

MEETING: REGULAR BOARD MEETING  
VILLAGE OF HANOVER PARK  
DATE: November 19, 2009  
LOCATION: MUNICIPAL BUILDING  
2121 West Lake Street  
Hanover Park, IL 60133

1. CALL TO ORDER - ROLL CALL  
President Craig called the Meeting to Order at 7:30P.M.

PRESENT: President Rodney Craig, Trustees Lori Kaiser,  
Joe Nicolosi, Edward J. Zimel, Jr., Toni L. Carter,  
Bill Cannon and Rick Roberts

ABSENT: None

ALSO PRESENT: Village Manager Ron Moser, Heads of  
Department and Village Attorney Bernard Z. Paul

**Pledge of Allegiance**

2. PLEDGE OF ALLEGIANCE  
All joined in the Pledge of Allegiance.

**Approved:  
Agenda**

3. ACCEPTANCE OF AGENDA  
Motion by Trustee Zimel to accept the Agenda. The motion was  
seconded by Trustee Kaiser.

Roll Call

AYES: Kaiser, Nicolosi, Zimel, Carter, Cannon,  
Roberts

NAYS: None

ABSENT: None

Motion carried – Approved Agenda

**Presentations:  
New Deputy Clerk**

4. PRESENTATION  
4-A.1 Presentation was deferred to the Village Clerk's report.

**Town Hall Session**

5. TOWN HALL SESSION  
Yilmaz S. Aslan, owner of Popeyes Chicken at 1380 W. Irving Park  
Road was asked to address the Village Board during item 6-A.9.

**Approved:**  
President's Report

6-A. VILLAGE PRESIDENT'S REPORT – RODNEY S. CRAIG

President Craig, shared that this week he and staff members met with IDOT regarding the western access from O'Hare and it was a good meeting discussing express bus service. He will have to put together a presentation for a future meeting at a workshop to see what the interests of the Board are before proceeding. He requested that the Village Manager assist him with putting together the presentation for the next meeting and then discuss it for direction from the Board. IDOT is looking at constructing a toll road and is looking at a number of other projects, but the Board has to be solid about where the Village's support should be.

This week, President Craig met with Representative Fred Crespo, the head of boy's football, cheerleading and baseball to discuss the area at the MWRD for a future plan to spruce up the park with any funds that may be available. As the plan is put together, we will meet with the MWRD again to talk more about the plan.

This evening, President Craig met with the Chamber of Commerce and he spoke about a number of issues that he will now share. Some of the issues have to do with the Chamber's interests which are development in the town of Hanover Park.

- Greenbrook shopping center facade where Caputos is located on Lake Street is near completion. Looks good and reflects well on the community.
- The Nucare skilled nursing facility across the street has three levels of construction going up which will be completed three weeks ahead of schedule and this is inspiring to see this level of construction in our community.
- Plans have been submitted for review to renovate the façade at Hanover Square Shopping Center and building permits have been submitted to begin this process. Dinos will be relocating from the corner to the center and increasing in size from 17,000 sq. ft. to 35,000 sq. ft. It will be divided up to look like a number of different venues. The new venue and concept to spruce up Hanover Square will reflect well for the Village and is long overdue.
- Construction is about to commence at the new Dollar General store therefore there will be new activity at 630 Wise Road as this shopping center was vacated so having this new tenant will reflect well.
- Iron Mountain is near completion of their second building at the Hanover Corporate Center on the south side of town.
- Currently, the Village is in negotiations with the successor developer to Newman Homes. We are in a good position to get this turned around. MI Homes is the successor to Newman Homes and is working closely with the Village on a plan to complete construction at this site.

- Tonight, we will discuss adding electronic signs to our Ordinances and that will be incorporated into the comprehensive plan. It is a good upgrade and opportunity that will serve the business men and women or our community.

**Proclamation:**

Kids at Hope- A Pledge to Remember Day

*Mayor Proclaimed November 11, 2009 as Kids at Hope – A Pledge to Remember Day*

Motion by Trustee Zimel and seconded to Approve by omnibus vote items in the Consent Agenda.

**Approved:**

Consent Agenda

Roll Call:

AYES: Kaiser, Nicolosi, Zimel, Carter, Cannon, Roberts

NAYS: None

Motion Carried – Placed Items 6-A.1, 2,3, and 4 on a Consent Agenda

**Approved:**

Executive Session

- 6-A.5 Motion by Trustee Zimel and seconded by Trustee Roberts to go to Executive Session: Compensation 2(c)(1); Employment 2 (c)(1); Purchase of Real Property 2(c)(5); Probable Litigation 2 (c)(11). He noted they would leave for Executive Session at the end of the Board Meeting and would not return for action.

