

NOTICE OF HEARING

NOTICE IS HEREBY given that the Liquor Control Commissioner of the Village of Hanover Park will hold a liquor hearing at the hour of 4:00 p.m. in Room 101 in Hanover Park Village Hall, 2121 West Lake Street, Hanover Park, Illinois, on Thursday, August 23, 2012, concerning charge of selling alcoholic liquor to a person below the age of twenty one (21) years on or about July 26, 2012, at licensed premises by the agents or employees of licensed liquor retailers in violation of 235 ILCS 5/6-16, and the Village Code. A copy of the agenda is attached.

LIQUOR CONTROL COMMISSIONER
HANOVER PARK, ILLINOIS

/s/Rodney S. Craig_____

AGENDA FOR HEARING

**BEFORE THE LIQUOR COMMISSIONER
OF THE VILLAGE OF HANOVER PARK
2121 West Lake Street - Room 101
Hanover Park, IL
August 23, 2012
4:00 p.m.**

1. Call to Order
2. Hearing on Complaints:
 - 12-08 Manan Pantry, Inc., d/b/a
M & M Food
3. Adjournment

**BEFORE THE LIQUOR COMMISSIONER
OF THE VILLAGE OF
HANOVER PARK, ILLINOIS**

HEARING PROCEDURES

1. Introduction by Commissioner.
2. Statement of purpose of hearing by Commissioner:

“The purpose of this hearing today is to hold a hearing on the notice of hearing concerning the liquor license of _____
_____ (Read Charges).”
3. Commissioner will then ask if the parties are present. Commissioner will request the parties and their attorneys, if any, to identify themselves for the record and the court reporter.
4. Commissioner will ask for introduction in evidence of any stipulated and agreed to exhibits including, but not limited to, statement of charges, notice of hearing, etc.
5. Preliminary motions, if any, will be made by parties.
6. Commissioner will ask the licensee for the licensee's plea to the charges.
7. Commissioner will ask all witnesses to stand and be sworn by the court reporter.
8. Commissioner will state that the Village has the burden of proof and the right to proceed.

9. Both parties, starting with Village will be given an opportunity to make opening statements.
10. Village attorney to present charges and evidence or testimony pertaining thereto.
11. Commissioner to question Complainant's witnesses at the end of their testimony.
12. Licensee to cross-examine Complainant's witnesses at the end of Commissioner's questioning.
13. Licensee to submit evidence or testimony in rebuttal.
14. Commissioner to question witnesses following their testimony.
15. Village Attorney to cross-examine licensee's witnesses.
16. Closing statements by Village Attorney followed by Licensee.
17. Deliberation by the Commissioner.
18. Formal adoption of the Commissioner's written findings of fact and decision.