



Village of Hanover Park Administration

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PRESIDENT
RODNEY S. CRAIG

VILLAGE CLERK
EIRA CORRAL

TRUSTEES
WILLIAM CANNON
JAMES KEMPER
JENNI KONSTANZER
JON KUNKEL
RICK ROBERTS
EDWARD J. ZIMEL, JR.

VILLAGE MANAGER
JULIANA A. MALLER

VILLAGE OF HANOVER PARK VILLAGE BOARD REGULAR WORKSHOP MEETING

Municipal Building: 2121 W. Lake Street
Hanover Park, IL 60133
Thursday, November 1, 2012
6:00 p.m.

MINUTES

1. CALL TO ORDER-ROLL CALL

Mayor Craig called the meeting to order at 6:06 p.m.

Roll:

PRESENT	Trustees: Kemper, Konstanzer, Kunkel, Roberts, Zimel
ABSENT	Trustees: Cannon
ALSO PRESENT	Village Manager Juliana Maller, Village Attorney Paul, and Department Heads.

2. ACCEPTANCE OF AGENDA

Motion by Trustee Zimel, seconded by Trustee Kemper to accept agenda.

Roll call:

AYES:	Trustees:	Voice Vote; All Ayes
NAYS:	Trustees:	None
ABSENT:	Trustee:	Cannon

3. REGULAR BOARD MEETING AGENDA ITEM REVIEW

Village Manager, Juliana Maller, informed that there will be no Executive Session tonight.

4. DISCUSSION ITEMS

- a. Update Rules of Order and Procedure
Village Clerk, Eira Corral, briefed the board on the Rules of Order and Procedure that needs to be followed. Clerk Corral outlined the agenda and provided a description of what can and should be discussed with each item on the agenda for both workshop and regular meetings.
- b. Quarterly Strategic Planning Update
Fire Chief, Craig Haigh, provided a quarterly update on the status of Board Goals as outlined in the comprehensive plan.

Trustee Cannon arrived at 6:29 p.m.

- c. FY13 Year-to-Date Financial Report
Finance Director, Rebekah Flakus, provided an update on the Fiscal Year 2013 Year-to-Date financial report to the board. Finance Director, Rebekah Young, noted a quarterly report has not been done in the past but stated in the future a quarterly report will be provided.
- d. Board and Public Input on FY'14 Budget
Village Manager, Juliana Maller, noted that the public can provide input as the budget process begins. Cards were provided for the public and the board to provide written input. No public input was provided.
- e. Reimbursement of Permit Fee for Hanover Park Park District Project
Village Manager, Juliana Maller, informed that the Hanover Park Park District has requested a reimbursement of permit fees of \$730.00 for a project that has been completed. Staff does not have the authority to waive fees and so it is being presented to the board for consideration. Manager Maller recommends that the fees not be waived due to previous fees already reimbursed and because of the current budget.

Discussion was held on setting a policy for reimbursement where a cap can be set on a yearly basis.

5. STAFF UPDATES

- a. Development Commission Update
Village Planner, Katie Bowman, informed that the Development Commission considered a draft ordinance to update regulations for electronic signs. The Development Commission recommended additional changes and directed staff to make the changes and will be brought to a future board meeting.

Village Planner, Katie Bowman, informed that a new lease was signed today for a taqueria at the northern end of the main building. At this point it may be up to three months before the new business is open.

6. NEW BUSINESS

Mayor Craig informed that he attended a 100 Club dinner. The 100 Club is a group of individuals that support police and fire in case they are killed in the line of duty to support family members. Mayor Craig would like for the board members to consider the Village of Hanover Park become a member of the club.

Trustee Roberts spoke on the tiles that HPCRC is selling for a mural. Trustee Roberts introduced Gayle from HPCRC.

Gayle from HPCRC spoke on having a possible sponsor for the four corners of the mural, which would be \$1,500.00. The sponsor however won't make a commitment until he knows where the mural will be hung. Gayle would like to know where the mural will be hung so that she can get the business owner to commit. So far 20 tiles have been sold.

Consensus was given to place the mural in the STAARS hallway.

7. ADJOURNMENT

Motion by Trustee Zimel, seconded by Trustee Kemper, to adjourn meeting.

Roll call:

AYES:	Trustees:	Voice Vote; All Ayes
NAYS:	Trustees:	None
ABSENT:	Trustee:	None

Motion carried: Meeting adjourned at 7:29 p.m.

Recorded and transcribed by:

Eira L. Corral
Village Clerk

Minutes approved by President and Board of Trustees on this: 15th day of November 2012.