



Village of Hanover Park Administration

Municipal Building
2121 Lake Street
Hanover Park, IL 60133-4398

630-823-5600
FAX 630-823-5786
www.hpil.org

PRESIDENT
RODNEY S. CRAIG

VILLAGE CLERK
EIRA CORRAL

TRUSTEES
WILLIAM CANNON
JAMES KEMPER
JON KUNKEL
HERB PORTER
RICK ROBERTS
LISA TROUSDALE

VILLAGE MANAGER
JULIANA A. MALLER

VILLAGE OF HANOVER PARK

VILLAGE BOARD REGULAR MEETING

Municipal Building: 2121 Lake Street, Hanover Park, IL 60133

Thursday, January 21, 2016
7:00 p.m.

AGENDA

1. **CALL TO ORDER – ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **ACCEPTANCE OF AGENDA**
4. **PRESENTATIONS**
 - a. Recognition – Officer Kajohnkittiyuth
 - b. Swearing In – Firefighter Bernie Navarez
5. **TOWNHALL SESSION**

Persons wishing to address the public body must register prior to Call to Order.
Please note that public comment is limited to 5 minutes.
6. **VILLAGE PRESIDENT REPORT – RODNEY S. CRAIG**
 - a. Move approval by omnibus vote items on the consent agenda.

Consent Agenda - Omnibus Vote

Illinois law permits municipalities to adopt by one single unanimous roll-call vote of the Board of Trustees and the Village President a group of designated ordinances, orders resolutions, or motions placed together for voting purposes in a single group.

All items marked with (C.A.) are considered routine and thus are considered to be on the Consent Agenda. Following the motion's second, a brief discussion may be held about any designated item. If lengthier discussion or debate is needed, any Trustee or the Village President may request any item to be removed from the motion and those items will be considered during the regular course of the meeting as they appear on the agenda.

All matters listed under Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion in the form listed below. There will be no further discussion of these items. If discussion is desired, that item will be removed from Consent Agenda and will be considered separately.

- 6-A.1
(C.A.)** Motion to consent to the appointment of Andrew Evers to the Veterans Committee for a term ending on April 30, 2019.
- 6-A.2
(C.A.)** Motion to approve a contract with Acres Group to supply and plant approximately 615 parkway trees in an amount not to exceed \$180,000 and authorize the Village Manager to execute the necessary documents.
- 6-A.3
(C.A.)** Motion to approve a purchase order to AECOM of Chicago for continued work on our industrial Zinc Control Program in an amount not to exceed \$35,000 and authorize the Village Manager to execute the necessary documents.
- 6-A.4
(C.A.)** Move to pass an Ordinance amending the Base Salary Plan of the Village of Hanover Park.
- 6-A.5
(C.A.)** Move to pass an Ordinance amending (a) of Section 46-74 of Chapter 46 of the Municipal Code of the Village of Hanover Park, Illinois, increasing fees for cost recovery for medical services.
- 6-A.6
(C.A.)** Motion to pass a Resolution “Regarding Construction Within the Right-of-Way of State Highways”, which will enable personnel to perform work on the State right-of-way without posting a surety bond and authorize the Village Manager to execute the necessary documents.
- 6-A.7
(C.A.)** Motion to establish a purchase order to Currie Motors for a 2016 Ford F-250 pickup truck in an amount not to exceed \$29,508 and authorize the Village Manager to execute the necessary documents.
- 6-A.8
(C.A.)** Motion to approve a purchase order to Synagro Central LLC for the dewatering and hauling of sludge from STP 1 in the amount of \$258,000 and authorize the Village Manager to execute the necessary documents.
- 6-A.9
(C.A.)** Motion to approve a purchase order to Arborworks LLC of Downers Grove for emergency tree and branch removal for an amount not to exceed \$26,000 and authorize the Village Manager to execute the necessary documents.
- 6-A.10
(C.A.)** Motion to approve a purchase order to Classic Landscape Ltd. of West Chicago in an amount not to exceed \$33,150 for Turf and Landscape Maintenance at various locations and authorize the Village Manager to execute the necessary documents.

6-A.11 (C.A.) Move approval of a blanket purchase order to Galls, LLC in the amount \$44,200 for the purchase of Police Department uniforms.

6-A.12 Approve Warrant 1/21/2016 in the amount of \$1,384,956.76.

6-A.13 Approve Warrant Paid in Advance (12/31/15-1/14/15) in the amount of \$455,747.74.

7. VILLAGE MANAGER'S REPORT – JULIANA MALLER

a. Treasurer's Report - December

8. VILLAGE CLERK'S REPORT – EIRA L. CORRAL
No Report Scheduled

9. CORPORATION COUNSEL'S REPORT – BERNARD Z. PAUL
No Report Scheduled

10. VILLAGE TRUSTEES REPORTS

10.A BILL CANNON
No Report Scheduled

10-B. RICK ROBERTS
No Report Scheduled

10-C. HERB PORTER
No Report Scheduled

10-D. JAMES KEMPER
No Report Scheduled

10-E. LISA TROUSDALE
No Report Scheduled

10-F. JON KUNKEL
No Report Scheduled

11. EXECUTIVE SESSION

- a. Section 2(c)(21) – Review of Executive Session Minutes

11. ADJOURNMENT


Village of Hanover Park
AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Juliana A. Maller, Village Manager

SUBJECT: Veterans Committee Appointment

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: January 21, 2016

Executive Summary

Mayor Craig has indicated his intention to appoint Andrew Evers to the Veterans Committee.

Discussion

The Village Manager's Office received the attached Veterans Committee Volunteer Profile from Andrew Evers. This appointment request to the Veterans Committee has been placed on the Agenda for Board action.

Recommended Action

Motion to consent to the appointment of Andrew Evers to the Veterans Committee for a term ending on April 30, 2019.

Attachment: Veterans Committee Volunteer Profile

Budgeted Item:	___	Yes	___	No	<i>N/A</i>
Budgeted Amount:	\$				
Actual Cost:	\$				
Account Number:					

Agreement Name: _____

Executed By: _____

Regular Board Mtg.
January 21, 2016 5



Village of Hanover Park

Committee and Commission Volunteer Profile

Name: Andrew Evers Date: _____

Address: Hanover Park, IL 60133

Home Phone: () _____ Cell Phone: _____

Email Address: _____ Length of Residency (in years): 20+

Business Name: _____ Business Address: _____

Occupation/Profession: Logistics Coordinator Years of Experience: 5+ IL

Committees of Interest:

<input type="checkbox"/> Cultural Inclusion and Diversity Committee	<input type="checkbox"/> Development Commission
<input type="checkbox"/> Environmental Committee	<input type="checkbox"/> Sister Cities Committee
<input checked="" type="checkbox"/> Veterans Committee	

If interested in the CONECT Committee, please complete the CONECT profile only.

EDUCATION (Beyond high school; include specific degrees or vocational training; year degree awarded; major; institution name, city & state.

Eagle Scholar, Deans list X6, Bachelors of Professional studies in Allied Health

Employment Resume (Please attach)

COMMUNITY PARTICIPATION (past/present)

member of the VFW Post 5151 & color ~~guard~~ Guard

SPECIAL QUALIFICATIONS FOR SERVICE:

Public speaking training liaison

WHY DO YOU DESIRE THIS APPOINTMENT?

Because I am a veteran that is young & can reach out & connect with the younger generation of veterans & to help all veterans have a better opportunity & services

Please return the completed form to:

Village of Hanover Park
Attention: Village President's Office
2121 West Lake Street
Hanover Park, IL 60133
or email to skrauser@hpil.org


Village of Hanover Park
AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Juliana A. Maller, Village Manager
T. J. Moore, Director of Engineering and Public Works

SUBJECT: Supply and Planting of Parkway Trees

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: January 21, 2016

Executive Summary

Staff is recommending the President and Village Board approve a contract with Acres Group in an amount not to exceed \$180,000 for parkway tree planting.

Discussion

The Public Works Department opened formal bids on January 7th for a spring and fall planting of approximately 500 parkway trees. Acres Group of Wauconda was the low bid contractor and the results are listed below.

	<u>Spring</u>	<u>Fall</u>	<u>Total</u>
Acres Group	\$76,000	\$70,000	\$146,000
Brancato Landscaping	78,000	72,000	150,000

The Village received prices for 36 species of trees to continue in our efforts to create a more biologically diverse urban forest. This diversity is important so that future blights and invasive insects will have less of a chance of creating huge gaps in the treescape of the Village.

Due to the low cost per tree, we are recommending the planting of up to 615 parkway trees using the \$180,000 budgeted in the Capital Improvement Fund. The trees will be replaced on a "first removed/first replaced" basis.

Recommended Action

Motion to approve a contract with Acres Group to supply and plant approximately 615 parkway trees in an amount not to exceed \$180,000 and authorize the Village Manager to execute the necessary documents.

Attachments: Proposal
Bid Tabulation

Agreement Name: _____

Budgeted Item:	<u> X </u> Yes	<u> </u> No
Budgeted Amount:	\$180,000	
Actual Cost:	\$180,000	
Account Number:	13-20-2300-413-422	

Executed By: Juliana Maller

Regular Board Mtg.
January 21, 2016 7

**BID PROPOSAL
FOR
SUPPLY AND PLANTING OF PARKWAY TREES**

To: Eira L. Corral, Village Clerk
Village of Hanover Park
2121 Lake Street
Hanover Park, IL 60133

From: ALESS CORRAL Bidder's Name
610 W. LIBERTY ST. Address
WAVONDA, IL 60884
630-975-1426 Phone

The undersigned Bidder having examined the Invitation To Bid, Instructions To Bidders - General Conditions, Special Conditions (if any), Specifications and this Bid Proposal hereby proposes to furnish all labor, equipment and material necessary and incidental to complete the above named project.

The undersigned Bidder agrees to comply with all bid documents including the Invitation to Bid, Instructions To Bidders - General Conditions, Special Conditions (if any) Specifications and this Bid Proposal by entering into a contract with the Village with the following terms;

The undersigned herewith submits a bid for furnishing and planting the following types of shade trees and approximate quantities in accordance with the attached specifications and special conditions. (Note: All trees listed below are to be single stemmed.)

Supply and Planting of 260 Parkway Trees in Spring: Thirteen (13) of Each Specie

<u>Common Name</u>	<u>Latin</u>	<u>Price Planted 2.5" Tree</u>
Swamp Oak	Quercus bicolor	\$ <u>3,679⁻</u>
Pear	Pyrus Calleryana	\$ <u>3,679⁻</u>
English Oak	Quercus robur	\$ <u>3,679⁻</u>
Red Oak	Quercus rubra	\$ <u>3,679⁻</u>
Turkish Filbert	Corylus Colorna	\$ <u>4,121⁻</u>
Marmo Maple		\$ <u>4,121⁻</u>
Yellow Buckeye	Aesculus flava	\$ <u>4,121⁻</u>
Ohio Buckeye		\$ <u>4,121⁻</u>
Serviceberry, Autumn Brilliance		\$ <u>3,679⁻</u>
Catalpa		\$ <u>3,263⁻</u>
Silverbell	Halesia caroliana	\$ <u>4,121⁻</u>
Moraine Sweetgum	Liquidamber styraciflua	\$ <u>3,679⁻</u>

Katsura Tree		\$ 4,121 ⁻
Tulip Tree		\$ 3,679 ⁻
European Black Alder	Ainus glutinosa	\$ 3,679 ⁻
Carolina Silverbell	Halesia tetraptera	\$ 4,121 ⁻
European Larch	Larix decidua	\$ 4,121 ⁻
Baldcypress	Taxodium distichum	\$ 3,679 ⁻
Dawn Redwood	Metasequoia glyptostroboides	\$ 3,679 ⁻
Black Tupelo	Nyssa sylvatica	\$ 3,679 ⁻
Subtotal of 260 Trees Planted in Spring 2016		\$ 76,700 ⁻

Supply and Planting of 240 Parkway Trees in Fall: Fifteen (15) of Each Specie

<u>Common Name</u>	<u>Latin</u>	<u>Price Planted 2.5" Tree</u>
European Beech	Fagus Sylvatica	\$ 4,755 ⁻
American Beech	Fagus Grandifolia	\$ 4,755 ⁻
Iron Wood	Ostrya Virginiana	\$ 4,755 ⁻
European Horn Beam	Carpinus betulus	\$ 4,085 ⁻
London Plane Tree	Platanus Xacerifolia	\$ 4,245 ⁻
Horse Chestnut	Aesculus Hippocastanum	\$ 4,755 ⁻
Red Bud	Cercis Canadensis	\$ 4,245 ⁻
Yellow Wood	Cladastis Lutea	\$ 4,545 ⁻
Crab Apple	Malus	\$ 3,420 ⁻
Common Hackberry	Celtis Occidentalis	\$ 4,245 ⁻
American Basswood	Tilia Americana	\$ 4,245 ⁻
Silver Linden	Tilia Tomentasa	\$ 4,245 ⁻
Ginkgo (Male Only)	Biloba	\$ 5,145 ⁻
Kentucky Coffee (Male Only)	Gymnocladus dioicus	\$ 4,245 ⁻
Elm	Ulmus	\$ 4,245 ⁻
Zelkova	Zelkova Serrata	\$ 4,245 ⁻

Subtotal of 240 Trees Planted in Fall 2016 \$ 70,155⁻

PROJECT TOTAL - 500 TREES \$ 146,855⁻

The Contractor and its Subcontractors shall comply with the Substance Abuse Prevention on Public Works Projects Act (820 ILCS 265/1 et seq.) and prior to commencing work on a "public works" project (as defined in the Prevailing Wage Act) file with the Village its program to comply with the Act or file that portion of its collective bargaining agreement that deals with the matters covered by the Act.

The undersigned Bidder (1) hereby certifies that it is not barred from bidding or contracting with the Village as a result of a violation of either Paragraph 33E-3 or 33E-4 of Act 5, Chapter 720 of the Illinois Compiled Statutes regarding criminal interference with public contracting; (2) hereby swears under oath that it is not delinquent in the payment of any tax administered by the Illinois Department of Revenue as required by Chapter 65, Act 5, paragraph 11-42.1-1 of the Illinois Compiled Statutes; (3) and hereby states that it has a written sexual harassment policy as required by the Illinois Human Rights Act (775 ILCS 5/2-105(A)(4).

Complete all blanks of either paragraph A, B or C that is the same as the Bidder's status.

A. (If an Individual) Dated this _____ day of _____, 20____
Signature of Bidder: _____
Business Address: _____

B. (If a Partnership) Dated this _____ day of _____, 20____
Firm Name: _____
Signed By: _____
Business Address: _____
Insert name and address of all Partners

C. (If Corporation) Dated this 4th day of JANUARY, 2010
Corporate Name: ACRES GROUP
Signed By: James K Schwartz
(President)
Business Address: 610 W. LIBERTY ST. WAVONDA, IL 60084
INSERT NAMES OF OFFICERS
President: JAMES K. SCHWARTZ
Secretary: _____
Treasurer: _____

ATTEST: Heidi Turner
(Secretary)

We acknowledge receipt of Addenda as follows:

Addendum Number	Date Received
_____	_____
_____	_____
_____	_____

BID TABULATION

**BID
TITLE**
SUPPLY AND PLANTING OF PARKWAY TREES
DATE JANUARY 7, 2016
TIME 11:00AM

	BIDDER NAME		BID AMOUNT	BID BOND	BIDDER/TAX CERTIFICATION
1.	<i>ACRES GROUP</i>	<i>Spring Planting</i>	<i>76,000.00</i>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2.		<i>Fall Planting</i>	<i>70,000.00</i>		
3.		<i>Total:</i>	<i>146,855.00</i>		
4.					
5.	<i>BRANCATO LANDSCAPING, INC.</i>	<i>Spring Planting</i>	<i>78,000.00</i>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
6.		<i>Fall Planting</i>	<i>72,000.00</i>		
7.		<i>Total:</i>	<i>150,000.00</i>		
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					


Village of Hanover Park
AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Juliana A. Maller, Village Manager
T. J. Moore, Director of Engineering and Public Works

SUBJECT: Zinc Control Program/Sludge Permit Renewal

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: January 21, 2016

Executive Summary

Staff is requesting a purchase order be issued to AECOM of Chicago for continued work on our industrial Zinc Control Program in the amount of \$35,000.

Discussion

On August 2, 2007, the Village Board approved a Professional Services Agreement with AECOM (formerly CTE of Chicago) to assist the Village with our Illinois Environmental Protection Agency required Zinc Control program. The Village needs to issue a new purchase order for Fiscal Year 2016 in order for us to continue the development and implementation of this program.

AECOM is continuing to assist the Village under the current contract with engineering services related to the Zinc Control program, and the work includes meeting with the IEPA, sample analysis, implementation of permit program, and working with the affected customers. Attached is a 1-year proposal for continued Zinc program services.

The Department of Public Works has been pleased with the service received by AECOM in administering this program. \$35,000 has been requested to fully execute the program in FY16.

Recommended Action

Motion to approve a purchase order to AECOM of Chicago for continued work on our industrial Zinc Control Program in an amount not to exceed \$35,000 and authorize the Village Manager to execute the necessary documents.

Attachments: Proposal

Budgeted Item:	<u> X </u> Yes	<u> </u> No
Budgeted Amount:	\$35,000	
Actual Cost:	\$35,000	
Account Number:	50-50-5050-403-464	

Agreement Name: _____

Executed By: Juliana Maller

Regular Board Mtg.
January 21, 2016 12



AECOM
 303 East Wacker Drive
 Suite 1400
 Chicago, IL 60601
 www.aecom.com

312 938 0300 tel
 312 938 1109 fax

December 14, 2015

Mr. T. J. Moore, P.E.
 Director of Public Works
 Village of Hanover Park
 2121 West Lake Street
 Municipal Building
 Hanover Park, IL 60133

**Subject: Proposal to Provide Engineering Services
 Zinc Control Program (January 1, 2016 through December 31, 2016)**

Dear Mr. Moore:

Enclosed is a scope of work and detailed fee estimate to provide engineering services for the Village of Hanover Park (Village). These engineering services to be provided by AECOM are for the continued development and implementation for a program to control zinc inputs into the Village's wastewater collection system and services for regulatory matters associated with this program.

On June 7, 2007, the Illinois Environmental Protection Agency (IEPA) issued National Pollutant Discharge Elimination System (NPDES) permit number IL0034479 to the Village for the discharge from the Village's treatment plant (STP-1). The effective date for this NPDES permit was August 1, 2007. This permit required that the monthly average effluent zinc limit in the STP-1 effluent be below 0.040 mg/l. In a modification of this permit issued by IEPA on December 2, 2010, the monthly average effluent zinc limit was changed to 0.046 mg/l. This change was due to submittal of new hardness and zinc translator data for the West Branch of the DuPage River developed by the Village. Due to a change in the Illinois Pollution Control Board (IPCB) water quality standard for zinc, the IEPA issued a new NPDES Permit for STP-1 on September 24, 2015 with a monthly average effluent zinc limit of 0.075 mg/l.

Due to concerns about the ability of STP-1 to meet the NPDES permit limit for zinc, on July 16, 2009, the Village of Hanover Park Board approved the implementation of an Industrial Pretreatment Ordinance. This ordinance currently limits the industrial discharge of zinc to the Village sanitary sewer system at a concentration limit of 0.046 mg/l. The ordinance applies to all dischargers above 500 GPD. On January 4, 2010, the Village sent discharge permit applications to seven industrial dischargers. On January 10, 2011, the Village sent discharge permit applications to seven additional industrial dischargers. AECOM has reviewed the discharge permit applications for all fourteen (14) industrial dischargers and has conducted inspections of some of the industrial discharge facilities. As of December 1, 2015, discharge permits have been issued to twelve (12) industrial dischargers. Two additional discharge permit applications were mailed on December 10, 2015.

AECOM will continue to provide the services of Dr. David R. Zenz, P. E., Senior Associate and Ms. Cristina Winegar, P. E., Project Manager. The fee estimate is for one year (calendar year, 2016). It is our understanding that as before, all required laboratory analysis will be provided by the Village and this analysis will be at the expense of the Village. Therefore, AECOM has not included sampling and analysis in its fee estimate. This proposal is based on one meeting



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with the Village Board to address questions, issues and concerns associated with the zinc control program as well as one meeting with the IEPA. AECOM assumes that three additional discharge permit applications will be mailed and that three discharge permits will be issued.

The project costs are broken into two tasks. The details of the tasks and fees are contained in the attached Scope of Work and fee estimate. The total estimated fee to manage the zinc control program from January 1, 2016 through December 31, 2016, is \$35,000.

If you have any questions, please do not hesitate to contact us.

Sincerely,

AECOM

A handwritten signature in cursive script that reads "Cristina Winegar".

Ms. Cristina Winegar, P. E.
Project Manager

A handwritten signature in cursive script that reads "Michael H. Winegard, P.E.". The signature is written over a large, stylized circular mark.

Michael H. Winegard, P.E.
Vice President

Cc: File



**Village of Hanover Park Wastewater Treatment Plant
Engineering Services Proposal – Scope of Work
Zinc Control Program
December 14, 2015**

BACKGROUND

In 2007, the Village of Hanover Park (Village) received from the Illinois Environmental Protection Agency (IEPA) a National Pollution Discharge Elimination System (NPDES) permit for its sewage treatment plant (STP-1). This NPDES permit contained a monthly average effluent zinc concentration limits 0.040 mg/l. Subsequently, the monthly average zinc discharge limit for the NPDES Permit was increased from 0.040 mg/l to 0.046 mg/l. In 2013, the Illinois Pollution Control Board (IPCB) approved a petition submitted by the IEPA which corrected an error in the Illinois Zinc Water Quality Standard (IL Zn WQS). The corrected Illinois water quality standard produced an increase in the NPDES discharge limit for STP-1. On September 24, 2015 the zinc limit for the NPDES permit was increased by the IEPA to 0.075 mg/l when the IEPA issued a new NPDES permit for STP-1.

OBJECTIVE

This scope of work describes activities for continuation of the Village's zinc control program ,begun in 2009, from January 1, 2016 through December 31, 2016 and other services connected with regulatory matters associated with this program. This program will include implementing the existing Village Industrial Waste Control Ordinance which requires industrial pretreatment, providing a public outreach program for dischargers to the STP-1 collection system and conducting the day-to-day activities required for the zinc control program. In addition, AECOM will provide services associated with issues with the IEPA and any required services related with possible matters brought by the Village to the IPCB.

