

Village of Hanover Park

Municipal Building
2121 West Lake Street
Hanover Park, Illinois
60133-4398

Rodney S. Craig
Village President

Eira L. Corral
Village Clerk

630-372-4200
Fax 630-372-4215

Ronald A. Moser
Village Manager



VILLAGE OF HANOVER PARK

**VILLAGE BOARD
REGULAR MEETING**

**Municipal Building: 2121 W. Lake Street
Hanover Park, IL 60133**

**Thursday, September 1, 2011
7:30 p.m.**

AGENDA

- 1. CALL TO ORDER - ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ACCEPTANCE OF AGENDA**
- 4. PRESENTATIONS/ REPORTS**
 - a. Recognition – Rebekah Young, Finance Director
 - b. Recognition – John Stallings, Fire Department (4th Military Deployment)
- 5. TOWNHALL SESSION**

Persons wishing to address the public body must register prior to Call to Order. Please note that public comment is limited to 5 minutes.
- 6. VILLAGE PRESIDENT REPORT – RODNEY S. CRAIG**
 - a. Proclamation declaring the week of September 19-24th, 2011 as Employee Recognition Week in the Village of Hanover Park, Illinois.
 - b. Proclamation declaring the week of September 5-9th, 2011 as National Payroll Week in the Village of Hanover Park, Illinois.
 - c. Proclamation declaring the month of September 2011 as National Preparedness Month in the Village of Hanover Park, Illinois.
 - d. Proclamation declaring the month of September 2011 as Alcohol & Drug Addiction Recovery month in the Village of Hanover Park, Illinois.
 - e. Proclamation declaring the day of September 11th, 2011 as the National Day of Service & Remembrance in the Village of Hanover Park, Illinois.

Consent Agenda - Omnibus Vote

Illinois law permits municipalities to adopt by one single unanimous roll-call vote of the Board of Trustees and the Village President a group of designated ordinances, orders resolutions, or motions placed together for voting purposes in a single group. This Omnibus Vote may be made following the following sample motion: *“I move to approve by omnibus vote items in the Consent Agenda.”*

All items marked with (C.A.) are considered routine and thus are considered to be on the Consent Agenda. Following the motion’s second, a brief discussion may be held about any designated item. If lengthier discussion or debate is needed, any Trustee or the Village President may request any item to be removed from the motion and those items will be considered during the regular course of the meeting as they appear on the agenda.

All matters listed under Consent Agenda, are considered to be routine by the Village Board and will be enacted by one motion in the form listed below. There will be no further discussion of these items. If discussion is desired, that item will be removed from Consent Agenda and will be considered separately.

- 6-A.1** Waive the reading and approve the Minutes of the Regular Meeting of August 4, 2011.
(C.A.) Waive the reading and approve the Minutes of the Workshop Meeting of August 4, 2011.

Waive the reading and approve the Minutes of the Workshop Meeting of August 18, 2011.

Waive the reading and approve the Minutes of the Workshop Meeting of August 18, 2011.
- 6-A.2** Approve year two of a three year contract for Commuter Lot Snow Removal with
(C.A.) Northwestern Landscape for an amount not to exceed \$23,650.00 and authorize the Village Manager to execute the necessary documents.
- 6-A.3** Approve year two of a three year contract to remove snow from 193 cul-de-sacs with
(C.A.) Advanced Excavating for an amount not to exceed \$120,000.00 and authorize the Village Manager to execute the necessary documents.
- 6-A.4** Approve year two of a three year contract for parking lot snow removal at the Astor
(C.A.) Avenue Apartments with Autumn Landscaping for an amount not to exceed \$7,000.00 and authorize the Village Manager to execute the necessary documents.
- 6-A.5** Approve year two of a three year contract for parking lot snow removal at the Mark
(C.A.) Thomas Apartments with Autumn Landscaping for an amount not to exceed \$8,000.00 and authorize the Village Manager to execute the necessary documents.
- 6-A.6** Approve a purchase order to Vermeer Midwest for the purchase of one 2011 Vermeer BC1800XL brush chipper and the trade in of our 1998 Vermeer BC1800A brush chipper in an amount not to exceed \$27,713.00 and authorize the Village Manager to execute the necessary documents.
- 6-A.7** Motion to consent to the appointment of Terry Hogan as an auxiliary member on the Cultural Inclusion & Diversity Committee for a term ending on April 30, 2014.

- 6-A.8** Motion to consent to the appointment of Frank Euliano as a regular member and June Euliano as an auxiliary member on the Veterans Committee for terms ending on April 30, 2014.
- 6-A.9** Pass Resolution releasing Village's interest in a certain ten (10') foot wide utility easement in Turnberry Lakes IDI Resubdivision Number 2.
- 6-A.10** Accept the proposal from Flow Technics, Inc. for ABS, Inc. pumps in the amount of **(C.A.)** \$39,766.00 and authorize the Village Manager to issue the purchase order.
- 6-A.11** Approve the purchase order to Currie Motors for the purchase of a 2012 F-450 dump **(C.A.)** truck in an amount not to exceed \$43,335.00 and authorize the Village Manager to execute the necessary documents.
- 6-A.12** Pass Resolution certifying Eira Corral uses Spanish in her position as Village Collector and is eligible to test for the foreign language proficiency bonus in accordance with the Language Competency Bonus (Employee Handbook #311) as other full-time employees.
- 6-A.13** Pass Ordinance fixing the salary of the Village Collector.
- 6-A.14** Pass Resolution approving an agreement for grant award No. 11-203582 between the Illinois Department of Commerce and Economic Opportunity and the Village of Hanover Park, Illinois, for excavation/site preparation and demolition for Village's Police Building.
- 6-A.15** Approve Early Retirement Incentive Program II Reopener.
- 6-A.16** Approve warrant SWS162 in the amount of \$1,077,872.43
- 6-A.17** Approve warrant W634 in the amount of \$1,410,308.41
- 6-A.18** Approve warrant PC5 (P-Cards) in the amount of \$26,436.96

7. VILLAGE MANAGER'S REPORT

No Report Scheduled.

8. VILLAGE CLERK'S REPORT- EIRA L. CORRAL

No Report Scheduled.

9. CORPORATION COUNSEL'S REPORT – BERNIE Z. PAUL

No Report Scheduled.

10. VILLAGE TRUSTEES REPORTS

10-A. JAMES KEMPER

No Report Scheduled.

10-B. JON KUNKEL

No Report Scheduled.

- 10-C.** EDWARD J. ZIMEL JR.
No Report Scheduled.
- 10-D.** JENNI KONSTANZER
No Report Scheduled.
- 10-E.** BILL CANNON
No Report Scheduled
- 10-F.** RICK ROBERTS.
No Report Scheduled.
- 11. EXECUTIVE SESSION**
 - a. SECTION 2(C) (5)- Land Acquisition.
- 12. ADJOURNMENT**

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Rodney S. Craig,
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Ronald A. Moser
Village Manager



VILLAGE OF HANOVER PARK

PRESIDENT AND BOARD OF TRUSTEES REGULAR MEETING

Municipal Building: 2121 W. Lake Street
Hanover Park, IL 60133

MINUTES

Thursday, August 4, 2011
7:30 p.m.

1. CALL TO ORDER - ROLL CALL
Mayor Rodney Craig called the meeting to order at 7:30 p.m.

PRESENT: Trustees Kunkel, Zimel, Konstanzer, Roberts, Kemper, Cannon
arrived at 7:45 pm.
ABSENT: Trustees None
ALSO PRESENT: Village Manager Ron Moser, Department Heads, Attorney Paul.
2. PLEDGE OF ALLEGIANCE
All recited pledge.
3. ACCEPTANCE OF AGENDA
Motion by Trustee Zimel to amend agenda and add items 6-A.21, 6-A.22, 6-A.23, 6-A.24,
6-A.25, 6-A.26, 6-A.27, 6-A.31 to the Consent Agenda, seconded by Trustee Cannon.

Roll call:
AYES: Trustees: Kunkel, Zimel, Konstanzer, Kemper, Roberts
NAYS: Trustees: None
ABSENT: Trustee: Cannon

Motion carried: Accepted amended agenda.
4. PRESENTATIONS/ REPORTS
 - a. Recognition of Justin McWilliams- Valedictorian, Paramedic School
 - b. Swear in Officer Raymond Morris
 Arrival of Trustee Cannon: 7:45 pm
5. TOWNHALL SESSION
A representative of the Office of State Representative Michelle Mussman (56th District)
greeted the Board and residents.

6. VILLAGE PRESIDENT REPORT

Motion by Trustee Zimel, seconded by Trustee Kunkel to Approved, by omnibus vote, those items on the amended Consent Agenda:

Roll call:

AYES:	Trustees:	Kunkel, Zimel, Konstanzer, Cannon, Kemper , Roberts
NAYS:	Trustees:	None
ABSENT:	Trustee:	None

Motion carried: Approved those items on the amended Consent Agenda:

- 6-A.1** Waived the reading and Approved the minutes of the Regular Board Meeting of July
(C.A.) 21, 2011, as published.
- 6-A.2** Waived the reading and Approved the minutes of the Board Workshop Meeting of July
(C.A.) 21, 2011, as published.
- 6-A.3** Approved reappointment of Michael Wang to the Environmental Committee with a
(C.A.) term expiring on April 30, 2014.
- 6-A.4** Approved reappointment of Kevin MacGregor to the Environmental Committee with
(C.A.) a term expiring on April 30, 2014.
- 6-A.5** Approved reappointment of Robert Wachsmuth to the Environmental Committee with
(C.A.) a term expiring on April 30, 2014.
- 6-A.6** Approved reappointment of Cerena Fischer to the Environmental Committee with a
(C.A.) term expiring on April 30, 2014.
- 6-A.7** Approved reappointment of Shari MacGregor to the Environmental Committee with a
(C.A.) term expiring on April 30, 2013.
- 6-A.8** Approved reappointment of Rich Galer to the Environmental Committee with a term
(C.A.) expiring on April 30, 2013.
- 6-A.9** Approved reappointment of Tom Kehoe to the Environmental Committee with a term
(C.A.) expiring on April 30, 2012.
- 6-A.10** Approved reappointment of Anna (Billie) Wang to the Environmental Committee with
(C.A.) a term expiring on April 30, 2012.
- 6-A.11** Approved reappointment of Debra McDonald to the Cultural Inclusion and Diversity
(C.A.) Committee as an Auxiliary Member with a term expiring on April 30, 2014.
- 6-A.12** Approved reappointment of Nancy Cicero to the Citizen Corp Council with a term

- (C.A.) expiring on April 30, 2014.
- 6-A.13** Approved reappointment of Andrea Fox to the CONECT Committee with a term
(C.A.) expiring on April 30, 2014.
- 6-A.14** Approved appointment of Dan Herrmann to the Environmental Committee with a term
(C.A.) expiring on April 30, 2012.
- 6-A.15** Approved reappointment of Pamela Fowler to the Sister Cities Committee with a term
(C.A.) expiring on April 30, 2014.
- 6-A.16** Approved reappointment of Mary Harrison to the Sister Cities Committee with a term
(C.A.) expiring on April 30, 2014.
- 6-A.17** Approved reappointment of Gladys M. Lawson to the Sister Cities Committee with a
(C.A.) term expiring on April 30, 2014.
- 6-A.18** Approved the resignation of Philip Anderson from the Cultural Inclusion and Diversity
(C.A.) Committee.
- 6-A.19** Approved the resignation of Laura Ehorn from the Cultural Inclusion and Diversity
(C.A.) Committee.
- 6-A.20** Accepted contract with Alpha Paintworks, Inc. for fire hydrant sandblasting and
(C.A.) repainting in Cook County for an amount not to exceed \$47,432 and authorize the
Village Manager to execute the necessary documents.
- 6-A.21** Passed Resolution Authorizing Signatories for the Village of Hanover Park, Illinois
- 6-A.22** Approved Purchase Order with Currie Motors for a 2012 Ford F-250 Pick-up in an
amount not to exceed \$25,881 and authorize the Village Manager to execute the
necessary documents.
- 6-A.23** Approved Purchase Order with Landmark Ford for a 2011 Ford Ranger Pick-up in an
amount not to exceed \$18,841 and authorize the Village Manager to execute the
necessary documents.
- 6-A.24** Passed Resolution Authorizing a Redevelopment Agreement By and Between the
Village of Hanover Park, Illinois and Centro Bradley SPE 3, LLC.
- 6-A.25** Passed an Ordinance Granting a Variation from the Maximum Height of an Antenna at
the Property at 1700 Greenbrook Boulevard, Hanover Park, Illinois.
- 6-A.26** Passed an Ordinance Granting a Special Use for Non-Village-Owned Facility on the
Property at 1700 Greenbrook Boulevard, Hanover Park, Illinois.
- 6-A.27** Passed Resolution Authorizing an Intergovernmental Agreement Between the Village
of Hanover Park and Hanover Township for Use for the Village of Hanover Park's
Fueling Station.

6-A.31 Passed an Ordinance modifying committee memberships, modifying quorum requirements, and deleting certain committees.

6-A.28 Motion to Authorize the Village President and the Village Manager to execute the Agreement dated May 1, 2011 to April 30, 2012, between the Village of Hanover Park and Teamsters, Local 700 by Trustee Zimel, seconded by Trustee Roberts.

Roll call:

AYES: Trustees: Kunkel, Zimel, Konstanzer, Cannon, Kemper, Roberts
 NAYS: Trustees: None
 ABSENT: Trustees: None

Motion carried: Authorize the Village President and the Village Manager to execute the Agreement dated May 1, 2011 to April 30, 2012, between the Village of Hanover Park and Teamsters, Local 700.

6-A.29 Motion to Authorize the Village President and the Village Manager to execute the Agreement dated May 1, 2011 to April 30, 2012, between the Village of Hanover Park and Metropolitan Alliance of Police, Chapter 103 Sergeants. Trustee Zimel, seconded by Trustee Roberts.

Roll call:

AYES: Trustees: Kunkel, Zimel, Konstanzer, Cannon, Kemper, Roberts
 NAYS: Trustees: None
 ABSENT: Trustees: None

Motion carried: Authorize the Village President and the Village Manager to execute the Agreement dated May 1, 2011 to April 30, 2012, between the Village of Hanover Park and Metropolitan Alliance of Police, Chapter 103 Sergeants.

6-A.30

Motion to Authorize the Village President and the Village Manager to execute the Agreement dated May 1, 2011 to April 30, 2012, between the Village of Hanover Park and Hanover Park Professional Firefighter's Association, IAFF Local 3452 by Trustee Zimel, seconded by Trustee Roberts.

Roll call:

AYES: Trustees: Kunkel, Zimel, Konstanzer, Cannon, Kemper, Roberts
 NAYS: Trustees: None
 ABSENT: Trustees: None

Motion carried: Authorize the Village President and the Village Manager to execute the Agreement dated May 1, 2011 to April 30, 2012, between the Village of Hanover Park and Hanover Park Professional Firefighter's Association, IAFF Local 3452..

6-A.32

Discussion- Picnic in the Park

VM Moser explained the Village Services requested and related costs and liability to the Village.

Sponsor representatives Phil McBride, Lions Club, and Tony Klama, Knights of Columbus, were introduced.

Motion to authorize services for Picnic in the Park by Trustee Cannon, seconded by Trustee Zimel.

Roll call:

AYES: Trustees: Kunkel, Zimel, Konstanzer, Cannon, Kemper, Roberts
 NAYS: Trustees: None
 ABSENT: Trustees: None

Motion carried: authorize services for Picnic in the Park

- 6-A.33** Motion Approve contract with Andy Frain Services for Managing Crossing Guard Services within the Village of Hanover Park for an amount not to exceed \$33,509 and authorize the Village Manager to execute the necessary documents by Trustee Zimel, seconded by Trustee Roberts.

Village Manager explained the contract and noted that current Crossing Guards employed by the Village would have first right of employment as well as additional employment opportunities with the Company.

Roll call:

AYES: Trustees: Kunkel, Zimel, Konstanzer, Cannon, Kemper, Roberts
 NAYS: Trustees: None
 ABSENT: Trustees: None

Motion carried: Approve contract with Andy Frain Services for Managing Crossing Guard Services within the Village of Hanover Park for an amount not to exceed \$33,509 and authorize the Village Manager to execute the necessary documents

- 6-A.34** Motion to Approve warrant SW160 in the amount of \$1,043,487.40 by Trustee Zimel and Seconded by Trustee Roberts.

Roll call:

AYES: Trustees: Kunkel, Zimel, Konstanzer, Cannon, Kemper, Roberts
 NAYS: Trustees: None
 ABSENT: Trustees: None

Motion carried: Approve warrant SW160 in the amount of \$1,043,487.40

- 6-A.35** Motion to Approve warrant W633 in the amount of \$1,694,909.12 by Trustee Zimel and Seconded by Trustee Roberts.

Roll call:

AYES: Trustees: Kunkel, Zimel, Konstanzer, Cannon, Kemper, Roberts
 NAYS: Trustees: None
 ABSENT: Trustees: None

Motion carried: Approve warrant W633 in the amount of \$1,694,909.12

- 6-A.36** Motion to Approve warrant PC4 (P-cards) in the amount of \$17,064.65 by Trustee Zimel and Secoded by Trustee Roberts.

Roll call:

AYES: Trustees: Kunkel, Zimel, Konstanzer, Cannon, Kemper, Roberts
 NAYS: Trustees: None
 ABSENT: Trustees: None

Motion carried: Approve warrant PC4 (P-cards) in the amount of \$17,064.65

7. VILLAGE MANAGER'S REPORT – RON MOSER

VM Moser and PW Director Killian noted that the a Special Branch Pick-up had been scheduled for the week of August 22, 2011 to address fallen branches from a recent big storm.

8. VILLAGE CLERK'S REPORT – EIRA CORRAL

Announced the Appointment of Deputy Clerk Josie Avilez and noted that she would be introduced to the Board at the upcoming Board Meeting. Congratulated Jason McWilliams on his success as valedictorian. Congratulated PD on a new officer being sworn-in. Reminded all about the upcoming Car Show and Coffee with the Board event.

9. CORPORATION COUNSEL'S REPORT –
No Report.

10. VILLAGE TRUSTEES REPORTS

10-A. JIM KEMPER

Congratulated PW in their speedy cleanup after the storm.

10-B. JON KUNKEL

No Report.

10-C. EDWARD ZIMEL

Thanked PD for the invitation to the Water Panel Test for the PD Building. Thanked committee members for their participation and commitment.

10-D. JENNI KONSTANZER

Thanked all for the support to the Picnic in the Park event.

10-E. BILL CANNON

None.

10-F. RICK ROBERTS

Thanked PW for their efforts in branch pick-up. Noted that Veterans would be inducted to the Honor Roll at the upcoming Board Meeting. Reminded all about the August 13th Rock n Roll Veteran's Tribute Concert at the Hanover Park Park District.

11. EXECUTIVE SESSION

None Scheduled.

12. Adjournment

Motion by Trustee Zimel, seconded by Trustee Kemper to adjourn at 8:15 pm.

Roll Call:

AYES: Trustees: Voice Vote

NAYS: Trustees: None

ABSENT: Trustees: None

Motion Carried: Meeting adjourned at 8:15 p.m.

Recorded and transcribed by:

/s/ Eira L. Corral
Village Clerk

Minutes Approved by President and Board of Trustees on this 1st day of September,
2011.

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VILLAGE OF HANOVER PARK
VILLAGE BOARD
REGULAR WORKSHOP MEETING
Municipal Building: 2121 W. Lake Street
Hanover Park, IL 60133

Thursday, August 4, 2011
6:00 p.m.

Minutes

1. CALL TO ORDER - ROLL CALL

Mayor Craig called the meeting to order at 6:00 p.m.

Roll:

PRESENT

Trustees:

Kunkel, Zimel, Konstanzer, Roberts Kemper,

ABSENT

Trustees:

Cannon

ALSO PRESENT

Village Manager Ron Moser, Village Attorney Paul, and
Department Heads.

2. ACCEPTANCE OF AGENDA

Motion by Trustee Zimel, seconded by Trustee Roberts to accept the Agenda.

Roll:

AYES:

Trustees:

Kunkel, Zimel, Konstanzer, Roberts Kemper,

NAYS:

Trustees:

None

ABSENT:

Trustees:

Cannon

3. AGENDA ITEM REVIEW

- a. Special Use and Variance for a non-Village owned facility was discussed. Village Manager Moser noted that the 90 ft. wireless antenna would be installed at the Safari Springs Property 1700 Greenbrook Blvd. It was noted that the item had been heard by the Development Commission. Health concerns noted by residents at the Public Hearing were referenced. Also referenced was the lack of evidence validating the health concerns. Questions were fielded and answered.

4. ELECTED OFFICIALS ORIENTATION

- a. Human Resources- Medical Confidentiality

HR Director Wendy Bednarek outlined the Health Insurance Portability and Accountability Act in relation to the rights of residents, patients, or employees.

Elected Officials were requested to direct questions to management to ensure that staff

questions were responded to without any violations to the HIPAA.

5. BOARD MEMBER CONCERNS

- a. Training on use of the iPad. Direction was provided to have IT Director provide a recommendation. Direction was provided to proceed with Staff recommendation of installing the 3G network for iPads.
- b. It was questioned and answered that PD would be provided with appropriate evidence equipment.

6. DISCUSSION TOPICS

NONE

7. STAFF UPDATES

- a. Electricity on dais

Public Works director Howard Killian informed that they would be presenting the options to have an outlet box and internet connection for the dais.

- b. Donation Bins and Brochures at the lobby.

VM Moser informed the Board that a Policy would be developed to address the brochures and donations authorized to be available at the Village Hall lobby area. PW Director Killian presented a preliminary sketch of the bins.

- c. Wellness Services

HR Director Bednarek noted that HR would be pursuing a change in Wellness Services provider, but not in Wellness Services available. This is due to concerns on the quality of service by the current provider. HR would be recommending continuing workmen's compensation and drug screening services with the current provider to ensure accessibility, but relocate for all other Wellness Services to Sherman Hospital. Sherman hospital was the preferred location due to proximity and good history as a provider for the Fire Department.

- d. Reimbursement to property owner of Maple and Barrington.

Community Development Director Patrick Grill explained that based on the agreement between the owner and the Village of Hanover Park, the owner was to be reimbursed for demolition work on the property. This item was previously submitted for approval, but it was pulled. Community Development would review the conditions of the redevelopment agreement and determine that if the conditions had been met the reimbursement would be submitted. It was noted that Atty. Paul would be reviewing the limitations of the amount to be reimbursed. Discussion took place on code violations and procedures.

- e. IT Cooling System for Computer Room

IT Director Dan McGhinnis noted that a new cooling system would need to be installed before the set-up of the new equipment. PW Director Killian explained the cooling system. Direction was provided to move forward with the bringing the item forward at the following Board Meeting or to follow purchasing policy authorizing Village Manager Moser to authorize the emergency purchase order.

ADJOURNMENT

Motion by Trustee Zimel, seconded by Trustee Kemper to adjourn.

Voice Vote: All Ayes.
Motion carried. Meeting adjourned at 7:02 p.m.

Recorded and transcribed by,

/s/ Eira L. Corral
Village Clerk

Minutes approved by President and Board of Trustees on this: 1st day of September, 2011.

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VILLAGE OF HANOVER PARK

VILLAGE BOARD

REGULAR WORKSHOP MEETING

Municipal Building: 2121 W. Lake Street
Hanover Park, IL 60133

Thursday, August 18, 2011
6:00 p.m.

Minutes

1. CALL TO ORDER - ROLL CALL

Roll:

PRESENT	President:	Rodney Craig
	Trustees:	Kemper, Kunkel, Zimel, Konstanzer, Roberts
ABSENT	Trustees:	Cannon
ALSO PRESENT	Village Manager Ron Moser, Village Attorney Bernie Paul and Department Heads.	

2. ACCEPTANCE OF AGENDA

Motion by Trustee Zimel, seconded by Trustee Roberts to accept the Agenda.

AYES:	Trustees:	Kemper, Kunkel, Zimel, Konstanzer, Roberts
NAYS:	Trustees:	None
ABSENT:	Trustees:	Cannon

3. AGENDA ITEM REVIEW

Clerk noted that agenda items 6A-6 and 6A-8 had amended items. Howard Killian, Public Works Director, briefed the Board on the changes to the item.

- a. No Cash Bid Resolution. Patrick Grill, Community Development Director explained that Cook County has program for public agencies to obtain tax delinquent properties that are not acquired at tax sales. Public agencies can acquire these properties, tax and lien free, and one of the requirements is a municipal resolution. The village is seeking to acquire a property along the south side of Irving Park Rd for free and tax

liens waived. Community development would talk to property owners that front the property along Irving Park Road for a larger redevelopment in the future as this area is in a TIF.

4. ELECTED OFFICIALS ORIENTATION

- a. NIMS, National Incident Management System. Federal directive providing framework for emergency incidents. Providing a uniform response procedure. Provides training that is required as Elected Official. Course 100 and course 700 at the least must be completed. Training can be done online or in person with Fire Department. Chief Webb noted we have to be compliant in order to be eligible for any federal aid should something occur.
- b. HIPPA, Health Insurance Portability & Accountability Act, the act covers medical privacy, as an employer the Village has access to health information of employees. Wendy Bednarek, Human Resource Director, reviewed policy for the Village.

5. BOARD MEMBER CONCERNS

- a. Spring Clean-Up, Trustee Konstanzer introduced the idea of bringing forward a Spring Clean-Up in partnership with Park District and schools. Howard Killian, PW Director, informed that this was addressed with the hauler on possibly having a special cleanup day. One option is to have dumpsters out at a local area and residents can bring their items there. Another option is to have a date where residents can put anything and everything out with their garbage and it would be picked up that weekend. Trustee Konstanzer was asked about ponds and that will be discussed further with the Environmental Committee to have them give more thoughts on the ponds.
- b. Zimel requested that the Board be provided with a breakdown of percentage to be re-distributed back from TIF 2 to all taxing bodies upon the expense of the TIF fund.

6. DISCUSSTION TOPICS

- a. Bus shelters – TIF 2. Staff was begun to research options for bus shelters at Barrington Rd and Tower Dr and at Lake St and Church Rd. There are a couple of options to consider and Howard Killian noted he would present options to the board at future meeting.
 1. Village built shelters of our design and we maintain ourselves including snow removal and garbage collection.
 2. Enter into an agreement with Pace and they would construct one of their several designs. Pace offers both advertising and non-advertising agreements. With advertising the company contracted with Pace performs weekly cleaning and snow removal. The village would receive approximately 32 percent of the advertising revenues.

7. STAFF UPDATES

- a. Early retirement incentive. Overall savings for a 7 year period will be \$1,751,817.36 Originally 31 employees were eligible, 11 took advantage, 20 still remaining. If Board approved the possibility of opening the opportunity for a small period of time, no new additional staff are eligible and they would have 30 days to sign up. Would be brought up for approval at the September 1st meeting, staff would be informed September 2nd and given 30 days to respond, deadline would be September 30. Separation agreement would have an exiting date of October 31st. Board provided direction to Wendy to bring the program forward for approval at meeting on September 1st.
- b. Alexian Brothers wellness program. It was noted that meetings have been held with hospital and medical group leaders in resolving issues as an effort to keep business in Hanover Park.
- c. Chief Haigh updated on Medicare reimbursement which affects medical ambulance transport. Medicare has placed measures to prevent medical billing fraud. Fire department has reviewed changed to ensure compliance. Medicare views Board Members, Village Manager and Fire Chief as the Board of Directors for the Village, a signature sheet is required to be signed and renewed every 5 years.

8. **ADJOURNMENT**

Motion by Trustee Zimel, seconded by Trustee Kemper to adjourn.

Voice Vote: All Ayes.

Motion carried. Meeting adjourned at 6:58 p.m.

Recorded and transcribed by,

Eira L. Corral /s/
Village Clerk

Minutes approved by President and Board of Trustees on this: ___ day of _____, 2011.

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Village Manager

**VILLAGE OF HANOVER PARK**

VILLAGE BOARD
REGULAR MEETING Municipal
Building: 2121 W. Lake Street Hanover Park,
IL 60133

Thursday, August 18, 2011
7:30 p.m.

MINUTES**1. CALL TO ORDER - ROLL CALL**

Mayor Rodney Craig called the meeting to order at 7:30 p.m.

Roll:

PRESENT

President:

Rodney Craig

Trustees:

Kemper, Kunkel, Zimel, Konstanzer, Roberts,

ABSENT

Trustees:

Cannon

ALSO PRESENT

Village Manager Ron Moser, Village Attorney Bernie Paul and
Department Heads.

2. PLEDGE OF ALLEGIANCE

All recited pledge.

3. ACCEPTANCE OF AGENDA

Motion by Trustee Zimel to amend agenda and add items 6-A.5, 6-A.7, 6-A.8 and 6-A.9 to the Consent Agenda, seconded by Trustee Kemper.

Roll call:

AYES:

Trustees:

Kaiser, Nicolosi, Zimel, Carter, Cannon, Roberts

NAYS:

Trustees:

None

ABSENT:

Trustee:

None

Motion carried: Accepted amended agenda.

4. PRESENTATIONS/ REPORTS

- a. Recognition of Deputy Clerk Appointment- Josie Avilez
- b. Recognition of Inductees to the Veteran's Honor Roll
- c. Presentation by the Veteran's Committee to the Village of Photograph of the Honor Flag with soldiers overseas.

5. TOWNHALL SESSION

No requests to address Board members.

6. VILLAGE PRESIDENT REPORT:

Mayor Craig updated on hearings the Tollway Authority is having and his involvement on the Elgin O'Hare and other highways that affect us. His goal is to keep homeowner taxes low and develop the local economy. An example is the Claremont, a transitional hospital on Lake street across the street from Village Hall. They have over 160 employees and other additional businesses will be coming to Hanover Park. There will be upcoming meetings that will be open to the public to help us look at future outcome of bus service.

He informed that starting August 22, 2011 full time bus service will be available in the village.

