

Village of Hanover Park

Municipal Building
2121 West Lake Street
Hanover Park, Illinois
60133-4398

Rodney S. Craig
Village President

Eira L. Corral
Village Clerk

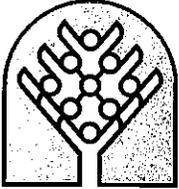
630-372-4200
Fax 630-372-4215

VILLAGE BOARD AGENDA

November 19, 2009

7:30 P.M.

Village Hall, Council Chambers: Room 214



Hanover Park

CALL TO ORDER - ROLL CALL

2. **PLEDGE OF ALLEGIANCE**

3. **ACCEPTANCE OF AGENDA**

4. **PRESENTATION**

4-A.1 **Introduction of Sandra Mendez, Deputy Village Clerk.**

5. **TOWNHALL SESSION**

Persons wishing to address the Board must register prior to Call to Order.

6-A **VILLAGE PRESIDENT'S REPORT – RODNEY S. CRAIG**
Consent Agenda - Omnibus Vote

Illinois law permits municipalities to adopt by one single unanimous roll-call vote of the Board of Trustees and the Village President a group of designated ordinances, orders resolutions, or motions placed together for voting purposes in a single group. This Omnibus Vote may be made following the following sample motion: "I move to approve by omnibus vote items in the Consent Agenda."

All items marked with (C.A.) are considered routine and thus are considered to be on the Consent Agenda. Following the motion's second, a brief discussion may be held about any designated item. If lengthier discussion or debate is needed, any Trustee or the Village President may request any item to be removed from the motion and those items will be considered during the regular course of the meeting as they appear on the agenda.

All matters listed under Consent Agenda, are considered to be routine by the City Council and will be enacted by one motion in the form listed below. There will be no further discussion of these items. If discussion is desired, that item will be removed from Consent Agenda and will be considered separately.

6-A.1 (C.A.) **Approve Purchase Order to Currie Motors of Frankfort for the Purchase of a 2010 Ford F-450 Dump Truck for an Amount Not to Exceed \$40,833 and Authorize Village Manager to Execute Necessary Documents.**

6-A.2 (C.A.) **Approve Ordinance O-09-35: An Ordinance Approving A Minor Change to the Menard's Final Planned Unit Development Plat.**

6-A.3 (C.A.) **Approve Purchase Order to Specialty Vehicle Solutions for the Purchase of a Surveillance Vehicle for an Amount Not to Exceed \$81,000 and Authorize the Village Manager to Execute Necessary Documents.**

6-A.4 (C.A.) **Approve Resolution R-09-28: A Resolution Appointing A Representative and Alternate Representative to the Intergovernmental Personnel Benefit Cooperative.**

- 6-A.5 Executive Session: Compensation 2(c)(1); Employment 2 (c)(1); Purchase of Real Property 2 (c)(5); Probable Litigation 2 (c)(11).
- 6-A.6 Approve Contract for Research Evaluating an Additional Non-Emergency Ambulance Transport Program
- 6-A.7 Approve Resolution R-09-29: A Resolution Appointing a Delegate and Alternate Delegate to the Intergovernmental Risk Management Agency.
- 6-A.8 Approve Purchase Order to L3 Communications Mobile-Vision, Inc. for the Purchase of the 14 Flashback 2 Digital Video System for an Amount Not to Exceed \$99,980.95 and Authorize Village Manager to Execute All Necessary Documents.
- 6-A.9 Direction: Allowing Automatic Changeable Copy Signs Under the Same Circumstances as Manual Changeable Copy Signs.
- 6-A.10 Direction: Early Bird Registration for Staff Attendance to the 2010 International Council of Shopping Centers National Conference.

- 7. VILLAGE MANAGER'S REPORT – RON MOSER
No Report Scheduled.

- 8. VILLAGE CLERK'S REPORT – EIRA L. CORRAL
No Report Scheduled.

- 9. CORPORATION COUNSEL'S REPORT – BERNIE Z. PAUL
No Report Scheduled.

- 10. VILLAGE TRUSTEES' REPORTS
 - 10-A. LORI A. KAISER
No Report Scheduled.
 - 10-B. JOSEPH J. NICOLOSI
No Report Scheduled.
 - 10-C. EDWARD J. ZIMEL JR.
No Report Scheduled.
 - 10-D. TONI L. CARTER
No Report Scheduled.
 - 10-E. BILL CANNON
No Report Scheduled.
 - 10-F. RICK ROBERTS
No Report Scheduled.

- 11. ADJOURNMENT



TO: Village President and Board of Trustees

FROM: Ronald A. Moser, Village Manager
Howard A. Killian, Director of Public Works *HK*

SUBJECT: Purchase of 2010 Ford Dump Truck

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: November 19, 2009

Executive Summary

Fleet Services is requesting the purchase of a 2010 Ford F-450 dump truck for \$40,833.

Discussion

This truck is to replace a 1997 Ford F-350 dump truck currently used by the Water/Sewer Division of Public Works. We plan to utilize the Northwest Municipal Conference Bid for a Ford F-450 dump truck to achieve the best purchase price.

<u>Vendor</u>	<u>Item</u>	<u>Amount</u>
Currie Motors, Frankfort, IL	2010 Ford F-450 Dump With Plow	\$40,833

This unit is primarily used by the Water/Sewer Division to haul dirt and gravel during excavations. It is also used for winter snow removal. The current unit will be auctioned after the new unit arrives.

The FY10 Budget includes \$45,000 for the replacement of this 13 year old truck.

Recommended Action

We respectfully request the President and Village Board approve a purchase order to Currie Motors of Frankfort for the purchase of a 2010 Ford F-450 dump truck for an amount not to exceed \$40,833 and authorize the Village Manager to execute the necessary documents.

ck



TO: Village President and Board of Trustees
FROM: Patrick Grill, Community Development Director
SUBJECT: Minor Change to Menards PUD to allow pennants

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: November 19, 2009

Executive Summary

Attached please find a request from Allen Silbernagel, General Manager of the Hanover Park Menards store, requesting the use of four pennants as shown on the attached elevation plan. Pennants were specifically prohibited in the Menards PUD when approved back in June of 2005.

Discussion

At the time this PUD was approved, the village was considering the prohibition of pennants in the sign code. Because the village was concerned about the proliferation of pennants on the property, a provision was added to the PUD that prohibited them. Also, Menards did not object to this caveat.

Over time, Menards rethought their position and the effect this prohibition had on their corporate image. Discussions were held with Menards about the use of four "flags" at the entrance only, but staff was clear that they were specifically prohibited. Only a minor change to the PUD could eliminate this prohibition and allow the use of the pennants.

Staff would agree the four pennants are more indicative of flags and not the typical string of pennants used to attract attention. If limited to the four above the entrance as shown on the attached elevation plan, Staff would not object and supports a minor change to the PUD to allow them.

Recommended Action

Staff would recommend that the Village Board approve the attached ordinance for a minor change to the Menards PUD that would allow use of four red flags as shown on the attached elevation plan.

Attachments: Email from Allen Silbernagel
Elevation Plan for Menards
Ordinance Approving Minor Change to the Menards PUD

Grill, Patrick

From: General Manager - Menard Inc - Hanover Park [BCKOFF013253@stores.menard-inc.com]
Sent: Tuesday, November 10, 2009 5:28 PM
To: Grill, Patrick
Subject: penants

Patrick,
On behalf of menards I would like to request that the village allow us the use of the four penants at the Menards in Hanover Park.
Thank You,

Allen Silbernagel
General Manager
Menard, Inc - HANOVER PARK
7435 BARRINGTON ROAD
HANOVER PARK, IL 60133
[P] (630) 372-3477
[F] 630-213-8816
bckoff013253@stores.menard-inc.com

****CONFIDENTIALITY NOTICE** This communication constitutes an electronic communication within the meaning of the Electronic Privacy Act, 18 U.S.C. § 2510, et. seq. Disclosure of this communication is strictly limited to the intended recipient. This communication and its contents and attachments, if any, are confidential and may contain information that is privileged or otherwise exempt from disclosure under applicable law. Receipt by any person or entity other than the intended recipient does not constitute waiver or loss of the confidential or privileged nature of this communication. Any review, dissemination, copying, resubmission, transfer, or distribution in any form by any person or entity other than the intended recipient is strictly prohibited. If you are not the intended recipient, please notify the sender immediately and delete any and all copies of this communication and any attachments. Failure to abide by these provisions will result in legal and equitable action taken against you, as identified in 18 U.S.C. §§ 2520-21.**

ORDINANCE
NO. O-09 - _____

**AN ORDINANCE APPROVING A MINOR CHANGE TO
THE MENARD'S FINAL PLANNED UNIT DEVELOPMENT PLAT**

WHEREAS, the President and Board of Trustees adopted and approved Ordinance O-05-30 captioned "An Ordinance Approving the Final Planned Unit Development Plat for Menard's" on June 30, 2005 which approved a special use for a planned unit development (hereinafter "PUD") on the property described here in; and

WHEREAS, said Final PUD Plat was for the following legally-described property:

Lot 2 in Hanover Highlands Unit 10, a subdivision in the Southwest Fractional Quarter of Section 30, Township 41 North, Range 10, East of the Third Principal Meridian, in Cook County, Illinois according to the plat thereof recorded November 12, 1968 as Document Number 20672558, in Cook County, Illinois.

