



Village of Hanover Park Administration

Municipal Building
2121 Lake Street
Hanover Park, IL 60133-4398

630-823-5600
FAX 630-823-5786
www.hpil.org

PRESIDENT
RODNEY S. CRAIG

VILLAGE CLERK
EIRA CORRAL

TRUSTEES
WILLIAM CANNON
JAMES KEMPER
JENNI KONSTANZER
JON KUNKEL
RICK ROBERTS
EDWARD J. ZIMEL, JR.

VILLAGE MANAGER
JULIANA A. MALLER

VILLAGE OF HANOVER PARK

VILLAGE BOARD REGULAR MEETING

Municipal Building: 2121 Lake Street, Hanover Park, IL 60133

Thursday, June 5, 2014
7:00 p.m.

MINUTES

1. CALL TO ORDER – ROLL CALL

Mayor Craig called the meeting to order at 7:03 p.m.

Roll Call:

PRESENT	Trustees:	Roberts, Zimel, Kemper, Kunkel, Konstanzer, Cannon arrived late at 7:23 pm
ABSENT	Trustees:	None
ALSO PRESENT	Village Manager	Juliana Maller, Village Attorney Paul, and Department Heads.

2. PLEDGE OF ALLEGIANCE

3. ACCEPTANCE OF AGENDA

Motion by Zimel and seconded by Konstanzer to accept the agenda remove 6-A.5 and 6-A.6 from the agenda.

Question on order of item placement 6-A.10 and 6-A.11 on the agenda.

Roll call:

AYES:	Trustees:	Zimel, Konstanzer
NAYS:	Trustees:	Kunkel, Roberts, Kemper
ABSENT:	Trustee:	Cannon

Motion fails.

Motion by Zimel and seconded by Trustee Kunkel accept the agenda and add items 6-A.8, 6-A.9, 6-A.10, 6-A.11, 6-A.12, 6-A.13, 6-A.14, 6-A.15, 6-A.16, 6-A.17, 6-A.18, 6-A.19, 6-A.20, 6-A.21 to the consent agenda was made.

Roll call:

AYES:	Trustees:	Zimel, Kemper, Kunkel, Roberts, Konstanzer
NAYS:	Trustees:	None
ABSENT:	Trustee:	Cannon

Motion Passes: Add items 6-A.8, 6-A.9, 6-A.10, 6-A.11, 6-A.12, 6-A.13, 6-A.14, 6-A.15, 6-A.16, 6-A.17, 6-A.18, 6-A.19, 6-A.20, 6-A.21 to the consent agenda.

4. PRESENTATIONS

a. Strategic Plan Presentation

Village Manager Maller presented the Strategic Plan for the Village of Hanover Park.

5. TOWNHALL SESSION

None

6. VILLAGE PRESIDENT REPORT – RODNEY S. CRAIG

Motion to approve by omnibus vote items on the consent agenda by Trustee Zimel and seconded by Trustee Roberts.

Roll call:

AYES:	Trustees:	Zimel, Kemper, Kunkel, Roberts, Konstanzer
NAYS:	Trustees:	None
ABSENT:	Trustee:	Cannon

Motion passes: Approve by Omnibus vote items on the consent agenda.

6-A.1 (C.A.) Move to approve the Minutes of the Regular meeting of May 1, 2014.

6-A.8 (C.A.) Move to approve the purchase of a new grinder from JWC Environmental for an amount not to exceed \$21,105.70 and authorize the Village Manager to execute the necessary documents.

