



## Village of Hanover Park Administration

Municipal Building  
2121 Lake Street  
Hanover Park, IL 60133-4398

630-823-5600  
FAX 630-823-5786  
www.hpil.org

**PRESIDENT**  
RODNEY S. CRAIG

**VILLAGE CLERK**  
EIRA CORRAL

**TRUSTEES**  
WILLIAM CANNON  
JAMES KEMPER  
JON KUNKEL  
HERB PORTER  
RICK ROBERTS

**VILLAGE MANAGER**  
JULIANA A. MALLER

**VILLAGE OF HANOVER PARK  
CONECT COMMITTEE  
REGULAR MEETING  
Hanover Park Police Department Community Room  
2121 Lake Street  
Hanover Park, IL  
Tuesday, November 8, 2016  
12:30 p.m.  
AGENDA**

1. **CALL TO ORDER**
2. **ACCEPTANCE OF AGENDA**
3. **PRESENTATIONS/REPORTS: None.**
4. **APPROVAL OF MINUTES:**
  - 4-a. Request to approve the Minutes of October 11, 2016
5. **ACTION ITEMS:**
  - 5-a. **Local Business Showcase – final details for event.**
  - 5-b. **Mayor’s Choice Award – Volunteers for Nominated businesses interviews.**
6. **TOWNHALL SESSION:**
  - 6-a. **Persons wishing to address the public body must register prior to Call to Order. Please note that public comment is limited to 5 minutes per speaker**
7. **OLD BUSINESS (NON-ACTION ITEMS)**
  - 7-a. **Next Level Northwest – Update**
8. **NEW BUSINESS (NON-ACTION ITEMS)**
  - 8-a. **Local Business Welcome Visit: None**
9. **Development Update:**
10. **Bartlett Area Chamber Update:**



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### 11. Northwest Hispanic Chamber Update:

12. **Upcoming Events:** – Veteran’s Day Celebration, November 11<sup>th</sup> @ Public Works Garage, Local Business Showcase, November 16<sup>th</sup> @ Hanover Park Park District, Tree Lighting , December 2<sup>nd</sup> @ Pubic Works Garage.

### 13. ADJOURNMENT



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## VILLAGE OF HANOVER PARK

### CONECT COMMITTEE Regular Meeting

Municipal Building, Room 214  
2121 Lake Street  
Hanover Park, IL 60133

Tuesday, October 11, 2016  
12:30 p.m.

### MINUTES

#### 1. CALL TO ORDER

Chairperson Tobin called the meeting to order at 12:43 p.m.

PRESENT: Members: Angela Ligocki, Kevin Swan, Nanette Gudenkauf, Rick Wulbecker, Balwinder Chhokar, Ricky Patel Adam Cortes, Chairperson Gail Tobin

ABSENT: Members: Mary Morrison, Andy Bunge, Bob Morris, Jon Stickney, Brian Ducey, Sunny Patel, Patrick Kaveney, Michelle Macholl, Gayle Peneschi, Blake Sotern

VILLAGE STAFF  
PRESENT: Director of Community & Economic Development Shubhra Govind, Village Planner Pat Ainsworth, Trustee Herb Porter, Secretary Kathleen Arnold

GUESTS: Albert Stanek and Macieu Spadco, Cashback Solutions – Loyalty Program.

#### 2. ACCEPTANCE OF AGENDA:

Motion by Member Swan to accept the Agenda, seconded by Member Gudenkauf.

**Voice Vote:**

**All AYES.**

**Motion Carried:** Agenda Accepted.



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3. **PRESENTATIONS/REPORTS.** None.
4. **APPROVAL OF MINUTES:**
  - 4-a. **Request to approve the Minutes of September 13, 2016.**  
Motion by Member Swan to approve the Minutes, seconded by Member Wulbecker.  
**Voice Vote:**  
**All AYES.**  
**Motion Carried:** Approved Minutes.
5. **ACTION ITEMS:**
  - 5-a. **R & B Expo - What do we want to accomplish with this event?**  
The discussion was led by Director Govind who detailed the background of the event and questioned the committee what changes would they like to see.  
**The committee discussed and recommended the following:**  
Motion by Trustee Porter to have event open to the public, seconded by Member Swan – 9 ayes/0 nays.  
Fee will be \$25.00 per exhibitor table or equal value in raffle prize or give-a-ways.  
Open to local area businesses and services.  
Ask businesses to help promote event.  
Allow businesses to provide samples if an approved food provider.  
Allow businesses to sell product if pre-approved by the Village.  
Passport punch card to help exhibitors draw people to their tables.  
Motion by Trustee Porter to change name to: Local Business Showcase – Sponsored by the Hanover Park CONECT Committee, seconded by Member Cortes. - 9 ayes/0 nays.  
Event will not be serving alcohol but alcohol may be given by an exhibiting business for a raffle prize. (Cannot be consumed on site).  
Will not be providing food except for water and individual snack items. (Use funds for marketing event instead).  
45 Tables available on a first come/first serve basis. (32 park district/20 village).
  - 5-b. **Mayor's Choice Award – Eligibility of awardees**  
Table discussion to next meeting.
6. **TOWNHALL SESSION:**
7. **OLD BUSINESS (NON-ACTION ITEMS):**
  - 7-a. **Next Level Northwest – Update**  
Director Govind will present to the Village Board. Need help from committee to identify struggling mid-level businesses and determine parameters for establishing a 501(c).
  - 7-b. **Irving Park Road and Barrington Road Pedestrian Improvement Project –**