P.I.N. 07-30-303-006 and P.I.N 07-30-303-007

WHEREAS, Menard, Inc has applied to the Village to make a change to the Final PUD Plat approved by Ordinance O-05-30; and

WHEREAS, the requested change is described in Exhibit A attached hereto and made a part hereof by reference; and

WHEREAS, the requested change pursuant to Section 110-4.6.7 of the Hanover Park Comprehensive Zoning Ordinance may be approved by the President and Board of Trustees if such change is minor and does not change the concept or the intent of the development; and

WHEREAS, it is the finding of the President and Board of Trustees that the requested change described in Exhibit A is a minor change and does not change the concept or the intent of the development; and

WHEREAS, the Village of Hanover Park is a home rule unit of local government by virtue of the 1970 Constitution of the State of Illinois and hereby adopts this ordinance pursuant to its home rule authority.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hanover Park, Cook and DuPage Counties, Illinois, as follows:

SECTION 1: That the above recitals are hereby incorporated herein as though fully set forth.

SECTION 2: That the requested change to the Menard's Final PUD Plat as listed on Exhibit A is hereby determined to be a minor change that does not change the concept or the intent of the development.

SECTION 3: That the requested minor change to the Menard's Final PUD Plat is hereby approved.

SECTION 4: That the Menard's PUD shall comply with the Menard's Final PUD Plat except as approved herein.

SECTION 5: That the Village Clerk be and is hereby directed to record this ordinance with the Cook County Recorder of Deeds.

SECTION 6: That this ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner required by law.

SECTION 7: Any person, firm or corporation violating any provision of this ordinance shall be fined not less than one hundred (\$100.00) dollars nor more than seven hundred fifty (\$750.00) dollars, and each day a violation continues shall be considered a separate violation.

ADOPTED this _____ day of _____, 2009, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

ABSTENTION:

APPROVED by me this ____ day of _____ 2009.

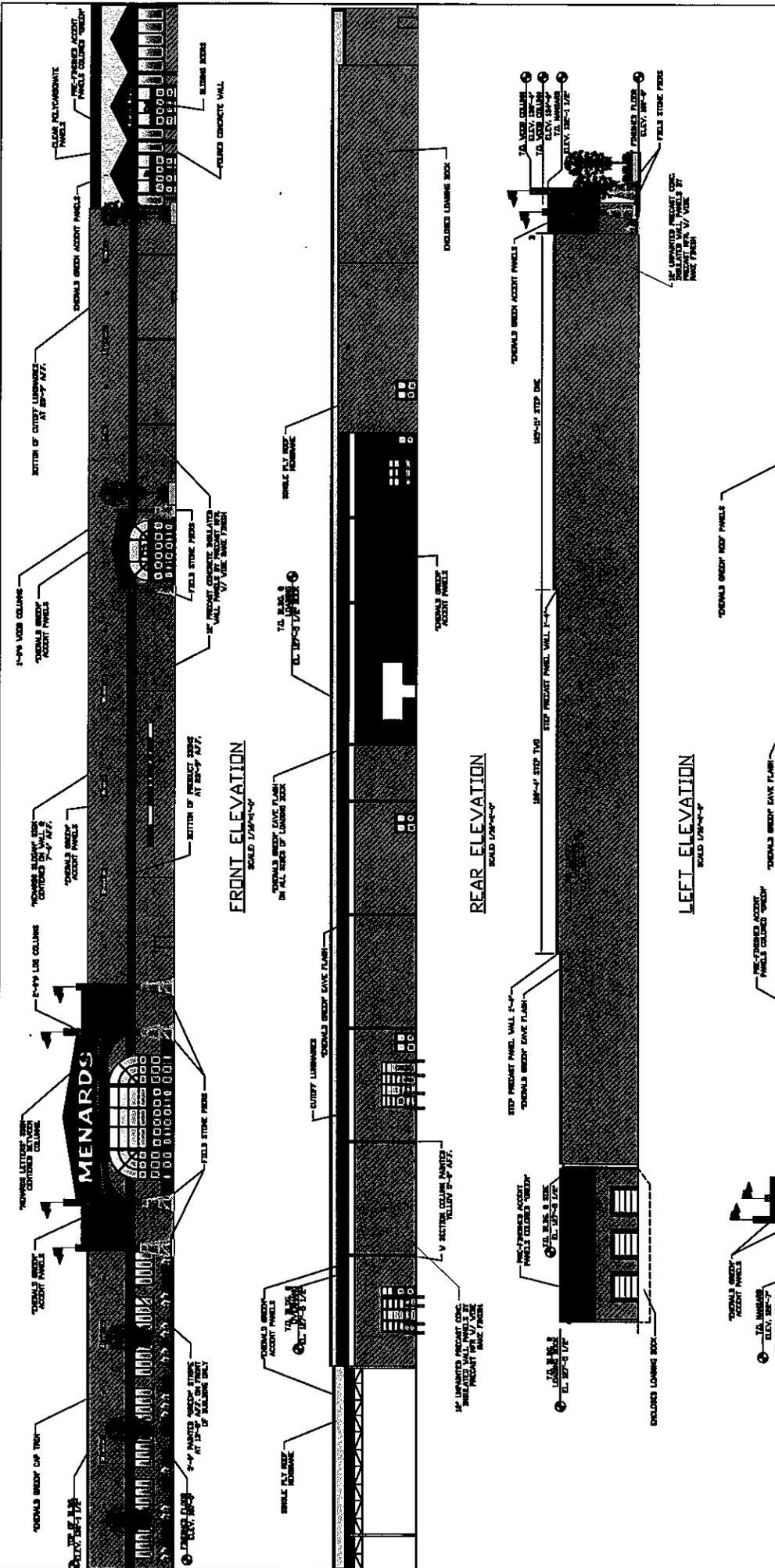
Village President

ATTESTED, filed in my office, and
Published in pamphlet form this ____
day of _____, 2009.

Village Clerk

EXHIBIT A

Use of four red pennants as shown on the attached elevation as prepared by Menards.



STONE	HEIGHT	LENGTH	SQ. FT.
MENARDS	8'-0"	32'-0"	256
HOME DEPOT	1'-6"	40'-0"	60
Appliance	2'-0"	10'-0"	20
Paint	2'-0"	9'-0"	18.00
Lumber	2'-0"	7'-10"	14.75
Garpet	2'-0"	10'-0"	20
Cabinets	2'-0"	9'-0"	18.00
Electrical	2'-0"	9'-0"	18.00
Plumbing	2'-0"	9'-0"	18.00
Hardware	2'-0"	9'-0"	18.00
Garden Center	2'-0"	16'-0"	32.00

TOTAL SIGN SQUARE FOOTAGE = 553.75 SQ. FT.

RECEIVED

JUN - 6 2005

COMMUNITY DEVELOPMENT
DEPARTMENT

PROJECT FILE		MENARDS	
PROJECT NAME		HANOVER PARK, IL	
SHEET TITLE		BUILDING ELEVATIONS	
DRAWN BY		J. J. [unreadable]	
CHECKED BY		[unreadable]	
DATE		[unreadable]	
SCALE		AS SHOWN	
SHEET NO.		[unreadable]	



TO: Village President and Board of Trustees

FROM: Ron Moser, Village Manager
David Webb, Chief of Police

SUBJECT: Purchase of Surveillance Vehicle

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: November 19th, 2009

Executive Summary

The Police Department is requesting to purchase a surveillance vehicle. This purchase is a budgeted expenditure in Fiscal Year 2010 and funds from the Traffic Court Supervision Fund and the Drug Forfeiture Fund will be utilized to make the purchase.