Roll Call:

AYES: Kaiser, Nicolosi, Zimel, Carter, Cannon, Roberts

NAYS: None

ABSENT: None

Motion carried – Approved Executive Session

**Approved:**

Fitch & Associates  
Contract for Research  
Evaluating an Additional  
Non-Emergency  
Ambulance Transport  
Program

- 6-A.6 Motion by Trustee Zimel and seconded by Trustee Roberts to Approve the Contract with Fitch & Associates for Research Evaluating an Additional Non-Emergency Ambulance Transport Program not to exceed \$12,900.00.

President Craig requested that Fire Chief Haigh speak to this item.

Fire Chief Haigh stated that he will be bringing forward a recommendation to the Board to contract with Fitch & Associates who is a national consulting firm to take a look the potential option of the Hanover Park Fire Department moving into doing some non-emergency transport work. Program came to light as Nucare as begun to finalize their plans. Fire Department will have increased work load with emergency response and non-emergency transports for daily evaluations of patients for further care by hospitals and doctors.

In looking at non-emergency component, which Fire Department has never done before, the Fire Department believes there could be

potential benefits to enhance revenue. Started to research this because of the economic climate. Fire Department looking for ways to increase revenue to be able to continue to fund emergency services without layoffs and difficulties that other communities have encountered. Fire Department believes a good option to enhance revenue is to utilize personnel to provide non-emergency transport.

The recommendation this evening is to use Fitch & Associates as the Fire Department does not have the expertise to do this. Fire Department looking at five specific components from this research.

1. Improve billing practices – current billing contract with Andres 3<sup>rd</sup> party billing and Andres takes 10% for processing bills and Fitch & Associates feels this is too high
2. Benchmarks as to how emergency services are being done currently
3. Overall market determination to decide if non-emergency services are sustainable in addition to emergency processes
4. Determining the impact on emergency services as the Fire Department has no interest in reducing capabilities for emergency services response.
5. Revenue issues and making a determination if this would be financially feasible for the Village and if it would generate potential revenue to continue emergency operations in the future.

Trustee Carter inquired if the Village has the capability to perform this research in-house as a pilot program. Fire Chief Haigh responded by stating that the Fire Department reviewed doing this in-house and determined that the billing components and moving out of non-emergency realm is beyond the Fire Department's capabilities. Fire Department needs help from a knowledgeable outside source as the Village does not have this type of expertise to evaluate this.

Trustee Carter inquired if other Villages are currently using this methodology. Fire Chief Haigh answered that not many Villages are implementing non-emergency procedures. Currently, he is aware of 3 villages that are, namely Charleston, IL; Burlington, IA and Sedona, AZ. He further explained that the goal of conducting this research would be to see what the Village can do to increase revenue. Charleston, IL has a program that is very successful bringing in \$1 million dollars of revenue a year solely for non-emergency transportation revenue. Burlington, Iowa has been providing non-emergency service for 25 years, but has not been nearly as successful and he is not sure if this is related to the difference in workload or how the operation is run. Sedona, AZ has a 12 hour non-emergency ambulance and which is what the Fire Department of Hanover Park was thinking about doing. He added that the Village of

Elmhurst is aware that the Village of Hanover Park is considering non-emergency services and they are interested in the results of the study to be used for their community.

Trustee Carter wanted to know if the Village of Elmhurst could share the cost of research by doing collaborative approach by underwriting funding with the Village of Hanover Park since they have interest in this research. Battalion Chief Hish said there would not be a shared cost. Trustee Carter wanted to know who would utilize these services.

Fire Chief Haigh said that typically healthcare facilities similar to Nucare. Nucare Director expects to see, based on the bed-size of the Nucare facility, 8-10 non-emergency transfer and returns weekly. Therefore, 16-20 non-emergency transports weekly are significant. Most care facilities use private non-emergency transport services and have their Fire Department attend to emergency responses. We are looking to handle emergency and non-emergency calls. The Fire Department anticipates a tremendous partnering relationship with Nucare.

Trustee Zimel questioned how the other four towns mirror with their elderly population and with similar facilities. Fire Chief Haigh gave comparisons as follows:

1. Burlington – does not know demographics
2. Charleston is comparable – have less group home facilities
3. Elmhurst has more beds
4. Sedona has one nursing plus group homes and inter-facility hospital-to-hospitals transfers and long range transports

Trustee Nicolosi inquired how many trips Charleston is making to generate \$1,000.00 a year. Fire Chief replied that they are doing 1,000 calls per year more than Hanover Park is doing. Their total call volume is 1,000 calls more than our emergency calls. Trustee Nicolosi asked how many response calls Charleston has to make to make \$19,000 per week. Battalion Chief Hish said that based on what they have available, one full time employee and one part time employee working on billing and they do long range transports.

