



Village of Hanover Park Administration

Municipal Building
2121 Lake Street
Hanover Park, IL 60133-4398

630-823-5600
FAX 630-823-5786
www.hpil.org

PRESIDENT
RODNEY S. CRAIG

VILLAGE CLERK
EIRA CORRAL

TRUSTEES
WILLIAM GANNON
JAMES KEMPER
JON KUNKEL
HERB PORTER
RICK ROBERTS

VILLAGE MANAGER
JULIANA A. MALLER

VILLAGE OF HANOVER PARK

VILLAGE BOARD REGULAR MEETING

Police Department Community Room: 2011 Lake Street, Hanover Park, IL 60133

Thursday, November 3, 2016
7:00 p.m.

AGENDA

1. CALL TO ORDER – ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. ACCEPTANCE OF AGENDA
4. PRESENTATIONS
5. TOWNHALL SESSION

Persons wishing to address the public body must register prior to Call to Order. Please note that public comment is limited to 5 minutes.

6. VILLAGE PRESIDENT REPORT – RODNEY S. CRAIG
 - a. Action upon the Village President's appointment of Sharmin Shahjahan to fill the unexpired term of a Trustee due to a vacancy in office occasioned by the resignation of Lisa Trousdale.
 - Motion that the Village Board consent to the appointment of Sharmin Shahjahan to the office of Trustee for the unexpired term of Lisa Trousdale.
 - Swearing in of Trustee Shahjahan
 - b. Move approval by omnibus vote items on the consent agenda.

Consent Agenda - Omnibus Vote

Illinois law permits municipalities to adopt by one single unanimous roll-call vote of the Board of Trustees and the Village President a group of designated ordinances, orders resolutions, or motions placed together for voting purposes in a single group.

All items marked with (C.A.) are considered routine and thus are considered to be on the Consent Agenda. Following the motion's second, a brief discussion may be held about any designated item. If lengthier discussion or debate is needed, any Trustee or the Village President may request any item to be removed from the motion and those items will be considered during the regular course of the meeting as they appear on the agenda.

All matters listed under Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion in the form listed above. There will be no further discussion of these items. If discussion is desired, that item will be removed from Consent Agenda and will be considered separately.

- 6-A.1** Motion to approve the Minutes of the Regular Board meeting of October 6, 2016.
(C.A.)
- 6-A.2** Motion to pass an Ordinance creating a Special Events Committee.
(C.A.)
- 6-A.3** Motion to consent to the appointment of Trustee Herb Porter as the Chairman of the Special Events Committee for a term ending on November 3, 2019, Trustee Sharmin Shahjahan being appointed a regular member for a term ending November 3, 2018 and Sherry Craig being appointed as regular member for a term ending on November 3, 2017.
(C.A.)
- 6-A.4** Move to pass a Resolution estimating the tax levy for 2016 in compliance with the Truth in Taxation law.
(C.A.)
- 6-A.5** Move to make the tentative Fiscal Year 2017 Annual Budget available for public inspection at the office of the Village Clerk commencing by Wednesday, November 16, 2016, during regular office hours, and to publish in the Daily Herald on or before November 14, 2016, a Notice of the Public Hearing to be held on December 1, 2016 during the regular Village Board meeting.
(C.A.)
- 6-A.6** Motion to approve the proposal from HR Green for engineering design services for the reconstruction of Stairway Drive and Cinema Drive between Stairway Drive and Redford Lane, in an amount not to exceed \$41,481.19 and authorize the Village Manager to execute the necessary documents. Further, authorize the Village Manager to expend an additional contingency amount of up to \$4,018.81, for a total of \$45,500, for possible change orders that are not otherwise required to be approved by the Village Board.
(C.A.)
- 6-A.7** Move to authorize the Fire Chief to execute an Intergovernmental Agreement between the Village of Hanover Park and the Illinois State Toll Highway Authority.
(C.A.)
- 6-A.8** Move to pass a Resolution approving facility use agreements for disaster relief shelters with the Village of Hanover Park.
(C.A.)

- 6-A.9** Motion to approve Warrant 11/3/16 in the amount of \$303,037.28.
- 6-A.10** Motion to approve Warrant Paid in Advance (10/13/16-10/26/16) in the amount of \$887,140.04.
- 6-A.11** Motion to approve September 2016 P-Cards in the amount of \$27,161.93.
- 7. VILLAGE MANAGER’S REPORT – JULIANA MALLER**
 - a. Monthly Treasurer’s Report - September
 - b. 3rd Quarter Financial Report
- 8. VILLAGE CLERK’S REPORT – EIRA L. CORRAL SEPÚLVEDA**
- 9. CORPORATION COUNSEL’S REPORT – BERNARD Z. PAUL**
- 10. VILLAGE TRUSTEES REPORTS**
 - 10-A. RICK ROBERTS**
 - 10-B. HERB PORTER**
 - 10-C. JAMES KEMPER**
 - 10-D. JON KUNKEL**
 - 10-E. BILL CANNON**
- 11. EXECUTIVE SESSION**
 - a. Section 2(c)(1) – Personnel
 - b. Section 2(c)(11) – Pending Litigation
- 12. ADJOURNMENT**



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HERB PORTER
RICK ROBERTS

VILLAGE MANAGER
JULIANA A. MALLER

TO THE BOARD OF TRUSTEES OF THE VILLAGE OF HANOVER PARK, ILLINOIS

I, Rodney S. Craig, Village President of the Village of Hanover Park, Illinois, a municipal corporation, hereby appoint Sharmin Shahjahan, to the office of Trustee which office became vacant on October 6, 2016, due to the resignation of Trustee Lisa Trousdale.

Upon Sharmin Shahjahan's confirmation on or after November 3, 2016, she will hold office for the period of the unexpired term of Lisa Trousdale, and until a successor shall have been duly elected and qualified.

Signed this 27th day of October, 2016, and delivered to the Village Clerk of said Village on said date for action by the Village Board and its inclusion on the agenda for the regular meeting of the President and Board of Trustees scheduled for November 3, 2016.

Rodney S. Craig, Village President



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JON KUNKEL
HERB PORTER
RICK ROBERTS
LISA TROUSDALE

VILLAGE MANAGER
JULIANA A. MALLER

VILLAGE OF HANOVER PARK

VILLAGE BOARD REGULAR MEETING

Municipal Building: 2121 Lake Street, Hanover Park, IL 60133

Thursday, October 6, 2016
7:00 p.m.

MINUTES

1. CALL TO ORDER – ROLL CALL

Village President Craig called the meeting to order at 7:15 p.m.

Roll Call:

PRESENT	Trustees:	Kemper, Kunkel, Roberts, Porter.
ABSENT	Trustee(s):	Cannon arrived at 7:28 pm.
ALSO	Village Manager Juliana Maller, Village Attorney Paul and Department	
PRESENT	Heads	

Quorum established.

2. PLEDGE OF ALLEGIANCE

Recital of the Pledge of Allegiance.

3. ACCEPTANCE OF AGENDA

Motion by Trustee Kemper and seconded by Trustee Kunkel to accept the agenda.

Roll Call:

AYES:	Trustees:	Kemper, Kunkel, Roberts, Porter
NAYS:	Trustees:	None
ABSENT:	Trustee:	Cannon
ABSTAIN:	Trustee:	None

Motion passes.

4. PRESENTATIONS

- a. Proclamation – National Manufacturing Day

b. Proclamation – Domestic Violence Awareness Month

5. TOWNHALL SESSION

Persons wishing to address the public body must register prior to Call to Order. Please note that public comment is limited to 5 minutes.

None.

6. VILLAGE PRESIDENT REPORT – RODNEY S. CRAIG

Village President Craig spoke to his recent conversation with the Metropolitan Planning Council and the proposed projects in our community and the Transportation Assistance Program.

Motion by Trustee Roberts and seconded by Trustee Kemper to approve items on the Consent Agenda by Omnibus vote.

No discussion.

AYES:	Trustees:	Kemper, Kunkel, Roberts, Porter
NAYS:	Trustees:	None
ABSENT:	Trustee:	Cannon
ABSTAIN:	Trustee:	None

Motion passes.

All items marked with (C.A) are considered routine and thus are considered to be on the Consent Agenda.

6-A.1 Move to approve the Minutes of the Regular meeting of September 1, 2016.

(C.A.)

6-A.2 Move to approve the Minutes of the Workshop meeting of September 15, 2016.

(C.A.)

6-A.3 Move to approve the Minutes of the Regular meeting of September 15, 2016.

(C.A.)

6-A.4 Move to authorize the Village President to sign the Emergency Operations Plan Promulgation Document on behalf of the Village and execute the Village of Hanover Park Emergency Operation Plan.

(C.A.)

6-A.5 Move to pass an Ordinance Amending sewer rates by establishing a rate for the public swimming pool owned by the Hanover Park Park District in DuPage County.

(C.A.)

6-A.6 Move to approve the purchase of fourteen (14) mobile data computers with state bid pricing from CDS Office Technologies in the amount of \$60,740.

(C.A.)

6-A.7 Move to establish a purchase order to TransChicago Truck Group for a 2017 Freightliner dump truck in an amount not to exceed \$167,355 and authorize the Village Manager to execute the necessary documents.

(C.A.)

- 6.A.8 (C.A.)** Move to approve an agreement with GeWalt Hamilton Engineers in an amount not to exceed \$74,200 for design services related to the Hanover Park Sports Complex and authorize the Village Manager to execute the necessary documents.
- 6.A.9 (C.A.)** Move to award a bid to Martam Construction in an amount not to exceed \$55,246.40 for the improvement of the creek bank and drainage system between 7201 and 7185 Longmeadow Lane and authorize the Village Manager to execute the necessary documents.
- 6.A.10 (C.A.)** Move to pass an ordinance authorizing the sale by public auction of personal property owned by the Village of Hanover Park.
- 6.A.11 (C.A.)** Move to pass an Ordinance amending Section 62-11-1320 (h) of Chapter 62 of the Municipal Code of Hanover Park by prohibiting parking on portions of the north side of Hartman Drive on both sides of the west leg of Weymouth Circle.
- 6.A.12** Motion by Trustee Roberts and seconded by Trustee Kemper to approve Warrant 10/6/2016 in the amount of \$428,793.98.

No questions.

Roll Call:

AYES:	Trustees:	Kemper, Kunkel, Roberts, Porter,
NAYS:	Trustees:	None
ABSENT:	Trustee:	Cannon
ABSTAIN:	Trustee:	None

Motion passes.

- 6.A.13** Motion by Trustee Roberts and seconded by Trustee Kemper to approve Warrant Paid in Advance (9/10/16-9/30/16) in the amount of \$923,128.12.

No questions.

Roll Call:

AYES:	Trustees:	Kemper, Kunkel, Roberts, Porter
NAYS:	Trustees:	None
ABSENT:	Trustee:	Cannon
ABSTAIN:	Trustee:	None

Motion passes.

Clerk Corral Sepúlveda recognizes the arrival of Trustee Cannon at 7:28 pm.

- 6.A.14** Motion by Trustee Kemper and seconded by Trustee Roberts to approve August 2016 P-Cards in the amount of \$15,825.84.

No questions.

Roll Call:

AYES:	Trustees:	Kemper, Kunkel, Cannon, Roberts, Porter
NAYS:	Trustees:	None
ABSENT:	Trustee:	None
ABSTAIN:	Trustee:	None

Motion passes.

7. VILLAGE MANAGER’S REPORT – JULIANA MALLER

a. Barrington Road Presentation

Public Works Director, Moore briefed the board on the Barrington Road project.

Questions fielded and answered.

b. Next Level Northwest Presentation

Community Development Director, Govind briefed the board on Next Level Northwest partnership.

Questions fielded and answered.

c. Treasurer’s Report

Village Manager Maller provided status update.

8. VILLAGE CLERK’S REPORT – EIRA L. CORRAL

Clerk Corral Sepúlveda invited all to the Northwest Hispanic Chamber of Commerce event on October 27, 2016 and the CIDC will hold the Community Leaders Reception on November 14, 2016 at 6:30 pm.

9. CORPORATION COUNSEL’S REPORT – BERNARD Z. PAUL

No report.

10. VILLAGE TRUSTEES REPORTS:

10-A. JAMES KEMPER

No report.

10-B. JON KUNKEL

No report.

10-C. BILL CANNON

No report.

10-D. RICK ROBERTS

Trustee Roberts invited all to attend the November 11, 2016 event in the public works garage.

10-E. HERB PORTER

Trustee Porter reminded all that October is breast cancer awareness month.

EXECUTIVE SESSION

- a. Section 2(c)(1) – Personnel

It was noted that this executive session would be held at the meeting of October 20, 2016.

11. ADJOURNMENT

- 12.** Motion to adjourn made by Trustee Kemper and seconded by Trustee Kunkel.

Voice vote:

All Ayes.

Motion carried: Meeting adjourned at 7:57 P.M.

Recorded and transcribed by:

Eira L. Corral Sepúlveda, Village Clerk

Minutes approved by President and Board of Trustees on this: November 4, 2016.


Village of Hanover Park
AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Juliana A. Maller, Village Manager
David Webb, Deputy Village Manager

SUBJECT: Special Events Committee Ordinance and Appointments

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: November 3rd, 2016

Executive Summary

Mayor Craig has indicated his intention to create a Special Events Committee and appoint Trustee Herb Porter, Trustee Sharmin Shahjahan and Sherry Craig to the new Committee. Trustee Porter will serve as Chairman and Deputy Village Manager David Webb will serve as the Staff Liaison.

Discussion

The purpose of the Special Events Committee will be to promote Village cultural festivals, concerts, and/or special events, as well as provide recommendations to the Board on activities, concerts and/or special events and funding necessary to accomplish them.

Trustee Porter and Sherry Craig have been members of the ad hoc Special Events Committee since July, 2016 and have worked on the development of the Committee. Trustee Shahjahan is being added as a third member of the committee. Per Section 2-524, the terms of first appointments shall be staggered so that one-third of the committee's members shall be appointed for a one-year term, one-third for a two-year term and one-third for a three-year term.

Recommended Action

Motion to pass an Ordinance creating a Special Events Committee.

Motion to consent to the appointment of Trustee Herb Porter as the Chairman of the Special Events Committee for a term ending on April 30, 2019, Trustee Sharmin Shahjahan being appointed a regular member for a term ending April 30, 2017 and Sherry Craig being appointed as regular members for a term ending on April 30, 2017.

Attachment: Ordinance

Budgeted Item:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<i>N/A</i>
Budgeted Amount:	\$		
Actual Cost:	\$		
Account Number:			

Agreement Name: _____

Executed By: _____ Regular Board Mtg.

ORDINANCE NO. O-16-

AN ORDINANCE CREATING A SPECIAL EVENTS COMMITTEE

WHEREAS, the Village of Hanover Park is a home rule unit by virtue of the provisions of the 1970 Constitution of the State of Illinois and may exercise and perform any function pertaining to its government and affairs including adoption of this Ordinance; now, therefore,

BE IT ORDAINED by the President and Board of Trustees of the Village of Hanover Park, Cook and DuPage Counties, Illinois, as follows:

SECTION 1: That Chapter 2 of the Municipal Code of Hanover Park, as amended, be and is hereby amended by adding thereto a new Section 2-600 to Chapter 2 as follows:

DIVISION 10. – SPECIAL EVENTS COMMITTEE

Sec. 2-600. Created; purpose.

- (a) There is hereby created the special events committee. The committee shall be composed of three regular members.
- (b) The purpose of the committee shall be:
 - (1) To promote village cultural festivals, concerts, special events, or other activities in Hanover Park;
 - (2) To sponsor cultural activities, concerts and/or special events in the name of the village;
 - (3) To recommend to the Board of Trustees cultural activities, concerts and/or special events and funding necessary to accomplish them;
 - (4) To complete such projects as are assigned by the village president and board of trustees.
- (c) Succession – transfer of power – conflicts with other committees – powers – mission or duties.

The committee shall assume, at its discretion, with the approval of the president and board of trustees, programs, activities, or events, or portions thereof which any other committee of the Village is authorized to accomplish.

SECTION 2: That each section, paragraph, sentence, clause and provision of this


Village of Hanover Park
AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Juliana A. Maller, Village Manager
Remy Navarrete, Director of Finance

SUBJECT: Resolution Estimating the Tax Levy for 2016 In Compliance with the Truth and Taxation Law

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: November 3, 2016

Executive Summary

The Illinois Truth in Taxation Law requires that the Village President and Board of Trustees confirm their determination of the amount of money exclusive of any portion of the property tax levy attributable to the cost of conducting an election required by the general election law, estimated to be raised by taxation for the year upon taxable property of the Village and whether or not the amount is to be more than 5% of the previous year tax extension, exclusive of debt service levies.

Discussion

The Truth in Taxation Act provides that not less than 20 days before any taxing body adopts its tax levy, it must determine how many dollars in aggregate property tax extensions will be necessary. If the probable current aggregate year's levy is more than 105 percent of the prior year's extension, or estimated extension, then a public hearing on the levy must be held under the Illinois Truth in Taxation Law. If the current year's aggregate levy is not more than a 5 percent increase, then no further action is required other than adoption of the tax levy ordinance and timely filing with the county clerks.

The Village's estimated amount of funds to be raised by property taxation for the year upon taxable property has been determined to be \$11,634,443. This does not include the General Obligation Debt at \$1,752,273. The 2016 estimated corporate levy is - 2.3% as compared to the 2015 extended levy of \$11,907,775. Therefore, no further action, other than the passage of this resolution, is necessary to comply with the Truth-in-Taxation statutes this tax year.

Recommended Action

Move to pass a Resolution estimating the tax levy for 2016 in compliance with the Truth in Taxation law.

Attachments: Resolution
Property Tax Levy Worksheet

Agreement Name: _____

Executed By: _____ Regular Board Mtg.

RESOLUTION NO. R-16-

**A RESOLUTION ESTIMATING THE TAX LEVY FOR 2016
IN COMPLIANCE WITH THE TRUTH IN TAXATION LAW**

WHEREAS, the Truth in Taxation Law (35 ILCS 200/18-55 et seq.) requires that the President and Board of Trustees determine its probable aggregate levy which is the annual corporate levy not including debt service levies, estimated to be necessary to be raised by taxation for 2016; and

WHEREAS, should the estimated 2016 probable aggregate levy (excluding election costs) by the President and Board of Trustees be more than 105% of the property taxes extended plus abatements for 2015, the President and Board of Trustees shall give public notice and hold a public hearing on its intent to adopt the 2016 levy; and

WHEREAS, the amount of the property taxes extended, exclusive of debt service levies, on behalf of the Village of Hanover Park for 2015 was \$11,907,775; and

WHEREAS, the amount of the probable aggregate levy (exclusive of election costs) for 2016 determined to be estimated to be necessary to be raised by taxation is \$11,634,443; and

WHEREAS, the percentage of the current year's probable aggregate levy over the property taxes extended for the preceding year is - 2.3%; now, therefore,

BE IT RESOLVED by the President and Board of Trustees of the Village of Hanover Park, Cook and DuPage Counties, Illinois that a determination is hereby made that the 2016 estimated aggregate levy will not exceed 105% of the amount of property taxes extended, including any amounts abated upon the final aggregate levy of the preceding year.

ADOPTED this 3rd Day of November, 2016, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

ABSTENTION:

Approved: _____
Village President

Attest: _____
Village Clerk

Village of Hanover Park
2016 Property Tax Levy
December 31, 2017

	2015 Property Tax Levy	2015 Extended Property Tax Levy	2016 Property Tax Levy
Corporate	\$ 5,319,594	\$ 5,460,856	\$ 3,488,058
Police Pension	\$ -	\$ -	\$ 2,249,753
VOHP Fire Protection	\$ 6,284,297	\$ 6,446,919	\$ 4,544,909
VOHP Fire Protection Pension	\$ -	\$ -	\$ 1,351,723
Total Corporate	\$ 11,603,891	\$ 11,907,775	\$ 11,634,443
NET DEBT SERVICE			
2010	\$ 790,218	\$ 729,712	\$ 783,780
2010A	\$ 465,913	\$ 451,128	\$ 484,438
2011	\$ 641,813	\$ 664,215	\$ 646,713
	\$ 1,897,943	\$ 1,845,055	\$ 1,914,931
Abatements			
2010 Bonds	\$ (85,118)	\$ -	\$ (132,658)
2010A Bonds	\$ (30,000)	\$ -	\$ (30,000)
Net Debt Service Levy	\$ 1,782,825	\$ 1,845,055	\$ 1,752,273
Total Levy	\$ 13,386,716	\$ 13,752,830	\$ 13,386,716

Increase 0.00%


Village of Hanover Park
AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Juliana A. Maller, Village Manager
Remy Navarrete, Director of Finance

SUBJECT: Motion to make the tentative Fiscal Year 2017 Annual Budget Available for Public Inspection and Publish the Public Hearing Notice

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: November 3, 2016

Executive Summary

Motion to make the tentative Fiscal Year 2017 Annual Budget available for public inspection and publish the Public Hearing Notice.

Discussion

Before its passage, the tentative 2017 budget must be made available for public inspection for at least ten (10) days prior to the public hearing and prior to passage. Also, notice of the public hearing on the budget must be published at least ten (10) days before the hearing in a newspaper having general circulation in the Village of Hanover Park. Please see attached for a copy of the notice of the hearing. After the hearing, the budget may be further revised and then passed without any further right to inspect and without any further notice or hearing. (Village Code Sec. 94-7 provides a ten (10) day publication prior to hearing and 65 ILCS 5/8-2-9.9 provides a one week publication prior to hearing).

Recommended Action

Move to make the tentative Fiscal Year 2017 Annual Budget available for public inspection at the office of the Village Clerk commencing by Wednesday, November 16, 2016, during regular office hours, and to publish in the Daily Herald on or before November 14, 2016, a Notice of the Public Hearing to be held on December 1, 2016 during the regular Village Board meeting.

Attachments: Notice of Public Hearing

Agreement Name: _____

Executed By: _____ Regular Board Mtg.

**NOTICE OF PUBLIC HEARING ON VILLAGE OF HANOVER PARK
TENTATIVE ANNUAL BUDGET FOR FISCAL YEAR
JANUARY 1, 2017 THROUGH DECEMBER 31, 2017**

All interested persons are hereby notified that by directive of the Village Board of the Village of Hanover Park, the tentative annual budget for the Fiscal Year beginning January 1, 2017 and ending December 31, 2017 for the Village of Hanover Park is available for public inspection commencing on Wednesday, November 16, 2016, at the office of the Village Clerk of the Village of Hanover Park at Hanover Park Village Hall, 2121 Lake Street, Hanover Park, Illinois from 8:00 a.m. to 4:30 p.m., Monday through Friday.

A Public Hearing on said tentative Annual Budget will be held at the Regular Village Board Meeting on Thursday, December 1, 2016, at 7:00 p.m., at the Police Department Community Room, 2011 Lake Street, Hanover Park, Illinois. All interested persons may appear and participate in said hearing. The tentative budget may be further revised and passed without any further notice or hearing.

Dated: _____, 2016

/s/
EIRA CORRAL, VILLAGE CLERK,
VILLAGE OF HANOVER PARK,
ILLINOIS



TO: Village President and Board of Trustees

FROM: Juliana A. Maller, Village Manager
T. J. Moore, Director of Engineering and Public Works

SUBJECT: Engineering Design Services for Reconstruction of Stairway Drive, and Cinema Drive between Stairway Drive and Redford Lane

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: November 3, 2016

Executive Summary

Staff is requesting approval of the attached proposal from HR Green for Engineering Design Services for the Cinema Drive and Stairway Drive roadway improvements.

Discussion

A portion of Cinema Drive has been identified for reconstruction in the 2017 budget. Poor soil conditions throughout the area have contributed to pavement failures and curb settlement, resulting in streets that are in poor condition. The roadways, approximately 1,940 centerline feet, will be reconstructed with new concrete curb and gutter with minor drainage improvements.

Attached is a proposal from HR Green to perform the engineering design services to prepare plans and bid documents for this project, in accordance with IDOT's MFT requirements. Included in the proposal is the necessary topographic field survey and soil borings for the design. HR Green has performed similar work for the Village in a highly satisfactory manner, and they are familiar with the requirements and engineering standards of the Village. They indicated that they have staff available to begin work on this project immediately to ensure timely completion of the design, so that a bid letting can take place in February to take advantage of traditionally lower construction pricing at the beginning of the season.

The cost for this work is \$41,481.19 and is included in the Road and Bridge Fund budget under Contractual Services Engineering Services.

As described above, this work consists of approximately one-third of the total area of Cinema Drive that is in need of reconstruction. It is anticipated that this portion of Cinema Drive will be completed, along with an additional 6 blocks of roadway resurfacing to occur on other streets in the Village that will be determined at a later date.

Agreement Name: _____

Recommended Action

Motion to approve the proposal from HR Green for engineering design services for the reconstruction of Stairway Drive and Cinema Drive between Stairway Drive and Redford Lane, in an amount not to exceed \$41,481.19 and authorize the Village Manager to execute the necessary documents. Further, authorize the Village Manager to expend an additional contingency amount of up to \$4,018.81, for a total of \$45,500, for possible change orders that are not otherwise required to be approved by the Village Board.

Attachments: HR Green Engineering Agreement

Budgeted Item:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Budgeted Amount:	\$ 45,500	
Actual Cost:	\$ 45,500	
Account Number:	12-20-2600-403-464	

Municipality Village of Hanover Park	L O C A L A G E N C Y	 Illinois Department of Transportation Preliminary Engineering Services Agreement For Motor Fuel Tax Funds	C O N S U L T A N T	Name HR Green, Inc.
Township Wayne				Address 420 N. Front Street
County DuPage				City McHenry
Section				State Illinois

THIS AGREEMENT is made and entered into this _____ day of November, 2016 between the above Local Agency (LA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Motor Fuel Tax Funds, allotted to the LA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT", will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Section Description

Name Cinema Drive & Stairway Drive Roadway Improvements

Route Various Length 0.37 Mi. 1,940 FT (Structure No. NA)

Termini Cinema Drive and Stairway Drive between Redford Lane and County Farm Road

Description:

Surveying, design engineering and bid administration services for the roadway reconstruction of Cinema Drive and Stairway Drive between Redford Lane and County Farm Road within the Village of Hanover Park.

