



Village of Hanover Park Administration

Municipal Building
2121 Lake Street
Hanover Park, IL 60133-4398

630-823-5600
FAX 630-823-5786
www.hpil.org

PRESIDENT
RODNEY S. CRAIG

VILLAGE CLERK
EIRA CORRAL

TRUSTEES
WILLIAM CANNON
JAMES KEMPER
JENNI KONSTANZER
JON KUNKEL
RICK ROBERTS
EDWARD J. ZIMEL, JR.

VILLAGE MANAGER
JULIANA A. MALLER

VILLAGE OF HANOVER PARK

VILLAGE BOARD REGULAR MEETING

Municipal Building: 2121 Lake Street Hanover Park, IL 60133

Thursday, January 10, 2013
7:30 p.m.

AGENDA

1. **CALL TO ORDER – ROLL CALL**

2. **PLEDGE OF ALLEGIANCE**

3. **ACCEPTANCE OF AGENDA**

4. **PRESENTATIONS**

5. **TOWNHALL SESSION**

Persons wishing to address the public body must register prior to Call to Order. Please note that public speaking is limited to 5 minutes.

6. **VILLAGE PRESIDENT REPORT – RODNEY S. CRAIG**

Consent Agenda - Omnibus
Vote

Illinois law permits municipalities to adopt by one single unanimous roll-call vote of the Board of Trustees and the Village President a group of designated ordinances, orders resolutions, or motions placed together for voting purposes in a single group. This Omnibus Vote may be made following the following sample motion: *“I move to approve by omnibus vote items in the Consent Agenda.”*

All items marked with (C.A.) are considered routine and thus are considered to be on the Consent Agenda. Following the motion's second, a brief discussion may be held about any designated item. If lengthier discussion or debate is needed, any Trustee or the Village President may request any item to be removed from the motion and those items will be considered during the regular course of the meeting as they appear on the agenda.

All matters listed under Consent Agenda, are considered to be routine by the Village Board and will be enacted by one motion in the form listed below. There will be no further discussion of these items. If discussion is desired, that item will be removed from Consent Agenda and will be considered separately.

6-A.1 Waive the reading and approve the Minutes of the Special meeting of November
(C.A.) 27, 2012.

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- 6-A.2** Waive the reading and approve the Minutes of the Workshop meeting of December 6, 2012.
(C.A.)
- 6-A.3** Waive the reading and approve the Minutes of the Regular meeting of December 6, 2012.
(C.A.)
- 6-A.4** Waive the reading and approve the Minutes of the Workshop meeting of December 20, 2012.
(C.A.)
- 6-A.5** Waive the reading and approve the Minutes of the Regular meeting of December 20, 2012.
(C.A.)
- 6-A.6** Motion to consent to the appointment of Patricia Gonzalez to the Sister City Committee for a term ending on April 30, 2016.
(C.A.)
- 6-A.7** Move to pass an Ordinance amending the Sign Code, Sections 6-3, 6-7, and 6-8, related to the regulation of automatic changeable copy signs.
(C.A.)
- 6-A.8** Motion to approve the Village of Hanover Park Purchasing Policy dated January 10, 2013.
(C.A.)
- 6-A.9** Motion to pass an Ordinance increasing the number of Class F liquor licenses to eight (8).
- 6-A.10** Motion to remove from the Table the previously tabled motion concerning waiving the bidding requirements and entering into a contract with Innovative Construction Solution, Inc. of Brookfield, Wisconsin for Construction Manager Services.
- 6-A.11** Motion to waive by a two-third vote of the trustees holding office the bidding requirement, if any, concerning the following construction manager services including all contracts for works entered into in furtherance of the construction manager services for the Hanover Square Shopping Center and to approve contract documents with Innovative Construction Solution, Inc. of Brookfield, Wisconsin in an amount not to exceed \$250,000 for Construction Manager Services for the Shopping Center and authorize the Village Manager to execute the necessary documents.
- 6-A.12** Motion to pass an Ordinance adopting and approving the tax increment finance, Village of Hanover Park, redevelopment project area (Irving Park Road East – TIF #5), redevelopment plan and project of the Village of Hanover Park, Illinois for the proposed redevelopment project area (Irving Park Road East – TIF #5).
- 6-A.13** Motion to pass an Ordinance designating the Village of Hanover Park, Illinois redevelopment project area (Irving Park Road East – TIF #5) tax increment finance.

- 6-A.14** Motion to pass an Ordinance adopting tax increment financing for the Village of Hanover Park, Illinois redevelopment project area (Irving Park Road East – TIF #5).
- 6-A.15** Approve warrant SWS194 in the amount of \$985,378.98.
- 6-A.16** Approve warrant W650 in the amount of \$227,757.82.
- 6-A.17** Approve warrant W650-HANOVER SQUARE in the amount of \$101,178.10.
- 6-A.18** Approve warrant PC21 (P-Cards) in the amount of \$20,184.56
- 7. VILLAGE MANAGER’S REPORT – JULIANA MALLER**
No Report Scheduled
- 8. VILLAGE CLERK’S REPORT – EIRA L. CORRAL**
No Report Scheduled
- 9. CORPORATION COUNSEL’S REPORT – BERNARD Z. PAUL**
No Report Scheduled
- 10. VILLAGE TRUSTEES REPORTS**
 - 10-A. JENNI KONSTANZER**
No Report Scheduled
 - 10-B. EDWARD J. ZIMEL, JR.**
No Report Scheduled
 - 10-C. JAMES KEMPER**
No Report Scheduled
 - 10-D. JON KUNKEL**
No Report Scheduled
 - 10-E. BILL CANNON**
No Report Scheduled
 - 10-F. RICK ROBERTS**
No Report Scheduled
- 11. ADJOURNMENT**



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VILLAGE MANAGER
JULIANA A. MALLER

VILLAGE OF HANOVER PARK

**VILLAGE BOARD
SPECIAL WORKSHOP MEETING**

**Municipal Building: 2121 W. Lake Street
Hanover Park, IL 60133**

**Tuesday, November 27, 2012
5:00 p.m.**

MINUTES

1. CALL TO ORDER-ROLL CALL

Mayor Craig called the meeting to order at 5:05 p.m.

Roll Call:

PRESENT: Trustees: Kemper, Konstanzer, Zimel, Kunkel, Roberts

Mayor: Craig

ABSENT: Trustees Cannon

ALSO PRESENT: Village Manager Juliana Maller, Department Heads, Attorney Paul.

Trustee Roberts arrived at 5:07 p.m.

2. DISCUSSION ITEMS- Hanover Square Current Conditions and Status of Projects.

Village Maller, Juliana Maller, introduced members of the Schermerhorn Inc., who briefed the board on the development of existing tenants, leasing, improvements and repairs at the Hanover Square Shopping Center.

Mr. Bill Schermerhorn briefed the board on the current market conditions and efforts made by the real estate agent. It was noted that going forward a white box would be a big help to having prospective tenants and or possible expansion.

Greg Keys briefed the board on current and prospective tenants.

Mr. Dan Schermerhorn briefed the board on obtaining a construction management team and on options for façade renovation. Long term goals include increasing the leasing, standardizing current leases to present as packets and improving shopping center overall to set up to sell to the private market.

Attorney Casale submitted a sale of error to the Cook County Treasurer's office which would allow the Village to have outstanding back taxes abated.

Trustee Roberts noted that the direction from the board remains the same to eventually sell the property.

Village Planner, Katie Bowman, explained that on December 10, 2012 Worknet was having a meeting where it would be decided that Spring construction and marketing would begin and be open for the start of Fall 2013 classes.

Trustee Roberts questioned and it was answered that the roof repair will be a two week process from start to finish.

Mr. Dan Schermerhorn briefed the board on first creating a façade that can possibly be done in stages versus all at once.

Village Manager, Juliana Maller, informed that a first interview with the construction manager has happened and was very encouraged with the experience they have.

Village Planner, Katie Bowman, provided an update on the Old Shires Restaurant. Attorney Casale submitted a sale of error to the Cook County Treasurer's office which would allow the Village to have outstanding back taxes abated. The application to vacate the judgment of foreclosure has also been submitted and this will take about four weeks.

Questions were fielded and answered.

Village Planner, Katie Bowman, provided an update on the fabrication of the sign. The electrical work will begin by the end of the week and the fabrication will be completed in 5 to 6 weeks.

Trustee Kunkel questioned what, if anything is being done for the current tenants. It was answered that the front building tenants are in good condition. Some of the end tenants roof will be repaired as well as continued miscellaneous repairs and maintenance thru out the building.

Discussion was held on the roof material that will be used.

Mr. Dale Stevens from State Farm addressed the board on the pitch and questioned if that has anything to do with the metal that comes out from the fascia. Mr. Stevens also expressed his concern for prompt notification of meetings pertaining to the Hanover Square Shopping Center.

Mr. Elvio Mazzei from Dino's expressed his concern about not going in the right direction with the Hanover Square Shopping Center.

Discussion was held on what communication is appropriate between the management company and the Village as well as between the management company and the tenants.

Village Manager, Juliana Maller, briefed the board on the financial summary for Hanover Square Shopping Center.

3. ADJOURNMENT

Motion by Trustee Zimel, seconded by Trustee Kemper, to adjourn meeting.

Roll call:

AYES:	Trustees:	Voice Vote; All Ayes
NAYS:	Trustees:	None
ABSENT:	Trustee:	None

Motion carried: Meeting adjourned at 6:05 p.m.

Recorded and transcribed by:

Eira L. Corral
Village Clerk

Minutes approved by President and Board of Trustees on this: 20th day of December, 2012.



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VILLAGE MANAGER
JULIANA A. MALLER

VILLAGE OF HANOVER PARK

VILLAGE BOARD REGULAR WORKSHOP MEETING

Municipal Building: 2121 W. Lake Street
Hanover Park, IL 60133

Thursday, December 6, 2012
6:00 p.m.

MINUTES

1. CALL TO ORDER-ROLL CALL

Mayor Craig called the meeting to order at 6:00 p.m.

Roll:

PRESENT	Trustees: Kemper, Konstanzer, Zimel, Kunkel, Roberts
ABSENT	Trustees: Cannon
ALSO PRESENT	Village Manager Juliana Maller, Village Attorney Paul, and Department Heads.

2. ACCEPTANCE OF AGENDA

Motion by Trustee Zimel, seconded by Trustee Kemper to accept the agenda.

Roll call:

AYES:	Trustees: Voice Vote; All ayes
NAYS:	Trustees: None
	Mayor:
ABSENT:	Trustee: None

3. REGULAR BOARD MEETING AGENDA ITEM REVIEW

None

4. DISCUSSION ITEMS

a. MWRD Lease Review

Village Manager, Juliana Maller, briefed the board on the MWRD lease review. Noted that the lease term is for 39 years. Manager Maller informed that the Village is to maintain the property and no standards or requirements have been set by MWRD. The next step would be to develop a plan for the use of the property which would outline the level of maintenance. An evaluation of some improvements including the cost of landscaping, a possible sign to publicize events, and the creation of a bike path.

Trustee Zimel questioned and it was answered that the cost of landscaping based on

comparable facilities could be about \$200,000.00 and three employees.

Discussion was held on the expectations of maintaining the baseball and football fields.

b. Electronic Sign Ordinance

Village Planner, Katie Bowman, provided an update on draft changes to the electronic sign ordinance. Planner Bowman informed that the proposed changes are that the electronic signs will be allowed in commercial districts for businesses within the size regulations for that district. Would allow up to 2/3 of the sign can be electronic, governmental public bodies and religious institutions in residential districts when along a major street may apply for a sign with a special use and then follow the normal size regulation and the 2/3 sign provision. Additionally they would be located 100 feet within each other, 7 seconds display and no moving or scrolling graphics.

Questions were fielded and answered.

c. Barrington Road Electronic Sign Policy

Village Manager, Juliana Maller, briefed the board on an administrative policy for the Barrington Road Electronic Sign for government agencies, committees, commissions of the Village and the Park District can continue to put up signs.

Discussion was held on the number of slides allowed and prioritizing what messages will be going up.

Direction was given to bring back to a board meeting for approval.

d. Car Seat Installation Ordinance Change

Fire Chief, Craig Haigh, briefed the board on a proposed Car Seat Installation Ordinance change to allow a fee to be charged for the installation of car seats. Currently there has been an increase in the number of non-Hanover Park residents that are coming in and having their car seats installed without a fee being charged. There is a cost to maintaining the certification and training of employees. Research was done on neighboring villages and what they charge and staff recommends no charge for installing a car seat to a Hanover Park resident. A \$35.00 fee to non-Hanover Park residents and a \$100.00 fee to court ordered car seat installations.

Questions were fielded and answered.

Direction was given to move forward and bring back to a board meeting for approval.

5. STAFF UPDATES

a. Board Meeting Times

Mayor Craig noted that in the past there has been several special meetings held at different times and wanted feedback on setting up special meetings in regards to the time. Discussion was held on informing the Clerk of their availability when asked.

Village Manager, Juliana Maller, noted that she will inform the property manager Schermerhorn to attend a Workshop meeting every other month but should be flexible if more meetings and/or time is needed to discuss issues.

b. Hanover Square Update

Village Manager, Juliana Maller, informed that interviews were conducted for the Construction Management Company and have selected Innovative Construction Solutions and staff is working on the contract terms to be brought to the December 20th meeting for approval.

Discussion was held on the Hanover Square Shopping Center sign budget amount.

6. NEW BUSINESS

None

7. ADJOURNMENT

Motion by Trustee Zimel, seconded by Trustee Kemper, to adjourn meeting.

Roll call:

AYES:	Trustees:	Voice Vote; All Ayes
NAYS:	Trustees:	None
ABSENT:	Trustee:	Cannon

Motion carried: Meeting adjourned at 6:52 p.m.

Recorded and transcribed by:

Eira L. Corral
Village Clerk

Minutes approved by President and Board of Trustees on this: 10th day of January 2013.



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RODNEY G. CHASE 6A.3 CA

VILLAGE CLERK
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VILLAGE MANAGER
JULIANA A. MALLER

VILLAGE OF HANOVER PARK

VILLAGE BOARD REGULAR MEETING

Municipal Building: 2121 Lake Street Hanover Park, IL 60133

Thursday, December 6, 2012
7:30 p.m.

MINUTES

1. CALL TO ORDER – ROLL CALL

Mayor Craig called the meeting to order at 7:30 p.m.

Roll Call:

PRESENT: Trustees Kemper, Kunkel, Zimel, Konstanzer, Cannon,
Roberts

ABSENT: Trustees None

ALSO PRESENT: Village Manager Juliana Maller, Department Heads, Attorney Paul.

2. PLEDGE OF ALLEGIANCE

All recited the pledge.

3. ACCEPTANCE OF AGENDA

Motion by Trustee Zimel, seconded by Trustee Kunkel to accept the Agenda.

Roll call:

AYES: Trustees: Kemper, Kunkel, Zimel, Konstanzer, Cannon,
Roberts

NAYS: Trustees: None

ABSENT: Trustee: None

4. PRESENTATIONS

a. Crime Prevention

Police Chief, David Webb, introduced Detective Andrew Johnson who made a presentation on community outreach and neighborhood impact strategies.

Questions were fielded and answered.

5. TOWNHALL SESSION

Persons wishing to address the public body must register prior to Call to Order. Please

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note that public speaking is limited to 5 minutes.

None

6. VILLAGE PRESIDENT REPORT – RODNEY S. CRAIG

Mayor Craig thanked Clerk Corral on the Tree Lighting Ceremony and all staff involved in putting the event together. Mayor Craig also informed that he attended the event at the Crown Plaza to receive the award for the Police Department building. Mayor Craig informed the flags will be at half-mast in remembrance of Pearl Harbor Day. Mayor Craig informed he attended the Tanglewood Homeowners Association meeting and noted that they still have issues about parking however the homeowners association will be taking care of that. The homeowners association is very satisfied with all the improvements that are going on. Noted his participation at Public Works Snow Plowing meeting. Indicated that the interest meeting for an additional Sister Cities in Bangladesh was well attended and presented a good start to the opportunity.

Motion by Trustee Zimel, seconded by Trustee Kemper to approve by omnibus vote those items on the Consent Agenda.

Roll call:

AYES:	Trustees:	Voice Vote; All Ayes
NAYS:	Trustees:	None
ABSENT:	Trustee:	None

Motion carried: Approved by omnibus vote those items on the Consent Agenda.

All items marked with (C.A.) are considered routine and thus are considered to be on the Consent Agenda.

- 6-A.1 (C.A.)** Motion to pass an Ordinance (O-12-38) increasing the fine and broadening the penalty with respect to local liquor license violations and establishing special display exceptions for certain holders of Class B and F licenses.

Mayor Craig noted the Proclamation to declare December 2012 as Drunk and Drugged Driving Prevention Month.

- 6-A.2** Motion to pass an Ordinance (O-12-39) Authorizing the first amendment to the 2012-2013 budget of the Village of Hanover Park.

Motion by Trustee Zimel, seconded by Trustee Roberts to pass an Ordinance (O-12-39) authorizing the first amendment to the 2012-2013 budget of the Village of Hanover Park.

Village Manager, Juliana Maller, briefed the board on the first amendment to the

2012-2013 budget.

Roll call:

AYES:	Trustees:	Kemper, Kunkel, Zimel, Konstanzer, Cannon, Roberts
NAYS:	Trustees:	None
ABSENT:	Trustee:	None

Motion carried: Approved Ordinance O-12-39 authorizing the first amendment to the 2012-2013 budget of the Village of Hanover Park.

- 6-A.3** Motion to pass an Ordinance (O-12-40) Authorizing the Levy and Assessment of Taxes for the Corporate and Municipal Purposes of the Village of Hanover Park, A Home Rule Municipality, Cook & DuPage Counties, Illinois, for the Fiscal Year Beginning May 1, 2012 and Ending April 30, 2013

Motion by Trustee Zimel, seconded by Trustee Cannon to pass an Ordinance (O-12-40) authorizing the levy and assessment of taxes for the corporate and municipal purposes of the Village of Hanover Park, A Home Rule Municipality, Cook & DuPage Counties, Illinois, for the fiscal year beginning May 1, 2012 and ending April 30, 2013

Roll call:

AYES:	Trustees:	Kemper, Kunkel, Zimel, Konstanzer, Cannon, Roberts
NAYS:	Trustees:	None
ABSENT:	Trustee:	None

Motion carried; Approved Ordinance O-12-40 authorizing the levy and assessment of taxes for the corporate and municipal purposes of the Village of Hanover Park, A Home Rule Municipality, Cook & DuPage Counties, Illinois, for the fiscal year beginning May 1, 2012 and ending April 30, 2013

- 6-A.4** Motion to pass an Ordinance (O-12-41) authorizing the levy and assessment of taxes for the Fiscal Year ending April 30, 2013 in and for the Village of Hanover Park Special Service Area Number Three (Astor Avenue).

Motion by Trustee Zimel, seconded by Trustee Cannon to pass Ordinance (O-12-41) authorizing the levy and assessment of taxes for the Fiscal Year ending April 30, 2013 in and for the Village of Hanover Park Special Service Area Number Three (Astor Avenue).

Roll call:

AYES:	Trustees:	Kemper, Kunkel, Zimel, Konstanzer, Cannon, Roberts
NAYS:	Trustees:	None
ABSENT:	Trustee:	None

Motion carried: Passed Ordinance O-12-41 authorizing the levy and assessment of taxes for the Fiscal Year ending April 30, 2013 in and for the Village of Hanover Park Special Service Area Number Three (Astor Avenue).

- 6-A.5** Motion to pass an Ordinance (O-12-42) authorizing the levy and assessment of taxes for the Fiscal Year ending April 30, 2013 in and for the Village of Hanover Park Special Service Area Number Four (Leslie Lane).

Motion by Trustee Zimel, seconded by Trustee Cannon to pass an Ordinance (O-12-42) authorizing the levy and assessment of taxes for the Fiscal Year ending April 30, 2013 in and for the Village of Hanover Park Special Service Area Number Four (Leslie Lane).

Roll call:

AYES:	Trustees:	Kemper, Kunkel, Zimel, Konstanzer, Cannon, Roberts
NAYS:	Trustees:	None
ABSENT:	Trustee:	None

Motion carried: Passed Ordinance O-12-42 authorizing the levy and assessment of taxes for the Fiscal Year ending April 30, 2013 in and for the Village of Hanover Park Special Service Area Number Four (Leslie Lane).

- 6-A.6** Motion to pass an Ordinance (O-12-43) authorizing the levy and assessment of taxes for the Fiscal Year ending April 30, 2013 in and for the Village of Hanover Park Special Service Area Number Five (Greenbrook Tanglewood Homeowners Association).

Motion by Trustee Zimel, seconded by Trustee Kunkel to pass an Ordinance (O-12-43) authorizing the levy and assessment of taxes for the Fiscal Year ending April 30, 2013 in and for the Village of Hanover Park Special Service Area Number Five (Greenbrook Tanglewood Homeowners Association).

Roll call:

AYES:	Trustees:	Kemper, Kunkel, Zimel, Konstanzer, Cannon,
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		Roberts
NAYS:	Trustees:	None
ABSENT:	Trustee:	None

Motion carried: Passed Ordinance O-12-43 authorizing the levy and assessment of taxes for the Fiscal Year ending April 30, 2013 in and for the Village of Hanover Park Special Service Area Number Five (Greenbrook Tanglewood Homeowners Association).

- 6-A.7** Motion to pass an Ordinance (O-12-44) authorizing the levy and assessment of taxes for the Fiscal Year ending April 30, 2013 in and for the Village of Hanover Park Special Service Area Number Six (Hanover Square Homeowners Association).

Motion by Trustee Zimel, seconded by Trustee Kemper to pass Ordinance (O-12-44) authorizing the levy and assessment of taxes for the Fiscal Year ending April 30, 2013 in and for the Village of Hanover Park Special Service Area Number Six (Hanover Square Homeowners Association).

Roll call:

AYES:	Trustees:	Kemper, Kunkel, Zimel, Konstanzer, Cannon, Roberts
NAYS:	Trustees:	None
ABSENT:	Trustee:	None

Motion carried: Passed Ordinance O-12-44 authorizing the levy and assessment of taxes for the Fiscal Year ending April 30, 2013 in and for the Village of Hanover Park Special Service Area Number Six (Hanover Square Homeowners Association).

- 6-A.8** Motion to pass an Ordinance (O-12-45) Abating a Portion of the Annual Tax for 2012 for General Obligation Bonds, Series 2010

Motion by Trustee Zimel, seconded by Trustee Kemper to pass an Ordinance (O-12-45) Abating a Portion of the Annual Tax for 2012 for General Obligation Bonds, Series 2010

Roll call:

AYES:	Trustees:	Kemper, Kunkel, Zimel, Konstanzer, Cannon, Roberts
NAYS:	Trustees:	None
ABSENT:	Trustee:	None

Motion carried: Passed Ordinance O-12-45 Abating a Portion of the Annual Tax for 2012 for General Obligation Bonds, Series 2010

6-A.9 Motion to pass an Ordinance (O-12-46) Abating a Portion of the Annual Tax for 2012 for General Obligation Bonds, Series 2010A

Motion by Trustee Zimel, seconded by Trustee Kunkel to pass an Ordinance (O-12-46) Abating a Portion of the Annual Tax for 2012 for General Obligation Bonds, Series 2010A

Roll call:

AYES:	Trustees:	Kemper, Kunkel, Zimel, Konstanzer, Cannon, Roberts
NAYS:	Trustees:	None
ABSENT:	Trustee:	None

Motion carried: Passed Ordinance O-12-46 Abating a Portion of the Annual Tax for 2012 for General Obligation Bonds, Series 2010A

6-A.10 Move approval of lease agreement with the Metropolitan Water Reclamation District for property along Barrington Road in the Village of Hanover Park.

Motion by Trustee Zimel, seconded by Trustee Kunkel to approve lease agreement with the Metropolitan Water Reclamation District for property along Barrington Road in the Village of Hanover Park.

Trustee Cannon questioned and it was answered that currently no property taxes are being paid for the property. Trustee Cannon noted the new lease states that the Village is responsible for paying taxes. Trustee Cannon also noted that when the Village makes a profit the Village will have to pay a percentage or \$5,000, whichever is the greater of the two.

Questions were fielded and answered.

Village Manager, Juliana Maller, noted that the soil samples have been taken but no results have been provided. Manager Maller informed that if the soil sample results come back and the Village does not feel comfortable having soccer fields there is the option for a bike path.

Trustee Cannon questioned if there was any maintenance that the Village would be doing. It was answered that the fields will be maintained the same way that they are currently

being maintained.

Questions were fielded and answered.

Roll call:

AYES:	Trustees:	Kemper, Kunkel, Zimel, Konstanzer, Cannon, Roberts
	Mayor:	Craig
NAYS:	Trustees:	None
ABSENT:	Trustee:	None

Motion carried: Approved lease agreement with the Metropolitan Water Reclamation District for property along Barrington Road in the Village of Hanover Park.

6-A.11 Approve warrant SWS192 in the amount of \$1,153,214.65

Motion by Trustee Zimel, seconded by Trustee Kemper to approve warrant SWS192 in the amount of \$1,153,214.65.

Roll call:

AYES:	Trustees:	Kemper, Kunkel, Zimel, Konstanzer, Cannon, Roberts
NAYS:	Trustees:	None
ABSENT:	Trustee:	None

Motion carried: Approved warrant SWS192 in the amount of \$1,153,214.65.

6-A.12 Approve warrant W649 in the amount of \$260,172.84

Motion by Trustee Zimel, seconded by Trustee Roberts to approve warrant W649 in the amount of \$260,172.84.

Questions were fielded and answered.

Roll call:

AYES:	Trustees:	Kemper, Kunkel, Zimel, Konstanzer, Cannon, Roberts
NAYS:	Trustees:	None
ABSENT:	Trustee:	None

Motion carried: Approved warrant W649 in the amount of \$260,172.84.

6-A.13 Approve warrant PC20 (P-Cards) in the amount of \$44,485.12

Motion by Trustee Zimel, seconded by Trustee Kemper to approve warrant PC20 (P-Cards) in the amount of \$44,485.12.

Roll call:

AYES:	Trustees:	Kemper, Kunkel, Zimel, Konstanzer, Cannon, Roberts
NAYS:	Trustees:	None
ABSENT:	Trustee:	None

Motion carried: Approved warrant PC20 (P-Cards) in the amount of \$44,485.12.

7. VILLAGE MANAGER'S REPORT – JULIANA MALLER

No Report.

8. VILLAGE CLERK'S REPORT – EIRA L. CORRAL

Clerk Corral thanked all staff, Public Works and volunteers for helping put together the Tree Lighting Ceremony.

9. CORPORATION COUNSEL'S REPORT – BERNARD Z. PAUL

No Report.

10. VILLAGE TRUSTEES REPORTS**10-A. JAMES KEMPER**

No Report.

10-B. JON KUNKEL

Trustee Kunkel mentioned he liked the Santa Crossing sign near the Public Works building.

10-C. BILL CANNON

Trustee Cannon noted he enjoyed the Candy Land event.

10-D. RICK ROBERTS

No Report.

10-E. JENNI KONSTANZER

Trustee Konstanzer congratulated Chief Webb.

10-F. EDWARD J. ZIMEL, JR.

Trustee Zimel congratulated the Clerk on the Tree Lighting Ceremony and acknowledged IT Director, Dan McGhinis, for taking pictures.

11. EXECUTIVE SESSION

a. Section 2(c)(11) – Litigation

Motion by Trustee Zimel, seconded by Trustee Kemper, to Hold Executive Session regarding a. Section 2(c)(11) – Litigation

Roll call:

AYES:	Trustees:	Kemper, Kunkel, Zimel, Konstanzer, Cannon, Roberts
NAYS:	Trustees:	None
ABSENT:	Trustee:	None

Motion carried: Hold Executive Session regarding a. Section 2(c)(11) – Litigation without return to the regular meeting.

12. ADJOURNMENT

Motion by Trustee Zimel, seconded by Trustee Kunkel, to adjourn meeting.

Roll call:

AYES:	Trustees:	Voice Vote; All Ayes
NAYS:	Trustees:	None
ABSENT:	Trustee:	None

Motion carried: Meeting adjourned at 8:31 p.m.

Recorded and transcribed by:

Eira L. Corral
Village Clerk

Minutes approved by President and Board of Trustees on this: 10th day of January, 2012.



Village of Hanover Park Administration

Municipal Building
2121 Lake Street
Hanover Park, IL 60133-4398

630-823-5600
FAX 630-823-5786
www.hpil.org

PRESIDENT
RODNEY S. CRAIG

VILLAGE CLERK
EIRA CORRAL

TRUSTEES
WILLIAM CANNON
JAMES KEMPER
JENNI KONSTANZER
JON KUNKEL
RICK ROBERTS
EDWARD J. ZIMEL, JR.

VILLAGE MANAGER
JULIANA A. MALLER

VILLAGE OF HANOVER PARK

VILLAGE BOARD REGULAR WORKSHOP MEETING

Municipal Building: 2121 W. Lake Street
Hanover Park, IL 60133

Thursday, December 20, 2012

6:00 p.m.

MINUTES

1. CALL TO ORDER-ROLL CALL

Mayor Craig called the meeting to order at 6:08 p.m.

Roll:

PRESENT	Trustees: Kemper, Konstanzer, Zimel, Roberts
	Mayor: Craig
ABSENT	Trustees: Cannon, Kunkel
ALSO PRESENT	Village Manager Juliana Maller, Village Attorney Paul, and Department Heads.

2. ACCEPTANCE OF AGENDA

Motion by Trustee Zimel, seconded by Trustee Kemper to accept agenda.

Roll call:

AYES:	Trustees: Kemper, Konstanzer, Zimel, Roberts
NAYS:	Trustees: None
ABSENT:	Trustee: Kunkel, Cannon

3. REGULAR BOARD MEETING AGENDA ITEM REVIEW

None

4. DISCUSSION ITEMS

- a. Purchasing and Procurement Card Policies
Village Manager, Juliana Maller, briefed the board and staff on the purchasing policy needing to be approved by the board and the procurement card policy is an internal administrative policy being provided for informational purposes.

Regular Mtg. 1/10/13

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Trustee Zimel questioned and it was answered that staff has provided positive feedback on using a procurement card rather than using a personal card and getting reimbursed.

Finance Director, Rebekah Young, discussed process and policy.

Questions were fielded and answered.

- b. Adjustment to Fines and Fees
Village Manager, Juliana Maller, reviewed proposed increase to fees.

Questions were fielded and answered.

- c. Hanover Square Construction Manager Contract
Village Manager, Juliana Maller, noted that the next step in working on upgrades to the Hanover Square Shopping Center is to hire a construction manager. The request for proposal process was completed and it was narrowed to two construction management firms. After interviewing both firms the Village has selected Innovative Solutions and currently in the process of drafting the contract.

Public Works Director, Howard Killian, briefed the board on the contract process with a construction manager.

Questions were fielded and answered.

- d. Waiver of Permit Fees for Little City Foundation
Village Manager, Juliana Maller, briefed the board on previous discussions held regarding waiving permit fees for the Park District and government/non-for-profit entities. The contractor is requesting waiver of permit fees for installation of a furnace at a home in Hanover Park. Discussion was held on the work being funded by the federal government and the fees being a business cost for the contractor. Direction was given to not waive the fee.

5. STAFF UPDATES

- a. Hanover Square Update
Village Planner, Katie Bowman, provided an update to the Hanover Square Shopping center meeting with the management company as well as an update to the ongoing maintenance at the property.

Questions were fielded and answered in regards to the sign.

6. NEW BUSINESS

None

7. ADJOURNMENT

Motion by Trustee Zimel, seconded by Trustee Kemper, to adjourn meeting.

Roll call:

AYES:	Trustees:	Voice Vote; All Ayes
NAYS:	Trustees:	None
ABSENT:	Trustee:	None

Motion carried: Meeting adjourned at 7:11 p.m.

Recorded and transcribed by:

Eira L. Corral
Village Clerk

Minutes approved by President and Board of Trustees on this: 10th day of January 2013.



Village of Hanover Park Administration

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EDWARD J. ZIMEL, JR.

VILLAGE MANAGER
JULIANA A. MALLER

VILLAGE OF HANOVER PARK

VILLAGE BOARD REGULAR MEETING

Municipal Building: 2121 Lake Street Hanover Park, IL 60133

Thursday, December 20, 2012
7:30 p.m.

MINUTES

1. CALL TO ORDER – ROLL CALL

Mayor Craig called the meeting to order at 7:37 p.m.

Roll Call:

PRESENT: Trustees Zimel, Konstanzer, Roberts, Kemper,
Kunkel – Electronic Attendance

ABSENT: Mayor: Craig
Trustees Cannon

ALSO PRESENT: Village Manager Juliana Maller, Department Heads, Attorney Paul.

Village Clerk noted that Trustee Kunkel requested to attend electronically.

No objections.

Trustee Kunkel present.

2. PLEDGE OF ALLEGIANCE

All recited the pledge.

3. ACCEPTANCE OF AGENDA

Motion by Trustee Zimel, seconded by Trustee Kemper to remove item 6-A.8 from the Consent Agenda and approve the Agenda.

Roll call:

AYES: Trustees: Zimel, Konstanzer, Roberts, Kemper

NAYS: Trustees: None

ABSENT: Trustee: Cannon

Motion carried: Approved those items on the Agenda and remove item 6-A.8 from the Consent Agenda.

4. PRESENTATIONS

Mayor Craig informed MWRD approved the lease agreement with the Village of Hanover Park. Mayor Craig informed that Trustee Roberts will be the football advocate and Clerk Corral will be the baseball advocate for the Village of Hanover Park.

- a. Recognition – 133# Hanover Park Hurricane Football Team

5. TOWNHALL SESSION

Persons wishing to address the public body must register prior to Call to Order. Please note that public speaking is limited to 5 minutes.

None

6. VILLAGE PRESIDENT REPORT – RODNEY S. CRAIG

Mayor Craig requested a moment of silence for the victims of Newtown, CT. Mayor Craig wished everyone a Merry Christmas and informed the next meeting will be in the new year.

Motion by Trustee Zimel, seconded by Trustee Kemper to approve by omnibus vote those items on the Consent Agenda.

Roll call:

AYES:	Trustees:	Kunkel, Zimel, Konstanzer, Roberts, Kemper
NAYS:	Trustees:	None
ABSENT:	Trustee:	Cannon

Motion carried: Approved by omnibus vote those items on the Consent Agenda.

All items marked with a (C.A.) are considered routine and thus are considered to be on the Consent Agenda.

- 6-A.1 (C.A.)** Waive the reading and approve the Minutes of the Workshop meeting of November 15, 2012.
- 6-A.2 (C.A.)** Waive the reading and approve the Minutes of the Regular meeting of November 15, 2012.
- 6-A.3 (C.A.)** Motion to establish a purchase order to Currie Motors for the purchase of one 2013 Ford F-250 pickup with plow in an amount not to exceed \$30,193 and authorize the Village Manager to execute the necessary documents.

- 6-A.4** Motion to pass a Resolution (R-12-24) authorizing the execution of a Financial
(C.A.) Reimbursement Intergovernmental Agreement between the Village of Hanover Park and Bloomingdale Township for Mosquito Abatement Services and authorize the Village Manager to execute the necessary documents.
- 6-A.5** Motion to establish a purchase order to Elmund & Nelson to install four new streetlights
(C.A.) for an amount not to exceed \$17,400 and authorize the Village Manager to execute the necessary documents.
- 6-A.6** Motion to pass an Ordinance (O-12- amending Section 46-74 of Chapter 46 of the
(C.A.) Municipal Code of Hanover Park adding fees for installation of children's car seats.
- 6-A.7** Motion to establish a purchase order to kW Energy Solutions, LLC for four energy saving
(C.A.) power quality enhancement systems in an amount not to exceed \$28,900 and authorize the Village Manager to execute the necessary documents.
- 6-A.9** Motion to pass an Ordinance increasing the fine and broadening the penalty with
(C.A.) respect to local liquor license violations and establishing special display exceptions for certain holders of Class B and F licenses.
- 6-A.10** Waive the reading and approve the Minutes of the Special Board meeting of October 24,
(C.A.) 2012
- 6-A.11** Waive the reading and approve the Minutes of the Workshop meeting of November 1,
(C.A.) 2012
- 6-A.12** Waive the reading and approve the Minutes of the Regular meeting of November 1, 2012
(C.A.)
- 6-A.13** Motion to accept the lowest responsible bid for the roof replacement project at the
(C.A.) Hanover Square Shopping Center and authorize the Village Manager to execute the contracts. (Bids will be opened on Monday, November 12)
- 6-A.14** Motion to approve the reimbursement of permit fees to the Hanover Park Park District in
(C.A.) the amount of \$365.00
- 6-A.15** Motion to approve an update to the Rules of Order and Procedure handbook to include
(C.A.) presentations as item four in the order of business for the regular Board meeting agendas and to the order of business for the Board Workshop agenda.
- 6-A.8** Motion to waive by a two-third vote of the trustees holding office the bidding
requirement, if any, concerning the following construction manager services including all contracts for works entered into in furtherance of the construction manager services for

the Hanover Square Shopping Center and to approve contract documents with Innovative Construction Solution, Inc. of Brookfield, Wisconsin in an amount not to exceed \$250,000 for Construction Manager Services for the Shopping Center and authorize the Village Manager to execute the necessary documents.

Motion by Trustee Zimel, seconded by Trustee Roberts to table item 6-A.8 until staff is prepared with documents.

Roll call:

AYES:	Trustees:	Kunkel, Zimel, Konstanzer, Roberts, Kemper
NAYS:	Trustees:	None
ABSENT:	Trustee:	Cannon

Motion tabled.

6-A.16 Approve warrant SWS193 in the amount of \$1,952,221.48.

Motion by Trustee Zimel, seconded by Trustee Roberts to approve warrant SWS193 in the amount of \$1,952,221.48.

Roll call:

AYES:	Trustees:	Kunkel, Zimel, Konstanzer, Roberts, Kemper
NAYS:	Trustees:	None
ABSENT:	Trustee:	Cannon

Motion carried: Approved warrant SWS193 in the amount of \$1,952,221.48.

6-A.17 Approve warrant SW649 in the amount of \$689,099.58.

Motion by Trustee Zimel, seconded by Trustee Kemper to approve warrant SW649 in the amount of \$689,099.58.

Questions were fielded and answered.

Roll call:

AYES:	Trustees:	Kunkel, Zimel, Konstanzer, Roberts, Kemper
NAYS:	Trustees:	None
ABSENT:	Trustee:	Cannon

Motion carried: Approved warrant SW649 in the amount of \$689,099.58.

7. VILLAGE MANAGER'S REPORT – JULIANA MALLER

Village Manager, Juliana Maller, reminded all that the Village Hall will be closed on December 24 and 25th as well as January 1st.

8. VILLAGE CLERK'S REPORT – EIRA L. CORRAL

Clerk Corral reminded all of the date change for the January board and workshop meetings. Noted that communication has been ongoing with Congresswoman Elect Tammy Duckworth and the possibility of having a branch in the Village of Hanover Park for residents to have access to her office. Clerk Corral wished everyone a Merry Christmas and Holiday as well as a Happy New Year.

9. CORPORATION COUNSEL'S REPORT – BERNARD Z. PAUL

Attorney Paul wished everyone a Merry Christmas and a Happy New Year.

10. VILLAGE TRUSTEES REPORTS**10-A. EDWARD J. ZIMEL, JR.**

Trustee Zimel wished everyone Happy Holidays.

10-B. JAMES KEMPER

Trustee Kemper wished everyone Happy Holidays and a Happy New Year.

10-C. JON KUNKEL

Trustee Kunkel wished everyone a Merry Christmas and a Happy New Year.

10-D. BILL CANNON

Absent

10-E. RICK ROBERTS

Trustee Roberts wished everyone a Merry Christmas and a Happy New Year.

10-F. JENNI KONSTANZER

Trustee Konstanzer thanked staff for the great work done all year.

11. ADJOURNMENT

Public Works Director, Howard Killian, briefed the board on the snow plowing plan. Noted that Commonwealth Edison opened an emergency line at 1-800-Edison1.

Motion by Trustee Zimel, seconded by Trustee Kemper, to adjourn meeting.

Roll call:

AYES:	Trustees:	Voice Vote; All Ayes
NAYS:	Trustees:	None
ABSENT:	Trustee:	None

Motion carried: Meeting adjourned at 8:13 p.m.

Recorded and transcribed by:

Eira L. Corral
Village Clerk

Minutes approved by President and Board of Trustees on this: 10th day of January, 2013.


Village of Hanover Park
AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Juliana Maller, Village Manager

SUBJECT: Sister City Committee Appointment

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: January 10, 2013

Executive Summary

Mayor Craig has indicated his intention to appoint Patricia Gonzalez to the Sister City Committee.

Discussion

The Village Manager's Office received the attached Sister City Volunteer Profile from Patricia Gonzalez. This appointment request to the Sister City Committee has been placed on the Agenda for Board action.

Recommended Action

Motion to consent to the appointment of Patricia Gonzalez to the Sister City Committee for a term ending on April 30, 2016.

Budgeted Item:	_____ Yes	_____ <u>N/A</u> No
Budgeted Amount:	\$	
Actual Cost:	\$	
Account Number:		

Agreement Name: _____ **Regular Mtg. 1/10/13**

Executed By: _____ **Page 28**



Village of Hanover Park Committee and Commission Volunteer Profile

Name: Katicia Gonzalez

Address: _____, Hanover Park, IL 60133

Work

Home Phone: (630) _____

Cell Phone: (630)

Email Address: _____

Length of Residency (in years): 5

Committee of Interest (please check one):

- Cultural Inclusion and Diversity Committee
- Environmental Committee
- Veterans Committee

- Development Commission
- Sister Cities Committee

If interested in the CONECT Committee, please complete the CONECT profile only.

EDUCATION (Beyond high school - include specific degrees, vocational training, etc.)

Master's in Education

EMPLOYMENT RESUME

School District 0-46 (16 yrs)

HOBBIES

Please return the completed form to:

Village of Hanover Park
Attention: Village President's Office
2121 West Lake Street
Hanover Park, IL 60133

Regular Mtg. 1/10/13


Village of Hanover Park
AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Juliana Maller, Village Manager
Katie Bowman, Village Planner

SUBJECT: Sign Code Text Amendment related to the regulation of automatic changeable copy signs

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: January 10, 2013

Executive Summary

Pass an Ordinance amending the Sign Code related to the regulation of automatic changeable copy signs.

Discussion

At their meeting of December 6, 2012, the Village Board reviewed the final recommended changes to the regulation of automatic changeable copy signs made by the Development Commission and directed Staff to prepare an ordinance codifying such changes for their approval.

Recommended changes include the following:

- New definition of automatic changeable copy signs, specifying the permitted location, design, display, text, and message type
- Specification that automatic changeable copy signs may be permitted within commercial districts, and for public buildings and religious institutions within residential districts with a special use.
- Update of definition of religious institution

See Exhibit 1 for proposed changes to the Sign Code. See Exhibit 2 for background materials presented to the Board at their workshop of December 6, 2012.

Recommendation

Move to pass an Ordinance amending the Sign Code, Sections 6-3, 6-7, and 6-8, related to the regulation of automatic changeable copy signs.

Attachments

Exhibit 1 – Ordinance
Exhibit 2 – Board Memo of December 6, 2012

Budgeted Item:	_____ Yes	<u> X </u> No
Budgeted Amount:	\$ N/A	
Actual Cost:	\$ N/A	
Account Number:	N/A	

Regular Mtg. 1/10/13

Agreement Name: _____

Executed By: _____

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ORDINANCE NO. O-13-

AN ORDINANCE AMENDING SECTIONS 6-3, 6-7, AND 6-8 OF CHAPTER 6 OF THE MUNICIPAL CODE OF THE VILLAGE OF HANOVER PARK, AS AMENDED, BY REDEFINING CHANGEABLE COPY SIGN AUTOMATIC, DELETING CHURCH SIGN, SUBSTITUTING RELIGIOUS INSTITUTION SIGN, and AMENDING OTHER PORTIONS OF THE SIGN ORDINANCE CONCERNING CHANGEABLE COPY SIGNS

WHEREAS, the Village of Hanover Park is a home rule unit by virtue of the provisions of the 1970 Constitution of the State of Illinois and may exercise and perform any function pertaining to its government and affairs including adoption of this Ordinance; now, therefore,

BE IT ORDAINED by the President and Board of Trustees of the Village of Hanover Park, Cook and DuPage Counties, Illinois, as follows:

SECTION 1: That the Municipal Code of Hanover Park, be amended by: (i) deleting therefrom the definitions of *Changeable copy sign*, *automatic* and *Church sign* from Section 6-3 of Chapter 6 of said Code.

SECTION 2: That Section 6-3 of Chapter 6 of the Municipal Code of Hanover Park be amended by adding to said section, in their alphabetically appropriate order, and in place of the deletions provided in SECTION 1 of this Ordinance, the following definitions of *Changeable copy sign*, *automatic*, and a new definition of *Religious institution sign* as follows:

Sec. 6-3. Definitions.

* * * * *

Changeable copy sign, automatic. A sign, on which the copy changes automatically through illumination by electric lights, luminous tubes, or any other means of illumination or through mechanical or electrical means.

Such signs shall adhere to all of the following conditions and restrictions:

(1) Location:

- (a) allowed in the commercial B-1 and B-2 Zoning Districts, on a zoning lot located on an arterial or major collector street as defined in Section 38-102.d;
- (b) religious institution signs, government signs, and public building identification signs, as defined in this code, may be allowed in the residential R, R-1, R-2, R-3, and R-4 Zoning Districts, with special use approval on a zoning lot located on an arterial or major collector street as defined in Section 38-102.d and in a location that does not face the front of a residential unit;
- (c) shall be set back not less than ten (10) feet from the street right-of-way, and shall not be located within one hundred (100) feet of another such sign;

(2) Design:

- (a) allowed only when all signs on the zoning lot are in total compliance with the sign ordinance;
- (b) the sign surface area shall be counted in the overall surface area of the free-standing sign and shall not be permitted as a wall sign or as part of a wall sign or window sign;
- (c) the sign area shall not exceed two-thirds (2/3) of the maximum permitted sign area of the sign of which the changeable copy sign is a part;

(3) Display and Brightness:

- (a) lumination level must not exceed five thousand (5,000) nits (candelas per square meter) during daylight hours and a maximum illumination of five hundred (500) nits (candelas per square meter) between dusk and dawn (sunset and sunrise) as measured from the sign's face at a maximum brightness;
- (b) the sign shall be equipped with manual and automatic dimming devices and sun screens to adjust the brightness levels based upon ambient light conditions;

(4) Text:

- (a) sign copy changes shall occur no more often than every 7 seconds;
- (b) no scrolling, flashing, crawling, or other movements of text messages;
- (c) messages may dissolve or go blank and may either reappear in full display or solidify;
- (d) graphics shall be allowed as fixed displays but with no moving graphics; background colors or displays shall be allowed to change only when the message changes;
- (e) no other special effects are allowed;

(5) Message:

copy shall not advertise products or services not available on the zoning lot on which the automatic signage is located;

* * * * *

Religious institution sign. Identification signs, religious symbols or emblems of religious orders displayed for the purpose of identification and to indicate the services and activities performed or available on the premises of the place of religious worship.

* * * * *

SECTION 3: That (1) and (12) of (a) of Section 6-7 of Chapter 6 of the Municipal Code of Hanover Park, as amended, be and is hereby amended to read as follows:

Sec. 6-7. Permitted signs in residential districts.

(a) *Permitted permanent signs in residential districts.*

(1) *Public building identification signs.* One double-sided freestanding sign not exceeding 35 square feet per side and ten feet in height. Noninternally-illuminated wall signs not exceeding the area allowed in table 6.8. Landscaping shall be installed in a minimum two-foot radius around the sign base and shall consist of a minimum of six shrubs. The landscape area shall consist of an edged, mulched bed, free of weeds, and shall be maintained so that no plantings obstruct the sign information (logo, letters, numbers, and/or symbols). A landscaping plan shall be submitted for review and approval with the sign permit application.

- (a) Such freestanding sign may be a manual changeable copy sign
- (b) Such freestanding sign may be an automatic changeable copy sign, provided such sign meets the definition and requirements in Section 6-3 and obtains a special use permit pursuant to the requirements and procedures set forth in Sec. 110-4 of Chapter 110 of this Code.

* * * * *

(12) *Religious institution signs.* Each church or place of religious worship is permitted one identification sign not exceeding 35 square feet per side in area or ten feet in height. Landscaping shall be installed in a minimum two-foot radius around the sign base and shall consist of a minimum of six shrubs. The landscape area shall consist of an edged, mulched bed, free of weeds, and shall be maintained so that no plantings obstruct the sign information (logo, letters, numbers, and/or symbols). A landscaping plan shall be submitted for review and approval with the sign permit application.

- (a) Such freestanding sign may be a manual changeable copy sign
- (b) Such freestanding sign may be an automatic changeable copy sign, provided such sign meets the requirements in Section 6-3 and obtains a special use permit pursuant to the requirements and procedures set forth in Sec. 110-4 of Chapter 110 of this Code.

* * * * *

SECTION 4: That 7. of a., 7. of b., 7. of c., and 4. of d., all of subparagraph (7) of paragraph (b) of Section 6-8 of Chapter 6 of the Municipal Code of Hanover Park, as amended, be and is hereby amended to read as follows:

Sec. 6-8. Permitted signs in business districts.

* * * * *

(b) *Permitted permanent signs for businesses located within shopping centers.*

* * * * *

(7) Permanent freestanding signs shall comply with the approved shopping center sign-plan and the following requirements for:

a. Shopping centers with less than 300 feet of street frontage on arterial streets as defined in Section 90-33

* * * * *

7. The freestanding sign may include a manual or automatic changeable copy sign as defined in Section 6-3 of this chapter.

b. Shopping centers with 300 to 500 feet of street frontage on arterial streets as defined in Section 90-33

* * * * *

7. The freestanding sign may include an automatic changeable copy sign as defined in Section 6-3 of this chapter.

* * * * *

c. Shopping centers with more than 500 feet of street frontage on arterial streets as defined in Section 90-33

* * * * *

7. One freestanding sign may include an automatic changeable copy sign as defined in Section 6-3 of this chapter.

Approved: _____

Rodney S. Craig
Village President

ATTESTED, filed in my office, and
published in pamphlet form this
day of _____, 2013.

Eira Corral, Village Clerk



TO: Village President and Board of Trustees

FROM: Juliana Maller, Village Manager
Katie Bowman, Village Planner

SUBJECT: Changes to the regulation of automatic changeable copy signs

ACTION

REQUESTED: Approval Concurrence Discussion Information

MEETING DATE: December 6, 2012

Executive Summary

Review recommended changes to the regulation of automatic changeable copy signs and direct Staff to prepare an Ordinance amending such regulations.

Background

Following discussion and direction by the Village Board, the Development Commission has reviewed regulations related to automatic changeable copy signs (electronic signs) and recommends that various changes be made. The CONECT business committee also reviewed the proposed regulations and finds them to be acceptable. Staff performed a wide range of research related to best practice regulations in nearby communities and practical impacts on signs and streets; and now provides a positive recommendation of the regulations, with several comments. See Exhibits 1, 2, and 3 for photos of similar automatic changeable copy signs, a survey of regulations in area communities, and a summary of current regulations.

Discussion

The Development Commission's recommended changes have been incorporated into the draft regulations of automatic changeable copy signs, Municipal Code, Chapter 6 – Advertising, 'Sign Ordinance'. The proposed changes also reflect Staff's recommendation based upon additional research of common practices in neighboring municipalities and sign industry technological standards. Proposed new regulations and explanatory comments are outlined below.

Proposed Changes: NOTE: Regulations are in standard text, comments are in italics.

Sec. 6-3. Definitions.

The definition of automatic changeable copy signs is to be replaced with the following:

Changeable copy sign, automatic. A sign, on which the copy changes automatically through illumination by electric lights, luminous tubes, or any other means of illumination or through mechanical or electrical means.

Such signs shall adhere to all of the following conditions and restrictions:

(1) Location:

- (a) allowed in the commercial B-1 and B-2 Zoning Districts, on a zoning lot located on an arterial or major collector street as defined in Section 38-102.d;

- *Arterial Streets include: Barrington Road, Irving Park Road, Lake Street, Elgin O'Hare Expressway, Gary Avenue, County Farm Road, and Army Trail Road.*
- *Major Collector Streets include: Walnut Avenue, Devon Avenue, Ontarioville Road, Stearns Road, Greenbrook Boulevard, Schick Road, and Wise Road.*

- (b) **religious institution** signs, government signs, and public building identification signs, as defined in this code, may be allowed in the residential R, R-1, R-2, R-3, and R-4 Zoning Districts, **with special use approval** on a zoning lot located on an arterial or major collector street as defined in Section 38-102.d and in a location that does not face the front of a residential unit;

This provision will permit signs for religious institutions, governmental units (including park districts and libraries), and public buildings (including schools) in residential districts when located along streets that are highly travelled and generally commercial in nature. Impact upon neighboring residences will be lessened with the provision that such signs may not face the front of a residential unit (typically residences are oriented away from the major streets).

NOTE – Staff also recommends that special use approval be required for such signs to ensure that they do not cause undue impact and meet the goals of the use and district they are within.

- (c) shall be set back not less than ten (10) feet from the right-of-way, shall not be located within one hundred (100) feet of another such sign;

Provision included to ensure a reasonable distance between such signs. Smaller commercial lots in the Village are often around 100 feet wide.

(2) Design:

- (a) allowed only when all signs on the zoning lot are in total compliance with the sign ordinance;
- (b) the sign surface area shall be counted in the overall surface area of the free-standing sign and shall not be permitted as a wall sign or as part of a wall sign or window sign;
- (c) the sign area shall not exceed two-thirds (2/3) of the maximum permitted sign area of the sign of which the changeable copy sign is a part;

These regulations apply to all signs in all districts. Under this provision, the following would be permitted:

- *business not in shopping center: 42.2 sf changeable, 64 sf total*
- *centers with less than 300 feet of frontage: 53.6 sf changeable, 80 sf total*
- *centers with 300-500 feet of frontage: 67 sf changeable, 100 sf total*
- *centers with more than 500 feet of frontage: 100.5 sf changeable, 150 sf total*
- *public building identification and church signs: 23.45 sf changeable, 35 sf total*

(3) Display and Brightness:

- (a) lumination level must not exceed five thousand (5,000) nits (candelas per square meter) during daylight hours and a maximum illumination of five hundred (500) nits (candelas per square meter) at night.

square meter) between dusk and dawn (sunset and sunrise) as measured from the sign's face at a maximum brightness;

Based upon discussions with several sign companies and review of multiple municipal codes and industry research, the nit is found to be the standard measurement of illumination for LED signs and a range of 5,000 during the day to 500 at night is the most common and reasonable illumination level.

(b) shall be equipped with manual and automatic dimming devices and sun screens to adjust the brightness levels based upon ambient light conditions;

(4) Text:

(a) sign copy changes shall occur no more often than every 7 seconds;

(b) no scrolling, flashing, crawling, or other movements of text messages;

(c) messages may dissolve or go blank and may either reappear in full display or solidify;

(d) graphics shall be allowed as fixed displays but with no moving graphics, background colors or displays shall be allowed to change only when the message changes;

Staff recommends that no moving graphics be permitted. While the Village's Barrington Road monument sign does display small movements on the background (waving flag), the regulation of movement on other signs to permit small, but not large, distracting movements ('running icon') or video display is anticipated to be difficult. Additionally, several sign companies recommended against movement on signs as they find it distracts from the business' message.

(e) no other special effects are allowed;

(5) Message:

(a) copy shall not advertise products or services not available on the zoning lot on which the automatic signage is located, **except when such copy is providing public emergency notices or notice of local public events being held by local governmental or local non-profit organizations.**

The Development Commission recommends that 'public service announcements' regarding local nonprofit events or emergencies be permitted to be displayed on private signs. However, Staff recommends against this. In general, it is not found that other communities permit public service announcements, and when they do it is often limited to emergency announcements. The Village's Sign Code prohibits off-site advertising and notice of nonprofit events or activities could proliferate in a manner contrary to the intent of the sign ordinance under this provision. Local governmental organizations are currently permitted to notice their events on the Village's Barrington Road Sign and may construct their own sign under the proposed changes.

