



Village of Hanover Park Administration

Municipal Building
2121 Lake Street
Hanover Park, IL 60133-4398

630-823-5600
FAX 630-823-5786
www.hpil.org

PRESIDENT
RODNEY S. CRAIG

VILLAGE CLERK
EIRA CORRAL

TRUSTEES
WILLIAM CANNON
JAMES KEMPER
JENNI KONSTANZER
JON KUNKEL
RICK ROBERTS
EDWARD J. ZIMEL, JR.

VILLAGE MANAGER
JULIANA A. MALLER

VILLAGE OF HANOVER PARK

VILLAGE BOARD REGULAR WORKSHOP MEETING Municipal Building: 2121 W. Lake Street Hanover Park, IL 60133

Thursday, June 6, 2013
6:00 p.m.

AGENDA

1. CALL TO ORDER-ROLL CALL
 2. ACCEPTANCE OF AGENDA
 3. REGULAR BOARD MEETING AGENDA ITEM REVIEW
 4. DISCUSSION ITEMS
 - a. Hanover Park Park Foundation 5K Fund Run Event Application Approval
 - b. Hanover Park Park Foundation Waiver of Costs and Fees
 - c. Resolution – Surface Transportation Grant
 5. STAFF UPDATES
 - a. Hanover Square Update
 - b. 2013 ICSC RECon Recap
- NEW BUSINESS**
7. ADJOURNMENT



TO: Village President and Board of Trustees

FROM: Juliana A. Maller, Village Manager
Eira Corral, Village Clerk

SUBJECT: Hanover Park Park Foundation 5K Dash n' Splash Run/Walk

ACTION

REQUESTED: Approval Concurrence Discussion Information

MEETING DATE: June 6, 2013 – Board Workshop

Executive Summary

For the second year now, the Hanover Park Park Foundation is holding its 5K Dash n' Splash Run/Walk event. This year's event is scheduled for July 14, 2013. A Special Events Application has been submitted by the Hanover Park Park District for the event. Per our Special Events Policy, special events requesting street closures or requiring the use of Village resources must be approved by the Village Board.

Discussion

Attached is the Special Event Application for the Park Foundation's event. This event will require street closures on July 14, 2013 from 7:30 a.m. until 9:00 a.m. Pre- and post-race activities will take place at the Seafari Springs Aquatic Center.

The Special Events policy requires Board approval for special events with street closures or the use of Village resources.

Please note that a permit request to DuPage County for the use of County Roads has been submitted by the Park District. Approval of this permit is still pending and the estimated time of response is mid-June. Village Staff has shared concerns on possible weather delays of street repair construction scheduled for Arlington Dr. in the following weeks. HHPD has indicated that if construction delays impact the availability of safe usage of Arlington Dr., the event will be canceled.

As part of their application, the Hanover Park Park District has requested modifications to the Village's Indemnification portion of our standard "Indemnification/Hold Harmless Agreement". This modification has been submitted by the Park Foundation, along with its explanation of why these changes are being requested. Changes to this agreement would also require Board approval.

Agreement Name: _____

Executed By: _____

Recommended Action

Move approval of the Hanover Park Park Foundation's 5K Dash n' Splash Run/Walk event application request for street closures and place on the June 20, 2013 Board agenda for approval.

Attachments: Event Application (including Park District Letter)
 Letter from Attorney Paul

Budgeted Item:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Budgeted Amount:	\$0	
Actual Cost:	\$3,482.28	
Account Number:		



(630) 837-2468
FAX (630) 837-9720

1919 Walnut Avenue
Hanover Park, Illinois 60133

May 7, 2013

Dear Eira,

Please find enclosed the Foundation's application for their 5K Dash n' Splash Run/Walk on July 14, 2013 and a check for the \$35 application fee. As soon as I receive the Certificate of Insurance from our insurer (I was told it would be here today), I will email it to you. If you have any questions regarding the application please feel free to call me or email me.

Regards,

A handwritten signature in black ink that reads "Dianna Firak".

Dianna Firak
Executive Asst.
Hanover Park Park District
630-837-2468 x131
d.firak@hpparks.org



OFFICE OF VILLAGE CLERK EIRA L. CORRAL
2121 W. Lake Street
Hanover Park, IL 60133
630-823-5602
Fax 630-823-5786

SPECIAL EVENTS APPLICATION

Application and \$35 processing fee shall be submitted 60 days prior to Special Event along with any additional permit fees.