Agreement Provisions

The Engineer Agrees,

1. To perform or be responsible for the performance of the following engineering services for the LA, in connection with the proposed improvements herein before described, and checked below:
 - a. Make such detailed surveys as are necessary for the preparation of detailed roadway plans
 - b. Make stream and flood plain hydraulic surveys and gather high water data, and flood histories for the preparation of detailed bridge plans.
 - c. Make or cause to be made such soil surveys or subsurface investigations including borings and soil profiles and analyses thereof as may be required to furnish sufficient data for the design of the proposed improvement. Such investigations are to be made in accordance with the current requirements of the DEPARTMENT.
 - d. Make or cause to be made such traffic studies and counts and special intersection studies as may be required to furnish sufficient data for the design of the proposed improvement.
 - e. Prepare Army Corps of Engineers Permit, Department of Natural Resources-Office of Water Resources Permit, Bridge waterway sketch, and/or Channel Change sketch, Utility plan and locations, and Railroad Crossing work agreements.
 - f. Prepare Preliminary Bridge design and Hydraulic Report, (including economic analysis of bridge or culvert types) and high water effects on roadway overflows and bridge approaches.
 - g. Make complete general and detailed plans, special provisions, proposals and estimates of cost and furnish the LA with five (5) copies of the plans, special provisions, proposals and estimates. Additional copies of any or all documents, if required, shall be furnished to the LA by the ENGINEER at his actual cost for reproduction.
 - h. Furnish the LA with survey and drafts in quadruplicate of all necessary right-of-way dedications, construction easement and borrow pit and channel change agreements including prints of the corresponding plats and staking as required.

Note: Four copies to be submitted to the Regional Engineer

- i. Assist the LA in the tabulation and interpretation of the contractors' proposals
 - j. Prepare the necessary environmental documents in accordance with the procedures adopted by the DEPARTMENT's Bureau of Local Roads & Streets.
 - k. Prepare the Project Development Report when required by the DEPARTMENT.
- (2) That all reports, plans, plats and special provisions to be furnished by the ENGINEER pursuant to the AGREEMENT, will be in accordance with current standard specifications and policies of the DEPARTMENT. It is being understood that all such reports, plats, plans and drafts shall, before being finally accepted, be subject to approval by the LA and the DEPARTMENT.
- (3) To attend conferences at any reasonable time when requested to do so by representatives of the LA or the Department.
- (4) In the event plans or surveys are found to be in error during construction of the SECTION and revisions of the plans or survey corrections are necessary, the ENGINEER agrees that he will perform such work without expense to the LA, even though final payment has been received by him. He shall give immediate attention to these changes so there will be a minimum delay to the Contractor.
- (5) That basic survey notes and sketches, charts, computations and other data prepared or obtained by the Engineer pursuant to this AGREEMENT will be made available, upon request, to the LA or the DEPARTMENT without cost and without restriction or limitations as to their use.
- (6) That all plans and other documents furnished by the ENGINEER pursuant to this AGREEMENT will be endorsed by him and will show his professional seal where such is required by law.

The LA Agrees,

1. **To pay the ENGINEER as compensation for all services performed as stipulated in paragraphs 1a, 1g, 1i, 2, 3, 5, 6 and Exhibit A the not to exceed amount of \$41,481.19. See Exhibit B for cost breakdown.**
- a. A sum of money equal to _____ percent of the awarded contract cost of the proposed improvement as approved by the DEPARTMENT.
 - b. A sum of money equal to the percent of the awarded contract cost for the proposed improvement as approved by the DEPARTMENT based on the following schedule:

Schedule for Percentages Based on Awarded Contract Cost

Awarded Cost	Percentage Fees	
Under \$50,000	_____	(see note)
	_____	%
	_____	%
	_____	%
	_____	%
	_____	%

Note: Not necessarily a percentage. Could use per diem, cost-plus or lump sum.

2. To pay for services stipulated in paragraphs 1b, 1c, 1d, 1e, 1f, 1h, 1j & 1k of the ENGINEER AGREES at actual cost of performing such work plus 1.55 percent to cover profit, overhead and readiness to serve - "actual cost" being defined as material cost plus payrolls, insurance, social security and retirement deductions. Traveling and other out-of-pocket expenses will be reimbursed to the ENGINEER at his actual cost. Subject to the approval of the LA, the ENGINEER may sublet all or part of the services provided under the paragraph 1b, 1c, 1d, 1e, 1f, 1h, 1j & 1k. If the ENGINEER sublets all or part of this work, the LA will pay the cost to the ENGINEER plus a five (5) percent service charge.

"Cost to Engineer" to be verified by furnishing the LA and the DEPARTMENT copies of invoices from the party doing the work. The classifications of the employees used in the work should be consistent with the employee classifications for the services performed. If the personnel of the firm, including the Principal Engineer, perform routine services that should normally be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the work performed.

3. That payments due the ENGINEER for services rendered in accordance with this AGREEMENT will be made as soon as practicable after the services have been performed in accordance with the following schedule:
- Upon completion of detailed plans, special provisions, proposals and estimate of cost - being the work required by paragraphs 1a through 1g under THE ENGINEER AGREES - to the satisfaction of the LA and their approval by the DEPARTMENT, 90 percent of the total fee due under this AGREEMENT based on the approved estimate of cost.
 - Upon award of the contract for the improvement by the LA and its approval by the DEPARTMENT, 100 percent of the total fee due under the AGREEMENT based on the awarded contract cost, less any amounts paid under "a" above.

By Mutual agreement, partial payments, not to exceed 90 percent of the amount earned, may be made from time to time as the work progresses.

4. That, should the improvement be abandoned at any time after the ENGINEER has performed any part of the services provided for in paragraphs 1a, through 1h and prior to the completion of such services, the LA shall reimburse the ENGINEER for his actual costs plus 1.55 percent incurred up to the time he is notified in writing of such abandonment -"actual cost" being defined as in paragraph 2 of THE LA AGREES.
5. That, should the LA require changes in any of the detailed plans, specifications or estimates except for those required pursuant to paragraph 4 of THE ENGINEER AGREES, after they have been approved by the DEPARTMENT, the LA will pay the ENGINEER for such changes on the basis of actual cost plus 1.55 percent to cover profit, overhead and readiness to serve -"actual cost" being defined as in paragraph 2 of THE LA AGREES. It is understood that "changes" as used in this paragraph shall in no way relieve the ENGINEER of his responsibility to prepare a complete and adequate set of plans and specifications.

It is Mutually Agreed,

- That any difference between the ENGINEER and the LA concerning their interpretation of the provisions of this Agreement shall be referred to a committee of disinterested parties consisting of one member appointed by the ENGINEER, one member appointed by the LA and a third member appointed by the two other members for disposition and that the committee's decision shall be final.
- This AGREEMENT may be terminated by the LA upon giving notice in writing to the ENGINEER at his last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LA all surveys, permits, agreements, preliminary bridge design & hydraulic report, drawings, specifications, partial and completed estimates and data, if any from traffic studies and soil survey and subsurface investigations with the understanding that all such material becomes the property of the LA. The ENGINEER shall be paid for any services completed and any services partially completed in accordance with Section 4 of THE LA AGREES.
- That if the contract for construction has not been awarded one year after the acceptance of the plans by the LA and their approval by the DEPARTMENT, the LA will pay the ENGINEER the balance of the engineering fee due to make 100 percent of the total fees due under this AGREEMENT, based on the estimate of cost as prepared by the ENGINEER and approved by the LA and the DEPARTMENT.
- That the ENGINEER warrants that he/she has not employed or retained any company or person, other than a bona fide employee working solely for the ENGINEER, to solicit or secure this contract, and that he/she has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the ENGINEER, any fee, commission, percentage, brokerage fee, gifts or any other consideration, contingent upon or resulting from the award or making of this contract. For Breach or violation of this warranty the LA shall have the right to annul this contract without liability.

IN WITNESS WHEREOF, the parties have caused the AGREEMENT to be executed in quadruplicate counterparts, each of which shall be considered as an original by their duly authorized officers.

Executed by the LA:

Village of Hanover Park of the
(Municipality/Township/County)

ATTEST:

State of Illinois, acting by and through its

By _____

President and Board of Trustees

Village Clerk

By _____

(Seal)

Title _____

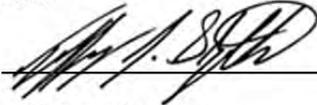
Executed by the ENGINEER:

HR Green, Inc.

420 N. Front Street

ATTEST:

McHenry, Illinois 60050

By 
Title Project Manager

By 
Title Vice President

Approved

Date
Department of Transportation

Regional Engineer

EXHIBIT A

**Engineering
Scope of Services**

Village of Hanover Park
Cinema Drive & Stairway Drive Roadway Improvements

Presented to:

Village of Hanover Park

Presented by:



October 2016

Project Understanding

The project is located on Cinema Drive and Stairway Drive between County Farm Road and Redford Lane in the Village of Hanover Park. The roadways, approximately 1,940 centerline feet, will be reconstructed with new concrete curb and gutter with minor drainage improvements.

The design engineering tasks include topographic and boundary surveying services, geotechnical investigation (soil borings), clean construction demolition debris (CCDD) sampling and analysis, preparation of roadway and drainage plan and profiles, removal plans, intersection grading plans, detailed cross sections, and all other related work necessary to complete the contract plans and specifications.

The project will be completed to meet Motor Fuel Tax (MFT) standards in the event MFT dollars are considered.

TOPOGRAPHIC & BOUNDARY SURVEY

Right of Way Survey

HR Green will recover existing right of way evidence for approximately 1,940 feet along Cinema Drive and Stairway Drive from Redford Lane easterly and southerly to County Farm Road. HR Green will calculate the existing right of way as shown on the provided right of way documents and/or adjacent recorded plat of subdivisions to include on the base map.

Roadway Topographic Survey

Roadway Topographic Survey will include the area lying within the existing right-of-way and 10 feet beyond for the area described above. Survey will also include 50 feet along each side street. Survey will include visible existing features and improvements. Existing utilities will be surveyed from visible flags or markings. Storm, sanitary sewer and water main structures will be surveyed including rim elevation, invert pipe size, direction and elevation as observed at unlocked manholes. Survey will reference existing NGS control stations, Illinois State Plane Coordinate System East Zone NAD83(2011). Elevations will be based upon NAVD88.

Tree Survey

HR Green will locate existing trees greater than six (6) inches in diameter, lying outside a tree line, within the project limits. Tree size and type (coniferous or deciduous) will be referenced within the topographic base map.

Site Topography Survey Base Map

HR Green will generate a MicroStation drawing of the existing features collected along the roadway according to IDOT standards. One (1) foot contours will be generated with the elevations referenced to NAVD88 (U.S. Survey Feet). HR Green will provide a MicroStation drawing with existing features and improvements within the project limits to be shown.

PRELIMINARY ENGINEERING

Project Kickoff Meeting

HR Green will attend an introductory kick-off meeting with Village staff. Input from the Village during this meeting will help develop a shared vision for the area.

Pavement and Soils Investigation

HR Green will retain the services of a geotechnical sub-consultant to perform the geotechnical investigation for the project (see attached proposal from Chicago Testing Laboratory in Exhibit C). The tasks to be performed as part of the pavement and soils investigation will include pavement borings with soil sampling, testing and analysis.

Soil samples will also be tested for contamination using a Photo Ionization Detector (PID), selecting and submitting samples to an analytical laboratory and preparation of the IEPA Certification Report.

Utility Coordination

HR Green will initiate utility coordination by contacting utilities that have facilities along the project limits. HR Green will work with the Village and private companies to obtain preliminary utility data and to categorize the needs for each utility including relocation, protect-in-place, modification or abandonment.

DESIGN ENGINEERING

Water Main Adjustments

Upon field review it appears the water main and sanitary sewers are located in opposing parkways along Cinema Drive and Stairway Drive. It is anticipated the Village will provide atlas maps of the existing sanitary sewer and water main within the project limits.

In general water main adjustments will consist of water main lowering, protect-in-place and/or fire hydrant relocation(s) to accommodate the proposed roadway and drainage improvements.

Water main replacement and/or sanitary sewer repairs are not anticipated as part of the proposed improvements at this time.

Storm Sewer Design

HR Green will analyze the profile and drainage area for the consideration of adding new and/or the replacement of existing storm sewers. The anticipated storm sewer construction will be performed in order to drain low points within the right-of-way. Based on field reconnaissance there appears to be a significant storm sewer mainline within the roadway corridor available to accept new lateral tie-ins if deemed necessary.

It has been assumed that a Location Drainage Study or Hydraulics Study will not be required for this project. The drainage area releases into the existing closed storm sewer system. Therefore it is anticipated coordination and permits will not be required as this work is considered non-qualified and permits will not be required. Based upon field review of the project area we do not anticipate involvement with Army Corps of Engineers as there are no wetlands.

The storm sewer improvements will be shown within the contract documents and depict proposed storm structure locations, storm sewer pipe alignment and profiles, pipe sizes and slope, construction details, pavement and/or parkway restoration and storm sewer specifications.

HR Green will prepare a Storm Water Pollution Prevention Plan for the proposed improvements. The plans will be prepared to comply with the provisions of the NPDES Permit Number ILR40 for discharges from small separate storm sewer systems, and include a site description, planned controls, proposed maintenance practices, erosion control inspection procedures, and application of non-storm water discharge measures, Contractor Certification Statement and preparation of the Notice of Intent for Village signature.

Roadway Design

HR Green will perform a field evaluation within the project limits to verify driveway widths, identify special landscaping elements and examine existing utility infrastructure. HR Green will also coordinate with the Village to design a full depth Hot Mix Asphalt (HMA) pavement that meets Village standards.

The pavement reconstruction will be coordinated with the drainage improvements as we anticipate new concrete curb and gutter. It is anticipated the roadway reconstruction will involve slight profile adjustments to improve drainage, while also being mindful of driveway impacts.

HR Green will also analyze geometric improvements at the intersections to reduce vehicle encroachment onto the adjacent parkway as well as accommodating ADA sidewalk ramps. Intersection grading plans will be developed to provide detailed elevations of the reconstructed pavement, storm structures, and new sidewalk ramps to meet ADA standards.

Landscaping and Restoration

A detailed restoration plan will be included in this project due to the potential impacts to existing landscaping features. Detailed construction plans are critical to ensure the contractor has sufficient direction and pay items to restore the landscape back to its original condition. In addition, project specifications will provide detailed procedures on how the restoration will occur.

Erosion Control

An erosion control plan will be prepared that makes recommendations to control erosion and retain sediment on the construction site. Erosion control measures and best management practices will include silt fence, inlet filters, and seeding and mulching plans.

Maintenance of Traffic Analysis

An analysis of how the proposed improvements will be constructed and the maintenance of traffic and facilities will be discussed with the Village. It is assumed applicable IDOT Highway Standards will be used for traffic control and protection during construction and a detour plan will not be required.

It is anticipated that construction may require day-time lane closures. Maintenance-of-traffic control specifications and notes will identify and detail the allowable contractor operations, and required traffic control devices will be included in the bidding documents. Construction sequencing procedures will be detailed in the plans and specifications to ensure that temporary access to local traffic and driveways are provided at the end of each work day.

Contract Plans and Documents

HR Green staff understands that a project's cost and schedule are controlled best by the preparation of detailed and accurate contract plans and special provisions. HR Green is fully committed to details and clarity in the preparation of plans and contract documents.

HR Green will develop and assemble the contract plans and special provisions for a local letting. Plans will be developed to predetermined milestones for submittal which will consist of preliminary (60%), pre-final (90%) and final engineering documents. Comments received will be addressed and a disposition of comments provided to the Village. Final design drawings will also be submitted to the Village for comment before they are finalized. All construction documents will be reviewed by a QA/QC engineer and a construction engineer prior to their submittals to be certain of their completeness, accuracy, and constructability.

The contract plans will include the following sheets:

- Cover Sheet
- Index/General Notes/Standards
- Summary of Quantities
- Typical Sections
- Alignment, Ties and Benchmarks
- Existing Removal Plans
- Roadway and Drainage Plan and Profiles
- Erosion Control and Restoration Plans
- Intersection Grading Plans
- Village Standards and Details
- Cross Sections every 50 feet and every driveway

Final Contract Documents will include the following:

- Bid forms - Notice to Bidders, Schedule of Prices, Bid Bond Requirements
- Special Provisions
- Plans and Specifications

- Estimate of Time
- Opinion of Probable Cost

Special Provisions

HR Green will prepare contract special provisions for the project. The document will include Supplemental, Recurring, BDE, District 1, and project specific special provisions. The project specific special provisions will be written to cover any items not covered by the Standard Specifications for Road and Bridge Construction.

Construction Cost Estimates

Opinions of probable construction cost will be developed and refined throughout the design process so that the Village has the latest cost estimate. These costs will be determined using pay items and the latest historical unit prices available for the area.

Project Coordination and Meetings

Our experience gained in completing projects for municipal clients has led us to an understanding of the critical nature of early project coordination both with public agencies and affected property owners/residents. By maintaining open levels of communication from the beginning with all of the stakeholders involved in the process, we gain access to their invaluable input and support. Early project coordination also allows us to ensure that those items requiring action from other agencies are submitted early in the project in order to maintain the project schedule. Project coordination work will include:

1. The scheduling of an initial kick-off meeting with the Village to review the overall project and scope of work to ensure that the goals and objectives of the Village will be satisfied.
2. Attendance at the bid opening.
3. Preparation/distribution of meeting minutes of all meetings attended which will detail the discussions of attendees along with the action required of the attendees.

Bidding Assistance

HR Green will prepare reproducible plans and bidding documents and respond to questions during the bidding process. HR Green will also assist the Village to log and track contractor distribution of the bidding documents. HR Green will also coordinate public advertisement in the IDOT Local Roads Contractor's Bulletin and the local newspaper to meet Village advertising requirements.

Bid Recommendation

HR Green will attend the bid opening and prepare the Engineer's Estimate of Cost. Following the bid opening, HR Green will examine the bid documents and perform calculation checks of each Contractor to confirm the low bidder and generate bid tabulations. Provided all bid documents are in order, HR Green will prepare a letter of Recommendation to Award for the Village Board Meeting. At the same Board Meeting, the Contract and Contract Bond can be executed and HR Green will organize the contract documents and bid tabulations for Village and contractor signatures.

ITEMS NOT INCLUDED

The following items are not included as part of this agreement:

- A. Temporary or Permanent Easements;
- B. Plat of Highways;
- C. Permitting is not anticipated;
- D. Water Main Design and/or Plans;
- E. Public Informational Meetings;

Items not included in the agreement can be provided by HR Green under separate agreement, if desired.

Exhibit B
COST PLUS FIXED FEE
COST ESTIMATE OF CONSULTANT SERVICES

6-A.6
 DF-824-034
 REV 12/04

FIRM
Project
PRIME/SUPPLEMENT

HR Green Inc.
Village of Hanover Park
Prime

OVERHEAD RATE
COMPLEXITY FACTOR

1.55
0

DATE 10/14/16

ITEM	MANHOURS (A)	PAYROLL (B)	OVERHEAD & FRINGE BENF (C)	IN-HOUSE DIRECT COSTS (D)	FIXED FEE (E)	Outside Direct Costs (F)	SERVICES BY OTHERS (G)	DBE TOTAL (H)	TOTAL (B-G)	% OF GRAND TOTAL
Preliminary Engineering	16	855.08	1,325.38	50.00	316.38		1,498.00		4,044.84	9.75%
Topographic & Boundary Survey	85	2,895.97	4,488.76	200.00	1,071.51				8,656.24	20.87%
Design Engineering	221	8,836.99	13,697.33	324.00	3,269.69				26,128.01	62.99%
Bid Administration	16	874.01	1,354.71	100.00	323.38				2,652.10	6.39%
TOTALS	338	13,462.05	20,866.18	674.00	4,980.96	0.00	1,498.00	0.00	41,481.19	100.00%



Founded 1912

Chicago Testing Laboratory, Inc.

30W114 Butterfield Road, Warrenville, IL 60555 p 630.393.CTL1 f 630.393.CTL7
18000 South Williams Street, Thornton, IL 60476 p 708.877.1801 f 708.877.6926
1348 Ridge Avenue, Elk Grove Village, IL 60007 p 847.228.1079 f 847.228.0633
P. O. Box 3395, Joliet, IL 60434 p 630.560.4464 f 630.560.4464

Testing • Inspection • Training • Consulting • Research • Geotechnical

EXHIBIT C

www.chicagotestinglab.com
info@chicagotestinglab.com

October 14, 2016

Mr. Akram Chaudry, P.E.

HR Green, Inc.

420 N. Front Street, Suite 100

McHenry, IL 60050

Re: Street Pavement & Soil Investigation & Report CTL Proposal No. EG16250
Hanover Park, Illinois

Dear Mr. Chaudry,

Chicago Testing Laboratory, Inc. (CTL) is pleased to present this estimate for the performance of a street pavement and soil investigation for the planned street improvements and reconstruction on Stairway Drive and Cinema Drive in Hanover Park, Illinois.

Scope of Planned Improvements

It is our understanding that street improvements and reconstruction is being considered for the street pavements at Stairway Drive and Cinema Drive. The planned improvements will involve street reconstruction.

Scope of Work – General

CTL understands that the objective of the street pavement and soil investigation would be to obtain data and information about the existing pavement and underlying soil conditions. This information will become an important basis for design of the planned street reconstruction and improvements.

Scope of Work – Street Pavement Investigation

HR Green, Inc. has proposed a total of four (4) pavement cores for this investigation. Core locations would be identified by **HR Green, Inc.** prior to the beginning of the work. The pavement at each location will be cored using a conventional coring machine equipped with a 3 or 4 inch diameter diamond cutting barrel. The cored sections would be labelled and returned to CTL facilities for measurement and documentation of pavement type, condition and thickness. After removal of the cored sections, the aggregate base course (if encountered) and sub grade soil would be investigated directly using a hand auger and hand tools as required. Representative samples of the aggregate base material will be collected for testing. The thickness of the aggregate base layer would be measured directly and recorded. Pavement core investigations will extend to a depth of 3 feet below the existing surface, if possible.

EG16250 Street Pavement & Soil Investigation, Hanover Park, Illinois

Page 1

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Investigation of the aggregate base material and sub grade soil is proposed to be done by direct removal or excavation of the materials using a hand auger. The success of hand auger investigations is largely dependent on the type of the materials encountered. Aggregates with nominal maximum sizes of up to 1 inch can usually be removed with a hand auger or similar tools with moderate force of effort. Aggregate sizes larger than 2 inches can be very difficult (or impossible) to remove through a pavement core hole using a hand auger. We will make reasonable attempts to investigate measure and sample the aggregate base and sub grade soil material, but will not waste time on such attempts. All core holes will be backfilled with augered soil cuttings and capped with asphalt cold patch or similar materials.

Samples of the soils encountered will be tested by an environmental consultant for additional testing as needed to determine disposal options for the material(s) expected to be removed during the reconstruction process. The services of the environmental consulting firm will also be utilized to complete the necessary certification according to the current Uncontaminated Soil Fill, Clean Construction or Demolition Debris (CCDD) requirements.

Utilities

Location of existing public utilities will be requested using the Illinois One-Call system (aka J.U.L.I.E.). J.U.L.I.E. member companies will locate existing utilities in the vicinity of the work areas identified. If any private utilities are present, we request that the client, or his representative, mark them prior to our arrival on site. We will not be responsible for damage to any unidentified or improperly marked utilities.

Costs for obtaining permits for the work were not anticipated and have not been included in this estimate.

Scope of Work – Geotechnical Lab Testing (CTL)

Lab testing of pavement core samples typically consists of measurement and documentation of the type of pavement and general condition of the each core and moisture content tests on representative samples of subgrade soil obtained at each location. No other testing is included in the scope of the pavement core investigation.

Photos of Pavement Cores

Photos of each cored pavement section were not included in this estimate. Photos of the cores can be provided with the report at additional cost.

Scope of Work – Lab Testing (by *Qualified Environmental Consultant & Analytical Testing Lab (as required)*)

The services of an environmental consulting firm will be utilized to complete the necessary testing and certification according to the current Uncontaminated Soil Fill, Clean Construction or Demolition Debris (CCDD) requirements. Analytical testing will

be performed as necessary, however since the required tests are highly dependent on many different factors it is very difficult to provide a firm estimate for analytical testing.

Scope of Work – Summary Report

The results of field work and lab testing together with measurements, descriptions and observations made during the investigation will be compiled and presented in a summary report. A ‘Summary of Pavement Core Measurements’ report including the following general information would be included in the summary report. This typically includes the following items:

1. Core identification
2. Nearest address or description of location
3. Detailed measurements (+/- 1/8 inch) of pavement layer(s) encountered
4. General condition of core
5. Aggregate base description, thickness and moisture content
6. Sub grade soil type encountered
7. Remarks

The summary report may also include a general discussion of the geotechnical design parameters consisting such as the following general items:

1. Evaluation of existing subsurface soil conditions.
2. Evaluation of pavement cores
3. Construction considerations.

Fee Determination

It is proposed that our fees be determined based on the unit rates and quantities indicated in the ‘Schedule of Services and Fees’ (estimate) given below. It is prepared in accordance with our understanding of the proposed work. We will do our best to stay within the estimated budget. This is a lump sum estimate.

The estimate is based on full time daytime work scheduled on consecutive weekdays. If unforeseen conditions and restrictions, other than those mentioned herein, affect the reasonably regular scheduling of technical staff, this estimate may be withdrawn without notice. Consultations or additional work, beyond the scope indicated, may require additional budget(s) which will be negotiated at that time, if necessary.

