

Village of Hanover Park

Municipal Building
2121 West Lake Street
Hanover Park, Illinois
60133-4398

Rodney S. Craig
Village President

Eira L. Corral
Village Clerk

630-823-5600
Fax 630-823-5786

Ronald A. Moser
Village Manager



VILLAGE OF HANOVER PARK

**VILLAGE BOARD
REGULAR MEETING**

**Municipal Building: 2121 W. Lake Street
Hanover Park, IL 60133**

**Thursday, May 03, 2012
7:30 p.m.**

AGENDA

- 1. CALL TO ORDER - ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ACCEPTANCE OF AGENDA**
- 4. PRESENTATIONS**
 - a. Proclamation – National Public Works Week
 - b. Proclamation – River Sweep 2012
 - c. Proclamation – Police Officers Memorial Day & National Peace Officers Week
- 5. TOWNHALL SESSION**

Persons wishing to address the public body must register prior to Call to Order. Please note that public comment is limited to 5 minutes.
- 6. VILLAGE PRESIDENT REPORT – RODNEY S. CRAIG**

Consent Agenda - Omnibus Vote

Illinois law permits municipalities to adopt by one single unanimous roll-call vote of the Board of Trustees and the Village President a group of designated ordinances, orders resolutions, or motions placed together for voting purposes in a single group. This Omnibus Vote may be made following the following sample motion: *“I move to approve by omnibus vote items in the Consent Agenda.”*

All items marked with (C.A.) are considered routine and thus are considered to be on the Consent Agenda. Following the motion’s second, a brief discussion may be held about any designated item. If lengthier discussion or debate is needed, any Trustee or the Village President may request any item to be removed from the motion and those items will be considered during the regular course of the meeting as they appear on the agenda.

All matters listed under Consent Agenda, are considered to be routine by the Village Board and will be enacted by one motion in the form listed below. There will be no further discussion of these items. If discussion is desired, that item will be removed from Consent Agenda and will be considered separately.

- 6-A.1** Waive the reading and approve the Minutes of the Workshop Meeting of April 5, 2012.
(C.A.)
- 6-A.2** Waive the reading and approve the Minutes of the Regular Meeting of April 5, 2012.
(C.A.)
- 6-A.3** Waive the reading and approve the Minutes of the Workshop Meeting of April 19,
(C.A.) 2012.
- 6-A.4** Waive the reading and approve the Minutes of the Regular Meeting of April 19, 2012.
(C.A.)
- 6-A.5** Approve recommendation from Veteran's Committee to sponsor Operation Support
(C.A.) Our Troops Freedom Bash 2012 in the amount of \$250.00 and authorize the Village Manager to execute the necessary documents.
- 6-A.6** Approve purchase order for 126-Motorola Starcom21 APX 7000 portable radios and
(C.A.) 20-APX 7500 Mobile radios with DuPage Public Safety Communications for an amount not to exceed \$209,535.15 and authorize the Village Manager to execute the necessary documents.
- 6-A.7** Approve purchase order for 40-Motorola PM400 Mobile VHF radios with
(C.A.) Communications Direct, Inc. for an amount not to exceed \$11,640.00 and authorize the Village Manager to execute the necessary documents.
- 6-A.8** Pass a Resolution for maintenance of streets and highways by Municipality under the
(C.A.) Illinois Highway Code in the amount of \$1,667.359.00
- 6-A.9** Award contract for emergency tree and branch removal to Burke's Tree Service of
(C.A.) Streamwood for an amount not to exceed \$26,000.00 and authorize the Village Manager to execute the necessary documents.
- 6-A.10** Approve a standing purchase order for miscellaneous electrical repairs at the
(C.A.) wastewater plant and collection system lift stations to Lan Electric for an amount not to exceed \$20,000.00 and authorize the Village Manager to execute the necessary documents.
- 6-A.11** Approve a purchase order for dewatering and hauling sludge from STP1 for an amount
(C.A.) not to exceed \$150,000.00 and authorize the Village Manager to execute the necessary documents.
- 6-A.12** Award contract for the reconstruction of Gladiola Avenue to Schroeder Asphalt
(C.A.) Services in an amount not to exceed \$352,837.35 and authorize the Village Manager to execute the necessary documents.
- 6-A.13** Pass a Resolution for Improvements by Municipality under the Illinois Highway Code
(C.A.) in the amount of \$352,837.35.
- 6-A.14** Approve a blanket purchase order for uniforms and accessories to Fireground Supply,
(C.A.) Inc. for an amount not to exceed \$9,500.00 and authorize the Village Manager to execute the necessary documents.

- 6-A.15** Make a motion as follows: “I move to make the Electric Power Aggregation Plan of Operation and Governance available for public inspection at the office of the Village Clerk commencing by Monday, May 7th, 2012 during regular office hours and to publish in the Daily Herald on or before May 7th, 2012, a Notice of the Public Hearings to be held on May 17th, 2012 and June 7th, 2012, during the regular Village Board meeting.”
- 6-A.16** Approve a purchase order for continued work on our Industrial Zinc Control Program with AECOM of Chicago for an amount not to exceed \$103,000.00 and authorize the Village Manager to execute the necessary documents.
- 6-A.17** Pass a Resolution authorizing an easement agreement with the Metropolitan Water Reclamation District of Greater Chicago.
- 6-A.18** Pass an Ordinance amending the 2010 comprehensive plan for the Village of Hanover Park, Illinois.
- 6-A.19** Pass a motion accepting the new fund balance policy.
- 6-A.20** Pass an Ordinance amending the purchasing authority of the Village Manager.
- 6-A.21** Approve warrant SWS178 in the amount of \$1,137,432.07.
- 6-A.22** Approve warrant SW642 in the amount of \$170,002.45.
- 6-A.23** Approve warrant PC13 (P-Cards) in the amount of \$152,434.21.
- 7. VILLAGE MANAGER’S REPORT- RON MOSER**
Village Manager to provide update to the Board regarding the progress of Hanover Square Shopping Center.
- 8. VILLAGE CLERK’S REPORT- EIRA L. CORRAL**
No Report Scheduled.
- 9. CORPORATION COUNSEL’S REPORT – BERNARD Z. PAUL**
No Report Scheduled.
- 10. VILLAGE TRUSTEES REPORTS**
 - 10-A. JAMES KEMPER**
No Report Scheduled.
 - 10-B. JON KUNKEL**
No Report Scheduled.

10-C. EDWARD J. ZIMEL JR.
No Report Scheduled.

10-D. JENNI KONSTANZER
No Report Scheduled.

10-E. BILL CANNON
No Report Scheduled

10-F. RICK ROBERTS.
No Report Scheduled.

11. EXECUTIVE SESSION

- a. Section 2(c)(5) – Land Acquisition
- b. Section 2(c)(2) – Collective Bargaining
- c. Section 2(c)(1) – Personnel

12. ADJOURNMENT

Village of Hanover Park

Municipal Building
2121 West Lake Street
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Rodney S. Craig
Village President

Eira L. Corral
Village Clerk

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Ronald A. Moser
Village Manager



VILLAGE OF HANOVER PARK
VILLAGE BOARD
REGULAR WORKSHOP MEETING
Municipal Building: 2121 W. Lake Street
Hanover Park, IL 60133

Thursday, April 5, 2012
6:00 p.m.

MINUTES

1. CALL TO ORDER

Mayor Craig called the meeting to order at 6:11 p.m.

2. ROLL CALL

Roll:

PRESENT

Trustees: Kemper, Konstanzer, Cannon

Mayor: Craig

ABSENT

Trustees: Kunkel, Zimel, Roberts

ALSO PRESENT

Village Manager Ron Moser, Village Attorney Paul, and
Department Heads.

3. AGENDA ITEM REVIEW

Village Manager, Ron Moser, would like to note that item 7A-19 requires 6 votes to pass as stated on the ordinance.

4. BOARD MEMBER CONCERNS

None

5. DISCUSSION TOPICS

a. MWRD Lease

Mayor Craig spoke on the permitting process and the final state of negotiations with MWRD. Village Attorney, Bernie Paul, discussed the provisions of the agreement that is being drafted. Mayor Craig would like to work with the Baseball and Football Associations and a potential for soccer fields. Mayor Craig briefed the board on the conversations held with MWRD. Trustee Roberts noted working with Hanover Park Youth sport association. Trustee Cannon inquired on a dollar amount. Trustee Roberts answered that there are currently no specific figures. Trustee Cannon noted his concern in committing funds and his desire to see improvements that affect the branding of the Village. Mayor Craig noted the opportunity to seek grants such as the Open Space Land Acquisition Development. Consensus was given to move forward.

b. Business License Hearings

Village Clerk, Eira Corral, briefed the board on the current process of renewing Business

Licenses. Questions were fielded and answered.

c. 4th of July Discussion

Mayor Craig spoke on the possible participation in the Northwest Suburban Regional Fireworks. This would be an opportunity for the Village to collaborate and save money opportunity to initiate an event on a trial basis for one year and if it works can be expanded and join with surrounding communities. The Village of Hoffman Estates has asked if the Village of Hanover Park can provide \$10,000.00 for fireworks, the fireworks company would bill the Village directly. Parking would be free and a tent would be provided so that the Village of Hanover Park can get an idea of how many Hanover Park residents actually attended. Questions were fielded and answered. It was decided that additional information will be provided at the next meeting at which point direction will be given.

6. STAFF UPDATES

a. McGrath Study (Inspectional Services Study)

Fire Chief, Craig Haigh and Human Resource Director, Wendy Bednarek, briefed the board on the Inspectional Services study provided by McGrath consultants. Chief Haigh noted a major recommendation made was to immediately put a supervisor in place. Human Resource Director, Wendy Bednarek, spoke on the job description previously provided for a new Chief of Inspectional Services. Questions were fielded and answered. Direction will be given at the next meeting.

b. Engineering/Public Works Restructure

Village Manager, Ron Moser, and Human Resource Director Bednarek, briefed the board on restructuring the Engineering and Public Works Departments. Ron Moser indicated item is being pulled and brought back at another workshop.

Trustee Cannon questioned what was going on with the D Plate issue. Village Attorney, Bernie Paul, answered that he has drafted a document for Trustee Konstanzer and a revision is going to be made.

7. ADJOURNMENT

Motion by Trustee Zimel, seconded by Trustee Kemper to adjourn.

Voice Vote: All Ayes.

Motion carried: Meeting adjourned at 7:19 p.m.

Recorded and transcribed by,

Eira L. Corral /s/
Village Clerk

Minutes approved by President and Board of Trustees on this: 19th day of April, 2012.

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**VILLAGE OF HANOVER PARK****VILLAGE BOARD
REGULAR MEETING**

Municipal Building: 2121 W. Lake Street
Hanover Park, IL 60133

Thursday, April 5, 2012
7:30 p.m.

MINUTES**1. CALL TO ORDER - ROLL CALL**

Mayor Rodney Craig called the meeting to order at 7:30 p.m.

PRESENT: Trustees Kemper, Zimel, Konstanzer, Cannon, Roberts

ABSENT: Trustees Kunkel

ALSO PRESENT: Village Manager Ron Moser, Department Heads, Attorney Paul.

2. PLEDGE OF ALLEGIANCE

All recited the pledge.

3. ACCEPTANCE OF AGENDA

Motion by Trustee Zimel, seconded by Trustee Roberts to accept the Agenda:

Roll call:

AYES: Trustees Kemper, Zimel, Konstanzer, Cannon, Roberts

NAYS: Trustees None

ABSENT: Trustee Kunkel

Motion carried: Accepted agenda.

4. PUBLIC HEARING

Public Hearing on Village's tentative May 1, 2012 through April 30, 2013 Annual Budget

a. Motion to open Public Hearing on Village's tentative 2012-2013 Annual Budget.

Motion by Trustee Zimel, seconded by Trustee Roberts to open Public Hearing on Village's tentative 2012-2013 Annual Budget.

- b. Explanation by the Village Manager and/or Budget Officer of the reasons for the budget and any proposed increase or decrease or additional or deleted programs.

Finance Director, Rebekah Young, provided an explanation of the tentative Fiscal Year 2012-2013 Budget.

- c. Persons desiring to be heard with opportunity to present testimony and examine witnesses.

None

- d. Motion to Close Public Hearing.

Motion by Trustee Zimel, seconded by Trustee Roberts to Close Public Hearing.

Roll call:

AYES: Trustees: Kemper, Zimel, Konstanzer, Cannon, Roberts

NAYS: Trustees: None

ABSENT: Trustee: Kunkel

Motion carried: Closed Public Hearing.

5. PRESENTATIONS

- a. Recognition – Wendy Bednarek, International Public Management Association for Human Resources Certified Professional (IPMA-CP)
- b. Recognition – Katie Bowman, American Institute of Certified Planners Certification.
- c. Recognition – Jeff Bakes, Resignation from Development Commission.

6. TOWNHALL SESSION

Persons wishing to address the public body must register prior to Call to Order. Please note that public comment is limited to 5 minutes.

None

7. VILLAGE PRESIDENT REPORT – RODNEY S. CRAIG

Mayor Craig read the following proclamations:

- a. Proclamation – Declaring the week of April 8-14, 2012 as National Public Safety Telecommunications Week in the Village of Hanover Park.
- b. Proclamation – Declaring April 2012 as Child Abuse Prevention Month in the Village of Hanover Park.
- c. Proclamation – Declaring April 2012 as Sexual Assault Awareness Month in the Village of Hanover Park.

Mayor Craig, informed that he has been approached by Tom of Tom's Red Hots who is interested in the old Wendy's building on Irving Park Road. Mayor Craig will be attending Lobby Day on April 24th and 25th if any Trustee is interested in attending. The DuPage Mayors and Managers will hold it's conference where Mayor Craig will be sworn in as President of DuPage Mayors and Managers. Artwork by our Citizen Of The Year recipient will be displayed on Monday April 9, 2012 at the Park District.

Motion by Trustee Zimel, seconded by Trustee Roberts, to approve, by omnibus vote

those items on the Consent Agenda

Roll call:

AYES: Trustees: Kemper, Zimel, Konstanzer, Cannon, Roberts

NAYS: Trustees: None

ABSENT: Trustees: Kunkel

Motion carried: Approved the Consent Agenda.

- 7-A.1** Accept the reappointments of the below listed Development Commission members for terms ending on April 30, 2012.
(C.A)
- Arthur Berthelot (regular member)
Bob Hain (change from auxiliary member to regular member)
Mark Mercier (regular member)
Scott Neil (change from auxiliary member to regular member)
Viginia Wachsmuth (new Chairperson)
Patrick Watkins (regular member)
- 7-A.2** Accept the appointment of James Aird as an auxiliary member on the Development Commission for a term ending on April 30, 2015.
(C.A)
- 7-A.3** Accept the appointment of Charles Plaia as an auxiliary member on the Development Commission for a term ending on April 30, 2015.
(C.A)
- 7-A.4** Accept the resignation of Roy Pouse from the Development Commission.
(C.A)
- 7-A.5** Accept the resignation of Sheng Wei Hu-Chai from the Cultural Inclusion and Diversity Committee.
(C.A)
- 7-A.6** Accept the resignation of Charter National Bank and Trust (Don DiSanto) from the CONECT Committee.
(C.A)
- 7-A.7** Accept the appointment of Angela Ligocki of Bungalow Joe's as an auxiliary member on the CONECT Committee for a term ending on April 30, 2015.
(C.A)
- 7-A.8** Accept the appointment of Jon Stickney of Charter National Bank, a branch of Barrington Bank & Trust, to the CONECT Committee for a term ending on April 30, 2015.
(C.A)
- 7-A.9** Approve a purchase order for the design of the 2013 Water and Sewer Improvement Project to Civiltech Engineering, Inc. for an amount not to exceed \$17,166.00 and authorize the Village Manager to execute the necessary documents.
(C.A)
- 7-A.10** Pass a Resolution approving a grant of easement from the Village of Hanover Park, Illinois to Commonwealth Edison Company.
(C.A)
- 7-A.11** Accept proposal for turf and landscape maintenance at various locations throughout the Village to Alaniz Landscaping Group of Elgin for an amount not to exceed \$19,960.00 and authorize the Village Manager to execute the necessary documents.
(C.A)

- 7-A.12 (C.A)** Accept proposal for the turf and landscape maintenance at the Commuter Lot to Mitch's Greenthumb Landscaping Corp. for an amount not to exceed \$12,000.00 and authorize the Village Manager to execute the necessary documents.
- 7-A.13 (C.A)** Accept proposal for contractual cleaning services of various Village facilities with Alpha Building Maintenance Services Inc. for an amount not to exceed \$5,434.00 per month and authorize the Village Manager to execute the necessary documents.
- 7-A.14 (C.A)** Pass a Resolution authorizing a 3rd lease extension agreement between the Village of Hanover Park, Illinois and Robert France.
- 7-A.15 (C.A)** Approve a purchase order for the purchase of a 2009 TCM Forklift, with the trade-in of our 1986 Mitsubishi Forklift, to Fox Valley Forklift for an amount not to exceed \$11,500.00 and authorize the Village Manager to execute the necessary documents.
- 7-A.16** Pass an Ordinance (O-12-10) adopting the fiscal year 2012-2013 budget in lieu of passage of an appropriation ordinance.

Motion by Trustee Zimel, seconded by Trustee Kemper, to pass an Ordinance (O-12-10) adopting the fiscal year 2012-2013 budget in lieu of passage of an appropriation ordinance.

Roll call:

AYES:	Trustees:	Kemper, Zimel, Konstanzer, Cannon, Roberts
NAYS:	Trustees:	None
ABSENT:	Trustee:	Kunkel

Motion carried: Passed Ordinance (O-12-10) adopting the fiscal year 2012-2013 budget in lieu of passage of an appropriation ordinance.

- 7-A.17** Pass a Resolution (R-12-10) authorizing an agreement for tax increment financing and development consulting services between the Village of Hanover Park Illinois and The Tammen Group.

Motion by Trustee Zimel, seconded by Trustee Roberts, to pass a Resolution (R-12-10) authorizing an agreement for tax increment financing and development consulting services between the Village of Hanover Park Illinois and The Tammen Group.

Trustee Zimel, questioned if the consulting firm is being hired to work all the TIF districts. Village Manager, Ron Moser, answered that yes with a great deal of focus on TIF 3 and Hanover Square. Trustee Zimel, questioned if they are also a part of the possibility of the new TIF district that will be opening. Village Manager, Ron Moser, answered yes. Trustee Cannon, questioned what "working" meant. Village Manger, Ron Moser, answered that currently TIF obligations that the firm would go thru to make sure the Village is meeting obligations and any redevelopment agreements for Hanover Square. Questions were fielded and answered.

Roll call:

AYES:	Trustees:	Kemper, Zimel, Konstanzer, Cannon, Roberts
NAYS:	Trustees:	None
ABSENT:	Trustee:	Kunkel

Motion carried: Passed Resolution (R-12-10) authorizing an agreement for tax increment financing and development consulting services between the Village of Hanover Park Illinois and The Tammen Group.

- 7-A.18** Pass a Resolution (R-12-11) authorizing a redevelopment agreement by and between the Village of Hanover Park, Illinois and Pizza Now, Inc. concerning 6772 Barrington Road.

Motion by Trustee Zimel, seconded by Trustee Kemper to pass a Resolution (R-12-11) authorizing a redevelopment agreement by and between the Village of Hanover Park, Illinois and Pizza Now, Inc. concerning 6772 Barrington Road.

Trustee Zimel, questioned what the correct dollar amount was. Village Planner, Katie Bowman, answered that the \$24,000.00 was the correct dollar amount.

Roll call:

AYES:	Trustees:	Kemper, Zimel, Konstanzer, Roberts
NAYS:	Trustees:	None
ABSENT:	Trustee:	Kunkel
ABSTAIN:	Trustee:	Cannon

Motion carried: Passed a Resolution (R-12-11) authorizing a redevelopment agreement by and between the Village of Hanover Park, Illinois and Pizza Now, Inc. concerning 6772 Barrington Road.

- 7-A.19** Pass an Ordinance (O-12-11) ratifying the purchase by the Village of Hanover Square Shopping Center, authorizing the execution of an exclusive listing agreement for leasing space in the shopping center, and authorizing an agent to act for on behalf of the Village to enter into leases.

Motion by Trustee Zimel, seconded by Trustee Kemper to pass an Ordinance (O-12-11) ratifying the purchase by the Village of Hanover Square Shopping Center, authorizing the execution of an exclusive listing agreement for leasing space in the shopping center, and authorizing an agent to act for on behalf of the Village to enter into leases.

Trustee Cannon noted he is abstaining from voting due to a possible conflict because he works for a corporation with a similar name but different corporation.

Roll call:

AYES:	Trustees:	Kemper, Zimel, Konstanzer, Roberts
	Mayor:	Craig
NAYS:	Trustees:	None
ABSENT:	Trustee:	Kunkel
ABSTAIN:	Trustee:	Cannon

Motion carried: Passed Ordinance (O-12-11) ratifying the purchase by the Village of Hanover Square Shopping Center, authorizing the execution of an exclusive listing agreement for leasing space in the shopping center, and authorizing an agent to act for on

behalf of the Village to enter into leases.

7-A.20 Approve warrant SWS176 in the amount of \$1,000,268.70.

Motion by Trustee Zimel, seconded by Trustee Kemper to approve warrant SWS176 in the amount of \$1,000,268.70.

Roll call:

AYES:	Trustees:	Kemper, Zimel, Konstanzer, Cannon, Roberts
NAYS:	Trustees:	None
ABSENT:	Trustee:	Kunkel

Motion carried: Approved warrant SWS176 in the amount of \$1,000,268.70.

7-A.21 Approve warrant W641 in the amount of \$1,387,040.76.

Motion by Trustee Zimel, seconded by Trustee Kemper to approve warrant W641 in the amount of \$1,387,040.76.

Questions were fielded and answered.

Roll call:

AYES:	Trustees:	Kemper, Zimel, Konstanzer, Cannon, Roberts
NAYS:	Trustees:	None
ABSENT:	Trustee:	Kunkel

Motion carried: Approved warrant W641 in the amount of \$1,387,040.76.

7-A.22 Approve warrant PC12 (P-Cards) in the amount of \$40,771.30.

Motion by Trustee Zimel, seconded by Trustee Kemper to approve warrant PC12 (P-Cards) in the amount of \$40,771.30.

Roll call:

AYES:	Trustees:	Kemper, Zimel, Konstanzer, Cannon, Roberts
NAYS:	Trustees:	None
ABSENT:	Trustee:	Kunkel

Motion carried: Approved warrant PC12 (P-Cards) in the amount of \$40,771.30.

8. VILLAGE MANAGER'S REPORT- RON MOSER

Village Manager, Ron Moser, noted that the Board made some positive actions tonight to help with Hanover Square. Manager Moser informed that the hot dog stand was demolished and Public Works Director, Howard Killian is looking at options of re-seeding or putting down mulch. Parking lot cleanup continues and lighting is functioning thru out the parking lot.

9. VILLAGE CLERK'S REPORT- EIRA L. CORRAL

Village Clerk, Eira Corral, congratulated Wendy Bednarek and Katie Bowman on their recognitions. Clerk Corral noted that the Mayor and herself had good meetings with

superintendents and were impressed of the school districts emphasis on Early Childhood Education as well as building relationships with the Village. A positive meeting was also held with Centro de Informacion and the possibility of using the building across the street as well as the Longmeadow location. Principal for the Day was held today, Clerk Corral was Principal for the Day at Eastview Middle School where few Hanover Park residents attend. Clerk Corral was informed on the nutrition food services and how it is not just a business portion of the education system but how it is also implementing nutritional values on how our kids are eating. Clerk Corral informed that the Superintendent of U46 presented his State Of The District and would like to present his report to the board. Clerk Corral reminded all that the Youth benefit will be held next Thursday, April 12, 2012. The Hometown Seminar will be held on Saturday, April 14, 2012.

- 10. CORPORATION COUNSEL’S REPORT – BERNIE Z. PAUL**
No Report.

11. VILLAGE TRUSTEES REPORTS

11-A. JAMES KEMPER

Trustee Kemper, thanked staff for doing a good job on the Budget. Trustee Kemper congratulated Katie Bowman, Wendy Bednarek and Chief Haigh.

11-B. JON KUNKEL

Absent.

11-C. EDWARD J. ZIMEL JR.

Trustee Zimel congratulated Chief Haigh, Wendy Bednarek, Katie Bowman, and Jeff Bakes. Trustee Zimel reminded all that at the Hometown Seminar there will be two free seminars sponsored by the Cultural Inclusion and Diversity Committee and the Environmental Committee, one being “As Sweet As Can Bee” about beekeeping and honey making and the other titled “Saving The Earth One Village At A Time” about recycling.

11-D. JENNI KONSTANZER

Trustee Konstanzer, congratulated Chief Haigh, Wendy Bednarek and Katie Bowman.

11-E. BILL CANNON

Trustee Cannon, congratulated all.

11-F. RICK ROBERTS.

Trustee Roberts congratulate Chief Haigh, Katie Bowman and Wendy Bednarek.

12. EXECUTIVE SESSION

- a. Section 2(c)(1) – Personnel
- b. Section 2(c)(5) – Land Acquisition
- c. Section 2(c)(6) – Setting of a price for sale or lease of property owned by public body.

Motion by Trustee Zimel, seconded by Trustee Cannon to hold Executive Session regarding a. Section 2(c)(1) – Personnel, b. Section 2(c)(5) – Land Acquisition and c. Section 2(c)(6) – Setting of a price for sale or lease of property owned by public body.

Without returning to the Regular Meeting.

Roll call:
 AYES: Trustees: Kemper, Zimel, Konstanzer, Cannon, Roberts
 NAYS: Trustees: None
 ABSENT: Trustees: Kunkel

Motion carried: Hold Executive Session regarding a. Section 2(c)(1) – Personnel, b. Section 2(c)(5) – Land Acquisition and c. Section 2(c)(6) – Setting of a price for sale or lease of property owned by public body.

13. ADJOURNMENT

Motion by Trustee Zimel, seconded by Trustee Roberts, to adjourn meeting.

Roll call:
 AYES: Trustees: Voice Vote; All Ayes
 NAYS: Trustees: None
 ABSENT: Trustee: None

Motion carried: Meeting adjourned at 8:30 p.m.

Recorded and transcribed by:
 Eira L. Corral
 Village Clerk

Minutes approved by President and Board of Trustees on this: 19th day of April 2012.

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VILLAGE OF HANOVER PARK
VILLAGE BOARD
REGULAR WORKSHOP MEETING

Municipal Building: 2121 W. Lake Street
Hanover Park, IL 60133

Thursday, April 19, 2012
6:00 p.m.

MINUTES

1. CALL TO ORDER

Mayor Craig called the meeting to order at 6:00 p.m.

2. ROLL CALL

Roll:

PRESENT

Trustees: Zimel, Kemper, Roberts, Konstanzer

ABSENT

Trustees: Cannon

ALSO PRESENT

Village Manager Ron Moser, Village Attorney Paul, and
Department Heads.

Village Clerk Corral, informed that Trustee Kunkel requested to attend electronically.

Motion by Trustee Zimel, seconded by Trustee Roberts, to approve electronic attendance of Trustee Kunkel.

Voice Vote: All Ayes.

Motion carried: Accepted electronic attendance of Trustee Kunkel.

3. AGENDA ITEM REVIEW

Trustee Zimel, questioned if the blinds, item 6-A.3 on the Consent Agenda, had already been incorporated into the budget. Trustee Zimel had previously questioned Manager Moser and he had informed that yes it had already been incorporated into the budget.

4. BOARD MEMBER CONCERNS

Trustee Konstanzer, questioned if costs for more travel time, gas, wear and tear on tires/vehicles and loss of man power to transport prisoners had been determined, due to the Police Department having overnight bond hearings and transporting prisoners to 26th and California starting May 5th. Police Chief, David Webb, informed he received the official letter today. He informed that

Regular Mtg. 05/03/12

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the process will actually be to not drive to 26th and California but instead drop off at Markham or Maywood. These would be drop off centers for weekend and holiday bond call. Prisoners will be dropped off to the Sheriffs bus and then would be bussed to 26th and California. There will be no additional cost other than to drive there and get the manpower there. At this point the process is untested, so factors have not been quantified. However, he noted a positive element in not having to have officers attend the bond hearings.

Trustee Konstanzer questioned if the Village had considered a shared transport program with a neighboring villages to share in the fuel cost or manpower. Police Chief, David Webb, answered that other communities have looked into this but noted concerns on liability issues of transporting more than 2 prisoners in marked squads. Chief Webb noted that we have the van and can transport up to 4 prisoners.

5. DISCUSSION TOPICS

None.

6. STAFF UPDATES

a. Northwest Regional 4th of July Festival

Village Manger, Ron Moser, updated the board on the projected cost of the Police Assistance from \$3,020.00 to \$2,324.00 due to the 5 police officers needed at different times from 4:00 p.m. to midnight. The Public Works cost would also change because the \$7,058.00 listed is all straight time and due to a scheduled brush pick up week, overtime may be required on Saturday for Public Works employees. Public Works Director, Howard Killian, informed that there are at least \$2,000.00 in overhead due to the Village of Hoffman Estates not sure what day Public Works will be needed. Questions were fielded and answered. Direction was given to proceed with participating on the Northwest Regional 4th of July Festival.

b. Approval of Hiring Inspectional Services Supervisor

Village Manager, Ron Moser, informed the board that HR and Fire provided documents to the board at the previous meeting and would like to proceed if the board approves. Fire Chief, Craig Haigh, briefed the board on the job description of the Inspectional Services Supervisor. Questions were fielded and answered. Direction was given to move forward with the hiring process.

7. EXECUTIVE SESSION

a. Section 2(c)(1) – Personnel

Motion by Trustee Zimel seconded by Trustee Roberts to hold Executive Session regarding Section 2(c)(5) – Collective Bargaining and Section 2(c)(1) – Personnel.

Roll Call:

AYES:	Trustees:	Kemper, Kunkel, Zimel, Konstanzer , Cannon, Roberts
NAYS:	Trustees:	None

ABSENT: Trustee: None

Motion carried: Hold Executive Session regarding Section 2(c)(5) – Collective Bargaining and Section (c)(1) Personnel without return to the Workshop Meeting.

7. ADJOURNMENT

Motion by Trustee Zimel, seconded by Trustee Roberts to adjourn.

Voice Vote: All Ayes.

Motion carried: Meeting adjourned at 6:36 p.m.

Recorded and transcribed by,

Eira L. Corral /s/
Village Clerk

Minutes approved by President and Board of Trustees on this: 3rd day of May, 2012.

Village of Hanover Park

Municipal Building
2121 West Lake Street
Hanover Park, Illinois
60133-4398

Rodney S. Craig
Village President

Eira L. Corral
Village Clerk

630-823-5600
Fax 630-823-5786

Ronald A. Moser
Village Manager



VILLAGE OF HANOVER PARK

**VILLAGE BOARD
REGULAR MEETING**

**Municipal Building: 2121 W. Lake Street
Hanover Park, IL 60133**

**Thursday, April 19, 2012
7:30 p.m.**

MINUTES

1. CALL TO ORDER - ROLL CALL

Mayor Craig called the meeting to order at 7:45p.m.

PRESENT: Trustees Kemper, Zimel, Konstanzer, Cannon,
Roberts

ABSENT: Trustees None

ALSO PRESENT: Village Manager Ron Moser, Department Heads, Attorney Paul.

Village Clerk Eira Corral, declared that Trustee Kunkel had notified Clerk that he would like to attend electronically. Clerk Corral requested motion to accept. Motion by Trustee Zimel, seconded by Trustee Kemper to accept Trustee Kunkel attend electronically.

Roll call:

AYES: Trustees: Voice Vote; All Ayes

NAYS: Trustees: None

ABSENT: Trustee: None

Roll Call:

ELECTRONIC: Trustee Kunkel

2. PLEDGE OF ALLEGIANCE

All recited the pledge.