PART A: APPLICANT INFORMATION

Applicant Name: HANOVER PARK PARK FOUNDATION

Doing Business As (Name): SAME

Applicant Address: 1919 WALNUT AVE

City: HANOVER PARK State: IL Zip: 60133

Phone: 630-837-2468 Email: j.acks@hpparks.org

Is this business / organization a registered Not-For-Profit? YES NO

If YES, please provide a copy of your NFP status, and state/federal ID # 36-3993084

Name of Business Manager / Event Contact: JEFF ACKS

Address: 1919 WALNUT AVE

City: HANOVER PARK State: IL Zip: 60133

Phone: 630-837-2468 Email: j.acks@hpparks.org

PART B: EVENT INFORMATION

Name of Event: 5K DASH N^TSPLASH

Event Location: SEAFARI SPRINGS FAMILY AQUATIC CENTER AND SURROUNDING STREETS

Description / Purpose of Event:

HANOVER PARK PARK FOUNDATION FAMILY EVENT, SCHOLARSHIP PROGRAM FUND RAISER

Date(s) Requested (Month & Day): JULY 14, 2013

Time of Event and/or Hours of Operation (Include for each day requested):
STREET CLOSINGS AT 7:30 am, RACE TIME 8:00 am, ALL RUNNERS OFF THE STREETS

BY 9:00 am. PRE AND POST RACE ACTIVITIES WILL BE ON SITE AT SEAFARI SPRINGS
AQUATIC CENTER.

DU PRAISE COUNTY
1902 AUG 19 AM 11

File Number 5230-124-2

4.a.

26310753

STATE OF ILLINOIS

DEPARTMENT OF
THE SECRETARY OF STATE



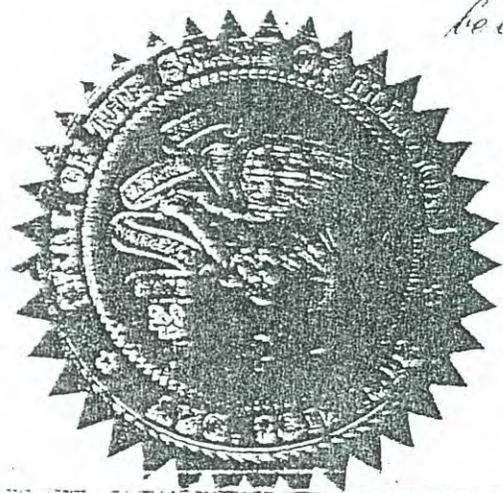
To all to whom these Presents Shall Come, Greeting:

Whereas, ARTICLES OF INCORPORATION, DULY SIGNED AND VERIFIED OF HANOVER PARK FOUNDATION INCORPORATED UNDER THE LAWS OF THE STATE OF ILLINOIS HAVE BEEN FILED IN THE OFFICE OF THE SECRETARY OF STATE AS PROVIDED BY THE GENERAL NOT FOR PROFIT CORPORATION ACT OF ILLINOIS, IN FORCE JANUARY 1, A.D. 1944.

Now Therefore, I, Jim Edgar, Secretary of State of the State of Illinois by virtue of the powers vested in me by law, do hereby issue this certificate and attach thereto a copy of the Application of the aforesaid corporation.

In Testimony Whereof, I hereto set my hand and cause to be affixed the Great Seal of the State of Illinois

Done at the City of Springfield, this 23RD day of JULY AD 19 32, and of the Independence of the United States the two hundred, and 7TH



Jim Edgar
SECRETARY OF STATE

26310753

SECRETARY OF STATE JESSE WHITE
STATE OF ILLINOIS

4.a. PAGE 1
CORPORATION FILE #
N 5280-124-9

TO 7-1-2012

General Not For Profit Corporation Act

...ING FEE IS \$10.
IF LATE, ADD PENALTY OF \$3.

ANNUAL REPORT

(Form NFP-CAF - Rev. 09/30/2009)

** THIS REPORT CAN BE FILED ON-LINE @ www.cyberdriveillinois.com WITH AN EXPEDITED FEE. **
(USE BLACK INK)

09-27-05
COOK COUNTY

HANOVER PARK PARK FOUNDATION
% JEFFREY MICHAEL ACKS
1919 WALNUT AVE
HANOVER PARK IL 60133

- Item 1. Verify that the corporate name is correct.
- Item 2. Verify that the name of the registered agent and the address of the registered office are correct. You cannot change the registered agent and/or registered office on the annual report form printed below. In order to change the registered agent and/or registered office, it will be necessary to file with the Secretary of State form NFP 105.10/105.20. Mail the NFP 105.10/105.20, Annual Report and \$5 filing fee TOGETHER in the SAME envelope. This form can be downloaded from our internet web site at www.cyberdriveillinois.com. Click on "Departments", then "Business Services" then "Publications and Forms"
- Items 3(a), 3(b). Verify printed information is correct.
- Item 4. Must set forth the names and addresses of all officers and directors of the corporation as of the date of signing. **ILLINOIS CORPORATIONS MUST HAVE AT LEAST THREE (3) DIRECTORS!** If there are additional officers and/or more than three directors, you must attach a list to this report setting forth all other name(s), title(s) and address(es). Please write the file number on all attachments.