Schedule

We are prepared to start planning and mobilization of staff and equipment soon after receipt of “Notice to Proceed” (NTP) instructions. We anticipate a minimum of 1 day to complete the field work. The field-testing will likely be completed within 1 week after receiving the NTP. The final summary report will be delivered within approximately 1 weeks following completion of the field investigations. Please advise us if a specific deadline is to be met.



Closure

We appreciate the opportunity to work with you as your Geotechnical Engineering consultant. Please contact me if you require additional information. If this proposal is satisfactory, please execute the agreement and return one copy, for our files. By endorsing the proposal, it is agreed that *CTL* will be paid for services rendered.

Very truly yours,
CHICAGO TESTING LABORATORY, INC

Donald K. Sisson
Project Geologist

Suggested Budget: \$1,498.00 (See CTL Schedule of Services and Fees)

Accepted This _____ Day of _____, 2016

Signature of Authorized Representative: _____

Printed Name: _____

Company: _____

Title: _____

Attachments: General Conditions (1p.)

**CTL Schedule of Services and Fees –
Street Pavement & Soil Investigation, Hanover Park, Illinois**

Task 1 - Field Exploration

<u>Item</u>	<u>Estimated Quantity</u>	<u>Unit Rate</u>	<u>Extension</u>
Permit fee(s), each	Cost	Cost	Cost
Field Testing Technician, lump Sum	1.0	\$800.00	\$800.00
4 pavement cores with hand augering to 3 ft. depth (Mobilization & Labor Core layout, Pavement Coring, Mobilization, Tools and Supplies)			

Task 1 - Field Exploration - Budget Amount \$800.00**
(*excludes cost of permits (if necessary))

Task 2 – Laboratory Testing (CTL)

<u>Item</u>	<u>Estimated Quantity</u>	<u>Unit Rate</u>	<u>Extension</u>
Visual description, moisture content, lump sum	1.0	\$50.00	\$50.00

Task 2 -Laboratory Testing (CTL) - Budget Amount \$50.00

Task 3 – Environmental Consulting Services (by qualified consultant)

<u>Item</u>	<u>Estimated Quantity</u>	<u>Unit Rate</u>	<u>Extension</u>
pH testing, per sample	1.0	\$50.00	\$50.00
Consulting, lump sum (Determines analytical tests / provides certification & forms as required for CCDD disposal)	1.0	\$435.00	\$435.00

Task 3 –Environmental Consulting Services - Budget Amount \$485.00

Task 4 – Analytical Testing (by qualified testing firm)

<u>Item</u>	<u>Estimated Quantity</u>	<u>Unit Rate</u>	<u>Extension</u>
Analytical testing, lump sum	0.0	\$245.00	\$0.00

Task 4 – Analytical Testing - Budget Amount \$0.00

Task 5 – Report

<u>Item</u>	<u>Estimated Quantity</u>	<u>Unit Rate</u>	<u>Extension</u>
Project Engineer, per hour (Boring logs and reporting)	1.0	\$98.00	\$98.00
Principal Engineer, per hour (Report review)	0.5	\$130.00	\$65.00

Task 5 - Report - Budget Amount \$163.00

Estimated Total \$1,498.00


Village of Hanover Park
AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Juliana A. Maller, Village Manager
Craig A. Haigh, Fire Chief

SUBJECT: Intergovernmental Agreement between the Illinois State Toll Highway Authority and Hanover Park Fire Department

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: November 3, 2016

Executive Summary

The Illinois State Toll Highway Authority, commonly known as the Illinois Tollway, has requested an Intergovernmental Agreement with the Village of Hanover Park to provide fire department services on Route I-390 between the mileposts of 6.0 and 7.0. The Tollway has agreements with response agencies throughout their system to ensure effective and efficient emergency response to all areas under their jurisdiction. The Village of Hanover Park Fire Department provided service to this area when the roadway was known as the Elgin O'Hare Expressway prior to it being transferred to the Toll Highway Authority. Staff recommends Board approval of this Intergovernmental Agreement.

Discussion

The Fire Department and Village Attorney have worked on crafting an agreement that meets the needs of the Village. Under this service agreement, the Village will provide services to the stated area, as well as auto aid/mutual aid as requested by neighboring jurisdictions. When responding, the Department will bill for services as outlined under the provisions of the Village's FD Cost Recovery Ordinance. The Department will not bill the Tollway for services provided to Tollway patrons. Tollway patrons will be billed directly.

The agreement also contains specific provisions allowing the department to take and manage photos and process these photos in compliance with requests from insurance companies, the Illinois Office of the State Fire Marshal, and as required by the Illinois Freedom of Information Act.

Agreement Name: Intergovernmental Agreement between the Illinois State Toll Highway Authority and the Hanover Park Fire Department

Executed By: Fire Chief, Tollway Executive Director and Senior Assistant Attorney General for State of Illinois

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Recommended Action

Move to authorize the Fire Chief to execute an Intergovernmental Agreement between the Village of Hanover Park and the Illinois State Toll Highway Authority.

Attachments: Intergovernmental Agreement

Budgeted Item: Yes No
Budgeted Amount: \$
Actual Cost: \$
Account Number:

**INTERGOVERNMENTAL AGREEMENT BETWEEN
THE ILLINOIS STATE TOLL HIGHWAY AUTHORITY
AND
THE HANOVER PARK FIRE DEPARTMENT**

THIS AGREEMENT made and entered into this _____ day of _____, 2016, by and between The Illinois State Toll Highway Authority (hereinafter referred to as the "ILLINOIS TOLLWAY"), and the Hanover Park Fire Department (hereinafter referred to as the "DEPARTMENT").

WITNESSETH

WHEREAS, the ILLINOIS TOLLWAY in order to facilitate the free flow of traffic and ensure safety to the motoring public, intends to improve the existing Elgin O'Hare Expressway, extend the expressway from its eastern terminus at Rohlwing Road (Illinois Route 53) to O'Hare International Airport (ORD) to be known entirely as Illinois Route 390, and construct the Western Access connecting the Jane Addams Memorial Tollway (I-90) with the Tri-State Tollway (I-294) (hereinafter sometimes referred to as the Elgin O'Hare Western Access "EOWA"), and included in multiple ILLINOIS TOLLWAY construction contract(s). The ILLINOIS TOLLWAY will implement, operate and maintain the mainline improvements as tolled facilities (hereinafter sometimes referred to as the "Toll Highway"); and

WHEREAS, the ILLINOIS TOLLWAY by virtue of its powers as set forth in the "Toll Highway Act," 605 ILCS 10/1 et seq. is authorized to enter into this AGREEMENT; and

WHEREAS, in order to ensure the highest degree of safety in the operation of the ILLINOIS TOLLWAY, the ILLINOIS TOLLWAY adopted Resolution No. 5458 authorizing necessary agreements with appropriate Fire Protection Departments and Municipal Fire Departments to provide fire protection and emergency services, and Resolution Nos. 9589 and 9885 setting rates of reimbursement for the provision of such services; and

WHEREAS, the DEPARTMENT was created by and operates pursuant to general powers conferred under the Illinois Municipal Code, 65 ILCS 5/11-6-1 et seq.; and

WHEREAS, the DEPARTMENT is duly qualified and agreeable to providing necessary fire protection, and emergency services, on Illinois Route 390 between milepost 6.0 and 7.0 in the eastbound and westbound directions, as required by the ILLINOIS TOLLWAY.

NOW, THEREFORE, in consideration of mutual covenants herein contained, the parties hereto agree as follows:

The DEPARTMENT agrees to the following terms and conditions:

- a. To use its best efforts to provide fire protection and emergency services for persons and property on that portion of the ILLINOIS TOLLWAY System, on Illinois Route 390 from milepost 6.0 to 7.0 eastbound to westbound. The coverage area may be amended by written agreement of the parties when changes in assigned territory are required to more efficiently serve the needs of ILLINOIS TOLLWAY patrons.

- b. To proceed, whenever fire equipment is available, to the designated locations on the ILLINOIS TOLLWAY System described in Exhibit "A", as directed by an authorized representative of the ILLINOIS TOLLWAY. The Department shall make every effort to provide its own back-up response when its own manpower and/or equipment is not available for call-out. In the event that an emergency call is directed to the DEPARTMENT from another source, the DEPARTMENT shall promptly notify an authorized representative of the ILLINOIS TOLLWAY of the nature of the emergency and the designated location.
- c. To respond with necessary available equipment and manpower as indicated by the information given by an authorized representative of the ILLINOIS TOLLWAY.
- d. The ILLINOIS TOLLWAY, the DEPARTMENT and their respective agents, agree to communicate, cooperate and coordinate with one another on all issues, including but not limited to traffic and incident management.
- e. The DEPARTMENT may bill Tollway patrons for such services at its established rates. It is agreed that the DEPARTMENT will not bill the ILLINOIS TOLLWAY for services it provides Tollway patrons.
- f. The DEPARTMENT will not distribute or otherwise share any photographs, video or electronic images that depict any matter that may have occurred on ILLINOIS TOLLWAY property, except for those shared with treating physicians and medical personnel at receiving emergency rooms or when requested by insurance companies or the State Fire Marshall, or to the extent required by the Illinois Freedom of Information Act, without the express written consent of the ILLINOIS TOLLWAY.

I. GENERAL PROVISIONS

1. It is understood and agreed that this AGREEMENT constitutes the complete and exclusive statement of the agreement of the PARTIES relative to the subject matter hereof and supersedes all previous oral and written proposals, negotiations, representations or understandings concerning such subject matter.
2. Wherever in this AGREEMENT approval or review by either the DEPARTMENT or the ILLINOIS TOLLWAY is provided for, said approval or review shall not be unreasonably delayed or withheld.
3. Not later than fourteen (14) calendar days after execution of this AGREEMENT each PARTY shall designate in writing a representative who shall serve as the full time representative of the said PARTY during the carrying out of the execution of this AGREEMENT. Each representative shall have authority, on behalf of such PARTY, to make decisions relating to the work covered by this AGREEMENT. Representatives may be changed, from time to time, by subsequent written notice. Each representative shall be readily available to the other PARTY.
4. This AGREEMENT may be executed in two (2) or more counterparts, each of which shall be deemed an original and all of which shall be deemed one and the same instrument.

5. This AGREEMENT may only be modified by written modification executed by duly authorized representatives of the PARTIES hereto.
6. This AGREEMENT shall be binding upon and inure to the benefit of the PARTIES hereto and their respective successors and approved assigns.
7. The failure by the ILLINOIS TOLLWAY or the DEPARTMENT to seek redress for violation of or to insist upon the strict performance of any condition or covenant of this AGREEMENT shall not constitute a waiver of any such breach or subsequent breach of such covenants, terms, conditions, rights and remedies. No provision of this AGREEMENT shall be deemed waived by the ILLINOIS TOLLWAY or the DEPARTMENT unless such provision is waived in writing.
8. It is agreed that the laws of the State of Illinois shall apply to this AGREEMENT and that, in the event of litigation, venue shall lie in Du Page County, Illinois.
9. Either party to this Agreement may terminate this Agreement by notifying the other party in writing. Such notice shall be effective ninety (90) days from the date of the notice. Such notice shall be immediately sent by U.S. Mail or delivered by Messenger to:

THE DEPARTMENT: The Hanover Park Fire Department
6850 Barrington Road
Hanover Park, IL 60133
Attention: Department Chief

ILLINOIS TOLLWAY: Illinois State Toll Highway Authority
2700 Ogden Avenue
Downers Grove, IL 60515
Attention: General Counsel

IN WITNESS THEREOF, the PARTIES have executed this AGREEMENT on the dates ^{6-A 7} indicated.

THE HANOVER PARK FIRE DEPARTMENT/FIRE PROTECTION DISTRICT

By: _____
Chief Craig Haigh

Date: _____

THE ILLINOIS STATE TOLL HIGHWAY AUTHORITY

By: _____
Greg M. Bedalov
Executive Director

Date: _____

Approved as to Form and Constitutionality

Robert T. Lane, Senior Assistant Attorney General, State of Illinois

Hanover Park Fire Department Agreement.9.9.16.jpm


Village of Hanover Park
AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Juliana A. Maller, Village Manager
Michael Menough, Chief of Police

SUBJECT: Hanover Park Emergency Operation Plan 2016 Update

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: November 3, 2016

Executive Summary

The Police Department requests Village Board approval to enter into an agreement with the following entities to use their facilities as disaster relief centers or shelters during an emergency:

Christ Presbyterian Church
 Church of St. Columba
 Community Consolidated School District 54
 Community Consolidated School District 93
 Evangel Assembly of God Church
 Grace Orthodox Presbyterian Church
 Greenbrook/Tanglewood Homeowners Association
 Hanover Park Park District
 Hanover Township
 Keeneyville Elementary School District 20
 Living Christ Lutheran Church
 Montara Homeowners Association
 St. Ansgar Roman Catholic Church
 Tempo V Homeowners Association

Discussion

The Village of Hanover Park, through the Office of Homeland Security and Emergency Management, provides mass care services to victims of emergencies and disasters. The above entities agree to voluntarily permit to the extent possible, without compensation, the use of their physical facilities by the Village of Hanover Park as Disaster Relief Centers/Shelters. The Village agrees to exercise reasonable care in the conduct of its activities in the facility and will replace or reimburse the entity for the supplies that are

Agreement Name: Statements of Agreement for the Use of Facilities as a Disaster Relief Center/Shelter

Executed By: _____ Regular Board Mtg.
November 3, 2016 Pg. 41

used. The entity will not be civilly liable for any death or injury that occurs on their property under Section 21 of the Illinois Emergency Management Act.

Recommended Action

Move to pass a Resolution approving facility use agreements for disaster relief shelters with the Village of Hanover Park.

Attachments: Statements of Agreement for the Use of Facilities as a Disaster Relief Center/Shelter

Budgeted Item:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	N/A
Budgeted Amount:	\$				
Actual Cost:	\$				
Account Number:					

RESOLUTION NO. R-16-

**RESOLUTION APPROVING FACILITY USE AGREEMENTS FOR
DISASTER RELIEF SHELTERS WITH THE VILLAGE OF HANOVER
PARK**

BE IT RESOLVED by the Village President and Board of Trustees of the Village of Hanover Park, Cook and DuPage Counties, Illinois, a home rule unit of local government, that the Statements of Agreement for the Use of Facilities as a Disaster Relief Center/Shelter, attached hereto and made a part hereof by reference, with Christ Presbyterian Church, Church of St. Columba, Community Consolidated School District 54, Community Consolidated School District 93, Evangel Assembly of God Church, Grace Orthodox Presbyterian Church, Greenbrook/Tanglewood Homeowners Association, Hanover Park Park District, Hanover Township, Keeneyville Elementary School District 20, Living Christ Lutheran Church, Montara Homeowners Association, St. Ansgar Roman Catholic Church, Tempo V Homeowners Association, or any one or more of them, are hereby approved, and Rodney S. Craig, Village President, and Eira L. Corral, Village Clerk, be and are hereby authorized to execute said Agreements on behalf of the Village of Hanover Park.

ADOPTED this ____ day of _____, 2016, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

ABSTENTION:

Approved: _____

Rodney S. Craig
Village President

Attest: _____

Eira Corral, Village Clerk



Village of Hanover Park

AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Juliana Maller, Village Manager

SUBJECT: Warrant

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: November 3, 2016

Recommended Action

Approve Warrant 11/3/2016 in the amount of \$303,037.28

Approve Warrant Paid in Advance (10/13/16-10/26/16) in the amount of \$887,140.04

Approve September 2016 P-Cards in the amount of \$27,161.93

JM:smk

Attachments: Warrants

Agreement Name: _____

Executed By: _____



Accounts Payable Invoice Report 6-AP

Invoice Due Date Range 10/21/16 - 11/04/16
 Report By Department - Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount	
Department Economic Dvlpmnt - Economic Development										
Sub-Department Economic Dvlpmnt.Check Request Economic Development,Check Request										
Vendor 5556 - Bartlett Area Chamber of Commerce										
2709	Govind Fall into Business Multi CC Lunch	Open		10/18/2016	11/04/2016	10/18/2016			25.00	
								Vendor 5556 - Bartlett Area Chamber of Commerce Totals	Invoices 1	<u>\$25.00</u>
Vendor 5808 - Northwest Hispanic Chamber of Commerce										
NWHCC16	NWHCC 2016 Membership Dues	Open		10/24/2016	11/04/2016	10/24/2016			500.00	
								Vendor 5808 - Northwest Hispanic Chamber of Commerce Totals	Invoices 1	<u>\$500.00</u>
Vendor 4001 - Slutzky & Blumenthal										
30558	Astor No Cash Bid	Open		10/18/2016	11/04/2016	10/18/2016			353.14	
								Vendor 4001 - Slutzky & Blumenthal Totals	Invoices 1	<u>\$353.14</u>
								Sub-Department Economic Dvlpmnt.Check Request Economic Development,Check Request Totals	Invoices 3	<u>\$878.14</u>
								Department Economic Dvlpmnt - Economic Development Totals	Invoices 3	<u>\$878.14</u>

Economic Dvlpmnt Economic Development

Department Finance Admin - Finance Administration										
Sub-Department Finance Admin.Check Request Finance Administration,Check Request										
Vendor 72 - Accurate Office Supply Co										
380767	office supplies	Open		10/21/2016	11/04/2016	10/21/2016			265.70	
381393	office supplies	Open		10/21/2016	11/04/2016	10/21/2016			27.90	
381625	office supplies	Open		10/21/2016	11/04/2016	10/21/2016			12.18	
381770	office supplies	Open		10/21/2016	11/04/2016	10/21/2016			27.70	
								Vendor 72 - Accurate Office Supply Co Totals	Invoices 4	<u>\$333.48</u>
Vendor 967 - Com Ed										
6467010006-10/16	9/21-10/20 Northway	Open		10/24/2016	11/04/2016	10/24/2016			80.78	
								Vendor 967 - Com Ed Totals	Invoices 1	<u>\$80.78</u>
Vendor 968 - Com Ed										
6933095059-10/16	9/16-10/17 Rate 23 Street Lighting	Open		10/24/2016	11/04/2016	10/24/2016			869.88	
								Vendor 968 - Com Ed Totals	Invoices 1	<u>\$869.88</u>
Vendor 1005 - Constellation New Energy Inc										
1YOSO6R-9/16	9/6-10/6 Street Lighting	Open		10/24/2016	11/04/2016	10/24/2016			339.25	
								Vendor 1005 - Constellation New Energy Inc Totals	Invoices 1	<u>\$339.25</u>



Accounts Payable Invoice Report 6-AP

Invoice Due Date Range 10/21/16 - 11/04/16
 Report By Department - Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount	
Vendor 4941 - Illinois Power Marketing										
103908016101	10/16 Street Lighting	Open		10/24/2016	11/04/2016	10/24/2016			3,858.53	
							Vendor 4941 - Illinois Power Marketing Totals	Invoices	1	<u>3,858.53</u>
Vendor 5729 - InfoSend, Inc.										
111540	Water Bill Printing & Postage (9/16 & 10/16)	Open		10/24/2016	11/04/2016	10/24/2016			10,951.27	
							Vendor 5729 - InfoSend, Inc. Totals	Invoices	1	<u>\$10,951.27</u>
Vendor 3053 - Neopost USA Inc										
14969158	Postage Machine Supplies	Open		10/24/2016	11/04/2016	10/24/2016			24.00	
							Vendor 3053 - Neopost USA Inc Totals	Invoices	1	<u>\$24.00</u>
Vendor 3680 - Ricoh USA Inc										
97674874	10/16 Copier Lease-VH	Open		10/24/2016	11/04/2016	10/24/2016			609.66	
							Vendor 3680 - Ricoh USA Inc Totals	Invoices	1	<u>\$609.66</u>
Vendor 4086 - Staples Advantage, Dept Det										
3316044988	office supplies	Open		10/21/2016	11/04/2016	10/21/2016			49.99	
							Vendor 4086 - Staples Advantage, Dept Det Totals	Invoices	1	<u>\$49.99</u>
Vendor 4118 - Storino, Ramello & Durkin										
70622	9/16 Legal Services-Prosecution	Open		10/24/2016	11/04/2016	10/24/2016			3,288.33	
70623	9/16 Legal Services-Impoundment	Open		10/24/2016	11/04/2016	10/24/2016			1,422.90	
70624	9/16 Legal Services-Old Menards	Open		10/24/2016	11/04/2016	10/24/2016			1,334.30	
70625	9/16 Legal Services-Dilip Nandi Admin. Review	Open		10/24/2016	11/04/2016	10/24/2016			477.40	
70626	9/16 Legal Services-Raymond A Krivanek Admin Review Case	Open		10/24/2016	11/04/2016	10/24/2016			335.00	
							Vendor 4118 - Storino, Ramello & Durkin Totals	Invoices	5	<u>\$6,857.93</u>
Vendor Pedro Ambrosio										
T0181-000056	Vehicle impound hearing refund-T0181-000056	Open		10/21/2016	11/04/2016	10/21/2016			500.00	
							Vendor Pedro Ambrosio Totals	Invoices	1	<u>\$500.00</u>
Vendor SATISH BHATIA										
1824	Escrow Refund-1824 WHALER LN	Open		10/24/2016	11/04/2016	10/24/2016			500.00	
							Vendor SATISH BHATIA Totals	Invoices	1	<u>\$500.00</u>
Vendor Carl Duber										
2360	Escrow Refund-2360 Harbor Ln	Open		10/24/2016	11/04/2016	10/24/2016			1,000.00	
							Vendor Carl Duber Totals	Invoices	1	<u>\$1,000.00</u>



Accounts Payable Invoice Report 6-AP

Invoice Due Date Range 10/21/16 - 11/04/16
 Report By Department - Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor FARINA KANWAL									
2253	Escrow Refund-2253 DRIFTWOOD	Open		10/24/2016	11/04/2016	10/24/2016			200.00
Vendor FARINA KANWAL Totals							Invoices	1	<u>\$200.00</u>
Vendor Chintah Shah									
3911	Escrow Refund-3911 Leeward	Open		10/24/2016	11/04/2016	10/24/2016			500.00
Vendor Chintah Shah Totals							Invoices	1	<u>\$500.00</u>
Sub-Department Finance Admin.Check Request Finance Administration,Check Request Totals							Invoices	22	<u>\$26,674.77</u>
Department Finance Admin - Finance Administration Totals							Invoices	22	<u>\$26,674.77</u>
Finance Admin Finance Administration									
Department Fire Admin - Fire Administration									
Sub-Department Fire Admin.Check Request Fire Administration,Check Request									
Vendor 4769 - Air One Equipment Inc									
116444	Cascade Maintenance	Open		10/19/2016	11/04/2016	10/19/2016			173.00
Vendor 4769 - Air One Equipment Inc Totals							Invoices	1	<u>\$173.00</u>
Vendor 5200 - Christopher Collins									
MK57H	Baggage Fee_Tank Car Specialist Class_Collins	Open		10/19/2016	11/04/2016	10/19/2016			50.00
Vendor 5200 - Christopher Collins Totals							Invoices	1	<u>\$50.00</u>
Vendor 5148 - John Doubek									
0391879-IN	Helmet Shield - Doubek	Open		10/19/2016	11/04/2016	10/19/2016			178.19
Vendor 5148 - John Doubek Totals							Invoices	1	<u>\$178.19</u>
Vendor 5757 - Illinois Fire Store									
38341	Gear Washing Soap	Open		10/19/2016	11/04/2016	10/19/2016			159.97
38360	Fire Helmet	Open		10/19/2016	11/04/2016	10/19/2016			311.92
Vendor 5757 - Illinois Fire Store Totals							Invoices	2	<u>\$471.89</u>
Vendor 2810 - Menards									
40759	Inspection Supplies - Flashlight	Open		10/19/2016	11/04/2016	10/19/2016			19.97
Vendor 2810 - Menards Totals							Invoices	1	<u>\$19.97</u>
Vendor 5777 - On Time Embroidery Inc									
36994	Uniforms	Open		10/19/2016	11/04/2016	10/19/2016			163.00
Vendor 5777 - On Time Embroidery Inc Totals							Invoices	1	<u>\$163.00</u>



Accounts Payable Invoice Report 6 APR

Invoice Due Date Range 10/21/16 - 11/04/16
 Report By Department - Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 3807 - Sam's Club/Synchrony Bank									
001210	Office Supplies	Open		10/19/2016	11/04/2016	10/19/2016			4.47
	Vendor 3807 - Sam's Club/Synchrony Bank Totals						Invoices	1	<u>\$4.47</u>
Vendor 4940 - Bruce E Schroer									
09-17-16	Inspections	Open		10/19/2016	11/04/2016	10/19/2016			300.00
	Vendor 4940 - Bruce E Schroer Totals						Invoices	1	<u>\$300.00</u>
Vendor 4925 - Strypes Plus More Inc									
13552	Window Decal Photo	Open		10/19/2016	11/04/2016	10/19/2016			290.00
	Vendor 4925 - Strypes Plus More Inc Totals						Invoices	1	<u>\$290.00</u>
Vendor 4762 - Thompson Elevator Inspection Service Inc									
16-3216	Elevator Inspections - 9-20 - 9-22 -16	Open		10/19/2016	11/04/2016	10/19/2016			229.00
	Vendor 4762 - Thompson Elevator Inspection Service Inc Totals						Invoices	1	<u>\$229.00</u>
Vendor 4543 - Warehouse Direct									
3229634-0	Supplies - FD	Open		10/19/2016	11/04/2016	10/19/2016			219.23
	Vendor 4543 - Warehouse Direct Totals						Invoices	1	<u>\$219.23</u>
	Sub-Department Fire Admin.Check Request Fire Administration,Check Request Totals						Invoices	12	<u>\$2,098.75</u>
	Department Fire Admin - Fire Administration Totals						Invoices	12	<u>\$2,098.75</u>