Motion by Trustee Zimel, seconded by Trustee Roberts to approve, by omnibus vote, those items on the amended Consent Agenda:

Roll call:

AYES: Trustees: Kemper, Kunkel, Zimel, Konstanzer, Roberts

NAYS: Trustees: None

ABSENT: Trustees: Cannon

Motion carried: Approved items on the amended Consent Agenda:

- 6-A.1** Approve purchase order for a quick view inspection camera system from Standard
(C.A.) Equipment Company for an amount not to exceed \$11,000 and authorize the Village Manager to execute the necessary documents.
- 6-A.2** Approve purchase order for one 2012 Ford F0150 pickup from Freeway Ford for an amount
(C.A.) not to exceed \$27,283 and authorize the Village Manager to execute the necessary documents.
- 6-A.3** Motion by Trustee Zimel to Award the contract for the purchase of road salt to American
(C.A.) Salt Company for an amount not to exceed \$160,600 and authorize the Village Manager to execute the necessary documents.
- 6-A.4** Accept the proposal for commuter lot landscaping with Mitch's Greenthumb Landscaping for
(C.A.) an amount not to exceed \$15,400 and authorize the Village Manager to execute the necessary documents.
- 6-A.5** Approve purchase order for one 2012 International Dump Truck for an amount not to exceed
(C.A.) \$140,411 and authorize the Village Manager to execute the necessary documents.
- 6-A.7** Approve contract for sludge disposal services with Synagro Central, LLC at a rate of \$0.0455
(C.A.) per gallon and authorize the Village Manager to execute the necessary documents.

- 6-A.8** Pass Resolution approving the purchase of a Liebert Cooling System condenser and UPS
(C.A.) system together with installation.
- 6-A.9** Pass Resolution approving a No Cash Bid Request to the Cook County Board of
(C.A.) Commissioners
- 6-A.6** Motion to approve purchase order for furniture for the new police building for an amount not to exceed \$364,075.63 and divided as follows, Interiors for Business, Inc. \$344,079.71 and Hendrickson of Naperville \$19,995.92 and authorize the Village Manager to execute the necessary documents by Trustee Zimel and Seconded by Trustee Kunkel.

Roll call:

AYES: Trustees: Kemper, Kunkel, Zimel, Konstanzer, Roberts

NAYS: Trustees: None

ABSENT: Trustees: Cannon

Motion carried: Approve purchase order for furniture for new police building for an amount not to exceed \$364,075.63.

- 6-A.10** Motion to approve warrant SWS161 in the amount of \$1,203,345.08 by Trustee Zimel and Seconded by Trustee Kunkel.

Roll call:

AYES: Trustees: Kemper, Kunkel, Zimel, Konstanzer, Roberts

NAYS: Trustees: None

ABSENT: Trustees: Cannon

Motion carried: Approved Warrant SWS161 in the amount of \$1,203, 345.08 by Trustee Zimel and Seconded by Trustee

- 6-A.11** Motion to approve warrant SW633 in the amount of \$286,586.62 by Trustee Zimel and Seconded by Trustee Kemper

Question was fielded for M/I Homes on page 10.

Roll call:

AYES: Trustees: Kemper, Kunkel, Zimel, Konstanzer, Roberts

NAYS: Trustees: None

ABSENT: Trustees: Cannon

Motion carried: Approved Warrant SW633 in the amount of \$286,586.62 by Trustee Zimel and Seconded by Trustee Kemper

- 7. VILLAGE MANAGER'S REPORT – RON MOSER**
Manager advised \$150,000 will be released to the village from Capital Bill for infrastructure that will be applied to the construction of the new police building. He mentioned lobbyist were of great support to get the money released.
- 8. VILLAGE CLERK'S REPORT- EIRA L. CORRAL**
Village Clerk thanked the Sister Cities Committee for the reception that was given to the

Cape Coast Ghana visitors. The Clerk thanked the CIDC members for attending the Centro De Información Mental Health Fair and the Ramadan Iftar Interfaith Dinner. She noted that there were hundreds of school supplies donated for the Mental Health Fair event and in turn over two dozen families. Clerk Corral congratulated the Hanover Park Park District (HPPD) for the tribute concert to the armed forces and for the HPPD Smart and Social Campaign. She informed that Parkwood Elementary school would be promoting A Million Fathers March as part of a national effort to promote father's involvement in their children's education. It was also noted that a special branch pick up would take place on August 22, 2011 and it was announced that the Picnic In The Park would take place on August 27, 2011.

9. CORPORATION COUNSEL'S REPORT – BERNIE Z. PAUL

No Report.

10. VILLAGE TRUSTEES REPORTS

10-A. JAMES KEMPER

Thanked Trustee Roberts, Trustee Zimel, the Veterans and their families. Remind everyone that the Knights of Columbus will have a fellowship breakfast at St. Ansgar Church on August 21, 2011 from 8:00 a.m. to 1:00 p.m.

10-B. JON KUNKEL

No Report.

10-C. EDWARD J. ZIMEL JR.

Thanked the Veterans and their families. Thanked the VFW 5151 for the tribute concert.

10-D. JENNI KONSTANZER

Thanked the VFW 5151 for the rock and roll concert. Announced te Picnic In the Park will be Saturday August 27, 2011 from 11:00 a.m. to 6:00 p.m.

10-E. BILL CANNON

No Report.

10-F. RICK ROBERTS.

Thanked the Veterans and their families. Reminded everyone that donations are still being accepted for Operation Airlift.

11. EXECUTIVE SESSION

Motion by Trustee Zimel, seconded by Trustee Kunkel to hold Executive Session regarding:

- a. Section 2(c) (11) - Litigation concerning an action which is probable
- b. Section 2(c) (1) - Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the Public Body.

Without return to the Regular Meeting.

Roll call:

AYES: Trustees: Kemper, Kunkel, Zimel, Konstanzer, Roberts

NAYS: Trustees: None

ABSENT: Trustees: Cannon

Motion carried: Hold Executive Session:

Section 2(c) (11) – Litigation concerning an action which is probable.

Section 2(c) (1) – Appointment, Employment, Compensation, Discipline,
Performance or Dismissal of Specific Employees of the Public Body.

12. ADJOURNMENT

Motion by Trustee Zimel, seconded by Trustee Roberts to adjourn at 8:17 p.m.

Roll Call:

AYES: Trustees: Voice Vote

NAYS: Trustees: None

ABSENT: Trustees: Cannon

Motion Carried: Meeting adjourned at 8:17 p.m.

Recorded and transcribed by:

Eira L. Corral /s/
Village Clerk


Village of Hanover Park
AGENDA MEMORANDUM
TO: Village President and Board of Trustees
FROM: Ronald A. Moser, Village Manager
Howard A. Killian, Director of Public Works

SUBJECT: Commuter Lot Snow Removal

ACTION
REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: September 1, 2011

Executive Summary

Staff is recommending the President and Village Board approve the second year of a three year contract with Northwestern Landscaping for snow removal in the Commuter Parking Lots at an amount of \$23,650.

Discussion

Northwestern Landscaping has been an excellent contractor for over 20 years with his pricing as shown.

<u>Year</u>	<u>1 – 6 Inches</u>	<u>Over 6 Inches</u>
2011/2012	\$2,310 – Same as 2009	\$3,515
2012/2013	\$2,360 – Same as 2010	\$3,625

This year's contract for \$23,650 is for an anticipated 11 snowfalls, which is our five year average.

Recommended Action

We respectfully request the President and Village Board approve year two of a three year contract with Northwestern Landscape for Commuter Lot Snow Removal for an amount not to exceed \$23,650 and authorize the Village Manager to execute the necessary documents.

ck


Village of Hanover Park
AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Ronald A. Moser, Village Manager
Howard A. Killian, Director of Public Works

SUBJECT: Cul-de-Sac Snow Removal

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: September 1, 2011

Executive Summary

Staff is recommending the President and Village Board approve the second year of a three year contract with Advanced Excavating for the contractual snow removal of the Village cul-de-sacs in an amount not to exceed \$120,000.

Discussion

Advance has performed very well over the last seven seasons working for the Village. The contractor had agreed to lower his price to the 2008 level and hold that through the 2013 season. He has also agreed to do a second plowing in an over 6-inch snow fall at no additional cost to the Village. In the past, if a plowing event required a second plowing, we paid for it. This is the second year of a three year contract, at \$53.53 per cul-de-sac. This year's contract for \$120,000 is for an anticipated 11 snowfalls, which is our five year average.

Recommended Action

We respectfully request the President and Village Board accept the proposal from Advanced Excavating for year two of a three year contract to remove snow from 193 cul-de-sacs for an amount not to exceed \$120,000 and authorize the Village Manager to execute the necessary documents.

ck


Village of Hanover Park
AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Ronald A. Moser, Village Manager
Howard A. Killian, Director of Public Works

SUBJECT: Snow Removal – Astor Avenue Apartments

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: September 1, 2011

Executive Summary

Staff is recommending the President and Village Board approve the second year of a three year contract for the contractual snow removal at the Astor Avenue Apartments for an amount not to exceed \$7,000 to Autumn Landscaping.

Discussion

For the past 12 years, the Village has contracted for parking lot snow removal at the Astor Avenue Apartments. This is paid out of the Special Service Assessment Area #3.

In June of 2007, Autumn Landscaping was the low bid contractor, and has performed very well for the last nine years. Autumn Landscaping has held his price for the last three years and agrees to do the same for the next two years. This contract is for a monthly fee, no matter how many or how few times they plow.

Recommended Action

We respectfully request the President and Village Board accept the second year of the three year contract from Autumn Landscaping for an amount not to exceed \$7,000 for the parking lot snow removal at the Astor Avenue Apartments and authorize the Village Manager to execute the necessary documents.

ck


Village of Hanover Park
AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Ronald A. Moser, Village Manager
Howard A. Killian, Director of Public Works

SUBJECT: Snow Removal – Mark Thomas Apartments

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: September 1, 2011

Executive Summary

Staff is recommending the President and Village Board approve the second year of a three year contract for the contractual snow removal at the Mark Thomas Apartments for an amount not to exceed \$8,000 to Autumn Landscaping.

Discussion

For the past 12 years, the Village has contracted for parking lot snow removal at the Mark Thomas Apartments. This is paid out of the Special Service Assessment Area #3.

In June of 2007, Autumn Landscaping was the low bid contractor, and has performed very well for the last nine years. Autumn Landscaping has held his price for the last three years and agrees to do the same for the next two years. The contract is for a monthly fee, no matter how many or how few times they plow.

Recommended Action

We respectfully request the President and Village Board accept the second year of the three year contract from Autumn Landscaping for an amount not to exceed \$8,000 for the parking lot snow removal at the Mark Thomas Apartments and authorize the Village Manager to execute the necessary documents.

ck



TO: Village President and Board of Trustees

FROM: Ronald A. Moser, Village Manager
Howard A. Killian, Director of Public Works

SUBJECT: Purchase of 2011 Brush Chipper

ACTION

REQUESTED: [X] Approval [] Concurrence [] Discussion [] Information

RECOMMENDED FOR CONSENT AGENDA: [X] Yes [] No

MEETING DATE: September 1, 2011

Executive Summary

Fleet Services is recommending the purchase of a 2011 Vermeer BC1800XL brush chipper from Vermeer Midwest, Aurora, IL for the cost, minus trade in, of \$27,713.

Discussion

The FY12 Budget includes \$45,000 for the replacement of our 1998 Vermeer brush chipper with 2,800 hours of service. We received two quotations for replacement of this unit.

Table with 5 columns: Vendor, Item, Cost, Trade-In, Net Cost. Rows include Vermeer Midwest, Aurora and Alexander Equipment Co., Lisle.

We evaluated both chippers during our last brush pickup cycle with new demo units supplied by the vendors. Both units performed well and were acceptable for our application.

We currently have two Vermeer brush chippers in our fleet and we have been pleased with their performance and durability.

Recommended Action

We respectfully request the President and Village Board establish a purchase order to Vermeer Midwest for the purchase of one 2011 Vermeer BC1800XL brush chipper and the trade in of our 1998 Vermeer BC1800A brush chipper in an amount not to exceed \$27,713 and authorize the Village Manager to execute the necessary documents.


Village of Hanover Park
AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Ron Moser, Village Manager

SUBJECT: Cultural Inclusion & Diversity Committee Appointment

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: September 1, 2011

Executive Summary

Mayor Craig has indicated his intention to appoint Terry Hogan to the Cultural Inclusion and Diversity Committee as an auxiliary member.

Discussion

On August 18, 2011, the Manager's Office received the attached Volunteer Profile from Terry Hogan. This appointment request to the Cultural Inclusion & Diversity Committee has been placed on the Agenda for Board action.

Recommended Action

Motion to consent to the appointment of Terry Hogan as an auxiliary member on the Cultural Inclusion & Diversity Committee for a term ending on 4/30/14.

RM:rm



Village of Hanover Park

Committee and Commission

Volunteer Profile

Name: JERRY HOGAN

Address: E. MERRIMITE LN

Home Phone: (630) Cell Phone: (630)

Email Address: _____ Length of Residency (in years): 2 1/2

Committee of Interest (please check one):

<input checked="" type="checkbox"/> Cultural Inclusion and Diversity Committee	<input type="checkbox"/> Development Commission
<input type="checkbox"/> Environmental Committee	<input type="checkbox"/> Sister Cities Committee
<input type="checkbox"/> Veterans Committee	

If interested in the CONECT Committee, please complete the CONECT profile only.

EDUCATION (Beyond high school - include specific degrees, vocational training, etc.)

PHD
MPA
BA.

EMPLOYMENT RESUME

College of Dupage
Oakton Community College
ITC

HOBBIES

Music
Body Bldg. etc.

Please return the completed form to:

Village of Hanover Park
 Attention: Village President's Office
 2121 West Lake Street
 Hanover Park, IL 60133

Regular Board Mtg. 9/1/11


Village of Hanover Park
AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Ron Moser, Village Manager

SUBJECT: Veterans Committee Appointments

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: September 1, 2011

Executive Summary

Mayor Craig has indicated his intention to appoint Frank Euliano as a regular member and June Euliano as an auxiliary member on the Veterans Committee.

Discussion

The Village President received the attached Volunteer Profiles from Frank and June Euliano. These appointment requests to the Veterans Committee have been placed on the Agenda for Board action.

Recommended Action

Motion to consent to the appointment of Frank Euliano as a regular member and June Euliano as an auxiliary member on the Veterans Committee for terms ending on April 30, 2014.

RM:rm



Village of Hanover Park Committee and Commission Volunteer Profile

Name: FRANK Euliano (Reg Member)

Address: _____ AVE HANOVER PK. ILL 60133

Home Phone: (6) _____ Cell Phone: () _____

Email Address: _____ Length of Residency (in years): 51 yrs

Committee of Interest (please check one):

- Cultural Inclusion and Diversity Committee
- Environmental Committee
- Veterans Committee
- Development Commission
- Sister Cities Committee

If interested in the CONECT Committee, please complete the CONECT profile only.

EDUCATION (Beyond high school - include specific degrees, vocational training, etc.)

High School, Proviso EAST, 51

EMPLOYMENT RESUME

Been a baker for 60 yrs, Chief Shop Steward for 35 yrs

HOBBIES

Oil Painting, Cooking, Weaving, Puzzles

Please return the completed form to:

Village of Hanover Park
Attention: Village President's Office
2121 West Lake Street
Hanover Park, IL 60133



Village of Hanover Park Committee and Commission Volunteer Profile

Name: June B. Cullano (Aux member)

Address: 11 _____ Hanover Pk IL 60133

Home Phone: _____

Cell Phone: _____

Email Address: _____

Length of Residency (in years): 51

Committee of Interest (please check one):

<input type="checkbox"/> Cultural Inclusion and Diversity Committee	<input type="checkbox"/> Development Commission
<input type="checkbox"/> Environmental Committee	<input type="checkbox"/> Sister Cities Committee
<input checked="" type="checkbox"/> Veterans Committee	

If interested in the CONECT Committee, please complete the CONECT profile only.

EDUCATION (Beyond high school - include specific degrees, vocational training, etc.)

1 year College - accounting + Credit Courses

EMPLOYMENT RESUME

26 years of doing accounting and credit positions at various corporations

HOBBIES

sewing, gardening, volunteering

Please return the completed form to:

Village of Hanover Park
Attention: Village President's Office
2121 West Lake Street
Hanover Park, IL 60133


Village of Hanover Park
AGENDA MEMORANDUM
TO: Village President and Board of Trustees
FROM: Ron Moser, Village Manager
 William Beckman, Village Engineer

SUBJECT: Fuji Plat of Vacation
ACTION
REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: September 1, 2011
Executive Summary

Pass the attached Resolution releasing Village's interest in a certain ten (10') foot wide utility easement in Turnberry Lakes IDI Resubdivision Number 2.

Discussion

The original land plan for the Turnberry Lakes Business Park called for Muirfield Drive to extend eastward all the way to Gary Avenue. Consequently the original subdivision plats provided for right-of-way and easements to accommodate this land plan. This plan was altered when Fuji Corporation built their large complex at the southwest corner of Gary Avenue and Central Avenue. The net effect of the Fuji development was that Muirfield Drive became a dead-end cul-de-sac instead of extending to Gary Avenue. Therefore, at the time, Fuji was developed the right-of-way for Muirfield Drive was vacated. However a 10 foot utility easement along the north side of that right-of-way was never vacated. The developer, Industrial Development International, is now requesting vacation of that easement which is no longer needed and the attached Plat of Vacation accomplishes this goal.

Recommended Action

Therefore we are requesting that the Village Board pass the attached Resolution releasing Village's interest in a certain ten (10') foot wide utility easement in Turnberry Lakes IDI Resubdivision Number 2.

WB:lt

 Attachment: Resolution
 Plat of Vacation

PLAT OF VACATION

P.I.N. 02-15-412-003

PART OF A 10-FOOT EASEMENT FOR PUBLIC UTILITIES RECORDED OCTOBER 6, 2008 AS DOCUMENT NUMBER R2008-149215, LOCATED IN THE SOUTH 1/2 OF SECTION 5, TOWNSHIP 40 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN DUPAGE COUNTY, ILLINOIS.

OWNER'S CERTIFICATE

STATE OF _____)
COUNTY OF _____) SS

This is to certify that _____ is the owner of the property described hereon and has caused the same to be platted and recorded as indicated hereon, for the uses and purposes therein set forth, and does hereby acknowledge and adopt the same under the style and title hereon indicated.

Dated this _____ day of _____, 2011.

OWNER ADDRESS:

BY: _____
TITLE: _____
ATTEST: _____
TITLE: _____

CERTIFICATE OF NOTARY

STATE OF _____)
COUNTY OF _____) SS

I, _____ hereby certify that the person(s)/corporation(s) whose names are subscribed to the foregoing certificate are known to me as such owner(s).

Given under my Hand and Notary Seal this _____ day of _____, 2011.

NOTARY PUBLIC _____ COMMISSION EXPIRES _____

CITY COUNCIL CERTIFICATE

STATE OF ILLINOIS)
COUNTY OF DUPAGE) SS

VACATION OF THOSE EASEMENTS SHOWN AND DESCRIBED HEREON APPROVED AND ACCEPTED BY THE MAYOR AND CITY COUNCIL OF THE VILLAGE OF HANOVER PARK AT A MEETING HELD THIS _____ DAY OF _____, 2011.

BY: _____ MAYOR ATTEST: _____ CITY CLERK

NOTE

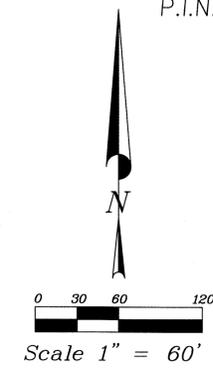
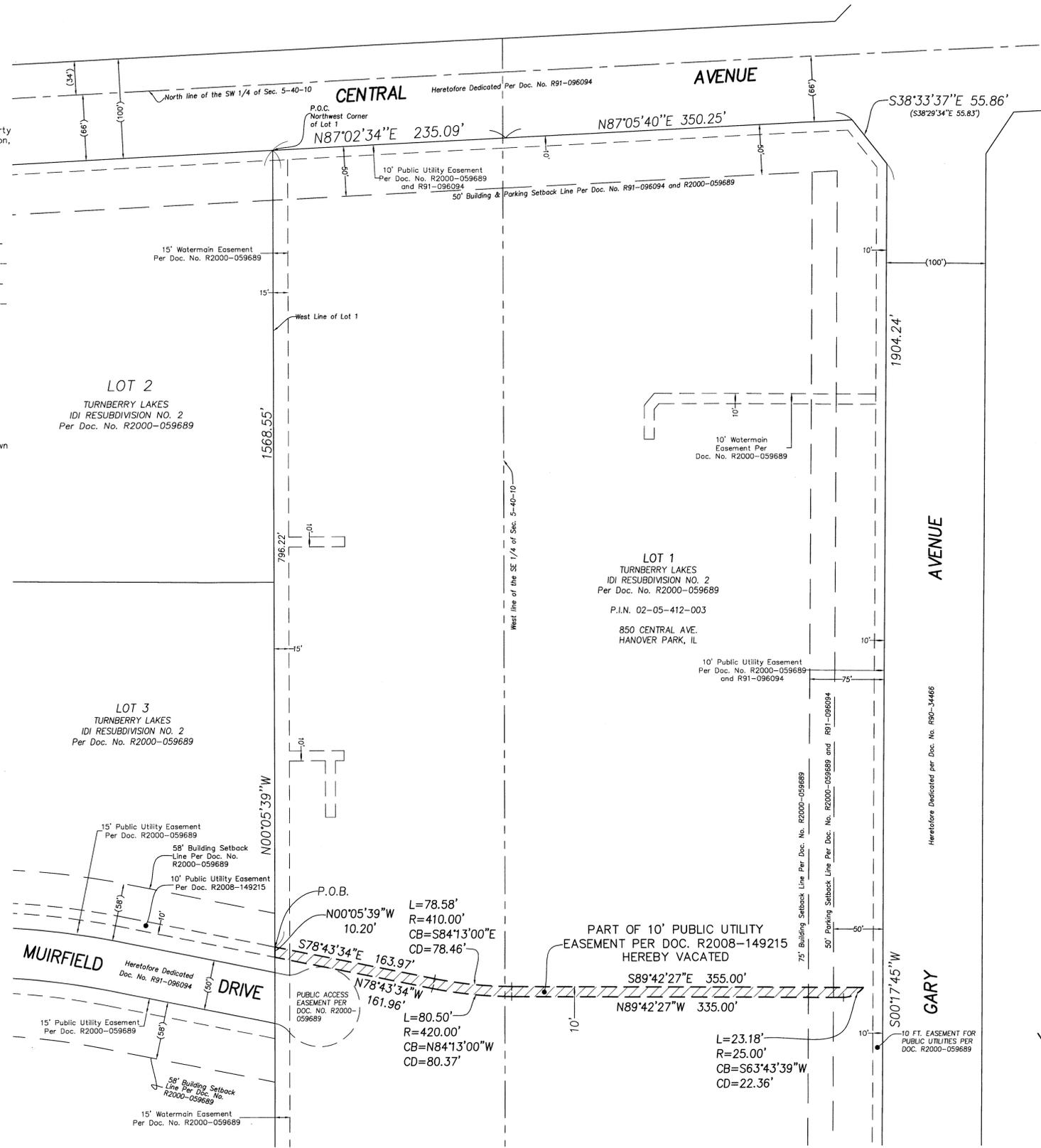
Part of 10' Foot Easement for Public Utilities per Document No. R2008-149215 and as shown hereon is hereby VACATED.

Approved: _____
Village of Hanover Park
Approved: _____
Commonwealth Edison Company
Approved: _____
Nicor Gas
Approved: _____
AT&T

Village Sign last

SUBMITTED BY AND MAIL TO:

JACOB & HEFNER ASSOCIATES, Inc.
ENGINEERS - SURVEYORS
1901 S. Meyers Road, Suite 180
Oakbrook Terrace, IL 60181
(630) 652-4600 FAX (630) 652-4601
ILLINOIS PROFESSIONAL DESIGN FIRM
LICENSE NO. 184-003073 EXP. 4/30/13



BASIS OF BEARINGS

HELD THE EAST LINE OF LOT 1 AS S00°17'45"W PER DOCUMENT NO. R2000-059689.

NOTES:

(100.00') DENOTES RECORD INFORMATION.
100.00' DENOTES MEASURED INFORMATION.
P.O.C. DENOTES POINT OF COMMENCEMENT.
P.O.B. DENOTES POINT OF BEGINNING.

LEGAL DESCRIPTION OF EASEMENT BEING VACATED:

COMMENCING AT THE NORTHWEST CORNER OF LOT 1 IN TURNBERRY LAKES IDI RESUBDIVISION NO. 2, BEING A RESUBDIVISION OF PART OF THE SOUTH 1/2 OF SECTION 5, TOWNSHIP 40 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED APRIL 25, 2000 IN PLAT BOOK 196, PAGE 96 AS DOCUMENT NUMBER R2000-059689 AND INSTRUMENT OF CORRECTION RECORDED APRIL 4, 2007 AS DOCUMENT NUMBER R2007-062328, IN DUPAGE COUNTY, ILLINOIS;
THENCE SOUTH 00 DEGREES 05 MINUTES 39 SECONDS EAST ALONG THE WEST LINE OF SAID LOT 1, A DISTANCE OF 796.22 FEET TO THE POINT OF BEGINNING;
THENCE SOUTH 78 DEGREES 43 MINUTES 34 SECONDS EAST, A DISTANCE OF 163.97 FEET TO A POINT OF CURVATURE;
THENCE SOUTHEASTERLY 78.58 FEET ALONG A CURVE, CONCAVE NORTHERLY, HAVING A RADIUS OF 410.00 FEET AND A CHORD BEARING AND DISTANCE OF SOUTH 84 DEGREES 13 MINUTES 00 SECONDS EAST, 78.46 FEET TO A POINT OF TANGENCY;
THENCE SOUTH 89 DEGREES 42 MINUTES 27 SECONDS EAST, A DISTANCE OF 355.00 FEET TO A POINT ON A CURVE;
THENCE SOUTHWESTERLY 23.18 FEET ALONG SAID CURVE, CONCAVE NORTHWESTERLY, HAVING A RADIUS OF 25.00 FEET AND A CHORD BEARING AND DISTANCE OF SOUTH 63 DEGREES 43 MINUTES 39 SECONDS WEST, 22.36 FEET TO A POINT OF TANGENCY;
THENCE NORTH 89 DEGREES 42 MINUTES 27 SECONDS WEST, A DISTANCE OF 335.00 FEET TO A POINT OF CURVATURE;
THENCE NORTHWESTERLY ALONG A CURVE, CONCAVE NORTHERLY, HAVING A RADIUS OF 420.00 FEET AND A CHORD BEARING AND DISTANCE OF NORTH 84 DEGREES 13 MINUTES 00 SECONDS WEST, 80.37 FEET TO A POINT OF TANGENCY;
THENCE NORTH 78 DEGREES 43 MINUTES 34 SECONDS WEST, A DISTANCE OF 161.96 FEET TO SAID WEST LINE OF SAID LOT 1;
THENCE NORTH 00 DEGREES 05 MINUTES 39 SECONDS WEST ALONG SAID WEST LINE, A DISTANCE OF 10.20 FEET TO SAID POINT OF BEGINNING, IN DUPAGE COUNTY, ILLINOIS.

SURVEYOR'S CERTIFICATE

STATE OF ILLINOIS)
COUNTY OF DuPAGE) SS

I, Carl J. Cook, an Illinois Professional Land Surveyor, do hereby certify that I have prepared the above plat for the purpose of vacating easements.

Dated this 20th day of July, 2011.

Illinois Professional Land Surveyor No. 35-3543



looks OK

Survey No.:	A 7 2 2 c
Ordered By:	Industrial Developments International
Description:	Plat of Vacation 850 Central Ave. - Hanover Park, IL
Date Prepared:	July 20, 2011
Scale:	1" = 60'
Field Work:	Prepared By: JAV


Village of Hanover Park
AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Ronald A. Moser, Village Manager
Howard A. Killian, Director of Public Works

SUBJECT: STP 1 Lift Station Rehab - Pumps

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: September 1, 2011

Executive Summary

Staff is recommending the President and Village Board accept the proposal from Flow Technics, Inc. for ABS, Inc. pumps in the amount of \$39,766.

Discussion

The FY12 Budget includes funds for the replacement of the pumps and controls for the main lift station at STP 1. Staff has been working with Baxter & Woodman Consulting Engineers to review the sizing of the pumps. The current pumps are slightly larger than they need to be, and therefore do not run efficiently. Baxter & Woodman sized the proposed pumps and obtained complete pricing from four different pump manufacturers. The pumps were evaluated on the following criteria:

1. Ability to fit with the existing lift station
2. Overall pumping characteristics
3. Availability
4. Pump support/warranty
5. Cost

Based on the criteria, staff is recommending the three ABS pumps supplied by Flow-Technics, Inc. These pumps are more efficient and should reduce our electrical costs. Attached is a copy of the evaluation and recommendation from Baxter & Woodman.

This is for the purchase of the pumps, guide rails, relays, and floats. The installation and motor control package is currently out to bid with an August 31, 2011 bid opening. Staff separated the pumps in order to be able to select the pumps based on our criteria, and to avoid contractor mark up.



Mr. Larry Stahl
 Wastewater Treatment Supervisor.
 Village of Hanover Park
 2121 West Lake Street
 Hanover Park, IL 60133-4398

August 18, 2011

***Subject: Village of Hanover Park
 STP-1 Lift Station Raw Sewage Pump Station Rehabilitation
 Pump Procurement Recommendation***

Dear Mr. Stahl:

B&W has assisted the Village with soliciting and receiving proposals for supplying three (3) new submersible pumps, including base elbow, guide rails, power and sensors cables as well as the wet well emergency float devices.

The following equipment suppliers and respective vendors received a Request for Design and Cost Proposal:

- A. KSB, Inc. / Gasvoda and Associates, Inc.
- B. ABS, Inc. / Flow Technics, Inc.
- C. Wilo/Emu / Peterson and Matz, Inc.
- D. Ebarra, Inc. / Thomas Umps, Inc.
- E. KSJ / Hydro-aire, Inc.

