

Village of Hanover Park

Municipal Building
2121 West Lake Street
Hanover Park, Illinois
60133-4398

Rodney S. Craig
Village President

Eira L. Corral
Village Clerk

630-372-4200
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VILLAGE BOARD WORKSHOP MEETING

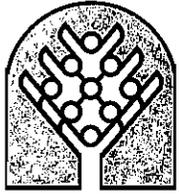
April 15, 2010

6:00 P.M.

Village Hall, Council Chambers: Room 214

CORRECTED AGENDA

- I. Call to Order
- II. Roll Call
- III. Review Warrants
- IV. Agenda Item Review
- V. Consensus to the Consent Agenda
- VI. Discussion Topics
 - i. Elected Official Compensation
 - ii. Board Workshop Format
 - iii. Annexation Discussion
- VII. Staff Updates
 - a. Police K-9 Update
- VIII. Adjournment



Hanover Park

Village of Hanover Park
Human Resource Department

Memorandum

To: The Village President and Board of Trustees

From: Ron Moser, Village Manager
Wendy Bednarek, Director of Human Resources

Date: March 1, 2010

Re: Elected Officials Compensation

The Finance Committee requested information on Elected Officials compensation. Attached is a compensation study for Elected Officials. Prior to collecting data for the study, the state statute was reviewed. A summary of the Illinois Municipal Code (65 ILCS 5/3.1-50-5-10) is as follows:

- All municipal officers receive a salary which is fixed by ordinance. The salaries shall not be increased or diminished during a term of any officer.
- The corporate authorities of the municipality may fix the salary of all officers for a definite term in an ordinance other than the appropriation or budget ordinance. Whether the ordinance is by appropriation or definite term, the amount shall not be increased or diminished during the fiscal year which the appropriation is made or a definite term.
- The amount will need to be established at least 180 days before the beginning of the terms of the officers.

Next, the staff conducted the compensation study by surveying local municipalities utilizing the Northwest Municipal Conference and Public Salaries memberships. In this study, we requested the following information:

1. What is the monthly/annual compensation for the Village President?
2. What is the monthly/annual compensation for Village Trustees?
3. Does the Village President or Trustees receive a stipend for meetings attended?
(Yes or No)
4. If so, what is the amount?
5. Do you provide an expense account for each elected official? (Yes or No)
6. If so, what is the annual amount?
7. Please describe any other compensation your elected officials receive.

62 local municipalities responded to the survey. Once all responses were compiled, the data was sorted by municipal population. For the purpose of analyzing this study, the staff chose municipalities with the population between 30,000 to 45,000. There are 17 municipalities who fall within the desired range. The findings are as follows:

Village President:

- Per Village ordinance (Article IV, Sec. 2-148), the Village President is paid \$500 per month for a total of \$6,000 per year.
- The average annual salary of the comparables is \$10,784. The range was \$3,600 to \$28,000.

Village Trustees:

- Per Village ordinance (Article III, Sec. 2-113), the Village Trustees are paid \$200 per month for a total of \$2,400.
- The average annual salary of the comparables is \$4,290. The range is \$1,200 to \$9,500

Additional Findings:

- 16 out of the 17 municipalities did not provide a stipend or an expense account to their elected officials. 5 out of the 17 municipalities did indicate even though they do not have an "official" account for elected officials, they do reimburse expenses for training, attending lunches/dinner/conferences and actual travel expenses.
- One village provided health insurance options to the elected officials (Elk Grove Village).

For reference, we have attached the state statute, village ordinance and compensation data. The Village Manager intends to schedule this topic for discussion at the Board Workshop of April 1st.

Attachment:

***Illinois Municipal
Code***

***65 ILCS 5/3.1-50-5
& 10***

ordinance.

(Source: P.A. 87-1119.)

(65 ILCS 5/3.1-45-15) (from Ch. 24, par. 3.1-45-15)

Sec. 3.1-45-15. Powers and duties. The trustees, except as otherwise provided in this Code, shall perform the duties and exercise the powers conferred upon the aldermen of a city.

(Source: P.A. 87-1119.)

(65 ILCS 5/3.1-45-20) (from Ch. 24, par. 3.1-45-20)

Sec. 3.1-45-20. Villages and towns under special Acts. The trustees in every village or incorporated town specified in Section 3.1-25-70 shall have the same powers and perform the same duties as have been given by any special Act to the legislative body of that specified village or incorporated town and that have been given or may later be given to trustees in villages or incorporated towns organized under this Code. This Section, however, does not authorize the trustees in a village or incorporated town to perform any act that its legislative body is specifically prohibited from performing under the terms of the Act creating that village or incorporated town. This Section shall not apply to or change the powers of the members of the legislative body of incorporated towns that have superseded civil townships.

(Source: P.A. 87-1119.)