Fire Admin Fire Administration

Department **Fire Inspect Svc - Fire Inspectional Services**

Vendor A & D Exteriors									
2016-1589	Bond Refund-- 2175 Waterfall Ln	Open		10/17/2016	11/04/2016	10/17/2016			100.00
	Vendor A & D Exteriors Totals						Invoices	1	<u>\$100.00</u>
Vendor A & E Roofing & Siding									
2016-1499	Bond Refund-- 5409 Martin Ln	Open		10/21/2016	11/04/2016	10/21/2016			100.00
	Vendor A & E Roofing & Siding Totals						Invoices	1	<u>\$100.00</u>
Vendor A and A Contractors, Inc									
2016-1295	Bond Refund-- 1080 Muirfield Dr	Open		10/17/2016	11/04/2016	10/17/2016			270.00
2016-1449	Bond Refund--7219 Orchard	Open		10/18/2016	11/04/2016	10/18/2016			175.00
	Vendor A and A Contractors, Inc Totals						Invoices	2	<u>\$445.00</u>
Vendor American Dream Home Improvement									
2015-352	Bond Refund-- 915 Princeton	Open		10/14/2016	11/04/2016	10/14/2016			100.00



Accounts Payable Invoice Report 6 AP

Invoice Due Date Range 10/21/16 - 11/04/16
 Report By Department - Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor American Dream Home Improvement									
2015-350	Bond Refund-- 7571 Kingsbury Dr	Open		10/14/2016	11/04/2016	10/14/2016			140.00
	Vendor American Dream Home Improvement Totals						Invoices	2	<u>\$240.00</u>
Vendor American Restoration Contractrs Exteriors									
2015-1151	Bond Refund-- 1265 Bristol Ct	Open		10/14/2016	11/04/2016	10/14/2016			100.00
	Vendor American Restoration Contractrs Exteriors Totals						Invoices	1	<u>\$100.00</u>
Vendor Anees Azmi									
2016-554	Bond Refund--1931 Hollywood	Open		10/18/2016	11/04/2016	10/18/2016			100.00
	Vendor Anees Azmi Totals						Invoices	1	<u>\$100.00</u>
Vendor B & D Roofing									
2016-1526	Bond Refund-- 7351 Princeton	Open		10/14/2016	11/04/2016	10/14/2016			110.00
	Vendor B & D Roofing Totals						Invoices	1	<u>\$110.00</u>
Vendor Best Windows Inc									
2016-1543	Bond Refund-- 2040 Mallow Ct	Open		10/24/2016	11/04/2016	10/24/2016			100.00
	Vendor Best Windows Inc Totals						Invoices	1	<u>\$100.00</u>
Vendor Buttitta Construction									
2016-868	Bond Refund-- 1712 Linden Ave	Open		10/17/2016	11/04/2016	10/17/2016			165.00
	Vendor Buttitta Construction Totals						Invoices	1	<u>\$165.00</u>
Vendor Shawn Casey									
2014-1205	Bond Refund--4805 Morton Rd	Open		10/18/2016	11/04/2016	10/18/2016			250.00
	Vendor Shawn Casey Totals						Invoices	1	<u>\$250.00</u>
Vendor Cedar One, Inc									
2015-892	Bond Refund-- 1850 Seneca	Open		10/14/2016	11/04/2016	10/14/2016			100.00
	Vendor Cedar One, Inc Totals						Invoices	1	<u>\$100.00</u>
Vendor Corona Construction Inc									
2015-359	Bond Refund-- 4725 Thistle Ct	Open		10/14/2016	11/04/2016	10/14/2016			100.00
	Vendor Corona Construction Inc Totals						Invoices	1	<u>\$100.00</u>
Vendor Dan Khoury Residential Remodeling									
2015-1091	Bond Refund-- 7171 East	Open		10/14/2016	11/04/2016	10/14/2016			100.00
	Vendor Dan Khoury Residential Remodeling Totals						Invoices	1	<u>\$100.00</u>
Vendor Davis Roofing & Construction									
2015-998	Bond Refund-- 8152 Dartmouth	Open		10/14/2016	11/04/2016	10/14/2016			100.00
	Vendor Davis Roofing & Construction Totals						Invoices	1	<u>\$100.00</u>



Accounts Payable Invoice Report 6-AP

Invoice Due Date Range 10/21/16 - 11/04/16
 Report By Department - Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor DMX Exterior Group Inc 2015-1499	Bond Refund-- 1225 Arlington Dr E	Open		10/14/2016	11/04/2016	10/14/2016			105.00
			Vendor DMX Exterior Group Inc Totals			Invoices	1		<u>\$105.00</u>
Vendor Eco Shield Roofing, Inc. 2016-1196	Bond Refund-- 6921 Center Ave	Open		10/17/2016	11/04/2016	10/17/2016			111.00
			Vendor Eco Shield Roofing, Inc. Totals			Invoices	1		<u>\$111.00</u>
Vendor Five Star Venture Group 2014-1036	Bond Refund--5538 Carmel	Open		10/18/2016	11/04/2016	10/18/2016			250.00
			Vendor Five Star Venture Group Totals			Invoices	1		<u>\$250.00</u>
Vendor Ken Folliard 2016-333	Bond Refund-- 1873 Aspen	Open		10/14/2016	11/04/2016	10/14/2016			100.00
			Vendor Ken Folliard Totals			Invoices	1		<u>\$100.00</u>
Vendor Four Seasons Heating & A/C 2014-756	Bond Refund-- 7544 Fairhaven	Open		10/18/2016	11/04/2016	10/18/2016			100.00
			Vendor Four Seasons Heating & A/C Totals			Invoices	1		<u>\$100.00</u>
Vendor G.S. Superior Construction Inc. 2015-545	Bond Refund-- 2345 Stepstone Ln	Open		10/17/2016	11/04/2016	10/17/2016			105.00
			Vendor G.S. Superior Construction Inc. Totals			Invoices	1		<u>\$105.00</u>
Vendor GH Roofing & Siding, Inc 2015-1272	Bond Refund-- 4500 Dupont	Open		10/17/2016	11/04/2016	10/17/2016			100.00
			Vendor GH Roofing & Siding, Inc Totals			Invoices	1		<u>\$100.00</u>
Vendor Ronald Gibson 2001-675	Bond Refund-- 7372 Princeton	Open		10/18/2016	11/04/2016	10/18/2016			100.00
			Vendor Ronald Gibson Totals			Invoices	1		<u>\$100.00</u>
Vendor Hollingsworth Home Improvement Inc 2016-1515	Bond Refund-- 6880 Church	Open		10/14/2016	11/04/2016	10/14/2016			100.00
			Vendor Hollingsworth Home Improvement Inc Totals			Invoices	1		<u>\$100.00</u>
Vendor Imperial Roofing 2015-1159	Bond Refund-- 7470 Filmore	Open		10/17/2016	11/04/2016	10/17/2016			100.00
2015-877	Bond Refund-- 7471 Churchill	Open		10/17/2016	11/04/2016	10/17/2016			100.00
			Vendor Imperial Roofing Totals			Invoices	2		<u>\$200.00</u>



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Vendor In & Out Restoration Inc										
2016-1244	Bond Refund-- 5922 Clarendon Ct	Open		10/14/2016	11/04/2016	10/14/2016			100.00	
	Vendor In & Out Restoration Inc Totals							Invoices	1	\$100.00
Vendor INEX Restoration Co.										
2015-319	Bond Refund-- 1097 Stratford Ln	Open		10/17/2016	11/04/2016	10/17/2016			100.00	
	Vendor INEX Restoration Co. Totals							Invoices	1	\$100.00
Vendor IRA Construction										
2016-1642	Bond Refund-- 5850 Charleston Ct	Open		10/21/2016	11/04/2016	10/21/2016			100.00	
	Vendor IRA Construction Totals							Invoices	1	\$100.00
Vendor J & K Home Improvement & Restoration										
2015-200	Bond Refund-- 2391 Poplar	Open		10/17/2016	11/04/2016	10/17/2016			100.00	
	Vendor J & K Home Improvement & Restoration Totals							Invoices	1	\$100.00
Vendor J & S Plumbing, Inc										
2015-1581	Bond Refund-- 1555 Irving Park	Open		10/14/2016	11/04/2016	10/14/2016			100.00	
	Vendor J & S Plumbing, Inc Totals							Invoices	1	\$100.00
Vendor JML Heating & Cooling										
2015-1654	Bond Refund-- 5317 Fonda	Open		10/14/2016	11/04/2016	10/14/2016			100.00	
	Vendor JML Heating & Cooling Totals							Invoices	1	\$100.00
Vendor La Luz De Morelos Bakery										
2008-472	Bond Refund--1809 Irving Park Rd	Open		10/18/2016	11/04/2016	10/18/2016			100.00	
	Vendor La Luz De Morelos Bakery Totals							Invoices	1	\$100.00
Vendor M & M Construction and Development										
2016-1511	Bond Refund-- 1560 Spinnaker Ln	Open		10/17/2016	11/04/2016	10/17/2016			100.00	
	Vendor M & M Construction and Development Totals							Invoices	1	\$100.00
Vendor Dale Maradei										
2016-960	Bond Refund-- 4147 Woodlake	Open		10/14/2016	11/04/2016	10/14/2016			100.00	
	Vendor Dale Maradei Totals							Invoices	1	\$100.00
Vendor Neighborhood Restoration Co.										
2016-1314	Bond Refund-- 2172 Cinema Dr E	Open		10/14/2016	11/04/2016	10/14/2016			100.00	
	Vendor Neighborhood Restoration Co. Totals							Invoices	1	\$100.00



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Vendor David Nelen									
2015-1211	Bond Refund-- 1677 Laurel	Open		10/14/2016	11/04/2016	10/14/2016			100.00
			Vendor David Nelen Totals				Invoices	1	<u>\$100.00</u>
Vendor North Shore Holdings Ltd									
2015-1073	Bond Refund-- 7161 East Ave	Open		10/14/2016	11/04/2016	10/14/2016			100.00
			Vendor North Shore Holdings Ltd Totals				Invoices	1	<u>\$100.00</u>
Vendor Nuvohaus Home Improvement, Inc.									
2015-1201	Bond Refund-- 2245 Camden Ln	Open		10/21/2016	11/04/2016	10/21/2016			100.00
			Vendor Nuvohaus Home Improvement, Inc. Totals				Invoices	1	<u>\$100.00</u>
Vendor Omega Sign & Lighting, Inc									
2016-1174	Bond Refund-- 7304 Barrington Rd	Open		10/24/2016	11/04/2016	10/24/2016			100.00
			Vendor Omega Sign & Lighting, Inc Totals				Invoices	1	<u>\$100.00</u>
Vendor Miher & Dipika Patel									
2016-1212	Bond Refund-- 1590 Indian Hill Ave	Open		10/17/2016	11/04/2016	10/17/2016			100.00
			Vendor Miher & Dipika Patel Totals				Invoices	1	<u>\$100.00</u>
Vendor Reliable Roofing & Remodeling									
2015-1229	Bond Refund-- 6834 Hemlock	Open		10/14/2016	11/04/2016	10/14/2016			135.00
2016-1486	Bond Refund-- 3920 Marine	Open		10/21/2016	11/04/2016	10/21/2016			100.00
			Vendor Reliable Roofing & Remodeling Totals				Invoices	2	<u>\$235.00</u>
Vendor Restoration Systems Inc.									
2013-706	Bond Refund-- 1700 Ontarioville	Open		10/21/2016	11/04/2016	10/21/2016			100.00
			Vendor Restoration Systems Inc. Totals				Invoices	1	<u>\$100.00</u>
Vendor SAC Wireless									
2014-425	Bond Refund--4805 Morton Rd	Open		10/18/2016	11/04/2016	10/18/2016			225.00
			Vendor SAC Wireless Totals				Invoices	1	<u>\$225.00</u>
Vendor Sears Home Improvement									
2013-306	Bond Refund-- 7547 Madison St	Open		10/21/2016	11/04/2016	10/21/2016			100.00
			Vendor Sears Home Improvement Totals				Invoices	1	<u>\$100.00</u>
Vendor Two Guys, LLC									
2015-1324	Bond Refund--5201 Lemon	Open		10/18/2016	11/04/2016	10/18/2016			350.00
			Vendor Two Guys, LLC Totals				Invoices	1	<u>\$350.00</u>



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Vendor Universal Home Improvement										
2016-1127	Bond Refund-- 7410 Astor Ave	Open		10/17/2016	11/04/2016	10/17/2016			100.00	
								Vendor Universal Home Improvement Totals	Invoices 1	\$100.00
Vendor Mateusz Watorski										
2016-754	Bond Refund-- 5549 Celebrity Cir E	Open		10/24/2016	11/04/2016	10/24/2016			100.00	
								Vendor Mateusz Watorski Totals	Invoices 1	\$100.00
Vendor William Peterson Roofing										
2016-1599	Bond Refund-- 1871 Marigold	Open		10/14/2016	11/04/2016	10/14/2016			100.00	
								Vendor William Peterson Roofing Totals	Invoices 1	\$100.00
Vendor Williams Roofing & Insulation, Inc.										
2016-118	Bond Refund-- 1095 Stratford	Open		10/21/2016	11/04/2016	10/21/2016			100.00	
								Vendor Williams Roofing & Insulation, Inc. Totals	Invoices 1	\$100.00
Vendor Marc Winnick										
2015-1369	Building Permit Refund-- 8166 Brockton Ct N	Open		10/21/2016	11/04/2016	10/21/2016			358.00	
								Vendor Marc Winnick Totals	Invoices 1	\$358.00
								Department Fire Inspect Svc - Fire Inspectional Services Totals	Invoices 53	\$6,649.00

Fire Inspect Svc Fire Inspectional Services

Department **HR Department - Human Resources Department**

Sub-Department **HR Department.Check Request Human Resources Department,Check Request**

Vendor 4775 - Alexian Brothers Corporate Health Services										
608391	medical examinations	Open		10/14/2016	11/04/2016	10/14/2016			70.00	
608811	medical examination	Open		10/14/2016	11/04/2016	10/14/2016			710.00	
								Vendor 4775 - Alexian Brothers Corporate Health Services Totals	Invoices 2	\$780.00
Vendor 4783 - O.C. Tanner										
931588553	employee retirement award	Open		10/14/2016	11/04/2016	10/14/2016			750.25	
931698857	employee retirement	Open		10/14/2016	11/04/2016	10/14/2016			762.21	
991881163	Service Recognition 5 year pin	Open		10/14/2016	11/04/2016	10/14/2016			126.37	
								Vendor 4783 - O.C. Tanner Totals	Invoices 3	\$1,638.83
Vendor 3680 - Ricoh USA Inc										
5045050470	copy charges HR	Open		10/14/2016	11/04/2016	10/14/2016			117.05	
								Vendor 3680 - Ricoh USA Inc Totals	Invoices 1	\$117.05



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Vendor 4857 - Stephen A Laser Associates									
2005005	FF Assessments (3)	Open		10/14/2016	11/04/2016	10/14/2016			1,650.00
Vendor 4857 - Stephen A Laser Associates Totals							Invoices	1	<u>\$1,650.00</u>
Vendor 4820 - Wageworks									
125A10492745	FSA AFLAC fees	Open		10/14/2016	11/04/2016	10/14/2016			259.00
Vendor 4820 - Wageworks Totals							Invoices	1	<u>\$259.00</u>
Sub-Department HR Department.Check Request Human Resources Department,Check Request Totals							Invoices	8	<u>\$4,444.88</u>
Department HR Department - Human Resources Department Totals							Invoices	8	<u>\$4,444.88</u>
HR Department Human Resources Department									
Department IT - Information Technology									
Vendor 5755 - Facility IT Group									
121016	UPS Battery Replacement PD	Open		10/24/2016	11/04/2016	10/24/2016			16,650.00
Vendor 5755 - Facility IT Group Totals							Invoices	1	<u>\$16,650.00</u>
Sub-Department IT.Check Request Information Technology,Check Request									
Vendor 373 - AT&T									
630Z99011210-1	E-911 October 2016	Open		10/24/2016	11/04/2016	10/24/2016			38.03
Vendor 373 - AT&T Totals							Invoices	1	<u>\$38.03</u>
Vendor 785 - CDS Office Technologies									
INV1032988	Fire Tablet - New Ambulance	Open		10/24/2016	11/04/2016	10/24/2016			2,859.00
Vendor 785 - CDS Office Technologies Totals							Invoices	1	<u>\$2,859.00</u>
Vendor 4790 - CDW Government									
FLT0259	Toner	Open		10/24/2016	11/04/2016	10/24/2016			18.80
FMP3296	Keyboard Case	Open		10/24/2016	11/04/2016	10/24/2016			79.19
FMR7915	Surface Pro Case	Open		10/24/2016	11/04/2016	10/24/2016			69.25
FNZ9938	Toner	Open		10/24/2016	11/04/2016	10/24/2016			1,393.47
FPH0020	Scada Modem	Open		10/24/2016	11/04/2016	10/24/2016			249.46
FPR2875	Toner	Open		10/24/2016	11/04/2016	10/24/2016			530.62
FQG7786	Symantec Anti-Virus - 1 Year Support	Open		10/24/2016	11/04/2016	10/24/2016			4,247.50
Vendor 4790 - CDW Government Totals							Invoices	7	<u>\$6,588.29</u>
Vendor 972 - Comcast									
0262294 10-16	Police Department Comcast - September & October 2016	Open		10/24/2016	11/04/2016	10/24/2016			840.70



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Vendor 972 - Comcast									
0262294 9-16	Comcast Internet for PD - September 2016	Open		10/24/2016	11/04/2016	10/24/2016			417.35
0269620 10-16	Barrington Road Sign - September 2016	Open		10/24/2016	11/04/2016	10/24/2016			102.85
0290816 10-16	Public Works Comcast TV	Open		10/24/2016	11/04/2016	10/24/2016			68.84
Vendor 972 - Comcast Totals							Invoices	4	<u>\$1,429.74</u>
Vendor 1328 - eBryIT									
1027267	Printer Maintenance	Open		10/24/2016	11/04/2016	10/24/2016			18.00
Vendor 1328 - eBryIT Totals							Invoices	1	<u>\$18.00</u>
Vendor 5755 - Facility IT Group									
121016-1	PD UPS Battery Replacement Shipping & Handling	Open		10/24/2016	11/04/2016	10/24/2016			437.36
Vendor 5755 - Facility IT Group Totals							Invoices	1	<u>\$437.36</u>
Vendor 2986 - Municipal Web Services									
52245	Website Maintenance - September 2016	Open		10/24/2016	11/04/2016	10/24/2016			265.00
Vendor 2986 - Municipal Web Services Totals							Invoices	1	<u>\$265.00</u>
Vendor 3680 - Ricoh USA Inc									
29242984	Copier Lease - September 2016	Open		10/24/2016	11/04/2016	10/24/2016			260.46
Vendor 3680 - Ricoh USA Inc Totals							Invoices	1	<u>\$260.46</u>
Vendor 4454 - Verizon Wireless									
9773024379	Scada Comm. - September 2016	Open		10/24/2016	11/04/2016	10/24/2016			229.87
9773124433	Mobile Data Cards - October 2016	Open		10/24/2016	11/04/2016	10/24/2016			2,691.99
Vendor 4454 - Verizon Wireless Totals							Invoices	2	<u>\$2,921.86</u>
Sub-Department IT.Check Request Information Technology,Check Request Totals							Invoices	19	<u>\$14,817.74</u>
Department IT - Information Technology Totals							Invoices	20	<u>\$31,467.74</u>
IT Information Technology									
Department PD Admin - PD Administration									
Sub-Department PD Admin.Check Request PD Administration,Check Request									
Vendor 88 - Action Lock & Key Inc									
92895	Lock	Open		10/21/2016	11/04/2016	10/21/2016			11.61
Vendor 88 - Action Lock & Key Inc Totals							Invoices	1	<u>\$11.61</u>
Vendor 290 - Andy Frain Services Inc									
221841	Crossing Guard Services	Open		10/21/2016	11/04/2016	10/21/2016			4,329.90
Vendor 290 - Andy Frain Services Inc Totals							Invoices	1	<u>\$4,329.90</u>



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Vendor	715 - Camic Johnson Ltd						
143	Preside over Red Light/Impound Hearings	Open	10/21/2016	11/04/2016	10/21/2016		1,155.00
						Vendor	715 - Camic Johnson Ltd Totals
						Invoices	1
							\$1,155.00
Vendor	5499 - Elzetta Design Inc						
101816A	Rifle Parts	Open	10/21/2016	11/04/2016	10/21/2016		60.86
						Vendor	5499 - Elzetta Design Inc Totals
						Invoices	1
							\$60.86
Vendor	5635 - Kirsch Landscaping Inc						
668	Weed Removal/Mowing	Open	10/21/2016	11/04/2016	10/21/2016		90.00
						Vendor	5635 - Kirsch Landscaping Inc Totals
						Invoices	1
							\$90.00
Vendor	2430 - L3 Communications Mobile-Vision Inc						
244603-IN	DVR Repair	Open	10/21/2016	11/04/2016	10/21/2016		215.50
246665-IN	Cables	Open	10/21/2016	11/04/2016	10/21/2016		191.26
						Vendor	2430 - L3 Communications Mobile-Vision Inc Totals
						Invoices	2
							\$406.76
	Sub-Department						PD Admin.Check Request PD Administration,Check Request Totals
						Invoices	7
							\$6,054.13
	Department						PD Admin - PD Administration Totals
						Invoices	7
							\$6,054.13
PD Admin PD Administration							
Department	PW Admin - PW Administration						
Sub-Department	PW Admin.Check Request PW Administration,Check Request						
Vendor	15 - A & D Total Plumbing						
23965	Overhead Sewer Installation - 7361 Jasmine	Open	10/19/2016	11/04/2016	10/19/2016		10,900.00
						Vendor	15 - A & D Total Plumbing Totals
						Invoices	1
							\$10,900.00
Vendor	88 - Action Lock & Key Inc						
92780	Misc. Supplies for Fire Station #1	Open	10/17/2016	11/04/2016	10/17/2016		125.00
92664	Padlock and Key	Open	10/24/2016	11/04/2016	10/24/2016		464.52
						Vendor	88 - Action Lock & Key Inc Totals
						Invoices	2
							\$589.52
Vendor	135 - Aftermath Services LLC						
JC2016-7613	Bio-Hazard Clean Up at Police Dept.	Open	10/24/2016	11/04/2016	10/24/2016		45.00
JC2016-7624	Bio-Hazard Clean Up for Police Dept.	Open	10/24/2016	11/04/2016	10/24/2016		45.00
						Vendor	135 - Aftermath Services LLC Totals
						Invoices	2
							\$90.00
Vendor	4769 - Air One Equipment Inc						
116175	Hip boots	Open	10/24/2016	11/04/2016	10/24/2016		225.00
						Vendor	4769 - Air One Equipment Inc Totals
						Invoices	1
							\$225.00



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Vendor 314 - Applied Controls Inc									
1716	Work order #676 completed on 8/31/16	Open		10/17/2016	11/04/2016	10/17/2016			810.00
1767	Work completed at Fire Station #1	Open		10/17/2016	11/04/2016	10/17/2016			516.00
Vendor 314 - Applied Controls Inc Totals							Invoices	2	\$1,326.00
Vendor 332 - Arco Mechanical Equipment Sales									
15486	Gas Detection Calibration of PW Sensors	Open		10/24/2016	11/04/2016	10/24/2016			2,100.00
Vendor 332 - Arco Mechanical Equipment Sales Totals							Invoices	1	\$2,100.00
Vendor 4748 - AV Overhead Garage Door									
27984	Repairs to Door #6 at Fire Station #1	Open		10/24/2016	11/04/2016	10/24/2016			2,638.00
28234	Inspected Door #3 at Fire Station #1	Open		10/24/2016	11/04/2016	10/24/2016			276.00
Vendor 4748 - AV Overhead Garage Door Totals							Invoices	2	\$2,914.00
Vendor 399 - Avalon Petroleum Company									
017632	Diesel Fuel	Open		10/21/2016	11/04/2016	10/21/2016			1,930.70
556648	Regular Gasoline	Open		10/21/2016	11/04/2016	10/21/2016			10,774.20
Vendor 399 - Avalon Petroleum Company Totals							Invoices	2	\$12,704.90
Vendor 510 - Best Technology Systems Inc									
BTL-16015-7	Trap Inspection & Basic Clean	Open		10/24/2016	11/04/2016	10/24/2016			595.00
BTL-16015-8	Bullet Trap Inspection & Basic Clean	Open		10/24/2016	11/04/2016	10/24/2016			595.00
Vendor 510 - Best Technology Systems Inc Totals							Invoices	2	\$1,190.00
Vendor 528 - Bigfoot Pest Control									
15964	Mice Treatment at Metra Station	Open		10/24/2016	11/04/2016	10/24/2016			160.00
7452	Standard Service at Fire Station #1	Open		10/24/2016	11/04/2016	10/24/2016			94.00
7453	Standard Service for Fire Department	Open		10/24/2016	11/04/2016	10/24/2016			94.00
7455	Standard Service at Police Station	Open		10/24/2016	11/04/2016	10/24/2016			175.00
7456	Standard Service for Police Department	Open		10/24/2016	11/04/2016	10/24/2016			175.00
7458	Standard Service for Village Hall	Open		10/24/2016	11/04/2016	10/24/2016			116.00
7459	Standard Service at Village Hall	Open		10/24/2016	11/04/2016	10/24/2016			116.00
Vendor 528 - Bigfoot Pest Control Totals							Invoices	7	\$930.00