Section 6-7 – Permitted signs in residential districts.

The specifications for signs in residential districts are to be updated, with the bolded wording added.

(a) Permitted permanent signs in residential districts.

(1) Public building identification signs. One double-sided freestanding sign not exceeding 35 square feet per side and ten feet in height. **Such freestanding sign may be a manual or automatic changeable copy sign, provided such sign meets the requirements in Section**

Regular Mtg. 1/10/13

6-3. Noninternally-illuminated wall signs not exceeding the area allowed in table 6.8.

Landscaping shall be installed in a minimum two-foot radius around the sign base and shall consist of a minimum of six shrubs. The landscape area shall consist of an edged, mulched bed, free of weeds, and shall be maintained so that no plantings obstruct the sign information (logo, letters, numbers, and/or symbols). A landscaping plan shall be submitted for review and approval with the sign permit application.

Additional clarification to specify that sign meets requirements above.

- (4) Government signs. Of any type, number, area, height, location or illumination as specified by law or statute.

No change necessary.

- (12) **Religious Institution signs.** Each place of religious worship is permitted one identification sign not exceeding 35 square feet per side in area or ten feet in height. **Such freestanding sign may be a manual or automatic changeable copy sign, provided such sign meets the requirements in Section 6-3.** Landscaping shall be installed in a minimum two-foot radius around the sign base and shall consist of a minimum of six shrubs. The landscape area shall consist of an edged, mulched bed, free of weeds, and shall be maintained so that no plantings obstruct the sign information (logo, letters, numbers, and/or symbols). A landscaping plan shall be submitted for review and approval with the sign permit application.

Additional clarification to specify that sign meets requirements above and change 'church' to 'religious institution.'

Sec. 6-8. Permitted signs in business districts.

The list of signs in each business districts is to be updated to add automatic changeable copy signs as a permitted sign, subject to the overall signage regulations in Section 6-3.

Recommendation

Staff requests that the Village President and Board of Trustees review the proposed changes to the regulation of automatic changeable copy signs, provide any comments or recommended changes, and direct Staff to prepare an Ordinance to update such regulations.

Attachments

Exhibit 1 – Photos of automatic changeable copy signs

Exhibit 2 – Survey of automatic changeable copy signs regulations in area communities

Exhibit 3 – Village Board Memo of September 20, 2012, including current regulations

Budgeted Item:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Budgeted Amount:	\$ N/A	
Actual Cost:	\$ N/A	
Account Number:	N/A	

Regular Mtg. 1/10/13


Village of Hanover Park
AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Juliana Maller, Village Manager
Rebekah Flakus, Finance Director
Kay Nees, Assistant Finance Director

SUBJECT: Approve the Village of Hanover Park Purchasing Policy dated January 10, 2013

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: January 10, 2013

Executive Summary

Approve the Village of Hanover Park Purchasing Policy dated January 10, 2013.

Discussion

In April, 2012, the authority of the Village Manager was increased from \$10,000 to \$20,000 but the current purchasing policy remains at \$10,000. Additional review of this policy was done by the Finance Department and Manager's Office to update the Manager's authority, as well as change the dollar thresholds and approval processes.

- **Purchasing Policy** – Revisions include changes in the thresholds and quotes for vendor selection, purchase orders, blanket purchase orders and check requests.

The most extensive revisions were around the process for selecting vendors. A review of surrounding municipalities' thresholds for quotes, purchase orders and approvals was performed to ensure that staff recommendations were in line with surrounding communities. With this review in mind, Staff developed new thresholds for quotes, purchase orders and approval requirements.

Agreement Name: _____ **Regular Mtg. 1/10/13**

Executed By: _____ **Page 41**

<u>Dollar Limit</u>	<u>Requirement</u>
Under \$1,000.00	No quote or Purchase Requisition Form is required. Employees are encouraged to seek quotes whenever possible.
\$1,000.00 - \$3,000.00	Three verbal quotes are required. The quotes shall be recorded in the Check Request Form. Purchase Request Form not required.
\$3,000.00 - \$10,000.00	Three written quotes are required. The quotes shall be recorded on the Purchase Requisition Form.
\$10,000.00 - \$20,000.00	A Purchase Requisition is required. These purchases shall be competitively bid unless it falls under the exceptions listed in the purchasing manual.
Over \$20,000.00	A Purchase Requisition Form is required. These purchases shall be competitively bid unless it falls under the exceptions listed in the purchasing manual. Request requires Finance Director, Village Manager & Village Board approval.

Recommended Action

Motion to approve the Village of Hanover Park Purchasing Policy dated January 10, 2013.

Attachments: Village of Hanover Park Purchasing Policy

Budgeted Item:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Budgeted Amount:	\$NA	
Actual Cost:	\$	
Account Number:		

Village of Hanover Park Purchasing Policy

January 10, 2013

PURCHASING POLICY

A. Employee Conduct and Code of Ethics

All Village employees engaged in purchasing and related activities shall comply with all relevant laws, ordinances, policies and established Village procedures. The expenditure of public funds requires the highest degree of public trust to protect the interest of the Village and the residents of Hanover Park. Village employees shall:

1. Ensure that public funds are spent efficiently and effectively and in accordance with laws, regulations, and Village policies and procedures.
2. Ensure that all potential suppliers are provided with adequate and identical information upon which to base their proposal, quotation or bid.
3. Ensure that fair and equal consideration is given to each proposal, quotation or bid received.
4. Never allow purchases for identical or similar goods or services to be intentionally purchased separately in order to circumvent established policies.
5. Follow Village policies relating to conflicts of interest as provided in the Personnel Rules & Regulations manual and Interference with the Bidding Process as attached (Exhibit A). It is Village policy to observe the highest standards of ethics and to shield the employee, the Village and the vendor from any suggestion or appearance of a conflict of interest or violation of law.

B. Approval of Village Purchases

All purchases shall require approval of the appropriate persons as described in the guidelines below:

<u>Dollar Limit</u>	<u>Required Approval</u>
Under \$1000.00	Division and Department Head
\$1,000.00 - \$10,000.00	Division and Department Head, Finance Director
\$10,000.00 - \$20,000.00	Finance Director, Village Manager
Over \$20,000.00	Village Manager and Village Board

The Division Head, Department Head, Finance Director or Village Manager, may authorize and designate someone else to grant approval in their absence. The Finance

Director or his/her designee is authorized to sign purchase orders for amounts up to \$10,000 for which funds have been budgeted. The Village Manager or his/her designee must sign all other purchase orders and contracts. Contracts over \$20,000 require Village Board Approval, and may then be signed by the Village Manager or his/her designee. In addition, all purchases of computer and computer related equipment must be reviewed by the Information Technology Director.

The petty cash system may be used for cash purchases under \$50. These funds are NOT to be used to avoid or circumvent normal purchasing procedures of the Village. Supporting documentation must accompany all petty cash vouchers. All petty cash vouchers must bear division and department head approval.

C. Vendor Selection Criteria

1. Price

Price analysis shall include but not be limited to:

- a. Price quotes
- b. Prior price quotations and contract prices
- c. Prices published in catalogues or price lists
- d. Prices available on the open market
- e. State/Intergovernmental purchasing contracts

2. Lowest Responsible Vendor

The following factors may also be considered when making vendor selection:

- a. The ability, capacity and skill of the vendor to provide the service or materials required
- b. The ability, capacity or skill to provide the service or materials promptly, or within the time specified
- c. The qualification, experience or efficiency of the goods/services supplied by the vendor
- d. The performance of previous contracts or services
- e. The vendor compliance with the laws and/or ordinances relating to the service or materials
- f. The sufficiency of the financial resources and ability of the vendor to perform the goods/services
- g. The quality, availability and adaptability of the materials or contractual services to the particular use required
- h. The ability of the vendor to provide future maintenance and service
- i. The number and scope of any conditions attached to the proposal, quotation or bid.

3. Local Preference in Purchasing

- a. When securing price quotations, Department Heads shall ensure that qualifying local vendors are solicited. No price preference will be given to local vendors; however, if everything else is equal between two or more possible vendors, the local vendor will be given preference.
- b. Local vendor means any person, firm, partnership, corporation (including franchises or branches) licensed to conduct business within the Village, physically operating within the corporate boundaries of the Village, and subject to Village taxes.

4. Non-Discrimination

The Village of Hanover Park, in an effort to promote non-discrimination, encourages the efforts of contractors and subcontractors in providing for Equal Employment Opportunity without regard to race, religion, creed, color, sex, national origin, age or handicap or any other characteristic protected by law that is unrelated to the ability to perform the job. The Village also seeks to promote non-discrimination in its purchasing. In keeping with this policy, Village departments will not discriminate when choosing vendors for pricing information or selecting vendors.

5. Interoperable Emergency Response Equipment

The Village of Hanover Park is a partner in various mutual aid assistance programs and receives grant funds from state and federal governments. A key requirement of these agreements is that mutual aid equipment purchased by the Village must be compatible (i.e., interoperable) with the equipment of other agencies. To that end, the federal government has developed a Standardized Equipment List (SEL) that contains minimum equipment recommendations for emergency response equipment. The SEL promotes interoperability and standardization across the response community at the local, state, and federal levels by offering a standard reference and a common set of terminology. When securing price quotations, department heads shall ensure that interoperable emergency response equipment meets the requirements of the SEL unless waived by the Village Manager.

D. Vendor Selection Requirements

1. General Policy for Vendor Selection

Employees are responsible for obtaining quotes for purchases as outlined below. Verbal quotes must be written on the Purchase Requisition Form prior to submitting the form to the Finance Department. Written quotes must be attached to the Purchase Requisition Form prior to submitting the form to the Finance Department. Requisitions submitted without the required quotes or a satisfactory explanation of why quotes were not obtained, for example, sole source, emergency purchase or standardized vendor, will be returned to the originating department. Employees shall not disclose information, including price, derived from quotes to competing vendors.

<u>Dollar Limit</u>	<u>Requirement</u>
Under \$1,000.00	No quote or Purchase Requisition Form is required. Employees are encouraged to seek quotes whenever possible.
\$1,000.00 - \$3,000.00	Three verbal quotes are required. The quotes shall be recorded in the Check Request Form. Purchase Request Form not required.
\$3,000.00 - \$10,000.00	Three written quotes are required. The quotes shall be recorded on the Purchase Requisition Form.
\$10,000.00 - \$20,000.00	A Purchase Requisition is required. These purchases shall be competitively bid unless it falls under the exceptions listed in the purchasing manual.
Over \$20,000.00	A Purchase Requisition Form is required. These purchases shall be competitively bid unless it falls under the exceptions listed in the purchasing manual. Request requires Finance Director, Village Manager & Village Board approval.

Items purchased repeatedly during the fiscal year, for example, top soil, cement, copier paper, office supplies, do not require quotes each time a purchase is made, however, competitive quotes for these items shall be sought at least once each year to ensure that vendors are competitive (See Blanket Purchase Orders).

Items between \$10,000.00 and \$20,000.00 shall be competitively bid and let to the lowest responsible bidder. The Village Manager has the authority to waive the competitive bidding requirement. Items exceeding \$20,000.00 must be competitively bid and let to the lowest responsible bidder pursuant to **Illinois Compiled Statutes, Chapter 65, Paragraph 5/8-9-1.**

Contracts for public improvements (permanent improvement upon real property) owned by the Village exceeding \$10,000 shall be competitively bid and let to the lowest responsible bidder pursuant to Illinois Compiled Statutes, Chapter 65, Paragraph 5/8-9-1. The Village Board may waive the competitive bidding requirement by a 2/3 vote of trustees. The Exceptions to the General Policy for Vendor Selection are exceptions to the bid requirement.

2. Exceptions to the General Policy for Vendor Selection:

a. Joint Purchasing

The Village may purchase supplies, personal property and services through a joint purchase agreement with one or more other governmental units. Such purchases shall be let by competitive bid as provided by the Government Joint Purchasing Act, 30 ILCS 525/1 *et seq.*

State of Illinois

Village employees are authorized to obtain goods and services using the State of Illinois Joint Purchasing Program. When available through the State program, it is not necessary for Village employees to obtain quotes or to competitively bid the goods or services which are sought. Employees shall be responsible, however, for ensuring that the goods or services are of a quality sufficient to meet the Village's needs and that pricing is competitive.

When making purchases using the State's assigned vendor, employees shall submit a purchase requisition to the Finance Department. The purchase requisition shall include the name of the vendor, the State of Illinois contract number, and the Village's assigned joint purchasing member ID number. This information will be included on the purchase order.

Other Joint Purchasing Programs

Employees are authorized to utilize the following joint purchasing programs when the price of the goods or services is competitive and the quality meets the Village's standards:

Northwest Municipal Conference
DuPage Mayors and Manager's Conference
Illinois Municipal League
Suburban Purchasing Cooperative
Others in Compliance with Government Joint Purchasing Act
US Communities

Employees should prepare a purchase requisition form for the purchase per the instructions of the agency utilized.

Other Units of Government

Employees are permitted to purchase items jointly with other units of government when the price of the goods or services sought is competitive and the quality meets the Village's standards. Prior to initiating the transaction, employees shall seek the written approval of the Finance Director.

All questions regarding joint purchasing opportunities should be directed to the Account Technician II – Accounts Payable, the Assistant Finance Director or the Finance Director.

b. Sole Source Purchases

Contracts for parts, supplies or equipment that are available only from a single source are referred to as sole source purchases. Sole source purchases may arise from the following circumstances:

- Equipment or services for which there is no comparable competitive product or service, or is available only from one vendor.
- Public utilities.
- A component or replacement part for which there is no commercially available substitute, and which can be obtained only from the manufacturer.
- An item or service where compatibility or service capability is the overriding consideration, such as computer software or maintenance agreements.
- Supplies for which the Village has developed standards for consistency, for example water meters or computers, that are available from only one vendor.

The requisitioning department should document any attempts to identify alternate suppliers and explain the uniqueness of the product or service on the requisition. It is the responsibility of the requisitioning department to justify the need for any sole source

purchase. These items shall not be subject to requirements for seeking competitive quotes or bids. However, any purchases in excess of \$20,000 shall be presented to the Village Board prior to acquisition with a request to approve and waive bid requirements by a 2/3 vote of trustees, if applicable.

c. Emergency Purchases Policy

Emergencies are defined as events that could not have been foreseen where immediate action is necessary. Equipment failure, vehicle breakdown, storm damage and anything jeopardizing public safety and welfare are considered emergencies. In the event of an emergency affecting the public health and safety, the Village Manager or his designee may authorize purchases per Section 2-179 (11) of the Hanover Park Municipal Code to address the emergency.

If the emergency expenditure occurs outside of regular business hours, the department head may authorize expenditures up to \$10,000 to alleviate the possible danger to public health and safety. Whenever possible, the Department Head should notify the Village Manager of the emergency and the need for immediate action prior to incurring the expenditure. Emergency expenditures costing \$10,000.00 to \$20,000.00 will need Village Manager or his/her designee to authorize the expenditure. Should the cost of the immediate action necessary exceed \$20,000, the Village Manager or his/her designee must authorize the expenditure and the Village Board must be notified of the emergency, the necessity for action and provided with an itemized listing of all expenditures promptly.

d. Professional Services

Professional services are exempt from the requirement of prior competitive quotes or bidding when the services require the exercise of professional and significant business judgment to the Village. Professional services include, but are not limited to, doctors, attorneys, engineers, testing services, surveyors, auditors, bond consultants, real estate appraisers, architects, or other professional consultants.

Although not required, the Village as a home rule community may comply with the Local Government Professional Services Selection Act (50 ILCS 510/0.01 *et seq.*) in the selection of architectural, engineering and land surveying services, unless it has an existing satisfactory relationship for such services with one or more firms.

E. Purchase Orders

Purchase orders are required for any purchase of goods or services over \$3,000. A check request is used to authorize payment for purchases that do not require a purchase order. A purchase order may be prepared for purchases under \$3,000 if required by the vendor.

F. Check Requests

Check request forms are used for purchases of goods and services under \$3,000 or other payments for which the purchase order process is not appropriate, for example, payroll withholding payments, bond principal and interest payments, utilities, professional services, employee reimbursements, and employee training. Check requests may also be used for construction contracts, provided the request includes the board approved contract cost, the amount paid-to-date, the amount requested and the total.

G. Blanket Purchase Orders

When, in the ordinary course of Village business, no single purchase of, or individual contract for a specific type of supply, material or service from a particular vendor by a department exceeds \$3,000 but is less than \$10,000, but the total dollar value of all anticipated purchases and/or contracts for a specific type of supply, material, or service during the Village's fiscal year does exceed said amount, a Blanket Purchase Requisition shall be prepared for the vendor and submitted to the Finance Department. The use of a blanket purchase order for these situations is required to streamline the purchasing process and ensure that competitive quotes are obtained. The required Village procedures for soliciting quotes or requiring bids or a request for proposal should be followed based on the amount of the blanket purchase requisition. Blanket Purchase Requisitions for cumulative payments to a vendor exceeding \$20,000 during one fiscal year require Village Board approval prior to the issuance of a Blanket Purchase Order. Blanket Purchase Requisitions should be submitted to the Village Board after the approval of the fiscal year's budget or if before, should clearly indicate that they are being approved pending the approval of the budget. All blanket purchase orders expire at the end of the fiscal year; therefore, a new requisition needs to be prepared each fiscal year.

Blanket purchase requisitions may also be prepared for vendors with which the Village has a Procurement Card account in an effort to simplify the processing of charge transactions. All charge transactions must be approved by the Department Head. These vendors may be used for daily operating supplies. The Village Procurement Card accounts should not be used to circumvent normal purchasing procedures. A purchase requisition is required for any purchase of an individual item over \$3,000. In addition, individual charge items purchases over \$3,000.00 will require vendor quotations as specified in the *Vendor Selection Requirements* section of this policy.

Encumbrances are not generated by the computer system when a blanket purchase order is prepared, expenditures are charged to the account when the payment is processed. Department Heads should ensure that adequate funds are available in an account to process blanket purchase order transactions throughout the fiscal year.

H. Purchases for which Funds, or Sufficient Funds, have not been Budgeted

All purchases under \$10,000 for which funds, or sufficient funds, have not been appropriated in the budget for the fiscal year require Village Manager approval prior to the issuance of a purchase order or check. The expenditure should be taken from the appropriate account based on the nature of the expenditure. The requisitioning department head should advise the Village Manager which account within the department has excess funds available to accommodate the purchase. The Village Manager has the authority to revise the budget within any fund (Hanover Park Municipal Code, Section 94-6), however, funds should be available within the requisitioning department's budget for the expenditure. The Village Manager may authorize a budget transfer to facilitate the expenditure, or authorize the over expenditure of a particular account if funds are available elsewhere in the department's budget.

Unbudgeted purchases over \$20,000 require Village Board approval. The request submitted to the board for approval should include the authorization to increase the budget if necessary. No revision to the annual budget shall be made increasing the budget in the event monies are not available to do so.


Village of Hanover Park
AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Eira L. Corral, Village Clerk/Collector

SUBJECT: New Class F- Beer and Wine off Premise Liquor License

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: January 10, 2013

Executive Summary

The establishment Supermercado Rossy's Inc. is seeking approval for a Class F Liquor License.

Discussion

Supermercado Rossy's Inc. is located at 2168 Lake St. The establishment is currently a convenient store. Supermercado Rossy's Inc. has submitted an application to the Liquor Commission for a Class F Liquor License for the retail sale of beer and wine in its original package for consumption off the premises.

Please note that the location was previously owned by El Camino Grocery, Inc. DBA El Camino #2 and voluntarily submitted their Class F liquor license for the licensing year of 2012.

The application has been reviewed by the Clerk's Office for compliance with all Village Code requirements and has been approved by the Liquor Commissioner.

Recommended Action

Motion to pass an ordinance increasing the number of Class F liquor licenses to eight (8).

Attachments: Ordinance

Budgeted Item:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Budgeted Amount:	\$NA	
Actual Cost:	\$	
Account Number:		

Agreement Name: _____ NONE _____

Regular Mtg. 1/10/13

Executed By: _____

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ORDINANCE NO. O-13-

**AN ORDINANCE INCREASING THE NUMBER
OF CLASS F LIQUOR LICENSES**

WHEREAS, the Liquor Control Commission has determined that Supermercado Rossy's, Inc. is qualified for a Class F license for its convenience store located at 2168 Lake Street; and

WHEREAS, Ordinance No. O-12-37 passed and approved on November 1, 2012 reduced the number of Class F licenses to seven; and

WHEREAS, the Liquor Commissioner has recommended to the Board of Trustees the creation of an additional Class F license for the Liquor Commissioner's issuance to Supermercado Rossy's, Inc.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hanover Park, Cook and DuPage Counties, Illinois as follows:

SECTION 1: That the provisions concerning class band class F licenses in Section 10-8 of the Municipal Code of Hanover Park, as amended, be and is hereby amended to read as follows:

"Sec. 10-8 Number of Licenses to be issued.

There shall be issued in the Village of Hanover Park no more than the following number of licenses, to be in effect at any one time:

*	*	*	*	*
Class F		-	Eight	(8)
*	*	*	*	*

SECTION 2: This ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner and form required by law.

ADOPTED this ____ day of January, 2013, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

ABSTENTION:

APPROVED by me this ____ day of January, 2013

Rodney Craig, Village President

ATTESTED, filed in my office, and
published in pamphlet form this ____
day of January, 2013

Eira Corral Village Clerk


Village of Hanover Park
AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Juliana A. Maller, Village Manager
Howard A. Killian, Director of Engineering and Public Works

SUBJECT: Hanover Square Construction Manager

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: January 10, 2013

Executive Summary

Staff is recommending the President and Village Board approve the contract documents with Innovative Construction Solution, Inc. of Brookfield, Wisconsin in an amount not to exceed \$250,000 for Construction Manager Services for the Hanover Square Shopping Center.

Discussion

Staff has been working to enter into a contract with a Construction Management firm to oversee both the white box build outs and possible major projects such as the façade improvements and parking lot improvements. Staff prepared Request for Qualification statements, with seven firms submitting their proposals. The Village Manager, Planner, Director of Engineering and Public Works, and two representatives from Schermerhorn Commercial Real Estate reviewed the submittals and interviewed the top two firms. Based on the submittal, and the interview, staff is recommending that the Village work with Innovative Construction Solutions, Inc. of Brookfield, Wisconsin.

The recommendation is for the Village Board to approve a Master Construction Management Agreement with Innovative Construction Solution, Inc. for upcoming white box work. When leases are signed, the Village Manager would be authorized to sign an addendum that falls within the Master Contract for a not to exceed amount for that particular space. The Construction Management firm would be paid a percentage of this cost for overhead, general conditions, and profit.

Once under contract, the process would work as follows:

1. A potential tenant discusses a proposed lease and size of space desired.

2. The Construction Manager, working with the Village and the Management Company, will develop a scope of work and proposed cost estimate of build out.
3. After cost estimate is agreed upon, the Construction Manager will proceed with obtaining competitive pricing for all work to be completed. A guaranteed maximum price contract, falling under the provisions of the main contract, will be reviewed by Village staff and Management Company.
4. If acceptable, the Village Manager will authorize the Construction Manager to proceed with the build out.
5. All trades, including the architect, will work directly for the Construction Manager.
6. Construction Manager, for their services, is to be paid 5 percent for overhead and 4 percent for profit.

For any major improvement to the center, staff will bring a new contract to the Village Board for consideration. Staff is currently finalizing the contract and will send them to the Village Board prior to the meeting.

Attached, for your information, are several similar projects Innovative Construction Solution, Inc. has completed.

Recommended Action

Motion to waive by a two-third vote of the trustees holding office the bidding requirement, if any, concerning the following construction manager services including all contracts for works entered into in furtherance of the construction manager services for the Hanover Square Shopping Center and to approve contract documents with Innovative Construction Solution, Inc. of Brookfield, Wisconsin in an amount not to exceed \$250,000 for Construction Manager Services for the Shopping Center and authorize the Village Manager to execute the necessary documents.

Attachments: Project List

Budgeted Item:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Budgeted Amount:	\$0	
Actual Cost:	\$250,000	
Account Number:	033-0000-465-13.21 (TIF fund)	

November 2nd, 2012

Mr. Howard A. Killian, P.E.
Director of Engineering and Public Works
Village of Hanover Park
2041 Lake Street
Hanover Park, IL 60133

RE: Hanover Park Shopping Center Remodel

Dear Mr. Killian:

We are pleased to provide you our response to your Request for Qualifications to provide Construction and Design Management Services for the redevelopment and renovation of the Hanover Square Shopping Center. Thank you for this opportunity. We have specialized for many years in the redevelopment, design, and construction of retail strip and power centers, working with developer clients located in the Chicago area and throughout the Midwest, with project holdings throughout the central United States.

In this project, we understand the unique role which the Village plays in the redevelopment of an extremely visible asset while acting in a role similar to a private developer, with the need of broad and open involvement of firms from the surrounding area and needing to meet both public and private investment objectives.

With the economic downturn in 2008-2009 and the prolonged recovery period, we have been able to expand our experience in the specific areas of re-tenanting and renovating shopping centers to attract new tenants. This recession saw several large retailers like Borders, Linens-N-Things, and Circuit City declare bankruptcy, leaving many property owners to face difficult leasing scenarios for these large, vacant boxes. We have helped our clients embrace this challenge by focusing on value-engineering to ensure that the improvements to a shopping center to attract new tenants are done in the most cost-effective manner. We also routinely assist our clients with conceptual budgets to help them determine the feasibility of a new tenant to make sure that they are able to achieve the proper financial requirements to remain profitable in the deal.

When we created Innovative Construction Solutions, Inc. in 1999, we envisioned a company that was able to serve its clients in a way that allowed us to work closely with them to take a project from the conceptual phase through construction and on to a successful conclusion. With an expert staff consisting of seasoned professionals, both in the office and in the field, ICSI is able to do just that. All of our project managers have at least 15 years experience in the commercial retail construction industry. The same is generally true of our field managers. This level of experience allows us to deal with a wide variety of challenges that may arise throughout the course of a project's life. From conceptual design and permitting, to subcontractor bidding and construction, **we KNOW retail.**

November 2nd, 2012

Page 2

Hanover Square Shopping Center

From pre-design planning to post-construction analysis, Innovative Construction Solutions, Inc. provides a complete range of professional management and general contracting services tailored to meet our clients' needs and objectives. Most frequently we work with our clients, who range from small private firms to large public REITS, concerned with complete transparency in the management of their projects, managing their project on a full, open-book basis. We recently completed two significant projects totaling nearly \$5 million of construction, for a major non-profit foundation located in Jackson, MS which not only required very open bidding for dollar cost control, but open solicitation of minority participation on the project. We had a very similar situation in working with Inland Properties on a project in Milwaukee, WI in which they worked closely with the city and local Alderman to redevelop a key mid-city neighborhood center.

In such cases, we broadly solicit subcontractor input in pricing the project on behalf of our clients. We then analyze project bidding results with our client to determine best fit of subcontractor qualifications, project understanding and pricing for the construction of the project. In all cases we do this after working closely with our clients and the design team to review scope and establish budgets for the work anticipated, to make sure that the developer's economic and business objectives are kept in mind throughout the process.

Many of our clients think of us as their outsourced construction management department. Just some of the services we provide include:

- Pre-leasing tenant requirements review
- Pre-design project planning and analysis
- Site inspection
- Cooperative team design and construction
- Project budgeting/estimating
- Value engineering
- Guaranteed maximum cost contracting
- Open-book contracting and subcontractor bid management
- Schedule preparation and management
- Subcontractor selection and management
- Cost control and accounting
- Full-time, on-site supervision
- Tenant project coordination and reporting
- **Total project management**

We will more fully discuss these services in the "Additional Relevant Information" section of this response.

21675 Gateway Road, Brookfield, WI 53045 ~Telephone (262) 790-1911 ~ Fax (262) 790-1964 ~ www.buildics.com

Your Partner in the Retail Industry

November 2nd, 2012

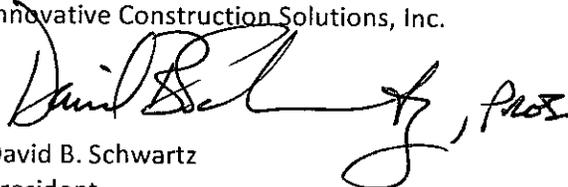
Page 3

Hanaver Square Shopping Center

We hope that this response will serve as the starting point for continued discussion and interview, allowing us to further show how we might partner with you and the balance of the Village staff, its development team, and the design team to make this project a success. We look forward to meeting with you in the near future

Thank you for the opportunity to be of service.