(65 ILCS 5/Art. 3.1 Div. 50 heading)

DIVISION 50. COMPENSATION

(65 ILCS 5/3.1-50-5) (from Ch. 24, par. 3.1-50-5)

Sec. 3.1-50-5. Establishment. All municipal officers, except as otherwise provided, shall receive the salary or other compensation that is fixed by ordinance. Salaries or other compensation shall not be increased or diminished so as to take effect during the term of any officer holding an elective office. The salaries, fees, or other compensation of any appointed municipal officer, not including those appointed to fill vacancies in elective offices, may be increased but not diminished so as to take effect during the term for which the officer was appointed.

(Source: P.A. 87-1119.)

(65 ILCS 5/3.1-50-10) (from Ch. 24, par. 3.1-50-10)

Sec. 3.1-50-10. Fixing salaries. The corporate authorities of a municipality may fix the salaries of all municipal officers and employees in the annual appropriation or budget ordinance. They may fix the salary of all officers who hold elective office for a definite term in an ordinance other than the appropriation or budget ordinance. The salaries that are fixed in the annual appropriation ordinance shall neither be increased nor diminished during the fiscal year for which the appropriation is made. The salaries that are fixed by ordinance for those officers who hold elective office for a definite term shall neither be increased nor diminished during

that term and shall be fixed at least 180 days before the beginning of the terms of the officers whose compensation is to be fixed.

(Source: P.A. 90-210, eff. 7-25-97.)

(65 ILCS 5/3.1-50-15) (from Ch. 24, par. 3.1-50-15)

Sec. 3.1-50-15. Compensation of members of corporate authorities.

(a) The ordinance fixing compensation for members of the corporate authorities shall specify whether those members are to be compensated (i) at an annual rate or, (ii) for each meeting of the corporate authorities actually attended if public notice of the meeting was given.

(b) Each member of the corporate authorities may receive reimbursement from the municipality for expenses incurred by the member in attending committee meetings of the corporate authorities or for other expenses incurred by the member in the course of performing official duties.

(Source: P.A. 91-208, eff. 1-1-00.)

(65 ILCS 5/3.1-50-20) (from Ch. 24, par. 3.1-50-20)

Sec. 3.1-50-20. Compensation of employees. The compensation of employees shall be determined by the corporate authorities.

(Source: P.A. 87-1119.)

(65 ILCS 5/3.1-50-25) (from Ch. 24, par. 3.1-50-25)

Sec. 3.1-50-25. Clerk serving as collector. In municipalities where the same person holds the elective office of municipal clerk and the appointive office of municipal collector, the corporate authorities may provide by ordinance for that person to receive the compensation provided for each of these offices.

(Source: P.A. 87-1119.)

(65 ILCS 5/Art. 3.1 Div. 55 heading)

DIVISION 55. MISCELLANEOUS PROVISIONS

(65 ILCS 5/3.1-55-5) (from Ch. 24, par. 3.1-55-5)

Sec. 3.1-55-5. Certificate of appointment. Whenever a person has been appointed or elected to office, the mayor or president shall issue a certificate of appointment or election, under the corporate seal, to the municipal clerk. All officers elected or appointed under this Code, except the municipal clerk, alderman, mayor, trustees, and president, shall be commissioned by warrant, under the corporate seal, signed by the municipal clerk and the mayor, acting mayor, or mayor pro tem, or presiding officer of the corporate authorities.

(Source: P.A. 87-1119.)

(65 ILCS 5/3.1-55-10)

Sec. 3.1-55-10. Interests in contracts.

(a) A municipal officer shall not be financially

Attachment:

***Village of Hanover
Park***

***Code of Ordinances
Chapter 2; Article IV;
Sec. 2-148***

ARTICLE IV. PRESIDENT*

*State law references: Municipal officers generally, 65 ILCS 5/3.1-5-5 et seq.

Sec. 2-141. Election; term.

The village president shall be the president of the board of trustees as provided by statute and shall be elected and serve a four-year term and until his successor is elected and qualified as required by law. The term of office of the village president shall commence at the first regular or special meeting of the village president and board of trustees during the month of May following the proclamation of the results of the regular municipal election at which the village president was elected.

(Code 1963, § 1.001; Code 1975, § 2-97; Ord. No. O-81-11, § 4, 3-5-1981; Ord. No. O-07-12, § 2, 4-5-2007)

State law references: Election, term of president, 65 ILCS 5/3.1-15-10.

Sec. 2-142. Powers, duties generally.

(a) The village president shall be the chief executive officer of the village, and he shall perform all such duties as may be required of him by statute or ordinance.

The village president shall be recognized as the official head of the village by the courts for the purpose of serving civil process and by the governor for all legal purposes.

(b) The village president shall have the power and authority to inspect all books and records kept by any village officer or employee at any reasonable time. He shall preside at all meetings of the village board and on all ceremonial occasions. The village president shall be the liquor control commissioner of the Village of Hanover Park.

(c) The village president, from time to time, may, and annually shall, give the corporate authorities information concerning the affairs of the municipality and may recommend for their consideration measures the president believes expedient.

(Code 1963, § 1.002; Code 1975, § 2-98; Ord. No. O-08-23, § 3, 4-3-2008)

Sec. 2-143. Settling disputes; delegation of duties.