MAJOR ASSUMPTIONS

AECOM developed this detailed scope with the following major assumptions:

- A. All required sampling for the zinc control program will be conducted by Village staff under the direction of the AECOM Project Engineer.
- B. All laboratory analysis for the zinc control program will be provided by the Village at no expense to AECOM.

DETAILED SCOPE

Task 1 – Zinc Control Program January 1, 2016 through December 31, 2016

Task 1A – Outreach

Objective: Provide dischargers to the Village's collection system, Village staff, Village officials and others with information on the zinc control program and to address questions, issues and concerns associated with this program.

Actions: AECOM will help prepare the presentations for these meetings and participate in these meetings with Village staff.

- a. Two meetings with Village staff to discuss progress on zinc control program
- b. One meeting with IEPA to discuss progress on the zinc control program
- c. One meeting with the Village Board



Deliverables:

- a. Power Point Presentation
- b. Minutes of Meetings

Task 1B – Conduct Zinc Control Program

Objective: Conduct zinc control program to reduce effluent concentrations of zinc at STP-1

Actions: AECOM will provide the following services for the zinc control program:

- a. Review of discharge permit applications received
- b. Conduct meetings with dischargers when necessary
- c. Conduct inspections of dischargers, as needed
- d. Hold enforcement meetings with dischargers not in compliance, as needed
- e. Have discussions with Village legal counsel, as needed
- f. As needed with assistance of Village Clerical staff keep records of sampling, discharge permit applications, correspondence, file letters, etc.

Deliverables:

- a. Minutes of meetings with dischargers
- b. Minutes of enforcement meetings
- c. Filing of all documents connected with Zinc Control Program
- d. Letters, memos, and other documents associated with zinc control program
- e. Drafts of Industrial Discharge Permits

FEE BREAKDOWN

Attached to the scope of work is a detailed fee estimate for the zinc control program.

Task 1A is to prepare for and attend meetings associated with the zinc control program required by the Village, IEPA, or Village Board. The total cost for this task is estimated to be \$13,764.00.

Task 1B involves the activities associated with day to day activities of the zinc control program. The total cost for this task is estimated to be \$20,465.00.

Total Direct Costs, for printing and mail, are estimated to be \$771.00.

Total for Task 1 and total direct costs is \$35,000.00.



**Village of Hanover Park Wastewater Treatment Plant
Engineering Services Proposal – Fee Estimate
Zinc Control Program
December 14, 2015**

Task/Description	Senior Associate (DRZ)			Project Engineer (MCW)			Total	Total Billable Labor (\$)
	Number of Meetings/ Tasks	Hours per Meeting/ Task	Total Number of Hours	Number of Meetings/ Tasks	Hours per Meeting/ Task	Total Number of Hours	Total Number of Hours	
Task 1A: Outreach								
Meetings with Village of Hanover Park NPDES Issues	2	5	10	2	4	8	18	\$3,925
Meetings with IEPA	1	10	10	1	10	10	20	\$4,212
Meeting with Village Board	1	8	8	1	8	8	16	\$3,369
	1	4	4	1	8	8	12	\$2,258
Subtotal for Task 1A			32			34	66	\$13,764
Task 1B: Conduct Zinc Control Program								
Review of Permit Application	3	1	3	3	4	12	15	\$2,554
Meetings with Industrial Dischargers	1	2	2	1	4	4	6	\$1,129
Preparation of Industrial Discharge Permits	3	1	3	3	4	12	15	\$2,554
Inspections of Industrial Facilities	4	2	8	4	4	16	24	\$4,516
Enforcement Meetings	1	2	2	1	4	4	6	\$1,129
Legal Discussions	1	2	2	1	4	4	6	\$1,129
Record Keeping, Filing, Letters, Correspondence						40	40	\$5,734
Project Management						12	12	\$1,720
Subtotal for Task 1B			20			104	124	\$20,465
Total			52			138	190	\$34,229

Estimated Total Direct Costs for Travel and Other Expenses
Estimated Total Task 1- Zinc Control Program

\$771
\$35,000



TO: Village President and Board of Trustees

FROM: Juliana Maller, Village Manager

SUBJECT: Base Salary Plan Ordinance

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: January 21, 2016

Executive Summary

In December, 2015, the Village Board adopted the FY'16 Annual Budget, which included new positions, which need to be added to the Base Salary Plan. In addition, the pay grade for the Plan Reviewer position in Inspectional Services has been revised. The Base Salary Plan has been revised to reflect these changes, and the revised Ordinance has been placed on the agenda for Board approval.

Discussion

In 2014, the Village implemented a new Base Salary Plan for all non-union positions which includes pay grades and pay ranges. This plan was based on 2013 salary data. In the administration of the pay plan, staff reviews all compensation annually to ensure the plan is remaining competitive and effective in the recruitment and retention of the non-union Village employees. On May 1, 2015, the Village Board passed an Ordinance amending the Base Salary Plan after staff completed the annual review for all non-union positions.

Included in the FY'16 Budget are two new positions, Assistant Village Manager/PIO, and Village Engineer/Assistant Public Works Director. Both of these positions have been scored according to our compensation plan.

During this process, the Village Engineer/Assistant Public Works Director position was scored at a pay grade 14. In developing the job description for the Assistant Manager/PIO position, it was determined that the more accurate title should be Deputy Village Manager and was scored at a pay grade 16 based on the level of responsibility. PIO will be one of the responsibilities of the position.

In addition, the pay grade for the Plan Reviewer has been revised from a pay grade 8 to a pay grade 9 based on revised responsibilities. The changes have been incorporated into the Base Salary Plan Ordinance and Board approval is requested.

Agreement Name: _____

Executed By: _____ Regular Board Mtg.

January 21, 2016 18

Recommended Action

Move to pass an Ordinance amending the Base Salary Plan of the Village of Hanover Park.

Attachments: Ordinance

Budgeted Item:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	N/A
Budgeted Amount:	\$				
Actual Cost:	\$				
Account Number:					

ORDINANCE NO. 0-16

**AN ORDINANCE AMENDING THE
VILLAGE OF HANOVER PARK
BASE SALARY PLAN**

BE IT ORDAINED by the President and Board of Trustees of the Village of Hanover Park, Cook and DuPage Counties, Illinois, as follows:

SECTION 1: That the Village of Hanover Park Base Salary Plan in Appendix A of Article II of Chapter 2 of the Municipal Code of Hanover Park, as amended, be and is hereby amended as follows:

Adding thereto the position of “Deputy Village Manager/Public Information Officer” to Senior Management with a Salary Grade of 16 and Salary Range of \$106,400 - \$148,959;

Adding thereto the position of “Village Engineer/Assistant Director of Public Works” to Management with a Salary Grade of 14 and a Salary Range of \$87,789 - \$122,906; and

Moving the position of “Plan Reviewer/Project Coordinator” in Tech./Prof./Supervisory from Salary Grade 8 to Salary Grade 9 with a Salary Range of \$56,634 - \$82,118.

SECTION 2: That his ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner and form required by law.

SECTION 3: That the Village Clerk be and is hereby directed to publish this ordinance in pamphlet form.

ADOPTED this day of , 2016, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

ABSTENTION:

APPROVED by me this day of , 2016

Village President

ATTESTED, filed in my office, and
published in pamphlet form this
day of , 2016

Village Clerk



Village of Hanover Park

TO: Village President and Board of Trustees

FROM: Juliana Maller, Village Manager
Craig A. Haigh, Fire Chief

SUBJECT: Amend Fire Department Cost Recovery Program

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: January 21, 2016

Executive Summary

The Fire Department conducted a review of ambulance billing rates against Medicare allowable fees as well as area comparables. The review indicates that Village rates are below the average area comparables. An increase in rates based on the projected 2015 call volume suggests a potential revenue increase of roughly \$115,000 annually. At the December 17, 2015 Board Workshop, the department was directed to prepare an ordinance change increasing ambulance/EMS care charges and bring it for consideration and possible adoption at the January 21, 2016 regular Board meeting.

Discussion

In conducting the review, the department was assisted by Andres Medical Billing, the contractor who provides ambulance billing services to the Village. Andres recently completed a Chicagoland rate study commissioned by the City of Naperville. This study looked at 224 providers in a fairly broad sweeping arch around the metro area that includes several services just across the border into Wisconsin. These rates were compared against Hanover Park's current fee schedule. The study indicates that the average rates charged exceed Hanover Park's current rates. The Village's ambulance fees were last modified in 2010.

Billing Categories	Basic Life Support – Emergency	Advanced Life Support – Emergency	Advanced Life Support II – Emergency	Mileage
Average Charges	\$760.46	\$943.68	\$1,102.77	\$12.78
Hanover Park Charges	\$625	\$725	\$975	\$10.25
Difference	(\$135.46)	(\$218.68)	(\$127.77)	(\$2.53)

Agreement Name: _____

Executed By: _____ Regular Board Mtg.
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Based on the discussions at the December 17, 2015 Board Workshop, staff recommends approval of the attached ordinance modifying ambulance/EMS rates as follows.

Billing Categories	Proposed Rates
Basic Life Support – Non Emergency	\$800
Advanced Life Support – Non Emergency	\$900
Basic Life Support – Emergency	\$800
Advanced Life Support – Emergency	\$900
Advanced Life Support II – Emergency	\$1,200
Basic Life Support – No Transport	\$525
Advanced Life Support – No Transport	\$700
Critical Care Transport	\$2,000
Mileage	\$12.00
Wait Time Fee – Per 30 minute intervals	\$25.00

Recommended Action

Move to pass an Ordinance amending (a) of Section 46-74 of Chapter 46 of the Municipal Code of the Village of Hanover Park, Illinois, increasing fees for cost recovery for medical services.

Attachments: Ordinance

Budgeted Item:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	N/A
Budgeted Amount:	\$		
Actual Cost:	\$		
Account Number:			

ORDINANCE NO. O-16-

**AN ORDINANCE AMENDING (a) OF SECTION 46-74 OF CHAPTER 46 OF THE
MUNICIPAL
CODE OF THE VILLAGE OF HANOVER PARK, ILLINOIS,
INCREASING FEES FOR COST RECOVERY FOR MEDICAL SERVICES**

WHEREAS, the Village of Hanover Park is a home rule unit by virtue of the provisions of the 1970 Constitution of the State of Illinois and may exercise and perform any function pertaining to its government and affairs including adoption of this Ordinance; now, therefore,

BE IT ORDAINED by the President and Board of Trustees of the Village of Hanover Park, Cook and DuPage Counties, Illinois, as follows:

SECTION 1: That subsection (a) of Section 46-74 of Chapter 46 of the Municipal Code of Hanover Park, as amended, be and is hereby amended to read as follows:

Sec. 46-74. - Cost recovery program.

(a) Medical services.

- (1) All patients receiving basic life support¹ services with no transport shall pay a fee of \$525.00.
- (2) All patients receiving basic life support services with non-emergent transport to an area hospital shall pay a fee of \$800.00.
- (3) All patients receiving basic life support services with emergent transport to an area hospital shall pay a fee of \$800.00.
- (4) All patients receiving advance life support² services with no transport shall pay a fee of \$700.00.
- (5) All patients receiving advanced life support³ services emergent transport shall pay a fee of \$900.00.
- (6) All patients receiving advanced life support services and nonemergent transport shall pay a fee of \$900.00.
- (7) All patients receiving advanced life support II⁴ and emergency transport to an area hospital shall pay a fee of \$1,200.00.
- (8) All patient receiving critical care transport⁵ shall pay a fee of \$2,000.00.
- (9) In addition to the above stated fees, the following additional fees if applicable shall be charged:
 - a. A fee of \$12.00 per mile for transport by ambulance.
 - b. Wait fees of \$25.00 per 30-minute intervals while patient undergoes assessment/care and will be returned to the same or different destination from which the call originated.

- c. All fees for disposable supplies when the receiving hospital does not replace those supplies to the village.

* * * * *

SECTION 2: That each section, paragraph, sentence, clause and provision of this Ordinance is separable and if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Ordinance nor any part thereof, other than the part affected by such decision.

SECTION 3: That except as to the amendments heretofore mentioned, all chapters, sections, subsections, and paragraphs of the Municipal Code of Hanover Park shall remain in full force and effect.

SECTION 4: That this Ordinance shall, by authority of the Village Board of the Village of Hanover Park, be published in pamphlet form. From and after ten days after said publication, this Ordinance shall be in full force and effect.

ADOPTED this _____ day of _____, 2016, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

ABSTENTION:

Approved: _____

Rodney S. Craig
Village President

ATTESTED, filed in my office, and published in pamphlet form this _____ day of _____, 2016.

Eira Corral, Village Clerk


Village of Hanover Park
AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Juliana A. Maller, Village Manager
T. J. Moore, Director of Engineering and Public Works

SUBJECT: Annual IDOT Construction Resolution

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: January 21, 2016

Executive Summary

Pass the annual IDOT construction resolution, which would enable personnel to perform work on the State right-of-ways without posting a surety bond.

Discussion

The State of Illinois allows municipalities to pass this resolution in lieu of posting a surety bond for construction work within the State highway right-of-ways during calendar year 2016. Passage of this resolution is a great assistance to the Department of Public Works as we regularly work within the State right-of-way.

Recommended Action

Motion to pass a Resolution "Regarding Construction Within the Right-of-Way of State Highways", which will enable personnel to perform work on the State right-of-way without posting a surety bond and authorize the Village Manager to execute the necessary documents.

Attachments: Resolution

Budgeted Item:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Budgeted Amount:	\$	
Actual Cost:	\$	
Account Number:		

Agreement Name: _____

Executed By: Juliana Maller

Regular Board Mtg.
January 21, 2016 26

RESOLUTION NO. R-16-

**RESOLUTION REGARDING CONSTRUCTION
WITHIN THE RIGHT-OF-WAY OF STATE HIGHWAYS**

WHEREAS, the Village of Hanover Park, herein referred to as MUNICIPALITY, located in the Counties of Cook and DuPage, State of Illinois, desires to undertake, in the year 2016, the location, construction, operation, and maintenance of driveways and street returns, water mains, sanitary and storm sewers, street light, traffic signals, sidewalk, landscaping, etc., on State highways, within said MUNICIPALITY, which by law and/or agreement come under the jurisdiction and control of the Department of Transportation of the State of Illinois hereinafter referred to as Department; and

WHEREAS, an individual working permit must be obtained from the Department prior to any of the aforesaid installations being constructed either by the MUNICIPALITY or by a private person or firm under contract and supervision of the MUNICIPALITY.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Hanover Park, Cook and DuPage Counties, Illinois, as follows:

SECTION 1: That MUNICIPALITY hereby pledges its good faith and guarantees that all work shall be performed in accordance with conditions of the permit to be granted by the Department, and to hold the State of Illinois harmless during the prosecution of such work, and assume all liability for damages to person or property due to accidents or otherwise by reason of the work which is to be performed under the provision of said permit.

SECTION 2: That all authorized officials of the MUNICIPALITY are hereby instructed and authorized to sign said working permit on behalf of the MUNICIPALITY.

ADOPTED this ____ day of _____, 2016, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

ABSTENTION:

Approved: _____
Rodney S. Craig
Village President

Attest: _____
Eira Corral Sepúlveda
Village Clerk


Village of Hanover Park
AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Juliana A. Maller, Village Manager
T. J. Moore, Director of Engineering and Public Works

SUBJECT: Purchase of F-250 Pickup Truck

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: January 21, 2016

Executive Summary

Fleet Services is requesting the purchase of a Ford F-250 pickup truck for \$29,508 through the Northwest Municipal Conference Bid.

Discussion

The 2016 Budget includes \$35,000 for the replacement of a 2008 Ford F-250 pickup truck.

<u>Vendor</u>	<u>Item</u>	<u>Amount</u>
Currie Motors, Frankfort	2016 Ford F-250 Pickup	\$29,508

Unit #115 is a 2008 Ford pickup used by the Water Division. This unit currently has 34,900 miles on it.

These 3/4 ton pickups are scheduled for replacement after 8 years of front line service. We will maintain this unit in the Fleet an additional 3 to 6 years in lower priority applications. The current reserve unit that will be auctioned is unit #3130, a 2003 Chevrolet 2500 with 100,984 miles. This unit is suffering body and undercarriage corrosion. This reserve unit is currently used by the Forestry Division for various duties.

Recommended Action

Motion to establish a purchase order to Currie Motors for a 2016 Ford F-250 pickup truck in an amount not to exceed \$29,508 and authorize the Village Manager to execute the necessary documents.

Attachments: Photographs

Budgeted Item:	<u> X </u> Yes <u> </u> No
Budgeted Amount:	\$35,000
Actual Cost:	\$29,508
Account Number:	61-20-2500-413-442

Agreement Name: _____

Executed By: Juliana Maller

Regular Board Mtg.
January 21, 2016 28






Village of Hanover Park
AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Juliana A. Maller, Village Manager
T. J. Moore, Director of Engineering and Public Works

SUBJECT: Sludge Hauling and Disposal

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: January 21, 2016

Executive Summary

Staff is requesting a standing purchase order with Synagro Central, LLC for the dewatering and hauling of sludge from STP 1 in an amount not to exceed \$200,000. In FY16 additional funds were included for the draining and cleaning of the aerobic digester in the amount of \$58,000 for a total of \$258,000.

Discussion

On August 18, 2011, the Village Board approved a 5-year contract extension to the existing sludge hauling contract with Synagro Central, LLC for dewatering and hauling sludge from STP 1. The Village needs to issue a new purchase order for Fiscal Year 2016. Per the contract, the cost is \$.0472 per gallon.

Synagro proposes to continue its existing dewatering operation and land apply the dewatered material for agronomic use in the amount of \$200,000. As part of this proposal, Synagro will provide the following:

All labor, equipment and technical expertise necessary for the dewatering, removal, loading and land application of all of Hanover Park's digested biosolids produced by the Plant.

All monitoring and reporting to the Village and the IEPA.

An additional \$58,000 was budgeted in the FY16 budget for the draining and cleaning of the aerobic digester. This work is only needed every five years. The additional work will be accomplished in the late spring or summer, 2016.

Agreement Name: _____

Executed By: Juliana Maller

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January 21, 2016 31

Recommended Action

Motion to approve a purchase order to Synagro Central LLC for the dewatering and hauling of sludge from STP 1 in the amount of \$258,000 and authorize the Village Manager to execute the necessary documents.

Attachments: Proposal

Budgeted Item:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Budgeted Amount:	\$258,000	
Actual Cost:	\$258,000	
Account Number:	50-50-5050-403-451	

SYNAGRO

August 1, 2011

Mr. Howard Killian
Public Works Director
Village of Hanover Park
Public Works Facility
2121 Lake Street
Hanover Park, IL 60103

Re: Proposal for Extending Dewatering Services

Dear Mr. Killian:

Synagro Central, LLC (Synagro) is pleased to present this proposal to the Village of Hanover Park (Village) to provide professional dewatering services. The following proposal is for a five (5) year extension of the existing contract for Biosolids Management Services. All terms and conditions of the contract will remain in effect.

Synagro proposes to continue its existing dewatering operation and land apply the dewatered material for agronomic use. As part of this proposal, Synagro will provide the following:

- All labor, equipment and technical expertise necessary for the dewatering, removal, loading and land application of all of Hanover Parks digested Biosolids produced by the Plant;
- All monitoring and reporting to the Village and the IEPA.

As part of this proposal the Village will be responsible for the following:

- Access to the Plant for Synagro's people and equipment;
- 480 3 phase (100 amps) power;
- Rinse water for belt wash down;
- All necessary related permits.

Synagro Central, LLC

7014 East Baltimore Street, Baltimore, MD 21224 • Phone: (410) 284-4120 • Fax: (410) 282-7466

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January 21, 2016 33

The base price for the above mentioned services will be held for a two year period at \$0.0455 per gallon from September 21, 2011 through September 20, 2013. After that, Synagro will apply an annual CPI adjustment to this extension. This adjustment will be taken from the Consumer Price Index web site and issued on the anniversary date of this agreement.

If you have any questions or need further information, please do not hesitate to call me at 708-446-3096.

Sincerely,

Matt Holub

SYNAGRO

Matt Holub

Area Sales Manager - Midwest

708-446-3096 **Cell**

224-333-0640 **Fax**

mholub@synagro.com

People + Planet -> Synchronization

www.synagro.com

Synagro Central, LLC

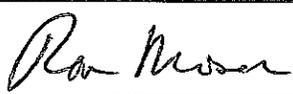
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Materials Management Agreement

This Agreement made and entered into as of this 21st day of September 2011, by and between Contractor and Customer.

C U S T O M E R	Customer Legal Name			
	Village of Hanover Park			
	Street Address			
	2121 W. Lake Street			
	City / Town	County	State	Zip Code
	Hanover Park	Dupage	IL	60103
C O N T R A C T O R	Synagro Legal Name			
	Synagro Central, LLC.			
	Street Address			
	7014 East Baltimore Street			
	City / Town	State	Zip Code	
	Baltimore	Maryland	21224	
T E R M	Commencement Date		Expiration Date	
	September 21, 2011		September 20, 2016	
	The "Term" of this Agreement shall be from the Commencement Date up to and including the Expiration Date. This Agreement may be extended upon the mutual consent of the Parties. This Agreement and any extensions shall automatically renew on a year to year basis following expiration of the Term, until Contractor or Customer delivers notice to the other party of its intent to terminate the Agreement. If Contractor provides Contractor Services to Customer outside of the Term without another written agreement, then such services shall be deemed provided pursuant to the terms of this Agreement (other than the Term) and Customer's request for or acceptance of Contractor Services shall be deemed consent to the terms of this Agreement. No such provision of services by Contractor shall be deemed an agreement to provide any further services or extend the term of this contract for additional periods.			
B I L L I N G	Customer Contact Name		Telephone #	
	Village of Hanover Park			
	Street Number / P.O. Box		Fax #	
	Address		Contact Person	
	2121 West Lake Street		Howard Killian "Public Works Director"	
			E-mail Address	
	City / State		Zip Code	
	Hanover Park, IL		60103	
S I G N A T U R E S	FOR CUSTOMER:		Date	
	Signature		9-1-2011	
				
	Name and Title			
	Ron Moser, Village Manager			
FOR CONTRACTOR:		Date		
Signature				
Name and Title				



Materials Management Agreement

SCOPE OF SERVICES AND PRICING APPENDIX

Scope of Service.