- 6-A.9
(C.A.)** Move to approve the use of the City of Naperville Joint Contract Purchasing Program to complete the reconfiguration of Village Hall.
- 6-A.10
(C.A.)** Move to approve an additional \$4,170.00 to the original cost of the Fire Haz-Mat Truck to a total of \$253,970.00 and authorize the Village Manager to execute the necessary documents.
- 6-A.11
(C.A.)** Move to pass an Ordinance Authorizing the First Amendment to the Fiscal Year 2014B Budget of the Village of Hanover Park.
- 6-A.12
(C.A.)** Move to authorize the Chief of Police to sign on behalf of the Hanover Park Police Department and execute the LESO Intergovernmental Agreement.
- 6-A.13
(C.A.)** Move to pass a Resolution approving the Village of Hanover Park, Illinois, President and Board of Trustees 2014 Strategic Plan.
- 6-A.14
(C.A.)** Move to authorize the Village President to sign the Emergency Operations Plan Promulgation Document on behalf of the Village and execute the Village of Hanover Park Emergency Operation Plan.
- 6-A.15
(C.A.)** Motion to approve the signing of a Letter of Intent to IDOT for improvements to Lake Street from west of Bartels Road to Bear Flag Drive and authorize the Village Manager to execute the necessary documents.
- 6-A.16
(C.A.)** Motion to accept the lowest responsible bid from CSR Roofing Contractors in an amount of \$68,100, with a contingency amount of \$11,900, and authorize the Village Manager to execute the necessary documents.
- 6-A.17
(C.A.)** Move to accept the FEMA Aid to Firefighter Grant and authorize staff to include funds in the Calendar Year 2015 budget for the installation of automatic fire sprinklers for Fire Station 2.
- 6-A.18
(C.A.)** Move to pass a Resolution accepting the Zoning Administrator's and Village Engineer's recommendation and approve the final plat of Hanover Park Community Bank subdivision.
- 6-A.19
(C.A.)** Move to pass an Ordinance granting a special use for a drive-through facility and a variance from the minimum lot size requirement for 6800 Barrington Road, Hanover Park, Illinois.

6-A.20 (C.A.) Move to approve a Resolution ratifying an agreement between J.P. General Construction, Inc. and the Village of Hanover Park for asbestos abatement at the Hanover Square Shopping Center and waiving the public bidding requirement.

6-A.21 (C.A.) Motion to consent to the appointment of Parthiv Patel as an auxiliary member to the Development Commission for a term ending on April 30, 2015.

Trustee Cannon: 7:23 PM

6-A.2 Motion was made by Trustee Zimel and seconded by Trustee Roberts to waive sealed bids and approve the purchase of a generator from Steiner Electric for \$29,860, electrical work from Benson Electric at a cost of \$30,682, and piping work from VP Mechanical at a cost of \$1,685 and authorize the Village Manager to execute the necessary documents.

No Discussion

Roll call:

AYES:	Trustees:	Zimel, Konstanzer, Kunkel, Roberts, Kemper, Cannon, Mayor Craig
NAYS:	Trustees:	None
ABSENT:	Trustee:	None

Motion passes: Waive sealed bids and approve the purchase of a generator from Steiner Electric for \$29,860, electrical work from Benson Electric at a cost of \$30,682, and piping work from VP Mechanical at a cost of \$1,685 and authorize the Village Manager to execute the necessary documents.

6-A.3 Motion was made by Trustee Zimel and seconded by Trustee Kemper to approve the repair of a Wemco 8 in return sludge pump by Illinois Pump, Inc. in an amount not to exceed \$24,275.25 and authorize the Village Manager to execute the necessary documents.

Roll call:

AYES:	Trustees:	Zimel, Konstanzer, Kunkel, Roberts, Kemper, Cannon, Mayor Craig
NAYS:	Trustees:	None
ABSENT:	Trustee:	None

Motion passes: Approve the repair of a Wemco 8 in return sludge pump by Illinois Pump,

Inc. in an amount not to exceed \$24,275.25 and authorize the Village Manager to execute the necessary documents.

6-A.4 Motion was made by Trustee Zimel and seconded by Trustee Roberts to pass an Ordinance Authorizing an amendment to the legal description concerning the Purchase and Sale Agreement and the sale and conveyance of real estate owned by the Village of Hanover Park for the vacant village-owned property on Walnut Avenue, west of Barrington Road.

No discussion.

Roll call:

AYES:	Trustees:	Zimel, Konstanzer, Kunkel, Roberts, Kemper, Cannon, Mayor Craig
NAYS:	Trustees:	None
ABSENT:	Trustee:	None

Motion passes: Authorize an amendment to the legal description concerning the Purchase and Sale Agreement and the sale and conveyance of real estate owned by the Village of Hanover Park for the vacant village-owned property on Walnut Avenue, west of Barrington Road.