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Vendor 2803 - Boiler Source									
58073	Service on Boiler	Open		10/24/2016	11/04/2016	10/24/2016			3,333.45
			Vendor 2803 - Boiler Source Totals				Invoices	1	<u>3,333.45</u>
Vendor 5170 - BTU Company Inc									
101130	Cylinders	Open		10/17/2016	11/04/2016	10/17/2016			2,204.55
			Vendor 5170 - BTU Company Inc Totals				Invoices	1	<u>2,204.55</u>
Vendor 4749 - Case Lots Inc									
015953	Misc. Supplies	Open		10/17/2016	11/04/2016	10/17/2016			606.99
			Vendor 4749 - Case Lots Inc Totals				Invoices	1	<u>\$606.99</u>
Vendor 845 - Chicago Parts & Sound LLC									
774651	Core Returns	Open		10/12/2016	11/04/2016	10/12/2016			(100.00)
789890	Battery Core Return	Open		10/12/2016	11/04/2016	10/12/2016			(15.00)
793355	Rotor Assembly	Open		10/12/2016	11/04/2016	10/12/2016			255.64
			Vendor 845 - Chicago Parts & Sound LLC Totals				Invoices	3	<u>\$140.64</u>
Vendor 882 - Cintas #22									
022380697	replacement uniforms	Open		10/20/2016	11/04/2016	10/20/2016			60.79
			Vendor 882 - Cintas #22 Totals				Invoices	1	<u>\$60.79</u>
Vendor 883 - Cintas Corp									
5005997550	First Aid Supplies for Public Works	Open		10/24/2016	11/04/2016	10/24/2016			53.71
8402819474	First Aid Supplies for the Butler Bldg.	Open		10/24/2016	11/04/2016	10/24/2016			39.92
8402819475	First Aid Supplies	Open		10/24/2016	11/04/2016	10/24/2016			58.61
8402819476	First Aid Supplies for Village Hall	Open		10/24/2016	11/04/2016	10/24/2016			91.01
8402819490	First Aid Supplies for Public Works	Open		10/24/2016	11/04/2016	10/24/2016			140.36
			Vendor 883 - Cintas Corp Totals				Invoices	5	<u>\$383.61</u>
Vendor 1134 - Darling International Inc									
093016	Westview Lift station vactoring	Open		10/13/2016	11/04/2016	10/13/2016			1,573.00
			Vendor 1134 - Darling International Inc Totals				Invoices	1	<u>\$1,573.00</u>
Vendor 1310 - DuPage Topsoil									
043543	Pulverized topsoil	Open		10/24/2016	11/04/2016	10/24/2016			1,340.00
			Vendor 1310 - DuPage Topsoil Totals				Invoices	1	<u>\$1,340.00</u>
Vendor 1433 - Express Auto Glass									
1991549450	Window Replacement for #5	Open		10/12/2016	11/04/2016	10/12/2016			444.28
			Vendor 1433 - Express Auto Glass Totals				Invoices	1	<u>\$444.28</u>



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Invoice Due Date Range 10/21/16 - 11/04/16
 Report By Department - Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 4794 - Fence Connection									
1957	emergency fence repair	Open		10/17/2016	11/04/2016	10/17/2016			400.00
				Vendor 4794 - Fence Connection Totals			Invoices	1	\$400.00
Vendor 1508 - Flags USA Inc									
65319	Rope Flagpole	Open		10/17/2016	11/04/2016	10/17/2016			200.25
				Vendor 1508 - Flags USA Inc Totals			Invoices	1	\$200.25
Vendor 4754 - Fox Valley Fire & Safety									
IN00028284	IT Room Leaking Water	Open		10/17/2016	11/04/2016	10/17/2016			512.00
				Vendor 4754 - Fox Valley Fire & Safety Totals			Invoices	1	\$512.00
Vendor 4755 - Friendly Ford									
194368	Dash Parts	Open		10/12/2016	11/04/2016	10/12/2016			125.32
194485	Warning Light Bulb	Open		10/12/2016	11/04/2016	10/12/2016			304.48
				Vendor 4755 - Friendly Ford Totals			Invoices	2	\$429.80
Vendor 1685 - Grainger									
9230431026	Oil Dry	Open		10/17/2016	11/04/2016	10/17/2016			37.08
9232929571	Misc. Supplies	Open		10/17/2016	11/04/2016	10/17/2016			220.88
9247951479	Misc. Supplies	Open		10/17/2016	11/04/2016	10/17/2016			775.58
9251303872	Fuel Caddy Pump	Open		10/17/2016	11/04/2016	10/17/2016			197.00
				Vendor 1685 - Grainger Totals			Invoices	4	\$1,230.54
Vendor 1754 - H2O Auto Spa Inc									
September 2016	Police Car Washes	Open		10/12/2016	11/04/2016	10/12/2016			82.00
				Vendor 1754 - H2O Auto Spa Inc Totals			Invoices	1	\$82.00
Vendor 1756 - Hach Company									
10135134	lab supplies	Open		10/11/2016	11/04/2016	10/11/2016			79.44
10149304	stp lab supplies	Open		10/22/2016	11/04/2016	10/22/2016			49.04
				Vendor 1756 - Hach Company Totals			Invoices	2	\$128.48
Vendor 4892 - Havey Communications Inc									
6881	Siren Control	Open		10/12/2016	11/04/2016	10/12/2016			273.60
6896	Docking Station #3186	Open		10/17/2016	11/04/2016	10/17/2016			885.65
				Vendor 4892 - Havey Communications Inc Totals			Invoices	2	\$1,159.25
Vendor 1834 - HD Supply Waterworks LTD									
G166243	Valve repair parts	Open		10/24/2016	11/04/2016	10/24/2016			459.00
				Vendor 1834 - HD Supply Waterworks LTD Totals			Invoices	1	\$459.00



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Invoice Due Date Range 10/21/16 - 11/04/16
 Report By Department - Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount	
Vendor 5147 - HR Green Inc										
107452	Professional Services-Mattress Firm 8/13/16-9/16/16	Open		10/12/2016	11/04/2016	10/12/2016			162.00	
							Vendor 5147 - HR Green Inc Totals	Invoices	1	\$162.00
Vendor 2058 - IL Pump Inc										
s-10638-1	Plum tree lift station pump #2 rebuild	Open		10/24/2016	11/04/2016	10/24/2016			3,380.00	
s-10638-2	Plumtree lift station pump #2 rebuild	Open		10/24/2016	11/04/2016	10/24/2016			8,590.00	
							Vendor 2058 - IL Pump Inc Totals	Invoices	2	\$11,970.00
Vendor 2061 - IL Section AWWA										
200025329	IL Section AWWA Training for Steve Henry	Open		10/12/2016	11/04/2016	10/12/2016			90.00	
							Vendor 2061 - IL Section AWWA Totals	Invoices	1	\$90.00
Vendor 5799 - Illinois Roof Consulting Inc										
23334	Perform Test Cuts and Written Report for 6704 Barrington Rd	Open		10/17/2016	11/04/2016	10/17/2016			600.00	
							Vendor 5799 - Illinois Roof Consulting Inc Totals	Invoices	1	\$600.00
Vendor 2131 - Interstate Battery Systems Of Fox River Valley										
877480	Battery Set	Open		10/12/2016	11/04/2016	10/12/2016			879.60	
							Vendor 2131 - Interstate Battery Systems Of Fox River Valley Totals	Invoices	1	\$879.60
Vendor 4757 - Jeffrey Elevator Co Inc										
115301	Monthly Maintenance for 3 Elevators at Fire Station #1	Open		10/24/2016	11/04/2016	10/24/2016			300.00	
							Vendor 4757 - Jeffrey Elevator Co Inc Totals	Invoices	1	\$300.00
Vendor 5545 - Lee Jensen Sales Co Inc										
160836	Lifting & securing straps	Open		10/24/2016	11/04/2016	10/24/2016			181.26	
							Vendor 5545 - Lee Jensen Sales Co Inc Totals	Invoices	1	\$181.26
Vendor 2694 - Martin Implement Sales Inc										
A52385	Fuel Fitting for #431	Open		10/17/2016	11/04/2016	10/17/2016			41.22	
							Vendor 2694 - Martin Implement Sales Inc Totals	Invoices	1	\$41.22
Vendor 2714 - Matco Tools										
142230	Tools	Open		10/17/2016	11/04/2016	10/17/2016			117.50	
							Vendor 2714 - Matco Tools Totals	Invoices	1	\$117.50



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Invoice Due Date Range 10/21/16 - 11/04/16
 Report By Department - Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount	
Vendor 2739 - McCann Industries Inc										
07212760	Oil Plug	Open		10/12/2016	11/04/2016	10/12/2016			14.92	
							Vendor 2739 - McCann Industries Inc Totals		Invoices 1	\$14.92
Vendor 2810 - Menards										
38007	Misc. Supplies	Open		10/12/2016	11/04/2016	10/12/2016			18.28	
38872	Misc. Supplies	Open		10/12/2016	11/04/2016	10/12/2016			23.98	
38873	Misc. Supplies	Open		10/12/2016	11/04/2016	10/12/2016			210.04	
40080	Misc. Supplies	Open		10/12/2016	11/04/2016	10/12/2016			37.89	
40630	Misc. Supplies	Open		10/12/2016	11/04/2016	10/12/2016			211.56	
41512	Misc. Supplies	Open		10/17/2016	11/04/2016	10/17/2016			10.67	
41368	Misc. Supplies	Open		10/24/2016	11/04/2016	10/24/2016			235.84	
41373	Misc. Supplies	Open		10/24/2016	11/04/2016	10/24/2016			(235.84)	
41506	Misc. Supplies	Open		10/24/2016	11/04/2016	10/24/2016			31.64	
							Vendor 2810 - Menards Totals		Invoices 9	\$544.06
Vendor 5308 - Midwest Material Management										
MM-60719	dump fees	Open		10/17/2016	11/04/2016	10/17/2016			891.25	
							Vendor 5308 - Midwest Material Management Totals		Invoices 1	\$891.25
Vendor 2982 - Municipal Fleet Managers Association										
MFMA	Presentation on 10/25/16 for Bob O. & Ken M.	Open		10/12/2016	11/04/2016	10/12/2016			50.00	
							Vendor 2982 - Municipal Fleet Managers Association Totals		Invoices 1	\$50.00
Vendor 3097 - North American										
8154411	Misc. Supplies	Open		10/17/2016	11/04/2016	10/17/2016			936.80	
							Vendor 3097 - North American Totals		Invoices 1	\$936.80
Vendor 3109 - Northern Frame & Auto Body										
fdd5b124	Damage to #169	Open		10/12/2016	11/04/2016	10/12/2016			865.35	
							Vendor 3109 - Northern Frame & Auto Body Totals		Invoices 1	\$865.35
Vendor 3198 - Optima Plumbing Supply LLC										
49960	Regilator With Spring	Open		10/17/2016	11/04/2016	10/17/2016			68.38	
49989	Misc. Supplies	Open		10/17/2016	11/04/2016	10/17/2016			104.80	
49996	Water Sentry for EWF-3000 Plus Key	Open		10/17/2016	11/04/2016	10/17/2016			230.29	
50026	Urinal Assembly	Open		10/17/2016	11/04/2016	10/17/2016			1,185.34	
							Vendor 3198 - Optima Plumbing Supply LLC Totals		Invoices 4	\$1,588.81



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Invoice Due Date Range 10/21/16 - 11/04/16
 Report By Department - Vendor - Invoice
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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 4761 - Pomp's Tire Service Inc									
410416392	Tires for #3130	Open		10/24/2016	11/04/2016	10/24/2016			241.88
				Vendor 4761 - Pomp's Tire Service Inc Totals			Invoices	1	<u>\$241.88</u>
Vendor 3444 - Porter Pipe & Supply Co									
11501240-00	Loch-Heat Tile	Open		10/17/2016	11/04/2016	10/17/2016			665.46
				Vendor 3444 - Porter Pipe & Supply Co Totals			Invoices	1	<u>\$665.46</u>
Vendor 3534 - Q.T. Signs Inc									
13787	replacement sign for stp	Open		10/18/2016	11/04/2016	10/18/2016			129.00
				Vendor 3534 - Q.T. Signs Inc Totals			Invoices	1	<u>\$129.00</u>
Vendor 3621 - Real's Tire Service									
TR21	Tire Repair for #21	Open		10/12/2016	11/04/2016	10/12/2016			249.00
427	Tire Replacement #427	Open		10/17/2016	11/04/2016	10/17/2016			160.00
				Vendor 3621 - Real's Tire Service Totals			Invoices	2	<u>\$409.00</u>
Vendor 206 - Republic Services #933									
0551-012926276	Leslie Mark Thomas Basic Service 10/1/16 - 10/31/16	Open		10/12/2016	11/04/2016	10/12/2016			1,431.70
0551-012995934	Tanglewood Residential Service 11/1/16 - 12/31/16	Open		10/24/2016	11/04/2016	10/24/2016			16,382.20
				Vendor 206 - Republic Services #933 Totals			Invoices	2	<u>\$17,813.90</u>
Vendor 3668 - Rex Radiator Sales & Distribution									
B126461	Radiator Repair	Open		10/24/2016	11/04/2016	10/24/2016			2,055.00
				Vendor 3668 - Rex Radiator Sales & Distribution Totals			Invoices	1	<u>\$2,055.00</u>
Vendor 3680 - Ricoh USA Inc									
5044796506	Copy Charge for Black & Color Copies	Open		10/11/2016	11/04/2016	10/11/2016			345.42
29242983	Monthly Lease Payment - October	Open		10/12/2016	11/04/2016	10/12/2016			240.99
				Vendor 3680 - Ricoh USA Inc Totals			Invoices	2	<u>\$586.41</u>
Vendor 4846 - Rush Truck Center									
3004251950	Tank Fuel	Open		10/24/2016	11/04/2016	10/24/2016			1,108.20
3004252027	Gasket Connection	Open		10/24/2016	11/04/2016	10/24/2016			33.25
				Vendor 4846 - Rush Truck Center Totals			Invoices	2	<u>\$1,141.45</u>
Vendor 3823 - Sauber Mfg Co									
PS1176501	Bucket Truck Level Garage	Open		10/12/2016	11/04/2016	10/12/2016			70.29
				Vendor 3823 - Sauber Mfg Co Totals			Invoices	1	<u>\$70.29</u>



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Invoice Due Date Range 10/21/16 - 11/04/16
 Report By Department - Vendor - Invoice
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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount	
Vendor 5342 - ServiceMaster Commercial Cleaning Services										
181922	Monthly Janitorial Services - October 2016	Open		10/24/2016	11/04/2016	10/24/2016			6,166.00	
							Vendor 5342 - ServiceMaster Commercial Cleaning Services Totals	Invoices	1	\$6,166.00
Vendor 4953 - SiteOne Landscape Supply LLC										
78128732	Landscape blanket & staples	Open		10/24/2016	11/04/2016	10/24/2016			1,008.00	
							Vendor 4953 - SiteOne Landscape Supply LLC Totals	Invoices	1	\$1,008.00
Vendor 3990 - Skirmont Mechanical										
160728	installation of 4in valve on sludge tank	Open		10/11/2016	11/04/2016	10/11/2016			1,213.00	
							Vendor 3990 - Skirmont Mechanical Totals	Invoices	1	\$1,213.00
Vendor 4078 - Standard Equipment Co										
C17151	Main Broom #428	Open		10/17/2016	11/04/2016	10/17/2016			351.84	
C17284	Fill Hose #428	Open		10/17/2016	11/04/2016	10/17/2016			226.21	
C16769	Camera repair	Open		10/24/2016	11/04/2016	10/24/2016			7,451.47	
							Vendor 4078 - Standard Equipment Co Totals	Invoices	3	\$8,029.52
Vendor 4264 - Thyssenkrup Elevator Corp										
3002807625	Service to Elevator for Police Department	Open		10/24/2016	11/04/2016	10/24/2016			496.29	
							Vendor 4264 - Thyssenkrup Elevator Corp Totals	Invoices	1	\$496.29
Vendor 4878 - TLC Controls Inc										
34280frt	shipping charges	Open		10/11/2016	11/04/2016	10/11/2016			28.87	
							Vendor 4878 - TLC Controls Inc Totals	Invoices	1	\$28.87
Vendor 5074 - TraffTech Inc										
1266	sign program annual service	Open		10/24/2016	11/04/2016	10/24/2016			1,350.00	
							Vendor 5074 - TraffTech Inc Totals	Invoices	1	\$1,350.00
Vendor 4343 - Trugreen Processing Center										
55703713	grub control village hall	Open		10/24/2016	11/04/2016	10/24/2016			2,450.00	
55703718	grub control fire 1	Open		10/24/2016	11/04/2016	10/24/2016			300.00	
55715015	grub control fire 2	Open		10/24/2016	11/04/2016	10/24/2016			205.00	
							Vendor 4343 - Trugreen Processing Center Totals	Invoices	3	\$2,955.00
Vendor 4788 - Valley Hydraulic Service Inc										
207604	Air Conditioner Hoses	Open		10/24/2016	11/04/2016	10/24/2016			177.50	
							Vendor 4788 - Valley Hydraulic Service Inc Totals	Invoices	1	\$177.50



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Invoice Due Date Range 10/21/16 - 11/04/16
 Report By Department - Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 4506 - VP Mechanical									
0000017407	Repair at Fire Station #1	Open		10/24/2016	11/04/2016	10/24/2016			410.00
0000017606	Cleaned and checked all Boilers for Fire Dept.	Open		10/24/2016	11/04/2016	10/24/2016			1,355.00
0000017607	Cleaned and checked all Boilers	Open		10/24/2016	11/04/2016	10/24/2016			1,355.00
Vendor 4506 - VP Mechanical Totals							Invoices	3	<u>\$3,120.00</u>
Vendor 4543 - Warehouse Direct									
3221345-0	2017 Calendars and Office Supplies	Open		10/17/2016	11/04/2016	10/17/2016			487.50
Vendor 4543 - Warehouse Direct Totals							Invoices	1	<u>\$487.50</u>
Vendor 4859 - Water Resources Inc									
30903	R-900 MIU Radios	Open		10/24/2016	11/04/2016	10/24/2016			4,044.00
Vendor 4859 - Water Resources Inc Totals							Invoices	1	<u>\$4,044.00</u>
Vendor 4848 - Water Services Co									
25085	Test & Certify RPZ at Fire Station #1	Open		10/24/2016	11/04/2016	10/24/2016			240.00
Vendor 4848 - Water Services Co Totals							Invoices	1	<u>\$240.00</u>
Vendor 5326 - Michael Wiebe									
web254760	study guide	Open		10/24/2016	11/04/2016	10/24/2016			81.20
Vendor 5326 - Michael Wiebe Totals							Invoices	1	<u>\$81.20</u>
Vendor 5798 - Zonatherm Products Inc									
31035	Cylinders	Open		10/17/2016	11/04/2016	10/17/2016			449.80
Vendor 5798 - Zonatherm Products Inc Totals							Invoices	1	<u>\$449.80</u>
Sub-Department PW Admin.Check Request PW Administration,Check Request Totals							Invoices	114	<u>\$119,849.89</u>
Department PW Admin - PW Administration Totals							Invoices	114	<u>\$119,849.89</u>
PW Admin PW Administration									
Department PW Engineering - PW Engineering									
Vendor 5659 - Chicagoland Paving Contractors Inc.									
160403	Celebrity Circle Reconstruction/Resurfacing	Open		10/14/2016	11/04/2016	10/14/2016			77,030.19
Vendor 5659 - Chicagoland Paving Contractors Inc. Totals							Invoices	1	<u>\$77,030.19</u>
Vendor 1366 - Elmund & Nelson Co									
16008016	Annual Street Light Maintenance	Open		10/12/2016	11/04/2016	10/12/2016			2,026.05
16008017	Annual Street Light Maintenance	Open		10/12/2016	11/04/2016	10/12/2016			8,860.78
Vendor 1366 - Elmund & Nelson Co Totals							Invoices	2	<u>\$10,886.83</u>



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 Report By Department - Vendor - Invoice
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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
		Department	PW Engineering - PW Engineering	Totals		Invoices	3		<u>\$87,917.02</u>
PW Engineering PW Engineering									
Department		PW Forestry - PW Forestry							
Vendor		5217 - Arborworks LLC							
2892	emergency tree removals X 3	Open		10/17/2016	11/04/2016	10/17/2016			1,513.50
		Vendor	5217 - Arborworks LLC	Totals		Invoices	1		<u>\$1,513.50</u>
		Department	PW Forestry - PW Forestry	Totals		Invoices	1		<u>\$1,513.50</u>
PW Forestry PW Forestry									
Department		Sewage Maint - Sewage Maintenance							
Vendor		4772 - RJN Group Inc							
1070204	Professional Services	Open		10/24/2016	11/04/2016	10/24/2016			9,007.50
10706	Professional Services for flow monitoring	Open		10/24/2016	11/04/2016	10/24/2016			1,150.00
		Vendor	4772 - RJN Group Inc	Totals		Invoices	2		<u>\$10,157.50</u>
		Department	Sewage Maint - Sewage Maintenance	Totals		Invoices	2		<u>\$10,157.50</u>
Sewage Maint Sewage Maintenance									
Department		Sewage Trtmnt - Sewage Treatment							
Vendor		127 - Aecom Technical Services Inc							
60489079-07	ZInc program engineering Sept 4 thru Oct 7,2016	Open		10/22/2016	11/04/2016	10/22/2016			1,241.96
		Vendor	127 - Aecom Technical Services Inc	Totals		Invoices	1		<u>\$1,241.96</u>
Vendor		4878 - TLC Controls Inc							
34280	new level controller for Turnberry lift station	Open		10/11/2016	11/04/2016	10/11/2016			4,090.00
		Vendor	4878 - TLC Controls Inc	Totals		Invoices	1		<u>\$4,090.00</u>
		Department	Sewage Trtmnt - Sewage Treatment	Totals		Invoices	2		<u>\$5,331.96</u>
Sewage Trtmnt Sewage Treatment									
						Grand Totals	Invoices	247	<u>\$303,037.28</u>



Paid In Advance

Invoice Date Range 10/13/16 - 10/26/16

Report By Vendor - Invoice Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 4849 - Bank of New York - JAWA									
10/3/16-JAWA	9/16 JAWA Payment	Paid by EFT #3		10/17/2016	10/17/2016	10/17/2016		10/17/2016	380,455.00
Vendor 4849 - Bank of New York - JAWA Totals							Invoices	1	<u>\$380,455.00</u>
Vendor 4777 - Illinois Department Of Revenue									
2016-00000588	State W/H Tax - October 3, 2016	Paid by EFT #877		10/21/2016	10/21/2016	10/07/2016		10/07/2016	23,195.29
2016-00000600	Illinois W/H - October 21, 2016	Paid by EFT #883		10/21/2016	10/21/2016	10/21/2016		10/21/2016	22,108.56
Vendor 4777 - Illinois Department Of Revenue Totals							Invoices	2	<u>\$45,303.85</u>
Vendor 4818 - Illinois Funds - Fire Pension Fund									
2016-00000589	Fire Pension W/H - October 7, 2016	Paid by EFT #878		10/21/2016	10/21/2016	10/07/2016		10/07/2016	11,196.06
2016-00000601	Fire Pension W/H - October 21,	Paid by EFT #884		10/21/2016	10/21/2016	10/21/2016		10/21/2016	11,218.19
Vendor 4818 - Illinois Funds - Fire Pension Fund Totals							Invoices	2	<u>\$22,414.25</u>
Vendor 4817 - Illinois Funds - Police Pension Fund									
2016-00000590	Police Pension W/H - October 7,	Paid by EFT #879		10/21/2016	10/21/2016	10/07/2016		10/07/2016	20,949.42
2016-00000602	Police Pension W/H - October 21,	Paid by EFT #885		10/21/2016	10/21/2016	10/21/2016		10/21/2016	19,754.27
Vendor 4817 - Illinois Funds - Police Pension Fund Totals							Invoices	2	<u>\$40,703.69</u>
Vendor 5087 - Illinois Office of the Attorney General									
Allen2016	Sex Offender Fee-Allen	Paid by Check #41163		10/21/2016	10/21/2016	10/21/2016		10/26/2016	30.00
Gatti2016	Sex Offender Fee-Gatti	Paid by Check #41160		10/21/2016	10/21/2016	10/21/2016		10/26/2016	30.00
Mohammed2016	Sex Offender Fee-Mohammed	Paid by Check #41162		10/21/2016	10/21/2016	10/21/2016		10/26/2016	30.00
Williams2016	Sex Offender Fee-Williams	Paid by Check #41161		10/21/2016	10/21/2016	10/21/2016		10/26/2016	30.00
Vendor 5087 - Illinois Office of the Attorney General Totals							Invoices	4	<u>\$120.00</u>
Vendor 5086 - Illinois State Police									
Allen2016	Sex Offender Fee-Allen	Paid by Check #41167		10/21/2016	10/21/2016	10/21/2016		10/26/2016	30.00
Gatti2016	Sex Offender Fee-Gatti	Paid by Check #41164		10/21/2016	10/21/2016	10/21/2016		10/26/2016	30.00
Mohammed2016	Sex Offender Fee-Mohammed	Paid by Check #41166		10/21/2016	10/21/2016	10/21/2016		10/26/2016	30.00
Williams2016	Sex Offender Fee-Williams	Paid by Check #41165		10/21/2016	10/21/2016	10/21/2016		10/26/2016	30.00
Vendor 5086 - Illinois State Police Totals							Invoices	4	<u>\$120.00</u>



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Vendor 4741 - Internal Revenue Service

2016-00000591	Federal W/H Tax - October 3, 2016	Paid by EFT #880	10/21/2016	10/21/2016	10/07/2016	10/07/2016	181,941.59	
2016-00000603	Federal W/H Tax - October 21, 2016	Paid by EFT #886	10/21/2016	10/21/2016	10/21/2016	10/21/2016	175,370.69	
Vendor 4741 - Internal Revenue Service Totals						Invoices	2	\$357,312.28

Vendor 4760 - Notary Public Association of Illinois

Donovan2016	Notary Public Commission-Donovan	Paid by Check #41168	10/19/2016	10/19/2016	10/19/2016	10/26/2016	54.00	
Roena2016	Notary Public Commission-Roena	Paid by Check #41170	10/19/2016	10/19/2016	10/19/2016	10/26/2016	54.00	
Thorson2016	Notary Public Commission-Thorson	Paid by Check #41169	10/19/2016	10/19/2016	10/19/2016	10/26/2016	54.00	
Vendor 4760 - Notary Public Association of Illinois Totals						Invoices	3	\$162.00

