

Village of Hanover Park

Municipal Building
2121 West Lake Street
Hanover Park, Illinois
60133-4398

Rodney S. Craig
Village President

Eira L. Corral
Village Clerk

630-823-5600
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Ronald A. Moser
Village Manager



VILLAGE OF HANOVER PARK

**VILLAGE BOARD
REGULAR MEETING**

**Municipal Building: 2121 W. Lake Street
Hanover Park, IL 60133**

**Thursday, April 19, 2012
7:30 p.m.**

MINUTES

1. CALL TO ORDER - ROLL CALL

Mayor Craig called the meeting to order at 7:45p.m.

PRESENT: Trustees Kemper, Zimel, Konstanzer, Cannon,
Roberts

ABSENT: Trustees None

ALSO PRESENT: Village Manager Ron Moser, Department Heads, Attorney Paul.

Village Clerk Eira Corral, declared that Trustee Kunkel had notified Clerk that he would like to attend electronically. Clerk Corral requested motion to accept. Motion by Trustee Zimel, seconded by Trustee Kemper to accept Trustee Kunkel attend electronically.

Roll call:

AYES: Trustees: Voice Vote; All Ayes

NAYS: Trustees: None

ABSENT: Trustee: None

Roll Call:

ELECTRONIC: Trustee Kunkel

2. PLEDGE OF ALLEGIANCE

All recited the pledge.

3. ACCEPTANCE OF AGENDA

Motion by Trustee Zimel, seconded by Trustee Cannon to add items 6-A.11, 6-A.12, 6-A.13, 6-A.14, 6-A.15, 6-A.16, 6-A.17 and 6-A.18 to the Consent Agenda.

Roll call:

AYES:	Trustees:	Kemper, Kunkel, Zimel, Konstanzer, Cannon, Roberts
NAYS:	Trustees:	None
ABSENT:	Trustees:	None

Motion carried: Accepted amended agenda.

4. PRESENTATIONS

None

5. TOWNHALL SESSION

Persons wishing to address the public body must register prior to Call to Order. Please note that public comment is limited to 5 minutes.

Mr. Bob Hain from 5317 Niven Lane, and is also a member of the Development Commission, spoke about the aesthetics of our community and specifically on commercial vehicles parked in our driveways. Mr. Hain requests that an Ordinance be created to address the matter.

6. VILLAGE PRESIDENT REPORT – RODNEY S. CRAIG

Mayor Craig, spoke on his active roll with the Connect Committee and explained that the future of the Connect Committee will be about business retention. Originally they were to assist in getting the Chamber of Commerce up and running, now they will be working with business retention. Last week was the Kids at Hope and Hometown Seminar, there was excellent participation from the community. The event also allowed for some networking. Mayor Craig recently met with Fauborg Dance Studio who is looking to expand into the TIF area. The dance school has about 15-20 students from Japan for summer sessions, which last 6-8 weeks. Mayor Craig reminded all that on May 18 is dinner at the Embassy Suites where he will be sworn in as President of DuPage Mayors and Managers. The Hanover Park Police and Fire Honor Guard will be presenting the colors that night. It is also the 50th anniversary of DuPage Mayors and Managers. Next week is Springfield IML day where the Mayor will be visiting with our consultants and lobbyists and other mayors to discuss issues. One of the current issues being prevailing wages. Mayor Craig thanked officer George for assisting in signing up resident for the Enews, currently there are over 1,000 members. Lastly, Mayor Craig, reminded all that Coffee With The Board will be on May 2nd at the new Police Headquarters.

Mayor Craig read the following:

Proclamation – Declaring April 2012 as Autism Awareness month in the Village of Hanover Park, Illinois.

Motion by Trustee Zimel, seconded by Trustee Kemper, to approve by omnibus vote those items on the amended Consent Agenda:

Roll call:

AYES:	Trustees:	Kemper, Kunkel, Zimel, Konstanzer , Cannon
	Deputy Mayor:	Roberts
NAYS:	Trustees:	None
ABSENT:	Trustees:	None

Motion carried: Approved those items on the amended Consent Agenda.