6-A.5 Motion was made by Trustee Kemper and seconded by Trustee Kunkel to reconsider a motion to authorize the Village Manager to enter into an agreement for lobbying services with Roger C. Marquardt & Co., Inc. for a period of May 1, 2014 through December 31, 2014, not to exceed eight (8) months, at a cost of \$2,000 per month.

Discussion on previous motion. Motion to reconsider was made by Trustee Kunkel and seconded by Trustee Kemper.

No discussion.

Roll call:

AYES:	Trustees:	Kemper, Kunkel, Roberts, Mayor Craig
NAYS:	Trustees:	Cannon, Konstanzer, Zimel
ABSENT:	Trustee:	None

Motion passes: authorize the Village Manager to enter into an agreement for lobbying services with Roger C. Marquardt & Co., Inc. for a period of May 1, 2014 through December 31, 2014, not to exceed eight (8) months, at a cost of \$2,000 per month.

6-A.6 Motion was made by Trustee Kunkel and seconded by Trustee Kemper to authorize the Village Manager to enter into an agreement for lobbying services with Roger C. Marquardt & Co., Inc. for a period of May 1, 2014 through December 31, 2014, not to exceed eight (8) months, at a cost of \$2,000 per month.

Discussion on quarterly reports.

Motion by Trustee Kunkel and seconded by Trustee Kemper to amend the previous motion to include a written quarterly report.

Clerk Corral requested discussion on the format of the reports to provide clarity as to what the Board expects from the written quarterly reports in order for staff to have direction when reaching out to lobbyists. Mayor Craig stated that reports should consist of issues that are pertinent only to the Village of Hanover Park. Village Manager Maller explained to the Board what she has been receiving from the lobbyist.

A question was raised on how the direction is determined for the lobbyist. Staff compiled the list. The Board requested updates on that list and would like input. Questions were raised on the format of communication. Village Manager Maller was questioned about updates received from the lobbyist and if they are shared with the Board. She answered that she receives a separate report that is shared with the Board.

It was suggested that the Village look into the process and experience in providing updates and reports by Marquardt & Co to the Boards of Naperville and West Chicago. Mayor Craig stated that he would look into the process utilized by Naperville and West Chicago and bring the information back to the Board.

Manager Maller was questioned about the existence of the Dog War Memorial on the list. Clerk Corral questioned if the quarterly reports were received by the Village Manager. Village Manager Maller receives a separate report. Discussion on the Northwest Municipal Conference lobbying services available to municipalities.

Roll call:

AYES:	Trustees:	Kemper, Kunkel, Roberts, Mayor Craig
NAYS:	Trustees:	Cannon, Konstanzer, Zimel
ABSENT:	Trustee:	None

Motion Passes: Amend original motion to include quarterly written reports specific to Hanover Park.

Roll call:

AYES:	Trustees:	Kemper, Kunkel, Roberts, Mayor Craig
NAYS:	Trustees:	Cannon, Konstanzer, Zimel
ABSENT:	Trustee:	None

Motion was made by Trustee Kunkel and seconded by Trustee Kemper to authorize the Village Manager to enter into an agreement for lobbying services with Roger C. Marquardt & Co., Inc. for a period of May 1, 2014 through December 31, 2014, not to exceed eight (8) months, at a cost of \$2,000 per month as amended.

6-A.7

Motion was made by Trustee Zimel and seconded by Trustee Kemper to direct Village Manager to Distribute RFQ for "State Advocacy/Lobbying Services" based on current services being provided and any additional services deemed appropriate by the Village Board.

Discussion on timeline. It was noted that the RFQ would be presented to the board.

Roll call:

AYES:	Trustees:	Kemper, Kunkel, Roberts, Zimel
NAYS:	Trustees:	Cannon, Konstanzer

Motion passes: Direct Village Manager to Distribute RFQ for "State Advocacy/Lobbying Services" based on current services being provided and any additional services deemed appropriate by the Village Board. Questions were fielded and answered about solicitation from lobbyists and RFQ process.

6-A.22

A motion was made by Trustee Zimel and seconded by Trustee Kemper to approve warrant Paid in Advance (5/1/14-5/15/14) in the amount of \$238,093.70

No questions.

Roll call:

AYES:	Trustees:	Kemper, Kunkel, Roberts, Zimel, Cannon, Konstanzer
NAYS:	Trustees:	None

Motion passes: Approve warrant Paid in Advance (5/1/14-5/15/14) in the amount of \$238,093.70.

