

MEETING: SPECIAL BOARD OF TRUSTEES MEETING
VILLAGE OF HANOVER PARK

DATE: MAY 14, 2009

LOCATION: MUNICIPAL BUILDING
2121 West Lake Street
Hanover Park, IL 60133

President Craig called the Meeting to Order at 7:30 P.M.

PRESENT: Trustees Bill Cannon, Edward J. Zimel Jr, Rick Roberts,
and President Rodney Craig

ABSENT: Trustees Toni Carter, Joseph Nicolosi, and Lori Kaiser

ALSO PRESENT: Corporation Counsel Bernard J. Paul, and Sandra Vincent
Richard

Corporation Counsel Paul stated that the Trustee Carter was absent but wanted to participate telephonically because she was away at a business meeting. Clerk Corral called Trustee Carter and she requested they start the meeting without her that she would call in later.

President Craig noted that Items II and III were for closed Executive Session and stated the order of business would be reversed. He indicated they would not return for action after Executive Session.

President Craig began with Item IV: Discussion of Meetings and Village Board Rules. He noted they would be in training on Friday where proper procedure would be addressed. He advised that the Rules of Order and Procedure book needed to be upgraded. He asked for a commitment to meeting in workshops prior to Board meetings or workshops on separate nights. He asked for more informal workshops, with department heads to bring forth concerns at that time. Motion by Trustee Cannon and seconded to have workshops prior to Village Board meetings on the 1st and 3rd Thursdays of each month beginning at 6:00 p.m. Roll call:

AYES: Zimel, Cannon, Roberts, Craig

NAYS: None

ABSENT: Kaiser, Nicolosi, Carter

Motion carried – To have Workshops prior to Village Board meetings on the 1st and 3rd Thursdays of each month beginning at 6:00 p.m.

President Craig stated there were other components to be looked at and reviewed and he asked Counsel to assist. He requested they review the voting issue in order to reflect a Present vote without it weighing for or against. Counsel informed the Board that it was the law that people who Abstain, unless there was a real conflict of interest and the laws forbid them to vote, they were counted with the majority. He stated the purpose was that if it weren't done that way, people would abstain and not vote and nothing would get passed.

President Craig also asked the Board to review the policy manual noting many

items were created in the 1980's and they needed to be updated. He stated at the last meeting there was motion for Department Heads to approve items on the agenda, but approval for payment of checks in advance was needed. Counsel advised that there was a concern to make sure items were budgeted and that there should be one person responsible as purchasing agent, previously done by the Village Manager, Assistant Village Manger, or Finance Director. It was noted any amount over \$10,000 needed Board approval. Motion by Trustee Cannon and seconded that the Finance Director, and in the absence of Finance Director, the Assistant Finance Director temporarily approve paid-in-advance check requests until a Village Manager is in place. Roll call:

AYES: Zimel, Cannon, Roberts, Craig

NAYS: None

ABSENT: Kaiser, Nicolosi, Carter

Motion carried – The Finance Director, and in the absence of Finance Director, the Assistant Finance Director temporarily approve paid-in-advance check requests until a Village Manager is in place

President Craig stated from the last Board meeting there was discussion regarding Coffee with the Board as opposed to a Call-In every month. It was discussed and agreed to have Coffee with the Board on a Quarterly Basis to Begin in August on the second Saturday of the month (August, November, February and May) within the 9:00 – 11:00 a.m. timeframe.

Motion by Trustee Zimel and seconded to go to Executive Session for the purpose of Personnel – Section 2(c)(1) and not return for action. Voice Vote: All AYES.

Motion carried – Approved Executive Session

President Craig adjourned the meeting at 7:58 p.m.

Recorded and transcribed by,

Eira L. Corral
Village Clerk

Minutes approved by President and Board of Trustees on this 4th day of June, 2009.

Village President