Discussion

The surveillance vehicle is a white Ford E250 standard body cargo van. The interior of the van is custom built and contains a work station, control console and captain's chair, which allows the operator to move around the interior of the van. The driver's compartment of the van is separated from the rear of the van by a steel sliding door which can be secured from the inside of the rear of the vehicle.

The surveillance van is outfitted with a total of six (6) cameras. Two (2) of the cameras are pan, tilt, zoom and can be controlled by officers from inside the van. One of these cameras is attached to a motorized periscope which allows for 360 degree viewing. The remaining four (4) cameras are perimeter/security cameras. These cameras are affixed to the front, rear and sides of the van and are stationary. These cameras can also be used for surveillance but are primarily used to detect any subjects approaching the vehicle. The video from all six (6) cameras can be displayed on two (2) 17" LCD monitors inside the van and can be recorded to a digital video recorder inside the van. The van is outfitted with a separate HVAC system which allows occupants in the van to control the climate in the rear of the van without starting the vehicle.

Police Department staff has consulted with other police agencies in the area that have purchased or used surveillance vehicles manufactured by Specialty Vehicle Solutions and have determined that these agencies are highly satisfied with the vehicles.

Recommended Action

Police Department staff respectfully requests authorization from the Village Board to purchase the surveillance van from Specialty Vehicle Solutions in the amount of \$81,000.00.

Police Department staff is available to answer any questions you may have.

Attachments: Quote from Specialty Vehicle Solutions, Vehicle Spec Sheet

*Specialty
Vehicle
Solutions, LLC*

1475 Prospect Street, Trenton, NJ 08638

(609) 882-1900

(609) 882-2330 FAX

November 11, 2009

Hanover Park Police Department
2121 W. Lake Street
Hanover Park, IL 60133

Attention: Joe Ciancio

Dear Joe,

Thank you for the opportunity to submit a proposal for your Surveillance Vehicle.

ATTACHMENTS:	PAGES:
• SVS Specifications	8
• CAD Drawing	<u>1</u>
• TOTAL PAGES	9

PRICE: \$81,000.00

FOB DELIVERY/TRAINING:

- SVS, Trenton, NJ
- 45 days ARO

We look forward to the possibility of working with your agency.

Sincerely,

SPECIALTY VEHICLE SOLUTIONS, LLC

Karen Burke

Karen Burke
Sales Manager

SPECIALTY VEHICLE SOLUTIONS, LLC

1475 Prospect Street, Trenton, NJ 08638
(609) 882-1900

Surveillance Vehicle Specifications

GENERAL REQUIREMENTS

Documentation

Manuals for all equipment installed in the vehicle and a system operation manual shall be provided at the time of vehicle delivery.

Delivery and Training

Delivery and Training shall take place at Specialty Vehicle Solutions, Trenton, NJ

Warranty

This specialized vehicle shall be warranted to be free from defects in material or workmanship under normal use and service. All conversion work is warranted by "SVS" for twenty-four (24) months. The chassis, the body and their associated components are warranted by their manufacturer. Major components and sub-assemblies are warranted through the warranties of their respective manufacturer. The Warranty period shall begin upon delivery and acceptance. All warranty concerns shall be directed to "SVS".

BASE VEHICLE

Ford Econoline E-250 Standard Body Cargo Van

Functional Summary:

Alternator	130 amp
Battery	650 CCA, maintenance free
Brakes	Power, 4 wheel anti-lock disc
Emissions	Federal
Engine	5.3 liter, V-8
Engine Cooling	HD
Frame	Ladder type
Fuel Capacity	31 gallons, single tank
Suspension, front	Coil springs, w/HD shocks
Suspension, rear	Multi-leaf springs, w/HD shocks
Steering	Power
Tires	Five (5) – LT225/75R x 16, BSW
Transmission	Four (4) speed automatic, w/OD
Wheels	Steel

Exterior Summary:

Bumper, front	Painted
Bumper, rear	Painted
Door, side	60/40 split cargo with fixed glass
Door, rear	50/50 split cargo with fixed glass

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Surveillance Vehicle Specifications

Glass, cab	Tinted
Glass, cargo	Tinted, deep
Mirrors	Manual, swing out, painted
Paint	OEM, white
Wheel Covers	OEM, hub caps

Interior Summary:

Climate Control	OEM, heat & AC
Door Locks	AM, electric
Floor Covering	OEM, black vinyl
Instrument Panel	OEM, standard
Restraints	OEM, 3 pt. harness & dual air bags
Radio	OEM, AM/FM
Seats	OEM, dual front buckets w/vinyl
Steering Wheel	Tilting
Windows, cab	Manual
Windows, cargo	Fixed
Windshield Wipers	Variable intermittent

EXTERIOR MODIFICATIONS

Commercial Service Van

The exterior of the vehicle shall appear as if it were a typical commercial service van.

CAB AREA MODIFICATIONS

Charge Indicator

A LED light shall be located on the dash of the vehicle. The LED is activated when the battery charger is connected to external 120 VAC power supply.

OPERATIONAL AREA MODIFICATIONS

General

All modifications and related accessories shall be installed to the highest commercial standards and in accordance with applicable U.S. federal regulations in effect at the time of manufacture. Upon completion of all modifications, the vehicle shall be certified to be in compliance with all **Federal Motor Vehicle Safety Standards as prescribed by Title 49 CFR Part 567.**

Bulkhead

A bulkhead partition, with sliding door, shall be installed between the cab and the operational area. The bulkhead partition shall be a custom fabricated steel unit, powder coated black. The cab side shall have the appearance similar to that of a commercially available unit. The door shall be mounted on a silent, secure, sliding track. The door shall have a 4" x 6" sliding viewing port

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Surveillance Vehicle Specifications

and an integral recessed magazine/map holder. The door shall have a dead bolt with a keyed lock. The bulkhead sliding door shall be "light tight" when closed.

Floor

The floor assembly shall be constructed from 3/4" ACX grade T&G plywood panels attached to the vehicle floor. These panels shall be covered by seamless resilient sheet flooring. The minimum specification for the flooring is as follows:

- 2.5 mm overall thickness
- .8 mm wear layer thickness
- Raised coin embossed surface
- ASTM E648 for critical radiant flux
- ASTM E662 for smoke density
- ASTM D 3884 for abrasion resistance
- ASTM F 970 for static load limit

Walls

The wall assembly shall be constructed from 20 gauge steel framing members, sheathed with 1/2" exterior grade plywood panels. The wall assembly shall be insulated with a minimum of 2" spray-in-place foam insulation. The interior walls shall be finished with deluxe automotive carpet.

Ceiling

The ceiling shall be constructed from 20 gauge steel framing members sheathed with 1/4" exterior grade plywood panels. The voids between the frame members and the exterior roof shall be insulated with a minimum of 2" spray-in-place foam insulation. The interior ceiling shall be finished with deluxe automotive carpet.

Doors

The operational area doors shall be insulated where possible and covered by door panels constructed from automotive carpet covered 1/4" exterior grade plywood.

Window Treatment

Each operational area window shall have a fabric blackout curtain. Each curtain shall be attached by Velcro and have an integral camera viewing port. The resulting window coverings shall be "light tight" when closed.

Camera Mounts

Five (5) attachment plates for camera arms shall be installed, one (1) adjacent to each of the operational area windows and one (1) on the bulkhead door.

Articulating Camera Arms

Two (2) articulating camera arms shall be provided. The arms shall be fully articulating with 90 degree pivotable and 360 degree rotatable ends and an elbow that rotates 360 degrees. Each arm

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Surveillance Vehicle Specifications

shall move freely in the unlocked mode and lock in any desired position. An arm mounting clamp and a camera mounting plate shall also be provided.

OPERATIONAL AREA HVAC

Air Conditioning – Compressed Gas

The operational area shall have a specially designed compressed gas air conditioning system installed. The system shall be powered by a dedicated bank of 12 VDC batteries completely independent of both the vehicle batteries and the surveillance equipment batteries. The system shall be capable of cooling the operational area for at least 6 hours with proper thermostat control.

Electric Heat

An 1100 BTU 120 VAC electric fan forced air heater shall be installed in the operational area. Unit shall be thermostatically controlled and have an overheat safety shutoff.

Ventilation

An independent air exchange system shall be installed within the operational area. The system shall utilize brushless 12 VDC fans, controlled from the operational console. The system intake shall be located away from the vehicle exhaust pipe and the system discharge shall be located below the floor of the vehicle.

