

**Village of Hanover Park**

Municipal Building  
2121 West Lake Street  
Hanover Park, Illinois  
60133-4398

Rodney S. Craig  
Village President

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Ronald A. Moser  
Village Manager



**VILLAGE OF HANOVER PARK**  
**VILLAGE BOARD**  
**REGULAR WORKSHOP MEETING**  
Municipal Building: 2121 W. Lake Street  
Hanover Park, IL 60133

**Thursday, March 1, 2012**  
**6:00 p.m.**

**MINUTES**

**1. CALL TO ORDER**

Mayor Craig called the meeting to order at 6:00 p.m.

**2. ROLL CALL**

Roll:

PRESENT

ABSENT

ALSO PRESENT

Trustees: Kunkel, Zimel, Konstanzer, Roberts

Trustees: Cannon, Kemper

Village Manager Ron Moser, Village Attorney Paul, and  
Department Heads.

Trustee Kemper arrived at 6:35 p.m.

Trustee Cannon arrived at 6:55 p.m.

**3. AGENDA ITEM REVIEW**

Village Manager informed that Trustee Zimel had questioned item 6-A.4. This is an ordinance to amend the false alarm fines. It had been asked if this had been previously discussed in a workshop and it was answered that it had not been discussed previously. Fire Department Chief Haigh briefed the board on the need to raise the false alarm fees. The false alarm fees encourage owners to maintain problematic alarms tied to false alarm activations. Questions were fielded and answered.

Trustee Zimel questioned if item 6-A.3, the roof repair for Hanover Square Shopping Center outlot, was thru TIF money and it was answered that yes it was TIF money.

**4. BOARD MEMBER CONCERNS**

None

**5. DISCUSSION TOPICS**

None

**6. STAFF UPDATES**

- a. Hi-Lighter Survey Results**

Village Manager, Ron Moser, presented the Highlighter Survey results. A survey asking how residents prefer the Highlighter be delivered was conducted and 246 responses were received in both paper and electronic format. Out of the 246 responses, 59% prefer the printed format and 41% would prefer the online format. It was also noted that only 5% of the respondents have no internet access. The Board thanked staff for their work and research and gave direction to continue with the printed and mailed Highlighter.

**b. Memorial Plaza**

Public Works Director, Howard Killian, presented the concept plan drawings for the Veterans Memorial Plaza and indicated that it would be placed for bid in the upcoming week. Questions were fielded and answered.

**c. Public Act 97-0609**

Human Resource Director, Wendy Bednarek, spoke on Public Act 97-0609 regarding IMRF changes and OMA requirement to post employee salaries on our website. Requirement is to post if salary is over 150,000 post six days before budget is approved. If 75,000 or above have to post six days after the budget is approved. Wendy further explained the data that is required to be posted and indicated that the postings would be by position. Discussion was held on posting salaries of all positions or only that required by law. Board directed to post all employee salaries.

**d. Preliminary Budget Information**

Finance Director, Rebekah Young, briefed the board on the Fiscal Year 2013 budget summaries. Questions were fielded and answered. Village Manager, Ron Moser, explained that the TIF money the Village is getting back has not been budgeted so when it is received the board can provide direction on what to do with the funds.

Village Manager, Ron Moser, reviewed the following events and the budgeted amounts. Veterans Memorial is budgeted for \$250,000.00.

Picnic in the Park was not specifically funded last year and the Village absorbed the \$1,600 expense.

Centro De Informacion there is \$1,200 budgeted from the contingency fund for not-for-profit contributions.

Chamber of Commerce currently conferring with them however the Finance Committee has recommended not to consider a full time employee.

Village beautification is budgeted in various departments and examples were provided.

The following activities were discussed.

Parade - there was no budgeted amount for a parade.

MWRD Field Improvement – there was no budgeted amount.

YMCA sponsorship money – Finance Committee felt that the elected officials could participate individually.

Indian Community Festival – there was no budgeted amount, Finance Committee believed this was a large event not organized by the village

Community Center – there was no budgeted amount. Village Manager, Ron Moser, informed there is a banquet hall at the Hanover Square Shopping Center that is being looked at to clean up. The banquet hall is not in bad shape. There is also a Ballet school

that is looking to build a performing arts center in town.  
Retirement community – Community Development has been discussing this with developers.

The following requests are not recommended at this time.  
Kids at Hope training session – not ready to be budgeted.  
Neighboring community parades – trustees can use their own money to participate.  
Youth teen center – not recommended at this time.  
Historical Museum – not recommended at this time.  
Review panel for tenant issues – not recommended at this time.

Finance Director, Rebekah Young, briefed the board on the General Fund and the Water Fund. It was explained that the largest expense in the general fund, the employee insurance, is down \$1.1 million dollars from last year. Rebekah explained that reserves had to be exhausted from the IPBC, which is the collective pool used for insurance. In order to take that money out instead of the Village giving money the Village gets a reduction in the insurance expense so instead of \$1.1 million in revenue you see a reduction of \$1.1 million in the expense item. It was also noted that the General Fund Budget is balanced. There was also a re-appropriation of \$250,000.00 for the Veterans Memorial, which could be freed up for other potential projects if needed.

Discussion was held on changing the Fiscal Budget Year to a Calendar Budget Year.

## **7. EXECUTIVE SESSION**

- a. Section 2(c)(5) – Collective Bargaining**
- b. Section 2(c)(11) – Litigation**

Village Manager, Ron Moser, removed item b. Section 2(c)(11) – Litigation and added item b. Section 2(c)(1) – Personnel.

Motion by Trustee Zimel seconded by Trustee Roberts to hold Executive Session regarding Section 2(c)(5) – Collective Bargaining and Section 2(c)(1) – Personnel.

Roll Call:

AYES:	Trustees:	Kemper, Kunkel, Zimel, Konstanzer , Cannon, Roberts
NAYS:	Trustees:	None
ABSENT:	Trustee:	None

Motion carried: Hold Executive Session regarding Section 2(c)(5) – Collective Bargaining and Section (c)(1) Personnel without return to the Workshop Meeting.

## **8. ADJOURNMENT**

Motion by Trustee Zimel, seconded by Trustee Kemper to adjourn.

Voice Vote: All Ayes.  
Motion carried: Meeting adjourned at 6:55 p.m.