- 6-A.1** Waive the reading and approve the Minutes of the Workshop Meeting of March 15, 2012.
(C.A)
- 6-A.2** Waive the reading and approve the Minutes of the Regular Meeting of March 15, 2012.
(C.A)
- 6-A.3** Accept proposal for window shades at the new Police Station Headquarters with The CDC Group, Inc. for an amount not to exceed \$36,912.85 and authorize the Village Manager to execute the necessary documents.
(C.A)
- 6-A.4** Pass a Resolution (R-12-12) authorizing a lease extension and amendment of the PrimeCo site agreement to its successor United States Cellular Operating Company of Chicago, LLC.
(C.A)
- 6-A.5** Approve a blanket purchase order for bulletproof vests and police equipment to Streicher's in the amount of \$11,000.00 and authorize the Village Manager to execute the necessary documents.
(C.A)
- 6-A.6** Approve a blanket purchase order for Police Department uniforms to Kale Uniforms in the amount of \$44,200.00 and authorize the Village Manager to execute the necessary documents.
(C.A)
- 6-A.7** Approve a blanket purchase order for grass and weed cutting services for the Code Enforcement Unit to Alaniz Landscape Group in the amount of \$14,500.00 and authorize the Village Manager to execute the necessary documents.
(C.A)
- 6-A.8** Award contract to the lowest responsible bidder for the annual sign materials purchase to Osburn Associates, Inc. of Logan, OH for an amount not to exceed \$25,000.00 and authorize the Village Manager to execute the necessary documents.
(C.A)
- 6-A.9** Award contracts for maintenance material to Meyer Material, redi-mix concrete, \$9,800.00; Plote Construction Inc., asphalt (hot mix) and asphalt (cold mix), \$29,840.00; Koz Trucking, CA-6 gravel, CA-1 gravel, and pulverized top soil, \$24,845.00 and authorize the Village Manager to issue standing purchase orders in the amounts indicated.
(C.A)
- 6-A.10** Motion to consent to the appointment of Gary Rasmussen as an auxiliary member on the Development Commission for a term ending on April 30, 2015.
(C.A)

- 6-A.11** Pass a Resolution (R-12-13) authorizing a lobbying services agreement between the
(C.A.) Village of Hanover Park Illinois, and Roger C. Marquardt & Co., Inc.

- 6-A.12** Pass a Resolution (R-12-14) authorizing and approving a letter agreement dated April
(C.A.) 5, 2012, between the Village of Hanover Park, Illinois and Voorhees Associates, LLC, for Village Manager recruitment.

- 6-A.13** Accept proposal for the design and construction inspection for the Veteran’s Memorial
(C.A.) to 3D Design Studio for an amount not to exceed \$12,450.00 and authorize the Village Manager to execute the necessary documents.

- 6-A.14** Award contract for the Veterans Memorial construction to Elanar Construction
(C.A.) Company for an amount not to exceed \$164,084.00 and authorize the Village Manager to execute the necessary documents.

- 6-A.15** Pass a Resolution (R-12-15) authorizing a technical assistance program agreement
(C.A.) between the Village of Hanover Park Illinois and ULI – The Urban Land Institute.

- 6-A.16** Accept proposal for various material testing to Rubino Engineering in an amount not to
(C.A.) exceed \$16,422.00 and authorize the Village Manager to execute the necessary documents.

- 6-A.17** Award contract for 2012 Street Resurfacing to Brothers Asphalt in an amount not to
(C.A.) exceed \$897,700.00 and authorize the Village Manager to execute the necessary documents.

- 6-A.18** Award contract for Sidewalk and Curb and Gutter replacement to Suburban Concrete,
(C.A.) Inc. in an amount not to exceed \$166,065.10 and authorize the Village Manager to execute the necessary documents.

- 6-A.19** Approve warrant SWS177 in the amount of \$1,545,095.33.

Motion by Trustee Zimel, seconded by Trustee Roberts to approve warrant SWS177 in the amount of \$1,545,095.33.

Roll call:

AYES:	Trustees:	Kemper, Kunkel, Zimel, Konstanzer, Cannon, Roberts
NAYS:	Trustees:	None
ABSENT:	Trustee:	None

Motion carried: Approved warrant SWS177 in the amount of \$1,545,095.33

- 6-A.20** Approve warrant SW641 in the amount of \$1,100,541.23.

Motion by Trustee Zimel, seconded by Trustee Kemper to approve warrant SW641 in the amount of \$1,100,541.23.