3. ACCEPTANCE OF AGENDA

Motion by Trustee Zimel, seconded by Trustee Cannon to add items 6-A.11, 6-A.12, 6-A.13, 6-A.14, 6-A.15, 6-A.16, 6-A.17 and 6-A.18 to the Consent Agenda.

Roll call:

AYES:	Trustees:	Kemper, Kunkel, Zimel, Konstanzer, Cannon, Roberts
NAYS:	Trustees:	None
ABSENT:	Trustees:	None

Motion carried: Accepted amended agenda.

4. PRESENTATIONS

None

5. TOWNHALL SESSION

Persons wishing to address the public body must register prior to Call to Order. Please note that public comment is limited to 5 minutes.

Mr. Bob Hain from 5317 Niven Lane, and is also a member of the Development Commission, spoke about the aesthetics of our community and specifically on commercial vehicles parked in our driveways. Mr. Hain requests that an Ordinance be created to address the matter.

6. VILLAGE PRESIDENT REPORT – RODNEY S. CRAIG

Mayor Craig, spoke on his active roll with the Connect Committee and explained that the future of the Connect Committee will be about business retention. Originally they were to assist in getting the Chamber of Commerce up and running, now they will be working with business retention. Last week was the Kids at Hope and Hometown Seminar, there was excellent participation from the community. The event also allowed for some networking. Mayor Craig recently met with Fauborg Dance Studio who is looking to expand into the TIF area. The dance school has about 15-20 students from Japan for summer sessions, which last 6-8 weeks. Mayor Craig reminded all that on May 18 is dinner at the Embassy Suites where he will be sworn in as President of DuPage Mayors and Managers. The Hanover Park Police and Fire Honor Guard will be presenting the colors that night. It is also the 50th anniversary of DuPage Mayors and Managers. Next week is Springfield IML day where the Mayor will be visiting with our consultants and lobbyists and other mayors to discuss issues. One of the current issues being prevailing wages. Mayor Craig thanked officer George for assisting in signing up resident for the Enews, currently there are over 1,000 members. Lastly, Mayor Craig, reminded all that Coffee With The Board will be on May 2nd at the new Police Headquarters.

Mayor Craig read the following:

Proclamation – Declaring April 2012 as Autism Awareness month in the Village of Hanover Park, Illinois.

Motion by Trustee Zimel, seconded by Trustee Kemper, to approve by omnibus vote those items on the amended Consent Agenda:

Roll call:

AYES:	Trustees:	Kemper, Kunkel, Zimel, Konstanzer , Cannon
	Deputy Mayor:	Roberts
NAYS:	Trustees:	None
ABSENT:	Trustees:	None

Motion carried: Approved those items on the amended Consent Agenda.

- 6-A.1** Waive the reading and approve the Minutes of the Workshop Meeting of March 15, 2012.
(C.A)
- 6-A.2** Waive the reading and approve the Minutes of the Regular Meeting of March 15, 2012.
(C.A)
- 6-A.3** Accept proposal for window shades at the new Police Station Headquarters with The CDC Group, Inc. for an amount not to exceed \$36,912.85 and authorize the Village Manager to execute the necessary documents.
(C.A)
- 6-A.4** Pass a Resolution (R-12-12) authorizing a lease extension and amendment of the PrimeCo site agreement to its successor United States Cellular Operating Company of Chicago, LLC.
(C.A)
- 6-A.5** Approve a blanket purchase order for bulletproof vests and police equipment to Streicher's in the amount of \$11,000.00 and authorize the Village Manager to execute the necessary documents.
(C.A)
- 6-A.6** Approve a blanket purchase order for Police Department uniforms to Kale Uniforms in the amount of \$44,200.00 and authorize the Village Manager to execute the necessary documents.
(C.A)
- 6-A.7** Approve a blanket purchase order for grass and weed cutting services for the Code Enforcement Unit to Alaniz Landscape Group in the amount of \$14,500.00 and authorize the Village Manager to execute the necessary documents.
(C.A)
- 6-A.8** Award contract to the lowest responsible bidder for the annual sign materials purchase to Osburn Associates, Inc. of Logan, OH for an amount not to exceed \$25,000.00 and authorize the Village Manager to execute the necessary documents.
(C.A)
- 6-A.9** Award contracts for maintenance material to Meyer Material, redi-mix concrete, \$9,800.00; Plote Construction Inc., asphalt (hot mix) and asphalt (cold mix), \$29,840.00; Koz Trucking, CA-6 gravel, CA-1 gravel, and pulverized top soil, \$24,845.00 and authorize the Village Manager to issue standing purchase orders in the amounts indicated.
(C.A)
- 6-A.10** Motion to consent to the appointment of Gary Rasmussen as an auxiliary member on the Development Commission for a term ending on April 30, 2015.
(C.A)

- 6-A.11** Pass a Resolution (R-12-13) authorizing a lobbying services agreement between the
(C.A.) Village of Hanover Park Illinois, and Roger C. Marquardt & Co., Inc.
- 6-A.12** Pass a Resolution (R-12-14) authorizing and approving a letter agreement dated April
(C.A.) 5, 2012, between the Village of Hanover Park, Illinois and Voorhees Associates, LLC, for Village Manager recruitment.
- 6-A.13** Accept proposal for the design and construction inspection for the Veteran's Memorial
(C.A.) to 3D Design Studio for an amount not to exceed \$12,450.00 and authorize the Village Manager to execute the necessary documents.
- 6-A.14** Award contract for the Veterans Memorial construction to Elanar Construction
(C.A.) Company for an amount not to exceed \$164,084.00 and authorize the Village Manager to execute the necessary documents.
- 6-A.15** Pass a Resolution (R-12-15) authorizing a technical assistance program agreement
(C.A.) between the Village of Hanover Park Illinois and ULI – The Urban Land Institute.
- 6-A.16** Accept proposal for various material testing to Rubino Engineering in an amount not to
(C.A.) exceed \$16,422.00 and authorize the Village Manager to execute the necessary documents.
- 6-A.17** Award contract for 2012 Street Resurfacing to Brothers Asphalt in an amount not to
(C.A.) exceed \$897,700.00 and authorize the Village Manager to execute the necessary documents.
- 6-A.18** Award contract for Sidewalk and Curb and Gutter replacement to Suburban Concrete,
(C.A.) Inc. in an amount not to exceed \$166,065.10 and authorize the Village Manager to execute the necessary documents.
- 6-A.19** Approve warrant SWS177 in the amount of \$1,545,095.33.

Motion by Trustee Zimel, seconded by Trustee Roberts to approve warrant SWS177 in the amount of \$1,545,095.33.

Roll call:

AYES:	Trustees:	Kemper, Kunkel, Zimel, Konstanzer, Cannon, Roberts
NAYS:	Trustees:	None
ABSENT:	Trustee:	None

Motion carried: Approved warrant SWS177 in the amount of \$1,545,095.33

- 6-A.20** Approve warrant SW641 in the amount of \$1,100,541.23.

Motion by Trustee Zimel, seconded by Trustee Kemper to approve warrant SW641 in the amount of \$1,100,541.23.

Roll call:

AYES: Trustees: Kemper, Kunkel, Zimel, Konstanzer, Cannon, Roberts

NAYS: Trustees: None

ABSENT: Trustee: None

Motion carried: Approved warrant SW641 in the amount of \$1,100,541.23.

7. VILLAGE MANAGER'S REPORT- RON MOSER

Village Manager to provide update to the Board regarding the progress of Hanover Square Shopping Center.

Village Manager, Ron Moser, met with the management firm at their monthly meeting and informed maintenance, include large scale cleaning on some of the interior vacant properties, continues. Some doors have been replaced. Lighting has been taken care of on the grounds. Leasing agent is on board and has completed a marketing study and Katie Bowman will distribute copies of the study with a cover sheet to the board. Mr. Moser also informed that the Village is seeing a profit thru the rents that have been received and staff is tracking very closely. Assistant Finance Director, Kay Nees, is following up to ensure that the profit covers the tax liabilities that the Village has. The management firm was informed of the Jaguar Club event to be held on May 5th. The redevelopment agreement with Dino's is still being worked on. Manager Moser also spoke on a previous discussion about a modification of a purchasing manual, currently there is a \$10,000.00 cap on managers spending under the manager's authority. It had been discussed that it would be helpful for Hanover Square to increase the cap to \$20,000.00. The change does require an ordinance which will be presented to the board at the next board meeting.

8. VILLAGE CLERK'S REPORT- EIRA L. CORRAL

Village Clerk, Eira Corral, informed everyone that she received a Thank You card from John at Barrington Bank and Trust thanking everyone for the hospitality. Clerk Corral participated in the U-46 Parent Leadership and U-46 was very happy to hear from Hanover Park. The Hometown Seminar event was held on April 14th, this is the second year and it is an event that continues to be developed. Fred Crespo connected us with the Attorney General, Lisa Thompson came out and spoke about foreclosures. Discussion was held on the possibility of having a workshop with residents regarding foreclosures. Clerk Corral attended the Diversity in Talent event and met with a representative from the US Soccer Foundation who pointed us towards some grants that are available for the MWRD. Clerk Corral reminded all of the following upcoming events. Friday, April 20th, is baseball opening night. April 26th is the Community Fair at Laurel Hill. April 27th is the Arbor Day event at Greenbrook Elementary. April 28th is the Streamwood Art Around The World program which will have art from our Sisters Cities and the dance center on display. Centro de Informacion will have its annual luncheon on May 3rd, please advise if you are attending.

9. CORPORATION COUNSEL'S REPORT – BERNIE Z. PAUL

No Report.

10. VILLAGE TRUSTEES REPORTS

10-A. JAMES KEMPER

Trustee Kemper informed he will be attending the Sister Cities Conference in Dixon IL.

10-B. JON KUNKEL

Trustee Kunkel thanked the IT Department for setting up the conference call.

10-C. EDWARD J. ZIMEL JR.

Trustee Zimel, thanked everyone who attended the Youth Benefit Ball. Trustee Zimel also thanked Assistant Finance Director, Kay Nees, for representing the Finance Department. Trustee Zimel informed that he had the first meeting for the Teen Center on Tuesday. In attendance were representatives from the Townships, the Park District, as well as representatives from Fred Crespo and Michelle Mussman's office. Trustee Zimel requested that he be given permission to first conduct a survey with parents and tens to see if there is a need for a Teen Center. This issue will be brought the next workshop meeting for discussion.

10-D. JENNI KONSTANZER

Trustee Konstanzer stated that he appreciates staff for all their hard work.

10-E. BILL CANNON

Trustee Cannon also stated that he appreciates staff.

10-F. RICK ROBERTS

No Report.

11. ADJOURNMENT

Motion by Trustee Zimel, seconded by Trustee Kemper, to adjourn meeting.

Roll call:

AYES: Trustees: Voice Vote; All Ayes

NAYS: Trustees: None

ABSENT: Trustee: None

Motion carried: Meeting adjourned at 8:05 p.m.

Recorded and transcribed by:

Eira L. Corral

Village Clerk

Minutes approved by President and Board of Trustees on this: 3rd day of May, 2012.


Village of Hanover Park
AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Ronald A. Moser, Village Manager
Howard A. Killian, Director of Engineering and Public Works

SUBJECT: Veteran's Committee Sponsorship

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: May 3, 2012

Executive Summary

Staff is requesting the Village President and Board of Trustees concur with the Veteran Committee's recommendation to sponsor the Operation Support Our Troops Freedom Bash in the amount of \$250.

Discussion

On June 8, 2012, Hanover Township is holding Freedom Bash 2012 as part of the Operation Support Our Troops program. The Veteran's Committee would like to become a "Blue" level sponsor in the amount of \$250, which will provide the following:

- Logo on posters, banners and flyers
- Opportunity to announce at event
- Two VIP passes

Attached is a copy of the brochure received by the committee.

As of March 30, 2012 the Veteran's Committee budget has approximately \$1,800 remaining.

Recommended Action

Staff is recommending the Village President and Board of Trustees concur with the Veteran's Committee recommendation to sponsor Operation Support Our Troops Freedom Bash 2012 in the amount of \$250 and authorize the Village Manager to execute the necessary documents.

Attachments: Operation Support Our Troops Flyer

Agreement Name: _____

Regular Mtg. 05/03/12

Executed By: Ron Moser

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JOIN THE RANKS!

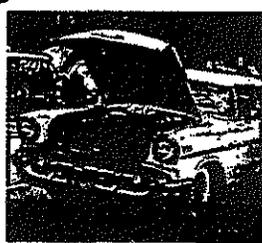
Become a sponsor:

A graphic featuring three stars of different colors and sizes, each with a price tag. The largest star is black with the word 'RED' and '\$1,000' written on it. Below it is a white star with the word 'WHITE' and '\$500'. The smallest star is black with the word 'BLUE' and '\$250'. At the bottom of the graphic is a white truck with 'TOUCH-A-TRUCK' written on its side and a star on the front.



Hanover Township Officials

- Supervisor, Brian P. McGuire
- Clerk, Katy Dolan Baumer
- Assessor, Thomas S. Smogolski
- Highway Commissioner, P. Craig Ochoa
- Collector, Frank Liquori
- Trustee, Mary Alice Benoit
- Trustee, William T. Burke
- Trustee, Howard Krick
- Trustee, Sandra Westlund-Deenihan



OPERATION

SUPPORT OUR TROOPS

Freedom Bash '12

www.freedombash.com

Friday, June 8, 2012

5 PM - 10 PM

Saturday, June 9, 2012

9 AM - 1 PM



250 South Illinois Route 59
 Bartlett, IL 60103
www.freedombash.com



SCHEDULE OF EVENTS:

Friday, June 8th

6 PM Opening Ceremony

5 PM - 9 PM Car Show

5 PM - 9 PM D.J.

5 PM - 9 PM Children's Play Area

5 PM - 10PM Indoor BINGO

7:30 PM Car Show Awards Announced

8 PM - 10 PM Live Music

Saturday, June 9th

9 AM - Noon Touch-A-Truck
Children's Games & Play Area

9 AM - Noon Indoor BINGO
Live Entertainment

NOON Closing Ceremony

Events to be updated at:
www.freedombash.com

BECOME AN EVENT SPONSOR:

Our sponsorship partners in Operation Support Our Troops Freedom Bash will be giving back to the Hanover Township Community by subsidizing the cost of the events and creating a family friendly atmosphere. All proceeds collected during the Freedom Bash will be donated directly to the:

Illinois Chapter of Operation Support Our Troops.

RED:

\$1,000 Level

- Logo on commemorative tee shirts.
- Logo on shared sponsor banner at event.
- Logo on posters, banners, and flyers.
- Opportunity to announce speaker, band, etc at the event.
- Inclusion in press releases and media alerts.
- 6 passes to VIP Vets Area.

WHITE:

\$500 Level

- Logo on posters, banners, and flyers.
- Opportunity to announce speaker, band, etc at the event.
- Inclusion in press releases and media alerts.
- 4 Passes to VIP Vets Area

BLUE:

\$250 Level

- Logo on posters, banners and flyers.
- Opportunity to announce speaker, band, etc, at the event.
- 2 passes to VIP Vets Area.



Red (\$1,000)



White (\$500)



Blue (\$250)

Sponsorship Level: Yes! We are in the ranks for...

Please make checks to the Hanover Township Foundation. Mail to: Hanover Township
Attention: OSOT, 250 S. IL Route 59, Bartlett, IL 60103 Questions?: (847)888-8329

Sponsor Name: _____

Contact Person: _____

Address: _____

City: _____ Zip: _____

Phone: _____ Alternate Phone: _____

Email: _____ Website: _____


Village of Hanover Park
AGENDA MEMORANDUM
TO: Village President and Board of Trustees
FROM: Ron Moser, Village Manager
 David Webb, Police Chief
 Craig Haigh Fire Chief

SUBJECT: Purchase of Motorola Starcom21 APX 7000 & 7500 Radios and Accessories

ACTION
REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: May 3, 2012

Executive Summary

The Police and Fire Departments request Board approval to allow the Police and Fire Departments to purchase 126-Motorola Starcom21 APX 7000 Portable Radios, 20-APX 7500 Mobile Radios and related accessories to complete both departments' conversion to federally mandated radio equipment. The purchase of these radios will allow the Police and Fire Departments to comply with federal guidelines to narrow band all non-federal public safety radios to a 700/800 MHz Interoperable radio system by January 1, 2013.

Invoices have been attached from DuPage Public Safety Communications (DuComm) for \$122,174.55 for 86-Starcom21APX 7000 portable radios, 5-APX 7500 Mobile radios, and accessories to be purchased by the Police Department and \$87,360.60 for 40-Starcom21APX 7000 portable radios and 15-APX 7500 Mobile radios, and accessories to be purchased by the Fire Department. The total request for Police and Fire radios is \$209,535.15.

Discussion

The Federal Communication Commission (FCC) mandated that all non-federal public safety entities narrow band their communication systems to 700/800 MHz Interoperable radio system by January 1, 2013. With this mandate, the Police and Fire Departments were required to purchase new portable and mobile radios to meet the mandate because the current police and fire radios did not have this capability and could not be converted to a narrow banded interoperable network.

The Police and Fire Departments are members of DuPage Public Safety Communications (DuComm), which provides communication and dispatch services to the Village. The Police and Fire Departments, as well as the 29 other Police and Fire agencies served by

Agreement Name: _____

Executed By: _____

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DuComm, worked collaboratively with DuPage County Emergency Telephone System Board (ETSB) to determine the process to be utilized to narrow band all public safety communication systems. In February 2010, all the agencies served by DuComm agreed that the Motorola Starcom21 Radio System would be the best alternative to pursue and to comply with the narrow banding mandate. An intergovernmental agreement was subsequently prepared and signed in December 2010, and DuComm began to work with Motorola and the ETSB on procurement of the radios needed and necessary accessories.

The Police and Fire Departments budgeted funds in their respective FY12 Budgets to fund the procurement of the radios for each department. Each department listed the Starcom21 Radios in their five year summary of capital projects portion of the budget (Budget Form #4A). The Police Department budgeted \$289,265.00 for the radios needed and the Fire Department budgeted \$86,000.00 for a total of \$375,265.00. The total cost for the Police and Fire Department radios is \$316,346.60, but due to a credit being applied by DuComm for the Cy Pres Grant of \$115,404.71, the final cost for the Starcom21 radios is \$200,941.89. Both Departments originally budgeted \$375,265.00 for the Starcom21 radios, but will subsequently save \$174,323.11 of FY12 capital budget funds due to the Cypres Grant credit that was applied and the lower than expected final price of the radios.

In March of 2012 the Police and Fire Departments received 126-MotorolaStarcom21 APX 7000 portable radios and accessories, which will subsequently be issued to all Police and Fire Department Personnel, who are in need of a portable police and fire radios. The Police and Fire Departments have not received the 15- APX 7500 Radios from DuComm, but will deliver them in the near future. The purchase of these radios will allow the Police and Fire Departments to comply with FCC guidelines.

Recommended Action

Police Department staff respectfully request the Village Board to approve its request to purchase 86-Motorola Stracom21 APX 7000 Portable radios, 5-APX 7500 Mobile radios, and accessories.

Attachments: DuComm Invoices



TO: Village President and Board of Trustees

FROM: Ron Moser, Village Manager
David Webb, Police Chief

SUBJECT: Purchase of Motorola PM400 VHF Mobile Radios

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: May 3, 2012

Executive Summary

The Police Department requests Board approval to allow the Police Department to purchase 40-Motorola PM400 VHF Mobile Radios for its fleet of vehicles to complete the department's conversion to federally mandated radio equipment. The purchase of these radios will allow the Police Department to comply with federal guidelines to narrow band all non-federal public safety radios to a 700/800 MHz radio system by January 1, 2013.

Attached are the quotes, which are as follows; \$11,640.00 from Communications Direct, Inc.; \$11,750.00 from Illinois Communication Sales, Inc.; and \$14,400.00 from Portable Communications Specialists, Inc. for the mobile radios.

Discussion

The Federal Communication Commission (FCC) mandated that all non-federal public safety entities narrow band their communication systems to 700/800 MHz radio system by January 1, 2013. With this mandate the Police Department is required to purchase new mobile radios to meet the mandate because the current police radios do not have this capability and could not be converted to a narrow banded network. Police Department administrative staff collaborated with DuPage Public Safety Communications (DuComm) to determine which mobile radio would be beneficial for the Police Department. It was determined that the Motorola PM400 VHF Mobile Radio was chosen to replace the current mobile radios in the Police Departments Fleet.

The Motorola PM400 VHF Mobile Radios were budgeted for by the Police Department in the FY12 Budget. \$289,265.00 was budgeted in the five year summary of capital projects (Budget Form #4A) for 700/800 MHz radios. The Starcom21 radios were also included in the capital budget so that all of the Police Departments radios could be procured to comply with the federal mandate to narrow band all non-federal public safety radios by January 1, 2013.

Agreement Name: _____ **Regular Mtg. 05/03/12**

Executed By: _____ **Page 29**

Quotes from Communications Direct, Inc., Illinois Communication Sales, Inc., and Portable Communications Specialists, Inc. have been attached.

Recommended Action

Police Department staff respectfully request the Village Board to approve its request to purchase 40-Motorola PM400 Mobile VHF Radios from Communications Direct, Inc.

Attachments: Communications Direct, Inc., Illinois Communication Sales, Inc., and Portable Communications Specialists, Inc. Quotes



COMMUNICATIONS
DIRECT INC.



MOTOROLA
Authorized Two-Way
Radio Dealer

April 25, 2012

Hanover Park Police

Attn: Lt. Roy Hanold

630/823-5506

rhanold@hpil.org

Cost & Equipment CM200

Qty	Model / Description	Cost
40	Motorola CM200 4 watt 45 watt, VHF mobile radio unit complete with compact microphone, power cable and mounting bracket. \$308.00 @.	\$ 12,320.00
	Programming	N/C
	Equipment Total	<u>\$ 12,320.00</u>
	Grand Total	<u>\$ 12,320.00</u>

Cost & Equipment PM400

Qty	Model / Description	Cost
40	Motorola PM400 4 watt 45 watt, VHF mobile radio unit complete with Heavy duty microphone, power cable and mounting bracket. \$291.00 @.	\$ 11,640.00
	Programming	N/C
	Equipment Total	<u>\$ 11,640.00</u>
	Grand Total	<u>\$ 11,640.00</u>

The CM300 qualifies for a \$250.00 rebate for every eight units purchased. Valid until April 27th. Total = \$1,250.00 in CM300 rebate money.

Sincerely,

Roger Folkerts
Communications Direct, Inc.
735 Hunter Drive
Batavia, Il. 60510.
630/406-5406



TO: Village President and Board of Trustees

FROM: Ron Moser, Village Manager
Howard A. Killian, Public Works Director

SUBJECT: FY 2013 MFT Maintenance Resolution

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: May 3, 2012

Executive Summary

Pass the annual MFT Maintenance Resolution in the amount of \$1,667,359.

Discussion

Attached, for your consideration, is a Resolution appropriating \$1,667,359 in MFT funds for anticipated maintenance expenditures during fiscal year 2013. Note that this is a State requirement related to the use of Motor Fuel Tax funds. A breakdown of the \$1,667,359 is as follows:

Purchase of Salt & Calcium Chloride	- \$	210,000
Traffic Signal Maintenance	-	31,129
Contract Curb & Gutter Replacement	-	50,000
Contract Sidewalk Replacement	-	100,000
Contract Crack Filling	-	25,000
Pavement Striping	-	28,000
Streetlight Energy	-	67,565
Streetlight Maintenance	-	125,000
Street/Forestry Department Salaries	-	130,665
Street Resurfacing	-	900,000
		<u>\$1,667,359</u>

Recommended Action

Therefore, we are requesting that the Village President and Board of Trustees pass the attached "Resolution for Maintenance of Streets and Highways by Municipality under the Illinois Highway Code" in the amount of 1,667,359.

Attachment: Resolution

Agreement Name: MFT Maintenance Resolution

Executed By: Village Clerk



**Resolution for Maintenance of
Streets and Highways by Municipality
Under the Illinois Highway Code**

BE IT RESOLVED, by the President and Village Board of Trustees of the
(Council or President and Board of Trustees)
Village Hanover Park of Hanover Park, Illinois, that there is hereby
(City, Town or Village) (Name)
appropriated the sum of \$1,667,359.00 of Motor Fuel Tax funds for the purpose of maintaining
streets and highways under the applicable provisions of the Illinois Highway Code from May 1, 2012
(Date)
to April 30, 2013
(Date)

BE IT FURTHER RESOLVED, that only those streets, highways, and operations as listed and described on the approved
Municipal Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this
resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that the Clerk shall, as soon as practicable after the close of the period as given above,
submit to the Department of Transportation, on forms furnished by said Department, a certified statement showing
expenditures from and balances remaining in the account(s) for this period; and

BE IT FURTHER RESOLVED, that the Clerk shall immediately transmit two certified copies of this
resolution to the district office of the Department of Transportation, at Schaumburg, Illinois.

I, Eira L. Corral Clerk in and for the Village
(City, Town or Village)
of Hanover Park, County of Cook and DuPage

hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by
the President and Village Board of Trustees at a meeting on May 3, 2012
(Council or President and Board of Trustees) Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ day of _____

(SEAL) _____ Village _____ Clerk
(City, Town or Village)

Approved

Date
Department of Transportation

Regional Engineer


Village of Hanover Park
AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Ronald A. Moser, Village Manager
Howard A. Killian, Director of Engineering and Public Works

SUBJECT: Emergency Tree and Branch Removal

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: May 3, 2012

Executive Summary

Staff is requesting that a standing purchase order be approved to Burke's Tree Service of Streamwood in the amount of \$26,000. This will be used to remove hazardous trees and branches during Fiscal Year 2013.

Discussion

Public Works opened bids on April 19, 2012. This is a 3-year contract for emergency tree work. Staff prepared bid specifications and packets were mailed to five firms, along with the required Public Notice. The results are as follows:

	<u>Burke's Tree Service</u>	<u>Powell Tree Care</u>	<u>Winkler's Tree</u>
Class I	\$ 8.40 per inch	\$11.50 per inch	\$20.00 per inch
Class II	\$15.00 per inch	\$21.50 per inch	\$25.00 per inch
Class III	\$21.00 per inch	\$32.50 per inch	\$35.00 per inch
Class IV	\$26.00 per inch	\$60.00 per inch	\$45.00 per inch

There are funds in the FY 13 Budget for this contract.

Recommended Action

We respectfully request the President and Village Board award a contract to Burke's Tree Service of Streamwood for emergency tree and branch removal for an amount not to exceed \$26,000 and authorize the Village Manager to execute the necessary documents.

ck

Agreement Name: _____

Regular Mtg. 05/03/12

Executed By: Ron Moser

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Village of Hanover Park
AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Ronald A. Moser, Village Manager
Howard A. Killian, Director of Engineering and Public Works

SUBJECT: Electrical Repairs for STP 1 and Lift Stations

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: May 3, 2012

Executive Summary

Staff is requesting a standing purchase order be issued to Lan Electric in an amount not to exceed \$20,000 for miscellaneous electrical repairs at the wastewater plant and collection system lift stations.

Discussion

The Wastewater Department requires use of electrical contractors to make repairs at the wastewater plant and lift stations. This contractor specializes in the type of equipment and controls utilized in this field. Lan Electric was used in FY12 for these repairs and has become familiar with our equipment and controls.

Recommended Action

We respectfully request the President and Village Board approve a purchase order to Lan Electric for an amount not to exceed \$20,000 and authorize the Village Manager to execute the necessary documents.

ck

Agreement Name: _____

Regular Mtg. 05/03/12

Executed By: Ron Moser

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Village of Hanover Park
AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Ronald A. Moser, Village Manager
Howard A. Killian, Director of Public Works

SUBJECT: Sludge Hauling and Disposal

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: May 3, 2012

Executive Summary

Staff is requesting a standing purchase order with Synagro Central, LLC for dewatering and hauling sludge from STP 1 in the amount of \$150,000.

Discussion

On August 18, 2011, the Village Board approved a 5-year contract extension to the existing sludge hauling contract with Synagro Central, LLC for dewatering and hauling sludge from STP 1. The Village needs to issue a new purchase order for Fiscal Year 2013. Per the contract, the cost is \$.0455 per gallon.

Synagro proposes to continue its existing dewatering operation and land apply the dewatered material for agronomic use. As part of this proposal, Synagro will provide the following:

All labor, equipment and technical expertise necessary for the dewatering, removal, loading and land application of all of Hanover Park's digested biosolids produced by the Plant.

All monitoring and reporting to the Village and the IEPA.

Recommended Action

We respectfully request the President and Village Board approve a purchase order to Synagro Central LLC in the amount of \$150,000 and authorize the Village Manager to execute the necessary documents.

ck

Agreement Name: _____

Regular Mtg. 05/03/12

Executed By: Ron Moser

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Village of Hanover Park
AGENDA MEMORANDUM
TO: Village President and Board of Trustees
FROM: Ron Moser, Village Manager
Howard A. Killian, Director of Public Works

SUBJECT: Gladiola Avenue Reconstruction Bid Award

ACTION
REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: May 3, 2012

Executive Summary

Staff is recommending the President and Board of Trustees accept the lowest possible bid from Schroeder Asphalt Services in the amount of \$352,837.35 for the reconstruction of Gladiola Ave. We are also requesting that the Village Board pass the attached "Resolution for Improvements by Municipality under the Illinois Highway Code" in the amount of \$352,837.35.

Discussion

Staff prepared plans and specifications for the reconstruction of Gladiola Avenue from Briarwood Avenue to Hollywood Avenue. This project was advertised in the Daily Herald, and the IDOT Bulletin with 11 companies picking up bid packets. The bid opening was held on April 24, 2012 with 6 bids received.

	Company	Amount
1.	Schroeder Asphalt Services, Inc.	\$320,761.23
2.	A Lamp Concrete Contractors, Inc.	\$338,990.90
3.	Chicagoland Paving Contractors, Inc.	\$349,900.00
4.	Brothers Asphalt Paving, Inc.	\$360,909.50
5.	Alliance Contractors, Inc.	\$384,464.75
6.	R.W. Dunteman Company	\$388,034.19

As this contract is paid by unit costs, staff is requesting an additional 10% to cover actual field measurements. This project will be paid using Motor Fuel Tax Funds and there is \$350,000 in the FY13 budget for this project.

Recommended Action

We respectfully request that the President and Village Board award a contract for the reconstruction of Gladiola Avenue to Schroeder Asphalt Services in an amount not to exceed \$352,837.35 and authorize the Village Manager to execute the contract documents. We are also requesting that the Village Board pass the attached "Resolution for Improvements by Municipality under the Illinois Highway Code" in the amount of \$352,837.35.

Attachment: Resolution



BE IT RESOLVED, by the President and Board of Trustees of the
Council or President and Board of Trustees
Village of Hanover Park Illinois
City, Town or Village

that the following described street(s) be improved under the Illinois Highway Code:

Name of Thoroughfare	Route	From	To
Gladiola Ave.	NA	Hollywood Ave.	Briarwood Ave.

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of Street reconstruction, including earth excavation,
construction of storm sewers, and appurtenances, combination curb & gutters, aggregate base course,
bituminous concrete surface and binder courses PCC sidewalks, PCC driveways

and shall be constructed NA wide
and be designated as Section 12-00061-00-FP

2. That there is hereby appropriated the (additional Yes No) sum of Three hundred fifty two thousand eight
hundred thirty seven and 35/100 Dollars (\$352,837.35) for the
improvement of said section from the municipality's allotment of Motor Fuel Tax funds.

3. That work shall be done by Contract ; and,
Specify Contract or Day Labor

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit two certified copies of this resolution to the
district office of the Department of Transportation.