WORKSTATION

Work Surface

The workstation shall have a work surface constructed from 3/4” cabinet grade plywood covered in laminate and trimmed with oak bull-nose. The work surface shall be attached to an all-metal frame constructed of welded tubular steel. The frame shall be powder-coated black. The frame shall be attached to the vehicle sidewalls for added strength.

Control Console

A control console shall be installed above the work surface. The frame of the console shall be constructed of welded tubular steel and powder-coated black. The control console shall utilize industry standard 19” wide spacing. This control console shall house the selected optional surveillance equipment and other items as described within these specifications such as the audio/video distribution panel and the power distribution panel.

CONSOLE CONTROL

Power Distribution

The Power Distribution Panel shall feature items listed below:

- A master AC power switch shall control the AC power to the entire operational area.
- A master DC power switch shall control the DC power to the entire operational area.

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Surveillance Vehicle Specifications

- A group of seven (7) circuit breaker/switches shall provide current overload protection for control of the operational systems and equipment.

Power Monitoring

The Power Monitoring Panel shall feature the items listed below:

- A three-way selectable digital meter shall indicate battery system DC voltage, DC amperes, and AC amperes.
- A red LED and an audible alarm shall indicate the system DC voltage has fallen below 10.5 volts.
- A red LED shall indicate the vehicle is connected to an external 120 VAC source for battery charging purposes.

Environmental Monitoring

The Environmental Controls shall feature the items listed below:

- A carbon monoxide detector shall be a completely automatic device used as a safety feature for detection of Carbon Monoxide. Should the level of carbon monoxide exceed a safe level, the device shall generate both an audible and a visual alarm.
- A battery powered, smoke detector shall be installed within the operational area.
- A fresh air control switch shall control the fresh air fan system.

Antenna Patch Panel

An antenna patch panel, containing six (6) BNC connectors, shall be located within the control console allowing convenient integration of RF equipment. Six (6) antenna cable runs shall be installed between the patch panel and the covert antenna housing.

Camera Connection Panels

Four (4) camera input panels shall be located around the perimeter of the operational compartment interior. These panels shall feature connectors for camera video input and camera power.

SEATING

Work Station Seating

Mounted in front of the workstation shall be one (1) fabric covered, foam filled, steel framed Captain's Chair. The seat shall contain provisions for 360 degree rotation, tracks allowing movement towards and away from the workstation, and seat back recline.

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Surveillance Vehicle Specifications

OPERATIONAL POWER SYSTEM

Electrical Wiring

All wiring shall conform to the **National Electrical Code**. The wiring harness shall be supported on 12" centers and bundled on 6" centers with trimmed tie wraps. Extreme care shall be taken during construction to avoid chaffing and abrasion or extreme heat areas. Precautions shall be taken by using bushings, grommets, and heat shields. Primary DC power distribution shall be protected by labeled magnetic/hydraulic circuit breakers.

Batteries

Two (2) battery banks each consisting of four (4) 100 AH gel cell batteries shall provide the 12 VDC power requirements for the operational area systems and equipment. These battery banks shall be isolated from each other and from the vehicle engine battery.

Inverter / Charger

Two (2) inverter/charger units shall be installed. Each shall feature 120 VAC input and a sustained 100 amps, 12VDC output. The unit's charging capabilities shall be fully automatic and shall taper to a float charge mode when the system batteries have reached a fully charged state.

The unit's inverting capabilities shall be 2000 watts continuous duty and shall provide 120 VAC "on demand" to all interior AC receptacles. The output shall be "TRUE" sine wave with the output voltage regulated to within +/- 5% and the frequency regulated to +/-1%. The unit shall incorporate a thermostatically controlled fan and "under/over voltage" protection.

The externally supplied 120 VAC required for battery charging shall be connected to the vehicle through a covertly located weather proof inlet. A 25 foot 12-3 exterior extension cord shall be provided.

Electrical Power Distribution

Electrical power distribution shall feature the following items:

- One (1) duplex 120 VAC receptacle shall be installed at a convenient location below the work surface.
- One (1) duplex 120 VAC receptacle shall be installed within each equipment rack.
- A 12", 15A fused power strip, containing six (6) 120 VAC receptacles, shall be located within each base equipment rack.
- A 72", 20A fused power strip, containing twelve (12) 120 VAC receptacles shall be located within the upper equipment rack.
- Two (2) 12 VDC cigarette lighter receptacles shall be installed at a convenient location above the work surface.

OPERATIONAL LIGHTING

Lighting

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(609) 882-1900

Surveillance Vehicle Specifications

Primary operational area lighting shall be provided by three (3) white fluorescent lights positioned above the work area. Low level operational area lighting shall be provided by three (3) red fluorescent lights positioned above the work area. These lights shall be controlled from two (2) circuit breakers and from a switch located on each light.

SURVEILLANCE EQUIPMENT

Equipment Suite

Surveillance Equipment shall be supplied and integrated into the vehicle in accordance with the tables below. The integration shall include associated mounting hardware and all required cabling.

Video Equipment:

The following equipment is provided for recording and viewing gathered video.

QU.	Manufacturer	Description	Model
1	Airship	DV Recorder/Multiplexor, 500 GBHD, 16 Channel	LDR1605
2	Weldex	TFT/LCD 17" Monitors	WDL-1700MR

Camera Equipment:

The following equipment is provided for gathering video.

- The motorized video periscope shall be installed in the van roof. The unit shall blend in with the exterior covert appearance. The unit shall be installed in an appropriate location as not to impair the head room at the operator's seat. The unit shall feature:
 1. 360 degree viewing.
 2. Near silent operation.
 3. Quarter Wave First Surface optical quality mirrors.
 4. A light tight snap-in shield to prevent spurious light from reflecting off mirrors and compromising surveillance operations.
 5. Quick connect camera/lens assembly, enabling rapid replacement of camera and lens.
 6. A tethered hand held remote controller. Controller functions shall include power on/off, fan on/off, raising, lowering, rotation and mirror elevation as well as camera focusing and zooming. Pan & tilt functions shall be accessed through a four-way joystick switch.
- The Watec 232 is a day/night camera and will perform well from daylight to twilight.

QU.	Manufacturer	Description	Model
1	All Star	Video Periscope	Gen 4
2	Watec	CCD Day / Night Camera	WAT-232
1	Computar	Lens, 5.5 -187 mm	T34Z5518AMS-CS
1	Computar	Lens, 8-48mm	H6Z0812AIVD
4	SVS	Perimeter Cameras	Custom
4	SVS	Video Receptacles, Quick Connect	Custom

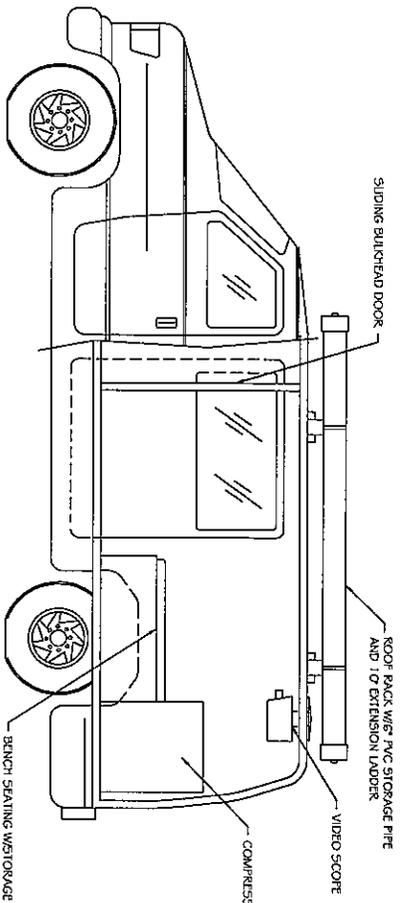
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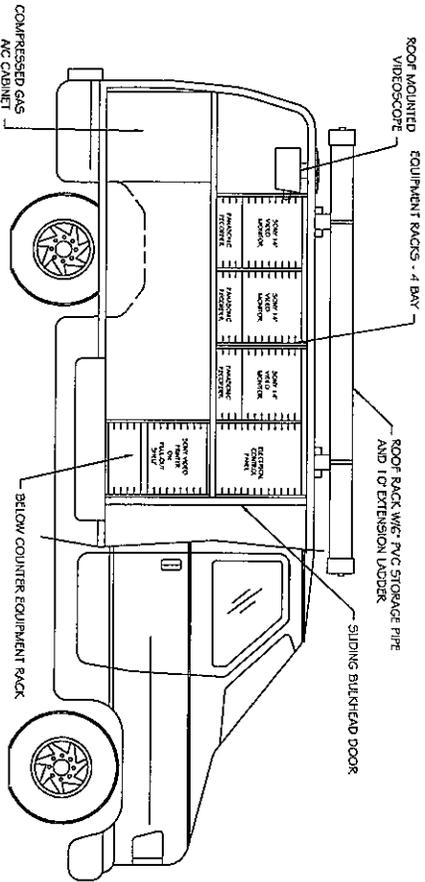
Surveillance Vehicle Specifications