Trustee Nicolosi wanted to know how much per ride do they charge to generate \$19,000 per week. Fire Chief Haigh answered that the charge would be the cost of BLS trip or less. It is based on Medicare rates. Most transports are BLS trips.

President Craig asked what the current charge is for a BLS trip. Fire Chief Haigh responded that charges are \$325 for a BLS trip and an ALS trip is over \$900 per ride.

Trustee Kaiser inquired if the Fire Department could enter into contracted rates with Nucare as a primary provider for these services. Fire Chief Haigh answered that they are working to secure a contract with Nucare to be their provider. He indicated that Jerry of Nucare has been helpful in assisting them to this end. He helped them obtain the contract with Fitch & Associates to conduct this research though they usually don't do research for small communities.

Attorney Paul wanted to know what a BLS trip is. Fire Chief Haigh explained that a BLS trip is a Basic Life Support trip whereas an ALS trip is an Advanced Life Support trip requiring the use of advanced medical procedures such as splints, IVs, medications and a cardiac monitor.

Trustee Cannon requested information on the amount of beds that are in the other communities utilizing non-emergency transport services and states that this was another way to gauge the information that Trustee Nicolosi was attempting to gauge. Fire Chief Haigh answered that other communities have fewer than 200 beds. Fire Chief Haigh concluded that Fitch & Associates has the expertise that the Village does not have and they can let the Village know whether it would be viable for Village to provide non-emergency transport services.

Trustee Zimel inquired if the \$325 charge for BLS services were for one-way or a roundtrip. Fire Chief Haigh responded that \$325 is charged for a one way trip because it requires carrying an oxygen tank in the ambulance.

Item 6-A.6 Roll Call:

AYES: Kaiser, Nicolosi, Zimel, Carter, Cannon, Roberts  
NAYS: None  
ABSENT: None

Motion Carried Contract with Fitch & Associates Approved.

6-A.7 Motion by Trustee Zimel and seconded by Trustee Cannon to Approve Resolution R-09-29: A Resolution Appointing a Delegate and Alternate Delegate to the Intergovernmental Risk Management Agency.

Roll Call:

AYES: Kaiser, Nicolosi, Zimel, Carter, Cannon, Roberts  
NAYS: None  
ABSENT: None

Motion carried to Approve Resolution R-09-29.

**Approved:**

Resolution R-09-29: A Resolution Appointing a Delegate and Alternate Delegate to the Intergovernmental Risk Management Agency

**Approved:**

Approve Purchase Order to L3 Communications Mobile-Vision, Inc. for the Purchase of the 14 Flashback 2 Digital Video System for an Amount Not to Exceed \$99,980.95

6-A.8

Motion by Trustee Zimel and seconded by Trustee Cannon to Approve Purchase Order to L3 Communications Mobile-Vision, Inc. for the Purchase of the 14 Flashback 2 Digital Video System for an Amount Not to Exceed \$99,980.95 and Authorize Village Manager to Execute All Necessary Documents.

Village Manager Ron Moser explained that this purchase order would be paid by DUI funds and that police Chief Webb and his staff went through a great deal of work to recommend this process.

Roll Call:

AYES: Kaiser, Nicolosi, Zimel, Carter, Cannon, Roberts

NAYS: None

ABSENT: None

Motion carried to Approve Purchase Order to L3 Communications Mobile-Vision, Inc.

**Approved:**

Direction: Allowing Automatic Changeable Copy Signs Under the Same Circumstances as Manual Changeable Copy Signs.

6-A.9

Motion by Trustee Nicolosi and seconded by Trustee Cannon to Approve Direction Allowing Automatic Changeable Copy Signs Under the Same Circumstances as Manual Changeable Copy Signs.

Village Manager, Ron Moser brought examples of automatic movable/changeable signs. Jackie Reyff of Community Development explained that staff is seeking direction on moving ahead with automatic movable/changeable signs as they are becoming more popular and help drive business. Current code allows for manual signs only. She indicated that the Business Connect Committee had also looking at the issue.

Trustee Nicolosi requested statistics on how automatic movable/changeable signs help businesses. Jackie Reyff responded that automatic movable/changeable signs are a significant investment by a business, but would need to look into research that indicates an increase to business traffic due to the signs.