Approved _____

Date _____

Department of Transportation

Regional Engineer _____

I, Eira Corral, Village Clerk in and for the
Village of Hanover Park
City, Town or Village
County of Cook and DuPage , hereby certify the
foregoing to be a true, perfect and complete copy of a resolution adopted
by the President and Board of Trustees
Council or President and Board of Trustees
at a meeting on May 3, 2012
Date
IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this
 day of
(SEAL)

City, Town, or Village Clerk



TO: Village President and Board of Trustees

FROM: Ron Moser, Village Manager
Craig A. Haigh, Fire Chief

SUBJECT: Blanket Purchase Order for Fire Department Uniforms

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: May 3, 2012

Executive Summary

The Fire Department requests the Village President and Board of Trustees approve a blanket purchase order with Fireground Supply, Inc. in the amount of \$9,500 for the purchase of Fire Department uniforms and uniform accessories between May 1, 2012 and April 30, 2013. These funds are provided for in the FY'13 budget.

Discussion

Fireground Supply, located in nearby West Chicago, has supplied uniforms and accessories to the Fire Department for the last 12 years. The quality and service has been exceptional. Fireground Supply has helped design the Fire Department patches and logos. Custom embroidery is offered at no additional charge. Fireground Supply offers free pick-up and delivery, as well as custom fitting/tailoring at there facility.

Recommended Action

The Fire Department respectfully requests the Village President and Board of Trustees approve a blanket purchase order to Fireground Supply, Inc. in an amount of \$9,500 for the purchase of uniforms and accessories.

Agreement Name: _____

Executed By: Ron Moser

Regular Mtg. 05/03/12

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Village of Hanover Park
AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Rebekah Young, Finance Director

SUBJECT: Pass a Motion to make the Electric Power Aggregation Plan of Operation and Governance available for Public Inspection and Publish the Public a Notice of the Public Hearing.

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: May 3, 2012

Executive Summary

As the Village prepares the Electric Power Aggregation Plan, there are procedural requirements for the adoption of the Plan of Operation which must be followed as listed below.

Discussion

Before its passage, the Plan of Operation and Governance must be made available for public inspection for at least ten (10) days, prior to two separate public hearings and prior to passage. Notice of the hearings on the electric aggregation plan must be published at least ten (10) days before the hearing in a newspaper having general circulation in the Village of Hanover Park. Please see attached for a copy of the notice of the hearing for May 17th and June 7th, 2012. After the hearings, the Plan of Operation and Governance may be further revised and then passed without any further right to inspect and without any further notice or hearing. (Village Code Sec. 94-7 (Village Code provides a ten (10) day publication prior to hearing) and 65 ILCS 5/8-2-9.9 (state statute provides a one week publication prior to hearing)).

Recommended Action

Staff requests the Village President and Board of Trustees make a motion as follows: "I move to make the Electric Power Aggregation Plan of Operation and Governance available for public inspection at the office of the Village Clerk commencing by Monday, May 7th, 2012, during regular office hours and to publish in the Daily Herald on or before May 7th, 2012, a Notice of the Public Hearings to be held on May 17th, 2012 and June 7th, 2012 during the regular Village Board meeting."

Attachments: Notice of Public Hearing

Agreement Name: _____

Regular Mtg. 05/03/12

Executed By: _____

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NOTICE OF PUBLIC HEARING
RESIDENTIAL AGGREGATION FOR
ELECTRIC RATES
VILLAGE OF HANOVER PARK

Public Hearings will be held on May 17, 2012 at 7:30 pm and June 7, 2012 at 7:30 pm. The hearings will be held in the Board Room of the Village Hall, located at 2121 Lake Street, Hanover Park, Illinois 60133. A referendum was passed on March 20, 2012 authorizing the Village to negotiate for electric rates. The purpose of the hearing is to obtain input on the Electric Residential Aggregation Plan for residents and small businesses of the Village. A copy of the proposed plan is available for review in the Village Hall Offices during regular business hours, 8:00am to 4:30pm, Monday through Friday. Written and oral comments will be accepted.



TO: Village President and Board of Trustees

FROM: Ronald A. Moser, Village Manager
Howard A. Killian, Director of Public Works

SUBJECT: Zinc Control Program/Sludge Permit Renewal

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: May 3, 2012

Executive Summary

Staff is requesting a purchase order be issued to AECOM of Chicago for continued work on our Industrial Zinc Control Program in the amount of \$103,000.

Discussion

On August 2, 2007, the Village Board approved a Professional Services Agreement with AECOM (formerly CTE of Chicago) to assist the Village with our Illinois Environmental Protection Agency required Zinc Control program. The Village needs to issue a new purchase order for Fiscal Year 2013 in order for us to continue the development and implementation of this program.

AECOM is continuing to assist the Village under the current contract with engineering services related to the Zinc Control program and the work includes meeting with the IEPA, sample analysis, implementation of permit program, and working with the affected customers. Attached is a 3-year proposal for continued Zinc program services.

Recommended Action

We respectfully request the Village President and Board of Trustees approve a purchase order to AECOM of Chicago in an amount not to exceed \$103,000 and authorize the Village Manager to execute the necessary documents.

ck

attachment: Proposal

Agreement Name: _____

Regular Mtg. 05/03/12

Executed By: Ronald Moser

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AECOM
303 East Wacker Drive
Suite 600
Chicago, IL 60601
www.aecom.com

312 938 0300 tel
312 938 1109 fax

April 10, 2012

Mr. Howard Killian, P.E.
Director of Public Works
Village of Hanover Park
2121 West Lake Street
Municipal Building
Hanover Park, IL. 60133

**Subject: Draft Proposal to Provide Engineering Services
Zinc Control Program (May 1, 2012 through April 30, 2015)**

Dear Mr. Killian:

Enclosed is a scope of work and detailed fee estimate to provide engineering services for the Village of Hanover Park (Village). These engineering services to be provided by AECOM would be for the continued development and implementation for three additional years of a program to control zinc inputs into the Village's wastewater collection system and services for regulatory matters associated with this program.

The Illinois Environmental Protection Agency (IEPA) has issued a National Pollution Discharge Elimination System (NPDES) permit for the Village's Sewage Treatment Plant (STP-1). This permit imposes daily maximum and monthly average zinc concentration limits for the effluent from STP-1. The zinc limit for the NPDES permit has been increased by the IEPA from 0.040 mg/l to 0.044 mg/l to 0.046 mg/l during the past several years.

Members of the Zinc Consortium, which includes the Village of Hanover Park, decided to pursue seeking a site-specific zinc water quality standard for the waterways to which they discharge in hopes of obtaining higher NPDES permit limits. As part of this effort, Dr. David Soucek of the Illinois National History Survey was contacted. Dr. Soucek identified an error in the Illinois Zinc Water Quality Standard (IL Zn WQS). As a result, on December 1, 2010, the Illinois EPA filed the water quality standards rulemaking with the Illinois Pollution Control Board (IPCB), in order to correct the error in the IL Zn WQS. On March 15, 2012, the IPCB released the first notice of the proposed rule which includes the proposal to correct the existing General Use zinc standard adopted by the IPCB in R02-11.

The corrected zinc limit for the Village's NPDES permit would be 0.0673 mg/l. The IEPA has previously granted the Village a time extensions on their NPDES permit and the Village is now required to meet their zinc discharge limits on August 1, 2011. Based on a conversation with Mr. Garretson of IEPA, in situations where dischargers cannot meet the existing zinc permit limit but can meet the corrected zinc permit limit, the IEPA will flag the zinc parameter in their compliance database. Therefore, it is the Village's understanding that IEPA will only enforce the 0.0673 mg/L limit. Despite the impending correction of the IL Zn WQS, which will include the 0.0673 mg/L limit the Village has decided to continue with its industrial pretreatment program.

On July 16, 2009, the Village of Hanover Park Board approved the implementation of an Industrial Pretreatment Ordinance. This ordinance limits the industrial discharge of zinc to the

AECOM

Page 2

Village sanitary sewer system at a concentration limit of 0.046 mg/l. The ordinance applies to all dischargers above 500 GPD. On January 4, 2010 the Village sent discharge permit applications to seven industrial dischargers. On January 10, 2011, the Village sent discharge permit applications to seven additional industrial dischargers. AECOM has reviewed the discharge permit applications for the 1st and 2nd round of industrial dischargers and is preparing for any remaining site inspections of their industrial discharge facilities.

AECOM will continue to provide the services of Dr. David R. Zenz, P. E., Senior Associate and Ms. Cristina Winegar, P. E., Project Engineer/ Project Manager. The Village should be aware that the fee estimate is for three additional years. AECOM assumes that all required laboratory analysis will be provided by the Village and this analysis will be at the expense of the Village. AECOM has not included sampling and analysis in its fee estimate. AECOM has assumed that one public outreach meeting and one meeting with the Village Board will be conducted to address questions, issues and concerns associated with the zinc control program. AECOM has further assumed that one meeting with IEPA will be required and two meetings with the Zinc Consortium. AECOM has assumed that six additional discharge permit applications will be mailed in each of the upcoming three year or that six discharge permits will be issued.

The project costs are broken into three tasks for each additional year of the zinc control program. These tasks and their fee estimates are contained below. The details of the tasks and fees are contained in the attached Scope of Work and fee estimate.

- A. Task 1 is for an additional year of the zinc control program from May 1, 2012 through April 30, 2013. The estimated fee is \$103,874.76.
- B. Task 2 is for an additional year of the zinc control program from May 1, 2013 through April 30, 2014. The estimated fee is \$130,295.48.
- C. Task 3 is for an additional year of the zinc control program from May 1, 2014 through April 30, 2015. The estimated fee is \$103,738.07.

Enclosed are two signed copies of the Professional Services Agreement for signature by the Village. We appreciate the timely review of the Agreement and look forward to continuing to work with the Village.

If you have any questions, don't hesitate to contact me.

Sincerely,

AECOM



Ms. Cristina Winegar, P. E.
Project Engineer / Project Manager

Cc: Mr. Dave Zenz
File



Village of Hanover Park Wastewater Treatment Plant

Engineering Services Proposal – Scope of Work Three Additional Years for Village of Hanover Park Zinc Control Program April 10, 2012

BACKGROUND

In 2006, the Village of Hanover Park (Village) received from the Illinois Environmental Protection Agency (IEPA) a draft of a National Pollution Discharge Elimination System (NPDES) permit for its sewage treatment plant (STP-1). This NPDES permit contained a daily maximum and monthly average effluent zinc concentration limits of 0.22 mg/l and 0.04 mg/l, respectively. Subsequently, the zinc discharge limit for the NPDES Permit has been increased from 0.040 mg/l to 0.046 mg/l and the IPCB is currently reviewing a petition submitted by the IEPA which will correct an error in the Illinois Zinc Water Quality Standard (IL Zn WQS). If the petition is approved, the corrected zinc discharge limit for the Village's NPDES permit would increase from 0.046 to 0.0673 mg/l. The IEPA has granted the Village two-one year extensions on their NPDES permit and the Village was required to meet the corrected zinc discharge limit by August 1, 2011.

OBJECTIVE

This scope of work describes activities to conduct three additional years of a zinc control program for the Village and other services with regulatory matters associated with this program. This program will include implementing the existing Village Industrial Waste Control Ordinance which requires industrial pretreatment, providing a public outreach program for dischargers to the STP-1 collection system and conducting the day-to-day activities required for the zinc control program. In addition, AECOM will provide services associated with issues with the IEPA and any required services related with possible matters brought by the Village to the IPCB.

MAJOR ASSUMPTIONS

AECOM developed this detailed scope with the following major assumptions:

- A. All required sampling for the zinc control program will be conducted by Village staff under the direction of the AECOM Project Engineer.
- B. All laboratory analysis for the zinc control program will be provided by the Village at no expense to AECOM.
- C. Clerical services such as filing and typing for the AECOM Project Engineer will be provided by Village staff at no expense to AECOM.

AECOM**DETAILED SCOPE**Task 1 – Zinc Control Program May 1, 2012 through April 30, 2013Task 1A – Outreach

Objective: Provide dischargers to the Village's collection system, Village staff, Village officials and others with information on the zinc control program and to address questions, issues and concerns associated with this program.

Actions: AECOM will help prepare the presentations for these meetings and participate in these meetings with Village staff.

- a. Four meetings with Village staff to discuss progress on zinc control program
- b. One meeting with IEPA to discuss progress on the zinc control program
- c. Two meetings with the Zinc Consortium group
- d. One public outreach meeting
- e. One meeting with the Village Board

Deliverables:

- a. Power Point Presentation
- b. Minutes of Meetings

Task 1B – Conduct 3rd Year of Zinc Control Program

Objective: Conduct 3rd year of zinc control program to reduce effluent concentrations of zinc at STP-1

Actions: AECOM will provide the following services for the zinc control program:

- a. Review of discharge permit applications received
- b. Conduct meetings with dischargers when necessary
- c. Conduct inspections of dischargers, as needed
- d. Hold enforcement meetings with dischargers not in compliance, as needed
- e. Have discussions with Village legal counsel, as needed
- f. As needed with assistance of Village Clerical staff keep records of sampling, discharge permit applications, correspondence with dischargers, file letters, etc.

Deliverables:

- a. Review comments of discharge permit applications
- b. Minutes of meetings with dischargers
- c. Minutes of enforcement meetings
- d. Filing of all documents connected with Zinc Control Program
- e. Letters, memos, and other documents associated with zinc control program
- f. Drafts of Industrial Discharge Permits

Task 1C – Miscellaneous

Objective: Provide support should the Village require additional services to address questions with the leachate received by STP-1 or to address modifications to the 2012 NPDES permit. Based on recent conversations it is possible effluent nutrient limits may be required on NPDES permits.



Actions: AECOM will prepare the necessary correspondence required and provide other services as needed.

Possible Deliverables:

- a. Prepare correspondence to DuPage Forest Preserve or IEPA.

Task 2 – Zinc Control Program May 1, 2013 through April 30, 2014

Task 2A – Outreach

Objective: Provide dischargers to the Village's collection system, Village staff, Village officials and others with information on the zinc control program and to address questions, issues and concerns associated with this program.

Actions: AECOM will help prepare the presentations for these meetings and participate in these meetings with Village staff.

- a. Two meetings with Village staff to discuss progress on zinc control program
- b. One meeting with IEPA to discuss progress on the zinc control program
- c. Two meetings with the Zinc Consortium group
- d. One public outreach meeting
- e. One meeting with the Village Board

Deliverables:

- a. Power Point Presentation
- b. Minutes of Meetings

Task 2B – Conduct 4th Year of Zinc Control Program

Objective: Conduct 4th year of zinc control program to reduce effluent concentrations of zinc at STP-1

Actions: AECOM will provide the following services for the zinc control program:

- a. Review of discharge permit applications received
- b. Conduct meetings with dischargers when necessary
- c. Conduct inspections of dischargers, as needed
- d. Hold enforcement meetings with dischargers not in compliance, as needed
- e. Have discussions with Village legal counsel, as needed
- f. As needed with assistance of Village Clerical staff keep records of sampling, discharge permit applications, correspondence with dischargers, file letters, etc.

Deliverables:

- a. Review comments of discharge permit applications
- b. Minutes of meetings with dischargers
- c. Minutes of enforcement meetings
- d. Filing of all documents connected with Zinc Control Program
- e. Letters, memos, and other documents associated with zinc control program
- f. Drafts of Industrial Discharge Permits

Task 2C – Miscellaneous



Objective: Provide support should the Village to address compliance with 2012 NPDES permit. Based on recent conversations it is possible effluent nutrient limits may be required on NPDES permits.

Actions: AECOM will prepare the necessary correspondence required and provide other services as needed.

Possible Deliverables:

- a. Prepare correspondence to IEPA.

Task 3 – Zinc Control Program May 1, 2014 through April 30, 2015

Task 3A – Outreach

Objective: Provide dischargers to the Village's collection system, Village staff, Village officials and others with information on the zinc control program and to address questions, issues and concerns associated with this program.

Actions: AECOM will help prepare the presentations for these meetings and participate in these meetings with Village staff.

- a. Two meetings with Village staff to discuss progress on zinc control program
- b. One meeting with IEPA to discuss progress on the zinc control program
- c. Two meetings with the Zinc Consortium group
- d. One public outreach meeting
- e. One meeting with the Village Board

Deliverables:

- a. Power Point Presentation
- b. Minutes of Meetings

Task 3B – Conduct 5th Year of Zinc Control Program

Objective: Conduct 5th year of zinc control program to reduce effluent concentrations of zinc at STP-1

Actions: AECOM will provide the following services for the zinc control program:

- a. Review of discharge permit applications received
- b. Conduct meetings with dischargers when necessary
- c. Conduct inspections of dischargers, as needed
- d. Hold enforcement meetings with dischargers not in compliance, as needed
- e. Have discussions with Village legal counsel, as needed
- f. As needed with assistance of Village Clerical staff keep records of sampling, discharge permit applications, correspondence with dischargers, file letters, etc.

Deliverables:

- a. Review comments of discharge permit applications
- b. Minutes of meetings with dischargers
- c. Minutes of enforcement meetings
- d. Filing of all documents connected with Zinc Control Program

AECOM

- e. Letters, memos, and other documents associated with zinc control program
- f. Drafts of Industrial Discharge Permits

Task 3C – Miscellaneous

Objective: Provide support should the Village to address compliance with 2012 NPDES permit. Based on recent conversations it is possible effluent nutrient limits may be required on NPDES permits.

Actions: AECOM will prepare the necessary correspondence required and provide other services as needed.

Possible Deliverables:

- a. Prepare correspondence to IEPA.

FEE BREAKDOWN

Attached to the scope of work is a detailed fee estimate for three additional years of the zinc control program and other tasks associated with this program. The project costs are broken into three tasks for each additional year of the zinc control program.

Task 1 – Zinc Control Program May 1, 2012 through April 30, 2013

Task 1A is to prepare for and attend any meetings associated with the zinc control program required by the Village, IEPA, Zinc Consortium, public or Village Board. This task is estimated to utilize a total of 130 hours for both Dr. Zenz and Ms. Winegar. The total cost for this task is estimated to be \$24,146.30.

Task 1B involves the activities associated with the implementation and day to day activities associated with one year of the zinc control program. The total hours for this task for both Dr. Zenz and Ms. Winegar are estimated at 490 hours and the total cost is \$67,531.78.

Task 1D is a miscellaneous task if the Village requires additional assistance with modifications to the existing NPDES permit. The total hours for Dr. Zenz and Ms. Winegar are estimated to be 48 hours in the total costs is \$7,196.67.

Total Direct Costs, for travel expenses, are estimated to be \$5,000.00.

Total for Task 1 and total direct costs is \$130,874.76.

Task 2 – Zinc Control Program May 1, 2013 through April 30, 2014

Task 2A is to prepare for and attend any meetings associated with the zinc control program required by the Village, IEPA, Zinc Consortium, public or Village Board. This task is estimated to utilize a total of 104 hours for both Dr. Zenz and Ms. Winegar. The total cost for this task is estimated to be \$20,113.98.

Task 2B involves the activities associated with the implementation and day to day activities associated with one year of the zinc control program. The total hours for this task for both Dr. Zenz and Ms. Winegar are estimated at 490 hours and the total cost is \$70,669.44.

AECOM

Task 2D is a miscellaneous task if the Village requires additional assistance with modifications to the existing NPDES permit. The total hours for Dr. Zenz and Ms. Winegar are estimated to be 48 hours in the total costs is \$7,512.05.

Total Direct Costs, for travel expenses, are estimated to be \$5,000.00.

Total for Task 2 and total direct costs is \$130,295.48.

Task 3 – Zinc Control Program May 1, 2014 through April 30, 2015

Task 3A is to prepare for and attend any meetings associated with the zinc control program required by the Village, IEPA, Zinc Consortium, public or Village Board. This task is estimated to utilize a total of 104 hours for both Dr. Zenz and Ms. Winegar. The total cost for this task is estimated to be \$20,879.31.

Task 3B involves the activities associated with the implementation and day to day activities associated with one year of the zinc control program. The total hours for this task for both Dr. Zenz and Ms. Winegar are estimated at 477 hours and the total cost is \$72,016.89.

Task 3D is a miscellaneous task if the Village requires additional assistance with modifications to the existing NPDES permit. The total hours for Dr. Zenz and Ms. Winegar are estimated to be 48 hours in the total costs is \$7,841.87.

Total Direct Costs, for travel expenses, are estimated to be \$3,000.00.

Total for Task 3 and total direct costs is \$103,738.07.

Total Project

The total for three additional three additional years of the zinc control program is \$310,908.31.

Fee Estimate for Engineering Services - April 10, 2012
 Village of Hanover Park Zinc Control Program - May 1, 2012 through April 30, 2015



Task/Description	Senior Associate (DRZ)				Project Engineer (MCW)				Total		Total
	Number of Meetings/ Tasks	Hours per Meeting/ Task	Total Number of Hours	Raw Labor (\$)	Number of Meetings/ Tasks	Hours per Meeting/ Task	Total Number of Hours	Raw Labor (\$)	Total Number of Hours	Raw Labor (\$)	Billable Labor (\$)
Task 1A: Outreach											
Meetings with Village of Hanover Park	4	5	20	\$1,736.40	4	8	32	\$1,243.52	52	\$2,979.92	\$9,535.74
Meetings with IEPA	1	8	8	\$694.56	1	8	8	\$310.88	16	\$1,005.44	\$3,217.41
Meetings for Zinc Consortium	2	5	10	\$868.20	2	5	10	\$388.60	20	\$1,256.80	\$4,021.76
Public Outreach	1	10	10	\$868.20	1	16	16	\$621.76	26	\$1,489.96	\$4,767.87
Meeting with Village Board	1	4	4	\$347.28	1	12	12	\$466.32	16	\$813.60	\$2,603.52
Subtotal for Task 1A			52	\$4,514.64			78	\$3,031.08	130	\$7,545.72	\$24,146.30
Task 1B: Conduct 3rd Year of Zinc Control Program											
Review of Permit Application	5	1	5	\$434.10	5	12	60	\$2,331.60	65	\$2,765.70	\$8,850.24
Meetings with Industrial Dischargers	1	4	4	\$347.28	10	8	80	\$3,108.80	84	\$3,456.08	\$11,059.46
Preparation of Industrial Discharge Permits	6	1	6	\$520.92	6	12	72	\$2,797.92	78	\$3,318.84	\$10,620.29
Inspections of Industrial Facilities	4	2	8	\$694.56	5	5	25	\$971.50	33	\$1,666.06	\$5,331.39
Enforcement Meetings	3	4	12	\$1,041.84	3	8	24	\$932.64	36	\$1,974.48	\$6,318.34
Legal Discussions	2	4	8	\$694.56	2	8	16	\$621.76	24	\$1,316.32	\$4,212.22
Record Keeping, Filing, Letters, Correspondence							120	\$4,663.20	120	\$4,663.20	\$14,922.24
Project Management							50	\$1,943.00	50	\$1,943.00	\$6,217.60
Subtotal for Task 1B			43	\$3,733.26			447	\$17,370.42	490	\$21,103.68	\$67,531.78
Task 1C: Miscellaneous (Contingency)											
Miscellaneous	1	8	8	\$694.56	1	40	40	\$1,554.40	48	\$2,248.96	\$7,196.67
Subtotal for Task 1C			8	\$694.56			40	\$1,554.40	48	\$2,248.96	\$7,196.67
Total			103	\$8,942.46			565	\$21,955.90	668	\$30,898.36	\$98,874.75

Fee Estimate for Engineering Services - April 10, 2012
 Village of Hanover Park Zinc Control Program - May 1, 2012 through April 30, 2015



Task/Description	Senior Associate (DRZ)				Project Engineer (MCW)				Total		Total
	Number of Meetings/ Tasks	Hours per Meeting/ Task	Total Number of Hours	Raw Labor (\$)	Number of Meetings/ Tasks	Hours per Meeting/ Task	Total Number of Hours	Raw Labor (\$)	Total Number of Hours	Raw Labor (\$)	Billable Labor (\$)
Task 2A: Outreach											
Meetings with Village of Hanover Park	2	5	10	\$894.25	2	8	16	\$652.85	26	\$1,547.09	\$4,950.70
Meetings with IEPA	1	8	8	\$715.40	1	8	8	\$326.42	16	\$1,041.82	\$3,333.83
Meetings for Zinc Consortium	2	5	10	\$894.25	2	5	10	\$408.03	20	\$1,302.28	\$4,167.28
Public Outreach	1	10	10	\$894.25	1	16	16	\$652.85	26	\$1,547.09	\$4,950.70
Meeting with Village Board	1	4	4	\$357.70	1	12	12	\$489.64	16	\$847.33	\$2,711.47
Subtotal for Task 2A			42	\$3,755.83			62	\$2,529.79	104	\$6,285.62	\$20,113.98
Task 2B: Conduct 4th Year of Zinc Control Program											
Review of Permit Application	5	1	5	\$447.12	5	12	60	\$2,448.18	65	\$2,895.30	\$9,264.97
Meetings with Industrial Dischargers	1	4	4	\$357.70	10	8	80	\$3,264.24	84	\$3,621.94	\$11,590.20
Preparation of Industrial Discharge Permits	6	1	6	\$536.55	6	12	72	\$2,937.82	78	\$3,474.36	\$11,117.96
Inspections of Industrial Facilities	4	2	8	\$715.40	5	5	25	\$1,020.08	33	\$1,735.47	\$5,553.51
Enforcement Meetings	3	4	12	\$1,073.10	3	8	24	\$979.27	36	\$2,052.37	\$6,567.58
Legal Discussions	2	4	8	\$715.40	2	8	16	\$652.85	24	\$1,368.24	\$4,378.38
Record Keeping, Filing, Letters, Correspondence							120	\$4,896.36	120	\$4,896.36	\$15,668.35
Project Management							50	\$2,040.15	50	\$2,040.15	\$6,528.48
Subtotal for Task 2B			43	\$3,845.26			447	\$18,238.94	490	\$22,084.20	\$70,669.44
Task 2C: Miscellaneous (Contingency)											
Miscellaneous - Time Extension	1	8	8	\$715.40	1	40	40	\$1,632.12	48	\$2,347.52	\$7,512.05
Subtotal for Task 2C			8	\$715.40			40	\$1,632.12	48	\$2,347.52	\$7,512.05
Total			93	\$8,316.49			549	\$22,400.85	642	\$30,717.33	\$98,295.47

Fee Estimate for Engineering Services - April 10, 2012
 Village of Hanover Park Zinc Control Program - May 1, 2012 through April 30, 2015



Task/Description	Senior Associate (DRZ)				Project Engineer (MCW)				Total		Total
	Number of Meetings/ Tasks	Hours per Meeting/ Task	Total Number of Hours	Raw Labor (\$)	Number of Meetings/ Tasks	Hours per Meeting/ Task	Total Number of Hours	Raw Labor (\$)	Total Number of Hours	Raw Labor (\$)	Billable Labor (\$)
Task 3A: Outreach											
Meetings with Village of Hanover Park	2	5	10	\$921.07	2	8	16	\$685.49	26	\$1,606.56	\$5,141.00
Meetings with IEPA	1	8	8	\$736.86	1	8	8	\$342.75	16	\$1,079.60	\$3,454.73
Meetings for Zinc Consortium	2	5	10	\$921.07	2	5	10	\$428.43	20	\$1,349.50	\$4,318.42
Public Outreach	1	10	10	\$921.07	1	16	16	\$685.49	26	\$1,606.56	\$5,141.00
Meeting with Village Board	1	4	4	\$368.43	1	12	12	\$514.12	16	\$882.55	\$2,824.15
Subtotal for Task 3A			42	\$3,868.51			62	\$2,656.28	104	\$6,524.78	\$20,879.31
Task 3B: Conduct 5th Year of Zinc Control Program											
Review of Permit Application	5	1	5	\$460.54	5	12	60	\$2,570.59	65	\$3,031.13	\$9,699.80
Meetings with Industrial Dischargers	1	4	4	\$368.43	10	8	80	\$3,427.45	84	\$3,795.88	\$12,148.82
Preparation of Industrial Discharge Permits	5	1	5	\$460.54	5	12	60	\$2,570.59	65	\$3,031.13	\$9,699.80
Inspections of Industrial Facilities	4	2	8	\$736.86	5	5	25	\$1,071.08	33	\$1,807.94	\$5,785.40
Enforcement Meetings	3	4	12	\$1,105.29	3	8	24	\$1,028.24	36	\$2,133.52	\$6,827.28
Legal Discussions	2	4	8	\$736.86	2	8	16	\$685.49	24	\$1,422.35	\$4,551.52
Record Keeping, Filing, Letters, Correspondence							120	\$5,141.18	120	\$5,141.18	\$16,451.77
Project Management							50	\$2,142.16	50	\$2,142.16	\$6,854.90
Subtotal for Task 3B			42	\$3,868.51			435	\$18,636.77	477	\$22,505.28	\$72,016.89
Task 3C: Miscellaneous (Contingency)											
Miscellaneous - Time Extension	1	8	8	\$736.86	1	40	40	\$1,713.73	48	\$2,450.58	\$7,841.87
Subtotal for Task 3C			8	\$736.86			40	\$1,713.73	48	\$2,450.58	\$7,841.87
Total			92	\$8,473.88			537	\$23,006.77	629	\$31,480.65	\$100,738.07

Estimated Total Direct Costs for Travel and Other Expenses \$5,000.00
 Estimated Total Task 1 - Zinc Control Program (3rd year) \$103,874.76

Estimated Total Direct Costs for Travel and Other Expenses \$5,000.00
 Estimated Total Task 2 - Zinc Control Program (4th year) \$103,295.48

Estimated Total Direct Costs for Travel and Other Expenses \$3,000.00
 Estimated Total Task 3- Zinc Control Program (5th year) \$103,738.07

Estimated Project Total Tasks 1, 2 & 3 \$310,908.31


Village of Hanover Park
AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Ronald A. Moser, Village Manager
Howard A. Killian, Director of Engineering and Public Works

SUBJECT: Resolution Approving Easement Agreement with MWRD

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: May 3, 2012

Executive Summary

Staff is recommending the Village President and Board of Trustees pass the attached resolution authorizing a 5-year easement agreement with the Metropolitan Water Reclamation District of Greater Chicago (MWRD).

Discussion

In 1998, the Village installed a 6 inch water main and a sanitary sewer extension to service the concession stand at the ball fields located on MWRD property along Barrington Road. Attached is a 5-year easement agreement between the MWRD and the Village. This agreement will allow the utilities to remain through February 28, 2017.

Recommended Action

We respectfully request the Village President and Board of Trustees pass the attached resolution authorizing a 5-year easement agreement with the Metropolitan Water Reclamation District of Greater Chicago.

ck

attachments: Resolution

RESOLUTION NO. O-12-

**A RESOLUTION AUTHORIZING AN EASEMENT AGREEMENT
WITH THE METROPOLITAN WATER RECLAMATION DISTRICT
OF GREATER CHICAGO**

BE IT RESOLVED, by the President and Board of Trustees of the Village of Hanover Park, Cook and DuPage Counties, Illinois, that Rodney S. Craig, Village President, and Eira Corral, Village Clerk, be and are hereby authorized to execute on behalf of the Village an Easement Agreement for a water main and sewer for the sport fields concession stand with the Metropolitan Water Reclamation District of Greater Chicago, a copy of which is attached hereto and made a part hereof by reference.

ADOPTED this day of , 2012, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

ABSTENTION:

Approved: _____
Rodney S. Craig, Village President

Attest: _____
Eira Corral, Village Clerk

BEB:STM
2/16/2012

EASEMENT AGREEMENT
(Annual Increase-Environmental)

THIS AGREEMENT, made and entered into this 16th day of February, 2012, by and between the METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO, a municipal corporation organized and existing under the laws of the State of Illinois, hereinafter called the "District" and THE VILLAGE OF HANOVER PARK, ILLINOIS, hereinafter called the "Grantee."

