
2800	04/29/2011	PC1	00	001-0650-416.03-72		00/00/0000	0004539 00	FIFTH THIRD 00/00/0000	03302011	58.23
SHELL OIL 574268036QPS				FUEL PURCHASE						
2900	04/29/2011	PC1	00	001-0650-416.02-29		00/00/0000	0004539 00	FIFTH THIRD 00/00/0000	03302011	313.75
ROLLIE JOHNSON INC				HVAC DRIP PAN						

GROUP TOTALS

COUNT: 29
AMOUNT: 13,521.60

PREPARED 05/24/2011, 15:15:08
PROGRAM: GM313U

Village of Hanover Park
ACCOUNTS PAYABLE UPDATE LIST

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REPORT NUMBER 209

GROUP NUMBER : 04404 PROCUREMENT CARD
ACCOUNTING PERIOD: 12/2011
GROUP USER ID : LET
GROUP CREATED BY : LET
GROUP UPDATED BY : LET

TRANS#	TRANS DATE	VOUCHER	BK	ACCOUNT NUMBER	PROJ	P.O. DUE DATE	VENDOR CHECK#	SEQ CHECK#	VENDOR NAME	INVOICE NUMBER	AMOUNT
DESCRIPTION 1	COM	SUB	DESCRIPTION 2	DESCRIPTION 2					CHECK DATE	LAST TRANS	DISC/RETAINAGE
100	04/29/2011	PC2	00	001-0440-414.03-36		05/23/2011	0004539	00	FIFTH THIRD	042911	1,517.00
BIDDLE CONSULTING GROU			OPAC SKILLS TEST SOFTWARE				0000000		00/00/0000		
200	04/29/2011	PC2	00	001-0160-411.03-91		05/23/2011	0004539	00	FIFTH THIRD	042911	194.13
SAMS CLUB			FOOD FOR APR SEMINAR				0000000		00/00/0000		
300	04/28/2011	PC2	00	001-0440-414.03-36		05/23/2011	0004539	00	FIFTH THIRD	042911	16.01-
JO-ANN ETC #2065			MISC SUPPLIES				0000000		00/00/0000		
400	04/27/2011	PC2	00	001-0440-414.03-36		05/23/2011	0004539	00	FIFTH THIRD	042911	42.94
JO-ANN ETC #2065			MISC SUPPLIES				0000000		00/00/0000		
500	04/28/2011	PC2	00	001-0470-414.02-27		05/23/2011	0004539	00	FIFTH THIRD	042911	106.98
DMI DELL K-12/GOVT			LAPTOP KEYBOARD PARTS				0000000		00/00/0000		
600	04/28/2011	PC2	00	001-0470-414.02-27		05/23/2011	0004539	00	FIFTH THIRD	042911	115.88
DMI DELL K-12/GOVT			2 WIRELESS KEYBOARDS/MICE				0000000		00/00/0000		
700	04/29/2011	PC2	00	001-0630-416.03-38		05/23/2011	0004539	00	FIFTH THIRD	042911	794.00
1800TREGUY			TREE REMOVALS (3)				0000000		00/00/0000		
800	04/29/2011	PC2	00	001-0620-431.02-31		05/23/2011	0004539	00	FIFTH THIRD	042911	174.01
FULLIFE SAFETY CENTER			RAIN GEAR				0000000		00/00/0000		
900	04/28/2011	PC2	00	001-0620-431.02-27		05/23/2011	0004539	00	FIFTH THIRD	042911	2,757.50
GATEWAY INDUSTRIAL PRO			DOOR-SALT DOME				0000000		00/00/0000		
1000	04/22/2011	PC2	00	001-0620-431.02-27		05/23/2011	0004539	00	FIFTH THIRD	042911	7,670.00
ENVIRONMENTAL TECHN			DISPLAY FOUNTAINS (2)				0000000		00/00/0000		
1100	04/22/2011	PC2	00	001-0620-431.02-27		05/23/2011	0004539	00	FIFTH THIRD	042911	680.40
WW GRAINGER			MAGNETIC LOCATOR				0000000		00/00/0000		
1200	04/15/2011	PC2	00	001-0630-416.03-71		05/23/2011	0004539	00	FIFTH THIRD	042911	557.08
DOUBLETREE CITY CENTER			CONF HOTEL-WEBER				0000000		00/00/0000		
1300	04/11/2011	PC2	00	001-0620-431.02-27		05/23/2011	0004539	00	FIFTH THIRD	042911	99.09
MENARDS HANOVER PARK			HARDWARE				0000000		00/00/0000		
1400	04/08/2011	PC2	00	001-0620-431.02-27		05/23/2011	0004539	00	FIFTH THIRD	042911	5.58
MENARDS HANOVER PARK			HARDWARE				0000000		00/00/0000		
1500	04/06/2011	PC2	00	001-0620-431.02-27		05/23/2011	0004539	00	FIFTH THIRD	042911	225.26
KARA COMPANY INC			MARKING PAINT				0000000		00/00/0000		