President Craig reached out to townhall participant Yilmaz Aslan, owner of Popeyes Chicken for his experience on the impact of automatic signs for businesses. Mr. Aslan explained that automatic movable/changeable signs can generate \$29,000 weekly and \$2 million yearly in sales. The signs can be used to announce specials. Mr. Aslan shared that he personally hand-picked the Hanover Park location for his Popeyes Chicken business as he would like to stay in Hanover Park. He further stated that a Popeyes Chicken he owned in St. Charles closed down due to not having an automatic sign as these types of signs are crucial to driving business.

Trustee Carter stated that she would support this sign initiative

having done research on how automatic signs can impact attendance for a non-profit agency.

Mr. Aslan also shared that some businesses don't make good use out of automatic signs.

Trustee Nicolosi asked how Mr. Aslan properly utilized these signs. Mr. Aslan answered that he urged them to use signs to announce specials as people throw out mailed coupons.

Trustee Kaiser questioned the maximum dimensions of the signs. Mr. Aslan explained that they can be as large as 1,624 sq. ft.

Roll Call:

AYES: Kaiser, Nicolosi, Zimel, Carter, Cannon, Roberts

NAYS: None

ABSENT: None

Motion carried to Approve Automatic Changeable Copy Signs.

**Approved:**

Direction: Early Bird  
Registration for Staff  
Attendance to the 2010  
International Council of  
Shopping Centers  
National Conference.

6-A.10

Motion by Trustee Nicolosi and seconded by Trustee Cannon to Approve Direction for Early Bird Registration for Staff Attendance to the 2010 International Council of Shopping Centers National Conference.

Village Manager, Ron Moser, explained that every year a convention is held for the International Council of Shopping Centers and that last year six staff members from the Village attended. He wanted direction on how many attendees to send this year and also wanted approval for Early Bird registration in order to save money and stated this registration was due before December 3<sup>rd</sup>. He advised that Patrick Grill of Community Development made good contacts at last year's conference. He stated that we currently have funds for registration but lodging will have to be taken from next fiscal year.

Trustee Carter recommended narrowing the number of attendees to the President, Patrick Grill and the Village Manager.

President Craig indicated that the former Village Clerk and the Connect liaison or trustees attended prior years. Trustee Carter saw no value in the Village Clerk's attendance at the conference, but supports sending as many staff from Community Development and the Manager's Office.

Trustee Cannon asked if within the last 6 years of attending this conference, any benefit was seen to which the Village Manager responded that to his knowledge no new businesses had been

directly brought to town.

Jackie Reyff explained that the relationships built by attending this conference could foster a positive outlook on Hanover Park as a perfect place to start a business. President Craig agreed that the last three years of attendance for this convention indirectly provided good contacts. 80% of business startups resulted from this conference. The convention is valued by the management team and Board.

Trustee Cannon was trying to establish a marker for direct and indirect benefits of attending the conference. President Craig will get specifics but was not prepared to provide them during this meeting.

Trustee Carter asked Jackie Reyff to focus on branding and strengthening relationships during the convention and asked the Village Manager, Ron Moser to make sure the Village's alignment is strengthened by branding.

Trustee Nicolosi wanted to know who would be going to the conference to which the Village Manager, Ron Moser answered that he would attend along with Patrick Grill from Community Development and President Craig. Trustee Carter and Trustee Nicolosi agreed that the Village Manager should attend.

Roll Call:

AYES: Kaiser, Nicolosi, Zimel, Carter, Cannon, Roberts

NAYS: None

ABSENT: None

Motion carried to Approve Early Bird Registration and Staff Attendance to the 2010 International Council of Shopping Centers National Conference

**Approved:**  
Village Manager's  
Report

7. VILLAGE MANAGER'S REPORT – RON MOSER

Ron Moser announced that the Village Hall will be closed for the holidays on Thursday, November 25<sup>th</sup> and Friday, November 26<sup>th</sup>.

Howard Killian of Public Works explained that during holidays the Village has a computer controlled system that can be managed remotely from home to control the temperature in the building. This is a new software upgrade.

Trustee Zimel asked the Village Manager about the use of USA flags at the Village Hall. Howard Killian of the Public Works

Department explained that the Village goes through flags fast and that they are on display 24 hours a day.

Trustee Zimel inquired if the display of the Illinois flag in the Board room is customary. Village Manager Ron Moser advised that an intern has been hired to research flag use and he will be reporting back to the Village Manager with his findings.

**Tabled for next meeting:**  
Warrants

President Craig advised that warrants were missing for this meeting and requested that they be put on the next Board meeting agenda for approval.

Trustee Zimel asked about the number of outstanding red light citations. He thought there were around 300 outstanding citations.

Tom Dahl of Finance responded that \$99,000.00 was collected for these citations.