Synagro proposes to continue its existing dewatering operation and land apply the dewatered material for agronomic use. As part of this proposal, Synagro will provide the following:

- All labor, equipment and technical expertise necessary for the dewatering, removal, loading and land application of all of Bensenville's digested Biosolids produced by the Plant;
- All monitoring and reporting to the Village and the IEPA.
-

As part of this proposal the Village will be responsible for the following:

- Access to the Plant for Synagro's people and equipment;
- 480 3 phase (100 amps) power;
- Rinse water for belt wash down;
- All necessary related permits.

Customer Materials.

Municipal Biosolids

PRICE

The Agreement Price(s) shall be as follows:

RATE	UNIT	SERVICE
\$0.0455	Per Gallon	Synagro proposes to continue its existing dewatering operation and land apply the dewatered material for agronomic use.

**** The base price for the above mentioned services will be held for a two year period at \$0.0455 per gallon from September 21, 2011 through September 20, 2013. After that, the remaining three years will have a CPI adjustment annually.

CPI. All Agreement Prices shall be adjusted as follows:

Synagro will apply an annual CPI adjustment to this extension. This adjustment will be taken from the Consumer Price Index web site and issued on the anniversary date of this agreement. The base price for the above mentioned services will be held for a two year period at \$0.0455 per gallon from September 21, 2011 through September 20, 2013. After that, the remaining three years will have a CPI adjustment annually.



Materials Management Agreement

GENERAL TERMS AND CONDITIONS

1. Definitions. As used in this Agreement:

A. "Affiliate" shall mean any Person which, directly or indirectly, owns or controls, or is under common ownership or control with, or is owned or controlled by, such Person.

B. "Agreement" shall mean this agreement, and each and every exhibit, appendix and schedule attached hereto, and by reference made part of this Agreement.

C. "Agreement Price(s)" shall mean any one or, collectively, all the prices to be paid by the Customer to Contractor for Contractor Services.

D. "Authorizations" means all authorizations, permits, applications, notices of intent, registrations, variances, and exemptions required for the removal, transportation and land application of Customer Materials in compliance with all Laws.

E. Agreement shall consist of the following documents which Customer acknowledges receiving copies of:

1. The Agreement
2. Scope of Service and Price Appendix
3. General Terms and Conditions

F. "Contractor Facility" shall mean a facility operated or controlled by Contractor or an Affiliate of Contractor.

G. "Contractor Services" shall be those services described in Scope of Service and Price Appendix.

H. "Customer" shall mean the entity identified as Customer in the first paragraph of this Agreement and its permitted successors and assigns.

I. "Customer Material(s)" shall mean the materials generated by or stored at the Customer's Facility which are described in Scope of Service and Price Appendix, Section A. 2. and meet(s) the requirements set forth in Appendix 2.

J. "Governmental Authority" means any governmental authority including the United States of America and any State, local authority, political subdivision, agency, department, commission, board, bureau, court, tribunal having jurisdiction over this Agreement, Customer Material(s), or Contractor, Customer, or Customer Facility.

K. "Hazardous Materials" means any "petroleum," "oil," "hazardous waste," "hazardous substance," "toxic substance," and "extremely hazardous substance" as such terms are defined, listed, or regulated under Laws.

L. "Intended Use" shall mean any use, placement or disposal of Customer Materials pursuant to this Agreement including by example, land application, composting, deposit in landfill, or incineration.

M. "Laws" means any Authorization and any applicable federal, state, or local law, rule, regulation, ordinance, order, decision, principle of common law, consent decree or order, of any Governmental Authority, now or hereafter in effect.

N. "Non-Conforming Material(s)" shall mean material(s) which (i) fail(s) to meet the description or characteristics described in Appendices 1 and/or 2, or (ii) are Hazardous Materials, or (iii) contain a concentration of polychlorinated biphenyls equal to or greater than 50 milligrams per kilogram of total solids (on a dry weight basis).

O. "Party" shall mean either Customer or Contractor; "Parties" shall mean Customer and Contractor.

P. "Person" shall mean any partnership, corporation, Governmental Authority, trust or legal entity, as well as a natural person.

Q. "Term" shall mean the term of this Agreement including any extensions, as provided for in the Agreement.

3. Services. Contractor shall provide Contractor Services to Customer.

4. Price and Adjustments.

A. The Agreement Price(s) for Contractor Services is set forth in Scope of Services and Price.

B. Contractor will have no duty to handle Non-Conforming Materials unless Customer and Contractor mutually agree to terms including cost for the handling of such Non-Conforming Materials on a case-by-case basis. If Contractor discovers material is Non-Conforming after it takes possession, then Customer shall reimburse all costs and expenses of Contractor in handling such Non-Conforming Material until Customer arranges for removal

and transportation of such Non-Conforming Material for appropriate processing and disposal, plus 10% of such costs and expenses.

5. Ownership of Materials. Customer shall retain all title to and ownership of the Customer Material and Non-Conforming Materials.

6. Rejection or Revocation of Acceptance of Materials.

A. Contractor shall have the right to reject any Non-Conforming Material prior to taking possession or revoking its acceptance after taking possession of any Non-Conforming Material, provided that Contractor notifies Customer by telephone or in writing of such rejection of Non-Conforming Materials promptly upon Contractor's discovery thereof. Any such notice of rejection not given initially in writing shall be promptly confirmed in writing to Customer. Contractor shall provide Customer with the documentation used to identify Customer Materials as Non-Conforming, and Customer shall have the right to re-test the Customer Materials.

B. Within twenty-four (24) hours after receipt of notice of rejection of Non-Conforming Material (or such longer period provided that Customer is acting with due diligence). Customer shall in accordance with Laws, arrange for and pay all costs associated with the testing, removal and transport of such Non-Conforming Material for appropriate processing and disposal. If Customer fails to remove Non-Conforming Material(s) within 10 business days of the date Customer is notified by Contractor, then Contractor shall have the right, but not the obligation, to remove, store, handle, transport, store, process and dispose of Non-Conforming Materials and Customer shall reimburse Contractor for all costs and expenses associated therewith, plus 10% of such costs and expenses.

C. Nothing in this section shall be construed to limit Customer's obligation to indemnify Contractor.

7. Change in Conditions Affecting Quality of Materials. Customer shall immediately notify Contractor of changes or irregularities related to the creation, processing or conditions that would reasonably be expected to affect the quality, character or composition of Customer Materials. Customer shall promptly furnish to Contractor any information regarding known or suspected changes in the composition or characteristics of the Customer Materials.

8. Record Keeping. Contractor shall maintain records of the Contractor Services to the extent Contractor is required by Law, and further, shall maintain records to the extent specifically set forth in Scope of Services and Price. Customer shall maintain records to the extent Customer is required by Law. Customer shall keep and maintain records showing all data necessary for computation of the invoiced amounts during the term of the Agreement and for eighteen (18) months after the termination of the Agreement. Customer shall, upon reasonable notice from Contractor, allow Contractor to inspect and copy all records reasonably necessary for Contractor to compute the amounts to be invoiced.

9. Terms of Payment. Customer shall pay Contractor the full amount due under any invoice within thirty (30) days of the date of the invoice. Any invoice amount not paid in full within thirty (30) days of the date of the invoice shall bear interest at the lesser of: (i) one and one-half percent (1.5%) per month; or (ii) the maximum legally permissible interest rate on any unpaid balance thereof. Interest shall be computed from the date of the invoice.

10. Default Termination.

A. In the event a Party seeks to terminate this Agreement because the other Party has failed to perform one or more of its material obligations hereunder, then the non-defaulting Party shall give a default notice to the defaulting party. Such default notice shall list with reasonable detail the nature of the default. Unless otherwise stated in Subsection B below, a defaulting Party shall have a right to cure a default within 10 days. If the defaulting Party fails to cure the default within 10 days after the receipt of the default notice, then this Agreement may be terminated by the non-defaulting party by delivery of notice of termination, effective on the termination date stated in such termination notice.

B. Notwithstanding any provision herein to the contrary, Contractor may immediately terminate this Agreement upon notice to Customer if:

- (i) Customer fails to make full payment within 30 days of any invoice date;
- (ii) there is a change in or to the interpretation of any Laws which increases Contractor's risk or cost, or which would



Materials Management Agreement

serve to delay Contractor's performance of Contractor Services;

- (iii) Contractor reasonably determines that performing Contractor Services will cause personal injury, or damage to a Party's facilities, equipment or operation, or will cause Contractor to be in violation of Laws, or will produce or cause to be produced a process byproduct that is classified as Hazardous Material(s); or
- (iv) Customer fails to provide the NANI or NANI Equivalent as provided for in Section 29.A.4.b. of this Agreement.

11. Indemnification.

A. Contractor shall defend, indemnify and hold harmless Customer, its directors, officers and agents from and against any and all claims, suits, actions, proceedings, liabilities, losses, damages, fines, penalties and expenses of every character whatsoever (including, but not limited to, liability for pollution, environmental or natural resource damage or restoration, nuisance, bodily injury, sickness and/or disease, including death, and loss of or damage to property), to the extent proximately caused by Contractor's negligence or breach of this Agreement. If any such suits, actions or proceedings are threatened or commenced, Customer shall promptly notify Contractor.

B. Customer shall defend, indemnify and hold harmless Contractor, its partners, directors, officers, employees and agents from and against any and all claims, suits, actions, proceedings, liabilities, losses, damages, fines, penalties and expense of every character whatsoever (including, but not limited to, liability for pollution, environmental or natural resource damage or restoration, nuisance, bodily injury, sickness and/or disease, including death, and loss of or damage to property), to the extent they arise out of: (i) Customer's failure to comply with any of its obligations under this Agreement; (ii) Customer's delivery of Non-Conforming Material to Contractor; (iii) Contractor's acceptance, handling, use or application of Non-Conforming Material; and (iv) any other negligent act or omission or willful misconduct by Customer. If any such suits, actions or proceedings are threatened or commenced, Contractor shall promptly notify Customer.

12. Access. Customer shall provide Contractor access to Customer Facility(ies) as and when requested by Contractor in order to provide Contractor Services. Customer shall bear all costs or fees associated with providing access to Contractor.

13. Compliance with Laws. Unless otherwise specifically provided in this Agreement, Contractor shall comply with Laws directly regulating Contractor Services and Customer shall comply with all Laws imposed upon.

14. Physical Damage Responsibility; Insurance.

A. Contractor shall provide workers compensation insurance for all its employees providing services under this Agreement in accordance with applicable law.

B. Contractor shall provide commercial general liability insurance to cover the liabilities of Contractor arising out of the Contractor Services with limits of one million dollars (\$1,000,000) for each claim, one million dollars (\$1,000,000) products aggregate and two million dollars (\$2,000,000) general aggregate. Such insurance shall provide that coverage shall not be canceled without thirty (30) days prior notice to Contractor and Customer, or ten (10) days' notice in the event that such coverage is cancelled for non-payment. Contractor shall provide evidence of said insurance, in the form of an insurance certificate, within thirty (30) days from the date hereof. Said certificate shall name Customer as an additional insured.

C. Contractor shall provide general liability and property damage insurance to cover the liabilities of Contractor arising out of the use of vehicles in the performance of Contractor Services with a combined single limit of one million dollars (\$1,000,000), with an umbrella policy of five million dollars (\$5,000,000).

15. Force Majeure. Neither Party shall be liable to the other Party for breach or delay in the performance of its obligations hereunder caused by any act or occurrence beyond its reasonable control, including, but not limited to, fires, strikes (except any strikes involving a Party's personnel), orders or judgments of any Federal, State or local court, administrative agency or governmental body, accidents and Acts of God. It is specifically understood that, without limitation, none of the following acts, events or

circumstances shall constitute an act or occurrence beyond a Party's reasonable control: (i) reasonably anticipated weather conditions normal for the region in which the work is performed or (ii) any failure to pay any sums in accordance with the terms of this Agreement. Whenever the provisions of this Section are believed to apply, the Party relying thereon shall give prompt notice to the other Party of the circumstances, the basis for applicability of this Section and the time required to cure such breach or delay and Contractor and Customer shall use reasonable best efforts to agree on appropriate mitigating actions under the circumstances.

16. Representation of Authority. Each person signing this Agreement represents and warrants that he or she is duly authorized and has legal capacity to execute and deliver and perform this Agreement. Each Party represents and warrants to the other that the execution and delivery of the Agreement and the performance of such Party's obligations hereunder have been duly authorized and that the Agreement is a valid and legal agreement binding on such Party and enforceable in accordance with its terms.

17. Survival of Obligations. Notwithstanding the expiration or sooner termination of this Agreement, any duty or obligation which has been incurred and which has not been fully observed, performed and/or discharged, and any right, conditional or unconditional, which has been created and has not been fully enjoyed, enforced and/or satisfied, shall survive such expiration or termination until such duty or obligation has been fully observed, performed and/or discharged and such right has been fully enjoyed, enforced and/or satisfied.

18. Entire Agreement. This Agreement constitutes the entire agreement of the Parties with respect to the subject matter hereof and supersedes all prior agreements and understandings, both written and verbal, between the Parties with respect to the subject matter hereof.

19. Amendments. This Agreement may be amended from time to time only by an instrument in writing signed by the Parties to this Agreement.

20. Counterparts. This Agreement may be executed in counterparts, which together shall constitute one and the same contract. The Parties may execute more than one copy of this Agreement, each of which shall constitute an original.

21. Assignment. This Agreement shall be binding upon and inure to the benefit of the Parties thereto and their successors and permitted assigns. The Agreement may not be assigned by either Party without the prior written consent of the other Party, which consent shall not be unreasonably withheld or delayed, except that Contractor may assign performance and/or collection to an Affiliate of Contractor without the consent of Customer.

22. Modification. This Agreement may not be amended, altered or modified except in writing signed by the Parties hereto. No waiver by either Party of any breach by the other Party of any provisions of this Agreement shall be construed as a waiver of any subsequent breach, whether of the same or of any different provision of this Agreement. No course of conduct or series of dealings shall constitute a waiver hereunder.

23. Governing Law, Venue Selection. This Agreement shall be governed by and construed under the laws of the State or Commonwealth of

24. No Third Party Liability. Neither this Agreement nor any Subcontract is intended to give rise to or recognize any third party beneficiary to this Agreement.

25. Partial Invalidity. If any provision of this Agreement is determined to be invalid, illegal or unenforceable for any reason, that provision shall be deleted from this Agreement and such deletion shall in no way affect, impair, or invalidate any other provision of this Agreement, unless it was material to the consideration for the performance required. If a provision is deleted which is not material to such consideration, the remaining provisions shall be given the force and effect originally intended.

26. Consent to Breach Not Waiver. No term or provision hereof shall be deemed waived and no breach excused, unless such waiver or consent is in writing and signed by the Party claimed to have waived or consented. No consent by any Party to, or waiver of, a breach by the other Party shall constitute consent to, waiver of, or excuse of any other different or subsequent breach.

27. Notice. Except as otherwise specifically provided in this Agreement, all notices must be given in writing sent by recognized overnight courier or



Materials Management Agreement

registered or certified US mail, postage prepaid, return receipt requested, addressed listed on the first page and with an additional copy of any notice to Contractor sent to:

1800 Bering Drive, Suite 1000
Houston, TX 77057
Attn: Legal Manager

Notice shall be sent to the referenced persons and addresses unless the Parties are otherwise notified in writing of a change in the name or address of the person to be notified.

28. Consequential Damages. In no event shall Contractor, its affiliated corporations and Affiliates or its and their directors, officers, employees or any of its subcontractors be liable for any incidental, indirect, special, punitive, economic or consequential damages, suffered or incurred by Customer or any of its agents or contractors as a result of Contractor's performance or non-performance of services pursuant to this Agreement. In no event shall Contractor's liability hereunder exceed the value of the payments to Contractor under this Agreement, regardless of legal theory.

29. Drafting Responsibility. Neither Contractor nor Customer shall be considered the drafter of this Agreement, and any ambiguities herein shall not be construed against either Contractor or Customer, both having participated in the drafting of this Agreement.

29. Customer Materials. Customer represents and warrants the following with respect to the quality of Customer Materials:

A. Biosolids.

1. **Hazardous Materials.** Customer will not provide Hazardous Materials to Contractor.

2. **Polychlorinated Biphenyls.** Customer Materials shall not contain a concentration of polychlorinated biphenyls (PCB's) equal to or greater than 50 milligrams per kilogram (dry weight basis), nor shall Customer Materials violate more stringent state or local standards, where applicable.

3. **Suitability of Materials for Intended Use.** All Customer Materials are suitable for their Intended Use and the qualities and characteristics of Customer Materials meet or exceed the minimum requirements under Laws for Intended Use.

4. **Land Application of Biosolids.** If land application is an Intended Use of Customer Materials, the following shall apply:

a. Customer agrees to provide Contractor with Customer Materials that meet federal, state and local land application criteria at the time they are released to Contractor. Where Contractor Services include pathogen reduction requirements and/or vector attraction reduction, Customer is not obligated to meet pathogen and/or vector attraction reduction requirements.

b. Customer shall provide Contractor documentation that Customer's biosolids meet 40 CFR PART 503, state and local land application quality criteria with respect to the three biosolids quality criteria (i.e. metals content, pathogen reduction requirements, and vector attraction reduction requirements) unless Contractor has specifically agreed otherwise as part of the Contractor Services described below. This information is to be supplied to Contractor using a Notice and Necessary Information ("NANI") form or NANI Equivalent within 45 days after the end of the Customer's monitoring period based on the biosolids testing frequency in 40 CFR 503.16. "NANI Equivalent" shall mean lab results which clearly show the three biosolids quality criteria are met (e.g. metal test results, fecal coliform test results, SOUR test results). If Customer has more than one Customer Facility, a NANI Form or NANI Equivalent is required for each Customer Facility at which Contractor Services are being provided. If Customer uses more than one treatment process within Customer Facility, (for example, customer produces anaerobically digested and lime stabilized biosolids) a NANI form or NANI Equivalent is required for each treatment process used by the Customer. If Customer has stored biosolids in more than one location/structure within Customer Facility produced over different time periods or tested separately due to its unique characteristics or

Customer's desired sampling program, a NANI form or NANI Equivalent are required for each Customer Facility storage location/structure. Contractor shall have the right to rely upon any information or certification provided by Customer and shall not have any independent duty to investigate or inquire regarding the subject matter of Customer's certification or of the information which Customer provides to Contractor. Where Contractor Services include pathogen reduction requirements, the NANI Form or NANI Equivalent provided Customer is not required to document compliance with pathogen reduction requirements by Law. Where Contractor Services include vector attraction reduction, the NANI Form or NANI Equivalent provided by Customer is not required to document compliance with vector attraction reduction requirements.

c. If Customer fails to provide the NANI Form or NANI Equivalent when required by Law, Contractor shall have the immediate right, but not the obligation, to suspend or terminate Contractor Services or this Agreement. Customer shall be liable for all additional costs and expenses arising out of such suspension or termination.

d. Contractor will land apply Customer Materials based on the most current NANI Form or NANI equivalent test results provided to the Contractor.

5. **Disposal of Biosolids into Landfill.** Where Customer Materials are to be disposed of in landfill(s), Customer Materials must meet the requirements in 40 CFR Part 258 (e.g., pass paint filter test and be non-hazardous per 40 CFR Part 261) and any applicable state requirements

B. Industrial Residuals:

1. **Hazardous Materials.** Customer will not provide Hazardous Materials to Contractor.

2. **Polychlorinated Biphenyls.** Customer Materials shall not contain a concentration of polychlorinated biphenyls (PCB's) equal to or greater than 50 milligrams per kilogram (dry weight basis), nor shall Customer Materials violate more stringent state or local standards, where applicable.

3. **Suitability of Materials for Intended Use.** All Customer Materials are suitable for their Intended Use and the qualities and characteristics of Customer Materials meet or exceed the minimum requirements under Laws for Intended Use.

4. **Cadmium.** Customer will provide Contractor with the total cadmium (Cd) concentration of the residuals in milligrams per kilograms (mg/kg) dry weight with the frequency required by Laws.

5. **Disease Vectors.** Customer Materials shall not attract disease vectors that endanger public health.

6. **Disposal of Biosolids into Landfill.** Where Customer Materials are to be disposed of in landfill(s), Customer Materials must meet the requirements in 40 CFR Part 258 (e.g., pass paint filter test and be non-hazardous per 40 CFR Part 261) and any applicable state requirements.

C. Additional Customer Materials (if any):

Stahl, Larry

From: Michael Ek <mek@SYNAGRO.com>
Sent: Wednesday, July 22, 2015 1:44 PM
To: Stahl, Larry
Cc: C. Maxfield Van De Mark
Subject: Digester Clenaout and Haul and Disposal

Good Afternoon Larry,

The estimated cost of the work to be completed at the Hanover Park WWTP is \$58,000. The work will consist of the cleanout and pumping of your digester and the haul and disposal of the material. This is just an estimate for budgetary purposes and will be revised and finalized when the work is scheduled to be completed in the spring of next year.

Thank you again for the opportunity to help you out. Please contact me with any questions.

Regards,

Mike Ek

Michael Ek
Business Development Representative
mek@SYNAGRO.com
1-443-489-9012 direct

SYNAGRO
435 Williams Court, Suite 100 Baltimore, MD 21220


Village of Hanover Park
AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Juliana A. Maller, Village Manager
T. J. Moore, Director of Engineering and Public Works

SUBJECT: Emergency Tree and Branch Removal

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: January 21, 2016

Executive Summary

Staff is requesting that a standing purchase order be approved to Arborworks LLC of Downers Grove for the removal of hazardous trees and branches on an as-needed basis.

Discussion

Formal bids were opened on February 26, 2015 for emergency tree work. This is the second year of a three-year contract with a budgeted amount in FY16 of \$26,000. This contract is used in the event of storms or high winds for the removal of limbs or trees that are identified as hazardous throughout the year. It is not uncommon for tree cracking to occur on trees that might otherwise appear healthy. In scenarios where a branch, limb, or tree must be removed, this is work that often must occur very quickly once a dangerous situation is identified.

This program was publically bid in 2015 for a three-year agreement. Bids were initially approved by the Village Board on March 19, 2015. The vendor performed well in 2015 and is recommended for approval.

Although a PO will ultimately be created, with the approval of the Village Board, it not a guaranty that all funds will be expended. Work will be assigned against the PO on an as needed basis and the PO will be closed at the end of the year.