6-A.23 A motion was made by Trustee Zimel and seconded by Trustee Kemper to Approve warrant W667 FY2014 in the amount of \$435,748.51
No questions.

Roll call:

AYES: Trustees: Kemper, Kunkel, Roberts, Zimel, Cannon, Konstanzer

NAYS: Trustees:

ABSENT: Trustee: None

Motion passes: Approve warrant W667 FY2014 in the amount of \$435,748.51.

6-A.24 Approve warrant 6/6/2014 FY2014B in the amount of \$614,285.95. Questions were fielded and answered.
Questions were fielded and answered.

Roll call:

AYES: Trustees: Kemper, Kunkel, Roberts, Zimel, Cannon, Konstanzer

NAYS: Trustees:

ABSENT: Trustee: None

Motion passes: Approve warrant 6/6/2014 FY2014B in the amount of \$614,285.95.

6-A.25 Motion was made by Trustee Zimel and seconded by Trustee Kunkel to approve warrant PC38 (P-Cards) FY2014 in the amount of \$84,394.30 was made by Trustee Zimel and seconded by Trustee Kunkel.

No questions.

Roll call:

AYES: Trustees: Kemper, Kunkel, Roberts, Zimel, Cannon, Konstanzer

NAYS: Trustees: None

ABSENT: Trustee: None

Motion passes: Approve warrant PC38 (P-Cards) FY2014 in the amount of \$84,394.30.

7. VILLAGE MANAGER'S REPORT – JULIANA MALLER

Manager Maller is asking for direction to cancel the regularly scheduled meeting of July 3, 2014 and schedule a Special Meeting for July 10, 2014. Consensus to follow staff direction.

She noted that she spoke to the French Market coordinators and noted that the Board would need to re-authorize the agreement.
Questions were fielded and answered. Consensus to follow staff's recommendation.

8. VILLAGE CLERK'S REPORT – EIRA L. CORRAL

Clerk Corral thanked all who supported the Maxwell Street event. She also spoke to the Laurel Hill and Elsie Johnson students visiting Village Hall. The efforts of the Diversity Task Force. Reminded all of the June 7, 2014 Touch A Truck and Food Truck Fest. She informed the Board of her appointment by Cook County President Toni Preckwinkle the Hispanic Advisory Committee.

9. CORPORATION COUNSEL'S REPORT – BERNARD Z. PAUL

No Report Scheduled

10. VILLAGE TRUSTEES REPORTS

10.A JON KUNKEL

Would like a listing of Village vehicles. Discussion.

10-B. BILL CANNON

No Report.

10-C. RICK ROBERTS

Thanked everyone for coming out to the Veteran Committee's Memorial Day Service. He invited all to the Touch A Truck event Saturday. He congratulated Mayor Craig on being selected Mayor of the Year by the DuPage Mayors and Managers Conference.

Trustee Roberts fielded questions by Trustee Zimel regarding the fundraising status of the War Dog sculpture.

10-D. JENNI KONSTANZER

No Report.

10-E. EDWARD J. ZIMEL, JR.

Reminded everyone of June 13-14 Relay for Life event.

10-F. JAMES KEMPER

Thanked staff for the quick turn-around of dog tags. Announced the St. Ansgar Mystery Dinner on Saturday.

Motion to go into executive session was made by Trustee Zimel and seconded by Trustee Kemper.

Section 2(c) (6) Setting of a price for the sale of Village property and Section 2 (c) (1) Personnel.

Roll Call:

AYES: Trustees: Kunkel, Cannon, Roberts, Konstanzer, Zimel, and Kemper

NAYS: Trustees: None

ABSENT: Trustee: None

Motion passes: Go into Executive Session, Section 2(c) (6) Setting of a price for the sale of Village property and Section 2 (c) (1) Personnel.

12. ADJOURNMENT

Motion to adjourn was made by Trustee Zimel and seconded by Trustee Kemper.

Voice Vote:

All Ayes

Motion passes: Meeting adjourned at 8:15 PM

Recorded and transcribed by:

Eira L. Corral

Village Clerk

Minutes approved by President and Board of Trustees on this: July 10, 2014.