Sincerely,
Innovative Construction Solutions, Inc.



David B. Schwartz
President

November 2nd, 2012

Mr. Howard A. Killian, P.E.
Director of Engineering and Public Works
Village of Hanover Park
2041 Lake Street
Hanover Park, IL 60133

RE: OPEN BOOK CONSTRUCTION MANAGEMENT/DESIGN MANAGEMENT

As a supplement to our response with respect to our qualifications, I am pleased to have the opportunity to set further forward our overall qualifications and outline the services which we can provide for the building construction and Tenant delivery, working with you on the renovation and new construction of your project. We specialize in working with retail developers on projects such as yours, and we are confident that we can bring added value to your project as a member of your project team.

In this package, we have summarized the range of services we typically offer and our general experience background for reference as you consider us for this project.

We typically like to formalize our participation in a project as early as possible because much of what we can do to add value to a project starts well before construction commences, and extends well after successful Tenant occupancy. We consistently see our role to be much broader than acting as a general contractor or construction manager engaged to construct buildings drawn by an architect, acting alone. We see our role as being your outsourced construction department working with yourself and the entire team of architects, engineers, and at times, even brokers, to produce an economically successful development project for which we can all be proud when it meets your team's investment and operational objectives. As a result, we would expect to continue to work closely with you to provide the following services for the project, as we do on the majority of projects with which we are involved:

AVAILABLE SERVICES

Pre-Construction Services (During the Leasing Process)

- Review of Tenant lease requirements/Landlord work letters as they relate to Tenant specific building and project scheduling requirements. We regularly provide feedback for our clients on construction scopes and delivery requirements to help avoid surprises later as construction begins.
- Pre-project review of scheduling to assist in setting realistic but relatively aggressive project turnover dates. This can be critical when considering penalty clauses for delays in delivery.
- Selection and management of the project architectural design staff to cost effectively meet the needs of the individual tenants which are ultimately brought to the center. The nature of the tenants and their requirements is critical to the overall selection of the architect and engineers for the project and further information is required before this selection is made

- Architectural plan review and value engineering commentary during the design development and construction drawing process. The effort should be to have the plans completed to their most cost effective design point prior to subcontractor bidding so that all subs have an opportunity to bid the best plan possible.

Pre-Construction Services (After leases are signed)

- Coordination with the architects and engineers on the filing for issuance of permits and Tenant specific utility applications.
- Management of the open-book bid process for the project.
- In managing the open-book subcontractor bid process, we offer the following strengths:
 - During the pre-project budgeting, our conceptual budgets are based primarily on our substantial experience with similar projects and the retail Tenants involved. As a result, we will not be locked in on any specific subcontractors who may have provided “budget pricing” to the project in advance so we are truly able to solicit subcontractor input from the entire market.
 - In this open-book approach, we typically go well beyond the common minimum of three bids in each trade area. Our typical coverage is a minimum of four to six deep per major trade. In soft markets, this coverage often exceeds this total. As a result, it is essential to have a general contractor, with a team such as ours, which has experience with the retailers’ detailed work requirements as well as the general requirements of the general re-development construction, to assure that the project is not hampered by subcontractors which had low prices but did not have proper scope coverage or the necessary capabilities to perform.
 - Note that this subcontractor bid process is managed on a full-time basis by our Project Development Manager in coordination with the job-specific Senior Project Manager, David England.
 - We have experience delivering Landlord requirements to over 100 different retailers in 22 different states, including substantial experience in the Midwest and specifically the Chicago-metro area. Our knowledge from this experience is shared with our subcontractors in the bid, qualification, and contracting process to assure you of as smooth a project as possible.
 - Establishment of a guaranteed maximum cost of the project prior to the commencement of construction.
 - This process will be integrated with all Village requirements for subcontractor experience, ownership, pay scales, etc. to assure that all Village project objectives, tangible and intangible, are addressed

Construction Management Services (as your General Contractor)

- We provide a dedicated home-office project management team to oversee the subcontractor qualification, contracting, and global scheduling process, working with our on-site, full-time superintendents to assure appropriate trade manpower for completion of the project in accordance with the plans, specifications, and schedule. Each of the team members involved in this project will have multiple years of experience in the retail construction industry. Note that

- on-site supervision is accounted for as a direct cost of the project (general conditions/supervision). Project management and all administrative and accounting support services are covered under the percentage charge for home office overheads and profit.
- Responsibility for carrying all project subcontracts and suppliers under contract or purchase order with Innovative Construction Solutions, Inc. As part of this process, our in-house insurance specialists work with project management to make sure that we have proper insurance certification from all subcontractors under contract, naming the property Owner and ourselves as additional named insureds, protecting you during the course of construction.
 - Proper management by our experienced staff of the subcontractor/vendor payment process on your behalf to assure timely and rapid payment of draw funds and proper retrieval of the necessary lien waiver documents to protect your property from erroneous claims. You or your title company will be provided copies of all required documents throughout the project as payments are made.
 - Coordination and execution of all construction related Tenant communication requirements. This communication may also include specific delivery related notice requirements during the course of construction, which are critical in the tenant lease process as they trigger dates related to penalty avoidance and rent startup. In this role, we will need to have copies of relevant sections of the leases which confirm the communication calendar for the specific Tenant.
 - Coordination and sequence management of any Tenant specific vendors. Bringing Tenant Vendors into the team construction process can be a challenge. We bring years of successful experience with these types of Vendors to your project.
 - Coordination of Tenant project acceptance and move-in for fixturing and merchandising to assure proper sequence and timely occupancy certification by all required governmental agencies to allow an on-time store opening and a timely start of rent payment from a happy Tenant.
 - Coordination of utility setup and timely transfer from Owner and Contractor to Tenant. This is to assure timely startup for the Tenant and to minimize utility expenses which the Landlord might otherwise incur due to delayed transfers.
 - Creation of a project punch list and verified project acceptance for your tenant, typically working with their project construction manager. Along with this process, we will provide store management with required systems training and operational validation through the appropriate subcontractor trades, and deliver required spare maintenance materials as may be required by Tenant specifications.
 - Completion of 100% of the Tenant punch lists prior to store opening. Our superintendents stay on site full-time until the punch list is complete. We work under the philosophy that "done means DONE."
 - Coordination of timely distribution of the lease specific required closeout documents, including As-Built drawings, Operations Manuals, Certificate of Occupancy, and other items which might be required – whether in electronic or hard copy as required by lease. As the Owner, you will receive a copy of all documentation furnished at closeout to the Tenant.

Post-Project Management Services

- The satisfaction of your Tenants during the construction and delivery process is critical to the project's success; however, it is also important that the Tenants maintain that level of

satisfaction with the facility on an on-going basis. While the closeout documents include individual subcontractor contact names as required by Tenant leases, we ask that, particularly during the first year of occupancy (the primary warranty period), all questions regarding the building and its functions come back to our Warranty Coordination Specialist. As one of her primary responsibilities, our coordinator will match the problem with the appropriate subcontractor while coordinating with our Project Manager in reviewing the matter. She will then follow-up to verify timely resolution of any warranty call.

- Throughout the project term and after, you will always have ready access to the entire project team, including myself, as Owner of Innovative Construction Solutions, Inc. We take pride in what we do and we stand behind our work with our clients.

While lengthy in description, we believe it is important that you are aware of the full range of services which would be made available to the Village which we regularly provide to our retail developer clients. To this list we should add whatever else it takes to help get the project done as it needs to be done. As stated in the beginning, we see our role as not just being a General Contractor, but as serving as your outsourced Construction Department. In that role, we understand our responsibility to assist as much as possible in understanding the economics and critical path of the project and then working with the entire team to achieve or better those results, while keeping your Tenant as happy as possible throughout the construction, delivery, and post-occupancy process.

Hopefully, in walking through the many services which we provide during a course of a project as part of your team, you are able to build a sense that we have done this before. We have, with what we believe has been significant success as we have grown our company and our client base, over the past 14 years. Our growth has come almost entirely through networking referrals, from relationships we have built through projects completed.

CONSTRUCTION EXPERIENCE AND YOUR TEAM

Beyond all of the other service standards, we do understand that the development business is driven by the economics of the deals. The most successful projects are those which start working to control the cost of the project from the beginning. The owners of Innovative Construction Solutions, Inc., David and Maureen Schwartz, are both CPA's. David brings over 25 years of construction experience to every project as the firm's CEO/COO, along with substantial financial management and consulting experience in his 10 years of professional experience prior to entering the construction business originally as the executive vice president of a design build firm. Maureen is a financial and accounting professional with 30+ years of experience, with the last 14 years as CFO of the firm. Together they provide a unique perspective for a firm in this industry as we work with clients guided so strongly by the financial structure of the deals. Backgrounds and training as CPA's and a strong family and personal sense of ethics also guides the integrity of the firm as we work with our clients. We have assembled a team of construction professionals which we believe firmly embraces the goals and objectives of the firm in its service commitment to our clients.

PROJECT COST MANAGEMENT

All of this is extremely important then as we work with you through an open-book process of project management in determining what a project should cost and delivering a successful project. The final

cost of any project is the sum total of subcontract costs, material costs, costs of general conditions of construction (such as trailers, construction utilities, insurance, testing and survey, on-site office expenses, cleaning, dumpsters for trash, etc.), full time supervision, and general contractor home office overhead and profit. We typically use the AIA-A102 as the contract form for our projects, should you wish to utilize another contract form we would be happy to review it and work with your document.

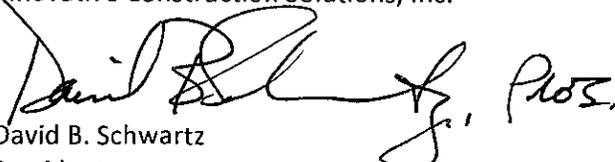
We have operated on an open-book basis with our clients since we started the firm in 1999. We have worked hard to develop relatively simple and straight-forward reporting forms to share with our clients the details of project budgets, the complete results of the subcontract bidding process, and the ultimate actual costs of construction. The information which we have about the expected and actual cost of the project is truly your information, honestly and completely available for you, throughout the course of the project. You and your firm are welcome to have as much of the information as you wish as the project progresses and to join in the analysis process of comparative bids within individual trades should you wish, so as to better understand what factors drive the cost of the project.

The costs of subcontracts and materials for a project are established through the competitive bidding process which we manage on your behalf. We will solicit bids from the local and regional construction market. We will solicit bidders by personal invitation as well as broader public solicitations. Prior to subcontract award, we obtain written qualification statements and insurance verifications from potential awardees, should we not have a prior working knowledge of the subcontractor, for review and verification as to financial and experiential ability to handle the work required. I am confident you will find that our processes will fit very well with your expectations.

We are very excited about the possibility of working with you as a part of your team for this and hopefully future projects as we work throughout the central United States. I trust the materials provided will assist in your evaluation and decision process. We are ready to join you immediately to actively help make this project a reality and a success. We appreciate the opportunity to present our services, and we look forward to meeting with you to discuss any questions you might have and how we might move forward from here.

Sincerely,

Innovative Construction Solutions, Inc.


David B. Schwartz
President

CC: ICSI File

INNOVATIVE CONSTRUCTION SOLUTIONS, INC.

We Know Creative Reuse...

We KNOW Retail

Before...



innovative
Construction
Solutions, inc.

**INNOVATIVE
CONSTRUCTION
SOLUTIONS, INC.**

21675 Gateway Road
Brookfield, WI 53045

Phone: 262-790-1911

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After...



L.A. Fitness — Beaver Creek, OH — April 2008

As a specialist in the retail construction industry, ICSI understands the potential challenges facing developers in today's market. The creative and cost effective reuse of retail centers is a critical part of many retail development programs. Our creative staff members can assist you with design and layout issues to help you determine how to maximize the functionality and potential returns for your development. For many of our client-partners, ICSI has assisted the architect with design and plan review to help control costs and ensure that the client's best interests drive the project. Read on for additional samples of our creative reuse projects and contact us today to learn more about how we may be able to assist in the future with your next retail project.

INNOVATIVE CONSTRUCTION SOLUTIONS, INC.

We KNOW Retail



Challenge: 70,000 sf vacancy created by tenant default

Solution: Façade remodel, interior rework of utilities, partitions, etc., and interior turnkey of two national retail tenants.



DSW and American Signature Furniture — Madison, TN

Challenge: Low-bay retail vacancy in a prime retail location in well-developed area

Solution: Complete façade rework and creative design work with the tenant to allow prototype modifications for 100% occupancy of space without disrupting existing tenants



OfficeMax — Downer's Grove , IL



INNOVATIVE CONSTRUCTION SOLUTIONS, INC.

21675 Gateway Road
Brookfield, WI 53045

Phone: 262-790-1911
Fax: 262-790-1964

Creative Reuse: Former Wickes Furniture, McHenry, IL

Innovative Construction Solutions, Inc.

Project Highlights:

- Redevelopment of an operating shopping center with work scope inclusive of demolition of a portion of existing center for new drive aisle, new curb islands and landscaping in parking lot, reface of portions of shopping center, and construction of new retail spaces at reconfigured section of center

Before...



After...



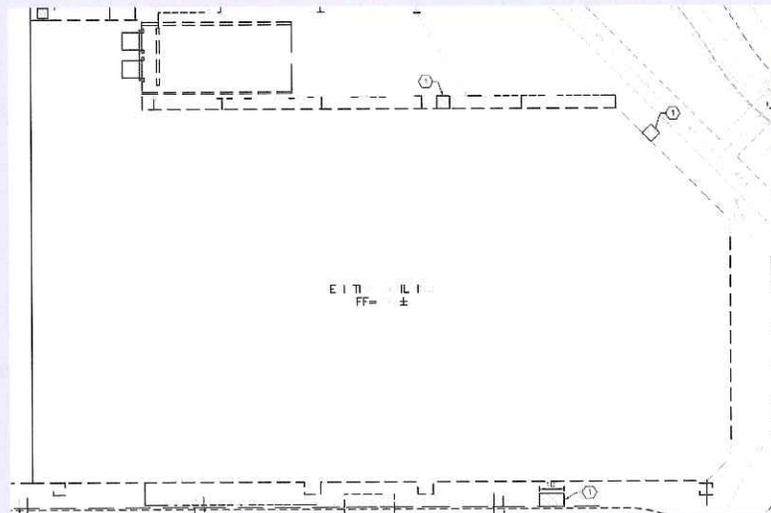
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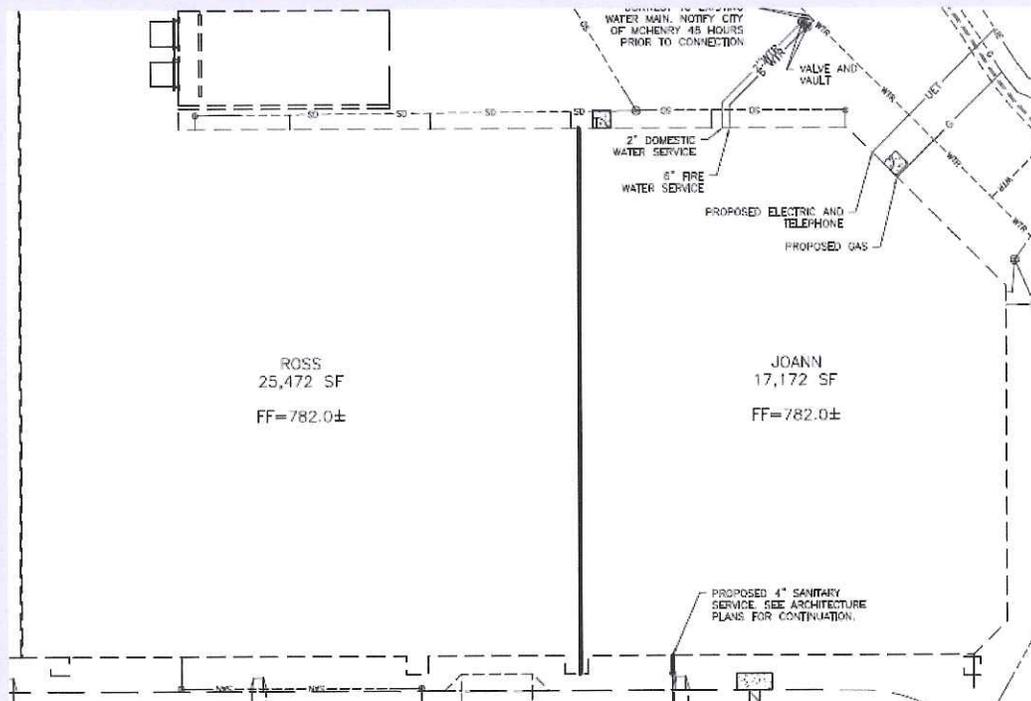
The Challenge:

- Recently completed shopping center in McHenry/Johnsburg area was left with a large vacancy (42,644 square feet) to fill after Wickes Furniture went bankrupt shortly after opening the store in 2008
- Space was only configured for a single occupant and size/layout was not attracting a single retail tenant
- Active power center with operating tenants on either side of construction site



The Solution:

- Worked with property developer to investigate most cost-effective and time efficient method for separating utilities for a two-tenant space
- Phased the construction as much as possible to minimize winter conditions costs and security issues as the work involved a complete rface of much of the space
- Turnkey build-outs for both Joann Fabrics (17,172 sf) & Ross (25,472 sf) were completed concurrently with the shell reconstruction



Creative Reuse: West Allis Towne Center, West Allis, WI

Innovative Construction Solutions, Inc.

Project Highlights:

- Redevelopment of an operating shopping center with work scope inclusive of demolition of a portion of existing center for new drive aisle, new curb islands and landscaping in parking lot, overall rework of the entire site for better traffic flow/access, reface of portions of shopping center, and construction of new retail spaces at reconfigured section of center. Project was partially funded by TIF from the city of West Allis.



Creative Reuse: West Allis Towne Center, West Allis, WI

Innovative Construction Solutions, Inc.

The Challenge:

- Operating shopping center with 70% occupancy in an urban area currently going through a transition
- Lay-out of center hindered access to the site and was unappealing to national retailers
- Active tenants on either side of drive aisle reconfiguration



The Solution:

- Met with property developer to determine ultimate phasing plan for work to minimize disruption to shopping center operations/business
- Reused finish materials where possible and utilized complementary materials for new construction to match remaining construction as much as possible
- Center was re-roofed (by Owner) as part of the overall project scope



Creative Reuse: Hales Corners Plaza, Hales Corners, WI

Innovative Construction Solutions, Inc.

Project Highlights:

- Redevelopment of an operating shopping center with work scope inclusive of demolition of existing façade elements, construction of new entrance features and accent pieces at the shopping center, along with reconfiguring, repaving, and re-landscaping the entire parking area. The work included remodel of main power center and out-lot building and was partially funded through TIF from the city of Hales Corners



After...

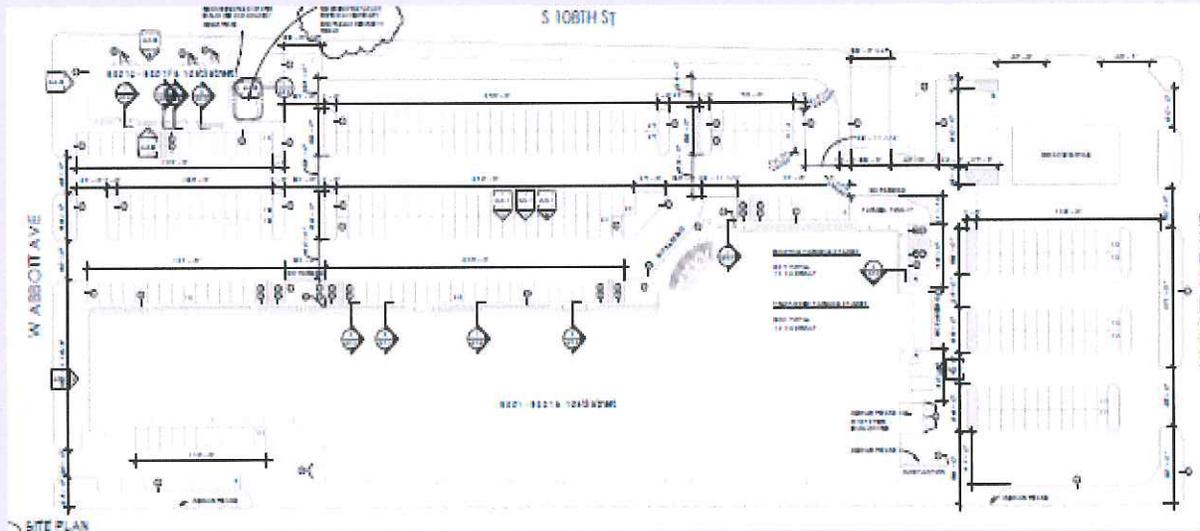


Creative Reuse: Hales Corners Plaza, Hales Corners, WI

Innovative Construction Solutions, Inc.

The Challenge:

- Operating shopping center with 90% occupancy with a very dated exterior and a tight budget
- Busy grocery-anchored property
- Encountered hidden hazardous materials during demolition process
- Work needed to be completed in a phased manner to avoid disruption to businesses



The Solution:

- Met with property developer and architect to create ultimate phasing plan to maximize productivity and minimize disruption to tenants while also regularly meeting with tenants
- Worked with the owner to establish a guaranteed maximum price at the beginning of construction to ensure their budgetary goals were maintained



Creative Reuse: Jewel Grocery Split - Highland, IN

Innovative Construction Solutions, Inc.

Project Highlights:

- Split vacant Jewel grocery store into two leasable spaces
- In addition to the interior demolition and demising of the spaces, the work also included the addition of 8,000 square feet of space to allow for a 45,000 square foot Dicks Sporting Goods and a 32,000 square foot Best Buy (turnkey)
- Project is expected to be complete in July 2008

Before...



After...

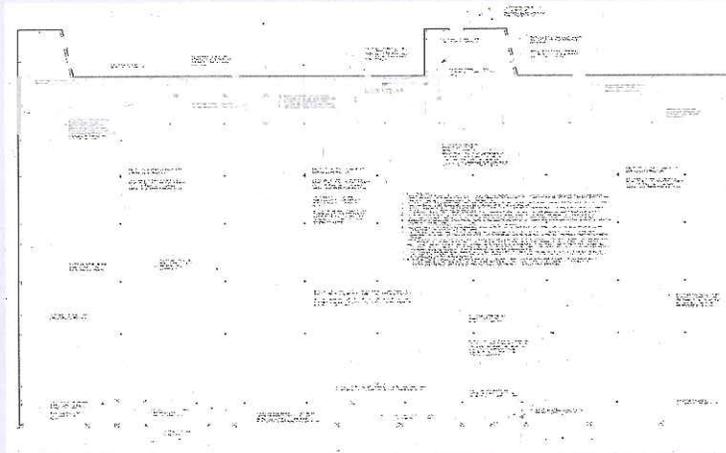


Creative Reuse: Jewel Grocery Split - Highland, IN

Innovative Construction Solutions, Inc.

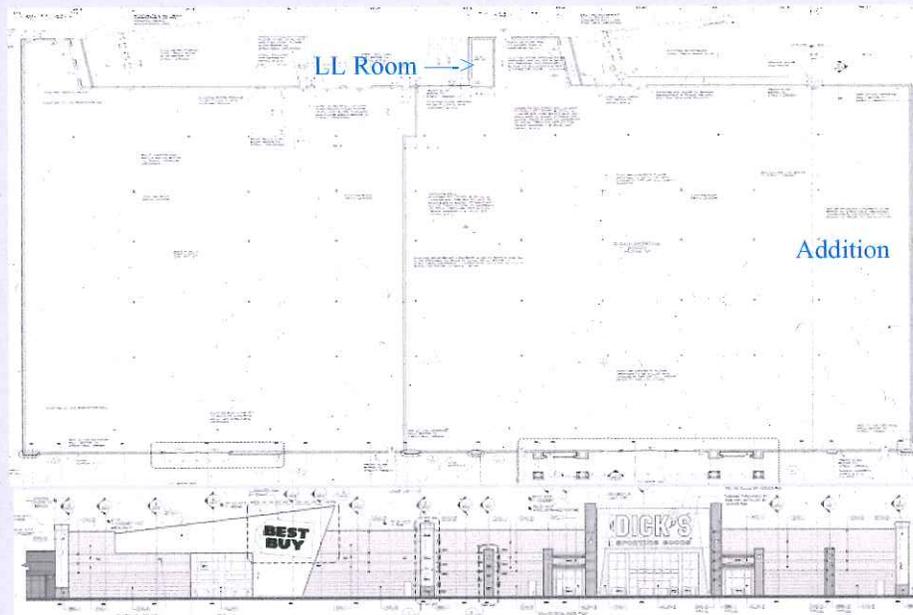
The Challenge:

- Existing grocery, with original users prototypical canopy and front façade design, inconsistent with typical national retail tenant designs
- Single utility service points including a single fire sprinkler service with inadequate pressures to meet new tenant requirements
- Existing space less than full tenant requirements
- Loading docks existing at two points at rear of building with multiple mezzanine areas



The Solution:

- Developed conceptual budget and tenant layout reflecting the need for complete removal of existing facades and mezzanines, centralization of sprinkler split for two tenants including a central fire pump, and the addition of 8,000 square feet
- Adaptation of front to accommodate Best Buy and Dicks Sporting Goods standard façades
- Up-front coordination with design architects on site to assure proper translation of budget concepts into construction documents
- Project delivery being accomplished with original conceptual budgets 30 days ahead of time
- Re-fed utilities from existing single user points to virtually eliminate new utility connection assessments





Creative Reuse: Former K-Mart Split - Cranberry, PA

Innovative Construction Solutions, Inc.

Project Highlights

- Vacant former K-Mart Shell (84,000 sf) was split and refaced to allow for three new tenants and full occupancy of the building (utilities were reallocated, existing dock facilities were split between two tenants, and a third recessed dock area was added)
- Construction included turnkey delivery of a 24,000 square foot Bed Bath & Beyond and the landlord requirements for a 33,000 square foot Babies-R-Us and a 27,000 square foot Michaels

Before...



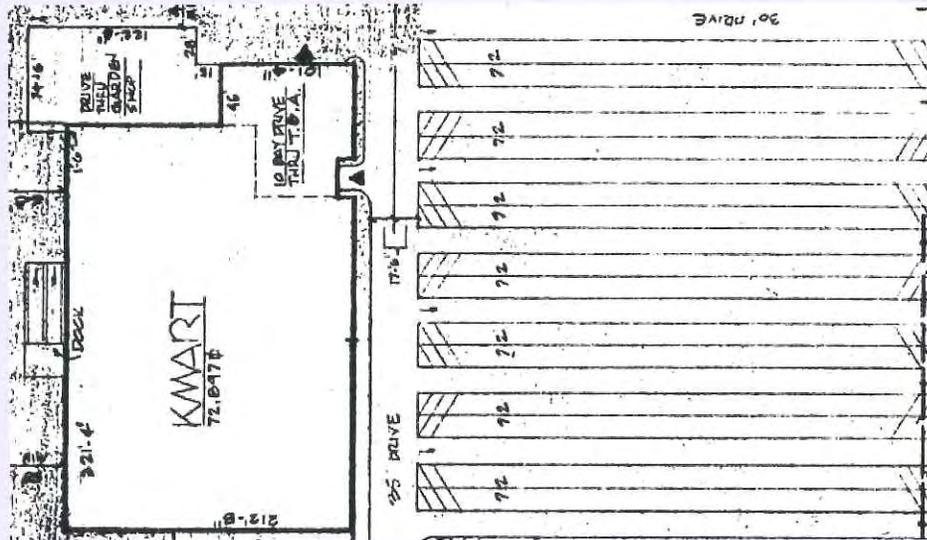
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Innovative Construction Solutions, Inc.