PREPARED 05/24/2011, 15:15:08
PROGRAM: GM313U

Village of Hanover Park
ACCOUNTS PAYABLE UPDATE LIST

GROUP NUMBER : 04404 PROCUREMENT CARD
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GROUP CREATED BY : LET
GROUP UPDATED BY : LET

TRANS#	TRANS DATE	VOUCHER	BK	ACCOUNT NUMBER	PROJ	P.O.	VENDOR	SEQ	VENDOR NAME	INVOICE NUMBER	AMOUNT
DESCRIPTION 1	COM	SUB	DESCRIPTION 2	DESCRIPTION 2	DUE DATE	CHECK#	CHECK DATE	TYPE	LAST TRANS	DISC/RETAINAGE	
1600	04/06/2011	PC2	00	001-0620-431.02-27		0004539	00	FIFTH THIRD	P-CARD	042911	396.25
TRAFFIC CONTROL & PROT				STREET SIGN MATERIALS	05/23/2011	0000000	00/00/0000				
1700	04/28/2011	PC2	00	001-0650-416.02-11		0004539	00	FIFTH THIRD	P-CARD	042911	372.20
J J KELLER & ASSOCIATE				VEHICLE REPR ORDER FORMS	05/23/2011	0000000	00/00/0000				
1800	04/26/2011	PC2	00	001-0650-416.02-22		0004539	00	FIFTH THIRD	P-CARD	042911	238.04
WHOLESALE DIRECT				TRUNK LIGHT-#167	05/23/2011	0000000	00/00/0000				
1900	04/26/2011	PC2	00	001-0650-416.02-29		0004539	00	FIFTH THIRD	P-CARD	042911	67.65
WHOLESALE DIRECT				DRAWBAR LOCK-#637	05/23/2011	0000000	00/00/0000				
2000	04/15/2011	PC2	00	001-0650-416.03-71		0004539	00	FIFTH THIRD	P-CARD	042911	557.08
DOUBLETREE CITY CENTER				CONF HOTEL-O'BRYAN	05/23/2011	0000000	00/00/0000				
2100	04/07/2011	PC2	00	001-0650-416.02-34		0004539	00	FIFTH THIRD	P-CARD	042911	143.10
WHOLESALE DIRECT				SHOP LIGHT	05/23/2011	0000000	00/00/0000				
2200	04/05/2011	PC2	00	001-0810-421.03-72		0004539	00	FIFTH THIRD	P-CARD	042911	399.40
AMERICAN 00123368023604				AIRFARE-D WEBB	05/23/2011	0000000	00/00/0000				
2300	04/05/2011	PC2	00	001-0810-421.03-72		0004539	00	FIFTH THIRD	P-CARD	042911	374.40
AMERICAN 00123368015112				AIRFARE-M GATZ	05/23/2011	0000000	00/00/0000				
2400	04/18/2011	PC2	00	001-0810-421.03-71		0004539	00	FIFTH THIRD	P-CARD	042911	350.00
IACP				CONFERENCE-M GATZ	05/23/2011	0000000	00/00/0000				
2500	04/18/2011	PC2	00	001-0810-421.02-13		0004539	00	FIFTH THIRD	P-CARD	042911	120.00
IACP				MEMBERSHIP-M GATZ	05/23/2011	0000000	00/00/0000				
2600	04/29/2011	PC2	00	001-0820-421.02-31		0004539	00	FIFTH THIRD	P-CARD	042911	67.00
ELEGAN SPORTSWEAR				UNIFORM SHIRTS	05/23/2011	0000000	00/00/0000				
2700	04/29/2011	PC2	00	001-0820-421.03-71		0004539	00	FIFTH THIRD	P-CARD	042911	1,995.00
SHAREPOINT SOLUTION				TRAINING-T CARLSON	05/23/2011	0000000	00/00/0000				
2800	04/12/2011	PC2	00	001-0820-421.03-71		0004539	00	FIFTH THIRD	P-CARD	042911	525.00
THE ALPHA GROUP				TRAINING-T CARLSON	05/23/2011	0000000	00/00/0000				
2900	04/28/2011	PC2	00	050-5020-472.02-27		0004539	00	FIFTH THIRD	P-CARD	042911	1,054.00
MIDWEST WATER GROUP, I				DUAL DISC CHECK VALVE	05/23/2011	0000000	00/00/0000				
3000	04/29/2011	PC2	00	001-0440-414.02-90		0004539	00	FIFTH THIRD	P-CARD	042911	180.00
WATER ONE				WATER-MISC MEETINGS	05/23/2011	0000000	00/00/0000				