Vendor 4742 - State Disbursement Fund

2016-00000592	PR Maint. - October 7, 2016 Payroll	Paid by EFT #881	10/21/2016	10/21/2016	10/07/2016	10/07/2016	1,713.69	
2016-00000604	PR Maint. - October 21, 2016 Payroll	Paid by EFT #887	10/21/2016	10/21/2016	10/21/2016	10/21/2016	1,713.69	
Vendor 4742 - State Disbursement Fund Totals						Invoices	2	\$3,427.38

Vendor 5085 - Treasurer of the State of Illinois

Allen2016	Sex Offender Fee-Allen	Paid by Check #41174	10/21/2016	10/21/2016	10/21/2016	10/26/2016	5.00	
Gatti2016	Sex Offender Fee-Gatti	Paid by Check #41171	10/21/2016	10/21/2016	10/21/2016	10/26/2016	5.00	
Mohammed2016	Sex Offender Fee-Mohammed	Paid by Check #41173	10/21/2016	10/21/2016	10/21/2016	10/26/2016	5.00	
Williams2016	Sex Offender Fee-Williams	Paid by Check #41172	10/21/2016	10/21/2016	10/21/2016	10/26/2016	5.00	
Vendor 5085 - Treasurer of the State of Illinois Totals						Invoices	4	\$20.00

Vendor 4819 - Vantagepoint Transfer Agents-301208

2016-00000593	ICMA Contributions - October 7,	Paid by EFT #882	10/21/2016	10/21/2016	10/07/2016	10/07/2016	18,651.55	
2016-00000605	ICMA Contributions - October 21,	Paid by EFT #888	10/21/2016	10/21/2016	10/21/2016	10/21/2016	18,450.04	
Vendor 4819 - Vantagepoint Transfer Agents-301208 Totals						Invoices	2	\$37,101.59

Grand Totals						Invoices	28	\$887,140.04
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Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 4946 - Amazon.Com									
2894612	Labels	Paid by EFT #2605		09/30/2016	09/30/2016	09/30/2016		10/25/2016	13.99
									\$13.99
Vendor 4946 - Amazon.Com Totals							Invoices	1	
Vendor 5572 - American Society of Civil Engineers									
1043483777	Membership Dues - Daulton Lange	Paid by EFT #2552		09/30/2016	09/30/2016	09/30/2016		10/25/2016	270.00
120	ASCE Annual Awards Dinner	Paid by EFT #2554		09/30/2016	09/30/2016	09/30/2016		10/25/2016	95.00
									\$365.00
Vendor 5572 - American Society of Civil Engineers Totals							Invoices	2	
Vendor 5110 - Aprize Promotional Products									
55685	Uniforms - Rossi	Paid by EFT #2618		09/30/2016	09/30/2016	09/30/2016		10/25/2016	55.50
									\$55.50
Vendor 5110 - Aprize Promotional Products Totals							Invoices	1	
Vendor 316 - APWA - Chicago Metro Chapter									
32599	APWA Transportation Update -	Paid by EFT #2551		09/30/2016	09/30/2016	09/30/2016		10/25/2016	40.00
									\$40.00
Vendor 316 - APWA - Chicago Metro Chapter Totals							Invoices	1	
Vendor 5654 - Arby's									
257854	IEMA Conference	Paid by EFT #2628		09/30/2016	09/30/2016	09/30/2016		10/25/2016	18.75
									\$18.75
Vendor 5654 - Arby's Totals							Invoices	1	
Vendor 5244 - B & H Photo									
626551870	Blu-Ray Player	Paid by EFT #2604		09/30/2016	09/30/2016	09/30/2016		10/25/2016	80.95
628661510	Mixer & Mics	Paid by EFT #2611		09/30/2016	09/30/2016	09/30/2016		10/25/2016	1,066.10
									\$1,147.05
Vendor 5244 - B & H Photo Totals							Invoices	2	
Vendor 5556 - Bartlett Area Chamber of Commerce									
Foxriver	Fox River Luncheon & Expo Govind	Paid by EFT #2593		09/30/2016	09/30/2016	09/30/2016		10/25/2016	35.00
Steakfry	Govind Steak Fry Event	Paid by EFT #2586		09/30/2016	09/30/2016	09/30/2016		10/25/2016	30.00
									\$65.00
Vendor 5556 - Bartlett Area Chamber of Commerce Totals							Invoices	2	



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Vendor 5271 - Baudville Inc							
3098452	employee recognition certificates	Paid by EFT #2583	09/30/2016	09/30/2016	09/30/2016	10/25/2016	217.49
		Vendor 5271 - Baudville Inc Totals				Invoices 1	<u>\$217.49</u>
Vendor 5765 - Blain's Farm & Fleet							
3782222CR	Tax Credit	Paid by EFT #2550	09/30/2016	09/30/2016	09/30/2016	10/25/2016	(19.83)
		Vendor 5765 - Blain's Farm & Fleet Totals				Invoices 1	<u>(\$19.83)</u>
Vendor 5746 - Care Animal Hospital							
157974	Dog Medical	Paid by EFT #2607	09/30/2016	09/30/2016	09/30/2016	10/25/2016	44.00
158755	Dog Medical	Paid by EFT #2612	09/30/2016	09/30/2016	09/30/2016	10/25/2016	44.00
		Vendor 5746 - Care Animal Hospital Totals				Invoices 2	<u>\$88.00</u>
Vendor 5295 - Casey's General Store #2588							
80622	IEMA Conference	Paid by EFT #2601	09/30/2016	09/30/2016	09/30/2016	10/25/2016	22.64
		Vendor 5295 - Casey's General Store #2588 Totals				Invoices 1	<u>\$22.64</u>
Vendor 835 - Chicago Carriage Cab							
011070	Govind CMAP Go to 2050	Paid by EFT #2599	09/30/2016	09/30/2016	09/30/2016	10/25/2016	9.00
		Vendor 835 - Chicago Carriage Cab Totals				Invoices 1	<u>\$9.00</u>
Vendor 5422 - Chicago O'Hare International Airport							
230628	Parking at Airport - Stahl	Paid by EFT #2563	09/30/2016	09/30/2016	09/30/2016	10/25/2016	36.00
978052	Parking at Airport - Moore	Paid by EFT #2547	09/30/2016	09/30/2016	09/30/2016	10/25/2016	77.00
		Vendor 5422 - Chicago O'Hare International Airport Totals				Invoices 2	<u>\$113.00</u>
Vendor 5800 - City Club of Chicago							
91316-1100	Event Registration - Craig	Paid by EFT #2580	09/30/2016	09/30/2016	09/30/2016	10/25/2016	50.00
		Vendor 5800 - City Club of Chicago Totals				Invoices 1	<u>\$50.00</u>
Vendor 972 - Comcast							
260025-8	STP1 Comcast July/August 2016	Paid by EFT #2640	09/30/2016	09/30/2016	09/30/2016	10/25/2016	219.20
262294-8	PD Comcast July/August 2016	Paid by EFT #2641	09/30/2016	09/30/2016	09/30/2016	10/25/2016	825.20



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269620-8	Barrington Rd. Sign July/August	Paid by EFT #2639	09/30/2016	09/30/2016	09/30/2016	10/25/2016	215.20	
45337052	Internet Fiber Point to Point	Paid by EFT #2638	09/30/2016	09/30/2016	09/30/2016	10/25/2016	6,496.53	
Vendor 972 - Comcast Totals						Invoices	4	\$7,756.13
Vendor 5792 - Constant Contact								
4100-83116-4063	Membership for eNews	Paid by EFT #2537	09/30/2016	09/30/2016	09/30/2016	10/25/2016	204.00	
Vendor 5792 - Constant Contact Totals						Invoices	1	\$204.00
Vendor 5806 - Cracker Barrel								
96608	IEMA Conference	Paid by EFT #2622	09/30/2016	09/30/2016	09/30/2016	10/25/2016	28.88	
Vendor 5806 - Cracker Barrel Totals						Invoices	1	\$28.88
Vendor 5791 - Doubletree Suites by Hilton Minneapolis								
83514921	Hotel - Minneapolis - Moore	Paid by EFT #2549	09/30/2016	09/30/2016	09/30/2016	10/25/2016	793.80	
Vendor 5791 - Doubletree Suites by Hilton Minneapolis Totals						Invoices	1	\$793.80
Vendor 5795 - Dual Hwy BP								
045120	Fuel for Vehicle - NFA - Fors	Paid by EFT #2558	09/30/2016	09/30/2016	09/30/2016	10/25/2016	37.89	
Vendor 5795 - Dual Hwy BP Totals						Invoices	1	\$37.89
Vendor 1282 - Dunkin Donuts								
325	Donuts & Coffee for Recycling Event	Paid by EFT #2553	09/30/2016	09/30/2016	09/30/2016	10/25/2016	112.18	
Vendor 1282 - Dunkin Donuts Totals						Invoices	1	\$112.18
Vendor 5004 - Facebook								
0831-4600	Advertising	Paid by EFT #2539	09/30/2016	09/30/2016	09/30/2016	10/25/2016	1.27	
DNRPDAN3Q2	Advertising	Paid by EFT #2538	09/30/2016	09/30/2016	09/30/2016	10/25/2016	25.00	
Vendor 5004 - Facebook Totals						Invoices	2	\$26.27
Vendor 4767 - Fulllife Safety Center								
33962	Safety Gear	Paid by EFT #2543	09/30/2016	09/30/2016	09/30/2016	10/25/2016	82.75	
Vendor 4767 - Fulllife Safety Center Totals						Invoices	1	\$82.75



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Vendor 1685 - Grainger

9229456240	Battery Packs for Cordless Drills	Paid by EFT #2561	09/30/2016	09/30/2016	09/30/2016	10/25/2016	168.80
9232929563	Warning Tape	Paid by EFT #2564	09/30/2016	09/30/2016	09/30/2016	10/25/2016	93.60

Vendor 1685 - Grainger Totals Invoices 2 \$262.40

Vendor 1776 - Hampton Inn

145598A	Recruitment Fair - Giudice, Riedel	Paid by EFT #2613	09/30/2016	09/30/2016	09/30/2016	10/25/2016	98.79
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Vendor 1776 - Hampton Inn Totals Invoices 1 \$98.79

Vendor 5055 - Helminc.com

106344	Auto Tech Service Info	Paid by EFT #2596	09/30/2016	09/30/2016	09/30/2016	10/25/2016	650.00
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Vendor 5055 - Helminc.com Totals Invoices 1 \$650.00

Vendor 2000 - IACP

440561	IACP Conference Fee - Menough	Paid by EFT #2636	09/30/2016	09/30/2016	09/30/2016	10/25/2016	425.00
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Vendor 2000 - IACP Totals Invoices 1 \$425.00

Vendor 2014 - ICSC

111111	Chicago Deal Making SG PA RC	Paid by EFT #2592	09/30/2016	09/30/2016	09/30/2016	10/25/2016	975.00
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Vendor 2014 - ICSC Totals Invoices 1 \$975.00

Vendor 2028 - IL Assn Of Chiefs Of Police

2028-0914J	Illinois Chiefs Gala	Paid by EFT #2629	09/30/2016	09/30/2016	09/30/2016	10/25/2016	75.00
2028-0914J2	Illinois Chiefs Gala	Paid by EFT #2630	09/30/2016	09/30/2016	09/30/2016	10/25/2016	75.00
2028-0914J3	Illinois Chiefs Gala	Paid by EFT #2631	09/30/2016	09/30/2016	09/30/2016	10/25/2016	75.00
522784L	Training - Ciancio, Johnson,	Paid by EFT #2606	09/30/2016	09/30/2016	09/30/2016	10/25/2016	297.00

Vendor 2028 - IL Assn Of Chiefs Of Police Totals Invoices 4 \$522.00

Vendor 2034 - IL City/County Management Assn

1y2ccptky3Ld	Professional Development - Maller	Paid by EFT #2582	09/30/2016	09/30/2016	09/30/2016	10/25/2016	25.00
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Vendor 2034 - IL City/County Management Assn Totals Invoices 1 \$25.00



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Vendor 2048 - IL Fire Chiefs Association								
IFAMA923	Fire Tech Service Training -	Paid by EFT #2597	09/30/2016	09/30/2016	09/30/2016	10/25/2016	260.00	
Vendor 2048 - IL Fire Chiefs Association Totals						Invoices	1	<u>\$260.00</u>
Vendor 2054 - IL Municipal League								
S-20578-97	Conference Registration - Paul	Paid by EFT #2579	09/30/2016	09/30/2016	09/30/2016	10/25/2016	310.00	
Vendor 2054 - IL Municipal League Totals						Invoices	1	<u>\$310.00</u>
Vendor 2069 - IL Tollway								
IPASS90116	IPASS Auto Replenish	Paid by EFT #2595	09/30/2016	09/30/2016	09/30/2016	10/25/2016	40.00	
IPASS91216	IPASS Auto Replenish	Paid by EFT #2544	09/30/2016	09/30/2016	09/30/2016	10/25/2016	40.00	
Vendor 2069 - IL Tollway Totals						Invoices	2	<u>\$80.00</u>
Vendor 5018 - Illinois Arborist Association								
Conf2016	IAA Conference and Trade Show -	Paid by EFT #2546	09/30/2016	09/30/2016	09/30/2016	10/25/2016	305.00	
Vendor 5018 - Illinois Arborist Association Totals						Invoices	1	<u>\$305.00</u>
Vendor 5559 - Illinois Society of Fire Service Instructors								
ISO Edwards	Incident Safety Officer Registration -	Paid by EFT #2555	09/30/2016	09/30/2016	09/30/2016	10/25/2016	300.00	
Vendor 5559 - Illinois Society of Fire Service Instructors Totals						Invoices	1	<u>\$300.00</u>
Vendor 5025 - Illinois Tactical Officers Association								
10180352	Training - Kajohnkittiyuth	Paid by EFT #2610	09/30/2016	09/30/2016	09/30/2016	10/25/2016	295.00	
10180364	Training - Hendry	Paid by EFT #2609	09/30/2016	09/30/2016	09/30/2016	10/25/2016	295.00	
10180374	Training - Villanueva	Paid by EFT #2608	09/30/2016	09/30/2016	09/30/2016	10/25/2016	295.00	
Vendor 5025 - Illinois Tactical Officers Association Totals						Invoices	3	<u>\$885.00</u>
Vendor 2121 - International Code Council Inc								
403165	Annual Membership	Paid by EFT #2559	09/30/2016	09/30/2016	09/30/2016	10/25/2016	135.00	
Vendor 2121 - International Code Council Inc Totals						Invoices	1	<u>\$135.00</u>
Vendor 2228 - Jimmy John's								
053759	SCM Local Business Expo	Paid by EFT #2594	09/30/2016	09/30/2016	09/30/2016	10/25/2016	59.90	



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053759a	SCM Local Business Expo	Paid by EFT #2642	09/30/2016	09/30/2016	09/30/2016	10/25/2016	.09
		Vendor 2228 - Jimmy John's Totals				Invoices 2	<u>\$59.99</u>
Vendor 2568 - Loopnet Inc							
26648460	Loopnet	Paid by EFT #2587	09/30/2016	09/30/2016	09/30/2016	10/25/2016	84.80
		Vendor 2568 - Loopnet Inc Totals				Invoices 1	<u>\$84.80</u>
Vendor 2685 - Marriott - Bloomington Normal							
7323	IGFOA Conference Hotel-Clarke	Paid by EFT #2566	09/30/2016	09/30/2016	09/30/2016	10/25/2016	291.20
		Vendor 2685 - Marriott - Bloomington Normal Totals				Invoices 1	<u>\$291.20</u>
Vendor 2810 - Menards							
44988	ET Kit Supplies	Paid by EFT #2615	09/30/2016	09/30/2016	09/30/2016	10/25/2016	18.74
69965	Dug Out Roofing Materials	Paid by EFT #2545	09/30/2016	09/30/2016	09/30/2016	10/25/2016	1,989.69
89679	Evidenced Storage/Kit	Paid by EFT #2621	09/30/2016	09/30/2016	09/30/2016	10/25/2016	74.62
		Vendor 2810 - Menards Totals				Invoices 3	<u>\$2,083.05</u>
Vendor 5043 - Metra							
049899	Govind CMAP Go to 2050	Paid by EFT #2600	09/30/2016	09/30/2016	09/30/2016	10/25/2016	13.50
		Vendor 5043 - Metra Totals				Invoices 1	<u>\$13.50</u>
Vendor 5783 - MGM Grand Resort							
761778526-1	VMWorld Conference Hotel	Paid by EFT #2637	09/30/2016	09/30/2016	09/30/2016	10/25/2016	565.60
		Vendor 5783 - MGM Grand Resort Totals				Invoices 1	<u>\$565.60</u>
Vendor 2943 - Moretti's							
023625-9216	Department Head Lunch	Paid by EFT #2576	09/30/2016	09/30/2016	09/30/2016	10/25/2016	141.47
		Vendor 2943 - Moretti's Totals				Invoices 1	<u>\$141.47</u>
Vendor 5766 - Motion Industries							
IL10-585637-CR	Tax Credit	Paid by EFT #2569	09/30/2016	09/30/2016	09/30/2016	10/25/2016	(21.20)
IL10-585638-CR	Tax Credit	Paid by EFT #2570	09/30/2016	09/30/2016	09/30/2016	10/25/2016	(21.20)
		Vendor 5766 - Motion Industries Totals				Invoices 2	<u>(\$42.40)</u>



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Vendor 3023 - National Fire Protection Assoc								
201071	National Fire Alarm and Signaling	Paid by EFT #2557	09/30/2016	09/30/2016	09/30/2016	10/25/2016	86.85	
Vendor 3023 - National Fire Protection Assoc Totals						Invoices	1	<u>\$86.85</u>
Vendor 3066 - New Orleans Airport Shuttle								
4281169	Transportation to WEFTEC	Paid by EFT #2562	09/30/2016	09/30/2016	09/30/2016	10/25/2016	44.00	
Vendor 3066 - New Orleans Airport Shuttle Totals						Invoices	1	<u>\$44.00</u>
Vendor 3107 - North Town								
7733	Refrigerator Repair at Fire Station	Paid by EFT #2574	09/30/2016	09/30/2016	09/30/2016	10/25/2016	109.00	
7810	Refrigerator Repair at Fire Station	Paid by EFT #2575	09/30/2016	09/30/2016	09/30/2016	10/25/2016	1,545.00	
Vendor 3107 - North Town Totals						Invoices	2	<u>\$1,654.00</u>
Vendor 3132 - NPELRA								
3132-0912	Training	Paid by EFT #2634	09/30/2016	09/30/2016	09/30/2016	10/25/2016	89.00	
62977	Galena Conference Andris	Paid by EFT #2585	09/30/2016	09/30/2016	09/30/2016	10/25/2016	299.00	
62985	2016 training conference andris	Paid by EFT #2584	09/30/2016	09/30/2016	09/30/2016	10/25/2016	425.00	
Vendor 3132 - NPELRA Totals						Invoices	3	<u>\$813.00</u>
Vendor 5020 - Party City								
008695	Local Business Showcase	Paid by EFT #2591	09/30/2016	09/30/2016	09/30/2016	10/25/2016	95.71	
Vendor 5020 - Party City Totals						Invoices	1	<u>\$95.71</u>
Vendor 5241 - President Abraham Lincoln Springfield - Doubletree								
22239	IEMA Conference	Paid by EFT #2623	09/30/2016	09/30/2016	09/30/2016	10/25/2016	46.26	
63526	IEMA Conference	Paid by EFT #2626	09/30/2016	09/30/2016	09/30/2016	10/25/2016	36.38	
99795	IEMA Conference	Paid by EFT #2624	09/30/2016	09/30/2016	09/30/2016	10/25/2016	29.48	
Vendor 5241 - President Abraham Lincoln Springfield - Doubletree Totals						Invoices	3	<u>\$112.12</u>
Vendor 3628 - Red Wing Shoe Store								
6183	Boot Oil	Paid by EFT #2540	09/30/2016	09/30/2016	09/30/2016	10/25/2016	57.03	
6184	Boot Oil - Return - Wrong Oil	Paid by EFT #2541	09/30/2016	09/30/2016	09/30/2016	10/25/2016	(57.03)	
6191	Boot Oil	Paid by EFT #2542	09/30/2016	09/30/2016	09/30/2016	10/25/2016	51.84	
Vendor 3628 - Red Wing Shoe Store Totals						Invoices	3	<u>\$51.84</u>



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Vendor 4962 - Rosati's Pizza

91516-13	Food for Board Mtg.	Paid by EFT #2577	09/30/2016	09/30/2016	09/30/2016	10/25/2016	115.35
C09132016	CONECT Monthly Luncheon	Paid by EFT #2588	09/30/2016	09/30/2016	09/30/2016	10/25/2016	81.70

Vendor 4962 - Rosati's Pizza Totals Invoices 2 \$197.05

Vendor 3806 - Sam's Club

062351	CED Office Supplies	Paid by EFT #2590	09/30/2016	09/30/2016	09/30/2016	10/25/2016	74.94
081219	CONECT Gifts and Luncheon	Paid by EFT #2589	09/30/2016	09/30/2016	09/30/2016	10/25/2016	96.85
35216	Coffee Cups	Paid by EFT #2614	09/30/2016	09/30/2016	09/30/2016	10/25/2016	22.86
7095567250	Coffee	Paid by EFT #2620	09/30/2016	09/30/2016	09/30/2016	10/25/2016	128.10
8666827135	Sam's Business	Paid by EFT #2619	09/30/2016	09/30/2016	09/30/2016	10/25/2016	45.00

Vendor 3806 - Sam's Club Totals Invoices 5 \$367.75

Vendor 5807 - Saputo's

788726	IEMA Conference	Paid by EFT #2627	09/30/2016	09/30/2016	09/30/2016	10/25/2016	56.35
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Vendor 5807 - Saputo's Totals Invoices 1 \$56.35

Vendor 5793 - Sheraton New Orleans

695306	Hotel for WEFTEC Conference -	Paid by EFT #2565	09/30/2016	09/30/2016	09/30/2016	10/25/2016	840.92
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Vendor 5793 - Sheraton New Orleans Totals Invoices 1 \$840.92

Vendor 3989 - Skillpath Seminars

11286987	Excel Workshop-Reis	Paid by EFT #2567	09/30/2016	09/30/2016	09/30/2016	10/25/2016	149.00
11286988	Excel Workshop-Otto	Paid by EFT #2568	09/30/2016	09/30/2016	09/30/2016	10/25/2016	149.00

Vendor 3989 - Skillpath Seminars Totals Invoices 2 \$298.00

Vendor 4040 - Southwest Airlines

5260698161420	IACP Conference	Paid by EFT #2633	09/30/2016	09/30/2016	09/30/2016	10/25/2016	30.00
5260698161422	IACP Conference	Paid by EFT #2632	09/30/2016	09/30/2016	09/30/2016	10/25/2016	30.00
BDK8SQ	IACP Conference	Paid by EFT #2635	09/30/2016	09/30/2016	09/30/2016	10/25/2016	865.92

Vendor 4040 - Southwest Airlines Totals Invoices 3 \$925.92



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Summary Listing

Vendor 4920 - USA Bluebook							
058128	Hour Meter for Motor Control Room	Paid by EFT #2560	09/30/2016	09/30/2016	09/30/2016	10/25/2016	157.07
Vendor 4920 - USA Bluebook Totals					Invoices	1	<u>\$157.07</u>
Vendor 4535 - Walmart							
22940	Prisoner Meals	Paid by EFT #2616	09/30/2016	09/30/2016	09/30/2016	10/25/2016	24.80
Vendor 4535 - Walmart Totals					Invoices	1	<u>\$24.80</u>
Vendor 5570 - Wyndham Springfield City Centre							
1743656	IEMA Conference	Paid by EFT #2602	09/30/2016	09/30/2016	09/30/2016	10/25/2016	156.80
1743657	IEMA Conference	Paid by EFT #2603	09/30/2016	09/30/2016	09/30/2016	10/25/2016	176.80
99795	IEMA Conference	Paid by EFT #2625	09/30/2016	09/30/2016	09/30/2016	10/25/2016	33.10
Vendor 5570 - Wyndham Springfield City Centre Totals					Invoices	3	<u>\$366.70</u>
Vendor 5803 - York							
011539	APA IL Ainsworth	Paid by EFT #2598	09/30/2016	09/30/2016	09/30/2016	10/25/2016	19.83
Vendor 5803 - York Totals					Invoices	1	<u>\$19.83</u>
Grand Totals					Invoices	107	<u><u>\$27,161.93</u></u>


Village of Hanover Park
AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Juliana A. Maller, Village Manager
Remy Navarrete, Finance Director

SUBJECT: Treasurer's Report – September 2016

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: November 03, 2016

Executive Summary

Review of the September, 2016 Treasurer's Report.

Discussion

Attached is the September 2016 monthly Treasurer's Report. The report is made up of the following three pages:

- Cash and Investment Report
- Cash and Investment Detail by Institution
- Revenue and Expenditure Report

The first section lists all of the Village's Assets by fund and by type, including cash, investments and other assets. The total of the cash and investments column balances to the second section.

Cash and investment detail by institution is in the second section of the Treasurer's Report. All of the Village's banking institutions are broken out by account number, account type, date opened, maturity date, interest rate and amount.

The revenue and expenditure report is the final section, which is a quick snapshot of the Village's actual versus budget amounts through the month of August. With 75% of the year completed, it gives a brief summary of the total revenues and expenses compared to the total annual budget.

All information included in the report is through the month of September 2016.

Agreement Name: _____

Executed By: _____

Recommended Action

For informational purposes only.