Each pump manufacturer has successful installation either directly with the Village or in the area under the similar operation circumstances.

PUMP EVALUATION

The pump proposals evaluated against the following criteria:

1. Able to fit within the existing lift station space,
2. Pump characteristics; motor speed, horsepower, ability to meet diurnal flow demands, ability to provide maximum flow at parallel pump operation.
3. Availability/deliverability of equipment.
4. Pump support / warranty.
5. Cost.

Table 1 (attached) summarizes the criteria for each pump selection, along with remarks on each proposal package. Proposal quotes are also supplied for reference.

VILLAGE OF HANOVER PARK
STP-1 PUMP REPLACEMENT PROJECT

STP-1 Pump Comparisons Chart

DESCRIPTIONS	UNIT	EXISTING Hydromatic	NEW PUMP SUPPLIER			
			KSB	Ebarra	ABS	Wilo
			1	2	3	4
Pump No. 1 and 2 Model		SL8	KRT K 150-315/126XG-S	200DLFU615	XFP151J-CH2	FA 15.93E
Discharge Pipe Size	(Inches)	8	6	8	6	6
Maximum Solids Passage Diameter	(Inches)	4	3	3	3	4.88
Impeller Size	(Inches)	12	11.125	10.31	12.8	12.28
Min Capacity	(gpm)	500	354	300	400	400
Design Capacity	(gpm)	1250	1130	1400	1257	1099
Shaft Power at 800 GPM Rating Point	hp		11.0	18.1	14.0	14.5
Motor Efficiency	%		83.0	83.0	93.0	83.0
Motor HP	hp	30	15	20	28	21
Motor RPM		1200	1160	1760	1185	1128
Motor Service Factor						
Hydraulic Efficiency at 800 gpm	%	55	76%	70%	71%	71%
Hydraulic Efficiency at min Flow 400 gpm	%	40	60%	50%	62%	50%
Firm Capacity, One Pump Out of Service	MGD	4.6 to 5.5	3.0 to 3.9	3.5 to 3.9	4.0 to 4.7	2.9 to 3.8
3 Pump Maximum Flow	MGD	6.00	3.9 to 4.8	5.0 to 5.3	5.2 to 6.0	3.9 to 4.9
Motor Cooling Mechansim		Oil	Air / Ambient Fluid	Air / Ambient Fluid	Air / Ambient Fluid	Air / Ambient Fluid
Seals Type		Lousy	Double Mech	Double Mech	Triple Mech	Double Mech
Shaft Diameter	(Inches)		1.30			2.125
Shaft Material			SST	SST	SST	SST
No. Vanes		2	2	2	2	1
Guide Bar Dimensions	(Inches)		2	2	2 (Single)	2
Guide to Hatch Wall	(Inches)		3.38	3.375	6.70	3.54
Guide to CL Riser Pipe	(Inches)		7.88	14	10.30	8.66
Length, CL Guide to Outside Edge of Pump	(Inches)		27.56	27.5	30.6	27.99
Overall Length, CL Riser Pipe to Outside Edge of Pump	(Inches)		36.13	41.5	40.9	36.65
Existing Length, CL Riser to Hatch Edge		42	42	42	42	42
Width	(Inches)	25	21	17.5	21.3	27.99
Total Height, Base to Top	(Inches)	54	30	47.5	55.2	46.42
Height to CL Pump	(Inches)		15	12.5	10.8	12.60
Min Water Level Req'd	(Inches)		20-11/16	16	13.00	16.34
Min Hatch Opening Req'd	(Inches)		60x36	44x32	41x32	
Weight	(lbs)			635	1080	631
Cost for One Pump			\$ 8,277	\$ 11,940	\$ 12,455	\$ 13,438
Cost for Two Pumps			\$ 16,554	\$ 23,880	\$ 24,911	\$ 26,877
Comments			Least costly, highest hydraulic efficiency.	Highly oversized pump, lower efficiency at desired rating point, 1760 RPM motors versus 1200 RPM, lowest efficiency.	Highly efficient motor, slightly oversized pump selection (duty point not at full speed), heaviest pump, more efficient at low flow	Largest impeller passage, lower efficiency.

VILLAGE OF HANOVER PARK
STP-1 PUJMP REPLACEMENT PROJECT

STP-1 Pump Comparisions Chart

DESCRIPTIONS	UNIT	EXISTING Hydromatic	NEW PUMP SUPPLIER			
			KSB	Ebarra	ABS	Wilo
			1	2	3	4
Pump No. 3 Model		SL8	KRT K 150-315/126XG-S	200DLFU618	XFP151J-CH2	FA 15.53E T20.1-4/22KEx
Discharge Pipe Size	(Inches)	8	6	8	6	6
Maximum Solids Passage Diameter	(Inches)	4	3	3	3.875	3.937
Impeller Size	(Inches)	12	12.125	10.63	12.8	9.53
Min Capacity	(gpm)	500	392	300	400	400
Max. Capacity	(gpm)	1250	1,250	1,300	1,257	1,250
Shaft Power	hp		18.00	21.34	14.0	19.40
Motor Efficiency			83.0	83.0	93.0	83.0
Motor HP	hp	30	20	25	28	30
Motor RPM		1200	1160	1760	1185	1731
Hydraulic Efficiency at Design Flow	%	55	80%	73%	71%	76%
2 Same Pump, 3rd Larger Parallel Pump Max Flow	MGD	6.40	4.5 to 5.3		5.2 to 6.0	4.3 to 5.3
Cooling Mechansim		OIL	Air / Ambient Fluid	Air / Ambient Fluid	Air / Ambient Fluid	Air / Ambient Fluid
Seals		Lousy	DD-MC / SC/C	DD-MC / SC/C	TR-MC / SC/C	DD-MC / SC/C
Shaft Diameter	(Inches)					
Shaft Material			SST	SST	SST	SST
No. Vanes		2	Multi	1	2	2
Guide Bar Dimensions	Inches	Long Gone	2	2	2 (Single)	2
Guide to Hatch Wall	(Inches)		3.375	3.375	6.70	3.375
Guide to CL Riser Pipe	(Inches)		7.875	14	10.30	8.66
Length, Guide to Outside Edge of Pump	(Inches)		28.31	27.5	30.6	26.81
Overall Length, CI Riser Base to Outside Edge of Pump	(Inches)		36	41.5	40.9	35.47
Existing Length, CL Riser to Hatch Egde		42	42	42	42	42
Width	(Inches)	25	21.00	17.5	21.3	20.00
Total Height Above Base	(Inches)	54	43.06	49	55.2	46.10
Height Base to CL Pump	(Inches)		15	12.5	10.8	18.31
Min Water Level Req'd	(Inches)		20-11/16	16	13.00	12.20
Min Hatch Opening Req'd	(Inches)		60x36	44x32	41x32	
Weight	(lbs)			725	1080	550
Cost per 3rd Pump			\$ 11,273.56	\$ 11,940.00	\$ 12,455.33	\$ 9,611.00
3rd Pump Comments			1250 GPM pump provides for extra 0.5 MGD in pumping capacity.	1770 RPM motor, pump not suitable for single pump operation	All three pumps the same, comments same as Pumps Nos. 1 and 2. Provides for same capacity without larger pump.	1,250 GPM pump, 3rd Pump Different Speed Than 1 & 2, provided for extra 0.5 MGD in total pumping capacity.

VILLAGE OF HANOVER PARK
STP-1 PUJMP REPLACEMENT PROJECT

STP-1 Pump Comparisons Chart

DESCRIPTIONS	UNIT	EXISTING Hydromatic	NEW PUMP SUPPLIER			
			KSB	Ebarra	ABS	Wilo
			1	2	3	4
OVERALL COMMENTS						
Pump Lead Time (After Approval)			3-4 weeks after approval.	12-14 weeks	3-4 weeks for Pump Nos. 1 & 2, 8 weeks for Pump No. 3	3-4 weeks for Pump No. 3, 8 weeks after approval for Pumps 1 and 2
Parts and Service			Via Gasvoda (IL) or	Via Thomas Pump	Via Flow Technics (IL) or from Connecticut.	Via Peterson and Matz (IL)
Warranty	(years) / (hours)	Long Gone	5 Year Full Warranty	5 Year Full Warranty	5 Year Full Warranty	5 Year with Seal Guarantee
Notes		All three pumps same size, all three pumps can run in any mode.	Least costly option, short lead times, 3rd pump can run duty if need.	Most costly option, provides most flow, does not meet min. efficiency, barely clears hatch, 1700 RPM motors versus existing 1,200 rpm	Highly efficient motor but overall higher horsepower pumps, all three pumps the same, 3rd pump longer lead time.	Lower efficiency, longer lead time for pumps No. 3, Speed of Pumps 1 & 2 different than No. 3
PUMP COSTS						
Pump Nos. 1 and 2			\$ 16,554.38	\$ 23,880.00	\$ 24,910.67	\$ 26,876.75
Pump No. 3			\$ 11,273.56	\$ 11,940.00	\$ 12,455.33	\$ 9,611.00
Subtotal			\$ 27,827.94	\$ 35,820.00	\$ 37,366.00	\$ 36,487.75
ANCILLARY COSTS						
GUIDE RAILS			\$ 4,963.91	\$ 3,650	Incl.	Incl.
FLOAT SWITCHES			\$ 710.71	\$ 375	Incl.	Incl.
FREIGHT				\$ 2,000	\$ 800	\$ 375
START-UP			\$ 2,500.00	\$ 2,000	\$ 1,600	\$ 2,400
TOTAL COSTS			\$ 36,002.56	\$ 43,845.00	\$ 39,766.00	\$ 39,262.75
OPTIONAL COSTS						
KSB 7 Year Prorated Warranty			\$ (1,500.00)			
KSB Substitute Guide Cables In lieu of Guide Bars			\$ (4,500.00)			
KSB Use All Three Pumps Same Size			\$ (2,996.37)			



Mr. Larry Stahl
 Village of Hanover Park

August 18, 2011
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RECOMMENDATION

B&W recommends the Village purchase the **ABS Model 151J CB-2** pump. Furthermore, B&W recommends the Village purchase the same model for all three pumps. This recommendation is based on the following:

1. Pumps are equal to or smaller than the existing pumps, so they will fit within the existing lift station access hatches.
2. The total pump horsepower required is similar to existing pumps but as ABS pumps have the highest motor efficiency, the operating horsepower is comparable to other options and less than existing. .
3. The maximum pumping capacity for the three pumps in parallel operation is 6.0 MGD, which is 92% of the current maximum pumping capacity of 6.4 MGD, which is a negligible decrease in maximum pump and will not require an IEPA construction permit. This also avoids having to have pumps of dissimilar size.
4. The ABS pumps are in stock and can be procured in the short time frame (within 2 months or less, including shop drawing approval).
5. Pumps are provided with a 5-Year Full Warranty.
6. The Village has successful experience with ABS submersible pumps in other raw sewage lift station applications.

The ABS selection is slightly more costly than the lowest cost option, however it provides for greater total flow capacity, resulting in an overall lower cost per unit of pumped flow.

If minimizing cost is the highest priority, the **KSB Model K 150-315/126XG-S** pumps can be recommended. However, the overall station capacity would be decreased by 18%. The station would still be capable of pumping the historical maximum flows into the station as recorded by plant operating records but would most likely require an IEPA construction permit to be filed. .

It is recommended to issue a Purchase Order for the ABS pumps as soon as possible in order to avoid delaying construction.



Mr. Larry Stahl
Village of Hanover Park

August 18, 2011
100922.40• Page 3

Please contact me if you have any questions or need additional information.

Very truly yours,

BAXTER & WOODMAN, INC.
CONSULTING ENGINEERS

A handwritten signature in cursive script that reads "Christopher Buckley".

Christopher Buckley, PE

Encl.

FLOW-TECHNICS, INC.

Baxter & Woodman
Crystal Lake, IL. 60012
Attn. Chris Buckley

August 15, 2011

Re: STP1 Raw Sewage PS
Hanover Park, IL

ABS Pumps

We are pleased to offer the following proposal for your consideration:

3- ABS model XFP151J-CB2-PE210/6J pump with a 28 HP motor, 460V, 3 phase, 1180 RPM capable of delivering 1100/1250 GPM AT 37/46'TDH. The pump is explosion-proof and comes complete with 49' of power cable. The pump has a 6" discharge.

3 - 5yr Full Warranty (per attached warranty sheet)

- 3- Guide rail base assemblies w/6" integral elbow
- 3- 35' lengths of Stainless Steel lifting chain
- 5- 20' sections of 2" 304 SS guide pipe and (3) intermediate brackets
- 3- ABS "Sealminder" relays to be installed in the control panel
- 1 - Anchor system with 30' of SS cable
- 4 - Floats with 60' of cable
- 2- Man-day for startup assistance
- 1- Lot of freight to jobsite

Price \$ 39,766.00

TERMS & CONDITIONS:

Payment: Net 30 Days; no startup will be performed without 100% payment.
Prices: Valid for 30 days from date of this proposal.
Taxes: Sales taxes are NOT included.
F.O.B.: Factory - Allowed to jobsite

Respectfully submitted,
FLOW-TECHNICS, INC.

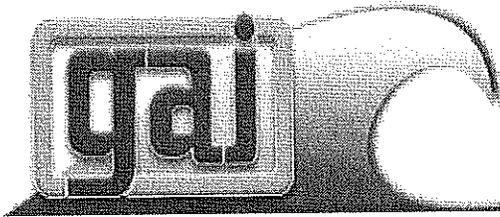
Michael E. Carney

Michael E. Carney

181 Ontario Street • Frankfort, IL 60423 • (815) 277-2600 • Fax (815) 534-5311
Indiana (574) 299-2600 • Indiana Fax (574) 656-4406
Website: www.flowtechnics.com • Email: info@flowtechnics.com

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GASVODA & ASSOCIATES, INC.
 "Helping people use water efficiently"

1530 Huntington Drive
 Calumet City, IL 60409
 Phone 708-891-4400
 Fax 708-891-5786

Proposal

TO: **Hanover Park**
c/o Baxter & Woodman

ATTN: Chris Buckley, P.E.

Date: July 28, 2011

Project : STP-1 Main Pump Station –
 Pumps 1,2 & 3 Replacement
 Engineer: Baxter & Woodman
 Job No. 100992.40

The seller hereby offers the following equipment subject to all terms & conditions noted on this contract:

We are pleased to offer the following equipment for your consideration on the above named project.

Pumps 1 & 2

Qty 2 KSB Model KRT K 150-315/ 126XG
 15 HP / 1160 RPM, 460 volt Inverter duty rated, 22 FLA
 50' Power / Moisture cable
 6" Discharge
 Duty Points: Primary 1100 GPM @ 37' TDH
 Secondary 1400 GPM @ 31.0' TDH
 Minimum 400 GPM @ 33.5' TDH
 Non-Witnessed Hydraulic performance testing to Level A
 Hydrostatic Testing
 Certified Pump Curves
 Standard 7 year prorated municipal warranty is included.
 Stainless Steel Lifting Bails
 6" Guide Claw and Base Elbow
 35' Stainless Steel Lifting chains with (2) shackles
 KSB Moisture and seal failure relays are included
 KSB Guide cable System with 10 year warranty
 Freight to Jobsite included

\$ 8277.19 Each x 2 \$ 16,454.38

Pump 3

Qty 1 KSB Model KRT K 150-315/ 206XG
 24 HP / 1160 RPM, 460 volt Inverter duty rated, 31.5 FLA
 6" Discharge
 Duty Points: Primary 1250 GPM @ 46' TDH
 Non-Witnessed Hydraulic performance testing to Level A

Project: Hanover Park STP-1

Page 2 of 4

Pump 3 (continued from previous page)

Hydrostatic Testing
 Certified Pump Curves
 Standard 7 year prorated municipal warranty is included.
 Stainless Steel Lifting Bails
 6" Guide Claw and Base Elbow
 35' Stainless Steel Lifting chains with (2) shackles
 KSB Moisture and seal failure relays are included
 KSB Guide cable System with 10 year warranty
 Freight to Jobsite included

\$ 11,273.56

Guide Rail and intermediate brackets

Pump pricing above INCLUDES the complete Guide Cable system with a 10 year warranty. If Hanover Park should opt to utilize the guide cable system the equipment listed in Guide Rail and intermediate brackets is NOT required.

Qty 12 20' Lengths 2" 304 SS welded tube rail material for field cut and installation by installing contractor
 Qty 6 316 Stainless steel upper bracket assemblies
 Qty 6 316 Stainless steel intermediate bracket assemblies with hardware for 8" riser pipe
 Qty 1 Freight to Jobsite included

Total for Guide Rail and Intermediate Brackets \$ 4963.91

"Grip Eye", Float Switches and Anchor Assembly

Qty 1 "Grip Eye" slide chain grab
 Qty 5 Anchor Scientific Float switches, N.O or N.C. (please specify at time of order)
 Qty 1 Poly coated cast iron anchor assembly with 1/4" stainless steel suspension cable
 Qty 1 Stainless steel anchor support angle bracket

Total for "Grip Eye", float switches and anchor assembly \$ 710.71

Start up Services

I Service Technician, 2 trips for start up assistance and operator training
 Includes travel and Mileage \$ 2500.00

Total for all equipment and services using guide rail system \$ 35,902.56

Adders and Deducts

Deduct for no factory testing on Pumps 1, 2 & 3 - \$ 400.00 per pump x 3 - \$ 1200.00
Deduct to utilize KSB Guide Cable system in lieu of Guide rails - \$ 4963.91
Adder to provide 5-year non-prorated warranty (includes all 3 pumps) + \$ 1593.00

Project: Hanover Park STP-1

Page 4 of 4

GASVODA & ASSOCIATES INC. TERMS AND CONDITIONS OF SALETERMS

1. Terms of payment are 100% net 30 days from "date of invoice", unless otherwise stated for all orders less than \$100,000.
2. Orders greater than or equal to \$100,000 are subject to progress payments noted below. Terms remain net 30 days from "date of invoice."
 - a. 25% due upon release to construction or approved shop drawings
 - b. 75% due upon shipment or notice of readiness to ship

CONDITIONS

1. General
Subject only to any credit terms which Seller may extend, the total purchase price hereunder is due at such time, within or after the estimated shipment period specified on the face hereof, as said equipment is ready to be shipped. Buyer shall pay in full all invoices within the time for payment specified therein and BUYER'S PAYMENT OBLIGATION IS NO WAY DEPENDENT OR CONTINGENT UPON BUYER'S RECEIPT OF PAYMENT FROM ANY OTHER PARTY. Any balance owed by Buyer for 30 days or more after the same becomes due is subject to a 1-1/2% per month delinquency charge until paid. In addition to all other amounts due hereunder, Buyer shall reimburse Seller in full for all collection costs or charges, including reasonable attorney's fees, which Seller may incur with respect to the collection of past due amounts from Buyer.
2. Warranty
Seller warrants only that said equipment is free from defects in materials and workmanship as set forth in Seller's standard Certificate of Warranty furnished to Buyer at the time of final shipment. Seller makes no other warranty concerning said equipment beyond that set forth in said Certificate and expressly disclaims any warranty of merchantability or fitness for any particular process not described in the applicable drawings and specifications.
Seller's sole responsibility with respect to any equipment which proves to be defective as to materials or workmanship is either to replace or to repair the same as is set forth in said Certificate of Warranty. Unless authorized in writing by Seller, Seller is not responsible for any charge or expense incurred for the modification, servicing or adjusting of said equipment after the same has been delivered to Buyer.
3. Liability of Seller
Seller is not liable in any event hereunder for any consequential, incidental, or liquidated damages or penalties.
4. Claim Period
Buyer shall immediately inspect said equipment upon receipt thereof. Seller is not obligated to consider any claim for shortages or non-conformance unless notified thereof by Buyer within 10 days after Buyer's receipt of said equipment.
5. Cancellation
Should Buyer cancel this agreement without Seller's prior written consent, Seller may, at its option, recover from Buyer a cancellation charge of not less than 20% of the purchase price hereunder.
6. Taxes
Sale may be subject to state sales tax depending on the state. Gasvoda & Associates requires proof of exemption for all nontaxable sales. Regardless of exemption status, Gasvoda & Associates proposal does not include any sales tax. Payment of any sales tax remains the responsibility of the purchaser.
7. Storage
If at such time, within or after the estimated shipment period specified on the face hereof, as Seller notifies Buyer that said equipment is ready to be shipped Buyer requests a delay in shipment, Seller may, at its option, agree to store said equipment for a period of time determined by Seller, provided that such agreement will not affect Buyer's obligation to pay in full all invoices as they become due, and provided further that for each month, or portion thereof, said equipment is stored by Seller, Buyer shall pay to Seller as a storage fee an amount equal to 1% of the balance due hereunder.
8. Drawings, Illustrations and Manuals
Catalog and proposal drawings, bulletins, and other accompanying literature are solely for the purpose of general style, arrangement and approximate dimensions. Seller may make any changes Seller deems necessary or desirable.
9. Insurance
We have made no allowances for special insurance requirements including but not limited to "Waiver of Subrogation", "Form GC2010", liquidated damages, or anything beyond what is specifically spelled out as being included herein. We reserve the right to amend our offering for anything required outside of the specific items/services spelled out as being included. An exception must be in writing and authorized by Gasvoda & Associates.
10. Start Up
NO START UP WILL BE MADE PRIOR TO 100% PAYMENT. Warranty is invalid without authorized start up.
11. Operations and Maintenance Manuals

We include standard manufacturers O & M manuals as provided by the manufacturer. Special conditions of bid documents concerning O & M manuals and / or the modification of manuals to meet specific requirements of the bid documents are the contractors responsibility.



Submersible Pumps KRT / KRTB (except grinder pumps)

Warranty for Permanent Municipal Installations

Seven Year Or 12,500 Hour KRT Pump Warranty And Ten Year Guide Cable Warranty For Permanent Municipal Installations

KSB, Inc. warrants to the Original End Purchaser that its Pump(s) will be free from defects in workmanship and materials covering parts and labor for a period of seven (7) years or twelve thousand five hundred (12,500) hours of operation, and that its Guide Cable will be free from defects in workmanship and materials covering parts and labor for a period of ten (10) years of operation when pumping abrasive-free, non-corrosive liquids used in Permanent Municipal Installations. This warranty commences on the date KSB, Inc ships the pump(s).

KSB Pump(s) are warranted for seven (7) years for use in Sewage Collection systems or intermittent duty cycle pumping. KSB Pump(s) are warranted for 12,500 hours of operation for use in Sewage Treatment Processing or for continuous duty cycle pumping. For the purpose of this clause, continuous duty cycle is defined as twelve (12) hours per day average operation time, or greater.

In the event that defects in workmanship or materials appear during the term of the warranty, the Purchaser shall deliver written claim of Warranty to the Company within ninety (90) days of discovery. The obligation of KSB, Inc. under the warranty shall be limited to replacement of defective part(s) and/or labor whichever KSB, Inc., in its sole discretion, chooses to elect. The Original End Purchaser shall be entitled to this warranty provided that the terms of payment have been complied with and the pump(s) with cable(s) attached or faulty part(s) thereof have been returned freight prepaid to KSB, Inc. or to an authorized KSB Service Facility and the defect has been acknowledged in writing by KSB, Inc. to be caused by faulty workmanship or defective material. Normal wear and tear is specifically excluded from warranty coverage.

This warranty does not apply to KSB Grinder Pumps. The warranty shall be void if the pump(s) or its part(s) have not been used and maintained in accordance with the printed instructions of KSB, Inc., or have been damaged wholly or in part by misuse, accident, neglect, faulty electrical system, or any other cause beyond the control of KSB, Inc.

Unless otherwise specified by KSB, Inc., the warranty period shall be computed from the original shipping date to the date the pump(s) and/or part(s) are returned to KSB, Inc. or, if repairs are made on site, the warranty period shall be computed to the date notice of defects is received by KSB, Inc.

Pump(s) or part(s) repaired or replaced will be returned at the cost of the Original End Purchaser. Repairs or replacement parts are warranted free from defects in workmanship and materials for the longer of the un-expired term of this warranty or ninety (90) days from the date KSB, Inc. ships such repaired or replaced items, and all other terms and conditions of this warranty shall apply. The extent of the Original End Purchaser's share in the repair or replacement cost detailed below shall be paid prior to shipment by KSB, Inc.

Electrical system schematics (including bills of material) may be required to support any warranty claims at the request of KSB, Inc. This documentation will normally be required in the case of pumps or 20 horsepower and larger.

KSB, Inc. will bear the cost for such repair or replacement as follows:

Item	Categories	I	II	III	IV
A. Pumps	Months after Shipment	0-18	19-39	40-59	60 - 84
	Hours of Operation	0-2,999	3,000-6,499	6,500 - 9,999	10,000 - 12,500
	KSB Share of Cost	100%	50%	25%	10%
B. Guide Cables	Months after Shipment	0-120	-	-	-
	KSB Share of Cost	100%	-	-	-

KSB, INC. WILL NOT BE RESPONSIBLE FOR TRAVEL EXPENSES, RENTED EQUIPMENT, OUTSIDE CONTRACTORS' FEES, UNAUTHORIZED REPAIR, SHOP EXPENSES OR FOR PUMPS PURCHASED OR USED WITHOUT KSB SUPPLIED POWER CABLE(S).

THE WARRANTIES MADE HEREIN BY KSB, INC. ARE IN LIEU OF ANY AND ALL OTHER WARRANTIES, EXPRESSED OR IMPLIED. KSB, INC. DISCLAIMS ANY AND ALL WARRANTIES FOR MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. KSB, INC. ASSUMES NO LIABILITY FOR LOSS OF USE, LOSS OF PROFIT, OR ANY DIRECT, INDIRECT, INCIDENTAL, OR CONSEQUENTIAL DAMAGES OF ANY KIND.

No sales agent or sales representative or any other person is authorized to modify, extend, or enlarge this Warranty. Any modification, extension, or enlargement of this Warranty shall not bind KSB, Inc.

Revised 1/2005
Supersedes all previously published warranties

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Pumpen Intelligenz.
FSA004
06/30/10

WILO USA LLC PROJECT QUOTATION

PROPOSAL NO. 1101020CP

DATE: July 28th 2011

PROPOSAL NAME: Hanover

LOCATION: IL

REPRESENTATIVE: Peterson and Matz

CONTACT: Dean

Section 44 62 56 23 –

QTY	Description P1 and P2	
2	FA15.93E T20.1-6/32Ex 21HP, 480V, 50' Cable Class F insulation	
2	Moisture Probe & 50' Cable	
2	Thermal Sensors	
2	DN150L/2RK, 6" Coupling, 6" Base Elbow, & 316SS Upper Bracket	\$3794.00
8	1.25" x 20', 304SS Guide Rails	\$3064.00
2	1/4" x 40', 304SS Grip Eye Lifting System	\$2180.00
2	304SS Intermediate Bracket for 8" Pipe Riser	\$1842.00
2	304SS Cable Holder and Kellums Grips	\$313.00
	PRICE	\$26,876.75

Section 44 62 56 23 –

QTY	Description P3	
1	FA15.52E T20.1-4/22Ex 23.5HP, 480V, 50' Cable Class F insulation	
1	Moisture Probe & 50' Cable	
1	Thermal Sensors	
1	DN150L/2RK, 6" Coupling, 6" Base Elbow, & 316SS Upper Bracket	\$1897.00
4	1.25" x 20', 304SS Guide Rails	\$1532.00
1	1/4" x 40', 304SS Grip Eye Lifting System	\$1090.00
1	304SS Intermediate Bracket for 8" Pipe Riser	\$921.00
1	304SS Cable Holder and Kellums Grips	\$214.00
	PRICE	\$9,611.00

1	Freight to Job Site	\$375.00
2	Days of Start-up and Factory Trained Supervision	\$2400.00



WILO USA LLC

86 Genesis Parkway, Thomasville, GA 31792

Phone: 866-476-0323 • Fax: 866-293-4348

Website: www.wilo-emu-usa.com • E-mail: info@wilo-emu.com

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Pumpen Intelligenz.
FSA004
06/30/10

NOT INCLUDED:

Only the items listed are included in this proposal. Control panel, instrumentation, access hatches, hoist, junction boxes, piping, fittings, valves, conduit, gauges and precast items are specifically excluded.

COMMENTS AND CLARIFICATIONS:

Only pricing depicted and LIST pricing is subject to any agreed discount multiplier. Please contact your Regional or District Sales manager for further details. Any pricing depicted as NET pricing is NOT subject to any further discounting from the prices shown. This includes freight.

Wilco will review plans and specs and will offer technical assistance and certified pump drawings for construction. The responsibility for pump station layout, access, including local PE stamp, etc, shall be by others.

This proposal is offered as an acceptable pumping system based upon descriptive items listed above. Deviations from the equipment described could result in a price adjustment.

Wilco USA LLC offers a limited five (5) year municipal warranty. A copy is included herewith and is considered a part of this proposal.

Wilco do not offer for the replacement level transducer, this is strictly by others. We do include for the replacement of the 7 back up floats.

The wet well is 31ft deep, so I offer 50ft cables, but drawing E1 is not totally clear of the distance to the junction box.

All pumps offered are 6" – it is the responsibility of the contractor to provide the step up from 6" to the new 8" riser to be installed

Reviewing drawing M2 and specification 2.2 F (motors) – It allows air filled motors, which is what we have offered – This drawing showings "lead pump maintain" above the pump, so air filled should be OK for cooling. However please clarify would the lead pump still be operating should the level drop as shown on M2 to "low level alarm". If so then Oil cooling maybe required.

I have also presumed that the existing hatches will be re-used

Pumps 1 and 2

Wilco do NOT meet the minimum efficiency given by the specification (75%) – we are right at 71%. Also our motor rating is at 21HP, and the max in the spec is 20HP

Pump 3

We are between meeting 2 parts of the specification here. We can meet minimum efficiency but offer and 4 pole pump, or we can meet the 6 pole speed requirement but fall short of the minimum required efficiency. For this offer is have met the minimum efficiency requirements



WILO USA LLC

86 Genesis Parkway, Thomasville, GA 31792

Phone: 866-476-0323 • Fax: 866-293-4348

Website: www.wilo-emu-usa.com • E-mail: info@wilo-emu.com

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Pumpen Intelligenz.