PREPARED 05/24/2011, 15:15:08
 PROGRAM: GM313U

Village of Hanover Park
 ACCOUNTS PAYABLE UPDATE LIST

PAGE 3
 REPORT NUMBER 209

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TRANS#	TRANS DATE	VOUCHER	BK	ACCOUNT NUMBER	PROJ	P.O. DUE DATE	VENDOR CHECK#	SEQ	VENDOR NAME	INVOICE NUMBER	AMOUNT
DESCRIPTION 1	COM	SUB		DESCRIPTION 2					CHECK DATE	LAST TRANS	DISC/RETAINAGE
3100	04/29/2011		PC2	00 001-0110-411.03-71				00	FIFTH THIRD P-CARD	042911	180.00
WATER ONE				WATER-MISC MEETINGS		05/23/2011	0000000	00	00/00/0000		

GROUP TOTALS

COUNT: 31
 AMOUNT: 21,942.96

Village of Hanover Park

Municipal Building
2121 West Lake Street
Hanover Park, Illinois 60133-4398
630-372-4200
Fax 630-372-4215

Rodney S. Craig,
Village President

Eira L. Corral
Village Clerk

Ronald A. Moser
Village Manager



VILLAGE OF HANOVER PARK

PRESIDENT AND BOARD OF TRUSTEES REGULAR MEETING

Municipal Building: 2121 W. Lake Street
Hanover Park, IL 60133

MINUTES

Thursday, May 19, 2011
7:30 p.m.

1. CALL TO ORDER - ROLL CALL
President Rodney Craig called the meeting to order at 7:38 p.m.

PRESENT: Trustees Kemper, Kunkel, Zimel, Cannon, Konstanzer, Roberts
ABSENT: Trustees None
ALSO PRESENT: Village Manager Ron Moser, Department Heads, Attorney Paul.
2. PLEDGE OF ALLEGIANCE
All recited pledge.
3. ACCEPTANCE OF AGENDA
Motion by Trustee Zimel, seconded by Trustee Roberts to amend the agenda: add items 8-A.1 and 8-A.2 to the Consent Agenda; defer items 6-A.7 and 6-A.8 to a later meeting; revision to Warrant noted.