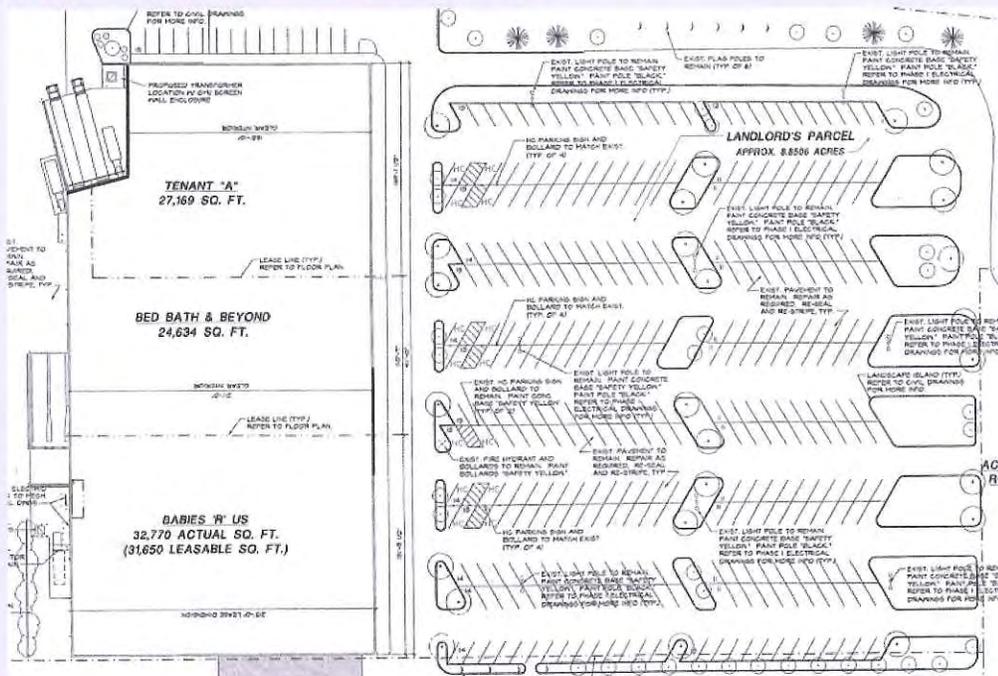
The Challenge

- Utilize as much of the existing structure as possible to accelerate the construction process and to minimize development costs
- Separate all services for each of the tenants
- Maximize the leasable space for building



The Solution

- Through preconstruction site meetings and review throughout the design process, ICSI worked with the Owner's architect to ensure that the Developer's cost, constructability, and timeline and objectives were met throughout the process
- Remove a portion of the building to adjust the size of the building to meet tenant requirements and allow addition of truck dockage for Michaels within site constraints without wasting leasable space
- Completed tenant deliveries on-time and on-budget



Creative Reuse: Former Sam's Club Split - Appleton, WI

Innovative Construction Solutions, Inc.

Project Highlights

- Vacant former Sam's Club store was converted to utilize existing structure for full occupancy without losing any leasable space along with a 20,000 sf addition (122,000 sf total)
- Shell was modified to accommodate a 50,000 sf TJ Maxx/Homegoods, 37,000 sf La-Z-Boy Furniture, 19,000 sf England Furniture, and a 16,000 sf Steve & Barry's (sf are approximate)

Before...



After...



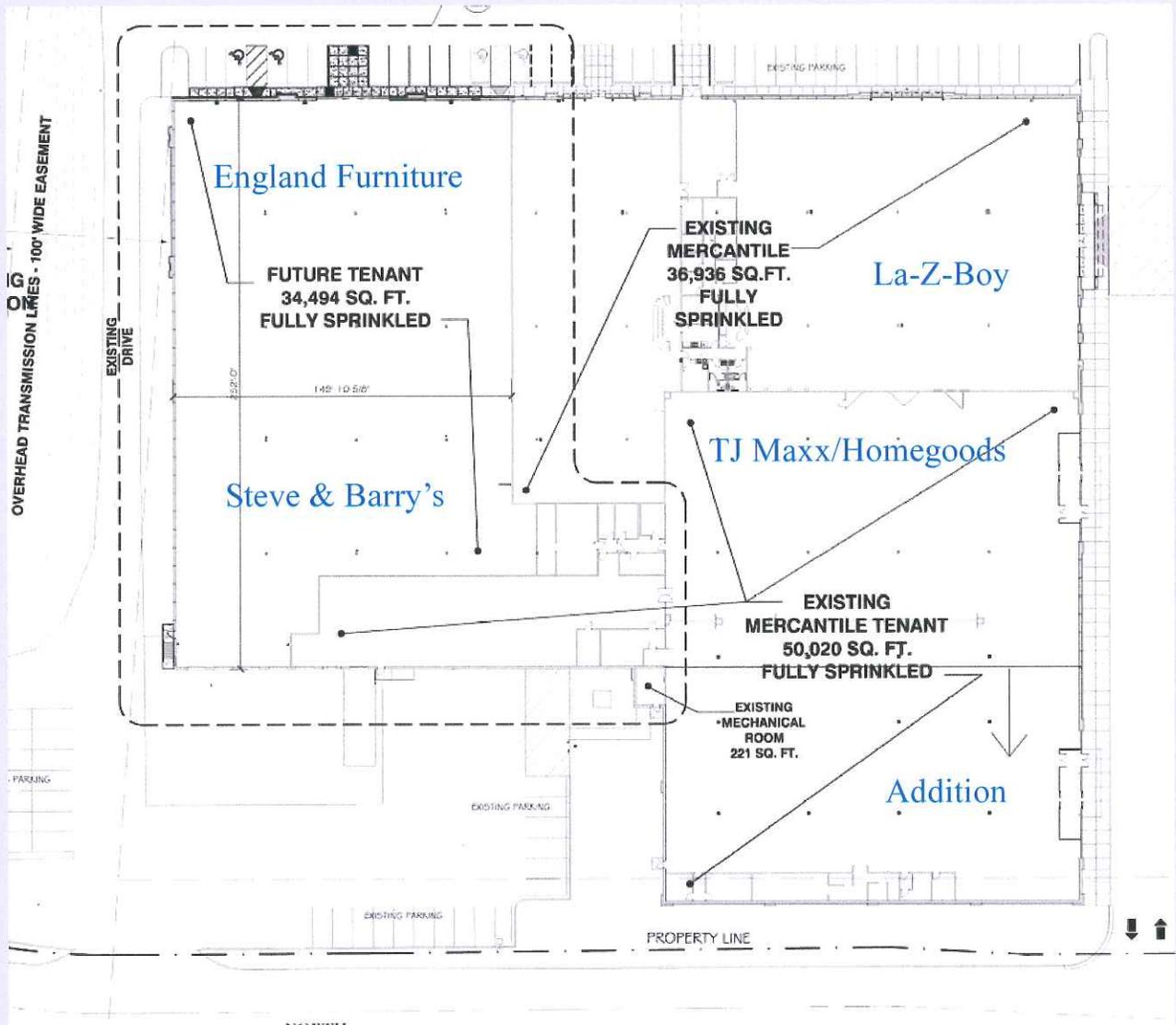
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The Challenge

- Provide adequate frontage and square footage for each tenants' prototypical entries and access to multiple dock stations while minimizing unleased area.
- Convert the single entry, single occupant tenant with parking on front and side, to a multi-tenant facility utilizing the existing parking field
- Minimize the extent of new construction needed to accommodate tenant requirements
- Convert the existing pre-cast panel standing seam metal panel warehouse exterior to a contemporary, multi-tenant building with national retailer facades



The Solution

- Worked with the Developer and its first tenant to reconfigure initial layout of space to utilize existing building area expected to be unleased and reduced planned addition by 5,000 sf
- Teamed with the Architect, Owner, and Tenants to create a cost effective outer shell, consistent with tenant requirements, creating two-sided entry to the property
- Ultimate building configuration had approximately 200 square foot common area (sprinkler room)

Creative Reuse: Former Sentry Foods Split - Lake Geneva, WI

Innovative Construction Solutions, Inc.

Project Highlights

- Vacant former Sentry Foods grocery store was converted to utilize existing structure for full occupancy without losing any leasable space
- Shell was modified to accommodate an OfficeMax (turnkey), Petco (turnkey), and a Sears Hardware (LL requirements)

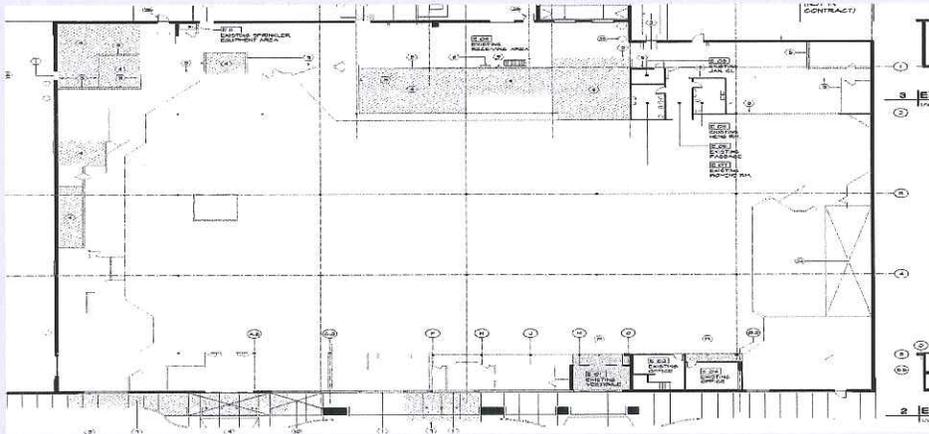
Before...



After...

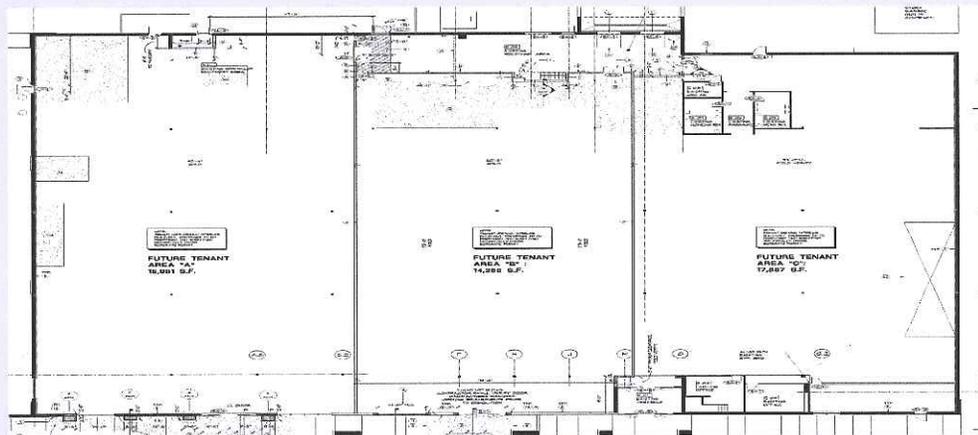


Innovative Construction Solutions, Inc.



The Challenge

- Single loading dock area existing with a three tenant configuration desired
- Single existing electrical service
- Façade and existing entry layout inconsistent with prototypical configurations for OfficeMax and no entry for center tenant
- Tight deal economics



The Solution

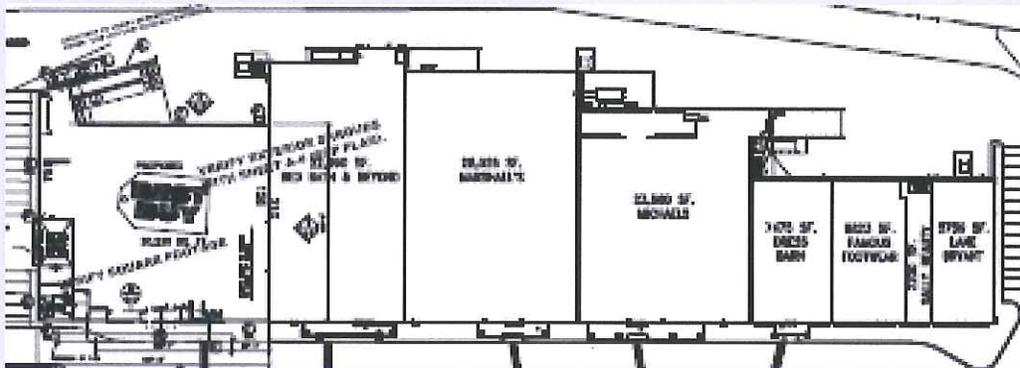
- Worked with landlord and tenants to gain acceptance of modifications to prototypical design to economically re-tenant the space
 - Shared dock configuration with approximately 2-3% GLA to common area
 - Sub-metered electrical and water services eliminating utility changes - utilized existing electrical mezzanine to contain electrical distribution center and shared roof access point without a significant reduction to leasable space
 - Modified OfficeMax proto to accept offset entry within storefront façade
 - Conceptual budget used for leasing maintained from lease negotiation through project completion

Creative Reuse: Valparaiso Walk - Valparaiso, IN

Innovative Construction Solutions, Inc.

Project Highlights:

- Valparaiso Walk is a 150,000 square foot inline shopping center in Valparaiso, IN
 - Approximately 130,000 sf in the main center with 20,000 sf for two outlots
- Conversion of former Menards' site to multi-tenant Mid-Box use
- Tenants include Best Buy, Bed Bath & Beyond, Marshalls, Michaels, Lane Bryant, Famous Footwear, and other national retailers/restaurants
- The project was completed in 2004





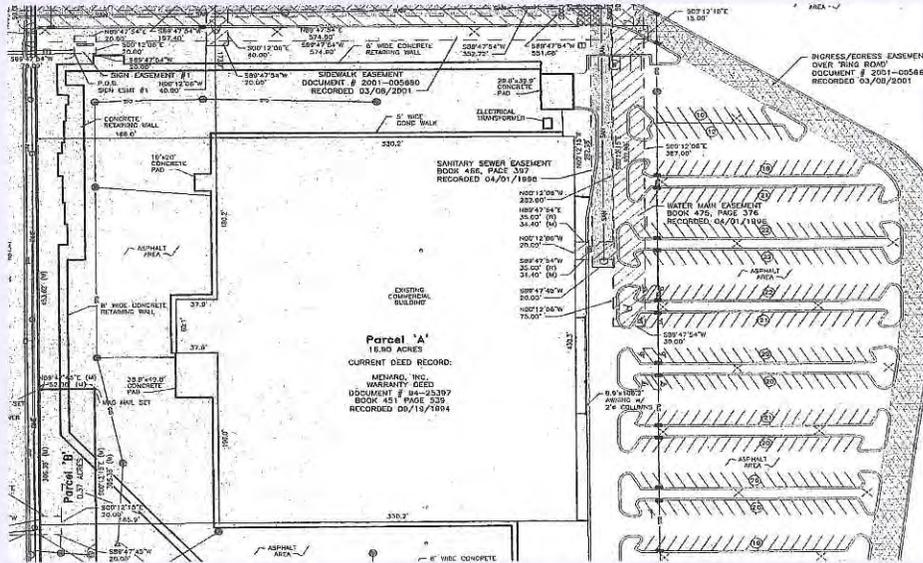
Creative Reuse: Valparaiso Walk - Valparaiso, IN

Innovative Construction Solutions, Inc.

The Challenge:

Existing unoccupied Menards building was oriented in such a way that a great deal of the site was unable to be developed and the back of the building faced the large power center consisting of Kohl's, Home Depot, and Target (built subsequent to Menards). As a result, the space would continue to be wasted for this prime retail location at the intersection of two state highways.

Power Center

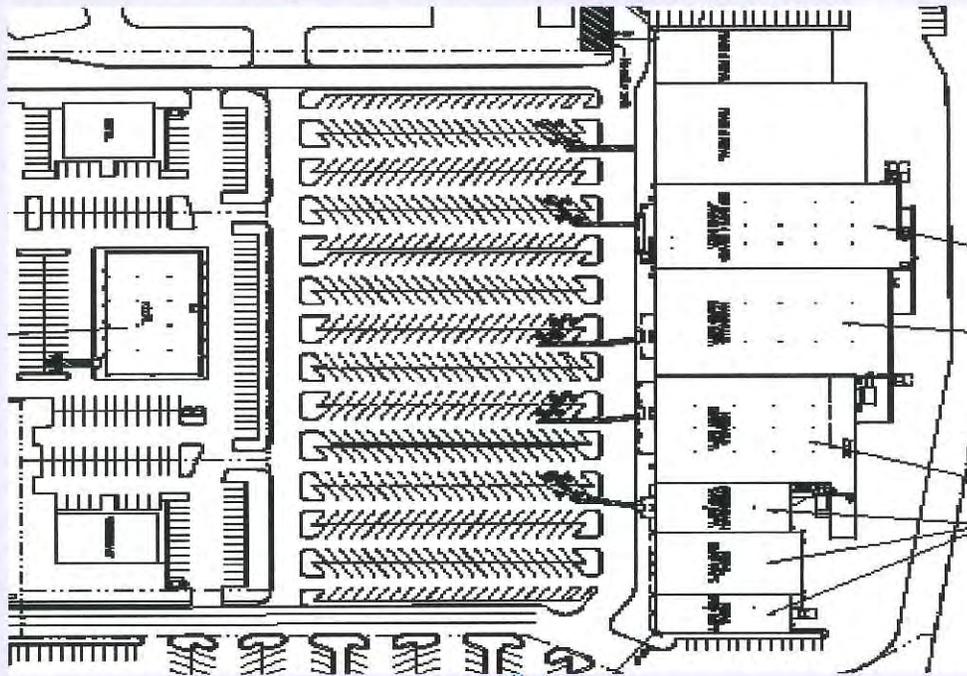


Highway

The Solution:

By working with the Owner and the Architect, ICSI was able to help develop a new site layout that enabled the team to add an additional 45,000 square feet of leasable space to the development and orienting the center to face large the nearby power center . 90% of the previous Menards building was converted to recycled material.

Power Center



Highway

Creative Reuse: Former Green Bay Plaza Remodel, WI

Innovative Construction Solutions, Inc.

Project Highlights

- Convert the exterior and interior of the former Prange Way store to accommodate the turnkey requirements of TJ Maxx & More (45,000 sf) and landlord requirements for Linens-N-Things (30,000 sf)
- Blend the new exterior with the existing power center facade



The Challenge

- Oversee asbestos abatement for the existing 79,000 sf store
- Create separate dock facilities for the two tenants with only one double dock point
- Combine the high deck space with a low roof section of the original mall
- Increase the total square footage of space to meet tenant requirements



The Solution

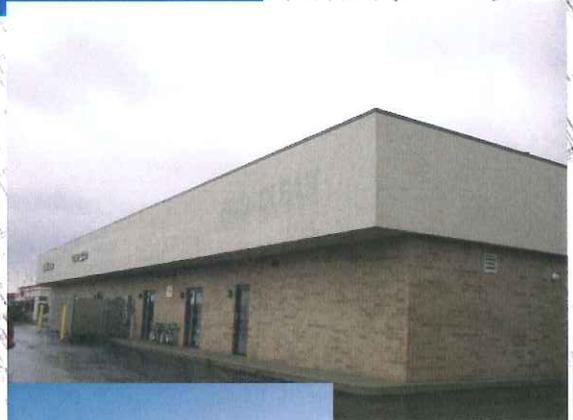
- Prior to general demolition and construction start, oversaw asbestos removal and abatement
- Worked with the local architect/engineer to reutilize space at minimum cost by:
 - Raising 5,000 sf of roof deck in place to match the high roof condition
 - Provide creative structural alternatives for opening the existing load-bearing walls into the new addition
 - Helped "sell" the notion of a separation of the existing docks and an extended service corridor from dock to Linens-N-Things space
- Helped "sell" construction of pre-engineered building addition for the TJ Maxx warehouse area since the space had no public exposure and the building type was allowed by the city
- Constructed unique tenant approved facades
- Delivered the project on time and under budget

INNOVATIVE CONSTRUCTION SOLUTIONS, INC.

Aspen Dental & Reface

Waukesha, WI

Before...



After...



innovative
Construction *We KNOW Retail*
Solutions, inc.

21675 Gateway Road
Brookfield, WI 53045
Phone: 262-790-1911
Fax: 262-790-1964
E-mail: info@buildics.com

Project Details:

Services included pre-project conceptual budgeting, plan review and feedback, and complete construction management for the reface of an operating strip-mall. The work included the necessary selective interior and exterior demolition, façade reconstruction, re-roofing the entire building, repaving the parking lot, and other site improvements. Also as a part of this project, ICSI performed the landlord work for an Aspen Dental. Despite difficult winter weather, the project was completed on-time and under budget.



TO: Village President and Board of Trustees

FROM: Juliana Maller, Village Manager
Katie Bowman, Village Planner

SUBJECT: Adopt Ordinances for the Establishment of Irving Park Road East TIF #5

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: January 10, 2013

Executive Summary

Adopt ordinances for the establishment of the Irving Park Road East Tax Increment Financing District (TIF #5).

Discussion

On November 1, 2012, the Village Board held a public hearing to consider the establishment of the Irving Park Road East Tax Increment Financing District (TIF #5). The public hearing included a summary of the TIF #5 project and plan, public testimony/questions, Village Board questions and input, and discussion of the TIF Ordinances adoption date. No public testimony was given and the Board voiced support for establishment of the TIF district.

TIF #5 will be located around the intersection of Irving Park and Wise Roads, a strategic area in need of revitalization. The goals of TIF #5 are to encourage managed growth, deter continuing deterioration, encourage preservation and redevelopment, and stimulate private investment. The Redevelopment Project and Plan are intended to guide improvements and activities in the area. The full TIF #5 Plan is available on the Village website at www.hpil.org, under Development then TIF Development, or from the Village Clerk.

Recommended Action

Motion to pass the attached ordinances establishing the TIF Project Area, Redevelopment Plan and Project, and Tax Increment Financing for Irving Park Road East TIF #5.

Attachments

- Exhibit 1 – Ordinance Adopting TIF #5 Redevelopment Plan & Project
- Exhibit 2 – Ordinance Designating the TIF #5 Project Area
- Exhibit 3 – Ordinance Adopting TIF Financing for TIF #5

Budgeted Item:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Budgeted Amount:	\$ N/A	
Actual Cost:	\$ N/A	
Account Number:	N/A	

Regular Mtg. 1/10/13

Agreement Name: _____
Executed By: _____

(1)

ORDINANCE NO. O-13-**AN ORDINANCE ADOPTING AND APPROVING THE TAX INCREMENT FINANCE, VILLAGE OF HANOVER PARK, REDEVELOPMENT PROJECT AREA (IRVING PARK ROAD EAST – TIF #5), REDEVELOPMENT PLAN AND PROJECT, OF THE VILLAGE OF HANOVER PARK, ILLINOIS, FOR THE PROPOSED REDEVELOPMENT PROJECT AREA (IRVING PARK ROAD EAST – TIF #5)**

WHEREAS, the Village of Hanover Park, Illinois (the “**Municipality**”), acting through its President and Board of Trustees (the “**Corporate Authorities**”) and other officers and representatives, has duly noticed, held and conducted all proceedings, including the required public meeting, public hearing and joint review board actions, preliminary to the designation of the “Redevelopment Project Area (Irving Park Road East – TIF #5)” (the “**Redevelopment Project Area**”), the approval of the “Tax Increment Finance, Village of Hanover Park, Gateway Redevelopment Project Area, Redevelopment Plan and Project” (the “**Redevelopment Plan**,” including the related redevelopment project, the “**Redevelopment Project**”) and the adoption of tax increment financing to finance the Redevelopment Plan and the Redevelopment Project, all under and pursuant to the Tax Increment Allocation Redevelopment Act (65 ILCS 5/11-74.4-1 *et seq.*, as supplemented and amended (the “**TIF Act**”)).

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HANOVER PARK, ILLINOIS, as follows:

Section 1. Under the TIF Act the Municipality, hereby adopts and approves the Redevelopment Plan and the Redevelopment Project for the Redevelopment Project Area.

Section 2. The Redevelopment Plan shall be and is in the form on file in the Village Clerk’s office on or before **July 9, 2012**, and presented to the Corporate Authorities at the time this ordinance is adopted. The Redevelopment Plan as so adopted and approved shall be on file with the Village Clerk’s records with this ordinance (but any failure to so file it shall not abrogate, diminish or impair its effect).

Section 3. The Municipality by its President and Board of Trustees hereby certifies, finds and determines that **(i)** less than 10 displacements with respect to inhabited residential units are to occur **(ii)** there are fewer than 75 inhabited residential units within the Redevelopment Project Area.

Section 4. The Village Clerk shall file a certified copy of this ordinance with the County Clerk of Cook County, Illinois, together with **(i)** the description of the Redevelopment Project Area, **(ii)** a map of the Redevelopment Project Area, and **(iii)** a list of each parcel or tax identification number of each parcel in the Redevelopment Project Area. Such County Clerk shall use the year **2011** in determining the total initial equalized assessed value of the Redevelopment Project Area under Section 11-74.4-9 of the TIF Act.

Upon motion by Trustee _____, seconded by Trustee _____, adopted this _____ day of _____, 2013 by roll call vote, as follows:

Voting "Aye" (names): _____

Voting "Nay" (names): _____

Absent (names): _____

Approved this _____ day of _____, 2013

Rodney S. Craig, Village President

ATTEST:

Eira Corral, Village Clerk

Recorded in the Municipality's Records on the above adoption date.

STATE OF ILLINOIS)
COUNTY OF COOK) SS.
VILLAGE OF HANOVER PARK)

CERTIFICATION OF ORDINANCE

The undersigned does hereby certify that (s)he is the duly selected, qualified and acting Village Clerk of the Village of Hanover Park, Cook and DuPage Counties, Illinois (the “Municipality”), and as such official I am the keeper of the records and files of the Municipality and of its President and Board of Trustees (the “Corporate Authorities”).

I do further certify that the attached ordinance constitutes a full, true and correct excerpt from the proceedings of the Municipality’s Corporate Authorities held on _____, 2013, insofar as same relates to the adoption of Ordinance No. _____, entitled:

AN ORDINANCE ADOPTING AND APPROVING THE TAX INCREMENT FINANCE, VILLAGE OF HANOVER PARK, REDEVELOPMENT PROJECT AREA (IRVING PARK ROAD EAST – TIF #5), REDEVELOPMENT PLAN AND PROJECT, OF THE VILLAGE OF HANOVER PARK, ILLINOIS, FOR THE PROPOSED REDEVELOPMENT PROJECT AREA (IRVING PARK ROAD EAST – TIF #5),

a true, correct and complete copy of which ordinance as adopted at such meeting appears in the minutes of such meeting and is hereto attached. Such ordinance was adopted and approved on the date thereon set forth by not less than a affirmative vote of a majority of the Corporate Authorities and approved by the Village President on the date indicated thereon.

I do further certify that the deliberations of the Corporate Authorities on the adoption of the above ordinance were taken openly, that the vote on the adoption of such ordinance was taken openly and was preceded by a public recital of the nature of the matter being considered and such other information as would inform the public of the business being conducted, that such meeting was held at a specified time and place convenient to the public, that the agenda for such meeting was duly posted at the Village Hall at least 48 hours prior to the meeting, that notice of such meeting was duly given to all of the news media requesting such notice, that such meeting was called and held in strict compliance with the provisions of the Illinois Municipal Code, as amended, and that the Corporate Authorities have complied with all of the applicable provisions of such laws and such Code and their procedural rules in the adoption of such ordinance.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the Village of Hanover Park, Illinois, this ____ day of _____, 2013.

(SEAL)

Village Clerk

(2)

ORDINANCE NO. O-13-**AN ORDINANCE DESIGNATING THE VILLAGE OF HANOVER PARK, ILLINOIS REDEVELOPMENT PROJECT AREA (IRVING PARK ROAD EAST – TIF #5) TAX INCREMENT FINANCE**

WHEREAS, the President and Board of Trustees of the Village of Hanover Park, Illinois (the “**Municipality**”) has adopted and approved the “Redevelopment Project Area (Irving Park Road East – TIF #5) Tax Increment Finance, Village of Hanover Park, Redevelopment Project Area (Irving Park Road East – TIF #5), Redevelopment Plan and Project,” and the related redevelopment project (the “**Redevelopment Plan**” and “**Redevelopment Project**”) for the Municipality’s proposed Redevelopment Project Area (Irving Park Road East – TIF #5) (the “**Redevelopment Project Area**,” as described in the attached Exhibit A) described in the Redevelopment Plan, and under the Tax Increment Allocation Redevelopment Act (65 ILCS 5/11-74.4-1 *et seq.*, as supplemented and amended (the “**TIF Act**”).