WHEREAS, the Grantee desires a 5-year non-exclusive 10' x 900' easement to continue to, operate, maintain, and remove an approximately 6-inch water main and sanitary sewer on District land adjacent to Barrington Road on the Hanover Park Water Reclamation Plant in Hanover Park, Illinois the real estate legally described and depicted in Exhibit A which is attached hereto and made a part hereof; and

WHEREAS, the District is willing to grant to the Grantee the easement aforesaid upon the conditions hereinafter set forth;

NOW, THEREFORE, for and in consideration of the representations, covenants, conditions, undertakings, and agreements herein made, the parties hereto agree as follows:

ARTICLE ONE

1.01 The District hereby grants unto the Grantee a 10' x 900' non-exclusive easement, right, privilege and authority for 5 years commencing on March 1, 2012, and terminating on February 28, 2017, for the sole and exclusive purpose to continue to operate, maintain, and remove a 6-inch water main and sanitary sewer on District adjacent to Barrington Road on the Hanover Park Water Reclamation Plant in Hanover Park, Illinois, hereinafter for convenience sometimes called "Improvements and Facilities", the real estate legally described and depicted in Exhibit A which is attached hereto and made a part hereof, hereinafter called the "Easement Premises".

1.02 The District reserves the right of access to and use of the surface of the easement premises.

1.03 The Grantee covenants and agrees in consideration of the grant of said easement to pay to the District an easement fee in the amount of TEN AND NO/100 DOLLARS (\$10.00) which is payable contemporaneously with Grantee's execution

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and delivery hereof. This amount represents the easement fee for the period from March 1, 2012, through February 28, 2017.

1.04 In addition to the aforesaid, the Grantee shall also pay, when due, all real estate taxes and assessments that may be levied, charged or imposed upon or against the Easement Premises described in Exhibit A and submit to the District evidence of such payment within 30 days thereafter.

ARTICLE TWO

2.01 The construction and installation of the Improvements and Facilities of the Grantee on the Easement Premises shall be in accordance with plans and specifications therefor prepared at Grantee's expense and supplied to the District by the Grantee. No work shall commence until said plans and specifications have been approved in writing by the Executive Director of the District.

2.02 The construction and installation of the Improvements and Facilities by the Grantee on the Easement Premises shall be done to the satisfaction of the Executive Director of the District.

2.03 Grantee shall construct, install, operate, maintain and remove the "Improvements and Facilities", in a good and workmanlike manner at its sole cost, risk and expense.

2.04 The Grantee shall compensate the District for any additional costs that the District may sustain in any future construction of sewers, reservoirs or any other surface or underground structures caused by the presence of the Improvements and Facilities of the Grantee on the Easement Premises.

2.05 The Grantee shall relocate or remove the Improvements and Facilities existing or constructed upon the Easement Premises at no cost to the District:

- A. In the event that the subject premises are adjacent to any channel, waterway or reservoir, and said channel, waterway or reservoir is to be widened by the District or any other governmental agency; or
- B. In the event that any agency of government, having jurisdiction over said channel, waterway or reservoir requires the relocation or removal of said improvements; or

- C. In the event that said relocation or removal is required for the corporate purposes of the District.

ARTICLE THREE

3.01 The District expressly retains its interest in and rights to the use and occupation of the Easement Premises subject to the easement rights herein granted, and the District may grant further easements, assign, sell or lease the same to other parties subject to the Grantee's right of use and a reasonable means of access to said Improvements and Facilities for construction, reconstruction, operation, maintenance, repair or removal thereof.

3.02 The Grantee shall be solely responsible for and shall defend, indemnify, keep and save harmless the District, its Commissioners, officers, agents and employees, against all injuries, deaths, losses, damages, claims, patent claims, liens, suits, liabilities, judgments, costs and expenses which may in any wise accrue, directly or indirectly, against the District, its Commissioners, officers, agents or employees, in consequence of the granting of this Easement, or which may in anywise result therefrom or from any work done hereunder, whether or not it shall be alleged or determined that the act was caused through negligence or omission of the Grantee or Grantee's contracts, subcontractors or their agents and the Grantee shall, at Grantee's sole expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefrom or incurred in connection therewith, and, if any judgment shall be rendered against the District, its Commissioners, officers, agents or employees, in any such action, the Grantee shall, at the Grantee's sole expense, satisfy and discharge the same provided that Grantee shall first have been given prior notice of the suit in which judgment has been or shall be rendered, Grantee shall have been given an opportunity to defend the same and the District shall have given Grantee its full cooperation. Grantee expressly understands and agrees that any performance bond or insurance protection required by this Easement, or otherwise provided by Grantee, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the District as herein provided.

3.03 The Grantee prior to entering upon said premises and using the same for the purposes for which this Easement is granted, shall prepare and transmit to the District an acknowledged statement that the Grantee is a self-insurer, and that it undertakes and promises to insure the District, its Commissioners, officers, agents, servants and employees on account of risks and liabilities contemplated by the indemnity provisions of this Easement (Article Three, Paragraph 3.02) above; and that such statement is issued in lieu of policies of insurance or certificates of insurance in which the District, its Commissioners, officers, agents, servants and employees would be a named or additional insured, and that it has funds available to cover those liabilities in the respective amounts therefor, as set forth as follows:

COMPREHENSIVE GENERAL LIABILITY

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**Combined Single Limit Bodily Injury Liability
Property Damage Liability (Including Liability for Environmental Contamination of
Adjacent Properties)
in the amount of not less than \$4,000,000.00
per Occurrence**

and

**ALL RISK PROPERTY INSURANCE
(Including Coverage for Environmental Contamination
of Easement Premises)
in the amount of not less than \$4,000,000.00
per Occurrence.**

This statement shall be signed by such officer or agent of the Grantee having sufficient knowledge of the fiscal structure and financial status of the Grantee, to make such a statement on behalf of the Grantee and undertake to assume the financial risk on behalf of the Grantee and will be subject to the approval of the District.

ARTICLE FOUR

4.01 In the event of any default on the part of the Grantee to faithfully keep and perform all singular the covenants, agreements and undertakings herein agreed by it to be kept and performed, or if said Improvements and Facilities are abandoned, the District shall give the Grantee notice in writing of such default or abandonment; and if such default or abandonment shall not have been rectified within thirty (30) days after receipt of such notice by the Grantee, all rights and privileges granted herein by the District to the Grantee may be terminated by the District; and upon such termination, the Grantee shall immediately vacate the Easement Premises and remove its Improvements and Facilities from said real estate and restore the land to its condition prior to Grantee's entry thereon, all at the sole cost of the Grantee.

4.02 The Grantee shall have the right to give the District written notice to cease and terminate all rights and privileges under this agreement. In the event of such termination, the Grantee shall have a period of one-hundred twenty (120) days from and after such termination date to remove the Improvements and Facilities and to restore the land to its original condition at no cost to the District.

The expiration of said removal and restoration date shall in no event extend beyond the expiration date of this Easement.

4.03 The Grantee understands and agrees that upon the expiration of this Easement, Grantee shall have removed or caused to be removed its Improvements and Facilities and any other things which Grantee has erected or placed upon said Easement Premises. Grantee further agrees to yield up said Easement Premises in as good condition as when the same was entered upon by the Grantee. Upon Grantee's failure to do so, the District may do so at the sole expense and cost of Grantee.

4.04 Grantee expressly understands and agrees that any insurance protection or bond required by this Easement, or otherwise provided by Grantee, shall in no way limit the responsibility to defend, indemnify, keep and save harmless the District, as hereinabove provided.

ARTICLE FIVE

5.01 The Grantee also agrees that if the District incurs any additional expense for additional work which the District would not have had to incur if this Easement had not been executed, then, in that event, the Grantee agrees to pay to the District such additional expense as determined by the Executive Director of the District, promptly upon rendition of bills therefor to the Grantee.

5.02 The Grantee covenants and agrees that it will reimburse the District, make all necessary repairs at its sole cost and expense and otherwise keep and save harmless the District from any loss, cost or expense arising out of the granting of this Easement suffered to property of the District by way of damage to or destruction thereof, caused by any act or omission of the Grantee, Grantee's agents, employees, contractors, subcontractors, or anyone else acting through or on behalf of Grantee, its agents, employees, contractors, or subcontractors.

5.03 During the term of this Easement, the District shall not be liable to the Grantee for any loss, cost or expense which the Grantee shall sustain by reason of any damage to its property or business caused by or growing out of the construction, repair, reconstruction, maintenance, existence, operation or failure of any of the sewers, structures, channels or other works or equipment of the District now located or to be constructed on said Easement Premises, or on the land of the District adjacent to said Easement Premises.

ARTICLE SIX

6.01 Detailed plans of subsequent construction or material alteration of the Grantee's Improvements and Facilities shall first be submitted to the Executive Director of the District for approval. Construction work shall not begin until such approval is given to Grantee in writing.

6.02 On or before the commencement of the last five-year period of the Easement term hereunder, Grantee shall lodge with the Grantor its Environmental Site Restoration/Remediation Bond in the penal sum of \$5,000.00, secured either by cash, irrevocable letter of credit, or a commercial bond with surety to secure Grantee's performance of and compliance with the provisions and intent of Article 10 of this Lease. A cash payment securing the bond hereunder will be placed in an interest bearing account established by the Grantor specifically for this purpose. Any interest paid on account of said deposit shall be the property of and payable periodically to the Grantee. Such account shall be drawable only by Lessor upon its unilateral act. At no time shall the amount on deposit in said account be less than the penal sum of this Bond. Any commercial bond with surety shall be fully prepaid by the Grantee and documented as such at the time it is lodged with the Grantor. Said Bond shall be in a form approved by the Grantor and shall be maintained in full force and effect until such time as Grantee has demonstrated and documented to the reasonable satisfaction of Grantor (and Grantor has executed its written release thereof to the issuer), full compliance with all Environmental laws relating to Grantee's use or occupancy of the Demised Premises and its environmental restoration or remediation. This provision shall survive the termination/expiration of this Easement.

6.03 Any notice herein provided to be given shall be deemed properly served if delivered in writing personally or mailed by registered or certified mail, postage prepaid, return receipt requested to the District in care of:

**The Metropolitan Water Reclamation
District of Greater Chicago
Attn: Executive Director
100 East Erie Street
Chicago, Illinois 60611**

or to the Grantee in care of:

**Village of Hanover Park
2121 West Lake Street
Hanover Park, Illinois 60133-4398
Attn: Mr. William Beckman, P.E.
Village Engineer**

or to:

**Village of Hanover Park
2121 West Lake Street
Hanover Park, Illinois 60133-4398
Attn: Howard Killian, PE
Director of Public Works**

or to such other persons or addresses as either party may from time to time designate.

ARTICLE SEVEN

7.01 The Grantee, prior to entering upon said premises and using the same for the purposes for which this Easement is granted, shall, at Grantee's sole cost and expense, obtain all permits, consents and licenses which may be required under any and all statutes, laws, ordinances and regulations of the District, the United States of America, the State of Illinois, the county, or the city, village, town or municipality in which the subject property is located, and furnish to the District suitable evidence thereof.

7.02 The Grantee covenants and agrees that it shall strictly comply with any and all statutes, laws, ordinances and regulations of the District, the United States of America, the State of Illinois, the county and the city, village, town or municipality in which the subject property is located, which in any manner affects this Easement; any work done hereunder or control or limit in any way the actions of Grantee, its agents, servants and employees, or of any contractor or subcontractor of Grantee, or their employees.

7.03 The Grantee agrees to protect all existing District facilities within the Easement Premises, including, but not limited to, intercepting sewers, sludge lines, utility lines, dropshafts, connecting structures, siphons and manholes.

7.04 No blockage or restriction of flow in the water will be tolerated at any time. No construction or improvements of any kind can project into the waterway during construction or after permanent repairs are completed.

7.05 Grantee agrees to abide by and implement the District's Waterway Strategy Resolution as adopted by the District's Board of Commissioners, and attached hereto as Exhibit B and made a part hereof.

ARTICLE EIGHT

8.01 The Grantee shall not voluntarily or by operation of law assign, or otherwise transfer or encumber all or any part of Grantees' interest in this Easement or in the Premises to any other governmental agency, individual, partnership, joint venture, corporation, land trust or other entity without prior written consent of the District.

8.02 A change in the control of the Grantee shall constitute an assignment requiring the District's consent. The transfer of a cumulative basis of the twenty-

five percent (25%) or more of the cumulative voting control of Grantee shall constitute a change in control for this purpose.

8.03 Grantee shall notify the District in writing not less than sixty (60) days prior to any proposed assignment or transfer of interest in this Easement. Grantee shall identify the name and address of the proposed assignee/transferee and deliver to the District original or certified copies of the proposed assignment, a recital of assignee's personal and financial ability to comply with all the terms and conditions of the Easement Agreement and any other information or documentation requested by the District. The District shall not unreasonably withhold the consent to assignment or transfer.

8.04 Any attempted assignment or transfer of any type not in compliance with these sections shall be void and without force and effect.

ARTICLE NINE

GENERAL ENVIRONMENTAL PROVISIONS

9.01 DEFINITIONS

- A. "Environmental Laws" shall mean all present and future statutes, regulations, rules, ordinances, codes, licenses, permits, orders, approvals, plans, authorizations and similar items, of all government agencies, departments, commissions, boards, bureaus, or instrumentalities of the United States, state and political subdivisions thereof and all applicable judicial, administrative, and regulatory decrees, judgments, orders, notices or demands relating to industrial hygiene, and the protection of human health or safety from exposure to Hazardous Materials, or the protection of the environment in any respect, including without limitation:
- (1) all requirements, including, without limitation, those pertaining to notification, warning, reporting, licensing, permitting, investigation, and remediation of the presence, creation, manufacture, processing, use, management, distribution, transportation, treatment, storage, disposal, handling, or release of Hazardous Materials;
 - (2) all requirements pertaining to the protection of employees or the public from exposure to Hazardous Materials or injuries or harm associated therewith; and

- (3) the Comprehensive Environmental Response, Compensation and Liability Act (Superfund or CERCLA) (42 U.S.C. Sec. 9601 et seq.), the Resource Conservation and Recovery Act (Solid Waste Disposal Act or RCRA) (42 U.S.C. Sec. 6901 et seq.), Clean Air Act (42 U.S.C. Sec 7401 et seq.), the Federal Water Pollution Control Act (Clean Water Act) (33 U.S.C. Sec, 1251 et seq.), the Emergency Planning and Community Right-to-Know Act (42 U.S.C. Sec. 11001 et seq.), the Toxic Substances Control Act (15 U.S.C. Sec, 2601 et seq.), the National Environmental Policy Act (42 U.S.C. Sec. 4321 et seq.), the Rivers and Harbors Act of 1988 (33 U.S.C. Sec. 401 et seq.), the Endangered Species Act of 1973 (16 U.S.C. Sec. 1531 et seq.), the Safe Drinking Water Act (42 U.S.C. Sec. 300 (f) et seq.), the Illinois Environmental Protection Act (415 ILCS 5/1 et seq.) and all rules, regulations and guidance documents promulgated or published thereunder, Occupational Safety and Health Act (29 U.S.C. Sec. 651 et seq.) and all similar state, local and municipal laws relating to public health, safety or the environment.

B. "Hazardous Materials" shall mean:

- (1) any and all asbestos, natural gas, synthetic gas, liquefied natural gas, gasoline, diesel fuel, petroleum, petroleum products, petroleum hydrocarbons, petroleum by-products, petroleum derivatives, crude oil and any fraction of it, polychlorinated biphenyls (PCBs), trichloroethylene, ureaformaldehyde and radon gas;
- (2) any substance (whether solid, liquid or gaseous in nature), the presence of which (without regard to action level, concentration or quantity threshold requires investigation or remediation under any federal, state or local statute, regulation, ordinance, order, action, policy or common law;
- (3) any substance (whether solid, liquid or gaseous in nature) which is toxic, explosive, corrosive, flammable, infectious, radioactive, carcinogenic, mutagenic, or otherwise hazardous or dangerous;
- (4) any substance (whether solid, liquid or gaseous in nature) the presence of which could cause or

threaten to cause a nuisance upon the area subject to easement or to adjacent properties or pose or threaten to pose a hazardous threat to the health or safety of persons on or about such properties;

- (5) any substance (whether solid, liquid or gaseous in nature) the presence of which on adjacent properties could constitute trespass by or against Grantee or District;
- (6) any materials, waste, chemicals and substances, whether solid, liquid or gaseous in nature, now or hereafter defined, listed, characterized or referred to in any Environmental Laws as "hazardous substances," "hazardous waste," "infectious waste," "medical waste," "extremely hazardous waste," "hazardous materials," "toxic chemicals," "toxic substances," "toxic waste," "toxic materials," "contaminants," "pollutants," "carcinogens," "reproductive toxicants," or any variant or similar designations;
- (7) any other substance (whether solid, liquid or gaseous in nature) which is now or hereafter regulated or controlled under any Environmental Laws (without regard to the action levels, concentrations or quantity thresholds specified herein); or
- (8) any result of the mixing or addition of any of the substances described in this Subsection B with or to other materials.

C. "Phase I Environmental Assessment" shall mean:

- (1) an assessment of the Easement Premises and a reasonable area of the adjacent premises owned by the District performed by an independent and duly qualified, licensed engineer with experience and expertise in conducting environmental assessments of real estate, bedrock and groundwater of the type found on the Easement Premises and said assessment shall include, but not necessarily be limited to a historical review of the use (abuse) of the Easement Premises, a review of the utilization and maintenance of hazardous materials on the Easement Premises review of the Easement Premises' permit and en-

forcement history (by review of regulatory agency records), a site reconnaissance and physical survey, inspection of Easement Premises, site interviews and site history evaluations, basic engineering analyses of the risks to human health and the environment of any areas of identified concerns, and preparation of a written report which discusses history, site land use, apparent regulatory compliance or lack thereof and which includes historical summary, proximity to and location of USTs, LUSTs, TSDFs, CERCLA site flood plain, maps, photograph log references, conclusions and recommendations.

D. "Phase II Environmental Assessment" shall mean:

- (1) an assessment of the Easement Premises and a reasonable area of the adjacent property owned by the District performed by an independent and duly qualified, licensed engineer with experience and expertise in conducting environmental assessments of real estate, bedrock and groundwater of the type found on the Easement Premises and said assessment shall include, but not necessarily be limited to, extensive sampling of soils, ground waters and structures, followed by laboratory analysis of these samples and interpretation of the results, and preparation of a written report with boring logs, photograph logs, maps, investigative procedures, results, conclusions and recommendations.

9.02 MANUFACTURE, USE, STORAGE, TRANSFER OR DISTRIBUTION OF HAZARDOUS MATERIALS UPON OR WITHIN THE EASEMENT

Grantee, for itself, its heirs, executors, administrators, and successors covenants that to the extent that any Hazardous Materials are manufactured, brought upon, placed, stored, transferred, conveyed or distributed upon or within the Easement Premises, by Grantee or its subtenant or assigns, or any of its agents, servants, employees, contractors or subcontractors, same shall be done in strict compliance with all Environmental Laws.

Construction or installation of new or reconstruction of any underground interconnecting conveyance facilities for any material or substance is not permitted without the advance written consent of the Executive Director of the District.

9.03 USE OF PREMISES (RESTRICTIONS - ENVIRONMENTAL)

Grantee shall use the Easement Premises only for purposes expressly authorized by Article 1.01 of this Easement Agreement. Grantee will not do or permit any act that may impair the value of the Easement Premises or any part thereof or that could materially increase the dangers, or pose an unreasonable risk of harm, to the health or safety of persons to third parties (on or off the Easement Premises) arising from activities thereon, or that could cause or threaten to cause a public or private nuisance on the Easement Premises or use Easement Premises in any manner (i) which could cause the Easement Premises to become a hazardous waste treatment, storage, or disposal facility within the meaning of, or otherwise bring the Easement Premises within the ambit of the Resource Conservation and Recovery Act of 1976, Section 6901 et seq. of Title 42 of the United States Code, or any similar state law or local ordinance, (ii) so as to cause a release or threat of release of Hazardous Materials from the Easement Premises within the meaning of, or otherwise bring the Easement Premises within the ambit of, the Comprehensive Environmental Response, Compensation and Liability Act of 1980, Section 9601 et seq. of Title 42 of the United States Code, or any similar state law or local ordinance or any other Environmental Law or (iii) so as to cause a discharge of pollutants or effluents into any water source or system, or the discharge into the air of any emissions which would require a permit under the Federal Water Pollution Control Act, Section 1251 of Title 33 of the United States Code, or the Clean Air Act, Section 741 of Title 42 of the United States Code, or any similar state law or local ordinance.

9.04 CONDITION OF PROPERTY (ENVIRONMENTAL)

- A. In the event Grantee has used the Easement Premises under a prior easement agreement, Grantee warrants and represents that as a result of the easement grant, the Easement Premises and improvements thereon, including all personal property, have not been exposed to contamination by any Hazardous Materials, that there has not been thereon a release, discharge, or emission, of any Hazardous Materials during its occupancy of the premises as defined by any Environmental Laws, and that the Easement Premises does not contain, or is not affected by underground storage tanks, landfills, land disposal sites, or dumps.
- B. In the event of a release, emission, discharge, or disposal of Hazardous Materials in, on, under, or about the Easement Premises or the improvements thereon, Grantee will take all appropriate response action, including any removal and remedial action after the execution date of this Easement Agreement.

9.05 INDEMNIFICATION (ENVIRONMENTAL)

Regular Mtg. 05/03/12

- A. In consideration of the execution and delivery of this Easement Agreement, the Grantee indemnifies, exonerates, and holds the District and its officers, officials, Commissioners, employees, and agents ("Indemnified Parties") free and harmless from and against any and all actions, causes of action, suits, losses, costs, liabilities and damages and expenses incurred in connection with any of these (irrespective of whether any such Indemnified Party is a party to the action for which indemnification is here sought), including reasonable Attorney's fees, costs and disbursements incurred by the Indemnified Parties as a result of or arising out of or relating to (i) the imposition of any governmental lien for the recovery of environmental cleanup costs expended by reason of Grantee's activities, or (ii) any investigation, litigation, or proceeding related to any environmental response, audit, compliance, or (iii) the release or threatened release by Grantee, its subsidiaries, or its parent company of any Hazardous Materials or the presence of Hazardous Materials on or under the Easement Premises or any property to which the Grantee, its parent company, or any of its subsidiaries has sent Hazardous Materials (including any losses, liabilities, damages, injuries, costs, expenses, or claims asserted or arising under any Environmental Law) regardless of whether caused by or within the control of the Grantee, its parent company, or its subsidiaries provided that, to the extent District is strictly liable under any Environmental Laws, Grantee's obligation to District under this indemnity shall be without regard to fault on the part of the Grantee with respect to the violation of law which results in liability to District.

9.06 ENVIRONMENTAL COVENANTS

Grantee agrees to and covenants as follows:

- A. Grantee covenants and agrees that throughout the term of the Easement Agreement all Hazardous Materials which may be used upon the Easement Premises shall be used or stored thereon only in a safe, approved manner in accordance with all generally accepted industrial standards and all Environmental Laws.
- B. Grantee has been issued and is in compliance with all permits, certificates, approvals, licenses, and other authorizations relating to environmental matters and necessary for its business, if any.
- C. Grantee, to the best of its knowledge, is not a potentially responsible party with respect to any other facility receiving waste

of the Grantee (whether or not from the Easement Premises) under CERCLA or under any statute providing for financial responsibility of private parties for cleanup or other actions with respect to the release or threatened release of any Hazardous Materials.

- D. Grantee will take all reasonable steps to prevent a violation of any Environmental Laws. There will be no spill, discharge, leaks, emission, injection, escape, dumping, or release of any toxic or Hazardous Materials by any persons on the area to be used and under the Easement Agreement.
- E. Grantee will not allow the installation of asbestos on the area described in Exhibit A or any item, article, container or electrical equipment including but not limited to transformers, capacitors, circuit breakers, reclosers, voltage regulators, switches, electromagnets and cable, containing PCBs.
- F. Grantee shall be responsible to install "plugs" of compacted impermeable soil material at intervals of no greater than 100 feet between such plugs along utility trenches which have been backfilled with compacted granular materials in order to minimize cross-site and off-site environmental contaminant migration. The spacing of these plugs should be based on the characteristics of the site, the configuration of the trench or trenches, the characteristics (nature and extent) of the site environmental contamination, and/or the potential for site contamination should a surface of subsurface chemical release occur. Special emphasis should be placed on locating these plugs at all utility trenches where they cross: other utility trenches, containment berms or walls, property boundaries, and lease boundaries.
- G. The aforesaid representations and warranties shall survive the expiration or termination of the Easement Agreement.

9.07 COVENANTS (ENVIRONMENTAL)

Grantee shall cause its parent company and each of its respective subsidiaries, contractors, subcontractors, employees and agents to:

- A. (1) Use and operate all of the Easement Premises in compliance with all applicable Environmental Laws, keep all material permits, approvals, certificates, and licenses in effect and remain in material compliance with them;

- (2) undertake reasonable and cost-effective measures to minimize any immediate environmental impact of any spill or leak of any Hazardous Materials;
- B. Notify District by telephone within two hours of the release of Hazardous Materials, including the extent to which the identity of the Hazardous Materials is known, the quantity thereof and the cause(s) of the release, and provide the District within 72 hours of the event with copies of all written notices by Grantee, its parent, and its subsidiaries that are reported to government regulators or received from the government regulators.
- C. Provide such information that the District may reasonably request from time to time to determine compliance by the Grantee with this Article.
- D. Grantee covenants and agrees to cooperate with the District in any inspection, assessment, monitoring, or remediation instituted by the District during the Easement Agreement.

9.08 COMPLIANCE (ENVIRONMENTAL)

The Grantee will cause its parent company and each of its subsidiaries, if any, to exercise due diligence to comply with all applicable treaties, laws, rules, regulations, and orders of any government authority.

- A. In the event of a spill, leak or release of hazardous waste carried by Grantee, its employees, or its agents Grantee shall conduct a Phase I Environmental Assessment, at its own expense, with respect to the Easement Premises and a reasonable area of the adjacent property owned by the District and submit the written report to the District within 90 days after the spill, leak or discharge. After review of each Phase I Environmental Assessment, District, at its sole discretion, may require Grantee, at Grantee's expense, to obtain a Phase II Environmental Assessment with respect to the premises used under the Easement Agreement. The written report of the Phase II Environmental Assessment shall be submitted to District within 120 days of District's request for same. If the Phase II Assessment discloses the presence of any Hazardous Materials contamination on the Easement Premises or adjacent premises, Grantee shall take immediate action to remediate the contamination and to restore the Easement Premises described in Exhibit A and adjacent premises owned by the District to a clean and sanitary condition and to the extent required by any and all Environmental Laws.

- B. Capacitators, transformers, or other environmentally sensitive installations or improvements shall be removed by Grantee prior to the end of the Easement Agreement unless directed to the contrary in writing by the District.**
- C. If any Environmental Assessment reveals, or District otherwise becomes aware of, the existence of any violation of any Environmental Laws that either Grantee is unwilling to remediate or that District is unwilling to accept, District shall have the right and option to terminate this Agreement and to declare it null and void.**
- D. In the event Grantee should receive a Notice of Environmental Problem, Grantee shall promptly provide a copy to the District, and in no event later than seventy-two (72) hours from Grantee's and any tenant's receipt or submission thereof. "Notice of Environmental Problem" shall mean any notice, letter, citation, order, warning, complaint, inquiry, claim, or demand that: (i) the Grantee has violated, or is about to violate, any Environmental Laws; (ii) there has been a release, or there is a threat of release, of Hazardous Materials, on the Easement Premises, or any improvements thereon; (iii) the Grantee will be liable, in whole or in part, for the costs of cleaning up, remediating, removing, or responding to a release of Hazardous Materials; (iv) any part of the Easement Premises or any improvements thereon is subject to a lien in favor of any governmental entity for any liability, costs, or damages, under any Environmental Laws, arising from or costs incurred by such government entity in response to a release of Hazardous Material, Grantee shall promptly provide a copy to the District, and in no event later than seventy-two (72) hours from Grantee's and any tenant's receipt or submission thereof.**
- E. Not less than one (1) year prior to the expiration of the Easement, Grantee shall have caused to be prepared and submitted to the District a written report of a site assessment in scope, form and substance, and prepared by an independent, competent and qualified professional and engineer, registered in the State of Illinois, satisfactory to the District, and dated not more than eighteen (18) months prior to the expiration of the Easement, showing that:**
- (1) the Grantee has not caused the Easement Premises and any improvements thereon to materially deviate from any requirements of the Environmental Laws, including any licenses, permits or certificates required thereunder;**

- (2) the Grantee has not caused the Easement Premises and any improvements thereon to contain: (i) asbestos in any form; (ii) urea formaldehyde; (iii) items, articles, containers, or equipment which contain fluid containing polychlorinated bi-phenyls (PCBs); or (iv) underground storage tanks which do not comply with Environmental Laws;
- (3) the engineer has identified, and then describes, any Hazardous Materials utilized, maintained or conveyed on or within the property, the exposure to which is prohibited, limited, or regulated by any Environmental Laws;
- (4) if any Hazardous Materials were utilized, maintained or conveyed on the Easement Premises, the engineer has conducted and submitted a Phase II Environmental Assessment of the Easement Premises, which documents that the Easement Premises and improvements are free of contamination by Hazardous Materials;
- (5) the engineer has identified and then describes, the subject matter of any past, existing, or threatened investigation, inquiry, or proceeding concerning environmental matters by any federal, state, county, regional or local authority, (the Authorities"), and describing any submission by Grantee concerning said environmental matter which has been given or should be given with regard to the Easement Premises to the Authorities; and
- (6) the engineer includes copies of the submissions made pursuant to the requirements of Title III of the Superfund Amendments and Reauthorization Act of 1986 (SARA), Section 11001 et seq. of Title 42 of the United States Code.

9.09 INSPECTION AND RIGHT OF INSPECTION (ENVIRONMENTAL)

- A. In the event Grantee gives notice pursuant to the provisions of Notice of Environmental Problem, within ninety (90) days Grantee shall submit to District a written report of a site assessment and environmental audit, in scope, form and substance, and prepared by an independent, competent and qualified, professional, registered engineer, satisfactory to the District, showing that the engineer made all appropriate inquiry consistent with

good commercial and customary practice, such that consistent with generally accepted engineering practice and procedure, no evidence or indication came to light which would suggest there was a release of substances on the Site or Property which could necessitate an environmental response action, and which demonstrates that the Site and Property complies with, and does not deviate from all applicable environmental statutes, laws, ordinances, rules, and regulations, including licenses, permits, or certificates required thereunder, and that the Grantee is in compliance with, and has not deviated from, the representations and warranties previously set forth.

- B. District hereby expressly reserves to itself, its agents, attorneys, employees, consultants, and contractors, an irrevocable license and authorization to enter upon and inspect the Easement Premises and improvements thereon, and perform such tests, including without limitation, subsurface testing, soils, and groundwater testing, and other tests which may physically invade the Easement Premises or improvements thereon as the District, in its sole discretion, determines is necessary to protect its interests.

IN WITNESS WHEREOF, on the day and year first above written, the parties hereto have caused these presents, including Riders and Exhibits, if any, to be duly executed, duly attested and their corporate seals to be hereunto affixed.

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

By: _____
Cynthia M. Santos
Chairman of Committee on Finance

ATTEST:

Jacqueline Torres, Clerk

VILLAGE OF HANOVER PARK

By: _____

ATTEST:

Title: _____

By: _____

Title: _____

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

The undersigned, a Notary Public in and for said County, in the State aforesaid, DOES HEREBY CERTIFY that _____, personally known to me to be the _____ (Name) of _____ (Village/Town/City) a municipal corporation, and _____ (Name) known to me to be the _____ (Title), of said municipal corporation and personally known to me to be same persons whose names are subscribed to the foregoing instrument, appeared before me this day in person and severally acknowledged that as such _____ (Title), and _____ (Title), of said municipal corporation, duly executed said instrument in behalf of said municipal corporation and caused its corporate seal to be affixed thereto pursuant to authority given by the corporate authority of said municipal corporation, as its free and voluntary act and as the free and voluntary act and deed of said municipal corporation, for the uses and purposes therein set forth.

GIVEN under my hand and Notarial Seal this _____ day of _____, A.D. 20____.

Notary Public

My Commission expires:

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

I, _____ Notary Public in and for said County, in the State aforesaid, DO HEREBY CERTIFY that Cynthia M. Santos personally known to me to be the Chairman of the Committee on Finance of the Board of Commissioners of the Metropolitan Water Reclamation District of Greater Chicago, a municipal corporation, and Jacqueline Torres, personally known to me to be the Clerk of said municipal corporation, and personally known to me to be the same persons whose names are subscribed to the foregoing instrument, appeared before me this day in person and severally acknowledged that as such Chairman of the Committee on Finance and such Clerk, they signed and delivered the said instrument as Chairman of the Committee on Finance of the Board of Commissioners and Clerk of said municipal corporation, and caused the corporate seal of said municipal corporation to be affixed thereto, pursuant to authority given by the Board of Commissioners of said municipal corporation, as their free and voluntary act and as the free and voluntary act and deed of said municipal corporation, for the uses and purposes therein set forth.

GIVEN under my hand and Notarial Seal this _____ day of _____, A.D. 2012.

Notary Public

My Commission expires:

APPROVED AS TO FORM AND LEGALITY:

Head Assistant Attorney

General Counsel

APPROVED AS TO PLAT AND LEGAL DESCRIPTION:

Engineer of Sewer Design

Assistant Director of Engineering

Director of Engineering

APPROVED:

Executive Director

RECEIVED:

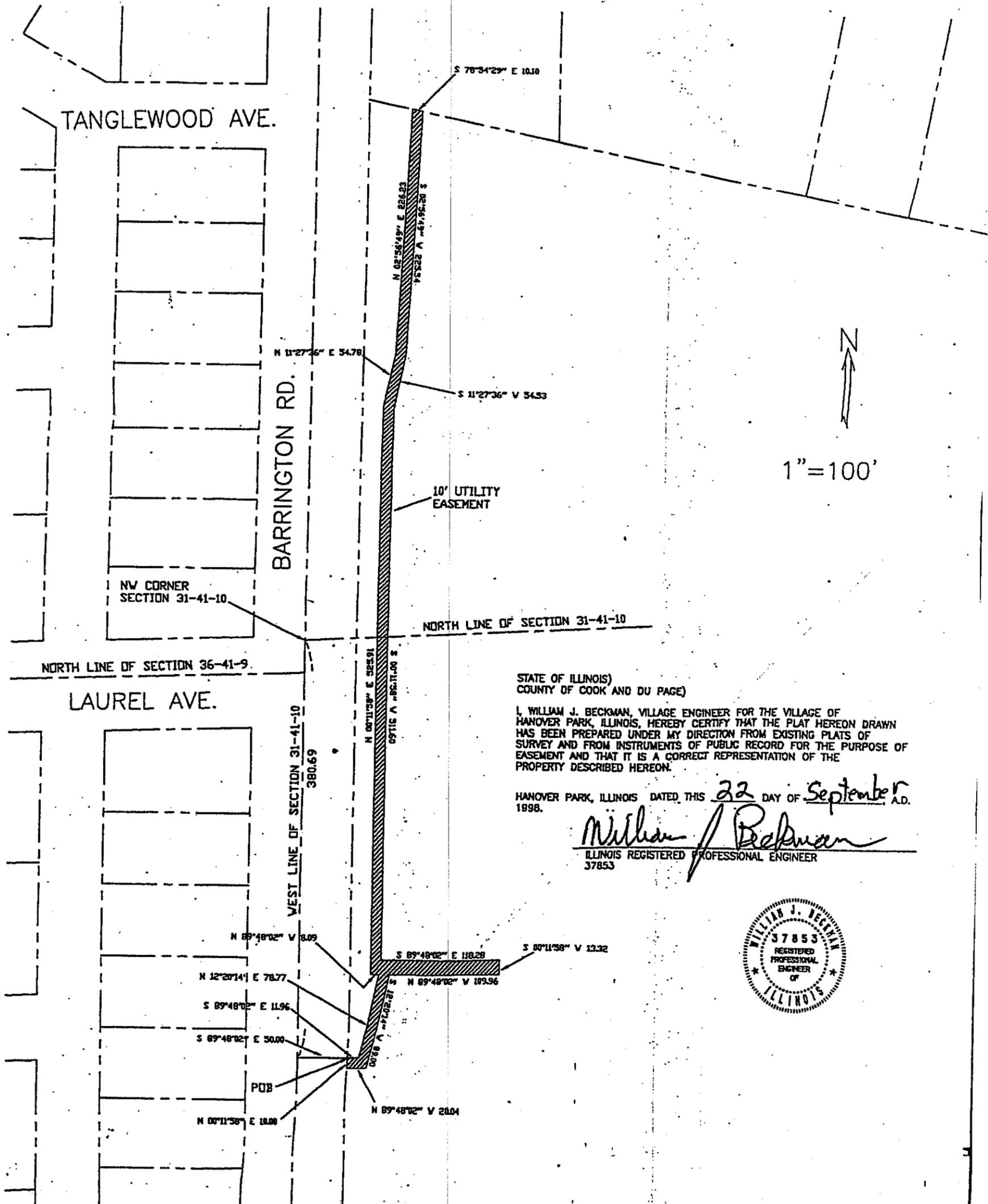
Fee _____

Insurance _____

Bond _____

EXHIBIT "A" PLAT OF EASEMENT

That part of the northwest quarter of Section 31, Township 41 North, Range 10 East of the Third Principal Meridian, described as follows: Commencing at the northwest corner of said northwest quarter of Section 31; thence south along the west line of said quarter section, a distance of 380.69 feet; thence south 89°48'02" east for a distance of 50.00 feet to a point of beginning; thence south 89°48'02" east for a distance of 11.96 feet; thence north 12°20'14" east for a distance of 78.77 feet; thence north 89°48'02" west for a distance of 8.09 feet; thence north 00°11'58" east for a distance of 525.91 feet; thence north 11°27'36" east for a distance of 54.78 feet; thence north 02°56'49" east for a distance of 226.23 feet; thence south 78°54'29" east for a distance of 10.10 feet; thence south 02°56'49" west for a distance of 225.54 feet; thence south 11°27'36" west for a distance of 54.53 feet; thence south 00°11'58" west for a distance of 511.60 feet; thence south 89°48'02" east for a distance of 118.28 feet; thence south 00°11'58" west for a distance of 13.32 feet; thence south 89°48'02" west for a distance of 109.96 feet; thence south 12°20'14" west for a distance of 89.00 feet; thence north 89°48'02" west for a distance of 20.04 feet; thence north 00°11'58" east for a distance of 10.00 feet to a point of beginning, all in Cook County, Illinois.



STATE OF ILLINOIS)
COUNTY OF COOK AND DU PAGE)

I, WILLIAM J. BECKMAN, VILLAGE ENGINEER FOR THE VILLAGE OF HANOVER PARK, ILLINOIS, HEREBY CERTIFY THAT THE PLAT HEREON DRAWN HAS BEEN PREPARED UNDER MY DIRECTION FROM EXISTING PLATS OF SURVEY AND FROM INSTRUMENTS OF PUBLIC RECORD FOR THE PURPOSE OF EASEMENT AND THAT IT IS A CORRECT REPRESENTATION OF THE PROPERTY DESCRIBED HEREON.

HANOVER PARK, ILLINOIS DATED THIS 22 DAY OF September, A.D. 1898.

William J. Beckman
ILLINOIS REGISTERED PROFESSIONAL ENGINEER
37853




Village of Hanover Park
AGENDA MEMORANDUM
TO: Village President and Board of Trustees
FROM: Ron Moser, Village Manager
Katie Bowman, Village Planner

SUBJECT: Village Center Plan Approval

ACTION
REQUESTED: Approval Concurrence Direction Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: May 3, 2011

Executive Summary

Pass an Ordinance adopting an amendment to the Comprehensive Plan, which will replace the current Village Center Plan section with the new Village Center & TOD Plan.

Background

In 2011, the Village of Hanover Park was awarded a grant from the Regional Transportation Authority (RTA) to create a Village Center Transit Oriented Development (TOD) Plan. The plan builds upon the general Village Center Plan developed in the 2010 Comprehensive Plan and the Village Center idea articulated through various Village plans and documents over the past decade.

Following a Request for Proposals (RFP) process, the Village worked with a planning consultant team led by Teska Associates, Inc. and including Gewalt Hamilton Associates, Inc., Fish Transportation Group, Business Districts, Inc., and Diane Legge Kemp Planning and Design. Since June 2011, Staff has worked with this team to gather information, generate public input, and explore development potential in the Village Center area.

On March 22, 2012, the Development Commission held a public hearing to review the Village Center Plan. They provided a positive recommendation to the Board to adopt the Village Center & TOD Plan as an amendment to the Comprehensive Plan. Many members of the Development Commission provided input on the plan throughout the planning process, participating in stakeholder interviews, workshops, and open houses. Their comments and are listed in full in the attached minutes.

Agreement Name: _____

Executed By: _____

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Summary

The Village Center and Transit Oriented Development Plan outlines strategies for the development of a mixed-use Village Center around the Hanover Park Metra Station located near the intersection of Lake Street (Route 20) and Barrington Road/County Farm Road. The Village Center is to be a central gathering place for the community that uniquely represents Hanover Park. The plan includes land use and transportation plans, design guidelines, and implementation strategies, which will serve as tools to help the Village promote and shape development in the area.

The Village Center Plan focuses on development in and around the proposed Elgin-O'Hare Expressway extension, redevelopment and infill within the Ontarioville and Metra station area, and redevelopment and infill along Lake Street. The plan calls for significant retail, higher-density housing, and business park development. The transit oriented development will provide living, working, shopping, and entertainment opportunities within walking distance of various transportation options, including roads, busses, commuter rail, and walking and biking paths.

With over one hundred acres of undeveloped or underutilized land, the Village Center area has been identified as one of the most significant new development opportunities in the Chicago metro region. The area has unique advantages, including proximity to regional transportation and major shopping centers, and a large amount of undeveloped land. Development of a Village Center will bring valuable population and employment to the area, with the potential to increase sales tax revenue by \$1.5 million and property values by over \$1 billion. Citizens will benefit with increased job opportunities, amenities, and housing in their own community.

Discussion

Staff requests that the Village Board review the final draft of the Village Center & TOD Plan and provide their comments and approval. Key maps from the plan are attached. The full plan may be accessed at www.teskaassociates.com/HanoverparkTOD/docs.html. Final copies of the plan may be e-mailed and printed if desired. Several sections that may be of interest to the Board include:

- Plan Introduction & Summary – p.1-11
- Land Use & Urban Design Plan – p. 12-18 (building designs are conceptual only)
- Market Strategy – esp. p. 41 and 47
- Design Guidelines – p. 57-61
- Implementation Plan – p. 77-81
- Appendix – includes full results of open houses, online survey, and stakeholder interviews

Over the next months, Staff will work with Teska Associates to promote the implementation of the Village Center Plan. Initial steps that will be taken include:

- Promotion: Dissemination of press releases, creation of promotional flyers, and maintenance of Village Center Plan website
- Zoning: Update of Zoning Ordinance to codify Village Center zoning and design guidelines

- Elgin-O'Hare: Continued promotion and dialogue related to the westward extension of the Elgin-O'Hare Expressway, as well as exploration of funding sources for feasibility and environmental studies required for development of properties in the area

Recommendation

Staff requests that the Village President and Board of Trustees pass an Ordinance to amend the Village of Hanover Park Comprehensive Plan to remove the existing Chapter 5, Section B – Special Area Plans, Village Center Plan and replace such plan with the Village Center and Transit Oriented Development Plan, to be incorporated as an addendum.

Attachments

Ordinance

Draft Development Commission Minutes – March 22, 2012

Key Maps from Village Center Plan

Full Village Center & TOD Plan may be viewed at:

www.teskaassociates.com/HanoverparkTOD/docs.html

ORDINANCE NO. O 12-**AN ORDINANCE AMENDING THE
2010 COMPREHENSIVE PLAN FOR THE
VILLAGE OF HANOVER PARK, ILLINOIS**

WHEREAS, the President and Board of Trustees requested the Development Commission to prepare and recommend amendments to the existing comprehensive plan pursuant to Section 11-12-7 of the Illinois Municipal Code (65ILCS 5/11-12-7) and Chapter 90-121(d)(5), Chapter 110-4.2 and Chapter 110-4.6.4.b of the Hanover Park Municipal Code; and

WHEREAS, the Development Commission gave notice as required by law by publication on March 7, 2012 of the hearing on said amended comprehensive plan; and

WHEREAS, the Development Commission held a public hearing on March 22, 2012 allowing all persons desiring to be heard in support or opposition to the amended comprehensive plan such an opportunity, and concluded its hearing on the same day; and

WHEREAS, the Development Commission has submitted to the Village Board received and accepted its recommendation to adopt the amendment to the comprehensive plan, which includes the removal of Chapter 5, Section B – Special Area Plans, entitled “Village Center Plan”, and replacement of such section with the new section, entitled “Village Center and Transit Oriented Development Plan”, to be incorporated as an addendum; now, therefore,

BE IT ORDAINED by the President and Board of Trustees of the Village of Hanover Park, a Home Rule Municipality, Cook and DuPage Counties, Illinois, as follows:

SECTION 1: That the Comprehensive Plan Amendment prepared by Teska Associates and the Hanover Park Development Commission dated April 5, 2012 and entitled “Village Center and Transit Oriented Development Plan”, attached hereto and made a part hereof by reference, be and is hereby adopted as an amendment to the Official Comprehensive Plan of the Village of Hanover Park and it shall replace the existing Chapter 5, Section B – Special Area Plans, entitled “Village Center Plan” (which is hereby deleted from the Plan). Said “Village Center and Transit Oriented Development Plan” shall be an addendum but part of the Official Comprehensive Plan.

SECTION 2: That said amendment to the Official Comprehensive Plan shall be applicable to land situated within the corporate limits and contiguous territory not more than one and one-half miles beyond the corporate limits and not included in another municipality.

SECTION 3: That the Village Clerk be and is hereby directed to publish this ordinance in pamphlet form.

SECTION 4: This ordinance shall be in full force and effect from and after its passage, approval and publication in the manner and form required by law and the amendment to the Official Comprehensive Plan adopted herein shall become effective 10 days after the date of

Village of Hanover Park

Municipal Building
2121 West Lake Street
Hanover Park, Illinois
60133-4398

Rodney S. Craig
Village President

Eira L. Corral
Village Clerk

630-372-4200
Fax 630-372-4215

Ronald A. Moser
Village Manager



VILLAGE OF HANOVER PARK
DEVELOPMENT COMMISSION
SPECIAL MEETING

Municipal Building, Village Board Room 214
2121 W. Lake Street
Hanover Park, IL 60133

Thursday, March 22, 2012

7:00 p.m.

MINUTES

1. CALL TO ORDER: ROLL CALL

Chairperson Wachsmuth called the meeting to order at 7:01 p.m.

Chairperson Wachsmuth appointed Auxiliary Member Scot Neil as a full voting member of the Commission for this meeting.

PRESENT:	Commissioners:	Arthur Berthelot, Philip McBride, Scot Neil, Patrick Watkins, Chairperson Virginia Wachsmuth
ABSENT:	Commissioners:	Robert Hain, Mark Mercier, Roy Pouse
ALSO PRESENT:		Trustee Bill Cannon, Village Planner Katie Bowman, BC John Doubek, Secretary Regina Mullen, Teska Associates' Konstantine Savoy, Residents Jim Aird and Chuck Plaia

2. PLEDGE OF ALLIEGENCE:

3. ACCEPTANCE OF AGENDA:

Motion by Commissioner McBride to accept the Agenda as presented, seconded by Commissioner Berthelot.

Voice Vote:

All AYES.

Motion Carried: Accept Agenda.

4. PRESENTATIONS/REPORTS:

1. Certificate of Appreciation – Jeffrey Bakes

Motion by Chairperson Wachsmuth to remove this item from the Agenda for presentation at an upcoming Village Board meeting, seconded by Commissioner Neil.

Voice Vote:

All AYES.

Motion Carried: Removed Item 4-1. From the Agenda.

5. APPROVAL OF MINUTES:

- 5-a. **Request to Approve** the Regular Meeting Minutes of February 9, 2012

Motion by Commissioner McBride to approve Minutes, seconded by Commissioner Watkins.

Voice Votes:

All AYES.

Motions Carried: Approved the Regular Minutes of February 9, 2012.

6. ACTION ITEMS:

- 6-a. **Public Hearing:** Conduct a Public Hearing to consider proposed amendments to the Village of Hanover Park Comprehensive Plan pursuant to 65 ILCS 5/11-12.7. Such amendments will include the incorporation of a Village Center and Transit Oriented Development Plan.

Chairperson Wachsmuth entertained a Motion to Open the Public Hearing. Motion by Commissioner McBride to Open the Public Hearing, seconded by Commissioner Berthelot.

Voice Votes:

All AYES.

Motion Carried: Opened the Public Hearing.

Village Planner Bowman presented a summary of the Village Center Plan.

Chairperson Wachsmuth swore in **Konstantine Savoy** of Teska Associates, Inc., 627 Grove Street, Evanston, IL

Mr. Savoy presented the DRAFT Village Center and Transit Oriented Development Plan to the Commission for incorporation into the Village's Comprehensive Plan.

Chairperson Wachsmuth turned the meeting over to the Commission for questions.

Commissioner Berthelot – No questions.

Commissioner McBride – Confirmed a formal wetlands study would be included in a future feasibility study, and provided his corrections of the Final Draft to Village Planner Bowman.

Commissioner Watkins – No questions.

Commissioner Neil – No Questions

Chairperson Wachsmuth – Appreciated the higher density and covered parking structures in the plan. Commented on soil composites of the properties.

Commissioner McBride – Supported the use of roundabouts and unified signage throughout the plan.

Commissioner Berthelot – Questioned adequate parking and accessibility.

Chairperson Wachsmuth – Closed the Public Hearing and entertained a Motion to approve the Petitioner’s request based upon Staff’s summary.

Motion by Commissioner Watkins to approve the proposed amendments to the Village of Hanover Park Comprehensive Plan pursuant to *65 ILCS 5/11-12.7* for incorporation of a Village Center and Transit Oriented Development Plan, seconded by Commissioner Neil.

Roll Call Vote:

AYES: Commissioners: Berthelot, McBride, Neil, Watkins
Chairperson Wachsmuth

NAYS: Commissioner: None

ABSENT: Commissioners: Hain, Mercier, Pouse

Motion Carried: Approved.

TOWNHALL SESSION: None.

Persons wishing to address the public body must register prior to Call to Order. Please note that public comment is limited to 5 minutes per speaker.

8. OLD BUSINESS (NON-ACTION ITEMS): None.

9. NEW BUSINESS (NON-ACTION ITEMS):

9-a. Community Development Update – Katie Bowman

1. Staff has ordered a “Welcome to the Commission! A Guide for New Members” as a refresher for members of this Commission and new members. Staff will continue to explore other training opportunities.
2. Our April 12, 2012 will be cancelled due to a Lack of an Agenda.
3. Offered the Commission the opportunity to attend the 3rd Annual Youth

Benefit Ball on April 12, 2012.

4. Discussed an earlier start time for Commission meetings of 6:30 p.m. (The Commission prefers their 7:00 p.m. start time.)
5. Development Updates: Westview Streetscape Project along Barrington Road; Development of the Hanover Square Shopping Center; Addressing inquiries on available properties in response to our radio ads;

10. ADJOURNMENT:

Motion by Commissioner McBride, seconded by Commissioner Berthelot.

Voice Vote:

All AYES.

Motion Carried. Meeting adjourned at 8:07 p.m.

Recorded and Transcribed by:

Regina Mullen, Secretary
this 22 day of March, 2012

Virginia Wachsmuth, Chairperson

Land Use, Phasing and Development Capacity

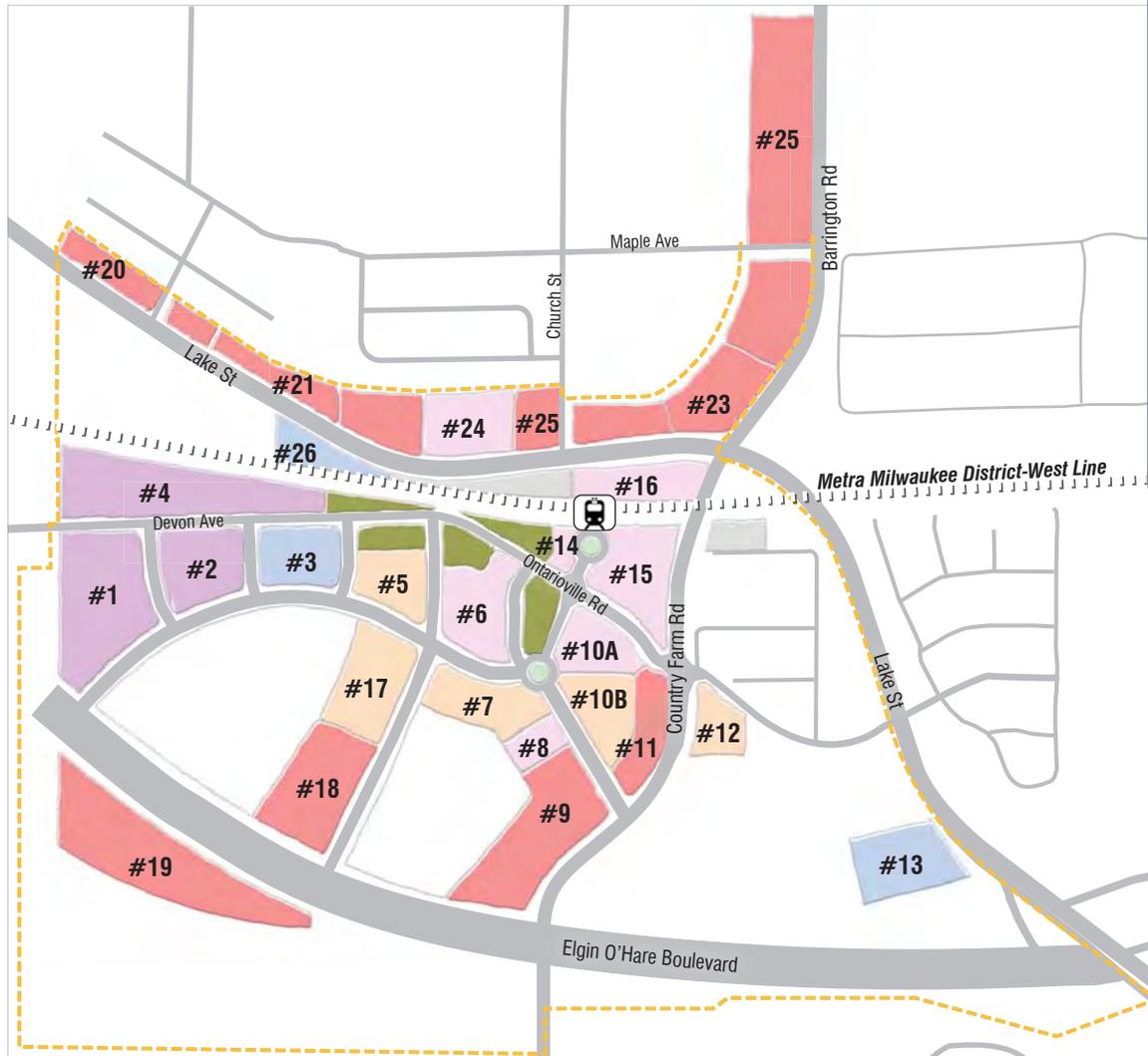
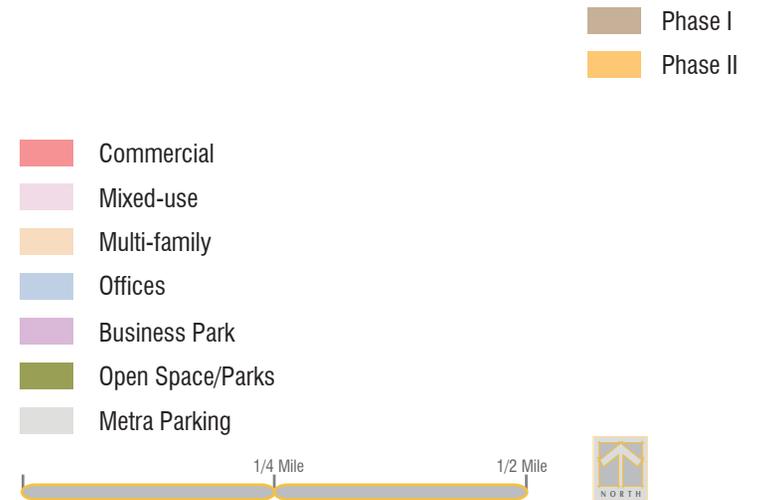


Figure 1.7: Land-use map showing the development parcel numbers

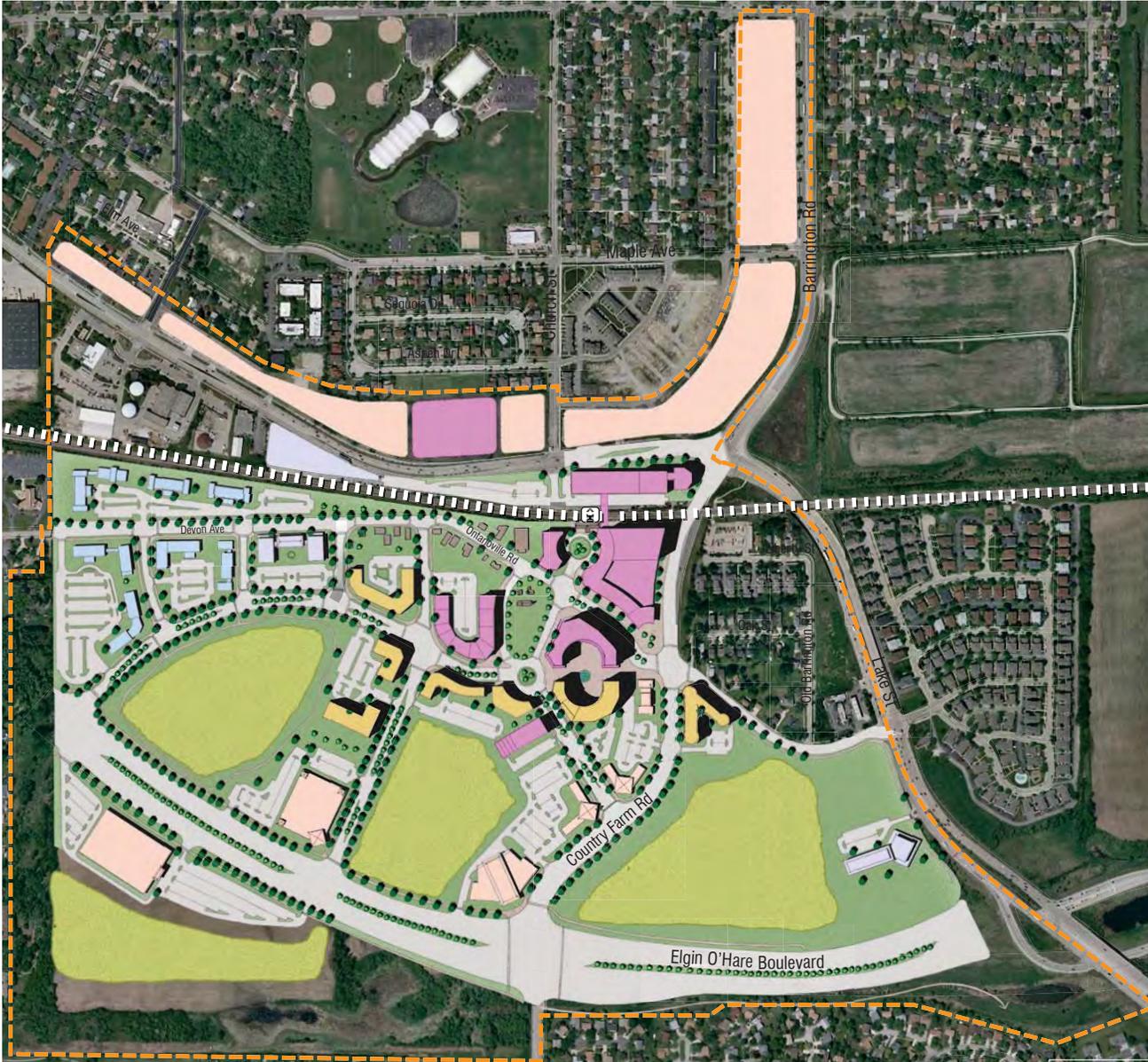


Figure 1.8: Phasing plan



Urban Design Plan

The following plan shows the conceptual land use development for the Hanover Park Village Center and TOD.



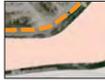
-  1 story anchor commercial
-  1 story gateway commercial
-  Commercial
-  Mixed-use
-  Office
-  7-9 story multi-family residential
-  7-13 story mixed-use
-  2-4 story office
-  1 story business park
-  Metra station, drop-off area and commuter parking
-  Surface parking
-  Wetlands
-  Historic Ontarioville

Figure 1.4: Land use and urban design plan



Roadway Classification and Character

The recommended roadway network is comprised of several types or classifications of streets, each playing a different role or function within the overall system. Based on the Village Center Plan, the following describes the functional roadway classification and general character of each of the roadways: Expressway, Arterial, Major Collector, Minor Collector and Local Roadways.