Recommended Action

Motion to approve a purchase order to Arborworks LLC of Downers Grove for emergency tree and branch removal for an amount not to exceed \$26,000 and authorize the Village Manager to execute the necessary documents.

Attachments: Contract
Proposal
Bid Tabulation

Agreement Name:

Budgeted Item:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Budgeted Amount:	\$26,000	
Actual Cost:	\$26,000	
Account Number:	10-60-6300-403-438	

Executed By: Juliana Maller

Regular Board Mtg.
January 21, 2016 41

**VILLAGE OF HANOVER PARK
2121 LAKE STREET
HANOVER PARK, ILLINOIS 60133**

CONTRACT

THIS AGREEMENT made this 20th day of March, 2015 by and between the Village of Hanover Park, an Illinois municipal corporation hereinafter called the "Owner" and Arborworks LLC located at 1202 N. 75th Street, Downers Grove, IL 60516 hereinafter called the "Contractor". **WITNESSETH:**

WHEREAS, the Owner has heretofore solicited Bid Proposals for all labor and materials necessary to complete the work specified in the Emergency Tree and Branch Removal bid.

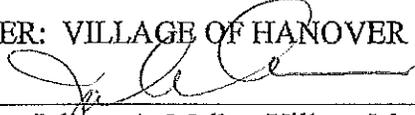
WHEREAS, the Owner has found that the Contractor is the lowest responsible bidder for said work and has awarded the Contractor this contract for said work.

NOW, THEREFORE, for and in consideration of their mutual promises and agreements, the parties hereto do hereby agree as follows:

1. The Contractor agrees to furnish all materials, supplies, tools, equipment, labor and other services necessary to commence and complete the emergency tree and branch removal in accordance with the conditions and prices stated in the Invitation To Bid, Instructions To Bidders - General Conditions, Special Conditions, Specifications and Bid Proposal all of which are made a part hereof and herein called the "Contract Documents".
2. The Owner will pay the Contractor in the amounts, manner and at times as set forth in the Contract Documents.

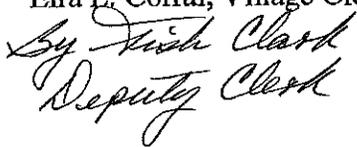
IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Contract as of the day and year first above written:

OWNER: VILLAGE OF HANOVER PARK

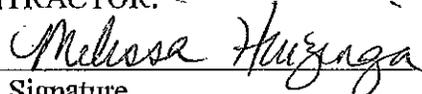
BY: 
Juliana A. Maller, Village Manager

ATTEST:


Eira L. Corral, Village Clerk


Deputy Clerk

CONTRACTOR:

BY: 
Signature

Print Name and Title: Melissa Huizinga CFO

IF CORPORATION ATTEST AND SEAL BELOW

BID PROPOSAL**FOR****EMERGENCY TREE AND BRANCH REMOVAL**

To: Eira Corral, Village Clerk
 Village of Hanover Park
 2121 West Lake Street
 Hanover Park, IL 60133

From: Arborworks LLC Bidder's Name
1202N 75th Street Address
Downers Grove, IL 60516
630-352-3215 Phone

The undersigned Bidder having examined the Invitation To Bid, Instructions To Bidders - General Conditions, Special Conditions (if any), Specifications and this Bid Proposal hereby proposes to furnish all labor, equipment and material necessary and incidental to complete the above named project.

The undersigned Bidder agrees to comply with all bid documents including the Invitation to Bid, Instructions To Bidders - General Conditions, Special Conditions (if any) Specifications and this Bid Proposal by entering into a contract with the Village with the following terms;

This bid proposal consists of the removal of parkway trees, emergency response removal, removal of dangerous trees, and removal of hanging or dangerous branches. All bids shall include:

1. Removal of all branches, logs, and debris clean-up.
2. Stump grinding to twelve (12) inches below ground level.
3. Emergency after-hours response required. (6:00 pm to 6:00 am)
4. Emergency tree removal shall consist of removal of the tree/branch to a safe condition, and the contractor must respond within four (4) hours of notification.
5. Non-emergency tree removal shall take no more than five (5) days from notification to completion of job.

Class and Size of Tree	Cost Per Inch <u>2015</u>	Cost Per Inch <u>2016</u>	Cost Per Inch <u>2017</u>
Class I 0" – 12"	\$15.00	\$15.50	\$16.00
Class II 13" – 20"	\$17.50	\$18.00	\$18.50
Class III 21" – 30"	\$22.50	\$23.00	\$23.50
Class IV 31" and Up	\$28.00	\$28.50	\$29.00

	Per Hour <u>2015</u>	Per Hour <u>2016</u>	Per Hour <u>2017</u>
Charge for Hanging or Dangerous Branch Removal	\$300	\$325	\$350
After Hours Emergency Response Call Out Charge (Minimum Two Man Crew)	\$450	\$475	\$500
Crane Charge	<u>\$500</u>	<u>\$525</u>	<u>\$550</u>

Equipment List: Bucket Trucks
Dump Truck
Bobcat
Stump Grinder
Skidsteers (3)

Number of Full Time Employees: 10

The undersigned Bidder (1) hereby certifies that it is not barred from bidding or contracting with the Village as a result of a violation of either Paragraph 33E-3 or 33E-4 of Act 5, Chapter 720 of the Illinois Compiled Statutes regarding criminal interference with public contracting; (2) hereby swears under oath that it is not delinquent in the payment of any tax administered by the Illinois Department of Revenue as required by Chapter 65, Act 5, paragraph 11-42.1-1 of the Illinois Compiled Statutes; (3) and hereby states that it has a written sexual harassment policy as required by the Illinois Human Rights Act (775 ILCS 5/2-105(A)(4).

Complete all blanks of either paragraph A, B or C that is the same as the Bidder's status.

A. (If an Individual) Dated this _____ day of _____, 19 _____
 Signature of Bidder: _____
 Business Address: _____

B. (If a Partnership) Dated this 18th day of February, 19 2015
 Firm Name: Arborworks LLC
 Signed By: Melissa Huizinga CFO
 Business Address: 1202N 75th Street, Downers Grove, IL 60516
Insert name and address of all Partners
Melissa Huizinga, 135 Azalea Cir, Romeoville, IL 60446
Dan Huizinga, 135 Azalea Cir, Romeoville, IL 60446

SPECIFICATIONS

Scope of Work

The Village of Hanover Park is seeking a competent, safe and experienced certified tree contractor to respond to hazardous or potentially hazardous parkway tree and/or branch problems. The contractor must be able to respond to after-hours callouts within two (2) hours of a call from a representative of the Village of Hanover Park. Parkway tree and branch damage may include, but is not limited to, storm/wind, vehicle, construction, broken hanging branches, tree or branch on house, etc.

Work shall include removal of all branches, logs, and debris, and stump grinding to 12 inches below ground level. Emergency removals of trees and branches must be started within four (4) hours of notification from the Village of Hanover Park representative.

For non-emergency tree and branch work, the contractor must respond and complete the work within five (5) days of notification from the Village of Hanover Park representative.



BID TABULATION

BID TITLE EMERGENCY TREE AND BRANCH REMOVAL **DATE** FEBRUARY 26, 2015 **TIME** 11:00AM

	BIDDER NAME	BID AMOUNT	BID BOND	BIDDER/TAX CERTIFICATION
1.	Burke's Tree Service	Class I: \$9/in II \$18/in	Class III 27k II 31 N/A	✓
2.	Powell Tree Care, Inc.	Class I: \$500/in II: \$650/in	Class III \$1025 II \$1995 N/A	✓
3.	Winkler's Tree & Landscaping, Inc.	Class I II	NO BID	
4.	Arborworks LLC	Class I: \$15/in II \$17.50/in	Class III: \$22.50 N: \$28.00 N/A	✓
5.				
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14.				
15.				


Village of Hanover Park
AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Juliana A. Maller, Village Manager
T. J. Moore, Director of Engineering and Public Works

SUBJECT: Turf and Landscape Maintenance – Various Locations

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: January 21, 2016

Executive Summary

Staff is requesting a standing purchase order be approved to Classic Landscape Ltd. of West Chicago for Turf and Landscape Maintenance at various locations throughout the Village.

Discussion

This contract includes mowing and island maintenance throughout the Village. These areas have been contractually maintained for over 14 years. Formal bids were opened on December 4, 2014 for a new five-year contract. The cost for CY16 is \$33,150. Additionally, any of the work completed on DuPage County right-of-ways is partially reimbursed by the County through an Intergovernmental Agreement.

Recommended Action

Motion to approve a purchase order to Classic Landscape Ltd. of West Chicago in an amount not to exceed \$33,150 for Turf and Landscape Maintenance at various locations and authorize the Village Manager to execute the necessary documents.

Attachments: Contract
Proposal
Bid Tabulation
Site List
Map
DuPage County IGA

Budgeted Item:	<u> X </u> Yes	<u> </u> No
Budgeted Amount:	\$33,150	
Actual Cost:	\$33,150	
Account Number:	10-60-6300-403-435	

Agreement Name: _____

Executed By: Juliana Maller

Regular Board Mtg.
January 21, 2016 47

VILLAGE OF HANOVER PARK
2121 LAKE STREET
HANOVER PARK, ILLINOIS 60133

CONTRACT

THIS AGREEMENT made this 16th day of January, 2015 by and between the Village of Hanover Park, an Illinois municipal corporation hereinafter called the "Owner" and Classic Landscape Ltd located at 3N471 Powis Road, West Chicago, IL 60185 hereinafter called the "Contractor". **WITNESSETH:**

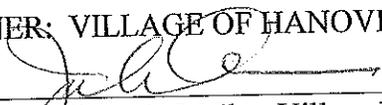
WHEREAS, the Owner has heretofore solicited Bid Proposals for all labor and materials necessary to complete the work specified in the Turf/Landscape Maintenance Services Bid.

WHEREAS, the Owner has found that the Contractor is the lowest responsible bidder for said work and has awarded the Contractor this contract for said work.

NOW, THEREFORE, for and in consideration of their mutual promises and agreements, the parties hereto do hereby agree as follows:

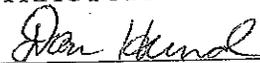
1. The Contractor agrees to furnish all materials, supplies, tools, equipment, labor and other services necessary to commence and complete the Turf/Landscape Maintenance in accordance with the conditions and prices stated in the Invitation To Bid, Instructions To Bidders - General Conditions, Special Conditions, Specifications and Bid Proposal all of which are made a part hereof and herein called the "Contract Documents".
2. The Owner will pay the Contractor in the amounts, manner and at times as set forth in the Contract Documents.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Contract as of the day and year first above written:

OWNER: VILLAGE OF HANOVER PARK
BY: 
Juliana A. Maller, Village Manager

ATTEST:

Eira L. Corral, Village Clerk

CONTRACTOR:
BY: 
Signature

Print Name and Title: DAN HUND -vice President

IF CORPORATION ATTEST AND SEAL BELOW

BID PROPOSAL

FOR

TURF/LANDSCAPE MAINTENANCE SERVICES

To: Eira L. Corral, Village Clerk
Village of Hanover Park
2121 Lake Street
Hanover Park, IL 60133

From: Classic landscape ltd Bidder's Name
301471 Powis Rd Address
West Chicago IL 60185
630-513-1218 Phone

The undersigned Bidder having examined the Invitation To Bid, Instructions To Bidders - General Conditions, Special Conditions (if any), Specifications and this Bid Proposal hereby proposes to furnish all labor, equipment and material necessary and incidental to complete the above named project.

The undersigned Bidder agrees to comply with all bid documents including the Invitation to Bid, Instructions To Bidders - General Conditions, Special Conditions (if any) Specifications and this Bid Proposal by entering into a contract with the Village with the following terms;

Turf/Landscape Maintenance Services:

4/143.75 MO.	Year One	\$ <u>33,150.00</u>
	Year Two	\$ <u>33,150.00</u>
	Year Three	\$ <u>33,150.00</u>
	Year Four	\$ <u>33,150.00</u>
	Year Five	\$ <u>33,150.00</u>

The Contractor and each subcontractor shall pay its laborers, workers, and mechanics constructing public works under this contract not less than the prevailing wages as determined by the Illinois Department of Labor pursuant to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.). It shall be the responsibility of the Contractor to monitor the prevailing wage rates for any increase in rates during the contract and adjust wage rates for any increase in rates during the contract and adjust wage rates accordingly. The current prevailing wage rates are available on the Illinois Department of Labor web site at www.state.il.us/agency/ldol or by calling the Village of Hanover Park at 630-823-5602.

The Contractor and its Subcontractors shall comply with the Substance Abuse Prevention on Public Works Projects Act (820 ILCS 265/1 et seq.) and prior to commencing work on a "public works" project (as defined in the Prevailing Wage Act) file with the Village its program to comply with the Act or file that portion of its collective bargaining agreement that deals with the matters covered by the Act.

The Contractor and its Subcontractors shall comply with Section 5 of the Act that requires the Contractor and its Subcontractors to submit to the Village monthly certified payroll records along with a statement affirming that such records are true and accurate, that the wages paid to each worker are not less than the required prevailing rate and that the Contractor or Subcontractor is aware that filing records it knows to be false is a Class B misdemeanor. Each month's certified payroll(s) must be filed with the Village before the end of the next month.

The undersigned Bidder (1) hereby certifies that it is not barred from bidding or contracting with the Village as a result of a violation of either Paragraph 33E-3 or 33E-4 of Act 5, Chapter 720 of the Illinois Compiled Statutes regarding criminal interference with public contracting; (2) hereby swears under oath that it is not delinquent in the payment of any tax administered by the Illinois Department of Revenue as required by Chapter 65, Act 5, paragraph 11-42.1-1 of the Illinois Compiled Statutes; (3) and hereby states that it has a written sexual harassment policy as required by the Illinois Human Rights Act (775 ILCS 5/2-105(A)(4).

Complete all blanks of either paragraph A, B or C that is the same as the Bidder's status.

A. (If an Individual) Dated this _____ day of _____, 20____
Signature of Bidder: _____
Business Address: _____

B. (If a Partnership) Dated this _____ day of _____, 20____
Firm Name: _____
Signed By: _____
Business Address: _____
Insert name and address of all Partners _____

C. (If Corporation) Dated this 4 day of December, 20 14
Corporate Name: Classic landscape ltd
Signed By: [Signature]
(President)

Business Address: 30471 Polaris Rd West Chicago IL 60185
INSERT NAMES President: Tim Hund
OF OFFICERS Secretary: Jeff Mund
Treasurer: Rick Hund

ATTEST: [Signature]
(Secretary)

We acknowledge receipt of Addenda as follows:

Addendum Number	Date Received
_____	_____
_____	_____
_____	_____

BID TABULATION

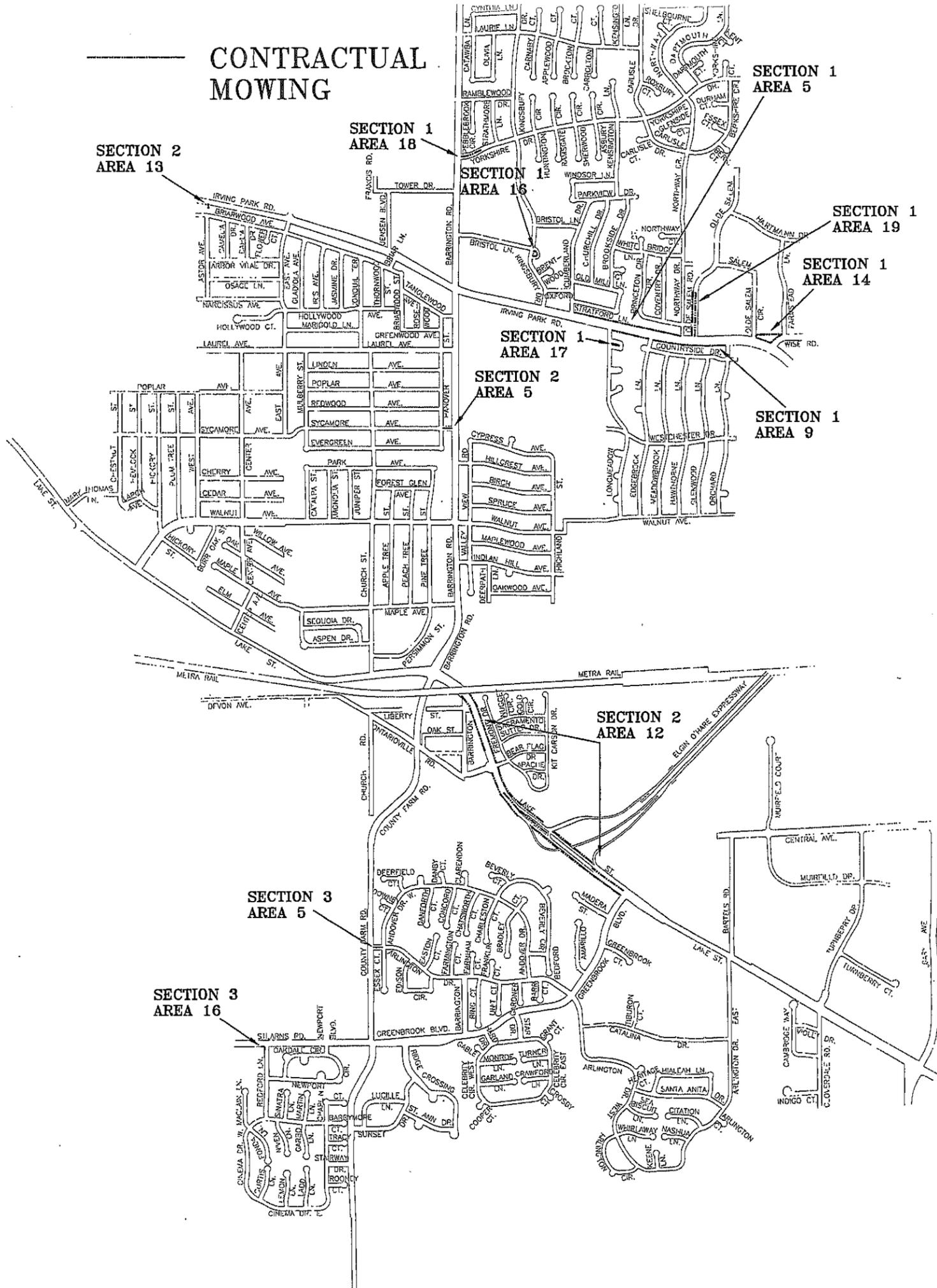
BID TITLE TURF/LANDSCAPE MAINTENANCE SERVICES DATE DECEMBER 4, 2014 TIME 11:15AM

	BIDDER NAME	BID AMOUNT	BID BOND	BIDDER/TAX CERTIFICATION
1.	Classic Landscape LTD	33,150.00	Certified OK 10%	✓
2.	Alaniz Group, Inc	28,320.00 2,790/mo	10% ✓	✓
3.	Sebert Landscaping	53,820.00	10% ✓	✓
4.	Clauss Brothers, Inc.	55,560.00	10% ✓	✓
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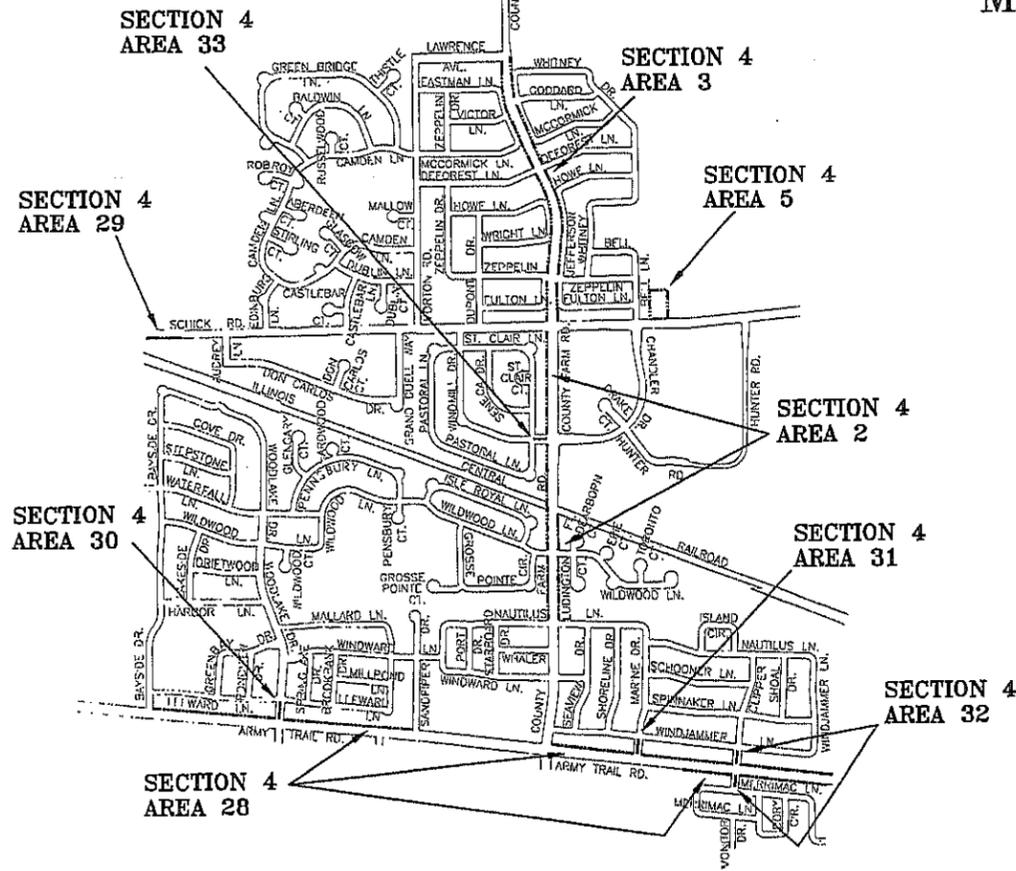
TURF AND LANDSCAPE MAINTENANCE SITES

<u>Section</u>	<u>Area</u>	<u>Square Feet</u>	<u>Description</u>
1	5	21,120	Irving Park Road – North right-of-way curb to fence line from Cumberland Drive east to Northway Drive.
1	9	25,344	Irving Park Road – South right-of-way curb to fence line from Longmeadow Lane to Orchard Lane.
1	14	20,180	Irving Park Road and Wise Road – Village entrance sign and turf areas. All turf boarded by roads, parking lot and entrance sign feature.
1	16	9,288	Bristol Court Island – Turf and planting features.
1	17	9,600	Longmeadow Lane Island – Turf and planting features.
1	18	1,720	Yorkshire Median – Planting feature.
1	19	11,411	Olde Salem Medians and West Road Side – Median planting features and west gravel roadsides from Irving Park Road to north end of medians.
2	5	300	Sycamore Avenue Median – Planting features.
2	12	319,500	Lake Street Medians from Ontarioville Road, East to Greenbrook Boulevard – Turf, entrance sign feature and plantings. Right-of-way on both sides of Route 20, 15 feet – Mow each side or to match mowing lines or fence from viaduct to Greenbrook Boulevard.
2	13	300	Irving Park Road at Astor – Entrance sign and feature.
3	5	1,200	Arlington Drive at County Farm Road – Turf and planting features.
3	16	5,000	Redford Lane Entrance - Sign feature and planting bed.
4	2	49,690	County Farm Road, East and West Right-of-Way, Schick Road to Nautilus Lane – Curb to fence line or mowing match line.
4	3	211,200	County Farm Medians, East and west from Lawrence Avenue, South to Schick Road – Both sides of fence to curb, planting beds and features.
4	5	45,950	Schick Road Entrance Sign – Feature and detention area turf.
4	28	99,060	Army Trail Road North and South Right-of-Way – Curb to fence lines.
4	29	4,880	Schick Road Entrance Sign at Well #5. Planting feature and turf from road to fence.
4	30	1,143	Woodlake Drive and Army Trail Road – Median planting feature.
4	31	1,242	Marine Drive at Army Trail Road – Median planting feature.
4	32	2,304	Clipper Drive Median at Army Trail Road (Two), East and West of Army Trail Road - Planting features on both medians.
4	33	1,200	Windmill Drive at County Farm Road – Median planting feature.