PROPOSAL NO. 1101020CP

DATE: July 28th 2011

START-UP SUPERVISION: Time will be charged at \$1,200.00 per day plus expenses.

Total price, F.O.B. shipping point, freight allowed to jobsite in contiguous 48 U.S. states, \$_____ plus any Federal, State or Local Taxes which may apply. Quoted price and delivery good for (30) days. (For other conditions, refer to attached).

ESTIMATED SCHEDULE: Shipment: 12-14 weeks, based on receipt in our office of acceptable order and complete approval of submittal data. Freight allowed to job site. We will be providing to the contractor, a maximum of Six (6) Submittal copies and Two (2) operation and maintenance manuals per Wilo USA LLC standards. If this is not correct, we must be notified at the time of the contract negotiation. Additional copies will be charged at \$50.00 per copy.

TERMS: 100% due and payable 30 days from date of each invoice, subject to continuing approval of credit. Payment of this invoice is in no way contingent upon payment by others. In event any amount becomes past due, buyer agrees to pay seller a fee of 1 1/2% of unpaid balance each month until paid, at the highest legal rate allowed by law, whichever is lower, plus all costs of collection including reasonable attorney's fees. Failure to pay in accordance with terms voids all warranties and no service or start-up will be authorized until account is paid in full including service fee and collection costs.

ACCEPTED THIS ___ DAY OF _____

SUBMITTED THIS ___ DAY OF _____

NAME OF PURCHASER

WILO USA LLC REPRESENTATIVE

ACCEPTED THIS _____ DAY OF _____ 20____

SELLER: WILO USA LLC, BY: _____



WILO USA LLC

86 Genesis Parkway, Thomasville, GA 31792

Phone: 866-476-0323 • Fax: 866-293-4348

Website: www.wilo-emu-usa.com • E-mail: info@wilo-emu.com

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Recommended Action

We respectfully request the President and Village Board accept the proposal from Flow Technics, Inc. for ABS, Inc. pumps in the amount of \$39,766 and authorize the Village Manager to issue the purchase order.

ck

attachments: Evaluation and Recommendation from Baxter & Woodman


Village of Hanover Park
AGENDA MEMORANDUM
TO: Village President and Board of Trustees
FROM: Ronald A. Moser, Village Manager
Howard A. Killian, Director of Public Works

SUBJECT: Purchase of 1 Ton Dump Truck

ACTION
REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: September 1, 2011

Executive Summary

Fleet Services is recommending the purchase of a 1 ton dump truck for \$43,335 to replace a 1999 Dodge dump truck used by the Street Department for general debris hauling.

Discussion

The Village can take advantage of the Northwest Municipal Conference Bid for Ford F-450 trucks. The FY12 Budget includes \$48,000 for the purchase of a 1 ton dump with a plow. We recommend the Village board take advantage of this proposal.

<u>Vendor</u>	<u>Item</u>	<u>Amount</u>
Currie Motors, Frankfort	2012 Ford F-450 Dump Truck	\$43,335.00

The Northwest Municipal Conference bid is substantially lower than the cost if we bid this unit ourselves. The unit being replaced, a 1999 Dodge dump, has 59,000 miles currently and a severely rusted dump body. The Street Department utilizes their small dumps for debris hauling, wood chip delivery, and general dirt and gravel transport.

Recommended Action

We respectfully request the President and Village Board establish a purchase order to Currie Motors for the purchase of a 2012 Ford F-450 dump truck in an amount not to exceed \$43,335 and authorize the Village Manager to execute the necessary documents.

ck



TO: Village President and Board of Trustees

FROM: Rodney S. Craig, Village President

SUBJECT: Village Collector Language Competency Bonus

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: September 1, 2011

Executive Summary

Attached is a Resolution certifying that Eira Corral uses Spanish in her position as Village Collector.

Discussion

The Village Collector, Eira Corral, is knowledgeable in Spanish and uses it in her position as Village Collector. The Village of Hanover Park Employee Handbook describes a permissible Employee Language Competency Bonus for full-time, non-probationary, non-union employees, the eligibility therefore being contingent, among other things, on the employee and the supervisor certifying that the employee uses the particular language skill on his or her job.

Recommended Action

It is respectfully requested that the Village President and Board of Trustees pass a Resolution certifying Eira Corral uses Spanish in her position as Village Collector and is eligible to test for the foreign language proficiency bonus in accordance with the Language Competency Bonus (Employee Handbook #311) as other full-time employees.

RM:smk

Attachments: Resolution


Village of Hanover Park
AGENDA MEMORANDUM

TO: Board of Trustees

FROM: Rodney Craig, Village President

SUBJECT: Village Collector's Salary

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: September 1, 2011

Executive Summary

Eira Corral became the Village Collector with a start work date of June 19, 2009. At that time, compensation was established with the annual salary set at \$48,000 per year. Ms. Corral has now served the Village for over 26 months without any salary adjustment.

Discussion

Upon review of the Village Collector's salary, it is recommended that the annual salary of the Village Collector be increased to \$48,960 retroactive to May 1, 2011.

Recommended Action

It is respectfully requested that the Village Board pass an ordinance fixing the salary of the Village Collector.

Attachments: Ordinance



TO: Village President and Board of Trustees

FROM: Ron Moser, Village Manager
Katie Bowman, Village Planner

SUBJECT: Approve Resolution Authorizing Police Station Grant Agreement

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: September 1, 2011

Executive Summary

Attached is a Resolution Authorizing Execution of a Grant Agreement Number 11-203582 between the Village of Hanover Park and the Illinois Department of Commerce and Economic Opportunity. A total of \$150,000 has been granted to the Village for costs associated with excavation, site preparation, and demolition associated with construction of the new Police Station between August 1, 2010 and July 31, 2012.

Discussion

In the 2011 Illinois State Capital Bill, the Village of Hanover Park was appropriated \$150,000 for all costs associated with new construction and/or infrastructure improvements. On August 12, 2011, the Village received a grant agreement, indicating approval of fund appropriation for costs associated with excavation, site preparation, and demolition for the construction of the new Police Station.

The Grant Agreement has been reviewed by the Village Planner and Village Attorney and proposed terms appear acceptable. Standard terms include the completion of quarterly and project end reports, as well as compliance with all current laws and regulations.

Staff notes that one item in the agreement will require modification. Page 6 indicates that "specifically grant funds will be used to demolish the Mid America Water Treatment buildings located at 2011 W. Lake Street and excavate the site to prepare for and accommodate construction." The Mid American Water Treatment buildings were demolished prior to the beginning of the grant term, which was August 1, 2010. As such, this specific reference should be removed and replaced with a more general statement to cover other types of excavation, site preparation, and demolition performed during the grant term.

This modification has been found to be acceptable by the Illinois Department of Commerce and Economic Opportunity (IL DCEO). However, they recommend that the agreement be executed as-is and that a scope modification be executed immediately thereafter. Amendment of the grant at this point is not recommended because it would place the grant back at the beginning of the approval process, which can take up to six months.

Recommended Action

Staff requests that the President and Village Board pass the attached Resolution for execution of a Grant Agreement for costs associated with excavation, site preparation, and demolition for the construction of the new Police Station.

Attachments: Resolution
 DCEO Grant Approval Letter
 Grant Agreement

RESOLUTION NO. R-11-

**RESOLUTION APPROVING AN AGREEMENT FOR GRANT
AWARD NO. 11-203582 BETWEEN THE ILLINOIS
DEPARTMENT OF COMMERCE AND ECONOMIC
OPPORTUNITY AND THE VILLAGE OF HANOVER
PARK, ILLINOIS, FOR EXCAVATION / SITE PREPARATION
AND DEMOLITION FOR VILLAGE'S POLICE BUILDING**

WHEREAS, the Village of Hanover Park has applied to the Illinois Department of Commerce and Economic Opportunity (DCEO) for a grant pursuant to DCEO's authority as found in 20 ILCS 605/605-55 and/or 20 ILCS 605/605-30 for an amount not to exceed \$150,000 for Excavation / Site Preparation and Demolition, etc., for the Village's police building, which police building is now under contract for construction; and

WHEREAS, DCEO has notified the Village of its Grant Award No. 11-203582 for a term from August 1, 2010, through and ending July 31, 2012, and has provided Village with an Agreement therefore in the above amount for the stated purpose, a copy of said Agreement for Grant Award No. 11-203582 being attached hereto and made a part hereof as Exhibit "A" and consisting of thirty (30) pages; now, therefore,

BE IT RESOLVED by the President and Board of Trustees of the Village of Hanover Park, Cook and DuPage Counties, Illinois:

SECTION 1. That the Corporate Authorities approve the Agreement for Grant Award No. 11-203582, and Village President, Rodney S. Craig, is hereby authorized and directed to sign said Grant Agreement on behalf of the Village, a copy of which is attached hereto as Exhibit "A." Further, Howard Killian, Director of Public Works, is hereby designated as the Village's Authorized Designee, and he is authorized and directed to sign the Grant Agreement as such.

SECTION 2. That the Director of Public Works shall submit as soon as possible on behalf of the Village, as provided for in the Grant Agreement, Part III, Section 3.2, Reporting Requirements, a Financial Status Report and a Project Status Report in a format provided by the Illinois Department of Commerce and Economic Opportunity, accounting for expenditures and project activities incurred from August 1, 2010 to the end of July, 2011.

ADOPTED this day of , 2011, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

ABSTENTION:

Approved: _____
Rodney S. Craig
Village President

Attest: _____
Eira Corral, Village Clerk



Illinois Department of Commerce & Economic Opportunity

Pat Quinn, Governor • Warren Ribley, Director

August 12, 2011

Mr. Rod Craig
 Village President
 Village of Hanover Park
 2121 W Lake St
 Hanover Park, IL 60133-4398

Dear Mr. Craig:

Enclosed please find Grant Agreement Number 11-203582 (the Agreement) between your organization ("Grantee") and the Illinois Department of Commerce and Economic Opportunity ("Department"). Please review the Agreement carefully to ensure that your entity's rights and responsibilities are clearly understood. You are encouraged to have the Agreement reviewed by an attorney. In particular, please note the following:

Beginning Date (page 2 of the Agreement packet). Reimbursement of costs incurred prior to the beginning date as specified in the Notice of Grant Award will be allowed only if specifically provided for in the Part II, Scope of Work, as approved by the Department. If not clearly identified in Part II, Scope of Work, any costs incurred prior to this Agreement will be disallowed

End Date (page 2 of the Agreement packet). The Project activities must be completed by the stated end date. Modifications for date extensions must be approved in writing by the Department and processed **prior** to the stated end date.

Part III – Grant Fund Control Requirements. Your entity is expected to be thoroughly familiar with the provisions of Part III, including any requirements regarding audits, the submittal of reports, etc.

Part IV – Terms and Conditions. Your entity is expected to be thoroughly familiar with the provisions of Part IV, including requirements regarding external sign-offs, the deposit of grant funds and interest earned, etc.

If the terms of the Agreement are acceptable, please complete the following steps in order to properly execute the Agreement:

- verify your entity's correct federal taxpayer identification number (FEIN) on page 2;
- have the authorized official of your entity execute page 3 of the Agreement via signature;
- make any necessary corrections to your entity's address & phone number on page 3; and
- fill in the name & title, as well as the phone number for any designated administrator, if any, at the top of page 4;
- **please review Part VI, Section 6.6 (Drugfree Workplace Act) carefully and mark the statement with an "X" as it relates to your entity.**

www.ildceo.net

500 East Monroe
 Springfield, Illinois 62701-1615
 217/782-7500 • TDD: 800/785-6055

James R. Thompson Center
 100 West Randolph Street, Suite 3-400
 Chicago, Illinois 60601-3219
 312/814-7179 • TDD: 800/785-6055

2309 West Main, Suite 118
 Marion, Illinois 62959-1180
 618/997-4394 • TDD: 800/785-6055

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Your entity's ability to incur costs against the Grant as of the beginning date set forth in the Notice of Grant Award is contingent upon your entity's acceptance of the terms and conditions as set forth in the attached Agreement. **The Department may elect not to execute the Agreement if any of the terms are changed without the Department's prior approval, and the Grantee will be responsible for any costs already incurred.**

The Department may also elect not to execute the Grant Agreement if it determines that it is not in the best interest of the State of Illinois to do so. Written notification of such a determination and the basis therefore will be provided to the addressee of this letter in such event.

IMPORTANT INSTRUCTIONS: Please return **ONLY** the signed page 3 of the Agreement **and** the first page of Part VI (containing Section 6.6 - Drugfree Workplace Act), *as well as the signed page 4 if naming anyone else as Authorized Designee(s)*, to your DCEO Contact indicated within Part IV, Section 4.15 of the Agreement. Please direct any questions concerning the Agreement to the individual identified in that Section.

ADDITIONALLY, the forms and specific instructions to be utilized in preparing reports referenced by Part III, Section 3.2 of the Agreement, and identified in the separate Reporting Schedule within an eventual Welcome Package you will receive along with the executed Grant Agreement, will be provided to your organization as soon as possible. Reports will not be accepted unless these forms are used.

*****IMPORTANT:** IF YOUR ORGANIZATION HAS RECEIVED PRIOR DCEO GRANTS AND ALL REQUIRED REPORTS, AND/OR OTHER OBLIGATIONS, HAVE NOT BEEN SUBMITTED AND APPROVED BY THE DEPARTMENT, THERE MAY BE A DELAY IN THE RELEASE OF FUNDS FOR *THIS* GRANT.

You will be provided with a fully executed copy of the Agreement after it has been signed by the Department's Director.

Sincerely,

Ericka Perkins
DCEO Grant Manager

Enclosure(s)



Grant Management Program 01

Grant No. 11-203582

for the

Village of Hanover Park

Illinois Department of Commerce and Economic Opportunity
500 E. Monroe St.
Springfield, IL 62701

**STATE OF ILLINOIS
DEPARTMENT OF COMMERCE AND ECONOMIC OPPORTUNITY**

Notice of Grant Award No. 11-203582

This Grant Agreement (hereinafter referred to as the "Agreement") is entered into between the Illinois Department of Commerce and Economic Opportunity (hereinafter referred to as the "Department" or "DCEO") and **Village of Hanover Park** (hereinafter referred to as the "Grantee"). Subject to terms and conditions of this Agreement, the Department agrees to provide a Grant in an amount not to exceed **\$150,000.00** to the Grantee.

Subject to the execution of this Agreement by both parties, the Grantee is hereby authorized to incur costs against this Agreement from the beginning date of **08/01/2010** through the ending date of **07/31/2012**, unless otherwise established within Part II Scope of Work. The Grantee hereby agrees to use the Grant Funds provided under the Agreement for the purposes set forth herein and agrees to comply with all terms of this Agreement.

This Agreement includes the following sections, all of which are incorporated into and made part of this Agreement:

Parts:

- I. Budget**
- II. Scope of Work**
- III Grant Fund Control Requirements**
- IV. Terms and Conditions**
- V. General Provisions**
- VI. Certifications**

This grant is state funded.

Under penalties of perjury, the undersigned certifies that the name, taxpayer information number and legal status listed below are correct.

Name: Village of Hanover Park

Taxpayer Identification Number:
SSN/FEIN: 362481437

Legal Status:

- | | |
|---|---|
| <input type="checkbox"/> Individual (01) | <input type="checkbox"/> Estate or Trust (10) |
| <input type="checkbox"/> Sole Proprietor (02) | <input type="checkbox"/> Pharmacy-Noncorporate (11) |
| <input type="checkbox"/> Partnership/Legal Corporation (03) | <input type="checkbox"/> Nonresident Alien (13) |
| <input type="checkbox"/> Corporation (04) | <input type="checkbox"/> Pharmacy/Funeral Home/Cemetery Corp (15) |
| <input type="checkbox"/> Not For Profit Corporation (04) | <input type="checkbox"/> Tax Exempt (16) |
| <input type="checkbox"/> Medical Corporation (06) | <input type="checkbox"/> Limited Liability Company (select applicable tax classification) |
| <input checked="" type="checkbox"/> Governmental (08) | <input type="checkbox"/> C - Corporation |
| | <input type="checkbox"/> P - Partnership |

GRANTEE:

Village of Hanover Park

Grantee's execution of this Agreement shall serve as its certification under oath that Grantee has read, understands and agrees to all provisions of this Agreement and that the information contained in the Agreement is true and correct to the best of his/her knowledge, information and belief and that the Grantee shall be bound by the same. Grantee acknowledges that the individual executing this Agreement is authorized to act on the Grantee's behalf. Grantee further acknowledges that the award of Grant Funds under this Agreement is conditioned upon the above certification.

By: _____ Date _____
(Authorized Signator)

Rod Craig, Village President
Name and Title

STATE OF ILLINOIS DEPARTMENT OF COMMERCE AND ECONOMIC OPPORTUNITY

By: _____ Date _____
Warren Ribley, Director

Grantee Address: Please indicate any address changes below
2121 W Lake St
Hanover Park, IL 60133-4301

In processing this grant and related documentation, the Department will only accept materials signed by the Authorized Signatory or Designee of this Agreement, as designated or prescribed herein. If the Authorized Signatory chooses to assign a designee to sign or submit materials required by this Agreement to the Department, the Authorized Signatory must either send written notice to the Department indicating the name of the designee or provide notice as set forth immediately following this paragraph. Without such notice, the Department will reject any materials signed or submitted on the Grantee's behalf by anyone other than the Authorized Signatory. The Authorized Signatory must approve each Authorized Designee separately by signing as indicated below. If an Authorized Designee(s) appears below, please verify the information and indicate any changes as necessary.

The following are designated as Authorized Designee(s) for the Grantee:

Authorized Designee: Howard Killian
Authorized Designee Title: Director Public Works
Authorized Designee Phone: 630-372-4400
Authorized Designee Email:

Authorized Signatory Approval: _____

Authorized Designee: _____
Authorized Designee Title: _____
Authorized Designee Phone: _____
Authorized Designee Email: _____

Authorized Signatory Approval: _____

PART I
BUDGET

Cost Category Description	Cost Cat	DCEO Budget Amount	Variance %	Variance Limit
EXCAVATION/SITE PREP/DEMO	1225	150,000.00	10.00	0.00
Total		\$150,000.00		

BUDGET LINE ITEM DEFINITIONS

The definitions listed below will help to identify allowable costs for each of the budgeted lines in this Agreement. Any costs not specifically named below should be verified to be allowable by the DCEO grant manager prior to incurring the cost.

EXCAVATION/SITE PREP/DEMO costs associated with demolition of existing structures on the project site and/or preparation of the project site including excavation, etc. ahead of actual new construction/renovation activities.

Pass-Through Entity or Subgrantor Responsibilities. If Grantee provides any portion of this funding to another entity through a grant agreement or contract, Grantee is considered to be a pass-through entity or subgrantor. Per Section 5.10(M) of the Agreement, Grantee must obtain written approval before it provides any portion of this funding to another entity through a grant agreement or contract. If the Department provides written approval, the Grantee must adhere to the following for any awards or contracts entered into using the Grant Funds listed above:

- (1) Ensure that all subgrant or contractual awards of Grant Funds are made in conformance with the terms of this Agreement specifically including, but not limited to, Sections 3.4 and 3.6 of this Agreement; and
- (2) Ensure subgrantees are aware of the terms and conditions of this grant and abide by them.

PART II

SCOPE OF WORK

In consideration for the Grant Funds to be provided by the Department, the Grantee agrees to perform the Project described in Part II (Scope of Work) hereof, in accordance with the provisions of Part I (Budget) hereof.

Section 1. Public Benefit

The Grantee is a governmental entity providing municipal services to residents of Hanover Park, Illinois. Grant funds will be used for a portion of the Excavation/Site Prep/Demolition costs associated with the preparation for the construction site of a new police station. Specifically, Grant funds will be used to demolish the Mid America Water Treatment buildings located at 2011 W. Lake Street and excavate the site to prepare for and accommodate construction.

Completion of this project will benefit the public by ensuring a safe, hazard-free work site for workers to begin construction of a police station.

Section 2. Grant Tasks

- 2.1 The Grantee shall use Grant funds as detailed in Part I, BUDGET. Expenditure of Grant funds will comply with applicable bond guidelines.
- 2.2 The Grantee shall utilize property acquired, constructed or improved with funds provided under this Agreement solely to provide the programs and services specified in Section 1, above, for at least the term of the Grant Agreement. Any sale, transfer, assignment or other conveyance of property acquired, constructed or improved shall provide that the property must continue to be used to accomplish or facilitate the public purpose described in Section 1, above.
- 2.3 The Grantee agrees to comply with the following:
 - (a) The Grantee shall utilize grant funds in accordance with Part I (Budget) to complete the activities/performance described in Section 1, above. The Grantee shall provide any additional funds, or secure commitments therefore, which are necessary to complete the specified activities/performance during the grant term set forth in the Notice of Grant Award.
 - (b) The Grantee shall execute all agreements necessary to complete the activities/performance described in Section 1, above, including, but not limited to, purchase/sales contracts for real and/or personal property, leases, easements, loans, financing agreements, grant agreements, operating agreements, etc., during the grant term specified in the Notice of Grant Award.
 - (c) The Grantee shall obtain all authorization necessary to complete the activities/performance described in Section 1, above, including, but not limited to, municipal ordinances, permits, variances, other approvals, etc., during the grant term specified in the Notice of Grant Award.
 - (d) The Grantee shall notify the Departmental grant manager in writing no later than 10 days after it becomes aware of any events/circumstances that will result in substantial delays or may substantially impair the Grantee's ability to complete the activities/performance described in Section 1, above, during the grant term specified in the Notice of Grant Award.
 - (e) The Grantee shall provide to the Department additional information relative to its compliance with the provisions set forth in subsections (a) through (d), above, pursuant to Part III, Section 3.2C, "Additional Information."

(f) In addition to the requirements of Part III, Section 3.7, the Grantee shall maintain in its file, and make available to the Department upon request therefore, copies of documentation, correspondence, agreements, etc., evidencing compliance with the requirements of subsections (a) through (d), above.

2.4 Any equipment purchased with Grant funds provided hereunder shall only be used for the purposes set forth above for the term of the grant.

PART III
GRANT FUND CONTROL REQUIREMENTS

3.1 **AUDITS**

- A. Provide Copy of any Audits Performed If the Grantee is required to obtain an audit by entities other than the Department, the Grantee must provide the Department with a copy of the audit report, applicable management letters (SAS 115), and applicable SAS 114 letters (Auditor's Communication With Those Charged With Governance) within thirty (30) days of the Grantee's receipt of such audit report, but in no event later than nine (9) months following the end of the period for which the audit was performed.
- B. Discretionary Audit The Department may, at any time, and at its discretion, request a Grant-Specific Audit or other audit, Management Letters (SAS 115) and SAS 114 Letters (Auditor's Communication With Those Charged With Governance) to be delivered within thirty (30) days of the Grantee's receipt of such audit report, but in no event later than nine (9) months following the end of the period for which the audit was performed.
- C. Grant-Specific Audit If the Grantee submits a Grant-Specific Audit either by requirement of the Department or in place of a Standard Audit, the Grant-Specific Audit must meet the following requirements:

The audit must be completed at the end of the grant and cover the entire grant period.

The audit must include a Revenue (Receipt) and Expenditure Statement, which verifies budget amounts with actual amounts for this grant. The audit must also include a compliance component which covers, at a minimum, the following items:

- Confirmation that the Grantee completed the activities described in the Scope of Work (Part II) within the grant term;
 - Confirmation that the Grantee obtained prior written approvals from the Department for material changes from the performance of the activities described in the Scope of Work (Part II);
 - Confirmation that the Grantee expended grant funds within the grant period;
 - Confirmation that the Grantee adhered to the grant budget (Part I) or, if not variances must be identified;
 - Confirmation that the Grantee obtained prior written approvals from the Department for any material variances in its expenditure of grant funds;
 - Confirmation that the Grantee adequately accounted for the receipts and expenditures of grant funds;
 - Confirmation, if applicable, that the Grantee returned grant funds and interest to the Department in accordance with the provisions of the Grant Agreement; and
 - Confirmation that the amounts reported in the Grantee's Final Financial Status Report are traceable to its general ledger and accounting records.
- D. Audit Performance All Audits shall be performed by an independent certified public accountant or accounting firm licensed by the appropriate licensing body in accordance with applicable auditing standards.
- E. Audit Submission The Grantee shall electronically send all audit reports and related deliverables to the Department at the following address:

externalauditunit@illinois.gov

If the Grantee is unable to submit the aforementioned documents to the Department electronically, the information shall be sent to the Department at the following address:

Illinois Department of Commerce and Economic Opportunity
Office of Accountability
External Audit Section
500 East Monroe Street
Springfield, IL 62701

3.2 REPORTING REQUIREMENTS

In addition to any other documents specified in this Agreement, the Grantee must submit the following reports and information in accordance with the provisions hereof.

- A. Expenditures and Project Activity Prior to Grant Execution If the Agreement is executed more than thirty (30) days after the beginning date of the grant term provided in the Notice of Grant Award, the Grantee must submit a Financial Status Report and a Project Status Report, in a format provided by the Department, accounting for expenditures and project activity incurred from the beginning of the grant term up to the end of the month preceding the date of the Department's execution. If these Reports are required, the Department will not disburse any Grant Funds until the report is submitted to and approved by the Department.
- B. Final Financial Status Report The Final Financial Status Report described in Section 5.3 hereof is due within 45 days following the end date stated in the Notice of Grant Award. The Grantee should refer to the Welcome Package and the Reports Deliverable Schedule for the specific reporting requirements and due dates. Grantee must submit the report in the format provided by the Department. This report must summarize expenditure of the Grant Funds and activities completed during the grant term. The Grantee's failure to comply with the Close-out requirements set forth herein and in Section 5.3 will be considered a material breach of the performance required by this Agreement and may be the basis to initiate proceedings to recover all Grant Funds disbursed to the Grantee. Grantee's failure to comply with this Section shall be considered prima facie evidence of default, and may be admitted as such, without further proof, into evidence before the Department or in any other legal proceeding.
- C. Additional Information Upon request by the Department, the Grantee must, within the time directed by the Department, submit additional written reports regarding the Project, including, but not limited to, materials sufficient to document information provided by the Grantee.
- D. Submittal of Reports Submittal of all reports and documentation required under this Agreement should be submitted to the individual as directed by the Department. Grants in excess of \$25,000 require, at a minimum, the filing of quarterly reports describing the progress of the program, project, or use and the expenditure of the grant funds related thereto.
- E. Failure to Submit Reports In the event Grantee fails to timely submit any reports required under this Agreement, the Department may withhold or suspend the distribution of Grant Funds until said reports are filed and approved by the Department.

3.3 WELCOME PACKAGE

Upon execution of this Grant Agreement, the Grantee will receive a Welcome Package detailing reporting requirements and procedures relating to the Grant. The Grantee is obligated to comply with those requirements and any revisions thereto in accordance with Section 3.2(B) of this Grant Agreement.

3.4 FISCAL RECORDING REQUIREMENTS

The Grantee's financial management system shall be structured to provide for accurate, current, and complete disclosure of the financial results of the Project funded under this grant program. The Grantee is

accountable for all Grant Funds received under this Grant, including those expended for subgrantees. The Grantee shall maintain effective control and accountability over all Grant Funds, equipment, property, and other assets under the grant as required by the Department. The Grantee shall keep records sufficient to permit the tracing of Grant Funds to a level of expenditure adequate to insure that Grant Funds have not been inappropriately expended, and must have internal controls consistent with generally accepted accounting practices adopted by the American Institute of Certified Public Accountants.

3.5 DUE DILIGENCE IN EXPENDITURE OF FUNDS

Grantee shall ensure that Grant Funds are expended in accordance with the following principles: (i) grant expenditures should be made in accordance with generally accepted sound, business practices, arms-length bargaining, applicable federal and state laws and regulations; (ii) grant expenditures should conform to the terms and conditions of this Agreement; (iii) grant expenditures should not exceed the amount that would be incurred by a prudent person under the circumstances prevailing at the time the decision is made to incur the costs; and (iv) grant accounting should be consistent with generally accepted accounting principles.

3.6 MONITORING

The grant will be monitored for compliance in accordance with the terms and conditions of the Grant Agreement, together with appropriate programmatic rules, regulations, and/or guidelines that the Department promulgates or implements. The Grantee must permit any agent authorized by the Department, upon presentation of credentials, in accordance by all methods available by law, including full access to and the right to examine any document, papers and records either in hard copy or electronic, of the Grantee involving transactions relating to this grant.

3.7 RECORDS RETENTION

The Grantee is accountable for all Grant Funds received under this Agreement and shall maintain, for a minimum of four (4) years following the Department's final written approval of all required close-outs, unless the Department notifies the Grantee prior to the expiration of the four years that a longer period is required, adequate books, records, and supporting documents, including digital and electronic data, to verify the amount, recipients and uses of all disbursements of Grant Funds passing in conjunction with this Agreement. This Agreement and all books, records and supporting documents related hereto shall be available for inspection and audit by the Department, the Office of Inspector General, the Auditor General of the State of Illinois, the Illinois Attorney General, or any of their duly authorized representative(s), and the Grantee agrees to fully cooperate with any audit performed by the Auditor General or the Department. Grantee agrees to provide full access to all relevant materials and to provide copies of same upon request. Failure to maintain books, records and supporting documents required by this Agreement shall establish a presumption in favor of the Department for the recovery of any Grant Funds paid by the Department under this Agreement for which adequate books, records and supporting documentation are not available to support their purported disbursement or expenditure.

If any of the services to be performed under this Agreement are subcontracted and/or if subgrants are issued/awarded for the expenditure of Grant Funds provided under this Agreement, the Grantee shall include in all such subcontracts and subgrants, a provision that the Department, the Office of Inspector General, and the Auditor General of the State of Illinois, or any of their duly authorized representatives, will have full access to and the right to examine any pertinent books, documents, papers and records of any such subcontractor or subgrantee involving transactions related to this Agreement for a period of four (4) years following the Department's final approval of all required close-outs (financial and/or programmatic), and any such subcontractor shall be governed by the same requirements to which the Grantee is subject under this Agreement.

PART IV TERMS AND CONDITIONS

4.1 AUTHORITY; PURPOSE; REPRESENTATIONS AND WARRANTIES

- A. Authority The Department is authorized to make this grant pursuant to 20 ILCS 605/605-55 and/or 20 ILCS 605/605-30.

The purpose of this authority is as follows:

To make and enter into contracts, including grants, as authorized pursuant to appropriations by the General Assembly. and/or To use the State and federal programs, grants, and subsidies that are available to assist in the discharge of the provisions of the Civil Administrative Code of Illinois.

- B. Purpose; Representations and Warranties The sole purpose of this grant is to fund the Grantee's performance of the Project, described in Part II hereof, during the term of this grant. The Grantee represents and warrants that the grant proposal/application submitted by the Grantee is in all material respects true and accurate; that it is authorized to undertake the obligations set forth in this Agreement and that it has obtained or will obtain and maintain all permits, licenses or other governmental approvals necessary to perform the Project described in Part II.

4.2 PROJECT SCHEDULE; EXTENSIONS

- A. Project Schedule The Grantee must complete the Scope of Work within the grant term. The Department may require the submission of deliverables. Deliverables must be provided as directed by the Department. For purposes of this Agreement, the Grant Period Begin Date shall be the Project Commencement Date and the Grant Period End Date shall be the Project Completion Date unless these dates are clearly identified as distinctly different in the Part II Scope of Work.
- B. Extensions Extensions of the grant term will be granted only for good cause. Grantees requiring an extension of the grant term should submit a written request to the Program Manager prior to the grant expiration date stating the reason for the extension. All extensions must comply with requirements of Section 5.7.

Grantee's failure to adhere to the schedule set forth in Part II may be grounds for suspension or termination of this Agreement pursuant to Section 5.5 herein. Further, failure by the Grantee to comply with the terms and conditions outlined in Part II, or with any additional terms and conditions within the Agreement, may result in the Grantee being deemed ineligible by the Department for future funding.

4.3 PAYMENT AND EXPENDITURE OF GRANT FUNDS

- A. Expenditure of Funds; Right to Refund Payment of the grant amount specified in the Notice of Grant Award shall be made to the Grantee as specified herein. Grant Funds provided under this Agreement must be expended only to perform the tasks set forth in the Scope of Work attached as Part II of this Agreement. In addition to reasons set forth in other sections of this Agreement, the Department will require a refund from Grantee if (i) the total grant expenditures are less than the amount vouchered to the Grantee from the Department pursuant to the Notice of Grant Award; or (ii) Grant Funds have not been expended or legally obligated within the grant term in accordance with Parts I and Part II hereof. If the Department requires a refund under either of the above circumstances, the Grant Funds must be returned to the Department within forty-five (45) days of the end of the grant term or the otherwise effective Grant Agreement termination date.
- B. Payment Provisions; Prior Incurred Costs

25% Partial Advance/Remainder Reimbursement

Upon execution of this Agreement, the Department shall authorize an initial disbursement in the amount of twenty-five percent (25%) of the total grant award. Future payments to the Grantee are subject to the Grantee's submission and certification of eligible costs incurred and any documentation as required by the Department. Payment shall be initiated upon the Department's approval of eligible costs and cash amount requested for reimbursement of those costs.

Prior Incurred Costs

Reimbursement of costs incurred prior to the beginning date as specified in the Notice of Grant Award will be allowed only if specifically provided for in the Part II, Scope of Work, as approved by the Department. If not clearly identified in Part II, Scope of Work, any costs incurred prior to this Agreement will be disallowed.

4.4 GRANT SPECIFIC TERMS/CONDITIONS

A. Projects Requiring External Sign-offs

- (1) Pursuant to applicable statute(s), this grant requires sign-off by the following State agency(ies). **The status of the sign-off is indicated as of the date the grant is sent to the Grantee for execution:**

AGENCY	SIGN-OFF RECEIVED	SIGN-OFF OUTSTANDING
<u> X </u> Illinois Historic Preservation Agency	<u> X </u>	_____
_____ Illinois Dept. of Agriculture		_____
<u> X </u> Illinois Dept. of Natural Resources	<u> X </u>	_____
_____ NONE APPLICABLE		_____

While **any** external sign-off is outstanding, the provisions of Item 3) immediately below apply with respect to the disbursement of funds under this grant.

NOTE: The fact that a sign-off has been received in no way relieves the Grantee of its obligation to comply with any conditions or requirements conveyed by the applicable agency(ies) in conjunction with the issuance of the sign-off for the project funded under this Agreement.

- (2) For projects subject to review by the Illinois Environmental Protection Agency, the Grantee must, prior to construction, obtain a construction permit or "authorization to construct" from the IEPA pursuant to the provisions of the Environmental Protection Act, 415 ILCS 5/1 et seq.

(3) External Sign-Off Provisions :

- a) The Project described in Part II and funded under this Grant Agreement, is subject to review by the external agency(ies) indicated in Item 1) immediately above. Grantee must comply with requirements established by said agency(ies) relative to their respective reviews. **Any requirements communicated to the Department shall be incorporated into this Agreement as follows: (i) as an attachment to this Agreement (immediately following this Part IV) at the time of grant execution; or (ii) if received from the applicable agency(ies) subsequent to execution, as an addendum to this Agreement.** The Grantee is contractually obligated to comply with such requirements.

- b) Grantee is responsible for coordinating directly with the applicable external agency(ies) relative to said reviews. Except as specifically provided below, the Department's obligation

to disburse funds under this Grant Agreement is contingent upon notification by the applicable agency(ies) that all requirements applicable to the Project have been satisfied. Upon receipt of said notification, disbursement of the grant funds shall be authorized in accordance with the provisions of Section 4.3B hereof.

- c) Prior to notification of compliance by the applicable external agency(ies), the Grantee may request disbursement of funds **only** for the following purposes: administrative, contractual, legal, engineering, or architectural costs incurred which are necessary to allow for compliance by the Grantee of requirements established by the external agency(ies). **FUNDS WILL NOT BE DISBURSED FOR LAND ACQUISITION OR ANY TYPE OF CONSTRUCTION OR OTHER ACTIVITY WHICH PHYSICALLY IMPACTS THE PROJECT SITE PRIOR TO RECEIPT BY THE DEPARTMENT OF THE REQUIRED NOTIFICATION FROM ALL APPLICABLE AGENCIES.**

B. If external sign-offs are indicated in this Section 4.4 disbursement of grant funds (whether advance or scheduled) are subject to the restrictions set forth by the External Sign-Off Provisions of this Section 4.4. Upon receipt of all required sign-offs, the Department's Accounting Division will be notified to disburse grant funds in accordance with the disbursement method indicated herein.

C. Interest on Grant Funds

Notwithstanding Section 4.6 or any other provision in this Agreement, the Grantee may be allowed to retain interest earned on grant funds awarded under this Agreement, provided that:

- (1) All interest earned must be expended prior to grant funds. All reporting documents should reflect the full expenditure of any interest earned. Any grant funds or earned interest unspent above the total cost of the project as detailed in Parts I and II must be returned as grant funds to the Department as described in Part 5.3 herein; and
- (2) Interest may only be expended for activities which are identified in Parts I and II hereof; and
- (3) All interest earned must be accounted for and reported to the Department in the Grantee Final Financial Status Report described in Section 5.3 herein.

Retained interest must be kept in accordance with Section 4.5 of the Grant Agreement.

4.5 DEPOSIT OF GRANT FUNDS

Grant Funds paid in advance of realized costs must be kept in an interest bearing account and maintained therein until used in accordance with the terms and conditions of this Agreement. The Department may waive this requirement upon a written request from the Grantee; however written Departmental approval must be received before any Grant Funds are kept in a non-interest bearing account. Grantee will be responsible for the payment of interest to the Department at a rate equal to twelve percent (12%) per annum on any of the Grant Funds kept in a non-interest bearing account without prior Departmental written approval.

Any interest earned on these Grant Funds must be accounted for as provided in Section 4.6 of this Agreement. Exceptions to Section 4.5 are not permissible without prior written approval by the Department.

Grant Funds paid in reimbursement of previously paid costs may be kept in a non-interest bearing account at the Grantee's discretion.

4.6 RETURN OF INTEREST ON GRANT FUNDS

This Agreement does not allow for the retention of interest by the Grantee. Any interest earned on Grant Funds provided under this Agreement must be accounted for in the Final Financial Status Report described in Section 5.3 herein, and returned as interest to the Department in accordance with the directions provided by the Department.

4.7 INTENTIONALLY LEFT BLANK

4.8 SUPPORT

Grantee, through its agents, employees and contractors, will provide all equipment, supplies, services and other items of support which are necessary for the effective performance of the Project, unless the Agreement specifically sets forth items of support to be provided by the Department.

4.9 OWNERSHIP, USE AND MAINTENANCE OF PERSONAL PROPERTY

A. Ownership Subject to the provisions of this Section 4.9, and the remedies available to the Department as set forth in Section 4.11 below, equipment and material authorized to be purchased with Grant Funds becomes the property of the Grantee. Grantee will maintain an inventory or property control record for all equipment and material purchased with Grant Funds.

B. Use; Maintenance; Insurance During the Grant term, the Grantee must:

(1) use equipment and materials acquired with Grant Funds only for the approved Project purposes set forth in Part II; and (2) provide sufficient maintenance on the equipment and materials to permit achievement of the approved Project purposes and maintain, at its own expense, insurance coverage on all equipment and material purchased with Grant Funds, for its full insurable value, against loss, damage and other risks ordinarily insured against by owners or users of similar equipment and material in similar businesses.

C. Prohibition Against Disposition/Encumbrance The Grantee is prohibited from, and may not sell, transfer, encumber (other than original financing) or otherwise dispose of said equipment or material during the grant term without prior written approval of the Department.

4.10 PUBLIC INFORMATION REQUIREMENTS

For the duration of the Agreement, the Grantee will prominently acknowledge the participation of the Department in the Project in all press releases, publications and promotional materials presented to the media or otherwise dissemination published concerning the Project. The Grantee must provide the Department with copies of any proposed press releases, publications and promotional materials not less than ten (10) days before these materials are disseminated. Grantee will submit copies of any press releases, publications and promotional materials to the Department's Project Manager.

The Grantee will provide adequate advance notice pursuant to Section 4.12 of promotional events such as open houses, dedications, or other planned publicity events; and will also coordinate in the planning of said events. Any materials or displays to be distributed in connection with the promotional event must be submitted to the Department in advance of publication or dissemination and must prominently acknowledge the Department's participation in the Project.

4.11 DEPARTMENT REMEDIES

In addition to any remedies found elsewhere in this Agreement or at law, the Department may elect any of the following remedies in the event this Agreement is terminated pursuant to Section 5.5 herein. Grantee must comply with the Department's direction within 45 days following written notice or demand from the Department.

- A. The Department may direct the Grantee to refund all grant moneys disbursed to it under this Agreement;
- B. The Department may direct the Grantee to remit an amount equivalent to the “Net Salvage Value” of all equipment or materials purchased with Grant Funds provided under this Agreement. For purposes of this Agreement, “Net Salvage Value” is defined as the amount realized, or that the Parties agree is likely to be realized from, the sale of equipment or materials purchased with Grant Funds provided under this Agreement at its current fair market value, less selling expenses;
- C. The Department may direct the Grantee to transfer ownership of equipment or material purchased with Grant Funds provided under this Agreement to the Department or its designee.

4.12 NOTICES

Notices and other communications provided for herein shall be given in writing by first class mail, by registered, or certified mail, return receipt requested, by receipted hand delivery, by courier (UPS, Federal Express or other similar and reliable carrier), by e-mail, or by fax showing the date and time of successful receipt. Notices shall be sent to the respective party at the address set forth on the signature page hereto, or to such other authorized designees as the parties may designate in writing from time to time. Grantee is responsible for providing the Department with correct address and contact information for itself and its designees. Any notice to the Grantee shall be deemed to have been provided if sent to the address or contact information on the signature page or to the address of an authorized designee. Notice to the Department is deemed to have been provided at the time it is actually received.

4.13 COMPLAINT PROCESS

In the event of a Grantee complaint, the Department’s Administrative Hearing Rules shall govern and said rules can be found at Title 56 Illinois Administrative Code, Section 2605.

4.14 GRANT FUNDS RECOVERY ACT (30 ILCS 705/1, ET SEQ.)

This Agreement is subject to all applicable provisions of the Illinois Grant Funds Recovery Act, including the requirement that any Grant Funds not expended or legally obligated at the expiration or termination of the Grant term must be returned to the Department within 45 days following said expiration or termination. Notwithstanding any provision specified elsewhere in this Agreement regarding the treatment of interest earned on the Grant Funds, any interest earned on Grant Funds that is not expended or legally obligated during the Grant term must also be returned to the Department within 45 days following the expiration or termination of this Agreement.

4.15 GRANT PROJECT MANAGEMENT

All necessary and ordinary communications, submittals, approvals, requests and notices related to the Project shall be submitted to:

Ericka Perkins
 Illinois Department of Commerce and Economic Opportunity
 500 E. Monroe St.
 Springfield, IL 62701

**PART V
GENERAL PROVISIONS**

5.1 GRANTEE REPRESENTATIONS AND WARRANTIES; GRANTEE GENERAL COVENANTS

- A. Grantee Representations and Warranties In connection with the execution and delivery of this Agreement, the Grantee makes the following representations and warranties to the Department:
- (1) That it has all requisite authority to carry on its business and to execute, deliver and consummate the transactions contemplated by this Agreement;
 - (2) That its employees, agents and officials are competent to perform as required under this Agreement;
 - (3) That it is the real party in interest to this Agreement and is not acting for or on behalf of an undisclosed party;
 - (4) That it has taken all necessary action under its governing documents to authorize the execution and performance of this Agreement under the terms and conditions stated herein;
 - (5) That it has no public or private interest, direct or indirect, and shall not acquire, directly or indirectly any such interest which does or may conflict in any manner with the performance of the Grantee's services and obligations under this Agreement;
 - (6) That no member of any governing body or any officer, agent or employee of the State, is employed by the Grantee or has a financial or economic interest directly in this Agreement, or any compensation to be paid hereunder except as may be permitted applicable statute, regulation or ordinance;
 - (7) That there is no action, suit or proceeding at law or in equity pending, nor to the best of Grantee's knowledge, threatened, against or affecting the Grantee, before any court or before any governmental or administrative agency, which will have a material adverse effect on the performance required by this Agreement;
 - (8) That to the best of the Grantee's knowledge and belief, the Grantee, its principals and key project personnel:
 - (a) Are not presently declared ineligible or voluntarily excluded from contracting with any Federal or State department or agency;
 - (b) Have not within a three-year period preceding this Agreement been convicted of any felony; been convicted of a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; had a civil judgment rendered against them for commission of fraud; been found in violation of Federal or State antitrust statutes; or been convicted of embezzlement, theft, larceny, forgery, bribery, falsification or destruction of records, making false statement, or receiving stolen property; and
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in subparagraph (b) of this certification.

Any request for an exception to the provisions of this paragraph must be made in writing, listing the name of the individual, home address, type of conviction and date of conviction.

- (9) That this Agreement has been duly executed and delivered on behalf of the Grantee and constitutes a legal, valid and binding obligation of the Grantee, enforceable in accordance with its terms, except to the extent that enforcement of any such terms may be limited by
- (a) Applicable bankruptcy, reorganization, debt arrangement, insolvency or other similar laws generally affecting creditors' rights; or
 - (b) Judicial public policy limitations upon the enforcement of certain remedies including those which a court of equity may in its discretion decline to enforce; and performance required under this Agreement; and
- (10) Grantee certifies that it is not currently operating under or subject to any cease and desist order, or subject to any informal or formal regulatory action, and, to the best of Grantee's knowledge, that it is not currently the subject of any investigation by any state or federal regulatory, law enforcement or legal authority. Should it become the subject of an investigation by any state or federal regulatory, law enforcement or legal authority, Grantee shall promptly notify the Department of any such investigation. Grantee acknowledges that should it later be subject to a cease and desist order, Memorandum of Understanding, or found in violation pursuant to any regulatory action or any court action or proceeding before any administrative agency, that the Department is authorized to declare Grantee in default of this Agreement and suspend or terminate the Agreement pursuant to Section 5.5.

B. General Covenants In connection with the execution and delivery of this Agreement, the Grantee makes the following covenants to the Department, which are in addition to any specific covenants contained in this Agreement:

- (1) That it will use Grant Funds only for the purposes set forth in the Budget and Scope of Work, Parts I and II, respectively, of this Agreement;
- (2) That all warranties and representations made by the Grantee in this Agreement shall be true, accurate and complete for the term of the Agreement;
- (3) That it shall be subject to, obey, and adhere to any and all federal, state and local laws, statutes, ordinances, rules, regulations and executive orders as are now or may be in effect during the term of this Agreement which may be applicable to the Grantee;
- (4) That it shall remain solvent and able to pay its debts as they mature. In the event of bankruptcy filing by the Grantee, voluntary or involuntary, the Department may decline to make any further payment, which may otherwise be required under this Agreement;
- (5) That it shall immediately notify the Department of any and all events or actions that may materially adversely affect its ability to carry on its operations or perform any or all of its obligations under this Agreement; and
- (6) That it shall not enter into any other agreement or transaction that would conflict with the performance of its duties hereunder.

5.2 APPROPRIATION; NONAPPROPRIATION/INSUFFICIENT APPROPRIATION; REDUCED FUNDING SOURCES/REVENUES

- A. Appropriation The Grantee is hereby given actual knowledge that pursuant to the State Finance Act, 30 ILCS 105/30, payments under this grant are contingent upon the existence of a valid appropriation therefore and that no officer shall contract any indebtedness on behalf of the State, or assume to bind the State in an amount in excess of the money appropriated, unless expressly authorized by law.

- B. Non-appropriation/Insufficient Appropriation Payments pursuant to this Agreement are subject to the availability of applicable federal and/or state funding from the Department and their appropriation and authorized expenditures under State law. The Department shall use its best efforts to secure sufficient appropriations to fund this Agreement. However, the Department's obligations hereunder shall cease immediately, without penalty or further payment being required, if the Illinois General Assembly or federal funding source fails to make an appropriation sufficient to pay such obligation. The Department, at its sole discretion, shall determine whether amounts appropriated are sufficient to continue its obligations under this Agreement. Termination resulting from non-appropriation or insufficient appropriation shall be in accordance with Section 5.5(A)(1) hereof. Any grant is void by operation of law if the Department fails to obtain the requisite appropriation to pay the grant in any year in which this Agreement is in effect.
- C. Reduced Funding Sources/Revenues The Department reserves the right to reduce the amount to be paid to Grantee under this Agreement if the Department determines that it is in the best interest of the State of Illinois to reduce its obligation under this Agreement as a result of the occurrence of any of the following events during the term of the Agreement:
- (1) Receipts from revenues which provide the funding for this Agreement either fall significantly short of anticipated levels, or significantly decrease, or
 - (2) Other sources (external grants, contracts, awards, etc.) providing funds for this Agreement are decreased or withdrawn. If such an event occurs, the Department will notify the Grantee as soon as possible. If the Department and Grantee are able to agree on a reduced compensation amount and a corresponding reduced scope of services, the parties shall execute a grant modification so stating. If the Department and Grantee are unable to agree on the reduced compensation and reduced scope of services, the Department shall terminate the Grant in accordance with the provisions of Section 5.5(A)(2) herein.

5.3 GRANT CLOSE-OUT

- A. Final Financial Status Report In addition to any other reporting requirements specified in this Agreement, the Grantee shall complete and submit a Final Financial Status Report on forms provided by the Department, within forty-five (45) days of the earlier of the Grant Period end date or the effective date of termination of this Agreement. The Grantee should refer to the Welcome Package and the Reports Deliverable Schedule for the specific reporting requirements and due dates. The Grantee must report on the expenditure of Grant Funds provided by the State, and if applicable, the Grantee's required matching funds. The Grantee is responsible for taking the necessary steps to correct any deficiencies disclosed by such Final Financial Status Report, including such action as the Department, based on its review of the report, may direct.
- B. Grant Refunds In accordance with the Illinois Grant Funds Recovery Act, 30 ILCS 705/1, et seq., the Grantee must, within forty-five (45) days of the earlier of the Grant Period end date or the effective date of termination of this Agreement, refund to the Department, any balance of Grant Funds not spent or not obligated as of said date.

5.4 DEFAULT AND REMEDIES

The occurrence of any of the following events, during the grant term, shall constitute a default:

- A. Grantee shall fail to observe or perform any covenant or agreement contained in this Agreement, including the Exhibits hereto;
- B. Any representation, warranty, certificate or statement made by the Grantee in this Agreement, including the Exhibits hereto, or in any certificate, report, financial statement or other document delivered pursuant to this Agreement shall prove to have been incorrect when made in any material respect;

- C. Grantee shall commence a voluntary case or other proceeding seeking liquidation, reorganization or other relief with respect to itself or its debts under any bankruptcy, insolvency or other similar law now or hereafter in effect or seeking the appointment of a trustee, receiver, liquidator, custodian or other similar official of it or any substantial part of its property, or shall consent to any such relief or to the appointment of or taking possession by any such official in an involuntary case or other proceeding commenced against it, or shall make a general assignment for the benefit of creditors, or shall fail generally to pay its debts as they become due, or shall take any corporate action to authorize any of the foregoing;
- D. An involuntary case or other proceeding shall be commenced against the Grantee seeking liquidation, reorganization or other relief with respect to it or its debts under any bankruptcy, insolvency or other similar law now or hereafter in effect or seeking the appointment of a trustee, receiver, liquidator, custodian or other similar official of it or any substantial part of its property, and such involuntary case or other proceedings shall remain undismissed and unstayed for a period of 60 days; or an order for relief shall be entered against the Grantee under the federal bankruptcy laws as now or hereby after in effect;
- E. The Grantee permanently ceases the conduct of active trade or business at the location specified in Part II, Scope of Work, for any reason, including, but not limited to, fire or other casualty;
- F. Company fails to provide the Company Contribution, if applicable, as identified in Part II, Scope of Work;
- G. Grantee defaults on a loan from a third party. Grantee shall provide the Department with immediate notice upon making a determination that it will default on a loan.

Grantee shall have 30 days from the date Department notifies it of the occurrence of a default to cure the default to Department's satisfaction. Grantee's failure to cure, or to initiate a cure which is satisfactory to the Department, shall be a sufficient basis for the Department to terminate this Agreement and to direct Grantee to refund all Grant Funds disbursed to it by the Department within thirty (30) days of receipt of the notice of termination.

At the Department's discretion the Grantee shall be responsible for the payment of interest at a rate equal to twelve percent (12%) per annum for any amount of the Grant Funds which it has not refunded to the Department beginning thirty (30) days from the date the termination notice is sent by the Department and continuing to the date that all Grant Funds are refunded by Grantee or recovered through other legal processes available to the Department.

5.5 **TERMINATION; SUSPENSION**

- A. This Agreement may be terminated as follows:
 - (1) Non-appropriation, Insufficient Appropriation In the event of non-appropriation or insufficient appropriation as described in Section 5.2(B) above, Grantee shall be paid for non-cancelable, allowable expenditures incurred in the performance of authorized services under this Agreement prior to the effective date of termination which shall be the date stated in the written termination notice provided to Grantee. The Department shall provide such notice to Grantee as soon as possible after it becomes aware of such non-appropriation or insufficient appropriation. Any refunds due the Department shall be submitted in accordance with the provisions of Section 5.3(B) hereof.
 - (2) Reduced Funding Sources/Revenues In the event the parties are unable to agree on a reduced amount of compensation and scope of services necessitated due to a reduction in revenues or other funding sources for this Agreement as described in Section 5.2(C) above, Grantee shall be paid for non-cancelable, allowable expenditures incurred in the performance of authorized services under

this Agreement prior to the effective date of termination which shall be the date stated in the written termination notice provided to Grantee. Any refunds due the Department shall be submitted in accordance with the provisions of Section 5.3(B) hereof.

For Cause If the Department determines that the Grantee has failed to comply with any of the covenants, terms, conditions or provisions of this Agreement, or any other application, proposal or grant award executed by the Department and the Grantee, including any applicable rules or regulations, or has made a false representation or warranty in connection with the receipt of the grant, the Department may terminate this Agreement in whole or in part at any time before the expiration date of this Agreement. The Department shall notify the Grantee in writing of the reasons for the termination and the effective date of the termination. Grantee shall not incur any costs after the effective date of the termination. Payments made to the Grantee or recovery by the Department shall be in accord with the legal rights and liabilities of the parties.

In the event of termination for cause, Grantee shall also be subject to any other applicable provisions specified elsewhere in this Agreement.

Termination for cause may render the Grantee ineligible for consideration for future grants from the Department for a period not to exceed two (2) years.

- (3) For Convenience The Grantee acknowledges that this grant was made by the Department based on its determination that the activities to be funded under this Agreement are in furtherance of either the Department's statutory requirements or its program objectives. The Grantee further acknowledges that the Department may unilaterally terminate this Agreement based on its good faith determination that the continued expenditure of Grant Funds under this Agreement is no longer in furtherance of said statutory requirements or program objectives. Termination for convenience shall be effective upon delivery of notice to Grantee pursuant to Section 5.10(F) hereof. The Grantee shall not incur new obligations after the effective date of the termination, and shall cancel as many outstanding obligations as possible. The Department shall allow full credit to the Grantee for properly incurred expenditures made in connection with the Grant in accordance with the provisions of Part I (Budget) and Part II (Scope of Work). Grant refunds shall be submitted in accordance with the provisions of Section 5.3(B) hereof.
- B. Suspension If the Grantee fails to comply with the specific conditions and/or general terms and conditions of this Agreement, the Department may, upon written notice to the Grantee, suspend this Agreement, withhold further payments and prohibit the Grantee from incurring additional obligations of Grant Funds, pending corrective action by the Grantee or a decision to terminate this Agreement. The Department may determine to allow such necessary and proper costs, which the Grantee could not reasonably avoid during the period of suspension provided that the Department agrees that such costs were necessary and reasonable and incurred in accordance with the provisions of this Agreement.

5.6 INDEMNIFICATION

- A. Non-Governmental Entities The Grantee agrees to assume all risk of loss and to indemnify and hold the State, its officers, agents and employees, harmless from and against any and all liabilities, demands, claims, suits, losses, damages, causes of action, fines or judgments including costs, attorneys' and witnesses' fees, and expenses incident thereto, relating to bodily injuries to persons (including death) and for loss of, damage to, or destruction of real and/or tangible personal property (including property of the State) resulting from the negligence or misconduct of Grantee, its employees, agents, or subcontractors or subgrantees in the performance of this Agreement. Grantee shall do nothing to prejudice the State's right to recover against third parties for any loss, destruction or damage to State property and shall, at the State's request and expense, furnish to the State reasonable assistance and cooperation including assistance in the prosecution of suit and the execution of instruments of assignment in favor of the State in obtaining recovery.

The Grantee shall, at its expense, defend the State against all claims asserted by any person that anything provided by Grantee infringes a patent, copyright, trade secret or other intellectual property right and shall, without limitation, pay the costs, damages and attorneys' fees awarded against the State in any such action, or pay any settlement of such action or claim. Each party agrees to notify the other promptly of any matters to which this provision may apply and to cooperate with each other in connection with such defense or settlement.

- B. Governmental Entities In the event that the Grantee is a Governmental Entity, it will indemnify and hold harmless the Department as set out herein to the extent authorized by Federal and/or State constitutions(s) and/or laws.

5.7 MODIFICATION BY OPERATION OF LAW; BUDGET MODIFICATIONS; DISCRETIONARY MODIFICATIONS

- A. Modifications by Operation of Law This Agreement is subject to such modifications as the Department determines may be required by changes in Federal or State law or regulations applicable to this Agreement. Any such required modification shall be incorporated into and become part of this Agreement as if fully set forth herein. The Department shall timely notify the Grantee of any pending implementation of or proposed amendment to such regulations of which it has notice.
- B. Budget Modifications Grantee must expend the Grant Funds in accordance with the approved budget set forth in Part I hereof. If the Grantee determines that its expenditures for the grant term will vary from the amounts listed in the approved project budget it must submit a written request for approval from the Department prior to incurring the revised costs. Said request must give the reasons for and amounts of the revisions. If the Department approves the revised expenditures, it will provide the Grantee with a revised Project Budget incorporating the revisions. Grantee's failure to obtain written approval for anticipated budget revisions is a sufficient reason for the Department to disallow any costs not included in the original project budget and require a refund from the Grantee.

The Grantee may make a line item transfer up to the allowable variance percentage/amount of the total approved line item budget as specified in Part I Budget without prior written approval of the Department, subject to the following conditions:

- (1) Modifications Requiring Departmental Approval If the Grantee determines that its expenditures will vary from the approved budgeted line item amounts listed in Part I Budget by more than the allowable variance percentage/amount for any given line item expenditure, but will not exceed the total grant award, it shall submit a written request for approval from the Department prior to incurring the revised costs. Modification requests shall give the reasons for and amounts of the revisions. If the Department approves the revised expenditures, it will provide the Grantee with a revised project Part I Budget incorporating the revisions. Grantee's failure to obtain written approval for anticipated budget revisions shall be deemed sufficient for the Department to disallow any costs not included in the original project budget and require a refund from the Grantee.
 - (2) Discretionary Transfers Transfers between approved line items that do not exceed the allowable variance percentage/amount of the original approved budget line item may be made at the Grantee's discretion without the Department's approval. For purposes of the allowable discretionary transfer(s), the line item to which the transfer is made cannot be increased by more than the allowable variance percentage/amount of the original approved line item. Additionally, the allowable discretionary transfer does not apply to an Audit line item (if present). Any and all modifications to an existing Audit line item may only be made with the Department's prior written approval.
- C. Discretionary Modifications If either the Department or the Grantee wishes to modify the terms of this Agreement other than as set forth in Sections 5.7(A) and 5.7(B) above, written notice of the proposed

modification must be given to the other party. Modifications will only take effect when agreed to in writing by both the Department and the Grantee. However, if the Department notifies the Grantee in writing of a proposed modification, and the Grantee fails to respond to that notification, in writing, within thirty (30) days, the proposed modification will be deemed to have been approved by the Grantee. In making an objection to the proposed modification, the Grantee shall specify the reasons for the objection and the Department shall consider those objections when evaluating whether to follow through with the proposed modification. The Department's notice to the Grantee shall contain the Grantee name, Grant number, modification number, purpose of the revision and signature of the Department's Director.

- D. Unilateral Modifications The parties agree that the Department may unilaterally modify this Agreement without prior approval of the Grantee when the modification is initiated by the Department for the sole purpose of increasing the Grantee's funding allocation as additional funds become available for the grant during the program year covered by the term of this Agreement. The parties further agree that the thirty (30) day period for objection described in Section 5.7(C) above does not apply to the unilateral modification authority described in Section 5.7(D).
- E. Management Waiver The parties agree that the Department may issue a waiver of specific requirements of this Agreement after the term of the Agreement has expired. These waivers are limited to requirements relating to the Grantee's compliance with existing audit requirements in the Agreement, retention of interest earned by the Grantee on Grant Funds, variances to budgetary line items, non-material changes to the Scope of Work in Part II, and any other non-material changes to specific grant terms that the Department determines are necessary to place the Grantee in administrative compliance with the terms of this Agreement. A management waiver issued after the term of the Agreement has expired will supersede the original requirements of this Agreement that would normally require a modification of this Agreement to be executed. The Department will make no modifications of this Agreement not agreed to prior to the expiration of the Agreement beyond what is specifically set forth in this section.
- F. Term Extensions The Grantee acknowledges that all Grant Funds must be expended or legally obligated during the grant term set forth in the Notice of Grant Award. Pursuant to the Grant Funds Recovery Act (30 ILCS 705/1 et. seq.), no grant term may be extend beyond a two-year period unless the Grant Funds are expended or legally obligated during that initial two-year period, or unless Grant Funds are disbursed in reimbursement of costs previously incurred by the grantee.

5.8 CONFLICT OF INTEREST; INTEREST OF PUBLIC OFFICIALS/ EMPLOYEES; BONUS/COMMISSION PROHIBITED; HIRING OF STATE EMPLOYEES PROHIBITED; DUE DILIGENCE IN EXPENDITURE OF GRANT FUNDS

- A. Conflict of Interest A conflict of interest exists if a Grantee's officers, directors, agents, employees and family members use their position for a purpose that is, or gives the appearance of, being motivated by a desire for a private gain, financial or nonfinancial, for themselves or others, particularly those with whom they have family business or other ties. The Grantee must establish safeguards to prohibit such a conflict of interest from occurring. Safeguards, evidenced by rules or bylaws, shall also be established to prohibit persons from engaging in actions, which create or which appear to create a conflict of interest as described herein.

The Grantee must immediately notify the Department in writing of any actual or potential conflicts of interest, as well as any actions that create or which appear to create a conflict of interest.

- B. Interest of Public Officials/Employees
- (1) Governmental Entity If the Grantee is a governmental entity, the Grantee certifies that no conflict of interest as defined in Section 5.8A exists. Further, Grantee certifies that no officer or employee of the Grantee and no member of its governing body and no other public official of the locality in which the program objectives will be carried out who exercises any functions or responsibilities in

the review or approval of the undertaking or carrying out of such objectives shall participate in any decision relating to any contract negotiated under a program grant which affects his/her personal interest or the interest of any corporation, partnership or association in which he/she is directly or indirectly interested, or has any financial interest, direct or indirect, in such contract or in the work to be performed under such contract.

- (2) Nongovernmental Entity If the Grantee is a nongovernmental entity, the Grantee certifies that no conflict of interest as defined in Section 5.8A exists. If such a conflict or appearance thereof exists or arises, the Grantee must provide immediate notification to the Department as provided in Section 5.8A. The Department may, in its discretion, issue Grant Funds if it determines that appropriate safeguards are in place and that it is in the best interest of the State to proceed.

Violations of Section 5.8 may result in suspension or termination of this Agreement, and recovery of Grant Funds provided hereunder. Violators may also be criminally liable under other applicable State or Federal laws and subject to actions up to and including felony prosecution.

- C. Bonus or Commission Prohibited The Grantee shall not pay any bonus or commission for the purpose of obtaining the grant awarded under this Agreement.
- D. Hiring State Employees Prohibited No State officer or employee may be hired to perform services under this Agreement, or be paid with Grant Funds derived directly or indirectly through this grant without the written approval of the Department.

5.9 APPLICABLE STATUTES

- A. Grantee Responsibility All applicable Federal, State and local laws, rules and regulations governing the performance required by Grantee shall apply to this Agreement and will be deemed to be included in this Agreement the same as though written herein in full. Grantee is responsible for ensuring compliance with all applicable laws, rules and regulations, including, but not limited to those specifically referenced herein. Except where expressly required by applicable laws and regulations, the Department shall not be responsible for monitoring Grantee's compliance.
- B. Land Trust/Beneficial Interest Disclosure Act (765 ILCS 405/2.1) No grant award Grant Funds shall be paid to any trustee of a land trust, or any beneficiary or beneficiaries of a land trust, for any purpose relating to the land, which is the subject of such trust, any interest in such land, improvements to such land or use of such land unless an affidavit is first filed with the Department identifying each beneficiary of the land trust by name and address and defining such interest therein.
- C. Historic Preservation Act (20 ILCS 3420/1 et seq.) The Grantee will not expend Grant Funds under this Agreement which result in the destruction, alteration, renovation, transfer or sale, or utilization of a historic property, structure or structures, or in the introduction of visual, audible or atmospheric elements to a historic property, structure or structures, which will result in the change in the character or use of any historic property, except as approved by the Illinois Historic Preservation Agency.
- D. State of Illinois Discrimination Laws (775 ILCS 5/1-101 et seq.) In carrying out the performance required under this Agreement, the Grantee shall comply with all applicable provisions of the Illinois Human Rights Act, and rules and regulations promulgated by the Illinois Department of Human Rights, prohibiting unlawful discrimination in employment. Grantee's failure to comply with all applicable provisions of the Illinois Human Rights Act, or applicable rules and regulations promulgated thereunder, may result in a determination that Grantee is ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and this Agreement may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation.
- E. Drugfree Workplace Act (30 ILCS 580/1 et seq.) Grantee will make the certification required in this Agreement and will comply with all of the provisions of the Drugfree Workplace Act that are

applicable to the Grantee. False certification or violation of the requirements of the Drugfree Workplace Act may result in sanctions including, but not limited to, suspension of grant payments, termination of this Agreement and debarment of contracting or grant opportunities with the State for at least one (1) year but not more than five (5) years.

- F. Freedom of Information Act (5 ILCS 140/1 et seq.) Applications, programmatic reports and other information obtained by the Department under this Agreement shall be administered pursuant to the Freedom of Information Act.
- G. Prevailing Wage Act (820 ILCS 130/0.01 et seq.) All projects for the construction of fixed works which are financed in whole or in part with Grant Funds provided by this Agreement shall be subject to the Prevailing Wage Act (820 ILCS 130/0.01) unless the provisions of that Act exempt its application. In the construction of the project, the Grantee shall comply with the requirements of the Prevailing Wage Act, including, but not limited to, inserting into all contracts for such construction a stipulation to the effect that not less than the prevailing rate of wages as applicable to the project shall be paid to all laborers, workers and mechanics performing work under the contract and requiring all bonds of contractors to include a provision as will guarantee the faithful performance of such prevailing wage clause as provided by contract.
- H. Victims Economic Security and Safety Act (820 ILCS 180 et seq.) If the Grantee has 50 or more employees, it may not discharge or discriminate against an employee who is a victim of domestic violence, or who has a family or household member who is a victim of domestic violence, for taking up to a total of twelve (12) work weeks of leave from work during any twelve month period to address the domestic violence, pursuant to the Victims Economic Security and Safety Act. The Grantee is not required to provide paid leave under the Victims Economic Security and Safety Act, but may not suspend group health plan benefits during the leave period. Any failure on behalf of the Grantee to comply with all applicable provisions of the Victims Economic Security and Safety Act, or applicable rules and regulations promulgated thereunder, may result in a determination that the Grantee is ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and this Agreement may be cancelled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked, as provided by Statute or regulation.
- I. Equal Pay Act of 2003 (820 ILCS 112 et seq.) If the Grantee has four or more employees, it is prohibited by the Equal Pay Act of 2003 from paying unequal wages to men and women for doing the same or substantially similar work. Further, the Grantee is prohibited by the Equal Pay Act of 2003 from remedying violations of the Act by reducing the wages of other employees or discriminating against any employee exercising his/her rights under this Act. Any failure on behalf of the Grantee to comply with all applicable provisions of the Equal Pay Act of 2003, or applicable rules and regulations promulgated thereunder, may result in a determination that the Grantee is ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and this Agreement may be cancelled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked, as provided by Statute or regulation.
- J. Steel Products Procurement Act (30 ILCS 565 et seq.) The grantee, if applicable, hereby certifies that any steel products used or supplied in accordance with this grant for a public works project shall be manufactured or produced in the United States per the requirements of the Steel Products Procurement Act (30 ILCS 565 et seq.).
- K. Use of Illinois Labor for Public Works Projects (20 ILCS 605/605-390; 30 ILCS 570/0.01) The Grantee shall provide the Department with documentation certifying that at least fifty percent (50%) of the total labor hours performed to complete the project described in Part II were performed by actual residents of the State of Illinois, in those cases where the project meets the statutory definition of a state construction project in 20 ILCS 605/605-390. In periods of excessive unemployment the Grantee shall also provide the Department with documentation certifying that it has caused to be employed at

least 90% Illinois laborers on the project described in Part II, in those cases where the project meets the statutory definition of a public works project or improvement in 30 ILCS 570/0.01 et seq.

- L. Minorities, Females, and Persons with Disabilities Act and Illinois Human Rights Act (30 ILCS 575/0.01; 775 ILCS 5/2-105) The Grantee acknowledges and hereby certifies compliance with the provisions of the Business Enterprise for Minorities, Females, and Persons with Disabilities Act, and the equal employment practices of Section 2-105 of the Illinois Human Rights Act for the provision of services which are directly related to the Scope of Work to be performed under this Agreement.

5.10 MISCELLANEOUS PROVISIONS

- A. Independence of Grantee Personnel All technical, clerical, and other personnel necessary for the performance required by this Agreement shall be employed by or contracted with Grantee, and shall in all respects be subject to the rules and regulations of Grantee governing its employees. Neither Grantee nor its personnel shall be considered to be the agents or employees of the Department.
- B. Grantor Authority The Department and its payroll employees, when acting pursuant to this Agreement, are acting as State officials in their official capacity and not personally or as the agents of others.
- C. Governing Law This Grant is awarded in the State of Illinois for execution within the State of Illinois. This Agreement shall be governed by and construed according to Illinois law.
- D. Worker's Compensation Insurance, Social Security, Retirement and Health Insurance Benefits, and Taxes The Grantee shall provide Worker's Compensation insurance where the same is required and shall accept full responsibility for the payment of unemployment insurance, premiums for Workers' Compensation, Social Security and retirement and health insurance benefits, as well as all income tax deduction and any other taxes or payroll deductions required by law for its employees who are performing services specified by this Agreement.
- E. Delivery of Grantee Payments Payment to the Grantee under this Agreement shall be made payable in the name of the Grantee and sent to the person and place specified in the Notice of Grant Award. The Grantee may change the person to whom payments are sent, or the place to which payments are sent by written notice to the Department signed by the Grantee, that complies with the requirements of Section 5.10(F) below. No such change or payment notice shall be binding upon the Department until ten (10) business days after actual receipt.
- F. Notice Any notice, demand, or communication required or permitted to be given hereunder shall be given in writing at the addresses set forth in the Notice of Grant Award by any of the following means: (a) personal service, (b) electronic communication, whether by telex, telegram or telecopy, (c) overnight courier, or (d) registered or certified first class mail, postage prepaid, return receipt requested. Any notice, demand or communication given pursuant to either clause (a) or (b) hereof shall be deemed received upon such personal service or upon dispatch by electronic means, respectively. Any notice, demand or communication given pursuant to clause (c) shall be deemed received on the day immediately following deposit with the overnight courier. Any notice, demand or communication sent pursuant to clause (d) shall be deemed received five (5) business days after mailing. The parties, by notice given hereunder, may designate any further or different addresses to which subsequent notices, demands or communications shall be given.

The Grantee acknowledges and agrees that its address set forth in the Notice of Grant Award is its current address and shall be considered its last known address for purposes of receiving any and all notice(s) required under this Agreement. The Grantee further acknowledges and agrees that the Department is justified in relying upon the address information furnished to it by the Grantee in absence of notice to the contrary. The Grantee also acknowledges and agrees that it has the burden of notifying the Department of its current/last known address. In the event that the Grantee changes its

current address, it shall contact its Program Manager and notify him/her of said change of address and a formal modification will be executed.

- G. Required Notice Grantee agrees to give prompt notice to the Department of any event that may materially affect the performance required under this Agreement. Any notice or approval relating to Section 5.5 (Termination), Section 5.7C (Discretionary Modifications), Section 5.7E (Waivers), and Section 5.10I (Assignment) must be executed by the Director of the Department or her/his authorized designee.
- H. Modifications A modification of any condition of this Agreement must be requested in writing. No modification of any condition of this Agreement may be effective unless in writing from and signed by the Director of the Department.
- I. Assignment The benefits of this Agreement and the rights, duties and responsibilities of the Grantee under this Agreement may not be assigned (in whole or in part) except with the express written approval of the Department acting through its Director. Any assignment by the Grantee in violation of this provision renders this Agreement voidable by the Department.
- J. Severability Clause If any provision under this Agreement or its application to any person or circumstances is held invalid by any court of competent jurisdiction, this invalidity does not affect any other provision or its application of this Agreement, which can be given effect without the invalid provision or application.
- K. Integration Clause This Agreement, with attachments, as written, is the full and complete agreement between the parties and there are no oral agreements or understandings between the parties other than what has been reduced to writing herein.
- L. Comptroller Filing Notice The Grantee expressly understands that whenever applicable, a copy of this Agreement and any modification, cancellation or renewal is required to be filed by the Department with the State Comptroller.
- M. Subcontract and Grants The Grantee's services, duties and responsibilities specified herein shall not be subcontracted or subgranted by the Grantee without prior written approval of the Department, unless such subcontracts or subgrants are provided for elsewhere in this Agreement. Any subcontracts or subgrants shall be subject to, and conform with, all applicable State and Federal laws, and shall specifically provide that subcontractors or subgrantees are subject to all of the terms and conditions of this Agreement. For the Department to approve the use of any subcontract or subgrant, the Grantee must employ an open, impartial and reasonably competitive selection process.
- N. Attorney Fees and Costs If the Department is the prevailing party in any proceeding to enforce the terms of this Agreement, the Department has the right to recover reasonable attorney fees, costs and expenses associated with recovering the Grant Funds.

**PART VI
STATE OF ILLINOIS REQUIRED
CERTIFICATIONS**

The Grantee makes the following certifications as a condition of this Agreement. These certifications are required by State statute and are in addition to any certifications required by any Federal funding source as set forth in this Agreement. Grantee's execution of this Agreement shall serve as its attestation that the certifications made herein are true and correct.

6.1 COMPLIANCE WITH APPLICABLE LAW

The Grantee certifies that it shall comply with all applicable provisions of Federal, State and local law in the performance of its obligations pursuant to this Agreement.

6.2 CONFLICT OF INTEREST

The Grantee certifies that it has no public or private interest, direct or indirect, and shall not acquire directly or indirectly any such interest which does or may conflict in any manner with the performance of Grantee's services and obligations under this Agreement.

6.3 BID-RIGGING/BID-ROTATING

The Grantee certifies that it has not been barred from contracting with a unit of State or local government as a result of a violation of Section 33E-3 or 33E-4 of the Criminal Code of 1961 (720 ILCS 5/33 E-3 and 5/33 E-4).

6.4 DEFAULT ON EDUCATIONAL LOAN

The Grantee certifies that this Agreement is not in violation of the Educational Loan Default Act (5 ILCS 385/3) prohibiting certain contracts to individuals who are in default on an educational loan.

6.5 AMERICANS WITH DISABILITIES ACT

The Americans with Disabilities Act (ADA) (42 U.S.C. 12101 et. seq.) and the regulations thereunder (28 CFR 35.130) prohibit discrimination against persons with disabilities by the State, whether directly or through contractual arrangements, in the provision of any aid, benefit or service. As a condition of receiving this grant, the Grantee certifies that services, programs and activities provided under this Agreement are, and will continue to be, in compliance with the ADA.

6.6 DRUGFREE WORKPLACE ACT

The Grantee certifies that:

- A) ___ It is a Corporation, Partnership, or other entity (other than an individual) **with 24 or fewer employees** at the time of execution of this Agreement.
- B) ___ That the purpose of this grant is to fund solid waste reduction.
- C) ___ It is a Corporation, Partnership, or other entity (other than an individual) **with 25 or more employees** at the time of execution of this Agreement, or
- D) ___ That it is an individual.

If Option "A" or "B" is checked this Agreement is not subject to the requirements of the Act.

If Option "C" or "D" is checked and the amount of this grant is five thousand dollars (\$5,000.00) or more, the Grantee is notified that the Drugfree Workplace Act (30 ILCS 580/1 et seq.) is applicable to this Agreement, and the Grantee must comply with the terms of said Act, as set forth below:

Grantee will provide a drugfree workplace by:

- (a) Publishing a statement:
 - (i) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the Grantee's workplace.
 - (ii) Specifying the actions that will be taken against employees for violations of such prohibition.
 - (iii) Notifying the employee that, as a condition of employment on such grant, the employee will:
 - (A) abide by the terms of the statement; and
 - (B) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
- (b) Establishing a drug free awareness program to inform employees about:
 - (i) the dangers of drug abuse in the workplace;
 - (ii) the Grantee's policy of maintaining a drug free workplace;
 - (iii) any available drug counseling, rehabilitation and employee assistance programs; and
 - (iv) the penalties that may be imposed upon an employee for drug violations.
- (c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the grant and to post the statement in a prominent place in the workplace.
- (d) Notifying the granting agency within ten (10) days after receiving notice, under part (B) of paragraph (iii) of subsection (a) above, from an employee or otherwise receiving actual notice of such conviction.
- (e) Imposing a sanction on, or requiring the satisfactory participation in, a drug abuse assistance or rehabilitation program by any employee who is so convicted, as required by Section 5 of the Drugfree Workplace Act, 30 ILCS 580/5.
- (f) Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation are required and indicating that a trained referral team is in place.
- (g) Making a good faith effort to continue to maintain a drugfree workplace through implementation of the Drugfree Workplace Act, 30 ILCS 580/5.

If Grantee is an individual, it certifies that it will not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance in the performance of this Agreement.

6.7 ANTI-BRIBERY

The Grantee certifies that neither it nor its employees have been convicted of bribing or attempting to bribe an officer or employee of the State of Illinois, nor has Grantee or any of its employees made an admission

of guilt of such conduct which is a matter of record as defined in the Illinois Procurement Code (30 ILCS 500/50-5).

6.8 DISCRIMINATION/ILLINOIS HUMAN RIGHTS ACT

The Grantee certifies (i) that it will not commit unlawful discrimination in employment in Illinois as that term is defined in Article 2 of said Act; (ii) that it will comply with the provisions of Article 5 of the Act regarding equal employment opportunities and affirmative action; and, (iii) that it will comply with policies and procedures established by the Department of Human Rights under Article 7 of the Act regarding equal employment opportunities and affirmative action.

The Grantee further certifies that, if applicable, it will comply with "An Act to prohibit discrimination and intimidation on account of race, creed, color, sex, religion, physical or mental handicap unrelated to ability or national origin in employment under contracts for public buildings or public works." (775 ILCS 10/0.01 et seq.)

6.9 SEXUAL HARASSMENT

The Grantee certifies that it has written sexual harassment policies that shall include, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) the Grantee's internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights and the Human Rights Commission; (vi) directions on how to contact the Department and Commission; and (vii) protection against retaliation as provided by Section 6-101 of the Illinois Human Rights Act (775 ILCS 5/2-105 (B)(5)). A copy of the policies shall be provided to the Department upon request.

6.10 INTERNATIONAL ANTI-BOYCOTT CERTIFICATION

The Grantee hereby certifies that neither the Grantee nor any substantially owned affiliate company of the Grantee is participating or will participate in an international boycott, as defined by the provisions of the U.S. Export Administration Act of 1979, or as defined by the regulations of the U.S. Department of Commerce, promulgated pursuant to that Act (30 ILCS 582/1 et seq.).

6.11 FEDERAL, STATE AND LOCAL LAWS; TAX LIABILITIES; STATE AGENCY DELINQUENCIES

The Grantee is required to comply with all federal, state and local laws, including but not limited to the filing of any and all applicable tax returns. In the event that a Grantee is delinquent in filing and/or paying any federal, state and/or local taxes, the Department shall disburse Grant Funds only if the Grantee enters into an installment payment agreement with said tax authority and remains in good standing therewith. Grantee is required to tender a copy of any such installment payment agreement to the Department. In no event may Grantee utilize Grant Funds to discharge outstanding tax liabilities or other debts owed to any governmental unit. **The execution of this Agreement by the Grantee is its certification that (i) it is current as to the filing and payment of any federal, state and/or local taxes applicable to Grantee; and (ii) it is not delinquent in its payment of moneys owed to any federal, state, or local unit of government.**

6.12 PROHIBITION OF GOODS DERIVED FROM CHILD LABOR

The Grantee certifies, in accordance with Public Act 94-0264, that no foreign-made equipment, materials, or supplies furnished to the State in connection with this Agreement have been produced in whole or in part by the labor of any child under the age of 12.

6.13 PREVAILING WAGE

The Grantee acknowledges that receipt of Grant Funds under this Agreement require compliance with the Prevailing Wage Act (820 ILCS 130 et. seq.). Persons willfully failing to comply with, or willfully violating this Act may be in violation of the Criminal Code. Questions concerning compliance with the Prevailing Wage Act should be directed to the Illinois Department of Labor.

6.14 LIEN WAIVERS

The Grantee shall monitor construction to assure that necessary contractor's affidavits and waivers of mechanics liens are obtained prior to release of Grant Funds to contractors and subcontractors.

6.15 INTERAGENCY WETLAND POLICY ACT

The Grantee certifies that the proposed project is compatible with established state policy regarding wetlands, pursuant to the Interagency Wetland Policy Act of 1989. The Grantee acknowledges that the Illinois Department of Natural Resources may, from time to time, monitor the proposed project to ensure continued compliance with the aforementioned Act. In the event that the project does not remain in compliance with the Act, such noncompliance shall constitute a breach of the Agreement, and failure to cure the breach within sixty (60) days after notice thereof will result in the termination of this Agreement.



TO: Village President and Board of Trustees

FROM: Ron Moser, Village Manager
Wendy Bednarek, Director of Human Resources

SUBJECT: Early Retirement Incentive Program II

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: September 1, 2011

Executive Summary

Staff is recommending reopening the Early Retirement Program for additional cost savings to the Village.

Discussion

In March of 2011, with approval of the Village Board, staff offered an Early Retirement Incentive Program for employees based on certain criteria. Eleven (11) employees took advantage of the ERI. This resulted in a cost savings of \$1.75m over a seven (7) year period.

Staff is recommending reopening the program with the original eligibility requirements and extending the timelines. This program is a positive incentive to the employee and a definite cost savings tool to the Village. Staff is anticipating 1-3 additional participants in Program II.

The program guideline recap is as follows:

Staff identified the eligible employee group to be:

- Police and Fire sworn employees who have at least 20 years of service and are at least age 50 by October 31, 2011 and
- General employees who have 25 years of service and are at least age 55 AND/OR any general employee who is age 60+ (by October 31, 2011) and vested in the pension system (8+ years) through the Village.

Based on the employee group (minus ERI Program I participants), 20 employees are eligible for the ERI program.

Should an employee decide to participate in the program, they will receive \$1,000 per year of service paid as a lump sum at time of their retirement/last day.

Lastly, upon approval of the Village President and Board of Trustees below is the anticipated timeline of the program:

- Friday, September 2, 2011: staff would notify eligible non-union employees of the program details. Staff would also schedule union labor/management meetings as soon as possible. Upon the union's acceptance of the program, the eligible union employees would be notified.
- September 2 – September 30: Staff would be available to conduct one-on-one meetings with the employees to discuss their individual situations as well as have IMRF/Pension representatives available.
- September 30: Eligible employees would notify staff if they intend to participate in the program.
- October 14, 2011 (or sooner based on LDW): Voluntary Separation Agreement to be completed by participant.
- October 31, 2011: Last day of program - all participants would have ended their employment by this day.

Recommended Action

Staff request approval from the Village President and Board of Trustees for the Early Retirement Incentive Program II Reopener.



TO: Village President and Board of Trustees

FROM: Ron Moser, Village Manager

SUBJECT: Warrant

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: September 1, 2011

Recommended Action

Approve Warrant SWS162 in the amount of \$1,077,872.43

Approve Warrant W634 in the amount of \$1,410,308.41

Approve Warrant PC5 (P-Cards) in the amount of \$26,436.96

RM:smk

Attachments: Warrants

Agreement Name: _____

Executed By: _____

Thursday, August 25, 2011

Paid In Advance

VEND NO	VENDOR NAME	INVOICE NO	VOUCHER NO	P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT OR HAND-ISSUED AMOUNT
000342	ACCRUED PAYROLL		SWS162		28	08/05/2011	001-0000-210.00-00	8/11 #1 P/R	CHECK #: 44	396,123.46
									VENDOR TOTAL *	396,123.46
004703	AMERICAN UNDERGROUND OF ILLINOIS		SWS162		00	08/01/2011	031-0000-466.03-22	WESTCHESTER STORM SEWER	CHECK #: 107296	6,364.05
			SWS162		00	08/01/2011	050-0000-206.00-00	LESS RETAINAGE	CHECK #: 107296	-11,626.84
			SWS162		00	08/01/2011	050-5030-472.03-72	WATER MAIN REPLACEMENT-#1	CHECK #: 107296	109,904.34
									VENDOR TOTAL *	104,641.55
004468	CITIBANK, SOUTH DAKOTA NA		SWS162		28	08/05/2011	001-0000-211.00-00	8/11 #1 P/R MAINTENANCE	CHECK #: 45	393.67
									VENDOR TOTAL *	393.67
000426	GNIEWOSZ, RAFAL		SWS162		00	08/08/2011	001-0830-421.02-31	REIMB-CLOTHING ALLOWANCE	CHECK #: 107447	400.00
									VENDOR TOTAL *	400.00
009051	IL DEPARTMENT OF REVENUE		SWS162		28	08/05/2011	001-0000-211.03-00	IL W/H 8/11 #1 P/R	CHECK #: 46	26,119.48
									VENDOR TOTAL *	26,119.48
028762	IL FUNDS		SWS162		04	08/05/2011	001-0000-211.05-00	8/11 POL PEN CONTRIB #1	CHECK #: 47	17,256.69
			SWS162		04	08/05/2011	001-0000-211.05-01	8/11 FIRE PEN CONTRIB #1	CHECK #: 48	10,068.98
									VENDOR TOTAL *	27,325.67
009198	IL MUNICIPAL RETIREMENT FUND		SWS162		28	08/10/2011	001-0000-211.04-00	7/11 EMPLOYEE DEDUCTION	CHECK #: 54	22,526.11
			SWS162		28	08/10/2011	001-0000-211.04-00	7/11 VOLUNTARY CONTRIB	CHECK #: 54	423.57
			SWS162		28	08/10/2011	001-0000-211.04-00	7/11 VILLAGE EXPENSE	CHECK #: 54	57,116.00
									VENDOR TOTAL *	80,065.68
009525	INTERGOVERNMENTAL PERSONNEL BENEFIT		SWS162		28	08/01/2011	001-0000-212.01-00	8/11 VILLAGE PREMIUM	CHECK #: 49	276,236.80
									VENDOR TOTAL *	276,236.80
009537	INTERNAL REVENUE SERVICE		SWS162		28	08/05/2011	001-0000-211.01-00	FED W/H 8/11 #1 P/R	CHECK #: 50	75,097.33
			SWS162		28	08/05/2011	001-0000-211.02-00	EMPL FICA 8/11 #1 P/R	CHECK #: 50	27,954.68
			SWS162		28	08/05/2011	001-0000-211.02-00	VLG FICA 8/11 #1 P/R	CHECK #: 50	37,538.51
									VENDOR TOTAL *	140,590.52
004704	KERLIN, MARTIN		SWS162		00	08/03/2011	001-0460-414.03-91	DJ-CAR SHOW	CHECK #: 107298	500.00
DJ081411									VENDOR TOTAL *	500.00

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000555	LINDA MCCANCE PACKHAM		SWS162		00	08/01/2011	001-0165-411.03-71	REIMB-SISTER CITY EVENT	CHECK #: 107297	50.81
			SWS162		00	08/01/2011	001-0165-411.03-71	REIMB-SISTER CITY EVENT	CHECK #: 107297	49.33
			SWS162		00	08/01/2011	001-0165-411.03-71	REIMB-SISTER CITY EVENT	CHECK #: 107297	41.45
								VENDOR TOTAL *		141.59
027557	STATE DISBURSEMENT FUND		SWS162		28	08/05/2011	001-0000-211.00-00	8/11 #1 P/R MAINTENANCE	CHECK #: 51	2,780.84
								VENDOR TOTAL *		2,780.84
018245	U.S. POSTAL SERVICE		SWS162		00	08/15/2011	001-0920-419.03-12	POSTAGE-HI LIGHTER	CHECK #: 107449	1,636.41
FMT353								VENDOR TOTAL *		1,636.41
003444	U.S. POSTAL SERVICE CAPS SERVICE		SWS162		04	08/01/2011	050-5010-471.03-12	POSTAGE-WATER BILLS	CHECK #: 52	1,862.88
								VENDOR TOTAL *		1,862.88
026087	V.H. BLACKINTON CO INC		SWS162		00	08/08/2011	001-0820-421.02-31	BADGE REFINISHING (7)	CHECK #: 107448	5.00
								VENDOR TOTAL *		5.00
008760	VANTAGEPOINT TRANSFER AGENTS-457		SWS162		28	08/05/2011	001-0000-211.09-00	DEDUCTION 8/11 #1 P/R	CHECK #: 53	17,304.25
			SWS162		28	08/05/2011	001-0000-211.09-00	DEDUCTION 8/11 #1 P/R	CHECK #: 53	1,154.30
								VENDOR TOTAL *		18,458.55
014274	VILLAGE OF HANOVER PARK PETTY CASH		SWS162		00	08/15/2011	001-0110-411.03-71	FOOD-BOARD MEETING	CHECK #: 107451	45.00
			SWS162		00	08/15/2011	001-0110-411.03-71	FOOD-BOARD MEETING	CHECK #: 107451	40.00
			SWS162		00	08/15/2011	001-0110-411.03-71	FOOD-BOARD MEETING	CHECK #: 107451	35.68
			SWS162		00	08/15/2011	001-0110-411.03-73	CANDY-STREAMWOOD PARADE	CHECK #: 107451	101.76
			SWS162		00	08/15/2011	001-0175-411.03-91	FLYERS-VETERAN COMMITTEE	CHECK #: 107451	24.28
			SWS162		00	08/15/2011	001-0195-411.03-91	FOOD-CONECT MEETING	CHECK #: 107451	37.45
			SWS162		00	08/15/2011	001-0195-411.03-91	FOOD-CONECT MEETING	CHECK #: 107451	40.00
			SWS162		00	08/15/2011	001-0440-414.03-71	SUPPLIES-IPBC MEETING	CHECK #: 107451	37.46
			SWS162		00	08/15/2011	001-0720-420.03-72	REIMB-MILEAGE	CHECK #: 107451	24.98
			SWS162		00	08/15/2011	001-0720-420.03-72	FUEL PURCHASE	CHECK #: 107451	40.00
			SWS162		00	08/15/2011	001-0730-420.02-14	FRAME-INSPECT DEPT	CHECK #: 107451	9.98
			SWS162		00	08/15/2011	001-0810-421.03-71	MEETING FEE-PD (2)	CHECK #: 107451	30.00
			SWS162		00	08/15/2011	001-0810-421.03-71	MEETING FEE-PD (2)	CHECK #: 107451	40.00
			SWS162		00	08/15/2011	001-0820-421.03-72	REIMB-MILEAGE	CHECK #: 107451	19.98
			SWS162		00	08/15/2011	001-0820-421.03-72	REIMB-MILEAGE	CHECK #: 107451	7.14
			SWS162		00	08/15/2011	001-0830-421.03-71	REIMB-MEALS	CHECK #: 107451	14.34

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	SWS162		00	08/15/2011	001-0920-419.03-72	REIMB-MILEAGE	CHECK #:	107451	22.84
	SWS162		00	08/15/2011	050-5010-471.03-12	POSTAGE DUE-WATER BILL	CHECK #:	107451	0.44
	SWS162		00	08/15/2011	050-5050-473.03-71	PARKING FEE	CHECK #:	107451	19.00
							VENDOR TOTAL *		590.33
TOTAL EXPENDITURES ****									1,077,872.43

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0004732 08-361	00	A TO Z MAINTENANCE W634	00 08/23/2011	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
					VENDOR TOTAL *	100.00	
0004733 10-561	00	AB EDWARD ENTERPRISES INC W634	00 08/23/2011	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
					VENDOR TOTAL *	100.00	
0027292 07-623	00	ADAMS ROOFING INC W634	00 08/23/2011	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
					VENDOR TOTAL *	100.00	
0003557 6561113778596	00	ADVANCE AUTO PARTS W634	00 08/23/2011	001-0650-416.02-27	GREASE	35.96	
					VENDOR TOTAL *	35.96	
0026379 11-686	00	ADVANCED ROOFING W634	00 08/23/2011	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
					VENDOR TOTAL *	100.00	
0003893 60216800-03	00	AECOM TECHNOLOGY CORP W634 120038	00 08/03/2011	050-5050-473.03-64	ENG-ZINC CONTROL PGM	3,520.11	
					VENDOR TOTAL *	3,520.11	
0025890 75276	00	AIR ONE EQUIPMENT, INC. W634	00 08/23/2011	001-0720-420.03-36	SCBA CYLINDER HYDROTEST	52.50	
					VENDOR TOTAL *	52.50	
0007231 105379888 105574052	00	AIRGAS NORTH CENTRAL W634 120055 W634 120055	00 06/29/2011 00 08/11/2011	001-0720-420.02-26 001-0720-420.02-26	OXYGEN OXYGEN	254.81 365.95	
					VENDOR TOTAL *	620.76	
0002559 4277 4263	00	ALANIZ LANDSCAPE GROUP W634 120039 W634 120039	00 08/12/2011 00 08/09/2011	001-0870-421.03-36 001-0870-421.03-36	MOWING-CODE ENF MOWING-CODE ENF (4)	39.00 156.00	
					VENDOR TOTAL *	195.00	
0028208 08-489	00	ALLMARC ELECTRIC INC W634	00 08/23/2011	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
					VENDOR TOTAL *	100.00	
0000895 36125	00	ALPHABET SHOP W634	00 08/23/2011	001-0640-416.02-27	VLG HALL SIGNS	70.00	
					VENDOR TOTAL *	70.00	
0004703	00	AMERICAN UNDERGROUND OF ILLINOIS W634 W634 W634	00 08/24/2011 00 08/24/2011 00 08/24/2011	031-0000-466.13-22 050-0000-206.00-00 050-5030-472.13-72	WESTCHESTER STORM SWR-#2 LESS RETAINAGE WATER MAIN REPLACEMENT-#2	7,770.40 6,214.76- 54,305.70	

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0004703	00	AMERICAN UNDERGROUND OF ILLINOIS						
						VENDOR TOTAL *	55,861.34	
0005393	00	AMSAN						
249928250		W634	00	08/23/2011	001-0640-416.02-28	CLEANING SUPPLIES	25.17	
249928268		W634	00	08/23/2011	001-0640-416.02-28	CLEANING SUPPLIES	25.17	
						VENDOR TOTAL *	50.34	
0023012	00	ANDRES MEDICAL BILLING, LTD						
28528		W634	00	08/24/2011	001-0000-323.12-00	6/11 AMB BILLING CHARGES	3,634.95	
						VENDOR TOTAL *	3,634.95	
0004734	00	ANTONIO'S COMPLETE LANDSCAPING						
09-280		W634	00	08/23/2011	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
						VENDOR TOTAL *	100.00	
0027255	00	APPLIED CONTROLS INC						
1581		W634	00	08/24/2011	031-0000-466.13-21	FLEET VENTILATION SYSTEM	8,940.00	
1581		W634	00	08/24/2011	031-0000-206.00-00	LESS RETAINAGE	894.00-	
1525		W634	00	08/24/2011	031-0000-466.13-21	FLEET VENTILATION SYSTEM	5,960.00	
1525		W634	00	08/24/2011	031-0000-206.00-00	LESS RETAINAGE	596.00-	
						VENDOR TOTAL *	13,410.00	
0004182	00	ARK HOME IMPROVEMENT						
10-954		W634	00	08/23/2011	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
						VENDOR TOTAL *	100.00	
0001409	00	ARS OF ILLINOIS						
08-718		W634	00	08/23/2011	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
						VENDOR TOTAL *	100.00	
0700755	00	ASSOCIATED HEATING GROUP						
08-1332		W634	00	08/23/2011	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
						VENDOR TOTAL *	100.00	
0001149	00	AT&T						
		W634	00	08/25/2011	001-0470-414.03-11	7/17-8/16 PHONE SERVICE	997.04	
		W634	00	08/25/2011	050-5020-472.03-11	7/17-8/16 PHONE SERVICE	22.50	
		W634	00	08/25/2011	050-5050-473.03-11	7/17-8/16 PHONE SERVICE	22.50	
						VENDOR TOTAL *	1,042.04	
0003103	00	AT&T MOBILITY						
287025195222		W634	00	08/23/2011	001-0470-414.03-11	7/8-8/7 CELLULAR PHONE	325.25	
287025195222		W634	00	08/23/2011	050-5020-472.03-11	7/8-8/7 CELLULAR PHONE	44.50	
287025195222		W634	00	08/23/2011	050-5050-473.03-11	7/8-8/7 CELLULAR PHONE	44.50	
						VENDOR TOTAL *	414.25	
0002148	00	ATLAS BOBCAT INC						
B12847		W634	00	08/23/2011	001-0650-416.02-29	DOOR STRUT-#530	43.66	
						VENDOR TOTAL *	43.66	
0001392	00	AUTUMN LANDSCAPING INC						

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0001392 3815 3823	00	AUTUMN LANDSCAPING INC W634 120004 W634 120005	00 08/22/2011 00 08/22/2011	001-0630-416.03-35 001-0630-416.03-35	9/11 TURF MAINT-BARRINGTN 9/11 TURF MAINT-ONT PARK	1,000.00 468.75	
					VENDOR TOTAL *	1,468.75	
0001421 452092 452093 007353	00	AVALON PETROLEUM COMPANY W634 W634 W634	00 08/24/2011 00 08/24/2011 00 08/24/2011	001-0000-141.03-00 001-0000-141.03-00 001-0000-141.03-00	GASOLINE GASOLINE DIESEL FUEL	8,647.41 7,880.62 4,544.93	
					VENDOR TOTAL *	21,072.96	
0004735 10-1187 10-303	00	AVILA'S CONSTRUCTION INC W634 W634	00 08/23/2011 00 08/23/2011	001-0000-229.00-00 001-0000-229.00-00	REFUND PERMIT BOND REFUND PERMIT BOND	100.00 100.00	
					VENDOR TOTAL *	200.00	
0002360 8825074	00	AW OF ELGIN-REPUBLIC SVC #551 W634	00 08/24/2011	035-0000-461.03-51	SSA #5 WASTE REMOVAL	13,897.60	
					VENDOR TOTAL *	13,897.60	
0003667 7855	00	AZAVAR W634	00 08/24/2011	001-0000-312.03-00	UTILITY TAX AUDIT-COM ED	39.33	
					VENDOR TOTAL *	39.33	
0029132 09-160	00	BARTLETT ROOFING INC W634	00 08/23/2011	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
					VENDOR TOTAL *	100.00	
0004407 111291 51110 51199	00	BARTON STAFFING SOLUTIONS INC W634 W634 W634	00 08/23/2011 00 08/23/2011 00 08/23/2011	001-0120-411.01-11 001-0120-411.01-11 001-0120-411.01-11	AGENCY FEE-TEMP AGENCY FEE-TEMP AGENCY FEE-TEMP	410.35 424.50 466.95	
					VENDOR TOTAL *	1,301.80	
0001693 2295389	00	BAUDVILLE W634	00 08/23/2011	001-0440-414.02-90	SUPPLIES-EMPL RECEPTION	61.58	
					VENDOR TOTAL *	61.58	
0023019 34157	00	BIGFOOT PEST CONTROL W634	00 08/23/2011	001-0640-416.03-36	PEST CONTROL-VH	50.00	
					VENDOR TOTAL *	50.00	
0025049 08-827	00	BLANTON BROTHERS INC W634	00 08/23/2011	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
					VENDOR TOTAL *	100.00	
0023021 11-0553	00	BLUE CROSS/BLUE SHIELD W634	00 08/24/2011	001-0000-323.12-00	REFUND OVERPAID AMB FEE	33.43	
					VENDOR TOTAL *	33.43	
0002075	00	BLUFF CITY MATERIALS INC					

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0002075 321282 321767	00	BLUFF CITY MATERIALS INC W634 W634	00 08/23/2011 00 08/23/2011	001-0620-431.03-35 001-0620-431.03-35	LANDFILL DUMP FEE LANDFILL DUMP FEE	50.00 50.00	
						VENDOR TOTAL *	100.00
0002711 08-1353	00	BRASCO INC W634	00 08/23/2011	001-0000-229.00-00	REFUND PERMIT BOND	180.00	
						VENDOR TOTAL *	180.00
0960284 316982 317166	00	BUCK BROTHERS INC W634 W634	00 08/23/2011 00 08/23/2011	001-0630-416.02-29 001-0630-416.02-29	BELT PULLEY-#476 MOWER PARTS-#476	42.60 44.99	
						VENDOR TOTAL *	87.59
0002529	00	BURKE'S TREE SERVICE W634 W634	00 08/25/2011 00 08/25/2011	001-0630-416.03-38 001-0630-416.03-38	STORM DAMAGE REMOVALS STORM DAMAGE REMOVALS	3,040.00 3,399.75	
						VENDOR TOTAL *	6,439.75
0004685 10108692	00	CALL ONE W634	00 08/24/2011	001-0470-414.03-11	7/15-8/15 PHONE SERVICE	5,224.68	
						VENDOR TOTAL *	5,224.68
0001420 94081 94083	00	CAPUTO'S W634 W634 W634	00 08/23/2011 00 08/23/2011 00 08/23/2011	001-0165-411.03-71 001-0165-411.03-71 001-0165-411.03-71	FOOD-GHANA RECEPTION FOOD-GHANA RECEPTION FOOD-GHANA RECEPTION	217.88 59.99 25.00	
						VENDOR TOTAL *	302.87
0002934 284775 285910 285940	00	CAROL STREAM LAWN & POWER W634 W634 W634	00 08/24/2011 00 08/24/2011 00 08/24/2011	001-0650-416.02-29 050-5050-473.02-29 050-5050-473.02-29	CHOKE KNOB-#790 TRIMMER PARTS TRIMMER PARTS	3.60 54.60 49.68	
						VENDOR TOTAL *	107.88
0028417 33716 34169	00	CASE LOTS INC W634 W634	00 08/23/2011 00 08/23/2011	001-0640-416.02-28 001-0640-416.02-28	CLEANING SUPPLIES CLEANING SUPPLIES	649.00 326.35	
						VENDOR TOTAL *	975.35
0003209 07-428	00	CENTRAL FOX ROOFING W634	00 08/23/2011	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
						VENDOR TOTAL *	100.00
0014468 16013992	00	CHICAGO INTERNATIONAL TRUCKS LLC W634	00 08/23/2011	001-0650-416.02-22	CAM SENSOR-#19	196.25	
						VENDOR TOTAL *	196.25
0004736 11-506	00	CHOW, VINCENT W634	00 08/23/2011	001-0000-229.00-00	REFUND PERMIT BOND	100.00	

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0004736	00	CHOW, VINCENT						
						VENDOR TOTAL *	100.00	
0028554	00	CINTAS #22						
22285614		W634	00	08/23/2011	001-0620-431.02-31	UNIFORMS	497.94	
22285612		W634	120009	00 08/10/2011	001-0650-416.03-68	UNIFORM RENTAL	58.59	
22288785		W634	120009	00 08/17/2011	001-0650-416.03-68	UNIFORM RENTAL	58.59	
22266453		W634	120009	00 06/29/2011	050-5050-473.02-31	UNIFORM RENTAL	38.74	
22272889		W634	120009	00 07/13/2011	050-5050-473.02-31	UNIFORM RENTAL	38.74	
22276087		W634	120009	00 07/20/2011	050-5050-473.02-31	UNIFORM RENTAL	38.74	
22279288		W634	120009	00 07/27/2011	050-5050-473.02-31	UNIFORM RENTAL	38.74	
22282439		W634	120009	00 08/03/2011	050-5050-473.02-33	SAFETY BOOTS	88.79	
22282440		W634	120009	00 08/03/2011	050-5050-473.02-31	UNIFORMS	310.12	
22282441		W634	120009	00 08/03/2011	050-5050-473.02-33	SAFETY BOOTS	95.99	
						VENDOR TOTAL *	1,264.98	
0004742	00	CODILIS & ASSOCIATES						
18730		W634	00	08/23/2011	001-0000-313.04-00	REFUND TRANSFER TAX	10.00	
						VENDOR TOTAL *	10.00	
0004491	00	COLDWELL BANKER COMMERCIAL NRT						
		W634	00	08/24/2011	033-0000-465.03-61	7/11 TIF#3 CONSULTING	3,138.75	
						VENDOR TOTAL *	3,138.75	
0003479	00	COM ED						
2781075010		W634	00	08/24/2011	011-0000-442.03-15	7/8-8/8 STREETLIGHTS	220.46	
7662262005		W634	00	08/24/2011	051-0000-478.03-13	7/8-8/8 TRAIN STATION	932.66	
						VENDOR TOTAL *	1,153.12	
0003480	00	COM ED						
6933095059		W634	00	08/24/2011	011-0000-442.03-15	7/19-8/17 STREETLIGHTS	835.59	
						VENDOR TOTAL *	835.59	
0003724	00	COMMUNICATIONS DIRECT						
110413		W634	00	08/24/2011	001-0720-420.02-23	RADIO BATTERIES	303.00	
110413		W634	00	08/24/2011	001-0730-420.02-23	RADIO BATTERIES	1,042.96	
						VENDOR TOTAL *	1,345.96	
0000958	00	COMPLETE COMFORT SYSTEMS INC						
07-1717		W634	00	08/23/2011	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
						VENDOR TOTAL *	100.00	
0003819	00	COUNTRYSIDE ROOFING, SIDING&WINDOWS						
10-1687		W634	00	08/23/2011	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
						VENDOR TOTAL *	100.00	
0001148	00	CROWN TROPHY #116						
8140		W634	00	08/23/2011	001-0720-420.02-27	BADGE SHADOW BOX	103.50	
						VENDOR TOTAL *	103.50	
0027950	00	CRYSTAL MGMT & MAINT SERVICES CORP						

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0027950	00	CRYSTAL MGMT & MAINT SERVICES CORP					
19919		W634 120048	00 08/15/2011	001-0640-416.03-36	9/11 JANITORIAL SERVICE	1,785.00	
19870		W634	00 08/24/2011	001-0640-416.03-36	BIO-HAZARD CLEANUP	40.00	
19844		W634 120013	00 07/15/2011	050-5050-473.03-34	8/11 JANITORIAL SERV-STP1	80.00	
					VENDOR TOTAL *	1,905.00	
0002622	00	D-WING INC					
10-1260		W634	00 08/23/2011	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
					VENDOR TOTAL *	100.00	
0004262	00	D'ANGELO NATURAL SPRING WATER					
718792		W634	00 08/23/2011	050-5050-473.02-26	WATER-STP LAB	23.80	
					VENDOR TOTAL *	23.80	
0700016	00	DANLEY LUMBER COMPANY					
10-209		W634	00 08/23/2011	001-0000-229.00-00	REFUND PERMIT BOND	120.00	
					VENDOR TOTAL *	120.00	
0004743	00	DAVOODI, AMIR					
		W634	00 08/23/2011	001-0000-207.13-00	REF ESCROW-2036 NEWPORT	500.00	
					VENDOR TOTAL *	500.00	
0003359	00	DE LAGE LANDEN PUBLIC FINANCE					
10461666		W634 120002	00 08/16/2011	001-0710-420.03-32	9/11 COPIER-FIRE	199.26	
					VENDOR TOTAL *	199.26	
0028145	00	DELORT, ANN					
		W634	00 08/23/2011	001-0175-411.03-12	REIMB-POSTAGE	8.80	
		W634	00 08/23/2011	001-0175-411.02-27	REIMB-PLAQUES	16.00	
		W634	00 08/23/2011	001-0175-411.03-91	REIMB-PAPER PRODUCTS	71.99	
					VENDOR TOTAL *	96.79	
0025559	00	DUPAGE COUNTY CLERK, GARY A KING					
R11-031		W634	00 08/23/2011	001-0530-415.03-63	AUDIT CERTIFICATION	16.00	
					VENDOR TOTAL *	16.00	
0004229	00	DUPAGE COUNTY TREASURER					
9181		W634	00 08/23/2011	001-0850-421.03-51	7/11 DATA PROCESSING	250.00	
					VENDOR TOTAL *	250.00	
0004949	00	DUPAGE MAYORS & MANAGERS					
6754		W634	00 08/23/2011	001-0110-411.03-73	GOLF OUTING-ZIMEL	145.00	
6754		W634	00 08/23/2011	001-0110-411.03-73	GOLF OUTING-CRAIG	145.00	
6754		W634	00 08/23/2011	001-0410-414.03-71	GOLF OUTING-MOSER	145.00	
6754		W634	00 08/23/2011	001-0550-415.03-62	GOLF OUTING-PAUL	145.00	
					VENDOR TOTAL *	580.00	
0026427	00	EUCLID ROOFING					
10-809		W634	00 08/23/2011	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
					VENDOR TOTAL *	100.00	
0003277	00	EXELON ENERGY INC					

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0003277	00	EXELON ENERGY INC					
0458142142		W634	00 08/23/2011	011-0000-442.03-15	7/8-8/7 STREETLIGHTS	2,663.02	
2853097080		W634	00 08/23/2011	011-0000-442.03-15	7/11-8/7 STREETLIGHTS	210.28	
					VENDOR TOTAL *	2,873.30	
0004094	00	EXPERT ROOFING INC					
10-567		W634	00 08/23/2011	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
10-751		W634	00 08/23/2011	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
					VENDOR TOTAL *	200.00	
0005877	00	FEENY CHRYSLER PLYMOUTH					
344302		W634	00 08/23/2011	001-0650-416.02-22	SUPPORT-#188	48.75	
					VENDOR TOTAL *	48.75	
0028394	00	FIREGROUND SUPPLY INC					
8397		W634	00 08/23/2011	001-0730-420.02-31	UNIFORM NAME PLATES	15.40	
					VENDOR TOTAL *	15.40	
0002248	00	FITNESS CONNECTION					
11572		W634	00 08/23/2011	001-0720-420.03-36	MAINT-FITNESS EQUIPMENT	200.00	
					VENDOR TOTAL *	200.00	
0004737	00	FLEETPRIDE					
43070263		W634	00 08/23/2011	001-0650-416.02-22	AIR BRAKE HOSE-#22	8.91	
					VENDOR TOTAL *	8.91	
0003465	00	FLOOD BROTHERS DISPOSAL & RECYCLING					
2354222		W634	00 08/24/2011	013-0000-445.03-51	SSA#3 WASTE REMOVAL	1,964.43	
2349464		W634	00 08/24/2011	013-0000-445.03-51	BULK ITEM	18.00	
2300169		W634	00 08/24/2011	013-0000-445.03-51	EXTRA YARDAGE	168.00	
					VENDOR TOTAL *	2,150.43	
0002661	00	FLORES ROOFING					
07-1681		W634	00 08/23/2011	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
					VENDOR TOTAL *	100.00	
0006352	00	FRIENDLY FORD					
167285		W634	00 08/23/2011	001-0650-416.02-22	AUTO PARTS-#166	372.58	
167300		W634	00 08/23/2011	001-0650-416.02-22	AUTO PARTS-#166	86.46	
167296		W634	00 08/23/2011	001-0650-416.02-22	AUTO PARTS-#14	77.10	
167233		W634	00 08/23/2011	001-0650-416.02-22	AUTO PARTS-#176	13.79	
167294		W634	00 08/23/2011	001-0650-416.02-22	RETURN CREDIT	13.33-	
167290		W634	00 08/23/2011	001-0650-416.02-22	AUTO PARTS	13.33	
					VENDOR TOTAL *	549.93	
0001840	00	G.W. BERKHEIMER CO INC					
593477		W634	00 08/24/2011	050-5020-472.02-27	UNIT HEATERS-SCHICK RD	972.64	
595662		W634	00 08/24/2011	050-5020-472.02-27	HEATER PARTS-SCHICK RD	14.76	
593478		W634	00 08/24/2011	050-5020-472.02-27	HEATER PARTS-SCHICK RD	173.46	
					VENDOR TOTAL *	1,160.86	
0007123	00	GRAINGER					

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0007123	00	GRAINGER						
9603583551		W634	00	08/24/2011	001-0640-416.02-27	EYE WASH FILTERS-STN 1	17.06	
9609555694		W634	00	08/24/2011	001-0640-416.02-34	MISC TOOLS	309.89	
9610836331		W634 120017	00	08/15/2011	050-5050-473.02-27	PUMPS (2)-STP1	342.68	
VENDOR TOTAL *							669.63	
0027764	00	GROOT INDUSTRIES INC						
CR5827		W634 120018	00	08/15/2011	001-0620-431.03-35	LANDFILL DUMP FEE	1,192.80	
VENDOR TOTAL *							1,192.80	
9999999	00	GUZMAN, BEATRIZ						
107255-28740		W634	00	08/22/2011	050-0000-202.01-00	WATER REF 4455 DUBLIN	58.92	
VENDOR TOTAL *							58.92	
0007650	00	HACH COMPANY						
7371722		W634 120019	00	08/10/2011	050-5050-473.02-26	LAB SUPPLIES	157.95	
VENDOR TOTAL *							157.95	
0000319	00	HAIGH, CRAIG						
		W634	00	08/24/2011	001-0710-420.02-11	REIMB-IPAD PORTFOLIO	70.81	
VENDOR TOTAL *							70.81	
0004575	00	HARRY J KLOEPPPEL & ASSOCIATES INC						
10614		W634 120045	00	08/17/2011	050-5050-473.03-34	LAB COUNTER SHELVING-STP1	1,940.00	
VENDOR TOTAL *							1,940.00	
0008032	00	HAVEY COMMUNICATIONS						
4750		W634	00	08/24/2011	001-0650-416.02-22	WARNING LIGHT-#354	377.85	
VENDOR TOTAL *							377.85	
0028011	00	HEALY ASPHALT CO LLC						
29013MB		W634	00	08/24/2011	001-0620-431.02-27	ASPHALT	447.20	
VENDOR TOTAL *							447.20	
0001684	00	HEINZE, CARL						
		W634	00	08/24/2011	001-0730-420.02-31	REIMB-UNIFORM SHIRT	94.82	
VENDOR TOTAL *							94.82	
0009337	00	IL STATE POLICE						
IL016420L		W634	00	08/24/2011	001-0000-207.06-00	FINGERPRINTS (1)	34.25	
ILL13149S		W634	00	08/24/2011	001-0000-207.06-00	FINGERPRINTS (9)	308.25	
ILL13149S		W634	00	08/24/2011	001-0000-207.06-00	FINGERPRINTS (3)	102.75	
VENDOR TOTAL *							445.25	
0600313	00	INTERGOVERNMENTAL RISK MANAGEMENT						
HANOVER PARK		W634	00	08/24/2011	001-0550-415.03-21	7/11 DEDUCTIBLE	4,608.29	
8002		W634	00	08/24/2011	001-0620-431.03-71	PW DRIVER TRAINING	210.00	
8002		W634	00	08/24/2011	001-0630-416.03-71	PW DRIVER TRAINING	210.00	
HANOVER PARK		W634	00	08/24/2011	001-0720-420.03-21	7/11 DEDUCTIBLE	20.00-	
8004		W634	00	08/24/2011	001-0820-421.03-71	PD DRIVER TRAINING	300.00	

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0600313 8005 8005	00	INTERGOVERNMENTAL RISK MANAGEMENT W634	00 08/24/2011	001-0820-421.03-71	PD DRIVER TRAINING	105.00	
		W634	00 08/24/2011	001-0830-421.03-71	PD DRIVER TRAINING	105.00	
					VENDOR TOTAL *	5,518.29	
0001061 2849942	00	INTERNATIONAL CODE COUNCIL W634	00 08/24/2011	001-0730-420.02-13	MEMBERSHIP-DOUBEK	125.00	
					VENDOR TOTAL *	125.00	
0023103 70093937	00	INTERSTATE BATTERIES W634	00 08/24/2011	001-0650-416.02-22	BATTERIES-#3219	91.15	
					VENDOR TOTAL *	91.15	
0009268	00	IPELRA W634	00 08/24/2011	001-0440-414.03-71	SEMINAR-RANDALL	55.00	
		W634	00 08/24/2011	001-0440-414.03-71	CONFERENCE-BEDNAREK	375.00	
		W634	00 08/24/2011	001-0440-414.03-71	CONFERENCE-RANDALL	375.00	
		W634	00 08/25/2011	001-0710-420.03-71	SEMINAR-CHIEF HAIGH	25.00	
					VENDOR TOTAL *	830.00	
0010236 572607 573591 573994 575432 575430	00	KALE UNIFORMS W634 120041	00 08/03/2011	001-0820-421.02-31	UNIFORMS	110.70	
		W634 120041	00 08/08/2011	001-0820-421.02-31	UNIFORMS	89.99	
		W634 120041	00 08/09/2011	001-0820-421.02-31	UNIFORMS	152.93	
		W634 120041	00 08/15/2011	001-0820-421.02-31	UNIFORMS	78.45	
		W634 120041	00 08/15/2011	001-0870-421.02-31	UNIFORMS	34.94	
					VENDOR TOTAL *	467.01	
0010271 274477	00	KARA CO INC W634	00 08/24/2011	001-0660-416.02-27	MARKERS (12)	25.49	
					VENDOR TOTAL *	25.49	
9999999 160015-55170	00	KASA, KUJTIM IMER W634	00 08/15/2011	050-0000-202.01-00	WATER REF 1421 LAURIE	27.41	
					VENDOR TOTAL *	27.41	
9999999 148010-108430	00	KIM, JAMES T W634	00 08/22/2011	050-0000-202.01-00	WATER REF 5600 CLOVERDALE	8.67	
					VENDOR TOTAL *	8.67	
9999999 21420-35550	00	KOHUTKO, DAVID W634	00 08/22/2011	050-0000-202.01-00	WATER REF 7301 GLADIOLA	2.01	
					VENDOR TOTAL *	2.01	
0004598	00	KONSTANZER, JENNI W634	00 08/24/2011	001-0110-411.03-71	REIMB-MEETING SUPPLIES	17.67	
					VENDOR TOTAL *	17.67	
0003804 98-11	00	LAN ELECTRIC W634 120049	00 08/22/2011	050-5050-473.03-41	FLOW PUMP REPAIR-STP1	998.50	

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0003804	00	LAN ELECTRIC						
						VENDOR TOTAL *	998.50	
0004572 6	00	LAND VISION INC W634 120001	00	08/03/2011	031-0000-466.13-22	TRANSIT STUDY-PAYOUT #6	8,728.96	
						VENDOR TOTAL *	8,728.96	
0026327 149539	00	LEGEND ELECTRICAL SALES W634	00	08/24/2011	050-5050-473.02-27	hour clock-STP1	91.50	
						VENDOR TOTAL *	91.50	
0004118 35966 35966	00	LEOPARDO COMPANIES INC W634	00	08/24/2011	039-0000-461.13-21	PD BUILDING-#14	1,226,439.00	
					039-0000-206.00-00	LESS RETAINAGE	83,649.00-	
						VENDOR TOTAL *	1,142,790.00	
0004739 S1505763.2	00	M. COOPER SUPPLY COMPANY W634	00	08/24/2011	001-0640-416.02-27	PLUMBING SUPPLIES	745.83	
						VENDOR TOTAL *	745.83	
0003527 61555	00	MATCO TOOLS W634	00	08/24/2011	001-0650-416.02-34	MISC TOOLS	19.95	
						VENDOR TOTAL *	19.95	
0012115 98023 98069	00	MENARDS W634	00	08/24/2011	001-0640-416.02-27	HARDWARE	16.99	
					001-0720-420.02-29	HARDWARE	50.84	
						VENDOR TOTAL *	67.83	
0004744	00	MEVADA, MAYURKUMAR W634	00	08/24/2011	001-0000-207.13-00	REF ESCROW-2294 HARBOR	1,000.00	
						VENDOR TOTAL *	1,000.00	
9999999 155535-13170	00	MOSELEY, MITCHELL A W634	00	08/15/2011	050-0000-202.01-00	WATER REF 2185 CAMDEN	17.50	
						VENDOR TOTAL *	17.50	
0700485	00	MUNICIPAL CLERKS OF ILLINOIS W634	00	08/24/2011	001-0120-411.02-13	MEMBERSHIP-CORRAL	45.00	
						VENDOR TOTAL *	45.00	
0012854	00	NAT'L PUBLIC EMPLOYER LABOR W634	00	08/24/2011	001-0440-414.03-71	TRAINING-BEDNAREK	299.00	
						VENDOR TOTAL *	299.00	
0002827 291318	00	NORTH CENTRAL LABORATORIES W634 120027	00	08/10/2011	050-5050-473.02-26	LAB SUPPLIES	178.05	
						VENDOR TOTAL *	178.05	
9999999	00	NUTTER, SHAWN P						

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9999999	00	NUTTER, SHAWN P						
150240-2590	W634		00	08/22/2011	050-0000-202.01-00	WATER REF 1400 ARLINGTON	57.70	
						VENDOR TOTAL *	57.70	
0026377	00	O.C. TANNER RECOGNITION CO						
916251293	W634		00	08/24/2011	001-0440-414.02-90	SERVICE AWARD	140.64	
916332050	W634		00	08/24/2011	001-0440-414.02-90	SERVICE AWARD	258.41	
916332051	W634		00	08/24/2011	001-0440-414.02-90	SERVICE AWARD	61.78	
916332049	W634		00	08/24/2011	001-0440-414.02-90	SERVICE AWARD	278.89	
						VENDOR TOTAL *	739.72	
0004076	00	O'REILLY AUTO PARTS						
216607	W634		00	08/24/2011	001-0650-416.02-29	RAIN CAP-#551	10.83	
217174	W634		00	08/24/2011	001-0650-416.02-22	AUTO PARTS	5.37	
217355	W634		00	08/24/2011	001-0650-416.02-22	AUTO PARTS	46.58	
217527	W634		00	08/24/2011	001-0650-416.02-22	AUTO PARTS-#179	129.60	
217484	W634		00	08/24/2011	001-0650-416.02-22	AUTO PARTS	212.40	
217487	W634		00	08/24/2011	001-0650-416.02-22	AUTO PARTS	4.99	
217624	W634		00	08/24/2011	001-0650-416.02-22	AUTO PARTS	17.40	
217643	W634		00	08/24/2011	001-0650-416.02-22	AUTO PARTS	4.21	
218115	W634		00	08/24/2011	001-0650-416.02-22	AUTO PARTS	44.07	
218244	W634		00	08/24/2011	001-0650-416.02-22	AUTO PARTS	41.98	
218402	W634		00	08/24/2011	001-0650-416.02-22	AUTO PARTS	43.91	
218553	W634		00	08/24/2011	001-0650-416.02-22	AUTO PARTS-#3221	6.99	
218607	W634		00	08/24/2011	001-0650-416.02-27	MISC SUPPLIES	19.98	
218540	W634		00	08/24/2011	001-0650-416.02-29	MISC SUPPLIES-#479	11.94	
						VENDOR TOTAL *	600.25	
0004740	00	PACEY ELECTRICAL & TECHNOLOGIES						
11-650	W634		00	08/24/2011	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
						VENDOR TOTAL *	100.00	
0004281	00	PADDOCK PUBLICATIONS						
T4270500	W634		00	08/24/2011	001-0120-411.03-67	AD-LIFT STATION BID	127.00	
						VENDOR TOTAL *	127.00	
0004745	00	PATEL, KIRITBHAI B						
	W634		00	08/24/2011	001-0000-207.13-00	REF ESCROW-2341 LEEWARD	500.00	
						VENDOR TOTAL *	500.00	
0027100	00	PAUL, BERNARD Z						
11049	W634		00	08/24/2011	001-0550-415.03-62	7/11 RETAINER	7,762.50	
11053	W634		00	08/24/2011	001-0550-415.03-62	6/11 LEGAL SERVICES	9,676.60	
11050	W634		00	08/24/2011	032-0000-464.03-62	6/11 LEGAL SERVICES	322.50	
11051	W634		00	08/24/2011	033-0000-465.03-62	6/11 LEGAL SERVICES	322.50	
11052	W634		00	08/24/2011	037-0000-461.03-62	6/11 LEGAL SERVICES	322.50	
						VENDOR TOTAL *	18,406.60	
0014372	00	PINNER ELECTRIC CO						
21270	W634	120061	00	07/30/2011	011-0000-442.03-35	7/11 STREETLIGHT MAINT	3,275.77	

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0014372	00	PINNER ELECTRIC CO						
						VENDOR TOTAL *	3,275.77	
0014423 161900	00	PLOTE CONSTRUCTION INC W634 120029	00	08/06/2011	001-0620-431.02-27	ASPHALT	1,702.90	
						VENDOR TOTAL *	1,702.90	
0014472 630117	00	POMP'S TIRE SERVICE W634	00	08/24/2011	001-0650-416.02-22	TIRES (2)-#151	618.76	
						VENDOR TOTAL *	618.76	
0014482 1105002 1105003 1105118	00	PORTABLE COMMUNICATIONS SPEC W634 W634 W634	00	08/24/2011 08/24/2011 08/24/2011	001-0850-421.03-36 001-0850-421.03-36 001-0850-421.02-23	RADIO REPAIR RADIO REPAIR RADIO CHARGER	45.00 45.00 56.75	
						VENDOR TOTAL *	146.75	
0002553 805049	00	PRIORITY PRODUCTS INC W634	00	08/24/2011	001-0650-416.02-27	HARDWARE	53.43	
						VENDOR TOTAL *	53.43	
0001487 815856	00	PSA-DEWBERRY W634	00	08/24/2011	039-0000-461.13-21	POLICE STATION DESIGN-#16	10,746.30	
						VENDOR TOTAL *	10,746.30	
9999999 109175-70970	00	RAMANSKI, NURFET W634	00	08/15/2011	050-0000-202.01-00	WATER REF 6721 PEACHTREE	35.00	
						VENDOR TOTAL *	35.00	
0004078	00	RANDALL, CRIS W634	00	08/24/2011	001-0440-414.03-71	REIMB-TUITION	584.55	
						VENDOR TOTAL *	584.55	
0015433 3445 3445	00	RED WING SHOE STORE W634 W634	00	08/24/2011 08/24/2011	001-0620-431.02-33 001-0640-416.02-33	SAFETY SHOES SAFETY SHOES	230.00 115.00	
						VENDOR TOTAL *	345.00	
9999999 131390-100290	00	REYES, EVERARDO W634	00	08/22/2011	050-0000-202.01-00	WATER REF 6300 FREMONT	8.75	
						VENDOR TOTAL *	8.75	
0015721 427644 427694	00	ROADWAY TOWING W634 W634	00	08/24/2011 08/24/2011	001-0650-416.03-31 001-0650-416.03-31	TRUCK SAFETY INSPECTION TRUCK SAFETY INSPECTION	26.00 26.00	
						VENDOR TOTAL *	52.00	
0003999 399	00	RUBINO ENGINEERING INC W634	00	08/24/2011	010-0000-441.03-64	MATERIALS TESTING	2,512.00	
						VENDOR TOTAL *	2,512.00	
0016036	00	SAFETY SUPPLY ILLINOIS						

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 Village of Hanover Park

EXPENDITURE APPROVAL LIST
 AS OF: 08/25/2011 CHECK DATE: 09/02/2011

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0016036 1173351-01	00	SAFETY SUPPLY ILLINOIS W634	00	08/24/2011	050-5050-473.03-41	OXYGEN METER REPAIR-STP1	1,340.69	
						VENDOR TOTAL *	1,340.69	
0016045 54566028	00	SAFETY-KLEEN W634	00	08/24/2011	001-0650-416.03-51	OIL FILTER DISPOSAL	81.45	
						VENDOR TOTAL *	81.45	
9999999 160390-75970	00	SALERNO, LAUREN A W634	00	08/15/2011	050-0000-202.01-00	WATER REF 2173 ROB ROY	16.52	
						VENDOR TOTAL *	16.52	
0028016 6152 6152 6152 1211	00	SAM'S CLUB BUSINESS PAYMENTS W634 W634 W634 W634	00	08/24/2011 08/24/2011 08/24/2011 08/24/2011	001-0520-415.02-11 001-0710-420.02-27 001-0720-420.02-27 001-0850-421.02-27	COFFEE SUPPLIES COFFEE SUPPLIES BATTERIES PRISONER MEALS	26.65 211.62 42.94 49.44	
						VENDOR TOTAL *	330.65	
0002578 SRS-79	00	SARGE'S RANGE SERVICE INC W634	00	08/24/2011	001-0640-416.03-36	SHOOTING RANGE CLEANING	385.00	
						VENDOR TOTAL *	385.00	
0016275	00	SCHROER, BRUCE W634	00	08/24/2011	001-0730-420.03-61	SANITATION INSPECTIONS-6	160.00	
						VENDOR TOTAL *	160.00	
0016595 131135 131135	00	SIKICH LLP W634 W634	00	08/24/2011 08/24/2011	001-0530-415.03-63 050-5010-471.03-63	FY2011 AUDIT PAYMENT #2 FY2011 AUDIT PAYMENT #2	13,000.00 7,000.00	
						VENDOR TOTAL *	20,000.00	
9999999 120455-62750	00	SINGH, PREET P W634	00	08/15/2011	050-0000-202.01-00	WATER REF 3731 MERRIMAC	7.50	
						VENDOR TOTAL *	7.50	
0004746	00	SOSZKO, PETER W634	00	08/24/2011	001-0000-207.13-00	REF ESCROW-2090 DEVON	500.00	
						VENDOR TOTAL *	500.00	
0016961 C67315	00	STANDARD EQUIPMENT CO W634	00	08/24/2011	001-0650-416.02-29	SWEEPER PARTS-#428	219.20	
						VENDOR TOTAL *	219.20	
0002231 109775308 109775308	00	STAPLES ADVANTAGE W634 W634	00	08/24/2011 08/24/2011	001-0165-411.03-71 001-0410-414.02-11	SUPPLIES-GHANA RECEPTION OFFICE SUPPLIES	44.55 8.30	
						VENDOR TOTAL *	52.85	
0017095	00	STEINER ELECTRIC COMPANY						

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EXPENDITURE APPROVAL LIST
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VEND NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE		VOUCHER P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO	NO	NO						AMOUNT
0017095	00	STEINER ELECTRIC COMPANY						
3695812.1	W634		00	08/24/2011	001-0470-414.02-27	ELECTRICAL SUPPLIES	364.74	
3700580.1	W634		00	08/24/2011	001-0640-416.02-27	ELECTRICAL SUPPLIES	206.72	
3692558.3	W634		00	08/24/2011	001-0640-416.02-27	ELECTRICAL SUPPLIES	16.52	
3692558.4	W634		00	08/24/2011	001-0640-416.02-27	ELECTRICAL SUPPLIES	47.10	
3708289.1	W634		00	08/24/2011	001-0640-416.02-34	MISC TOOLS	172.15	
3708289.4	W634		00	08/24/2011	001-0640-416.02-34	MISC TOOLS	91.20	
3708289.3	W634		00	08/24/2011	001-0640-416.02-34	MISC TOOLS	32.67	
3708289.2	W634		00	08/24/2011	001-0640-416.02-34	MISC TOOLS	30.98	
3708289.5	W634		00	08/24/2011	001-0640-416.02-34	MISC TOOLS	16.08	
						VENDOR TOTAL *	978.16	
0017149	00	STRAND ASSOCIATES INC						
87115	W634		00	08/24/2011	032-0000-464.13-22	ENG-WESTVIEW UPGRADES	362.07	
						VENDOR TOTAL *	362.07	
0017208	00	SUBURBAN LABORATORIES INC						
11466	W634	120058	00	08/15/2011	050-5020-472.03-69	LAB TESTING	371.00	
11194	W634	120058	00	08/04/2011	050-5050-473.03-69	LAB TESTING	509.20	
						VENDOR TOTAL *	880.20	
0017278	00	SUPERIOR ROAD STRIPING INC						
463711	W634	120050	00	08/15/2011	011-0000-442.03-35	PAVEMENT MARKING PROGRAM	18,154.97	
						VENDOR TOTAL *	18,154.97	
0017591	00	THOMPSON ELEVATOR INSPECTION SERV						
11-2822	W634		00	08/24/2011	001-0640-416.03-36	ELEVATOR INSPECTION	43.00	
11-2822	W634		00	08/24/2011	001-0640-416.03-36	ELEVATOR CERTIFICATE	7.00	
						VENDOR TOTAL *	50.00	
0017926	00	TRUGREEN						
109653	W634	120035	00	08/03/2011	001-0630-416.03-34	LAWN TREATMENT	290.00	
156748	W634	120035	00	08/05/2011	001-0630-416.03-34	TREE/SHRUB TREATMENT	267.00	
103834	W634	120035	00	08/03/2011	050-5050-473.03-34	LAWN TREATMENT	80.00	
109655	W634	120035	00	08/03/2011	050-5050-473.03-34	LAWN TREATMENT	166.00	
156749	W634	120035	00	08/03/2011	050-5050-473.03-34	TREE/SHRUB TREATMENT	125.00	
156743	W634	120035	00	08/05/2011	050-5050-473.03-34	TREE/SHRUB TREATMENT	75.00	
						VENDOR TOTAL *	1,003.00	
0025036	00	U.S. WATERPROOFING						
154622	W634		00	08/24/2011	001-0640-416.03-34	WATERPROOFING SERV-STN 1	1,475.00	
						VENDOR TOTAL *	1,475.00	
0002617	00	ULTRA FOODS						
299131311	W634		00	08/24/2011	001-0920-419.03-61	MISC SUPPLIES	4.24	
8299131311	W634		00	08/24/2011	001-0920-419.03-61	MISC SUPPLIES	6.66	
						VENDOR TOTAL *	10.90	
0004731	00	UNIVERSITY OF ILLINOIS						
35291743	W634	120080	00	08/04/2011	001-0120-411.03-71	TRAINING-CORRAL	500.00	

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VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0004731	00	UNIVERSITY OF ILLINOIS						
						VENDOR TOTAL *	500.00	
0950599 469392	00	USA BLUEBOOK W634	00	08/24/2011	050-5020-472.02-33	SAFETY SIGNS	195.60	
						VENDOR TOTAL *	195.60	
0004747	00	VAN VLEET, DOUG J W634	00	08/24/2011	001-0000-389.03-00	REFUND OVERPD WEED LIENS	559.63	
						VENDOR TOTAL *	559.63	
0001398 2610833893 2610833892	00	VERIZON WIRELESS W634 W634	00	08/24/2011 08/24/2011	001-0470-414.03-11 001-0470-414.03-11	7/5-8/4 WIRELESS CARDS 7/5-8/4 WIRELESS CARDS	456.14 1,216.32	
						VENDOR TOTAL *	1,672.46	
0018689 P40133 P40233 P40535	00	VERMEER-ILLINOIS INC W634 W634 W634	00	08/24/2011 08/24/2011 08/24/2011	001-0650-416.02-29 001-0650-416.02-29 001-0650-416.02-29	THROTTLE CABLE-#675 DRIVE BELT-#688 CHIPPER BLADES-#688	101.61 188.37 324.87	
						VENDOR TOTAL *	614.85	
0004329 912057	00	W.S. DARLEY & CO. W634	00	08/24/2011	001-0720-420.02-33	HELMET SHIELDS (2)	168.27	
						VENDOR TOTAL *	168.27	
0026145 1235840 1235840	00	WAREHOUSE DIRECT W634 W634	00	08/24/2011 08/24/2011	001-0640-416.02-11 050-5040-472.02-11	OFFICE SUPPLIES OFFICE SUPPLIES	43.08 26.86	
						VENDOR TOTAL *	69.94	
0026642 17843 17843	00	WATER SERVICES W634 120037 W634 120037	00	08/15/2011 08/15/2011	001-0640-416.03-34 050-5020-472.03-34	BACKFLOW DEVICE INSPECT-4 BACKFLOW DEVICE INSPECT-4	130.00 253.17	
						VENDOR TOTAL *	383.17	
0019800	00	ZACCARD, KEN W634	00	08/24/2011	001-0720-420.03-71	PER DIEM	284.00	
						VENDOR TOTAL *	284.00	
0960406 493385	00	1ST AYD CORPORATION W634	00	08/24/2011	001-0650-416.02-27	CLEANER, DECAL REMOVER	348.74	
						VENDOR TOTAL *	348.74	
0002885 11-678	00	123 EXTERIORS INC W634	00	08/24/2011	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
						VENDOR TOTAL *	100.00	
						TOTAL EXPENDITURES ****	1,410,308.41	
					GRAND TOTAL	*****		1,410,308.41

GROUP NUMBER : 01337 PROCUREMENT CARD
 ACCOUNTING PERIOD: 04/2012
 GROUP USER ID : LET
 GROUP CREATED BY : LET
 GROUP UPDATED BY : LET

TRANS#	TRANS DATE	VOUCHER	BK	ACCOUNT NUMBER	PROJ	P.O.	VENDOR	SEQ	VENDOR NAME	INVOICE NUMBER	AMOUNT
DESCRIPTION 1	COM	SUB	DESCRIPTION 2	DESCRIPTION 2	DUE DATE	DUE DATE	CHECK#	CHECK#	CHECK DATE	LAST TRANS	DISC/RETAINAGE
100	07/15/2011	PC5	00	001-0440-414.03-71			0004539	00	FIFTH THIRD	072911	600.00
IPMA-HR				CONFERENCE-BEDNAREK	08/25/2011		0000000		00/00/0000		
200	07/29/2011	PC5	00	031-0000-466.13-31			0004539	00	FIFTH THIRD	072911	10.61
APL APPLE ITUNES STORE				.PDF PROGRAM FOR IPAD	08/25/2011		0000000		00/00/0000		
300	07/28/2011	PC5	00	031-0000-466.13-31			0004539	00	FIFTH THIRD	072911	10.61
APL APPLE ITUNES STORE				.PDF PROGRAM FOR IPAD	08/25/2011		0000000		00/00/0000		
400	07/27/2011	PC5	00	031-0000-466.13-31			0004539	00	FIFTH THIRD	072911	207.00
APL APPLEONLINESTOREUS				IPAD COVERS	08/25/2011		0000000		00/00/0000		
500	07/27/2011	PC5	00	031-0000-466.13-31			0004539	00	FIFTH THIRD	072911	10,854.00
CDW GOVERNMENT				18 IPADS	08/25/2011		0000000		00/00/0000		
600	07/27/2011	PC5	00	031-0000-466.13-31			0004539	00	FIFTH THIRD	072911	10.61
APL APPLE ITUNES STORE				.PDF PROGRAM FOR IPAD	08/25/2011		0000000		00/00/0000		
700	07/22/2011	PC5	00	001-0470-414.03-71			0004539	00	FIFTH THIRD	072911	28.07
SOUTHERN BELLE'S RESTR				REIMBURSEMENT FOR LUNCH	08/25/2011		0000000		00/00/0000		
800	07/04/2011	PC5	00	001-0470-414.02-11			0004539	00	FIFTH THIRD	072911	95.67
DMI DELL K-12/GOVT				WIRELESS KEYBOARD	08/25/2011		0000000		00/00/0000		
900	07/28/2011	PC5	00	001-0470-414.02-11			0004539	00	FIFTH THIRD	072911	97.87
CDW GOVERNMENT				TONER	08/25/2011		0000000		00/00/0000		
1000	07/27/2011	PC5	00	001-0470-414.02-11			0004539	00	FIFTH THIRD	072911	119.69
CDW GOVERNMENT				TONER	08/25/2011		0000000		00/00/0000		
1100	07/22/2011	PC5	00	001-0470-414.02-11			0004539	00	FIFTH THIRD	072911	198.49
CDW GOVERNMENT				TONER	08/25/2011		0000000		00/00/0000		
1200	07/15/2011	PC5	00	001-0470-414.02-11			0004539	00	FIFTH THIRD	072911	607.41
CDW GOVERNMENT				TONER	08/25/2011		0000000		00/00/0000		
1300	07/14/2011	PC5	00	001-0470-414.02-11			0004539	00	FIFTH THIRD	072911	173.56
CDW GOVERNMENT				TONER	08/25/2011		0000000		00/00/0000		
1400	07/13/2011	PC5	00	001-0470-414.02-11			0004539	00	FIFTH THIRD	072911	2,214.05
CDW GOVERNMENT				TONER & SUPPLIES	08/25/2011		0000000		00/00/0000		
1500	07/08/2011	PC5	00	001-0470-414.02-11			0004539	00	FIFTH THIRD	072911	1,536.76
CDW GOVERNMENT				TONER	08/25/2011		0000000		00/00/0000		

Village of Hanover Park
 ACCOUNTS PAYABLE UPDATE LIST

GROUP NUMBER : 01337 PROCUREMENT CARD
 ACCOUNTING PERIOD: 04/2012
 GROUP USER ID : LET
 GROUP CREATED BY : LET
 GROUP UPDATED BY : LET

TRANS#	TRANS DATE	VOUCHER	BK	ACCOUNT NUMBER	PROJ	P.O. DUE DATE	VENDOR	SEQ	VENDOR NAME	INVOICE NUMBER	AMOUNT
DESCRIPTION 1	COM	SUB	DESCRIPTION 2	DESCRIPTION 2			CHECK#	CHECK DATE	TYPE	LAST TRANS	DISC/RETAINAGE
1600	07/04/2011	PC5	00	001-0470-414.02-11		08/25/2011	0004539	00	FIFTH THIRD	072911	79.95
AMAZON.COM				MOPHIE FOR TRUS. CANNON			0000000	00/00/0000	P-CARD		
1700	07/28/2011	PC5	00	001-0630-416.02-27		08/25/2011	0004539	00	FIFTH THIRD	072911	44.85
MENARDS HANOVER PARK				PLANT FOOD			0000000	00/00/0000	P-CARD		
1800	07/21/2011	PC5	00	001-0630-416.02-27		08/25/2011	0004539	00	FIFTH THIRD	072911	100.00
WILSON NURSERIES INC				MISC SUPPLIES			0000000	00/00/0000	P-CARD		
1900	07/20/2011	PC5	00	001-0620-431.02-33		08/25/2011	0004539	00	FIFTH THIRD	072911	106.70
FULLIFE SAFETY CENTER				SAFETY SUPPLIES			0000000	00/00/0000	P-CARD		
2000	07/13/2011	PC5	00	001-0620-431.02-27		08/25/2011	0004539	00	FIFTH THIRD	072911	44.01
MENARDS HANOVER PARK				HARDWARE			0000000	00/00/0000	P-CARD		
2100	07/11/2011	PC5	00	001-0620-431.02-27		08/25/2011	0004539	00	FIFTH THIRD	072911	236.70
CHEMPACE CORPORATION				GRAFFITI REMOVAL CHEMICAL			0000000	00/00/0000	P-CARD		
2200	07/08/2011	PC5	00	001-0620-431.02-27		08/25/2011	0004539	00	FIFTH THIRD	072911	37.93
MENARDS HANOVER PARK				CHEMICAL SPRAYER			0000000	00/00/0000	P-CARD		
2300	07/08/2011	PC5	00	001-0630-416.02-27		08/25/2011	0004539	00	FIFTH THIRD	072911	56.13
CAROL STREAM LAWN AND				MOWER PARTS			0000000	00/00/0000	P-CARD		
2400	07/07/2011	PC5	00	001-0630-416.02-27		08/25/2011	0004539	00	FIFTH THIRD	072911	203.35
WILSON NURSERIES INC				FLOWERS-TRIANGLE PARK			0000000	00/00/0000	P-CARD		
2500	07/04/2011	PC5	00	001-0630-416.02-27		08/25/2011	0004539	00	FIFTH THIRD	072911	88.11
WILSON NURSERIES INC				FLOWERS-TRIANGLE PARK			0000000	00/00/0000	P-CARD		
2600	07/04/2011	PC5	00	001-0630-416.02-27		08/25/2011	0004539	00	FIFTH THIRD	072911	33.25
WILSON LANDSCAPE SUP				MULCH-TRIANGLE PARK			0000000	00/00/0000	P-CARD		
2700	07/01/2011	PC5	00	001-0630-416.03-38		08/25/2011	0004539	00	FIFTH THIRD	072911	3,474.00
1800TREETGUY				STORM DAMAGE REMOVALS			0000000	00/00/0000	P-CARD		
2800	07/01/2011	PC5	00	001-0630-416.02-27		08/25/2011	0004539	00	FIFTH THIRD	072911	520.41
WILSON NURSERIES INC				PLANTS-TRIANGLE PARK			0000000	00/00/0000	P-CARD		
2900	07/01/2011	PC5	00	001-0630-416.02-27		08/25/2011	0004539	00	FIFTH THIRD	072911	26.79
WILSON LANDSCAPE SUP				MUSHROOM COMPOST			0000000	00/00/0000	P-CARD		
3000	07/29/2011	PC5	00	001-0650-416.02-27		08/25/2011	0004539	00	FIFTH THIRD	072911	44.99
MENARDS HANOVER PARK				HARDWARE			0000000	00/00/0000	P-CARD		

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 ACCOUNTING PERIOD: 04/2012
 GROUP USER ID : LET
 GROUP CREATED BY : LET
 GROUP UPDATED BY : LET

TRANS#	TRANS DATE	VOUCHER	BK	ACCOUNT NUMBER	PROJ	P.O. DUE DATE	VENDOR SEQ CHECK#	VENDOR NAME CHECK DATE	INVOICE NUMBER LAST TRANS	AMOUNT DISC/RETAINAGE
3100	07/28/2011	PC5	00	001-0650-416.02-27		08/25/2011	0004539 00	FIFTH THIRD 00/00/0000	072911	72.70
MENARDS HANOVER PARK				PARADE DECORATIONS						
3200	07/21/2011	PC5	00	001-0650-416.02-22		08/25/2011	0004539 00	FIFTH THIRD 00/00/0000	072911	2,856.49
NARTRON CORPORATION				GENERATOR-#361						
3300	07/14/2011	PC5	00	001-0650-416.03-71		08/25/2011	0004539 00	FIFTH THIRD 00/00/0000	072911	129.00
HENDON PUBLISHING CO				POLICE FLEET EXPO-DEMETRE						
3400	07/14/2011	PC5	00	001-0650-416.03-71		08/25/2011	0004539 00	FIFTH THIRD 00/00/0000	072911	129.00
HENDON PUBLISHING CO				POLICE FLEET EXPO-MCELHSE						
3500	07/04/2011	PC5	00	001-0650-416.03-72		08/25/2011	0004539 00	FIFTH THIRD 00/00/0000	072911	1.35
IL TOLLWAY-MISS TOLL P				TOLLS						
3600	07/04/2011	PC5	00	001-0650-416.03-72		08/25/2011	0004539 00	FIFTH THIRD 00/00/0000	072911	1.35
IL TOLLWAY-MISS TOLL P				TOLLS						
3700	07/25/2011	PC5	00	001-0720-420.03-71		08/25/2011	0004539 00	FIFTH THIRD 00/00/0000	072911	274.26
CROWNE PLAZA MPLS				IMAGE TREND CONFERENCE						
3800	07/25/2011	PC5	00	001-0720-420.03-71		08/25/2011	0004539 00	FIFTH THIRD 00/00/0000	072911	274.26
CROWNE PLAZA MPLS				IMAGE TREND CONFERENCE						
3900	07/22/2011	PC5 QPS	00	001-0720-420.03-72		08/25/2011	0004539 00	FIFTH THIRD 00/00/0000	072911	123.37
WOODBURY BP				IMAGE TREND CONFERENCE						
4000	07/22/2011	PC5	00	001-0720-420.02-27		08/25/2011	0004539 00	FIFTH THIRD 00/00/0000	072911	95.87
OVERTURE PREMIUMS AND				PLAQUE-MCKENNA AWARD						
4100	07/28/2011	PC5	00	050-5030-472.02-27		08/25/2011	0004539 00	FIFTH THIRD 00/00/0000	072911	387.75
TRAFFIC CONTROL & PROT				STREET SIGN MATERIALS						
4200	07/13/2011	PC5	00	050-5050-473.02-27		08/25/2011	0004539 00	FIFTH THIRD 00/00/0000	072911	229.99
BEST BUY MHT 00003053				LED MONITOR-STP1						

GROUP TOTALS

COUNT: 42
 AMOUNT: 26,436.96