Roll call:
AYES: Trustees: Kemper, Kunkel, Zimel, Konstanzer, Cannon, Roberts
NAYS: Trustees: None
ABSENT: Trustee: None

Motion carried: Amended agenda accepted.
4. PRESENTATIONS/ REPORTS
• Budget Cover Contest Winner and Participants

President Craig thanked contest winners and applauded their efforts.
5. TOWNHALL SESSION
No requests to address Board members.

6. VILLAGE PRESIDENT REPORT

President Craig updated Board members and the audience on the financial condition of the State of Illinois and the impact of a proposed reduction of revenues from the state to municipalities. He advised that he met with a mayors group and other legislators regarding a serious intention to resist the state's proposed revenue reductions.

President Craig read the following:

- Proclamation of the Week of May 15th to May 21st, 2011 as National Public Works Week in the Village of Hanover Park, Illinois.
- Proclamation of the 21st of May, 2011 as River Sweep in the Village of Hanover Park, Illinois.

Motion by Trustee Zimel, seconded by Trustee Kemper to approve, by omnibus vote, those items on the amended Consent Agenda:

Roll call:

AYES:	Trustees:	Kemper, Kunkel, Zimel, Konstanzer, Cannon, Roberts
NAYS:	Trustees:	None
ABSENT:	Trustees:	None

Motion carried: Approved those items on the amended Consent Agenda:

- 6-A.1 Award the contract to Institutform Technologies USA, Inc. for sanitary sewer relining for an amount not to exceed \$89,395 and authorize the Village Manager to execute the necessary documents.
- 6-A.2 Approve purchase order with Synagro Central, LLC for dewatering and hauling sludge from STP 1 in the amount of \$140,000.00 and authorize the Village Manager to execute the necessary documents.
- 6-A.3 Approve a standing purchase order with Crystal Management and Maintenance Services for cleaning services for an amount not to exceed \$25,000.00 and authorize the Village Manager to execute the necessary documents.
- 6-A.4 Approve purchase order with Superior Road Striping for the thermoplastic pavement program in the amount of \$18,000.00 and authorize the Village Manager to execute the necessary documents.
- 6-A.5 Award the low bid contract to Tiffin Metal Products for \$174,144 for lockers; Bradford Systems for \$32,315 for evidence storage lockers; Parvin-Clauss Sign Company, Inc. for \$7,506 for flag poles; Mark Industries for \$22,468 for glass handrails; Prestige for \$7,590 for toilet partitions; Action Fence Contractors, Inc. for \$13,540 for wire partitions; Leopardo Companies, Inc. for \$52,792 for firing range acoustical; Sirchie for \$14,539 for lab equipment-dry; Fisher Scientific for \$11,865 for lab equipment-forensic cabinet; Misonix for \$5,118 for lab equipment- downflow work station; Prestige for \$5,430 for projection screens; and Secure USA for \$16,430 for security bollards, for a total of \$363,737, all of which shall become subcontractors of Leopardo Construction, Inc. and authorize the Village Manager to execute the necessary documents.
- 6-A.6 Approve contract with WBBM Radio for advertising TIF district within the Village of Hanover Park and authorize the Village Manager to execute the necessary documents.
- 8-A.1 Approved the Minutes of the Regular Board Meeting of May 5, 2011, as Published.
- 8-A.2 Approved the Minutes of the Board Special Meeting of May 6, 2011, as Published.
- 5-A.7 **Deferred** - EXECUTIVE SESSION Section 2(c)(1) - Appointment of legal counsel.
- 5-A.8 **Deferred** - Approve the use of Clark Baird Smith LLP for Labor/Employee relations legal services and authorize the Village Manager to execute the necessary documents.

5-A.9 Motion by Trustee Zimel, seconded by Trustee Kemper to Pass A Resolution Authorizing a Lobbying Services Agreement between the Village of Hanover Park, Illinois and Roger C. Marquardt & Co., Inc.