5	SVS	Camera Arm Mounts	Custom
1	Bogen	Camera Arm	2930QR
1	Bogen	Super Clamp	2915

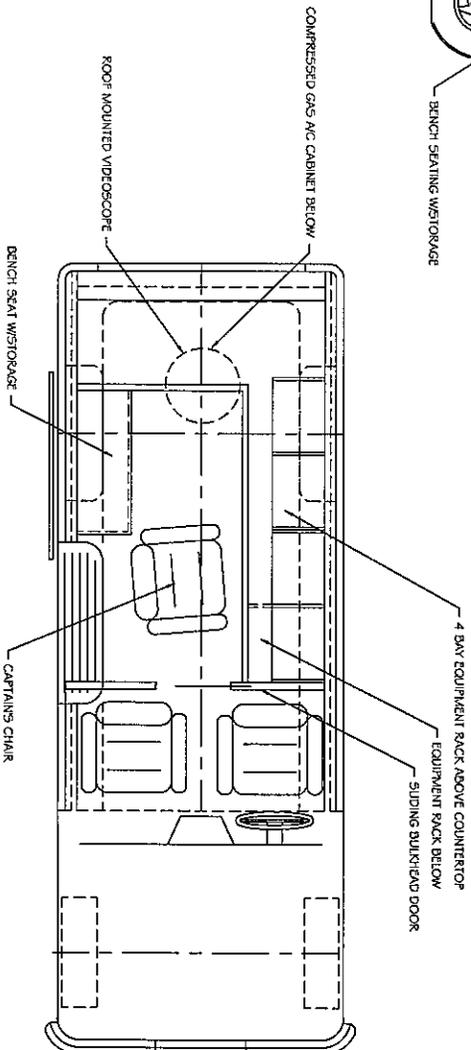
***** End of Specifications *****



CURB INTERIOR ELEVATION



STREET INTERIOR ELEVATION



FLOOR PLAN

- NOTES:
1. ALL 3 REAR WINDOWS TO HAVE BLACKOUT CURTAINS WITH CAMERA BOOTS AND MAGIC ARMS AT EACH.
 2. FIVE CEILING LIGHTS AS FOLLOWS: 1-18" FLUORESCENT CENTERED IN VAN, 4 SMALL SPOT LIGHTS IN LINE OVER COUNTERTOP.

DRAWINGS ARE CONCEPTUAL DRAWINGS ONLY AND ARE NOT TO BE USED FOR CONSTRUCTION PURPOSES.

DRAWING TITLE		DATE:
Service Van ST		10/25/06
Surveillance Vehicle		DRAWN BY:
CLIENT:		SCALE: 1/4" = 1'-0"
Specialty Vehicle Solutions, LLC		SHEET: 1 OF 1
47 Virginia Avenue		REV:
Trenton, NJ 08611		304-001 A



TO: Village President and Board of Trustees

FROM: Ron Moser, Village Manager
Wendy Bednarek, Interim Director of Human Resources

SUBJECT: IPBC Representatives

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: November 19, 2009

Executive Summary

The Intergovernmental Personnel Benefit Cooperative (IPBC) is a consortium of municipalities that was formed to provide self-funded health care benefits to municipal employees. Its operation is directed by a Board of Directors made up of representatives from each of its municipal members. Each member is expected to appoint a Representative and an Alternate Representative to the IPBC.

Discussion

The retirement of the former Human Resources Director has left us without a Representative. As this position has been traditionally filled by the Human Resources Director, staff is recommending the interim Human Resources Director be appointed as the Representative to the IPBC.

Recommended Action

The attached Resolution appoints Wendy Bednarek as the IPBC Representative and authorizes Lafayette Linear to continue as the Alternate Representative to the IPBC.

Attachment: Resolution

RESOLUTION NO.

A RESOLUTION APPOINTING A REPRESENTATIVE AND ALTERNATE REPRESENTATIVE TO THE INTERGOVERNMENTAL PERSONNEL BENEFIT COOPERATIVE

WHEREAS, the Village of Hanover Park adopted the Contract and By-Laws of the Intergovernmental Personnel Benefit Cooperative, ("IPBC") by Ordinance and thereby became a member of said cooperative; and

WHEREAS, said contract provides that member units of local government shall by majority vote of its corporate authorities select one (1) person to represent that body on the Board of Directors of said Intergovernmental Cooperative;

NOW, THEREFORE, BE IT RESOLVED by the CORPORATE AUTHORITIES, of the Village of Hanover Park, Illinois that Wendy Bednarek, Interim Director of Human Resources, of the Village of Hanover Park is hereby appointed to represent the Village of Hanover Park on the Board of Directors of said Intergovernmental Personnel Benefit Cooperative commencing November 9, 2009.

ADOPTED this _____ day of _____, 2009, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED: _____
Rodney S. Craig, Village President

ATTEST: _____
Eira L. Corral, Village Clerk



TO: Village President and Board of Trustees

FROM: Ron Moser, Village Manager
Craig A. Haigh, Fire Chief

SUBJECT: Non-emergency Ambulance Transport Research

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE:

Executive Summary

The Fire Department is evaluating the development of a non-emergency ambulance transport program. Although similar to emergency ambulance transports, non-emergency transports focus on taking patients from extended care facilities or private residences to and from hospitals, doctor's offices or medical facilities for the sole purpose of follow-up care or assessment by primary care physicians. Non-emergency transports due to their medical necessity are approved and typically paid at 100% of the customary cost by the patient's insurance provider. This program will be developed in a manner that will in no way affect the emergency services currently provided by the department.

A similar program is operational at the Charleston Fire Department, in Charleston, Illinois, and generates slightly over \$1 million in ambulance revenue annually for non-emergency transfers. The Hanover Park Fire Department believes the potential exists for a positive revenue enhancement should a non-emergency transport program be added to the Hanover Park Fire Department.

Discussion

Fitch and Associates of Platte City Missouri is one of the nation's leading EMS consulting firms. The Fire Department is requesting Board approval to contract with Fitch to research the development and implementation of a non-emergency ambulance transport program.

The consultants will evaluate our current billing practices, review current operations and effectiveness, conduct market analysis for non-emergency transports, determine non-emergency service impact on emergency and fire service capabilities including options for non-emergency ambulance staffing, and evaluate potential revenue streams from non-emergency EMS services.

Based on the consultant's report we will bring forward a plan to implement a program, in conjunction with the opening of NuCare.

Recommended Action

Staff respectfully requests the Village President and Board of Trustees approve a contract with Fitch and Associates to evaluate the addition of a non-emergency ambulance component within the Fire Department in an amount not to exceed \$14,700. The proposed will be paid for out of existing funds for consulting services from this fiscal year's budget.

CAH/rd

Attachments: *Fitch & Associates Proposal*



October 7, 2009

Via email: chaigh@hpil.org

Chief Craig A. Haigh, Fire Chief
Village of Hanover Park Fire Department
6850 Barrington Road
Village of Hanover Park, IL 60133

Reference: Proposal – Fire Department Study

Dear Chief Haigh:

It was a pleasure speaking with on Monday. I look forward to working with you and your team on this exciting project. During our conversation, you stated that you had several objectives the department needed assistances in evaluating. Based upon this conversation, I have outlined five (5) objectives to be accomplished in six (6) phases, which will be most beneficial for the department.

We understand the department seeks to review potential models for the delivery of non-emergency ambulance services. This is to be evaluated against current emergency service needs and trends in the industry. Core components of an evaluation will include assessing the organization and billing system; reviewing operational practices and processes; evaluating clinical care, training, and education; and looking at the finance and reimbursement activities. In addition, this study will also look at the fire department's current roles and capacities and its potential role in the future provision of non-emergency service.

Our technical approach is based on more than two decades of consulting experience and utilizes diverse data collection tools. We propose several mechanisms to meet your project's goals, which include information data gathering tools, and onsite interviews and observations. In concert, each method will compliment the other and allow for stakeholder involvement and data gathering. The Firm is able to complete the work and deliver on the report in the timeframe proposed.