(a) Whenever there is a question as to the respective powers or duties of an officer appointed by the village president, such question shall be settled by the president; and he shall have the power to delegate to any such officer any duty which is to be performed when no specific officer has been directed to perform the duty.

(b) Whenever the village president determines that any board or commission of the village is unable to conduct a hearing as a result of the inability of such board or commission to create a quorum of the members thereof, he shall have the right to direct that such hearing be held before the president and board of trustees.

(Code 1963, § 1.003; Code 1975, § 2-99; Ord. No. O-83-7, § 1, 1-6-1983; Ord. No. O-08-23, § 3, 4-3-

ARTICLE IV. PRESIDENT*

2008)

Sec. 2-144. Powers during state of emergency created by transit shutdown.

(a) When any of the following conditions exist, there exists in the Village of Hanover Park a state of emergency:

- (1) Cessation of commuter transit operations by the Regional Transportation Authority; or
- (2) Cessation of operations by other rail or bus operator serving the area.

(b) Whenever the village president shall determine that a state of emergency exists, he shall sign, under oath, a statement of finding that such standards have been met, setting forth facts to substantiate such findings, describing the nature of the emergency, and declaring that a state of emergency exists. Such statement shall be filed with the clerk of the Village of Hanover Park as soon as practicable.

(c) After declaring a state of emergency the village president may declare the state of emergency at an end by giving written notice to that effect to the village clerk, but in no event shall a state of emergency extend beyond the adjournment of the first regular meeting of the village board of trustees after the state of emergency is declared.

(d) When a state of emergency exists under this section, the village president shall have the authority to order such action as may be deemed necessary to alleviate that traffic and transportation problems of the community, including, but not limited to:

- (1) Suspension of the ordinances of the Village of Hanover Park (chapter 62, article XI, division 2) relating to parking;
- (2) Imposition of such traffic and parking rules and regulations as are provided by the village ordinance relating to snow emergencies;
- (3) Imposition of rules and regulations to provide for emergency licensure and inspection of any transportation service available to the public for hire.

(e) Notice. The village president shall cause notice to be given of the calling of the state of emergency and the time at which he signed the declaration by every and all available means reasonably known to him at the time of calling such a state of emergency.

(Code 1975, § 2-99.1; Ord. No. O-81-35, §§ 1--5, 6-18-1981; Ord. No. O-81-39, §§ 1--5, 7-2-1981; Ord. No. O-94-38, § 6, 7-21-1994)

Sec. 2-145. Bond; oath.

Before entering upon the duties of his office, the president shall give a bond with sureties to be approved by the board of trustees, conditioned upon the faithful performance of his duties, in the sum of \$3,000.00, the cost of which bond will be paid by the village. He shall take the oath of office as prescribed by statute.

(Code 1963, § 1.004; Code 1975, § 2-100)

State law references: Oath or affirmation, 65 ILCS 5/3.1-10-25; bond of municipal officers, 65 ILCS 5/3.1-10-30.

Sec. 2-146. Deputy president.

(a) *Creation of office; powers and duties.* There is hereby created the office of deputy village president. The person appointed to such office be and is hereby authorized to lawfully perform all functions and duties the village president is empowered to perform, but only when the village president is unable to perform same as a result of the temporary absence from the village or the disability of the village president.

(b) *Qualifications.* No person shall be appointed to the office of deputy president unless he or she is a duly elected trustee of the Village of Hanover Park.

(c) *Appointment.* Appointment to the office of deputy president shall be an appointment of the village president, which appointment must be confirmed by a majority vote of the duly elected and acting trustees of the Village of Hanover Park.

(d) *Term of office.* The term of office of the deputy president shall commence on the day of appointment and terminate on the annual anniversary thereof, unless the office is vacated by removal, which will be done in the same manner as required for appointment, or by the holder of such office no longer qualifying to continue to hold such appointment. In no event shall the term of office of deputy president extend beyond the term of office of the village president, who made such appointment.

(e) *Bond; oath.* Before entering upon the duties of his office, the deputy president shall give a bond with sureties to be approved by the board of trustees, conditioned upon the faithful performance of his duties, in the sum of \$3,000.00, the cost of which bond will be paid by the village. He shall take the oath of office as prescribed by statute.

(Code 1975, § 2-101; Ord. No. O-78-63, § 1, 12-21-1978)

State law references: Bond of municipal officers, 65 ILCS 5/3.1-10-30.

Sec. 2-147. President pro tem.

In the event of the temporary absence or disability of both the village president and the deputy village president, the board of trustees shall elect one of its number to act as president pro tem, who during the absence or disability of the village president, and the deputy village president, shall perform the duties pertaining to the office of village president. The authority vested in the president pro tem shall cease upon the termination of the temporary absence or disability of either the village president or the deputy village president.

(Code 1975, § 2-101.1; Ord. No. O-78-64, § 1, 12-21-1978)

Sec. 2-148. Compensation of president.

The salary of the president of the village is hereby established as \$500.00 per month.

