



Village of Hanover Park Administration

Municipal Building
2121 Lake Street
Hanover Park, IL 60133-4398

630-823-5600
FAX 630-823-5786
www.hpil.org

PRESIDENT
RODNEY S. CRAIG

VILLAGE CLERK
EIRA CORRAL SEPULVEDA

TRUSTEES
WILLIAM CANNON
JAMES KEMPER
JON KUNKEL
HERB PORTER
RICK ROBERTS
SHARMIN SHAHJAHAN

VILLAGE MANAGER
JULIANA A. MALLER

VILLAGE OF HANOVER PARK CONECT COMMITTEE REGULAR MEETING Hanover Park Park District – Aerobics Room 1 1919 Walnut Ave Hanover Park, IL Tuesday, January 10, 2017 12:30 p.m. AGENDA

1. **CALL TO ORDER**
2. **ACCEPTANCE OF AGENDA**
3. **PRESENTATIONS/REPORTS:** None.
4. **APPROVAL OF MINUTES:**
 - 4-a. Request to approve the Minutes of December 13, 2016
5. **ACTION ITEMS:**
 - 5-a. **Mayor's Choice Award – Evaluations are due.**
 - 5-b. **Business After Hours – Sub-Committee looking for members.** 1st meeting will be Tuesday, January 17th at noon at Olde Salem Café, 7213 Olde Salem Circle.
 - 5-c. **Attendance and Membership Discussion**
6. **TOWNHALL SESSION:**
 - 6-a. Persons wishing to address the public body must register prior to Call to Order. Please note that public comment is limited to 5 minutes per speaker
7. **OLD BUSINESS (NON-ACTION ITEMS)**
 - 7-a. **Local Business Showcase – Survey Monkey results**
 - 7-b. **Area Corridor Meetings – March 2017**
8. **NEW BUSINESS (NON-ACTION ITEMS)**
 - 8-a. **Local Business Welcome Visit:**
Star Mattress – 1154 W. Lake Street, Ibrahim Daas, 630.347.5048, Retail Bedding
9. **Development Update:**



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10. Bartlett Area Chamber Update: 3rd Annual Casino Night fund-raising event at the Oak Room in the Bartlett Community Center on Friday, February 3rd, 2017. Request for donations. (see attached letter)

11. Northwest Hispanic Chamber Update:

12. Upcoming Village Events: – State of the Village – January 31st, Award Ceremony - February 10th, Business After Hours – Mardi Gras – February 28th.

13. ADJOURNMENT



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VILLAGE OF HANOVER PARK

CONECT COMMITTEE Regular Meeting

Police Department Community Room
2011 Lake Street
Hanover Park, IL 60133

Tuesday, December 13, 2016
12:30 p.m.
MINUTES

1. CALL TO ORDER

Chairperson Tobin called the meeting to order at 12:45 p.m.

PRESENT: Members: Angela Ligocki, Kevin Swan, Rick
Wulbecker, Balwinder Chhokar, Adam
Cortes, Michelle Macholl, Ricky Patel,
Chairperson Gail Tobin

ABSENT: Members: Mary Morrison, Andy Bunge, Bob Morris,
Jon Stickney, Brian Ducey, Sunny Patel,
Patrick Kaveney, Gayle Peneschi, Blake
Sotern, Nanette Gudenkauf

VILLAGE STAFF
PRESENT: Director of Community & Economic
Development Shubhra Govind, Village
Planner Patrick Ainsworth, Mayor Craig,
Secretary Kathleen Arnold

GUESTS: None

3. PRESENTATIONS/REPORTS. None.

4. APPROVAL OF MINUTES:

4-a. Request to approve the Minutes of December 13, 2016.

Motion by Member Swan to approve the Minutes, seconded by Member Macholl.

Voice Vote:

All AYES.



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Motion Carried: Approved Minutes.

5. **ACTION ITEMS:**

5-a. CONECT Committee 2017 Calendar – Approved.