CONTRACTUAL MOWING



CONTRACTUAL MOWING



DT-R-0043-14

INTERGOVERNMENTAL AGREEMENT
 BETWEEN THE COUNTY OF DU PAGE AND
 THE VILLAGE OF HANOVER PARK
 FOR MOWING ALONG COUNTY ROADS AND RIGHTS OF WAY
 (COUNTY COST \$10,360.00 ANNUALLY FOR THREE YEARS)

WHEREAS, it is in the public interest that the County of DuPage enter into an Intergovernmental Agreement for mowing of grass and vegetation growing along the roads and rights of way under the jurisdiction of the County of DuPage; and

WHEREAS, the County Board has examined the agreement attached hereto.

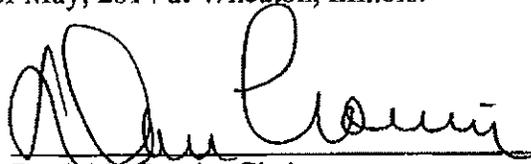
NOW, THEREFORE, BE IT RESOLVED by the DuPage County Board:

1. That the "INTERGOVERNMENTAL AGREEMENT BETWEEN THE COUNTY OF DU PAGE AND THE VILLAGE OF HANOVER PARK FOR MOWING ALONG COUNTY ROADS AND RIGHTS OF WAY" be attached hereto and made a part of this resolution; and
2. That the signature of the Village of Hanover Park Mayor and the Village Clerk be affixed on said Agreement, and that the agreement be hereby ratified by the DuPage County Board; and
3. That the County Board Chairman and the County Clerk execute this agreement on behalf of the DuPage County Board

and;

BE IT FURTHER RESOLVED that the County Clerk transmit three (3) certified copies of this Resolution and agreement to the Village of Hanover Park, by and through the Division of Transportation.

Enacted and approved this 27th day of May, 2014 at Wheaton, Illinois.



Daniel J. Cronin, Chairman
 DuPage County Board

Ayes: 17
 Absent: 1

ATTEST:



Gary A. King, County Clerk

INTERGOVERNMENTAL AGREEMENT
 BETWEEN THE COUNTY OF DU PAGE AND
 THE VILLAGE OF HANOVER PARK
 FOR MOWING ALONG COUNTY ROADS AND RIGHTS OF WAY

This intergovernmental agreement (hereinafter referred to as "Agreement"), entered into as hereinafter set forth, by and between the County of DuPage, a body corporate and politic of the State of Illinois (hereinafter referred to as the "COUNTY") and the Village of Hanover Park (hereinafter referred to as the "VILLAGE"), a municipal corporation. The COUNTY and the VILLAGE are hereinafter individually referred to as a "party" or together as the "parties."

WITNESSETH

WHEREAS, the COUNTY and the VILLAGE are authorized by the 1970 Illinois Constitution, Article VII, Para. 10 and the Intergovernmental Cooperation Act 5 ILCS 220/1 et seq., to contract with each other; and

WHEREAS, the VILLAGE agrees to mow grass along certain roads and rights of way which are within the maintenance jurisdiction of the COUNTY and within the corporate limits of the VILLAGE as follows (hereinafter referred to as "COUNTY MOWING"):

COUNTY MOWING:

CoHwy	HwyName	From	To	Side of Street	AREA (ac)
29	Greenbrook Blvd	County Farm Road	US 20 (Lake Street)	North and South (including Medians)	3.29
43	County Farm Road	North County Line	Stearns Road	East and West	3.14
43	County Farm Road	Stearns Road	Schick Road	East and West	5.79
43	County Farm Road	Schick Road	Army Trail Road	East and West	2.04
50	Schick Road	County Farm Road	East Village Limits	North and South	0.54
	Grand Total:				14.80

; and

WHEREAS, the COUNTY and the VILLAGE have determined that it is in the best interest of the citizens of DuPage County and the residents of the Village of Hanover Park for the VILLAGE to provide mowing along the above listed County Highways subject to the following GENERAL CONDITIONS AND SPECIFICATIONS:

GENERAL CONDITIONS

1. The VILLAGE shall visit the site of the proposed work, and shall investigate, examine and familiarize itself with the premises and conditions relating to the mowing to be done in order that it may understand the difficulties and restrictions required to complete the mowing to be done under this Agreement.
2. The VILLAGE shall furnish all labor, materials, equipment and transportation necessary to complete five (5) mowing cycles and up to two (2) intermediate mowing(s) as necessary per year for three (3) years under the terms and conditions herein set forth. All materials and equipment shall be in strict compliance with the specifications hereinafter set forth; however, if no specifications are set forth for particular materials or equipment such material or equipment shall be of such specifications as are reasonably necessary and appropriate to carry out the terms and conditions of this Agreement. All labor and transportation shall be performed in accordance with the highest professional and technical standards in the field.
3. At the sole option of the COUNTY, the VILLAGE shall furnish all labor, materials, equipment and transportation necessary to complete additional mowing cycles, on any portion or portions of said COUNTY MOWING, under the terms and conditions herein set forth. The COUNTY shall give written notice to the VILLAGE of the portion or portions of roads and rights of way to be mowed not less than seven (7) days prior to the required starting date.
4. The safety of persons and property of the VILLAGE, the COUNTY, and the general public is of primary concern, and shall take priority over all other terms and conditions of this Agreement.
5. All equipment and materials furnished by the VILLAGE shall meet or exceed all safety standards for mowing prescribed by O.S.H.A. The VILLAGE agrees, covenants, and understands that the VILLAGE bears sole liability for any injury or damage caused by the VILLAGE under this Agreement and that the COUNTY shall not accept any liability whatsoever from the VILLAGE except where any injury or damage is caused by the COUNTY.
6. The VILLAGE shall, at all times, fully indemnify, hold harmless and defend the COUNTY, County Officers, agents, employees and board members from any and all claims and demands, actions and causes of action of any character whatsoever, made by any person or party on account of negligent or malicious acts of the VILLAGE, their contractors or persons otherwise associated with the VILLAGE growing out of the performance of the terms and conditions of this Agreement.

7. At all times during the period of this Agreement, the VILLAGE and, if applicable, their contractor shall maintain the following insurance coverage(s), or be self-insured to cover the following:
- (a) **Worker's Compensation Insurance** in the statutory amounts.
 - (b) **Employer's Liability Insurance** in an amount not less than one million dollars (\$1,000,000.00) each accident/injury and one million dollars (\$1,000,000.00) each employee/disease.
 - (c) **Commercial (Comprehensive) General Liability Insurance** with a limit of not less than three million dollars (\$3,000,000) total; including limits of not less than two million (\$2,000,000) dollars per occurrence and one million (\$1,000,000) dollars excess liability in the annual aggregate injury/property damage.
 - (d) **Commercial (Comprehensive) Automobile Liability Insurance** with minimum limits of at least one million (\$1,000,000) dollars Combined Single Limit (Each Accident).
 - (e) The coverage limits required under subparagraphs (c) and (d) above may be satisfied through a combination of primary and excess coverage. The VILLAGE shall not allow any contractor to commence work until all the insurance coverage(s) required under this insurance section have been obtained. Satisfactory evidence of contractor's insurance including endorsements shall be provided by the VILLAGE to the COUNTY immediately upon request. Additionally, the VILLAGE shall include in all of its contracts a statement expressly declaring the COUNTY to be a third-party beneficiary of the insurance requirements provided for in this insurance section.
 - (f) It shall be the duty of the VILLAGE to provide to the COUNTY, copies of the VILLAGE's Certificates of Insurance, as well as all applicable coverage(s) and endorsements, before the work that is a part of this Agreement can proceed.
 - (g) The insurance required to be purchased and maintained by the VILLAGE and if applicable, their contractor, shall be provided by an insurance company acceptable to the COUNTY, and licensed to do business in the State of Illinois; and shall include at least the specific coverage and be written for not less than

the limits of the liability specified herein or required by law or regulation whichever is greater; and shall be so endorsed that the coverage afforded will not be canceled or materially changed until at least sixty (60) days prior written notice has been given to the COUNTY except for cancellation due to non-payment of premium for which at least fifteen (15) days prior written notice (five days allowed for mailing time) has been given to the COUNTY. If the CONSULTANT is satisfying insurance required through a combination of primary and excess coverage, the CONSULTANT shall require that said excess/umbrella liability policy include in the "Who is Insured" pages of the excess/umbrella policy wording such as "Any other person or organization you have agreed in a written contract to provide additional insurance" or wording to that affect. The CONSULTANT shall provide a copy of said section of the excess/umbrella liability policy upon request by the COUNTY.

- (h) It is the duty of the VILLAGE to immediately notify the COUNTY if any insurance required under this Agreement has been cancelled, materially changed, or renewal has been refused, and the VILLAGE shall immediately suspend all work in progress and take the necessary steps to purchase, maintain and provide the required insurance coverage. If a suspension of work should occur due to insurance requirements, upon verification by the COUNTY of the required insurance coverage, the COUNTY shall notify the VILLAGE that the VILLAGE can proceed with the work that is a part of this Agreement. Failure to provide and maintain the required insurance coverage could result in the immediate cancellation of this Agreement, and the VILLAGE shall accept and bear all costs that may result from the cancellation of this Agreement due to the VILLAGE's or if applicable, their contractor's failure to provide and maintain the required insurance.
- (i) The VILLAGE's and if applicable, their contractor's insurance as required by paragraphs (c) and (d) above shall name the COUNTY, its officers, and employees as additional insured parties. The Certificate of Insurance/endorsements shall state: "The County of DuPage, its officers, and employees are named as additional insured(s) as defined in the Commercial (Comprehensive) General Liability Insurance and Commercial (Comprehensive) Automobile Liability Insurance policies with respect to claims arising from the VILLAGE's performance under this Agreement. The Endorsements must also be provided naming the County of DuPage c/o DuPage County Division of

Transportation, 421 N. County Farm Road, Wheaton, IL 60187, as an additional insured. This additional insured is to be on a primary and non-contributory basis."

- (j) If the VILLAGE will be using their own forces for the work covered in this Agreement, the VILLAGE shall inform the COUNTY in writing following execution of this Agreement. If, however, the VILLAGE will be hiring a contractor for the work covered in this Agreement, the VILLAGE shall inform the COUNTY in writing following execution of this Agreement and shall provide a copy of said contract to the COUNTY upon request.
8. The terms and conditions of this Agreement may be amended or supplemented by written statement of the parties to make such amendment or supplement. The parties agree that no oral change orders will be allowed and that no claim based upon any purported oral change order shall be made.
 9. The terms and conditions of this Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective successors and assigns.
 10. All State and Federal Laws insofar as applicable to COUNTY contracts shall be hereby specifically made a part of this Agreement as set forth herein.
 11. This Agreement shall be governed by the laws of the State of Illinois. The forum for resolving any disputes concerning the parties' respective performance, or failure to perform, under this Agreement, shall be the judicial circuit court for DuPage County.
 12. In the event, any provisions of this Agreement is held to be unenforceable or invalid for any reason, the enforceability thereof shall not affect the remainder of the Agreement. The remainder of this Agreement shall be construed as if not containing the particular provision and shall continue in full force, effect, and enforceability, in accordance with its terms.
 13. This Agreement may be terminated at any time by submission to the other party of written thirty (30) days advance notice served by certified or registered mail, return receipt requested, properly addressed with postage prepaid and said notice shall be effective upon receipt as verified by the United States Postal Service, to the following addresses:

FOR THE VILLAGE:

Juliana Maller
Village Manager
Village of Hanover Park

2121 Lake Street
Hanover Park, IL 60103-4398

FOR THE COUNTY:

Christopher C. Snyder, P.E.
Director of Transportation/County Engineer
DuPage County Division of Transportation
421 N. County Farm Road
Wheaton, IL 60187

14. This Agreement shall remain in full force and effect after execution by the parties as set forth below until November 15, 2016, unless terminated by thirty (30) days written notice to the other party as referenced above.

SPECIFICATIONS

1. All grassy areas heretofore set out in COUNTY MOWING shall be mowed from the edge of shoulder or back of curb to the right of way line. Median and island areas are also included as part of this Agreement (as referenced in table hereinabove) and shall be mowed back to back of curb.
2. Grass shall be mowed to the height of three (3) inches.
3. All mowing shall be performed in a manner to produce a finished appearance which is acceptable to the COUNTY. Such acceptability shall be based upon the reasonable application of professional standards in the mowing industry. The opinion of the DuPage County Division of Transportation Highway Operations Manager shall constitute prima facie evidence of a reasonable application of such professional standards.
4. Hand-cutting or cutting along fences and guardrails is included as part of the Agreement.
5. Hand-cutting around landscaping and other obstructions within the right of way shall be part of this contract. Grass cuttings shall not be allowed on roadways or curbs. Large grass clumps shall not remain on cut areas. Such cuttings or clumps shall be removed or blown clean.
6. Pick up of typical roadway trash (bottles, cans, paper, plastic bags, and miscellaneous small debris) will be the responsibility of the VILLAGE and shall be included in the cost of mowing. Any areas where materials are encountered that would not be classified as "typical roadway trash" should be referred to the DuPage County Highway Operations Manager for removal.

7. Damage caused by the VILLAGE to turf areas shall be repaired to the satisfaction of the DuPage County Highway Operations Manager prior to payment for the cycle in which damage occurred.
8. The VILLAGE shall protect all work sites with proper traffic control as specified in the current "Manual of Uniform Traffic Control Devices" and applicable standards as included in these special provisions, and appropriate at any particular site. The safety of employees and the public shall be of primary concern.
9. Roadways shall be kept open to traffic in both directions at all times. The loading and unloading of materials and/or equipment shall be done in a protected area completely off the traveled roadway. If it is necessary for a slow moving piece of equipment to travel for a short distance along the roadway, this piece of equipment shall be accompanied by a properly equipped escort vehicle during the entire time that it occupies any portion of the traveled roadway. The escort vehicle shall be equipped with an amber-colored, rotating-type warning light mounted on or above the cab of the escort vehicle. The escort vehicle shall also be equipped with two (2) amber colored flashing lights mounted to the rear of the escort vehicle at a minimum height of six (6) feet.
10. No equipment or material shall be stored on the pavement or shoulders at any time.
11. The starting date for each year's mowing cycle shall be no later than the following:
 - First Mowing - May 1
 - Second Mowing - June 1
 - Third Mowing - July 1
 - Fourth Mowing - August 1
 - Fifth Mowing - September 15
 Two (2) intermediate mowings are to be completed as weather and grass conditions warrant.
12. The COUNTY shall pay the VILLAGE \$1,480.00 within forty-five (45) days of receipt of invoice after the completion of each mowing cycle of 14.80 acres.
13. **The VILLAGE shall endeavor to submit a final invoice for all mowing no later than November 15th of each year for the term of this Agreement.**
14. Additions or deductions to the mowing acres may be required during the mowing season and will be done at the sole discretion of the COUNTY. Additions or deductions will be made to the payment due for a mowing cycle at a unit price of One Hundred Dollars per acre (\$100.00 per acre). The DuPage County Division

of Transportation will notify the VILLAGE in writing, of any additions or deductions made in the mowing cycle acres.

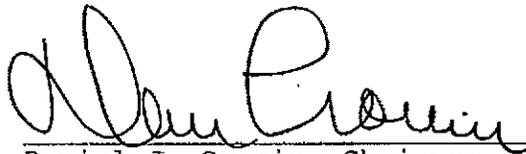
WHEREAS, this Agreement may be executed in two or more counterparts, each of which shall be deemed an original and all of which shall be deemed one in the same instrument.

WHEREAS, this Agreement shall become effective on the day on which both parties hereto have executed this document.

IN WITNESS WHEREOF, the parties hereto have each caused this Agreement to be executed by their duly authorized officers and to be attested to and their corporate seals to be hereunder affixed.

COUNTY OF DU PAGE

Signed this 27th day of May, 2014 at Wheaton, Illinois.



Daniel J. Cronin, Chairman
DuPage County Board

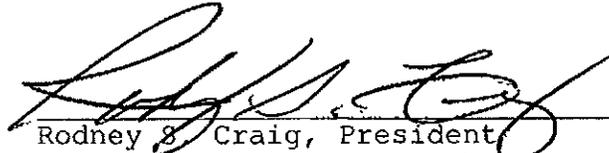
ATTEST:



Gary A. King, County Clerk

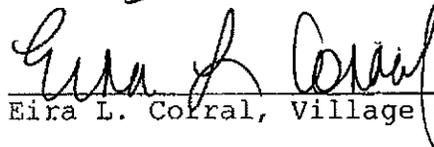
VILLAGE OF HANOVER PARK

Signed this 1st day of May, 2014, at Hanover Park, Illinois.



Rodney S. Craig, President

ATTEST:



Eira L. Corral, Village Clerk


Village of Hanover Park
AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Juliana Maller, Village Manager
David Webb, Chief of Police

SUBJECT: Blanket Purchase Order to Galls, LLC for the Purchase of Police Department Uniforms

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: January 21, 2016

Executive Summary

The Police Department requests Board approval to establish a blanket purchase order with Galls, LLC in the amount of \$44,200 for the purchase of Police Department uniforms purchased during the CY 2016 Budget, ending 12/31/16. These funds are provided for in the CY 2016 Budget.

Discussion

For over 20 years, Kale Uniforms in Elgin, IL served as the uniform vendor for the Police Department. In mid-2015, Kale Uniforms closed permanently, leaving many area agencies without a uniform vendor. The Department became aware that Galls, LLC, a well-known supplier of uniforms and police equipment for over 40 years, had introduced the unique option for agencies to create custom-built websites at no charge that greatly streamline the ordering process, allowing for employees to enter specific sizing needs, and automate the billing process. This option also eliminates the need for personnel to make trips to a physical location, which often involved a considerable amount of time. Galls also offers free embroidering and tailoring of uniforms, which were an additional cost with Kale Uniforms. Galls offers hassle-free returns and sells a wide range of products from which numerous vendors had to be utilized in the past, including badges, safety equipment, flashlights, and more. The custom website design is unique to Galls and will save significant staff time in that orders, invoices, and billing are now automated and do not require nearly as much administrative time.

Recommended Action

Move approval of a blanket purchase order to Galls, LLC in the amount \$44,200 for the purchase of Police Department uniforms.

Budgeted Item:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Budgeted Amount:	\$ 44,200	
Actual Cost:	\$ 44,200	
Account Number:	402-431 (8100, 8200, 8500, 8700)	

Agreement Name: _____

Executed By: _____ Regular Board Mtg.