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HANOVER PARK, ILLINOIS, as follows:

Section 1. The Municipality hereby designates the real estate described in the attached Exhibit A, “Redevelopment Project Area (Irving Park Road East – TIF #5),” as a redevelopment project area under the Tax Increment Allocation Redevelopment Act (65 ILCS 5/11-74.4-1 *et seq.*, as supplemented and amended), and as the Redevelopment Project Area hereunder.

Section 2. The Village Clerk shall file a certified copy of this ordinance with the County Clerk of Cook County, Illinois.

Upon motion by Trustee _____, seconded by Trustee _____,
adopted the ____ day of _____, 2013 by roll call vote, as follows:

Voting "Aye" (names): _____

Voting "Nay" (names): _____

Absent (names): _____

Approved this ____ day of _____, 2013

Rodney S. Craig, Village President

ATTEST:

Eira Corral, Village Clerk

Recorded in the Municipality's Records on the above adoption date.

EXHIBIT A**REDEVELOPMENT PROJECT AREA (IRVING PARK ROAD EAST – TIF #5)****LEGAL DESCRIPTION**

In general, the **Redevelopment Project Area** includes approximately 25.32 acres of property bordered on the west by Old Salem Road; on the south by W. Irving Park Road to Orchard Lane, south on Orchard Lane, then west along Countryside Drive extended to Keystone Place and north to West Irving Park and West Wise Road; on the east by the commercial property line approximately 266 feet east of Farmstead Lane to an east-west line north along the commercial property approximately 150' south of Taylor Street and Wilson Street and north along Olde Salem Circle to Roosevelt Road; and on the north by an access road one lot width south of Roosevelt Road.

That part of the Sections 29, 30, and 31 of Township 41 N, Range 10 East of the Third Principal Meridian, described as follows:

Commencing at the Point of Beginning, being the Northeast corner of Section 31 of said Township; thence south a distance of 310.86 feet along the east line of said Section 31 to a point on the south right-of-way line of Countryside Drive; thence west a distance of 180.00 feet along the south right-of-way line of Countryside Drive to the southwest corner of the intersection of the rights-of-way of Countryside Drive and Orchard Lane; thence 60.00 feet north to the northwest corner of the rights-of-way of Countryside Drive and Orchard Lane; thence northwesterly along the north right-of-way line of Countryside Drive, a distance of 166.85 feet; thence north along a line 5 feet east and parallel with the west line of Lot 16 in Hanover Highlands Unit No. Four recorded as Document T2187451, a distance of approximately 146.14 feet to a point on the south right-of-way line of Irving Park Road and located 168.70 feet west of the west right-of-way of Orchard Lane; then west along the south right-of-way line of Irving Park Road, a distance of 311.4 feet more or less to a point 100' south of the northwest corner of the intersection of the right-of-way lines of Irving Park Road and Olde Salem Road; thence north a distance of 100 feet to the northwest corner of the intersection of Irving Park Road and Olde Salem Road; thence north along the westerly right-of-way of Olde Salem Road, a distance of 668.14 feet ; thence east a distance of 960.08 feet along the south line of New Salem Unit 1 Subdivision recorded as Document 25515786 to a point on the east right-of-way line of Olde Salem Circle; thence south along the east right-of-way line of Olde Salem Circle, a distance of 237 feet more or less to the southwest corner of New Salem Unit 3 recorded as Document 26397453; thence east along the south line of said New Salem Unit 3 and also the south line of New Salem Unit 5 recorded as Document 26584235, a distance of 694.03 feet to the southeast corner of said New Salem Unit 5; thence south a distance of 450.00 feet along the West line of the East 20 Acres of the West Half of the Southwest Quarter of Section 29, Township 29, Range 11 East of the Third Principal Meridian, to a point on the south line of Section 29 and the centerline of Wise Road; thence west along the south line of said Section 29, a distance of 960.03 feet to the Point of Beginning, all in the Village of Hanover Park, Cook County, Illinois, and containing 25.32 acres more or less.



STATE OF ILLINOIS)
 COUNTY OF COOK) SS.
 VILLAGE OF HANOVER PARK)

CERTIFICATION OF ORDINANCE

The undersigned does hereby certify that (s)he is the duly selected, qualified and acting Village Clerk of the Village of Hanover Park, Cook and DuPage Counties, Illinois (the “**Municipality**”), and as such official I am the keeper of the records and files of the Municipality and of its President and Board of Trustees (the “**Corporate Authorities**”).

I do further certify that the attached ordinance constitutes a full, true and correct excerpt from the proceedings of the Municipality’s Corporate Authorities held on _____, 2013, insofar as same relates to the adoption of Ordinance No. _____, entitled:

AN ORDINANCE DESIGNATING THE VILLAGE OF HANOVER PARK, ILLINOIS REDEVELOPMENT PROJECT AREA (IRVING PARK ROAD EAST – TIF #5) TAX INCREMENT FINANCE

a true, correct and complete copy of which ordinance as adopted at such meeting appears in the minutes of such meeting and is hereto attached. Such ordinance was adopted and approved on the date thereon set forth by not less than a affirmative vote of a majority of the Corporate Authorities and approved by the Village President on the date indicated thereon.

I do further certify that the deliberations of the Corporate Authorities on the adoption of the above ordinance were taken openly, that the vote on the adoption of such ordinance was taken openly and was preceded by a public recital of the nature of the matter being considered and such other information as would inform the public of the business being conducted, that such meeting was held at a specified time and place convenient to the public, that the agenda for such meeting was duly posted at the Village Hall at least 48 hours prior to the meeting, that notice of such meeting was duly given to all of the news media requesting such notice, that such meeting was called and held in strict compliance with the provisions of the Open Meetings Act and the Illinois Municipal Code, as amended, and that the Corporate Authorities have complied with all of the applicable provisions of such Act and such Code and their procedural rules in the adoption of such ordinance.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the Village of Hanover Park, Illinois, this ____ day of _____, 2013.

(SEAL)

 Village Clerk

(3)

ORDINANCE NO. O-13-**AN ORDINANCE ADOPTING TAX INCREMENT FINANCING FOR THE VILLAGE OF HANOVER PARK, ILLINOIS REDEVELOPMENT PROJECT AREA (IRVING PARK ROAD EAST – TIF #5)**

WHEREAS, the Village of Hanover Park, Illinois (the “**Municipality**”), acting through its President and Board of Trustees (the “**Corporate Authorities**”) and other officers and representatives, has duly noticed, held and conducted all proceedings, including the required public meeting, public hearing and joint review board actions, preliminary to the designation of the Redevelopment Project Area (Irving Park Road East – TIF #5) (the “**Redevelopment Project Area**,” as described in the attached Exhibit A), the approval of the Tax Increment Finance, Village of Hanover Park, Redevelopment Project Area (Irving Park Road East – TIF #5), Redevelopment Plan and Project (the “**Redevelopment Plan**” and “**Redevelopment Project**”) and the adoption of tax increment financing to finance the Redevelopment Plan and the Redevelopment Project, all under and pursuant to the Tax Increment Allocation Redevelopment Act (65 ILCS 5/11-74.4-1 *et seq.*, as supplemented and amended (the “**TIF Act**”)).

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HANOVER PARK, ILLINOIS, as follows:

Section 1. Findings. The Municipality, by its Corporate Authorities, hereby finds, as follows:

(1) The Redevelopment Project Area on the whole has not been subject to growth and development through investment by private enterprise and would not reasonably be anticipated to be developed without the adoption of the Redevelopment Plan.

(2) The Redevelopment Plan and the related Redevelopment Project conform to the comprehensive plan for the development of the Municipality as a whole.

Section 2. Adopt Tax Increment Financing. Under the TIF Act, the Municipality hereby adopts, approves and authorizes the application of tax increment financing with respect to the Redevelopment Plan, Redevelopment Project and Redevelopment Project Area.

Section 3. Term. The Redevelopment Project Area, and the estimated dates of completion of the Redevelopment Project and the retirement of obligations issued to finance redevelopment project costs shall be not more than 23 years from the initial base date of the date of adoption of this ordinance (but shall be 24 years in connection with the Municipality’s right

under the TIF to receive the 23rd year of incremental property taxes by December 31 in the 24th year, i.e. **December 31, 2036**) from the adoption of the ordinance approving the Redevelopment Project Area.

Section 4. Incremental Taxes. The Municipality hereby adopts tax increment financing and directs that the ad valorem taxes, if any, arising from the levies upon taxable real property in the Redevelopment Project Area by taxing districts and tax rates determined in the manner provided in paragraph (c) of Section 11-74.4-9 of the TIF Act each year after the effective date of this ordinance until redevelopment project costs and all municipal obligations financing redevelopment project costs incurred under the TIF Act have been paid shall be divided as follows:

(a) That portion of taxes levied upon each taxable lot, block, tract or parcel of real property which is attributable to the lower of the current equalized assessed value or the initial equalized assessed value of each such taxable lot, block, tract or parcel of real property in the Redevelopment Project Area shall be allocated to and when collected shall be paid by the county collector to the respective affected taxing districts in the manner required by law in the absence of the adoption of tax increment allocation financing.

(b) That portion, if any, of such taxes which is attributable to the increase in the current equalized assessed valuation of each taxable lot, block, tract or parcel of real property in the Redevelopment Project Area over and above the initial equalized assessed value of each property in the Redevelopment Project Area shall be allocated to and when collected shall be paid to the Municipality's treasurer who shall deposit such taxes into a special fund called the "**Special Tax Allocation Fund**" of the Municipality for the purpose of paying redevelopment project costs and obligations incurred in the payment thereof.

Section 5. Filing. The Village Clerk shall file a certified copy of this ordinance with the County Clerk of Cook County, Illinois, and under the TIF Act shall obtain a certificate from such County Clerk as to the total initial equalized assessed value "**EAV**" of all taxable property in the Redevelopment Project Area. In providing this certification, the County Clerk shall use the levy year **2011** in determining such total initial EAV.

[The remainder of this page is intentionally left blank.]

Upon motion by Trustee _____, and seconded by Trustee _____, adopted this ____ day of _____, 2013 by roll call vote, as follows:

Voting "Aye" (names): _____

Voting "Nay" (names): _____

Absent (names): _____

Approved this ____ day of _____, 2013

Rodney S. Craig, Village President

ATTEST:

Eira Corral, Village Clerk

Recorded in the Municipality's Records on the above adoption date.

EXHIBIT A**REDEVELOPMENT PROJECT AREA (IRVING PARK RAD EAST – TIF #5)****LEGAL DESCRIPTION**

In general, the **Redevelopment Project Area** includes approximately 25.32 acres of property bordered on the west by Old Salem Road; on the south by W. Irving Park Road to Orchard Lane, south on Orchard Lane, then west along Countryside Drive extended to Keystone Place and north to West Irving Park and West Wise Road; on the east by the commercial property line approximately 266 feet east of Farmstead Lane to an east-west line north along the commercial property approximately 150' south of Taylor Street and Wilson Street and north along Olde Salem Circle to Roosevelt Road; and on the north by an access road one lot width south of Roosevelt Road.

That part of the Sections 29, 30, and 31 of Township 41 N, Range 10 East of the Third Principal Meridian, described as follows:

Commencing at the Point of Beginning, being the Northeast corner of Section 31 of said Township; thence south a distance of 310.86 feet along the east line of said Section 31 to a point on the south right-of-way line of Countryside Drive; thence west a distance of 180.00 feet along the south right-of-way line of Countryside Drive to the southwest corner of the intersection of the rights-of-way of Countryside Drive and Orchard Lane; thence 60.00 feet north to the northwest corner of the rights-of-way of Countryside Drive and Orchard Lane; thence northwesterly along the north right-of-way line of Countryside Drive, a distance of 166.85 feet; thence north along a line 5 feet east and parallel with the west line of Lot 16 in Hanover Highlands Unit No. Four recorded as Document T2187451, a distance of approximately 146.14 feet to a point on the south right-of-way line of Irving Park Road and located 168.70 feet west of the west right-of-way of Orchard Lane; then west along the south right-of-way line of Irving Park Road, a distance of 311.4 feet more or less to a point 100' south of the northwest corner of the intersection of the right-of-way lines of Irving Park Road and Olde Salem Road; thence north a distance of 100 feet to the northwest corner of the intersection of Irving Park Road and Olde Salem Road; thence north along the westerly right-of-way of Olde Salem Road, a distance of 668.14 feet ; thence east a distance of 960.08 feet along the south line of New Salem Unit 1 Subdivision recorded as Document 25515786 to a point on the east right-of-way line of Olde Salem Circle; thence south along the east right-of-way line of Olde Salem Circle, a distance of 237 feet more or less to the southwest corner of New Salem Unit 3 recorded as Document 26397453; thence east along the south line of said New Salem Unit 3 and also the south line of New Salem Unit 5 recorded as Document 26584235, a distance of 694.03 feet to the southeast corner of said New Salem Unit 5; thence south a distance of 450.00 feet along the West line of the East 20 Acres of the West Half of the Southwest Quarter of Section 29, Township 29, Range 11 East of the Third Principal Meridian, to a point on the south line of Section 29 and the centerline of Wise Road; thence west along the south line of said Section 29, a distance of 960.03 feet to the Point of Beginning, all in the Village of Hanover Park, Cook County, Illinois, and containing 25.32 acres more or less.




Village of Hanover Park
AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Juliana Maller, Village Manager

SUBJECT: Warrant

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: January 10, 2013

Recommended Action

Approve Warrant SWS194 in the amount of \$985,378.98

Approve Warrant W650 in the amount of \$227,757.82

Approve Warrant W650-HANOVER SQUARE in the amount of \$101,178.10

Approve Warrant PC21(P-Cards) in the amount of \$20,184.56

JM:smk

Attachments: Warrants

Agreement Name: _____

Regular Mtg. 1/10/13

Executed By: _____

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Paid In Advance

VEND NO	VENDOR NAME	INVOICE NO	VOUCHER NO	P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT OR HAND-ISSUED AMOUNT
000342	ACCRUED PAYROLL		SWS194		28	12/07/2012	001-0000-210.00-00	12/12 #1 P/R	CHECK #: 92	387,108.05
									VENDOR TOTAL *	387,108.05
025741	AFLAC		SWS194		28	12/11/2012	001-0000-211.01-00	11/12 PREMIUM	CHECK #: 206512	2,773.08
99013									VENDOR TOTAL *	2,773.08
004881	AVILEZ, JOSEFINA		SWS194		00	12/14/2012	001-0120-411.03-72	MILEAGE EXPENSE	CHECK #: 112480	254.19
									VENDOR TOTAL *	254.19
003499	CAMIC JOHNSON LTD		SWS194		00	12/10/2012	001-0550-415.03-62	VEHICLE SEIZURE/IMPOUND H	CHECK #: 112474	660.00
									VENDOR TOTAL *	660.00
004965	CONTINENTAL AMERICAN INSURANCE		SWS194		28	12/11/2012	001-0000-211.01-00	11/12 PREMIUM AFLAC GROUP	CHECK #: 206513	1,839.54
11226									VENDOR TOTAL *	1,839.54
003984	COOK COUNTY CLERK		SWS194		00	12/13/2012	001-0850-421.02-13	NOTARY--SHERRILL	CHECK #: 112477	10.00
									VENDOR TOTAL *	10.00
003666	CORRAL, EIRA L		SWS194		00	12/14/2012	001-0160-411.03-91	CIDC TREE ORNAMENTS	CHECK #: 112481	64.43
			SWS194		00	12/14/2012	001-0460-414.03-91	VARIOUS-TREE LIGHTING	CHECK #: 112481	515.71
			SWS194		00	12/03/2012	001-0460-414.03-91	CANDY JARS/GIFT WRAP	CHECK #: 112311	144.77
									VENDOR TOTAL *	724.91
005452	EHRHARDT, TERESA		SWS194		00	12/03/2012	001-0920-419.02-99	HOMETOWN HERO PROGRAM	CHECK #: 112312	5,500.00
									VENDOR TOTAL *	5,500.00
003703	FIDELITY SECURITY LIFE INS/EYE MED		SWS194		28	12/11/2012	001-0000-212.01-00	11/12 PREMIUM	CHECK #: 206514	1,306.44
1741539									VENDOR TOTAL *	1,306.44
001825	FIRE INVESTIGATORS STRIKE FORCE		SWS194		00	12/10/2012	001-0730-420.03-71	REGISTRATION 3 @ \$25.00	CHECK #: 112475	75.00
									VENDOR TOTAL *	75.00
000426	GNIEWOSZ, RAFAL		SWS194		00	12/10/2012	001-0830-421.02-31	CLOTHING ALLOWANCE	CHECK #: 112476	400.00
									VENDOR TOTAL *	400.00
028044	HANOVER PARK PROF FF LOCAL 3452		SWS194		28	12/11/2012	001-0000-211.07-01	11/12 UNION DUES	CHECK #: 206515	1,873.80

Regular Mtg 1/10/13

Paid In Advance

VEND NO	VENDOR NAME	VOUCHER NO	P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT OR HAND-ISSUED AMOUNT
								VENDOR TOTAL *	1,873.80
009051	IL DEPARTMENT OF REVENUE	SWS194		28	12/07/2012	001-0000-211.03-00	IL W/H 12/12 #1 P/R	CHECK #: 93	25,914.83
								VENDOR TOTAL *	25,914.83
028762	IL FUNDS	SWS194		04	12/07/2012	001-0000-211.05-00	12/12 POL PEN CONTRIB #1	CHECK #: 95	18,430.68
		SWS194		04	12/07/2012	001-0000-211.05-01	12/12 FIRE PEN CONTRIB #1	CHECK #: 94	10,303.54
								VENDOR TOTAL *	28,734.22
009198	IL MUNICIPAL RETIREMENT FUND	SWS194		28	12/10/2012	001-0000-211.04-00	11/12 EMPLOYEE CONTRIB	CHECK #: 96	21,532.22
		SWS194		28	12/10/2012	001-0000-211.04-00	11/12 EMPLOYER CONTRIB	CHECK #: 96	66,989.14
		SWS194		28	12/10/2012	001-0000-211.04-00	11/12 VOLUNTARY CONTRIB	CHECK #: 96	1,855.08
								VENDOR TOTAL *	90,376.44
009525	INTERGOVERNMENTAL PERSONNEL BENEFIT	SWS194		28	12/03/2012	001-0000-212.01-00	12/12 VILLAGE PREMIUM	CHECK #: 97	272,380.25
								VENDOR TOTAL *	272,380.25
009537	INTERNAL REVENUE SERVICE	SWS194		28	12/07/2012	001-0000-211.01-00	FED W/H 12/12 #1 P/R	CHECK #: 98	76,296.64
		SWS194		28	12/07/2012	001-0000-211.02-00	EMPL FICA 12/12 #1 P/R	CHECK #: 98	26,489.68
		SWS194		28	12/07/2012	001-0000-211.02-00	VLG FICA 12/12 #1 P/R	CHECK #: 98	35,226.81
								VENDOR TOTAL *	138,013.13
004966	LEGALSHIELD	SWS194		28	12/11/2012	001-0000-211.02-00	11/12 LEGALSHIELD PREMIUM	CHECK #: 206516	527.46
137274								VENDOR TOTAL *	527.46
028256	METROPOLITAN ALLIANCE OF POLICE	SWS194		28	12/11/2012	001-0000-211.07-02	11/12 SGT UNION DUES	CHECK #: 206517	186.00
		SWS194		28	12/11/2012	001-0000-211.07-02	11/12 UNION DUES	CHECK #: 206517	1,488.00
								VENDOR TOTAL *	1,674.00
005451	RIGGIO, DANIEL	SWS194		00	12/03/2012	001-0920-419.02-99	VD CK & REISSUE	CHECK #: 112313	-5,500.00
		SWS194		00	12/06/2012	001-0920-419.02-99	HOMETOWN HERO PROGRAM	CHECK #: 112314	5,500.00
		SWS194		00	12/03/2012	001-0920-419.02-99	HOMETOWN HERO PROGRAM	CHECK #: 112313	5,500.00
								VENDOR TOTAL *	5,500.00
000972	S.E.I.U. LOCAL NO. 73 AFL-CIO	SWS194		28	12/11/2012	001-0000-211.07-03	11/12 UNION DUES	CHECK #: 206518	279.36
								VENDOR TOTAL *	279.36
027557	STATE DISBURSEMENT FUND								

Wednesday, January 02, 2013

Paid In Advance

VEND NO	VENDOR NAME	INVOICE NO	VOUCHER NO	P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT OR HAND-ISSUED AMOUNT
			SWS194		28	12/07/2012	001-0000-211.00-00	12/12 #1 P/R MAINTENANCE	CHECK #: 99	2,706.84
									VENDOR TOTAL *	2,706.84
017581	TEAMSTERS LOCAL UNION 700		SWS194		28	12/11/2012	001-0000-211.07-00	11/12 UNION DUES	CHECK #: 206519	2,075.00
									VENDOR TOTAL *	2,075.00
008760	VANTAGEPOINT TRANSFER AGENTS-457		SWS194		28	12/07/2012	001-0000-211.09-00	DEDUCTION 12/12 #1 P/R	CHECK #: 100	12,769.20
			SWS194		28	12/07/2012	001-0000-211.09-00	DEDUCTION 12/12 #1 P/R	CHECK #: 100	1,219.30
									VENDOR TOTAL *	13,988.50
014274	VILLAGE OF HANOVER PARK PETTY CASH		SWS194		00	12/13/2012	001-0410-414.03-71	IAMMA LUNCHEON-MALLER	CHECK #: 112479	25.00
			SWS194		00	12/13/2012	001-0440-414.02-90	SUPPLIES-HOLIDAY LUNCHEON	CHECK #: 112479	112.79
			SWS194		00	12/13/2012	001-0440-414.03-72	TRAIN-MALLER,BEDNAREK	CHECK #: 112479	23.00
			SWS194		00	12/13/2012	001-0460-414.03-91	RAFFLE TICKETS-TREE LGTNG	CHECK #: 112479	21.73
			SWS194		00	12/13/2012	001-0510-415.03-72	MILEAGE,TOLLS-ERP LUNCH	CHECK #: 112479	40.72
			SWS194		00	12/13/2012	001-0510-415.03-72	MILEAGE-HOMETOWN HERO PGM	CHECK #: 112479	32.42
			SWS194		00	12/13/2012	001-0620-431.02-27	FOOD-SNOW PLOW MEETING	CHECK #: 112479	56.76
			SWS194		00	12/13/2012	001-0710-420.03-72	NOVEMBER MILEAGE	CHECK #: 112479	32.19
			SWS194		00	12/13/2012	001-0720-420.03-71	CHIEFS BREAKFAST MEETING	CHECK #: 112479	41.75
			SWS194		00	12/13/2012	001-0730-420.03-72	MILEAGE-TRAINING	CHECK #: 112479	44.40
			SWS194		00	12/13/2012	001-0810-421.03-71	MEETING FEE	CHECK #: 112479	25.00
			SWS194		00	12/13/2012	001-0810-421.03-71	MEETING FEE (2)	CHECK #: 112479	40.00
			SWS194		00	12/13/2012	001-0810-421.03-71	MEETING FEE	CHECK #: 112479	25.00
			SWS194		00	12/13/2012	001-0810-421.03-71	MEETING FEE	CHECK #: 112479	20.00
			SWS194		00	12/13/2012	001-0810-421.03-71	MEETING FEE	CHECK #: 112479	20.00
			SWS194		00	12/13/2012	001-0810-421.03-71	MEETING FEE	CHECK #: 112479	25.00
			SWS194		00	12/13/2012	001-0820-421.03-72	COURT MILEAGE	CHECK #: 112479	16.65
			SWS194		00	12/13/2012	001-0820-421.03-72	COURT MILEAGE	CHECK #: 112479	23.31
			SWS194		00	12/13/2012	001-0820-421.03-72	FUEL PURCHASE	CHECK #: 112479	45.78
			SWS194		00	12/13/2012	001-0830-421.03-71	MEALS-MCAT TRAINING	CHECK #: 112479	12.44
									VENDOR TOTAL *	683.94

TOTAL EXPENDITURES **** 985,378.98

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VEND NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE	VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO	NO	NO						AMOUNT
0005477	00	ABOVE GRADE CONSTRUCTION LLC						
12-1002		W650	00	12/26/2012	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
						VENDOR TOTAL *	100.00	
0000123	00	AD DELUXE SIGN COMPANY						
12-996		W650	00	12/26/2012	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
						VENDOR TOTAL *	100.00	
0006891	00	AKZO NOBEL PAINTS LLC						
44203000652		W650	00	12/26/2012	001-0640-416.02-27	PAINT TAPRS	98.35	
						VENDOR TOTAL *	98.35	
0002559	00	ALANIZ LANDSCAPE GROUP						
4619		W650 130005	00	11/30/2012	001-0630-416.03-35	11/12 LAWN MAINT-MEDIANS	2,495.00	
						VENDOR TOTAL *	2,495.00	
0000752	00	ALEXIAN BROS. CORPORATE HEALTH SVS						
458006		W650	00	12/26/2012	001-0440-414.03-65	EMPLOYEE FLU SHOTS-70	1,750.00	
						VENDOR TOTAL *	1,750.00	
0004904	00	ALLIED WASTE SERVICES #933						
9821020		W650	00	12/26/2012	001-0000-143.02-00	YARDWASTE STICKERS-500	1,170.00	
						VENDOR TOTAL *	1,170.00	
0005497	00	ALLISON, HEATH						
1/13		W650	00	12/28/2012	051-0000-323.10-00	REFUND PARKING PERMIT	10.00	
						VENDOR TOTAL *	10.00	
0027881	00	AMERICA'S BEST EXTERIORS						
12-690		W650	00	12/26/2012	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
						VENDOR TOTAL *	100.00	
0003513	00	ANALYTICAL TECHNOLOGY INC						
97932		W650 130109	00	12/06/2012	050-5020-472.02-33	CHLORINE SENSORS	1,787.92	
						VENDOR TOTAL *	1,787.92	
0004794	00	ANDY FRAIN SERVICES INC						
166474		W650	00	12/28/2012	001-0840-421.03-36	11/12 CROSSING GUARD SERV	3,369.96	
						VENDOR TOTAL *	3,369.96	
0005386	00	ARC DISPOSAL-REPUBLIC SVC #551						
9811796		W650	00	12/26/2012	035-0000-461.03-51	GARBAGE PICKUP-1211 CATAL	397.61	
9673994		W650	00	12/26/2012	035-0000-461.03-51	EXTRA CART-1211 CATALINA	59.52	
						VENDOR TOTAL *	457.13	
0003103	00	AT&T MOBILITY						
287025195222		W650	00	12/26/2012	001-0470-414.03-11	11/8-12/7 MOBILITY BILL	277.60	
287241079139		W650	00	12/26/2012	001-0470-414.03-11	AT&T MOBILITY	119.01	
						VENDOR TOTAL *	396.61	
0005478	00	ATLANTIC AMERICAN FIRE PROTECTION						