- Item 5. Please complete this item.
- Item 6. Please mark the appropriate box where indicated in response to the following questions:
 - (a) Is this corporation a **CONDOMINIUM** Association as established under the Condominium Property Act?
 - (b) Is this corporation a **COOPERATIVE HOUSING CORPORATION** defined in Section 216 of the Internal Revenue Code of 1954?
 - (c) Is this corporation a **HOMEOWNER'S ASSOCIATION** which administers a Common Interest Community as defined in Subsection (c) of Section 9-102 of the Code of Civil Procedure?
- Item 7. Please complete this item.
- Item 8. **THIS REPORT MUST BE SIGNED BY A DULY AUTHORIZED OFFICER OF THE CORPORATION!** Please type or print the name and title of the officer signing this report as well as the date of signing.

DETACH AT PERFORATION - DO NOT SUBMIT A PHOTOCOPY

Page #: 001851

1) Corporate Name HANOVER PARK PARK FOUNDATION		File Number N 5280-124-9	
4) President Name/Address Mickey Macholl, 1919 Walnut Ave, Hanover Park, IL 60133		3a) Date of Inc./Qual 07-23-1982	
Secretary Name/Address Jeffrey Acks, 1919 Walnut Ave, Hanover Park, IL 60133		3b) State of Inc. ILLINOIS	
Treasurer Name/Address (Trustee) Mary Morrison, 1919 Walnut Ave, Hanover Park, IL 60133		Annual Report General Not For Profit Corporation Act	
Director Name/Address (Trustee) Jon Duesing, 1919 Walnut Ave, Hanover Park, IL 60133			
Director Name/Address (Trustee) Deb Bethelot, 1919 Walnut Ave, Hanover Park, IL 60133			
Director Name/Address see attached sheet with more Trustees			
5) Brief Description of the corporation's activities: Held (4) quarterly meeting, added new members, held fundraising events			
7) Principal Address of the Corporation (Street, City, State, Zip Code) 1919 Walnut Ave, Hanover Park, IL 60133		Year of 2012	
2) Registered Agent % JEFFREY MICHAEL ACKS 09-27-05 1919 WALNUT AVE HANOVER PARK IL 60133 COOK COUNTY		6a) Is this Corporation a CONDOMINIUM ASSOCIATION? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
		6b) Is this Corporation a COOPERATIVE HOUSING CORP.? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
		6c) Is this Corporation a HOMEOWNER'S ASSOCIATION? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	

Under the penalty of perjury and as an authorized officer, I declare that this annual report, pursuant to the provisions of the General Not For Profit Corporation Act, has been examined by

B) Signature

Workshop Meeting 6/6/13

Page 7



OFFICE OF VILLAGE CLERK EIRA L. CORRAL
2121 W. Lake Street
Hanover Park, IL 60133
630-823-5602
Fax 630-823-5786

Type of Event:

All Special Events are to submit a Certificate of Insurance and a site plan.

Attached Site Plan

Attached Certificate of Insurance:

5/7/13 Cert of Ins NOT Submitted (E)

1. The Special Event must be named in the Certificate of Insurance, including dates of the event.
2. The Village of Hanover Park must be listed as a certificate holder and additional insured.
3. Commercial General Liability: \$1,000,000 per occurrence and \$2,000,000 in the aggregate.

Applicant is required to submit additional permit fees as follows:

Sidewalk Sale \$25 Tent Sale \$25 Vendor-Nonpermanent Location \$40

Road Race: Run/Walk/ or Bike Ride Parade

Public Assembly / Demonstration

Carnival \$500/day (also complete Part C) Circus \$100/day (also complete Part C)

Live Theatrical or Musical Performance on public right of way (also complete Part C)

Animal Exhibit \$50/day (also complete Part C)

Other (Please Specify) _____

Other Activities That Will Take Place:

Sale and/or Consumption of Alcohol (Requires Separate Application)

Raffle (Requires Separate Application)

Temporary Signage (Requires Separate Application)

Sale of, cooking of, and / or consumption of food (Requires a Health Inspection)

Admission fee will be charged. Admission cost \$ 25.00 per runner/walker

Animals will be present (Requires a Health Inspection). Please list type and number:

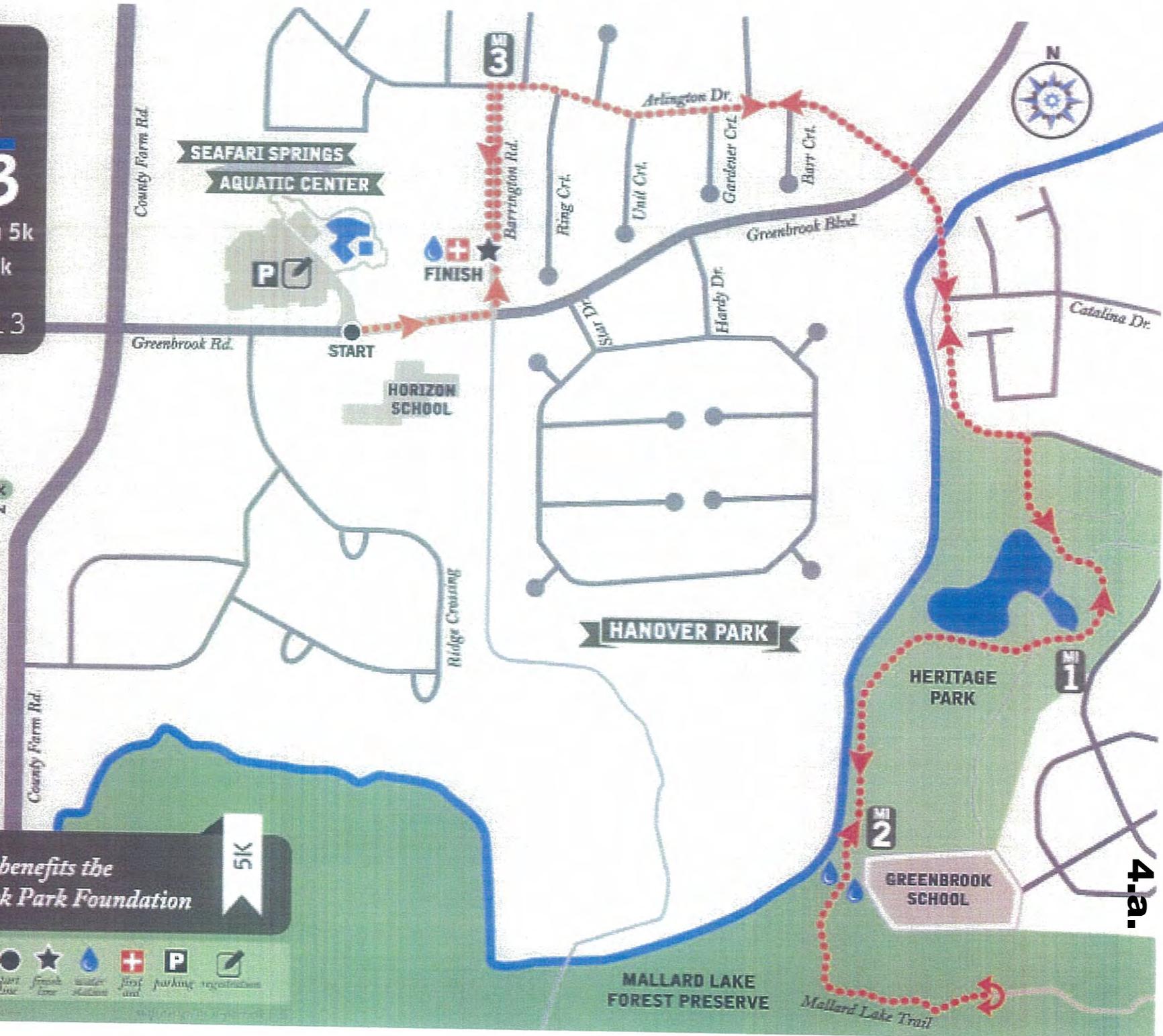
5K
 ROUTE MAP
2013
 Dash N' Splash 5k
 Hanover Park
 ★★★★★
 07.14.13



Race benefits the
 Hanover Park Park Foundation



- KEY:
- race route
 - race direction
 - start line
 - finish line
 - water station
 - first aid
 - parking registration
 - registration





OFFICE OF VILLAGE CLERK EIRA L. CORRAL
2121 W. Lake Street
Hanover Park, IL 60133
630-823-5602
Fax 630-823-5786

Event Logistics:

Does the applicant or business own the property where the event will take place?

YES NO

If "NO", please attach a letter from the landlord granting use of the property.

S/7/2013 permits from DuPage County for the County Roads have not been submitted
How many participants / attendees are expected? 200 *(200)*

Any street closures requested? Yes No

If "YES" what streets? _____

Justification for street closure: RUNNER/WALKERS IN THE STREETS

What is your plan for cleanup and disposal of waste at the site, during and after the event?
Please explain:

PARK DISTRICT STAFF WILL FOLLOW UP AND POLICE ANY LITTER AND PROPERLY DISPOSE OF SAME. PARK DISTRICT STAFF WILL REMOVE ANY DIRECTIONAL SIGNAGE AND CLEAN UP WATER STATIONS.

Will the location of the event displace any parking spaces? YES NO

If yes, how many spaces: _____

Is the event a fundraiser? YES NO If "YES", name the beneficiary.

HANOVER PARK PARK FOUNDATION SCHOLARSHIP PROGRAM



OFFICE OF VILLAGE CLERK EIRA L. CORRAL
2121 W. Lake Street
Hanover Park, IL 60133
630-823-5602
Fax 630-823-5786

Check All Equipment That Will Be In Use:

Tents- State the number that will be in use and size of each: 1 - 10 x 10 POP-UP

Temporary Seating

Tables / Chairs

Number proposed outdoors 15 tables.

Number proposed indoors _____.

Restrooms

Type of Restroom: Portable Located inside existing facility

If using portable toilets, please list rental company information along with drop off and pickup dates and times: _____

Temporary stage or other structure

Amplifiers / Sound System

Electrical Hook Up (Applicant is responsible for contacting JULIE to mark approved area.)

Outdoor Water Use.

NOTE: Applicant will be invoiced for the cost of any Village services used in association with the event including, but not limited to police, fire, public works, and engineering.

PART C: AMUSEMENTS (Carnivals, Circuses, Performances on Public Right-of-Ways)

Name of Company: _____

Doing Business As: _____

Address: _____ Phone Number: _____

City: _____ State: _____ Zip Code: _____

Date Business Was Incorporated: _____ List Any Branch Locations: _____



OFFICE OF VILLAGE CLERK EIRA L. CORRAL
2121 W. Lake Street
Hanover Park, IL 60133
630-823-5602
Fax 630-823-5786

Applicant affirmatively states that he/she: Has Has Not made similar application for other similar permits or licenses at other locations.

If so, state the location: _____

Indicate Disposition of Application: _____

PART D: APPLICANTS STATEMENT OF AGREEMENT

I hereby affirm that the above information is true and correct in describing the intent of this application. Everything that I have stated on this application is correct to the best of my knowledge. Failure to comply with the application and disclosure requirements shall constitute grounds to deny the permit.

I have read the provisions of this application and agree to abide by the ordinances, rules and regulations of the Village. I understand that issue of the permit is contingent upon compliance of all conditions and requirements. The permit, if granted, is not transferable and is revocable at any time at the absolute discretion of the Village of Hanover Park.

Applicants must follow the procedures set forth in the Village of Hanover Park Special Events Policy & Ordinances. Failure to do so will result in the termination of the permit for the special event.

The Village of Hanover Park requires a cancellation notification within seven (7) days of the event taking place. Failure to make proper notification shall result in the sponsor being liable for any costs to the Village associated with the event.

MARY MORRISON	5/6/13
---------------	--------

Print Name

Date

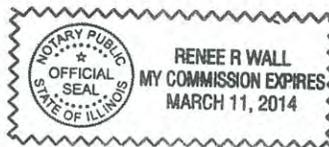
<i>Mary Morrison</i>	Hanover Park Park Foundation Chairman
----------------------	---------------------------------------

Signature of Applicant

Title

Sworn to (or affirmed) and subscribed before me this 6th day of May, 2013, by

Renée R Wall
Notary Signature





OFFICE OF VILLAGE CLERK EIRA L. CORRAL
2121 W. Lake Street
Hanover Park, IL 60133
630-823-5602
Fax 630-823-5786

OFFICE USE ONLY DEPARTMENT REVIEW

Village Clerk Review:

Approved: Denied:

Cost Estimate: \$ _____

Comments:

Police Department Review:

Approved: Denied:

Cost Estimate: \$ _____

Comments:

Fire Department Review:

Approved: Denied:

Cost Estimate: \$ _____

Comments:

Public Works Review:

Approved: Denied:

Cost Estimate: \$ _____

Comments:

Community Development Review:

Approved: Denied:

Cost Estimate: \$ _____

Comments:

Legal Review:

Approved: Denied:

Cost Estimate: \$ _____

Comments:

Certificate of Coverage

4.a.

<p style="text-align: center;">Name and Address of Agency</p> <p>Park District Risk Management Agency P.O. Box 4320 Wheaton, IL 60189-4320 (630) 769-0332</p>	<p style="text-align: center;">Name and Address of Member</p> <p>Hanover Park Park District 1919 Walnut Ave. Hanover Park, IL 60133</p>
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Scope of Coverage

The Park District Risk Management Agency (PDRMA) is an intergovernmental self-insurance and risk management pool established under t Constitution and the statutes of the State of Illinois to provide coverage for its members against certain claims and losses. Each member of PDRMA is entitled to the scope and amounts of coverage set forth below. In addition, PDRMA may extend the same scope of coverage to n members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, and amendments which applicable to the members.

The above named entity is a member in good standing of the Park District Risk Management Agency. The scope of coverage provided by th Agency may, however, be revised at any time by the actions of PDRMA's governing body. As of the date this certificate is issued, the information set out below accurately reflects the scope of coverage established for the current coverage year.

Scope of Coverage	Policy Number	Coverage Dates	Limits Each Occurrence	
General Liability x commercial general liability x occurrence	L010113	01/01/2013 - 12/31/2013	Bodily Injury and Property Damage Combined	\$1,000,000
			Personal Injury	\$1,000,000
Automobile Liability x any auto	GEM-0003-A10001	01/01/2013 - 12/31/2013	Bodily Injury and Property Damage Combined	\$1,000,000
Workers' Compensation	WC010113	01/01/2013 - 12/31/2013		Statutory
Employer's Liability	GEM-0003-A10001	01/01/2013 - 12/31/2013		\$3,000,000
Property	P0700113	01/01/2013 - 12/31/2013		
Other		01/01/2013 - 12/31/2013		

Description of Operations/Locations/Vehicles/Special Items

The Village of Hanover Park is/are additionally insured for Hanover Park Park District Foundation's 5K Dash N' Splash Walk/Run event on July 14, 2013.

Coverage is for general liability with respect to the operations of the Hanover Park Park District. Additional insured coverage shall not apply to any liability resulting from the certificate holder's own negligence or the negligence of its servants agents or employees.

<p>Certificate Holder</p> <p>Village of Hanover Park 2121 W. Lake Street Hanover Park, IL 60133</p>	<p>Date Issued: 05/09/2013</p> <div style="text-align: center;">  _____ Authorized Representative </div>
--------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------



May 31, 2013

Village of Hanover Park Board of Trustees
2121 Lake Street
Hanover Park, Illinois 60133

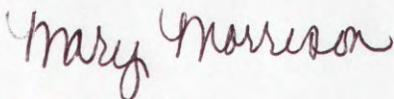
RE: Special Event Application, Hold Harmless Agreement

Village Board of Trustees,

The Hanover Park Park Foundation requests that the modifications made to the Village of Hanover Park's Special Event Application's Hold Harmless Agreement be approved.

These modifications made by Hanover Park Park Foundation Counsel are required as the Hanover Park Park Foundation's Risk Management Agency, PDRMA, does not extend indemnification coverage for others' negligence. According to Hanover Park Park Foundation's Counsel, the required coverage in the Special Event Application's Hold Harmless Agreement is too broad.

Respectfully,



Mary Morrison
Chairman
Hanover Park Park Foundation

"Changing lives through community involvement."

1919 Walnut Avenue, Hanover Park, IL 60133 (630) 837-2468

LAW OFFICES OF
BERNARD Z. PAUL
231 SOUTH FOURTH STREET
DEKALB, ILLINOIS 60115-3732

Bernard Z. Paul

Telephone
(815) 756-1312

May 31, 2013

Juliana Maller
Village Manager
Village of Hanover Park
2121 West Lake Street
Hanover Park, IL 60133

Re: Hanover Park Park Foundation Special Event / Indemnity Agreement

Dear Ms. Maller:

You have asked me to review the modifications proposed by the Hanover Park Park Foundation to the Village's Indemnity / Hold Harmless Agreement. It is my understanding that the Village requires this document as part of the Special Events Policy.

The Village requires that all persons who act on behalf of the Village be indemnified. The Park Foundation wants to exclude any "agents" of the Village and limit the indemnity only to officials or employees of the Village. An agent is one who the Village authorizes to act on its behalf. If an agent is not indemnified, then the Village's coverage, if any, for the agent may be looked to, and it may be more difficult to engage an agent to act on behalf of the Village without such indemnification.

Also, the Village's indemnity agreement requires that the Village be indemnified from "any cause" relating to the event. The Park Foundation wants to limit its liability to the Village only for the Foundation's negligence and further exclude from the Foundations liability a situation where the Village is in any way negligent. This is a substantial modification.

The Village normally requires indemnity from "any cause" whether the organization is negligent or not and regardless of the Village's negligence. As an example, a roadway is normally intended by the Village for vehicular traffic and not pedestrians, except at crosswalks. The Village may not have any liability for a runner in the roadway who is not an intended user. Because of the closure of the roadway and the Village permitting runners upon it, the Village

increases its liability to the runners by making them intended users, which liability the Park Foundation will not participate in unless the Village is not in any way negligent and the Park Foundation is negligent. Since it is the Village's roadway, the Park Foundation is not its owner and thus the Park Foundation would not ordinarily be negligent if a runner would trip over uneven pavement, or a Village misplaced barricade, etc. Without the event, the Village probably would not have any liability to such a runner in the roadway.

If you have any further questions, kindly contact me.

Very truly yours,

Bernard Z. Paul
Village Attorney

BZP/msp

cc: Village President and Board of Trustees
via Agenda Packet



TO: Village President and Board of Trustees

FROM: Juliana A. Maller, Village Manager
Eira Corral, Village Clerk

SUBJECT: Waiver of any costs associated with Hanover Park Park District events

ACTION

REQUESTED: Approval Concurrence Discussion Information

MEETING DATE: June 6, 2013 – Board Workshop

Executive Summary

For the second year now, the Hanover Park Park Foundation is holding its 5K Dash n’ Splash Run/Walk event on July 14, 2013. A request for the waiver of costs associated with services rendered was also submitted. Per our Special Events Policy, waivers must be approved by the Village Board.

