

MEETING: SPECIAL BOARD OF TRUSTEES MEETING
VILLAGE OF HANOVER PARK

DATE: August 20, 2009

LOCATION: MUNICIPAL BUILDING
2121 West Lake Street
Hanover Park, IL 60133

President Craig called the Special Meeting of the Board with the Village Manger and Heads of Departments to Order at 6:17 P.M.

PRESENT: Trustees, Rick Roberts, Edward J. Zimel Jr, Bill Cannon, and President Rodney Craig

ABSENT: Trustees Lori Kaiser, Joseph Nicolosi, and Toni L. Carter

ALSO PRESENT: Corporation Counsel Bernard J. Paul, Patrick Grill, Craig Haigh, Tom Dahl, Bill Beckman, and Sandra Vincent
Richard, Acting Village Manager Ron Moser

President Craig moved up to Discussion of Topics, without an objection.

Acting Village Manager began by discussing the Proposed FY 2011 Budget Schedule. He noted that he had previously discussed this budget amendment with Tom Dahl and would be seeking approval from the board. He outlined the schedule to review public input during the first Board Workshop Meeting of October, Board Member's objectives will be reviewed in the second Board Workshop Meeting of October. Heads of Department will share recommendations on goals to the Board on the first Board Workshop of November, bring forth capital projects in December; and submit Department budgets by the first week of January.

Acting Village Manager cited that difference in this year's process will be that the projections are to be presented prior to outlining goals. Departments will be expected to meet their goals within the projected monies available to spend.

Deputy Chief Gatz discussed the Multi-Unit Rental Residential Program and reminded the Board of recent revisions through Village Ordinance that raised the fees in August of 2008 from fifty dollars to seventy-five dollars per rental unit that are levied against landlords of the multiple unit rental residential properties. He discussed the justification of the fee increase based on an increase of staff costs, associated with the inspection and processing the license, and higher cost of vehicle fuel.

Deputy Chief Gatz states that the other revision was the issue of compliance incentives. The previous ordinance allowed for waivers, these have been eliminated. The Multi-Unit inspection period from November through April of 2010 will be the last season in which previously earned waivers will be validated. Landlords will be notified that this would be the last cycle in which waivers will be validated.

He informed that there are 101 buildings with a total of 1164 units. In this cycle only 540 units will be inspected, because of those exempt through

waivers. In the following inspection cycle, there will be a 115% increase of workload, since all 1164 units will be inspected. He stated that the Department is understaffed by one employee at the moment, but he anticipates to have that slot filled by next year. Deputy Chief Gatz demonstrated that he was confident that they would be able to manage the increase by reprioritizing duties for the season.

It was questioned and answered that it was decided by the previous board to move from biannual inspections to annual inspections based on poor maintenance of multi-unit rental property due to rental waivers and the importance of annual inspections to ensure the quality of property maintenance.

Bill Beckman addressed the board on the Lake Street Ditch.

He stated that it was noticed that the North East section of town was draining slower than normal. An investigation was conducted and it was determined the Lake Street ditch had become sedimented. Mr. Beckman detailed the area affected.

Mr. Beckman stated that a request would be made to the board to authorize for a contractor to clean out the ditch. He further stressed that the backwater effect was under sizing the capacity of the storm sewer system. He noted that three written quotes were submitted by contractors, the appeared lowest quote was submitted by Martam Construction for \$15,820.00. He encouraged the board to move on with the project, since the season is driest, therefore, the most ideal. He also stated, due to TIF #2 expenditures, about \$150,000.00 of water main work will be charged to the TIF #2 Fund instead of the Sewer and Water Fund.

It was questioned and answered that the Public Works Director of Streamwood had been contacted and no problems were foreseen in completing this project.

It was questioned and answered that to provide a solution to the accumulation of sediment a silt fence would be installed on either side of the ditch. Mr. Beckman would also be recommending to Public Works to routinely inspect the ditch and to use Village equipment to maintain the silt from building up.

It was questioned and answered that the ditch had not been drenched in the last twenty-seven years and that the silt fences would be necessary to install due to an IEPA requirement.

Mr. Beckman stated that he would bring this as an item to be approved in the next board meeting.

There was no discussion on Item III. Agenda Item Review.

Warrant questions were fielded for Warrant SW 113 and SW 609.

Trustee Cannon noted that the following Agenda Items were to be placed on a Consent Agenda: 6-A. 2, 3, 4, 5, 6, 7, 13, 14, 15, 18, 19. Trustee Zimel asked a final question on Item 6-A.15 and it was answered that the expenditures listed for phone and door systems had already been previously approved by the Board.

Patrick Grill shares a staff update on the Hanover Square Redevelopment Agreement. Mr. Grill and Atty. Bernie Z. Paul detail the highlights of the agreement with Exmoor Corporation.

Trustee Cannon requested that the agreement include a provision that goes beyond the provided clause of committing to advertise to contractors locally. He called for a need to fight for local business owners and supported that at least five percent of contractors be selected, provided they would be the lowest responsible bidders.

A member of the audience stated his concerns on safety measures in relation to the single entrance on Barrington Road.

Mayor Craig provided an update on recent legislation affecting the Freedom of Information Act and the need to provide future training for Freedom of Information request processors by the time the law comes into effect on January 1, 2010.

Recorded and transcribed by,



Eira L. Corral
Village Clerk

Minutes approved by President and Board of Trustees on this 3rd day of September, 2009.



Village President