Attachments: September 2016 Treasurer's Report

Budgeted Item:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	N/A
Budgeted Amount:	\$N/A				
Actual Cost:	\$				
Account Number:					

Village of Hanover Park
Cash & Investment Report
Friday, September 30, 2016

75% of the Fiscal Year completed
General Ledger Balances as of September 30, 2016

Fund	Balance as of: 9/30/2016	Detail of Ending balances		
		Cash	Investments	9/30/2016
General	17,622,908.06	9,523,132.70	8,099,775.36	\$ 17,622,908.06
MFT	535,896.24	(114,921.01)	650,817.25	535,896.24
Road and Bridge	1,123,467.52	1,123,467.52		1,123,467.52
SSA # 3	46,988.22	46,988.22		46,988.22
SSA # 4	66,416.59	66,416.59		66,416.59
SSA # 5	332,601.00	332,601.00		332,601.00
SSA # 6	36,934.70	36,934.70		36,934.70
MWRD Fields	709,728.43	210,328.43	499,400.00	709,728.43
State Restricted Funds	296,401.40	296,401.40		296,401.40
Federal Restricted Funds	1,479.00	1,479.00		1,479.00
Foreign Fire Fund	32,611.45	32,611.45		32,611.45
Capital Projects	1,274,165.04	1,274,165.04		1,274,165.04
TIF # 3	5,123,762.68	1,230,295.18	3,893,467.50	5,123,762.68
TIF # 4	(466.97)	(466.97)		(466.97)
TIF # 5	(11,060.25)	(11,060.25)		(11,060.25)
2011 Debt Service	674,561.23	674,561.23		674,561.23
2010 Debt Service	603,464.71	603,464.71		603,464.71
2010A Debt Service	335,091.86	335,091.86		335,091.86
Water and Sewer	12,279,274.27	8,319,571.13	3,959,703.14	12,279,274.27
Commuter Lot	460,508.80	460,508.80		460,508.80
Central Equipment	5,241,540.52	546,699.60	4,694,840.92	5,241,540.52
IT Replacement	464,902.38	464,902.38	-	464,902.38
TOTALS:	47,251,176.88	25,453,172.71	21,798,004.17	47,251,176.88
TOTAL CASH & INVESTMENTS		47,251,176.88		

* Police and Firefighter Pension Funds are not included in this reports. These funds are included in the Quarterly Financial Report

IMET - Balance of restricted funds 1/1/2015		\$ 242,311.98
Monies received of restricted funds	2/6/2015	\$ (4,222.47)
	4/27/2015	\$ (7,831.53)
IMET - Remaining restricted Funds 06/30/2016		\$ 230,257.98

Village of Hanover Park
Cash and Investment Detail by Institution
As of September 30, 2016

75% of the Fiscal Year completed
General Ledger Balances as of September 30, 2016

Banking Institution	Account Type	Account #	Opening Date	Maturity Date	Interest Rate	Balance as of: 9/30/2016
VILLAGE OF HANOVER PARK	Petty Cash					<u>3,350.00</u> 3,350.00
FIRST EAGLE BANK	Certificate of Deposit	490001	1/23/2015	1/23/2017	0.700%	450,000.00
	Certificate of Deposit	481686	6/21/2016	6/21/2017	0.600%	289,811.53
	Certificate of Deposit	490006	1/23/2015	1/23/2017	0.700%	531,726.59
	Certificate of Deposit	210035	9/9/2016	3/9/2017	0.400%	4,000,000.00
	Checking Account - Operating	102578301			0.000%	<u>1,568,775.09</u> 6,840,313.21
FIFTH THIRD BANK	Checking Account - Operating	7236230269			0.000%	<u>4,224,621.04</u> 4,224,621.04
ILLINOIS FUNDS	Money Market Fund - Epay	0-071-3917-3541			0.010%	38,441.24
	Money Market Fund - General Corp Acct	0-071-3911-9791			0.010%	1,878,662.73
	Money Market Fund - MFT	0-071-3910-9842			0.010%	<u>294,001.23</u> 2,211,105.20
HANOVER PARK COMMUNITY BANK/WINTRUST	Checking Account - Operating	8986520508			0.000%	10,862,906.89
	Money Market Fund - General Corp Acct	1675345120			0.150%	5,070,655.63
	Money Market Fund - MFT	1675350256			0.150%	500,049.32
	Money Market Fund - Water & Sewer	1675626332			0.150%	195,854.60
	Certificate of Deposit	940000407-1002	3/12/2016	3/12/2017	0.250%	264,685.70
	Certificate of Deposit	940000415-1002	3/12/2016	3/12/2017	0.250%	208,215.01
	Certificate of Deposit	1675189609	9/26/2016	3/26/2017	0.400%	251,893.93
	Certificate of Deposit	1675418772	9/26/2016	3/26/2017	0.400%	<u>263,061.47</u> 17,617,322.55
IMET	Convenience Fund	20137-101			0.210%	20,874.19
	1-3 year Investment Fund	20137-101			0.141%	<u>103,146.47</u> 124,020.66
HARRIS BANK	Certificate of Deposit	6900226290	5/25/2016	5/25/2017	0.200%	257,022.88
	Certificate of Deposit	2950134659	6/24/2013	6/24/2018	0.850%	286,745.09
	Certificate of Deposit	2950138193	2/5/2015	2/5/2017	0.350%	<u>322,994.28</u> 866,762.25
PARKWAY BANK	Certificate of Deposit	7400002156-3629	3/12/2016	3/12/2017	0.500%	119,607.96
	Certificate of Deposit	7400002156-3693	7/17/2016	11/17/2017	1.090%	<u>122,552.10</u> 242,160.06
PMA FINANCIAL NETWORK	Cash Account - Operating				0.300%	294,044.25
	Certificate of Deposit	206671	2/24/2015	2/24/2017	0.851	245,800.00
	Certificate of Deposit	206672	2/24/2015	2/24/2017	0.815	245,900.00
	Certificate of Deposit	206673	2/24/2015	2/24/2017	0.753	246,200.00
	Certificate of Deposit	206674	2/24/2015	2/24/2017	0.757	246,200.00
	Certificate of Deposit	206675	2/24/2015	2/24/2017	0.701	246,500.00
	Certificate of Deposit	34072	3/4/2015	3/6/2017	1.000	247,754.08
	Certificate of Deposit	34073	3/4/2015	3/6/2017	0.850	248,000.00
	Certificate of Deposit	217827	11/9/2015	11/8/2016	0.607	248,400.00
	Certificate of Deposit	224125	5/12/2016	11/8/2016	0.550	249,300.00
	Certificate of Deposit	224126	5/12/2016	11/8/2016	0.500	249,300.00
	Certificate of Deposit	224127	5/12/2016	11/8/2016	0.450	249,400.00
	Certificate of Deposit	224250	5/16/2016	11/14/2016	0.450	249,400.00
	Certificate of Deposit	230286	8/23/2016	2/21/2017	0.451	249,117.02
	Certificate of Deposit	23737	7/28/2016	7/24/2017	0.480	249,000.00
	Certificate of Deposit	24045	7/28/2016	4/24/2017	0.490	249,000.00
	Certificate of Deposit	27237	7/28/2016	1/24/2017	0.390	249,500.00
	Certificate of Deposit	33306	7/28/2016	1/24/2017	0.350	249,500.00
	Certificate of Deposit	33653	7/28/2016	4/24/2017	0.510	249,000.00
	Certificate of Deposit	33682	7/28/2016	8/3/2017	0.610	248,400.00
	Certificate of Deposit	34294	7/28/2016	4/24/2017	0.490	249,000.00
	Certificate of Deposit	34353	7/28/2016	4/24/2017	0.390	249,200.00
	Certificate of Deposit	34383	7/28/2016	1/24/2017	0.350	249,500.00
	Certificate of Deposit	34885	7/28/2016	8/3/2017	0.690	248,200.00
	Certificate of Deposit	34982	7/28/2016	4/24/2017	0.490	249,000.00
	Certificate of Deposit	34997	7/28/2016	8/3/2017	0.640	248,300.00
	Certificate of Deposit	57927	7/28/2016	1/24/2017	0.390	249,500.00
	Certificate of Deposit	57968	7/28/2016	8/3/2017	0.650	248,300.00
	Certificate of Deposit	58132	7/28/2016	1/24/2017	0.390	249,500.00
	Certificate of Deposit	58741	7/28/2016	8/3/2017	0.650	248,300.00
	Certificate of Deposit	231313-1	9/9/2016	3/8/2017	0.399	249,500.00
	Certificate of Deposit	231316-1	9/9/2016	12/8/2016	0.351	249,700.00
	Certificate of Deposit	231314-1	9/9/2016	3/8/2017	0.449	249,400.00
	Certificate of Deposit	231312-1	9/9/2016	6/6/2017	0.402	248,600.00
	Certificate of Deposit	231311-1	9/9/2016	6/6/2017	0.419	248,500.00
	Certificate of Deposit	231310-1	9/9/2016	6/6/2017	0.442	248,400.00
	Certificate of Deposit	231309-1	9/9/2016	6/6/2017	0.440	248,400.00
	Certificate of Deposit	231308-1	9/9/2016	9/11/2017	0.650	248,300.00
	Certificate of Deposit	231307-1	9/9/2016	9/11/2017	0.600	248,500.00
	Certificate of Deposit	231306-1	9/9/2016	9/11/2017	0.750	248,100.00
	Certificate of Deposit	231315-1	9/9/2016	3/8/2017	0.390	249,100.00
	Certificate of Deposit	38290	9/9/2016	3/14/2017	0.450	249,123.20
	Certificate of Deposit	27314	8/9/2016	2/13/2017	0.600	249,062.91
	Certificate of Deposit	58427	8/9/2016	2/6/2017	0.430	249,400.00
	Certificate of Deposit	67955	8/9/2016	2/6/2017	0.460	249,400.00
	Certificate of Deposit	231305-1	9/9/2016	12/8/2016	0.352	249,600.00
	Certificate of Deposit	231303-1	9/9/2016	3/8/2017	0.374	249,500.00
	Certificate of Deposit	231304-1	9/9/2016	12/8/2016	0.442	249,700.00
	Certificate of Deposit	231297-1	9/9/2016	6/6/2017	0.461	249,100.00
	Certificate of Deposit	231298-1	9/9/2016	6/6/2017	0.400	249,200.00
	Certificate of Deposit	231299-1	9/9/2016	6/6/2017	0.442	248,400.00
	Certificate of Deposit	231300-1	9/9/2016	3/8/2017	0.441	249,400.00
	Certificate of Deposit	231301-1	9/9/2016	3/8/2017	0.442	249,000.00
	Certificate of Deposit	231302-1	9/9/2016	3/8/2017	0.399	249,000.00
	Certificate of Deposit	38284	9/9/2016	3/14/2017	0.500	249,123.17
	Certificate of Deposit	38283	9/9/2016	3/15/2017	0.500	249,122.49
	Certificate of Deposit	38287	9/9/2016	3/23/2017	0.500	249,184.76
	Certificate of Deposit	231277-1	9/9/2016	12/8/2016	0.391	249,700.00
	Certificate of Deposit	231276-1	9/9/2016	12/8/2016	0.445	<u>249,700.00</u> 14,721,731.88
JP MORGAN CHASE - JAWA DEPOSIT	Savings Account					<u>397,790.03</u> 397,790.03
Bank of New York	2010 GO Debt Services					-
	2010A Go Debt Services					-
TOTAL CASH & INVESTMENTS						47,251,176.88

Village of Hanover Park
 Revenue & Expenditure Report
 Friday, September 30, 2016

75% of the Fiscal Year completed
General Ledger Balances as of September 30, 2016

Fund	Revenues				Expenditures			
	Budget	Actual	YTD Actual	YTD % of Budget	Budget	Actual	YTD Actual	YTD % of Budget
General	\$32,607,838	\$5,058,671	\$24,627,641	75.53%	\$32,199,242	\$2,131,034	\$20,928,450	65.00%
MFT	\$919,258	\$82,652	\$635,423	69.12%	\$1,753,128	\$25,584	\$1,335,037	76.15%
Road and Bridge	\$124,150	\$18,930	\$111,311	89.66%	\$388,000	\$356	\$59,050	15.22%
SSA # 3	\$15,337	\$4	\$14,044	91.57%	\$18,690	\$2,489	\$11,578	61.95%
SSA # 4	\$18,125	\$5	\$20,218	111.54%	\$29,800	\$1,432	\$18,005	60.42%
SSA # 5	\$235,129	\$60,566	\$142,679	60.68%	\$435,129	\$72,884	\$267,927	61.57%
SSA # 6	\$78,144	\$527	\$76,657	98.10%	\$78,094	\$5,841	\$52,570	67.32%
MWRD Fields	\$121,985	\$11,956	\$109,424	89.70%	\$321,985	\$1,181	\$51,338	15.94%
State Restricted Funds	\$35,650	\$7,009	\$68,816	193.03%	\$33,600	\$1,336	\$32,196	95.82%
Federal Restricted Funds	\$0	\$0	\$0	n/a	\$750	\$0	\$0	0.00%
Foreign Fire Fund	\$27,500	\$0	\$0	0.00%	\$20,500	\$27	\$12,096	59.01%
Capital Projects	\$1,273,396	\$106,603	\$961,086	75.47%	\$1,298,396	\$23,057	\$545,632	42.02%
TIF # 3	\$1,663,940	\$394,043	\$1,758,291	105.67%	\$1,330,000	\$29,619	\$71,543	5.38%
TIF # 4	\$0	\$0	\$0	n/a	\$100,000	\$0	\$0	0.00%
TIF # 5	\$6,600	\$21,000	\$25,865	391.89%	\$40,000	\$3,035	\$21,822	54.55%
2011 Debt Service	\$641,912	\$159,486	\$637,742	99.35%	\$642,615	\$803	\$69,209	10.77%
2010 Debt Service	\$790,318	\$175,213	\$779,719	98.66%	\$791,271	\$0	\$243,761	30.81%
2010A Debt Service	\$465,962	\$108,322	\$480,548	103.13%	\$466,965	\$0	\$145,456	31.15%
Water and Sewer	\$12,144,925	\$1,628,539	\$8,175,700	67.32%	\$12,419,590	\$877,672	\$7,559,191	60.87%
Commuter Lot	\$375,886	\$27,482	\$387,678	103.14%	\$523,014	\$19,903	\$376,258	71.94%
Central Equipment	\$1,142,138	\$96,648	\$897,551	78.59%	\$2,014,000	\$0	\$1,156,802	57.44%
IT Replacement	\$300,000	\$25,000	\$225,000	75.00%	\$135,000	\$964	\$61,062	45.23%
TOTALS:	\$ 52,988,193	\$ 7,982,655	\$ 40,135,391	75.74%	\$ 55,039,769	\$ 3,197,217	\$ 33,018,982	59.99%

* Police and Firefighter Pension Funds are not included in this reports. These funds are included in the Quarterly Financial Report



Village of Hanover Park

AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Juliana A. Maller, Village Manager
Remy Navarrete, Finance Director

SUBJECT: 3rd Quarter Fiscal Year 2016 Financial Report Overview/Summary

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: November 3, 2016

Introduction

The following report highlights the financial position of the Village of Hanover Park for the period beginning January 1, 2016 through September 30, 2016 (**9 months – 75% of year**) with an analysis on actual revenues and expenditures compared to the Village 2016 budget and compared to actual revenues and expenditures from the previous fiscal year 2015.

Executive Summary

The following tables detail the revenue and expenditures for all the Village funds for the nine month period that ended September 30, 2016. The General Fund is further analyzed and detailed on page 4. Water and Sewer Fund analysis is detailed on page 8. An explanation on why revenues were below expected budget (75%) as of September 30, 2016 is also included.

All Fund Revenues Summary

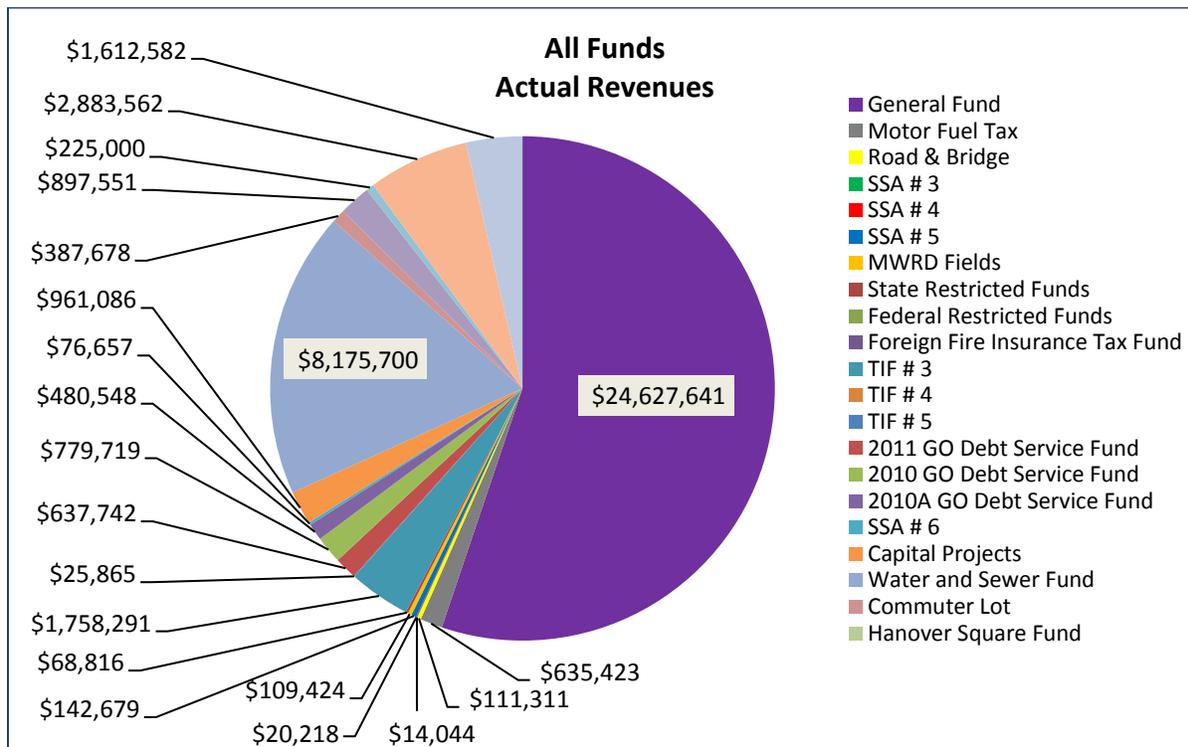
- **Motor Fuel Tax** – the Village has collected \$635,423, or 69.12% of the budgeted amount, which is a \$25,243 increase over last year's actual amount. (**Source of revenues are the Village portion of State tax on sale of motor fuel). (January 2016 – August 2016 – one (1) month lag in collecting revenue from State)**).
- **SSA# 5 (Greenwood/Tanglewood)** – the Village has collected \$142,679, or 60.68% of the budgeted amount, which is an \$81,115 decrease from last year's actual due to a significant decrease of EAV for 2015 tax levy (collected in FY2016). (**Source of revenues are property taxes which are collected twice a year. For DuPage County every June and September)**).

Agreement Name: _____

Executed By: _____

- **Foreign Fire Insurance Tax**– the Village has not collected any of the budgeted amount because a majority of the revenue is the annual state distribution of foreign fire insurance, which is received in one installment later in the year.

SUMMARY ALL FUNDS REVENUES					
For 3rd Quarter of Fiscal Year 2016 Ending September 30, 2016					
Fund	FY 2016			FY 2015	
	YTD Budgeted	YTD Actual (75%)	Percent Collected	YTD Actual (75%)	Percent Collected
General Fund	\$ 32,607,838	\$ 24,627,641	75.53%	\$ 24,696,833	77.71%
Motor Fuel Tax	919,258	635,423	69.12%	610,180	60.82%
Road & Bridge	124,150	111,311	89.66%	113,857	91.49%
SSA # 3	15,337	14,044	91.57%	14,240	95.48%
SSA # 4	18,125	20,218	111.54%	15,437	85.29%
SSA # 5	235,129	142,679	60.68%	223,794	82.01%
MWRD Fields	121,985	109,424	89.70%	559,613	903.33%
State Restricted Funds	35,650	68,816	193.03%	40,176	100.00%
Foreign Fire Insurance Tax Fund	27,500	-	0.00%	20,708	0.00%
TIF # 3	1,663,940	1,758,291	105.67%	1,883,107	130.95%
TIF # 4	-	0	0.00%	-	0.00%
TIF # 5	6,600	25,865	391.89%	6,569	148.63%
2011 GO Debt Service Fund	641,912	637,742	99.35%	668,109	103.27%
2010 GO Debt Service Fund	790,318	779,719	98.66%	745,771	94.36%
2010A GO Debt Service Fund	465,962	480,548	103.13%	239,659	53.79%
SSA # 6	78,144	76,657	98.10%	72,094	95.14%
Capital Projects	1,273,396	961,086	75.47%	1,060,474	82.52%
Water and Sewer Fund	\$12,144,925	\$8,175,700	67.32%	7,995,257	67.19%
Commuter Lot	375,886	387,678	103.14%	334,912	97.77%
Central Equipment	1,142,138	897,551	78.59%	933,629	76.85%
IT Equipment Replace. Funds	300,000	225,000	75.00%	225,000	75.00%
Police Pension	3,773,655	2,883,562	76.41%	1,055,967	28.90%
Fire Pensions	1,852,595	1,612,582	87.04%	567,308	15.53%

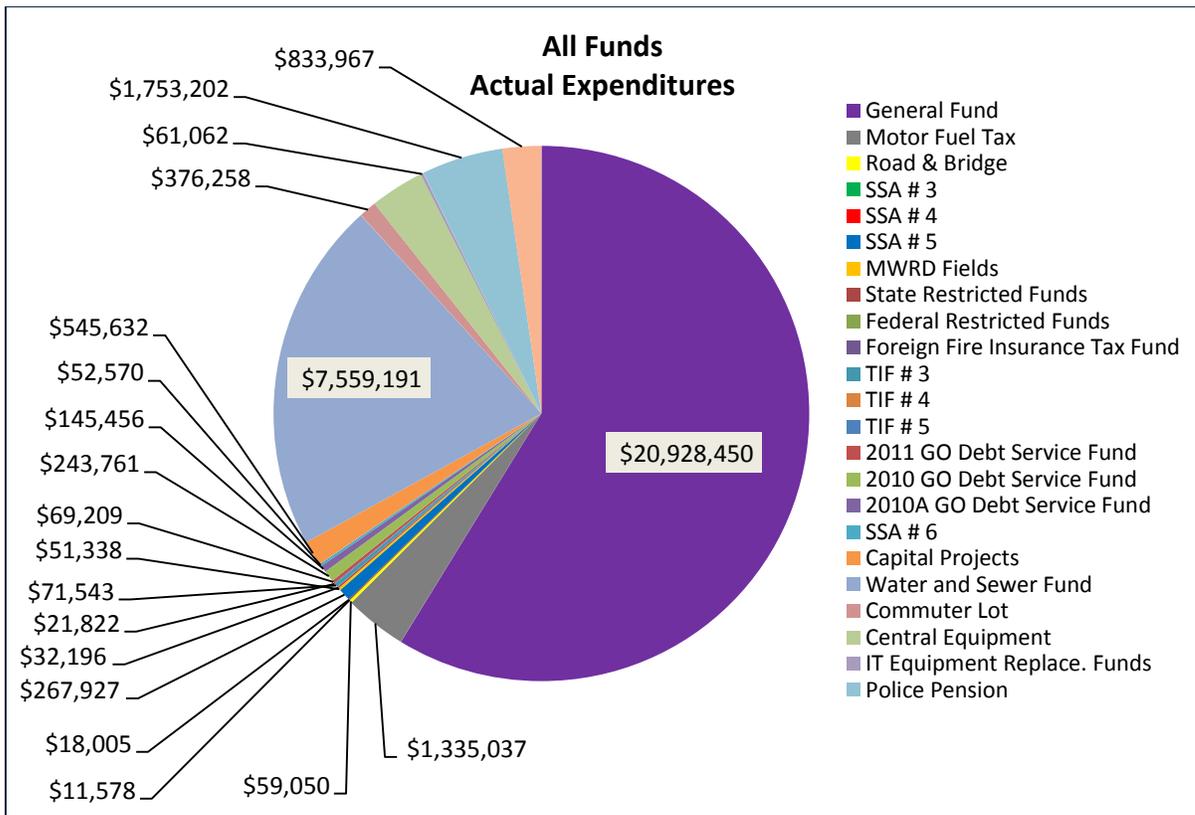


All Fund Expenditures Summary

Explanation on why expenditures were above appropriated budget as of September 30, 2016.

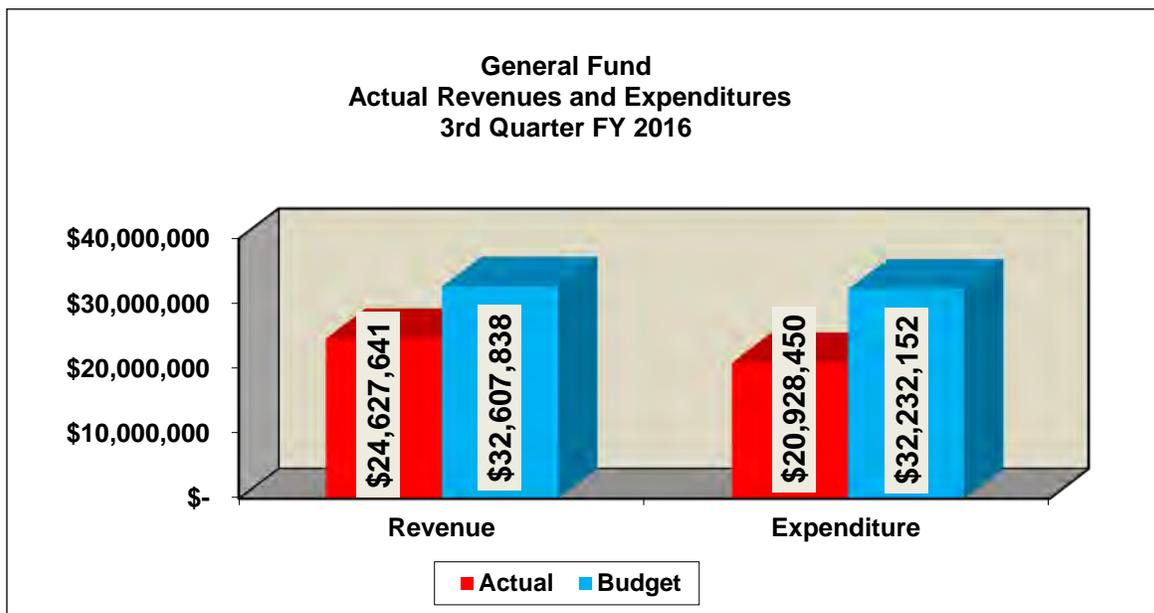
- **Motor Fuel Tax** – this fund has expended 76.15% of its budget, which is 1.15% over-budget as of September 2016. The over-budget amount is due to the street improvement program being ahead of schedule in completing the project.
- **State Restricted Fund** – this fund has expended 95.82% of its budget, which is 20.82% over-budget as of September 2016. The over-budget is due to emergency expenses needed to fulfill a task. (**Expenses related to Drug Forfeitures**).
- **Police Pension** – this fund has expended 83.70% of its budget, which is 8.70% over-budget as of September 2016. Some expenses are paid once a year, such as IDOI (Illinois Department of Insurance; Fiduciary liability Insurance).
- **Fire Pension** – this fund has expended 77.92% of its budget, which is 2.92% over-budget as of September 2016. Some expenses are paid once a year such as IDOI (Illinois Department of Insurance; Fiduciary liability Insurance).