January 21, 2016 64



Village of Hanover Park

AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Juliana Maller, Village Manager

SUBJECT: Warrant

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: January 21, 2016

Recommended Action

Approve Warrant 1/21/2016 in the amount of \$1,384,956.76

Approve Warrant Paid in Advance (12/31/15-1/14/16) in the amount of \$455,747.74

JM:smk

Attachments: Warrants

Agreement Name: _____

Executed By: _____



Accounts Payable Invoice Report 6-A-12

Invoice Due Date Range 01/08/16 - 01/22/16
 Report By Department - Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount		
Department Economic Dvlpmnt - Economic Development											
Sub-Department Economic Dvlpmnt.Check Request Economic Development,Check Request											
Vendor 1761 - Hagg Press											
64056	Hi-Lighter Jan-Feb 2016	Open		01/05/2016	01/22/2016	01/05/2016			4,298.52		
							Vendor 1761 - Hagg Press Totals	Invoices	1	<u>\$4,298.52</u>	
Vendor 5505 - Signarama Bloomingdale											
4520	1311 Irving Park Road For Sale Sign	Open		12/31/2015	01/22/2016	12/31/2015			515.00		
							Vendor 5505 - Signarama Bloomingdale Totals	Invoices	1	<u>\$515.00</u>	
Vendor 4001 - Slutzky & Blumenthal											
29824	CED Astor No Cash Bid	Open		12/31/2015	01/22/2016	12/31/2015			355.00		
							Vendor 4001 - Slutzky & Blumenthal Totals	Invoices	1	<u>\$355.00</u>	
Vendor 4543 - Warehouse Direct											
2917417	CED Office Supplies Planner	Open		12/31/2015	01/22/2016	12/31/2015			413.30		
							Vendor 4543 - Warehouse Direct Totals	Invoices	1	<u>\$413.30</u>	
								Sub-Department Economic Dvlpmnt.Check Request Economic Development,Check Request Totals	Invoices	4	<u>\$5,581.82</u>
								Department Economic Dvlpmnt - Economic Development Totals	Invoices	4	<u>\$5,581.82</u>

Economic Dvlpmnt Economic Development

Department Finance Admin - Finance Administration										
Sub-Department Finance Admin.Check Request Finance Administration,Check Request										
Vendor 4747 - Andres Medical Billing Ltd										
136944	12/15 Ambulance Billing Charges	Open		12/31/2015	01/22/2016	12/31/2015			4,253.05	
							Vendor 4747 - Andres Medical Billing Ltd Totals	Invoices	1	<u>\$4,253.05</u>
Vendor 5487 - Brilliant Financial Staffing										
105503	Temp Services-Austine (12/19/15-12/25/15)	Open		12/31/2015	01/22/2016	12/31/2015			830.52	
105504	Temp Services-Norwood (12/19/15-12/25/15)	Open		12/31/2015	01/22/2016	12/31/2015			227.39	
105595	Temp Services-Norwood (12/26/15-1/1/16)	Open		12/31/2015	01/22/2016	12/31/2015			(304.75)	
105596	Temp Services-Austine (12/26/15-1/1/16)	Open		12/31/2015	01/22/2016	12/31/2015			1,030.46	
105597	Temp Services-Norwood (12/26/15-1/1/16)	Open		12/31/2015	01/22/2016	12/31/2015			603.75	
							Vendor 5487 - Brilliant Financial Staffing Totals	Invoices	5	<u>\$2,387.37</u>
Vendor 967 - Com Ed										
0275090072-12/15	11/24-12/29 Westview	Open		12/31/2015	01/22/2016	12/31/2015			118.92	



Accounts Payable Invoice Report 6.A.12

Invoice Due Date Range 01/08/16 - 01/22/16
 Report By Department - Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount	
Vendor 967 - Com Ed										
0303064208-12/15	11/24-12/29 Barrington Rd Sign	Open		12/31/2015	01/22/2016	12/31/2015			122.53	
1890092011-12/15	12/3-1/5 Pond Aerators	Open		12/31/2015	01/22/2016	12/31/2015			30.50	
2739065057-12/15	11/24-12/29 Hartmann	Open		12/31/2015	01/22/2016	12/31/2015			167.60	
3507062010-12/15	11/24-12/29 Turnberry	Open		12/31/2015	01/22/2016	12/31/2015			229.78	
5703015039-12/15	12/3-1/7 Savannah	Open		12/31/2015	01/22/2016	12/31/2015			127.02	
5939030006-12/15	11/24-12/29 Kingsbury	Open		12/31/2015	01/22/2016	12/31/2015			165.17	
6467010006-12/15	11/24-12/29 Northway	Open		12/31/2015	01/22/2016	12/31/2015			105.76	
7587125092-12/15	11/24-12/29 Central	Open		12/31/2015	01/22/2016	12/31/2015			112.45	
8663648000-12/15	12/3-1/6 Ontarioville Streetlights	Open		12/31/2015	01/22/2016	12/31/2015			107.06	
Vendor 967 - Com Ed Totals								Invoices	10	\$1,286.79
Vendor 968 - Com Ed										
0091041048-12/15	12/3-1/5 Morton Tower	Open		12/31/2015	01/22/2016	12/31/2015			159.89	
6933095059-12/15	11/16-12/17 Rate 23 Street Lighting	Open		12/31/2015	01/22/2016	12/31/2015			853.48	
Vendor 968 - Com Ed Totals								Invoices	2	\$1,013.37
Vendor 1005 - Constellation New Energy Inc										
1EI2145-12/15	11/24-12/28 Longmeadow	Open		12/31/2015	01/22/2016	12/31/2015			2,224.26	
1EI2303-12/15	11/24-12/28 County Farm	Open		12/31/2015	01/22/2016	12/31/2015			252.25	
1EI2368-12/15	11/24-12/28 STP1	Open		12/31/2015	01/22/2016	12/31/2015			10,115.54	
1EI2442-12/15	11/24-12/28 Plum Tree	Open		12/31/2015	01/22/2016	12/31/2015			325.16	
1EI2495-12/15	11/24-12/28 Well #4	Open		12/31/2015	01/22/2016	12/31/2015			2,176.09	
1EI2570-12/15	11/24-12/28 Bayside	Open		12/31/2015	01/22/2016	12/31/2015			1,238.61	
1EI2652-12/15	11/24-12/28 Evergreen	Open		12/31/2015	01/22/2016	12/31/2015			1,644.89	
1EI2807-12/15	11/24-12/28 Well #5	Open		12/31/2015	01/22/2016	12/31/2015			508.13	
1YOSO6R-11/15	11/5-12/6 Street Lighting	Open		12/31/2015	01/22/2016	12/31/2015			437.77	
Vendor 1005 - Constellation New Energy Inc Totals								Invoices	9	\$18,922.70
Vendor 1619 - Gatso USA										
2015-331	12/15 Red Light Camera Payment	Open		12/31/2015	01/22/2016	12/31/2015			4,110.00	
Vendor 1619 - Gatso USA Totals								Invoices	1	\$4,110.00
Vendor 1641 - GFOA										
0161001	GFOA Membership-Navarrete,Clarke	Open		01/12/2016	01/22/2016	01/12/2016			250.00	
Vendor 1641 - GFOA Totals								Invoices	1	\$250.00
Vendor 4756 - IRMA										
SALES14769	12/15 Deductible	Open		12/31/2015	01/22/2016	12/31/2015			898.51	
Vendor 4756 - IRMA Totals								Invoices	1	\$898.51



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Invoice Due Date Range 01/08/16 - 01/22/16
 Report By Department - Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 3082 - Nicor Gas									
0249471000-12/15	12/2-1/4 Well #4	Open		12/31/2015	01/22/2016	12/31/2015			247.59
1764281000-12/15	12/3-1/5 Well #5	Open		12/31/2015	01/22/2016	12/31/2015			202.96
6721671000-12/15	12/3-1/5 Longmeadow	Open		12/31/2015	01/22/2016	12/31/2015			177.52
8532641000-12/15	12/2-1/4 Train Station	Open		12/31/2015	01/22/2016	12/31/2015			348.83
Vendor 3082 - Nicor Gas Totals							Invoices	4	\$976.90
Vendor 4118 - Storino, Ramello & Durkin									
68416	11/15 Legal Services-Jeanette Brill v. Hanover Park	Open		12/31/2015	01/22/2016	12/31/2015			236.50
68417	11/15 Legal Services-Maxine Washington v. Hanover Park	Open		12/31/2015	01/22/2016	12/31/2015			201.50
68462	11/15 Legal Services-Prosecution	Open		12/31/2015	01/22/2016	12/31/2015			3,663.24
68463	11/15 Legal Services-Impoundment	Open		12/31/2015	01/22/2016	12/31/2015			664.80
Vendor 4118 - Storino, Ramello & Durkin Totals							Invoices	4	\$4,766.04
Sub-Department Finance Admin.Check Request Finance Administration,Check Request Totals							Invoices	38	\$38,864.73
Department Finance Admin - Finance Administration Totals							Invoices	38	\$38,864.73
Finance Admin Finance Administration									
Department Finance Collect - Finance Collections									
Vendor Linda C Eledan									
1/7/16	Parking Meter Refund	Open		01/07/2016	01/22/2016	01/07/2016			4.50
Vendor Linda C Eledan Totals							Invoices	1	\$4.50
Vendor Bharat K Patel									
p0027-000017	p0027-000017	Open		01/05/2016	01/22/2016	01/05/2016			50.00
Vendor Bharat K Patel Totals							Invoices	1	\$50.00
Department Finance Collect - Finance Collections Totals							Invoices	2	\$54.50
Finance Collect Finance Collections									
Department Fire Admin - Fire Administration									
Sub-Department Fire Admin.Check Request Fire Administration,Check Request									
Vendor 15 - A & D Total Plumbing									
23353	Plumbing Inspections - December 2015	Open		12/31/2015	01/22/2016	12/31/2015			1,450.00
Vendor 15 - A & D Total Plumbing Totals							Invoices	1	\$1,450.00



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount	
Vendor 126 - Advocate Sherman Hospital 2016-00000003	2016 Continuing Education Program	Open		01/06/2016	01/22/2016	01/06/2016			3,275.00	
Vendor 126 - Advocate Sherman Hospital Totals								Invoices	1	\$3,275.00
Vendor 4796 - Du-Comm 15671	Du-Comm Quarterly Share - February - April 2016	Open		01/06/2016	01/22/2016	01/06/2016			15,528.25	
Vendor 4796 - Du-Comm Totals								Invoices	1	\$15,528.25
Vendor 5512 - Ecolab Food Safety Specialties 94094725	Diswasher Temperature Sensor Labels	Open		12/31/2015	01/22/2016	12/31/2015			68.87	
Vendor 5512 - Ecolab Food Safety Specialties Totals								Invoices	1	\$68.87
Vendor 1980 - Huntley Fire Protection District 1-29-16	Class Registration Fee - Fully Involved Leadership	Open		01/06/2016	01/22/2016	01/06/2016			200.00	
Vendor 1980 - Huntley Fire Protection District Totals								Invoices	1	\$200.00
Vendor 2136 - IPELRA 3-4-16	Registration - IPELRA Public Sector Employment Law Seminar (6)	Open		01/06/2016	01/22/2016	01/06/2016			1,150.00	
Vendor 2136 - IPELRA Totals								Invoices	1	\$1,150.00
Vendor 5246 - Moore Medical LLC 82926364 I	EMS Medical Replacement Supplies	Open		01/06/2016	01/22/2016	01/06/2016			513.58	
Vendor 5246 - Moore Medical LLC Totals								Invoices	1	\$513.58
Vendor 3681 - Ricoh USA Inc 5039718156	Copy Charges - 9/30 - 12/29/15	Open		12/31/2015	01/22/2016	12/31/2015			58.03	
Vendor 3681 - Ricoh USA Inc Totals								Invoices	1	\$58.03
Vendor 3807 - Sam's Club Business Payments 001023	Supplies	Open		12/31/2015	01/22/2016	12/31/2015			44.89	
000764	Supplies	Open		01/06/2016	01/22/2016	01/06/2016			149.19	
Vendor 3807 - Sam's Club Business Payments Totals								Invoices	2	\$194.08
Vendor 4478 - Village Of Romeoville Fire Academy 2015-834	Instructor I - Panagopoulos	Open		12/31/2015	01/22/2016	12/31/2015			325.00	
Vendor 4478 - Village Of Romeoville Fire Academy Totals								Invoices	1	\$325.00



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 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 4543 - Warehouse Direct									
2908012-0	Supplies	Open		12/31/2015	01/22/2016	12/31/2015			76.64
2914694-0	Supplies	Open		12/31/2015	01/22/2016	12/31/2015			76.12
2915009-0	Supplies	Open		12/31/2015	01/22/2016	12/31/2015			13.00
2919934-0	Supplies	Open		12/31/2015	01/22/2016	12/31/2015			48.73
2928345-0	Supplies	Open		12/31/2015	01/22/2016	12/31/2015			225.29
2928969-0	Supplies	Open		12/31/2015	01/22/2016	12/31/2015			164.03
Vendor 4543 - Warehouse Direct Totals							Invoices	6	\$603.81
Sub-Department Fire Admin.		Check Request Fire Administration, Check Request Totals					Invoices	17	\$23,366.62
Department Fire Admin - Fire Administration Totals							Invoices	17	\$23,366.62
Fire Admin Fire Administration									
Department Fire Inspect Svc - Fire Inspectional Services									
Vendor All N One Services									
2015-1639	Bond Refund-1555 Irving Park Rd	Open		12/31/2015	01/22/2016	12/31/2015			100.00
Vendor All N One Services Totals							Invoices	1	\$100.00
Vendor American Dream Home Improvement									
2015-1215	Bond Refund- 7528 Madison St.	Open		12/31/2015	01/22/2016	12/31/2015			100.00
2015-1086	Bond Refund-5332 Fonda Lane	Open		12/31/2015	01/22/2016	12/31/2015			110.00
2015-1166	Bond Refund-5837 Franklin Ct	Open		12/31/2015	01/22/2016	12/31/2015			135.00
2015-1247	Bond Refund-5835 Farnham Ct.	Open		12/31/2015	01/22/2016	12/31/2015			125.00
2015-1019	Bond Refund-5761 Essex Ct	Open		12/31/2015	01/22/2016	12/31/2015			100.00
2015-1312	Bond Refund- 1405 Windjammer	Open		01/06/2016	01/22/2016	01/06/2016			100.00
2015-1340	Bond Refund- 5831 Danforth Ct	Open		01/06/2016	01/22/2016	01/06/2016			105.00
Vendor American Dream Home Improvement Totals							Invoices	7	\$775.00
Vendor American Home Improvement									
2015-1085	Bond Refund- 5340 Garbo Lane	Open		12/31/2015	01/22/2016	12/31/2015			100.00
Vendor American Home Improvement Totals							Invoices	1	\$100.00
Vendor Joan M. Duty									
2015-1599	Bond Refund-6036 Kit Carson	Open		12/31/2015	01/22/2016	12/31/2015			110.00
Vendor Joan M. Duty Totals							Invoices	1	\$110.00
Vendor Georges Garages & Doors, Inc.									
2015-1346	Bond Refund- 20 Don Carlos Dr	Open		12/31/2015	01/22/2016	12/31/2015			165.00
Vendor Georges Garages & Doors, Inc. Totals							Invoices	1	\$165.00



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor MC2 Electric Inc.									
2015-973	Bond Refund-2321 Walnut Ave	Open		01/08/2016	01/22/2016	01/08/2016			200.00
			Vendor MC2 Electric Inc. Totals				Invoices	1	<u>\$200.00</u>
Vendor Power Home Remodeling Group, Inc.									
2015-1527	Bond Refund- 7527 Northway Dr	Open		12/30/2015	01/22/2016	12/30/2015			135.00
			Vendor Power Home Remodeling Group, Inc. Totals				Invoices	1	<u>\$135.00</u>
Vendor Primo/JWS Custom Builder									
2015-1502	Bond Refund-1233 Nashua Ln	Open		01/08/2016	01/22/2016	01/08/2016			140.00
			Vendor Primo/JWS Custom Builder Totals				Invoices	1	<u>\$140.00</u>
Vendor Sedona Shey, Inc.									
2015-1087	Bond Refund-25W513 Lake Street	Open		01/06/2016	01/22/2016	01/06/2016			220.00
			Vendor Sedona Shey, Inc. Totals				Invoices	1	<u>\$220.00</u>
Vendor Streamline Paving									
2014-648	Bond Refund-935 Muirfield Dr.	Open		12/31/2015	01/22/2016	12/31/2015			650.00
			Vendor Streamline Paving Totals				Invoices	1	<u>\$650.00</u>
Vendor THD At Home Services									
2015-1591	Bond Refund- 1010 Princeton Circle Dr	Open		12/30/2015	01/22/2016	12/30/2015			100.00
			Vendor THD At Home Services Totals				Invoices	1	<u>\$100.00</u>
Vendor Weatherguard Construction									
20156-1153	Bond Refund- 4223 Cove	Open		01/07/2016	01/22/2016	01/07/2016			100.00
			Vendor Weatherguard Construction Totals				Invoices	1	<u>\$100.00</u>
			Department Fire Inspect Svc - Fire Inspectional Services Totals				Invoices	18	<u>\$2,795.00</u>
Fire Inspect Svc Fire Inspectional Services									
Department HR Department - Human Resources Department									
Vendor 1000 - Conrad Polygraph Inc									
1892	New Hire Polygraph for PD and FD	Open		12/31/2015	01/22/2016	12/31/2015			1,760.00
			Vendor 1000 - Conrad Polygraph Inc Totals				Invoices	1	<u>\$1,760.00</u>
Sub-Department HR Department.Check Request Human Resources Department,Check Request									
Vendor 125 - Advocate Occupational Health									
595221	New hire PT Firefighter physicals	Open		12/31/2015	01/22/2016	12/31/2015			1,355.56
			Vendor 125 - Advocate Occupational Health Totals				Invoices	1	<u>\$1,355.56</u>



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 Report By Department - Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount	
Vendor 4775 - Alexian Brothers Corporate Health Services										
574221	Workers Comp Drug and Alcohol Screening	Open		12/31/2015	01/22/2016	12/31/2015			123.00	
							Vendor 4775 - Alexian Brothers Corporate Health Services Totals	Invoices	1	<u>123.00</u>
Vendor 910 - Clark Baird Smith LLP										
6599	legal services	Open		12/23/2015	01/22/2016	12/23/2015			3,528.75	
							Vendor 910 - Clark Baird Smith LLP Totals	Invoices	1	<u>3,528.75</u>
Vendor 1491 - First Advantage Background Services Corp										
5545911510	employee background checks	Open		12/11/2015	01/22/2016	12/11/2015			492.25	
							Vendor 1491 - First Advantage Background Services Corp Totals	Invoices	1	<u>492.25</u>
Vendor 4756 - IRMA										
201622	2016 Annual Contribution	Open		01/11/2016	01/22/2016	01/11/2016			902,982.00	
							Vendor 4756 - IRMA Totals	Invoices	1	<u>\$902,982.00</u>
Vendor 3680 - Ricoh USA Inc										
5039594445	copy charges HR	Open		12/23/2015	01/22/2016	12/23/2015			75.87	
							Vendor 3680 - Ricoh USA Inc Totals	Invoices	1	<u>\$75.87</u>
Vendor 4857 - Stephen A Laser Associates										
2004075	Psychological evals for PD new hires	Open		12/31/2015	01/22/2016	12/31/2015			3,525.00	
							Vendor 4857 - Stephen A Laser Associates Totals	Invoices	1	<u>\$3,525.00</u>
Vendor 4820 - Wageworks										
125A10439308	FSA/AFLAC December	Open		12/23/2015	01/22/2016	12/23/2015			282.75	
							Vendor 4820 - Wageworks Totals	Invoices	1	<u>\$282.75</u>
							Sub-Department HR Department.Check Request Human Resources Department,Check Request Totals	Invoices	8	<u>\$912,365.18</u>
							Department HR Department - Human Resources Department Totals	Invoices	9	<u>\$914,125.18</u>

HR Department Human Resources Department

Department IT - Information Technology

Vendor 5365 - Sentinel Technologies Inc

P606190	Cisco Smartnet HANS - Phone System	Open		12/31/2015	01/22/2016	12/31/2015			11,868.00	
P606368-R	DMZ Web Server	Open		12/31/2015	01/22/2016	12/31/2015			17,353.00	
							Vendor 5365 - Sentinel Technologies Inc Totals	Invoices	2	<u>\$29,221.00</u>



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 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Sub-Department IT.Check Request Information Technology,Check Request									
Vendor 124 - Advent Systems Inc									
44165	Troubleshooting PD Cameras	Open		12/31/2015	01/22/2016	12/31/2015			891.00
44263	Bubble Flexidome Replacements (3)	Open		12/31/2015	01/22/2016	12/31/2015			118.01
Vendor 124 - Advent Systems Inc Totals							Invoices	2	\$1,009.01
Vendor 4758 - Kronos Inc									
11006189	Kronos Annual Telestaff Contract	Open		01/05/2016	01/22/2016	01/05/2016			5,559.37
Vendor 4758 - Kronos Inc Totals							Invoices	1	\$5,559.37
Vendor 4759 - Nextel Communications									
622730512-167	Ann Fox Grate	Open		12/31/2015	01/22/2016	12/31/2015			42.24
Vendor 4759 - Nextel Communications Totals							Invoices	1	\$42.24
Vendor 5365 - Sentinel Technologies Inc									
P606368-R-2	S & H for PO #2015-00000116	Open		12/31/2015	01/22/2016	12/31/2015			66.00
Vendor 5365 - Sentinel Technologies Inc Totals							Invoices	1	\$66.00
Vendor 5503 - Tri-Electronics Inc									
203765	Spotwave Servicing	Open		12/31/2015	01/22/2016	12/31/2015			580.00
Vendor 5503 - Tri-Electronics Inc Totals							Invoices	1	\$580.00
Vendor 5507 - Tyler Technologies									
046906	CE Conversion, Training, Travel	Open		12/31/2015	01/22/2016	12/31/2015			1,665.55
Vendor 5507 - Tyler Technologies Totals							Invoices	1	\$1,665.55
Vendor 4454 - Verizon Wireless									
9757681318	Mobile Monthly Service	Open		12/31/2015	01/22/2016	12/31/2015			5,242.48
Vendor 4454 - Verizon Wireless Totals							Invoices	1	\$5,242.48
Vendor 4543 - Warehouse Direct									
105613	Office Supplies	Open		12/31/2015	01/22/2016	12/31/2015			87.01
Vendor 4543 - Warehouse Direct Totals							Invoices	1	\$87.01
Sub-Department IT.Check Request Information Technology,Check Request Totals							Invoices	9	\$14,251.66
Department IT - Information Technology Totals							Invoices	11	\$43,472.66

IT Information Technology

Department **PD Admin - PD Administration**



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 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Sub-Department PD Admin.Check Request PD Administration,Check Request									
Vendor 367 - Association of Police Social Workers									
APSW2016	2016 Dues - Rossi	Open		01/11/2016	01/22/2016	01/11/2016			60.00
Vendor 367 - Association of Police Social Workers Totals							Invoices	1	<u>\$60.00</u>
Vendor 4796 - Du-Comm									
15672	February-April 2016 Quarterly Shares	Open		01/11/2016	01/22/2016	01/11/2016			161,874.50
Vendor 4796 - Du-Comm Totals							Invoices	1	<u>\$161,874.50</u>
Vendor 1288 - DuPage County Animal Care & Control									
614-22592	Animal Vaccinations & Boarding	Open		11/01/2015	01/22/2016	12/31/2015			90.00
Vendor 1288 - DuPage County Animal Care & Control Totals							Invoices	1	<u>\$90.00</u>
Vendor 4863 - DuPage County Major Crimes Task Force									
DCMCTF2016	2016 Annual Dues	Open		01/11/2016	01/22/2016	01/11/2016			500.00
Vendor 4863 - DuPage County Major Crimes Task Force Totals							Invoices	1	<u>\$500.00</u>
Vendor 5516 - General Communications									
219156	Radar Speed Trailer Repair & Upgrade	Open		12/21/2015	01/22/2016	12/31/2015			1,424.25
Vendor 5516 - General Communications Totals							Invoices	1	<u>\$1,424.25</u>
Vendor 1999 - IACE									
IACE120915	Training - Carrillo, Fuchs, Foley, Zaborowski	Open		12/09/2015	01/22/2016	12/31/2015			100.00
Vendor 1999 - IACE Totals							Invoices	1	<u>\$100.00</u>
Vendor 4146 - Illinois LEAP									
LEAP2016	Membership Dues - Perez	Open		01/11/2016	01/22/2016	01/11/2016			40.00
Vendor 4146 - Illinois LEAP Totals							Invoices	1	<u>\$40.00</u>
Vendor 2065 - Illinois State Police									
HP15034012B	Asset Forfeiture - Woolfolk	Open		12/31/2015	01/22/2016	12/31/2015			600.00
Vendor 2065 - Illinois State Police Totals							Invoices	1	<u>\$600.00</u>
Vendor 4865 - Mid-States Organized Crime Information Center									
13074-23293	Annual Dues 2016	Open		01/11/2016	01/22/2016	01/11/2016			250.00
Vendor 4865 - Mid-States Organized Crime Information Center Totals							Invoices	1	<u>\$250.00</u>
Vendor 3681 - Ricoh USA Inc									
27818492	Copier Lease - 11/29/2015	Open		12/31/2015	01/22/2016	12/31/2015			1,041.76
27958851	Copier Lease - 12/30/2015	Open		12/31/2015	01/22/2016	12/31/2015			1,041.76
Vendor 3681 - Ricoh USA Inc Totals							Invoices	2	<u>\$2,083.52</u>



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount	
Vendor 4086 - Staples Advantage, Dept Det 3287612797	Office Supplies	Open		12/22/2015	01/22/2016	12/31/2015			58.95	
Vendor 4086 - Staples Advantage, Dept Det Totals								Invoices	1	<u>\$58.95</u>
Vendor 5024 - Taser International SI1422826	Taser Supplies	Open		12/22/2015	01/22/2016	12/31/2015			488.31	
Vendor 5024 - Taser International Totals								Invoices	1	<u>\$488.31</u>
Vendor 4329 - Tri-Tech Forensics 126840	Evidence Supplies	Open		12/29/2015	01/22/2016	12/31/2015			72.00	
Vendor 4329 - Tri-Tech Forensics Totals								Invoices	1	<u>\$72.00</u>
Vendor 4990 - Walgreen Company 100207153	Prisoner Medication - HP15044611	Open		12/15/2015	01/22/2016	12/31/2015			39.76	
Vendor 4990 - Walgreen Company Totals								Invoices	1	<u>\$39.76</u>
Vendor 4543 - Warehouse Direct 2923738-0	Office Supplies	Open		12/22/2015	01/22/2016	12/31/2015			70.05	
Vendor 4543 - Warehouse Direct Totals								Invoices	1	<u>\$70.05</u>
Vendor 5517 - Antonio Woolfork HP15034012	Asset Forfeiture - Woolfolk	Open		12/31/2015	01/22/2016	12/31/2015			191.00	
Vendor 5517 - Antonio Woolfork Totals								Invoices	1	<u>\$191.00</u>
Sub-Department PD Admin.Check Request PD Administration,Check Request Totals								Invoices	17	<u>\$167,942.34</u>
Department PD Admin - PD Administration Totals								Invoices	17	<u>\$167,942.34</u>

PD Admin PD Administration

Department **PD Staff Svcs - PD Staff Services**

Vendor 5455 - LexisNexis Risk Solutions FL Inc Lexisnexis110215	Crime Mapping & Support Plan	Open		12/30/2015	01/22/2016	12/30/2015			5,050.00	
Vendor 5455 - LexisNexis Risk Solutions FL Inc Totals								Invoices	1	<u>\$5,050.00</u>
Department PD Staff Svcs - PD Staff Services Totals								Invoices	1	<u>\$5,050.00</u>

PD Staff Svcs PD Staff Services

Department **PW Admin - PW Administration**



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 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Sub-Department PW Admin.Check Request PW Administration,Check Request									
Vendor 84 - Acres Group Inc									
AEI_0227770	mark thomas snow removal	Open		01/06/2016	01/22/2016	01/06/2016			1,340.00
AEI_0227771	Astor av. snow removal	Open		01/06/2016	01/22/2016	01/06/2016			1,140.00
Vendor 84 - Acres Group Inc Totals							Invoices	2	<u>\$2,480.00</u>
Vendor 127 - Aecom Technical Services Inc									
37680196	Zinc eng Nov 7th thru Dec 4th 2015	Open		12/31/2015	01/22/2016	12/31/2015			2,432.44
Vendor 127 - Aecom Technical Services Inc Totals							Invoices	1	<u>\$2,432.44</u>
Vendor 135 - Aftermath Services LLC									
JC2015-5231	Bio Hazard Clean-Up in Lock Up Bathroom	Open		12/31/2015	01/22/2016	12/31/2015			45.00
Vendor 135 - Aftermath Services LLC Totals							Invoices	1	<u>\$45.00</u>
Vendor 254 - American Public Works Association-APWA									
17346 2016	APWA Annual Dues	Open		01/04/2016	01/22/2016	01/04/2016			930.00
Vendor 254 - American Public Works Association-APWA Totals							Invoices	1	<u>\$930.00</u>
Vendor 328 - Arc Disposal-Republic Svc #551									
0551-012165106	Greenbrook Tanglewood Basic Service - 1/1/16 - 1/31/16	Open		01/06/2016	01/22/2016	01/06/2016			570.05
Vendor 328 - Arc Disposal-Republic Svc #551 Totals							Invoices	1	<u>\$570.05</u>
Vendor 4748 - AV Overhead Garage Door									
26181	Service Call for Fire Station #2	Open		12/31/2015	01/22/2016	12/31/2015			1,190.75
26503	Repairs to Fire Station #2	Open		12/31/2015	01/22/2016	12/31/2015			2,648.00
Vendor 4748 - AV Overhead Garage Door Totals							Invoices	2	<u>\$3,838.75</u>
Vendor 399 - Avalon Petroleum Company									
016544	Diesel Fuel	Open		12/31/2015	01/22/2016	12/31/2015			2,681.60
554465	Regular Gasoline	Open		12/31/2015	01/22/2016	12/31/2015			8,180.27
Vendor 399 - Avalon Petroleum Company Totals							Invoices	2	<u>\$10,861.87</u>
Vendor 528 - Bigfoot Pest Control									
4442	Standard Service at 2121 Lake St.	Open		12/31/2015	01/22/2016	12/31/2015			116.00
4454	Standard Service at 6850 Barrington Road.	Open		12/31/2015	01/22/2016	12/31/2015			94.00
5509	Standard Service at 2011 Lake St.	Open		12/31/2015	01/22/2016	12/31/2015			175.00
Vendor 528 - Bigfoot Pest Control Totals							Invoices	3	<u>\$385.00</u>



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Vendor 5514 - Bornquist, Inc										
5376679	Misc. Supplies	Open		12/31/2015	01/22/2016	12/31/2015			530.00	
							Vendor 5514 - Bornquist, Inc Totals		Invoices 1	\$530.00
Vendor 752 - Carol Stream Lawn & Power										
362992	2 cycle mix	Open		12/31/2015	01/22/2016	12/31/2015			68.16	
368820	Reducer bushings	Open		12/31/2015	01/22/2016	12/31/2015			13.88	
370021	Connecting Link Chain	Open		12/31/2015	01/22/2016	12/31/2015			4.35	
							Vendor 752 - Carol Stream Lawn & Power Totals		Invoices 3	\$86.39
Vendor 754 - Carquest Auto Parts										
2455-563989	Special Transmission Oil	Open		12/31/2015	01/22/2016	12/31/2015			35.82	
2455-568010	Power Steering Pump	Open		12/31/2015	01/22/2016	12/31/2015			162.83	
2455-568085	Wire Connector	Open		12/31/2015	01/22/2016	12/31/2015			3.56	
2455-568123	Oil Filter	Open		12/31/2015	01/22/2016	12/31/2015			10.00	
2455-568222	Friction Caliper's and Wiper Motor	Open		12/31/2015	01/22/2016	12/31/2015			(246.00)	
2455-568322	Vac Hoses	Open		12/31/2015	01/22/2016	12/31/2015			3.54	
2455-568333	Tire Sensors	Open		12/31/2015	01/22/2016	12/31/2015			44.09	
2455-568350	Tire Sensor	Open		12/31/2015	01/22/2016	12/31/2015			49.49	
2455-568379	Tire Sensor	Open		12/31/2015	01/22/2016	12/31/2015			(44.09)	
							Vendor 754 - Carquest Auto Parts Totals		Invoices 9	\$19.24
Vendor 836 - Chicago Central & Pacific										
9500155320	Water Pipeline License	Open		12/31/2015	01/22/2016	12/31/2015			250.00	
							Vendor 836 - Chicago Central & Pacific Totals		Invoices 1	\$250.00
Vendor 882 - Cintas #22										
022252471	Uniforms	Open		12/31/2015	01/22/2016	12/31/2015			86.16	
022252472	Uniforms	Open		12/31/2015	01/22/2016	12/31/2015			54.39	
							Vendor 882 - Cintas #22 Totals		Invoices 2	\$140.55
Vendor 934 - Clifford-Wald										
IN00094160	Paper for KIP	Open		12/31/2015	01/22/2016	12/31/2015			94.56	
							Vendor 934 - Clifford-Wald Totals		Invoices 1	\$94.56
Vendor 5441 - Dewberry Architects Inc										
1260591	Interior Design Services	Open		12/31/2015	01/22/2016	12/31/2015			661.48	
							Vendor 5441 - Dewberry Architects Inc Totals		Invoices 1	\$661.48
Vendor 4895 - F.H. Paschen, S.N. Nielsen & Associates LLC										
1550-212-1	Village Hall Room Remodel	Open		12/31/2015	01/22/2016	12/31/2015			53,991.17	
							Vendor 4895 - F.H. Paschen, S.N. Nielsen & Associates LLC Totals		Invoices 1	\$53,991.17



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Vendor 1539 - Foster Coach Sales									
8397	Tail Light	Open		12/31/2015	01/22/2016	12/31/2015			173.42
Vendor 1539 - Foster Coach Sales Totals							Invoices	1	<u>\$173.42</u>
Vendor 4754 - Fox Valley Fire & Safety									
958151	Fire Door Test at Fire Station #1	Open		12/31/2015	01/22/2016	12/31/2015			416.00
WO151882	Fire Extinguisher for #306	Open		12/31/2015	01/22/2016	12/31/2015			71.00
Vendor 4754 - Fox Valley Fire & Safety Totals							Invoices	2	<u>\$487.00</u>
Vendor 4755 - Friendly Ford									
188482	Sensor - Output	Open		12/31/2015	01/22/2016	12/31/2015			28.90
188821	Sensor Assembly	Open		12/31/2015	01/22/2016	12/31/2015			142.85
189762	Pin - Hinge for #126	Open		12/31/2015	01/22/2016	12/31/2015			6.88
Vendor 4755 - Friendly Ford Totals							Invoices	3	<u>\$178.63</u>
Vendor 1685 - Grainger									
9921253267	Superior Lubricant Aerosol Can	Open		12/31/2015	01/22/2016	12/31/2015			170.52
9923969936	Cable Protector	Open		12/31/2015	01/22/2016	12/31/2015			278.28
9926582116	Safety Supplies	Open		12/31/2015	01/22/2016	12/31/2015			312.96
9926962409	Floor Safety Signs	Open		12/31/2015	01/22/2016	12/31/2015			430.96
Vendor 1685 - Grainger Totals							Invoices	4	<u>\$1,192.72</u>
Vendor 5146 - Jack Greenlee									
V032713D	Safety Shoes - Greenlee	Open		12/31/2015	01/22/2016	12/31/2015			125.00
Vendor 5146 - Jack Greenlee Totals							Invoices	1	<u>\$125.00</u>
Vendor 1754 - H2O Auto Spa Inc									
November	Police Car Washes - 11/1/15 - 11/30/15	Open		12/31/2015	01/22/2016	12/31/2015			83.00
Vendor 1754 - H2O Auto Spa Inc Totals							Invoices	1	<u>\$83.00</u>
Vendor 1786 - Hanover Glass & Mirror									
6409	Glass installed at Train Station	Open		12/31/2015	01/22/2016	12/31/2015			695.00
Vendor 1786 - Hanover Glass & Mirror Totals							Invoices	1	<u>\$695.00</u>
Vendor 1834 - HD Supply Waterworks LTD									
E955067	Copper tubing	Open		12/31/2015	01/22/2016	12/31/2015			392.00
Vendor 1834 - HD Supply Waterworks LTD Totals							Invoices	1	<u>\$392.00</u>



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Vendor 5147 - HR Green Inc										
102445	Professional Services from 11/14/15 to 12/11/15 - Plumtree Main	Open		12/31/2015	01/22/2016	12/31/2015			471.00	
Vendor 5147 - HR Green Inc Totals								Invoices	1	\$471.00
Vendor 2061 - IL Section AWWA										
200018923	AWWA Online Course Basic Electrical Concepts	Open		12/31/2015	01/22/2016	12/31/2015			70.00	
Vendor 2061 - IL Section AWWA Totals								Invoices	1	\$70.00
Vendor 5306 - IMS Infrastructure Management Services										
10615-7	2015 Pavement Management Proposal	Open		12/31/2015	01/22/2016	12/31/2015			3,760.00	
Vendor 5306 - IMS Infrastructure Management Services Totals								Invoices	1	\$3,760.00
Vendor 4782 - Jake The Striper										
15409	Repaired Decals Damaged in Accident #175	Open		12/31/2015	01/22/2016	12/31/2015			550.00	
Vendor 4782 - Jake The Striper Totals								Invoices	1	\$550.00
Vendor 4799 - Kammes Auto & Truck Repair Inc										
118969	Truck Safety Inspection	Open		12/31/2015	01/22/2016	12/31/2015			30.00	
Vendor 4799 - Kammes Auto & Truck Repair Inc Totals								Invoices	1	\$30.00
Vendor 2458 - Lan Electric										
94-15	Installation of Kingsbury Lift Station level controller	Open		12/31/2015	01/22/2016	12/31/2015			2,875.47	
Vendor 2458 - Lan Electric Totals								Invoices	1	\$2,875.47
Vendor 2810 - Menards										
12232	Misc. Supplies	Open		12/31/2015	01/22/2016	12/31/2015			87.80	
12438	Misc. Supplies	Open		12/31/2015	01/22/2016	12/31/2015			5.99	
13214	Mail Box Repairs	Open		12/31/2015	01/22/2016	12/31/2015			473.15	
13644	Cedar Fencing	Open		01/08/2016	01/22/2016	01/08/2016			139.80	
13809	Misc. Supplies	Open		01/08/2016	01/22/2016	01/08/2016			152.12	
13823	Misc. Supplies	Open		01/08/2016	01/22/2016	01/08/2016			95.50	
13884	Misc. Supplies	Open		01/08/2016	01/22/2016	01/08/2016			42.82	
13889	Misc. Supplies	Open		01/08/2016	01/22/2016	01/08/2016			167.16	
Vendor 2810 - Menards Totals								Invoices	8	\$1,164.34
Vendor 1632 - Napa Auto Parts										
352819	Wiper Blades	Open		12/31/2015	01/22/2016	12/31/2015			27.18	



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Vendor 1632 - Napa Auto Parts									
357352	Plug	Open		12/31/2015	01/22/2016	12/31/2015			2.60
357471	Hydraulic Hose Fittings	Open		12/31/2015	01/22/2016	12/31/2015			33.04
357700	Blower Motor for #3105	Open		12/31/2015	01/22/2016	12/31/2015			61.24
Vendor 1632 - Napa Auto Parts Totals							Invoices	4	\$124.06
Vendor 3109 - Northern Frame & Auto Body									
906e1f46	Painting Broken Fender Part #428	Open		12/31/2015	01/22/2016	12/31/2015			250.00
Vendor 3109 - Northern Frame & Auto Body Totals							Invoices	1	\$250.00
Vendor 3146 - O'Reilly Automotive Inc									
3421-414394	Brake Cleaner	Open		12/31/2015	01/22/2016	12/31/2015			32.28
Vendor 3146 - O'Reilly Automotive Inc Totals							Invoices	1	\$32.28
Vendor 5236 - Ozinga Ready Mix Concrete Inc									
668806	concrete for ball fields	Open		12/31/2015	01/22/2016	12/31/2015			2,467.76
Vendor 5236 - Ozinga Ready Mix Concrete Inc Totals							Invoices	1	\$2,467.76
Vendor 3414 - Pinner Electric Inc									
26456	Monthly Routine Billing - December	Open		12/31/2015	01/22/2016	12/31/2015			350.00
Vendor 3414 - Pinner Electric Inc Totals							Invoices	1	\$350.00
Vendor 3463 - PPG Architectural Finishes									
824402017500	Paint Supplies	Open		12/31/2015	01/22/2016	12/31/2015			88.86
824402018179	paint for graffitti removal	Open		12/31/2015	01/22/2016	12/31/2015			33.34
824402018273	Misc. Supplies	Open		12/31/2015	01/22/2016	12/31/2015			79.86
824403005737	Misc. Supplies	Open		12/31/2015	01/22/2016	12/31/2015			175.88
Vendor 3463 - PPG Architectural Finishes Totals							Invoices	4	\$377.94
Vendor 3490 - Priority Products Inc									
864259	Hydraulic Fitting	Open		12/31/2015	01/22/2016	12/31/2015			12.27
864441	Sign shop hardware	Open		01/07/2016	01/22/2016	01/07/2016			87.84
Vendor 3490 - Priority Products Inc Totals							Invoices	2	\$100.11
Vendor 3628 - Red Wing Shoe Store									
9706886	Safety Shoes	Open		12/30/2015	01/22/2016	12/30/2015			591.73
Vendor 3628 - Red Wing Shoe Store Totals							Invoices	1	\$591.73
Vendor 206 - Republic Services #933									
0551-012137886	Tanglewood Residential Service 1/1/16 - 2/29/16	Open		01/06/2016	01/22/2016	01/06/2016			15,867.10
0551-012140012	1211 Catalina - 1/1/16 - 3/31/16	Open		01/06/2016	01/22/2016	01/06/2016			63.81
Vendor 206 - Republic Services #933 Totals							Invoices	2	\$15,930.91



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Vendor 4772 - RJN Group Inc									
172016-07	Professional services(16" force main)	Open		12/31/2015	01/22/2016	12/31/2015			1,082.50
172016-08	Professional services(Plum Tree force main)	Open		12/31/2015	01/22/2016	12/31/2015			277.50
Vendor 4772 - RJN Group Inc Totals							Invoices	2	\$1,360.00
Vendor 4800 - Roadway Towing & Service Inc									
1009369-IN	Safety Inspections	Open		12/31/2015	01/22/2016	12/31/2015			29.00
1009606-IN	Safety Inspection	Open		12/31/2015	01/22/2016	12/31/2015			30.00
Vendor 4800 - Roadway Towing & Service Inc Totals							Invoices	2	\$59.00
Vendor 3789 - Safety-Kleen Systems Inc									
68935751	Hazardous Waste Disposal	Open		12/31/2015	01/22/2016	12/31/2015			40.00
Vendor 3789 - Safety-Kleen Systems Inc Totals							Invoices	1	\$40.00
Vendor 5506 - SKM, LLC dba Legacy Fire Apparatus									
269	Emergency Repair #382	Open		12/31/2015	01/22/2016	12/31/2015			8,136.93
270	Emergency Repair #382	Open		12/31/2015	01/22/2016	12/31/2015			1,988.00
Vendor 5506 - SKM, LLC dba Legacy Fire Apparatus Totals							Invoices	2	\$10,124.93
Vendor 4019 - Snow Systems									
14-056378	com lot snow removal	Open		12/31/2015	01/22/2016	12/31/2015			1,870.00
Vendor 4019 - Snow Systems Totals							Invoices	1	\$1,870.00
Vendor 4078 - Standard Equipment Co									
C09115	Misc. Pelican Parts	Open		12/31/2015	01/22/2016	12/31/2015			25.70
C09116	Misc. Supplies	Open		12/31/2015	01/22/2016	12/31/2015			758.42
C09253	Decals - No Step	Open		12/31/2015	01/22/2016	12/31/2015			2.69
C09254	Decal - Towing Caution	Open		12/31/2015	01/22/2016	12/31/2015			37.41
Vendor 4078 - Standard Equipment Co Totals							Invoices	4	\$824.22
Vendor 4108 - Steiner Electric Company									
S004733708.002	Misc. Supplies	Open		12/31/2015	01/22/2016	12/31/2015			(26.52)
S005250398.001	Misc. Supplies	Open		12/31/2015	01/22/2016	12/31/2015			32.35
Vendor 4108 - Steiner Electric Company Totals							Invoices	2	\$5.83
Vendor 4147 - Suburban Laboratories Inc									
130550	Annual and Monthly IEPA Required Water Quality Monitoring	Open		12/31/2015	01/22/2016	12/31/2015			274.00



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Vendor 4147 - Suburban Laboratories Inc 130671	Annual and Monthly IEPA Required Water Quality Monitoring	Open		12/31/2015	01/22/2016	12/31/2015			230.00	
Vendor 4147 - Suburban Laboratories Inc Totals								Invoices	2	\$504.00
Vendor 4228 - Tee Jay Service Company Inc 132588	Replaced Door Loop on 12/2/15.	Open		12/31/2015	01/22/2016	12/31/2015			536.00	
Vendor 4228 - Tee Jay Service Company Inc Totals								Invoices	1	\$536.00
Vendor 4231 - Temperature Equipment Corp 4312753-00	Burner and Blower Motor with Gasket	Open		12/31/2015	01/22/2016	12/31/2015			1,369.86	
Vendor 4231 - Temperature Equipment Corp Totals								Invoices	1	\$1,369.86
Vendor 4277 - Tokay Software 15589	Annual Support For Backflow Device Management Software	Open		01/08/2016	01/22/2016	01/08/2016			590.00	
Vendor 4277 - Tokay Software Totals								Invoices	1	\$590.00
Vendor 4311 - Trane US Inc 11643495R1	Misc. Parts & Supplies	Open		12/31/2015	01/22/2016	12/31/2015			224.00	
Vendor 4311 - Trane US Inc Totals								Invoices	1	\$224.00
Vendor 4454 - Verizon Wireless 9757779325	Monthly Wireless Service - December	Open		12/31/2015	01/22/2016	12/31/2015			76.02	
Vendor 4454 - Verizon Wireless Totals								Invoices	1	\$76.02
Vendor 4456 - Vermeer-Illinois Inc P95005	Misc. Supplies	Open		12/31/2015	01/22/2016	12/31/2015			141.80	
Vendor 4456 - Vermeer-Illinois Inc Totals								Invoices	1	\$141.80
Vendor 4543 - Warehouse Direct 2924550-0	Misc. Supplies	Open		12/31/2015	01/22/2016	12/31/2015			43.56	
Vendor 4543 - Warehouse Direct Totals								Invoices	1	\$43.56
Vendor 5461 - Washburn Machinery Inc 109916	Misc. Supplies	Open		12/31/2015	01/22/2016	12/31/2015			783.65	
Vendor 5461 - Washburn Machinery Inc Totals								Invoices	1	\$783.65



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Vendor 4848 - Water Services Co									
24136	Rubber Total Kit for Village Hall	Open		12/31/2015	01/22/2016	12/31/2015			174.05
Vendor 4848 - Water Services Co Totals							Invoices	1	<u>\$174.05</u>
Vendor 5504 - Mike Wiebe									
226654	reimbursement for isa certification	Open		12/31/2015	01/22/2016	12/31/2015			175.00
Vendor 5504 - Mike Wiebe Totals							Invoices	1	<u>\$175.00</u>
Sub-Department PW Admin.Check Request PW Administration,Check Request Totals							Invoices	103	<u>\$128,690.79</u>
Department PW Admin - PW Administration Totals							Invoices	103	<u>\$128,690.79</u>

PW Admin PW Administration _____

Department PW Engineering - PW Engineering									
Vendor 5147 - HR Green Inc									
102444	Hanover Park Mattress Firm	Open		12/31/2015	01/22/2016	12/31/2015			314.00
Vendor 5147 - HR Green Inc Totals							Invoices	1	<u>\$314.00</u>
Department PW Engineering - PW Engineering Totals							Invoices	1	<u>\$314.00</u>

PW Engineering PW Engineering _____

Department PW Public Bldgs - PW Public Buildings									
Vendor 5364 - Action Plumbing Co. Inc.									
118035	Village Hall Sump Pumps	Open		12/31/2015	01/22/2016	12/31/2015			11,731.00
Vendor 5364 - Action Plumbing Co. Inc. Totals							Invoices	1	<u>\$11,731.00</u>
Vendor 510 - Best Technology Systems Inc									
BTL-14064C-11	Firing Range Maintenance	Open		12/31/2015	01/22/2016	12/31/2015			6,035.00
Vendor 510 - Best Technology Systems Inc Totals							Invoices	1	<u>\$6,035.00</u>
Vendor 5385 - Henricksen									
576402RE	Conference table	Open		12/31/2015	01/22/2016	12/31/2015			16,231.08
Vendor 5385 - Henricksen Totals							Invoices	1	<u>\$16,231.08</u>
Department PW Public Bldgs - PW Public Buildings Totals							Invoices	3	<u>\$33,997.08</u>

PW Public Bldgs PW Public Buildings _____

Department **PW Streets - PW Streets**



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Vendor 1702 - Great Lakes Snow Systems Inc									
4171	cul de sac snow removal 12/29/15	Open		12/31/2015	01/22/2016	12/31/2015			7,447.00
	Vendor 1702 - Great Lakes Snow Systems Inc Totals								\$7,447.00
	Department PW Streets - PW Streets Totals								\$7,447.00
PW Streets PW Streets									
Department Sewage Trtmnt - Sewage Treatment									
Vendor 2876 - Midwest Power Vac Inc									
214657	stp and lift station factoring	Open		12/30/2015	01/22/2016	12/30/2015			1,787.50
	Vendor 2876 - Midwest Power Vac Inc Totals								\$1,787.50
Vendor 4147 - Suburban Laboratories Inc									
130707	Phosphrous testing december for stp	Open		12/31/2015	01/22/2016	12/31/2015			109.00
130708	DMR testing for december at stp	Open		12/31/2015	01/22/2016	12/31/2015			266.50
	Vendor 4147 - Suburban Laboratories Inc Totals								\$375.50
	Department Sewage Trtmnt - Sewage Treatment Totals								\$2,163.00
Sewage Trtmnt Sewage Treatment									
Department Village Manager - Village Manager									
Vendor 2054 - IL Municipal League									
M-246	2016 Membership Dues	Open		01/08/2016	01/22/2016	01/08/2016			2,500.00
	Vendor 2054 - IL Municipal League Totals								\$2,500.00
Vendor 4543 - Warehouse Direct									
2922325-0	Office Supplies	Open		12/31/2015	01/22/2016	12/31/2015			60.48
29241111-0	Office Supplies	Open		12/31/2015	01/22/2016	12/31/2015			31.56
	Vendor 4543 - Warehouse Direct Totals								\$92.04
Sub-Department Village Manager.Check Request Village Manager,Check Request									
Vendor 5510 - Amia Akwiwu									
2016-YOY3	Youth of the Year Scholarship	Open		01/06/2016	01/22/2016	01/06/2016			500.00
	Vendor 5510 - Amia Akwiwu Totals								\$500.00
Vendor 5509 - Brittany Amawan									
2016-YOY2	Youth of the Year Scholarship	Open		01/06/2016	01/22/2016	01/06/2016			500.00
	Vendor 5509 - Brittany Amawan Totals								\$500.00



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Vendor 5508 - Naba Durrani									
2016-YOY1	Youth of the Year Scholarship	Open		01/06/2016	01/22/2016	01/06/2016			1,000.00
	Vendor 5508 - Naba Durrani Totals						Invoices	1	<u>\$1,000.00</u>
Vendor 1790 - Hanover Park Community Resource Coalition									
2016Con	2016 Contribution	Open		01/12/2016	01/22/2016	01/12/2016			4,000.00
	Vendor 1790 - Hanover Park Community Resource Coalition Totals						Invoices	1	<u>\$4,000.00</u>
Vendor 3716 - Roger C Marquardt & Company Inc									
1830	Professional Services - Lobbying (Jan' 16)	Open		01/12/2016	01/22/2016	01/12/2016			2,000.00
	Vendor 3716 - Roger C Marquardt & Company Inc Totals						Invoices	1	<u>\$2,000.00</u>
Vendor 5511 - Christina Troha									
2016-YOY4	Youth of the Year Scholarship	Open		01/06/2016	01/22/2016	01/06/2016			500.00
	Vendor 5511 - Christina Troha Totals						Invoices	1	<u>\$500.00</u>
	Sub-Department Village Manager.Check Request Village Manager,Check Request Totals						Invoices	6	<u>\$8,500.00</u>
	Department Village Manager - Village Manager Totals						Invoices	9	<u>\$11,092.04</u>
Village Manager Village Manager _____									
	Grand Totals						Invoices	237	<u><u>\$1,384,956.76</u></u>



Paid In Advance

Payment Date Range 12/31/15 - 01/14/16
 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount	
Vendor 4777 - Illinois Department Of Revenue										
2015-00000815	Illinois W/H Tax - December 31,	Paid by EFT #23098		12/31/2015	12/31/2015	12/31/2015		12/31/2015	20,099.04	
	Vendor 4777 - Illinois Department Of Revenue Totals							Invoices	1	<u>\$20,099.04</u>
Vendor 4818 - Illinois Funds - Fire Pension Fund										
2015-00000816	Fire Pension W/H - December 31,	Paid by EFT #23099		12/31/2015	12/31/2015	12/31/2015		12/31/2015	11,064.73	
	Vendor 4818 - Illinois Funds - Fire Pension Fund Totals							Invoices	1	<u>\$11,064.73</u>
Vendor 4817 - Illinois Funds - Police Pension Fund										
2015-00000817	Police Pension W/H - December 31,	Paid by EFT #23100		12/31/2015	12/31/2015	12/31/2015		12/31/2015	18,075.17	
	Vendor 4817 - Illinois Funds - Police Pension Fund Totals							Invoices	1	<u>\$18,075.17</u>
Vendor 4743 - Illinois Municipal Retirement Fund										
12015-00000822	IMRF Contributions - November	Paid by EFT #23105		12/31/2015	12/31/2015	12/31/2015		12/31/2015	94,041.91	
2015-00000821	IMRF Contributions - December	Paid by EFT #23104		12/31/2015	12/31/2015	12/31/2015		12/31/2015	139,833.96	
	Vendor 4743 - Illinois Municipal Retirement Fund Totals							Invoices	2	<u>\$233,875.87</u>
Vendor 4741 - Internal Revenue Service										
2015-00000818	Federal W/H Tax - December 31,	Paid by EFT #23101		12/31/2015	12/31/2015	12/31/2015		12/31/2015	151,088.48	
	Vendor 4741 - Internal Revenue Service Totals							Invoices	1	<u>\$151,088.48</u>
Vendor 3082 - Nicor Gas										
8426464314-11/15	11/2-12/2 Police Station	Paid by Check #38209		12/31/2015	12/31/2015	12/31/2015		01/11/2016	1,263.36	
	Vendor 3082 - Nicor Gas Totals							Invoices	1	<u>\$1,263.36</u>
Vendor 4742 - State Disbursement Fund										
2015-00000819	PR Maintenance - December 31,	Paid by EFT #23102		12/31/2015	12/31/2015	12/31/2015		12/31/2015	2,159.07	
	Vendor 4742 - State Disbursement Fund Totals							Invoices	1	<u>\$2,159.07</u>



Paid In Advance 6-A-13

Payment Date Range 12/31/15 - 01/14/16
 Report By Vendor - Invoice
 Summary Listing

Vendor **4819 - Vantagepoint Transfer Agents-457**

2015-00000820	ICMA Contributions - December 31, Paid by EFT #23103	12/31/2015	12/31/2015	12/31/2015	12/31/2015	18,122.02
Vendor 4819 - Vantagepoint Transfer Agents-457 Totals				Invoices	1	\$18,122.02
Grand Totals				Invoices	9	\$455,747.74



TO: Village President and Board of Trustees

FROM: Juliana Maller, Village Manager
Remy Navarrete, Finance Director

SUBJECT: Treasurer's Report – December, 2015

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: January 21, 2016

Executive Summary

Review of the December, 2015 Treasurer's Report.

Discussion

Attached is the December, 2015 monthly Treasurer's Report. The report is made up of the following three pages:

- Cash and Investment Report
- Cash and Investment Detail by Institution
- Revenue and Expenditure Report

The first section lists all of the Village's Assets by fund and by type, including cash, investments and other assets. The total of the cash and investments column balances to the second section.

Cash and investment detail by institution is in the second section of the Treasurer's Report. All of the Village's banking institutions are broken out by account number, account type, date opened, maturity date, interest rate and amount.

The revenue and expenditure report is the final section, which is a quick snapshot of the Village's actual versus budget amounts through the month of December. With 100% of the year completed, it gives a brief summary of the total revenues and expenses compared to the total annual budget.

All information included in the report is thru the month of December, 2015.

Agreement Name: _____

Executed By: _____ Regular Board Mtg.
January 21, 2016 88

Recommended Action

For informational purposes only.

Attachments: December, 2015 Treasurer's Report

Budgeted Item:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	N/A
Budgeted Amount:	\$N/A				
Actual Cost:	\$				
Account Number:					

Village of Hanover Park
Cash & Investment Report
Thursday, December 31, 2015

100% of the Fiscal Year completed
General Ledger Balances as of December 31, 2015

Fund	Balance as of: 12/31/2015	Detail of Ending balances		
		Cash	Investments	12/31/2015
General	13,968,016.57	9,630,313.18	4,337,703.39	\$ 13,968,016.57
MFT	1,188,659.15	539,915.04	648,744.11	1,188,659.15
Road and Bridge	1,113,607.05	1,113,607.05		1,113,607.05
SSA # 3	45,598.24	45,598.24		45,598.24
SSA # 4	66,202.44	66,202.44		66,202.44
SSA # 5	386,375.21	386,375.21		386,375.21
SSA # 6	12,848.28	12,848.28		12,848.28
MWRD Fields	649,117.68	649,117.68		649,117.68
State Restricted Funds	265,575.00	265,575.00		265,575.00
Federal Restricted Funds	1,479.00	1,479.00		1,479.00
Foreign Fire Fund	44,680.73	44,680.73		44,680.73
Capital Projects	1,088,716.39	1,088,716.39		1,088,716.39
TIF # 2	201.15	201.15		201.15
TIF # 3	3,654,515.76	3,546,671.46	107,844.30	3,654,515.76
TIF # 4	(20,133.85)	(20,133.85)		(20,133.85)
TIF # 5	2,861.73	2,861.73		2,861.73
2011 Debt Service	155,433.67	155,433.67		155,433.67
2010 Debt Service	147,808.43	147,808.43		147,808.43
2010A Debt Service	(145,877.56)	(145,877.56)		(145,877.56)
Water and Sewer	9,197,071.03	8,975,570.16	221,500.87	9,197,071.03
Commuter Lot	517,747.50	517,747.50		517,747.50
Hanover Square	1,346.34	1,346.34		1,346.34
Central Equipment	5,759,126.30	5,049,726.52	709,399.78	5,759,126.30
IT Replacement	300,000.00	300,000.00	-	300,000.00
				-
TOTALS:	38,400,976.24	32,375,783.79	6,025,192.45	38,400,976.24
TOTAL CASH & INVESTMENTS		38,400,976.24		

* Police and Firefighter Pension Funds are not included in this reports. These funds are included in the Quarterly Financial Report

IMET - Balance of restricted funds 1/1/2015		\$ 242,311.98
Monies received of restricted funds	2/6/2015	\$ (4,222.47)
	4/27/2015	\$ (7,831.53)
IMET - Remaining restricted Funds 04/30/2015		\$ 230,257.98

Village of Hanover Park
Cash and Investment Detail by Institution
As of December 31, 2015

100% of the Fiscal Year completed
General Ledger Balances as of December 31, 2015

Banking Institution	Account Type	Account #	Opening Date	Maturity Date	Interest Rate	Balance as of: 12/31/2015
VILLAGE OF HANOVER PARK	Petty Cash					<u>3,100.00</u> 3,100.00
FIRST EAGLE BANK	Certificate of Deposit	490001	1/23/2015	1/23/2017	0.700%	450,000.00
	Certificate of Deposit	481686	6/21/2012	6/21/2016	0.600%	285,790.93
	Certificate of Deposit	490006	1/23/2015	1/23/2017	0.700%	531,726.59
	Checking Account - Operating	102578301			0.000%	<u>39,998.52</u> 1,307,516.04
FIFTH THIRD BANK	Checking Account - Operating	7236230269			0.000%	<u>10,962,770.18</u> 10,962,770.18
ILLINOIS FUNDS	Money Market Fund - Epay	0-071-3917-3541			0.010%	149,799.97
	Money Market Fund - General Corp Acct	0-071-3911-9791			0.010%	18,460,755.74
	Money Market Fund - MFT	0-071-3910-9842			0.010%	572,985.36
	Money Market Fund - SSA # 3	0-071-3916-4753			0.010%	44,953.37
	Money Market Fund - SSA # 4	0-071-3916-6458			0.010%	65,060.91
	Money Market Fund - SSA # 5	1-516-0001-1614			0.010%	427,462.07
	Money Market Fund - SSA # 6	1-516-0022-4290			0.010%	12,841.13
	Money Market Fund - Water & Sewer	0-071-3910-2144			0.010%	<u>380,918.56</u> 20,114,777.11
IMET	Convenience Fund	20137-101			0.210%	20,805.89
	1-3 year Investment Fund	20137-101			0.141%	<u>102,139.61</u> 122,945.50
HARRIS BANK	Certificate of Deposit	6900226290	5/25/2015	5/25/2016	0.200%	256,277.60
	Certificate of Deposit	2950134659	6/24/2013	6/24/2018	0.850%	288,745.09
	Certificate of Deposit	2950138193	2/5/2013	2/5/2017	0.450%	<u>322,994.28</u> 868,016.97
HANOVER PARK COMMUNITY BANK/WINTRUST	Certificate of Deposit	940000415-1002	3/12/2015	3/13/2016	0.250%	207,693.75
	Certificate of Deposit	940000407-1002	3/12/2015	3/13/2016	0.250%	264,023.08
	Certificate of Deposit	43466	9/27/2014	9/27/2016	0.350%	261,230.36
	Certificate of Deposit	940000504-1001	9/20/2013	10/23/2015	0.250%	<u>251,258.17</u> 984,205.36
PARKWAY BANK	Certificate of Deposit	7400002156-3629	12/12/2014	3/12/2016	1.040%	118,056.08
	Certificate of Deposit	7400002156-3693	1/17/2015	7/17/2016	1.040%	<u>120,973.58</u> 239,029.66
PMA FINANCIAL NETWORK	Cash Account - Operating				0.080%	796,882.54
	Certificate of Deposit	206671	2/24/2015	2/24/2017	0.851%	245,800.00
	Certificate of Deposit	206672	2/24/2015	2/24/2017	0.815%	245,900.00
	Certificate of Deposit	206673	2/24/2015	2/24/2017	0.753%	246,200.00
	Certificate of Deposit	206674	2/24/2015	2/24/2017	0.757%	246,200.00
	Certificate of Deposit	206675	2/24/2015	2/24/2017	0.701%	246,500.00
	Certificate of Deposit	217827	11/9/2015	11/8/2016	0.607%	248,400.00
	Certificate of Deposit	209427	5/13/2015	5/12/2016	0.633%	194,529.12
	Certificate of Deposit	209476	5/15/2015	5/16/2016	0.453%	248,800.00
	Certificate of Deposit	36537	11/16/2015	8/23/2016	0.417%	248,339.74
	Certificate of Deposit	34072	3/4/2015	3/6/2017	0.950%	247,754.08
	Certificate of Deposit	34073	3/4/2015	3/6/2017	0.950%	<u>248,000.00</u> 3,463,305.48
JP MORGAN CHASE - JAWA DEPOSIT	Savings Account					<u>335,715.87</u> 335,715.87
HARRIS BANK - HANOVER SQUARE	Checking Account - Operating					<u>(405.93)</u> (405.93)
Bank of New York	2010 GO Debt Services					-
	2010A Go Debt Services					-
TOTAL CASH & INVESTMENTS						<u>38,400,976.24</u>

Village of Hanover Park
Revenue & Expenditure Report
Thursday, December 31, 2015

100% of the Fiscal Year completed
General Ledger Balances as of December 31, 2015

Fund	Revenues				Expenditures			
	Budget	Actual	YTD Actual	YTD % of Budget	Budget	Actual	YTD Actual	YTD % of Budget
General	\$31,779,808	\$2,037,518	\$32,040,914	100.82%	\$31,687,433	\$2,998,965	\$30,286,768	95.58%
MFT	\$1,003,200	\$425,261	\$897,908	89.50%	\$1,816,878	\$14,918	\$606,603	33.39%
Road and Bridge	\$124,450	\$952	\$117,438	94.37%	\$365,000	\$37,019	\$120,518	33.02%
SSA # 3	\$14,915	\$10	\$15,114	101.33%	\$14,815	\$3,558	\$17,254	116.46%
SSA # 4	\$18,100	\$6	\$15,448	85.35%	\$18,000	\$3,475	\$26,760	148.67%
SSA # 5	\$272,900	\$6,901	\$242,149	88.73%	\$272,800	\$1,346	\$149,671	54.86%
SSA # 6	\$75,775	\$1	\$72,837	96.12%	\$47,800	\$1,357	\$16,134	33.75%
MWRD Fields	\$61,950	\$56,162	\$623,819	1006.97%	\$96,500	\$7,985	\$45,897	47.56%
State Restricted Funds	\$0	\$5,877	\$60,599	n/a	\$16,850	\$4,924	\$28,165	167.15%
Federal Restricted Funds	\$0	\$0	\$0	n/a	\$0	\$0	\$0	n/a
Foreign Fire Fund	\$0	\$331	\$59,400	n/a	\$0	\$0	\$36,357	n/a
Capital Projects	\$1,285,094	\$125,293	\$1,486,788	115.69%	\$1,285,094	\$96,044	\$865,110	67.32%
TIF # 3	\$1,438,048	\$856	\$1,947,491	135.43%	\$2,812,652	\$39,653	\$577,032	20.52%
TIF # 4	\$0	\$0	\$0	n/a	\$80,000	\$580	\$16,087	20.11%
TIF # 5	\$4,420	\$0	\$6,570	148.64%	\$45,000	\$0	\$23,799	52.89%
2011 Debt Service	\$646,925	\$4,614	\$689,250	106.54%	\$646,912	\$0	\$647,615	100.11%
2010 Debt Service	\$790,348	\$85,431	\$848,048	107.30%	\$790,748	\$0	\$791,300	100.07%
2010A Debt Service	\$445,512	\$49,173	\$291,569	65.45%	\$445,912	\$1,053	\$447,518	100.36%
Water and Sewer	\$11,899,179	\$878,401	\$12,128,412	101.93%	\$12,709,768	\$1,498,496	\$10,907,544	85.82%
Commuter Lot	\$342,535	\$86,962	\$484,819	141.54%	\$389,356	\$49,614	\$305,534	78.47%
Hanover Square	\$739,670	\$0	\$643,646	87.02%	\$870,167	\$0	\$529,317	60.83%
Central Equipment	\$1,214,869	\$105,499	\$1,233,118	101.50%	\$1,612,000	\$0	\$615,600	38.19%
IT Replacement	\$300,000	\$25,000	\$300,000	100.00%	\$0	\$0	\$0	0.00%
TOTALS:	\$ 52,457,698	\$ 3,894,251	\$ 54,205,338	103.33%	\$ 56,023,685	\$ 4,758,987	\$ 47,060,584	84.00%

* Police and Firefighter Pension Funds are not included in this reports. These funds are included in the Quarterly Financial Report

**Village of Hanover Park****AGENDA MEMORANDUM**

TO: Village President and Board of Trustees

FROM: Juliana Maller, Village Manager

SUBJECT: Executive Session

MEETING DATE: January 21, 2016 – Executive Session

Executive Summary

An Executive Session has been scheduled for January 21, 2016.

Discussion

The Executive Session will take place following the regular Village Board meeting. The following items will be discussed:

- Section 2(c)(21) – Review of Executive Session Minutes

Recommended Action

Motion to move to Executive Session.