Roll call:

AYES: Trustees: Kemper, Kunkel, Zimel, Konstanzer, Cannon, Roberts
NAYS: Trustees: None
ABSENT: Trustees: None

Motion carried: Passed Resolution Authorizing a Lobbying Services Agreement between the Village of Hanover Park, Illinois and Roger C. Marquardt & Co., Inc.

5-A.10 Motion by Trustee Zimel, seconded by Trustee Kunkel to Authorize the Village Manager to utilize TIF funds to pay eligible costs of the Planner position.

Manager Moser provided Board members with a summary of proposal.

Roll call:

AYES: Trustees: Kemper, Kunkel, Zimel, Konstanzer, Roberts
NAYS: Trustees: Cannon
ABSENT: Trustees: None

Motion carried: Authorized the Village Manager to utilize TIF funds to pay eligible costs of the Planner position.

5-A.11 Motion by Trustee Zimel, seconded by Trustee Roberts to Approve Warrant SWS155 in the Amount of \$1,086,353.97.

Roll call:

AYES: Trustees:
NAYS: Trustees: None
ABSENT: Trustees: None

Motion carried: Approved Warrant SWS155 in the Amount of \$1,086,353.97.

5-A.12 Motion by Trustee Cannon, seconded by Trustee Roberts to remove West Law Invoice 822719522 and approve revised Warrant SW630 in the amount of \$344,224.65.

Roll call:

AYES: Trustees: Kemper, Kunkel, Zimel, Konstanzer, Cannon, Roberts
NAYS: Trustees: None
ABSENT: Trustees: None

Motion carried: Approved revised Warrant SW630 in the amount of \$344,224.65.

Motion by Trustee Trustee Zimel, seconded by Trustee Cannonto Approve Warrant SW630 FY2012 in the Amount of \$283,553.47.

Roll call:

AYES: Trustees: Kemper, Kunkel, Zimel, Konstanzer, Cannon, Roberts
NAYS: Trustees: None
ABSENT: Trustees: None

Motion carried: Approved Warrant SW630 FY2012 in the Amount of \$283,553.47.

7. VILLAGE MANAGER'S REPORT – RON MOSER
No Report
8. VILLAGE CLERK'S REPORT – EIRA CORRAL
Invited all to Maxwell Street on Saturday. Advised all of the success of the May 9th CONECT meeting with the Latino business owners.
9. CORPORATION COUNSEL'S REPORT - No Report.
10. VILLAGE TRUSTEES REPORTS
 - 10-A. JIM KEMPER - No Report
 - 10-B. JON KUNKEL - No Report
 - 10-C. EDWARD ZIMEL
Advised all regarding a Money Smart Seminar this Saturday at Village Hall; thanked staff for their positive approach to addressing challenges in difficult economy.
 - 10-D. JENNI KONSTANZER - No Report
 - 10-E. BILL CANNON
Advised all regarding the River Sweep activity this Saturday.
 - 10-F. RICK ROBERTS
Thanked staff for their assistance with the Veterans Committee and Memorial Day activities; updated all on recent Veterans Committee projects; invited all to the Touch a Truck Event on June 4.
11. & 12. EXECUTIVE SESSION & ADJOURNMENT
Section 2(c)(1)- Personnel; Section 2(c)(5)- Purchase of Real Property; Section 2(c)(11)- Litigation.

Motion by Trustee Zimel, seconded by Trustee Roberts to adjourn the regular meeting and convene Executive Session.

Roll Call:

AYES:	Trustees:	Voice Vote
NAYS:	Trustees:	None
ABSENT:	Trustees:	None

Motion carried: Adjourned regular meeting and convened Executive Session at 8:17 p.m.

Recorded and transcribed by:

Eira L. Corral /s/
Village Clerk

Minutes approved by President and Board of Trustees on this: 19th day of May, 2011.