-  Study Area Boundary
-  Metra Line
-  Metra Station
-  Local Roadways
-  Minor Collector Roadways
-  Major Collector Roadways
-  Arterial Roadways
-  Existing Traffic Signal
-  Proposed Traffic Signal
-  Roundabout
-  Metra drop-off area

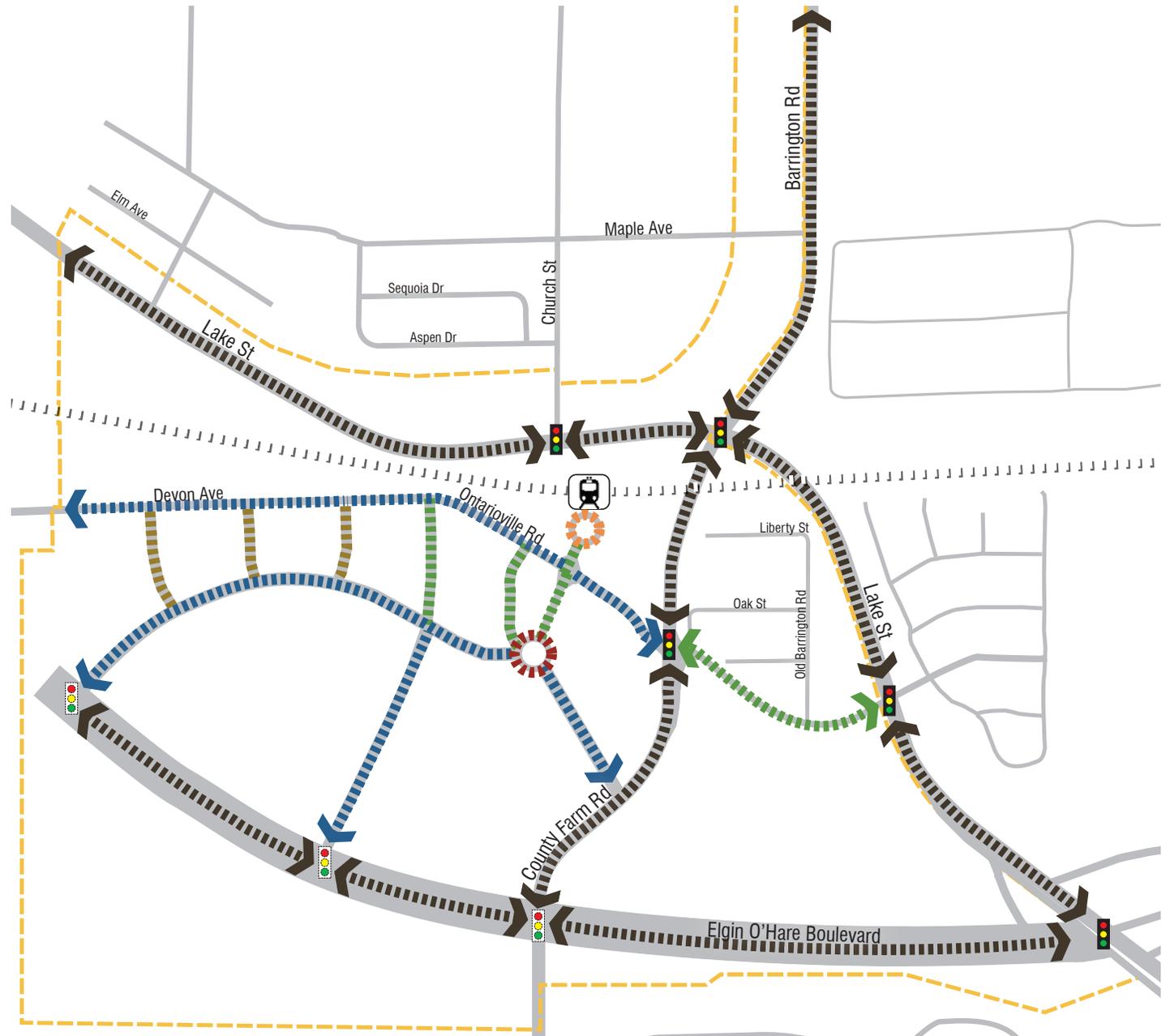


Figure 1.5: Circulation and Access Plan

Not to scale

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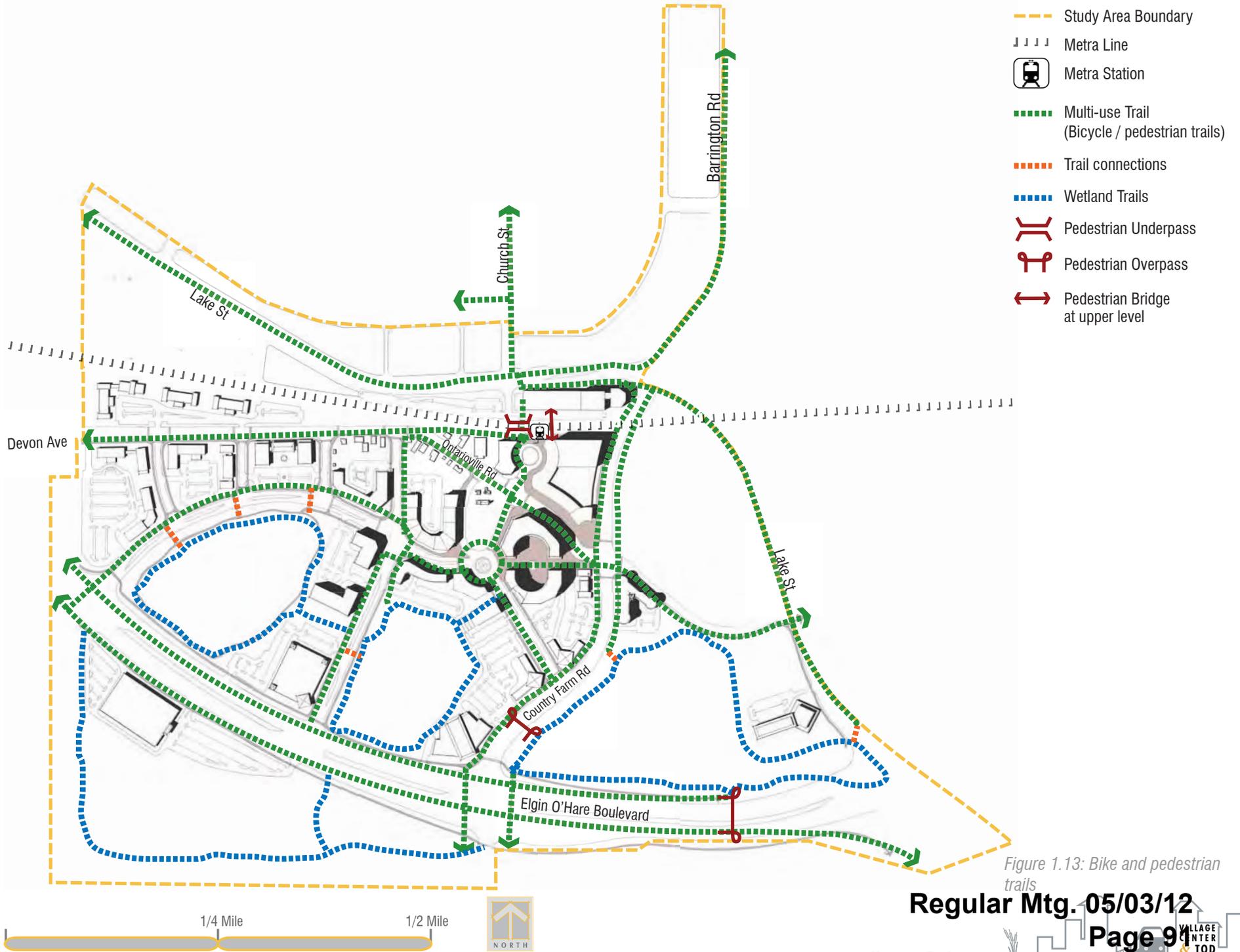


Figure 1.13: Bike and pedestrian trails

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TO: Village President and Board of Trustees

FROM: Ron Moser, Village Manager
Rebekah Young, Finance Director

SUBJECT: Update to Fund Balance Policy

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: May 3, 2012

Executive Summary

In order to comply with the most recent accounting standards, it is recommended that the Board pass an update to the Village's Fund balance policy changing the terms and definitions of the categories of fund balance.

Discussion

In recent years GASB (Government Accounting Standards Board) passed GASB Statement No. 54 *Fund Balance Reporting and Governmental Fund Type Definitions*. The goal of this standard is to increase clarity for the end user of the financial statements around how much money is available to be spent within a fund and what is reserved. In order to achieve this, the GASB Statement No. 54 revised the terms used to describe the restrictions on amounts within fund balances. The terms range from the most restricted "Unspendable" to the least restricted "Unassigned". As such, it is necessary to update our fund balance policy to align with these new terms and to determine what order the Village uses the restricted revenues. It is also recommended to give authority to the Finance Director to assign the portion of fund balance for a specific purpose.

The update to the Fund Balance Policy does not change any reserve percentages, only the descriptions of the restrictions on the reserve amounts. All current Fund Balance Policies pertaining to reserve amounts are still in place without any changes.

Recommended Action

Staff requests that the Village pass a motion accepting the new fund balance policy.

Attachments: Fund Balance Policy

Agreement Name: _____ **Regular Mtg. 05/03/12**

Executed By: _____ **Page 92**

Village of Hanover Park
Fund Balance Policy 2012

Definitions

Statement of Purpose

The purpose of this policy is to establish fund balance classifications that inform the financial statement user as to the extent to which the Village must observe constraints imposed upon use of the resources that are reported by the governmental funds. More detailed fund balance financial reporting and the increased disclosures will aid the user of the financial statements in understanding the availability of resources for various governmental purposes.

The fund balance will be composed of five categories: 1) Nonspendable, 2) Restricted, 3) Committed, 4) Assigned, or 5) Unassigned.

Definitions

Fund Balance – the difference between assets and liabilities in a Governmental Fund.

Nonspendable Fund Balance – the portion of a Governmental Fund’s net assets that are not available to be spent, either short term or long term, in either form (e.g., inventories, prepaid items, land held for resale) or through legal restrictions (e.g., endowments).

Restricted Fund Balance - the portion of a Governmental Fund’s net assets that are subject to external enforceable legal restrictions (e.g., grantor, contributors and property tax levies).

Committed Fund Balance - the portion of a Governmental Fund’s net assets with self-imposed constraints or limitations that have been placed by formal action at the highest level of decision making.

Assigned Fund Balance - the portion of a Governmental Fund’s net assets to denote an intended use of resources, or for all remaining fund balance in non-General funds not categorized above.

Unassigned Fund Balance - available expendable financial resources in a governmental fund that are not the object of tentative management plan (i.e. assignments). (Only used in the General Fund, unless negative)

Note: In non-governmental funds, management may decide to “assign” funds for a specific purpose. This will be done as an internal budgeting procedure rather than as a formal accounting entry. Creating a fund automatically assigns fund balance.

Policy

- A. The Village will spend the most restricted dollars before less restricted, in the following order:
 - 1) Nonspendable (if funds become spendable),
 - 2) Restricted,
 - 3) Committed,
 - 4) Assigned,
 - 5) Unassigned.
- B. The Finance Director will determine if a portion of fund balance should be assigned.
- C. The General Fund’s combined assigned and unassigned fund balance should be maintained at a minimum of 25% of the General Fund total budgeted annual expenditures to provide financing for unanticipated expenditures and revenue shortfalls. The Village Board will be advised annually, during the budget process, of the General Fund unreserved fund balance.

- D. If at any time the combined assigned and unassigned fund balance in the General Fund falls below the required minimum, subsequent years' budgets will be adopted to bring the unreserved fund balance to the required minimum within three years.
- E. General Fund cash reserves should be maintained to address possible delays in the state distribution of shared revenues during economic downturns (state income tax, replacement taxes, local use tax) and other possible delays in revenues collected by the state and distributed to the Village (municipal sales tax, home-rule sales tax, simplified telecommunications and other utility taxes). The reserve level should be established to insure that General Fund obligations are paid on time and to address a potential six-month delay of these revenues.
- F. Many other Funds have been created by the Village whose purposes were to accumulate funds on an ongoing basis for future capital purchases (Central Equipment Fund), meet temporary needs (Capital Project Funds and Debt Service Funds), account for specific programs (Special Service Area Funds), or meet legal requirements (Motor Fuel Tax Fund). The focus of each Fund is different; each Fund may have significantly different cash requirements, and each Fund may have very different revenue sources. The Village will insure that the reserves of these Funds are maintained at an adequate level to meet their unique needs.


Village of Hanover Park
AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Ron Moser, Village Manager
Rebekah Young, Finance Director
Kay Nees, Assistant Finance Director

SUBJECT: Purchasing Authority

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: May 3rd 2012

Executive Summary

Staff requests the Board approve an Ordinance Amending the Purchasing Authority of the Village Manager as Authorized by the Illinois Compiled Statutes. These changes to the ordinance and policy increases the Village Manager's purchasing authority from \$10,000 to \$20,000.

Discussion

Currently purchases over \$10,000 are required to have Village Manager approval, Board approval and go through the competitive bid process. Staff is recommending that the Board increase this amount to \$20,000. The dollar amount in Chapter 65, Section 5/8-9-1 of the Illinois Compiled Statutes which addresses bidding requirements for municipal public improvements was increased from \$10,000 to \$20,000 in 2005, so this increase is allowable under state law.

Recommended Action

Staff requests the Board approve an Ordinance Amending the Purchasing Authority of the Village Manager as Authorized by the Illinois Compiled Statutes.

RM:smk

Attachments: Ordinance

Agreement Name: _____

Regular Mtg. 05/03/12

Executed By: _____

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ORDINANCE NO. O-12-**AN ORDINANCE AMENDING THE
PURCHASING AUTHORITY OF THE VILLAGE MANAGER**

WHEREAS, since 2005 the State of Illinois, pursuant to 65 ILCS 5/8-9-1, has raised from \$10,000 to \$20,000 the amount requiring municipalities of less than 500,000 to advertise for bids on public works contracts unless waived in the manner provided by law; and

WHEREAS, 50 ILCS 525/1 limits the authority of home rule municipalities to provide change order of more than 50% of an original public works contract or 50% of the original subcontract price unless the change order is resubmitted for bidding in the same manner for which the original contract was bid; now, therefore,

BE IT ORDAINED by the President and Board of Trustees of the Village of Hanover Park, Cook and DuPage Counties, Illinois, as follows:

SECTION 1: That Sections 2-182 and 2-183 of Chapter 2 of the Municipal Code of Hanover Park, as amended, be and are hereby amended to read as follows:

"Sec. 2-182. Same – Contracts.

The Village Manager or his designee shall examine all proposed contracts to which the Village may be a party; and may sign on behalf of the Village any contract for an amount up to and including \$20,000, or for an amount over \$20,000 if authorized by the Board of Trustees, except where the Board directs that some other officer shall do so, and except for change orders in public works contracts that either are (i) greater than \$20,000 or (ii) exceed 50% or more of the original contract price or 50% or more of an original subcontractor price. It shall be the duty of the Manager to see that all the terms of any contract to which the Village is a party are fully performed by all parties thereto.

Sec. 2-183. Same – Purchases.

The Village Manager shall be the general purchasing agent of the Village and shall make all purchases of supplies, materials, and equipment; provided however, except as provided in Section 2-179(11), for any purchase which exceeds the sum of \$20,000, the Manager shall, before making such purchase, obtain prior approval and direction from the Board of Trustees. No purchase shall be made or obligation incurred, except for the purpose for which there has been a prior appropriation, or for which no additional appropriation is required."

SECTION 2: This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner required by law.

SECTION 3: That the Village Clerk be and is hereby directed to publish this Ordinance in pamphlet form.

ADOPTED this day of , 2012, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

ABSTENTION:

APPROVED by me this day of , 2012

Rodney S. Craig
Village President

ATTESTED, filed in my office, and
published in pamphlet form this
day of , 2012

Eira Corral, Village Clerk



Village of Hanover Park

AGENDA MEMORANDUM

TO: Village President and Board of Trustees

FROM: Ron Moser, Village Manager

SUBJECT: Warrant

ACTION

REQUESTED: Approval Concurrence Discussion Information

RECOMMENDED FOR CONSENT AGENDA: Yes No

MEETING DATE: May 3, 2012

Recommended Action

Approve Warrant SWS178 in the amount of \$1,137,432.07

Approve Warrant W642 in the amount of \$170,002.45

Approve Warrant PC13 (P-Cards) in the amount of \$152,434.21

RM:smk

Attachments: Warrants

Agreement Name: _____ **Regular Mtg. 05/03/12**

Executed By: _____ **Page 98**

Paid In Advance

VEND NO	VENDOR NAME	INVOICE NO	VOUCHER NO	P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT OR HAND-ISSUED AMOUNT
000342	ACCRUED PAYROLL		SWS178		28	04/13/2012	001-0000-210.00-00	4/12 #1 P/R	CHECK #: 159	384,278.34
									VENDOR TOTAL *	384,278.34
004706	BOWMAN, KATIE		SWS178		00	04/10/2012	001-0920-419.03-71	PER DIEM	CHECK #: 109939	284.00
									VENDOR TOTAL *	284.00
005045	COOK COUNTY ASSESSOR'S OFFICE	15808	SWS178		00	04/02/2012	001-0920-419.02-99	FOIA REQUEST-TAX RECORDS	CHECK #: 109762	5.60
									VENDOR TOTAL *	5.60
005054	FOURTH GRADE FORESTERS	IL25	SWS178		00	04/10/2012	001-0460-414.03-91	TREES-ARBOR DAY	CHECK #: 109940	158.10
									VENDOR TOTAL *	158.10
009051	IL DEPARTMENT OF REVENUE		SWS178		28	04/13/2012	001-0000-211.03-00	IL W/H 4/12 #1 P/R	CHECK #: 160	25,677.55
									VENDOR TOTAL *	25,677.55
026010	IL EPA	L17-0974	SWS178		04	04/05/2012	050-5070-474.01-18	PRINCIPAL-IEPA LOAN	CHECK #: 154	105,681.54
		L17-0974	SWS178		04	04/05/2012	050-5070-474.01-21	INTEREST-IEPA LOAN	CHECK #: 154	17,563.65
									VENDOR TOTAL *	123,245.19
028762	IL FUNDS		SWS178		04	04/13/2012	001-0000-211.05-00	4/12 POL PEN CONTRIB #1	CHECK #: 161	18,143.73
			SWS178		04	04/13/2012	001-0000-211.05-01	4/12 FIRE PEN CONTRIB #1	CHECK #: 162	9,715.05
									VENDOR TOTAL *	27,858.78
009198	IL MUNICIPAL RETIREMENT FUND		SWS178		28	04/10/2012	001-0000-211.04-00	3/12 VOLUNTARY CONTRIB	CHECK #: 155	1,977.92
			SWS178		28	04/10/2012	001-0000-211.04-00	3/12 VILLAGE EXPENSE	CHECK #: 155	99,090.38
			SWS178		28	04/10/2012	001-0000-211.04-00	3/12 SLEP TIER 1 CONTRIB	CHECK #: 155	614.25
			SWS178		28	04/10/2012	001-0000-211.04-00	3/12 EMPLOYEE CONTRIB	CHECK #: 155	31,850.56
									VENDOR TOTAL *	133,533.11
009525	INTERGOVERNMENTAL PERSONNEL BENEFIT		SWS178		28	04/02/2012	001-0000-212.01-00	4/12 PREMIUM	CHECK #: 156	276,236.80
									VENDOR TOTAL *	276,236.80
009537	INTERNAL REVENUE SERVICE		SWS178		28	04/13/2012	001-0000-211.01-00	FED W/H 4/12 #1 P/R	CHECK #: 163	76,777.38
			SWS178		28	04/13/2012	001-0000-211.02-00	EMPL FICA 4/12 #1 P/R	CHECK #: 163	27,793.91
			SWS178		28	04/13/2012	001-0000-211.02-00	VLG FICA 4/12 #1 P/R	CHECK #: 163	37,184.29
			SWS178		28	04/10/2012	001-0530-415.02-99	FICA DEDUCTION-ROUNDING	CHECK #: 154	0.36

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Paid In Advance

VEND NO	VENDOR NAME	INVOICE NO	VOUCHER NO	P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT OR HAND-ISSUED AMOUNT
									VENDOR TOTAL *	141,755.94
000555	LINDA MCCANCE PACKHAM		SWS178		00	04/05/2012	001-0165-411.03-91	GHANA SCHOLARSHIPS	CHECK #: 109769	850.00
			SWS178		00	04/05/2012	001-0165-411.03-91	GENERAL NEED-GHANA SCHOOL	CHECK #: 109769	500.00
			SWS178		00	04/05/2012	001-0165-411.03-91	VALPARAISO SCHOLARSHIPS	CHECK #: 109769	850.00
									VENDOR TOTAL *	2,200.00
027557	STATE DISBURSEMENT FUND		SWS178		28	04/13/2012	001-0000-211.00-00	4/12 #1 P/R MAINTENANCE	CHECK #: 164	2,780.84
									VENDOR TOTAL *	2,780.84
003444	U.S. POSTAL SERVICE CAPS SERVICE		SWS178		04	04/02/2012	050-5010-471.03-12	POSTAGE-WATER BILLS	CHECK #: 158	1,912.85
									VENDOR TOTAL *	1,912.85
002255	V.A. SOLANO & ASSOCIATES INC	7033	SWS178		00	04/03/2012	001-0920-419.03-61	REISSUE CK, LOST IN MAIL	CHECK #: 109767	875.00
									VENDOR TOTAL *	875.00
008760	VANTAGEPOINT TRANSFER AGENTS-457		SWS178		28	04/13/2012	001-0000-211.09-00	DEDUCTION 4/12 #1 P/R	CHECK #: 165	14,755.87
			SWS178		28	04/13/2012	001-0000-211.09-00	DEDUCTION 4/12 #1 P/R	CHECK #: 165	1,219.30
									VENDOR TOTAL *	15,975.17
014274	VILLAGE OF HANOVER PARK PETTY CASH		SWS178		00	04/02/2012	001-0120-411.03-71	REIMB-MEALS	CHECK #: 109766	9.43
			SWS178		00	04/02/2012	001-0120-411.03-72	REIMB-MILEAGE	CHECK #: 109766	24.90
			SWS178		00	04/02/2012	001-0410-414.02-99	FOOD-BOARD MEETING	CHECK #: 109766	42.34
			SWS178		00	04/02/2012	001-0410-414.03-71	MEETING FEE	CHECK #: 109766	10.00
			SWS178		00	04/02/2012	001-0410-414.03-72	REIMB-MILEAGE	CHECK #: 109766	20.11
			SWS178		00	04/02/2012	001-0460-414.03-91	STAARS SUPPLIES	CHECK #: 109766	8.53
			SWS178		00	04/02/2012	001-0530-415.03-72	REIMB-MILEAGE, TOLLS	CHECK #: 109766	22.11
			SWS178		00	04/02/2012	001-0630-416.03-71	REIMB-LICENSE FEE	CHECK #: 109766	20.00
			SWS178		00	04/02/2012	001-0710-420.02-99	IPHONE SCREEN PROTECTOR	CHECK #: 109766	25.00
			SWS178		00	04/02/2012	001-0710-420.03-72	REIMB-MILEAGE	CHECK #: 109766	30.75
			SWS178		00	04/02/2012	001-0810-421.03-71	MEETING SUPPLIES	CHECK #: 109766	4.00
			SWS178		00	04/02/2012	001-0810-421.03-71	MEETING FEE	CHECK #: 109766	8.00
			SWS178		00	04/02/2012	001-0810-421.03-71	MEETING FEE	CHECK #: 109766	20.00
			SWS178		00	04/02/2012	001-0810-421.03-71	MEETING FEE	CHECK #: 109766	20.00
			SWS178		00	04/02/2012	001-0810-421.03-71	MEETING FEE	CHECK #: 109766	20.00
			SWS178		00	04/02/2012	001-0810-421.03-72	REIMB-MILEAGE	CHECK #: 109766	9.44
			SWS178		00	04/02/2012	001-0820-421.03-71	REIMB-MEALS	CHECK #: 109766	15.02
			SWS178		00	04/02/2012	001-0820-421.03-71	REIMB-MEALS	CHECK #: 109766	7.79

Regular Mtg. 05/03/12

Paid In Advance

VEND NO	VENDOR NAME								EFT OR
INVOICE NO	VOUCHER NO	P.O. NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT		HAND-ISSUED AMOUNT
	SWS178		00	04/02/2012	001-0820-421.03-71	REIMB-MEALS	CHECK #: 109766		6.51
	SWS178		00	04/02/2012	001-0820-421.03-71	REIMB-MEALS	CHECK #: 109766		7.79
	SWS178		00	04/02/2012	001-0820-421.03-71	REIMB-MEALS	CHECK #: 109766		9.79
	SWS178		00	04/02/2012	001-0820-421.03-71	REIMB-MEALS	CHECK #: 109766		14.81
	SWS178		00	04/02/2012	001-0820-421.03-71	REIMB-MEALS	CHECK #: 109766		14.59
	SWS178		00	04/02/2012	001-0820-421.03-72	REIMB-MILEAGE	CHECK #: 109766		13.32
	SWS178		00	04/02/2012	001-0820-421.03-72	REIMB-MILEAGE	CHECK #: 109766		8.88
	SWS178		00	04/02/2012	001-0820-421.03-72	REIMB-MILEAGE	CHECK #: 109766		7.77
	SWS178		00	04/02/2012	001-0820-421.03-72	REIMB-MILEAGE	CHECK #: 109766		31.64
	SWS178		00	04/02/2012	001-0820-421.03-72	REIMB-MILEAGE	CHECK #: 109766		31.64
	SWS178		00	04/02/2012	001-0820-421.03-72	REIMB-MILEAGE	CHECK #: 109766		7.77
	SWS178		00	04/02/2012	001-0820-421.03-72	REIMB-MILEAGE	CHECK #: 109766		31.64
	SWS178		00	04/02/2012	001-0830-421.03-71	REIMB-MEALS	CHECK #: 109766		4.30
	SWS178		00	04/02/2012	001-0830-421.03-71	REIMB-MEALS	CHECK #: 109766		14.03
	SWS178		00	04/02/2012	001-0830-421.03-71	REIMB-MEALS	CHECK #: 109766		21.13
	SWS178		00	04/02/2012	001-0830-421.03-71	REIMB-MEALS	CHECK #: 109766		6.40
	SWS178		00	04/02/2012	001-0830-421.03-71	REIMB-MEALS	CHECK #: 109766		7.53
	SWS178		00	04/02/2012	001-0830-421.03-71	REIMB-MEALS	CHECK #: 109766		8.03
	SWS178		00	04/02/2012	001-0830-421.03-72	REIMB-MILEAGE	CHECK #: 109766		37.74
	SWS178		00	04/02/2012	001-0830-421.03-72	PARKING FEE	CHECK #: 109766		2.00
	SWS178		00	04/02/2012	001-0850-421.02-11	OFFICE SUPPLIES	CHECK #: 109766		6.29
	SWS178		00	04/02/2012	001-0850-421.02-27	KEYS (3)	CHECK #: 109766		6.00
	SWS178		00	04/02/2012	001-0920-419.03-71	REIMB-MILEAGE	CHECK #: 109766		12.78
							VENDOR TOTAL *		629.80
005046	VILLAGE OF SCHAUMBURG								
	SWS178		00	04/03/2012	001-0110-411.03-73	AWARDS LUNCHEON-CRAIG	CHECK #: 109768		25.00
							VENDOR TOTAL *		25.00
TOTAL EXPENDITURES ****									1,137,432.07

VEND NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE		VOUCHER P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO		NO NO						AMOUNT
0023216	00	AHC ADVISORS INC W642	00	04/26/2012	071-0000-491.03-61	FIRE PEN CONSULTING	3,672.92	
						VENDOR TOTAL *	3,672.92	
0025890	00	AIR ONE EQUIPMENT, INC. W642	00	04/23/2012	001-0720-420.02-34	TOOL BRACKETS	70.00	
79926				04/24/2012	001-0720-420.03-36	AIR QUALITY TEST-FH#1	135.00	
79993						VENDOR TOTAL *	205.00	
0007231	00	AIRGAS NORTH CENTRAL W642	00	04/23/2012	001-0650-416.03-51	WELDING GAS TANK RENTAL	17.73	
105527581						VENDOR TOTAL *	17.73	
0000752	00	ALEXIAN BROS. CORPORATE HEALTH SVS W642	00	04/23/2012	001-0440-414.03-65	ANNUAL PHYSICAL	225.00	
435201				04/23/2012	001-0440-414.03-65	ANNUAL PHYSICAL	298.00	
426802				04/23/2012	001-0440-414.03-65	ANNUAL PHYSICAL	298.00	
427803				04/23/2012	001-0440-414.03-65	ALCOHOL SCREEN	23.00	
435489				04/23/2012	001-0440-414.03-65	DRUG SCREEN	44.00	
435490				04/23/2012	001-0440-414.03-65	DRUG SCREEN	44.00	
434221				04/23/2012	001-0440-414.03-65	NEW HIRE PHYSICAL	73.00	
428741				04/23/2012		VENDOR TOTAL *	1,005.00	
0004904	00	ALLIED WASTE SERVICES #933 W642	00	04/23/2012	001-0640-416.02-27	RECYCLING BINS (6)	60.00	
9202861				04/23/2012	001-0640-416.02-27	RECYCLING BOXES-BATTERIES	2,040.00	
9202861						VENDOR TOTAL *	2,100.00	
0004794	00	ANDY FRAIN SERVICES INC W642	00	04/23/2012	001-0840-421.03-36	3/12 CROSSING GUARD SERV	2,893.40	
159200						VENDOR TOTAL *	2,893.40	
0005072	00	APWA-SOUTHWEST BRANCH W642	00	04/23/2012	001-0610-416.03-71	TRAINING-KILLIAN	40.00	
2012-19						VENDOR TOTAL *	40.00	
0003103	00	AT&T MOBILITY W642	00	04/23/2012	001-0470-414.03-11	3/8-4/7 PHONE SERVICE	315.80	
287025195222				04/23/2012	001-0470-414.03-11	3/8-4/7 PHONE SERVICE	114.54	
287241079139						VENDOR TOTAL *	430.34	
0001421	00	AVALON PETROLEUM COMPANY W642	00	04/23/2012	001-0000-141.03-00	DIESEL FUEL	5,404.65	
013069				04/23/2012	001-0000-141.03-00	GASOLINE	9,423.16	
548917				04/23/2012	001-0000-141.03-00	GASOLINE	9,546.74	
548918						VENDOR TOTAL *	24,374.55	
0003469	00	BARRINGTON TANGLEWOOD LLC W642	00	04/26/2012	001-0000-227.01-00	7/11-12/11 INDUCEMENT	15,969.82	
						VENDOR TOTAL *	15,969.82	
0003357	00	BEDNAREK, WENDY						

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0003357	00	BEDNAREK, WENDY W642	00	04/23/2012	001-0440-414.03-72	REIMB:1/12-4/12 MILEAGE	184.26	
						VENDOR TOTAL *	184.26	
0026947 2230	00	BENNETT & BROUSSEAU ROOFING W642	00	04/23/2012	001-0640-416.03-34	ROOF REPAIR-VH	284.00	
						VENDOR TOTAL *	284.00	
0001943 59772 60148-1 60192 60253	00	BIGGERS CHEVROLET W642 W642 W642 W642	00	04/23/2012 04/23/2012 04/23/2012 04/23/2012	001-0650-416.02-22 001-0650-416.02-22 001-0650-416.02-22 001-0650-416.02-22	AUTO PARTS-#300 AUTO PARTS-#300 AUTO PARTS-#300 AUTO PARTS-#300	3.00 149.11 2.40 2.00	
						VENDOR TOTAL *	156.51	
0002075 328002 328138	00	BLUFF CITY MATERIALS INC W642 120007 W642 120007	00	04/09/2012 04/12/2012	001-0620-431.03-35 001-0620-431.03-35	LANDFILL DUMP FEE LANDFILL DUMP FEE	50.00 50.00	
						VENDOR TOTAL *	100.00	
0001482 15797	00	BOLLINGER, LACH & ASSOCIATES W642	00	04/24/2012	010-0000-441.03-64	ENG-GLADIOLA RECNSTR PJCT	9,850.00	
						VENDOR TOTAL *	9,850.00	
0027991 80746375	00	BOUND TREE MEDICAL LLC W642 120157	00	04/13/2012	001-0720-420.02-34	HYPOTHERMIC TRMNT EQUIP	4,573.89	
						VENDOR TOTAL *	4,573.89	
0004706	00	BOWMAN, KATIE W642	00	04/23/2012	001-0920-419.03-71	REIMB-ICSC AIRFARE	422.40	
						VENDOR TOTAL *	422.40	
0002529 041312	00	BURKE'S TREE SERVICE W642 120008	00	04/13/2012	001-0630-416.03-38	TREE REMOVAL-RING CT	652.50	
						VENDOR TOTAL *	652.50	
0005075 12-187	00	BURLACK, EDWARD W642	00	04/23/2012	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
						VENDOR TOTAL *	100.00	
0950623 102257	00	C.O.P.S. TESTING SERVICE INC W642	00	04/23/2012	001-0440-414.03-61	POLICE TESTING (79)	2,212.00	
						VENDOR TOTAL *	2,212.00	
0004685 10108692 10108692 10108692 10108692	00	CALL ONE W642 W642 W642 W642	00	04/25/2012 04/25/2012 04/25/2012 04/25/2012	001-0470-414.03-11 050-5010-471.03-11 050-5020-472.03-11 050-5050-473.03-11	4/12 PHONE SERVICE 4/12 PHONE SERVICE 4/12 PHONE SERVICE 4/12 PHONE SERVICE	2,037.31 1,527.99 764.00 764.00	
						VENDOR TOTAL *	5,093.30	
0001420	00	CAPUTO'S						