Discussion

The attached letter was received from the Mary Morrison, Chairman of the Hanover Park Park Foundation, requesting the Village waive any fees associated with their upcoming event. The Special Events Policy indicates that a sponsoring agency, which is a government entity, may request fees and associated costs to be waived.

Costs to the Village are as follows:

Police Department	\$2,878.28
Fire Department	604.00
TOTAL	\$3,482.28

(Note PD costs may be reduced to \$1,859.38, depending on CERT volunteers that sign up)

Staff would like to have additional discussion as to whether the Board wishes to put a cap on the amount of fees that the Village waives for the Hanover Park Park District over the course of the year. This was raised during budget discussions.

Agreement Name: _____

Executed By: _____

Recommended Action

Village Board to provide direction on the waiver of costs associated with the Park Foundation's 5K Run and place on the June 20, 2013 Board agenda for approval.

Village Board to provide direction as to whether the Board wishes to cap the amount of fees and costs that are waived for the Hanover Park Park District.

Attachment: Letter

Budgeted Item:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Budgeted Amount:	\$0	
Actual Cost:	\$3,482.28	
Account Number:		



“Changing lives through community involvement.”

1919 Walnut Avenue, Hanover Park, IL 60133

Tel: 630.837.2468 Fax: 630.837.9720

May 7, 2013

Eira Corral
Village Clerk
Village of Hanover Park
2121 West Lake Street
Hanover Park, Illinois 60133

Dear Eira:

The Hanover Park Park Foundation requests waiver of any fees associated with the 5K Dash n' Splash Run/Walk event on July 14, 2013.

Respectfully,

A handwritten signature in black ink that reads 'Mary Morrison'.

Mary Morrison
Chairman – Hanover Park Park Foundation



TO: Village President and Board of Trustees

FROM: Juliana A. Maller, Village Manager
Howard A. Killian, Director of Engineering and Public Works

SUBJECT: Resolution Approving Submittal of Surface Transportation Program Grant

ACTION

REQUESTED: Approval Concurrence Discussion Information

MEETING DATE: June 6, 2013 – Board Workshop

Executive Summary

Pass a resolution approving submittal of a Surface Transportation Program Grant application.

Discussion

Staff has been working with several consulting firms to develop a list of potential projects that would qualify for Federal grant funding. Barrington Road has been identified as one of these projects. The project would consist of new traffic signals at Barrington Road and Walnut Avenue and ADA improvements, and street lighting along Barrington Road from Irving Park Road to Lake Street. A bus pull-off lane in front of the Hanover Square Shopping Center is also being considered.

If approved, the project would take place in Fiscal Year 2015.

Costs are estimated as follows:

	<u>Local</u>	<u>Federal</u>
Engineering – Phase I	\$ 20,000	\$ 0
Engineering – Phase II	18,750	\$ 18,750
Construction	<u>101,250</u>	<u>405,000</u>
<i>Total Estimate</i>	<i>\$140,000</i>	<i>\$423,750</i>

Total project estimate is \$563,750. The Village could use MFT or Road and Bridge Funds for our portion of the project. Staff has also begun researching applying for an ITEP Grant to pay for the local portion.

A resolution is required to be approved by the Board as part of the application process, indicating that if the grant is received, the Village will budget for the local portion of the project.

Agreement Name: _____

Executed By:

Workshop Meeting 6/6/13
Page 23

This item has been placed on the regular Board meeting agenda for consideration.

Recommended Action

Motion to pass a Resolution to authorize submission and funding of a surface transportation program (STP) with the Illinois Department of Transportation.

Budgeted Item:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Budgeted Amount:	\$0	
Actual Cost:	\$140,000	
Account Number:	<i>To be budgeted in FY'15.</i>	

RESOLUTION NO. R-13-

**RESOLUTION TO AUTHORIZE SUBMISSION AND FUNDING OF
A SURFACE TRANSPORTATION PROGRAM (STP) WITH THE
ILLINOIS DEPARTMENT OF TRANSPORTATION**

WHEREAS, Barrington Road is an arterial street, Walnut Avenue is a local street, and both are located within the Village of Hanover Park; and

WHEREAS, improvements are contemplated to Barrington Road to provide a modernized signalized intersection with Walnut Street together with street lighting from Irving Park Road to Lake Street; and

WHEREAS, the contemplated improvements meet the criteria established by the Northwest Municipal Conference making it eligible for consideration as a “Surface Transportation Program” (STP) project; now, therefore,

BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES of the Village of Hanover Park, Illinois, as follows:

SECTION 1: The recitals contained in the preamble to this Resolution are true and correct and the same are incorporated herein by reference as the findings of the President and Board of Trustees of the Village of Hanover Park to the same extent as if each had been set forth herein in its entirety as such findings.