5-b. Mayor's Choice Award

Nominations deadline has passed looking for volunteers for interviews:

Menard's – Adam Cortes

Olde Salem Café – Gail Tobin

Lily Nails – Angela Ligocki

Angelo Caputo's – Ricky Patel

Dulce Vida Juice Bar LLC – Balwinder Chhokar (now Blake Sotern)

School Health – Shubhra Govind

Not eligible – Bungalow Joe's no interview needed.

Hanover Park Community Bank – withdrew nomination.

The committee discussed and recommended the following:

Evaluations – removed longevity category to have a more even playing field.

Interviews are due by January 5th.

Evaluations are due by January 10th.

5-c. Bartlett Area Chamber – 2GO app

The committee discussed and recommended the following:

They would like to have the vendor come out and provide a presentation.

Suggestions for information to post on the app include:

Events

Emergency public messages

New Businesses

Ribbon Cuttings

Spotlight on Businesses

Business Directory

Volunteer opportunities

Committee's information and schedules

Link to Hanover Park Restaurant menus and coupons

6. **TOWNHALL SESSION:**

Hanover Park Community Bank has a Homebuyer Grant Program to assist with closing cost for 1st time mortgage holders. Contact Adam Cortes or Ben Diaz if interested.

7. **OLD BUSINESS (NON-ACTION ITEMS):**

7-a. Local Business Showcase Recap – Survey results next meeting.



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The committee discussed and recommended the following:

Recommend scheduling the event earlier in the year such as the beginning of October 2017 (check with special events committee for any conflicts)

They approve of the new location and layout.(Park District Gynasium)

Would like for more collaboration with Chamber.

Start promoting earlier at least 12-16 weeks out and increase media campaign.

Submit request to the Liquor Commission for approval of Alcohol samples to be served at the event.

Submit a request for the use of the Public Works signs early, for example 6 weeks before.

Need more places to hold events in Hanover Park.

Increase Hanover Park businesses participation with Bartlett Area Chamber.

7-b. Next Level Northwest – next meeting on January 20 will provide update at the February meeting.

7-c. Signage Discussion – continued from 7-12-2016.

Director Govind presented the signage updates and asks for the Committees feedback on the following: See attached memorandum dated 12/13/2016.

1. Off-Premise Signage: Allow by right with certain criteria with permit. Site plan review by staff.
2. Freestanding Sign: 8' – 64' sf. In size for all businesses that are allowed a monument sign.
3. Public Building Identification Sign: 35' – 10' Standardization. Allow a wall sign on a commercial building when the abutting property is a non-residential use.
4. “L” Shaped Signs: Approved with criteria. Residential use vs. Residential District.

8. NEW BUSINESSES (NON-ACTION ITEMS):

Athletico Physical Therapy – 1744 Lake Street, 630.246.4063, Physical Therapy-
Balwinder Chhokar

Insure Now Inc. – 1639 W Irving Park Road, #C, 630.855.2223, Insurance - Kathleen

First Acceptance Insurance Co. – 2025 W Irving Park Road, 630.837.2000, Auto Insurance
- Kathleen

Beautiful Mind Therapy – 1240 Bamberg Ct.,708.695.4808, Individual and Couples
Therapy.- Kathleen

Insureone – 7304 N Barrington Road, 972.348.5896 ,Insurance - Kathleen

9. Development Update:

- Various updates were discussed.

10. Bartlett Area Chamber Update: None.



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11. **Northwest Hispanic Chamber of Commerce Update:** None
12. **Upcoming Events:** State of the Village - January 31st, Award Ceremony – February 10th at the Bartlett Hills Golf Club, Business After Hours – February 28th Village Hall. Relay for Life – June 9th Broader event to include surrounding communities.
13. **ADJOURNMENT:** 2:32 p.m. Motion by Member Swan to adjourn, seconded by Member Macholl
Voice Vote: All AYES.
Motion Carried: Adjourned.