Village of Hanover Park

Municipal Building
2121 West Lake Street
Hanover Park, Illinois
60133-4398
630-372-4200
Fax 630-372-4215

Rodney S. Craig
Village President

Eira L. Corral
Village Clerk

Ronald A. Moser
Village Manager



VILLAGE OF HANOVER PARK

VILLAGE BOARD
REGULAR WORKSHOP MEETING
Municipal Building: 2121 W. Lake Street
Hanover Park, IL 60133

Thursday, May 19, 2011
6:00 p.m.

Minutes

1. CALL TO ORDER - ROLL CALL

President Rodney Craig called the meeting to order at 6:10 p.m.

Roll:

PRESENT Trustees: Zimel, Kunkel, Roberts, Konstanzer, Kemper

ABSENT Trustees: Cannon

ALSO PRESENT Village Manager Ron Moser, Village Attorney Paul, and Department Heads.

2. ACCEPTANCE OF AGENDA

Motion by Trustee Zimel, seconded by Trustee Roberts to accept the Agenda.

AYES: Trustees: Zimel, Kunkel, Roberts, Konstanzer, Kemper

NAYS: Trustees: None

ABSENT: Trustees: Cannon

3. AGENDA ITEM REVIEW

Manager Moser requested Permission by Board to grant use of Room 214 by the Internal Revenue Service for a Public Auction on June 2, 2011. Permission granted by consensus.

Manager Moser distributed amendment to FY 2011 Warrants payments. President Craig advised that amendment will addressed at regular Board meeting.

Manager Moser advised Board members that legal counsel related to the contract with WBBM Radio will be absent from the regular Board meeting. President Craig requested that item be deferred until counsel is available.

4. ELECTED OFFICIALS ORIENTATION

Manager Moser introduced process of orientation over the next few weeks. Manager Moser provided an outline of the responsibilities and scope of authority of Board members. The following was reviewed: Manager Moser reviewed the activities of Village committees, commissions, boards; Sue Krauser, assistant to the Village Manager, reviewed Village media communication activities; Manager Moser provided overviews of the educational and professional backgrounds for individual Department Heads; various IML resource manuals, Budget Manual, Department Head Resumes were distributed.

5. BOARD MEMBER CONCERNS

Clerk Corral advised Board Members that the Code Book will be distributed electronically in the future.

6. DISCUSSION TOPICS

a. Parking Regulations Ordinance - Chief David Webb introduced Sgt. John Dossey to open discussion. Sgt. Dossey provided an overview of safety issues with passenger vehicle parking and conflicts with school bus traffic. Sgt. Dossey recommended the adoption of parking regulations for the appropriate areas of concern. President Craig clarified that Sgt. Dossey has discussed this issue with the individual school principals. Chief Webb confirmed direction to bring forward an ordinance for Board consideration.

7. STAFF UPDATES

Manager Moser introduced discussion regarding Inspectional Services reorganization.

Chief Craig Haigh summarized the relationship of life safety issues and its connection to building inspections. Director Patrick Grill advised Board members that fire and building code requirements are very similar. He further noted that the responsibility of managing the building/inspectional services division of Community Development has impacted efforts toward Economic Development. Chief Haigh suggested that greater continuity of code requirements would be achieved if all inspectional services were managed by one agency. President Craig requested clarification on how complaints would be addressed. Manager Moser confirmed that residential complaints would be directed to Code Enforcement and commercial complaints directed to the Fire Department.

Board consensus reached and continuation of reorganization process was recommended.

8. ADJOURNMENT

Motion by Trustee Zimel, seconded by Trustee Roberts to adjourn.

Voice Vote: All Ayes.
Motion carried. Meeting adjourned at 7:20 p.m.

Recorded and transcribed by,

/s/ Eira L. Corral
Village Clerk

Minutes approved by President and Board of Trustees on this: 2nd day of June, 2011.