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VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO NO	BNK CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0005478 11-728	00	ATLANTIC AMERICAN FIRE PROTECTION W650	00 12/26/2012	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
					VENDOR TOTAL *	100.00	
0028402 12-903	00	ATLAS RESTORATION LLC W650	00 12/26/2012	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
					VENDOR TOTAL *	100.00	
0028717 1110997	00	AUTO TRUCK GROUP W650	00 12/26/2012	001-0650-416.02-22	TARP SYSTM BEARINGS-#3017	69.38	
					VENDOR TOTAL *	69.38	
0001392 4175 4164 4162	00	AUTUMN LANDSCAPING INC W650 120154 W650 130083 W650 130083	00 11/30/2012 00 12/04/2012 00 12/04/2012	001-0630-416.03-35 013-0000-445.03-51 014-0000-446.03-51	IRRIGATION SYSTEM MAINT SNOW REMOVAL-ASTOR SNOW REMOVAL-MARK THOMAS	1,550.00 1,400.00 1,600.00	
					VENDOR TOTAL *	4,550.00	
0001421 549513 549512 013700	00	AVALON PETROLEUM COMPANY W650 W650 W650	00 12/26/2012 00 12/26/2012 00 12/26/2012	001-0000-141.03-00 001-0000-141.03-00 001-0000-141.03-00	PREMIUM GASOLINE REGULAR GASOLINE DIESEL FUEL	7,202.16 7,861.59 4,817.12	
					VENDOR TOTAL *	19,880.87	
0002360 9858928	00	AW OF ELGIN-REPUBLIC SVC #551 W650	00 12/28/2012	035-0000-461.03-51	SSA #5 WASTE REMOVAL	14,523.80	
					VENDOR TOTAL *	14,523.80	
0000641 252-1671200	00	BANK OF NEW YORK MELLON W650	00 12/26/2012	048-0000-456.03-99	ADMIN & AGENT FEES-2010A	678.00	
					VENDOR TOTAL *	678.00	
0026947 2396	00	BENNETT & BROSSEAU ROOFING W650	00 12/26/2012	050-5020-472.03-34	ROOF REPAIR-WELL #5	2,567.00	
					VENDOR TOTAL *	2,567.00	
0027702 BTL12179C4	00	BEST TECHNOLOGY SYSTEMS INC W650 130077	00 12/14/2012	001-0640-416.03-36	FIRING RANGE CLEANING	1,085.00	
					VENDOR TOTAL *	1,085.00	
0005383	00	BILL'S PAINTING CO W650	00 12/28/2012	050-5030-472.13-72	FIRE HYDRANT PAINTING	9,493.40	
					VENDOR TOTAL *	9,493.40	
0005479 12-1056	00	BJORKMAN, MARY ROSE W650	00 12/26/2012	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
					VENDOR TOTAL *	100.00	
0027991 80951945	00	BOUND TREE MEDICAL LLC W650 130050	00 12/13/2012	001-0720-420.02-27	EMS SUPPLIES	276.74	

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VEND NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE	VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO	NO	NO						AMOUNT
0002899	00	CARQUEST AUTO PARTS						
420590	W650		00	12/27/2012	001-0650-416.02-27	MISC SUPPLIES	7.45	
420695	W650		00	12/27/2012	001-0650-416.02-27	MISC SUPPLIES	11.01	
420719	W650		00	12/27/2012	001-0650-416.02-27	MISC SUPPLIES	105.77	
420761	W650		00	12/27/2012	001-0650-416.02-22	AUTO PARTS	33.66	
419338	W650		00	12/26/2012	001-0720-420.02-27	OIL DRY	48.64	
VENDOR TOTAL *							956.43	
0025932	00	CDS OFFICE TECHNOLOGIES						
737659	W650		00	12/26/2012	001-0470-414.02-11	NOTEBOOK BATTERY	142.49	
VENDOR TOTAL *							142.49	
0028554	00	CINTAS #22						
22495647	W650		00	12/26/2012	001-0650-416.03-68	MECHANIC UNIFORM RENTAL	65.86	
22511530	W650		00	12/26/2012	001-0650-416.03-68	MECHANIC UNIFORM RENTAL	65.86	
22508383	W650		00	12/26/2012	001-0650-416.03-68	MECHANIC UNIFORM RENTAL	65.86	
22514660	W650		00	12/28/2012	001-0650-416.03-68	MECHANIC UNIFORM RENTAL	65.86	
22502038	W650	130020	00	11/28/2012	050-5050-473.03-68	UNIFORM RENTAL-WASTEWATER	57.42	
22505207	W650	130020	00	12/05/2012	050-5050-473.03-68	UNIFORM RENTAL-WASTEWATER	57.42	
22508383	W650	130020	00	12/12/2012	050-5050-473.03-68	UNIFORM RENTAL-WASTEWATER	57.42	
22511530	W650	130020	00	12/19/2012	050-5050-473.03-68	UNIFORM RENTAL-WASTEWATER	57.42	
VENDOR TOTAL *							493.12	
0002095	00	CINTAS CORP						
8400173539	W650		00	12/28/2012	050-5050-473.02-33	FIRST AID SUPPLIES	56.24	
VENDOR TOTAL *							56.24	
0000986	00	CITYTECH USA INC						
1843	W650		00	12/26/2012	001-0440-414.02-13	PUBLICSALARY ANNUAL MEMBE	390.00	
VENDOR TOTAL *							390.00	
0005481	00	CLEAN CITY INNOVATIONS LLC						
1143	W650		00	12/26/2012	001-0620-431.02-27	GRAFFITI REMOVAL CHEMICAL	70.00	
VENDOR TOTAL *							70.00	
0026384	00	CLIFFORD-WALD						
75013	W650		00	12/26/2012	001-0470-414.03-61	SCANNER/COPIER REPAIR	240.00	
75012	W650		00	12/26/2012	001-0470-414.03-61	SCANNER/COPIER REPAIR	480.00	
75130	W650		00	12/28/2012	001-0660-416.02-11	PLOTTER PAPER	54.78	
VENDOR TOTAL *							774.78	
0005482	00	CLOUSE, STACY						
12-920	W650		00	12/26/2012	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
VENDOR TOTAL *							100.00	
0003479	00	COM ED						
2781075010	W650		00	12/26/2012	011-0000-442.03-15	11/6-12/7 STREETLIGHTS	311.16	
VENDOR TOTAL *							311.16	
0003480	00	COM ED						

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0003480 6933095059	00	COM ED W650	00	12/28/2012	011-0000-442.03-15	11/14-12/17 STREETLIGHTS	805.21	
						VENDOR TOTAL *	805.21	
0005407 18HRW9R 18HRWAP 18HRW93	00	CONSTELLATION NEW ENERGY INC W650 W650 W650	00	12/26/2012 12/26/2012 12/26/2012	011-0000-442.03-15 011-0000-442.03-15 011-0000-442.03-15	11/5-12/5 STREETLIGHTS 11/5-12/5 STREETLIGHTS 11/5-12/4 STREETLIGHTS	467.47 285.35 3,029.11	
						VENDOR TOTAL *	3,781.93	
0003666	00	CORRAL, EIRA L W650 W650	00	12/26/2012 12/26/2012	001-0120-411.03-72 001-0120-411.03-71	TRAVEL LODGING-MUN CLERK INSTIT	633.03 537.60	
						VENDOR TOTAL *	1,170.63	
0005483 12-1033	00	COUNTRYSIDE COMFORT INC W650	00	12/26/2012	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
						VENDOR TOTAL *	100.00	
0002955 13-208	00	CRITICAL REACH INC W650	00	12/26/2012	001-0830-421.02-13	2013 CRITICAL REACH ALERT	525.00	
						VENDOR TOTAL *	525.00	
9999999 148240-49000	00	CROSTOWN REALTY W650	00	12/27/2012	050-0000-202.01-00	WATER REF 7831 KENSINGTON	12.12	
						VENDOR TOTAL *	12.12	
0025984 20120457	00	DAHME MECHANICAL INDUSTRIES INC W650	00	12/28/2012	050-5050-473.03-41	INSTALL 4" FLOW METER	1,444.00	
						VENDOR TOTAL *	1,444.00	
0004586	00	DANECKI, DEBBIE W650 W650	00	12/26/2012 12/26/2012	001-0440-414.02-90 001-0440-414.02-90	SUPPLIES-HOLIDAY PARTY SUPPLIES-HOLIDAY PARTY	89.60 6.98	
						VENDOR TOTAL *	96.58	
0003359 16269998	00	DE LAGE LANDEN PUBLIC FINANCE W650 130045	00	12/17/2012	001-0710-420.03-32	1/13 COPIER-FIRE	199.26	
						VENDOR TOTAL *	199.26	
0004656 12-5905	00	DIXON ENGINEERING INC W650	00	12/26/2012	050-5020-472.03-45	WARRANTY INSPECT-LNGMEADW	625.00	
						VENDOR TOTAL *	625.00	
0004852 332-18550	00	DUPAGE COUNTY ANIMAL CARE & CONTROL W650	00	12/26/2012	001-0850-421.03-61	11/12 KENNEL SERVICES	535.00	
						VENDOR TOTAL *	535.00	
0004861	00	DUPAGE COUNTY CHIEFS OF POLICE ASSN W650	00	12/26/2012	001-0810-421.02-13	2013 MEMBERSHIP-CORTESE	50.00	

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0004861	00	DUPAGE COUNTY CHIEFS OF POLICE ASSN						
		W650	00	12/26/2012	001-0810-421.02-13	2013 MEMBERSHIP-WEBB	50.00	
		W650	00	12/26/2012	001-0810-421.02-13	2013 MEMBERSHIP-GATZ	50.00	
						VENDOR TOTAL *	150.00	
0004229 1438	00	DUPAGE COUNTY TREASURER						
		W650	00	12/26/2012	001-0850-421.03-51	11/12 DATA PROCESSING	250.00	
						VENDOR TOTAL *	250.00	
0002185 7767721212	00	EASYLINK SERVICES CORP						
		W650	00	12/26/2012	001-0830-421.02-13	11/12 INTELL BULLETINS	6.44	
						VENDOR TOTAL *	6.44	
0000113 62997	00	EPIC EQUIPMENT SALES & SERVICE CO						
		W650	00	12/26/2012	001-0650-416.02-29	FUEL NOZZLES	464.10	
						VENDOR TOTAL *	464.10	
0006123 63-099538	00	FACTORY MOTOR PARTS CO						
		W650	00	12/27/2012	001-0650-416.02-22	AUTO PARTS-#3218	270.45	
						VENDOR TOTAL *	270.45	
0005841 209642799 209642799	00	FED EX						
		W650	00	12/26/2012	001-0440-414.03-62	LTI INC TEST PROCESSING	56.90	
		W650	00	12/26/2012	001-0440-414.03-62	OVERNIGHT PACKAGE	29.44	
						VENDOR TOTAL *	86.34	
0028394 10424	00	FIREGROUND SUPPLY INC						
		W650 130047	00	12/13/2012	001-0720-420.02-31	UNIFORMS-FIRE DEPT	434.85	
						VENDOR TOTAL *	434.85	
0006015 42596	00	FLINK COMPANY						
		W650	00	12/26/2012	001-0650-416.02-22	SNOW PLOW HITCH SPRINGS	62.45	
						VENDOR TOTAL *	62.45	
0006352 174530 174479 174340 174243 174260 C58832	00	FRIENDLY FORD						
		W650	00	12/27/2012	001-0650-416.02-22	AUTO PARTS-#16	118.04	
		W650	00	12/27/2012	001-0650-416.02-22	AUTO PARTS-#3219	65.11	
		W650	00	12/27/2012	001-0650-416.02-22	AUTO PARTS-#168	264.64	
		W650	00	12/27/2012	001-0650-416.02-22	AUTO PARTS-#383	49.80	
		W650	00	12/27/2012	001-0650-416.02-22	AUTO PARTS-#134	17.25	
		W650	00	12/27/2012	001-0650-416.03-31	REPAIRS	66.47	
						VENDOR TOTAL *	581.31	
0006845 211822 212803 213064 213582 213583 213587	00	GENUINE/NAPA AUTO PARTS						
		W650	00	12/27/2012	001-0650-416.02-22	AUTO PARTS	16.46	
		W650	00	12/27/2012	001-0650-416.02-27	MISC SUPPLIES	83.88	
		W650	00	12/27/2012	001-0650-416.02-27	MISC SUPPLIES	5.09	
		W650	00	12/27/2012	001-0650-416.02-22	AUTO PARTS	30.87	
		W650	00	12/27/2012	001-0650-416.02-27	MISC SUPPLIES	25.04	
		W650	00	12/27/2012	001-0650-416.02-27	MISC SUPPLIES	91.49	

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0006845 213633 213713	00	GENUINE/NAPA AUTO PARTS W650 W650		00 12/27/2012 00 12/27/2012	001-0650-416.02-27 001-0650-416.02-27	MISC SUPPLIES MISC SUPPLIES	5.54 15.27	
						VENDOR TOTAL *	273.64	
0004263 12-1105	00	GEORGETOWN DECKS & CONSTRUCTION W650		00 12/26/2012	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
						VENDOR TOTAL *	100.00	
0028588 83906	00	GOLF ROSE ANIMAL HOSPITAL W650		00 12/26/2012	001-0850-421.03-61	PAYMENT FOR 12/4 SERVICES	110.00	
						VENDOR TOTAL *	110.00	
0007123 9014047170 9012626728	00	GRAINGER W650 W650 130027		00 12/26/2012 00 12/05/2012	001-0640-416.02-28 050-5050-473.02-27	CLEANING EQUIPMENT-PD MISC SUPPLIES	141.36 111.48	
						VENDOR TOTAL *	252.84	
0005484 12-1076	00	GREAT LAKES ROOFING & SIDING W650		00 12/26/2012	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
						VENDOR TOTAL *	100.00	
0005486 12-1083	00	GREG L CONSTRUCTION W650		00 12/26/2012	001-0000-229.00-00	REFUND PERMIT BOND	165.00	
						VENDOR TOTAL *	165.00	
0027597 8865165	00	GROOT INDUSTRIES W650		00 12/26/2012	014-0000-446.03-51	SSA #4-LESLIE/MARK THOMAS	1,364.77	
						VENDOR TOTAL *	1,364.77	
0005487 11830-76810	00	HATTIEX, JILL W650		00 12/26/2012	050-0000-202.01-00	OVERPAYMENT-1441 SACRAMEN	46.35	
						VENDOR TOTAL *	46.35	
0018035 5940844	00	HD SUPPLY WATERWORKS W650		00 12/28/2012	050-5030-472.02-27	WATERMAIN REPAIR CLAMPS	1,305.12	
						VENDOR TOTAL *	1,305.12	
0950226 12-848	00	HOBERG, RAYMOND W650		00 12/26/2012	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
						VENDOR TOTAL *	100.00	
0005488 12-910	00	HODOR, SCOTT W650		00 12/26/2012	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
						VENDOR TOTAL *	100.00	
0005489 1/13-12/13	00	HYNES, NADIA W650		00 12/26/2012	051-0000-323.10-00	REFUND YEARLY PERMIT	220.00	
						VENDOR TOTAL *	220.00	
0002554	00	H2O AUTO SPA INC						

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0002554	00	H2O AUTO SPA INC W650		00 12/26/2012	001-0650-416.03-31	11/12 POLICE CAR WASHES	107.99	
						VENDOR TOTAL *	107.99	
0005490 12-1115	00	INFINITY CONSTRUCTION W650		00 12/26/2012	001-0000-229.00-00	REFUND PERMIT BOND	150.00	
						VENDOR TOTAL *	150.00	
0600313 HANOVER PARK 8523 8590	00	INTERGOVERNMENTAL RISK MANAGEMENT W650 W650 W650		00 12/28/2012 00 12/28/2012 00 12/26/2012	001-0550-415.03-21 001-0550-415.03-21 001-0630-416.03-71	11/12 DEDUCTIBLE VOLUNTEER ACCIDENT INS. LUNCHEON MEETING	2,239.63 531.00 5.00	
						VENDOR TOTAL *	2,775.63	
0005454 12-851	00	ITALIAN EXPRESS W650		00 12/26/2012	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
						VENDOR TOTAL *	100.00	
0026068 12-1129	00	J & S PLUMBING INC W650		00 12/26/2012	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
						VENDOR TOTAL *	100.00	
0000455 1528	00	JAKE THE STRIPER W650		00 12/28/2012	001-0650-416.03-31	REPAIR DECALS-#167	525.00	
						VENDOR TOTAL *	525.00	
9999999 129990-103270	00	JANGDA, SALMA W650		00 12/27/2012	050-0000-202.01-00	WATER REF 5461 RIDGE CRSS	9.90	
						VENDOR TOTAL *	9.90	
0003336	00	JASPER, RYAN W650		00 12/26/2012	001-0720-420.03-71	REIMB-TUITION	336.00	
						VENDOR TOTAL *	336.00	
0002758 12-1116	00	K & L CONTRACTORS INC W650		00 12/26/2012	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
						VENDOR TOTAL *	100.00	
0010236 815454 815487 814414 814460 814461 814896 814940 815453 815455 815456 815457	00	KALE UNIFORMS W650 W650 W650 W650 W650 W650 W650 W650 W650 W650 W650 W650		00 12/06/2012 00 12/06/2012 00 11/30/2012 00 11/30/2012 00 11/30/2012 00 12/04/2012 00 12/04/2012 00 12/06/2012 00 12/06/2012 00 12/06/2012 00 12/06/2012 00 12/06/2012	001-0810-421.02-31 001-0810-421.02-31 001-0820-421.02-31 001-0820-421.02-31 001-0820-421.02-31 001-0820-421.02-31 001-0820-421.02-31 001-0820-421.02-31 001-0820-421.02-31 001-0820-421.02-31 001-0820-421.02-31 001-0820-421.02-31	POLICE UNIFORMS POLICE UNIFORMS	64.00 397.88 457.45 95.97 63.98 305.77 921.26 99.98 63.98 95.97 25.98	

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER NO P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0010236	00	KALE UNIFORMS						
815458		W650 130002	00	12/06/2012	001-0820-421.02-31	POLICE UNIFORMS	461.67	
815989		W650 130002	00	12/10/2012	001-0820-421.02-31	POLICE UNIFORMS	193.96	
815991		W650 130002	00	12/10/2012	001-0820-421.02-31	POLICE UNIFORMS	95.97	
815993		W650 130002	00	12/10/2012	001-0820-421.02-31	POLICE UNIFORMS	89.80	
815994		W650 130002	00	12/10/2012	001-0820-421.02-31	POLICE UNIFORMS	41.00	
816460		W650 130002	00	12/12/2012	001-0820-421.02-31	POLICE UNIFORMS	88.95	
816835		W650 130002	00	12/14/2012	001-0820-421.02-31	POLICE UNIFORMS	277.48	
814939		W650 130002	00	12/04/2012	001-0850-421.02-31	POLICE UNIFORMS	124.50	
815125		W650 130002	00	12/05/2012	001-0850-421.02-31	POLICE UNIFORMS	228.00	
						VENDOR TOTAL *	4,193.55	
0005430	00	KEMPER, JAMES & SANDRA						
19897		W650	00	12/26/2012	001-0000-313.04-00	REFUND TRANSFER TAX	495.00	
						VENDOR TOTAL *	495.00	
0005491	00	KHAN, SABIH						
12-864		W650	00	12/26/2012	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
						VENDOR TOTAL *	100.00	
0001839	00	KOZ TRUCKING INC						
7194		W650 130007	00	12/13/2012	050-5060-473.02-27	TOPSOIL	726.80	
						VENDOR TOTAL *	726.80	
0001876	00	LEXIS NEXIS RISK DATA MGMT						
1229084		W650	00	12/26/2012	001-0810-421.03-61	11/12 ADDRESS/PERSON SRCH	156.10	
						VENDOR TOTAL *	156.10	
0025213	00	M. WALTER ROOFING						
12-721		W650	00	12/26/2012	001-0000-229.00-00	REFUND PERMIT BOND	135.00	
						VENDOR TOTAL *	135.00	
0960165	00	MARTAM CONSTRUCTION						
10931		W650	00	12/28/2012	050-5060-473.03-42	HAUL AWAY DEBRIS	5,875.00	
						VENDOR TOTAL *	5,875.00	
0012115	00	MENARDS						
9454		W650	00	12/28/2012	001-0640-416.02-27	MISC SUPPLIES	48.49	
9034		W650	00	12/26/2012	001-0720-420.02-99	CHRISTMAS TREE LIGHTS-FH1	19.96	
9365		W650	00	12/28/2012	050-5050-473.02-27	MISC SUPPLIES	93.92	
9533		W650	00	12/28/2012	050-5060-473.02-27	MISC SUPPLIES	80.59	
						VENDOR TOTAL *	242.96	
0005498	00	MORETTI, KATHY						
		W650	00	12/28/2012	001-0000-207.06-00	OVERPAYMENT-YEARLY PERMIT	20.00	
						VENDOR TOTAL *	20.00	
0001137	00	MOSSA, DOMINIC						
12-1037		W650	00	12/26/2012	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
						VENDOR TOTAL *	100.00	
0005492	00	MUNAWAR, ASAD						

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0005492	00	MUNAWAR, ASAD W650	00	12/26/2012	001-0000-207.13-00	REF ESCROW-5521 REDFORD	500.00	
						VENDOR TOTAL *	500.00	
0027780 30077	00	MUNICIPAL WEB SERVICES W650	00	12/26/2012	001-0470-414.03-36	WEB SITE MAINTENANCE	230.00	
						VENDOR TOTAL *	230.00	
0001049 9985	00	NIPSTA W650	00	12/26/2012	001-0630-416.03-71	SNOWPLOW DRIVER TRAINING	100.00	
						VENDOR TOTAL *	100.00	
0005143 6519755	00	NORTH AMERICAN W650	00	12/26/2012	051-0000-478.02-28	CLEANING SUPPLIES	867.20	
						VENDOR TOTAL *	867.20	
0002827 314413	00	NORTH CENTRAL LABORATORIES W650 130033	00	12/17/2012	050-5050-473.02-26	LAB TESTING SUPPLIES	330.71	
						VENDOR TOTAL *	330.71	
0700487 1112152C	00	NORTHERN FRAME & AUTO BODY W650	00	12/28/2012	001-0650-416.03-31	BODY DAMAGE REPAIR-#167	8,418.63	
						VENDOR TOTAL *	8,418.63	
0012854 30619	00	NPELRA W650	00	12/26/2012	001-0440-414.02-13	2013 MEMBERSHIP-BEDNAREK	190.00	
						VENDOR TOTAL *	190.00	
0004076 278382 289450 289457	00	O'REILLY AUTOMOTIVE INC W650 W650 W650	00	12/27/2012 12/27/2012 12/27/2012	001-0650-416.02-27 001-0650-416.02-27 001-0650-416.02-22	MISC SUPPLIES MISC SUPPLIES AUTO PARTS-#156	47.98 56.52 12.59	
						VENDOR TOTAL *	117.09	
0005493 12-609	00	ONLY SIGNS W650	00	12/26/2012	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
						VENDOR TOTAL *	100.00	
0004281 T4323924	00	PADDOCK PUBLICATIONS W650	00	12/26/2012	001-0120-411.03-67	AD-2013 SEWER LINING BID	79.35	
						VENDOR TOTAL *	79.35	
0000725 12507	00	PANTHER UNIFORMS INC W650	00	12/26/2012	001-0720-420.02-31	UNIFORM JACKETS	2,971.50	
						VENDOR TOTAL *	2,971.50	
0001888	00	PATEL, AMIT W650 W650	00	12/26/2012 12/26/2012	001-0000-207.13-00 001-0000-207.13-00	REF ESCROW-7542-5 BRISTOL REF ESCROW-6934 HEMLOCK	500.00 2,000.00	
						VENDOR TOTAL *	2,500.00	
0600445	00	POBLOCKI SIGN COMPANY LLC						

VEND NO INVOICE NO	SEQ# VOUCHER NO	VENDOR NAME P.O. NO	BNK CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0600445	00	POBLOCKI SIGN COMPANY LLC					
50038857		W650	00 12/28/2012	039-0000-461.13-21	ADDITIONAL SIGNAGE-PD	784.00	
50038857		W650	00 12/28/2012	039-0000-206.00-00	RETAINER RELEASE	4,264.80	
VENDOR TOTAL *						5,048.80	
0014472	00	POMP'S TIRE SERVICE					
410051010		W650	00 12/28/2012	001-0650-416.02-22	TIRES (4)-POLICE SQUADS	485.44	
VENDOR TOTAL *						485.44	
0002553	00	PRIORITY PRODUCTS INC					
820538		W650	00 12/26/2012	001-0650-416.02-27	PLOW BOLTS	27.22	
VENDOR TOTAL *						27.22	
0000526	00	R.A. ADAMS ENTERPRISES INC					
702692		W650 130112	00 12/14/2012	001-0650-416.02-22	FISHER PLOW PARTS-#66	2,326.14	
VENDOR TOTAL *						2,326.14	
9999999	00	RAJA, ABID					
92720-21130		W650	00 12/27/2012	050-0000-202.01-00	WATER REF 1229 COURT C	24.17	
VENDOR TOTAL *						24.17	
0015433	00	RED WING SHOE STORE					
4197		W650	00 12/26/2012	001-0620-431.02-33	SAFETY SHOES-BURTON	115.00	
VENDOR TOTAL *						115.00	
9999999	00	REMAX SUBURBAN					
97120-6610		W650	00 12/17/2012	050-0000-202.01-00	WATER REF 1456 BEAR FLAG	1.31	
VENDOR TOTAL *						1.31	
0004820	00	RICOH AMERICAS CORPORATION					
22509922		W650	00 12/26/2012	001-0850-421.03-51	COPIER LEASE-INVESTIGTNS	260.44	
22509922		W650	00 12/26/2012	001-0850-421.03-51	COPIER LEASE-PATROL/CE	260.44	
22509922		W650	00 12/26/2012	001-0850-421.03-51	COPIER LEASE-ADMIN	260.44	
22509922		W650	00 12/26/2012	001-0850-421.03-51	COPIER LEASE-RECORDS	260.44	
VENDOR TOTAL *						1,041.76	
0005476	00	RICOH USA INC					
5024483405		W650	00 12/26/2012	001-0470-414.02-11	COPY CHARGE-4TH QUARTER	71.98	
VENDOR TOTAL *						71.98	
0015721	00	ROADWAY TOWING					
446764		W650	00 12/26/2012	001-0650-416.03-31	TRUCK SAFETY INSPECTION	26.00	
VENDOR TOTAL *						26.00	
0025034	00	RODRIGUEZ ROOFING COMPANY					
12-1071		W650	00 12/26/2012	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
VENDOR TOTAL *						100.00	
0026958	00	ROUND GROUND METALS					
11-683		W650	00 12/26/2012	001-0000-229.00-00	REFUND PERMIT BOND	1,800.00	

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0026958	00	ROUND GROUND METALS						
						VENDOR TOTAL *	1,800.00	
9999999	00	SALEHZADEH, SEAN						
165530-15140	W650	00 12/27/2012		050-0000-202.01-00	WATER REF 8092 CARNABY S		9.62	
						VENDOR TOTAL *	9.62	
0028016	00	SAM'S CLUB BUSINESS PAYMENTS						
6152	W650	00 12/26/2012		001-0520-415.02-11	REGULAR COFFEE		10.98	
6152	W650	00 12/26/2012		001-0710-420.02-27	COFFEE SUPPLIES		93.00	
6152	W650	00 12/26/2012		001-0740-420.02-11	COFFEE SUPPLIES		112.56	
1211	W650	00 12/26/2012		001-0850-421.02-27	PRISONER MEALS		30.00	
1211	W650	00 12/26/2012		001-0850-421.02-35	CD/DVDS		17.64	
						VENDOR TOTAL *	264.18	
0005392	00	SEECO ENVIRONMENTAL SERVICES INC						
03625	W650	130098 00 12/12/2012		001-0670-416.03-61	MWRDGC SOIL BORING/TEST		7,860.00	
						VENDOR TOTAL *	7,860.00	
0005352	00	SHAHJAHAN, SHARMIN						
	W650	00 12/26/2012		001-0160-411.03-71	HOLIDAY TREE LIGHTING		5.11	
						VENDOR TOTAL *	5.11	
9999999	00	SIDDIQUI, MAHA A/SALMAN A						
131955-36940	W650	00 12/17/2012		050-0000-202.01-00	WATER REF 7115 GLENWOOD		48.33	
						VENDOR TOTAL *	48.33	
9999999	00	SINGH, PRITPAL						
161090-96640	W650	00 12/27/2012		050-0000-202.01-00	WATER REF 1763 ZEPPELIN		31.67	
						VENDOR TOTAL *	31.67	
0004022	00	SPRING-ALIGN OF PALATINE INC						
91358	W650	00 12/26/2012		001-0650-416.03-31	REAR SPRINGS-#22		1,441.13	
						VENDOR TOTAL *	1,441.13	
0004823	00	STAPLES ADVANTAGE, DEPT DET						
3187632973	W650	00 12/28/2012		001-0520-415.02-11	OFFICE SUPPLIES		13.76	
3187632973	W650	00 12/28/2012		050-5010-471.02-11	OFFICE SUPPLIES		188.88	
						VENDOR TOTAL *	202.64	
0017095	00	STEINER ELECTRIC COMPANY						
4193662.1	W650	00 12/26/2012		001-0640-416.02-27	ALLIGATOR CLIP METER ATT		97.66	
4191142.1	W650	00 12/26/2012		001-0640-416.02-27	LIGHT BULBS		528.72	
						VENDOR TOTAL *	626.38	
0026911	00	STORINO, RAMELLO & DURKIN						
59796	W650	00 12/26/2012		001-0550-415.03-62	10/12 LEGAL SERVICES		3,770.62	
59797	W650	00 12/26/2012		001-0550-415.03-62	10/12 LEGAL SERVICES		957.90	
59925	W650	00 12/27/2012		001-0550-415.03-62	11/12 LEGAL SERVICES		2,789.65	
59927	W650	00 12/27/2012		001-0550-415.03-62	11/12 LEGAL SERVICES		921.65	