(Code 1963, § 1.006; Ord. No. O-64-149, § 1, 3-12-1965; Ord. No. O-72-2, § 1, 2-3-1972; Code 1975, § 2-102; Ord. No. O-80-53, § 1(b), 12-4-1980; Ord. No. O-99-71, § 2, 12-16-1999)

Secs. 2-149--2-170. Reserved.

Attachment:

***Village of Hanover
Park***

***Code of Ordinances
Chapter 2; Article III;
Sec. 2-113***

(Ord. No. O-08-23, § 2, 4-3-2008)

Sec. 2-92. Rules of order and procedure.

The president and board of trustees shall adopt rules of order and procedure governing the functions of the president and village board which shall be available for public inspection and review at the office of the village clerk.

(Ord. No. O-08-23, § 2, 4-3-2008)

Sec. 2-93. Disturbing meetings.

It shall be unlawful for any person to disturb any meeting of the board of trustees or of any committee thereof.

(Ord. No. O-08-23, § 2, 4-3-2008)

State law references: Rules of expulsion, 65 ILCS 5/3.1-40-15.

Secs. 2-94--2-110. Reserved.

DIVISION 2. BOARD OF TRUSTEES

Sec. 2-111. Number, election, terms; powers, duties generally.

The board of trustees of the village shall consist of six members elected according to the method provided by statute. Each trustee shall be elected and serve a four-year term and until his successor is elected and qualified as required by law. The term of office of each trustee shall commence at the first regular or special meeting of the village president and board of trustees during the month of May following the proclamation of the results of the regular municipal election at which the trustee was elected.

(Ord. No. O-08-23, § 2, 4-3-2008)

Sec. 2-112. Oath.

The members of the board of trustees shall take the oath of office prescribed by statute.

(Ord. No. O-08-23, § 2, 4-3-2008)

Sec. 2-113. Compensation.

The compensation of the village trustees shall be \$200.00 per month.

(Ord. No. O-08-23, § 2, 4-3-2008)

State law references: Compensation of members of corporate authorities, 65 ILCS 5/3.1-50-15.

Secs. 2-114--2-140. Reserved.

ARTICLE III. VILLAGE PRESIDENT AND BOARD OF TRUSTEES*

***Editor's note:** Ord. No. O-08-23, §§ 1, 2, adopted April 3, 2008, amended article III in its entirety to read as herein set out. Former article III, §§ 2-91--2-95, 2-111, 2-112, pertained to board of trustees, and derived from Code 1963, §§ 2.101, 2.102, 2.201, 2.207, 2.208; Ord. No. O-64-149, § 2, 3-12-1965; Ord. No. O-70-10, § 1, 5-7-1970; Ord. No. O-71-25, § 1, 6-17-1971; Code 1975, §§ 2-57--2-59, 2-68, 2-70, 2-79, 2-86; Ord. No. O-80-38, § 3, 8-21-1980; Ord. No. O-80-53, § 1(a), 12-4-1980; Ord. No. O-81-11, § 3, 3-5-1981; Ord. No. O-94-38, §§ 2, 4, 7-21-1994; Ord. No. O-99-71, § 1, 12-16-1999; Ord. No. O-07-12, § 1, 4-5-2007.

State law references: Board of trustees, 65 ILCS 5/3.1-45-5 et seq.

DIVISION 1. GENERALLY**Sec. 2-90. Form of government.**

- (a) The Village of Hanover Park operates under the managerial form of government adopted by referendum. The village board shall consist of the village president and six trustees.
- (b) The village board shall be the legislative and policy-making body of the village and shall have the powers and duties prescribed by statute and by ordinance of this village. Such powers and duties include:
- (1) Select and appoint a village manager as the chief administrative officer of the village charged with the powers and duties set forth in article V.
 - (2) Adopt, amend, and repeal ordinances as allowed by statute.
 - (3) Determine and review the village's property tax rate on an annual basis.
 - (4) Fulfill the village's vision by setting the strategic plan and developing annual goals.
 - (5) Approve the village's annual operating budget in pursuit of the village's mission statement.
 - (6) Promote the maintenance of the quality of life in the village through establishing intergovernmental relationships.
 - (7) Establish a comprehensive plan for the village's zoning and land use.
 - (8) Approve the five-year capital improvements plan annually to efficiently maintain the village's infrastructure.

(Ord. No. O-08-23, § 1, 4-3-2008)

Sec. 2-91. Ad hoc advisory committees.

Ad hoc advisory committees may be created from time to time by the president and board of trustees with such members, terms, purposes and functions as are established by its creation.