SECTION 2: The Village Manager of the Village of Hanover Park or her designee shall be and is hereby authorized and empowered to submit an application to the Northwest Municipal Conference to include the improvements to Barrington Road and Walnut Street on said Northwest Municipal Conference list of eligible STP projects.

SECTION 3: The President and Board of Trustees represent that the Village of Hanover Park has the ability to fund the local agency’s portion of the project cost.

SECTION 4: Effective Date. This Resolution shall be in full force and effect upon its passage and approval.

ADOPTED this ____ day of _____, 2013, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

ABSTENTION:

Approved: _____

Rodney S. Craig
Village President

Attest: _____
Eira Corral, Village Clerk



TO: Village President and Board of Trustees

FROM: Juliana Maller, Village Manager
Katie Bowman, Village Planner

SUBJECT: 2013 ICSC RECon Recap

ACTION

REQUESTED: Approval Concurrence Discussion Information

MEETING DATE: June 6, 2013 – Board Workshop

Executive Summary

Summary of meetings and findings from 2013 ICSC RECon conference.

Discussion

On May 19-22, 2013, Mayor Craig, Village Manager Maller, and Village Planner Bowman attended the ICSC RECon (International Council of Shopping Centers Real Estate Conference) in Las Vegas, Nevada. RECon is the global convention for the shopping center industry and provides networking, deal making, and educational opportunities for retail real estate professionals from around the world. This year's conference was the largest since the beginning of the recession, with over 30,000 attendees and 1,000 exhibitors.

For the third year, the Village exhibited at the Choose DuPage Economic Development Alliance booth. Participating in the booth allowed the Village to have a professional and attractive space to hold meetings for a low cost and time investment. The group also provided an opportunity to share ideas with neighboring municipalities including Downers Grove, Bensenville, Naperville, and Villa Park.

The team's approach to the conference was to focus on promoting development and redevelopment of key available properties in the Village. The team met with a number of developers, brokers, and property owners to discuss specific potential for these properties and build an understanding of the Village's overarching goals. They also toured the retail exhibitors' hall to meet local representatives, learn about their site requirements, and promote spaces in Hanover Park. While it is not typical for official 'deals' to occur at ICSC meetings, they are a means through which the Village can build business relationships that may later result in developments. Overall, the conference is a great opportunity to meet with a large number of people in a short amount of time, share opportunities and learn about best practices and trends.

Key available properties that Staff focused on included:

- Hanover Square, including leasing agents, potential tenants, and overall redevelopment
- TIF 5 area, particularly commercial outlots around 'old Menards' at 900 Irving Park
- TIF 3/Village Center area, including properties at Lake and Church Streets and Lake and Barrington Road
- TIF 4 area, particularly Village-owned property at 1311 Irving Park (former Corfu restaurant)
- Northwest corner of Lake St. and Gary Rd, promoting large-scale commercial potential
- Westview Center, promoting occupation of vacant spaces, including outlots, following Tony's buildout
- Army Trail and County Farm Rd., promoting filling of vacant spaces and overall redevelopment of the area

The team provided reference folders and zip drives with information on these properties, as well as a wider listing of available properties and contacts at these meetings. See the Manager's Weekly Update of May 23, 2013 for example of flyers.

Throughout the two and a half days, approximately 11 formal meetings were held and 6 networking receptions or events were attended. While receptions were less formal, a number of useful contacts were made and discussions held. The team also stopped to visit over a dozen retail booths to make connections, including CVS, Chipotle, Jersey Mike's Subs, Sonic Drive-In, and Great Clips Haircuttery.

A theme throughout the meetings was that people are in a more confident and secure position than in previous years to make business investments and begin projects. There was particular interest in redevelopment/improvement of the Hanover Square property, 'old Menards' property, and Lake/Church Street property.

In conjunction with leasing of tenant space, several parties expressed interest in purchasing and improving the Hanover Square Shopping Center. Staff responded to these inquiries by saying that the parties could respond to the RFP for a leasing agent for the center and outline whatever proposal they may have for the Village's review. Staff relayed that further discussion would need to be had with the Village Board on what process would be used to review the sale of the property and the timing of such review.

Staff will continue to follow up with these contacts over the coming months.

Recommendation

Receive staff update on activities at 2013 ICSC RECon and provide any comments.

Staff requests that the Board discuss, at a future meeting, the Villages' response to inquiries to purchase the center.

Budgeted Item:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	N/A
Budgeted Amount:	\$ N/A		
Actual Cost:	\$ N/A		
Account Number:			