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND- ISSUED AMOUNT
0026911	00	STORINO, RAMELLO & DURKIN						
57284		W650	00	12/28/2012	001-0550-415.03-62	1/12 LEGAL SERVICES	614.92	
57283		W650	00	12/28/2012	001-0550-415.03-62	1/12 LEGAL SERVICES	432.22	
57285		W650	00	12/28/2012	001-0550-415.03-62	1/12 LEGAL SERVICES	625.17	
59886		W650	00	12/26/2012	033-0000-465.13-11	11/12 LEGAL SERV-SHIRE	3,088.66	
59061		W650	00	12/26/2012	033-0000-465.13-11	7/12 LEGAL SERV-SHIRE	1,508.00	
						VENDOR TOTAL *	14,708.79	
0017140	00	STREICHER'S						
I980118		W650 130003	00	12/10/2012	001-0820-421.02-31	POLICE EQUIPMENT	74.00	
I980412		W650 130003	00	12/11/2012	001-0820-421.02-31	POLICE EQUIPMENT	615.00	
						VENDOR TOTAL *	689.00	
0017208	00	SUBURBAN LABORATORIES INC						
23827		W650 130063	00	12/16/2012	050-5020-472.03-69	LAB TESTING	334.00	
23827		W650 130063	00	12/16/2012	050-5030-472.03-69	LAB TESTING	36.00	
						VENDOR TOTAL *	370.00	
0025957	00	SYNAGRO CENTRAL LLC						
20-109848		W650 130043	00	12/06/2012	050-5050-473.03-51	SLUDGE HAULING-STP1	23,986.96	
						VENDOR TOTAL *	23,986.96	
0005494	00	SZWEDA, JANUARY						
12-963		W650	00	12/27/2012	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
						VENDOR TOTAL *	100.00	
0002136	00	TEMES, JOHN						
		W650	00	12/27/2012	001-0630-416.03-71	ISA EXAM REIMBURSEMENT	150.00	
						VENDOR TOTAL *	150.00	
0028950	00	THYSSENKRUP ELEVATOR CORP						
6000019479		W650	00	12/27/2012	001-0640-416.03-34	ELEVATOR TEST-NEW PD	235.00	
						VENDOR TOTAL *	235.00	
0005495	00	TIMBERBUILT INC						
12-656		W650	00	12/27/2012	001-0000-229.00-00	REFUND PERMIT BOND	400.00	
						VENDOR TOTAL *	400.00	
0025671	00	TLC CONTROLS INC						
32296		W650	00	12/27/2012	050-5050-473.02-27	CIRCUIT BREAKER-NORTHWAY	478.00	
						VENDOR TOTAL *	478.00	
0017681	00	TORVAC, A DIVISION OF DARLING INT'L						
113012		W650 130037	00	11/30/2012	050-5050-473.03-42	GREASE TRAP SERVICE	1,598.00	
						VENDOR TOTAL *	1,598.00	
0002779	00	TOTAL PARKING SOLUTIONS INC						
102001		W650	00	12/27/2012	051-0000-478.02-27	PARKING MACHINE PAPER	1,088.00	
						VENDOR TOTAL *	1,088.00	
0701204	00	VALLEY HYDRAULIC SERVICE						

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND- ISSUED AMOUNT
0701204 168688	00	VALLEY HYDRAULIC SERVICE W650	00	12/27/2012	001-0650-416.02-22	BRAKE FITTINGS-#361	9.72	
						VENDOR TOTAL *	9.72	
0018689 P57200 P57401	00	VERMEER-ILLINOIS INC W650 W650	00	12/27/2012 12/28/2012	001-0650-416.02-29 001-0650-416.02-29	CLUTCH PIVOT REPAIR MANUAL	108.95 51.62	
						VENDOR TOTAL *	160.57	
0004466 2012-318	00	VILLAGE OF ROMEOVILLE FIRE ACADEMY W650	00	12/28/2012	001-0720-420.03-71	ADVANCED TECH FF CLASS	1,485.00	
						VENDOR TOTAL *	1,485.00	
0003844 9732	00	W.N. MILLER COMPANY INC W650	00	12/28/2012	001-0650-416.02-22	HEATED WIPER BLADE KIT	123.15	
						VENDOR TOTAL *	123.15	
0004329 17048140 17048794	00	W.S. DARLEY & CO. W650 W650	00	12/27/2012 12/27/2012	001-0720-420.02-34 001-0720-420.02-28	LIGHT GLASS REPLACEMENT CLEANER-TURNOUT GEAR	49.00 142.44	
						VENDOR TOTAL *	191.44	
0003249 100156558	00	WALGREEN COMPANY W650	00	12/27/2012	001-0850-421.02-27	PRISONER MEDICATION	38.78	
						VENDOR TOTAL *	38.78	
0026145 1768498 1784071	00	WAREHOUSE DIRECT W650 W650	00	12/27/2012 12/27/2012	001-0850-421.02-36 001-0920-419.02-11	DVDS (EVIDENCE) OFFICE SUPPLIES	25.24 32.87	
						VENDOR TOTAL *	58.11	
0001916 27558	00	WATER RESOURCES INC W650	00	12/28/2012	050-5040-472.02-37	WATER METER REGISTERS	1,320.00	
						VENDOR TOTAL *	1,320.00	
0023208 615-619	00	WEST SUBURBAN FIREFIGHTER'S W650	00	12/27/2012	001-0000-222.03-00	ASSESSMENT 615-619	812.50	
						VENDOR TOTAL *	812.50	
0019452 16300	00	WINTER EQUIPMENT COMPANY W650	00	12/27/2012	001-0650-416.02-22	PLOW CURB GUARDS	481.72	
						VENDOR TOTAL *	481.72	
0019711 65179363 65179363 65179363 65179363	00	XEROX CORPORATION W650 W650 W650 W650	00	12/27/2012 12/27/2012 12/27/2012 12/27/2012	001-0440-414.03-36 001-0440-414.03-51 050-5010-471.03-36 050-5010-471.03-51	11/12 COPIER LEASE-HR 11/12 COPIER LEASE-HR 11/12 COPIER LEASE-HR 11/12 COPIER LEASE-HR	305.16 212.88 76.29 91.24	
						VENDOR TOTAL *	685.57	
0004200	00	1-800-TREE-GUY						

PREPARED 12/31/2012, 15:46:17
PROGRAM: GM339L
Village of Hanover Park

EXPENDITURE APPROVAL LIST
AS OF: 12/31/2012 CHECK DATE: 01/10/2013

VEND NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE	VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO	NO	NO						AMOUNT
0004200	00	1-800-TREE-GUY						
749	W650	130092	00	12/26/2012	001-0630-416.03-38	ASH TREE REMOVAL	28,338.15	
746	W650		00	12/27/2012	050-5050-473.03-34	TREE REMOVAL-STP1	650.00	
						VENDOR TOTAL *	28,988.15	
						TOTAL EXPENDITURES ****	227,757.82	
					GRAND TOTAL	*****		227,757.82

PREPARED 12/31/2012, 15:49:41
 PROGRAM: GM339L
 Village of Hanover Park

EXPENDITURE APPROVAL LIST
 AS OF: 12/31/2012 CHECK DATE: 01/10/2013

VEND NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE	VOUCHER	P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO	NO	NO						AMOUNT
0005499	00	METALMASTER/ROOFMASTER INC						
18477	W650		00	12/28/2012	033-0000-465.13-21	HANOV R SQUARE ROOF REPAIR	112,419.90	
18477	W650		00	12/28/2012	033-0000-206.00-00	RETAINAGE	11,241.80-	
						VENDOR TOTAL *	101,178.10	
						TOTAL EXPENDITURES ****	101,178.10	
					GRAND TOTAL	*****		101,178.10

GROUP NUMBER : 02936 PROCUREMENT CARD
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 GROUP UPDATED BY : LET

TRANS#	TRANS DATE	VOUCHER	BK	ACCOUNT NUMBER	PROJ	P.O.	VENDOR SEQ	VENDOR NAME	INVOICE NUMBER	AMOUNT
DESCRIPTION 1	COM	SUB	DESCRIPTION 2		DUE DATE	CHECK#	CHECK DATE	TYPE	LAST TRANS	DISC/RETAINAGE
100 PANERA BREAD #659	11/07/2012	PC21	00	001-0410-414.03-99 FOOD-STAFF MEETING		12/31/2012	0004539 00 0000000	FIFTH THIRD 00/00/0000	P-CARD 113012	28.67
200 ROSATTI'S PIZZA	11/02/2012	PC21	00	001-0110-411.02-99 FOOD-BOARD MEETING		12/31/2012	0004539 00 0000000	FIFTH THIRD 00/00/0000	P-CARD 113012	51.30
300 JIMMY JOHNS # 436	11/16/2012	PC21 QPS	00	001-0110-411.02-99 FOOD - BOARD MEETING		12/31/2012	0004539 00 0000000	FIFTH THIRD 00/00/0000	P-CARD 113012	63.59
400 SAMSCLUB #8148	11/14/2012	PC21	00	001-0110-411.02-99 FOOD/SUPPLIES-BOARD MTGS		12/31/2012	0004539 00 0000000	FIFTH THIRD 00/00/0000	P-CARD 113012	104.68
500 PAPER DIRECT	11/02/2012	PC21	00	001-0410-414.03-91 AWARDS DINNER-INVITE/PROG		12/31/2012	0004539 00 0000000	FIFTH THIRD 00/00/0000	P-CARD 113012	255.91
600 SUBWAY	11/30/2012	PC21 00408872	00	001-0440-414.02-27 FITNESS LUNCHEON FOOD		12/31/2012	0004539 00 0000000	FIFTH THIRD 00/00/0000	P-CARD 113012	27.99
700 ORIENTAL TRADING CO	11/26/2012	PC21	00	001-0440-414.02-90 2012 HOLIDAY LUNCHEON DEC		12/31/2012	0004539 00 0000000	FIFTH THIRD 00/00/0000	P-CARD 113012	119.74
800 HOBBY-LOBBY #0197	11/21/2012	PC21	00	001-0460-414.03-91 CIDC HOLIDAY TREE LIGHTIN		12/31/2012	0004539 00 0000000	FIFTH THIRD 00/00/0000	P-CARD 113012	9.47
900 PIER 1	11/20/2012	PC21 00007070	00	001-0160-411.03-71 ORNAMENTS FOR HOLIDAY TRE		12/31/2012	0004539 00 0000000	FIFTH THIRD 00/00/0000	P-CARD 113012	19.80
1000 METRA HANOVER PARK	11/05/2012	PC21	00	001-0440-414.03-72 TRAIN FARE		12/31/2012	0004539 00 0000000	FIFTH THIRD 00/00/0000	P-CARD 113012	23.00
1100 LTD COMMODITIES	11/30/2012	PC21	00	001-0440-414.02-90 2012 HOLIDAY LUNCHEON TAB		12/31/2012	0004539 00 0000000	FIFTH THIRD 00/00/0000	P-CARD 113012	30.51
1200 LTD COMMODITIES	11/30/2012	PC21	00	001-0440-414.02-90 2012 HOLIDAY LUNCHEON TAB		12/31/2012	0004539 00 0000000	FIFTH THIRD 00/00/0000	P-CARD 113012	45.76
1300 JIMMY JOHNS # 436	11/12/2012	PC21 QPS	00	001-0160-411.03-91 FOOD FOR CIDC MTG 11/10/2		12/31/2012	0004539 00 0000000	FIFTH THIRD 00/00/0000	P-CARD 113012	99.50
1400 OC TANNER	11/07/2012	PC21	00	001-0440-414.02-90 RETIREMENT GIFT FOR PATRI		12/31/2012	0004539 00 0000000	FIFTH THIRD 00/00/0000	P-CARD 113012	314.58
1500 BED BATH & BEYOND #39	11/19/2012	PC21	00	001-0440-414.02-90 HOLIDAY 2012 GUESS HOW MA		12/31/2012	0004539 00 0000000	FIFTH THIRD 00/00/0000	P-CARD 113012	37.96

GROUP NUMBER : 02936 PROCUREMENT CARD
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TRANS#	TRANS DATE	VOUCHER	BK	ACCOUNT NUMBER	PROJ	P.O. DUE DATE	VENDOR SEQ CHECK#	VENDOR NAME CHECK DATE	INVOICE NUMBER LAST TRANS	AMOUNT DISC/RETAINAGE
1600	11/05/2012	PC21	00	001-0470-414.02-11		12/31/2012	0004539 00	FIFTH THIRD P-CARD	113012	10.61
		APL APPLE ITUNES STORE		PDF EXPERT			0000000 00/00/0000			
1700	11/12/2012	PC21	00	001-0470-414.02-11		12/31/2012	0004539 00	FIFTH THIRD P-CARD	113012	28.49
		DMI DELL K-12/GOVT		STYLUS FOR DELL LATITUDE			0000000 00/00/0000			
1800	11/01/2012	PC21	00	001-0470-414.03-36		12/31/2012	0004539 00	FIFTH THIRD P-CARD	113012	131.40
		CDW GOVERNMENT		ANTI-VIRUS ANN RNL SERVER			0000000 00/00/0000			
1900	11/27/2012	PC21	00	001-0470-414.03-11		12/31/2012	0004539 00	FIFTH THIRD P-CARD	113012	163.80
		COMCAST CHICAGO		COMCAST MONTHLY STP1			0000000 00/00/0000			
2000	11/05/2012	PC21	00	001-0470-414.03-11		12/31/2012	0004539 00	FIFTH THIRD P-CARD	113012	396.90
		COMCAST CHICAGO		COMCAST MONTHLY VH			0000000 00/00/0000			
2100	11/05/2012	PC21	00	001-0470-414.03-11		12/31/2012	0004539 00	FIFTH THIRD P-CARD	113012	396.90
		COMCAST CHICAGO		COMCAST MONTHLY HPPD			0000000 00/00/0000			
2200	11/01/2012	PC21	00	001-0470-414.03-36		12/31/2012	0004539 00	FIFTH THIRD P-CARD	113012	5,722.50
		CDW GOVERNMENT		ANTI-VIRUS ANN RNL USERS			0000000 00/00/0000			
2300	11/12/2012	PC21	00	001-0470-414.02-11		12/31/2012	0004539 00	FIFTH THIRD P-CARD	113012	28.92
		CDW GOVERNMENT		CAR CHARGER			0000000 00/00/0000			
2400	11/02/2012	PC21	00	001-0470-414.02-11		12/31/2012	0004539 00	FIFTH THIRD P-CARD	113012	28.92
		CDW GOVERNMENT		CAR CHARGER			0000000 00/00/0000			
2500	11/06/2012	PC21	00	001-0470-414.02-27		12/31/2012	0004539 00	FIFTH THIRD P-CARD	113012	99.95
		CDW GOVERNMENT		MOPHIE			0000000 00/00/0000			
2600	11/08/2012	PC21	00	001-0470-414.02-27		12/31/2012	0004539 00	FIFTH THIRD P-CARD	113012	151.50
		DMI DELL K-12/GOVT		DELL BATTERY & ADAPTER			0000000 00/00/0000			
2700	11/14/2012	PC21	00	001-0470-414.02-11		12/31/2012	0004539 00	FIFTH THIRD P-CARD	113012	1,545.65
		CDW GOVERNMENT		TONER			0000000 00/00/0000			
2800	11/29/2012	PC21	00	001-0110-411.02-99		12/31/2012	0004539 00	FIFTH THIRD P-CARD	113012	83.36
		ITALIAN EXPRESS		FOOD H SQ MEETING 11/27			0000000 00/00/0000			
2900	11/05/2012	PC21	00	001-0530-415.03-63		12/31/2012	0004539 00	FIFTH THIRD P-CARD	113012	435.00
		GOVERNMENT FINANCE OFF		12 CAFR AWARD APPLICATION			0000000 00/00/0000			
3000	11/08/2012	PC21	00	001-0175-411.02-11		12/31/2012	0004539 00	FIFTH THIRD P-CARD	113012	75.39
		OFFICE MAX		PAPER/ENVEL FOR CEREMONY			0000000 00/00/0000			

Village of Hanover Park
 ACCOUNTS PAYABLE UPDATE LIST

GROUP NUMBER : 02936 PROCUREMENT CARD
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TRANS#	TRANS DATE	VOUCHER	BK	ACCOUNT NUMBER	PROJ	P.O.	VENDOR	SEQ	VENDOR NAME	INVOICE NUMBER	AMOUNT
DESCRIPTION 1	COM	SUB	DESCRIPTION 2		DUE DATE	CHECK#	CHECK DATE	TYPE	LAST TRANS	DISC/RETAINAGE	
3100	11/28/2012	PC21	00	001-0620-431.02-99			0004539	00	FIFTH THIRD	113012	9.08
SUBWAY GSF	40618050		LUNCH AT W/C TRIAL		12/31/2012	0000000	00/00/0000	P-CARD			
3200	11/28/2012	PC21	00	001-0620-431.03-35			0004539	00	FIFTH THIRD	113012	11.50
METRA HANOVER PARK			TRAIN TO W/C TRIAL		12/31/2012	0000000	00/00/0000	P-CARD			
3300	11/07/2012	PC21	00	001-0620-431.02-27			0004539	00	FIFTH THIRD	113012	14.00
CAROL STREAM LAWN AND			OIL MIX		12/31/2012	0000000	00/00/0000	P-CARD			
3400	11/14/2012	PC21	00	001-0620-431.02-27			0004539	00	FIFTH THIRD	113012	18.98
MENARDS HANOVER PARK			TOOL BOX		12/31/2012	0000000	00/00/0000	P-CARD			
3500	11/15/2012	PC21	00	001-0620-431.02-27			0004539	00	FIFTH THIRD	113012	26.42
MENARDS HANOVER PARK			BRINE TANK PARTS (REPAIR)		12/31/2012	0000000	00/00/0000	P-CARD			
3600	11/08/2012	PC21	00	001-0620-431.02-27			0004539	00	FIFTH THIRD	113012	28.80
CAROL STREAM LAWN AND			WINTER MIXED FUEL		12/31/2012	0000000	00/00/0000	P-CARD			
3700	11/29/2012	PC21	00	001-0620-431.02-27			0004539	00	FIFTH THIRD	113012	28.94
STARBUCKS CORP00099499			COFFEE FOR MEETING		12/31/2012	0000000	00/00/0000	P-CARD			
3800	11/08/2012	PC21	00	001-0620-431.03-35			0004539	00	FIFTH THIRD	113012	40.00
IPASS AUTOREPLENISH #5			IPASS AUTOREPLENISH		12/31/2012	0000000	00/00/0000	P-CARD			
3900	11/05/2012	PC21	00	001-0620-431.02-27			0004539	00	FIFTH THIRD	113012	41.71
MENARDS HANOVER PARK			TOOLS & FUEL STABILIZER		12/31/2012	0000000	00/00/0000	P-CARD			
4000	11/27/2012	PC21	00	001-0620-431.02-27			0004539	00	FIFTH THIRD	113012	42.56
MENARDS HANOVER PARK			NUTS AND BOLTS		12/31/2012	0000000	00/00/0000	P-CARD			
4100	11/28/2012	PC21	00	001-0000-201.01-00			0004539	00	FIFTH THIRD	113012	47.89
FULLIFE SAFETY			SAFETY GLOVES AND VESTS		12/31/2012	0000000	00/00/0000	P-CARD			
4200	11/13/2012	PC21	00	001-0620-431.02-27			0004539	00	FIFTH THIRD	113012	88.67
MENARDS HANOVER PARK			HAND GRINDER		12/31/2012	0000000	00/00/0000	P-CARD			
4300	11/30/2012	PC21	00	001-0620-431.02-27			0004539	00	FIFTH THIRD	113012	92.78
MENARDS HANOVER PARK			MISCELLANEOUS FITTINGS		12/31/2012	0000000	00/00/0000	P-CARD			
4400	11/12/2012	PC21	00	001-0000-201.01-00			0004539	00	FIFTH THIRD	113012	104.01
FULLIFE SAFETY			SAFETY GLASSES FLASHLIGHT		12/31/2012	0000000	00/00/0000	P-CARD			
4500	11/29/2012	PC21	00	001-0000-201.01-00			0004539	00	FIFTH THIRD	113012	343.00
AGGREGATE IND CONABS			CONCRETE		12/31/2012	0000000	00/00/0000	P-CARD			

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DESCRIPTION 1	COM SUB	DESCRIPTION 2				CHECK#	CHECK DATE	LAST TRANS	DISC/RETAINAGE
4600	11/12/2012	PC21	00 001-0000-201.01-00			0004539 00	FIFTH THIRD	113012	882.00
AGGREGATE IND CONABS		CONCRETE			12/31/2012	0000000	00/00/0000		
4700	11/05/2012	PC21	00 001-0620-431.03-35			0004539 00	FIFTH THIRD	113012	1,350.00
TRAFFTECH INC		MAINT PROGRAM YEAR 2 OF 3			12/31/2012	0000000	00/00/0000		
4800	11/19/2012	PC21	00 001-0640-416.02-29			0004539 00	FIFTH THIRD	113012	55.73
TEDDSKOM		CAPACITORS FOR HW PUMP			12/31/2012	0000000	00/00/0000		
4900	11/15/2012	PC21	00 001-0640-416.02-29			0004539 00	FIFTH THIRD	113012	79.97
AMAZON MKTPLACE PMTS		BATH FAN MOTOR FH#2			12/31/2012	0000000	00/00/0000		
5000	11/07/2012	PC21	00 001-0640-416.03-36			0004539 00	FIFTH THIRD	113012	146.16
TYCOINTEGRATEDSECURITY		ANNUAL SERVICE CHARGE			12/31/2012	0000000	00/00/0000		
5100	11/02/2012	PC21	00 001-0640-416.03-34			0004539 00	FIFTH THIRD	113012	385.00
IMBERT INTERNATIONAL		HUMIDIFIER CLEAN/MAINT			12/31/2012	0000000	00/00/0000		
5200	11/13/2012	PC21	00 001-0640-416.02-27			0004539 00	FIFTH THIRD	113012	1,770.00
TAYLOR RENTAL CENTER		CHAIRS,ETC VET MEM CER			12/31/2012	0000000	00/00/0000		
5300	11/16/2012	PC21	00 001-0650-416.02-29			0004539 00	FIFTH THIRD	113012	28.68
CAROL STREAM LAWN AND		CHAIN SAW PARTS			12/31/2012	0000000	00/00/0000		
5400	11/12/2012	PC21	00 001-0650-416.02-29			0004539 00	FIFTH THIRD	113012	71.12
CAROL STREAM LAWN AND		CHAIN SAW PARTS			12/31/2012	0000000	00/00/0000		
5500	11/30/2012	PC21	00 001-0650-416.02-27			0004539 00	FIFTH THIRD	113012	198.08
WHOLESALE DIRECT		MISCELLANEOUS ITEMS			12/31/2012	0000000	00/00/0000		
5600	11/12/2012	PC21	00 001-0470-414.03-36			0004539 00	FIFTH THIRD	113012	298.00
FS FEBOOTI		AUTOMATION SOFTWARE			12/31/2012	0000000	00/00/0000		
5700	11/16/2012	PC21	00 001-0720-420.03-36			0004539 00	FIFTH THIRD	113012	949.06
HEARTLAND DIVERSIFIED		FIX CLASSROOM PROJECTOR			12/31/2012	0000000	00/00/0000		
5800	11/30/2012	PC21	00 001-0720-420.03-71			0004539 00	FIFTH THIRD	113012	67.08
DD/BR #336862		OFFICER DEVELOPMENT CLASS			12/31/2012	0000000	00/00/0000		
5900	11/30/2012	PC21	00 001-0720-420.03-71			0004539 00	FIFTH THIRD	113012	87.69
COUNTRY INN AND SUITES		CHIEF HALTON CONFERENCE			12/31/2012	0000000	00/00/0000		
6000	11/26/2012	PC21	00 001-0730-420.02-31			0004539 00	FIFTH THIRD	113012	32.50
SEARS ROEBUCK		WORK BOOTS			12/31/2012	0000000	00/00/0000		

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DESCRIPTION 1	COM	SUB	DESCRIPTION 2		DUE DATE	CHECK#	CHECK DATE	TYPE	LAST TRANS	DISC/RETAINAGE
6100	11/30/2012	PC21	00	001-0810-421.03-72			0004539 00	FIFTH THIRD	113012	51.75
METRA HANOVER PARK				TRAIN CRAIG MALLER GATZ	12/31/2012	0000000	00/00/0000	P-CARD		
6200	11/05/2012	PC21	00	001-0820-421.02-27			0004539 00	FIFTH THIRD	113012	188.82
BROWNELLS INC				SUPPLIES	12/31/2012	0000000	00/00/0000	P-CARD		
6300	11/28/2012	PC21	00	001-0820-421.03-71			0004539 00	FIFTH THIRD	113012	195.00
GLOCK PROFESSIONAL INC				TRAINING - J. DUCHAK	12/31/2012	0000000	00/00/0000	P-CARD		
6400	11/30/2012	PC21	00	001-0820-421.02-27			0004539 00	FIFTH THIRD	113012	800.00
RAY O'HERRON CO. INC. O				EQUIPMENT	12/31/2012	0000000	00/00/0000	P-CARD		
6500	11/09/2012	PC21	00	001-0195-411.03-91			0004539 00	FIFTH THIRD	113012	9.50
FAMILY DOLLAR #6704				11/14/12 REALTOR RECEPTIO	12/31/2012	0000000	00/00/0000	P-CARD		
6600	11/12/2012	PC21	00	001-0920-419.02-13			0004539 00	FIFTH THIRD	113012	49.95
LOOPNET INC				MONTHLY SUBSCRIPTION DUES	12/31/2012	0000000	00/00/0000	P-CARD		
6700	11/07/2012	PC21	00	001-0195-411.03-91			0004539 00	FIFTH THIRD	113012	56.08
FACTORY CARD OUTLET #1				11/14/12 REALTOR RECEPTIO	12/31/2012	0000000	00/00/0000	P-CARD		
6800	11/12/2012	PC21	00	001-0195-411.03-91			0004539 00	FIFTH THIRD	113012	60.92
FACTORY CARD OUTLET #1				11/14/12 REALTOR RECEPTIO	12/31/2012	0000000	00/00/0000	P-CARD		
6900	11/14/2012	PC21	00	001-0195-411.03-91			0004539 00	FIFTH THIRD	113012	66.70
ROSATI'S PIZZA				CONECT FOODS 11/13/12 MTG	12/31/2012	0000000	00/00/0000	P-CARD		
7000	11/30/2012	PC21	00	001-0195-411.03-91			0004539 00	FIFTH THIRD	113012	103.89
FTD FTD.COM				FTD FLOWER DELIVERY	12/31/2012	0000000	00/00/0000	P-CARD		
7100	11/06/2012	PC21	00	001-0195-411.03-91			0004539 00	FIFTH THIRD	113012	110.62
SAMSLUB #8148				11/14/12 REALTOR RECEPTIO	12/31/2012	0000000	00/00/0000	P-CARD		
7200	11/12/2012	PC21	00	001-0920-419.02-11			0004539 00	FIFTH THIRD	113012	193.22
WAREHOUSE DIRECT				COMM DEV. OFC SUPPLIES	12/31/2012	0000000	00/00/0000	P-CARD		
7300	11/13/2012	PC21	00	001-0920-419.02-13			0004539 00	FIFTH THIRD	113012	205.00
APA - MEMBERSHIP ONLIN				BOWMAN MEMBERSHIP RENEWAL	12/31/2012	0000000	00/00/0000	P-CARD		
7400	11/13/2012	PC21	00	001-0195-411.03-91			0004539 00	FIFTH THIRD	113012	221.95
ANGELO CAPUTO'S FR				11/14/12 REALTOR RECEPTIO	12/31/2012	0000000	00/00/0000	P-CARD		

GROUP TOTALS

COUNT: 74
 AMOUNT: 20,184.56