

Village of Hanover Park

Municipal Building
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Rodney S. Craig
Village President

Eira L. Corral
Village Clerk

Ronald A. Moser
Village Manager



VILLAGE OF HANOVER PARK

VILLAGE BOARD

REGULAR WORKSHOP MEETING

Municipal Building: 2121 W. Lake Street
Hanover Park, IL 60133

Thursday, June 2, 2011
6:00 p.m.

Minutes

1. CALL TO ORDER - ROLL CALL

President Rodney Craig called the meeting to order at 6:10 p.m.

Roll:

PRESENT

Trustees: Kemper, Kunkel, Zimel, Konstanzer, Roberts,
Cannon – 7:29 p.m.

ABSENT

Trustees: None

ALSO PRESENT

Village Manager Ron Moser, Village Attorney Paul, and
Department Heads.

2. ACCEPTANCE OF AGENDA

Motion by Trustee Zimel, seconded by Trustee Roberts to accept the Agenda.

Roll:

AYES:

Trustees: Kemper, Kunkel, Zimel, Konstanzer, Roberts

NAYS:

Trustees: None

ABSENT:

Trustees: Cannon

3. AGENDA ITEM REVIEW

Village Manager noted the addition of two Warrant items, which will be explained by Director Linear, and items 6-A.9 and 6-A.10 which will be explained by Director Grill.

4. ELECTED OFFICIALS ORIENTATION

Director Howard Killian provided an overview of the responsibilities of the Public Works Department: average tenure of supervisors and staff, commuter lot maintenance, refuse franchise administration, cell tower agreements, streets & forestry, building maintenance, fleet maintenance, water & sanitary sewer maintenance,

Village Engineer Bill Beckman provided an overview of the responsibilities of the Engineering Department: mapping, street lighting, drainage complaints, flood plain & storm

water administration, MFT administration, infrastructure administration, capital project administration; annual street reconstruction/resurfacing; annual sewer/water main replacements; SSA coordination.

Director Dan McGhinnis provided an overview of the responsibilities of the IT Department: Server maintenance; phone system maintenance; coordination of maintenance agreements; installation and maintenance of hardware and software; maintain security of IT systems.

5. BOARD MEMBER CONCERNS

Director Linear explained the nature of the risk assessment document which was sent to Board members.

Trustee Zimel requested status of personnel replacement for PD retirees. Chief David Webb and Director Bednarek provided status update.

6. DISCUSSION TOPICS

a. Picnic in the Park

Trustee Konstanzer requested Director Killian to review a request for generators for this event. Director Killian explained the existing equipment available and the cost to rent equipment. President Craig expressed his concern regarding the lack of budgeting for this event. Director Killian commented on the safety concerns for using existing generators. Manager Moser clarified the staffing costs for this event and would need the Board to provide direction regarding the scope of the event. Trustee Konstanzer provided an overview of the committee's vision for the event. Trustees Kemper and Kunkel remarked on the standards required for vendor-provided generators. Trustee Konstanzer requested status on live broadcasting by WBBM. Manager Moser responded that he would be meeting with representatives next week. Board agreed to allow committee to use Rm. 214 for meetings. Manager Moser requested direction on total amount of expenditures for the event and Board members indicated this would be addressed in further discussions.

b. Committees and Commissions

President Craig and Attorney Paul reviewed concerns with the procedures and processes of individual committees. Attorney Paul provided suggestions for appointing auxiliary members to committees in order to provide for a quorum at these meetings. Attorney Paul explained the voting authority for auxiliary members. President Craig summarized a list of inactive committees and requested Board member comments on the retention or removal of inactive committees. Board discussion on currently inactive committees and the process for removal and/or retention. The Board directed to keep the currently inactive Youth Committee and inactive Senior Citizens Committee, but delete the inactive Industrial Committee. President Craig confirmed future discussions on a Mayor's Advisory Team on Beautification.

7. STAFF UPDATES

8. ADJOURNMENT

Motion by Trustee Zimel, seconded by Trustee Kemper to adjourn.

Voice Vote: All Ayes.

Motion carried. Meeting adjourned at 7:40 p.m.

Recorded and transcribed by,

/s/ Eira L. Corral
Village Clerk

Minutes approved by President and Board of Trustees on this: 16th day of June, 2011.