The success of this project is important to the sustainability of the fire and EMS systems in the Village of Hanover Park. The results will directly impact every citizen, community, and visitor to the Village. Our Firm is uniquely qualified to conduct this system analysis and provide actionable and realistic recommendations for the future.

Fitch & Associates, LLC is honored to submit this proposal for consulting services to provide a study to the Fire Department. With nearly 25 years of expert consulting experience to local, state, and provincial governments in the areas of ground and air emergency services, our Firm is ideally qualified to meet the objectives of your project.

We are proud of the service we provide and appreciate your consideration. If you have any questions or require additional information, please feel free to contact me at by phone (816) 431-2600 or by email jfitch@emprize.net

Respectfully,

Michael Ragone

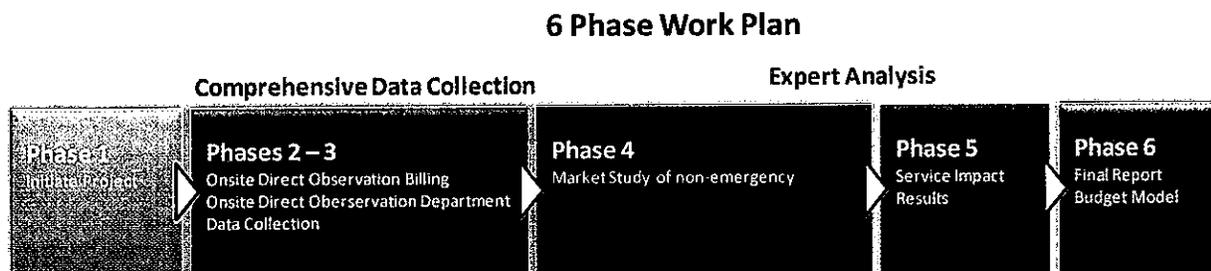
Michael Ragone
Senior Associate



Work Plan

The six (6) phases provide the basis for our work plan during this project. I have included Figure 1 below to visually display the six (6) different phases of the project.

Figure 1. Six (6) Phase Work Plan



The first phase will begin with the execution of this service agreement. A project initiation conference call to coordinate the timeline and meeting schedule, as well as, the remaining five (5) phases will complete Phase 1 of the study.

Phases 2 and 3 will begin with an on-site review of both the billing company as well as the fire department operational services provided. Phases 2 and 3 will conclude after both the site visits and data has been obtained to allow for evaluation and benchmarking of standards and evaluation of work processes.

Phase 4 is the market study to determine the potential for an additional non-emergency ambulance provider in the area of the Village. This result of this phase will determine what market share the Fire Department could reasonably expect to obtain.

With respect to our conversation, Phase 5 will document the department's ability to respond to a first alarm assignments should a non-emergency service be instituted. A requirement of this phase is to document the department's ability to maintain or improve the department's ability to respond to both EMS and fire related calls.

The final Phase, six (6) will include the financial impact of providing non-emergency services in the Village as well as the surrounding service area. This phase will conclude with a final report and budget model for current fiscal year and the next two (2) subsequent fiscal years.

Included in the final report will be the baseline performance standards, currently being accomplished by the department, as well as an evaluation of billing practices and determination of the appropriateness of the fees associated with the billing function.

Additional descriptions of the five (5) objectives are provided in additional detail below for your review. I look forward to working with you to determine the most appropriate direction for your department in the coming months.

Objectives

Completion of the six (6) phases of this project will allow us to fulfill the five (5) objectives that will allow the Village of Hanover Fire Department to accurately determine the appropriate course of action with respect to a new non-emergency transportation service. The five (5) objectives of the study include;

1. Evaluation of Billing Process
2. Current Service Benchmarks
3. Market Study Determination of Non-Emergency Transports
4. Service Impact Projections of Non-Emergency Transports on Fire Response
5. Profit and Loss Statement, Including a New Non-Emergency Service

Each of the objectives is defined in further detail below.

1. Evaluation of billing process:

Collection of appropriate transport fees is paramount in the long term success of an organization. Insuring that these collection efforts are maximized while maintaining minimum risk to the department is critical.

Included in this objective would be an assessment of the billing provider and associated collection rates. Our primary focus will be to evaluate the process from the field provider to the collections department of the billing company. Each step will be documented and recommendations made for improvement. The goal of this objective is to insure maximum return on claims without putting the Fire Department at risk with payers such as Medicare or Medicaid.

2. Current service benchmarks:

Local standards of care must be balanced with national standards for a defensible response and service standard to be effective. Measurement and comparison of these standards will be accomplished for this project.

Evaluation and determination of the current service level will allow the opportunity to recommend improvements based upon Fitch's internally developed best practice standards. Fitch has developed benchmarking standards as comparison tools, that have been validate in hundreds of studies.

This segment of the study will include appropriate non-transport benchmarks based upon medical protocols. Also included in this objective will be the documentation of the Quality Improvement process in the department.

3. Market study determination of non-emergency transports:

The fire service provides a local, stable organization to the medical community. Maximizing these core values will allow the fire department to leverage itself into many facilities in the area.

The study will include an assessment of the non-emergency market place to include the current service area as well as the additional market area that surrounds the Village of Hanover Park. Included in this objective will be an evaluation of the demand of current non-emergency ambulance consumers of transports.

4. Service impact projections of non-emergency transports on fire response:

Doing more with less often requires a compromise to occur. It must be clearly stated that a derogation of the department's ability to respond to fire and EMS calls will not be tolerated well by the community.

Determination of the impact of a first alarm assignment to the community would be included in this objective. Base upon NFPA 1710 standards the projections would include current and future demand for fire response in the community. The departments desire to not impact its ability to respond will be a priority of this objective.

5. Profit and loss statement, including a new non-emergency service:

The department's goal is to offset any additional expenses associated with a non-emergency transport program. If possible, enhancements to current programs would be welcome.

Included in the findings of the study will be the projected impact on the fire departments budget for the current year. Based upon the current budget findings, Fitch will project annual budget models for two years into the future.

It is anticipated that this study would require approximately two (2) weeks for data collection and onsite review. An additional week of drafting of the written report and budget models will produce both the draft report and preliminary budget.

The Fire Department would then be allowed to make suggested changes or request additional clarification of the information. Once the final suggestions are received the final report will be edited and delivered within ten (10) days of the suggestions.

Fees and Hours

Fees for professional services:

On-site evaluation day rate per consultant	\$2,200
Hourly rate per consultant	\$ 275

Projected hours for project:

1. Evaluation of Billing Process	16 hours
2. Current Service Benchmarks	12 hours
3. Market Study Determination	18 hours
4. Service Impact Projections	06 hours
5. Profit and Loss Statement	<u>24 hours</u>
Total Hours	76 hours

Price	76 hours X \$275 = \$20,900
Preferred Customer Discount	<u>-\$8,000</u>
Study Price	\$12,900

Expenses to include travel, hotel, and misc. items not to exceed \$1,800 for a total study price of \$14,700



TO: Village President and Board of Trustees

FROM: Wendy Bednarek, Interim Human Resources Director
Ron Moser, Village Manager

SUBJECT: Resolution - Appointing a Delegate and Alternate Delegate to the Intergovernmental Risk Management Agency (IRMA).

ACTION

REQUESTED: Approval Concurrence Discussion Information

MEETING DATE: November 19, 2009

Executive Summary

Requested is approval of the appointment of a delegate and alternate delegate to the Intergovernmental Risk Management Agency (IRMA).

Discussion

The Village of Hanover Park had adopted the contract and by-laws of the Intergovernmental Risk Management Agency (IRMA) by ordinance and became a member of said cooperative. The contract provides that member units shall appoint one person to represent the Village of Hanover Park on the Board of Directors.

Recommended Action

Staff requests the approval of Wendy Bednarek as Delegate and Jeannine Ames as Alternate Delegate to the Intergovernmental Risk Management Agency (IRMA).

RM:smk

Attachments: Resolution

RESOLUTION NO. _____

**A RESOLUTION APPOINTING A DELEGATE AND ALTERNATE DELEGATE
TO THE INTERGOVERNMENTAL RISK MANAGEMENT AGENCY**

WHEREAS, the Village of Hanover Park adopted the Contract and By-Laws of the Intergovernmental Risk Management Agency by Ordinance and thereby became a member of said cooperative; and

WHEREAS, said contract provides that member units of local government shall by majority vote of its corporate authorities select one (1) person to represent that body on the Board of Directors of said Intergovernmental Agency;

NOW, THEREFORE, BE IT RESOLVED by the CORPORATE AUTHORITIES, of the Village of Hanover Park, Illinois, that Wendy Bednarek, Interim Director of Human Resources, of the Village of Hanover Park is hereby appointed to represent the Village of Hanover Park on the Board of Directors of said Intergovernmental Risk Management Agency commencing November 9, 2009.