SUMMARY ALL FUNDS EXPENDITURES							
For 3rd Quarter of Fiscal Year 2016 Ending September 30, 2016							
Fund	FY 2016					FY 2015	
	Original Budget	Budget Amendments	Revise Budget	YTD Actual	Percent Used (75%)	YTD Actual	Percent Used (75%)
General Fund	32,199,242	32,910	32,232,152	20,928,450	64.93%	22,798,095	71.95%
Motor Fuel Tax	1,753,128		1,753,128	1,335,037	76.15%	543,950	29.94%
Road & Bridge	388,000		388,000	59,050	15.22%	74,215	20.33%
SSA # 3	18,690		18,690	11,578	61.95%	12,555	63.36%
SSA # 4	29,800		29,800	18,005	60.42%	19,133	83.19%
SSA # 5	435,129	60,000	495,129	267,927	54.11%	103,055	37.78%
MWRD Fields	321,985		321,985	51,338	15.94%	20,877	21.63%
State Restricted Funds	33,600		33,600	32,196	95.82%	17,370	56.31%
Federal Restricted Funds	750		750	-	0.00%	-	0.00%
Foreign Fire Insurance Tax Fund	20,500		20,500	12,096	59.01%	36,357	99.59%
TIF # 3	1,330,000		1,330,000	71,543	5.38%	465,827	16.56%
TIF # 4	100,000		100,000	-	0.00%	244	0.30%
TIF # 5	40,000		40,000	21,822	54.55%	21,617	48.04%
2011 GO Debt Service Fund	642,615		642,615	69,209	10.77%	73,406	11.33%
2010 GO Debt Service Fund	791,271		791,271	243,761	30.81%	248,676	31.43%
2010A GO Debt Service Fund	466,965		466,965	145,456	31.15%	148,759	33.36%
SSA # 6	78,094		78,094	52,570	67.32%	11,997	25.10%
Capital Projects	1,298,396		1,298,396	545,632	42.02%	604,065	47.01%
Water and Sewer Fund	12,419,590		12,419,590	7,559,191	60.87%	7,290,364	57.36%
Commuter Lot	523,014		523,014	376,258	71.94%	220,792	56.71%
Central Equipment	2,014,000	893,000	2,907,000	1,156,802	39.79%	592,608	36.76%
IT Equipment Replace. Funds	135,000		135,000	61,062	45.23%	-	0.00%
Police Pension	2,094,640		2,094,640	1,753,202	83.70%	1,517,920	78.47%
Fire Pensions	1,070,272		1,070,272	833,967	77.92%	760,106	75.50%



General Fund – as of September 30, 2016, nine months into the fiscal year, the Village's General Fund actual revenues of \$24,627,641 were \$3,699,191 higher than actual expenditures of \$20,928,450. The budget to actual comparison indicates that revenues collected are 75.53% of budgeted revenues, while actual expenditures are 64.93% of budgeted expenditures. An explanation for major revenue sources can be found on the following pages.

General Fund Highlights



General Fund Revenues

Property Taxes – the Village has collected \$11,809,033, or 99.18% of the budgeted General Fund property taxes, which is an increase from last year's actual amount of \$11,211,675. We have collected the first and second installment of our 2015 tax levy (Cook and DuPage).

Utility Taxes:

- **Telecommunication Tax** – the Village has collected \$353,032 of the budgeted amount, which is a decrease from last year's actual amount of \$370,157. This account continues to decrease due to consumers changing to data plans for cell service, which are not taxable. (*January - June 2016 liability*) **Three month lag in collecting**
- **Electric Tax** – the Village has collected \$671,400 of the budgeted amount, which is a decrease from last year's actual amount of \$677,202. Taxes are generated based on actual usage and largely dependent on fluctuation in temperatures and population. (*January - August liability*) **One month lag in collecting**
- **Natural Gas Tax** – the Village has collected \$153,473 of the budgeted amount, which is a decrease from last year's actual amount of \$171,920. Similar to Electric Tax, taxes are generated based on actual usage and largely dependent on fluctuation in temperatures. (*January - August liability*) **One month lag in collecting**

General Sales and Use Taxes - receipts for January - June 2016 sales (reported for the month of retail sale, as reported by the Illinois Department of Revenue. Collection by the Village is expected on a three-month lag).

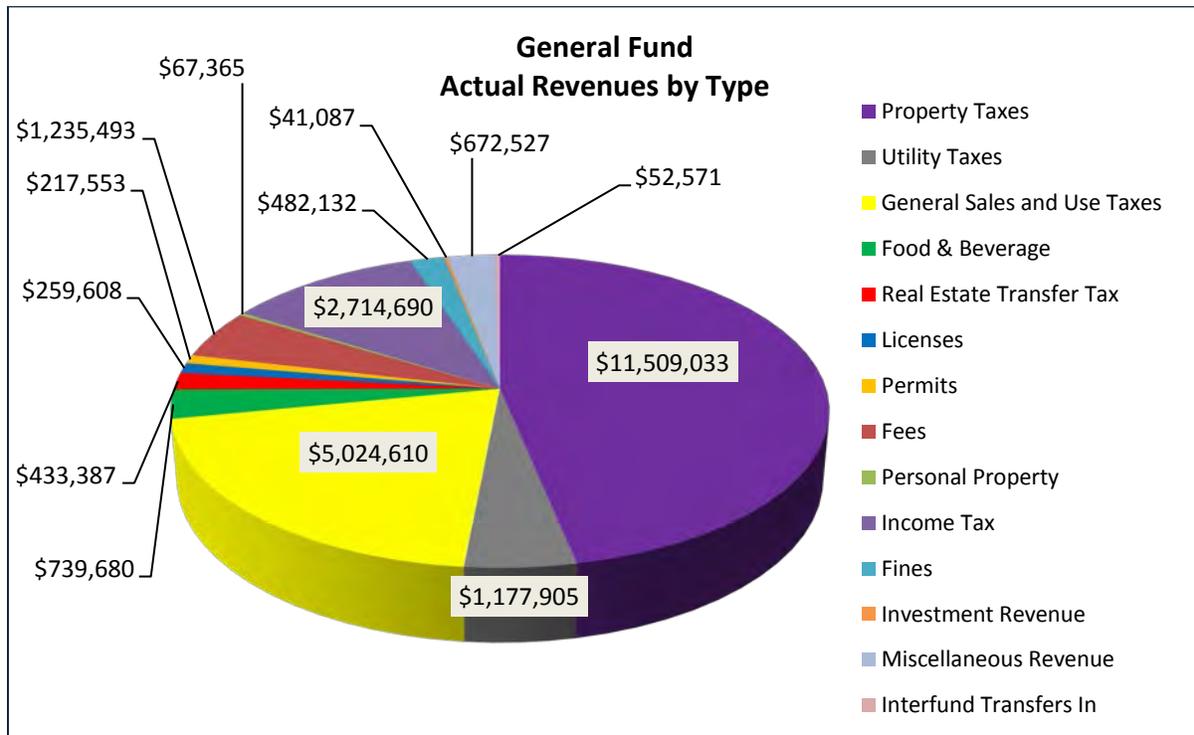
- **Basic Sales Tax** – the Village has collected \$2,758,882 of the budgeted amount, which is a decrease from last year’s actual amount of \$2,827,580. This revenue is based on the dollar amount of purchased tangible merchandise within the Village. (*January - June liability*) **Three (3) month lag in collecting revenues from IDR**
- **Municipal Automobile Rental Tax** – the Village has collected \$6,917 of the budgeted amount, which is a decrease from last year’s actual amount of \$7,261. This revenue is based on the dollar amount of taxes on the rental price of automobiles rented under lease terms of one year or less. (*January - June liability*) **Three (3) month lag in collecting revenues from IDR**
- **Home Rule Sales Tax** – the Village has collected \$1,793,676 of the budgeted amount, which is a decrease from last year’s actual amount of \$1,838,307. This tax is not assessed on food, prescription medication, and registered/titled property purchases (i.e. vehicle). It is often less than the local share of the basic sales tax. (*January - June liability*) **Three (3) month lag in collecting revenues from IDR**
- **Use Tax** – the Village has collected \$435,348 of the budgeted amount, which is an increase from last year’s actual amount of \$313,998. This tax is based on purchases made outside one’s state of residence on taxable items that will be used, stored or consumed in one’s state of residence, and on which no tax was collected in the state of purchase. (*January - June liability*) **Three (3) month lag in collecting revenues from IDR**
- **Hotel and Motel Tax** - the Village has collected \$29,787 of the budgeted amount, which is a decrease from last year’s actual amount of \$31,328. This revenue is based on the dollar amount of taxes upon the use and privilege of renting, leasing or letting of rooms in the hotel or motel at a rate of 3% of the gross receipts. (*January - August liability*) **One month lag in collecting**

Food and Beverage Tax – the Village has collected \$739,680 of the budgeted amount, which is an increase from last year’s actual amount of \$704,970. This is an imposed tax of 3% upon the purchase of alcoholic liquor, food and beverage at any retail food facility within the Village. (*January - August liability*) **One month lag in collecting**

Real Estate Transfer Tax – the Village has collected \$433,387 of the budgeted amount, which is an increase from last year’s actual amount of \$201,264. This is an imposed tax of \$1.50 for each \$500 on the transfer of title to real estate property located in the Village as evidenced by the recordation of a deed.

State Income Tax – the Village has collected \$2,714,690 of the budgeted amount, which is a decrease from last year’s actual amount of \$2,977,294. The Village receives a portion of State Income Tax receipts on a per-capita basis (population). (*January - August warrant*) **One month lag in collecting**

GENERAL FUND					
REVENUES BY CATEGORY					
For 3rd Quarter of Fiscal Year 2016 Ending September 30, 2016					
Category	FY 2016			FY 2015	
	YTD Budgeted	YTD Actual (75%)	Percent Collected	YTD Actual (75%)	Percent Collected
Property Taxes	\$11,603,891	\$11,509,033	99.18%	\$11,211,675	96.26%
Utility Taxes	1,587,420	1,177,905	74.20%	1,219,279	69.78%
General Sales and Use Taxes	10,099,000	5,024,610	49.75%	5,018,474	53.23%
Food & Beverage	1,140,000	739,680	64.88%	704,970	61.84%
Real Estate Transfer Tax	265,000	433,387	163.54%	201,264	70.62%
Licenses	365,875	259,608	70.96%	227,328	62.63%
Permits	401,000	217,553	54.25%	322,964	136.62%
Fees	1,814,186	1,235,493	68.10%	1,220,995	63.49%
Personal Property	92,500	67,365	72.83%	77,233	83.18%
Income Tax	3,750,000	2,714,690	72.39%	2,977,294	81.57%
Fines	525,600	482,132	91.73%	458,883	76.56%
Investment Revenue	51,670	41,087	79.52%	44,419	88.54%
Miscellaneous Revenue	841,602	672,527	79.91%	372,958	96.96%
Interfund Transfers In	70,094	52,571	75.00%	142,097	61.18%
Total	\$32,607,838	\$24,627,641	75.53%	\$24,199,833	76.15%

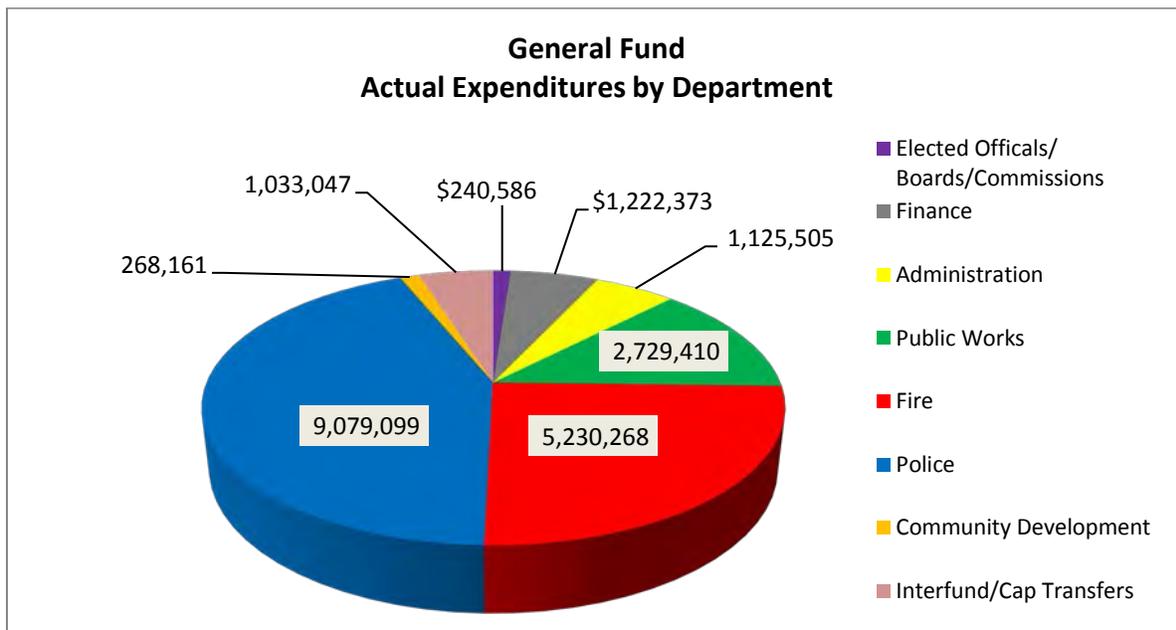


General Fund Expenditures

General Fund expenditures are budgeted at \$32,232,152 for the entire fiscal year. The actual expenditures through September 2016 are \$20,928,450, or 64.93% of the budgeted amount. Last year, actual expenditures through September 2015 were \$22,798,095 or 71.95% of the budget.

As of September 30, 2016, or nine months into the fiscal year, all Village departments are below or slightly above the expected spending level of 75%. The Fire Department is slightly above the spending level of 75.31% due to the retirement of a Deputy Fire Chief receiving benefits this year.

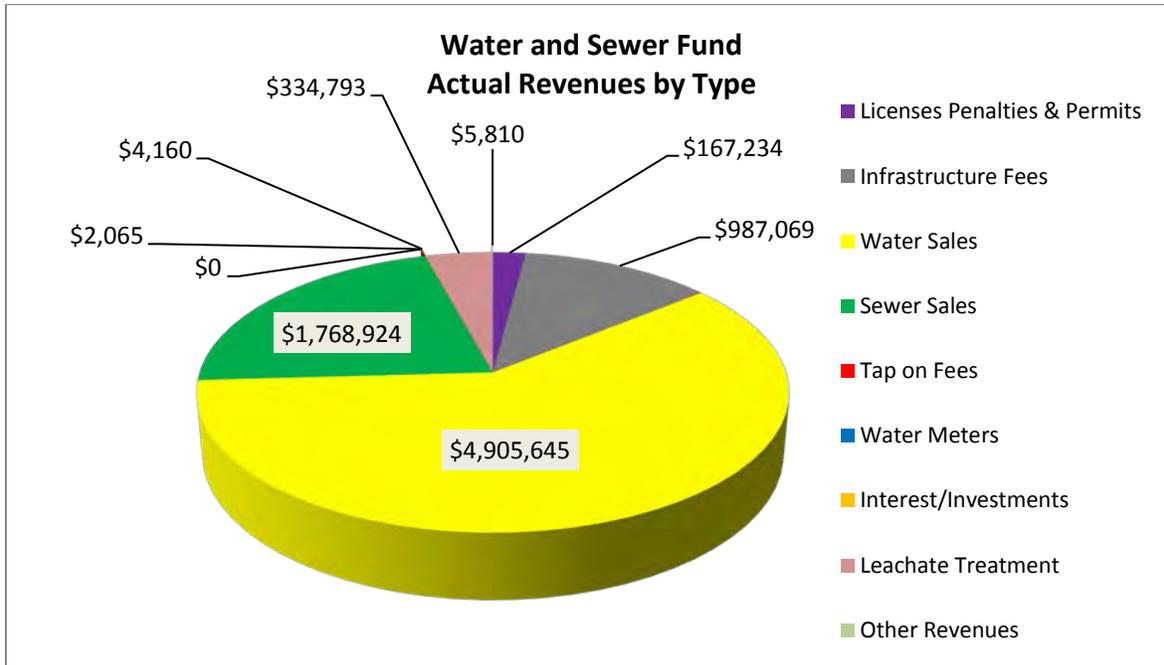
GENERAL FUND							
EXPENDITURES BY DEPARTMENT							
For 3rd Quarter of Fiscal Year 2016 Ending September 30, 2016							
Departments	FY 2016					FY 2015	
	Original Budget	Budget Amendments	Revise Budget	YTD Actual	Percent Used (75%)	YTD Actual	Percent Used (75%)
Elected Officials/ Boards/Commissions	\$329,245	-	\$329,245	\$240,586	73.07%	\$218,182	69.07%
Finance	1,737,102	32,910	1,770,012	\$1,222,373	69.06%	969,721	61.76%
Administration	1,846,363	-	1,846,363	1,125,505	60.96%	1,229,664	74.21%
Public Works	4,334,328	-	4,334,328	2,729,410	62.97%	2,927,564	68.06%
Fire	6,944,797	-	6,944,797	5,230,268	75.31%	5,040,980	73.11%
Police	12,872,663	-	12,872,663	9,079,099	70.53%	9,387,159	72.79%
Community Development	2,757,348	-	2,757,348	268,161	9.73%	1,815,297	73.60%
Interfund/Cap Transfers	1,377,396	-	1,377,396	1,033,047	75.00%	1,209,529	76.31%
Total	\$32,199,242	\$32,910	\$32,232,152	\$20,928,450	64.93%	\$22,798,095	71.95%



Water and Sewer Fund Highlights

The Water and Sewer Fund has a total revenue budget of \$12,144,925 of which, \$8,175,700 or 67.32%, has been collected, compared to last year's actual revenue collected of \$7,995,257, or 67.19%, of budgeted amount for September 2015.

WATER AND SEWER FUND					
REVENUES BY CATEGORY					
For 3rd Quarter of Fiscal Year 2016 Ending September 30, 2016					
Category	FY 2016			FY 2015	
	YTD Budgeted	YTD Actual (75%)	Percent Collected	YTD Actual (75%)	Percent Collected
Licenses Penalties & Permits	\$ 199,540	\$167,234	83.81%	\$151,006	76.64%
Infrastructure Fees	1,540,000	987,069	64.10%	980,092	0.00%
Water Sales	7,274,207	4,905,645	67.44%	4,865,645	55.90%
Sewer Sales	2,729,307	1,768,924	64.81%	1,766,171	63.09%
Tap on Fees	30,851	-	0.00%	3,921	27.61%
Water Meters	3,350	2,065	61.64%	2,381	198.40%
Interest/Investments	7,000	4,160	59.43%	(914)	-10.50%
Leachate Treatment	285,000	334,793	117.47%	192,444	182.76%
Other Revenues	75,670	5,810	7.68%	34,511	50.12%
Total	\$12,144,925	\$8,175,700	67.32%	\$7,995,257	67.19%



Water and Sewer Fund - the Village's water customer base includes approximately 11,000 accounts billed every other month. The consumption of water is reported by actual meter reading on the property.

Water Sales - the Village has collected \$4,905,645, or 67.44% of budgeted amount, which is a slight increase over last year's actual amount of \$4,865,645.

Sewer Sales - the Village has collected \$1,768,924, or 64.81% of budgeted amount, which is an increase over last year's actual amount of \$1,766,171. The Sewer consumption is assumed to be the same as water consumption billing-wise.

Leachate Treatment – the Village has collected \$334,793, or 117.47% of budgeted amount, which is an increase over last year's actual amount of \$192,444. This revenue comes from an intergovernmental agreement with Forest Preserve District to transport leachate (landfill) to the Hanover Park Sewage Treatment Plant.

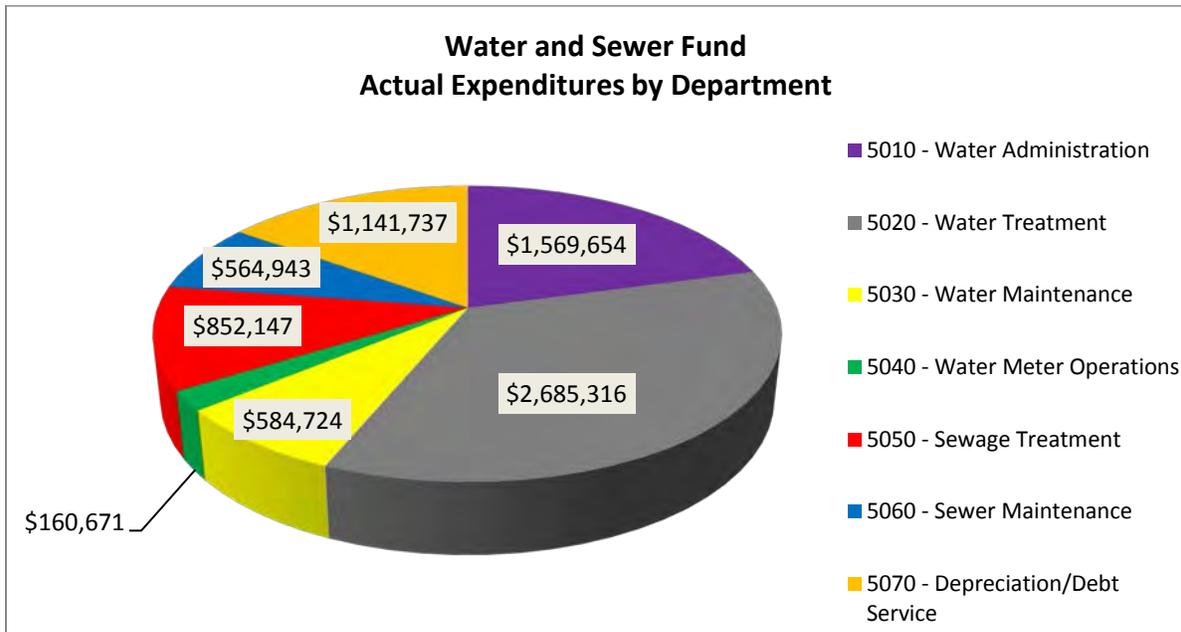
Infrastructure Fees - the Village has collected \$987,069, or 64.10% of budgeted amount, which is an increase over last year's actual amount of \$980,092. In 2012, the Village Board passed an ordinance to remove the minimum consumption charge of 12,000 gallons, and instead establishing a flat monthly fee of \$12.50, to help recover the cost of infrastructure and overhead.

Water and Sewer Fund Expenditures

Water and Sewer Fund actual expenditures through September 2016 total \$7,559,191 of \$12,419,590, or 60.87% of the total budget, compared to \$7,290,364 for the same nine month period last year.

As of September 30, 2016, or nine months into the fiscal year, all water and sewer departments are below or slightly above the expected spending level of 75%. Water Treatment (5020) is slightly above the spending level of 75% due to higher cost of treating water due to increased water consumption.

WATER AND SEWER FUND							
EXPENDITURES BY DIVISION							
For 3rd Quarter of Fiscal Year 2016 Ending September 30, 2016							
Departments	FY 2016					FY 2015	
	Original Budget	Budget Amendments	Revise Budget	YTD Actual	Percent Used (75%)	YTD Actual	Percent Used (75%)
5010 - Water Administration	\$2,281,053	-	\$2,281,053	\$1,569,654	68.81%	\$1,245,911	50.42%
5020 - Water Treatment	3,573,499	-	3,573,499	2,685,316	75.15%	2,850,615	73.09%
5030 - Water Maintenance	938,444	-	938,444	584,724	62.31%	496,434	42.65%
5040 - Water Meter Operations	243,674	-	243,674	160,671	65.94%	158,940	66.19%
5050 - Sewage Treatment	2,074,891	-	2,074,891	852,147	41.07%	946,384	62.33%
5060 - Sewer Maintenance	1,115,365	-	1,115,365	564,943	50.65%	566,695	49.48%
5070 - Depreciation/Debt Service	2,192,664	-	2,192,664	1,141,737	52.07%	1,025,385	45.16%
Total	\$12,419,590	-	12,419,590	7,559,191	60.87%	7,290,364	57.36%





Village of Hanover Park

AGENDA MEMORANDUM

TO: Village President and Board of Trustees
FROM: Juliana A. Maller, Village Manager
SUBJECT: Executive Session
MEETING DATE: November 3, 2016 – Executive Session

Executive Summary

An Executive Session has been scheduled for November 3, 2016.

Discussion

The Executive Session will take place following the regular Village Board meeting. The following items will be discussed:

- Section 2(c)(1) – Personnel
- Section 2(c)(11) – Pending Litigation

Recommended Action

Motion to move to Executive Session.