



Village of Hanover Park Administration

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PRESIDENT
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VILLAGE CLERK
EIRA CORRAL

TRUSTEES
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JAMES KEMPER
JENNI KONSTANZER
JON KUNKEL
RICK ROBERTS
EDWARD J. ZIMEL, JR.

VILLAGE MANAGER
JULIANA A. MALLER

VILLAGE OF HANOVER PARK

VILLAGE BOARD REGULAR WORKSHOP MEETING Municipal Building: 2121 W. Lake Street Hanover Park, IL 60133

Thursday, March 20, 2014
6:00 p.m.

MINUTES

1. CALL TO ORDER-ROLL CALL

Mayor Craig called the meeting to order at 6:00 p.m.

Roll:

PRESENT	Trustees:	Roberts, Zimel, Kemper, Kunkel
ABSENT	Trustees:	Konstanzer, Cannon

ALSO PRESENT Village Manager Juliana Maller, Village Attorney Paul, and Department Heads.

2. ACCEPTANCE OF AGENDA

Motion by Trustee Zimel, seconded by Trustee Kemper to accept the agenda.

Roll call:

AYES:	Trustees:	Roberts, Zimel, Kemper, Kunkel
NAYS:	Trustees:	None
ABSENT:	Trustee:	Konstanzer, Cannon

Motion carried: Accepted agenda.

3. REGULAR BOARD MEETING AGENDA ITEM REVIEW

None

4. DISCUSSION ITEMS

- a. St. Ansgar Religious Procession Event Application

Village Manager Maller spoke to St. Ansgar's Special Events application for a religious procession. The consensus was to bring forward to the April board meeting.

The Board Directed to reach out to St. Ansgar in reference to having volunteers setup the barricades. It was also noted that a certificate of insurance was still pending.

b. CGI Communications Agreement

Program was explained by Village Planner Katie Bowman and Shubra Govind. Questions were fielded and answered. Consensus to authorize the Village Manager to sign.

c. Agreement for Administrative Adjudication hearings.

Consensus to bring forward for approval to the April Board Meeting.

5. STAFF UPDATES

a. Hanover Square Update

Village Planner, Katie Bowman, spoke to the signing of the lease agreement for the lease education and work center. Noted that she continued to work with the construction manager for the logistics of the façade. She notified the board that the deadline for RFP was last Friday. Executive session to follow on April 3 to brief the Board.

She provided tenant updates and discussion regarding property availability as of May 1 and re-leasing.

Public Works Staff advised that three bids were received, budgeted and put out for bid: Pavement Marking, Cracked Sealing Concrete, Sidewalk, Curb, & Gutter Replacement.

Consensus to take contracts to the Board at the upcoming regular board meeting.

Staff provided an update on Harbor Freight. It was noted that an inspection was completed and that they are requesting a soft opening on 3/25. A temporary certificate of occupancy is required for soft opening. Staff noted that a life safety inspection would need to be passed. It was noted that several projects were still pending: façade, parking lot, landscaping.

It was noted that they are requesting an April 9 grand opening and April 10 for the Ribbon Cutting. Village requires 110% cash bond per code for the remainder of the work to be completed. Staff recommended that 75% of the value of work to be completed to be deposited into an escrow account. Village will work with them toward completion.

6. NEW BUSINESS

None

7. ADJOURNMENT

Motion by Trustee Kemper, seconded by Trustee Zimel to go into executive session pending litigation.

Roll call:

AYES:	Trustees:	Voice Vote; All Ayes
NAYS:	Trustees:	None
ABSENT:	Trustee:	Konstanzer

Motion passes: Go into executive session pending litigation.

Motion to adjourn by Trustee Zimel , seconded by Trustee Kunkel.
All ayes.

Meeting adjourned at 7:27pm.

Recorded and transcribed by:

Eira L. Corral
Village Clerk

Minutes approved by President and Board of Trustees on this: