



Village of Hanover Park Administration

Municipal Building
2121 Lake Street
Hanover Park, IL 60133-4398

630-823-5600
FAX 630-823-5786
www.hpil.org

PRESIDENT
RODNEY S. CRAIG

VILLAGE CLERK
EIRA CORRAL

TRUSTEES
WILLIAM CANNON
JAMES KEMPER
JENNI KONSTANZER
JON KUNKEL
RICK ROBERTS
EDWARD J. ZIMEL, JR.

VILLAGE MANAGER
JULIANA A. MALLER

VILLAGE OF HANOVER PARK

VILLAGE BOARD REGULAR MEETING

Municipal Building: 2121 Lake Street, Hanover Park, IL 60133

Thursday, November 6, 2014

7:00 p.m.

AGENDA

1. **CALL TO ORDER – ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **ACCEPTANCE OF AGENDA**
4. **PRESENTATIONS**
 - a. Recognition – Recycling Event Volunteers
 - b. Presentation of Audit for Fiscal Year ended April 30, 2014
 - c. Recognition of the Hanover Park Little League Intermediate Dodgers Team –Winners of the Ham’s Tournament of Champions 2014
5. **TOWNHALL SESSION**

Persons wishing to address the public body must register prior to Call to Order. Please note that public comment is limited to 5 minutes.
6. **VILLAGE PRESIDENT REPORT – RODNEY S. CRAIG**

Consent Agenda - Omnibus Vote

Illinois law permits municipalities to adopt by one single unanimous roll-call vote of the Board of Trustees and the Village President a group of designated ordinances, orders resolutions, or motions placed together for voting purposes in a single group. This Omnibus Vote may be made following the following sample motion: *“I move to approve by omnibus vote items in the Consent Agenda.”*

All items marked with (C.A.) are considered routine and thus are considered to be on the Consent Agenda. Following the motion’s second, a brief discussion may be held about any designated item. If lengthier discussion or debate is needed, any Trustee or the Village President may request any item to be removed from the motion and those items will be considered during the regular course of the meeting as they appear on the agenda.

All matters listed under Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion in the form listed below. There will be no further discussion of these items. If discussion is desired, that item will be removed from Consent Agenda and will be considered separately.

- 6-A.1** Move to approve the Minutes of the Regular meeting of October 16, 2014.
(C.A.)
- 6-A.2** Motion to accept the Illinois CMS Bid and award the contract for road salt to Morton Salt Inc. for an amount not to exceed \$248,526 and authorize the Village Manager to execute the necessary documents.
- 6-A.3** Motion approving an agreement with Sikich, LLP, Certified Public Accountants, for auditing services and for it to conduct the eight month financial statement audit of the Village for the fiscal year ending December 31, 2014 and authorize the Village Manager to enter into an agreement with Sikich, LLP for these services in an amount not to exceed \$33,966.
- 6-A.4** Move to pass a Resolution authorizing the establishment of a Village of Hanover Park special revenue fund for public and recreational use concerning premises leased by the Village from the Metropolitan Water Reclamation District of Greater Chicago and directing revenues to be deposited into said fund and limiting the purposes for expenditures from said fund.
- 6-A.5** Move to pass an Ordinance authorizing an addendum to the Mutual Aid Box Alarm System Agreement.
- 6-A.6** Motion to increase Purchase Order #2014-00001308 with Landscape Concepts Management Inc. for an amount not to exceed \$24,350 for hazardous tree removals and authorize the Village Manager to execute the necessary documents.
- 6-A.7** Move to pass a resolution estimating the tax levy for 2014 in compliance with the Truth in Taxation law.
- 6-A.8** Move to make the tentative Fiscal Year 2015 Annual Budget available for public inspection at the office of the Village Clerk commencing by Wednesday, November 19, 2014, during regular office hours and to publish in the Daily Herald on or before November 17, 2014, a Notice of the Public Hearing to be held on December 4, 2014 during the regular Village Board meeting.
- 6-A.9** Move to adopt an Ordinance amending Section 4.3, Site Plan Review, 4.7, Variations, and 6.3, Landscaping, Buffering, and Screening, of Chapter 110 of the Hanover Park Comprehensive Zoning Ordinance.

- 6-A.10** Move to pass a resolution authorizing a guaranty agreement made and entered into by and among all of the trustees and beneficiaries under the provisions of two declarations of trust, as amended, and known as the Richard L. Breslich Trust No. 1 and the Jean G. Breslich Trust No. 1, and the Village of Hanover Park, Illinois for use of MWRD property.
- 6-A.11** Move to pass a resolution authorizing a 25-year Easement Agreement by and between the Metropolitan Water Reclamation District of Greater Chicago (MWRD) and the Village of Hanover Park, Illinois, concerning a 7,396 square foot non-exclusive storm sewer easement.
- 6-A.12** Move to pass a resolution authorizing an extension and modification to a lease agreement dated July 2, 1992, by and between the Village of Hanover Park, Illinois and DuPage Public Safety Communications.
- 6-A.13** Approve Warrant 11/6/14 in the amount of \$1,644,249.76.
- 6-A.14** Approve Warrant 10/9/14-10/29/14 Paid in Advance in the amount of \$1,282,226.25.
- 6-A.15** Approve September 2014 P-Cards in the amount of \$37,022.89.
- 7. VILLAGE MANAGER’S REPORT – JULIANA MALLER**
- 8. VILLAGE CLERK’S REPORT – EIRA L. CORRAL**
No Report Scheduled
- 9. CORPORATION COUNSEL’S REPORT – BERNARD Z. PAUL**
No Report Scheduled
- 10. VILLAGE TRUSTEES REPORTS**
- 10.A EDWARD J. ZIMEL, JR.**
No Report Scheduled
- 10-B. JAMES KEMPER**
No Report Scheduled

- 10-C. JON KUNKEL**
No Report Scheduled
- 10-D. BILL CANNON**
No Report Scheduled
- 10-E. RICK ROBERTS**
No Report Scheduled
- 10-F. JENNI KONSTANZER**
No Report Scheduled
- 11. ADJOURNMENT**



TO: Village President and Board of Trustees

FROM: Juliana Maller, Village Manager
Gregory J. Peters, Interim Director of Finance

SUBJECT: Comprehensive Annual Financial Report for the Fiscal Year Ended April 30, 2014

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: November 6, 2014

Executive Summary

Comprehensive Annual Financial Report for the Fiscal Year Ended April 30, 2014

Discussion

Staff is pleased to present the Village of Hanover Park's annual audit for the fiscal year ended April 30, 2014. The Village finds that the Comprehensive Annual Financial Report (CAFR) format used for the annual audit provides financial information and disclosures to aid the reader in understanding the results of the financial operations of the Village as of the end of the Fiscal Year.

The Village's Fiscal Year 2014 CAFR incorporates all of the required reporting standards and disclosures promulgated and required by the Governmental Accounting Standards Board (GASB), the standard-setting body for governmental units. Staff believes that this document meets all of the criteria, including the issuance of an unqualified (clean) opinion by the independent auditors, for receiving the Government Finance Officers Association's Certificate of Achievement in Financial Reporting. The Village has received this annual award on 28 previous occasions and the last 23 consecutive fiscal years.

Several comments follow on various sections of the document:

Letter of Transmittal

The primary function of the Letter of Transmittal, located in the Introductory Section of the CAFR, is to introduce the Comprehensive Annual Financial Report to the reader. The Letter of Transmittal is the formal transmittal of the CAFR, which presents the profile of the Village, as well as information on the local economy and major initiatives during the fiscal year. A section on awards and acknowledgements is also provided.

Agreement Name: _____

Executed By: _____ Regular Board Meeting_ November 6, 2014 Page 5

Management Discussion and Analysis (MD&A)

The MD&A includes financial highlights, an overview of the financial statements, a financial analysis of the Village's entity-wide and fund financial statements, and information on capital assets and debt administration. You are encouraged to read the MD&A because it provides an overview of the Village's financial activity during the fiscal year and displays the Village's financial position as of the end of the fiscal year.

Basic Financial Statements; Required Supplementary Information and Combining and Individual Fund Statements and Schedules

The detailed financial presentations of the Village's various funds, as well as the required Notes to Financial Statements, are summarized and then provided in more detail, by fund, so that the reader can get as little or as much detail on the financial activities that occurred in the Village for the reporting year. These are presented in a format that has been approved by the GASB and are structured so that the numbers ultimately tie back into the Basic Financial Statements located on Pages 3 through 15 of the report. The Notes begin on Page 16 through 55.

Statistical Section

This section presents detailed information on trends, capacity and economic/demographic information over the past 10 years and provides the reader with historical data.,

Presentation by Sikich

Daniel Berg, the partner in charge of the Village's audit process, will be present at the meeting to make a brief presentation of the audit and will be available for any questions that the board members may have.

Recommended Action

No action is required.

Attachments: Auditors Communication to the Board (provided in hard copy)
CAFR (provided in hard copy)

Budgeted Item:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Budgeted Amount:	\$0.00	
Actual Cost:	\$0.00	
Account Number:		



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JULIANA A. MALLER

VILLAGE OF HANOVER PARK

VILLAGE BOARD REGULAR MEETING

Municipal Building: 2121 Lake Street, Hanover Park, IL 60133

Thursday October 16, 2014

7:00 p.m.

MINUTES

1. CALL TO ORDER – ROLL CALL

Mayor Craig called the meeting to order at 7:00 P.M.

Roll Call:

PRESENT	Trustees:	Kemper, Kunkel, Roberts, Konztanzer, Zimel
ABSENT	Trustees:	Cannon
ALSO	Village Manager Juliana Maller, Village Attorney Paul, and Department	
PRESENT	Heads.	

Quorum established.

2. PLEDGE OF ALLEGIANCE

Recital of the Pledge of Allegiance.

3. ACCEPTANCE OF AGENDA

Motion by Trustee Zimel and seconded by Trustee Kemper add to consent agenda by omnibus vote items; 6-A.3, 6-A.4, 6-A.5, 6-A.6, and 6-A.7

No questions.

Roll Call:

AYES:	Trustees:	Kemper, Kunkel, Roberts, Konztanzer, Zimel
NAYS:	Trustees:	None
ABSENT:	Trustee:	Cannon

Motion passes.

4. PRESENTATIONS

- Proclamation – Breast Cancer Awareness Month.
- Proclamation – Fire Prevention Month.
- Presentation GFOA – Award. A distinguished budget award in recognition of the Finance Department efforts.

5. TOWNHALL SESSION

None

6. VILLAGE PRESIDENT REPORT – RODNEY S. CRAIG

None

Motion was made by Trustee Zimel, and seconded by Trustee Roberts to approve, by omnibus vote, items in the Consent Agenda.

No questions.

Roll Call:

AYES:	Trustees:	Kemper, Kunkel, Roberts, Konstanzer, Zimel
NAYS:	Trustees:	None
ABSENT:	Trustee:	Cannon

Motion passes.

All items marked with (C.A) are considered routine and thus are considered to be on the Consent Agenda.

6-A.1 (C.A.) Approve the Minutes of the Special Meeting Village Board Workshop of October 2, 2014.

6-A.2 (C.A.) Approve the Minutes of the Regular meeting of October 2, 2014.

6-A.3 (C.A.) Approve the Annual Maintenance Agreement for the Cisco services with Heartland Business Systems in the amount of \$34,948.96 and authorize the Village Manager to sign the contract.

6-A.4 (C.A.) Pass a Resolution adopting the Cook County Multi-Jurisdictional Hazard Mitigation Plan as an official plan of the Village of Hanover Park, and authorize the Village President to sign on behalf of the Village and execute the adoption of the plan.

6-A.5 (C.A.) Pass an Ordinance amending Sections 50-91 and 50-141 of Chapter 50 of the Municipal Code of the Village of Hanover Park pertaining to abatement of garbage and refuse violations.

6-A.6 (C.A.) Pass a Resolution authorizing the execution of the Intergovernmental Agreement between the Village of Hanover Park and the O'Hare Noise Compatibility Commission.

6-A.7 Pass Ordinance adjusting the salary of the Village Collector.
(C.A.)

6-A.8 Motion to approve Warrant 10/16/2014 in the amount of \$349,451.84 by Trustee Zimel and seconded by Trustee Kunkel.

No questions.

Roll Call:

AYES:	Trustees:	Kemper, Kunkel, Roberts, Konstanzer, Zimel
NAYS:	Trustees:	None
ABSENT:	Trustee:	Cannon

Motion passes.

6-A.9 Motion to approve Warrant 09/25/2014 – 10/08/2014 Paid in Advance in the amount of \$255,664.37 by Trustee Zimel and seconded by Trustee Kunkel.

No questions.

Roll Call:

AYES:	Trustees:	Kemper, Kunkel, Roberts, Konstanzer, Zimel
NAYS:	Trustees:	None
ABSENT:	Trustee:	Cannon

Motion passes.

6-A.10 Motion to approve August 2014 P-Cards in the amount of \$36,855.61 by Trustee Zimel and seconded by Trustee Kunkel.

No questions.

Roll Call:

AYES:	Trustees:	Kemper, Kunkel, Roberts, Konstanzer, Zimel
NAYS:	Trustees:	None
ABSENT:	Trustee:	Cannon

Motion passes.

7. VILLAGE MANAGER’S REPORT

No report.

8. VILLAGE CLERK'S REPORT – EIRA L. CORRAL

No report.

9. CORPORATION COUNSEL'S REPORT – BERNARD Z. PAUL

No report.

10. VILLAGE TRUSTEES REPORTS:

10-A. JON KUNKEL

No report.

10-B. BILL CANNON

No report.

10-C. RICK ROBERTS

Announced Veteran's Day event on November 7, 2014, at 7:00 P.M.

10-D. JENNI KONSTANZER

No report.

10-E. EDWARD J. ZIMEL, JR.

No report.

10-F. JAMES KEMPER

No report.

11. EXECUTIVE SESSION

Motion by Trustee Zimel and seconded by Trustee Kemper to enter into Executive Session, Section 2 (c) (6) setting a price for sale of Village owned property.

It was noted that the Board would not return to the open session meeting after the Executive Session meeting.

No discussion.

Roll Call:

AYES:	Trustees:	Kemper, Kunkel, Roberts, Konstanzer, Zimel
NAYS:	Trustees:	None
ABSENT:	Trustee:	Cannon

Motion passes.

12. ADJOURNMENT

Motion by Trustee Zimel and seconded by Trustee Kemper to adjourn.

Voice Vote:
All Ayes.

Motion passes.

Meeting adjourned at 7:15 P.M.

Recorded and transcribed by:

Eira L. Corral

Village Clerk

Minutes approved by President and Board of Trustees on this: November 6, 2014.



TO: Village President and Board of Trustees

FROM: Juliana A. Maller, Village Manager
Steven R. Weinstock, Interim Director of Engineering and Public Works

SUBJECT: Road Salt Purchase

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: November 6, 2014

Executive Summary

Accept the State of Illinois CMS Bid and award the contract for road salt to Morton Salt Inc., in an amount not to exceed \$248,526.

Discussion

This year, the Village participated in the State of Illinois Central Management Services bid. On July 20, 2014, the Village received a No Bid from the State due to the shortage of material due to last year's historic winter. The State offered to rebid for agencies who received a No Bid and we agreed to participate. The Village received notice of a bid award to Morton Salt Inc. for our annual road salt purchase. The Village requested 1,800 tons of material to be delivered. The cost this year is \$138.07 per ton which is an increase of 150% over last year. There is \$330,750 budgeted in the MFT account for this purchase in the fiscal year 2015 budget.

We are starting the season with approximately 2,500 tons in the dome. These purchases will be made to replenish what we use this winter season.

Recommended Action

Motion to accept the Illinois CMS Bid and award the contract for road salt to Morton Salt Inc. for an amount not to exceed \$248,526 and authorize the Village Manager to execute the necessary documents.

Budgeted Item:	<u> X </u> Yes	<u> </u> No
Budgeted Amount:	\$330,750	
Actual Cost:	\$248,526	
Account Number:	11-20-2600-402-427	

Agreement Name: _____

Executed By: Juliana Maller


Village of Hanover Park
AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Juliana Maller, Village Manager
Gregory J. Peters, Interim Finance Director

SUBJECT: Selection of Sikich LLP to Provide Professional Auditing Services for the Fiscal Period Ending December 31, 2014.

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: November 6, 2014

Executive Summary

Staff is requesting the Village President and Board of Trustees authorize staff to enter into an agreement with Sikich, LLP, Certified Public Accountants, as the Village's auditors to conduct the annual financial statement audit of the Village's Fiscal Year ending December 31, 2014.

Discussion

Sikich, LLP has conducted the past three (3) years' audits and staff has found them to be knowledgeable, timely, and professional. They have successfully provided the advisory services necessary for the Village to maintain its Certificate of Achievement in Financial Reporting. Due to the shortened fiscal year due to the conversion to a calendar fiscal year beginning January 1, 2015, staff is recommending the reappointment of Sikich to perform this audit for the eight (8) month fiscal period ending December 31, 2014. Staff will prepare and issue a formal Request for Proposal (RFP) to all prospective auditing firms for the following fiscal periods beginning with the audit for the fiscal year ending December 31, 2015.

The fees proposed for this audit cycle are as follows and are compared to the fees that the Village will pay for the fiscal year that ended April 30, 2014.

	<u>4/30/2014</u>	<u>12/31/2014</u>
Financial Statement Preparation	\$ 30,000	\$ 30,900
TIF Certifications	\$ 2,200	\$ 2,266
Preparation and Filing of Comptroller Annual Financial Report	<u>\$ 775</u>	<u>\$ 800</u>
TOTAL	\$ 32,975	\$ 33,966

Agreement Name: _____

Executed By: _____ Regular Board Meeting_November 6, 2014 Page 13

Recommended Action

Motion approving an agreement with Sikich, LLP, Certified Public Accountants, for auditing services and for it to conduct the eight month financial statement audit of the Village for the fiscal year ending December 31, 2014 and authorize the Village Manager to enter into an agreement with Sikich, LLP for these services in an amount not to exceed \$33,966.

Attachments: Sikich Proposal Letter Dated October 17, 2014

Budgeted Item:	X Yes	<input type="checkbox"/> No	N/A
Budgeted Amount:	\$ 38,475		
Actual Cost:	\$ 33,966		
Account Number:	10-30-3300-403-463 (\$20,499)		
	50-50-5010-403-463 (\$13,467)		



October 17, 2014

Mr. Gregory Peters
Interim Finance Director
Village of Hanover Park
2121 Lake Street
Hanover Park, Illinois 60133

Dear Greg,

Sikich LLP is pleased to be considered for the reappointment as independent auditors for the Village of Hanover Park, Illinois (the Village) for its eight month period ending December 31, 2014. We believe that our qualifications, experience and expertise are clearly distinguishable as indicated in our proposal on the following pages and as noted by the following:

- > The quality of our professional staff, as noted by their advanced degrees and their active participation in numerous civic and professional organizations.
- > The expertise that we possess in the state and local government industry, as demonstrated by:
 - > Our clients' success in obtaining the coveted Certificate of Achievement for Excellence in Financial Reporting;
 - > Our staff's presentations at conferences, seminars and training courses for various state and local government organizations;
 - > Our leadership roles in the state CPA Society and the Illinois Government Finance Officers Association on implementing complex new pronouncements; and
 - > The fact that we provide professional services to fifteen of the thirty-one AAA rated municipalities in the State of Illinois.
- > The benefits our clients receive from the audit planning and significant preliminary work we perform so that audit issues may be identified early and resolved on a timely basis.
- > The depth of our audit procedures, as depicted in our specific audit approach and as noted by our government clients.
- > The quality and timeliness of the information that we can provide to the Village.
- > The experience we have providing professional services to more than 450 units of local government in Illinois annually; which assists us in identifying best practices in the industry that we share with our clients (more than twenty percent of our practice is devoted to serving local governmental entities).

Our firm's expertise will not only enable the Village to continue to apply for and receive the coveted Certificate of Achievement for Excellence in Financial Reporting but also to correctly and cost effectively implement new statements and interpretations issued by the Governmental Accounting Standards Board. We believe this proposal demonstrates our capabilities to serve not only as independent auditors, but also as valued advisors and consultants to the Village, the President, the Board of Trustees and Management.



Our audit team is tailored to each client's specific needs drawing staff from our state and local government team. We emphasize:

- > Consistency and quality of staffing in multi-year engagements, including assigning staff from our state and local government team who focus on providing services to the local government industry year round and assigning staff who are familiar with the software (New World) used by the Village;
- > A high degree of efficiency using the latest paperless audit technology available (including the use of IDEA data extraction and analysis software);
- > The identification of opportunities for improved financial or procedural performance; and
- > A focus on areas that present the greatest audit risk.

We have received the Request for Proposal (RFP) and are prepared to commit the resources necessary to provide services of the highest quality to the Village of Hanover Park. We will not only perform the audit, but we will also provide governmental accounting and financial reporting expertise and technical assistance throughout the year. We understand the scope of work to be performed and the timing requirements as specified in the RFP and are committed to performing the specified services within the stipulated timeframe.

Although the period is shorter than the normal annual audit previously performed, we do not anticipate a reduction in hours. We will have to perform nearly identical procedures to the balance sheet accounts and the same cutoff (accounts payable and receivable) procedures will be substantially the same. Past experience with other villages and cities that have changed fiscal years has shown that the fewer months of revenue and expenditure/expense testing will not result in a significant reduction of hours.

Our proposed fees would be a 3% increase of the fees proposed for the April 30, 2014 audit. The fees would therefore be \$30,900 for the audit of the Village's financial statements, \$800 for completion and filing of the Comptroller's Annual Financial Report, \$2,266 for the audit of the TIF funds, and \$4,120 for the Single Audit, if required.

We appreciate the opportunity to present this proposal, which is a firm and irrevocable offer for sixty (60) days, and look forward to the possibility of serving the Village.

Sincerely,
Sikich LLP

A handwritten signature in black ink, appearing to read 'Daniel A. Berg', written over a circular stamp or seal.

Daniel A. Berg, CPA
Partner


Village of Hanover Park
AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Juliana Maller, Village Manager
Gregory J Peters, Interim Director of Finance

SUBJECT: MWRD Fields – Special Revenue Fund

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: November 6, 2014

Executive Summary:

Upon recent discussion with the Daniel Berg, partner with the Village's auditing firm Sikich, LLP, it was determined that in circumstances where the creation of a special revenue fund is not provided for in federal or state statutes, the Board action by resolution is necessary to create that fund.

Discussion:

Effective January 1, 2013, the Village entered into a 39-year lease with the Metropolitan Water Reclamation District for the public and recreational uses of the ball fields. The Board has requested that all revenues received from both the video gaming terminal license fee, as well as the revenues generated from the video gaming tax, be earmarked only for uses related to the MWRD Fields. Up to this point in time, the accounting for the financial activity has occurred in the General Fund. To more clearly account for this activity in the future, staff has worked with the auditors to create a special revenue fund to account for this activity.

Because this action is recommended to occur prior to the end of the current fiscal year, the Village's 2015 budget will be adjusted to reflect both the revenues and expenditures in this new fund, and the 2015 General Fund Revenue and the Public Works budgets will be adjusted accordingly to reflect these changes. The Finance Department will also perform an equity transfer from the current General Fund Balance Sheet to create that fund prior to the end of the current fiscal year.

Future reviews of the financial activity of the MWRD Fields special revenue fund will be made easier by having a separate fund to account for this specific municipal activity. As stated previously, after the fund is created by this action, all revenues and expenditures will be reflected in this fund and will not be an activity in the Public Works Department funded in the General Fund.

Agreement Name: _____

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Recommended Action:

Move to pass a Resolution authorizing the establishment of a Village of Hanover Park special revenue fund for public and recreational use concerning premises leased by the Village from the Metropolitan Water Reclamation District of Greater Chicago and directing revenues to be deposited into said fund and limiting the purposes for expenditures from said fund.

Attachments: Resolution

Budgeted Item:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	N/A
Budgeted Amount:	\$				
Actual Cost:	\$				
Account Number:					

RESOLUTION NO. R-14-

A RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A VILLAGE OF HANOVER PARK SPECIAL REVENUE FUND FOR PUBLIC AND RECREATIONAL USE CONCERNING PREMISES LEASED BY THE VILLAGE FROM THE METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO AND DIRECTING REVENUES TO BE DEPOSITED INTO SAID FUND AND LIMITING THE PURPOSES FOR EXPENDITURES FROM SAID FUND

WHEREAS, on December 20, 2012, effective January 1, 2013, the Village of Hanover Park entered into a 39 year lease ending on December 31, 2052, with the Metropolitan Water Reclamation District of Greater Chicago (MWRD) for the Village of Hanover Park to control and maintain the property for public and recreational use; and

WHEREAS, the Corporate Authorities deems it beneficial to formally commit the associated revenues received by the Village from Video Gaming terminals and shared revenue from the State of Illinois generated by the use of video gaming within the corporate limits of the Village of Hanover Park; and

WHEREAS, the Village of Hanover Park is a home rule unit of local government by virtue of the 1970 Constitution of the State of Illinois; now, therefore,

BE IT RESOLVED by the Village President and Board of Trustees of the Village of Hanover Park, Illinois, as follows:

SECTION 1: That the Village Board of the Village of Hanover Park hereby establishes a special revenue fund, to be known as “MWRD Fields”.

SECTION 2: That One Hundred percent (100%) of the Video Gaming Terminal Permit Fees and One Hundred (100%) of the Video Gaming Tax revenues allocated to the Village shall be received and deposited into the MWRD Fields special revenue fund, thereby committing this revenue to this specific purpose.

SECTION 3: That funds received into the MWRD Fields special revenue fund may only be expended for identified purposes concerning or benefitting the public and recreational use of the leased premises, as determined by the Village Board of Trustees through the annual budget process or by subsequent amendments.

SECTION 4: That the Director of Finance shall take all appropriate and necessary action to create this fund in the Village’s financial books and records and shall make the appropriate equity transfer from collected funds remaining in the Village’s General Fund where prior accounting for the MWRD Fields transactions occurred. This fund shall be created prior to the end of the current fiscal year that ends on December 31, 2014 and continue

thereafter.

ADOPTED this 6th Day of November, 2014, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

ABSTENTION:

Approved: _____

Rodney S. Craig
Village President

Attest: _____

Eira Corral, Village Clerk



TO: Village President and Board of Trustees

FROM: Juliana Maller, Village Manager
Craig Haigh, Fire Chief

SUBJECT: Ordinance Authorizing an Addendum to MABAS Agreement

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: November 6, 2014

Executive Summary

The Fire Department is a long standing and active member of the Mutual Aid Box Alarm System (MABAS). Member agencies of MABAS have a signed agreement whereby agencies will provide, when available, equipment and personnel to assist in the management and mitigation of emergency incidents within a requesting stricken community. This agreement was signed in the early 1970s by the Ontarioville Fire Protection District and was transferred to the Village in 2000. The proposed addendum makes changes allowing assisting agencies to charge the stricken community for reimbursement of costs when requested aid exceeds eight (8) consecutive hours.

Discussion

The current MABAS master agreement states that equipment, personnel, and/or services provided shall be at no charge to the party requesting aid. It does provide that any expenses recoverable from third parties shall be equitably distributed among responding parties, including funds recovered from a state or federal agency.

In recent times, the cost of lending mutual aid support has increased due to the frequency of response brought on by neighboring agencies overall reliance on mutual aid services. Due to this concern, a number of member agencies requested a change to the MABAS agreement allowing the recovery of costs associated with long term (greater than 8-hours) mutual aid assistance.

The amendment in Section 5 of the MABAS master agreement provides details on reimbursable costs including invoice procedures. All MABAS member agencies have been requested to adopt this addendum by Ordinance.

Recommended Action

Move to pass an Ordinance authorizing an addendum to the Mutual Aid Box Alarm System Agreement.

Attachments: Ordinance
Mutual Aid Box Alarm System First Addendum

Budgeted Item:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	N/A	<input type="checkbox"/>	No
Budgeted Amount:	\$	0				
Actual Cost:	\$	0				
Account Number:						

ORDINANCE NO. O-14-**AN ORDINANCE AUTHORIZING AN ADDENDUM TO THE MUTUAL AID BOX ALARM SYSTEM AGREEMENT**

WHEREAS, the Constitution of the State of Illinois, 1970, Article VII, Section 10, authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance; and,

WHEREAS, the "Intergovernmental Cooperation Act", 5 ILCS 220/1 et seq., provides that any power or powers, privileges or authority exercised or which may be exercised by a unit of local government may be exercised and enjoyed jointly with any other unit of local government; and,

WHEREAS, Section 5 of the "Intergovernmental Cooperation Act", 5 ILCS 220/5, provides that any one or more public agencies may contract with any one or more public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform, provided that such contract shall be authorized by the governing body of each party to the contract; and,

WHEREAS, the parties hereto are units of local government as defined by the Constitution of the State of Illinois, 1970, Article VII, Section 10, and the Intergovernmental Cooperation Act; and,

WHEREAS, the President and Board of Trustees of Village of Hanover Park, Illinois, have determined that it is in the best interests of this unit of local government and its residents to enter into an Addendum to the Mutual Aid Box Alarm System Agreement to secure to each the benefits of mutual aid in fire protection, firefighting, rescue, emergency medical services and other activities for the protection of life and property from an emergency or disaster and to provide for communications procedures, training and other necessary functions to further the provision of said protection of life and property from an emergency or disaster; now, therefore,

BE IT ORDAINED by the President and Board of Trustees of the Village of Hanover Park, Cook and DuPage Counties, Illinois, that the Village President on behalf of the Village of Hanover Park, be and is hereby authorized and directed to execute an Addendum to the Mutual Aid Box Alarm System Agreement, a copy of said Addendum being attached hereto and being made a part hereof.

**MUTUAL AID BOX ALARM SYSTEM
FIRST ADDENDUM TO MABAS MASTER AGREEMENT**

This First Addendum to the Mutual Aid Box Alarm System ("MABAS") Master Agreement in the State of Illinois, last amended prior to 2000, is meant to incorporate in its entirety the terms included within the Master Agreement except as specifically changed herein. In the event there is a conflict between the terms and conditions of the Master Agreement and this Addendum, this Addendum shall be controlling.

As the cost of lending mutual aid support has increased in recent times, communities have determined it necessary to agree in advance on cost reimbursement issues prior to the occurrence of an actual emergency. Mutual aid agreements such as the MABAS Master Agreement have served as the foundation for navigating cost issues and engaging in these agreements prior to the emergency to avoid post-emergency concerns on cost reimbursement.

SECTION FIVE – Compensation for Aid is amended to read as follows :

Equipment, personnel, and/or services provided to this Agreement shall be at no charge to the party requesting aid for the first eight (8) consecutive hours of aid provided to the Stricken Unit; however, any expenses recoverable from third parties shall be equitably distributed among responding parties. Day to day mutual aid should remain free of charge and the administrative requirements of reimbursement make it unfeasible to charge for day-to-day mutual aid. Nothing herein shall operate to bar any recovery of funds from any state or federal agency under any existing statute.

Any Aiding Unit is empowered to and may charge a Stricken Unit for reimbursement for costs of equipment, personnel and/or services provided under this Agreement for terms of more than eight (8) consecutive hours under the following terms and conditions:

1. The amount of charges assessed by an Aiding Unit to a Stricken Unit may not exceed the amount necessary to make the Aiding Unit whole and should only include costs that are non-routine in nature.
2. The Aiding Unit must assess no more the "usual and customary" charges for personnel costs pursuant to a collective bargaining agreement, benefit ordinance or compensation policy.

- 3. The fee structure for apparatus and equipment shall be based on FEMA or OSFM rate schedules. If a particular piece of apparatus or equipment is not listed within the FEMA / OSFM rate schedules, a market rate for reimbursement shall be established.
- 4. In no event shall the amount assessed by an Aiding Unit to a Stricken Unit exceed the amount of fees permitted to be assessed under Illinois law.
- 5. Aiding Units must invoice the Stricken Unit within thirty (30) days after the completion of the emergency; Once thirty (30) days pass, the aid shall be considered to be a donation of service.
- 6. Mutual Aid and assessing costs for mutual aid cannot in any way be conditioned upon any declaration of a federal disaster.

Member Units are encouraged to consider the adoption of internal policies establishing procedures for cost reimbursement on MABAS mobilizations pursuant to established MABAS procedures for collection and submission of funds.

The Signatory below certifies that this First Addendum to the MABAS Master Agreement has been adopted and approved by ordinance, resolution, or other manner approved by law, a copy of which document is attached hereto.

Political Entity / Agency

President / Mayor

ATTEST:

Date

Clerk / Secretary

MABAS DIVISION: _____



TO: Village President and Board of Trustees

FROM: Juliana A. Maller, Village Manager
Steven R. Weinstock, Interim Director of Engineering and Public Works

SUBJECT: Increase Purchase Order – Landscape Concepts Management Inc.

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: November 6, 2014

Executive Summary

Staff requests the President and Village Board increase Purchase Order #2014-00001308 to Landscape Concepts Management Inc. for an amount not to exceed \$24,350 for hazardous tree removals.

Discussion

The Village's tree trimming contractor, Landscape Concepts Management Inc., has completed the tree trimming for the current year's contract. Of the \$60,000 budgeted for tree trimming, \$24,350 is remaining in the tree trimming budget account. Staff is requesting that these remaining funds be used for removing the hazardous trees identified by the contractor and for removing dead ash trees. Removal will take place before the end of this year.

Landscape Concepts Management Inc. previously bid tree removal at \$16.00 per diameter inch for trees up to 20" in diameter, \$25.00 per diameter inch for trees of 21" to 30" diameter, and \$30.00 per diameter inch for trees 31" in diameter and larger. For the average tree size identified for removal, the cost per tree removal will be \$550, and 44 trees will be removed with the remaining funds. This price also includes stump removal and parkway restoration.

Recommended Action

Motion to increase Purchase Order #2014-00001308 with Landscape Concepts Management Inc. for an amount not to exceed \$24,350 for hazardous tree removals and authorize the Village Manager to execute the necessary documents.

Attachments: Agenda Memorandum – Parkway Tree Trimming – September 4, 2014

Budgeted Item:	<u> X </u> Yes <u> </u> No
Budgeted Amount:	\$60,000 (\$24,350 remaining)
Actual Cost:	\$24,350
Account Number:	10-60-6300-403-438



TO: Village President and Board of Trustees

FROM: Juliana A. Maller, Village Manager
Howard A. Killian, Director of Engineering and Public Works

SUBJECT: Parkway Tree Trimming

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: September 4, 2014

Executive Summary

Staff requests the President and Village Board accept the lowest responsible bid for parkway tree trimming from Landscape Concepts Management Inc. for an amount not to exceed \$35,650.

Discussion

Each year, the Public Works Department contracts out our parkway tree trimming, which includes trimming trees for proper roadway clearance, removal of dead branches, and pruning to promote safe growth.

Sealed bids were opened on August 21, 2014. Listed below is a breakdown of the bids received.

Landscape Concepts Management Inc.	\$ 35,650
Burke's Tree Service	\$ 37,931
J.P.C. Tree Care LLC	\$139,500

This year's work includes the trimming of 1,550 parkway trees in the Hanover Schick area. As was discussed at a previous Board Workshop, staff is recommending a lower level of trimming of the Ash trees, which in this area amounts to approximately 19 percent of the trees. There is \$60,000 budgeted for parkway tree trimming in the FY14B Forestry Budget. Staff will be coming back before the Village Board at a future Board Meeting to approve utilizing the remaining funds for hazardous tree removals.

Recommended Action

Motion to approve a contract with Landscape Concepts Management Inc. for an amount not to exceed \$35,650 for parkway tree trimming and authorize the Village Manager to execute the necessary documents.

Budgeted Item:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Budgeted Amount:	\$60,000	
Actual Cost:	\$35,650	
Account Number:	10-60-6300-403-438	


Village of Hanover Park
AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Juliana Maller, Village Manager
Gregory J. Peters, Interim Director of Finance

SUBJECT: Resolution Estimating the Tax Levy for 2014 In Compliance with the Truth and Taxation Law

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: November 6, 2014

Executive Summary

Staff is requesting the Village President and Board of Trustees pass a resolution confirming their determination of the amount of money exclusive of any portion of the property tax levy attributable to the cost of conducting an election required by the general election law, estimated to be raised by taxation for the year upon taxable property of the Village and whether or not the amount is to be more or less than 5% of the previous year tax extension.

Discussion

The Truth in Taxation Act provides that not less than 20 days before any taxing body adopts its tax levy it must determine how many dollars in aggregate property tax extensions will be necessary. If the probable current aggregate year's levy is more than 105 percent of the prior year's extension, or estimated extension, then a public hearing on the levy must be held under the Illinois Truth in Taxation Law. If the current year's aggregate levy is **not** more than a 5 percent increase, then no further action is required other than the adoption of the tax levy ordinance and timely filing with the county clerks.

The Village's estimated amount of funds to be raised by property taxation for the year, upon taxable property of the Village, has been determined, through budget discussions, to be a total of \$13,249,064. This is further broken out with an amount designated for corporate purposes to be \$11,647,142 and to General Obligation Debt at \$1,601,922. The combined total of levy requests constitutes an increase of 3% over the 2013 extended levy. Therefore, no further action other than the passage of this resolution is necessary to comply with the Truth-in-Taxation statutes this tax year.

Agreement Name: _____

Executed By: _____ Regular Board Meeting_November 6, 2014 Page 29

Recommended Action

Move to pass a resolution estimating the tax levy for 2014 in compliance with the Truth in Taxation law.

Attachments: Resolution

Budgeted Item:	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Budgeted Amount:	\$			
Actual Cost:	\$			
Account Number:				

RESOLUTION NO. R-14-**A RESOLUTION ESTIMATING THE TAX LEVY FOR 2014
IN COMPLIANCE WITH THE TRUTH IN TAXATION LAW**

WHEREAS, the Truth in Taxation Law (35 ILCS 200/18-55 et seq.) requires that the President and Board of Trustees determine its probable aggregate levy which is the annual corporate levy not including debt service levies, estimated to be necessary to be raised by taxation for 2014; and

WHEREAS, should the estimated 2014 probable aggregate levy (excluding election costs) by the President and Board of Trustees be more than 105% of the property taxes extended plus abatements for 2013, the President and Board of Trustees shall give public notice and hold a public hearing on its intent to adopt the 2014 levy; and

WHEREAS, the amount of the property taxes extended, exclusive of debt service levies, on behalf of the Village of Hanover Park for 2013 was \$11,278,724; and

WHEREAS, the amount of the probable aggregate levy (exclusive of election costs) for 2014 determined to be estimated to be necessary to be raised by taxation is \$11,647,142; and

WHEREAS, the percentage of the current year's estimated aggregate levy increase over the property taxes extended for the preceding year is 3.00%; now, therefore,

BE IT RESOLVED by the President and Board of Trustees of the Village of Hanover Park, Cook and DuPage Counties, Illinois, that a determination is hereby made that the 2014 estimated aggregate levy will not exceed 105% of the amount of property taxes extended, including any amounts abated upon the final aggregate levy of the preceding year.

ADOPTED this 6th Day of November, 2014, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

ABSTENTION:

Approved: _____

Rodney S. Craig
Village President

Attest: _____

Eira Corral, Village Clerk


Village of Hanover Park
AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Juliana Maller, Village Manager
Gregory J. Peters, Interim Director of Finance

SUBJECT: Motion to make the tentative Fiscal Year 2015 Annual Budget Available for Public Inspection and Publish the Public Hearing Notice

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: November 6, 2014

Executive Summary

Motion to make the tentative Fiscal Year 2015 Annual Budget available for public inspection and publish the Public Hearing Notice.

Discussion

Before its passage, the tentative 2015 budget must be made available for public inspection for at least ten (10) days, prior to a public hearing and prior to passage. Also, notice of the public hearing on the budget must be published at least ten (10) days before the hearing in a newspaper having general circulation in the Village of Hanover Park. Please see attached for a copy of the notice of the hearing. After the hearing, the budget may be further revised and then passed without any further right to inspect and without any further notice or hearing. (Village Code Sec. 94-7 provides a ten (10) day publication prior to hearing and 65 ILCS 5/8-2-9.9 provides a one week publication prior to hearing).

Attached is a list of the changes that have been made to the budget document since the Board's review on October 2, 2014.

Recommended Action

Move to make the tentative Fiscal Year 2015 Annual Budget available for public inspection at the office of the Village Clerk commencing by Wednesday, November 19, 2014, during regular office hours and to publish in the Daily Herald on or before November 17, 2014, a Notice of the Public Hearing to be held on December 4, 2014 during the regular Village Board meeting.

Attachments: Notice of Public Hearing
Budget Adjustments to Date List

Budgeted Item:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	N/A
Budgeted Amount:	\$N/A		
Actual Cost:	\$N/A		
Account Number:	N/A		

Agreement Name: _____

Executed By: _____ Regular Board Meeting_November 6, 2014 Page 32

Adjustments To-Date
2015 Fiscal Year Budget

1. Added \$300 to Elected Officials Budget for increase in table cost for two tables at the Youth Benefit Ball.
2. Added \$150 to the Finance/General Administrative budget Miscellaneous Programs for CONECT/Youth Benefit Ball.
3. Utilize existing funds on hand to fund \$13,500 for additional mowing at the MWRD Fields.
4. Resolution will be considered by the Village Board on November 6th to create a MWRD Fields Special Revenue Fund. Fund will be reflected in the 2015 Budget.
5. Staff will proceed to create 3 additional special revenue funds to account for segregated funds received for DUI, Court Supervision and Drug Forfeiture. These funds will be reflected in the 2015 budget.

Elected Officials	1100	\$	300	Increase cost of YBB table
CONECT	3500	\$	150	CONECT - YBB Table
MWRD		\$	13,500	Mowing

**NOTICE OF PUBLIC HEARING ON VILLAGE OF HANOVER PARK
TENTATIVE ANNUAL BUDGET FOR FISCAL YEAR
JANUARY 1, 2015 THROUGH DECEMBER 31, 2015**

All interested persons are hereby notified that by directive of the Village Board of the Village of Hanover Park, the tentative annual budget for the Fiscal Year beginning January 1, 2015 and ending December 31, 2015 for the Village of Hanover Park is available for public inspection commencing on Wednesday, November 19, 2014, at the office of the Village Clerk of the Village of Hanover Park at the Hanover Park Village Hall, 2121 Lake Street, Hanover Park, Illinois from 8:00 a.m. to 4:30 p.m., Monday through Friday, except Thursday, when it will be available from 8:00 a.m. to 7:30 p.m.

A Public Hearing on said tentative Annual Budget will be held at the Regular Village Board Meeting on Thursday, December 4, 2015, at 7:00 p.m., at the Municipal Building, Village Board Room 214, 2121 Lake Street, Hanover Park, Illinois. All interested persons may appear and participate in said hearing. The tentative budget may be further revised and passed without any further notice or hearing.

Dated: _____, 2014

/s/ _____

EIRA CORRAL, VILLAGE
CLERK, VILLAGE OF
HANOVER PARK, ILLINOIS



TO: Village President and Board of Trustees

FROM: Juliana Maller, Village Manager
Shubhra Govind, Director of Community & Economic Development
Katie Bowman, Village Planner

SUBJECT: Zoning Code Update – Site Plan Review, Variation, and Landscape Regulations

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: November 4, 2014

Executive Summary

Review proposed updates to Site Plan Review, Variation, and Landscape Regulations recommended by the Development Commission and Approve the updates with any modifications.

Discussion
Background

Following Board direction in March 2013, Staff has been working with the Development Commission to prepare recommended updates to the Zoning and Sign Codes. The Development Commission has participated in a number of workshops to discuss the regulations, held public hearings, and now present final recommended changes for approval by the Village Board.

These updates work towards a number of key policy goals to encourage improvement and redevelopment of properties throughout the Village. They also improve the functionality of the code and its user friendliness, updating outdated language, clarifying requirements, and correcting inconsistencies.

The drafted updates include a number of recommended changes made by the Development Commission following the completion of the new Comprehensive Plan, Village Center Plan, and Irving Park Corridor Study. They work towards the Village's Strategic Plan goals, particularly the following:

- Continue to improve the overall image and identity of the Village and in order to make the community a desirable place to live and raise a family.
- Maintain and focus on Economic Development and Redevelopment.

Agreement Name: _____

Executed By: _____

Staff and the Development Commission have focused their work on several priority sections, including: Site Plan Review, Variations, Landscaping, Accessory Uses and Structures, Temporary Uses and Structures, Lighting Regulations, and Signage Regulations. Updating of these sections will provide the Village better tools to encourage the improvement of properties when they are reoccupied or renovated, as well as address the most common implementation challenges addressed by Staff and voiced by businesses.

Proposed changes to Site Plan Review, Variation, and Landscaping Regulations are described below. A full summary of changes are attached as Exhibit 1 and draft regulations are included in the Ordinance, Exhibit 2.

SECTION 110 - 4.3 SITE PLAN REVIEW

Background: Site Plan Review is the procedure by which proposals for new development are reviewed by the Zoning Administrator (Community Development Director or Village Planner, as designated) for conformance with Village regulations. This review takes into consideration review comments from other Village departments, including Engineering and Public Works, Fire and Inspectional Services, and Police. Through the process, developers are able to gain feedback related to site layout, building design, and traffic flow in order to develop full Building Permit plans. These plans include details for how new construction will be built to meet, or existing construction will be improved to meet, Village Code.

Changes Proposed: Two key sections have been added to the Site Plan Review regulations to assist in the implementation and impact of such regulations. Section 4.3.2, Authority, has been added to provide clear guidelines as to when site plan review is required ('triggers'). Section 4.3.5, Required Information on Site Plans, has also been added to provide specific parameters for what should be submitted.

Rationale: Clearer guidelines help Staff better enforce the code and bring improvements to properties when they are remodeled or new tenants move in. They also help businesses better understand and plan for their requirements. Existing regulations do not provide such guidelines, noting that such review is required for new development or an undefined 'redevelopment'. New regulations will require site plan review when properties new development occurs or major redevelopment occurs, including building expansions, reconstruction of parking areas, reoccupation of vacant buildings or new tenants in excess of 10,000 square feet, drainage changes, or other development occurs that requires a special use, variation, or planned unit development.

SECTION 110 - 4.7 VARIATIONS

Background: The Variation process provides limited relief from development requirements when strict application of such requirements will create a practical difficulty or unnecessary hardship prohibiting the use of land in its permitted manner. Variations from specific development requirements are permitted when a property or development has a unique circumstance that is not commonly found at similar properties that causes a hardship and when such variance will not have a major impact on the character of the development or neighborhood.

Changes Proposed: Sections 4.7.7, Authorized Variations, 4.7.8, Standards for Review, and 4.7.9, Conditions, of the Variance regulations have been updated to reflect changes to the Landscaping and Site Plan Review regulations. Based upon practical implementation of the landscape code, business feedback, and research of comparable communities, a provision to allow minor administrative variations of 10% or less from landscape regulations is recommended.

Rationale: Landscaping by its nature is a subjective and imprecise property element and the literal compliance with specific requirements within varied properties is often difficult for businesses. Additionally, field conditions sometimes need flexibility in terms of requirements and implementation. The proposed administrative landscape variance process and recommended conditions provide a means for Staff to work with businesses to meet the intent of the landscape requirements (aesthetic improvement, screening, shade, etc.) in a creative manner. Additionally, the process allows for the approval of minor variations in an efficient manner without the cost or three-month time burden of the formal variance process.

SECTION 110 - 6.3 LANDSCAPING, BUFFERING, AND SCREENING

Background: Landscape regulations guide the way in which landscaping for new construction and landscaping for a property that is being redeveloped is designed, installed, and maintained. Landscape regulations are intended to provide guidance for the design of landscaping that contributes to the quality of life for residents, improves the appearance and value of properties, and lessens the impact of high-intensity users on surrounding properties, particularly residential areas.

Changes Proposed: A number of new sections have been added to the Landscaping, Buffering, and Screening regulations to clarify guidelines and provide more flexibility to meet the intent of the requirements in a creative manner. Section 6.3.2, Scope, is added to outline specifically when landscape review is performed and upgrades are to be made as needed to meet current requirements. These instances correlate with the triggers for site plan review for consistency. Section 6.3.4, Landscape Plan Requirements, and 6.3.5, Planting Design and Preservation Criteria, provided specific guidelines for what is to be included in a landscape plan and how it should be designed. These details provide guidance to assist businesses in the design of plans and staff in the review.

Existing regulations for parking lot, foundation, and buffer landscaping have also been updated. Section 6.3.7, Minimum Landscape Requirements for Off-Street Parking Lots, provides more detail on requirements for the landscape area in front of a parking lot (buffer) and within a parking lot. Section 6.3.8 and 6.3.9 provide detail on landscape requirements for foundation plantings and buffers between residential and business areas. The requirements for specific numbers of plantings per lineal feet or parking spaces in these areas have been replaced with more flexible (and common) requirements such as minimum size of landscape planting (island) areas (7' by 16'), minimum percentage of landscape planting areas to be planted (50%), and minimum number of trees per landscape island, etc.

New sections were also added related to variations and tree preservation. Section 6.3.12 references the new landscape variation regulations and Section 6.3.13 codifies requirements for tree preservation. With so many trees dying from the Emerald Ash Borer,

it is more important than ever that existing trees in the Village are maintained. When approved on a landscape plan, existing healthy and mature trees are to be maintained and protected during construction on commercial and multifamily projects and new single family developments. Provisions are also included to guide when a tree can be removed during construction, as well as whether and where it needs to be replaced.

Recommended Action

Move to adopt an Ordinance amending Section 4.3, Site Plan Review, 4.7, Variations, and 6.3, Landscaping, Buffering, and Screening, of Chapter 110 of the Hanover Park Comprehensive Zoning Ordinance.

Attachments: Exhibit 1 – Specific Changes by Section
Exhibit 2 – Ordinance

Budgeted Item:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Budgeted Amount:	\$ N/A	
Actual Cost:	\$ N/A	
Account Number:	N/A	

Exhibit 1 - Zoning Code Update – Specific Changes by Section

Section 110-4.3 Site Plan Review,

- 4.3.1 – Purpose
 - Section expanded to include list of Village goals that should be considered during the site plan review process.
- 4.3.2 – Authority
 - New section added to clarify how site plan review relates to overall development and building permit review process.
 - Includes list of when site plan review is required ('triggers') to assist in implementation of regulations and ability to require that properties be improved to meet current Village regulations when major changes occur.
- 4.3.3 – Scope of Site Plan Review
 - Added details for what is required for a traffic study and requirement that site plans are consistent with design guidelines as applicable.
- 4.3.5 – Required Information on Site Plans
 - New section specifying what is required for site plan submittal. Provides guidance to applicants and Staff and is in line with industry standards. Provides ability for Zoning Administrator to alter submittal requirements as needed and appropriate.

Section 110-4.7 Variance,

- Throughout – further outline procedure for variation within the authority, initiation, notice, processing, and decision sections.
- 4.7.7 - Authorized Variations
 - Based upon industry feedback and comparable communities, provided Zoning Administrator authority to approve minor variances of 10% or less from landscape requirements without Development Commission review when changes are appropriate and meet overall goals of landscape requirements. Variances of 10.1% to 20% may be granted through the formal variance process.
- 4.7.8 – Standards for Review
 - Standards added to consider the extent to which the design of the development will minimize impacts and encourage the minimization of impervious (paved) surfaces when landscape variations are being requested.
- 4.7.9 - Conditions
 - Added requirement that site plan review be performed when a variance is requested and properties will be required to comply with the Zoning Code, as applicable.
 - Provision added to note that preexisting variances may be re-evaluated when additional variances are applied for, conditions change, or new development occurs.
 - List of recommended considerations and conditions added for landscape variations to help ensure that landscaping continues to provide intended aesthetic and screening benefits.

Section 110-6.3 Landscape,

- 6.3.2 – Scope
 - New section added to clarify when landscape requirements are applicable and properties are required to meet the landscape code. The 'triggers' for when the code applies are the same as that in the Site Plan Review section for consistency.
- 6.3.3 – Landscape Plan Review and Approval
 - New section establishing process for landscape review, which will be the same as site plan review.
- 6.3.4 – Landscape Plan Requirements
 - New section outlining technical requirements for landscape plan submittal to provide clear guidelines to applicant and staff based upon industry standards. Provides flexibility for Zoning Administrator to alter requirements as needed for smaller/larger projects.
- 6.3.5 – Planting Design and Preservation Criteria
 - New section incorporating portions of previous sections on planting sizes, prohibited plant locations, and plant installation standards. The minimum planting sizes and installation standards are generally the same as existing ordinance, with several small increases in minimum size.
- 6.3.7 – Minimum Landscape Plantings for Off-Street Parking Lots
 - Existing section on parking lot and district boundary buffers amended to provide more detail for parking lot screening (buffer) requirements. Minimum width of parking lot screening defined to be 5-8 feet. Removed minimum number of plantings required and replaced with design-based requirements based upon business feedback and industry research. Parking lot screening shall consist of continuous shrub plantings, low walls, or bio-swales to limit the view of parking lot areas from the street.
 - Existing section on interior parking lot landscaping requirements amended to provide more detail and eliminate minimum number of plantings and minimum planting size. Requirements are related to the overall impact of landscaping, including a minimum parking lot planting area (island) size, and requirement of one tree per island and 50% of island to be planted.
 - Section encourages the use of bio-swales, which assist in drainage onsite and throughout the community.
- 6.3.8 – Minimum Landscape Requirements for Foundation Plantings
 - Added existing requirements found in industrial zoning district regulations, expanding the requirement to apply to all districts rather than just industrial. Requires that 50 percent of foundation area be planted, rather than a specific number of plantings per lineal foot.
- 6.3.9 – Landscape Buffer and Screening Between Districts
 - Existing requirements altered to encourage good design and impactful screening, including provision for combination of berms and fences. Specific planting requirements similar to existing regulations are included to better guide design of buffers.
- 6.3.10 – Miscellaneous Landscape Requirements
 - New section consolidating requirements for sign and ground mounted equipment previously found in different sections of the code. Clarified that such equipment must only be screened from the street (not adjoining properties).
- 6.3.11 – Landscape Maintenance Required

- Expanded upon existing provisions for landscape maintenance to clarify requirements and enforcement process.
- 6.3.12 - Variations
 - New section referencing the landscape variation process outlined in the variation section, including details for minor variation (10% or less) from requirements.
- 6.3.13 – Tree Preservation
 - New section adding regulations for tree preservation, replanting, and removal based upon direction from the Comprehensive Plan and Development Commission.
 - Added guidelines for how trees are to be protected during construction, when trees may be removed, and procedures for such, in keeping with industry standards.
 - Clarified when these requirements apply, exempting maintenance of existing single-family and two-family dwellings.

ORDINANCE NO. O-14-

**AN ORDINANCE AMENDING SECTIONS 4.3 SITE PLAN REVIEW;
4.7 VARIATIONS; AND 6.3 LANDSCAPING, BUFFERING, AND SCREENING,
OF CHAPTER 110 OF THE HANOVER PARK COMPREHENSIVE ZONING
ORDINANCE**

WHEREAS, the President and Board of Trustees initiated these amendments to the Comprehensive Zoning Ordinance by referring them to the Development Commission for its review and recommendation following public hearings thereon; and

WHEREAS, the Development Commission, pursuant to prior published notice, has conducted public hearings on the proposed amendments and has forwarded its written recommendations and report on the amendments to the Village Board; and

WHEREAS, the President and Board of Trustees have reviewed said report and recommendations and determined that such amendments are in conformance with the Comprehensive Plan, in the public interest, and agrees with the report and recommendation; and

WHEREAS, the Village of Hanover Park is a home rule unit of local government by virtue of the 1970 Constitution of the State of Illinois and hereby adopts these amendments to the Comprehensive Zoning Ordinance pursuant to its home rule authority; now, therefore,

BE IT ORDAINED by the President and Board of Trustees of the Village of Hanover Park, Cook and DuPage Counties, Illinois, as follows:

SECTION 1: That Section 4.3 Site Plan Review of Chapter 110 of the Municipal Code of Hanover Park, as amended, be and is hereby amended to read as follows:

Sec. 110-4.3. - Site plan review.

4.3.1. PURPOSE

It is recognized that the very nature of development of vacant land, and redevelopment of improved land create potential for traffic congestion problems, overcrowding, and adverse environmental effects. The purpose of this section is to establish a comprehensive set of procedures, standards and guidelines for the layout, appearance, design, landscaping, and environmental quality of properties within the Village, and to further:

- a. Promote the public health, safety, and general welfare of the citizens of the Village.
- b. Promote orderly community development, as well as encourage both high quality and innovative designs.
- c. Protect and enhance property values.
- d. Protect and enhance the social, cultural, economic, environmental and aesthetic development of the community.

- e. Ensure that the Village remains a safe and attractive community in which to reside and operate a business.

4.3.2. AUTHORITY

- a. Site plan review approval shall be required prior to issuance of building permits in instances listed below, unless waived by the Zoning Administrator but only for temporary construction and additions, the use of which shall be for less than six (6) months.
 - (1) New Development: When any development involves the construction of a new, or addition to an existing non-residential or multiple-family building, or a new single-family or two-family building.
 - (2) Special Use Permit; Variation; Planned Unit Developments: When development of property requires a Special Use Permit, a Variation, or Planned Unit Development Permit.
 - (3) Intensity of Use Increases: The intensity of use of any existing building, structure or premises is increased through the addition of: one (1) or more dwelling units; the gross floor area of the building is increased to require the construction of one (1) or more additional off-street parking spaces to meet the off-street parking requirement; when there is an exterior addition or enlargement of the building, structure, or premises.
 - (4) Expansion or reconstruction of Parking Areas: When any existing off-street parking area for a non-residential use is expanded or undergoes major reconstruction. Major reconstruction means removal of 50% or more of existing pavement and replacement of such pavement. Resurfacing without reconstruction does not constitute major reconstruction.
 - (5) Major Building Renovations and Tenant Changes: Physical improvements or change of business or tenant for non-residential uses with 10,000 square feet or more of gross floor area. Building renovations include work to the extent of more than 50% of the replacement cost of the building, to include but not be limited to, façade renovations and interior remodeling.
 - (6) Re-occupation of Buildings: Re-occupation of vacant freestanding non-residential single-user buildings of any size, or reoccupation of 3 or more tenants in a shopping center building, when vacant for more than 180 days.
 - (7) Access and Drainage Changes: Any change to the access between a non-residential site and any arterial road. Any change in the grading or drainage on the site.
 - (8) Landscaping: When Site Plan Review is required, landscaping shall be reviewed and meet the standards of section 110-6.3. Removal of existing landscape materials shall not be permitted unless the remaining landscaping conforms to the landscape requirements. The addition of new landscape material or the relocation or replacement of existing landscape material shall be permitted without conforming to the requirements of the landscape section when no other site improvements are involved.
- b. All appearance standards and design guidelines of the Village should be considered in the

creation of development plans.

- c. Unless otherwise noted, all standards within this section 110-4.3 are required and shall be subject to review by the Zoning Administrator. Variations from the standards in section 110-4.3 may be sought in accordance with section 110-4.7 of this Chapter.
- d. The review of architectural and site plans provided for in this section is intended to be only a part of the zoning and subdivision review procedure of the Village of Hanover Park development review process. Site plan approval does not in any way signify final approval of any portion of a project.
- e. A building permit for uses that are subject to site plan review may be issued after the Zoning Administrator approves a site plan, provided that all other requirements of all other applicable Village codes and ordinances are satisfied.

4.3.3. SCOPE OF SITE PLAN REVIEW

The Zoning Administrator, when evaluating site plans, will review:

- a. The relationship of the site plan to the policies, goals and objectives of the Comprehensive Plan.
- b. Traffic and parking layout shall be reviewed by the Director of Engineering and Public Works so as to:
 - (1) Minimize danger and conflicts between pedestrians and motorists;
 - (2) Achieve traffic flow in accordance with standards in the most current edition of Institute of Traffic Engineers Transportation and Traffic Engineering Handbook; and
 - (3) Provide for the optimum number of parking spaces, complying with the standards set forth in section 110-6.2 of this Chapter.
- c. Traffic studies may be required by the Village Zoning Administrator or Director of Engineering and Public Works. Such studies may include: a projection of the number of motor vehicles to enter or leave the site, estimated daily and peak hour traffic levels based on the Institute of Transportation Engineers' Trip Generation, (as may be updated from year to year), projected traffic flow patterns, impact of development on vehicular movement at major intersections and upon abutting roads capacities, combined traffic impact of approved, but not yet fully developed projects within the Village, safety and appropriateness of site design and circulation, and any foreseen traffic hazards or circulation conflicts.
- d. Landscaping, to comply with section 110-6.3 of this Ordinance.
- e. Consistency with Design Guidelines of the Village.
- f. Location of principal structures, accessory structures and freestanding signs, so that the location of these uses do not impede safe and efficient traffic flow.

- g. Compliance with this Chapter and other provisions of the Municipal Code.

4.3.4. SITE PLAN REVIEW PROCEDURE

- a. The Zoning Administrator shall review the site plan for compliance with the requirements of this section 110-4.3 and provide approval upon compliance.
- b. If the Zoning Administrator does not approve a site plan the applicant may appeal the Zoning Administrator's decision to the Village Board.
 - (1) A notice of appeal must be filed with the Zoning Administrator no later than fifteen (15) days after receipt by the applicant of the decision of the Zoning Administrator.
 - (2) Failure by an applicant to file an appeal in accordance with the foregoing provisions shall be deemed to constitute a withdrawal of the application for a building permit.
 - (3) The Village Board shall approve or disapprove the site plan appeal by action taken by a majority of the Trustees present at any meeting at which a quorum is present.
 - (4) If the Village Board approves the site plan a building permit may then be issued, provided that all other requirements of all other applicable Village codes and ordinances are satisfied.
- c. Approval of a site plan submitted under the provisions of this section is valid for a maximum duration of one (1) year, unless a building permit(s) has been obtained, in which case the site plan approval, or part thereof for which a building permit is obtained, is extended for the life of the building permit.

4.3.5. REQUIRED INFORMATION ON SITE PLANS

Ten (10) hard copies, and a digital copy in PDF or other approved format, of the site plan submission shall be provided, which shall include the following:

- a. Site plans, or any portion thereof, involving engineering, architecture, landscape architecture, or land surveying shall be respectively certified by an engineer, architect, landscape architect, or land surveyor authorized by the State to practice as such.
- b. Site plans shall be prepared to a reasonable scale, not greater than one foot equals fifty feet (1"=50').
- c. A site plan may be prepared in one (1) or more sheets to show clearly the information required by this section and to facilitate the review and approval of the plan. If prepared on more than one (1) sheet, match lines shall clearly indicate where the several sheets join.
- d. All site plans shall be submitted to the Zoning Administrator in legible blue or black line copies.
- e. A site plan shall be accompanied by a receipt evidencing the payment of all required site plan fees for processing and approval as set by the Village Board from time to time.

- f. Where applicable, all site plans shall contain the following information:
- (1) Location of tract by an insert map at a scale of not less than one inch equals five hundred feet (1" = 500'), indicating such information as the names and numbers of adjoining roads, streams and bodies of water, railroads, subdivisions, towns, or other landmarks sufficient to clearly identify the location of the property.
 - (2) On every sheet, the name and address of the owner and developer, the north point, date and scale of drawing, and number of sheets.
 - (3) A boundary survey of the property.
 - (4) All existing and proposed streets and easements, their names, widths and whether such streets will be publicly dedicated; existing and proposed utilities; watercourses and their names; owners of adjacent properties and the zoning and present use of all adjoining properties.
 - (5) A landscape plan prepared by a registered landscape architect or contractor, drawn to scale, including dimensions and distances and the location, size and description of all proposed landscape materials as required by the provisions of section 110-6.3.
 - (6) A survey of existing trees on the property as required by the provisions of section 110-6.3.
 - (7) The size and location of all floodplains, floodways, and wetlands.
 - (8) The size and location of proposed detention and retention areas, including normal and high water lines and whether such areas will be wet or dry bottom.
 - (9) Location, type, size and height of fencing, retaining walls and screen planting as required by the provisions of section 110-6.3.
 - (10) All off-street parking, driveways, loading spaces and walkways; indicating type of surfacing, size, angle of stalls, width of aisles and a specific schedule showing the number of parking spaces provided and the number required by section 110-6.2.
 - (11) All bike trails provided on the property.
 - (12) The proposed location, general use, number of floors, height and the net and gross floor area for each building; including outside display areas, and, where applicable, the number, size and type of dwelling units.
 - (13) The proposed floor area ratio and impermeable lot coverage calculations.
 - (14) Architectural elevations.
 - (15) Sufficient information, as determined by the Zoning Administrator, to show how the physical improvements associated with the proposed development interrelate with existing or proposed development on adjacent properties.

- (16) Existing topography with a maximum contour interval of one (1') foot, with high and low spot elevations indicated
- (17) Proposed finished grading by contours and ground floor elevation.
- g. Where applicable, the Zoning Administrator may require less information, or any other additional information to appropriately evaluate the impacts of the proposed development or improvement.

SECTION 2: That Section 4.7 Variations of Chapter 110 of the Municipal Code of Hanover Park, as amended, be and is hereby amended to read as follows:

Sec. 110-4.7. - Variations.

4.7.1 PURPOSE

The variation process is intended to provide limited relief from the requirements of this Chapter in those cases where strict application of those requirements will create a practical difficulty or unnecessary hardship prohibiting the use of land in a manner otherwise allowed under this chapter. In no event, however, shall the Village Board grant a variation that would allow the establishment of a use not otherwise allowed in a zoning district or that would change the zoning district classification of any or all of the affected property.

4.7.2 AUTHORITY

Variations shall be authorized or denied by the Village Board in accordance with the regulations and conditions set forth in this section 110-4.7 for Variances. No application for a variation shall be acted upon by the Village Board until after:

- f. A public hearing has been held by the Development Commission after due notice by publication as required by section 110-4.7.4 herein; and
- g. A written report containing recommendations, findings of fact, and other appropriate commentary and conditions is adopted by the Development Commission and forwarded to the Village Board.

4.7.3 INITIATION

An application for a variation may be made to the Zoning Administrator by the owner of the property, or his/her designated representative, for which the variance is proposed to be located or established.

4.7.4 NOTICE OF HEARING

Notice shall follow the procedures for notice of public hearings in section 110-4.10.1 of this chapter.

4.7.5 PROCESSING

- a. Upon receipt of a complete application, including all required supporting documentation, the Zoning Administrator shall schedule the petition for a public hearing.
- b. All information and documents applicable to the variance application shall be submitted to the Zoning Administrator at least 30 days prior to the regularly scheduled meeting of the Development Commission, during which a public hearing will be held.

4.7.6 DECISIONS

- a. The Development Commission shall hold a public hearing which hearing may be continued by the Development Commission.
- b. Following the adjournment of the public hearing, the Development Commission shall adopt and forward its written recommendations and findings of fact on the variance to the Village Board. The Village Board shall make the final decision on the variation.

4.7.7 AUTHORIZED VARIATIONS

Variations from the regulations of this Chapter may be recommended by the Development Commission to the Village Board only in accordance with the standards set forth in this Section, and may be granted only in the following instances, and in no others:

- a. To permit up to 20 percent reduction in the front, rear, or side yards in residential zoning districts as required by this Chapter, and to permit an unlimited reduction in the front, rear and side yards in all other zoning districts as required by this Chapter.
- b. To reduce the applicable off-street parking or loading facilities required by not more than 20 percent, or a minimum of one space, of the applicable regulations.
- c. To increase by not more than ten percent the maximum gross floor area of any use so limited by the applicable regulations.
- d. To recommend the issuance of a permit for the reconstruction of a nonconforming building that has been destroyed or damaged to an extent of more than 50 percent of its replacement cost by fire, acts of God, or the public enemy, where the Development Commission shall find some compelling public necessity requiring a continuation of the nonconforming building.
- e. To exceed any of the authorized variations allowed under this Chapter, when a lot of record or a zoning lot is, by reason of the exercise of the power of eminent domain by any authorized jurisdictional body, changed from a complying lot to a lot in violation of applicable requirements hereof.
- f. To eliminate the requirement of enclosing loading spaces when a building fronts on more than two streets.
- g. To permit up to 20 percent reduction in any particular landscape requirement.

Additionally, application may be made to the Zoning Administrator for an

administrative variance of no more than 10% of any particular landscape requirement in lieu of the Development Commission process and Village Board action, provided the intent of such requirements are met and the variance otherwise meets all requirements for a variation. The application or decision concerning an administrative landscape variance shall not eliminate the potential to apply to the Development Commission for the same or similar variation.

- h. To recommend a variation to other development requirements where, by reason of an exceptional situation, surroundings, or a condition of a zoning lot or lot of record, or by reason of exceptional narrowness or shape of a zoning lot or lot of record, or by reason of exceptional topographic conditions, the strict application of provisions of this Chapter would result in peculiar and exceptional practical difficulties or particular hardship upon the owner of such property, as distinguished from a mere inconvenience to such owner, provided such relief as recommended be granted without substantial detriment to the public good and without substantially impairing the general purpose and intent of the Comprehensive Plan as established by the regulations and provisions contained in this Chapter.

4.7.8 STANDARDS FOR REVIEW

- a. No variation shall be recommended for approval by the Development Commission to the Village Board unless the variation meets the following standards:
 - (1) That the variation, if granted, will not alter the essential character of the locality, and will be consistent with the goals and objectives set forth in the Comprehensive Plan.
 - (2) That the plight of the owner is due to unique circumstances.
 - (3) For the purpose of supplementing the above standards, the Development Commission, in determining that there are particular difficulties or hardships, shall also take into consideration the extent to which the following standards, favorable to the applicant, have been established by the evidence:
 - (a) That the particular surroundings and topographical conditions of the specific property involved will bring hardship upon the owner as distinguished from a mere inconvenience if the strict letter of the regulations were to be carried out.
 - (b) That the conditions upon which the petition for variation is based would not be generally applicable to other property within the same zoning classification.
 - (c) That the purpose of the variation is not based exclusively upon a desire to receive a greater economic return.
 - (d) That the alleged difficulty or hardship has not been created by any person previously or currently having an ownership interest in the property.
 - (e) That the granting of the variation will not be detrimental to the public welfare or unduly injurious to other property or improvements in the general area in which the property is located.

- (f) That the proposed variation will not impair an adequate supply of light and air to abutting property or substantially increase the danger of fire or otherwise endanger the public safety or substantially diminish or impair property values within the general area.
- (g) The design of the proposed variation will minimize adverse effects, including visual impacts, of the proposed use on abutting and nearby properties.
- (h) For variations from landscape requirements in section 110-6.3 the use of impervious surfaces on the property has been minimized to the greatest extent feasible.

4.7.9 CONDITIONS AND RESTRICTIONS

- a. Petitions for variations shall include submittal of a site plan to demonstrate conformance to the requirements, where practical, of section 110-4.3,
- b. The Development Commission may recommend and the Village Board may require such conditions and restrictions upon the property to be benefited by a variation as may be necessary to comply with the standards set forth in this chapter, to reduce or minimize the effect of such variation upon other property in the general area, and to implement the general purpose and intent of this chapter.
- c. No variation granted by ordinance of the president and Village Board shall be valid for a period longer than 12 months from the effective date of the ordinance granting such variation, including sections, phases or portions thereof granted prior to the passage of this Chapter, unless a building permit has been issued and the construction or alteration of a building started or the use commenced within such period.
- d. A Variation approved shall contain the following condition: If the property to which the variation applies becomes subject to: new development; a new application for a variation; increase in the intensity of use; or substantial building renovation; or, expansion or reconstruction of parking areas, the variation(s) previously granted pursuant to this section may become null and void if noted in subsequent site plan, special use, variance, or other development approval.
- e. For variation of landscape requirements, the Development Commission may recommend, and the Village Board may impose, any one or more of the following conditions and restrictions on the property benefited by a variation as may be deemed necessary to assure compliance with the applicable standards of section 110-6.3, to reduce or minimize the effect of such variation upon other property in the neighborhood, or to implement the general purpose of section 110-6.3:
 - (1) Additional or substitute landscape plantings or areas on-site.
 - (2) Construction of masonry walls in lieu of landscape screening.
 - (3) Installation of decorative wrought iron or other appropriate fencing.
 - (4) Removal of excess pavement areas.

- (5) Rearrangement or removal of on-site parking spaces and drive aisles.

Other conditions as determined by the Development Commission or the Board of Trustees.

SECTION 3: That Section 6.3 Landscaping, Buffering, and Screening of Chapter 110 of the Municipal Code of Hanover Park, as amended, be and is hereby amended to read as follows:

Sec. 110-6.3. - Landscaping, buffering and screening.

6.3.1 PURPOSE AND INTENT

In order to ensure the compatibility of different land uses, this Section sets forth standards for the installation and maintenance and preservation of landscape. The visual and environmental setting of the Village has an effect upon the welfare of the citizens. The promotion and control of landscaping will preserve and enhance the public health, safety and welfare of the Village. These regulations are intended to minimize the harmful or nuisance effects resulting from noise, dust, debris, emissions and poor air quality, erosion, heat, motor headlight glare, the use of impervious ground material, artificial light intrusion, excessive storm water, objectionable sights or activities, or similar incompatible impacts conducted or created by adjoining or nearby land uses.

The standards set forth in this Section are not intended to inhibit or discourage innovative design proposals. As the standards provide the minimal framework for landscape proposals, it is anticipated that they will foster and encourage creativity, innovation, and add to the natural beauty of Hanover Park.

6.3.2 SCOPE

The regulations set forth in this Section shall apply as follows:

- h. **New Development:** When any development involves the construction of a new building, or addition to an existing non-residential or multiple-family building, or a new single family or two-family building.
- i. **Special Use Permit; Variation; Planned Unit Developments:** When development of property is subject to a Special Use Permit, a Variation, or a Planned Unit Development Permit.
- j. **Intensity of Use Increases:** The intensity of use of any existing building, structure or premises is increased through the addition of: one (1) or more dwelling units; the gross floor area of a building is increased to require the construction of one (1) or more additional off-street parking spaces to meet the off-street parking requirement; when there is an addition or enlargement of a building. Uses qualifying for site plan review exceptions in Section 110-4.3 shall not be required to provide additional landscaping.
- k. **Expansion or Reconstruction of Parking Areas:** When any existing off-street parking area for a non-residential use is expanded or undergoes major reconstruction. Major

reconstruction means removal of 50% or more of existing pavement within a parking area and replacement of such pavement. Resurfacing without reconstruction does not constitute major reconstruction.

- l. Major Building Renovations and Tenant Changes: Physical improvements or change of business or tenant for non-residential uses with 10,000 square feet or more of gross floor area. Building renovations include work to the extent of more than 50% of the replacement cost of the building, to include but not be limited to, façade renovations and interior remodeling.
- m. Re-occupation of Buildings: Re-occupation of vacant freestanding non-residential single-user buildings of any size, or reoccupation of 3 or more tenants in a shopping center building, when vacant for more than 180 days.
- n. Access and Drainage Changes: Any change to the access between a non-residential site and any arterial road. Any change in the grading or drainage on the site.
- o. Freestanding Sign: The installation, reconstruction, or relocation of a freestanding sign shall require landscaping or screening around such sign as defined in Section 6-6.3.10.
- p. Ground-Mounted Mechanical or Utility Equipment: Installation of ground-mounted mechanical or utility equipment shall require landscaping or screening around such equipment as defined in Section 110-6.3.10.

Chapter 38, Article XI, Protection of Existing Trees, Landscaping, and Parkway Grading; and Chapter 102, Trees and Shrubs, should be referenced for general requirements for parkway trees, grading and erosion control, and treatment of diseased trees.

Chapter 18, Article IV, Property Maintenance Code, should be referenced for general requirements for maintenance standards for landscaping.

6.3.3. LANDSCAPE PLAN REVIEW AND APPROVAL

Landscape Plans shall be reviewed and approved as directed in Section 110-4.3. Site Plan Review, and as set forth herein.

6.3.4. LANDSCAPE PLAN REQUIREMENTS

For each property subject to these regulations, the Property Owner shall submit a landscape plan to the Zoning Administrator for their review with the building or other permit application, or at the time zoning relief is applied for, whichever is earlier. All landscape plans so submitted shall be at an appropriate scale, not smaller than 1 inch = 40 feet. Completed landscape plans shall contain all of the following information, unless specifically not applicable to the project:

- a. Title Block:
 - (1) Name and Address of the Property Owner and/or Petitioner.
 - (2) Name of Registered Landscape Architect and/or Contractor.

- (3) Landscape Architect's and/or Contractor's firm name and address.
 - (4) Scale data, north arrow, plan creation date and date of any revisions.
- b. Landscape Site Plan Information; Location of Existing Conditions and Proposed Improvements:
- (1) Property lines.
 - (2) Building footprint, with entry and exit points.
 - (3) Identification of all proposed plant materials with planting bed locations and dimensions.
 - (4) Treatment of all ground surfaces (ground covers, sod, seed, seasonal beds, paving, impervious and pervious materials).
 - (5) Location of water detention sites.
 - (6) All utilities and lighting.
 - (7) Walls and fences (indicating height and material).
 - (8) Parking spaces and driveway aisles (spaces delineated including dimensions, curbing and handicapped spaces).
 - (9) Shopping cart collection points.
 - (10) Spot elevations and/or contours, existing and proposed.
 - (11) Berms, with one (1) foot interval contours indicated.
 - (12) Sidewalks.
 - (13) Existing survey of all trees with a diameter of six (6) inches or greater, as measured at four and one-half (4½) feet above the ground elevation (hereafter referred to as diameter at breast height or DBH).
 - (14) Monument Sign locations.
 - (15) Refuse and Recycling disposal areas.
 - (16) Public rights of way and easements, including street widths, drives, and approaches.
 - (17) Planters or planting boxes.
 - (18) Trash cans.
 - (19) Other exterior landscape amenities including exterior tables and benches and trash receptacles.

- c. Schedule of Proposed and Existing Landscape Material:
 - (1) List of all proposed plantings, indicating common and botanical names, diameter at breast height, height or size and quantity.
 - (2) List of all existing trees, six (6) inch diameter at breast height or greater, proposed for removal, indicating diameter, common and botanical names.
 - (3) List of all existing trees, six (6) inch diameter at breast height or greater, planned for preservation, indicating diameter size, common and botanical names.
- d. Miscellaneous:
 - (1) Irrigation Plan, specifying how the landscaping will be hydrated, including system details and sprinkler head locations as applicable.
 - (2) Methods proposed to protect plants and plant beds to help ensure that they reach maturity.
 - (3) Construction erosion control plan and Storm Water Pollution Prevention Plan, if required by Village Engineering Standards.
- e. Where applicable, the Zoning Administrator may require less information, or any other additional information, to appropriately evaluate compliance of the proposed development or improvement.

6.3.5. PLANTING DESIGN AND PRESERVATION CRITERIA

The landscape design, scale and nature of landscape material for any given site, shall be appropriate to the specific site and structures, and shall take into account the location of underground and above ground utilities. Earthen berms and existing topography shall, whenever practical, be incorporated into the landscape treatment of the site.

- a. Landscape Design and Selection of Plant Material: New planting materials used in conformance with the provisions of this Section, shall be:
 - (1) High quality nursery-grown stock. Substandard “B-grade” or “Park Grade” plants are not acceptable.
 - (2) Grown in a climate zone similar to Hanover Park. (i.e. United States Department of Agriculture Zone 5b).
 - (3) Capable of withstanding the extremes of individual site micro climates.
 - (4) Selected for interest in its structure, texture, color and for its ultimate growth.
 - (5) Harmonious to the overall design and of good appearance.
 - (6) In conformance with the American Standards for Nursery Stock, ANSI Z60.1,- Latest

Edition.

- (7) In conformance with the Schedule of Prohibited Trees and Schedule of Recommended Plants maintained by the Village Forester.
 - (8) For each type of tree (canopy tree, evergreen tree, etc) there shall be no more than twenty-five percent (25%) of one genus.
- b. Existing trees with an eight (8) inch diameter at breast height or greater that are in good health shall be preserved on the property to the extent possible as determined by the Village Forester or designee, and shall comply with the requirements of Section 6.3.5.a. above. Trees that are preserved shall be counted toward compliance of the requirements of this Section.
 - c. Evergreens may be incorporated into the landscape plan and treatment of a site, where appropriate to the site as determined by the Zoning Administrator, and shall be in required buffers for property zoned residential, the screening of refuse holding areas, and critical points of required parking lot screening.
 - d. Plantings located at or near the intersection of two public streets or the intersection of any driveway and street in an area enclosed by a triangle, each leg of which is a distance of twenty-five (25) feet, measured along each curb of the intersection streets, from the point where the extension of the curb lines intersect (sight triangle) shall not exceed thirty (30) inches in height at maturity.
 - e. Plant materials should be placed against long expanses of building walls, fences and other barriers to mitigate the visual appearance of long building expanses, accentuate building entrances and architectural features, and screen mechanical equipment.
 - f. Where site characteristics or property dimensions limit the use or survivability of live landscaping as an effective screen, masonry walls may be used to satisfy required screening.
 - g. All masonry walls or decorative fencing which may be approved shall be constructed and installed in a durable fashion and shall have the finished side facing the street or property line subject to the regulations set forth in Section 110-6.6, Accessory Uses and Structures.
 - h. Consideration should be given to site constraints, such as overhead wires, when designing the landscape plan to avoid excessive and unsightly tree trimming in the future.
 - i. Installation of Plant Materials:
 - (1) Plant materials of all types and species shall be installed in accordance with the minimum technical specifications of the "Illinois Chapter of Landscape Contractors", including the guarantee and replacements sections.
 - (2) Minimum Plant Sizes at time of installation shall be:
 - (a) Shade Trees: two and one-half (2 1/2) inch diameter as measured six (6) inches above the soil line (hereafter referred to as caliper).

- (b) Ornamental Trees: two (2) inch caliper or if in clump form, six (6) feet in height.
 - (c) Evergreen Trees: five (5) feet in height.
 - (d) Shrubs required for screening: three (3) feet in height; shrubs used for other purposes: eighteen (18) inches in height.
 - (e) Ground Cover: spaced no less than twelve (12) inches on center (from the center of one planting to the center of the next).
- (3) A minimum thirty (30) inches of soil depth and two hundred fifty (250) cubic feet of soil is required per tree.
- j. Plantings on any portion of the public right-of-way provided by an adjacent property owner, association, or individual, that are removed as a result of Village utility construction or maintenance, or other Village activities, may be replaced at the sole responsibility of the property owner, association or individual.

6.3.6. MINIMUM LANDSCAPE REQUIREMENTS FOR RESIDENTIAL LOTS

- a. Each single-family detached lot or two-family lot shall be planted with deciduous trees totaling at least six inches caliper per lot, evergreen trees totaling at least six (6) feet in height per lot, and a minimum of twelve (12) shrubby plants per lot.
- b. Each townhouse or garden court dwelling unit and associated parking area shall be planted with deciduous trees totaling at least four inches caliper per unit, evergreen trees totaling at least three (3) feet in height per unit, and a minimum of ten (10) shrubby plants per unit.
- c. Each apartment development and associated parking area shall be planted with deciduous trees totaling at least eighteen (18) inches in caliper per gross acre, evergreen trees totaling at least eighteen (18) feet in height per gross acre, and a minimum of fifteen (15) shrubby plants per gross acre.
- d. Credit shall be given against the above requirements and those of Section 6.3.5, Planting Design and Preservation Criteria, for existing trees that are preserved.
- e. Minimum planting requirement shall be maintained at all times, unless otherwise approved by Zoning Administrator due to site conditions, plant maturity/size, or overcrowding.

6.3.7. MINIMUM LANDSCAPE REQUIREMENTS FOR OFF-STREET PARKING LOTS

- a. Parking Lot Screening Required: Every off-street parking lot or parking area containing five (5) or more parking spaces shall be set back, buffered and screened from public view and adjacent property by a landscaped area having a minimum width of eight (8) feet, or, where screening by a masonry wall, a minimum width of five (5) feet, except for properties fronting Irving Park Road, where the landscaped area shall have a minimum width of five (5) feet.
 - 1) The minimum width for the parking lot screening area shall be measured from the property line and shall not include any parking overhang.

- 2) Screening within the parking lot screening area shall consist of one or more of a masonry wall, densely planted hedge, decorative fencing, or massing of shrubs, installed in a manner so as to inhibit public views of the parking area.
- 3) Parking lot screening shall be continuous, except for breaks as may be permitted for sidewalks, driveways and sight triangles.
- 4) Masonry walls or decorative fences used for parking lot screening shall have a minimum height of thirty (30) inches and a maximum height of thirty-six (36) inches. Such walls shall have a finished surface which is the same or closely similar to the masonry of the principal building.
- 5) Shrubs planted as parking lot screening shall be at least three (3) feet in height at time of installation, unless located at or near the intersection of two public streets or the intersection of any driveway and street in an area enclosed by a triangle, each leg of which is a distance of twenty-five (25) feet, measured along each curb of the intersection streets, from the point where the extension of the curb lines intersect (sight triangle), in which case they shall not exceed thirty (30) inches in height at maturity.
- 6) In addition to the requirements above, the surface of the parking lot screening area shall be suitably covered with grass, ground cover or similar vegetation and periodically mulched. A layer of stone, or impervious materials such as concrete or asphalt, is prohibited.
- 7) A six (6) inch continuous poured-in-place concrete curb shall separate all drive and parking surfaces from landscape areas except when built for bio-filtration purposes.
- 8) The Zoning Administrator may recommend a creative alternative of berms, walls, shrubs, trees or other material, which has the effect of providing a minimum three (3) foot high visual screen of parking areas.



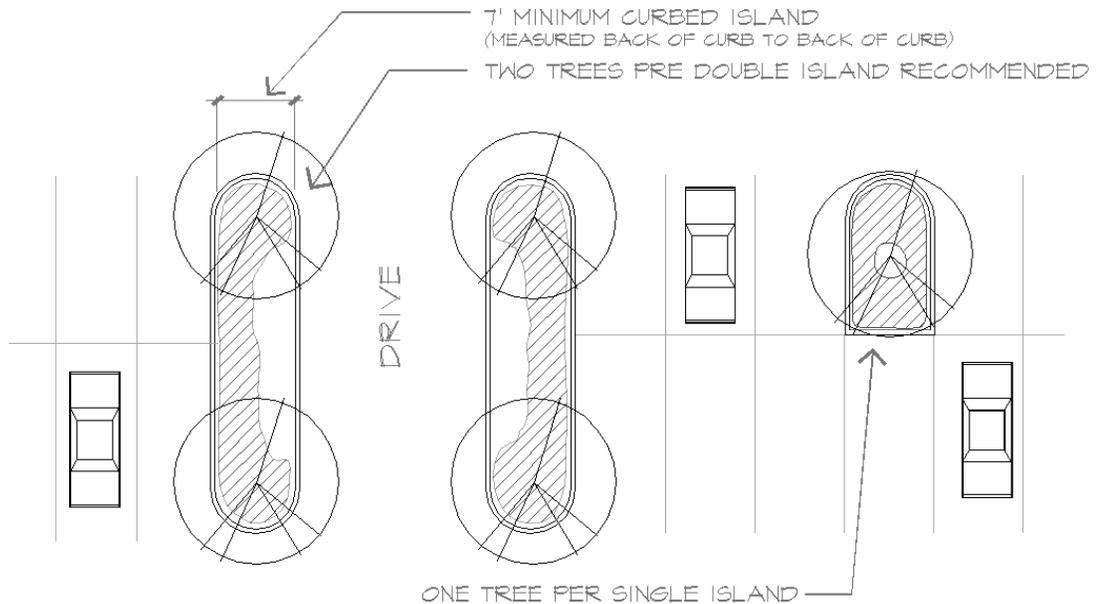
Example of a bioswale buffer screening the off-street parking lot from the perimeter.

b. Interior Landscaping Requirements:

- (1) All off-street parking areas containing fifteen (15) or more spaces shall be landscaped in accordance with the standards of this section.
- (2) Planting areas shall be located between the ends of a series of parking space and the driveway or circulation area providing access to those spaces.
- (3) Planting areas shall be located so that the parking area contains no single series of more than twenty (20) parking spaces.
- (4) Landscaping along the perimeter of parking areas or landscaped areas not bound on at

least three sides by parking spaces, driveways, or maneuvering areas shall not be counted toward the landscaped area required under this section.

- (5) Such planting areas shall have a minimum width of seven (7) feet and minimum length of 16 feet from back of curb. A planting area having a minimum width of seven (7) feet and minimum length of thirty-two (32) feet from back of curb shall be located at the end of a back-to-back parking row. Alternative designs, such as a continuous landscape area between rows, may be considered, provided that such area has a minimum width of seven (7) feet.



Example of a Planting Island Equal to a Parking Space

- (6) Each planting area shall include at least one (1) shade tree, at a minimum of one (1) tree per fifteen (15) parking spaces. To determine the required number of trees, the total number of parking spaces shall be divided by fifteen (15), with fractions of one-half (0.5) or greater being rounded up to one (1).
- (7) At least fifty (50) percent of the surface of the planting island shall be suitably planted with grass, ground cover or similar salt-resistant vegetation. The remaining area shall contain landscape mulch. A layer of stone or impervious materials such as asphalt and concrete is prohibited.

Landscape material in parking islands is to remain within the planting area at all times and be maintained in conformance with Section 6.3.11.

- (8) A six (6) inch continuous poured in place curb shall separate and surround all interior landscape island areas, except when built for bio-filtration purposes.
- (9) All areas within or at the edges of parking lots which are greater than fifty (50) square feet and not designed for parking spaces, drive aisles or shopping cart collection

points, shall be curbed and landscaped with sod, ground cover, shrubs, or trees.

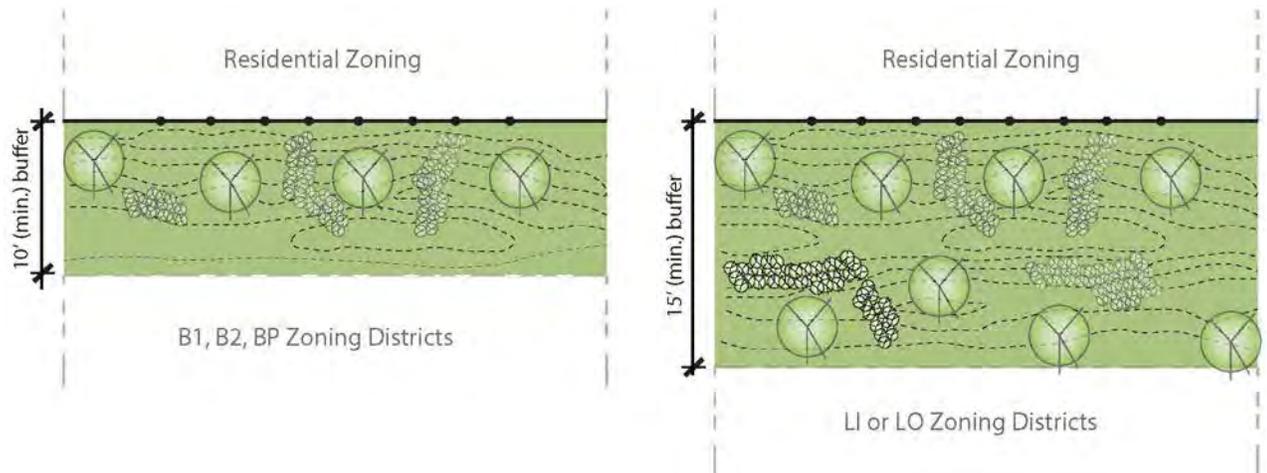
- (10) The installation of bio-filtration swales for landscaping and storm water management purposes is encouraged.
- (11) Except those designed as bio-infiltration swales, all landscaped areas shall have a minimum topsoil depth of three (3) feet and mounded to a center height of six to twelve (6-12) inches above top of curb height to provide positive drainage.
- (12) Plant materials should be appropriate for pedestrian areas, and are not to include thorns or other elements detrimental to pedestrians or parking lot functionality.

6.3.8. MINIMUM LANDSCAPE REQUIREMENTS FOR FOUNDATION PLANTINGS

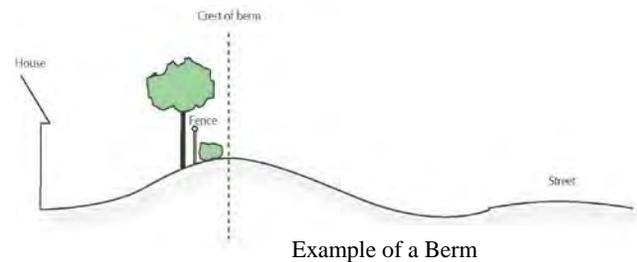
- a. Where a front yard setback is required, a minimum building foundation landscape area of at least five (5) feet in width, as measured from the foundation wall, shall be located immediately along the front and sides of all buildings.
- b. Where a front yard setback does not exist, the applicant shall install planters where possible.
- c. Except for building entryway areas and sidewalks as may be permitted, the surface of the required foundation landscape area shall be free of paving or other impervious surfaces and a minimum of fifty (50) percent of the length shall be planted with live plantings.
- d. A six (6) inch curb shall separate all foundation landscape areas from drive aisle and parking areas.
- e. Foundation landscaping shall be provided, and shall include a variety of hedges, shrubs, evergreens and ground cover in a manner which accents building entranceways and architectural features, softens large expanses of building walls, and screens mechanical equipment.

6.3.9. LANDSCAPE BUFFER AND SCREENING REQUIREMENTS BETWEEN ZONING DISTRICTS

- a. A landscape buffer shall be installed along the boundary between a nonresidential zoning district and a residential zoning district. Such buffer shall have a minimum width of ten (10) feet along the length of any property line located in the B1, B2, and BP zoning districts, and a minimum width of fifteen (15) feet along the length of any property located in the LI, or LO zoning districts.



- (1) Required screening shall consist of a six (6) foot fence or six (6) foot high berm, or combination thereof, as well as four (4) shade or ornamental trees every one hundred (100) lineal feet, and fourteen (14) shrubs every one hundred (100) lineal feet. The mix of trees shall consist of (1/3) shade trees, one-third (1/3) ornamental trees, and one-third (1/3) evergreen trees.
- (2) Screening shall be continuous along the property line.
- (3) Berms shall be utilized to the maximum extent feasible.
- (4) Evergreen trees and shrubs shall be used to the greatest extent feasible in a fashion so as to inhibit views from residential property.
- (5) The surface of the landscape buffer area shall be suitably covered with grass, ground cover or similar vegetation and periodically mulched. Impervious materials such as asphalt, concrete or a layer of stone is prohibited. The landscape buffer shall not be used for the purposes of parking, loading, servicing, or storage.
- (6) An eight (8) foot high masonry wall within a five (5) foot landscape setback area may be utilized as an alternative to meeting the minimum ten (10) foot width requirement. Masonry walls are subject to the regulations set forth in Section 110-6.6, Accessory Uses and Structures.



Example of a Berm

6.3.10. MISCELLANEOUS LANDSCAPE REQUIREMENTS

a. Landscaping of Freestanding Signs:

- (1) Landscaping shall be installed in a minimum three (3) foot radius around the sign base.

- (2) The landscaped area shall consist of plantings such as, but not limited to, shrubs, evergreens, flowering plants and ground cover plants. Landscaping bark, mulch, sod or seeded areas shall not be considered in calculating the square footage of the required landscaped area.
- b. Landscaping and Screening of Mechanical and Utility Equipment:
 - (1) All mechanical equipment, including heating and air conditioning units, shall be screened by a semi-opaque fence, wall, or densely planted evergreen landscape planting at a maximum height sufficient to obscure such equipment from view from all adjacent streets.
 - (2) All fences installed to satisfy the screening requirement shall comply with the regulations of Section 110-6.6, Accessory Uses and Structures, and with all other applicable Code regulations.
 - c. Changes to Approved Landscape Plan: Any change to an approved Landscape Plan shall require the prior approval of the Zoning Administrator.

6.3.11. LANDSCAPE MAINTENANCE REQUIRED

Property Owners shall be responsible for ongoing maintenance, fertilization, repair and replacement of all vegetation, barriers and landscape planting materials, including, but not limited to, the following:

- a. Replacement plantings shall be no less than the minimum required size or the size indicated in the approved Landscape Plan, whichever is greater.
- b. The Property Owner shall make replacement plantings promptly after any plant has died but no later than thirty (30) days after notification by the Village of violation of this Ordinance, unless a time extension is given by the Village.
- c. Planting beds shall be initially, and thereafter periodically, filled with soil and mulched in their entirety, with shredded bark or other organic equivalent. Such material shall be contained within landscape areas and excess material outside of such areas shall be cleared on a regular basis.
- d. Grass, sod and lawn areas shall be periodically and routinely mowed during the growing season. The grass height of any lawn area shall be as required by Village Code, Chapter 54, Article V, Plants and Weeds.
- e. Plants shall be pruned and inspected for pests on a regular basis.
- f. Litter shall be removed from planting areas on a regular basis.

6.3.12. VARIATIONS

- a. A Property Owner may file an application for a variation when compliance with the requirements of this Section for a new or pre-existing development pose a practical hardship in accordance with the procedures and standards in Section 110-4.7, Variations.

- b. Additionally, application may be made to the Zoning Administrator for an administrative variance of no more than ten (10) percent of any particular landscape requirement in lieu of the Development Commission process and Village Board action, provided the intent of such requirements are met and the variance otherwise meets all requirements for a variation. The application or decision concerning an administrative landscape variance shall not eliminate the potential to apply to the Development Commission for the same or similar variation.

6.3.13. TREE PRESERVATION

- a. Purpose: While allowing the reasonable use and improvement of property, the Village desires to preserve, protect, replace and properly maintain trees within the Village and protect the public from trees which pose a threat or danger. The preservation of trees is intended to accomplish the following goals:
- (1) Preserve trees as an important public resource, which enhance the quality of life and the general welfare;
 - (2) Preserve and enhance the Village's physical and aesthetic environment;
 - (3) Enhance the air quality by filtering air pollutants;
 - (4) Reduce noise by creating a natural barrier;
 - (5) Reduce topsoil erosion through the soil retention effect of tree roots;
 - (6) Reduce storm water runoff and the associated costs and replenish ground water supplies; and
 - (7) Protect and enhance property values.
- b. Scope: This Section 110-6.3.13 shall apply to all new and changes to existing non-residential and multiple-family construction, and new single-family and two-family construction.
- c. Tree Preservation During Construction:
- (1) Trees required or scheduled to be preserved shall be protected during construction as follows:
 - (a) Protective fencing shall encircle and be erected one foot beyond the periphery of the drip line, or as otherwise approved by a landscape professional. All fencing shall be of a rigid material such as wooden snow fencing, brightly colored plastic construction fencing, chainlink fencing, or an alternative barrier, as approved by the Zoning Administrator, shall be a minimum height of four (4) feet and secured to posts driven into the ground that are spaced no more than ten (10) feet apart.
 - (b) Protective barriers shall be in place prior to the initiation of construction and shall remain in place until construction and site work is completed.

- (c) No materials, construction equipment or vehicles shall be stored, driven upon or parked within any drip line.
 - (d) Crushed limestone or other material detrimental to trees shall not be dumped, placed, or stored within any drip line or at a higher elevation where drainage could affect the health of the tree(s).
 - (e) The existing grade within the drip line shall not be modified and shall be maintained to the fullest extent possible. Where grade changes of four (4) inches or more are required surrounding the drip line, a low retaining wall or other permanent tree protection technique, as may be approved by the Zoning Administrator, shall be used to ensure the long term health of the tree designated for preservation.
 - (f) In the event an underground utility line is to be located within five (5) feet of a tree designated for preservation, said utility line shall be augured to prevent damage to the tree's root system.
- (2) Methods for tree protection shall be clearly specified prior to the issuance of a building permit. If, in the opinion of the Zoning Administrator, such methods are not adequate to protect trees designated for preservation, a building permit shall not be issued. If during construction, adequate methods are not employed so as to protect designated trees, the Zoning Administrator may issue a stop work order until such time as adequate preservation methods are employed.
 - (3) If a deciduous or evergreen tree designated for preservation is damaged, razed or removed as a result of construction, such tree shall be replaced in accordance with the Tree Replacement section of this Division.
- d. Tree Removal and Replacement:

The following shall apply to the removal of any tree greater than eight (8) inches in Diameter at Breast Height or having an aggregate diameter at breast height of fifteen (15) inches or greater:

- (1) Such removal shall only occur for the following reasons:
 - (a) Tree is dead or dying;
 - (b) Tree is diseased;
 - (c) Tree is damaged or injured to the extent that it is likely to die, or that it constitutes a hazard to persons or property; or
 - (d) Removal of tree is consistent with good forestry practices.
 - (e) Removal of such tree is otherwise required for overall site plan, minimum landscape requirements are met, and feasible alternative design options do not exist, as approved by the Zoning Administrator.

- (2) Removal of any tree greater than eight (8) inches in diameter at breast height requires replacement of new trees with a total caliper equal to or greater than that of existing trees being removed, unless minimum landscape requirements are already met.
- (3) Alternative Tree Replacement Location:
 - (a) If the Zoning Administrator, determines that full tree replacement pursuant to the requirements of the Section will result in the unreasonable crowding of trees on the lot where construction activity is taking place, or would be otherwise inconsistent with current best practices, the Zoning Administrator may designate that some or all of the replacement trees required be planted in the public right of way immediately adjacent to the lot where the construction activity is taking place.
 - (b) If the Zoning Administrator determines that the alternative tree replacement required by this Division will result in the unreasonable crowding of trees upon the public right of way in accordance with current best practices, the Zoning Administrator may reduce the number of replacement trees to be planted immediately adjacent to the public right of way, and require that replacement trees be located on other nearby public rights of way, or other suitable locations.
 - (c) All replacement trees designated for the public right of way or Village property shall only be of those species permitted by the Village on the Schedule of Recommended Plants, and shall be installed by the permittee.

(4) Payment In-Lieu of Tree Replacement:

In the event that the Zoning Administrator determines that the full replacement of tree as required by this Section would result in unreasonable crowding of trees upon the lot where construction activity will occur, or on the immediately adjacent public right of way, a permittee may be allowed to pay the Village a fee in lieu of making such replacement in kind. The Village has no obligation to grant such a request. If the request is granted, the following regulations shall apply:

- (a) This fee shall be equal to the tree replacement value based upon the average cost per tree inch of trees planted by the Village during the previous fiscal year.
- (b) The tree replacement fee must be received by the Village within thirty (30) days after issuance of a building permit, or the date of the damage or removal for which the replacement is required.
- (c) The Zoning Administrator may issue a stop work order if a permittee fails to pay the tree replacement fee within thirty (30) days after the date of the damage or removal for which the replacement is required. No certificate of occupancy for the property in question shall be issued until the tree replacement fee has been received by the Village.

e. Penalties:



TO: Village President and Board of Trustees

FROM: Juliana Maller, Village Manager

SUBJECT: Resolution Authorizing a Guaranty Agreement Regarding an Easement Agreement with MWRD

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: November 6, 2014

Executive Summary

Staff is requesting the Village President and Board of Trustees pass a Resolution authorizing a guaranty agreement made and entered into by and among all of the trustees and beneficiaries under the provisions of two declarations of trust, as amended, and known as the Richard L. Breslich Trust No. 1 and the Jean G. Breslich Trust No. 1, and the Village of Hanover Park, Illinois regarding use of MWRD property.

Discussion

The next item on the agenda, following this item, is the approval of an Easement Agreement. That Easement Agreement is primarily for the benefit of the owners of the Harbor Freight property, but is only between the Village and MWRD.

In May, 2014, the Village approved an amendment to a Redevelopment Agreement for redevelopment of the property at 1557-1559 Irving Park Road. The project was completed on June 30, 2014 (Harbor Freight). As part of this project, a plan was approved to allow for the installation of two 12-inch storm sewers on MWRD property located adjacent to the property to meet the properties' storm water management requirements. The purpose of the Easement Agreement is to benefit the owners of the property North of and contiguous with the easement area for the drainage of its property of storm water through pipes which are to be located in the easement South on MWRD property. A Guaranty Agreement between the property owners (guarantor) and the Village (grantee) will be entered into to require owners to meet the Village's obligations of the Easement Agreement. This is necessary since MWRD will not grant an easement directly to the owners, but will only do so to the Village.

It is recommended that the Village obtain the owner's guarantee to perform any Village responsibilities in order for the Village to enter into the Easement Agreement.

Agreement Name: _____

Executed By: _____ Regular Board Meeting_November 6, 2014 Page 66

Recommended Action

Move to pass a resolution authorizing a guaranty agreement made and entered into by and among all of the trustees and beneficiaries under the provisions of two declarations of trust, as amended, and known as the Richard L. Breslich Trust No. 1 and the Jean G. Breslich Trust No. 1, and the Village of Hanover Park, Illinois for use of MWRD property.

Attachments: Resolution

Budgeted Item:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	N/A
Budgeted Amount:	\$		
Actual Cost:	\$		
Account Number:			


Village of Hanover Park
AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Juliana Maller, Village Manager
Steven R. Weinstock, Interim Director of Engineering and Public Works

SUBJECT: Resolution Authorizing a 25-Year Easement Agreement with MWRD

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: November 6, 2014

Executive Summary

Staff is requesting the Village President and Board of Trustees pass a Resolution authorizing a 25-year Easement Agreement by and between the Metropolitan Water Reclamation District of Greater Chicago (MWRD) and the Village of Hanover Park, Illinois, concerning a 7,396 square foot non-exclusive storm sewer easement.

Discussion

In May, 2014, the Village approved an amendment to a Redevelopment Agreement for redevelopment of the property at 1557-1559 Irving Park Road. The project was completed on June 30, 2014 (Harbor Freight). As part of this project, a plan was approved to allow for the installation of two 12-inch storm sewers on MWRD property located adjacent to the property to meet the properties' storm water management requirements. The Easement Agreement is for the benefit and use by the owners of the property North of and contiguous with the easement area for the drainage of its property of storm water through pipes which are to be located in the easement South on MWRD property. A Guaranty Agreement between the property owners (guarantor) and the Village (grantee) will be entered into to require owners to meet the provisions of the Easement Agreement. This is necessary in that MWRD will not grant an easement directly to the owners, but will only do so to the Village.

Recommended Action

Move to pass a resolution authorizing a 25-year Easement Agreement by and between the Metropolitan Water Reclamation District of Greater Chicago (MWRD) and the Village of Hanover Park, Illinois, concerning a 7,396 square foot non-exclusive storm sewer easement.

Attachments: Resolution
Easement Agreement

Budgeted Item:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	N/A
Budgeted Amount:	\$		
Actual Cost:	\$		
Account Number:			

STM:CMM:vp

REV. 10-2-14

EASEMENT AGREEMENT

THIS AGREEMENT is made and entered into this 2nd day of October, 2014, by and between the METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO, a body corporate and politic organized and existing under the laws of the State of Illinois, hereinafter called the "District", and the Village of Hanover Park, a municipal corporation organized and existing under the laws of the State of Illinois, hereinafter called the "Grantee."

WHEREAS, the Grantee desires a 25-year, 7,396 square foot non-exclusive easement to construct, reconstruct, operate, maintain, repair and remove two 12-inch storm sewers on District real estate located within the Hanover Park Water Reclamation Plant premises in Hanover Park, Illinois, legally described and depicted in Exhibit A which is attached hereto and made a part hereof; and

WHEREAS, the District is willing to grant to the Grantee the easement aforesaid upon the conditions hereinafter set forth;

NOW, THEREFORE, for and in consideration of the representations, covenants, conditions, undertakings, and agreements herein made, the parties hereto agree as follows:

ARTICLE ONE

1.01 The District hereby grants unto the Grantee a non-exclusive easement, right, privilege and authority for 25 years commencing on October 23, 2014, and terminating on October 22, 2039, for the sole and exclusive purpose to construct, reconstruct, operate, maintain, repair and remove two 12-inch storm sewers on District real estate located within the Hanover Park Water Reclamation District Plant premises in Hanover Park, Illinois, hereinafter for convenience sometimes called "Improvements and Facilities", the real estate, consisting of 7,396 square feet, legally described and depicted in Exhibit A which is attached hereto and made a part hereof, hereinafter called the "Easement Premises".

1.02 The District reserves the right of access to and use of the surface of the easement premises.

1.03 The Grantee covenants and agrees in consideration of the grant of said easement to pay to the District an initial annual easement fee in the amount of TEN AND 00/100 DOLLARS (\$10.00), which is payable contemporaneously with Grantee's execution and delivery hereof. This amount represents the entire easement fee for the entire duration of the easement.

~~**1.04 INTERIM ANNUAL EASEMENT FEE ADJUSTMENTS. On the anniversary of the effective date of this Easement, the annual fee to be paid by Grantee to the District shall be adjusted by multiplying the initial annual fee**~~

~~or the fee in effect for the previous one-year period by the percentage of change in the Consumer Price Index for the Chicago Metropolitan Area, more specifically the "Chicago All Items Consumer Price Index for All urban Consumers (CPIU) published by the United States Department of Labor, Bureau of Labor Statistics, as established for the month of October immediately preceding the term of this Easement (in the case of the first annual fee adjustment hereunder) and every October thereafter during the term hereof. In the event the Consumer Price Index is discontinued, the Board of Commissioners of the Lessor shall, in its sole discretion select and utilize any other economic activity index of the United States government which reasonably reflects economic activity in the Metropolitan Chicago Area. If the percentage of change in the CPI decreases to an amount less than zero for any given year, then the change will be treated as zero percent for that year and in no event shall the annual fee decrease from the rental fee in effect for the previous one-year term.~~

1.05 In addition to the aforesaid, the Grantee shall also pay, when due, all real estate taxes and assessments that may be levied, charged or imposed upon or against the Easement Premises described in Exhibit A and submit to the District evidence of such payment within 30 days thereafter.

ARTICLE TWO

2.01 The construction and installation of the Improvements and Facilities of the Grantee on the Easement Premises shall be in accordance with plans and specifications therefor prepared at Grantee's expense and supplied to the District by the Grantee. No work shall commence until said plans and specifications have been approved in writing by the Executive Director of the District.

2.02 The construction and installation of the Improvements and Facilities by the Grantee on the Easement Premises shall be done to the satisfaction of the Executive Director of the District.

2.03 Grantee shall construct, install, operate, maintain and remove the "Improvements and Facilities", in a good and workmanlike manner at its sole cost, risk and expense.

2.04 The Grantee shall compensate the District for any additional costs that the District may sustain in any future construction of sewers, reservoirs or any other surface or underground structures caused by the presence of the Improvements and Facilities of the Grantee on the Easement Premises.

2.05 The Grantee shall relocate or remove the Improvements and Facilities existing or constructed upon the Easement Premises at no cost to the District:

- A. In the event that the subject premises are adjacent to any channel, waterway or reservoir, and said channel, waterway or reservoir is to be widened by the District or any other governmental agency; or
- B. In the event that any agency of government, having jurisdiction over said channel, waterway or reservoir requires the relocation or removal of said improvements; or
- C. In the event that said relocation or removal is required for the corporate purposes of the District.

ARTICLE THREE

3.01 The District expressly retains its interest in and rights to the use and occupation of the Easement Premises subject to the easement rights herein granted, and the District may grant further easements, assign, sell or lease the same to other parties subject to the Grantee's right of use and a reasonable means of access to said Improvements and Facilities for construction, reconstruction, operation, maintenance, repair or removal thereof.

3.02 The Grantee shall be solely responsible for and shall defend, indemnify, keep and save harmless the District, its Commissioners, officers, agents and employees, against all injuries, deaths, losses, damages, claims, patent claims, liens, suits, liabilities, judgments, costs and expenses which may in any wise accrue, directly or indirectly, against the District, its Commissioners, officers, agents or employees, in consequence of the granting of this Easement, or which may in anywise result therefrom or from any work done hereunder, whether or not it shall be alleged or determined that the act was caused through negligence or omission of the Grantee or Grantee's contracts, subcontractors or their agents and the Grantee shall, at Grantee's sole expense, appear, defend and pay all charges of Attorneys and all costs and other expenses arising therefrom or incurred in connection therewith, and, if any judgment shall be rendered against the District, its Commissioners, officers, agents or employees, in any such action, the Grantee shall, at the Grantee's sole expense, satisfy and discharge the same provided that Grantee shall first have been given prior notice of the suit in which judgment has been or shall be rendered, Grantee shall have been given an opportunity to defend the same and the District shall have given Grantee its full cooperation. Grantee expressly understands and agrees that any performance bond or insurance protection required by this Easement, or otherwise provided by Grantee, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the District as herein provided.

3.03 (a) The Grantee, prior to entering upon said premises and using the same for the purposes for which this Easement is granted, shall procure, maintain and keep in force, at Grantee's expense, the following public liability and property damage insurance in which the District, its Commissioners, officers, agents and employees, are a named insured as well as fire and extended coverage, and all-risk property insurance ("CLAIMS MADE" policies are unacceptable) in which the District

is named loss payee from a company to be approved by the District, each aforementioned policy shall have limits of not less than the following:

COMPREHENSIVE GENERAL LIABILITY
Combined Single Limit Bodily Injury Liability
Property Damage Liability (Including Liability for Environmental Contamination of
Adjacent Properties)
in the amount of not less than \$4,000,000.00
per Occurrence

and

ALL RISK PROPERTY INSURANCE
(Including Coverage for Environmental Contamination
of Easement Premises)
in the amount of not less than \$4,000,000.00
per Occurrence

Prior to entering upon said premises, and thereafter on the anniversary date of such policies, the Grantee shall furnish to the District certificates of such insurance or other suitable evidence that such insurance coverage has been procured and is maintained in full force and effect. Upon District's written request, Grantee shall provide District with copies of the actual insurance policies within ten (10) days of District's request for same. Such certificates and insurance policies shall clearly identify the premises and shall provide that no change, modification in or cancellation of any insurance shall become effective until the expiration of thirty (30) days after written notice thereof shall have been given by the insurance company to the District. The provisions of this paragraph shall in no wise limit the liability of the Grantee as set forth in the provisions of paragraph 3.02 above, or

3.03 (b) The Grantee prior to entering upon said premises and using the same for the purposes for which this Easement is granted, shall prepare and transmit to the District an acknowledged statement that the Grantee is a self-insurer, and that it undertakes and promises to insure the District, its Commissioners, officers, agents, servants and employees on account of risks and liabilities contemplated by the indemnity provisions of this Easement (Article Four, Paragraph 4.02) above; and that such statement is issued in lieu of policies of insurance or certificates of insurance in which the District, its Commissioners, officers, agents, servants and employees would be a named or additional insured, and that it has funds available to cover those liabilities in the respective amounts therefor, as set forth as follows:

COMPREHENSIVE GENERAL LIABILITY
Combined Single Limit Bodily Injury Liability
Property Damage Liability (Including Liability for Environmental Contamination of
Adjacent Properties)
in the amount of not less than \$4,000,000.00
per Occurrence

and

ALL RISK PROPERTY INSURANCE
(Including Coverage for Environmental Contamination
of Easement Premises)
in the amount of not less than \$4,000,000.00
per Occurrence.

This statement shall be signed by such officer or agent of the Grantee having sufficient knowledge of the fiscal structure and financial status of the Grantee, to make such a statement on behalf of the Grantee and undertake to assume the financial risk on behalf of the Grantee and will be subject to the approval of the District.

ARTICLE FOUR

4.01 In the event of any default on the part of the Grantee to faithfully keep and perform all singular the covenants, agreements and undertakings herein agreed by it to be kept and performed, or if said Improvements and Facilities are abandoned, the District shall give the Grantee notice in writing of such default or abandonment; and if such default or abandonment shall not have been rectified within thirty (30) days after receipt of such notice by the Grantee, all rights and privileges granted herein by the District to the Grantee may be terminated by the District; and upon such termination, the Grantee shall immediately vacate the Easement Premises and remove its Improvements and Facilities from said real estate and restore the land to its condition prior to Grantee's entry thereon, all at the sole cost of the Grantee.

4.02 The Grantee shall have the right to give the District written notice to cease and terminate all rights and privileges under this agreement. In the event of such termination, the Grantee shall have a period of one-hundred twenty (120) days from and after such termination date to remove the Improvements and Facilities and to restore the land to its original condition at no cost to the District.

The expiration of said removal and restoration date shall in no event extend beyond the expiration date of this Easement.

4.03 The Grantee understands and agrees that upon the expiration of this Easement, Grantee shall have removed or caused to be removed its Improvements and Facilities and any other things which Grantee has erected or placed upon said Easement Premises. Grantee further agrees to yield up said Easement Premises in as good condition as when the same was entered upon by the Grantee. Upon Grantee's failure to do so, the District may do so at the sole expense and cost of Grantee.

~~**4.04** The Grantee, prior to entering into possession, shall execute and lodge with the District its performance bond in the sum of FIVE THOUSAND AND NO/100 DOLLARS (\$5,000.00) conditioned upon the performance of each and every condition of this Easement, such bond shall be in a form satisfactory to the Attorney for~~

~~the District. The furnishing of the bond required in this Article shall in no wise limit or affect the liability of the Grantee or its insurance carrier under any other provision of this easement.~~

4.05 Grantee expressly understands and agrees that any insurance protection or bond required by this Easement, or otherwise provided by Grantee, shall in no way limit the responsibility to defend, indemnify, keep and save harmless the District, as hereinabove provided.

ARTICLE FIVE

5.01 The Grantee also agrees that if the District incurs any additional expense for additional work which the District would not have had to incur if this Easement had not been executed, then, in that event, the Grantee agrees to pay to the District such additional expense as determined by the Executive Director of the District, promptly upon rendition of bills therefor to the Grantee.

5.02 The Grantee covenants and agrees that it will reimburse the District, make all necessary repairs at its sole cost and expense and otherwise keep and save harmless the District from any loss, cost or expense arising out of the granting of this Easement suffered to property of the District by way of damage to or destruction thereof, caused by any act or omission of the Grantee, Grantee's agents, employees, contractors, subcontractors, or anyone else acting through or on behalf of Grantee, its agents, employees, contractors, or subcontractors.

5.03 During the term of this Easement, the District shall not be liable to the Grantee for any loss, cost or expense which the Grantee shall sustain by reason of any damage to its property or business caused by or growing out of the construction, repair, reconstruction, maintenance, existence, operation or failure of any of the sewers, structures, channels or other works or equipment of the District now located or to be constructed on said Easement Premises, or on the land of the District adjacent to said Easement Premises.

ARTICLE SIX

6.01 Detailed plans of subsequent construction or material alteration of the Grantee's Improvements and Facilities shall first be submitted to the Executive Director of the District for approval. Construction work shall not begin until such approval is given to Grantee in writing.

~~6.02 On or before the commencement of the last five year period of the Easement term hereunder, Grantee shall lodge with the Grantor its Environmental Site Restoration/Remediation Bond in the penal sum of \$5,000.00, secured either by cash, irrevocable letter of credit, or a commercial bond with surety to secure Grantee's performance of and compliance with the provisions and intent of Article 10 of this Lease. A cash payment securing the bond hereunder will be placed in an interest bearing account established by the Grantor specifically for this purpose. Any interest paid on account of said deposit shall be the property of and payable periodi-~~

~~eally to the Grantee. Such account shall be drawable only by Lessor upon its unilateral act. At no time shall the amount on deposit in said account be less than the penal sum of this Bond. Any commercial bond with surety shall be fully prepaid by the Grantee and documented as such at the time it is lodged with the Grantor. Said Bond shall be in a form approved by the Grantor and shall be maintained in full force and effect until such time as Grantee has demonstrated and documented to the reasonable satisfaction of Grantor (and Grantor has executed its written release thereof to the issuer), full compliance with all Environmental laws relating to Grantee's use or occupancy of the Demised Premises and its environmental restoration or remediation. This provision shall survive the termination/expiration of this Easement.~~

6.03 Any notice herein provided to be given shall be deemed properly served if delivered in writing personally or mailed by registered or certified mail, postage prepaid, return receipt requested to the District in care of the Executive Director, 100 East Erie Street, Chicago, Illinois 60611, or to the Grantee in care of:

Village of Hanover Park
 Attn: Village Manager
 2121 W. Lake Street
 Hanover Park, IL 60133
 Phone: (630) 823-5600
 Fax: (630) 823-5607

or to such other persons or addresses as either party may from time to time designate.

ARTICLE SEVEN

7.01 The Grantee, prior to entering upon said premises and using the same for the purposes for which this Easement is granted, shall, at Grantee's sole cost and expense, obtain all permits, consents and licenses which may be required under any and all statutes, laws, ordinances and regulations of the District, the United States of America, the State of Illinois, the county, or the city, village, town or municipality in which the subject property is located, and furnish to the District suitable evidence thereof.

7.02 The Grantee covenants and agrees that it shall strictly comply with any and all statutes, laws, ordinances and regulations of the District, the United States of America, the State of Illinois, the county and the city, village, town or municipality in which the subject property is located, which in any manner affects this Easement, any work done hereunder or control or limit in any way the actions of Grantee, its agents, servants and employees, or of any contractor or subcontractor of Grantee, or their employees.

7.03 The Grantee agrees to protect all existing District facilities within the Easement Premises, including, but not limited to, intercepting sewers, sludge lines, utility lines, dropshafts, connecting structures, siphons and manholes.

7.04 No blockage or restriction of flow in the water will be tolerated at any time. No construction or improvements of any kind can project into the waterway during construction or after permanent repairs are completed.

7.05 Grantee agrees to abide by and implement the District's Waterway Strategy Resolution as adopted by the District's Board of Commissioners, and attached hereto as Exhibit B and made a part hereof.

ARTICLE EIGHT

8.01 The Grantee shall not voluntarily or by operation of law assign, or otherwise transfer or encumber all or any part of Grantees' interest in this Easement or in the Premises to any other governmental agency, individual, partnership, joint venture, corporation, land trust or other entity without prior written consent of the District.

8.02 A change in the control of the Grantee shall constitute an assignment requiring the District's consent. The transfer of a cumulative basis of the twenty-five percent (25%) or more of the cumulative voting control of Grantee shall constitute a change in control for this purpose.

8.03 Grantee shall notify the District in writing not less that sixty (60) days prior to any proposed assignment or transfer of interest in this Easement. Grantee shall identify the name and address of the proposed assignee/transferee and deliver to the District original or certified copies of the proposed assignment, a recital of assignee's personal and financial ability to comply with all the terms and conditions of the Easement Agreement and any other information or documentation requested by the District. The District shall not unreasonably withhold the consent to assignment or transfer.

8.04 Any attempted assignment or transfer of any type not in compliance with these sections shall be void and without force and effect.

ARTICLE NINE

GENERAL ENVIRONMENTAL PROVISIONS

9.01 DEFINITIONS

- A. "Environmental Laws" shall mean all present and future statutes, regulations, rules, ordinances, codes, licenses, permits, orders, approvals, plans, authorizations and similar items, of all government agencies, departments, commissions, boards, bureaus, or instrumentalities of the United States, state and political subdivisions thereof and all applicable judicial, administrative, and regulatory decrees, judgments, orders, notices or demands relating to industrial hygiene, and the protection of human health or safety from exposure to Hazardous Materials, or the protection of the environment in any respect, including without limitation:**

- (1) all requirements, including, without limitation, those pertaining to notification, warning, reporting, licensing, permitting, investigation, and remediation of the presence, creation, manufacture, processing, use, management, distribution, transportation, treatment, storage, disposal, handling, or release of Hazardous Materials;
- (2) all requirements pertaining to the protection of employees or the public from exposure to Hazardous Materials or injuries or harm associated therewith; and
- (3) the Comprehensive Environmental Response, Compensation and Liability Act (Superfund or CERCLA) (42 U.S.C. Sec. 9601 et seq.), the Resource Conservation and Recovery Act (Solid Waste Disposal Act or RCRA) (42 U.S.C. Sec. 6901 et seq.), Clean Air Act (42 U.S.C. Sec 7401 et seq.), the Federal Water Pollution Control Act (Clean Water Act) (33 U.S.C. Sec, 1251 et seq.), the Emergency Planning and Community Right-to-Know Act (42 U.S.C. Sec. 11001 et seq.), the Toxic Substances Control Act (15 U.S.C. Sec, 2601 et seq.), the National Environmental Policy Act (42 U.S.C. Sec. 4321 et seq.), the Rivers and Harbors Act of 1988 (33 U.S.C. Sec. 401 et seq.), the Endangered Species Act of 1973 (16 U.S.C. Sec. 1531 et seq.), the Safe Drinking Water Act (42 U.S.C. Sec. 300 (f) et seq., the Illinois Environmental Protection Act (415 ILCS 5/1 et seq.) and all rules, regulations and guidance documents promulgated or published thereunder, Occupational Safety and Health Act (29 U.S.C. Sec. 651 et seq.) and all similar state, local and municipal laws relating to public health, safety or the environment.

B. "Hazardous Materials" shall mean:

- (1) any and all asbestos, natural gas, synthetic gas, liquefied natural gas, gasoline, diesel fuel, petroleum, petroleum products, petroleum hydrocarbons, petroleum by-products, petroleum derivatives, crude oil and any fraction of it, polychlorinated biphenyls (PCBs), trichloroethylene, urea-formaldehyde and radon gas;

- (2) any substance (whether solid, liquid or gaseous in nature), the presence of which (without regard to action level, concentration or quantity threshold requires investigation or remediation under any federal, state or local statute, regulation, ordinance, order, action, policy or common law;
- (3) any substance (whether solid, liquid or gaseous in nature) which is toxic, explosive, corrosive, flammable, infectious, radioactive, carcinogenic, mutagenic, or otherwise hazardous or dangerous;
- (4) any substance (whether solid, liquid or gaseous in nature) the presence of which could cause or threaten to cause a nuisance upon the area subject to easement or to adjacent properties or pose or threaten to pose a hazardous threat to the health or safety of persons on or about such properties;
- (5) any substance (whether solid, liquid or gaseous in nature) the presence of which on adjacent properties could constitute trespass by or against Grantee or District;
- (6) any materials, waste, chemicals and substances, whether solid, liquid or gaseous in nature, now or hereafter defined, listed, characterized or referred to in any Environmental Laws as "hazardous substances," "hazardous waste," "infectious waste," "medical waste," "extremely hazardous waste," "hazardous materials," "toxic chemicals," "toxic substances," "toxic waste," "toxic materials," "contaminants," "pollutants," "carcinogens," "reproductive toxicants," or any variant or similar designations;
- (7) any other substance (whether solid, liquid or gaseous in nature) which is now or hereafter regulated or controlled under any Environmental Laws (without regard to the action levels, concentrations or quantity thresholds specified herein); or
- (8) any result of the mixing or addition of any of the substances described in this Subsection B with or to other materials.

C. "Phase I Environmental Assessment" shall mean:

- (1) an assessment of the Easement Premises and a reasonable area of the adjacent premises owned by the District performed by an independent and duly qualified, licensed engineer with experience and expertise in conducting environmental assessments of real estate, bedrock and groundwater of the type found on the Easement Premises and said assessment shall include, but not necessarily be limited to a historical review of the use (abuse) of the Easement Premises, a review of the utilization and maintenance of hazardous materials on the Easement Premises review of the Easement Premises' permit and enforcement history (by review of regulatory agency records), a site reconnaissance and physical survey, inspection of Easement Premises, site interviews and site history evaluations, basic engineering analyses of the risks to human health and the environment of any areas of identified concerns, and preparation of a written report which discusses history, site land use, apparent regulatory compliance or lack thereof and which includes historical summary, proximity to and location of USTs, LUSTs, TSDFs, CERCLA site flood plain, maps, photograph log references, conclusions and recommendations.

D. "Phase II Environmental Assessment" shall mean:

- (1) an assessment of the Easement Premises and a reasonable area of the adjacent property owned by the District performed by an independent and duly qualified, licensed engineer with experience and expertise in conducting environmental assessments of real estate, bedrock and groundwater of the type found on the Easement Premises and said assessment shall include, but not necessarily be limited to, extensive sampling of soils, ground waters and structures, followed by laboratory analysis of these samples and interpretation of the results, and preparation of a written report with boring logs, photograph logs, maps, investigative procedures, results, conclusions and recommendations.

9.02 MANUFACTURE, USE, STORAGE, TRANSFER OR DISTRIBUTION OF HAZARDOUS MATERIALS UPON OR WITHIN THE EASEMENT

Grantee, for itself, its heirs, executors, administrators, and successors covenants that to the extent that any Hazardous Materials are manufactured, brought upon, placed, stored, transferred, conveyed or distributed upon or within the Easement Premises, by Grantee or its subtenant or assigns, or any of its agents, servants, employees, contractors or subcontractors, same shall be done in strict compliance with all Environmental Laws.

Construction or installation of new or reconstruction of any underground interconnecting conveyance facilities for any material or substance is not permitted without the advance written consent of the Executive Director of the District.

9.03 USE OF PREMISES (RESTRICTIONS - ENVIRONMENTAL)

Grantee shall use the Easement Premises only for purposes expressly authorized by Article 1.01 of this Easement Agreement. Grantee will not do or permit any act that may impair the value of the Easement Premises or any part thereof or that could materially increase the dangers, or pose an unreasonable risk of harm, to the health or safety of persons to third parties (on or off the Easement Premises) arising from activities thereon, or that could cause or threaten to cause a public or private nuisance on the Easement Premises or use Easement Premises in any manner (i) which could cause the Easement Premises to become a hazardous waste treatment, storage, or disposal facility within the meaning of, or otherwise bring the Easement Premises within the ambit of the Resource Conservation and Recovery Act of 1976, Section 6901 et seq. of Title 42 of the United States Code, or any similar state law or local ordinance, (ii) so as to cause a release or threat of release of Hazardous Materials from the Easement Premises within the meaning of, or otherwise bring the Easement Premises within the ambit of, the Comprehensive Environmental Response, Compensation and Liability Act of 1980, Section 9601 et seq. of Title 42 of the United States Code, or any similar state law or local ordinance or any other Environmental Law or (iii) so as to cause a discharge of pollutants or effluents into any water source or system, or the discharge into the air of any emissions which would require a permit under the Federal Water Pollution Control Act, Section 1251 of Title 33 of the United States Code, or the Clean Air Act, Section 741 of Title 42 of the United States Code, or any similar state law or local ordinance.

9.04 CONDITION OF PROPERTY (ENVIRONMENTAL)

- A. In the event Grantee has used the Easement Premises under a prior easement agreement, Grantee warrants and represents that as a result of the easement grant, the Easement Premises and improvements thereon, including all personal property, have not been exposed to contamination by any Hazardous Materials, that there has not been thereon a release, discharge, or emission, of any Hazardous Materials dur-

ing its occupancy of the premises as defined by any Environmental Laws, and that the Easement Premises does not contain, or is not affected by underground storage tanks, landfills, land disposal sites, or dumps.

- B. In the event of a release, emission, discharge, or disposal of Hazardous Materials in, on, under, or about the Easement Premises or the improvements thereon, Grantee will take all appropriate response action, including any removal and remedial action after the execution date of this Easement Agreement.

9.05 INDEMNIFICATION (ENVIRONMENTAL)

- A. In consideration of the execution and delivery of this Easement Agreement, the Grantee indemnifies, exonerates, and holds the District and its officers, officials, Commissioners, employees, and agents ("Indemnified Parties") free and harmless from and against any and all actions, causes of action, suits, losses, costs, liabilities and damages and expenses incurred in connection with any of these (irrespective of whether any such Indemnified Party is a party to the action for which indemnification is here sought), including reasonable Attorney's fees, costs and disbursements incurred by the Indemnified Parties as a result of or arising out of or relating to (i) the imposition of any governmental lien for the recovery of environmental cleanup costs expended by reason of Grantee's activities, or (ii) any investigation, litigation, or proceeding related to any environmental response, audit, compliance, or (iii) the release or threatened release by Grantee, its subsidiaries, or its parent company of any Hazardous Materials or the presence of Hazardous Materials on or under the Easement Premises or any property to which the Grantee, its parent company, or any of its subsidiaries has sent Hazardous Materials (including any losses, liabilities, damages, injuries, costs, expenses, or claims asserted or arising under any Environmental Law) regardless of whether caused by or within the control of the Grantee, its parent company, or its subsidiaries provided that, to the extent District is strictly liable under any Environmental Laws, Grantee's obligation to District under this indemnity shall be without regard to fault on the part of the Grantee with respect to the violation of law which results in liability to District.

9.06 ENVIRONMENTAL COVENANTS

Grantee agrees to and covenants as follows:

- A. Grantee covenants and agrees that throughout the term of the Easement Agreement all Hazardous Materials which may be used

upon the Easement Premises shall be used or stored thereon only in a safe, approved manner in accordance with all generally accepted industrial standards and all Environmental Laws.

- B. Grantee has been issued and is in compliance with all permits, certificates, approvals, licenses, and other authorizations relating to environmental matters and necessary for its business, if any.
- C. Grantee, to the best of its knowledge, is not a potentially responsible party with respect to any other facility receiving waste of the Grantee (whether or not from the Easement Premises) under CERCLA or under any statute providing for financial responsibility of private parties for cleanup or other actions with respect to the release or threatened release of any Hazardous Materials.
- D. Grantee will take all reasonable steps to prevent a violation of any Environmental Laws. There will be no spill, discharge, leaks, emission, injection, escape, dumping, or release of any toxic or Hazardous Materials by any persons on the area to be used and under the Easement Agreement.
- E. Grantee will not allow the installation of asbestos on the area described in Exhibit A or any item, article, container or electrical equipment including but not limited to transformers, capacitors, circuit breakers, reclosers, voltage regulators, switches, electromagnets and cable, containing PCBs.
- F. Grantee shall be responsible to install "plugs" of compacted impermeable soil material at intervals of no greater than 100 feet between such plugs along utility trenches which have been backfilled with compacted granular materials in order to minimize cross-site and off-site environmental contaminant migration. The spacing of these plugs should be based on the characteristics of the site, the configuration of the trench or trenches, the characteristics (nature and extent) of the site environmental contamination, and/or the potential for site contamination should a surface of subsurface chemical release occur. Special emphasis should be placed on locating these plugs at all utility trenches where they cross: other utility trenches, containment berms or walls, property boundaries, and lease boundaries.
- G. The aforesaid representations and warranties shall survive the expiration or termination of the Easement Agreement.

9.07 COVENANTS (ENVIRONMENTAL)

Grantee shall cause its parent company and each of its respective subsidiaries, contractors, subcontractors, employees and agents to:

- A. (1) Use and operate all of the Easement Premises in compliance with all applicable Environmental Laws, keep all material permits, approvals, certificates, and licenses in effect and remain in material compliance with them;
- (2) undertake reasonable and cost-effective measures to minimize any immediate environmental impact of any spill or leak of any Hazardous Materials;
- B. Notify District by telephone within two hours of the release of Hazardous Materials, including the extent to which the identity of the Hazardous Materials is known, the quantity thereof and the cause(s) of the release, and provide the District within 72 hours of the event with copies of all written notices by Grantee, its parent, and its subsidiaries that are reported to government regulators or received from the government regulators.
- C. Provide such information that the District may reasonably request from time to time to determine compliance by the Grantee with this Article.
- D. Grantee covenants and agrees to cooperate with the District in any inspection, assessment, monitoring, or remediation instituted by the District during the Easement Agreement.

9.08 COMPLIANCE (ENVIRONMENTAL)

The Grantee will cause its parent company and each of its subsidiaries, if any, to exercise due diligence to comply with all applicable treaties, laws, rules, regulations, and orders of any government authority.

- A. In the event of a spill, leak or release of hazardous waste carried by Grantee, its employees, or its agents Grantee shall conduct a Phase I Environmental Assessment, at its own expense, with respect to the Easement Premises and a reasonable area of the adjacent property owned by the District and submit the written report to the District within 90 days after the spill, leak or discharge. After review of each Phase I Environmental Assessment, District, at its sole discretion, may require Grantee, at Grantee's expense, to obtain a Phase II Environmental Assessment with respect to the premises used under the Easement Agreement. The written report of the Phase II Environmental

Assessment shall be submitted to District within 120 days of District's request for same. If the Phase II Assessment discloses the presence of any Hazardous Materials contamination on the Easement Premises or adjacent premises, Grantee shall take immediate action to remediate the contamination and to restore the Easement Premises described in Exhibit A and adjacent premises owned by the District to a clean and sanitary condition and to the extent required by any and all Environmental Laws.

- B. Capacitors, transformers, or other environmentally sensitive installations or improvements shall be removed by Grantee prior to the end of the Easement Agreement unless directed to the contrary in writing by the District.
- C. If any Environmental Assessment reveals, or District otherwise becomes aware of, the existence of any violation of any Environmental Laws that either Grantee is unwilling to remediate or that District is unwilling to accept, District shall have the right and option to terminate this Agreement and to declare it null and void.
- D. In the event Grantee should receive a Notice of Environmental Problem, Grantee shall promptly provide a copy to the District, and in no event later than seventy-two (72) hours from Grantee's and any tenant's receipt or submission thereof. "Notice of Environmental Problem" shall mean any notice, letter, citation, order, warning, complaint, inquiry, claim, or demand that: (i) the Grantee has violated, or is about to violate, any Environmental Laws; (ii) there has been a release, or there is a threat of release, of Hazardous Materials, on the Easement Premises, or any improvements thereon; (iii) the Grantee will be liable, in whole or in part, for the costs of cleaning up, remediating, removing, or responding to a release of Hazardous Materials; (iv) any part of the Easement Premises or any improvements thereon is subject to a lien in favor of any governmental entity for any liability, costs, or damages, under any Environmental Laws, arising from or costs incurred by such government entity in response to a release of Hazardous Material, Grantee shall promptly provide a copy to the District, and in no event later than seventy-two (72) hours from Grantee's and any tenant's receipt or submission thereof.
- E. Not less than one (1) year prior to the expiration of the Easement, Grantee shall have caused to be prepared and submitted to the District a written report of a site assessment in scope, form and substance, and prepared by an independent, competent and qualified professional and engineer, registered in the State of Illinois, satisfactory to the District, and dated not more

than eighteen (18) months prior to the expiration of the Easement, showing that:

- (1) the Grantee has not caused the Easement Premises and any improvements thereon to materially deviate from any requirements of the Environmental Laws, including any licenses, permits or certificates required thereunder;
- (2) the Grantee has not caused the Easement Premises and any improvements thereon to contain: (i) asbestos in any form; (ii) urea formaldehyde; (iii) items, articles, containers, or equipment which contain fluid containing polychlorinated bi-phenyls (PCBs); or (iv) underground storage tanks which do not comply with Environmental Laws;
- (3) the engineer has identified, and then describes, any Hazardous Materials utilized, maintained or conveyed on or within the property, the exposure to which is prohibited, limited, or regulated by any Environmental Laws;
- (4) if any Hazardous Materials were utilized, maintained or conveyed on the Easement Premises, the engineer has conducted and submitted a Phase II Environmental Assessment of the Easement Premises, which documents that the Easement Premises and improvements are free of contamination by Hazardous Materials;
- (5) the engineer has identified and then describes, the subject matter of any past, existing, or threatened investigation, inquiry, or proceeding concerning environmental matters by any federal, state, county, regional or local authority, (the Authorities"), and describing any submission by Grantee concerning said environmental matter which has been given or should be given with regard to the Easement Premises to the Authorities; and
- (6) the engineer includes copies of the submissions made pursuant to the requirements of Title III of the Superfund Amendments and Reauthorization Act of 1986 (SARA), Section 11001 et seq. of Title 42 of the United States Code.

9.09 INSPECTION AND RIGHT OF INSPECTION (ENVIRONMENTAL)

- A. In the event Grantee gives notice pursuant to the provisions of Notice of Environmental Problem, within ninety (90) days Grantee shall submit to District a written report of a site assessment and environmental audit, in scope, form and substance, and prepared by an independent, competent and qualified, professional, registered engineer, satisfactory to the District, showing that the engineer made all appropriate inquiry consistent with good commercial and customary practice, such that consistent with generally accepted engineering practice and procedure, no evidence or indication came to light which would suggest there was a release of substances on the Site or Property which could necessitate an environmental response action, and which demonstrates that the Site and Property complies with, and does not deviate from all applicable environmental statutes, laws, ordinances, rules, and regulations, including licenses, permits, or certificates required thereunder, and that the Grantee is in compliance with, and has not deviated from, the representations and warranties previously set forth.**
- B. District hereby expressly reserves to itself, its agents, Attorneys, employees, consultants, and contractors, an irrevocable license and authorization to enter upon and inspect the Easement Premises and improvements thereon, and perform such tests, including without limitation, subsurface testing, soils, and groundwater testing, and other tests which may physically invade the Easement Premises or improvements thereon as the District, in its sole discretion, determines is necessary to protect its interests.**

IN WITNESS WHEREOF, on the day and year first above written, the parties hereto have caused these presents, including Riders and Exhibits, if any, to be duly executed, duly attested and their corporate seals to be hereunto affixed.

**METROPOLITAN WATER RECLAMATION DISTRICT
OF GREATER CHICAGO**

**By: _____
Mariyana T. Spyropoulos
Chairman of Committee on Finance**

ATTEST:

Jacqueline Torres, Clerk

Village of Hanover Park

By: _____

Title: _____

ATTEST:

By: _____

Title: _____

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

I, _____ Notary Public in and for said County, in the State aforesaid, DO HEREBY CERTIFY that Mariyana T. Spyropoulos, personally known to me to be the Chairman of the Committee on Finance of the Board of Commissioners of the Metropolitan Water Reclamation District of Greater Chicago, a body corporate and politic, and Jacqueline Torres, personally known to me to be the Clerk of said body corporate and politic, and personally known to me to be the same persons whose names are subscribed to the foregoing instrument, appeared before me this day in person and severally acknowledged that as such Chairman of the Committee on Finance and such Clerk, they signed and delivered the said instrument as Chairman of the Committee on Finance of the Board of Commissioners and Clerk of said body corporate and politic, and caused the corporate seal of said body corporate and politic to be affixed thereto, pursuant to authority given by the Board of Commissioners of said body corporate and politic, as their free and voluntary act and as the free and voluntary act and deed of said body corporate and politic, for the uses and purposes therein set forth.

GIVEN under my hand and Notarial Seal this _____ day of _____, A.D. 20 ____.

Notary Public

My Commission expires:

APPROVED AS TO FORM AND LEGALITY:

Head Assistant Attorney

General Counsel

APPROVED:

Executive Director

RECEIVED:

Fee_____

Insurance_____

Bond_____


Village of Hanover Park
AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Juliana Maller, Village Manager

SUBJECT: Resolution Authorizing an Extension and Modification to a Lease Agreement Dated July 2, 1992 by and between the Village and DuPage Public Safety Communications (DU-COMM)

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: November 6, 2014

Executive Summary

Staff is requesting the Village President and Board of Trustees pass a Resolution authorizing an extension and modification to a lease agreement dated July 2, 1992, by and between the Village of Hanover Park, Illinois and DuPage Public Safety Communications.

Discussion

On July 2, 1992, the Village of Hanover Park entered into a ground lease agreement with DuPage Public Safety Communications (DU-COMM) for a communications tower, which lease provided for a term of ten (10) years with two (2) extension options for an addition of ten (10) years each. This lease has lapsed, expired and ended since the option was not exercised.

It has been determined that it is in the best interest of both parties to extend and modify the July 2, 1992 Lease Agreement.

Recommended Action

Move to pass a resolution authorizing an extension and modification to a lease agreement dated July 2, 1992, by and between the Village of Hanover Park, Illinois and DuPage Public Safety Communications.

Attachments: Resolution
Lease Agreement

Budgeted Item:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	N/A
Budgeted Amount:	\$		
Actual Cost:	\$		
Account Number:			

RESOLUTION NO. R-14-**RESOLUTION AUTHORIZING AN EXTENSION AND MODIFICATION TO A LEASE AGREEMENT DATED JULY 2, 1992, BY AND BETWEEN THE VILLAGE OF HANOVER PARK, ILLINOIS, and DUPAGE PUBLIC SAFETY COMMUNICATIONS**

WHEREAS, on July 2, 1992, the Village of Hanover Park, a municipal corporation of the State of Illinois (hereinafter "Village") entered into a ground lease "Lease Agreement" for a communications tower with DuPage Public Safety Communications (hereinafter "DU-COMM") which lease provided for a term of ten (10) years with two (2) extension options for an addition ten (10) years each, but said lease has lapsed, expired, and ended since the option was not exercised; and

WHEREAS, the Lease Agreement also provided that DU-COMM could enter into a sublease which sublease was approved by Village and provided no cash rent was payable from sublessee to DU-COMM; and

WHEREAS, the Lease Agreement further provided that DU-COMM could sublease transmitter/receiver locations on the tower and space within a building upon the site, subject, however, to the prior approval of Village, which approval shall not be unreasonably denied; and

WHEREAS, in June 2011, DU-COMM, without extending its lease with Village, nor seeking prior approval from Village, entered into a First Amendment to Site Agreement No. 186 with New Cingular Wireless PCS, LLC (hereinafter "New Cingular") increasing the number of antennas allowed under the original sublease, providing cash rent to DU-COMM, and extending the term of the sublease by up to twenty (20) years; and

WHEREAS, Village and DU-COMM find it in their respective best interests to extend and modify the July 2, 1992, Lease Agreement; now, therefore,

BE IT RESOLVED by the President and Board of Trustees of the Village of Hanover Park, Illinois, that the Village President is hereby authorized and directed on behalf of the Village of Hanover Park to enter into AN EXTENSION AND MODIFICATION TO A LEASE AGREEMENT DATED JULY 2, 1992, BETWEEN THE VILLAGE OF HANOVER PARK , ILLINOIS, and DUPAGE PUBLIC SAFETY COMMUNICATIONS, a copy of which is attached hereto and made a part hereof as Exhibit "A."

ADOPTED this day of , 2014, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

ABSTENTION:

Approved: _____
Rodney S. Craig
Village President

Attest: _____
Eira Corral, Village Clerk

**EXTENSION AND MODIFICATION TO LEASE AGREEMENT DATED
JULY 2, 1992, BY AND BETWEEN THE VILLAGE OF HANOVER PARK
AND DUPAGE PUBLIC SAFETY COMMUNICATIONS**

This Extension and Modification to the Lease Agreement dated July 2, 1992, by and between the Village of Hanover Park and DuPage Public Safety Communications is entered into this ____ day of _____, 2014.

WHEREAS, on July 2, 1992, the Village of Hanover Park, a municipal corporation of the State of Illinois (hereinafter "Village") entered into a ground lease "Lease Agreement" for a communications tower with DuPage Public Safety Communications (hereinafter "DU-COMM") which lease provided for a term of ten (10) years with two (2) extension options for an addition ten (10) years each, but said lease has lapsed, expired, and ended since the option was not exercised; and

WHEREAS, the Lease Agreement also provided that DU-COMM could enter into a sublease which sublease was approved by Village and provided no cash rent was payable from sublessee to DU-COMM; and

WHEREAS, the Lease Agreement further provided that DU-COMM could sublease transmitter/receiver locations on the tower and space within a building upon the site, subject, however, to the prior approval of Village, which approval shall not be unreasonably denied; and

WHEREAS, in June 2011, DU-COMM, without extending its lease with Village, nor seeking prior approval from Village, entered into a First Amendment to Site Agreement No. 186 with New Cingular Wireless PCS, LLC (hereinafter "New Cingular") increasing the number of antennas allowed under the original sublease, providing cash rent to DU-COMM, and extending the term of the sublease by up to twenty (20) years; and

WHEREAS, Village and DU-COMM find it in their respective best interests to extend and modify the July 2, 1992, Lease Agreement; now, therefore,

IT IS AGREED by and between the Village and DU-COMM as follows:

1. That the Lease Agreement of July 2, 1992, by and between Village and DU-COMM is reinstated as though all extension notices from DU-COMM to Village were timely given subject, however, to the modification of the Lease Agreement as hereafter enumerated.
2. That the term of the lease is extended to June 30, 2042.
3. That DU-COMM shall solely retain and enjoy all gross cash rent derived from its First Amendment to Site Agreement No. 186.

4. That DU-COMM shall not further lease, sublease, license, or amend any lease, sublease or license concerning the site leased pursuant to the Lease Agreement to DU-COMM by Village without the express written consent of Village. Should DU-COMM seek to further lease, sublease, license or amend any lease, sublease or license, it will discuss with the Village a revenue sharing agreement for any revenue received as a result of such further lease, sublease, license or amendment to any lease.

5. That DU-COMM shall, prior to July 30, 2015, remove the existing driveway and its base serving the leased area both on and off of the leased area and construct a new driveway and base therefore in accordance with Village's driveway standards as described and illustrated on Exhibit "A," attached hereto; and provide landscaping and plantings to serve the leased premises in accordance with existing Village standards. DU-COMM shall have the duty to maintain, repair, and replace the driveway and maintain and replace the landscaping during the term of the Lease Agreement.

6. That during the term of this Agreement, DU-COMM shall maintain the property at the tower site in a manner as required by the property maintenance codes of the Village.

7. That DU-COMM may, during the term of this Agreement, enter into a site lease agreement with the DuPage County Emergency Telephone System Board (ETSB) and Motorola for the placement of a STARCOM antenna site at the tower. If a site lease agreement with the ETSB and Motorola is considered, DU-COMM will notify the Village in writing. Any such site agreement shall not generate any revenue to DU-COMM.

8. Effectiveness of Agreement. The Village and DU-COMM hereby expressly waive any breach or default committed by the other Party pursuant to the Lease Agreement as of the effective date of this Extension and Modification, including, without limitation, any action or inaction regarding the Lease Agreement. All terms and conditions of the Lease Agreement shall remain in full force and effect, except as specifically modified by this Extension and Modification. In the event of a conflict between the terms and conditions of the Lease Agreement with those of this Extension and Modification, the terms and conditions of this Extension and Modification shall supersede and control.

IN WITNESS WHEREOF, the Village of Hanover Park and DuPage Public Safety Communications by their duly authorized representatives have executed this Extension and Modification as of the day and year first written above.

VILLAGE OF HANOVER PARK

By: _____
Village President

Attest:

Village Clerk

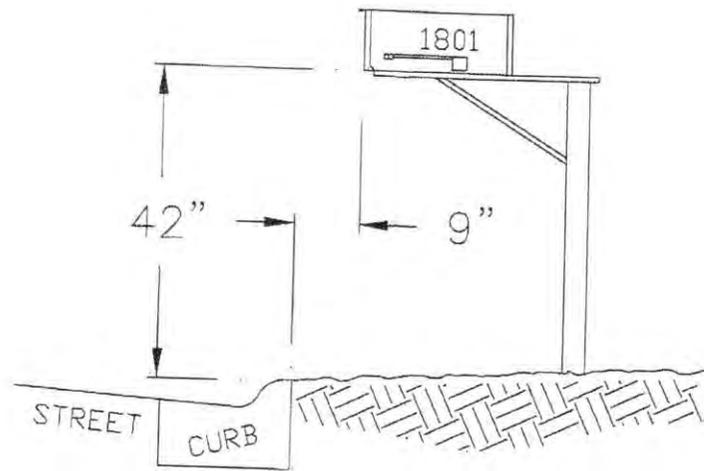
DUPAGE PUBLIC SAFETY
COMMUNICATIONS

By: _____

Attest:

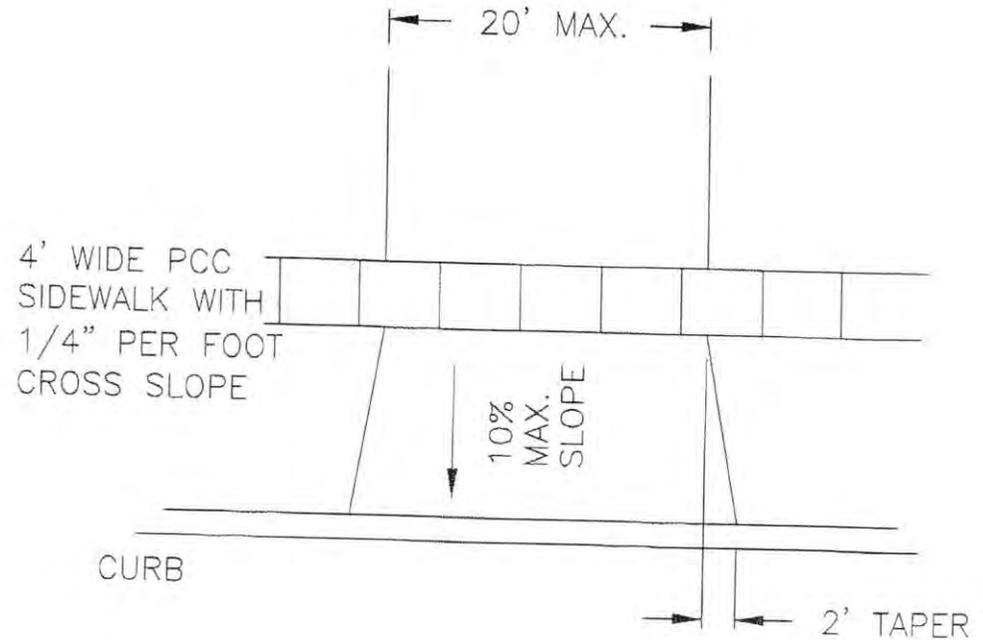
DU-COMM Secretary

RESIDENTIAL MAILBOX DETAIL



MAILBOX POST TO BE WOODEN 4"X4" OR GALVANIZED POST (BRICK OR MASONRY STRUCTURES NOT ALLOWED)

RESIDENTIAL DRIVEWAY AND SIDEWALK DETAIL



BITUMINOUS DRIVEWAYS TO BE 6" STONE AND 2" ASPHALT OR 5" CLASS SI NONREINFORCED CONCRETE OVER 2" COMPACTED GRANULAR SUBBASE

SIDEWALK TO BE 5" CLASS SI CONCRETE (6" AT DRIVEWAYS) OVER 2" COMPACTED GRANULAR SUBBASE. CONSTRUCTION JOINTS TO BE 4' ON CENTER, EXPANSION JOINTS 50'



Village of Hanover Park

AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Juliana Maller, Village Manager

SUBJECT: Warrant

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: November 6, 2014

Recommended Action

Approve Warrant 11/6/2014 in the amount of \$1,644,249.76

Approve Warrant 10/9/14-10/29/14 Paid in Advance in the amount of \$1,282,226.25

Approve September 2014 P-Cards in the amount of \$37,022.89

JM:smk

Attachments: Warrants



Accounts Payable Invoice Report

Invoice Due Date Range 10/18/14 - 11/07/14
 Report By Department - Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount	
Department Economic Dvlpmnt - Economic Development										
Vendor 862 - Choose Dupage										
04-14	2014 ICSC Chicago Dealmaking Booth	Open		10/23/2014	11/07/2014	10/23/2014			400.00	
							Vendor 862 - Choose Dupage Totals	Invoices	1	<u>\$400.00</u>
Vendor 1789 - Hanover Park Chamber Of Commerce										
134056612699	Fall into Business Multi-Chamber Lunch	Open		10/23/2014	11/07/2014	10/23/2014			25.00	
							Vendor 1789 - Hanover Park Chamber Of Commerce Totals	Invoices	1	<u>\$25.00</u>
Vendor 4001 - Slutzky & Blumenthal										
28650	1 E Irving Park No Cash Bid Tax Closeout	Open		10/23/2014	11/07/2014	10/23/2014			50.00	
							Vendor 4001 - Slutzky & Blumenthal Totals	Invoices	1	<u>\$50.00</u>
							Department Economic Dvlpmnt - Economic Development Totals	Invoices	3	<u>\$475.00</u>

Economic Dvlpmnt Economic Development

Department Finance Admin - Finance Administration										
Vendor 3839 - Schermerhorn Commercial Real Estate										
70063.001	Servicemaster- Hanover Square	Open		10/27/2014	11/07/2014	10/27/2014			7,801.97	
							Vendor 3839 - Schermerhorn Commercial Real Estate Totals	Invoices	1	<u>\$7,801.97</u>
							Department Finance Admin - Finance Administration Totals	Invoices	1	<u>\$7,801.97</u>

Finance Admin Finance Administration

Department Finance Collect - Finance Collections										
Vendor 72 - Accurate Office Supply Co										
300158	office supplies	Open		10/23/2014	11/07/2014	10/23/2014			215.31	
300451	office supplies	Open		10/23/2014	11/07/2014	10/23/2014			15.44	
							Vendor 72 - Accurate Office Supply Co Totals	Invoices	2	<u>\$230.75</u>
Vendor 4543 - Warehouse Direct										
2457822-0	office supplies	Open		10/23/2014	11/07/2014	10/23/2014			123.22	
2458007-0	office supplies	Open		10/23/2014	11/07/2014	10/23/2014			13.90	
							Vendor 4543 - Warehouse Direct Totals	Invoices	2	<u>\$137.12</u>
Vendor Viktoria Hopovko										
14-993	Vehicle impoundment refund-Case #14-029886	Open		10/14/2014	11/07/2014	10/14/2014			500.00	
							Vendor Viktoria Hopovko Totals	Invoices	1	<u>\$500.00</u>



Accounts Payable Invoice Report

Invoice Due Date Range 10/18/14 - 11/07/14
 Report By Department - Vendor - Invoice
 Summary Listing

Vendor	Nicole Kinkelaar							
21999	Overpayment of transfer stamp	Open	10/27/2014	11/07/2014	10/27/2014		71.67	
							<hr/>	
			Vendor	Nicole Kinkelaar	Totals	Invoices	1	\$71.67
Vendor	Dahyabhai K. Patel							
15	Escrow refund for 3955 Port Drive	Open	10/23/2014	11/07/2014	10/23/2014		3,000.00	
							<hr/>	
			Vendor	Dahyabhai K. Patel	Totals	Invoices	1	\$3,000.00
Vendor	Ivan J. Perez							
14	Escrow refund for 7798 Northway Drive	Open	10/23/2014	11/07/2014	10/23/2014		250.00	
							<hr/>	
			Vendor	Ivan J. Perez	Totals	Invoices	1	\$250.00
			Department	Finance Collect - Finance Collections	Totals	Invoices	8	\$4,189.54
<hr/>								
Finance Collect Finance Collections								
Department	Finance Gen Acc - Finance General Accounting							
Vendor	4747 - Andres Medical Billing Ltd							
1,583.66	September Ambulance Billing	Open	10/10/2014	11/07/2014	10/10/2014		1,583.66	
							<hr/>	
			Vendor	4747 - Andres Medical Billing Ltd	Totals	Invoices	1	\$1,583.66
Vendor	967 - Com Ed							
7662262005-9/14	9/8-10/6 Train Station	Open	10/10/2014	11/07/2014	10/10/2014		840.48	
							<hr/>	
			Vendor	967 - Com Ed	Totals	Invoices	1	\$840.48
Vendor	968 - Com Ed							
6933095059-10/14	9/17-10/16 Rate 23 Street Lighting	Open	10/28/2014	11/07/2014	10/28/2014		833.10	
							<hr/>	
			Vendor	968 - Com Ed	Totals	Invoices	1	\$833.10
Vendor	1005 - Constellation New Energy Inc							
1Y0SO6R-9/14	9/8-10/5 Street Lighting - Barrington Rd	Open	10/10/2014	11/07/2014	10/10/2014		291.45	
							<hr/>	
			Vendor	1005 - Constellation New Energy Inc	Totals	Invoices	1	\$291.45
Vendor	4842 - Direct Fitness Solutions							
223939	Fitness Equipment-Fire Dept	Open	10/27/2014	11/07/2014	10/27/2014		5,603.00	
							<hr/>	
			Vendor	4842 - Direct Fitness Solutions	Totals	Invoices	1	\$5,603.00
Vendor	1619 - Gatso Usa							
2014-168	9/14 Red Light Camera Payment	Open	10/10/2014	11/07/2014	10/10/2014		7,530.00	
							<hr/>	
			Vendor	1619 - Gatso Usa	Totals	Invoices	1	\$7,530.00



Accounts Payable Invoice Report

Invoice Due Date Range 10/18/14 - 11/07/14
 Report By Department - Vendor - Invoice
 Summary Listing

Vendor	4941 - Illinois Power Marketing							
103908014101	10/14 Street Lighting	Open	10/10/2014	11/07/2014	10/10/2014			3,715.43
								<hr/>
								\$3,715.43
Vendor	2106 - Insight Direct USA Inc							
12/13-5/14	12/13-5/14 Sales Tax Incentive Reimbursement	Open	10/28/2014	11/07/2014	10/28/2014			873,221.99
								<hr/>
								\$873,221.99
Vendor	5041 - Mertes Contracting Corp							
10/6/14	Hydrant Meter Refund	Open	10/10/2014	11/07/2014	10/10/2014			987.80
								<hr/>
								\$987.80
Vendor	3082 - Nicor Gas							
51653810005-9/14	9/8-10/6 STP1	Open	10/10/2014	11/07/2014	10/10/2014			117.38
08822405380-9/14	9/2-9/30 Therm Overage - FH #1	Open	10/28/2014	11/07/2014	10/28/2014			546.96
75152810000-9/14	9/2-10/2 Therm Overage - FH#2	Open	10/28/2014	11/07/2014	10/28/2014			79.57
								<hr/>
								\$743.91
Vendor	3332 - Paul, Bernard Z							
11583	7/14 Retainer	Open	10/28/2014	11/07/2014	10/28/2014			7,762.50
11584	5/14 Legal Services - TIF#3 Hanover Square	Open	10/28/2014	11/07/2014	10/28/2014			1,978.00
11585	5/14 Legal Services - TIF#4/Breslich	Open	10/28/2014	11/07/2014	10/28/2014			279.50
11586	5/14 Legal Services - General	Open	10/28/2014	11/07/2014	10/28/2014			8,084.00
11602	7/14 Legal Services - AT&T Tower Lease	Open	10/28/2014	11/07/2014	10/28/2014			1,197.00
11603	9/14 Retainer	Open	10/28/2014	11/07/2014	10/28/2014			7,762.50
11604	7/14 Legal Services - TIF#3 Hanover Square	Open	10/28/2014	11/07/2014	10/28/2014			1,397.50
11605	7/14 Legal Services - TIF#4/Breslich	Open	10/28/2014	11/07/2014	10/28/2014			1,032.00
11606	7/14 Legal Services - General	Open	10/28/2014	11/07/2014	10/28/2014			10,761.45
								<hr/>
								\$40,254.45
Vendor	3680 - Ricoh USA Inc							
93399824	10/14 Copier Lease-VH	Open	10/28/2014	11/07/2014	10/28/2014			580.63
								<hr/>
								\$580.63
Vendor	3967 - Sikich Llp							
198800	FY2014 Audit Progress Billing-#5	Open	10/28/2014	11/07/2014	10/28/2014			1,000.00
								<hr/>
								\$1,000.00



Accounts Payable Invoice Report

Invoice Due Date Range 10/18/14 - 11/07/14
 Report By Department - Vendor - Invoice
 Summary Listing

Vendor	4255 - Third Millennium Associates								
17432	9/14 Water Bill Printing	Open	10/10/2014	11/07/2014	10/10/2014			2,110.32	
						Vendor	4255 - Third Millennium Associates Totals	Invoices 1	<u>\$2,110.32</u>
						Department	Finance Gen Acc - Finance General Accounting Totals	Invoices 24	<u>\$939,296.22</u>
Finance Gen Acc Finance General Accounting									
Department	Fire Admin - Fire Administration								
Vendor	15 - A & D Total Plumbing								
22471	A & D Plumbing Inspections - September	Open	10/17/2014	11/07/2014	10/17/2014				1,850.00
						Vendor	15 - A & D Total Plumbing Totals	Invoices 1	<u>\$1,850.00</u>
Vendor	156 - Airgas Usa Llc								
9032165096	Airgas - Oxygen	Open	10/21/2014	11/07/2014	10/21/2014				387.77
						Vendor	156 - Airgas Usa Llc Totals	Invoices 1	<u>\$387.77</u>
Vendor	979 - Communications Direct								
IN127823	Communications Direct - Communications Equipment	Open	10/27/2014	11/07/2014	10/27/2014				215.22
						Vendor	979 - Communications Direct Totals	Invoices 1	<u>\$215.22</u>
Vendor	1500 - Fitness Connection								
09021404	Fitness Connection Matrix Treadmill	Open	10/16/2014	11/07/2014	10/16/2014				3,980.00
						Vendor	1500 - Fitness Connection Totals	Invoices 1	<u>\$3,980.00</u>
Vendor	4826 - Craig Haigh								
10/1/14	Lunches for Instructors/Live Fire Training 10/1/14	Open	10/17/2014	11/07/2014	10/17/2014				98.74
10/16/14	Lunch Meeting - Davenport	Open	10/17/2014	11/07/2014	10/17/2014				65.52
10/29/14	Lunches for Instructors/Live Fire Training 9/29/14	Open	10/17/2014	11/07/2014	10/17/2014				63.01
9/30/14	Lunches for Instructors/Live Fire Training 9/29/14	Open	10/17/2014	11/07/2014	10/17/2014				54.02
10/24/14	Craig Haigh - Breakfast & Dinner for 3 - Trip to see Rehab Squad	Open	10/27/2014	11/07/2014	10/27/2014				100.00
						Vendor	4826 - Craig Haigh Totals	Invoices 5	<u>\$381.29</u>
Vendor	1980 - Huntley Fire Protection District								
HPFD0929-1001	Training Tower for 3 days 9/29 - 10/1	Open	10/17/2014	11/07/2014	10/17/2014				1,887.00
						Vendor	1980 - Huntley Fire Protection District Totals	Invoices 1	<u>\$1,887.00</u>



Accounts Payable Invoice Report

Invoice Due Date Range 10/18/14 - 11/07/14
 Report By Department - Vendor - Invoice
 Summary Listing

Vendor	2023 - Ifsap							
12/10/14	IFSAP Annual Awards Luncheon - Robin Dubiel	Open	10/17/2014	11/07/2014	10/17/2014			40.00
			Vendor 2023 - Ifsap Totals			Invoices	1	<u>\$40.00</u>
Vendor	5058 - Ignacio Medrano							
00097048409	Uniform - Shoes	Open	10/27/2014	11/07/2014	10/27/2014			152.59
			Vendor 5058 - Ignacio Medrano Totals			Invoices	1	<u>\$152.59</u>
Vendor	2810 - Menards							
69379	Menards - Supplies	Open	10/17/2014	11/07/2014	10/17/2014			18.51
			Vendor 2810 - Menards Totals			Invoices	1	<u>\$18.51</u>
Vendor	3515 - Promos 911 Inc							
4763	Promos 911 - Special Events Supplies	Open	10/17/2014	11/07/2014	10/17/2014			961.60
			Vendor 3515 - Promos 911 Inc Totals			Invoices	1	<u>\$961.60</u>
Vendor	3807 - Sam's Club Business Payments							
10/2/14	Sam's Club - Rehab Supplies	Open	10/17/2014	11/07/2014	10/17/2014			103.84
			Vendor 3807 - Sam's Club Business Payments Totals			Invoices	1	<u>\$103.84</u>
Vendor	4136 - Stryker Sales Corporation							
1556291 M	Stryker Battery for Stretcher	Open	10/21/2014	11/07/2014	10/21/2014			319.46
			Vendor 4136 - Stryker Sales Corporation Totals			Invoices	1	<u>\$319.46</u>
Vendor	4762 - Thompson Elevator Inspection Service Inc							
14-3747	Thompson Elevator Inspections	Open	10/27/2014	11/07/2014	10/27/2014			250.00
			Vendor 4762 - Thompson Elevator Inspection Service Inc Totals			Invoices	1	<u>\$250.00</u>
Vendor	5047 - Town & Country Gardens							
299952/1	Wreaths for 9-11 Ceremony	Open	10/21/2014	11/07/2014	10/21/2014			260.00
			Vendor 5047 - Town & Country Gardens Totals			Invoices	1	<u>\$260.00</u>
Vendor	4513 - W.S. Darley & Co.							
17159565	WS Darley_Safety & Protection Gear	Open	10/27/2014	11/07/2014	10/27/2014			202.39
			Vendor 4513 - W.S. Darley & Co. Totals			Invoices	1	<u>\$202.39</u>
Vendor	4543 - Warehouse Direct							
2457655-0	Warehouse Direct - Office Supplies	Open	10/17/2014	11/07/2014	10/17/2014			22.95
			Vendor 4543 - Warehouse Direct Totals			Invoices	1	<u>\$22.95</u>
	Department Fire Admin - Fire Administration Totals					Invoices	20	<u>\$11,032.62</u>



Accounts Payable Invoice Report

Invoice Due Date Range 10/18/14 - 11/07/14
 Report By Department - Vendor - Invoice
 Summary Listing

Fire Admin Fire Administration

Department **Fire Inspect Svc - Fire Inspectional Services**

Vendor **Abel Roofing**

14-949	Bond Refund- 1518 Turner Ln	Open	10/22/2014	11/07/2014	10/22/2014		100.00
			Vendor Abel Roofing Totals		Invoices	1	<u>100.00</u>

Vendor **AHA Construction**

14-962	Bond Refund- 1948 Linden Ave	Open	10/22/2014	11/07/2014	10/22/2014		100.00
			Vendor AHA Construction Totals		Invoices	1	<u>100.00</u>

Vendor **Amiruddin Ahmad**

14-297	Bond Refund- 1820 Marigold Ln	Open	10/22/2014	11/07/2014	10/22/2014		200.00
			Vendor Amiruddin Ahmad Totals		Invoices	1	<u>200.00</u>

Vendor **Angler Construction**

14-712	Bond Refund- 7541 Wedgewood Ln	Open	10/22/2014	11/07/2014	10/22/2014		100.00
			Vendor Angler Construction Totals		Invoices	1	<u>100.00</u>

Vendor **Angler Construction Inc**

14-704	Bond Refund- 7612 Weymouth Cir	Open	10/22/2014	11/07/2014	10/22/2014		100.00
14-707	Bond Refund- 718 Sarson Way	Open	10/22/2014	11/07/2014	10/22/2014		100.00
14-713	Bond Refund- 7559 Waterford Dr	Open	10/22/2014	11/07/2014	10/22/2014		100.00
			Vendor Angler Construction Inc Totals		Invoices	3	<u>300.00</u>

Vendor **Aurora Sign Co Inc**

14-875	Bond Refund- 7470 Barrington Rd	Open	10/22/2014	11/07/2014	10/22/2014		100.00
			Vendor Aurora Sign Co Inc Totals		Invoices	1	<u>100.00</u>

Vendor **Leopoldo Barajas**

14-406	Bond Refund- 2003 Irving Park Rd	Open	10/22/2014	11/07/2014	10/22/2014		100.00
			Vendor Leopoldo Barajas Totals		Invoices	1	<u>100.00</u>

Vendor **Bartlett Roofing**

14-881	Bond Refund- 7370 Gladiola Ave	Open	10/22/2014	11/07/2014	10/22/2014		100.00
			Vendor Bartlett Roofing Totals		Invoices	1	<u>100.00</u>

Vendor **Linda Deboe**

14-897	Bond Refund- 7712 Windsor Ln	Open	10/22/2014	11/07/2014	10/22/2014		100.00
			Vendor Linda Deboe Totals		Invoices	1	<u>100.00</u>

Vendor **DuBois Paving Company**

14-761	Bond Refund- 2161 Camden Ln	Open	10/22/2014	11/07/2014	10/22/2014		100.00
14-764	Bond Refund- 2151 Rob Roy Ct	Open	10/22/2014	11/07/2014	10/22/2014		100.00
14-765	Bond Refund- 2157 Rob Roy Ct	Open	10/22/2014	11/07/2014	10/22/2014		100.00



Accounts Payable Invoice Report

Invoice Due Date Range 10/18/14 - 11/07/14
 Report By Department - Vendor - Invoice
 Summary Listing

Vendor **DuBois Paving Company**
 14-767 Bond Refund- 2148 Aberdeen Ct Open
 14-769 Bond Refund- 2135 Camden Ln Open

10/22/2014	11/07/2014	10/22/2014	100.00
10/22/2014	11/07/2014	10/22/2014	100.00
Vendor DuBois Paving Company Totals			Invoices 5 <u>\$500.00</u>

Vendor **Envy Home Services Inc**
 14-429 Bond Refund- 1900 McCormick Ln Open

10/22/2014	11/07/2014	10/22/2014	100.00
Vendor Envy Home Services Inc Totals			Invoices 1 <u>\$100.00</u>

Vendor **Pablo Garcia**
 14-647 Bond Refund- 7127 Meadowbrook Ln Open

10/22/2014	11/07/2014	10/22/2014	100.00
Vendor Pablo Garcia Totals			Invoices 1 <u>\$100.00</u>

Vendor **H. Borre & Sons Inc**
 14-549 Bond Refund- 1560 Hunter Rd Open

10/22/2014	11/07/2014	10/22/2014	100.00
Vendor H. Borre & Sons Inc Totals			Invoices 1 <u>\$100.00</u>

Vendor **HI-5 Roofing LLC**
 14-955 Bond Refund- 2229 Camden Ln Open

10/22/2014	11/07/2014	10/22/2014	100.00
Vendor HI-5 Roofing LLC Totals			Invoices 1 <u>\$100.00</u>

Vendor **HP Park District**
 11-1077 Bond Refund- 1919 Walnut Ave A Open

10/22/2014	11/07/2014	10/22/2014	675.00
Vendor HP Park District Totals			Invoices 1 <u>\$675.00</u>

Vendor **HP Park District**
 12-99 Bond Refund- 6800 Catalpa St Open

10/22/2014	11/07/2014	10/22/2014	1,110.00
Vendor HP Park District Totals			Invoices 1 <u>\$1,110.00</u>

Vendor **J & K Home Improvement**
 14-989 Bond Refund- 8074 Carnaby Ct S Open

10/22/2014	11/07/2014	10/22/2014	100.00
Vendor J & K Home Improvement Totals			Invoices 1 <u>\$100.00</u>

Vendor **J & K Home Improvement**
 14-983 Bond Refund- 8059 Carnaby Ct S Open

10/22/2014	11/07/2014	10/22/2014	100.00
Vendor J & K Home Improvement Totals			Invoices 1 <u>\$100.00</u>

Vendor **K & S General Contracting**
 14-966 Bond Refund- 6869 Hemlock St Open

10/22/2014	11/07/2014	10/22/2014	100.00
Vendor K & S General Contracting Totals			Invoices 1 <u>\$100.00</u>

Vendor **Adam Khan**
 13-1073 Bond Refund- 7456 Churchill Dr Open

10/22/2014	11/07/2014	10/22/2014	155.00
Vendor Adam Khan Totals			Invoices 1 <u>\$155.00</u>



Accounts Payable Invoice Report

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Vendor Mark Leffler							
14-984	Bond Refund- 5824 Farnham Ct	Open	10/22/2014	11/07/2014	10/22/2014	115.00	
			Vendor Mark Leffler Totals		Invoices	1	<hr/> \$115.00
Vendor Nat-Cat Restoration							
2014-1029	Bond Refund- 1309 Kingsbury Dr D	Open	10/22/2014	11/07/2014	10/22/2014	100.00	
			Vendor Nat-Cat Restoration Totals		Invoices	1	<hr/> \$100.00
Vendor Ostrander Construction							
14-638	Bond Refund- 945 Muirfield Dr	Open	10/22/2014	11/07/2014	10/22/2014	400.00	
14-751	Bond Refund- 945 Muirfield Dr	Open	10/22/2014	11/07/2014	10/22/2014	180.00	
			Vendor Ostrander Construction Totals		Invoices	2	<hr/> \$580.00
Vendor Peerless Enterprises Inc							
14-314	Bond Refund- 1473 Fremont Dr	Open	10/22/2014	11/07/2014	10/22/2014	100.00	
14-316	Bond Refund- 1441 Fremont Dr	Open	10/22/2014	11/07/2014	10/22/2014	100.00	
14-317	Bond Refund- 1425 Fremont Dr	Open	10/22/2014	11/07/2014	10/22/2014	100.00	
14-318	Bond Refund- 1409 Fremont Dr	Open	10/22/2014	11/07/2014	10/22/2014	100.00	
14-319	Bond Refund- 1373 Fremont Dr	Open	10/22/2014	11/07/2014	10/22/2014	100.00	
14-321	Bond Refund- 6011 Kit Carson Dr	Open	10/22/2014	11/07/2014	10/22/2014	100.00	
14-322	Bond Refund- 6027 Kit Carson Dr	Open	10/22/2014	11/07/2014	10/22/2014	100.00	
14-323	Bond Refund- 6043 Kit Carson Dr	Open	10/22/2014	11/07/2014	10/22/2014	100.00	
14-324	Bond Refund- 6012 Kit Carson Dr	Open	10/22/2014	11/07/2014	10/22/2014	100.00	
14-325	Bond Refund- 1425 Apache Dr	Open	10/22/2014	11/07/2014	10/22/2014	100.00	
14-326	Bond Refund- 1434 Apache Dr	Open	10/22/2014	11/07/2014	10/22/2014	100.00	
14-328	Bond Refund- 6034 Kit Carson Dr	Open	10/22/2014	11/07/2014	10/22/2014	100.00	
14-329	Bond Refund- 6050 Kit Carson Dr	Open	10/22/2014	11/07/2014	10/22/2014	100.00	
14-331	Bond Refund- 1423 Bear Flag Dr	Open	10/22/2014	11/07/2014	10/22/2014	100.00	
14-332	Bond Refund- 1439 Bear Flag Dr	Open	10/22/2014	11/07/2014	10/22/2014	100.00	
14-333	Bond Refund- 6101 Kit Carson Dr	Open	10/22/2014	11/07/2014	10/22/2014	100.00	
14-334	Bond Refund- 6117 Kit Carson Dr	Open	10/22/2014	11/07/2014	10/22/2014	100.00	
14-337	Bond Refund- 6151 Kit Carson Dr	Open	10/22/2014	11/07/2014	10/22/2014	100.00	
			Vendor Peerless Enterprises Inc Totals		Invoices	18	<hr/> \$1,800.00
Vendor Pro Home Services Inc							
14-987	Bond Refund- 1905 Poplar Ave	Open	10/22/2014	11/07/2014	10/22/2014	100.00	
			Vendor Pro Home Services Inc Totals		Invoices	1	<hr/> \$100.00
Vendor Sarnelli Construction							
14-958	Bond Refund- 7905 Berkshire Dr	Open	10/22/2014	11/07/2014	10/22/2014	100.00	
			Vendor Sarnelli Construction Totals		Invoices	1	<hr/> \$100.00



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Vendor	Shreemad Investment LLC							
14-1016	Bond Refund- 1754 Howe Ln	Open	10/22/2014	11/07/2014	10/22/2014			100.00
								<hr/>
			Vendor	Shreemad Investment LLC	Totals	Invoices	1	\$100.00
Vendor	Mayank Soni							
14-959	Bond Refund- 1606 Celebrity Cir E	Open	10/22/2014	11/07/2014	10/22/2014			100.00
								<hr/>
			Vendor	Mayank Soni	Totals	Invoices	1	\$100.00
Vendor	Timberbuilt Inc							
14-676	Bond Refund- 7953 Huntington Cir N	Open	10/22/2014	11/07/2014	10/22/2014			400.00
								<hr/>
			Vendor	Timberbuilt Inc	Totals	Invoices	1	\$400.00
Vendor	Total Construction Concepts							
14-1017	Bond Refund- 1650 Windjammer Ln	Open	10/22/2014	11/07/2014	10/22/2014			100.00
								<hr/>
			Vendor	Total Construction Concepts	Totals	Invoices	1	\$100.00
Vendor	Csaba Tudos							
14-501	Bond Refund- 5215 Arlington Dr W	Open	10/22/2014	11/07/2014	10/22/2014			100.00
								<hr/>
			Vendor	Csaba Tudos	Totals	Invoices	1	\$100.00
Vendor	Weatherguard Construction							
14-973	Bond Refund- 1842 Grosse Pointe Cir	Open	10/22/2014	11/07/2014	10/22/2014			100.00
								<hr/>
			Vendor	Weatherguard Construction	Totals	Invoices	1	\$100.00
			Department	Fire Inspect Svc - Fire Inspectional Services	Totals	Invoices	56	\$8,035.00

Fire Inspect Svc Fire Inspectional Services

Department **HR Department - Human Resources Department**

Vendor	910 - Clark Baird Smith Llp							
5107	legal services oct 6 2014	Open	10/20/2014	11/07/2014	10/20/2014			2,512.50
								<hr/>
			Vendor	910 - Clark Baird Smith Llp	Totals	Invoices	1	\$2,512.50
Vendor	1000 - Conrad Polygraph Inc							
1427	employee screening	Open	10/10/2014	11/07/2014	10/10/2014			160.00
								<hr/>
			Vendor	1000 - Conrad Polygraph Inc	Totals	Invoices	1	\$160.00
Vendor	5003 - Rafal Gniewosz							
Tuition & Books	Tuition & Books - Ethics & Social Justice	Open	10/10/2014	11/07/2014	10/10/2014			2,470.00
								<hr/>
			Vendor	5003 - Rafal Gniewosz	Totals	Invoices	1	\$2,470.00



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Vendor 4977 - GOVTEMPSUSA LLC 1603720 temp staffing Greg Peters 10-9-14 Open	10/27/2014	11/07/2014	10/27/2014		3,094.00
	Vendor 4977 - GOVTEMPSUSA LLC Totals		Invoices	1	<u>\$3,094.00</u>
Vendor 2136 - IPELRA 12-11-2014 seminar Open	10/20/2014	11/07/2014	10/20/2014		55.00
	Vendor 2136 - IPELRA Totals		Invoices	1	<u>\$55.00</u>
Vendor 5040 - IPMA-HR 24204455 IPMA HR Membership Open	10/20/2014	11/07/2014	10/20/2014		390.00
	Vendor 5040 - IPMA-HR Totals		Invoices	1	<u>\$390.00</u>
Vendor 5038 - NLPOA 10082014 Job Posting for Police Officer opening Open	10/14/2014	11/07/2014	10/14/2014		150.00
	Vendor 5038 - NLPOA Totals		Invoices	1	<u>\$150.00</u>
Vendor 4746 - Northwest Suburban United Way 2014-00000143 UNITED WAY - United Way* Open	10/15/2014	11/07/2014	10/15/2014		330.75
	Vendor 4746 - Northwest Suburban United Way Totals		Invoices	1	<u>\$330.75</u>
Vendor 4783 - O.C. Tanner 924836312 retirement Haislet Open	10/24/2014	11/07/2014	10/24/2014		786.57
	Vendor 4783 - O.C. Tanner Totals		Invoices	1	<u>\$786.57</u>
Vendor 4745 - Scholarship America 2014-00000144 JEFF CRLSN SCHLR - Jeffrey Carlson Scholarship * Open	10/15/2014	11/07/2014	10/15/2014		525.00
	Vendor 4745 - Scholarship America Totals		Invoices	1	<u>\$525.00</u>
Vendor 4905 - The Blue Line 31313 Job Posting for Police Officer Opening Open	10/20/2014	11/07/2014	10/20/2014		298.00
	Vendor 4905 - The Blue Line Totals		Invoices	1	<u>\$298.00</u>
Vendor 4543 - Warehouse Direct 2461325-0 office supplies Open	10/10/2014	11/07/2014	10/10/2014		13.58
	Vendor 4543 - Warehouse Direct Totals		Invoices	1	<u>\$13.58</u>
Vendor 4700 - Xerox Corporation 076133511 copy lease charges September Open	10/20/2014	11/07/2014	10/20/2014		770.17
	Vendor 4700 - Xerox Corporation Totals		Invoices	1	<u>\$770.17</u>



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Vendor	5037 - YourMembership.com, Inc.									
R13945361	Job posting w Int. Code Council	Open	10/14/2014	11/07/2014	10/14/2014			150.00		
						Vendor	5037 - YourMembership.com, Inc. Totals	Invoices	1	<u>\$150.00</u>
						Department	HR Department - Human Resources Department Totals	Invoices	14	<u>\$11,705.57</u>

HR Department Human Resources Department

Department **IT - Information Technology**

Vendor	373 - AT&T									
630z99011210	IT - AT&T - E-911 Lines	Open	10/28/2014	11/07/2014	11/07/2014			35.36		
						Vendor	373 - AT&T Totals	Invoices	1	<u>\$35.36</u>
Vendor	4807 - AT&T Mobility									
287241079139x101	IT - AT&T Monthly Mobility	Open	10/28/2014	11/07/2014	11/07/2014			433.04		
						Vendor	4807 - AT&T Mobility Totals	Invoices	1	<u>\$433.04</u>
Vendor	709 - Call One									
1010-8692-0000-6	IT - Call One Phone Service	Open	10/28/2014	11/07/2014	11/07/2014			8,408.96		
						Vendor	709 - Call One Totals	Invoices	1	<u>\$8,408.96</u>
Vendor	4790 - CDW Government									
QG08000	Annual Anti-Virus Renewal	Open	10/28/2014	11/07/2014	10/28/2014			14,448.20		
						Vendor	4790 - CDW Government Totals	Invoices	1	<u>\$14,448.20</u>
Vendor	1173 - Dell Marketing L.P.									
XJK558F76	PC Replacement	Open	10/28/2014	11/07/2014	11/07/2014			54,617.28		
						Vendor	1173 - Dell Marketing L.P. Totals	Invoices	1	<u>\$54,617.28</u>
Vendor	1328 - Ebryit									
1019218	IT - eBry IT - Quarterly Printer Maintenance	Open	10/17/2014	11/07/2014	11/07/2014			18.00		
						Vendor	1328 - Ebryit Totals	Invoices	1	<u>\$18.00</u>
Vendor	4753 - Fed Ex									
1168-0768-8	Mailing to NWS	Open	10/28/2014	11/07/2014	11/07/2014			44.09		
						Vendor	4753 - Fed Ex Totals	Invoices	1	<u>\$44.09</u>
Vendor	1685 - Grainger									
9559032165	Self Gripping Straps	Open	10/17/2014	11/07/2014	11/07/2014			185.96		
						Vendor	1685 - Grainger Totals	Invoices	1	<u>\$185.96</u>
Vendor	4758 - Kronos									
10887264	Interface Preparation	Open	10/17/2014	11/07/2014	11/07/2014			5,855.00		



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Vendor 4758 - Kronos							
10894828	IT - Kronos	Open	10/28/2014	11/07/2014	11/07/2014		1,390.00
			Vendor 4758 - Kronos Totals		Invoices	2	<u>\$7,245.00</u>
Vendor 2986 - Municipal Web Services							
51114	IT - Municipal Web Services	Open	10/28/2014	11/07/2014	11/07/2014		462.50
			Vendor 2986 - Municipal Web Services Totals		Invoices	1	<u>\$462.50</u>
Vendor 3068 - New World Systems							
038202	IT - NWS Travel Expenses	Open	10/17/2014	11/07/2014	11/07/2014		5,517.53
038339	IT - NWS Travel Expenses	Open	10/17/2014	11/07/2014	11/07/2014		1,629.12
038381	IT - NWS Travel Expenses	Open	10/17/2014	11/07/2014	11/07/2014		2,700.00
038164	IT - NWS Travel Expenses	Open	10/28/2014	11/07/2014	11/07/2014		1,200.00
038481	IT - NWS Travel Expenses	Open	10/28/2014	11/07/2014	11/07/2014		1,711.39
038571	IT - NWS Travel Expenses	Open	10/28/2014	11/07/2014	11/07/2014		1,539.84
038616	IT - NWS Travel Expenses	Open	10/28/2014	11/07/2014	11/07/2014		3,780.00
			Vendor 3068 - New World Systems Totals		Invoices	7	<u>\$18,077.88</u>
Vendor 3680 - Ricoh USA Inc							
25891540	IT - Ricoh Monthly Copier Fee	Open	10/17/2014	11/07/2014	11/07/2014		260.46
			Vendor 3680 - Ricoh USA Inc Totals		Invoices	1	<u>\$260.46</u>
Vendor 4908 - Ricoh Usa Inc							
1050320496	AX Integration with New World ERP	Open	10/28/2014	11/07/2014	11/07/2014		13,505.00
			Vendor 4908 - Ricoh Usa Inc Totals		Invoices	1	<u>\$13,505.00</u>
Vendor 4160 - Sungard Public Sector							
89471	Utility Deposit Completion	Open	10/28/2014	11/07/2014	11/07/2014		1,200.00
			Vendor 4160 - Sungard Public Sector Totals		Invoices	1	<u>\$1,200.00</u>
Vendor 4255 - Third Millennium Associates							
17429	Conversion Programming	Open	10/17/2014	11/07/2014	11/07/2014		3,750.00
			Vendor 4255 - Third Millennium Associates Totals		Invoices	1	<u>\$3,750.00</u>
Vendor 4454 - Verizon Wireless							
9733200733	IT - Verizon - MDT Cards Monthly	Open	10/17/2014	11/07/2014	11/07/2014		2,137.06
			Vendor 4454 - Verizon Wireless Totals		Invoices	1	<u>\$2,137.06</u>
			Department IT - Information Technology Totals		Invoices	23	<u>\$124,828.79</u>

IT Information Technology

Department **PD Staff Svcs - PD Staff Services**

Vendor **3807 - Sam's Club Business Payments**

425900228730	Evidence Collection Supplies	Open	09/19/2014	10/19/2014	09/19/2014		11.65
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Vendor	3807 - Sam's Club Business Payments	Totals	Invoices	1	\$11.65
Department	PD Staff Svcs - PD Staff Services	Totals	Invoices	1	<u>\$11.65</u>

PD Staff Svcs PD Staff Services

Department **PW Admin - PW Administration**

Vendor **4929 - Arrow Construction Co.**

6269CM	2014 MFT Street Resurfacing Project #73814	Open	10/17/2014	11/07/2014	10/17/2014	89,153.91
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Vendor	4929 - Arrow Construction Co.	Totals	Invoices	1	<u>\$89,153.91</u>
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Vendor **577 - Bollinger, Lach & Associates**

17078-3-Final	Water Main Replacement Projects	Open	10/16/2014	11/07/2014	10/16/2014	717.50
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Vendor	577 - Bollinger, Lach & Associates	Totals	Invoices	1	<u>\$717.50</u>
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Vendor **934 - Clifford-Wald**

IN000836398	Toner for KIP	Open	10/15/2014	11/07/2014	10/15/2014	505.00
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Vendor	934 - Clifford-Wald	Totals	Invoices	1	<u>\$505.00</u>
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Vendor **4804 - Eric Daudelin**

00822-46970	Prescription Safety Glasses - Reimbursement	Open	10/27/2014	11/07/2014	10/27/2014	227.22
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Vendor	4804 - Eric Daudelin	Totals	Invoices	1	<u>\$227.22</u>
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Vendor **5035 - Elgin Recycling**

24389	Hanover Park Recycling Event	Open	10/16/2014	11/07/2014	10/16/2014	1,156.70
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Vendor	5035 - Elgin Recycling	Totals	Invoices	1	<u>\$1,156.70</u>
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Vendor **214 - Fehr Graham**

62290	Safety Training and Policy Updates	Open	10/20/2014	11/07/2014	10/20/2014	1,991.43
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Vendor	214 - Fehr Graham	Totals	Invoices	1	<u>\$1,991.43</u>
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Vendor **4853 - Groot Industries**

12690966	Leslie Mark Thomas Apt Complex Waste Removal	Open	10/21/2014	11/07/2014	10/21/2014	1,405.71
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Vendor	4853 - Groot Industries	Totals	Invoices	1	<u>\$1,405.71</u>
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Vendor **2082 - Impressions In Stone**

7999	Veterans Memorial - Bricks	Open	10/27/2014	11/07/2014	10/27/2014	171.50
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Vendor	2082 - Impressions In Stone	Totals	Invoices	1	<u>\$171.50</u>
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Vendor **2101 - Innovative Construction Solutions**

4214-02 R01	Hanover Square Shopping Center Project	Open	10/09/2014	11/07/2014	10/09/2014	256,266.46
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Vendor	3680 - Ricoh USA Inc						
25891539	Copier Lease - Monthly Lease Payment - October	Open	10/16/2014	11/07/2014	10/16/2014		240.99
						Vendor	3680 - Ricoh USA Inc Totals
						Invoices	1
							\$240.99
Vendor	4454 - Verizon Wireless						
9732631483	Monthly Wireless Service - September	Open	10/09/2014	11/07/2014	10/09/2014		76.02
						Vendor	4454 - Verizon Wireless Totals
						Invoices	1
							\$76.02
Vendor	4540 - Wang, Michael						
504292	Reimbursement for coffee and donuts for the Recycling Event	Open	10/09/2014	11/07/2014	10/09/2014		94.10
						Vendor	4540 - Wang, Michael Totals
						Invoices	1
							\$94.10
						Department	PW Admin - PW Administration Totals
						Invoices	23
							\$356,309.74
<hr/>							
PW Admin	PW Administration						
Department	PW Fleet Svcs - PW Fleet Services						
Vendor	4789 - 1st Ayd Corporation						
658813	Shop wipers	Open	10/16/2014	11/07/2014	10/16/2014		162.68
						Vendor	4789 - 1st Ayd Corporation Totals
						Invoices	1
							\$162.68
Vendor	83 - Acme Truck Brake & Supply						
1242760004	Brakes - # 371	Open	10/23/2014	11/07/2014	10/23/2014		2,315.20
1242810065	Brake core returned	Open	10/23/2014	11/07/2014	10/23/2014		(1,050.00)
						Vendor	83 - Acme Truck Brake & Supply Totals
						Invoices	2
							\$1,265.20
Vendor	399 - Avalon Petroleum Company						
015064	Diesel fuel	Open	10/07/2014	11/07/2014	10/07/2014		3,098.70
453834	Gasoline	Open	10/07/2014	11/07/2014	10/07/2014		18,369.56
015128	Bio-diesel fuel	Open	10/20/2014	11/07/2014	10/20/2014		4,684.95
520178	Gasoline	Open	10/20/2014	11/07/2014	10/20/2014		16,406.18
						Vendor	399 - Avalon Petroleum Company Totals
						Invoices	4
							\$42,559.39
Vendor	529 - Biggers Chevrolet						
90563	Latch & lock - # 3163	Open	10/16/2014	11/07/2014	10/16/2014		257.71
						Vendor	529 - Biggers Chevrolet Totals
						Invoices	1
							\$257.71
Vendor	754 - Carquest Auto Parts						
503249	Lens	Open	10/17/2014	11/07/2014	10/17/2014		14.01
504404	Drain plug	Open	10/17/2014	11/07/2014	10/17/2014		5.41
504782	Wiper blades	Open	10/17/2014	11/07/2014	10/17/2014		44.46
504961	Knob	Open	10/17/2014	11/07/2014	10/17/2014		14.27



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Vendor 754 - Carquest Auto Parts							
505193	Fuel cap	Open	10/17/2014	11/07/2014	10/17/2014	10.23	
505400	Bulb	Open	10/17/2014	11/07/2014	10/17/2014	11.89	
506096	Hub assy.	Open	10/17/2014	11/07/2014	10/17/2014	214.49	
506412	Socket	Open	10/17/2014	11/07/2014	10/17/2014	11.19	
506418	Socket	Open	10/17/2014	11/07/2014	10/17/2014	(11.19)	
506419	Socket	Open	10/17/2014	11/07/2014	10/17/2014	8.79	
506440	Filters	Open	10/17/2014	11/07/2014	10/17/2014	50.79	
506448	Filters	Open	10/17/2014	11/07/2014	10/17/2014	50.79	
506610	Steering arms	Open	10/17/2014	11/07/2014	10/17/2014	118.15	
506642	Steering stablizer	Open	10/17/2014	11/07/2014	10/17/2014	29.59	
506814	Filters	Open	10/17/2014	11/07/2014	10/17/2014	12.36	
Vendor 754 - Carquest Auto Parts Totals					Invoices	15	\$585.23
Vendor 4802 - Certified Fleet Services Inc							
R16219	Pump test	Open	10/16/2014	11/07/2014	10/16/2014	575.00	
R16232	Annual Pump test & Aerial test	Open	10/20/2014	11/07/2014	10/20/2014	2,378.75	
Vendor 4802 - Certified Fleet Services Inc Totals					Invoices	2	\$2,953.75
Vendor 845 - Chicago Parts & Sound Llc							
620491	Brake parts	Open	10/16/2014	11/07/2014	10/16/2014	95.46	
619793	Brake parts	Open	10/17/2014	11/07/2014	10/17/2014	39.98	
Vendor 845 - Chicago Parts & Sound Llc Totals					Invoices	2	\$135.44
Vendor 882 - Cintas #22							
22802919FLT	Uniform rental	Open	10/20/2014	11/07/2014	10/20/2014	84.53	
22805986FLT	Uniform rental	Open	10/20/2014	11/07/2014	10/20/2014	84.53	
22809045FLT	Uniform rental	Open	10/20/2014	11/07/2014	10/20/2014	84.53	
Vendor 882 - Cintas #22 Totals					Invoices	3	\$253.59
Vendor 4755 - Friendly Ford							
182995	Door Actuator	Open	10/16/2014	11/07/2014	10/16/2014	37.54	
183038	Hose	Open	10/16/2014	11/07/2014	10/16/2014	101.66	
183043	Engine mount	Open	10/16/2014	11/07/2014	10/16/2014	70.08	
183044	Bushing	Open	10/16/2014	11/07/2014	10/16/2014	62.23	
Vendor 4755 - Friendly Ford Totals					Invoices	4	\$271.51
Vendor 4767 - Fullife Safety Center							
26832	Safety supplies	Open	10/16/2014	11/07/2014	10/16/2014	31.61	
Vendor 4767 - Fullife Safety Center Totals					Invoices	1	\$31.61
Vendor 1685 - Grainger							
9543526298	Safety supplies	Open	10/16/2014	11/07/2014	10/16/2014	194.04	
Vendor 1685 - Grainger Totals					Invoices	1	\$194.04



Accounts Payable Invoice Report

Invoice Due Date Range 10/18/14 - 11/07/14
 Report By Department - Vendor - Invoice
 Summary Listing

Vendor 4892 - Havey Communications Inc							
3940	Warning lights	Open	10/15/2014	11/07/2014	10/15/2014		327.85
			Vendor 4892 - Havey Communications Inc Totals		Invoices	1	<u>\$327.85</u>
Vendor 2131 - Interstate Battery Systems Of Fox River Valley							
20107532	Batteries	Open	10/16/2014	11/07/2014	10/16/2014		324.85
			Vendor 2131 - Interstate Battery Systems Of Fox River Valley Totals		Invoices	1	<u>\$324.85</u>
Vendor 4782 - Jake The Striper							
2112	Decal new explorer	Open	10/17/2014	11/07/2014	10/17/2014		450.00
			Vendor 4782 - Jake The Striper Totals		Invoices	1	<u>\$450.00</u>
Vendor 4799 - Kammes Auto & Truck Repair Inc							
284762	Truck inspections	Open	10/16/2014	11/07/2014	10/16/2014		434.50
			Vendor 4799 - Kammes Auto & Truck Repair Inc Totals		Invoices	1	<u>\$434.50</u>
Vendor 2714 - Matco Tools							
108020	Small tools	Open	10/16/2014	11/07/2014	10/16/2014		399.95
108691	Tap sockets	Open	10/17/2014	11/07/2014	10/17/2014		49.50
			Vendor 2714 - Matco Tools Totals		Invoices	2	<u>\$449.45</u>
Vendor 1632 - Napa Auto Parts							
293700	Speed sensor	Open	10/17/2014	11/07/2014	10/17/2014		157.50
			Vendor 1632 - Napa Auto Parts Totals		Invoices	1	<u>\$157.50</u>
Vendor 3146 - O'Reilly Automotive Inc							
392815	Shop supplies	Open	10/17/2014	11/07/2014	10/17/2014		12.38
393777	Engine oil	Open	10/17/2014	11/07/2014	10/17/2014		23.94
394685	Sealer	Open	10/17/2014	11/07/2014	10/17/2014		6.00
394857	Absorbant	Open	10/17/2014	11/07/2014	10/17/2014		27.92
			Vendor 3146 - O'Reilly Automotive Inc Totals		Invoices	4	<u>\$70.24</u>
Vendor 4830 - Petroleum Technologies Equipment							
14698	Tank monitor supplies	Open	10/17/2014	11/07/2014	10/17/2014		67.00
			Vendor 4830 - Petroleum Technologies Equipment Totals		Invoices	1	<u>\$67.00</u>
Vendor 4761 - Pomp's Tire Service Inc							
410211369	Tires (2) - # 66	Open	10/16/2014	11/07/2014	10/16/2014		476.28
410212402	Tires - # 306	Open	10/16/2014	11/07/2014	10/16/2014		455.44
410207406	Tires (6) - # 383	Open	10/20/2014	11/07/2014	10/20/2014		1,173.92
410207683	Tires (6) - # 382	Open	10/20/2014	11/07/2014	10/20/2014		1,418.84
			Vendor 4761 - Pomp's Tire Service Inc Totals		Invoices	4	<u>\$3,524.48</u>



Accounts Payable Invoice Report

Invoice Due Date Range 10/18/14 - 11/07/14
 Report By Department - Vendor - Invoice
 Summary Listing

Vendor	4953 - Shemin Nurseries									
834916	landscape materials	Open	10/16/2014	11/07/2014	10/16/2014			253.00		
						Vendor	4953 - Shemin Nurseries Totals	Invoices	1	<u>\$253.00</u>
						Department	PW Forestry - PW Forestry Totals	Invoices	5	<u>\$3,845.88</u>
<hr/>										
PW Forestry PW Forestry										
Department	PW Public Bldgs - PW Public Buildings									
Vendor	124 - Advent Systems Inc									
40595	Garage Door Repairs	Open	10/10/2014	11/07/2014	10/10/2014					204.00
						Vendor	124 - Advent Systems Inc Totals	Invoices	1	<u>\$204.00</u>
Vendor	135 - Aftermath Services Llc									
3203/3180/3178	Bio Hazard Cleaning	Open	10/10/2014	11/07/2014	10/10/2014					135.00
						Vendor	135 - Aftermath Services Llc Totals	Invoices	1	<u>\$135.00</u>
Vendor	212 - Alpha Building Maintenance Service									
14843	Cleaning for August	Open	10/08/2014	11/07/2014	10/08/2014					5,434.00
14915	Cleaning for September	Open	10/08/2014	11/07/2014	10/08/2014					5,434.00
						Vendor	212 - Alpha Building Maintenance Service Totals	Invoices	2	<u>\$10,868.00</u>
Vendor	4748 - Av Overhead Garage Door									
24640	Garage Door Repair	Open	10/10/2014	11/07/2014	10/10/2014					742.00
						Vendor	4748 - Av Overhead Garage Door Totals	Invoices	1	<u>\$742.00</u>
Vendor	510 - Best Technology Systems Inc									
14035-6/-7	Firing Range Cleaning	Open	10/09/2014	11/07/2014	10/09/2014					1,945.00
						Vendor	510 - Best Technology Systems Inc Totals	Invoices	1	<u>\$1,945.00</u>
Vendor	528 - Bigfoot Pest Control									
39335/36/38.3953	Monthly pest Maintenance	Open	10/10/2014	11/07/2014	10/10/2014					770.00
						Vendor	528 - Bigfoot Pest Control Totals	Invoices	1	<u>\$770.00</u>
Vendor	882 - Cintas #22									
22784430/265/620	Uniforms	Open	10/10/2014	11/07/2014	10/10/2014					501.34
						Vendor	882 - Cintas #22 Totals	Invoices	1	<u>\$501.34</u>
Vendor	1366 - Elmund & Nelson Co									
1407048	Lighting Repairs	Open	10/10/2014	11/07/2014	10/10/2014					138.50
						Vendor	1366 - Elmund & Nelson Co Totals	Invoices	1	<u>\$138.50</u>
Vendor	4895 - F.H. Paschen, S.N. Nielsen & Associates LLC									
1550-150-1	Village Hall Renovations partial payout	Open	10/14/2014	11/07/2014	10/14/2014					43,908.30



Accounts Payable Invoice Report

Invoice Due Date Range 10/18/14 - 11/07/14
 Report By Department - Vendor - Invoice
 Summary Listing

Vendor	4895 - F.H. Paschen, S.N. Nielsen & Associates LLC						
1550-150-2	Village Hall Renovations partial payout	Open	10/14/2014	11/07/2014	10/14/2014		8,338.50
	Vendor	4895 - F.H. Paschen, S.N. Nielsen & Associates LLC	Totals			Invoices	2
							\$52,246.80
Vendor	4754 - Fox Valley Fire & Safety						
857591	Halon Maintenance	Open	10/10/2014	11/07/2014	10/10/2014		274.00
	Vendor	4754 - Fox Valley Fire & Safety	Totals			Invoices	1
							\$274.00
Vendor	4757 - Jeffrey Elevator Co Inc						
108907/108564	Monthly Elevator Maintenance	Open	10/10/2014	11/07/2014	10/10/2014		600.00
108984	Elevator Repairs	Open	10/10/2014	11/07/2014	10/10/2014		267.96
	Vendor	4757 - Jeffrey Elevator Co Inc	Totals			Invoices	2
							\$867.96
Vendor	5039 - Raynor Door Authority						
106579	Garage Door Repairs	Open	10/14/2014	11/07/2014	10/14/2014		500.00
	Vendor	5039 - Raynor Door Authority	Totals			Invoices	1
							\$500.00
Vendor	4253 - Therm Flo, Inc						
TM40461	A/C Repairs in I.T. Room	Open	10/10/2014	11/07/2014	10/10/2014		731.00
TM40756	A/C Repairs in I.T. Room	Open	10/10/2014	11/07/2014	10/10/2014		525.00
	Vendor	4253 - Therm Flo, Inc	Totals			Invoices	2
							\$1,256.00
	Department	PW Public Bldgs - PW Public Buildings	Totals			Invoices	17
							\$70,448.60

PW Public Bldgs PW Public Buildings

Department **PW Streets - PW Streets**

Vendor	167 - Alaniz Landscape Group						
4928	monthly landscape maint.	Open	10/02/2014	11/07/2014	10/02/2014		2,495.00
	Vendor	167 - Alaniz Landscape Group	Totals			Invoices	1
							\$2,495.00
Vendor	4774 - Continental Weather Service						
13987	monthly weather forecasting	Open	10/07/2014	11/07/2014	10/07/2014		150.00
	Vendor	4774 - Continental Weather Service	Totals			Invoices	1
							\$150.00
Vendor	4798 - Groot Industries Inc						
cr008548	dump fees	Open	10/14/2014	11/07/2014	10/14/2014		406.12
	Vendor	4798 - Groot Industries Inc	Totals			Invoices	1
							\$406.12
Vendor	1837 - Healy Asphalt Co Llc						
489900MB	asphalt materials	Open	10/16/2014	11/07/2014	10/16/2014		328.12
	Vendor	1837 - Healy Asphalt Co Llc	Totals			Invoices	1
							\$328.12
Vendor	2404 - Koz Trucking Inc						
7925	top soil delivered	Open	10/02/2014	11/07/2014	10/02/2014		1,083.99



Accounts Payable Invoice Report

Invoice Due Date Range 10/18/14 - 11/07/14
 Report By Department - Vendor - Invoice
 Summary Listing

			Vendor 2404 - Koz Trucking Inc Totals		Invoices	1	\$1,083.99
Vendor 4862 - Plote Construction Inc							
186213	cold patch asphalt	Open	10/07/2014	11/07/2014	10/07/2014		948.60
186447	asphalt materials	Open	10/10/2014	11/07/2014	10/10/2014		285.76
			Vendor 4862 - Plote Construction Inc Totals		Invoices	2	<u>\$1,234.36</u>
Vendor 4580 - Welch Bros.,Inc							
1498543	storm sewer materials	Open	10/15/2014	11/07/2014	10/15/2014		154.00
			Vendor 4580 - Welch Bros.,Inc Totals		Invoices	1	<u>\$154.00</u>
			Department PW Streets - PW Streets Totals		Invoices	8	<u>\$5,851.59</u>

PW Streets PW Streets

Department Sewage Trtmnt - Sewage Treatment							
Vendor 275 - Amsan							
320702814	paper products for stp	Open	10/09/2014	11/07/2014	10/09/2014		290.50
			Vendor 275 - Amsan Totals		Invoices	1	<u>\$290.50</u>
Vendor 1685 - Grainger							
9560062946	24hr. timer for pista pump	Open	10/13/2014	11/07/2014	10/13/2014		154.13
			Vendor 1685 - Grainger Totals		Invoices	1	<u>\$154.13</u>
Vendor 2458 - Lan Electric							
103-14	sludge pump leak detector	Open	10/07/2014	11/07/2014	10/07/2014		703.99
			Vendor 2458 - Lan Electric Totals		Invoices	1	<u>\$703.99</u>
Vendor 2876 - Midwest Power Vac Inc							
214230	vactoring at stp,Plum treeand Savannah	Open	10/20/2014	11/07/2014	10/20/2014		2,148.88
			Vendor 2876 - Midwest Power Vac Inc Totals		Invoices	1	<u>\$2,148.88</u>
Vendor 4147 - Suburban Laboratories Inc							
116563	september zinc testing	Open	10/07/2014	11/07/2014	10/07/2014		242.00
			Vendor 4147 - Suburban Laboratories Inc Totals		Invoices	1	<u>\$242.00</u>
Vendor 4184 - Synagro Central Llc							
20-119236	sludge hauling	Open	10/08/2014	11/07/2014	10/08/2014		19,223.61
			Vendor 4184 - Synagro Central Llc Totals		Invoices	1	<u>\$19,223.61</u>
			Department Sewage Trtmnt - Sewage Treatment Totals		Invoices	6	<u>\$22,763.11</u>

Sewage Trtmnt Sewage Treatment
 Department **Village Clerk - Village Clerk**



Accounts Payable Invoice Report

Invoice Due Date Range 10/18/14 - 11/07/14
 Report By Department - Vendor - Invoice
 Summary Listing

Vendor	4750 - Crown Trophy #116							
10739	Car Show	Open	10/28/2014	11/07/2014	10/28/2014			692.50
						Vendor	4750 - Crown Trophy #116 Totals	Invoices 1
								<u>\$692.50</u>
Vendor	4753 - Fed Ex							
279187067	Bid Packet	Open	10/28/2014	11/07/2014	10/28/2014			57.23
						Vendor	4753 - Fed Ex Totals	Invoices 1
								<u>\$57.23</u>
Vendor	2586 - Ls Reporting Inc							
2014-2	Court Reporting Services	Open	10/28/2014	11/07/2014	10/28/2014			160.00
						Vendor	2586 - Ls Reporting Inc Totals	Invoices 1
								<u>\$160.00</u>
Vendor	4543 - Warehouse Direct							
2472735	Office Supplies	Open	10/28/2014	11/07/2014	10/28/2014			352.24
						Vendor	4543 - Warehouse Direct Totals	Invoices 1
								<u>\$352.24</u>
						Department	Village Clerk - Village Clerk Totals	Invoices 4
								<u>\$1,261.97</u>

Village Clerk Village Clerk _____

Department	Village Manager - Village Manager							
Vendor	1303 - Dupage Mayors & Managers Conference							
8164	Business Meeting Expense	Open	10/09/2014	11/07/2014	10/09/2014			120.00
						Vendor	1303 - Dupage Mayors & Managers Conference Totals	Invoices 1
								<u>\$120.00</u>
						Department	Village Manager - Village Manager Totals	Invoices 1
								<u>\$120.00</u>

Village Manager Village Manager _____

Department	Water Maint - Water Maintenance							
Vendor	882 - Cintas #22							
022809046	Uniform clothing	Open	10/27/2014	11/07/2014	10/27/2014			54.00
						Vendor	882 - Cintas #22 Totals	Invoices 1
								<u>\$54.00</u>
Vendor	4767 - Fullife Safety Center							
26962	Uniform clothing	Open	10/10/2014	11/07/2014	10/10/2014			65.30
						Vendor	4767 - Fullife Safety Center Totals	Invoices 1
								<u>\$65.30</u>
Vendor	1834 - HD Supply Waterworks							
D015770	Sewer repair parts	Open	10/07/2014	11/07/2014	10/07/2014			1,606.63
D046032	Caution tape	Open	10/08/2014	11/07/2014	10/08/2014			76.80
						Vendor	1834 - HD Supply Waterworks Totals	Invoices 2
								<u>\$1,683.43</u>



Accounts Payable Invoice Report

Invoice Due Date Range 10/18/14 - 11/07/14
 Report By Department - Vendor - Invoice
 Summary Listing

Vendor 2309 - Kara Co Inc								
304323	JULIE marking paint	Open	10/10/2014	11/07/2014	10/10/2014			942.20
						Vendor 2309 - Kara Co Inc Totals	Invoices	1
								<u>\$942.20</u>
Vendor 2404 - Koz Trucking Inc								
7949	Gravel	Open	10/27/2014	11/07/2014	10/27/2014			232.09
						Vendor 2404 - Koz Trucking Inc Totals	Invoices	1
								<u>\$232.09</u>
Vendor 4932 - Prime Construction Inc								
P14-116	Concrete & Asphalt repair	Open	10/07/2014	11/07/2014	10/07/2014			14,700.00
						Vendor 4932 - Prime Construction Inc Totals	Invoices	1
								<u>\$14,700.00</u>
Vendor 4078 - Standard Equipment Co								
C96729	Nozzles	Open	10/27/2014	11/07/2014	10/27/2014			28.74
						Vendor 4078 - Standard Equipment Co Totals	Invoices	1
								<u>\$28.74</u>
Vendor 4859 - Water Resources Inc								
29111	Water meter with flange kits	Open	10/27/2014	11/07/2014	10/27/2014			605.00
						Vendor 4859 - Water Resources Inc Totals	Invoices	1
								<u>\$605.00</u>
						Department Water Maint - Water Maintenance Totals	Invoices	9
								<u>\$18,310.76</u>
Water Maint Water Maintenance								
Department Water Treatment - Water Treatment								
Vendor 4790 - CDW Government								
PX01433	Eaton 3S UPS Battery backup Power supply	Open	10/27/2014	11/07/2014	10/27/2014			73.31
						Vendor 4790 - CDW Government Totals	Invoices	1
								<u>\$73.31</u>
Vendor 4767 - Fullife Safety Center								
27039	Calibration Regulator, Demand Flow for 34 & 58 Ltr Aluminum Cyl.	Open	10/08/2014	11/07/2014	10/08/2014			244.00
						Vendor 4767 - Fullife Safety Center Totals	Invoices	1
								<u>\$244.00</u>
Vendor 4858 - McMaster-Carr								
14419274	Replacement lead acid battery for uninterrupter power Supply	Open	10/15/2014	11/07/2014	10/15/2014			43.23
						Vendor 4858 - McMaster-Carr Totals	Invoices	1
								<u>\$43.23</u>
Vendor 4147 - Suburban Laboratories Inc								
116489	Annual and Monthly IEPA Required Water Quality Monitoring	Open	10/08/2014	11/07/2014	10/08/2014			468.00

Accounts Payable Invoice Report

Invoice Due Date Range 10/18/14 - 11/07/14
 Report By Department - Vendor - Invoice
 Summary Listing



Vendor **4147 - Suburban Laboratories Inc**
 116833 Annual and Monthly IEPA
 Required Water Quality
 Monitoring

Open	10/27/2014	11/07/2014	10/27/2014	231.00
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Vendor 4147 - Suburban Laboratories Inc Totals	Invoices	2	<u>\$699.00</u>
Department Water Treatment - Water Treatment Totals	Invoices	5	<u>\$1,059.54</u>

Water Treatment Water Treatment	Grand Totals	Invoices	290	<u><u>\$1,644,249.76</u></u>
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6-A.14 Paid In Advance Accounts Payable Invoice Report

Payment Date Range 10/09/14 - 10/29/14
Report By Vendor - Invoice
Summary Listing

Vendor 4817 - Illinois Funds - Police Pension Fund								
2014-00000139	POLICE PENSION - Police Pension	Paid by EFT #3402	10/10/2014	10/10/2014	10/10/2014	10/10/2014	18,954.79	
Vendor 4817 - Illinois Funds - Police Pension Fund Totals							1	\$18,954.79
 Vendor 4743 - Illinois Municipal Retirement Fund								
September 2014	September 2014 Monthly Report	Paid by EFT #402	10/13/2014	10/13/2014	10/13/2014	10/13/2014	96,038.97	
Vendor 4743 - Illinois Municipal Retirement Fund Totals							1	\$96,038.97
 Vendor 4741 - Internal Revenue Service								
2014-00000140	FED - Federal Tax*	Paid by EFT #3403	10/10/2014	10/10/2014	10/10/2014	10/10/2014	189,919.08	
Vendor 4741 - Internal Revenue Service Totals							1	\$189,919.08
 Vendor 4740 - IPBC								
August 2014	August 2014 Medical, Dental and	Paid by EFT #3703	10/15/2014	10/15/2014	10/15/2014	10/15/2014	276,249.44	
September 2014	September 2014 Medical, Dental	Paid by EFT #3704	10/15/2014	10/15/2014	10/15/2014	10/15/2014	276,249.44	
Vendor 4740 - IPBC Totals							2	\$552,498.88
 Vendor 4744 - Metropolitan Alliance Of Police								
2014-00000150	DUES - MAP PO - Union Dues - MAP	Paid by Check #5162	10/24/2014	10/24/2014	10/24/2014	10/28/2014	1,666.50	
Vendor 4744 - Metropolitan Alliance Of Police Totals							1	\$1,666.50
 Vendor 3774 - S.E.I.U. Local No. 73 AFL-CIO								
2014-00000151	DUES - SEIU - Union Dues - SEIU	Paid by Check #5163	10/24/2014	10/24/2014	10/24/2014	10/28/2014	349.20	
Vendor 3774 - S.E.I.U. Local No. 73 AFL-CIO Totals							1	\$349.20
 Vendor 4742 - State Disbursement Fund								
2014-00000141	PR MAINT - CS - PR Maint.*	Paid by EFT #3404	10/10/2014	10/10/2014	10/10/2014	10/10/2014	1,728.64	
Vendor 4742 - State Disbursement Fund Totals							1	\$1,728.64



6-A.14 Paid In Advance Accounts Payable Invoice Report

Payment Date Range 10/09/14 - 10/29/14
Report By Vendor - Invoice
Summary Listing

Vendor **4223 - Teamsters Local Union 700**

2014-00000152	DUES - TEAMSTERS - Union Dues -	Paid by Check #5164	10/24/2014	10/24/2014	10/24/2014	10/28/2014	1,960.00	
Vendor 4223 - Teamsters Local Union 700 Totals						Invoices	1	\$1,960.00

Vendor **4819 - Vantagepoint Transfer Agents-457**

2014-00000142	ICMA-VILL. CONTR - ICMA Village	Paid by EFT #3405	10/10/2014	10/10/2014	10/10/2014	10/10/2014	17,791.03	
Vendor 4819 - Vantagepoint Transfer Agents-457 Totals						Invoices	1	\$17,791.03

Grand Totals						Invoices	18	\$1,282,226.25
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September 2014 P-Cards Accounts Payable Invoice Report

6-A.15

G/L Date Range 09/01/14 - 10/27/14

Report By Vendor - Invoice

Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 10 - 4imprint, Inc									
9463414	Special Events Supplies	Paid by EFT #340		09/30/2014	09/30/2014	09/30/2014		10/27/2014	746.13
Vendor 10 - 4imprint, Inc Totals							Invoices	1	<u>\$746.13</u>
Vendor 5054 - A.C. Transmission									
14956	Transmission Overhaul - #3178	Paid by EFT #378		09/30/2014	09/30/2014	09/30/2014		10/27/2014	1,450.00
Vendor 5054 - A.C. Transmission Totals							Invoices	1	<u>\$1,450.00</u>
Vendor 52 - Abc Charity Event									
9036377141176057	Addison Charity Ball - Mayor	Paid by EFT #345		09/30/2014	09/30/2014	09/30/2014		10/27/2014	75.00
Vendor 52 - Abc Charity Event Totals							Invoices	1	<u>\$75.00</u>
Vendor 105 - Adorama									
A201409012121586	Nikon Camera for Manager's Office	Paid by EFT #388		09/30/2014	09/30/2014	09/30/2014		10/27/2014	593.90
Vendor 105 - Adorama Totals							Invoices	1	<u>\$593.90</u>
Vendor 192 - All Viking Parts									
73351 KAYE	Repair Parts	Paid by EFT #314		09/30/2014	09/30/2014	09/30/2014		10/27/2014	76.78
Vendor 192 - All Viking Parts Totals							Invoices	1	<u>\$76.78</u>
Vendor 4946 - Amazon.Com									
1053288811719146	Office Supplies	Paid by EFT #342		09/30/2014	09/30/2014	09/30/2014		10/27/2014	59.17
1076269893985381	Office Supplies	Paid by EFT #343		09/30/2014	09/30/2014	09/30/2014		10/27/2014	35.69
Vendor 4946 - Amazon.Com Totals							Invoices	2	<u>\$94.86</u>
Vendor 5052 - American Airlines/AMR Corporation									
09152014a	travel new world conference	Paid by EFT #372		09/30/2014	09/30/2014	09/30/2014		10/27/2014	310.20
09152014b	travel expenses new world	Paid by EFT #373		09/30/2014	09/30/2014	09/30/2014		10/27/2014	13.96
Vendor 5052 - American Airlines/AMR Corporation Totals							Invoices	2	<u>\$324.16</u>



6-A.15 September 2014 P-Cards Accounts Payable Invoice Report

G/L Date Range 09/01/14 - 10/27/14
Report By Vendor - Invoice
Summary Listing

Vendor 251 - American Planning Assn-II Chapter

73909985	APA IL Conference Planner	Paid by EFT #366	09/30/2014	09/30/2014	09/30/2014	10/27/2014	250.00
73943785VW	IL APA Conference DEV COM	Paid by EFT #365	09/30/2014	09/30/2014	09/30/2014	10/27/2014	50.00

Vendor **251 - American Planning Assn-II Chapter** Totals Invoices 2 \$300.00

Vendor 731 - Caputo's

01804584	Miscellaneous supplies - HOMICIDE	Paid by EFT #411	09/30/2014	09/30/2014	09/30/2014	10/27/2014	39.75
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Vendor **731 - Caputo's** Totals Invoices 1 \$39.75

Vendor 752 - Carol Stream Lawn & Power

347313	Mower Repair Parts	Paid by EFT #316	09/30/2014	09/30/2014	09/30/2014	10/27/2014	272.31
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Vendor **752 - Carol Stream Lawn & Power** Totals Invoices 1 \$272.31

Vendor 4790 - CDW Government

1BH66NF	Cisco VPN License	Paid by EFT #392	09/30/2014	09/30/2014	09/30/2014	10/27/2014	214.45
Lexmark	Toner	Paid by EFT #347	09/30/2014	09/30/2014	09/30/2014	10/27/2014	706.34
PD64067	Toner	Paid by EFT #351	09/30/2014	09/30/2014	09/30/2014	10/27/2014	269.32
PF42165	Scanner	Paid by EFT #353	09/30/2014	09/30/2014	09/30/2014	10/27/2014	695.00
PF42880	Toner	Paid by EFT #350	09/30/2014	09/30/2014	09/30/2014	10/27/2014	240.38
PF42880-2	Toner	Paid by EFT #352	09/30/2014	09/30/2014	09/30/2014	10/27/2014	62.83
PF83968	Toner	Paid by EFT #354	09/30/2014	09/30/2014	09/30/2014	10/27/2014	130.97
PG08278-2	Toner	Paid by EFT #355	09/30/2014	09/30/2014	09/30/2014	10/27/2014	276.46
PL27105	Toner	Paid by EFT #356	09/30/2014	09/30/2014	09/30/2014	10/27/2014	904.67
PN43204	Replacement Printer	Paid by EFT #358	09/30/2014	09/30/2014	09/30/2014	10/27/2014	489.00
PN43372	Replacement Printer	Paid by EFT #359	09/30/2014	09/30/2014	09/30/2014	10/27/2014	489.00
PP78464	Toner	Paid by EFT #360	09/30/2014	09/30/2014	09/30/2014	10/27/2014	951.54
TDK LTO-5	Back-up Tapes	Paid by EFT #349	09/30/2014	09/30/2014	09/30/2014	10/27/2014	121.25

Vendor **4790 - CDW Government** Totals Invoices 13 \$5,551.21

Vendor 882 - Cintas #22

L459642	Uniforms	Paid by EFT #315	09/30/2014	09/30/2014	09/30/2014	10/27/2014	87.53
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Vendor **882 - Cintas #22** Totals Invoices 1 \$87.53



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Vendor 972 - Comcast

87711008502354-6	Comcast - VH	Paid by EFT #385	09/30/2014	09/30/2014	09/30/2014	10/27/2014	399.85
87711008502600-6	Comcast - STP1	Paid by EFT #389	09/30/2014	09/30/2014	09/30/2014	10/27/2014	84.85
87711008502696-6	Comcast - Barrington Road Sign	Paid by EFT #391	09/30/2014	09/30/2014	09/30/2014	10/27/2014	78.35
8771100852622-6	Comcast - PD	Paid by EFT #386	09/30/2014	09/30/2014	09/30/2014	10/27/2014	399.85

Vendor **972 - Comcast** Totals Invoices 4 \$962.90

Vendor 5051 - Comfort Inn/Choice Hotels International

175200080	Lodging - HOMICIDE	Paid by EFT #414	09/30/2014	09/30/2014	09/30/2014	10/27/2014	77.11
4175200070	Lodging - HOMICIDE	Paid by EFT #418	09/30/2014	09/30/2014	09/30/2014	10/27/2014	77.11
4175200088	Lodging - HOMICIDE	Paid by EFT #419	09/30/2014	09/30/2014	09/30/2014	10/27/2014	77.11
4175200096	Lodging - HOMICIDE	Paid by EFT #420	09/30/2014	09/30/2014	09/30/2014	10/27/2014	77.11
4175200098	Lodging - HOMICIDE	Paid by EFT #415	09/30/2014	09/30/2014	09/30/2014	10/27/2014	77.11
4175200104	Lodging - HOMICIDE	Paid by EFT #421	09/30/2014	09/30/2014	09/30/2014	10/27/2014	77.11
4175200106	Lodging - HOMICIDE	Paid by EFT #416	09/30/2014	09/30/2014	09/30/2014	10/27/2014	77.11
4175200112	Lodging - HOMICIDE	Paid by EFT #422	09/30/2014	09/30/2014	09/30/2014	10/27/2014	77.11
4175200148	Lodging - HOMICIDE	Paid by EFT #417	09/30/2014	09/30/2014	09/30/2014	10/27/2014	77.11
4175200163	Lodging - HOMICIDE	Paid by EFT #423	09/30/2014	09/30/2014	09/30/2014	10/27/2014	78.21

Vendor **5051 - Comfort Inn/Choice Hotels International** Totals Invoices 10 \$772.20

Vendor 1173 - Dell Marketing L.P.

700699859	PowerEdge Processors	Paid by EFT #390	09/30/2014	09/30/2014	09/30/2014	10/27/2014	9,995.03
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Vendor **1173 - Dell Marketing L.P.** Totals Invoices 1 \$9,995.03

Vendor 5006 - Disputed P-Card Charge Vendor

1111	Credit from Bad Charge	Paid by EFT #387	09/30/2014	09/30/2014	09/30/2014	10/27/2014	(2,560.32)
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Vendor **5006 - Disputed P-Card Charge Vendor** Totals Invoices 1 (\$2,560.32)

Vendor 1282 - Dunkin Donuts

09-11-14	911 Ceremony	Paid by EFT #336	09/30/2014	09/30/2014	09/30/2014	10/27/2014	26.37
1432382	Miscellaneous supplies - HOMICIDE	Paid by EFT #408	09/30/2014	09/30/2014	09/30/2014	10/27/2014	26.37
352904	Miscellaneous supplies - HOMICIDE	Paid by EFT #403	09/30/2014	09/30/2014	09/30/2014	10/27/2014	33.00

Vendor **1282 - Dunkin Donuts** Totals Invoices 3 \$85.74



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Vendor 1491 - First Advantage Background Services Corp

16401405a	employment background checks	Paid by EFT #371	09/30/2014	09/30/2014	09/30/2014	10/27/2014	493.65	
45981406a	employment background checks	Paid by EFT #370	09/30/2014	09/30/2014	09/30/2014	10/27/2014	1,196.97	
Vendor 1491 - First Advantage Background Services Corp Totals						Invoices	2	<u>\$1,690.62</u>

Vendor 1641 - GFOA

5550037	GFOA Budget Award Fee	Paid by EFT #394	09/30/2014	09/30/2014	09/30/2014	10/27/2014	330.00	
Vendor 1641 - GFOA Totals						Invoices	1	<u>\$330.00</u>

Vendor 5045 - Giordano's

22086	ERP Training	Paid by EFT #357	09/30/2014	09/30/2014	09/30/2014	10/27/2014	72.25	
Vendor 5045 - Giordano's Totals						Invoices	1	<u>\$72.25</u>

Vendor 1776 - Hampton Inn

426500 A	Training lodging	Paid by EFT #405	09/30/2014	09/30/2014	09/30/2014	10/27/2014	235.20	
431918 A	Training Lodging	Paid by EFT #406	09/30/2014	09/30/2014	09/30/2014	10/27/2014	235.20	
Vendor 1776 - Hampton Inn Totals						Invoices	2	<u>\$470.40</u>

Vendor 5055 - Helminc.com

59854	Ford Computer Comm Annual	Paid by EFT #384	09/30/2014	09/30/2014	09/30/2014	10/27/2014	450.00	
Vendor 5055 - Helminc.com Totals						Invoices	1	<u>\$450.00</u>

Vendor 5044 - Holiday Inn Express & Suites Roselle

2231	Officer Development Class - Dr.	Paid by EFT #339	09/30/2014	09/30/2014	09/23/2014	10/27/2014	87.69	
Vendor 5044 - Holiday Inn Express & Suites Roselle Totals						Invoices	1	<u>\$87.69</u>

Vendor 1947 - Homer Tree Care Inc

14499	Tree Removal and Stump Grinding	Paid by EFT #317	09/30/2014	09/30/2014	09/30/2014	10/27/2014	6,789.00	
Vendor 1947 - Homer Tree Care Inc Totals						Invoices	1	<u>\$6,789.00</u>



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Vendor **2014 - Icsc**

148929614	ICSC Membership Planner	Paid by EFT #368	09/30/2014	09/30/2014	09/30/2014	10/27/2014	50.00
157243714	ICSC Membership Dues Director	Paid by EFT #364	09/30/2014	09/30/2014	09/30/2014	10/27/2014	50.00
KBCDM	ICSC Chicago Deal Making Planner	Paid by EFT #367	09/30/2014	09/30/2014	09/30/2014	10/27/2014	295.00

Vendor **2014 - Icsc** Totals Invoices 3 \$395.00

Vendor **2034 - Il City/County Management Assn**

10162014	ILCMA Professional Development -	Paid by EFT #341	09/30/2014	09/30/2014	09/30/2014	10/27/2014	25.00
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Vendor **2034 - Il City/County Management Assn** Totals Invoices 1 \$25.00

Vendor **2069 - Il Tollway**

091614	IPASS Replenish	Paid by EFT #380	09/30/2014	09/30/2014	09/30/2014	10/27/2014	40.00
092514	IPASS Online	Paid by EFT #383	09/30/2014	09/30/2014	09/30/2014	10/27/2014	10.00

Vendor **2069 - Il Tollway** Totals Invoices 2 \$50.00

Vendor **2121 - International Code Council Inc**

100233811	Residential Inspection Institute -	Paid by EFT #338	09/30/2014	09/30/2014	09/30/2014	10/27/2014	780.00
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Vendor **2121 - International Code Council Inc** Totals Invoices 1 \$780.00

Vendor **2228 - Jimmy John's**

1976289	Miscellaneous supplies - HOMICIDE	Paid by EFT #413	09/30/2014	09/30/2014	09/30/2014	10/27/2014	244.66
HSSG090414	Hanover Square Consulting Meeting	Paid by EFT #369	10/27/2014	10/27/2014	10/27/2014	10/27/2014	34.00

Vendor **2228 - Jimmy John's** Totals Invoices 2 \$278.66

Vendor **2568 - Loopnet Inc**

424623	Loopnet	Paid by EFT #363	09/30/2014	09/30/2014	09/30/2014	10/27/2014	69.85
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Vendor **2568 - Loopnet Inc** Totals Invoices 1 \$69.85



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Summary Listing

Vendor 3477 - Prestige Floral

s0917	flowers-govind	Paid by EFT #374	09/30/2014	09/30/2014	09/30/2014	10/27/2014	50.00
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Vendor 3477 - Prestige Floral Totals	Invoices	1	<hr/>	\$50.00
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Vendor 4962 - Rosati's Pizza

045723	Miscellaneous supplies - HOMICIDE	Paid by EFT #410	09/30/2014	09/30/2014	09/30/2014	10/27/2014	155.00
051897	Miscellaneous supplies - HOMICIDE	Paid by EFT #409	09/30/2014	09/30/2014	09/30/2014	10/27/2014	123.00
RICHARD #7	Miscellaneous Supplies - HOMICIDE	Paid by EFT #407	09/30/2014	09/30/2014	09/30/2014	10/27/2014	277.74

Vendor 4962 - Rosati's Pizza Totals	Invoices	3	<hr/>	\$555.74
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Vendor 3806 - Sam's Club

1834219713054909	sams membership renewal	Paid by EFT #330	09/30/2014	09/30/2014	09/30/2014	10/27/2014	190.00
1878742789634349	employee picnic ice	Paid by EFT #327	09/30/2014	09/30/2014	09/30/2014	10/27/2014	19.08
2084	Supplies	Paid by EFT #348	09/30/2014	09/30/2014	09/30/2014	10/27/2014	61.86
2949	Supplies	Paid by EFT #362	09/30/2014	09/30/2014	09/30/2014	10/27/2014	63.42
3155035895412777	employee recognition picnic	Paid by EFT #331	09/30/2014	09/30/2014	09/30/2014	10/27/2014	195.14
34588148046	ice return	Paid by EFT #335	09/30/2014	09/30/2014	09/30/2014	10/27/2014	(19.08)
39360862	Board Meeting Supplies	Paid by EFT #344	09/30/2014	09/30/2014	09/30/2014	10/27/2014	19.96
7786455639050838	picnic food	Paid by EFT #333	09/30/2014	09/30/2014	09/30/2014	10/27/2014	366.20

Vendor 3806 - Sam's Club Totals	Invoices	8	<hr/>	\$896.58
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Vendor 4785 - Sherwin-Williams

4247-4	Paint Filter	Paid by EFT #320	09/30/2014	09/30/2014	09/30/2014	10/27/2014	25.80
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Vendor 4785 - Sherwin-Williams Totals	Invoices	1	<hr/>	\$25.80
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Vendor 4086 - Staples Advantage, Dept Det

036837	Ink Cartridge Replacements	Paid by EFT #337	09/30/2014	09/30/2014	09/30/2014	10/27/2014	107.94
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Vendor 4086 - Staples Advantage, Dept Det Totals	Invoices	1	<hr/>	\$107.94
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Vendor 5059 - TL's Four Seasons

5250	Dept Head Lunch for Killian	Paid by EFT #399	09/30/2014	09/30/2014	09/30/2014	10/27/2014	96.55
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Vendor 5059 - TL's Four Seasons Totals	Invoices	1	<hr/>	\$96.55
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Vendor 4279 - Tony's Finer Foods

061425	Miscellaneous supplies - HOMICIDE	Paid by EFT #404	09/30/2014	09/30/2014	09/30/2014	10/27/2014	54.21
110625	employee picnic food	Paid by EFT #328	09/30/2014	09/30/2014	09/30/2014	10/27/2014	22.28
110720	employee picnic	Paid by EFT #326	09/30/2014	09/30/2014	09/30/2014	10/27/2014	16.00
110857	employee picnic food	Paid by EFT #329	09/30/2014	09/30/2014	09/30/2014	10/27/2014	44.59
110939	employee recognition picnic	Paid by EFT #325	09/30/2014	09/30/2014	09/30/2014	10/27/2014	12.00

Vendor **4279 - Tony's Finer Foods** Totals Invoices 5 \$149.08

Vendor 4999 - United Airlines

A735T7-1	Baggage Fees - Maller (ICMA Conf)	Paid by EFT #396	09/30/2014	09/30/2014	09/30/2014	10/27/2014	25.00
A735T7-2	Baggage Fees - Maller (ICMA Conf)	Paid by EFT #397	09/30/2014	09/30/2014	09/30/2014	10/27/2014	25.00

Vendor **4999 - United Airlines** Totals Invoices 2 \$50.00

Vendor 5049 - Urban Armor Gear

40456	Pro 3 Cases	Paid by EFT #393	09/30/2014	09/30/2014	09/30/2014	10/27/2014	209.70
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Vendor **5049 - Urban Armor Gear** Totals Invoices 1 \$209.70

Vendor 4990 - Walgreens-Hanover Park

0372921570971409	Office Supplies	Paid by EFT #312	09/30/2014	09/30/2014	09/30/2014	10/27/2014	18.48
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Vendor **4990 - Walgreens-Hanover Park** Totals Invoices 1 \$18.48

Vendor 4535 - Walmart

2489401648726690	employee picnic supplies	Paid by EFT #332	09/30/2014	09/30/2014	09/30/2014	10/27/2014	37.92
8135394459357185	office supplies	Paid by EFT #375	09/30/2014	09/30/2014	09/30/2014	10/27/2014	18.20

Vendor **4535 - Walmart** Totals Invoices 2 \$56.12

Vendor 4543 - Warehouse Direct

2445440-0	Office Supplies	Paid by EFT #311	09/30/2014	09/30/2014	09/30/2014	10/27/2014	79.34
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Vendor **4543 - Warehouse Direct** Totals Invoices 1 \$79.34

Vendor 4848 - Water Services Co

21784	Backflow Repairs	Paid by EFT #318	09/30/2014	09/30/2014	09/30/2014	10/27/2014	920.81
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Vendor **4848 - Water Services Co** Totals Invoices 1 \$920.81



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Vendor **4597 - West Suburban Travelers Limousine**

24001	Limo to Airport - Maller (ICMA Conf)	Paid by EFT #395	09/30/2014	09/30/2014	09/30/2014	10/27/2014	66.00		
Vendor 4597 - West Suburban Travelers Limousine Totals							Invoices	1	\$66.00

Vendor **5061 - Westin Charlotte**

1000151139	Hotel Charges - Maller (ICMA Conf)	Paid by EFT #401	09/30/2014	09/30/2014	09/30/2014	10/27/2014	982.45		
Vendor 5061 - Westin Charlotte Totals							Invoices	1	\$982.45

Vendor **4947 - Wholesale Direct**

000209887	Warning Lights - #301	Paid by EFT #381	09/30/2014	09/30/2014	09/30/2014	10/27/2014	321.61		
000210029	Trailer Connection and Lens	Paid by EFT #382	09/30/2014	09/30/2014	09/30/2014	10/27/2014	155.37		
00209505	Head Light Bulbs	Paid by EFT #376	09/30/2014	09/30/2014	09/30/2014	10/27/2014	72.12		
Vendor 4947 - Wholesale Direct Totals							Invoices	3	\$549.10

Vendor **4636 - Wilson Landscape Supply**

HANOVVI	Mushroom Compost	Paid by EFT #313	09/30/2014	09/30/2014	09/30/2014	10/27/2014	120.00		
Vendor 4636 - Wilson Landscape Supply Totals							Invoices	1	\$120.00

Grand Totals	Invoices	112	\$37,022.89
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