BE IT FURTHER RESOLVED that Jeannine Ames, Battalion Chief of the Village of Hanover Park is hereby selected as the alternative representative to serve if Wendy Bednarek is unable to carry out his aforesaid duties as the representative of the Village of Hanover Park to said Intergovernmental Agency.

ADOPTED this 19th day of November, 2009, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

ABSTENTION:

Approved: _____

Village President

Attest: _____

Village Clerk



TO: Village President and Board of Trustees

FROM: Ron Moser, Village Manager
David Webb, Chief of Police

SUBJECT: Purchase of Digital Video Recording Systems in Squad Cars

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: November 19, 2009

Executive Summary

The Police Department has a budget objective in FY10 to research, purchase and implement an in-car video recording system utilizing the latest technology. Police Department staff has conducted extensive research of in-car video systems and has selected the Flashback 2 Digital Video System from L3 Communications Mobile-Vision, Inc.

Discussion

Police Department staff have consulted with other police agencies in the immediate area which have purchased in-car video systems from Mobile-Vision, Inc. and have determined that they are very satisfied with the product and the service they receive from Mobile-Vision, Inc.

The Flashback 2 system includes an in-car digital video recorder that is linked to two cameras, one camera records through the front windshield and the second camera records the rear seat of the squad car. The system is equipped with a wireless download component that automatically downloads the video recordings from the squad car to a server within the building each time the vehicle is parked at the police station. Both of the cameras are capable of both day time and night time operation. The system also includes a collision sensor system which activates the recording function of the system and captures up to 60 seconds of video prior to the activation.

The system includes a computer server and a DVD writer/printer. The computer server is of sufficient size to manage the video recordings of all the squad cars in the Village fleet. The DVD writer/printer records the video recording images to a DVD and prints a label on the DVD so that the recordings can be used as evidence in court.

The Illinois General Assembly passed a law which requires the Courts to charge an additional fine for drivers convicted of driving under the influence of alcohol or drugs, and those monies are provided to the local law enforcement agency which made the arrest for the purchase of law enforcement equipment that will assist in the enforcement of alcohol related laws. The Hanover Park DUI equipment fund currently has a balance of \$104,326.

The Department has received a quote for 14 Flashback 2 Digital Video Systems, a computer server, the DVD writer/printer, three external mounted antennas for the wireless download, five additional audio microphone packs and training for the members of the Police Department for a total of \$99,980.95.

Recommended Action

Police Department staff respectfully requests authorization from the Village Board to purchase 14 Flashback 2 Digital Video Systems and the associated equipment from L3 Communications Mobile-Vision, Inc. in the amount of \$99,980.95.

Police Department staff is available to answer any questions you may have.

MG/kp

Attachments: Quotation from L3 Communications Mobile-Vision, Inc.



Hanover Park Police Dept.
2121 Lake Street
Hanover Park, IL 60302

Date: 10/8/2009

Quotation Number: 0066231

Prices Valid Until: 12/7/2009

Attention: Lt Roy Hanoled

Page 1

QTY	DESCRIPTION	UNIT PRICE	AMOUNT
14	MVD-FB2DVS Flashback 2 Digital Video System	\$ 4,871.40	\$ 68,199.60
14	MVD-IR-CAM Option, Flashback IR Camera w/cables	\$ 271.40	\$ 3,799.60
14	MVD-CRASH-BAT Collision Sensor (Triggers DVR for recording when involved in crash) Assembly product	\$ 138.00	\$ 1,932.00
14	MVD-DM2-24/55BK Stud mount antenna 15' cables (RF-195 & RG-174) with SMA/SMA bolt cofiguration (not mag mount) black Dome Antenna Need antenna color	\$ 0.00	\$ 0.00
1	MVD-DEP2708 DVM Server, Storage and Distribution System - Dell Server: Dual 3GHZ, 1 GB RAM, 2 x 73 GB RAID 1 / 4TB RAID 6 - L-3 Mobile-Vision Digital Evidence Pro Software - Redhat Linux Op Syst / Postgresql database - DVD-Rom, Floppy, Monitor, Keyboard, Mouse - Power Connect Switch 10/100/1000 - DASS: U320 SCSI, 8 x 400GB HDD SATA RAID 5 - Hot swappable drives and power supply	\$ 15,356.00	\$ 15,356.00
1	MVD-DVD/BU DVM Backup/Archiving Station - Dell GX 280 Celeron 325, 256 MB 80GB SATA/NTFS - Primera Bravo II DVD writer /printer w/25 DVD capacity - Windows XP Op System/DVD+R/RW - L-3 Mobile-Vision DVD Archiving Software - 100 pack: white printable DVD-R media	\$ 2,984.00	\$ 2,984.00
3	MVD-8675-A-ASSY Wireless Access Point w/External Mounted Antenna 802.11(a) Wireless Access point Antenna and Cabling (Note: Pricing does not include installation)	\$ 795.00	\$ 2,385.00
1	MVD-DEP-BT2 Solution Configuration / Training: System build out and configuration plus 1 day (on-site) training	\$ 3,350.00	\$ 3,350.00
5	MV-VLP-TRA Mic package, VLP w/accessories 900Mhz remote mic transceiver w/batt, belt clip, lapel mic (set of 2) Voice Link Plus wireless mic transceiver w/belt clip, lapel mic (set of 2)	\$ 195.00	\$ 975.00
5	MV-VLP-CG Station,Charging,VLP w/pwr adaptor Charging station for with power adapter for Voice Link Plus wireless mic	\$ 39.95	\$ 199.75

Customer to arrange for own installation.

Note: Pricing does not include installation of the ICV's antenna, network wiring or wireless access points where noted.

DELIVERY: 30 Days or Less ARO

CREDIT TERMS: Net 30 Days

OTHER STATE/LOCAL FEES: Not Included

SUBTOTAL:	\$	99,180.95
Sales Tax (As Required):	\$	0.00
Shipping w/n the continental USA via UPS Ground:	\$	800.00
TOTAL:	\$	99,980.95



TO: Village President and Board of Trustees

FROM: Patrick Grill, Community Development Director
Jackie Reyff, Chief Planner *JR*

SUBJECT: Discussion on the inclusion of Automatic Changeable Copy Sign to the Village Code

ACTION

REQUESTED: Approval Concurrence Direction Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: November 19, 2009

Executive Summary

Attached please find a request for direction from the Board for the inclusion of automatic changeable copy signs in all areas and under the same conditions as manual copy signs are permitted.

Discussion

The current sign code only allows automatic changeable copy signs for shopping centers. Stand alone businesses not within shopping centers are permitted to have their freestanding signs with a portion of it as manual changeable copy as long as the total of the sign is not larger than 64 sq. ft. There are issues associated with automatic changeable copy signs such as color of the text, the allowance of flashing, and how often the sign can change.

Automatic changeable copy signs can be a big expense to businesses. If a business is willing to invest in an automatic changeable copy sign should there be more credence given to this type of sign by treatment of the code? The total amount of signage currently allowed by code is eight feet high and 64 square feet for a stand alone business. The current Village Code allows that manual changeable copy can be included within the sign if the total does not exceed 64 square feet.

Specifically, Staff would recommend the following conditions be applied to the automatic copy signs:

- only one color be permitted
- on a black background
- no scrolling, flashing, or other movements between text messages
- sign changes text no more than once every 90 seconds
- electronic messages shall not advertise products or services not available on the lot on which the automatic signage is located

The changes being sought to the sign code would be coming ahead of those expected changes being contemplated as part of the Comprehensive Plan update.

Staff is working with Teska Associates on the Comprehensive Plan and Zoning Code update. Signage will be a part of those discussions in the future. Also Staff is working with CONECT and discussing this very issue as a committee.

I have included with this memorandum examples of signage best practices used around the region.