Attachment:

Elected Officials Compensation Study

Elected Officials Compensation

February-10

Municipality	Pop	Does the Village President and/or Trustees receive			Do you provide an expense account for		Other compensation/comments:	
		Annual Compensation for Village President	Annual Compensation for Trustees	Stipend for Meetings Attended?	If so, what amount:	each official?		If so, what amount:
annockburn, Village of	1,429	none	none	none	none	none	none	
enilworth, Village of	2,494	none	none	none	none	none	none	
ox River Grove, Village of	4,862	\$ 4,300.00	\$ 2,700.00	Yes.	\$75 per meeting - maximum of \$225/month.	No	XXX	
lorthfield, Village of	5,726	none	none	none	none	none	none	None. Village pays for training or seminars that may be appropriate for newly elected officials that want to attend.
vernness, Village of	6,749	\$910 - \$1,618.33 depending on years served.	\$ 350.00	No.	XXX	No.	XXX	
incolnshire, Village of	7,038	none	none	none	none	none	none	
lawthorn Woods, Village of	7,500	none	none	none	none	none	none	
ilencoe, Village of	8,762	none	none	none	none	none	none	
arrington, Village of	10,168	\$ 4,500.00	\$ 1,200.00	No	XXX	No	XXX	Village Clerk \$750 per quarter + \$85 per meeting
Vinnetka, Village of	12,419	none	none	none	none	none	none	
ary, Village of	15,531	\$ 6,600.00	\$ 3,700.00	No	XXX	No	XXX	Mayors travel expenses to meetings in Illinois are reimbursed.
rospect Heights, City of	17,081	\$ 1,200.00	\$ 1,200.00	No	XXX	No	XXX	
linsdale, Village of	17,940	none	none	none	none	none	none	
eerfield, Village of	18,420	none	none	none	none	none	none	
rookfield, City of	19,085	\$ 7,906.00	\$ 4,392.00	No	XXX	No	XXX	
omewood, Village of	19,543	\$ 3,900.00	\$ 2,000.00	No	XXX	No	XXX	
ake Zurich, Village of	19,932	\$9,500 + \$500 for liquor commissioner	\$ 3,000.00	No	XXX	No		\$250 budgeted for entire board
irayslake, Village of	20,330	\$10,400 include liquor commissioner pay	\$150 per board meeting; \$15 per committee meeting	see trustee amount	XXX	Yes	\$ 4,000.00	
ibertyville, Village of	20,800	\$ 12,000.00	\$ 4,800.00	No.	XXX	No.	XXX	
outh Elgin, Village of	20,844	\$300 per meeting	Trustees: \$150 per meeting Village Clerk: \$225 per meeting	No	XXX	No	XXX	
ake Forest, City of	21,600	\$ 10.00	None	No	XXX	Yes		No set amount but primarily pays for food for
orton Grove, Village of	22,451	\$ 8,000.00	\$ 4,500.00	Yes	reimbursement expense \$100 Trustees monthly reimbursement expense	No	XXX	

Municipality	Pop	Annual Compensation for Village President	Annual Compensation for Trustees	Does the Village President and/or Trustees receive Stipend for Meetings		Do you provide an expense account for each official?		Other compensation/comments:
				Attended?	If so, what amount:	each official?	If so, what amount:	
Waukegan, Village of	22,854	\$10,800 + \$1,200 for liquor commissioner	\$90 per regular or committee meeting to a max of \$360 per month plus \$90 per special meeting to a max of 12 special meetings per year	No - see trustee comp	XXX	No	XXX	
Waukegan, Village of	23,115	\$12,000 (\$10,000 for president, \$2,000 for liquor commissioner)	\$ 5,796.00	Yes.	\$25/hour capped at \$10,000/year.	No.	XXX	
Waukegan Hills, Village of	23,353	\$ 11,240.00	\$ 5,827.00	No	XXX	No	XXX	
Waukegan, Village of	23,506	\$ 6,000.00	\$ 1,200.00	No	XXX	No	XXX	
Waukegan Park, Village of	23,517	\$ 4,500.00	\$ 3,000.00	No	XXX	No	XXX	Village pays registration fees for meetings and reimburses for mileage. Per diem amount is \$50
Waukegan, City of	24,182	\$ 21,999.00	\$ 3,600.00	No	XXX	No	XXX	
Waukegan Meadows, City of	24,604	\$9,950 annual (this included liquor license officer pay)	\$ 4,000.00	No.	XXX	No.	XXX	
Waukegan Ellyn, Village of	27,000	\$ 50.00	\$ 20.00	No	XXX	No	XXX	Pay for any seminar they may attend for their position and items such as a drive to Springfield.
Waukegan, Village of	27,651	none	none	none	none	none	none	
Waukegan Park, City of	30,262	\$ 13,500.00	\$ 9,500.00	No	XXX	Yes, Mayor Only.	N/A.	
Waukegan, Village of	30,500	\$ 15,000.00	\$ 6,000.00	No	XXX	No	XXX	
Waukegan, Village of	30,668	\$ 4,000.00	\$ 2,500.00	Yes	\$50 per meeting OR \$600 annually	Actual out-of-pocket will be reimbursed -receipts are required.	XXX	
Waukegan, City of	32,000		\$ 4,500.00	No	XXX	No	XXX	
Waukegan, Village of	33,253	\$ 9,600.00	3 Trustees: \$3,600 and 3 Trustees: \$4,800	No	XXX	No	XXX	
Waukegan, Village of	33,435	\$ 6,400.00	\$ 5,800.00	No	XXX	No	XXX	
Waukegan, Village of	34,622	\$ 12,000.00	\$ 6,000.00	No	XXX	No	XXX	
Waukegan Grove, Village of	34,727	\$28,000 per ordinance	\$4,000 next election \$6,000	No	XXX	No	XXX	Insurance Option - see attached ordinance no. 3169
Waukegan, Village of	36,000	\$1,900 + \$25 per meeting + \$1,300 as liquor commissioner	\$25 per meeting	Yes - see annual compensation	\$25 per meeting	Yes	state conferences/lunches/dinners, etc	
Waukegan Ridge, City of	37,775	\$ 12,000.00	City Clerk: \$9,000 Alderman \$1,200	No	XXX	No	XXX	
Waukegan Park, Village of	38,000	\$ 6,000.00	\$ 2,400.00	No	XXX	No	XXX	Reimbursed for some expenses through commodities and contractual services account