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### October 26<sup>th</sup> Half Day Workshop

Need input from committee if you can attend.

9. **Development Update:**

- Various updates were discussed.

10. **Bartlett Area Chamber Update:** Fall into Business Progressive Luncheon – October 13<sup>th</sup>, Ribbon Cutting Little Shop on Oak – October 20<sup>th</sup>, Taste of Bartlett – November 9<sup>th</sup>.

11. **Northwest Hispanic Chamber of Commerce Update:** None.

12. **Upcoming Events:** Veteran's Day Celebration, November 11<sup>th</sup> @ Public Works Garage, R & B Expo, November 16<sup>th</sup> @ Hanover Park Park District, Tree Lighting, December 2<sup>nd</sup> @ Pubic Works Garage.

13. **ADJOURNMENT:** 1:57 p.m. Motion by Member Swan to adjourn, seconded by Member Chhokar.

Voice Vote: All AYES.

Motion Carried: Adjourned.

**Business Name:** \_\_\_\_\_ **Contact:** \_\_\_\_\_ **Date Called:** \_\_\_\_\_

**MAYOR'S CHOICE BUSINESS AWARDS - TELEPHONE INTERVIEW FORM**

Hello, I'm \_\_\_\_\_ from the Hanover Park Business CONECT Committee of the Village of Hanover Park. I'm calling to congratulate you on your nomination for the Village's annual "Mayor's Choice" business award! In order to be considered, I need to ask you a few brief questions so that the Committee has all the information they need for evaluating all businesses nominated and selecting a winner. (This should take no more than 5-10 minutes).

1. What is the total number of persons currently employed at your business?
2. What are your business hours?
3. Can you please provide a short history of your company/business?
4. How long has your business been located in the Village?
5. Can you please provide some background regarding your company's growth while you have been in Hanover Park?\_\_
6. Can you provide a description of your company's business "philosophy", as well as accomplishments, and challenges that you face?
7. Please describe any involvement that your business has had in the community.
8. Please tell me what your company does to provide the best possible customer service it can.

Thank you for your time.

## 21st Annual Mayor's Choice Business Award – EVALUATION FORM

**1. Community Involvement**

*(This category is established to evaluate the resources allocated by the company [financial, manpower, etc.] to projects benefiting the community).*

Community Involvement	Point Value	Score
No evidence of resources provided	0 pts	
Evidence of expected level of authority for a company	10 pts	
Evidence of resources allocated that directly benefit Hanover Park	20 pts	

TOTAL \_\_\_\_\_

**2. Excellence in Customer Service**

*(This category is established to evaluate the policies and practices that demonstrate a strong commitment to customer service.)*

Customer Service	Point Value	Score
No evidence of policies/practices of excellent customer service	0 pts	
Evidence of policies/practices that yield an expected level of customer service for a company	10 pts	
Evidence of policies/practices that yield a strong commitment to customer service	20 pts	

TOTAL \_\_\_\_\_

**3. Positive Image and Appearance**

*(This category is established to evaluate the level which business provides growth within the Village, a positive image and attractive appearance.)*

Positive Image and Appearance	Point Value	Score
Fair	5 pts	
Average	10 pts	
Above Average	15 pts	
Exemplary	20 pts	

TOTAL \_\_\_\_\_

**4. Longevity in Hanover Park**

*(This category is established to evaluate the number of years the company has been located in Hanover Park.)*

Longevity in Hanover Park	Point Value	Score
Less than 1 year	2 pts	
1-5 years	4 pts	
6-10 years	8 pts	
10 + years	10 pts	

TOTAL \_\_\_\_\_

**GRAND TOTAL**