Roll call:
AYES: Trustees: Kemper, Kunkel, Zimel, Konstanzer, Cannon, Roberts
NAYS: Trustees: None
ABSENT: Trustee: None

Motion carried: Approved warrant SW641 in the amount of \$1,100,541.23.

7. VILLAGE MANAGER'S REPORT- RON MOSER

Village Manager to provide update to the Board regarding the progress of Hanover Square Shopping Center.

Village Manager, Ron Moser, met with the management firm at their monthly meeting and informed maintenance, include large scale cleaning on some of the interior vacant properties, continues. Some doors have been replaced. Lighting has been taken care of on the grounds. Leasing agent is on board and has completed a marketing study and Katie Bowman will distribute copies of the study with a cover sheet to the board. Mr. Moser also informed that the Village is seeing a profit thru the rents that have been received and staff is tracking very closely. Assistant Finance Director, Kay Nees, is following up to ensure that the profit covers the tax liabilities that the Village has. The management firm was informed of the Jaguar Club event to be held on May 5th. The redevelopment agreement with Dino's is still being worked on. Manager Moser also spoke on a previous discussion about a modification of a purchasing manual, currently there is a \$10,000.00 cap on managers spending under the manager's authority. It had been discussed that it would be helpful for Hanover Square to increase the cap to \$20,000.00. The change does require an ordinance which will be presented to the board at the next board meeting.

8. VILLAGE CLERK'S REPORT- EIRA L. CORRAL

Village Clerk, Eira Corral, informed everyone that she received a Thank You card from John at Barrington Bank and Trust thanking everyone for the hospitality. Clerk Corral participated in the U-46 Parent Leadership and U-46 was very happy to hear from Hanover Park. The Hometown Seminar event was held on April 14th, this is the second year and it is an event that continues to be developed. Fred Crespo connected us with the Attorney General, Lisa Thompson came out and spoke about foreclosures. Discussion was held on the possibility of having a workshop with residents regarding foreclosures. Clerk Corral attended the Diversity in Talent event and met with a representative from the US Soccer Foundation who pointed us towards some grants that are available for the MWRD. Clerk Corral reminded all of the following upcoming events. Friday, April 20th, is baseball opening night. April 26th is the Community Fair at Laurel Hill. April 27th is the Arbor Day event at Greenbrook Elementary. April 28th is the Streamwood Art Around The World program which will have art from our Sisters Cities and the dance center on display. Centro de Informacion will have its annual luncheon on May 3rd, please advise if you are attending.

9. CORPORATION COUNSEL'S REPORT – BERNIE Z. PAUL

No Report.

10. VILLAGE TRUSTEES REPORTS

- 10-A. JAMES KEMPER**
Trustee Kemper informed he will be attending the Sister Cities Conference in Dixon IL.
- 10-B. JON KUNKEL**
Trustee Kunkel thanked the IT Department for setting up the conference call.
- 10-C. EDWARD J. ZIMEL JR.**
Trustee Zimel, thanked everyone who attended the Youth Benefit Ball. Trustee Zimel also thanked Assistant Finance Director, Kay Nees, for representing the Finance Department. Trustee Zimel informed that he had the first meeting for the Teen Center on Tuesday. In attendance were representatives from the Townships, the Park District, as well as representatives from Fred Crespo and Michelle Mussman’s office. Trustee Zimel requested that he be given permission to first conduct a survey with parents and tens to see if there is a need for a Teen Center. This issue will be brought the next workshop meeting for discussion.
- 10-D. JENNI KONSTANZER**
Trustee Konstanzer stated that he appreciates staff for all their hard work.
- 10-E. BILL CANNON**
Trustee Cannon also stated that he appreciates staff.
- 10-F. RICK ROBERTS**
No Report.

11. ADJOURNMENT

Motion by Trustee Zimel, seconded by Trustee Kemper, to adjourn meeting.

Roll call:

AYES:	Trustees:	Voice Vote; All Ayes
NAYS:	Trustees:	None
ABSENT:	Trustee:	None

Motion carried: Meeting adjourned at 8:05 p.m.

Recorded and transcribed by:

Eira L. Corral
Village Clerk

Minutes approved by President and Board of Trustees on this: 3rd day of May, 2012.