Recorded and Transcribed by:

Kathleen Arnold, Secretary
Community Development
On this 13th day of December, 2016

Gail Tobin, Chairperson



Village of Hanover Park
Community & Economic Development Department

MEMORANDUM

DATE: December 13, 2016
TO: C.O.N.E.C.T. Committee
FROM: Shubhra Govind, Director of Community and Economic Development & Patrick Ainsworth, Village Planner
RE: Summary and Questions for the Sign Ordinance Amendment

Background

Community and Economic Development Staff has continued to work on updating the Village's Sign Ordinance (Municipal Code Chapter 6). Following a review of the sign ordinances from neighboring communities, getting feedback from businesses and CONECT, staff had presented several sections with proposed changes. CONECT provided feedback on the Temporary Signs section this summer. Below are additional modifications for review, following which staff anticipates bringing the updated Sign Ordinance to the Development Commission in early 2017, and then to the Village Board for final action.

Questions for the C.O.N.E.C.T. Committee to Consider

Staff has been working through section by section of the Sign Code and has a few questions, for which we are requesting feedback from the C.O.N.E.C.T. Committee:

1. Off-Premise Signage- The Sign Ordinance currently allows for a business to apply for variance to have off-premise signage where their freestanding sign can be located 500 feet off their property. Staff needs clarification and is wondering if the Committee supports changing the language in the variance section from off-premise freestanding sign to a directional sign. A directional sign would be smaller than a free-standing sign and the intention of a directional sign is to direct a customer to the subject business instead of simply advertising the business. Essentially, should off-premise directional signs be allowed through a variance (an example would be the mechanic shop north of the BP Gas Station on Lake Street)?
2. Freestanding Sign – Section 6.8 a (2) of Chapter 6 re Freestanding signs, provides the ability for a stand-alone business (not in a Shopping Center) with 500 feet of frontage on arterial streets to have a 15' tall and 150 square foot free standing sign. There are several businesses in town where such signs would be permissible. Should the size and height be reduced? If so, what should that be?
3. Public Building Identification Sign - Institutional uses, such as Village Hall, are currently allowed freestanding signs with 35 square feet in size and 10 feet in height. The size of this sign is significantly smaller than that for a business. Staff would like to obtain feedback from the committee if this size of such freestanding sign is adequate.
4. "L" Shaped Signs - At the July CONECT Meeting, the committee discussed L-shaped signs in certain areas of town. It was suggested that these signs can be a permitted type of sign, but with certain criteria. Following are some proposed criteria for consideration:
 - At the intersection of two arterial roads
 - Not to impede upon the 25' vision triangle
 - Not to exceed eight feet in height
 - Not to exceed a total of 32 sf per face



BRING IT HOME TO A BANK THAT HAS THE TOOLS TO GET YOU IN YOUR OWN HOME

Barrington Bank & Trust is proud to offer a new down payment and closing cost assistance program. The Barrington Bank & Trust Homebuyer Grant Program is funded jointly by the bank and Wintrust Mortgage, and offered through the non-profit agency North West Housing Partnership. The program offers up to \$2,000 to qualifying borrowers purchasing a home as their primary residence within Barrington, Palatine, Schaumburg, Elmhurst, Hanover, or Cuba townships. The grants can be combined with federal, state, and local grants or loans, and are available for one or two-unit, attached, detached, or condominium properties. Homebuyers may receive their loan funding by Wintrust Mortgage or any qualified mortgage lender that meets the requirements of the program.

To qualify, homebuyers must:

- Be applying for first-mortgage financing with a participating lender
- Have an annual household income at or below 80% of the HUD median income of the county in which the property is located
- Contribute a minimum of \$1,000 from personal funds toward the purchase of the home
- Complete an approved homebuyer counselling program with North West Housing Partnership prior to receiving grant funds
- Be applying for a minimum five-year loan term and, on adjustable rate mortgages, the initial interest rate lock period must be a minimum of five years

For additional details, please contact North West Housing Partnership at 847-969-0561.