Recommended Action

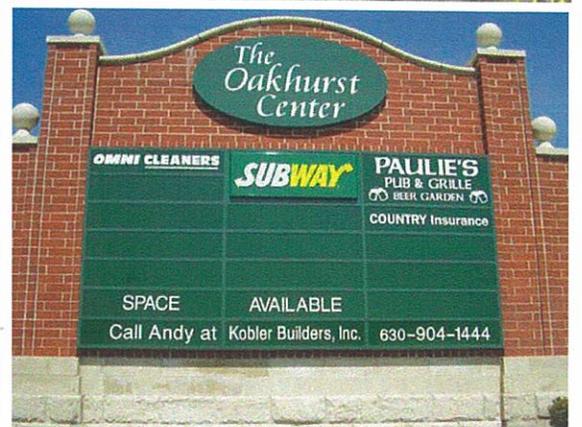
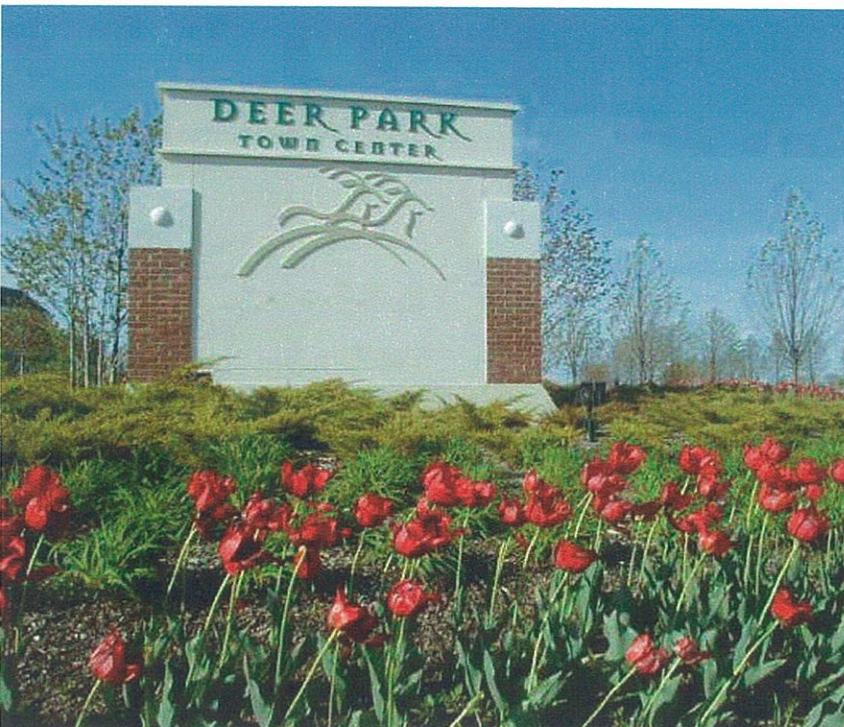
Staff is asking for direction as it relates to changing the sign code to allow automatic changeable copy signs in all areas and under the same conditions as manual copy signs are permitted, including the conditions mentioned earlier in this agenda item. If the Board concurs, they should direct staff to prepare the necessary ordinance amending the sign code to allow automatic changeable copy signs under the same circumstances as manual changeable copy signs.

Attachment: Examples of best sign practices throughout the Chicago region

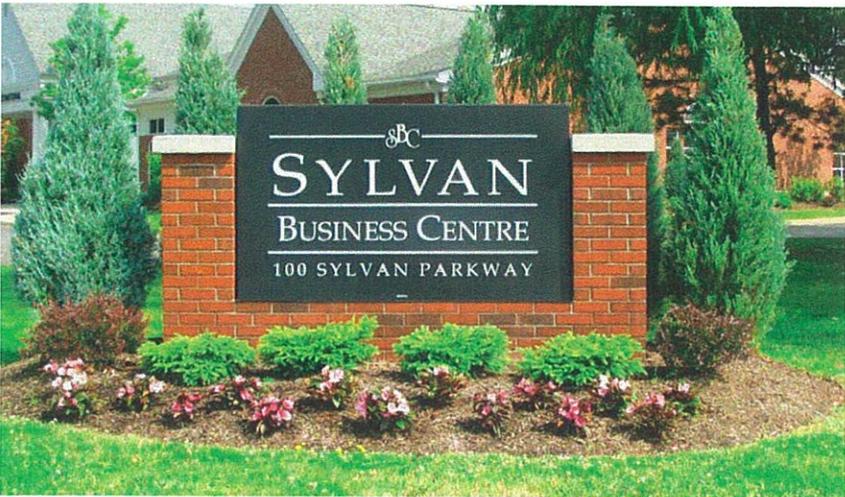
HANOVER PARK

Comprehensive Plan & Zoning Ordinance UPDATE

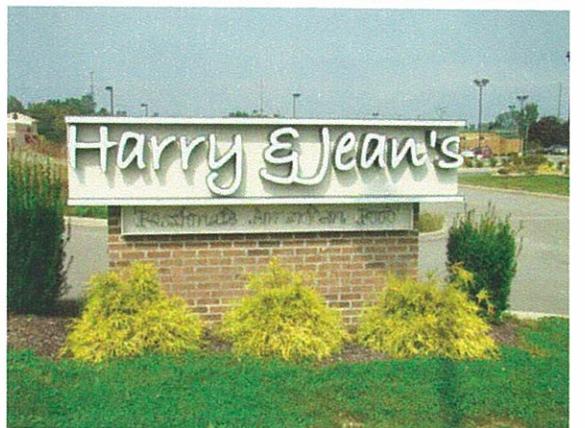
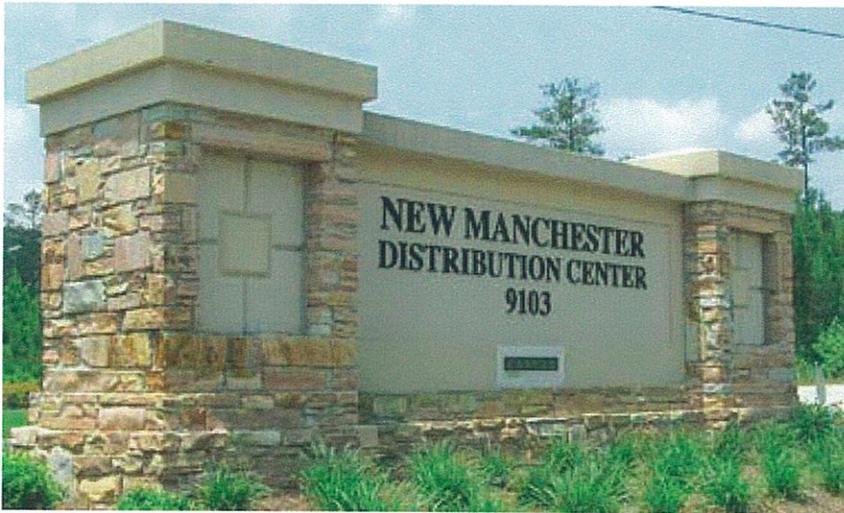
Examples of Commercial Use Monument Signs



Examples of Commercial Use Monument Signs (cont.)



Examples of Commercial Use Monument Signs (cont.)



Examples of Commercial Use Monument Signs (cont.)



Examples of Commercial Use Monument Signs (cont.)





TO: Village President and Board of Trustees
FROM: Patrick Grill, Community Development Director *P.A.*
SUBJECT: Attendance at ICSC National Convention

ACTION

REQUESTED: Approval Concurrence Direction Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: November 19, 2009

Executive Summary

The International Council of Shopping Centers hosts a national conference each year in May in Las Vegas, Nevada. To encourage participation, they offer an early-bird registration discount towards attendance at this event. This year, prior to December 3rd, 2009, registration for the program is \$360 per person. After that date, registration goes up to \$425 per person, and if you wait until after April 30, 2010 to register the costs increase to \$575 per person. The 2010 convention runs from May 23rd to May 25th.

Discussion

For at least the last six years, the village has sent three individuals to this event (typically this included the Village President, the Village Manager and the Community Development Director). Understanding that the village wanted to attend this event and that a savings could be garnered from registering early, the village has taken advantage of this offer in past years. Last year's registration was \$365 per person.

Although the village had a booth at prior conventions, for the last six years' village attendees scheduled appointments in advance with specific retailers, brokers and developers. These meetings are held either at the booth of the retailer or in the Public Sector Lounge. The Public Sector Lounge is an area established by ICSC as a place that municipalities can use to meet with other conference attendees. This arrangement has worked well over the last several years and garnered some savings as the village has not had to pay the added cost of a booth.

Recommended Action

Staff is seeking direction from the Board concerning attendance at the 2010 ICSC Convention to take advantage of the early-bird discount and who the Board wishes to attend this event so that Staff can register those individuals.