Trustee Zimel asked if citations in collections accumulate an additional fee. Tom Dahl confirmed that they do.

**Village Clerk's Report** 8.

#### CLERKS REPORT

Eira Corral made mention of the Deputy Clerk appointment of Sandra Mendez and welcomed her to the Village. She also made mention of the announcement of Wendy Bednarek's appointment to Human Resources Director and expressed that she is excited about the vision she shares with Wendy for Human Resources and the Village census.

She advised that the Clerk's office has had a very busy week processing business licenses. New businesses in town are T-Mobile that will be located where the Bedding Experts used to be on Irving Park Road behind Walgreens. Adjacent to that location, there will also be a new hair salon business. A second hand store is also scheduled to be opened. She was pleased to see that some of the businesses that had become vacant recently were seeing activity.

Eira attended a Chamber of Commerce dinner and had the pleasure of sitting next to Senator Nolan and the Elgin Community College trustee who expressed appreciation of the Village of Hanover Park's Editorial Board for mention of Elgin Community College in the Village newsletter. She shared with them the progress of the NuCare nursing home as an opportunity for employment in the Village. She thanked Senator Nolan for his support of the mentoring program in Hanover Park schools which Eira has begun participating in.

The annual Tree Lighting ceremony is scheduled for Friday, December 4<sup>th</sup> during which President Craig will “flip the switch” to light up the trees at Village Hall. The Tree Trimming event is scheduled for Wednesday, December 2<sup>nd</sup>. This will be the first time that Eira is coordinating these events. Eira asked Board members and department heads to put in an application to participate in the Tree Lighting ceremony as soon as possible if they plan to participate.

Eira advised that on December 11<sup>th</sup>, she and the Deputy Clerk will be attending a training seminar on new FOIA regulations that will affect how FOIAs are handled.

Eira congratulated Jackie Reyff on her presentation.

She wished everyone a Happy Thanksgiving and honored immigrants who migrated to the United States, as the land of opportunity. She made mention of the Citizenship Workshop, which was featured in the previous Village Highlighter Newsletter and shared that the article had been noted by residents who had taken the steps to become citizens of the United States.

**Corporation Counsel's  
Report**

9. CORPORATION COUNSEL'S REPORT – BERNIE Z. PAUL  
No Report.

**10. VILLAGE TRUSTEES' REPORTS**

10-A. LORI A. KAISER  
No report.

10-B. JOSEPH J. NICOLSI  
No report.

10-C. EDWARD J. ZIMEL, JR.

Asked Police Chief Webb if the Officer who had been injured had returned to work. Chief Webb answered that he has. Trustee Zimel stated he was sorry he missed the Police Department's presentation and congratulated them on selling 4 vehicles for \$48,000.00.

Trustee Zimel stated that the burn control situation which was caused by methane leaks are no longer posing danger.  
10-D. TONI L. CARTER

Trustee Carter recognized Native American Heritage month.

Trustee Carter acknowledged the Cultural Inclusion and Diversity Committee for its efforts. She thanked members of the committee;

Matthew P. Adicula and Maura Contrarez and Ron Woods.

Trustee Carter asked George Dimidik of IT Department to make sure the TV slide monitor at the entrance to the Village Hall is accurate . George said it was fixed. Trustee Carter stated that the downstairs area of the Village Hall looks nice. She wished all a Happy Thanksgiving.

10-E. BILL CANNON

Trustee Cannon congratulated Fire Chief Haigh for thinking outside the box with the research for non-emergency ambulance transport as a means to aid Village revenue and expressed that he is impressed. He advised that the first Finance Committee meeting went well last Monday. He stated that this committee will be an important bridge to build goals for the future. He looks forward to the next Finance Committee meeting.

10-F. RICK ROBERTS

Trustee Roberts acknowledged Public Works for doing a great job and he also thanked the support staff of Public Works.

He mentioned that we need to continue to support our troops with care packages and that there will be information coming out regarding this effort. The care packages will be shipped to Afghanistan and Iraq. He urged everyone to get involved with this program.

Trustee Roberts mentioned that the Veterans meeting that took place.

**Adjourned Meeting** 11-A. ADJOURNMENT

Motion by Trustee Zimel and seconded by Trustee Roberts to adjourn the meeting and leave for Executive Session

Voice vote:  
All AYES

Motion carried – President Craig adjourned the Meeting at 8:30 P.M.

Recorded and transcribed by,

Eira L. Corral  
Village Clerk

Minutes approved by President and Board of Trustees on this \_\_\_\_\_ day of  
\_\_\_\_\_, 2009.

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Village President