WINTRUST
COMMUNITY BANKS

WITH LOCATIONS AT:

Barrington Bank & Trust | Hanover Park Community Bank
Hoffman Estates Community Bank | Palatine Bank & Trust

wintrust.com/findus

**CELEBRATING 25 YEARS
OF COMMUNITY
BANKING!**

WE'RE PROUD TO BRING IT HOME. As a company made in this area, for this area, Wintrust and its family of true community banks is dedicated to the unique neighborhoods each serves. For 25 years, we've been banks that invest in, give back to, and get to really know our communities and the people living in them. When you bank with a Wintrust Community Bank, you can be confident your money is going back into the things that matter most to you.

Hanover Park Community Bank, Hoffman Estates Community Bank and Palatine Bank & Trust are branches of Barrington Bank & Trust Company, N.A.  

Mortgage Lending is provided through our affiliate Wintrust Mortgage. Wintrust Mortgage is a division of Barrington Bank and Trust N.A. NMLS # 449042 

BUSINESS NAME: _____ CONECT MEMBER: _____

21st Annual Mayor's Choice Business Award – EVALUATION FORM

1. Community Involvement

(This category is established to evaluate the resources allocated by the company [financial, manpower, etc.] to projects benefiting the community).

Community Involvement	Point Value	Score
No evidence of resources provided	0 pts	
Evidence of expected level of authority for a company	10 pts	
Evidence of resources allocated that directly benefit Hanover Park	20 pts	

TOTAL _____

2. Excellence in Customer Service

(This category is established to evaluate the policies and practices that demonstrate a strong commitment to customer service.)

Customer Service	Point Value	Score
No evidence of policies/practices of excellent customer service	0 pts	
Evidence of policies/practices that yield an expected level of customer service for a company	10 pts	
Evidence of policies/practices that yield a strong commitment to customer service	20 pts	

TOTAL _____

3. Positive Image and Appearance

(This category is established to evaluate the level which business provides growth within the Village, a positive image and attractive appearance.)

Positive Image and Appearance	Point Value	Score
Fair	5 pts	
Average	10 pts	
Above Average	15 pts	
Exemplary	20 pts	

TOTAL _____

GRAND TOTAL

Hanover Park Chamber of Commerce
 Business After Hours
 Tuesday, February 28, 2017 5:00 – 7:00 p.m.
 Hosted by: Village of Hanover Park CONECT Committee

CONECT Member	Tasks
Kathleen Arnold	Set up Sub-Committee Meetings 1/17/2017 Room Layout – facility dude 1/30/17 2H2O Update Invitation/Flyer 1/18/2017 Email/mail invites 1/20/17 Publicize: Sharepoint submittal 1/20/2017 Website – press release 2/14/2017 Powerpoint presentation – ongoing Take reservations – ongoing Provide nametags 2/28/2017 Event Report –After event CONECT Name tags 2/28/17 Order Food: 1/30/2017 Olde Salem Cafe – Request quote 1/30/2017 Muffalettas Beignets Jambalaya Red Beans and Rice Chicken Tenders Sam’s Club – 2/27/17 Salads Walmart – Punch Ingredients (2) 2/27/2017 Purchase Balloons-Grn/Gold/Purple - ? Masks/Room Decorations – Oriental Trading Co. Purchase plates, tableware/cloths, cups, napkins- Oriental Trading Co. 12/29/2016 – done.
Nanette Gudenkauf	Email blast to New Chamber Members
All Members	Collect Raffle Prizes

Day of Event Set up 3:30 pm	Decorate Room 214 – Plan on arriving at 3:30 p.m. to get the room set up in time.
Day of Event 4:00 - 4:30 p.m. Set up	Make punch, Food delivery
Kathleen	Business display tables (3) outside room, Display Welcome bags – beads, Credit Card Holder, Cell phone sticky cleans, Masks, CONECT Brochure/Application. Corporate Sponsorship forms. Mints. Items dropped off from Businesses
PW staff	Set up table and Chairs
IT staff	Microphone and use new Projector AV
All	Hang decorations – banners on entrance doors etc
Kathleen and one more staff member/OT	Prep and Set up Food Tables
All members on deck	Set up sign in table CONECT tablecloth
Need 2 people	Set up drink refreshments/make punch
Need all	Decorations place table center pieces etc
Need new vendor	balloons on tables
Kathleen	Signage and raffle ticket depository
Kevin Swan	Provide Music – via drop box done.
Shubhra Govind	Speakers for broadcasting music
Kathleen and one other staff member/Volunteer	Supervise Food Table keep clean and organized
Need 2 people	Man the Sign in Table
Need 1 person	Help businesses find display table keep organized as needed.