VEND NO	SEQ#	VENDOR NAME	BNK	CHECK/DUE	ACCOUNT	ITEM	CHECK	EFT, EPAY OR
INVOICE		VOUCHER P.O.		DATE	NO	DESCRIPTION	AMOUNT	HAND-ISSUED
NO		NO NO						AMOUNT
0001420	00	CAPUTO'S						
108708		W642	00	04/23/2012	001-0160-411.03-71	FOOD-HOMETOWN SEMINAR	243.90	
						VENDOR TOTAL *	243.90	
0002934	00	CAROL STREAM LAWN & POWER						
298908		W642 120158	00	04/20/2012	061-6110-485.13-43	TORO COMMERCIAL MOWER	6,998.00	
						VENDOR TOTAL *	6,998.00	
0002899	00	CARQUEST AUTO PARTS						
380673		W642	00	04/24/2012	001-0650-416.02-22	AUTO PARTS	59.67	
380759		W642	00	04/24/2012	001-0650-416.02-22	AUTO PARTS	9.00	
380804		W642	00	04/24/2012	001-0650-416.02-22	AUTO PARTS	164.99	
380844		W642	00	04/24/2012	001-0650-416.02-22	RETURN CREDIT	287.37-	
380888		W642	00	04/24/2012	001-0650-416.02-22	AUTO PARTS-#3001	99.12	
381218		W642	00	04/24/2012	001-0650-416.02-27	ANTI-FREEZE	34.90	
381234		W642	00	04/24/2012	001-0650-416.02-22	AUTO PARTS	24.51	
381337		W642	00	04/24/2012	001-0650-416.02-22	AUTO PARTS	4.80	
381490		W642	00	04/24/2012	001-0650-416.02-22	AUTO PARTS	37.44	
381579		W642	00	04/24/2012	001-0650-416.02-22	RETURN CREDIT	18.17-	
381711		W642	00	04/24/2012	001-0650-416.02-22	AUTO PARTS	19.35	
381723		W642	00	04/24/2012	001-0650-416.02-22	AUTO PARTS-#381	22.49	
382015		W642	00	04/24/2012	001-0650-416.02-22	AUTO PARTS-#134	12.12	
382822		W642	00	04/24/2012	001-0650-416.02-27	ADHESIVE	15.09	
383744		W642	00	04/24/2012	001-0650-416.02-27	MISC SUPPLIES	36.72	
383753		W642	00	04/24/2012	001-0650-416.02-27	RETURN CREDIT	30.60-	
						VENDOR TOTAL *	204.06	
0028417	00	CASE LOTS INC						
39321		W642	00	04/23/2012	001-0720-420.02-28	CLEANING SUPPLIES	671.10	
						VENDOR TOTAL *	671.10	
0014468	00	CHICAGO INTERNATIONAL TRUCKS						
16042970		W642	00	04/23/2012	001-0650-416.02-22	SPRING BRACKET-#17	33.94	
16042798		W642	00	04/23/2012	001-0650-416.02-22	SEAT COVER-#154	115.00	
						VENDOR TOTAL *	148.94	
0028554	00	CINTAS #22						
22397565		W642	00	04/23/2012	001-0650-416.03-68	UNIFORM RENTAL	44.73	
22400738		W642	00	04/23/2012	001-0650-416.03-68	UNIFORM RENTAL	65.13	
22400743		W642	00	04/23/2012	001-0650-416.02-31	UNIFORMS	138.99	
22400742		W642	00	04/25/2012	050-5020-472.02-31	UNIFORM SHIRTS	65.00	
22400740		W642	00	04/24/2012	050-5060-473.02-31	UNIFORMS	243.13	
						VENDOR TOTAL *	556.98	
0003596	00	CLASSIC GRAPHIC INDUSTRIES INC						
69675		W642 120156	00	04/20/2012	001-0520-415.02-11	VILLAGE RETURN ENVELOPES	606.25	
						VENDOR TOTAL *	606.25	
0700778	00	COLLEGE OF DUPAGE						
273342		W642	00	04/26/2012	001-0830-421.03-71	TRAINING-GNIEWOSZ	495.00	

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0700778 405107	00	COLLEGE OF DUPAGE W642	00	04/23/2012	001-0850-421.03-71	TRAINING-HANOLD	100.00	
						VENDOR TOTAL *	595.00	
0003479 2781075010	00	COM ED W642	00	04/23/2012	011-0000-442.03-15	3/12-4/9 STREETLIGHTS	208.61	
						VENDOR TOTAL *	208.61	
0003724 113624	00	COMMUNICATIONS DIRECT W642	00	04/23/2012	001-0720-420.02-23	CABLE ASSEMBLY, CLIPS	44.00	
						VENDOR TOTAL *	44.00	
0003997 240013112	00	COOK COUNTY RECORDER OF DEEDS W642	00	04/23/2012	001-0120-411.03-62	RECORDINGS	40.00	
						VENDOR TOTAL *	40.00	
0027950 20434	00	CRYSTAL MGMT & MAINT SERVICES CORP W642 120013	00	03/16/2012	050-5050-473.03-34	4/12 CLEANING SERV-STP1	80.00	
						VENDOR TOTAL *	80.00	
0005055 12-86	00	DELGADO, HECTOR W642	00	04/23/2012	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
						VENDOR TOTAL *	100.00	
0004795 14593	00	DU-COMM W642	00	04/24/2012	001-0740-420.03-51	NON-EMERG DISPATCH SERV	80.00	
						VENDOR TOTAL *	80.00	
0004852 321-18285	00	DUPAGE COUNTY ANIMAL CARE & CONTROL W642	00	04/24/2012	001-0850-421.03-61	3/12 KENNEL SERVICES	700.00	
						VENDOR TOTAL *	700.00	
0002185 7767721204	00	EASYLINK SERVICES CORP W642	00	04/23/2012	001-0830-421.02-13	3/12 INTEL BULLETINS	9.38	
						VENDOR TOTAL *	9.38	
0005368 383091	00	ELMHURST-CHICAGO STONE W642 120015	00	03/31/2012	001-0620-431.02-27	REDI-MIX CONCRETE	1,137.88	
						VENDOR TOTAL *	1,137.88	
0004137 12-126	00	ENVY HOME SERVICES W642	00	04/23/2012	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
						VENDOR TOTAL *	100.00	
0000113 59914	00	EPIC EQUIPMENT SALES & SERVICE CO W642	00	04/23/2012	001-0650-416.02-29	FUEL TANK FILL COVER	229.69	
						VENDOR TOTAL *	229.69	
0600132 10146747	00	EXAMINER PUBLICATIONS W642	00	04/23/2012	001-0440-414.03-67	AD-FIREFIGHTER	62.50	

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0600132	00	EXAMINER PUBLICATIONS						
						VENDOR TOTAL *	62.50	
0005841 783754623	00	FED EX W642	00	04/23/2012	001-0440-414.03-12	OVERNIGHT PACKAGE	54.35	
						VENDOR TOTAL *	54.35	
0005877 349428	00	FEENEY CHRYSLER PLYMOUTH W642	00	04/23/2012	001-0650-416.02-22	LOCK CYLINDER-#188	106.00	
						VENDOR TOTAL *	106.00	
0006229	00	FORTIER, RICHARD W642 W642	00	04/23/2012 04/23/2012	001-0660-416.03-71 001-0660-416.03-72	PER DIEM REIMB-MILEAGE	112.00 152.62	
						VENDOR TOTAL *	264.62	
0001314 12-203	00	FOUR SEASONS HEATING & A/C W642	00	04/23/2012	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
						VENDOR TOTAL *	100.00	
0006352 170909 170890 170832 170854 170879 170837	00	FRIENDLY FORD W642 W642 W642 W642 W642 W642	00	04/23/2012 04/23/2012 04/23/2012 04/23/2012 04/23/2012 04/23/2012	001-0650-416.02-22 001-0650-416.02-22 001-0650-416.02-22 001-0650-416.02-22 001-0650-416.02-22 001-0650-416.02-22	AUTO PARTS AUTO PARTS-#134 AUTO PARTS AUTO PARTS AUTO PARTS-#3006 AUTO PARTS	104.51 171.38 9.34 36.24 8.46 84.73	
						VENDOR TOTAL *	414.66	
0000880 17910 18545	00	FUL-LIFE SAFETY CENTER W642 W642	00	04/23/2012 04/24/2012	001-0640-416.02-33 050-5060-473.02-33	SAFETY HARNESES SAFETY GLOVES, GLASSES	855.28 125.36	
						VENDOR TOTAL *	980.64	
0006845 175595 175650 175682 175763 175766 175771 175773 175895 176204 176573 176611 176783 177312 177832 177969	00	GENUINE/NAPA AUTO PARTS W642 W642 W642 W642 W642 W642 W642 W642 W642 W642 W642 W642 W642 W642 W642	00	04/24/2012 04/24/2012 04/24/2012 04/24/2012 04/24/2012 04/24/2012 04/24/2012 04/24/2012 04/24/2012 04/24/2012 04/24/2012 04/24/2012 04/24/2012 04/24/2012 04/24/2012 04/24/2012	001-0650-416.02-22 001-0650-416.02-22 001-0650-416.02-22 001-0650-416.02-22 001-0650-416.02-22 001-0650-416.02-22 001-0650-416.02-22 001-0650-416.02-22 001-0650-416.02-22 001-0650-416.02-22 001-0650-416.02-22 001-0650-416.02-22 001-0650-416.02-22 001-0650-416.02-22 001-0650-416.02-22 001-0650-416.02-22	AUTO PARTS AUTO PARTS-#182 AUTO PARTS-#182 AUTO PARTS AUTO PARTS AUTO PARTS AUTO PARTS MISC SUPPLIES RETURN CREDIT AUTO PARTS AUTO PARTS-#169 AUTO PARTS AUTO PARTS-#134 BRAKE CLEANER AUTO PARTS AUTO PARTS-#21	20.36 266.46 85.04 49.88 72.52 26.90 8.70 320.37- 24.72 401.56 16.07 26.52 23.88 18.23 15.94	

PREPARED 04/26/2012, 11:37:35
 PROGRAM: GM339L
 Village of Hanover Park

EXPENDITURE APPROVAL LIST
 AS OF: 04/26/2012 CHECK DATE: 05/04/2012

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0006845	00	GENUINE/NAPA AUTO PARTS						
						VENDOR TOTAL *	736.41	
9999999 158760-12380	00	GOODWILL REALTY GROUP W642	00	04/16/2012	050-0000-202.01-00	WATER REF 2040 CAMDEN	14.65	
						VENDOR TOTAL *	14.65	
0007195 959700592 959770327	00	GRAYBAR W642 W642	00	04/23/2012 04/23/2012	001-0640-416.02-27 001-0640-416.02-27	LIGHT BULBS LIGHT BULBS	155.15 58.85	
						VENDOR TOTAL *	214.00	
0027597 8313064	00	GROOT INDUSTRIES W642	00	04/23/2012	014-0000-446.03-51	SSA #4 WASTE REMOVAL	3,975.06	
						VENDOR TOTAL *	3,975.06	
0027764 CR6386	00	GROOT INDUSTRIES INC W642 120018	00	04/15/2012	001-0620-431.03-35	LANDFILL DUMP FEE	499.31	
						VENDOR TOTAL *	499.31	
0008032 1295 1320 1302 1294 1224	00	HAVEY COMMUNICATIONS W642 W642 W642 W642 W642	00	04/24/2012 04/24/2012 04/24/2012 04/24/2012 04/24/2012	001-0650-416.02-22 001-0650-416.02-29 001-0650-416.02-22 001-0650-416.02-22 001-0650-416.02-22	WARNING LIGHTS-#300 WARNING LIGHTS-#658 EQUIPMENT TIMERS WARNING LIGHT ROTATOR WARNING LIGHTS-#300	295.85 134.90 163.20 74.70 393.90	
						VENDOR TOTAL *	1,062.55	
0028011 32173MB 32205MB 32227MB	00	HEALY ASPHALT CO LLC W642 W642 W642	00	04/24/2012 04/24/2012 04/24/2012	001-0620-431.02-27 001-0620-431.02-27 001-0620-431.02-27	ASPHALT ASPHALT ASPHALT	345.78 616.08 469.20	
						VENDOR TOTAL *	1,431.06	
0002554	00	H2O AUTO SPA INC W642	00	04/24/2012	001-0650-416.03-31	3/12 POLICE CAR WASHES	181.00	
						VENDOR TOTAL *	181.00	
0004628	00	IABPFF W642	00	04/24/2012	001-0440-414.03-67	AD-FIREFIGHTER	80.00	
						VENDOR TOTAL *	80.00	
0023102 78031	00	IAFC MEMBERSHIP W642	00	04/24/2012	001-0710-420.02-13	MEMBERSHIP-ZACCARD	229.00	
						VENDOR TOTAL *	229.00	
0001072 S-8084	00	IL PUMP INC W642 120023	00	04/18/2012	050-5050-473.03-41	PUMP REPAIR-PLUM TREE	1,000.35	
						VENDOR TOTAL *	1,000.35	
0025413	00	ILLCO, INC						

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0025413 3263560	00	ILLCO, INC W642	00	04/24/2012	001-0640-416.03-71	TRAINING-BLDG MAINT (2)	50.00	
						VENDOR TOTAL *	50.00	
0600313 HANOVER PARK 8298	00	INTERGOVERNMENTAL RISK MANAGEMENT W642 W642	00	04/24/2012 04/24/2012	001-0550-415.03-21 050-5020-472.03-71	3/12 DEDUCTIBLE MEETING-BENEDIX, HENRY	6,272.59 30.00	
						VENDOR TOTAL *	6,302.59	
0023103 190370 85009767 70095619 70095707	00	INTERSTATE BATTERIES W642 W642 W642 W642	00	04/24/2012 04/24/2012 04/24/2012 04/24/2012	001-0650-416.02-29 001-0650-416.02-22 001-0650-416.02-27 001-0650-416.02-22	BATTERY-#657 BATTERIES-#384 BATTERIES BATTERIES-#365,384	15.95 186.10 20.06 277.26	
						VENDOR TOTAL *	499.37	
0027310 9179271	00	J.J. KELLER & ASSOCIATES W642	00	04/24/2012	001-0650-416.02-11	VEHICLE REPR ORDER FORMS	449.36	
						VENDOR TOTAL *	449.36	
0005076 12-116	00	JCR RESTORATION INC W642	00	04/24/2012	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
						VENDOR TOTAL *	100.00	
0000568 HNP00A	00	JULIE, INC W642	00	04/24/2012	001-0660-416.03-61	4/12-6/12 JULIE FEE	769.48	
						VENDOR TOTAL *	769.48	
0010236 620190 621902	00	KALE UNIFORMS W642 120041 W642 120041	00	04/09/2012 04/17/2012	001-0820-421.02-31 001-0830-421.02-31	UNIFORMS UNIFORMS	32.00 89.99	
						VENDOR TOTAL *	121.99	
0004898 12-35	00	KAMPHAUS AUTO CARE W642	00	04/24/2012	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
						VENDOR TOTAL *	100.00	
0010271 280994 280852	00	KARA CO INC W642 W642	00	04/24/2012 04/24/2012	001-0660-416.02-27 050-5040-472.02-27	MARKING PAINT SELF FOCUS MAGNIFIER	110.56 57.90	
						VENDOR TOTAL *	168.46	
0005061 12-100	00	KAUTEN, DOUG W642	00	04/24/2012	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
						VENDOR TOTAL *	100.00	
0002028	00	KOTA, LAKSHMIDHAR W642	00	04/24/2012	001-0000-323.14-00	REFUND VEHICLE IMPND FEE	500.00	
						VENDOR TOTAL *	500.00	
0001839	00	KOZ TRUCKING INC						

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0001839 6766	00	KOZ TRUCKING INC W642	INC 00	04/25/2012	050-5060-473.02-27	TOPSOIL	1,352.40	
						VENDOR TOTAL *	1,352.40	
0003804 50-12	00	LAN ELECTRIC W642		04/24/2012	050-5050-473.03-41	VFD DRIVE-RAW PUMP #1	950.00	
						VENDOR TOTAL *	950.00	
0004572 14	00	LAND VISION INC W642 120001	INC 00	04/10/2012	031-0000-466.13-22	TRANSIT STUDY-#14	4,077.43	
						VENDOR TOTAL *	4,077.43	
0001876 1229084	00	LEXIS NEXIS RISK DATA MGMT W642		04/24/2012	001-0810-421.03-61	3/12 SEARCH FEES	87.80	
						VENDOR TOTAL *	87.80	
0005073 12-175	00	MARVIN KOSOWSKI & COMPANY W642		04/24/2012	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
						VENDOR TOTAL *	100.00	
0012115 20267 19006 22513	00	MENARDS W642 W642 W642		04/24/2012 04/24/2012 04/24/2012	001-0170-411.02-27 001-0640-416.02-27 001-0720-420.02-28	CERT EQUIPMENT HARDWARE HARDWARE	319.88 16.87 87.84	
						VENDOR TOTAL *	424.59	
0950066 R11710 14320	00	MITCH'S GREENTHUMB LANDSCAPING W642 120026 W642		04/09/2012 04/24/2012	051-0000-478.03-35 051-0000-478.03-35	4/12 LAWN MAINT-COMM LOT LANDSCAPING-COMM LOT	1,500.00 3,855.00	
						VENDOR TOTAL *	5,355.00	
0001647 175635 175635 175635 175635 175635 175635 175635	00	MURNANE PAPER COMPANY W642 120161 W642 120161 W642 120161 W642 120161 W642 120161 W642 120161 W642 120161 W642 120161		04/12/2012 04/12/2012 04/12/2012 04/12/2012 04/12/2012 04/12/2012 04/12/2012 04/12/2012	001-0440-414.02-11 001-0520-415.02-11 001-0610-416.02-11 001-0710-420.02-11 001-0850-421.02-11 001-0920-419.02-11 050-5010-471.02-11	COPY PAPER COPY PAPER COPY PAPER COPY PAPER COPY PAPER COPY PAPER WORK ORDER PAPER	457.20 3,175.00 508.00 177.80 2,667.00 127.00 261.28	
						VENDOR TOTAL *	7,373.28	
0005077 12-180	00	MY HOME RESTORATION INC W642		04/24/2012	001-0000-229.00-00	REFUND PERMIT BOND	100.00	
						VENDOR TOTAL *	100.00	
0001305 529281SI	00	NATIONAL SEED W642		04/25/2012	050-5060-473.02-27	HYDRO SEED MATERIALS	2,626.80	
						VENDOR TOTAL *	2,626.80	
0013298	00	NICOR GAS						

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0004482	00	PELOCK, JULIE W642	00	04/24/2012	001-0000-207.13-00	REF ESCROW-7039 EDGEBROOK	750.00	
						VENDOR TOTAL *	750.00	
0028136 11610 11609	00	PETROLEUM TECHNOLOGIES EQUIPMENT W642 W642	00	04/24/2012 04/24/2012	001-0650-416.03-37 001-0650-416.03-69	FUEL TANK REPAIR ANNUAL TESTING-FUEL TANK	658.00 1,395.00	
						VENDOR TOTAL *	2,053.00	
0005064 12042	00	PEZL P.E., JOHN J W642	00	04/25/2012	001-0660-416.03-64	CONSULTING-ENG DEPT	2,250.00	
						VENDOR TOTAL *	2,250.00	
0014472 246548 232870	00	POMP'S TIRE SERVICE W642 W642	00	04/24/2012 04/24/2012	001-0650-416.02-29 001-0650-416.02-22	BACKHOE TIRES (2)-#552 SQUAD TIRES (6)	886.92 725.66	
						VENDOR TOTAL *	1,612.58	
0003075 510567	00	PRIMUS ELECTRONICS W642	00	04/24/2012	001-0650-416.02-23	ANTENNAS, COAXIALS	442.58	
						VENDOR TOTAL *	442.58	
0003256 2952	00	PROMOS 911 INC W642	00	04/24/2012	001-0730-420.03-91	PUBLIC EDUCATION SUPPLIES	1,564.50	
						VENDOR TOTAL *	1,564.50	
0025009 12-36	00	QUALITY CRAFT INC W642	00	04/24/2012	001-0000-229.00-00	REFUND PERMIT BOND	250.00	
						VENDOR TOTAL *	250.00	
0005079	00	ROOK, STEVEN WALTER W642	00	04/26/2012	001-0000-323.17-00	REFUND DOUBLE HR FEE	20.00	
						VENDOR TOTAL *	20.00	
0028016 6152 1211	00	SAM'S CLUB BUSINESS PAYMENTS W642 W642	00	04/24/2012 04/24/2012	001-0740-420.02-11 001-0850-421.02-27	COFFEE SUPPLIES PRISONER MEALS	237.14 68.00	
						VENDOR TOTAL *	305.14	
0002578 SRS-88	00	SARGE'S RANGE SERVICE INC W642	00	04/24/2012	001-0640-416.03-34	SHOOTING RANGE MAINT	770.00	
						VENDOR TOTAL *	770.00	
0028280	00	SCHOLARSHIP AMERICA W642	00	04/24/2012	001-0000-207.14-01	1ST QTR EMPLOYEE CONTRIB	614.00	
						VENDOR TOTAL *	614.00	
0016915 54003	00	SOUND INC W642	00	04/25/2012	001-0470-414.03-11	EMERG RESPONDER-PHONE SYS	7,500.00	
						VENDOR TOTAL *	7,500.00	
0016961	00	STANDARD EQUIPMENT CO						

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0016961 C73444 C73430	00	STANDARD EQUIPMENT CO W642	00	04/24/2012	001-0650-416.02-29	ENGINE BELT GUARD-#427	120.48	
		W642	00	04/24/2012	001-0650-416.02-29	OIL PRESSURE SENDER-#554	96.19	
						VENDOR TOTAL *	216.67	
0004823 3172896352 3172896352	00	STAPLES ADVANTAGE, DEPT DET W642	00	04/24/2012	001-0470-414.02-11	OFFICE SUPPLIES	21.38	
		W642	00	04/24/2012	001-0520-415.02-11	OFFICE SUPPLIES	321.93	
						VENDOR TOTAL *	343.31	
0017030 38789 38789 38789 38789 38789 38789 38789	00	STATE TREASURER W642	00	04/24/2012	011-0000-442.03-36	SIGNAL-IRVING/TRADEWINDS	1,104.00	
		W642	00	04/24/2012	011-0000-442.03-36	SIGNAL-IRVING/KINGSBURY	552.00	
		W642	00	04/24/2012	011-0000-442.03-36	SIGNAL-IRVING/WESTVIEW	1,104.00	
		W642	00	04/24/2012	011-0000-442.03-36	SIGNAL-IRVING/EAST	276.00	
		W642	00	04/24/2012	011-0000-442.03-36	SIGNAL-IRVING/OLD SALEM	368.01	
		W642	00	04/24/2012	011-0000-442.03-36	SIGNAL-BARRINGTON/TOWER	1,104.00	
		W642	00	04/24/2012	011-0000-442.03-36	SIGNAL-LAKE/ARLINGTON	276.00	
						VENDOR TOTAL *	4,784.01	
0017095 3950506.1 3937421.1	00	STEINER ELECTRIC COMPANY W642	00	04/24/2012	001-0640-416.02-27	ELECTRICAL SUPPLIES	149.84	
		W642	00	04/24/2012	001-0640-416.02-27	ELECTRICAL SUPPLIES	76.42	
						VENDOR TOTAL *	226.26	
0017149 90975	00	STRAND ASSOCIATES INC W642	00	04/24/2012	050-5020-472.03-64	ENG-VERIZON ANTENNA INSTL	834.71	
						VENDOR TOTAL *	834.71	
0017140 I921778	00	STREICHER'S INC W642	00	04/26/2012	001-0820-421.02-31	UNIFORM HELMET	129.99	
						VENDOR TOTAL *	129.99	
0005074 5/12-12/12	00	STRODER, DONNA W642	00	04/24/2012	051-0000-323.10-00	REFUND PARKING PERMIT	140.00	
						VENDOR TOTAL *	140.00	
0017208 17388	00	SUBURBAN LABORATORIES INC W642 120058	00	04/16/2012	050-5020-472.03-69	LAB TESTING	351.50	
						VENDOR TOTAL *	351.50	
9999999 105390-76080	00	SWANSON, KIMBERLEE W642	00	04/23/2012	050-0000-202.01-00	WATER REF 2192 ROB ROY	1.79	
						VENDOR TOTAL *	1.79	
0005078 218-1	00	TAMMEN GROUP, THE W642	00	04/24/2012	001-0920-419.03-61	3/12 TIF#3 CONSULTING	3,627.50	
						VENDOR TOTAL *	3,627.50	
0017645	00	TERMINAL SUPPLY CO						

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER P.O. NO NO	BNK	CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0017645	00	TERMINAL SUPPLY CO						
28168-01		W642	00	04/24/2012	001-0650-416.02-27	SWITCH ASSORTMENT	167.02	
31438		W642	00	04/24/2012	001-0650-416.02-27	RELAYS, CONNECTORS	68.62	
						VENDOR TOTAL *	235.64	
0026124	00	TESKA ASSOCIATES INC						
3269		W642	00	04/24/2012	001-0920-419.03-61	3/12 GENERAL PLANNING SVS	1,639.69	
3270		W642	00	04/24/2012	001-0920-419.03-61	3/12 MENARDS TIF	455.00	
						VENDOR TOTAL *	2,094.69	
0017591	00	THOMPSON ELEVATOR INSPECTION SERV						
12-0791		W642	00	04/24/2012	001-0000-321.01-00	ELEVATOR INSPECTION	43.00	
12-0791		W642	00	04/24/2012	001-0000-321.01-00	ELEVATOR CERTIFICATE	7.00	
						VENDOR TOTAL *	50.00	
0028897	00	TIERRA ENVIRONMENTAL SERVICES						
T122807		W642 120032	00	04/11/2012	050-5050-473.03-41	VACTORING-STP1	1,212.00	
						VENDOR TOTAL *	1,212.00	
0025671	00	TLC CONTROLS INC						
31875		W642 120160	00	04/05/2012	050-5050-473.02-27	VFD-STP1	2,696.00	
						VENDOR TOTAL *	2,696.00	
0017926	00	TRUGREEN						
245149		W642 120035	00	04/12/2012	001-0630-416.03-34	4/12 LAWN TREATMENT	290.00	
240112		W642 120035	00	04/10/2012	050-5050-473.03-34	4/12 LAWN TREATMENT	166.00	
246039		W642 120035	00	04/10/2012	050-5050-473.03-34	4/12 LAWN TREATMENT	80.00	
242763		W642 120035	00	04/16/2012	050-5050-473.03-34	4/12 TREE/SHRUB TREATMENT	75.00	
249267		W642 120035	00	04/16/2012	050-5050-473.03-34	4/12 TREE/SHRUB TREATMENT	125.00	
						VENDOR TOTAL *	736.00	
0018689	00	VERMEER-ILLINOIS INC						
P47899		W642	00	04/24/2012	001-0650-416.02-29	BRAKE SWITCH-#675	31.17	
						VENDOR TOTAL *	31.17	
0026145	00	WAREHOUSE DIRECT						
1523024		W642	00	04/26/2012	001-0520-415.02-11	OFFICE SUPPLIES	155.03	
C1523024		W642	00	04/26/2012	001-0520-415.02-11	RETURN CREDIT	30.40-	
1531148		W642	00	04/26/2012	001-0520-415.02-11	OFFICE SUPPLIES	292.73	
1527664		W642	00	04/26/2012	001-0520-415.02-11	OFFICE SUPPLIES	42.55	
1531160		W642	00	04/26/2012	001-0530-415.02-11	OFFICE SUPPLIES	53.58	
1517243		W642	00	04/25/2012	001-0610-416.02-11	OFFICE SUPPLIES	27.32	
1517243		W642	00	04/25/2012	001-0650-416.02-11	OFFICE SUPPLIES	126.56	
1529257		W642	00	04/25/2012	001-0660-416.02-11	OFFICE SUPPLIES	62.69	
1534962		W642	00	04/24/2012	001-0710-420.02-11	OFFICE SUPPLIES	63.84	
1525984		W642	00	04/24/2012	001-0850-421.02-11	OFFICE SUPPLIES	18.85	
C1525984		W642	00	04/24/2012	001-0850-421.02-11	RETURN CREDIT	9.31-	
						VENDOR TOTAL *	803.44	
0700804	00	WATER ENVIRONMENT FEDERATION						

PREPARED 04/26/2012, 11:37:35
 PROGRAM: GM339L
 Village of Hanover Park

EXPENDITURE APPROVAL LIST
 AS OF: 04/26/2012 CHECK DATE: 05/04/2012

VEND NO INVOICE NO	SEQ#	VENDOR NAME VOUCHER NO P.O. NO NO	BNK CHECK/DUE DATE	ACCOUNT NO	ITEM DESCRIPTION	CHECK AMOUNT	EFT, EPAY OR HAND-ISSUED AMOUNT
0700804 1619575	00	WATER ENVIRONMENT FEDERATION W642	00 04/24/2012	050-5050-473.03-34	ANNUAL MEMBERSHIP	62.00	
					VENDOR TOTAL *	62.00	
0026642 18708	00	WATER SERVICES W642	00 04/24/2012	050-5030-472.03-69	LEAK DETECT-1451 CYPRESS	275.00	
					VENDOR TOTAL *	275.00	
0019711 61103423 61103424	00	XEROX CORPORATION W642 W642	00 04/26/2012 00 04/26/2012	001-0850-421.03-36 001-0850-421.03-36	3/12 COPIER-PD 3/12 COPIER-PD	271.98 327.30	
					VENDOR TOTAL *	599.28	
0019893 215851	00	ZIEBELL WATER SERVICE PRODUCTS INC W642	00 04/24/2012	050-5030-472.02-27	FIRE HYDRANT SUPPLIES	219.00	
					VENDOR TOTAL *	219.00	
0000412 13900	00	ZIEGLER'S ACE HARDWARE W642	00 04/24/2012	001-0720-420.02-27	HARDWARE	58.13	
					VENDOR TOTAL *	58.13	
					TOTAL EXPENDITURES *****	170,002.45	
				GRAND TOTAL *****			170,002.45

GROUP NUMBER : 04352 PROCUREMENT CARD
 ACCOUNTING PERIOD: 12/2012
 GROUP USER ID : LET
 GROUP CREATED BY : LET
 GROUP UPDATED BY : LET