<u>Municipality</u>	<u>Pop</u>	<u>Annual Compensation for Village President</u>	<u>Annual Compensation for Trustees</u>	<u>Does the Village President and/or Trustees receive Stipend for Meetings Attended?</u>	<u>If so, what amount:</u>	<u>Do you provide an expense account for each official?</u>	<u>If so, what amount:</u>	<u>Other compensation/comments:</u>
Wheeling, Village of	38,555	\$ 11,000.00	\$ 6,000.00	No.	XXX	No.	XXX	Per Village Code, "each elected village official shall receive reimbursement for actual expenses reasonably incurred while attending meetings of the corporate authorities or committees thereof, and in the course of other official village business. Travel and per diem expenses incurred by elected village officials on trips beyond the borders of the state shall not be received unless such travel has been approved in advance by the corporate authorities." Such reimbursements would be paid from funds budgeted for the employees of the Village's Administration Department; elected officials have no separate account for such expenses.
Streamwood, Village of	39,217	\$ 8,400.00	\$ 2,520.00	No.	\$50 per regular or special meeting of the corporate authorities	No.	XXX	Village President has the option to be provided an automobile owned and maintained by the Village, or receive an auto allowance of \$500 per month.
Crystal Lake, Village of	39,788	\$ 3,600.00	\$ 2,400.00	No	XXX	No	XXX	
Wartlett, Village of	41,402	\$ 7,000.00	\$ 4,000.00	No	XXX	No	XXX	Officials will occasionally attend seminars and the Village pays those expenses - most are local. The Village President sometimes attends National conferences - this varies
Elmhurst, City of	43,000	\$ 8,700.00	\$ 2,400.00	No	XXX	No	XXX	Currently pursuing to allow the City Council to participate in IMRF
Buffalo Grove, Village of	44,200	\$ 7,800.00	\$ 4,200.00	No	XXX	No	XXX	Nothing other than compensation. However, if asked to represent Village of an event that might involve a cost, they are either reimbursed or Village pays cost. However, they do not have an expense account.
Woodward, Village of	45,000	\$ 15,029.00	\$ 4,506.00	No	XXX	No	XXX	Mileage for travel to meetings, phone and internet use
DeKalb, City of	45,749	\$ 22,500.00	\$ 5,400.00	No	XXX	No	XXX	Health Insurance Available
Elmhurst, Village of	46,329	\$ 3,600.00	\$ 900.00	Yes but no set amount	diems" when they attend seminars, workshops or are on official Village business. The Village also pays for conferences, seminars and such.	No	XXX	Village President is reimbursed for their personal cell phone expenses on a monthly basis.
Oak Park, Village of	52,524	\$ 10,800.00	\$ 7,200.00	No	XXX	No	XXX	
Wheaton, City of	55,416	\$ 5,000.00	\$ 3,000.00	No	XXX	No	XXX	
Mount Prospect, Village of	56,265	Annual compensation for Village President/Liquor Commissioner - *\$8,500.	\$ 27,500.00	No.	XXX	No.	Travel and Meetings (total budget for Village President and Trustees) \$2,193.	*Liquor Commissioner: Village President serves as Liquor Commissioner; compensation combined with Village President earnings.