2016 CONECT Attendance

COMMITTEE MEMBER	12-Jan	9-Feb	8-Mar	12-Apr	10-May	14-Jun	12-Jul	9-Aug	13-Sep	11-Oct	8-Nov	13-Dec	Total Meetings	Total Attended	Total Absent	% Attended	Exp.	OMA
Bungalow Joe's Angela Ligocki	P	N	N	P	P	P	P	P	P	P	P	P	10	10	0	100.0%	4/30/18	Y
Bartlett Area Chamber - Nan Gudenkauf	x	x	O	P	E	P	P	P	P	P	P	E	10	6	4	60.0%	4/30/19	?
Charter National Bank Jon Stickney/Adam Cortes	P	O	T	P	P	P	P	A	P	P	P	P	10	9	1	90.0%	4/30/18	Y
Classic Computer System/Kevin Swan	E			P	P	P	P	P	P	P	P	P	10	9	1	90.0%	4/30/16	Y
Corrigan Moving Systems - Brian Ducey	A	Q		A	A	A	A	E	A	A	A	A	10	0	10	0.0%	4/30/17	?
County Farm Liquors - Ricky/Sonny Patel 7/15	P	U	P	P	E	P	P	P	E	P	A	P	10	7	3	70.0%	4/30/18	?
First Eagle Bank - Pat Kaveney	P	O	O	P	P	P	P	P	P	E	E	E	10	7	3	70.0%	4/30/18	?
H.P. Branch Library - Gail Tobin	P	R	S	P	P	P	E	P	P	P	P	P	10	9	1	90.0%	4/30/16	Y
H.P. Park District - Rick Wulbecker/ Mary Morrison	E	M	T	P	P	P	E	P	P	P	P	P	10	8	2	80.0%	4/30/18	Y
H.P. Park Foundation - Mickey Macholl/Mary Morrison	A		E	E	P	P	P	P	P	P	E	P	10	7	3	70.0%	4/30/18	Y
HP. Comm. Resource - Gayle Peneschi	A		D	A	A	A	A	A	A	A	A	A	10	0	10	0.0%	4/30/18	?
Jackson Hewitt Tax Service - Balwinder Chhokar -7/15	P			P	P	P	E	P	P	P	A	P	10	8	2	80.0%	4/30/18	?
Menards - A.Bunge/B. Morris	A			A	A	A	E	A	A	A	A	A	10	0	10	0.0%	4/30/16	Y
Round Ground Metals - Blake Sotern	X			A	A	A	P	E	A	E	A	A	10	1	9	10.0%	4/30/16	Y
Village Trustee Herb Porter 5/15	P			P	P	E	P	P	P	P	E	E	10	7	3	70.0%	N/A	Y
Village Clerk Alternate- Eira Corral Sepúlveda Not a Voting Member	P			E	E	P	P	P	E	E	LOA	LOA	10	4	3	40.0%	N/A	Y



138 S. Oak Ave., Bartlett, IL 60103 • 630.830.0324 • www.bartlettareachamber.com

Dear Local Business:

The Bartlett Area Chamber of Commerce will host our 3rd Annual Casino Night fund-raising event at the Oak Room in the Bartlett Community Center on Friday, February 3rd, 2017.

The success of this event is due, in large part, to the many generous donations by area businesses (monetary, raffle items and sponsorship).

Participating businesses realize several benefits for their generosity:

- Opportunity to attract new customers
- Chance to thank loyal customers and offer support to the Chamber, other local businesses, and the community
- Recognition of your donation in event signage, Chamber website, and eblast promotions

Please consider a donation to this worthy cause. You will receive a letter of thanks for your donation which may be deductible as a business expense (please consult with your tax accountant). We are kindly asking that donations be received on or before January 30th. Pick up service is available for your convenience. For questions, or to arrange pick-up, please call the Chamber office at 630-830-0324.

On behalf of the Bartlett Area Chamber of Commerce and the Casino Night Committee, thank you for your kind consideration of our request.

Sincerely,

Bartlett Area Chamber of Commerce Board of Directors, Chamber Staff and Casino Night 2017 Committee Members



Presents



CASINO ROYALE



Be a part of this exciting evening!

Friday, February 3, 2017

7:00-10:00 p.m.

Oak Room - Bartlett Community Center
700 S. Bartlett Rd., Bartlett

OPEN TO THE PUBLIC

Sponsorship Benefits

"The Pit Boss" - \$1,000 (Limited Availability)

- Logo on Exclusive Large Sign displayed at the event
- Logo on signs at the gaming tables
- Sponsorship acknowledgement at event
- Opportunity to do a 2 min. commercial at the event
- Drink of the night with your name
- Private Exhibitor table
- Option of working table as a dealer/or having a professional dealer promoting your business
- Recognition on social media
- Logo on Ads & Webpage
- Four Free entrance fees
- 250 Additional chips

- Two Free entrance fees
- 150 Additional chips
- **Jack Pot - \$250**
- Name on sign at the event
- Sponsorship acknowledgement at event
- Opportunity to display company information
- Company name on ads
- One Free entrance fee
- 75 Additional chips

Pay Out - \$100

- Name on sign at the event
- Opportunity to display company information
- Name on flyer
- 25 Free Chips

Custom Sponsorships available, call the chamber office.

All In Sponsor - \$500 (Limited Availability)

- Logo/Sign on a Gaming Table
- Individual Large sign with logo displayed at event
- Sponsorship acknowledgement at event
- Private Exhibitor table
- Recognition on social media
- Logo on ads

Attendees Only - \$35

- 75 Betting Chips
- Appetizer Buffet
- 1 Drink Ticket
- Prize Entry



Casino Sponsorship Agreement

Please complete all information below and return with payment to Bartlett Area Chamber of Commerce, 138 S. Oak Avenue, Bartlett, IL 60103. You can also fax it to (630) 830-9724.

CONTACT INFORMATION

Name _____

Company _____

Address _____

City _____ State _____ Zip _____

Phone _____ Email _____

Our Company would like to purchase the: _____ Sponsorship.

Yes! We will email our logo to nan@bartlettareachamber.com for use with promotional and recognition materials associated with the sponsorship level. (Logos will be used for sponsorship levels of \$500 or more)

Enclosed is a check for \$ _____ payable to the Bartlett Area Chamber
OR

Please charge \$ _____ to my: __ Visa __ MasterCard __ Discover
Acct# _____ Exp. Date _____ Code: _____

Name on card: _____

Billing address: _____

Signed _____

“While contributions or gifts to the Bartlett Area Chamber of Commerce are not tax deductible as charitable contributions for Federal income tax purposes, they may be tax deductible under other provisions of the Internal Revenue Code.” Please check with your accountant.



American Cancer Society Relay For Life of Northern DuPage

Kick-Off Celebration

Please join us as the American Cancer Society Relay For Life of Northern DuPage officially gets underway as event volunteers and participants gather for a Kick-Off celebration to launch their biggest fundraiser of the year.

The Kick-Off will feature inspirational speakers from the community who have benefited from funds raised at the Relay as well as honored cancer survivors. It's at this event that you will be given the tools and information to register a team for Relay For Life and learn more about becoming a volunteer.

When : February 1, 2017 7:00 pm

**Where: Holiday Inn Express
1490 W Lake St. Roselle, IL**

Refreshments will be served

Please RSVP to Maryann Grygiel 630-893-6647 or mobysmom2k1@yahoo.com

Relay For Life will be held on Friday June 9, 2017 at Lake Park High School East Campus

*For information about free services for cancer patients and their caregivers, contact the American Society
24/7 at 800-ACS-2345 or www.Cancer.org*