TRANS#	TRANS DATE	VOUCHER	BK	ACCOUNT NUMBER	PROJ	P.O.	VENDOR	SEQ	VENDOR NAME	INVOICE NUMBER	AMOUNT
DESCRIPTION 1	COM	SUB	DESCRIPTION 2		DUE DATE	CHECK#	CHECK DATE	TYPE	LAST TRANS	DISC/RETAINAGE	
100 DD/BR #336862	03/14/2012	PC13 Q35	00	001-0410-414.02-11 FOOD-STAFF MEETING			04/26/2012	0004539 00 0000000	FIFTH THIRD 00/00/0000	P-CARD 033012	16.98
200 DD/BR #336862	03/23/2012	PC13 Q35	00	001-0110-411.02-11 MAYOR-RETIREEES VISIT			04/26/2012	0004539 00 0000000	FIFTH THIRD 00/00/0000	P-CARD 033012	24.48
300 SAMSCLUB #8148	03/29/2012	PC13	00	001-0410-414.02-11 SUPPLIES - ROOM 212			04/26/2012	0004539 00 0000000	FIFTH THIRD 00/00/0000	P-CARD 033012	105.52
400 VISTAPR VISTAPRINT.COM	03/29/2012	PC13	00	001-0160-411.03-91 CREDIT FOR TAXES			04/26/2012	0004539 00 0000000	FIFTH THIRD 00/00/0000	P-CARD 033012	12.96-
500 VISTAPR VISTAPRINT.COM	03/30/2012	PC13	00	001-0160-411.03-91 CREDIT FOR TAXES			04/26/2012	0004539 00 0000000	FIFTH THIRD 00/00/0000	P-CARD 033012	12.86-
600 NATIONAL ASSOCIATION O	03/23/2012	PC13	00	001-0440-414.03-67 AD-FIREFIGHTER			04/26/2012	0004539 00 0000000	FIFTH THIRD 00/00/0000	P-CARD 033012	45.00
700 INTLASSOCOFWOMENINFIRE	03/22/2012	PC13	00	001-0440-414.03-67 AD-FIREFIGHTER			04/26/2012	0004539 00 0000000	FIFTH THIRD 00/00/0000	P-CARD 033012	75.00
800 VISTAPR VISTAPRINT.COM	03/21/2012	PC13	00	001-0160-411.03-91 CIDC MAGNETS			04/26/2012	0004539 00 0000000	FIFTH THIRD 00/00/0000	P-CARD 033012	212.26
900 PANERA BREAD #659	03/05/2012	PC13	00	001-0440-414.02-27 FOOD-RETIREEE MEETING			04/26/2012	0004539 00 0000000	FIFTH THIRD 00/00/0000	P-CARD 033012	57.11
1000 CMS COMMUNICATIONS INC	03/01/2012	PC13	00	031-0000-466.13-31 SALES TAX REIMBURSEMENT			04/26/2012	0004539 00 0000000	FIFTH THIRD 00/00/0000	P-CARD 033012	33.75-
1100 CDW GOVERNMENT	03/12/2012	PC13	00	031-0000-466.13-31 TV HARDWARE			04/26/2012	0004539 00 0000000	FIFTH THIRD 00/00/0000	P-CARD 033012	48.87
1200 CDW GOVERNMENT	03/21/2012	PC13	00	001-0470-414.03-36 ANTIVIRUS MAINT RENEWL-30			04/26/2012	0004539 00 0000000	FIFTH THIRD 00/00/0000	P-CARD 033012	65.70
1300 CABLES TO GO	03/30/2012	PC13	00	001-0470-414.02-27 ELECTRICAL SUPPLIES			04/26/2012	0004539 00 0000000	FIFTH THIRD 00/00/0000	P-CARD 033012	120.32
1400 CDW GOVERNMENT	03/08/2012	PC13	00	001-0470-414.02-11 FAX MACHINE			04/26/2012	0004539 00 0000000	FIFTH THIRD 00/00/0000	P-CARD 033012	148.00
1500 MICROSOFT TECH SUPPORT	03/27/2012	PC13	00	001-0470-414.03-36 PHONE SUPPORT			04/26/2012	0004539 00 0000000	FIFTH THIRD 00/00/0000	P-CARD 033012	259.00

GROUP NUMBER : 04352 PROCUREMENT CARD
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 GROUP USER ID : LET
 GROUP CREATED BY : LET
 GROUP UPDATED BY : LET

TRANS#	TRANS DATE	VOUCHER	BK	ACCOUNT NUMBER	PROJ	P.O.	VENDOR	SEQ	VENDOR NAME	INVOICE NUMBER	AMOUNT
DESCRIPTION 1	COM	SUB	DESCRIPTION 2		DUE DATE	CHECK#	CHECK DATE	TYPE	LAST TRANS	DISC/RETAINAGE	
1600	03/27/2012	PC13	00 001-0470-414.03-36		04/26/2012	0004539	00	FIFTH THIRD	P-CARD	033012	259.00
MICROSOFT TECH SUPPORT			PHONE SUPPORT			0000000	00/00/0000				
1700	03/08/2012	PC13	00 001-0470-414.02-11		04/26/2012	0004539	00	FIFTH THIRD	P-CARD	033012	305.00
CDW GOVERNMENT			PRINTER REPLACEMENT			0000000	00/00/0000				
1800	03/08/2012	PC13	00 001-0470-414.02-11		04/26/2012	0004539	00	FIFTH THIRD	P-CARD	033012	305.00
CDW GOVERNMENT			PRINTER REPLACEMENT			0000000	00/00/0000				
1900	03/08/2012	PC13	00 001-0470-414.02-11		04/26/2012	0004539	00	FIFTH THIRD	P-CARD	033012	305.00
CDW GOVERNMENT			PRINTER REPLACEMENT			0000000	00/00/0000				
2000	03/08/2012	PC13	00 001-0470-414.02-11		04/26/2012	0004539	00	FIFTH THIRD	P-CARD	033012	305.00
CDW GOVERNMENT			PRINTER REPLACEMENT			0000000	00/00/0000				
2100	03/08/2012	PC13	00 001-0470-414.02-11		04/26/2012	0004539	00	FIFTH THIRD	P-CARD	033012	305.00
CDW GOVERNMENT			PRINTER REPLACEMENT			0000000	00/00/0000				
2200	03/08/2012	PC13	00 001-0470-414.02-11		04/26/2012	0004539	00	FIFTH THIRD	P-CARD	033012	305.00
CDW GOVERNMENT			PRINTER REPLACEMENT			0000000	00/00/0000				
2300	03/08/2012	PC13	00 001-0470-414.02-11		04/26/2012	0004539	00	FIFTH THIRD	P-CARD	033012	305.00
CDW GOVERNMENT			PRINTER REPLACEMENT			0000000	00/00/0000				
2400	03/08/2012	PC13	00 001-0470-414.02-11		04/26/2012	0004539	00	FIFTH THIRD	P-CARD	033012	305.00
CDW GOVERNMENT			PRINTER REPLACEMENT			0000000	00/00/0000				
2500	03/08/2012	PC13	00 001-0470-414.02-11		04/26/2012	0004539	00	FIFTH THIRD	P-CARD	033012	305.00
CDW GOVERNMENT			PRINTER REPLACEMENT			0000000	00/00/0000				
2600	03/08/2012	PC13	00 001-0470-414.02-11		04/26/2012	0004539	00	FIFTH THIRD	P-CARD	033012	305.00
CDW GOVERNMENT			PRINTER REPLACEMENT			0000000	00/00/0000				
2700	03/08/2012	PC13	00 001-0470-414.02-11		04/26/2012	0004539	00	FIFTH THIRD	P-CARD	033012	305.00
CDW GOVERNMENT			PRINTER REPLACEMENT			0000000	00/00/0000				
2800	03/08/2012	PC13	00 001-0470-414.02-11		04/26/2012	0004539	00	FIFTH THIRD	P-CARD	033012	305.00
CDW GOVERNMENT			PRINTER REPLACEMENT			0000000	00/00/0000				
2900	03/06/2012	PC13	00 001-0470-414.03-11		04/26/2012	0004539	00	FIFTH THIRD	P-CARD	033012	396.90
COMCAST CHICAGO			2/15-3/14 INTERNET			0000000	00/00/0000				
3000	03/13/2012	PC13	00 001-0470-414.02-11		04/26/2012	0004539	00	FIFTH THIRD	P-CARD	033012	453.00
CDW GOVERNMENT			PRINTER REPLACEMENTS			0000000	00/00/0000				

GROUP NUMBER : 04352 PROCUREMENT CARD
 ACCOUNTING PERIOD: 12/2012
 GROUP USER ID : LET
 GROUP CREATED BY : LET
 GROUP UPDATED BY : LET

TRANS#	TRANS DATE	VOUCHER	BK	ACCOUNT NUMBER	PROJ	P.O.	VENDOR	SEQ	VENDOR NAME	INVOICE NUMBER	AMOUNT
DESCRIPTION 1	COM	SUB	DESCRIPTION 2		DUE DATE	CHECK#	CHECK DATE	TYPE	LAST TRANS	DISC/RETAINAGE	
3100 CDW GOVERNMENT	03/22/2012	PC13	00	031-0000-466.13-31 SONY TV			0004539 04/26/2012	00 0000000	FIFTH THIRD 00/00/0000	P-CARD 033012	538.62
3200 CDW GOVERNMENT	03/08/2012	PC13	00	001-0470-414.02-11 PRINTER REPLACEMENT			0004539 04/26/2012	00 0000000	FIFTH THIRD 00/00/0000	P-CARD 033012	684.01
3300 CDW GOVERNMENT	03/08/2012	PC13	00	001-0470-414.02-11 PRINTER REPLACEMENT			0004539 04/26/2012	00 0000000	FIFTH THIRD 00/00/0000	P-CARD 033012	684.01
3400 CDW GOVERNMENT	03/08/2012	PC13	00	001-0470-414.02-11 PRINTER REPLACEMENT			0004539 04/26/2012	00 0000000	FIFTH THIRD 00/00/0000	P-CARD 033012	684.01
3500 CDW GOVERNMENT	03/22/2012	PC13	00	031-0000-466.13-31 TV HARDWARE			0004539 04/26/2012	00 0000000	FIFTH THIRD 00/00/0000	P-CARD 033012	870.00
3600 CDW GOVERNMENT	03/27/2012	PC13	00	031-0000-466.13-31 SONY TV			0004539 04/26/2012	00 0000000	FIFTH THIRD 00/00/0000	P-CARD 033012	958.00
3700 CDW GOVERNMENT	03/06/2012	PC13	00	031-0000-466.13-31 SONY TV			0004539 04/26/2012	00 0000000	FIFTH THIRD 00/00/0000	P-CARD 033012	958.00
3800 CDW GOVERNMENT	03/09/2012	PC13	00	001-0470-414.03-36 MS ANTIVIRUS SOFTWARE-2			0004539 04/26/2012	00 0000000	FIFTH THIRD 00/00/0000	P-CARD 033012	1,707.12
3900 PAYPAL CODETWO	03/15/2012	PC13	00	001-0470-414.03-36 STANDARDIZED EMAIL SIGNTR			0004539 04/26/2012	00 0000000	FIFTH THIRD 00/00/0000	P-CARD 033012	1,712.00
4000 CDW GOVERNMENT	03/15/2012	PC13	00	001-0470-414.03-36 ANTIVIRUS END USER SFTWR			0004539 04/26/2012	00 0000000	FIFTH THIRD 00/00/0000	P-CARD 033012	2,862.50
4100 CDW GOVERNMENT	03/19/2012	PC13	00	001-0470-414.03-36 ANTIVIRUS LICENSES (130)			0004539 04/26/2012	00 0000000	FIFTH THIRD 00/00/0000	P-CARD 033012	5,822.70
4200 CDW GOVERNMENT	03/23/2012	PC13	00	001-0470-414.02-11 RETURNED DUPLICATE SHPMNT			0004539 04/26/2012	00 0000000	FIFTH THIRD 00/00/0000	P-CARD 033012	1,155.03-
4300 DMI DELL K-12/GOVT	03/28/2012	PC13	00	031-0000-466.13-31 RETURNED MERCHANDISE			0004539 04/26/2012	00 0000000	FIFTH THIRD 00/00/0000	P-CARD 033012	71.92-
4400 DMI DELL K-12/GOVT	03/14/2012	PC13	00	031-0000-466.13-31 FLASH STORAGE			0004539 04/26/2012	00 0000000	FIFTH THIRD 00/00/0000	P-CARD 033012	71.92
4500 GMIS-IL	03/26/2012	PC13	00	001-0470-414.02-13 MEMBERSHIP RENEWAL			0004539 04/26/2012	00 0000000	FIFTH THIRD 00/00/0000	P-CARD 033012	100.00

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TRANS#	TRANS DATE	VOUCHER	BK	ACCOUNT NUMBER	PROJ	P.O. DUE DATE	VENDOR SEQ CHECK#	VENDOR NAME CHECK DATE	INVOICE NUMBER LAST TRANS	AMOUNT DISC/RETAINAGE
DESCRIPTION 1	COM	SUB	DESCRIPTION 2					TYPE		
4600	03/06/2012	PC13	00 001-0470-414.02-11			04/26/2012	0004539 00	FIFTH THIRD 00/00/0000	033012	134.60
CDW GOVERNMENT			PHONE WALL MOUNT BRACKETS					P-CARD		
4700	03/23/2012	PC13	00 001-0470-414.02-27			04/26/2012	0004539 00	FIFTH THIRD 00/00/0000	033012	520.52
STANLEY SUPPLY & SVCS			IT TOOLS FOR NEW PD					P-CARD		
4800	03/29/2012	PC13	00 001-0470-414.02-27			04/26/2012	0004539 00	FIFTH THIRD 00/00/0000	033012	955.12
CDW GOVERNMENT			TONER					P-CARD		
4900	03/16/2012	PC13	00 001-0470-414.02-11			04/26/2012	0004539 00	FIFTH THIRD 00/00/0000	033012	1,054.98
CDW GOVERNMENT			TONER					P-CARD		
5000	03/16/2012	PC13	00 001-0470-414.02-11			04/26/2012	0004539 00	FIFTH THIRD 00/00/0000	033012	1,155.03
CDW GOVERNMENT			CHARGED IN ERROR					P-CARD		
5100	03/19/2012	PC13	00 001-0470-414.02-11			04/26/2012	0004539 00	FIFTH THIRD 00/00/0000	033012	2,250.00
ESRI INC			ARC GIS USER LICENSES					P-CARD		
5200	03/19/2012	PC13	00 001-0470-414.02-27			04/26/2012	0004539 00	FIFTH THIRD 00/00/0000	033012	3,150.00
ESRI INC			ARC GIS LICENSE					P-CARD		
5300	03/09/2012	PC13	00 031-0000-466.13-31			04/26/2012	0004539 00	FIFTH THIRD 00/00/0000	033012	5,443.20
DMI DELL K-12/GOVT			COMPUTER REPLACEMENTS (4)					P-CARD		
5400	03/09/2012	PC13	00 001-0530-415.02-14			04/26/2012	0004539 00	FIFTH THIRD 00/00/0000	033012	36.90
SKILLPATH SEMINARS MAI			EXCEL DVD					P-CARD		
5500	03/26/2012	PC13	00 001-0510-415.03-99			04/26/2012	0004539 00	FIFTH THIRD 00/00/0000	033012	55.70
WALMART.COM			MICROWAVE					P-CARD		
5600	03/26/2012	PC13	00 001-0125-411.02-11			04/26/2012	0004539 00	FIFTH THIRD 00/00/0000	033012	55.70
WALMART.COM			MICROWAVE					P-CARD		
5700	03/09/2012	PC13	00 001-0530-415.03-71			04/26/2012	0004539 00	FIFTH THIRD 00/00/0000	033012	134.00
SKILLPATH SEMINARS MAI			EXCEL CLASS-TEMPERA					P-CARD		
5800	03/09/2012	PC13	00 001-0530-415.03-71			04/26/2012	0004539 00	FIFTH THIRD 00/00/0000	033012	134.00
SKILLPATH SEMINARS MAI			EXCEL CLASS-HAISLET					P-CARD		
5900	03/09/2012	PC13	00 001-0530-415.03-71			04/26/2012	0004539 00	FIFTH THIRD 00/00/0000	033012	134.00
SKILLPATH SEMINARS MAI			EXCEL CLASS-BUNCE					P-CARD		
6000	03/14/2012	PC13	00 001-0510-415.03-71			04/26/2012	0004539 00	FIFTH THIRD 00/00/0000	033012	380.00
GOVERNMENT FINANCE OFF			GFOA CONFERENCE-K NEES					P-CARD		

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DESCRIPTION 1	COM	SUB	DESCRIPTION 2	DESCRIPTION 2	DUE DATE	DUE DATE	CHECK#	CHECK#	CHECK DATE	LAST TRANS	DISC/RETAINAGE
6100	03/08/2012	PC13	00	001-0510-415.03-71		04/26/2012	0004539	00	FIFTH THIRD	033012	522.00
GOVERNMENT FINANCE		OFF	ERP TRAINING-K NEES				0000000		00/00/0000		
6200	03/21/2012	PC13	00	001-0135-411.03-91		04/26/2012	0004539	00	FIFTH THIRD	033012	39.89-
DADANT AND SONS INC			CREDIT				0000000		00/00/0000		
6300	03/09/2012	PC13	00	001-0660-416.03-71		04/26/2012	0004539	00	FIFTH THIRD	033012	795.00
UWEX REGISTRATION			TRAINING-FORTIER				0000000		00/00/0000		
6400	03/02/2012	PC13	00	039-0000-461.13-21		04/26/2012	0004539	00	FIFTH THIRD	033012	5,610.17
BRADFORD SYSTEMS CORP			SHELVING SYSTEMS-PD BLDG				0000000		00/00/0000		
6500	03/06/2012	PC13	00	001-0620-431.02-33		04/26/2012	0004539	00	FIFTH THIRD	033012	29.20
PRO SAFETY INC			SAFETY BOOTS				0000000		00/00/0000		
6600	03/26/2012	PC13	00	001-0630-416.02-27		04/26/2012	0004539	00	FIFTH THIRD	033012	67.90
EXTERIOR ACCENTS			MEMORIAL ROCK				0000000		00/00/0000		
6700	03/15/2012	PC13	00	001-0000-201.01-00		04/26/2012	0004539	00	FIFTH THIRD	033012	73.69
FULLIFE SAFETY			SAFETY JACKET,PANTS				0000000		00/00/0000		
6800	03/14/2012	PC13	00	001-0630-416.02-31		04/26/2012	0004539	00	FIFTH THIRD	033012	90.00
CINTAS #022			UNIFORM PANTS				0000000		00/00/0000		
6900	03/07/2012	PC13	00	001-0620-431.02-31		04/26/2012	0004539	00	FIFTH THIRD	033012	95.97
CINTAS #022			UNIFORMS				0000000		00/00/0000		
7000	03/21/2012	PC13	00	001-0620-431.02-31		04/26/2012	0004539	00	FIFTH THIRD	033012	110.99
CINTAS #022			UNIFORMS				0000000		00/00/0000		
7100	03/16/2012	PC13	00	001-0630-416.02-27		04/26/2012	0004539	00	FIFTH THIRD	033012	161.91
MENARDS HANOVER PARK			MISC HARDWARE				0000000		00/00/0000		
7200	03/19/2012	PC13	00	001-0630-416.02-27		04/26/2012	0004539	00	FIFTH THIRD	033012	169.89
CAROL STREAM LAWN AND			STRING TRIMMER LINE				0000000		00/00/0000		
7300	03/23/2012	PC13	00	001-0000-201.01-00		04/26/2012	0004539	00	FIFTH THIRD	033012	207.78
FULLIFE SAFETY			SAFETY BOOTS,GLOVES				0000000		00/00/0000		
7400	03/14/2012	PC13	00	001-0630-416.02-31		04/26/2012	0004539	00	FIFTH THIRD	033012	211.89
CINTAS #022			UNIFORMS				0000000		00/00/0000		
7500	03/12/2012	PC13	00	001-0620-431.02-27		04/26/2012	0004539	00	FIFTH THIRD	033012	270.40
GLIDDEN PROFESSIONAL #			GRAFFITI WIPES				0000000		00/00/0000		

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DESCRIPTION 1	COM	SUB	DESCRIPTION 2	DESCRIPTION 2	DUE DATE	CHECK#	CHECK DATE	CHECK#	CHECK DATE	LAST TRANS	DISC/RETAINAGE
7600	03/19/2012	PC13	00	001-0620-431.03-35			0004539	00	FIFTH THIRD	033012	340.13
STANDARD EQUIP00 OF		00	NOZZLE REPAIR		04/26/2012	0000000	00/00/0000		P-CARD		
7700	03/13/2012	PC13	00	001-0620-431.02-27			0004539	00	FIFTH THIRD	033012	416.81
MENARDS HANOVER PARK			MISC TOOLS		04/26/2012	0000000	00/00/0000		P-CARD		
7800	03/14/2012	PC13	00	001-0620-431.02-31			0004539	00	FIFTH THIRD	033012	596.77
CINTAS #022			UNIFORMS		04/26/2012	0000000	00/00/0000		P-CARD		
7900	03/12/2012	PC13	00	001-0000-201.01-00			0004539	00	FIFTH THIRD	033012	3,847.86
WELCH BROS INC			STORM SEWER SUPPLIES		04/26/2012	0000000	00/00/0000		P-CARD		
8000	03/14/2012	PC13	00	001-0000-201.01-00			0004539	00	FIFTH THIRD	033012	4,840.68
WELCH BROS INC			STORM SEWER SUPPLIES		04/26/2012	0000000	00/00/0000		P-CARD		
8100	03/12/2012	PC13	00	001-0620-431.02-34			0004539	00	FIFTH THIRD	033012	5,875.00
SHERWIN WILLIAMS #3709			PAINT SPRAYER		04/26/2012	0000000	00/00/0000		P-CARD		
8200	03/15/2012	PC13	00	011-0000-201.01-00			0004539	00	FIFTH THIRD	033012	8,305.59
NORTH AMERICAN SALT CO			ROAD SALT		04/26/2012	0000000	00/00/0000		P-CARD		
8300	03/14/2012	PC13	00	011-0000-201.01-00			0004539	00	FIFTH THIRD	033012	68,978.36
NORTH AMERICAN SALT CO			ROAD SALT		04/26/2012	0000000	00/00/0000		P-CARD		
8400	03/07/2012	PC13	00	039-0000-461.13-21			0004539	00	FIFTH THIRD	033012	1,896.00
WASHBURN MACHINERY INC			WASHER/DRYER-PD BLDG		04/26/2012	0000000	00/00/0000		P-CARD		
8500	03/14/2012	PC13	00	001-0650-416.03-71			0004539	00	FIFTH THIRD	033012	50.00-
COLE INC			CREDIT-PUMPER SHOW FEE		04/26/2012	0000000	00/00/0000		P-CARD		
8600	03/19/2012	PC13	00	001-0650-416.02-22			0004539	00	FIFTH THIRD	033012	21.87
WHOLESALE DIRECT			STEP LIGHTS-#365		04/26/2012	0000000	00/00/0000		P-CARD		
8700	03/21/2012	PC13	00	001-0650-416.02-29			0004539	00	FIFTH THIRD	033012	54.98
MENARDS HANOVER PARK			VALVE-#659		04/26/2012	0000000	00/00/0000		P-CARD		
8800	03/05/2012	PC13	00	001-0650-416.03-72			0004539	00	FIFTH THIRD	033012	61.89
FAMILY EXPRESS			FUEL PURCHASE-PUMPER	CONF	04/26/2012	0000000	00/00/0000		P-CARD		
8900	03/14/2012	PC13	00	001-0650-416.02-22			0004539	00	FIFTH THIRD	033012	112.54
MENARDS HANOVER PARK			LUMBER/HARDWARE-CHIP	BOX	04/26/2012	0000000	00/00/0000		P-CARD		
9000	03/12/2012	PC13	00	001-0650-416.02-22			0004539	00	FIFTH THIRD	033012	205.75
WHOLESALE DIRECT			WARNING LIGHT-#300		04/26/2012	0000000	00/00/0000		P-CARD		

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DESCRIPTION 1	COM	SUB	DESCRIPTION 2		DUE DATE	CHECK#	CHECK DATE	TYPE	LAST TRANS	DISC/RETAINAGE	
9100	03/15/2012	PC13	00	001-0650-416.02-22			0004539	00	FIFTH THIRD	033012	229.46
MENARDS HANOVER PARK			LUMBER/HARDWARE-CHIP BOX		04/26/2012	0000000	00/00/0000	P-CARD			
9200	03/20/2012	PC13	00	001-0650-416.02-22			0004539	00	FIFTH THIRD	033012	314.17
WHOLESALE DIRECT			WARNING LIGHT-#351		04/26/2012	0000000	00/00/0000	P-CARD			
9300	03/05/2012	PC13	00	001-0650-416.03-71			0004539	00	FIFTH THIRD	033012	422.06
MARRIOTT INDIANAPOLIS			HOTEL-PUMPER CONFERENCE		04/26/2012	0000000	00/00/0000	P-CARD			
9400	03/23/2012	PC13	00	001-0650-416.02-22			0004539	00	FIFTH THIRD	033012	2,472.00
ODYSSEY AUTOMOTIVE			COMMAND STATION-#300		04/26/2012	0000000	00/00/0000	P-CARD			
9500	03/08/2012	PC13	00	001-0720-420.02-34			0004539	00	FIFTH THIRD	033012	9.68-
HOMEDEPOT.COM			CREDIT - TAX CHARGED		04/26/2012	0000000	00/00/0000	P-CARD			
9600	03/08/2012	PC13	00	001-0720-420.02-34			0004539	00	FIFTH THIRD	033012	138.68
HOMEDEPOT.COM			BATTERY		04/26/2012	0000000	00/00/0000	P-CARD			
9700	03/30/2012	PC13	00	001-0710-420.03-71			0004539	00	FIFTH THIRD	033012	1,180.00
IMAGETREND INC			CONFERENCE FEE (4)		04/26/2012	0000000	00/00/0000	P-CARD			
9800	03/15/2012	PC13	00	001-0730-420.03-71			0004539	00	FIFTH THIRD	033012	116.24
JONES&BARTLETT LEARNIN			FIRE INVESTIGATOR BOOKS		04/26/2012	0000000	00/00/0000	P-CARD			
9900	03/01/2012	PC13	00	001-0720-420.02-28			0004539	00	FIFTH THIRD	033012	113.61
RAECO-LIC, LLC			SCBA CLEANER		04/26/2012	0000000	00/00/0000	P-CARD			
10000	03/30/2012	PC13	00	001-0720-420.02-27			0004539	00	FIFTH THIRD	033012	131.09
VALUE CITY FRN00000638			TV STAND - FH#1		04/26/2012	0000000	00/00/0000	P-CARD			
10100	03/28/2012	PC13	00	001-0710-420.03-71			0004539	00	FIFTH THIRD	033012	291.60
DELTA 00670479456673			FIREHOUSE CONF AIRFARE		04/26/2012	0000000	00/00/0000	P-CARD			
10200	03/05/2012	PC13	00	001-0810-421.03-71			0004539	00	FIFTH THIRD	033012	120.80
JIMMY JOHN'S # 661			BOX LUNCHES-DCCPA MEETING		04/26/2012	0000000	00/00/0000	P-CARD			
10300	03/07/2012	PC13	00	001-0810-421.03-72			0004539	00	FIFTH THIRD	033012	35.61
MARATHON PETRO124099			FUEL PURCHASE		04/26/2012	0000000	00/00/0000	P-CARD			
10400	03/29/2012	PC13	00	001-0850-421.02-27			0004539	00	FIFTH THIRD	033012	57.39
ID PLUS LLC			BADGE HOLDERS, LANYARDS		04/26/2012	0000000	00/00/0000	P-CARD			
10500	03/29/2012	PC13	00	001-0820-421.02-27			0004539	00	FIFTH THIRD	033012	35.96
HOBBY-LOBBY #0163			FRAMES		04/26/2012	0000000	00/00/0000	P-CARD			

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DESCRIPTION 1	COM	SUB	DESCRIPTION 2						TYPE	LAST TRANS	DISC/RETAINAGE
10600	03/22/2012	PC13	00 001-0860-421.02-27	0004539 00		04/26/2012	0000000	00	FIFTH THIRD	033012	53.22
ARAMSCO ILLINOIS			RESPIRATOR WIPES						P-CARD		
10700	03/21/2012	PC13	00 001-0850-421.02-11	0004539 00		04/26/2012	0000000	00	FIFTH THIRD	033012	116.96
WW GRAINGER			TRASH CANS						P-CARD		
10800	03/21/2012	PC13	00 001-0850-421.02-11	0004539 00		04/26/2012	0000000	00	FIFTH THIRD	033012	128.98
WW GRAINGER			TRASH CANS						P-CARD		
10900	03/30/2012	PC13	00 001-0850-421.02-35	0004539 00		04/26/2012	0000000	00	FIFTH THIRD	033012	159.34
AREMAC HOLDING CORP/NA			EVIDENCE SUPPLIES						P-CARD		
11000	03/26/2012	PC13	00 001-0850-421.02-11	0004539 00		04/26/2012	0000000	00	FIFTH THIRD	033012	171.60
WW GRAINGER			TRASH CANS						P-CARD		
11100	03/27/2012	PC13	00 001-0820-421.03-71	0004539 00		04/26/2012	0000000	00	FIFTH THIRD	033012	350.00
PAYPAL IAPEM			CONFERENCE-CZEPCZYNSKI						P-CARD		
11200	03/26/2012	PC13	00 001-0820-421.02-27	0004539 00		04/26/2012	0000000	00	FIFTH THIRD	033012	415.99
STREICHER'S MILW			HOLO SIGHT (1)						P-CARD		
11300	03/30/2012	PC13	00 001-0850-421.02-35	0004539 00		04/26/2012	0000000	00	FIFTH THIRD	033012	441.08
AREMAC HOLDING CORP/NA			EVIDENCE SUPPLIES						P-CARD		
11400	03/29/2012	PC13	00 001-0820-421.02-27	0004539 00		04/26/2012	0000000	00	FIFTH THIRD	033012	868.00
RAY O'HERRON CO.INC. O			PISTOLS,EQUIPMENT (2)						P-CARD		
11500	03/26/2012	PC13	00 001-0850-421.02-11	0004539 00		04/26/2012	0000000	00	FIFTH THIRD	033012	876.00
WW GRAINGER			TRASH CANS						P-CARD		
11600	03/14/2012	PC13	00 001-0195-411.03-91	0004539 00		04/26/2012	0000000	00	FIFTH THIRD	033012	58.30
ROSATIS PIZZA			FOOD-CONNECT MEETING						P-CARD		
11700	03/13/2012	PC13	00 001-0195-411.03-91	0004539 00		04/26/2012	0000000	00	FIFTH THIRD	033012	69.90
SAMSCLUB #8148			WELCOME PLANTS						P-CARD		
11800	03/13/2012	PC13	00 001-0195-411.03-91	0004539 00		04/26/2012	0000000	00	FIFTH THIRD	033012	112.84
SAMSCLUB #8148			CONNECT MEETING SUPPLIES						P-CARD		
11900	03/07/2012	PC13	00 001-0180-411.02-14	0004539 00		04/26/2012	0000000	00	FIFTH THIRD	033012	305.00
PLANNING COMMISSIONERS			BOOKS						P-CARD		
12000	03/07/2012	PC13	00 001-0180-411.02-13	0004539 00		04/26/2012	0000000	00	FIFTH THIRD	033012	107.50
PLANNING COMMISSIONERS			BOOKS						P-CARD		

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DESCRIPTION 1		COM	SUB	DESCRIPTION 2	DUE DATE	DUE DATE	CHECK#	CHECK#	CHECK DATE	LAST TRANS	DISC/RETAINAGE
12100	03/27/2012	PC13		00 001-0195-411.03-91			0004539	00	FIFTH THIRD	033012	450.00
HANOVER PK PK FOUND				YOUTH BENEFIT BALL-CONECT	04/26/2012		0000000		00/00/0000		
12200	03/30/2012	PC13		00 050-5060-473.02-33			0004539	00	FIFTH THIRD	033012	8.90
STEINER ELEC ST CHARLE				SHIPPING CHARGES	04/26/2012		0000000		00/00/0000		
12300	03/20/2012	PC13		00 050-5060-473.02-34			0004539	00	FIFTH THIRD	033012	24.23
STEINER ELEC ST CHARLE				ACV DETECTOR	04/26/2012		0000000		00/00/0000		
12400	03/05/2012	PC13		00 050-5060-473.03-71			0004539	00	FIFTH THIRD	033012	30.00
PAYPAL IWEA				TRAINING-AUMANN,PETSCHOW	04/26/2012		0000000		00/00/0000		
12500	03/09/2012	PC13		00 050-5030-472.02-27			0004539	00	FIFTH THIRD	033012	54.45
OTTERBOX				IPHONE CASE	04/26/2012		0000000		00/00/0000		
12600	03/08/2012	PC13		00 050-5060-473.02-27			0004539	00	FIFTH THIRD	033012	86.60
WW GRAINGER				BATTERIES	04/26/2012		0000000		00/00/0000		
12700	03/20/2012	PC13		00 050-5060-473.02-33			0004539	00	FIFTH THIRD	033012	107.94
STEINER ELEC ST CHARLE				SAFETY GLOVE	04/26/2012		0000000		00/00/0000		

GROUP TOTALS

COUNT: 127
 AMOUNT: 152,434.21