Municipality	Pop	Does the Village President and/or Trustees receive			Do you provide an expense account for		Other compensation/comments:
		Annual Compensation for Village President	Annual Compensation for Trustees	Stipend for Meetings Attended?	If so, what amount:	each official?	
Des Plaines, City of	58,710	\$ 9,600.00	\$ 3,000.00	No	XXX	Yes	Mayor: \$200 a month Alderman: \$150 a month Elected officials are given an opportunity to enroll in our health/dental plan. They pay 10% of monthly premium. They also receive \$30,000 life insurance policy. They can enroll in additional life/dependent life at their cost.
Woodland Park, Village of	60,000	\$40,000 + \$3,000 for liquor commissioner	\$ 11,087.00	No	XXX	No	XXX
Waukegan, Village of	66,659	\$ 28,000.00	\$ 7,616.00	No.	XXX	No.	XXX
Waukegan, Village of	68,000	\$ 15,000.00	\$ 6,000.00	Yes	\$25 per meeting	No	XXX
Waukegan, City of	74,239	\$ 19,000.00	\$ 12,000.00	No	XXX	No	XXX
Waukegan, Village of	75,936	\$19,378 + \$1,200 for liquor commissioner	\$ 4,256.00	Yes	\$75 per meeting	Yes	\$1,200 annually Village President receives \$8,034 car allowance. Village Clerk is paid \$6,535 annually + \$1,200 annual expense and the \$75/meeting
Waukegan Heights, Village of	76,031	Mayor currently waives her salary but budgeted amount is \$8,500	\$ 2,800.00	No	XXX	Have combined Travel and Training account. Must go through normal Village travel pre-approvals.	\$6,800 for the entire board
Waukegan, City of	142,900	\$22,842 + \$5,707 for liquor commissioner	\$ 11,413.00	No	XXX	Yes	and get reimbursed for expenses related to a conference or if there is a cost for a work meeting, no set dollar amount. Receive Medical/Dental insurance benefits the same as employees, can participate in IMRF, Internet \$600 and cell phone \$600 per year.
Waukegan, City of	145,000	\$ 35,000.00	\$ 20,000.00	No	XXX	No	XXX
Waukegan Ridge		Mayor \$1,000/month.	Aldermen \$100/month.	No.		No.	Mayor receives an additional \$7,000 as Deputy Liquor Commissioner

Municipality	Mayor/President position is full time or part time	Mayor/President annual salary	How frequently are salary payments made to the Mayor/President?	Does the annual salary include salary paid for acting as liquor commissioner?	Additional comment	Additional annual salary for acting as liquor commissioner?
Addison	Part Time	\$3,200 plus \$25 per meeting	Monthly	Yes		
Burr Ridge	Part Time	\$6,000	Biweekly	Yes		
Carol Stream	Part Time		Semi-monthly	Yes		
Downers Grove	Part Time	\$4,800	Biweekly	Yes		
Elmhurst	Part Time	\$8,400	Biweekly	No		\$300
Glen Ellyn	Part Time	\$600	Quarterly	Yes		
Hanover Park	Part Time	\$6,000	Monthly	Yes		
Itasca	Part Time	\$5,200 plus \$50 per extra meetings, not to exceed \$20,000 in extra meetings annually	Biweekly	No		\$2,000
Lisle	Part Time	\$6,000	Monthly	Yes	\$4800/yr + \$1200/year for liquor	
Lombard	Part Time	\$15,029	Biweekly	Yes		
Oak Brook	Part Time	\$10,400	Biweekly	Yes		
Oakbrook Terrace	Part Time	\$8,000	Monthly	Yes		

Municipality	Mayor/President position is full time or part time	Mayor/President annual salary	How frequently are salary payments made to the Mayor/President?	Does the annual salary include salary paid for acting as liquor commissioner?	Additional comment	Additional annual salary for acting as liquor commissioner?
Roselle	Part Time	\$12,000 plus \$25/hour for outside meetings capped at \$10,000	Monthly	Yes	\$2,000 per year is for liquor commissioner included in the \$12,000.	
St. Charles	Part Time	\$17,500	Biweekly	Yes		
Villa Park	Part Time	\$4,500	Biweekly	No		
Warrenville	Part Time	\$12,000	Monthly	No		
Wayne	Part Time	\$0	No Salary	N/A	No pay, volunteer	
West Chicago	Part Time	\$12,000 plus \$3,000 annual stipend for expenses (paid each May)	Monthly	Yes		
Westmont	Part Time	\$8,000	Annually	Yes		
Wheaton	Part Time	\$5,000	Quarterly	Yes		
Winfield	Part Time	\$1,800	Semi-annually	No	That is a separate amount	\$300
Woodridge	Part Time	\$9,600	Monthly	Yes		

Municipality	Village/City Clerk position is part time or full time	Total annual salary of the Village/City Clerk?	How frequently are salary payments made to the Village/City Clerk?	Total annual salary of your municipality's Trustees/Aldermen/Councilmen?	If the salaries of your Trustees/Aldermen/Councilmen vary, please enter the range and provide an explanation.
Addison	Part Time	\$18,500	Biweekly	\$25 per meeting	
Burr Ridge	Part Time	\$4,800	Biweekly	\$3,000	Three Trustees currently receive \$3,000. The other 3 receive no salary until the next election, at which time they will receive \$3,000.
Carol Stream	Part Time	\$2,600	Per Meeting. \$100	\$2,600	
Downers Grove	Full Time	\$83,622	Biweekly	\$2,400	
Elmhurst	Part Time	\$8,400	Biweekly	\$2,400	
Glen Ellyn	Part Time	\$3,600	Quarterly	\$240	
Hanover Park	Part Time	\$2,400	Monthly	\$2,400	
Itasca	Part Time	\$5,200	Biweekly	\$2,600	Plus \$50.00 per extra meeting, not-to-exceed \$5000.00 in extra meetings annually.
Lisle	Part Time	\$5,000	Monthly	\$1,200	
Lombard	Part Time	\$6,760	Biweekly	\$4,506	
Oak Brook	Part Time	\$10,400	Biweekly	\$960 - \$1,400	Depends on the amount of meetings they attend per year.
Oakbrook Terrace	Part Time	\$3,000	Monthly	\$3,000	

Municipality	Village/City Clerk position is part time or full time	Total annual salary of the Village/City Clerk?	How frequently are salary payments made to the Village/City Clerk?	Total annual salary of your municipality's Trustees/Aldermen/Councilmen?	If the salaries of your Trustees/Aldermen/Councilmen vary, please enter the range and provide an explanation.
Roselle	Part Time	\$15,600 if uncertified; \$18,500 if registered; \$26,000 if certified	Biweekly	\$5,304	
St. Charles	Part Time	\$4,500	Biweekly	\$175 per meeting	
Villa Park	Part Time	\$3,500	Biweekly	\$3,000	
Warrenville	Part Time	\$10,000	Monthly	\$4,800	
Wayne	Part Time	\$16,000-\$18,000	Semi-Monthly	\$0	Volunteers
West Chicago	Part Time	\$4,500	Monthly	\$4,500	
Westmont	Part Time	\$6,000	Annually	\$4,800	
Wheaton	Full Time	\$80,889	Semi-Monthly	\$3,000	
Winfield	Part Time	\$1500 plus \$50 per board meeting they are in attendance	Monthly. Salary plus \$50 p	\$1,500	
Woodridge	Part Time	\$4,800	Monthly	\$4,800	Three of the Trustees currently earn \$3,6600 and these three positions will be increased to \$4,800 after the current term of office.

Municipality	How frequently are salary payments made to the Trustees/Aldermen/Councilmen?	Additional comments	Contact Name	Phone Number
Addison	Biweekly		Don Pinson	630-693-7505
Burr Ridge	Biweekly		Steve Stricker	630-654-8181 Ext. 100
Carol Stream	\$100 Per Meeting		Chris Oakley	630-871-6250
Downers Grove	Biweekly		Doug Haywood	630-434-5503
Elmhurst	Biweekly	Elected City Treasurer paid \$2,400	Thomas P. Borchert	630-530-3010
Glen Ellyn	Quarterly		Steve Jones	630-652-5200
Hanover Park	Monthly		Wendy Bednarek	630-372-4254
Itasca	Monthly		David Williams	630-773-0835
Lisle	Monthly		Jerry Sprecher	630-271-4116
Lombard	Biweekly		Linda Hanlon	630-620-5700
Oak Brook	Biweekly. \$40 per meeting		Eileen Donahue	630-368-5024
Oakbrook Terrace	Monthly		Kathy S. Katz	630-941-8300 Ext. 313

Municipality	How frequently are salary payments made to the Trustees/Aldermen/Councilmen?	Additional comments	Contact Name	Phone Number
Roselle	Monthly		Jeanne Calvert	630-671-2804
St. Charles	Biweekly. \$175 per meeting		Denice Brogan	630-377-4415
Villa Park	Biweekly		Eric Dubrowski	630-834-8500
Warrenville	Monthly		Ana Vainisi	630-836-3027
Wayne	No Salary		Patricia Engstrom	630-584-3090
West Chicago	Monthly		Michael Guttman	630-293-2200
Westmont	\$100 Per Meeting		Ronald R. Searl	630-981-6211
Wheaton	Quarterly		Emily Consolazio	630-260-2012
Winfield	Semi-Monthly		Janet Guffey	630-933-7107
Woodridge	Monthly		Kathleen Rush	630-719-4707

BOARD WORKSHOP**April 15, 2010**

DATE: April 7, 2010

TO: Village President and Board of Trustees

FROM: Ronald A. Moser, Village Manager
Patrick Grill, Community Development Director
Bill Beckman, Village Engineer

SUBJECT: Discussion of Annexation of Sod Farm and Driving Range

Attached please find a map showing two unincorporated parcels along Lake Street, east of the Elgin-O'Hare expressway. The first is a 23-acre parcel along the north side of Lake Street known as the sod farm; and the second is the existing 21-acre driving range across Lake Street on the south side. These parcels are completely surrounded by the Village of Hanover Park.

State Statutes allow municipalities to annex territory containing 60 acres or less when they are wholly bounded by that municipality. As these parcels total only 44 acres, they fall within the guidelines established by the State for annexation. Annexation would allow the village to collect a municipal property tax from these parcels, and retail sales taxes also. There has been discussions that the sod farm may be converted into a commercial nursery, but as they are not currently within the Village of Hanover Park, approvals will be through DuPage County.

Staff is seeking direction from the Board as to whether the village should pursue annexation of these two parcels. The current owners have been opposed to annexation in the past, however the municipality can annex these parcels without the owners consent.

Attachment

